

Business Meeting

Tuesday, November 28, 2023 6:00 PM

Afton-Lakeland Elementary, 475 St Croix Trail S,, Lakeland, MN 55043

I. Recognition	Speaker (s) : Ms. Alison Sherman, School Board Chair
II. Public Comment	Speaker (s) : Ms. Alison, School Board Chair
III. Oath of Office	Speaker (s) : Ms. Alison Sherman, School Board Chair
IV. Call to Order	Speaker (s) : Ms. Alison Sherman, School Board Chair
V. Roll Call	Speaker (s) : Ms. Alison Sherman, School Board Chair
VI. Pledge of Allegiance	Speaker (s) : Ms. Alison Sherman, School Board Chair
VII. Approval of Agenda	Speaker (s) : Ms. Alison Sherman, School Board Chair
VIII. Student Report	Speaker (s) : Ms. Jenna Phelps and Mr. Samuel Young, Student Representatives
IX. Superintendent Report	Speaker (s) : Dr. Mike Funk, Superintendent
X. Board Chair Report	Speaker (s) : Ms. Alison Sherman, School Board Chair
XI. Consent Agenda	
XI.A. School Board Meeting Minutes, October 24, 2023	Speaker (s) : Ms. Katie Hockert, School Board Clerk
XI.B. School Board Meeting Minutes, November 14, 2023	Speaker (s) : Ms. Katie Hockert, School Board Clerk
XI.C. School Board Meeting Minutes, November 20, 2023	Speaker (s) : Ms. Katie Hockert, School Board Clerk
XI.D. Payment of Invoices - November 11, 2023 - November 22, 2023 & Off Cycle Payments from Previous Register	Speaker (s) : Ms. Marie Schrul, Executive Director of Finance
XI.E. Field Trip Request Form for Orchestra Tour to New York City	Speaker (s) : Ryan Jensen - Orchestra Teacher
XI.F. Human Resources Personnel Report	Speaker (s) : Ms. Ashley Xiong, Human Resources Supervisor
XII. Strategic Direction D: Develop strong partnerships with the communities we serve	

XII.A.	Report: Public Engagement	Speaker (s) : State Representative Mark Wiens
XIII.	Strategic Direction C: Utilize systems and align resources in an efficient manner to support learning	
XIII.A.	Action: Resolution to Stillwater - 2024A GO School Building and Facilities Maintenance Bonds	Speaker (s) : Ms. Jodie Zesbaugh, Ehlers Public Finance Advisors
XIII.B.	Action Item: Audit Presentation and Approval	Speaker (s) : Ms. Marie Schrul, Executive Director of Finance
XIV.	Strategic Direction A: Ensure the learning process is adaptable to meet individual student needs	
XIV.A.	Report: Course Proposals	Speaker (s) : Dr. Caleb Drexler Booth , Director of Teaching and Learning
XIV.B.	Report: World's Best Workforce and Achievement & Integration 2022-2023	Speaker (s) : Dr. Caleb Drexler Booth , Director of Teaching and Learning and Ms. Dawn Waller Lueck, Director of Schools
XIV.C.	Report: Summer Success	Speaker (s) : Ms. Dawn Waller Lueck, Director of Schools and Mr. Eric Anderson, Coordinator, Equity and Integration
XIV.D.	Action: 2024 School Board Meeting Schedule	Speaker (s) : Ms. Alison Sherman, Board Chair
XV.	Strategic Direction B: Foster a safe, welcoming and inclusive environment for all staff and students	
XVI.	Closed Session	Speaker (s) : Ms. Alison Sherman, School Board Chair
XVII.	Adjournment	Speaker (s) : Ms. Alison Sherman, School Board Chair
XVIII.	Attachments	



Having signed the acceptance of office and oath of office, I hereby publicly affirm my commitment to the oath of office:

I affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 834 to the best of my judgment and ability.

- I. Recognition: The board recognized Marie Hydukovich, media specialist at the high school and middle schools, who has been named the Library Media Specialist of the Year by the Minnesota Library Association.
- II. Public Comment: Clifford Bujold - Building Proposal for two elementary schools, George Hoepfner - Access to books in our schools, Kate Niemann - Bond, Michael McCarthy - Policy updates.
- III. Call to Order: The meeting was called to order at 6:20 p.m.
- IV. Roll Call: Present: Pete Kelzenberg, Chris Lauer, Beverly Petrie, Annie Porbeni, Alison Sherman, Andrew Thelander; Absent: Katie Hockert
- V. Pledge of Allegiance
- VI. Approval of Agenda: Motion made by Thelander, second by Lauer, Carried 6-0.
- VII. Student Report: Students have begun office hours. Fall sports are coming to an end. Freshman students have been selected to join the Student Council. Stillwater United Council brings leaders from major clubs together to discuss issues and to improve school wide communication.
- VIII. Superintendent Report: Superintendent Funk addressed questions about financial accountability and trust in district leadership, and shared information about his financial track record as a superintendent.
- IX. Board Chair Report: Nothing to report.
- X. Consent Agenda:
 - A. School Board Meeting Minutes, September 26, 2023
 - B. School Board Meeting Minutes, October 10, 2023
 - C. Payment of Invoices, October 7, 2023 - October 20, 2023 & Off Cycle Payments from Previous Register
 - D. Field trip request form for SAHS- Baseball Spring Training Trip
 - E. Amended Policy 602 - Organization of School Calendar and School Day
 - F. Annual Review of Policy 101 - Legal Status of the School District
 - G. Annual Review of Policy 101.1 - Name of School District
 - H. Annual Review of Policy 203 - Operation of the School Board Governing Rules
 - I. Annual Review of Policy 203.3 (203.6) - Consent Agenda
 - J. Annual Review of Policy 302 - superintendent
 - K. Annual Review of Policy 303 - Superintendent Selection
 - L. Annual Review of Policy 414 - Mandatory Reporting of Child Neglect or Physical or Sexual Abuse
 - M. Annual Review of Policy 427 - Workload Limits for Certain Special Education Teachers
 - N. Severance Agreement
 - O. Human Resources Personnel ReportMotion made by Porbeni to approve consent agenda A-O, second by Petrie, Carried 6-0
- XI. Strategic Direction A: Ensure the Learning Process is Adaptable to Meet Individual Student Needs. Nothing to report.
- XII. Strategic Direction C: Utilize Systems and Align Resources in an Efficient Manner to Support Learning. Nothing to report.
- XIII. Strategic Direction B: Foster a Safe, Welcoming and Inclusive Environment for all Staff and Students. Nothing to report.
- XIV. Strategic Direction D: Develop Strong Partnerships with the Communities We Serve
 - A. School board members learned more about the bond proposal to construct a new building to replace Lake Elmo Elementary. A successful bond would provide funds to build a larger school featuring modern learning spaces and access to playing fields and

green spaces. You can learn more at stillwaterschools.org/bond.

- XV. Closed Session. Pursuant to Minnesota Statute 13D.03(b). The governing body of a public employer may, by a majority vote in a public meeting, decide to hold a closed meeting for a confidential attorney-client discussion regarding pending litigation in the matter *ISD No. 834 v. EN Properties, LLC, et al.* Motion by Sherman, second by Kelzenberg at 6:45 p.m., Carried 6-0. Present: Sherman, Petrie, Kelzenberg, Lauer, Porbeni, Thelander, Funk, Drommerhausen and David Sienko, attorney. Motion to adjourn to open session by: Petrie, second by: Sherman, Carried 6-0. The board returned to open session at 7:02 p.m.
- XVI. Consider Approval of Resolution. Motion to approve the Resolution Approving Mediated Settlement Agreement with EN Properties, LLC and E & E Properties, LLC for Washington County District Court File No. 82-CV-20-1422 by: Porbeni, second by: Lauer, Carried 6-0.
- XVII. Amend Agenda to add Memorandum of Understanding (MOU) Longevity Recognition. Motion by: Sherman, second by: Petrie, Carried: 6-0.
- XVIII. Memorandum of Understanding (MOU) Longevity Recognition. Motion by: Porbeni, second by: Kelzenberg, Carried: 6-0.
- XIX. Adjourn
 - A. The meeting adjourned at 7:08 p.m.

Respectfully submitted, Alison Sherman, Board Chair

- I. Call to Order: The meeting was called to order at 6:01 p.m.
- II. Roll Call: Present: Katie Hockert, Pete Kelzenberg, Chris Lauer, Beverly Petrie, Annie Porbeni, Alison Sherman, Andrew Thelander
- III. Pledge of Allegiance
- IV. Approval of Agenda: Motion made by Sherman and seconded by Kelzenberg, Carried 7-0.
- V. Consent Agenda: A. Payment of Invoices - October 7, 2023 - October 10, 2023 and Off-Cycle Payment from Previous Register. Motion made by Petrie and seconded by Porbeni, Carried 7-0.
B. Substitutes Pay Rate; Motion made by Hockert and seconded by Porbeni, Carried 6-0-1 (Abstain, Thelander).
- VI. Strategic Direction A: Ensure the Learning Process is Adaptable to Meet Individual Student Needs, Foster a Safe, Welcoming and Inclusive Environment for All Staff and Students
 - A. Report: Structural Consideration Timeline for 2024-25. School board members received an update on the process and timeline that will be used to engage the community in conversations related to these proposals. Learn more at stillwaterschools.org/planning2024.
- VII. Strategic Direction B: Foster a Safe, Welcoming and Inclusive Environment for All Staff and Students. Nothing to report.
- VIII. Strategic Direction C: Utilize Systems and Align Resources in an Efficient Manner to Support Learning
 - A. Action: Resolution Canvassing the Results of the Special Election.
Member Sherman moved the adoption of the following resolution:
RESOLUTION CANVASSING RETURNS OF VOTES OF SCHOOL DISTRICT SPECIAL ELECTIONS. BE IT RESOLVED by the School Board of Independent School District No. 834, State of Minnesota, as follows:

- 1. It is hereby found, determined and declared that the special elections of the voters of this School District held on November 7, 2023, was in all respects duly and legally called and held.
- 2. As specified in the attached Abstract and Return of Votes Cast, a total of 14775 voters of the School District voted at said special election on the election of one (1) individual to fill the vacancy in the term of School Board member expiring January 4, 2027, as follows:

Jessica L Johnson	5338
Chris Lauer	8661
Write-In	120

- 3. Chris Lauer, having received the highest number of votes, is elected to fill the vacancy in the term of School Board member expiring January 4, 2027. Said individual shall take office as soon as he qualifies.
- 4. As specified in the attached Abstract and Return of Votes Cast, at said election a total of 14775 voters of the School District voted on the question of authorizing the issuance of school building bonds for a school acquisition and betterment program (SCHOOL DISTRICT QUESTION 1), of which 8361 voted in favor, 6374 voted against the same. Said proposition, having received the approval of at least a majority of such votes, is hereby declared to have carried.
- 5. The Clerk is hereby directed to certify the results of the election to the County Auditor of each county in which the School District is located in whole or in part. The Clerk is further directed to certify the results of the bond referendum special election to the Commissioner of Education.

The motion for the adoption of the foregoing resolution was duly seconded by Member Thelander and upon vote being taken thereon, the following voted in favor thereof: Hockert, Kelzenberg, Lauer, Petrie, Porbeni, Sherman, Thelander (7) and the following voted against the same: 0, whereupon said resolution was declared duly passed and adopted.

B. Resolution Authorizing Issuance of Certificates of Election and Directing the School District Member Petrie introduced the following resolution and moved its adoption: **RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES OF ELECTION AND DIRECTING THE SCHOOL DISTRICT CLERK TO PERFORM OTHER ELECTION RELATED DUTIES.** WHEREAS, the School Board has canvassed the special election for School Board member held on November 7, 2023. NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 834, State of Minnesota, as follows:

1. The Board Chair and Clerk are hereby authorized to execute a Certificate of Election on behalf of the School Board of Independent School District No. 834 to Chris Lauer who has received a sufficiently large number of votes to fill the vacancy in the term of School Board member expiring January 4, 2027. Such individual shall take office as soon as he qualifies.
2. The Certificate of Election shall be in substantially the form attached hereto.
3. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the Clerk of the School Board is hereby directed to deliver a certificate to the person entitled thereto personally or by certified mail.
4. The Clerk is hereby directed to enclose with the certificate a form of acceptance of office and oath of office in substantially the form attached hereto.

The motion for the adoption of the foregoing resolution was duly seconded by Porbeni and upon vote being taken thereon the following voted in favor thereof: Hockert, Kelzenberg, Lauer, Petrie, Porbeni, Sherman, Thelander (7) and the following voted against the same: 0. whereupon said resolution was declared duly passed and adopted.

- IX. Strategic Direction D: Develop Strong Partnerships with the Communities We Serve. Nothing to report.
- X. Closed Session. Pursuant to Minn. Stat. § 13D.05, subd. 3(c)(3), Sherman made a motion to move to a closed session, seconded by Kelzenberg, carried 7-0 at 6:20 p.m. Sherman made a motion to adjourn to open meeting, seconded by Porbeni, carried 7-0 at 7:25 p.m.
- XI. Adjourn
- A. The meeting adjourned at 7:25 p.m.

Respectfully submitted, Katie Hockert, Board Clerk

Independent School District 834 – Stillwater Area Public Schools
Central Service Building, 1875 Greeley Street South, Stillwater, MN 55082
Special Meeting, Monday, November 20, 2023 8:15 a.m.

- I. Call to Order: The meeting was called to order at 8:15 a.m.
- II. Roll Call: Present: Pete Kelzenberg, Beverly Petrie, Alison Sherman, Andrew Thelander; Absent: Katie Hockert, Chris Lauer, Annie Porbeni
- III. Approval of Agenda: Motion made by Sherman and seconded by Kelzenberg, Carried 4-0.
- IV. Consideration of Resolution Approving First Amendment to Purchase Agreement. Motion by Petrie, second by Thelander, carried 4-0.
- V. Adjourn
 - A. The meeting adjourned at 8:19 a.m.

Respectfully submitted, Alison Sherman, Board Chair

Field Trip / Overnight Athletic Team Trip Pre-Approval Form



PLEASE REVIEW FIELD TRIP PROCEDURES/REQUIREMENTS ON BACK OF FORM PRIOR TO SUBMITTING FOR APPROVAL.

Teacher/Coach/Advisor: Ryan Jensen Cell Phone #: (320)-491-6758

In conjunction with (team/class/organization): Concert Orchestra

Educational/Trip Purpose: Orchestra tour to NYC

Itinerary details must be attached

Destination: New York City

Destination Address/Phone: La Quinta 265 NJ-3 E Clinton, NJ 07014
(Address, City, State) (Phone number)

Departure from school Date: 3/14 Return to school Date: 3/17 (973)-778-6560

Depart from school Time: AM Arrival to destination Time: PM

Departure from destination Time: _____ Return to school Time: _____

Number of: Students/Team Members: (Attach List) Yes

Directors/Coaches: 1 Names: Ryan Jensen

Chaperones*: 4 Names: TBD

* All chaperones must have a completed and approved criminal background check.

Mode of Travel (see back for more info): United Flight + Coach Bus

Lodging Information (if overnight): La Quinta 265 NJ-3 E, Clinton NJ 07014
(Hotel Name, Address, City, State) (Phone number)

Safety/Security Plans Reviewed Info included in student packet
(Date and manner in which information provided)

Discipline & Chemical Policy & Rules Reviewed Info included in student packet
(Date and manner in which information provided)

Estimated Cost \$ _____
 Transportation \$ _____
 Housing \$ _____
 Fees \$ _____
 Supplies \$ _____
 (other) \$ _____

Total Cost \$ 2053
 Student Cost \$ 2053 District Cost \$ 0
 Funding Source (i.e. grant, prof. dev., etc.): NA

Teacher/Coach Signature: [Signature] 10/23/23
(Date)

Department Chair/Athletic Director Approval: [Signature] 10/27/23
(Date)

Building Administration Approval: [Signature]
(Date)

FOR OVERNIGHT FIELD TRIPS AND ATHLETIC TEAM TRIPS ONLY
 District Administrative Approval: _____
(Date)

(New Hires, Resignations, Retirements, Terminations, Leave Requests)

RETIREMENT/RESIGNATION/RELEASE

NAME	STATUS	ASSIGNMENT	GROUP	EFFECTIVE DATE
Anderson Cashin, Mary	Resignation	Custodian VI, 8.0 hours/day Stillwater Area High School	Custodial	November 7, 2023
Aslakson, Travis	Resignation	Custodian III, 8.0 hours/day Rutherford Elementary	Custodial	November 5, 2023
Branch, Derrick	Resignation	Assistant Basketball Coach Stillwater Area High School	Co-Curricular	October 29, 2023
Campbell, Kristin	Retirement (25 years)	1.0 FTE Intervention Teacher Andersen Elementary	SCEA	January 18, 2024
Clough, Susan	Resignation	Cafeteria Employee, 4.0 hours/day Stillwater Area High School	Cafeteria	September 28, 2023
Elie, Sheila	Retirement (25 years)	1.0 FTE Art Teacher Oak-Land Middle School	SCEA	January 19, 2024
Frank, Whitney	Resignation	Cafeteria Employee, 4.0 hours/day Stillwater Middle School	Cafeteria	October 25, 2023
Frederick, Alex	Probationary Release	Cafeteria Employee, 4.0 hours/day Stillwater Area High School	Cafeteria	October 27, 2023
Graf, Robert	Resignation	Executive Director of Human Resources Central Services	Directors	November 3, 2023
Hanson, Connie	Retirement (14 years)	Coordinator, Student Information Systems Central Services	CSS	February 2, 2024
Ho, Oanh	Resignation	Cafeteria Employee, 4.0 hours/day Oak-Land Middle School	Cafeteria	September 25, 2023
Koehn, Myra	Resignation	Paraprofessional, 6.5 hours/day Stillwater Area High School	SCPA	November 8, 2023
Moehnke, Jolene	Resignation	Paraprofessional, 6.0 hours/day Stonebridge Elementary	SCPA	October 18, 2023
Murphy, Lynn	Resignation	Due Process Secretary, 6.0 hours/day Stillwater Area High School	Tech Support	December 16, 2023
Ness, Gary	Probationary Release	Assistant Manager Cafeteria, 7.5 hours/day Stillwater Area High School	Cafeteria	November 3, 2023
Omotola, Feyinka	Resignation	Cafeteria Employee, 5.75 hours/day Afton-Lakeland Elementary	Cafeteria	November 8, 2023
Phillips, Tara	Resignation	1.0 FTE Speech Pathologist District Wide - Leave of Absence	SCEA	October 29, 2023
Pridie, Jeffrey	Retirement (6 years)	.8 FTE Art Teacher Oak-Land & Stillwater Middle School	SCEA	May 31, 2024
Sampair, Makayla	Resignation	Paraprofessional, 6.5 hours/day Oak-Land Middle School	SCPA	October 13, 2023
Splettstoesz, Stephanie	Resignation	Cafeteria Manager, 7.0 hours/day Mahtomedi High School	Cafeteria	November 10, 2023
Tschida, Kaleb	Probationary Release	Custodian VI, 8.0 hours/day Stillwater Area High School	Custodial	November 2, 2023
Turgeon, Carly	Resignation	School Patrol Supervisor Andersen Elementary	Co-Curricular	June 8, 2023

HIRES/REHIRES

NAME	ASSIGNMENT	SALARY PLACEMENT/ HOURLY RATE	REASON	GROUP	EFFECTIVE DATE
Avenriep, Brianna	FT Community Ed Assistant, 6.5 hours/day Brookview Elementary	\$18.73 / hour	2023-2024 Staffing	Community Ed Leads & Assts	November 20, 2023
Bartosiewski, Brooke	Community Ed Aide, 6.75 hours / week Lake Elmo Elementary	\$15.50 / hour	2023-2024 Staffing	Community Ed Leads & Assts	November 28, 2023

Birkliid, Travis	1.0 FTE Business Teacher Stillwater Area High School	\$79,640	Replacement	SCEA	October 30, 2023 - May 31, 2024
Carlston, Kristine	Executive Director of Human Resources Central Services	\$145,326	Replacement	Directors	December 18, 2023
Ellis, Lynn	1.0 FTE Special Education Teacher Stillwater Middle School	\$79,640	2023-2024 Staffing	SCEA	November 29, 2023 - May 31, 2024
Harrison-Perry, Cassidy	Paraprofessional, 6.5 hours/day Bridge Transition Program	\$18.00/hour	2023-2024 Staffing	SCPA	November 17, 2023
Golberg, Elizabeth	Cafeteria Employee, 4.0 hours/day Stillwater Area High School	\$17.41 / hour	Replacement	Cafeteria	October 30, 2023
Fog, Michelle	Paraprofessional, 25 hours/week ECFC & Afton-Lakeland Elementary	\$18.00 / hour	2023-2024 Staffing	SCPA	November 6, 2023
Hedtke, Jennifer	Paraprofessional, 6.0 hours/day Anderson Elementary	\$18.00 /hour	2023-2024 Staffing	SCPA	October 30, 2023
Hubbard, Kari	Substitute Asst. Elementary Principal Brookview & Lake Elmo Elementary	\$495.65 / day	Replacement	Principals	November 15, 2023 - December 22,
Lander, Heather	Paraprofessional, 6.0 hours/day Stillwater Area High School	\$18.00 / hour	2023-2024 Staffing	SCPA	October 23, 2023
Lee, Taylor	Paraprofessional, 6.0 hours/day Stillwater Area High School	\$18.00 / hour	2023-2024 Staffing	SCPA	November 27, 2023
Mencke, Kevin	Paraprofessional, 6.5 hours/day Oak-Land Middle School	\$18.00 / hour	2023-2024 Staffing	SCPA	October 30, 2023
Muenchow, Kimberly	Paraprofessional, 3.0 hours/day Afton-Lakeland Elementary	\$18.00 / hour	2023-2024 Staffing	SCPA	October 27, 2023
Overton, Kristin	1.0 FTE School Counselor Oak-Land Middle School	\$79,640	Replacement	SCEA	November 6, 2023 - May 31, 2024
Radcliffe, Kristen	Paraprofessional, 6.5 hours/day Stillwater Middle School	\$18.00 / hour	2023-2024 Staffing	SCPA	November 27, 2023

LEAVES OF ABSENCE

NAME	STATUS	ASSIGNMENT	GROUP	EFFECTIVE DATE
Henderson, Kelsie	Approve	Paraprofessional, 6.25 hours / day Lily Lake Elementary	SCPA	November 16, 2023 - December 22,
Pupungatoa, Catherine	Approve	Assistant Elementary Principal Brookview & Lake Elmo Elementary	Principals	November 14, 2023 - December

ASSIGNMENT CHANGES

NAME	FROM	TO	REASON	GROUP	EFFECTIVE DATE
Adams, Susan	Cafeteria Employee, 4.0 hours/day Mahtomedi High School	Cafeteria Manager, 8.0 hours/day Mahtomedi High School	2023-2024 Staffing	Cafeteria	November 16, 2023
Alexander-Whalen, Sandi	Preschool Assistant, 10 hours/week Afton-Lakeland Elementary	Preschool Assistant, 15 hours/week Afton-Lakeland Elementary	2023-2024 Staffing	Community Ed Leads & Assts	November 3, 2023
Alvarado, Violeta	Preschool Assistant, 20 hours/week Floater	Preschool Assistant, 22 hours/week Floater	2023-2024 Staffing	Community Ed Leads & Assts	November 3, 2023
Booth, Kathleen	Paraprofessional, 6.0 hours/day Afton-Lakeland Elementary	Paraprofessional, 6.5 hours/day Oak-Land Middle School	2023-2024 Staffing	SCPA	October 30, 2023
Drommerhausen, Deb	1.0 FTE Business Teacher Stillwater Area High School	1.2 FTE Business Teacher Stillwater Area High School	Replacement	SCEA	August 28, 2023 - October 27,2023
Ellingsworth, Mollie	Paraprofessional, 3.0 hours/day Afton-Lakeland Elementary	Paraprofessional, 6.0 hours/day Afton-Lakeland Elementary	Replacement	SCPA	October 30, 2023
Farver, Jean	Cafeteria Manager, 6.75 hours/day Rutherford Elementary	Cafeteria Manager, 7.0 hours/day Rutherford Elementary	2023-2024 Staffing	Cafeteria	November 16, 2023
Jackels, Kylee	Community Ed Aide Lake Elmo Elementary	Community Ed Assistant Lake Elmo Elementary	2023-2024	Community Ed Leads & Assts	November 8, 2023
Golden, Julie	Cafeteria Employee, 5.5 hours/day	Cafeteria Employee, 5.75 hours/day	2023-2024	Cafeteria	November 7, 2023

	OH Anderson Elementary	OH Anderson Elementary	Staffing		
Gulbrandsen, Ann	Paraprofessional, 7.0 hours/day Oak-Land Middle School	Paraprofessional, 7.5 hours/day Oak-Land Middle School	2023-2024 Staffing	SCPA	October 23, 2023
Hammerschmidt, Adam	Cafeteria Employee, 4.0 hours/day Stillwater Area High School	Cafeteria Employee, 5.0 hours/day Stillwater Area High School	2023-2024 Staffing	Cafeteria	November 13, 2023
Hedtke, Jennifer	Paraprofessional, 6.0 hours/day Andersen Elementary	Paraprofessional, 6.25 hours/day Andersen Elementary	2023-2024 Staffing	SCPA	November 3, 2023
Mancini, Wendy	Cafeteria Employee, 3.0 hours/day OH Anderson Elementary	Cafeteria Employee, 3.0 hours/day Mahtomedi Middle School	2023-2024 Staffing	Cafeteria	November 21, 2023
Mackey, Meghan	Cafeteria Employee, 5.0 hours/day Stillwater Area High School	Cafeteria Employee, 4.0 hours/day Stillwater Area High School	2023-2024 Staffing	Cafeteria	November 13, 2023
Patton, Elena	Cafeteria Employee, 5.5 hours/day Rutherford Elementary	Cafeteria Employee, 5.75 hours/day Rutherford Elementary	2023-2024 Staffing	Cafeteria	November 16, 2023
Phillips, Kari	.5 FTE Intervention Teacher Lake Elmo Elementary	.65 FTE Intervention Teacher Lake Elmo Elementary & Stillwater Area High	Student Need	SCEA	October 30, 2023 - May 31, 2024
Richie, Joann	Cafeteria Employee, 4.0 hours/day Rutherford Elementary	Cafeteria Employee, 4.25 hours/day Rutherford Elementary	2023-2024 Staffing	Cafeteria	November 16, 2023
Rowe, Heather	Cafeteria Employee, 5.5 hours/day Rutherford Elementary	Cafeteria Employee, 5.75 hours/day Rutherford Elementary	2023-2024 Staffing	Cafeteria	November 16, 2023
Taylor, Cheryl	Cafeteria Employee, 5.5 hours/day Oak-Land Middle School	Cafeteria Employee, 5.75 hours/day Oak-Land Middle School	2023-2024 Staffing	Cafeteria	November 13, 2023

ADDITIONAL ASSIGNMENTS

NAME	Position	Reason	Group	EFFECTIVE DATE
Birklid, Travis	Head Girls Track Coach Stillwater Area High School	Replacement	Co-Curricular	November 13, 2023
Costa, Nick	School Patrol Supervisor Andersen Elementary	Replacement	Co-Curricular	August 21, 2023
Stanton, Stacey	Community Ed Assistant, 1.75 hours/week Andersen Elementary and Stonebridge Elementary	2023-2024 Staffing	Community Ed Leads & Assistants	November 8, 2023
Straka, Ben	Head Boys Track Coach Stillwater Area High School	Replacement	Co-Curricular	November 10, 2023

November 28, 2023

PRE-SALE REPORT FOR

Independent School District No. 834 (Stillwater Area Public Schools), Minnesota

**\$105,715,000 General Obligation
School Building and Facilities Maintenance Bonds
Series 2024A**



Prepared by:

Ehlers
3060 Centre Pointe Drive
Roseville, MN 55113

Advisors:

Jodie Zesbaugh, Senior Municipal Advisor
Matthew Hammer, Senior Municipal Advisor
Greg Crowe, President

BUILDING COMMUNITIES. IT'S WHAT WE DO.

EXECUTIVE SUMMARY OF PROPOSED DEBT

Proposed Issue:

\$105,715,000 General Obligation School Building and Facilities Maintenance Bonds, Series 2024A

District voters authorized the issuance of up to \$174,845,000 in bonds in a bond referendum election held on November 7, 2023. \$100,000,000 of this issue is School Building Bonds, and the remainder is Facilities Maintenance Bonds. The District currently expects to issue the remaining voter-approved School Building Bonds in the fall of 2025.

Purposes:

The proposed issue will finance the acquisition and betterment of school sites and facilities as authorized by voters in an election held on November 7, 2023 and deferred maintenance projects included in the District's ten year facility plan as approved by the Commissioner of Education.

Debt service will be paid from annual property tax levies.

Authority:

The Bonds are being issued pursuant to Minnesota Statutes, Section 123B.59 and Chapter 475. The Bonds will be general obligations of the District for which its full faith, credit and taxing powers are pledged.

Term/Call Feature:

The Bonds are being issued for a term of 20 years. Principal on the Bonds will be due on February 1 of 2025 through 2044. Interest will be due every six months beginning August 1, 2024.

The Bonds maturing on February 1, 2033 and later will be subject to prepayment at the discretion of the District on February 1, 2032 or any date thereafter.

Bank Qualification:

Because the District is issuing more than \$10,000,000 in tax-exempt obligations during the calendar year, the District will be not able to designate the Bonds as "bank qualified" obligations.

State Credit Enhancement:

By resolution the District will covenant and obligate itself to be bound by the provisions of Minnesota Statutes, Section 126C.55, which provides for payment by the State of Minnesota in the event of a potential default of a school district obligation.

To qualify for the credit enhancement, the District must submit an application to the State. Ehlers will coordinate the application process to the State on your behalf.

Rating:

Under current bond ratings, the state credit enhancement would bring a Moody's "Aa1" rating.

The District's most recent bond issues were rated by Moody's Investors Service. The current ratings on those bonds are "Aa1" (credit enhanced rating) and "Aa2" (underlying rating). The District will request a new rating for the Bonds.

If the winning bidder on the Bonds elects to purchase bond insurance, the rating for the issue may be higher than the District's bond rating in the event that the bond rating of the insurer is higher than that of the District.

Basis for Recommendation:

Based on your objectives, financial situation and need, risk tolerance, liquidity needs, experience with the issuance of Bonds and long-term financial capacity, as well as the tax status considerations related to the Bonds and the structure, timing and other similar matters related to the Bonds, we are recommending the issuance of Bonds as a suitable option.

Method of Sale/Placement:

We are recommending the Bonds be issued as municipal securities and offered through a competitive underwriting process. You will solicit competitive bids, which we will compile on your behalf, for the purchase of the Bonds from underwriters and banks.

An allowance for discount bidding will be incorporated in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

Premium Pricing:

In some cases, investors in municipal bonds prefer “premium” pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered “reoffering premium.” The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or “discount”) but will pay the remainder of the premium to the District. Any net premium received may be used to reduce the principal amount of the Bonds, increase the net proceeds for the project, or to fund a portion of the interest on the Bonds.

Review of Existing Debt:

We have reviewed all outstanding indebtedness for the District and are monitoring the opportunity to proceed with a current refunding of the Series 2015A General Obligation School Building Bonds (which is callable on February 1, 2024). Other than the Series 2015A bonds, there are no refunding opportunities at this time.

We will continue to monitor the market and the call dates for all of the District’s outstanding debt and will alert you to any future refunding opportunities.

Continuing Disclosure:

The District will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the “MSRB”), as required by rules of the Securities and Exchange Commission (SEC). The District is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.

Arbitrage Monitoring:

The District must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations (“Arbitrage Rules”) throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account.

IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The District’s specific arbitrage responsibilities will be detailed in the Tax Certificate (the “Tax Compliance Document”) prepared by your Bond Attorney and provided at closing.

The Bonds may qualify for one or more exception(s) to the Arbitrage Rules by meeting 1) small issuer exception, 2) spend down requirements, 3) bona fide debt service fund limits, 4) reasonable reserve requirements, 5) expenditure within an available period limitations, 6) investments yield restrictions, 7) de minimis rules, or; 8) borrower limited requirements.

An Ehlers arbitrage expert will contact the District within 30 days after the sale date to review the District’s specific responsibilities for the Bonds. The District is currently receiving arbitrage services from Ehlers in relation to the Bonds.

Investment of Bond Proceeds:

Ehlers can assist the District in developing a strategy to invest your Bond proceeds until the funds are needed to pay project costs.

Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.

Bond Counsel: Kennedy & Graven, Chartered

Paying Agent: Bond Trust Services Corporation

Rating Agency: Moody’s Investors Service, Inc.

This presale report summarizes our understanding of the District’s objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the District’s objectives.

PROPOSED DEBT ISSUANCE SCHEDULE

Ehlers Presents Pre-Sale Report to School Board; School Board Approves Resolution Authorizing Sale of the Bonds:	November 28, 2023
Due Diligence Call to Review Official Statement:	Week of December 18, 2023
Conference with Rating Agency:	Week of December 18, 2023
Distribute Official Statement:	December 21, 2023
Ehlers Receives and Evaluates Proposals for Purchase of Bonds:	January 9, 2024
School Board Meeting to Award Sale of Bonds:	January 9, 2024
Estimated Closing Date:	February 1, 2024

Attachments

- Estimated Combined Sources and Uses of Funds
- Estimated Combined Net Debt Service Schedule
- Estimated Net Debt Service Schedule for School Building Bonds Portion
- Estimated Net Debt Service Schedule for Facilities Maintenance Bonds Portion
- Updated Long-Term Financing Plan for Debt and Capital Payments and Levies
- Resolution Authorizing Ehlers to Proceed with Bond Sale/Credit Enhancement Resolution (provided separately)

EHLERS' CONTACTS

Jodie Zesbaugh, Senior Municipal Advisor	(651) 697-8526
Matthew Hammer, Senior Municipal Advisor	(651) 697-8592
Greg Crowe, President	(651) 697-8522
Emily Wilkie, Senior Public Finance Analyst	(651) 697-8588
Brian Shannon, Senior Finance Manager	(651) 697-8515

ESTIMATES PRIOR TO BOND SALE

Stillwater Area Public Schools, ISD 834

November 27, 2023

Estimated Sources and Uses of Funds

General Obligation School Building and Facilities Maintenance Bonds

Description	School Building	Facilities Maintenance	Total
Bond Amount	\$100,000,000	\$5,715,000	\$105,715,000
Number of Years	20	7	20
Dated Date	2/1/2024	2/1/2024	2/1/2024
Sources of Funds			
Par Amount	\$100,000,000	\$5,715,000	\$105,715,000
Investment Earnings ¹	897,031	51,442	948,473
Reoffering Premium ²	3,577,614	510,412	4,088,026
Total Sources	\$104,474,645	\$6,276,854	\$110,751,499
Uses of Funds			
Underwriter's Discount ³	\$750,000	\$42,863	\$792,863
Capitalized Interest ⁴	0	285,750	285,750
Legal and Fiscal Costs ⁵	309,748	17,702	327,450
Net Available for Project Costs	103,414,897	5,930,539	109,345,436
Total Uses	\$104,474,645	\$6,276,854	\$110,751,499
Initial Deposit to Construction Fund	\$102,517,866	\$5,879,097	\$108,396,963

- 1 Estimated investment earnings are based on an average interest rate of 1.0%, and an average life of 10.5 months.
- 2 The underwriter that purchases the bonds may offer a premium, a portion of which may be retained by the underwriter as their compensation, or underwriter's discount. The remainder of the premium may be used to pay costs of issuance or deposited in the construction fund and used to fund a portion of the project costs.
- 3 The underwriter's discount is an estimate of the compensation taken by the underwriter who provides the lowest true interest cost as part of the competitive bidding process and purchases the bonds. Ehlers provides independent municipal advisory services as part of the bond sale process and is not an underwriting firm.
- 4 Due to the timing of the levy process, the interest payments due on the facilities maintenance bonds in fiscal year 2025-25 would be made from bond proceeds.
- 5 Includes fees for municipal advisor, bond counsel, rating agency, paying agent and county certificates.

ESTIMATES PRIOR TO BOND SALE

I.S.D. No. 834 (Stillwater), MN

\$105,715,000 G.O. School Building and Facilities Maintenance Bonds, Series 2024

Issue Summary

Dated: February 1, 2024

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
02/01/2024	-	-	-	-	-	-	-
08/01/2024	-	-	2,449,953.75	2,449,953.75	(142,875.00)	2,307,078.75	-
02/01/2025	1,915,000.00	5.000%	2,449,953.75	4,364,953.75	(142,875.00)	4,222,078.75	6,529,157.50
08/01/2025	-	-	2,402,078.75	2,402,078.75	-	2,402,078.75	-
02/01/2026	2,765,000.00	5.000%	2,402,078.75	5,167,078.75	-	5,167,078.75	7,569,157.50
08/01/2026	-	-	2,332,953.75	2,332,953.75	-	2,332,953.75	-
02/01/2027	1,250,000.00	5.000%	2,332,953.75	3,582,953.75	-	3,582,953.75	5,915,907.50
08/01/2027	-	-	2,301,703.75	2,301,703.75	-	2,301,703.75	-
02/01/2028	1,340,000.00	5.000%	2,301,703.75	3,641,703.75	-	3,641,703.75	5,943,407.50
08/01/2028	-	-	2,268,203.75	2,268,203.75	-	2,268,203.75	-
02/01/2029	1,305,000.00	5.000%	2,268,203.75	3,573,203.75	-	3,573,203.75	5,841,407.50
08/01/2029	-	-	2,235,578.75	2,235,578.75	-	2,235,578.75	-
02/01/2030	6,275,000.00	5.000%	2,235,578.75	8,510,578.75	-	8,510,578.75	10,746,157.50
08/01/2030	-	-	2,078,703.75	2,078,703.75	-	2,078,703.75	-
02/01/2031	6,455,000.00	5.000%	2,078,703.75	8,533,703.75	-	8,533,703.75	10,612,407.50
08/01/2031	-	-	1,917,328.75	1,917,328.75	-	1,917,328.75	-
02/01/2032	5,675,000.00	5.000%	1,917,328.75	7,592,328.75	-	7,592,328.75	9,509,657.50
08/01/2032	-	-	1,775,453.75	1,775,453.75	-	1,775,453.75	-
02/01/2033	6,745,000.00	5.000%	1,775,453.75	8,520,453.75	-	8,520,453.75	10,295,907.50
08/01/2033	-	-	1,606,828.75	1,606,828.75	-	1,606,828.75	-
02/01/2034	6,925,000.00	5.000%	1,606,828.75	8,531,828.75	-	8,531,828.75	10,138,657.50
08/01/2034	-	-	1,433,703.75	1,433,703.75	-	1,433,703.75	-
02/01/2035	7,100,000.00	5.000%	1,433,703.75	8,533,703.75	-	8,533,703.75	9,967,407.50
08/01/2035	-	-	1,256,203.75	1,256,203.75	-	1,256,203.75	-
02/01/2036	6,805,000.00	4.000%	1,256,203.75	8,061,203.75	-	8,061,203.75	9,317,407.50
08/01/2036	-	-	1,120,103.75	1,120,103.75	-	1,120,103.75	-
02/01/2037	6,650,000.00	4.000%	1,120,103.75	7,770,103.75	-	7,770,103.75	8,890,207.50
08/01/2037	-	-	987,103.75	987,103.75	-	987,103.75	-
02/01/2038	7,280,000.00	4.250%	987,103.75	8,267,103.75	-	8,267,103.75	9,254,207.50
08/01/2038	-	-	832,403.75	832,403.75	-	832,403.75	-
02/01/2039	8,165,000.00	4.350%	832,403.75	8,997,403.75	-	8,997,403.75	9,829,807.50
08/01/2039	-	-	654,815.00	654,815.00	-	654,815.00	-
02/01/2040	6,465,000.00	4.500%	654,815.00	7,119,815.00	-	7,119,815.00	7,774,630.00
08/01/2040	-	-	509,352.50	509,352.50	-	509,352.50	-
02/01/2041	6,660,000.00	4.500%	509,352.50	7,169,352.50	-	7,169,352.50	7,678,705.00
08/01/2041	-	-	359,502.50	359,502.50	-	359,502.50	-
02/01/2042	6,960,000.00	4.500%	359,502.50	7,319,502.50	-	7,319,502.50	7,679,005.00
08/01/2042	-	-	202,902.50	202,902.50	-	202,902.50	-
02/01/2043	7,275,000.00	4.500%	202,902.50	7,477,902.50	-	7,477,902.50	7,680,805.00
08/01/2043	-	-	39,215.00	39,215.00	-	39,215.00	-
02/01/2044	1,705,000.00	4.600%	39,215.00	1,744,215.00	-	1,744,215.00	1,783,430.00
Total	\$105,715,000.00	-	\$57,528,187.50	\$163,243,187.50	(285,750.00)	\$162,957,437.50	-

Yield Statistics

Bond Year Dollars	\$1,266,140.00
Average Life	11.977 Years
Average Coupon	4.5435882%
Net Interest Cost (NIC)	4.2833355%
True Interest Cost (TIC)	4.2121084%
All Inclusive Cost (AIC)	4.2458442%
Bond Yield for Arbitrage Purposes	4.1050066%

IRS Form 8038

Net Interest Cost	4.1120321%
Weighted Average Maturity	11.836 Years

2024 PRESALE | Issue Summary | 11/27/2023 | 6:33 PM



ESTIMATES PRIOR TO BOND SALE

I.S.D. No. 834 (Stillwater), MN

\$100,000,000 G.O. School Building and Facilities Maintenance Bonds, Series 2024

School Building Portion

Purpose 1 of 2

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Net New D/S	Fiscal Total
02/01/2024	-	-	-	-	-	-
08/01/2024	-	-	2,307,078.75	2,307,078.75	2,307,078.75	-
02/01/2025	1,915,000.00	5.000%	2,307,078.75	4,222,078.75	4,222,078.75	6,529,157.50
08/01/2025	-	-	2,259,203.75	2,259,203.75	2,259,203.75	-
02/01/2026	2,765,000.00	5.000%	2,259,203.75	5,024,203.75	5,024,203.75	7,283,407.50
08/01/2026	-	-	2,190,078.75	2,190,078.75	2,190,078.75	-
02/01/2027	1,250,000.00	5.000%	2,190,078.75	3,440,078.75	3,440,078.75	5,630,157.50
08/01/2027	-	-	2,158,828.75	2,158,828.75	2,158,828.75	-
02/01/2028	1,340,000.00	5.000%	2,158,828.75	3,498,828.75	3,498,828.75	5,657,657.50
08/01/2028	-	-	2,125,328.75	2,125,328.75	2,125,328.75	-
02/01/2029	1,305,000.00	5.000%	2,125,328.75	3,430,328.75	3,430,328.75	5,555,657.50
08/01/2029	-	-	2,092,703.75	2,092,703.75	2,092,703.75	-
02/01/2030	3,325,000.00	5.000%	2,092,703.75	5,417,703.75	5,417,703.75	7,510,407.50
08/01/2030	-	-	2,009,578.75	2,009,578.75	2,009,578.75	-
02/01/2031	3,690,000.00	5.000%	2,009,578.75	5,699,578.75	5,699,578.75	7,709,157.50
08/01/2031	-	-	1,917,328.75	1,917,328.75	1,917,328.75	-
02/01/2032	5,675,000.00	5.000%	1,917,328.75	7,592,328.75	7,592,328.75	9,509,657.50
08/01/2032	-	-	1,775,453.75	1,775,453.75	1,775,453.75	-
02/01/2033	6,745,000.00	5.000%	1,775,453.75	8,520,453.75	8,520,453.75	10,295,907.50
08/01/2033	-	-	1,606,828.75	1,606,828.75	1,606,828.75	-
02/01/2034	6,925,000.00	5.000%	1,606,828.75	8,531,828.75	8,531,828.75	10,138,657.50
08/01/2034	-	-	1,433,703.75	1,433,703.75	1,433,703.75	-
02/01/2035	7,100,000.00	5.000%	1,433,703.75	8,533,703.75	8,533,703.75	9,967,407.50
08/01/2035	-	-	1,256,203.75	1,256,203.75	1,256,203.75	-
02/01/2036	6,805,000.00	4.000%	1,256,203.75	8,061,203.75	8,061,203.75	9,317,407.50
08/01/2036	-	-	1,120,103.75	1,120,103.75	1,120,103.75	-
02/01/2037	6,650,000.00	4.000%	1,120,103.75	7,770,103.75	7,770,103.75	8,890,207.50
08/01/2037	-	-	987,103.75	987,103.75	987,103.75	-
02/01/2038	7,280,000.00	4.250%	987,103.75	8,267,103.75	8,267,103.75	9,254,207.50
08/01/2038	-	-	832,403.75	832,403.75	832,403.75	-
02/01/2039	8,165,000.00	4.350%	832,403.75	8,997,403.75	8,997,403.75	9,829,807.50
08/01/2039	-	-	654,815.00	654,815.00	654,815.00	-
02/01/2040	6,465,000.00	4.500%	654,815.00	7,119,815.00	7,119,815.00	7,774,630.00
08/01/2040	-	-	509,352.50	509,352.50	509,352.50	-
02/01/2041	6,660,000.00	4.500%	509,352.50	7,169,352.50	7,169,352.50	7,678,705.00
08/01/2041	-	-	359,502.50	359,502.50	359,502.50	-
02/01/2042	6,960,000.00	4.500%	359,502.50	7,319,502.50	7,319,502.50	7,679,005.00
08/01/2042	-	-	202,902.50	202,902.50	202,902.50	-
02/01/2043	7,275,000.00	4.500%	202,902.50	7,477,902.50	7,477,902.50	7,680,805.00
08/01/2043	-	-	39,215.00	39,215.00	39,215.00	-
02/01/2044	1,705,000.00	4.600%	39,215.00	1,744,215.00	1,744,215.00	1,783,430.00
Total	\$100,000,000.00	-	\$55,675,437.50	\$155,675,437.50	\$155,675,437.50	-

Yield Statistics

Bond Year Dollars	\$1,229,085.00
Average Life	12.291 Years
Average Coupon	4.5298281%
Net Interest Cost (NIC)	4.2997697%
True Interest Cost (TIC)	4.2349733%
All Inclusive Cost (AIC)	4.2680989%
Bond Yield for Arbitrage Purposes	4.1050066%

IRS Form 8038

Net Interest Cost	4.1373001%
Weighted Average Maturity	12.157 Years

2024 PRESALE | School Building Portion | 11/27/2023 | 6:33 PM



ESTIMATES PRIOR TO BOND SALE

I.S.D. No. 834 (Stillwater), MN

\$5,715,000 G.O. School Building and Facilities Maintenance Bonds, Series 2024

Facilities Maintenance Portion

Purpose 2 of 2

Net Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	Fiscal Total
02/01/2024	-	-	-	-	-	-	-
08/01/2024	-	-	142,875.00	142,875.00	(142,875.00)	-	-
02/01/2025	-	-	142,875.00	142,875.00	(142,875.00)	-	-
08/01/2025	-	-	142,875.00	142,875.00	-	142,875.00	-
02/01/2026	-	-	142,875.00	142,875.00	-	142,875.00	285,750.00
08/01/2026	-	-	142,875.00	142,875.00	-	142,875.00	-
02/01/2027	-	-	142,875.00	142,875.00	-	142,875.00	285,750.00
08/01/2027	-	-	142,875.00	142,875.00	-	142,875.00	-
02/01/2028	-	-	142,875.00	142,875.00	-	142,875.00	285,750.00
08/01/2028	-	-	142,875.00	142,875.00	-	142,875.00	-
02/01/2029	-	-	142,875.00	142,875.00	-	142,875.00	285,750.00
08/01/2029	-	-	142,875.00	142,875.00	-	142,875.00	-
02/01/2030	2,950,000.00	5.000%	142,875.00	3,092,875.00	-	3,092,875.00	3,235,750.00
08/01/2030	-	-	69,125.00	69,125.00	-	69,125.00	-
02/01/2031	2,765,000.00	5.000%	69,125.00	2,834,125.00	-	2,834,125.00	2,903,250.00
Total	\$5,715,000.00	-	\$1,852,750.00	\$7,567,750.00	(285,750.00)	\$7,282,000.00	-

Yield Statistics

Bond Year Dollars	\$37,055.00
Average Life	6.484 Years
Average Coupon	5.0000000%
Net Interest Cost (NIC)	3.7382286%
True Interest Cost (TIC)	3.5743202%
All Inclusive Cost (AIC)	3.6259433%
Bond Yield for Arbitrage Purposes	4.1050066%

IRS Form 8038

Net Interest Cost	3.3241025%
Weighted Average Maturity	6.487 Years

ESTIMATES PRIOR TO BOND SALE

Stillwater Area Public Schools, ISD 834
Preliminary Financing Plan for Future Projects

\$174.845m Voter Approved School Building Bonds
\$11m to \$20m in Annual Deferred Maintenance Costs
\$100m 2024A Voter Approved and 1 Future \$74.845m Voter Approved

Future Bond Issues

November 27, 2023

Type of Bond	Amount	Dated	Int. Rate
School Building	\$100,000,000	02/01/24	4.23%
Facilities Maintenance	\$5,715,000	02/01/24	3.57%
School Building	\$74,845,000	11/15/25	4.50%
Facilities Maintenance	\$27,305,000	11/15/25	4.50%
Facilities Maintenance	\$22,700,000	02/01/28	4.50%
Facilities Maintenance	\$15,465,000	02/01/30	4.50%
Facilities Maintenance	\$15,040,000	02/01/32	4.50%
Facilities Maintenance	\$15,040,000	02/01/34	4.50%
Facilities Maintenance	\$15,040,000	02/01/36	4.50%

Levy	Pay	Fiscal	Est. Tax	Capacity Value ¹	Debt Service Levies - Existing Bonds ²					Other Levies		Potential Building Bonds				Facilities Maintenance Funding				Combined Totals			
					Building	FM	Est. Debt	Net	Tax	Lease	Capital	Principal	Interest	Addl. Debt	Net	General Fund	Principal	Interest	Addl. Debt	Debt	Total	Tax	
Year	Year	Year	(\$000s)	% Chg	Bonds	Bonds	Excess ³	Levy	Rate	Levy ⁴	Project Levy ⁵	Principal	Interest	Excess ³	Levy	Revenue	Principal	Interest	Excess ³	Levy	Levy	Rate	
2022	2023	121,359	5.9%	10,173,634	-	-	(593,521)	9,580,113	7.89	1,257,900	4,700,000	-	-	-	-	4,054,152	-	-	-	-	-	19,592,165	16.14
2023	2024	149,310	23.0%	10,171,272	252,810	-	(670,269)	9,753,813	6.53	1,258,900	5,210,402	-	-	-	-	7,116,990	-	-	-	-	-	23,340,104	15.63
2024	2025	170,276	14.0%	10,172,584	252,810	-	(526,221)	9,899,172	5.81	1,250,500	6,319,388	1,915,000	4,614,158	342,781	7,198,396	8,672,813	-	285,750	-	-	-	33,340,270	19.58
2025	2026	175,384	3.0%	10,166,021	252,810	-	(480,519)	9,938,312	5.67	1,255,900	7,206,746	2,765,000	4,518,408	-	7,647,578	7,974,282	-	285,750	12,002	-	312,040	34,334,857	19.58
2026	2027	178,892	2.0%	10,166,809	252,810	-	(480,224)	9,939,395	5.56	1,254,500	7,422,948	1,250,000	8,459,210	-	10,194,671	5,916,811	-	1,773,873	-	-	300,038	35,028,362	19.58
2027	2028	182,470	2.0%	10,175,104	252,810	-	(480,259)	9,947,654	5.45	1,255,600	7,571,407	1,340,000	7,685,683	(458,760)	9,018,206	6,346,292	-	1,514,475	-	-	1,590,199	35,729,358	19.58
2028	2029	186,119	2.0%	10,172,164	252,810	-	(480,633)	9,944,341	5.34	1,249,900	7,722,835	1,305,000	7,618,683	(405,819)	8,964,047	7,041,602	-	2,535,975	(71,559)	-	1,518,640	36,441,365	19.58
2029	2030	189,841	2.0%	3,163,939	1,040,310	-	(480,500)	3,723,748	1.96	533,400	7,877,292	3,325,000	7,553,433	(403,382)	11,018,972	8,324,895	2,950,000	2,535,975	(68,339)	-	5,691,935	37,170,242	19.58
2030	2031	193,638	2.0%	3,160,553	958,935	-	(236,005)	3,883,482	2.01	534,300	8,034,838	3,690,000	7,387,183	(495,854)	11,135,188	8,749,421	3,165,000	3,084,400	(256,137)	-	5,575,012	37,912,240	19.58
2031	2032	197,511	2.0%	3,164,910	947,070	-	(228,529)	3,883,451	1.97	535,000	8,195,534	5,675,000	7,202,683	(501,083)	13,020,483	5,040,890	4,925,000	2,928,150	(250,876)	-	7,994,932	38,670,290	19.58
2032	2033	199,486	1.0%	3,165,107	945,390	-	(227,657)	3,882,839	1.95	535,500	8,359,445	6,745,000	6,918,933	(585,922)	13,761,207	3,813,890	5,925,000	3,383,325	(359,772)	-	8,703,329	39,056,211	19.58
2033	2034	201,481	1.0%	3,167,010	947,941	-	(227,515)	3,887,436	1.93	535,800	8,443,039	6,925,000	6,581,683	(619,254)	13,562,762	3,714,428	6,115,000	3,116,700	(391,650)	-	9,301,635	39,445,101	19.58
2034	2035	201,481	0.0%	3,163,650	949,291	-	(227,830)	3,885,110	1.93	535,900	8,527,470	7,100,000	6,235,433	(610,324)	13,391,880	3,918,977	6,310,000	3,518,325	(418,574)	-	9,190,528	39,449,864	19.58
2035	2036	201,481	0.0%	3,161,340	944,161	-	(227,800)	3,877,701	1.92	535,800	8,527,470	8,065,000	5,880,433	(602,635)	14,040,070	4,427,616	4,815,000	3,234,375	(413,574)	-	8,038,270	39,446,927	19.58
2036	2037	201,481	0.0%	3,123,120	964,195	-	(227,235)	3,860,081	1.92	535,500	8,527,470	11,405,000	5,551,533	(631,803)	17,172,556	5,327,616	1,160,000	3,694,500	(361,722)	-	4,024,863	39,448,086	19.58
2037	2038	201,481	0.0%	-	1,219,641	-	(227,318)	992,323	0.49	-	8,527,470	12,455,000	5,071,558	(772,765)	17,630,120	7,327,616	1,265,000	3,642,300	(181,119)	-	4,971,546	39,449,075	19.58
2038	2039	201,481	0.0%	-	-	-	-	-	-	-	8,527,470	13,950,000	4,529,283	(838,010)	18,565,237	7,327,616	1,415,000	3,585,375	(223,720)	-	5,026,674	39,446,997	19.58
2039	2040	201,481	0.0%	-	-	-	-	-	-	-	8,527,470	11,020,000	3,913,780	(835,436)	14,845,033	11,427,616	1,120,000	3,521,700	(226,200)	-	4,647,585	39,447,704	19.58
2040	2041	201,481	0.0%	-	-	-	-	-	-	-	8,527,470	11,355,000	3,417,880	(668,027)	14,843,497	11,427,616	1,155,000	3,471,300	(209,141)	-	4,648,474	39,447,057	19.58
2041	2042	201,481	0.0%	-	-	-	-	-	-	-	8,527,470	11,870,000	2,906,905	(667,957)	14,847,793	11,427,616	1,205,000	3,419,325	(209,181)	-	4,646,360	39,449,239	19.58
2042	2043	201,481	0.0%	-	-	-	-	-	-	-	8,527,470	12,400,000	2,372,755	(668,151)	14,843,242	11,427,616	1,260,000	3,365,100	(209,086)	-	4,647,269	39,445,597	19.58
2043	2044	201,481	0.0%	-	-	-	-	-	-	-	8,527,470	12,960,000	1,814,755	(667,946)	14,845,547	11,427,616	1,315,000	3,308,400	(209,127)	-	4,645,443	39,446,076	19.58
2044	2045	201,481	0.0%	-	-	-	-	-	-	-	8,527,470	13,545,000	1,229,850	(668,050)	14,845,543	11,427,616	1,375,000	3,249,225	(209,045)	-	4,646,391	39,447,021	19.58
2045	2046	201,481	0.0%	-	-	-	-	-	-	-	8,527,470	13,785,000	620,325	(668,049)	14,457,542	11,427,616	1,685,000	3,187,350	(209,088)	-	4,906,880	39,319,508	19.52
2046	2047	201,481	0.0%	-	-	-	-	-	-	-	8,527,470	-	-	-	-	11,427,616	16,160,000	3,111,525	(871,399)	-	19,363,702	39,318,789	19.51
2047	2048	201,481	0.0%	-	-	-	-	-	-	-	8,527,470	-	-	-	-	11,427,616	16,890,000	2,384,325	(871,367)	-	19,366,675	39,321,761	19.52
2048	2049	201,481	0.0%	-	-	-	-	-	-	-	8,527,470	-	-	-	-	11,427,616	17,650,000	1,624,275	(871,500)	-	19,366,488	39,321,575	19.52
2049	2050	201,481	0.0%	-	-	-	-	-	-	-	8,527,470	-	-	-	-	11,427,616	18,445,000	830,025	(871,492)	-	19,367,284	39,322,371	19.52
2050	2051	201,481	0.0%	-	-	-	-	-	-	-	8,527,470	-	-	-	-	11,427,616	-	-	-	-	-	19,955,086	9.90
2051	2052	201,481	0.0%	-	-	-	-	-	-	-	8,527,470	-	-	-	-	11,427,616	-	-	-	-	-	19,955,086	9.90
2052	2053	201,481	0.0%	-	-	-	-	-	-	-	8,527,470	-	-	-	-	11,427,616	-	-	-	-	-	19,955,086	9.90
Totals					96,467,215	10,433,792	(6,022,036)	100,878,972		13,064,400	249,085,799	174,845,000	112,084,540	(11,426,446)	289,849,571	265,082,540	116,305,000	70,591,798	(7,951,665)	-	182,492,190	1,100,453,472	

1 Tax capacity values include the actual value for taxes payable through 2023. Taxes payable 2024 is an estimate using preliminary information from Washington County. Estimated percentage changes for later years are as shown above.
 2 Initial debt service levies are set at 105 percent of the principal and interest payments during the next fiscal year.
 3 The debt excess adjustment for taxes payable in 2022 and 2023 are the actual amounts. Taxes payable in 2024 is based on the audited debt service fund balance as of June 30, 2022. Estimates for future years are based on 4.5% of the prior years' total debt service levy.
 4 Lease levy amounts for future years are based on the best available estimates of future payments for all current and planned future capital leases.
 5 Assumes that the current Capital Project Levy would be renewed at the same tax rate when it expires.
 6 For all Facilities Maintenance bond issues, interest payments due during the first year would be paid from bond proceeds.

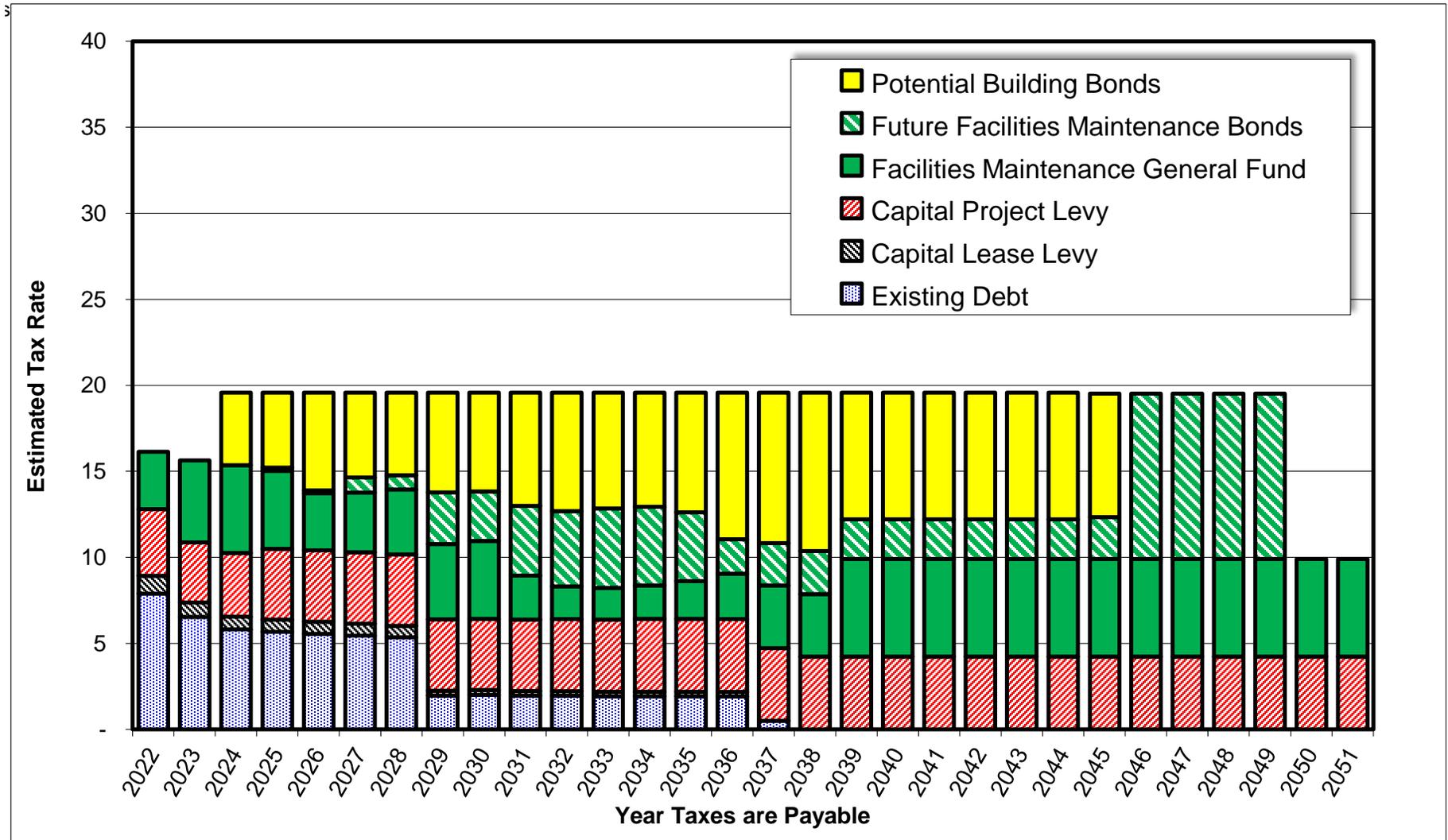


ESTIMATES PRIOR TO BOND SALE

Stillwater Area Public Schools, ISD 834 Estimated Tax Rates for Capital and Debt Service Levies

\$174.845m Voter Approved School Building Bonds
\$11m to \$20m in Annual Deferred Maintenance Costs
\$100m 2024A Voter Approved and 1 Future \$74.845m Voter Approved

Date Prepared: November 27, 2023



EXTRACT OF MINUTES OF A MEETING
OF THE SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 834
(STILLWATER AREA PUBLIC SCHOOLS)
WASHINGTON COUNTY, MINNESOTA

Pursuant to due call and notice thereof a regular meeting of the School Board of Independent School District No. 834 (Stillwater Area Public Schools), Washington County, Minnesota, was held in the School District on November 28, 2023 at 6:00 o'clock p.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION STATING THE INTENTION OF THE SCHOOL BOARD TO ISSUE GENERAL OBLIGATION SCHOOL BUILDING AND FACILITIES MAINTENANCE BONDS, SERIES 2024A, IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$105,715,000; AND TAKING OTHER ACTIONS WITH RESPECT THERETO

BE IT RESOLVED by the School Board (the “Board”) of Independent School District No. 834 (Stillwater Area Public Schools), Washington County, Minnesota (the “District”), as follows:

1. Background. The Board is proposing to issue general obligation school building bonds and facilities maintenance bonds. In connection therewith, it is hereby determined that:

(a) School Building Bonds.

(i) At a duly called and regularly held special election on November 7, 2023, the voters of the District approved the issuance and sale by the District of general obligation school building bonds for the acquisition and betterment of school sites and facilities in the maximum principal amount of \$174,845,000 pursuant to Minnesota Statutes, Chapter 475, as amended (the “Act”).

(ii) The purpose of the bonds as approved by the voters is to provide financing for the acquisition and betterment of school sites and facilities, including, but not limited to, replacing Lake Elmo Elementary School with a new building, replacing Andersen Elementary School with a new building, construction of additional classroom space and a new gymnasium at Oak-Land Middle School and safety and security improvements throughout the District, including a secured front entrance addition and remodel at Stillwater Area High School (collectively, the “School Building Project”).

(iii) It is necessary and expedient to the sound financial management of the affairs of the District to issue its general obligation school building bonds (the “School Building Portion”), in the original aggregate principal amount not to exceed \$100,000,000, pursuant to the Act, to provide financing for the School Building Project.

(b) Facilities Maintenance Bonds.

(i) The District is authorized under the provisions of Minnesota Statutes, Chapter 475, as amended (the “Act”) and Minnesota Statutes, Section 123B.595, as amended (“Section 123B.595”), to issue general obligation facilities maintenance bonds for the purpose of financing certain facilities and site maintenance projects approved by the Commissioner of Education (the “Commissioner”).

(ii) The Board hereby finds and determines that it is necessary and expedient to the sound financial management of the affairs of the District to issue its general obligation facilities maintenance bonds (the “Facilities Maintenance Portion”), in the aggregate principal amount not to exceed \$5,715,000, pursuant to the Act and Section 123B.595 to finance the costs of certain facilities and site maintenance projects of the District and related financing costs (collectively, the “Facilities Maintenance Project”) which are included in the District’s ten-year facilities plan for Fiscal 2025 (the “Plan”).

(iii) The Plan approved by the Board is incorporated in this Resolution as though fully specified herein. District staff and officials are authorized and directed to submit the Plan, any amendments to the Plan, and the proposed issuance of the Facilities Maintenance Portion to the Commissioner for approval, as required by the Act and Section 123B.595. District staff and officials are further authorized and directed to submit to the Commissioner such additional information as may be necessary to secure such approval.

(c) The Board further finds and determines that the Facilities Maintenance Portion shall be issued in combination with the School Building Portion in the aggregate principal amount not to exceed \$105,715,000 (the “Bonds”). The Board hereby designates the Bonds as the “General Obligation School Building and Facilities Maintenance Bonds, Series 2024A.” The School Building Project and the Facilities Maintenance Project are hereinafter collectively referred to as the “Projects.”

2. Covenant as to State Credit Enhancement.

(a) The District hereby covenants and obligates itself to notify the Commissioner of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 (the “Credit Enhancement Act”) to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the paying agent for the Bonds (the “Paying Agent”), or any successor paying agent, three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner that it will be unable to make all or a portion of that payment. The Paying Agent is authorized and directed to notify the Commissioner if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds on deposit with the Paying Agent to make that payment. The District understands that as a result of its covenant to be bound by the provisions of the Credit Enhancement Act, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Minnesota Departments of Management and Budget and Education pursuant to subdivision 2(c) of the Credit Enhancement Act and otherwise to take such actions as necessary to comply with that section. The Board Chair, Clerk, Treasurer, Superintendent, or Executive Director of Finance and Operations of the District are authorized to execute any applicable Minnesota Department of Education forms.

3. Sale of Bonds. The Board has retained Ehlers and Associates, Inc. (the “Municipal Advisor”), to serve as the District’s independent municipal advisor with respect to the offer and sale of the Bonds and, therefore, is authorized by Section 475.60, subdivision 2(9), of the Act to sell the Bonds other than pursuant to a competitive sale.

4. Acceptance of Proposal. The Board shall meet at the time specified in the Preliminary Official Statement or at such other time designated by the Board to receive and consider proposals for the purchase of the Bonds and take any other appropriate action with respect to the Bonds.

5. Authority of Municipal Advisor. The Municipal Advisor is authorized and directed to assist the District in the preparation and dissemination of a Preliminary Official Statement to be distributed to potential purchasers of the Bonds and to open, read, and tabulate the proposals for the purchase of the Bonds for presentation to the Board. The Municipal Advisor is further authorized and directed to assist the District in the award and sale of the Bonds on behalf of the District after receipt of written proposals and to assist the District in the preparation and dissemination of a final Official Statement with respect to the Bonds.

6. Authority of Bond Counsel. The law firm of Kennedy & Graven, Chartered, is authorized to act as bond counsel for the District (“Bond Counsel”) and to assist in the preparation and review of necessary documents, certificates, and instruments related to the Bonds. The officers, employees, and agents of the District are hereby authorized to assist Bond Counsel in the preparation of such documents, certificates, and instruments.

7. Notice of Issuance of Facilities Maintenance Bonds. The Clerk is hereby authorized and directed to cause a notice substantially in the form of the Notice attached hereto as EXHIBIT A and incorporated herein by reference to be published as a legal notice one (1) time in the official newspaper of the District as soon as reasonably practicable after the date of adoption of this Resolution, but in any event, at least twenty (20) days before the earlier of the issuance of the Facilities Maintenance Portion of the Bonds or the final certification of levies.

8. Reimbursement from Bond Proceeds. The District may incur certain expenditures that may be financed temporarily from sources other than the Bonds, and reimbursed from the proceeds of Bonds. Treasury Regulation § 1.150-2 (the “Reimbursement Regulations”) provides that proceeds of tax-exempt bonds allocated to reimburse expenditures originally paid from a source other than the tax-exempt bonds will not be deemed expended unless certain requirements are met. In order to preserve its ability to reimburse certain costs from proceeds of the Bonds in accordance with the Reimbursement Regulations, the District hereby makes its declaration of official intent (the “Declaration”) described below to reimburse certain costs.

(a) Declaration of Intent. The District proposes to issue the Bonds to finance the costs of the Projects. The District may reimburse original expenditures made for certain costs of the Projects from the proceeds of the Bonds in an estimated maximum principal amount of \$105,715,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the Bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

(b) Declaration Made Not Later Than 60 Days. This Declaration has been made not later than sixty (60) days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of the Bonds, except for the following expenditures: (a) costs of issuance of the Bonds; (b) costs in an amount not in excess of \$100,000 or five percent (5%) of the proceeds of the Bonds; or (c) “preliminary expenditures” up to an amount not in excess of twenty (20) percent of the aggregate issue price of the Bonds that finance or are reasonably expected by the District to finance the Projects for which the preliminary expenditures were incurred. The term “preliminary expenditures” includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction, or rehabilitation of the Projects, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

(c) Reasonable Expectations; Official Intent. This Declaration is an expression of the reasonable expectations of the District based on the facts and circumstances known to the District as of the date hereof. The anticipated original expenditures for the Projects and the principal amount of the Bonds described in Section 8(a), above, are consistent with the District's budgetary and financial circumstances. No sources other than proceeds of the Bonds to be issued by the District are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the District's budget or financial policies to pay such original expenditures. This resolution is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

(The remainder of this page is intentionally left blank).

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following members voted in favor of the motion:

and the following voted against:

whereupon the resolution was declared duly passed and adopted.

EXHIBIT A

**NOTICE OF INTENT TO ISSUE FACILITIES MAINTENANCE BONDS
TO FINANCE PROJECTS INCLUDED IN THE DISTRICT'S
TEN-YEAR FACILITIES PLAN**

**INDEPENDENT SCHOOL DISTRICT NO. 834
(STILLWATER AREA PUBLIC SCHOOLS)
WASHINGTON COUNTY, MINNESOTA**

NOTICE IS HEREBY GIVEN that the School Board of Independent School District No. 834 (Stillwater Area Public Schools), Washington County, Minnesota (the "District"), intends to issue its general obligation bonds (the "Bonds"), in the aggregate principal amount not to exceed \$105,715,000, pursuant to Minnesota Statutes, Chapter 475, as amended, and Minnesota Statutes, Section 123B.595, as amended. A portion of the proceeds of the Bonds (the "School Building Portion"), in the principal not to exceed \$100,000,000 will be used to finance the acquisition and betterment of school sites and facilities. A portion of the proceeds of the Bonds (the "Facilities Maintenance Portion") in the principal amount not to exceed \$5,715,000 will be used to finance certain projects included in the District's ten-year facilities plan and related financing costs. A general description of the projects to be financed is as follows:

- Deferred maintenance projects included in the District's ten-year facilities plan approved by the Commissioner of Education.

The total amount of District indebtedness as of November 1, 2023, is \$74,620,000. If these proposed Bonds were issued after that date, the total indebtedness of the District at that time would be \$180,335,000.

BY ORDER OF THE SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 834
(STILLWATER AREA PUBLIC SCHOOLS),
WASHINGTON COUNTY, MINNESOTA

Dated: _____, 2023

/s/ _____
Clerk of the School Board
Independent School District No. 834 (Stillwater Area
Public Schools), Washington County, Minnesota

STATE OF MINNESOTA)
)
COUNTY OF WASHINGTON) ss.
)
INDEPENDENT SCHOOL)
DISTRICT NO. 834)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 834 (Stillwater Area Public Schools), Washington County, Minnesota (the “District”), hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the School Board of the District held on the date specified above, with the original minutes on file in my office and the extract is a full, true, and correct copy of the minutes, insofar as they relate to authorizing the issuance of the District’s General Obligation School Building and Facilities Maintenance Bonds, Series 2024A, in the maximum aggregate principal amount of \$105,715,000.

WITNESS My hand as such Clerk this ____ day of November, 2023.

Clerk of the School Board
Independent School District No. 834 (Stillwater Area
Public Schools), Washington County, Minnesota



We'll get you there.

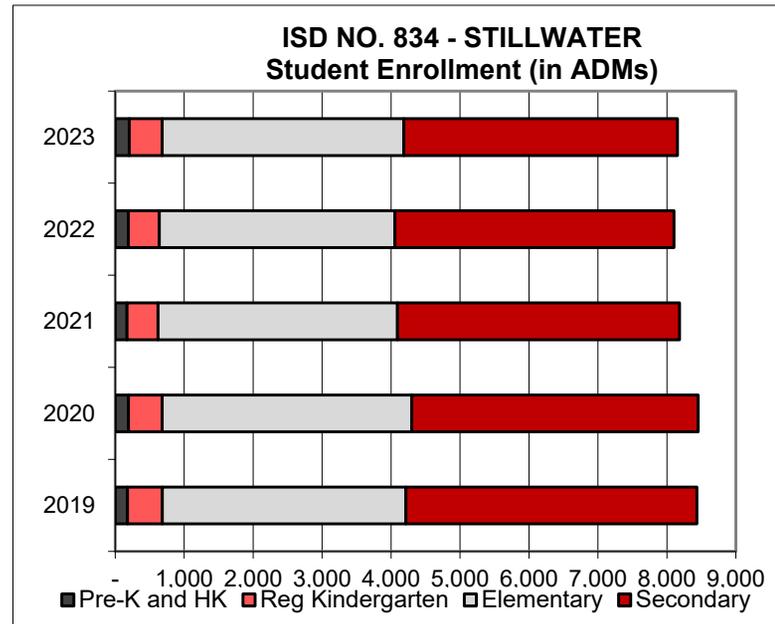
Executive Audit Summary for Stillwater Area Public Schools (ISD #834)

Presented by:
CliftonLarsonAllen
Chris Knopik, Principal
Lucas Chase, Director

CPAs | CONSULTANTS | WEALTH ADVISORS

CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See [CLAglobal.com/disclaimer](https://www.claglobal.com/disclaimer). Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor. ©2022 CliftonLarsonAllen LLP

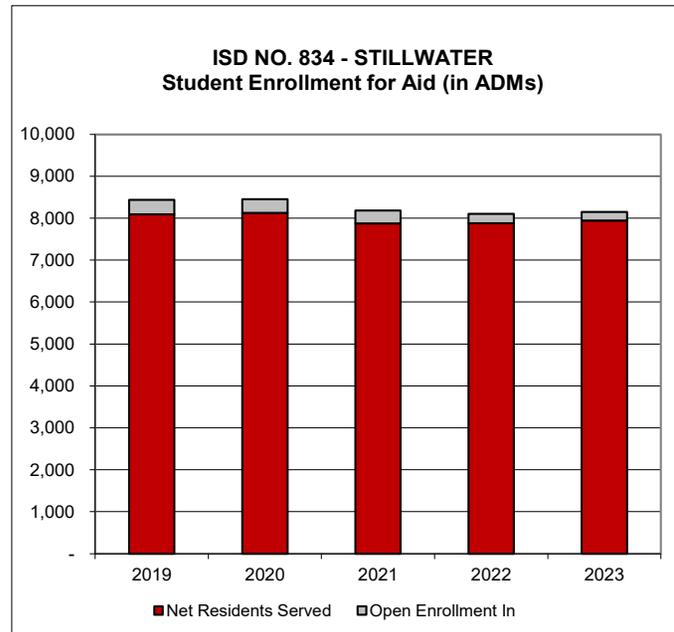
Student Enrollment – in ADMs



	2019	2020	2021	2022	2023	
Pre-K and HK	178.37	193.80	171.94	191.43	204.07	
Reg Kindergarten	506.73	487.48	450.98	449.13	478.69	
Elementary	3,530.51	3,619.35	3,470.90	3,416.09	3,501.91	
Secondary	4,217.63	4,150.19	4,086.91	4,045.18	3,967.07	
Net ADM Served	<u>8,433.24</u>	<u>8,450.82</u>	<u>8,180.73</u>	<u>8,101.83</u>	<u>8,151.74</u>	
Percent Change		1.09%	0.21%	-3.20%	-0.96%	0.62%



Student Enrollment – in ADMs

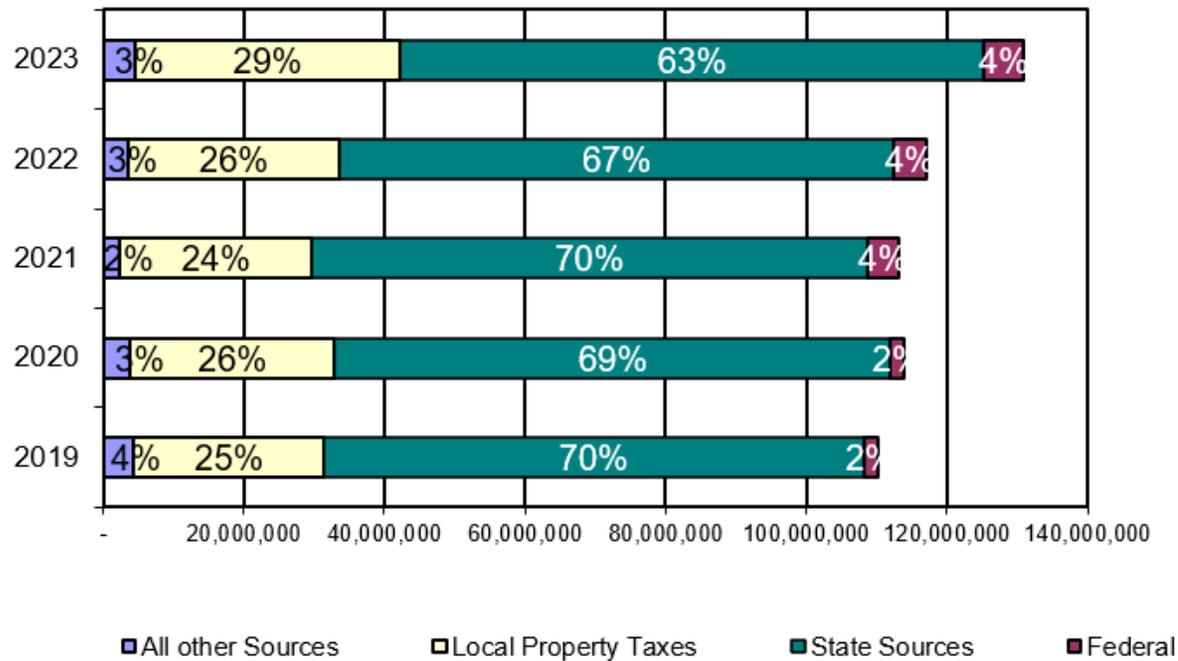


	2019	2020	2021	2022	2023
Total Residents	9,952.06	9,976.35	9,778.17	9,866.06	9,942.45
Open Enrollment Out*	(1,863.02)	(1,850.23)	(1,901.88)	(1,986.89)	(1,997.81)
Net Residents Served	8,089.04	8,126.12	7,876.29	7,879.17	7,944.64
Open Enrollment In	344.20	326.97	304.44	222.66	207.10
Net ADM Served	<u>8,433.24</u>	<u>8,453.09</u>	<u>8,180.73</u>	<u>8,101.83</u>	<u>8,151.74</u>
* including charter schools					
Net Pupil Units Served	<u>9,276.77</u>	<u>9,283.07</u>	<u>8,998.12</u>	<u>8,910.85</u>	<u>8,945.15</u>

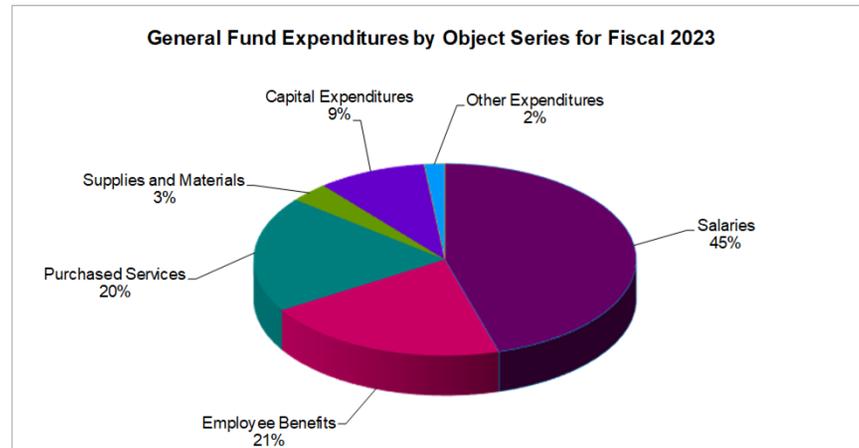


General Fund – Revenue Sources

ISD NO. 834 - STILLWATER
General Fund
Revenue Sources



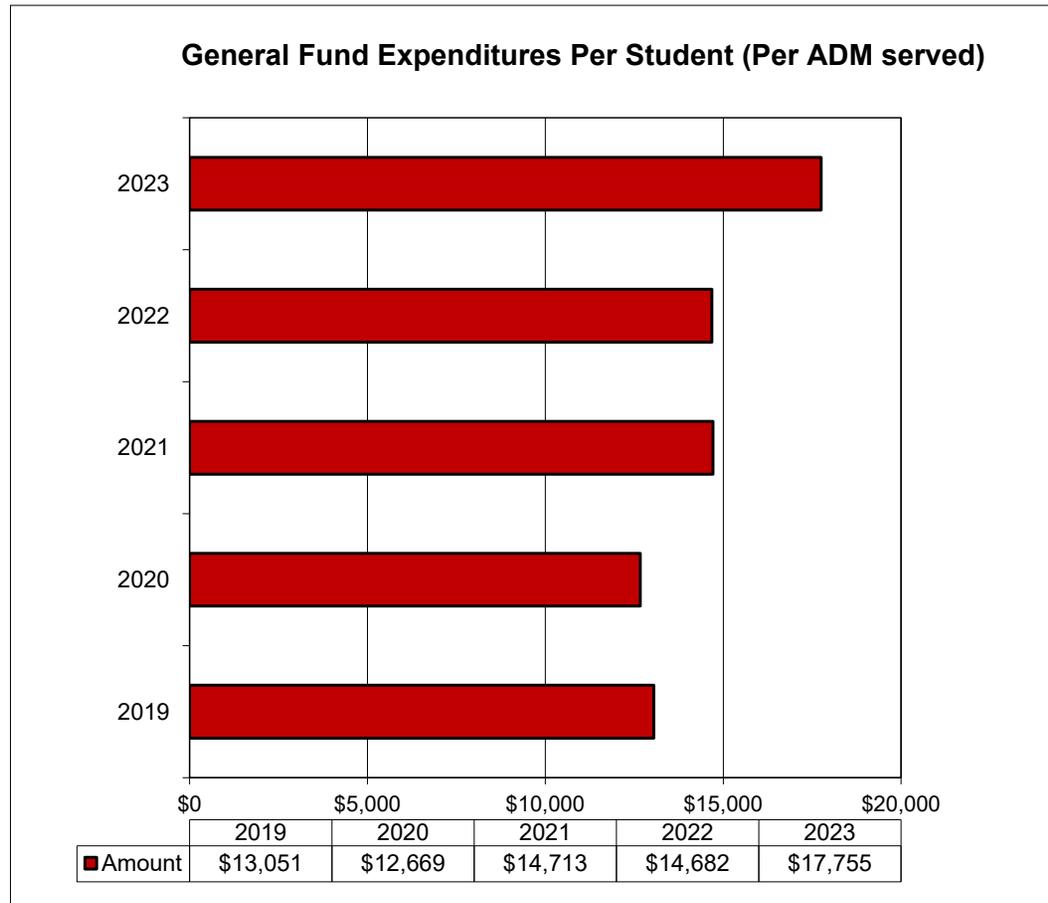
General Fund – Expenditures by Object



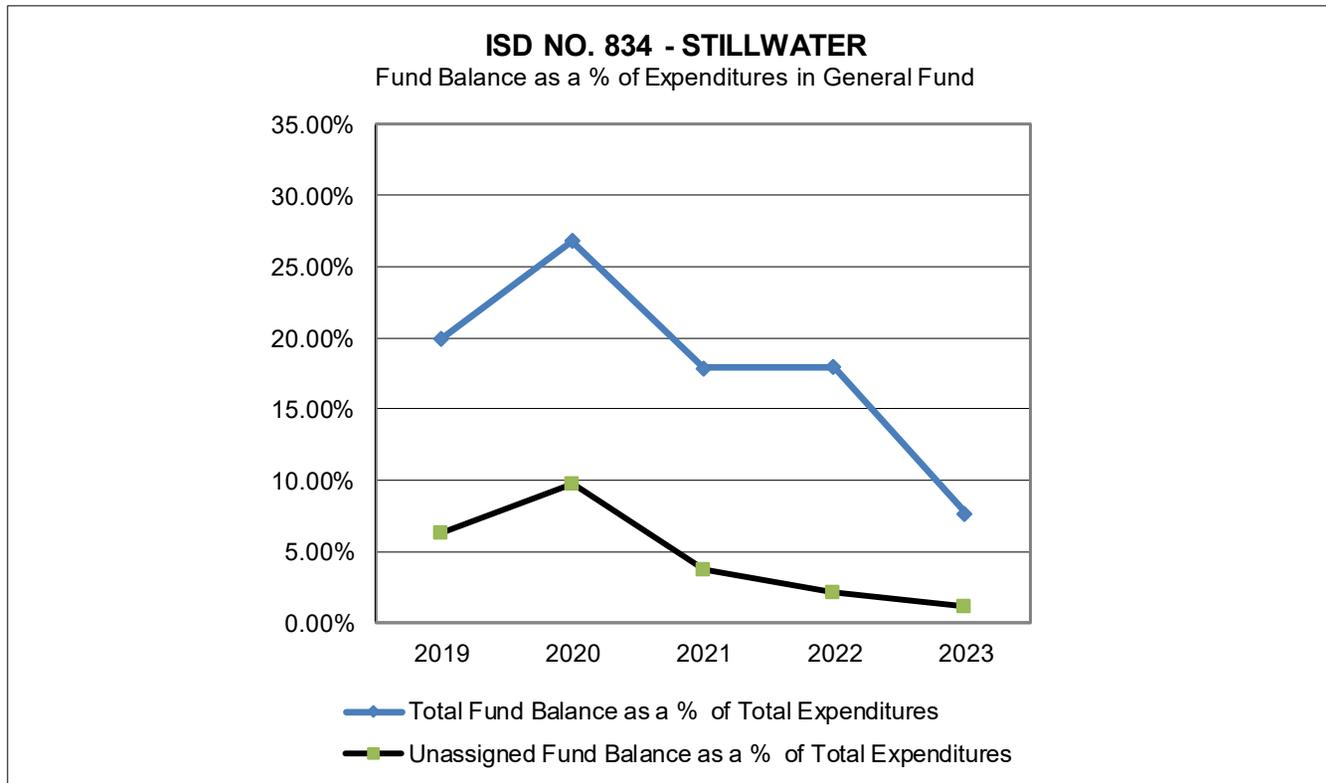
	2023				2022		
	Final Amended Budget	Actual	Over (Under) Budget	% from Budget	Actual	% of Expenditures	Change
Salaries	\$ 62,042,646	\$ 65,779,008	\$ 3,736,362	6.0%	\$ 61,964,972	52.1%	\$ 3,814,036
Employee Benefits	31,541,841	30,001,217	(1,540,624)	-4.9%	27,733,856	23.3%	2,267,361
Purchased Services	23,706,518	28,274,384	4,567,866	19.3%	20,149,512	16.9%	8,124,872
Supplies and Materials	6,092,742	4,792,321	(1,300,421)	-21.3%	3,508,235	2.9%	1,284,086
Capital Expenditures	8,275,473	13,364,065	5,088,592	61.5%	4,326,532	3.6%	9,037,533
Other Expenditures	2,177,585	2,523,897	346,312	15.9%	1,271,398	1.1%	1,252,499
Total Expenditures	\$ 133,836,805	\$ 144,734,892	\$ 10,898,087	8.1%	\$ 118,954,505	100.0%	\$ 25,780,387



General Fund – Expenditures Per ADM



Fund Balances of the General Fund



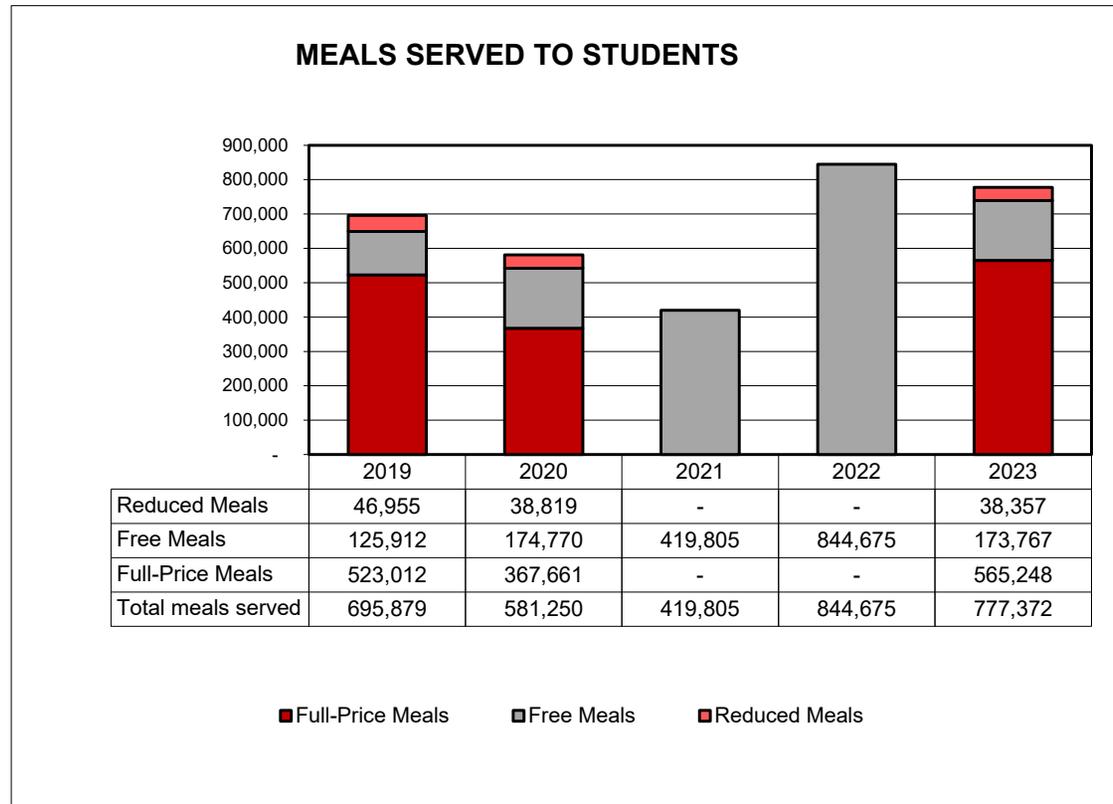
ISD NO. 834 - STILLWATER

AUDITED FUND BALANCES THROUGH JUNE 30, 2023

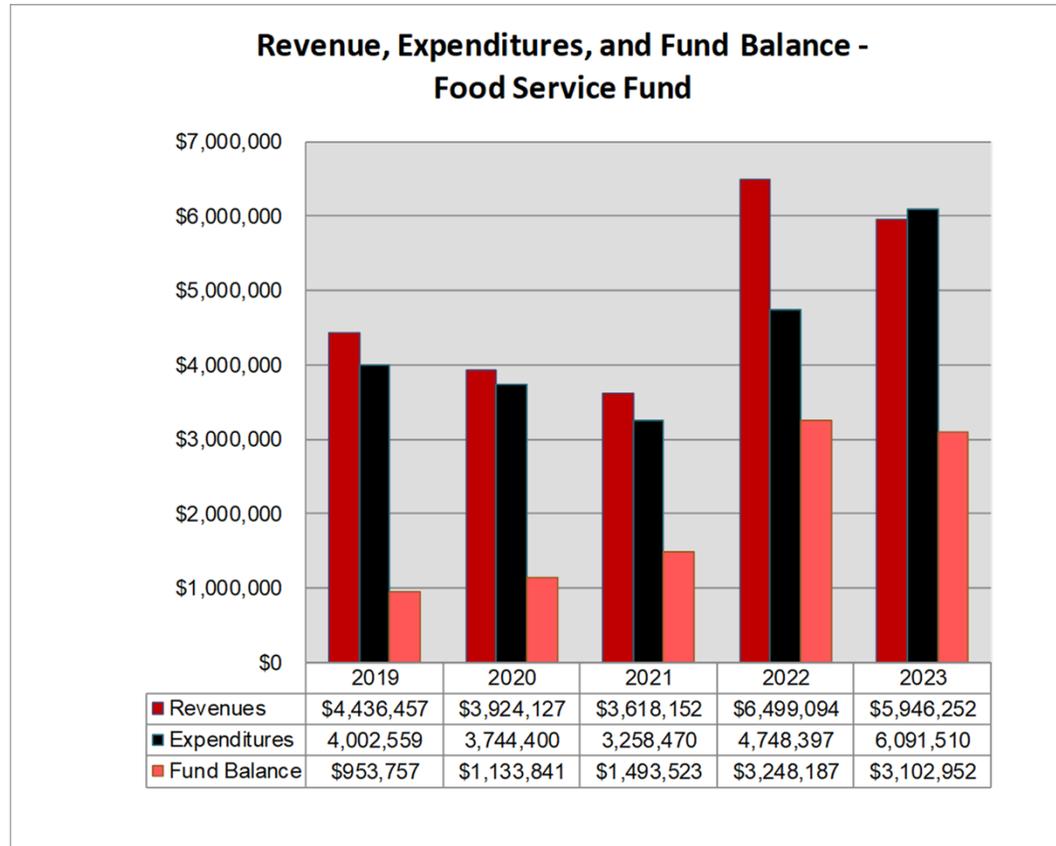
FUND DESCRIPTION	6/30/22 AUDITED BALANCE	2022-23 AUDITED REVENUES	TRANSFERS INTO FUNDS	2022-23 AUDITED EXPENDITURES	TRANSFERS OUT OF FUNDS	6/30/23 AUDITED BALANCE
GENERAL FUND						
A. UNASSIGNED - OPERATING	\$ 2,463,162	\$ 116,727,390	\$ (2,335,288)	\$ 115,282,421	\$ -	\$ 1,572,843
As a percentage of current year operating expenditures	2.07%					1.09%
B. NONSPENDABLE FOR						
PREPAID ITEMS	\$ 148,874	\$ 127,118	\$ -	\$ 148,874	\$ -	\$ 127,118
C. RESTRICTED FOR						
LEARNING AND DEVELOPMENT	\$ -	\$ 1,749,660	\$ 559,067	\$ 2,308,727		\$ -
STUDENT ACTIVITIES	76,781	115,517		119,753		72,545
SCHOLARSHIPS	274,053	32,730		26,000		280,783
ACHIEVEMENT AND INTEGRATION	-	1,012,471		1,012,471		-
MEDICAL ASSISTANCE	308,140	288,174		545,576		50,738
GIFTED AND TALENTED	-	116,279	-	116,279		-
BASIC SKILLS	-	750,767	704,020	1,454,787		-
SAFE SCHOOLS	259,243	467,939	26,486	753,668		-
COOPERATIVE PROGRAMS	-	450,498	287,186	737,684		-
STAFF DEVELOPMENT	-	1,227,730	758,529	1,986,259		-
LTFM	8,261,324	3,938,810		11,994,424		205,710
OPERATING CAPITAL	7,131,086	5,207,039		5,993,879		6,344,246
TOTAL RESTRICTED	\$ 16,310,627	\$ 15,357,614	\$ 2,335,288	\$ 27,049,507	\$ -	\$ 6,954,022
E. ASSIGNED FOR						
SEVERANCE BENEFITS	\$ 775,000	\$ 15,000		-		\$ 790,000
FACILITY USE IMPROVEMENTS	555,627	11,706		-		567,333
ALTERNATIVE COMPENSATION Q-COMP	8,507	2,181,607		2,154,728		35,386
GRANTS	490,565	46,245		-		536,810
DONATIONS	642,042	-		99,362		542,680
TOTAL ASSIGNED	\$ 2,471,741	\$ 2,254,558	\$ -	\$ 2,254,090	\$ -	\$ 2,472,209
BUDGET		\$128,070,796		\$133,836,805		\$ 15,628,395
TOTAL GENERAL FUND	\$ 21,394,404	\$ 134,466,680	\$ -	\$ 144,734,892	\$ -	\$ 11,126,192
DIFFERENCE		\$6,395,884		\$10,898,087	\$ -	\$ (4,502,203)
% VARIANCE		4.99%		8.14%		



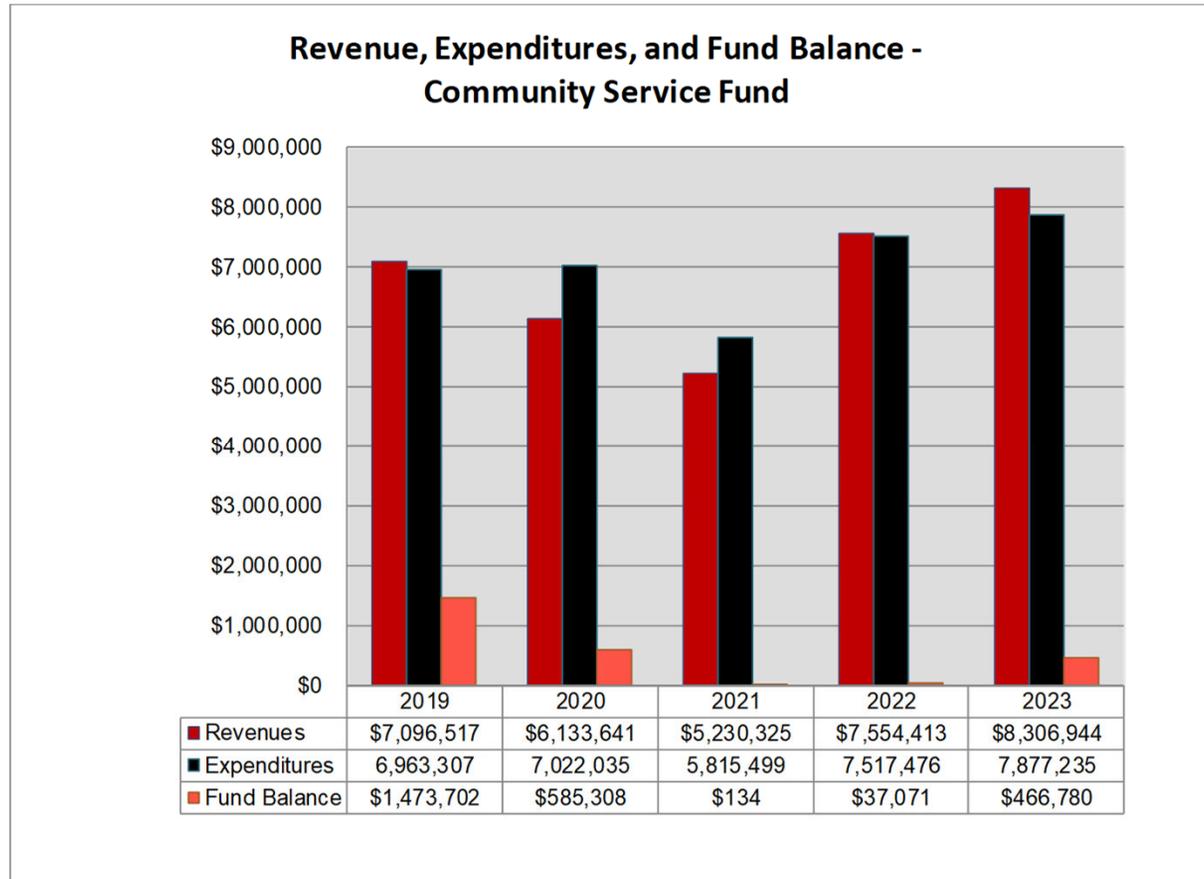
Food Service Fund – Meals Served



Food Service Fund – Operating Results



Community Service Fund – Operating Results



Audit Results Year Ended 6/30/23

- Audit Opinion – The financial statements are fairly stated. We issued what is known as a “clean” or unmodified audit report.
- Yellow Book Compliance Findings – No compliance issues were noted in our review of laws, regulations, contracts and grants that could have significant financial implications to the District.
- Internal Controls – One significant deficiency related to approved pay rates
- Single Audit – As part of the Single Audit we tested the District’s compliance with requirements of the Education Stabilization Fund, Special Education Program, and Child Nutrition Program. We reported one material weakness, related to the Special Education and Child Nutrition programs and one significant deficiency related to the Special Education program.



Audit Results Year Ended 6/30/23

- MN Legal Compliance – No compliance findings reported with respect to Minnesota Statutes.
- New Accounting Standards – GASB 96, *Subscription-Based Information Technology Arrangements*
 - Resulted in the District recognizing long-term liabilities and related right to use assets for all Subscription-Based Information Technology Arrangements longer than one year.
- New Accounting Standards – GASB 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*
 - The District did not have any applicable arrangements.
- No disagreements with management.



Questions and Feedback

- We welcome any questions pertaining to the audit, Governance Communication Letter, Internal Control Communication or other matters related to the engagement.
- We appreciate the opportunity to serve as the auditors for Stillwater Area Public Schools and welcome any feedback relative to our performance.



THANK YOU!

**Christopher Knopik
Principal**

612.397.3266

Christopher.Knopik@CLAconnect.com

**Lucas Chase
Director**

612.397.3267

Lucas.Chase@CLAconnect.com



CLAconnect.com



CPAs | CONSULTANTS | WEALTH ADVISORS

CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See [CLAGlobal.com/disclaimer](https://www.claglobal.com/disclaimer).
Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.
©2022 CliftonLarsonAllen LLP



Expect
More.

New Course Proposals

Presented to the School Board
Nov. 28, 2023

Idea

The idea for a new course may come from an individual educator, a group of teachers or even from students themselves.

Other courses may be a result of legislative action or board policy.

Proposal

An instructor develops a course proposal outlining the purpose, rationale and description. They also identify the necessary materials.

The proposal is reviewed, and costs are estimated, by administrators and the Teaching & Learning team.

Approval

The proposal is then brought to the Learning Advisory Committee for review.

A final proposal is brought to the school board for approval.

NOTE: Courses run based on the actual number of student registrations.



Expect
More.

Course Name Changes

Career Seminar 1

Formerly: *Pony Brews*

Career Seminar 2

Formerly: *Pony Builds*

Work Based Learning Internship

Formerly: *IEP Driven Work
Experience Internship*

Rationale:

As part of the 5-year program review criteria around Career & Technical Education, course names need to align with the federal Perkins Act requirements.

These are Special Education courses for work experience.



Expect
More.

New Course: *Mindful Literacy*

**Semester-long, general elective Pathways course;
Grades 10-12**

This course will bring a skills-based approach to supporting high student stress levels and mental health needs that are the hallmark of the post-pandemic educational landscape.

Students will learn how to use mindful strategies, like self-awareness and self-regulation, in their daily experience while strengthening traditional literacy skills like writing, speaking and listening.

Serves as an optional extension to the required Health course

This course is based on a student-initiated mindfulness club and developed in response to student requests



Expect
More.

Mindful Literacy: Resources & Costs

Proposed Resources:

The Mindful Teen: Powerful Skills to Help You Handle Stress One Moment at a Time

A pediatrician specializing in teen and adolescent medicine offers a mindfulness program to help students deal with stress in healthy ways, improve communication, and reduce conflicts with family and friends.

The Mindfulness Journal for Teens: Prompts and Practices to Help You Stay Cool, Calm and Present

The book offers teen survival skills with examples and prompts focusing on issues teens are going through, like self-esteem, family relationships, and worries about the future.

Costs*

Resources: \$29.56/student

Professional development: \$490

Curriculum Writing: \$1,187
(40 Hours)

**Costs covered within the Curriculum budget*



Expect
More.

New Course: *American Studies*

Year-long course (2 periods/day) fulfilling requirements for both English and U.S. History; Grade 11

This course will address state standards in both English Language Arts and Social Studies while delivering essential skills for career and postsecondary success.

Students will understand the intersection of history and storytelling. They'll investigate and integrate evidence from multiple literary and historical sources into narrative, expository persuasive communication.

An English teacher and social studies teacher would team up to provide a unique learning experience that allows students time to dig deeper into history through literature.



Expect
More.

American Studies: Resources & Costs

Proposed Resources:

Existing resources used in English 11 and U.S. History.

Costs:

Resources: \$30 per student

Professional development:

TBD (Project-based learning)

Curriculum Writing: \$2,374
(80 hours)

**Costs covered within the Curriculum budget*



Expect
More.

New Course:

Creating Culturally Responsive Classrooms

Semester-long, general elective Pathways course; Fulfills required course in Century College's Education Program

This is the second of 2 courses offered as part of the district's "Grow Your Own Educator" initiative. This college course, offered through a partnership with Century College, provides students with both high school and college credit and is designed for students interested in pursuing a career in education.

This course introduces prospective educators to theory and approaches of multicultural education. Students are required to participate in 10 hours of field experience activities in a classroom setting.



Expect
More.

Creating Culturally Responsive Classrooms: Resources & Costs

College-Required Resources:

Culturally Responsive Teaching and the Brain

by Zaretta Hammond

So You Want to Talk About Race

by Ijeoma Oluo (select chapters)

Costs:

Century College Partnership:
\$3,000*

Curriculum Writing: \$1,187
(40 hours)**

**Cost covered with the Achievement & Integration budget*

***Costs covered within the Curriculum budget*



Expect
More.



Questions



Expect
More.

2022-2023

World's Best Workforce and Achievement & Integration Report

Presented to the School Board
November 28, 2023

World's Best Workforce Purpose

Legislation designed to ensure schools enhance student achievement through teaching and learning supports:

- All students are ready for school
- All 3rd graders can read at grade level
- All racial and economic achievement gaps are closed
- All students are ready for career and college
- All students graduate from high school



Expect
More.

All Students Ready for School

Results:

- **COR Advantage:** 93% of 4-year old preschool students demonstrated at least one level growth in phonological awareness
- **Fastbridge data:** 75% of kindergarten students received a benchmark score of “Low Risk” in the fall of 2023. This an increase over both of the last two years.

Goal Status:
Met



Expect
More.

All Students in Third Grade *Achieving Grade-Level Literacy*

Results:

Reading Proficiency:

50.0% of third grade students met proficiency expectations in spring of 2023. This was a **reduction of 1.5%** from 2022.

Goal Status:
Not on Track
(multi-year goal)

% of K-2 Student Meeting Grade Level Proficiency:

- K (earlyReading Composite) – 68%. This is another 5-year high, up from 63% last year.
- 1st (earlyReading Composite) – 62%. This is a 5-year high up from 60% last year.
- 2nd (aReading) – 71%. Up from 70% last year.



Expect
More.

Close the Achievement Gap(s) Between Student Groups

Goal Status:
Not On Track
(multi-year goal)

Results:

Reading Gaps to White Cohort

(**proficiency decreased** from 62.9 to 59.8):

- Asian – **reduced** from 13.6 to 7.2
- Black – **reduced** from 23.0 to 21.7
- Latinx – **reduced** from 28.7 to 21.4
- 2/More – **increased** to 7.6 from 3.7

Math Gaps to White Cohort:

(**proficiency decreased** from 61.1 to 59.8):

- Asian – **reduced** from 9.6 to 6.6
- Black – **reduced** from 31.3 to 28.7
- Latinx – stayed the same at 26.5
- 2/More – **increased** to 13.2 from 13.1

Science Gaps to White Cohort:

(**proficiency decreased** from 62.9 to 59.8):

- Asian – **increase** to 12.5 from 11.2
- Black – **reduced** from 30.5 to 30.3
- Latinx – **reduced** from 31.2 to 21.2
- 2/More – **increased** to 12.1 from 7.0



Expect
More.

All Students Career and College-Ready by Graduation

Goal Status:
On Track
(multi-year goal)

Results

- The average Composite ACT (max) for the class of 2023 was 24.1 - up from 22.8
- 71.3% of AP tests scored at a 3 or higher.



Expect
More.

All Students Graduate

Results:

- 93.1% of students from the class of 2022 graduated in four years. This is an increase from the previous year of 91.1%.
 - 96.2% at Stillwater High School (94.9%)
 - 47.7% at St. Croix Valley ALC (42%)

Goal Status:
On Track

(multi-year goal)



Expect
More.



2022-2023

Achievement & Integration

Progress Report

GOAL 1

ACHIEVEMENT GOAL

Increase by 2% each year from 2021-2023 the number of Hispanic and Black students who demonstrate college readiness through the College Readiness Indicator composite score and who are enrolled in the AVID Elective

- Baseline Data: 10th Grade PreACT Interpretive Guide Metric
- Demonstrate college readiness through the college readiness benchmarks
- 15 Composite or Higher

2022-2023 Results

All 10th grade Pre-ACT: 533 (+156)

- Average: 19.1 (+0.9)
- 21-22 AVID student Pre-ACT average: 17.8 (+2.3)

22-23 Pre ACT by ethnicity:

- **Hispanic Avg: 70.5%**
 - Avg 17.2 (+2.2)
- Black Avg: 15.7 (+0.6)

Goal Status:
**Partially
Met**



Expect
More.

GOAL 2

ACHIEVEMENT GOAL

We will reduce the number of course failures for Hispanic and Black students by 2% annually from 2021-2023 at Stillwater Area High School

Goal Status:
Met

	2021-2022			2022-2023		
	Semester 1	Semester 2	SY22	Semester 1	Semester 2	SY23
Hispanic Students	8.0% (85)	7.9% (80)	7.9% (165)	4.7% (53)	3.6% (40)	4.2% (93)
Black Students	7.9% (60)	6.5% (47)	7.2% (107)	2.2% (18)	4.0% (32)	3.1% (50)
Combined	8.0% (145)	7.3% (127)	7.6% (272)	3.7% (71)	3.8% (72)	3.7% (143)



Expect
More.

GOAL 3

ACHIEVEMENT GOAL

As measured by the Evaluative Dashboard, we will increase by 5% each year from 2021-2023 the number of participating students who will indicate that they strongly agree or agree that the experiences with interactive cross-district programming increased their awareness and knowledge of cultures.

Goal Status:
Met

Result:

Students who indicate an increased awareness and knowledge of cultures:

- Strongly Agree = 90%
- Agree = 10%



Expect
More.

GOAL 4

ACHIEVEMENT GOAL

To create and retain a racially diverse teacher workforce so that students and their communities are reflected in their classrooms, we will increase the districts TOCAIT (Teachers of Color & American Indian Teachers) from 3.2% to 4.0% by 2023

Goal Status:
Not Met

Result:

Data shows that 3.5% of our current teaching staff meet this criteria (-0.2)

- 21 (of 597) Teachers of Color & American Indian Teachers (-1)
- 99.3% of our teachers teach in their field (-0.3)
- 82% (489 of our 597) teachers hold a Master's Degree or higher (+4)
- 99.9% of our teachers are deemed effective based on Teacher Development and Evaluation (TDEP) results (0)



Expect
More.

Impact Narrative

- AVID WICOR strategies were embedded into classrooms along with Instructional Coaching Playbook to support PD and schoolwide implementation.
 - BARR allowed staff to better build upon students' strengths.
 - Huntington Learning Center improved reading skills
 - High school students served alongside classroom teachers during **Summer Success programming** and participated in curriculum writing and PD.
- Students participated in storytelling, podcast, film, and creative writing camps.
 - “Speaking with guest artists was very insightful as well as collaborating with peers, learning how to include everyone's ideas.”
 - “There were so many creative people who made me feel not afraid to share my stories”
 - “Learning about resources that can help uplift my voice and identity through music.”





Questions



Expect
More.



Summer Success

Presented to the School Board

Nov. 28, 2023

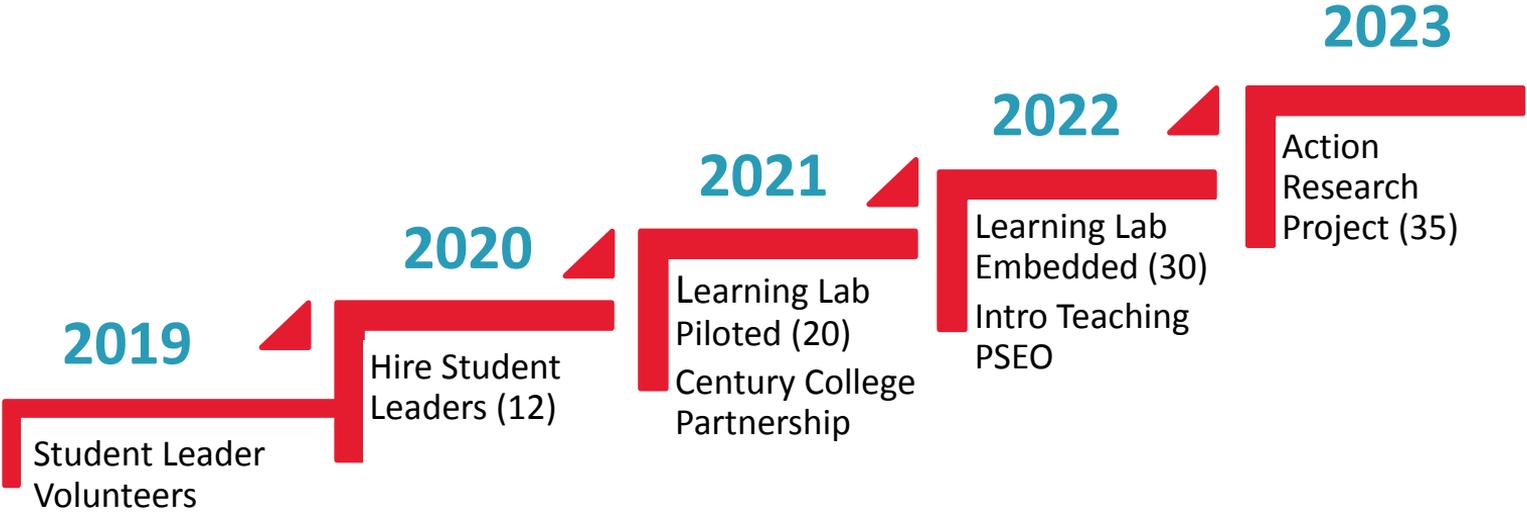
Pony Plan Alignment

- *Strategic Direction A:* Ensure the **learning** process is adaptable to meet individual student needs
- *Strategic Direction B:* Foster a **safe, welcoming and inclusive** environment for all staff and students
- *Strategic Direction C:* Utilize systems and align resources in an **efficient** manner to support learning
- *Strategic Direction D:* Develop strong **partnerships** with the communities we serve



Expect
More.

Summer Success Program Development





Outcomes

We focus on student academics, social/emotional learning, and voice and agency to:

- Prevent “Summer Slide”
- Build a professional-learning laboratory with research-based embedded AVID Strategies
- Diversify the teaching pathway “Grow Your Own”

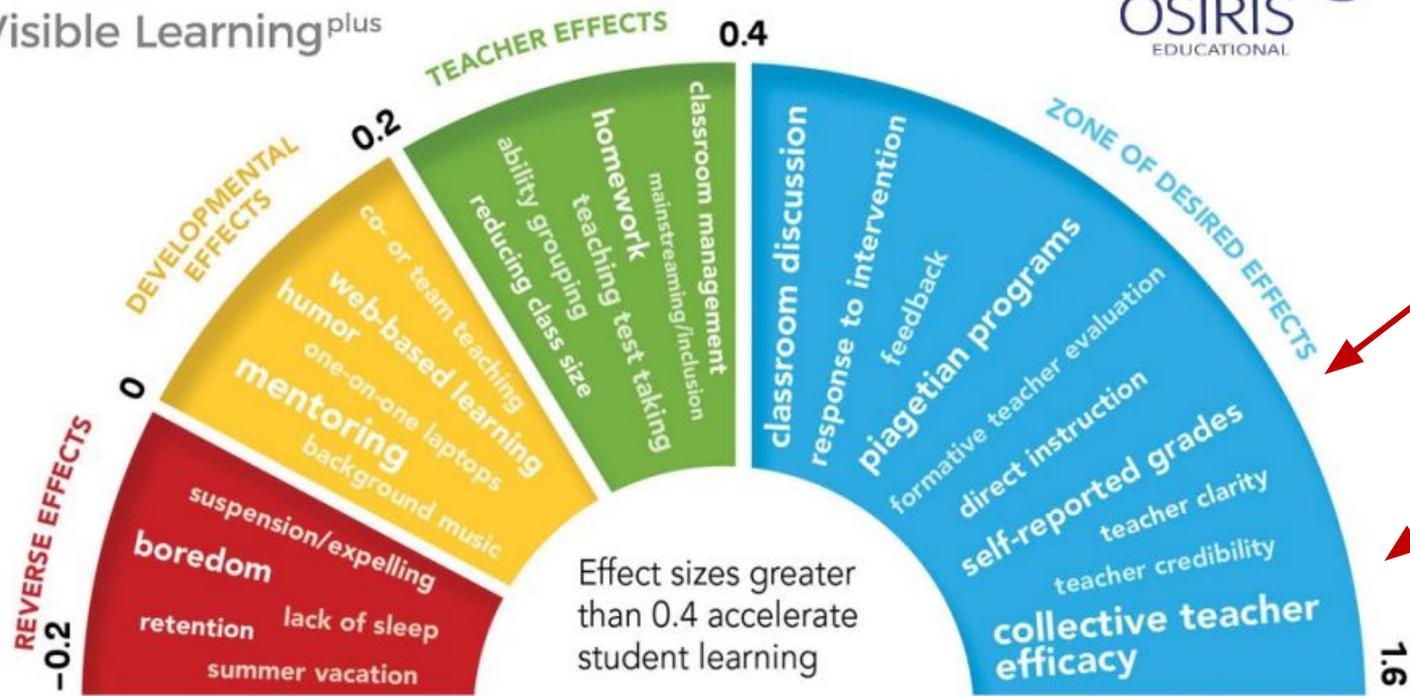


Expect
More.

Based on John Hattie's Research

CORWIN

Visible Learning^{plus}



Summer School Entrance Criteria

- Summer Success is a Targeted Services program.
- Students are qualified for Summer Success based on Winter FastBridge screening data in reading and math:
 - Students who score between the 17th and 39th percentiles in reading and/or math are provided invitations to Summer Success
 - Percentiles correspond with entrance to Tier II interventions in our Multi-Tiered Systems of Support (MTSS) model.

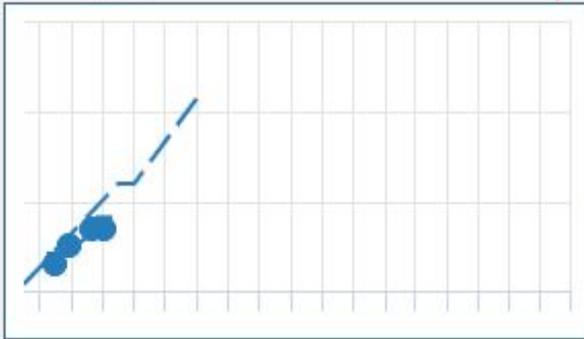


“Student A” - Camp Letterland

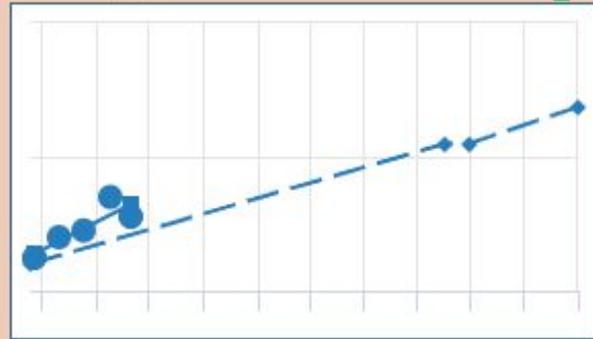
FastBridge Data:

- Identified for reading
- Graphs in nonsense words (blending sounds to make words) in FastBridge

2022-23(KG)



2023-24(1st)



Student Self-Perception Survey:

- **Before Summer Success** reported an area of strength as “gym.”
- **After Summer Success:** reported listening as an area of strength and a desire to learn more about books.

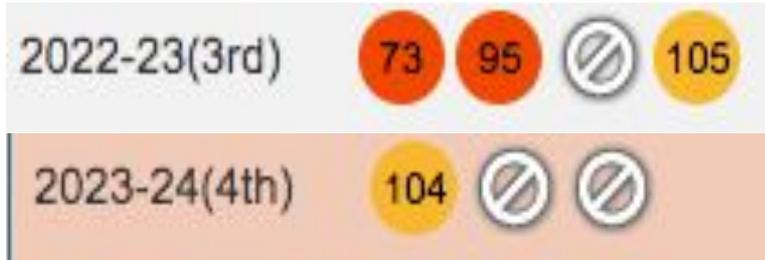


Expect
More.

“Student B” - Grade 3

FastBridge Data:

- Identified for reading support
- Third grade to fall of fourth grade screen data in CMBr (fluency) screener



Student Self-Perception Survey:

- **Before Summer Success** reported an area of strength as “math.”
- **After Summer Success** reported reading as an area of strength

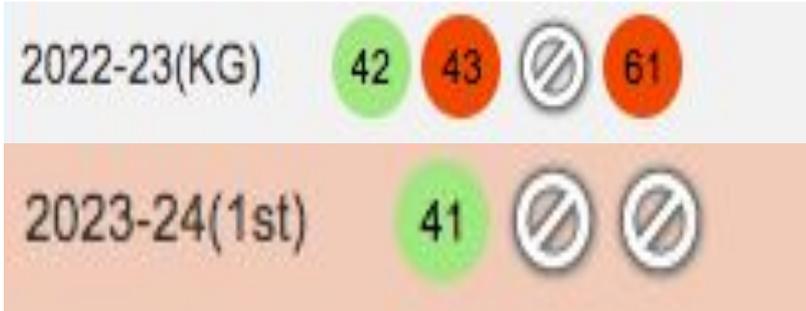


Expect
More.

“Student C” - Kindergarten

FastBridge Data:

- Identified for math support
- Kindergarten to fall of first grade screen data in Early Math screener



Student Self-Perception Survey:

- **Before Summer Success** reported an area of strength as “doing my work.”
- **After Summer Success** reported math as an area of strength.



Expect
More.

Summer Success 2023

Rank of highest gains:

69% grade 1 reading

61% grades 2-5 reading

56% grades 2-5 math

*Percent of students who increased their academic percentiles

On average students
lose 40% of their
year's learning
over summer break

SAPS Summer
Summer looks
to challenge
that statistic!

Results:

On average **46%** of students enrolled in the Summer Success program **increased** their academic percentiles based on Fastbridge reading or math.



Expect
More.

Learning Lab For Our Teachers

- District educators and student leaders receive 2 days of professional development in June and 6 hours of curriculum writing time as teaching team
- Focus is on implementation of pre-determined Collaboration strategies
- Educators and student leaders plan alongside each other



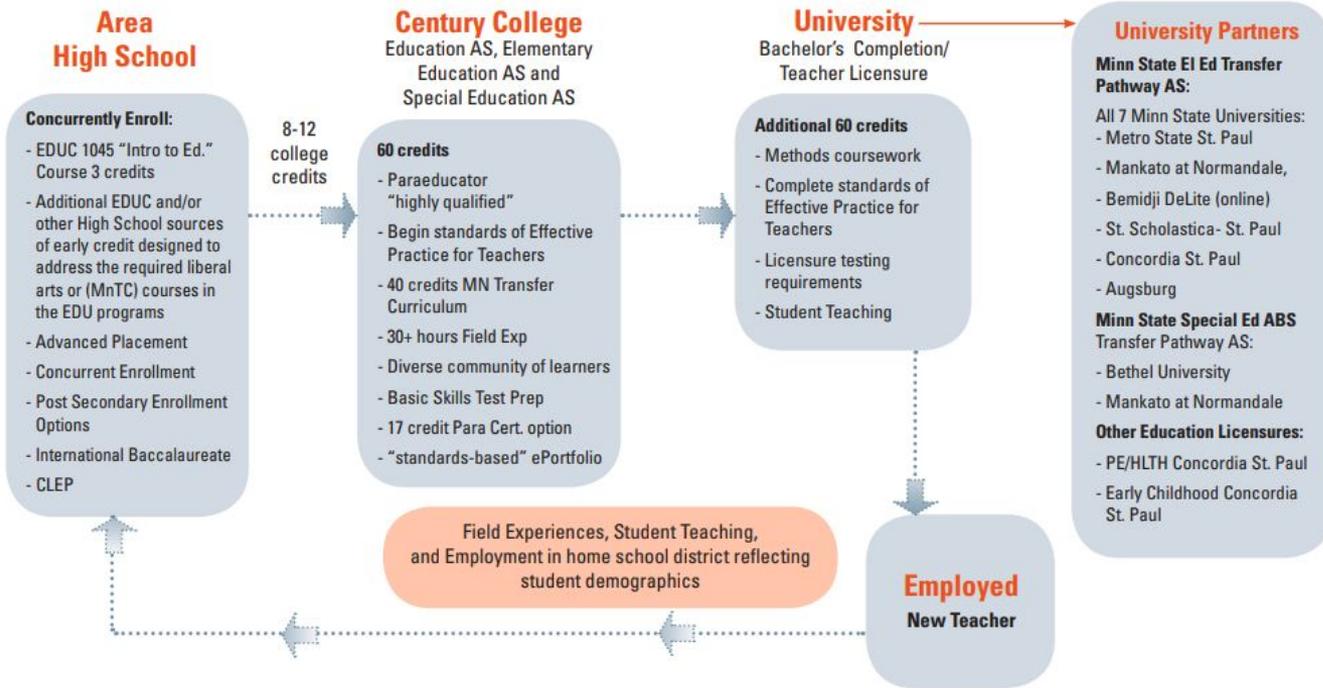
Expect
More.

Learning Lab | Implement, Reflect, Adapt, Repeat

- **Week One:** Review student perception data and select **Paired** Collaboration Strategy.
- **Week Two:** Implement, video record, and reflect with *Instructional Coach*, other educators and student leaders on a **Small Group** Collaboration Strategy.
- **Week Three:** Refine and select a **Whole Group** Collaboration Strategy, video record, and reflect with coaching team



Century College, and University Pathway to Diversify the Teaching Field



Visit the Century College Education Program requirements at <https://www.century.edu/programs/education> to learn more.

The lived experience

Student Leaders:

- Guadalupe Alvarado Ramos
- Danna Carrillo Arazapalo
- Delaney Clendenen
- Tiffany Ehimare-Omo
- Peightan Gergen
- Nevin Nguyen
- Raida Noor



What has it meant to you to be a mentor and role model for our scholars?

What have you observed or experienced when a scholar recognizes a strength in themselves?

How will this experience benefit you as you explore your future profession?



Expect
More.



SCHOOL BOARD MEETING DATES 2024 DRAFT

Week	Date	Time	Location	Type of Meeting
2	January 9	6:30 p.m.	Stillwater Middle School, 523 Marsh St W, Stillwater, MN 55082	Organizational
4	January 23	6:00 p.m.	Stonebridge Elementary, 900 Owend St N,, Stillwater, MN 55082	Business
2	February 6	6:00 p.m.	Stillwater Middle School, 523 Marsh St W, Stillwater, MN 55082	Study Session
4	February 20	6:00 p.m.	Brookview Elementary, 11099 Brookview Rd, Woodbury, MN 55129	Business
1	March 5	6:00 p.m.	Stillwater Middle School, 523 Marsh St W, Stillwater, MN 55082	Study Session
3	March 19	6:00 p.m.	Rutherford Elementary, 115 Rutherford Rd, Stillwater, MN 55082	Business
2	April 9	6:00 p.m.	Stillwater Middle School, 523 Marsh St W, Stillwater, MN 55082	Study Session
4	April 23	6:00 p.m.	Afton-Lakeland Elementary, 475 St Croix Trail S, Stillwater, MN 5082	Business
2	May 14	6:00 p.m.	Stillwater Middle School, 523 Marsh St W, Stillwater, MN 55082	Study Session
4	May 28	6:00 p.m.	Lily Lake Elementary, 2003 W Willard St, Stillwater, MN 55082	Business
2	June 11	6:00 p.m.	Oak Park Building, 6355 Osman Ave N, Stillwater, MN 55082	Study Session
4	June 25	6:00 p.m.	Oak Park Building, 6355 Osman Ave N, Stillwater, MN 55082	Business
3	July 16	6:00 p.m.	Oak Park Building, 6355 Osman Ave N, Stillwater, MN 55082	Business
1	August 6	6:00 p.m.	Oak Park Building, 6355 Osman Ave N, Stillwater, MN 55082	Study Session
4	August 27	6:00 p.m.	Oak Park Building, 6355 Osman Ave N, Stillwater, MN 55082	Business
2	September 10	6:00 p.m.	Oak Park Building, 6355 Osman Ave N, Stillwater, MN 55082	Study Session
4	September 24	6:00 p.m.	Oak Park Building, 6355 Osman Ave N, Stillwater, MN 55082	Business
2	October 8	6:00 p.m.	Oak Park Building, 6355 Osman Ave N, Stillwater, MN 55082	Study Session
4	October 22	6:00 p.m.	Oak Park Building, 6355 Osman Ave N, Stillwater, MN 55082	Business
1	November 5	6:00 p.m.	Oak Park Building, 6355 Osman Ave N, Stillwater, MN 55082	Study Session
3	November 19	6:00 p.m.	Oak Park Building, 6355 Osman Ave N, Stillwater, MN 55082	Business
1	December 3	6:00 p.m.	Oak Park Building, 6355 Osman Ave N, Stillwater, MN 55082	Study Session
3	December 17 (Winter Break)	6:00 p.m.	Oak Park Building, 6355 Osman Ave N, Stillwater, MN 55082	Business

2nd and 4th Tuesday of the month, with the exception of one meeting in July, 1st Tuesday in August and the 1st and 3rd Tuesday in February, March, November and December.

Notice is hereby given that on occasion some members of the board may attend a meeting remotely. 13D.015 Subd 5. Notice. If telephone or other electronic means is used to conduct a regular, special, or emergency meeting, the entity shall provide notice of the regular meeting location, of the fact that some members may participate by electronic means, and of the provisions of subdivision 4. The timing and method of providing notice is governed by section 13D.04. In addition, the entity must post the notice on its Website at least ten days before any regular meeting as defined in section 13D.04, subdivision 1.



TO: Northeast Metro 916 Board of Education
FROM: Val Rae Boe
DATE: November 7, 2023
RE: November 1 Board of Education Meeting Talking Points

Members present: Knisely-12, Palmer-13, Starck-14, Forsberg-16, Oksnevad-282, Westerman-621, Clark-623, Yener-622, Daniels-624, Theisen-831, Payne-832, Dols-833 and Hockert-834.

Members absent: None.

- **School Board Policies:** The School Board was presented with a first reading of several policies and approved several policies that were presented in October.
 - First Reading: Policies 101, 101.1, 102, 103, 501, 502, 503, and 508.
 - Approved: Policies 427, 507, 532, 613, 620 and 709.

- **Recognitions:** Principals presented information to the School Board recognizing their programs and staff.
 - **Retirement:** Jill Stewart-Kellar, Assistant Director of Career and Technical Education, recognized and shared her appreciation for Lynda Rask, Education Assistant, who retired on October 31 after providing 916 with 20 years of service. Lynda shared she was grateful to 916 and the relationships built between staff and students is what kept her in the district for 20 years.

 - **Auditory Oral, Related and Itinerant Services, and Assistive Technology:** Jay Fehrman, manager, and Nikki VanOeveren, assistant manager, shared information regarding the Auditory Oral Program, the Assistive Technology Library, and Itinerant and Related Services. The Auditory Oral Program is committed to providing children, ages 18 months through five years old, who are deaf or hard of hearing, the listening and spoken language skills to maximize learning using their personalized hearing technology. The Assistive Technology Library is available to staff in 916, as well as in member districts, to test out materials prior to purchasing them in order to support accessibility. Lastly, Jay and Nikki shared that 916 has a total of 154 Related and Itinerant staff, including Psychologists, SLP's, D/HH and B/VI Teachers, Audiologists, Brailist, Interpreters, Interveners, Social Workers, Certified Orientation and Mobility Specialists, Occupational Therapists, COTA's, Captionists, Behavioral Analysts, ASD and Mental Health Specialists. 67 of these staff work within 916 and 87 staff work in member districts.

- **Pankalo Education Center:** Amy Johncox, principal, and Abby Clay, assistant principal, presented information on Pankalo which serves students in grades K-8 with EBD, ASD, DCD, and OHD. The name Pankalo combines two Greek words, Pan and Kalos, meaning complete beauty which is how they want the building to feel and incorporates the integrated arts theme of the school. The goal of this integrated arts theme is to provide a compassionate, creative, safe, and child-centered learning environment where students grow academically, socially, and personally while tapping into their creativity. They shared that all staff are trained in Teacher-Child Interaction Training and that all classroom staff are trained in PRESS, a reading intervention program. They use MTSS to ensure that each student gets the individualized support they need at any given time.

- **Presentation: World's Best Workforce:** Scott Thomas, director of education services, shared information on 916's development and goals of World's Best Workforce. Until recently, Intermediates had not developed plans as they were seen as an extension of the member districts they serve. He shared how 916 is aligning WBWF with their strategic actions and benchmarks. He also shared the importance of the process, sharing, listening, and sharing again, when developing a plan for a complex district such as 916.