



Board Work Session of the Board of Directors  
**BANKS SCHOOL DISTRICT 13**  
Banks, OR  
Monday, April 13, 2026

**Note:** The District will endeavor to provide the following services if requested 48 hours prior to the meeting: qualified bilingual interpreters or qualified sign language interpreters. These services are provided at no cost to recipient. To obtain services, call 503-324-8591 at least 48 hours prior to this meeting.

1. Preliminaries
  - 1.1. Call to Order
  - 1.2. Roll Call
  - 1.3. Approval of Agenda
2. Discussion Items
  - 2.1. Bond Update
    - 2.1.1. Auxiliary Gym naming process
3. Adjourn



# **BOND PROJECT UPDATES**

## **1. PROJECT UPDATES**

- Schedule, Budget, Other

## **2. BUDGET UPDATES**

- Executive Summary, Grand Summary Budgets

## **3. QUESTIONS & DISCUSSION**

## **4. SITE TOUR WITH P&C**

# **BANKS HIGH SCHOOL UPDATES**

## **SCHEDULE**

- Demolition of DO and South CR Wing completed
- Anticipate Grading Permit 4/24 after CWS permits approved
- Locker Room Renovations Begin 5/4 (complete mid-August)
- Cafeteria finishes work done over spring break
- Land Use Final Decision received 3/16/26 (no appeals)

## **BUDGET**

- Working with team on additional VE items to bring scope at or below current target budget for the Project
  - Carrying items for potential “add back” during construction
- If contingency becomes available

## **OTHER**

- Groundbreaking for the BHS Addition 4/22
- MOA signed by BSD and SHPO



# AUXILIARY GYM UPDATES

## SCHEDULE

- Grading Permit Received 3/20/26
- Erosion control and Grading Started 3/20/26
- Building Permit Received 3/23/26
- Pour Footings 4/9
- Start Underground Utilities week of 4/20
- Deliver Steel Building 4/16 – 4/20



## BUDGET

- Amendment to Five Star to add Team Rooms Addition, along with upcoming Culvert Repair work (this summer)

## OTHER

- MOA signed by BSD and SHPO





# Bond Program Executive Budget Summary

## EXECUTIVE SUMMARY of Project Budgets

**Banks School District**

**DRAFT**

Date: 4/8/26

A		B	C	D	E	F	G	H	K
Budget		Description	Original Budget	Current Budget	Committed to Date	Paid to Date	Uncommitted Budget (D-E)	Remaining to be Paid (E-F)	Notes
Original budget #									
1	BHS		\$ 47,059,269	\$ 47,618,919	\$ 45,109,975	\$ 7,939,646	\$ 2,508,944	\$ 37,170,329	
2	AUX GYM		\$ 6,375,033	\$ 7,405,033	\$ 7,100,230	\$ 785,828	\$ 304,803	\$ 6,314,402	
3	Banks ES Maintenance		\$ 153,750	\$ 935,209	\$ 584,394	\$ 28,085	\$ 350,815	\$ 556,309	
4	ROOF ES		\$ 785,109	\$ -	\$ -	\$ -	\$ -	\$ -	
5	PARKING		\$ 559,650	\$ -	\$ -	\$ -	\$ -	\$ -	
6	SAFETY		\$ 372,383	\$ 408,538	\$ 408,538	\$ 367,489	\$ (0)	\$ 41,049	
		Subtotal	\$ 55,305,194	\$ 56,367,699	\$ 53,203,136	\$ 9,121,047	\$ 3,164,562	\$ 44,082,089	
A	District Costs		\$ 2,919,018	\$ 1,056,513	\$ 770,236	\$ 763,810	\$ 286,276	\$ 6,426	
B	Program Contingency		\$ -	\$ 902,000					
C	Other Additional Funds		\$ -	\$ 919,177					
D	BSD Program Totals		\$ 58,224,211	\$ 59,245,388	\$ 53,973,373	\$ 9,884,857	\$ 3,450,839	\$ 44,088,516	

Approved by:

Brian Sica Superintendent

6/4/2024

Date:



# Bond Program Grand Summary Budget

Grand Summary

**PROJECT BUDGET**

Date 4/8/2026

Banks School District

Location Code

Bond 4xx

Summer 20xx

Architect:

Description	Original Budget	Current Budget	Committed to Date	Paid to Date	Uncommitted Budget	Remaining to be Paid	Current % Paid
1.0 Architect/Engineer (383)	\$5,182,553	\$5,623,699	\$5,556,199	\$3,951,079	\$67,500	\$1,605,120	70%
2.0 Professional Services (390)	\$1,578,500	\$1,977,566	\$1,769,433	\$1,121,580	\$208,133	\$647,853	57%
3.0 Building Construction (520)	\$40,597,800	\$45,820,946	\$45,579,876	\$3,760,839	\$241,070	\$41,819,038	8%
4.0 Site / Off-Site Construction (530)	\$3,780,800	\$5,730	\$7,975	\$920	-\$2,245	\$7,055	16%
5.0 Hazardous Material Abatement (322)	\$250,000	\$0	\$0	\$0	\$0	\$0	0%
6.0 Furniture/Fixtures/Equipment (480, 481)	\$800,000	\$749,426	\$9,692	\$6,171	\$739,734	\$3,521	1%
7.0 Permits / PIP/PUP Fees / SDCs / TDCs (482)	\$1,248,000	\$1,289,086	\$279,961	\$280,459	\$1,009,125	-\$498	22%
8.0 Owner's Costs	\$0	\$0	\$0	\$0	\$0	\$0	0%
9.0 Owner Contingency	\$1,867,541	\$901,246	\$0	\$0	\$901,246	\$0	0%
10.0 Land Acquisition	\$0	\$0	\$0	\$0	\$0	\$0	0%

**11.0 TOTAL BUDGET**

\$55,305,194

\$56,367,699

\$53,203,136

\$9,121,047

\$3,164,562

\$44,082,089

16%

Total Budget +/-

\$1,062,505

Rev 2022-01

Grand Summary

Approved by:

6/4/2024

Brian Sica

Superintendent

Date:



# **Questions and Discussion**

## **Site Tour w/ P&C!**

## Collaborative Naming Process for a Public Building

### 1. Establish Purpose & Parameters (Board Direction)

Start with clear guardrails before opening it up.

Key actions:

- School board adopts (or affirms) a naming policy or resolution
- Define:
  - Criteria for names (e.g., historical significance, geographic relevance, community values)
  - Prohibited categories (e.g., living individuals, commercial names—if applicable)
  - Final decision authority (typically the board)

Common criteria examples:

- Reflects community history or identity
- Honors significant contributors (local, state, or national)
- Aligns with district values (e.g., “Brave Experience”)
- Age requirement for honorees (often deceased for a set period)

### 2. Form a Representative Naming Committee

This is where collaboration becomes real.

Composition (balanced representation):

- Students (often middle/high school)
- Staff (licensed + classified)

- Parents/families
- Community members (including local historians, tribal reps if applicable)
- Board liaison (non-voting is common)
- District admin (facilitator, not decision-maker)

Best practice:

Keep it to 10–20 members max to stay functional.

### 3. Launch Community Input Phase

Open the process broadly—but with structure.

Tools:

- Online submission form (simple + accessible)
- Paper submissions (schools, city hall, library)
- Targeted outreach (underrepresented groups, community partners)

Ask for:

- Proposed name
- Rationale (required)
- Connection to criteria

Timeline: 2–4 weeks

### 4. Initial Screening & Vetting

The committee narrows the field.

Process:

- Remove submissions that don't meet criteria
- Group similar names
- Conduct basic vetting:
  - Historical accuracy
  - Community relevance
  - Potential concerns (controversy, duplication, etc.)

Output:

A shortlist (typically 3–5 names)

## 5. Community Feedback on Finalists

This step builds legitimacy and buy-in.

Methods:

- Public survey (ranked choice works well)
- Community forums or listening sessions
- Student engagement (advisory classes, student councils)

Important:

Frame this as input, not a vote (avoids governance issues)

## 6. Committee Recommendation

The committee synthesizes feedback and forwards a recommendation.

Deliverable:

- 1-2 recommended names
- Summary of:
  - Community input
  - Alignment to criteria
  - Rationale for recommendation

## 7. Superintendent Review & Board Action

Keeps governance clean and aligned.

Process:

- Superintendent reviews and forwards recommendation (with or without modification)
- Board:
  - Reviews at work session (optional)
  - Takes formal action at a regular meeting

## 8. Communication & Celebration

Don't skip this—this is where trust is reinforced.

Include:

- Announcement explaining the “why”

- Recognition of contributors
- If named after a person/group → storytelling component
- Ribbon cutting / signage rollout

#### Key Governance & Legal Considerations (Oregon Context)

- The school board retains final authority over naming
- Avoid anything that could be construed as a public vote/ballot
- Ensure compliance with:
  - Board policy (often in “FF” or facilities section)
  - Equity and nondiscrimination expectations
- Be thoughtful about:
  - Tribal consultation (if culturally relevant)
  - Historical review to avoid future renaming issues

#### Best Practices (from districts that do this well)

- Clarity upfront prevents conflict later
- Use a rubric for evaluating names (helps committee objectivity)
- Limit finalists (too many = diluted engagement)
- Be explicit: “This is a recommendation process, not a vote”
- Document everything (transparency matters if challenged)