

**Notice of Regular School Board Meeting of the
Burton Independent School District
Board of Trustees
Monday, September 11, 2023 6:00 PM
Burton High School Auditorium, 917 North Main Street, Burton, Texas 77835
Public is Welcome**

Notice is hereby given that on Monday, September 11, 2023, the Board of Trustees of the Burton Independent School District will hold a regular meeting at 6:00 PM in the Burton High School Auditorium, 917 North Main Street, Burton, Texas 77835. The subjects to be discussed, considered or upon which any formal action may be taken are listed on the agenda which is attached to and made a part of this notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed or executive meeting or session of the Board of Trustees is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act including, but not limited to the following sections and purposes:

Texas Government Code Section:

- 551.071 Private consultation with Board's attorney.
- 551.072 Discussing purchase, exchange, lease, or value of real property.
- 551.073 Discussing negotiated contracts for prospective gifts or donations.
- 551.074 Discussing personnel or to hear complaints against personnel.
- 551.075 To confer with employees of the school district to receive information or to ask questions.
- 551.076 Considering the deployment, specific occasions, for or implementation of security devices.
- 551.082 Considering discipline of a public school child, or complaint or charge against personnel.
- 551.0821 Considering personally identifiable information about public school student(s).
- 551.083 Considering the standards, guidelines, terms, or conditions the Board will follow or will instruct its representative to follow, in consultation with representatives of employee groups.
- 551.084 Excluding witnesses from a hearing.

Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon reconvening of the public meeting; or
- (b) at the subsequent public meeting of the School Board upon notice thereof as the School Board upon notice thereof as the School Board shall determine.

On this Notice was faxed to news media that had previously requested such Notice, if any, and posted on the front of the Burton Independent School District Administration Building at 4:00 p.m. on said date.

FOR THE BOARD OF TRUSTEES
BURTON INDEPENDENT SCHOOL DISTRICT

Edna Kennedy
Superintendent of Schools

Agenda

Audio access will be available to the public by calling the following number: +1 (346) 248-7799

Meeting ID: 299 775 2753, Meeting URL: <https://zoom.us/j/2997752753>

Long distance charges will apply to local landline calls.

1. Call to Order - Prayer & Pledge of Allegiance
2. Open Forum
3. Facilities Bond Project Update
4. Principals' Reports
5. Athletic Director's Report
6. Superintendent's Report
7. Consent Agenda
 - a. Minutes of August 14, 2023 - Regular Meeting
 - b. Minutes of August 29, 2023 - Public Meeting to Discuss Budget and Proposed Tax Rate
 - c. Financial Reports
 - Tax Collection Report
 - Revenue & Expenditures Report
 - Check Register
 - Enrollment Report
8. Discuss and Consider the 2023 Burton ISD Wellness Policy/Plan
9. Discuss and Consider FFA(LOCAL) Wellness Policy Update
10. Discuss Safety and Security Audit Report Results of Burton ISD Facilities
11. Discuss Distribution of Information to Parents and Guardians about the Safe Storage of Firearms
12. Hiring/Accept Resignations
13. Discuss and Consider District Safety and Security
14. Executive Session - Texas Open Meeting Act
15. Action from Executive Session
16. Adjournment

Monthly Report

Burton ISD 2021 Bond Project

August 2023

General Progress Report:

The weather conditions have been very dry and hot. Cautions are being taken with how hard the sub-contractors are being pushed and how long they work during the day without breaks. Water and shade are always available in the DSA jobsite trailer.

Hellas Construction is making good progress. The inner ring of concrete was poured around the field. All tests are being completed and coming back with passing results. Gravel has been put in place for the track and is being trucked in for the base of the field. The outer ring of the track will be poured on Friday, September 8.

Moeller Electric has installed all of the conduit that runs into the field for the time clocks and score board. They are running the rest of the conduit for the press box and bleachers. Moeller and Roundtop have been working together to get the as many VE items recognized that will not affect the usage and results of the equipment. Material will be arriving on site in the next few weeks.

Boothe Construction has began the next section of storm drainage. DSA has received the proctor test results for the bedding that is being used for the storm drainage, everything meets or exceeds the manufacturers recommendations. Boothe Construction is expecting to be finished the last leg of storm drainage for this phase in the next two weeks. They will pull off until we ready to continue. Victor Gil (Civil Engineer) visited the job site to observe the placement and installation procedures for the storm drainage. He was happy with what he found and saw, approved to continue.

Champion Site Prep is scheduled to mobilize Monday September 11. They will begin the grading outside of the track area so Sturdisteel can begin their installation of drilled piers. Very quickly after the piers are drilled and poured, the concrete flat work

will begin. We held off on bringing Champion Site Prep on site before now because we didn't want to cause any "bottle necking" of progress or have contractors working so close that the progress is slowed for safety concerns.

DSA continues to host on-site meetings with contractors and suppliers to identify any issues or potential delays. During these meetings, we allow each contractor to discuss concerns, and everything addressed or noted and revisited for later discussion.

Site Supervisor Reports:

We have in our files on site all the Daily Reports from Rob Ogletree, DSA's On-Site Superintendent available at your request.

Conclusion: We welcome your involvement and appreciate your support through this process. If you would like to schedule a field review of the project progress, please feel free to contact me and we will make plans to conduct a project walk-thru with the School Board Members.

Sincerely

<p>Rob Ogletree Project Superintendent DSA Construction Management, Inc. 817-526-1190 Cell Robtree53@outlook.com</p>	<p>Stad Tomlinson Project Manager DSA Construction Management, Inc. 207 N Ridgeway 817-645-8864 (office) 903-805-9379 (cell) 817-645-2097 (fax) stad@dsamgt.com</p>
---	--



Sep 8, 2023, 8:57 AM











High School Principal's Report

Upcoming important dates:

September 16: Cheer/Band at WCF Parade

September 20- 23: Fair Holidays

September 28: BETA Blood Drive

October 9: Student Holiday/Staff Workday

October 11: SAT Day on Campus

October 13: PINK OUT

October 23-27: Red Ribbon Week

Enrollment Numbers: *(9/11/23)*

7th - 39

8th - 36

Junior High Total: 75

9th - 44

10th - 33

11th - 38

12th - 32

High School Total: 147

Secondary Total: 222



ATHLETIC DIRECTOR REPORT 9/11/23

High School VB is currently 20-13 and they will open up district play next Friday against Mumford.

JH VB is Rocking and Rolling. They are running two teams and the A team is undefeated and the B team has only 1 loss.

HS Cross Country has run in three meets so far and they are competing well. Their most recent meet was this past Saturday in Magnolia and the boys finished 8th.

JH Cross Country started their season off two weeks ago and ran in our host meet at the Cotton Gin. The girls finished 1st and the boys were 3rd. This meet was ran by Coach Ramsey and Coach Thaler and it was the first ever at the Burton Cotton Gin. We would like to thank the Burton Cotton Gin crew for allowing us to host this meet! It was a huge success!

High School Football is 1-2 and took a tough loss to Schulenburg last week. They travel to Holy Cross in San Antonio Friday at 7. JH Football has played 1 game so far and their next game will be against Wallis Brazos Thursday at 4:30. This game was added last week to the schedule. There will be no JH games during fair week, just varsity.

Also we have a little diggers program started this year in order to promote VB at the elementary level. Washington County Juniors graciously worked with us to get this going. Mrs Goebel is heading this up on our end and they had their first practices this past weekend. We have approximately 50 girls that have signed up to play.

And Little dribblers sign ups will be going out in October.

We also want to thank all the parents, boosters, and volunteers that have provided food, drinks, and snacks to our Burton athletes this season so far! Go Panthers!!

Coach Hodde

AUGUST 2023 TAX REPORT

CURRENT BURTON INDEPENDENT SCHOOL DISTRICT.....	\$	25,328.43
CURRENT PENALTY AND INTEREST.....	\$	3,919.68
DELINQUENT TAXES (Prior to 2022).....	\$	3,093.04
DELINQUENT PENALTY AND INTEREST.....	\$	1,878.10
RENDITION PENALTY.....	\$.00
ROLL BACK TAX.....	\$.00
ATTORNEY'S FEE.....	\$	5,947.46
TOTAL.....	\$	40,166.71

TOTAL COLLECTIONS FOR 2022-2023

CURRENT BURTON INDEPENDENT SCHOOL DISTRICT.....	\$	15,405,161.62
CURRENT PENALTY AND INTEREST.....	\$	53,030.44
DELINQUENT YEARS (Prior to 2022).....	\$	202,071.71
DELINQUENT PENALTY AND INTEREST.....	\$	62,907.98
RENDITION PENALTY.....	\$	3,114.70
ROLL BACK TAX.....	\$	2,723.94
ATTORNEY'S FEE.....	\$	45,267.52
TOTAL.....	\$	15,774,277.91

CURRENT ISD 2022 TAX ROLL COLLECTIONS RECEIVED AS OF 8/31/2023	95.75%
CURRENT ISD 2021 TAX ROLL COLLECTIONS RECEIVED AS OF 8/31/2022	97.81%

REPORTED BY: Rosa Lee Blum
ROSA LEE BLUM, TAX COLLECTOR

Check Nbr	Paid Date	Credit Memo Nbr	Trans Date	Payee	Amount	EFT
001110 *	09-05-2023		09-05-2023	DOLLAR GENERAL	-50.00	N
001144	08-01-2023		08-01-2023	MELINDA FUCHS	70.41	N
001145	08-15-2023		08-15-2023	MELINDA FUCHS	42.50	N
001146	08-15-2023		08-15-2023	AQUA BEVERAGE COMPANY	97.07	N
001147	08-18-2023		08-18-2023	DESIGNS THAT STICK	318.00	N
004502	08-01-2023		08-08-2023	MICHELLE REED	510.00	N
004503	08-01-2023		08-01-2023	VARSITY SPIRIT FASHIONS & SUPPLIES	13,197.22	N
004504	08-02-2023		08-02-2023	LARRY SILCOX	65.92	N
004505	08-07-2023		08-07-2023	AMAZON CAPITAL SERVICES, INC.	60.96	N
					296.38	N
			08-08-2023		328.41	N
					2,042.82	N
				Check 004505 Total:	2,728.57	
004506	08-15-2023		08-15-2023	MELINDA FUCHS	37.08	N
004507	08-15-2023		08-15-2023	VARSITY SPIRIT FASHIONS & SUPPLIES	507.85	N
					619.17	N
				Check 004507 Total:	1,127.02	
004508	08-15-2023		08-15-2023	BAND SHOPPE	500.30	N
004510	08-18-2023		08-18-2023	MELINDA FUCHS	103.77	N
004511	08-21-2023		08-21-2023	NEWMAN PRINTING COMPANY, INC.	1,975.00	N
004512	08-21-2023		08-21-2023	STATE FAIR OF TEXAS	300.00	N
004513	08-21-2023		08-21-2023	AUSTIN COUNTY PRINTING	540.00	N
004514	08-21-2023		08-21-2023	BURTON ISD	150.00	N
004515	08-24-2023		08-24-2023	WALSWORTH	5,868.04	N
004516	08-28-2023		08-28-2023	HIGH SCHOOL MUSIC SERVICES	242.00	N
					45.50	N
				Check 004516 Total:	287.50	
004517	08-28-2023		08-28-2023	THE STRING & HORN SHOP	229.76	N
					12.64	N
				Check 004517 Total:	242.40	
041282	08-07-2023		08-02-2023	QUILL LLC	313.29	N
					313.29	N
				Check 041282 Total:	626.58	
041283	08-07-2023		08-07-2023	EDUCATION SERVICE CENTER 6	917.50	N
					35.00	N
					400.00	N
				Check 041283 Total:	1,352.50	
041284	08-07-2023		08-01-2023	AMAZON CAPITAL SERVICES, INC.	234.42	N
					397.95	N
					423.74	N
					1,560.16	N
					101.98	N
			08-07-2023		29.43	N
					306.88	N
					39.96	N
					131.82	N
				Check 041284 Total:	3,226.34	
041285	08-07-2023		08-07-2023	TASB RISK MANAGEMENT FUND	3,000.00	N
					3,000.00	N
					1,000.00	N
					1,000.00	N
					1,000.00	N

* Indicates voided check

Check Nbr	Paid Date	Credit Memo Nbr	Trans Date	Payee	Amount	EFT
					1,000.00	N
					1,104.00	N
				Check 041285 Total:	11,104.00	
041286	08-07-2023		08-01-2023	BRENHAM BANNER-PRESS INC	94.00	N
			08-07-2023		407.56	N
				Check 041286 Total:	501.56	
041287	08-07-2023		08-01-2023	PRO AUTO SUPPLY	33.24	N
041288	08-07-2023		08-01-2023	FRONTIER COMMUNICATIONS	83.68	N
041289	08-07-2023		08-02-2023	UNIFIRST CORPORATION	31.60	N
041290	08-07-2023		08-01-2023	CARMINE FEED AND FERT., INC.	249.95	N
					75.00	N
				Check 041290 Total:	324.95	
041291	08-07-2023		08-01-2023	LINEBARGER GOGGAN BLAIR	2,276.24	N
041292	08-07-2023		08-07-2023	LAROCHE CHEVROLET INC.	1,500.78	N
041293	08-07-2023		08-01-2023	LAUREN HODDE	75.00	N
041294	08-07-2023		08-02-2023	EDUCATION SERVICE CENTER 4	45.00	N
					45.00	N
					45.00	N
					45.00	N
					45.00	N
					45.00	N
				Check 041294 Total:	270.00	
041295	08-07-2023		08-07-2023	GARY AND JOAN GOEBEL	136.23	N
041296	08-07-2023		08-07-2023	APPLE COMPUTER, INC.	4,440.00	N
041297	08-07-2023		08-02-2023	TX ASSOCIATION OF RURAL SCHOOLS	500.00	N
041298	08-07-2023		08-01-2023	TX RURAL EDUCATION ASSOC.	200.00	N
					200.00	N
					200.00	N
				Check 041298 Total:	600.00	
041299	08-07-2023		08-02-2023	WALKER QUALITY SERVICES	2,000.00	N
041300	08-07-2023		08-07-2023	TEXTHELP	1,619.66	N
041301	08-07-2023		08-01-2023	EWELL EDUCATIONAL SERVICES	240.00	N
041302	08-07-2023		08-01-2023	TEXAS PLUMBING SUPPLY	503.33	N
041303	08-07-2023		08-01-2023	TEXAS COMMUNICATIONS	7,156.53	N
					141.00	N
				Check 041303 Total:	7,297.53	
041304	08-07-2023		08-07-2023	ID WHOLESALER	2,693.68	N
041305	08-07-2023		08-02-2023	ALLTEX WELDING SUPPLY, INC.	143.04	N
			08-07-2023		4,194.00	N
				Check 041305 Total:	4,337.04	
041306	08-07-2023		08-02-2023	ANGELA RHODES	136.02	N
					18.35	N
				Check 041306 Total:	154.37	
041307	08-07-2023		08-07-2023	DEBBIE GENZER	120.00	N
041308	08-07-2023		08-01-2023	TIB THE INDEPENDENT BANKERS BANK	9,509.50	N
041309	08-07-2023		08-01-2023	ABM	17,295.17	N
041310	08-07-2023		08-01-2023	LUKE MCMILLAN MUSIC CO.	1,750.00	N
041311	08-07-2023		08-02-2023	SOLAR SUPPLY, INC.	288.45	N

Check Nbr	Paid Date	Credit Memo Nbr	Trans Date	Payee	Amount	EFT
041312	08-07-2023		08-07-2023	GREAT MINDS PBC	2,604.85	N
041313	08-07-2023		08-07-2023	FORE R FUEL, LLC	2,667.20	N
041314	08-10-2023		08-08-2023	QUILL LLC	163.18	N
					195.48	N
				Check 041314 Total:	358.66	
041315	08-10-2023		08-09-2023	HEINEMANN	117.07	N
					117.08	N
				Check 041315 Total:	234.15	
041316	08-10-2023		08-09-2023	BURTON ISD	42,208.33	N
041317	08-10-2023		08-07-2023	AMAZON CAPITAL SERVICES, INC.	465.99	N
			08-09-2023		47.28	N
			08-10-2023		73.76	N
					197.90	N
				Check 041317 Total:	784.93	
041318	08-10-2023		08-09-2023	UNIFIRST CORPORATION	177.29	N
041319	08-10-2023		08-07-2023	AIRGASS USA, LLC	85.22	N
041320	08-10-2023		08-07-2023	AQUA BEVERAGE COMPANY	12.00	N
					66.50	N
					8.00	N
				Check 041320 Total:	86.50	
041321	08-10-2023		08-07-2023	LOWE'S	48.85	N
					205.10	N
					32.28	N
					440.76	N
				Check 041321 Total:	726.99	
041322	08-10-2023		08-08-2023	HARRIS SCHOOL SOLUTIONS	2.50	N
041323	08-10-2023		08-10-2023	SPORTDECALS, INC	693.75	N
					602.29	N
				Check 041323 Total:	1,296.04	
041324	08-10-2023		08-08-2023	SCHOOL MATE	507.00	N
041325	08-10-2023		08-07-2023	LEARNING A-Z	1,729.50	N
041326	* 08-10-2023		08-09-2023	LEAD4WARD, LLC	850.00	N
	* 08-21-2023		08-21-2023		-850.00	N
				Check 041326 Total:	.00	
041327	08-10-2023		08-07-2023	BURTON MEAT PROCESSING	261.25	N
041328	08-10-2023		08-08-2023	BSN SPORTS	679.93	N
041329	08-10-2023		08-10-2023	MATH GPS, LLC	1,320.00	N
041330	08-10-2023		08-10-2023	INTERSTATE BILLING SERVICE	922.62	N
041331	08-10-2023		08-10-2023	iSOLVED INC.	143.20	N
041332	08-10-2023		08-10-2023	RELIANCE ARCHITECTURE, LLC	26,576.28	N
041333	08-10-2023		08-08-2023	ASHLEY COUNTOURIOTIS	266.37	N
041334	08-10-2023		08-10-2023	GREAT MINDS PBC	165.02	N
041335	08-10-2023		08-08-2023	LEARN21	728.00	N
041336	08-10-2023		08-07-2023	DSA INC	404.71	N
041337	08-10-2023		08-09-2023	KIMBERLY HARDEN	1,225.00	N
041338	08-10-2023		08-07-2023	JUANITA'S TACOS	630.00	N
041339	08-10-2023		08-07-2023	ROB OGLETREE	3,012.41	N

Check Nbr	Paid Date	Credit Memo Nbr	Trans Date	Payee	Amount	EFT
041340	08-10-2023		08-08-2023	MICHELLE REED	30.80	N
041341	08-10-2023		08-10-2023	COWBOY CAFE	1,100.00	N
041342	08-16-2023		08-10-2023	AMAZON CAPITAL SERVICES, INC.	186.94	N
			08-15-2023		737.93	N
					849.25	N
					10.98	N
			08-16-2023		18.80	N
				Check 041342 Total:	1,803.90	
041343	08-16-2023		08-15-2023	WASH. CO. APPRAISAL DISTRICT	10,307.30	N
041344	08-16-2023		08-15-2023	BREHAM L-P GAS INC	1,524.00	N
041345	08-16-2023		08-15-2023	XEROX FINANCIAL SERVICES LLC	1,595.00	N
					239.00	N
				Check 041345 Total:	1,834.00	
041346	08-16-2023		08-16-2023	EDUCATION SERVICE CENTER 13	62.00	N
041347	08-16-2023		08-15-2023	PRO AUTO SUPPLY	232.33	N
041348	08-16-2023		08-15-2023	ALERT SERVICES, INC.	513.00	N
041349	08-16-2023		08-15-2023	STUDIES WEEKLY	2,759.40	N
041350	08-16-2023		08-15-2023	SHERWIN-WILLIAMS CO.	117.48	N
041351	08-16-2023		08-15-2023	LAUREN HODDE	32.58	N
041352	08-16-2023		08-16-2023	K & H PORTABLE TOILETS, INC.	186.00	N
041353	08-16-2023		08-15-2023	HOME DEPOT CREDIT SERVICES	166.35	N
					69.13	N
					123.92	N
					224.30	N
				Check 041353 Total:	583.70	
041354	08-16-2023		08-15-2023	O'REILLY AUTO PARTS	49.98	N
041355	08-16-2023		08-15-2023	MELINDA FUCHS	64.04	N
041356	08-16-2023		08-16-2023	CDW GOVERNMENT, INC	3,284.45	N
041357	08-16-2023		08-10-2023	PENDER'S MUSIC COMPANY	310.00	N
041358	08-16-2023		08-15-2023	GRAPHIC PRODUCTS	779.24	N
041359	08-16-2023		08-16-2023	RIDDELL ALL AMERICAN	15,422.70	N
041360	08-16-2023		08-15-2023	ANN KNITTEL	101.25	N
041361	08-16-2023		08-16-2023	TEXAS STATE UNIVERSITY	2,000.00	N
041362	08-16-2023		08-16-2023	EDNA KENNEDY, ED.D.	557.50	N
041363	08-16-2023		08-15-2023	PLAYSCRIPTS INC.	191.90	N
041364	08-16-2023		08-15-2023	THE UNIVERSITY OF TX AT AUSTIN	1,950.00	N
041365	08-16-2023		08-15-2023	ALLTEX WELDING SUPPLY, INC.	511.60	N
					427.47	N
					1,929.22	N
				Check 041365 Total:	2,868.29	
041366	08-16-2023		08-15-2023	AMPLIFY	7,949.68	N
041367	08-16-2023		08-15-2023	PEERLESS NETWORK, INC.	391.30	N
041368	08-16-2023		08-16-2023	DSA INC	77,562.50	N
041369	08-16-2023		08-16-2023	WILLIAMS SCOTSMAN, INC.	1,443.89	N
041370	08-16-2023		08-16-2023	BOOTHE CONSTRUCTION	32,265.00	N
041371	08-16-2023		08-15-2023	TIMOTHY HONEYCUTT	31.62	N
					35.00	N
				Check 041371 Total:	66.62	

Check Nbr	Paid Date	Credit Memo Nbr	Trans Date	Payee	Amount	EFT
041372	08-16-2023		08-15-2023	RAINBOW PRINTING	422.50	N
041373	08-16-2023		08-16-2023	ST. MARY'S UNIVERSITY OF MINNESOTA	2,000.00	N
041374	08-16-2023		08-16-2023	ROUND TOP HVAC	824,823.82	N
041375	08-25-2023		08-25-2023	AFLAC WORLD WIDE HEADQUARTERS	36.05	N
					58.55	N
				Check 041375 Total:	94.60	
041376	08-25-2023		08-25-2023	BAY BRIDGE ADMINISTRATORS LLC	175.00	N
					200.00	N
				Check 041376 Total:	375.00	
041377	08-25-2023		08-25-2023	COLONIAL LIFE INSURANCE CO.	13.00	N
041378	08-25-2023		08-25-2023	DEBORAH B. LANGEHENNIG	2,620.00	N
041379	08-25-2023		08-25-2023	FINANCIAL BENEFIT SERVICES	286.22	N
					68.59	N
					241.04	N
					175.44	N
					3,052.08	N
					260.16	N
					179.45	N
					790.27	N
					650.72	N
					753.79	N
					5.60	N
					240.00	N
					112.00	N
					54.72	N
					319.50	N
					90.56	N
					197.22	N
				Check 041379 Total:	7,477.36	
041380	08-25-2023		08-25-2023	LEGAL SHIELD	51.80	N
041381	08-25-2023		08-25-2023	NATIONAL BENEFIT SERVICES, LLC	1,208.32	N
					1,886.00	N
				Check 041381 Total:	3,094.32	
041382	08-25-2023		08-25-2023	SECURITY BENEFIT GROUP	5,500.00	N
					2,413.00	N
					300.00	N
				Check 041382 Total:	8,213.00	
041383	08-25-2023		08-25-2023	TCTA	15.00	N
041384	08-23-2023		08-17-2023	EDUCATION SERVICE CENTER 6	2,000.00	N
					60.00	N
			08-21-2023		500.00	N
				Check 041384 Total:	2,560.00	
041385	08-23-2023		08-17-2023	AMAZON CAPITAL SERVICES, INC.	169.96	N
					91.37	N
					63.02	N
			08-21-2023		80.99	N
					24.99	N
			08-23-2023		20.89	N
					149.70	N
				Check 041385 Total:	600.92	

Check Nbr	Paid Date	Credit Memo Nbr	Trans Date	Payee	Amount	EFT
041386	08-23-2023		08-23-2023	MORRIS WHITE	155.00	N
041387	08-23-2023		08-21-2023	AT & T MOBILITY	165.42	N
041388	08-23-2023		08-21-2023	ALERT SERVICES, INC.	49.40	N
041389	08-23-2023		08-17-2023	UNIFIRST CORPORATION	177.29	N
			08-23-2023		177.29	N
				Check 041389 Total:	354.58	
041390	08-23-2023		08-23-2023	EDUCATION SERVICE CENTER 4	100.00	N
					100.00	N
					100.00	N
				Check 041390 Total:	300.00	
041391	08-23-2023		08-17-2023	K & H PORTABLE TOILETS, INC.	115.00	N
041392	08-23-2023		08-21-2023	TX DEPT. OF PUBLIC SAFETY	2.00	N
041393	08-23-2023		08-17-2023	TEAMWORKS	1,391.00	N
					1,427.03	N
				Check 041393 Total:	2,818.03	
041394	08-23-2023		08-18-2023	MOELLER ELECTRIC COMPANY	1,387.50	N
					500.00	N
				Check 041394 Total:	1,887.50	
041395	08-23-2023		08-18-2023	NCS PEARSON, INC.	285.00	N
041396	08-23-2023		08-21-2023	CALDWELL ISD	200.00	N
041397	08-23-2023		08-21-2023	PAPESCAPES	1,560.00	N
					261.96	N
				Check 041397 Total:	1,821.96	
041398	08-23-2023		08-17-2023	QUALITY GLASS	101.19	N
					105.00	N
				Check 041398 Total:	206.19	
041399	08-23-2023		08-21-2023	JONES & COWEN, INC.	75.00	N
					11.00	N
				Check 041399 Total:	86.00	
041400	08-23-2023		08-23-2023	BSN SPORTS	2,397.60	N
041401	08-23-2023		08-17-2023	EDNA KENNEDY, ED.D.	662.50	N
041402	08-23-2023		08-17-2023	WASH. CTY CHAMBER OF COMMERCE	1,200.00	N
					850.00	N
				Check 041402 Total:	2,050.00	
041403	08-23-2023		08-23-2023	RUSH TRUCK CENTER	254,744.13	N
041404	08-23-2023		08-16-2023	TOMMY DALE SNOW	1,565.16	N
041405	08-23-2023		08-17-2023	NATUS	534.20	N
041406	08-23-2023		08-17-2023	ACME PEST CONTROL	200.00	N
041407	08-23-2023		08-18-2023	ANGELA RHODES	38.47	N
					241.25	N
				Check 041407 Total:	279.72	
041408	08-23-2023		08-21-2023	FROGSTREET	1,000.00	N
041409	08-23-2023		08-21-2023	TOP TIER TRAINING	105.00	N
041410	* 08-23-2023		08-21-2023	DSA INC	3,012.41	N
	*				404.71	N
	*		08-23-2023		-3,012.41	N
	*				-404.71	N
				Check 041410 Total:	.00	

* Indicates voided check

Check Nbr	Paid Date	Credit Memo Nbr	Trans Date	Payee	Amount	EFT
041411	08-23-2023		08-17-2023	FORE R FUEL, LLC	2,417.52	N
041412	08-23-2023		08-16-2023	SIGNAD OUTDOOR	850.00	N
041413	08-23-2023		08-23-2023	BRITTANY HOHLT	155.00	N
041414	08-23-2023		08-23-2023	RICE ATHLETICS	99.00	N
041415	08-23-2023		08-23-2023	RICE ATHLETICS	117.00	N
041416	08-23-2023		08-23-2023	DSA INC	404.71	N
041417	08-23-2023		08-23-2023	ROB OGLETREE	3,012.41	N
041418	08-29-2023		08-24-2023	AMAZON CAPITAL SERVICES, INC.	631.03	N
041419	08-29-2023		08-29-2023	WASH. CO. APPRAISAL DISTRICT	165.52	N
041420	* 08-29-2023		08-28-2023	BLUEBONNET ELECTRIC COOP	11,248.71	N
	*		08-29-2023		77,726.27	N
	*				-11,248.71	N
	*				-77,726.27	N
Check 041420 Total:					.00	
041421	08-29-2023		08-25-2023	LINEBARGER GOGGAN BLAIR	5,956.22	N
041422	08-29-2023		08-25-2023	LAUREN HODDE	22.70	N
Check 041422 Total:					53.71	
041423	08-29-2023		08-25-2023	EDUCATION SERVICE CENTER 4	2,810.00	N
041424	08-29-2023		08-28-2023	ROUND TOP MERCANTILE COMPANY	11.28	N
Check 041424 Total:					250.14	
041425	08-29-2023		08-24-2023	THE LAB	1,065.00	N
041426	08-29-2023		08-24-2023	TEAMWORKS	186.50	N
041427	08-29-2023		08-28-2023	MIKE CLYDE	125.00	N
041428	08-29-2023		08-25-2023	MELINDA FUCHS	16.22	N
041429	08-29-2023		08-28-2023	RECORDS CONSULTANTS, INC.	312.00	N
041430	08-29-2023		08-24-2023	CAITLYN BLAKEY-STAAL	94.99	N
041431	08-29-2023		08-28-2023	BSN SPORTS	596.16	N
041432	08-29-2023		08-24-2023	KLC VIDEO SECURITY	13,600.00	N
Check 041432 Total:					14,528.00	
041433	08-29-2023		08-24-2023	TEXAS COMMUNICATIONS	452.82	N
041434	08-29-2023		08-28-2023	MCI COMM SERVICE	39.68	N
041435	08-29-2023		08-28-2023	HAROLD DUSTY LOEWE	125.00	N
041436	08-29-2023		08-25-2023	ANCIRA STRATEGIC PARTNERS	4,832.00	N
041437	08-29-2023		08-28-2023	MICAH GOEBEL	151.99	N
041438	08-29-2023		08-24-2023	FORE R FUEL, LLC	1,832.74	N
041439	08-29-2023		08-28-2023	SUPERIOR CHEER	637.20	N
041440	08-29-2023		08-28-2023	SARA RAMIREZ	48.59	N
041441	08-29-2023		08-29-2023	PAMELA WISE	118.87	N
041442	08-29-2023		08-29-2023	BLUEBONNET ELECTRIC COOP	77,726.27	N
041443	08-29-2023		08-29-2023	BLUEBONNET ELECTRIC COOP	11,248.71	N

Check Nbr	Paid Date	Credit Memo Nbr	Trans Date	Payee	Amount	EFT
041444	08-29-2023		08-29-2023	EDUCATION SERVICE CENTER 4	.10	N
041445	08-30-2023		08-30-2023	UNIFIRST CORPORATION	177.29	N
041446	08-30-2023		08-30-2023	JOHNNIE KRENEK	155.00	N
041447	08-30-2023		08-30-2023	GAME ONE	82.00	N
041448	08-30-2023		08-30-2023	TEXAS PLUMBING SUPPLY	179.41	N
041449	08-30-2023		08-30-2023	ANDY MORAN	155.00	N
041450	08-30-2023		08-30-2023	AWARDS & MORE, INC.	38.00	N
041451	08-30-2023		08-30-2023	CITY OF BURTON	723.65	N
					72.24	N
				Check 041451 Total:	795.89	
080723	08-08-2023		08-08-2023	BUSINESS CARD	41.78	N
					550.81	N
					101.80	N
					145.00	N
					3,590.49	N
					278.00	N
				KAGAN	66.00	N
				Check 080723 Total:	4,773.88	
080823	08-08-2023		08-02-2023	BUSINESS CARD	660.00	N
					803.75	N
					803.75	N
					790.09	N
					645.52	N
					310.20	N
					.01	N
				Check 080823 Total:	4,013.32	
080923	08-08-2023		08-08-2023	BUSINESS CARD	15.96	N
					302.00	N
					55.30	N
					307.69	N
				Check 080923 Total:	680.95	
081023	08-10-2023		08-02-2023	AMERICAN EXPRESS CORPORATE	1,000.93	N
					66.01	N
					133.15	N
					485.00	N
					337.84	N
					54.14	N
					22.74	N
					15.99	N
					12.60	N
					138.16	N
					6.30	N
					34.25	N
					449.41	N
			08-07-2023		303.00	N
				Check 081023 Total:	3,059.52	
081323	08-14-2023		08-14-2023	THE BANK OF NEW YORK MELLON	66,300.00	N
081423	08-14-2023		08-14-2023	U.S. BANK	761,325.00	N
081523	08-15-2023		08-09-2023	CLAIMS ADMINISTRATIVE SERVICES	5.00	N

Check Nbr	Paid Date	Credit Memo Nbr	Trans Date	Payee	Amount	EFT
081623	08-16-2023		08-16-2023	TEXAS EDUCATION AGENCY	6,213,882.00	N
082523	08-25-2023		08-24-2023	IRS USATAXPYMT	29,213.15	N
					6,606.16	N
					6,606.16	N
				STATE COMPTRLR TEXNET (HEALTH)	6,181.37	N
					14,349.00	N
					9,884.00	N
					3,842.00	N
					79.93	N
				STATE COMPTRLR TEXNET (TRS)	38,583.96	N
					1,686.61	N
					9,912.27	N
					263.54	N
					3,345.43	N
					806.40	N
					5,643.08	N
					25.65	N
				Check 082523 Total:	137,028.71	
082923	* 08-21-2023		08-21-2023	AMERICAN EXPRESS CORPORATE	-3,779.40	N
	* 08-29-2023			BUSINESS CARD	36.98	N
	* 08-31-2023			AMERICAN EXPRESS CORPORATE	3,779.40	N
				BUSINESS CARD	312.64	N
					7.98	N
					34.80	N
					191.76	N
					35.25	N
					48.48	N
					1,465.08	N
					85.00	N
					389.05	N
					252.83	N
					3,779.40	N
				Check 082923 Total:	6,639.25	
083023	08-31-2023		08-21-2023	BUSINESS CARD	273.24	N
					292.50	N
					248.57	N
	*				145.66	N
	*				-145.66	N
					23.15	N
				Check 083023 Total:	837.46	
083123	08-31-2023		08-21-2023	BUSINESS CARD	850.00	N
					3,596.55	N
					286.59	N
					1,576.10	N
					43.25	N
					79.98	N
					99.00	N
					143.56	N
					279.92	N
					110.00	N
					32.86	N
					717.89	N
					146.78	N
					163.33	N
					45.99	N

* Indicates voided check

<u>Check Nbr</u>	<u>Paid Date</u>	<u>Credit Memo Nbr</u>	<u>Trans Date</u>	<u>Payee</u>	<u>Amount</u>	<u>EFT</u>
					145.06	N
					953.67	N
					90.00	N
					528.86	N
					1.00	N
				Check 083123 Total:	9,890.39	
				Grand Totals	8,826,574.89	

End of Report

* Indicates voided check

Board Report
 Comparison of Revenue to Budget
 BURTON ISD
 As of August

Fund 199 / 3 GENERAL FUND

	Estimated Revenue (Budget)	Revenue Realized Current	Revenue Realized To Date	Revenue Balance	Percent Realized
5000 - RECEIPTS					
5700 - REVENUE-LOCAL & INTERMED					
5710 - LOCAL REV. PROPERTY TAXES	13,185,000.00	-39,354.95	-12,832,905.16	352,094.84	97.33%
5730 - TUITION AND FEES	63,500.00	.00	-59,964.07	3,535.93	94.43%
5740 - OTHER REV. LOCAL SOURCES	107,850.79	-42,213.04	-494,488.87	-386,638.08	458.49%
5750 - REV FROM ENTERPRISING ACT	20,000.00	-1,414.00	-12,969.00	7,031.00	64.84%
Total REVENUE-LOCAL & INTERMED	13,376,350.79	-82,981.99	-13,400,327.10	-23,976.31	100.18%
5800 - STATE PROGRAM REVENUES					
5810 - STATE - FOUNDATION SCH PG	662,262.00	-413,816.00	-650,567.00	11,695.00	98.23%
5830 - REV. OTHER STATE AGENCIES	277,182.00	-311,280.98	-311,280.98	-34,098.98	112.30%
Total STATE PROGRAM REVENUES	939,444.00	-725,096.98	-961,847.98	-22,403.98	102.38%
Total Revenue Local-State-Federal	14,315,794.79	-808,078.97	-14,362,175.08	-46,380.29	100.32%

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURES						
11 - INSTRUCTION						
6100 - PAYROLL COSTS	-4,121,908.25	.00	3,955,102.29	911,601.92	-166,805.96	95.95%
6200 - PURCHASE & CONTRACTED SVS	-51,898.00	.00	49,607.93	1,873.76	-2,290.07	95.59%
6300 - SUPPLIES AND MATERIALS	-99,150.00	.00	188,257.62	27,859.94	89,107.62	189.87%
6400 - OTHER OPERATING EXPENSES	-50,250.00	.00	77,983.34	7,552.17	27,733.34	155.19%
6600 - CPTL OUTLY LAND BLDG & EQUIP	.00	.00	46,432.36	.00	46,432.36	.00%
Total Function11 INSTRUCTION	-4,323,206.25	.00	4,317,383.54	948,887.79	-5,822.71	99.87%
12 - INSTR RESOURCES & MEDIA SVC						
6100 - PAYROLL COSTS	-36,805.60	.00	37,506.68	9,654.98	701.08	101.90%
6200 - PURCHASE & CONTRACTED SVS	-7,452.00	.00	7,080.30	.00	-371.70	95.01%
6300 - SUPPLIES AND MATERIALS	-8,700.00	.00	8,327.65	.00	-372.35	95.72%
6400 - OTHER OPERATING EXPENSES	-100.00	.00	.00	.00	-100.00	-.00%
Total Function12 INSTR RESOURCES & MEDIA	-53,057.60	.00	52,914.63	9,654.98	-142.97	99.73%
13 - CURRICULUM & STAFF DEVELOPMENT						
6200 - PURCHASE & CONTRACTED SVS	-4,750.00	.00	1,885.00	435.00	-2,865.00	39.68%
6300 - SUPPLIES AND MATERIALS	-3,000.00	.00	3,887.28	3,048.32	887.28	129.58%
6400 - OTHER OPERATING EXPENSES	-1,500.00	.00	929.27	.00	-570.73	61.95%
Total Function13 CURRICULUM & STAFF	-9,250.00	.00	6,701.55	3,483.32	-2,548.45	72.45%
21 - INSTRUCTIONAL LEADERSHIP						
6100 - PAYROLL COSTS	-7,900.00	.00	7,865.08	7,865.08	-34.92	99.56%
Total Function21 INSTRUCTIONAL LEADERSHIP	-7,900.00	.00	7,865.08	7,865.08	-34.92	99.56%
23 - CAMPUS ADMINISTRATION						
6100 - PAYROLL COSTS	-488,063.00	.00	470,814.42	83,903.46	-17,248.58	96.47%
6200 - PURCHASE & CONTRACTED SVS	.00	.00	9,400.00	.00	9,400.00	.00%
6300 - SUPPLIES AND MATERIALS	-7,600.00	.00	9,525.53	1,795.74	1,925.53	125.34%
6400 - OTHER OPERATING EXPENSES	-2,750.00	.00	2,792.78	755.95	42.78	101.56%
Total Function23 CAMPUS ADMINISTRATION	-498,413.00	.00	492,532.73	86,455.15	-5,880.27	98.82%
31 - GUIDANCE AND COUNSELING						
6100 - PAYROLL COSTS	-100,702.00	.00	100,546.88	13,914.48	-155.12	99.85%
6200 - PURCHASE & CONTRACTED SVS	-4,000.00	.00	.00	.00	-4,000.00	-.00%
6300 - SUPPLIES AND MATERIALS	-3,250.00	.00	7,217.67	1,040.53	3,967.67	222.08%
6400 - OTHER OPERATING EXPENSES	-2,000.00	.00	1,945.08	38.47	-54.92	97.25%
Total Function31 GUIDANCE AND COUNSELING	-109,952.00	.00	109,709.63	14,993.48	-242.37	99.78%
33 - HEALTH SERVICES						
6100 - PAYROLL COSTS	-14,000.05	.00	6,823.52	1,333.27	-7,176.53	48.74%
6200 - PURCHASE & CONTRACTED SVS	-3,700.00	.00	4,200.00	.00	500.00	113.51%
6300 - SUPPLIES AND MATERIALS	-8,000.00	.00	12,221.57	253.99	4,221.57	152.77%
6400 - OTHER OPERATING EXPENSES	-500.00	.00	416.10	.00	-83.90	83.22%
Total Function33 HEALTH SERVICES	-26,200.05	.00	23,661.19	1,587.26	-2,538.86	90.31%
34 - STUDENT TRANSPORTATION						
6100 - PAYROLL COSTS	-94,166.00	.00	90,242.45	19,066.23	-3,923.55	95.83%
6200 - PURCHASE & CONTRACTED SVS	-37,600.00	.00	40,394.99	6,703.28	2,794.99	107.43%
6300 - SUPPLIES AND MATERIALS	-98,000.00	.00	91,656.70	9,732.97	-6,343.30	93.53%
6400 - OTHER OPERATING EXPENSES	-11,700.00	.00	13,505.11	139.20	1,805.11	115.43%
6600 - CPTL OUTLY LAND BLDG & EQUIP	-548,000.00	.00	548,152.13	239,244.13	152.13	100.03%
Total Function34 STUDENT TRANSPORTATION	-789,466.00	.00	783,951.38	274,885.81	-5,514.62	99.30%

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURES						
36 - CO-CURRICULAR ACTIVITIES						
6100 - PAYROLL COSTS	-197,818.00	.00	195,800.59	43,554.43	-2,017.41	98.98%
6200 - PURCHASE & CONTRACTED SVS	-45,050.00	.00	28,805.87	870.00	-16,244.13	63.94%
6300 - SUPPLIES AND MATERIALS	-105,550.00	.00	115,163.41	27,202.75	9,613.41	109.11%
6400 - OTHER OPERATING EXPENSES	-120,800.00	.00	110,693.02	2,435.65	-10,106.98	91.63%
Total Function36 CO-CURRICULAR ACTIVITIES	-469,218.00	.00	450,462.89	74,062.83	-18,755.11	96.00%
41 - GENERAL ADMINISTRATION						
6100 - PAYROLL COSTS	-406,636.48	.00	416,774.71	65,654.15	10,138.23	102.49%
6200 - PURCHASE & CONTRACTED SVS	-94,300.00	.00	79,565.03	.00	-14,734.97	84.37%
6300 - SUPPLIES AND MATERIALS	-10,850.00	.00	17,053.67	1,195.55	6,203.67	157.18%
6400 - OTHER OPERATING EXPENSES	-73,950.00	.00	69,194.39	9,585.81	-4,755.61	93.57%
Total Function41 GENERAL ADMINISTRATION	-585,736.48	.00	582,587.80	76,435.51	-3,148.68	99.46%
51 - PLANT MAINT. & OPERATION						
6100 - PAYROLL COSTS	-186,514.35	.00	183,022.31	24,325.83	-3,492.04	98.13%
6200 - PURCHASE & CONTRACTED SVS	-185,000.00	.00	201,776.37	18,500.14	16,776.37	109.07%
6300 - SUPPLIES AND MATERIALS	-57,500.00	.00	47,529.68	3,432.05	-9,970.32	82.66%
6400 - OTHER OPERATING EXPENSES	-46,600.00	.00	38,049.00	.00	-8,551.00	81.65%
6600 - CPTL OUTLY LAND BLDG & EQUIP	-71,817.77	.00	57,847.00	.00	-13,970.77	80.55%
Total Function51 PLANT MAINT. & OPERATION	-547,432.12	.00	528,224.36	46,258.02	-19,207.76	96.49%
52 - SECURITY SERVICES						
6200 - PURCHASE & CONTRACTED SVS	-217,240.00	.00	97,811.09	-6,280.08	-119,428.91	45.02%
6300 - SUPPLIES AND MATERIALS	-10,000.00	.00	20,684.39	5,012.72	10,684.39	206.84%
6400 - OTHER OPERATING EXPENSES	-10,000.00	.00	20,008.00	5,264.45	10,008.00	200.08%
6600 - CPTL OUTLY LAND BLDG & EQUIP	.00	.00	13,600.00	13,600.00	13,600.00	.00%
Total Function52 SECURITY SERVICES	-237,240.00	.00	152,103.48	17,597.09	-85,136.52	64.11%
53 - DATA PROCESSING SERVICES						
6100 - PAYROLL COSTS	-6,000.00	.00	5,721.67	3,552.47	-278.33	95.36%
6200 - PURCHASE & CONTRACTED SVS	-6,000.00	.00	4,670.20	.00	-1,329.80	77.84%
6300 - SUPPLIES AND MATERIALS	.00	.00	.00	.00	.00	.00%
Total Function53 DATA PROCESSING SERVICES	-12,000.00	.00	10,391.87	3,552.47	-1,608.13	86.60%
71 - DEBT SERVICE						
6500 - DEBT SERVICE	-138,542.40	.00	134,275.20	1,834.00	-4,267.20	96.92%
Total Function71 DEBT SERVICE	-138,542.40	.00	134,275.20	1,834.00	-4,267.20	96.92%
92 - STUDENT ATTENDANCE CREDITS						
6200 - PURCHASE & CONTRACTED SVS	-6,300,000.00	.00	6,213,882.00	6,213,882.00	-86,118.00	98.63%
Total Function92 STUDENT ATTENDANCE	-6,300,000.00	.00	6,213,882.00	6,213,882.00	-86,118.00	98.63%
93 - PAYMENTS TO FISCAL AGENT						
6400 - OTHER OPERATING EXPENSES	-84,420.00	.00	84,416.66	42,208.33	-3.34	100.00%
Total Function93 PAYMENTS TO FISCAL AGENT	-84,420.00	.00	84,416.66	42,208.33	-3.34	100.00%
99 - PROPERTY APPRAISAL						
6200 - PURCHASE & CONTRACTED SVS	-123,760.89	.00	123,760.54	10,307.30	-.35	100.00%
Total Function99 PROPERTY APPRAISAL	-123,760.89	.00	123,760.54	10,307.30	-.35	100.00%
Total Expenditures	-14,315,794.79	.00	14,074,824.53	7,833,950.42	-240,970.26	98.32%

Comparison of Revenue to Budget

BURTON ISD

As of August

Fund 240 / 3 FOOD SERVICE

	Estimated Revenue (Budget)	Revenue Realized Current	Revenue Realized To Date	Revenue Balance	Percent Realized
5000 - RECEIPTS					
5700 - REVENUE-LOCAL & INTERMED					
5750 - REV FROM ENTERPRISING ACT	35,000.00	-5,438.55	-37,768.35	-2,768.35	107.91%
Total REVENUE-LOCAL & INTERMED	35,000.00	-5,438.55	-37,768.35	-2,768.35	107.91%
5800 - STATE PROGRAM REVENUES					
5810 - STATE - FOUNDATION SCH PG	.00	.00	-16,586.98	-16,586.98	.00%
5820 - REV. OTHER STATE PROGRAMS	.00	.00	-1,524.57	-1,524.57	.00%
5830 - REV. OTHER STATE AGENCIES	6,727.00	-6,404.64	-6,404.64	322.36	95.21%
Total STATE PROGRAM REVENUES	6,727.00	-6,404.64	-24,516.19	-17,789.19	364.44%
5900 - FEDERAL PROGRAM REVENUES					
5920 - FEDERAL REV. DIST BY TEA	358,936.00	-80,580.87	-303,714.15	55,221.85	84.62%
Total FEDERAL PROGRAM REVENUES	358,936.00	-80,580.87	-303,714.15	55,221.85	84.62%
Total Revenue Local-State-Federal	400,663.00	-92,424.06	-365,998.69	34,664.31	91.35%

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURES						
35 - FOOD SERVICES						
6100 - PAYROLL COSTS	-120,695.00	.00	121,756.51	27,462.16	1,061.51	100.88%
6200 - PURCHASE & CONTRACTED SVS	-16,332.00	.00	28,023.93	2,000.00	11,691.93	171.59%
6300 - SUPPLIES AND MATERIALS	-259,936.00	.00	213,152.56	22,250.39	-46,783.44	82.00%
6400 - OTHER OPERATING EXPENSES	-3,700.00	.00	4,358.82	2.50	658.82	117.81%
Total Function35 FOOD SERVICES	-400,663.00	.00	367,291.82	51,715.05	-33,371.18	91.67%
Total Expenditures	-400,663.00	.00	367,291.82	51,715.05	-33,371.18	91.67%

Comparison of Revenue to Budget

BURTON ISD

As of August

Fund 599 / 3 DEBT SERVICE

	Estimated Revenue (Budget)	Revenue Realized Current	Revenue Realized To Date	Revenue Balance	Percent Realized
5000 - RECEIPTS					
5700 - REVENUE-LOCAL & INTERMED					
5710 - LOCAL REV. PROPERTY TAXES	2,877,706.00	-7,654.09	-2,892,530.84	-14,824.84	100.52%
Total REVENUE-LOCAL & INTERMED	2,877,706.00	-7,654.09	-2,892,530.84	-14,824.84	100.52%
5800 - STATE PROGRAM REVENUES					
5820 - REV. OTHER STATE PROGRAMS	.00	.00	-11,862.00	-11,862.00	.00%
Total STATE PROGRAM REVENUES	.00	.00	-11,862.00	-11,862.00	.00%
Total Revenue Local-State-Federal	2,877,706.00	-7,654.09	-2,904,392.84	-26,686.84	100.93%

Board Report
Comparison of Expenditures and Encumbrances to Budget
BURTON ISD
 As of August

Fund 599 / 3 DEBT SERVICE

	<u>Budget</u>	<u>Encumbrance YTD</u>	<u>Expenditure YTD</u>	<u>Current Expenditure</u>	<u>Balance</u>	<u>Percent Expended</u>
6000 - EXPENDITURES						
71 - DEBT SERVICE						
6500 - DEBT SERVICE	-2,877,706.00	.00	2,678,325.75	837,134.50	-199,380.25	93.07%
Total Function71 DEBT SERVICE	-2,877,706.00	.00	2,678,325.75	837,134.50	-199,380.25	93.07%
Total Expenditures	-2,877,706.00	.00	2,678,325.75	837,134.50	-199,380.25	93.07%

BURTON INDEPENDENT SCHOOL DISTRICT
MINUTES OF PUBLIC MEETING TO DISCUSS BUDGET PROPOSED TAX RATE
AUGUST 29, 2023

The Board of Trustees of Burton Independent School District met in special session on Tuesday, August 29, 2023 at 7:00 a.m. in the Administration Building.

Board Members present:

Jeff Harmel, Demetrius Colvin, Sr., Dean Fuchs, Brian Hinze, Misty Lucherk, Donna Putnam, and David Warner, Sr.

Administrators present:

Superintendent Edna Kennedy and Business Manager Caitlyn Blakey-Staal

Visitors:

Patricia Clyde
Mike Clyde

Keith E. Domke – Banner Press
Larry Winkelmann

The following business was transacted:

1. The meeting was called to order by President Jeff Harmel. A prayer was given by Demetrius Colvin, Sr. and the Pledge of Allegiance was led by Donna Putnam.
2. Open Forum
None
3. The board discussed the proposed budget and proposed tax rate. There were no public comments.
4. A motion was made by Donna Putnam and seconded by Dean Fuchs to adopt the 2023-2024 budget as presented. Motion carried. The adopted budget is \$15,276,096.53.
5. Demetrius Colvin, Sr. made a motion to adopt an ordinance setting the tax rate at \$0.9380 per \$100.00 valuation. Misty Lucherk seconded and the motion carried. The ad valorem tax rate will be distributed as follows: \$.7380 for maintenance and operation and \$.2000 for interest and sinking.
6. A motion was made by Misty Lucherk and seconded by Donna Putnam to approve budget amendments for 2022-2023 as presented. Motion carried.
7. Hiring/Accept Resignations
Dr. Kennedy informed the board about the resignation of Laurie Gurka.
8. A motion was made by Donna Putnam and seconded by Demetrius Colvin, Sr. to go into executive session at 7:08 a.m. Motion carried. The board returned to open session at 7:25 a.m.

Action from executive session:

- a. Donna Putnam made a motion to honor district employee contracts that were signed in Spring 2023 and the current stipend for having a CDL for 2023-2024 as presented. Misty Lucherk seconded and the motion carried.
9. A motion was made by Dean Fuchs and seconded by Demetrius Colvin, Sr. to adjourn at 7:26 a.m. Motion passed unanimously.

Respectfully submitted,

Secretary

President

BURTON INDEPENDENT SCHOOL DISTRICT
MINUTES OF REGULAR SCHOOL BOARD MEETING
AUGUST 14, 2023

The Board of Trustees of Burton Independent School District met in regular session on Monday, August 14, 2023 at 6:00 p.m. in the Burton High School Auditorium.

Board Members present:

Jeff Harmel, Demetrius Colvin, Sr., Dean Fuchs, Brian Hinze, Misty Lucherk, Donna Putnam, and David Warner, Sr.

Administrators present:

Superintendent Edna Kennedy, Principals Micah Goebel and Melinda Fuchs, Athletic Director Jason Hodde, and Assistant Principal Jamie Odom

Visitors:

Patricia Clyde	Lucas Banda – Banner Press
Debra Eckert	Joshua Blaschke – KWHI
Lacy Eckert	Stad Tomlinson – DSA Construction Mgmt
Sanya Baumbach	Rob Ogletree - DSA Construction Mgmt
Luke Fuchs	Joe Carlock - DSA Construction Mgmt
LaTonia Wilson	Antonio Naylor – Reliance Architecture
Christine/Lula Hudgen	Alex Davila – Reliance Architecture

The following business was transacted:

1. The meeting was called to order by President Jeff Harmel. A prayer was given by Dean Fuchs and the Pledge of Allegiance was led by Brian Hinze.
2. Open Forum
Debra Eckert addressed a student issue.
3. Facilities Bond Project Update
Stad Tomlinson discussed the termination of Circle H Dirt Work and Excavation’s contract. Champion Site Prep was contacted and has visited the site to discuss the current conditions and the expectations moving forward and the exact scope of the they are expected to complete. the current conditions and the expectations moving forward and the exact scope of the they are expected to complete.
4. Principals’ Report
 - a. Melinda Fuchs, elementary principal, gave the board a print out of our enrollment, dates, and STAAR scores. They ended the year with 314 kids. Elementary has 361 enrolled as of today. Teacher inservice is going well and Meet the Teacher was a great turn out. They have received their STAAR scores. Accountability ratings will not come out until late September. Elementary has developed accelerated learning plans for students who didn’t meet the passing standard. They have built time in our master schedule for that accelerated instruction to take place. Elementary Administration has met with teachers to discuss the data and have been meeting to discuss ways to improve instruction. Mrs. Fuchs gave a big thanks to Brenham Game Changers. They have supported school supplies for our elementary students in need of supplies. They are looking forward to the 1st day of school and a great school year.
 - b. Micah Goebel, secondary campus principal, updated the board on the progress of staff development. High school teachers are working hard, there were trainings on safety, new communication platforms, teacher support and

growth to help with overall school improvement. Meet the teacher/panther was a success, there were about 2/3 of the students and families attending making for a packed gym. High school is excited to welcome students on campus on Wednesday. Teachers love to eat, Mrs. Goebel gave a huge thanks to the district for providing meals from Juanita's, Cowboy Cafe, Ronnie/Charlie, Education Foundation, Brazos Valley School Credit Union, and the Teufels.

5. Athletic Director's Report
Jason Hodde gave updates on Football, Volleyball and Cross Country. He discussed the upcoming football season scheduling.
6. Superintendent's Report
Dr. Kennedy gave the board an updated enrollment figure for the district of 586 (Elementary 361, Secondary 225). The district is ready to welcome back all of our students and staff on Wednesday for the first day of school. Professional Staff Development has gone well. Our staff is very appreciative of all of our supporters in the community who treated us to breakfast and lunch throughout the week. Meet the Teacher/Meet the Panther was a huge success. The maintenance budget allows for purchase of a utility vehicle proposal. An Asbestos Review was completed by Texas Department of State Health Services. Dr. Kennedy presented board meeting calendar dates for 2023-2024. She discussed Homecoming options which include waiting until the field and track are complete to hold a special grand opening/dedication ceremony at an agreed upon date or host those festivities during a volleyball game as we did last year or during an upcoming basketball game. She gave a special thank you to Caitlyn Blakey-Staal for her efforts in working so diligently on the budget and pay plans.
7. Donna Putnam made a motion to approve the consent agenda and Misty Lucherk seconded. The motion carried.
8. A motion was made by Dean Fuchs and seconded by Demetrius Colvin, Sr to approve an agreement designating Washington County Extension Agents as adjunct staff members. Motion carried.
9. Misty Lucherk made a motion to approve the Resolution with Texas Rural Broadband Coalition regarding dependable, affordable, broadband access. David Warner seconded and the motion carried.
10. A motion was made by Donna Putnam and seconded by Brian Hinze to set August 29, 2023 at 7:00a.m. as the date to Discuss Budget and Proposed Tax Rate at the Burton Administration Building. Public comments on the budget and tax rate will be allowed at this meeting. Following any public comments, the board will adopt the budget and set the tax rate. Motion carried.
11. A motion was made by Donna Putnam and seconded by Demetrius Colvin, Sr. to publish the proposed tax rate at \$0.9380 (\$0.7380 Maintenance & Operation and \$0.2000 Interest & Sinking Fund). Motion carried.
12. A motion was made by David Warner and seconded by Misty Lucherk to go into executive session at 6:42p.m. Motion carried. The board returned to open session at 9:21p.m.

Action from executive session:

- a. Misty Lucherk made a motion to approve the 2023-2024 Proposed Pay Plan(Option A). Demetrius Colvin, Sr. seconded and the motion carried.

13. A motion was made by Dean Fuchs and seconded by David Warner to adjourn at 9:22p.m. Motion passed unanimously.

Respectfully submitted,

Secretary

President

Burton ISD Wellness Policy-2023

Table of Contents

Preamble2

School Wellness Committee3

Wellness Policy Implementation, Monitoring, Accountability, and Community Engagement4

Nutrition6

Physical Activity10

Other Activities that Promote Student Wellness13

Glossary15

Appendix A: School Level Contacts16

Burton ISD Wellness Policy

Preamble

Burton ISD (hereto referred to as the District) is committed to the optimal development of every student. The District believes that for students to have the opportunity to achieve personal, academic, developmental, and social success, we need to create positive, safe, and health-promoting learning environments at every level, in every setting, throughout the school year.

Research shows that two components, good nutrition and physical activity before, during, and after the school day, are strongly correlated with positive student outcomes. For example, student participation in the U.S. Department of Agriculture's (USDA) School Breakfast Program is associated with higher grades and standardized test scores, lower absenteeism, and better performance on cognitive tasks.^{1,2,3,4,5,6,7} Conversely, less-than-adequate consumption of specific foods including fruits, vegetables, and dairy products, is associated with lower grades among students.^{8,9,10} In addition, students who are physically active through active transport to and from school, recess, physical activity breaks, high-quality physical education, and extracurricular activities – do better academically.^{11,12,13,14}

¹ Bradley, B, Green, AC. Do Health and Education Agencies in the United States Share Responsibility for Academic Achievement and Health? A Review of 25 years of Evidence About the Relationship of Adolescents' Academic Achievement and Health Behaviors, *Journal of Adolescent Health*. 2013; 52(5):523–532.

² Meyers AF, Sampson AE, Weitzman M, Rogers BL, Kayne H. School breakfast program and school performance. *American Journal of Diseases of Children*. 1989;143(10):1234–1239.

³ Murphy JM. Breakfast and learning: an updated review. *Current Nutrition & Food Science*. 2007; 3:3–36.

⁴ Murphy JM, Pagano ME, Nachmani J, Sperling P, Kane S, Kleinman RE. The relationship of school breakfast to psychosocial and academic functioning: Cross-sectional and longitudinal observations in an inner-city school sample. *Archives of Pediatrics and Adolescent Medicine*. 1998;152(9):899–907.

⁵ Pollitt E, Mathews R. Breakfast and cognition: an integrative summary. *American Journal of Clinical Nutrition*. 1998; 67(4), 804S–813S.

⁶ Rampersaud GC, Pereira MA, Girard BL, Adams J, Metz J. Breakfast habits, nutritional status, body weight, and academic performance in children and adolescents. *Journal of the American Dietetic Association*. 2005;105(5):743–760, quiz 761–762.

⁷ Taras, H. Nutrition and student performance at school. *Journal of School Health*. 2005;75(6):199–213.

⁸ MacLellan D, Taylor J, Wood K. Food intake and academic performance among adolescents. *Canadian Journal of Dietetic Practice and Research*. 2008;69(3):141–144.

⁹ Neumark-Sztainer D, Story M, Dixon LB, Resnick MD, Blum RW. Correlates of inadequate consumption of dairy products among adolescents. *Journal of Nutrition Education*. 1997;29(1):12–20.

¹⁰ Neumark-Sztainer D, Story M, Resnick MD, Blum RW. Correlates of inadequate fruit and vegetable consumption among adolescents. *Preventive Medicine*. 1996;25(5):497–505.

¹¹ Centers for Disease Control and Prevention. *The association between school-based physical activity, including physical education, and academic performance*. Atlanta, GA: US Department of Health and Human Services, 2010.

¹² Singh A, Uijtendwilligne L, Twisk J, van Mechelen W, Chinapaw M. *Physical activity and performance at school: A systematic review of the literature including a methodological quality assessment*. *Arch Pediatr Adolesc Med*, 2012; 166(1):49-55.

¹³ Haapala E, Poikkeus A-M, Kukkonen-Harjula K, Tompuri T, Lintu N, Väistö J, Leppänen P, Laaksonen D, Lindi V, Lakka T. *Association of physical activity and sedentary behavior with academic skills – A follow-up study among primary school children*. *PLoS ONE*, 2014; 9(9): e107031.

¹⁴ Hillman C, Pontifex M, Castelli D, Khan N, Raine L, Scudder M, Drollette E, Moore R, Wu C-T, Kamijo K. *Effects of the FITKids randomized control trial on executive control and brain function*. *Pediatrics* 2014; 134(4): e1063-1071.

This policy outlines the District’s approach to ensuring environments and opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. Specifically, this policy establishes goals and procedures to ensure that:

- Students in the District have access to healthy foods throughout the school day—both through reimbursable school meals and other foods available throughout the school campus—in accordance with Federal and state nutrition standards;
- Students receive quality nutrition education that helps them develop lifelong healthy eating behaviors;
- Students have opportunities to be physically active before, during, and after school;
- Schools engage in nutrition and physical activity promotion and other activities that promote student wellness;
- School staff are encouraged and supported to practice healthy nutrition and physical activity behaviors in and out of school;
- The community is engaged in supporting the work of the District in creating continuity between school and other settings for students and staff to practice lifelong healthy habits; and
- The District establishes and maintains an infrastructure for management, oversight, implementation, communication about, and monitoring of the policy and its established goals and objectives.
- The District will coordinate the wellness policy with other aspects of school management, including the District’s School Improvement Plan, when appropriate.
- NOTE: Will also include any relevant data or statistics from state or local sources supporting the need for establishing and achieving the goals in this policy.

This policy applies to all students, staff, and schools in the District.

I. **School Wellness Committee**

Committee Role and Membership

The District will convene a representative district wellness committee (hereto referred to as the DWC or work within an existing school health committee) that meets at least four times per year to establish goals for and oversee school health and safety policies and programs, including development, implementation, and periodic review and update of this district-level wellness policy (heretofore referred as “wellness policy”).

The DWC membership will represent all school levels (elementary and secondary schools) and include (to the extent possible), but not be limited to: parents and caregivers; students; representatives of the school nutrition program, physical education teachers; health education teachers; school health, and mental health and social services staff (school counselor); school administrators (ex., superintendent, principal), school board members; health professionals, and

15 Change Lab Solutions. (2014). *District Policy Restricting the Advertising of Food and Beverages Not Permitted to be Sold on School Grounds*. Retrieved from <http://changelabsolutions.org/publications/district-policy-school-food-ads>.

the general public. To the extent possible, the DWC will include representatives from each school building and reflect the diversity of the community.

Leadership

The Superintendent or designee(s) will convene the DWC and facilitate development of and updates to the wellness policy and will ensure each school’s compliance with the policy.

The name(s), title(s), and contact information (email address is sufficient) of this/these individual(s) is:

Name	Title	Email address	Role
Dr. Edna Kennedy	Superintendent	ekennedy@stu.burtonisd.net	Superintendent
Melinda Fuchs	Elementary Principal	mfuchs@stu.burtonisd.net	Elementary Principal
Micah Goebel	Secondary Principal	mgoebel@stu.burtonisd.net	Secondary Principal
Jason Hodde	Athletic Director	jhodde@stu.burtonisd.net	Athletic Director
Sara Ramirez	Child Nutrition Director	sramirez@stu.burtonisd.net	Child Nutri
Jamie Odom	Elementary Assistant Principal	jodom@stu.burtonisd.net	Assistant Principal
Ashley Countouriotis	Secondary Assistant Principal	acountouriotis@stu.burtonisd.net	Assistant Principal
Anna Preuss	District Nurse	apreuss@stu.burtonisd.net	District Nurse
Angela Rhodes	Counselor	arhodes@stu.burtonisd.net	Counselor

Each school will designate a school wellness policy coordinator, who will ensure compliance with the policy. Refer to Appendix A for a list of school level wellness policy coordinators.

II. Wellness Policy Implementation, Monitoring, Accountability, and Community Engagement

Implementation Plan

The District will develop and maintain a plan for implementation to manage and coordinate the execution of this wellness policy. The plan delineates roles, responsibilities, actions, and timelines specific to each school, and includes information about who will be responsible to make what

change, by how much, where, and when, as well as specific goals and objectives for nutrition standards for all foods and beverages available on the school campus, food and beverage marketing, nutrition promotion and education, physical activity, physical education, and other school-based activities that promote student wellness. It is recommended that the school use the [Healthy Schools Program online tools](#) to complete a school level assessment based on the Centers for Disease Control and Prevention's School Health Index, create an action plan that fosters implementation, and generate an annual progress report.

This wellness policy and the progress reports can be found at: www.burtonisd.net

Recordkeeping

The District will retain records to document compliance with the requirements of the wellness policy at District's Administrative Offices. Documentation maintained in this location will include but will not be limited to:

- The written wellness policy;
- Documentation demonstrating compliance with community involvement requirements, including (1) Efforts to actively solicit DWC membership from the required stakeholder groups; and (2) These groups' participation in the development, implementation, and periodic review and update of the wellness policy;
- Documentation of annual policy progress reports for each school under its jurisdiction; and
- Documentation of the triennial assessment* of the policy for each school under its jurisdiction;
- Documentation demonstrating compliance with public notification requirements, including: (1) Methods by which the wellness policy, annual progress reports, and triennial assessments are made available to the public; and (2) Efforts to actively notify families about the availability of wellness policy.

Annual Progress Reports

The District will compile and publish an annual report to share basic information about the wellness policy and report on the progress of the schools within the district in meeting wellness goals. This annual report will be published around the same time each year, and will include information from each school within the District. This report will include, but is not limited to:

- The website address for the wellness policy and/or how the public can receive/access a copy of the wellness policy;
- A description of each school's progress in meeting the wellness policy goals;
- A summary of each school's events or activities related to wellness policy implementation;
- The name, position title, and contact information of the designated District policy leader(s) identified in Section I; and
- Information on how individuals and the public can get involved with the DWC or SWC.

The annual report will be available in English.

The District will actively notify households/families of the availability of the annual report.

The DWC will establish and monitor goals and objectives for the District's schools, specific and appropriate for each instructional unit (elementary or high school), for each of the content-specific components listed in Sections III-V of this policy.

Triennial Progress Assessments

At least once every three years, the District will evaluate compliance with the wellness policy to assess the implementation of the policy and include:

- The extent to which schools under the jurisdiction of the District are in compliance with the wellness policy;
- The extent to which the District's wellness policy compares to the Alliance for a Healthier Generation's model wellness policy; and
- A description of the progress made in attaining the goals of the District's wellness policy.

The position/person responsible for managing the triennial assessment and contact information is Dr. Edna Kennedy.

The DWC, in collaboration with individual schools, will monitor schools' compliance with this wellness policy.

The District will actively notify households/families of the availability of the triennial progress report.

Revisions and Updating the Policy

The DWC will update or modify the wellness policy based on the results of the annual progress reports and triennial assessments, and/or as District priorities change; community needs change; wellness goals are met; new health science, information, and technology emerges; and new Federal or state guidance or standards are issued. **The wellness policy will be assessed and updated as indicated at least every three years, following the triennial assessment.**

Community Involvement, Outreach, and Communications

The District is committed to being responsive to community input, which begins with awareness of the wellness policy. The District will actively communicate ways in which representatives of DWC and others can participate in the development, implementation, and periodic review and update of the wellness policy through a variety of means appropriate for that district. The District will also inform parents of the improvements that have been made to school meals and compliance with school meal standards, availability of child nutrition programs and how to apply, and a description of and compliance with Smart Snacks in School nutrition standards. The District will use electronic mechanisms, such as email or displaying notices on the district's website, as well as non-electronic mechanisms, such as newsletters, presentations to parents, or sending information home to parents, to ensure that all families are actively notified of the content of, implementation of, and updates to the wellness policy, as well as how to get involved and support the policy. The District will ensure that communications are culturally and linguistically appropriate to the community and accomplished through means similar to other ways that the district and individual schools are communicating other important school information with parents.

The District will actively notify the public about the content of or any updates to the wellness policy annually, at a minimum. The District will also use these mechanisms to inform the community about the availability of the annual and triennial reports.

III. Nutrition

School Meals

Our school district is committed to serving healthy meals to children, with plenty of fruits, vegetables, whole grains, and fat-free and low-fat milk; moderate in sodium, low in saturated fat, and zero grams *trans* fat per serving (nutrition label or manufacturer's specification); and to meet the nutrition needs of school children within their calorie requirements. The school meal programs aim to improve the diet and health of school children, help mitigate childhood obesity, model healthy eating to support the development of lifelong healthy eating patterns, and support healthy choices while accommodating cultural food preferences and special dietary needs.

All schools within the District participate in USDA child nutrition programs, including the National School Lunch Program (NSLP), and the School Breakfast Program (SBP). All schools within the District are committed to offering school meals through the NSLP, SBP programs, after school snacks for tutorials, and other applicable Federal child nutrition programs, that:

- Are accessible to all students;
- Are appealing and attractive to children;
- Are served in clean and pleasant settings;
- Meet or exceed current nutrition requirements established by local, state, and Federal statutes and regulations. (The District offers reimbursable school meals that meet [USDA nutrition standards](#).)
- Promote healthy food and beverage choices using at least ten of the following [Smarter Lunchroom techniques](#):
 - Whole fruit options are displayed in attractive bowls or baskets (instead of chaffing dishes or hotel pans)
 - Sliced or cut fruit is available daily
 - Daily fruit options are displayed in a location in the line of sight and reach of students
 - All available vegetable options have been given creative or descriptive names
 - Daily vegetable options are bundled into all grab and go meals available to students
 - All staff members, especially those serving, have been trained to politely prompt students to select and consume the daily vegetable options with their meal
 - White milk is placed in front of other beverages in all coolers
 - Student artwork is displayed in the service and/or dining areas
- Menus are posted on the District website or individual school website.
- Menus will be created/reviewed by a Registered Dietitian or other certified nutrition professional.
- Students will be allowed at least 10 minutes to eat breakfast and at least 20 minutes to eat lunch, counting from the time they have received their meal and are seated (meets HSP Gold level). Students are served lunch at a reasonable and appropriate time of day.
- Participation in Federal child nutrition programs will be promoted among students and families to help ensure that families know what programs are available in their children's school.

Staff Qualifications and Professional Development

All school nutrition program directors, managers, and staff will meet or exceed hiring and annual continuing education/training requirements in the [USDA professional standards for child nutrition professionals](#). These school nutrition personnel will refer to [USDA's Professional Standards for School Nutrition Standards website](#) to search for training that meets their learning needs.

Water

To promote hydration, free, safe, unflavored drinking water will be available to all students throughout the school day* and throughout every school campus* (“school campus” and “school day” are defined in the glossary). The District will make drinking water available where school meals are served during mealtimes. In addition, students will be allowed to bring and carry (approved) water bottles filled with only water with them throughout the day.

Competitive Foods and Beverages

The District is committed to ensuring that all foods and beverages available to students on the school campus* during the school day* support healthy eating. The foods and beverages sold and served outside of the school meal programs (i.e., “competitive” foods and beverages) will meet the USDA Smart Snacks in School nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day, and create an environment that reinforces the development of healthy eating habits. A summary of the standards and information are available at:

<http://www.fns.usda.gov/healthierschoolday/tools-schools-smart-snacks>. The Alliance for a Healthier Generation provides a set of tools to assist with implementation of Smart Snacks available at www.healthiergeneration.org/smartsnacks.

[NOTE: In some cases, states have passed more stringent nutrition standards for competitive foods and beverages in addition to the USDA Smart Snacks in School nutrition standards. In these states, districts and schools must also comply with their state standards.]

To support healthy food choices and improve student health and well-being, all foods and beverages outside the reimbursable school meal programs that are sold to students on the school campus during the school day will meet or exceed the USDA Smart Snacks nutrition standards. These standards will apply in all locations and through all services where foods and beverages are sold, which may include, but are not limited to, a la carte options in cafeterias, vending machines, school stores, and snack or food carts.

Celebrations and Rewards

All foods offered on the school campus will meet or exceed the USDA Smart Snacks in School nutrition standards including through:

1. Celebrations and parties. The district will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas. Healthy party ideas from the [Alliance for a Healthier Generation](#) and from the [USDA](#).
2. Classroom snacks brought by parents. The District will provide to parents a [list of foods and beverages that meet Smart Snacks](#) nutrition standards; and
3. Rewards and incentives. The District will provide teachers and other relevant school staff a [list of alternative ways to reward children](#). Foods and beverages will not be used as a reward, or withheld as punishment for any reason, such as for performance or behavior.

[Meets HSP Silver]

Fundraising

Foods and beverages that meet or exceed the USDA Smart Snacks in Schools nutrition standards may be sold through fundraisers on the school campus* during the school day*. The District will make available to parents and teachers a list of healthy fundraising ideas [*examples from the [Alliance for a Healthier Generation](#) and the [USDA](#)*].

Nutrition Promotion

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs. Students and staff will receive consistent nutrition messages throughout schools, classrooms, gymnasiums, and cafeterias. Nutrition promotion also includes marketing and advertising nutritious foods and beverages to students and is most effective when implemented consistently through a comprehensive and multi-channel approach by school staff and teachers, parents, students, and the community.

The District will promote healthy food and beverage choices for all students throughout the school campus, as well as encourage participation in school meal programs. This promotion will occur through at least:

- Implementing evidence-based healthy food promotion techniques through the school meal programs using [Smarter Lunchroom techniques](#); and
- Promoting foods and beverages that meet the USDA Smart Snacks in School nutrition standards. Additional possible promotion techniques that the District and individual schools may use are available at www.healthiergeneration.org/smartsnacks.

Nutrition Education

The District aims to teach, model, encourage, and support healthy eating by students. Schools will provide nutrition education and engage in nutrition promotion that:

- Is designed to provide students with the knowledge and skills necessary to promote and protect their health;
- Is part of not only health education classes, but also integrated into other classroom instruction through subjects such as math, science, language arts, social sciences, and elective subjects;
- Include enjoyable, developmentally-appropriate, culturally-relevant, and participatory activities, such as cooking demonstrations or lessons, promotions, taste-testing, farm visits, and school gardens;
- Promote fruits, vegetables, whole-grain products, low-fat and fat-free dairy products, and healthy food preparation methods;
- Emphasize caloric balance between food intake and energy expenditure (promotes physical activity/exercise);
- Link with school meal programs, cafeteria nutrition promotion activities, school gardens, Farm to School programs, other school foods, and nutrition-related community services;
- Teach media literacy with an emphasis on food and beverage marketing; and
- Include nutrition education training for teachers and other staff.

Essential Healthy Eating Topics in Health Education

The District will include in the health education curriculum the following essential topics on healthy eating:

- The relationship between healthy eating and personal health and disease prevention
- Food guidance from [MyPlate](#)
- Reading and using USDA's food labels

- Eating a variety of foods every day
- Balancing food intake and physical activity
- Eating more fruits, vegetables, and whole grain products
- Choosing foods that are low in fat, saturated fat, and cholesterol and do not contain *trans* fat
- Choosing foods and beverages with little added sugars
- Eating more calcium-rich foods
- Preparing healthy meals and snacks
- Risks of unhealthy weight control practices
- Accepting body size differences
- Food safety
- Importance of water consumption
- Importance of eating breakfast
- Making healthy choices when eating at restaurants
- Eating disorders
- The Dietary for Americans
- Reducing sodium intake
- Social influences on healthy eating, including media, family, peers, and culture
- How to find valid information or services related to nutrition and dietary behavior
- How to develop a plan and track progress toward achieving a personal goal to eat healthfully
- Resisting peer pressure related to unhealthy dietary behavior
- Influencing, supporting, or advocating for others' healthy dietary behavior

[USDA's Team Nutrition](#) provides free nutrition education and promotion materials, including standards-based nutrition education curricula and lesson plans, posters, interactive games, menu graphics, and more.

Food and Beverage Marketing in Schools

The District is committed to providing a school environment that ensures opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. The District strives to teach students how to make informed choices about nutrition, health, and physical activity. These efforts will be weakened if students are subjected to advertising on District property that contains messages inconsistent with the health information the District is imparting through nutrition education and health promotion efforts. It is the intent of the District to protect and promote student's health by permitting advertising and marketing for only those foods and beverages that are permitted to be sold on the school campus, consistent with the District's wellness policy.

Any foods and beverages marketed or promoted to students on the school campus* during the school day* will meet or exceed the USDA Smart Snacks in School nutrition standards.

Food advertising and marketing is defined¹⁵ as an oral, written, or graphic statements made for the purpose of promoting the sale of a food or beverage product made by the producer, manufacturer, seller, or any other entity with a commercial interest in the product. This term includes, but is not limited to the following:

- Brand names, trademarks, logos or tags, except when placed on a physically present food or beverage product or its container.
- Displays, such as on vending machine exteriors.

15

- Corporate brand, logo, name, or trademark on school equipment, such as marquees, message boards, scoreboards, or backboards (Note: immediate replacement of these items are not required; however, districts will consider replacing or updating scoreboards or other durable equipment over time so that decisions about the replacement include compliance with the marketing policy.)
- Corporate brand, logo, name, or trademark on cups used for beverage dispensing, menu boards, coolers, trash cans, and other food service equipment; as well as on posters, book covers, pupil assignment books, or school supplies displayed, distributed, offered, or sold by the District.
- Advertisements in school publications or school mailings.
- Free product samples, taste tests, or coupons of a product, or free samples displaying advertising of a product.

IV. **Physical Activity**

Children and adolescents should participate in 60 minutes of physical activity every day. A substantial percentage of students' physical activity can be provided through a comprehensive, school-based physical activity program (CSPAP) that includes these components: physical education, recess, classroom-based physical activity, walk and bicycle to school, and out-of-school time activities and the district is committed to providing these opportunities. Schools will ensure that these varied opportunities are in addition to, and not as a substitute for, physical education (addressed in "Physical Education" subsection). All schools in the district will be encouraged to participate in *Let's Move!* Active Schools (www.letsmoveschools.org) in order to successfully address all CSPAP areas.

Physical activity during the school day (including but not limited to recess, physical activity breaks, or physical education) **will not be withheld** as punishment for any reason. This does not include participation on sports teams that have specific academic requirements. The district will provide teachers and other school staff with a [list of ideas](#) for alternative ways to discipline students.

To the extent practicable, the District will ensure that its grounds and facilities are safe and that equipment is available to students to be active. The District will conduct necessary inspections and repairs.

Physical Education

The District will provide students with physical education, using an age-appropriate, sequential physical education curriculum consistent with national and state standards for physical education. The physical education curriculum will promote the benefits of a physically active lifestyle and will help students develop skills to engage in lifelong healthy habits, as well as incorporate essential health education concepts (discussed in the "*Essential Physical Activity Topics in Health Education*" subsection).

All students will be provided equal opportunity to participate in physical education classes. The District will make appropriate accommodations to allow for equitable participation for all students and will adapt physical education classes and equipment as necessary.

All Burton Elementary students in each grade will receive physical education for at least 150 minutes per week throughout the school year.

All Burton secondary students (middle and high school) are required to take the equivalent of one academic year of physical education.

The District physical education program will promote student physical fitness through individualized fitness and activity assessments (via the [Presidential Youth Fitness Program](#) or other appropriate assessment tool) and will use criterion-based reporting for each student.

All physical education classes in Burton ISD are taught by licensed teachers who are certified or endorsed to teach physical education.

Students will be moderately to vigorously active for at least 50% of class time during most or all physical education class sessions.

Essential Physical Activity Topics in Health Education

The District will include in the health education curriculum the following essential topics on physical activity.

- The physical, psychological, or social benefits of physical activity
- How physical activity can contribute to a healthy weight
- How physical activity can contribute to the academic learning process
- How an inactive lifestyle contributes to chronic disease
- Health-related fitness, that is, cardiovascular endurance, muscular endurance, muscular strength, flexibility, and body composition
- Differences between physical activity, exercise, and fitness
- Phases of an exercise session, that is, warm up, workout, and cool down
- Overcoming barriers to physical activity
- Decreasing sedentary activities, such as TV watching
- Opportunities for physical activity in the community
- Preventing injury during physical activity
- Weather-related safety, for example, avoiding heat stroke, hypothermia, and sunburn while being physically active
- How much physical activity is enough, that is, determining frequency, intensity, time, and type of physical activity
- Developing an individualized physical activity and fitness plan
- Monitoring progress toward reaching goals in an individualized physical activity plan
- Dangers of using performance-enhancing drugs, such as steroids
- Social influences on physical activity, including media, family, peers, and culture
- How to find valid information or services related to physical activity and fitness
- How to influence, support, or advocate for others to engage in physical activity
- How to resist peer pressure that discourages physical activity

Recess (Elementary)

All elementary schools will offer at least **20 minutes of recess** on all or most days during the school year. This policy may be waived on early dismissal or late arrival days. If recess is offered before lunch, schools will have appropriate hand-washing facilities and/or hand-sanitizing mechanisms located just inside/outside the cafeteria to ensure proper hygiene prior to eating and students are required to use these mechanisms before eating. Hand-washing time, as well as time to put away coats/hats/gloves, will be built in to the recess transition period/timeframe before students enter the cafeteria.

Outdoor recess will be offered when weather is feasible for outdoor play.

In the event that the school or district must conduct **indoor recess**, teachers and staff will follow the indoor recess guidelines that promote physical activity for students, to the extent practicable.

Recess will complement, not substitute, physical education class. Recess monitors or teachers will encourage students to be active and will serve as role models by being physically active alongside the students whenever feasible.

Physical Activity Breaks (Elementary and Secondary)

The District recognizes that students are more attentive and ready to learn if provided with periodic breaks when they can be physically active or stretch. Thus, students will be offered **periodic opportunities** to be active or to stretch throughout the day on all or most days during a typical school week. The District recommends teachers provide short (3-5 minute) physical activity breaks to students during and between classroom time. These physical activity breaks will complement, not substitute, for physical education class, recess, and class transition periods.

The District will provide resources and links to resources, tools, and technology with ideas for physical activity breaks. Resources and ideas are available through [USDA](#) and the [Alliance for a Healthier Generation](#).

Active Academics

Teachers will incorporate movement and kinesthetic learning approaches into “core” subject instruction when possible (e.g., science, math, language arts, social studies, and others) and do their part to limit sedentary behavior during the school day.

The District will support classroom teachers incorporating physical activity and employing kinesthetic learning approaches into core subjects by providing annual professional development opportunities and resources, including information on leading activities, activity options, as well as making available background material on the connections between learning and movement.

Teachers will serve as role models by being physically active alongside the students whenever feasible.

Before and After School Activities

The District offers opportunities for students to participate in physical activity either before and/or after the school day (or both) through a variety of methods. The District will encourage students to be physically active before and after school by clubs, varsity sports, or any other sporting event.:

Active Transport

The District will support active transport to and from school, such as walking or biking. The District will encourage this behavior by engaging in *six or more* of the activities below; including but not limited to:

- Designation of safe or preferred routes to school
- Promotional activities such as participation in International Walk to School Week, National Walk and Bike to School Week
- Secure storage facilities for bicycles and helmets (e.g., shed, cage, fenced area)
- Instruction on walking/bicycling safety provided to students

- Promotion of safe routes program to students, staff, and parents via newsletters, websites, local newspaper
- Crossing guards are used
- Crosswalks exist on streets leading to schools
- Walking school buses are used
- Documentation of number of children walking and or biking to and from school
- Creation and distribution of maps of school environment (e.g., sidewalks, crosswalks, roads, pathways, bike racks, etc.)

V. **Other Activities that Promote Student Wellness**

The District will integrate wellness activities across the entire school setting, not just in the cafeteria, other food and beverage venues, and physical activity facilities. The District will coordinate and integrate other initiatives related to physical activity, physical education, nutrition, and other wellness components so all efforts are complementary, not duplicative, and work towards the same set of goals and objectives promoting student well-being, optimal development, and strong educational outcomes.

Schools in the District are encouraged to coordinate content across curricular areas that promote student health, such as teaching nutrition concepts in mathematics, with consultation provided by either the school or the District's curriculum experts.

All efforts related to obtaining federal, state, or association recognition for efforts, or grants/funding opportunities for healthy school environments will be coordinated with and complementary of the wellness policy, including but not limited to ensuring the involvement of the DWC/SWC.

All school-sponsored events will adhere to the wellness policy. All school-sponsored wellness events will include physical activity opportunities.

Community Partnerships

The District will *develop, enhance, or continue* relationships with community partners (i.e. hospitals, universities/colleges, local businesses, etc.) in support of this wellness policy's implementation. Existing and new community partnerships and sponsorships will be evaluated to ensure that they are consistent with the wellness policy and its goals.

Community Health Promotion and Engagement

The District will promote to parents/caregivers, families, and the general community the benefits of and approaches for healthy eating and physical activity throughout the school year. Families will be informed and invited to participate in school-sponsored activities and will receive information about health promotion efforts.

As described in the "Community Involvement, Outreach, and Communications" subsection, the District will use electronic mechanisms (such as email or displaying notices on the district's website), as well as non-electronic mechanisms, (such as newsletters, presentations to parents, or sending information home to parents), to ensure that all families are actively notified of opportunities to participate in school-sponsored activities and receive information about health promotion efforts.

Staff Wellness and Health Promotion

The DWC will have a staff wellness subcommittee that focuses on staff wellness issues, identifies and disseminates wellness resources, and performs other functions that support staff wellness in coordination with human resources staff. The subcommittee leader's name is Dr. Edna Kennedy.

Schools in the District will implement strategies to support staff in actively promoting and modeling healthy eating and physical activity behaviors. Examples of strategies schools will use, as well as specific actions staff members can take, include being involved in Mighty Milers, walking, or participating in after school exercise programs. The District promotes staff member participation in health promotion programs and will support programs for staff members on healthy eating/weight management that are accessible and free or low-cost.

Professional Learning

When feasible, the District will offer annual professional learning opportunities and resources for staff to increase knowledge and skills about promoting healthy behaviors in the classroom and school (e.g., increasing the use of kinesthetic teaching approaches or incorporating nutrition lessons into math class). Professional learning will help District staff understand the connections between academics and health and the ways in which health and wellness are integrated into ongoing district reform or academic improvement plans/efforts.

Glossary:

Extended School Day - time during before and after school activities that includes clubs, intramural sports, band and choir practice, drama rehearsals, etc.

School Campus - areas that are owned or leased by the school and used at any time for school-related activities such as the school building or on the school campus, including on the outside of the school building, school buses or other vehicles used to transport students, athletic fields, and stadiums (e.g. on scoreboards, coolers, cups, and water bottles), or parking lots.

School Day - midnight the night before to 30 minutes after the end of the instructional day.

Triennial – recurring every three years.

Appendix A: School Level Contacts

School	Name	Title	Email Address	Role
Central Office	Dr. Edna Kennedy	Superintendent	ekennedy@stu.burtonisd.net	Superintendent
Elementary	Melinda Fuchs	Elementary Principal	mfuchs@stu.burtonisd.net	Elementary Principal
Secondary	Micah Goebel	Secondary Principal	mgoebel@stu.burtonisd.net	Secondary Principal

Wellness Plan 2023

[Note: Please refer to your FFA(LOCAL) so the district's completed wellness plan will correctly reflect the policy decisions adopted by your school board. After editing this document to create your wellness plan, remember to remove all editorial instructions, the lines dividing the various sections, and all provisions not applicable to your district.]

This document, referred to as the “wellness plan” (the plan), is intended to implement policy FFA(LOCAL), which has been adopted by the Board to comply with the requirements for a school wellness policy. [Section 9A(a) of the National School Lunch Act (NSLA), 42 U.S.C. 1758b; 7 C.F.R. Part 210]

The District's local school health advisory council (SHAC) will work on behalf of the District to review and consider evidence-based strategies and techniques to develop and implement nutrition guidelines and wellness goals required by federal law.

Soliciting Involvement and Input

Federal law requires that certain stakeholders be involved in the development, implementation, and periodic review and update of the wellness policy. The SHAC will solicit involvement and input from parents, students, the District's food service provider, physical education teachers, school health professionals, Board members, administrators, and members of the public by:

1. Inviting comments and recommendations from stakeholders.
2. Inviting stakeholders for participation in committee meetings.

Responsibility for Implementation

Each campus principal is responsible for implementing FFA(LOCAL) and this wellness plan at his or her campus, including submitting necessary information to the SHAC for evaluation.

The Superintendent is the District official responsible for overall implementation of FFA(LOCAL), including development of this wellness plan and any other appropriate administrative procedures, and for ensuring that each campus complies with the policy and plan.

Goals for Nutrition Promotion

Federal law requires that the District establish goals for nutrition promotion in its wellness policy. The District's nutrition promotion activities will encourage participation in the National School Lunch Program, the School Breakfast Program, and any supplemental food and nutrition programs offered by the District.

The District will ensure that any food and beverage advertisements marketed to students during the school day meet the Smart Snacks standards.

The SHAC will monitor this by:

1. Appropriately display signage regarding these standards.
2. Administrative approval of these standards.

Although the District is not required to immediately remove or replace food and beverage advertisements on items such as menu boards or other food service equipment, or on scoreboards or gymnasiums, the SHAC will make recommendations when replacements or new contracts are considered.

[Include in this next section only the goals listed for nutrition promotion in your FFA(LOCAL). Objectives should be SMART (Specific, Measurable, Achievable, Relevant, Timely) and should provide detailed strategies to achieve each goal, including the action steps (what/when/where), school and community stakeholders (who), resources needed (what), and measures of success (i.e., how you will know an objective has been completed).]

Implementing Goals for Nutrition Promotion

GOAL 1: The District’s food service staff, teachers, and other District personnel shall consistently promote healthy nutrition messages in cafeterias, classrooms, and other appropriate settings.

Objective 1:

Action Steps: Display messaging about healthy choices.

School and Community Stakeholders: School staff and students.

Resources Needed: Posters, fliers sent home, social media posts.

Measures of Success: Monitor throughout the school year.

Objective 2:

Action Steps: Promote classroom learning opportunities about healthy choices.

School and Community Stakeholders: School staff, ESC 6, Tx Dept of Ag resources, TEA.

Resources Needed: Materials and resources from stakeholders.

Measures of Success: Monitor throughout the school year.

GOAL 2: The District shall share educational nutrition information with families and the general public to promote healthy nutrition choices and positively influence the health of students.

Objective 1:

Action Steps: Send information home with students.

School and Community Stakeholders: Staff, administration.

Resources Needed: Materials and resources from stakeholders.

Measures of Success: Monitor throughout the school year.

Objective 2:

Action Steps: Include this information during PTO, Booster Club, and other organization meetings.

School and Community Stakeholders: Staff, PTO, Booster Club, Administration.

Resources Needed: Materials to distribute.

Measures of Success: Feedback during regular meetings held.

GOAL 3: The District shall ensure that food and beverage advertisements accessible to students outside of school hours on District property contain only products that meet the federal guidelines for competitive foods.

Objective 1: Work alongside of PTO, Booster Club, Boys & Girls Club to provide this information.

Action Steps: Include these stakeholders during our health and wellness meetings.

School and Community Stakeholders: Volunteers and staff.

Resources Needed: Schedules for these events and activities.

Measures of Success: Feedback from scheduled meetings.

Goals for Nutrition Education

Federal law requires that the District establish goals for nutrition education in its wellness policy. State law also requires that the District implement a coordinated health program with a component addressing nutrition services and health education at the elementary and middle school levels. [See EHAA]

[Include in this next section only the goals listed for nutrition education in your FFA(LOCAL). Objectives should be SMART (Specific, Measurable, Achievable, Relevant, Timely) and should provide detailed strategies to achieve each goal, including the action steps (what/when/where), school and community stakeholders (who), resources needed (what), and measures of success (i.e., how you will know an objective has been completed).]

Implementing Goals for Nutrition Education

GOAL 1: The District shall deliver nutrition education that fosters the adoption and maintenance of healthy eating behaviors.

Objective 1:

Action Steps: Provide classroom education on healthy eating behaviors.

School and Community Stakeholders: Staff

Resources Needed: Information available through state and federal nutritional guidelines.

Measures of Success: Program material surveys.

GOAL 2: The District shall make nutrition education a District-wide priority and shall integrate nutrition education into other areas of the curriculum, as appropriate.

Objective 1:

Action Steps: Implement district-wide nutrition education.

School and Community Stakeholders: Staff

Resources Needed: Materials from ESC 6 and Tx Dept of Agriculture, TEA

Measures of Success: Meeting updates.

GOAL 3: The District shall provide professional development so that teachers and other staff responsible for the nutrition education program are adequately prepared to effectively deliver the program.

Objective 1:

Action Steps: Professional Staff Development provided with emphasis on nutrition education.

School and Community Stakeholders: Administration and Staff

Resources Needed: Wellness Policy, district procedures, and plans.

Measures of Success: Staff Development schedule

GOAL 4: The District shall establish and maintain school gardens and farm-to-school programs.

Objective 1:

Action Steps: Pursue the opportunity to cultivate school gardens.

School and Community Stakeholders: Staff and local business participation.

Resources Needed: Supplies for gardens.

Measures of Success: Actual production.



Goals for Physical Activity

Federal law requires that the District establish goals for physical activity in its wellness policy. In accordance with state law, the District will implement a coordinated health program with physical education and physical activity components. The District will offer at least the required amount of physical activity for all grades [see BDF, EHAA, EHAB, and EHAC], as follows:

[Describe here how the District will meet the requirements for physical activity mandated by Education Code 28.002(l)-(l-1).]

[Include in this next section only the goals listed for physical activity in your FFA(LOCAL). Objectives should be SMART (Specific, Measurable, Achievable, Relevant, Timely) and should provide detailed strategies to achieve each goal, including the action steps (what/when/where), school and community stakeholders (who), resources needed (what), and measures of success (i.e., how you will know an objective has been completed).]

Implementing Goals for Physical Activity

GOAL 1: The District shall provide an environment that fosters safe, enjoyable, and developmentally appropriate fitness activities for all students, including those who are not participating in physical education classes or competitive sports.

Objective 1:

Action Steps: Opportunities for all students to participate in school programs as well as after school activities.

School and Community Stakeholders: Staff, youth basketball, volleyball, baseball, and cheer programs.

Resources Needed: Time, space, and staff.

Measures of Success: Number of students involved.

GOAL 2: The District shall provide appropriate staff development and encourage teachers to integrate physical activity into the academic curriculum where appropriate.

Objective 1:

Action Steps: Address during Professional Staff Development

School and Community Stakeholders: Administration, Staff.

Resources Needed: Information provided by ESC 6, TEA, etc.

Measures of Success: Classroom observations and administrative feedback.

GOAL 3: The District shall make appropriate before-school and after-school physical activity programs available and shall encourage students to participate.

Objective 1: Offer additional programs for physical activity and allow facility usage.

Action Steps: Open weight room. Allow use of track and gym.

School and Community Stakeholders: Administration and community members.

Resources Needed: Messaging about availability of facilities.

Measures of Success: Documentation of usage of facilities.

GOAL 4: The District shall make appropriate training and other activities available to District employees in order to promote enjoyable, lifelong physical activity for District employees and students.

Objective 1:

Action Steps: Offer training during professional staff development.

School and Community Stakeholders: Staff

Resources Needed: Presentations of available programs, facilities.

Measures of Success: Documentation of usage.

GOAL 5: The District shall encourage parents to support their children's participation, to be active role models, and to include physical activity in family events.

Objective 1:

Action Steps: Education during open house, parent/teacher conferences, PTO.

School and Community Stakeholders: Informational fliers, newsletters.

Resources Needed: Available programs and information support.

Measures of Success: Documented participation in activities.

GOAL 6: The District shall encourage students, parents, staff, and community members to use the District's recreational facilities, such as tracks, playgrounds, and the like, that are available outside the school day.

Objective 1:

Action Steps: Allow district facility usage after school day.

School and Community Stakeholders: Staff, students, community.

Resources Needed: Open gym, programs that support physical activity.

Measures of Success: Documentation of facility usage.

Goals for Other School-Based Activities

Federal law requires that the District establish goals for other school-based activities in its wellness policy to promote student wellness, create an environment that encourages healthful eating and physical activity, and promote a consistent wellness message.

[Include in this next section only the goals listed for other school-based activities in your FFA(LOCAL). Objectives should be SMART (Specific, Measurable, Achievable, Relevant, Timely) and should provide detailed strategies to achieve each goal, including the action steps (what/when/where), school and community stakeholders (who), resources needed (what), and measures of success (i.e., how you will know an objective has been completed).]

Implementing Goals for Other School-Based Activities

GOAL 1: The District shall allow sufficient time for students to eat meals in cafeteria facilities that are clean, safe, and comfortable.

Objective 1:

Action Steps: Schedule appropriate meal times.

School and Community Stakeholders: Staff and administration.

Resources Needed: Additional staff and facilities.

Measures of Success: Schedule for kitchen, cafeteria, and break time.

GOAL 2: The District shall promote wellness for students and their families at suitable District and campus activities.

Objective 1:

Action Steps: Celebrate health, wellness, physical activity, and nutrition.

School and Community Stakeholders: Staff and administration.

Resources Needed: Promotional distribution of information.

Measures of Success: Documentation of participation.

GOAL 3: The District shall promote employee wellness activities and involvement at suitable District and campus activities.

Objective 1:

Action Steps: Provide opportunities for health and wellness staff development.

School and Community Stakeholders: Staff and administration.

Resources Needed: Information from ESC 6, TEA, TX Department of Agriculture, Local Health Fairs.

Measures of Success: Documentation of participation.

Nutrition Guidelines

All District campuses participate in the U.S. Department of Agriculture's (USDA's) child nutrition programs, including the National School Lunch Program (NSLP) and the School Breakfast Program (SBP). As required by federal law, the District has established nutrition guidelines to ensure that all foods and beverages sold or marketed to students during the school day on each campus adhere to all federal regulations and guidance and are designed to promote student health and reduce childhood obesity.

Foods and Beverages Sold

The District will comply with federal requirements for reimbursable meals. For other foods and beverages sold to students during the school day, the District will comply with the federal requirements for competitive foods. Competitive foods and beverages are not part of the regular meal programs and occur through sales such as a la carte options or vending machines. For purposes of this plan, these requirements will be referred to as "Smart Snacks" standards or requirements.

Exceptions for Fundraisers

State rules adopted by the Texas Department of Agriculture (TDA) allow an exemption to the Smart Snacks requirements for up to six days per year per campus when a food or beverage is sold as part of a District fundraiser. [See CO(LEGAL)]

The District will allow the following exempted fundraisers for the 2023–24 school year:

Campus or organization: Elementary and Secondary.

Food or beverage: Drive Thru pick up meals.

Number of days: 6

Foods and Beverages Provided

The District will comply with state law, which allows a parent or grandparent to provide a food product of his or her choice to classmates of the person's child or grandchild on the occasion of the student's birthday or to children at a school-designated function. [See CO(LEGAL)]

Measuring Compliance with Nutrition Guidelines

The District will measure compliance with the nutrition guidelines by reviewing meal reimbursement submissions from the child nutrition department to TDA, reviewing foods and beverages that are sold in competition with regular school meals, reviewing items sold as

part of approved District fundraisers, and monitoring the types of foods and beverages made available to students during the school day.

Policy and Plan Evaluation

At least every three years, as required by law, the District will measure and make available to the public the results of an assessment of the implementation of the District's wellness policy. This "triennial assessment" will evaluate the extent to which each campus is compliant with the wellness policy, the progress made in attaining the goals of the wellness policy, and the extent to which the wellness policy and plan compare with any state- or federally designated model policies. The SHAC will consider evidence-based strategies when setting and evaluating goals and measurable outcomes.

Public Notification

Annually, the District will notify the public about the content and implementation of the wellness policy and plan and any updates to these materials.

To comply with the legal requirement to annually inform and update the public about the content and implementation of the local wellness policy, the District will create a wellness page on its website to document information and activity related to the school wellness policy, including:

1. A copy of the wellness policy [see FFA(LOCAL)];
2. A copy of this wellness plan, with dated revisions;
3. Notice of any Board-adopted revisions to FFA(LOCAL);
4. The name, position, and contact information of the District official responsible for oversight and implementation of the wellness policy and wellness plan;
5. Notice of any SHAC meeting at which the wellness policy or implementation documents are scheduled for discussion;
6. The SHAC's triennial assessment; and
7. Any other relevant information.

The District will also publish the above information in appropriate District or campus publication.

Records Retention

Records regarding the District's wellness policy will be retained in accordance with law and the District's records management program. Questions may be directed to the Superintendent, the District's designated records management officer. [See CPC(LOCAL)]

Disclaimer: This information is provided for educational purposes only to facilitate a general understanding of the law or other regulatory matter. This information is neither an exhaustive treatment on the subject nor intended to substitute for the advice of an attorney or other professional adviser. Consult with your attorney or professional adviser to apply these principles to specific situations.

<i>District Contact Information</i>
District: Burton Independent School District
County-District number: 239903
Your name: Dr. Edna Kennedy

The federal Healthy, Hunger-Free Kids Act (HHFKA) of 2010 amended the Child Nutrition and WIC Reauthorization Act of 2004 to expand the requirements for local school wellness policies. Under federal law, each district that participates in the National School Lunch Program and/or the School Breakfast Program must adopt a wellness policy. The United States Department of Agriculture's Food and Nutrition Service, charged with developing regulations to implement the HHFKA, adopted [final regulations](#) effective August 29, 2016. Districts must meet the requirements of the federal regulations by June 30, 2017.

Texas state law distinguishes between the role of the school board to oversee the management of the district through adoption of policies and the role of the superintendent to manage the day-to-day operations of the district through development of administrative regulations that implement board-adopted policies.

For this reason, TASB Policy Service has drawn a distinction between the required wellness *policy*, which is coded at FFA(LOCAL) in the policy manual, and the recommended wellness *plan*, which may include administrative regulations as well as forms and other exhibits to implement the wellness policy. This worksheet provides guidance addressing specific *policy* text required for compliance with federal law, as well as a variety of options regarding other issues that must be also be included in the policy.

Instructions for using this ***Wellness Policy Starting Points*** worksheet are provided in the column to the right.

- **Select, revise, or add to the policy language** found in this worksheet to reflect district choices in these policy areas. Please revise the text as needed to reflect your district's intentions and append any locally developed material that you may want reflected in the policy.
- **Please be aware** that this text, based on your responses to this worksheet and any unique text you submit, will form the basis for a new FFA(LOCAL) policy to be adopted by your board.
- **Please make certain** you have identified your district on the worksheet, as well as the name of the person your policy consultant should contact if clarification is needed.
- **Send** the completed worksheet and any necessary attachments to TASB Policy Service so that your [policy consultant](#) can clear up any questions and prepare a draft before the policy is presented to your board for adoption.
- **After adoption of the *policy***, arrange for development of a [wellness plan](#) to implement the policy and for communicating the new policy and plan to your staff, students, and community. Be sure to adjust your administrative procedures to harmonize with these new policy provisions.
- **Call** your policy consultant at 800-580-7529 if you have any questions.

District's Choices	Suggested Policy Text	Policy Considerations
<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text to reflect district practice.</p>	<p>The District shall support the general wellness of all students by implementing measureable goals to promote sound nutrition and student health and to reduce childhood obesity.</p> <p>[See EHAA for information regarding the District's coordinated school health program.]</p>	<p>This text is recommended as a general introduction to lay out the purpose of the district's wellness program to promote student wellness and reduce childhood obesity.</p> <p>Board policy FFA(LOCAL) is intended to be a compliance document that includes provisions to address federal wellness policy requirements. FFA(LOCAL) is not intended to address any other aspects of the district's coordinated school health programs required under state law. We recommend housing details related to those other health and wellness topics in administrative regulations.</p>

District's Choices	Suggested Policy Text	Policy Considerations
<p>The district chooses the following text option:</p> <p><input checked="" type="checkbox"/> Option #1</p> <p><input type="checkbox"/> Option #2</p> <p><input type="checkbox"/> The district has revised the text, or added text, to reflect district practice.</p>	<p>DEVELOPMENT, IMPLEMENTATION, AND REVIEW OF GUIDELINES AND GOALS</p> <p>Option #1</p> <p>The local school health advisory council (SHAC), on behalf of the District, shall review and consider evidence-based strategies and techniques and shall develop nutrition guidelines and wellness goals as required by law. In the development, implementation, and review of these guidelines and goals, the SHAC shall permit participation by parents, students, representatives of the District's food service provider, physical education teachers, school health professionals, members of the Board, school administrators, and members of the public.</p> <p>[See BDF for required membership of the SHAC.]</p> <p>Option #2</p> <p>Other: _____</p>	<p>Federal law and the recently adopted regulations address specific stakeholder representation in the development, implementation, and review of the wellness policy and plan.</p> <p>Coincidentally, state law since 1995 has required each district to establish and maintain a local school health advisory council (SHAC) with a required membership that overlaps significantly with the participants identified in the federal requirements.</p> <p>Based on common practices across the state, the recommended text at Option #1 authorizes the SHAC to handle the responsibilities for developing nutrition guidelines and wellness goals on behalf of the district. The text also mentions opportunities for involvement by each of the stakeholders identified in federal law in case your SHAC does not already include them.</p> <p>If your district has established a separate local wellness policy advisory committee that is distinct from your SHAC, please select Option #2, add or attach your locally developed text reflecting the role and membership of your committee, and contact your policy consultant for assistance with appropriately revising the text throughout this worksheet.</p>

District's Choices	Suggested Policy Text	Policy Considerations
<p><u> X </u> The text is acceptable as presented.</p> <p>_____ The district has revised the text, or added text, to reflect district practice.</p>	<p>WELLNESS PLAN</p> <p>The SHAC shall develop a wellness plan to implement the District's nutrition guidelines and wellness goals. The wellness plan shall, at a minimum, address:</p> <ol style="list-style-type: none"> 1. Strategies for soliciting involvement by and input from persons interested in the wellness plan and policy; 2. Objectives, benchmarks, and activities for implementing the wellness goals; 3. Methods for measuring implementation of the wellness goals; 4. The District's standards for foods and beverages provided, but not sold, to students during the school day on a school campus; and 5. The manner of communicating to the public applicable information about the District's wellness policy and plan. 6. Other: _____ <p>The SHAC shall review and revise the plan on a regular basis and recommend revisions to the wellness policy when necessary.</p>	<p>As mentioned above, TASB Policy Service recommends that districts establish a wellness policy by which the board addresses <i>what</i> is expected to happen—the guidelines, goals, and requirements—while providing for a separate wellness plan, under the authority of the administration, to address the details of <i>how</i> the district will accomplish the goals and meet the requirements, i.e., to document the objectives and strategies, as well as the procedures for measuring implementation.</p> <p>The text in the middle column delegates to the SHAC the responsibility for developing, reviewing, and revising the administrative plan that will, at a minimum, implement the policy's nutrition guidelines and board-adopted wellness goals. Summarizing the requirements of federal law, the recommended policy text broadly requires the plan to include at least five key sections. If your district wishes to require additional elements in the wellness plan, please attach additional text or contact your policy consultant for assistance. See below at NUTRITION GUIDELINES for more information related to standards for foods and beverages made available to students.</p>

District's Choices	Suggested Policy Text	Policy Considerations
<p>The district chooses the following text option:</p> <p><input checked="" type="checkbox"/> Option #1</p> <p><input type="checkbox"/> Option #2</p> <p><input type="checkbox"/> The district has revised the text, or added text, to reflect district practice.</p>	<p>NUTRITION GUIDELINES: FOODS AND BEVERAGES SOLD</p> <p>Option #1</p> <p>The District's nutrition guidelines for reimbursable school meals and all other foods and beverages sold or marketed to students during the school day shall be designed to promote student health and reduce childhood obesity and shall be at least as restrictive as federal regulations and guidance, except when the District allows an exemption for fundraising activities as authorized by state and federal rules. [See CO and FJ]</p> <p>Option #2</p> <p>The District's nutrition guidelines for reimbursable school meals and all other foods and beverages sold or marketed to students during the school day shall be designed to promote student health and reduce childhood obesity and shall be at least as restrictive as federal regulations and guidance. [See CO]</p>	<p>Federal law and the corresponding regulations require the district to establish by policy nutrition guidelines for all foods sold on school campuses during the school day. A district that receives federal funds is permitted to establish rules that are stricter, but no less restrictive, than the meal pattern requirements in federal regulations for the National School Lunch Program, the School Breakfast Program, and the competitive food regulations known as "Smart Snacks."</p> <p>Option #1 meets this requirement, but allows the district to exempt certain fundraising activities in accordance with federal and state rules. In a district that chooses this text, the wellness plan would include applicable details for how many and what type of exemptions from the nutrition guidelines the district would allow, as well as the process for requesting approval. The SHAC should consider the material at CO and FJ in the policy manual and in the district's administrative procedures when developing rules addressing fundraising activities.</p> <p>A district that will not allow any exemptions from the federal nutrition rules for the purpose of fund-raising activities may choose Option #2.</p>

District's Choices	Suggested Policy Text	Policy Considerations
<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text to reflect district practice.</p>	<p>NUTRITION GUIDELINES: FOODS AND BEVERAGES PROVIDED</p> <p>The District shall establish standards for all foods and beverages provided, but not sold, to students during the school day. These standards shall be addressed in the District's wellness plan.</p>	<p>Note that the federal regulations require a district to identify standards for foods and beverages provided, <i>but not sold</i>, to students during the school day. The wellness plan would be the most appropriate mechanism to document these local standards.</p>
<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text to reflect district practice.</p>	<p>WELLNESS GOALS: NUTRITION PROMOTION AND EDUCATION</p> <p>The District shall implement, in accordance with law, a coordinated school health program with a nutrition education component. [See EHAA] The District's nutrition promotion activities shall encourage participation in the National School Lunch Program, the School Breakfast Program, and any other supplemental food and nutrition programs offered by the District.</p>	<p>Based on state law, the district's coordinated school health program must provide for coordinating nutrition services along with other health education and physical education components. Federal law now requires the district to encourage student participation in the National School Lunch Program and the School Breakfast Program.</p>

District's Choices	Suggested Policy Text	Policy Considerations
<p>The district chooses to include all the following text (<i>please choose all applicable options</i>):</p> <p><input checked="" type="checkbox"/> <i>item 1</i></p> <p><input checked="" type="checkbox"/> <i>item 2</i></p> <p><input type="checkbox"/> <i>item 3</i></p> <p><input type="checkbox"/> <i>item 4</i></p> <p><input type="checkbox"/> The district has revised the text, or added text, to reflect district practice.</p>	<p>The District establishes the following goals for nutrition promotion:</p> <ol style="list-style-type: none"> 1. The District's food service staff, teachers, and other District personnel shall consistently promote healthy nutrition messages in cafeterias, classrooms, and other appropriate settings. 2. The District shall share educational nutrition information with families and the general public to promote healthy nutrition choices and positively influence the health of students. 3. The District shall ensure that food and beverage advertisements accessible to students outside of school hours on District property contain only products that meet the federal guidelines for competitive foods. 4. Other: _____ 	<p>In addition to the previous federal requirement for the wellness policy to establish goals for delivering nutrition education to students, the HHFKA requires that the policy establish goals related to promoting good nutrition in other settings as well, for example, messages that would be available to parents and the public.</p> <p>The text in the middle column includes a handful of possible goals related to promoting nutrition to students, families, and the community at large. Please choose goals, and/or include additional text to reflect other goals, that are appropriate and practical for implementation in your district and community. Your wellness plan should detail the strategies and procedures to accomplish the goals your policy establishes.</p> <p>The district's wellness policy should include at least one goal related to nutrition promotion.</p> <p>If a district allows marketing of foods and beverages, the federal regulations require that the marketing of foods and beverages meet the Smart Snacks standards. This would include advertisements accessible to students during the school day on a school campus, as these terms are defined in the Smart Snacks regulations (the midnight before to 30 minutes after the end of the official school day and all areas of the property under the jurisdiction of the school that are accessible to students during the school day). The regulation does not</p>

District's Choices	Suggested Policy Text	Policy Considerations
		require schools to immediately replace items, such as plastic cups with a company name on them, or structures, such as scoreboards, that do not meet these standards, but the district should be aware of this requirement.
The district chooses to include all the following text (<i>please choose all applicable options</i>): <input checked="" type="checkbox"/> <i>item 1</i> <input checked="" type="checkbox"/> <i>item 2</i> <input checked="" type="checkbox"/> <i>item 3</i> <input type="checkbox"/> <i>item 4</i> <input type="checkbox"/> <i>item 5</i> <input type="checkbox"/> The district has revised the text, or added text, to reflect district practice.	The District establishes the following goals for nutrition education: 1. The District shall deliver nutrition education that fosters the adoption and maintenance of healthy eating behaviors. 2. The District shall make nutrition education a District-wide priority and shall integrate nutrition education into other areas of the curriculum, as appropriate. 3. The District shall provide professional development so that teachers and other staff responsible for the nutrition education program are adequately prepared to effectively deliver the program. 4. The District shall establish and maintain school gardens and farm-to-school programs. 5. Other: _____	Federal law requires the wellness policy to establish goals related to the delivery of nutrition education. The text in the middle column includes a few possible goals related to providing nutrition education to students. Please choose goals, and/or include additional text to reflect other goals, that are appropriate and practical for implementation in your district and community. Your wellness plan should detail the strategies and procedures to accomplish the goals your policy establishes. The district's wellness policy should include at least one goal related to nutrition education.

District's Choices	Suggested Policy Text	Policy Considerations
<p>The district chooses to include all the following text (<i>please choose all applicable options</i>):</p> <p><input checked="" type="checkbox"/> <i>item 1</i></p> <p><input checked="" type="checkbox"/> <i>item 2</i></p> <p><input checked="" type="checkbox"/> <i>item 3</i></p> <p><input checked="" type="checkbox"/> <i>item 4</i></p> <p><input checked="" type="checkbox"/> <i>item 5</i></p> <p><input checked="" type="checkbox"/> <i>item 6</i></p> <p><input type="checkbox"/> <i>item 7</i></p> <p><input type="checkbox"/> The district has revised the text, or added text, to reflect district practice.</p>	<p>WELLNESS GOALS: PHYSICAL ACTIVITY</p> <p>The District shall implement, in accordance with law, a coordinated health program with physical education and physical activity components and shall offer at least the required amount of physical activity for all grades. [See BDF, EHAA, EHAB, and EHAC]</p> <p>The District establishes the following goals for physical activity:</p> <ol style="list-style-type: none"> 1. The District shall provide an environment that fosters safe, enjoyable, and developmentally appropriate fitness activities for all students, including those who are not participating in physical education classes or competitive sports. 2. The District shall provide appropriate staff development and encourage teachers to integrate physical activity into the academic curriculum where appropriate. 3. The District shall make appropriate before-school and after-school physical activity programs available and shall encourage students to participate. 4. The District shall make appropriate training and other activities available to District employees in order to promote enjoyable, lifelong physical activity for District employees and students. 5. The District shall encourage parents to support their children's participation, to be active role models, and to include physical activity in family events. 6. The District shall encourage students, parents, staff, and community members to use the District's recreational facilities, such as tracks, playgrounds, and the like, that are available outside of the school day. [See GKD] 	<p>State law requires the district's coordinated school health program to include physical education and physical activity and further specifies the amount of physical activity required for students at each grade level.</p> <p>Federal law requires the wellness policy to establish goals related to physical activity in order to promote student wellness.</p> <p>The text in the middle column on this page and continued on the next page includes a several possible goals related to physical activity of students, employees, parents, and other members of the community. Please choose goals, and/or include additional text to reflect other goals, that are appropriate and practical for implementation in your district and community. Your wellness plan should detail the strategies and procedures to accomplish the goals your policy establishes.</p> <p>The district's wellness policy should include at least one goal related to physical activity.</p>

District's Choices	Suggested Policy Text	Policy Considerations
	7. Other: _____	
<p>The district chooses to include all the following text (please choose all applicable options):</p> <p><input checked="" type="checkbox"/> item 1</p> <p><input checked="" type="checkbox"/> item 2</p> <p><input checked="" type="checkbox"/> item 3</p> <p><input type="checkbox"/> item 4</p> <p><input type="checkbox"/> The district has revised the text, or added text, to reflect district practice.</p>	<p>SCHOOL-BASED ACTIVITIES</p> <p>The District establishes the following goals to create an environment conducive to healthful eating and physical activity and to promote and express a consistent wellness message through other school-based activities:</p> <ol style="list-style-type: none"> 1. The District shall allow sufficient time for students to eat meals in cafeteria facilities that are clean, safe, and comfortable. 2. The District shall promote wellness for students and their families at suitable District and campus activities. 3. The District shall promote employee wellness activities and involvement at suitable District and campus activities. 4. Other: _____ 	<p>Federal law requires the wellness policy to establish goals related to school-based activities intended to promote student wellness.</p> <p>The text in the middle column on this page includes a few possible goals related to healthy school-based activities for students, families, and employees. Please choose goals, and/or include additional text to reflect other goals, that are appropriate and practical for implementation in your district and community. Your wellness plan should detail the strategies and procedures to accomplish the goals your policy establishes.</p> <p>The district's wellness policy should include at least one goal related to school-based activities intended to promote wellness.</p>

District's Choices	Suggested Policy Text	Policy Considerations
<p><input checked="" type="checkbox"/> The text is acceptable as presented, and we have filled in the blank with the appropriate position title.</p> <p><input type="checkbox"/> The district has revised the text to reflect district practice.</p>	<p>IMPLEMENTATION</p> <p>The Superintendent shall oversee the implementation of this policy and the development and implementation of the wellness plan and appropriate administrative procedures.</p>	<p>Federal law requires the district to designate in the wellness policy one or more district employees to ensure that all campuses in the district are in compliance with the wellness policy and the wellness plan. Please fill in the blank with the title of the district employee who will be responsible for overseeing implementation. For example, this may be the administrator or other employee who serves as the district's SHAC coordinator. We do not recommend putting a person's name in this policy.</p>
<p>The district chooses the following text option:</p> <p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text, or added text, to reflect district practice.</p>	<p>EVALUATION</p> <p>The District shall comply with federal requirements for evaluating this policy and the wellness plan.</p>	<p>The federal regulations require the district, at least once every three years, to assess the district's compliance with the local school wellness policy and make assessment results available to the public. The implementation assessment must include the extent to which the district and each campus are in compliance with the wellness policy, the extent to which the district's policy compares to model policies, and a description of the progress made in attaining the goals of the wellness policy.</p>

District's Choices	Suggested Policy Text	Policy Considerations
<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text to reflect district practice.</p>	<p>PUBLIC NOTIFICATION</p> <p>The District shall annually inform and update the public about the content and implementation of the wellness policy, including posting on its website copies of the wellness policy, the wellness plan, and the required implementation assessment.</p>	<p>The HHFKA requires the district to keep the community informed about the content and implementation of the wellness policy. Posting this information on the district's website is an efficient way to reach any parent or other member of the public who is interested in the district's wellness activities. The federal regulations require annual notification to the public of the content of the policy and any updates to the policy.</p>
<p><input checked="" type="checkbox"/> The text is acceptable as presented.</p> <p><input type="checkbox"/> The district has revised the text to reflect district practice.</p>	<p>RECORDS RETENTION</p> <p>The District shall retain all required records associated with the wellness policy, in accordance with law and the District's records management program. [See CPC and FFA(LEGAL)]</p>	<p>Revisions to the wellness policy may be required periodically due to changes in federal or state law, or may be based on recommendations from the SHAC. As with any board policy, the district should maintain records reflecting how the policy has been revised over the years. Please refer to the district's records management program for any specific requirements. The federal regulations require retention of the following records: the written wellness policy, documentation demonstrating compliance with community involvement requirements, documentation of the triennial assessment, and documentation to demonstrate compliance with the annual public notification requirements.</p>

Please follow the instructions on page 1 to ensure that text appropriate for your district is included properly in the policy and incorporated into the district's manual.



Region 6 Education Service Center

School Safety and Security Audit Report



Safety is an Attitude and Attitude is Everything

Burton Independent School District

Spring 2023

**Burton Independent School District
Safety and Security Audit Report
Spring 2023**

The Texas Education Code 37.108 states, “At least once every three years, each school district shall conduct a safety and security audit of the district’s facilities. To the extent possible, a district follows safety and security audit procedures developed by the Texas School Safety Center or a comparable public or private entity”. While the term “audit” is included in TEC 37.108, the process was developed as an ongoing assessment of a district’s safety and security. Audits should be an ongoing process with the aim of identifying hazards, threats and vulnerabilities that might pose a danger to life or property and may interfere with a safe, secure and healthy school environment that is conducive to teaching and learning.

The following Safety and Security Audit results are provided by Region 6 Education Service Center. The Safety Audit was conducted on March 28, 2023 by ESC 6 Deputy Director Brian Zemlicka.

The Intruder Assessments are being conducted as a result of the Governor’s Order for Intruder Detection Audits. *(Please attached result paperwork to this document)*

The Safety and Security Audit results are divided into sections; Neighborhood Risk Factors, Administrator Interviews, Staff Survey Results, Safety Commendations, Safety Recommendations and Intruder Assessment.

We appreciated the opportunity to take an outside look at Burton Independent School District to applaud your district’s efforts to maintain a safe and secure learning environment and to also help identify any possible areas that may need improvement for the future.

If you have any question or you need more information, please do not hesitate to contact me.

Respectfully,

Brian Zemlicka, Ed.D.
Deputy Director
935 435-8285

Burton Independent School District Safety and Security Audit Report Spring 2023

Neighborhood Risk Factors:

Burton is a community located 85 miles northwest of Houston on U.S. Highway 290 in Washington County. Burton Independent School District is located at 701 North Railroad Street. Burton ISD serves approximately 550 students and encompasses 161.53 square miles. According to the Texas Education Agency Accountability Report, the student population consists of 55.5% Economically Disadvantaged with a 100% graduation rate. Burton ISD has 82 total staff including 45 teachers with the average years of experience of 12.4 years with 56.4% of current teachers having 11+ years of experience. According to the Texas Department of Public Safety website, there are four identified sex offenders living in the same zip code as the school district.

Burton Elementary School (Pk-6)

Burton Elementary is located at 701 North Railroad Street. The campus has approximately 325 students and 38 staff members. According to the Texas Education Agency's Accountability Report, Burton Elementary students have a 96.9% attendance rate, with their student body consisting of 56.4% economically disadvantaged students. The average years of experience of teachers at Burton Elementary is 12.2 compared to the state average of 11.1 years.

Burton High School (7-12)

Buffalo High School is located at 701 North Railroad Street. The campus has approximately 250 students and 40 staff members. According to the Texas Education Agency's Accountability Report, Buffalo High School Students have a 95.3% attendance rate, with their student body consisting of 54.4% economically disadvantaged students. The average years of experience of Buffalo High School teachers is 12.6 compared to the state average of 11.1 years.

Administrator's Interview:

1. *What are the most pressing needs in your district?*
 - The rate at which our student population is growing.
 - The amount of glass doors and windows we do not have behind a perimeter fence.
 - Working around all the new construction and managing all the temporary fencing.
 - Always trying to stay up with the trends of safety.
2. *What safety activities does your district do best?*
 - We know our kids.
 - We have a great relationship with Washington County Sheriff's department, and we have a interlocal agreement with them for one fulltime officer.
 - We practice and participate in all the various safety drills.
 - All teachers are CPR, First Aid and Automated External Defibrillator (AED) trained.
 - Employees have been trained on "Stop the Bleed".
 - Our playground is safe.

- We have an organized car rider drop-off and car rider pick-up system and we are always trying to make the wait time for parents shorter.
 - We have great communication and coordination between the Sheriff's Department and the Volunteer Fire Department.
 - All campuses have a vestibule, and all visitors are vetted the same way.
 - Guardian Program participants train 2-3 times a year.
 - Sheriff's department and Guardians train together.
 - Training for substitutes on all school procedures.
 - Have great perimeter fencing.
 - Use Raptor background check system.
 - Use Raptor panic button.
 - Washington County Sheriff's Department train on our campuses.
 - Sheriff's Department do a lot of campus walk throughs.
3. *What are the biggest barriers to improve school safety measures?*
- Money
 - Time
 - Legislators
4. *Do you feel your district is safe?*
- Yes, and I believe our parents and staff and community feel it is safe.
5. *What area of safety do you think could improve to make each campus safer?*
- We need more training on reunification procedures.
 - Lighting our parking lots.
 - Participate in intense Active Shooter training for the entire staff.
6. *What do you want me to know that I have not asked?*
- The District has a state approved Emergency Operation Plan (EOP).
 - The District has 40+ security cameras and 40+ more cameras are ordered.
 - The District has a fulltime LVN Nurse.
 - The District has a designated administrator for school safety.
 - District has a Safety Coordinator that monitors security cameras.
 - Safety Committee meets unofficially once a week and officially three times a year.
 - The District has a trained Threat Assessment Team.
 - The District has 11 Automated External Defibrillators (AED).
 - The District has 11 Stop the Bleed kits.
 - The District has an Anonymous Reporting System.
 - The District uses the Remind Mobile app, Thrillshare through Apptegy, Facebook, and the Burton ISD app to communicate with students, staff and parents.
 - The District has hand held radios that are used by the administration, nurse, counselor and secretaries.
 - We have Washington County Sherriff's department is here for varsity sporting events and ambulance and an EMT are here for varsity football.
 - The District has a local Constable available if necessary.

- The District passed a 43 million dollar bond to add facilities, renovate existing facilities, improve safety, add an additional SRO, and expand the Guardian program.
- All main campus entries have keyless entry.
- All classrooms are on the master key system.
- There is an automatic gate on a timer that control traffic on campus.
- The District Alternative Education Program (DAEP) has a Co-op with Brenham ISD.

Staff Survey Results:

It is very obvious with 100%, the staff at Burton Independent School District feel their school is very well protected from crime and vandalism. The school expectations are clear and well-known to 100% of the staff. When asked if they felt their students know what to do in an emergency, they responded with 100% feeling their students know what to do in an emergency. It was clear with 97%, the staff at Burton ISD, feel school administration understands and promotes school safety. *(For all responses, see attachments at the end of this report)*

Safety Commendations:

Burton Elementary

- Burton Elementary built in 2011 is a very beautiful campus that houses Pk thru 6th grade students.
- Burton Elementary is a clean and well-maintained campus inside and out.
- Student work is displayed everywhere.
- The campus has a vestibule with bulletproof glass that visitors enter to be vetted.
- All visitors are vetted using Raptor background check system.
- All visitors receive a visitor pass once vetted.
- All exterior doors are locked at all times.
- All exterior doors are numbered inside and out.
- All classroom doors are locked all times.
- All classroom doors are labeled or numbered.
- Every classroom has an emergency folder.
- Interior doors are numbered and labeled with teacher's name.
- Teachers have ID badges, but not required to wear them.
- The campus has numerous security cameras.
- There is an organized process for unloading students from school buses and car rider line in the morning.
- There is an organized process for loading students on to school buses or into cars in the afternoon.
- Every classroom has a posted evacuation map.
- Every classroom knows what to do in an evacuation.
- Every classroom knows what to do in a lockdown.
- Custodial closets are locked.
- Electrical closets and boxes are locked.

- Campus has an AED and signage is visible in the hallway to mark its location.
- Staff is trained to use the AED.
- The campus has a Stop the Bleed kits and all staff are trained to use them.
- Restrooms were very clean.
- Hand sanitizer is present on campus.
- All storage doors are locked.
- Playground was completely fenced and playground equipment is in excellent condition including an overhead cover to provide shade.
- All exterior HVAC units were surrounded with perimeter fencing.
- The District nurse is located at the Elementary campus.
- Fire extinguishers had an updated inspection ticket.
- Every classroom has a phone that can also be used as an intercom system with two-way communication.
- Principal, Secretary, Counselor and Nurse each carry a handheld radio for communication.
- The Raptor Panic app is used by teachers to communicate in an emergency.
- School parking lighted.
- All walkways and drop off and pick up points are covered.
- Water dispensers have been installed to refill water bottles in an easy and sanitary method.
- The campus has great signage.
- All unused lockers are locked.
- Teachers know their kids.
- All exit signs are lighted.

Safety Recommendations:

Burton Elementary

- Some classrooms have a version of a Go Bag used to carry medical supplies and any other items needed in an emergency or evacuation.
 - Think about creating uniform Go Bags for every classroom in the District so that teachers will have the needed important items in case of an emergency or evacuation.

Safety Commendations:

Burton High School

- Burton High School is a beautiful school that houses 7th thru 12th grade students.
- The Burton High School campus is very clean and well maintained inside and out.
- Burton High School is a clean and well-maintained campus inside and out.
- The campus has a vestibule with bulletproof glass that visitors enter to be vetted.
- All visitors are vetted using Raptor background check system.
- All visitors receive a visitor pass once vetted.
- All exterior doors are locked at all times.
- All exterior doors are numbered inside and out.
- All classroom doors are locked all times.

- All classroom doors are labeled or numbered.
- Every classroom has an emergency folder.
- Interior doors are numbered and labeled with teacher's name.
- Teachers have ID badges, but not required to wear them.
- The campus has numerous security cameras.
- There is an organized process for unloading students from school buses and car rider line in the morning.
- There is an organized process for loading students on to school buses or into cars in the afternoon.
- High School students have their own parking lot.
- Every classroom has a posted evacuation map.
- Every classroom knows what to do in an evacuation.
- Every classroom knows what to do in a lockdown.
- Custodial closets are locked.
- Electrical closets and boxes are locked.
- Campus has an AED and signage is visible in the hallway to mark its location.
- Staff is trained to use the AED.
- The campus has a Stop the Bleed kits and all staff are trained to use them.
- Restrooms were very clean.
- Hand sanitizer is present in hallways.
- All storage doors are locked.
- All exterior HVAC units were surrounded with perimeter fencing.
- The High School uses the District Nurse which is located at the Elementary campus.
- Fire extinguishers had an updated inspection ticket.
- Every classroom has a phone that can also be used as an intercom system with two-way communication.
- Principal, Secretary, Counselor and Nurse each carry a handheld radio for communication.
- The Remind mobile app and Blackboard Communication app are used to communicate with parents.
- School parking lot is lighted from surrounding exterior lighting.
- All walkways and drop off and pick up points are covered.
- Water dispensers have been installed to refill water bottles in an easy and sanitary method.
- The campus has great signage.
- All unused lockers are locked.
- The building and classroom doors are locked with hard keys.
- The Raptor Panic Button is used by teachers to communicate in an emergency.
- Teachers know their kids.

Safety Recommendations:

Burton High School

- Some classrooms have a version of a Go Bag used to carry medical supplies and any other items needed in an emergency or evacuation.

- Think about creating uniform Go Bags for every classroom in the District so that teachers will have the needed important items in case of an emergency or evacuation.
- School parking lot is lighted from surrounding exterior lighting.
 - Consider adding additional lighting for the High School parking lot.

Safety Commendations:

Districtwide Exterior Buildings and Athletic Fields

- All School buses are parked behind a secure perimeter.
- Majority of school buses were equipped with a Security Camera.
- Baseball and Softball fields are clean and surrounded by perimeter fencing.
- Agriculture Barn is very well maintained and inside a perimeter fence.
- Football Stadium and home and visitor parking and concession has all been demolished and, in the reconstruction phased to be completed by the end of 2023.
- Administration building added a very well-constructed vestibule.

Safety Recommendations:

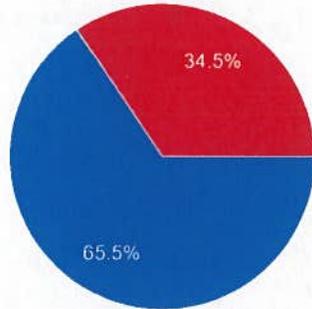
Districtwide Exterior Buildings and Athletic Fields

- The Central Administration Office front entry does not have a vestibule.
 - The District is in the process of constructing vestibules for all campus entries as well as the Administration offices.
- School Buses do not have two-way radios.
 - Consider some type of radio system for your school buses that could be tied into the handheld radios used by administration. Consider using a repeater tower to enhance coverage.
- Majority of school buses were equipped with a Security Cameras.
 - Consider adding security cameras to all Burton ISD school buses.

School Safety Survey Report

This school is well protected from potential crime and vandalism

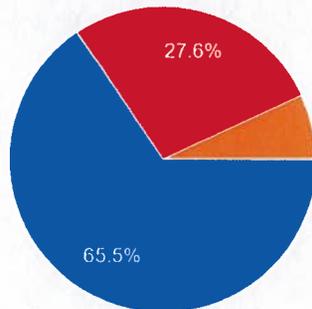
29 responses



- Strongly agree
- Mildly Agree
- Mildly Disagree
- Strongly Disagree

I worry very little about this school's climate and safety.

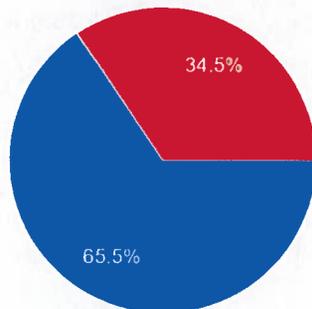
29 responses



- Strongly agree
- Mildly Agree
- Mildly Disagree
- Strongly Disagree

School safety is not a big problem at this school.

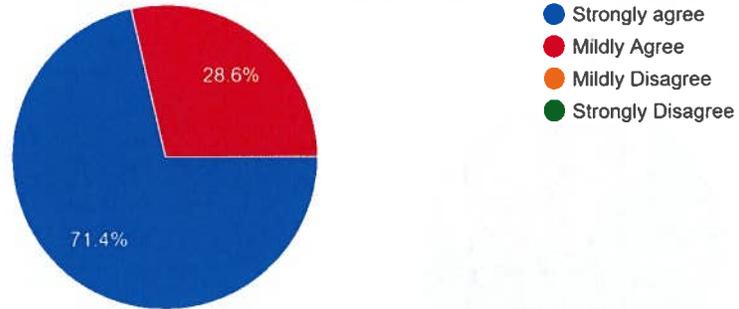
29 responses



- Strongly agree
- Mildly Agree
- Mildly Disagree
- Strongly Disagree

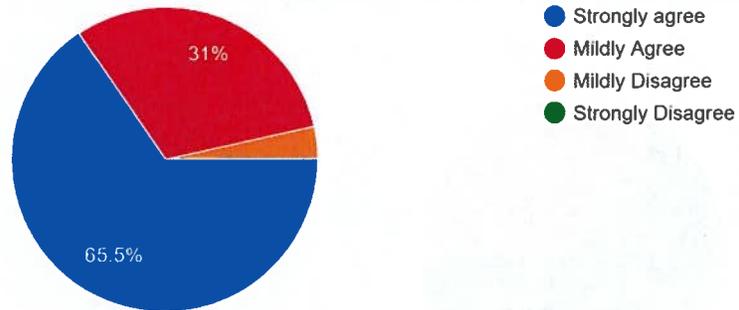
We spend time each school year training for emergencies.

28 responses



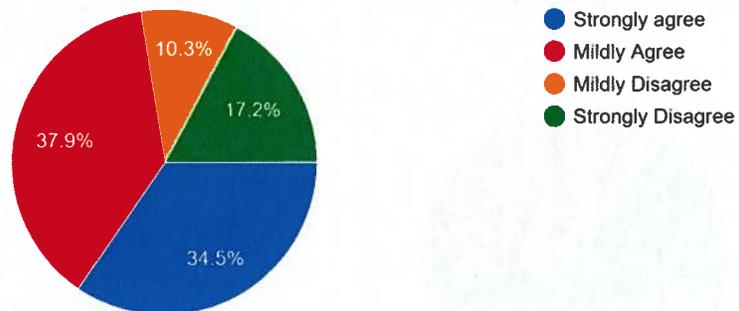
I feel I am prepared for any emergency that may occur here at school.

29 responses



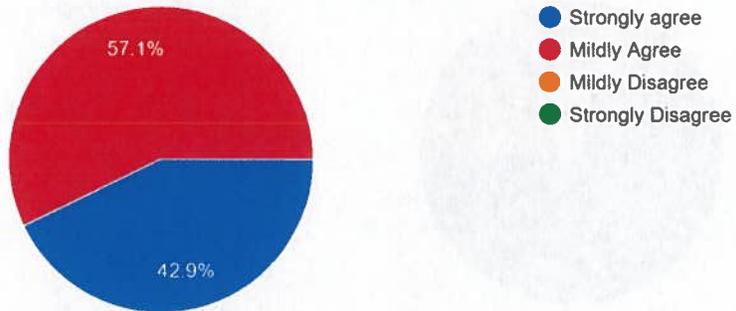
I wish we could do more training on Active Shooter scenarios.

29 responses



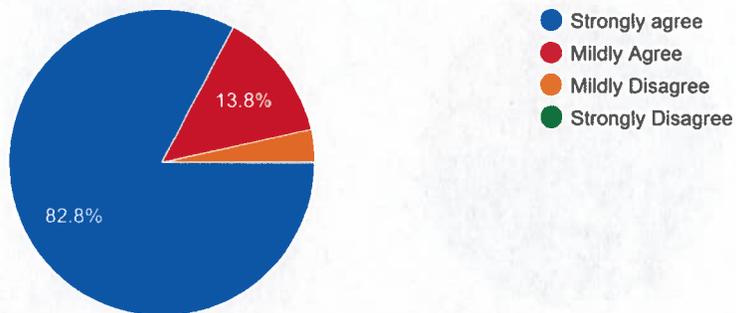
I feel our students know what to do in an emergency situation.

28 responses



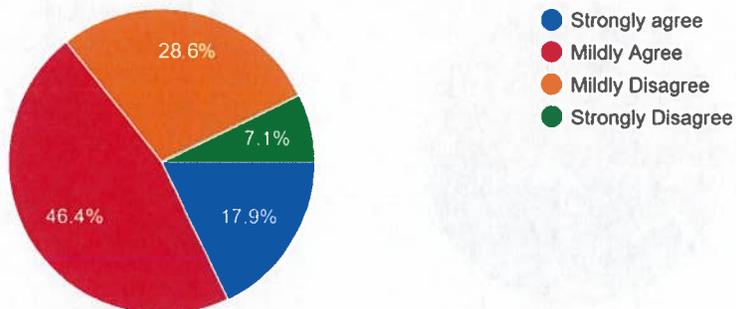
The school safety expectations are clear and well known to me.

29 responses



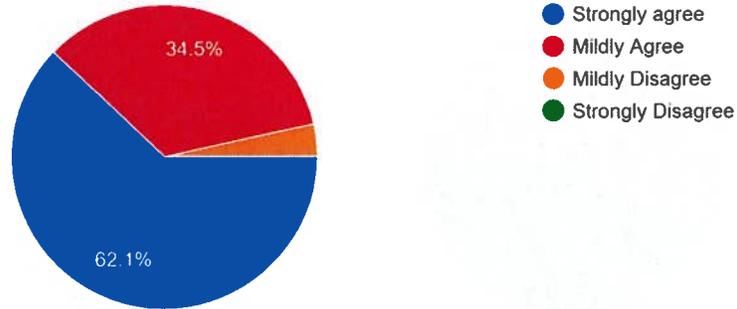
We discuss safety issues monthly in organized safety meetings.

28 responses



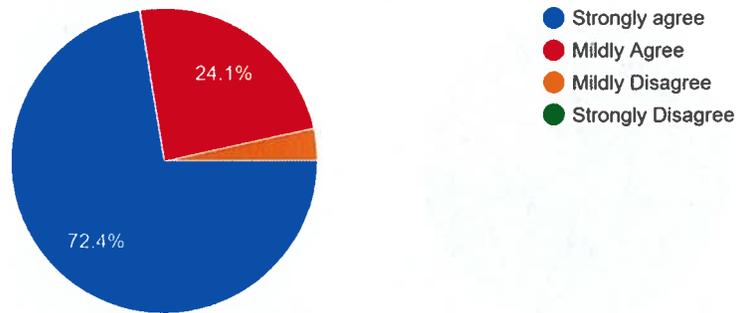
This school's faculty understand what is expected in a school emergency.

29 responses



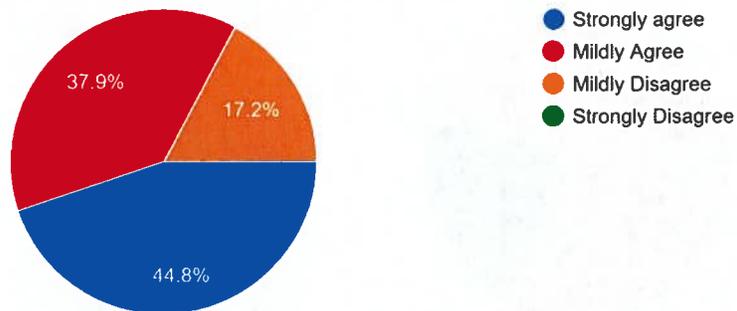
The effects of vandalism on campus are quickly repaired.

29 responses



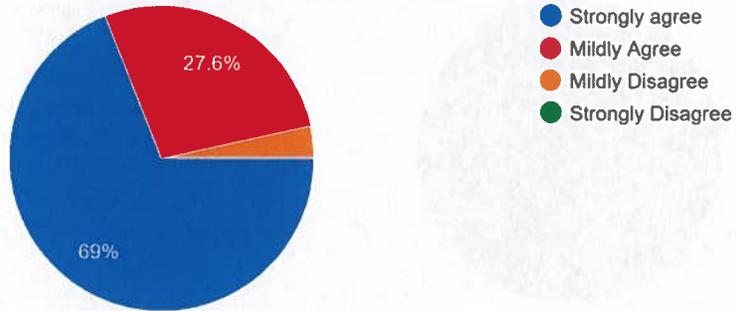
The school buildings are free of hazards that can cause accidental injury.

29 responses



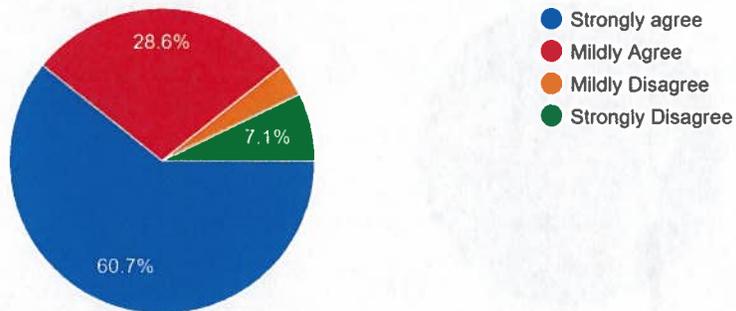
The classrooms are well maintained and inviting places to learn.

29 responses



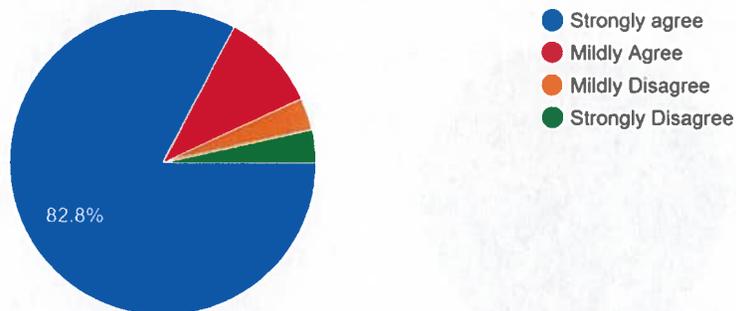
This school has adequate resources to help students in an emergency or crisis.

28 responses



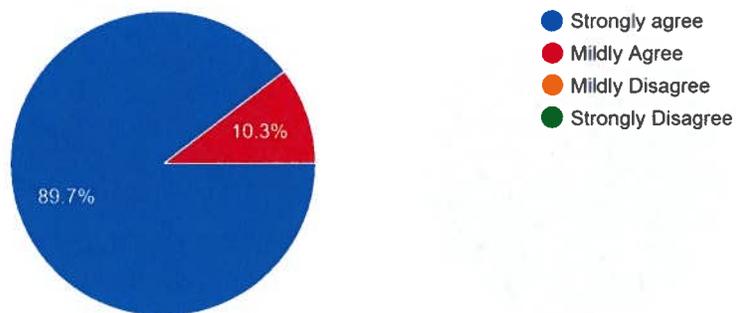
This school's goals and priorities are clear.

29 responses



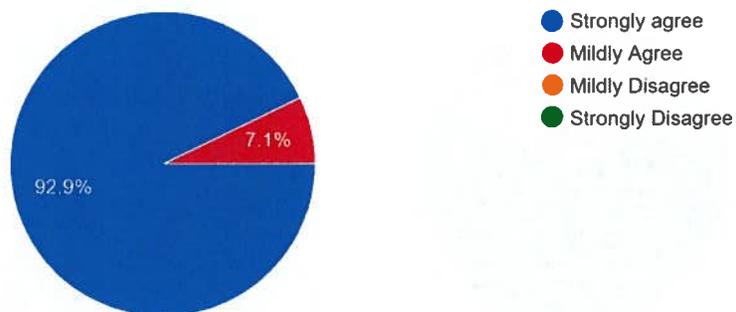
This school's administration understands and promotes school safety.

29 responses



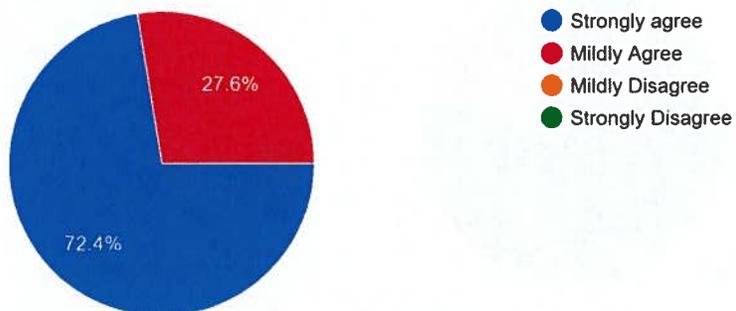
It is clear school safety is a major priority of district leadership.

28 responses



There is clear coordination between this school and other public agencies, such as the police, county juvenile probation, and county mental health.

29 responses



Parents and community are actively involved in the school district's success.

29 responses

