

## Business Meeting

Tuesday, October 22, 2024 6:00 PM

Oak Park Learning Center, 6355 Osman Avenue North, Stillwater, MN 55082

I. Recognition	<b>Speaker (s) :</b> Ms. Alison Sherman, School Board Chair
II. Public Comment	<b>Speaker (s) :</b> Ms. Alison Sherman, School Board Chair
III. Call to Order	<b>Speaker (s) :</b> Ms. Alison Sherman, School Board Chair
IV. Roll Call	<b>Speaker (s) :</b> Ms. Alison Sherman, School Board Chair
V. Pledge of Allegiance	<b>Speaker (s) :</b> Ms. Alison Sherman, School Board Chair
VI. Approval of Agenda	<b>Speaker (s) :</b> Ms. Alison Sherman, School Board Chair
VII. Student Report	<b>Speaker (s) :</b> Ms. Maysen Puhmann and Ms. Ainsley Smith, Student Representatives
VIII. Superintendent Report	<b>Speaker (s) :</b> Dr. Mike Funk, Superintendent
IX. Board Chair Report	<b>Speaker (s) :</b> Ms. Alison Sherman, School Board Chair
X. Consent Agenda	
X.A. School Board Meeting Minutes, September 24, 2024	<b>Speaker (s) :</b> Ms. Beverly Petrie, Clerk
X.B. School Board Meeting Minutes Draft, October 8, 2024	<b>Speaker (s) :</b> Ms. Beverly Petrie, School Board Clerk
X.C. Payment of Invoices - 10/5/24 - 10/18/24	<b>Speaker (s) :</b> Ms. Marie Schrul, Executive Director of Finance
X.D. 2024-25 Joint Powers Agreement for Century College	<b>Speaker (s) :</b> Ms. Efe Agbamu, Assistant Superintendent
X.E. 2024-25 Northeast Metro 916 Intermediate School District Career & Technical Center Tuition Rates & Fees	<b>Speaker (s) :</b> Ms. Efe Agbamu, Assistant Superintendent
X.F. Worker's Compensation Insurance Renewal	<b>Speaker (s) :</b> Ms. Kristine Carlston, Executive Director of Human Resources
X.G. Human Resources Personnel Report	<b>Speaker (s) :</b> Ms. Kristine Carlston, Executive Director of Human Resources

**XI. Strategic Direction A: Ensure the learning process is adaptable to meet individual student needs**

XI.A. Report: High School Schedule Planning Update **Speaker (s)** : Mr. Rob Bach, Stillwater Area High School Principal

XI.B. Report: Secondary Data Review **Speaker (s)** : Ms. Elsa Mundt, Education Data Analyst & Assessment Supervisor

**XII. Strategic Direction B: Foster a safe, welcoming and inclusive environment for all staff and students**

**XIII. Strategic Direction C: Utilize systems and align resources in an efficient manner to support learning**

XIII.A. Action: Resolution for the Minnesota State High School League Grant Application **Speaker (s)** : Dr. Mike Funk, Superintendent

XIII.B. Report: Second Reading Policies 707 - Transportation of Public School Students; 710 - Extracurricular Transportation; 711 - Video Recording on School Buses **Speaker (s)** : Mr. Paul Lee, Executive Director of Student Support Services

XIII.C. Action: Approval of Policies 707 - Transportation of Public School Students; 710 - Extracurricular Transportation; 711 - Video Recording on School Buses **Speaker (s)** : Mr. Paul Lee, Executive Director of Student Support Services

**XIV. Strategic Direction D: Develop strong partnerships with the communities we serve**

XV. **Adjournment** **Speaker (s)** : Ms. Alison Sherman, School Board Chair

XVI. **Attachments**

- I. Recognition: Superintendent Funk recognized the school board for their continued support towards our students, staff and the community. They were presented with a certificate of Appreciation from the Minnesota School Board Association.
- II. Public Comment: Eric Uddin-Speech and beliefs of freedom; Catherine Hobbs - Special Education Funding.
- III. Call to Order: The meeting was called to order at 6:10 p.m.
- IV. Roll Call: Present: Katie Hockert, Pete Kelzenberg, Beverly Petrie, Alison Sherman, Andrew Thelander; Absent: Chris Lauer
- V. Pledge of Allegiance
- VI. Approval of Agenda: Motion made by Sherman and second by Kelzenberg, Carried 5-0.
- VII. Student Report: Thank you to all who were involved in making homecoming week a spirited and united event. Office hours will now be held in the morning beginning on Wednesday, October 2. Student council will be holding the freshman elections next week.
- VIII. Superintendent Report: We continue to have a shortage of paraprofessionals. Our approach to conferences is changing this year. Teachers will work with parents to schedule conference times that meet the needs of students. September 30 is our first Professional Development Day of the year.
- IX. Chair Report: Nothing to report.
- X. Consent Agenda: A. School Board Meeting Minutes, August 27, 2024; B. School Board Meeting Minutes, September 10, 2024; C. Payment of Invoices - September 7-20, 2024; D. Field Trip Request Form for Band and Orchestra trip to Orlando, Florida; E. Human Resources Personnel Report. Thelander made a motion to pull item E-Human Resources Personnel Report and recuse himself from voting as a conflict of interest and second by Sherman. Motion by Thelander to approve items A,B,C,D and second by Sherman; carried 5-0. Motion to approve item E by Sherman and second by Hockert; carried 4-0-1 (abstain-Thelander).
- XI. Strategic Direction A: Ensure the Learning Process is Adaptable to Meet Individual Student Needs, Foster a Safe, Welcoming and Inclusive Environment for All Staff and Students.
  - A. Elementary Data Overview. The school board reviewed the 2024 MCA/MTAS data at the elementary level. A review of secondary MCA/MTAS data will be shared at a future meeting.
- XII. Strategic Direction B: Foster a Safe, Welcoming and Inclusive Environment for All Staff and Students. Nothing to report.
- XIII. Strategic Direction C: Utilize Systems and Align Resources in an Efficient Manner to Support Learning.
  - A. Action: Certify Tax Levy. Motion and a second to adopt Preliminary Proposed Property Tax Levy 2024 Payable 2025 at "maximum" and set the Truth in Taxation meeting for December 3, 2024 at 6 p.m. at Oak Park Learning Center, 6355 Osman Avenue North, Stillwater, MN 55082. Motion, by Sherman and second by Petrie, Carried 5-0.
  - B. Action: Contract Authority for Assistant Finance Director. The revised resolution pertains to the title change of business manager from Executive Director of Finance to Chief Financial Officer and the addition of the Assistant Director of Finance. Motion by Sherman and second by Thelander, Carried 5-0.
  - C. Report: Second Reading Policies 519 - Interviews of Students by Outside Agencies; 527 - Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches; 611 - Home Schooling; 615 - Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students. There have been no changes to the policies since the first reading at the September 10 board meeting.
  - D. Approval of Policies 519 - Interviews of Students by Outside Agencies; 527 - Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches; 611 - Home Schooling; 615 - Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students. Motion to approve by Petrie and second by Thelander, carried 5-0.

- XIV. Strategic Direction D: Develop Strong Partnerships with the Communities We Serve. Nothing to report.
  - A. Report: Strategic Plan. The board received an overview of the district's strategic directions and focus areas.
- XV. Adjournment
  - A. The meeting adjourned at 7:36 p.m.

Respectfully submitted, Beverly Petrie, Board Clerk

Independent School District 834 – Stillwater Area Public Schools  
Oak Park Building, 6355 Osman Ave N, Stillwater, MN 55082,  
Business Meeting, Tuesday, October 8, 2024 6:00 PM

- I. Call to Order: The meeting was called to order at 6:02 p.m.
- II. Roll Call: Present: Katie Hockert, Pete Kelzenberg, Chris Lauer, Beverly Petrie, Alison Sherman, Andrew Thelander
- III. Pledge of Allegiance
- IV. Approval of Agenda: Motion made by Kelzenberg and second by Lauer; Carried 6-0.
- V. Consent Agenda: A. Payment of Invoices - September 21 - October 4, 2024; B. Policy 708-Transportation of Nonpublic Students; Motion to approve by Sherman and second by Thelander; carried 6-0.
- VI. Strategic Direction A: Ensure the Learning Process is Adaptable to Meet Individual Student Needs, Foster a Safe, Welcoming and Inclusive Environment for All Staff and Students.
  - A. Afton-Lakeland Elementary Building Update. Principal Gina Doe kicked-off the first in a series of presentations to the school board about the work underway in our schools to improve learning outcomes for our students. Her presentation included building culture, family engagement, data-based decision-making, system alignment and student growth.
  - B. Data-use planning is used to inform, shape and drive student outcomes and learning.
- VII. Strategic Direction B: Foster a Safe, Welcoming and Inclusive Environment for All Staff and Students. Nothing to report.
- VIII. Strategic Direction C: Utilize Systems and Align Resources in an Efficient Manner to Support Learning.
  - A. First Reading Policies . 707 - Transportation of Public School Students; 710 - Extracurricular Transportation; 711 - Video Recording on School Buses. These policies will come to the board for a second reading and approval at a future board meeting.
- IX. Strategic Direction D: Develop Strong Partnerships with the Communities We Serve.
  - A. Bond Update. The board received an update on Bayport Elementary School and the addition and renovation of Oak-Land Middle School.
- X. Adjourn
  - A. The meeting adjourned at 8:20 p.m.

Respectfully submitted, Beverly Petrie, Board Clerk

Contract Number: CEN-2025-045257

F.Y.	Cost Center	Obj. Code	Amount	Vendor #	P.O. #

**STATE OF MINNESOTA**

**MINNESOTA STATE COLLEGES AND UNIVERSITIES**

**CENTURY COLLEGE**

**JOINT POWERS AGREEMENT**

THIS JOINT POWERS AGREEMENT, and amendments and supplements thereto, (hereinafter "contract") is between the State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of CENTURY COLLEGE (hereinafter "MINNESOTA STATE") address 3300 CENTURY AVE N, WHITE BEAR LAKE, MINNESOTA, which is empowered to enter into joint powers agreements pursuant to Minnesota Statutes, Chapter 471.59, Subd. 10, and ISD 0834, address 1875 GREELEY ST S, STILLWATER, MINNESOTA 55082-6094 (hereinafter "SCHOOL DISTRICT"), which is empowered to enter into joint powers agreements pursuant to Minnesota Statutes, Chapter 471.59, Subd. 10;

WHEREAS, MINNESOTA STATE represents that it is duly qualified and willing to perform the services set forth herein.

WHEREAS, the SCHOOL DISTRICT has a need for a specific service provided by MINNESOTA STATE in accordance with Minnesota Statutes §124D.09 and Minnesota State Board Policy 3.5 and System Procedure 3.5.1; and applicable MINNESOTA STATE policies.

NOW, THEREFORE, it is agreed to provide Post Secondary Education Option

1. DUTIES & RESPONSIBILITIES OF MINNESOTA STATE MINNESOTA STATE agrees to the following:

Enter into this agreement for services to be provided under contract with the SCHOOL DISTRICT.

- a. Communicate eligibility requirements.
- b. Provide courses and other services at the same level as provided to general college students including the library and online course management system (D2L Brightspace).
- c. Provide required textbooks and other required course materials.
- d. Award college credit to students upon successful completion of courses.
- e. Provide course grades/transcripts to the SCHOOL DISTRICT at the conclusion of each semester, in accordance with FERPA regulations.

- f. Dis-enroll students who have not submitted a completed MDE Postsecondary Enrollment Options Program Notice of Student Registration Form for the current semester prior to the 10<sup>th</sup> school day (including Saturdays) of the semester.
- g. Create invoices for the SCHOOL DISTRICT for college credits enrolled by SCHOOL DISTRICT students enrolled on the 10th school day (including Saturdays) of the semester.

2. DUTIES & RESPONSIBILITIES OF SCHOOL DISTRICT SCHOOL DISTRICT agrees to:

Enter into this agreement for Post-Secondary Enrollment Option services to be directly contracted with MINNESOTA STATE.

- a. Perform all duties as required by the Postsecondary Enrollment Options Act (M.S. 124D.09) (<https://www.revisor.mn.gov/statutes/cite/124D.09>) and Minnesota State Board Policy 3.5 (<https://www.minnstate.edu/board/policy/305.html>) and System Procedure 3.5.1 (<https://www.minnstate.edu/board/procedure/305p1.html>).
- b. Assume travel reimbursement costs for eligible low-income students.
- c. Complete and forward to MINNESOTA STATE the current MDE Postsecondary Enrollment Options Program Notice of Student Registration Form for each student participating in this program each semester.
- d. Authorize enrollment/course selection for eligible high school students at MINNESOTA STATE. Eligible students are the same students defined as eligible for the Post-Secondary Enrollment Options program in the following three authorities: (a) Minnesota Statutes 124D.09, (b) Century College policy, and (c) Minnesota State College and University policy.

In addition:

- a. Communicate application deadlines with students. Students need to apply by July 1 for fall semester and December 1 for spring semester.
- b. Communicate with students that they will be dis-enrolled by MINNESOTA STATE if they have not submitted a completed MDE Postsecondary Enrollment Options Program Notice of Student Registration Form for the current semester prior to the 10th school day (including Saturdays) of the semester.
- c. Students are not eligible to take courses with course fees greater than or equal to \$100.
- d. Students are not eligible to take developmental courses.
- e. Students are not eligible to repeat courses unless the original course grade was an F (Fail) or W (Withdraw).
- f. Communicate with students that if they change schools or school districts, the student will need to notify MINNESOTA STATE and submit a MDE Postsecondary Enrollment Options Program Notice of Student Registration Form from the new school or school district.
- g. Communicate how to arrange educational accommodations. MINNESOTA STATE retains authority to determine whether a request for an educational accommodation is appropriate for classes taken for college credit.
- h. Pay MINNESOTA STATE for all registered credits as of midnight of the 10th school day (including Saturdays) of each semester. MINNESOTA STATE cannot control/limit the number of credits a student registers for and thus the total amount is the district's responsibility.

- i. The terms of this agreement encompass all schools, buildings and alternate locations within the SCHOOL DISTRICT as documented by MDE (including ALCs, inter-school agreements, cooperatives, etc.). Any school, building, or alternate location that the SCHOOL DISTRICT desires to exclude for an academic year will be identified in a signed amendment to this contract no later than July 15<sup>th</sup> prior to the start of the academic year.
- j. Pay MINNESOTA STATE for students that were enrolled in the SCHOOL DISTRICT as of the 10th school day (including Saturdays) of the semester. Student transfers between school districts should be resolved by the school districts.
- k. Communicate to students that textbooks are the property of MINNESOTA STATE and must be returned at the end of each semester. Textbooks not returned will result in a hold preventing the student from registering in future terms and MINNESOTA STATE will bill the student for the replacement cost of the books.
- l. Communicate with students that if textbooks are obtained and the student drops or withdraws from a class, the textbooks must be returned to MINNESOTA STATE immediately.
- m. Communicate that optional books and non-consumable materials are not covered by the Postsecondary Enrollment Options Program. If the student receives optional materials, they must return them to the MINNESOTA STATE Century College bookstore immediately or the MINNESOTA STATE will bill them for the materials.

3. CONSIDERATION AND TERMS OF PAYMENT.

- a. Consideration for all services performed and good or materials supplied by MINNESOTA STATE pursuant to this contract shall be paid by the SCHOOL DISTRICT as follows:

The SCHOOL DISTRICT will be billed by MINNESOTA STATE as follows:

MDE PSEO reimbursement rate of Two Hundred Forty One and 33/100 Dollars (\$241.33) per credit plus Fifteen and 00/100 Dollars (\$15.00) per credit hour per student.

Terms of Payment.

Invoices will be sent to the SCHOOL DISTRICT on:

- October 15<sup>th</sup> for fall semester enrollment
- March 15<sup>th</sup> for spring semester enrollment

Payments to MINNESOTA STATE for tuition/fees/textbook charges will be made by the SCHOOL DISTRICT by:

- November 15<sup>th</sup> for fall semester
- April 15<sup>th</sup> for spring semester

4. CONDITIONS OF PAYMENT. All services provided by MINNESOTA STATE pursuant to this contract shall be performed to the satisfaction of the SCHOOL DISTRICT, as determined at the sole discretion of its authorized representative, and in accord with all applicable federal, state, and local laws, ordinances, rules and regulations. MINNESOTA STATE shall not receive payment

for work found by the SCHOOL DISTRICT to be unsatisfactory, or performed in violation of federal, state or local law, ordinance, rule or regulation.

5. TERM OF CONTRACT. This contract shall be effective on July 30, 2024, or upon the date that the final required signature is obtained by MINNESOTA STATE, whichever occurs later, and shall remain in effect until June 30, 2025, or until all obligations set forth in this contract have been satisfactorily fulfilled, whichever occurs first. The SCHOOL DISTRICT understands that NO work should begin under this contract until ALL required signatures have been obtained, and the SCHOOL DISTRICT is notified to begin work by MINNESOTA STATE's Authorized Representative.
6. CANCELLATION. This contract may be canceled by MINNESOTA STATE or the SCHOOL DISTRICT at any time, with or without cause, upon thirty (30) days written notice to the other party. In the event of such a cancellation, MINNESOTA STATE shall be entitled to payment, determined on a pro rata basis, for work or services satisfactorily performed.
7. MINNESOTA STATE'S AUTHORIZED REPRESENTATIVE. MINNESOTA STATE's Authorized Representative for the purposes of administration of this contract is:

**Name:** A.K. Khan

**Address:** 3300 Century Ave N, White Bear Lake, Minnesota 55110

**Telephone:** +1 651-779-3279

**E-Mail:** ak.khan@century.edu

**Program Point of Contact:**

**Name:** Lisa Gruszka

**Address:** 3300 Century Ave North, White Bear Lake, Minnesota 55110

**Telephone:** 651-779-5789

**E-Mail:** lisa.gruszka@century.edu

8. The SCHOOL DISTRICT'S Authorized Representative for the purposes of administration of this contract is:

**Name:** Marie Schrum

**Address:** 1875 GREELEY ST S, STILLWATER, Minnesota 55082-6094

**Telephone:** +1 651-351-8340

**E-Mail:** schrum@stillwaterschools.org

Each authorized representative shall have final authority for acceptance of services of the other party and shall have responsibility to ensure that all payments due to the other party are paid pursuant to the terms of this contract.

9. ASSIGNMENT. Neither the SCHOOL DISTRICT nor MINNESOTA STATE shall neither assign nor transfer any rights or obligations under this contract without the prior written consent of the other party.

10. AMENDMENTS. Any amendments to this contract shall be in writing, and shall be executed by the same parties who executed the original contract, or their successors in office.
11. LIABILITY. The SCHOOL DISTRICT shall indemnify, save, and hold MINNESOTA STATE, its representatives and employees harmless from any and all claims or causes of action, including all attorney's fees incurred by MINNESOTA STATE, arising from the performance of this contract by the SCHOOL DISTRICT or SCHOOL DISTRICT'S agents or employees. This clause shall not be construed to bar any legal remedies the SCHOOL DISTRICT may have for MINNESOTA STATE's failure to fulfill its obligations pursuant to this contract.
12. STATE AUDITS. The books, records, documents, and accounting procedures and practices of the SCHOOL DISTRICT relevant to this contract shall be subject to examination by the contracting department and the Legislative Auditor.
13. GOVERNMENT DATA PRACTICES ACT. The requirements of Minnesota Statutes § 13.05, subd. 11 apply to this contract. The SCHOOL DISTRICT and MINNESOTA STATE must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by MINNESOTA STATE in accordance with this contract, and as it applies to all data, created, collected, received, stored, used, maintained, or disseminated by the SCHOOL DISTRICT in accordance with this contract. The civil remedies of Minnesota Statutes §13.08 apply to the release of the data referred to in this clause by either the SCHOOL DISTRICT or MINNESOTA STATE.

In the event the SCHOOL DISTRICT receives a request to release the data referred to in this clause, the SCHOOL DISTRICT must immediately notify MINNESOTA STATE. MINNESOTA STATE will give the SCHOOL DISTRICT instructions concerning the release of the data to the requesting party before the data is released.

14. OWNERSHIP OF MATERIALS AND INTELLECTUAL PROPERTY RIGHTS.
  - a. MINNESOTA STATE shall own all rights, title and interest in all of the materials conceived or created by the SCHOOL DISTRICT, or its employees or subcontractors, either individually or jointly with others and which arise out of the performance of this contract, created and paid for under this contract, including any inventions, reports, studies, designs, drawings, specifications, notes, documents, software and documentation, computer based training modules, electronically, magnetically or digitally recorded material, and other work in whatever form (hereinafter MATERIALS).

The SCHOOL DISTRICT hereby assigns to MINNESOTA STATE all rights, title and interest to the MATERIALS. The SCHOOL DISTRICT shall, upon request of MINNESOTA STATE, execute all papers and perform all other acts necessary to assist MINNESOTA STATE to obtain and register copyrights, patents or other forms of protection provided by law for the MATERIALS. The MATERIALS created under this contract by the SCHOOL DISTRICT,

its employees or subcontractors, individually or jointly with others, shall be considered "works made for hire" as defined by the United States Copyright Act. All of the MATERIALS, whether in paper, electronic, or other form, shall be remitted to MINNESOTA STATE by the SCHOOL DISTRICT, its employees and any subcontractors, and the SCHOOL DISTRICT shall not copy, reproduce, allow or cause to have the MATERIALS copied, reproduced or used for any purpose other than performance of the SCHOOL DISTRICT'S obligations under this contract without the prior written consent of MINNESOTA STATE's authorized representative.

- b. The SCHOOL DISTRICT represents and warrants that MATERIALS produced or used under this contract do not and will not infringe upon any intellectual property rights of another, including, but not limited to, patents, copyrights, trade secrets, trade names, and service marks and names. The SCHOOL DISTRICT shall indemnify and defend, to the extent permitted by the Attorney General, MINNESOTA STATE at the SCHOOL DISTRICT'S expense from any action or claim brought against MINNESOTA STATE to the extent that it is based on a claim that all or part of the MATERIALS infringe upon the intellectual property rights of another. The SCHOOL DISTRICT shall be responsible for payment of any and all such claims, demands, obligations, liabilities, costs and damages, including, but not limited to, reasonable attorney fees arising out of this contract, amendments and supplements thereto, which are attributable to such claims or actions.

If such a claim or action arises, or in the SCHOOL DISTRICT'S or MINNESOTA STATE'S opinion is likely to arise, the SCHOOL DISTRICT shall, at MINNESOTA STATE'S discretion, either procure for MINNESOTA STATE the right or license to continue using the MATERIALS at issue or replace or modify the allegedly infringing MATERIALS. This remedy shall be in addition to and shall not be exclusive to other remedies provided by law.

15. PUBLICITY. Any publicity given to the program, publications, or services provided resulting from this contract, including, but not limited to, notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the SCHOOL DISTRICT or its employees individually or jointly with others, or any subcontractors shall identify MINNESOTA STATE as the sponsoring agency and shall not be released prior to receiving the approval of the MINNESOTA STATE's authorized representative.
16. AMERICANS WITH DISABILITIES ACT COMPLIANCE (hereinafter "ADA"). The SCHOOL DISTRICT is responsible for complying with the ADA Act, 42 U. S. C. 12101, et seq. and regulations promulgated pursuant to it for educational services it provides to its students. The COLLEGE will inform students of support services available at COLLEGE but IS NOT responsible for issues or challenges related to compliance with the ADA beyond its own routine use of facilities, services, or other areas covered by the ADA.
17. OTHER PROVISIONS. None.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

**APPROVED:**

**1. MINNESOTA STATE COLLEGES AND UNIVERSITIES  
CENTURY COLLEGE**

By (authorized college/university/system office initiating agreement)
Title
Date

**2. SCHOOL DISTRICT (Governmental Entity): ISD 0834**

**SCHOOL DISTRICT certifies that the appropriate person(s) have executed the contract on behalf of the SCHOOL DISTRICT as required by applicable articles, by-laws, resolutions, or ordinances.**

By (authorized signature)
Title
Date

By (authorized signature)
Title
Date

**3. AS TO FORM AND EXECUTION:**

By (authorized college/university/system office initiating agreement)
Title
Date

**Northeast Metro 916 Intermediate School District  
2024-25 Tuition Rates & Fees**

<b>Special Education Tuition Rates</b>	<b>Hourly Tuition Rate</b>	<b>Hourly Access Fee</b>
Auditory Oral	57.50	25.00
Bellaire Education Center	73.50	25.00
Karner Blue Education Center	78.50	25.00
Pankalo Education Center	77.00	25.00
Project Return	77.50	25.00
Quora Education Center	75.00	25.00
South Campus	90.00	25.00
WELS N	57.00	25.00
ESY	32.00	25.00

<b>Career &amp; Technical Center Tuition Rates</b>	<b>Hourly Tuition Rate</b>	<b>Hourly Non-Member Rate</b>
Regular Ed	9.50	12.35
Special Ed & Transition Academy	11.00	14.30

<b>Care &amp; Treatment Tuition Rates</b>	<b>Hourly Tuition Rate</b>
ARIS	55.00
Willows	36.00

<b>Membership Fees for Member Districts</b>	<b>Fee per APU</b>
Membership Fee	24.00

## Premium Summary & Comparison

<b>COVERAGE</b>	<b>2023 - 2024 (SFM) EXPIRING PREMIUMS</b>	<b>2024 - 2025 (SFM) EXPIRING PAYROLL PROPOSED RENEWAL PREMIUMS</b>	<b>2024 - 2025 (SFM) UPDATED PAYROLL PROPOSED RENEWAL PREMIUMS</b>
Workers' Compensation	400,634	424,516	443,256
Terrorism	Included	Included	Included
<b>Annual Premium:</b>	<b>\$400,634</b>	<b>\$424,516</b>	<b>\$443,256</b>
Volunteer Accident	399	0	0
<b>Total Estimated Annual Premium:</b>	<b>\$401,033</b>	<b>\$424,516</b>	<b>\$443,256</b>

**PAYMENT TERMS & PLANS:**

- Direct Bill: SFM – Quarterly pay plan includes \$5 installment fee

**Request to Bind Insurance Coverage**

Please bind insurance coverage as specifically quoted and identified in this proposal. I understand coverage is ONLY bound when written confirmation is received from the carrier(s).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

(New Hires, Resignations, Retirements, Terminations, Leave Requests)

**RETIREMENT/RESIGNATION/RELEASE**

<b>NAME</b>	<b>STATUS</b>	<b>ASSIGNMENT</b>	<b>GROUP</b>	<b>EFFECTIVE DATE</b>
Aslesen, Tamara	Resignation	Community Ed Assistant, 22.5 hours/week Andersen Elementary	Community Ed Leads & Assistants	September 20, 2024
Burgess, Kevin	Retirement	1.0 FTE Physical Education Teacher Lake Elmo Elementary	SCEA	October 29, 2024
Dahlin, Brooke	Resignation	Paraprofessional, 26 hours/week Lake Elmo Elementary	SCPA	October 16, 2024
Gillespie, Lee	Retirement	1.0 FTE Physical Education Teacher Stillwater Middle School	SCEA	June 4, 2025
Green, Shae	Resignation	IT Project Management Specialist Central Services	CSS	October 11, 2024
Gruetzmacher, Krista	Resignation	Paraprofessional, 6.5 hours/day Lake Elmo Elementary	SCPA	October 10, 2024
Hendrickson, Junko	Resignation	Nutrition Services Employee, 5.75 hours/day Lake Elmo Elementary	Nutrition Services	September 13, 2024
Koonkaew, Jontae	Resignation	Assistant Boys Basketball Coach Stillwater Area High School	Co-Curricular	July 26, 2024
Larson, Cathy	Resignation	Nutrition Services Employee, 4.0 hours/day Mahtomedi Middle School	Nutrition Services	October 3, 2024
Larson, Lauren	Resignation	Nutrition Services Employee, 5.0 hours/day OH Anderson Elementary	Nutrition Services	October 5, 2024
Mancini, Wendy	Resignation	Nutrition Services Employee, 3.0 hours/day Mahtomedi Middle School	Nutrition Services	August 21, 2024
Morgan, Georgia	Resignation	Preschool Assistant, 27.75 hours/week Lake Elmo Elementary	Community Ed Leads & Assistants	September 26, 2024
Nonemacher, Alyssa	Resignation	Nutrition Services Employee, 4.0 hours/day Mahtomedi Middle School	Nutrition Services	August 25, 2024
Olson, Andrew	Resignation	Assistant Girls Track Coach Stillwater Area High School	Co-Curricular	October 1, 2024
Patton, Elena	Resignation	Nutrition Services Employee, 5.75 hours/day Rutherford Elementary	Nutrition Services	September 20, 2024
Rodriguez, Maritza	Resignation	Hispanic Student, Family & Community Engagement Specialist Lake Elmo Elementary	Tech Support	November 1, 2024
Rydeen, Kristi	Resignation	Preschool Assistant, 29 hours/week Early Childhood Family Center	Community Ed Leads & Assistants	August 27, 2024
Schoenecker, Nancy	Resignation	Paraprofessional, 6.75 hours/day Stillwater Area High School	SCPA	September 18, 2024
Seggelke, Susan	Retirement 24 years	Nutrition Services Manager, 7.0 hours/day Oak-Land Middle School	Nutrition Services	October 15, 2024
Terpstra, Vanessa	Resignation	Paraprofessional, 6.5 hours/day Stillwater Area High School	SCPA	October 17, 2024
Tom, Joanna	Resignation	Paraprofessional, 6.25 hours/day Stillwater Area High School	SCPA	September 25, 2024
Wilhelm, Mckenzie	Resignation	Preschool Assistant, 20 hours/week Andersen Elementary	Community Ed Leads & Assistants	September 3, 2024
Wood, Samuel	Resignation	Custodian VI, 8.0 hours/day Oak-Land Middle School	Custodial	October 8, 2024

**HIRES/REHIRES**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>SALARY PLACEMENT/ HOURLY RATE</b>	<b>REASON</b>	<b>GROUP</b>	<b>EFFECTIVE DATE</b>
Adamson, Kelly	Nutrition Services Employee, 4.25 hours/day Rutherford Elementary	\$18.58 / hour	2024-2025 Staffing	Nutrition Services	October 8, 2024
Bailey, Ann	Nutrition Services Asst Manager, 7.0 hours/day Mahtomedi High School	\$25.26 / hour	2024-2025 Staffing	Nutrition Services	September 23, 2024

(New Hires, Resignations, Retirements, Terminations, Leave Requests)

Barnes, Andrea	Health Care Specialist, 4.0 hours/day Brookview Elementary	\$35.53 / hour	Replacement	Tech Support	October 1, 2024 - December 20, 2024
Bartosiewski, Brooke	Community Ed Aide, 10 hours/week Lake Elmo Elementary	\$15.50 / hour	2024-2025 Staffing	Community Ed Leads & Assistants	October 8, 2024
Berberena, Linda	Community Ed Assistant, 7.5 hours/day Rutherford Elementary	\$18.14 / hour	2024-2025 Staffing	Community Ed Leads & Assistants	October 1, 2024
Brugioni, Dawn	Nutrition Services Employee, 6.5 hours/day Stillwater Area High School	\$18.90 / hour	2024-2025 Staffing	Nutrition Services	September 23, 2024
Burbul, Eden	Paraprofessional, 6.5 hours/day Stonebridge Elementary	\$18.00 / hour	2024-2025 Staffing	SCPA	October 1, 2024
Bye, Karyn	Assistant Girls Hockey Coach Stillwater Area High School	\$5,684.00	Replacement	Co-Curricular	October 28, 2024
Clevenger, Jessica	1.0 FTE Special Education Teacher Stillwater Middle School	\$90,148.00	Replacement	SCEA	October 31, 2024 - June 4, 2025
Donar, Lucy	Community Ed Assistant, 6.75 hours/week Stonebridge Elementary	\$18.14 / hour	2024-2025 Staffing	Community Ed Leads & Assistants	October 1, 2024
Esteves-Negron, Destiny	Community Ed Assistant, 17.75 hours/week Brookview Elementary	\$18.14 / hour	2024-2025 Staffing	Community Ed Leads & Assistants	October 1, 2024
Gable, Dennis	1.0 FTE LTS Math Teacher Stillwater Area High School	\$98,427.00	Replacement	SCEA	September 16, 2024 - June 4, 2025
Graf, Tony	Paraprofessional, 5.0 hours/day Stillwater Area High School	\$18.00 / hour	2024-2025 Staffing	SCPA	October 1, 2024
Hendrickson, Junko (rehire)	Nutrition Services, 5.75 hours/day Lake Elmo Elementary	\$18.58 / hour	2024-2025 Staffing	Nutrition Services	November 7, 2024
Houde, Kassidy	Paraprofessional, 10 hours/week Early Childhood Family Center	\$18.00 / hour	2024-2025 Staffing	SCPA	September 26, 2024
Jenkins, Jennifer	Nutrition Services, 5.0 hours/day OH Andersen Elementary	\$18.58 / hour	2024-2025 Staffing	Nutrition Services	October 28, 2024
Johnson, Brianne	Community Ed Assistant, 7.0 hours/week Rutherford Elementary	\$18.14 / hour	2024-2025 Staffing	Community Ed Leads & Assistants	October 7, 2024
Larson, Cathy	Nutrition Services Employee, 4.0 hours/day Mahtomedi Middle School	\$18.00 / hour	2024-2025 Staffing	Nutrition Services	September 30, 2024
Kanewischer, Jeffrey	1.0 FTE Science Teacher Oak-Land Middle School	\$90,148.00	Replacement	SCEA	August 13, 2024
Kuehnl-Sheldon, Megan	Community Ed Assistant, 14.5 hours/week Afton-Lakeland	\$18.14 / hour	2024-2025 Staffing	Community Ed Leads & Assistants	October 7, 2024
Moiler, Melody	Community Ed Assistant, 12.5 hours/week Lake Elmo Elementary	\$18.14 / hour	2024-2025 Staffing	Community Ed Leads & Assistants	September 30, 2024
Monhein, Gretchen	Preschool Assistant, 17 hours/week Early Childhood Family Center	\$18.14 / hour	2024-2025 Staffing	Community Ed Leads & Assistants	October 1, 2024
Rice, Olivia	Assistant Boys Soccer Coach Oak-Land Middle School	\$1,015.00	Replacement	Co-Curricular	September 23, 2024
Shenenman, Deanna	Paraprofessional, 6.7 hours/day Brookview Elementary	\$18.00 / hour	2024-2025 Staffing	SCPA	October 7, 2024
Sandoval Reyna, Luis	Nutrition Services, 4.0 hours/day Mahtomedi High School	\$18.92 / hour	2024-2025 Staffing	Nutrition Services	October 21, 2024
Singh, Idella	Nutrition Services Employee, 4.75 hours/day Oak-Land Middle School	\$18.92 / hour	2024-2025 Staffing	Nutrition Services	September 27, 2024
Turner, Michael	Assistant Girls Hockey Coach Stillwater Area High School	\$7,308.00	Replacement	Co-Curricular	October 28, 2024
UenoPaz, Tracie	Preschool Assistant, 26 hours/week Brookview Elementary	\$18.14 / hour	2024-2025 Staffing	Community Ed Assistant	October 1, 2024
Vang, Dayna	Community Ed Assistant, 6.75 hours/week Stonebridge Elementary	\$18.14 / hour	2024-2025 Staffing	Community Ed Assistant	September 30, 2024
Welch, Brandy	Health Care Specialist, 6.5 hours/day District Wide	\$35.53 / hour	Replacement	Tech Support	October 2, 2024

(New Hires, Resignations, Retirements, Terminations, Leave Requests)

Zuniga, Laura	Nutrition Services Employee, 4.0 hours/day District Wide Float	\$18.92 / hour	2024-2025 Staffing	Nutrition Services	October 14, 2024
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**LEAVES OF ABSENCE**

NAME	STATUS	ASSIGNMENT	GROUP	EFFECTIVE DATE
Balfanz, Sharon	Approve	Paraprofessional, 6.25 hours/day Lily Lake Elementary	SCPA	November 6, 2024 - December 18, 2024
Cashin, Julie	Approve	1.0 FTE Spanish Teacher Stillwater Area High School	SCEA	August 19, 2024 - November 18, 2024
Jorgensen, Jennifer	Approve	Coordinator - Communications & Public Relations Central Services	CSS	October 7, 2024 - November 15, 2024
Lagus, Kate-Lyn	Approve	1.0 FTE Elementary Education Teacher Lily Lake Elementary	SCEA	November 11, 2024 - March 31, 2025
Turgeon, Carly	Approve	1.0 FTE Special Education Teacher Andersen Elementary	SCEA	February 24, 2025 - May 23, 2025

**ASSIGNMENT CHANGES**

NAME	FROM	TO	REASON	GROUP	EFFECTIVE DATE
Aslakson, Sara	Paraprofessional, 6.0 hours/day Lake Elmo Elementary	Paraprofessional, 6.5 hours/day Lake Elmo Elementary	2024-2025 Staffing	SCPA	September 23, 2024
Ballweg, Alex	1.0 FTE Special Education Teacher Stillwater Area High School	1.2 FTE Special Education Teacher Stillwater Area High School	Replacement	SCEA	September 25, 2024 - October 24, 2024
Benson, Brad	1.0 FTE Special Education Teacher Stillwater Area High School	1.2 FTE Special Education Teacher Stillwater Area High School	Replacement	SCEA	September 25, 2024 - October 24, 2024
Brown, Kevin	Nutrition Services Employee, 4.25 hours/day Rutherford Elementary	Nutrition Services Employee, 5.75 hours/day Rutherford Elementary	2024-2025 Staffing	Nutrition Services	September 17, 2024
Bryan, Joel	1.0 FTE Band & General Music Teacher Oak-Land Middle School	1.2 FTE Band & General Music Teacher Oak-Land Middle School	2024-2025 Staffing	SCEA	August 19, 2024
Eichten, Jana	Nutrition Services Employee, 6.5 hours/day Stillwater Area High School	Nutrition Services Manager, 6.75 hours/day St. Croix Catholic School	2024-2025 Staffing	Nutrition Services	September 17, 2024
Eisenberg, Leanne	1.0 FTE Speech Pathologist Brookview & Oak-Land Middle School	1.13 FTE Speech Pathologist Brookview, Lake Elmo & Oak-Land Middle School	Replacement	SCEA	October 8, 2024 - December 6, 2024
Evans, Katie	Nutrition Services Manager, 8.0 hours/day Stillwater Area High School	Coordinator, Nutrition Services II Central Services	2024-2025 Staffing	CSS	September 25, 2024
Fredrickson, Clark	1.0 FTE ML Teacher Oak-Land Middle & Stillwater Area High School	1.0 FTE ML Teacher Stillwater Area High School	2024-2025 Staffing	SCEA	August 19, 2024
Garcia Balmacedo, Ana	Paraprofessional, 7.0 hours/day Lake Elmo Elementary	Paraprofessional, 6.5 hours/day Lake Elmo Elementary	2024-2025 Staffing	SCPA	September 23, 2024
Gerber, Anne	.4 FTE Speech Pathologist Lake Elmo Elementary	.6 FTE Speech Pathologist Lake Elmo Elementary	2024-2025 Staffing	SCEA	October 1, 2024 - December 31, 2024
Gray, Caysi	Nutrition Services Assistant Manager, 7.0 hours/day Mahtomedi High School	Nutrition Services Manager, 7.0 hours/day Oak-Land Middle School	2024-2025 Staffing	Nutrition Services	September 24, 2024
Hugger, Christine	1.0 FTE Special Education Teacher Stillwater Area High School	1.2 FTE Special Education Teacher Stillwater Area High School	Replacement	SCEA	September 25, 2024 - October 24, 2024
Krogh Kyndberg, Angela	Secretary - Secondary Assistant Principal St. Croix Valley ALC	Admin Asst - Secondary Principal St. Croix Valley ALC	2024-2025 Staffing	Tech Support	October 1, 2024
McDonough, Alyssa	1.0 FTE School Psychologist Stillwater Area High School	1.0 FTE School Psychologist Lake Elmo & Stillwater Area High School	2024-2025 Staffing	SCEA	September 30, 2024
Neely, Megan	1.0 FTE Speech Pathologist Stillwater Middle & Stillwater Area High School	1.13 FTE Speech Pathologist Lake Elmo, Stillwater Middle & Stillwater Area High School	Replacement	SCEA	October 8, 2024 - December 6, 2024
Pronina, Inna	Nutrition Services Employee, 4.0 hours/day Stillwater Area High School	Custodian VI, 8.0 hours/day Central Services & Oak Park	2024-2025 Staffing	Custodial	September 23, 2024
Reeves, Victoria	Paraprofessional, 6.25 hours/day Stillwater Middle School	Paraprofessional, 6.5 hours/day Oak-Land Middle School	2024-2025 Staffing	SCPA	September 6, 2024
Sherman, Lisa	Paraprofessional, 8.0 hours/day Lake Elmo Elementary	Paraprofessional, 7.5 hours/day Lake Elmo Elementary	2024-2025 Staffing	SCPA	September 23, 2024

(New Hires, Resignations, Retirements, Terminations, Leave Requests)

Shores, Christa	Paraprofessional, 6.0 hours/day Oak-Land Middle School	Paraprofessional, 6.5 hours/day Oak-Land Middle School	2024-2025 Staffing	SCPA	October 21, 2024
Simmons, Tiffany	Nutrition Services Employee, 5.75 hours/day Lake Elmo Elementary	Nutrition Services Employee, 4.0 hours/day Stillwater Area High School	2024-2025 Staffing	Nutrition Services	September 23, 2024
Smith, Priscilla	Paraprofessional, 6.0 hours/day Stillwater Middle School	Paraprofessional, 6.35 hours/day Stillwater Middle School	2024-2025 Staffing	SCPA	September 6, 2024
Ticiu, Mary	Assistant Principal St. Croix Valley ALC	Principal St. Croix Valley ALC	2024-2025 Staffing	Principals	October 1, 2024
Wendelboe, Angela	1.0 FTE Special Education Teacher Stillwater Area High School	1.2 FTE Special Education Teacher Stillwater Area High School	Replacement	SCEA	September 25, 2024 - October 24, 2024

**ADDITIONAL ASSIGNMENTS**

<b>NAME</b>	<b>Position</b>	<b>Reason</b>	<b>Group</b>	<b>EFFECTIVE DATE</b>
Calzado, Jessica	Nutrition Services Employee, 5.75 hours/day Lake Elmo Elementary	2024-2025 Staffing	Nutrition Services	September 23, 2024
Drommerhausen, Deb	Credit Recovery Teacher St. Croix Valley ALC	2024-2025 Staffing	SCEA	September 24, 2024 - August 2, 2025
Englestad, Michelle	Credit Recovery Teacher St. Croix Valley ALC	2024-2025 Staffing	SCEA	June 5, 2025 - August 2, 2025
Klehr, Anthony	Credit Recovery Teacher St. Croix Valley ALC	2024-2025 Staffing	SCEA	September 24, 2024 - August 2, 2025
McCarthy, Kris	Credit Recovery Teacher St. Croix Valley ALC	2024-2025 Staffing	SCEA	September 24, 2024 - August 2, 2025



Expect  
**More.**

# SAHS Schedule Update

Presented to the School Board  
Oct. 22, 2024

# Background: High School Schedule

## Spring 2023:

Board asked high school staff to consider schedule options to meet these goals:

- Allow for students to explore more electives and opportunities
- Provide flexibility and time for students and staff
- Address students' mental health need
  - Fewer transitions
  - Fewer courses at one time for student to manage
  - More time to dig deeper into content



Expect  
**More.**

# Background: High School Schedule

## During 2023-24 school year, staff:

- Visited Edina and Wayzata
- Reviewed educational research
- Surveyed families and students
- Gathered teacher feedback
- **Identified 4x4 Block as preferred schedule**

## Current Reality:

SAHS staff recommends delaying implementation of a new schedule until the 2026-27 school year



Expect  
**More.**

# Next Steps: Implementing 4x4 Schedule

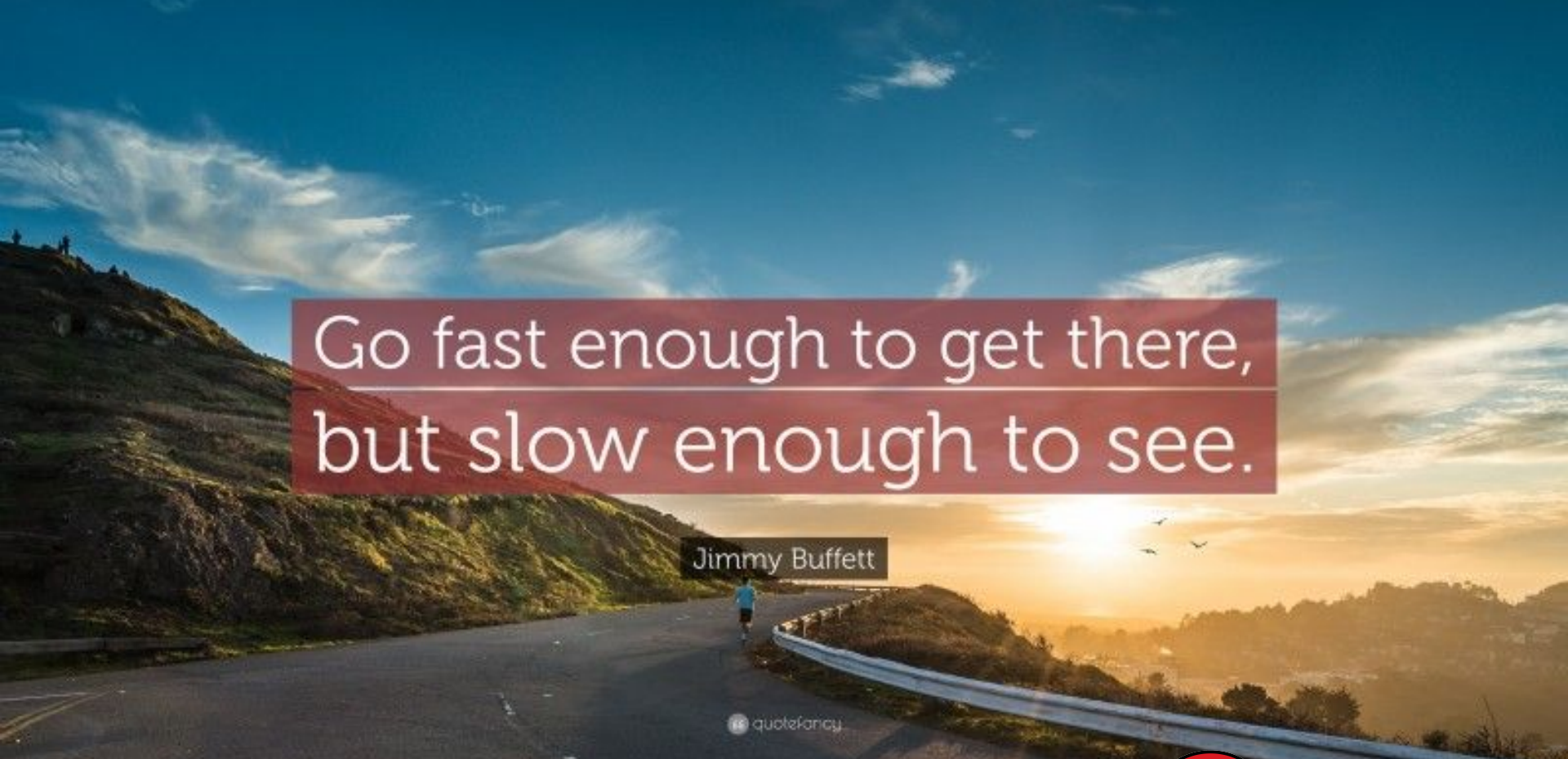
2024-25	2025-26	2026-27
Provide professional development ex. Instructional strategies for teaching in a block	Provide professional development ex. Curriculum implementation	<b>Implement 4x4 block schedule</b>
Develop new course proposals		
Establish new credit requirements	Approve new courses	
Develop intervention and student support model	Write curriculum	
	Purchase new materials	

# Next Steps: SAHS Working Teams

- **ACADEMIC:** Consider graduation credits, new courses, intervention opportunities, year long touchpoints, instruction, etc.
- **CULTURE:** Consider attendance, Office Hours, Personalized Learning Plan, homework, 9th grade seminar, etc.
- **STUDENT ENGAGEMENT:** Consider Capstone, peer tutoring, community service, Pathways, student leadership, etc.




Expect  
**More.**



Go fast enough to get there,  
but slow enough to see.

Jimmy Buffett

 quoteFancy



Expect  
**More.**



Expect  
**More.**

# MCA/MTAS Data Dive

## Secondary 2023-2024

Presented to the school board  
Oct. 22, 2024

# Grounding

- The MCA assessments are designed to measure achievement towards meeting the Minnesota Academic Standards
- These results should be used at a summarized level (district, school, grade, student group) to examine student access to rigorous, standards-based content
- These results are one piece of our district's assessment system, and cannot be used in isolation from other data sources

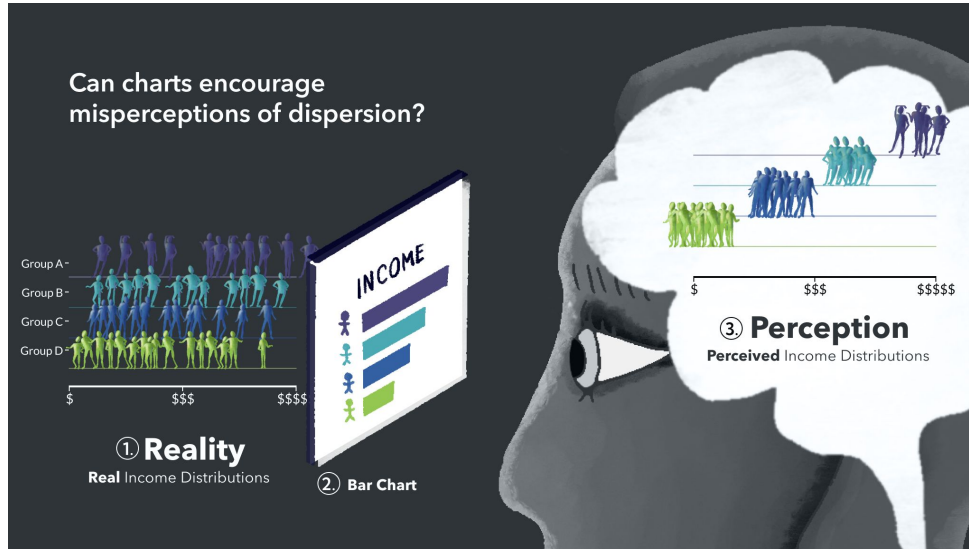
## Potential Uses

- Evaluate curriculum
- Align instruction to standards
- Evaluate equity between groups



Expect  
**More.**

# Notes to Remember



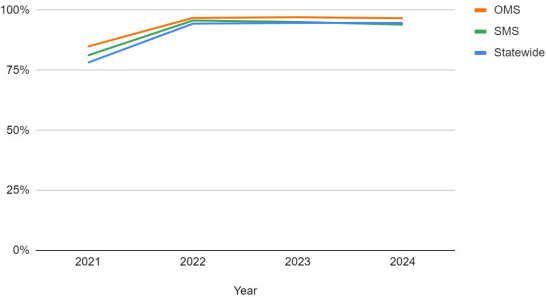
- The MCA content is different at each grade, based on grade level standards – this means we compare proficiency and achievement levels instead of scale or average scores
- When comparing groups, remember that these are summaries of proficiency rather than distributions



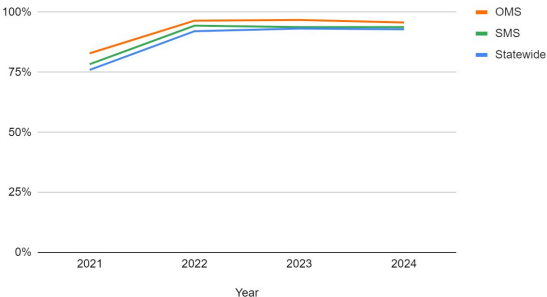
Expect  
**More.**

# Participation Rates - Middle Schools

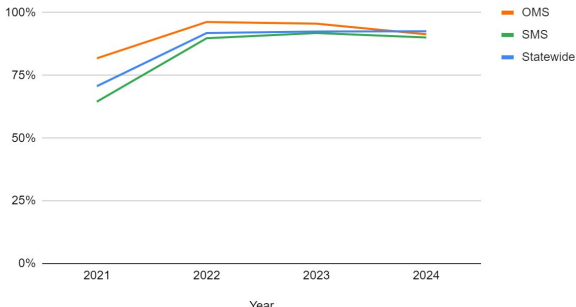
Reading Participation (MS)



Math Participation (MS)



Science Participation (Grade 8)



Reading: 95%

Math: 95%

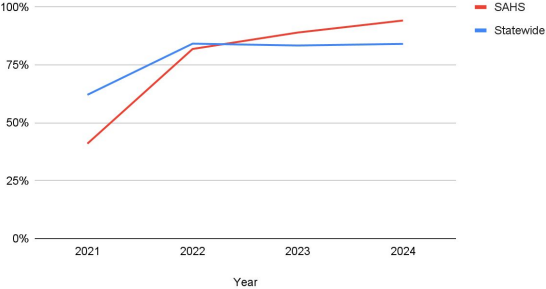
Science: 91%



Expect **More.**

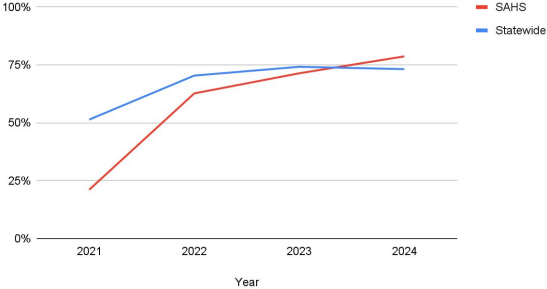
# Participation Rates - SAHS

Reading Participation (Grade 10)



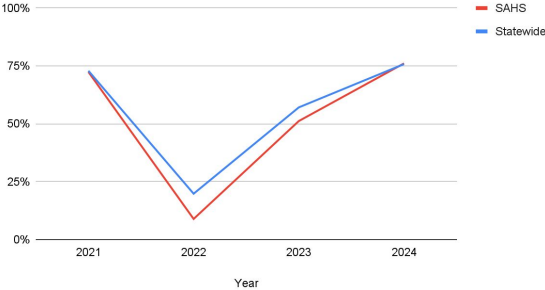
Reading: 94%

Math Participation (Grade 11)



Math: 79%

Science Participation (HS - Biology)



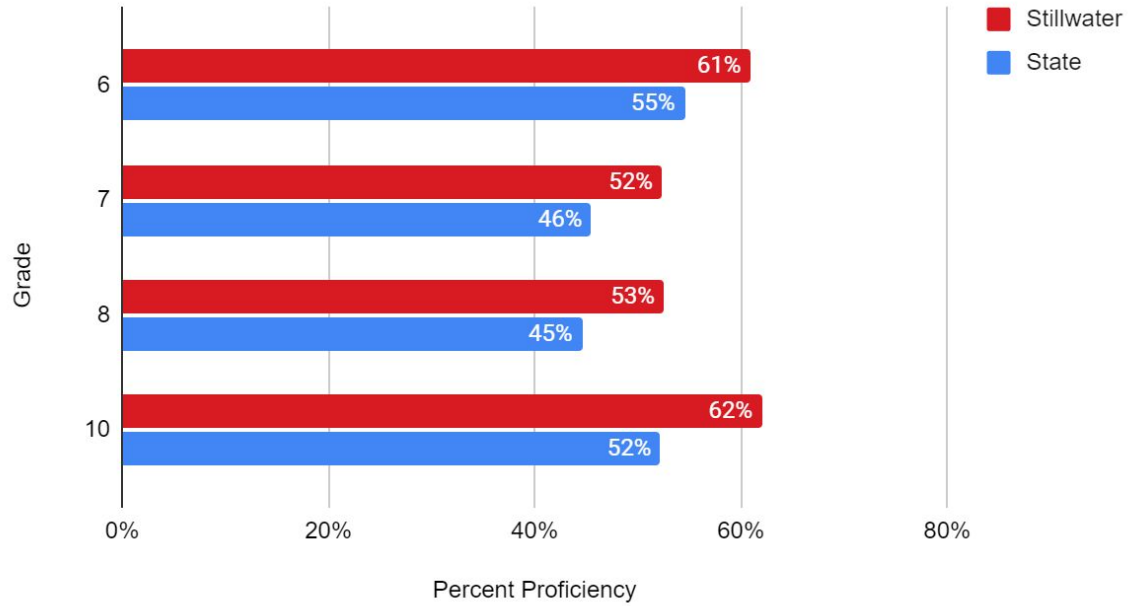
Science: 76%



Expect **More.**

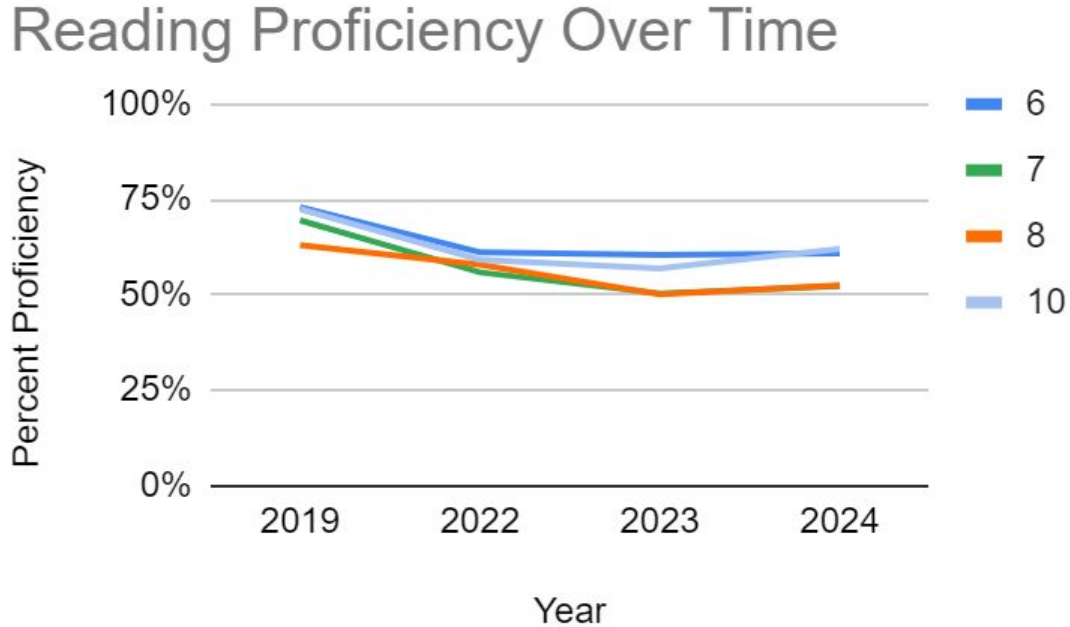
# MCA /MTAS Reading by Grade

Reading Proficiency by Grade



Expect **More.**

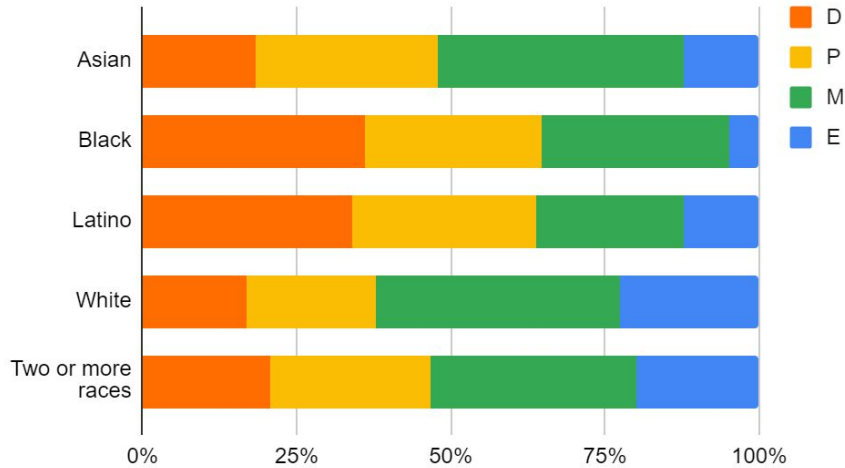
# MCA/MTAS Reading by Grade Trend



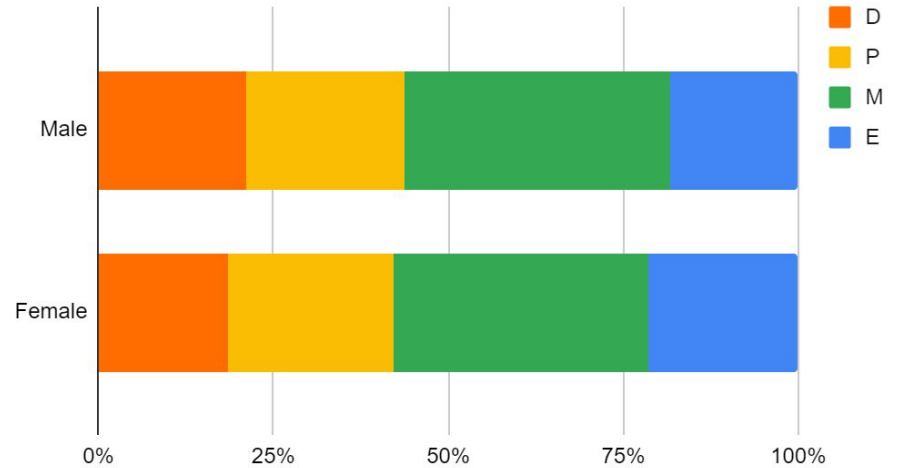
Expect  
**More.**

# MCA Reading by Student Group

## Reading Achievement Level Distribution by Race



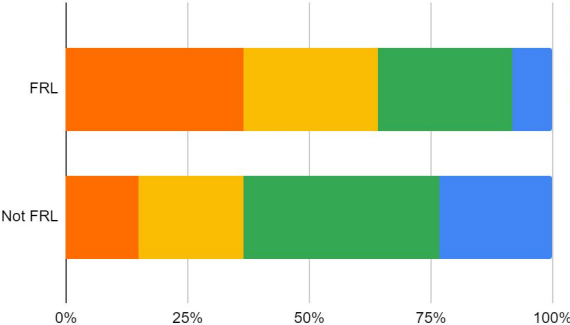
## Reading Achievement Level Distribution by Gender



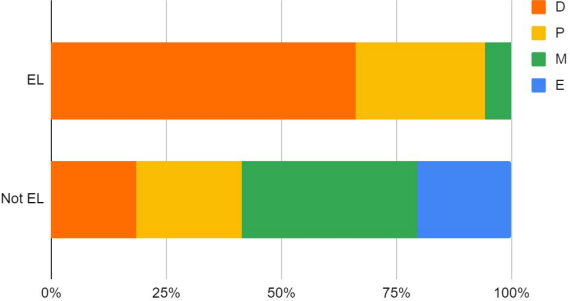
Expect  
**More.**

# MCA Reading by Student Group

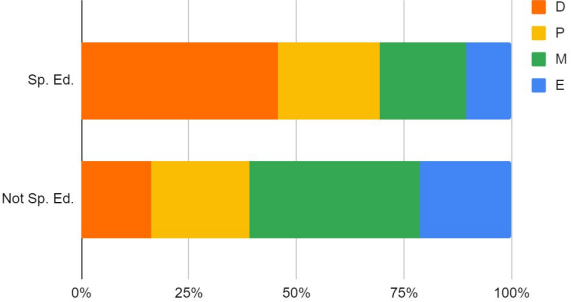
Reading Achievement Level Distribution by FRL



Reading Achievement Level Distribution by EL



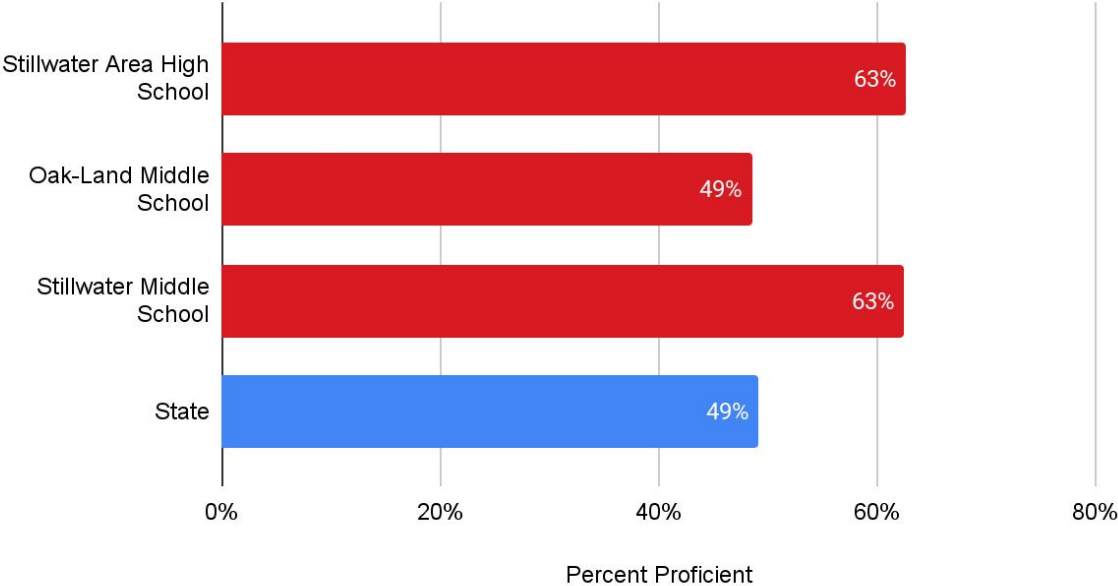
Reading Achievement Level Distribution by SPED



Expect **More.**

# MCA Reading by School

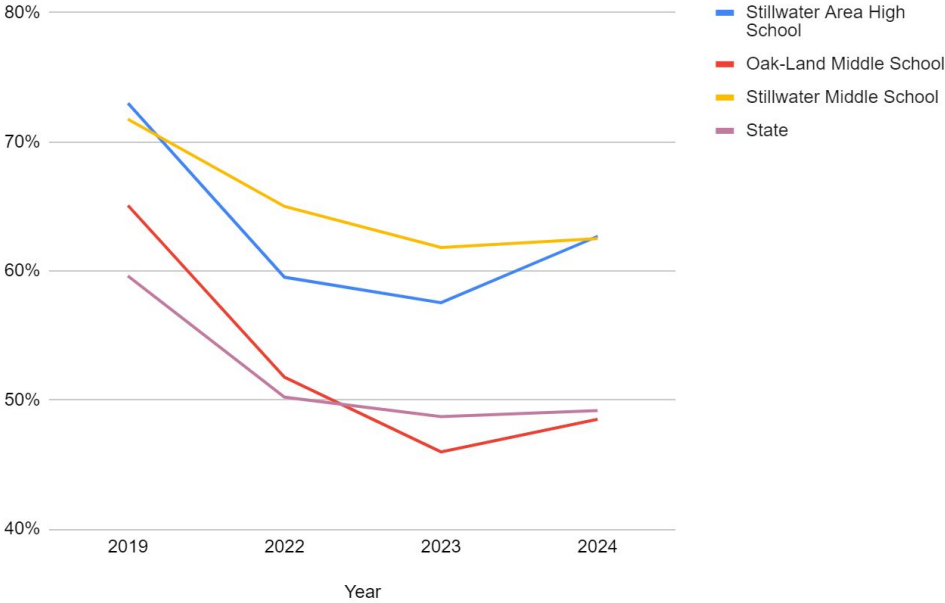
MCA/MTAS Reading



Expect **More.**

# MCA Reading by School Trend

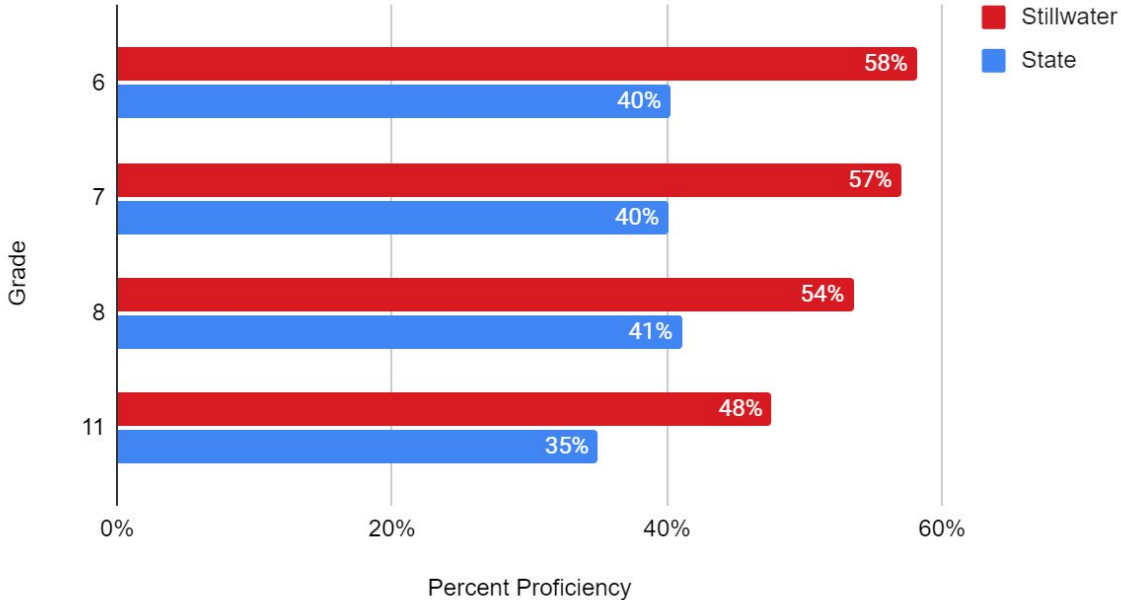
MCA/MTAS Reading Over Time



Expect **More.**

# MCA /MTAS Math by Grade

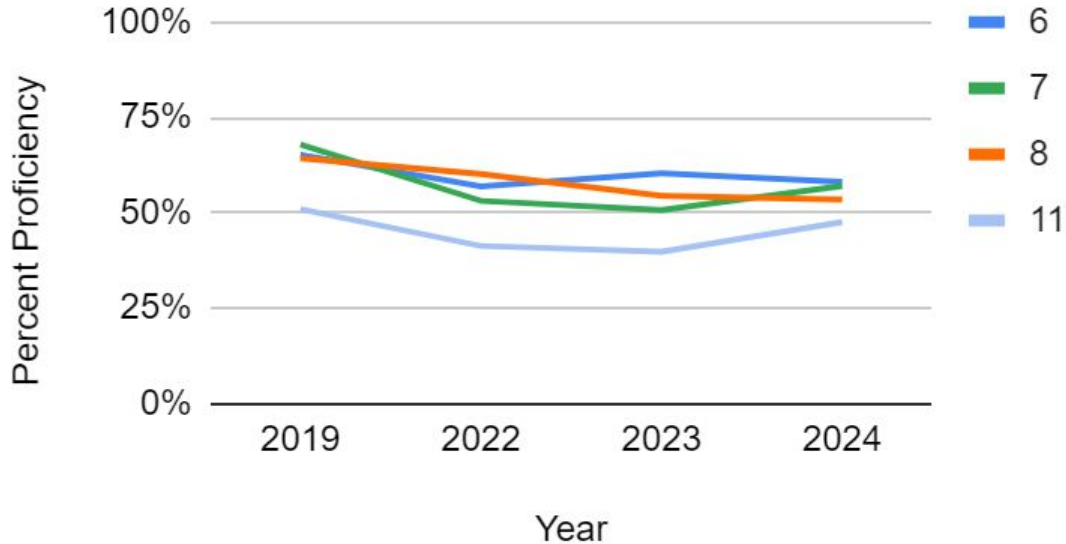
Math Proficiency by Grade



Expect **More.**

# MCA/MTAS Math by Grade Trend

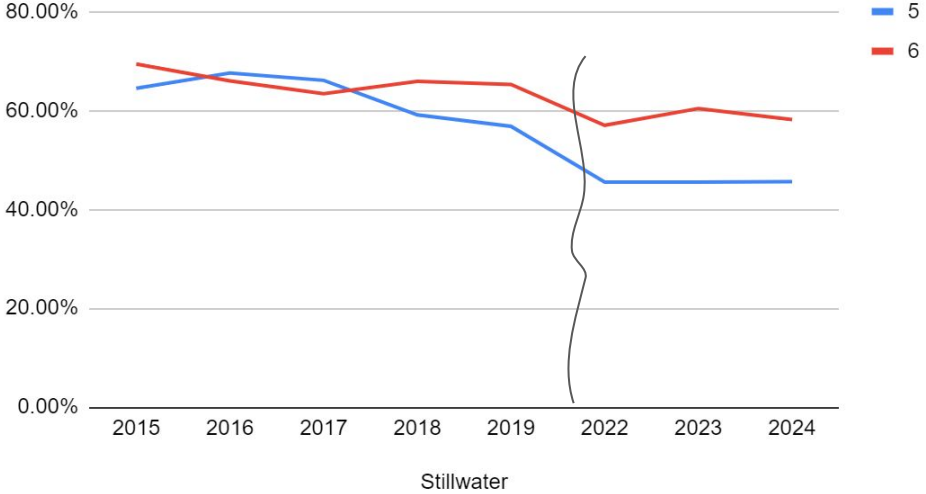
## Math Proficiency Over Time



Expect  
**More.**

# Grade 5 to Grade 6 Math Continuity

5th and 6th Math Proficiency Over Time



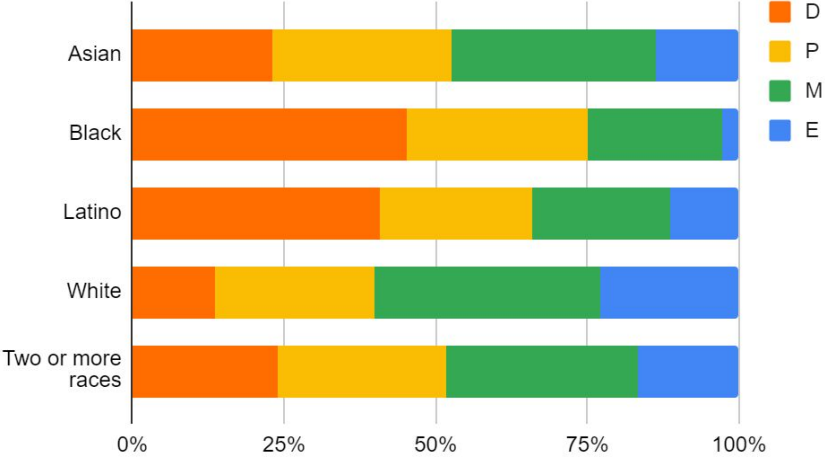
Math	Stillwater	2015	2016	2017	2018	2019	2022	2023	2024
Stillwater	5	64.50%	67.60%	66.10%	59.10%	56.81%	45.52%	45.53%	45.61%
Stillwater	6	69.40%	66.00%	63.40%	65.90%	65.28%	57.01%	60.41%	58.18%



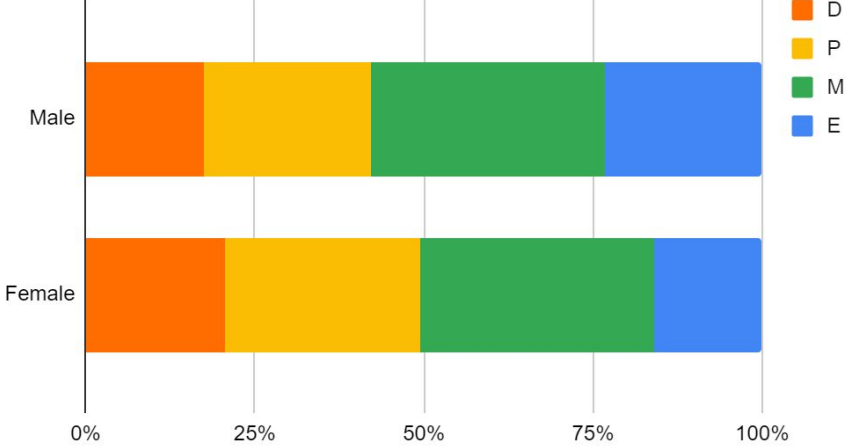
Expect **More.**

# MCA Math by Student Group

Math Achievement Level Distribution by Race



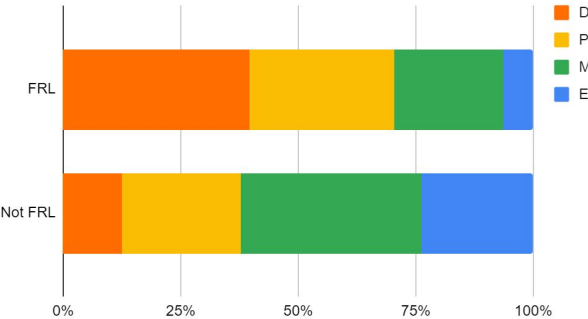
Math Achievement Level Distribution by Gender



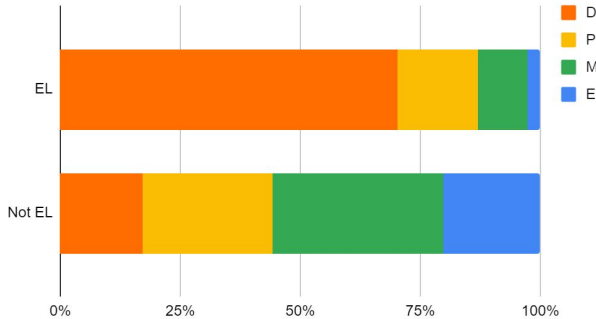
Expect **More.**

# MCA Math by Student Group

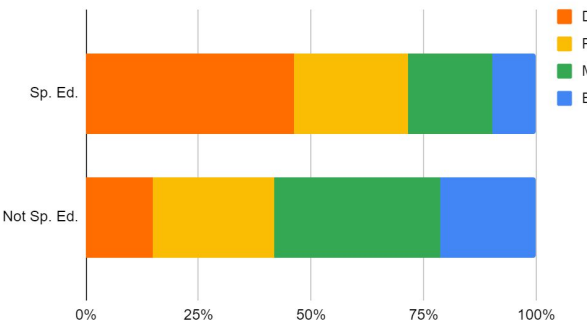
Math Achievement Level Distribution by FRL



Math Achievement Level Distribution by EL



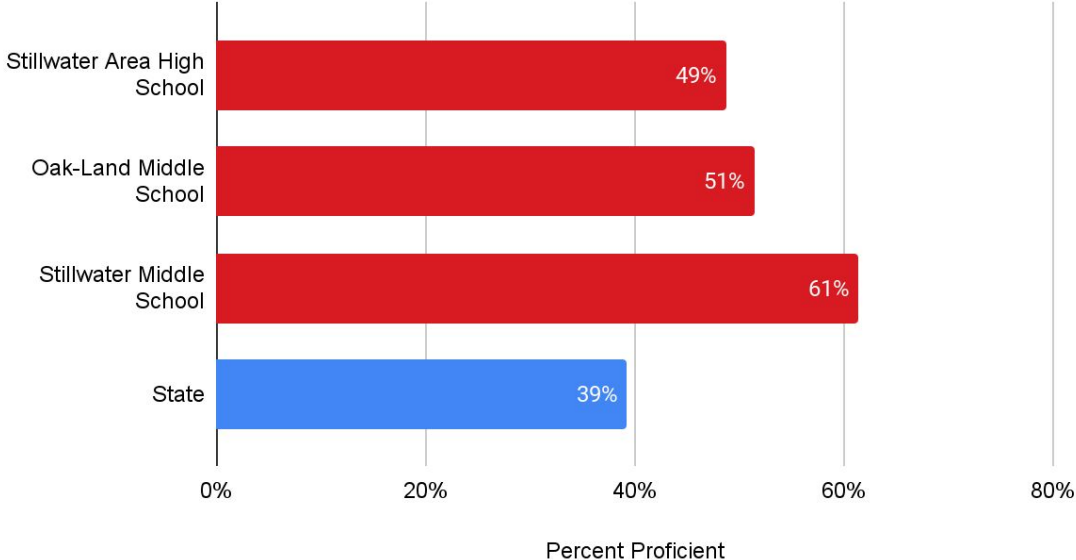
Math Achievement Level Distribution by SPED



Expect **More.**

# MCA Math by School

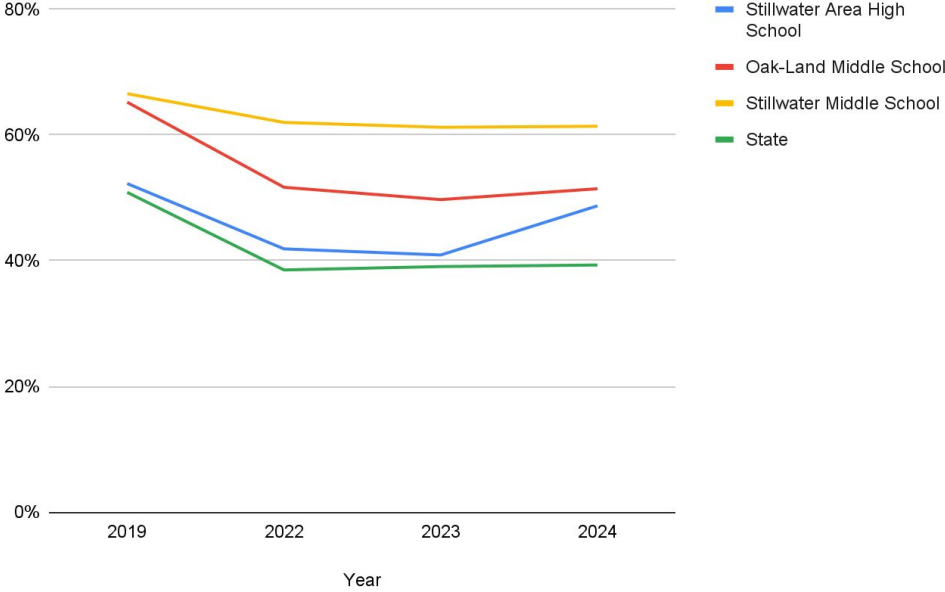
MCA/MTAS Math Proficiency



Expect **More.**

# MCA Math by School Trend

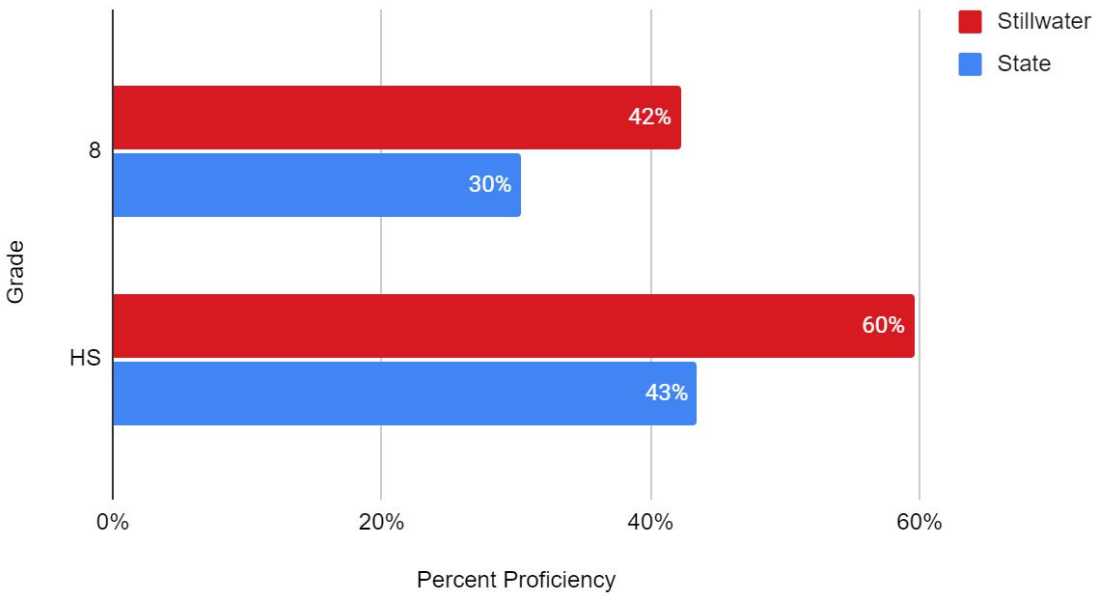
MCA/MTAS Math Over Time



Expect **More.**

# MCA /MTAS Science by Grade

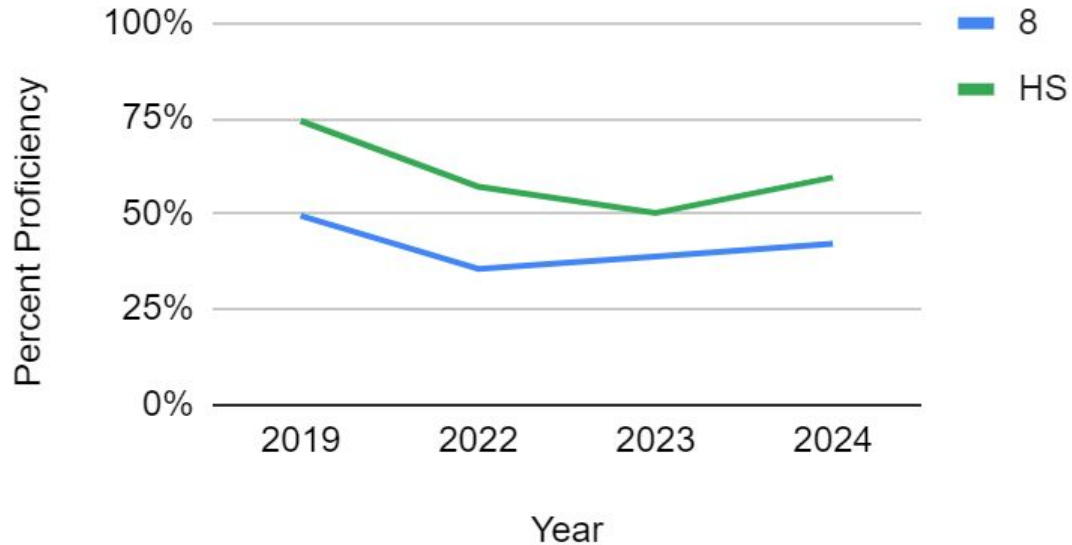
Science Proficiency by Grade



Expect **More.**

# MCA/MTAS Science by Grade Trend

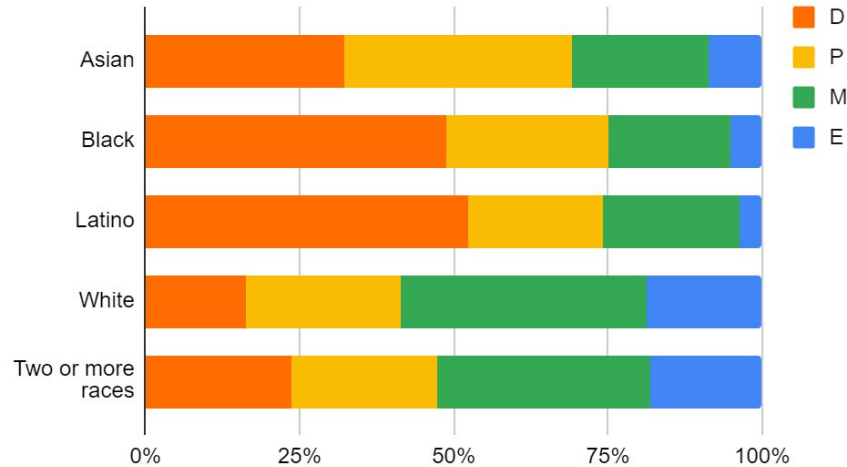
## Science Proficiency Over Time



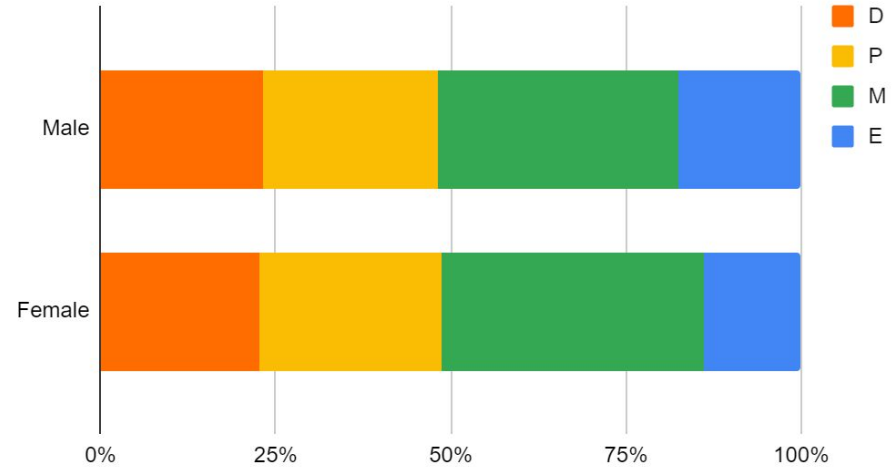
Expect  
**More.**

# MCA Science by Student Group

## Science Achievement Level Distribution by Race

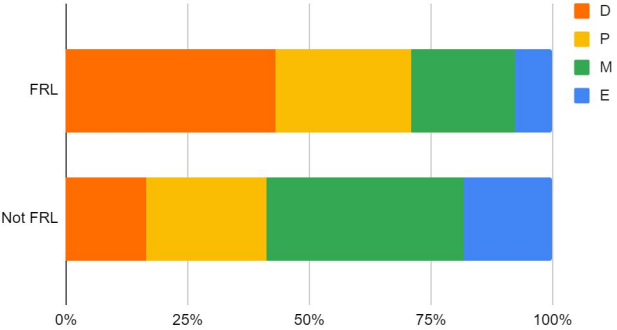


## Science Achievement Level Distribution by Gender

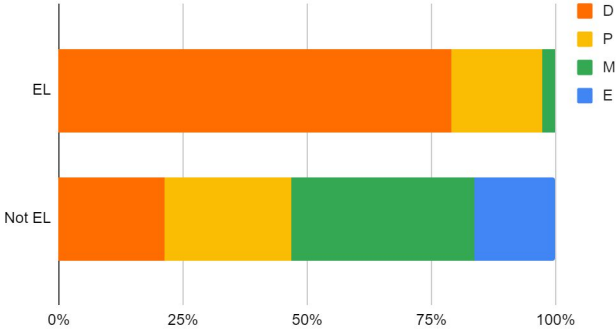


# MCA Science by Student Group

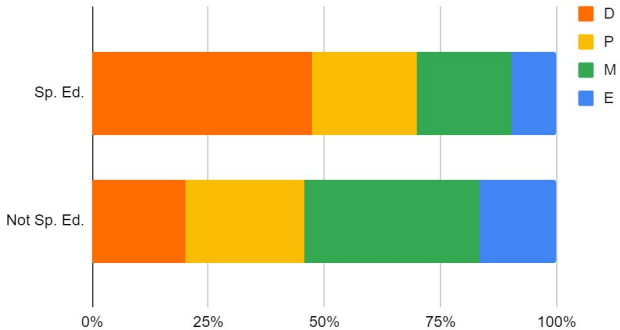
Science Achievement Level Distribution by FRL



Science Achievement Level Distribution by EL



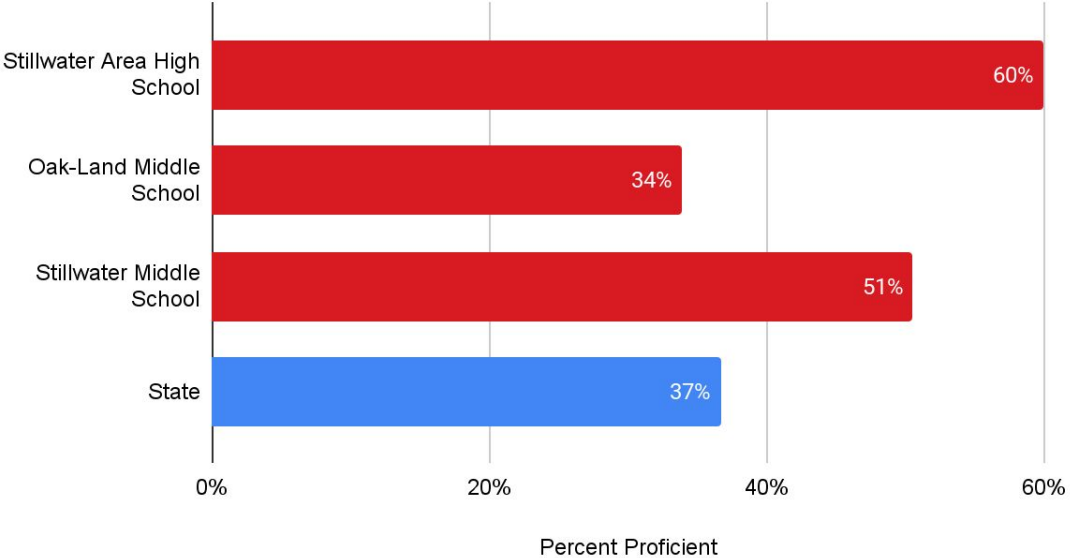
Science Achievement Level Distribution by SPED



Expect **More.**

# MCA Science by School

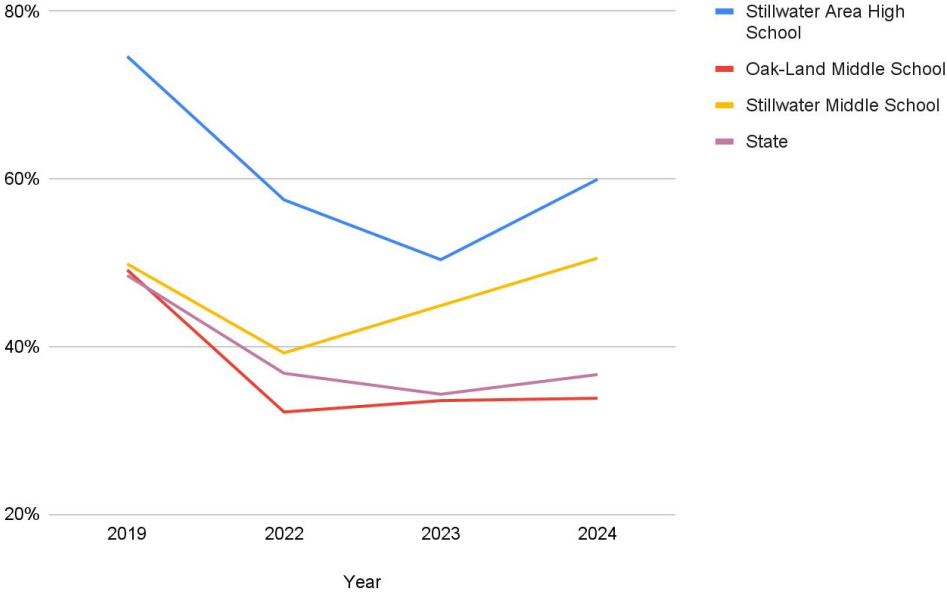
MCA/MTAS Science Proficiency



Expect **More.**

# MCA Science by School Trend

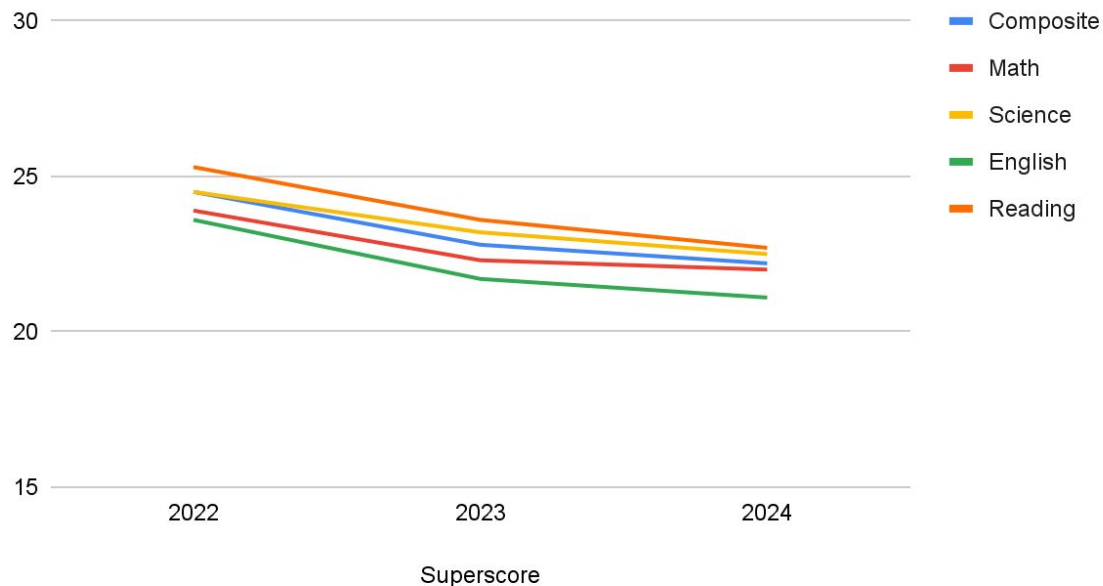
MCA/MTAS Science Over Time



Expect **More.**

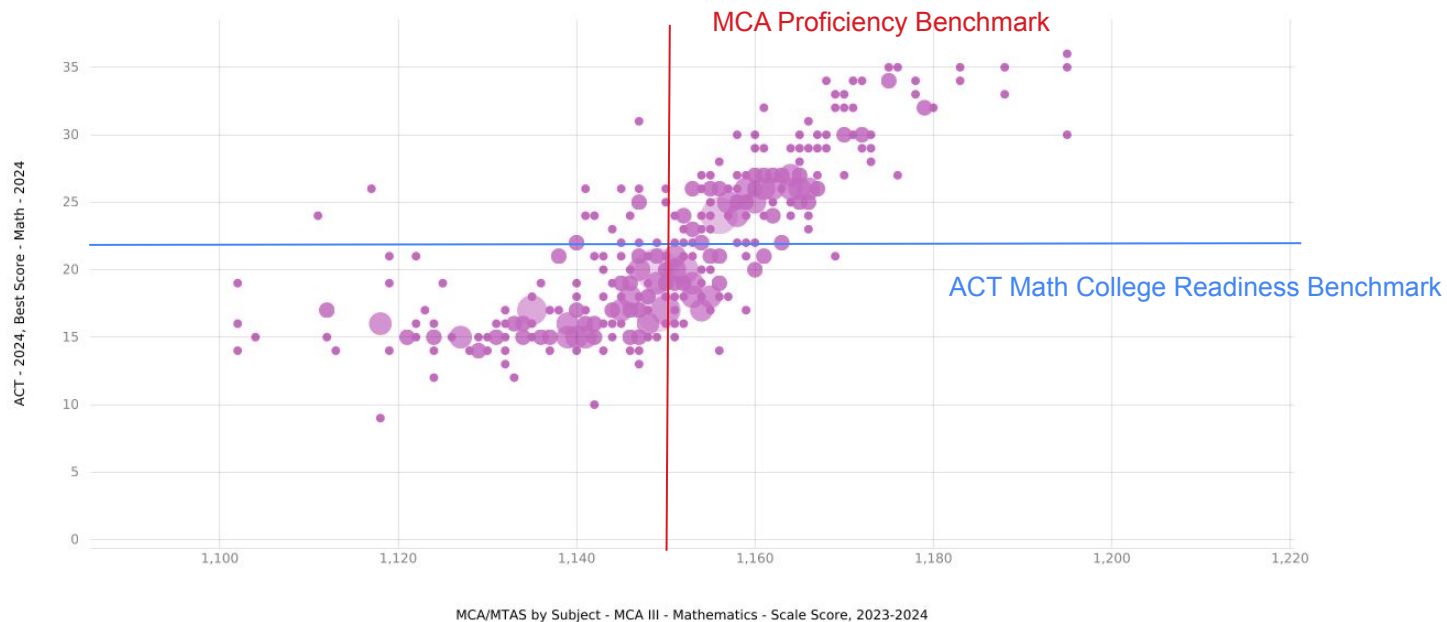
# What about the ACT?

Average ACT Superscores



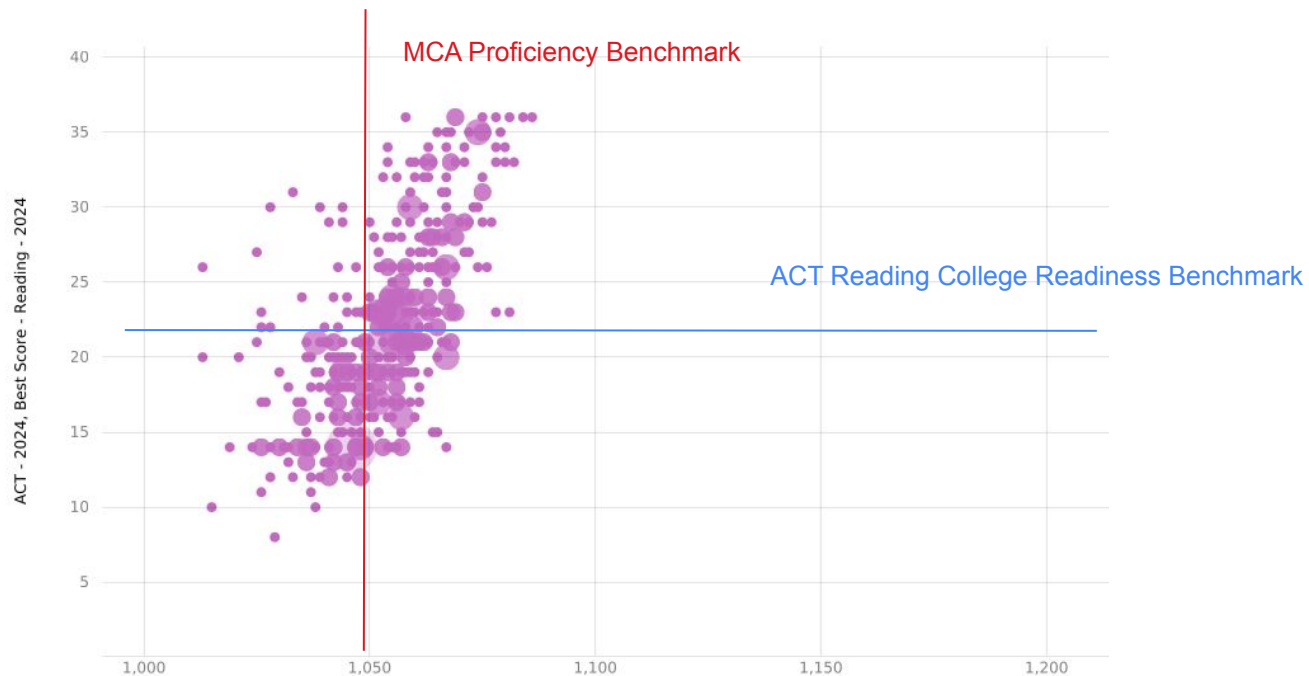
Expect  
**More.**

# What about the ACT?



Expect  
**More.**

# What about the ACT?



MCA/MTAS by Subject - MCA III - Reading - Scale Score, 2022-2023



Expect  
**More.**

# Summary

- Stillwater's MCA and MTAS scores exceed the state average across subjects at the secondary level
- Stillwater's scores have improved since 2022 in math and science, but remain stagnant in reading
- Participation by school has improved post-pandemic
- Significant variation by schools
- Achievement gaps exist between student groups, with the starkest gaps by family income level



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**More.**



# Questions

# FORM A

## RESOLUTION OF GOVERNING BOARD SUPPORTING FORM A APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the Governing Board of [Name of School/District] [Click or tap here to enter text.](#) recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist schools in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Governing Board of [Name of School/District] [Click or tap here to enter text.](#) supports the school's application to the Minnesota State High School League Foundation for a **FORM A** grant to offset student activity fees.

\_\_\_\_\_

Date

\_\_\_\_\_

Alison Sherman, Board Chair

\_\_\_\_\_

Date

\_\_\_\_\_

Beverly Petrie, Board Clerk

<b>Transportation of Public School Students</b>	<b>707</b>	Adopted:	Three Year

**I. PURPOSE**

The purpose of this policy is to provide for the transportation of students consistent with the requirements of law.

**II. GENERAL STATEMENT OF POLICY**

- A. The policy of the school district is to provide for the transportation of students in a manner which will protect their health, welfare, and safety.
- B. The school district recognizes that transportation is an essential part of the school district services to students and parents but further recognizes that transportation by school bus is a privilege and not a right for an eligible student.

**III. DEFINITIONS**

- A. “Child with a disability” includes every child identified under federal and state special education law as deaf or hard of hearing, blind or visually impaired, deafblind, or having a speech or language impairment, a physical impairment, other health disability, developmental cognitive disability, an emotional or behavioral disorder, specific learning disability, autism spectrum disorder, traumatic brain injury, or severe multiple impairments, and who needs special education and related services, as determined by the rules of the Commissioner of the Minnesota Department of Education ("Commissioner"). A licensed physician, an advanced practice nurse, a physician assistant, or a licensed psychologist is qualified to make a diagnosis and determination of attention deficit disorder or attention deficit hyperactivity disorder for purposes of identifying a child with a disability. In addition, every child under age three, and at the school district’s discretion from age three to seven, who needs special instruction and services, as determined by the rules of the Commissioner, because the child has a substantial delay or has an identifiable physical or mental condition known to hinder normal development is a child with a disability. A child with a short-term or temporary physical or emotional illness or disability, as determined by the rules of the Commissioner, is not a child with a disability.
- B. “Home” is the legal residence of the child. In the discretion of the school district, “home” also may be defined as a licensed day care facility, school day care facility, a respite care facility, the residence of a relative, or the residence of a person chosen by the student’s parent or guardian as the home of a student for part or all of the day, if requested by the student’s parent or guardian, or an afterschool program for children operated by a political subdivision of the state, if the facility, residence, or program is within the attendance area of the school the student attends. Unless otherwise

specifically provided by law, a homeless student is a resident of the school district if enrolled in the school district.

- C. "Homeless student" means a student, including a migratory student, who lacks a fixed, regular, and adequate nighttime residence and includes: students who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; are awaiting foster care placement; have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings; are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings, and migratory children who qualify as homeless because they are living in any of the preceding listed circumstances.
- D. "Nonpublic school" means any school, church, or religious organization, or home school wherein a resident of Minnesota may legally fulfill the compulsory instruction requirements of Minnesota Statutes, section 120A.22, which is located within the state, and which meets the requirements of Title VI of the Civil Rights Act of 1964.
- E. "Nonresident student" is a student who attends school in the school district and resides in another district, defined as the "nonresident district." In those instances when the divorced or legally separated parents or parents residing separately share joint physical custody of a student and the parents reside in different school districts, the student shall be a resident of the school district designated by the student's parents. When parental rights have been terminated by court order, the legal residence of a student placed in a residential or foster facility for care and treatment is the district in which the student resides.
- F. "Pupil support services" are health, counseling, and guidance services provided by the public school in the same district where the nonpublic school is located.
- G. "School of origin," for purposes of determining the residence of a homeless student, is the school that the student attended when permanently housed or the school in which the student was last enrolled.
- H. "Shared time basis" is a program where students attend public school for part of the regular school day and who otherwise fulfill the requirements of Minnesota Statutes, section 120A.22 by attendance at a nonpublic school.
- I. "Student" means any student or child attending or required to attend any school as provided in Minnesota law and who is a resident or child of a resident of Minnesota.

#### **IV. ELIGIBILITY**

- A. Upon the request of a parent or guardian, the school district shall provide transportation to and from school, at the expense of the school district, for all resident students who reside two miles or more from the school, except for those students whose transportation privileges have been revoked or have been voluntarily surrendered by the student's parent or guardian.

- B. The school district may, in its discretion, also provide transportation to any student to and from school, at the expense of the school district, for any other purpose deemed appropriate by the school board.
- C. In the discretion of the school district, transportation along regular school bus routes may also be provided, where space is available, to any person where such use of a bus does not interfere with the transportation of students. The cost of providing such transportation must be paid by those individuals using these services or some third-party payor. Bus transportation also may be provided along school bus routes when space is available for participants in early childhood family education programs and school readiness programs if these services do not result in an increase in the school district's expenditures for transportation.
- D. For purposes of stabilizing enrollment and reducing mobility, the school district may, in its discretion, establish a full-service school zone and may provide transportation for students attending a school in that full-service school zone. A full-service school zone may be established for a school that is located in an area with higher than average crime or other social and economic challenges and that provides education, health or human services, or other parental support in collaboration with a city, county, state, or nonprofit agency.

#### **V. TRANSPORTATION OF NONRESIDENT STUDENTS**

- A. If requested by the parent of a nonresident student, the school district shall provide transportation to a nonresident student within its borders at the same level of service that is provided to resident students.
- B. If the school district decides to transport a nonresident student within the student's resident district, the school district will notify the student's resident district of its decision, in writing, prior to providing transportation.
- C. When divorced or legally separated parents or parents residing separately reside in different school districts and share physical custody of a student, the parents shall be responsible for the transportation of the student to the border of the school district during those times when the student is residing with the parent in the nonresident school district.
- D. The school district may provide transportation to allow a student who attends a high-need English language learner program and who resides within the transportation attendance area of the program to continue in the program until the student completes the highest grade level offered by the program.

#### **VI. TRANSPORTATION OF RESIDENT STUDENTS TO NONDISTRICT SCHOOLS**

- A. In general, the school district shall not provide transportation between a resident student's home and the border of a nonresident district where the student attends school under the Enrollment Options Program. A parent may be reimbursed by the nonresident district for the costs of transportation from the pupil's residence to the border of the nonresident district if the student is from a family whose income is at or below the poverty level, as determined by the federal government. The reimbursement may not exceed the pupil's actual cost of transportation or 15 cents per mile traveled, whichever is less. Reimbursement may not be paid for more than 250 miles per week (Minnesota

Statutes, section 124D.03, subdivision 8).

- B. Resident students shall be eligible for transportation to and from a nonresident school district at the expense of the school district, if in the discretion of the school district, inadequate room, distance to school, unfavorable road conditions, or other facts or conditions make attendance in the resident student's own district unreasonably difficult or impracticable. The school district, in its discretion, may also provide for transportation of resident students to schools in other districts for grades and departments not maintained in the district, including high school, for the whole or a part of the year or for resident students who attend school in a building rented or leased by the school district in an adjacent district.
- C. In general, the school district is not responsible for transportation for any resident student attending school in an adjoining state under a reciprocity agreement but may provide such transportation services at its discretion.

**VII. SPECIAL EDUCATION STUDENTS/STUDENTS WITH A DISABILITY/ STUDENTS WITH TEMPORARY DISABILITIES**

- A. Upon a request of a parent or guardian, the board must provide necessary transportation, consistent with Minnesota Statutes, section 123B.92, subdivision 1(b)(4), for a resident child with a disability not yet enrolled in kindergarten for the provision of special instruction and services. Special instruction and services for a child with a disability not yet enrolled in kindergarten include an individualized education program (IEP) team placement in an early childhood program when that placement is necessary to address the child's level of functioning and needs.
- B. Resident students with a disability whose handicapped conditions are such that the student cannot be safely transported on the regular school bus and/or school bus route and/or when the student is transported on a special route for the purpose of attending an approved special education program shall be entitled to special transportation at the expense of the school district or the day training and habilitation program attended by the student. The school district shall determine the type of vehicle used to transport students with a disability on the basis of the handicapping condition and applicable laws. This provision shall not be applicable to parents who transport their own child under a contract with the school district.
- C. Resident students with a disability who are boarded and lodged at Minnesota state academies for educational purposes, but who also are enrolled in a public school within the school district, shall be provided transportation, by the school district to and from said board and lodging facilities, at the expense of the school district.
- D. If a resident student with a disability attends a public school located in a contiguous school district and the school district of attendance does not provide special instruction and services, the school district shall provide necessary transportation for the student between the school district boundary and the educational facility where special instruction and services are provided within the school district. The school district may provide necessary transportation of the student between its boundary and the school attended in the contiguous district, but shall not pay the cost of transportation provided outside the school district boundary.

- E. When a student with a disability or a student with a short-term or temporary disability is temporarily placed for care and treatment in a day program located in another school district and the student continues to live within the school district during the care and treatment, the school district shall provide the transportation, at the expense of the school district, to that student. The school district may establish reasonable restrictions on transportation, except if a Minnesota court or agency orders the child placed at a daycare and treatment program and the school district receives a copy of the order, then the school district must provide transportation to and from the program unless the court or agency orders otherwise. Transportation shall only be provided by the school district during regular operating hours of the school district.
- F. When a nonresident student with a disability or a student with a short-term or temporary disability is temporarily placed in a residential program within the school district, including correctional facilities operated on a fee-for-service basis and state institutions, for care and treatment, the school district shall provide the necessary transportation at the expense of the school district. Where a joint powers entity enters into a contract with a privately owned and operated residential facility for the provision of education programs for special education students, the joint powers entity shall provide the necessary transportation.
- G. Each driver and aide assigned to a vehicle transporting students with a disability will be provided with appropriate training for the students in their care, will assist students with their safe ingress and egress from the bus, will ensure the proper use of protective safety devices, and will be provided with access to emergency health care information as required by law.
- H. Any parent of a student with a disability who believes that the transportation services provided for that child are not in compliance with the applicable law may utilize the alternative dispute resolution and due process procedures provided for in Minnesota Statutes, chapter 125A.

## **VIII. HOMELESS STUDENTS**

- A. Homeless students shall be provided with transportation services comparable to other students in the school district.
- B. Upon request by the student's parent, guardian, or homeless education liaison, the school district shall provide transportation for a homeless student as follows:
  - 1. A resident student who becomes homeless and is residing in a public or private shelter location or has other non-shelter living arrangements within the school district shall be provided transportation to and from the student's school of origin and the shelter or other non-shelter location on the same basis as transportation services are provided to other students in the school district.
  - 2. A resident student who becomes homeless and is residing in a public or private shelter location or has other non-shelter living arrangements outside of the school district shall be provided transportation to and from the student's school of origin and the shelter or other non-shelter location on the same basis as transportation services are provided to other students in the school district, unless the school district and the school district in which the student is temporarily

placed agree that the school district in which the student is temporarily placed shall provide transportation.

3. If a nonresident student is homeless and is residing in a public or private homeless shelter or has other non-shelter living arrangements within the school district, the school district may provide transportation services between the shelter or non-shelter location and the student's school of origin outside of the school district upon agreement with the school district in which the school of origin is located.
4. A homeless nonresident student enrolled under Minnesota Statutes section 124D.08, subdivision 2a, must be provided transportation from the student's district of residence to and from the school of enrollment.

## **IX. AVAILABILITY OF SERVICES**

Transportation shall be provided on all regularly scheduled school days or make-up days. Transportation will not be provided during the summer school break. Transportation may be provided for summer instructional programs for students with a disability or in conjunction with a learning year program. Transportation between home and school may also be provided, in the discretion of the school district, on staff development days.

## **X. MANNER OF TRANSPORTATION**

The scheduling of routes, establishment of the location of bus stops, manner and method of transportation, control and discipline of school children, the determination of fees, and any other matter relating thereto shall be within the sole discretion, control and management of the school board. The school district may, in its discretion, provide room and board, in lieu of transportation, to a student who may be more economically and conveniently provided for by that means.

## **XI. RESTRICTIONS**

Transportation by the school district is a privilege and not a right for an eligible student. A student's eligibility to ride a school bus may be revoked for a violation of school bus safety or conduct policies, or violation of any other law governing student conduct on a school bus pursuant to the school district's discipline policy. Revocation of a student's bus riding privilege is not an exclusion, expulsion, or suspension under the Pupil Fair Dismissal Act. Revocation procedures for a student who is an individual with a disability under 20 United States Code, section 1415 (Individuals with Disabilities Act), 29 United States Code, section 794 (the Rehabilitation Act), and 42 United States Code, section 12132, (Americans with Disabilities Act) are governed by these provisions.

## **XII. FEES**

- A. In its discretion, the school district may charge fees for transportation of students to and from extracurricular activities conducted at locations other than school, where attendance is optional.
- B. The school district may charge fees for transportation of students to and from school when authorized by law. If the school district charges fees for transportation of students

- to and from school, guidelines shall be established for that transportation to ensure that no student is denied transportation solely because of inability to pay. The school district also may waive fees for transportation if the student's parent is serving in, or within the past year has served in, active military service as defined in Minnesota Statutes, section 190.05.
- C. The school district may charge reasonable fees for transportation of students to and from post-secondary institutions for students enrolled under the post-secondary enrollment options program. Families who qualify for mileage reimbursement may use their state mileage reimbursement to pay this fee.
  - D. Where, in its discretion, the school district provides transportation to and from an instructional community-based employment station that is part of an approved occupational experience vocational program, the school district may require the payment of reasonable fees for transportation from students who receive remuneration for their participation in these programs.

***Legal References:***

- Minn. Stat. § 120A.22 (Compulsory Instruction)
- Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
- Minn. Stat. § 121A.59 (Bus Transportation is a Privilege Not a Right)
- Minn. Stat. § 123B.36 (Authorized Fees)
- Minn. Stat. § 123B.41 (Definitions)
- Minn. Stat. § 123B.44 (Provision of Pupil Support Services)
- Minn. Stat. § 123B.84 (Policy)
- Minn. Stat. § 123B.88 (Independent School Districts, Transportation)
- Minn. Stat. § 123B.92 (Transportation Aid Entitlement)
- Minn. Stat. § 124D.03 (Enrollment Options Program)
- Minn. Stat. § 124D.04 (Options for Enrolling in Adjoining States)
- Minn. Stat. § 124D.041 (Reciprocity with Adjoining States)
- Minn. Stat. § 124D.08 (School Board's Approval to Enroll in Nonresident District; Exceptions)
- Minn. Stat. Ch. 125A (Special Education and Special Programs)
- Minn. Stat. § 125A.02 (Children with a Disability, Defined)
- Minn. Stat. § 125A.12 (Attendance in Another District)
- Minn. Stat. § 125A.15 (Placement in Another District; Responsibility)
- Minn. Stat. § 125A.51 (Placement of Children Without Disabilities; Education and Transportation)
- Minn. Stat. § 125A.515 (Placement of Students; Approval of Education Program)
- Minn. Stat. § 125A.65 (Attendance at Academies for the Deaf and Blind)
- Minn. Stat. § 126C.01 (Definitions)
- Minn. Stat. § 127A.47 (Payments to Resident and Nonresident Districts)
- Minn. Stat. § 190.05 (Definitions)
- Minn. Rules Part 7470.1600 (Transporting Pupils with Disability)
- Minn. Rules Part 7470.1700 (Drivers and Aides for Pupils with Disabilities)
- 20 U.S.C. § 1415 (Individuals with Disabilities Education Act)
- 29 U.S.C. § 794 (Rehabilitation Act of 1973, § 504)

42 U.S.C. § 2000d (Prohibition Against Exclusion from Participation in, Denial of Benefits of, and Discrimination under Federally Assisted Programs on Ground of Race, Color, or National Origin)  
42 U.S.C. § 11431 *et seq.* (McKinney-Vento Homeless Assistance Act of 2001)  
42 U.S.C. § 12132 *et seq.* (Americans with Disabilities Act)

***Cross References:***

MSBA/MASA Model Policy 708 (Transportation of Nonpublic School Students)

MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)

MSBA/MASA Model Policy 710 (Extracurricular Transportation)

<b>Extracurricular Transportation</b>	<b>710</b>	Adopted:	<b>Three Year</b>

**I. PURPOSE**

The purpose of this policy is to make clear to students, parents, and staff the school district’s policy regarding extracurricular transportation.

**II. GENERAL STATEMENT OF POLICY**

The determination as to whether to provide transportation for students, spectators, or participants to and from extracurricular activities shall be made solely by the school district administration. This determination shall include, but is not limited to, the decision to provide transportation, the persons to be transported, the type or method to be utilized, all transportation scheduling and coordination, and any other transportation arrangements or decisions. Employees who are involved in extracurricular activities shall be advised by the administration as to the transportation arrangements made, if any.

**III. ARRANGEMENT OF EXTRACURRICULAR TRANSPORTATION**

School district employees shall not undertake independent arrangement, scheduling, or coordination of transportation for extracurricular activities unless specifically directed or approved by the school district administration. All transportation arrangements made by a school district employee must be approved by a building administrator. If the school district makes no arrangements for extracurricular transportation, students who wish to participate are responsible for arranging for or providing their own transportation.

**IV. NO EMPLOYEE TRANSPORTATION OF STUDENTS WITH PERSONAL VEHICLES**

An employee must not use a personal vehicle to transport one or more students except as provided herein. However, employees may make appropriate transportation arrangements for students as necessary in an emergency or other unforeseeable circumstance.

In a nonemergency situation, an employee must get prior, written approval from the administration before transporting a student in a personal vehicle. If a school vehicle is available, the employee will use the school vehicle. The administration has the sole discretion to make a final determination as to the appropriate use of a personal vehicle to transport one or more students.

If any emergency transportation arrangements are made by employees pursuant to this section, the relevant facts and circumstances shall be reported to the administration as soon thereafter as practicable.

All vehicles used to transport students shall be properly registered and insured.

**[Note: This policy provides that employees may use a personal vehicle to transport students in an emergency or other unforeseeable circumstance. An “emergency or other unforeseeable circumstance” does not include situations where regular transportation is available or scheduled.**

**For example, if a scheduled extracurricular event occurs outside of the school district and the school district transports a team or group of students to and from the event, an employee would be prohibited by law from using a personal vehicle to transport some students to the event. In contrast, if a student attending this same event became ill or injured and required immediate transportation home or to a healthcare facility, the exigent need to transport one student would not constitute regular or scheduled transportation. An employee would have authority to transport the student in a personal vehicle under these circumstances, if using a vehicle that is properly registered and insured. The expectation of the school district is that the employee would immediately contact administration about these circumstances to ensure oversight of the employee’s use of this exception.**

**Nonregular and non scheduled transportation also would include situations where some notice may be provided of the need for transportation to a non scheduled event for which transportation generally is not provided by the school district. For example, a group of students may participate in a scheduled debate competition for which regular school district transportation is provided. Two students advance to a regional competition the following day. Transportation would not have been scheduled to the regional competition as the students’ advancement was not predicted. These circumstances may justify an employee’s use of a personal vehicle to transport the two students to the regional competition, if the vehicle is properly registered and insured. Because the employee has sufficient time to contact an administrator, advance written permission by an administrator would be expected for the purpose of overseeing that the reasons for an employee using a personal vehicle comply with the requirements of the law.]**

#### **V. FEES**

In its discretion, the school district may charge fees for transportation of students to and from extracurricular activities conducted at locations other than school, where attendance is optional.

#### **Legal References:**

- Minn. Stat. § 123B.36 (Authorized Fees)
- Minn. Stat. § 169.011, Subd. 71(a) (Definitions)
- Minn. Stat. § 169.454, Subd. 13 (Type III Vehicle Standards)

#### **Cross References:**

- MSBA/MASA Model Policy 610 (Field Trips)
- MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)

**Non-Instructional Operations**

<b>Video Surveillance</b>	<b>711</b>	Adopted: 09-10-1998 Reviewed: 06-28-2012 Approved: 07-10-2012 Renumbered: 03-11-2021	<b>Annually</b>
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**I. PURPOSE**

The transportation of students to and from school is an important function of the school district, and transportation by the school district is a privilege and not a right for an eligible student. The behavior of students and employees on the bus is a significant factor in the safety and efficiency of school bus transportation. Student and employee misbehavior increases the potential risks of injury. Therefore, the school district believes that video recording student passengers and employees on the school bus will encourage good behavior and, as a result, promote safety. The purpose of this policy is to establish a school bus video recording system.

**II. GENERAL STATEMENT OF POLICY**

**A. Placement**

1. Each and every school bus owned, leased, contracted, and/or operated by the school district shall be equipped with a fully enclosed box for placement and operation of a video camera and conspicuously placed signs notifying riders that their conversations or actions may be recorded.
2. A video camera will not necessarily be installed in each and every school bus owned, leased, contracted, and/or operated by the school district, but cameras may be rotated from bus to bus without prior notice to students.
3. Video cameras will be placed on a particular school bus, to the extent possible, where the school district has received complaints of inappropriate behavior.

**B. Use of Video Recordings**

1. A video recording of the actions of student passengers and/or employees may be used by the school district as evidence in any disciplinary action brought against any student or employee arising out of the student's or employee's conduct on the bus.
2. A video recording will be released only in conformance with the Minnesota Government Data Practices Act, Minnesota Statutes chapter 13 and the Family Educational Rights and Privacy Act, 20 United States Code section 1232g and the rules and/or regulations promulgated thereunder.

3. Video recordings will be viewed by school district personnel on a random basis and/or when discipline problems on the bus have been brought to the attention of the school district.
  
4. A video recording will be retained by the school district until relooped or until the conclusion of disciplinary proceedings in which the video recording is used for evidence.

**Legal References:**

Minnesota Statutes Chapter 13 (Minnesota Government Data Practices Act)

Minnesota Statutes 121A.585 (Notice of Recording Device)

Minn. Stat. § 138.17 (Government Records, Administration)

Minn. Rules Parts 1205.0100-1205.2000 (Data Practices)

20 U.S.C. 1232g (Family Educational Rights and Privacy Act)

34 C.F.R. §§ 99.1-99.67 (Family Educational Rights and Privacy)

**Cross References:**

MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)

MSBA/MASA Model Policy 406 (Public and Private Personnel Data)

MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)

MSBA/MASA Model Policy 506 (Student Discipline)

MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)

MSBA/MASA Model Policy 712 (Video Surveillance Other Than on Buses)

<b>Transportation of Public School Students</b>	<b>707</b>	Adopted:	Three Year

**I. PURPOSE**

The purpose of this policy is to provide for the transportation of students consistent with the requirements of law.

**II. GENERAL STATEMENT OF POLICY**

- A. The policy of the school district is to provide for the transportation of students in a manner which will protect their health, welfare, and safety.
- B. The school district recognizes that transportation is an essential part of the school district services to students and parents but further recognizes that transportation by school bus is a privilege and not a right for an eligible student.

**III. DEFINITIONS**

- A. “Child with a disability” includes every child identified under federal and state special education law as deaf or hard of hearing, blind or visually impaired, deafblind, or having a speech or language impairment, a physical impairment, other health disability, developmental cognitive disability, an emotional or behavioral disorder, specific learning disability, autism spectrum disorder, traumatic brain injury, or severe multiple impairments, and who needs special education and related services, as determined by the rules of the Commissioner of the Minnesota Department of Education ("Commissioner"). A licensed physician, an advanced practice nurse, a physician assistant, or a licensed psychologist is qualified to make a diagnosis and determination of attention deficit disorder or attention deficit hyperactivity disorder for purposes of identifying a child with a disability. In addition, every child under age three, and at the school district’s discretion from age three to seven, who needs special instruction and services, as determined by the rules of the Commissioner, because the child has a substantial delay or has an identifiable physical or mental condition known to hinder normal development is a child with a disability. A child with a short-term or temporary physical or emotional illness or disability, as determined by the rules of the Commissioner, is not a child with a disability.
- B. “Home” is the legal residence of the child. In the discretion of the school district, “home” also may be defined as a licensed day care facility, school day care facility, a respite care facility, the residence of a relative, or the residence of a person chosen by the student’s parent or guardian as the home of a student for part or all of the day, if requested by the student’s parent or guardian, or an afterschool program for children operated by a political subdivision of the state, if the facility, residence, or program is within the attendance area of the school the student attends. Unless otherwise

specifically provided by law, a homeless student is a resident of the school district if enrolled in the school district.

- C. "Homeless student" means a student, including a migratory student, who lacks a fixed, regular, and adequate nighttime residence and includes: students who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; are awaiting foster care placement; have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings; are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings, and migratory children who qualify as homeless because they are living in any of the preceding listed circumstances.
- D. "Nonpublic school" means any school, church, or religious organization, or home school wherein a resident of Minnesota may legally fulfill the compulsory instruction requirements of Minnesota Statutes, section 120A.22, which is located within the state, and which meets the requirements of Title VI of the Civil Rights Act of 1964.
- E. "Nonresident student" is a student who attends school in the school district and resides in another district, defined as the "nonresident district." In those instances when the divorced or legally separated parents or parents residing separately share joint physical custody of a student and the parents reside in different school districts, the student shall be a resident of the school district designated by the student's parents. When parental rights have been terminated by court order, the legal residence of a student placed in a residential or foster facility for care and treatment is the district in which the student resides.
- F. "Pupil support services" are health, counseling, and guidance services provided by the public school in the same district where the nonpublic school is located.
- G. "School of origin," for purposes of determining the residence of a homeless student, is the school that the student attended when permanently housed or the school in which the student was last enrolled.
- H. "Shared time basis" is a program where students attend public school for part of the regular school day and who otherwise fulfill the requirements of Minnesota Statutes, section 120A.22 by attendance at a nonpublic school.
- I. "Student" means any student or child attending or required to attend any school as provided in Minnesota law and who is a resident or child of a resident of Minnesota.

#### **IV. ELIGIBILITY**

- A. Upon the request of a parent or guardian, the school district shall provide transportation to and from school, at the expense of the school district, for all resident students who reside two miles or more from the school, except for those students whose transportation privileges have been revoked or have been voluntarily surrendered by the student's parent or guardian.

- B. The school district may, in its discretion, also provide transportation to any student to and from school, at the expense of the school district, for any other purpose deemed appropriate by the school board.
- C. In the discretion of the school district, transportation along regular school bus routes may also be provided, where space is available, to any person where such use of a bus does not interfere with the transportation of students. The cost of providing such transportation must be paid by those individuals using these services or some third-party payor. Bus transportation also may be provided along school bus routes when space is available for participants in early childhood family education programs and school readiness programs if these services do not result in an increase in the school district's expenditures for transportation.
- D. For purposes of stabilizing enrollment and reducing mobility, the school district may, in its discretion, establish a full-service school zone and may provide transportation for students attending a school in that full-service school zone. A full-service school zone may be established for a school that is located in an area with higher than average crime or other social and economic challenges and that provides education, health or human services, or other parental support in collaboration with a city, county, state, or nonprofit agency.

**V. TRANSPORTATION OF NONRESIDENT STUDENTS**

- A. If requested by the parent of a nonresident student, the school district shall provide transportation to a nonresident student within its borders at the same level of service that is provided to resident students.
- B. If the school district decides to transport a nonresident student within the student's resident district, the school district will notify the student's resident district of its decision, in writing, prior to providing transportation.
- C. When divorced or legally separated parents or parents residing separately reside in different school districts and share physical custody of a student, the parents shall be responsible for the transportation of the student to the border of the school district during those times when the student is residing with the parent in the nonresident school district.
- D. The school district may provide transportation to allow a student who attends a high-need English language learner program and who resides within the transportation attendance area of the program to continue in the program until the student completes the highest grade level offered by the program.

**VI. TRANSPORTATION OF RESIDENT STUDENTS TO NONDISTRICT SCHOOLS**

- A. In general, the school district shall not provide transportation between a resident student's home and the border of a nonresident district where the student attends school under the Enrollment Options Program. A parent may be reimbursed by the nonresident district for the costs of transportation from the pupil's residence to the border of the nonresident district if the student is from a family whose income is at or below the poverty level, as determined by the federal government. The reimbursement may not exceed the pupil's actual cost of transportation or 15 cents per mile traveled, whichever is less. Reimbursement may not be paid for more than 250 miles per week (Minnesota

Statutes, section 124D.03, subdivision 8).

- B. Resident students shall be eligible for transportation to and from a nonresident school district at the expense of the school district, if in the discretion of the school district, inadequate room, distance to school, unfavorable road conditions, or other facts or conditions make attendance in the resident student's own district unreasonably difficult or impracticable. The school district, in its discretion, may also provide for transportation of resident students to schools in other districts for grades and departments not maintained in the district, including high school, for the whole or a part of the year or for resident students who attend school in a building rented or leased by the school district in an adjacent district.
- C. In general, the school district is not responsible for transportation for any resident student attending school in an adjoining state under a reciprocity agreement but may provide such transportation services at its discretion.

## **VII. SPECIAL EDUCATION STUDENTS/STUDENTS WITH A DISABILITY/ STUDENTS WITH TEMPORARY DISABILITIES**

- A. Upon a request of a parent or guardian, the board must provide necessary transportation, consistent with Minnesota Statutes, section 123B.92, subdivision 1(b)(4), for a resident child with a disability not yet enrolled in kindergarten for the provision of special instruction and services. Special instruction and services for a child with a disability not yet enrolled in kindergarten include an individualized education program (IEP) team placement in an early childhood program when that placement is necessary to address the child's level of functioning and needs.
- B. Resident students with a disability whose handicapped conditions are such that the student cannot be safely transported on the regular school bus and/or school bus route and/or when the student is transported on a special route for the purpose of attending an approved special education program shall be entitled to special transportation at the expense of the school district or the day training and habilitation program attended by the student. The school district shall determine the type of vehicle used to transport students with a disability on the basis of the handicapping condition and applicable laws. This provision shall not be applicable to parents who transport their own child under a contract with the school district.
- C. Resident students with a disability who are boarded and lodged at Minnesota state academies for educational purposes, but who also are enrolled in a public school within the school district, shall be provided transportation, by the school district to and from said board and lodging facilities, at the expense of the school district.
- D. If a resident student with a disability attends a public school located in a contiguous school district and the school district of attendance does not provide special instruction and services, the school district shall provide necessary transportation for the student between the school district boundary and the educational facility where special instruction and services are provided within the school district. The school district may provide necessary transportation of the student between its boundary and the school attended in the contiguous district, but shall not pay the cost of transportation provided outside the school district boundary.

- E. When a student with a disability or a student with a short-term or temporary disability is temporarily placed for care and treatment in a day program located in another school district and the student continues to live within the school district during the care and treatment, the school district shall provide the transportation, at the expense of the school district, to that student. The school district may establish reasonable restrictions on transportation, except if a Minnesota court or agency orders the child placed at a daycare and treatment program and the school district receives a copy of the order, then the school district must provide transportation to and from the program unless the court or agency orders otherwise. Transportation shall only be provided by the school district during regular operating hours of the school district.
- F. When a nonresident student with a disability or a student with a short-term or temporary disability is temporarily placed in a residential program within the school district, including correctional facilities operated on a fee-for-service basis and state institutions, for care and treatment, the school district shall provide the necessary transportation at the expense of the school district. Where a joint powers entity enters into a contract with a privately owned and operated residential facility for the provision of education programs for special education students, the joint powers entity shall provide the necessary transportation.
- G. Each driver and aide assigned to a vehicle transporting students with a disability will be provided with appropriate training for the students in their care, will assist students with their safe ingress and egress from the bus, will ensure the proper use of protective safety devices, and will be provided with access to emergency health care information as required by law.
- H. Any parent of a student with a disability who believes that the transportation services provided for that child are not in compliance with the applicable law may utilize the alternative dispute resolution and due process procedures provided for in Minnesota Statutes, chapter 125A.

## **VIII. HOMELESS STUDENTS**

- A. Homeless students shall be provided with transportation services comparable to other students in the school district.
- B. Upon request by the student's parent, guardian, or homeless education liaison, the school district shall provide transportation for a homeless student as follows:
  - 1. A resident student who becomes homeless and is residing in a public or private shelter location or has other non-shelter living arrangements within the school district shall be provided transportation to and from the student's school of origin and the shelter or other non-shelter location on the same basis as transportation services are provided to other students in the school district.
  - 2. A resident student who becomes homeless and is residing in a public or private shelter location or has other non-shelter living arrangements outside of the school district shall be provided transportation to and from the student's school of origin and the shelter or other non-shelter location on the same basis as transportation services are provided to other students in the school district, unless the school district and the school district in which the student is temporarily

placed agree that the school district in which the student is temporarily placed shall provide transportation.

3. If a nonresident student is homeless and is residing in a public or private homeless shelter or has other non-shelter living arrangements within the school district, the school district may provide transportation services between the shelter or non-shelter location and the student's school of origin outside of the school district upon agreement with the school district in which the school of origin is located.
4. A homeless nonresident student enrolled under Minnesota Statutes section 124D.08, subdivision 2a, must be provided transportation from the student's district of residence to and from the school of enrollment.

## **IX. AVAILABILITY OF SERVICES**

Transportation shall be provided on all regularly scheduled school days or make-up days. Transportation will not be provided during the summer school break. Transportation may be provided for summer instructional programs for students with a disability or in conjunction with a learning year program. Transportation between home and school may also be provided, in the discretion of the school district, on staff development days.

## **X. MANNER OF TRANSPORTATION**

The scheduling of routes, establishment of the location of bus stops, manner and method of transportation, control and discipline of school children, the determination of fees, and any other matter relating thereto shall be within the sole discretion, control and management of the school board. The school district may, in its discretion, provide room and board, in lieu of transportation, to a student who may be more economically and conveniently provided for by that means.

## **XI. RESTRICTIONS**

Transportation by the school district is a privilege and not a right for an eligible student. A student's eligibility to ride a school bus may be revoked for a violation of school bus safety or conduct policies, or violation of any other law governing student conduct on a school bus pursuant to the school district's discipline policy. Revocation of a student's bus riding privilege is not an exclusion, expulsion, or suspension under the Pupil Fair Dismissal Act. Revocation procedures for a student who is an individual with a disability under 20 United States Code, section 1415 (Individuals with Disabilities Act), 29 United States Code, section 794 (the Rehabilitation Act), and 42 United States Code, section 12132, (Americans with Disabilities Act) are governed by these provisions.

## **XII. FEES**

- A. In its discretion, the school district may charge fees for transportation of students to and from extracurricular activities conducted at locations other than school, where attendance is optional.
- B. The school district may charge fees for transportation of students to and from school when authorized by law. If the school district charges fees for transportation of students

- to and from school, guidelines shall be established for that transportation to ensure that no student is denied transportation solely because of inability to pay. The school district also may waive fees for transportation if the student's parent is serving in, or within the past year has served in, active military service as defined in Minnesota Statutes, section 190.05.
- C. The school district may charge reasonable fees for transportation of students to and from post-secondary institutions for students enrolled under the post-secondary enrollment options program. Families who qualify for mileage reimbursement may use their state mileage reimbursement to pay this fee.
  - D. Where, in its discretion, the school district provides transportation to and from an instructional community-based employment station that is part of an approved occupational experience vocational program, the school district may require the payment of reasonable fees for transportation from students who receive remuneration for their participation in these programs.

***Legal References:***

- Minn. Stat. § 120A.22 (Compulsory Instruction)
- Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
- Minn. Stat. § 121A.59 (Bus Transportation is a Privilege Not a Right)
- Minn. Stat. § 123B.36 (Authorized Fees)
- Minn. Stat. § 123B.41 (Definitions)
- Minn. Stat. § 123B.44 (Provision of Pupil Support Services)
- Minn. Stat. § 123B.84 (Policy)
- Minn. Stat. § 123B.88 (Independent School Districts, Transportation)
- Minn. Stat. § 123B.92 (Transportation Aid Entitlement)
- Minn. Stat. § 124D.03 (Enrollment Options Program)
- Minn. Stat. § 124D.04 (Options for Enrolling in Adjoining States)
- Minn. Stat. § 124D.041 (Reciprocity with Adjoining States)
- Minn. Stat. § 124D.08 (School Board's Approval to Enroll in Nonresident District; Exceptions)
- Minn. Stat. Ch. 125A (Special Education and Special Programs)
- Minn. Stat. § 125A.02 (Children with a Disability, Defined)
- Minn. Stat. § 125A.12 (Attendance in Another District)
- Minn. Stat. § 125A.15 (Placement in Another District; Responsibility)
- Minn. Stat. § 125A.51 (Placement of Children Without Disabilities; Education and Transportation)
- Minn. Stat. § 125A.515 (Placement of Students; Approval of Education Program)
- Minn. Stat. § 125A.65 (Attendance at Academies for the Deaf and Blind)
- Minn. Stat. § 126C.01 (Definitions)
- Minn. Stat. § 127A.47 (Payments to Resident and Nonresident Districts)
- Minn. Stat. § 190.05 (Definitions)
- Minn. Rules Part 7470.1600 (Transporting Pupils with Disability)
- Minn. Rules Part 7470.1700 (Drivers and Aides for Pupils with Disabilities)
- 20 U.S.C. § 1415 (Individuals with Disabilities Education Act)
- 29 U.S.C. § 794 (Rehabilitation Act of 1973, § 504)

42 U.S.C. § 2000d (Prohibition Against Exclusion from Participation in, Denial of Benefits of, and Discrimination under Federally Assisted Programs on Ground of Race, Color, or National Origin)  
42 U.S.C. § 11431 *et seq.* (McKinney-Vento Homeless Assistance Act of 2001)  
42 U.S.C. § 12132 *et seq.* (Americans with Disabilities Act)

***Cross References:***

MSBA/MASA Model Policy 708 (Transportation of Nonpublic School Students)

MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)

MSBA/MASA Model Policy 710 (Extracurricular Transportation)

**Non-Instructional Operations**

<b>Extracurricular Transportation</b>	<b>710</b>	Adopted:	<b>Three Year</b>

**I. PURPOSE**

The purpose of this policy is to make clear to students, parents, and staff the school district’s policy regarding extracurricular transportation.

**II. GENERAL STATEMENT OF POLICY**

The determination as to whether to provide transportation for students, spectators, or participants to and from extracurricular activities shall be made solely by the school district administration. This determination shall include, but is not limited to, the decision to provide transportation, the persons to be transported, the type or method to be utilized, all transportation scheduling and coordination, and any other transportation arrangements or decisions. Employees who are involved in extracurricular activities shall be advised by the administration as to the transportation arrangements made, if any.

**III. ARRANGEMENT OF EXTRACURRICULAR TRANSPORTATION**

School district employees shall not undertake independent arrangement, scheduling, or coordination of transportation for extracurricular activities unless specifically directed or approved by the school district administration. All transportation arrangements made by a school district employee must be approved by a building administrator. If the school district makes no arrangements for extracurricular transportation, students who wish to participate are responsible for arranging for or providing their own transportation.

**IV. NO EMPLOYEE TRANSPORTATION OF STUDENTS WITH PERSONAL VEHICLES**

An employee must not use a personal vehicle to transport one or more students except as provided herein. However, employees may make appropriate transportation arrangements for students as necessary in an emergency or other unforeseeable circumstance.

In a nonemergency situation, an employee must get prior, written approval from the administration before transporting a student in a personal vehicle. If a school vehicle is available, the employee will use the school vehicle. The administration has the sole discretion to make a final determination as to the appropriate use of a personal vehicle to transport one or more students.

If any emergency transportation arrangements are made by employees pursuant to this section, the relevant facts and circumstances shall be reported to the administration as soon thereafter as practicable.

All vehicles used to transport students shall be properly registered and insured.

**[Note: This policy provides that employees may use a personal vehicle to transport students in an emergency or other unforeseeable circumstance. An “emergency or other unforeseeable circumstance” does not include situations where regular transportation is available or scheduled.**

**For example, if a scheduled extracurricular event occurs outside of the school district and the school district transports a team or group of students to and from the event, an employee would be prohibited by law from using a personal vehicle to transport some students to the event. In contrast, if a student attending this same event became ill or injured and required immediate transportation home or to a healthcare facility, the exigent need to transport one student would not constitute regular or scheduled transportation. An employee would have authority to transport the student in a personal vehicle under these circumstances, if using a vehicle that is properly registered and insured. The expectation of the school district is that the employee would immediately contact administration about these circumstances to ensure oversight of the employee’s use of this exception.**

**Nonregular and non scheduled transportation also would include situations where some notice may be provided of the need for transportation to a non scheduled event for which transportation generally is not provided by the school district. For example, a group of students may participate in a scheduled debate competition for which regular school district transportation is provided. Two students advance to a regional competition the following day. Transportation would not have been scheduled to the regional competition as the students’ advancement was not predicted. These circumstances may justify an employee’s use of a personal vehicle to transport the two students to the regional competition, if the vehicle is properly registered and insured. Because the employee has sufficient time to contact an administrator, advance written permission by an administrator would be expected for the purpose of overseeing that the reasons for an employee using a personal vehicle comply with the requirements of the law.]**

#### **V. FEES**

In its discretion, the school district may charge fees for transportation of students to and from extracurricular activities conducted at locations other than school, where attendance is optional.

#### **Legal References:**

Minn. Stat. § 123B.36 (Authorized Fees)  
Minn. Stat. § 169.011, Subd. 71(a) (Definitions)  
Minn. Stat. § 169.454, Subd. 13 (Type III Vehicle Standards)

#### **Cross References:**

MSBA/MASA Model Policy 610 (Field Trips)  
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)

**Non-Instructional Operations**

<b>Video Surveillance</b>	<b>711</b>	Adopted: 09-10-1998 Reviewed: 06-28-2012 Approved: 07-10-2012 Renumbered: 03-11-2021	<b>Annually</b>
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**I. PURPOSE**

The transportation of students to and from school is an important function of the school district, and transportation by the school district is a privilege and not a right for an eligible student. The behavior of students and employees on the bus is a significant factor in the safety and efficiency of school bus transportation. Student and employee misbehavior increases the potential risks of injury. Therefore, the school district believes that video recording student passengers and employees on the school bus will encourage good behavior and, as a result, promote safety. The purpose of this policy is to establish a school bus video recording system.

**II. GENERAL STATEMENT OF POLICY**

**A. Placement**

1. Each and every school bus owned, leased, contracted, and/or operated by the school district shall be equipped with a fully enclosed box for placement and operation of a video camera and conspicuously placed signs notifying riders that their conversations or actions may be recorded.
2. A video camera will not necessarily be installed in each and every school bus owned, leased, contracted, and/or operated by the school district, but cameras may be rotated from bus to bus without prior notice to students.
3. Video cameras will be placed on a particular school bus, to the extent possible, where the school district has received complaints of inappropriate behavior.

**B. Use of Video Recordings**

1. A video recording of the actions of student passengers and/or employees may be used by the school district as evidence in any disciplinary action brought against any student or employee arising out of the student's or employee's conduct on the bus.
2. A video recording will be released only in conformance with the Minnesota Government Data Practices Act, Minnesota Statutes chapter 13 and the Family Educational Rights and Privacy Act, 20 United States Code section 1232g and the rules and/or regulations promulgated thereunder.

3. Video recordings will be viewed by school district personnel on a random basis and/or when discipline problems on the bus have been brought to the attention of the school district.
  
4. A video recording will be retained by the school district until relooped or until the conclusion of disciplinary proceedings in which the video recording is used for evidence.

**Legal References:**

Minnesota Statutes Chapter 13 (Minnesota Government Data Practices Act)

Minnesota Statutes 121A.585 (Notice of Recording Device)

Minn. Stat. § 138.17 (Government Records, Administration)

Minn. Rules Parts 1205.0100-1205.2000 (Data Practices)

20 U.S.C. 1232g (Family Educational Rights and Privacy Act)

34 C.F.R. §§ 99.1-99.67 (Family Educational Rights and Privacy)

**Cross References:**

MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)

MSBA/MASA Model Policy 406 (Public and Private Personnel Data)

MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)

MSBA/MASA Model Policy 506 (Student Discipline)

MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)

MSBA/MASA Model Policy 712 (Video Surveillance Other Than on Buses)



Stillwater School Board  
Policy Meeting Notes  
October 2, 2024

Present: Katie Hockert, Beverly Petrie, Alison Sherman, Paul Lee, Carissa Keister, Mark Drommerhausen, Joan Hurley

**Agenda**

- Reviewed the following policies for the October 8, 2024 board meeting
  - Consent Agenda
    - Policy 708 - Transportation of Nonpublic Students
  - First Reading
    - Policy 707 - Transportation of Public School Students
    - Policy 710 - Extracurricular Transportation
    - Policy 711 - Video Recording on School Buses
  - Review further
    - Policy 612.1 - Development of Parent and Family Engagement Policies for Title I Programs
    - SR1.21 - Development of Parental Involvement Policies for Title I Programs
    - Policy 616 - School District System Accountability
    - Policy 709 - Transportation
    - Policy 713 - Student Activity Accounting
    - Policy 720 - Vending Machines
    - Policy 731 - Post-Issuance Debt Compliance

**What's next:**

- Next meeting is scheduled for Wednesday, November 6, 2024



NORTHEAST METRO | 916  
Intermediate School District

*partners in education*

**TO:** Northeast Metro 916 Board of Education  
**FROM:** Val Rae Boe  
**DATE:** October 3, 2024  
**RE:** October 2 Board of Education Meeting Talking Points

Members present: Knisely-12, Palmer-13, Jones-14, Forsberg-16, Oksnevad-282, Bock-621, Nitardy-622, Clark-623, Payne-832, Dols-833 and Hockert-834.

Members absent: Knisely-12, Daniels-624, Theisen-831, and Dols-833.

- **School Board Policies:** The School Board was presented with a first reading of policies and approved several additional policies.
  - First Reading: Policies 419 and 606.
  - Approved: Policies 522, 532, 532.1, 609, and 802.
  
- **Recognitions:**
  - **Retirement:** Kristin Salava, principal of Quora Secondary School, recognized and shared her appreciation for David Stark, Education Assistant Specialist, who retired on October 2 after providing 916 with 15 years of service. Dave shared that the relationships he has developed with colleagues and students has been the most valuable experience of his career. He thanked the district for the time and effort that they invest in training staff and stressed how supported he felt throughout his career.