

Business Meeting

Tuesday, January 21, 2025 5:30 PM

Oak Park Learning Center, 6355 Osman Avenue North, Stillwater, MN 55082

I. Recognition	Speaker (s) : Ms. Alison Sherman, School Board Chair
II. Public Comment	Speaker (s) : Ms. Alison, School Board Chair
III. Call to Order	Speaker (s) : Ms. Alison Sherman, School Board Chair
IV. Roll Call	Speaker (s) : Ms. Alison Sherman, School Board Chair
V. Pledge of Allegiance	Speaker (s) : Ms. Alison Sherman, School Board Chair
VI. Approval of Agenda	Speaker (s) : Ms. Alison Sherman, School Board Chair
VII. Student Report	Speaker (s) : Ms. Maysen Puhmann and Ms. Ainsley Smith, Student Representatives
VIII. Superintendent Report	Speaker (s) : Dr. Mike Funk, Superintendent
IX. Board Chair Report	Speaker (s) : Ms. Alison Sherman, School Board Chair
X. Consent Agenda	
X.A. School Board Meeting Minutes, December 17, 2024	Speaker (s) : Ms. Katie Hockert, School Board Clerk
X.B. School Board Meeting Minutes, January 7, 2025	Speaker (s) : Ms. Katie Hockert, School Board Clerk
X.C. Payment of Invoices, January 4 - 17, 2025	Speaker (s) : Ms. Marie Schrul, Chief Financial Officer
X.D. School Board Member Assignments 2025	Speaker (s) : Ms. Alison Sherman, School Board Chair
X.E. Stillwater Area High School Baseball Team Field Trip Approval Form	Speaker (s) : Mr. Mike Parker, Coach
X.F. Human Resources Personnel Report	Speaker (s) : Ms. Kristine Carlston, Executive Director of Human Resources
XI. Strategic Direction A: Ensure the learning process is adaptable to meet individual student needs	
XII. Strategic Direction B: Foster a safe, welcoming and inclusive environment for all staff and students	

XIII. **Strategic Direction C: Utilize systems and align resources in an efficient manner to support learning**

XIII.A. Action: Resolution Directing District Administration to make Budget Reductions

Speaker (s) : Ms. Alison Sherman,
School Board Chair

XIII.B. Action: Lake Elmo Bids

Speaker (s) : Mr. Mark Drommerhausen,
Executive Director of Operations

XIII.C. Action: 2025 Stillwater Area High School Athletic Track Rehabilitation

Speaker (s) : Mr. Mark Drommerhausen,
Executive Director of Operations

XIII.D. Action: 2025 Stillwater Area High School Press Box Replacement

Speaker (s) : Mr. Mark Drommerhausen,
Executive Director of Operations

XIII.E. Action: 2025 Stillwater Area High School Addition and Renovation – Construction Bids

Speaker (s) : Mr. Mark Drommerhausen,
Executive Director of Operations

XIV. **Strategic Direction D: Develop strong partnerships with the communities we serve**

XIV.A. Report: Cell Phone Policy Feedback

Speaker (s) : Ms. Carissa Keister,
Chief of Staff

XIV.B. Action: Legislative Platform

Speaker (s) : Ms. Carissa Keister,
Chief of Staff

XV. **Adjournment**

Speaker (s) : Ms. Alison Sherman,
School Board Chair

XVI. **Attachments**

- I. Recognition: Beverly Petrie was recognized for her service on the school board.
- II. Public Comment: Kate Harri-Identity Harm Protocol; Michael McCarthy-Identity Harm Protocol; Joy Pilrain-Identity Harm Protocol; Catherine Hobbs-Identity Harm Protocol; Kathy Saltzman-Board Leadership and honor Beverly Petrie; Laura Leu-Identity Harm Protocol; Ann Schmiechen-Honor Beverly Petrie; Liz Toecker-Identity Harm Protocol; James Cashman-Identity Harm Protocol.
- III. Call to Order: The meeting was called to order at 6:30 p.m.
- IV. Roll Call: Present: Katie Hockert, Pete Kelzenberg, Beverly Petrie, Alison Sherman, Andrew Thelander; Absent: Chris Lauer
- V. Pledge of Allegiance
- VI. Approval of Agenda: Motion made by Sherman, second by Thelander, Carried 5-0.
- VII. Student Report: The National Honor Society will host a Coffee House event on Friday, December 20. The BIZAA Club is fundraising to support the education of students in Africa. The Student Council holds monthly meetings to plan school-wide events. Students are preparing for winter break.
- VIII. Superintendent Report: The district is working with Washington County and the Stillwater Police Department to have a plan in place in the event of a crisis or threat within our schools. The focus is on training and preparing staff using safety protocol training. High school students provided feedback on the use of cell phones at school and the Identity Harm Protocol during the first Student Advisory Group meeting with Dr. Funk.
- IX. Board Chair Report: Nothing to report.
- X. Consent Agenda: A. School Board Meeting Minutes, November 19, 2024; B. School Board Meeting Minutes, December 3, 2024; C. Payment of Invoices, November 30-December 3, 2024; D. Human Resources Personnel Report. Motion by: Petrie, second by Hockert, carried 5-0.
- XI. Strategic Direction C: Utilize Systems and Align Resources in an Efficient Manner to Support Learning.
 - A. The School Board certified the "maximum" proposed 2024 Payable 2025 Property Tax levy at the September 24, 2024 School Board Business meeting. On December 3, 2024, Marie Schrul, Chief Financial Officer, provided information at the Truth in Taxation meeting including the current budget, the proposed levy, and estimated changes in school property taxes. The public had an opportunity to comment.

The Board of Education is required to adopt the final levy for Taxes Payable in 2025 and certify to the county auditor on or before December 30, 2024. Administration recommends that the School Board certify the final 2024 Payable 2025 Property Tax Levy as follows:

General Fund	\$46,841,200.61
Community Service Fund	1,357,913.53
Debt Service Fund	17,940,334.47
Total	\$66,139,448.61

Motion by: Sherman, second by: Kelzenberg; carried 5-0.

- XII. Strategic Direction A: Ensure the Learning Process is Adaptable to Meet Individual Student Needs.

- A. Literacy Update. As part of the state's new READ Act, the district must adopt new evidence-based literacy curriculum and intervention materials to ensure student mastery of phonemic awareness, phonics, vocabulary development, reading fluency, and reading comprehension. An open house is scheduled for January 17 from 8 a.m. to 6 p.m. at the Oak Park Learning Center to review the proposed curriculum.
- XIII. Strategic Direction B: Foster a Safe, Welcoming and Inclusive Environment for all Staff and Students.
 - A. Identity Harm Protocol. The board received an overview of a new protocol that is being implemented to help staff address incidents of identity harm in our schools.
- XIV. Strategic Direction D: Develop Strong Partnerships with the Communities We Serve. Nothing to report.
 - A. Oak-Land Middle School Construction Bids. The board reviewed bids for construction/renovation of Oak-Land Middle School. The project will be funded by the 2024A School Building Bonds and Long-Term Facility Maintenance Funds. Construction will be phased out over the next two summers, with the work to be completed by the fall of 2026.
- XV. Adjourn
 - A. The meeting adjourned at 8:04 p.m.
Respectfully submitted, Beverly Petrie, Clerk

Independent School District 834 – Stillwater Area Public Schools
Stillwater Middle School, 523 Marsh St W, Stillwater, MN 55082
Organizational Meeting, Tuesday, January 7, 2025 5:30 PM

- I. Call to Order: The meeting was called to order at 5:30 p.m.
- II. Roll Call: Present: Sarah Grcevich, Katie Hockert, Pete Kelzenberg, Chris Lauer, Robert Parker, Alison Sherman, Andrew Thelander
- III. Pledge of Allegiance
- IV. Oath of Office: Newly-elected board members Sarah Grcevich, Katie Hockert and Robert Parker were sworn into office. Grcevich and Parker are new members, while Hockert is in her second term.
- V. Approval of Agenda: Motion made by Sherman and seconded by Thelander, Carried 7-0.
- VI. Board of Organization.
 - A. Election of Chair - Thelander nominated Sherman as Board Chair. Sherman received 7 votes: Grcevich, Hockert, Lauer, Kelzenberg, Parker, Sherman, Thelander. Sherman accepted the nomination.
 - B. Election of Vice Chair - Hockert nominated Thelander as Vice Chair. Thelander received 7 votes: Grcevich, Hockert, Lauer, Kelzenberg, Parker, Sherman, Thelander. Thelander accepted the nomination.
 - C. Election of Clerk - Kelzenberg nominated Hockert as clerk. Hockert received 7 votes: Grcevich, Hockert, Lauer, Kelzenberg, Parker, Sherman, Thelander. Hockert accepted the nomination.
 - D. Election of Treasurer - Hockert nominated Kelzenberg as Treasurer. Kelzenberg received 7 votes: Grcevich, Hockert, Lauer, Kelzenberg, Parker, Sherman, Thelander. Kelzenberg accepted the nomination.
 - E. School Board Committee Assignments and Working Groups 2024. The board will review and approve at the next board meeting.
 - F. Establish Board Member Salary. Board members will continue to receive an annual salary of \$5,339. The elected board chair will receive \$5,972. They will review salaries in 2026.
 - G. Review Policy 209 - Code of Ethics. The board reviewed Policy 209-Code of Ethics as part of the annual review process.
- VII. Consent Agenda: A. Payment of Invoices, December 14, 2024 - January 3, 2025; B. Designate District Depositories of Major Accounts; C. Resolution Authorizing Use of Facsimile Signature; D. Resolution Authorizing Administration to Develop Specifications and Solicit Bids; E. Resolution Authorizing Chief Financial Officer/ Supervisor of Financial Services and District Accountant to Make Electronic Fund Transfers; F. Designate Official Publication; G. Resolution Authorizing Administration to lease, purchase, and contract for goods and services; H. Resolution Authorizing Administration to Utilize Joint Purchasing Agreements; I. Designate Deputy Board Treasurer and Deputy Clerk; J. Designation of an Identified Official with Authority for Education Identity Access Management. Motion made by Sherman and second by Lauer, Carried 7-0.
- VIII. Strategic Direction A: Ensure the Learning Process is Adaptable to Meet Individual Student Needs, Foster a Safe, Welcoming and Inclusive Environment for All Staff and Students.
 - A. Lake Elmo Elementary Building Update. Principal Katy Pupungtoa provided an update to the school board about the work underway to improve learning outcomes for Lake Elmo students. In the presentation, she outlined several strengths of the program, as well as some challenges and opportunities in the areas of consistent staffing, curricular support, vertical alignment, student-teacher ratios and professional development. Board members receive an update from a different school at each of their monthly study sessions.
- IX. Strategic Direction B: Foster a Safe, Welcoming and Inclusive Environment for All Staff and Students. Nothing to report.
- X. Strategic Direction C: Utilize Systems and Align Resources in an Efficient Manner to Support Learning.
 - A. New Lake Elmo Elementary Earth Work Bid. School board members approved bids for

earth work at the site of the new Lake Elmo Elementary. The project is funded by the 2024A School Building Bonds, which was approved by voters in the 2023 bond request, and Long-Term Facility Maintenance funds. The project is scheduled to break ground in the spring of 2025 and be completed by the start of the 2026-27 school year. Motion by Sherman and second by Thelander, Carried 7-0.

- XI. Strategic Direction D: Develop Strong Partnerships with the Communities We Serve.
 - A. 2025 Legislative Platform. Each year, the board approves a legislative platform, which members share with local legislators to express needs within the school district. The top priorities for this year are education funding; student behavior and support; and assessments.
- XII. Closed Session. Pursuant to the attorney-client privilege and Minnesota Statute 13D.05(b) and 2(a)(3) the board moved to a closed session to receive confidential legal advice on pending litigation involving a student . Motion by Sherman to move to a closed session at 6:44 p.m. and second by Hockert, carried 7-0. Present: Board Members Grcevich, Hockert, Kelzenberg, Lauer, Parker, Sherman, Thelander, Superintendent Funk, Paul Lee and Mick Waldspurger (legal). Motion by Sherman to move to the open session at 7:18 p.m. second by Parker, carried 7-0.
- XIII. Resolution. No action was taken.
- XIV. Adjourn
 - A. The meeting adjourned at 7:22 p.m.

Respectfully submitted, Katie Hockert, Board Clerk



School Board Member Assignments 2025

Meeting Date: January 7, 2025

Contact Person: School Board Chair

Background:

The School Board will determine committee assignments and working groups for 2025.

School Board Representative to:

Association of Metropolitan School Districts (AMSD)	Alison Sherman / Alternate: Katie Hockert
Community Education Advisory Council	Sarah Grcevich
MN State High School League (MSHSL)	Pete Kelzenberg
Northeast Metro 916	Andrew Thelander
Partnership Plan	Rob Parker
World’s Best WorkForce (WBWF)/Curriculum Advisory Committee(CAC)	Katie Hockert Alternate: Alison Sherman

School Board Sub-Committees to:

<i>Finance and Operations</i>	<i>Community Engagement and Legislative Outreach</i>	<i>Policy</i>
Pete Kelzenberg	Andrew Thelander	Katie Hockert
Chris Lauer	Rob Parker	Sarah Grcevich
Alison Sherman	Katie Hockert	Alison Sherman

Assignments are made in January of each calendar year

This approval form and detailed trip itinerary are also submitted to the MSHSL by AD Cox

Field Trip / Overnight Athletic Team Trip Pre-Approval Form



PLEASE REVIEW FIELD TRIP PROCEDURES/REQUIREMENTS ON BACK OF FORM PRIOR TO SUBMITTING FOR APPROVAL.

Teacher/Coach/Advisor: Mike Parker Cell Phone #: (651) 271 4880

In conjunction with (team/class/organization): Stillwater H.S. Baseball

Educational/Trip Purpose: train together to create a team culture PREPARE OUR BODIES FOR THE SEASON give a fair tryout

Itinerary details must be attached

Destination: West Palm Beach

Destination Address/Phone: Marriott Hutchinson Island 555 Ocean Blvd Stuart, FL 34996 (Address, City, State) (Phone number)

Departure from school Date: March 20 Return to school Date: March 27 800-947-2148

Depart from school Time: 7:00 AM Arrival to destination Time: 12:30 PM

Departure from destination Time: 9:00 AM Return to school Time: 1:30 PM

Number of: Students/Team Members: (Attach List) 41 Mike Parker, Mike Weiss, Ryan Butorick Directors/Coaches: 2 John Handgrove, Brent Killen, Derek Schmidt Chaperones*: - Names:

* All chaperones must have a completed and approved criminal background check.

Mode of Travel (see back for more info): Flights 54309/54310 Sun Country

Lodging Information (if overnight): Marriott Hutchinson Island see above (Hotel Name, Address, City, State) (Phone number)

Safety/Security Plans Reviewed Meeting 2/17/25 (Date and manner in which information provided)

Discipline & Chemical Policy & Rules Reviewed Meeting 2/17/25 (Date and manner in which information provided)

Estimated Cost \$ Transportation \$ 450 Housing \$ 915 Fees \$ - Supplies \$ - Bus \$ 310 (other)

Total Cost \$ 1675 per student Student Cost \$ 1675 District Cost \$ - Funding Source (i.e. grant, prof. dev., etc.): -

Teacher/Coach Signature: Mike Parker 1/13/25 (Date)

Department Chair/Athletic Director Approval: Nate Cup 1-15-25 (Date)

Building Administration Approval: F. C. Bel 1/16/25 (Date)

FOR OVERNIGHT FIELD TRIPS AND ATHLETIC TEAM TRIPS ONLY District Administrative Approval: [Signature] 1/16/25 (Date)

(New Hires, Resignations, Retirements, Terminations, Leave Requests)

RETIREMENT/RESIGNATION/RELEASE

NAME	STATUS	ASSIGNMENT	GROUP	EFFECTIVE DATE
Bauer, Mallory	Resignation	1.0 FTE Speech Pathologist Lake Elmo Elementary	SCEA	January 17, 2025
Berberena, Linda	Resignation	Community Ed Assistant, 7.5 hours/week	Community Ed Leads & Assistants	November 26, 2024
Krueger, Gretchen	Resignation	Custodian VI, 8.0 hours/day District Wide	Custodial	December 27, 2024
Morin, Linda	Resignation	Paraprofessional, 6.0 hours/day Stonebridge Elementary	SCPA	November 22, 2024
Olson, Andrew	Retirement (32 years)	1.0 FTE Physical Education Teacher Stillwater Middle School	SCEA	June 4, 2025
Schneider, Kimberly	Retirement (32 years)	1.0 FTE Elementary Education Teacher Afton-Lakeland Elementary	SCEA	August 11, 2025

HIRES/REHIRES

NAME	ASSIGNMENT	SALARY PLACEMENT/ HOURLY RATE	REASON	GROUP	EFFECTIVE DATE
Attaway, Elizabeth	Paraprofessional, 6.5 hours/day Stillwater Area High School	\$18.00 / hour	2024-2025 Staffing	SCPA	January 2, 2025
Harris, Kayla	Paraprofessional, 6.5 hours/day Brookview Elementary	\$18.00 / hour	2024-2025 Staffing	SCPA	January 2, 2025
Jagerson, Marley	Community Ed Aide, 4.5 hours/week Lake Elmo Elementary	\$15.50 / hour	2024-2025 Staffing	Community Ed Leads & Assistants	January 6, 2025
Meyer, Jason	Assistant Speech Coach Stillwater Area High School	\$2,842	Replacement	Co-Curricular	December 17, 2024
Michel, Ricky	Assistant Baseball Coach Stillwater Area High School	\$5,887	Replacement	Co-Curricular	January 2, 2025
Nobles, Jill	Paraprofessional, 11 hours/week Early Childhood Family Center	\$18.00 / hour	2024-2025 Staffing	SCPA	December 17, 2024
Erickson, Bailey	1.0 FTE LTS English Teacher Stillwater Area High School	\$53,710	Replacement	SCEA	January 14, 2025
Richards, Laurie	Nutrition Services, 4.0 hours/day Mahtomedi Middle School	\$18.92 / hour	2024-2025 Staffing	Nutrition Services	December 17, 2024
Schmid, Jessica	Technology Operations Manager Central Services	\$111,387	Replacement	Directors	December 9, 2024
Selb, Lilly	Community Ed Assistant, 7.75 hours/week Stonebridge Elementary & Afton-Lakeland Elementary	\$18.73 / hour	2024-2025 Staffing	Community Ed Leads & Assistants	January 21, 2025
Teply, Addison	Community Ed Assistant, 7.5 hours/week Rutherford Elementary	\$18.14 / hour	2024-2025 Staffing	Community Ed Leads & Assistants	January 21, 2025
Van Ranst, Claire	Community Ed Assistant, 7.25 hours/week Rutherford Elementary	\$18.14/ hour	2024-2025 Staffing	Community Ed Leads & Assistants	December 16, 2024
Wenzel, Paul	Community Ed Assistant, 8.75 hours/week Rutherford Elementary	\$18.14/ hour	2024-2025 Staffing	Community Ed Leads & Assistants	January 8, 2025

LEAVES OF ABSENCE

NAME	STATUS	ASSIGNMENT	GROUP	EFFECTIVE DATE
Hansen, Ann	Approve	1.0 FTE Elementary Teacher Afton-Lakeland Elementary	SCEA	January 20, 2025 - March 3, 2025
Wilgren, Sarah	Approve	1.0 FTE Special Education Teacher Stillwater Middle School	SCEA	April 20, 2025 - June 4, 2025

ASSIGNMENT CHANGES

NAME	FROM	TO	REASON	GROUP	EFFECTIVE DATE
Barnes, Andrea	Health Care Specialist, 4.0 hours/day Brookview Elementary	Health Care Specialist, 6.5 hours/day Brookview Elementary	Replacement	Tech Support	December 16, 2024 - June 4, 2025
Fog, Michelle	Paraprofessional, 28 hours/week	Paraprofessional, 16 hours/week	2024-2025	SCPA	January 8, 2025

(New Hires, Resignations, Retirements, Terminations, Leave Requests)

	Early Childhood Family Center	Early Childhood Family Center	Staffing		
Graf, Tony	Paraprofessional, 5.0 hours/day Stillwater Area High School	Paraprofessional, 4.75 hours/day Stillwater Area High School	2024-2025 Staffing	SCPA	December 11, 2024
Hallstrom, Allison	Health Care Specialist, 6.5 hours/day Brookview Elementary	1.0 FTE School Nurse Afton-Lakeland, Brookview & Lake Elmo	Replacement	SCEA	December 16, 2024 - June 4, 2025
Janis, Garrett	Human Resources Specialist, 8.0 hours/day Central Services	Senior Human Resources Generalist, 8.0 hours/day Central Services	Replacement	CSS	January 2, 2025
Lindstrom, Kimberly	Nutrition Services Manager, 7.5 hours/day Lake Elmo Elementary	Nutrition Services Manager, 8.0 hours/day Lake Elmo Elementary	2024-2025 Staffing	Nutrition Services	January 8, 2025
Linnell, Ashley	Paraprofessional, 24 hours/week Early Childhood Family Center	Paraprofessional, 26 hours/week Early Childhood Family Center	2024-2025 Staffing	SCPA	January 24, 2025
Martin, Jamie	Community Ed Assistant, 13 hours/week Lily Lake Elementary & Stonebridge Elementary	Community Ed Assistant, 15.25 hours/week Lily Lake Elementary & Stonebridge Elementary	2024-2025 Staffing	Community Ed Leads & Assistants	January 6, 2025
Nobles, Jill	Paraprofessional, 11 hours/week Early Childhood Family Center	Paraprofessional, 12 hours/week Early Childhood Family Center	2024-2025 Staffing	SCPA	December 19, 2024
Peltier, Kady	Community Ed Assistant, 5.5 hours/week Afton-Lakeland Elementary	Community Ed Assistant, 8.25 hours/week Afton-Lakeland Elementary	2024-2025 Staffing	Community Ed Leads & Assistants	January 27, 2025
Stahl, Lisa	Admin. Asst. II - Asst. Secondary Principal, 7.5 hours/day Stillwater Middle School	Admin. Asst. - Secondary Principal, 8.0 hours/day Stillwater Middle School	Replacement	Tech Support	January 2, 2025

ADDITIONAL ASSIGNMENTS

NAME	Position	Reason	Group	EFFECTIVE DATE
Gosso, Raina	Community Ed Assistant, 3.5 hours/week Andersen Elementary	2024-2025 Staffing	Community Ed Leads & Assistants	January 7, 2025
Henning, Claire	NASA Co-Advisor Stillwater Area High School	2024-2025 Staffing	Co-Curricular	November 1, 2024
Piras, Sydney	NASA Co-Advisor Stillwater Area High School	2024-2025 Staffing	Co-Curricular	November 1, 2024
Schumacher, Noah	Girls Basketball Coach Stillwater Middle School	Replacement	Co-Curricular	November 21, 2024



Agenda Item: XIII.B.
Date Prepared: January 10, 2025
ISD 834 Board Meeting

Agenda Item: New Lake Elmo Elementary – Construction Bids
 Meeting Date: January 21, 2025
 Contact Person: Mark Drommerhausen, Executive Director of Operations and Transportation

Background: Wold Architects have been working with Stillwater Area Public Schools staff over the past year to design a New Lake Elmo Elementary School. The project is scheduled to break ground in the spring of 2025 and be completed for the start of the 2026-2027 school year. Kraus-Anderson Construction Company worked with Stillwater Area Public Schools and Wold Architects to solicit bids for the New Lake Elmo Elementary School. The bids were opened on December 19, 2024.

To obtain the lowest construction cost for the project, Kraus-Anderson Construction Company broke the project down into 38 separate work scopes. Their role will be coordinating the schedule of each work scope during the construction project. Stillwater Area Public Schools will enter into a separate contract with the lowest responsible bidder for each work scope.

Eight of the work scopes were awarded through a Best Value Process. Contractors were interviewed and rated for bid value, experience, quality control, availability of materials and labor and project understanding. The work scopes evaluated thru Best Value are identified in the matrix below and the attached Bid Tabulation sheets.

These bids came in within budget and will keep us on our construction timeline. The New Lake Elmo Elementary School will be funded by the 2024A School Building Bonds. Kraus-Anderson, Wold Architects and Stillwater Area Public Schools will be working throughout the project to minimize expenses.

The following is a description and amount of each work scope:

Work Scope	Lowest Responsible Bidder and Amount
Work Scope 01-J: Construction Final Cleaning	Six bids were received. The lowest responsible bidder is Prime Solutions, LLC dba Prime Construction Solutions of Bloomington, MN for a bid total of \$120,000.00.
Combined Work Scope 03-A: Concrete and 04-A: Masonry	Twelve bids were received for both work scopes. The lowest responsible bidder through the Best Value process is Northland Concrete and Masonry Company, LLC of Shakopee, MN for a combined bid total of \$4,881,987.00.
Work Scope 03-B:Structural Precast	Two bids were received. The lowest responsible bidder is Collins Precast, LLC of Iroquois, SD for a bid total of \$2,458,315.00.
Work Scope 05-A:Structural Steel – Material Only	Three bids were received. The lowest responsible bidder through the Best Value process is Ben's Structural Fabrication, Inc. of Waite Park, MN for a bid total of \$1,665,536.00.
Work Scope 05-B:Structural Steel Erection	Four bids were received. The lowest responsible bidder is Patriot Erectors, Inc. of Loretto, MN for a bid total of \$792,500.00.

Work Scope 06-A: Carpentry	Five bids were received. The lowest responsible bidder is Tekton Construction Company, Inc. of Minneapolis, MN for a bid total of \$1,146,000.00.
Work Scope 06-D: Casework and Architectural Millwork	Five bids were received. The lowest responsible bidder is Stevens Industries, Inc. of Teutopolis, IL for a bid total of \$1,295,909.00.
Work Scope 07-D: Exterior Weather Barrier	Ten bids were received. The lowest responsible bidder is C&S Management Company, Inc. dba Waterproofing by Experts of Lino Lakes, MN for a bid total of \$172,564.00.
Work Scope 07-F: Metal Panels and 07-H: Roofing	Ten bids were received for both work scopes. The lowest responsible bidder for both work scopes is Berwald Roofing Company, Inc. of North St. Paul, MN for a combined bid total of \$3,436,770.00.
Work Scope 07-L: Sealants	Three bids were received. The lowest responsible bidder is Right-Way Caulking, Inc. of Minneapolis, MN for a bid total of \$104,200.00.
Work Scope 08-A: Doors, Frames and Hardware – Material Only	Four bids were received. The lowest responsible bidder is Contract Hardware Co., Inc. of Lino Lakes, MN for a bid total of \$853,023.00.
Work Scope 08-D: Overhead Doors	Four bids were received. The lowest responsible bidder is Skold Specialty Contracting, LLC of Elk River, MN for a bid total of \$75,100.00.
Work Scope 08-F: Glass and Glazing	Six bids were received. The lowest responsible bidder through the Best Value process is S&J Glass Inc. of Coon Rapids, MN for a bid total of \$2,960,000.00.
Work Scope 09-A: Drywall	Six bids were received. The lowest responsible bidder through the Best Value process is Custom Drywall, Inc of St. Paul, MN for a bid total of \$3,496,000.00.
Work Scope 09-B: Tile	Five bids were received. The lowest responsible bidder through the Best Value process is Commercial Flooring Services, LLC of Eagan, MN for a bid total of \$588,088.00.
Work Scope 09-C: Ceiling and Acoustical Treatment	Three bids were received. The lowest responsible bidder is Twin City Acoustics Inc. of New Hope, MN for a bid total of \$1,027,000.00.
Work Scope 09-D: Flooring	Five bids were received. The lowest responsible bidder is St. Paul Linoleum & Carpet Company of Eagan, MN for a bid total of \$806,024.00.
Work Scope 09-F: Wood Flooring	Three bids were received. The lowest responsible bidder is H2I Group, Inc. of Minneapolis, MN for a bid total of \$226,480.00.
Work Scope 09-G: Terrazzo	Five bids were received. The lowest responsible bidder is Terrazzo Designs of Menomonie, WI for a bid total of \$430,000.00.
Work Scope 09-H: Fluid Applied Flooring	Five bids were received. The lowest responsible bidder is Steinbrecher Coating Solutions, Inc. of Princeton, MN for a bid total of \$64,585.00.
Work Scope 09-K: Wall Covering and Painting	Six bids were received. The lowest responsible bidder is Fransen Decorating, Inc. of Milaca, MN for a bid total of \$463,806.00.
Work Scope 10-A: General Specialties	Four bids were received. The lowest responsible bidder is Bartley Sales Company, Inc. of Minneapolis, MN for a bid total of \$177,867.00.
Work Scope 10-B: Signage	One bid was received. The lowest responsible bidder is Finishing Touch Signs, LLC of Wausau, WI for a bid total of 67,944.23.
Work Scope 10-E: Operable Partitions	Two bids were received. The lowest responsible bidder is Skold Specialty Contracting, LLC of Elk River, MN for a bid total of \$222,500.00.
Work Scope 11-F: Food Service	Six bids were received. The lowest responsible bidder is South-Town, Inc. of Brooklyn Park, MN for a bid total of \$948,833.07.

Work Scope 11-K: Gymnasium Equipment	Three bids were received. The lowest responsible bidder is H&B Specialized Products, Inc. of Eden Prairie, MN for a bid total of \$119,825.00.
Work Scope 12-A: Bleacher Seating	Two bids were received. The lowest responsible bidder is Park & Play USA dba SAAFE, LLC of Brooklyn Park, MN for a bid total of \$40,874.00.
Work Scope 14-B: Elevators	Two bids were received. The lowest responsible bidder is Otis Elevator Company of Roseville, MN for a bid total of \$169,055.00.
Work Scope 21-A: Fire Suppression	Five bids were received. The lowest responsible bidder is Nova Fire Protection, Inc. of Fargo, ND for a bid total of \$510,000.00.
Work Scope 23-A: HVAC / Combined Mechanical	Ten bids were received. The lowest responsible bidder through the Best Value process is McDowall Company of Waite Park, MN for a bid total of \$10,249,700.00.
Work Scope 26-A: Electrical	Five bids were received. The lowest responsible bidder through the Best Value process is NEO Electrical Solutions, LLC of Hudson, WI for a bid total of \$6,309,000.00.
Work Scope 31-B: Road Construction	Three bids were received. The lowest responsible bidder is Park Construction Company of Fridley, MN for a bid total of \$1,298,895.00.
Work Scope 32-A: Asphalt Paving	Six bids were received. The lowest responsible bidder is McNamara Contracting, Inc. of Rosemount, MN for a bid total of \$519,000.00.
Work Scope 32-B: Concrete Paving	Four bids were received. The lowest responsible bidder is Stapf Concrete Construction Inc. of Burnsville, MN for a bid total of \$589,500.00.
Work Scope 32-D: Fence Package	Five bids were received. The lowest responsible bidder is Peterson Companies, Inc. of Chisago City, MN for a bid total of \$99,735.00.
Work Scope 32-F: Landscape and Irrigation	Five bids were received. The lowest responsible bidder is Peterson Companies Inc. of Chisago City, MN for a bid total of \$1,208,944.00.

The total amount for 38 work scopes is \$49,595,559.30. Each lowest responsible bidder has been identified per work scope. Additional costs may be incurred during the project to resolve issues not identified in the construction documents. Kraus-Anderson Construction Company recommends entering into a contract with each lowest responsible bidder identified above. Administration requests approval to award the bids to the respective bidders.

Location(s): Lake Elmo Elementary

Project Name: New Lake Elmo Elementary

Fund: 2024A School Building Bonds

Description: Constructing an elementary school in Lake Elmo Minnesota

Item: All work scopes identified above

Amount: \$49,595,559.30

Recommendation:

A motion and a second to approve the work scope contracts will be requested.

Motion by: _____ **Seconded by:** _____ **Vote:** _____



Agenda Item: XIII.C.
Date Prepared: December 23, 2024
ISD 834 Board Meeting

Agenda Item: 2025 Stillwater Area High School Athletic Track Rehabilitation
Meeting Date: January 21, 2025
Contact Person: Mark Drommerhausen, Executive Director of Operations and Transportation

Background: The Stillwater Area High School athletic track is starting to crack and delaminate. This project will remove and replace the bituminous underlayment and track surface. Eight bids were received on December 19, 2024 for the athletic track rehabilitation project. It was broken down into two bid items, Bid Item #1 - Sitework and Paving and Bid Item #2-Track Surfacing. This project is part of the approved FY 2026 Long-Term Facilities Maintenance funding.

The lowest responsible bidder for Bid Item #1, removing the existing track and providing a new bituminous underlayment, is Bituminous Roadways, Inc. of Mendota Heights, MN for a bid total of \$146,850.00. The lowest responsible bidder for Bid Item #2, providing a new track surface, is Upper Midwest Athletic Construction of Andover, MN for a bid total of \$228,404.00. Larson Engineering recommends each of them as the lowest responsible bidder per their respective bid item. Administration is requesting a contract for Bid Item #1 be awarded to Bituminous Roadways, Inc and Bid Item #2 be awarded to Upper Midwest Athletic Construction for a project total of \$375,254.00

Location(s): Stillwater Area High School

Project Name: 2025 Stillwater Area High School Athletic Track Rehabilitation

Fund: Long-Term Facilities Maintenance

Item: Track surface and bituminous underlayment replacement

Contract Amounts: Bituminous Roadways, Inc. for a bid total of \$146,850.00
Upper Midwest Athletic Construction for a bid total of \$228,404.00

Recommendation:

A motion and a second to approve both contracts will be requested.

Motion by: _____ **Seconded by:** _____ **Vote:** _____



Agenda Item: XIII.D.
Date Prepared: January 16, 2025
ISD 834 Board Meeting

Agenda Item: 2025 Stillwater Area High School Press Box Replacement
Meeting Date: January 21, 2025
Contact Person: Mark Drommerhausen, Executive Director of Operations and Transportation

Background: The Stillwater Area High School Press Box is in need of replacement. Three bids were received on January 7, 2024 to remove and replace the press box and sound system. The project was broken down into two work scopes. Work Scope 13-G; Pressbox and Work Scope 26-A; Electrical. This project is part of the approved FY 2026 Long-Term Facilities Maintenance funding.

One bid was received for Work Scope 13-G for removing the existing and setting/securing the new press box. The lowest responsible bidder is Seating and Athletic Facility Enterprise, LLC of Excelsior, MN for a bid total of \$309,824.00.

Two bids were received for Work Scope 26-A, disconnecting/reconnecting electrical power, score board and providing a new sound system. The lowest responsible bidder is B&B Electric, Inc. of Hudson, WI for a bid total of \$254,800.00.

Kraus-Anderson recommends each of them as the lowest responsible bidder per their respective work scopes. Administration is requesting a contract be awarded to Seating and Athletic Facility Enterprise, LLC and B&B Electric, Inc. for a project total of \$564,624.00

Location(s): Stillwater Area High School

Project Name: 2025 Stillwater Area High School Press Box Replacement

Fund: Long-Term Facilities Maintenance

Item: Press Box and Sound System Replacement

Contract Amounts: Seating and Athletic Facility Enterprise for a bid total of \$309,824.00.
B&B Electric for a bid total of \$254,800.00

Recommendation:

A motion and a second to approve both contracts will be requested.

Motion by: _____ **Seconded by:** _____ **Vote:** _____



Agenda Item: XIII.E.
Date Prepared: January 14, 2025
ISD 834 Board Meeting

Agenda Item: 2025 Stillwater Area High School Addition and Renovation – Construction Bids
Meeting Date: January 21, 2025
Contact Person: Mark Drommerhausen, Executive Director of Operations and Transportation

Background: Wold Architects have been working with Stillwater Area Public Schools staff over the past year to design the SAHS Main Office addition, upgrading the Special Education toileting area and classrooms, upgrading the Media Center workroom, replacing the Clay Art kiln room venting and kiln and replacing the Pony Market kitchen floor. The project is scheduled to break ground in the spring of 2025 and be completed for the start of the 2025-2026 school year. Kraus-Anderson Construction Company worked with Stillwater Area Public Schools and Wold Architects to solicit bids for the work being completed at Stillwater Area High School. The bids were opened on January 7, 2024.

To obtain the lowest construction cost for the project, Kraus-Anderson Construction Company broke the project down into 15 separate work scopes. Their role will be coordinating the schedule of each work scope during the construction project. Stillwater Area Public Schools will enter into a separate contract with the lowest responsible bidder for each work scope.

These bids came in within budget and will keep us on our construction timeline. The Stillwater Area High School addition and renovations will be funded by the 2024A School Building Bonds and Long-Term Facilities Maintenance Fund. Kraus-Anderson, Wold Architects and Stillwater Area Public Schools will be working throughout the project to minimize expenses.

The following is a description and amount of each work scope:

Work Scope	Lowest Responsible Bidder and Amount
Combined Work Scope 03-A: Concrete and Masonry	Eight bids were received for both work scopes. The lowest responsible bidder is Donald R. Frantz Concrete Construction, LLC of St. Paul, MN for a bid total of \$428,850.00.
Work Scope 05-A: Structural Steel	Three bids were received. The lowest responsible bidder is Red Cedar Steel Erectors, Inc. of Menomonie, WI for a bid total of \$69,500.00.
Work Scope 06-A: Carpentry	Seven bids were received. The lowest responsible bidder is Ebert, Inc. dba Ebert Companies of Loretto, MN for a bid total of \$513,300.00.
Work Scope 07-H: Roofing	Two bids were received. The lowest responsible bidder is Palmer West Construction Company, Inc. of Rogers, MN for a combined bid total of \$107,100.00
Work Scope 08-A: Doors, Frames and Hardware – Material Only	Four bids were received. The lowest responsible bidder is Bredemus Hardware Co., Inc. of St. Paul, MN for a bid total of \$69,854.00.



Work Scope 08-F: Entrances Aluminum Storefronts, and Curtain Wall	Two bids were received. The lowest responsible bidder Ford Metro, Inc. of Rochester, MN for a bid total of \$48,500.00.
Work Scope 09-A: Drywall	Five bids were received. The lowest responsible bidder is RTL Construction, Inc. of Shakopee, MN for a bid total of \$133,600.00.
Work Scope 09-B: Tile	Six bids were received. The lowest responsible bidder is Commercial Flooring Services, LLC of Eagan, MN for a bid total of \$89,654.00.
Work Scope 09-C: Ceiling and Acoustical Treatment	Two bids were received. The lowest responsible bidder is Acoustics Associates Inc. of Brooklyn Park, MN for a bid total of \$57,995.00.
Work Scope 09-D: Flooring	Eight bids were received. The lowest responsible bidder is M.C.I., Inc. dba Multiple Concepts Interiors of Waite Park, MN for a bid total of \$75,296.00.
Work Scope 09-K: Painting and Wall Covering	Eight bids were received. The lowest responsible bidder is Admiral Coatings, Inc. of Maple Lake, MN for a bid total of \$44,395.00.
Work Scope 21-A: Fire Suppression	Three bids were received. The lowest responsible bidder is Viking Automatic Sprinkler Company of St. Paul, MN for a bid total of \$41,110.00.
Work Scope 23-B: Combined Mechanical	Eight bids were received. The lowest responsible bidder is Sentra-Sota Sheet Metal, Inc. of Waite Park, MN for a bid total of \$393,200.00.
Work Scope 26-A: Electrical	Six bids were received. The lowest responsible bidder is B&B Electric, Inc. of Eau Claire, WI for a bid total of \$318,800.00.
Work Scope 31-A: Site Clearing and Earthwork	Four bids were received. The lowest responsible bidder is Dimke Excavating, Inc. of Hugo, MN for a bid total of \$45,000.00.

The total amount for 15 work scopes is \$2,436,154.00. Each lowest responsible bidder has been identified per work scope. Additional costs may be incurred during the project to resolve issues not identified in the construction documents. Kraus-Anderson Construction Company recommends entering into a contract with each lowest responsible bidder identified above. Administration requests approval to award the bids to the respective bidders.

Location(s): Stillwater Area High School

Project Name: Stillwater Area High School 2025 Addition and Renovation

Fund Expense: 2024A School Building Bonds, \$1,526,100
 Long-Term Facilities Maintenance Fund, \$910,054

Description: Constructing an elementary school in Lake Elmo Minnesota

Item: All work scopes identified above

Amount: \$2,436,154.00

Recommendation:

A motion and a second to approve the work scope contracts will be requested.

Motion by: _____ **Seconded by:** _____ **Vote:** _____



Expect
More.

Cell Phone Policy Feedback

*Presented to the School Board
Jan. 21, 2025*



New Legislation

School cell phone policy:

Requires districts and charter schools to adopt a policy on students' possession and use of cellphones in school by March 15, 2025.





Our district is considering a phone-free policy as a way to prioritize students' academic success and emotional well-being.

Why a Phone-Free Policy?

- Improved student mental health
- Fewer distractions
- Less cyberbullying
- Fewer fights and social media related drama
- Increased engagement in class
- Improved attendance
- Improved teacher morale and retention
- Less mid-class absenteeism
- More face-to-face conversations
- Less cheating
- Less reported stress among students

Source: Phone-Free Schools Administrator Toolkit



Community Input on Phone Policy

3,970

respondents
shared their
feedback

Data collected Nov. 27 - Dec. 21, 2024

- **Student survey:**
2,918 students (*grades 6-12*)
- **Staff survey:**
513 staff districtwide
- **Online ThoughtExchange:**
433 parents and 106 “other”
community members





Engagement Summary

Families & Community ThoughtExchange




Families & Community

Participants were asked:

“What are the most critical things we should consider when drafting a student cell phone use policy for our school district?”



Making a policy that is clear to students and implemented consistently among staff It could be confusing to students if not all teachers are consistent

4.5  (30 )
Ranked #1 of 510

If they take away cellphones during the day the district must be consistent If enforcement is not across the board, the policy is worthless

4.4  (29 )
Ranked #2 of 510

Smart phones are distracting when in a learning environment and can be used for inappropriate behavior like cheating or bullying, etc. Teachers and staff should not have to police the use of phones. They have enough on their plate and this should not be one of them.

4.4  (28 )
Ranked #3 of 510



Families & Community: Critical Things To Consider

- Emergency communication
- Distraction concerns
- Consistent enforcement
- Mental health
- Social skills
- Parental involvement
- Educational focus
- Policy clarity
- Technology alternatives
- Digital citizenship



Families & Community

Balancing Safety and Distraction

Side A

Safety and Communication

Many parents and some educators emphasize the importance of students having access to their cell phones for safety reasons, such as emergencies, school shootings, and medical conditions. They argue that cell phones provide a direct line of communication between parents and children, which is crucial in urgent situations.

Common ground

Controlled Access

A common ground between the two sides is the idea of controlled access to cell phones. This could involve allowing students to have their phones in lockers or designated areas, with limited access during the school day for emergencies or specific times. This approach aims to balance safety concerns with the need to minimize distractions.

Side B

Distraction and Mental Health

Others argue that cell phones are a significant distraction in the classroom, leading to decreased academic performance and social interaction. They highlight the negative impact of constant phone use on students' mental health, attention spans, and ability to engage in face-to-face interactions.



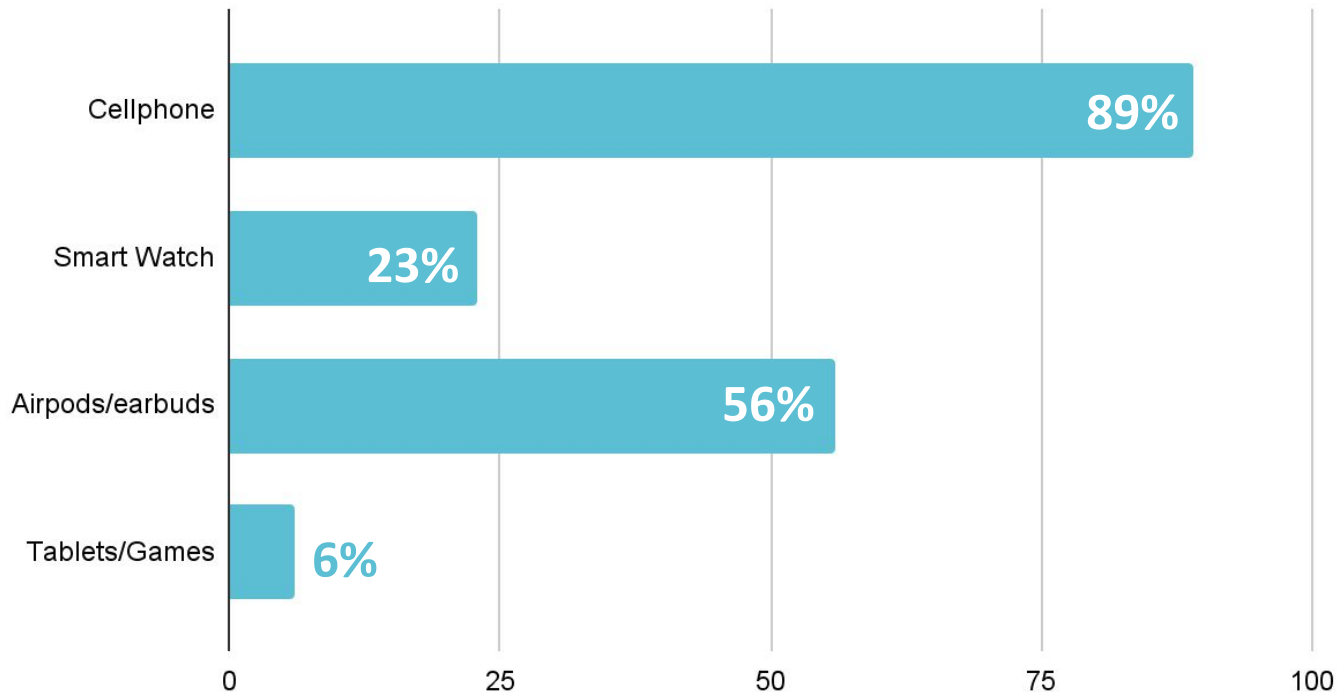
Engagement Summary

Students (Grades 6-12) Survey



Students Grades 6-12

Percent of students who bring the following devices to school “every day” or “most days”





Students Grades 6-12

Percent of students who use devices “very often,” “often” or “occasionally”:

For educational purposes during class	25%
For personal use during class	38%
Between classes and during lunch	60%



Students Grades 6-12

How do teachers currently manage the use of phones and personal devices in their classroom?

	Collected at start of class and returned at the end	Kept in a designated area in the classroom	Kept in backpacks or out of sight during class	Allow limited use for learning activities.	Students are free to use devices in my class.	Other
Oak-Land Middle School	6.6% (57)	3.0% (26)	61.7% (531)	7.1% (61)	2.8% (24)	18.7% (161)
Stillwater Middle School	2.4% (17)	1.8% (13)	69.0% (496)	18.2% (131)	2.9% (21)	5.7% (41)
Stillwater Area High School	18.4% (732)	29.0% (1157)	26.7% (1067)	19.6% (783)	4.8% (190)	1.5% (60)
St. Croix Valley Area Learning...	<5*	<5*	57.1% (28)	28.6% (14)	<5*	<5*
Bridge Transition	<5*	<5*	<5*	<5*	<5*	<5*
Other	<5*	<5*	<5*	<5*	<5*	<5*
Total	14.4% (809)	21.3% (1200)	37.8% (2125)	17.6% (992)	4.2% (237)	4.7% (265)

*Answers with less than 5 responses are hidden to protect anonymity.





Students Grades 6-12

Open ended: How do teachers currently manage cell phones and devices?

- Locker storage
- Teacher dependent
- Confiscation
- Limited use
- Smartwatch allowance
- AirPods/earbuds allowance
- Classroom phone pocket storage system
- Emergency use
- Inconsistent enforcement



Students Grades 6-12

Why do you use your phone during the school day? (select all that apply)

Communicate with my family	74%
Communicate with friends	55%
Listen to music	53%
Scroll social media	31%
Other	15%
Utilize features like speech-to-text, screen reader, translation apps	8%
I don't have a phone/device at school	8%
Manage a medical device/app	6%



Students Grades 6-12

About how much time do you think you spend on social media each day?

	More than 4 hours	2-4 hours	1-2 hours	Less than 1 hour	I'm not on social media
Oak-Land Middle School	18.3% (121)	29.2% (193)	27.3% (180)	8.6% (57)	16.5% (109)
Stillwater Middle School	10.5% (55)	26.9% (141)	22.1% (116)	15.6% (82)	25.0% (131)
Stillwater Area High School	12.8% (196)	34.3% (524)	35.1% (537)	12.4% (190)	5.4% (82)
St. Croix Valley Area Learning...	21.2% (7)	51.5% (17)	21.2% (7)	<5*	<5*
Bridge Transition	<5*	<5*	<5*	<5*	<5*
Other	<5*	<5*	<5*	<5*	<5*
Total	13.8% (380)	31.8% (876)	30.6% (842)	12.0% (331)	11.7% (323)

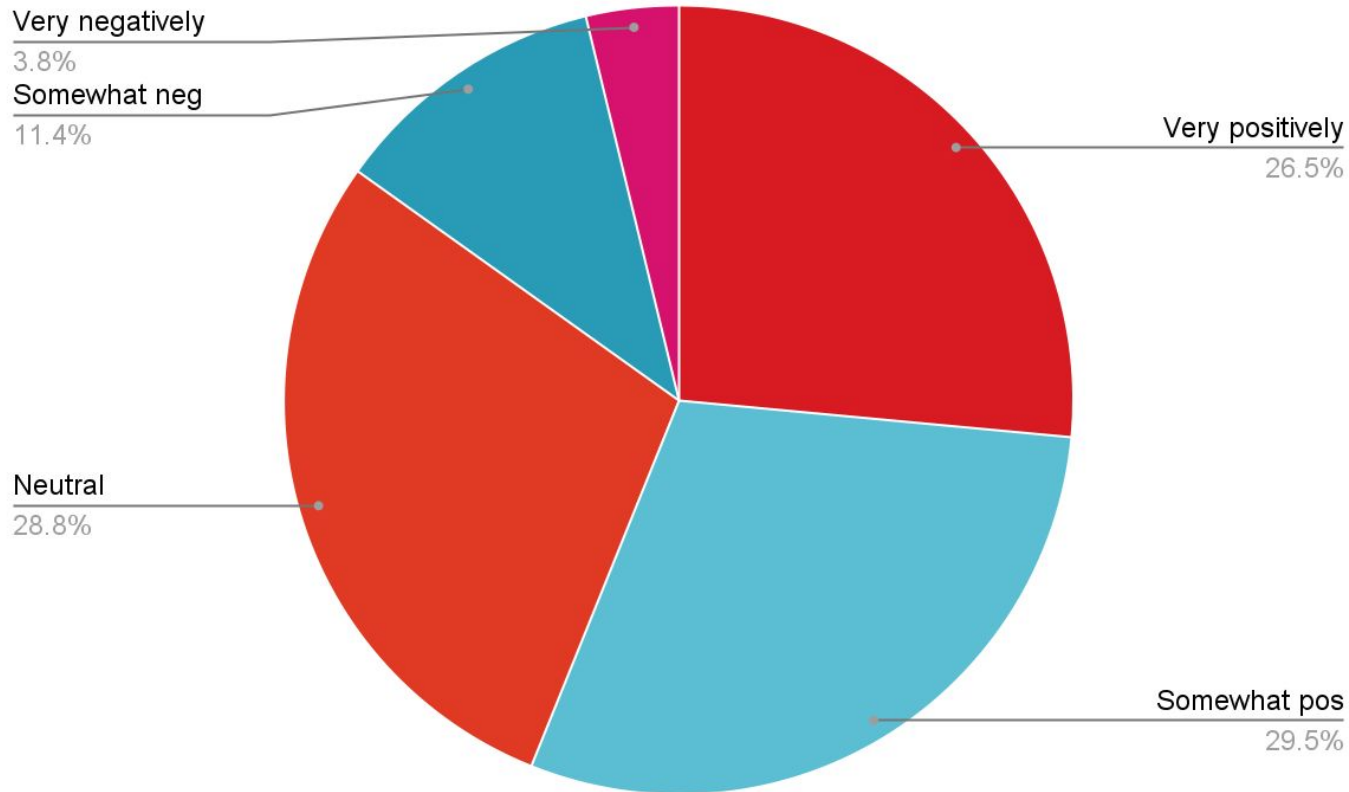
*Answers with less than 5 responses are hidden to protect anonymity.





Students Grades 6-12

How do you think cellphones and social media affects your mental health?





Students Grades 6-12: Critical Things To Consider

- Emergency communication/
safety concerns
- Family contact
- Medical needs
- Mental health
- Academic use
- Music and focus
- Policy enforcement
- Personal responsibility
- Social interaction



Students Grades 6-12

Balancing Phone Use in Schools

Side A

Allow Limited Use

Many students believe that cell phones should be allowed in school but with limitations. They argue that phones are essential for communication with family, especially in emergencies, and can be used for educational purposes. They suggest policies where phones are kept in lockers or specific spots in the classroom and only used when necessary.

Common ground

Emergency Communication

Both sides agree on the importance of having access to phones in case of emergencies. Whether advocating for limited use or complete restriction, there is a consensus that students should be able to contact their families during urgent situations. This common ground can help in drafting a balanced policy that addresses safety concerns.

Side B

Restrict Use Completely

Some responses advocate for a stricter policy where cell phones are completely restricted during school hours. They argue that phones are a major distraction, can be used for cheating, and disrupt the learning environment. They suggest collecting phones at the beginning of the day or class and returning them at the end.



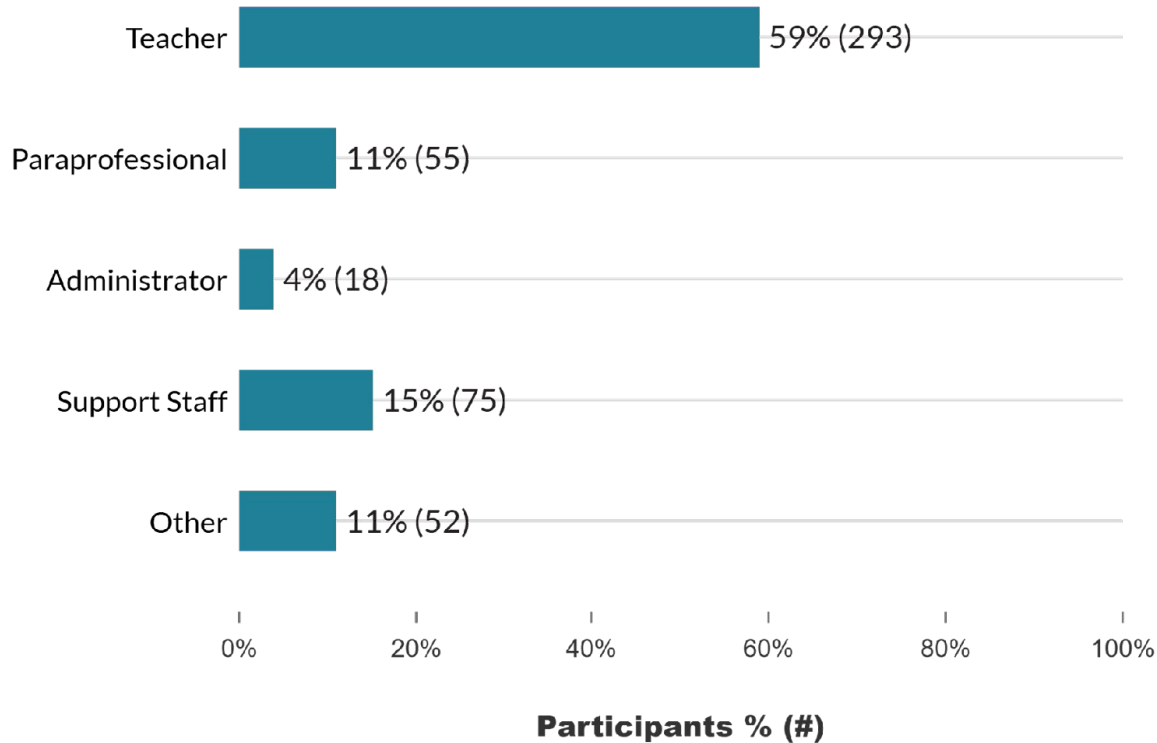
Engagement Summary

School Staff: Phone-Free Policy Survey



School Staff

What is
your role?





School Staff

How do you currently manage the use of phones and personal devices in your classroom?

	Collected at start of class and returned at the end	Kept in a designated area in the classroom	Kept in backpacks or out of sight during class	Allow limited use for learning activities.	Students are free to use devices in my class.	Other
Afton-Lakeland	<5*	<5*	53.3% (8)	<5*	<5*	46.7% (7)
Andersen	<5*	<5*	63.6% (7)	<5*	<5*	<5*
Brookview	36.8% (7)	<5*	26.3% (5)	<5*	<5*	36.8% (7)
Lake Elmo	<5*	<5*	54.2% (13)	<5*	<5*	41.7% (10)
Lily Lake	<5*	<5*	63.6% (7)	<5*	<5*	<5*
Rutherford	<5*	<5*	44.4% (8)	<5*	<5*	55.6% (10)
Stonebridge	<5*	<5*	60.0% (6)	<5*	<5*	<5*
Oak-Land Middle School	<5*	<5*	48.5% (16)	<5*	<5*	48.5% (16)
Stillwater Middle School	<5*	<5*	86.8% (33)	<5*	<5*	<5*
Stillwater Area High School	19.5% (17)	35.6% (31)	19.5% (17)	11.5% (10)	<5*	13.8% (12)
St. Croix Valley Area Learning...	<5*	<5*	<5*	<5*	<5*	<5*
Bridge Transition	<5*	<5*	<5*	<5*	<5*	<5*
Early Childhood Family Center	<5*	<5*	<5*	<5*	<5*	100.0% (8)
Other	<5*	<5*	<5*	<5*	<5*	<5*
Total	8.8% (25)	12.0% (34)	43.5% (123)	4.9% (14)	0.7% (2)	30.0% (85)

*Answers with less than 5 responses are hidden to protect anonymity.



School Staff

Examples of how phones/personal devices are used for instructional purposes:

- Photography
- Video recording
- Calculators
- QR codes
- Kahoot and games
- Translation
- Music and audio
- Emergency use
- Personal computers

69% of teachers say they never have students utilize personal devices for instructional purposes during a typical class



School Staff

How often do you observe students utilizing devices between classes and during lunch

	Very often	Often	Occasionally	Rarely	Never
Afton-Lakeland	<5*	<5*	26.1% (6)	43.5% (10)	30.4% (7)
Andersen	<5*	<5*	<5*	35.7% (5)	42.9% (6)
Brookview	<5*	<5*	<5*	30.4% (7)	43.5% (10)
Lake Elmo	<5*	<5*	22.6% (7)	38.7% (12)	32.3% (10)
Lily Lake	<5*	<5*	<5*	57.9% (11)	36.8% (7)
Rutherford	<5*	<5*	17.9% (5)	17.9% (5)	60.7% (17)
Stonebridge	<5*	<5*	<5*	45.0% (9)	40.0% (8)
Oak-Land Middle School	40.8% (20)	28.6% (14)	16.3% (8)	12.2% (6)	<5*
Stillwater Middle School	25.5% (13)	25.5% (13)	27.5% (14)	15.7% (8)	<5*
Stillwater Area High School	93.0% (119)	4.7% (6)	<5*	<5*	<5*
St. Croix Valley Area Learning...	85.7% (6)	<5*	<5*	<5*	<5*
Bridge Transition	<5*	<5*	<5*	<5*	<5*
Early Childhood Family Center	<5*	<5*	<5*	<5*	90.9% (10)
Other	43.8% (7)	37.5% (6)	<5*	<5*	<5*
Total	40.1% (171)	10.8% (46)	12.9% (55)	17.4% (74)	18.8% (80)

*Answers with less than 5 responses are hidden to protect anonymity.



School Staff

“I spend a disproportionate amount of time policing phones”

	Strongly disagree	Disagree	Neither agree nor disagree	Agree	Strongly agree
Afton-Lakeland	37.5% (9)	37.5% (9)	20.8% (5)	<5*	<5*
Andersen	50.0% (7)	<5*	<5*	<5*	<5*
Brookview	34.6% (9)	19.2% (5)	26.9% (7)	19.2% (5)	<5*
Lake Elmo	51.5% (17)	21.2% (7)	<5*	<5*	<5*
Lily Lake	35.0% (7)	30.0% (6)	30.0% (6)	<5*	<5*
Rutherford	53.6% (15)	17.9% (5)	25.0% (7)	<5*	<5*
Stonebridge	50.0% (10)	30.0% (6)	<5*	<5*	<5*
Oak-Land Middle School	18.4% (9)	28.6% (14)	16.3% (8)	34.7% (17)	<5*
Stillwater Middle School	<5*	29.4% (15)	23.5% (12)	31.4% (16)	<5*
Stillwater Area High School	6.2% (8)	15.5% (20)	21.7% (28)	34.9% (45)	21.7% (28)
St. Croix Valley Area Learning...	<5*	<5*	<5*	<5*	71.4% (5)
Bridge Transition	<5*	<5*	<5*	<5*	<5*
Early Childhood Family Center	66.7% (8)	<5*	<5*	<5*	<5*
Other	<5*	<5*	68.4% (13)	<5*	<5*
Total	24.0% (105)	21.9% (96)	23.1% (101)	21.9% (96)	9.1% (40)

*Answers with less than 5 responses are hidden to protect anonymity.



School Staff: Critical Things To Consider

- Implementation challenges
- Student distraction
- Mental health
- Safety concerns
- Consistency across schools
- Parental communication
- Technology alternatives
- Teacher support
- Age considerations
- Educational impact



School Staff

Balancing Cell Phone Policies

Side A

Strict Ban Advocates

Advocates for a strict ban on cell phones argue that phones are a major distraction in the classroom, negatively impacting students' learning and social skills. They believe that a complete ban would help create a focused learning environment and reduce the mental health issues associated with social media. They emphasize the need for a clear, enforceable policy that is supported by both teachers and administrators.

Common ground

Clear and Consistent Enforcement

Both sides agree on the importance of having a clear and consistently enforced cell phone policy. They emphasize the need for all staff to be on the same page and for the policy to be communicated effectively to students and parents. Consistent enforcement is seen as crucial to the success of any cell phone policy, regardless of its strictness or flexibility.

Side B

Flexible Use Supporters

Supporters of flexible cell phone use policies argue that phones can be beneficial for educational purposes and emergency situations. They believe that students should be allowed to use their phones during non-instructional times, such as lunch or passing periods. They emphasize the importance of teaching responsible phone use and ensuring that policies are not overly punitive or restrictive.



Comparison Across Groups



Comparison Across Groups

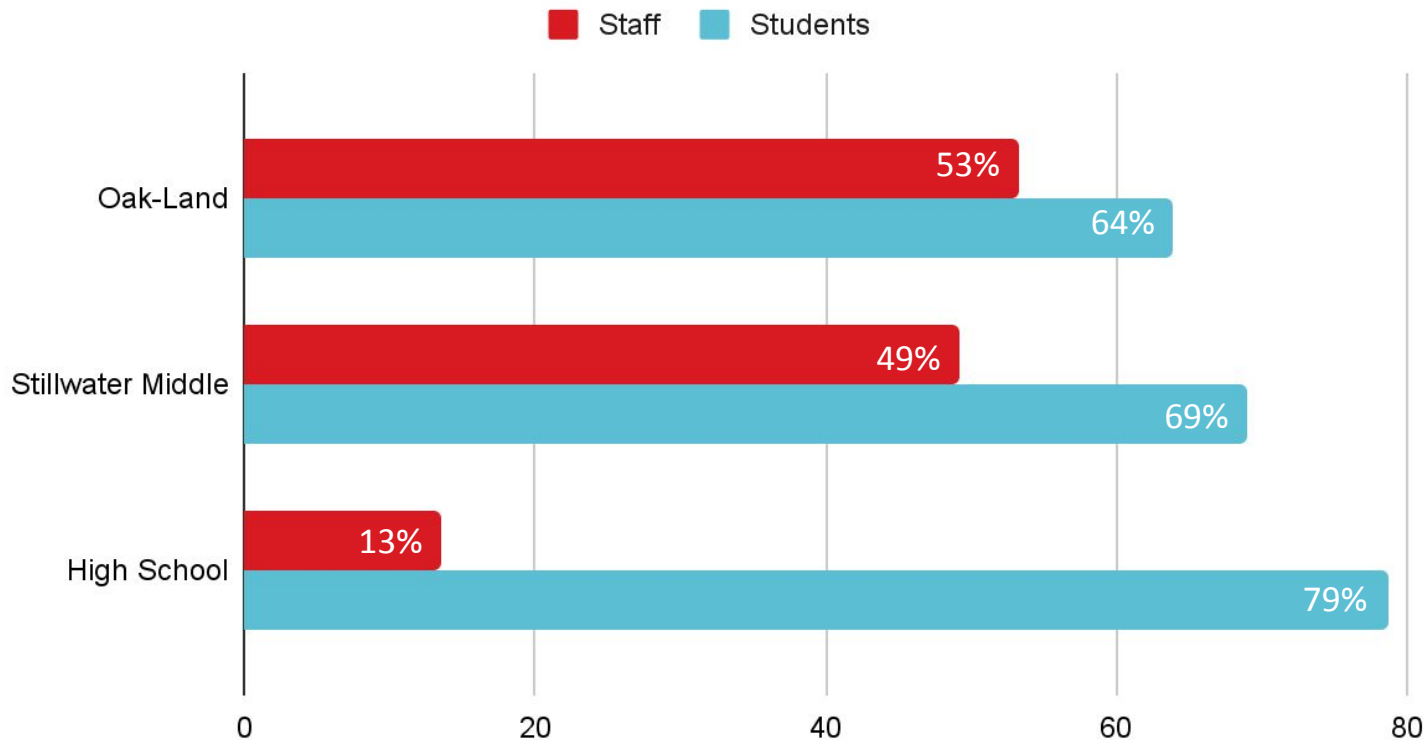
Respondents who “Strongly Agree” or “ Agree” with the following:

	Staff	Students
Students use phones to look up information relevant to their coursework	24	55
Students use cellphones in ways that disrupt the learning environment	71	26
Phones help students stay organized by managing schedules/assignments	20	69
Students use phones to play games or browse social media during class	62	39
Phones help students interact and maintain friendships with classmates	43	81
Students use phones to engage in cyberbullying or other harmful online behavior	61	16



Comparison Across Groups

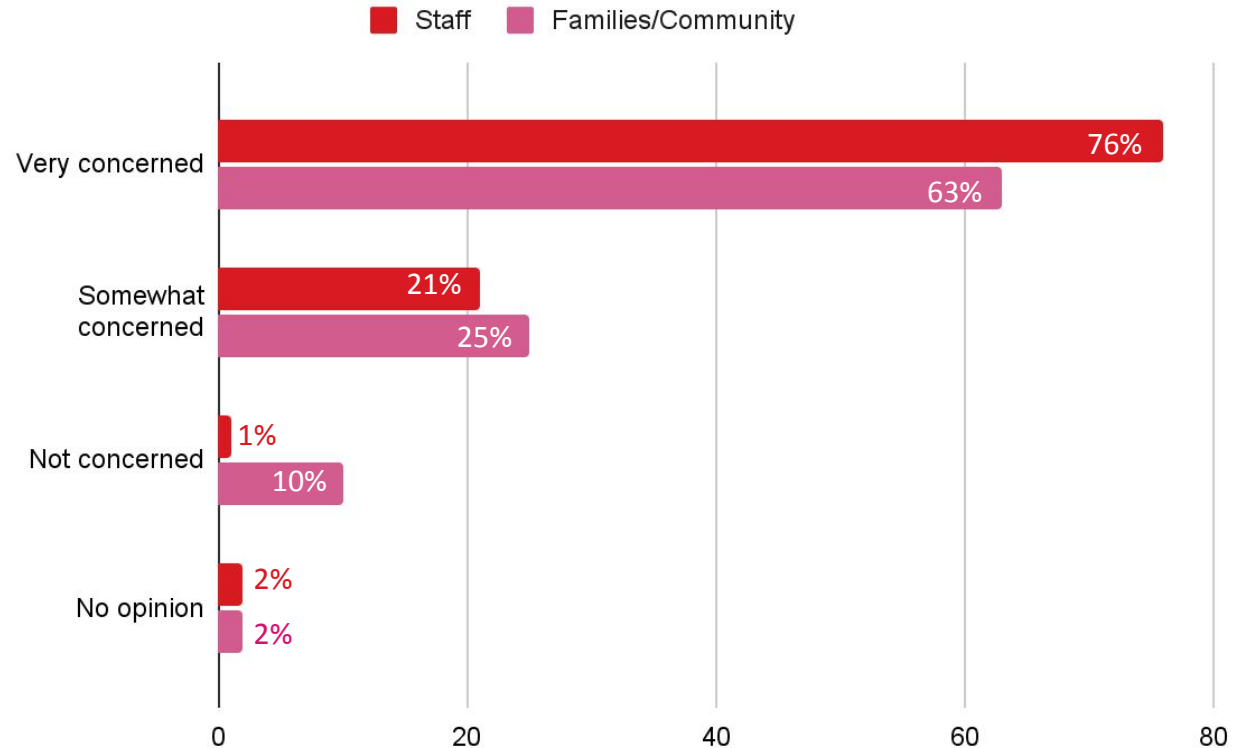
Percent of respondents who think their school currently has an effective policy





Comparison Across Groups

How concerned or not concerned are you about impact of social media/phone usage on students' mental health?



Common Themes	Suggestions
Consistent enforcement	<ul style="list-style-type: none"> ● Develop a district-wide policy outlining specific rules and consequences. ● Train all staff, students and families on the policy.
Balancing safety and learning	<ul style="list-style-type: none"> ● Require phones to be stored in lockers/designated caddies/pouches during class. ● Provide opportunities for students to communicate with families for urgent issues.
Tailored approach by level	<ul style="list-style-type: none"> ● Develop age-appropriate guidelines for elementary, middle, and high school levels.
Addressing mental health and social skills	<ul style="list-style-type: none"> ● Incorporate digital citizenship and mental health education into the curriculum. ● Support students with social media and/or phone-related mental health challenges.
Engaging community	<ul style="list-style-type: none"> ● Communicate with stakeholders about policy, expectations and enforcement. ● Host workshops to educate on impact of phones/social media use and provide tips. ● Use periodic surveys to assess the policy's effectiveness and areas for improvement.
Providing alternatives to cell phones	<ul style="list-style-type: none"> ● Provide students with access to office phones to communicate with families. ● Allow families to contact main office to relay messages to students. ● Utilize school-issued devices for educational purposes, with appropriate restrictions.



Cell Phone Policy Timeline

What	Date	Purpose
Research	Fall	<ul style="list-style-type: none">● Gather info from other districts● Review best practices
Community Feedback	Dec	<ul style="list-style-type: none">● Gather ideas and feedback from our students, families, staff and community
Draft policy	Jan/Feb	<ul style="list-style-type: none">● Policy Committee to develop a draft policy based on research and community feedback
	Feb	<ul style="list-style-type: none">● Present draft policy to board, community
School board action	March	<ul style="list-style-type: none">● Board takes action on final policy
Develop procedures	Spring/ Summer	<ul style="list-style-type: none">● Staff to develop procedures/processes to enforce policy

Implementation of new policy: Fall 2025



Discussion



Stillwater Area Public Schools (ISD 834)

2025 LEGISLATIVE PRIORITIES

Thank you for the significant investments you made in public education during recent legislative sessions. We appreciate your support of our schools.

At the same time, historic inflation, staffing shortages, and recently enacted state mandates have created a new set of budget challenges for our district.

In 2025, we urge you to fully fund or repeal unfunded mandates from previous years.

Impact of Unfunded Mandates

- **READ Act:** We received \$334,146 in READ Act Literacy Aid and \$301,534 in READ Act Teachers Comp Aid.
 - Our anticipated curriculum costs = \$1.3 million. This does not include additional professional development costs incurred.
- **Minnesota Unemployment Insurance (UI) and Paid Leave Programs:**
 - The cost for summer UI claims for 2024 was \$390,000.
 - Expansion of paid time off does not take into account the district's replacement/substitute costs.
- **School Meals:**
 - If our district is not held harmless in compensatory funding, we will experience a \$300,000 loss with direct certification only.
- **Non-Exclusionary Discipline Requirements:**
 - Principals are spending more time addressing behavioral issues than focusing on instructional leadership.

Education Funding

- Increase the basic formula allowance by 3% over current law for FY26 and FY27.
- Reduce the cross-subsidies in the Special Education and English Learner programs.
 - Our English Learner cross subsidy in FY24 was \$940,000.
 - Our Special Education cross subsidy in FY24 was \$3.5 million.

Student Behavior and Support

- Expand the allowable uses of long-term facilities maintenance funding to include security modifications and additions for instructional spaces.
- Increase the safe schools levy and allow districts flexibility in how dollars are spent.
 - Our district currently spends \$757,000 in this area, but only receives \$446,000 (maximum allowed levy).

Assessments

- Discontinue the current practice of including scores of students whose parents choose to opt out of the Minnesota Comprehensive Assessments (MCA).
- Replace the high school MCA with the ACT college entrance exam.

Other Priorities

- Allow districts to recover the rapidly escalating costs of data requests, including associated legal costs.
- Allow school boards to establish the school calendar that best meets the needs of their students, staff, and community.

Who We Are: The Stillwater Area Public School District serves about 8,200 students from 18 unique communities along the St. Croix River – from Marine to Afton and a portion of Woodbury. Our boundaries stretch 30 miles and cover approximately 150 square miles.

2024-2025 School Board

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TO: Northeast Metro 916 Board of Education
FROM: Val Rae Boe
DATE: January 21, 2025
RE: January 15 Board of Education Meeting Talking Points

Members present: Knisely-12, Palmer-13, Jones-14, Forsberg-16, Oksnevad-282, Bock-621, Nitardy-622, Clark-623, Rebelein, Jr.- 831, Stout-832, Dols-833, and Thelander-834. Members absent: Daniels-624.

Board Members: The School Board welcomed new members, Curt Rebelein, Jr. from Forest Lake, Stacy Stout from Mahtomedi, and Andrew Thelander from Stillwater, to the 916 School Board.

Election of officers and board compensation: The School Board elected Marilyn Forsberg as chair, Laura Palmer as vice chair, Curt Rebelein, Jr. as clerk, and Kathleen Daniels as treasurer. The School Board also voted to increase the compensation by \$100 for board members, ranging from \$5,200 and \$5,900 per year depending on the individual's role on the Board.

Presentation: 2023-24 Annual Report: This report serves as a testament to the power of regional partnerships in addressing the challenges of modern education. The ongoing partnerships allow 916 to provide effective solutions for all students. The key points presented included the unique services and specialized support, staffing, and economy of scale and financial efficiency at 916.

Audit report: The School Board received a financial report for the 2023-24 school year, prepared by the auditor (MMKR) for Northeast Metro 916. There were no instances of noncompliance with laws and regulations and there were also no material weaknesses or instances of noncompliance reported in the current year.

School Board Policies: The School Board approved several policies that were presented in December and several policies with minor modifications that may be approved at one meeting.

- Approved: Policies 506, 515, 515 Form, 516, and 524.
- Approved Modifications: Policies 510, 523, and 618.

2025 Legislative Platform: The School Board approved the platform which was created by the four Intermediates, alongside lobbyist Valerie Dosland, and will be used in discussions with key legislators, and other individuals and groups as needed to influence legislative activity. The 2025 priorities include Funding for ITRAC, Direct Aid Distribution to Student Support Personnel, Increase Extended Time Revenue, Enhance School Safety, and Improve Access to Career and Technical Education.

Approval of Contracts: The School Board approved two contracts.

- **Solar Study, Design, and Project Administration Services:** 916 is exploring the possibility of adding solar panels to the roof of Pankalo Education Center. Hallberg Engineering has submitted a proposal to support this initiative. The project will be conducted in two phases: Phase 1 is a feasibility study to assess the potential benefits of this project. Phase 2 will proceed with construction, bidding and overall project administration if the feasibility study yields positive results. The total amount of the contract would be \$50,000.
- **Quora Secondary School Door Replacement Project:** Quora Secondary School was originally equipped with solid core wooden doors. Over time, many of these doors have sustained significant damage. Durable aluminum and fiberglass reinforced doors have been selected as replacements as they are more resistant to damage and maintain the security of our building. The total amount of the contract is \$546,444.64 and will come from remaining building construction funds.