



PRESTON SCHOOL DISTRICT #201

Board of Education

Regular Meeting - July 16, 2025, 7:00 PM
105 East 2nd South
Preston, ID 83263

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Appointment of Temporary Clerk - Action Item**
 - A. **Approval of bank signage for Franklin County High School and Preston High School - Action Item**
4. **Approve Agenda - Action Item**
5. **Consent Agenda - Action Item**
 - A. **Minutes of Regular Board Meeting - June 18, 2025**
 - B. **Financial Summary - June 2025**
 - C. **Monthly Expenditures - June 2025**
 - D. **Personnel Report - June 2024**
6. **Public Requests to Address the Board** - Members of the public who wish to speak shall sign up prior to the start of the meeting by either filling out the online request form at <https://psd201.org/en-us/meeting-minutes-agenda-691ac9e8> or signing a public comment form available at the meeting location and giving it to the clerk before the meeting begins.
7. **Information Items**
 - A. **Superintendent Report**
8. **Action Items**
 - A. **Employee Handbook**
 - B. **Uniform Guidance for Federal Awards**
9. **Policy - Action Items**
 - A. **Policy 1st Reading**
 - 631 - Open Enrollment
 - (631P - Open Enrollment Procedures)
 - B. **Policy 2nd Reading**
 - 262P - Board Meeting Rules of Order and Procedure
 - 276 - Access to Public Records
 - 276F3 - Public Records Request Form
 - 544 - Student Expulsion/Denial of Enrollment
 - 648 - Health/Wellness Instruction
 - 648F1 - Health/Wellness Instruction Form
 - 684 - Grading
 - 912 - Display of Flags and Banners on School Property
 - 914 - Emergency Operations
 - 942 - Acceptable Use of Internet, Computer and Network Resources
 - C. **Policy 3rd Reading**
 - 576 - Field Trips.

10. **Board Meeting Summary and Assignment Review**
11. **Adjourn**



**Preston Joint School District #201
Board of Education**

Notice of Quorum

Thursday, June 26, 2025
6:00 PM

District Office
105 East 2nd South
Preston, ID 83263

1. NOTICE IS HEREBY GIVEN to the patrons of Preston Joint School District No. 201 that a quorum of the Board of Trustees will be in attendance at a summer dinner where trustees, administrators, and directors will spend time with the new superintendent on June 26, 2025, from 5:45-7:45 PM at the home of Launa Moser located at 370 W 1600 S in Preston, Idaho.

No business of the Board is scheduled or will be occurring, and no meeting of the Board will be held. Accordingly, no minutes will be taken.

This notice fulfills Idaho State Code requirements for public meeting notices.

Lance Harrison, Superintendent Preston Joint School District #201



Preston Joint School District #201
Board of Education

Regular Meeting

Wednesday, June 18, 2025
7:00 PM

District Office
105 East 2nd South
Preston, ID 83263

1. Call to Order
Dax Keller called the meeting to order.
2. Pledge of Allegiance
3. Approve Agenda - Action Item
A motion was made to approve the agenda.
Motion to approve the agenda. This motion, made by Susan Yardley (Zone 5 Trustee) and seconded by Launa Moser (Zone 1 Trustee), Carried.
Chris Jones (Zone 4 Trustee): Yea, Dax Keller (Zone 3 Trustee): Yea, Geniel Lyons (Zone 2 Trustee): Yea, Launa Moser (Zone 1 Trustee): Yea, Susan Yardley (Zone 5 Trustee): Yea
Yea: 5, Nay: 0
4. Consent Agenda - Action Item
A motion was made to approve the consent agenda.
Move to approve the consent agenda as presented. This motion, made by Launa Moser (Zone 1 Trustee) and seconded by Geniel Lyons (Zone 2 Trustee), Carried.
Chris Jones (Zone 4 Trustee): Yea, Dax Keller (Zone 3 Trustee): Yea, Geniel Lyons (Zone 2 Trustee): Yea, Launa Moser (Zone 1 Trustee): Yea, Susan Yardley (Zone 5 Trustee): Yea
Yea: 5, Nay: 0
 - 4.A. Minutes of Regular Board Meeting - May 21, 2025
 - 4.B. Financial Summary - May 2025
 - 4.C. Monthly Expenditures - May 2025
 - 4.D. Personnel Report - May 2025
5. Public Requests to Address the Board - Stakeholders may request to address the Board in open meeting by filling out the online request form at <https://psd201.org/en-us/meeting-minutes-agenda-691ac9e8>
No requests for public comment were received.
6. Information Items
 - 6.A. Superintendent Report - "Student Achievement & Student Advancement"
 - School Nurse End-of-Year Report - Amy Jensen, RN
 - Preston School District Update and Review - Lance Harrison, PhD
Last year, the Idaho Department of Education offered a Healthy School Grant for a registered nurse to work in the schools. Preston applied and indicated that a school nurse would impact the success of students and staff. Preston was awarded this grant. Throughout the state, 18 LEAs received funding of \$40,000 a year for three (3) years to help those districts get a nurse in the schools. The 2024-25 school year was Preston's first year with a registered nurse working in the school. Nurse Amy Jensen will provide an overview of accomplishments in the year-end report.
 - School Nursing Program First Year Overview Nurse Amy presented highlights from the first year of the district's school nursing program, emphasizing the challenges of change, the importance of district-wide consistency, and collaboration

between schools.

- Management of Chronic and Complex Student Health Conditions The district managed a significant number of chronic and complex student health conditions, with teachers actively participating in healthcare processes. Nurse Amy noted the nurse-to-student ratio is 1 to 2500, compared to the national standard of 1 to 750.

- Medication Administration and Staff Training All office staff responsible for medication administration will undergo training and competency checks in the coming school year. There is an ongoing need to improve communication about students with medical needs.

- Budget Constraints and Funding Efforts Budget limitations were highlighted as a major challenge. Nurse Amy has written and secured several grants and plans to utilize state grants and Dr. Harrison's support. A typical yearly budget for a district of this size would be \$10,000.

- Staff Health and Wellness Emphasis was placed on supporting staff health and wellness, recognizing its importance for overall school performance and preventing burnout.

- Emergency Preparedness and Safety Protocols Nurse Amy worked with Officer Royer and Mrs. Marie on district safety protocols, stressing the need for preparedness for emergencies and not assuming incidents won't occur locally.

- Potential Measles Outbreak and Contingency Planning The state predicts a possible measles outbreak. Nurse Amy advocates for a contingency plan to ensure student safety while respecting parent rights, with work ongoing over the summer.

- Burnout and Workload Management Nurse Amy discussed personal strategies for managing burnout, including setting boundaries and relying on district staff support.

- Budget Needs and Resource Allocation Nurse Amy stated that a \$10,000 yearly budget is typical for a district of this size, covering equipment, training, and health office setup. She also expressed a desire for all teachers to be CPR trained.

- PowerSchool Health Documentation Nurse Amy is working to build out the health section in PowerSchool, aiming for integrated documentation and emergency action plans accessible to teachers, though current capabilities are limited.

Student Health Documentation Systems Discussion of current systems for documenting student health concerns, immunizations, and behavioral data, including challenges with accessibility and confidentiality (FERPA/HIPAA), and the transition between Swiss and PowerSchool due to funding.

- Nursing and Health Certification Reflections on the absence of a nurse for 34 years, past practices of health teachers certifying students in CPR and first aid, and the desire to reinstate comprehensive CPR certification for all students and possibly staff.

- Grant Funding and Budget Increases Mention of state grants supporting behavioral tracking systems, partial salary funding, and news of a budget increase not yet communicated to all stakeholders.

- District Initiatives and Achievements Review of district progress: first year with a mental health counselor, district activities director, expansion of all-day kindergarten, successful levies funding instructional coaches, and improvements in student achievement, safety, and wellness.

- Playground and Facility Improvements Upgrades to playgrounds for ADA accessibility, installation of artificial turf, saucer swings, concrete for sports, and blacktopping areas for safety and inclusivity.

- Transportation Upgrades Acquisition of diesel and propane fuel tanks, purchase of six propane buses, and discussion of maintenance and cost benefits.

- Security Enhancements Installation of security fencing and secure entry at schools, funded by grants and community cooperation, improving safety during the school day.

- Classified Staff Compensation Increase in classified pay from \$7.58 to \$10 and

\$12.69, with a \$0.25 raise equating to \$250,000, and half a million dollars allocated to the classified salary schedule.

- Professional Learning Communities (PLCs) Implementation of PLCs, focus on essential standards, remediation and extension activities, and trainer Josh Ray's guidance for curriculum and assessment alignment.

- Remote Board Meeting Access Testing of remote board meeting recording and streaming using the OWL system, with plans to improve accessibility for public participation.

7. Action Items (Approve/Deny)

7.A. Budget Hearing - FY25 PSD Operational Budget - Shelby McKenna (Open Hearing-Budget Presentation-Public Comments-Take Action)

Presentation by Business Manager, Shelby McKenna

The 2025-26 Budget includes increases to salaries and wages.

Certified Educator Salaries: (On the PSD 2025-26 salary schedule, the Base Teacher cell now starts at \$50,252, with the Top Teacher Cell at \$79,005.)

Administrator Pay: (For the 2025-26 School Year, \$7000 was added to the starting base salary for administrators. E.g., Up from \$77,000 to \$84,000 for the elementary principal and junior high assistant principal column on the schedule.)

Classified Pay Scale: (For the 2025-26 School Year, there is a ~4.55% raise achieved by implementing a 2.55% increase to the base, with an additional 2.00% between each step. The noninstructional paras start at \$12.68, with the instructional paraprofessional starting at \$12.93, and other wages as outlined in the attached classified staff pay scale.

Substitute Pay: (The 2025-26 pay for all school substitutes, regardless of the employee position covered, the degrees held, or the years worked, is \$12.50 per hour)

- Budget Hearing and Fiscal Year Overview Announcement of the budget hearing process, invitation for public comment, and clarification of fiscal year complexities, including state revenue figures: \$17 million actual and \$18 million proposed.

State Revenue and Budget Reporting Deadlines Discussion on the timing of publishing financial numbers, with a deadline of June 4th, 2025, and the likelihood of state revenue increasing by up to \$1,000,000 beyond the current \$17,000,000 reported.

- Fund Balances and Modernization Money Explanation of fluctuations in beginning balances, notably an increase to \$11,000,000 in 2025-2026 due to modernization funds, and subsequent drops as one-time funds are spent.

- Federal Revenue and IDEA Funds Federal revenue in the 'all other funds' column is proposed to increase from \$1,300,000 to \$1,800,000, pending receipt of some IDEA funds.

- Capital Outlay and Bus Depreciation Capital outlay in general funds shows a change from \$1,977,000 to \$225,000, which will be reconciled at fiscal year-end audit (closing in September 2025) and relates to bus depreciation.

- Transfers Between Funds Transfers from general funds to IT dropped from \$275,000 to \$100,000. Transfers from 'all other funds' increased to \$1,300,000 due to modernization and facilities funds per Idaho code.

- Uncertainty in State Facilities Funding There is uncertainty regarding the exact amount to be received from the state for the facilities fund, as the state has not provided a number yet.

- Certified Salary Schedule and Teacher Raises The state provided an average 9.55% raise for teachers in 2025, with a base of about 7% and each step at 2.55%. Raises vary by individual placement.

- **Administrator Salary Adjustments** Administrator salaries were increased by about 12% on average to ensure they remain above top teacher salaries, following the new teacher salary schedule.
- **Classified Salary Schedule and Sub Rates** Classified staff (except step 15) receive a 4.55% raise (2.55% base plus 2% step), with para level one at \$12.68 and substitute rates raised to \$12.50.
- **Budget Cuts and Staffing Adjustments** Due to declining FTEs/support units, some positions were not rehired. State reimbursement per support unit increased by \$1,752, totaling \$21,902, but overall cuts were necessary.
- **IT and Technology Budget Adjustments** IT budget was cut, with exploration of leasing laptops instead of purchasing, and efforts to control software costs.
- **Transportation Department:** only one bus was budgeted for purchase this year (at ~\$190,000) instead of two (previously \$155,000-\$157,000 each), with plans to buy vans/cars instead, saving some money.
- **General Budget Reductions** Budgets for purchase services, supplies, and materials were cut, with an emphasis on smarter spending and avoiding last-minute purchases.
- **Contingency Reserve and Levy Concerns** Contingency reserve is projected to drop from \$1,500,000 to \$1,000,000 by the end of the next year, dipping into savings by \$500,000 if expenses are not controlled. Levy renewal remains a significant concern.
- **Benefits Plan Adjustments** Implementation of a new benefits plan for employees is expected to save money, especially by covering more on the base plan.
- **Procurement and Spending Controls** Stricter protocols for purchasing supplies are being implemented to ensure spending is necessary and follows proper procedures.

- **Levy Funding and State Law Changes** Discussion about the impact of Idaho state law changes on levy funding, including the inability to double funds by matching local and state contributions, and the shift to a single lump sum payment with interest accrual.
- **Community Hesitancy Toward Levy Increases** Public feedback indicated hesitancy to increase the levy from \$766,000 to \$1,000,000, and other districts (e.g., Marsh Valley) failed to pass larger levies (e.g., \$3,000,000).
- **Plant Facility Levy and Fund Management** The plant facility levy expired last year, leaving about \$345,000 for projects. The main fund (\$11,904,000) is held in a bank account, earning about \$25,000 in monthly interest.
- **Challenges with New Funding Structure** The new law eliminated annual facility funding, replacing it with a lump sum and removing the ability to run plant facility levies. The district is likely net negative on facilities despite the large lump sum.
- **Budget Approval for Fiscal Year A** motion was opened to approve the budget for the upcoming fiscal year, with procedural questions about superintendent signatures.

Motion to approve the budget. This motion, made by Chris Jones (Zone 4 Trustee) and seconded by Launa Moser (Zone 1 Trustee), Carried.

*Chris Jones (Zone 4 Trustee): Yea, Dax Keller (Zone 3 Trustee): Yea, Geniel Lyons (Zone 2 Trustee): Yea, Launa Moser (Zone 1 Trustee): Yea, Susan Yardley (Zone 5 Trustee): Yea
Yea: 5, Nay: 0*

7.B. Public Hearing - School and Activity Fee Increases

- Optional 1-1 Computer Protection
- Advanced Ag Mechanics Class
- Non-Full-Time Students

Idaho Code 63-1311A outlines the rules governing the advertisement of and hearing on fee increases. "No taxing district may make a decision approving a fee increase that is in excess of five percent (5%) of the amount of the fee last collected or a decision imposing a new fee, unless it first holds a hearing upon such proposed fee increase or fee imposition at a regular or special meeting of the district's governing

body and after it gives public notice of such hearing." The following proposed fees for the 2025-26 school year are in excess of a 5% increase.

1-1 Computer Device Protection Plan: This optional fee is proposed to increase from \$15 to \$25 to offset the increased cost of components to fix the laptops.

Advanced Ag Mechanic Class: Fee increase from \$15 to \$35 to pay for the actual cost of the student projects (\$25 for the toolbox project and \$10 for the boot scraper project).

Non-Full-Time Students: A student who does not attend Preston School District full-time will be assessed five times the regular fee amount. Full-time attendance at a district school is met by taking part in at least four (4) hours of classroom instruction each day. At the high school, this is achieved by being enrolled and participating in a minimum of 5 periods.

To determine the increased fee amount, over a dozen districts were contacted that have a separate fee for non-full-time students or are implementing an increased fee to cover the cost of running programs. An analysis of costs shows that the loss of state funding not received when a student is not in attendance full-time is approximately five times more than the fee charged to students.

With regard to the fee collected, the regular fee amount for the class, activity, or event will go to the school or program imposing the fee. The remaining amount will go to the district to cover district-related costs for the activity.

See the attached document for more information on the proposed fee for students not attending school full-time.

School Activity Fee Increases Several fee increases were proposed: one-to-one computer device protection plan from \$15 to \$25, advanced AG mechanics class from \$15 to \$35, and a new non full-time student fee set at five times the regular fee.

- **Non Full-Time Student Fee Structure** Non full-time students (less than four hours/day) will be assessed five times the regular fee, as the district receives no state funding for them but incurs costs (e.g., transportation, materials).

- **Funding and Attendance Calculations Clarification** that funding is based on average daily attendance (ADA), requiring at least four hours per day. Most non full-time students attend four periods (about 30 students at the high school).

- **Fee Waivers for Financial Hardship** Families facing financial hardship can apply for waivers, as required by law. Some federal and athletic funds may be available to offset waived fees.

- **Communication with Homeschool and Hybrid Families** Discussion about requirements and fees for homeschool or hybrid students, and the need for better communication with this population.

- **Comparison with Other Districts' Fee Policies** A neighboring district considered a \$900 athletics fee but did not pass it due to concerns about student well-being. The five-times fee structure is seen as more equitable and less burdensome.

Motion to approve fees. This motion, made by Geniel Lyons (Zone 2 Trustee) and seconded by Launa Moser (Zone 1 Trustee), Carried.

Chris Jones (Zone 4 Trustee): Yea, Dax Keller (Zone 3 Trustee): Yea, Geniel Lyons (Zone 2 Trustee): Yea, Launa Moser (Zone 1 Trustee): Yea, Susan Yardley (Zone 5 Trustee): Yea
Yea: 5, Nay: 0

7.C. School Handbooks for 2025-26 - Approve or Move to Second Reading

(Administrators may be asked to provide clarification during the meeting.)

- Pioneer Elementary
- Oakwood Elementary
- Preston Junior High
- Preston High School
- Franklin County High School

Pioneer Handbook: For changes, see highlighted sections in the handbook.

Oakwood Handbook: The information in the handbook is similar to last year's handbook. Added Title IX Notice and Revised Medication Administration Guidelines, along with incorporating rules about smart watches being turned off or set to do-not-disturb during instruction and not used during state testing. An additional section will be included about the Distribution of Personal Invitations stating, "Due to student privacy and safety considerations, we're not able to distribute personal invitations through the school."

PJH Handbook: See attached document summarizing changes.

PHS Handbook: See attached document summarizing changes.

FCHS Handbook: Changes in yellow. Most are legal changes that were required to be made.

Note: Below is communication from the high school administrators to provide an update and perspective on the dress code.

Mrs. Heward Report---

Formal Dress Code Violations this 2024-25 school year:

SWIS reports:

2- tube tops

Addressed in person with students; those students did not violate again

Email:

1-bra exposed in back

Addressed in person with the student

Non-formal reports:

The first week of school I addressed tube tops, after that, I probably saw and addressed 2 others throughout the year. Never saw a repeat dress code after one-on-one discussions.

I addressed 2 belly shirts; they put on sweaters over top and never saw them wear them again.

Every time a report was made, I addressed the situation with the student one-on-one. These discussions were positive and centered around the student handbook. Students that were addressed did not wear the clothing that was in violation again.

Overall, this year was very mild with Dress code violations. If it was reported, or if I saw it, it was addressed that day. After being at the Jr. High and now at High School, the two are very similar. I think perceptions may be skewed or communication may be off. **Looking**

into the next school year, I think some improvements that we can make are to communicate more with our non-certified personnel on reporting protocol and appropriate ways to communicate it to me. An inappropriate example of communication that I have seen and been a part of would be the following: To take photos of students and share them with others. This is highly inappropriate, especially when it was never reported to the admin. Another example is to report a student for dress code violations in front of the student and other students in a degrading manner. The reporting process should be in a professional manner to administration only and should never degrade or sexualize the student. I think moving into the new year we can **tune up some protocols and the way in which it is reported, and I can be diligent in letting the reporters know that it was handled. Any time it was reported, it was dealt with, and it was not seen again by that student. I had zero repeats this year.**

I also handled just a couple of male students with profanity on their shirts. It was handled in private and didn't have any repeat offenders.

Mr. Peery Report---

Similarly to our conversation, Jaclyn and I both felt we **didn't do a good enough job of instructing our classified staff on the dress code and how to handle things appropriately. We have been working on a process now to make sure that everyone is informed and taught the process and procedures.** We both think that this will help those couple of employees see what the actual dress code is, as well as understand the process and the why. I do think that will make the situation much better going forward.

What Jaclyn outlined was the total amount of reported violations. The two I dealt with were just seen at the front office, so the admin assistants sent them down to me.

When I do a deep dive into our behavior reporting system, I see four total reported incidents. Two were handled by the teacher who submitted them, and two were referred to the administration. All were in the first 2 weeks as we were teaching our students and staff the dress code. We had teachers cover the dress code in their 2nd-period class on the 26th of August as part of our policy reviews. After that day, there was only one additional report through our behavior management system (that was the 27th, and that student was absent on the 26th).

I don't know what was emailed to Jaclyn beyond what was referred through the appropriate channels.

My perspective upon reflecting on this issue is that once the dress code was taught to our students, they did a remarkable job following it. **The dress code that was approved and enforced last year did a great job of removing personal bias or personal interpretation for our teachers. I had many teachers comment to me on how much easier it was to enforce and how it made it so they could focus on teaching and learning instead.**

Where we fell short was in educating our nonteachers in the building. They didn't understand the dress code or how to report things. We will definitely fix that issue going forward.

Summary:

The board is responsible for establishing policy. The school is responsible for implementing the policy.

The policy has allowed teachers to focus on instruction to promote student learning.

The manner of dress in the high school is quite similar to that in the junior high.

The perception of those who are "concerned" about dress code violations may not align with the actual nature of what is occurring.

Some staff or individuals may feel like they are "reporting" violations when they're actually just voicing concerns to others (including Trustees), without using the proper channels.

A planned improvement for 2025-26 is to train all staff on both the dress code itself and the correct process for reporting violations. Staff can confidentially provide a report to administration, and administration will address each report received. Administration will provide feedback to the staff letting them know the matter was handled. All of this should go a long way in creating consistency, improving communication, and bringing more unity on the issue.

Approval of School Inactivity A motion was opened, moved, and seconded to approve school inactivity. No further discussion or objections were noted.

- School Handbook Updates Handbooks for various schools (Pioneer, Oakwood, Junior High, High School, Franklin County) were updated. Changes were highlighted, and summary sheets were provided for Junior High and High School. Franklin County's changes were minimal.

- Terminology Change: Electronic Devices A change was made in the Franklin County handbook to use 'electronic devices' instead of 'phones' to reflect the use of smartwatches for calling and texting.

- Standards-Based Grading Vision and Implementation Mr. Schmidt shared the

vision for standards-based grading, emphasizing essential standards, student learning, and clarity through rubrics. The process has been in development for four years, with gradual implementation steps including leadership changes, RTI, ELL focus, monthly PD, and use of ISAT data. The goal is to set clear standards, raise all students to meet them, and provide both intervention and enrichment.

- **Concerns About Standards-Based Grading** Addressed concerns that standards-based grading might lower educational rigor or focus only on struggling students. Emphasized that the approach is to set high standards and support all students, especially the bottom 10% who may not pursue further education.
- **Rubrics and Clarity in Grading** Rubrics will be used to describe student progress on essential standards, increasing clarity for students and parents. Standards-based grading will provide more accurate and descriptive reporting compared to traditional A-F grading.
- **Separation of Academic and Behavioral Assessment** Academic achievement and behavior will be reported separately. Behavior is taught but not graded, though poor behavior can impact academics. This separation allows for clearer communication with parents.
- **Uniformity and Consistency in Grading** Standards-based grading aims to standardize grading across teachers and classes, using rubrics to define what constitutes an A, B, etc., making expectations clear and consistent.
- **Hybrid Grading Model and PowerSchool Integration** The first year of standards-based grading will use a hybrid model with both standards-based and traditional grading due to PowerSchool limitations. Training is needed before full implementation. PowerSchool can support standards-based grading, but staff are not yet trained.
- **Assignment and Grading Practices** Currently, assignments and detailed work continue as before. Students can redo work, and grades change accordingly. Incomplete or missing work results in a zero. Standards-based grading will eventually provide descriptive marks for each learning target under a standard.

Increased Teacher Workload and Implementation Steps Concerns were raised about the increased workload for teachers due to the new standards-based grading system. The administration explained that implementation will be gradual, focusing first on essential standards and then on rubrics, with no expectation to complete everything within the current year.

- **Professional Development and Support for Teachers** Discussion on how junior high teachers have used professional development days, sometimes moving them to evenings, and the need for additional support such as substitute teachers to allow teams to work on rubrics.
- **Benefits of Standards-Based Grading for Parents and Students** Standards-based grading provides clear feedback to parents and students about specific learning needs, as opposed to ambiguous letter grades or percentages.
- **Legislative and State Direction on Mastery-Based Learning** Idaho legislators have encouraged mastery-based learning, and the State Department has resources for schools implementing this approach.
- **Concerns about Consistency and Fairness in Grading** There are concerns about inconsistencies in grading practices among teachers, both in traditional and standards-based systems, especially with large class sizes (e.g., 30 students per class, 180 students total).
- **Student Learning Outcomes and Idaho's National Ranking** Idaho is ranked 47th or 48th in the nation for student learning. The district aims to raise standards and improve outcomes, emphasizing the importance of supporting teachers and focusing resources on student learning.
- **Implementation Pace and Hybrid Models** Discussion about whether to fully implement standards-based grading or use a hybrid approach, with ongoing conversations about the best pace and scope for changes.

- Addressing Advanced and Struggling Students Questions were raised about how to challenge advanced students and support those who struggle, ensuring that both intervention and extension are part of classroom practice.
- Teacher Training and Sustainability of Initiatives Concerns that new initiatives often fizzle out after a year or two due to workload and lack of sustained support. Emphasis on the need for ongoing dialogue and realistic expectations.
- Rubrics and Day-to-Day Classroom Impact Discussion about whether rubrics add significant daily workload. Some teachers find rubrics make grading clearer and potentially easier once implemented, but acknowledge the initial change is challenging.
- Special Education and Standards-Based Grading Special education IEP goals are already standards-based by law, so the new system may actually make SPED teachers' jobs easier by aligning general and special education standards.
- Communication with Stakeholders Efforts are underway to communicate changes to parents and stakeholders, ensuring transparency and readiness to adjust the approach as needed.
- Cultural Shift from Letter Grades to Standards There is resistance from students and parents accustomed to letter grades. The transition to standards-based reporting is challenging due to ingrained habits and expectations.
- Hybrid Grading Models for Next Year Consideration of a hybrid model combining standards and traditional letter/percentage grades for the next academic year.

Motion to approve handbooks. This motion, made by Chris Jones (Zone 4 Trustee) and seconded by Launa Moser (Zone 1 Trustee), Carried.

Chris Jones (Zone 4 Trustee): Yea, Dax Keller (Zone 3 Trustee): Yea, Geniel Lyons (Zone 2 Trustee): Yea, Launa Moser (Zone 1 Trustee): Yea, Susan Yardley (Zone 5 Trustee): Yea
Yea: 5, Nay: 0

8. Policy - Action Item

8.A. Policy 1st Reading

See the attached document for a summary of all policies under review.

(As a functional note, the policies for a first reading are attached as a Word document because of an upload limit in the BoardBook program, whereas those for a second reading are attached as policies in the program because they were previously saved as such.)

Move policies to a second reading. This motion, made by Chris Jones (Zone 4 Trustee) and seconded by Susan Yardley (Zone 5 Trustee), Carried.

Chris Jones (Zone 4 Trustee): Yea, Dax Keller (Zone 3 Trustee): Yea, Geniel Lyons (Zone 2 Trustee): Yea, Launa Moser (Zone 1 Trustee): Yea, Susan Yardley (Zone 5 Trustee): Yea
Yea: 5, Nay: 0

8.B. Policy 2nd Reading

All first reading policies from May 2025 are back for a second reading, along with Policy 576, which had a first reading in February 2025 and a second reading in March 2025 that was tabled. The earlier readings of the 576 Field Trip Policy included procedures and numerous forms that the schools could use to assist with the implementation of the field trip policy. Additionally, in the April 2025 Board Meeting, a supplemental field trip policy #576.5 was proposed to account for student travel organized by district employees using outside services. This 576.5 addendum was also tabled for further refinement. This month, June 2025, we are only bringing the original field trip policy forward for review. The 576 Procedures are attached for board knowledge. The 576.5 travel policy with third-party organizations can be addressed at a later date.

Field Trip Policy and Procedures (576, 576P) Discussion on whether to combine procedures into policy 576 or keep them separate, focusing on safety, operational flexibility, and board approval processes. Consideration of periodic checks, approval requirements for trips outside district boundaries, and referencing policy 808 for

vehicle and volunteer requirements.

- Policy Approval Process Debate on whether to approve policy and procedures together or separately, and how to handle operational changes without multiple readings.

- District Policy 808 Reference Clarification that background checks and volunteer requirements are already covered under district policy 808.

Move 566, 569, 576, 770, 772, and 774 to board policy. With the amendments to 576 and 576P as stated. This motion, made by Chris Jones (Zone 4 Trustee) and seconded by Susan Yardley (Zone 5 Trustee), Carried.

*Chris Jones (Zone 4 Trustee): Yea, Dax Keller (Zone 3 Trustee): Yea, Geniel Lyons (Zone 2 Trustee): Yea, Launa Moser (Zone 1 Trustee): Yea, Susan Yardley (Zone 5 Trustee): Yea
Yea: 5, Nay: 0*

9. Trustee Report

Recognition of Dr. Harrison Board recognized Dr. Harrison for dedicated service as superintendent, presenting a plaque and expressing appreciation.

- Wellness Policy Brief mention of upcoming approval of the wellness policy.

- Summary and Assignment Review Review of assignments: changes to field trip and grading policies to be worked on in the coming week.

- Board Meeting Video Posting Discussion on how to post board meeting videos on the district webpage, including duration and technical setup.

10. Board Meeting Summary and Assignment Review

Work on the field trip policy.

11. Adjourn

The meeting was adjourned.

Motion to adjourn meeting. This motion, made by Launa Moser (Zone 1 Trustee) and seconded by Geniel Lyons (Zone 2 Trustee), Carried.

*Chris Jones (Zone 4 Trustee): Yea, Dax Keller (Zone 3 Trustee): Yea, Geniel Lyons (Zone 2 Trustee): Yea, Launa Moser (Zone 1 Trustee): Yea, Susan Yardley (Zone 5 Trustee): Yea
Yea: 5, Nay: 0*



**Preston Joint School District #201
Board of Education**

Regular Meeting

Wednesday, May 21, 2025
7:00 PM

District Office
105 East 2nd South
Preston, ID 83263

Chris Jones (Zone 4 Trustee): Present
Dax Keller (Zone 3 Trustee): Present
Geniel Lyons (Zone 2 Trustee): Absent
Launa Moser (Zone 1 Trustee): Present
Susan Yardley (Zone 5 Trustee): Present

1. Call to Order
Dax Keller called the meeting to order.
2. Pledge of Allegiance
3. Approve Agenda - Action Item
Motion to approve agenda
Motion to approve the agenda. This motion, made by Susan Yardley (Zone 5 Trustee) and seconded by Chris Jones (Zone 4 Trustee), Carried.
Chris Jones (Zone 4 Trustee): Yea, Dax Keller (Zone 3 Trustee): Yea, Geniel Lyons (Zone 2 Trustee): Absent, Launa Moser (Zone 1 Trustee): Absent, Susan Yardley (Zone 5 Trustee): Yea
Yea: 3, Nay: 0, Absent: 2
4. Board Leadership Reorganization - Action Item
 - Elect New Board Vice-Chair
Nominate Geniel Lyons as the new vice chair. This motion, made by Chris Jones (Zone 4 Trustee) and seconded by Susan Yardley (Zone 5 Trustee), Carried.
Chris Jones (Zone 4 Trustee): Yea, Dax Keller (Zone 3 Trustee): Yea, Geniel Lyons (Zone 2 Trustee): Absent, Launa Moser (Zone 1 Trustee): Absent, Susan Yardley (Zone 5 Trustee): Yea
Yea: 3, Nay: 0, Absent: 2
5. Consent Agenda - Action Item
During the discussion, it was shared that an email had been sent from a board member to other board members for clarification on the consent agenda. That email chain has been attached and was discussed in the meeting for public transparency. You can see it attached.
Move to approve the consent agenda as presented. This motion, made by Susan Yardley (Zone 5 Trustee) and seconded by Launa Moser (Zone 1 Trustee), Carried.
Chris Jones (Zone 4 Trustee): Yea, Dax Keller (Zone 3 Trustee): Yea, Geniel Lyons (Zone 2 Trustee): Absent, Launa Moser (Zone 1 Trustee): Yea, Susan Yardley (Zone 5 Trustee): Yea
Yea: 4, Nay: 0, Absent: 1
 - 5.A. Minutes Special Board Meeting - April 14, 2025
Minutes of Regular Board Meeting - April 16, 2025
 - 5.B. Financial Summary - April 2025
 - 5.C. Monthly Expenditures - April 2025
 - 5.D. Personnel Report - April 2025

6. **Public Requests to Address the Board** - Stakeholders may request to address the Board in open meeting by filling out the online request form at <https://psd201.org/en-us/meeting-minutes-agenda-691ac9e8>
Larin Crossley requested to address the Board about the District Calendar.

Spring Break Survey and FFA Program Impact

Larin Crossley addressed the impact of moving spring break on the FFA chapter, referencing a survey sent on 2025-04-07 to 371 district emails, with 110 responses (30%). Of these, 25 preferred leaving spring break in March, 66 preferred moving it to April, and the rest were indifferent. The Larin Crossley argued that only 18% of total employees supported moving spring break, not 60%, and questioned the adequacy of the survey for making major calendar changes.

7. Information Items

7.A.

Superintendent Report - "Student Achievement & Student Advancement"

- Student Representative on State FFA Leadership Team
- Student Scholarships & Educator Grants - PEF
- Student Activities Year-End Report - Mr. Szabo
- Broadcasting of Board Meetings
- FCHS Student Goal Report - Dr. Garner

STATE FFA LEADERSHIP:

From the 6,150 FFA members in the state of Idaho, six (6) individuals are elected to serve as state officers. Emily Sorensen, from our own Preston Chapter, was chosen to serve as the State FFA Secretary. (<https://www.idahoffa.org/state-officers>)

SCHOLARSHIPS/GRANTS:

Report of scholarships given to students in Preston School District and grants given to educators.

*Julie Westerberg & Tess Zollinger - Preston Education Foundation (PEF)

*Kyler Austin - Nucor Steel

STUDENT ACTIVITIES:

(See presentation by Mr. Szabo)

BROADCASTING OF BOARD MEETINGS:

Update: It is the desire of the district and board to increase public access to board meetings. Input was received from the trustees at the 4/16/25 board meeting regarding their intent and plans for live streaming along with what they would like the public to experience.

The trustees want a simple system that requires minimal effort to run. They don't want someone to have to sit through board meeting and man the system, but rather be able to hit record at the beginning of the meeting, and stop at the end. They also want the ability to pause the meeting for executive session (with the assurance that those on the other end get no sound or video during that time), and then be able to pick back up the recording when the open session resumes. They want patrons to be able to tune in to learn about what is being discussed in a one-way presentation format, and not worry about a board member or the clerk having to watch the computer to take online question. Those online should also not be able to interrupt the meeting. They did like the simplicity and cost of the owl camera...one camera that is able to capture the room and focus in on whoever is speaking. But generally speaking, most trustees did not like the disjointed feeling it created while zooming in on the loudest voice the camera identified. The board indicated that the ability for others to clearly hear the meeting should be emphasized. There were some complaints received from community members about not being able to hear those

speaking at the board meeting in the library, where superintendent applicants responded to questions. Having stressed the importance of good audio, there are times it would be helpful for those watching online to be able to see not only the guest speakers and the trustees, but also the information displayed on the big screen TV.

The District IT Director, Aaron Keele, took these desired components and researched systems that would address those suggested items. Aaron received quotes for a Logitech from CDWG for \$5600 and a Zenti system from Lynn's Audio Video to be utilized instead of the Owl camera. The system will be installed before the June 2025 board meeting so a trial run can take place.

STUDENT ISAT SCORES:

(See report by Dr. Garner)

FFA Program Overview and Achievements

The FFA advisor explained that FFA is an intercurricular organization with about 100 chapters and 6,150 members in Idaho. Participation requires enrollment in ag classes. District events require about five and a half days, state soils a day and a half, state convention two days, and national events a day and a half. Members must complete 25 hours of community service for the state degree and 50 hours for the American degree, which less than 1% achieve. This year, two members achieved the American degree. The chapter also hosts an annual appreciation breakfast and had 15 students run for office with a 3.81 average GPA.

FFA State Officer Election: Emily Swartzen

Emily Swartzen from the Preston chapter was elected as one of six state FFA representatives, serving as state FFA secretary. She shared her motivations for running, her background, and her plans to attend Brigham Young University in Provo, Utah, after a gap year for state office and an LDS mission. Her main duties will include chapter visits, facilitating leadership skills, and attending conferences.

Scholarship and Grant Awards Night

Julie Westerberg reported that \$91,650 in local scholarships were awarded, plus two Shipley scholarships, totaling \$141,650. 43 out of 45 applicants received awards. Representatives from CSI, ISU, Utah State, and BYU-Idaho awarded \$603,000 in scholarships. Two seniors received associate's degrees from CSI. The Dollars for Scholars program provided \$75 each to 37 elementary students and \$150 each to 12 junior high students, totaling \$7,200. The foundation also provided \$20,000 to upgrade the auditorium sound system.

Teacher Grants

The foundation awarded \$21,000 and an additional \$4,000, totaling \$25,000 for the school year, with up to \$500 per teacher. Grants funded items like classroom book sacks,

headphones, microscopes, manipulatives, STEM items, and books. Grants must be for items that remain in the classroom.

Foundation Operations and Community Engagement

The Education Foundation board is all-volunteer, with alumni, memorial, and business scholarships. The foundation seeks more community awareness, volunteers, and social media outreach. Dr. Harrison will be more involved next year. The foundation works with the Idaho Community Foundation and receives over \$6,000 annually from Bowler funds.

Newcorp Community Grants

Newcorp allocates annual funds to the school district, increasing as more employees join from Preston and Franklin County. Five teachers received grants: Stephanie Boson (\$2,650 for STEM lab), Savannah Williamson (\$365 for math manipulatives, whiteboard, art), Jamie Dawson (\$500 for real math projects), Melissa Hodgkiss (\$424 for transition curriculum), and Melanie Stradbeck (\$1,260 for classroom maps).

Foundation Support and Financial Contributions

Acknowledgement of the Foundation's support, including a \$20,000 award recently used for purchases. Emphasis on the importance of expressing gratitude for such contributions.

Athletics Performance and Academic Achievements

Review of athletic successes: one state title, four teams in the top five in 5A state, 27 individual state placers, eight district titles, two academic state titles, and all teams maintaining GPAs above 3.0.

Coaches Training and Evaluation

Implementation of structured training and evaluation for coaches, including summer, preseason, midseason, and postseason meetings. All head and assistant coaches were evaluated.

End-of-Season Socials

Introduction of end-of-season socials to recognize academic and athletic achievements, with each event kept under 45 minutes and positive feedback received.

One Team Athletic Leadership Program

Expansion of the One Team program, including quarterly trainings, service projects, and the creation of an executive One Team director position.

Sportsmanship and Student Section Behavior

Improved sportsmanship in student sections, with positive feedback from visiting athletic directors and strategic placement of One Team members.

PACE Guide and Athletic Contract

Development of a 75-page PACE (Policies for Advisors, Coaches, Educators) guide and implementation of an athletic contract involving coaches, players, administration, and community.

Social Media Management

Increased focus on social media presence, with a student TA assisting as social media director. Emphasis on adult oversight for quality control.

Parent Meetings

Attendance at all athletic parent meetings, with 5 to 10 minutes allocated to communicate vision and goals.

Strength and Conditioning Program

Delegation of strength and conditioning responsibilities to Jamie Fuse, relieving coaches and improving program delivery.

Arts and Music Program Growth

Progress in arts and music, including potential for a full-time art teacher, increased student participation, and improved vertical alignment across school levels. Music programs saw choir tripling, band nearly doubling, and orchestra growth.

Financial Management and Budget

Resolution of previous year's \$2,000 debt through increased sales prices and pay-to-play fees. No current debt, with suggestions for future sponsorship packages and long-term financial planning.

Donations Accounts

Establishment of dedicated donations accounts for specific sports and activities to increase donor confidence.

Complaints and Concerns Management

Reduction in complaints reaching higher administration, with only two issues escalating to Lent. Ongoing challenge in fully resolving all concerns due to privacy and information limitations.

Leadership Transition and Staffing Changes

Announcement of Mr. Szabo's departure and redistribution of responsibilities among administrators and teachers, with ongoing meetings to finalize roles.

Recognition of Service and Impact

Expressions of gratitude for Mr. Szabo's contributions, highlighting the positive impact on students, staff, and the district.

Broadcasting System for Board Meetings

Discussion on increasing public access to board meetings via a simple broadcasting system. IT Director Aaron Kill researched multiple systems, received quotes, and compared

options including the OWL system and alternatives. Cost concerns were raised as the quote received was about five times higher than the expected \$1,000, with another quote expected on 2025-05-22. Considerations included viewer numbers, system interactivity, and transparency goals.

Student Advancement and Achievement Goals

Review of last year's and this year's student advancement and achievement goals. The goals were a 95% pass rate and at least 5 points increase in ISAT academic growth. This year, the school achieved a 96.85% pass rate and exceeded growth targets: English (18), Science (10), and Math (24, up from 4 last year).

Strategies for Academic Improvement

Key strategies included teacher buy-in, every teacher setting an ISAT-related IPLP goal, academic support time adjustments, and meaningful professional development (PD) through subject-specific college classes. Students made up missed time after school from 2:30 to 3:05. Student buy-in was encouraged through goal-setting and rewards, such as a barbecue and an off-campus lunch.

ISAT Math Class Implementation

A new ISAT math class was required for all students before the ISAT, regardless of credit needs, to ensure readiness. This contributed to the significant increase in math scores.

Lessons Learned and District Recommendations

Emphasis on focused preparation before ISATs, suggesting district-wide refresher courses in the week or two prior to testing. Consideration for similar approaches in science and writing for next year.

Cohort Effects and Sustainability

Discussion on whether results were due to the specific student cohort or the implemented strategies. Belief that student buy-in and consistent rewards will sustain results, despite frequent student turnover.

8. Action Items

8.A. Approve Early Graduates

FCHS Junior Students Meeting Graduation Requirements:

Cole Rouse will graduate Block 13, and **Dextin Atkinson** will graduate Block 14. Both of them are juniors. They will still wait to receive their diploma in May 2026.

PHS Junior Students Meeting Graduation Requirements:

Deicy Morales Rojas and **Elizabeth Sessions**. Both have met all the requirements for graduation by taking extra courses in the summer or online, and will graduate May 22, 2025.

Motion to approve early graduates

Approve the early high school graduates. This motion, made by Chris Jones (Zone 4 Trustee) and seconded by Susan Yardley (Zone 5 Trustee), Carried.

Chris Jones (Zone 4 Trustee): Yea, Dax Keller (Zone 3 Trustee): Yea, Geniel Lyons (Zone 2 Trustee): Absent, Launa Moser (Zone 1 Trustee): Yea, Susan Yardley (Zone 5 Trustee): Yea

Yea: 4, Nay: 0, Absent: 1

8.B. Bus Routes for 2025-26 School Year

Per Idaho Code 33-1502, "The board of trustees of each school district may establish, and alter, bus routes and establish, and alter, non-transportation zones. Such routes and zones shall be determined for each year not later than the regular August meeting of the board." Proposed bus routes are attached.

- **Bus Routes and Transportation Staffing**

Review of bus routes for the 2526 school year, minor changes discussed, ongoing driver shortages, and the possibility of adding route number 19 if more drivers are hired.

Approve the bus routes for the 2025-26 school year as described. This motion, made by Susan Yardley (Zone 5 Trustee) and seconded by Launa Moser (Zone 1 Trustee), Carried.
Chris Jones (Zone 4 Trustee): Yea, Dax Keller (Zone 3 Trustee): Yea, Geniel Lyons (Zone 2 Trustee): Absent, Launa Moser (Zone 1 Trustee): Yea, Susan Yardley (Zone 5 Trustee): Yea

Yea: 4, Nay: 0, Absent: 1

8.C. District Calendar 2025-26 School Year

Idaho Code 33-512 on Governance of Schools states, "The board of trustees of each school district shall have the following powers and duties: To fix the days of the year and the hours of the day when schools shall be in session."

At the April Board Meeting, the Board requested more information about the **attendance of teachers and students during the week following Preston's Spring Break**. See attached data sheet.

The prior **employee preference** data from feedback staff shared with administration and input from the employee survey is also attached in a separate document.

The **proposed calendar** is attached.

It is recommended that Spring Break be moved this coming year a week later due, in large part, to the increased staff absences the week after Preston's Spring Break and based on feedback from the survey results indicating the staff preferences. In regard to Professional Development Days, teachers from all buildings noticed that last month's proposed Friday dates created potential problems. As such, the half day in August, right before the Labor Day Weekend, was moved back into the September PD Day and the October PD morning was moved back into the November PD Day. The Sept 12 and Nov 14 Fridays will both be a full day of training running from 7:30 AM - 4:30 PM. The Feb 6 and Mar 13 Fridays will be half days with training from 7:30 AM -12:00 PM.

- **Spring Break and School Calendar Survey Results**

Presentation of survey data from 110 respondents (out of 308-371 possible), with 66 preferring to move spring break, 25 preferring to keep it, and detailed rationales for both positions. Discussion of alignment with Utah and CTE programs.

- **Teacher and Student Absence Data Around Spring Break**

Analysis of staff and student absences before and after spring break over several years, showing teacher absences roughly double after spring break (e.g., 54 to 104), while student attendance remains steady (96.22%

before, 96.8% after, 97.6% later).

- **Professional Development and Half-Day Fridays**

Discussion on PD days and half-day Fridays, with adjustments made based on teacher feedback: originally three half-days increased to six, then reduced to two half-days and two full Fridays.

- **Decision-Making Process and Stakeholder Input**

Debate over the value and interpretation of survey results, the role of public and staff input, and the final authority of the board in calendar decisions.

Alignment with Neighboring Districts

Discussion on aligning spring break with neighboring districts (e.g., West Side, Cache), and the challenges of late changes and coordination

Approve the 2025-26 School Year Calendar as presented, and move spring break back to the last week of March. This motion, made by Chris Jones (Zone 4 Trustee) and seconded by Susan Yardley (Zone 5 Trustee), Carried.

Chris Jones (Zone 4 Trustee): Yea, Dax Keller (Zone 3 Trustee): Yea, Geniel Lyons (Zone 2 Trustee): Absent, Launa Moser (Zone 1 Trustee): Abstain (With Conflict), Susan Yardley (Zone 5 Trustee): Yea

Yea: 3, Nay: 0, Absent: 1, Abstain (With Conflict): 1

9. Policy - Action Item

9.A. Policy 1st Reading

Suicide Prevention, Intervention, and Postvention:

The District Mental Health Counselor, Sheena Jones, Compiled a Booklet for Schools containing Protocols for Suicide Prevention and Intervention, and Prevention. Per Idaho Code 33-136(3)(a), "Each public school district shall adopt a policy on student suicide prevention. Such policy shall, at a minimum, address procedures relating to suicide prevention, intervention and postvention. As used in this paragraph, "postvention" means counseling or other social care given to students after another student's suicide or attempted suicide."

- **566 - Student Suicide Prevention, Intervention, and Postvention.** Policy 566 has not been updated since 2007. The proposed policy directs that school staff will follow the accompanying procedures for suicide prevention, intervention, and postvention.
- (566 - Student Suicide Prevention, Intervention, and Postvention Procedure)

Child Nutrition State Review in PSD During 2025-26 SY

569 - School Wellness. We are updating this policy to reduce some duplication within the policy and to remove information on the sale and marketing of food and beverages within the school during the school day (so-called "competitive foods") to the new Guidelines for Food and Beverage Sales policy included with this set (new policy 774). This policy is adapted from both the Idaho sample policy and the Alliance for a Healthier Generation Model Wellness Policy. Upon review, however, some of the guidelines overlap. Therefore, we are removing some of the duplicative guidelines (identified in the existing policy as optional language). The section on competitive foods is moved to new policy 774. We also deleted the confidentiality language in the Free and Reduced Price Meals section as that is included in policy 770. A school wellness committee was asked to review this policy as required under federal regulation prior to its approval by the board. Edits received from committee members are included in this draft.

770 - Food and Nutrition Services. This policy is being updated to include the requirement that procurement of food and nutrition services contracts (such as with a private food service agency) must follow all state and federal regulations, including the Buy American requirement in USDA regulations. With the 2024 update of the child nutrition regulations, the Buy American requirement applies to all types of procurement (i.e., both informal and formal). We have also included requirements for qualifications of food service staff under USDA regulations. We clarified in the recordkeeping section that the district will maintain all types of documents and records as required under USDA regulations. We also renamed the confidentiality section to clarify that the confidentiality provisions apply to free and reduced price food services. We also added cross-references to other policies.

772 - Nutrition Standards. This NEW policy sets forth, in general terms, the nutrition standards required by the National School Lunch Program, the National School Breakfast Program, Summer Food Service Program (if offered), and the Healthy and Hunger-Free Kids Act of 2010. In April 2024, the USDA issued an amended final rule that updates some of these standards. While most of the standards need not be implemented by districts until the 2025-26 school year, we are including those updated standards here so we will be prepared to implement the new standards next school year. We have also included the record-keeping requirements associated with the nutrition standards in the policy.

774 - Guidelines for Food and Beverage Sales. This NEW policy includes information taken from the School Wellness policy, as noted above. We have also updated some of this language. For example, we have made some language optional. We have also updated the paragraph on exemptions from fundraising requirements and have added an optional vending machine section.

Move 566, 569, 570, 772, and 774 to second reading. This motion, made by Susan Yardley (Zone 5 Trustee) and seconded by Launa Moser (Zone 1 Trustee), Carried.

Chris Jones (Zone 4 Trustee): Yea, Dax Keller (Zone 3 Trustee): Yea, Geniel Lyons (Zone 2 Trustee): Absent, Launa Moser (Zone 1 Trustee): Yea, Susan Yardley (Zone 5 Trustee):

Yea

Yea: 4, Nay: 0, Absent: 1

9.B. Policy 2nd Reading

524 Student Driving Privileges & 662 Driver Training Education:

Changes that the board directed be made to each driver training policy 524 and 662 since the last reading have been added.

PSD's academic requirement was clarified, and now states, "Preston School District has also established an academic requirement of no failing grades in any current school courses that a student must meet to enroll in the driver's education class." The phrase "in the board's discretion" was removed from Policy 662.

(The Field Trip Policy 576 was tabled as administrators and directors continue to provide input and edits to the policy regarding such things as how to address student medical needs and how to handle third-party trips.)

Move Policies 524 and 662 to Board Policy. This motion, made by Susan Yardley (Zone 5 Trustee) and seconded by Launa Moser (Zone 1 Trustee), Carried.

Chris Jones (Zone 4 Trustee): Yea, Dax Keller (Zone 3 Trustee): Yea, Geniel Lyons (Zone 2 Trustee): Absent, Launa Moser (Zone 1 Trustee): Yea, Susan Yardley (Zone 5 Trustee):

Yea

Yea: 4, Nay: 0, Absent: 1

10. Executive Session – Pursuant to Idaho Code 74-206(1)(b) and (j): To consider the evaluation, dismissal, or disciplining of or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; and To consider labor contract matters authorized under section 74-206A (1)(a) and (b), Idaho Code.

Move to executive session. This motion, made by Chris Jones (Zone 4 Trustee) and seconded

by Launa Moser (Zone 1 Trustee), Carried.

*Chris Jones (Zone 4 Trustee): Yea, Dax Keller (Zone 3 Trustee): Yea, Geniel Lyons (Zone 2 Trustee): Absent, Launa Moser (Zone 1 Trustee): Yea, Susan Yardley (Zone 5 Trustee): Yea
Yea: 4, Nay: 0, Absent: 1*

11. Resume Open Session

Resume open session. This motion, made by Launa Moser (Zone 1 Trustee) and seconded by Susan Yardley (Zone 5 Trustee), Carried.

*Chris Jones (Zone 4 Trustee): Yea, Dax Keller (Zone 3 Trustee): Yea, Geniel Lyons (Zone 2 Trustee): Absent, Launa Moser (Zone 1 Trustee): Yea, Susan Yardley (Zone 5 Trustee): Yea
Yea: 4, Nay: 0, Absent: 1*

12. Action Item: 2024-25 Negotiation Agreement for Professional Educators

Idaho Code 33:1271: Negotiation Agreement

(5) Joint ratification of all final offers of settlement shall be made in open meetings. Each party [Board of Trustees of Preston School District & Local Preston Education Association for Professional Employees] must provide written evidence confirming to the other that majority ratification has occurred.

Approve the negotiated agreement for 2025-2026. This motion, made by Chris Jones (Zone 4 Trustee) and seconded by Launa Moser (Zone 1 Trustee), Carried.

*Chris Jones (Zone 4 Trustee): Yea, Dax Keller (Zone 3 Trustee): Yea, Geniel Lyons (Zone 2 Trustee): Absent, Launa Moser (Zone 1 Trustee): Yea, Susan Yardley (Zone 5 Trustee): Yea
Yea: 4, Nay: 0, Absent: 1*

13. Board Meeting Summary and Assignment Review

Have the handbooks in June.

14. Adjourn

Motion to adjourn. This motion, made by Launa Moser (Zone 1 Trustee) and seconded by Susan Yardley (Zone 5 Trustee), Carried.

*Chris Jones (Zone 4 Trustee): Yea, Dax Keller (Zone 3 Trustee): Yea, Geniel Lyons (Zone 2 Trustee): Absent, Launa Moser (Zone 1 Trustee): Yea, Susan Yardley (Zone 5 Trustee): Yea
Yea: 4, Nay: 0, Absent: 1*

Preston Joint School District No. 201
2025-2026 Final Negotiated Agreement

1. **Salary** – The state minimums will be adopted for each required cell. The remaining cells will be increased by 2.55% with the exception of column 1 cells 5 and up. See the attached 2025-2026 salary schedule. Each returning employee will have a step advancement on the career ladder from the previous year.
2. **PERSI** – The District will continue to pay into the Public Employee Retirement System of Idaho for the employee at the employer contribution rate required by state law. (The employee will be responsible for the employee contribution.)
3. **Medical Insurance** – The insurance option for 2025-2026 is included below.
The Health insurance has a PPO option with a \$350 deductible and an HSA option with a \$3,300 deductible. The district will cover the employee-only cost on the HSA option. If the employee chooses the PPO employee-only option, they will be responsible for paying \$26.40 a month. The employee is responsible for any additional family members on both plans. See attached
4. **Dental Insurance** – The District will provide dental insurance through MetLife with Preventative/Diagnostic Benefits covered at 100% for all individuals on the plan, with a maximum plan benefit of \$1,250.
5. **Vision Insurance** – The District will provide vision insurance with VSP through Blue Cross with the plan as indicated below.
6. **Life Insurance** – The District will pay the life insurance premiums for the employee's death benefit of \$50,000 and dependent benefit coverage of \$10,000. This coverage is available to all employees who work more than 20 hours per week. A one-time opt-in for additional life insurance is also available.
7. **Classroom Supply/Continuing Education Funds** – The district will reimburse certified educators up to \$300 per FTE for classroom supplies and \$100 for continuing education costs under the guidelines listed below:
 - a. At the beginning of the school year, the district will distribute classroom supply money to each school, which will be based on \$300 per FTE, the district will distribute the classroom supply money to each school. The \$100 for continuing education costs will be kept at the district office, and proof of continuing education paid expenses will need to be submitted to the district office for reimbursement.
 - b. The employee should work with school administration to ensure the purchase is authorized and can be made tax-exempt to the extent possible.
 - c. Since the money is given for classroom supplies or continuing education to benefit our students in the school year, the money needs to be spent no later than May 1st. If the money has not been spent by that date, the school administrator can then use the remaining money to better their school as they see fit.
 - d. All non-consumable supplies will remain the property of Preston School District.
 - e. If planning to use the funds for continuing education, the staff member will need to pay for it upfront and bring the receipt into their school office for reimbursement.
 - f. Any reimbursements must be submitted to the individual school office by May 1st.
 - g. The school will be responsible for tracking the money spent by each teacher and will be expected to report the total spent to the district office in May 1st

If the district deems it necessary because of personnel shortage or unavoidable or unforeseen circumstances, it could require an educator to help supervise students during recess or lunch. An educator will not be required to assist in emergency coverage for more than three days.

16. **District Copying-** The district will offer a summer copy position at each school to make summer copies for grade-level or department materials used by the whole team for the 2025-26 school year.

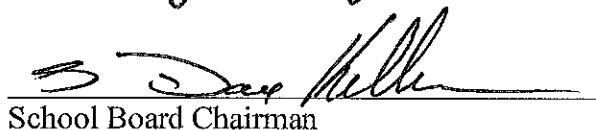
- a. District copying services will only be used for curriculum approved and purchased by the Preston School District.

17. **Protected Prep Time-** In the event a principal is unable to secure a substitute teacher for a classroom, and a qualified teacher within the building is unavailable to cover the class, the following procedures will be implemented.

- a. The building administration will first assign any available substitute teachers currently in the building, whose schedule allows to cover the class.
- b. If coverage is still needed, the building administration will seek volunteers from certified staff, excluding first-year teachers, to cover the class during their preparation periods. Teachers who volunteer will be compensated at the sub hourly rate.
- c. If, after seeking volunteers, coverage is still needed, the building administration will assign a certified member to cover the class. Assignments will be made equitably, in accordance with guidelines established at each school. All certified staff, including principals and counselors, will participate in the school's emergency class coverage plan.
- d. A teacher assigned to cover a class during their preparation period will be compensated at the sub hourly rate.


PEA President

5/28/25
Date


School Board Chairman

Date

Preston School District

Eff. Date: 9/01/2025

Medical

Current Contribution

Blue Cross-SWS

	Renewal Option 1		Renewal Option 2	
	Employee	Employer	Employee	Employer
Plan				
Individual Deductible (par/nonpar)				
Family Deductible (par/nonpar)				
Carrier Coinsurance (par/nonpar)				
Individual Out of Pocket Maximum (par/nonpar)				
Family Out of Pocket Maximum (par/nonpar)				
Copay for Primary/Specialist				
Prescription Rx Benefit				
Rx Deductible				
Annual OOP				
Preferred Generic				
Non-Preferred				
Preferred Brand				
Non-Preferred Brand				
Preferred Specialty				
Non-Preferred Specialty				
Total				
Employee Only	63	\$892.10	\$0.00	\$0.00
Employee & Spouse	10	\$1,722.84	\$213.41	\$51.78
Employee & Child	2	\$1,241.14	\$120.96	\$17.86
Employee & Children	6	\$1,388.37	\$191.18	\$43.74
Employee & Spouse & 1 Child	6	\$1,979.20	\$261.55	\$69.18
Employee, Spouse & Children	22	\$1,890.31	\$350.44	\$115.37
Monthly	109	\$1,577,705.24	\$12,802.06	\$3,394.14
Annual		\$1,652,462.87	\$153,624.73	\$40,729.65
		\$822,730.15	\$95,672.18	\$24,365.60

Renewal Contribution Calculator

Blue Cross-SWS

	Option 1		Option 2	
	Employee	Employer	Employee	Employer
Plan				
Individual Deductible (par/nonpar)				
Family Deductible (par/nonpar)				
Carrier Coinsurance (par/nonpar)				
Individual Out of Pocket Maximum (par/nonpar)				
Family Out of Pocket Maximum (par/nonpar)				
Copay for Primary/Specialist				
Prescription Rx Benefit				
Rx Deductible				
Annual OOP				
Preferred Generic				
Non-Preferred				
Preferred Brand				
Non-Preferred Brand				
Preferred Specialty				
Non-Preferred Specialty				
Total				
Employee Only	63	\$928.50	\$26.40	\$0.00
Employee & Spouse	10	\$1,859.19	\$215.01	\$52.16
Employee & Child	2	\$1,336.88	\$121.87	\$18.00
Employee & Children	6	\$1,499.23	\$192.62	\$44.07
Employee & Spouse & 1 Child	6	\$2,107.13	\$293.52	\$69.70
Employee, Spouse & Children	22	\$2,047.58	\$353.07	\$116.23
Monthly	109	\$1,464,446.20	\$14,741.30	\$3,419.59
Annual		\$1,575,354.40	\$176,895.60	\$41,035.12
		\$880,227.68	\$100,439.86	\$24,365.60

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 100 GENERAL FUND (M&O) FUND				
<u>Current Assets</u>				
100 111000	PETTY CASH-GENERAL FUND	(125,180.61)	0.00	(125,180.61)
100 111100	Cash in Bank	1,614,765.93	1,525,519.05	3,140,284.98
100 111400	ZIONS BANK ACCOUNT - #4410	1,107,071.45	0.00	1,107,071.45
100 112100	STATE TREAS - GENERAL FUND	9,405,464.15	(3,000,000.00)	6,405,464.15
Current Assets Subtotal:		12,002,120.92	(1,474,480.95)	10,527,639.97
<u>Other Assets</u>				
100 113000	TAXES RECEIVABLE - GENERAL FUND	20,384.71	0.00	20,384.71
100 114100	STATE SUPPORT RECEIVABLE	783,919.41	0.00	783,919.41
100 161100	Less: Revenue Received	(18,745,504.90)	(159,674.00)	(18,905,178.90)
100 161300	Budgeted Revenue	19,568,307.00	0.00	19,568,307.00
Other Assets Subtotal:		1,627,106.22	(159,674.00)	1,467,432.22
Total Assets and Deferred Outflows of Resources:		13,629,227.14	(1,634,154.95)	11,995,072.19
<u>Current Liabilities</u>				
100 217100	SALARIES PAYABLE - GENERAL FUND	1,415,105.64	0.00	1,415,105.64
100 217200	BENEFITS PAYABLE - GENERAL FUND	343,207.68	0.00	343,207.68
100 218101	FIT PAYABLE	0.00	0.00	0.00
100 218102	STATE PAYABLE	(2,694.87)	0.00	(2,694.87)
100 218103	FICA PAYABLE	0.00	0.00	0.00
100 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
100 218105	INSURANCE PAYABLE	(638.64)	1,959.35	1,320.71
100 218106	TSA PAYABLE	0.00	0.00	0.00
100 218108	MISC PAYABLE	680.06	0.00	680.06
100 221000	DEFERRED REVENUE - GENERAL FUND	7,914.94	0.00	7,914.94
Current Liabilities Subtotal:		1,763,574.81	1,959.35	1,765,534.16
<u>Other Liabilities</u>				
100 223100	SALES TAX PAYABLE	(22.97)	0.00	(22.97)
100 261100	Less: Expenditures to Date	(15,283,599.18)	(1,636,114.30)	(16,919,713.48)
100 261300	Budgeted Expenditures	20,253,829.00	0.00	20,253,829.00
Other Liabilities Subtotal:		4,970,206.85	(1,636,114.30)	3,334,092.55
<u>Fund Balance</u>				
100 320100	FUND BALANCE	7,580,967.48	0.00	7,580,967.48
100 320300	Budgeted Fund Balance	(685,522.00)	0.00	(685,522.00)
Fund Balance Subtotal:		6,895,445.48	0.00	6,895,445.48
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		13,629,227.14	(1,634,154.95)	11,995,072.19

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 220 FOREST RESERVE FUND				
<u>Current Assets</u>				
220 111100	Cash in Bank	194,849.66	9,388.37	204,238.03
	Current Assets Subtotal:	194,849.66	9,388.37	204,238.03
<u>Other Assets</u>				
220 161100	Less: Revenue Received	0.00	(9,388.37)	(9,388.37)
220 161300	Budgeted Revenue	25,500.00	0.00	25,500.00
	Other Assets Subtotal:	25,500.00	(9,388.37)	16,111.63
Total Assets and Deferred Outflows of Resources:		220,349.66	0.00	220,349.66
<u>Other Liabilities</u>				
220 261300	Budgeted Expenditures	25,500.00	0.00	25,500.00
	Other Liabilities Subtotal:	25,500.00	0.00	25,500.00
<u>Fund Balance</u>				
220 320200	Undesignated/Unreserved Fund Balance	194,849.66	0.00	194,849.66
220 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	194,849.66	0.00	194,849.66
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		220,349.66	0.00	220,349.66

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 231 DEDICATED AFTER SCHOOL FUND				
<u>Current Assets</u>				
231 111100	Cash in Bank	5,444.92	0.00	5,444.92
	Current Assets Subtotal:	5,444.92	0.00	5,444.92
Total Assets and Deferred Outflows of Resources:		5,444.92	0.00	5,444.92
<u>Fund Balance</u>				
231 320100	Designated Fund Balance	5,444.92	0.00	5,444.92
	Fund Balance Subtotal:	5,444.92	0.00	5,444.92
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		5,444.92	0.00	5,444.92

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 238 STUDENT ACTIVITY FUND				
<u>Current Assets</u>				
238 111100 106	CASH IN BANK - OAKWOOD ELEMENTARY	12,515.58	0.00	12,515.58
238 111100 116	CASH IN BANK - PIONEER ELEMENTARY	50,532.72	0.00	50,532.72
238 111100 201	CASH IN BANK - PRESTON JUNIOR HIGH	93,736.83	0.00	93,736.83
238 111100 401	CASH IN BANK - PRESTON HIGH SCHOOL	620,168.38	0.00	620,168.38
238 111100 700	CASH IN BANK - FRANKLIN COUNTY HIGH SCHOOL	3,576.06	0.00	3,576.06
Current Assets Subtotal:		<u>780,529.57</u>	<u>0.00</u>	<u>780,529.57</u>
<u>Other Assets</u>				
238 161300	Budgeted Revenue	762,000.00	0.00	762,000.00
Other Assets Subtotal:		<u>762,000.00</u>	<u>0.00</u>	<u>762,000.00</u>
Total Assets and Deferred Outflows of Resources:		<u>1,542,529.57</u>	<u>0.00</u>	<u>1,542,529.57</u>
<u>Other Liabilities</u>				
238 261300	Budgeted Expenditures	762,000.00	0.00	762,000.00
Other Liabilities Subtotal:		<u>762,000.00</u>	<u>0.00</u>	<u>762,000.00</u>
<u>Fund Balance</u>				
238 320100	FUND BALANCE - STUDENT ACTIVITY	780,529.57	0.00	780,529.57
238 320300	Budgeted Fund Balance	0.00	0.00	0.00
Fund Balance Subtotal:		<u>780,529.57</u>	<u>0.00</u>	<u>780,529.57</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u>1,542,529.57</u>	<u>0.00</u>	<u>1,542,529.57</u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 240 SCHOOL BUILDING MAINTENANCE				
<u>Current Assets</u>				
240 111100	CASH IN BANK	35,947.34	0.00	35,947.34
	Current Assets Subtotal:	35,947.34	0.00	35,947.34
Total Assets and Deferred Outflows of Resources:		35,947.34	0.00	35,947.34
<u>Other Liabilities</u>				
240 261100	LESS: EXPENDITURES TO DATE	(100,609.23)	0.00	(100,609.23)
	Other Liabilities Subtotal:	(100,609.23)	0.00	(100,609.23)
<u>Fund Balance</u>				
240 320100	DESIGNATED FUND BALANCE	136,556.57	0.00	136,556.57
	Fund Balance Subtotal:	136,556.57	0.00	136,556.57
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		35,947.34	0.00	35,947.34

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 241 DRIVERS ED FUND				
<u>Current Assets</u>				
241 111100	Cash in Bank	2,872.27	(5,163.28)	(2,291.01)
	Current Assets Subtotal:	<u>2,872.27</u>	<u>(5,163.28)</u>	<u>(2,291.01)</u>
<u>Other Assets</u>				
241 161100	Less: Revenue Received	(50,025.00)	(225.00)	(50,250.00)
241 161300	Budgeted Revenue	66,125.00	0.00	66,125.00
	Other Assets Subtotal:	<u>16,100.00</u>	<u>(225.00)</u>	<u>15,875.00</u>
Total Assets and Deferred Outflows of Resources:		<u>18,972.27</u>	<u>(5,388.28)</u>	<u>13,583.99</u>
<u>Current Liabilities</u>				
241 218101	FIT PAYABLE	0.00	0.00	0.00
241 218102	STATE PAYABLE	0.00	0.00	0.00
241 218103	FICA PAYABLE	0.00	0.00	0.00
241 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
241 218105	INSURANCE PAYABLE	0.00	0.00	0.00
241 218106	TSA PAYABLE	0.00	0.00	0.00
241 218108	MISC PAYABLE	2.37	0.00	2.37
	Current Liabilities Subtotal:	<u>2.37</u>	<u>0.00</u>	<u>2.37</u>
<u>Other Liabilities</u>				
241 261100	Less: Expenditures to Date	(47,155.10)	(5,388.28)	(52,543.38)
241 261300	Budgeted Expenditures	66,125.00	0.00	66,125.00
	Other Liabilities Subtotal:	<u>18,969.90</u>	<u>(5,388.28)</u>	<u>13,581.62</u>
<u>Fund Balance</u>				
241 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u>18,972.27</u>	<u>(5,388.28)</u>	<u>13,583.99</u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 243 PROFESSIONAL TECHNICAL FUND				
<u>Current Assets</u>				
243 111100	Cash in Bank	77,291.69	(9,687.50)	67,604.19
	Current Assets Subtotal:	77,291.69	(9,687.50)	67,604.19
<u>Other Assets</u>				
243 161100	Less: Revenue Received	(137,345.10)	0.00	(137,345.10)
243 161300	Budgeted Revenue	89,033.00	0.00	89,033.00
	Other Assets Subtotal:	(48,312.10)	0.00	(48,312.10)
Total Assets and Deferred Outflows of Resources:		28,979.59	(9,687.50)	19,292.09
<u>Current Liabilities</u>				
243 218101	FIT PAYABLE	0.00	0.00	0.00
243 218102	STATE PAYABLE	0.00	0.00	0.00
243 218103	FICA PAYABLE	0.00	0.00	0.00
243 218104	RETIREMENT PAYABLE	97.39	0.00	97.39
	Current Liabilities Subtotal:	97.39	0.00	97.39
<u>Other Liabilities</u>				
243 261100	Less: Expenditures to Date	(63,062.43)	(9,687.50)	(72,749.93)
243 261300	Budgeted Expenditures	89,033.00	0.00	89,033.00
	Other Liabilities Subtotal:	25,970.57	(9,687.50)	16,283.07
<u>Fund Balance</u>				
243 320100	Designated Fund Balance	2,911.63	0.00	2,911.63
243 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	2,911.63	0.00	2,911.63
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		28,979.59	(9,687.50)	19,292.09

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 245 TECHNOLOGY FUND				
<u>Current Assets</u>				
245 111100	Cash in Bank	(155,245.32)	(2,453.00)	(157,698.32)
	Current Assets Subtotal:	(155,245.32)	(2,453.00)	(157,698.32)
<u>Other Assets</u>				
245 161100	Less: Revenue Received	(211,747.00)	0.00	(211,747.00)
245 161300	Budgeted Revenue	546,652.00	0.00	546,652.00
	Other Assets Subtotal:	334,905.00	0.00	334,905.00
Total Assets and Deferred Outflows of Resources:		179,659.68	(2,453.00)	177,206.68
<u>Other Liabilities</u>				
245 261100	Less: Expenditures to Date	(766,054.75)	(2,453.00)	(768,507.75)
245 261300	Budgeted Expenditures	546,652.00	0.00	546,652.00
	Other Liabilities Subtotal:	(219,402.75)	(2,453.00)	(221,855.75)
<u>Fund Balance</u>				
245 320100	Designated Fund Balance	399,062.43	0.00	399,062.43
245 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	399,062.43	0.00	399,062.43
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		179,659.68	(2,453.00)	177,206.68

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 246 SAFE AND DRUG FREE FUND				
<u>Current Assets</u>				
246 111100	Cash in Bank	16,627.50	16,627.50	33,255.00
	Current Assets Subtotal:	16,627.50	16,627.50	33,255.00
<u>Other Assets</u>				
246 161100	Less: Revenue Received	(16,627.50)	(16,627.50)	(33,255.00)
246 161300	Budgeted Revenue	33,629.00	0.00	33,629.00
	Other Assets Subtotal:	17,001.50	(16,627.50)	374.00
Total Assets and Deferred Outflows of Resources:		33,629.00	0.00	33,629.00
<u>Other Liabilities</u>				
246 261300	Budgeted Expenditures	33,629.00	0.00	33,629.00
	Other Liabilities Subtotal:	33,629.00	0.00	33,629.00
<u>Fund Balance</u>				
246 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	0.00	0.00	0.00
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		33,629.00	0.00	33,629.00

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 250 ESSER III FUND				
<u>Current Assets</u>				
250 111100	Cash in Bank	(259,906.87)	(1,291.80)	(261,198.67)
	Current Assets Subtotal:	(259,906.87)	(1,291.80)	(261,198.67)
<u>Other Assets</u>				
250 114000	ACCOUNTS RECEIVABLE - ESSER III (ARP)	1,327,225.27	0.00	1,327,225.27
250 161100	Less: Revenue Received	(1,299,953.48)	0.00	(1,299,953.48)
250 161300	Budgeted Revenue	1,352,698.00	0.00	1,352,698.00
	Other Assets Subtotal:	1,379,969.79	0.00	1,379,969.79
Total Assets and Deferred Outflows of Resources:		1,120,062.92	(1,291.80)	1,118,771.12
<u>Current Liabilities</u>				
250 218101	FIT PAYABLE	0.00	0.00	0.00
250 218102	STATE PAYABLE	0.00	0.00	0.00
250 218103	FICA PAYABLE	0.00	0.00	0.00
250 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
250 218105	INSURANCE PAYABLE	8.82	0.00	8.82
250 221000	DEFERRED REVENUE - ESSER III (ARP)	420,955.33	0.00	420,955.33
	Current Liabilities Subtotal:	420,964.15	0.00	420,964.15
<u>Other Liabilities</u>				
250 261100	Less: Expenditures to Date	(653,599.23)	(1,291.80)	(654,891.03)
250 261300	Budgeted Expenditures	1,652,698.00	0.00	1,652,698.00
	Other Liabilities Subtotal:	999,098.77	(1,291.80)	997,806.97
<u>Fund Balance</u>				
250 320000	BUDGET BALANCE CARRY FORWARD - ESSER III	(40,646.39)	0.00	(40,646.39)
250 320100	Designated Fund Balance	40,646.39	0.00	40,646.39
250 320300	Budgeted Fund Balance	(300,000.00)	0.00	(300,000.00)
	Fund Balance Subtotal:	(300,000.00)	0.00	(300,000.00)
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		1,120,062.92	(1,291.80)	1,118,771.12

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 251 TITLE I-A FUND				
<u>Current Assets</u>				
251 111100	Cash in Bank	(251,092.69)	(5,180.17)	(256,272.86)
	Current Assets Subtotal:	(251,092.69)	(5,180.17)	(256,272.86)
<u>Other Assets</u>				
251 114000	ACCOUNTS RECEIVABLE - TITLE I	279,176.00	0.00	279,176.00
251 161300	Budgeted Revenue	270,800.00	0.00	270,800.00
	Other Assets Subtotal:	549,976.00	0.00	549,976.00
Total Assets and Deferred Outflows of Resources:		298,883.31	(5,180.17)	293,703.14
<u>Current Liabilities</u>				
251 218101	FIT PAYABLE	0.00	0.00	0.00
251 218102	STATE PAYABLE	0.00	0.00	0.00
251 218103	FICA PAYABLE	0.00	0.00	0.00
251 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
251 218105	INSURANCE PAYABLE	84.73	0.00	84.73
251 221000	DEFERRED REVENUE	89,704.16	0.00	89,704.16
	Current Liabilities Subtotal:	89,788.89	0.00	89,788.89
<u>Other Liabilities</u>				
251 261100	Less: Expenditures to Date	(61,705.58)	(5,180.17)	(66,885.75)
251 261300	Budgeted Expenditures	270,800.00	0.00	270,800.00
	Other Liabilities Subtotal:	209,094.42	(5,180.17)	203,914.25
<u>Fund Balance</u>				
251 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	0.00	0.00	0.00
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		298,883.31	(5,180.17)	293,703.14

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 257 IDEA PART B FUND				
<u>Current Assets</u>				
257 111100	Cash in Bank	(940,811.25)	(32,427.91)	(973,239.16)
	Current Assets Subtotal:	(940,811.25)	(32,427.91)	(973,239.16)
<u>Other Assets</u>				
257 114000	ACCOUNTS RECEIVABLE - TITLE VI-B	465,478.00	0.00	465,478.00
257 161300	Budgeted Revenue	476,006.00	0.00	476,006.00
	Other Assets Subtotal:	941,484.00	0.00	941,484.00
Total Assets and Deferred Outflows of Resources:		672.75	(32,427.91)	(31,755.16)
<u>Current Liabilities</u>				
257 218101	FIT PAYABLE	0.00	0.00	0.00
257 218102	STATE PAYABLE	0.00	0.00	0.00
257 218103	FICA PAYABLE	0.00	0.00	0.00
257 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
257 218105	INSURANCE PAYABLE	0.00	0.00	0.00
257 218106	TSA PAYABLE	0.00	0.00	0.00
257 218108	MISC PAYABLE	248.08	0.00	248.08
	Current Liabilities Subtotal:	248.08	0.00	248.08
<u>Other Liabilities</u>				
257 261100	Less: Expenditures to Date	(475,581.33)	(32,427.91)	(508,009.24)
257 261300	Budgeted Expenditures	476,006.00	0.00	476,006.00
	Other Liabilities Subtotal:	424.67	(32,427.91)	(32,003.24)
<u>Fund Balance</u>				
257 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	0.00	0.00	0.00
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		672.75	(32,427.91)	(31,755.16)

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 258 IDEA PART B-PRESCHOOL FUND				
<u>Current Assets</u>				
258 111100	Cash in Bank	(10,768.99)	(1,466.59)	(12,235.58)
	Current Assets Subtotal:	(10,768.99)	(1,466.59)	(12,235.58)
<u>Other Assets</u>				
258 114000	ACCOUNTS RECEIVABLE - PRESCHOOL	15,127.00	0.00	15,127.00
258 161100	Less: Revenue Received	(13,131.82)	0.00	(13,131.82)
258 161300	Budgeted Revenue	15,060.00	0.00	15,060.00
	Other Assets Subtotal:	17,055.18	0.00	17,055.18
Total Assets and Deferred Outflows of Resources:		6,286.19	(1,466.59)	4,819.60
<u>Current Liabilities</u>				
258 218103	FICA PAYABLE	0.00	0.00	0.00
258 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
258 218105	INSURANCE PAYABLE	30.60	0.00	30.60
	Current Liabilities Subtotal:	30.60	0.00	30.60
<u>Other Liabilities</u>				
258 261100	Less: Expenditures to Date	(8,804.41)	(1,466.59)	(10,271.00)
258 261300	Budgeted Expenditures	15,060.00	0.00	15,060.00
	Other Liabilities Subtotal:	6,255.59	(1,466.59)	4,789.00
<u>Fund Balance</u>				
258 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	0.00	0.00	0.00
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		6,286.19	(1,466.59)	4,819.60

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 260 SCHOOL BASED MEDICAID FUND				
<u>Current Assets</u>				
260 111100	Cash in Bank	5,627.39	16,812.04	22,439.43
	Current Assets Subtotal:	5,627.39	16,812.04	22,439.43
<u>Other Assets</u>				
260 161100	Less: Revenue Received	(407,341.82)	(45,100.40)	(452,442.22)
260 161300	Budgeted Revenue	400,000.00	0.00	400,000.00
	Other Assets Subtotal:	(7,341.82)	(45,100.40)	(52,442.22)
Total Assets and Deferred Outflows of Resources:		(1,714.43)	(28,288.36)	(30,002.79)
<u>Other Liabilities</u>				
260 261100	Less: Expenditures to Date	(401,714.43)	(28,288.36)	(430,002.79)
260 261300	Budgeted Expenditures	400,000.00	0.00	400,000.00
	Other Liabilities Subtotal:	(1,714.43)	(28,288.36)	(30,002.79)
<u>Fund Balance</u>				
260 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	0.00	0.00	0.00
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		(1,714.43)	(28,288.36)	(30,002.79)

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 261 TITLE IV-A FUND				
<u>Current Assets</u>				
261 111100	Cash in Bank	(66,450.18)	0.00	(66,450.18)
	Current Assets Subtotal:	(66,450.18)	0.00	(66,450.18)
<u>Other Assets</u>				
261 114000	ACCOUNTS RECEIVABLE - TITLE IV	31,431.00	0.00	31,431.00
261 161300	Budgeted Revenue	30,488.00	0.00	30,488.00
	Other Assets Subtotal:	61,919.00	0.00	61,919.00
Total Assets and Deferred Outflows of Resources:		(4,531.18)	0.00	(4,531.18)
<u>Other Liabilities</u>				
261 261100	Less: Expenditures to Date	(35,019.18)	0.00	(35,019.18)
261 261300	Budgeted Expenditures	30,488.00	0.00	30,488.00
	Other Liabilities Subtotal:	(4,531.18)	0.00	(4,531.18)
<u>Fund Balance</u>				
261 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	0.00	0.00	0.00
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		(4,531.18)	0.00	(4,531.18)

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 263 PERKINS III - PROF/TECH ACT FUND				
<u>Current Assets</u>				
263 111100	Cash in Bank	(22,804.58)	(3,004.07)	(25,808.65)
	Current Assets Subtotal:	(22,804.58)	(3,004.07)	(25,808.65)
<u>Other Assets</u>				
263 114000	ACCOUNTS RECEIVABLE - CARL PERKINS	24,352.59	0.00	24,352.59
263 161100	Less: Revenue Received	(16,353.18)	0.00	(16,353.18)
263 161300	Budgeted Revenue	27,731.00	0.00	27,731.00
	Other Assets Subtotal:	35,730.41	0.00	35,730.41
Total Assets and Deferred Outflows of Resources:		12,925.83	(3,004.07)	9,921.76
<u>Current Liabilities</u>				
263 218101	FIT PAYABLE	0.00	0.00	0.00
263 218102	STATE PAYABLE	0.00	0.00	0.00
263 218103	FICA PAYABLE	0.00	0.00	0.00
263 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	0.00	0.00	0.00
<u>Other Liabilities</u>				
263 261100	Less: Expenditures to Date	(14,805.17)	(3,004.07)	(17,809.24)
263 261300	Budgeted Expenditures	27,731.00	0.00	27,731.00
	Other Liabilities Subtotal:	12,925.83	(3,004.07)	9,921.76
<u>Fund Balance</u>				
263 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	0.00	0.00	0.00
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		12,925.83	(3,004.07)	9,921.76

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 270 Title III - ELL				
<u>Current Assets</u>				
270 111100	CASH IN BANK	18,302.60	0.00	18,302.60
	Current Assets Subtotal:	18,302.60	0.00	18,302.60
<u>Other Assets</u>				
270 161100	LESS: REVENUE RECEIVED	(921.52)	0.00	(921.52)
	Other Assets Subtotal:	(921.52)	0.00	(921.52)
Total Assets and Deferred Outflows of Resources:		17,381.08	0.00	17,381.08
<u>Other Liabilities</u>				
270 261100	LESS: EXPENDITURES TO DATE	(827.92)	0.00	(827.92)
	Other Liabilities Subtotal:	(827.92)	0.00	(827.92)
<u>Fund Balance</u>				
270 320100	DESIGNATED FUND BALANCE	18,209.00	0.00	18,209.00
	Fund Balance Subtotal:	18,209.00	0.00	18,209.00
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		17,381.08	0.00	17,381.08

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 271 TITLE II-A FUND				
<u>Current Assets</u>				
271 111100	Cash in Bank	(14,226.20)	0.00	(14,226.20)
	Current Assets Subtotal:	(14,226.20)	0.00	(14,226.20)
<u>Other Assets</u>				
271 114000	ACCOUNTS RECEIVABLE-TEACHER QUAL	68,699.00	0.00	68,699.00
271 161300	Budgeted Revenue	58,213.00	0.00	58,213.00
	Other Assets Subtotal:	126,912.00	0.00	126,912.00
Total Assets and Deferred Outflows of Resources:		112,685.80	0.00	112,685.80
<u>Current Liabilities</u>				
271 221000	DEFERRED REVENUE- Title II	54,873.24	0.00	54,873.24
	Current Liabilities Subtotal:	54,873.24	0.00	54,873.24
<u>Other Liabilities</u>				
271 261100	Less: Expenditures to Date	(400.44)	0.00	(400.44)
271 261300	Budgeted Expenditures	58,213.00	0.00	58,213.00
	Other Liabilities Subtotal:	57,812.56	0.00	57,812.56
<u>Fund Balance</u>				
271 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	0.00	0.00	0.00
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		112,685.80	0.00	112,685.80

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 283 CULTIVATING READERS FUND				
<u>Current Assets</u>				
283 111100	Cash in Bank	(8,686.65)	0.00	(8,686.65)
	Current Assets Subtotal:	(8,686.65)	0.00	(8,686.65)
<u>Other Assets</u>				
283 114000	ACCOUNTS RECEIVABLE - CULTIVATING READERS	4,663.08	0.00	4,663.08
	Other Assets Subtotal:	4,663.08	0.00	4,663.08
Total Assets and Deferred Outflows of Resources:		(4,023.57)	0.00	(4,023.57)
<u>Current Liabilities</u>				
283 218101	FIT PAYABLE	0.00	0.00	0.00
283 218102	STATE PAYABLE	0.00	0.00	0.00
283 218103	FICA PAYABLE	0.00	0.00	0.00
283 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
283 218105	INSURANCE PAYABLE	0.00	0.00	0.00
283 218108	MISC PAYABLE	0.00	0.00	0.00
283 221000	DEFERRED REVENUE - CULTIVATING READERS	4,663.08	0.00	4,663.08
	Current Liabilities Subtotal:	4,663.08	0.00	4,663.08
<u>Other Liabilities</u>				
283 261100	Less: Expenditures to Date	(8,686.65)	0.00	(8,686.65)
	Other Liabilities Subtotal:	(8,686.65)	0.00	(8,686.65)
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		(4,023.57)	0.00	(4,023.57)

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 290 NUTRITION FUND				
<u>Current Assets</u>				
290 111100	Cash in Bank	31,557.38	(23.77)	31,533.61
290 111100 001	PAYROLL CASH	(338,585.93)	(39,758.76)	(378,344.69)
290 111101	CASH IN BANK - NEW AS OF JAN 2023	884,645.43	34,189.70	918,835.13
	Current Assets Subtotal:	577,616.88	(5,592.83)	572,024.05
<u>Other Assets</u>				
290 161100	Less: Revenue Received	(671,477.93)	(93,581.19)	(765,059.12)
290 161300	Budgeted Revenue	991,500.00	0.00	991,500.00
	Other Assets Subtotal:	320,022.07	(93,581.19)	226,440.88
Total Assets and Deferred Outflows of Resources:		897,638.95	(99,174.02)	798,464.93
<u>Current Liabilities</u>				
290 217100	SALARIES PAYABLE--FOOD SERVICE	40,546.44	0.00	40,546.44
290 217200	BENEFITS PAYABLE - FOOD SERVICE	20,197.79	0.00	20,197.79
290 218101	FIT PAYABLE	0.00	0.00	0.00
290 218102	STATE PAYABLE	0.00	0.00	0.00
290 218103	FICA PAYABLE	0.00	0.00	0.00
290 218104	RETIREMENT PAYABLE	220.15	0.00	220.15
290 218105	INSURANCE PAYABLE	1,728.07	0.00	1,728.07
290 218106	TSA PAYABLE	0.00	0.00	0.00
290 218108	MISC PAYABLE	75.12	0.00	75.12
	Current Liabilities Subtotal:	62,767.57	0.00	62,767.57
<u>Other Liabilities</u>				
290 261100	Less: Expenditures to Date	(794,784.29)	(99,174.02)	(893,958.31)
290 261300	Budgeted Expenditures	1,291,500.00	0.00	1,291,500.00
	Other Liabilities Subtotal:	496,715.71	(99,174.02)	397,541.69
<u>Fund Balance</u>				
290 320100	FUND BALANCE - FOOD SERVICE	638,155.67	0.00	638,155.67
290 320300	Budgeted Fund Balance	(300,000.00)	0.00	(300,000.00)
	Fund Balance Subtotal:	338,155.67	0.00	338,155.67
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		897,638.95	(99,174.02)	798,464.93

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 420 PLANT FACILITY FUND				
<u>Current Assets</u>				
420 111100	Cash in Bank	1,858,606.38	4,215.29	1,862,821.67
	Current Assets Subtotal:	1,858,606.38	4,215.29	1,862,821.67
<u>Other Assets</u>				
420 113000	TAXES RECEIVABLE - PLANT FACILITY	288,399.36	0.00	288,399.36
420 161100	Less: Revenue Received	(681,657.23)	(4,215.29)	(685,872.52)
420 161300	Budgeted Revenue	1,025,000.00	0.00	1,025,000.00
	Other Assets Subtotal:	631,742.13	(4,215.29)	627,526.84
Total Assets and Deferred Outflows of Resources:		2,490,348.51	0.00	2,490,348.51
<u>Current Liabilities</u>				
420 221000	DEFERRED REVENUE - PLANT FACILITY	38,343.21	0.00	38,343.21
	Current Liabilities Subtotal:	38,343.21	0.00	38,343.21
<u>Other Liabilities</u>				
420 261100	Less: Expenditures to Date	(553,068.34)	0.00	(553,068.34)
420 261300	Budgeted Expenditures	1,025,000.00	0.00	1,025,000.00
	Other Liabilities Subtotal:	471,931.66	0.00	471,931.66
<u>Fund Balance</u>				
420 320100	Designated Fund Balance	1,204,763.58	0.00	1,204,763.58
420 320200	FUND BALANCE - PLANT FACILITY	775,310.06	0.00	775,310.06
420 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	1,980,073.64	0.00	1,980,073.64
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		2,490,348.51	0.00	2,490,348.51

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 424 BUS DEPRECIATION FUND				
<u>Current Assets</u>				
424 111100	Cash in Bank	(317,238.00)	0.00	(317,238.00)
	Current Assets Subtotal:	(317,238.00)	0.00	(317,238.00)
Total Assets and Deferred Outflows of Resources:		(317,238.00)	0.00	(317,238.00)
<u>Other Liabilities</u>				
424 261100	Less: Expenditures to Date	(317,238.00)	0.00	(317,238.00)
424 261300	Budgeted Expenditures	335,000.00	0.00	335,000.00
	Other Liabilities Subtotal:	17,762.00	0.00	17,762.00
<u>Fund Balance</u>				
424 320300	Budgeted Fund Balance	(335,000.00)	0.00	(335,000.00)
	Fund Balance Subtotal:	(335,000.00)	0.00	(335,000.00)
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		(317,238.00)	0.00	(317,238.00)

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 435 School District Facilities Fund				
<u>Current Assets</u>				
435 111100	CASH IN BANK	304,100.13	0.00	304,100.13
	Current Assets Subtotal:	304,100.13	0.00	304,100.13
<u>Other Assets</u>				
435 161100	LESS: REVENUE RECEIVED	(304,100.13)	0.00	(304,100.13)
435 161300	BUDGETED REVENUE	304,100.13	0.00	304,100.13
	Other Assets Subtotal:	0.00	0.00	0.00
Total Assets and Deferred Outflows of Resources:		304,100.13	0.00	304,100.13
<u>Fund Balance</u>				
435 320300	BUDGETED FUND BALANCE	304,100.13	0.00	304,100.13
	Fund Balance Subtotal:	304,100.13	0.00	304,100.13
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		304,100.13	0.00	304,100.13

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 436 School Modernization Facilities Fund				
<u>Current Assets</u>				
436 111100	CASH IN BANK	9,838,784.28	0.00	9,838,784.28
	Current Assets Subtotal:	9,838,784.28	0.00	9,838,784.28
<u>Other Assets</u>				
436 161100	LESS: REVENUE RECEIVED	(9,838,784.28)	0.00	(9,838,784.28)
436 161300	BUDGETED REVENUE	9,838,784.28	0.00	9,838,784.28
	Other Assets Subtotal:	0.00	0.00	0.00
Total Assets and Deferred Outflows of Resources:		9,838,784.28	0.00	9,838,784.28
<u>Fund Balance</u>				
436 320300	BUDGETED FUND BALANCE	9,838,784.28	0.00	9,838,784.28
	Fund Balance Subtotal:	9,838,784.28	0.00	9,838,784.28
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		9,838,784.28	0.00	9,838,784.28

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 720 BRIGHT FUND				
<u>Current Assets</u>				
720 111100	Cash in Bank	148,968.12	(283.54)	148,684.58
	Current Assets Subtotal:	148,968.12	(283.54)	148,684.58
<u>Other Assets</u>				
720 161100	Less: Revenue Received	(29,615.00)	0.00	(29,615.00)
720 161300	Budgeted Revenue	28,000.00	0.00	28,000.00
	Other Assets Subtotal:	(1,615.00)	0.00	(1,615.00)
Total Assets and Deferred Outflows of Resources:		147,353.12	(283.54)	147,069.58
<u>Current Liabilities</u>				
720 218101	FIT PAYABLE	0.00	0.00	0.00
720 218102	STATE PAYABLE	0.00	0.00	0.00
720 218103	FICA PAYABLE	0.00	0.00	0.00
720 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
720 218105	INSURANCE PAYABLE	0.00	0.00	0.00
720 218106	TSA PAYABLE	0.00	0.00	0.00
720 218108	MISC PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	0.00	0.00	0.00
<u>Other Liabilities</u>				
720 261100	Less: Expenditures to Date	(21,132.35)	(283.54)	(21,415.89)
720 261300	Budgeted Expenditures	28,000.00	0.00	28,000.00
	Other Liabilities Subtotal:	6,867.65	(283.54)	6,584.11
<u>Fund Balance</u>				
720 320100	Designated Fund Balance	140,485.47	0.00	140,485.47
720 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	140,485.47	0.00	140,485.47
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		147,353.12	(283.54)	147,069.58

Revenue/Expenditure Summary Report with Profit and Loss

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User ID: MCKENSHEL

Account Type ID		Revised Budget	Month to Date	Year to Date	Budget Balance
Fund Number	100	GENERAL FUND (M&O) FUND			
8	Revenue	19,568,307.00	159,674.00	18,905,178.90	663,128.10
9	Expenditure	20,253,829.00	1,636,114.30	16,919,713.48	3,334,115.52
100	GENERAL FUND (M&O) FUND	(685,522.00)	(1,476,440.30)	1,985,465.42	
Fund Number	220	FOREST RESERVE FUND			
8	Revenue	25,500.00	9,388.37	9,388.37	16,111.63
9	Expenditure	25,500.00	0.00	0.00	25,500.00
220	FOREST RESERVE FUND	0.00	9,388.37	9,388.37	
Fund Number	238	STUDENT ACTIVITY FUND			
8	Revenue	762,000.00	0.00	0.00	762,000.00
9	Expenditure	762,000.00	0.00	0.00	762,000.00
238	STUDENT ACTIVITY FUND	0.00	0.00	0.00	
Fund Number	240	SCHOOL BUILDING MAINTENANCE			
9	Expenditure	0.00	0.00	100,609.23	(100,609.23)
240	SCHOOL BUILDING MAINTENANCE	0.00	0.00	(100,609.23)	
Fund Number	241	DRIVERS ED FUND			
8	Revenue	66,125.00	225.00	50,250.00	15,875.00
9	Expenditure	66,125.00	5,388.28	52,543.38	13,581.62
241	DRIVERS ED FUND	0.00	(5,163.28)	(2,293.38)	
Fund Number	243	PROFESSIONAL TECHNICAL FUND			
8	Revenue	89,033.00	0.00	137,345.10	(48,312.10)
9	Expenditure	89,033.00	9,687.50	72,749.93	16,283.07
243	PROFESSIONAL TECHNICAL FUND	0.00	(9,687.50)	64,595.17	
Fund Number	245	TECHNOLOGY FUND			
8	Revenue	546,652.00	0.00	211,747.00	334,905.00
9	Expenditure	546,652.00	2,453.00	768,507.75	(221,855.75)
245	TECHNOLOGY FUND	0.00	(2,453.00)	(556,760.75)	
Fund Number	246	SAFE AND DRUG FREE FUND			
8	Revenue	33,629.00	16,627.50	33,255.00	374.00
9	Expenditure	33,629.00	0.00	0.00	33,629.00
246	SAFE AND DRUG FREE FUND	0.00	16,627.50	33,255.00	
Fund Number	250	ESSER III FUND			
8	Revenue	1,352,698.00	0.00	1,299,953.48	52,744.52
9	Expenditure	1,652,698.00	1,291.80	654,891.03	997,806.97
250	ESSER III FUND	(300,000.00)	(1,291.80)	645,062.45	
Fund Number	251	TITLE I-A FUND			
8	Revenue	270,800.00	0.00	0.00	270,800.00
9	Expenditure	270,800.00	5,180.17	66,885.75	203,914.25
251	TITLE I-A FUND	0.00	(5,180.17)	(66,885.75)	
Fund Number	257	IDEA PART B FUND			
8	Revenue	476,006.00	0.00	0.00	476,006.00
9	Expenditure	476,006.00	32,427.91	508,009.24	(32,003.24)
257	IDEA PART B FUND	0.00	(32,427.91)	(508,009.24)	
Fund Number	258	IDEA PART B-PRESCHOOL FUND			
8	Revenue	15,060.00	0.00	13,131.82	1,928.18
9	Expenditure	15,060.00	1,466.59	10,271.00	4,789.00

Revenue/Expenditure Summary Report with Profit and Loss

06/11/2025 03:36 PM

User ID: MCKENSHEL

Account Type ID		Revised Budget	Month to Date	Year to Date	Budget Balance
258	IDEA PART B-PRESCHOOL FUND	0.00	(1,466.59)	2,860.82	
Fund Number	260				
8	Revenue	400,000.00	45,100.40	452,442.22	(52,442.22)
9	Expenditure	400,000.00	28,288.36	430,002.79	(30,002.79)
260	SCHOOL BASED MEDICAID FUND	0.00	16,812.04	22,439.43	
Fund Number	261				
8	Revenue	30,488.00	0.00	0.00	30,488.00
9	Expenditure	30,488.00	0.00	35,019.18	(4,531.18)
261	TITLE IV-A FUND	0.00	0.00	(35,019.18)	
Fund Number	263				
8	Revenue	27,731.00	0.00	16,353.18	11,377.82
9	Expenditure	27,731.00	3,004.07	17,809.24	9,921.76
263	PERKINS III - PROF/TECH ACT FUND	0.00	(3,004.07)	(1,456.06)	
Fund Number	270				
8	Revenue	0.00	0.00	921.52	(921.52)
9	Expenditure	0.00	0.00	827.92	(827.92)
270	Title III - ELL	0.00	0.00	93.60	
Fund Number	271				
8	Revenue	58,213.00	0.00	0.00	58,213.00
9	Expenditure	58,213.00	0.00	400.44	57,812.56
271	TITLE II-A FUND	0.00	0.00	(400.44)	
Fund Number	283				
9	Expenditure	0.00	0.00	8,686.65	(8,686.65)
283	CULTIVATING READERS FUND	0.00	0.00	(8,686.65)	
Fund Number	290				
8	Revenue	991,500.00	93,581.19	765,059.12	226,440.88
9	Expenditure	1,291,500.00	99,174.02	893,958.31	397,541.69
290	NUTRITION FUND	(300,000.00)	(5,592.83)	(128,899.19)	
Fund Number	420				
8	Revenue	1,025,000.00	4,215.29	685,872.52	339,127.48
9	Expenditure	1,025,000.00	0.00	553,068.34	471,931.66
420	PLANT FACILITY FUND	0.00	4,215.29	132,804.18	
Fund Number	424				
9	Expenditure	335,000.00	0.00	317,238.00	17,762.00
424	BUS DEPRECIATION FUND	(335,000.00)	0.00	(317,238.00)	
Fund Number	435				
8	Revenue	304,100.13	0.00	304,100.13	0.00
435	School District Facilities Fund	304,100.13	0.00	304,100.13	
Fund Number	436				
8	Revenue	9,838,784.28	0.00	9,838,784.28	0.00
436	School Modernization Facilities Fund	9,838,784.28	0.00	9,838,784.28	
Fund Number	720				
8	Revenue	28,000.00	0.00	29,615.00	(1,615.00)
9	Expenditure	28,000.00	283.54	21,415.89	6,584.11
720	BRIGHT FUND	0.00	(283.54)	8,199.11	

Revenue/Expenditure Summary Report with
Profit and Loss

06/11/2025 03:36 PM

User ID: MCKENSHEL

Account Type ID	Revised Budget	Month to Date	Year to Date	Budget Balance
Grand Total:	8,522,362.41	(1,495,947.79)	11,320,790.09	

Detail Check Register

Checking Account: 1		GENERAL CHECKING				
Check Number: 450	Check Type: Automatic Payment	Check Date: 05/08/2025	Vendor: AMAZONCAPI	AMAZON CAPITAL SERVICES	Check Total:	655.86
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
1FJT-DYH1-1JRM	04/24/2025		Steam Timer	100 664 410 0096	219.58	
1FXK-FGP7-QKCC	05/01/2025		Drinking Fountain parts	100 664 410 0291	39.34	
1GV6-TTJ9-PP43	04/23/2025		Shop Vac Filters	100 681 425 0000	20.89	
1TVY-6QJW-N9L7	05/07/2025		Refrigeration Drain Pan	100 664 410 0497	118.05	
1V4X-3P9X-3TRM	04/30/2025	Tech 38-25	Surface Pro Keyboard	245 623 410 0000	258.00	
Check Number: 451	Check Type: Automatic Payment	Check Date: 05/08/2025	Vendor: IDAHOSTAT5	IDAHO STATE TAX COMMISSION	Check Total:	358.90
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
043025	04/30/2025		Pioneer Sales Tax	100 223100	68.10	
043025	04/30/2025		PJH Sales Tax	100 223100	248.75	
043025	04/30/2025		FCHS Sales Tax	100 223100	42.05	
Check Number: 452	Check Type: Automatic Payment	Check Date: 05/08/2025	Vendor: ROCKYMOUN1	ROCKY MOUNTAIN POWER	Check Total:	19,021.05
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
042925	04/29/2025		April 2025 Electrical	100 661 331 0000	452.01	
042925	04/29/2025		April 2025 Electrical	100 661 331 0096	8,324.36	
042925	04/29/2025		April 2025 Electrical	100 661 331 0291	2,853.26	
042925	04/29/2025		April 2025 Electrical	100 661 331 0497	2,948.05	
042925	04/29/2025		April 2025 Electrical	100 661 331 0499	3,931.62	
042925	04/29/2025		April 2025 Electrical	100 661 331 3201	122.75	
042925	04/29/2025		April 2025 Electrical	100 661 331 8844	227.83	
042925	04/29/2025		April 2025 Electrical	100 681 331 0000	161.17	
Check Number: 453	Check Type: Automatic Payment	Check Date: 05/08/2025	Vendor: VISA	VISA	Check Total:	404.44
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20250501-Lance	05/01/2025		Scholastic	100 512 410 0499 312	256.52	
20250501-Shelby	05/01/2025		CCI JSign	100 632 410 0000	19.99	
20250501-Shelby	05/01/2025		Zoom	100 632 410 0000	121.98	
20250501-Shelby	05/01/2025		Tax Bandits	100 632 410 0000	5.95	
Check Number: 454	Check Type: Automatic Payment	Check Date: 05/08/2025	Vendor: WEXBANK	WEX BANK	Check Total:	1,653.81
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
104493430	04/30/2025		April 2025 Activity Fuel	100 532 380 0000	762.68	
104493430	04/30/2025		April 2025 Maintenance Fuel	100 664 410 0000	160.10	
104493430	04/30/2025		April 2025 Grounds Fuel	100 665 410 0000	349.28	
104493430	04/30/2025		April 2025 Admin Fuel	100 681 422 0000	153.04	
104493430	04/30/2025		April 2025 To/From Fuel	100 681 422 0000	46.68	
104493430	04/30/2025		April 2025 Driver Ed Fuel	241 515 380 0000	182.03	
Check Number: 4770	Check Type: Check	Check Date: 05/08/2025	Vendor: ALSCO	ALSCO	Check Total:	245.55
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	

Detail Check Register

Checking Account: 1		GENERAL CHECKING				
LBLA2573478	04/02/2025	Nurse Laundry	100 632 310 0000	9.08		
LBLA2573478	04/02/2025	Bus Shop Laundry	100 681 330 0000	40.03		
LBLA2575279	04/09/2025	Nurse Laundry	100 632 310 0000	9.08		
LBLA2575279	04/09/2025	Bus Shop Laundry	100 681 330 0000	40.03		
LBLA2577082	04/15/2025	Nurse Laundry	100 632 310 0000	9.08		
LBLA2577082	04/15/2025	Bus Shop Laundry	100 681 330 0000	40.03		
LBLA2578862	04/23/2025	Nurse Laundry	100 632 310 0000	9.08		
LBLA2578862	04/23/2025	Bus Shop Laundry	100 681 330 0000	40.03		
LBLA2580652	04/30/2025	Nurse Laundry	100 632 310 0000	9.08		
LBLA2580652	04/30/2025	Bus Shop Laundry	100 681 330 0000	40.03		
Check Number: 4771	Check Type: Check	Check Date: 05/08/2025	Vendor: ANDERSONJU	ANDERSON JULIAN & HULL LLP	Check Total:	280.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
96057	03/25/2025		Legal Services	100 632 280 0000	20.00	
96727	04/24/2025		March 2025 Legal Services	100 632 280 0000	260.00	
Check Number: 4772	Check Type: Check	Check Date: 05/08/2025	Vendor: BAKERDISTR	BAKER DISTRIBUTING COMPANY	Check Total:	633.78
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
FS53605	04/03/2025		Sales Tax	100 661 410 0000	37.64	
FS53605	04/03/2025		Furnace Filters	100 661 410 0291	211.32	
FS53605	04/03/2025		Furnace Filters	100 661 410 0497	127.20	
FS53605	04/03/2025		Furnace Filters	100 661 410 0499	199.20	
FU01975	04/25/2025		3 MFD Oval	100 664 410 0000	5.52	
FU01975	04/25/2025		Sales Tax	100 664 410 0000	0.40	
FU02021	04/29/2025		3 MFD Oval	100 664 410 0000	27.60	
FU02021	04/29/2025		Freight	100 664 410 0000	24.90	
Check Number: 4773	Check Type: Check	Check Date: 05/08/2025	Vendor: BRYSONSALE	BRYSON SALES & SERVICE INC	Check Total:	960.57
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
207018	04/02/2025		Steptread, Gray Rubber	100 681 426 0000	960.57	
Check Number: 4774	Check Type: Check	Check Date: 05/08/2025	Vendor: CCSPRENTA	CCS Presentation Systems	Check Total:	2,195.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
21612	04/30/2025	Tech 37-25	Epson Projector	245 623 410 0000	2,175.00	
21612	04/30/2025	Tech 37-25	Freight	245 623 410 0000	20.00	
Check Number: 4775	Check Type: Check	Check Date: 05/08/2025	Vendor: CHEMSEARCH	CHEMSEARCH	Check Total:	830.32
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
9133698	04/27/2025		Boiler Maintenance	100 664 410 0096	830.32	
Check Number: 4776	Check Type: Check	Check Date: 05/08/2025	Vendor: CHERRYGRAP	CHERRY GRAPHIX	Check Total:	28.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
1187a	04/22/2025		Bus Magnets	100 681 426 0000	28.00	

Detail Check Register

Checking Account: 1

GENERAL CHECKING

Check Number: 4777	Check Type: Check	Check Date: 05/08/2025	Vendor: CONSOLIDAT	CONSOLIDATED ELECTRICAL DIST.	Check Total: 1,970.32
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
4205-1073335	03/26/2025		Lights for Wrestling Room	100 664 410 0096	1,170.00
4205-1073967	04/02/2025		PJH Garbage Area lights	100 664 410 0291	209.84
4205-1074033	04/03/2025		PHS New Gym light bulbs	100 664 410 0096	420.01
4205-1074101	04/04/2025		Baseball Scoreboard lights	100 665 410 0000	17.60
4205-1074106	04/04/2025		Wrestling Lights	100 664 410 0096	152.87
Check Number: 4778	Check Type: Check	Check Date: 05/08/2025	Vendor: DEXIMAGIN	Dex Imaging	Check Total: 487.55
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
AR13138976	05/06/2025		PHS Copier Staples	100 632 314 0000	75.00
AR13203136	04/28/2025		Copier Overages	100 632 314 0000	231.03
AR13251151	05/05/2025		PJH Copier Staples	100 632 314 0000	90.87
AR13269266	05/07/2025		Staples	100 632 314 0000	90.65
Check Number: 4779	Check Type: Check	Check Date: 05/08/2025	Vendor: ELUMA	eLuma Online Therapy	Check Total: 300.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
15986	05/01/2025		SLP Evaluations	257 521 300 0000	300.00
Check Number: 4780	Check Type: Check	Check Date: 05/08/2025	Vendor: FRANKLINC5	FRANKLIN COUNTY LANDFILL	Check Total: 765.50
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
6827	05/01/2025		March 2025 Extra Pickup Fee	100 661 336 0096	146.15
6827	05/01/2025		March 2025 Extra Pickup Fee	100 661 336 0291	201.45
6827	05/01/2025		Fridge/Freezer in recycle bin	100 661 336 0497	15.00
6827	05/01/2025		March 2025 Extra Pickup Fee	100 661 336 0497	201.45
6827	05/01/2025		March 2025 Extra Pickup Fee	100 661 336 0499	201.45
Check Number: 4781	Check Type: Check	Check Date: 05/08/2025	Vendor: GRANITETEL	GRANITE TELECOMMUNICATIONS	Check Total: 1,038.92
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
696530564	05/01/2025		April 2025 Landline Services	100 661 350 0000	1,038.92
Check Number: 4782	Check Type: Check	Check Date: 05/08/2025	Vendor: GREATAMERI	GREAT AMERICA FINANCIAL	Check Total: 4,467.85
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
39145056	05/05/2025		May 2025 Copier Lease	100 641 322 0000	4,467.85
Check Number: 4783	Check Type: Check	Check Date: 05/08/2025	Vendor: HANSONJANI	HANSON JANITORIAL SUPPLY	Check Total: 2,863.89
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
776212	04/11/2025		Misc. Supplies	100 661 410 0096	672.49
776510	04/11/2025		TP, Paper Towel, Vac Bags	100 661 410 0497	425.00
776511	04/11/2025		TP, Cleanser, Stix, Citrus Aerosol	100 661 410 0499	249.73
776544	04/11/2025		Wet Mop, Clean/Polish	100 661 410 0291	276.91
776545	04/11/2025		Roll Towel, Bleach	100 664 410 8844	128.67
776852	04/17/2025		Grout Shield	100 661 410 0291	165.74
777221	04/24/2025		Disinfectant, Stix	100 664 410 0096	139.56

Detail Check Register

Checking Account: 1		GENERAL CHECKING				
777222	04/24/2025		Can Liners	100 661 410 0096	97.26	
777225	04/24/2025		Sponge, Paper Towels, TP	100 661 410 0497	504.10	
777234	04/23/2025		TP, Skin Cleanser, Vac Bags	100 661 410 0499	204.43	
Check Number: 4784	Check Type: Check	Check Date: 05/08/2025	Vendor: HATCHELECT	HATCH ELECTRIC LLC	Check Total:	2,200.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
1262	05/01/2025		Installed Wrestling Lights	100 664 314 0096	2,200.00	
Check Number: 4785	Check Type: Check	Check Date: 05/08/2025	Vendor: HILLMHEAT	HEATH HILLMAN	Check Total:	160.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
0010595	04/28/2025		Parts to Repair g.door at shop	100 664 410 0000	160.00	
Check Number: 4786	Check Type: Check	Check Date: 05/08/2025	Vendor: HOLINKALAW	HOLINKA LAW P.C.	Check Total:	893.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
1218	04/30/2025		April 2025 Legal Services	100 632 315 0000	893.00	
Check Number: 4787	Check Type: Check	Check Date: 05/08/2025	Vendor: IDAHODIGIT	IDAHO DIGITAL LEARNING ACADEMY	Check Total:	1,650.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
201317-1	04/29/2025		Drivers Ed	100 515 312 0096 315	1,650.00	
Check Number: 4788	Check Type: Check	Check Date: 05/08/2025	Vendor: IDAHOSCHOO	IDAHO SCHOOL BOARDS ASSN	Check Total:	200.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
21153	05/08/2025		Literacy Clas - Lyons, G	100 631 311 0000	100.00	
21154	05/08/2025		Literacy Class - Moser, L	100 631 311 0000	100.00	
Check Number: 4789	Check Type: Check	Check Date: 05/08/2025	Vendor: IDHW	IDHW	Check Total:	14,590.48
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
043025	04/30/2025		April 2025 Medicaid Match	260 616 395 0000	14,590.48	
Check Number: 4790	Check Type: Check	Check Date: 05/08/2025	Vendor: INTRMWOOD	Intermountain Wood Products	Check Total:	882.31
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
2504-101906	04/30/2025	6055	Lumber	243 515 410 0096 153	882.31	
Check Number: 4791	Check Type: Check	Check Date: 05/08/2025	Vendor: INTERSTATE	INTERSTATE BATTERIES OF SNAKE RIVER	Check Total:	479.90
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
650004666	04/07/2025		Batteries	100 681 426 0000	479.90	
Check Number: 4792	Check Type: Check	Check Date: 05/08/2025	Vendor: INTRSTBILL	Interstate Billing Service, Inc	Check Total:	3,263.70
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
45976PC	04/10/2025		Tires	100 681 426 0000	1,974.00	
46241PC	04/21/2025		Wheels	100 681 426 0000	1,289.70	
Check Number: 4793	Check Type: Check	Check Date: 05/08/2025	Vendor: JWPEPPERSO	J.W. PEPPER & SON INC.	Check Total:	229.99
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
367449180	04/02/2025	6031	Sheet Music	720 515 410 0096 123	40.00	

Detail Check Register

Checking Account: 1		GENERAL CHECKING				
367453892	04/03/2025	6031	Sheet Music	720 515 410 0096 123	40.00	
367506360	04/24/2025	6050	Sheet Music	720 515 410 0096 121	84.99	
367506825	04/25/2025	6050	Sheet Music	720 515 410 0096 121	65.00	
Check Number: 4794	Check Type: Check	Check Date: 05/08/2025	Vendor: JONESSCHOO	JONES SCHOOL SUPPLY CO. INC	Check Total:	53.55
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
2168986	04/25/2025	6053	Choir Supplies	720 515 410 0096 122	53.55	
Check Number: 4795	Check Type: Check	Check Date: 05/08/2025	Vendor: KENWORTHSA	KENWORTH SALES COMPANY INC	Check Total:	3,255.76
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
002P33834	04/22/2025		Valves, Actuator	100 681 426 0000	3,054.07	
002P34196	04/30/2025		Gasket, Sensor	100 681 426 0000	201.69	
Check Number: 4796	Check Type: Check	Check Date: 05/08/2025	Vendor: KIMBALLMID	KIMBALL MIDWEST	Check Total:	243.65
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
103269051	04/15/2025		Pliers, Cleaner	100 681 425 0000	243.65	
Check Number: 4797	Check Type: Check	Check Date: 05/08/2025	Vendor: LAWSONPROD	LAWSON PRODUCTS INC	Check Total:	133.44
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
9312408054	04/17/2025		Misc. Supplies	100 681 425 0000	133.44	
Check Number: 4798	Check Type: Check	Check Date: 05/08/2025	Vendor: LINCOLNELE	LINCOLN ELECTRIC COMPANY	Check Total:	877.50
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
913799343	04/22/2025	6046	Misc. Supplies	263 515 410 0096 010	877.50	
Check Number: 4799	Check Type: Check	Check Date: 05/08/2025	Vendor: NAPAAUTOPA	NAPA AUTO PARTS OF PRESTON	Check Total:	150.44
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
982437	04/22/2025		Standard Belt	100 681 426 0000	61.41	
982437	04/22/2025		Heavy Duty Belt	100 681 426 0000	89.03	
Check Number: 4800	Check Type: Check	Check Date: 05/08/2025	Vendor: OAKWOODELE	OAKWOOD ELEMENTARY SCHOOL	Check Total:	1,310.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
043025	04/30/2025		3rd Grade Maps	100 621 470 0000	1,260.00	
050125	05/01/2025		Retiree amount - Herring, C	100 632 410 0000	50.00	
Check Number: 4801	Check Type: Check	Check Date: 05/08/2025	Vendor: PIONEERELE	PIONEER ELEMENTARY SCHOOL	Check Total:	3,015.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
042925	04/30/2025		Nucor Grant - Williamson, S	100 621 470 0000	365.00	
043025	04/30/2025		Nucor Grant - Bosen, S	100 621 470 0000	2,650.00	
Check Number: 4802	Check Type: Check	Check Date: 05/08/2025	Vendor: PRESTONAUT	PRESTON AUTO PARTS	Check Total:	66.73
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
6546-294213	04/01/2025		Mower Oil	100 665 410 0000	38.19	
6546-294991	04/17/2025		Power Steering Fluid	100 664 410 0000	28.05	
6546-295044	04/18/2025		Oil Seal Oring	100 664 410 0000	0.49	

Detail Check Register

Checking Account: 1		GENERAL CHECKING				
Check Number: 4803	Check Type: Check	Check Date: 05/08/2025	Vendor: PRESTONCIT	PRESTON CITIZEN	Check Total:	66.25
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
050725	05/07/2025		2025-26 Newspaper Renewal	100 632 410 0000	66.25	
Check Number: 4804	Check Type: Check	Check Date: 05/08/2025	Vendor: PRESTONCI3	PRESTON CITY WATER DEPT.	Check Total:	2,225.75
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
043025	05/07/2025		April 2025 Water/Sewer	100 661 332 0096	412.00	
043025	05/07/2025		April 2025 Water/Sewer	100 661 332 0291	295.00	
043025	05/07/2025		April 2025 Water/Sewer	100 661 332 0497	224.00	
043025	05/07/2025		April 2025 Water/Sewer	100 661 332 0499	782.00	
043025	05/07/2025		April 2025 Water/Sewer	100 661 332 8844	179.00	
043025	05/07/2025		April 2025 Water/Sewer	100 661 335 0000	154.75	
043025	05/07/2025		April 2025 Water/Sewer	100 681 353 0000	179.00	
Check Number: 4805	Check Type: Check	Check Date: 05/08/2025	Vendor: PRESTONHIG	PRESTON HIGH SCHOOL	Check Total:	424.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
042425	04/30/2025		Nucor Grant - Hodgkiss, M	100 621 470 0000	424.00	
Check Number: 4806	Check Type: Check	Check Date: 05/08/2025	Vendor: PRESTONJRH	PRESTON JUNIOR HIGH SCHOOL	Check Total:	850.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
042925	04/30/2025		Nucor Grant - Dawson, J	100 621 470 0000	500.00	
043025	04/30/2025		Retiree Amount - Littlewood, J	100 632 410 0000	150.00	
043025a	04/30/2025		Retiree Amount - Smith, D	100 632 410 0000	100.00	
043025b	04/30/2025		Retiree Amount - Speedy, S	100 632 410 0000	100.00	
Check Number: 4807	Check Type: Check	Check Date: 05/08/2025	Vendor: PRESTONSC6	PRESTON SCHOOL LUNCH DEPT.	Check Total:	2,024.55
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
043025	04/30/2025		PHS Teacher Lunches	100 710 410 0096	1,158.30	
043025	04/30/2025		PJH Teacher Lunches	100 710 410 0291	287.10	
043025	04/30/2025		Pioneer Teacher Lunches	100 710 410 0499	247.50	
043025	04/30/2025		FCHS Teacher Lunches	100 710 410 8844	331.65	
Check Number: 4808	Check Type: Check	Check Date: 05/08/2025	Vendor: PRESTONVAL	PRESTON VALLEY COUNTRY STORE	Check Total:	1,505.28
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
A65786	04/02/2025		Propane Delivery	100 681 423 0000	802.99	
A65787	04/02/2025		Batting Cage	100 665 410 0000	49.18	
A66069	04/16/2025		Propane Delivery	100 681 423 0000	653.11	
Check Number: 4809	Check Type: Check	Check Date: 05/08/2025	Vendor: PRIESTLEYM	PRIESTLEY MENTAL HEALTH INC	Check Total:	13,697.88
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
032625	03/26/2025		March 2025 CBRS Services	260 521 300 0000	13,697.88	
Check Number: 4810	Check Type: Check	Check Date: 05/08/2025	Vendor: RSDISTRIBU	R & S DISTRIBUTING	Check Total:	4,164.12
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	

Detail Check Register

Checking Account: 1		GENERAL CHECKING				
121578	03/11/2025		Disinfectant Wipes	100 661 410 0096	118.86	
121775	04/02/2025		Paper Towels, TP	100 661 410 0096	1,145.82	
121802	04/04/2025		Urinal Screens	100 661 410 0497	127.60	
121828	04/08/2025		Preserve Roll Towel	100 661 410 0499	248.40	
121838	04/08/2025		5 Gal Floor Finish	100 661 410 0096	2,507.96	
121895	04/15/2025		Credit on Return of gloves	100 661 410 0497	(92.90)	
121982	04/24/2025		Vacuum Filters and Bags	100 661 410 0096	108.38	
Check Number: 4811	Check Type: Check		Check Date: 05/08/2025	Vendor: RELADYNE	RelaDyne West, LLC	Check Total: 3,807.40
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
1222041-IN	04/28/2025		Diesel Fuel Delivery	100 681 422 0000	3,807.40	
Check Number: 4812	Check Type: Check		Check Date: 05/08/2025	Vendor: RYTEL	RYTEL	Check Total: 2,333.91
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
13433	04/30/2025		May 2025 VOIP	100 661 350 0000	2,333.91	
Check Number: 4813	Check Type: Check		Check Date: 05/08/2025	Vendor: SOUTHFORKH	SOUTH FORK HARDWARE	Check Total: 582.28
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
518573	04/09/2025		Ag shop roof Repairs	100 664 410 0000	10.01	
519170	04/16/2025		Softball Marking - Lime	100 665 410 0000	63.96	
519683	04/23/2025		Hardware for Volleyball - Oakwood	100 665 410 0000	5.96	
519783	04/25/2025		Filter Dust 300	100 664 410 0000	19.98	
519783	04/25/2025		Volleyball - Oakwood	100 664 410 0000	7.14	
520045	04/28/2025		Flagpole hardware Track	100 665 410 0000	3.19	
520066	04/28/2025		Flagpole hardware Track	100 665 410 0000	1.46	
520310	05/01/2025		Pallet Deposit	100 665 410 0000	30.00	
520310	05/01/2025		Concrete - Volleyball - Oakwood	100 665 410 0000	104.90	
520310	05/01/2025		Concrete - Maintenance	100 665 410 0000	335.68	
Check Number: 4814	Check Type: Check		Check Date: 05/08/2025	Vendor: STANDARDPL	STANDARD PLUMBING SUPPLY CO	Check Total: 131.50
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
YHXL66	03/31/2025		Plumbing Repair Kit	100 664 410 0096	83.47	
YJDB97	04/02/2025		Brass Valve	100 664 410 0096	8.99	
YJQK75	04/08/2025		Jaw and Hex Pliers	100 664 410 0096	35.88	
YLR073	04/25/2025		HM IND Assort	100 664 410 0000	3.16	
Check Number: 4815	Check Type: Check		Check Date: 05/08/2025	Vendor: STOKESMARK	STOKES MARKET PLACE	Check Total: 242.75
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
02-358812	04/21/2025		Literacy Supplies	100 512 410 0499 312	29.59	
02-361339	04/24/2025		Training Supplies	100 681 365 0000	35.75	
03-329385	04/01/2025		Literacy Supplies	100 512 410 0499 312	35.96	
03-355757	04/28/2025		Pledge, Mouse glue trap	100 681 425 0000	20.17	
03-358675	05/01/2025		Batteries	100 664 410 0000	5.99	

Detail Check Register

Checking Account: 1		GENERAL CHECKING				
66-296631	04/04/2025		Expoy, Glass Cleaner, Towels	241 515 410 0000	35.55	
66-301846	04/10/2025		PHS Door Locks	100 664 410 0096	55.00	
66-305275	04/14/2025		Distilled Water	100 661 410 0096	14.26	
66-319967	04/30/2025		Delta Cold Lav Handle	100 661 410 0096	9.48	
66-320040	04/30/2025		Supplies	100 664 410 0000	8.99	
95-243945	04/30/2025		Inv #66-319967 Delta Handle	100 661 410 0096	(7.99)	
Check Number: 4816	Check Type: Check	Check Date: 05/08/2025	Vendor: UTAHSTATEU	UTAH STATE UNIVERSITY	Check Total:	225.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
202520-2	04/29/2025		PSY1010 Jones, M	100 515 312 0096 315	225.00	
Check Number: 4817	Check Type: Check	Check Date: 05/08/2025	Vendor: VERIZONWIR	VERIZON WIRELESS	Check Total:	483.07
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
6112203674	04/30/2025		Transportation Charges	100 681 354 0000	430.56	
6112203674	04/30/2025		Mobile Phone Charges	100 691 350 0000	52.51	
Check Number: 4818	Check Type: Check	Check Date: 05/08/2025	Vendor: WAXIESANIT	WAXIE SANITARY SUPPLY	Check Total:	88.25
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
83201598	04/30/2025		Bio Enzymatic, Laundry	100 661 410 0499	88.25	
Check Number: 4819	Check Type: Check	Check Date: 05/15/2025	Vendor: BVV	Building Vision & Variety	Check Total:	3,404.99
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
#D74030	04/16/2025	6044	Greenhouse Controller	243 515 410 0096 010	3,404.99	
Check Number: 4820	Check Type: Check	Check Date: 05/15/2025	Vendor: CURRICULUM	CURRICULUM ASSOCIATES LLC	Check Total:	685.44
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
90815785	05/03/2024	106-652	Phonics Reading Books	100 512 410 0497 312	685.44	
Check Number: 4821	Check Type: Check	Check Date: 05/15/2025	Vendor: IDAHOAGTEA	IDAHO AG TEACHERS ASSOCIATION	Check Total:	270.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
3575	04/14/2025	6047	Conference Registration/Dues	263 515 380 0096	270.00	
Check Number: 4822	Check Type: Check	Check Date: 05/15/2025	Vendor: STATEDEPTO	STATE DEPT. OF EDUCATION	Check Total:	75.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
051425	05/14/2025		Interim Renewal - Smith, Todd	100 632 314 0000	75.00	
Check Number: 4836	Check Type: Check	Check Date: 05/22/2025	Vendor: POLARBEAR	Polar Bear Eats	Check Total:	3,269.62
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
169	04/18/2025		Employee Appreciation	100 632 410 0000	3,269.62	
Check Number: 4837	Check Type: Check	Check Date: 05/22/2025	Vendor: STATEDEPTO	STATE DEPT. OF EDUCATION	Check Total:	75.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052225a	05/22/2025		13 +years certification	100 632 410 0000	75.00	
Check Number: 4838	Check Type: Check	Check Date: 05/27/2025	Vendor: BLOOMYBV	Bloomy BVV	Check Total:	1,050.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	

Detail Check Register

Checking Account: 1		GENERAL CHECKING				
920230767	05/21/2025	6061	Software	243 515 410 0096 010	1,050.00	
Check Number: 4839	Check Type: Check	Check Date: 05/27/2025	Vendor: BOMGAARS	BOMGAARS	Check Total:	1,293.61
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
77930807	04/16/2025		Spoon, Tire, Curved	100 681 428 0000	37.99	
77931869	04/19/2025	6045	Shop Tools	243 515 410 0096 010	989.82	
77935543	04/23/2025		Sprayer, bolts, spray paint	100 665 410 0000	27.95	
77935904	04/29/2025		Spray Paint for Flag Pole	100 665 410 0000	21.98	
77935976	04/29/2025		Ato Kit w/tester	100 664 410 0497	24.99	
77936315	04/30/2025		Batteries for Sprinklers	100 665 410 0000	35.96	
77937054	05/02/2025		Air Filter Cartridge	100 665 410 0000	6.99	
77938994	05/06/2025		Pump Fittings	100 665 410 0000	6.99	
77939652	05/08/2025		Extension Cord wood shop	100 664 410 0096	15.99	
77939813	05/08/2025		Multimeter, Digital	100 664 410 0000	49.99	
77942339	05/13/2025		Kevlar "V" Belts	100 664 410 0096	29.97	
79933543	04/23/2025		Sprayer, Pump 2 gallon	100 661 410 0096	44.99	
Check Number: 4840	Check Type: Check	Check Date: 05/27/2025	Vendor: CNHINDUST	CNH Industrial Accounts	Check Total:	15.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
P6622201	05/12/2025		Clamp Rd Guard	100 665 410 0000	15.00	
Check Number: 4841	Check Type: Check	Check Date: 05/27/2025	Vendor: DEXIMAGIN	Dex Imaging	Check Total:	175.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
AR13307699	05/14/2025		Pioneer Copier Staples	100 632 314 0000	100.00	
AR13313982	05/15/2025		Pioneer Copier Staples	100 632 314 0000	75.00	
Check Number: 4842	Check Type: Check	Check Date: 05/27/2025	Vendor: DOUPLELEV	DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSES	Check Total:	100.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
Fees Due	05/16/2025		Annual Certification Fee	100 664 314 0096	100.00	
Check Number: 4843	Check Type: Check	Check Date: 05/27/2025	Vendor: ELITEMECHA	ELITE MECHANICAL	Check Total:	451.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
3899	05/09/2025		Oakwood A/C Labor	100 664 314 0497	125.00	
3899	05/09/2025		A/C Parts	100 664 410 0497	86.00	
3900	05/01/2025		Swamp Cooler Parts	100 664 410 0497	120.00	
3901	05/09/2025		Labor to repair Swamp Cooler	100 664 314 0499	120.00	
Check Number: 4844	Check Type: Check	Check Date: 05/27/2025	Vendor: DOMINIONEN	Enbridge Gas	Check Total:	3,149.24
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052225	05/22/2025		Shop/Admin Natural Gas	100 661 334 0000	188.98	
052225	05/22/2025		PHS Natural Gas	100 661 334 0096	1,561.18	
052225	05/22/2025		PJH Natural Gas	100 661 334 0291	653.73	
052225	05/22/2025		Oakwood Natural Gas	100 661 334 0497	259.80	

Detail Check Register

Checking Account: 1		GENERAL CHECKING			
052225	05/22/2025		Pioneer Natural Gas	100 661 334 0499	343.67
052225	05/22/2025		FCHS Natural Gas	100 661 334 8844	55.96
052225	05/22/2025		Bus Shop Natural Gas	100 681 334 0000	85.92
Check Number: 4845	Check Type: Check	Check Date: 05/27/2025	Vendor: FRANKLIN2	FRANKLIN COUNTY MEDICAL CENTER	Check Total: 19,904.16
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
8082	04/30/2025		April 2025 Behavioral Intervention	100 521 300 0000	11,313.81
8087	05/15/2025		February 2025 OT/PT Serivces	100 521 300 0000	3,788.45
8088	05/15/2025		March 2025 OT/PT Serivces	100 521 300 0000	2,293.35
8089	05/15/2025		April 2025 OT/PT Serivces	100 521 300 0000	2,508.55
Check Number: 4846	Check Type: Check	Check Date: 05/27/2025	Vendor: INDUSTRIAL	INDUSTRIAL TOOL & SUPPLY	Check Total: 374.28
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
2505-160088	05/06/2025	6056	Fine Finish	243 515 410 0096 153	374.28
Check Number: 4847	Check Type: Check	Check Date: 05/27/2025	Vendor: MCINTSHER	Sherri McIntyre	Check Total: 165.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
05152025	02/23/2025		Reimbursement for Intervention Class	100 632 410 0000	165.00
Check Number: 4848	Check Type: Check	Check Date: 05/27/2025	Vendor: PEERYCLIN	Clint Peery	Check Total: 139.20
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
050825	05/10/2025		Meals & Mileage	100 532 380 0000	139.20
Check Number: 4849	Check Type: Check	Check Date: 05/27/2025	Vendor: PHILLIPSTR	PHILLIPS TRUCKING	Check Total: 1,500.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
10853	05/23/2025		6 pallets of Textbooks	100 512 410 0497 312	900.00
10853	05/23/2025		3 pallets of Textbooks	100 512 410 0499	450.00
10853	05/23/2025		1 pallet of Textbooks	100 515 410 0291	150.00
Check Number: 4850	Check Type: Check	Check Date: 05/27/2025	Vendor: PRESTONSC6	PRESTON SCHOOL LUNCH DEPT.	Check Total: 2,197.80
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
050725	05/07/2025		PHS TA Lunches	100 710 410 0096	267.30
050725	05/07/2025		PJH TA Lunches	100 710 410 0291	183.15
050725	05/07/2025		Oakwood TA Lunches	100 710 410 0497	272.25
050725	05/07/2025		Pioneer TA Lunches	100 710 410 0499	222.75
050725	05/07/2025		FCHS TA Lunches	100 710 410 8844	24.75
052025	05/20/2025		PHS Teacher Lunches	100 710 410 0096	648.45
052025	05/20/2025		PJH Teacher Lunches	100 710 410 0291	227.70
052025	05/20/2025		Oakwood Teacher Lunches	100 710 410 0497	4.95
052025	05/20/2025		Pioneer Teacher Lunches	100 710 410 0499	173.25
052025	05/20/2025		FCJS Teacher Lunches	100 710 410 8844	173.25
Check Number: 4851	Check Type: Check	Check Date: 05/27/2025	Vendor: PRIESTLEYM	PRIESTLEY MENTAL HEALTH INC	Check Total: 30,511.82
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>

Detail Check Register

Checking Account: 1		GENERAL CHECKING				
051225	05/12/2025		April 2025 CBRS Services	100 521 300 0000	11,815.49	
052325	05/23/2025		April 2025 CBRS Services	100 521 300 0000	18,696.33	
Check Number: 4852	Check Type: Check	Check Date: 05/27/2025	Vendor: RIVERSIDEH	RIVERSIDE HOTEL	Check Total:	704.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
585774	04/08/2025		Lodging for Conference	100 532 380 0000	704.00	
Check Number: 4853	Check Type: Check	Check Date: 05/27/2025	Vendor: ROBSREPAIR	ROB'S REPAIRS AND WINDSHIELDS	Check Total:	25.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
151184	05/07/2025		Rock Chip Repair	100 681 426 0000	25.00	
Check Number: 4854	Check Type: Check	Check Date: 05/27/2025	Vendor: STATEDEPTO	STATE DEPT. OF EDUCATION	Check Total:	75.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
051925	05/19/2025		Certification - Womack, C	100 632 410 0000	75.00	
Check Number: 4855	Check Type: Check	Check Date: 05/27/2025	Vendor: STATEINSUR	STATE INSURANCE FUND	Check Total:	10,572.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
29908552	05/22/2025		May 2025 Installment	100 632 270 0000	10,572.00	
Check Number: 4856	Check Type: Check	Check Date: 05/27/2025	Vendor: STERLMEDI	Sterling Medical, LLC	Check Total:	50.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
2591	05/08/2025		DOT Panel	100 681 260 0000	50.00	
Check Number: 11583	Check Type: Direct Deposit	Check Date: 05/08/2025	Vendor: BRADFRAND	RAND BRADFORD	Check Total:	281.88
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
042225	04/22/2025	6039	Summer Conference Reimbursement	263 515 410 0096 153	281.88	
Check Number: 11584	Check Type: Direct Deposit	Check Date: 05/08/2025	Vendor: KNAPPBREN	Brent Knapp	Check Total:	168.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
042225	04/22/2025		Meals Reimbursement	100 532 380 0000	168.00	
Check Number: 11977	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: WINNBERNI	Bernadine Winn	Check Total:	60.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	60.00	
Check Number: 11978	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: BIRDLAUR	Laurel Bird	Check Total:	288.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	288.00	
Check Number: 11979	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: BRANDCRAI	Craig Brandon	Check Total:	112.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
013025	05/22/2025		Travel for January 2025	257 521 380 0000	10.00	
020425	02/26/2025		Travel for February 2025	257 521 380 0000	28.00	
03312025	03/31/2025		Travel for March 2025	257 521 380 0000	24.00	
040125	04/30/2025		Travel for April 2025	257 521 380 0000	32.00	
051525	05/15/2025		Travel for May 2025	257 521 380 0000	18.00	

Detail Check Register

Checking Account: 1

GENERAL CHECKING

Check Number: 11980	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: CHECKNILE	Nile Checketts	Check Total:	84.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	84.00	
Check Number: 11981	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: FELLOBETT	Betty Fellows	Check Total:	20.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	20.00	
Check Number: 11982	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: FELLOJED	Jed Fellows	Check Total:	20.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	20.00	
Check Number: 11983	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: FELLOKRIS	Kristin Fellows	Check Total:	32.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	32.00	
Check Number: 11984	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: FORNOJAMI	Jamie Fornoff	Check Total:	44.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	44.00	
Check Number: 11985	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: GARNEBRAD	Brady Garner	Check Total:	146.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
0522258	05/22/2025		Meal Reimbursement	100 532 380 0000	146.00	
Check Number: 11986	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: GUNDELANA	Lana Gundersen	Check Total:	116.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	116.00	
Check Number: 11987	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: HATCHBLAI	Blaine Hatch	Check Total:	76.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	76.00	
Check Number: 11988	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: HEMMEJUST	Justin Hemmert	Check Total:	196.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	196.00	
Check Number: 11989	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: HYMASEARL	Earl Hymas	Check Total:	150.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		CDL Skills Test	100 681 365 0000	150.00	
Check Number: 11990	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: KNAPPBREN	Brent Knapp	Check Total:	128.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
051925	05/19/2025		State Meal Reimbursement	100 532 380 0000	128.00	
Check Number: 11991	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: LARSECIND	Cindy Larsen	Check Total:	20.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	

Detail Check Register

Checking Account: 1		GENERAL CHECKING				
051525	05/15/2025	April 2025 Driver Meals			100 532 380 0000	20.00
Check Number: 11992	Check Type: Direct Deposit		Check Date: 05/27/2025	Vendor: PAYNERACH	Rachel Payne	Check Total: 64.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	64.00	
Check Number: 11993	Check Type: Direct Deposit		Check Date: 05/27/2025	Vendor: SCHVAGLAD	Glade Schvaneveldt	Check Total: 72.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	72.00	
Check Number: 11994	Check Type: Direct Deposit		Check Date: 05/27/2025	Vendor: SMARTLORI	Lori Smart	Check Total: 72.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	72.00	
Check Number: 11995	Check Type: Direct Deposit		Check Date: 05/27/2025	Vendor: WAKLEKYON	Matthew Wakley	Check Total: 20.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
051525	05/15/2025		April 2025 Driver Meals	100 532 380 0000	20.00	

*Denotes Expensed Invoice Item

Checking Account ID: 1

Total without Voids: 188,070.79

Detail Check Register

Checking Account: 2		CHILD NUTRITION CHECKING				
Check Number: 29		Check Type: Automatic Payment		Check Date: 05/08/2025	Vendor: IDAHOSTAT5	IDAHO STATE TAX COMMISSION
Check Total: 18.28						
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
043025	04/30/2025		Child Nutrition Sales Tax	290 416100	18.28	
Check Number: 1357		Check Type: Check		Check Date: 05/08/2025	Vendor: CARTETARA	Taralee Carter
Check Total: 15.05						
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
050625	05/06/2025		Return Lunch Funds - Carter, T	290 416100	15.05	
Check Number: 1358		Check Type: Check		Check Date: 05/08/2025	Vendor: DFADAIRYBR	DFA DAIRY BRANDS - MEADOW GOLD DAIRY
Check Total: 6,108.69						
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
31664055	04/03/2025		Milk Purchases	290 710 450 0096 710	223.39	
31664288	05/06/2025		Milk Purchases	290 710 450 0497 710	560.77	
31664289	04/07/2025		Milk Purchases	290 710 450 0499 710	419.83	
31664290	04/07/2025		Milk Purchases	290 710 450 0291 710	367.80	
31664435	04/10/2025		Milk Purchases	290 710 450 0096 710	227.01	
31664670	04/14/2025		Milk Purchases	290 710 450 0499 710	469.13	
31664671	04/14/2025		Milk Purchases	290 710 450 0497 710	602.60	
31664673	04/14/2025		Milk Purchases	290 710 450 0291 710	316.43	
31664814	04/17/2025		Milk Purchases	290 710 450 0096 710	167.59	
31665049	04/21/2025		Milk Purchases	290 710 450 0497 710	513.34	
31665050	04/21/2025		Milk Purchases	290 710 450 0499 710	449.65	
31665055	04/21/2025		Milk Purchases	290 710 450 0291 710	312.81	
31665196	04/24/2025		Milk Purchases	290 710 450 0096 710	191.52	
31665433	04/28/2025		Milk Purchases	290 710 450 0497 710	513.34	
31665434	04/28/2025		Milk Purchases	290 710 450 0499 710	472.75	
31665436	04/28/2025		Milk Purchases	290 710 450 0291 710	300.73	
Check Number: 1359		Check Type: Check		Check Date: 05/08/2025	Vendor: GEMSTATEPA	GEM STATE PAPER & SUPPLY
Check Total: 2,078.25						
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
4121191	04/10/2025		Pan Liners, Detergent	290 710 410 0291	324.33	
4121192	04/10/2025		Misc. Supplies	290 710 410 0497	632.03	
4121193	04/10/2025		Foam Containers	290 710 410 0499	588.34	
4121962	04/24/2025		Detergent, Rinse Aid	290 710 410 0497	306.15	
4121963	04/24/2025		Hinged Containers, Food Tray	290 710 410 0499	227.40	
Check Number: 1360		Check Type: Check		Check Date: 05/08/2025	Vendor: GOLDSTARF	Gold Star Foods
Check Total: 38,227.06						
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
1385954	04/09/2025		Credit on Inv#3371256	290 710 450 0499	(8.89)	
1386047	04/24/2025		Credit on Inv#3344850	290 710 450 0497	(449.50)	
3277270	04/29/2025		Food Purchases	290 710 450 0291	252.23	
3369579	04/08/2025		Food Purchases	290 710 450 0497	65.25	
3369581	04/08/2025		Food Purchases	290 710 450 0497	9,744.21	

Checking Account: 2		CHILD NUTRITION CHECKING				
3371246	04/08/2025	Supply Purchases	290 710 410 0096	43.02		
3371246	04/08/2025	Food Purchases	290 710 450 0096	286.67		
3371251	04/08/2025	Food Purchases	290 710 450 0291	1,162.22		
3371255	04/08/2025	Food Purchases	290 710 450 0497	738.87		
3371256	04/08/2025	Food Purchases	290 710 450 0499	600.40		
3371364	04/22/2025	Food Purchases	290 710 450 0497	3,831.30		
3375061	04/22/2025	Food Purchases	290 710 450 0096	317.27		
3375067	04/22/2025	Food Purchases	290 710 450 0291	711.64		
3375070	04/22/2025	Food Purchases	290 710 450 0497	1,076.67		
3375072	04/22/2025	Food Purchases	290 710 450 0499	981.61		
3375073	05/06/2025	Food Purchases	290 710 450 0499	157.00		
3375414	04/15/2025	Food Purchases	290 710 450 0497	240.18		
3376004	04/15/2025	Food Purchases	290 710 450 0497	9.04		
3377263	04/29/2025	Food Purchases	290 710 450 0497	15,049.60		
3377268	04/29/2025	Food Purchases	290 710 450 0096	384.51		
3377272	04/29/2025	Food Purchases	290 710 450 0497	385.23		
3377274	04/29/2025	Food Purchases	290 710 450 0499	699.49		
3377343	04/29/2025	Food Purchases	290 710 450 0096	94.08		
3379762	05/06/2025	Food Purchases	290 710 450 0497	41.42		
3379871	05/06/2025	Food Purchases	290 710 450 0291	640.68		
3379873	05/06/2025	Food Purchases	290 710 450 0497	514.36		
3379875	05/06/2025	Food Purchases	290 710 450 0499	241.20		
3382663	04/24/2025	Food Purchases	290 710 450 0497	417.30		
Check Number: 1361		Check Type: Check	Check Date: 05/08/2025	Vendor: HANSONJANI	HANSON JANITORIAL SUPPLY	Check Total: 61.62
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
777223	04/24/2025		Paper Towels	290 710 410 0096	61.62	
Check Number: 1362		Check Type: Check	Check Date: 05/08/2025	Vendor: NICHOLASCO	NICHOLAS & COMPANY	Check Total: 11,578.90
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
9134039	04/01/2025		Food Purchases	290 710 450 0291	624.43	
9134040	04/01/2025		Food Purchase	290 710 450 0497	501.23	
9134041	04/01/2025		Food Purchases	290 710 450 0499	828.62	
9134042	04/01/2025		Supply Purchases	290 710 410 0096	96.78	
9134042	04/01/2025		Food Purchases	290 710 450 0096	486.00	
9142153	04/08/2025		Supply Purchases	290 710 410 0291	64.36	
9142153	04/08/2025		Food Purchases	290 710 450 0291	672.63	
9142154	04/08/2025		Food Purchase	290 710 450 0497	849.41	
9142155	04/08/2025		Food Purchases	290 710 450 0499	844.83	
9142156	04/08/2025		Supply Purchases	290 710 410 0096	137.04	
9142156	04/08/2025		Food Purchases	290 710 450 0096	650.74	
9149863	04/15/2025		Supply Purchases	290 710 410 0291	41.56	

Checking Account: 2		CHILD NUTRITION CHECKING				
9149863	04/15/2025	Food Purchases	290 710 450 0291	747.00		
9149864	04/15/2025	Supply Purchases	290 710 410 0497	56.91		
9149864	04/15/2025	Food Purchases	290 710 450 0497	361.05		
9149865	04/15/2025	Food Purchases	290 710 450 0499	421.69		
9149866	04/15/2025	Food Purchases	290 710 450 0096	680.47		
9157372	04/22/2025	Food Purchases	290 710 450 0291	498.91		
9157373	04/22/2025	Food Purchases	290 710 450 0497	320.24		
9157374	04/22/2025	Food Purchases	290 710 450 0499	630.87		
9157375	04/22/2025	Food Purchases	290 710 450 0096	94.29		
9164897	04/29/2025	Food Purchases	290 710 450 0291	630.96		
9164898	04/29/2025	Food Purchases	290 710 450 0497	338.54		
9164899	04/29/2025	Supply Purchase	290 710 410 0499	213.78		
9164899	04/29/2025	Food Purchase	290 710 450 0499	523.30		
9164900	04/29/2025	Food Purchases	290 710 450 0096	263.26		
Check Number: 1363		Check Type: Check	Check Date: 05/08/2025	Vendor: STOKESMARK	STOKES MARKET PLACE	Check Total: 324.71
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
01-350766	04/07/2025		Produce	290 710 450 0096	36.83	
01-359279	04/15/2025		Flour	290 710 450 0096	11.18	
01-365812	04/21/2025		Produce	290 710 450 0096	48.86	
01-373203	04/28/2025		Produce	290 710 450 0291	36.59	
01-374362	04/29/2025		Tide Oxi Pods	290 710 410 0291	15.49	
01-374362	04/29/2025		Fruit	290 710 450 0291	14.09	
02-365167	04/28/2025		Produce	290 710 450 0499	5.07	
03-314490	03/17/2025		Food Coloring	290 710 450 0096	4.17	
03-335156	04/07/2025		Batteries	290 710 410 0291	12.78	
03-335156	04/07/2025		Produce	290 710 450 0291	7.83	
03-341891	04/14/2025		Butter, Produce	290 710 450 0096	51.55	
03-344092	04/16/2025		Produce	290 710 450 0497	40.80	
95-242423	04/28/2025		Batteries	290 710 450 0497	36.97	
95-242423	04/28/2025		Produce	290 710 450 0497	2.50	
Check Number: 1364		Check Type: Check	Check Date: 05/08/2025	Vendor: WAXIESANIT	WAXIE SANITARY SUPPLY	Check Total: 512.12
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
83198543	04/29/2025		Laundry Soap	290 710 410 0096	21.00	
83198544	04/29/2025		Laundry Soap	290 710 410 0497	21.00	
83201507	04/30/2025		Gloves	290 710 410 0499	470.12	
Check Number: 1365		Check Type: Check	Check Date: 05/08/2025	Vendor: WCP SOLUTI	WCP Solutions	Check Total: 443.51
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
14018365	04/09/2025		Lime	290 710 410 0499	124.06	
14035965	04/24/2025		Heavy Duty Foil	290 710 410 0096	106.64	
14035966	04/24/2025		Forks and Spoons	290 710 410 0291	100.93	

Detail Check Register

Checking Account: 2		CHILD NUTRITION CHECKING				
14035967	04/24/2025	Lime Solvent, Forks and Spoons			290 710 410 0497	111.88
Check Number: 1366	Check Type: Check	Check Date: 05/08/2025	Vendor: YOUNGSIER	Sierra Young	Check Total:	36.50
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
041725	04/17/2025		Return Lunch Funds - Young, K	290 416100	36.50	
Check Number: 1367	Check Type: Check	Check Date: 05/08/2025	Vendor: WILLISAVA	Savanna Williamson	Check Total:	83.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
042425	04/24/2025		Return Lunch Funds - Williamson, L	290 416100	83.00	
Check Number: 1368	Check Type: Check	Check Date: 05/27/2025	Vendor: BELEWTONY	Tonya Belew	Check Total:	80.40
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
043025	04/30/2025		March/April 2025 Food Transport	290 710 380 8844	55.20	
052225	05/22/2025		May 2025 Food Transport	290 710 380 8844	25.20	
Check Number: 1369	Check Type: Check	Check Date: 05/27/2025	Vendor: BOWMAKAYL	Kaylynn Bowman	Check Total:	27.40
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Bowman, S	290 416100	27.40	
Check Number: 1370	Check Type: Check	Check Date: 05/27/2025	Vendor: HOBBSHER	Sherrie Hobbs	Check Total:	36.35
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Hobbs, V	290 416100	36.35	
Check Number: 1371	Check Type: Check	Check Date: 05/27/2025	Vendor: JENSEKARE	Karen Jensen	Check Total:	291.05
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Jensen, A	290 416100	291.05	
Check Number: 1372	Check Type: Check	Check Date: 05/27/2025	Vendor: KOVALLEE	LeeAnn Koval-Martin	Check Total:	10.80
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Koval, B	290 416100	10.80	
Check Number: 1373	Check Type: Check	Check Date: 05/27/2025	Vendor: LARSEKIP	Kip Larsen	Check Total:	15.40
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Larsen, R	290 416100	15.40	
Check Number: 1374	Check Type: Check	Check Date: 05/27/2025	Vendor: MILLBAARO	Aaron Millburn	Check Total:	7.70
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052125	05/21/2025		Refund Lunch Funds - Millburn, C	290 416100	7.70	
Check Number: 1375	Check Type: Check	Check Date: 05/27/2025	Vendor: PETERAIME	Aimee Peters	Check Total:	34.90
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Peters, M	290 416100	34.90	
Check Number: 1376	Check Type: Check	Check Date: 05/27/2025	Vendor: PROVEPAIG	Paige Provence	Check Total:	6.95
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Provence, B	290 416100	6.95	

Detail Check Register

Checking Account: 2		CHILD NUTRITION CHECKING				
Check Number: 1377	Check Type: Check	Check Date: 05/27/2025	Vendor: PUGMIJULI	Julie Pugmire	Check Total:	8.55
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Pugmire, J	290 416100	8.55	
Check Number: 1378	Check Type: Check	Check Date: 05/27/2025	Vendor: REYESGRAC	Graciela Reyes	Check Total:	33.80
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Reyes, K	290 416100	33.80	
Check Number: 1379	Check Type: Check	Check Date: 05/27/2025	Vendor: SHARPHILA	Hilary Sharp	Check Total:	72.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052125	05/21/2025		Refund Lunch Funds - Sharp D & E	290 416100	72.00	
Check Number: 1380	Check Type: Check	Check Date: 05/27/2025	Vendor: WALLECHAR	Charity Wallentine	Check Total:	22.20
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Wallentine, M	290 416100	22.20	
Check Number: 1381	Check Type: Check	Check Date: 05/27/2025	Vendor: WINWKATI	Katie Winward	Check Total:	11.67
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Winward, E	290 416100	11.67	
Check Number: 1382	Check Type: Check	Check Date: 05/27/2025	Vendor: ALLENMALI	Malinda Allen	Check Total:	15.55
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Allen, E	290 416100	15.55	
Check Number: 1383	Check Type: Check	Check Date: 05/27/2025	Vendor: ANDREHANC	Hance Andreasen	Check Total:	10.50
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052025	05/20/2025		Refund Lunch Funds - Andreasen, N	290 416100	10.50	
Check Number: 15	Check Type: Direct Deposit	Check Date: 05/08/2025	Vendor: WILLISAVA	Savanna Williamson	Check Total:	83.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
Check Number: 16	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: ALLENMALI	Malinda Allen	Check Total:	15.55
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
Check Number: 17	Check Type: Direct Deposit	Check Date: 05/27/2025	Vendor: ANDREHANC	Hance Andreasen	Check Total:	10.50
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	

*Denotes Expensed Invoice Item

Checking Account ID: 2

Total without Voids: 60,172.91

Preston Joint School District No. 201

Personnel Report

Recommended Hires

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Location</u>	<u>FTE</u>
Ashcroft, McKenzie	Teacher	English	PJH	0.5
Harper, Breelyn	Teacher	Math	PHS	1
Hess, Mikayla	Teacher	SPED	Pioneer	1
James, Lindsey	Teacher	1st Grade	Pioneer	1
Parrish, Mikayla	Teacher	SPED	PJH	1
Rigby, Sarah	Teacher	Kindergarten	Pioneer	1
Robertson, Alecia	Teacher	Math	PJH	1
Rose, Christina	Teacher	Math	PJH	1
Rose, Jesse	Teacher	Math	PHS	1
Woodward, Brenda	Teacher	SPED	PHS	1

Recommended Acceptance of Resignation/Termination/Retirement

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Location</u>	<u>Resign/Retire</u>	<u>FTE</u>
Anderson, Kelsey	Paraprofessional	Title I	Oakwood	Resign	0.74
Feasel, Tynelle	Paraprofessional	SPED	PJH	Resign	0.74
Jones, Belinda	Teacher	Math/Weights	PHS	Resign	1
Owens, Stephanie	Teacher	Math	PJH	Resign	1
Payne, Rachel	Bus Driver	Transportation	Bus Garage	Resign	0.3
Waddoups, veta	Paraprofessional	SPED	PHS	Resign	
Heusser, Lori	Administrative Assistant	District	District	Retire	1
Rau, Amy	Administrative Assistant	Attendance	PHS	Resign	1

Recommended Acceptance of Change of Assignment

<u>Name</u>	<u>Current Position</u>	<u>Current Location</u>	<u>New Position</u>	<u>New Location</u>	<u>FTE</u>
Christensen, RaNae	Substitute	All	Connections Rotation	Pioneer	0.74

School Nurse Year-End Report 2024-25

Highlights, Achievements, and Recommendations

Introduction

Good evening, members of the school board, faculty, and community stakeholders. Thank you for the opportunity to present the annual year-end report on our school nursing program. As we reflect on the 2024–2025 academic year, I am pleased to share our accomplishments, challenges, and goals for the future.

The school nurse plays a vital role in ensuring students' health, safety, and well-being, all of which directly support academic success. This year, our program has worked diligently to meet the complexities of student health in an ever-evolving environment, identifying effective strategies while recognizing areas for improvement.

Overview of School Nurse Responsibilities

School nurses serve as frontline healthcare providers within the school setting. Key responsibilities include:

- Managing chronic conditions such as asthma, diabetes, and allergies
- Administering first aid and emergency care
- Promoting health education and preventive programs
- Ensuring compliance with immunization and state health requirements
- Supporting medication administration, both assisted and independent
- Collaborating with physicians, hospitals, and other providers to maintain continuity of care
- Implementing evidence-based procedures and best practices
- Providing staff training on individualized student Emergency Action Plans
- Establishing communication with parents at the start of the year to secure health care consent and distribute written agreements to appropriate schools
- Educating parents on the role of the school nurse and compliance standards, navigating discussions where long-standing practices may need adjustment

Through these efforts, school health services have gone above and beyond to address the evolving needs of students. Dr. Garner has been a particularly valuable colleague, offering insightful legal expertise and steadfast support in advancing our mission.

Key Highlights from the Year

1. Health Office visits and Health Screenings

With the support of the Preston Lions Club and Brad Wall—both longstanding contributors to student wellness—our schools successfully conducted vision screenings. This initiative resulted in over 48 students being referred for follow-up care, reinforcing our commitment to early detection and intervention.

Health office visits include hundreds of encounters throughout this year. Including non-emergent and emergent needs. These also included parent contacts and follow-ups. My goal was always to keep the kids in school if possible. I may end up with the name “Dream Killer” because back to class many have had to go.

2. Chronic Disease Management

The management of chronic conditions remained a priority, with approximately 35 students supported through individualized care plans, including medication monitoring and emergency interventions. Our diabetes management program directly assisted 10 students with Type 1 diabetes, ensuring they could fully engage in school activities with daily oversight and disease management support.

3. Mental Health Initiatives

Understanding the growing impact of mental health on student success, I collaborated with Sheena Jones and school counselors to address stress, anxiety, suicidal ideation, and other emotional challenges. Together, we identified and responded to several critical mental health needs across the district.

4. Health Education Campaigns

This year, I focused on proactive health education, particularly among elementary students. Hygiene workshops covering handwashing, showering, foot care, oral hygiene, germs, and sleep hygiene reached all students at Pioneer Elementary.

To reinforce these lessons, I challenged students to brush their teeth consistently for one week, offering a reward for participation. Over 175 students completed the challenge, demonstrating improved personal care habits.

Additional health education efforts included initiatives on **Stop the Bleed, Vaping Cessation, Concussion Management, Nephth in Schools, and Narcan Awareness**. I also launched the **Monthly Mindfulness Minute** for all district staff, addressing topics such as resilience, stress management, self-care, mental health, and fostering meaningful relationships.

Challenges Faced

Despite significant progress, certain challenges posed obstacles:

- **Staffing Shortages:** Operating at a **1:2,500 nurse-to-student ratio**, far exceeding the national recommendation of **1:750**, presents limitations in care delivery. Expanding resources is critical.
- **Budgetary Constraints:** Limited funding restricted the ability to enhance services, procure modern health equipment, and hire additional personnel.
- **Standardization Across Schools:** Each school approaches health management differently. Efforts to unify procedures require ongoing collaboration and adaptation.

Recommendations for Improvement

1. Address Staffing Needs

Increasing budget allocations to recruit additional school nurses or health paras would significantly improve care delivery, allowing for better student support and reducing strain on services.

2. Strengthen Community and State Partnerships

Continued collaboration with local clinics, hospitals, and mental health organizations will expand available resources. Engagement with the Idaho Department of Education and Katie Watkins has already contributed valuable funding insights, particularly regarding grant accessibility.

3. Invest in Technological Tools

Modernizing health tracking and communication systems will improve efficiency. I am currently developing the **health component within PowerSchool**, though additional **PowerSchool training** would optimize this effort. Expanding telehealth services could further streamline documentation and enhance communication between families, school personnel, and healthcare providers.

4. Enhance Emergency Preparedness

With an increasing prevalence of emergent health conditions, **staff training in chronic condition management and emergency response** must be prioritized. Topics such as **diabetes care, seizure protocols, anaphylaxis management, CPR, AED training, and allergy response** should be integral to our ongoing professional development efforts.

5. Increasing funding through billable nursing services.

Conclusion

This year, the school nursing program has had a transformative impact on student health and wellness. Despite challenges, our efforts have reinforced the importance of resilience, adaptability, and continuous improvement in health education.

With targeted investments in staffing, partnerships, technology, and training, we can build a stronger foundation for student success—ensuring every child has access to a safe, healthy learning environment.

Thank you for your time and consideration. I welcome any questions or discussion regarding this report and look forward to continuing our work in student health and wellness.

SUMMARY STATEMENT 2025 - 2026 SCHOOL BUDGET

ALL FUNDS

School District:

Preston Joint School District

REVENUES	GENERAL M & O FUND				ALL OTHER FUNDS			
	Prior Year Actual 2022-2023	Prior Year Actual 2023-2024	Prior Year Actual 2024-2025	Proposed Budget 2025-2026	Prior Year Actual 2022-2023	Prior Year Actual 2023-2024	Prior Year Actual 2024-2025	Proposed Budget 2025-2026
Beginning Balances	\$ 1,011,198.00	\$	\$ 1,000,000.00	\$ 1,500,000.00	\$ 1,756,307.00	\$ 1,074,755.00	\$ 1,157,757.00	\$ 11,904,693.00
Local Tax Revenue	\$ 790,400.00	\$ 1,308,078.00	\$ 1,094,656.67	\$ 1,045,310.00	\$ 900,000.00	\$ 1,179,451.00	\$ 681,657.23	\$ 1,000,000.00
Other Local	\$ 34,000.00	\$ 107,322.00	\$ 503,295.48	\$ 510,000.00	\$ 644,094.00	\$ 853,205.00	\$ 545,031.66	\$ 1,090,865.00
County Revenue								
State Revenue	\$ 15,780,724.00	\$ 17,194,462.00	\$ 17,278,979.37	\$ 18,214,764.00	\$ 364,135.00	\$ 387,728.00	\$ 11,109,554.87	\$ 423,369.00
Federal Revenue					\$ 3,664,420.00	\$ 1,986,347.00	\$ 1,332,215.82	\$ 1,822,290.37
Other Sources				\$ 384,000.00				\$ 100,000.00
Totals	\$17,616,322.00	\$18,609,862.00	\$19,876,931.52	\$21,654,074.00	\$7,328,956.00	\$5,481,486.00	\$14,826,216.58	\$16,341,217.37
EXPENDITURES	Prior Year Actual 2022-2023	Prior Year Actual 2023-2024	Prior Year Actual/Budget 2024-2025	Proposed Budget 2025-2026	Prior Year Actual 2022-2023	Prior Year Actual 2023-2024	Prior Year Actual/Budget 2024-2025	Proposed Budget 2025-2026
Salaries	\$ 10,674,849.00	\$ 10,808,975.00	\$ 11,721,237.75	\$ 12,713,215.00	\$ 2,140,739.00	\$ 754,500.00	\$ 889,756.56	\$ 977,860.00
Benefits	\$ 4,060,870.00	\$ 4,223,839.00	\$ 4,622,409.36	\$ 5,716,382.00	\$ 522,988.00	\$ 350,462.00	\$ 272,951.36	\$ 298,580.00
Purchased Services	\$ 1,429,060.00	\$ 1,000,157.00	\$ 789,481.22	\$ 845,500.00	\$ 461,265.00	\$ 1,493,496.00	\$ 1,327,316.63	\$ 1,378,043.00
Supplies & Materials	\$ 813,238.00	\$ 795,245.00	\$ 802,783.42	\$ 875,977.00	\$ 2,029,972.00	\$ 946,856.00	\$ 1,439,788.86	\$ 1,288,532.00
Capital Outlay	\$ 128,060.00	\$ 956.00	\$ 19.77	\$ 225,000.00	\$ 2,343,987.00	\$ 1,168,351.00	\$ 11,171,403.17	\$ 11,014,202.37
Debt Retirement								
Insurance & Judgments	\$ 90,250.00	\$ 110,655.00	\$ 166,000.00	\$ 178,000.00				
Transfers (net)	\$ 169,995.00	\$ 260,000.00	\$ 275,000.00	\$ 100,000.00	\$ (169,995.00)	\$ (260,000.00)	\$ (275,000.00)	\$ 1,384,000.00
Contingency Reserve	\$ 250,000.00		\$ 1,500,000.00	\$ 1,000,000.00				
Unappropriated Balances	0.00	\$ 1,410,035.00	\$ -	\$ -	0.00	\$ 1,027,821.00	\$ -	\$ -
Totals	\$17,616,322.00	\$18,609,862.00	\$19,876,931.52	\$21,654,074.00	\$7,328,956.00	\$5,481,486.00	\$14,826,216.58	\$16,341,217.37

A copy of the School District Budget is available for public inspection at the District's Administrative or Clerk's Office.

(This form may be used to meet the requirements of 33-801 - Effective July 1, 1997)

**BUDGET
EXPENDITURES**

July 1, 2025 - June 30, 2026

Page 3
GENERAL M & O FUND
FUND NO: 100

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program	\$5,416,000.00	\$4,978,500.00	\$3,383,000.00	\$1,525,000.00	\$2,500.00	\$68,000.00				
2	515	Secondary School Program	6,557,357.00	\$6,744,000.00	4,510,000.00	2,094,000.00	30,000.00	110,000.00				
3	517	Alternative School Program	431,000.00	\$497,600.00	311,000.00	186,600.00						
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program	815,000.00	\$959,026.00	661,026.00	298,000.00						
6	522	Special Education Preschool Program	22,600.00	\$22,600.00	17,500.00	5,100.00						
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program	369,000.00	\$373,000.00	260,000.00	40,000.00	65,000.00	8,000.00				
10	541	Summer School Program	75,000.00	\$50,000.00	50,000.00							
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$13,685,957.00	\$13,624,726.00	\$9,192,526.00	\$4,148,700.00	\$97,500.00	\$186,000.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program	390,000.00	\$603,689.00	414,689.00	187,000.00		2,000.00				
17	616	Special Education Support Services Prog	473,000.00	\$564,050.00	389,000.00	175,050.00						
18												
19	621	Instruction Improvement Program	165,000.00	\$125,000.00	80,000.00	45,000.00						
20	622	Educational Media Program	237,500.00	\$22,000.00				22,000.00				
21	623	Instruction-Related Technology Program	635,000.00	\$426,700.00	114,000.00	62,700.00		150,000.00				100,000.00
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program	8,500.00	\$7,000.00			7,000.00					
24	632	District Administration Program	378,500.00	\$656,377.00	317,000.00	190,200.00	90,000.00	59,177.00				
25												
26	641	School Administration Program	1,400,000.00	\$1,310,000.00	860,000.00	450,000.00						
27												
28	651	Business Operation Program	265,972.00	\$279,600.00	156,000.00	93,600.00	25,000.00	5,000.00				
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)	1,384,100.00	\$1,347,800.00	480,000.00	108,000.00	500,000.00	81,800.00			178,000.00	
32				\$0.00								
33	664	Maintenance - Buildings and Equipment	595,000.00	\$705,000.00	300,000.00	165,000.00	100,000.00	140,000.00				
34	665	Maintenance - Grounds	41,000.00	\$21,000.00			1,000.00	20,000.00				
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program	901,800.00	\$936,132.00	410,000.00	91,132.00	25,000.00	185,000.00	225,000.00			
38	682	Pupil - Activity Trans. Program	500.00	\$0.00								
39	683	General Transportation Program	27,500.00	\$25,000.00				25,000.00				
		Subtotal (carried over to page b)	6,903,372.00	7,029,348.00	3,520,689.00	1,567,682.00	748,000.00	689,977.00	225,000.00	0.00	178,000.00	100,000.00

BUDGET EXPENDITURES

July 1, 2025 - June 30, 2026

GENERAL M & O FUND
FUND NO: 100

NOTE: Round each entry to the nearest dollar amount.

		EXPENDITURES	Prior Year	Proposed	100	200	300	400	500	600	700	800
Line	Code	Functions/Programs	Budget	Budget	Salaries	Benefits	Purchased Services	Supplies Materials	Capital Objects	Debt Retirement	Insurance-Judgment	Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$6,903,372.00	\$7,029,348.00	\$3,520,689.00	\$1,567,682.00	\$748,000.00	\$689,977.00	\$225,000.00	\$0.00	\$178,000.00	\$100,000.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$20,589,329.00	\$20,654,074.00	\$12,713,215.00	\$5,716,382.00	\$845,500.00	\$875,977.00	\$225,000.00	\$0.00	\$178,000.00	\$100,000.00
65												
66	950	Contingency Reserve		\$1,000,000.00	(Applies to General Fund only)							
67		(5% of line 63) (Applies to General Fund only)										
68												
69		TOTAL EXPENDITURES + CONT. RESERVE	\$20,589,329.00	\$21,654,074.00								
70		(Line 64 + line 66)										
71												
72												
73		BUDGET SUMMARY			BUDGET SUMMARY: The total on line 77 must equal the total on line 81.							
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	20,589,329.00	21,654,074.00								
77		TOTAL REVENUE (lines 75 + 76)	20,589,329.00	21,654,074.00								
78												
79		Total Expenditures + Cont. Reserve (line 69)	20,589,329.00	21,654,074.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + CONT. RES + UNAPPR BAL (lines 79 + 80)	\$20,589,329.00	\$21,654,074.00								

**BUDGET
EXPENDITURES**

July 1, 2025 - June 30, 2026

Page 5
FOREST RESERVE FUND
FUND NO: 220

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program		\$0.00								
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
		Subtotal (carried over to page b)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

July 1, 2025 - June 30, 2026

FOREST RESERVE SERVE FUND

FUND NO: 22 ND NO: 220

		EXPENDITURES	Prior Year	Proposed	100	200	300	400	500	600	700	800
Line	Code	Functions/Programs	Budget	Budget	Salaries	Benefits	Purchased Services	Supplies Materials	Capital Objects	Debt Retirement	Insurance-Judgment	Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets	25,500.00	9,388.37					9,388.37			
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$25,500.00	\$9,388.37	\$0.00	\$0.00	\$0.00	\$0.00	\$9,388.37	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$25,500.00	\$9,388.37	\$0.00	\$0.00	\$0.00	\$0.00	\$9,388.37	\$0.00	\$0.00	\$0.00
65												
66					BUDGET SUMMARY: The total on line 77 must equal the total on line 81.							
67												
68												
69												
70												
71												
72												
73		BUDGET SUMMARY										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	25,500.00	9,388.37								
77		TOTAL REVENUE (lines 75 + 76)	25,500.00	9,388.37								
78												
79		Total Expenditures	25,500.00	9,388.37								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$25,500.00	\$9,388.37								

**BUDGET
EXPENDITURES**

July 1, 2025 - June 30, 2026

Page 9
STUDENT ACTIVITY
FUND NO: 238

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program		\$0.00								
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
Subtotal (carried over to page b)			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

BUDGET
EXPENDITURES
July 1, 2025 - June 30, 2026

Page 10
STUDENT ACTIVITY
FUND NO: 238

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program	762,000.00	400,000.00				400,000.00				
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$762,000.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$762,000.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$400,000.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66					BUDGET SUMMARY: The total on line 77 must equal the total on line 81.							
67												
68												
69												
70												
71												
72												
73		BUDGET SUMMARY										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	762,000.00	400,000.00								
77		TOTAL REVENUE (lines 75 + 76)	762,000.00	400,000.00								
78												
79		Total Expenditures	762,000.00	400,000.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$762,000.00	\$400,000.00								

**BUDGET
EXPENDITURES**

July 1, 2025 - June 30, 2026

Page 13
DRIVERS EDUCATION
FUND NO: 241

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program	66,125.00	\$69,132.00	43,113.00	10,779.00	5,137.00	1,000.00	9,103.00			
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$66,125.00	\$69,132.00	\$43,113.00	\$10,779.00	\$5,137.00	\$1,000.00	\$9,103.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
		Subtotal (carried over to page b)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

BUDGET
EXPENDITURES
July 1, 2025 - June 30, 2026

Page 14
DRIVERS EDUCATION
FUND NO: 241

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$66,125.00	\$69,132.00	\$43,113.00	\$10,779.00	\$5,137.00	\$1,000.00	\$9,103.00	\$0.00	\$0.00	\$0.00
65												
66					BUDGET SUMMARY: The total on line 77 must equal the total on line 81.							
67												
68												
69												
70												
71												
72												
73		BUDGET SUMMARY										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	66,125.00	69,132.00								
77		TOTAL REVENUE (lines 75 + 76)	66,125.00	69,132.00								
78												
79		Total Expenditures	66,125.00	69,132.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$66,125.00	\$69,132.00								

**BUDGET
EXPENDITURES**

July 1, 2025 - June 30, 2026

Page 15
STATE PROFESSIONAL TECHNICAL
FUND NO: 243

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program	89,033.00	\$85,000.00				85,000.00				
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$89,033.00	\$85,000.00	\$0.00	\$0.00	\$0.00	\$85,000.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
Subtotal (carried over to page b)			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

BUDGET
EXPENDITURES
July 1, 2025 - June 30, 2026

Page 16
STATE PROFESSIONAL TECHNICAL
FUND NO: 243

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$89,033.00	\$85,000.00	\$0.00	\$0.00	\$0.00	\$85,000.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66					BUDGET SUMMARY: The total on line 77 must equal the total on line 81.							
67												
68												
69												
70												
71												
72												
73		BUDGET SUMMARY										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	89,033.00	85,000.00								
77		TOTAL REVENUE (lines 75 + 76)	89,033.00	85,000.00								
78												
79		Total Expenditures	89,033.00	85,000.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$89,033.00	\$85,000.00								

**BUDGET
EXPENDITURES**

July 1, 2025 - June 30, 2026

Page 17
TECHNOLOGY - STATE
FUND NO: 245

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program		\$1,800.00				1,800.00				
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$0.00	\$1,800.00	\$0.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program	546,652.00	\$348,163.00			123,000.00	125,163.00	100,000.00			
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
Subtotal (carried over to page b)			546,652.00	348,163.00	0.00	0.00	123,000.00	125,163.00	100,000.00	0.00	0.00	0.00

BUDGET
EXPENDITURES
July 1, 2025 - June 30, 2026

Page 18
TECHNOLOGY - STATE
FUND NO: 245

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$546,652.00	\$348,163.00	\$0.00	\$0.00	\$123,000.00	\$125,163.00	\$100,000.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$546,652.00	\$349,963.00	\$0.00	\$0.00	\$123,000.00	\$126,963.00	\$100,000.00	\$0.00	\$0.00	\$0.00
65												
66					BUDGET SUMMARY: The total on line 77 must equal the total on line 81.							
67												
68												
69												
70												
71												
72												
73		BUDGET SUMMARY										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	546,652.00	349,963.00								
77		TOTAL REVENUE (lines 75 + 76)	546,652.00	349,963.00								
78												
79		Total Expenditures	546,652.00	349,963.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$546,652.00	\$349,963.00								

**BUDGET
EXPENDITURES**

July 1, 2025 - June 30, 2026

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SUBSTANCE ABUSE - STATE
FUND NO: 246

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program	33,629.00	\$31,406.00			31,406.00					
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$33,629.00	\$31,406.00	\$0.00	\$0.00	\$31,406.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
Subtotal (carried over to page b)			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

BUDGET
EXPENDITURES
July 1, 2025 - June 30, 2026

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SUBSTANCE ABUSE - STATE
FUND NO: 246

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$33,629.00	\$31,406.00	\$0.00	\$0.00	\$31,406.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66					BUDGET SUMMARY: The total on line 77 must equal the total on line 81.							
67												
68												
69												
70												
71												
72												
73		BUDGET SUMMARY										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	33,629.00	31,406.00								
77		TOTAL REVENUE (lines 75 + 76)	33,629.00	31,406.00								
78												
79		Total Expenditures	33,629.00	31,406.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$33,629.00	\$31,406.00								

**BUDGET
EXPENDITURES**

July 1, 2025 - June 30, 2026

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TITLE I-A, ESSA - IMPROVING BASIC PROGRAMS

FUND NO: 251

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program	\$180,600.00	\$203,734.00	\$170,000.00	\$33,234.00		\$500.00				
2	515	Secondary School Program	90,200.00	\$59,853.00	49,853.00	10,000.00						
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$270,800.00	\$263,587.00	\$219,853.00	\$43,234.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
Subtotal (carried over to page b)			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

BUDGET
EXPENDITURES
July 1, 2025 - June 30, 2026

Page 24
TITLE I-A, ESSA - IMPROVING BASIC PROGRAMS
FUND NO: 251

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$270,800.00	\$263,587.00	\$219,853.00	\$43,234.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66					BUDGET SUMMARY: The total on line 77 must equal the total on line 81.							
67												
68												
69												
70												
71												
72												
73		BUDGET SUMMARY										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	270,800.00	263,587.00								
77		TOTAL REVENUE (lines 75 + 76)	270,800.00	263,587.00								
78												
79		Total Expenditures	270,800.00	263,587.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$270,800.00	\$263,587.00								

**BUDGET
EXPENDITURES**

July 1, 2025 - June 30, 2026

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IDEA Part B (611 SCHOOL AGE 3-21)

FUND NO: 257

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program		\$0.00								
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program	476,006.00	\$453,897.00	340,422.00	113,475.00						
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$476,006.00	\$453,897.00	\$340,422.00	\$113,475.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
		Subtotal (carried over to page b)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

BUDGET
EXPENDITURES
July 1, 2025 - June 30, 2026

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IDEA Part B (611 SCHOOL AGE 3-21)
FUND NO: 257

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$476,006.00	\$453,897.00	\$340,422.00	\$113,475.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66					BUDGET SUMMARY: The total on line 77 must equal the total on line 81.							
67												
68												
69												
70												
71												
72												
73		BUDGET SUMMARY										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	476,006.00	453,897.00								
77		TOTAL REVENUE (lines 75 + 76)	476,006.00	453,897.00								
78												
79		Total Expenditures	476,006.00	453,897.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$476,006.00	\$453,897.00								

**BUDGET
EXPENDITURES**

July 1, 2025 - June 30, 2026

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IDEA Part B (619 PRE-SCHOOL AGE 3-5)

FUND NO: 258

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program		\$0.00								
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program	15,060.00	\$15,006.00	11,254.00	3,752.00						
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$15,060.00	\$15,006.00	\$11,254.00	\$3,752.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
Subtotal (carried over to page b)			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

BUDGET
EXPENDITURES
July 1, 2025 - June 30, 2026

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IDEA Part B (619 PRE-SCHOOL AGE 3-5)
FUND NO: 258

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$15,060.00	\$15,006.00	\$11,254.00	\$3,752.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66					BUDGET SUMMARY: The total on line 77 must equal the total on line 81.							
67												
68												
69												
70												
71												
72												
73		BUDGET SUMMARY										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	15,060.00	15,006.00								
77		TOTAL REVENUE (lines 75 + 76)	15,060.00	15,006.00								
78												
79		Total Expenditures	15,060.00	15,006.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$15,060.00	\$15,006.00								

**BUDGET
EXPENDITURES**

July 1, 2025 - June 30, 2026

Page 35
SCHOOL-BASED MEDICAID
FUND NO: 260

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program		\$0.00								
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program	332,000.00	\$340,300.00			340,300.00					
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$332,000.00	\$340,300.00	\$0.00	\$0.00	\$340,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog	68,000.00	\$69,700.00			69,700.00					
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
Subtotal (carried over to page b)			68,000.00	69,700.00	0.00	0.00	69,700.00	0.00	0.00	0.00	0.00	0.00

BUDGET
EXPENDITURES
July 1, 2025 - June 30, 2026

Page 36
SCHOOL-BASED MEDICAID
FUND NO: 260

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$68,000.00	\$69,700.00	\$0.00	\$0.00	\$69,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$400,000.00	\$410,000.00	\$0.00	\$0.00	\$410,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66					BUDGET SUMMARY: The total on line 77 must equal the total on line 81.							
67												
68												
69												
70												
71												
72												
73		BUDGET SUMMARY										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	400,000.00	410,000.00								
77		TOTAL REVENUE (lines 75 + 76)	400,000.00	410,000.00								
78												
79		Total Expenditures	400,000.00	410,000.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$400,000.00	\$410,000.00								

**BUDGET
EXPENDITURES**

July 1, 2025 - June 30, 2026

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Title IV-A, ESSA - STUDENT SUPPORT & ACADEMIC ENRICHMENT

FUND NO: 261

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program	\$12,100.00	\$0.00								
2	515	Secondary School Program	8,800.00	\$0.00								
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$20,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program	9,588.00	\$26,845.00			20,000.00	6,845.00				
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
Subtotal (carried over to page b)			9,588.00	26,845.00	0.00	0.00	20,000.00	6,845.00	0.00	0.00	0.00	0.00

BUDGET
EXPENDITURES
July 1, 2025 - June 30, 2026

Page 38
Title IV-A, ESSA - STUDENT SUPPORT & ACADEMIC ENRICHMENT
FUND NO: 261

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$9,588.00	\$26,845.00	\$0.00	\$0.00	\$20,000.00	\$6,845.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$30,488.00	\$26,845.00	\$0.00	\$0.00	\$20,000.00	\$6,845.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66					BUDGET SUMMARY: The total on line 77 must equal the total on line 81.							
67												
68												
69												
70												
71												
72												
73		BUDGET SUMMARY										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	30,488.00	26,845.00								
77		TOTAL REVENUE (lines 75 + 76)	30,488.00	26,845.00								
78												
79		Total Expenditures	30,488.00	26,845.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$30,488.00	\$26,845.00								

**BUDGET
EXPENDITURES**

July 1, 2025 - June 30, 2026

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PERKINS V - CTE
FUND NO: 263

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program	30,000.00	\$30,000.00	1,200.00		8,400.00	20,400.00				
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$30,000.00	\$30,000.00	\$1,200.00	\$0.00	\$8,400.00	\$20,400.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
Subtotal (carried over to page b)			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

[https://dccl-my.sharepoint.com/personal/shelby_mckenna_psd201_org/Documents/Desktop/FY26 Budget/State Forms/\[2026-Expenditures.xlsm\]263](https://dccl-my.sharepoint.com/personal/shelby_mckenna_psd201_org/Documents/Desktop/FY26 Budget/State Forms/[2026-Expenditures.xlsm]263)

BUDGET
EXPENDITURES
July 1, 2025 - June 30, 2026

Page 42
PERKINS V - CTE
FUND NO: 263

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$30,000.00	\$30,000.00	\$1,200.00	\$0.00	\$8,400.00	\$20,400.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66					BUDGET SUMMARY: The total on line 77 must equal the total on line 81.							
67												
68												
69												
70												
71												
72												
73		BUDGET SUMMARY										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	30,000.00	30,000.00								
77		TOTAL REVENUE (lines 75 + 76)	30,000.00	30,000.00								
78												
79		Total Expenditures	30,000.00	30,000.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$30,000.00	\$30,000.00								

**BUDGET
EXPENDITURES**

July 1, 2025 - June 30, 2026

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TITLE III-A, ESSA - ENGLISH LANGUAGE ACQUISITION

FUND NO: 270

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program		\$0.00								
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$18,209.00				18,209.00				
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
Subtotal (carried over to page b)			0.00	18,209.00	0.00	0.00	0.00	18,209.00	0.00	0.00	0.00	0.00

BUDGET
EXPENDITURES
July 1, 2025 - June 30, 2026

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TITLE III-A, ESSA - ENGLISH LANGUAGE ACQUISITION
FUND NO: 270

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$18,209.00	\$0.00	\$0.00	\$0.00	\$18,209.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$0.00	\$18,209.00	\$0.00	\$0.00	\$0.00	\$18,209.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66					BUDGET SUMMARY: The total on line 77 must equal the total on line 81.							
67												
68												
69												
70												
71												
72												
73		BUDGET SUMMARY										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In		18,209.00								
77		TOTAL REVENUE (lines 75 + 76)	0.00	18,209.00								
78												
79		Total Expenditures	0.00	18,209.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$0.00	\$18,209.00								

**BUDGET
EXPENDITURES**

July 1, 2025 - June 30, 2026

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TITLE II-A, ESSA - SUPPORTING EFFECTIVE INSTRUCTION

FUND NO: 271

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program		\$0.00								
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program	58,213.00	\$55,358.00	37,018.00	12,340.00	6,000.00					
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
Subtotal (carried over to page b)			58,213.00	55,358.00	37,018.00	12,340.00	6,000.00	0.00	0.00	0.00	0.00	0.00

BUDGET
EXPENDITURES
July 1, 2025 - June 30, 2026

Page 50
TITLE II-A, ESSA - SUPPORTING EFFECTIVE INSTRUCTION
FUND NO: 271

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$58,213.00	\$55,358.00	\$37,018.00	\$12,340.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$58,213.00	\$55,358.00	\$37,018.00	\$12,340.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66					BUDGET SUMMARY: The total on line 77 must equal the total on line 81.							
67												
68												
69												
70												
71												
72												
73		BUDGET SUMMARY										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	58,213.00	55,358.00								
77		TOTAL REVENUE (lines 75 + 76)	58,213.00	55,358.00								
78												
79		Total Expenditures	58,213.00	55,358.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$58,213.00	\$55,358.00								

**BUDGET
EXPENDITURES**

July 1, 2025 - June 30, 2026

Page 55
CHILD NUTRITION
FUND NO: 290

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program		\$0.00								
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
		Subtotal (carried over to page b)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

BUDGET
EXPENDITURES
July 1, 2025 - June 30, 2026

Page 56
CHILD NUTRITION
FUND NO: 290

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program	1,291,500.00	1,065,000.00	325,000.00	115,000.00	10,000.00	600,000.00	15,000.00			
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$1,291,500.00	\$1,065,000.00	\$325,000.00	\$115,000.00	\$10,000.00	\$600,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$1,291,500.00	\$1,065,000.00	\$325,000.00	\$115,000.00	\$10,000.00	\$600,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00
65												
66					BUDGET SUMMARY: The total on line 77 must equal the total on line 81.							
67												
68												
69												
70												
71												
72												
73		BUDGET SUMMARY										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	1,291,500.00	1,065,000.00								
77		TOTAL REVENUE (lines 75 + 76)	1,291,500.00	1,065,000.00								
78												
79		Total Expenditures	1,291,500.00	1,065,000.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$1,291,500.00	\$1,065,000.00								

**BUDGET
EXPENDITURES**

July 1, 2025 - June 30, 2026

Page 61
PLANT FACILITIES FUND
FUND NO: 420

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program		\$0.00								
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
Subtotal (carried over to page b)			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

BUDGET
EXPENDITURES
July 1, 2025 - June 30, 2026

Page 62
PLANT FACILITIES FUND
FUND NO: 420

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets	1,025,000.00	460,000.00			460,000.00					
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$1,025,000.00	\$460,000.00	\$0.00	\$0.00	\$460,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$1,025,000.00	\$460,000.00	\$0.00	\$0.00	\$460,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66					BUDGET SUMMARY: The total on line 77 must equal the total on line 81.							
67												
68												
69												
70												
71												
72												
73		BUDGET SUMMARY										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	1,025,000.00	460,000.00								
77		TOTAL REVENUE (lines 75 + 76)	1,025,000.00	460,000.00								
78												
79		Total Expenditures	1,025,000.00	460,000.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$1,025,000.00	\$460,000.00								

**BUDGET
EXPENDITURES**

July 1, 2025 - June 30, 2026

Page 65
SCHOOL DISTRICT FACILITIES FUND
FUND NO: 435

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program		\$0.00								
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment	657,757.00	\$1,304,100.00			304,100.00					#####
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
		Subtotal (carried over to page b)	657,757.00	1,304,100.00	0.00	0.00	304,100.00	0.00	0.00	0.00	0.00	#####

BUDGET
EXPENDITURES
July 1, 2025 - June 30, 2026

Page 66
SCHOOL DISTRICT FACILITIES FUND
FUND NO: 435

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$657,757.00	\$1,304,100.00	\$0.00	\$0.00	\$304,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$657,757.00	\$1,304,100.00	\$0.00	\$0.00	\$304,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00
65												
66					BUDGET SUMMARY: The total on line 77 must equal the total on line 81.							
67												
68												
69												
70												
71												
72												
73		BUDGET SUMMARY										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	657,757.00	1,304,100.00								
77		TOTAL REVENUE (lines 75 + 76)	657,757.00	1,304,100.00								
78												
79		Total Expenditures	657,757.00	1,304,100.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$657,757.00	\$1,304,100.00								

**BUDGET
EXPENDITURES**

July 1, 2025 - June 30, 2026

Page 67
SCHOOL DISTRICT MODERNIZATION FACILITIES FUND

FUND NO: 436

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$0.00								
2	515	Secondary School Program		\$0.00								
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$11,264,711.00					#####			384,000.00
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								

[https://dcdi-my.sharepoint.com/personal/shelby_mckenna_psd201_org/Documents/Desktop/FY26 Budget/State Forms/\[2026-Expenditures.xlsm\]436](https://dcdi-my.sharepoint.com/personal/shelby_mckenna_psd201_org/Documents/Desktop/FY26 Budget/State Forms/[2026-Expenditures.xlsm]436)

Subtotal (carried over to page b)	0.00	11,264,711.00	0.00	0.00	0.00	0.00	0.00	#####	0.00	0.00	384,000.00
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BUDGET
EXPENDITURES
July 1, 2025 - June 30, 2026

Page 68
SCHOOL DISTRICT MODERNIZATION FACILITIES FUND
FUND NO: 436

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$11,264,711.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,880,711.00	\$0.00	\$0.00	\$384,000.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$0.00	\$11,264,711.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,880,711.00	\$0.00	\$0.00	\$384,000.00
65												
66					BUDGET SUMMARY: The total on line 77 must equal the total on line 81.							
67												
68												
69												
70												
71												
72												
73		BUDGET SUMMARY										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In		11,264,711.00								
77		TOTAL REVENUE (lines 75 + 76)	0.00	11,264,711.00								
78												
79		Total Expenditures	0.00	11,264,711.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$0.00	\$11,264,711.00								

**BUDGET
EXPENDITURES**

July 1, 2025 - June 30, 2026

Page 69

TRUST FUNDS

FUND NO: 710 & 720

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
1	512	Elementary School Program		\$5,000.00				\$5,000.00				
2	515	Secondary School Program	28,000.00	\$24,615.00				24,615.00				
3	517	Alternative School Program		\$0.00								
4	519	Vocational-Technical Program		\$0.00								
5	521	Special Education Program		\$0.00								
6	522	Special Education Preschool Program		\$0.00								
7	524	Gifted & Talented Program		\$0.00								
8	531	Interscholastic Program		\$0.00								
9	532	School Activity Program		\$0.00								
10	541	Summer School Program		\$0.00								
11	542	Adult School Program		\$0.00								
12	546	Detention Center Program		\$0.00								
13												
14	500	TOTAL INSTRUCTION	\$28,000.00	\$29,615.00	\$0.00	\$0.00	\$0.00	\$29,615.00	\$0.00	\$0.00	\$0.00	\$0.00
15												
16	611	Attendance-Guidance-Health Program		\$0.00								
17	616	Special Education Support Services Prog		\$0.00								
18												
19	621	Instruction Improvement Program		\$0.00								
20	622	Educational Media Program		\$0.00								
21	623	Instruction-Related Technology Program		\$0.00								
22	624	Books and Periodicals		\$0.00								
23	631	Board of Education Program		\$0.00								
24	632	District Administration Program		\$0.00								
25												
26	641	School Administration Program		\$0.00								
27												
28	651	Business Operation Program		\$0.00								
29	655	Central Service Program		\$0.00								
30	656	Administrative Technology Services Prog		\$0.00								
31	661	Buildings-Care Program (Custodial)		\$0.00								
32				\$0.00								
33	664	Maintenance - Buildings and Equipment		\$0.00								
34	665	Maintenance - Grounds		\$0.00								
35	667	Security Program		\$0.00								
36												
37	681	Pupil - To School Trans. Program		\$0.00								
38	682	Pupil - Activity Trans. Program		\$0.00								
39	683	General Transportation Program		\$0.00								
		Subtotal (carried over to page b)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

BUDGET
EXPENDITURES
July 1, 2025 - June 30, 2026

Page 70
TRUST FUNDS
FUND NO: 710 & 720

NOTE: Round each entry to the nearest dollar amount.

Line	Code	EXPENDITURES Functions/Programs	Prior Year Budget	Proposed Budget	100 Salaries	200 Benefits	300 Purchased Services	400 Supplies Materials	500 Capital Objects	600 Debt Retirement	700 Insurance- Judgment	800 Transfers
40	691	Other Support Services Program		\$0.00								
41												
42	600	TOTAL SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
43												
44	710	Child Nutrition Program		0.00								
45	720	Community Services Program		0.00								
46	730	Enterprise Operations		0.00								
47	740	Student Activity Program		0.00								
48												
49	700	TOTAL NON-INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50												
51	810	Capital Assets		0.00								
52				0.00								
53												
54	800	TOTAL CAPITAL ASSET PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55												
56	911	Debt Services Program - Principal		0.00								
57	912	Debt Services Program - Interest		0.00								
58	913	Debt Services Program - Refunded Debt		0.00								
59	920	Fund Transfers Out		0.00								
60												
61	900	TOTAL OTHER SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
62												
63		TOTAL EXPENDITURES										
64		(Lines 14+42+49+54+61)	\$28,000.00	\$29,615.00	\$0.00	\$0.00	\$0.00	\$29,615.00	\$0.00	\$0.00	\$0.00	\$0.00
65												
66					BUDGET SUMMARY: The total on line 77 must equal the total on line 81.							
67												
68												
69												
70												
71												
72												
73		BUDGET SUMMARY										
74												
75		Beginning Fund Balance										
76		Revenues + Transfers In	28,000.00	29,615.00								
77		TOTAL REVENUE (lines 75 + 76)	28,000.00	29,615.00								
78												
79		Total Expenditures	28,000.00	29,615.00								
80		Unappropriated Balance	0.00	0.00								
81		TOTAL EXPD + UNAPPROPRIATED BAL (lines 79 + 80)	\$28,000.00	\$29,615.00								

**BUDGET
REVENUES**
July 1, 2025 - June 30, 2026

Page 2
GENERAL M & O
FUND NO: 100

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget		Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget	
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1	\$1,000,000.00	*****	\$1,500,000.00	40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental	1,000,000.00	1,000,000.00		43	431100	Base Support Program	14,592,669	14,724,807	
5	411300	Taxes - Emergency				44	431200	Transportation Support	457,498.00	570,634.00	
6	411400	Taxes - Tort	55,000.00	45,310.00		45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment	2,081,019.00	2,041,987.00	
10	411900	Taxes - Other				49	431900	Other State Support	890,000.00	865,215.00	
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	1,055,000.00	*****	1,045,310.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement	33,143.00	12,121.00	
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	18,054,329.00	*****	18,214,764.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments	475,000.00	500,000.00		59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	0.00	*****	0.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	19,589,329.00	*****	19,770,074.00
36	419300	Transportation Fees				75					
37	419900	Other Local	5,000.00	10,000.00		76	460000	FUND TRANSFERS IN		384,000.00	384,000.00
38		TOTAL OTHER LOCAL	480,000.00	*****	510,000.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	1,535,000.00	*****	1,555,310.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$20,589,329.00	*****	\$21,654,074.00

**BUDGET
REVENUES**

July 1, 2025 - June 30, 2026

FEDERAL FOREST RESERVE

FUND NO: 220

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget	Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal	25,500.00	9,388.37	
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	25,500.00	*****	9,388.37
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	25,500.00	*****	9,388.37
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$25,500.00	*****	\$9,388.37

**BUDGET
REVENUES**

July 1, 2025 - June 30, 2026

Page 5
STUDENT ACTIVITY
FUND NO: 238

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget	Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	0.00	*****	0.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues	762,000.00	400,000.00		69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	762,000.00	*****	400,000.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	762,000.00	*****	400,000.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	762,000.00	*****	400,000.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$762,000.00	*****	\$400,000.00

**BUDGET
REVENUES**

July 1, 2025 - June 30, 2026

Page 7
DRIVERS EDUCATION
FUND NO: 241

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget	Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****	\$9,882.00	40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program	65,000.00	57,000.00	
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals	1,125.00	2,250.00		55	430000	TOTAL STATE	65,000.00	*****	57,000.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	0.00	*****	0.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	66,125.00	*****	69,132.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	1,125.00	*****	2,250.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	1,125.00	*****	2,250.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$66,125.00	*****	\$69,132.00

**BUDGET
REVENUES**

July 1, 2025 - June 30, 2026

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STATE PROFESSIONAL TECHNICAL

FUND NO: 243

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget	Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program	89,033.00	85,000.00	
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	89,033.00	*****	85,000.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	0.00	*****	0.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	89,033.00	*****	85,000.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$89,033.00	*****	\$85,000.00

**BUDGET
REVENUES**

July 1, 2025 - June 30, 2026

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TECHNOLOGY - STATE
FUND NO: 245

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget	Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support	271,652.00	249,963.00	
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	271,652.00	*****	249,963.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	0.00	*****	0.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	271,652.00	*****	249,963.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN	275,000.00	100,000.00	100,000.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$546,652.00	*****	\$349,963.00

**BUDGET
REVENUES**

July 1, 2025 - June 30, 2026

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SUBSTANCE ABUSE - STATE

FUND NO: 246

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget	Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support	33,629.00	31,406.00	
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	33,629.00	*****	31,406.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	0.00	*****	0.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	33,629.00	*****	31,406.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN	33,629.00		31,406.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$33,629.00	*****	\$31,406.00

**BUDGET
REVENUES**

July 1, 2025 - June 30, 2026

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TITLE I-A, ESSA - IMPROVING BASIC PROGRAMS

FUND NO: 251

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget	Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA	287,337.00	263,587.00	
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	287,337.00	*****	263,587.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	287,337.00	*****	263,587.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$287,337.00	*****	\$263,587.00

**BUDGET
REVENUES**

July 1, 2025 - June 30, 2026

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IDEA Part B (611 SCHOOL AGE 3-21)

FUND NO: 257

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget	Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement	476,006.00	453,897.00	
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	476,006.00	*****	453,897.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	476,006.00	*****	453,897.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$476,006.00	*****	\$453,897.00

**BUDGET
REVENUES**

July 1, 2025 - June 30, 2026

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IDEA Part B (619 PRE-SCHOOL AGE 3-5)

FUND NO: 258

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget	Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement	15,060.00	15,006.00	
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	15,060.00	*****	15,006.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	15,060.00	*****	15,006.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$15,060.00	*****	\$15,006.00

**BUDGET
REVENUES**

July 1, 2025 - June 30, 2026

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SCHOOL-BASED MEDICAID
FUND NO: 260

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget	Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs	400,000.00	410,000.00	
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	400,000.00	*****	410,000.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	400,000.00	*****	410,000.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$400,000.00	*****	\$410,000.00

**BUDGET
REVENUES**

July 1, 2025 - June 30, 2026

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Title IV-A, ESSA - STUDENT SUPPORT & ACADEMIC ENRICHMENT

FUND NO: 261

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget	Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal	30,488.00	26,845.00	
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	30,488.00	*****	26,845.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	30,488.00	*****	26,845.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$30,488.00	*****	\$26,845.00

**BUDGET
REVENUES**

July 1, 2025 - June 30, 2026

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PERKINS V - CTE

FUND NO: 263

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget	Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE	30,000.00	30,000.00	
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	30,000.00	*****	30,000.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	30,000.00	*****	30,000.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$30,000.00	*****	\$30,000.00

**BUDGET
REVENUES**

July 1, 2025 - June 30, 2026

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TITLE III-A, ESSA - ENGLISH LANGUAGE ACQUISITION

FUND NO: 270

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget	Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs		18,209.00	
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	0.00	*****	18,209.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	0.00	*****	18,209.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$0.00	*****	\$18,209.00

**BUDGET
REVENUES**

July 1, 2025 - June 30, 2026

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TITLE II-A, ESSA - SUPPORTING EFFECTIVE INSTRUCTION

FUND NO: 271

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget	Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal	58,213.00	55,358.00	
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	58,213.00	*****	55,358.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	58,213.00	*****	55,358.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$58,213.00	*****	\$55,358.00

**BUDGET
REVENUES**
July 1, 2025 - June 30, 2026

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CHILD NUTRITION
FUND NO: 290

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget		Line	Code	REVENUES Item	Prior Year Budget	Proposed Budget	
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1	\$300,000.00	*****	\$250,000.00	40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditional State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments	1,500.00	0.00		59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service	310,000.00	275,000.00		61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement	680,000.00	540,000.00	
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	680,000.00	*****	540,000.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	991,500.00	*****	815,000.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	311,500.00	*****	275,000.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	311,500.00	*****	275,000.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$1,291,500.00	*****	\$1,065,000.00

**BUDGET
REVENUES**

July 1, 2025 - June 30, 2026

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PLANT FACILITIES
FUND NO. 420

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget	Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1	\$125,000.00	*****	\$460,000.00	40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility	900,000.00			50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	900,000.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	0.00	*****	0.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	900,000.00	*****	0.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	900,000.00	*****	0.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$1,025,000.00	*****	\$460,000.00

**BUDGET
REVENUES**

July 1, 2025 - June 30, 2026

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SCHOOL DISTRICT FACILITIES FUND

FUND NO: 435

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget	Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****	\$304,100.00	40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O		1,000,000.00		42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	1,000,000.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	0.00	*****	0.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	0.00	*****	1,000,000.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	0.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	1,000,000.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$0.00	*****	\$1,304,100.00

**BUDGET
REVENUES**

July 1, 2025 - June 30, 2026

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SCHOOL DISTRICT MODERNIZATION FACILITIES FUND
FUND NO: 436

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget	Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****	\$10,880,711.00	40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments		384,000.00		59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	0.00	*****	0.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations				74		TOTAL REVENUES	0.00	*****	384,000.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	0.00	*****	384,000.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	0.00	*****	384,000.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$0.00	*****	\$11,264,711.00

**BUDGET
REVENUES**

July 1, 2025 - June 30, 2026

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TRUST FUNDS

FUND NO: 710 & 720

NOTE: Round each entry to the nearest dollar amount.

Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget	Line	Code	REVENUES Item	Prior Year Budget	Proposed	Budget
				Line Amounts	Totals					Line Amounts	Totals
1	320000	Estimated Fund Balance, July 1		*****		40	429000	Other County			
2						41	420000	TOTAL COUNTY	0.00	*****	0.00
3	411100	Taxes - General M & O				42					
4	411200	Taxes - Supplemental				43	431100	Base Support Program			
5	411300	Taxes - Emergency				44	431200	Transportation Support			
6	411400	Taxes - Tort				45	431400	Exceptional Child/SED Support			
7	411500	Taxes - Cooperative				46	431500	Border Tuition Support			
8	411600	Taxes - Tuition				47	431600	Tuition Equivalency			
9	411700	Taxes - Migrant				48	431800	Benefit Apportionment			
10	411900	Taxes - Other				49	431900	Other State Support			
11	412100	Taxes - Plant Facility				50	432100	Driver Education Program			
12	412500	Taxes - Bond & Interest				51	432400	Professional Technical Program			
13		TOTAL TAXES	0.00	*****	0.00	52	437000	LotteryAdditinal State Maintenance			
14	413000	Penalty: Delinquent Taxes				53	438000	Revenue in Lieu of/Tax Replacement			
15						54	439000	Other State Revenue			
16	414100	Tuition From Individuals				55	430000	TOTAL STATE	0.00	*****	0.00
17	414200	Tuition From Districts in Idaho				56					
18	414300	Tuition From Out of State Districts				57					
19						58	442000	Indirect Unrestricted Federal			
20	415000	Earnings on Investments				59	443000	Direct Restricted Federal			
21						60	445100	Title I - ESEA			
22	416100	School Food Service				61	445300	Perkins V - CTE			
23	416200	Meal Sales: Non-reimbur.				62	445400	Adult Education			
24	416900	Other Food Sales				63	445500	Child Nutrition Reimbursement			
25						64	445600	IDEA Part B (School Age & Preschool)			
26	417100	Admissions/Activities				65	445900	Other Indirect Federal Programs			
27	417200	Bookstore Sales				66	448200	Impact Aid - P.L. 874			
28	417300	Clubs, Org. Dues, Etc.				67	440000	TOTAL FEDERAL	0.00	*****	0.00
29	417400	School Fees & Charges				68					
30	417900	Other Student Revenues				69	451000	Proceeds: Bonds, Principal, Loan, et al			
31						70	453000	Proceeds: Disposal of Real or Personal			
32	418100	Community Service				71		Property or Capital Lease Proceeds			
33						72	450000	TOTAL OTHER	0.00	*****	0.00
34	419100	Rentals				73					
35	419200	Contributions/Donations	28,000.00	29,615.00		74		TOTAL REVENUES	28,000.00	*****	29,615.00
36	419300	Transportation Fees				75					
37	419900	Other Local				76	460000	FUND TRANSFERS IN			0.00
38		TOTAL OTHER LOCAL	28,000.00	*****	29,615.00	77					
39	410000	TOTAL LOCAL (Line 13 + 38)	28,000.00	*****	29,615.00		400000	TOTAL BALANCE + REVENUES + TRANSFERS (Lines 1 + 74 + 76)	\$28,000.00	*****	\$29,615.00

SUMMARY STATEMENT 2025 - 2026 SCHOOL BUDGET

ALL FUNDS

School District Number 201
 School District Name Preston Joint School District

		GENERAL M & O FUND #100	ALL OTHER FUNDS	TOTAL FUNDS
Budget Line	REVENUES	Proposed Budget 2025-2026	Proposed Budget 2025-2026	Proposed Budget 2025-2026
#01	Beginning Balances	\$ 1,500,000.00	\$ 11,904,693.00	13,404,693.00
#39	Local Revenue	555,310.00	2,090,865.00	2,646,175.00
#41	County Revenue	-	-	-
#55	State Revenue	18,214,764.00	423,369.00	18,638,133.00
#68	Federal Revenue	-	1,822,290.37	1,822,290.37
#72	Other Sources	-	-	-
#76	Transfers*	1,384,000.00	100,000.00	1,484,000.00
	Totals	\$ 21,654,074.00	\$ 16,341,217.37	37,995,291.37

			GENERAL M & O FUND #100	ALL OTHER FUNDS	TOTAL FUNDS
Budget Line	OBJ #	EXPENDITURES	Proposed Budget 2025-2026	Proposed Budget 2025-2026	Proposed Budget 2025-2026
#63	100	Salaries	\$ 12,713,215.00	\$ 977,860.00	13,691,075.00
#63	200	Benefits	5,716,382.00	298,580.00	6,014,962.00
#63	300	Purchased Services	845,500.00	1,378,043.00	2,223,543.00
#63	400	Supplies & Materials	875,977.00	1,288,532.00	2,164,509.00
#63	500	Capital Outlay	225,000.00	11,014,202.37	11,239,202.37
#63	600	Debt Retirement	-	-	-
#63	700	Insurance & Judgments	178,000.00	-	178,000.00
#63	800	Transfers*	100,000.00	1,384,000.00	1,484,000.00
#66		Contingency Reserve**	1,000,000.00		1,000,000.00
#79		Unappropriated Balances	-	-	-
		Totals	\$ 21,654,074.00	\$ 16,341,217.37	37,995,291.37

*All transfers-in and transfers-out should net to zero.

** Contingency Reserve can not exceed 5% of the General Fund

*****PLEASE RETURN THIS PAGE TO THE STATE DEPARTMENT OF EDUCATION*****

PRESTON JOINT SCHOOL DISTRICT #201

2025-2026 CLASSIFIED STAFFING PAY SCALE

Approved by Preston School District Board of Trustees on
June 2025

	CATEGORY																		
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	P-1	P-2	P-3	O-1	O-2	O-3	MC-1	MC-2	MC-3	MC-4	CN-1	CN-2	CN-3	B-1	B-2	B-3	T-1	T-2	T-3
1	12.68	12.93	13.18	15.84	16.79	19.90	12.68	14.07	20.28	26.87	12.68	14.70	20.03	20.07	23.68	26.69	20.07	24.08	28.30
2	12.93	13.18	13.45	16.16	17.13	20.31	12.93	14.35	20.68	27.41	12.93	15.00	20.43	20.47	24.16	27.23	20.47	24.57	28.87
3	13.18	13.45	13.71	16.49	17.47	20.72	13.18	14.64	21.10	27.96	13.18	15.29	20.84	20.88	24.64	27.77	20.88	25.05	29.44
4	13.45	13.72	13.98	16.82	17.82	21.14	13.45	14.94	21.53	28.52	13.45	15.60	21.25	21.29	25.13	28.33	21.29	25.56	30.03
5	13.72	14.00	14.27	17.15	18.18	21.58	13.72	15.23	21.95	29.09	13.72	15.92	21.67	21.73	25.64	28.89	21.73	26.07	30.63
6	14.00	14.27	14.56	17.49	18.54	22.02	14.00	15.54	22.39	29.67	14.00	16.23	22.11	22.16	26.14	29.47	22.16	26.59	31.24
7	14.27	14.56	14.84	17.84	18.92	22.47	14.27	15.84	22.84	30.26	14.27	16.56	22.55	22.60	26.67	30.06	22.60	27.12	31.87
8	14.56	14.85	15.15	18.20	19.29	22.92	14.56	16.16	23.29	30.86	14.56	16.89	23.01	23.06	27.20	30.66	23.06	27.66	32.50
9	14.85	15.15	15.44	18.56	19.68	23.39	14.85	16.49	23.77	31.49	14.85	17.23	23.46	23.51	27.75	31.28	23.51	28.21	33.16
10	15.15	15.45	15.75	18.94	20.07	23.87	15.15	16.82	24.24	32.11	15.15	17.58	23.93	23.99	28.30	31.90	23.99	28.78	33.82
11	15.45	15.76	16.07	19.31	20.47	24.36	15.45	17.15	24.72	32.75	15.45	17.92	24.41	24.46	28.87	32.53	24.46	29.35	34.50
12	15.76	16.08	16.39	19.70	20.88	24.85	15.76	17.49	25.21	33.41	15.76	18.28	24.90	24.95	29.45	33.19	24.95	29.95	35.18
13	16.08	16.39	16.72	20.09	21.30	25.36	16.08	17.84	25.72	34.08	16.08	18.64	25.40	25.46	30.03	33.85	25.46	30.55	35.89
14	16.39	16.72	17.06	20.49	21.73	25.88	16.39	18.20	26.24	34.75	16.39	19.02	25.91	25.96	30.63	34.53	25.96	31.15	36.61
15	16.72	17.06	17.41	20.90	22.16	26.41	16.72	18.57	26.76	35.45	16.72	19.40	26.43	26.48	31.24	35.22	26.48	31.77	37.34

Please Note: Employee progression on classified staffing pay scale is not dependent solely on years of experience, but will be based on employee evaluation data, availability of funding from State and/or local sources, and Board approval of classified staffing pay scale.

P-1 Paraprofessional I - Noninstructional, Playground, Crossing Guard, Interpreter

P-2 Paraprofessional II - Classroom Instructional, Special Ed, Title I

P-3 Paraprofessional III - K-8 Librarian, Computer Lab, College and Career Center, OT/PT Assistant, Elementary Rotation

O-1 Administrative Assistant I – Co- Administrative Assistant, Alternative School Administrative Assistant, Medicaid Billing Specialist

O-2 Administrative Assistant II - Head Administrative Assistant

O-3 Administrative Assistant III - District Administrative Assistant

MC-1 Maintenance I - Cleaning Staff, Seasonal Cleaning and Grounds

MC-2 Maintenance II - K-8 Custodial Supervisor, Alternative Custodian

MC-3 Maintenance III - Skilled Maintenance Technician, High School Custodial Supervisor

MC-4 Maintenance III –Director

CN-1 Child Nutrition I – Nutrition Staff

CN-2 Child Nutrition II - Kitchen Supervisor

CN-3 Child Nutrition III - Director

B-1 Transportation I - Route Driver, Trip Driver

B-2 Transportation II - Transportation Mechanic

B-3 Transportation III - Director

T-1 Technology I – Help Desk Support

T-2 Technology II - Certified Technician, A+, Network+, Security+, CompTIA

T-3 Technology III - Director

Preston School District #201
Public Hearing Notice
Proposal to Adjust Fees for Non-Full-Time Students

The Preston School District is holding this public hearing to provide information and receive community feedback regarding a proposed adjustment to the fees for non-full-time students.

As our student enrollment has diversified, more families have chosen part-time enrollment options. While we support this flexibility, it creates a significant funding gap. Idaho's school funding model is based on Average Daily Attendance (ADA), which provides funding only for full-time students. The district receives no state reimbursement for part-time students, despite the fact that they still use school staff, facilities, materials, and participate in extracurricular programs.

To address this funding imbalance fairly and sustainably, the district is proposing to increase the existing part-time student fee by five times the current base rate.

Full-Time Enrollment Defined:

- Secondary Students (Grades 6–12): Must be enrolled in at least 5 class periods per day.
- Elementary Students (Grades K–5): Must receive a minimum of 4 hours of instruction per day.

Students not meeting these thresholds would be classified as non-full-time and subject to the new fee structure.

Use of Additional Fee Revenue:

The original base fee will still go to the student's school to support basic operational needs. The additional fee will go to the district office and be used to:

- Offset the cost of providing instruction, staffing, and materials for part-time students;
- Support facility maintenance and utilities used by all students;
- Fund transportation for student participation in school-sponsored events, including athletics, academic competitions, and field trips.

SEE QUESTIONS AND ANSWERS BELOW

Frequently Asked Questions (FAQ):

Why is this change necessary?

Idaho does not provide state funding for students enrolled part-time. These students still use school services, but the cost is currently being covered by general funds meant for full-time students. This proposal ensures more equitable funding.

Why five times the current base fee?

This amount helps offset the real cost of staffing, instructional time, facilities, and transportation for part-time students. It aligns with rates used in other nearby districts and reflects actual district subsidy costs.

Does this affect homeschool or online learners?

Only if those students are accessing Preston School District teachers, classrooms, or extracurricular programs and are not enrolled full-time by the above definitions.

Will this affect dual enrollment students?

Yes. If a dual-enrolled student does not meet the full-time enrollment threshold at Preston School District, they would be considered part-time and subject to the new fee.

What services are funded by this additional fee?

The fee will help pay for staffing, instructional materials, classroom use, technology, and transportation for participation in athletics, clubs, and school events.

Can families apply for a waiver?

Yes. As required by Idaho Code §33-603, fee waivers will be available for families demonstrating financial hardship.

Is this legal under Idaho law?

Yes. State law allows districts to charge for optional services and for part-time use of public education resources, as long as required instruction remains free and hardship waivers are provided.

Will the new fee apply to students taking only one or two elective courses?

Yes. If a student is not enrolled full-time as defined, they will be considered part-time regardless of the course type.

How will the district determine who is part-time?

Enrollment will be reviewed by building administrators and district staff at the start of each term. Students not meeting full-time criteria will be notified and assessed accordingly.

Will this change reduce opportunities for part-time students?

No. The goal is to maintain access and opportunity while ensuring financial responsibility. Part-time students are still welcome to participate in programs if they contribute fairly to their cost.

PIONEER ELEMENTARY SCHOOL

MISSION STATEMENT

Pioneer Elementary's mission is to provide each student with high levels of learning in a culture of collaboration and respect between students, faculty, staff, and parents. We will achieve and gain a sense of purpose through hard work, love, play, and high expectations in a safe and positive learning environment.

Students at Pioneer Elementary are
‘PAWSITIVELY AWESOME!’

They **P**roblem Solve, **A**lways Care, **W**ork Hard, & **S**how Respect

PRESTON SCHOOL DISTRICT MISSION STATEMENT

Preston School District, in partnership with families and the community, will:

- Instill in all students the desire to be life-long learners through activities which promote responsible, productive, and healthy citizens.
- Provide students with an enriching educational environment where sound instructional and technological practices are maintained and students are given a wide variety of learning opportunities.
- Provide educational environments where students are safe and respected.
- Maintain high expectations for professionalism among all Preston School District employees.
- Increase achievement in core academic areas.
- Appreciate and recognize the unique aspects of all individuals.

SCHOOL HOURS

7:40 AM	Building opens for students
	Breakfast served
7:55 AM	1st Bell
8:00 AM	School Begins – <u>Students are expected to be in classrooms ready to learn</u>
3:40 PM	Dismissal Bell – Students leave school for the day
3:53 PM	Bus Departure

GENERAL INFORMATION

Please notify your student's school immediately if you have a change of mailing address, email address or telephone number for home, work, or mobile.

ACCIDENTS AND ILLNESS

Children may leave home feeling great but become ill during the day. We will contact you if your child becomes ill. We make every effort to contact parents or guardians in case of illness or serious accident. If we cannot reach you, we will notify one of your listed contact persons. In extreme emergencies we will take steps that we feel are necessary, including calling 911 for transporting to emergency medical services. Please keep us informed of any changes in the emergency numbers and alternative ways to contact you.

ATTENDANCE (Preston School District Policy #522)

Please encourage good attendance and be sure your child gets to school on time every day. Consistent attendance leads to greater student achievement and self-esteem.

Our School Board has established an attendance policy that states that students are required to be in attendance at least 90% of the time that school is in session. This means a student should NOT MISS MORE THAN 7 DAYS of school per semester. If a child misses more than 14 days promotion to the next grade could be jeopardized, or you could be referred to court officials. The school will notify you of excessive absences and each child who misses over this set amount will be evaluated on a case-by-case basis to determine what actions may be taken to improve attendance and the best placement for the coming year.

If your child is absent, please call the school by 9:00 a.m. Such notification from home serves safety purposes by informing the school the child will not be in attendance and helping the school better understand the cause of the absence. If your child has visited a doctor, sharing a note from the doctor with the school will also help us understand the reason for an absence. Know that calling into the school to "excuse" an absence does not negate the absence; the student is still marked and counted as absent.

If it is determined to close school due to inclement weather, notifications will take place. Parents can access Preston School District webpage (www.prestonidahoschools.org) for the most current school closure protocol. Also, follow our Facebook page for important information.

BIRTH CERTIFICATE

All new students, whether beginning kindergarten or entering from another school district, must present a certified copy of their birth certificate to school personnel within 30 days of enrollment.

BIRTHDAYS AND OTHER CELEBRATIONS

Birthdays are special days and we want to be able to celebrate these with our students. However, there are some safety precautions to observe: **Please do not bring/send flowers or balloons to students. We have several students with severe allergies and need to avoid these.** Edible treats brought to the school for birthdays or other celebrations must be store bought.

BULLYING/FIGHTING/HARASSMENT

Bullying, fighting, and harassment/intimidation are not allowed. Bullying is defined as intentional, repeated, hurtful acts, words, or other behaviors such as name calling, threatening, and/or shunning committed by one or more children against another. Bullying may be physical, verbal, or emotional in nature. Fighting includes threatening to fight as well as hitting, kicking, pinching, or biting. Harassment includes conduct, whether verbal, written, graphic or physical, relating to a student's race, national origin, color, disability, or sex that is severe, pervasive, or persistent.

The parents of any student found guilty of such behaviors will be notified and the student could be referred to the principal to determine the appropriate intervention strategy that should be implemented to address the behavior. Repeated offenses shall be handled pursuant to the District's disciplinary procedures.

CHECKING CHILDREN IN AND OUT OF SCHOOL

When checking a child into school after school has already begun, an adult needs to sign in at the office where the child will be given a slip to take to the teacher. For school safety purposes, we ask that parents not go down the hallways to personally take their child to class.

If a parent wants to check their child out of school during the day, parents are required to sign their child out from the office. The office staff will escort your child from their room to the office or call to your child's room and have them sent to the office. For safety reasons children will not be sent outside to wait for parents. If special arrangements need to be made to pick up a student (such as using a neighbor or other designated adult) please call the office or send a note explaining these arrangements and include a phone number where you can be reached for verification. Just like when checking a child in to school, we ask that parents not go down the hallways to personally pick up their child from class.

When picking a child up after school, the school asks that those picking them up wait in their cars or outside on the sidewalk or grass. Pioneer staff will escort students outside where they can connect with those picking them up.

DISTRIBUTION OF PERSONAL INVITATIONS

Due to student privacy and safety considerations, we're not able to distribute personal invitations through the school.

DRESS CODE (Preston School District Policy #517)

It is the policy of this school district that students shall dress in a manner which is appropriate for an effective educational environment. While recognizing the importance of allowing students to express their individuality through their attire, the school is responsible for ensuring that student dress is conducive to a positive and respectful environment for all students. All students are, therefore, required to dress in a manner that promotes a safe and healthy school environment, and is not disruptive of the educational climate and process.

What a child wears to school influences his/her behavior and attitude. For this reason, the Pioneer has adopted the following student dress code:

- Clothing shall be modest, clean, and in good repair.
- Clothing or appearance which, in the judgment of the administration, draws undue attention and/or is disruptive to the educational process will not be allowed.
- Clothing shall conceal undergarments at all times.
- Spaghetti strap tops are not recommended. When the air conditioning comes on students dressed in spaghetti strap tops get cold and have trouble focusing on their work.
- Safe footwear is required. Flip-flops, shoes without backs, or open-toed shoes are not safe for the playground or PE and are therefore discouraged. On the day students have their PE Rotation, they will need proper shoes (white sole shoes in the gym) for that class.
- Shoes with wheels or cleats are not allowed.
- No hats are to be worn inside.
- No bandannas are allowed.
- Shirts, jackets, backpacks, or other articles containing inappropriate logos or slogans are prohibited.

Adherence to these dress and grooming standards as well as all other district dress standards as presently stated will be the responsibility of the student and his/her parents or guardian. District policy will be followed for noncompliance. Students in violation of the dress code will be asked to change as needed to be in compliance. If a student does not have appropriate clothing, parents will be notified and requested to help bring students into compliance.

Other appropriate dress may be worn on special days as approved by the principal. These may include such things as 'hat day', 'hair day', etc.

ELECTRONIC DEVICES

At Pioneer Elementary, during the school day, **students are prohibited from using cell phones and/or other personal electronic devices at all times**. Phones are available in the classroom and the office; however, students are only allowed to call home after consultation with their teacher.

GPS watches may be worn as locating devices; however, they may not be used to call or play games during school hours. If a need arises for a student to contact a parent or family member, school phones are available for student use.

If a student is found to be using a GPS watch, cell phone, or any other personal electronic device during school hours, it will be confiscated from the student. Parents may pick up the device from the office at the end of the day. After the second offense, students will be prohibited from wearing and/or bringing the device to school.

EMERGENCY PROCEDURES

Pioneer Elementary uses the four Idaho Standard Command Responses Protocols for Schools:
EVACUATION – REVERSE EVACUATION – HALL CHECK – LOCKDOWN

Students and staff will practice what to do in these situations as well as what to do for a Fire or an Earthquake.

In the event of an area, school, or community emergency our policy is to retain the students as long as the building and conditions are safe. Should there be a major disaster, all teachers and staff members will remain at the school to care for the students until a safe release time.

In all things, Situational Awareness is emphasized. Everyone needs to be mindful of what's going on around them to help make the best decisions at that time. Staff members have been informed to assess emergency situations and use the MOVE – SECURE – DEFEND options-based protocol to decide what is best to do at any given moment and then take action to keep students and staff safe. Depending on the situation, staff may choose to

- MOVE away from danger and relocate students to a place of safety.
- SECURE the room/area quickly and completely to prevent entry and contact with the threat.
- DEFEND students and self aggressively.

Pioneer Elementary encourages everyone to follow the “SEE – TELL – NOW” protocol, that is “If you see something out of place, tell someone right now! “This action allows authorities to deal with suspicious behavior early before it escalates into a problem.

FEDERAL MCKINNEY-VENTO HOMELESS ASSISTANCE ACT

Children who lack fixed, regular, and adequate housing have certain educational rights. Visit with the elementary principal or contact the Preston School District Homeless Education Liaison at 208-852-0283 to find out more.

FERPA

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school will correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- 1) School officials with legitimate educational interest;
- 2) Other schools to which a student is transferring;
- 3) Specified officials for audit or evaluation purposes;
- 4) Appropriate parties in connection with financial aid to a student;
- 5) Organizations conducting certain studies for or on behalf of the school;
- 6) Accrediting organizations;
- 7) To comply with a judicial order or lawfully issued subpoena;
- 8) Appropriate officials in cases of health and safety emergencies; and
- 9) State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

FIELD TRIPS

Parents are asked to complete field trip permission information on the student enrollment form. When you complete the form indicating that permission is granted, your child may go on all field trips scheduled during the year. Details of the field trip are sent home before each field trip occurs. The school offers cafeteria prepared sack lunches for field trips. The price of these prepared lunches will be deducted from your child's lunch account.

HARRASSEMENT/INTIMIDATION (Preston School District Policy #506.50)

No student or minor present on school property or at school activities shall intentionally commit, or conspire to commit, an act of harassment, intimidation or bullying against another students. Such behaviors foster a climate of fear and disrespect that can seriously impair the physical and psychological health of its victims, create conditions that negatively affect learning, and undermine the ability of students to achieve their full potential.

It is the policy of this district to maintain a safe school environment for all students while on school grounds, riding the school bus, and attending district-sponsored activities, events, or functions on school premises or at other locations. Harassment, intimidation, and bullying are disruptive to a safe school environment and will not be tolerated.

Harassment includes conduct whether verbal, written, graphic or physical relating to student's race, national origin, color, disability, or sex that is sufficiently severe, pervasive, or persistent. No student should be subjected to any unasked or unwelcome demeaning conduct.

HEALTH AND WELLNESS SERVICES:

We want to ensure that your child's health and well-being are a top priority while they are at school. As part of our commitment to providing a safe and supportive environment, we offer a range of health services to all students. These services include both preventive care and emergency assistance.

1. Preventive Health and Wellness Services:

- Vision and Hearing Screening: Regular screenings are conducted to identify any potential vision or hearing issues early on.
- General First Aid: Our trained staff can administer basic first aid for minor injuries and illnesses.
- Lice Checks: Periodic checks are performed to detect and manage head lice infestations.
- Temperature Checks: We monitor students' temperatures when needed.

2. Medication Administration: MEDICATIONS (Preston School District Policy #561)

- Students requiring medications during the school day need to make arrangements with their doctor and with the school. A doctor's form is available from our school secretary that will help with this accommodation. This form is to be signed by the doctor and the parent. Parents are to bring the medication to the school office in the original container containing the child's name and all directions. Please do not send any medication to school with your child. Students requiring the use of inhalers are, with the form from the

doctor, able to bring and keep an inhaler with them. Please make your child's teachers aware of this need.

- **If your child requires medication during school hours, our staff can administer it according to the prescribed instructions. Please contact the school to get further directions.**

3. Emergency Care:

- In case of accidents or sudden health emergencies, our school team is prepared to provide immediate assistance.
- We have protocols in place for handling emergencies and contacting parents or guardians promptly.

4. Chronic Disease Management:

- For students with chronic health conditions (e.g., asthma, diabetes, allergies), our school team works closely with families to manage their conditions effectively.
- We encourage open communication with parents to ensure a comprehensive understanding of each student's health needs.

5. Parental Rights and Access to Records:

- Parental Consent: While we opt-out method of parental consent for health and wellness services, this does not waive your right to access your child's educational and associated health records.
- Notification: You will be informed about any health monitoring or status updates related to your child.

Please feel free to reach out to our school administrator if you have any questions or need further information. We appreciate your partnership in keeping our students healthy and ready to learn.

IMMUNIZATIONS

All students enrolled in a public school must have completed immunizations, as per state requirements, on file before admission to school. A child may be exempt by a doctor's statement or by a signature of a parent for personal or religious beliefs.

Immunizations (Preston School District Policy #565)

All children entering Preschool and Kindergarten will be required to have a minimum of:

5 doses of DTP

4 doses of Polio

2 doses of MMR

3 doses of Hepatitis B

2 doses of Varicella

2 doses of Hepatitis A

or to have a valid medical, religious or personal exemption form on file.

Please remember an exemption is not valid if the parent has forgotten their child's

immunization record. State law requires a parent, custodian, or guardian of any child who is to attend any public, private, or parochial school in Idaho to provide proof of required immunizations before attendance. Children who are not in compliance must be excluded.

INSURANCE

Even with the greatest precautions and the closest supervision, accidents can and do happen at school. They are a fact of life and a part of the growing-up process all children go through. Parents need to be aware of this and be prepared for possible medical expenses that may arise should their child become injured. The school district does not provide medical insurance to pay for expenses when students are injured at school. The district makes student medical insurance available for families for their individual purchase. Information outlining the coverage and premiums are available at the school office or under “student insurance” on the district website <http://www.prestonidahoschools.org>. Additionally, for those without health insurance, a low-cost or no-cost coverage might be available based on income guidelines. Contact the Idaho Department. of Health and Welfare at 2-1-1 for more info.

LATE START

The district may choose to delay the start of school by 2 hours in case of bad weather or other emergencies. In this case, you will be notified through text and email of the late start. School will start at 10:00 a.m. Breakfast will not be served and students will miss first recess. The rest of the day will be as regularly scheduled.

MEDICATIONS (Preston School District Policy #561)

Medication Administration Guidelines

Students who require medication during the school day must coordinate with their doctor and the school nurse. A doctor's authorization form is available from the office and must be signed by the doctor, parents, and school nurse. A new authorization form is required at the beginning of each school year.

Parents must bring prescription medications to the school office in their original container, clearly labeled with the child's name and dosage instructions. A completed medication administration form must also be provided.

For safety reasons, please do not send any medication to school with your child.

Students who require inhalers, emergency epinephrine pens, diabetic medications, or supplies must have an emergency action plan. These plans are available from the district nurse and require signatures from the doctor, parent, and district nurse.

If a student needs assistance with over-the-counter medications, a medication administration form must be completed and signed by the parent and district nurse, including all necessary details.

Office staff responsible for administering medications will receive proper medication administration training. Our priority is to ensure safe, competent, accurate, and careful medication administration for all students.

NOTICE OF NON-DISCRIMINATION

The Preston School District does not discriminate on the basis of race, color, religion, national origin, sex, ancestry, disability, age, or any other characteristic protected by law, in its programs and activities. Further, in accordance with federal law, the district provides equal access to its facilities to the Boy Scouts and other designated youth groups. The superintendent has been designated to handle inquiries regarding the non-discrimination policies.

Preston School District
105 E, 2nd S.
Preston, ID 83263
Phone Number: (208) 852-0283

NOTIFICATION OF VIDEO SURVEILLANCE

To promote the safety of students, employees, and visitors, as well as the security of our facilities and equipment, Pioneer Elementary may conduct video surveillance of any portion of its premises at any time; the only exception being private areas of restrooms, and dressing rooms. Video cameras will be positioned in appropriate places within and around Pioneer and used in order to help promote the safety and security of people and property. Questions about video surveillance in the workplace should be directed to school administration.

OFF TO A GOOD START

Your child should be well rested (9-10 hours of sleep) and have nourishing well-balanced meals and healthy snacks. It is important that your child receive a healthy breakfast before beginning school each day. Breakfast is available each morning as school begins. Your child's clothing should be simple, safe, sturdy, and easy for your child to manipulate without help. (Coats and boots should be easy to get on and off.) Outdoor clothing should be labeled with your child's name placed on the inside. (We do not recommend putting your child's name where it may be seen and used by strangers to give false assurances to your child). Choose appropriate clothing for the weather and prepare for possible changes in the weather. Frequently check the lost and found area for any missing coats, gloves, hats, lunch boxes, etc.

PARENT-TEACHER CONFERENCES

Parent-Teacher Conferences will be held each school year. These conferences give parents an opportunity to interact with teachers and discuss any concerns or questions about their child's education. We feel these conferences are very beneficial and help to assure student progress.

We encourage your attendance. To prepare for conferences you may want to do the following:

1. Decide what questions you need to ask and write them down.
2. Ask your child if there is anything he/she would like you to discuss with the teacher.

Any time you have concerns or problems, please feel free to contact the teacher to set up a time when you may meet to discuss your concerns.

PETS AT SCHOOL

Please keep family pets at home unless prior approval has been given by the teacher. If pets are part of a student's show-and-tell presentation, the parent will need to accompany that pet and take it home immediately following the activity. Also, please explain to children the importance of leaving animals home so there aren't stray animals on campus. If you have pets, please keep them in the house or fenced yard during periods when children walk to and from school.

POSITIVE BEHAVIOR INTERVENTION SUPPORTS (PBIS)

PBIS is a discipline model that focuses on tiered intervention and schoolwide target behaviors with consistent expectations and consequences. In this model, data informs target behavior selection and is analyzed to revise interventions. PBIS improves social, emotional, and academic outcomes for all students. Students develop and learn social, emotional, and behavioral competence, supporting their academic engagement. Educators develop a positive, predictable, and safe environment that promotes strong interpersonal relationships with students through teaching, modeling, and encouragement.

PTO

The Parent Teacher Organization (PTO) provides many services to the school and students. We are grateful for all they do. From time to time, you will see notes from the PTO asking for help with their projects. Please be generous with your time because these activities directly benefit our students. Parent participation and involvement is welcomed and invited. The PTO is always seeking volunteers. All interested parents are encouraged to reach out to the PTO through their FaceBook site <https://www.facebook.com/PrestonElementaryPTO/>.

READING

Learning to read will be given the priority status necessary to enable all students to become successful and fluent readers. "Succeeding in Reading" and creating the foundation for becoming lifelong readers is our major focus. Parents listening to and reading to children every day is a strong determining factor in creating a lifelong reader.

RECESS/PLAYGROUND

Outside playground activity is an important part of the day. It allows students a period of physical exercise before continuing with academics. Children should come to school dressed for the weather of the day so they can safely and comfortably enjoy recesses and play before school. Recess supervisors are outside each recess. All students are expected to go outside for recess. Under severe weather conditions (temperature, wind chill, rain, snow, etc.) administration might determine to shorten or cancel recess. Children with special health conditions (asthma, etc.) may need special accommodations during colder weather or times of inversion with high particulate matter in the air or times of high pollen. If for some rare reason your child should not go outside

for recess, please send a doctor's note with your child each day he/she is to stay inside the building.

The following are required for all students to have a safe and fun outdoor activity period:

1. Students are to exhibit appropriate and respectful conduct.
2. Fighting, which includes hitting, kicking, pinching, biting, is not allowed.
3. Students are to stay in sight of playground supervisor.
4. A child is NOT permitted to leave school playground.
5. Students must stay off and away from fences.
6. Students should try to help Pioneer Elementary grounds stay clean and attractive.
7. Any type of rough play is not permitted.
8. There is to be no throwing of wood chips, sticks, stones, ice, mud, snow, etc. (If it is on the ground, leave it on the ground.)
9. Proper use of playground equipment must be followed.
10. Cones set around a certain area mark it as restricted and must be avoided.

SAFE AND DRUG-FREE CAMPUS

The Pioneer School is a drug-free and safe campus. Drugs or drug paraphernalia of any kind are not allowed on campus, nor are firearms, knives or other dangerous instruments. Any student exposing or threatening others with dangerous weapons (such as knives or guns of any sort) shall be subject to immediate suspension and possible expulsion from school, and legal action will be taken. Any person on campus with a dangerous weapon will be referred to local law enforcement.

SAFE BUSSING POLICY

Students can ride a bus to school, home from school, or to a set daycare. If arrangements need to be made to ride a different bus, the district requires a note to be given to the school in advance of the requested change. Please make those arrangements early in the day. If changes must happen, contact the school before 3:00 p.m. so we can let the student know. For safety reasons, students cannot be pulled off buses once they board at 3:45. When picking a child up after school, the school asks that those picking them up wait in their cars or outside on the sidewalk or grass. Pioneer staff will escort students outside where they can connect with those picking them up.

SCHOOL LUNCH

A nutritious breakfast and lunch are available to all Pioneer students each school day. Studies show that students do better in school when they have a healthy breakfast and lunch. The meals served at Pioneer meet or exceed the specific nutritional guidelines as set forth by the federal government. Students are given several options they may choose from daily, along with vegetables, milk, and fruit.

Free and reduced lunch will be available this year for those who qualify. Free and reduced lunch applications are available at the District Office, Pioneer Office, or the cafeteria. Every family is encouraged to fill out a free or reduced application. The information on each application is confidential. If you have any questions, please call the school lunch supervisor, Candy Longhurst, 852-0280.

Student Lunch Prices:

Breakfast: \$2.85	Reduced: \$.30	Free for those who qualify
Lunch: \$3.50	Reduced: \$.40	Free for those who qualify

Adult Breakfast: \$3.95 Adult Lunch: \$4.95

SCHOOL – PARENT – STUDENT COMPACT

The school understands the importance of the school experience to every student and their role as educators and models. Therefore, the school agrees to carry out the following responsibilities to the best of their ability:

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served to meet Pioneer's challenging academic standards.
- Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum:
 - Parent-teacher conferences, bi-annually, during which this compact shall be discussed as the compact relates to the individual child's achievement.
 - Frequent reports to parents on their children's progress.
- Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities.
- Ensuring regular two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand.
- Treat each child with dignity and respect.
- Strive to address the individual needs of the student.
- Acknowledge that parents are vital to the success of child and school.
- Provide a safe, positive and healthy learning environment.
- Assure every student access to quality learning experiences.
- Assure that the school staff communicates clear expectations for performance to both students and parents.

The parent understands that participation in his/her student's education will help his/her achievement and attitude. Therefore, the parent will continue to carry out the following responsibilities to the best of his/her ability:

- Supporting their child's learning.
- Participating, as appropriate, in decisions relating to the education of their child.

- Create a home atmosphere that supports learning.
- Send the student to school on time, well-fed, and well-rested on a regular basis.
- Attend school functions and conferences.
- Show respect for all members of the school community and school property.
- Review all school communications and respond promptly.

The student realizes education is important. He/she is the one responsible for his/her own success. Therefore, he/she agrees to carry out the following responsibilities to the best of his/her ability:

- Get to school on time every day.
- Have a positive attitude toward school.
- Be responsible for completing homework on time.
- Be cooperative by carrying out the teacher's instructions and ask for help when needed.
- Do daily work that is neat and reflects the student's best effort.
- Be respectful to all school members and to school property.

SEARCH AND SEIZURE GUIDELINES (Preston School District Policy #542)

In the interest of maintaining a safe and drug-free school, school officials may conduct random or "blanket" searches of student lockers, student belongings, desks, and the school parking lot. School officials will conduct the searches in a random and systematic manner that is minimally intrusive, and it is not required that reasonable suspicion exist.

At any time when the student is on school property or at a school-sponsored event, school officials may search the student's person or possessions (backpack, purse, etc.) if the school official has reasonable suspicion to believe that the student is in possession of illegal or contraband materials or is otherwise secreting evidence of a crime or violation of district policy.

SICK CHILD GUIDELINES

What signs should I watch for to see if my sick child should stay home from activities?

Ask yourself these questions:

* Does your child feel well enough to comfortably participate in the activities? A sick child who is lethargic, whiny, irritable, almost continuously crying, and/or requires constant attention would probably be happier resting at home.

* Did the doctor diagnose a contagious illness that should keep your sick child at home?

Illnesses such as pink eye, scabies, head lice, impetigo, strep infection, whooping cough, and Chickenpox are highly contagious. In this case, your child should remain home and separate from other children until the risk of passing on the illness has passed.

* It is important that parents enact the Golden Rule (do unto others as you would have them do unto you) in that if you wouldn't want your child playing with a sick child that exhibits certain illnesses, then the same holds true for them as well.

STUDENT, PARENT, SCHOOL – RIGHTS AND RESPONSIBILITIES

Education is a collaborative process which involves the student, their teachers, their parents, and school administration. For students to excel, all parties must complete their part of the process and work together.

The Title 1 section at the end of the handbook contains a parent / school / student compact. This compact outlines how parents, the entire school staff, and students will share in the responsibility for improved student academic achievement and the means by which the school and the parents will build and develop partnerships to help children achieve to the best of their ability. All parties are expected to sign the compact.

STUDENTS

Students have the RIGHT to:

1. Learn in a positive safe environment.
2. Be protected from physical and verbal abuse by other students and staff members.
3. Share their feelings – except when it infringes on the rights of other people.
4. Expect reasonable requests by teachers and administrators.
5. Be informed about class requirements.
6. Expect others to be honest in both academic and school-related affairs.
7. Expect to be safely transported to and from school.
8. Be informed about safety procedures.
9. Participate in school functions.
10. Attend scheduled classes.

Students have the RESPONSIBILITY to:

1. Know their full name.
2. Know parents' names.
3. Dress appropriately.
4. Know and follow the school rules.
5. Try their best, regardless of social, emotional, or physical capacity.
6. Do homework as assigned.
7. Be on their best behavior at all times.
8. Bring a book bag every day to keep papers and books together.
9. Keep track of their belongings. (Parents – please put name on child's belongings – particularly coats, jackets, etc.)
10. Give to and discuss with parents/guardians all notices and information received from the school.
11. Know their bus driver and stall number in order to get on and off the bus without being helped by brothers, sisters or friends.
12. Know their address and telephone number.

PARENTS

Parents (Guardians) have the RIGHT to:

1. Expect a classroom atmosphere that permits a meaningful learning place.
2. Expect that students will not be exposed to verbal or physical abuse.
3. Be informed of behavior on the part of their child which is jeopardizing their fellow student's right to learn.
4. Be informed of any disciplinary action taken and the right to informally appeal such action.
5. Assume the school staff will meet with them to discuss pertinent problems.
6. Expect every precaution will be taken for complete confidentiality regarding their child.
7. Expect that the disruptive actions of a few will not interfere with the educational process.

Parents (Guardians) have the RESPONSIBILITY to:

1. Know and understand that state code requires every parent to properly train, educate, discipline, and control their child.
2. Make sure their child is in attendance, on time, and call the office by 9:00 AM when their child is absent.
3. Support homework completion.
4. Not drop off their child at school before 7:40 AM
5. Stay informed about my child's education and communicate with the school by promptly reading and responding to all notices from the school or the school district.
6. Be available, at a mutually agreed upon time, to confer and conference, in a constructive way, with school personnel concerning their child.
7. Direct their concerns regarding the education of their child to the professional most directly involved. Handle concerns at the lowest level first.
8. Be financially responsible for any damages to personal or school property caused by their child.
9. Respect teachers as professionals. Conflicts should be dealt with individually and not on a public platform.
10. Serve, to the extent possible, on school teams and/or volunteer in the classrooms if needed.

TEACHERS

Teachers have the RIGHT to:

1. Expect students to maintain an accepted standard of behavior in the classroom.
2. Expect cooperation from the administration and parents in establishing and maintaining a school atmosphere conducive to learning.
3. Expect that students will complete assigned work to the best of their ability.
4. Expect that parents will make sure students attend school and not be tardy.
5. Expect that parents will be courteous in conversations and treat them as professionals.

Teachers have the RESPONSIBILITY to:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the students to achieve.
2. Maintain a classroom atmosphere which is emotionally safe for students.
3. Treat students and parents (guardians) with respect.

4. Communicate frequently with parents (guardians). Hold parent-teacher conferences bi-annually to discuss the progress and achievement of each student.
5. Reprimand or discipline students in an appropriate manner and make written referrals to administration when appropriate.
6. Maintain confidentiality in all matters relating to students.
7. Enforce the rules and regulations of the district and school.
8. Keep accurate attendance records.
9. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities.

ADMINISTRATORS

An Administrator has the RIGHT to:

1. Make professional interpretations of stated rules and regulations.
2. Expect to be treated with respect by students, parents, teachers, and citizens.
3. Suspend, recommend for expulsion, or refer to school resource officer those students involved in cases of flagrant and/or continuing misconduct.

An Administrator has the RESPONSIBILITY to:

1. Maintain an atmosphere which is conducive to educational development and growth.
2. Ensure all school employees maintain rigorous academic standards and observe district and school regulations.
3. Maintain a reasonable standard of behavior throughout the school facility.
4. Execute school board policy and administrative rules and regulations.
5. Treat students, parents, teachers, and citizens with the respect due to them as individuals and with sensitivity to their differences in ethnic and social background.
6. Inform parents of serious student misconduct and disciplinary actions.
7. Maintain confidentiality in all matters relating to student records.

SKATEBOARDS, WHEELIE SHOES, SCOOTERS, SKATES, ETC.

The Preston School District has a policy which prohibits skateboards, scooters, skates, or any similar conveyance from the school district property. Shoes with wheels are also not allowed.

SPECIAL SERVICES

Special education and related services will be provided for students with learning and educational difficulties who have been determined eligible for an Individual Education Plan (IEP) or 504 plan. See your special education case manager, counselor, or the district special services director regarding any question you have with your specific plan.

Through the IEP process, adapted courses or alternate courses are available to special education students who require such modification of their course work, as determined by the student's IEP Team. For further clarification please contact your student's case manager or the district special services director.

TITLE I

Pioneer Elementary School's Title I Program and assistance is offered to all students. Title I services help students be successful in school and demonstrate proficient or advanced levels of achievement. The school recognizes that in order for students to demonstrate academic success, the school needs to advocate for the involvement of parents and families in their children's education. The school desires to foster relationships between home, school, and the community which will enhance the education of students. Jointly we will review and update a parent involvement policy and parent compact, which outlines how the school staff, parents, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve high standards. The compact will provide a space for all parties to sign and date the document. Parents are invited to attend the annual Title I meeting held in the early fall to learn more about the program and services as well as share suggestions to make the school a better place. Other formal school meetings will be held in which parents can contribute ideas to make the school a better place. Look on FaceBook and search for Pioneer Elementary in Preston or go to the FaceBook site (<https://www.facebook.com/Pioneer-Elementary-114452548908964>) or go to the Pioneer webpage (www.prestonidahoschools.org) for dates and times of those meetings that will help build dynamic home school partnerships. Parents are also welcome to contact school administration at any time to offer suggestions and insights. We believe that family involvement fosters positive attitudes, promotes good behavior, and encourages student achievement. As a result of this partnership, we feel the educational success of our students will be increased.

Additionally, parents of a student attending a school receiving federal program funds may request the professional qualifications (college major, degree and license) of their child's classroom teacher. If that information is desired, parents should contact the school office to obtain it.

TITLE IX

Title IX states, "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance." Preston School District prohibits discrimination based on sex, including discrimination in the form of sexual harassment and discrimination based on sexual orientation or gender identity, against any individual participating in any education program or activity of the district. This prohibition on discrimination applies to students, employees, and applicants for employment. Reports of sex discrimination or sexual harassment should be made to the Title IX Coordinator or the Superintendent for the investigation and resolution of such complaints. Brady Garner, Assistant Superintendent, is the Preston School District #201 Coordinator for Title IX Educational Amendment of 1972.

Inquiries regarding compliance with this nondiscriminatory policy may be directed to:

Brady Garner, Title IX Coordinator 525 South 4th East Preston, Idaho 83263 208-852-2233 brady.garner@psd201.org

Gary Thomas, Superintendent 105 East 2nd South Preston, Idaho 83263 208-852-0283 gary.thomas@psd201.org

Dir. of Office for Civil Rights Department of Education Washington, D.C

TOYS

Toys are distracting to students and are not to be brought to school unless prior arrangements have been made with the classroom teacher. These may include but are not limited to, fidget spinners, stuffed animals, Pokémon cards, etc. Please do not allow your child to bring toys to school.

WEAPONS (Preston School District Policy #541)

Pioneer is committed to providing a safe environment for all students and staff. This commitment includes the prohibition of any weapons or other objects/substances which may pose a threat to the health and safety of other students, staff members or could be used to disrupt the educational process. Following Idaho Code, Pioneer is a Gun Free Zone.

VISITORS AND VOLUNTEERS

All school visitors/volunteers must report to the office before proceeding to any classrooms. After signing in at the office, a school badge will be issued allowing entry into classrooms. The school encourages parent involvement. Please consider opportunities to volunteer in classrooms. Your child's teacher may occasionally need help for one-on-one tutoring, small group work, or field trips. We appreciate and welcome those who volunteer. You may want to arrange regular times each week. We encourage you to work with your child's teacher to make the best educational environment.

Oakwood Elementary School

525 South 400 East
Preston, ID 83263
208-852-2233 phone
208-852-7155 fax

School Hours/Bell Schedule

First bell - 8:00
School begins - 8:05

Recess 3rd - 10:00-10:15
Recess 5th - 10:15-10:30
Recess 4th - 10:30-10:45

Lunch 3rd - 11:25-12:05
Lunch 4th - 11:55-12:35
Lunch 5th - 12:25-1:05

Recess 3rd - 2:15-2:30
Recess 4th - 2:30-2:45
Recess 5th - 2:45-3:00

School Dismissed - 3:45

Oakwood Eagles SOAR!

Oakwood's Policies/Procedures

The following are policies for Oakwood Elementary. There may be instances that transpire that are not outlined in this handbook. If this occurs, procedures outlined in Preston School District's policy manual will be followed.

Accidents or Illness (Preston School District Policy #564)

Should an accident or illness involving your child occur, we will do everything possible to contact you or the person you designated to be called. In extreme emergencies the paramedics will be called. We will not send a child home during the school day unless the parents or your designee have been notified, and an adult comes to take the child home. This adult must be listed on the emergency form.

***It is extremely important that we have accurate and up-to-date telephone numbers on file in our office.**

Attendance (Preston School District Policy #522)

It is important for your child to be at school every day except in cases of illness or family emergency. Please call and inform our office if your child will not be attending that day. Good progress at school is a result of regular attendance. If you anticipate an extended absence for your child, please make his/her teacher aware of the situation. The School Board has established an attendance policy that states a student should attend school 90% of the time. Excessive absences may result in a court referral.

Please ensure your child is on time for school. A student entering class late not only impacts their own learning but also disrupts the flow of the classroom and impacts the entire community of learners.

Bicycles, Skateboards, Roller Blades/Skates

Bike racks are provided by the school. All bikes should be placed in bike racks and locked. Oakwood School is not liable for theft or vandalism. Students are to walk their bikes to and from the bike racks as they pass through the sidewalk and parking lot areas. Bicycles are not to be ridden on the playground during school hours. Skateboards and roller blades should not be brought to school.

Birthday Treats

Birthdays are special days and we want to be able to celebrate these with our students. However, please be sure to follow the following safety precautions:

- Please do not bring or send flowers or balloons to students unless you plan on picking your child up from school that day. They are not to be taken on the bus for safety reasons.
- Edible treats need to be "store bought" and individually wrapped.

Busses (Preston School District Policy #730)

Riding the bus is a privilege. Students are expected and required to behave properly while riding the bus and while at the bus stops. Misconduct could result in a loss of bussing privileges.

For the safety of students:

- 1) Only school employees and students will be allowed in the bus safety loading zone while students are loading and unloading.
- 2) If you are picking up your child, please make arrangements before your child leaves for school and arrive to pick him or her up by 3:40 p.m. Once students board the bus at 3:45, they will not be called off the bus. Please plan ahead.

Bus Passes

Preston School District provides transportation to and from the homes of the students for the purpose of education. As a courtesy, the district will provide another stop, in addition to the home, for day care purposes only. If additional day care is arranged by the parents at various locations or with various providers, parents will need to make arrangements to transport the students from school or home. In addition to the day care courtesy stop, the regularly scheduled home bus route driver will let students disembark the bus at an established stop before or after the regular home stop. The courtesy care provider stop and at a stop other than the home stop must be verified by the parents in writing and be on file at the students' school. With written notice from the parents, a bus pass will be issued to the student notifying the driver when that stop is needed.

Bullying

Bullying is not allowed. Bullying is defined as intentional, repeated hurtful acts, words or other behavior such as name-calling, threatening and/or shunning committed by one or more children against another. Bullying may be physical, verbal, or emotional in nature. The parents of any

student found guilty of bullying will be notified and the student will be referred to the principal to determine the appropriate intervention strategy that should be implemented to address the behavior. If your student reports that he/she is being bullied, please report it to the office.

Cell Phones and Other Electronic Devices

Students are prohibited from using cell phones and/or electronic devices at all times during the school day unless approved by school administration. Smart watches may be worn by students but should not be used without permission from an adult at the school. Students may be asked to set the watch to "do not disturb" mode or turn off the device during instructional time. Electronic devices are not allowed during state testing.

The following is a list of consequences for violating this policy:

First Offense: The electronic device will be confiscated from the students. Parents may pick up the device from administration at the end of the school day. There will be a verbal agreement from the student that the cell phone will not be used during school hours.

Second Offense: The device will be confiscated from the students. When parents pick up the phone from school, a contract will be signed by the students and parent indicating that if there is a continued problem, it will be considered and treated as willful defiance/insubordination by the student.

Additional Offenses: The phone will be confiscated, parents notified and students will spend time in the refocus room.

Cheating

Cheating is not allowed. Students caught cheating will receive zero points for the assignment or test. Parents will be contacted and consequences will be the same as outlined in the discipline section.

Closed Campus

Students will not be allowed to leave the campus once they arrive. Students may be allowed to go home for lunch if parents have made arrangements with their child's teacher and the office. Parents taking students from school must sign them out at the office.

Computer Equipment and Use (Preston School District Policy #698)

Parents will need to sign a Computer Use Agreement before students will be allowed to use computers. This contract commits students to correct and appropriate use of computers. It also addresses network and internet usage and regulations. Any student who violates the terms of this contract or who willfully damages computer equipment or software programs will be denied computer privileges. They may also be liable for any necessary repairs to equipment or software.

Discipline

In order for learning to take place and for our students and staff to feel that school is a safe and supportive environment, we believe that accountability for choices made is very important.

For minor offenses (most often occurring in class or on the playground), teachers or other school personnel may enforce the following consequences. If it is a minor offense, teachers will conference with the parent before administrative intervention.

Students who are severely disruptive, use inappropriate words or unsafe actions, are a danger to themselves or others, or exhibit any other behavioral infractions as deemed serious behavior by school personnel, may have the following steps imposed. The following steps are in place once appropriate steps have been taken on the playground or at the classroom level. The student is then referred for administrative intervention. School administration will have the final decision for consequences for students referred for administrative intervention.

Step One- Warning

Step Two- Parental contact and recess detention

Step Three- In-school suspension (missing school does not negate time owed)

Step Four- Out of school suspension

Please note: Steps may be accelerated due to the seriousness of the infraction.

There may also be referrals to the school board for expulsion and/or to the court system depending on the seriousness of the infraction.

Dress Code (Preston School District Policy #517)

We support the idea that what a child wears to school may influence his/her behavior and attitude. For this reason, we have adopted the following dress code:

- Clothing shall be modest, clean, and in good repair. Clothing shall not expose tummy, abdomen, back or chest and should be of properly fitted size as to conceal undergarments at all times.
- Shoulders, midriff and back should be covered. Sleeveless shirts or tank tops are not allowed.
- Shorts and skirts should not show any skin above mid-thigh.
- Safe footwear is recommended. Please do not wear shoes without backs, or open-toed shoes. Flip flops are discouraged as they are not safe for P.E. or the playground.
- No distracting make-up, jewelry, clothing or hair.
- Hats are not to be worn inside.
- No bandannas are allowed.
- Distractive body ornaments, jewelry, or accessories are prohibited.
- Clothing or appearance which, in the judgment of the administration, draws undue attention and is disruptive to the educational process will not be accepted.
- Shirts, jackets, backpacks, or other articles containing inappropriate logos or slogans are prohibited.
- If students come to school out of compliance with this dress code, parents will be notified and requested to help bring students into compliance.
- Adherence to these dress and grooming standards as well as all other district dress standards as presently stated will be the responsibility of the student and his/her parents or guardian. District policy will be followed for noncompliance.
- Students should be dressed appropriately as indicated above except that other appropriate dress may be worn for special activities as approved by the principal.

Drug, Alcohol and Tobacco Use

Students will not use, possess, sell, buy or distribute drugs, including alcohol, tobacco, controlled substances, vaping, or related paraphernalia, on school premises. Students will follow school discipline procedures for violations.

Emergency Procedures

In the event of an area, school, or community emergency our policy is to retain the students as long as the building and conditions are safe. Should there be a major disaster, all teachers and staff members will remain at the school to care for the students until a safe release time.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory

information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

Federal McKinney-Vento Homeless Assistance Act

Children who lack fixed, regular, and adequate housing have certain educational rights. Visit with the elementary principal or contact the Preston School District Homeless Education Liaison at 208-852-0283 to find out more

FERPA

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school will correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- 3) School officials with legitimate educational interest;
- 4) Other schools to which a student is transferring;
- 5) Specified officials for audit or evaluation purposes;
- 6) Appropriate parties in connection with financial aid to a student;
- 7) Organizations conducting certain studies for or on behalf of the school;
- 8) Accrediting organizations;
- 9) To comply with a judicial order or lawfully issued subpoena;
- 10) Appropriate officials in cases of health and safety emergencies; and
- 11) State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

Field Trips

Parents are asked to complete field trip permission information on the student enrollment form. When you complete the form indicating that permission is granted, your child may go on all field trips scheduled during the year. Details of the field trip are sent home before each field trip occurs. The school offers cafeteria prepared sack lunches for field trips. The price of these prepared lunches may be deducted from your child's lunch account.

Food

The following guidelines should be followed when bringing food into the classroom.

- Items should be items that do not need refrigeration
- Food items should be individually wrapped and store bought
- Red punch is not allowed in the building

Students are not allowed to chew gum at school.

Harassment/Intimidation (Preston School District Policy #506)

Harassment is not allowed. Harassment includes conduct whether verbal, written, graphic or physical relating to student's race, national origin, color, disability, or sex that is sufficiently severe, pervasive, or persistent. No student should be subjected to any unasked or unwelcome demeaning conduct.

Immunizations (Preston School District Policy #565)

All children entering Preschool and Kindergarten will be required to have a minimum of:

5 doses of DTP

4 doses of Polio

2 doses of MMR

3 doses of Hepatitis B

2 doses of Varicella

2 doses of Hepatitis A

or to have a valid medical, religious or personal exemption form on file.

Please remember an exemption is not valid if the parent has forgotten their child's immunization record. State law requires a parent, custodian, or guardian of any child who is to attend any public, private, or parochial school in Idaho to provide proof of required immunizations **before** attendance. Children who are not in compliance must be excluded.

Late Start

The district may choose to delay the start of school by two hours in case of bad weather or other emergencies. In this case, you will be notified through Alert Solutions of the late start. School will start at 10:00 am. Breakfast will not be served and students will miss first recess. The rest of the day will be as regularly scheduled.

Lost and Found

In order to help us return lost items to children, please label all coats, jackets, backpacks, and other items with your child's name. Place the name on the inside of the article so that it is not visible from the outside. All lost items will be placed in the lost and found area. We have found a backpack to be helpful for children to keep items together. Please try to claim lost items as soon as the item is missing. Parents are invited to come to look through lost items and claim any that belong to their child. Unclaimed items will be given to a local charity.

Medication Administration Guidelines (Preston School District Policy #561)

Students who require medication during the school day must coordinate with their doctor and the school nurse. A doctor's authorization form is available from the office and must be signed by the doctor, parents, and school nurse. A new authorization form is required at the beginning of each school year.

Parents must bring prescription medications to the school office in their original container, clearly labeled with the child's name and dosage instructions. A completed medication administration form must also be provided.

For safety reasons, please do not send any medication to school with your child.

Students who require inhalers, emergency epinephrine pens, diabetic medications, or supplies must have an emergency action plan. These plans are available from the district nurse and require signatures from the doctor, parent, and district nurse.

If a student needs assistance with over-the-counter medications, a medication administration form must be completed and signed by the parent and district nurse, including all necessary details.

Office staff responsible for administering medications will receive proper medication administration training. Our priority is to ensure safe, competent, accurate, and careful medication administration for all students.

Notification of Video Surveillance

To promote the safety of students, employees, and visitors, as well as the security of our facilities and equipment, Oakwood Elementary may conduct video surveillance of any portion of its premises at any time; the only exception being private areas of restrooms,

and dressing rooms. Video cameras will be positioned in appropriate places within and around Oakwood and used in order to help promote the safety and security of people and property.

Questions about video surveillance in the workplace should be directed to school administration.

PBIS

Positive Behavior Interventions and Supports (PBIS) is a school-wide behavior system that outlines expectations for student behavior. Oakwood eagles SOAR as they learn to be safe, on-target, accountable and respectful.

***school-wide expectations chart added**

Pets at School

Please keep family pets at home unless prior approval has been received by the principal and teacher. If pets are part of a student's show-and-tell presentation, the parent will need to accompany that pet and take it home immediately following the activity. Please contact the principal for permission prior to bringing them to the school. Also, please explain to children the importance of leaving animals at home so that we do not have stray animals here on our campus. If you have pets, please keep them in the house or fenced yard during periods when children walk to and from school. An Animal Control Officer will be called to remove any unattended animal from school.

Playground Rules

1. Play only in designated areas. Students may not play in the following areas:
 - a. The grass between two schools
 - b. The hill by the Pioneer
 - c. The dock by the lunch room (Walk across dock.)
 - d. In front of either school or in the parking lot
 - e. In any area marked off by cones or tape
 - f. Retaining walls, sprinklers and fences
 - g. Next to Oakwood doors or windows.
2. Follow all instructions of the playground supervisors.
3. Fighting, name calling, swearing or foul language is not allowed.
4. Rollerblades, Wheelies and skateboards are not allowed on school property.
5. Students may not throw rocks, bark, sticks or snowballs. They should not put bark in the water fountains.
6. Students may play flag football, but not touch football. Flags are available from the playground supervisors.

7. Use playground equipment wisely. Balls and jump ropes cannot be used while on playground equipment. Students should use good judgment to prevent injury to themselves or others. Playground supervisors may ask you to stop doing something if it may hurt you or someone else.
8. Weapons of any kind are not allowed on the playground.
9. Lunches will be eaten in the cafeteria. Food is not allowed on the playground.
10. Students will not be allowed in the halls or classrooms during recess without the teacher's permission.
11. When the bell rings, students need to promptly return to class.
12. Gymnastics and backflips are not allowed on the ground or off of equipment.
13. Students need to keep hands and feet to themselves. Those playing tag or football should use one hand touch.
14. Tag should be played in the field and not on the playground equipment.

PTO

The Parent Teacher Organization (PTO) provides many services to the school and students. We are grateful for all they do. From time to time, you will see notes from the PTO asking for help with their projects. Please be generous with your time because these activities directly benefit our students. Parent participation and involvement is welcomed and invited. We are currently seeking volunteers who will serve as officers and committee members for the PTO. All interested parents are encouraged to contact Ms. Hamblin or email the PTO at prestonelementarypto@gmail.com

Recess

Children should arrive at school dressed for the weather of the day so they can safely and comfortably enjoy recesses. Recess supervisors are outside each recess. Children will be expected to go outside for recesses except in extreme weather conditions or red air days. In those extreme conditions the supervisors will bring all the children inside. If for some rare reason your child should not go outside at recess, please visit with the teacher.

School Breakfast/Lunch

A nutritious breakfast and lunch are available to all Oakwood students each school day. Breakfast is available from 7:40 – 8:00 am each morning in the cafeteria. The meals served at Oakwood meet or exceed the specific nutritional guidelines set forth by the federal government. Students are given several entries they may choose from daily, along with vegetables, bread, and fruit.

Student prices:

Breakfast - \$2.95 for full price, \$.30 for reduced or free for those who qualify.

Lunch - \$3.95 for full price, \$.40 for reduced or free for those who qualify.

An adult meal may be purchased for \$5.10 for lunch or \$3.95 for breakfast.

Preston School District is using Biometric Scanning to identify students for lunch. Food service employees scan unique points on the finger to create and store a digital code for that student that identifies the student as they come through the lunch line. In the same way that we protect your student's personal information in PowerSchool according to the Family Education Rights and Privacy Act (FERPA) we protect this information. If you have any questions or do not want your child to participate in this program, please do not hesitate to contact Candy Longhurst, our Child Nutrition Supervisor, at 852-0280.

Search and Seizure Policy (Preston School District Policy #542)

In the interest of maintaining a safe and drug-free school, school officials may conduct random or "blanket" searches of student lockers, student belongings, desks, and the school parking lot. School officials will conduct the searches in a random and systematic manner that is minimally intrusive, and it is not required that reasonable suspicion exist.

At any time when the student is on school property or at a school-sponsored event, school officials may search the student's person or possessions (backpack, purse, etc.) if the school official has reasonable suspicion to believe that the student is in possession of illegal or contraband materials or is otherwise secreting evidence of a crime or violation of district policy.

Sick Child Guidelines

What signs should I watch for to see if my sick child should stay home from activities?

Ask yourself these questions:

* Does your child feel well enough to comfortably participate in the activities? A sick child who is lethargic, whiny, irritable, almost continuously crying, and/or requires constant attention would probably be happier resting at home.

* Did the doctor diagnose a contagious illness that should keep your sick child at home? Illnesses such as pink eye, scabies, head lice, impetigo, strep infection, whooping cough, and chickenpox are highly contagious. In this case, your child should remain home and separate from other children until the risk of passing on the illness has passed.

* It is important that parents enact the Golden Rule (do unto others as you would have them do unto you) in that if you wouldn't want your child playing with a sick child that exhibits certain illnesses, then the same holds true for them as well.

Student Check-Out Procedure

Parents must come to the school office to take their child out of class or school for any reason during the school day. We ask that parents not call to ask that their children be allowed to meet them outside or to walk home. We do this for the safety of your children and hope that you will understand and cooperate with us in this regard. Parents or designated adults must come into the school office to receive their children during the school day.

Title I

Oakwood Elementary School's Title I Program and assistance is offered to all students. Title I services help students be successful in school and demonstrate proficient or advanced levels of achievement. The school recognizes that in order for students to demonstrate academic success, the school needs to advocate for the involvement of parents and families in their children's education. The school desires to foster relationships between home, school, and the community which will enhance the education of students. Jointly we will review and update a parent involvement policy and parent compact, which outlines how the school staff, parents, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve high standards. The compact will provide a space for all parties to sign and date the document. Parents are invited to attend the annual Title I meeting held in the early fall to learn more about the program and services as well as share suggestions to make the school a better place. Other formal school meetings will be held in which parents can contribute ideas to make the school a better place. Look on Facebook or go to Oakwood's webpage (www.prestonidahoschools.org) for dates and times of those meetings that will help build dynamic home school partnerships. Parents are also welcome to contact school administration at any time to offer suggestions and insights. We believe that family involvement fosters positive attitudes, promotes good behavior, and encourages student achievement. As a result of this partnership, we feel the educational success of our students will be increased. Additionally, parents of a student attending a school receiving federal program funds may request the professional qualifications (college major, degree and license) of their child's classroom teacher. If that information is desired, parents should contact the school office to obtain it.

Title I Compact

The school understands the importance of the school experience to every student and their role as educators and models. Therefore, the school agrees to carry out the following responsibilities to the best of their ability:

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served to meet Pioneer's challenging academic standards.
- Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum:
 - Parent-teacher conferences, bi-annually, during which this compact shall be discussed as the compact relates to the individual child's achievement.
 - Frequent reports to parents on their children's progress.
- Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities.
- Ensuring regular two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand.
- Treat each child with dignity and respect.
- Strive to address the individual needs of the student.
- Acknowledge that parents are vital to the success of a child and school.
- Provide a safe, positive and healthy learning environment.
- Assure every student access to quality learning experiences.
- Assure that the school staff communicates clear expectations for performance to both students and parents.

The parent understands that participation in his/her student's education will help his/her achievement and attitude. Therefore, the parent will continue to carry out the following responsibilities to the best of his/her ability:

- Supporting their child's learning.
- Participating, as appropriate, in decisions relating to the education of their child.
- Create a home atmosphere that supports learning.
- Send the student to school on time, well-fed, and well-rested on a regular basis.
- Attend school functions and conferences.
- Show respect for all members of the school community and school property.
- Review all school communications and respond promptly.

The student realizes education is important. He/she is the one responsible for his/her own success. Therefore, he/she agrees to carry out the following responsibilities to the best of his/her ability:

- Get to school on time every day.
- Have a positive attitude toward school.
- Be responsible for completing homework on time.
- Be cooperative by carrying out the teacher's instructions and ask for help when needed.
- Do daily work that is neat and reflects the student's best effort.
- Be respectful to all school members and to school property.

TITLE IX

Title IX states, "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance." Preston School District prohibits discrimination based on sex, including discrimination in the form of sexual harassment and discrimination based on sexual orientation or gender identity, against any individual participating in any education program or activity of the district. This prohibition on discrimination applies to students, employees, and applicants for employment. Reports of sex discrimination or sexual harassment should be made to the Title IX Coordinator or the Superintendent for the investigation and resolution of such complaints. Brady Garner, Federal Programs and Special Education Director, is the Preston School District #201 Coordinator for Title IX Educational Amendment of 1972.

Inquiries regarding compliance with this nondiscriminatory policy may be directed to:

Dr. Brady Garner, Title IX Coordinator

525 South 4th East

Preston, Idaho 83263 208-852-2233 brady.garner@psd201.org

Gary Thomas, Superintendent

105 East 2nd South Preston, Idaho 83263 208-852-0283 gary.thomas@psd201.org

Dir. of Office for Civil Rights

Department of Education Washington, D.C

Toys

Toys are distracting to students and are not to be brought to school unless prior arrangements have been made with the classroom teacher. To avoid being lost or damaged, please do not allow your child to bring toys to school. These may include but are not limited to fidget spinners, Pokémon cards, action figures, etc. The school will not be responsible for lost or stolen items.

Volunteers

Often your child's teacher needs help for one-on-one tutoring, small group work, or help with field trips. Please consider these requests. You may want to arrange regular times each week. We encourage you to work with your child's teacher to make the best educational environment. There is a sign-in sheet in each classroom for volunteers to sign each time they come in to volunteer.

Weapons (Preston School District Policy #541)

Oakwood is committed to providing a safe environment for all students and staff. This commitment includes the prohibition of any weapons or other objects/substances which may pose a threat to the health and safety of other students, staff members or could be used to disrupt the educational process. Following Idaho Code, Oakwood is a Gun Free Zone.

Withdrawal or Transfer of Students

Should it become necessary to transfer your children to another school mid-year we ask that you alert the office one week ahead of time so that all necessary forms can be completed. Please check with the librarian to determine that all library books have been returned, and cafeteria staff to settle your lunchroom account. Most schools require a withdrawal form from your previous school before they admit your children. We will be happy to provide this form as you complete the withdrawal/transfer process.

Preston Junior High School

2025-26 Student Handbook

PRESTON PRIDE

Prepared, Respectful, Integrity, Determined, Engaged



450 East 800 South
Preston, Idaho 83263
(208) 852-0751

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2025-26 Important Dates

Aug. 18	First Day of School for Students	Jan. 19	Martin L. King Day (No School)
Sept. 1	Labor Day (No School)	Jan. 23	Winter Parent/Teacher Contact
Oct. 2, (3)	Parent/Teacher Conf. (No School)	Feb. 16	Presidents Day (No School)
Oct. 16	Last Day of 1 st Quarter	Mar. 5	Last Day of 3 rd Quarter
Nov. 26, 27	Thanksgiving Break (No School).	Mar. 23-Mar. 29	Spring Break (No School)
Dec. 18	Last Day of 1 st Sem. & 2 nd Qtr.	April-May	End-of-Year Testing
Dec. 19 -Jan. 4	Winter Break (No School)	May 21	* Last Day of School

* Early Release

A Lunch Schedule			
1st	8:00	9:05	⁶⁵
2nd	9:09	10:06	⁵⁷
3rd	10:10	11:07	⁵⁸
A Lunch	11:07	11:39	³²
4th	11:45	12:42	⁵⁷
5th	12:48	1:43	⁵⁷
6th	1:47	2:44	⁵⁷
7th	2:48	3:45	⁵⁷

B Lunch Schedule			
1st	8:00	9:05	⁶⁵
2nd	9:09	10:06	⁵⁷
3rd	10:10	11:07	⁵⁷
4th	11:11	12:08	⁵⁷
B Lunch	12:08	12:42	³²
5th	12:48	1:43	⁵⁷
6th	1:47	2:44	⁵⁷
7th	2:48	3:45	⁵⁷

PJH 2025-26 Bell Schedule

* Nutrition Break will happen before school starts in the cafeteria.

* First hour is Home Room and Advisory Time

Mission and Vision Statement

Our Mission: At Preston Jr. High, ALL students will learn at high levels when dedicated educators create focused, meaningful learning experiences through their belief and participation in collective, collaborative improvement.

Our Vision: At Preston Jr. High, our teachers work together to design meaningful learning experiences, reflect on their practice, and grow continuously—so that every student learns, achieves, and thrives.

Belief Statement & Bill of Rights

We believe --

- That our school's learning environment should be conducive to teaching and learning;
- That there be a variety of opportunities for students to develop a positive self-concept and to achieve;
- That students will demonstrate at least a proficient understanding of the curriculum in accordance with District and Idaho Core Standards;
- That students will show an understanding of correct behavior with a focus on accepting responsibility for choices;
- That students will be given incentives and opportunities to encourage individual student growth and development;
- That students learn in different ways and should be provided with a variety of instructional approaches to support their learning and talents;
- That learning environment is a shared responsibility of the school, the family and community members;

- That students should be taught the concept of life-long learning; and
- That the staff and students will be unified with regards to school policies and practices.

We, the students of Preston Junior High School, hereby adopt the following Bill of Rights, together with their accompanying responsibilities. The Right:

1. to a quality education; teachers should be free to teach and students free to learn without being interrupted by inconsiderate and disruptive students;
2. to express ideas and opinions that are not harmful to others
3. to be respected and treated fairly and kindly;
4. to be recognized and applauded for one's accomplishments and efforts without being compared to others;
5. to have positive experiences and enjoy peers;
6. to learn, be safe, and to remember that our attitude will determine our success.

Student Government Officers

8th Grade

Irven H.
Rocket J.
Josie A.
Ben T.

7th Grade

Lillian B.
Collin M.
Wyatt M.
Karalyn G.

6th Grade

Gavyn K.
Oakley D.
Syver C.
Tyler E.

Policy Introduction

This school district recognizes that the growth of a student, both academically and personally, reflects not only the educational programs and goals of the district but also the atmosphere in which the student attends school. To this extent possible, Preston School District is committed to providing an educational setting where the students feel safe, are challenged to grow academically and personally, are treated with respect by the district personnel and other students and are disciplined fairly by district personnel (Board Policy 512).

The following policies and procedures help to establish a positive learning environment.

Section One: Due Process

A. Discrimination Prohibited

It is the policy of Preston School District #201 not to discriminate on the basis of race, color, creed, national origin, religion, age, disability, or sex in its educational programs or employment practices (Board Policy 290).

Federal law prohibits discrimination on the basis of race, color, religion, sex, national origin, age, or handicap in any educational programs or activities receiving federal financial assistance (Title VI and VII of the Civil Rights Act of 1964; Title IX of the Educational Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973).

B. Due Process

All students are entitled to Due Process. Due Process is defined as a meeting to determine the facts surrounding a possible violation of school district policy and procedure. Due Process hearings take place at three levels and may include the following individuals:

Level 1: A. Student and teacher

Level 1: B. Parent Contact

Level 2: Student and administrator

Level 3: Student, parent(s), school administrator, school resource officer

General Due Process Procedure (may look different depending on severity of behavior)

First Infraction:

- A. Possible parent contact
- B. Possible behavior contract
- C. Due Process Hearing (level 2)
- D. Detention or in-school or out of school suspension
- E. Possible due process (level 3)
- F. Possible referral to law enforcement

Second Infraction:

- A. Due Process Hearing (level 3)
- B. Detention or in-school or out of school Suspension
- C. Possible referral to superintendent for further action
- D. Parent contact
- E. Behavioral contract
- F. Possible referral to law enforcement
- G. Possible referral to superintendent for expulsion hearing

Third Infraction:

- A. Due Process Hearing (level 3)
- B. Detention or In-school or Out of school Suspension
- C. Possible Referral to Superintendent for further action
- D. Parent contact
- E. Behavioral contract
- F. Referral to law enforcement
- G. Referral to superintendent for expulsion hearing

As part of the Due Process, a **behavioral contract** may be developed. A behavioral contract is a written agreement between student, parent/guardians, and administrator designed to modify a student's behavior.

As part of the Due Process, a student may be **suspended**, which is the denial of attendance at school for up to five days by school administration. The superintendent may suspend for up to 10 days. A conference may be held with an administrator, a counselor, the student, and a parent/guardian(s) prior to the student returning to school (Board Policy 553).

Building administration has the right to respond at any due process level on 1st infraction if deemed necessary due to the severity of the policy violation. In all discipline matters involving a student and an administrator, the administrator will use his/her professional judgment to administer the best possible discipline for the situation and the student. The administrator will be fair and consistent in handling each individual case.

C. Administrative Rights

School Administration reserves the right to override consequences for infractions on an individual basis and based on circumstantial evidence. Written rules cannot cover every possible situation, but similar offenses will warrant similar consequences. Chronic offenders will be treated with more severity.

SEVERE CLAUSE ISSUES: In cases of extremely disruptive behavior or crisis situations; such as vandalism, defiance, or threat of a physical nature, as well as Safe Schools issues, students may be referred directly to an administrator. The above steps may be overridden for severe cases. Students may be suspended (In-School or Out of School) and/or an expulsion may be considered by the School District's Board of Education. In addition, infractions may result in the denial of attendance at school, loss of participation in extra-curricular activities and/or incentive days.

Section Two: Promotion Policy

The State Department of Education in Idaho requires that junior high schools implement a system whereby students earn credits in order to be promoted to the next grade level. The new requirements stipulate that a student must pass 80% of all classes. Students who are in danger of not meeting these requirements will be required to meet with their parents and the Promotion committee to help the student change course. There will be an alternative route for making up lost credits. Students can accomplish this by such means as repeating classes, showing growth or proficiency on ISAT, passing end-of-course assessments, successfully completing summer school, and through IDLA or other online credit recovery options.

The **PJH Promotion Policy** outlines the requirements for students to be **promoted to the next grade level** in accordance with requirements set by the State Department of Education:

- Students shall be required to attain a minimum of 80% of their credits in order to be promoted to the next grade level. PJH students earn 1 credit for each semester class and 0.5 credits for each quarter class (i.e., Technology & PE). Credits are earned by "passing" the class with a learning mark of "Approaching, Proficient, Distinguished". Students receiving a final learning mark of "No Evidence or Not Yet" will receive no credit for the class. In order to be promoted to the next grade level, PJH students **must earn 10 or more credits** (12 possible each school year).
- Students will not be allowed to lose a full year of credit in one area (i.e., a student would not be able to fail a full year of math) and automatically move on to the next grade level. PJH students that fail both semesters in the following areas will have to make up at least 1 credit in each failed area: math, English, science, reading, and social studies. Alternatives to recover lost credits are listed below.
- Students not meeting (or in jeopardy of not meeting) credit requirements will be given an opportunity to **recover credits** or complete an alternate mechanism in order to be eligible for promotion to the next grade level. It is the responsibility of the PJH student and their parents to seek credit recovery for failed classes in order to be promoted to the next grade level. The following are **potential options for recovering lost credits**: online courses (students and parents are responsible to pay the applicable fees) or repetition of a class the next school year. If a student chooses to repeat classes the next year, their elective classes will be replaced by the repeated classes.
- Attendance is a crucial factor in student learning (see Attendance Policy). PJH students must attend 90% of any given class in order to earn the credit in that class. This equates to students being **absent more than 7 days in a semester (credit is lost on the 8th absence)**. For attendance, PE and Technology (or any other quarter classes) will be considered as one semester credit (if the student misses 4 days in PE and 4 days in technology, or any combination for a total of 8 days, then they lose their semester credit).
- It is expected that for school excused absences (SE), students will participate in remote learning on the day they are absent. This will include working on Canvas and with each of their teachers to make up all work and learn the material that was missed. It is expected that for each school excused absence, students will work for a minimum of four (4) hours outside of the regular school day.

Section Three: Student Behavior & Dress Code

Harassment, Bullying & Hazing

Harassment includes conduct whether verbal, electronic text or pictures, written, graphic or physical relating to a student's race, nationality, color, disability, or gender. It also includes any act that injures, degrades, or disgraces a student or school district employee. • Hit, kick, push, shove around, or lock him/her inside a room or other area. • Tell lies or spread false rumors about him/her, send mean notes, try to make other students dislike him/her, and/or other similar hurtful things. When we talk about **bullying**, these things happen repeatedly, and it is difficult for the student being bullied to defend him/herself. We also call it bullying when a student is teased repeatedly in a mean and hurtful way. Bullying is defined as intentional, repeated acts, words, or other behavior such as name-calling, threatening and/or shunning, committed by one or more students against another. Bullying may be physical, verbal or emotional in nature.

Any of the above-mentioned acts that are sufficiently severe or persistent that substantially interfere with a student's educational benefits, opportunities, or performance, and that takes place on school grounds, at any school-sponsored events, on school-provided transportation, and that has the effect of:

- Physically harming a student or damaging a student's property;
- Knowingly placing a student in reasonable fear of physical harm or damaging student's property; or
- Creating a hostile educational environment.

Hazing is any intentional knowing or reckless act occurring by one person alone or in acting with others that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in any organization whose members are students in the Preston School District (Board Policy 506, 506.5, 543). Hazing may include: 1) total or substantial nudity on the part of the person; 2) compelled ingestion of any substance by the person; 3) wearing or carrying of any obscene or physically burdensome article by the person; 4) physical assaults upon or offensive physical contact with the person; 5) participation by the person in boxing matches, excessive number of calisthenics, or other physical contests; 6) transportation and abandonment of the person; 7) confinement of the person to unreasonable small, unventilated, unsanitary or unlighted areas; 8) sleep deprivation; 9) assignment of pranks to be performed by the person; or 10) any scenario that demands or harms a person. Students who wish to report a situation need to contact an administrator, a school counselor, or a faculty member. An investigation will be conducted, and due process will occur as outlined later in this section.

Sexual Harassment & Indecent Exposure

Sexual harassment is defined as unwelcome sexual advances, or insults, or requests for favors and other verbal, physical and/or visual contact of a sexual nature, or indecent exposure. Students who wish to report a situation need to contact an administrator, a school counselor, or a faculty member. An investigation will be conducted, and due process will occur as outlined later in this section. Sexual harassment has many forms of variable seriousness. Sexual harassment includes (but is not limited to) the following:

- Insinuate, propose, or demand sexual favors of any kind.
- Invade another person's personal space (e.g. inappropriate touching).
- Stalk, intimidate, coerce or threaten another person to get them to engage in sexual acts.
- Send or display sexually explicit objects or messages.
- Comment on someone's looks, dress, sexuality or gender in a derogatory or objectifying manner or a manner that makes them uncomfortable.

- Make obscene comments, jokes, noises, gestures that humiliate or offend someone.
- Pursue or flirt with another person persistently without the other person's willing participation. Also, flirting with someone at an inappropriate time (e.g. in a team meeting) is considered sexual harassment, even when these advances would have been welcome in a different setting. This is because such actions can harm a person's professional reputation and expose them to further harassment.

Pornography & Inappropriate Writing

Pornographic or otherwise inappropriate materials are not permitted. These may include but are not limited to pictures, photos, drawings, or written material, body, clothing, jewelry. Students who wish to report a situation need to contact an administrator, a school counselor, or a faculty member. An investigation will be conducted, and due process will occur as outlined in this section.

Language and Freedom of Speech

Students are entitled to verbally express their personal opinions. Such verbal opinions shall not interfere with the freedom of other students to express themselves or with the classroom presentation and respect of the teacher and fellow students and not violate school and district policies and not violate legal laws. Language, verbal or symbolic speech, which is socially acceptable will be spoken in the halls and in the classrooms at PJHS. The use of inappropriate language, verbal or symbolic speech, vulgarity, profanity, inflammatory statements, obscenities, pornographic material, or personal attack is not allowed. Students will be referred to an administrator (Board Policy 516).

Trespassing/Loitering

Only students enrolled at Preston Junior High School and in good standing are to be on school premises during regular school hours (7:50 - 4:30). Any person who comes onto district property and who disrupts the educational processes, or whose presence is detrimental to the moral, health, safety, academic learning, or discipline of the students at any time, or who loiters, may be removed and charged with trespassing. Such persons will be prosecuted to the full extent of the law (Board Policy 934). **Parents must pick up their child without having your child call. School is out at 3:45 and teacher help ends at 4:30 p.m.**

**The public is invited to special events at the school. During the school day, all school visitors must report immediately to the school's administrative office prior to visiting any classroom or attending an activity. Those trespassing will be asked to leave by the school personnel or school resource officer and may be charged with trespassing.*

Dress Code

It is not possible to foresee and list every possible way one may violate dress standards, especially because everyone holds themselves and their children to a different standard. As a school, the discussion comes down to enforceability. To be enforceable, a policy must be unquestionable. If a strong case can be made against a policy, it should be revisited and revised.

When it comes to the dress code, we had to decide what things were absolutely not acceptable and focus on those things and those things alone. We don't want to micromanage what you wear, or make school shopping a chore. Obviously, there are some things that just aren't acceptable in a school, but whenever possible, we want to leave it up to you.

That said, clothing or appearance which, in the judgment of the administration, draws undue attention or is disruptive and/or distracting to the educational process will not be accepted. As a general rule, keep shorts, skirts, and any rips or exposed skin below mid-thigh (front or back). While on school property all students will wear a shirt that meets dress code standards.

Unacceptable Absolutes

- **Underwear.** As the name suggests, wear it under clothing. If we can see it, you need to cover it up.
- **Private Areas.** This should be obvious, but we don't want to see any part of your chest, breasts, belly, back, privates, or buttocks. No skin above mid-thigh.
- **Weaponizable Apparel.** If you have a spike or chain or anything else that could realistically injure another person, don't wear it at school.
- **References to Gangs, Drugs, Sex, Swearing or Violence.** You can't learn if you don't feel safe. These things make other people not feel safe. Examples include bandanas, inappropriate signs, logos, slang, pictures, etc.
- **Concealed Identity.** Anything that makes it so that we can't readily identify you if needed is a safety hazard. On this ground, the following are **NOT** allowed: hoodies, sunglasses, face paint, or a wide variety of other things. We're responsible for you while you're here, so we need to be able to tell who you are.
- **Hats.** Baseball hats and beanies will be allowed in school. They must comply with the rules stated above; may not conceal your identity and may not cover your ears. If at any point they become a distraction to the learning environment of the classroom, the privilege will be taken away. It is the discretion of each teacher to allow hats or not in their individual classrooms.

Disruptive Behavior/Horseplay

Students' behavior should not disrupt the classroom learning or teaching process (Board Policy 540).

Tardy Policy

Arriving to class late or unprepared is a distraction for everyone else and makes it so you start class behind. If you are late to school more than 10 minutes, sign the tardy clipboard in the office window, notify office staff, and then go to class. At 4 tardies in a single class in a single semester, parents will be contacted, and they will visit with the administration. Tardies will be made up before or after school or during lunch with the classroom teacher. Each tardy equates to 10 minutes of classroom makeup time. Excessive tardiness can be considered part of the Disruptive Behavior/Horseplay Policy. Teachers and administration can excuse tardies, which will not count toward the student's four tardies and make up time. If students do not make up the time for tardies with each teacher, they will be assigned to Friday school. Once a student hits 10 tardies in a single class, each semester, they will be assigned 2 hours Friday school. The 2025/26 calendar has built in ½ day Fridays each month. Students will be assigned a day to make up their time during those days. If a student does not show up for the assigned Friday school, they will spend a day in the Skill Building Room (SBR). Consequences will be at the discretion of the Jr. High administration.

- Preston Jr. High has the option to hold a Friday school for students who are truant or have excessive tardies. If assigned Friday school, attendance is mandatory and will count toward the school's promotion policy.

Skill Building Room (SBR)

The purpose of the SB room is to target and reteach skills which will help students with self-management and social skills and allow them optimal classroom learning. District and School policy regarding students' misbehavior will be followed by classroom teacher and building administration. Students' undesired behaviors will be corrected, retaught, and logged into SWIS for data tracking. Once a student has reached four minor (or major) behaviors in SWIS in any semester, they may be sent to the Skill Building Room (SBR). Teachers will fill out an SBR referral form and turn it into the office. Teachers will notify parents/guardians of their student's behavior and that they are being referred to the SBR. They will spend the following day, or a day determined by the administration, in the SB room until they have met the learning, behavior, and point requirements to return to the regular classroom.

Removal from Class/Holding Class

When a student receives a due process hearing at level 3 for classroom behavior, he/she may be removed from that class for the balance of the semester and placed in a holding class and a behavior contract will be developed. The student may receive an “incomplete” for the course. Students will not be tardy or disruptive in their assigned holding class. A violation of holding class rules will result in a 1-day suspension, a revision of the behavior contract, and placement in another holding class. Further violations may be handled in a referral to the district level for additional discipline

Willful Disobedience, Defiance, Disrespect, & Insubordination

Willful disobedience is defined as a failure to follow verbal instructions and/or reasonable requests during the school day or at any school activity or function made by a school employee (i.e. administration, faculty, and classified staff). Consequences outlined at the top of page 6 of this handbook may be followed.

Verbal or Physical Abuse of School District Employee

Hitting, striking or verbally attacking any school district employee, volunteer or other student employee will result in parent and police notification and suspension the day of the incident with an additional 1-9 days of ISS/OSS. Consequences outlined at the top of page 6 of this handbook may be followed. It may also lead to recommendation for expulsion to the Board of Education.

Displays of Affection

Inappropriate display of affection includes but is not limited to: affectionate hugging or touching (including holding hands), kissing, obscene words, obscene or inappropriate actions or gestures. Students will not engage in inappropriate physical contact. Consequences outlined at the top of page 6 of this handbook may be followed.

Plagiarism & Cheating

Emphasis is placed on academic honesty. Preston Junior High School supports and promotes academic honesty in all endeavors, and academic integrity is part of our focus. Students need to carefully use the internet at all times and properly refer sources obtained from the internet (i.e. AI). If a student merely copies a paper from any source including electronic sources, it is a form of plagiarism, and classroom policies will be enforced. Teachers have policies regarding plagiarism and cheating, and it is the teacher’s responsibility to inform the students of their classroom policy on plagiarism and cheating. The administration will support individual teacher’s written classroom academic policy regarding plagiarism and cheating. Likewise, cheating will not be tolerated. Cheating may include but is not limited to academic dishonesty on quizzes or tests, lending of student’s schoolwork or using someone else’s work as your own, intentional incorrect scoring of papers, copying another person’s work, or copying material from a book without giving credit, forged notes, fraudulent phone calls, etc. Note: *Any* offense will affect eligibility towards the upcoming incentive activity.

Attendance

Attendance is required by state law and crucial for student learning. Any time a student misses’ class except for school testing, counseling, and participation in extracurricular activities or field trips, it is considered an absence. Examples of possible absences include medical reasons, family vacations, attendance of another school’s functions, illnesses, truancies, etc. Being more than 10 minutes late to a class or missing more than 10 minutes during any portion of class will result in an absence. PJH students must attend 90% of any given class (Board Policy 522) in order to earn the credit in that class. Students that are absent 7 or more days in a semester class (3.5 or more absences in a quarter class) will receive “No Credit” in that class. Students who are going to be absent (3 or more days) for extended periods (e.g., bereavement, certain family circumstances, planned surgery, etc.) must have their parent/guardian(s) meet with the principal or assistant principal to make arrangements regarding class work completion in order to have the absences excused. The students are responsible for getting all class assignments **completed to the teachers’ required learning level and** turned in to their respective teachers. Absences for school

events (e.g., sports, musical performances, etc.) will not count against students for their class credits and students will have at least as long as they were gone to make up the work. Recurring absences for medical issues will be evaluated on a case-by-case basis and will require documentation from the healthcare provider.

- **Attendance Notification** - After accumulated absences at the levels listed above, a letter may be sent to the parent/guardian as a notification of the student's attendance status. You will also be alerted via text, email and phone if your student is absent.
- **Excessive Absences** - Parents, guardians and students are responsible for school attendance. In accordance with Preston City and district policy, when a student accrues more than 14 absences, a Court Petition referral may be sent on behalf of the student's best interest. Absent days may be made-up in cases of extraordinary circumstances. A written appeal by the parents/guardians may be made to the building principal.
- **School Excused Absences** - It is expected that for school excused absences (SE), students will still complete all required assignments to the expected learning level. This will include working on Canvas and with each of their teachers to make up all work and learn the material that was missed.
- **Absence for School Event** - Students who will be absent from classes for a school event/activity will be expected to check with their teachers whose class they will miss prior to leaving.
- **Absence Notification** - Parents have a legal right to take their student out of school for any reason, but do not have a legal right to violate Preston City and district mandatory attendance law. After a student absence, parents must notify the school office. Excessive absences or trancies will be referred to the juvenile court.
- **School Closure** - Tune into KACH radio (1340 AM) for notification regarding school closure. Notification will also be placed on the school and district websites, and our text/email system (Alert Solutions) will also push out notification via text, email and phone as long as your information is current in PowerSchool.

Truancy/Sluffing

Truancy is defined as an absence without parental or guardian approval, regardless of which class period or length of time. A student is considered truant if he/she leaves school and does not have a parent sign them out. A student is also in violation if they are out of their assigned area for 10 minutes or more during the school day without permission (Board Policy 522). Trancies must be made up before school, after school, or on a Friday school day.

- Preston Jr. High has the option to hold a Friday school for students who are truant or have excessive tardies. If assigned Friday school, attendance is mandatory and will count toward the school's promotion policy.

Section Four: School Safety

Assault, Battery & Fighting

This district prohibits students from committing acts of violence against other students, district personnel, or other persons. Any assault or battery by a student on an employee of this district, another student, or other person, occurring on or near school grounds or at a school-sponsored event will result in the student being disciplined (Board Policy 550). School employees are allowed to touch students to break up fights or diffuse a volatile situation. Students are encouraged to seek help from the counselor or principal if there are any problems that could lead to fighting consequences. These terms are defined as:

- **Assault/Threat** – promoting, contributing to, aggressive posturing, or challenging a fight or fighting
- **Battery** - willful use of force or violence
- **Fighting** - physically hitting, shoving, pushing with motive of violence and/or injury.

*For continued or severe behavior, students may be recommended for expulsion to the District Board of Education.

Drugs, Alcohol, and Tobacco

The use (on school campus or at school-sponsored activities), sale, distribution (includes sale and/or providing alcohol, tobacco or drugs to another while on school campus or at school sponsored activities), or possession (drugs, alcohol, or tobacco carried by a student while on school campus or at school sponsored activities) of illegal drugs or abuse of prescription drugs, alcohol, or paraphernalia is illegal. Students under the influence of any intoxicating substance including, but not limited to, inhalants, over-the-counter medications, narcotics, dangerous drugs, controlled substances, tobacco or alcohol will be referred to an administrator for disciplinary action. Smoking and possession of tobacco by students is prohibited (Board Policy 551).

Weapons

This district has no tolerance for students who bring weapons, explosive devices, or other objects/substances to school which present a threat to the health and safety of other students, staff members or visitors, or are a disruption to the educational process. A dangerous weapon under United States Code - Section 930 (g)(2) is defined as any weapon, devise, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of causing death or serious bodily injury. Possession of implements manufactured, used, or intended for use as weapons, or facsimiles intended to intimidate, threaten, or result in causing harm, and/or use of these objects/substances at school or at any school-sponsored activity without prior permission of school officials, will result in formal suspension procedures and expulsion procedures. Students found in possession of these items may immediately be referred to the appropriate law enforcement agency and will be suspended from school until a thorough investigation is made (Board Policy 541, 550).

Due Process for Infraction of Weapon policy

- A. Due Process Hearing (level 3)
- B. Parent notification
- C. Referral to law enforcement.
- D. Suspension from school/referral to superintendent for further action
- E. All infractions will follow district and school policy along with state and federal law

Gun-free Schools Act

The Gun-Free Schools Act provides that all school districts must put in place a policy requiring the expulsion from school of any student who brings a firearm to school. The expulsion is for a period of not less than one year. Receipt of federal funds under the Elementary and Secondary Education Act of 1965 (ESEA) is conditioned upon compliance with the Gun-Free Schools Act. Idaho Code § 18-3302D, added by the Idaho Legislature in 1993, provides that it is unlawful and is a misdemeanor for anyone under the age of 21 “to carry a firearm, dirk knife, bowie knife, dagger, metal knuckles or other deadly or dangerous weapons concealed on or about his person while on the property of a public or private elementary or secondary school. . .” The District Board of Trustees may expel any student who violates this section. The School District Board of Trustees may also deny attendance through the expulsion proceedings to any student that is continuously disruptive of school discipline or whose presence is detrimental to the health and safety of other students. Idaho Code § 33-205.

Search and Seizures

School district officials have the right to search the student’s personal belongings when it is in the interest of the overall welfare of other students or is necessary to preserve, the good order and discipline of the school, and reasonable suspicion exists for such a search. Search of a student’s person or possession (backpack, purse etc.) should be limited to situations in which there is reasonable suspicion that the student is secreting evidence of an illegal act, including, but not limited to, possession of weapons, controlled substances, etc. Lockers assigned to students are the property of the school district. The student will be responsible for the proper care and use of the locker assigned for his or her use. Lockers may not be used by a student for the storage of illegal or potentially

harmful items. The school district may open and inspect lockers when there is reasonable suspicion that the lockers may contain items which may be a threat to safety and security. School administrators may seize and retain or turn over to law enforcement offices, any contraband items or evidence found in a school locker. The school retains the authority to conduct routine patrols of school parking lots and inspections of the exteriors of automobiles on school property. The interiors of vehicles on school property may be inspected whenever an authorized school official has reasonable cause to believe that illegal materials are contained inside. Such patrols and inspections may be conducted without notice, without consent, and without a search warrant (Board Policy 542).

Gangs

All gang and gang activities, including, but not limited to, wearing, possessing, using, distributing, displaying, or selling any clothing, jewelry, emblem, badge symbol, sign, gestures, codes, influencing others in a negative way, or other things which evidence membership or insinuation of such, or affiliation in any gang is prohibited in any public school in this district and at all school functions (Board Policy 517, 549).

Acceptable Use Policy (Electronic Devices)

Definitions

Electronic device means a device that is used for audio, video/camera, or text communication or any other type of computer or computer-like instrument. Examples include, but are not limited to, the following: cellular phone, smart phone, iPod, smart or electronic watch, tablet, gaming system, wireless headphones (ear pods, etc.), or virtual reality device.

Device Use

Electronic devices are only allowed before and after school. Exceptions to this policy for special circumstances, health-related reasons, current and valid IEP/504, and emergencies, can be made through contacting school administration.

Students shall be personally and solely responsible for the security of privately-owned devices brought to school. The school shall not assume responsibility for theft, loss, damage, or unauthorized use of an electronic device. If devices are loaned or borrowed and misused by non-owners, device owners are jointly responsible for the misuse or policy violation(s).

Prohibitions

Electronic devices, active or inactive, are not to be used in the classroom nor in assemblies without the explicit permission of the supervising authority who may allow device use for a curricular purpose. During times electronic devices are allowed (before and after school), they shall not be used in a way that threatens, humiliates, harasses, or intimidates school-related individuals, including students, employees, and visitors, or violates local, state, or federal law. Additionally, any use of electronic devices that would cause invasions of reasonable expectations of student and employee privacy are prohibited. Camera or audio recording functions of electronic devices that may pose threats to the personal privacy of individuals, be used to exploit personal information, and/or compromise the integrity of educational programs are prohibited. Accordingly, the use of the audio recording or camera functions of electronic devices is strictly prohibited on school premises. Unless written permission is given from an administrator, disciplinary action will be taken.

Electronic devices may not be used during assessments unless specifically allowed by law, student IEP/504, or assessment directions.

Confiscation

If a student violates this policy, electronic devices shall be confiscated. When an employee confiscates an electronic device under this policy, they shall take reasonable measures to label and secure the device. Confiscated electronic devices will be returned to either the student or a parent/guardian of the student. A student that breaks this policy

repeatedly will have their electronic device secured in the office for a parent to pick up after a meeting with administration and is also subject to compliance with disciplinary consequences. A student who refuses to relinquish an electronic device to an adult when asked will be referred directly to the administration and additional consequences will be considered.

Due Process for Infraction of Electronic Devices Policy

Warning = student is issued a warning and given an opportunity to correct their behavior

1st Offense = device is confiscated; student may pick up the device from that teacher at the end of the school day

2nd Offense = device confiscated; parent notified by confiscating teacher; parent/guardian may pick up the device from the office, citizenship grade reduced to "N"

3rd offense = device confiscated; administration and parent/guardian notified by office; parent/guardian may pick up the device from the office after a meeting with administration, detention assigned, and citizenship grade reduced to "U"

4th offense = device confiscated; administration and parent/guardian notified by office; parent/guardian may pick up the device from the office after a meeting with administration, detention assigned, citizenship grade reduced to "U," student may be placed on a behavior contract and searched daily for an electronic device by administration before school starts

Subsequent Violation of this policy can result in discipline up to and including detention, suspension, and notification of law enforcement authorities. A student who violates this policy may be prohibited from possession of both privately-owned and district-owned electronic devices at school or school-related events.

Theft & Vandalism

Theft: taking items that belong to another person or is school property.

Any student who steals, destroys, or defaces school property, or the property of another individual at a school site, copies keys or trespasses, will receive prompt and decisive discipline action, which may include, but is not limited to suspension or expulsion. If circumstances warrant, the student may be referred to the local law enforcement agency.

Vandalism: Willfully or intentionally causing damage, defacement, or destruction of property owned or under the lawful control of another without that person's consent.

Vandalism should be reported immediately to the office or teacher or other school personnel. The student and his/her parent or guardian will be held for restitution to the full extent of the laws for any damage to school district property or to individual property (Board Policy 548).

Criminal Activity at School or at a School Activity

Whenever a student is involved in any activity that violates criminal code or an Idaho statute at school or at any school function, the student will be subject to the following:

First Infraction (& Subsequent Infractions)

- A. Due Process hearing (level 2 or possible level 3)
- B. Referral to law enforcement.
- C. May be suspended for up to 5 days.
- D. Possible Referral to Superintendent for further action.
- E. Parent Notification

False Fire Alarms & Building Threats

Sounding the building fire alarm system without cause or participating in building threats is illegal.

Due Process for Infraction of Fire Alarm or Building Threats Policy

First Infraction

- A. Due Process hearing (level 2)
- B. Referral to law enforcement for violation of state fire code.
- C. Possible suspension up to 5 days.
- D. Restitution
- E. Parent notification

Second Infraction or explosive devices and/or weapons

- A. Due Process hearing (level 3)
- B. Referral to law enforcement for violation of state fire code.
- C. Referral to superintendent for further action
- D. Restitution
- E. Parent notification

Evacuation Plan & Emergency Drills

Evacuation & emergency drills will be conducted on a regular basis. The alarm for evacuation of buildings will be a continuous ringing of the fire alarm. Should the bell system be inoperative, the PA system will be used. The administration will give direction when it is safe to return to the classroom.

In the event of a fire or emergency, the students and staff will:

- (1) Exit the building using the appropriate route for the classroom. Routes are posted by the door of each classroom. Students should not take books, notebooks, etc. Teachers should take attendance book.
- (2) Go directly to student's Home Room (1st hour) teacher's assigned area. Do not stop at lockers or restrooms.
- (3) Remain in the assigned area until the "all clear" signal is given. Students and staff members should then return to their classrooms. (Board Policy 514).

Bicycles/Scooters/Skateboarding, Etc.

Bicycles may be ridden to and from school, but may not be ridden on school grounds between 7:30 a.m. and 4:00 p.m. (Once they are on campus, they must be walked). Bicycles are to be secured in the bike rack to the west of the junior high building. No loitering is allowed around the bike rack. Skateboards are to be picked up and carried once on school property and put away. Riding Skateboards on any school district property is prohibited. Rollerblades, scooters, or any other skating devices are prohibited from all school property at any time. (School Board 934)

- **First Infraction:** Confiscated and kept at the office
- **Second Infraction:** Confiscated and meeting with Administrator to pick up the board
- **Third Infraction:** Confiscated and written up for willful disobedience

Outside Behavior at Breaks & Lunch

Obey lunch supervisors, stay in designated play areas, and maintain proper behavior for school.

Specifically, do not play tackle anything, wrestle, give back or shoulder rides, or other contact sports, do not go into or go behind softball dugouts, into faculty parking area, or other places where you are not able to be observed. During winter weather, avoid potentially harmful activities like king of the hill, climbing on snow hills, sliding on ice, throwing/kicking snow, etc. If students are allowed to stay in the cafeteria during lunch,

please remain seated in designated areas, and keep noise level appropriate, as other students are still in class. If lunchroom rules are not followed, student will be asked to go outside for the remainder of the lunch break. **Consequences may include** lunch detention, ISS, OSS, parent notification and possible law enforcement notification.

Student Rights Regarding Restroom/Locker Room Use

The goal of Preston School District is for all students to feel physically and emotionally safe while participating in any district sponsored program or activity. The use of a locker room facility or restroom is a private and personal matter and if, at any time, a student feels uncomfortable with using the prescribed facility they may request alternate arrangements and/or accommodations from the instructor/advisor or building administrator.

Parking/Driving

Due to limited parking facilities, parents are encouraged to be mindful, respectful and courteous while parking and picking up their student(s). Due to no student parking and age of students, students of Preston Junior High are not allowed to drive and park at the junior high before, during and after school operating hours. The school retains the authority to conduct routine patrols of school parking lots and inspections of the exteriors of automobiles on school property. The interiors of vehicles on school property may be inspected whenever an authorized school official has reasonable cause to believe that illegal materials are contained inside. Such patrols and inspections may be conducted without notice, without consent, and without a search warrant (Board Policy 542).

Section Five: School Procedures

Accidents

Accidents are to be reported immediately to the office so that we can attend to the student and get the assistance necessary for the injury. An accident form is to be filled out and returned to the administration as soon as possible. Parents will be notified. All students are required to have on file an emergency phone number where a parent or another adult can be reached at all times.

Advertisement, Flyers, etc.

Distribution of these items must be pre-approved by the administration.

Assemblies

Assemblies are planned for students' educational value and entertainment. Courteous and cooperative behavior is expected. If a student is asked to leave an assembly due to poor behavior, he/she will forfeit attendance at other designated assemblies and/or incentive days during the year. Unacceptable behavior would include uncalled for clapping, booing, boisterousness, talking during a program, or a general lack of respect for assembly participants. All school policies will apply during assemblies - electronic devices are not permitted. Also, assemblies are part of the instructional day; therefore, attendance is required. Should a student become disruptive as to interfere with other students, he/she will be removed from the assembly and referred to an administrator for possible loss of the assembly, incentive days and detention. Assemblies can be changed or canceled at the discretion of the administration.

Backpacks

Backpacks are to be used for carrying books and school supplies. They are not to be left in the halls, outside, or cafeteria. Students need to keep them in their locker. School personnel are not responsible for any lost items.

Book Fines

A lost text- or library book requires the replacement cost to be paid by the student. Incentive activities may be forfeited, and/or yearbooks may be held, if fines are not paid.

Check-In & Out

School starts at 8:00 am. Signing in at the office window is required for all students who enter the school after the tardy bell rings at 8:00 a.m. Any student who leaves the school grounds between 8:00 a.m. and 3:45 p.m. must be checked out at the office by a parent or have a parent permission note to leave to give to the secretaries, or a phone call must be made to the office by the parent. Check-out should be with the teacher's knowledge if the student is checking out during a class period. Students may be excused during the school day for family emergencies, medical appointments or sickness. Parents may only check out their student from school (parents may not check out a student of which they are not the legal guardian without written consent and a phone call to the office).

Classroom Guidelines

Each classroom teacher will conduct an orientation relative to their specific classroom rules, expectations, and the student handbook. General guidelines are as follows:

- Students are expected to be in their assigned classroom and IN THEIR SEATS ready for class when the tardy bell rings.
- Laptop, Textbook, pencil or pen, and a notebook are expected each class unless otherwise instructed.
- Assignments, projects, and other written work are to be handed in on the due date so the teacher can check for understanding, provide feedback, and return the work to the student to revise and re-turn-in. This process will be followed until the student can demonstrate proficient understanding.
- Student and teachers need to work together to decide on a time for makeup work and makeup tests
- At the end of the hour the teacher will dismiss the class, not the bell.
- Students are to take responsibility for keeping their desktops clean.
- Students will not be allowed to leave the classroom unless an emergency exists. Students in the hall during class time must use a hallway pass.
- Student may be issued a textbook which should be covered. Lost or damaged books will have to be replaced by the student.
- Candy, food, and drink are not allowed in the classroom, halls, or Labs.

Closed Campus

Students are not to leave campus after arriving on the bus in the morning or before boarding the bus in the afternoon. This includes going to Ransoms, Bomgaars, and The Polar Bear. Closed campus also means that students are not to leave the school grounds during the school day without a note from parents and clearance from the office. Students are not to go home for lunch unless they are cleared by their parent and administration and there is sufficient time to return to school without being tardy to class. A note from parents excusing their student to go to Ransoms or uptown to eat or for errands will not be honored. If a parent wants to pick up their child for lunch, it is allowed, but the parent must sign the student in and out at the office. Students entering or leaving the school during the school day are to sign in/out at the office or they will be marked truant.

Consequences: possible parent notification, possible truancy, lunch detention, ISS/OSS.

Computers & Technology Acceptable Use

Each student is required to sign a Technology Use and Internet Safety Policy before access to computers in the school. All students will be required to participate in a Digital Citizenship course. Users of the technology system who are found to be in violation of the Technology Use and Internet Safety Policy which may include,

but are not limited to, email, inappropriate web sites, vandalism, chat rooms, using someone else's account and password, or accessing a teacher's computer, will be referred to school district administration and/or law enforcement for disciplinary action. Student's access to, and use of, the school's technology system may be suspended (Board Policy 689). Student assigned computers are not allowed to go home with students at the end of the day. If a student needs to take a computer home, one may be checked out from the check-out lab and returned the following day.

Dances

Preston Junior High may have dances throughout the school year. These are a privilege and can be canceled at any time. Only Preston Junior High students are allowed to participate at PJH dances. No inappropriate behavior will be allowed such as roughhousing, mashing, slam dancing or other forms deemed inappropriate by school personnel, perceivably dangerous stunting, or any other behavior that endangers the safety of any student or adult. Misbehavior in the regular school setting may result in ineligibility for dances and referral to administration for applicable consequences. The school dress code remains in force at these activities.

Discipline Policy

Students are responsible along with the administration, faculty, and staff for maintaining a school environment in which educational programs can flourish and extracurricular programs can be conducted for the benefit of all participants. The teacher-student relationship is the center of all educational activity. It is at this level that most discipline problems should be resolved. Teachers with their professional training and experience provide an atmosphere of mutual respect in which students learn and grow. Administration and counselor may provide additional resources for consultation and information. Students who do not respond to the best efforts of staff members are to be referred to the school administration. The faculty and staff of Preston Junior High School expect full cooperation from all students and will act fairly, quickly, and decisively in dealing with those students who disrupt the educational process. The staff of Preston Junior High School will help you achieve success at school. We will help you solve problems and protect your right to learn. The following policy has been established to help all students achieve self-discipline:

- Classroom rules are posted, explained to students, and are reviewed frequently.
- If a student breaks one or more rules:
 - A staff intervention is always used.
 - Appropriate classroom consequences are applied.
 - Parent or guardian contact is made for repeated and/or serious infractions.
 - A school counselor may be involved with behavior modification or discussion
 - The student may be referred to the Principal/Assistant Principal.
 - The student may be assigned In-school or out of school suspension.
 - Students may be referred to Law Enforcement.
 - Students may be placed on a Behavior contract.

Field Trips

Students who attend any field trip must return permission slips for the field trip to their teacher, signed by a parent/guardian before they will be allowed to participate. Alternate lesson plans must be available for those students not participating in the field trip (Board Policy 576).

- "Field trips" are for the purpose of enhancing student education beyond what can be provided in the classroom setting.
- "Incentive activities" are not considered field trips but are still an important part of enhancing student behavior, which in turn, positivity impacts student learning. Parents/guardians will be given a minimum of 48 hours notice when there will be an incentive activity. Permission slips will be sent home to inform

parents/guardians of the incentive, sign and return to the school. Parents/guardians can still opt their students out of incentive activities.

- Various activities, such as assemblies, school visits, plays, etc., happen throughout the year where Jr. High students visit another school campus, i.e. the high school, or elementary school. This is still considered to be “on campus” as they are on school district property. The Jr. High will notify parents/guardians at minimum, the day before the activity.

Standard Based Grading

At Preston Jr. High student learning is at the center and the focus of all we do. At each grade level, and throughout the year, there are content or “essential” standards and learning targets student must know to progress in their understanding and achievement. The faculty is dedicated and determined to ensure student learning and help each student grow. Because of this focus on learning academic achievement and academic and social behavior has been separated, and each will be reported to parents/guardians for their student(s). The purpose of a “grade” is to communicate a student’s level of learning, as measured by the teacher for each content standard.

Each department, and grade-level within each department, at the Jr High has narrowed their curriculum down to the essential content standards and learning targets that every student must learn to building their foundation of knowledge and be successful at the next level, or grade. Rubrics, which outline exact skills, and the learning objectives students must know have been created by departments and grade-level collaborative teams. Traditional “grades” have changed into descriptive learning marks to show where students are in their progress of learning those objectives and developing those skills outlined in the rubrics.

We place great emphasis on trying your hardest the first time, and then on supporting students from there. To that end, it’s important that students give their work real effort, so teachers know what they understand, have learned, and how to best help improve. A few important distinctions: A **due date** is the date when a teacher expects work to be completed and collected so that they can begin assessing that work for student learning, provide feedback, and allow the student to rework and enhance their learning. A **deadline** is the last day that work can be completed, reworked, or improved for that term to allow the teacher time to finalize descriptive learning marks.

Teachers will assign **due dates** for each assignment or assessment to communicate when work should be completed. The purpose of a learning mark is to reflect on what has been learned, thus there is no penalty to the academic grade for work turned in after the due date or on a subsequent attempt, although the teacher may require additional work prior to allowing another attempt. However, citizenship grades in each class will communicate a student’s consistency in turning work in on time and will contribute to an overall citizenship grade for the class. The **deadline** for work to be submitted for all classes is one week prior to the end of each quarter. Grades will not drop the last week of any given term. Any work done that week will either help their grade or go on the following term’s grades.

When absent, it is a student’s responsibility to work with their teachers to come up with a plan to learn what was missed and demonstrate that learning through missed work. When an assessment of learning does not show proficiency, a teacher may require additional work to be completed prior to a student attempting that assessment again.

Parents are encouraged to contact the teachers if they have questions on learning marks and/or behavior. Teachers are encouraged to make every effort to contact parents when concerns with a student’s academic performance and learning marks occur. Whenever students are considering extra-curricular activities, it is advisable that parents become closely involved with monitoring their student’s educational program. Students have full responsibility for their behavior and academic progress.

Descriptive Performance level learning marks are as follows:

Distinguished	The student is proficient and demonstrates a deeper level of leaning or an advanced application and transfer of concepts, skills, and/or processes of the standard.
Proficient	The student demonstrates consistent understanding of concepts, skills, and/or processes of the standard.
Approaching	The student demonstrates partial understanding of concepts, skills, and/or processes of the standard but still has errors or gaps.
Basic	The student demonstrates minimal understanding of concepts, skills, and/or processes of the standard and requires support to complete tasks.
No Evidence	The student has not submitted work or sufficient evidence that allows for evaluation of learning.

*Not learned *Surface *Deep *Transfer

Citizenship

The purpose of citizenship grades are to communicate a student's social and academic behavioral skills as a citizen of our school community that are not reflected in the traditional academic grade. Citizenship grades may be used to determine student participation in assemblies, dances, and school incentives. The following rubric outlines the core skills make up the citizenship grade:

Preston Jr. High Citizenship					
Academic Behaviors Work Skills and Habits	Rating	(H) Honorable	(S) Satisfactory	(N) Needs Improvement	(U) Unsatisfactory
	How it's Scored	All of these statements apply	All of these statements apply	ANY of these statements apply	ANY of these statements apply
	On time work completion	I consistently turn in work on time and give my best effort	I consistently turn in work on time	I usually turn in my work on time	I rarely turn in work on time
	Academic Integrity	My work is always my own work, and is my best work	My work is always my own work	There are instances of cheating on assignments	There are instances of cheating on assessments
Social Behaviors Human Interactions	Readiness to Learn	I always come prepared to class and help others come prepared or get prepared	I am always prepared with necessary materials, distractions put away, and laptop charged	I occasionally come to class unprepared with necessary materials, distractions put away, and laptop charged	I regular come to class unprepared with necessary materials, distractions put away, and a laptop charged
	Rating	(H) Honorable	(S) Satisfactory	(N) Needs Improvement	(U) Unsatisfactory
	How it's Scored	All of these statements apply	All of these statements apply	ANY of these statements apply	ANY of these statements apply
	Respect of Adults	I follow all rules and go out of my way to be helpful and kind to adults	I consistently follow classroom rules and directions from adults	I argue about classroom rules and directions from adults	I refuse to follow classroom rules and directions from adults
General School Behavior (dress code, language, etc.)	Respect of Peers	I am proactively inclusive of peers from all social groups	I am consistently polite, kind, and supportive of other students	I am occasionally critical of other students, exclude them, or otherwise negatively affect them	I am consistently unkind, have inappropriately touched another student, or participated in bullying
	General School Behavior (dress code, language, etc.)	I actively participate in spreading positive, kind behavior, follow the student handbook and classroom rules, and help others do the same	I always follow the student handbook and classroom rules	There are instances where I do not follow student handbook and classroom rules	I regular break student handbook and classroom rules

Academic and social behavior play a big role in student learning, for the individual student as well as other students affected by the behavior of peers. PJH will have many incentives and activities though each semester and year. Participation in those incentive and activities will be based on citizenship scores. Some activities will be put on the calendar and announced, and some will be at random to catch students doing good things. Students who do not have good citizenship scores will be placed in a study hall setting where they can work on classroom assignments.

Each student will start each semester with an S (satisfactory) in each class. This will change according to their academic and social behaviors, both of which have a direct correlation to how well a student will learn in the classroom setting. Citizenship grades will be updated on a minimum interval of two weeks, or more frequently if needed. Parents and students will be notified by their teacher if/when their citizenship grade has changed. If students receive an N or a U, teachers will explain exactly why the grade was changed. There is no “death bed repentance” for citizenship grades. If a citizenship grade changes the day of an incentive or activity to exclude a student, that will be immediately reported to the student’s parents/guardians. Administration reserves the right to override citizenship grades and decide on participation in incentive activities.

Hall Passes

All students, when out of class during class time, need a hall pass which will be provided by the teacher. **Students need hall passes even when called to the office or to the counselor’s office.**

Immunizations

Idaho Department of Health and Welfare has specific requirements for incoming 7th graders. In addition to the school entry requirements, a student must receive the following immunizations prior to admission into 7th grade:

- One dose of Tdap booster
- One dose of Meningococcal

Please make arrangements for your child to receive these immunizations if your child is within this age group. For more information on the changes to Idaho’s school immunization requirements, please visit the DHW immunization website at <http://www.immunizeidahoschools.com>.

Incentive Activities

PJH will hold frequent incentive activities throughout the year to promote good behavior and reward those who are learning and contributing to a positive school and classroom environment. The intent of incentive activities is to put in place rewards for those students who choose to excel in academics, attendance, and citizenship standards. Students will be notified of the specific requirements for each activity. Specific requirements for each activity will be determined by administration and communicated to school faculty and student body. If an eligible student decides not to participate in the activity, they are still required to attend classes during that school day since it is counted as a regular day of school. Students not eligible will be assigned an alternate location. Even after students have qualified for an incentive, the privilege can be revoked by administration due to inappropriate behavior.

Insurance

Insurance is an individual concern and is not carried or sponsored by the school district. Information regarding purchasing insurance for your child will be shared at registration and available at the office. Students involved in athletics must have insurance coverage.

Lockers

Lockers will be assigned at registration time. Combinations should be kept confidential at all times since combinations cannot be changed during the school year. Lockers should be kept locked at all times and valuables should be kept with the student or left home. The school is not responsible for any loss or destruction of personal property.

All students are responsible for the lockers assigned to them. Jammed lockers must be reported to the school office or custodian. Unnecessary damage, vandalism, etc., as well as writing on the lockers are the responsibility of the student and he/she will be financially responsible. Magnets can be used to display acceptable images inside the lockers. The outside of lockers can only be decorated on special occasions designated by the administration, following fire codes, and no decoration can be permanent.

During the last week of school, students should clean their lockers and take all personal items home. Students will be asked to clean their locker if it is dirty. The school maintains control and right of inspection of lockers.

Students are not to change lockers once they are assigned. Students who move to another locker without permission may lose their locker use privileges.

Students will also receive a P.E. locker while registered for Physical Education classes. P.E. Lockers must be cleaned out at the end of the class block.

Lost and Found

Lost and found items will be kept in the office and designated location. Unclaimed items will be discarded at the end of each quarter/semester. Please keep your possessions, coats, etc. in your locker. Do not leave them in a teacher's room or lying by your locker.

Lunch, Food & Drink

Lunch is directed by the district and may change at any time. Lunches are paid for in the cafeteria. The office does not handle lunch money. A plus balance must be kept in the account. Lunches can be paid for daily during lunch if change is not required. Prices can change at any time. Students are not allowed to charge meals. Inappropriate behavior in the lunchroom will not be tolerated and violators will be referred to the office and may lose lunchroom privileges as well as help clean up. Students are to clean up after themselves and all food and drinks are to remain in designated eating areas. Food and drinks are not to be taken outside the cafeteria. Drinks of any type are not to be taken on the carpeted areas of the school or stored in lockers and will be confiscated. In addition, students will be responsible for cleaning up any mess caused by food or drink brought by them outside the cafeteria. Students found stealing lunches from others will lose the privilege of eating in the lunchroom, and parents and law enforcement may be notified. Restitution will be expected. Any drinks outside the cafeteria need to have a lid on the container.

Media Center (Library)

The library will be open 8:00 a.m. until 4:30 P.M. Students are encouraged to use the library as much as possible. From time to time, it may be desirable for a student to visit the library during class time to do research. In such cases, the student should first get permission from the teacher and then, upon entering the library, inform personnel about his/her particular needs. Most books can be checked out for two weeks. Books become the responsibility of the student and the student will be assessed for any damage or loss. Overdue books will be

charged 5 cents per day and report cards will be held if fines have not been paid and possible loss of incentive activities. Because of limited supervision, the media center will not be open for student use during lunch time.

Medication & Illness

Medication Administration Guidelines (Policy 561)

Students who require medication during the school day must coordinate with their doctor and the school nurse. A doctor's authorization form is available from the office and must be signed by the doctor, parents, and school nurse. A new authorization form is required at the beginning of each school year.

Parents must bring prescription medications to the school office in their original container, clearly labeled with the child's name and dosage instructions. A completed medication administration form must also be provided.

For safety reasons, **please do not send any medication to school with your child.**

Students who require inhalers, emergency epinephrine pens, diabetic medications, or supplies must have an emergency action plan. These plans are available from the district nurse and require signatures from the doctor, parent, and district nurse.

If a student needs assistance with over-the-counter medications, a medication administration form must be completed and signed by the parent and district nurse, including all necessary details.

Office staff responsible for administering medications will receive proper medication administration training. Our priority is to ensure safe, competent, accurate, and careful medication administration for all students.

Illness

If a student becomes ill during the school day, they are to call a parent, be signed out by a parent and go home. Students with health concerns of which the school needs to be aware should meet with their parents and administration to develop a written health care plan that will be kept on file at the school. Even though students have medical notes from doctor visits, it is still counted as an absence.

Schedule Changes

Typically, schedule changes will be made only when a student has been placed in the wrong class. Changes will not be made to adjust lunch periods and only in extreme cases will changes be allowed after school begins. If a student is having an academic problem in a class, parents should request a parent/teacher conference in an effort to share input in their child's academic program or receive assistance with their student. Requests for parent conferences may be made anytime during the school year. If there are continuing problems in a particular class, a parent conference with the student, teacher, and an administrator will be held to consider resolution. Administration will make the final decision on the request.

School Counseling and Psychology Services

Preston Junior High School provides school counseling and psychology services available to all students. School counseling services include individual and small group skills training (for issues, such as anxiety, depression, problem solving, grief, stress, etc.), crisis intervention, suicide intervention, career guidance, and academic assistance. Psychology services entail primarily assessments to determine placement and eligibility for resource, special education, and other interventions available in the school. The purpose of counseling and psychology services at PJHS are to help students improve their emotional, social, behavioral, and intellectual well-being in the school environment. Similar to academic achievement, it is expected that parents/guardians

will collaborate with the school counselor in a team approach to assist their students. If the team determines that the student's issues exceed the severity of issues that can be addressed at school, the school counselor will assist the parents/guardians in locating appropriate community resources.

While counseling and psychology services at PJHS are free to students, paying fees for community services are the sole responsibility of the parents/guardians. Interactions between students, parents/guardians, and the school counselor are protected by confidentiality. Personal information revealed during these interactions will not be shared by the school counselor without the parents/guardians' and student's permission unless there is a threat to the safety of the student.

Student Records and Confidentiality

School staff, students, and parents/legal guardians have access to student records upon request and proper identification. All student records are confidential and safely secured. The school record's secretary will record, up-date, maintain and store records and transcripts (Board Policy 680.5).

School Telephones

Students have access to a student phone in the office window that may only be used before/after school and during lunch. The office phone is not to be used by students during passing time. Students and parents are encouraged to make plans before the student leaves for school so that students can concentrate on class work rather than worrying about receiving forgotten items or where to go after school. Additionally, we encourage students to make a responsible effort to bring items such as PE clothes, lunch money, homework/projects, etc. so that their day will be free from the anxiety of not being prepared. Teachers' classroom phones are to be used only with teacher permission. Instructional time will not be interrupted for phone calls. Students will not be called out of their instructional program or given messages unless it is an emergency.

If you need to speak directly with a teacher, call the main office. Teachers are available during their prep hour or before and after school.

Student ID Cards

Students ID cards can be purchased in the office for \$5.00. If ID cards are lost, the cost is still \$5.00 for a replacement. Student ID cards get students into various school district activities at a discounted rate.

Suicide Intervention

If you or someone you know is struggling with thoughts of suicide, there is help available. Twenty-one Preston School District personnel are certified in ASIST (Applied Suicide Intervention Skills Training). ASIST is an evidenced-based program developed in 1983 to provide caregivers effective skills to intervene with a person at risk of suicide. ASIST-trained personnel also know how to link the person at risk with long-term resources in the local community and region. Any students and patrons of Preston School District with concerns for themselves and/or others about suicide are encouraged to make contact with an employee of the school district.

Visitors

Parents are an integral part of their child's education. Parents and visitors are always welcome to the school but must report to the office in an effort to ensure student safety. Students are not to bring cousins, friends, brothers, sisters, etc. to school who are not enrolled. Special considerations are given if guest is participating in an assembly, presentation or other event and is given prior administration approval.

Yearbook

Preston Junior High School publishes a yearbook every year. Students may order a yearbook at the office beginning in August. Students are to pay for their yearbook by the designated ordering day to assure that they

will have a yearbook reserved. Yearbook availability will be based on the number ordered. Yearbooks are distributed the last day of school.

Section Six: School Services and School Closure

Bus Transportation

- Riding the bus is a privilege. Disorderly behavior will result in withdrawal of bus privileges. The driver is in charge and must have full cooperation from all students. Repeated failure to observe rules will result in a referral to Administration over transportation and possible loss of bus use.
- Students should be off the pavement as the bus approaches.
- Students should enter the bus in an orderly manner and be seated. They should not be standing while the bus is in motion.
- Riders should not place objects or body parts out the windows of the bus.
- No horseplay or harassment of students or the driver should take place. Students shall be courteous to driver and fellow passengers.
- Eating and drinking on the bus are not allowed.
- Littering and vandalism are not allowed.
- The emergency door or window shall be opened only in cases of emergency. Operating emergency exits at any other time will result in automatic bus suspension.
- For everyone's safety, no item shall be carried on the bus that could create a hazard to any passenger.
- Students who refuse to promptly obey the directions of the driver or refuse to obey regulations may forfeit their privilege to ride the bus.
- Only regularly scheduled bus students are to ride the buses.
- The buses will wait eight (8) minutes after school is dismissed before they leave at 3:53. Bus students are to go immediately to the buses as soon as they are dismissed from school in the afternoon.
- Junior High students are to board the bus at the Junior High School.
- The Junior High School campus is a closed campus. Students are not to leave campus before boarding the bus in the afternoon or after arriving on the bus in the morning including going to Ransoms.
- Bus rules and regulations apply to all students who are being transported for any school sponsored activity.

SEVERE CLAUSE: In the case of disorderly conduct, assault, arson, or other endangering behavior, the driver may stop and call the parents for them to meet the bus and take the student home. If they are unavailable or unwilling to come, the local police will be called to take the student off the bus. In the event there is a problem that threatens the immediate safety of students on the bus, the individual student involved will be removed and/or suspended from the bus and district administration will be contacted.

Cafeteria

Preston Junior High School offers excellent lunch selections in the cafeteria. We encourage all students to eat lunch at school. Breakfast is also served in the cafeteria before school. Please keep in mind the following:

- Deposit all lunch litter in wastebaskets
- Return all trays and utensils to the dish-washing area.
- Leave the table and floor around your place in clean condition for others.
- Respect the rights of others and do not crowd in line.

Student breakfast - \$2.95

Student reduced breakfast - \$0.30

Student lunch - \$3.60

Student reduced lunch - \$0.40
Adult breakfast - \$3.95
Adult lunch - \$5.10

FERPA

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students." Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school correct any records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31): School officials with legitimate educational interest; Other schools to which a student is transferring; Specified officials for audit or evaluation purposes; Appropriate parties in connection with financial aid to a student; Organizations conducting certain studies for or on behalf of the school; Accrediting organizations; To comply with a judicial order or lawfully issued subpoena; Appropriate officials in cases of health and safety emergencies; and State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

Guidance Counseling

The purpose of the guidance services is to help students in their educational, professional technical, social and personal development. The counselors are available to students and parents from 7:30 a.m. to 4:30 p.m. The counselors are willing to meet with students and parents when necessary. They may assist students:

- In recommending materials that the student may use to improve study habits.
- In planning his/her school program.
- In making realistic curriculum selections and suitable plans for the future.
- In offering aid in solving personal and school-related problems.

Preston School District #201 Board of Trustees and Administration

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Tamara Harris, **Human Relations Manager**

Special Education Directors

Brady Garner

Title IX Representative

Shannon Page - Coordinator, State and Northwest Accreditation slpage@sde.idaho.gov (208) 332-6942

Parent Contact

Teachers and administrators may notify parents of a student's attendance, tardies, classroom performance, and discipline concerns. Parent notification may include letters, telephone calls, PowerSchool, email, and parent conferences, and the school ALERT solutions. Parents are welcome to contact teachers, counselors, and administrators to discuss student progress or concerns.

School Closure/Late Start

Preston school district may choose to cancel for the whole day or delay the start of school by two hours in case of bad weather or other emergencies.

The district will send a notification of a late start or school cancellation through PowerSchool alerts to all individuals who signed up to receive text messages or emails through the school's mass notification system.

If you are unsure of whether a storm has warranted full-day closure, a late start delay, or no change to the schedule, please check the homepage of the district website and Facebook page, where notice will be placed in a prominent place. You can also listen to **KACH** (AM 1340 / 105.5 FM) or **KVNU Radio** (610 AM / 102.1 FM), or **Kix96** (96.7 FM) for updated information regarding the status of the school day. If a notice has not been posted by 6:00 am, schools and bus routes will likely operate on the standard schedule.

In the event of a late start here at Preston Jr. High, the school day will start at 10:00 am and end at the regular 3:45 pm. The time for each class period will be adjusted accordingly. Breakfast will not be served, but lunch will be served according to the adjusted class period schedule.

Remote learning: Preston School District may decide to go to a remote learning option for various reasons. Remote learning will include working on Canvas and with each of their teachers to make up all work and learn the material that was missed. It is expected that for each school excused absence, students will work for a minimum of four (4) hours outside of the regular school day.

Self-Disclosure

Students who are seeking help and/or assistance for drug or alcohol use may refer themselves to a counselor without fear of discipline measures. If the student continues to use any illegal drugs and is in possession or under the influence at school or at school activities, the student will be referred for discipline measures.

Wellness Policy

In compliance with the federal law, Preston School District #201 has completed a staff guide for wellness practices and healthy life-style choices (School Board Policy #359). It is the goal of the district that students and staff members shall possess the knowledge and skills necessary to make nutritious food choices and healthy

life-style choices. In addition, all school staffs are encouraged to model healthy behavior as a valuable part of daily life. School leaders shall prepare, adopt, and implement a comprehensive plan to encourage healthy life-styles and activities that include:

- A food service program that employs well-prepared staff who efficiently serve appealing choices of nutritious foods daily;
- Pleasant eating areas for students and staff with adequate time for unhurried eating;
- An overall school environment that encourages staff and students to make healthy choices;
- Courses that model and promote healthy life-styles;
- Opportunities and encouragement for staff to model healthy eating habits;
- Strategies to involve family members and community in program development and implementation.

Section Seven: School Activities

Eligibility and Participation in Extracurricular Activities (including band, choir, orchestra, plays, etc)

Preston Jr. High Student Government Officers have a significant responsibility to commit to the highest standards of excellence in representing the students, faculty, and administration of PJH. Officers are expected to attend many activities, and support faculty, students, and administration when called upon. Officer duties should be a priority during the officers' tenure. Officers must maintain a minimum GPA of 3.0 and must not receive any N's or U's.

Athletics Eligibility

- No N's or U's on citizenship
- Students must attend school the day of the event
- No academic learning marks of "No Evidence, or Basic"
- Administrators will check eligibility and inform students regarding student eligibility status the day before an event. (Students take responsibility of their own learning and should be aware of their learning marks at all times.)
- Students must be considered eligible prior to the day of the event. Students have the responsibility to check with their teachers and coaches to determine if eligibility is met.
- All students are eligible the first week of any new grading period
- If convicted of a crime by local officials, suspension and ineligibility will result
- Based upon the coach's approval, an ineligible student may be allowed to try out for a team and practice with the team if she/he makes the team. The ineligible student will not be allowed to participate, travel, or sit on the bench with the team until eligibility is achieved
- Coaches have the right to add additional rules and requirements for their sport with the administration's approval and followed by written student notification
- A physical examination, proof of insurance coverage, a concussion acknowledgement form, are required before participation is permitted
- A \$50 fee is assessed for each sport and must be paid to the office prior to the student traveling or participating in competitions

Other Activities – band, choir, orchestra, plays, etc.

- Students will be required to participate in concerts and performances as outlined by the teacher's syllabus
- Students who do not meet the above outlined requirements for participation and eligibility may not travel on field trips, competitions, etc. that are held off school district campus.

National Junior Honor Society

NJHS is an organization that encourages scholarship, citizenship, and service. Any full-time student may qualify if he/she meets the following requirements:

- Must be in the 8th grade.
- Membership will be by invitation at the beginning of the school year.
- Must have all 1st Learning marks of "Proficient" or higher

- No major discipline problems or Unsatisfactory or Needs Improvement in Citizenship Marks in any class.

*Pay a \$10 membership fee upon nomination.

Office Resources

The office staff is at school to assist you and your parents in anything that you need. The office welcomes any student who would like to sign in and out of school, pay fees, give attendance notes, etc. Office hours are from 7:30 a.m. to 4:30 p.m. Monday through Thursday.

PJH Clubs & Activities

- Athletics
- National Junior Honors Society
- Student Government
- Yearbook

School Fees

Fees are due as students receive their schedule. Fees are as follow:

\$20	Activity Fee (Assemblies, dances, field trips, etc.)
\$10	Art
\$50	Athletics (Volleyball and Wrestling)
\$15	Creative Crafts
\$15	Laptop Protection – Optional
\$8	P.E. Lock – Optional - Jr. High always has the combo for student help
\$5	P.E. Bowling
\$15	Teen Success
\$5	Spanish Culture
\$5	Student ID card – Optional – gets students into various district games at a discount
\$27	Yearbook – Optional

PRIDE (Home Room/Advisory)

We set out to find ways to help students in areas that are not formally part of any other class – things like character education, career and college planning, having an adult advocate and strong support system, and having someone checking in on your grades every month. PRIDE Time will be held during the last couple minutes of 1st hour. Student home rooms will be their first hour classes. Preston Jr. High is implementing Schoolwide Positive Behavioral Interventions and Supports (SWPBIS). As a district we will be focusing on the following characteristics to improve our school culture and community environment:

Prepared	properly expectant, organized, or equipped; ready
Respectful	to show regard or consideration for
Integrity	adherence to moral and ethical principles; soundness of moral character, honesty
Determined	decided; settled; resolved
Engaged	involved

Each student will stay with their PRIDE all semester, and we'll use this time to organize other things like seating at assemblies, grouping during fire drills and evacuations, etc. One of the main goals of creating PRIDE Time was to ensure that every student has a trusted adult in the building who can advocate for them and be a point of contact should the student ever need help or support.

Preston Jr High TITLE I Statement

Preston Jr. High School's Title I program, and assistance is offered to all students. Title I services help students be successful in school and demonstrate proficient or advanced levels of achievement. PJH recognizes that for students to demonstrate academic success, the school needs to advocate for the involvement of parents and families in their children's education. PJH desires to foster relationships between home, school, and the community which will enhance the education of students. Jointly we will review and update a parent involvement policy and parent compact, which outlines how the school staff, parents, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve high standards. The compact will provide a space for all parties to sign and date the document. Parents are invited to attend the annual Title I meeting held in the early fall to learn more about the program and services as well as share suggestions to make the school a better place. Other formal school meetings, such as a PJH PTA will be held in which parents can contribute ideas to make the school a better place. Look on Facebook and search for Preston Jr. High in Preston or go to the Facebook site (<https://www.facebook.com/prestonjuniorhigh>) or go to the PJH website at (www.prestonidahoschools.org) for dates and times of those meetings that will help build dynamic home school partnerships. Parents are also welcomed to contact school administration at any time to offer suggestions and insights. We believe that family involvement fosters positive attitudes, promotes good behavior, and encourages student achievement. As a result of this partnership, we feel the educational success of our students will be increased. Additionally, parents of a student attending a school receiving federal program funds may request the professional qualifications (college major, degree and license) of their child's classroom teacher. If that information is desired, parents should contact the school office to obtain it.

SCHOOL – PARENT – STUDENT COMPACT

The school understands the importance of the school experience to every student and their role as educators and models. Therefore, the school agrees to carry out the following responsibilities to the best of their ability:

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served to meet the school's challenging academic standards.
- Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum:
 - Parent-teacher conferences, bi-annually, during which this compact shall be discussed as the compact relates to the individual child's achievement.
 - Frequent reports to parents on their children's progress.
- Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities.
- Ensuring regular two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand.
- Treat each child with dignity and respect.
- Strive to address the individual needs of the student.
- Acknowledge that parents are vital to the success of child and school.
- Provide a safe, positive and healthy learning environment.
- Assure every student access to quality learning experiences.
- Assure that the school staff communicates clear expectations for performance to both students and parents.

The parent understands that participation in his/her student's education will help his/her achievement and attitude. Therefore, the parent will continue to carry out the following responsibilities to the best of his/her ability:

- Supporting their child's learning.
- Participating, as appropriate, in decisions relating to the education of their child.

Preston Jr High TITLE IX Statement

Title IX states, “No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.” Preston School District prohibits discrimination based on sex, including discrimination in the form of sexual harassment and discrimination based on sexual orientation or gender identity, against any individual participating in any education program or activity of the district. This prohibition on discrimination applies to students, employees, and applicants for employment. Reports of sex discrimination or sexual harassment should be made to the Title IX Coordinator or the Superintendent for the investigation and resolution of such complaints. Brady Garner, Assistant Superintendent, is the Preston School District #201 Coordinator for Title IX Educational Amendment of 1972.

Inquiries regarding compliance with this nondiscriminatory policy may be directed to:

Dr. Brady Garner, Title IX Coordinator
525 South 4th East Preston, Idaho 83263
208-852-2233
brady.garner@psd201.org

Gary Thomas, Superintendent
105 East 2nd South Preston, Idaho 83263
208-852-0283
gary.thomas@psd201.org

Dir. of Office for Civil Rights Department of Education Washington, D.C

FEDERAL MCKINNEY-VENTO HOMELESS ASSISTANCE ACT

Children who lack fixed, regular, and adequate housing have certain educational rights. Visit with the elementary principal or contact the Preston School District Homeless Education Liaison at 208-852-0283 to find out more.

Closing Statement

The policies and procedures contained in this handbook are the results of a concerted effort on the part of parents, staff and the administration. This information has been carefully prepared so that it will be of value in helping students adjust to our school and to become an integral part of the school. The ultimate purpose of education is to help each student become an effective citizen in a democracy. The development and acceptance of the responsibilities and obligations of good citizenship will assist students as they participate in the world of tomorrow.

We encourage students to participate in activities offered at Preston Junior High School, thus broadening their experiences in preparation for high school. Their success will be directly proportional to their commitments and efforts. It is the policy of the Preston School District not to discriminate in any educational programs or activities or in employment practices. Federal Law prohibits discrimination on the basis of race, color, religion, sex, national origin, age or handicap in any educational programs or activities receiving federal financial assistance (Title VI and VII of the Civil Rights Act of 1964; Title IX of the Educational Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973).

Inquiries regarding compliance with this nondiscriminatory policy must be directed to Lance Harrison, Superintendent, 115 East 2nd South, Preston, Idaho 83263, (208) 852-0283, or to the Director of Office of Civil Rights, Department of Education, Washington, D.C.

Students and Parents- Please review the contents contained in the student handbook. It is located on the PJH school website for your convenience. Thanks for your support in making our school a better place.

PJH Student Handbook Changes '25-'26

Page #	Changes made
4	Mission and Vision Statements updated
10	Tardy Policy: use of built in half days for tardy make up
10	Skill Building Room: 4 referrals per month to 4 per semester
10	Removal from Class: changed receive failing grade to incomplete
11	Plagiarism and Cheating: Added (i.e. AI) to the end of "properly refer sources obtained from the internet."
11	Attendance: One week to make up work from absences changed to "all class assignments completed to the teachers' required learning level "
12	Attendance: Removed "students will participate in remote learning (RL) on the day they are absent."
12	Truancy/Sluffing: Added "for 10 minutes or more" to "out of their assigned area...during the school day"
12	Assault, Battery, and Fighting: added aggressive posturing to definition of assault/threat
16	False Fire Alarms and Building Threats: Added "or explosive devices and/or weapons" to the Second Infraction Due process procedure
16	Removed Explosive Devices description and due process procedure
18	1Classroom Guidelines: Added "so the teacher can check for understanding, provide feedback, and return the work to the student to revise and re-turn-in. This process will be followed until the student can demonstrate proficient understanding." To the assignments, projects and other written work expectations.
18	Computers and Technology Acceptable Use: Changed from "Students who have 1-to-1 technology" to "All students".
18	Computers and Technology Acceptable Use: Added "Student assigned computers are not allowed to go home with students at the end of the day. If a student needs to take a computer home, one may be checked out from the check-out lab and returned the following day."

19	Grading: Changes to Standards Based Grading system are extensive and can be viewed on the document.
21	Citizenship: Changes to Citizenship grading are extensive and can be viewed on the document.
22	Incentive Activities: Multiple changes made that can be viewed on the document.
24	Medication and Illness: Updated by Amy Jensen. Changes can be viewed on the document.
26	Cafeteria: Prices were updated to match Candy Longhurst's pricing changes
27	Removed Junior High Faculty due to it being found on the building's website
28	School Closure/Late Start: changed SwiftK-12 to PowerSchool due to change in Alert system being used.
28	School Closure/Late Start: Added the radio station numbers to the radio station names to more easily tune in for updates.
29	CAST (Career Academic Social Technology) removed due to termination of the program.
29	Eligibility and Participation in Extracurricular Activities: section removed due to not being necessary and redundant.
30	Office Resources: updated office hours from 4:45pm to 4:30 pm.
30	Removed Other Extra-curricular Activities due to redundancy
30	School Fees: Princes either updated or added. \$15 Laptop Protection – Optional \$8 P.E. Lock – Optional - Jr. High always has the combo for student help \$5 P.E. Bowling \$5 Spanish Culture \$5 Student ID card – Optional – gets students into various district games at a discount \$27 Yearbook – Optional
30	PRIDE (Home Room/Advisory): changed “stay with their PRIDE all year” to semester.
30	Removed Student Government Statement due to being deemed unnecessary.
32	Added Title I teacher-parent-student compact and Title IX statement.

PRESTON HIGH SCHOOL



STUDENT HANDBOOK

2025-26

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Section One: School Climate

Preston School District recognizes that the growth of a student, both academically and personally, reflects not only the educational programs and goals of the district but also the atmosphere in which the student attends school. To this extent possible this school district is committed to providing an educational setting where the students feel safe, are challenged to grow academically and personally, are treated with respect by the district personnel and other students and are disciplined fairly by district personnel (BP 512).

The following policies and procedures help to establish a positive learning environment.

Prohibition of Discrimination

It is the policy of Preston School District #201 not to discriminate based on race, color, creed, national origin, religion, age, disability, or sex in its educational programs or employment practices (BP 290/US Constitution).

Federal law prohibits discrimination based on race, color, religion, sex, national origin, age, or handicap in any educational programs or activities receiving federal financial assistance (Title VI and VII of the Civil Rights Act of 1964; Title IX of the Educational Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; American with Disabilities Act of 1990).

The goal of Preston School District is for all students to feel physically and emotionally safe while participating in any district sponsored program or activity. The use of a locker room facility or restroom is a private and personal matter and if, at any time, a student feels uncomfortable with using the prescribed facility they may request alternate arrangements and/or accommodations from the instructor/advisor or building administrator.

Due Process

All students are entitled to Due Process. Due Process is defined as a meeting to determine the facts surrounding a possible violation of school district policy and procedure. Due Process hearings take place at three levels:

- **Level 1A:** Student and Teacher
- **Level 1B:** Parent contact
- **Level 2:** Student and Administrator (may include parent)
- **Level 3:** Student, Parent(s)/Guardian(s), and School Administrator

As part of the due process, a behavioral contract may be developed. A behavioral contract is a written agreement between student and administrator designed to modify a student's behavior. As part of the due process, a student may be suspended, which is a denial of attendance at school for up to five days. The superintendent may suspend for up to 10 days. A conference may be held with an administrator, a counselor, the student and a parent(s)/guardian prior to the student returning to school (BP 533).

Building administration has the right to respond at any due process level on first infraction if deemed necessary due to the severity of the policy violation. In all discipline matters involving a student and an administrator, the administrator will use his/her professional judgement to administer the best possible discipline for the situation and the student. The administrator should be fair and consistent in handling each individual case.

Discipline may include detention, ISS, OSS, tutoring, service, etc...

Harassment/Intimidation and Bullying/Hazing

Harassment/Intimidation/Bullying/Hazing in any form is prohibited at Preston High School. Harassment includes conduct whether verbal, electronic text or pictures, written, graphic or physical relating to a student's race, nationality, ethnicity, disability, or sex. Bullying is defined as intentional, repeated acts, words, or other behavior such as name-calling, threatening and/or shunning, committed by one or more students against another. Bullying may be physical, verbal or emotional in nature. Any of the above-mentioned acts that are sufficiently severe or persistent enough to substantially interfere with a student's educational benefits, opportunities, or performance, and that occur on or immediately adjacent to school grounds, at any school-sponsored event, on school-provided transportation, and that has the effect of: 1) physically harming a student or damaging a student's property; 2) knowingly placing a student in reasonable fear of physical harm or damaging student's property; or 3) creating a hostile educational environment will be considered as harassment and/or bullying.

Hazing is any intentional knowing or reckless act occurring on or off the campus that can be deemed related to a school activity, by one person alone or acting with others that endangers the mental or physical health or safety of a student/district personnel for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in any organization whose members are students in the Preston School District (BP 506, 506.5, 543). Students who wish to report a situation need to contact an administrator, school counselor, or a faculty member. An investigation will be conducted. The following due process will occur if warranted.

First Infraction

- a. Behavioral Contract
- b. Due Process (level 2)
- c. Detention/In-school or Out-of-school suspension
- d. Possible due process (level 3)
- e. Referral to law enforcement

Second Infraction

- a. Due Process Hearing (level 3)
- b. Referral to superintendent for further action

Language and Freedom of Speech

Students are entitled to verbally express their personal opinions. Such verbal opinions shall not interfere with the freedom of other students to express themselves or with the teacher's classroom presentation. Language, verbal or symbolic speech, which is socially acceptable, will be spoken on the premises of Preston High School. The use of inappropriate language, verbal or symbolic speech, vulgarity, profanity, inflammatory statements, racist remarks, obscenities, pornographic material, or personal attack is not allowed and use of such will involve a referral to administration (BP 516).

First Infraction

- a. Parent Contact
- b. Due Process (level 2)

Second Infraction

- a. Due Process Hearing (level 3)
- b. Referral to school resource officer
- c. Behavior Contract

Third Infraction

- a. Due Process Hearing (level 3)
- b. Referral to superintendent for further action

Academic Integrity/Honesty and Plagiarism/Cheating

Preston High School places an emphasis on academic integrity and honesty in all endeavors. Academic integrity in all aspects is part of our focus. Students must carefully use the internet and properly reference sources used in their academic work. **Submitting another person's work as your own in any form without proper citation is plagiarism.**

Teachers are encouraged to create classroom policies to guide the use and reference of sources. It is the teacher's responsibility to inform students of these policies regarding plagiarism and cheating. The administration will support individual teachers' written classroom academic policies regarding plagiarism/cheating and academic honesty. Forged notes and fraudulent phone calls to the office will be considered a violation of this policy. These incidences will be dealt with under the disruptive behavior policy.

Willful Disobedience/Defiance/Disrespect/Insubordination

During the school day or at any school activity or function, students are expected to follow any reasonable request by a school employee, i.e. administration, faculty, and classified staff. A student not complying with reasonable requests will be considered in violation of this policy. This includes verbal or symbolic speech/defiance, failure to follow verbal instructions and/or requests, etc. The intent is to promote education and safety of all personnel of Preston High School.

First Infraction

- a. Due Process hearing (level 2)

- b. In-School suspension/detention
- c. Parent Notification

Second Infraction

- a. Due Process (Level 3)
- b. Out-of-School suspension
- c. Behavior Contract

Third Infraction

- a. Due Process Level 3 w/principal
- b. Possible referral to superintendent

Disruptive Behavior

Student behavior should not disrupt the classroom learning or teaching process (BP 540).

First Infraction

- a. Due Process hearing (level 1)
- b. Notification by teacher to student, parent, and assistant principal
- c. Three days lunch detention

Second Infraction

- a. Due Process hearing (level 3)
- b. Behavior Contract
- c. Five days lunch detention

Third Infraction

- a. Due Process hearing (level 3) with principal
- b. Removed from class, assigned a failing grade, and assigned to a holding class for the remainder of semester

Removal from Class/Holding Class

When a student receives a due process hearing at the level 3 for classroom behavior during the school year (or semester for a semester class), s/he may be removed from that class for the balance of the semester and placed in a holding class. A behavior contract will be developed. The student will receive a failing "F" grade in the class from which s/he was removed. Students will not be tardy or disruptive in their assigned holding class. A violation of holding class rules may result in a 1-day suspension, a revision of the behavior contract, and placement in another holding class. Further violations may be handled in a referral to the district level for additional discipline.

Trespassing/Loitering

Any person who comes onto district property and who disrupts the educational process, or whose presence is detrimental to the morale, health, safety, academic learning, or discipline of the students at any time, or who loiters, may be removed, and charged with trespassing. Such person(s) will be prosecuted to the full extent of the law (Board Policy 934).

Pertaining to students, only those enrolled at Preston High School and in good standing are to be on the school premises during school hours (7:30 am to 4:30 pm).

Students assigned to Release Time are not allowed on school property during that time. Those who violate or do not meet this expectation are subject to consequences related to trespassing.

Students who are not in assigned areas after the tardy bell rings and are without a hall pass will be considered loitering. High school students who are loitering while classes are in session will be subject to the following discipline:

First Infraction

- a. Due Process Hearing (level 2)
- b. Parents Contacted

Second Infraction

- a. Due Process Hearing (level 3)
- b. Behavioral Contract

Third Infraction

- a. Due Process hearing with Principal (level 3)
- b. Referral to superintendent for further action

The public is invited to special events at the school. During the school day, all school visitors must report immediately to the school's main office prior to visiting any classroom or attending an activity. Those trespassing will be asked to leave by school personnel or school resource officer and may be charged with trespassing.

Dress Code

PURPOSE & PHILOSOPHY

Preston District is committed to providing a safe, orderly, and positive environment conducive to teaching and learning. The Board recognizes that dress and grooming affect students' behavior. The Board seeks to emphasize the importance of school, parent, and student collaboration in encouraging students to come to school dressed appropriately to learn. The District believes that the student and their parent/guardian hold the primary responsibility in determining the students' personal apparel (including clothing, jewelry, bags, accessories, etc.) Schools are responsible for ensuring that student attire, jewelry, and personal items do not interfere with learning and does not contribute to a hostile, disruptive, disrespectful or intimidating environment for any student or staff.

POLICY

It is the policy of Preston School District to ensure students' dress and grooming at school comply with the standards outlined below. Violations of the policy will result in corrective action that will not exclude students from school and will not shame a student. While parents are primarily responsible for determining what is appropriate apparel for school, schools have the authority to address and correct violations that are detrimental to the educational process or create a hostile, disruptive, or intimidating environment for other students or staff.

DEFINITIONS

“Apparel” means a combination of all clothing, shoes, jewelry, bags, and accessories.

“Costumes” means any apparel worn to look like someone or something else other than the student.

“Substantial Disruption” means an interruption to the learning environment that is significant and/or impacts a significant number of students.

DRESS AND GROOMING GUIDING PRINCIPLES

Concerning student dress, school administrators will be guided by the following core values: Students should be able to dress and style their hair for school in a manner that expresses their individuality as long as it conforms with the dress policy.

Students have the right to be treated equitably.

Dress code enforcement will not create disparities, reinforce or increase the marginalization of any group, nor will it be more strictly enforced against students because of racial identity, ethnicity, gender identity, gender expression, gender nonconformity, sexual orientation, cultural or religious identity, household income, body size/type or body maturity.

DISTRICT STUDENT DRESS AND GROOMING MINIMUM STANDARDS

Students must wear:

- Tops that have fabric in front (covering the majority of chest and abdomen), on both sides (under the arms), and in the back (covering the upper and lower back) and over both shoulders.
- Bottoms that cover the buttocks when standing, sitting, and bending over.
- Students are required to wear footwear.

The following is prohibited at school and school activities:

- Clothing that intentionally shows private parts (nipples, breasts, genitals, buttocks) or undergarments. Clothing must cover private parts in opaque (not able to be seen through) material.
- Clothing or attire, jewelry, or personal items that display obscene, vulgar, or lewd words, messages, pictures, or are pornographic.
- Clothing or attire, jewelry, or personal items including attachments, or accessories that could be considered weapons, contain threats, or promote violent conduct such as unlawful use of weapons (ie, chains, dog collars with spikes, spurs).
- Clothing or attire, jewelry, or personal items that advertise or promote drugs, alcohol, tobacco, or drug paraphernalia.
- Clothing that covers the student’s face to the extent that the student is not identifiable.
- Clothing/headwear worn for a religious or medical purpose or when directed by health organizations is not subject to this prohibition.
- Sunglasses on the face or head when worn under a physician’s prescription are not subject to this prohibition.

- Clothing, jewelry, or personal items that demonstrate hate group association/affiliation and/or use hate speech targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation, or other protected groups.
- Any other grooming or dress that causes actual disruption or which creates a significant safety risk or is disrespectful of others' religious or cultural beliefs.
- Clothing, jewelry, or personal items that include gang symbols, monikers, insignias, or other gang identifiers.
- Any apparel or style of clothing that school officials, in light of the totality of the circumstances, and after consultation with law enforcement authorities, view denoting gang membership or affiliation
- Costumes or costume accessories, other than designated holidays as allowed by school administration.
- The wearing of hats, caps, and bandanas will be subject to the individual teacher and subject to classroom policies.

Athletic Uniform Dress Code

Preston School District may not prohibit a student from wearing bonafide religious clothing with the athletic uniform; or wearing clothing under, or with, but not substantially covering, the athletic uniform to, consistent with the student's religious or moral beliefs, cover or conceal parts of the student's body that are not covered or concealed by the athletic uniform.

ENFORCEMENT

Students not in compliance with dress standard policy shall be guaranteed due process.

School administrators are required to ensure that all staff are aware of and understand the guidelines of this policy.

Staff will use reasonable efforts to avoid addressing or shaming students for dress code violations in front of other students.

Staff shall not prohibit or remove students from class for wearing attire that may violate this policy except for extremely disruptive apparel.

Staff will report their concerns to an administrator by the end of that class.

Students shall not be suspended from school unless the attire creates a substantial disruption to the educational environment, poses a hazard to the health or safety of others, or factors into a student behavior rule violation such as malicious harassment or prohibition on harassment, intimidation, bullying, and insubordination.

Violations of this policy:

First Infraction

The referred students will be given a written warning.

Students may be asked/required to change clothing or appearance

Second Infraction

The student referred to a counselor

Students may be asked/required to change clothing or appearance

Third Infraction

Student referred to an administrator/counselor – parent contact

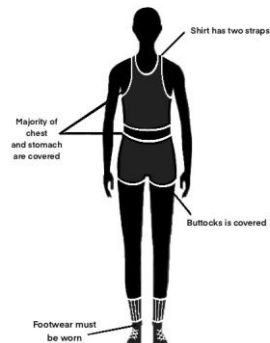
Students may be asked/required to change clothing or appearance

Fourth Infraction

Student referred to an administrator/counselor – behavior contract

Students may be asked/required to change clothing or appearance

Parent, student, and administrator meeting.



Displays of Affection

Students will not engage in inappropriate physical contact that detracts from the educational environment and learning processes. Staff/administration may use professional judgement in determining this. Depending on seriousness, administrator may move to any level of infraction as needed.

First Infraction

- a. Due Process Hearing (level 2) and warning

Second Infraction

- a. Due Process Hearing
- b. One day lunch detention

Third Infraction

- a. Due Process Hearing (level 3)/Parent Contact
- b. Three days lunch detention

**Continued violation of policy may result in reference to the willful disobedience policy.*

Section Two: School Safety

Assault/Battery/Fighting

The district prohibits students from committing acts of violence against other students, district personnel or other persons. Any assault or battery by a student on an employee of this district, another student, or other person, occurring on or near school grounds or at a school-sponsored

event will result in the student being disciplined (BP 550). School employees can touch students only to diffuse a volatile situation or restrict/stop a fight.

Definitions:

Assault: promoting, contributing to, or challenging a fight or fighting

Battery: willful use of force or violence

Fighting: physically hitting, shoving, pushing with motive of violence and/or injury

First Infraction

- a. Due Process hearing (level 2)
- b. Behavior contract
- c. Suspended from school for up to five (5) days
- d. Referral to law enforcement

Second Infraction

- a. Due Process hearing (level 3)
- b. Suspended from school for up to five (5) days
- c. Referral to law enforcement
- d. Referral to superintendent for further action

Illegal Drugs/Substances

Defined as any substance regulated by the Controlled Substance Act
(i.e. marijuana, meth, designer drugs, steroids, PCP, heroin, etc.)

The use (on school campus or at school-sponsored activities), sale, distribution (includes sale and/or providing to another while on school campus or at school-sponsored activities), or possession (carried by a student while on school campus or at school-sponsored activity) of illegal drugs or abuse of prescription drugs, alcohol, or related paraphernalia is illegal. Students under the influence of any intoxicating substance including, but not limited to, inhalants, over-the-counter medications, narcotics, dangerous drugs, controlled substances, tobacco, electronic cigarettes, or alcohol will be referred immediately to an administrator for disciplinary action. Smoking and possession of tobacco by students is prohibited (Board Policy 551).

Illegal Drugs and Alcohol

First and Subsequent Infractions

- a. Due Process Hearing (level 3)
- b. Suspended from school for up to 5 days
- c. Referral to law enforcement
- d. Referral to superintendent for further action

Tobacco

First Infraction

- a. Due Process Hearing (level 2)

- b. Tobacco cessation program
- c. Suspended from school for up to 5 days
- d. Referral to law enforcement

Second Infraction

- a. Due Process Hearing (level 3)
- b. Suspended from school for up to 5 days
- c. Referral to law enforcement/judicial process

Third Infraction

- a. Due Process Hearing (level 3)
- b. Suspended from school for up to 5 days/law enforcement referral
- c. Referral to Superintendent for further action

Weapons

This district has no tolerance for students who bring weapons or other objects/substances to school which present a threat to the health and safety of other students, staff members or visitors, or are a disruption to the educational process.

A dangerous weapon under United States Code, Section 930(g)(2) is defined as any weapon, devise, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of causing death or bodily injury.

Possession of implements manufactured, used, or intended for use as weapons, or facsimiles intended to intimidate, threaten, or result in causing harm, and/or use of these objects/substances at school or at any school-sponsored activity without prior permission of school officials, will result in formal suspension procedures and expulsion procedures. Students found in possession of these items may immediately be referred to appropriate law enforcement agencies and will be suspended from school until a thorough investigation is made (Board Policy 541, 550).

Toy weapons are not appropriate on school property or school events. These toys will be confiscated by school personnel.

A folding pocketknife with a blade length of less than 2.5 inches is not considered a weapon in Idaho. In accordance with Idaho law, students may legally carry a folding pocketknife with a blade length of less than 2.5 inches. However, to maintain a safe and distraction-free learning environment, **pocketknives must remain concealed and secured at all times while on school property.**

The following behaviors are strictly prohibited:

- Displaying a pocketknife during class or school hours
- Placing a pocketknife on desks, tables, or other visible areas
- Flipping, opening, or handling a pocketknife during class time
- Using a pocketknife in any way that could be perceived as intimidating, threatening, or disruptive to others

Any inappropriate display or use of a pocketknife—even if it meets the legal size limit—**may result in disciplinary action**, including confiscation of the item and possible referral to school administration.

Students are expected to exercise responsibility and good judgment. The presence of a legally allowed item does not excuse its misuse on campus.

- a. Due Process Hearing
- b. Suspension from school/referral to superintendent for further action
- c. All infractions will follow district and high school policy, along with state and federal law

Search and Seizure

School district officials have the right to search the student's personal belongings when it is in the interest of the overall welfare of other students, or it is necessary to preserve the good order and discipline of the school, and reasonable suspicion exists for such a search (*New Jersey v. T.L.O.*). Search of a student's person or possessions (backpack, purse, etc.) should be limited to situations in which there is reasonable suspicion that the student is secreting evidence of an illegal act, including but not limited to, possession of weapons, controlled substances, etc.

Lockers assigned to students are the property of the school district. The student will be responsible for the proper care of, and use of the locker assigned for his/her use. Lockers may not be used by a student for the storage of illegal or potentially harmful items. The school district may open/inspect lockers when there is reasonable suspicion that the lockers may contain items which may be a threat to safety and security. School administrators may seize and retain or turn over to law enforcement any contraband items or evidence found in a school locker.

Students can park on school premises as a matter of privilege, not of right. The school retains the authority to conduct routine patrols of school parking lots and inspection of the exteriors of automobiles on school property. The interiors of vehicles on school property may be inspected whenever an authorized school official has reasonable cause to believe that illegal materials are contained inside. Such patrols and inspections may be conducted without notice, without consent, and without a search warrant (Board Policy 542).

Gangs

All gang and gang activities, including but not limited to, wearing, possessing, using, distributing, displaying, or selling any clothing, jewelry, emblem, symbol, sign, gesture, codes, influencing others in a negative way, or other things which evidence membership or insinuation of such, or affiliation in any gang is prohibited in any public school in this district and at all school functions (Board Policy 517, 549).

First Infraction

- a. Due Process Hearing (level 2)
- b. Referral to law enforcement

Second Infraction

- a. Due Process Hearing (level 3)
- b. May be suspended for up to five (5) days
- c. Referral to superintendent and school board for further action

Stealing and Vandalism

Any student who steals, destroys, or defaces school property, or the property of another individual at a school site, copies keys or trespasses, will receive prompt and decisive disciplinary action, which may include but is not limited to suspension or expulsion. If circumstances warrant, the student may be referred to the local law enforcement agency.

The student and his/her parent/guardian(s) will be held for restitution to the full extent of the law for any damage to school district property or to individual property (Board Policy 548).

First Infraction

- a. Due Process Hearing (level 2)
- b. Full restitution
- c. May be suspended for up to five (5) days
- d. Referral to law enforcement

Second Infraction

- a. Due Process Hearing (level 3)
- b. May be suspended for up to five (5) days
- c. Referral to law enforcement
- d. Referral to superintendent for further action

Criminal Activity at School or School Activity

Whenever a student is involved in any activity that potentially violates a criminal code or an Idaho statute at school or at any school function, the student will be subject to the following.

- a. Due Process Hearing (level 3)
- b. Referral to law enforcement
- c. May be suspended for up to five (5) days
- d. Referral to superintendent for further action

Explosive Devices

Possession of devices that can destroy property or cause personal injury is prohibited. These may include fireworks, combustible materials, lighters, fire starters, etc.

- a. Due Process Hearing (level 3)
- b. Referral to law enforcement
- c. Suspension from school
- d. Referral to superintendent for further action

False Fire Alarms

Sounding the building fire alarm by anyone other than approved personnel without cause is prohibited and illegal.

First Infraction

- a. Due Process Hearing (level 2)
- b. Referral to law enforcement for violation of state fire code
- c. May be suspended for up to five (5) days

Second Infraction

- a. Due Process Hearing (level 3)
- b. Referral to law enforcement for violation of state fire code
- c. Referral to superintendent for further action

Skateboarding

Skateboards, rollerblades, soap shoes, scooters, or any other type of skating devices are prohibited from all school property at any time (Board Policy 934).

First Infraction – skating device confiscated and kept at office

Second Infraction – confiscation of skating device, meeting with assistant principal

Third Infraction – confiscation of skating device, reference to willful disobedience policy

Visiting Students

Anyone not currently enrolled at Preston High School (including visiting friends/family members) cannot attend classes without prior administration approval.

Section Three: School Procedures

ATTENDANCE POLICY

PHS Student Attendance for Success and Safety

Attendance matters. Student success is most likely to be achieved with good attendance. We will do all we can to make school engaging. Students increase their chances at both academic and social success by being here every period. When a student misses class, it is impossible to recreate the discussion or activities that happened in class. In the past, learning content to pass a test has been too much the focus in school. To be future-ready, we must build the capacities of creativity, collaboration, critical thinking, and communication by using that content in class to go beyond just information that might be on a test. When a student misses class, they create gaps in these capacities.

Attendance also matters for student safety. The safest place a student can be is in class. If a student misses class for any reason, it should be excused by a parent or guardian. When a student has an unexcused absence, we will work diligently to notify parents.

Therefore, for both student success and student safety, a student should NEVER miss school without their parent's knowledge, and we need parents to excuse their children when they know they are absent. We hope our whole community (students, parents, and teachers) can embrace the value of learning and knowing where students are throughout the school day.

To this purpose the Preston School Board has established an attendance policy to foster the academic success and personal growth of students. Students are required to be in attendance at least ninety percent (90%) of the time school is in session.

CONSEQUENCES FOR POOR ATTENDANCE

The biggest consequences of poor attendance are the learning gaps and safety issues that arise from missing class. But there are some other short-term consequences the school can enforce in situations where chronic unexcused attendance becomes a problem.

To be eligible for any extracurricular activity, club, team, or performing group: students cannot have more than 10 hours of accrued detention on the year or exceed 4 tardies in a single class.

To be eligible to participate in date dances, reward trips, other school-sponsored activities, students cannot have more than 20 hours of accrued detention time or exceed 8 tardies in a single class.

Detention is accrued in the following ways:

1 hour - for any unexcused absence.

15 minutes for every tardy

15 minutes for every non-excused release early.

Every Monday, an attendance check will be run and communicated to students and parents if the student is on the attendance list. The student will have until the following Monday to work off the detention time. If they have not worked off time, they will be ineligible until their total drops below required hours.

Detention time can be worked off in the following ways:

Working with the teacher where absences/tardies has occurred before or after school

Attending lunch detention

Attendance school on Tuesday and Wednesdays at 7:00am (*students may attend one time, but are required to make up time with teachers if ineligibility is recurring*).

Administrative directed activities

TRUANCIES

Students who receive a truancy will be considered ineligible for athletics and/or representation of Preston High School in competitions of any kind. Upon receiving a second truancy, students will be ineligible for field trips and dances. A third truancy will result in a referral to law enforcement. A truancy is defined as a confirmed unexcused absence (skipping class) and cannot be excused by a parent. Upon completing the required amount of attendance school, the student will regain eligibility.

Beyond being eligible to participate in school related functions, students will be held accountable for attendance in the following ways.

- If a pattern of excessive excused absences occurs, administration, parents, and students will meet to develop an attendance plan and contract.

- If students accrue a total of 25% absenteeism in any class for the semester (20 absences in a single class), an attendance council will be held that could include: teacher, administration, counselor, student, and/or parent. At the attendance council, the group will decide if the student should stay enrolled in the current class and be placed on a strict attendance contract, or if the student should be removed and placed in a credit recovery class for the remainder of the semester.

- Before a student reaches the 25% level, the parents and student will be contacted at will be contacted. This contact may be as a PowerSchool notification, email, phone call, or administrative meeting.

PRIOR APPROVAL FOR ANTICIPATED ABSENCES

If a student is planning to miss multiple days due to vacation, surgery, etc., a prior approval form should be filled out by the student and signed by the parent/guardian before the absences to help facilitate coordinating make-up with the teacher. Forms can be picked up in the Attendance Office. The student accepts the responsibility for getting materials/notes, for completing assignments and making arrangements for any testing prior to or upon return of absence as required by each teacher. Parents and students should realize that any extended absence may adversely affect grades due to missed labs, participation points, etc. If denied, the student will be advised in person and the parent will be notified. Even if an extended absence is pre-approved, it has the potential to hurt grades due to what the student will miss by not being in class.

EXCUSING ABSENCES

As mentioned, whenever a student is not at school, their parents/guardians should be aware and excuse the absences through the front office. Parents will need to identify the reason for their absence.

- After 8 school days an unexcused absence (A) will be inexcusable by a parent/guardian.

- Parents may call or email the Attendance Office to check a student out. We discourage parents from contacting a student directly via cell phone/text, because this will disrupt learning for other students.

- Leaving campus without parental permission and without going through the proper check-out procedure in the Attendance Office for any reason will be considered an Unexcused Absence (U).
 - When parents are writing a note, please include the date it is written, reason for the absence, and the parent signature. The fraudulent excusing of absences may result in loss of privileges for all involved.
 - Preston School District board policy considers a student habitually truant if attendance drops below 90% (8 absences per semester). If a parent excuses a student more than 8 times, they are in violation of State and board code and further absences may not be excused unless approved by administration.
- Parents requirements for attendance:
- Be aware of student attendance through PowerSchool APP.
 - Excuse students when they have a legitimate absence.
 - Don't excuse your student if student is not legitimately absent.

Absences appropriate for being excused include but are not limited to the following:

Sickness

Medical treatment and office visits

Funerals

Family Emergencies

Students are always responsible for making up any work, quizzes and/or tests missed during their absence. Students are responsible for arranging makeup work and due date for the work with their teachers.

Class Changes

Selection of classes is one of the most important responsibilities that a student has in order to allow him/her the best possible education at PHS. All students should register for primary and alternate courses of their choice during spring pre-registration. Students should consult with parents, counselors, and teachers during the registration process. If a student did not request a class in the spring, they may not be able to change into it later- students who have requested the class get priority.

Schedules will be available for pick-up during specific advertised dates prior to the beginning of the school year and again prior to the start of the second semester. Counselors will be available during those times to help students change their own schedules through the Class Choice program. Schedule changes will not be made which create significant imbalances between sections and which negatively impact the learning environment. Some adjustments in classes and student schedules may be necessary to improve the learning environment.

Students will have the opportunity to make changes to their own schedule each semester. This must be done before the first day of each semester. Specific deadlines will be posted.

If a student needs help making changes, they may visit with their counselor before school, after school, or during the lunch period. To the maximum extent possible, class time will not be used to make class changes.

Class changes after the deadline will only be allowed for valid reasons. Acceptable reasons for class changes may include the following:

- to satisfy graduation requirements
- to fill each student's schedule
- to ensure proper academic placement
- to avoid unnecessary repetition of the same course
- due to poor academic performance
- student did not meet the prerequisites for specified course as directed by administrators, counselors, and teachers

If a student is removed from a class for disciplinary reasons, the student will lose credit for the course and receive a failing grade (F) on the report card. Depending on the circumstances, the student may have an opportunity to do an online credit recovery course.

IDLA Course Enrollment Policy

Students are not permitted to enroll in IDLA courses that are offered in person by teachers at our high school. Exceptions to this policy require prior approval from the administration.

Additionally, students may only enroll in FLEX IDLA courses for the purpose of credit recovery or with administrative approval.

Electronic Devices

Use of any form of electronic device in a manner that detracts from the educational process of Preston High School is prohibited. Student use of electronic devices (including cell phones, mp4 players, tablets, electronic games, smart watches, etc.) during class is prohibited, unless assigned by a teacher as part of an educational objective or allowed and supervised by the teacher. Teachers have a designated location for all phones to be placed within their classroom. Teachers also have the right to confiscate any device that is disruptive to the classroom environment or used inappropriately in any way. If the administration sees a reoccurring issue for a student across multiple classrooms, infraction steps may be skipped to accommodate appropriate consequences.

Classroom Phone Procedure

All classrooms will be equipped with a phone holder. At the beginning of each class period, students are required and expected to place their phones in the designated holder. Phones must remain there for the duration of the class unless the teacher grants permission for academic or instructional use. Phone use during class is solely at the discretion of the teacher.

Failure to follow this procedure may result in disciplinary action in accordance with the school's electronic device policy.

First Infraction

- The teacher will confiscate the phone for the remainder of the class period.

Second Infraction

- The teacher will confiscate the phone for the remainder of the class period.
- The teacher will document in SWIS and contact parents.

Third Infraction

- The teacher will confiscate the phone for the remainder of the class period and bring it to administration.
- The administration will meet with student and contact parents.

Fourth Infraction

- The teacher will confiscate the phone for the remainder of the class period and bring it to administration.
- The administration will meet with the student and contact parents.
- The student may lose the opportunity to bring electronic devices on school grounds.

Individuals need to be cautious of the use of electronic devices that may impose on the privacy rights of other individuals; this includes but is not limited to, the taking of photographs to be posted on social media or making comments on social media. Use of social media that takes the form of social bullying will be dealt with under appropriate policies and in conjunction with law enforcement personnel.

Electronic recordings of any kind (audio, visual, or photography) are not allowed in bathrooms and locker rooms.

Dances

School dances will be held for the enjoyment of Preston School District students. It is expected formal wear be appropriate and follow the school's dress code.

Inappropriate dancing (i.e. moshing, slam dancing, etc.) is prohibited. Students who leave the dance without special permission will not be readmitted to the dance.

Dances will be limited to one per month and dances will end no later than 11:00 pm (or 11:30 if approved by administration). Facilities and any other arrangements must receive administrative approval before the dance is announced.

For the safety of students, admittance to dances is limited to Preston School District students only. Student identification will be required through an ID card or other school sources. An exception is made for Homecoming, Prom, and Girl's Choice. Students who wish to bring a date from another school to attend these dances must complete a guest pass form before the dance date. These may be obtained at the main office. Dates who are recent (1 year previous) PHS graduates must also be in good standing at PHS.

Franklin County students can attend Preston High dances with prior approval from the administration at both PHS and FCHS. Students will be in good standing with both schools to be eligible. Students are only eligible during their original graduation cohort years.

Homework

Homework may be assigned when it serves an educational objective that can best be accomplished by an out of class assignment or activity. In determining the amount of work assigned to students, each teacher must recognize the other obligations and time commitments the students have to their families and other organizations (Board Policy 628). Some assignments are long range in nature and require planned study time for completion. Planned study time eliminates the necessity of spending too much time on completing an assignment the day before it is due. Certain classes will require more independent study. Consult the current syllabus or with the teacher of a particular class to determine homework requirements.

If a student misses homework assignments due to an excused absence, the student is responsible to contact the teacher for the assignment(s) missed on the day the student returns to school. Students shall be allowed at least one day plus the number of days they were absent to complete the assignments. A student absent for extended periods may be given special consideration after meeting with individual teachers. Teachers will be in their classroom 30 minutes before and after school to assist students.

Grades

Parents have access through PowerSchool to check progress throughout the semester. Grades given are: "A", "B", "C", "D", and "F". "A" indicates exceptional work; "B" represents above average work; "C" indicates average work; "D" indicates below average work, and "F" indicates failing a course.

The grade given at the end of the semester is a cumulative grade for that semester and is recorded permanently on the transcript, and a report card is given out. Students receive one (1) credit for each class they complete each semester. Released Time credit is not given through Preston High School. Student progress reports may be sent any time between grading periods upon request of parents.

Student Records and Confidentiality

School staff, students, and parents/legal guardians have access to student records upon request and proper identification. All student records are confidential and safely secured. The school records secretary will record, update, maintain and store records and transcripts (Board Policy 680.5).

Lockers

Lockers are assigned to students at the beginning of the school year. Only the assigned locker should be used by the student. The lockers are school property, and the school administration reserves the right to search any locker if there is just cause. (Board Policy 542). When a student's locker is to be opened, two staff members will be present. Students are responsible for any damage to the locker. Physical education lockers are to be used and locked during PE classes to safeguard personal belongings. The school and school personnel are not responsible for personal belongings left in an unsecure location.

Evacuation Policy

The alarm for evacuation of buildings will be a continuous ringing of the fire alarm. Should the bell system be inoperative, the PA system will be used. The "all clear" signal will be three (3) long rings of the bell, and administrative direction to return to the classroom. When the alarm is sounded, the students and staff will:

- a. Exit the building using the appropriate route for the classroom. Routes are posted by the door of each classroom. Students should not take books, notebooks, etc. Teachers should take the grade/attendance book and emergency packet.
- b. Go directly to the assigned area for that classroom. Students should not stop at lockers or restrooms.
- c. Remain in the assigned area until the "all clear" signal is given. Students and staff members should return to their classrooms. (Board Policy 514).

Released Time

Students granted released time may not be in any of the high school buildings (Board Policy 678). Students may only receive one period of released time per semester and must not be credit deficient.

Field Trips

Students who attend any field trip must return permission slips for the field trip, signed by a parent/guardian before they will be allowed to participate. Alternate lesson plans must be available for those students not participating in the field trip (Board Policy 576).

Schedules

Schedules for the regular school day, along with assembly schedules, will be posted in each classroom. Schedules are also available for parents in the main office.

M-Th Schedule

8:00	1	9:00
9:05	2	10:05
10:10	3	11:10
11:15	4	12:15
12:15	L	12:45
12:50	5	1:50
1:55	6	2:55
3:00	7	4:00

Late Start Schedule

The district may choose to delay the start of school by two hours in case of bad weather or other emergencies. In this case, you will be notified through Alert Solutions of the late start. School will start at 10:00 am. Breakfast will not be served.

10:00	1	10:45
10:50	2	11:35
11:40	3	12:25
12:25	Lunch	12:55
1:00	4	1:45
1:50	5	2:30
2:35	6	3:15
3:20	7	4:00

Hall Passes

All students, when out of class, need a hall pass provided by the teacher. Students who are called to the office, attendance office, or counseling office will return to class with a signed slip. **A**

teacher may only allow 1 student with a hall pass out at a time. Teachers can require students to leave their cell phones in the classroom when using the hall pass.

Computers

Each student must sign a Technology Use and Internet Safety Policy before accessing school computers. Users of the technology system who are found to be in violation of the Technology Use and Internet Safety Policy which may include, but are not limited to, email, inappropriate web sites, vandalism, chat rooms, using someone else's account and password, or accessing a teacher's computer, will be referred to school district administration and/or law enforcement for disciplinary action. Students' access to, and use of, the school's technology system may be suspended (Board Policy 689).

Prescription Medicines

Medication Administration Guidelines (policy #561)

Students who require medication during the school day must coordinate with their doctor and the school nurse. A doctor's authorization form is available from the office and must be signed by the doctor, parents, and school nurse. A new authorization form is required at the beginning of each school year.

Parents must bring prescription medications to the school office in their original container, clearly labeled with the child's name and dosage instructions. A completed medication administration form must also be provided.

For safety reasons, **please do not send any medication to school with your child.**

Students who require inhalers, emergency epinephrine pens, diabetic medications, or supplies must have an emergency action plan. These plans are available from the district nurse and require signatures from the doctor, parent, and district nurse.

If a student needs assistance with over-the-counter medications, a medication administration form must be completed and signed by the parent and district nurse, including all necessary details.

Office staff responsible for administering medications will receive proper medication administration training. Our priority is to ensure safe, competent, accurate, and careful medication administration for all students.

Referral to Franklin County High School and Probationary Contracts

Preston High School has the right to refer a student to Franklin County High School throughout the school year. A student may be put on a Preston High School Student Academic Probationary Contract if the student is behind on credits or has excessive attendance issues. If the student breaks the Academic Probationary Contract, then they will lose their opportunity to attend Preston High School. This would result in the student having to choose FCHS or another institution.

Item Drop-Off Procedures

We as a school understand that occasionally a situation may arise where a student may forget something resulting in the need for it to be dropped off for the student to pick up. However, we will not interrupt the instructional day and have students miss valuable classroom instruction to pick up items. Therefore, the following procedures have been put in place:

- Only parents/guardians will be allowed to drop off necessary school items for their students.
- It is the parent/guardian's responsibility to notify the student that a drop-off was made. The school is not responsible for notifying a student of a drop-off.
- Items will be left in the front vestibule. A sticky note will need to be attached with the student's name on it.
- Items left are at the parent/guardian's discretion, and the school is not responsible for stolen items or items left at the end of the school day.
- Students will only be allowed to pick up delivered items during passing time and lunchtime.

Section Four: School Services

Cafeteria

Preston High School offers breakfast and lunch selections in the cafeteria. We encourage all students to eat lunch at school. The cost for a student breakfast is \$2.95, a student lunch is \$3.60, and an adult lunch is \$5.10.

Please keep in mind the following:

- a. Deposit all lunch waste in wastebaskets
- b. Return all trays and utensils to the dish-washing area.
- c. Leave the table and floor around your place in clean condition for others.
- d. Respect the rights of others and do not crowd in line.

Guidance

The purpose of the guidance services is to help students in their educational, professional technical, social, and personal development. The counselors are available to students and parents from 7:30 a.m. to 4:30 p.m. They may assist students:

- a. in recommending materials that the student may use to improve study habits
- b. in planning his/her school program
- c. in making realistic curriculum selections and suitable plans for the future
- d. in offering aid in solving personal and school-related problems
- e. in making decision pertaining to post-high school plans

Parent Contact

Teachers and administrators will notify parents of a student's attendance, tardies, classroom performance, and discipline concerns. Parent notification may include letters, telephone calls,

PowerSchool notifications, email, text, and/or parent conferences. Parents are welcome to contact teachers, counselors, and administrators to discuss student progress or concerns.

School Office Telephone Numbers

High School Office	852-0280	Pioneer	852-2050
District/Superintendent	852-0283	Junior High	852-0751
Oakwood	852-2233	Franklin County High School	852-2272

PHS Administration

Clint Peery, Principal
Jaclyn Heward, Assistant Principal
Brent Knapp, Athletic Director
Carrie Sanders, Counselor
Abby Slade, Counselor
Patriece Moffit, Office Manager/Bookkeeper
Amy Rau, Attendance Secretary

Preston School District #201 Board of Trustees and Administration

School Board

Dax Keller
Susan Yardley
Geniel Lyons
Launa Moser
Chris Jones

District Office Administration

Gary Thomas, Superintendent
Shelby McKenna, Business Manager
Lori Heusser, Administrative Assistant
Brady Gardner, Director of Special Services, Activities Director
Tamara Harris, HR Manager

Parking

Due to limited parking facilities, students are encouraged to use free school transportation. Student vehicles may only be parked in the parking lot south of the high school, selected space in the Craner building or on public streets. Parking in the areas behind the old and new high school gyms and the cafeteria is reserved for faculty. Vehicles driven or parked in the bus-loading zone, reserved parking spaces, on public or school sidewalks, in private driveways, or on the practice field will be ticketed by the police.

Student vehicles parked in faculty spaces 6:00 AM - 4:30 PM, in a non-marked parking area, or in a manner detrimental to normal traffic flow will be given 5 hours of detention for each occurrence and/or prohibited from further parking in school parking lot for a designated length of time. If students habitually park in areas designated for other purposes, their vehicles will be removed at the owners' expense.

Students can park on school premises as a matter of privilege, not a right. The school retains the authority to conduct routine patrols of school parking lots and inspections of the exteriors of automobiles on school property. The interiors of vehicles on school property may be inspected whenever an authorized school official has reasonable cause to believe that illegal materials are contained inside. Such patrols and inspections may be conducted without notice, without consent, and without a search warrant (Board Policy 542)

Self-Disclosure

Students seeking help for drug or alcohol use may refer themselves to a counselor without fear of discipline measures. If the student continues to use any illegal drugs and is in possession or under the influence at school or at school activities, the student will be referred for disciplinary measures.

Wellness Policy

Preston School District #201 has completed a staff guide for wellness practices and healthy lifestyle choices (School Board Policy 359). The district's goal is that students and staff members possess the knowledge and skills necessary to make nutritious food and healthy lifestyle choices. In addition, all school staff are encouraged to model healthy behavior as a valuable part of daily life. School leaders shall prepare, adopt, and implement a comprehensive plan to encourage healthy lifestyles and activities that include:

- a. A food service program that employs well-prepared staff who efficiently serve appealing choices of nutritious foods daily;
- b. Pleasant eating areas for students and staff with adequate time for unhurried eating;
- c. An overall school environment that encourages staff and students to make healthy choices;
- d. Courses that model and promote healthy lifestyles;
- e. Opportunities and encouragement for staff to model healthy eating habits;
- f. Strategies to involve family members and community in program development and implementation.

Health Services

We want to ensure that your child's health and well-being are a top priority while they are at school. As part of our commitment to providing a safe and supportive environment, we offer a range of health services to all students. These services include both preventive care and emergency assistance.

1. Preventive Health and Wellness Services:

Vision and Hearing Screening: Regular screenings are conducted to identify any potential vision or hearing issues early on.

General First Aid: Our trained staff can administer basic first aid for minor injuries and illnesses.

Lice Checks: Periodic checks are performed to detect and manage head lice infestations.

Temperature Checks: We monitor students' temperatures when needed.

2. Medication Administration:

If your child requires medication during school hours, our staff can administer it according to the prescribed instructions. Please contact the school to get further directions.

3. Emergency Care:

In case of accidents or sudden health emergencies, our school team is prepared to provide immediate assistance.

We have protocols in place for handling emergencies and contacting parents or guardians promptly.

4. Chronic Disease Management:

For students with chronic health conditions (e.g., asthma, diabetes, allergies), our school team works closely with families to manage their conditions effectively.

We encourage open communication with parents to ensure a comprehensive understanding of each student's health needs.

5. Parental Rights and Access to Records:

Parental Consent: While we opt-out method of parental consent for health and wellness services, this does not waive your right to access your child's educational and associated health records.

Notification: You will be informed about any health monitoring or status updates related to your child.

Please feel free to reach out to our school administrator if you have any questions or need further information. We appreciate your partnership in keeping our students healthy and ready to learn.

Title IX

Title IX states, "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance." Preston School District prohibits discrimination based on sex, including discrimination in the form of sexual harassment and discrimination based on sexual orientation or gender identity, against any individual participating in any education program or activity of the district. This prohibition on discrimination applies to students, employees, and applicants for employment. Reports of sex discrimination or sexual harassment should be made to the Title IX Coordinator or the Superintendent for the investigation and resolution of such complaints. Brady Garner, Assistant Superintendent, is the Preston School District #201 Coordinator for Title IX Educational Amendment of 1972.

Inquiries regarding compliance with this nondiscriminatory policy may be directed to:

Brady Garner, Title IX Coordinator 525 South 4th East Preston, Idaho 83263 208-852-2233
brady.garner@psd201.org

Gary Thomas, Superintendent 105 East 2nd South Preston, Idaho 83263 208-852-0283
lance.harrison@psd201.org

Dir. of Office for Civil Rights Department of Education Washington, D.C

SCHOOL – PARENT – STUDENT COMPACT

The school understands the importance of the school experience to every student and their role as educators and models. Therefore, the school agrees to carry out the following responsibilities to the best of their ability:

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served to meet the school's challenging academic standards.
- Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum:
 - Parent-teacher conferences, bi-annually, during which this compact shall be discussed as the compact relates to the individual child's achievement.
 - Frequent reports to parents on their children's progress.
- Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities.
- Ensuring regular two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand.
- Treat each child with dignity and respect.
- Strive to address the individual needs of the student.
- Acknowledge that parents are vital to the success of child and school.
- Provide a safe, positive and healthy learning environment.
- Assure every student access to quality learning experiences.
- Assure that the school staff communicates clear expectations for performance to both students and parents.

The parent understands that participation in his/her student's education will help his/her achievement and attitude. Therefore, the parent will continue to carry out the following responsibilities to the best of his/her ability:

- Supporting their child's learning.
- Participating, as appropriate, in decisions relating to the education of their child.

FEDERAL MCKINNEY-VENTO HOMELESS ASSISTANCE ACT

Children who lack fixed, regular, and adequate housing have certain educational rights. Visit with the elementary principal or contact the Preston School District Homeless Education Liaison at 208-852-0283 to find out more.

TITLE I

Title I Program and assistance is offered to all students as needed. Title I services help students be successful in school and demonstrate proficient or advanced levels of achievement. The school recognizes that in order for students to demonstrate academic success, the school needs to advocate for the involvement of parents and families in their children's education. The school desires to foster relationships between home, school, and the community which will enhance the education of students. Jointly we will review and update a parent involvement policy and parent compact, which outlines how the school staff, parents, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve high standards. The compact will provide a space for all parties to sign and date the document. Parents are invited to attend the annual Title I meeting held in the early fall to learn more about the program and services as well as share suggestions to make the school a better place. Other formal school meetings will be held in which parents can contribute ideas to make the school a better place.

Parents are also welcome to contact school administration at any time to offer suggestions and insights. We believe that family involvement fosters positive attitudes, promotes good behavior, and encourages student achievement. As a result of this partnership, we feel the educational success of our students will be increased.

Additionally, parents of a student attending a school receiving federal program funds may request the professional qualifications (college major, degree and license) of their child's classroom teacher. If that information is desired, parents should contact the school office to obtain it.

IEP/504 Services

Special education and related services will be provided for students with learning and educational difficulties determined eligible for an Individual Education Plan (IEP) or 504 plan. See your special

education case manager, counselor, or the district special services director regarding any question you have with your specific plan.

Through the IEP process, adapted courses or alternate courses are available to special education students who require modification of their course work, as determined by the student's IEP Team. For further clarification please contact your student's case manager or the district special services director.

Inquiries regarding 504/IEP may be directed to:

Brady Garner, 525 South 4th East Preston, Idaho 83263 208-852-2233 brady.garner@psd201.org

FERPA

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when they reach 18 or attend a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- a. School officials with legitimate educational interest;
- b. Other schools to which a student is transferring;
- c. Specified officials for audit or evaluation purposes;
- d. Appropriate parties in connection with financial aid to a student;
- e. Organizations conducting certain studies for or on behalf of the school;
- f. Accrediting organizations;
- g. To comply with a judicial order or lawfully issued subpoena;
- h. Appropriate officials in cases of health and safety emergencies; and
- i. State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, “directory” information such as a student’s name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

Section Five: School Activities

Clubs and Sports

PHS offers a wide range of clubs and activities. Examples include FCCLA, FFA, Key Club, BPA, NHS, Choir, Pep Band, and Pep Club. A more detailed description of the clubs, their goals, and their advisors are available through the Executive Council.

Sports are offered to students at PHS. Fall sports include cross country, golf, boys and girls soccer, football, and volleyball. Winter sports include boys and girls basketball and wrestling. Spring sports include baseball, softball, and track. Those interested in joining a team must meet eligibility requirements which are outlined in Section Five F.

Students are encouraged to participate in a variety of clubs and activities which will enhance their overall educational experience.

Activity Cards

The purchase of an activity card at the cost of \$37.50 will admit students to all home athletic competitions with the exception of tournament games. Replacement cost for a lost card is \$5 for first semester and \$3 for second semester. The card is not transferable, and if a student gives his/her card to another student for use, the card will be confiscated and destroyed.

Athletic Fees

Due to increased travel costs, length of travel for the PHS sporting teams, and increased program costs, the Preston School District increased their athletic fees. The administration and school board studied other school’s activity fees, examined projected revenue and expenditures, and developed the following athletic fees:

All students involved in athletic events will be assessed for the following fees: \$100 per sport with a \$250 cap per athlete.

Assemblies

Assemblies must be cleared by the administration and will be held in the gym or auditorium and are under the direction of the Executive Council, the Counselors, or the Cheerleaders. The number of assemblies will be determined by student attendance and respect shown to those

conducting the assembly. Please show proper respect and enthusiasm at the appropriate times.

All school policies will apply during assemblies. Also, assemblies are part of the instructional day; therefore, attendance is required. If a student misses an assembly, s/he will be assessed an absence in the class the assembly is held within. Should a student become disruptive as to interfere with other students, he/she will be removed from the assembly and referred to an administrator.

Student Insurance

The school district does not provide medical insurance to automatically pay for medical expenses when students are injured at school. This is the responsibility of the parents or legal guardians. Student insurance is available at a nominal cost and is optional. When a student insured under this plan is injured, he/she will be given a claim form from the principal's office. This form must be completed by parents and presented to the doctor or hospital.

The district will not allow student athletes to participate in any interscholastic athletic program without insurance coverage and the written permission of parent/guardian. Before engaging in practice sessions or athletic events, the following must occur:

- a. Each student must provide written proof of health insurance.
- b. The parent/guardian must give permission for the student athlete to participate in the program.
- c. The parent must sign a release of liability for the student to participate.

This district does not assume any financial responsibility for medical or hospital expenses incurred because of athletic injuries. Athletes participate at their own risk (Board Policy 573).

Eligibility and Participation in Interscholastic and Extracurricular Activities

All students at Preston High School are encouraged to participate in some extracurricular activities. All students will be able to find an area of interest whether that is a sport or a club and will be able to make a contribution and develop their talents. This district will follow all current and subsequent eligibility requirements as set forth by the Idaho High School Activities Association (Board Policy 572).

According to the Idaho High School Activities Association (IDHSAA) for a student to be academically eligible to participate in high school sports or activities, a student must:

- a. Be enrolled full-time and have received passing grades and earn credits in at least six (6) full credit subjects, or the equivalency, in the previous semester/trimester or grading period for which credit is earned.
- b. An approved course is one that is taken for credit toward graduation. Released Time does not count as a class.

- c. If a student receives a “No Credit” or “NC”, the student has not received credit and the NC will be considered a failing grade.
- d. If a student does not meet these requirements, he/she automatically will sit out the entire semester.

Preston High School Eligibility Standards:

- a. Students who represent Preston High School must have a minimum 2.0 grade point average and no F's. They also need to conform to the attendance guidelines. This applies to athletics, clubs, CTSO's, music, and school plays.
- b. Students may not miss instructional time if they are failing a class. This includes classes such as Art, Band, FCCLA, Orchestra, Vocal Music etc.
- c. All competitors and performers are required to attend school all day on the day of the game/performance, or he/she will not be allowed to participate in the event. To miss any school or class periods on the day of a game or event, the athlete must clear through the Activities Director/Administration his/her absence before missing school.
- d. To be eligible for athletics and extracurricular activities at Preston High School a student must meet the eligibility standards as set by the IHSAA as previously outlined
- e. Eligibility is based on weekly grade checks conducted by the coaches/advisor of each activity assisted by the Athletic Director and the Athletic Secretary
- f. When a student raises his/her grades to the standards set by the PHS Athletic Department they will be eligible to play in games.
- g. Students who are not eligible at the end of a semester, or end the school year ineligible; meaning, their semester GPA is less than a 2.0 or they have any F's, the student will not be eligible to participate the first month of the new semester (as of January 2025).
- i. Students who end a semester or the school year with a GPA below 2.0 and at least one F are ineligible to compete in the following semester (as of January 2025).
- h. Coaches and advisors are responsible for confirming the eligibility of athletes before they participate in an extra-curricular activity. They are responsible for letting the students know if they are ineligible and cannot participate.
- i. The Athletic Supervisor and Athletic Secretary will monitor and provide information regarding grades to the coach or advisor
- j. With Activities Director approval, the coach, if he/she deems it necessary, can develop contract with the student athlete at any time during the season for the purpose of eligibility or athletic code of conduct violations
- k. It is understood that the head coach/advisor of the sport or activity may establish higher standards for which the student athlete is accountable, if these standards are not in violation of the standards already established by the athletic department.
- l. With the coach or advisor's approval, a student may practice with the team while working on their grades. A student may not travel with, dress for, or participate in any school sponsored extracurricular activity during the period of ineligibility

Eligibility checks at the beginning of each semester will be conducted by the coaches and will begin on the third week of the new semester. If grade check day falls on a game day, a 1-day

variance will be given to get the grade up. In other words, the athlete would have until the next day to get it raised.

CONSEQUENCE OF PLAYING WHILE INELIGIBLE

It is the coach's responsibility to ensure that all student-athletes are aware of their eligibility status. Students who are ineligible due to attendance or academics are not permitted to participate. Athletes that fail to sit out while ineligible will result in an automatic one-game suspension for the student and coach.

****See athletic handbook for further information on athletic code of conduct and drug testing policies.**

Early Graduation

Students who wish to apply for early graduation must do so in the spring of their Junior year (Board Policy 616). Students must complete seven (7) semesters in order to be eligible for early graduation. They need to have a cumulative GPA of at least a 2.5 and no F's in the 7th semester. An application needs to include:

- a. Plan to complete credits, outlining how and where credits will be obtained
- b. Letter from student outline future plans and reason for early graduation
- c. Letter from parent support student's decision

Senior Project must be completed the first semester. If credits are not earned by January of their senior year, early graduation will not be granted. Students may return to participate in graduation activities in May of their senior year

Graduation

Preston High Graduation will be for students who complete all the required credits and requirements and have Preston High as the student's parent school (enrolled in a minimum of four PHS classes) for at least the final semester of the student's senior year. If a student is not receiving a Preston High School diploma, they cannot participate in the graduation ceremony.

****Preston High School will comply with state and school board policies. If state or board policy changes are made during the school term, handbook policies will be updated to comply.**

Proposed Changes in PHS Handbook 25-26

Under Weapons:

A folding pocketknife with a blade length of 2.5 inches or less is not considered a weapon in Idaho. In accordance with Idaho law, students may legally carry a folding pocketknife with a blade length of **less than 2.5 inches**. However, to maintain a safe and distraction-free learning environment, **pocketknives must remain concealed and secured at all times while on school property.**

The following behaviors are strictly prohibited:

- Displaying a pocketknife during class or school hours
- Placing a pocketknife on desks, tables, or other visible areas
- Flipping, opening, or handling a pocketknife during class time
- Using a pocketknife in any way that could be perceived as intimidating, threatening, or disruptive to others

Any inappropriate display or use of a pocketknife—even if it meets the legal size limit—**may result in disciplinary action**, including confiscation of the item and possible referral to school administration.

Students are expected to exercise responsibility and good judgment. The presence of a legally allowed item does not excuse its misuse on campus.

Under Class Changes:

Students are not permitted to enroll in IDLA courses that are offered in person by teachers at our high school. Exceptions to this policy require prior approval from the administration.

Additionally, students may only enroll in FLEX IDLA courses for the purpose of credit recovery or with administrative approval.

Under Electronic Devices:

Classroom Phone Procedure

All classrooms will be equipped with a phone holder. At the beginning of each class period, students are required and expected to place their phones in the designated holder. Phones must remain there for the duration of the class unless the teacher grants permission for academic or instructional use. Phone use during class is solely at the discretion of the teacher. Failure to follow this procedure may result in disciplinary action in accordance with the school's electronic device policy.

TITLE I [PHS is now a Title I school, so providing info about Title I and Parent Involvement in the program]

Title I Program and assistance is offered to all students as needed. Title I services help students be successful in school and demonstrate proficient or advanced levels of achievement. The school recognizes that in order for students to demonstrate academic success, the school needs to advocate for the involvement of parents and families in their children's education.

The school desires to foster relationships between home, school, and the community which will enhance the education of students. Jointly we will review and update a parent involvement policy and parent compact, which outlines how the school staff, parents, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve high standards. The compact will provide a space for all parties to sign and date the document. Parents are invited to attend the annual Title I meeting held in the early fall to learn more about the program and services as well as share suggestions to make the school a better place. Other formal school meetings will be held in which parents can contribute ideas to make the school a better place.

Parents are also welcome to contact school administration at any time to offer suggestions and insights. We believe that family involvement fosters positive attitudes, promotes good behavior, and encourages student achievement. As a result of this partnership, we feel the educational success of our students will be increased.

Additionally, parents of a student attending a school receiving federal program funds may request the professional qualifications (college major, degree and license) of their child's classroom teacher. If that information is desired, parents should contact the school office to obtain it.

SCHOOL – PARENT – STUDENT COMPACT

The school understands the importance of the school experience to every student and their role as educators and models. Therefore, the school agrees to carry out the following responsibilities to the best of their ability:

- 1) Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served to meet the school's challenging academic standards.
- 2) Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum:
 - Parent-teacher conferences, bi-annually, during which this compact shall be discussed as the compact relates to the individual child's achievement.
 - Frequent reports to parents on their children's progress.
 - Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities.
 - Ensuring regular two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand.
 - Treat each child with dignity and respect.
 - Strive to address the individual needs of the student.
 - Acknowledge that parents are vital to the success of child and school.
 - Provide a safe, positive and healthy learning environment.
 - Assure every student access to quality learning experiences.
 - Assure that the school staff communicates clear expectations for performance to both students and parents.

The parent understands that participation in his/her student's education will help his/her achievement and attitude. Therefore, the parent will continue to carry out the following responsibilities to the best of his/her ability:

- Supporting their child's learning.
- Participating, as appropriate, in decisions relating to the education of their child.

MEDICATIONS (Preston School District Policy #561) [Added this new section]

Medication Administration Guidelines

- Students who require medication during the school day must coordinate with their doctor and the school nurse. A doctor's authorization form is available from the office and must be signed by the doctor, parents, and school nurse. A new authorization form is required at the beginning of each school year.
- Parents must bring prescription medications to the school office in their original container, clearly labeled with the child's name and dosage instructions. A completed medication administration form must also be provided.
- For safety reasons, please do not send any medication to school with your child.
- Students who require inhalers, emergency epinephrine pens, diabetic medications, or supplies must have an emergency action plan. These plans are available from the district nurse and require signatures from the doctor, parent, and district nurse.
- If a student needs assistance with over-the-counter medications, a medication administration form must be completed and signed by the parent and district nurse, including all necessary details.
- Office staff responsible for administering medications will receive proper medication administration training. Our priority is to ensure safe, competent, accurate, and careful medication administration for all students.

FEDERAL MCKINNEY-VENTO HOMELESS ASSISTANCE ACT [Added]

Children who lack fixed, regular, and adequate housing have certain educational rights. Visit with the elementary principal or contact the Preston School District Homeless Education Liaison at 208-852-0283 to find out more.

Dear Parents, Guardians, and Students of Preston School District #201,

On behalf of the Preston School Board, the District Superintendent, and the staff at Franklin County High School, we are pleased to welcome you to a new school year. We are excited to support your student's academic journey and look forward to a productive and meaningful year.

Following careful evaluation of student needs and current educational research, we have adopted a *block scheduling* model at Franklin County High School. In this model, students engage in one subject at a time over an intensive three-week period. This structure promotes deeper learning, greater subject mastery, and reduces student stress by limiting the number of concurrent classes.

Block scheduling supports innovative, student-centered instruction. Teachers are able to implement evidence-based teaching strategies, allowing for more personalized and engaging lessons. This approach aligns with Idaho content standards and supports our district's commitment to academic excellence. Research continues to demonstrate that focused instructional time leads to improved student comprehension and increased engagement (Hodges et al., 2020).

Increased teacher-student interaction is another advantage of this model. With fewer transitions and more instructional time, teachers can better build rapport, offer timely feedback, and adapt instruction to meet individual needs—key components shown to improve learning outcomes and student satisfaction (Freeman et al., 2021).

Students, you are the reason we are here. Our staff is dedicated to fostering a positive, supportive learning environment where you can succeed and reach your goals. We encourage you to fully engage in your learning and take advantage of the opportunities this model provides.

Parents and guardians, your partnership is critical to student success. We welcome your involvement and invite you to connect with our staff at any time. By working together—students, families, educators, and the community—we can ensure the highest quality education for every student.

Thank you,

Thomas Schmidt
FCHS Principal

References

Freeman, J., Simonsen, B., & Sugai, G. (2021). *Effective educational practices for at-risk students: Strategies for engagement and achievement*. *Journal of Positive Behavior Interventions*, 23(2), 89–102. <https://doi.org/10.1177/1098300720955209>

Hodges, C., Moore, S., Lockee, B., Trust, T., & Bond, A. (2020). *The difference between emergency remote teaching and online learning*. *Educause Review*. <https://er.educause.edu/articles/2020/3/the-difference-between-emergency-remote-teaching-and-online-learning>

FRANKLIN COUNTY HIGH SCHOOL FACULTY

Thomas Schmidt - Principal

Todd Coburn - Algebra, Geometry, Computer Applications

Kyle Jordan - American Government, U.S. History, World History, Economics/Financial Literacy, Health, Geography

Howard Nelson - Physical Science, Biology, Ecology,
Chemistry, Earth Science Social Studies

Brandon Ormond - English, Health

TBD- Special Education

Marie Russom - Secretary

FRANKLIN COUNTY HIGH SCHOOL VISSION/MISSION STATEMENT

Franklin County High School will foster an environment to nurture individuals academically, socially, and emotionally so that they are equipped to tackle academic challenges and become productive members of society in life after high school.

FRANKLIN COUNTY HIGH SCHOOL BELIEF STATEMENTS

The faculty of Franklin County High School affirms the following belief statements about student learning and learning opportunities:

We believe Franklin County High School provides a safe learning environment that creates opportunities for academic success.

We believe in maintaining classrooms based on positive behavior intervention services that foster learning.

We believe in providing a structured educational environment that promotes self-worth, accountability, educational success, and productive members of society.

We believe there must be informative communication and respect between faculty, parents, students, and community partnerships.

We believe our base curriculum should be aligned with state standards.

We believe in maintaining a licensed, competent staff that displays professional behavior to facilitate student success.

We believe in incorporating the use of current technology in our curriculum, maintaining equipment, and obtaining up-to-date technological equipment.

We believe in developing student understanding and acceptance of the principles and values necessary to become a productive member of society.

FRANKLIN COUNTY HIGH SCHOOL EXIT OUTCOMES

It is our goal that Franklin County High School students will possess the following exit outcomes upon graduation from our school:

Demonstrate responsible attitudes for themselves and toward others.

Demonstrate pride in their education and themselves.

Demonstrate critical thinking skills combined with the ability to apply practical learning skills.

Demonstrate the ability to make choices conducive to achieving their goals.

Demonstrate the ability to accept and respect the rights, beliefs, and ideas of others.

Demonstrate the academic ability to pursue post-secondary education.

ENROLLMENT REQUIREMENTS

Perspective students must be freshman age and under 21 to be considered for enrollment. Each student must fill out a “**Request for Enrollment**” application and meet the following eligibility requirements pertaining to alternative schools (Section 33-1002: 33-1002C; 33-1002F, Idaho Code). **Along with an application, students must bring withdrawal papers from their previous school, a copy of their current transcript, birth certificate, immunization record, attendance record, discipline record, legal guardianship papers (if not living with parents), and a referral form.** After a review and approval of the application by the principal, a meeting will be held with the student and a parent to go over school rules and expectations. Former Franklin County High School students, who have been dropped twice during a school year, must meet with the principal to request re-enrollment.

The Applicant must meet three (3) of the following:

- Repeated at least one grade.
- Absenteeism greater than 10% in the proceeding semester.
- Overall GPA less than 1.5.
- Has failed one or more academic subjects in the last year.
- Behind two (2) or more semester credits per year behind the rate to graduate.
- Is below proficient, based on local criteria or standardized test, or both.
- Has attended three or more schools in the previous two years.

OR

The Applicant must meet one (1) of the following:

- Substance abuse behavior. (must be documented)
- Pregnant or a parent.
- Emancipated student - 18 years of age not living with parent/guardian
(This status must be confirmed by the principal prior to enrollment)
- Previous or current dropout.
- Has serious personal, emotional, or medical issues(s).
- Court or agency referral.
- Demonstrated behavior that is detrimental to their academic progress.

Students will be admitted on probationary status with conditions for remaining at the school determined by the administration.

FRANKLIN COUNTY HIGH SCHOOL WAITING LIST

A student may be placed on the school waiting list due to an excess of student enrollment, disciplinary action, or other related circumstances. A parent/guardian will be notified when a student has this status. Students on the waiting list will be accepted based on the approved set of criteria.

NOTICE OF NON-DISCRIMINATION POLICY STATEMENT

The Preston School District and Franklin County High School do not discriminate on the basis of race, color, religion, national origin, sex, ancestry, disability, age, or any other characteristic protected by law, in its programs and activities. Further, in accordance with federal law, the district provides equal access to its facilities to the Scouts and other designated youth groups. The superintendent has been designated to handle inquiries regarding the non-discrimination policies.

CREDIT REQUIREMENTS

Franklin County High School offers courses necessary to meet the graduation requirements of Preston School District #201 and the State of Idaho. At present, a student needs forty-seven (47) credits, passes a state standardized test or be approved by the school board for the Alternate Route, and a senior project to graduate. With approval from the principal a student may take correspondence courses to help meet graduation requirements.

A student transferring to Franklin County High School from another school will only receive credit for courses that apply to our district requirements. All necessary forms and papers must accompany a "Request for Enrollment" application. Failure for not having all of these forms will result in denial of enrollment, delay of enrollment, and/or possible placement on the school's waiting list.

Home school, charter school, and unaccredited school credits are accepted only on approval from the superintendent.

Curriculum

- Franklin County High School offers varied classes during the school year. Only four classes are taught in each block, and some are only available once or twice during the school year.
- All teachers will incorporate reading, writing, math, and spelling into each course curriculum.
- The following courses are available at Franklin County High School: U.S. History A & B, American Government A & B, World History, Geography, Economics/Financial Literacy, Chemistry, Health, Physical Science, Biology, Ecology, Earth Science, English, Algebra A & B, Geometry A & B, Computer Applications, Work Study, Study Skills and Speech.
- As part of our curriculum, a student will spend forty-five (45) minutes of class time reading a book (study skills). For every four blocks of reading (study skills), a student shall receive one (1) elective credit.

Credit requirements

- A state minimum of classroom instruction, per course, is required to receive one (1) credit.
- A student must earn 70% or better, per course, to receive one (1) credit. A student shall receive “no credit” if he/she does not earn 70% or better for a course.
- Summer school classes may be held at Franklin County High School for students to earn missed credits. Class availability will be based on student needs.

A student may earn up to four (4) credits during his/her enrollment at Franklin County High School by participating in the work study program. One (1) credit will be given for every one hundred twenty (120) hours the student works. A student must be approved before collecting hours for credit. Applications for this program are available through the secretary.

SCHOOL HOURS

School begins at 8:00 a.m. and concludes at 3:05 p.m. Students will be in school for 7 hours and 5 minutes. (7.08) hours. This includes a Thirty (30) minute lunch break and two eight (8) minute breaks. The class schedule is as follows:

8:00 a.m. - 11:00 a.m.	Class Time
11:00 a.m. -11:30 p.m.	Lunch Break
11:30 p.m. - 1:45 p.m.	Class Time
1:45 p.m. - 2:30 p.m.	Study Skills
2:30 p.m.- 3:05 p.m.	Academic Intervention

****When the school has a field trip or other activity, starting and ending times will remain the same unless otherwise notified by a letter from the school.**

Parents/Guardians must notify the school if their student is absent. If a student is on juvenile probation, Franklin County High School has an obligation to report the absence to Juvenile Services.

EXTRA-CURRICULAR ACTIVITIES

Students who wish to participate in district high school extra-curricular activities may do so by meeting these requirements: 1) Earn five (5) credits in the semester previous to the activity (sport), 2) No incomplete or “F” grades in the previous semester or while participating in sport, 3) Must maintain a 2.0 GPA during participation in sport, 4) Must fulfill all other policies of the district, relating to sports participation including drug testing, etc.

PRESCRIPTION MEDICATIONS POLICY

Per District Policy, a student in possession of any prescribed medication should deliver it, upon arrival at school, to the secretary. The Secretary will check for the following information on the prescription bottle: 1) Name of the student to receive medication, 2) Legal content and correct dosage, 3) Expiration date, and 4) Dosage requirements. The prescription bottle will be returned to the student when appropriate. The school may refer any questions concerning medication to the prescribing doctor or pharmacist.

ATTENDANCE

Alternative school studies show clearly that attendance issues are the major cause of student failure. Because of the short period of time available for a student to attend each block full-time, attendance is a must. Frequent absences and/or tardies detract from regular classroom learning experiences and disrupt the continuity of the educational process. This is particularly true in a block system.

Students and parents must recognize the importance of attendance and punctuality at Franklin County High School. In order to maximize educational benefits and meet state requirements, students must conform to a strict attendance policy.

A student must fulfill the following responsibilities:

1. Attend school every day, except in cases of illness or emergency.
2. Learn behaviors that will be needed in adulthood, such as responsibility, accountability, and punctuality.
3. Make school a priority.
4. Learn to recognize the connection between attendance and learning.

ATTENDANCE POLICIES AND PROCEDURES

1. Attendance policies and procedures

- a. The first day of each block is a student orientation day. Each student shall be required to attend unless the absence is approved in advance by the principal. No credit for the course will be given. Doctor, dentist, and other such appointments are not excused absences.
- b. The final day of the block is a test day. Each student is required to attend or to be dropped from the block unless the absence is approved in advance by the principal. No credit will be given if the student is not in compliance.
- c. Only one (1) absence for any reason, is allowed each block. All time missed must be made up under the direction of a teacher and/or administrator. Missed time must be made up during student intervention time which is every day after school with his/her teacher. All times must be made up by the last day of the block immediately following the missed time. If a student cannot mathematically make time up for the block missed, they can use the intervention time of, but not exceeding, the next block until the time is made up. No credit will be given for classes that time is not made up.
- d. Parents/Guardians must call the school if their son/daughter is absent.
- e. Parents/Guardians will be notified by a phone call if the student is absent if the school has not heard from a parent/guardian. Please notify the school if there are any changes to the parents/guardian's phone numbers throughout the school year.
- f. A student issued a citation, a court-ordered subpoena, etc., will be excused from school for the amount of time needed to be in court. To validate time missed, a

student must provide written proof from court personnel stating such. Actual court time and a reasonable amount of travel to and from court appointments will be allowed. Students must make up time during student intervention. All time must be made up by the last day of the block immediately following the missed time. No credit will be given for classes that time is not made up.

- g.** A student under the age of 16 will be referred to law enforcement for non-attendance. (33-202 Idaho Compulsory Attendance Code)
- h.** A student who receives no credit for attendance will be enrolled in a credit recovery class. The student is expected to still attend school during scheduled class times and will have to reinterview with the school administrator before re-entry

2. Tardies

- A. Only two (2) tardies, of fifteen (15) minutes or less are allowed per block.**
- B.** A student who is tardy must sign in with the secretary before going to class.
- C. A student who comes to school after the fifteen (15) minute tardy limit is considered absent.** Attending the day will allow the student to stay current in class. A minimum of one (1) hour, or any time missed, must be made up during student intervention. All time completed by the last day of the block immediately following the missed time. No credit will be given for classes that time is not made up.
- D. If a student is tardy three times during a block, he/she will be given an absence for the day.** The student will have to make up a minimum of one (1) hour, or all time missed in order to receive credit. If the student already has an absence for the block, he/she will receive no credit for the class and will be enrolled in a credit recovery class. The student is expected to still attend school during scheduled class times and will have to reinterview with the school administrator before re-entry.
- E. If a student has accumulated four tardies,** he/she will receive no credit for the class and will be enrolled in a credit recovery class. The student is expected to still attend school during scheduled class times and will have to reinterview with the school administrator before re-entry.

3. Closed Campus

- A. Upon arrival on campus a student is not allowed to leave the school building, for any reason without permission.** A student who is checking out must have staff permission and parent/guardian approval before leaving.
- B.** If a student becomes sick or needs to leave during school hours, he/she must have staff permission and parent/guardian approval before checking out and leaving.
- C.** A student who is on juvenile probation must receive approval from their probation officer before leaving the school.

D. Because of the school closed campus policy, a student needs to bring a sack lunch or purchase a meal from the district lunch program. The regular price for lunch is **\$3.60**

4. Block Policies and Procedures

A. Two (2) “no credit” blocks in one year can result in students’ name being sent to Preston School Board for dismissal from Franklin County High School.

Also, two (2) “no credit” blocks could render a student ineligible to re-enroll. The student and parent/guardian may request a meeting with the principal consideration. The student’s name may also be sent to the Preston School Board for expulsion from the Preston School District.

B. A student must petition the administration to receive approval for a leave of absence during a block.

C. A student may not receive “no credit” more than two (2) blocks during the year for personal or academic reasons.

D. A student who does not successfully complete a block, for whatever reason, will receive “no credit” for the course. He/she will not automatically have a place in a regular class in the following block. The status of the student will be determined by the principal based on each individual situation, enrollment openings, and other academic reasons.

E. Students may return one time to their referring high school from Franklin County High School provided that:

1. Three successful blocks have been completed at FCHS.
2. The student is on track to graduate with his or her class.

Once re-enrolled at the referring high school, students may petition to re-enter FCHS.

5. Petitioning for Re-entry

A. A student who has been suspended or received no credit from a block will need to call the secretary to set up an appointment to petition for re-entry into regular classes. The student will be responsible for arranging the date and time of his/her petition.

B. A student must have a meeting with the administration to be considered for re-enrollment. Parents may be asked to attend.

C. A student will be expected to tell why he/she is petitioning for re-entry and what the student will do to ensure his/her success at Franklin County High School.

DISCIPLINE POLICIES AND PROCEDURES

It is not the intent of the School Board of District #201 or the administration of Franklin County High School to proscribe every possible action that would be detrimental to the operation of the school. The following however highlights key areas. Other disciplinary-related issues will be dealt with as they surface and will be addressed with similar intensity as those listed.

1. Due Process and Procedures:

- A.** Upon infraction, a student will confer with the administration for corrective instruction. Consequences for an infraction may result in immediate dismissal for the day, suspension being or placed in credit recovery class. If any action is taken the student will be required to make up time in student intervention. A parent/guardian of the student will be notified immediately if the student is dismissed.
- B.** If a student is on juvenile probation and dismissed from school, Juvenile Services will be notified immediately.
- C.** A dismissed/suspended student who is waiting for transportation to leave school must wait in the office until his/her ride arrives.
- D.** A student causing a disturbance, for any reason, will be asked to leave school immediately. If necessary, law enforcement will be called. A parent/guardian will be notified immediately regarding the situation.
- E.** A parent/guardian of a suspended student may request a meeting before returning with the principal by calling the school. Parent/teacher meetings are held on the last Thursday of each block.

2. Possession of Unacceptable Items

- A. No tobacco, vaping devices, drugs, alcohol, weapons, pornographic magazines, or any other unacceptable materials are allowed at school.**
A student in possession of any of these items will be immediately dismissed from school and turned over to law enforcement officials.
- B. Search and Seizure**
School district officials have the right to search the student's personal belongings when it is in the interest of the overall welfare of other students or it is necessary to preserve the good order and discipline of the school, and reasonable suspicion exists for such a search (New Jersey v. T.L.O.). The search of a student's person or possessions (backpack, purse, etc.) should be limited to situations in which there is reasonable suspicion that the student is secreting evidence of an illegal act,

including but not limited to, possession of weapons, controlled substances, etc.

Students are permitted to park on school premises as a matter of privilege, not of right. The school retains the authority to conduct routine patrols of school parking lots and inspection of the exteriors of automobiles on school property. The interiors of vehicles on school property may be inspected whenever an authorized school official has reasonable cause to believe that illegal materials are contained inside. Such patrols and inspections may be conducted without notice, without consent, and without a search warrant.

3. Tobacco and E-cig Products

- A. A student, parent, or visitor is not allowed to possess any tobacco product or smoking paraphernalia on school property. This includes the school building and parking lot. Possession of tobacco is illegal within 200 feet of a school. Law enforcement will be called to cite violators. A student in violation of this policy will be dismissed immediately from school. This policy applies to any and all school functions or field trips.**

4. Appearance

- A. Clothing, hairstyles, and jewelry must meet acceptable standards set by the administration. A student's dress must model that which will give access to professional employment, community service, and advanced educational achievements. Hairstyles, clothing, etc. that distract from the safety, discipline, and educational goals of the school as determined by the administration are not allowed.**
- B. No students will wear halter tops, tank tops, spaghetti straps, sleeveless shirts, pajama pants, slippers, holes/tears in clothing, see-through clothing, bare midriffs, low v-neck shirts, low-riding pants, leggings, jeggings, tight-tight pants, belly shirts, and gym attire during the school day.**
- C. A student found in violation of an appearance code will be asked to change clothes immediately. A warning will be given to a student for the first infraction. A second infraction will result in dismissal.**
- D. Drug, alcohol, inappropriate language, tobacco logos, and/or drug paraphernalia are not allowed on any clothing. T-shirts that are suggestive, degrading, or that promote illegal activities are not to be worn at school.**
- E. Bizarre and/or multi-colored hairstyles that distract from the learning environment are not acceptable. A student will be dismissed from school and asked to correct the hairstyle before re-admittance to school (may require a meeting before administration).**

- F. Tongue rings, brow piercing, tacks/plugs, nose rings, visible body piercing, and/or other extreme body jewelry are not allowed. Gauged piercings are not allowed. A student in violation of this policy will be dismissed immediately. Exemptions will be made on the basis of race, color, religion, national origin, sex, ancestry, disability, age, or any other characteristics protected by the law. Exemption forms can be found at the FCHS office.
- G. If multiple, large, or symbolic earrings, bracelets, and necklaces are found to be unsafe and/or disruptive to the educational process, some or all of the items will be asked to be removed.
- H. No gang-related attire may be worn at school.
- I. Skirts and shorts must be at knee length or longer when the student is seated. Gym attire style shorts are not allowed.
- J. Pants are to be worn at the waist. Baggy pants must have a belt (that fit) and underclothing should not be seen; in addition, sole of feet must be covered at all times during school (ie. shoe, sandal, no slippers).
- K. Hats are not to be worn inside the school building.
- L. Students shall dress appropriately for the weather conditions.
- M. A student may be sent home for an appearance code violation to make appropriate changes. Any missed class time must be made up as prescribed in the attendance policy or the student shall be counted absent for the day.

The administration will determine acceptable appearance standards. Non-conformance to any of these standards is grounds for dismissal from Franklin County High School.

5. School Behavior and Environment

- A. **A student found in violation of a school behavior or environment policy will be immediately dismissed from school as determined by the administrator. A student who is dismissed from the block shall not receive credit for the course and will have to petition for re-entry. A parent/guardian will be notified of the action taken by the school.**
- B. Disrespect, insubordination, and/or failure to comply with a reasonable request made by a staff member will not be allowed. Violation of this policy can result in immediate dismissal from school as determined by the administration.

- C. Swearing and/or abusive, inappropriate language, verbal, sexual, and/or psychological abuse will not be allowed. Violation of this policy will result in immediate dismissal from school as determined by the administration.
- D. Fighting or any other type of violent act will result in immediate dismissal. Law enforcement may be called.
- E. A student may not sleep in class.
- F. No public or inappropriate display of affection among students will be tolerated.
- G. No personal radios or other electronic devices are allowed at school. If a student violates this policy, the item in violation will be confiscated and returned at the end of the day.
- H. Franklin County High School is a cell phone-free zone. Students are not to possess phones while in the Franklin County High School building. Students violating this policy may be dismissed from school. The school is not responsible for any cell phones and/or electronic devices that are lost or stolen.
- I. While Idaho Code § 18-3302D permits knives with blades under 2.5 inches to be legally carried in certain public places, FCHS is a knife-free zone. For that reason, all knives—regardless of blade length—must be turned in with cell phones each morning upon arrival to help maintain a safe and respectful learning environment for all students and staff.

6. School Computer Use

- A. A signed “**Request to Use Information Technology Services**” form must be on file for every student in order for a student to use a school computer.
- B. A student may only use the computer as directed by a teacher.
- C. No food or drink is allowed in the computer lab.
- D. A student may not use the computer for personal use such as e-mail, social media, games, pornographic websites, or other Internet activities.
- E. **Violation of a school computer-use policy will result in further disciplinary actions as determined by the administration. The student may not receive credit for the course.**

7. Student Transportation and Parking

- A. No bus service is provided for Franklin County High School. A student or parent/guardian is responsible for transportation to and from school. Accommodations will be made for those students with transportation

requirements on their IEP.

- B. It is a privilege to drive to school. Erratic driving and/or speeding in the parking lot will result in dismissal from school.
- C. A student who needs to go to his/her car must receive approval from a staff member. Only one student at a time will be allowed to go to his/her car.

8. Visitors on Campus

- A. All visitors must check in with the secretary upon arrival.
- B. Any person, who is not a parent/guardian, permitted family member, or employer, is not allowed on school property. Violators may be arrested for trespassing.
- C. Any student from Franklin County High School may not visit any other school campus during the course of a normal day from 7 a.m. to 5 p.m. If a student needs to go to another campus, prior approval must be arranged with administrators from both schools. Violators may be cited or arrested for trespassing. An exception to this rule is when the general public is invited to the school.

9. Student Performance

- A. A student must consistently maintain a grade level at 70% or above. When the student's average grade becomes mathematically impossible to pass the class with a 70% or better score, the student will be enrolled in credit recovery. The student will also be placed on academic probation for the next block in which the student is enrolled.
- B. If a student has a final grade below 70%, the student will receive "no credit" for the course and will be placed on academic probation for the next block in which the student is enrolled.
- C. A teacher may require a student to do homework. Homework requirements will be set by the teacher.

10. Violation of Discipline Policies

- A. **A violation of any discipline policy by a student will result in temporary or permanent dismissal from Franklin County High School. The student will not receive credit for the course and will have to petition for re-entry. A parent/guardian will be notified of the action taken by the school.**
- B. A student and a parent/guardian will be notified by a school official/staff if he/she has been dismissed for the day or the remainder of the block. If applicable, Juvenile Services will also be notified.

NOTIFICATION OF VIDEO SURVEILLANCE

To promote the safety of students, employees, and visitors, as well as the security of our facilities and equipment, Franklin County High School may conduct video surveillance of any portion of its premises at any time; the only exception being private areas of restrooms and dressing rooms. Video cameras will be positioned in appropriate places within and around Franklin County High School and used in order to help promote the safety and security of people and property. Questions about video surveillance in the workplace should be directed to the school administration.

SCHOOL ACTIVITIES AND SERVICES

SCHOOL OR CLASS FIELD TRIPS

Franklin County High School participates in field trips. These are a mandatory part of our school curriculum. Each trip is designed to provide students with an opportunity to expand their learning capacity. All students must have a signed permission slip from their parent/guardian before participating in a field trip. A student who does not participate in a school or class field trip will be given an alternative assignment. All attendance policies and procedures will be applied and enforced during field trips.

** Emancipated students may sign their own forms. (An emancipated student is one who is 18 years or older and does not live with a parent or guardian. This status must be confirmed by the faculty prior to receiving permission to sign for self.)

School will begin and end at the same time when participating in a field trip or any other activity unless prior notice has been given.

GUEST SPEAKERS

As part of our commitment to providing students with diverse learning opportunities, the school will invite guest speakers to speak throughout the year. Topics may include scholarship information, career opportunities, military programs, college entrance assistance, drug/alcohol awareness, resume' and job applications, interviews, and self-esteem skills. Other topics may be included as needed.

SUBSTITUTE TEACHERS

When a member of the school faculty must be absent a substitute will be called in to take their place. A substitute will receive the same respect each faculty member receives. A substitute will have the same authority as a regular faculty member and will observe and enforce all policies and procedures of the FCHS Student Handbook.

STUDENT INJURIES

Even with the greatest precautions and the closest supervision accidents do happen at school. Such is a fact of life and a part of the growing-up process. Parents need to be aware of this and be prepared for possible medical expenses that may arise should their child be injured at school. **Preston School District #201 does not provide medical insurance for students injured at school. This is the responsibility of the parent or legal guardian.**

STUDENT SERVICES

The following services are offered as assistance to students and parents/guardians at Franklin County High School:

- Counseling for post-high school plans
- Filling out college applications and/or scholarships
- Filling out financial aid applications or student loan applications
- Filling out job or work service applications

HEALTH SERVICES

We want to ensure that your child's health and well-being are a top priority while they are at school. As part of our commitment to providing a safe and supportive environment, we offer a range of health services to all students. These services include both preventive care and emergency assistance.

1. Preventive Health and Wellness Services:

- Vision and Hearing Screening: Regular screenings are conducted to identify any potential vision or hearing issues early on.
- General First Aid: Our trained staff and/or nurse can administer basic first aid for minor injuries and illnesses.
- Lice Checks: Periodic checks are performed to detect and manage head lice infestations.
- Temperature Checks: We monitor students' temperatures when needed.

2. Medication Administration:

- If your child requires medication during school hours, our staff and/or nurse can administer it according to the prescribed instructions. Please contact the school to get further directions.

3. Emergency Care:

- In case of accidents or sudden health emergencies, our school team is prepared to provide immediate assistance.
- We have protocols in place for handling emergencies and contacting parents or guardians promptly.

4. Chronic Disease Management:

- For students with chronic health conditions (e.g., asthma, diabetes, allergies), our school team works closely with families to manage their conditions effectively.

- We encourage open communication with parents to ensure a comprehensive understanding of each student's health needs.

5. Parental Rights and Access to Records:

- Parental Consent: While we use opt-out method of parental consent for health and wellness services, this does not waive your right to access your child's educational and associated health records.
- Notification: You will be informed about any health monitoring or status updates related to your child.

Please feel free to reach out to our school administrator if you have any questions or need further information. We appreciate your partnership in keeping our students healthy and ready to learn.

SPECIAL SERVICES

Special education and related services will be provided for students with learning and educational difficulties who have been determined eligible for an Individual Education Plan (IEP) or 504. See your special education case manager or counselor for help with academic planning and specific course selection.

Through the IEP process, adapted courses or alternate courses are available to special education students who require such modification of their course work, as determined by the student's IEP Team. For further clarification please contact your student's case manager or the special services director.

TITLE IX

Title IX states, "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance." Preston School District prohibits discrimination based on sex, including discrimination in the form of sexual harassment and discrimination based on sexual orientation or gender identity, against any individual participating in any education program or activity of the district. This prohibition on discrimination applies to students, employees, and applicants for employment. Reports of sex discrimination or sexual harassment should be made to the Title IX Coordinator or the Superintendent for the investigation and resolution of such complaints. Brady Garner, Assistant Superintendent, is the Preston School District #201 Coordinator for Title IX Educational Amendment of 1972.

Inquiries regarding compliance with this nondiscriminatory policy may be directed to:

Dr. Brady Garner, Title IX Coordinator
525 South 4th East Preston, Idaho 83263
208-852-2233
brady.garner@psd201.org

Gary Thomas, Superintendent
105 East 2nd South Preston, Idaho 83263
208-852-0283
gary.thomas@psd201.org

Dir. of Office for Civil Rights Department of Education Washington, D.C

SCHOOL – PARENT – STUDENT COMPACT

The school understands the importance of the school experience to every student and their role as educators and models. Therefore, the school agrees to carry out the following responsibilities to the best of their ability:

- Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served to meet the school's challenging academic standards.
- Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum:
 - Parent-teacher conferences, bi-annually, during which this compact shall be discussed as the compact relates to the individual child's achievement.
 - Frequent reports to parents on their children's progress.
- Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities.
- Ensuring regular two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand.
- Treat each child with dignity and respect.
- Strive to address the individual needs of the student.
- Acknowledge that parents are vital to the success of child and school.
- Provide a safe, positive and healthy learning environment.
- Assure every student access to quality learning experiences.
- Assure that the school staff communicates clear expectations for performance to both students and parents.

The parent understands that participation in his/her student's education will help his/her achievement and attitude. Therefore, the parent will continue to carry out the following responsibilities to the best of his/her ability:

- Supporting their child's learning.
- Participating, as appropriate, in decisions relating to the education of their child.

MEDICATIONS (Preston School District Policy #561)

- **Medication Administration Guidelines**
- Students who require medication during the school day must coordinate with their doctor and the school nurse. A doctor's authorization form is available from the office and must be signed by the doctor, parents, and school nurse. A new authorization form is required at the beginning of each school year.

- Parents must bring prescription medications to the school office in their original container, clearly labeled with the child's name and dosage instructions. A completed medication administration form must also be provided.
- For safety reasons, please do not send any medication to school with your child.
- Students who require inhalers, emergency epinephrine pens, diabetic medications, or supplies must have an emergency action plan. These plans are available from the district nurse and require signatures from the doctor, parent, and district nurse.
- If a student needs assistance with over-the-counter medications, a medication administration form must be completed and signed by the parent and district nurse, including all necessary details.
- Office staff responsible for administering medications will receive proper medication administration training. Our priority is to ensure safe, competent, accurate, and careful medication administration for all students.

FEDERAL MCKINNEY-VENTO HOMELESS ASSISTANCE ACT

Children who lack fixed, regular, and adequate housing have certain educational rights. Visit with the elementary principal or contact the Preston School District Homeless Education Liaison at 208-852-0283 to find out more.

FERPA

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school will correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- 1) School officials with legitimate educational interest;

- 2) Other schools to which a student is transferring;
- 3) Specified officials for audit or evaluation purposes;
- 4) Appropriate parties in connection with financial aid to a student;
- 5) Organizations conducting certain studies for or on behalf of the school;
- 6) Accrediting organizations;
- 7) To comply with a judicial order or lawfully issued subpoena;
- 8) Appropriate officials in cases of health and safety emergencies; and
- 9) State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, “directory” information such as a student’s name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

TITLE I

Title I Program and assistance is offered to all students as needed. Title I services help students be successful in school and demonstrate proficient or advanced levels of achievement. The school recognizes that in order for students to demonstrate academic success, the school needs to advocate for the involvement of parents and families in their children’s education. The school desires to foster relationships between home, school, and the community which will enhance the education of students. Jointly we will review and update a parent involvement policy and parent compact, which outlines how the school staff, parents, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve high standards. The compact will provide a space for all parties to sign and date the document. Parents are invited to attend the annual Title I meeting held in the early fall to learn more about the program and services as well as share suggestions to make the school a better place. Other formal school meetings will be held in which parents can contribute ideas to make the school a better place. Parents are also welcome to contact school administration at any time to offer suggestions and insights. We believe that family involvement fosters positive attitudes, promotes good behavior, and encourages student achievement. As a result of this partnership, we feel the educational success of our students will be increased.

Additionally, parents of a student attending a school receiving federal program funds may request the professional qualifications (college major, degree and license) of their child’s classroom teacher. If that information is desired, parents should contact the school office to obtain it.

Credit Recovery

All FCHS students who are unable to complete a block for credit will be enrolled in credit recovery. Additionally, FCHS students wanting to receive additional credits toward graduation may enroll in credit recovery. In partnership with Preston High School, students at FCHS can take credit recovery classes through the state-approved program called Imagine Edgenuity. To participate in credit recovery students must follow the following rules:

- 1. Attend class on time every Monday, Tuesday, and Wednesday from 2:35 pm to 3:05 pm. Absences must be pre-approved by the instructor.**
- 2. Students can NOT work on credit recovery during the school day in other FCHS classes.**
- 3. For every 3-week block FCHS students are expected to complete at least 20% of the course to continue to make academic progress in a timely manner.**
- 4. The FCHS administrator will select the class the student needs to take based on graduation needs.**

Weather Delay/Cancellation

At times the weather can cause the roads to be unsafe to travel to and/or from school. The Preston School District administration will oversee making the decision if this is the case will post it on the district website homepage and Facebook page. You can also listen to KACH or KVNU radio for updates. In the event that weather has caused the roads to be unsafe for travel district administration can opt to postpone the school start time for two hours or cancel school altogether. If school is postponed the start time would then be 10:00 AM and end at the regularly scheduled time of 3:05 PM. Breakfast will not be served.

FRANKLIN COUNTY HIGH SCHOOL ACCEPTANCE OF ENROLLMENT AGREEMENT

We/I hereby apply to enroll and attend classes at Franklin County High School pursuant to receiving a high school diploma. We/I understand the importance of attending school regularly to obtain the credits necessary for graduation. We/I will follow attendance policies and procedures as written in the Student Handbook. I understand if I do not meet the requirements necessary for a block, We/I will not receive credit for the block. Re-admittance may necessitate a re-enrollment meeting with the administration.

**** A parent/guardian signature is required for applications over the age of 18 still living with parent/guardian.****

We/I agree to enroll my student in Franklin County High School. We/I understand my role in helping my son/daughter attend school regularly. We/I agree to work with the school faculty in helping my son/daughter earn the credits necessary to obtain a high school diploma. **We/I have read, understand, and agree to abide by ALL policies and procedures included in the Franklin County High School Student Handbook.**

Signature of Enrolled Student

Date

Signature of Parent/Guardian

Date

**FRANKLIN COUNTY HIGH SCHOOL
SUBSTITUTE TEACHER COMPLIANCE AGREEMENT**

Franklin County High School is a great place to attend and earn a diploma. Our school has worked hard to be a school of excellence within the community and neighboring schools. We want our reputation to remain the same!

The staff and students are responsible for the image we project to the public. When a faculty member must be absent, a substitute will be called in to take their place. When a substitute leaves our campus, he/she will take with them a good or bad impression of our school. This substitute may share his/her impression with the community. We all need to do whatever we can to preserve the school's reputation and standing in the community. In order to maintain this positive image and school of excellence we need your cooperation!

A substitute teacher visiting our campus will be treated with the same respect and dignity as a regular classroom teacher. Each substitute will have the same authority as a faculty member and be able to enforce all policies and procedures as defined in the Student Handbook.

A student who is disrespectful or insubordinate to a substitute teacher will be disciplined as deemed appropriate by the school administrator. If action is taken against the student, he/she will be given an absence for the day or days. A parent/guardian of the student will be notified immediately if the student is dismissed.

**I have read and understand the above policies
and procedures and agree to abide by them.**

Signature of Enrolled Student

Date

Signature of Parent/Guardian

Date

**FRANKLIN COUNTY HIGH SCHOOL
FIELD TRIP PERMISSION SLIP**

Franklin County High School will provide students with various educational field trips throughout the year. A signed permission slip enables a student to participate in these activities. Field trips are a part of our school curriculum and attendance is mandatory. If a student is unable or chooses not to go on a field trip, he/she will be required to do an alternative assignment. **All attendance school policies and procedures will be applied.

Prior to a field trip information will be sent home for you to review. If you have any questions concerning a field trip feel free to contact the principal at school.

Please sign the bottom portion of this page and return it to the school upon enrollment.

**If a student is emancipated, only his/her signature is required.

Date: _____

Name: _____

has permission to participate in any field trip scheduled for Franklin County High School during the 2025 - 2026 school year.

Parent Signature

Student Signature

Emergency Phone Number

Person to Contact (Relationship to student)

Emergency Phone Number

Person to Contact (Relationship to student)

Please list any allergies or medical concerns applicable to the student:

Medical Concerns

Allergies

****All Student Handbook policies and procedures
will be enforced on every field trip.****

PRESTON SCHOOL DISTRICT #201
STUDENT NAME/PHOTO RELEASE FORM

As students participate in various school activities, opportunities arise to provide photos of students in newsworthy events or other school activities. Photos may appear in local newspapers, school publications, websites (including social media such as district/school sponsored Facebook pages, Twitter feeds, etc), and/or brochures or fliers. The goal of the Preston Joint School District is to ensure the privacy and safety of all students. Please read the following release, indicate your level of comfort with the release of your student's photo, and sign the document below.

Conditions of use:

- This form is valid for the 2025-2026 school year. The consent will automatically expire after this time.
- Schools in Preston School District will not re-use any photographs after this time.
- Schools in Preston School District will not include personal email, postal addresses, or telephone numbers of you or your students on our website or in our printed publications.

Please answer the questions below, then sign and date the form:

1. May Preston School District use your student's photograph in printed publications (yearbook, school and local newspaper, brochures, etc)?
Yes No
2. May Preston School District use your student's image on district sponsored websites (including district sponsored social media i.e. Facebook, Twitter, etc)?
Yes No

I have read and understood the conditions of this form:

Student's Name: _____

Parent Name: _____

Parent Signature: _____ Date: _____

Preston School District #201
Technology Acceptable Use Agreement – Student and Staff

I have read, understand and will follow the guidelines listed in this document. I understand that my use of the electronic services is a privilege, and inappropriate use may result in loss of privileges or disciplinary action up to and including expulsion and/or prosecution. I recognize that I will not be allowed to use the internet until I have read and signed this form.

Printed Name of Student

Signature

Grade

Date

Parent/Guardian Name (Please Print)

Signature

Date

Preston School District is pleased to offer access to a computer network for electronic information services. We strongly believe in the educational value of electronic services and recognize the potential to support curriculum and learning by facilitating resource sharing, innovation, and communication. Preston School District will make every effort to protect students and staff from any misuse or abuse as a result of their experience with an information service.

1. Acceptable Use – Access to the District’s electronic networks must be (a) for the purpose of education or research and consistent with the educational objectives of the District, or (b) for other appropriate use.
2. Privileges – The use of the District’s electronic networks is a privilege, not a right, and inappropriate use may result in a cancellation of those privileges. The building principal and technology director together will make all decisions regarding whether or not a user has violated these procedures and may suspend access at any time.
3. Network login accounts shall be used only by the authorized owner of the account. No attempt to gain unauthorized access to accounts is permitted. Passwords must be kept private.
4. Never send, or encourage others to send, messages that are impolite or inappropriate. When online, staff and students are representatives of the district and as such must always act in a positive and appropriate manner. Use of vulgarities or any other inappropriate language is unacceptable.
5. Do not send any message that includes personal information, such as home address or phone number, for yourself or any other person without complete knowledge of the requesting entity. Email is not private and district representatives have the right to review your files at any time. Report to your administrator any unknown entity who asks for personal information. Do not read other people’s mail or trespass into other people’s files.
6. The District makes no guarantees of any kind about the accuracy of information found online. Transmission of any material in violation of any law is prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, or material protected by trade secrets.
7. The introduction or use of copywritten material on district machines without the consent of rightful parties is expressly forbidden. This includes, but is not limited to, software from

home, videos, downloaded applications, music, software from others even when given the disc, etc.

8. Do not damage, vandalize, or attempt to gain unauthorized access, to any school/district computer system (hardware or software). Never move, delete, modify, or damage any application or files that are not yours.

9. Any person found intentionally introducing a malicious virus into the system will be held accountable for incurred costs. Anyone who interferes with virus checking software on computers will also be held liable. All those using district computers should regularly check to see that the virus checking software icon is visible on the taskbar.

10. Do not load applications onto any computer without the permission of the Preston School District Technology Department. It is more efficient, and less problematic, for those with proper permission to install programs on the school computers.

11. It is forbidden to submit, display, publish, or access questionable material that may be considered locally unacceptable. These include, but are not limited to, obscenity, profanity, or any defamatory, inaccurate, abusive, threatening, racially offensive, sexually oriented, or illegal materials.

12. The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages or charges you incur while on this system.

13. Violation of this policy may incur consequences up to and including:

- a. expulsion from school or work
- b. revocation of passwords and user accounts and ban from using computer or network equipment
- c. revocation of teaching certificate in the state of Idaho
- d. notification of law enforcement authorities for possible civil or criminal penalties

District officials reserve the right to review any and all computer use within the scope of district networking, hardware, and software.

FRANKLIN COUNTY HIGH SCHOOL (FCHS)

2025-2026

August 8/18						
					1	2
3	4	5	6	7	8	9
10	PD	PD	PD	PD	15	16
17	18 ¹	19 ¹	20 ¹	21 ¹	22	23
24	25 ¹	26 ¹	27 ¹	28 ¹	29	30
31						
September 18/18						
	H	2 ¹	3 ¹	4 ¹	5 ¹	6
7	8 ²	9 ²	10 ²	11 ²	PD	13
14	15 ²	16 ²	17 ²	18 ²	19	20
21	22 ²	23 ²	24 ²	25 ²	26	27
28	29 ³	30 ³				
October 18/18						
			1 ³	2 ³	3	4
5	6 ³	7 ³	8 ³	9 ³	10	11
12	13 ³	14 ³	15 ³	16 ³	17	18
19	20 ⁴	21 ⁴	22 ⁴	23 ⁴	24	25
26	27 ⁴	28 ⁴	29 ⁴	30 ⁴	31	
November 12/12						
						1
2	3 ⁴	4 ⁴	5 ⁴	6 ⁴	7	8
9	10 ⁵	11 ⁵	12 ⁵	13 ⁵	PD	15
16	17 ⁵	18 ⁵	19 ⁵	20 ⁵	21	22
23	H	H	H	H	28	29
30						
December 12/12						
	1 ⁵	2 ⁵	3 ⁵	4 ⁵	5	6
7	8 ⁶	9 ⁶	10 ⁶	11 ⁶	12	13
14	15 ⁶	16 ⁶	17 ⁶	18 ⁶	PD	20
21	H	H	H	H	26	27
28	H	H	H			
January 16/16						
				H	2	3
4	5 ⁶	6 ⁶	7 ⁶	8 ⁶	9	10
11	12 ⁷	13 ⁷	14 ⁷	15 ⁷	16	17
18	19 ⁷	20 ⁷	21 ⁷	22 ⁷	23	24
25	26 ⁷	27 ⁷	28 ⁷	29 ⁷	30	31

February 16/16						
1	2 ⁶	3 ⁶	4 ⁶	5 ⁶	HPD	7
8	9 ⁶	10 ⁶	11 ⁶	12 ⁶	13	14
15	16 ⁶	17 ⁶	18 ⁶	19 ⁶	20	21
22	23 ⁶	24 ⁶	25 ⁶	26 ⁶	27	28
March 14/14						
1	2 ⁹	3 ⁹	4 ⁹	5 ⁹	6	7
8	9 ⁹	10 ⁹	11 ⁹	12 ⁹	HPD	14
15	16 ¹⁰	17 ¹⁰	18 ¹⁰	19 ¹⁰	20	21
22	SB	SB	SB	SB	27	28
29	30 ¹⁰	31 ¹⁰				
April 18/18						
			1 ¹⁰	2 ¹⁰	3	4
5	6 ¹⁰	7 ¹⁰	8 ¹⁰	9 ¹⁰	10	11
12	13 ¹¹	14 ¹¹	15 ¹¹	16 ¹¹	17	18
19	20 ¹¹	21 ¹¹	22 ¹¹	23 ¹¹	24	25
26	27 ¹¹	28 ¹¹	29 ¹¹	30 ¹¹		
May 12/12						
					1	2
3	4 ¹²	5 ¹²	6 ¹²	7 ¹²	8	9
10	11 ¹²	12 ¹²	13 ¹²	14 ¹²	15	16
17	18 ¹²	19 ¹²	20 ¹²	21 ¹²	22/G	23
24	H	26	27	28	29	30
31						
June 20/20						
	1 ¹³	2 ¹³	3 ¹³	4 ¹³	5 ¹³	6
7	8 ¹³	9 ¹³	10 ¹³	11 ¹³	12 ¹³	13
13	15 ¹⁴	16 ¹⁴	17 ¹⁴	18 ¹⁴	19 ¹⁴	20
21	22 ¹⁴	23 ¹⁴	24 ¹⁴	25 ¹⁴	26 ¹⁴	27
28	29	30				

H – Holiday G – FCHS Graduation

Subscript Numbers – Block in Session

School Hours: 8:00 – 3:05

Summer School Hours (Block 13 & 14): 8:00 – 2:45

Policies, Procedures, and Forms Under Review – June 2025

SECOND READING:

566 - Student Suicide Prevention, Intervention, and Postvention. Policy 566 has not been updated since 2007. The District Mental Health Counselor, Sheena Jones, compiled a Booklet for Schools containing Protocols for Suicide Prevention and Intervention. Per Idaho Code 33-136(3)(a), "Each public school district shall adopt a policy on student suicide prevention. Such policy shall, at a minimum, address procedures relating to suicide prevention, intervention, and postvention. As used in this paragraph, "postvention" means counseling or other social care given to students after another student's suicide or attempted suicide." The proposed policy directs that school staff will follow the accompanying procedures for suicide prevention, intervention, and postvention.

566P - Student Suicide Prevention, Intervention, and Postvention Procedure.

569 - School Wellness. We are updating this policy to reduce some duplication within the policy and to remove information on the sale and marketing of food and beverages within the school during the school day (so-called "competitive foods") to the new Guidelines for Food and Beverage Sales policy included with this set (new policy 774). This policy is adapted from both the Idaho sample policy and the Alliance for a Healthier Generation Model Wellness Policy. Upon review, however, some of the guidelines overlap. Therefore, we are removing some of the duplicative guidelines (identified in the existing policy as optional language). The section on competitive foods is moved to new policy 774. We also deleted the confidentiality language in the Free and Reduced Price Meals section as that is included in policy 770. The PSD Child Nutrition Department has a state review during the 2025-26 school year. A school wellness committee was asked to review this policy as required under federal regulation prior to its approval by the board. Edits received from committee members are included in this draft.

576 – Field Trips. Policy 576 had a first reading in February 2025 and a second reading in March 2025, which was tabled. The earlier readings of the 576 Field Trip Policy included procedures and numerous forms that the schools could use to assist with the implementation of the field trip policy. Additionally, in the April 2025 Board Meeting, a supplemental field trip policy #576.5 was proposed to account for student travel organized by district employees using outside services. This 576.5 addendum was also tabled for further refinement. This month, June 2025, we are only bringing the original field trip policy forward for review so an improved plan for regular field trips can be implemented during the 2025-26 school year. The 576.5 travel policy with third-party organizations can be addressed at a later date.

576P – Field Trip Procedures. The 576 Procedures are attached for board knowledge.

770 - Food and Nutrition Services. This policy is being updated to include the requirement that procurement of food and nutrition services contracts (such as with a

private food service agency) must follow all state and federal regulations, including the Buy American requirement in USDA regulations. With the 2024 update of the child nutrition regulations, the Buy American requirement applies to all types of procurement (i.e., both informal and formal). We have also included requirements for the qualifications of food service staff under USDA regulations. We clarified in the recordkeeping section that the district will maintain all types of documents and records as required under USDA regulations. We also renamed the confidentiality section to clarify that the confidentiality provisions apply to free and reduced-price food services. We also added cross-references to other policies.

772 - Nutrition Standards. This NEW policy sets forth, in general terms, the nutrition standards required by the National School Lunch Program, the National School Breakfast Program, the Summer Food Service Program (if offered), and the Healthy and Hunger-Free Kids Act of 2010. In April 2024, the USDA issued an amended final rule that updates some of these standards. While most of the standards need not be implemented by districts until the 2025-26 school year, we are including those updated standards here so we will be prepared to implement the new standards next school year. We have also included the record-keeping requirements associated with the nutrition standards in the policy.

774 - Guidelines for Food and Beverage Sales. This NEW policy includes information taken from the School Wellness policy, as noted above. We have also updated some of this language. For example, we have made some language optional. We have also updated the paragraph on exemptions from fundraising requirements and have added an optional vending machine section.

FIRST READING:

262P – Board Meeting Rules of Order and Procedure. This policy is updated to reflect 2025 amendments to Idaho Code §§33-510 and 74-204(4). The amendment to Idaho Code §33510 removed the limitation on public comment at board meetings to items listed on the meeting agenda; therefore, that language has been removed. Also included is the requirement for the board to hear public comments, if offered by the public in accordance with the board's rules, prior to taking action on an agenda item, which was inadvertently left out of the original procedure. The second addition to this policy relates to consent agendas, which the legislature clarified by its amendment to Idaho Code §74-204(4). The amendment appears to codify what most districts and other public entities were already doing with consent agendas.

276 – Access to Public Records. The legislature again amended the public records law this year to more fully address public records requests from residents and non-residents. The amendments this year allow public entities to have separate fee schedules for residents and nonresidents, and lengthened the amount of time for response for residents and nonresidents. The timeframes remain the same for residents, but for non-residents, the initial response time is now 21 days, and the

extended response deadline is now 35 days (not working days, as it is for residents). In addition, public records requests now are required to include an affirmation under oath that the person is a resident, so that public entities can determine which timelines and fees apply.

276F3 – Public Records Request Form. Consistent with the updates to policy 276, we are updating the public records request form to include the updated timelines for response and the affirmation that the requester is an Idaho resident.

544 – Student Expulsion/Denial of Enrollment. In light of several changes to Idaho Code §33-205 in 2025, this policy is updated to include additional grounds for expulsion or denial of enrollment. In particular, districts may now expel or deny enrollment to a student who has disenrolled in lieu of discipline or who has convictions or adjudications under any of the offenses listed in Idaho Code §20-525A(5) or chapters 9 (assault and battery), 61 (rape) or 66 (sex crimes), title 18, Idaho Code. The offenses listed in Idaho Code §20-525A(5) include: administering poison with intent to kill; aggravated battery; armed robbery; arson; various types of assaults; forcible sexual penetration by use of a foreign object; felony injury to child; kidnapping; murder; rape; ritualized abuse of a child; unlawful use of a destructive bomb; voluntary manslaughter; and some drug and drug trafficking offenses. Parents and legal guardians are required to provide information regarding any of those convictions or adjudications when their child seeks to enroll in school or is already enrolled in school. Failure to provide that information is itself grounds to deny enrollment or expel a student. Other minor updates to the policy have been made, consistent with the 2025 amendments. Also added are legal references and cross-references.

648 – Health/Wellness Instruction. This policy was affected by three separate legislative amendments in 2025. The first is a new requirement to add an opt-in procedure for human sexuality instruction. The term “human sexuality” was added to the definitions in Idaho Code §33-1609. No changes were made to Idaho Code §33-1611, which provides for an opt-out procedure for “sex education,” which term is separately defined. The opt-in procedure for human sexuality instruction is mandatory and school districts are required to adopt policies and procedures to address its human sexuality instruction. The second change was the addition of a new law (Idaho Code §33-1637) requiring instruction in human growth and development. The third was an amendment to the parental rights in education law (Idaho Code §33-6001) prohibiting instruction in sexual orientation or gender identity “from kindergarten through grade 12 or in a manner that is not age-appropriate or developmentally appropriate for students in accordance with state standards.” While the statement of purpose for the bill says its purpose is to prohibit instruction on these topics from K-12, the way it is written seems to leave room for instruction if it is age appropriate and developmentally appropriate, consistent with state standards. The state health standards do not appear to specifically address sexual orientation instruction or gender identity instruction, so it is likely that any instruction is prohibited under the new law. Any questions about this

detail should be directed to the school district's legal counsel. The name of the policy is updated to include "instruction" to more fully reflect the policy's content.

648F1 – Health/Wellness Instruction: Opt-In Form. As noted above, Idaho law now requires an opt-in for students to participate in human sexuality instruction. This NEW form provides an example of what that form might look like. We have included optional language in a parent letter describing a school's human sexuality program, which can be amended to suit your district's particular needs. Also included is required language that addresses the requirement for parent/legal guardian permission, and a statement that if parents/legal guardians opt out, the school will provide alternative instruction. Parent permission must be obtained at least one week prior to the beginning of instruction.

684 – Grading. The current district policy on grading states that 1st-5th grade student achievement will be reported on a scale of 1-5, with values given to the numbers indicating the level of progress. The current policy also states that for 3rd-12th grade, student progress will be reported on the basis of A, B, C, D, and F letter grades. The updated policy lists district-wide options (traditional letter grades, numeric scale, standard-based grading system) that each school could select to inform students and parents of the learning taking place at school. Idaho Code 33-1632 on MASTERY-BASED EDUCATION, states in part, "The legislature finds that moving toward mastery-based education where students progress as they demonstrate mastery of a subject or grade level is in the best interest of Idaho students. The legislature further finds that moving from the current time-based system to a mastery-based approach will allow for more personalized and differentiated learning; create a focus on explicit, measurable, transferable learning objectives that empower students; and emphasize competencies that include application and knowledge along with skill development. The state department of education shall perform the following activities to move Idaho toward mastery-based education: Provide ongoing statewide outreach and communications to increase awareness and understanding of and promote interest in mastery-based education for teachers, administrators, parents, students, business leaders, and policymakers..." The Idaho Department of Education has a webpage devoted to Mastery Learning support for schools. <https://www.sde.idaho.gov/mastery-ed/>

912 – Display of Flags and Banners on School Property. This NEW policy reflects the requirements of a new law adopted in 2025. Idaho Code §33-143 prohibits the display of flags or banners that represent political, religious, or ideological views, including but not limited to political parties, race, gender, sexual orientation, or political ideologies on school district property such as classrooms, hallways, entryways, or sports fields. The law includes specific exemptions for various flags or banners, with these exemptions set forth in the policy.

914 – Emergency Operations. This NEW policy includes the requirement for all schools within a district to have an emergency operations plan that follows guidelines established by the Idaho School Safety and Security Advisory Board. Schools are also

required to have initial and annual training on emergency operations plans. While some schools may have such plans as part of a school climate policy, there has not previously been a statutory requirement for an emergency operations plan. Also included is optional language for a more district-wide crisis management plan, including training on such a plan. It is somewhat unclear as to which specific guidance is referenced in the new law (found at Idaho Code §33-512(16)), as a review of the school safety website reveals multiple resource documents for emergency operations planning. In any event, districts should use some of those guidelines when developing their emergency operations plans.

942 – Acceptable Use of Internet, Computer, and Network Resources. This policy is being updated to address changes made to Idaho Code §33-132 and 33-137 this legislative session. The legislature repealed Idaho Code §33-137 and placed all requirements relating to internet filtering into Idaho Code §33-132. Thus, the primary changes to the policy are in the Internet Safety for Students section of the policy. The legal references have been updated to reflect the changes to the law.

AGENDA PREPARATION

The agenda for any board meeting will be prepared by the superintendent and board chair. Items submitted by the board chair or at least two (2) board members will be placed on the agenda. The board clerk, administration, or members of the public residing in the district may also request, in writing, the addition of an item directly related to district business to the agenda of a regular meeting. Such requests should be received by the superintendent at least seven (7) days prior to the scheduled board meeting. *The request must include the individual's name, address, the reason for the request, and the action requested, if any. The board chair may decline to place an item on the agenda where the person making the request is not a resident of the district; the request was received less than seven (7) days before the regular board meeting; adding the requested item would cause the meeting to be extended by more than 30 minutes; the item is not directly related to district business; or the item can properly be heard under another agenda item. Individuals who are not residents of the district may request the addition of agenda items that directly relate to district business, which requests may be approved at the discretion of the board chair. Within two business days after a written request to place an item on the agenda is received, the superintendent or designee will notify the individual making such request as to whether the item will be placed on the agenda. The decision as to placement of a requested item on the agenda is final.*

REGULAR MEETING AGENDAS

The clerk of the board will post an agenda notice 48 hours in advance of each regular meeting in the same manner as the notice of the meeting.

SPECIAL MEETING AGENDAS

Special meetings require a 24-hour meeting and agenda notice. The agenda notice shall include at a minimum the meeting date, time, and place. The clerk will maintain a list of the news media requesting notification of meetings and will make a good faith effort to provide advanced notification to them of the time and place of each special meeting.

AMENDING AGENDAS

The board may amend the agenda, provided that a good faith effort is made to include in the original agenda notice all items known to be probable items of discussion. The agenda may be amended in the following manner:

1. Amending the Agenda More Than 48 Hours Before a Regular Meeting or 24 Hours Before a Special Meeting. If the agenda is amended after it has been posted but there exists forty-eight (48) hours or more prior to the start of a regular meeting, or 24 hours or more prior to the start of a special meeting, the agenda may be amended upon posting of the amended agenda.

2. Amending the Agenda Less Than 48 Hours Before a Regular Meeting or 24 Hours Before a Special Meeting. If an amendment to the agenda is proposed less than forty-eight (48) hours prior to a regular meeting or less than 24 hours prior to a special meeting but prior to the start of the meeting, the clerk will post the proposed amended agenda, but it will not become effective until a motion is made at the meeting and the board votes to amend the agenda.

3. Amending the Agenda After the Start of a Meeting. The board may amend the agenda after the start of a meeting upon a motion that states the reason for the amendment and the good faith reason the agenda item was not included in the posted agenda.

ACTION ITEMS

An agenda item that requires a vote of the board will be identified on the agenda as an “action item” to provide notice that action may be taken on that item. Identifying an item as an “action item” on the agenda does not require a vote to be taken on that item. Final action may not be taken on agenda items added after the start of a meeting unless an emergency is declared necessitating action at that meeting. The declaration and justification shall be reflected in the board minutes. The board will hear public comment, if offered by a member of the public in accordance with the rules set forth herein, prior to taking action on an agenda item.

NEGOTIATION MEETING NOTICES

Notice of all negotiation sessions between the district and the local education organization shall be posted at the earliest time practicable on the front page of the district’s website. Additionally, if time permits, the district shall post notice of the negotiation sessions within 24 hours at the same physical locations the district uses for posting its regular meetings.

QUORUM

A quorum for the transaction of business of the board will consist of a majority of the members of the board. In the event of one (1) or more vacancies on the board, the transaction of business shall be permitted if a majority of the remaining members of the board are present. Unless otherwise provided by law, all questions will be determined by a majority of the votes cast. The chairman of the board may vote in all cases.

ORDER OF BUSINESS

The order of business will be determined by the board chair and superintendent, with input from the board. Upon consent of the majority of the members present, the order of business at any meeting may be changed.

CONSENT AGENDA

To expedite business at a board meeting, the board approves the use of a consent agenda. A consent agenda consists of multiple agenda items, which includes those items considered to be routine in nature, that are voted upon as a single action item. Consent agendas may not include

fee resolutions or items requiring more than a simple majority of the members present. During the meeting, any item that appears on the consent agenda may be removed by a member of the board prior to the vote on the consent agenda. *Any board member who wishes to remove an item from the consent agenda is encouraged to give advance notice in a timely manner to the board chair and superintendent.* Items removed from the consent agenda will be considered as a separate action for discussion and vote. The approved consent agenda motion will be recorded in the minutes, including a listing of all items appearing on the consent agenda.

MINUTES

A complete and accurate set of minutes will be kept of each board meeting. All minutes will be available to the public within a reasonable amount of time after the meeting and will include at least the following information:

1. The date, time, and place of the meeting;
2. All members of the board present and absent;
3. All motions, resolutions, orders, or policies proposed and their dispositions;
4. The result of all votes and, at the request of a member, the vote of each member by name;
5. The legal basis for recessing into executive session, including sufficient detail to identify the purpose and topic of the executive session without compromising the purpose of going into executive session; and
6. Time of adjournment.

If the designated clerk is not available to attend a meeting of the board, the board will appoint a person to act as the temporary clerk. That person will keep the record of the proceedings of the board and certify the same to the clerk, to be entered by him or her.

Following a meeting of the board, the clerk will prepare the typed copy of the minutes from the record of the meeting. A copy of the minutes will be given to each board member prior to the next regular meeting. At the next regular meeting of the board, the minutes will be approved. The approved and signed minutes will become part of the official ledger of minutes maintained in the district office, to be made available within a reasonable time after a meeting for inspection upon request.

The board will record written minutes of all executive session meetings. The minutes must specify the specific subsection of Idaho Code §74-206 authorizing the executive session and will also provide sufficient detail to identify the purpose and topic of the executive session without compromising the purpose of going into executive session. The roll call vote to go into executive session will also be recorded in the minutes. Executive session minutes may be recorded in the body of the written minutes of the open session and are a public record.

The district will cause to be taken written minutes in all negotiation sessions between the district and the local education organization. All documentation exchanged between the parties during a negotiation session, including all offers and counteroffers, shall be retained by the district and shall be subject to the public records law.

MEETING CONDUCT

General rules of parliamentary procedure are used for every board meeting. The most current edition of *Robert's Rules of Order* may be used as a guide at any meeting. The use of proxy votes is not permitted. Voting rights are reserved to those board members in attendance. Voting will be by acclamation or show of hands.

Board members will not utilize electronic communication devices during board meetings unless that communication is also publicly communicated to those in attendance at the meeting. Such communication will be recorded or otherwise referenced in the board minutes, as determined appropriate, given the nature of the topic being considered.

PUBLIC PARTICIPATION

Citizens are encouraged to attend meetings of the board and are allowed to address the board and to comment as allowed under these rules of order and procedure. Public comment is allowed only at a regular meeting or where specifically provided for on the agenda of a special meeting. Under no circumstances will public comment be permitted on subject matter that would authorize the board to recess into executive session.

Priority for public comments is provided to district employees, current district students (including dually enrolled students), and members of the public residing in the district. If time permits, and at the discretion of the board, public comment may also be taken from members of the public not residing in the district.

Members of the public who wish to speak shall sign up prior to the start of the meeting by either emailing the board clerk or designee or signing a public comment form available at the meeting location prior to the meeting. Requests to speak should include the person's name, address, and the matter or agenda item on which they wish to be heard.

Speakers' comments should be shorter than three (3) minutes. However, a speaker may request that they be permitted to yield their time to another designated speaker who has also signed up to speak on the same agenda item or matter. Speakers must be present at the meeting at the time of the request to yield their time. The yielded time will be pooled for a maximum of six (6) minutes for the designated speaker. Speakers are allocated only one opportunity to speak during public comment. In the event that twenty (20) or more speakers express a desire to speak on any given agenda item, the board chair may reduce each individual's time limit or set a maximum time available for all speakers.

The board chair may interrupt and terminate any presentation not deemed to be in accordance with the guidelines set forth herein; for example, if the person providing comments uses

profanity or other abusive language against board members or others present, or if the speaker attempts to present comments regarding an issue in a pending lawsuit or other matter that would authorize the board to recess into executive session. The board chair may also, after a warning, preclude an individual speaker from addressing the board at that meeting and/or at the next regular meeting of the board for violation of the guidelines set forth herein. The relevant guidelines are described below and are available on the district's website and at all regular meetings of the board or special meetings of the board where public comment is listed as an agenda item.

PUBLIC COMMENT GUIDELINES

- 1. Speakers shall identify themselves by stating their name and address.*
- 2. Speakers shall not engage in political campaigning.*
- 3. Speakers' remarks should be directed to the board chair or the board as a whole and not to any individual board member or member of the public in attendance. Otherwise, the speaker may be ruled out of order and asked to yield the podium. Unless permitted by the board chair, board members will not engage in dialogue with speakers.*
- 4. Speakers shall not refuse to yield the podium when the board chair has advised that their time has expired.*
- 5. The board chair may notify and warn speakers at such time their comments have gone beyond the subject matter for which they had signed up to address, address matters that are not related to district business, or otherwise violate these rules of order and procedure. Speakers are advised to refrain from obscene or vulgar conduct, slanderous remarks, or statements that tend to incite violence or breach of the peace. The board chair may turn off the microphone or recess the meeting if any person persists in interfering with the expeditious or orderly process of the meeting, or fails to conform their remarks to the requirements of these rules of order and procedure after being duly warned to do so. Alternatively, after a warning, the board chair may have the speaker or audience member removed from the meeting and barred from further appearance before the board for the balance of the meeting. The board chair reserves the right to seek the assistance of law enforcement when any speaker or member of the audience refuses to comply with requests to refrain from disruptive behavior.*
- 6. In the event a large group of individuals (more than 20) sign up to speak on one agenda item or matter, the board has the authority to adjust the time limit for each speaker to speak less than the three (3) minutes usually permitted, and/or limit the overall time speakers will be heard on that item.*
- 7. No heckling, shouting comments from the audience, verbal outbursts, or any other disruptive behavior shall be permitted. No signs or placards shall be allowed in the board meeting. No derogatory comments using a person's proper name shall be permitted. Persons exiting a board meeting shall do so quietly so as not to disturb the orderly conduct of the meeting.*

8. *Personal cellular telephones must be set to silent mode in the meeting room to avoid disruption of the meeting.*



LEGAL REFERENCE:

Idaho Code Sections

33-506 – Organization and Government of Board of Trustees

33-510 – Annual Meetings – Regular Meetings – Boards of Trustees

74-201 *et seq.* – Idaho Open Meeting Act

ADOPTED:

AMENDED:

**Language in text set forth in italics is optional.*

The board of trustees recognizes that all the business and administrative records of the district are public records. Included within those records are hard copy paper records and those records made and/or retained in electronic or other media format. District administration shall determine appropriate procedures to be utilized for the indexing, storage and retrieval of all district records, including those that are in electronic format or other format, to safeguard records and facilitate compliance with the rights of the public to access public records and to comply with other legal requests for access to public records.

Subject to the limitations set forth herein, and as provided by state and federal law, the public has the right to examine and take a copy of any public record of the district. This policy sets forth the procedure for accessing the district's public records.

The board of trustees confers upon the superintendent the authority to designate a custodian or custodians for all public records of the district. As defined in the Idaho public records law, the custodian is the person or persons having personal custody and control of the public records of the district or authorized access thereto, and includes all delegates of such officials, employees, or representatives. *Contact the superintendent for information about the custodian of specific records.*

All records of the district will be retained in accordance with the district's records retention policy (Policy 277). A written copy of the minutes from board of trustee meetings will be available to the public within a reasonable time after the meeting in which they are approved. Drafts of the board meeting minutes are considered public records and shall be produced upon request. However, such draft minutes will be marked as "unofficial draft minutes not yet reviewed or approved."

DEFINITIONS

"Custodian" means the district employee(s) having physical custody and control of public records of the district, or authorized access thereto, including those employees who have been appointed to respond to requests for public records and other district information on a routine basis, and the designees of all such appointed custodians.

"Public Record" includes, but is not limited to, any writing containing information relating to the conduct or administration of the district's business that is prepared, owned, used, or retained by the district, regardless of the physical form or characteristics, and includes e-mail containing information relating to the conduct and administration of district business.

"Writing" includes, but is not limited to, handwriting, typewriting, printing, photostating, photographing, and every means of recording, including words, pictures, sounds, symbols, or combination thereof, and all papers, maps, magnetic or paper tapes, photographic films and prints, magnetic or punched cards, disks, drums, or other documents.

“Resident” means a person whose domicile has been within Idaho continuously for a period of at least thirty (30) days, excluding a full-time student who is a resident of another state, and also includes a domestic entity as provided in Idaho Code §30-21-102. Establishment of residency also includes a spouse and dependent children who reside with that person in the domicile. A domicile is not the person’s workplace, vacation residence, or part-time residence.

REQUEST TO EXAMINE PUBLIC RECORDS

The district requires that a request for public records be submitted in writing *upon a form provided by the district* with the requester’s name, mailing address, e-mail address, telephone number, and a written declaration by the requesting party attesting or affirming under oath whether such requester is a resident. The request must specifically describe the subject matter and records sought, including a specific date range for when the records sought were created. A request for public records and delivery of the public records may be made by electronic mail. Requests shall describe the public records sought with sufficient specificity to allow the records custodian to locate the records with reasonable effort.

The custodian will make no inquiry of any person who requests a public record except to verify the identity of the requester or to ensure that the requested record or information will not be used for purposes of a mailing or telephone list as prohibited by Idaho Code §74-120. However, the district may provide the requester information to help the requester narrow the scope of the request or to help the requester make the request more specific when the response to the request is likely to be voluminous or require payment. The custodian will maintain vigilance to ensure that records are not altered or destroyed, but may not review, examine, or scrutinize any copy, photograph, or notes in the person’s possession.

Examination of public records must be conducted during regular office or working hours. When necessary, a designated custodian may authorize an examination of records to be done outside of regular working hours. In this event, the persons designated to represent the custodian during such examination will be entitled to reasonable compensation to be paid to them out of funds provided in advance by the person examining the records.

All documentation relating to a public records request will be maintained by the district in accordance with the district’s records retention schedule.

COSTS FOR PROVIDING PUBLIC RECORDS

Except for fees that are authorized or prescribed under other provisions of Idaho law, no fee shall be charged for the first two (2) hours of labor in responding to a request for public records submitted by a resident, or for copying the first one hundred (100) pages of paper records that are requested by a resident. If the information is also available in publication form, the district may offer the published material to the individual or organization at the standard cost of selling the publication.

This district may charge the actual labor cost associated with locating and copying documents when:

1. The request is for more than one hundred (100) pages of paper records; or
2. The request includes records from which nonpublic information must be deleted; or
3. The actual labor associated with locating and copying documents for a request exceeding two (2) person hours.

Fees for requests made by residents will not exceed reasonable labor costs necessarily incurred in responding to a public records request and if charged, will reflect the personnel and quantity of time that are reasonably necessary to process a request. Fees for requests made by residents for labor costs will be charged at the per hour pay rate of the lowest paid administrative staff employee who is necessary and qualified to process the request. If a request from a resident requires redactions to be made by an attorney the rate charged will be no more than the usual and customary rate of the attorney who is retained by the district for that purpose.

The district may establish separate fee schedules for residents and non-residents. The fee for residents may not exceed the actual cost to the district of copying the record if another fee is not otherwise provided by law. The fee schedules may include fees, consistent with the requirements of Idaho law, for providing a duplicate of a computer tape, computer disc, microfilm or similar or analogous record system containing public record information. The copying or conversion fee schedules will be made available to those individuals requesting copies and will be updated from time to time as necessary to reflect the actual copying and labor costs to the district.

The district will not charge any cost or fee for copies or labor when the requester is a resident and demonstrates that the requester's examination and/or copying of public records:

1. Is likely to contribute significantly to the public's understanding of the operations or activities of the government.
2. Is not primarily in the individual interest of the requester including, but not limited to, the requester's interest in litigation in which the requester is or may become a party.
3. If the requester has insufficient financial resources to pay such fees.

Notwithstanding any provision of law to the contrary, the district may charge fees for labor and copying costs associated with locating and copying documents requested by a person who is not a resident or an employee of a resident. The fee rates and schedule for requests made by persons who are not residents or employees of residents will be at the discretion of the district as long as such fees do not exceed actual costs of the district.

The district's statements of fees will be itemized to show per page costs for copies, and hourly rates of employees and attorneys involved in responding to the request, and the actual time spent on the public records request. No lump sum costs will be assigned to any public records request. If a separate fee schedule is adopted for requests from persons who are not residents or employees of residents, the separate fees for such non-residents will be separately identified.

The custodian may require advance payment of fees when deemed appropriate. If there is a request to mail copies of documents to an individual, the custodian may request advanced payment for the copies and a stamped, self-addressed envelope large enough for the number of copies. Any portion

of an advance payment in excess of the actual costs of labor and copying incurred by the district in responding to the request will be returned to the requester.

A requester may not file multiple requests for public records solely to avoid payment of fees. When the district reasonably believes that one (1) or more requesters is segregating a request into a series of requests to avoid payment of fees authorized pursuant to this section, the district may aggregate such requests and charge the appropriate fees. The district may consider the time period in which the requests have been made in its determination to aggregate the related requests. The district will not aggregate multiple requests on unrelated subjects from one (1) requester.

RESPONSE TO REQUEST FOR EXAMINATION OF PUBLIC RECORDS

The district will either grant or deny a resident's request to examine or copy public records within three (3) working days of the date of the receipt of the request for examination or copying and within twenty-one (21) days of the date of receipt of a request from a person who is not a resident and not employed by a resident. If it is determined by employees of the district that a longer period of time is needed to locate or retrieve the public records, the district will notify the requestor in writing and will provide the public records to the person no later than ten (10) working days following the person's request, if the person is a resident, and no later than thirty-five (35) days following a request from a non-resident.

If it is determined the existing electronic record requested will first have to be converted to another electronic format by the district or by a third party and that such conversion cannot be completed within the time allotted for response in this policy, the district will notify the requestor in writing. The district will provide the converted public record at a time mutually agreed upon between the district and the requester, with due consideration given to any limitations that may exist due to the process of conversion or due to the use of a third party to make the conversion.

If the district does not respond within the time allotted in this policy for a response, the request will be deemed denied.

DENIAL OF REQUESTS

If a request for a record is denied in whole or in part, the person making the request will be notified in writing of the following:

1. A statement that an attorney for the district has reviewed the request, or that the district had the opportunity to consult with an attorney and has chosen not to do so;
2. The statutory basis for the denial;
3. A simple statement of the right to appeal and the time limit for an appeal as set forth in Idaho Code §§74-103 and 74-115.

A certificate of mailing must accompany the notice.

The time limit for filing an appeal is one hundred eighty (180) days from the date the notice of denial is mailed. The sole remedy for protesting the district's decision is to file a petition in the

district court of the county where the records or some part of them are located, requesting the court to compel the district to make the information available or to correct the record.

When a request is denied, the requested records will be retained until the end of the appeal period, until there has been a decision on an appeal, or as otherwise provided by the public records law, whichever is longer. *Whenever a request is denied, there should be some indication made on the record that it must not be purged without the approval of a designated custodian.*

All documentation relating to the denial of a public records request will be maintained in accordance with the district's records retention schedule.

RECORDS EXEMPT FROM DISCLOSURE

The Idaho Legislature has set forth particular records that are exempt from disclosure to the public. All employees should be aware of the following exemptions that apply to this school district. The following list sets forth some of the designated exempt records:

1. Any public record exempt from disclosure by federal or state law or federal regulations to the extent specifically provided for by such law or regulation. This includes, but is not limited to, student records under the Family Educational Rights and Privacy Act (FERPA). Student records protected by FERPA will only be disclosed in accordance with the requirements of that law and district policy.
2. Records relating to the appraisal of real property, timber, or mineral rights, prior to its acquisition, sale, or lease by the district.
3. Any estimate prepared by the district that details the cost of a public project until such time as disclosed or bids are opened, or upon award of the contract for construction of the public project.
4. The records of a library that, when examined alone or when examined with other public records, would reveal the identity of the library patron checking out, requesting, or using an item from the library.
5. Computer programs developed and purchased by or for the district for its own use. For purposes of this policy, computer program does not include:
 - a. The original data including, but not limited to, numbers, texts, voice, graphics, and images;
 - b. Analysis, compilation, and other manipulative forms of the original data produced by use of the program;
 - c. The mathematical or statistical formulas that will be used if the manipulative forms of the original data were to be produced manually.
6. Records of any risk retention or self-insurance program prepared in anticipation of litigation or for analysis of or settlement of potential or actual money damage claims against the district and its employees except as otherwise discoverable under the Idaho or federal rules of civil procedure. These records include, but are not limited to, claims evaluations, investigatory records, computerized reports of losses, case reserves, internal documents and correspondence relating thereto. At the time any claim is concluded, only statistical data and actual amounts paid in settlement will be deemed a public record unless otherwise ordered to be sealed by a court of competent jurisdiction. Provided, however,

nothing in this paragraph is intended to limit the attorney-client privilege or attorney work product privilege otherwise available to the district, other public agency or independent public body corporate and politic.

7. Test questions, scoring keys, or other examination data used to administer standardized tests or other academic assessments.
8. Records relevant to a controversy to which the district is a party, but which records would not be available to another party under the rules of pretrial discovery for cases pending resolution.
9. Records, other than public expenditure records, related to proposed or existing critical infrastructure held by or in the custody of the district when the disclosure of such information is reasonably likely to jeopardize the safety of persons, property or public safety. Such records may include emergency evacuation, escape or other emergency response plans, vulnerability assessments, operation and security manuals, plans, blueprints, or security codes. District systems to which this paragraph applies include electrical, computer and telecommunication, heating, ventilation, and air conditioning.
10. Retired employees' and retired public officials' home addresses, home telephone numbers, and other financial and non-financial membership records.
11. All personnel records of a current or former employee other than the employee's public service or employment history, classification, pay grade and step, longevity, gross salary and salary history, including bonuses, severance packages, other compensation or vouchered and unvouchered expenses for which reimbursement was paid, status, workplace, and employing district. All other personnel information relating to the employee or applicant, including, but not limited to, information regarding sex, race, marital status, birth date, home address and telephone number, social security number, driver's license number, applications, testing and scoring materials, grievances, correspondence, and performance evaluations, will not be disclosed to the public without the employee's or applicant's written consent. An employee or authorized representative may inspect and copy his or her personnel records, except for material used to screen and test for employment.

RECORDS CONTAINING A COMBINATION OF BOTH EXEMPT AND NON-EXEMPT MATERIALS

If any public record contains material which is not exempt from disclosure as well as material which is exempt from disclosure, the district will separate the exempt and nonexempt material and make the nonexempt material available for examination. The district will not deny a request to copy nonexempt material in a public record based upon the fact that the record contains both types of materials.

INSPECTION AND CORRECTION OF AN INDIVIDUAL'S RECORDS

An individual may inspect, copy, and request correction of public records pertaining to that person, except those portions of records that are exempt from disclosure. Such requests will be referred to a designated custodian immediately. Within ten (10) days of the receipt of a written request to amend any record pertaining to that person, the district will either:

1. Make any correction of any portion of the record which the person establishes is not accurate, relevant, or complete; or
2. Inform the person in writing of the refusal to amend with the reasons for the refusal and clearly indicate the person's right to appeal the refusal and the time period for doing so as set forth above in “Denial of Requests” and Idaho Code §§74-103 and 74-115. *A certificate of mailing must accompany the notice.*

DISTRIBUTION OR SALE OF MAILING OR TELEPHONE NUMBER LISTS PROHIBITED

This district will not distribute or sell for use as a mailing list or a telephone number list any list of persons, including students and employees, without first securing the permission of those individuals named on the list. This district will verify the identity of a person requesting a record to ensure that the requested record or information will not be used for purposes of a mailing or telephone list.

PENALTY AND IMMUNITY

The public records law provides a penalty of up to one thousand dollars (\$1,000) for a deliberate, bad faith denial of information that should be disclosed. The public records law also provides immunity from liability for the release of records as long as there is a good-faith attempt to comply with the law's requirements. Therefore, it is important that any questions or any requests that seem doubtful be immediately referred to a designated custodian.



LEGAL REFERENCE:

Idaho Code Sections

74-101 *et seq.* – Public Records Act

34 CFR Part 99 – Family Educational Rights and Privacy Act (FERPA)

Cowles Publishing Company v. Kootenai County Board of Commissioners, et al., 144 Idaho 259, 159 P.3d 896 (2007)

CROSS-REFERENCE:

Record Retention and Destruction – 277

ADOPTED: January 16, 2008

AMENDED: July 16, 2025

**Language in text set forth in italics is optional.*

Preston School District

Idaho Code § 74-103 and District Policy No. 276 provide the public with the opportunity to review or copy public documents. In order to best serve the public and expeditiously process a request for public records, all requests to examine or copy public records *must be made in writing* and specifically describe the subject matter and records sought, including a specific date range for when the records sought were created. Requests shall describe records sought in sufficient detail to enable staff to locate the records with reasonable effort. All fields in the request form must be filled out. All applicable fees *must be paid before staff will work on responding to the request*. Requests from Idaho residents will be acknowledged and granted or denied within three (3) business days of receipt of the request. Requests from a person who is not an Idaho resident and not employed by a resident will be provided within twenty-one (21) days of receipt. If additional time is needed to locate or retrieve the public records, they will be provided to a resident no later than ten (10) business days following the request and no later than thirty-five (35) days following a request from a non-resident.. Business days are *Monday–Thursday, 7:30 a.m. to 5:30 p.m.*, following the School District calendar. All requests received after normal business hours (excluding holidays) shall be deemed received the next business day. Note: Records provided pursuant to a public record request are not warranted as to completeness or accuracy. The information provided represents the disclosable information available under Idaho Code, Title 74, Chapter 1, and District Policy No. 276. The district reserves the right to aggregate multiple requests where staff reasonably determines a requester has made multiple requests to avoid payment of fees.

PLEASE TYPE OR PRINT LEGIBLY

Date: _____ / _____ / _____

Name: _____
First Name Last Name

Company (if applicable): _____

Address: _____
Street City State Zip

Telephone: (_____) - _____ Facsimile: (_____) - _____

Check one:

- ☐ By signing this request for public records, I affirm under oath that I am an Idaho resident as that term is defined in Idaho Code §74-101(15).
- ☐ By signing this request for public records, I affirm under oath that I am not an Idaho resident and/or that I am not employed by an Idaho resident.

Signature: _____ Email: _____

Public Records Request:

Legal Department Review:	Staff Use Only:	Copying Fees: Pursuant to I.C. § 74-102(10)
_____ [Name] Date _____ [Name] Date _____ [Name] Date	Request Completed By: _____ Completion Date: _____ Requestor Contacted: _____ Notification By: _____ ☐ U.S. Mail ☐ Fax ☐ Email ☐ Phone Request Picked Up By: _____ Date Request Picked Up: _____	First 100 Copies = FREE First 2 Hours Labor = FREE _____ x \$ ____ = \$ ____ #Pages (101 Copies) _____ x \$ ____ = \$ ____ #Pages (Plan Sheets) _____ x \$ ____ = \$ ____ #Tapes/CDs/DVDs _____ x \$ ____ = \$ ____ #Labor Hrs/Rate (after first 2 hours) TOTAL COST = \$ _____

The board may deny a student enrollment, or attendance at any of its schools by expulsion, for the following reasons:

1. The student is habitually truant as defined in Idaho Code §33-206;
2. The student's conduct, in the judgment of the board, is such as to be continuously disruptive of school discipline or of the instructional effectiveness of the school;
3. The student's presence in a public school is detrimental to the health and safety of other students.
4. The student has possessed a deadly or dangerous weapon or firearm on school property;
5. The student has been denied enrollment due to behavior detrimental to the health and safety of other students, disenrolled in lieu of discipline, or expelled from another school in this state or any other state; or
6. The student has a conviction or adjudication for any of the offenses under Idaho Code §20-525A(5), or chapters 9 (assault and battery), 61 (rape), or 66 (sex crimes), title 18, Idaho Code. Parents and legal guardians are required to disclose any such convictions or adjudications to the district. Failure to disclose such convictions and adjudications shall constitute adequate grounds for the district to deny enrollment or attendance to the student.

The district may also deny enrollment or attendance at its schools if the parent or legal guardian fails to furnish, or to request of the out-of-state school from which the student is transferring, school records for a student transferring into the district. The parent or legal guardian of a student transferring from out-of-state to a school in the district is required, if requested, to furnish the district accurate copies of the student's school records, including records containing information concerning violent or disruptive behavior; convictions or adjudications for any of the offenses under Idaho Code §20-525A(5), or chapters 9 (assault and battery), 61 (rape), or 66 (sex crimes), title 18, Idaho Code; or other disciplinary action involving the student.

Any student having been denied enrollment or expelled may be enrolled or readmitted to school by the board upon such reasonable conditions as may be prescribed by the board; but such enrollment or readmission will not prevent the board from subsequently expelling such student for cause.

For purposes of this policy, the terms "possess," "deadly or dangerous weapon," and "firearm" have the same meanings as provided in Idaho Code §18-3302D.

WEAPONS VIOLATION

The board will expel from school for a period of no less than one (1) year, twelve (12) calendar months, or may deny enrollment to, a student who has been found to have possessed a firearm on school property in this state or any other state. The board may modify the expulsion or denial of enrollment order on a case-by-case basis when the board determines reasonable conditions apply and the student's presence is not detrimental to the health and safety of other students. An authorized representative of the board will report such student and incident to the appropriate law enforcement agency.

SPECIAL EDUCATION STUDENTS

Discipline of students with disabilities will be in accordance with the requirements of Part B of the Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act (Section 504) as well as the provisions of this policy.

DUE PROCESS RIGHTS

No student will be expelled or denied enrollment without first receiving the following due process rights:

1. The board, through the superintendent or his or her designee, will give written notice to the parent or legal guardian of the student;
2. The notice will state the grounds for the proposed expulsion or denial of enrollment and the time and place where such parent or legal guardian may appear to contest the action of the board to deny school attendance;
3. The notice will also state the right of the student to be represented by counsel, to produce witnesses, and submit evidence on his or her own behalf, and to cross-examine any adult witnesses who may appear against him or her.
4. Within a reasonable period of time following such notification, the board will grant the student and his or her parent or legal guardian a full and fair hearing on the proposed expulsion or denial of enrollment.
5. The board will allow a reasonable period of time between such notification and the holding of such hearing to allow the student and the parent/guardian to prepare their response to the charge.
6. A record of the board's decision will be placed in the student's educational record and in the official records of the board.

The board may decide to expel or deny enrollment of a student in executive session. The student will not be named in the minutes of the meeting.

Any student who was within the age of compulsory attendance at the time of the violation(s), who is expelled or denied enrollment as herein provided, will come under the purview of the Juvenile Corrections Act, and an authorized representative of the board will provide, within five (5) days, written notice of the expulsion to the prosecuting attorney of the county of the student's residence in such form as the court may require under the provisions of the Juvenile Corrections Act.

**LEGAL REFERENCE:**

Idaho Code Sections

33-205 – Denial of School Attendance

33-206 – Habitual Truant Defined

33-209 – Transfer of Student Records – Duties

18-901 *et seq.* – Assault and Battery

18-3302D – Possessing Firearms or Weapons on School Property

18-6101 *et seq.* – Rape

18-6601 *et seq.* – Sex Crimes

20-525A(5) – Expungement of Record (Exclusions)

20-527 – School Trustees to Report Students

Public Law 94-142 (Individuals with Disabilities Education Act)

Section 504 of the Rehabilitation Act of 1973

CROSS-REFERENCE:

540 – Maintenance of Orderly Conduct

545 – Disciplining Students with Disabilities (IDEA)

546 – Disciplining Students with Disabilities (Section 504)

ADOPTED: January 16, 2008

AMENDED: July 16, 2025

This district will provide instruction in comprehensive health education to all students, grades kindergarten through twelve (K-12), consisting of planned, sequential learning experiences that assist students in acquiring knowledge, understanding, attitudes, and practices regarding personal, family, and community health issues. The curriculum will be aligned to the Idaho Health Content Standards *and will focus on positive health habits*. The district's health curriculum will include instruction in physical fitness as required by Idaho law.

Students in grades nine through twelve (9-12) are required to take at least one (1) credit of Health/Wellness. As part of the health/wellness course offered by the district, students will receive a minimum of one (1) class period on CPR training as outlined in the American Heart Association Guidelines for CPR, to include the proper utilization of an automatic external defibrillator (AED).

SEX EDUCATION

For the purposes of this policy, the following definitions apply:

“Abstinence” means the absence of any sexual activity prior to marriage, which activity includes physical contact between individuals involving intimate or private areas of the body that can potentially (i) result in pregnancy; (ii) transmit sexually transmitted diseases and infections; or (iii) present emotional risks.

“Human sexuality” means sexual conduct, sexual pleasure, sexual intimacy, sexual abuse, sexual violence, eroticism, pornography, deviant sexual behavior, sexual attraction, sexual orientation, or any form of sexual identity, gender identity, gender ideology or gender conversion.

“Sex education” means the study of anatomy and the physiology of human reproduction.

Information on family life and sex education, including information about parts of the body, reproduction, sexually transmitted diseases, and related topics will be included in the district's instructional program as appropriate to the grade level and course of study. Any program adopted by the district will be based on a philosophy of sexual abstinence and will provide students with a background of ideals, standards and attitudes that will be valuable to students. The district will involve parents and other community representatives in the planning, development, evaluation and revision of the district's sex education program.

The board believes that instruction on sexually transmitted diseases, including HIV/AIDS, is most effective when integrated into a comprehensive health education program. Instruction on these topics will be developmentally appropriate to the grade level of the students and will begin no sooner than seventh grade. Teachers who present this instruction will receive continuing in-service training that includes appropriate teaching strategies and techniques.

Parents may ask to review the materials to be used in the district's program. Parents may also request in writing that their child be excused from any planned instruction in sex education. Students who are excused from such instruction will be provided with alternate educational instruction.

Opt-In Procedures for Human Sexuality Instruction

Prior to any student attending instruction that addresses human sexuality as defined herein, regardless of whether such instruction is offered by regular or guest teachers, the district will notify parents and legal guardians of students eligible to attend such instruction no less than two (2) weeks before the date the instruction will begin. The district will provide parents and legal guardians a brief description of the content of the instruction in human sexuality and the parent or legal guardian will have the opportunity to review any materials that will be used in the instruction. The district will not permit any student to attend such instruction unless the parent or legal guardian submits a signed and written permission form to the board of trustees *or its designee* within one (1) week of the commencement of the instruction, granting the district permission to allow the student to attend the instruction. For any student whose parent or legal guardian does not provide written permission to attend instruction in human sexuality, the district will provide alternative instruction that furthers the completion of any grade level or graduation requirements and does not address human sexuality as defined herein.

A parent or legal guardian of a student who was provided instruction in human sexuality as defined herein without written permission shall provide written notice to the board of trustees or its designee that the instruction occurred. The notice shall provide for retroactive permission for the student to receive such instruction or ask the board for rectification.

Upon receipt of notice from a parent or legal guardian that instruction in human sexuality occurred without prior written consent, the board or its designee will take action to either (1) provide the retroactive permission to the appropriate school employee or (2) investigate the circumstances surrounding the instruction and make efforts to rectify the issue. Rectification may include removing the student from the class in which the instruction occurred and providing alternative instruction to the student as provided for herein. Any district employee who is found to have provided instruction in human sexuality to a student without the signed, written permission of the student's parent or legal guardian may be subject to disciplinary action consistent with district policies and Idaho law. *The board or its designee may take such further action upon completion of its investigation as is consistent with district policies and Idaho law.*

The superintendent or designee is authorized to establish additional procedures for investigation of complaints submitted by parents or legal guardians.

Discussion of Abortion and Safe Haven Law

In accordance with Idaho law, the district will not allow any individual or organization that is a provider of abortion to furnish any materials or instruction relating to the district's sex education curricula. The district's sex education program will include instruction relating to available adoption resources and current adoption practices in the United States, as a means of providing

for the well-being of a child. The district's program will also include information pertaining to Idaho's Safe Haven Act.

HUMAN GROWTH AND DEVELOPMENT INSTRUCTION

As part of the district's comprehensive health education curriculum, the district provides instruction on human growth and development which includes, but is not limited to: (1) a high-definition ultrasound video, at least three (3) minutes in duration, showing the development of the brain, heart, sex organs, and other vital organs in early fetal development; and (2) a high-quality, computer-generated rendering or animation showing the process of fertilization and every stage of human development inside the uterus, noting significant markers in cell growth and organ development for every week of pregnancy until birth.

Human growth and development instruction will also be included in every class that discusses or provides instruction concerning (1) human biology; (2) contraception; or (3) sexually transmitted diseases or sexually transmitted infections.

SEXUAL ORIENTATION AND GENDER IDENTITY INSTRUCTION

The district will not provide instruction on sexual orientation or gender identity to any student from kindergarten through grade 12 unless such instruction is age or developmentally appropriate for students in accordance with state standards.



LEGAL REFERENCE:

Idaho Code Sections:

- 18-8707 – Abortion-Related Activities Prohibited in School-Based Health Clinics and Sex Education Curricula
- 33-506 – Organization and Government of Board of Trustees
- 33-512 – Governance of Schools
- 33-1605 – Health and Physical Fitness; Effects of Alcohol, Tobacco, Stimulants, and Narcotics
- 33-1608– Family Life and Sex Education – Legislative Policy
- 33-1609 – Definitions
- 33-1610 – Involvement of Parents and Community Groups
- 33-1611 - Excusing Children from Instruction in Sex Education
- 33-1611A – Requiring Permission for Instruction Addressing Human Sexuality
- 33-1612 – Thorough System of Public Schools
- 33-1637 – Human Growth and Development Instruction in Public Schools
- 33-6001 – Parental Rights
- 39-8201 *et seq.* – Safe Haven Act

IDAPA Sections:

- 08.02.03.104 – Other Required Instruction

08.02.03.105 – High School Graduation Requirements
08.02.03.160 – Safe Environment and Discipline

ADOPTED: June 1, 2007

AMENDED: July 16, 2025

**Language in text set forth in italics is optional.*

[Date]

Dear Parent/Guardian:

[School Name] will begin teaching [curriculum name], a human sexuality curriculum, to [grade/age] students for the [length of curriculum, e.g., 2025-2026 school year]. The board of trustees, together with administrators, selected this curriculum due to its age-appropriate, medically based content and its information about healthy relationships and promoting abstinence as the healthiest choice to prevent pregnancy and disease transmission. Participating in this human sexuality curriculum may increase students' ability to communicate their personal boundaries and choose healthy relationships to prevent dating violence. Participation may also reduce their risk of getting pregnant or getting someone else pregnant and having a sexually transmitted infection.

In accordance with Idaho law, Preston School District has an "opt-in" policy where the parent or legal guardian must sign a permission form to allow his or her child to participate in the curriculum. Please indicate below if you do or do not agree for your child to take part in the curriculum. Should you choose not to have your child participate in the curriculum, the school will provide alternative instruction that furthers the completion of grade-level or graduation requirements and does not address the human sexuality curriculum.

Please return your signed permission slip to [school or instructor] by [date, which must be at least one week prior to the date instruction is to begin].

If you would like to review the curriculum, or if you have any questions about the curriculum or its implementation in your child's school, you may contact [principal or curriculum coordinator] at [principal's or coordinator's contact information].

Sincerely,

[school staff name]

Parent Permission Slip to Participate in [Curriculum Name]

- ☐ I **do** give permission for my child to participate in the human sexuality curriculum.
- ☐ I **do not** give permission for my child to participate in the human sexuality curriculum.

Date: _____ Name of Child: _____

Name of Parent/Legal Guardian: _____

Signature of Parent/Legal Guardian: _____

It shall be the duty of each teacher to provide timely grades as directed by the school district administration.

Grades shall be based upon the accomplishment of grade-level course objectives and established state content standards. Each teacher is required to keep accurate records of student scores and achievement. All grades must be based upon the student's performance on tasks directly related to course and content standards. Each school will establish a school-wide grading system that all teachers will use. Teachers, with the approval of building administrators, will be allowed to set the standards for specific learning indicators based upon reasonable accomplishment of those objectives, following state and district guidelines and philosophies. All teachers must have, as a basis, a documented record of each student's academic performance for each grading period.

All schools may report student progress using one or more of the following grading models:

- **Traditional Grading**

Letter Grades with traditional percentages based on performance:

- A, B, C, D, F, etc., with a plus or minus for each letter grade where appropriate.

- **Standards-Based Grading**

Descriptive Performance levels aligned with state standards: (the following are examples and may be changed by the school)

- | | | |
|-----------------|---------------|---------------------|
| ◦ No Evidence | ◦ Below Basic | ◦ Needs Improvement |
| ◦ Basic | ◦ Basic | ◦ Novice |
| ◦ Approaching | ◦ Proficient | ◦ Competent |
| ◦ Proficient | ◦ Advanced | ◦ Experienced |
| ◦ Distinguished | | ◦ Expert |

- **Numeric Standards-Based Grading**

Numeric scale aligned with standards-based performance (e.g., 0–4 or 1–5)

- **Hybrid Model**

A combination of traditional grades and standards-based (descriptive or numeric) indicators for specific subjects or content areas

- **Citizenship/Conduct Grading** (*for both classroom and academic behavior*), *Citizenship grades are separate from academic grades*

Marks used may include:

- H = Honorary
- S = Satisfactory
- N = Needs Improvement
- U = Unsatisfactory



LEGAL REFERENCE:

Idaho Code Section 33-512(2)

ADOPTED: June 1, 2007

AMENDED: July 16, 2025

Note: Grades earned in partial credit courses at the high school level will not be factored into GPA calculations for honors eligibility, class rank, or participation in honor-based organization. High school grading system will still calculate and provide a grade-point average along with a class ranking of students.

The board of trustees adopts this policy in order to maintain a neutral and inclusive environment for all students and to ensure that flags and banners displayed on district property do not promote political, religious, or ideological viewpoints.

DEFINITIONS

The following terms apply to this policy:

“Banner” means a long, rectangular, or square piece of fabric, paper, or other material, often displayed in a vertical or horizontal manner, used to convey a message, symbol, emblem, or representation of an institution or a political, religious, or ideological expression, or used to announce or celebrate an event or achievement.

“Display” means to keep a flag or banner visible on school property beyond a brief curriculum-based educational purpose.

“Flag” means a piece of fabric or similar material, typically rectangular or square, attached to a pole or staff and used as a symbol, emblem, or representation of a country, state, tribe, institution, or any political, religious, or ideological expression.

PROHIBITION ON CERTAIN FLAGS AND BANNERS

No flags or banners that represent political, religious, or ideological views, including but not limited to political parties, race, gender, sexual orientation, or political ideologies, may be displayed on district property such as classrooms, hallways, entryways, or sports fields.

This policy does not apply to any of the following:

- Official flags or banners representing the United States;
- Official flags of any state in the United States;
- Official flags of the United States military;
- Official flags of Idaho Indian tribes;
- Official flags of recognized foreign nations with which the United States is not engaged in hostile action;
- Achievement flags or banners recognized by the Idaho State Department of Education;
- Flags or banners representing official school mascots and colors;
- Electronic displays within the school;
- Personal items such as pins or shirts worn by students *that are consistent with the school’s dress code*; and
- Displays in the school parking lot.



LEGAL REFERENCE:

Idaho Code Sections

33-143 – Display of Flags and Banners on Public School Property

ADOPTED: July 16, 2025

AMENDED:

**Language in text set forth in italics is optional.*

The board of trustees believes that the safety and security of students, staff, and visitors are of the utmost importance. The board further recognizes the importance of being prepared for emergencies that may occur while school is in session, during school transportation, or while activities are occurring on school property. Such emergencies may include natural disasters or human-caused crises. The purpose of this policy is to set forth guidelines for the development of emergency and disaster preparedness plans for district schools.

EMERGENCY OPERATIONS PLANS REQUIRED

Building principals at all district schools are required to create and maintain an emergency operations plan that is approved by the board. Plans should address a variety of emergencies, including but not limited to: severe weather, bus crashes, bomb threats, student or staff deaths, chemical or hazardous materials spills, fire, school shootings, medical emergencies, acts of terror or war, and natural disasters such as earthquakes or floods. All plans shall be developed in coordination with school staff and local emergency response agencies and shall meet the guidelines adopted by the Idaho School Safety and Security Advisory Board. Such plans will be reviewed at least annually by each school and the board and updated as necessary. Approved plans will be made available to students, parents, community members and local emergency partners.

In addition to each school's emergency operations plan, the district will develop and maintain a crisis management plan to act as a guide for district trustees, administration, staff, students, parents, and community members. The crisis management plan will include procedures to be implemented at each school site in the event of an emergency. The superintendent or designee shall be responsible for directing the development of the crisis management plan, utilizing guidelines adopted by the Idaho School Safety and Security Advisory Board and input from local emergency response partners, trustees, students, parents, and community members. The crisis management plan will be approved by the board and distributed to all schools, local emergency response partners, parents, and community members. The board will review the plan at least annually.

TRAINING

All district staff are required to receive initial and annual emergency operations training that provides instruction on how to conduct exercises to respond to emergencies. Such training will be in accordance with guidelines established by the Idaho School Safety and Security Advisory Board. *Annual training will include the crisis management plan approved by the board.*

Students will also be instructed on emergency operations procedures and may periodically practice the emergency procedures at their school.



LEGAL REFERENCE:

Idaho Code Sections

33-512(16) – Governance of Schools (Safe Environment)

ADOPTED: July 16, 2025

AMENDED:

**Language in text set forth in italics is optional.*

The Preston School District No. 201 provides its students and staff access to a multitude of technology resources to enhance learning, as the board recognizes the importance of providing positive, productive educational experiences through the district's Internet, computer, and network services (hereinafter, "technology resources"). However, the privilege of access to the district's technology resources also comes with the responsibility of students, teachers, staff and the public to exercise appropriate use of these resources. District policies are intended to promote the most effective, safe, productive, and instructionally sound uses of technology resources. District technology resources are to be used primarily for professional and/or educational purposes and are not a public forum for general use.

EXPECTATIONS AND PROHIBITIONS

The district uses its information and technology resources in safe, legal, and responsible ways. Responsible use of the district's technology resources is expected to be ethical, respectful, academically honest, and supportive of the district's mission. Each computer user has the responsibility to respect every other person in our community and on the Internet. Digital storage and electronic devices used for school purposes will be treated as extensions of the physical school space. Administrators or their designees may review files and communications (including electronic mail and social media) to ensure that users are using the district's technology resources in accordance with district policies. Users should not expect that files stored on servers, discs, or the cloud will be private. Users should also understand that school servers regularly record Internet activity in log files.

Users are expected to abide by the law and generally accepted rules of network etiquette. The following guidelines and prohibitions are intended to clarify expectations for conduct, but they should not be construed as all-inclusive.

1. Transmission of any material in violation of any local, state, or federal law is strictly prohibited. This includes, but is not limited to sending, receiving, viewing or downloading materials that are: deemed to be harmful to minors, as defined by Idaho Code §18-1514; copyrighted; streamed; licensed or proprietary; information that includes any personally identifiable information about students or employees; defamatory or discriminatory; threats; or threatening or obscene. This also includes any activity that involves the sale, purchase, or promotion of illegal items or substances.
2. Intentional or unintentional use of technology resources to access or process proxy sites, pornographic material, explicit text or files, or files dangerous to the integrity of the network is strictly prohibited.
3. Software and/or services may only be installed or downloaded on school devices if they are consistent with educational use and approved by the district.
4. Use of district technology resources for commercial activities, product advertisement, religious activities, or political lobbying is prohibited.
5. It is a violation of this policy to use district technology resources to gain unauthorized access to district networks, servers and other technology resources or to other network systems through hacking or other illegal activities. Users may be held personally and

financially responsible for malicious or intentional damage done to network software, data, user accounts, hardware, and/or unauthorized costs incurred. All users are required to use reasonable care to protect passwords and to otherwise ensure that district technology resources are not used to breach system security.

6. Files stored on district-managed networks are the property of the district and, as such, may be inspected at any time and should not be considered private.
7. Materials published for electronic publication must be for educational purposes. School administrators, teachers, and staff may monitor these materials to ensure compliance with content standards.
8. Use of electronic devices in school, regardless of ownership, should be consistent with the district's educational objectives, mission and curriculum.
9. Students may use district-provided equipment (e.g., laptops, tablets, or Chromebooks) only in accordance with Policy 694 – District-Provided Mobile Computing Devices. Students may use cell phones and other personal communication devices only in accordance with Policy 518 – Student Use of Personal Communication Devices. Improper use or care of district-provided equipment or technology resources is a violation of district policy and may be grounds for discipline as provided by district policy. Improper use or care of district-provided technology includes, but is not limited to: engaging in spamming; attempting to damage district technology, files, or data; alteration of configured equipment, including the addition of unauthorized passwords and user accounts; installing, uploading or downloading unauthorized programs; copying district software for personal use; or using district technology for personal business, unapproved fundraising, or personal advertising.
10. Users will not use district technology resources, including electronic mail, to engage in bullying or cyberbullying in violation of the district's bullying and harassment policies. This prohibition includes using any technology or other electronic communication off school premises to the extent that student learning or the school environment is substantially and materially disrupted.
11. The district respects the right of employees and students to responsibly use social media and networking sites, message boards and forums, as well as personal websites and blogs. Personal use of these sites should not damage the reputation of the district, its employees, students, or their families, and should be consistent with the district's educational objectives, mission, and curriculum.

ACCESS TO DISTRICT TECHNOLOGY

Access to district technology resources will be provided to employees and students in an expedient manner following employment by or enrollment in the district and signature of the Acceptable Use Agreement (see Policy 942F1). The agreement outlines district expectations regarding technology use. This agreement may be modified by the district as necessary at any time. The district will make the final determination as to what constitutes unacceptable use and its decision is final. The agreement is provided so that users are aware of the responsibilities they acquire. No individual shall access district technology resources without all required agreement signatures.

INFORMATION CONTENT AND USES OF THE SYSTEM

Commercial uses of district technology by staff or students are strictly prohibited. Users shall not sell or offer for sale any goods or services that could be construed as a commercial enterprise. The district may choose to provide means for staff to offer goods for sale on a non-enterprise basis. Any form of gambling is prohibited. The technology is to be used primarily for professional and/or educational benefit.

PRIVACY

Use of the district's technology resources is a privilege and not a right. Access has not been established as a public access service or a public forum. The district reserves the right to monitor, inspect, copy, review, delete, and/or store at any time and without prior notice any and all results of usage of the Internet, computers, network resources, and any and all information transmitted or received in connection with such usage. This includes the right at any time to investigate and review the contents of employee e-mail files and other files created or saved to the district's network or computers. School district employees should be aware that data and other materials in files created, stored, sent, received, displayed, or maintained in district computers, including personal files, may be subject to review, disclosure or discovery under the Idaho Public Records Act (Idaho Code §§74-101 *et seq.*). All such information will be and remains the property of the district and users have no expectation of privacy regarding such materials. The district has the right to place restrictions on the use of the district's Internet, computers, and network resources and may also deny access to staff and students who violate related policies and procedures.

Posting of Personally Identifiable Information

Users of district technology resources will not use the system to post private information about another person, personal contact information about themselves or other persons, or other personally identifiable information, including but not limited to, address, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, labeled photographs, or other information that would make the individual's identity easily traceable, and will not repost a message that was sent to the user privately without the permission of the person who sent the message.

The limitation on posting of personally identifiable information set forth in this policy does not prohibit the posting of employee contact information on school websites or communication between employees and other individuals when such communications are made for education-related purposes (i.e., communications with parents or other staff members related to students).

Employees creating or posting school-related webpages may include personal contact information about themselves on a webpage. However, employees may not post contact information about students unless:

1. Such information is classified by the district as directory information as defined by the district in accordance with the Family Educational Rights and Privacy Act (“FERPA”) and verification is made that the district has not received notice from a parent/guardian or eligible student that such information is not to be designated as directory information; or
2. Such information is not classified by the district as directory information but written consent for release of the information to be posted has been obtained from a parent/guardian or eligible student.

In addition, prior to posting any personal contact or personally identifiable information on a school-related webpage, employees shall obtain written approval of the content of the postings in accordance with applicable district policies and procedures.

The prohibitions set forth herein specifically prohibit a user from utilizing the district’s technology resources to post personal information about a user or another individual on social networks including but not limited to, Facebook, Snapchat, Twitter (X), TikTok, Instagram, Reddit, and similar websites or applications.

EMPLOYEE RESPONSIBILITIES

Employees are responsible for safeguarding the district’s equipment while in the employee’s possession and/or responsibility. Employees shall immediately (within 24 hours) report to his/her supervisor if the equipment is lost or stolen. Employees are prohibited from allowing any third party to use district-owned or leased equipment.

Employees must use district technology in a professional, legal, and responsible manner. Use of district technology for personal business must be kept to a minimum and must conform to district policies and procedures and state and federal laws and regulations. In accordance with Idaho law, employees are prohibited from downloading or using the TikTok application or visiting the TikTok website on any network owned, operated, or otherwise used by the district, including district-issued cell phones, computers and other devices capable of Internet connectivity.

When acting within the capacity of a district employee, communication from any location and using any type of equipment, owned by the district or otherwise, must reflect professional integrity and responsibility and not have an adverse effect on students or on the performance of an employee’s duties for the district. Employees are required to immediately report any violations of this policy to their principal or immediate supervisor.

All district-owned or leased equipment provided to employees shall be immediately returned to the employee’s supervisor upon request or upon termination of the employee’s employment relationship with the district.

Employee Email

All employees are assigned a district email account, which should be used for all official business. Employees must use their district email account when acting in the capacity of a

school district employee and when corresponding with parents or students. Employees may not use their district-assigned email address for communications on social media networks without prior district approval.

Employee Communications with Students

The board recognizes that there are occasions when school district employees may have a legitimate educational need to communicate with a student outside of school hours. Any communication between a district employee and a student via telecommunications, text messages, e-mails, and/or any other medium must have an educational purpose and be professional in content and tone. Employees who engage in such communications with students are expected to act as representatives of the district. Employees, including coaches, should include an administrator or another adult in messages to students. Any communications with students may be subject to review by the district. Employees will not make any statements or forward information that could reasonably be believed to violate this policy, other district policies, or state or federal law. At the discretion of the superintendent or designee, employees may be required to copy all such communications to students to the building administrator or designee.

If an employee receives any communication from a student that is inappropriate or creates concerns, the employee is obligated to report such communication to the building administrator or designee.

INTERNET SAFETY FOR STUDENTS

With respect to any of its computers with wireless Internet access, the district will utilize filtering software or other technologies to (1) prohibit and prevent the use of school computers and other district owned technology-related services from sending, receiving, viewing, or downloading materials that are obscene, contain child pornography, or are deemed harmful to minors as defined in Idaho Code §18-1514 or 47 U.S.C. §254(h); or (2) filter or block internet access to obscene materials, materials harmful to minors, and materials that depict the sexual exploitation of a minor as defined in Idaho Code §18-1507. The district will also monitor the online activities of students through direct observation and/or technological means, to ensure that students are not accessing such depictions or any other material that is inappropriate for minors.

The district's filtering solution will include the ability:

1. For the district to manage its own filtering policies, including the decision to block specific categories of content and to maintain its own whitelist and blacklist overrides;
2. To provide the district utilization and filtering reports, including the most frequently visited websites, the most frequently visited categories, the most frequently blocked websites, the most frequently used search terms, and the top authenticated users;
3. To audit all changes to content filtering; and
4. For all reporting and management of content filtering to be available through any internet-connected browser and efficiently perform all content filtering functions.

Internet filtering software or other technology-based protection systems may be disabled by a supervising teacher or school administrator, as necessary, for purposes of bona fide research or other education projects being conducted by students age 17 and older.

The district's instructional program will include a component on Internet safety for students and appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms or on instant messaging platforms, and cyberbullying awareness and response.

In accordance with Idaho Code §33-132, the district will require that every vendor, person, or entity providing digital or online library resources to the district for use by students to verify that they have safety policies and technology protection measures that:

1. Prohibit and prevent a user from sending, receiving, viewing, or downloading materials that are deemed to be harmful to minors as defined in Idaho Code §18-1514; and
2. Filter or block access to obscene materials, materials harmful to minors, and materials that depict the sexual exploitation of minors as defined in chapter 15, title 18, Idaho Code.

Notwithstanding any contract provision to the contrary, the district may withhold further payments, if any, to any provider of digital or online library resources if the provider fails to comply with the requirements of this policy.

CREATION AND USE OF DISTRICT SOCIAL MEDIA SITES

District social media sites exist for school district employees to promote events, student success stories, clubs, athletics, and other programs related to the education of students. Employees may create social media sites in accordance with this policy and procedures approved by the superintendent or designee. All district social media sites should be used to support the district's educational mission.

Once a social media site is approved in accordance with applicable procedures, it is the responsibility of all users to carefully consider their behavior and what they place online when communicating with or "friending" any individual. Users are responsible for complying with all district policies and procedures related to use of school district technology resources and applicable state and federal laws. Users may not disrupt the learning environment, educational programs, school activities or the rights of others. District administration is authorized to access and monitor all school district social media sites and postings made to district social media sites using district servers, computers, networks, and related technology under the direction of the superintendent or designees, law enforcement, or a court order, subpoena, or other legal action or authority.

The district's authority to inspect, review, or retain electronic communication created, sent, displayed or received using the district's technology resources applies no matter where the use

occurs, whether brought onto school district property, at district events, connected to a district network, or when using mobile computing equipment and telecommunications facilitated in protected and unprotected areas or environments directly from home or indirectly through another social media or Internet service provider, as well as by other means. All actions must be conducted in accordance with local, state, and federal law, assist in the protection of district resources, insure compliance with district policies and procedures, and social media and Internet service provider terms and conditions.

CONSEQUENCES FOR INAPPROPRIATE USE

All users must fully comply with this policy and the Acceptable Use Agreement and are expected to immediately report any violations or suspicious activities to the building principal or designee. Any action that violates district policy or procedures or is determined by an administrator to constitute an inappropriate use of district technology resources or social media sites or otherwise violates the Acceptable Use Agreement is strictly prohibited. Failure to comply with this policy or the Acceptable Use Agreement may result in usage restrictions, loss of access privileges, and/or disciplinary action up to and including termination of employment, recommendation for student expulsion, and/or other legal action. The superintendent or designee may also report the violation to law enforcement where appropriate.

Users are responsible for damages to the equipment, systems, and software resulting from deliberate or willful acts.

WARRANTIES, LIMITATION OF LIABILITY AND INDEMNIFICATION

The district makes no warranties of any kind, express or implied, with respect to its provision of access to and use of its computer networks and the Internet provided under this policy. Use of the district's system is at the user's own risk and is provided on an "as is, as available" basis. The district will not be responsible for any damages users may suffer, including but not limited to, loss, damage, or unavailability of data stored on district diskettes, tapes, hard drives, or servers, or for delays or changes in or interruptions of service or misdeliveries or nondeliveries of information or materials, regardless of the cause.

The district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the district's system. The district will not be responsible for financial obligations arising through unauthorized use of the district's system or Internet, and any user is fully responsible to the district and shall indemnify and hold the district, its trustees, administrators, teachers and staff harmless from any and all loss, costs, claims, or damages resulting from such user's access to its computer networks or the Internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user and attorney fees.

The user or, if the user is a minor, the user's parents/guardians, agree to cooperate with the district in the event the district initiates an investigation of a user's use of their access to its computer network and the Internet.

IMPLEMENTATION, NOTICE AND POLICY REVIEW

The superintendent or designee may develop appropriate forms, guidelines, and procedures necessary to implement this policy. The district will inform staff, students, parents/guardians and other users about this policy through posting on the district website and by other appropriate methods. A copy of this policy will be available for review at the district office. The district will also file this policy with the state superintendent of public instruction every five (5) years after initial submission and subsequent to any amendments to this policy thereafter. By accessing the district's Internet, computers and network resources, users acknowledge awareness of the provisions of this policy and awareness that the district uses monitoring systems to monitor and detect inappropriate use.



LEGAL REFERENCE:

Idaho Code Sections

- 18-1507 – Definitions – Sexual Exploitation of a Child – Penalties
- 18-1514(6) – Obscene Materials – Definition (Harmful to Minors)
- 18-2201 – Computer Crime – Definitions
- 18-2202 – Computer Crime
- 18-6726 – TikTok Use by State Employees on a State-Issued Device Prohibited
- 33-132 – Local School Boards – Internet Filtering Required
- 33-506(1) – Organization and Government of Board of Trustees
- 33-512 – Governance of Schools
- 74-101 *et seq.* – Idaho Public Records Act

U.S. Code Sections

- 20 U.S.C. §9134(f) – State Plans – Internet Safety (Libraries)
- 20 U.S.C. §7131 – Internet Safety
- 47 U.S.C. §254(h) – Universal Service (Telecommunications Services for Certain Providers)

CROSS-REFERENCE:

- 442 – Code of Ethics for Certificated Employees
- 518 – Electronic Communication Devices

- 694 – District-Provided Mobile Computing Devices
- 962 – Use of District Trademarks, Service Marks and Social Media

ADOPTED: July 16, 2025

AMENDED:

**Language in text set forth in italics is optional.*

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 100 GENERAL FUND (M&O) FUND				
<u>Current Assets</u>				
100 111000	PETTY CASH-GENERAL FUND	(125,180.61)	0.00	(125,180.61)
100 111100	Cash in Bank	3,140,284.98	(1,593,443.35)	1,546,841.63
100 111400	ZIONS BANK ACCOUNT - #4410	1,107,071.45	0.00	1,107,071.45
100 112100	STATE TREAS - GENERAL FUND	6,405,464.15	0.00	6,405,464.15
	Current Assets Subtotal:	10,527,639.97	(1,593,443.35)	8,934,196.62
<u>Other Assets</u>				
100 113000	TAXES RECEIVABLE - GENERAL FUND	20,384.71	0.00	20,384.71
100 114100	STATE SUPPORT RECEIVABLE	783,919.41	0.00	783,919.41
100 161100	Less: Revenue Received	(18,905,178.90)	(33,850.53)	(18,939,029.43)
100 161300	Budgeted Revenue	19,568,307.00	0.00	19,568,307.00
	Other Assets Subtotal:	1,467,432.22	(33,850.53)	1,433,581.69
Total Assets and Deferred Outflows of Resources:		11,995,072.19	(1,627,293.88)	10,367,778.31
<u>Current Liabilities</u>				
100 217100	SALARIES PAYABLE - GENERAL FUND	1,415,105.64	0.00	1,415,105.64
100 217200	BENEFITS PAYABLE - GENERAL FUND	343,207.68	0.00	343,207.68
100 218101	FIT PAYABLE	0.00	0.00	0.00
100 218102	STATE PAYABLE	(2,694.87)	0.00	(2,694.87)
100 218103	FICA PAYABLE	0.00	0.00	0.00
100 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
100 218105	INSURANCE PAYABLE	1,320.71	(1,959.35)	(638.64)
100 218106	TSA PAYABLE	0.00	0.00	0.00
100 218108	MISC PAYABLE	680.06	0.00	680.06
100 221000	DEFERRED REVENUE - GENERAL FUND	7,914.94	0.00	7,914.94
	Current Liabilities Subtotal:	1,765,534.16	(1,959.35)	1,763,574.81
<u>Other Liabilities</u>				
100 223100	SALES TAX PAYABLE	(22.97)	0.00	(22.97)
100 261100	Less: Expenditures to Date	(16,919,713.48)	(1,625,334.53)	(18,545,048.01)
100 261300	Budgeted Expenditures	20,253,829.00	0.00	20,253,829.00
	Other Liabilities Subtotal:	3,334,092.55	(1,625,334.53)	1,708,758.02
<u>Fund Balance</u>				
100 320100	FUND BALANCE	7,580,967.48	0.00	7,580,967.48
100 320300	Budgeted Fund Balance	(685,522.00)	0.00	(685,522.00)
	Fund Balance Subtotal:	6,895,445.48	0.00	6,895,445.48
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		11,995,072.19	(1,627,293.88)	10,367,778.31

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 220 FOREST RESERVE FUND				
<u>Current Assets</u>				
220 111100	Cash in Bank	204,238.03	0.00	204,238.03
	Current Assets Subtotal:	204,238.03	0.00	204,238.03
<u>Other Assets</u>				
220 161100	Less: Revenue Received	(9,388.37)	0.00	(9,388.37)
220 161300	Budgeted Revenue	25,500.00	0.00	25,500.00
	Other Assets Subtotal:	16,111.63	0.00	16,111.63
Total Assets and Deferred Outflows of Resources:		220,349.66	0.00	220,349.66
<u>Other Liabilities</u>				
220 261300	Budgeted Expenditures	25,500.00	0.00	25,500.00
	Other Liabilities Subtotal:	25,500.00	0.00	25,500.00
<u>Fund Balance</u>				
220 320200	Undesignated/Unreserved Fund Balance	194,849.66	0.00	194,849.66
220 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	194,849.66	0.00	194,849.66
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		220,349.66	0.00	220,349.66

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 231 DEDICATED AFTER SCHOOL FUND				
<u>Current Assets</u>				
231 111100	Cash in Bank	5,444.92	0.00	5,444.92
	Current Assets Subtotal:	5,444.92	0.00	5,444.92
	Total Assets and Deferred Outflows of Resources:	5,444.92	0.00	5,444.92
<u>Fund Balance</u>				
231 320100	Designated Fund Balance	5,444.92	0.00	5,444.92
	Fund Balance Subtotal:	5,444.92	0.00	5,444.92
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	5,444.92	0.00	5,444.92

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 238 STUDENT ACTIVITY FUND				
<u>Current Assets</u>				
238 111100 106	CASH IN BANK - OAKWOOD ELEMENTARY	12,515.58	0.00	12,515.58
238 111100 116	CASH IN BANK - PIONEER ELEMENTARY	50,532.72	0.00	50,532.72
238 111100 201	CASH IN BANK - PRESTON JUNIOR HIGH	93,736.83	0.00	93,736.83
238 111100 401	CASH IN BANK - PRESTON HIGH SCHOOL	620,168.38	0.00	620,168.38
238 111100 700	CASH IN BANK - FRANKLIN COUNTY HIGH SCHOOL	3,576.06	0.00	3,576.06
Current Assets Subtotal:		<u>780,529.57</u>	<u>0.00</u>	<u>780,529.57</u>
<u>Other Assets</u>				
238 161300	Budgeted Revenue	762,000.00	0.00	762,000.00
Other Assets Subtotal:		<u>762,000.00</u>	<u>0.00</u>	<u>762,000.00</u>
Total Assets and Deferred Outflows of Resources:		<u>1,542,529.57</u>	<u>0.00</u>	<u>1,542,529.57</u>
<u>Other Liabilities</u>				
238 261300	Budgeted Expenditures	762,000.00	0.00	762,000.00
Other Liabilities Subtotal:		<u>762,000.00</u>	<u>0.00</u>	<u>762,000.00</u>
<u>Fund Balance</u>				
238 320100	FUND BALANCE - STUDENT ACTIVITY	780,529.57	0.00	780,529.57
238 320300	Budgeted Fund Balance	0.00	0.00	0.00
Fund Balance Subtotal:		<u>780,529.57</u>	<u>0.00</u>	<u>780,529.57</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u>1,542,529.57</u>	<u>0.00</u>	<u>1,542,529.57</u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 240 SCHOOL BUILDING MAINTENANCE				
<u>Current Assets</u>				
240 111100	CASH IN BANK	35,947.34	0.00	35,947.34
	Current Assets Subtotal:	35,947.34	0.00	35,947.34
Total Assets and Deferred Outflows of Resources:		35,947.34	0.00	35,947.34
<u>Other Liabilities</u>				
240 261100	LESS: EXPENDITURES TO DATE	(100,609.23)	0.00	(100,609.23)
	Other Liabilities Subtotal:	(100,609.23)	0.00	(100,609.23)
<u>Fund Balance</u>				
240 320100	DESIGNATED FUND BALANCE	136,556.57	0.00	136,556.57
	Fund Balance Subtotal:	136,556.57	0.00	136,556.57
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		35,947.34	0.00	35,947.34

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 241 DRIVERS ED FUND				
<u>Current Assets</u>				
241 111100	Cash in Bank	(2,291.01)	3,861.54	1,570.53
	Current Assets Subtotal:	(2,291.01)	3,861.54	1,570.53
<u>Other Assets</u>				
241 161100	Less: Revenue Received	(50,250.00)	(19,500.00)	(69,750.00)
241 161300	Budgeted Revenue	66,125.00	0.00	66,125.00
	Other Assets Subtotal:	15,875.00	(19,500.00)	(3,625.00)
Total Assets and Deferred Outflows of Resources:		13,583.99	(15,638.46)	(2,054.47)
<u>Current Liabilities</u>				
241 218101	FIT PAYABLE	0.00	0.00	0.00
241 218102	STATE PAYABLE	0.00	0.00	0.00
241 218103	FICA PAYABLE	0.00	0.00	0.00
241 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
241 218105	INSURANCE PAYABLE	0.00	0.00	0.00
241 218106	TSA PAYABLE	0.00	0.00	0.00
241 218108	MISC PAYABLE	2.37	0.00	2.37
	Current Liabilities Subtotal:	2.37	0.00	2.37
<u>Other Liabilities</u>				
241 261100	Less: Expenditures to Date	(52,543.38)	(15,638.46)	(68,181.84)
241 261300	Budgeted Expenditures	66,125.00	0.00	66,125.00
	Other Liabilities Subtotal:	13,581.62	(15,638.46)	(2,056.84)
<u>Fund Balance</u>				
241 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	0.00	0.00	0.00
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		13,583.99	(15,638.46)	(2,054.47)

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 243 PROFESSIONAL TECHNICAL FUND				
<u>Current Assets</u>				
243 111100	Cash in Bank	67,604.19	(55,871.06)	11,733.13
	Current Assets Subtotal:	67,604.19	(55,871.06)	11,733.13
<u>Other Assets</u>				
243 161100	Less: Revenue Received	(137,345.10)	0.00	(137,345.10)
243 161300	Budgeted Revenue	89,033.00	0.00	89,033.00
	Other Assets Subtotal:	(48,312.10)	0.00	(48,312.10)
Total Assets and Deferred Outflows of Resources:		19,292.09	(55,871.06)	(36,578.97)
<u>Current Liabilities</u>				
243 218101	FIT PAYABLE	0.00	0.00	0.00
243 218102	STATE PAYABLE	0.00	0.00	0.00
243 218103	FICA PAYABLE	0.00	0.00	0.00
243 218104	RETIREMENT PAYABLE	97.39	0.00	97.39
	Current Liabilities Subtotal:	97.39	0.00	97.39
<u>Other Liabilities</u>				
243 261100	Less: Expenditures to Date	(72,749.93)	(55,871.06)	(128,620.99)
243 261300	Budgeted Expenditures	89,033.00	0.00	89,033.00
	Other Liabilities Subtotal:	16,283.07	(55,871.06)	(39,587.99)
<u>Fund Balance</u>				
243 320100	Designated Fund Balance	2,911.63	0.00	2,911.63
243 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	2,911.63	0.00	2,911.63
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		19,292.09	(55,871.06)	(36,578.97)

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 245 TECHNOLOGY FUND				
<u>Current Assets</u>				
245 111100	Cash in Bank	(157,698.32)	22,683.11	(135,015.21)
	Current Assets Subtotal:	(157,698.32)	22,683.11	(135,015.21)
<u>Other Assets</u>				
245 161100	Less: Revenue Received	(211,747.00)	(55,705.00)	(267,452.00)
245 161300	Budgeted Revenue	546,652.00	0.00	546,652.00
	Other Assets Subtotal:	334,905.00	(55,705.00)	279,200.00
Total Assets and Deferred Outflows of Resources:		177,206.68	(33,021.89)	144,184.79
<u>Other Liabilities</u>				
245 261100	Less: Expenditures to Date	(768,507.75)	(33,021.89)	(801,529.64)
245 261300	Budgeted Expenditures	546,652.00	0.00	546,652.00
	Other Liabilities Subtotal:	(221,855.75)	(33,021.89)	(254,877.64)
<u>Fund Balance</u>				
245 320100	Designated Fund Balance	399,062.43	0.00	399,062.43
245 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	399,062.43	0.00	399,062.43
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		177,206.68	(33,021.89)	144,184.79

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 246 SAFE AND DRUG FREE FUND				
<u>Current Assets</u>				
246 111100	Cash in Bank	33,255.00	(73,247.50)	(39,992.50)
	Current Assets Subtotal:	33,255.00	(73,247.50)	(39,992.50)
<u>Other Assets</u>				
246 161100	Less: Revenue Received	(33,255.00)	0.00	(33,255.00)
246 161300	Budgeted Revenue	33,629.00	0.00	33,629.00
	Other Assets Subtotal:	374.00	0.00	374.00
Total Assets and Deferred Outflows of Resources:		33,629.00	(73,247.50)	(39,618.50)
<u>Other Liabilities</u>				
246 261100	Less: Expenditures to Date	0.00	(73,247.50)	(73,247.50)
246 261300	Budgeted Expenditures	33,629.00	0.00	33,629.00
	Other Liabilities Subtotal:	33,629.00	(73,247.50)	(39,618.50)
<u>Fund Balance</u>				
246 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	0.00	0.00	0.00
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		33,629.00	(73,247.50)	(39,618.50)

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 250 ESSER III FUND				
<u>Current Assets</u>				
250 111100	Cash in Bank	(261,198.67)	0.00	(261,198.67)
	Current Assets Subtotal:	(261,198.67)	0.00	(261,198.67)
<u>Other Assets</u>				
250 114000	ACCOUNTS RECEIVABLE - ESSER III (ARP)	1,327,225.27	0.00	1,327,225.27
250 161100	Less: Revenue Received	(1,299,953.48)	0.00	(1,299,953.48)
250 161300	Budgeted Revenue	1,352,698.00	0.00	1,352,698.00
	Other Assets Subtotal:	1,379,969.79	0.00	1,379,969.79
Total Assets and Deferred Outflows of Resources:		1,118,771.12	0.00	1,118,771.12
<u>Current Liabilities</u>				
250 218101	FIT PAYABLE	0.00	0.00	0.00
250 218102	STATE PAYABLE	0.00	0.00	0.00
250 218103	FICA PAYABLE	0.00	0.00	0.00
250 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
250 218105	INSURANCE PAYABLE	8.82	0.00	8.82
250 221000	DEFERRED REVENUE - ESSER III (ARP)	420,955.33	0.00	420,955.33
	Current Liabilities Subtotal:	420,964.15	0.00	420,964.15
<u>Other Liabilities</u>				
250 261100	Less: Expenditures to Date	(654,891.03)	0.00	(654,891.03)
250 261300	Budgeted Expenditures	1,652,698.00	0.00	1,652,698.00
	Other Liabilities Subtotal:	997,806.97	0.00	997,806.97
<u>Fund Balance</u>				
250 320000	BUDGET BALANCE CARRY FORWARD - ESSER III	(40,646.39)	0.00	(40,646.39)
250 320100	Designated Fund Balance	40,646.39	0.00	40,646.39
250 320300	Budgeted Fund Balance	(300,000.00)	0.00	(300,000.00)
	Fund Balance Subtotal:	(300,000.00)	0.00	(300,000.00)
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		1,118,771.12	0.00	1,118,771.12

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 251 TITLE I-A FUND				
<u>Current Assets</u>				
251 111100	Cash in Bank	(256,272.86)	(737.70)	(257,010.56)
	Current Assets Subtotal:	(256,272.86)	(737.70)	(257,010.56)
<u>Other Assets</u>				
251 114000	ACCOUNTS RECEIVABLE - TITLE I	279,176.00	0.00	279,176.00
251 161300	Budgeted Revenue	270,800.00	0.00	270,800.00
	Other Assets Subtotal:	549,976.00	0.00	549,976.00
Total Assets and Deferred Outflows of Resources:		293,703.14	(737.70)	292,965.44
<u>Current Liabilities</u>				
251 218101	FIT PAYABLE	0.00	0.00	0.00
251 218102	STATE PAYABLE	0.00	0.00	0.00
251 218103	FICA PAYABLE	0.00	0.00	0.00
251 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
251 218105	INSURANCE PAYABLE	84.73	0.00	84.73
251 221000	DEFERRED REVENUE	89,704.16	0.00	89,704.16
	Current Liabilities Subtotal:	89,788.89	0.00	89,788.89
<u>Other Liabilities</u>				
251 261100	Less: Expenditures to Date	(66,885.75)	(737.70)	(67,623.45)
251 261300	Budgeted Expenditures	270,800.00	0.00	270,800.00
	Other Liabilities Subtotal:	203,914.25	(737.70)	203,176.55
<u>Fund Balance</u>				
251 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	0.00	0.00	0.00
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		293,703.14	(737.70)	292,965.44

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 257 IDEA PART B FUND				
<u>Current Assets</u>				
257 111100	Cash in Bank	(973,239.16)	433,879.90	(539,359.26)
	Current Assets Subtotal:	(973,239.16)	433,879.90	(539,359.26)
<u>Other Assets</u>				
257 114000	ACCOUNTS RECEIVABLE - TITLE VI-B	465,478.00	0.00	465,478.00
257 161100	Less: Revenue Received	0.00	(465,478.00)	(465,478.00)
257 161300	Budgeted Revenue	476,006.00	0.00	476,006.00
	Other Assets Subtotal:	941,484.00	(465,478.00)	476,006.00
Total Assets and Deferred Outflows of Resources:		(31,755.16)	(31,598.10)	(63,353.26)
<u>Current Liabilities</u>				
257 218101	FIT PAYABLE	0.00	0.00	0.00
257 218102	STATE PAYABLE	0.00	0.00	0.00
257 218103	FICA PAYABLE	0.00	0.00	0.00
257 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
257 218105	INSURANCE PAYABLE	0.00	0.00	0.00
257 218106	TSA PAYABLE	0.00	0.00	0.00
257 218108	MISC PAYABLE	248.08	0.00	248.08
	Current Liabilities Subtotal:	248.08	0.00	248.08
<u>Other Liabilities</u>				
257 261100	Less: Expenditures to Date	(508,009.24)	(31,598.10)	(539,607.34)
257 261300	Budgeted Expenditures	476,006.00	0.00	476,006.00
	Other Liabilities Subtotal:	(32,003.24)	(31,598.10)	(63,601.34)
<u>Fund Balance</u>				
257 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	0.00	0.00	0.00
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		(31,755.16)	(31,598.10)	(63,353.26)

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 258 IDEA PART B-PRESCHOOL FUND				
<u>Current Assets</u>				
258 111100	Cash in Bank	(12,235.58)	6,322.59	(5,912.99)
	Current Assets Subtotal:	(12,235.58)	6,322.59	(5,912.99)
<u>Other Assets</u>				
258 114000	ACCOUNTS RECEIVABLE - PRESCHOOL	15,127.00	0.00	15,127.00
258 161100	Less: Revenue Received	(13,131.82)	(7,789.18)	(20,921.00)
258 161300	Budgeted Revenue	15,060.00	0.00	15,060.00
	Other Assets Subtotal:	17,055.18	(7,789.18)	9,266.00
Total Assets and Deferred Outflows of Resources:		4,819.60	(1,466.59)	3,353.01
<u>Current Liabilities</u>				
258 218103	FICA PAYABLE	0.00	0.00	0.00
258 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
258 218105	INSURANCE PAYABLE	30.60	0.00	30.60
	Current Liabilities Subtotal:	30.60	0.00	30.60
<u>Other Liabilities</u>				
258 261100	Less: Expenditures to Date	(10,271.00)	(1,466.59)	(11,737.59)
258 261300	Budgeted Expenditures	15,060.00	0.00	15,060.00
	Other Liabilities Subtotal:	4,789.00	(1,466.59)	3,322.41
<u>Fund Balance</u>				
258 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	0.00	0.00	0.00
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		4,819.60	(1,466.59)	3,353.01

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 260 SCHOOL BASED MEDICAID FUND				
<u>Current Assets</u>				
260 111100	Cash in Bank	22,439.43	20,650.18	43,089.61
	Current Assets Subtotal:	22,439.43	20,650.18	43,089.61
<u>Other Assets</u>				
260 161100	Less: Revenue Received	(452,442.22)	(30,484.62)	(482,926.84)
260 161300	Budgeted Revenue	400,000.00	0.00	400,000.00
	Other Assets Subtotal:	(52,442.22)	(30,484.62)	(82,926.84)
Total Assets and Deferred Outflows of Resources:		(30,002.79)	(9,834.44)	(39,837.23)
<u>Other Liabilities</u>				
260 261100	Less: Expenditures to Date	(430,002.79)	(9,834.44)	(439,837.23)
260 261300	Budgeted Expenditures	400,000.00	0.00	400,000.00
	Other Liabilities Subtotal:	(30,002.79)	(9,834.44)	(39,837.23)
<u>Fund Balance</u>				
260 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	0.00	0.00	0.00
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		(30,002.79)	(9,834.44)	(39,837.23)

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 261 TITLE IV-A FUND				
<u>Current Assets</u>				
261 111100	Cash in Bank	(66,450.18)	(1,016.77)	(67,466.95)
	Current Assets Subtotal:	(66,450.18)	(1,016.77)	(67,466.95)
<u>Other Assets</u>				
261 114000	ACCOUNTS RECEIVABLE - TITLE IV	31,431.00	0.00	31,431.00
261 161300	Budgeted Revenue	30,488.00	0.00	30,488.00
	Other Assets Subtotal:	61,919.00	0.00	61,919.00
Total Assets and Deferred Outflows of Resources:		(4,531.18)	(1,016.77)	(5,547.95)
<u>Other Liabilities</u>				
261 261100	Less: Expenditures to Date	(35,019.18)	(1,016.77)	(36,035.95)
261 261300	Budgeted Expenditures	30,488.00	0.00	30,488.00
	Other Liabilities Subtotal:	(4,531.18)	(1,016.77)	(5,547.95)
<u>Fund Balance</u>				
261 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	0.00	0.00	0.00
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		(4,531.18)	(1,016.77)	(5,547.95)

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 263 PERKINS III - PROF/TECH ACT FUND				
<u>Current Assets</u>				
263 111100	Cash in Bank	(25,808.65)	8,407.85	(17,400.80)
	Current Assets Subtotal:	(25,808.65)	8,407.85	(17,400.80)
<u>Other Assets</u>				
263 114000	ACCOUNTS RECEIVABLE - CARL PERKINS	24,352.59	0.00	24,352.59
263 161100	Less: Revenue Received	(16,353.18)	(8,595.85)	(24,949.03)
263 161300	Budgeted Revenue	27,731.00	0.00	27,731.00
	Other Assets Subtotal:	35,730.41	(8,595.85)	27,134.56
Total Assets and Deferred Outflows of Resources:		9,921.76	(188.00)	9,733.76
<u>Current Liabilities</u>				
263 218101	FIT PAYABLE	0.00	0.00	0.00
263 218102	STATE PAYABLE	0.00	0.00	0.00
263 218103	FICA PAYABLE	0.00	0.00	0.00
263 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	0.00	0.00	0.00
<u>Other Liabilities</u>				
263 261100	Less: Expenditures to Date	(17,809.24)	(188.00)	(17,997.24)
263 261300	Budgeted Expenditures	27,731.00	0.00	27,731.00
	Other Liabilities Subtotal:	9,921.76	(188.00)	9,733.76
<u>Fund Balance</u>				
263 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	0.00	0.00	0.00
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		9,921.76	(188.00)	9,733.76

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 270 Title III - ELL				
<u>Current Assets</u>				
270 111100	CASH IN BANK	18,302.60	0.00	18,302.60
	Current Assets Subtotal:	18,302.60	0.00	18,302.60
<u>Other Assets</u>				
270 161100	LESS: REVENUE RECEIVED	(921.52)	0.00	(921.52)
	Other Assets Subtotal:	(921.52)	0.00	(921.52)
Total Assets and Deferred Outflows of Resources:		17,381.08	0.00	17,381.08
<u>Other Liabilities</u>				
270 261100	LESS: EXPENDITURES TO DATE	(827.92)	0.00	(827.92)
	Other Liabilities Subtotal:	(827.92)	0.00	(827.92)
<u>Fund Balance</u>				
270 320100	DESIGNATED FUND BALANCE	18,209.00	0.00	18,209.00
	Fund Balance Subtotal:	18,209.00	0.00	18,209.00
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		17,381.08	0.00	17,381.08

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 271 TITLE II-A FUND				
<u>Current Assets</u>				
271 111100	Cash in Bank	(14,226.20)	0.00	(14,226.20)
	Current Assets Subtotal:	(14,226.20)	0.00	(14,226.20)
<u>Other Assets</u>				
271 114000	ACCOUNTS RECEIVABLE-TEACHER QUAL	68,699.00	0.00	68,699.00
271 161300	Budgeted Revenue	58,213.00	0.00	58,213.00
	Other Assets Subtotal:	126,912.00	0.00	126,912.00
Total Assets and Deferred Outflows of Resources:		112,685.80	0.00	112,685.80
<u>Current Liabilities</u>				
271 221000	DEFERRED REVENUE- Title II	54,873.24	0.00	54,873.24
	Current Liabilities Subtotal:	54,873.24	0.00	54,873.24
<u>Other Liabilities</u>				
271 261100	Less: Expenditures to Date	(400.44)	0.00	(400.44)
271 261300	Budgeted Expenditures	58,213.00	0.00	58,213.00
	Other Liabilities Subtotal:	57,812.56	0.00	57,812.56
<u>Fund Balance</u>				
271 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	0.00	0.00	0.00
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		112,685.80	0.00	112,685.80

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 283 CULTIVATING READERS FUND				
<u>Current Assets</u>				
283 111100	Cash in Bank	(8,686.65)	(7,343.66)	(16,030.31)
	Current Assets Subtotal:	(8,686.65)	(7,343.66)	(16,030.31)
<u>Other Assets</u>				
283 114000	ACCOUNTS RECEIVABLE - CULTIVATING READERS	4,663.08	0.00	4,663.08
283 161100	Less: Revenue Received	0.00	(2,899.33)	(2,899.33)
	Other Assets Subtotal:	4,663.08	(2,899.33)	1,763.75
Total Assets and Deferred Outflows of Resources:		(4,023.57)	(10,242.99)	(14,266.56)
<u>Current Liabilities</u>				
283 218101	FIT PAYABLE	0.00	0.00	0.00
283 218102	STATE PAYABLE	0.00	0.00	0.00
283 218103	FICA PAYABLE	0.00	0.00	0.00
283 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
283 218105	INSURANCE PAYABLE	0.00	0.00	0.00
283 218108	MISC PAYABLE	0.00	0.00	0.00
283 221000	DEFERRED REVENUE - CULTIVATING READERS	4,663.08	0.00	4,663.08
	Current Liabilities Subtotal:	4,663.08	0.00	4,663.08
<u>Other Liabilities</u>				
283 261100	Less: Expenditures to Date	(8,686.65)	(10,242.99)	(18,929.64)
	Other Liabilities Subtotal:	(8,686.65)	(10,242.99)	(18,929.64)
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		(4,023.57)	(10,242.99)	(14,266.56)

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 290 NUTRITION FUND				
<u>Current Assets</u>				
290 111100	Cash in Bank	31,533.61	0.00	31,533.61
290 111100 001	PAYROLL CASH	(378,344.69)	(36,358.88)	(414,703.57)
290 111101	CASH IN BANK - NEW AS OF JAN 2023	918,835.13	(33,297.91)	885,537.22
	Current Assets Subtotal:	572,024.05	(69,656.79)	502,367.26
<u>Other Assets</u>				
290 161100	Less: Revenue Received	(765,059.12)	83.97	(764,975.15)
290 161300	Budgeted Revenue	991,500.00	0.00	991,500.00
	Other Assets Subtotal:	226,440.88	83.97	226,524.85
Total Assets and Deferred Outflows of Resources:		798,464.93	(69,572.82)	728,892.11
<u>Current Liabilities</u>				
290 217100	SALARIES PAYABLE--FOOD SERVICE	40,546.44	0.00	40,546.44
290 217200	BENEFITS PAYABLE - FOOD SERVICE	20,197.79	0.00	20,197.79
290 218101	FIT PAYABLE	0.00	0.00	0.00
290 218102	STATE PAYABLE	0.00	0.00	0.00
290 218103	FICA PAYABLE	0.00	0.00	0.00
290 218104	RETIREMENT PAYABLE	220.15	0.00	220.15
290 218105	INSURANCE PAYABLE	1,728.07	0.00	1,728.07
290 218106	TSA PAYABLE	0.00	0.00	0.00
290 218108	MISC PAYABLE	75.12	0.00	75.12
	Current Liabilities Subtotal:	62,767.57	0.00	62,767.57
<u>Other Liabilities</u>				
290 261100	Less: Expenditures to Date	(893,958.31)	(69,572.82)	(963,531.13)
290 261300	Budgeted Expenditures	1,291,500.00	0.00	1,291,500.00
	Other Liabilities Subtotal:	397,541.69	(69,572.82)	327,968.87
<u>Fund Balance</u>				
290 320100	FUND BALANCE - FOOD SERVICE	638,155.67	0.00	638,155.67
290 320300	Budgeted Fund Balance	(300,000.00)	0.00	(300,000.00)
	Fund Balance Subtotal:	338,155.67	0.00	338,155.67
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		798,464.93	(69,572.82)	728,892.11

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 420 PLANT FACILITY FUND				
<u>Current Assets</u>				
420 111100	Cash in Bank	1,862,821.67	7,432.10	1,870,253.77
	Current Assets Subtotal:	1,862,821.67	7,432.10	1,870,253.77
<u>Other Assets</u>				
420 113000	TAXES RECEIVABLE - PLANT FACILITY	288,399.36	0.00	288,399.36
420 161100	Less: Revenue Received	(685,872.52)	(7,432.10)	(693,304.62)
420 161300	Budgeted Revenue	1,025,000.00	0.00	1,025,000.00
	Other Assets Subtotal:	627,526.84	(7,432.10)	620,094.74
Total Assets and Deferred Outflows of Resources:		2,490,348.51	0.00	2,490,348.51
<u>Current Liabilities</u>				
420 221000	DEFERRED REVENUE - PLANT FACILITY	38,343.21	0.00	38,343.21
	Current Liabilities Subtotal:	38,343.21	0.00	38,343.21
<u>Other Liabilities</u>				
420 261100	Less: Expenditures to Date	(553,068.34)	0.00	(553,068.34)
420 261300	Budgeted Expenditures	1,025,000.00	0.00	1,025,000.00
	Other Liabilities Subtotal:	471,931.66	0.00	471,931.66
<u>Fund Balance</u>				
420 320100	Designated Fund Balance	1,204,763.58	0.00	1,204,763.58
420 320200	FUND BALANCE - PLANT FACILITY	775,310.06	0.00	775,310.06
420 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	1,980,073.64	0.00	1,980,073.64
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		2,490,348.51	0.00	2,490,348.51

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 424 BUS DEPRECIATION FUND				
<u>Current Assets</u>				
424 111100	Cash in Bank	(317,238.00)	0.00	(317,238.00)
	Current Assets Subtotal:	(317,238.00)	0.00	(317,238.00)
Total Assets and Deferred Outflows of Resources:		(317,238.00)	0.00	(317,238.00)
<u>Other Liabilities</u>				
424 261100	Less: Expenditures to Date	(317,238.00)	0.00	(317,238.00)
424 261300	Budgeted Expenditures	335,000.00	0.00	335,000.00
	Other Liabilities Subtotal:	17,762.00	0.00	17,762.00
<u>Fund Balance</u>				
424 320300	Budgeted Fund Balance	(335,000.00)	0.00	(335,000.00)
	Fund Balance Subtotal:	(335,000.00)	0.00	(335,000.00)
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		(317,238.00)	0.00	(317,238.00)

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 435 School District Facilities Fund				
<u>Current Assets</u>				
435 111100	CASH IN BANK	304,100.13	0.00	304,100.13
	Current Assets Subtotal:	<u>304,100.13</u>	<u>0.00</u>	<u>304,100.13</u>
<u>Other Assets</u>				
435 161100	LESS: REVENUE RECEIVED	(304,100.13)	0.00	(304,100.13)
435 161300	BUDGETED REVENUE	304,100.13	0.00	304,100.13
	Other Assets Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Assets and Deferred Outflows of Resources:		<u>304,100.13</u>	<u>0.00</u>	<u>304,100.13</u>
<u>Fund Balance</u>				
435 320300	BUDGETED FUND BALANCE	304,100.13	0.00	304,100.13
	Fund Balance Subtotal:	<u>304,100.13</u>	<u>0.00</u>	<u>304,100.13</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u>304,100.13</u>	<u>0.00</u>	<u>304,100.13</u>

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 436 School Modernization Facilities Fund				
<u>Current Assets</u>				
436 111100	CASH IN BANK	9,838,784.28	0.00	9,838,784.28
	Current Assets Subtotal:	9,838,784.28	0.00	9,838,784.28
<u>Other Assets</u>				
436 161100	LESS: REVENUE RECEIVED	(9,838,784.28)	0.00	(9,838,784.28)
436 161300	BUDGETED REVENUE	9,838,784.28	0.00	9,838,784.28
	Other Assets Subtotal:	0.00	0.00	0.00
Total Assets and Deferred Outflows of Resources:		9,838,784.28	0.00	9,838,784.28
<u>Fund Balance</u>				
436 320300	BUDGETED FUND BALANCE	9,838,784.28	0.00	9,838,784.28
	Fund Balance Subtotal:	9,838,784.28	0.00	9,838,784.28
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		9,838,784.28	0.00	9,838,784.28

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 720 BRIGHT FUND				
<u>Current Assets</u>				
720 111100	Cash in Bank	148,684.58	(1,440.16)	147,244.42
	Current Assets Subtotal:	148,684.58	(1,440.16)	147,244.42
<u>Other Assets</u>				
720 161100	Less: Revenue Received	(29,615.00)	0.00	(29,615.00)
720 161300	Budgeted Revenue	28,000.00	0.00	28,000.00
	Other Assets Subtotal:	(1,615.00)	0.00	(1,615.00)
Total Assets and Deferred Outflows of Resources:		147,069.58	(1,440.16)	145,629.42
<u>Current Liabilities</u>				
720 218101	FIT PAYABLE	0.00	0.00	0.00
720 218102	STATE PAYABLE	0.00	0.00	0.00
720 218103	FICA PAYABLE	0.00	0.00	0.00
720 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
720 218105	INSURANCE PAYABLE	0.00	0.00	0.00
720 218106	TSA PAYABLE	0.00	0.00	0.00
720 218108	MISC PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	0.00	0.00	0.00
<u>Other Liabilities</u>				
720 261100	Less: Expenditures to Date	(21,415.89)	(1,440.16)	(22,856.05)
720 261300	Budgeted Expenditures	28,000.00	0.00	28,000.00
	Other Liabilities Subtotal:	6,584.11	(1,440.16)	5,143.95
<u>Fund Balance</u>				
720 320100	Designated Fund Balance	140,485.47	0.00	140,485.47
720 320300	Budgeted Fund Balance	0.00	0.00	0.00
	Fund Balance Subtotal:	140,485.47	0.00	140,485.47
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		147,069.58	(1,440.16)	145,629.42

Revenue/Expenditure Summary Report with Profit and Loss

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User ID: MCKENSHEL

Account Type ID		Revised Budget	Month to Date	Year to Date	Budget Balance
Fund Number	100	GENERAL FUND (M&O) FUND			
8	Revenue	19,568,307.00	33,850.53	18,939,029.43	629,277.57
9	Expenditure	20,253,829.00	1,625,334.53	18,545,048.01	1,708,780.99
100	GENERAL FUND (M&O) FUND	(685,522.00)	(1,591,484.00)	393,981.42	
Fund Number	220	FOREST RESERVE FUND			
8	Revenue	25,500.00	0.00	9,388.37	16,111.63
9	Expenditure	25,500.00	0.00	0.00	25,500.00
220	FOREST RESERVE FUND	0.00	0.00	9,388.37	
Fund Number	238	STUDENT ACTIVITY FUND			
8	Revenue	762,000.00	0.00	0.00	762,000.00
9	Expenditure	762,000.00	0.00	0.00	762,000.00
238	STUDENT ACTIVITY FUND	0.00	0.00	0.00	
Fund Number	240	SCHOOL BUILDING MAINTENANCE			
9	Expenditure	0.00	0.00	100,609.23	(100,609.23)
240	SCHOOL BUILDING MAINTENANCE	0.00	0.00	(100,609.23)	
Fund Number	241	DRIVERS ED FUND			
8	Revenue	66,125.00	19,500.00	69,750.00	(3,625.00)
9	Expenditure	66,125.00	15,638.46	68,181.84	(2,056.84)
241	DRIVERS ED FUND	0.00	3,861.54	1,568.16	
Fund Number	243	PROFESSIONAL TECHNICAL FUND			
8	Revenue	89,033.00	0.00	137,345.10	(48,312.10)
9	Expenditure	89,033.00	55,871.06	128,620.99	(39,587.99)
243	PROFESSIONAL TECHNICAL FUND	0.00	(55,871.06)	8,724.11	
Fund Number	245	TECHNOLOGY FUND			
8	Revenue	546,652.00	55,705.00	267,452.00	279,200.00
9	Expenditure	546,652.00	33,021.89	801,529.64	(254,877.64)
245	TECHNOLOGY FUND	0.00	22,683.11	(534,077.64)	
Fund Number	246	SAFE AND DRUG FREE FUND			
8	Revenue	33,629.00	0.00	33,255.00	374.00
9	Expenditure	33,629.00	73,247.50	73,247.50	(39,618.50)
246	SAFE AND DRUG FREE FUND	0.00	(73,247.50)	(39,992.50)	
Fund Number	250	ESSER III FUND			
8	Revenue	1,352,698.00	0.00	1,299,953.48	52,744.52
9	Expenditure	1,652,698.00	0.00	654,891.03	997,806.97
250	ESSER III FUND	(300,000.00)	0.00	645,062.45	
Fund Number	251	TITLE I-A FUND			
8	Revenue	270,800.00	0.00	0.00	270,800.00
9	Expenditure	270,800.00	737.70	67,623.45	203,176.55
251	TITLE I-A FUND	0.00	(737.70)	(67,623.45)	
Fund Number	257	IDEA PART B FUND			
8	Revenue	476,006.00	465,478.00	465,478.00	10,528.00
9	Expenditure	476,006.00	31,598.10	539,607.34	(63,601.34)
257	IDEA PART B FUND	0.00	433,879.90	(74,129.34)	
Fund Number	258	IDEA PART B-PRESCHOOL FUND			
8	Revenue	15,060.00	7,789.18	20,921.00	(5,861.00)
9	Expenditure	15,060.00	1,466.59	11,737.59	3,322.41

Revenue/Expenditure Summary Report with
Profit and Loss

07/09/2025 01:13 PM

User ID: MCKENSHEL

Account Type ID		Revised Budget	Month to Date	Year to Date	Budget Balance
258	IDEA PART B-PRESCHOOL FUND	0.00	6,322.59	9,183.41	
Fund Number	260				
8	Revenue	400,000.00	30,484.62	482,926.84	(82,926.84)
9	Expenditure	400,000.00	9,834.44	439,837.23	(39,837.23)
260	SCHOOL BASED MEDICAID FUND	0.00	20,650.18	43,089.61	
Fund Number	261				
8	Revenue	30,488.00	0.00	0.00	30,488.00
9	Expenditure	30,488.00	1,016.77	36,035.95	(5,547.95)
261	TITLE IV-A FUND	0.00	(1,016.77)	(36,035.95)	
Fund Number	263				
8	Revenue	27,731.00	8,595.85	24,949.03	2,781.97
9	Expenditure	27,731.00	188.00	17,997.24	9,733.76
263	PERKINS III - PROF/TECH ACT FUND	0.00	8,407.85	6,951.79	
Fund Number	270				
8	Revenue	0.00	0.00	921.52	(921.52)
9	Expenditure	0.00	0.00	827.92	(827.92)
270	Title III - ELL	0.00	0.00	93.60	
Fund Number	271				
8	Revenue	58,213.00	0.00	0.00	58,213.00
9	Expenditure	58,213.00	0.00	400.44	57,812.56
271	TITLE II-A FUND	0.00	0.00	(400.44)	
Fund Number	283				
8	Revenue	0.00	2,899.33	2,899.33	(2,899.33)
9	Expenditure	0.00	10,242.99	18,929.64	(18,929.64)
283	CULTIVATING READERS FUND	0.00	(7,343.66)	(16,030.31)	
Fund Number	290				
8	Revenue	991,500.00	(83.97)	764,975.15	226,524.85
9	Expenditure	1,291,500.00	69,572.82	963,531.13	327,968.87
290	NUTRITION FUND	(300,000.00)	(69,656.79)	(198,555.98)	
Fund Number	420				
8	Revenue	1,025,000.00	7,432.10	693,304.62	331,695.38
9	Expenditure	1,025,000.00	0.00	553,068.34	471,931.66
420	PLANT FACILITY FUND	0.00	7,432.10	140,236.28	
Fund Number	424				
9	Expenditure	335,000.00	0.00	317,238.00	17,762.00
424	BUS DEPRECIATION FUND	(335,000.00)	0.00	(317,238.00)	
Fund Number	435				
8	Revenue	304,100.13	0.00	304,100.13	0.00
435	School District Facilities Fund	304,100.13	0.00	304,100.13	
Fund Number	436				
8	Revenue	9,838,784.28	0.00	9,838,784.28	0.00
436	School Modernization Facilities Fund	9,838,784.28	0.00	9,838,784.28	
Fund Number	720				
8	Revenue	28,000.00	0.00	29,615.00	(1,615.00)
9	Expenditure	28,000.00	1,440.16	22,856.05	5,143.95

Revenue/Expenditure Summary Report with
Profit and Loss

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User ID: MCKENSHEL

Account Type ID		Revised Budget	Month to Date	Year to Date	Budget Balance
720	BRIGHT FUND	0.00	(1,440.16)	6,758.95	
Grand Total:		8,522,362.41	(1,297,560.37)	10,023,229.72	

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User ID: MCKENSHEL

Checking Account: 1**GENERAL CHECKING**

Check Number: 465 Check Type: Automatic Payment Check Date: 06/12/2025 Vendor: AMAZONCAPI AMAZON CAPITAL SERVICES Check Total: 4,481.73

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
116L-CCQ9-16LL	05/24/2025		Dryer Parts	100 664 410 0497	65.38
169G-3JG4-6WWT	05/29/2025		Dryer Parts	100 664 410 0497	20.99
16DM-LRYR-N7D4	05/19/2025	Tech 39-25	Batteries w/connectors	245 623 410 0000	15.50
19Q7-Q47H-9YTW	05/13/2025		Refund on 14VR-K169-JGNG	100 681 426 0000	(14.54)
1CY6-FPJD-TD9T	05/16/2025	6049	Dell Computers	243 515 410 0096 152	3,661.86
1HVL-CDD4-JFKM	06/09/2025		Trimmer Heads	100 665 410 0000	78.39
1HYR-KCXH-399M	05/27/2025		Dryer Parts	100 664 410 0497	28.81
1MRP-4R3K-WDFY	05/16/2025	Tech 40-25	PHS Computer	245 623 410 0000	540.00
1V47-6KHY-9LVN	05/27/2025		Drain Valves	100 681 426 0000	47.02
1WLK-1NR4-D16H	05/12/2025		Toilet Flush Valve	100 664 410 0000	38.32
V*116L-CCQ9-16LL	06/12/2025		Dryer Parts	100 664 410 0497	(65.38)
V*169G-3JG4-6WWT	06/12/2025		Dryer Parts	100 664 410 0497	(20.99)
V*16DM-LRYR-N7D4	06/12/2025	Tech 39-25	Batteries w/connectors	245 623 410 0000	(15.50)
V*19Q7-Q47H-9YTW	06/12/2025		Refund on 14VR-K169-JGNG	100 681 426 0000	14.54
V*1CY6-FPJD-TD9T	06/12/2025	6049	Dell Computers	243 515 410 0096 152	(3,661.86)
V*1HVL-CDD4-JFKM	06/12/2025		Trimmer Heads	100 665 410 0000	(78.39)
V*1HYR-KCXH-399M	06/12/2025		Dryer Parts	100 664 410 0497	(28.81)
V*1MRP-4R3K-WDFY	06/12/2025	Tech 40-25	PHS Computer	245 623 410 0000	(540.00)
V*1V47-6KHY-9LVN	06/12/2025		Drain Valves	100 681 426 0000	(47.02)
V*1WLK-1NR4-D16H	06/12/2025		Toilet Flush Valve	100 664 410 0000	(38.32)

Check Number: 466 Check Type: Automatic Payment Check Date: 06/12/2025 Vendor: IDAHOSTAT5 IDAHO STATE TAX COMMISSION Check Total: 98.51

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
053125	05/31/2025		Pioneer Sales Tax	100 223100	20.40
053125	05/31/2025		PJH Sales Tax	100 223100	69.34
053125	05/31/2025		FCHS Sales Tax	100 223100	8.77

Check Number: 467 Check Type: Automatic Payment Check Date: 06/12/2025 Vendor: ROCKYMOUN1 ROCKY MOUNTAIN POWER Check Total: 17,992.17

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
052925	05/29/2025		May 2025 Electrical	100 661 331 0000	394.62
052925	05/29/2025		May 2025 Electrical	100 661 331 0096	7,955.14
052925	05/29/2025		May 2025 Electrical	100 661 331 0291	2,685.42
052925	05/29/2025		May 2025 Electrical	100 661 331 0497	2,628.15
052925	05/29/2025		May 2025 Electrical	100 661 331 0499	3,824.99
052925	05/29/2025		May 2025 Electrical	100 661 331 3201	121.08
052925	05/29/2025		May 2025 Electrical	100 661 331 8844	234.71
052925	05/29/2025		May 2025 Electrical	100 681 331 0000	148.06

Check Number: 468 Check Type: Automatic Payment Check Date: 06/12/2025 Vendor: VISA VISA Check Total: 1,043.09

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
20250601-Lance	06/01/2025		Scholastic	100 512 410 0497 312	257.47

Detail Check Register

Checking Account: 1		GENERAL CHECKING				
20250601-Lance	06/01/2025		TownPlace Suite Meridian	100 532 380 0000	321.05	
20250601-Lance	06/01/2025		Holiday Inn Express	100 532 380 0000	117.00	
20250601-Lance	06/01/2025		BYU Ticket Office	100 532 380 0000	22.00	
20250601-Shelby	06/01/2025		Zoom.com	100 632 410 0000	13.17	
20250601-Shelby	06/01/2025		CCI Jsign	100 632 410 0000	19.99	
20250601-Shelby	06/01/2025		Zoom.com	100 632 410 0000	200.98	
20250601-Shelby	06/01/2025		Etsy, Inc	100 632 410 0000	91.43	
Check Number: 469		Check Type: Automatic Payment	Check Date: 06/12/2025	Vendor: WEXBANK	WEX BANK	Check Total: 2,430.56
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
105128750	05/31/2025		May 2025 Activity Fuel	100 532 380 0000	926.90	
105128750	05/31/2025		May 2025 Maintenance	100 664 410 0000	149.85	
105128750	05/31/2025		May 2025 Grounds Fuel	100 665 410 0000	442.62	
105128750	05/31/2025		May 2025 To/From Fuel	100 681 422 0000	387.49	
105128750	05/31/2025		May 2025 Admin Fuel	100 681 422 0000	127.49	
105128750	05/31/2025		May 2025 Trans Truck Fuel	100 683 420 0000	87.48	
105128750	05/31/2025		May 2025 Drives Ed Fuel	241 515 380 0000	308.73	
Check Number: 470		Check Type: Automatic Payment	Check Date: 06/19/2025	Vendor: AMAZONCAPI	AMAZON CAPITAL SERVICES	Check Total: 1,162.87
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
116L-CCQ9-16LLa	05/24/2025		Parts for Dryer	100 664 410 0497	65.38	
169G-3JG4-6WWTa	05/29/2025		Dryer Thermostat	100 664 410 0497	20.99	
16DM-LRYR-N7D4a	05/19/2025	Tech 39-25	Batteries	245 623 410 0000	15.50	
19Q7-Q47H-9YTWa	05/13/2025		Credit on Inv#14VR-K169-JGNG	100 681 426 0000	(14.54)	
1HVL-CDD4-JFKMa	06/09/2025		Trimmer Heads	100 665 410 0000	78.39	
1HYR-KCXH-399Ma	05/27/2025		Dryer Thermostat	100 664 410 0497	28.81	
1LRH-1V1C-J1P6	06/09/2025		Sprinkler Globe Valve	100 665 410 0000	343.00	
1MRP-4R3K-WDFYa	05/16/2025	Tech 40-25	PHS Computer	245 623 410 0000	540.00	
1V47-6KHY-9LVNa	05/27/2025		Oil Drain Valve	100 681 426 0000	47.02	
1WLK-1NR4-D16Ha	05/12/2025		Toilet Flush Valve	100 664 410 0000	38.32	
Check Number: 4857		Check Type: Check	Check Date: 06/03/2025	Vendor: STATEDEPTO	STATE DEPT. OF EDUCATION	Check Total: 150.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
060225	06/03/2025		Clark, S - +13	100 632 410 0000	75.00	
060325	06/03/2025		Bencomo, H - cash	100 632 410 0000	75.00	
Check Number: 4861		Check Type: Check	Check Date: 06/12/2025	Vendor: AIDISTRIB	A & I Distributors	Check Total: 65.29
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
77763-00	05/12/2025		Zee Line 8 quart measure	100 681 425 0000	65.29	
Check Number: 4862		Check Type: Check	Check Date: 06/12/2025	Vendor: ALSCO	ALSCO	Check Total: 197.44
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
LBLA2582470	05/07/2025		Nurse Laundry	100 632 310 0000	9.08	

Detail Check Register

Checking Account: 1		GENERAL CHECKING				
LBLA2582470	05/07/2025		Bus Shop Laundry	100 681 330 0000	41.03	
LBLA2584287	05/14/2025		Nurse Laundry	100 632 310 0000	9.08	
LBLA2584287	05/14/2025		Bus Shop Laundry	100 681 330 0000	40.03	
LBLA2586080	05/21/2025		Nurse Laundry	100 632 310 0000	9.08	
LBLA2586080	05/21/2025		Bus Shop Laundry	100 681 330 0000	40.03	
LBLA2587862	05/29/2025		Nurse Laundry	100 632 310 0000	9.08	
LBLA2587862	05/29/2025		Bus Shop Laundry	100 681 330 0000	40.03	
Check Number: 4863	Check Type: Check	Check Date: 06/12/2025	Vendor: ANDERSONJU	ANDERSON JULIAN & HULL LLP	Check Total:	340.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
97741	05/25/2025		April 2025 Legal Services	100 632 315 0000	340.00	
Check Number: 4864	Check Type: Check	Check Date: 06/12/2025	Vendor: BARRSCUSTO	BARR'S CUSTOM SIGNS	Check Total:	72.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
20251	05/21/2025		Lifetime Passes	100 632 410 0000	72.00	
Check Number: 4865	Check Type: Check	Check Date: 06/12/2025	Vendor: BECKSTEADD	BECKSTEAD DAVID B. M.D.	Check Total:	110.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052925	05/29/2025		Physical - E. Hymas	100 681 260 0000	110.00	
Check Number: 4866	Check Type: Check	Check Date: 06/12/2025	Vendor: BESTWESTE3	BEST WESTERN VISTA INN	Check Total:	8,159.32
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
40560	05/17/2025		State Softball Lodging	100 532 380 0000	3,359.72	
40561	05/17/2025		State Track Lodging	100 532 380 0000	4,559.62	
40562	05/17/2025		State Track Lodging	100 532 380 0000	239.98	
Check Number: 4867	Check Type: Check	Check Date: 06/12/2025	Vendor: BRYSONSALE	BRYSON SALES & SERVICE INC	Check Total:	2,296.94
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
207824	05/14/2025		Decal, Pushout	100 681 426 0000	25.80	
207938	05/21/2025		Cover, Hi Bk Brn	100 681 426 0000	518.10	
208000	05/27/2025		Bumper, Rear, Painted	100 681 426 0000	1,753.04	
Check Number: 4868	Check Type: Check	Check Date: 06/12/2025	Vendor: CHEMSEARCH	CHEMSEARCH	Check Total:	830.32
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
9171852	05/27/2025		Contract Water Treatment Program	100 664 410 0096	830.32	
Check Number: 4869	Check Type: Check	Check Date: 06/12/2025	Vendor: COGNIAINC	COGNIA INC.	Check Total:	2,800.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
00183053	04/15/2025		Accreditation - PHS	100 515 410 0096	1,400.00	
00183053	04/15/2025		Accreditation - FCHS	100 517 410 8844	1,400.00	
Check Number: 4870	Check Type: Check	Check Date: 06/12/2025	Vendor: CONSOLIDAT	CONSOLIDATED ELECTRICAL DIST.	Check Total:	2,174.25
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
4205-1076114	05/09/2025		Light Bulbs	100 664 410 0291	671.25	
4205-1076451	05/16/2025		Light Bulbs	100 664 410 0096	1,503.00	

Checking Account: 1

GENERAL CHECKING

Check Number: 4871	Check Type: Check	Check Date: 06/12/2025	Vendor: CROSSREBE	Rebecca Crossley	Check Total: 160.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
060925	06/06/2025		Meals	243 515 380 0096 010	160.00
Check Number: 4872	Check Type: Check	Check Date: 06/12/2025	Vendor: DBPLUMBING	DB PLUMBING LLC	Check Total: 225.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
2723	05/27/2025		Parts for Water Heater - Ag	100 664 410 0096	100.00
2723	05/27/2025		Labor to Repair	100 664 410 0096	125.00
Check Number: 4873	Check Type: Check	Check Date: 06/12/2025	Vendor: EPESCAPIN	EPES C.A.P,	Check Total: 998.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
16118	05/30/2025		Elementary Software	100 632 314 0000	998.00
Check Number: 4874	Check Type: Check	Check Date: 06/12/2025	Vendor: FOLLESOFT	Follett Software, LLC	Check Total: 3,461.16
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
1579333	05/27/2025		PHS Library	100 622 430 0096	865.29
1579333	05/27/2025		PJH Library	100 622 430 0291	865.29
1579333	05/27/2025		Oakwood Library	100 622 430 0497	865.29
1579333	05/27/2025		Pioneer Library	100 622 430 0499	865.29
Check Number: 4875	Check Type: Check	Check Date: 06/12/2025	Vendor: FRANKLINC5	FRANKLIN COUNTY LANDFILL	Check Total: 647.80
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
6925	06/02/2025		May 2025 Extra Pickup Fee	100 661 336 0096	126.40
6925	06/02/2025		May 2025 Extra Pickup Fee	100 661 336 0291	173.80
6925	06/02/2025		May 2025 Extra Pickup Fee	100 661 336 0497	173.80
6925	06/02/2025		May 2025 Extra Pickup Fee	100 661 336 0499	173.80
Check Number: 4876	Check Type: Check	Check Date: 06/12/2025	Vendor: GRANITETEL	GRANITE TELECOMMUNICATIONS	Check Total: 1,114.98
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
698844057	06/01/2025		May 2025 Landline Services	100 661 350 0000	1,114.98
Check Number: 4877	Check Type: Check	Check Date: 06/12/2025	Vendor: GREATAMERI	GREAT AMERICA FINANCIAL	Check Total: 4,467.85
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
39372134	06/04/2025		June 2025 Copier Lease	100 641 322 0000	4,467.85
Check Number: 4878	Check Type: Check	Check Date: 06/12/2025	Vendor: HANSONJANI	HANSON JANITORIAL SUPPLY	Check Total: 14,360.58
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
776510-1	05/23/2025		Clean & Polish	100 661 410 0497	151.85
777156	05/23/2025		Hard as Nails	100 661 410 0096	3,130.25
777217	05/23/2025		Misc. Supplies	100 661 410 0291	4,924.34
777277	05/09/2025		Garbage Can Liners	100 661 410 0096	106.02
777308	05/23/2025		Misc. Supplies	100 661 410 0096	2,912.05
777731	05/09/2025		Finish Applicator	100 661 410 0096	107.68
777835	05/23/2025		Edge Grit Screen	100 661 410 0096	262.36

Detail Check Register

Checking Account: 1		GENERAL CHECKING			
777906	05/09/2025	Misc. Supplies	100 661 410 0497	1,164.60	
777913	05/09/2025	TP, R Towel	100 661 410 0291	958.56	
777915	05/09/2025	Cleanser, TP, R Towel	100 661 410 0499	460.41	
777945	05/09/2025	Gloves, Cleanser, Can Liners	100 661 410 8844	113.45	
777948	05/09/2025	Multi Surface Cleaner	100 661 410 0291	31.64	
778124	05/13/2025	Refund on Inv#776212	100 661 410 0096	(141.40)	
778603	05/23/2025	Misc. Supplies	100 661 410 0291	178.77	
Check Number: 4879	Check Type: Check	Check Date: 06/12/2025	Vendor: HATCHELECT	HATCH ELECTRIC LLC	Check Total: 1,140.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
1264	05/27/2025		Gym & Ag Lights, Boiler Repair	100 664 314 0096	630.00
1264	05/27/2025		Gym Lights Repair	100 664 314 0291	225.00
1264	05/27/2025		Pioneer Water Tower Repair	100 664 314 0499	220.00
1264	05/27/2025		Rooftop Unit Repair	100 664 314 0499	65.00
Check Number: 4880	Check Type: Check	Check Date: 06/12/2025	Vendor: HOLINKALAW	HOLINKA LAW P.C.	Check Total: 669.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
1235	05/19/2025		2nd Qtr. 2025 Policies	100 632 315 0000	650.00
1250	05/29/2025		May Legal Issues	100 632 315 0000	19.00
Check Number: 4881	Check Type: Check	Check Date: 06/12/2025	Vendor: ICRMP	ICRMP	Check Total: 88,544.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
04047-2026-1	05/31/2025		7/01/2025 -06/30/2025	100 661 711 0000	88,544.00
Check Number: 4882	Check Type: Check	Check Date: 06/12/2025	Vendor: IDAHOSCHOO	IDAHO SCHOOL BOARDS ASSN	Check Total: 6,265.11
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
4137	05/21/2025		Annual Membership Dues 2025-26	100 632 310 0000	6,265.11
Check Number: 4883	Check Type: Check	Check Date: 06/12/2025	Vendor: IDHW	IDHW	Check Total: 9,834.44
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
053125	05/31/2025		May 2025 Match Funds	260 616 395 0000	9,834.44
Check Number: 4884	Check Type: Check	Check Date: 06/12/2025	Vendor: ILASERIT	ILASER IT	Check Total: 435.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
2308	06/09/2025		3x3 Numbers	100 664 410 0497	217.50
2308	06/09/2025		3x3 Numbers	100 664 410 0499	217.50
Check Number: 4885	Check Type: Check	Check Date: 06/12/2025	Vendor: JACKSONGRP	Jackson Group Peterbilt	Check Total: 126.06
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
46694PC	05/19/2025		Nut, Clamp, V Band	100 681 426 0000	126.06
Check Number: 4886	Check Type: Check	Check Date: 06/12/2025	Vendor: JWPEPPERSON	J.W. PEPPER & SON INC.	Check Total: 45.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
367537712	05/12/2025	6050	Sheet Music	720 515 410 0096 121	45.00

Detail Check Register

Checking Account: 1

GENERAL CHECKING

Check Number: 4887	Check Type: Check	Check Date: 06/12/2025	Vendor: KENWORTHSA	KENWORTH SALES COMPANY INC	Check Total:	3,840.23
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
002P34324	05/12/2025		Kit Turbocharger & Core	100 681 426 0000	4,465.23	
002P34884	05/21/2025		Credit on inv# 002P34324	100 681 426 0000	(625.00)	
Check Number: 4888	Check Type: Check	Check Date: 06/12/2025	Vendor: LAWSONPROD	LAWSON PRODUCTS INC	Check Total:	316.31
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
9312482898	05/15/2025		Shop Supplies	100 681 425 0000	241.07	
9312497421	05/21/2025		Gloss White Paint	100 664 410 0000	75.24	
Check Number: 4889	Check Type: Check	Check Date: 06/12/2025	Vendor: LINCOLNELE	LINCOLN ELECTRIC COMPANY	Check Total:	188.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
913917830	06/09/2025	6046	Fleetweld	263 515 410 0096 010	188.00	
Check Number: 4890	Check Type: Check	Check Date: 06/12/2025	Vendor: LINDEGASEQ	LINDE GAS & EQUIPMENT INC	Check Total:	60.14
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
48501899	03/08/2025		Welding Supplies	100 664 410 0000	60.14	
Check Number: 4891	Check Type: Check	Check Date: 06/12/2025	Vendor: NAPAAUTOPA	NAPA AUTO PARTS OF PRESTON	Check Total:	1,031.34
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
985090	05/20/2025		Drain Valves	100 681 426 0000	26.77	
985635	05/27/2025	6067	Misc. Supplies	243 515 410 0096 151	775.57	
985915	05/29/2025		Battery	100 681 426 0000	229.00	
Check Number: 4892	Check Type: Check	Check Date: 06/12/2025	Vendor: NCSPEARSON	NCS PEARSON	Check Total:	7,290.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
28617483	05/08/2025	O-24242	Digital Reading/Math Software	100 512 410 0497	1,458.00	
28617483	05/08/2025	O-24242	Digital Reading/Math Software	100 512 410 0499 312	5,832.00	
Check Number: 4893	Check Type: Check	Check Date: 06/12/2025	Vendor: OAKWOODELE	OAKWOOD ELEMENTARY SCHOOL	Check Total:	6,094.47
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
02-346997	04/24/2025	O-24263	Stokes Purchase	261 621 410 0000	16.77	
051225	05/12/2025	O-24255	Headphones	100 512 410 0497 312	95.90	
052425	05/01/2025	O-24243	Amazon Purchases	100 512 410 0497 312	5,522.99	
052625	05/26/2025	O-24247	Literacy Supplies	100 512 410 0497 312	353.02	
1DK6-MTKJ-FGY3	05/27/2025	O-24264	Cardstock	100 512 410 0497 312	105.79	
Check Number: 4894	Check Type: Check	Check Date: 06/12/2025	Vendor: PACIFICSTE	PACIFIC STEEL	Check Total:	2,999.99
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
9035186	05/22/2025	6063	Steel, Pipe, Aluminum	243 515 410 0096 010	2,999.99	
Check Number: 4895	Check Type: Check	Check Date: 06/12/2025	Vendor: PIONEERELE	PIONEER ELEMENTARY SCHOOL	Check Total:	4,702.85
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
00103	03/04/2025	00103	Purchases Supplies	283 621 300 0000	1,087.94	
030425	03/04/2025	00102	Pioneer Supplies	261 621 410 0000	1,000.00	

Detail Check Register

Checking Account: 1		GENERAL CHECKING				
040125	03/04/2025	00101	Supply Reimbursement	100 512 410 0499 312	2,614.91	
Check Number: 4896	Check Type: Check	Check Date: 06/12/2025	Vendor: PITSCOEDUC	Pitsco Education LLC	Check Total:	1,178.56
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
W000007722	05/28/2025	6060	Metal Tool Box	243 515 410 0096 010	1,178.56	
Check Number: 4897	Check Type: Check	Check Date: 06/12/2025	Vendor: PRESTONAUT	PRESTON AUTO PARTS	Check Total:	316.13
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
6546-296943	05/27/2025	6065	Argon, Oxygen & Acetelyne	243 515 410 0096 151	316.13	
Check Number: 4898	Check Type: Check	Check Date: 06/12/2025	Vendor: PRESTONCI2	PRESTON CITY POLICE DEPARTMENT	Check Total:	48,332.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
05052025	05/05/2025		2024 - 25 Resource Officer	246 515 410 0000	48,332.00	
Check Number: 4899	Check Type: Check	Check Date: 06/12/2025	Vendor: PRESTONCI3	PRESTON CITY WATER DEPT.	Check Total:	2,225.75
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
053125	05/31/2025		May 2025 Water/Sewer	100 661 332 0096	412.00	
053125	05/31/2025		May 2025 Water/Sewer	100 661 332 0291	295.00	
053125	05/31/2025		May 2025 Water/Sewer	100 661 332 0497	224.00	
053125	05/31/2025		May 2025 Water/Sewer	100 661 332 0499	782.00	
053125	05/31/2025		May 2025 Water/Sewer	100 661 332 8844	179.00	
053125	05/31/2025		May 2025 Water/Sewer	100 661 335 0000	154.75	
053125	05/31/2025		May 2025 Water/Sewer	100 681 353 0000	179.00	
Check Number: 4900	Check Type: Check	Check Date: 06/12/2025	Vendor: PRESTONHIG	PRESTON HIGH SCHOOL	Check Total:	20,860.58
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
050825	05/08/2025	6066	State hotel rooms	100 532 380 0000	710.00	
051425	05/14/2025		State Softball Meals	100 532 380 0000	790.00	
051517	05/17/2025		Meals - Lange,Burbank,Robinson	100 532 380 0000	348.00	
051725	05/15/2025		State Track Meals - #2	100 532 380 0000	696.00	
6051	04/23/2025	6051	Amazon Supplies	720 515 410 0096 122	80.93	
6054	04/24/2025	6054	Amazon Supplies	243 515 410 0096 010	2,726.02	
6057	04/29/2025	6057	Amazon Supplies	243 515 410 0096 154	704.21	
6058	04/30/2025	6058	Amazon Supplies Reimbursement	243 515 410 0096 152	436.02	
6062	05/14/2025	6062	Amazon Order	243 515 410 0096 090	2,026.57	
6064	05/15/2025	6064	Amazon Order	243 515 410 0096 090	4,463.94	
6068	04/30/2025	6068	Amazon Order	243 515 410 0096 155	1,454.26	
6070	05/21/2025	6070	Amazon Order	243 515 410 0096 070	1,324.67	
6072	05/21/2025	6072	Amazon Order	243 515 410 0096 153	1,024.96	
6074	06/05/2025	6074	Ag Lodging	100 532 380 0000	2,235.00	
6077	06/10/2025	6077	CNA Testing	100 515 312 0096 315	1,840.00	
Check Number: 4901	Check Type: Check	Check Date: 06/12/2025	Vendor: PRESTONVAL	PRESTON VALLEY COUNTRY STORE	Check Total:	2,006.96
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	

Detail Check Register

Checking Account: 1		GENERAL CHECKING				
92957	05/06/2025		Braid Tubing	100 664 410 0000	14.00	
93123	05/14/2025		Cut Wheel, Photo Battery	100 664 410 0000	18.52	
93249	05/21/2025		Wire Assy w/switch, wire loop	100 664 410 0000	29.98	
93380	05/29/2025		Cornerstone 2.5 gal	100 664 410 0000	64.99	
A66219	04/30/2025		Propane Delivery	100 681 423 0000	943.32	
A66635	05/27/2025		Propane Delivery	100 681 423 0000	936.15	
Check Number: 4902	Check Type: Check		Check Date: 06/12/2025	Vendor: QUESTCPASP	QUEST CPAS PLLC	Check Total: 2,713.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052925	05/29/2025		FY25 Progress Billing	100 632 310 0000	2,713.00	
Check Number: 4903	Check Type: Check		Check Date: 06/12/2025	Vendor: RSDISTRIBU	R & S DISTRIBUTING	Check Total: 613.35
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
122092	05/05/2025		Roll Towels	100 661 410 0499	236.31	
122109	05/06/2025		Roll Towels	100 661 410 0096	236.31	
122270	05/19/2025		Misc. Custodial Supplies	100 661 410 0096	140.73	
Check Number: 4904	Check Type: Check		Check Date: 06/12/2025	Vendor: RELADYNE	RelaDyne West, LLC	Check Total: 2,598.94
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
1229290-IN	05/15/2025		Propane Delivery	100 681 422 0000	2,598.94	
Check Number: 4905	Check Type: Check		Check Date: 06/12/2025	Vendor: ROBSREPAIR	ROB'S REPAIRS AND WINDSHIELDS	Check Total: 360.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
582754	06/02/2025		Install Windshields	100 681 320 0000	360.00	
Check Number: 4906	Check Type: Check		Check Date: 06/12/2025	Vendor: RONKELLERT	RON KELLER TIRE	Check Total: 117.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
PRET-306965	05/15/2025		Lawn Mower Tire/Valve Stem	100 665 410 0000	117.00	
Check Number: 4907	Check Type: Check		Check Date: 06/12/2025	Vendor: RYTEL	RYTEL	Check Total: 2,333.91
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
13777	05/31/2025		June 2025 VOIP Service	100 661 350 0000	2,333.91	
Check Number: 4908	Check Type: Check		Check Date: 06/12/2025	Vendor: SOPRISAPPS	SOPRISAPPS LLC	Check Total: 4,110.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
3844	07/01/2025		Web Hosting 7/2025-6/2026	100 632 310 0000	4,110.00	
Check Number: 4909	Check Type: Check		Check Date: 06/12/2025	Vendor: STANDARDPL	STANDARD PLUMBING SUPPLY CO	Check Total: 649.35
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
XMZQ46	05/06/2025		Bathroom Faucett	100 661 410 0096	125.16	
YMJ429	04/30/2025		Wasp & Hornet Spray	100 661 410 0096	7.29	
YMV687	05/05/2025		T&P Valve	100 664 410 0499	45.80	
YMT22	05/05/2025		Maintenance Supplies	100 664 410 0096	200.00	
YMW22	05/05/2025		Maintenance Supplies	100 664 410 0096	5.58	
YMX25	05/06/2025		Misc. Plumbing	100 664 410 0096	36.70	

Detail Check Register

Checking Account: 1		GENERAL CHECKING				
YNCN355	05/07/2025		Sprinkler Parts	100 665 410 0000	15.98	
YNR482	05/12/2025		Track parts to repair	100 665 410 0000	122.72	
YNRT18	05/12/2025		FB Field parts to repair	100 665 410 0000	10.99	
YNT077	05/12/2025		Sprinkler parts to repair	100 665 410 0000	19.12	
YNX030	05/13/2025		Track Sprinklers	100 665 410 0000	14.89	
YPBZ61	05/15/2025		Regal Repair Kit	100 661 410 0096	45.12	
Check Number: 4910		Check Type: Check	Check Date: 06/12/2025	Vendor: STATEDEPTO	STATE DEPT. OF EDUCATION	Check Total: 150.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
051125	06/11/2025		Jenkins, J - +13 yrs	100 632 410 0000	75.00	
061125	06/11/2025		Heward, J	100 632 410 0000	75.00	
Check Number: 4911		Check Type: Check	Check Date: 06/12/2025	Vendor: STOKESMARK	STOKES MARKET PLACE	Check Total: 264.59
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
01-405324	05/27/2025		Misc. Supplies	100 661 410 0291	79.28	
02-350868	04/14/2025		Cookies	100 512 410 0499 312	22.61	
02-385829	05/17/2025		Literacy Supplies	100 512 410 0499 312	33.16	
02-390847	05/22/2025		Literacy Supplies	100 512 410 0499 312	25.56	
66-327012	05/08/2025		Distilled Water	100 664 410 0000	4.78	
66-332998	05/14/2025		Storeroom Lever	100 664 410 0000	89.99	
66-333607	05/15/2025		Entry Level	100 661 410 0096	55.00	
66-348357	05/30/2025		Decal Supplies	241 515 410 0000	44.20	
95-253931	05/15/2025		credit on inv#66-332998	100 664 410 0000	(89.99)	
Check Number: 4912		Check Type: Check	Check Date: 06/12/2025	Vendor: SUMMITFIRE	Summit Fire & Security LLC	Check Total: 3,112.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
3292624	06/02/2025		PHS 2025-26 Annual Monitoring	100 664 410 0096	464.00	
3309293	06/10/2025		PJH 2025-26 Annual Monitoring	100 664 410 0291	1,456.00	
3309327	06/10/2025		2025-26 Monitoring	100 664 410 8844	596.00	
3309330	06/10/2025		Pio 2025-26 Annual Monitoring	100 664 410 0497	298.00	
3309330	06/10/2025		Oak 2025-26 Annual Monitoring	100 664 410 0499	298.00	
Check Number: 4913		Check Type: Check	Check Date: 06/12/2025	Vendor: VERIZONWIR	VERIZON WIRELESS	Check Total: 783.06
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
6114711199	05/28/2025		Transportation Charges	100 681 354 0000	52.51	
6114711199	05/28/2025		B. Garner Phone	100 691 350 0000	299.99	
6114711199	05/28/2025		Mobile Phone Charges	100 691 350 0000	430.56	
Check Number: 4914		Check Type: Check	Check Date: 06/12/2025	Vendor: WONDOOR	Won-Door Corporation	Check Total: 12,677.76
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
300729	05/22/2025		Accordian Door	100 664 410 0497	12,677.76	
Check Number: 4915		Check Type: Check	Check Date: 06/12/2025	Vendor: WOODCRAFT	Woodcraft of Boise	Check Total: 1,464.78
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	

Detail Check Register

Checking Account: 1		GENERAL CHECKING				
326-232596	05/27/2025	6048	Hardware Supplies	243 515 410 0096 153	1,464.78	
Check Number: 4916	Check Type: Check	Check Date: 06/19/2025	Vendor: ANDERSONSI	ANDERSON'S INC	Check Total:	871.30
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
2214599	06/15/2025		Pleated Furnace Filters	100 661 410 0096	871.30	
Check Number: 4917	Check Type: Check	Check Date: 06/19/2025	Vendor: BEACONCOMM	BEACON COMMERCIAL DOOR & LOCK	Check Total:	6,852.28
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
S1032191	06/05/2025		Hardware/cylinders	100 664 410 0000	4,563.28	
S1032215	06/10/2025		Hardware/Locks	100 664 410 0000	2,289.00	
Check Number: 4918	Check Type: Check	Check Date: 06/19/2025	Vendor: BECKSTEADD	BECKSTEAD DAVID B. M.D.	Check Total:	110.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
060825	05/16/2025		Physical - Winn, B	100 681 260 0000	110.00	
Check Number: 4919	Check Type: Check	Check Date: 06/19/2025	Vendor: BOMGAARS	BOMGAARS	Check Total:	241.74
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
77945574	05/21/2025		Pump, Handgun	100 665 410 0000	142.98	
77948887	05/27/2025		Polyurethane Caster	100 664 410 0096	51.96	
77951856	06/02/2025		Shop Towels	100 664 410 0000	12.99	
77953482	06/06/2025		Standard Sprayer Wand	100 665 410 0000	9.99	
77953495	06/06/2025		Washer, New Gym	100 664 410 0096	2.29	
77955726	06/11/2025		Drill Bits, Punch-Band Bldg	100 664 410 0096	12.84	
77956112	06/11/2025		Silicone Sealant PHS	100 664 410 0096	8.69	
Check Number: 4920	Check Type: Check	Check Date: 06/19/2025	Vendor: BVV	Building Vision & Variety	Check Total:	382.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
061325	06/12/2025	6044	Tariff Surcharge	243 515 410 0096 010	382.00	
Check Number: 4921	Check Type: Check	Check Date: 06/19/2025	Vendor: BUSRIGHT	BusRight, Inc	Check Total:	24,700.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
10711	03/06/2025		Software 3/6/25-3/06/26	100 681 460 0000	24,700.00	
Check Number: 4922	Check Type: Check	Check Date: 06/19/2025	Vendor: VALLEYIMPL	Valley Implement	Check Total:	43.46
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
P6926701	06/16/2025		PJH Sprinkler parts	100 665 410 0000	43.46	
Check Number: 4923	Check Type: Check	Check Date: 06/19/2025	Vendor: DEXIMAGIN	Dex Imaging	Check Total:	491.14
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
AR13448023	06/10/2025		Pioneer Copy Staples	100 632 314 0000	119.94	
AR13458875	06/11/2025		Oakwood Staples	100 632 314 0000	171.20	
AR13474774	06/13/2025		Oakwood Staples	100 632 314 0000	100.00	
AR13497839	06/18/2025		Oakwood Staples	100 632 314 0000	100.00	
Check Number: 4924	Check Type: Check	Check Date: 06/19/2025	Vendor: FRANKLINC2	FRANKLIN COUNTY MEDICAL CENTER	Check Total:	7,594.15

Detail Check Register

Checking Account: 1

GENERAL CHECKING

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
8147	05/31/2025		Behavior Intervention	100 521 300 0000	7,594.15
Check Number: 4925	Check Type: Check	Check Date: 06/19/2025	Vendor: HORIZONAU	Horizon Automotive	Check Total: 190.79
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
73835	05/05/2025		Labor	100 681 320 0000	23.50
73835	05/05/2025		Oil Change	100 681 341 0000	40.31
73853	05/08/2025		Labor	100 681 320 0000	23.50
73853	05/08/2025		Oil Change	100 681 341 0000	37.17
73856	05/08/2025		Oil Change Service	243 515 410 0096 010	66.31
Check Number: 4926	Check Type: Check	Check Date: 06/19/2025	Vendor: JWPEPPERSO	J.W. PEPPER & SON INC.	Check Total: 608.42
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
367588099	06/16/2025	6075	Sheet Music	720 515 410 0096 123	55.19
367588979	06/17/2025	6075	Sheet Music	720 515 410 0096 123	270.73
367590344	06/18/2025	6075	Sheet Music	720 515 410 0096 123	282.50
Check Number: 4927	Check Type: Check	Check Date: 06/19/2025	Vendor: LAWSONPROD	LAWSON PRODUCTS INC	Check Total: 11.59
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
9312553465	06/11/2025		Plastic Valve Cap	100 681 425 0000	11.59
Check Number: 4928	Check Type: Check	Check Date: 06/19/2025	Vendor: NORCO	NORCO	Check Total: 2,726.02
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
0043493299	05/01/2025	6054a	Welding Supplies	243 515 410 0096 010	1,926.72
0043493300	05/01/2025	6054a	Nozzle 5/8"	243 515 410 0096 010	80.32
0043554011	05/09/2025	6054a	Welding Helmets	243 515 410 0096 010	480.00
0043554012	05/09/2025		Welding Jackets	243 515 410 0096 010	887.56
0043555192	05/09/2025	6054a	Cone & Chisel Handle, Brush	243 515 410 0096 010	50.10
0043631030	05/01/2025	6054a	Tiger Paw Abrasive Flap	243 515 410 0096 010	69.55
0043631643	05/20/2025	6054a	Chisel Steel Handle	243 515 410 0096 010	130.46
0043649533	05/22/2025		Grit Belt	243 515 410 0096 010	106.60
0691925	06/19/2025	6054a	Norco Adjustment	243 515 410 0096 010	(1,005.29)
Check Number: 4929	Check Type: Check	Check Date: 06/19/2025	Vendor: POWERSCHOO	POWERSCHOOL	Check Total: 32,466.39
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
INV442230	04/30/2025		PowerSchool Maintenance/Support	245 515 410 0000	18,548.46
Q-119713-6	06/01/2025		SIS Data Validation	245 623 310 0000	3,175.20
Q-119713-6	06/01/2025		SIS Hosting	245 623 310 0000	10,213.56
Q-119713-6	06/01/2025		SIS Hosting SSL Cert.	245 623 310 0000	529.17
Check Number: 4930	Check Type: Check	Check Date: 06/19/2025	Vendor: PRESTONHIG	PRESTON HIGH SCHOOL	Check Total: 18,695.43
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
051625	05/16/2025		Computer for Program	243 515 410 0096 152	3,661.86
052225	05/22/2025	6073	Misc. Supplies	243 515 410 0096 030	14,965.39

Detail Check Register

Checking Account: 1		GENERAL CHECKING				
11W1-CD6Y-N9LM	06/12/2025	6064	Sharpie Permanent Markers	243 515 410 0096 090	68.18	
Check Number: 4931	Check Type: Check	Check Date: 06/19/2025	Vendor: PUBLICCONS	Public Consutling Group LLC	Check Total:	11,957.33
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
CIV-10029946	02/24/2025		Remits from 07/23/24-01/28/25	100 651 314 0000	11,957.33	
Check Number: 4932	Check Type: Check	Check Date: 06/19/2025	Vendor: RONKELLERT	RON KELLER TIRE	Check Total:	265.50
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
Pret-307400	05/20/2025		Labor to install	100 681 320 0000	14.50	
Pret-307400	05/20/2025		Sensor	100 681 426 0000	46.00	
PRET-52949-01	06/10/2025		Tire and Valve Stem	241 515 314 0000	104.30	
Pret-52991-01	06/12/2025		Tire/Valve Stem for Lawn Mower	100 665 314 0000	100.70	
Check Number: 4933	Check Type: Check	Check Date: 06/19/2025	Vendor: WAXIESANIT	WAXIE SANITARY SUPPLY	Check Total:	255.07
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
83298600	06/12/2025		Urinal Screens Waxie Pro	100 661 410 0499	129.97	
83307828	06/17/2025		Waxie Pro Bio-Enzymatic	100 661 410 0499	125.10	
Check Number: 4947	Check Type: Check	Check Date: 06/30/2025	Vendor: FRANKLINC8	FRANKLIN COUNTY SHERIFF	Check Total:	24,915.50
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
6904	06/19/2025		P/T Resource Officer	246 515 115 0000	24,915.50	
Check Number: 4948	Check Type: Check	Check Date: 06/30/2025	Vendor: GEMEDICAL	GE Medical Systems Ultrasound Promary	Check Total:	4,855.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
520898464	06/23/2025	6059	Vscan Air CL kit	243 515 410 0096 010	4,855.00	
Check Number: 4949	Check Type: Check	Check Date: 06/30/2025	Vendor: PRESTONHIG	PRESTON HIGH SCHOOL	Check Total:	4,900.30
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
04/01/25	04/01/2025	6041	Supplies	243 515 410 0096 151	4,194.49	
052925	05/29/2025	6076	Instrument Supplies	720 515 530 0000	668.82	
062925	06/29/2025	6076	Organizer Rolling Cart	720 515 530 0000	36.99	
Check Number: 11996	Check Type: Direct Deposit	Check Date: 06/12/2025	Vendor: BOSTWLIND1	LINDSAY BOSTWICK	Check Total:	271.20
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
060425	06/04/2025		Mileage Reimbursement	100 532 380 0000	271.20	
Check Number: 11997	Check Type: Direct Deposit	Check Date: 06/12/2025	Vendor: BRADFRAND	RAND BRADFORD	Check Total:	108.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
052125	05/21/2025	6071	Misc. Supplies	243 515 410 0096 153	108.00	
Check Number: 11998	Check Type: Direct Deposit	Check Date: 06/12/2025	Vendor: ASHCRMATT	Matthew Ashcroft	Check Total:	40.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
060925	06/09/2025		Meals	241 515 380 0000	40.00	
Check Number: 11999	Check Type: Direct Deposit	Check Date: 06/12/2025	Vendor: CARTEREGI	Regie Carter	Check Total:	40.00

Detail Check Register

Checking Account: 1		GENERAL CHECKING				
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
060525	06/05/2025		Meals	241 515 380 0000	40.00	
Check Number: 12000	Check Type: Direct Deposit	Check Date: 06/12/2025	Vendor: COBURTODD	Todd Coburn	Check Total:	40.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
060425	06/04/2025		Meals	241 515 380 0000	40.00	
Check Number: 12001	Check Type: Direct Deposit	Check Date: 06/12/2025	Vendor: CROSSLARI	Larin Crossley	Check Total:	425.32
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
060225	06/06/2025		State Meals, Registration	243 515 380 0096 010	210.00	
061725	05/20/2025		Meals, Lodging	243 515 380 0096 010	215.32	
Check Number: 12002	Check Type: Direct Deposit	Check Date: 06/12/2025	Vendor: HEWARJACL	Jaclyn Heward	Check Total:	408.80
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
051425	05/14/2025		Mileage	100 532 380 0000	282.80	
051425	05/14/2025		Meals	100 532 380 0000	126.00	
Check Number: 12003	Check Type: Direct Deposit	Check Date: 06/12/2025	Vendor: KELLEKELL	Kelly Keller	Check Total:	40.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
060425	06/04/2025		Meals	241 515 380 0000	40.00	
Check Number: 12004	Check Type: Direct Deposit	Check Date: 06/12/2025	Vendor: KNAPPBREN	Brent Knapp	Check Total:	40.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
060525	06/05/2025		Meals	241 515 380 0000	40.00	
Check Number: 12005	Check Type: Direct Deposit	Check Date: 06/19/2025	Vendor: FORNOJAMI	Jamie Fornoff	Check Total:	24.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
061525	06/15/2025		May 2025 Driver Meals	100 532 380 0000	24.00	
Check Number: 12006	Check Type: Direct Deposit	Check Date: 06/19/2025	Vendor: GUNDELANA	Lana Gundersen	Check Total:	24.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
061525	06/15/2025		May 2025 Driver Meals	100 532 380 0000	24.00	
Check Number: 12007	Check Type: Direct Deposit	Check Date: 06/19/2025	Vendor: LARSECIND	Cindy Larsen	Check Total:	24.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
061525	06/15/2025		May 2025 Driver Meals	100 532 380 0000	24.00	
Check Number: 12008	Check Type: Direct Deposit	Check Date: 06/19/2025	Vendor: SMARTLORI	Lori Smart	Check Total:	36.00
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
061525	06/15/2025		May 2025 Driver Meals	100 532 380 0000	36.00	
Check Number: 12009	Check Type: Direct Deposit	Check Date: 06/19/2025	Vendor: SMITHCYNT	Cynthia Smith-Murray	Check Total:	58.40
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
061825	06/18/2025		Training Travel	100 512 410 0499 312	58.40	

Checking Account: 1 GENERAL CHECKING

*Denotes Expensed Invoice Item

Checking Account ID: 1

Total without Voids: 450,520.92

Detail Check Register

Checking Account: 2		CHILD NUTRITION CHECKING					
Check Number: 30		Check Type: Automatic Payment		Check Date: 06/12/2025	Vendor: IDAHOSTAT5	IDAHO STATE TAX COMMISSION	Check Total: 59.17
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
053125	05/31/2025		Child Nutrition Sales Tax	290 416100	59.17		
Check Number: 1384		Check Type: Check		Check Date: 06/12/2025	Vendor: DFADAIRYBR	DFA DAIRY BRANDS - MEADOW GOLD DAIRY	Check Total: 3,879.52
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
31665576	05/01/2025		Milk Purchases	290 710 450 0096 710	197.89		
31665812	05/05/2025		Milk Purchases	290 710 450 0497 710	573.91		
31665813	05/05/2025		Milk Purchases	290 710 450 0499 710	445.96		
31665815	05/05/2025		Milk Purchases	290 710 450 0291 710	289.42		
31665954	05/08/2025		Milk Purchases	290 710 450 0096 710	197.89		
31666191	05/12/2025		Milk Purchases	290 710 450 0497 710	549.66		
31666192	06/09/2025		Milk Purchases	290 710 450 0499 710	439.79		
31666194	05/12/2025		Milk Purchases	290 710 450 0291 710	289.42		
31666334	05/15/2025		Milk Purchases	290 710 450 0096 710	142.97		
31666568	05/19/2025		Milk Purchases	290 710 450 0499 710	310.78		
31666569	05/19/2025		Milk Purchases	290 710 450 0497 710	263.75		
31666571	05/19/2025		Milk Purchases	290 710 450 0291 710	178.08		
Check Number: 1385		Check Type: Check		Check Date: 06/12/2025	Vendor: GOLDSTARF	Gold Star Foods	Check Total: 22,617.02
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
3379877	05/20/2025		Food Purchases	290 710 450 0497	17,020.17		
3382432	05/13/2025		Food Purchases	290 710 450 0291	310.26		
3382436	05/13/2025		Food Purchases	290 710 450 0497	295.40		
3382437	05/13/2025		Food Purchases	290 710 450 0497	355.65		
3384495	05/20/2025		Food Purchases	290 710 450 0497	4,635.54		
Check Number: 1386		Check Type: Check		Check Date: 06/12/2025	Vendor: NICHOLASCO	NICHOLAS & COMPANY	Check Total: 5,640.95
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>		
9157372c	04/22/2025		Credit on Inv#9157372	290 710 450 0291	(15.90)		
9172743	05/06/2025		Food Purchases	290 710 450 0291	472.84		
9172744	05/06/2025		Plastic Bun Cover	290 710 410 0497	38.34		
9172744	05/06/2025		Food Purchases	290 710 450 0497	414.63		
9172745	05/06/2025		Bleach	290 710 410 0499	24.07		
9172745	05/06/2025		Food Purchases	290 710 450 0499	787.16		
9172746	05/06/2025		Foam Trays	290 710 410 0096	75.88		
9172746	05/06/2025		Food Purchases	290 710 450 0096	320.24		
9180788	05/13/2025		Food Purchases	290 710 450 0499	150.92		
9180789	05/13/2025		Plastic Bun Cover	290 710 410 0497	267.44		
9180789	05/13/2025		Food Purchases	290 710 450 0497	173.23		
9180790	05/13/2025		Food Purchases	290 710 450 0499	257.33		
9180791	05/13/2025		Food Purchases	290 710 450 0096	120.25		

Detail Check Register

Checking Account: 2		CHILD NUTRITION CHECKING				
9188710	05/20/2025		Trays, Napkins	290 710 410 0497	473.34	
9188710	05/20/2025		Food Purchases	290 710 450 0497	1,729.92	
9188711	05/20/2025		Food Purchases	290 710 450 0499	77.44	
9196511	05/27/2025		Milk Purchases	290 710 450 0497 710	273.82	
Check Number: 1387		Check Type: Check	Check Date: 06/12/2025	Vendor: PERRYTRISH	Trisha Perry	Check Total: 24.80
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
061025	06/10/2025		Return Lunch Funds - Perry, C & T	290 416100	24.80	
Check Number: 1388		Check Type: Check	Check Date: 06/12/2025	Vendor: STOKESMARK	STOKES MARKET PLACE	Check Total: 231.70
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
01-380936	05/05/2025		Food Purchases	290 710 450 0096	41.95	
01-384051	05/08/2025		Food Purchases	290 710 450 0291	20.28	
01-388481	05/12/2025		Food Purchases	290 710 450 0096	49.23	
01-397317	05/20/2025		Food Purhcases	290 710 450 0291	3.69	
01-398530	05/21/2025		Produce	290 710 450 0497	41.93	
02-372719	05/05/2025		Supply Purchases	290 710 410 0499	12.28	
02-372719	05/05/2025		Produce	290 710 450 0499	11.12	
02-373908	05/06/2025		Produce	290 710 450 0497	15.45	
02-382509	05/14/2025		Syrup	290 710 450 0499	9.99	
02-387411	05/19/2025		Produce	290 710 450 0096	16.25	
03-369369	05/12/2025		Food Purchases	290 710 450 0499	9.53	
Check Number: 1389		Check Type: Check	Check Date: 06/12/2025	Vendor: WCPSOLUTI	WCP Solutions	Check Total: 107.25
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
14054322	05/09/2025		White Empress Teaspoons	290 710 410 0291	24.75	
14054323	05/09/2025		White Empress Teaspoons	290 710 410 0497	82.50	
Check Number: 1390		Check Type: Check	Check Date: 06/12/2025	Vendor: WHOLESAL	WHOLESALE SUPPLY	Check Total: 737.50
<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>	
4972	04/09/2025		Liquid Live Bacteria	290 710 410 0096	294.00	
4973	04/09/2025		Liquid Live Bacteria	290 710 410 0497	294.00	
4974	04/09/2025		Liquid Live Bacteria	290 710 410 0291	149.50	

*Denotes Expensed Invoice Item

Checking Account ID: 2

Total without Voids: 33,297.91

Preston Joint School District No. 201

Personnel Report

Recommended Hires

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Location</u>	<u>FTE</u>
Fredrickson, Terri	Administrative Assistant	District	District	1
Wade, Jessica	Teacher	Kindergarten	Pioneer	1

Recommended Acceptance of Resignation/Termination/Retirement

<u>Name</u>	<u>Position</u>	<u>Department</u>	<u>Location</u>	<u>Resign/Retire</u>	<u>FTE</u>
Gilbert, Kim	Baker	Child Nutrition	PHS	Retire	0.5
Marler, Sarah	Teacher	Kindergarten	Pioneer	Resign	1
Nelson, Cody	Teacher	Math	PHS	Resign	1

Recommended Acceptance of Change of Assignment

<u>Name</u>	<u>Current Position</u>	<u>Current Location</u>	<u>New Position</u>	<u>New Location</u>	<u>FTE</u>
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Preston School District

Employee Handbook

2025-2026



**ELEVATING STUDENT
ACHIEVEMENT AND
ADVANCEMENT**

Preston School District Staff:

Included in this document are select policies and practices of Preston School District.

The information will serve as a guide as we strive for elevating both student achievement and advancement throughout the school year.

All PSD policies can be found on the district website and should be reviewed.

“The Idaho Code of Ethics for Professional Educators” (also found in PSD Policy 442) must be read annually and adhered to by all employees.

Guidelines about “Employee Observations & Evaluations” are found in PSD Policy 443 & the associated Addendum to that policy.

If throughout the year you have any questions after reviewing the handbook and policies, we encourage you to first meet with your direct supervisor as they can advise you on the proper channels to follow.

We are looking forward to another great school year and are grateful for all each of you do to make Preston School District the amazing district it is!

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General Employment Issues

Contracts - Certificated Personnel

Contracts with certified personnel shall be in writing and shall state the length of time the contract is in force, the total compensation for the contract period, and the employee's full-time equivalent status together with the scheduled periodic payments. Such written contracts shall be in the form approved by the State Board of Education, conditioned upon a valid certificate held by such personnel at the time of entering the duties there under. (See Idaho Code 33-513, 33-514, 33-515)

All professional employees shall be properly certificated prior to the beginning of each contract or be authorized as required by statutory enactment of the State Department of Education. (I.C. 33-1201 and 33-1207)

If an employee does not have proper certification or approved alternate route by September, the employee's paycheck may be held until proper certification or alternate route is on file.

Issue of Contracts: The School District will send to all certified staff members contracts as soon as possible after the board ratification of the upcoming school year salary schedule. The employee must sign or reject the contract within ten (10) calendar days of the date received.

Resignation Timeline: To assist in hiring a suitable replacement for a staff member leaving the school district, the board requests that certified staff who intend to retire or leave submit their resignation letter by April 1st. A staff member may terminate his/her contract by written resignation, which must be on file with the Superintendent on or before July 1st prior to the end of the present contract date.

Should any certified employee desire release from his/her current contract, the Board will evaluate this request based on the following principles:

1. The validity and necessity of the request
2. The availability of a suitable replacement

Should the Board deny the request and the employee subsequently breaks the contract, the Board will refer the matter to the Idaho State Professional Standards Commission.

Teacher Certification

See Idaho Teacher Certification for official information. For instance, out-of-state applicants will be required to take the Teaching for Mathematical Thinking Course and take the Idaho Comprehensive Literacy Assessment/Course before receiving a regular certificate. Additionally, elementary or otherwise assigned educators will be required to take at least one credit of professional development in identifying the characteristics of dyslexia and understanding pedagogy and intervention for students with dyslexia to recertify.

Credits taken for recertification must be educationally related to the professional development of the applicant, and

- Credits must be specifically tied to content areas and/or an area of any other endorsement; and/or
- Credits must be specific to pedagogical best practices or for administrative/teacher leadership; and/or
- Credits must be tied to a specific area of need designated by district administration.

Employment Requirements-Certified Personnel

At the beginning of employment or the advancement in degree (Example: BA to MA), the following should be filed with the district office:

1. Teaching certificate. (NO CERTIFICATE=NO PAYCHECK)
2. Unofficial transcripts and a copy of your diploma OR official transcripts issued by the university.
3. A copy of the signed contract

A teaching certificate is valid for five (5) years. At the completion of the five-year period, State law requires that each certificate holder apply for a new credential. Since the issuance of the last certificate, the applicant must have completed six (6) semester hours of credit. Three (3) of the required six (6) semester hours MUST be college credit as shown on a college transcript. ALL six (6) hours can be college credit. In-service credit hours may be used for three (3) credits. Employees are responsible for tracking their inservice credits.

It is the policy of the Preston School District that claims for the in-service credit must be made on standard District-State forms and signed by the building administrator. These forms will be filed in the employee personnel file at the district office.

Teachers must request the transcript from the university where they completed the work. Three (3) semester hours may be earned through validated in-service credit. Fifteen (15) clock hours of approved in-service credit are equivalent to one (1) semester credit; thus, forty-five (45) clock hours of in-service credit may be used for re-certification purposes during the five-year life of each certificate.)

In addition to the completion of the credit work, a proper application form (from the district office) must be completed. The state does not require teachers to submit official transcripts with the renewal form, but the teacher must have official transcripts on file at the district office. Certificated staff may be audited at the state's discretion. Also, a payment of \$75.00 is required for the issuance of the certificate. After the 13th year working in Preston School District, the district will pay \$75 of the recertification fee. Teacher certification phone number is 208-332-6884.

Professional and Advanced Professional Endorsements

Professional and Advanced Professional Endorsements move qualified individuals onto the Professional and Advanced Professional rungs of the Career Ladder. For an individual to be placed on the 'P' rung of the Career Ladder, they must be recommended for and receive a Professional Endorsement. For an individual to be placed on the 'AP' rung of the Career Ladder, they must be recommended for and receive an Advanced Professional Endorsement. Professional and Advanced Professional Endorsements are not listed on an individual's certificate.

Please see the Idaho State Department of Education website for specific criteria for your circumstance. Know that an educator will need to complete an Idaho Professional Learning Plan (IPLP), spend a certain number of years teaching, receive successful marks on the teacher evaluation, and have students achieve their individual goal. For the Advanced Professional Endorsement, and educator must also serve in a leadership position.

Advanced Professional Endorsement Leadership Positions

A certified staff member shall be considered a leader for the Advanced Professional Endorsement if she/he meets any of the following criteria:

- Serves on a district leadership committee or other committee providing valuable guidance to the district, department, program, or school building.
- Received National Board Certification.
- Serves in a leadership position in a professional association related to public education.
- Serves on a community or state workgroup that works to benefit public education.
- Serves as an instructional specialist/instructional coach.
- Mentors a teacher that is new to the profession or a teacher that has been identified by administration as needing additional instructional coaching.
- Serves on Curriculum or Assessment Committees.
- Serves as a Data Specialist.
- Serves in another leadership position approved by administration.

PE AND APE REQUIREMENTS AT A GLANCE

PROFESSIONAL ENDORSEMENT REQUIREMENTS – IN STATE

District or Charter Recommendation	Yes
Years of Certificated Teaching in Idaho	3 years or more
Meet PE Performance Criteria: • Overall rating of Proficient • No components rated Unsatisfactory • Majority of students have met student achievement/success targets	2 of the 3 previous years, or the 3 rd year
Individualized Professional Learning Plan	Yes

ADVANCED PROFESSIONAL ENDORSEMENT REQUIREMENTS – IN STATE

District or Charter Recommendation	Yes
Years of Certificated Teaching in Idaho	8 years or more
Hold Professional Endorsement	5 years or more
Meet PE Performance Criteria: • Overall rating of Proficient • No components rated Unsatisfactory • Majority of students have met student achievement/success targets	4 of the 5 previous years, or the 3 rd , 4 th and 5 th years.
Meet APE Performance Criteria: • Overall rating of Proficient • No components rated Unsatisfactory or Basic • Overall rating of Distinguished in Domain II or Domain III, or equivalent for Pupil Service staff • 75% + of students have met student achievement/success targets	3 of the 5 previous years
Served in an additional building or district leadership role	3 of the 5 previous years
Individualized Professional Learning Plan	Yes

PROFESSIONAL ENDORSEMENT REQUIREMENTS – OUT OF STATE

District or Charter Recommendation	Yes
Held a certificate in a compact member jurisdiction	Requirement met through proof of out of state certification for 3 years or more
Years of certificated teaching in a compact member jurisdiction	Requirement met by proof of out of state employment for 3 years or more

ADVANCED PROFESSIONAL ENDORSEMENT REQUIREMENTS – OUT OF STATE

District or Charter Recommendation	Yes
Held a certificate in a compact member state	Requirement met through proof of out of state certification for 9 years or more
Years of certificated teaching in a compact member state	Requirement met by proof of out of state employment for 9 years or more

PROFESSIONAL ENDORSEMENT REQUIREMENTS - IN STATE/OUT OF STATE

Years of Certificated Teaching	IPLP	Meet PE Criteria	District/Charter Recommendation	Out of State Certification & Employment Docs
0 years in state, 3-8 years out of state	USE OUT OF STATE PE FORM			
1 year in state, 2-7 years out of state	Yes	1 of 1 year	Yes	Yes
2 years in state, 1-6 years out of state	Yes	2 of 2 years or the second year	Yes	Yes
3+ years in state 0-5 years out of state	USE IN STATE PE FORM			

ADVANCED PROFESSIONAL ENDORSEMENT REQUIREMENTS - IN STATE/OUT OF STATE

Years of Certificated Teaching	IPLP	Meet PE Criteria	Meet APE Criteria	Leadership Position	District/Charter Recommendation	Out of State Certification & Employment Docs
0+ years in state, 9+ years out of state	USE OUT OF STATE APE FORM					
1 year in state, 8 years out of state	Yes	1 of 1 year	1 of 1 year	1 of 1 year	Yes	Yes
2 years in state, and 7-8 years out of state	Yes	2 of 2 years	2 of 2 years	2 of 2 years	Yes	Yes
3 years in state, and 6-8 years out of state	Yes	3 of 3 years	3 of 3 years	3 of 3 years	Yes	Yes
4 years in state, and 5-8 years out of state	Yes	3 of 4 years, including 4 th year	3 of 4 years	3 of 4 years	Yes	Yes
5 years in state, and 4-8 years out of state	Yes	4 of 5 years, or 3 rd , 4 th & 5 th year	3 of 5 years	3 of 5 years	Yes	Yes
6 years in state, and 3-8 years out of state	Yes	4 of 5 years, or 3 rd , 4 th & 5 th year	3 of 5 years	3 of 5 years	Yes	Yes
7 years in state, and 2-8 years out of state	Yes	4 of 5 years, or 3 rd , 4 th & 5 th year	3 of 5 years	3 of 5 years	Yes	Yes
8+ years in state, 1-8 years out of state	USE IN STATE APE FORM					

Allowable Purchases with Teacher Funds Policy

To ensure responsible use of allocated teacher funds, the following guidelines apply:

Allowable Expenses:

- Instructional materials directly related to classroom curriculum (e.g., books, workbooks, manipulatives).
- Classroom supplies such as paper, pens, markers, chart paper, and organizational tools.
- Supplemental teaching aids (e.g., flashcards, learning games, educational posters).
- Educational software or apps with prior approval from administration.
- Classroom decorations that support educational content or classroom management.
- Materials for student projects or classroom-based enrichment activities.
- Incentives for student achievement (e.g., stickers, certificates, pencils) limited to \$50 per year.
- Professional development materials (e.g., teaching strategy books) upon request and approval.

Non-Allowable Expenses:

- Personal items or decorations not related to instruction (e.g. Personal furniture and appliances).
- Non instructional videos or movies
- Food or beverages for staff or students, unless pre-approved for special events.
- Gift cards or cash equivalents.
- Clothing or personal accessories.
- Electronics not approved or supported by the district's IT department.
- Any items intended for personal use outside of classroom instruction.
- Club or sports team purchases.

Continuing Education

An allowable continuing education expense is a cost incurred by a certificated or administrative employee for professional learning activities that enhance their knowledge, skills, or credentials in alignment with their current or anticipated educational role. These expenses must support the instructional goals, strategic priorities, or certification requirements of the district.

Allowable expenses may include:

- Registration fees for workshops, conferences, or seminars related to education or the employee's subject area.

- Tuition for accredited college or university courses directly related to the employee's current assignment or endorsement area.
- Certification or license renewal fees required for employment in the current role.

Employment Requirements-Classified Personnel

Classified employees will receive a classified employment agreement specifying the number of days and hours worked along with the hourly wage, and overtime eligibility. Employees who work under 20 hours a week will complete a timesheet and submit the signed timesheet no later than 3 days prior to the specified pay day, listed in this handbook. If a time sheet is submitted after the designated deadline, the district reserves the right to process and issue payment on the following scheduled payday.

Any overtime hours must be approved by the superintendent or designee in advance of completing the work. The approval should be obtained in writing and turned in with the timesheet. Working unauthorized overtime may result in disciplinary action, up to and including termination. However, all hours will be compensated in compliance with wage laws.

Employee Leave

Leave Requests

Employees desiring to take any type of leave must submit a request in Red Rover. All types of leave should be submitted based on the employee's workday (Example: if your work day is 6 hours and you plan to take 6 hours off, you should enter 1 full day and not 0.6 days).

Preston School District Observed Holidays

The following holidays are observed by Preston School District and do not require that an employee submit time off for the absence. Any days not listed below will need to have an accompanying leave request if you plan to be absent, including Spring Break or Christmas Break for 208+ day employees.

Labor Day (9/1/2025)

Day Before Thanksgiving (11/26/2025)

Thanksgiving (11/27/2025)

Christmas Eve (12/24/2025)

Christmas Day (12/25/2025)

New Year's Eve (12/31/2025)

New Year's Day (1/1/2026)

Martin Luther King Day (1/19/2026)

President Day (2/16/2026)

Memorial Day (5/25/2026)

Independence Day (7/2/2026)

Birth/Adoption Leave

The district will provide one week (four workdays) of paid leave in connection with a qualifying birth or adoption of a child. This leave is intended for employees who are becoming legal parents or primary caregivers through birth, adoption, or foster placement. This leave is available beginning the first year of employment with the district. The purpose of this leave is to enable the employee to care for and bond with a newborn or newly adopted child.

Paid parental leave shall run concurrently with leave under the Family and Medical Leave Act (FMLA), as applicable. Any leave taken under this policy that falls under the definition of circumstances qualifying for leave due to the birth or adoption of a child, will be counted toward the 12 weeks of available FMLA leave. Parental leave must be used within 12 months of the birth or adoption of a child.

Family and Medical Leave Act (FMLA) of 1993

All eligible employees of this district may take leave as provided by the FMLA. The FMLA entitles eligible employees to take up to twelve (12) weeks of unpaid, job-protected leave each year for specified family and medical reasons. An eligible employee is defined as an individual who:

1. Has been employed by the school district for at least twelve (12) months; **and**
2. Has been employed for at least one thousand two hundred fifty (1,250) hours of service during the twelve-month (12-month) period immediately preceding the commencement of the leave; and
3. Is employed at a worksite where fifty (50) or more employees are employed by the school district within seventy-five (75) miles of the worksite.

Special rules may apply regarding the taking of intermittent leave on a reduced leave schedule or leave near the end of an academic term by instructional employee.

Allowable reasons for taking FMLA leave: Unpaid leave must be granted for any of the following reasons:

- * To care for the employee's child after birth or placement for adoption or foster care.
- * To care for the employee's spouse, son or daughter, grandchild, or parent, who has a serious health condition; or for a serious health condition that makes the employee unable to perform the employee's job

Paid leave will be substituted for unpaid leave if the employee has accumulated sick leave. While on FMLA, you will be expected to be in frequent communication with the District HR Manager and your supervisor. If you are unable to reach out, an appropriate party should reach out in your place. If we have not heard from you after 15 calendar days, this will be considered job abandonment & sufficient cause for probation, disciplinary action, or termination.

Sick & Personal Leave

Sick and Personal Leave Eligibility		
Contract Days	Sick Leave	Personal Leave
145	10	4
156	14	4
181	14	5
208+	14	5

Sick leave is intended for absences due to illness, injury, or medical appointments involving the employee, their spouse or partner, child, or parent. Abuse of the sick leave policy, such as calling in sick when you are not ill, or submitting sick leave for personal time, may be considered sufficient cause for probationary status or disciplinary action.

After 3 consecutive sick days, a notification is sent to the District HR Manager from Red Rover. At that time, a doctor's note will be requested, and further arrangements can be made if additional time is needed, such as the use of FMLA.

Sick Leave accumulated in other Idaho school districts may be transferred into the district according to the provision of the Idaho Code. (33-1217), policy 407.50.

Employees have until March 31st of the current school year to use personal leave in excess of the accumulative amount of six (6). After that date, employees will be compensated at a rate of \$96 per day for any day over six on the April payroll. At the time of retirement, any remaining personal leave (up to six days) will also be paid out at the same rate. However, personal leave will not be paid out at the end of employment for any other reason.

Employees requesting personal leave must submit the request through Red Rover 24 hours in advance of the requested personal day. If the district is unable to secure an appropriate substitute, the request can be denied.

Professional Leave

Professional Leave refers to approved time away from regular work responsibilities to participate in district-supported conferences, workshops, training sessions, or other professional development opportunities that are directly related to the employee's role and aligned with the mission and goals of the district. This leave is not intended for activities involving union representation, extracurricular or athletic events outside of scheduled competitions or required conferences, athletic activity attendance not specifically assigned to you by the district, or personal matters such as testing or obtaining certification required for employment.

Professional leave must be approved by the school principal who will then seek approval from the superintendent of schools. Failure to secure approval in advance will result in the leave being treated as personal leave.

Bereavement Leave

Bereavement leave will be granted in the following manner. Up to five (5) days are allowed for the loss of a spouse or a child. Up to three (3) days are allowed for the loss of a parent or parent-in-law. One (1) day of leave will be granted for the loss of sibling, grandparent, grandchild, brother-in-law, or sister-in-law. Any bereavement days beyond those specifically outlined above must be approved by the building principal and superintendent based upon circumstances.

Vacation Leave

Employees working 208+ contract days will be given ten (10) vacation days per fiscal year. Unused vacation days for those qualifying classified staff will **not** carry over from year to year nor will they be paid out at the end of employment for any reason.

Military Leave

Preston School District will grant up to ten (10) paid days per year for military leave.

Jury Duty

While on jury duty, an employee will receive full pay, however, documentation for the service may be requested. (Idaho Code 33-1216, 1217, 1217A, 1218 and HB 4)

District Substitute Procedures

1. In the event of “planned” absences (personal day, planned doctor’s appointment, sporting event, professional development training, etc.), the absence should be entered into Red Rover for a substitute to be arranged.
2. If you get sick with no advance notice of needing to be absent, the absence should still be entered into Red Rover. However, you should contact the administrative assistant as soon as you know you will not be able to go into school, but please don’t call after 10:00 pm the night before the absence or before 6:00 am the morning of the absence.
3. If all else fails in arranging a substitute, contact the building principal. It is the employee’s responsibility to ensure that appropriate supervision of students occurs each day of school.

Reimbursement of Substitutes

Substitute employees will be compensated at an hourly rate of \$12.50. Certified staff members who are requested to cover a class during their scheduled preparation period will be reimbursed at the same hourly rate. The administrative assistant is responsible for submitting the appropriate documentation for payment, either by entering the time into Red Rover or by completing a timesheet, as applicable.

Specific times to report to work and responsibilities for the substitutes will be reviewed at the building level, and those changes should be entered into Red Rover by the administrative assistant.

Payroll Items

Referring to Preston Board of Education Policy 842, the district pays once a month on the 26th, or the last working day prior to the 26th.

2025- 2026 Pay Days will be as follows:

July	Thursday, 24 th	January	Monday, 26th
August	Tuesday, 26 th	February	Thursday, 26th
September	Thursday, 25 th	March	Thursday, 19th
October	Thursday, 23 rd	April	Thursday, 23rd
November	Tuesday, 25 th	May	Tuesday, 26th
December	Thursday, 18 th	June	Thursday, 25th

Direct Deposit

We strongly encourage employees to enroll in direct deposit for timely and secure wage distribution. However, we understand that certain circumstances may require the issuance of a paper check.

In such cases, employees must submit a request form found on the district office website for a paper check payment. This can be found under the Finance/Payroll then Payroll section. If approved, the paper check will be issued and available for pickup by the employee or approved designee at the District Office_during regular business hours. Paper checks will **not be mailed** unless other circumstances have been approved.

**INSTRUCTIONAL AND PUPIL SERVICE STAFFING
SALARY SCHEDULE
Approved by Preston School District Board of Trustees May 2025**

	BA	BA+P	BA+AP	BA24+P	BA24+AP	MA+P	MA+AP
1	\$50,252.00	\$ -	\$ -	\$ -	\$ -	\$53,042.00	\$ -
2	\$51,533.43	\$ -	\$ -	\$ -	\$ -	\$54,394.57	\$ -
3	\$52,847.53	\$ -	\$ -	\$ -	\$ -	\$55,781.63	\$ -
4	\$53,402.00	\$53,402.00	\$ -	\$55,042.00	\$ -	\$57,204.06	\$ -
5	\$54,763.75	\$54,763.75	\$ -	\$56,445.57	\$ -	\$58,662.77	\$ -
6	\$54,763.75	\$56,160.23	\$ -	\$57,884.93	\$ -	\$60,158.67	\$ -
7	\$54,763.75	\$57,592.31	\$64,427.00	\$59,361.00	\$66,427.00	\$61,692.71	\$67,927.00
8	\$54,763.75	\$59,060.92	\$66,069.89	\$60,874.70	\$68,120.89	\$63,265.88	\$69,659.14
9	\$54,763.75	\$60,566.97	\$67,754.67	\$62,427.01	\$69,857.97	\$64,879.16	\$71,435.45
10	\$54,763.75	\$62,111.43	\$69,482.41	\$64,018.90	\$71,639.35	\$66,533.58	\$73,257.05
11	\$54,763.75	\$63,695.27	\$71,254.22	\$65,651.38	\$73,466.15	\$68,230.18	\$75,125.11
12	\$54,763.75	\$65,319.50	\$73,071.20	\$67,325.49	\$75,339.54	\$69,970.05	\$77,040.80
13	\$54,763.75	\$66,985.15	\$74,934.51	\$69,042.29	\$77,260.70	\$71,754.29	\$79,005.34

New employees will be placed on the salary schedule by the district based on years worked, education obtained, and professional endorsements received or qualified to receive.

For the 2025-26 school year, all current employees will move down one step on the salary schedule from their last year's placement. Employees will move across lanes as appropriate.

BA= Bachelor's Degree
 24= 24 or more college credits beyond BA degree
 MA= Master's Degree
 P= Professional Endorsement
 AP= Advanced Professional Endorsement

PRESTON JOINT SCHOOL DISTRICT #201

2025-2026 CLASSIFIED STAFFING PAY SCALE

Approved by Preston School District Board of Trustees on

June 2025

STEP	CATEGORY																		
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	P-1	P-2	P-3	O-1	O-2	O-3	MC-1	MC-2	MC-3	MC-4	CN-1	CN-2	CN-3	B-1	B-2	B-3	T-1	T-2	T-3
1	12.68	12.93	13.18	15.84	16.79	19.90	12.68	14.07	20.28	26.87	12.68	14.70	20.03	20.07	23.68	26.69	20.07	24.08	28.30
2	12.93	13.18	13.45	16.16	17.13	20.31	12.93	14.35	20.68	27.41	12.93	15.00	20.43	20.47	24.16	27.23	20.47	24.57	28.87
3	13.18	13.45	13.71	16.49	17.47	20.72	13.18	14.64	21.10	27.96	13.18	15.29	20.84	20.88	24.64	27.77	20.88	25.05	29.44
4	13.45	13.72	13.98	16.82	17.82	21.14	13.45	14.94	21.53	28.52	13.45	15.60	21.25	21.29	25.13	28.33	21.29	25.56	30.03
5	13.72	14.00	14.27	17.15	18.18	21.58	13.72	15.23	21.95	29.09	13.72	15.92	21.67	21.73	25.64	28.89	21.73	26.07	30.63
6	14.00	14.27	14.56	17.49	18.54	22.02	14.00	15.54	22.39	29.67	14.00	16.23	22.11	22.16	26.14	29.47	22.16	26.59	31.24
7	14.27	14.56	14.84	17.84	18.92	22.47	14.27	15.84	22.84	30.26	14.27	16.56	22.55	22.60	26.67	30.06	22.60	27.12	31.87
8	14.56	14.85	15.15	18.20	19.29	22.92	14.56	16.16	23.29	30.86	14.56	16.89	23.01	23.06	27.20	30.66	23.06	27.66	32.50
9	14.85	15.15	15.44	18.56	19.68	23.39	14.85	16.49	23.77	31.49	14.85	17.23	23.46	23.51	27.75	31.28	23.51	28.21	33.16
10	15.15	15.45	15.75	18.94	20.07	23.87	15.15	16.82	24.24	32.11	15.15	17.58	23.93	23.99	28.30	31.90	23.99	28.78	33.82
11	15.45	15.76	16.07	19.31	20.47	24.36	15.45	17.15	24.72	32.75	15.45	17.92	24.41	24.46	28.87	32.53	24.46	29.35	34.50
12	15.76	16.08	16.39	19.70	20.88	24.85	15.76	17.49	25.21	33.41	15.76	18.28	24.90	24.95	29.45	33.19	24.95	29.95	35.18
13	16.08	16.39	16.72	20.09	21.30	25.36	16.08	17.84	25.72	34.08	16.08	18.64	25.40	25.46	30.03	33.85	25.46	30.55	35.89
14	16.39	16.72	17.06	20.49	21.73	25.88	16.39	18.20	26.24	34.75	16.39	19.02	25.91	25.96	30.63	34.53	25.96	31.15	36.61
15	16.72	17.06	17.41	20.90	22.16	26.41	16.72	18.57	26.76	35.45	16.72	19.40	26.43	26.48	31.24	35.22	26.48	31.77	37.34

Please Note: Employee progression on classified staffing pay scale is not dependent solely on years of experience, but will be based on employee evaluation data, availability of funding from State and/or local sources, and Board approval of classified staffing pay scale.

P-1 Paraprofessional I - Noninstructional, Playground, Crossing Guard, Interpreter

P-2 Paraprofessional II - Classroom Instructional, Special Ed, Title I

P-3 Paraprofessional III - K-8 Librarian, Computer Lab, College and Career Center, OT/PT Assistant, Elementary Rotation

O-1 Administrative Assistant I – Co- Administrative Assistant, Alternative School Administrative Assistant, Medicaid Billing Specialist

O-2 Administrative Assistant II - Head Administrative Assistant

O-3 Administrative Assistant III - District Administrative Assistant

MC-1 Maintenance I - Cleaning Staff, Seasonal Cleaning and Grounds

MC-2 Maintenance II - K-8 Custodial Supervisor, Alternative Custodian

MC-3 Maintenance III - Skilled Maintenance Technician, High School Custodial Supervisor

MC-4 Maintenance III –Director

CN-1 Child Nutrition I – Nutrition Staff

CN-2 Child Nutrition II - Kitchen Supervisor

CN-3 Child Nutrition III - Director

B-1 Transportation I - Route Driver, Trip Driver

B-2 Transportation II - Transportation Mechanic

B-3 Transportation III - Director

T-1 Technology I – Help Desk Support

T-2 Technology II - Certified Technician, A+, Network+, Security+, CompTIA

T-3 Technology III - Director

Calculating Years of Experience

Preston School District values both loyalty and years of experience in your profession. To be fair and consistent, the following administrative policy is used when calculating classified wage placement. This calculation does not apply to certified personnel or stipends.

A new applicant with no prior experience will be placed on the first step of the appropriate pay column. An applicant with prior experience in the same profession will be credited for half of their years gained from other places of work and placed on the corresponding step. If the applicant has prior experience in a similar field or environment, they will be credited for a quarter of their years completed. The prior experience will be verified based on the submitted resume by the applicant, with the option of contacting prior employers if necessary.

An applicant who previously was employed by Preston School District and has decided to return to the same profession will be placed in the same step as when their resignation of employment was turned in, if returning within 3 years of the last day of employment, regardless of additional experience gained within those years. If an applicant returns to Preston School District in a different position, then when the employment ended, they will be treated as a new applicant but moved up one additional step for returning to the district.

Once placed on the pay scale, the standard expectation is for a classified employee to move one step for every year completed. For example, you start on step one and once that year has been completed, you will be moved on to step two. If there are changes in title or jobs duties, your supervisor can submit a written request to have an employee moved either to a higher paid step or a different column. In the case of an economic downturn or a budget cut, the Superintendent may change the standard at their discretion.

Insurance Information

Employees must be employed full-time (30 or more hours per week - Policy 473) to receive a full insurance package. The Employee Benefits Booklet provided by the Health Plan Partner Consultants gives specific information about insurance. Below is a summary of insurance and benefits:

Medical Insurance

Preston School District has the Blue Cross Trust Plan. There are two options, a traditional PPO with a \$350 deductible, and an HSA PPO with a \$3,300 deductible. The exact terms of the insurance and the amount of contribution by the district and employees are outlined in the Preston School District Employee Benefits Handbook. Employees can call HPP for assistance: (877) 734-5932.

Dental Insurance

The district will cover the premiums for dental insurance from MetLife Dental.

Vision Insurance

The district will pay the vision premium for the offered plan selected by the employee. Coverage is provided by VSP through Blue Cross, coverage is based on medical insurance enrollment.

Life Insurance

All employees who work more than 20 hours per week are eligible for insurance through the district group policy. Life insurance premiums for employees and dependents benefit coverage are paid for by the district.

Death Benefit	\$50,000	USABLE (Life insurance coverage)
AD&D	\$50,000	
Dependent Life Insurance	\$10,000	Spouse and all children

A beneficiary must be on file. If you've added voluntary coverage to the amount listed above, call Health Plan Partners (HPP) to complete an additional beneficiary form. In the event of an employee or dependent passing, the school district office or HPP needs to be contacted to start the death claim process. The district will need an official death certificate to attach to the claim form.

Miscellaneous Employment Issues

School Day

Teacher contract hours are 7:30 a.m. to 4:30 p.m. and should be in their classroom. An educator should inform the building administrator or school office in advance of those occasions when the employee is not able to be in the classroom by 7:30 a.m. or able to stay in the room after school until 4:30 p.m. Students in the classroom before school begins or after class ends should be supervised by the teacher. Teachers are afforded a 30-minute duty-free lunch and recess, and others will be asked to supervise students during those times.

There are emergency circumstances in which the school administrator could override this benefit. If the administrator deems it necessary because of unavoidable or unforeseen circumstances, it can require an educator to help supervise students during recess or lunch. An educator will not be required to assist in emergency coverage for more than three days within a calendar school year.

Internet Policy

A signed Internet contract will be kept on file with the technology director for all employees who use computers. Violations will be dealt with at the building and/or at the district level. Employees should keep and review the Internet use policy.

Workman's Compensation

Any employee who is injured in the line of duty is eligible for such compensation and expenses as are prescribed by the Workmen's Compensation Law of the State of Idaho. Following any accident or injury, we encourage employees to complete the employees' notice of the accident form and return it to the District Office within 48 hours. However, in accordance with Idaho code 72-701, employees have up to 60 days from the date of the accident to report the injury.

Employee Responsibility with Accidents or Injury

In case an accident occurs in the classroom or on school premises which cause injury to a student, the teacher shall implement the following procedure:

1. Attend to the injured student and determine the extent of the injury.
2. Send a responsible student to the office to get help.
3. Clear the area.
4. Make sure that protective gloves are worn if an injured person is bleeding.
5. If you have any doubt, call the ambulance and notify parents.

6. Fill out and submit the accident report **by the end of the school day** on which the accident occurred.

Preston School District Safety

Preston School District is vigilant to ensure the safety and well-being of its employees and students. Each principal and supervisor have the responsibility to ensure that all safety procedures and guidelines are followed. To ensure the safety of all employees, students and guests, each supervisor must adhere to the following guidelines.

1. Correct any hazardous conditions immediately
2. Investigate thoroughly and correct any hazardous conditions reported by staff, students, or patrons
3. Ensure that employees are properly trained in the use of chemicals
4. Educate staff on MSDS information sheets
5. Have a school first aid kit and notify staff of its location
6. Encourage staff to receive first aid training
7. Encourage staff to be trained in CPR
8. Organize a school safety committee which meets regularly to review safety procedures and practices
9. Investigate all accidents, make a written report, and correct any conditions which may have caused the accident
10. Determine that all equipment and machinery is operated according to acceptable safety practices
11. Provide information to all employees regarding workman's comp claims.
12. Complete workman's comp reports on all accidents within 48 hours
13. Be familiar with the District Emergency Response Plan including the duties of the evacuation coordination, perimeter security, the accounting for each student, the student's needs, communications, transportation, and emergency student management
14. Establish a procedure for securing the buildings each night
15. Provide a process for checking the buildings during winter breaks and summer recesses
16. Establish a process for appropriate property maintenance
17. Follow all OSHA rules and procedures
18. Monitor the use of personal protective equipment
19. Follow all safety procedures to ensure fire prevention
20. Establish a Threat Assessment Safety Team at each school
21. Practice drills and simulations using the four Idaho standard command response protocols for schools: Evacuation, Reverse Evacuation, Hall Check, and Lockdown
22. Be trained in the "Move - Secure - Defend" active shooter protocol
23. Evaluate and establish entry access control measures to keep threats out.

Expectations for Video/Media Use in Classrooms

- If a movie is shown at school, teachers must adhere to all the following guidelines:

- The movie should be shown for educational purpose.
- The movie should be an integral part of lesson plan.
- Teacher needs to evaluate all movies and clips for appropriateness, age level, and good taste. (Teacher should watch entire clip, movie, etc. prior to showing movie, clip, etc. to students)
- A list of full-length movies used will be available to the parent for review upon request. (Teachers do not need to provide a list of clips, but should, upon request, be prepared to share with parents any clips shown to students.)
- Students will be excused from a movie and given an equivalent alternate assignment or activity upon request from the student or parent.
- If a teacher (or group) desires to show a movie for entertainment, incentive, or reward, the movie must have prior approval of the building principal for each showing, and the school must have the public performance licensing to show the movie.
- Teachers will follow all applicable copyright laws and terms of any streaming services.

General Guidelines for Appropriateness

- If it is G, TV-Y, TV-Y7, TV-G follow all guidelines listed above to show the movie.
- If it is PG or TV-PG, in addition to following the district guidelines listed above, send a note home to parents informing them of both the title and the PG rating of the movie to be shown. This gives parents a heads-up about the movie which provides them with the opportunity to guide their child in viewing it or not.
- If it is PG-13 or TV-14, follow district guidelines and send a permission note home to parents which the parents sign and return allowing or denying permission for their child to watch the movie. (PG-13 is not appropriate at the elementary level.) The note should include the name and PG-13 rating of the movie and state that teachers have reviewed the movie for appropriateness. It should also state the educational purpose for which the movie will be shown. Additionally, parents need to be informed of the equivalent alternate assignment or activity available to students should they choose not to participate in the movie.
- If it is R or TV-MA (or any rating that is more restrictive) it will not be shown.
- If it is Unrated, especial care must be taken by the teacher to review the movie or clip for age level appropriateness and cultural sensitivity.

Teachers who would like to use films/clips that do not meet the criteria listed above can request a variance from the district superintendent. When requesting variance teachers should be prepared to discuss the following:

- Why this particular clip or film is essential for enhancing students' learning.
- Does the building principal approve and support the showing of the movie or clip.

- What aspects were responsible for the rating listed and whether those aspects will be included in what students see.
- How an alternative assignment will be made for those who choose not to participate.
- Why that alternative assignment is not appropriate for teaching the desired concept for all learners.

Phone Usage

The telephones in the classrooms are intended to be for school use. Students may use the phone at the discretion of the teacher. The school offices will send phone calls to classrooms when appropriate and will do their best not to interrupt teaching time.

Cell phone use has the potential to be disruptive to the educational process. Personnel are required to limit their use of electronic communication and entertainment devices to emergencies or during authorized breaks or the employee's personal preparation time. (See policy 490)

Social Media and Communication with Students

Social Media Definition: websites and applications that enable users to create and share content or to participate in social networking

Preston School District and each school within the district will maintain an official webpage. This page will be managed under the direction of the principals and superintendent. Staff members wishing to access or publish posts on the official website or Facebook page should communicate with the school principal, superintendent, or designee (i.e., building social media manager). Under the direction of the school principal, other social media platforms may be used.

In an effort to maintain professional relationships and to avoid compromising situations, district personnel should not engage in social networking communications with students. If a student initiates communication with district personnel, the employee should immediately report to their building principal.

In the event that there is a legitimate educational or extra-curricular reason for communication with students outside of school hours, employees should establish a plan for such communications with their building administrators which includes informing parents of the communication and possibly copying parents and administration on the messages. (This includes phone calls, emails, and text messaging)

Employee Pass and Extra Curricular Duties

All employees are granted complimentary admission to Preston High School regular season home athletic events upon presentation of a valid photo staff identification badge. Additionally, the pass provides admission to one performance of the high school musical. This benefit applies to the employee only and does not include additional guests.

Employees assigned duties at school functions, i.e., athletic events, musical performances, drama, dance, etc. will be reimbursed at a rate established annually. All teachers will have equal opportunity for this duty.

Lifetime Pass

Upon retirement with 20 years' employment, retiree will be given a lifetime pass to Preston School District activities. (This pass will not admit the holder to District or State events and is only good for home activities.)

Drug Free Workplace Policy *(School Board Policy 403 and 403.50)*

It is the policy of the School District that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the workplace. It is the conditions of employment with the School District that employees abide with this policy.

Employees cannot be under the influence of an illegal substance, alcohol, or controlled substance during their work hours. Violations of this policy will result in disciplinary action, up to and including dismissal.

Violations of Criminal Drug Statutes Convictions:

As required by Federal Law, employees must notify the Superintendent of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) calendar days after the employee is convicted

Timely Reimbursements

Preston School District relies on timely and accurate reporting of finances. In order to execute timely finances, we have implemented the following administrative policy. Any reimbursements for items such as mileage, hotel costs, food, supplies, etc. must be turned into the district office no later than 90 calendar days from the first date of sale.

Preston School District follows the fiscal year outlined by the State of Idaho, beginning on July 1st and ending on June 30th of the succeeding year. All reimbursements and payments for services must be paid out in the year they were incurred. If the 90 calendar days end in another fiscal year, you will be obligated to turn in the expense no later than June 15th.

Preston School District Mentoring Program

Preston School District is committed to providing caring, competent, and qualified teachers in every classroom and, as such, will provide on-going support for teachers in their first two (2) years in the profession. The support program will provide services in the areas of administrative and supervisory support, mentoring, peer assistance and professional development. (33-512.17)

Program Goal: The goal of the support program is to empower teachers to control their own professional development by providing choices where appropriate, to focus on teacher standards for potential programs, to study state and national best practices and options, to provide mentoring along with evaluative measures, and to provide opportunities for career development.

Program Eligibility: Teachers who are new to the profession and have only been in the profession for two (2) years. The program applies to both new hires and current employees. Additionally, if the district employs teachers with more than two years in the profession who are currently on Category 1 or 2 contracts and have not yet had the opportunity to participate in the district's support program, those employees will be offered an opportunity to participate in the support program.

The mentoring aspect of the new teacher's support will continue for an additional year. As outlined in the employee's Individual Professional Learning Plan (IPLP), any instructional staff or any pupil service staff employee will receive mentoring during the initial three years of holding a certificate. (33-1201A)

Classroom Supply & Continuing Education Reimbursement

Preston School District will reimburse certified educators up to \$300 per FTE for classroom supplies and \$100 for continuing education, using the guidelines listed below:

1. At the beginning of the school year, the district will distribute classroom supply money to each school, which will be based on \$300 per FTE, the district will distribute the classroom supply money to each school. The \$100 for continuing education costs will be kept at the district office, and proof of continuing education paid expenses will need to be submitted to the district office for reimbursement. Requests should be submitted via purchase order to the building principal via email or in a manner outlined by the principal.
2. The employee should work with the school administration to ensure the purchase is authorized and can be made tax-exempt to the extent possible.

3. Since the money is given for classroom supplies or continuing education to benefit our students in the school year, the money needs to be spent no later than May 1st. If the money has not been spent by that date, the school administrator can then use the remaining money to better their school as they see fit.
4. All non-consumable supplies will remain the property of Preston School District.
5. If planning to use the funds for continuing education, the staff member will need to pay for it upfront and bring the receipt into their school office for reimbursement.
6. Any reimbursements must be submitted to the individual school office by May 1st.
7. The school will be responsible for tracking the money spent by each teacher and will be expected to report the total spent to the district office on May 1st
8. All classroom supplies must be approved by the school administration before purchase.

Abuse Reporting Requirements

Any school district employee or volunteer having reason to believe that any child under the age of eighteen (18) has been abused, abandoned, or neglected, or who observed the child being subjected to conditions or circumstances which had recently resulted in abuse, abandonment, or neglect, will report or cause to be reported within twenty-four (24) hours such conditions or circumstances to the proper law enforcement agency or the Department of Health and Welfare. (Policy 406)

FERPA

The Family Educational Rights and Privacy Act (FERPA) is a Federal law that protects the privacy of student education records. FERPA generally prohibits the improper disclosure of personally identifiable information derived from education records to a third party unless the eligible student has provided written consent.

Faculty and staff should never share student names, academic, or behavioral information with anyone except authorized school personnel. Such school official generally has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Public Notice Title IX

Title IX states, “No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.”

Preston School District prohibits discrimination based on sex, including discrimination in the form of sexual harassment and discrimination based on sexual orientation or gender identity, against any individual participating in any education program or activity of the district. This prohibition on discrimination applies to students, employees, and applicants for employment.

Reports of sex discrimination or sexual harassment should be made to any district administrator or the Title IX Coordinator for the investigation and resolution of such complaints.

Inquiries regarding compliance with this non-discriminatory policy may be directed to:

Dr. Brady Garner
Title IX Cord.
525 S 4 E
Preston, ID 83263
208-852-2233

Mr. Gary Thomas
Superintendent
105 E 2 S
Preston, ID 83263
208-852-0283

Dir of Office for Civil Rights
Department of Education
Washington, D.C.

Public Notice Civil Rights

Federal law prohibits discrimination on the basis of race, color, religion, sex, national origin, age, or handicap in any educational programs or activities receiving federal financial assistance. (Title VI and VII of the Civil Rights Act of 1964; Title IX of the Educational Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973.)

It is the policy of Preston School District #201 not to discriminate in any educational programs or activities or in employment practices.

Inquiries regarding compliance with this non-discriminatory policy may be directed to:

Dr. Brady Garner
Title IX Cord.
525 S 4 E
Preston, ID 83263
208-852-2233

Mr. Gary Thomas
Superintendent
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Dir of Office for Civil Rights
Department of Education
Washington, D.C.

Code of Ethics for Idaho Professional Educators

The professional educator accepts the responsibility to practice the profession according to the highest ethical principles. The Code of Ethics for Idaho Professional Educators symbolizes the commitment of all Idaho educators and provides principles by which to judge conduct. Below is a summary of the ten (10) principles found in the Idaho Code of Ethics. Please see the complete document for details.

Principle I - Professional Conduct. A professional educator abides by all federal, state, and local education laws and statutes. Unethical conduct shall include the conviction of any felony or misdemeanor offense set forth in Section 33-1208, Idaho Code.

Principle II - Educator/Student Relationship. A professional educator maintains a professional relationship with all students, both inside and outside the physical and virtual classroom.

Principle III - Alcohol and Drugs Use or Possession. A professional educator refrains from the abuse of alcohol or drugs during the course of professional practice.

Principle IV - Professional Integrity. A professional educator exemplifies honesty and integrity in the course of professional practice.

Principle V - Funds and Property. A professional educator entrusted with public funds and property honors that trust with a high level of honesty, accuracy, and responsibility.

Principle VI - Compensation. A professional educator maintains integrity with students, colleagues, parents, patrons, or business personnel when accepting gifts, gratuities, favors, and additional compensation.

Principle VII - Confidentiality. A professional educator complies with state and federal laws and local school board policies relating to the confidentiality of student and employee records, unless disclosure is required or permitted by law.

Principle VIII - Breach of Contract or Abandonment of Employment. A professional educator fulfills all terms and obligations detailed in the contract with the local board of education or education agency for the duration of the contract.

Principle IX - Duty to Report. A professional educator reports breaches of the Code of Ethics for Idaho Professional Educators and submits reports as required by Idaho Code.

Principle X - Professionalism. A professional educator ensures just and equitable treatment for all members of the profession in the exercise of academic freedom, professional rights and responsibilities while following generally recognized professional principles.

AGENDA PREPARATION

The agenda for any board meeting will be prepared by the superintendent and board chair. Items submitted by the board chair or at least two (2) board members will be placed on the agenda. The board clerk, administration, or members of the public residing in the district may also request, in writing, the addition of an item directly related to district business to the agenda of a regular meeting. Such requests should be received by the superintendent at least seven (7) days prior to the scheduled board meeting. *The request must include the individual's name, address, the reason for the request, and the action requested, if any. The board chair may decline to place an item on the agenda where the person making the request is not a resident of the district; the request was received less than seven (7) days before the regular board meeting; adding the requested item would cause the meeting to be extended by more than 30 minutes; the item is not directly related to district business; or the item can properly be heard under another agenda item. Individuals who are not residents of the district may request the addition of agenda items that directly relate to district business, which requests may be approved at the discretion of the board chair. Within two business days after a written request to place an item on the agenda is received, the superintendent or designee will notify the individual making such request as to whether the item will be placed on the agenda. The decision as to placement of a requested item on the agenda is final.*

REGULAR MEETING AGENDAS

The clerk of the board will post an agenda notice 48 hours in advance of each regular meeting in the same manner as the notice of the meeting.

SPECIAL MEETING AGENDAS

Special meetings require a 24-hour meeting and agenda notice. The agenda notice shall include at a minimum the meeting date, time, and place. The clerk will maintain a list of the news media requesting notification of meetings and will make a good faith effort to provide advanced notification to them of the time and place of each special meeting.

AMENDING AGENDAS

The board may amend the agenda, provided that a good faith effort is made to include in the original agenda notice all items known to be probable items of discussion. The agenda may be amended in the following manner:

1. Amending the Agenda More Than 48 Hours Before a Regular Meeting or 24 Hours Before a Special Meeting. If the agenda is amended after it has been posted but there exists forty-eight (48) hours or more prior to the start of a regular meeting, or 24 hours or more prior to the start of a special meeting, the agenda may be amended upon posting of the amended agenda.

2. Amending the Agenda Less Than 48 Hours Before a Regular Meeting or 24 Hours Before a Special Meeting. If an amendment to the agenda is proposed less than forty-eight (48) hours prior to a regular meeting or less than 24 hours prior to a special meeting but prior to the start of the meeting, the clerk will post the proposed amended agenda, but it will not become effective until a motion is made at the meeting and the board votes to amend the agenda.

3. Amending the Agenda After the Start of a Meeting. The board may amend the agenda after the start of a meeting upon a motion that states the reason for the amendment and the good faith reason the agenda item was not included in the posted agenda.

ACTION ITEMS

An agenda item that requires a vote of the board will be identified on the agenda as an “action item” to provide notice that action may be taken on that item. Identifying an item as an “action item” on the agenda does not require a vote to be taken on that item. Final action may not be taken on agenda items added after the start of a meeting unless an emergency is declared necessitating action at that meeting. The declaration and justification shall be reflected in the board minutes. The board will hear public comment, if offered by a member of the public in accordance with the rules set forth herein, prior to taking action on an agenda item.

NEGOTIATION MEETING NOTICES

Notice of all negotiation sessions between the district and the local education organization shall be posted at the earliest time practicable on the front page of the district’s website. Additionally, if time permits, the district shall post notice of the negotiation sessions within 24 hours at the same physical locations the district uses for posting its regular meetings.

QUORUM

A quorum for the transaction of business of the board will consist of a majority of the members of the board. In the event of one (1) or more vacancies on the board, the transaction of business shall be permitted if a majority of the remaining members of the board are present. Unless otherwise provided by law, all questions will be determined by a majority of the votes cast. The chairman of the board may vote in all cases.

ORDER OF BUSINESS

The order of business will be determined by the board chair and superintendent, with input from the board. Upon consent of the majority of the members present, the order of business at any meeting may be changed.

CONSENT AGENDA

To expedite business at a board meeting, the board approves the use of a consent agenda. A consent agenda consists of multiple agenda items, which includes those items considered to be routine in nature, that are voted upon as a single action item. Consent agendas may not include

fee resolutions or items requiring more than a simple majority of the members present. During the meeting, any item that appears on the consent agenda may be removed by a member of the board prior to the vote on the consent agenda. *Any board member who wishes to remove an item from the consent agenda is encouraged to give advance notice in a timely manner to the board chair and superintendent.* Items removed from the consent agenda will be considered as a separate action for discussion and vote. The approved consent agenda motion will be recorded in the minutes, including a listing of all items appearing on the consent agenda.

MINUTES

A complete and accurate set of minutes will be kept of each board meeting. All minutes will be available to the public within a reasonable amount of time after the meeting and will include at least the following information:

1. The date, time, and place of the meeting;
2. All members of the board present and absent;
3. All motions, resolutions, orders, or policies proposed and their dispositions;
4. The result of all votes and, at the request of a member, the vote of each member by name;
5. The legal basis for recessing into executive session, including sufficient detail to identify the purpose and topic of the executive session without compromising the purpose of going into executive session; and
6. Time of adjournment.

If the designated clerk is not available to attend a meeting of the board, the board will appoint a person to act as the temporary clerk. That person will keep the record of the proceedings of the board and certify the same to the clerk, to be entered by him or her.

Following a meeting of the board, the clerk will prepare the typed copy of the minutes from the record of the meeting. A copy of the minutes will be given to each board member prior to the next regular meeting. At the next regular meeting of the board, the minutes will be approved. The approved and signed minutes will become part of the official ledger of minutes maintained in the district office, to be made available within a reasonable time after a meeting for inspection upon request.

The board will record written minutes of all executive session meetings. The minutes must specify the specific subsection of Idaho Code §74-206 authorizing the executive session and will also provide sufficient detail to identify the purpose and topic of the executive session without compromising the purpose of going into executive session. The roll call vote to go into executive session will also be recorded in the minutes. Executive session minutes may be recorded in the body of the written minutes of the open session and are a public record.

The district will cause to be taken written minutes in all negotiation sessions between the district and the local education organization. All documentation exchanged between the parties during a negotiation session, including all offers and counteroffers, shall be retained by the district and shall be subject to the public records law.

MEETING CONDUCT

General rules of parliamentary procedure are used for every board meeting. The most current edition of *Robert's Rules of Order* may be used as a guide at any meeting. The use of proxy votes is not permitted. Voting rights are reserved to those board members in attendance. Voting will be by acclamation or show of hands.

Board members will not utilize electronic communication devices during board meetings unless that communication is also publicly communicated to those in attendance at the meeting. Such communication will be recorded or otherwise referenced in the board minutes, as determined appropriate, given the nature of the topic being considered.

PUBLIC PARTICIPATION

Citizens are encouraged to attend meetings of the board and are allowed to address the board and to comment as allowed under these rules of order and procedure. Public comment is allowed only at a regular meeting or where specifically provided for on the agenda of a special meeting. Under no circumstances will public comment be permitted on subject matter that would authorize the board to recess into executive session.

Priority for public comments is provided to district employees, current district students (including dually enrolled students), and members of the public residing in the district. If time permits, and at the discretion of the board, public comment may also be taken from members of the public not residing in the district.

Members of the public who wish to speak shall sign up prior to the start of the meeting by either emailing the board clerk or designee or signing a public comment form available at the meeting location prior to the meeting. Requests to speak should include the person's name, address, and the matter or agenda item on which they wish to be heard.

Speakers' comments should be shorter than three (3) minutes. However, a speaker may request that they be permitted to yield their time to another designated speaker who has also signed up to speak on the same agenda item or matter. Speakers must be present at the meeting at the time of the request to yield their time. The yielded time will be pooled for a maximum of six (6) minutes for the designated speaker. Speakers are allocated only one opportunity to speak during public comment. In the event that twenty (20) or more speakers express a desire to speak on any given agenda item, the board chair may reduce each individual's time limit or set a maximum time available for all speakers.

The board chair may interrupt and terminate any presentation not deemed to be in accordance with the guidelines set forth herein; for example, if the person providing comments uses

profanity or other abusive language against board members or others present, or if the speaker attempts to present comments regarding an issue in a pending lawsuit or other matter that would authorize the board to recess into executive session. The board chair may also, after a warning, preclude an individual speaker from addressing the board at that meeting and/or at the next regular meeting of the board for violation of the guidelines set forth herein. The relevant guidelines are described below and are available on the district's website and at all regular meetings of the board or special meetings of the board where public comment is listed as an agenda item.

PUBLIC COMMENT GUIDELINES

- 1. Speakers shall identify themselves by stating their name and address.*
- 2. Speakers shall not engage in political campaigning.*
- 3. Speakers' remarks should be directed to the board chair or the board as a whole and not to any individual board member or member of the public in attendance. Otherwise, the speaker may be ruled out of order and asked to yield the podium. Unless permitted by the board chair, board members will not engage in dialogue with speakers.*
- 4. Speakers shall not refuse to yield the podium when the board chair has advised that their time has expired.*
- 5. The board chair may notify and warn speakers at such time their comments have gone beyond the subject matter for which they had signed up to address, address matters that are not related to district business, or otherwise violate these rules of order and procedure. Speakers are advised to refrain from obscene or vulgar conduct, slanderous remarks, or statements that tend to incite violence or breach of the peace. The board chair may turn off the microphone or recess the meeting if any person persists in interfering with the expeditious or orderly process of the meeting, or fails to conform their remarks to the requirements of these rules of order and procedure after being duly warned to do so. Alternatively, after a warning, the board chair may have the speaker or audience member removed from the meeting and barred from further appearance before the board for the balance of the meeting. The board chair reserves the right to seek the assistance of law enforcement when any speaker or member of the audience refuses to comply with requests to refrain from disruptive behavior.*
- 6. In the event a large group of individuals (more than 20) sign up to speak on one agenda item or matter, the board has the authority to adjust the time limit for each speaker to speak less than the three (3) minutes usually permitted, and/or limit the overall time speakers will be heard on that item.*
- 7. No heckling, shouting comments from the audience, verbal outbursts, or any other disruptive behavior shall be permitted. No signs or placards shall be allowed in the board meeting. No derogatory comments using a person's proper name shall be permitted. Persons exiting a board meeting shall do so quietly so as not to disturb the orderly conduct of the meeting.*

8. *Personal cellular telephones must be set to silent mode in the meeting room to avoid disruption of the meeting.*



LEGAL REFERENCE:

Idaho Code Sections

33-506 – Organization and Government of Board of Trustees

33-510 – Annual Meetings – Regular Meetings – Boards of Trustees

74-201 *et seq.* – Idaho Open Meeting Act

ADOPTED:

AMENDED:

**Language in text set forth in italics is optional.*

The board of trustees recognizes that all the business and administrative records of the district are public records. Included within those records are hard copy paper records and those records made and/or retained in electronic or other media format. District administration shall determine appropriate procedures to be utilized for the indexing, storage and retrieval of all district records, including those that are in electronic format or other format, to safeguard records and facilitate compliance with the rights of the public to access public records and to comply with other legal requests for access to public records.

Subject to the limitations set forth herein, and as provided by state and federal law, the public has the right to examine and take a copy of any public record of the district. This policy sets forth the procedure for accessing the district's public records.

The board of trustees confers upon the superintendent the authority to designate a custodian or custodians for all public records of the district. As defined in the Idaho public records law, the custodian is the person or persons having personal custody and control of the public records of the district or authorized access thereto, and includes all delegates of such officials, employees, or representatives. *Contact the superintendent for information about the custodian of specific records.*

All records of the district will be retained in accordance with the district's records retention policy (Policy 277). A written copy of the minutes from board of trustee meetings will be available to the public within a reasonable time after the meeting in which they are approved. Drafts of the board meeting minutes are considered public records and shall be produced upon request. However, such draft minutes will be marked as "unofficial draft minutes not yet reviewed or approved."

DEFINITIONS

"Custodian" means the district employee(s) having physical custody and control of public records of the district, or authorized access thereto, including those employees who have been appointed to respond to requests for public records and other district information on a routine basis, and the designees of all such appointed custodians.

"Public Record" includes, but is not limited to, any writing containing information relating to the conduct or administration of the district's business that is prepared, owned, used, or retained by the district, regardless of the physical form or characteristics, and includes e-mail containing information relating to the conduct and administration of district business.

"Writing" includes, but is not limited to, handwriting, typewriting, printing, photostating, photographing, and every means of recording, including words, pictures, sounds, symbols, or combination thereof, and all papers, maps, magnetic or paper tapes, photographic films and prints, magnetic or punched cards, disks, drums, or other documents.

“Resident” means a person whose domicile has been within Idaho continuously for a period of at least thirty (30) days, excluding a full-time student who is a resident of another state, and also includes a domestic entity as provided in Idaho Code §30-21-102. Establishment of residency also includes a spouse and dependent children who reside with that person in the domicile. A domicile is not the person’s workplace, vacation residence, or part-time residence.

REQUEST TO EXAMINE PUBLIC RECORDS

The district requires that a request for public records be submitted in writing *upon a form provided by the district* with the requester’s name, mailing address, e-mail address, telephone number, and a written declaration by the requesting party attesting or affirming under oath whether such requester is a resident. The request must specifically describe the subject matter and records sought, including a specific date range for when the records sought were created. A request for public records and delivery of the public records may be made by electronic mail. Requests shall describe the public records sought with sufficient specificity to allow the records custodian to locate the records with reasonable effort.

The custodian will make no inquiry of any person who requests a public record except to verify the identity of the requester or to ensure that the requested record or information will not be used for purposes of a mailing or telephone list as prohibited by Idaho Code §74-120. However, the district may provide the requester information to help the requester narrow the scope of the request or to help the requester make the request more specific when the response to the request is likely to be voluminous or require payment. The custodian will maintain vigilance to ensure that records are not altered or destroyed, but may not review, examine, or scrutinize any copy, photograph, or notes in the person’s possession.

Examination of public records must be conducted during regular office or working hours. When necessary, a designated custodian may authorize an examination of records to be done outside of regular working hours. In this event, the persons designated to represent the custodian during such examination will be entitled to reasonable compensation to be paid to them out of funds provided in advance by the person examining the records.

All documentation relating to a public records request will be maintained by the district in accordance with the district’s records retention schedule.

COSTS FOR PROVIDING PUBLIC RECORDS

Except for fees that are authorized or prescribed under other provisions of Idaho law, no fee shall be charged for the first two (2) hours of labor in responding to a request for public records submitted by a resident, or for copying the first one hundred (100) pages of paper records that are requested by a resident. If the information is also available in publication form, the district may offer the published material to the individual or organization at the standard cost of selling the publication.

This district may charge the actual labor cost associated with locating and copying documents when:

1. The request is for more than one hundred (100) pages of paper records; or
2. The request includes records from which nonpublic information must be deleted; or
3. The actual labor associated with locating and copying documents for a request exceeding two (2) person hours.

Fees for requests made by residents will not exceed reasonable labor costs necessarily incurred in responding to a public records request and if charged, will reflect the personnel and quantity of time that are reasonably necessary to process a request. Fees for requests made by residents for labor costs will be charged at the per hour pay rate of the lowest paid administrative staff employee who is necessary and qualified to process the request. If a request from a resident requires redactions to be made by an attorney the rate charged will be no more than the usual and customary rate of the attorney who is retained by the district for that purpose.

The district may establish separate fee schedules for residents and non-residents. The fee for residents may not exceed the actual cost to the district of copying the record if another fee is not otherwise provided by law. The fee schedules may include fees, consistent with the requirements of Idaho law, for providing a duplicate of a computer tape, computer disc, microfilm or similar or analogous record system containing public record information. The copying or conversion fee schedules will be made available to those individuals requesting copies and will be updated from time to time as necessary to reflect the actual copying and labor costs to the district.

The district will not charge any cost or fee for copies or labor when the requester is a resident and demonstrates that the requester's examination and/or copying of public records:

1. Is likely to contribute significantly to the public's understanding of the operations or activities of the government.
2. Is not primarily in the individual interest of the requester including, but not limited to, the requester's interest in litigation in which the requester is or may become a party.
3. If the requester has insufficient financial resources to pay such fees.

Notwithstanding any provision of law to the contrary, the district may charge fees for labor and copying costs associated with locating and copying documents requested by a person who is not a resident or an employee of a resident. The fee rates and schedule for requests made by persons who are not residents or employees of residents will be at the discretion of the district as long as such fees do not exceed actual costs of the district.

The district's statements of fees will be itemized to show per page costs for copies, and hourly rates of employees and attorneys involved in responding to the request, and the actual time spent on the public records request. No lump sum costs will be assigned to any public records request. If a separate fee schedule is adopted for requests from persons who are not residents or employees of residents, the separate fees for such non-residents will be separately identified.

The custodian may require advance payment of fees when deemed appropriate. If there is a request to mail copies of documents to an individual, the custodian may request advanced payment for the copies and a stamped, self-addressed envelope large enough for the number of copies. Any portion

of an advance payment in excess of the actual costs of labor and copying incurred by the district in responding to the request will be returned to the requester.

A requester may not file multiple requests for public records solely to avoid payment of fees. When the district reasonably believes that one (1) or more requesters is segregating a request into a series of requests to avoid payment of fees authorized pursuant to this section, the district may aggregate such requests and charge the appropriate fees. The district may consider the time period in which the requests have been made in its determination to aggregate the related requests. The district will not aggregate multiple requests on unrelated subjects from one (1) requester.

RESPONSE TO REQUEST FOR EXAMINATION OF PUBLIC RECORDS

The district will either grant or deny a resident's request to examine or copy public records within three (3) working days of the date of the receipt of the request for examination or copying and within twenty-one (21) days of the date of receipt of a request from a person who is not a resident and not employed by a resident. If it is determined by employees of the district that a longer period of time is needed to locate or retrieve the public records, the district will notify the requestor in writing and will provide the public records to the person no later than ten (10) working days following the person's request, if the person is a resident, and no later than thirty-five (35) days following a request from a non-resident.

If it is determined the existing electronic record requested will first have to be converted to another electronic format by the district or by a third party and that such conversion cannot be completed within the time allotted for response in this policy, the district will notify the requestor in writing. The district will provide the converted public record at a time mutually agreed upon between the district and the requester, with due consideration given to any limitations that may exist due to the process of conversion or due to the use of a third party to make the conversion.

If the district does not respond within the time allotted in this policy for a response, the request will be deemed denied.

DENIAL OF REQUESTS

If a request for a record is denied in whole or in part, the person making the request will be notified in writing of the following:

1. A statement that an attorney for the district has reviewed the request, or that the district had the opportunity to consult with an attorney and has chosen not to do so;
2. The statutory basis for the denial;
3. A simple statement of the right to appeal and the time limit for an appeal as set forth in Idaho Code §§74-103 and 74-115.

A certificate of mailing must accompany the notice.

The time limit for filing an appeal is one hundred eighty (180) days from the date the notice of denial is mailed. The sole remedy for protesting the district's decision is to file a petition in the

district court of the county where the records or some part of them are located, requesting the court to compel the district to make the information available or to correct the record.

When a request is denied, the requested records will be retained until the end of the appeal period, until there has been a decision on an appeal, or as otherwise provided by the public records law, whichever is longer. *Whenever a request is denied, there should be some indication made on the record that it must not be purged without the approval of a designated custodian.*

All documentation relating to the denial of a public records request will be maintained in accordance with the district's records retention schedule.

RECORDS EXEMPT FROM DISCLOSURE

The Idaho Legislature has set forth particular records that are exempt from disclosure to the public. All employees should be aware of the following exemptions that apply to this school district. The following list sets forth some of the designated exempt records:

1. Any public record exempt from disclosure by federal or state law or federal regulations to the extent specifically provided for by such law or regulation. This includes, but is not limited to, student records under the Family Educational Rights and Privacy Act (FERPA). Student records protected by FERPA will only be disclosed in accordance with the requirements of that law and district policy.
2. Records relating to the appraisal of real property, timber, or mineral rights, prior to its acquisition, sale, or lease by the district.
3. Any estimate prepared by the district that details the cost of a public project until such time as disclosed or bids are opened, or upon award of the contract for construction of the public project.
4. The records of a library that, when examined alone or when examined with other public records, would reveal the identity of the library patron checking out, requesting, or using an item from the library.
5. Computer programs developed and purchased by or for the district for its own use. For purposes of this policy, computer program does not include:
 - a. The original data including, but not limited to, numbers, texts, voice, graphics, and images;
 - b. Analysis, compilation, and other manipulative forms of the original data produced by use of the program;
 - c. The mathematical or statistical formulas that will be used if the manipulative forms of the original data were to be produced manually.
6. Records of any risk retention or self-insurance program prepared in anticipation of litigation or for analysis of or settlement of potential or actual money damage claims against the district and its employees except as otherwise discoverable under the Idaho or federal rules of civil procedure. These records include, but are not limited to, claims evaluations, investigatory records, computerized reports of losses, case reserves, internal documents and correspondence relating thereto. At the time any claim is concluded, only statistical data and actual amounts paid in settlement will be deemed a public record unless otherwise ordered to be sealed by a court of competent jurisdiction. Provided, however,

nothing in this paragraph is intended to limit the attorney-client privilege or attorney work product privilege otherwise available to the district, other public agency or independent public body corporate and politic.

7. Test questions, scoring keys, or other examination data used to administer standardized tests or other academic assessments.
8. Records relevant to a controversy to which the district is a party, but which records would not be available to another party under the rules of pretrial discovery for cases pending resolution.
9. Records, other than public expenditure records, related to proposed or existing critical infrastructure held by or in the custody of the district when the disclosure of such information is reasonably likely to jeopardize the safety of persons, property or public safety. Such records may include emergency evacuation, escape or other emergency response plans, vulnerability assessments, operation and security manuals, plans, blueprints, or security codes. District systems to which this paragraph applies include electrical, computer and telecommunication, heating, ventilation, and air conditioning.
10. Retired employees' and retired public officials' home addresses, home telephone numbers, and other financial and non-financial membership records.
11. All personnel records of a current or former employee other than the employee's public service or employment history, classification, pay grade and step, longevity, gross salary and salary history, including bonuses, severance packages, other compensation or vouchered and unvouchered expenses for which reimbursement was paid, status, workplace, and employing district. All other personnel information relating to the employee or applicant, including, but not limited to, information regarding sex, race, marital status, birth date, home address and telephone number, social security number, driver's license number, applications, testing and scoring materials, grievances, correspondence, and performance evaluations, will not be disclosed to the public without the employee's or applicant's written consent. An employee or authorized representative may inspect and copy his or her personnel records, except for material used to screen and test for employment.

RECORDS CONTAINING A COMBINATION OF BOTH EXEMPT AND NON-EXEMPT MATERIALS

If any public record contains material which is not exempt from disclosure as well as material which is exempt from disclosure, the district will separate the exempt and nonexempt material and make the nonexempt material available for examination. The district will not deny a request to copy nonexempt material in a public record based upon the fact that the record contains both types of materials.

INSPECTION AND CORRECTION OF AN INDIVIDUAL'S RECORDS

An individual may inspect, copy, and request correction of public records pertaining to that person, except those portions of records that are exempt from disclosure. Such requests will be referred to a designated custodian immediately. Within ten (10) days of the receipt of a written request to amend any record pertaining to that person, the district will either:

1. Make any correction of any portion of the record which the person establishes is not accurate, relevant, or complete; or
2. Inform the person in writing of the refusal to amend with the reasons for the refusal and clearly indicate the person's right to appeal the refusal and the time period for doing so as set forth above in “Denial of Requests” and Idaho Code §§74-103 and 74-115. *A certificate of mailing must accompany the notice.*

DISTRIBUTION OR SALE OF MAILING OR TELEPHONE NUMBER LISTS PROHIBITED

This district will not distribute or sell for use as a mailing list or a telephone number list any list of persons, including students and employees, without first securing the permission of those individuals named on the list. This district will verify the identity of a person requesting a record to ensure that the requested record or information will not be used for purposes of a mailing or telephone list.

PENALTY AND IMMUNITY

The public records law provides a penalty of up to one thousand dollars (\$1,000) for a deliberate, bad faith denial of information that should be disclosed. The public records law also provides immunity from liability for the release of records as long as there is a good-faith attempt to comply with the law's requirements. Therefore, it is important that any questions or any requests that seem doubtful be immediately referred to a designated custodian.



LEGAL REFERENCE:

Idaho Code Sections

74-101 *et seq.* – Public Records Act

34 CFR Part 99 – Family Educational Rights and Privacy Act (FERPA)

Cowles Publishing Company v. Kootenai County Board of Commissioners, et al., 144 Idaho 259, 159 P.3d 896 (2007)

CROSS-REFERENCE:

Record Retention and Destruction – 277

ADOPTED: January 16, 2008

AMENDED: July 16, 2025

**Language in text set forth in italics is optional.*

Preston School District

Idaho Code § 74-103 and District Policy No. 276 provide the public with the opportunity to review or copy public documents. In order to best serve the public and expeditiously process a request for public records, all requests to examine or copy public records *must be made in writing* and specifically describe the subject matter and records sought, including a specific date range for when the records sought were created. Requests shall describe records sought in sufficient detail to enable staff to locate the records with reasonable effort. All fields in the request form must be filled out. All applicable fees *must be paid before staff will work on responding to the request*. Requests from Idaho residents will be acknowledged and granted or denied within three (3) business days of receipt of the request. Requests from a person who is not an Idaho resident and not employed by a resident will be provided within twenty-one (21) days of receipt. If additional time is needed to locate or retrieve the public records, they will be provided to a resident no later than ten (10) business days following the request and no later than thirty-five (35) days following a request from a non-resident.. Business days are *Monday–Thursday, 7:30 a.m. to 5:30 p.m.*, following the School District calendar. All requests received after normal business hours (excluding holidays) shall be deemed received the next business day. Note: Records provided pursuant to a public record request are not warranted as to completeness or accuracy. The information provided represents the disclosable information available under Idaho Code, Title 74, Chapter 1, and District Policy No. 276. The district reserves the right to aggregate multiple requests where staff reasonably determines a requester has made multiple requests to avoid payment of fees.

PLEASE TYPE OR PRINT LEGIBLY

Date: _____ / _____ / _____

Name: _____
First Name Last Name

Company (if applicable): _____

Address: _____
Street City State Zip

Telephone: (_____) - _____ Facsimile: (_____) - _____

Check one:

- ☐ By signing this request for public records, I affirm under oath that I am an Idaho resident as that term is defined in Idaho Code §74-101(15).
- ☐ By signing this request for public records, I affirm under oath that I am not an Idaho resident and/or that I am not employed by an Idaho resident.

Signature: _____ Email: _____

Public Records Request:

Legal Department Review:	Staff Use Only:	Copying Fees: Pursuant to I.C. § 74-102(10)
_____ [Name] _____ Date _____ [Name] _____ Date _____ [Name] _____ Date	Request Completed By: _____ Completion Date: _____ Requestor Contacted: _____ Notification By: _____ ☐ U.S. Mail ☐ Fax ☐ Email ☐ Phone Request Picked Up By: _____ Date Request Picked Up: _____	First 100 Copies = FREE First 2 Hours Labor = FREE _____ x \$ _____ = \$ _____ #Pages (101 Copies) _____ x \$ _____ = \$ _____ #Pages (Plan Sheets) _____ x \$ _____ = \$ _____ #Tapes/CDs/DVDs _____ x \$ _____ = \$ _____ #Labor Hrs/Rate (after first 2 hours) TOTAL COST = \$ _____

The board may deny a student enrollment, or attendance at any of its schools by expulsion, for the following reasons:

1. The student is habitually truant as defined in Idaho Code §33-206;
2. The student's conduct, in the judgment of the board, is such as to be continuously disruptive of school discipline or of the instructional effectiveness of the school;
3. The student's presence in a public school is detrimental to the health and safety of other students.
4. The student has possessed a deadly or dangerous weapon or firearm on school property;
5. The student has been denied enrollment due to behavior detrimental to the health and safety of other students, disenrolled in lieu of discipline, or expelled from another school in this state or any other state; or
6. The student has a conviction or adjudication for any of the offenses under Idaho Code §20-525A(5), or chapters 9 (assault and battery), 61 (rape), or 66 (sex crimes), title 18, Idaho Code. Parents and legal guardians are required to disclose any such convictions or adjudications to the district. Failure to disclose such convictions and adjudications shall constitute adequate grounds for the district to deny enrollment or attendance to the student.

The district may also deny enrollment or attendance at its schools if the parent or legal guardian fails to furnish, or to request of the out-of-state school from which the student is transferring, school records for a student transferring into the district. The parent or legal guardian of a student transferring from out-of-state to a school in the district is required, if requested, to furnish the district accurate copies of the student's school records, including records containing information concerning violent or disruptive behavior; convictions or adjudications for any of the offenses under Idaho Code §20-525A(5), or chapters 9 (assault and battery), 61 (rape), or 66 (sex crimes), title 18, Idaho Code; or other disciplinary action involving the student.

Any student having been denied enrollment or expelled may be enrolled or readmitted to school by the board upon such reasonable conditions as may be prescribed by the board; but such enrollment or readmission will not prevent the board from subsequently expelling such student for cause.

For purposes of this policy, the terms "possess," "deadly or dangerous weapon," and "firearm" have the same meanings as provided in Idaho Code §18-3302D.

WEAPONS VIOLATION

The board will expel from school for a period of no less than one (1) year, twelve (12) calendar months, or may deny enrollment to, a student who has been found to have possessed a firearm on school property in this state or any other state. The board may modify the expulsion or denial of enrollment order on a case-by-case basis when the board determines reasonable conditions apply and the student's presence is not detrimental to the health and safety of other students. An authorized representative of the board will report such student and incident to the appropriate law enforcement agency.

SPECIAL EDUCATION STUDENTS

Discipline of students with disabilities will be in accordance with the requirements of Part B of the Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act (Section 504) as well as the provisions of this policy.

DUE PROCESS RIGHTS

No student will be expelled or denied enrollment without first receiving the following due process rights:

1. The board, through the superintendent or his or her designee, will give written notice to the parent or legal guardian of the student;
2. The notice will state the grounds for the proposed expulsion or denial of enrollment and the time and place where such parent or legal guardian may appear to contest the action of the board to deny school attendance;
3. The notice will also state the right of the student to be represented by counsel, to produce witnesses, and submit evidence on his or her own behalf, and to cross-examine any adult witnesses who may appear against him or her.
4. Within a reasonable period of time following such notification, the board will grant the student and his or her parent or legal guardian a full and fair hearing on the proposed expulsion or denial of enrollment.
5. The board will allow a reasonable period of time between such notification and the holding of such hearing to allow the student and the parent/guardian to prepare their response to the charge.
6. A record of the board's decision will be placed in the student's educational record and in the official records of the board.

The board may decide to expel or deny enrollment of a student in executive session. The student will not be named in the minutes of the meeting.

Any student who was within the age of compulsory attendance at the time of the violation(s), who is expelled or denied enrollment as herein provided, will come under the purview of the Juvenile Corrections Act, and an authorized representative of the board will provide, within five (5) days, written notice of the expulsion to the prosecuting attorney of the county of the student's residence in such form as the court may require under the provisions of the Juvenile Corrections Act.

**LEGAL REFERENCE:**

Idaho Code Sections

33-205 – Denial of School Attendance

33-206 – Habitual Truant Defined

33-209 – Transfer of Student Records – Duties

18-901 *et seq.* – Assault and Battery

18-3302D – Possessing Firearms or Weapons on School Property

18-6101 *et seq.* – Rape

18-6601 *et seq.* – Sex Crimes

20-525A(5) – Expungement of Record (Exclusions)

20-527 – School Trustees to Report Students

Public Law 94-142 (Individuals with Disabilities Education Act)

Section 504 of the Rehabilitation Act of 1973

CROSS-REFERENCE:

540 – Maintenance of Orderly Conduct

545 – Disciplining Students with Disabilities (IDEA)

546 – Disciplining Students with Disabilities (Section 504)

ADOPTED: January 16, 2008

AMENDED: July 16, 2025

This district will provide instruction in comprehensive health education to all students, grades kindergarten through twelve (K-12), consisting of planned, sequential learning experiences that assist students in acquiring knowledge, understanding, attitudes, and practices regarding personal, family, and community health issues. The curriculum will be aligned to the Idaho Health Content Standards *and will focus on positive health habits*. The district's health curriculum will include instruction in physical fitness as required by Idaho law.

Students in grades nine through twelve (9-12) are required to take at least one (1) credit of Health/Wellness. As part of the health/wellness course offered by the district, students will receive a minimum of one (1) class period on CPR training as outlined in the American Heart Association Guidelines for CPR, to include the proper utilization of an automatic external defibrillator (AED).

SEX EDUCATION

For the purposes of this policy, the following definitions apply:

“Abstinence” means the absence of any sexual activity prior to marriage, which activity includes physical contact between individuals involving intimate or private areas of the body that can potentially (i) result in pregnancy; (ii) transmit sexually transmitted diseases and infections; or (iii) present emotional risks.

“Human sexuality” means sexual conduct, sexual pleasure, sexual intimacy, sexual abuse, sexual violence, eroticism, pornography, deviant sexual behavior, sexual attraction, sexual orientation, or any form of sexual identity, gender identity, gender ideology or gender conversion.

“Sex education” means the study of anatomy and the physiology of human reproduction.

Information on family life and sex education, including information about parts of the body, reproduction, sexually transmitted diseases, and related topics will be included in the district's instructional program as appropriate to the grade level and course of study. Any program adopted by the district will be based on a philosophy of sexual abstinence and will provide students with a background of ideals, standards and attitudes that will be valuable to students. The district will involve parents and other community representatives in the planning, development, evaluation and revision of the district's sex education program.

The board believes that instruction on sexually transmitted diseases, including HIV/AIDS, is most effective when integrated into a comprehensive health education program. Instruction on these topics will be developmentally appropriate to the grade level of the students and will begin no sooner than seventh grade. Teachers who present this instruction will receive continuing in-service training that includes appropriate teaching strategies and techniques.

Parents may ask to review the materials to be used in the district's program. Parents may also request in writing that their child be excused from any planned instruction in sex education. Students who are excused from such instruction will be provided with alternate educational instruction.

Opt-In Procedures for Human Sexuality Instruction

Prior to any student attending instruction that addresses human sexuality as defined herein, regardless of whether such instruction is offered by regular or guest teachers, the district will notify parents and legal guardians of students eligible to attend such instruction no less than two (2) weeks before the date the instruction will begin. The district will provide parents and legal guardians a brief description of the content of the instruction in human sexuality and the parent or legal guardian will have the opportunity to review any materials that will be used in the instruction. The district will not permit any student to attend such instruction unless the parent or legal guardian submits a signed and written permission form to the board of trustees *or its designee* within one (1) week of the commencement of the instruction, granting the district permission to allow the student to attend the instruction. For any student whose parent or legal guardian does not provide written permission to attend instruction in human sexuality, the district will provide alternative instruction that furthers the completion of any grade level or graduation requirements and does not address human sexuality as defined herein.

A parent or legal guardian of a student who was provided instruction in human sexuality as defined herein without written permission shall provide written notice to the board of trustees or its designee that the instruction occurred. The notice shall provide for retroactive permission for the student to receive such instruction or ask the board for rectification.

Upon receipt of notice from a parent or legal guardian that instruction in human sexuality occurred without prior written consent, the board or its designee will take action to either (1) provide the retroactive permission to the appropriate school employee or (2) investigate the circumstances surrounding the instruction and make efforts to rectify the issue. Rectification may include removing the student from the class in which the instruction occurred and providing alternative instruction to the student as provided for herein. Any district employee who is found to have provided instruction in human sexuality to a student without the signed, written permission of the student's parent or legal guardian may be subject to disciplinary action consistent with district policies and Idaho law. *The board or its designee may take such further action upon completion of its investigation as is consistent with district policies and Idaho law.*

The superintendent or designee is authorized to establish additional procedures for investigation of complaints submitted by parents or legal guardians.

Discussion of Abortion and Safe Haven Law

In accordance with Idaho law, the district will not allow any individual or organization that is a provider of abortion to furnish any materials or instruction relating to the district's sex education curricula. The district's sex education program will include instruction relating to available adoption resources and current adoption practices in the United States, as a means of providing

for the well-being of a child. The district's program will also include information pertaining to Idaho's Safe Haven Act.

HUMAN GROWTH AND DEVELOPMENT INSTRUCTION

As part of the district's comprehensive health education curriculum, the district provides instruction on human growth and development which includes, but is not limited to: (1) a high-definition ultrasound video, at least three (3) minutes in duration, showing the development of the brain, heart, sex organs, and other vital organs in early fetal development; and (2) a high-quality, computer-generated rendering or animation showing the process of fertilization and every stage of human development inside the uterus, noting significant markers in cell growth and organ development for every week of pregnancy until birth.

Human growth and development instruction will also be included in every class that discusses or provides instruction concerning (1) human biology; (2) contraception; or (3) sexually transmitted diseases or sexually transmitted infections.

SEXUAL ORIENTATION AND GENDER IDENTITY INSTRUCTION

The district will not provide instruction on sexual orientation or gender identity to any student from kindergarten through grade 12 unless such instruction is age or developmentally appropriate for students in accordance with state standards.



LEGAL REFERENCE:

Idaho Code Sections:

- 18-8707 – Abortion-Related Activities Prohibited in School-Based Health Clinics and Sex Education Curricula
- 33-506 – Organization and Government of Board of Trustees
- 33-512 – Governance of Schools
- 33-1605 – Health and Physical Fitness; Effects of Alcohol, Tobacco, Stimulants, and Narcotics
- 33-1608– Family Life and Sex Education – Legislative Policy
- 33-1609 – Definitions
- 33-1610 – Involvement of Parents and Community Groups
- 33-1611 - Excusing Children from Instruction in Sex Education
- 33-1611A – Requiring Permission for Instruction Addressing Human Sexuality
- 33-1612 – Thorough System of Public Schools
- 33-1637 – Human Growth and Development Instruction in Public Schools
- 33-6001 – Parental Rights
- 39-8201 *et seq.* – Safe Haven Act

IDAPA Sections:

- 08.02.03.104 – Other Required Instruction

08.02.03.105 – High School Graduation Requirements
08.02.03.160 – Safe Environment and Discipline

ADOPTED: June 1, 2007

AMENDED: July 16, 2025

**Language in text set forth in italics is optional.*

[Date]

Dear Parent/Guardian:

[School Name] will begin teaching [curriculum name], a human sexuality curriculum, to [grade/age] students for the [length of curriculum, e.g., 2025-2026 school year]. The board of trustees, together with administrators, selected this curriculum due to its age-appropriate, medically based content and its information about healthy relationships and promoting abstinence as the healthiest choice to prevent pregnancy and disease transmission. Participating in this human sexuality curriculum may increase students' ability to communicate their personal boundaries and choose healthy relationships to prevent dating violence. Participation may also reduce their risk of getting pregnant or getting someone else pregnant and having a sexually transmitted infection.

In accordance with Idaho law, Preston School District has an "opt-in" policy where the parent or legal guardian must sign a permission form to allow his or her child to participate in the curriculum. Please indicate below if you do or do not agree for your child to take part in the curriculum. Should you choose not to have your child participate in the curriculum, the school will provide alternative instruction that furthers the completion of grade-level or graduation requirements and does not address the human sexuality curriculum.

Please return your signed permission slip to [school or instructor] by [date, which must be at least one week prior to the date instruction is to begin].

If you would like to review the curriculum, or if you have any questions about the curriculum or its implementation in your child's school, you may contact [principal or curriculum coordinator] at [principal's or coordinator's contact information].

Sincerely,

[school staff name]

Parent Permission Slip to Participate in [Curriculum Name]

- ☐ I **do** give permission for my child to participate in the human sexuality curriculum.
- ☐ I **do not** give permission for my child to participate in the human sexuality curriculum.

Date: _____ Name of Child: _____

Name of Parent/Legal Guardian: _____

Signature of Parent/Legal Guardian: _____

It shall be the duty of each teacher to provide timely grades as directed by the school district administration.

Grades shall be based upon the accomplishment of grade-level course objectives and established state content standards. Each teacher is required to keep accurate records of student scores and achievement. All grades must be based upon the student's performance on tasks directly related to course and content standards. Each school will establish a school-wide grading system that all teachers will use. Teachers, with the approval of building administrators, will be allowed to set the standards for specific learning indicators based upon reasonable accomplishment of those objectives, following state and district guidelines and philosophies. All teachers must have, as a basis, a documented record of each student's academic performance for each grading period.

All schools may report student progress using one or more of the following grading models:

- **Traditional Grading**

Letter Grades with traditional percentages based on performance:

- A, B, C, D, F, etc., with a plus or minus for each letter grade where appropriate.

- **Standards-Based Grading**

Descriptive Performance levels aligned with state standards: (the following are examples and may be changed by the school)

- | | | |
|-----------------|---------------|---------------------|
| ◦ No Evidence | ◦ Below Basic | ◦ Needs Improvement |
| ◦ Basic | ◦ Basic | ◦ Novice |
| ◦ Approaching | ◦ Proficient | ◦ Competent |
| ◦ Proficient | ◦ Advanced | ◦ Experienced |
| ◦ Distinguished | | ◦ Expert |

- **Numeric Standards-Based Grading**

Numeric scale aligned with standards-based performance (e.g., 0–4 or 1–5)

- **Hybrid Model**

A combination of traditional grades and standards-based (descriptive or numeric) indicators for specific subjects or content areas

- **Citizenship/Conduct Grading** (*for both classroom and academic behavior*), *Citizenship grades are separate from academic grades*

Marks used may include:

- H = Honorary
- S = Satisfactory
- N = Needs Improvement
- U = Unsatisfactory



LEGAL REFERENCE:

Idaho Code Section 33-512(2)

ADOPTED: June 1, 2007

AMENDED: July 16, 2025

Note: Grades earned in partial credit courses at the high school level will not be factored into GPA calculations for honors eligibility, class rank, or participation in honor-based organization. High school grading system will still calculate and provide a grade-point average along with a class ranking of students.

The board of trustees adopts this policy in order to maintain a neutral and inclusive environment for all students and to ensure that flags and banners displayed on district property do not promote political, religious, or ideological viewpoints.

DEFINITIONS

The following terms apply to this policy:

“Banner” means a long, rectangular, or square piece of fabric, paper, or other material, often displayed in a vertical or horizontal manner, used to convey a message, symbol, emblem, or representation of an institution or a political, religious, or ideological expression, or used to announce or celebrate an event or achievement.

“Display” means to keep a flag or banner visible on school property beyond a brief curriculum-based educational purpose.

“Flag” means a piece of fabric or similar material, typically rectangular or square, attached to a pole or staff and used as a symbol, emblem, or representation of a country, state, tribe, institution, or any political, religious, or ideological expression.

PROHIBITION ON CERTAIN FLAGS AND BANNERS

No flags or banners that represent political, religious, or ideological views, including but not limited to political parties, race, gender, sexual orientation, or political ideologies, may be displayed on district property such as classrooms, hallways, entryways, or sports fields.

This policy does not apply to any of the following:

- Official flags or banners representing the United States;
- Official flags of any state in the United States;
- Official flags of the United States military;
- Official flags of Idaho Indian tribes;
- Official flags of recognized foreign nations with which the United States is not engaged in hostile action;
- Achievement flags or banners recognized by the Idaho State Department of Education;
- Flags or banners representing official school mascots and colors;
- Electronic displays within the school;
- Personal items such as pins or shirts worn by students *that are consistent with the school’s dress code*; and
- Displays in the school parking lot.



LEGAL REFERENCE:

Idaho Code Sections

33-143 – Display of Flags and Banners on Public School Property

ADOPTED: July 16, 2025

AMENDED:

**Language in text set forth in italics is optional.*

The board of trustees believes that the safety and security of students, staff, and visitors are of the utmost importance. The board further recognizes the importance of being prepared for emergencies that may occur while school is in session, during school transportation, or while activities are occurring on school property. Such emergencies may include natural disasters or human-caused crises. The purpose of this policy is to set forth guidelines for the development of emergency and disaster preparedness plans for district schools.

EMERGENCY OPERATIONS PLANS REQUIRED

Building principals at all district schools are required to create and maintain an emergency operations plan that is approved by the board. Plans should address a variety of emergencies, including but not limited to: severe weather, bus crashes, bomb threats, student or staff deaths, chemical or hazardous materials spills, fire, school shootings, medical emergencies, acts of terror or war, and natural disasters such as earthquakes or floods. All plans shall be developed in coordination with school staff and local emergency response agencies and shall meet the guidelines adopted by the Idaho School Safety and Security Advisory Board. Such plans will be reviewed at least annually by each school and the board and updated as necessary. Approved plans will be made available to students, parents, community members and local emergency partners.

In addition to each school's emergency operations plan, the district will develop and maintain a crisis management plan to act as a guide for district trustees, administration, staff, students, parents, and community members. The crisis management plan will include procedures to be implemented at each school site in the event of an emergency. The superintendent or designee shall be responsible for directing the development of the crisis management plan, utilizing guidelines adopted by the Idaho School Safety and Security Advisory Board and input from local emergency response partners, trustees, students, parents, and community members. The crisis management plan will be approved by the board and distributed to all schools, local emergency response partners, parents, and community members. The board will review the plan at least annually.

TRAINING

All district staff are required to receive initial and annual emergency operations training that provides instruction on how to conduct exercises to respond to emergencies. Such training will be in accordance with guidelines established by the Idaho School Safety and Security Advisory Board. *Annual training will include the crisis management plan approved by the board.*

Students will also be instructed on emergency operations procedures and may periodically practice the emergency procedures at their school.



LEGAL REFERENCE:

Idaho Code Sections

33-512(16) – Governance of Schools (Safe Environment)

ADOPTED: July 16, 2025

AMENDED:

**Language in text set forth in italics is optional.*

The Preston School District No. 201 provides its students and staff access to a multitude of technology resources to enhance learning, as the board recognizes the importance of providing positive, productive educational experiences through the district's Internet, computer, and network services (hereinafter, "technology resources"). However, the privilege of access to the district's technology resources also comes with the responsibility of students, teachers, staff and the public to exercise appropriate use of these resources. District policies are intended to promote the most effective, safe, productive, and instructionally sound uses of technology resources. District technology resources are to be used primarily for professional and/or educational purposes and are not a public forum for general use.

EXPECTATIONS AND PROHIBITIONS

The district uses its information and technology resources in safe, legal, and responsible ways. Responsible use of the district's technology resources is expected to be ethical, respectful, academically honest, and supportive of the district's mission. Each computer user has the responsibility to respect every other person in our community and on the Internet. Digital storage and electronic devices used for school purposes will be treated as extensions of the physical school space. Administrators or their designees may review files and communications (including electronic mail and social media) to ensure that users are using the district's technology resources in accordance with district policies. Users should not expect that files stored on servers, discs, or the cloud will be private. Users should also understand that school servers regularly record Internet activity in log files.

Users are expected to abide by the law and generally accepted rules of network etiquette. The following guidelines and prohibitions are intended to clarify expectations for conduct, but they should not be construed as all-inclusive.

1. Transmission of any material in violation of any local, state, or federal law is strictly prohibited. This includes, but is not limited to sending, receiving, viewing or downloading materials that are: deemed to be harmful to minors, as defined by Idaho Code §18-1514; copyrighted; streamed; licensed or proprietary; information that includes any personally identifiable information about students or employees; defamatory or discriminatory; threats; or threatening or obscene. This also includes any activity that involves the sale, purchase, or promotion of illegal items or substances.
2. Intentional or unintentional use of technology resources to access or process proxy sites, pornographic material, explicit text or files, or files dangerous to the integrity of the network is strictly prohibited.
3. Software and/or services may only be installed or downloaded on school devices if they are consistent with educational use and approved by the district.
4. Use of district technology resources for commercial activities, product advertisement, religious activities, or political lobbying is prohibited.
5. It is a violation of this policy to use district technology resources to gain unauthorized access to district networks, servers and other technology resources or to other network systems through hacking or other illegal activities. Users may be held personally and

financially responsible for malicious or intentional damage done to network software, data, user accounts, hardware, and/or unauthorized costs incurred. All users are required to use reasonable care to protect passwords and to otherwise ensure that district technology resources are not used to breach system security.

6. Files stored on district-managed networks are the property of the district and, as such, may be inspected at any time and should not be considered private.
7. Materials published for electronic publication must be for educational purposes. School administrators, teachers, and staff may monitor these materials to ensure compliance with content standards.
8. Use of electronic devices in school, regardless of ownership, should be consistent with the district's educational objectives, mission and curriculum.
9. Students may use district-provided equipment (e.g., laptops, tablets, or Chromebooks) only in accordance with Policy 694 – District-Provided Mobile Computing Devices. Students may use cell phones and other personal communication devices only in accordance with Policy 518 – Student Use of Personal Communication Devices. Improper use or care of district-provided equipment or technology resources is a violation of district policy and may be grounds for discipline as provided by district policy. Improper use or care of district-provided technology includes, but is not limited to: engaging in spamming; attempting to damage district technology, files, or data; alteration of configured equipment, including the addition of unauthorized passwords and user accounts; installing, uploading or downloading unauthorized programs; copying district software for personal use; or using district technology for personal business, unapproved fundraising, or personal advertising.
10. Users will not use district technology resources, including electronic mail, to engage in bullying or cyberbullying in violation of the district's bullying and harassment policies. This prohibition includes using any technology or other electronic communication off school premises to the extent that student learning or the school environment is substantially and materially disrupted.
11. The district respects the right of employees and students to responsibly use social media and networking sites, message boards and forums, as well as personal websites and blogs. Personal use of these sites should not damage the reputation of the district, its employees, students, or their families, and should be consistent with the district's educational objectives, mission, and curriculum.

ACCESS TO DISTRICT TECHNOLOGY

Access to district technology resources will be provided to employees and students in an expedient manner following employment by or enrollment in the district and signature of the Acceptable Use Agreement (see Policy 942F1). The agreement outlines district expectations regarding technology use. This agreement may be modified by the district as necessary at any time. The district will make the final determination as to what constitutes unacceptable use and its decision is final. The agreement is provided so that users are aware of the responsibilities they acquire. No individual shall access district technology resources without all required agreement signatures.

INFORMATION CONTENT AND USES OF THE SYSTEM

Commercial uses of district technology by staff or students are strictly prohibited. Users shall not sell or offer for sale any goods or services that could be construed as a commercial enterprise. The district may choose to provide means for staff to offer goods for sale on a non-enterprise basis. Any form of gambling is prohibited. The technology is to be used primarily for professional and/or educational benefit.

PRIVACY

Use of the district's technology resources is a privilege and not a right. Access has not been established as a public access service or a public forum. The district reserves the right to monitor, inspect, copy, review, delete, and/or store at any time and without prior notice any and all results of usage of the Internet, computers, network resources, and any and all information transmitted or received in connection with such usage. This includes the right at any time to investigate and review the contents of employee e-mail files and other files created or saved to the district's network or computers. School district employees should be aware that data and other materials in files created, stored, sent, received, displayed, or maintained in district computers, including personal files, may be subject to review, disclosure or discovery under the Idaho Public Records Act (Idaho Code §§74-101 *et seq.*). All such information will be and remains the property of the district and users have no expectation of privacy regarding such materials. The district has the right to place restrictions on the use of the district's Internet, computers, and network resources and may also deny access to staff and students who violate related policies and procedures.

Posting of Personally Identifiable Information

Users of district technology resources will not use the system to post private information about another person, personal contact information about themselves or other persons, or other personally identifiable information, including but not limited to, address, telephone numbers, school addresses, work addresses, identification numbers, account numbers, access codes or passwords, labeled photographs, or other information that would make the individual's identity easily traceable, and will not repost a message that was sent to the user privately without the permission of the person who sent the message.

The limitation on posting of personally identifiable information set forth in this policy does not prohibit the posting of employee contact information on school websites or communication between employees and other individuals when such communications are made for education-related purposes (i.e., communications with parents or other staff members related to students).

Employees creating or posting school-related webpages may include personal contact information about themselves on a webpage. However, employees may not post contact information about students unless:

1. Such information is classified by the district as directory information as defined by the district in accordance with the Family Educational Rights and Privacy Act (“FERPA”) and verification is made that the district has not received notice from a parent/guardian or eligible student that such information is not to be designated as directory information; or
2. Such information is not classified by the district as directory information but written consent for release of the information to be posted has been obtained from a parent/guardian or eligible student.

In addition, prior to posting any personal contact or personally identifiable information on a school-related webpage, employees shall obtain written approval of the content of the postings in accordance with applicable district policies and procedures.

The prohibitions set forth herein specifically prohibit a user from utilizing the district’s technology resources to post personal information about a user or another individual on social networks including but not limited to, Facebook, Snapchat, Twitter (X), TikTok, Instagram, Reddit, and similar websites or applications.

EMPLOYEE RESPONSIBILITIES

Employees are responsible for safeguarding the district’s equipment while in the employee’s possession and/or responsibility. Employees shall immediately (within 24 hours) report to his/her supervisor if the equipment is lost or stolen. Employees are prohibited from allowing any third party to use district-owned or leased equipment.

Employees must use district technology in a professional, legal, and responsible manner. Use of district technology for personal business must be kept to a minimum and must conform to district policies and procedures and state and federal laws and regulations. In accordance with Idaho law, employees are prohibited from downloading or using the TikTok application or visiting the TikTok website on any network owned, operated, or otherwise used by the district, including district-issued cell phones, computers and other devices capable of Internet connectivity.

When acting within the capacity of a district employee, communication from any location and using any type of equipment, owned by the district or otherwise, must reflect professional integrity and responsibility and not have an adverse effect on students or on the performance of an employee’s duties for the district. Employees are required to immediately report any violations of this policy to their principal or immediate supervisor.

All district-owned or leased equipment provided to employees shall be immediately returned to the employee’s supervisor upon request or upon termination of the employee’s employment relationship with the district.

Employee Email

All employees are assigned a district email account, which should be used for all official business. Employees must use their district email account when acting in the capacity of a

school district employee and when corresponding with parents or students. Employees may not use their district-assigned email address for communications on social media networks without prior district approval.

Employee Communications with Students

The board recognizes that there are occasions when school district employees may have a legitimate educational need to communicate with a student outside of school hours. Any communication between a district employee and a student via telecommunications, text messages, e-mails, and/or any other medium must have an educational purpose and be professional in content and tone. Employees who engage in such communications with students are expected to act as representatives of the district. Employees, including coaches, should include an administrator or another adult in messages to students. Any communications with students may be subject to review by the district. Employees will not make any statements or forward information that could reasonably be believed to violate this policy, other district policies, or state or federal law. At the discretion of the superintendent or designee, employees may be required to copy all such communications to students to the building administrator or designee.

If an employee receives any communication from a student that is inappropriate or creates concerns, the employee is obligated to report such communication to the building administrator or designee.

INTERNET SAFETY FOR STUDENTS

With respect to any of its computers with wireless Internet access, the district will utilize filtering software or other technologies to (1) prohibit and prevent the use of school computers and other district owned technology-related services from sending, receiving, viewing, or downloading materials that are obscene, contain child pornography, or are deemed harmful to minors as defined in Idaho Code §18-1514 or 47 U.S.C. §254(h); or (2) filter or block internet access to obscene materials, materials harmful to minors, and materials that depict the sexual exploitation of a minor as defined in Idaho Code §18-1507. The district will also monitor the online activities of students through direct observation and/or technological means, to ensure that students are not accessing such depictions or any other material that is inappropriate for minors.

The district's filtering solution will include the ability:

1. For the district to manage its own filtering policies, including the decision to block specific categories of content and to maintain its own whitelist and blacklist overrides;
2. To provide the district utilization and filtering reports, including the most frequently visited websites, the most frequently visited categories, the most frequently blocked websites, the most frequently used search terms, and the top authenticated users;
3. To audit all changes to content filtering; and
4. For all reporting and management of content filtering to be available through any internet-connected browser and efficiently perform all content filtering functions.

Internet filtering software or other technology-based protection systems may be disabled by a supervising teacher or school administrator, as necessary, for purposes of bona fide research or other education projects being conducted by students age 17 and older.

The district's instructional program will include a component on Internet safety for students and appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms or on instant messaging platforms, and cyberbullying awareness and response.

In accordance with Idaho Code §33-132, the district will require that every vendor, person, or entity providing digital or online library resources to the district for use by students to verify that they have safety policies and technology protection measures that:

1. Prohibit and prevent a user from sending, receiving, viewing, or downloading materials that are deemed to be harmful to minors as defined in Idaho Code §18-1514; and
2. Filter or block access to obscene materials, materials harmful to minors, and materials that depict the sexual exploitation of minors as defined in chapter 15, title 18, Idaho Code.

Notwithstanding any contract provision to the contrary, the district may withhold further payments, if any, to any provider of digital or online library resources if the provider fails to comply with the requirements of this policy.

CREATION AND USE OF DISTRICT SOCIAL MEDIA SITES

District social media sites exist for school district employees to promote events, student success stories, clubs, athletics, and other programs related to the education of students. Employees may create social media sites in accordance with this policy and procedures approved by the superintendent or designee. All district social media sites should be used to support the district's educational mission.

Once a social media site is approved in accordance with applicable procedures, it is the responsibility of all users to carefully consider their behavior and what they place online when communicating with or "friending" any individual. Users are responsible for complying with all district policies and procedures related to use of school district technology resources and applicable state and federal laws. Users may not disrupt the learning environment, educational programs, school activities or the rights of others. District administration is authorized to access and monitor all school district social media sites and postings made to district social media sites using district servers, computers, networks, and related technology under the direction of the superintendent or designees, law enforcement, or a court order, subpoena, or other legal action or authority.

The district's authority to inspect, review, or retain electronic communication created, sent, displayed or received using the district's technology resources applies no matter where the use

occurs, whether brought onto school district property, at district events, connected to a district network, or when using mobile computing equipment and telecommunications facilitated in protected and unprotected areas or environments directly from home or indirectly through another social media or Internet service provider, as well as by other means. All actions must be conducted in accordance with local, state, and federal law, assist in the protection of district resources, insure compliance with district policies and procedures, and social media and Internet service provider terms and conditions.

CONSEQUENCES FOR INAPPROPRIATE USE

All users must fully comply with this policy and the Acceptable Use Agreement and are expected to immediately report any violations or suspicious activities to the building principal or designee. Any action that violates district policy or procedures or is determined by an administrator to constitute an inappropriate use of district technology resources or social media sites or otherwise violates the Acceptable Use Agreement is strictly prohibited. Failure to comply with this policy or the Acceptable Use Agreement may result in usage restrictions, loss of access privileges, and/or disciplinary action up to and including termination of employment, recommendation for student expulsion, and/or other legal action. The superintendent or designee may also report the violation to law enforcement where appropriate.

Users are responsible for damages to the equipment, systems, and software resulting from deliberate or willful acts.

WARRANTIES, LIMITATION OF LIABILITY AND INDEMNIFICATION

The district makes no warranties of any kind, express or implied, with respect to its provision of access to and use of its computer networks and the Internet provided under this policy. Use of the district's system is at the user's own risk and is provided on an "as is, as available" basis. The district will not be responsible for any damages users may suffer, including but not limited to, loss, damage, or unavailability of data stored on district diskettes, tapes, hard drives, or servers, or for delays or changes in or interruptions of service or misdeliveries or nondeliveries of information or materials, regardless of the cause.

The district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the district's system. The district will not be responsible for financial obligations arising through unauthorized use of the district's system or Internet, and any user is fully responsible to the district and shall indemnify and hold the district, its trustees, administrators, teachers and staff harmless from any and all loss, costs, claims, or damages resulting from such user's access to its computer networks or the Internet, including but not limited to any fees or charges incurred through purchases of goods or services by the user and attorney fees.

The user or, if the user is a minor, the user's parents/guardians, agree to cooperate with the district in the event the district initiates an investigation of a user's use of their access to its computer network and the Internet.

IMPLEMENTATION, NOTICE AND POLICY REVIEW

The superintendent or designee may develop appropriate forms, guidelines, and procedures necessary to implement this policy. The district will inform staff, students, parents/guardians and other users about this policy through posting on the district website and by other appropriate methods. A copy of this policy will be available for review at the district office. The district will also file this policy with the state superintendent of public instruction every five (5) years after initial submission and subsequent to any amendments to this policy thereafter. By accessing the district's Internet, computers and network resources, users acknowledge awareness of the provisions of this policy and awareness that the district uses monitoring systems to monitor and detect inappropriate use.



LEGAL REFERENCE:

Idaho Code Sections

- 18-1507 – Definitions – Sexual Exploitation of a Child – Penalties
- 18-1514(6) – Obscene Materials – Definition (Harmful to Minors)
- 18-2201 – Computer Crime – Definitions
- 18-2202 – Computer Crime
- 18-6726 – TikTok Use by State Employees on a State-Issued Device Prohibited
- 33-132 – Local School Boards – Internet Filtering Required
- 33-506(1) – Organization and Government of Board of Trustees
- 33-512 – Governance of Schools
- 74-101 *et seq.* – Idaho Public Records Act

U.S. Code Sections

- 20 U.S.C. §9134(f) – State Plans – Internet Safety (Libraries)
- 20 U.S.C. §7131 – Internet Safety
- 47 U.S.C. §254(h) – Universal Service (Telecommunications Services for Certain Providers)

CROSS-REFERENCE:

- 442 – Code of Ethics for Certificated Employees
- 518 – Electronic Communication Devices

- 694 – District-Provided Mobile Computing Devices
- 962 – Use of District Trademarks, Service Marks and Social Media

ADOPTED: July 16, 2025

AMENDED:

**Language in text set forth in italics is optional.*

The board of trustees recognizes that students benefit from educational experiences outside the classroom. Field trips designed to provide such an experience for the student may be approved on a case-by-case basis. Factors such as the age of the students, quality and uniqueness of the experience, and availability of chaperones and transportation, among others, will be considered in determining whether a field trip will be approved.

DEFINITIONS

For purposes of this policy and accompanying procedures, the following definitions apply:

“District vehicle” means any vehicle owned or contracted by the school district.

“Extended field trip” means an overnight, out-of-the-district (over 50 miles), or out-of-country school-sponsored trip where students leave school grounds for an educational purpose. Extended field trips do not include district or state tournaments sponsored by the Idaho High School Activities Association.

“Field trip” means an educational experience that occurs outside of the classroom and school property during the school day.

“Privately-sponsored” means an extended field trip for students that is not sponsored by the school or school district, no school funds are used, and the field trip does not occur during school hours.

“Non-district vehicle” means any vehicle not owned, borrowed, or contracted by the school district including, but not limited to, rental cars and privately-owned vehicles.

“School-sponsored” means a field trip or extended field trip for students where school funds pay for the trip, it is part of the educational process, it is supervised or staffed by school employees, and it is approved by the appropriate administrator.

STUDENT PARTICIPATION

No student will be excluded from participating in a field trip due to inability to pay or a documented disability. Schools that offer field trip opportunities will provide an equal opportunity for participation by all students. Accommodations for students on an Individualized Education Plan (IEP) or Section 504 plan will be provided as set forth in the student’s IEP or Section 504 plan.

A student may be excluded from a field trip upon request of the parent/guardian or the student may be excluded for a nondiscriminatory reason(s) that is communicated to the student and parent/guardian in advance of the field trip.

FIELD TRIPS

Requests for approval of field trips must be submitted to the principal at least ten (10) days in advance of the field trip if transportation is required. Field trips not requiring transportation must be submitted to the principal in a timely manner. The proposal must be in writing, identifying the purpose of the field trip and its educational value to students. The principal may impose restrictions regarding the date, length of time, and the chaperone/student ratio as a condition of approval. A field trip outside the district's boundaries must be approved by the superintendent.

All students must return permission slips for the field trip, signed by a parent/guardian, before they will be allowed to participate in the field trip. The teacher will retain the permission slips until the end of the school year. Alternate lesson plans must be available for those students not participating in the field trip.

EXTENDED FIELD TRIPS

Principals should encourage extended field trips when such opportunities are well-planned and support the curriculum.

The superintendent or designee may establish procedures for approval of extended field trips to include planning and proposal requirements, chaperone responsibilities, transportation guidelines, appropriate safety measures, and student responsibilities. When planned and carried out according to approved procedures, extended field trips will be under the direction and responsibility of the assigned district staff member during the entire excursion. Extended field trips must be approved by the principal and the superintendent.

Requests for extended trips must initially be made to the building principal and must have the principal's support before being presented to the superintendent. The building principal will confer with the superintendent prior to presenting the extended field trip request to the board. The board will render the final decision on extended field trips.

Whenever possible, extended trips will be scheduled after regular school hours, on weekends, or during school breaks. Regularly scheduled contests and events directly related to the Idaho High School Activities Association (IHSAA) will be scheduled by the administration.

EXTENDED FIELD TRIP PROPOSAL

The organizer of the field trip must initially submit a field trip proposal to the building principal for approval. The proposal must be submitted at least six (6) weeks prior to the proposed trip. The field trip proposal must include the following:

1. The school; the staff member(s) in charge of organizing the extended field trip; and the class, club, department, or organization involved in the extended field trip.
2. A description of the educational purpose/benefit of the field trip.
3. The total number of school days missed. (Advanced makeup of school work may be required when the trip exceeds one (1) school day.)

4. A preliminary field trip itinerary.
5. Detailed information on the activities in which the students will be participating on the field trip including:
 - a. Estimated number and ages of students;
 - b. Estimated number of chaperones;
 - c. Means of transportation (school bus preferred);
 - d. Means of providing food;
 - e. Means of housing (if applicable); and
 - f. Any special elements or risk-related activities (e.g., swimming, motorized activities, or air travel).
6. A breakdown of the estimated costs, including the cost to the class, club, department, or organization; the school district; and the individual student. Fundraising drives to defray costs must be pre-approved by the principal.
7. Names and contact information for participating students.
8. Names and contact information for chaperones, including both male and female chaperones, if the proposal is for a mixed group of students.
9. Any special student needs, such as medication or accommodation requirements.

Following an extended trip, a summary and evaluation will be prepared and presented to the board.

EXTENDED FIELD TRIP ORGANIZERS

District employees who have received permission for an extended field trip must, in addition to developing the proposal for the extended trip, perform the following duties:

1. Hold a pre-trip meeting with students and parents/guardians.
2. Provide detailed written information about the activities of the trip.
3. Provide information on the responsibility and rules for the students.
4. Discuss district policy regarding student conduct while on a school-sponsored activity.
5. Establish a reasonable curfew and enforce strict compliance to this curfew.
6. Organize recreational and educational activities for students during leisure time to maximize the learning and social benefits of the extended field trip.

VOLUNTEER CHAPERONES AND DRIVERS

Chaperones will ensure students have supervision at all times while on a school-sponsored field trip. All district employee and volunteer chaperones will perform the following duties while on the field trip (see Volunteer Field Trip Chaperone Guidelines):

1. Enforce strict compliance with all school and extended field trip rules.
2. Enforce strict compliance with the established curfew. Periodic checks must be conducted to ascertain that the students are following the curfew requirements.
3. Refrain from using tobacco and consuming alcoholic beverages or drugs while on the extended field trip.

All non-employee chaperones/drivers will be cross-checked against the statewide sex offender registry. Additionally, all non-employee chaperones/drivers who will have unsupervised contact with students must obtain a criminal history check by completing a ten (10) finger fingerprint card or scan at the individual's expense. At the discretion of the superintendent, any other non-employee chaperones/drivers may be required to undergo a criminal history check at the individual's expense.

TRANSPORTATION

District Vehicles

The district school bus is the preferred means of transportation. For smaller groups, such as small clubs and teams, a school van or car may be the most cost-effective method of providing school transportation. The staff organizer, another school district employee, or a chaperone who has completed the district-approved van/car training can drive the van/car. If school buses are not available, a recognized charter bus service may be used.

Non-District Vehicles

The use of a non-district vehicle is discouraged. The superintendent or designee must approve any field trip travel in a non-district, private vehicle. Such approval will take into account vehicle insurance, vehicle inspections, parent permission, and driver qualifications.

FOOD

Meals, snacks, and/or drinks may be provided by the school, brought from home by the students, cooked at the field trip location, or by stopping at places such as restaurants and grocery stores. Parents/guardians will be notified in advance of how food will be provided on the extended field trip. Special student requirements or allergies must be noted on the Field Trip Consent Form.

HOUSING

Prior to an overnight trip, the field trip organizer will arrange sleeping accommodations for the students and chaperones. Chaperone and room assignments will comply with Idaho law. Chaperones will conduct room checks periodically. Housing information will be provided to parents/guardians, including the name(s), address(es), telephone number(s), and cost(s) of the proposed housing unit(s) to the student and parent/guardian.

PARENTAL INFORMATION AND CONSENT

Parents/guardians will be provided with a written extended field trip itinerary and informed about planned field trip activities, including any potential safety risks. Detailed information regarding the proposed trip will be discussed with students and parents/guardians at a pre-trip meeting. Necessary documents requiring signed parent/guardian consent to participate will be

distributed and must be returned with appropriate signatures to the school and reviewed by the school administration before the trip. Information sent to the parents/guardians will include:

1. A letter from the school about the field trip.
2. Field trip details and itinerary, including means of transportation, food, and housing arrangements (if applicable).
3. Items a student should and should not bring on the trip, including type of clothing needed.
4. Field trip consent form, including health information, emergency contacts, and permission for emergency treatment.

A single permission form can be used for the same activity occurring several times on a regular basis (such as a choir performing at various locations) if the field trip itinerary lists the details of the different events (locations, dates, times, means of transportation, etc.).

STUDENT RESPONSIBILITIES

Students and their parent/guardian must read and sign the student code of conduct portion of the Parent/Guardian Field Trip Consent Form prior to being allowed to participate in any extended field trip. Students who violate any school policy during an extended trip may be disciplined, including, but not limited to, being sent home at the parent/guardian's expense.

Students are expected to be knowledgeable about the rules governing student conduct. Field trips are considered an extension of the classroom, and all rules pertaining to a school-sponsored activity must be followed during participation in field trips and extended field trips. Students who violate any school policy during an extended trip may be disciplined, including, but not limited to, being sent home at the parent/guardian's expense.

Field Trip Student Health Management Responsibility:

Each student with health needs—including, but not limited to, prescription medications, emergency medications (e.g., epinephrine pens), diabetic medications, and related treatments—must be able to independently manage their health condition and medication administration. If the student's IEP, 504 Plan, or Health Care Plan indicates otherwise while on a field trip, the direction in those plans will be followed, but the parent or legal guardian should confirm with the case manager how the health management needs will be handled on each specific field trip.

TRIP CANCELLATION

Field trips and extended field trips may be cancelled due to weather, safety, world events, or local school needs. Trips will be cancelled only when the superintendent or designee believes it is prudent to do so in order to ensure the safety of students, staff and chaperones or to ensure the effective operation of the school. In such circumstances, every effort will be made to provide as much notice as possible. The district is not responsible for financial losses to students and parents/guardians due to the cancellation of field trips or extended field trips.



LEGAL REFERENCE:

Idaho Code Sections:

33-512 – Governance of Schools

CROSS-REFERENCE:

Preston School District Policy #808

“Conditions for Use of District Vehicles”

ADOPTED: June 1, 2007

AMENDED: June 18, 2025

**Language in text set forth in italics is optional.*