

Kent ISD Regular School Board Meeting

Monday, March 18, 2024 6:00 PM

Grand Room ESC Building, 2930 Knapp Street NE, Grand Rapids, MI 49525

A. Call to Order

B. Welcome Visitors and Roll Call

C. Presentation

C.1. Leading Learning Awards

D. Information Item

D.1. Budget Assumptions

D.2. 24-25 Capital Outlay

E. Action Items

Consent Grouping: Action items may be approved with one motion unless a board member requests that an item or items be removed for separate action.

E.1. Approval of the minutes from the regular school board meeting and special meeting held on February 12, 2024.

E.2. Approve the Financial Report allowing bills from February 1, 2024, through February 29, 2024.

E.3. Approve the personnel recommendations and report as presented.

E.4. Approve a new Innovative Learning Consultant for the Teaching and Learning Department.

E.5. Approve a new Assessment Consultant Position for the Teaching and Learning Department.

E.6. Approve a new Student Advocate position for Adult Education.

E.7. Approve the reclassification of the Director of Facilities & Operations.

E.8. Approve the 24-25 program calendars as outlined in the board packet.

E.9. Approve the 24-25 summer schedule as outlined in the board packet.

E.10. Approve the striking of personal property taxes from previous tax rolls.

E.11. Approve the removal of surplus equipment as outlined in the board packet and authorize Kent ISD administration to dispose of these items properly per board policy.

E.12. Approve 48 KCTC students to attend the HOSA State Competition in Acme, Michigan on April 18-19, 2024.

E.13. Approve 22 KCTC students and 7 advisors to attend the State SkillsUSA Competition in Grand Rapids, MI on April 12-14, 2024.

F. Approve the addition of four new classrooms and fifteen additional positions for Center Programs

beginning in the 2024-2025 school year.

- G. Approve one Board Certified Behavior Analyst and two Registered Behavior Technicians for Center Programs-Lincoln School.
- H. Approve the new Student Services positions beginning in the 24-25 school year.
- I. Approve the bid from Fiber Link, Inc. for \$231,436 to connect Lincoln Campus and Pine Grove Learning Center to the wide-area network.
- J. Approve the purchase of Ruckus Wireless Access Points from Vector Technologies in the amount of \$378,335. In addition, we request approval to purchase the Cisco Network Fully Powered Switches from Sentinel Technologies Inc., in the amount of \$104,809.00, which provides the power to these access points.
- K. Approve the purchase of Uninterruptible Power Supplies (UPS) Hardware and Maintenance Agreement from People Driven in the amount of \$121,337.05.
- L. Approve the bid from Turnkey Network Solutions for a three-year contract for fiber maintenance services.
- M. Approve the furniture purchase for the Launch U and MySchool@Kent Programs for \$326,960.01 from Custer Office Environments.
- N. Approve the purchase of Ukeru blocking pads from Grafton Inc., in the amount of \$91,236.00
- O. Approve the purchase of 30 Learning Station Inspire laptops and software licenses from ZSpace in the amount of \$146,670.00.
- P. Approve the property transfer request as outlined in the board packet
- Q. Approve the Resolution to accept Superintendent Koehler's retirement effective June 30, 2024, and appoint Dr. Ron Gorman beginning July 1, 2024.
- R. Public Comment
- S. Items from Board Members
- T. Superintendent's Report
- U. Human Resources: Bargaining Updates (Closed Session)
- V. Adjournment

Leading Learning Award March 2024



Faith DeYoung

“Faith is an effective, responsible, professional team player who has been in our program for 30 years. Faith is our staff cheerleader and a huge support to our team in and out of school. Not only is she a great team mate to her teacher partner of ten years, but this year she is mentoring both of our new ISS staff, runs our twice a month ISS staff meeting, and is our chairperson for our Parent Events/Family Activities. She does whatever extra duties I ask of her from laminating to organizing to staying late for busses. She has three special needs children who have been through our program and two special needs grandchildren. She was born to work with kids with special needs and her experience raising her own children help her relate with our families. She is a gem and a valued member of our program! “



Debra Smith

“Deborah has been a tremendous asset to Empower U South as she has worked to assist in the transition of her old Pine Grove Classroom to our building. While she is only "temporarily" working with us at Empower U South, she has gone above and beyond to make sure the transition for the young adults she serves has been as smooth as possible. Throughout the whole process, I have heard absolutely nothing but positive ideas and suggestions from her to further ease the transition.

Further, this week we were glad to onboard a new ISS staff member that is now working in her classroom. Deborah immediately took them under her wing on the very first day and walked them through all of those "day to day" things we just cannot capture in a standard onboarding. Unfortunately, our new ISS member then had challenges with transportation. Deborah stepped up without hesitation, and offered to give rides to the new ISS staff member so that they can still get into work.

While we will only have Deborah at Empower U South for a short time, I am thankful for the time that we do have her! She clearly embodies the mission and vision of both Pine Grove and Empower U. ”

March 18, 2024

TO: Ron Koehler, Superintendent
FROM: Kevin Philipps
RE: 2024-25 Budget Assumptions

At the beginning of the calendar year we create a “working document” to assist with the creation of next fiscal year’s budget. The intention of the document is to give us a starting point to begin creating the budget, then update the assumptions as we move through the spring. There are certain data points, such as taxable value and state funding that will be finalized later in the spring, at which time we will adjust the assumptions. The Governor released her proposed budget on the 9th of February, and we are incorporating her proposal for state funding at this time. There are other data points, such as the bargaining unit contract wage increase and medical costs, which have already been finalized for next year so they won’t change.

Attached is the list of budget assumptions. Below, we have included a brief explanation of some of the key assumptions, which as mentioned above, could change before the budget is finalized.

- **Taxable value** – Budgeting a **6.50% increase**. The annual increase the last three years has averaged 6.70%, including last year’s 8.61% increase. Kent County has provided a preliminary estimate for next year, which is an 8.35% increase. 2.25% of that increase is a result of additional properties on the tax rolls. The inflation rate multiplier is 5.0% for 2024, same as last year. Last year, the actual increase was approximately 0.75% less than the preliminary estimate. Taking into account the same preliminary to final decrease, and assuming the 6.1% of growth on existing properties is reduced to the 5.0% inflation rate multiplier provides the calculation of our overall 6.50% increase assumption.
- **State aid funding** – We recommend we use the Governor’s recommendation for our budget planning. The specific increases related to our budget are below:
 - Section 81 Operational Funding: 2.5% increase
 - Section 51e Special Education Foundation Allowance: Remains 100% of FA
 - Section 61 & 62 (CTE): 0% increase
 - Great Start Readiness: \$734 full day increase to \$10,342 per student
 - Section 31n: No increase
 - Section 107 Adult Education: No increase

- **MPSERS Retirement Rate** – **No change** is being budgeted to the contribution rate paid by the Board. Due to the health care liabilities of MPSERS now being fully funded, the Governor has proposed that the money taken from the School Aid Fund to support unfunded health care liabilities be discontinued. This would impact our “147c” pass-through funding, which would decrease from 17% to 10.5% of payroll.
- **Investment income** – Budgeting a **4.50% earning rate** for 2024-25. Current earning rates are still above 5.00%, but we believe rates will begin to decrease later in 2024 and into 2025.. We are also working with our investment provider to set up a portfolio with 2-5 maturities to capture higher rates prior to any decreases. Based on an average cash balance of \$100,000,000, we are projecting \$4,500,000 in investment income, compared to this year’s current budget of \$3,578,000.
- **Staff compensation** – Budgeted increase of **3.50%** on schedule, plus step increment for all employees. All of the collective bargaining agreements expire at the end of this school year, so this assumption is a placeholder until new agreements are in place sometime this spring or summer.
- **Medical** – The Department of Treasury has released the medical plan cap amounts for 2024, which is a **4.1% increase** over 2023. Because the state cap is based on the calendar year, this only covers the first six months of the fiscal year. For the second half of the fiscal year (2025), we are budgeting no increase (0.0%) to the medical plan cap amount. 11 of the 12 months for the 2025 calculation are known, and the current increase is 0.0%. The ISD’s overall increase for the 2024-25 fiscal year will be **2.0%**.
- **Utilities** – Budgeting for a **5% increase** for electricity, **5% increase** for natural gas (heat), and **5%** for other utilities (water, telephone, trash removal).
- **Risk Management** – Budgeting for a **15% increase**. This increase is based on industry wide increases being realized, led by increases in cyber liability coverage. This fiscal year was a 20% increase, and we expect another year of elevated increase.

If you have any questions on any of the other assumptions or want more detail, please let me know.

KP/kg

Attachment

Budget Assumptions for 2024-25

OVERVIEW:

Will the following budgets be structurally balanced in 2024-25 (annual ongoing revenues match or exceed ongoing annual expenditures)?

General Fund: Yes

Special Education Fund: Yes

Career Technical Fund: Yes

REVENUE

- A. Taxable Value: **6.5% increase**
 - a. Total taxable value of: \$32,870,916,173
 - b. Taxable value increase of: \$2,006,206,151
- B. State Aid Categorical Funding:
 - a. Section 81: **2.5% increase**
 - b. Section 51e: Special Education: **100% of foundation allowance (No change)**
 - c. Section 61a1 & 62 (CTE): **No increase**
 - d. Section 147(a): **Continuation of ISD's receiving funding**
- C. Federal & State Grants: (Governor's budget proposal)
 - a. GSRP: **\$734/full day pupil Increase (7.5%) (\$10,342)**
 - b. Section 31n Mental Health: **No change**
 - c. Section 107 Adult Education: **No change**
- D. Local & Private Grants: **No change**
- E. Investment Income: Average earning rate of **4.50%** Total projected investment income of **\$4,500,000.**
 - a. Based on average cash balance of \$100 million
 - b. Doesn't include Grow Your Own investment income

EXPENDITURES

- A. Staff Compensation:
 - a. Collectively bargained staff: **3.50% on schedule, plus increment** (if applicable)
 - b. Non-Union staff & support staff: **3.50% on schedule, plus increment** (if applicable)
- B. Board Contribution to Retirement (MPSERS): **0.0% increase to contribution rates**
- C. Social Security: **7.65% of payroll**
- D. Health Insurance Contributions:
 - a. Medical: All staff at annual state contribution cap (**0.0% increase from 2024**):
 - i. 2024 Single Subscriber: \$7,702.85
 - ii. 2024 Two Person: \$16,109.06
 - iii. 2024 Full Family: \$21,007.83
 - b. Dental, Vision, LTD:
 - i. Collectively bargained staff: **4.0% increase** (medical CPI)
 - ii. Non-Union staff: **4.0% increase** (medical CPI)

- c. Worker's Compensation Rates: **3.0% increase**
- E. Property/Casualty/Liability: **15% increase**
- F. Utilities:
 - a. Electric: **5% increase**
 - b. Natural Gas: **5% increase**
- G. Capital Outlay: Per approved schedule, increase in total will match original taxable value assumption
4.0%
- H. Local Mileage reimbursement: Current IRS authorized
- I. Workshops/Conferences: No change
- J. Contracted Legal Services: No change

NOTE: Changes in these assumptions may be necessary after the sources and level of funding have been determined.

March 18, 2024

TO: Ron Koehler, Superintendent

FROM: Kevin Philipps *KP*

RE: 2024-25 Cap Outlay

Each year, our Team goes through an extensive planning process for the purchase of new and replacement equipment, as well as building improvements. Attached is a memo from Tim summarizing his work, along with a list of the anticipated equipment and improvements for the 2024-25 school year. Tim has done a nice job of meeting with various employees throughout the organization to ensure all critical needs have been met.

As a reminder, this list of projects is an informational update so the Board has visibility on next year's planned investments. As we move through the 2024-25 school year, we will bring the necessary items requiring formal approval to future board meetings.

The anticipated spend for new and replacement equipment, as well as, building improvements for next year is \$2,532,554. Last year was relatively close at \$2,435,148, a difference of \$97,406 or 4.0%. As a rule of thumb, the change from year to year mirrors the projected change in taxable value revenue at the time we begin this process.

As is typically the case, not all requested equipment or projects were funded. The total ask was \$3,384,402 of which 75% was funded. The major reductions were funding \$100,000 of a \$400,000 furniture request for Teacher Academy and a \$300,000 request for a parking lot to be utilized by multiple programs. The Team is comfortable with the money allotted and understands some projects will be funded in future years.

If you have any questions regarding the process or list of items, please let me know.

KP/kg

Attachment

To: Kevin Philipps

From: Tim Peraino

Date: March 6, 2024

Re: 2024/2025 Capital Expenditure and Building Improvement/Alteration Requests

The Capital Expenditure and Building Improvement process begins each December. Notice is sent to all departments to submit forms for equipment and building alteration requests. Requests are reviewed and discussed between Building Administrators, Assistant Superintendents, the Director of Information Technology and the Facilities Department, ensuring the numbers being presented have been vetted through a comprehensive review process.

This year, the initial amount of requested equipment and projects totaled \$3,384,402. After reviewing all requests and prioritizing the most critical, we are seeking approval of new/replacement equipment requests in the amount of \$1,452,160 and building improvement/alteration requests in the amount of \$1,080,394. As always, when we replace HVAC equipment, controls or lighting, we make every attempt to replace with products that will provide Kent ISD with the best energy conservation and control. These requests have been prioritized by need. Any emergency or unforeseen change may alter the priority level of an item or possibly add or eliminate items.

Below is a summary of proposed expenditures:

2024-25 Capital Outlay Request Breakdown

Building/Department	Capital Outlay/ New Equipment	Replacement Equipment	Equipment Totals	Building Improvements	Grand Total
Educational Service Center	4,966	35,393	40,359	0	40,359
KCTC East	468,243	443,610	911,853	774,000	1,685,853
My School @ Kent	20,000	3,440	23,440	0	23,440
Regional Satellites	27,625	26,293	53,918	0	53,918
KCTC West	154,307	138,360	292,667	86,000	378,667
Facilities/Site	0	1,823	1,823	145,394	147,217
Kent Conference Center	0	87,580	87,580	75,000	162,580
Early Childhood	960	39,560	40,520	0	40,520
Totals:	676,101	776,059	1,452,160	1,080,394	2,532,554

This recommendation is for the review of the Board. Competitive bids will be obtained for any supplies, materials, or equipment that amount to more than the current base established by Public Act 159 of 1990 and presented to the Board for approval. Please feel free to contact me with any questions.

2024-25 Kent ISD New and Replacement Equipment Requests

Educational Service Center

Business Office

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
1	HP Elitebook 650 G10 w/ 16 GB of storage	R	1,000	1,000	Replacing 4+ YO Laptop	Dennis Baine
1	HP Elitebook 630 G10	R	860	860	Computer is slowly dying and screen is flickering	Jill Wilson
1	ASUS 24" Monitor	N	120	120	Replacing older monitor	Dennis Baine

Communications

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
1	HP Elitebook 630 G10	R	860	860	Replacing 4+ year old laptop	Katie McClintic
1	Desktop w/ 512 GB storage	R	710	710	Replacing 6+ yr old desktop	Bob Brenzing

Custodial

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
1	HP Elitebook 630 G10	N	860	860	Moving from a desktop to a laptop	Robert Rouse

Human Resources

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
1	Desktop w/ 512 GB storage	R	710	710	Replacing 4+ year old laptop	Dave Rogers
2	ASUS 24" Monitor	R	120	240	Replacing 6+ yr old desktop	Dave Rogers

REMC

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
1	HP Elitebook 630 G10	R	860	860	Replacing 5+ year old laptop	Dejana Smith
2	ASUS 24" Monitor	R	120	240	Replacing older monitors	Dejana Smith

Security

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
10	HP Elitebook 630 G10	N	860	8,600	Security officers have never had staff devices.	Eric VanDyke
1	HP Elitebook 630 G10	R	860	860	Replacing 4+ year old laptop	Kyle Raymond
1	ASUS 24" Monitor	N	120	120	Replacing older monitor	John Wittkowski

Special Education

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
10	HP Elitebook 630 G10	R	860	8,600	Replacing 4+ yr old laptops & new laptops for new staff	Kirsten Myers
11	ASUS 24" Monitor	R	120	1,320	Replacing older staff monitors	Kirsten Myers
1	HP Elitebook 630 G10	R	860	860	Replacing laptops that are 5 years old	Allie Hamel
1	HP x360 Laptop w/ touchscreen & 16 GB storage	R	852	852	Replacing 4+ year old laptop	Kirsten Myers
4	Portable monitors	N	139	556	For new staff	Kirsten Myers

Student Services

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
2	ASUS 24" Monitor	R	120	240	Replacing older monitors	Sheree Joseph-Bos

Teaching & Learning

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
9	HP Elitebook 630 G10	R	860	7,740	Replacing 4+ yr old laptop	Kelli Campbell, Sabrina Ricardo
9	ASUS 24" Monitor	R	120	1,080	Replacing old monitors for staff	Kelli Campbell

Truancy

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
1	Desktop	R	710	710	Replacing 6+ yr old Desktop	Mark Larson
2	ASUS 24" Monitor	R	120	240	Replacing older monitors	Amy Barry

Tech Services

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
3	HP Elitebook 630 G10	R	860	2,580	Replacing 4+ year old laptop	MelanieRose Smith, Mitchell VanEss, Laura Otten
1	HP Elitebook 840 (32 GB of RAM, 1 TB of storage, w/ touchscreen)	N	1,530	1,530	Replacing 4+ year old laptop	Griffin Gale
1	HP Z2 Tower G9/G10 Desktop w/ dual channel 32GB RAM, 1 TB storage, bluetooth	R	1,000	1,000	Replacing 6+ year old desktop	Chris Lillis
8	ASUS 24" Monitor	R	120	960	Replacing older monitors	Jill Van Veen, Elissa Talsma, Sarah Wood, Chris Barnwood
1	Samsung Tablet S9	N	920	920	The primary reason for this tablet is remote network and server support. It will replace an aging ipad that has started crashing because of its age and battery.	Tim Lillis
1	HP EliteBook w/ 512 GB of Storage	R	860	860	Replacing 4+ year old laptop	Elissa Talsma
1	Chromebook	R	669	669	Replacing 4+ year old Chromebook	Micky Clark
2	32" Computer Monitors	R	330	660	Replacing current monitors	Griffin Gale
1	Desk Chair	R	598	598	Replacing older office chair	Glen Finkel
2	Monitors	R	297	594	Replacing broken monitors	Bill Holland
1	Monitor	R	350	350	Replacing older monitor	MelanieRose Smith

Kent Career Technical Center - East

Administration and Other Depts

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
2	Pool Vehicles	N	55,000	110,000	More options for student transportation	Joseph Lienesch
1	Soft Seating	N	25,000	25,000	Additional seating in the commons	Joseph Lienesch
17	HP Elitebook 630 G10	R	860	14,620	Replacing old laptops	Linda Narwocki, Andrea Reynolds & Student Services (15)
1	AV setup in auditorium	R	10,000	10,000	Sound is still going through projector in this room.	Ron Houtman
2	Mini PC for Avigilon	R	700	1,400	These are for the security tv's to display the camera feeds in the main KCTC Office MSAK and West Office.	Security

Agriscience

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
1	2024 Darkhorse 7X16 Enclosed Cargo Trailer, Tandem Axle	N	7,500	7,500	Transport tools, equipment, plant and animal materials to off-site locations. Plants, tools and animals need to be transported in a covered, enclosed, safe space. These items are transported to Home and Garden Show, Meijer Gardens, animal processors, and off-campus landscape sites.	Heather Pratt

Applied Construction

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
1	Pole Barn Framing	N	80,897	80,897	Materials for the construction of an on-campus pole barn	Joseph Lienesch

Auto Collision

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
14	Miller Electric Millermatic 211 SPCMIL907614	R	1,650	23,100	The Miller welders we have are 8 years old. They have reached a point in their duty cycle where the circuit board and computer are burning out. Cost of replacement of these components exceeds the value of the welder.	Charles Heinz
1	Car-O-Liner Universal Riveting Tool PNP90XT2	N	9,843	9,843	The program is setting up for the need to teach students aluminum repair and replacement procedures on aluminum intensive vehicles. Aluminum body panels are attached using various self piercing rivets. These rivets require a specific pneumatic riveting tool to remove and install them.	Charles Heinz
1	Robinair Transmission Fluid Exchanger 92500	N	6,129	6,129	ASE Education Foundation requires Vac and Fill equipment for vehicle fluids. Currently the collision program does not have this equipment. We have shared with auto tech but because of the Auto Tech MLR curriculum they need to use the equipment more often than in the past.	Charles Heinz
1	Car-O-Liner Wet Mix Vac Hose Sander Kit 90300	N	4,915	4,915	In order to safely sand or grind aluminum for repairs, a wet mix dust extraction system is necessary to keep the dust given off from these processes from ignition.	Charles Heinz
6	Devilbiss GPG Gravity feed spray guns DVL905021&DVL905026	R	459	2,754	The spray guns in the department are getting well worn. We need a spray gun kit for customer jobs so that we can produce the best finish for students and customers	Charles Heinz
2	Digital Cameras	N	500	1,000	For taking pictures for estimates	Charles Heinz

Auto Technology

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
1	2014 Jeep Grand Cherokee Limited DIESEL	N	15,000	15,000	Need a Light duty diesel for student to do vehicle inspections, Required as part of MLR curriculum for the State of Michigan and ASE Education Foundation	Nathan Vannest
2	2009 or 2010 Chevy Cobalt (Vehicle)	R	5,000	10,000	ASE Educational Foundation requirements are to have vehicles for student to work and practice on. Cobalt's selected to fit replacement of starters and alternator and to do ABS diagnosis but will be used in all auto Cobalt	Nathan Vannest

6	Durham HWB-3672-95 Extra Heavy Duty Workbench, 1 Bottom Shelf, 72x36x34	N	1,006	6,036	As a part of building the new automotive department Steering and Suspension lab in room A170 (formerly known as the "Cooperate Room") we need to add workbenches to facilitate lab work and learning in the content area. The workbenches selected are industrial quality, heavy duty workbenches that can handle the physical stress of daily use in a steering and suspension lab, which often consists of "heavy" workloads. These benches - if properly maintained - should last the lifetime of the program.	Marshall Lystra
2	5820 Electric Vehicle System Trainer	N	2,525	5,050	Electric Vehicle System was developed to introduce students to Hybrid/Electric Vehicle systems, which is become more prevalent in Auto Repair Industry. ASE education Foundation has also incorporated it more into our current curriculum.	Nathan Vannest
4	Autel MaxiCOM MK808S Vehicle Scan Tool	N	550	2,200	MLR students need more availability to Vehicle Scan-tools. With three MLR classes the current amount of simple scan-tools is insufficient to meet the availability requirements of the curriculum	Nathan Vannest
1	Lincoln POWER MIG® 215 MPI Multi-Process Welder	N	2,000	2,000	Need a heavier duty welder to weld larger student training aids use in curriculum and for training with students. Shared by all classes in Auto Tech Department	Nathan Vannest

Biomedical Tech & Research

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
12	MiniPCR Cycler by Mini PCR (Thermocyclers for 12 station teams	R	599	7,188	This new technology makes it possible for students to visually see the Replication of a Small Segment of DNA in the actual Research Lab. It will take 4 pieces and in 4 hours make 1 Billion! Even in the 1.5 hours of research lab, it will reach over 1 million pieces! Current system only does the work but does not display the DNA.	Russell Wallsteadt
12	Edge Integrated Electrophoresis System by Edvotek- Replacing 2008 gel viewer & Electrophoresis system	R	309	3,708	Outdated system causes disconnect of students. New system allows faster lab performance, direct observation of real time Electrophoresis, and allows crisp pictures to place to student written research articles and posters for presentations.	Russell Wallsteadt

1	Nikon ZM 745 Biocular Adaptor & Screen	R	1,790	1,790	This adapting system allows us to use our high grade Nikon Dissection Microscope to observe, record, and print pictures of the actual Worm Research in real time for students to create their own research articles with graphs, Worm Close-up Pictures, and deep stem documentation for international study submission when investigating the specific gene assigned by GVSU & University of Georgia.	Russell Wallsteadt
1	Charging Cart	N	899	899	Biomedical has never had a proper charging/storage device	Russell Wallsteadt

Business Services - Pre-Vocation

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
1	Cross Cut Centralized Office Paper Shredder, Continuous Operation	N	2,900	2,900	If they were to collect recycling, they could shred it, bundle it, and collect it for another realistic business activity	Debra Rajaratne
3	Used 4' gondola run with base and 8 adjustable shelves	N	300	900	Creating an endcap, stocking, sorting, and facing	Debra Rajaratne

Criminal Justice

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
1	Forensics Lab Project - Cabinets with Chemical Resistant Top, Electric Source for Tables, Sink with Eyewash Station (Building Improvements included on that list)	N	20,000	20,000	With the addition of Jessica as our resident forensic scientist, we are now the leaders in the state when it comes to forensics. However, we do not have the facilities to accommodate proper learning for our students. We are in need of cabinets along two of the walls. This will give extra, secure storage space for the products that we will use throughout the year. The chemical resistant top will ensure the longevity of the cabinets in the off chance there is an accident. Electrical outlets will give us a better space to utilize the microscopes that we purchased earlier this year. The eyewash station with a sink will align us with OSHA requirements and give students the proper space to clean instruments thoroughly without having to walk them to the bathroom down the hall each time. If granted, this classroom transformation will put us above all other ISD's in the state as no one has a functioning forensics lab. It will draw a new subset of students who are interested in forensic science.	Jessica Ramirez

4	Ford Explorer Police Interceptor	R	15,000	60,000	We currently have 3-4 vehicles used for traffic stops, vehicle processing, high risk traffic stops, and demonstrations. These vehicles are outdated and no longer used in law enforcement. We need new (used) vehicles to have our students properly learn the equipment and what it is like to operate a patrol vehicle that they may use in the field. These vehicles can be used or bought at auction. A local PD advised they will donate lights for the vehicles for outfitting. The current vehicles often do not work or start when we need them to without assistance from a jump pack. The current vehicles could be used as suspect vehicles in the future.	Ben Hawkins
75	Streamlight Strion #74414 Flashlight	R	125	9,375	We have about 30 flashlights with push buttons on the rear, but not the front. We teach building searches and crime scene investigations where flashlights would be needed. We do not have enough for all of our students currently. The new ones would have buttons on the front and rear, which is how flashlight holding is currently being taught in industry. We would need 75 of them to outfit the entire program with replacement/new flashlights. The flashlight holsters would also be needed (see next request).	Ben Hawkins
1	Arrowhead Polilight System (UV-VIS-IR) OR Crime-Lite x10 full spectral light source (QCL/X/KIT/A-P)	N	9,237	9,237	An alternative light source (ALS) is a tool that is used very commonly during crime scene investigations. It is used to discover and assist with properly collecting the evidence after discovery. This would be used often during our semester on criminal investigations and forensics. This is a tool that is used daily in the field and would get use in our class for students to get the best picture of what forensic science is like. The 2nd vendor (Foster+Freeman) would be the preferred vendor. It is 1/3 of the cost of Arrowhead for a very similar product.	Ben Hawkins
1	Clevertouch with Stand	N	4,000	4,000	With the additional forensic science curriculum added, there is a need for extra demonstrations and analysis of patterns and materials. This new tool will allow the instructor to visually demonstrate not only the procedures necessary for proper development of evidence, but also the analysis of microscopic features within fingerprints, firearms evidence, and trace materials. This will enhance the student's learning by visually showing them the minute features and microscopic examinations that will allow for successful completion of the assigned lab exercises.	Jessica Ramirez
1	Autopsy David 9459-PL	N	2,467	2,467	Jessica Ramirez is a forensic scientist who has been to countless autopsies. As a possible career path, students will learn what an autopsy entails and how they are conducted. This would be used as a lesson for students to understand the intricacies or autopsies. This could also be used in crime scene scenarios throughout the year.	Ben Hawkins

1	New AV setup	R	2,000	2,000	This room has a very old projector and old sound.	Nate Cooper
1	HP Elitebook 630 G10	R	860	860	This instructor currently has a HP Probook 440 G9. This computer is slow and inefficient and instructor would like to have it replaced with a newer laptop.	Jessica Ramirez

Diesel

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
4	Heavy duty storage shelves	R	3,700	14,800	The component shelving units we have can not support the weight of the items we currently have. The shelves in the cabinets we currently have are starting to bend and break.	Jeff Kollin/James Cain
14	Misc. tools for training	R	786	11,004	Misc. tools is to replace tools that are no longer accurate or working. Tools are used for student learning.	Jeff Kollin/James Cain
54	Tires for program vehicles	R	175	9,450	The vehicle tires on our equipment are severely dry rotted and they have become a safety concern for our students. Sidewall dry rotting can cause the tire to fail which can cause serious injury to students.	Jeff Kollin/James Cain
2	Battery and Electrical system analyzer BCT-468NAVK	N	3,800	7,600	Advisory members recommended that all students going through our program be trained on using this tool as it is the standard testing tool in most heavy duty shops today.	Jeff Kollin

Graphic Communications

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
32	Mac Mini M1	R	1,158	37,056	Update 3rd classroom to match 2 classrooms updated last year	Kylie Dykema
55	Acer V247YU BMIIPX 24	R	220	12,100	These are the monitors for the last mac lab upgrade	Kylie Dykema
2	Computer Desks - 3 Stations	N	6,000	12,000	Update lab area where a window was installed between classroom last year	Kylie Dykema
6	Samsung BET-H 75"	R	1,100	6,600	Assumption: existing flat panel carts will be used	Kylie Dykema
32	Keyboards	R	60	1,920	Update 3rd classroom to match 2 classrooms updated last year	Kylie Dykema
32	Mice	R	20	640	Update 3rd classroom to match 2 classrooms updated last year	Kylie Dykema
32	Thunderbolt to HDMI Cord	R	18	576	Update 3rd classroom to match 2 classrooms updated last year	Kylie Dykema
32	USB Hub	R	9	288	Update 3rd classroom to match 2 classrooms updated last year	Kylie Dykema
32	4K Highspeed HDMI Cables	R	8	256	Update 3rd classroom to match 2 classrooms updated last year	Kylie Dykema

Health Careers

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
10	Telemetry Machines	N	2,615	26,150	Skill simulation and practice trainer	Jennifer Majeske
10	Cath Mannequins	N	1,640	16,400	Skill simulation and practice trainer. This is the only company that makes this equipment.	Jennifer Majeske
10	CPR Training Manikin w/feedback	N	1,330	13,300	More precise assessment in CPR training	Jennifer Majeske
10	SCD Machines with sleeves	N	1,220	12,200	Skill simulation and practice trainer.	Jennifer Majeske

3	Manikin Keri Nursing Skill	R	2,572	7,716	Replace broken manikins	Jennifer Majeske
14	Microscopes (4x, 10x, 40x, and 100x)	R	439	6,146	Replacement of broken equipment	Jennifer Majeske
6	Phlebotomy Arms	N	950	5,700	Skill simulation and practice trainer	Jennifer Majeske
5	Patient Care Beds	R	1,098	5,490	Replace broken equipment	Jennifer Majeske
5	Hemoglobin Analyzer Hemocue	R	938	4,690	Replace broken equipment	Jennifer Majeske
2	TV Monitors	N	2,000	4,000	AV upgrade for B270	Hailey Kane
3	BP Simulation Arms	R	1,130	3,390	Skill simulation and practice trainer	Jennifer Majeske
9	Phlebotomy replacement skins	R	283	2,547	Skill simulation and practice trainer	Jennifer Majeske
2	Phlebotomy chairs for live draws	N	828	1,656	Skill equipment	Jennifer Majeske
1	Ipad and Swivel setup	N	1,500	1,500	To be able to record our lectures, record the hands on skills in lab to be able to post for students who are absent or need additional review or reminders on what has been covered. This would be shared between two instructors.	Karri Harding
1	Corrosive chemical storage	R	1,450	1,450	Safe storage of corrosive chemicals	Jennifer Majeske
3	Prestan AED Ultra Trainer (4-pack)	R	462	1,386	Replacement/additional equipment	Jennifer Majeske
1	Flammable chemical storage (w/manual doors)	R	1,100	1,100	Safe storage of flammable chemicals	Jennifer Majeske
1	TV for Anatomage display	N	800	800	Just want a TV to project whats on the table onto the wall in little room of A100	Hailey Kane
1	Eyewear sterilizer	N	718	718	Maintenance of equipment, instruction	Jennifer Majeske

Hospitality

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
19	KitchenAide NSF Certified Commercial Series 8 Quart Bowl Lift Stand Mixer (KSM8990WH)	N	800	15,200	Numerous 15 year old mixers currently in operation are broken, continually needing to be serviced, causing delays and adjustments to accommodate broken equipment. Need to replace with new mixers to help assist in proper deliver of lessons both in the bakery and other lab spaces.	Michael Dewicki
1	Camera Setup for presentations	N	6,000	6,000	This is the setup he has requested a few times.	Don Henderson
2	Lello Musso Commercial Ice Cream Machine 2qts (SKU P180)	R	1,400	2,800	The program is requesting replacement for the 3 gallon ice cream maker that is no longer appropriate for lessons necessary. We would like to replace with 2 smaller units that are easily used by students in the overall lessons.	Michael Dewicki
3	HP Elitebook 630 G10	N	860	2,580	New CTE hire needs laptop	Erin Mangan, Michael Dewicki, Jacob Bandstra

HVAC-R

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
16	Copeland Refrigeration Trainers (built by students)	R	1,442	23,072	Existing trainers are pieced together and aged out. Trainers have unfixable leaks and contain moisture and acid hindering students ability to commission and completed projects	Jeff DeMeester

Intro to Auto

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
1	Tankless Hot Water Heater	N	6,000	6,000	For exterior detailing work	Mike Kiekover

Marketing

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
1	Retail Store- checkout counter, racks, digital sign, shelving	N	15,000	15,000	Equipment for a Retail Store at KCTC-East	Kyle Retan
4	Cabinets with Doors to hold Storage Bins	N	700	2,800	Equipment for a Retail Store at KCTC-East	Kyle Retan

Networking & Cyber Security

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
10	Servers with Raid setup	R	2,700	27,000	Students need access to servers for their curriculum. Our current servers are old and donated servers that are approx. 7 -10 years old & out of date.	Joe Lake
4	HP Elitebook 630 G10	R	860	3,440	Replacing 4+ year old laptop for instructors	Joe Lake

Teacher Academy

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
2	Furniture for Classroom	R	50,000	100,000	Update furniture in 2 Teacher Academy classrooms	Alan Freudigmann
1	65" Clever Touch	N	4,000	4,000	For left side of room in front and center w/ stand	Alan Freudigmann
3	HP Elitebook 630 G10	R	860	2,580	3 Instructors have been using temp laptops	Alan Freudigmann
1	85" TV	R	1,400	1,400	For front of room in Front and Center	Alan Freudigmann
1	TV Mount	R	300	300	For front of room in Front and Center	Alan Freudigmann

MySchool @ Kent

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
50	Chromebook	N	400	20,000	Replacing outdated Chromebooks	Gerry Verway
4	HP Elitebook 630 G10	R	860	3,440	Replacing 4+ year old laptop	E Schafer, M Reda, T Sawyer, J Finkel

Kent Career Technical Center - West

Administration/Building

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
1	HP Elitebook 630 G10	N	860	860	Needs a staff laptop	Jennifer Thornton
1	HP Probook 440 G10 w/16 GB of RAM & 512 GB of storage	R	815	815	Replacing a 440 g3 in the multi purpose room	Nate Cooper
1	Mini PC for Avigilon	R	700	700	For the security tv to display the camera feeds in the main KCTC West Office	Security

CORE

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
2	HP Elitebook 630 G10	R	860	1,720	Core staff laptops need replacing	Lori Dulak

Engineering & Arch Design

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
30	Student CAD PC's	R	2,200	66,000	These pc's are starting to die and we should really consider getting all new including 3 for replacements.	Joseph Phillips
1	FormLabs 3D Printer, Model: Form 3+ (not Form 3B+)	R	2,500	2,500	required to keep up with industry standards	Joseph Phillips
1	3D Printer: Bambu Labs X1E with AMS	R	2,499	2,499	The average age our 3D printers is over 8 years. This printer is required to meet demands of the engineering curriculum. It is supported by both local colleges and industry	Joseph Phillips
1	4x8' magnetic whiteboard with large rubber wheels	N	1,285	1,285	this replaces white board space that we are lacking, could be used as a divider to reduce distractions, and provide concealment in an emergency situation	Joseph Phillips

Hospitality & Culinary

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
1	Alto-Shaam Model No. 1000-UP	R	7,910	7,910	We use it to keep food items warm for serving. Someone from maintenance looked at our old one and said it was not fixable because no one could get parts.	Ryan Marklevitz

Manufacturing - Pre-Voc

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
2	Cam Spray Professional 1500 PSI (Electric - Warm Water) Wall Mount Pressure Washer w/ Auto Stop Start Model: 1502WM/SSA	N	3,000	6,000	I need these to teach Exterior and Interior detailing. All equipment was removed and relocated in KCTC East for the Intro to Auto program leaving us without.	Barry Wackerle
4	Reliable Brio Plus 400CC Steam Cleaner, 22 Accessories, 72 PSI Pressure, Multipurpose Cleans Tile, Grout, Hardwood Floors, Autos, Windows, and More, Unlimited Steam Technology	N	600	2,400	Needed to teach interior detailing	Barry Wackerle
15	Pro-Lift Mechanics Stool with Wheels - Heavy Duty Roller Creeper Seat with Concave Design and 2 Tool Storage Trays for Home Garage DIY Automotive - 300 Lbs Capacity	N	115	1,725	Needed to teach detailing.	Barry Wackerle
2	Steel Eagle V2 Bottom Feeder 24" Underbody Vehicle Cleaner (Hot / Cold Water) (4000 PSI) Model: ASE-0019	N	800	1,600	Needed to teach Auto exterior detail	Barry Wackerle

4	DEWALT Buffer Polisher, 7"-9", 12 amp, Variable Speed Dial 0-3,500 RPM's, Corded (DWP849X) Yellow, Large	N	202	808	Needed to teach exterior detailing.	Barry Wackerle
20	Chemical Guys MIC1995 Woolly Mammoth Large, Super Absorbent and Soft Microfiber Towels for Cars - 36" x 25" Gray, Ideal for Car Lovers and Auto Enthusiasts - Car Detailing Towels	N	36	720	Needed to teach detailing.	Barry Wackerle
2	40L/11Gal Commercial Carpet Cleaning Machine 3 in 1 Carpet Extractor for Car Detailing, Commercial Stainless Steel Carpet Shampooer (Shipped in 2 Parcel) Brand: OCASAMI	N	350	700	Needed to teach interior detailing.	Barry Wackerle
2	MTM Hydro 4000 PSI Premium Spray Gun, Adapters, 18" Lance, Foam Cannon & 50-Foot Hose Kit 3 (Hot/Cold Water) Model: 43.5010	N	270	540	Needed to teach exterior detail.	Barry Wackerle

Mechatronics

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
1	Instrumentation & Process Control Trainer - #3500 series	N	124,805	124,805	A Process Control trainer would give students a better hands on understanding of the complex systems used to control an automated process which will better prepare them for industry needs.	Travis Raspotnik
3	Allen Bradley Panelview Plus 7 Standard 1200w 2711P-T12W21D8S	N	4,541	13,623	These HMIs are needed to complete the Networking and IP Addressing trainers in the Advanced Lab. Students will be introduced to Studio 5000 along with networking to better prepare them for industry.	Travis Raspotnik
1	Wacom One 13 Touch	N	526	526	This technology would allow more interactive instruction in the classroom. It will also be utilized to easily share lecture notes with the students.	Travis Raspotnik

Welding

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
1	Koike ShopPro CNC Plasma cutter with software, setup and shipping.	R	52,615	52,615	Introducing a CNC (Computer Numerical Control) plasma cutter in a high school welding shop can offer various educational and practical benefits. Technological Advancement, Hands-on Learning, Creativity and Design Skills, Industry-Relevant Skills, Project-Based Learning and Career Preparation.	James Swenson

Regional Satellites

Aviation Electronics & Maintenance

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
1	Office & Conference Room Furniture	R	10,428	10,428	Replacing office chairs and updating conference room furniture	Josh Miller
1	Barfield 101-00164-605 ANLG P/S TEST SET, 1811D60S	N	6,200	6,200	This manually operated air data test set is required to test Pitot Static Systems on aircraft. We currently do not have a manually operated set such as this. Both aviation maintenance and avionics programs will benefit greatly from this equipment.	Josh Miller
100	Electronics Learning. Full Set of 4 Electronics Learning Boards Practice Soldering & Learn Electronics Multiplexer, Resistance, Capacitance, and Series vs. Parallel.	N	50	5,000	Both avionics and aviation maintenance students will use the 4 Electronics Learning Boards Practice Soldering & Learn Electronics Multiplexer, Resistance, Capacitance, and Series vs. Parallel. All of these projects will support required curriculum.	Josh Miller
25	Nova Compact Keyless Pneumatic Drill	R	198	4,950	Need to preplace all keyed drills to keyless drills to improve safety of students in the lab/shop areas. As well, current drills are worn.	Josh Miller
100	Elenco AM/FM Radio build project	N	49	4,900	This radio build project will benefit both avionics and aviation maintenance. After we teach students about electrical basics, components, and tools we will use this project as a capstone at the end of the year. Will help fortify scaffold learning and transfer of hard skills.	Josh Miller
1	D. Marchiori, Part# DMAK-CESNT182Tx-E1K0POV3, Air Data Test Set Adapter	N	4,200	4,200	This Air Data Test Set Adapter is required to be used in conjunction with our Air Data Test Set. We currently do not have one, and must use this when performing required avionics and inspection training. This equipment will be used by both avionics and aviation maintenance.	Josh Miller
1	43 inch Deep Throat Bead Roller, with stand and rollers kit. Part# WFBR43P	N	3,000	3,000	This bead roller will improve student learning of industry standard equipment, and aid in teacher instructional ability. Learning how to use this equipment is a resume builder, and used in local shops. KCTC Aviation currently does not have this equipment.	Josh Miller
200	Aeroquip Hose 303-6 (Purchased by the foot)	R	15	3,000	This hose will replace current training aids. Both avionics and aviation maintenance programs will benefit from this purchase.	Josh Miller

15	Snap on, WTRW6A, 6IN WIRE TWISTER	R	161	2,415	These twist pliers are used through the year, and have become worn. The worst ones, students do not use, because I do not want them to hurt themselves. I'm requesting 15, as that is the number of heavily worn pliers. I'm requesting to use Snap on as they are replaced for free as a warranty item when worn or broken.	Josh Miller
100	Elenco FM Radio Kit	N	18	1,800	This radio build project will benefit both avionics and aviation maintenance. After we teach students about electrical basics, components, and tools we will use this project as a smaller more digestible project prior to a larger more in-depth radio capstone project at the end of the year. Will help fortify scaffold learning and transfer of hard skills.	Josh Miller
1	Sonel TDR-410 Time Domain Reflectometer	N	1,700	1,700	We currently do not have this tool. We conferred with our advisory committee, and they recommending, and we agree to have this on hand to aid in aircraft wire troubleshooting abilities. This will increase student awareness, and use of the highly specialized tool.	Josh Miller
50	Eaton Aeroquip Hose Fittings, part # 491-6	R	27	1,350	This hose fitting is required as a lab instructional aid for both avionics and aviation maintenance. Current fitting stripped out and worn.	Josh Miller
1	Jet free standing tower drill press.	R	1,300	1,300	The current drill press has been repaired multiple times, and should now be replaced for personnel safety purposes.	Josh Miller
100	Eaton Aeroquip Hose 303-4 (Purchased by the foot)	R	12	1,200	This hose will replace existing instructional aids. Both avionics and aviation maintenance will benefit from this purchase.	Josh Miller
50	Eaton Aeroquip Hose Fittings, Part # 491-4	R	19	950	This hose fitting is required as an instructional aid and Labs for both avionics and maintenance. Current fittings stripped and worn, needing replacement.	Josh Miller
15	Hand Fluting Pliers, Vise Grip, Part# 12-00609, MFR Model# 500	N	55	825	This equipment will help students learn metallic structures. We currently do not have this equipment.	Josh Miller
2	Hand Held Radio, ICOM A25C Sport, Part # 11-16533 VHF Radio	R	350	700	These radios are hand held aircraft radio's. Having this option, will increase our ability to talk to aircraft and the Air Traffic Control Tower for training purposes. We currently have no radio to perform this training. Both avionics and aviation maintenance will benefit from this purchase.	Josh Miller

Kent Conference Center

1	New AV setup for conference room	R	85,000	85,000	System has been duct taped along for years	Ron Houtman
2	HP Elitebook 630 G10 for Career Readiness	R	860	1,720	Replacing 4+ year old laptop	Samantha Jackson, Cary Stamas
1	HP Elitebook 630 G10 for Career Development	R	860	860	Replacing 4+ year old laptop w/ battery issues	Sue Gardner

Lincoln Early Childhood Center**Bright Beginnings**

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
6	HP Elitebook 630 G10	R	860	5,160	Replacing 4+ year old laptops	Karen Lezan
8	ASUS 24" Monitor	N	120	960	Updating monitors	Karen Lezan

Great Start to Quality

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
4	HP Elitebook 630 G10	R	860	3,440	Replacing 4+ year old laptops	Jaime Mueller

Great Start Readiness Program

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
36	HP Elitebook 630 G10	R	860	30,960	Replacing 4+ year old laptops	Ashley Karsten

Facilities

Qty	Description	N/R	Unit Cost	Total	Rationale	Requestor
1	HP Zbook Power G10 with 32GB DDR5, 1TB SSD, Touchscreen	R	1,823	1,823	A laptop needed that can manager construction projects powerful enough to run CAD	Aaron Stockeland

TOTAL 1,452,160

2024-25 Kent ISD Building Improvement Requests

KCTC-East	Budgeted	Total
Lot 1 Asphalt Milling & Resurfacing	160,000	
Lot 3 Asphalt Replacement	145,000	
A-Wing (Auto Tech) HVAC Equip & Controller/Controls	80,000	
Forensic Lab Renovation	74,000	
A-Wing Roof Replacement (west section)	70,000	
Transformer/Switch Gear/Elect Panel at Power House	66,000	
Electric Panel Upgrades	50,000	
Demo Work in B291/292	32,000	
HVAC Controller Upgrades	30,000	
Demo Work in B245	25,000	
Lockers - Dwing	20,000	
Epoxy Flooring for 2 New Auto Bays	16,000	
Wiring and Labor for AV Setup - Teacher Academy	5,000	
Transform Men's Bathroom into Women's (B-Wing)	1,000	774,000

KCTC-West (formerly KTC)	Budgeted	Total
Door & Window between Hospitality Classroom and Lab	28,000	
Hardwired Card Readers	25,000	
HVAC Controller Upgrades	20,000	
Electric for (3) New Donated Welders	13,000	86,000

Kent Conference Center	Budgeted	Total
Mechanical Equipment Upgrades - lower level	65,000	
Painting - lower level	10,000	75,000

Facilities/Main Campus	Budgeted	Total
Office Space Renovation	88,000	
Breakroom Renovation	57,394	145,394

TOTAL	1,080,394
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A regular meeting of the Kent ISD School Board was held at the administrative offices on Monday, February 12, 2024. The meeting was called to order by President Haidle at 6:00 p.m.

Members Present: Rettig, Featherston, Hamming, Haidle

Member Absent:

Kent ISD Staff Present: Superintendent Koehler, Assistant Superintendents Finkel, Gorman, Gardner, Myers, Philipps, Rodgers; Directors Baine, Behm, Brockway, Burns, Castle, Dymowski, Graham, Hissong, Hofstee, Houtman, Karsten, Lillis, McClintic, Stamas, Store; Principals Lienesch, Verwey, Zashak; Recording Secretary Lovell; Staff Members: Deb VanDyke, Melissa Monette, Elizabeth Schafer, Emily Herrmann, Stephanie Harkema, Joanne Platt

Guests: Maureen Krason, Trey Monette

President Haidle welcomed visitors and turned the meeting over to Assistant Superintendent Rodgers to present the Leading Learning awards. Awards were presented to Melissa Monette, Elizabeth Schafer, Emily Herrmann, Stephanie Harkema and Thomas Doan. Supervisors were given the opportunity to share words of appreciation on behalf of the recipients.

Early Childhood Director, Ashley Karsten and Director of ECSE and Integrated Supports, Alissa Hofstee, shared a presentation on the early childhood multi-tiered system of support model. Board members were given the opportunity for questions.

Upon motion of Member Featherston, supported by Member Hamming, it was resolved to combine and approve action items D.1-D.12 with the exception of item D.10. President Haidle requested this action item be voted on separately following discussion.

Ayes: Featherston, Rettig, Hamming, Haidle

Nays: None

Motion declared to have carried.

Upon motion of Member Rettig, supported by Member Featherston, it was resolved to approve the bid from CrowdStrike Falcon Complete software from VDA Labs in the amount of \$78,397.84. This purchase will replace the existing anti-virus software with Endpoint Detective Response (EDR) which provides a more proactive approach to cyber security.

Ayes: Rettig, Hamming, Featherston, Haidle

Nays: None

Motion declared to have carried.

Upon motion of Member Rettig, supported by Member Featherston, it was resolved to approve the striking of personal property taxes from previous tax rolls.

Ayes: Hamming, Featherston, Rettig, Haidle

Nays: None

Motion declared to have carried.

Upon motion of Member Featherston, supported by Member Hamming, it was resolved to approve the Board Policy Amendments as outlined in the board packet.

Ayes: Featherston, Rettig, Hamming, Haidle

Nays: None

Motion declared to have carried.

President Haidle provided the opportunity for public comment. No comments were given.

Superintendent Koehler shared that last week’s KCTC open house was a huge success and hundreds of students were in attendance to learn more about our CTE programs. While we will continue to enroll students at KCTC, we soon will be offering additional CTE opportunities to students in their local districts developed by the CareerPrep2030 committee. Superintendent Koehler invited board members to attend the Career2030 conference to be held on March 4, 2024 at the Kent Career Tech Center.

Superintendent Koehler shared that the Michigan Department of Education has invited our Director of Teacher Development, Laura Castle and team members to present on the West Michigan Teacher Collaborative. This program will increase the teacher pipeline in our region and prepare candidates for the most challenging educational settings.

President Haidle adjourned the meeting at 6:57 p.m.

Minutes Approved on March 18, 2024

Andrea Haidle, President

Laura Featherston, Secretary

/ml

A special meeting of the Kent ISD School Board was held at the administrative building on February 12, 2024. The meeting was called to order by President Haidle at 4:30 p.m.

Members Present: Drake, Hamming, Featherston, Rettig, Haidle
Member Absent:

Staff Present: Superintendent Koehler; Recording Secretary Mandy Lovell

Guests: Mr. Mike Washburn

The Kent ISD school board met with Dr. Mike Washburn to facilitate a mid-year evaluation for the 23-24 school year. This process follows the MASB guidelines and complies with Sections 1249 and 1250 of the Michigan Revised School Code.

David Drake joined the meeting at 4:38 p.m.

Upon motion by Member Drake, supported by Member Rettig, the board moved to closed session for the purpose of completing the Superintendent's annual goals and evaluation (OMA8a).

Ayes: All present

Nays:

Motion declared to have carried.

The Board moved to closed session at 4:43 p.m.

The board moved back into open session at 5:36 p.m.

Superintendent Koehler recommended a stipend be provided to Dr. Gorman for his time serving as interim superintendent during his 51-day medical leave. Dr. Gorman provided excellent leadership carrying out the superintendents' responsibilities while continuing to serve in his current role. Board members were in agreement to fulfill this request.

Board Members discussed the options for succession plans following Superintendent Koehler's plan for retirement effective June 30, 2024. Board members were in agreement to follow the path of selecting an internal candidate and recommend Dr. Ron Gorman be offered the position as superintendent beginning July 1, 2024.

The board unanimously requested a formal policy be drafted and adopted to outline who will fill in as interim superintendent in the event that a future superintendent is no longer able to carry out day-to-day duties. In addition, board members requested a comprehensive plan be presented to the Board that outlines the transition of duties over the next several months.

Board Members affirmed the recommendation to offer Dr. Ron Gorman a competitive compensation package similar to the current structure. This places Kent ISD in a position to be more competitive and retain high-quality administrators.

The meeting was adjourned at 5:57p.m.

Minutes Approved: March 18, 2024

Andrea Haidle, President

Laura Featherston, Secretary

/ml

DRAFT

**CHECKS (DISBURSEMENTS) WRITTEN BY FUND
02/01/2024 - 02/29/2024**

11. GENERAL EDUCATION	\$	11,701,376.22
21. SPECIAL EDUCATION-CENTER PROGRAMS		298,767.41
22. SPECIAL EDUCATION		4,196,227.10
23. COMMUNITY SERVICE (ENHANCEMENT MILLAGE)		16,676.72
26. CAREER TECHNICAL EDUCATION		687,380.91
27. COOPERATIVE EDUCATION **		28,729.73
29. STUDENT/SCHOOL ACTIVITY FUND		9,443.73
CAPITAL PROJECTS		
41. GENERAL EDUCATION		1,985.11
42. SPECIAL EDUCATION		193,814.33
46. CAREER TECHNICAL EDUCATION		285,956.10
81. INTERNAL SERVICE FUND		-
TOTAL	\$	17,420,357.36

Total Transfers Out to LEAs (K-12, Charter Schools and Parochial Schools)	\$	5,400,871.09
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*** Disbursements from fund 28 are included in fund 27-Cooperative Education totals.*

Kent ISD Check Register 2/1/2024 to 2/29/2024

Check #	Vendor Name	Fund	Fund Amount	Check Total	Check Comment
600020624	MICH PUBLIC SCHOOL EMPLOYEES	11	1,708,080.94		
			Check Total	1,708,080.94	UAAL JANUARY 2024
600020524	MICH PUBLIC SCHOOL EMPLOYEES	11	1,592,406.20		
			Check Total	1,592,406.20	RETIREMENT 1.26.24
600022124	MICH PUBLIC SCHOOL EMPLOYEES	11	1,562,013.00		
			Check Total	1,562,013.00	RETIREMENT 02.09.24
58090	MICH EDUC SPECIAL SERVICES	11	1,093,659.49		
			Check Total	1,093,659.49	MARCH PREMIUMS
602232437	UNITED STATES TREASURY	11	897,757.69		
			Check Total	897,757.69	PAYROLL TAXES
602092432	UNITED STATES TREASURY	11	865,969.55		
			Check Total	865,969.55	PAYROLL TAXES
602232404	NEXT GENERATION ENROLLMENT INC	11	830,257.39		
			Check Total	830,257.39	MARCH PREMIUMS
300029366	GRAND RAPIDS PUBLIC SCHOOLS	22	499,793.92		
			Check Total	499,793.92	FEB24 SA SECT 51A SPED
300029454	MICH FAMILY RESOURCES	11	495,903.00		
			Check Total	495,903.00	GSRP THRU JAN 2024
300029430	GRAND RAPIDS PUBLIC SCHOOLS	11	450,543.00		
			Check Total	450,543.00	GSRP THRU JAN 2024
300029429	GRAND RAPIDS PUBLIC SCHOOLS	22	329,829.00		
			Check Total	329,829.00	IDEA JAN 2024
300029444	KENTWOOD PUBLIC SCHOOLS	22	265,438.00		
			Check Total	265,438.00	IDEA JAN 2024
58102	OWEN-AMES-KIMBALL CO	46	234,679.70		
			Check Total	234,679.70	KCTC PH 2 RENO-ADV MANUFACTURI
300029424	FOREST HILLS PUBLIC SCHOOLS	22	230,264.00		
			Check Total	230,264.00	IDEA JAN 2024
58046	KENTWOOD PUBLIC SCHOOLS	22	207,078.57		
			Check Total	207,078.57	FEB24 SA SECT 51A SPED

300029401 ALLEGAN AREA EDUCATIONAL SERVICE AGENCY 26 159,280.52

			Check Total	159,280.52 2024 Perkins Allocations to AI
300029389	SPARTA AREA SCHOOLS	11	100,672.53	
	SPARTA AREA SCHOOLS	22	49,714.31	
			Check Total	150,386.84 FEB24 SA SECT 51A SPED
602232439	STATE OF MICHIGAN	11	140,518.21	
			Check Total	140,518.21 PAYROLL TAXES
602092434	STATE OF MICHIGAN	11	135,968.57	
			Check Total	135,968.57 ANNUITY
300029460	NORTHVIEW PUBLIC SCHOOLS	22	127,140.00	
			Check Total	127,140.00 IDEA JAN 2024
300029313	MICH FAMILY RESOURCES	11	121,795.00	
			Check Total	121,795.00 GSRP TRANSPORTATION - 10/01/23
300029360	FOREST HILLS PUBLIC SCHOOLS	22	121,257.39	
			Check Total	121,257.39 FEB24 SA SECT 51A SPED
300029468	ROCKFORD PUBLIC SCHOOLS	22	111,424.00	
			Check Total	111,424.00 IDEA JAN 2024
300029433	GRANDVILLE PUBLIC SCHOOLS	22	107,638.00	
			Check Total	107,638.00 IDEA JAN 2024
300029388	ROCKFORD PUBLIC SCHOOLS	11	7,850.73	
	ROCKFORD PUBLIC SCHOOLS	22	89,599.67	
			Check Total	97,450.40 FEB24 SA SECT 51A SPED
300029490	YMCA OF GREATER GR	11	94,973.00	
			Check Total	94,973.00 GSRP THRU JAN 2024
80214241	JPMORGAN CHASE BANK NA	11	250.00	
	JPMORGAN CHASE BANK NA	11	24,854.52	
	JPMORGAN CHASE BANK NA	21	22,388.48	
	JPMORGAN CHASE BANK NA	22	7,653.07	
	JPMORGAN CHASE BANK NA	26	32,632.47	
	JPMORGAN CHASE BANK NA	27	764.66	
	JPMORGAN CHASE BANK NA	28	1,317.31	
	JPMORGAN CHASE BANK NA	29	795.86	
	JPMORGAN CHASE BANK NA	42	476.94	
			Check Total	91,133.31 NATIONAL ACADEMIES PRE
300029398	WYOMING PUBLIC SCHOOLS	22	89,028.23	

			Check Total	89,028.23 FEB24 SA SECT 51A SPED
300029472	SPARTA AREA SCHOOLS	22	88,965.00	
			Check Total	88,965.00 IDEA JAN 2024
300029284	KENT COUNTY TREASURER	11	1,398.12	
	KENT COUNTY TREASURER	22	56,276.30	
	KENT COUNTY TREASURER	23	14,108.38	
	KENT COUNTY TREASURER	26	13,841.88	
	KENT COUNTY TREASURER	42	1,615.88	
	KENT COUNTY TREASURER	46	1,615.88	
			Check Total	88,856.44 GROUP# 128 - REIMBURSE TAXES -
300029488	WYOMING PUBLIC SCHOOLS	22	86,238.00	
			Check Total	86,238.00 IDEA JAN 2024
300029441	KENOWA HILLS PUBLIC SCHOOLS	22	81,697.00	
			Check Total	81,697.00 IDEA JAN 2024
300029368	GRANDVILLE PUBLIC SCHOOLS	22	79,659.76	
			Check Total	79,659.76 FEB24 SA SECT 51A SPED
300029450	LOWELL AREA SCHOOLS	22	77,357.00	
			Check Total	77,357.00 IDEA JAN 2024
300029399	ZEELAND PUBLIC SCHOOLS	11	76,088.72	
			Check Total	76,088.72 FEB24 SA SECT 107 ADULT ED
300029408	BYRON CENTER PUBLIC SCHOOLS	22	73,138.00	
			Check Total	73,138.00 IDEA JAN 2024
300029475	THORNAPPLE KELLOGG SCHOOLS	22	72,746.00	
			Check Total	72,746.00 IDEA JAN 2024
300029484	WEST MICH ACADEMY OF ENVIRONMENTAL SCIENCE	11	71,373.00	
			Check Total	71,373.00 GSRP THRU JAN 2024
300029411	CEDAR SPRINGS PUBLIC SCHOOLS	22	66,823.00	
			Check Total	66,823.00 IDEA JAN 2024
300029335	HEART OF WEST MICH UNITED WAY	11	64,972.18	
			Check Total	64,972.18 Q1 32P FY24 STATE
300029341	MICHIGAN SCHOOLS ENERGY COOPERATIVE	11	5,593.58	
	MICHIGAN SCHOOLS ENERGY COOPERATIVE	21	22,932.85	
	MICHIGAN SCHOOLS ENERGY COOPERATIVE	26	34,613.64	
			Check Total	63,140.07 ACCT 41000 - JAN24
300029381	NORTHVIEW PUBLIC SCHOOLS	22	61,316.98	

			Check Total	61,316.98 FEB24 SA SECT 51A SPED
58023	OWEN-AMES-KIMBALL CO	42	18,555.61	
	OWEN-AMES-KIMBALL CO	46	42,292.17	
			Check Total	60,847.78 CREDIT - KCTC CULINARY & MARKE
300029463	MICHIGAN PREPARATORY VIRTUAL SCHOOL	22	59,740.00	
			Check Total	59,740.00 IDEA JAN 2024
300029364	GODWIN HEIGHTS PUBLIC SCHOOLS	22	59,247.63	
			Check Total	59,247.63 FEB24 SA SECT 51A SPED
300029354	COMSTOCK PARK PUBLIC SCHOOLS	22	59,066.14	
			Check Total	59,066.14 FEB24 SA SECT 51A SPED
58002	GORNO FORD	42	57,482.00	
			Check Total	57,482.00 TRANSIT VANS FOR CENTER PROGRA
300029372	KENOWA HILLS PUBLIC SCHOOLS	22	56,076.36	
			Check Total	56,076.36 FEB24 SA SECT 51A SPED
300029455	MICHIGAN SCHOOLS ENERGY COOPERATIVE	11	2,923.02	
	MICHIGAN SCHOOLS ENERGY COOPERATIVE	21	20,219.26	
	MICHIGAN SCHOOLS ENERGY COOPERATIVE	26	31,001.87	
			Check Total	54,144.15 ACCT# 41000 NATURAL GAS DEC23
300029349	BYRON CENTER PUBLIC SCHOOLS	22	50,207.62	
			Check Total	50,207.62 FEB24 SA SECT 51A SPED
300029351	CEDAR SPRINGS PUBLIC SCHOOLS	22	49,783.91	
			Check Total	49,783.91 FEB24 SA SECT 51A SPED
300029440	KELLOGGSVILLE PUBLIC SCHOOLS	22	49,759.00	
			Check Total	49,759.00 IDEA JAN 2024
300029414	COMSTOCK PARK PUBLIC SCHOOLS	22	48,848.00	
			Check Total	48,848.00 IDEA JAN 2024
300029382	ORCHARD VIEW SCHOOLS	11	48,051.86	
			Check Total	48,051.86 FEB24 SA SECT 107 ADULT ED
602232402	CITY OF GRAND RAPIDS	11	47,891.81	
			Check Total	47,891.81 GRAND RAPIDS CITY TAX
300029449	LIGHTHOUSE ACADEMY	22	46,771.00	
			Check Total	46,771.00 IDEA JAN 2024
58077	GRAFTON SCHOOL INCORPORATED	22	43,803.09	
			Check Total	43,803.09 Ukeru Training
300029371	KELLOGGSVILLE PUBLIC SCHOOLS	22	42,878.65	
			Check Total	42,878.65 FEB24 SA SECT 51A SPED

300029402	APPLETREE LEARNING CENTERS WALKER LLC	11	42,619.00	Check Total	42,619.00 GSRP THRU JAN 2024
58113	STEEPLETOWN NEIGHBORHOOD SERVICES	11	42,500.00	Check Total	42,500.00 GSRP THRU JAN 2024
300029345	WILLIAM C ABNEY ACADEMY	11	42,214.68	Check Total	42,214.68 ACADEMIC INTERVENTIONISTS 10/1
300029420	EAST GRAND RAPIDS PUBLIC SCHOOLS	22	39,753.00	Check Total	39,753.00 IDEA JAN 2024
300029412	CHANDLER WOODS CAMPUS	22	39,693.00	Check Total	39,693.00 IDEA JAN 2024
300029323	ADN ADMINISTRATORS INC	11	37,940.07	Check Total	37,940.07 DENTAL CLAIMS GROUP 40289
300029465	RIDGE PARK CHARTER ACADEMY	22	36,923.00	Check Total	36,923.00 IDEA JAN 2024
58083	HISPANIC CENTER OF WESTERN MICHIGAN	11	35,801.00	Check Total	35,801.00 GSRP THRU JAN 2024
300029458	NEW BRANCHES SCHOOL	11	35,275.00	Check Total	35,275.00 GSRP THRU JAN 2024
300029469	SET INC	11	35,082.43	Check Total	35,082.43 MARCH 2024 PREMIUMS
300029377	LOWELL AREA SCHOOLS	22	33,420.44	Check Total	33,420.44 FEB24 SA SECT 51A SPED
300029290	SET INC	11	32,823.04	Check Total	32,823.04 FEBRUARY PREMIUMS
300029413	CHILDTIME CHILDCARE INC	11	32,674.00	Check Total	32,674.00 GSRP THRU JAN 2024
300029478	VANGUARD CHARTER ACADEMY	22	32,557.00	Check Total	32,557.00 IDEA JAN 2024
300029421	EXCEL CHARTER ACADEMY	22	32,479.00	Check Total	32,479.00 IDEA JAN 2024
300029425	GODFREY LEE PUBLIC SCHOOLS	22	29,710.00	Check Total	29,710.00 IDEA JAN 2024
300029445	KNAPP CHARTER ACADEMY	22	29,552.00	Check Total	29,552.00 IDEA JAN 2024
300029457	NEW BRANCHES SCHOOL	22	29,391.00	Check Total	29,391.00 IDEA JAN 2024

300029436	HOPE ACADEMY OF WEST MICHIGAN	22	28,750.00	Check Total	28,750.00 IDEA JAN 2024
58110	SOUTH END COMMUNITY OUTREACH MINISTRIES	11	28,582.00	Check Total	28,582.00 GSRP THRU JAN 2024
300029479	VISTA CHARTER ACADEMY	22	26,653.00	Check Total	26,653.00 IDEA JAN 2024
602092430	GLP & ASSOCIATES	11	26,544.09	Check Total	26,544.09 ANNUITY
300029329	ENVIRO-CLEAN	21	26,428.64	Check Total	26,428.64 JANITORIAL SERVICES AT PGLC
602232435	GLP & ASSOCIATES	11	26,159.09	Check Total	26,159.09 ANNUITY
300029361	FREMONT PUBLIC SCHOOLS	11	26,103.86	Check Total	26,103.86 FEB24 SA SECT 107 ADULT ED
300029477	TUTOR TIME LEARNING CENTERS LLC	11	25,534.00	Check Total	25,534.00 GSRP THRU JAN 2024
300029273	APPLE INC (ORDERS)	21	25,504.00	Check Total	25,504.00 APPLE, FOUR 10-INCH & FOUR 13-
300029480	WALKER CHARTER ACADEMY	22	25,481.00	Check Total	25,481.00 IDEA JAN 2024
57786	CUSTER OFFICE ENVIRONMENTS INC	42	24,964.02	Check Total	24,964.02 LDC MAT TABLES - BOARD APPROVE
57987	CUSTER OFFICE ENVIRONMENTS INC	42	24,647.90	Check Total	24,647.90 LCC CONFERENCE RM FURNITURE -
58103	PEOPLE DRIVEN TECHNOLOGY INC	26	24,395.50	Check Total	24,395.50 Zerto Renewal 1/12/24-12/31/24
300029334	HEART OF WEST MICH UNITED WAY	11	23,995.95	Check Total	23,995.95 32P6 GRANT REIMB EXP THRU 12/3
57795	FAMILY PROMISE OF GRAND RAPIDS	11	23,509.72	Check Total	23,509.72 CONTRACTED SUPPORT-10/1/23-12/
58021	NYC LEADERSHIP ACADEMY INC	11	23,050.00	Check Total	23,050.00 THE LEADERSHIP ACADEMY
300029442	KENT CITY COMMUNITY SCHOOLS	22	22,847.00	Check Total	22,847.00 IDEA JAN 2024
300029278	CLARK HILL PLC	11	7,609.50		

	CLARK HILL PLC	22	7,609.50	
	CLARK HILL PLC	26	7,609.50	
			Check Total	22,828.50 CLIENT 58607 - LABOR & EMPLOYM
57935	OTTAWA AREA ISD	11	22,165.75	
			Check Total	22,165.75 PUPIL ACCOUNTING SERVICES
300029418	CROSS CREEK CHARTER ACADEMY	22	21,958.00	
			Check Total	21,958.00 IDEA JAN 2024
300029403	BAXTER COMMUNITY CENTER	11	21,680.00	
			Check Total	21,680.00 GSRP THRU JAN 2024
57845	SOLUTIONS PLUS INC	26	21,500.00	
			Check Total	21,500.00 FORTIANALYZER SUBSCRIPTION
57771	BARNES & NOBLE COLLEGE BOOKSELLERS LLC	11	12,949.45	
	BARNES & NOBLE COLLEGE BOOKSELLERS LLC	26	8,362.36	
			Check Total	21,311.81 2ND SEMESTER LAUNCH U TEXT BOO
271522324	EDUSTAFF LLC	11	3,363.90	
	EDUSTAFF LLC	21	13,241.69	
	EDUSTAFF LLC	22	1,172.97	
	EDUSTAFF LLC	26	3,300.61	
			Check Total	21,079.17 EDUSTAFF WEEK OF 02/23/2024
300029363	GODFREY LEE PUBLIC SCHOOLS	22	21,023.23	
			Check Total	21,023.23 FEB24 SA SECT 51A SPED
58038	SYSCLOUD INC	26	20,800.00	
			Check Total	20,800.00 GOOGLE/M365 BACK UP YR 2 OF 3
300029437	HOPE ACADEMY OF WEST MICHIGAN	11	20,732.00	
			Check Total	20,732.00 GSRP THRU JAN 2024
300029427	GR COMMUNITY COLLEGE	11	20,330.00	
			Check Total	20,330.00 GSRP THRU JAN 2024
58085	ANSELU LLC	11	20,140.00	
			Check Total	20,140.00 GSRP THRU JAN 2024
300029281	GODWIN HEIGHTS PUBLIC SCHOOLS	11	445.45	
	GODWIN HEIGHTS PUBLIC SCHOOLS	42	19,634.75	
			Check Total	20,080.20 MV REIMB - HOTEL STAYS
300029383	PLAINWELL COMMUNITY SCHOOLS	11	19,257.49	
			Check Total	19,257.49 FEB24 SA SECT 107 ADULT ED
300029347	BELDING AREA SCHOOLS	11	19,059.78	
			Check Total	19,059.78 FEB24 SA SECT 107 ADULT ED

300029456	SHEENA AUSTIN	11	18,783.00	Check Total	18,783.00 GSRP THRU JAN 2024
300029358	EAST GRAND RAPIDS PUBLIC SCHOOLS	22	18,260.56	Check Total	18,260.56 FEB24 SA SECT 51A SPED
300029483	WELLSPRING PREPARATORY HIGH SCHOOL	22	18,223.00	Check Total	18,223.00 IDEA JAN 2024
300029327	CEDAR SPRINGS PUBLIC SCHOOLS	21	18,131.40	Check Total	18,131.40 CEDAR SPRINGS EMPOWER U LEASE
58088	LANGLEY CHILD CARE	11	18,053.00	Check Total	18,053.00 GSRP THRU JAN 2024
57892	THE I LOVE U GUYS FOUNDATION	11	17,500.00	Check Total	17,500.00 REUNIFICATION WORKSHOP
300029352	CENTRAL MONTCALM PUB SCH	11	17,237.83	Check Total	17,237.83 FEB24 SA SECT 107 ADULT ED
271520924	EDUSTAFF LLC	11	2,286.04		
	EDUSTAFF LLC	11	22.32		
	EDUSTAFF LLC	21	10,389.36		
	EDUSTAFF LLC	22	1,172.96		
	EDUSTAFF LLC	26	2,768.91	Check Total	16,639.59 EDUSTAFF WEEK OF 02/09/2024
300029362	FRUITPORT COMMUNITY SCHOOLS	11	16,585.28	Check Total	16,585.28 FEB24 SA SECT 107 ADULT ED
602092433	PARADIGM EQUITIES INC	11	16,231.68	Check Total	16,231.68 ANNUITY
602232438	PARADIGM EQUITIES INC	11	15,845.61	Check Total	15,845.61 ANNUITY
57780	TREECE HOME CARE INC	22	15,775.00	Check Total	15,775.00 COMMUNITY CARE GIVERS GRAND RA
300029350	CALEDONIA COMMUNITY SCHOOLS	22	15,499.01	Check Total	15,499.01 FEB24 SA SECT 51A SPED
300029346	ALLEGAN PUBLIC SCHOOLS	11	14,708.68	Check Total	14,708.68 FEB24 SA SECT 107 ADULT ED
58022	ONE IDENTITY LP	26	14,480.00	Check Total	14,480.00 SSO SUBSCRIPTION
58047	WHITEHALL DISTRICT SCHOOLS	11	13,152.24	Check Total	13,152.24 FEB24 SA SECT 107 ADULT ED

57857	BASIS POLICY RESEARCH LLC	11	12,933.75	
			Check Total	12,933.75 MI STUDENT VOICE STUDENT PERCE
300029369	GRANT PUBLIC SCHOOLS	11	12,797.18	
			Check Total	12,797.18 FEB24 SA SECT 107 ADULT ED
57992	ENGINEERED PROTECTION SYSTEMS INC	11	749.55	
	ENGINEERED PROTECTION SYSTEMS INC	21	7,059.66	
	ENGINEERED PROTECTION SYSTEMS INC	26	4,959.87	
			Check Total	12,769.08 SERVICE 03/01/24-05/31/24
58118	SOLUTIONS PLUS INC	26	12,450.00	
			Check Total	12,450.00 QTY 3 - 90G FIREWALL APPLIANCE
58048	ADVANTAGE MECHANICAL-REFRIGERATION INC	26	12,440.12	
			Check Total	12,440.12 KCC HVAC REPAIRS
58012	MATHISON ARCHITECTS LLC	42	12,258.82	
			Check Total	12,258.82 LINCOLN LDC RENO THRU 12/31/23
300029415	COVENANT HOUSE ACADEMY	22	11,920.00	
			Check Total	11,920.00 IDEA JAN 2024
300029285	KENT COUNTY TREASURER	26	11,499.57	
			Check Total	11,499.57 23-24 SRO OFFICER (JULY - JUNE
58108	SEVERANCE ELECTRIC CO INC	27	11,344.50	
			Check Total	11,344.50 FIBER MAINTENANCE 7/1/23-6/30/
58115	THE VILLAGE LEARNING CENTER INC	11	11,254.00	
			Check Total	11,254.00 GSRP THRU JAN 2024
300029428	GRAND RAPIDS PUBLIC SCHOOLS	11	10,988.11	
			Check Total	10,988.11 MAISA CLASSROOM LIBRARY ENHANC
300029378	MASON COUNTY CENTRAL SCHOOLS	11	10,906.97	
			Check Total	10,906.97 FEB24 SA SECT 107 ADULT ED
300029417	CREATIVE TECHNOLOGIES ACADEMY	11	10,894.00	
			Check Total	10,894.00 GSRP THRU JAN 2024
58075	GR CHRISTIAN SCHOOLS	11	10,828.00	
			Check Total	10,828.00 GSRP THRU JAN 2024
300029305	ENVIRO-CLEAN	21	10,291.66	
			Check Total	10,291.66 JANITORIAL SERVICES - LINCOLN
300029390	THORNAPPLE KELLOGG SCHOOLS	22	10,213.77	
			Check Total	10,213.77 FEB24 SA SECT 51A SPED
58092	MILESTONES CDC LLC	11	10,056.00	

			Check Total	10,056.00	GSRP THRU JAN 2024 CASCADE
58079	GRAND RAPIDS EARLY DISCOVERY CENTER	11	9,775.00		
			Check Total	9,775.00	GSRP THRU JAN 2024 MALAGUZZI
58034	SEYFERTH & ASSOCIATES INC	11	9,724.44		
			Check Total	9,724.44	PUBLIC RELATIONS
602092417	GLP & ASSOCIATES - 457	11	9,548.83		
			Check Total	9,548.83	ANNUITY
602232422	GLP & ASSOCIATES - 457	11	9,418.83		
			Check Total	9,418.83	ANNUITY
57816	MR SERVICES AND HANDLING LLC	11	9,346.50		
			Check Total	9,346.50	GSRP - MOVE FROM GODFREY LEE
300029330	FOREST HILLS PUBLIC SCHOOLS	26	9,318.27		
			Check Total	9,318.27	KCTC TRANSPORTATION - DEC23
57974	BARNES & NOBLE COLLEGE BOOKSELLERS LLC	11	1,984.40		
	BARNES & NOBLE COLLEGE BOOKSELLERS LLC	26	7,307.56		
			Check Total	9,291.96	2ND SEMESTER LAUNCH U TEXT BOO
58093	MILESTONES CDC LLC	11	8,927.00		
			Check Total	8,927.00	GSRP THRU JAN 2024 WILSON
58127	XEROX CORPORATION	26	8,894.64		
			Check Total	8,894.64	XEROX MONTHLY LEASE PAYMENTS F
57804	GUST CONSTRUCTION COMPANY	42	8,824.00		
			Check Total	8,824.00	LCC CEILING REPLACEMENT
57833	SONOVA USA INC	21	8,687.39		
			Check Total	8,687.39	Phonak-Oral Deaf student recei
300029373	KENT CITY COMMUNITY SCHOOLS	22	8,431.63		
			Check Total	8,431.63	FEB24 SA SECT 51A SPED
300029318	SYSCO GRAND RAPIDS LLC	26	8,270.10		
			Check Total	8,270.10	SECOND SEMESTER RESALE EXPENSE
57788	D & W VUGS LLC	21	8,249.00		
			Check Total	8,249.00	PGLC SNOW REMOVAL
57983	TREECE HOME CARE INC	22	8,237.50		
			Check Total	8,237.50	COMMUNITY CARE GIVERS FOREST H
602232407	PLANMEMBER SECURITIES CORP	11	8,230.94		
			Check Total	8,230.94	ANNUITY
602092402	PLANMEMBER SECURITIES CORP	11	8,225.94		
			Check Total	8,225.94	ANNUITY

57866	CONSUMERS ENERGY CO	21	8,130.73	Check Total	8,130.73 100039595051 (2101 52ND SW) 12
300029331	FRANCISCAN LIFE PROCESS CENTER	21	7,680.00	Check Total	7,680.00 MUSIC THERAPY - KEC OAKLEIGH
57984	THE COMPUTING TECHNOLOGY INDUSTRY ASSOCIATION INC	26	7,577.00	Check Total	7,577.00 OPEN PO - COMPTIA TEST ORDERS
58101	OVER ACHIEVERS ACADEMY	11	7,570.00	Check Total	7,570.00 GSRP THRU JAN 2024
57860	BYRON TOWNSHIP TREASURER	11	184.11		
	BYRON TOWNSHIP TREASURER	22	5,264.00		
	BYRON TOWNSHIP TREASURER	23	1,859.42		
	BYRON TOWNSHIP TREASURER	42	215.09	Check Total	7,522.62 REFUND OVERPAYMENT IFT/CFT TAX
57772	BENTLEY MILLS INC	21	7,428.69	Check Total	7,428.69 LINCOLN DEV - CARPET TILES
300029419	DEAN TRANSPORTATION	21	3,567.27		
	DEAN TRANSPORTATION	26	3,730.26	Check Total	7,297.53 PINE GROVE - TRANSPORTATION -
57854	ATLAS RESTAURANT SUPPLY	26	7,041.28	Check Total	7,041.28 CO-CHARBROILER FOR KCTC-W HOSP
300029426	GR CHILD DISCOVERY CENTER	22	7,007.00	Check Total	7,007.00 IDEA JAN 2024
57938	COURIERED LLC	11	6,869.11	Check Total	6,869.11 Courier Services for Kent ISD
58120	WALTERS GARDENS	26	6,750.74	Check Total	6,750.74 FY24 RESALE SUPPLIES - OPEN PO
58080	GR BUILDING SERVICES INC	21	6,651.33	Check Total	6,651.33 JANITORAL SERVICES FOR EMPOWER
58017	MICH OFFICE SOLUTIONS	11	6,640.00	Check Total	6,640.00 ADULT ED - COLOR COPIER
57846	VERIZON WIRELESS SERVICES LLC	11	1,336.25		
	VERIZON WIRELESS SERVICES LLC	21	2,130.56		
	VERIZON WIRELESS SERVICES LLC	22	971.60		
	VERIZON WIRELESS SERVICES LLC	26	1,841.48		
	VERIZON WIRELESS SERVICES LLC	28	358.16		

			Check Total	6,638.05 ACCT# 587269487-00001 12/11/2
602092429	ASR CORP	11	6,548.10	
			Check Total	6,548.10 FLEX CONTRIBUTIONS
602232434	ASR CORP	11	6,548.10	
			Check Total	6,548.10 KENT ISD FLEX
58078	GRAND RAPIDS EARLY DISCOVERY CENTER	11	6,442.00	
			Check Total	6,442.00 GSRP THRU JAN 2024 IMAGINAIRE
57869	CUSTER OFFICE ENVIRONMENTS INC	21	114.00	
	CUSTER OFFICE ENVIRONMENTS INC	42	6,223.28	
			Check Total	6,337.28 FURNITURE FOR ORAL DEAF PROGRA
300029416	CREATIVE TECHNOLOGIES ACADEMY	22	6,294.00	
			Check Total	6,294.00 IDEA JAN 2024
57773	BLUE CROSS BLUE SHIELD OF MICHIGAN	11	6,131.64	
			Check Total	6,131.64 FEB PREMIUMS KENT CITY ITIN/KI
300029464	PROGRESSIVE ARCHITECTURAL ENGINEERS	26	680.00	
	PROGRESSIVE ARCHITECTURAL ENGINEERS	46	5,343.42	
			Check Total	6,023.42 SITE PLAN - RELOCATION OF BUIL
300029462	P & M HOLDING GROUP LLP	11	6,000.00	
			Check Total	6,000.00 FHPS IT ASSESSMENT
300029466	RIVER CITY FLOORING INC	26	5,980.58	
			Check Total	5,980.58 KCTC TILE WORK
57825	REPUBLIC SERVICES INC	11	332.94	
	REPUBLIC SERVICES INC	21	3,607.48	
	REPUBLIC SERVICES INC	26	1,931.14	
			Check Total	5,871.56 ACCT#3-0240-0360530 02/01/24-0
57776	CITY OF GRAND RAPIDS	11	301.14	
	CITY OF GRAND RAPIDS	21	3,188.21	
	CITY OF GRAND RAPIDS	26	2,142.74	
			Check Total	5,632.09 WS2081152 (1606 LEFFINGWELL) 1
300029486	WILLIAM C ABNEY ACADEMY	22	5,577.00	
			Check Total	5,577.00 IDEA JAN 2024
602232420	PARADIGM EQUITIES-ROTH	11	5,563.00	
			Check Total	5,563.00 ANNUITY
58063	CONSUMERS ENERGY CO	22	163.81	
	CONSUMERS ENERGY CO	26	1,511.15	
	CONSUMERS ENERGY CO	27	3,884.00	

			Check Total	5,558.96	103046645265 (1655 12 MILE) 01
300029296	UNITED COMMERCIAL SERVICES INC	26	5,537.00		
			Check Total	5,537.00	KCTC - CLEANING - FEB24
300029293	THE SCHOLAR FIRST INC	11	5,416.00		
			Check Total	5,416.00	THE SCHOLAR FIRST CONSULTATION
57805	HARBOR GROUP INCORPORATED	26	5,399.87		
			Check Total	5,399.87	HARBOR GROUP SECOND SEMESTER S
58076	GR COMMUNITY COLLEGE	11	866.83		
	GR COMMUNITY COLLEGE	21	612.04		
	GR COMMUNITY COLLEGE	22	1,687.37		
	GR COMMUNITY COLLEGE	26	2,092.62		
			Check Total	5,258.86	Katie McClintic
300029407	BYRON CENTER CHARTER	22	5,232.00		
			Check Total	5,232.00	IDEA JAN 2024
58054	BFG SUPPLY CO LLC	26	5,126.90		
			Check Total	5,126.90	RESALE SUPPLIES FY24 - OPEN PO
300029307	FORESIGHT CAPITAL MANAGEMENT ADVISORS INC	29	5,010.00		
			Check Total	5,010.00	CONSULTING FEES - DEC23 & JAN2
57941	MELISSA A REEVES	22	5,000.00		
			Check Total	5,000.00	Threat Assessment Training
300029453	MCALVEY MERCHANT & ASSOCIATES	11	5,000.00		
			Check Total	5,000.00	GOVERNMENTAL CONSULTING AND RE
57955	TOWNSQUARE MEDIA INC	11	2,024.00		
	TOWNSQUARE MEDIA INC	26	2,916.00		
			Check Total	4,940.00	KCTC Awareness - Townsquare Sp
57900	DOLLY ANN KELLOGG	11	4,619.82		
			Check Total	4,619.82	Michigan Model for Health
300029292	SYSCO GRAND RAPIDS LLC	26	4,585.92		
			Check Total	4,585.92	CATERING EXPENSES SECOND SEMES
57867	CRISIS PREVENTION INSTITUTE INC	21	4,499.00		
			Check Total	4,499.00	NCI TRAINING W/ADV PHY SKILLS-
602092415	PARADIGM EQUITIES-ROTH	11	4,410.00		
			Check Total	4,410.00	ANNUITY
58003	HARBOR GROUP INCORPORATED	26	4,373.88		
			Check Total	4,373.88	HARBOR GROUP SECOND SEMESTER S

300029443	KENT COUNTY TREASURER	11	68.17	
	KENT COUNTY TREASURER	22	2,744.80	
	KENT COUNTY TREASURER	23	688.28	
	KENT COUNTY TREASURER	26	674.64	
	KENT COUNTY TREASURER	42	79.48	
	KENT COUNTY TREASURER	46	79.48	
			Check Total	4,334.85 TAX REFUND - BOARD OF REVIEW
300029315	RELAYHUB LLC	22	4,324.00	
			Check Total	4,324.00 Monthly Licensing Fee
57890	FRED WARREN HAYWARD JR	11	3,548.75	
	FRED WARREN HAYWARD JR	26	743.75	
			Check Total	4,292.50 BLDG AUTOMATION SERVICE AND CO
57838	STRUCTURETEC CORPORATION	42	4,258.85	
			Check Total	4,258.85 LNS ROOF ASSESSMENT
58058	CENTRAL MICH PAPER	26	4,150.00	
			Check Total	4,150.00 Copy paper
57956	UNUM LIFE INSURANCE COMPANY OF AMERICA	11	4,144.21	
			Check Total	4,144.21 KENT ISD/GRPS ITIN INSURANCE F
57886	GORDON FOOD SERVICE INC	26	4,119.46	
			Check Total	4,119.46 1ST SEMESTER SUPPLIES GORDON F
300029446	UKG KRONOS SYSTEMS LLC	11	664.29	
	UKG KRONOS SYSTEMS LLC	21	2,281.57	
	UKG KRONOS SYSTEMS LLC	22	442.86	
	UKG KRONOS SYSTEMS LLC	26	664.28	
			Check Total	4,053.00 KRONOS WORKFORCE SOFTWARE FY24
58087	L-SOFT INTERNATIONAL INC	26	4,050.00	
			Check Total	4,050.00 LISTSERV CLOUD SERVICES 1/26/2
58068	DJ'S LANDSCAPE MANAGEMENT	26	4,028.79	
			Check Total	4,028.79 KENT AVIATION CENTER SNOW REMO
300029314	PROCESS ENGINEERING & EQUIPMENT CO	11	4,022.00	
			Check Total	4,022.00 ESC HEAT PUMP
57841	SOCIETY OF MANUFACTURING ENGINEERS	26	4,000.00	
			Check Total	4,000.00 TOOLINGU 23-24 SUBSCRIPTION
300029321	VALLEY CITY LINEN	26	3,969.42	
			Check Total	3,969.42 KCTC CULINARY - LINEN RENTAL

602092403	MG TRUST COMPANY-MIDWEST	11	3,890.92	Check Total	3,890.92 ANNUITY
602232408	MG TRUST COMPANY-MIDWEST	11	3,890.92	Check Total	3,890.92 ANNUITY
58004	HEALTHY HOODS LLC	26	3,885.00	Check Total	3,885.00 KCTC EAST & WEST - CLEAN HOODS
57784	CRITICAL SYSTEM SERVICES LLC	11	1,864.34		
	CRITICAL SYSTEM SERVICES LLC	26	2,017.60	Check Total	3,881.94 PLANNED MAINTENANCE-KCTC E & W
300029434	GRAYBAR ELECTRIC CO	21	3,713.88	Check Total	3,713.88 KEC - ELECTRICAL DIMMER
602092435	VALIC	11	3,651.53	Check Total	3,651.53 ANNUITY
602232440	VALIC	11	3,651.53	Check Total	3,651.53 ANNUITY
300029485	WEST MICH AVIATION ACADEMY	22	3,556.00	Check Total	3,556.00 IDEA JAN 2024
57916	KSS ENTERPRISES	21	883.40		
	KSS ENTERPRISES	26	2,561.59	Check Total	3,444.99 CUSTODIAL SUPPLIES
300029276	CEDAR SPRINGS PUBLIC SCHOOLS	11	3,440.98	Check Total	3,440.98 MV REIMB - TRANSPORTATION ITEM
57807	MICH HEALTH COUNCIL	26	3,360.00	Check Total	3,360.00 REGIONAL HEALTH CONFERENCE
300029337	ANA L RAMIREZ-SAENZ	21	1,706.25		
	ANA L RAMIREZ-SAENZ	22	1,520.00	Check Total	3,226.25 LAFUENTE TRANSLATION SERVICES
58024	CUSTOM PRINTERS	11	868.01		
	CUSTOM PRINTERS	26	2,358.02	Check Total	3,226.03 KCTC WINTER '24 OPEN HOUSE POS
57967	ADVANTAGE MECHANICAL-REFRIGERATION INC	26	3,185.00	Check Total	3,185.00 BI-FLOOR DRAIN FOR GRAPHIC DES
58006	KATERBERG VERHAGE INC	21	3,150.00	Check Total	3,150.00 LINCOLN CAMPUS SNOW REMOVAL
58070	FIREPLACE INC	21	3,150.00		

			Check Total	3,150.00	FIREPLACE INC/SMORE NEWSLETTER
300029473	SYSKO GRAND RAPIDS LLC	11	908.22		
	SYSKO GRAND RAPIDS LLC	26	2,211.55		
			Check Total	3,119.77	SECOND SEMESTER RESALE EXPENSE
57932	NCS PEARSON INC	26	3,115.20		
			Check Total	3,115.20	ACU CLASSROOM LICENSE AND PRAC
300029431	OCTAVIA PACE	11	3,090.00		
			Check Total	3,090.00	GSRP THRU JAN 2024
57924	MILLER WELDING SUPPLY CO	26	3,064.60		
			Check Total	3,064.60	SECOND SEMESTER MILLER WELDING
300029481	JON MICHAEL WASHBURN	11	3,000.00		
			Check Total	3,000.00	CONSULTATION SERVICES FOR THE
57975	BLUUM OF MINNESOTA LLC	42	2,999.00		
			Check Total	2,999.00	EU-S CLEVERTOUCH
57887	GRAND VALLEY AUTOMATION INC	21	2,995.00		
			Check Total	2,995.00	LCC AIPHONE MASTER STATION
602092420	GLP ASSOCIATES EE ROTH	11	2,908.00		
			Check Total	2,908.00	ANNUITY
57828	ROCKFORD AMBULANCE	11	2,866.50		
			Check Total	2,866.50	PEDIATRIC CPR/AED/FA CARDS
57777	CITY OF GRAND RAPIDS	42	2,829.00		
			Check Total	2,829.00	PERMIT#L-DEV-2023-0074- 225 MA
57819	IMPERIAL DADE	26	2,813.16		
			Check Total	2,813.16	CUSTODIAL SUPPLIES
57785	PPT HOLDINGS I LLC	26	2,697.68		
			Check Total	2,697.68	CABLES FOR UPGRADE
300029439	JOHNSON CONTROLS INC	21	2,689.65		
			Check Total	2,689.65	LINCOLN - HVAC REPAIRS
57986	CITADEL BROADCASTING COMPANY	26	2,675.00		
			Check Total	2,675.00	KCTC Open House 24 - Cumulus R
57965	ONE TIME PYMTS	11	2,673.42		
			Check Total	2,673.42	REPLACEMENT PR CK - 02/09/24
57843	VALLEY TRUCK PARTS	26	2,609.83		
			Check Total	2,609.83	TRANSMISSION FOR DIESEL PROGRA
300029275	BRETT ATWOOD	26	2,600.00		
			Check Total	2,600.00	Video production for 2023-2024

57925	MISDU	11	2,542.28	Check Total	2,542.28 GARNISHMENT
58096	MISDU	11	2,542.28	Check Total	2,542.28 GARNISHMENT
58123	WINDEMULLER ELECTRIC INC	21	1,667.00		
	WINDEMULLER ELECTRIC INC	26	864.00	Check Total	2,531.00 LDC POWER FOR NEW FIRE ALARM P
58055	BFG SUPPLY CO LLC	26	2,525.79	Check Total	2,525.79 RESALE SUPPLIES FY24 - OPEN PO
57871	D & W VUGS LLC	21	2,524.50	Check Total	2,524.50 EU-CENTRAL (FORMERLY MAYFIELD)
57971	BRANDON J ARMSTRONG	11	2,500.00	Check Total	2,500.00 PARENT EDUCATOR SELF DEFENSE C
58033	STEPHEN RICHARD SEWARD	11	2,500.00	Check Total	2,500.00 FACILTATOR FEES FOR IMPACTFUL
58128	YWCA WEST CENTRAL MICHIGAN	11	2,500.00	Check Total	2,500.00 SOCIAL WORK SUPPORT-HOMELESS S
300029299	YMCA OF GREATER GR	11	2,500.00	Check Total	2,500.00 SUPPORT FOR HOMELESS STUDENTS
57985	CONSUMERS ENERGY CO	27	2,490.11	Check Total	2,490.11 CUST# 300014332096 MIJUNS MAIN
57997	PLAYCORE WISCONSIN INC	42	2,454.00	Check Total	2,454.00 CENTER BASED PROGRAMS PLAYGROU
58074	GORDON FOOD SERVICE INC	26	2,449.09	Check Total	2,449.09 SECOND SEMESTER RESALE EXPENSE
58015	MISS DIG SYSTEM INC	27	2,438.60	Check Total	2,438.60 2024 TRANSMISSION/MAINTENANCE/
58045	XEROX CORPORATION	26	2,432.07	Check Total	2,432.07 MOS AGREEMENT 23-24 SCHOOL YEA
57766	AMAZON.COM LLC	11	2,422.99	Check Total	2,422.99 Classroom snacks for all sites
602092412	PLANMEMBER-ER	11	2,414.76	Check Total	2,414.76 ANNUITY
602232417	PLANMEMBER-ER	11	2,414.76	Check Total	2,414.76 ANNUITY
58001	GORDON FOOD SERVICE INC	26	2,401.91		

			Check Total	2,401.91	CULINARY - CLASSROOM SUPPLIES
57961	NEXSTAR BROADCASTING INC	11	2,400.00		
			Check Total	2,400.00	2023 MARANDA PARTNERSHIP 12/01
57844	VANDERHYDE MECHANICAL INC	26	2,368.50		
			Check Total	2,368.50	KCTC CULINARY - DISHWASHER & O
58059	CITIZENSHIRT	11	2,365.00		
			Check Total	2,365.00	WEST MI TEACHER COLLABORATIVE
57782	CONSUMERS ENERGY CO	21	1,453.96		
	CONSUMERS ENERGY CO	26	883.86		
			Check Total	2,337.82	100013175326 (4958 VAN LAAR) 1
300029328	CLARK HILL PLC	21	2,003.00		
	CLARK HILL PLC	22	299.30		
			Check Total	2,302.30	CLIENT# 58607 MATTER 316996
300029288	MERIDIAN CABLING SOLUTIONS	21	1,096.00		
	MERIDIAN CABLING SOLUTIONS	46	1,206.00		
			Check Total	2,302.00	LINCOLN - ROOM 114 REMODEL
58125	WORLDS FINEST CHOCOLATE INC	26	2,280.00		
			Check Total	2,280.00	FUNDRAISING CHOCOLATE BARS - C
57976	BUIST ELECTRIC INC	11	2,275.00		
			Check Total	2,275.00	JOB A240068 - REPAIR AV DISPLA
58073	GERALD DAWKINS ACADEMY	22	2,246.00		
			Check Total	2,246.00	IDEA JAN 2024
602232425	GLP ASSOCIATES EE ROTH	11	2,230.00		
			Check Total	2,230.00	ANNUITY
57832	SOLIANT HEALTH LLC	21	2,167.83		
			Check Total	2,167.83	SOLIANT HEALTH LLC TELESERVICE
602092431	NATIONWIDE	11	2,155.00		
			Check Total	2,155.00	ANNUITY
602232436	NATIONWIDE	11	2,155.00		
			Check Total	2,155.00	ANNUITY
58050	AMAZON.COM LLC	11	2,099.14		
			Check Total	2,099.14	Classroom snacks for all sites
602092408	VALIC - 457	11	2,090.49		
			Check Total	2,090.49	ANNUITY
602232413	VALIC - 457	11	2,090.49		
			Check Total	2,090.49	ANNUITY

57948	SOLIANT HEALTH LLC	21	2,064.60	Check Total	2,064.60 SOLIANT HEALTH LLC TELESERVICE
58036	SOLIANT HEALTH LLC	21	2,064.60	Check Total	2,064.60 SOLIANT HEALTH LLC TELESERVICE
58027	PAUL H BROOKES PUBLISHING CO	11	2,037.75	Check Total	2,037.75 PAYMENT FOR ASQ SCREENING MATE
300029277	CHULSKI'S SALT SERVICE LLC	26	2,033.50	Check Total	2,033.50 SIDEWALK SALT FOR KENT ISD MAI
57791	DTE ENERGY	21	2,012.89	Check Total	2,012.89 920052222329 (3600 BYRON CTR)
58119	CHARIS LAUREN WAHMAN	11	2,000.00	Check Total	2,000.00 Trauma Presenter Training (GSR
58067	CUSTER OFFICE ENVIRONMENTS INC	41	1,985.11	Check Total	1,985.11 ESC SUPT OFFICE RENO
57812	KSS ENTERPRISES	21	869.30		
	KSS ENTERPRISES	26	1,099.11	Check Total	1,968.41 MAINT/CUSTODIAL SUPPLIES
57799	GORDON FOOD SERVICE INC	26	1,957.18	Check Total	1,957.18 SECOND SEMESTER RESALE EXPENSE
58005	HOEKSTRA TRUCK EQUIPMENT	22	1,905.46	Check Total	1,905.46 2023 THOMAS BUS - REPAIR BODY
58013	MCKESSON MEDICAL SURGICAL	26	1,876.63	Check Total	1,876.63 KCTC HEALTH - CLASSROOM SUPPLI
58041	VALLEY CITY SIGN	26	1,867.00	Check Total	1,867.00 KCTC EAST & WEST - ADA ROOM SI
58064	CRISIS PREVENTION INSTITUTE INC	22	1,849.00	Check Total	1,849.00 CPI TRAINER RENEWAL - SALLY SM
57973	B&H FOTO & ELECTRONICS CORP	42	1,843.72	Check Total	1,843.72 LCC CONFERENCE RM - SCREENBEAM
300029384	PORTLAND PUBLIC SCHOOLS	11	1,810.27	Check Total	1,810.27 FEB24 SA SECT 107 ADULT ED
58089	MICH ASSN OF SECONDARY SCHOOL PRINCIPALS	11	1,800.00	Check Total	1,800.00 Evaluation Training
57960	WELLS FARGO FINANCIAL LEASING	26	1,782.00	Check Total	1,782.00 MONTHLY FAX SERVICES LEASE

58072	GEOTECH INC	27	1,767.00	Check Total	1,767.00 510-039 - TELECOMMUNICATIONS M
58122	WEST MICHIGAN FOREST PRODUCTS LLC	26	1,721.05	Check Total	1,721.05 LUMBER SUPPLIES FOR SY23-24 -
58095	MILLER WELDING SUPPLY CO	26	1,680.33	Check Total	1,680.33 SECOND SEMESTER MILLER WELDING
58065	CITADEL BROADCASTING COMPANY	26	1,675.00	Check Total	1,675.00 KCTC Open House 24 - Cumulus R
602092414	MG TRUST-ROTH 403B	11	1,667.69	Check Total	1,667.69 ANNUITY
602232419	MG TRUST-ROTH 403B	11	1,667.69	Check Total	1,667.69 ANNUITY
58104	PROGRESS SOFTWARE CORPORATION	26	1,641.60	Check Total	1,641.60 WS_FTP RENEWAL 3/23/24-3/23/25
57814	MILLER WELDING SUPPLY CO	26	1,628.91	Check Total	1,628.91 SECOND SEMESTER MILLER WELDING
300029391	VANGUARD CHARTER ACADEMY	22	1,628.90	Check Total	1,628.90 FEB24 SA 56(7) SP ED
300029283	JOHNSON CONTROLS INC	21	1,612.79	Check Total	1,612.79 PINE GROVE - REPAIR GAS LEAK B
57847	VOS GLASS LLC	21	1,610.51	Check Total	1,610.51 PINE GROVE - GYM DOOR WINDOW
300029359	EXCEL CHARTER ACADEMY	22	1,595.11	Check Total	1,595.11 FEB24 SA 56(7) SP ED
57818	GENUINE PARTS CO	26	1,573.38	Check Total	1,573.38 NAPA TEACHING SUPPLIES - AUTO
57820	NORDLIE INC	26	1,556.88	Check Total	1,556.88 KCTC AGRICULTURE - PLANTS & FL
57902	KEYSTONE AUTOMOTIVE OPERATIONS	26	1,549.39	Check Total	1,549.39 FINISHMASTER 2ND SEM. RESALE S
58069	ENRICO GROUP INC/	21	201.00		
	ENRICO GROUP INC/	26	1,311.85	Check Total	1,512.85 LINCOLN - LOCK CORE
57848	VK ENDEAVOURS LLC	42	1,512.00	Check Total	1,512.00 PROJ 0784 - MAYFIELD CAMPUS SI
57981	COLLETTI & MOBILIA PC	11	1,509.00		

			Check Total	1,509.00	ED NEGLECT-ADJUDICATION HEARIN
58084	KEYSTONE AUTOMOTIVE OPERATIONS	26	1,507.68		
			Check Total	1,507.68	FINISHMASTER 2ND SEM. RESALE S
300029342	PROGRESSIVE ARCHITECTURAL ENGINEERS	42	1,506.60		
			Check Total	1,506.60	LINCOLN SENSORY GARDEN -THRU 0
300029395	WEST MICH ACADEMY OF ENVIRONMENTAL SCIENCE	22	1,502.24		
			Check Total	1,502.24	FEB24 SA 56(7) SP ED
300029340	MILLER JOHNSON SNELL & CUMMISKEY PLC	29	1,485.00		
			Check Total	1,485.00	CLIENT 51675 403(b) PLAN DOCUM
602092407	PARADIGM - 457	11	1,475.00		
			Check Total	1,475.00	ANNUITY
300029357	CROSS CREEK CHARTER ACADEMY	22	1,474.18		
			Check Total	1,474.18	FEB24 SA 56(7) SP ED
300029310	GRAND RAPIDS PUBLIC SCHOOLS	11	1,466.78		
			Check Total	1,466.78	GRPS ITIN FLEX SPENDING AND
300029392	VISTA CHARTER ACADEMY	22	1,455.52		
			Check Total	1,455.52	FEB24 SA 56(7) SP ED
57872	DELRAY SYSTEMS LLC	26	1,449.00		
			Check Total	1,449.00	3D PRINTER FOR 576
300029332	GRANITE TELECOMMUNICATIONS LLC	11	1,445.54		
			Check Total	1,445.54	EPIK MONTHLY INVOICES FY24
57774	K2SHARE LLC	26	1,440.00		
			Check Total	1,440.00	OSHA -10 SOFTWARE HVAC
57969	AMAZON.COM LLC	11	1,438.13		
			Check Total	1,438.13	Classroom snacks for all sites
57768	AVIS BUDGET GROUP INC	21	1,438.00		
			Check Total	1,438.00	AVIS MINIVAN RENTAL FOR ALL EU
57769	AVIS BUDGET GROUP INC	21	1,438.00		
			Check Total	1,438.00	AVIS MINIVAN RENTAL FOR ALL EU
57809	JOHNSON CONTROLS	21	1,434.37		
			Check Total	1,434.37	KEC OAKLEIGH - REPAIR/REPLACE
57803	GRAND VALLEY AUTOMATION INC	42	1,431.00		
			Check Total	1,431.00	OAK - ADDITIONAL LICENSES FOR
58026	PARENTS AS TEACHERS NATL CENTER INC	11	1,400.00		
			Check Total	1,400.00	VIRTUAL TRAIN-LESLIE DELGADO &

58044	NEXSTAR BROADCASTING INC	26	1,400.00	Check Total	1,400.00 WOOD TV Spots for KCTC Open Ho
300029393	WALKER CHARTER ACADEMY	22	1,378.76	Check Total	1,378.76 FEB24 SA 56(7) SP ED
300029353	CHANDLER WOODS CAMPUS	22	1,371.38	Check Total	1,371.38 FEB24 SA 56(7) SP ED
300029367	GRAND RIVER PREPARATORY HIGH SCHOOL	22	1,293.09	Check Total	1,293.09 FEB24 SA 56(7) SP ED
300029375	KNAPP CHARTER ACADEMY	22	1,278.84	Check Total	1,278.84 FEB24 SA 56(7) SP ED
58097	MR SERVICES AND HANDLING LLC	11	1,278.00	Check Total	1,278.00 EUS - MOVE & TRUCK FEE
58082	GREAT LAKES LANDSCAPE SUPPLY INC	26	1,262.50	Check Total	1,262.50 HOME SHOW PLANTS
602092401	LEGEND GROUP/ADSERV	11	1,250.00	Check Total	1,250.00 ANNUITY
602232405	LEGEND GROUP/ADSERV	11	1,250.00	Check Total	1,250.00 ANNUITY
602232412	PARADIGM - 457	11	1,250.00	Check Total	1,250.00 ANNUITY
57968	ALBERT USTER IMPORTS INC	26	1,247.92	Check Total	1,247.92 KCTC CULINARY - CLASSROOM SUPP
300029404	BRETT ATWOOD	27	1,200.00	Check Total	1,200.00 Videography services for Schoo
58000	GEOTECH INC	27	1,197.00	Check Total	1,197.00 510-032.4 - TELECOMMUNICATIONS
57775	CINTAS CORP NO. 2	11	52.24		
	CINTAS CORP NO. 2	21	64.84		
	CINTAS CORP NO. 2	26	1,052.96	Check Total	1,170.04 FIRST AID KIT SERVICE
300029316	ROCKFORD PUBLIC SCHOOLS	11	1,163.64	Check Total	1,163.64 ROCKFORD ANCILLARY/H.S.A. REPA
300029467	ROCKFORD PUBLIC SCHOOLS	11	1,163.64	Check Total	1,163.64 ROCKFORD ANCILLARY/H.S.A. REPA
57852	ACTION CHEMICAL INC	26	1,151.00	Check Total	1,151.00 CUSTODIAL SUPPLIES

300029386	RIDGE PARK CHARTER ACADEMY	22	1,142.24	Check Total	1,142.24 FEB24 SA 56(7) SP ED
57862	LOEKS THEATRES INC	22	1,117.80	Check Total	1,117.80 ROOM RENTAL FOR THREAT ASSESSM
57908	KEYSTONE AUTOMOTIVE OPERATIONS	26	1,080.73	Check Total	1,080.73 FINISHMASTER 2ND SEM. RESALE S
58037	STATE OF MICHIGAN	11	1,079.25	Check Total	1,079.25 CUST# 34870 - LIVE SCAN FINGER
300029336	KENT COUNTY TREASURER	26	1,067.60	Check Total	1,067.60 WORK ORDER 009148-WINTER MAINT
57817	SID TOOL CO INC	26	1,042.05	Check Total	1,042.05 MSC TEACHING SUPPLIES 575 - OP
300029396	WEST MICH AVIATION ACADEMY	22	1,035.38	Check Total	1,035.38 FEB24 SA 56(7) SP ED
57898	COMFORT CONTROL SUPPLY CO INC	26	1,033.03	Check Total	1,033.03 KCTC HVAC REPAIR SUPPLIES
58008	KEYSTONE AUTOMOTIVE OPERATIONS	26	1,026.39	Check Total	1,026.39 FINISHMASTER 2ND SEM. RESALE S
300029459	NEXTECH HIGH SCHOOL	22	1,026.00	Check Total	1,026.00 IDEA JAN 2024
300029320	TRUSTMARK VOLUNTARY BENEFIT SOLUTIONS	11	1,025.01	Check Total	1,025.01 EMPLOYEE PREMIUMS GROUP 9262
300029476	TRUSTMARK VOLUNTARY BENEFIT SOLUTIONS	11	1,025.01	Check Total	1,025.01 EMPLOYEE PREMIUMS GROUP 9262
58020	IMPERIAL DADE	26	1,012.46	Check Total	1,012.46 CUST# 881629 - CUSTODIAL SUPPL
57822	ONE TIME PYMTS	29	1,000.00	Check Total	1,000.00 JOEL COBB MEMORIAL WELDING SCH
			Grand Total	17,320,235.44	

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Analysis of Banking Institutions 02/29/24

Bank	Account Type	Bank Rating	FDIC Insured	Insured Amount	Government Guaranteed	Uninsured	Total Funds
Chase	Checking	A+	Yes	\$ -	\$ -	\$ 3,118,326	\$ 3,118,326 ***
Chase	Savings	A+	Yes	250,000	-	59,464	309,464
Huntington National Bank	Municipal Now Checking	A-	Yes	250,000	-	16,032	266,032 **
MILAF	Local Gov't Invest Pool	AAAm/AAKf	No	-	-	137,860,917	137,860,917
Totals:				\$ 500,000	\$ -	\$ 141,054,739	\$ 141,554,739

Balances as of 02/29/24

*Bank ratings updated December 2023. Bank rating services used:
Standards & Poors (Chase, MILAF and Huntington Bank) and Kroll Bond Rating Agency (MILAF-TERM)*

** *These statements were not available & balances will be updated at the April 2024 meeting. January balances reflected on this report.*

*** *These funds are fully collateralized by securities allowable under PA 451.*

Cash in all Accounts and Investment Assets of the Board as of 02/29/2024

Financial Institution	Type of Account/Investment	Fund #	Balance per Statement (Fair Value)	Insured Balance	Uninsured Balance	Interest Rate Yield	Maturity Date	Rating	Terms
Chase Bank	Consolidated Savings	11-22-26	\$ 309,464	250,000	59,464	1.75%	n/a	A+	10,000 balance
Chase Bank	Consolidated Checking	11-21-22-23-26-27-29-41-42-46	2,099,056	-	2,099,056	0.00%	n/a	A+	Sweep
Chase Bank	Checking	81	1,017,269	-	1,017,269	0.00%	n/a	A+	
Chase Bank	Checking	11	2,000	-	2,000	0.00%	n/a	A+	
Chase Bank	Checking	Disbursement	-	-	-	0.00%	n/a	A+	Zero Balance Account
Chase Bank	Checking	Payroll	-	-	-	0.00%	n/a	A+	Zero Balance Account
Huntington Bank	Municipal Now Checking	11-22-26	266,032	250,000	16,032	4.58%	n/a	A-	

MILAF Managed Account:

MILAF	Local Gov't Invest Pool	11-21-22-26-27-29-41-42-46	999	-	999	5.21%	n/a	AAAm	Cash Management Class
MILAF	Local Gov't Invest Pool	11-21-22-26-27-29-41-42-46	70,021,222	-	70,021,222	5.37%	n/a	AAAm	MAX Class
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	3,946,310	-	3,946,310	5.42%	03/01/24	AAAf	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	3,942,531	-	3,942,531	5.72%	03/22/24	AAAf	TERM
MILAF	Local Gov't Invest Pool	22	20,625,137	-	20,625,137	5.72%	04/04/24	AAAf	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	3,923,409	-	3,923,409	5.77%	05/01/24	AAAf	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	3,915,621	-	3,915,621	5.77%	05/14/24	AAAf	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	3,895,358	-	3,895,358	5.85%	06/21/24	AAAf	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	2,041,026	-	2,041,026	5.82%	07/18/24	AAAf	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	2,030,096	-	2,030,096	5.62%	08/19/24	AAAf	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	2,023,614	-	2,023,614	5.47%	08/30/24	AAAf	TERM
MILAF	Local Gov't Invest Pool	11-22-26-29-42-46	2,015,668	-	2,015,668	5.12%	09/27/24	AAAf	TERM
MILAF-Grow Your Own	Local Gov't Invest Pool	11	7,293,125	-	7,293,125	5.37%	n/a	AAAm	MAX Class
MILAF-Grow Your Own	Local Gov't Invest Pool	11	4,062,649	-	4,062,649	5.62%	05/17/24	AAAf	TERM
MILAF-Grow Your Own	Local Gov't Invest Pool	11	4,062,984	-	4,062,984	5.65%	08/16/24	AAAf	TERM
MILAF-Grow Your Own	Local Gov't Invest Pool	11	4,061,169	-	4,061,169	5.27%	11/22/24	AAAf	TERM

\$ 141,554,739 \$ 500,000 \$ 141,054,739

Disclosures:

Credit Risk-All banks approved by the board have been reviewed using the most recent Bank Annual Report; Auditor Opinion Letters have highest ranking following ratio analysis; Banks are approved by the Board on an annual basis at the July Board Meeting

Concentration of Credit Risk-Investments are spread over numerous banks and various instruments; FDIC insurance is limited to \$250,000 per bank per customer demand deposits and \$250,000 per savings deposits; Board Policy limits securities, other than US Treasuries, to no more than 50% of the total portfolio consists of any one type of security.

Investment Risk-State Law limits types of allowable investments and maturities as well as Board Policy; Exposure to fair value losses arising from increasing interest rates are monitored.

Foreign Currency Risk-There is no risk as State Law prohibits investing in Banks not authorized to operate in the State of Michigan.

Local Government Investment Pool (MILAF) is a collateralized deposit account.

Board Policy 6144 Finances

**PERSONNEL RECOMMENDATIONS AS OF 3/11/24
FOR BOARD MEETING OF 3/18/2024**

RESIGNATIONS AND TERMINATIONS

1. Alana Albarran, Instructional Services, Secondary Programs, KCTC East, Instructor - Teacher Academy, KIEA, resignation effective 5/30/2024.

APPOINTMENTS

1. Jessie Comden, Career and Talent Development, Adult Education, CTE Program Navigator, Professional, 1.0 FTE, 215 days per year, 8 hours per day, Grade 2 Step 10, \$52,081 per year, effective 3/18/2024.
2. Mark Fargo, Administrative Services, Facilities, Custodial Supervisor, Professional, 1.0 FTE, 260 days per year, 8 hours per day, Grade 4 Step 10, \$76,206 per year, effective 3/4/2024.
3. Alex Felts, Student Services, Special Education Center Programs, Lincoln School, Teacher - ASD, KIEA, 1.0 FTE, 182 days per year, 7 hours per day, MA Step 6, \$68,728 per year, effective 2/26/2024.
4. Lindsay Swanson, Student Services, Special Education, Behavior Coach, Professional, 200 days per year, 8 hours per day, Grade 7 Step 9, \$76,494 per year, effective 4/8/2024.

NEW ASSIGNMENTS AND CONTRACT ADJUSTMENTS

None.

BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action _____

Item: Innovative Learning Consultant

Submitted by: Kelli Campbell

Date: _____ 3/11/24

Recommended by: Dave Rodgers

Board Meeting Date: 3/18/24 _____

RECOMMENDATION:

The Teaching & Learning Department, in collaboration with the Career and College Readiness Department and the Student Services Department, is recommending that the board approve the addition of one new Innovative Learning Consultant position.

BACKGROUND:

The Innovative Learning Consultant position will support local districts as they advance instructional methods to include project-based, place-based, and problem-based learning interwoven with career exploration and specialized learning advancements.

KIH was a leader for innovative learning in West Michigan. Since it's closure, we have not had someone leading this work collectively for the organization. This new position will provide for focused leadership both internally across many ISD departments but also externally for our local districts and other statewide initiatives.

KENT INTERMEDIATE SCHOOL DISTRICT

POSITION DESCRIPTION

Title: Innovative Learning Consultant

Classification: Professional

Schedule: 215 days

Reports to and evaluated by: Kelli Campbell

Position supervised: None

Description:

The Innovative Learning Consultant will collaborate across ISD departments as they work to support local educators to implement innovative learning methods along with a focus on career readiness and exploration.

SPECIFIC TASKS AND RESPONSIBILITIES:

- The consultant will work collaboratively with Kent ISD consultants across many departments including Teaching & Learning, Student Services, and Career Readiness as well as districts stakeholders to support innovative teaching and learning including but not limited to project-based, place-based and problem-based learning.
- The consultant will identify and utilize data to inform decision making ensuring high quality innovative teaching and learning practices at the local, regional, and state level.
- The consultant will support progress monitoring and evaluation of implementation fidelity of selected evidence-based instructional strategies, practice, and curriculum.
- The consultant will continue to develop deep content and innovative pedagogical knowledge in the evidence-based learner-centered approach to instruction.
- The consultant will provide coaching to support continuous improvement of classroom, school, and district innovative teaching and learning practices.
- The consultant will facilitate professional development, working with educators to refine their knowledge and skills. Professional development could include, but not be limited to observing, modeling of innovative instructional strategies, guiding teacher groups in looking at student work, developing lesson plans with teacher groups based on student needs, supporting data analysis, supporting the integration of technology, co-planning with teacher groups, etc.
- The consultant will communicate clearly and concisely with all stakeholders, both orally and in writing.
- The consultant will perform other duties as assigned by their direct supervisor.

Qualifications:

1. Valid Michigan teacher certification
2. Minimum of five years of experience in K-12 teaching inclusive of innovative learning methods (project-based, place-based, problem-based, etc)– *Preferred*
3. Master’s degree– *Preferred*
4. Understanding of K-12 state standards
5. Demonstrated teacher leadership skills
6. Experience facilitating learning in groups
7. Able to demonstrate a personal focus on teaching and learning
8. Able to coach individuals in curriculum, assessment, instruction, and career readiness
9. Able to support Tier 1, Tier 2, and Tier 3 teaching and learning
10. Able to use observational data and formative assessment processes to guide professional learning
11. Communication, organizational and networking skills required
12. Must possess excellent organizational skills, technology skills, be detail and team oriented

BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action _____

Item: Assessment Consultant

Submitted by: Kelli Campbell

Date: ____ 3/11/24

Recommended by:

Board Meeting Date: 3/18/24 ____

RECOMMENDATION:

The Teaching & Learning Department is recommending that the board approve the addition of one new Assessment Consultant position.

BACKGROUND:

The Assessment Consultant position will play a critical role in supporting our local districts' assessment initiatives, ensuring alignment with state, interim and local assessment requirements. They will collaborate across various ISD departments to provide leadership and guidance to educators as well as engage in statewide assessment efforts, such as the Michigan Assessment Consortium.

Currently we do not have a lead person dedicated to supporting local districts in the overall implementation and sustainability of their comprehensive assessment systems including supporting district testing coordinators in their efforts to not only comply with state assessment mandates but also provide guidance and support to educators as they identify trends, interpret results and ultimately use data to inform instructional decision-making.

Kent ISD

Position Description

Title: Assessment Consultant

Classification: Grade 7

Schedule: 215 Days

Reports To: Kelli Campbell

Position Supervises: None

Description:

The work of the Assessment Consultant will be to advocate for and support high quality assessment systems via coaching, consulting, and facilitating individuals/groups. Through this work, the consultant will provide leadership in all aspects of balanced assessment systems; including program planning, progress monitoring, and evaluating impact. The Assessment Consultant will be able to identify evidence-based practice for improving assessment systems and practices and develop these skills with educators.

Specific Tasks and Responsibilities:

1. Lead the design, development, and implementation of balanced systems of assessment that includes district-, school-, and classroom-based assessments that meet the needs of different districts/users and supports different uses of assessment.
2. Lead the selection or development and use of appropriate assessments aligned a district's content standards and curricula, which measure the breadth and depth of the district's content standards; lead others to select or develop such assessments as well.
3. Understand the formative assessment process and how it can be effectively learned and used by teachers, students, and parents/guardians. Support learning to use the formative assessment process by educators at all levels (central office administrators, building administrators, teachers, students, and parents/guardians), based on knowledge of the processes for teachers and their students to learn to use the formative assessment process.
4. Promote the effective use of district, school, classroom, and student assessment information and based on these uses, promote effective reporting of assessment results to students and their parents/guardians, teachers, administrators, local policymakers, and the public.
5. Effectively design and implement sound professional learning opportunities on assessment for and of learning for educators, local policymakers, and others in the district
6. Understand, explain, and advocate for policies that support quality assessment practices and systems.
7. Remain current with federal and state assessment and accountability requirements; translate these demands into suitable district and school policies and procedures (i.e., visionary, appropriate approaches to meeting state and federal assessment and accountability requirements).
8. Other duties and responsibilities as assigned

Qualifications:

1. Valid Michigan teacher certification
2. A strong background that includes training in the areas of K-12 curriculum and assessment data evaluation
3. Knowledge and experience in the development and administration of assessment instruments
4. Knowledge and experience in the data interpretation and instructional change based on that interpretation
5. Master's degree– Preferred
6. Understanding of K-12 state standards and state assessment systems
7. Understanding of various K-12 benchmark assessment systems
8. Understanding of current federal and state accountability systems.
9. Demonstrated leadership and coaching skills
10. Experience facilitating learning in groups of all sizes
11. Must possess excellent organizational skills, technology skills, be detail and team oriented

BOARD AGENDA ITEM

Information/Discussion
Future Action
Action

Item: Student Advocate

Date: 2/14/24

Submitted by: Laura Preuss

Board Meeting Date: 3/18/24

Recommended by: Dave Rodgers

RECOMMENDATION:

Please approve one new FTE for a Student Advocate position as a way to help our adult students overcome barriers to personal and professional achievement.

BACKGROUND:

The new Student Advocate positions would replace the current Social Worker positions the Adult Education program utilizes. The need for a social worker degree such as an MSW or LMSW, while nice to have, is not a necessity in this competitive hiring market. However, the new position still focuses on the needs of the student and helping them to overcome barriers to achieving educational success. The Adult Education program has found significant benefits to having someone in a student focused capacity that connects them to resources both for personal benefits as well as to help overcome IEP needs. Please approve the Student Advocate position as a way to help our adult students overcome barriers to personal and professional achievement. (The Student Advocate position will replace our current Social Worker role and be paid for through grant funding. One of our current Social Worker positions is open at our Beckwith location.)

POSITION DESCRIPTION

Job Title: Student Advocate

Classification: Professional

Grade: 2

Reports To and

Evaluated By: Director - Adult Education

Terms of

Employment: 215-day contract subject to all rules and regulations covering Professional personnel.

BROAD STATEMENT OF RESPONSIBILITIES:

The Student Advocate supports student success for all adult students. Under the direction and supervision of the Kent ISD Director of Adult Education, the Student Advocate provides service and resources that allow student to overcome barrier towards achieving educational success.

SPECIFIC DUTIES AND RESPONSIBILITIES:

Specific responsibilities include:

- Provide individualized case management to Adult Learners. This includes but not limited to:
 - Identify and connect with students who have IEP's
 - Advocating for student needs
 - Assist with applications, forms and other needs
 - Provide crisis intervention that helps to overcome home and life situations that help student overcome barrier to educational attainment
- Create community partnerships that allow for barrier removal
- Maintain documentation and reporting that records student interaction and progress
- Collaborate with educational staff to address needs of the students
- Demonstrate cultural competency by understanding the unique needs of our ESL learners
- Complete progress monitoring of course and program completion for students served to track and understand how services benefited the student
- Assist students with accommodations for GED testing
- Keep adult education team informed of opportunities in the

community

- Present in classrooms about programs and services available.
- Work proactively with instructors and staff to identify students that can utilize the student advocate services.
- Other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

1. Bachelor degree preferred and/or 3+ years of experience working with adult students in a relatable way.
2. Bi-lingual preferred.
3. Ability to work some evening hours to meet the needs of evening students.
4. Demonstrated experience or participation in institutional programs with persons from diverse backgrounds such as, sexual orientation, race, ethnic, religious, linguistic, gender, age, socio-economic, physical/learning disabilities, and a commitment to an inclusive and equitable working/learning environment.
5. Ability to work independently with minimal supervision; capable of making independent judgments and taking action with limited direction.
6. Experience in student recruitment and retention.
7. Ability to build strong working relationship with adult education students.
8. Understanding of MAERS (Michigan Adult Education Reporting System) (preferred)
9. Strong organization and attention to detail, with the ability to multi-task as well as demonstration of strong problem-solving skills.
10. Strong customer service skills, including experience providing customer service to multi-language speakers.

The above is intended to describe the general content of and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities, or requirement.

BOARD AGENDA ITEM

Information/Discussion _____

Future Action _____

Action X

Item: Reclassification of the Director of Facilities & Operations

Submitted by: Kevin Philipps

Date: 3-18-2024

Recommended by: Kevin Philipps

Board Meeting Date: 3-18-2024

RECOMMENDATION:

Reclassify the Director of Facilities & Operations position from Grade 9 to Grade 10 on the non-union professional scale.

BACKGROUND:

The Director of Facilities & Operations position was placed at Grade 9 on the non-union professional scale that was developed in 2021. The responsibilities of the position have increased substantially since the transfer of center program services in 2019. In addition to assuming the facilities Grand Rapids Public Schools operated, we have purchased additional facilities for Empower U North and South. The additional facilities require day to day management, as well as an increase in oversight of ongoing capital improvement projects within the district.

Taking into consideration these additional duties and responsibilities, administration feels this position compares more favorably to the current Grade 10 positions on our scale. Therefore, we recommend reclassifying the position to Grade 10, effective immediately.

Please let me know if you have any questions.

KP/kg

Attachment

BOARD AGENDA ITEM

Information/Discussion _____

Future Action _____

Action X

Item: 2024-25 Program Calendars

Submitted by: Dave Rodgers

Date: February 13, 2024

Recommended by: Leadership Team

Board Meeting Date: March 18, 2024

RECOMMENDATION:

It is recommended that Board of Education approve the respective 2024-25 program calendars.

- Secondary Programs (KCTC, My School at Kent and Launch U)
- Center Programs
 - Lincoln Pines
 - KEC Oakleigh & Beltline
 - Empower U
- Early Childhood Center
- Great Start Readiness Program (GSRP)
- Early On
- Adult Education

Note: the calendar for the DHH (Deaf and Hard of Hearing) Program is not yet known.

These calendars have been reviewed by the appropriate program leaders, have been checked for pupil accounting compliance and have received support by the KIEA leadership. The Secondary Program and Center Program calendars continue to reflect the use of Qualifying Professional Development (QPD) hours to meet the required minimum of 180 student attendance days.

Thank you, and as always, please let me know if you have any questions or concerns.

KENT INTERMEDIATE SCHOOL DISTRICT

Adult Education 2024-2025 Calendar

AUGUST 2024						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

TD
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SD
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FEBRUARY 2025						
S	M	T	W	TH	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

TD
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SD
18

SEPTEMBER 2024						
S	M	T	W	TH	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

20

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MARCH 2025						
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

21

20

OCTOBER 2024						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

23

23

APRIL 2025						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

16

16

NOVEMBER 2024						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

18

18

MAY 2025						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

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DECEMBER 2024						
S	M	T	W	TH	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

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JUNE 2025						
S	M	T	W	TH	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

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JANUARY 2025						
S	M	T	W	TH	F	S
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

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JULY 2025						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

	School Days
	Staff PD Days
	No School/Staff students
	Summer Schedule

TEACHER DAYS 182
PROF DEVELOPMENT DAYS 5
STUDENT DAYS 177

KENT INTERMEDIATE SCHOOL DISTRICT

Early Childhood Center 2024-2025 Calendar

AUGUST 2024						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

TD
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SD
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FEBRUARY 2025						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

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SD
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SEPTEMBER 2024						
S	M	T	W	TH	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

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MARCH 2025						
S	M	T	W	TH	F	S
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OCTOBER 2024						
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APRIL 2025						
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NOVEMBER 2024						
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MAY 2025						
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DECEMBER 2024						
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JUNE 2025						
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JANUARY 2025						
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JULY 2025						
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27	28	29	30	31		

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- School Days
- Staff PD Days
- No School/Staff Students
- Staff Workdays - no students

TEACHER DAYS 182
PROF DEVELOPMENT DAYS 6
STUDENT DAYS 145

KENT INTERMEDIATE SCHOOL DISTRICT

Empower U 2024-2025 Calendar

AUGUST 2024						
S	M	T	W	TH	F	S
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FEBRUARY 2025						
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SEPTEMBER 2024						
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MARCH 2025						
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OCTOBER 2024						
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APRIL 2025						
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NOVEMBER 2024						
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MAY 2025						
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DECEMBER 2024						
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JUNE 2025						
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JANUARY 2025						
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JULY 2025						
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27	28	29	30	31		

	School Days
	Staff PD Days
	No School/Staff Students

TEACHER DAYS	182
PROF DEVELOPMENT DAYS	6
STUDENT DAYS	176

KENT INTERMEDIATE SCHOOL DISTRICT

GSRP 2024-2025 Calendar

AUGUST 2024						
S	M	T	W	TH	F	S
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SEPTEMBER 2024						
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MARCH 2025						
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OCTOBER 2024						
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APRIL 2025						
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NOVEMBER 2024						
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MAY 2025						
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DECEMBER 2024						
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JUNE 2025						
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JANUARY 2025						
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JULY 2025						
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20	21	22	23	24	25	26
27	28	29	30	31		

- School Days
- Staff Work Days - No Students
- No School/Staff Students
- Half Day Students / Full Day Staff
-

TEACHER DAYS 172
PROF DEVELOPMENT DAYS
STUDENT DAYS 127

Dates designated as Staff Work Days include those scheduled for PT Conferences and Prof Development as scheduled by the program administration

KENT INTERMEDIATE SCHOOL DISTRICT
KCTC, MSK, LU 2024-2025 Calendar

AUGUST 2024						
S	M	T	W	TH	F	S
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FEBRUARY 2025						
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SEPTEMBER 2024						
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MARCH 2025						
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OCTOBER 2024						
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APRIL 2025						
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NOVEMBER 2024						
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MAY 2025						
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DECEMBER 2024						
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JUNE 2025						
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JANUARY 2025						
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JULY 2025						
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	School Days
	Staff PD Days
	No School/Staff students

TEACHER DAYS 182
PROF DEVELOPMENT DAYS 5
STUDENT DAYS 177

KENT INTERMEDIATE SCHOOL DISTRICT

Lincoln Pines 2024-2025 Calendar

AUGUST 2024						
S	M	T	W	TH	F	S
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FEBRUARY 2025						
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SEPTEMBER 2024						
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MARCH 2025						
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OCTOBER 2024						
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APRIL 2025						
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NOVEMBER 2024						
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MAY 2025						
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DECEMBER 2024						
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JUNE 2025						
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JANUARY 2025						
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JULY 2025						
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20	21	22	23	24	25	26
27	28	29	30	31		

- School Days
- Staff PD Days
- No School/Staff Students
- Summer Schedule

TEACHER DAYS 182
PROF DEVELOPMENT DAYS 6
STUDENT DAYS 176

BOARD AGENDA ITEM

Information/Discussion _____

Future Action _____

Action X

Item: Summer Schedule Recommendation

Submitted by: Dave Rodgers

Date: March 4, 2024

Recommended by: Leadership Team

Board Meeting Date: March 18, 2024

RECOMMENDATION:

Consistent with our past practice, it is requested that the Board approve Kent Intermediate School District to close the following Fridays in June and July.

June 28, 2024

July 5, 2024

July 12, 2024

July 19, 2024

July 26, 2024

Again this school year, with the pre-Labor Day start, it is recommended that the Fridays off commence the last Friday in June and that staff return to normal work schedules in August.

Year round staff work modified schedules during the summer and the closure days allow for energy conservation and free up the buildings for required summer maintenance.

Thank you, and as always, please let me know if you have any questions or concerns.

BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action X

Item: Petition to Strike Personal Property Taxes from Previous Tax Rolls

Submitted by: Kevin Philipps

Date: 3/11/2024

Recommended by: Kevin Philipps *kp*

Board Meeting Date: 3/18/2024

RECOMMENDATION:

Approve for execution the "Waiver & Consent" forms authorizing the Treasurers of governmental units to strike the 2018 and prior delinquent personal property taxes from the tax rolls.

These include the following:

Byron Township	\$169.38	2018
	<hr/>	
	\$169.38	

BACKGROUND:

This is a typical request received from governmental units when it is determined that personal property taxes are uncollectible. Periodically companies go bankrupt, move from the area, etc. prior to having fulfilled their tax obligations and once it is determined that these are uncollectible, they need to be written off.

The total amount of the personal property taxes allocated to Kent Intermediate equals \$169.38. It will be necessary to have the School Board adopt the attached waiver and consents and have them signed in order to authorize these Treasurers to strike the personal property taxes from the rolls.

STATE OF MICHIGAN

IN THE CIRCUIT COURT OF THE COUNTY OF KENT

In the matter of the petition
of the Township Treasurer
of the Township of Byron to
strike 2018 and prior personal
property taxes from the tax rolls

File No. _____

WAIVER AND CONSENT

NOW COMES Laura Featherston, Board Secretary of Kent Intermediate School Districts, and acknowledges receipt of the Delinquent Personal Property Tax Report, and the Statement of Attempt to Collect Personal Property Taxes and consents to the relief requested by the petitioner and voluntarily waives notice of the hearing and of the entry of judgment on the petition.

Dated _____

Laura Featherston, Board Secretary
Kent Intermediate School Districts

February 6, 2023

Kent Intermediate School District
Claudia Bajema, Board Secretary
2930 Knapp NE
Grand Rapids, MI 49525

Re: Petition to Byron Township Treasurer to Strike Delinquent
Personal Property Taxes from the Tax Roll

Dear Claudia,

In accordance with Section 211.56A of the tax law, *personal property taxes which have been delinquent for five years shall be stricken from the tax rolls.*

Enclosed you will find a "Waiver and Consent" form regarding the 2018 personal property taxes.

The amount of tax being stricken from the rolls concerning Kent Intermediate School District is shown on the attached tax report along with a statement of attempt to collect these taxes.

If you have any questions, please feel free to give me a call at (616)878-3196. Otherwise, please obtain the necessary approval for execution of the enclosed "Waiver and Consent" form and **return the ORIGINAL COPY to my attention no later than February 23.**

Thank you for your prompt attention to this matter.

Sincerely,



Becky Beld
Byron Township Treasurer

Enclosures

February 6, 2024

**STATEMENT OF ATTEMPT TO COLLECT DELINQUENT PERSONAL
PROPERTY TAX**

I, as Treasurer of Byron Township, and my predecessors in office, have exercised due diligence in an effort to collect the personal property taxes listed in the tax report attached to this statement.

These efforts have included placing phone calls, mailing multiple past due notices, and personal collection visits to the persons and/or businesses contained in said tax report.

To the best of my knowledge and information, the personal property taxes listed in the tax report are and remain uncollectable and should be stricken from the tax roll.

Sincerely,



Becky Beld

Byron Township Treasurer

Tax Year: 2018 Calculated As of: 12/31/2023
 POPULATION: All Records

SCHOOL: 41040 YEAR: 2018					
TAX TYPE	TAX NAME	MILLS	BILLED	PAID	DUE
BYRON PUB OTHER	School Debt	3.99410	7,676.73	7,377.19	239.64
BYRON PUB OPER	School Operating	2.17480	5,955.57	5,730.60	179.98
STATE ED TAX	State Educ. Tax	1.50000	3,765.49	3,540.49	180.00
SCHOOL OPER FC	School Operating	2.17480	0.00	0.00	0.00
TOTALS: SCHOOL 41040 2018			17,397.79	16,648.28	599.62

SCHOOL: 41160 YEAR: 2018					
TAX TYPE	TAX NAME	MILLS	BILLED	PAID	DUE
KENTWOOD OTHER	School Debt	2.92500	276.36	270.52	0.00
KENTWOOD OPER	School Operating	9.00000	283.50	277.50	0.00
STATE ED TAX	State Educ. Tax	6.00000	127.80	121.80	0.00
SCHOOL OPER FC	School Operating	0.00000	0.00	0.00	0.00
TOTALS: SCHOOL 41160 2018			687.66	669.82	0.00

UNIT: 00000 YEAR: 2018					
TAX NAME	MILLS	BILLED	PAID	DUE	
BYRON TOWNSHIP	0.71000	970.97	943.64	21.30	
LOCAL INTRST	0.00000	936.25	892.35	43.90	
TOTALS: UNIT 00000 2018			1,907.22	1,835.99	65.20

County Tax YEAR: 2018					
TAX NAME	MILLS	BILLED	PAID	DUE	
KENT COUNTY	4.28030	5,532.24	5,289.93	188.82	
TOTALS: County Tax 2018			5,532.24	5,289.93	188.82

College Tax YEAR: 2018					
TAX NAME	MILLS	BILLED	PAID	DUE	
G R COMM COLLEGE	1.77160	1,149.46	1,081.27	53.14	
TOTALS: College Tax 2018			1,149.46	1,081.27	53.14

I.S.D. Tax YEAR: 2018					
TAX NAME	MILLS	BILLED	PAID	DUE	
KENT INTERM SCH	5.64650	3,663.81	3,446.45	169.38	
KISD ENHANCEMENT	0.67220	2,392.10	2,392.10	0.00	
TOTALS: I.S.D. Tax 2018			6,055.91	5,838.55	169.38

Library Tax YEAR: 2018					
TAX NAME	MILLS	BILLED	PAID	DUE	
KENT DST LIBRARY	1.27330	1,741.21	1,692.22	38.18	
TOTALS: Library Tax 2018			1,741.21	1,692.22	38.18

Spec. Assess. YEAR: 2018					
TAX NAME	MILLS	BILLED	PAID	DUE	
LAW-POST 94		0.00	0.00	0.00	
FIRE-POST 94	LAW-POST 9	0.00	0.00	0.00	
TOTALS: Spec. Assess. 2018			0.00	0.00	0.00

TOTALS (48 PARCELS)			34,471.49	33,056.06	1,114.34
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BOARD AGENDA ITEM

Information/Discussion _____

Future Action _____

Action ___ x ___

Item: Surplus Equipment

Submitted by: Tim Peraino

Date: 3/8/24

Recommended by: Kevin Philipps

Board Meeting Date: 3/18/24

RECOMMENDATION:

It is recommended that the Kent ISD School Board declares the items in the attached list as surplus, approves the removal of these items from the Kent ISD inventory, and grants permission to the Kent ISD administration to dispose of these items per all applicable Kent ISD policies and/or guidelines.

BACKGROUND:

The attached listing of various equipment and other items are Kent ISD properties which are no longer being used. These items have been removed from their respective locations, as requested by the department supervisors, in accordance with the Kent Intermediate School District procedure for disposal of surplus property.

After Board approval, the Facilities staff will arrange for donations to area school districts. District representatives are reminded that any equipment received from Kent ISD is for school use only. A detailed list of equipment donated is provided to Kevin Philipps, Assistant Superintendent. Remaining equipment is sold at auction, donated to non-profits, recycled, or properly disposed of.

Kent ISD Surplus Equipment - March 2024 Board Meeting

Quantity	Item Description	Building	Approximate age	Current Value, if over \$100
1	Access Point, Cisco Aironet 1520	ESC	11 yrs	250
6	Balances w/ weights (Bakery)	KCTC-E	40+ yrs	0
1	Bandsaw	KCTC-E	20 yrs	100
1	Worktable w/ Casters, blue	KCTC-E	20 yrs	0
1	Mini-Press, Blum	KCTC-E	19 yrs	1,500
1	Cabinet, flammable	KCTC-E	30 yrs	100
1	CNC Plasma Cutting Machine, Torchmate 4800	KTC	6 yrs	5,000
2	Construction Jackstands, adjustable	KCTC-E	25 yrs	0
1	Delta Shaper	KCTC-E	15 yrs	300
1	Delta Sliding-Table Shaper & Tooling	KCTC-E	15 yrs	300
1	Dough Divider, Duchess	KCTC	50 yrs	0
1	Drill Press	KCTC-E	20+ yrs	0
2	Dust Collectors, Powermate	KCTC-E	10 yrs	500
4	Exam Tables, adjustable height	KCTC-E	15 yrs	0
2	Hoods - Portable Vent for Food Service	KCTC	5 yrs	500
1	Ice Cream Machine (beyond repair)	KCTC	10 yrs	0
1	Ice Cream Machine, Taylor	KCTC	19 yrs	1,000
1	Jobsite Box	KCTC	15 yrs	300
1	Jointer, Powermatic	KCTC-E	30 yrs	200
5	Knaack Work Carts	KCTC-E	15 yrs	100
1	Mat Table, adjustable height	KCTC-E	20 yrs	0
6	Microscopes, Light	KCTC	12 yrs	150
1	Assorted Hospitality Smallwares	KCTC-E	15 yrs	0
1	Assorted Woodworking Hand and Power Tools	KCTC-E	10-25 yrs	0
1	Perforator & Scorer, Graphic Wizard	KCTC	12 yrs	1,000
1	Physical Therapy Steps	KCTC-E	10 yrs	0
1	Automotive A/C Testing Machine	KCTC	20 yrs	0
1	Saddle Stitcher	KCTC	20 yrs	800
150	Sheet Pans	KCTC-E	20 yrs	0
1	Speaker System, Juno for classroom	KCTC-E	5 yrs	0
2	Toolcarts w/ Boxes	KCTC-E	15 yrs	0
1	Treadmill	KCTC-E	4 yrs	1,000
2	Workbench Legs, Sets	KCTC-E	20 yrs	0
1	Workbench Top, Wooden	KCTC-E	20 yrs	0
2	Workbenches	KCTC-E	20 yrs	0

BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action _____

Item: **HOSA State Competition**

Submitted by: Joe Lienesch



Date: March 11, 2024

Recommended by: Ron Gorman

Board Meeting Date: March 18, 2024

RECOMMENDATION:

Requesting permission for 48 Kent Career Technical Center (KCTC) students to participate in the HOSA (Health Occupations Students of America) State Competition in Acme, Michigan on April 18-19, 2024.

BACKGROUND:

HOSA is a student organization whose mission is to promote career opportunities in health care and to enhance the delivery of quality health care to all people. The conference includes competitions in dozens of health-related topics, and KCTC Health Careers students did well. We have 48 KCTC Health Careers competitors advancing to the state-level competition.

This year's state competition will be held April 18-20, 2024 at Grand Traverse Resort & Spa in Acme, Michigan. Students, plus 5 advisors, will be staying overnight at the Sleep Inn Suites



Kent Career Tech Center

REAL LIFE. REAL LEARNING.

This memo is to request approval from the Kent Intermediate School District Board for **48** Kent Career Technical Center Students to participate in the HOSA State Competition being held April 18-20, 2024.

Date: 3/8/2024

Event: State HOSA Competition

Location: Traverse City, Michigan

Advisors: Beth O'Donnell
Rachel Rysdyk
Korrie McFarlane
Leslie Kirschenbauer
Katrina Worley

The Health Occupations Students of America (HOSA) Regional Leadership Conference was held this year on December January 26. 2324. HOSA is a student organization whose mission is to promote career opportunities in health care and to enhance the delivery of quality health care to all people. The conference includes competitions in dozens of health-related topics, and KCTC Health Careers students did well. Listed below are the 48 KCTC Health Careers competitors who advance to the state-level competition in Traverse City in April:

Student	HOSA Event	Place	Grade
Athiei Kuot	Biomedical Debate	3	12
Alysse Utter	Biomedical Debate	3	12
Abdullahi Said	Biomedical Debate	3	12
Jet James Bobeldyk	Bio Technology	1	12
Ellieanna Throop	Clinical Laboratory Science	1	12
Lillian Hoogenstyn	Clinical Laboratory Science	6	12
Allison Edwards	Clinical Laboratory Science	2	12
Gabriella Cerda	Clinical Laboratory Science	3	12
Jazmyn Santana	Clinical Laboratory Science	7	12
Chloe Groves	Dental Terminology	3	12
Meissin Manterroso-Mazariegos	Epidemiology	1	12
Monia Abbas	Health Education	6	12
Lauren Mersman	Health Education	6	12
Kendall Wilson	Health Education	3	11
Alexis Kidder	Health Education	3	11
Natalie Johnson	Health Education	3	11
Kara Berrevoets	Medical Assistant	1	12

Nia Parker	Medical Assistant	5	12
Andria Dykstra	Medical Assistant	6	12
Nichole Larsen	Medical Assistant	4	12
Molly Gorney	Medical Assisting	2	12
Noelle Smith	Medical Assisting	4	12
Stephanie Barksdale	Medical Assisting	7	12
Hailey Bowman	Medical Reading	2	11
Abby Tuls	Medical Spelling	4	11
Brenna Tran	Medical Terminology	2	11
Sifa Mulebinge	Mental Health Promotion	1	11
Amari McClanahan	Mental Health Promotion	1	11
Bryonna Arnold	Mental Health Promotion	1	11
Yelianeth Ramos Rivera	Mental Health Promotion	1	11
Cherish Hardin	Mental Health Promotion	1	11
Mi'Kayla Cook	Mental Health Promotion	1	11
Kennedy Clark	Nursing Assistant	1	12
Loan Djouguem	Nursing Assistant	4	12
Noor Mohsini	Nursing Assistant	2	12
Alex Torka	Nursing Assistant	5	12
Hermien Elisabeth Theron	Nutrition	1	12
Joshua Vermeesch	Pathophysiology	1	12
Caebre Baty	Pharmacy Science	1	12
Will Landero	Pharmacy Science	3	12
Kaylee Green	Phlebotomy	7	12
Megan Kuiper	Phlebotomy	3	12
Brooke Reurink	Phlebotomy	2	12
Clare Pham	Phlebotomy	6	12
Josaiah Robertson	Public Service Announcement	3	11
Leilani Moore	Public Service Announcement	3	11
Shanyzeah Jefferson	Public Service Announcement	3	11

Estimate of Expenses (Acct # 26-1-127-3220-493-0000-06157-0450):

Registration: 48 students x \$80 = \$3840	
6 chaperones x \$80 = \$480	Total Registration: \$4,320
Hotel: 21 rooms x 2 nights	\$5,311
Food (54 people): \$65/day x 2.5days =	\$7,150
Transportation: charter bus + 10% tip =	\$3,477

Total: \$20,258

Descriptions of the HOSA Contests

Biomedical Debate: Biomedical Debate provides members with the opportunity to use debate as a platform for researching the pros and cons of a biomedical issue and showcasing what has been learned. This competitive event consists of 2 rounds and each team consists of 3-4 people. Team members will participate in the Round One written test containing questions about the annual biomedical topic. The teams with the highest average score from the test will qualify for the Round Two debate(s). This event aims to inspire members to be proactive future health professionals by researching a given health topic, evaluating, discussing, and thinking critically about the issue, and refining verbal communication skills surrounding a complex biomedical issue.

Biotechnology: Biotechnology provides members with the opportunity to gain knowledge and skills required for a laboratory setting using biotechnology. This competitive event consists of two rounds. Round One is a written, multiple-choice test and the top-scoring competitors will advance to Round Two for the skills assessment. This event aims to inspire members to learn more about biotechnology careers.

Clinical Laboratory Science: Clinical Laboratory Science provides members with the opportunity to gain knowledge and skills required for a traditional laboratory setting. This event aims to inspire members to learn more about clinical laboratory careers.

Community Awareness: Community Awareness provides HOSA members with the opportunity to educate their community about one health and/or safety related issue of local, state and/or national interest. Teams of 2-4 members plan a community campaign surrounding a selected topic that will impact the community as a whole. Teams develop a portfolio that documents and explains the community campaign and activities. The team presents the community campaign to a panel of judges, using the portfolio as documentation of their accomplishments. This event aims to inspire members to be proactive future health professionals and promote community awareness of health-related issues.

Dental Terminology: Dental Terminology provides members with the opportunity to gain knowledge and skills regarding language common to all dental careers and specialties. This competitive event consists of a written test with tiebreaker questions. This event aims to inspire members to learn about dental terminology, physiology, and pathophysiology.

Epidemiology: Epidemiology provides members with the opportunity to gain knowledge about health and disease in populations. This competitive event consists of a written examination of concepts related to the study of epidemiology with a tiebreaker essay question. Competitors are expected to recognize, identify, define, interpret and apply these concepts in a multiple-choice test. This event aims to inspire members to be proactive future health professionals and improve their scientific literacy as well as provide insights into public health careers.

Health Education: Health Education provides members with the opportunity to gain knowledge and skills required to select a health-related concept or instructional objective, then prepare a lesson for a targeted group of learners, provide instruction, and evaluate results. This competitive event consists of a portfolio and presentation to judges and each team consists of 2 - 6 members. This event aims to inspire members to be proactive future health professionals by educating others on health-related concepts.

Medical Assisting: This event will consist of two rounds of competition. Round One will be a written, multiple-choice test of knowledge and understanding. The top scoring competitors will advance to Round Two for the performance of selected skill(s) identified in a written scenario. The scenario will require the use of critical thinking skills.

Medical Reading: Provides Secondary and Postsecondary/Collegiate members with the opportunity to improve their reading comprehension and understanding of special topics related to leadership development and the health community. This competitive event shall be a written test consisting of information and knowledge gained from reading the selected books each year. Competitors will apply, analyze, synthesize and/or evaluate the reading material in a multiple-choice test plus one tie-breaker essay question. This event aims to inspire members to be proactive future health professionals and utilize the knowledge gained from reading medical and leadership books.

Medical Spelling: Provides HOSA members with the opportunity to gain knowledge and skills regarding definitions

and spelling of medical terms. This competitive event consists of two rounds. Round One is a written, multiple choice test and Round Two is a "spell-down" where competitors spell terms in front of judges. This event aims to inspire members to become skilled in medical spelling.

Medical Terminology: Medical Terminology provides members with the opportunity to gain knowledge and skills regarding prefixes, suffixes, word roots, as well as anatomy, physiology, pathophysiology and occupations related to the health field. This competitive event consists of a written test with tiebreaker questions and aims to inspire members to learn about terms used in health professions and health specialties.

Mental Health Promotion: The Mental Health Promotion event provides HOSA members with an introduction to Mental Health topics with a grounding in prevention. The event is built on the understanding that "mental health IS health" and that we must think about taking care of our mental health just as we do our physical health. This event aims to provide information on how to support someone struggling with their mental health and to inspire future health professionals to promote the importance of mental health in their schools and communities.

Nurse Assisting: Provides members with the opportunity to gain knowledge and skills required for patient care in medical settings. This competitive event consists of 2 rounds. Round One is a written, multiple-choice test and the top scoring competitors will advance to Round Two for the skills assessment. This event aims to inspire members to learn more about the field of nursing and how to provide quality care.

Nutrition: The Nutrition test provides HOSA members with the opportunity to explore and learn about the relationship of nutrition and wellness and to assess knowledge common in this health field. This competitive event consists of a written test with a tiebreaker essay question. This event aims to inspire members to be proactive future health professionals and to apply and analyze information related to nutrition and health.

Pathophysiology: Pathophysiology provides members with the opportunity to gain knowledge and skills regarding pathophysiology concepts. This competitive event consists of a written test with a tiebreaker essay question. This event aims to inspire members to learn about the anatomy and physiology of human diseases impacting the health community.

Pharmacy Science: Pharmacy Science provides members with the opportunity to gain knowledge and skills required in pharmacy related careers. This event aims to inspire members to be learn more about pharmacy careers and practices.

Phlebotomy: The phlebotomist event provides members with the opportunity to gain knowledge and skills required in phlebotomy. This competitive event consists of 2 rounds. Round One will be a written, multiple-choice test and top scoring competitors will advance to Round Two for the skills assessment. This event aims to inspire members to use critical thinking skills and be equipped with insight to treat patients in a clinical setting

Therapy: Physical Therapy provides members with the opportunity to gain knowledge and skills required for

Public Service Announcement: Provides members with the opportunity to use technology to produce a video public service announcement that informs the community about an important health issue. This competitive event consists of one round and each team consists of 3-6 people. All teams will show their PSA to a panel of judges as well as give a presentation about their creative process. This event aims to inspire members to be proactive future health professionals by producing a PSA to promote a health service organization, bring awareness to a health situation, or educate the public at large in regard to health and well-being. Research Poster: Research Poster provides HOSA members with the opportunity to think critically about a health-related issue in their community; pose a research question surrounding the chosen topic; and conduct research on that topic.

Thank you for your continued support for our students and staff!

Beth O'Donnell, MS PT
Instructor & HOSA Advisor
Kent Career Technical Center

in Acme. Students will be competing in Biomedical Debate, Biomedical Technology, Clinical Laboratory Science, Dental Terminology, Epidemiology, Health Education, Medical Assistant, Medical Reading, Medical Spelling, Medical Terminology, Mental Health Promotion, Nursing Assistant, Nutrition, Pathophysiology, Pharmacy Science, Phlebotomy, and Public Service Announcement.

Please see the attached documents for more detailed information.

BOARD AGENDA ITEM

Information/Discussion _____

Future Action _____

Action _____

Item: **REVISED: SkillsUSA State Competition**

Submitted by: Joe Lienesch

Date: March 11, 2024

Recommended by: Ron Gorman

Board Meeting Date: March 18, 2024

RECOMMENDATION:

Requesting permission for 22 (32) students and 7 (8) advisors to attend the State SkillsUSA Competition in Grand Rapids, Michigan on April 12-14, 2024.

BACKGROUND:

This year we have 22 (32) students who have earned the right to compete at the state level of SkillsUSA by either earning a gold, silver, or bronze medal at a regional competition or by competing in a skill area that goes straight to the state level.

This year's state competition will be held April 12-14, 2024 at the Amway Grand Plaza and DeVos Place in Grand Rapids. Students and advisors will be staying overnight at the Amway Grand Plaza. Students will be competing in Automotive Service Technology, Auto Brakes, Auto Electrical, Customer Service, Prepared Speech, Aviation, 3-D Animation, and Technical Drafting.

ADDENDUM

The recommendation above that was submitted on March 11 for the March 18 board meeting was based on students moving on to the SkillsUSA State competition for placing in the top 3 at Regionals. On March 13, 2024 an email was received from SkillsUSA that some of the contests have space available and nine (9) KCTC students were offered call-up spots to compete. With those invites, we now have 10 additional students given the opportunity to participate in the State competition and one (1) additional advisor. This increases the total estimated cost by \$1,713.58 to an estimated grand total of \$7,941. These additional cost details are shown in red on the attached board memo.

To: Kent ISD School Board
From: Joe Lienesch
Date: March 11, 2024
Subject: 2024 SkillsUSA State Board Memo

SkillsUSA is a national nonprofit organization of students, teachers and industry, working together to ensure America has a skilled work force. SkillsUSA helps high school and college students enrolled in career and technical education programs to excel by teaching employability skills such as communication, problem solving and leadership in conjunction with their trade, technical and service skills. Annual membership exceeds 360,000 students and instructors in more than 3,700 schools and colleges in every state. SkillsUSA emphasizes total quality at work, high ethical standards, superior work skills, life-long education, and pride in the dignity of work.

We are pleased to announce that 22 (32) students, accompanied by 7 (8) advisors, from Kent Career Tech Center (KCTC) have earned the right to compete this year at the state level of SkillsUSA by either earning a medal at a regional competition or by competing in a skill area that goes straight to state. The state competition will take place at the Amway Grand Plaza and Devos Place in Grand Rapids on April 12-14, 2024. The awards ceremony is scheduled for Sunday, April 14. Parents, friends and administrators are cordially invited to attend. Competing at the state level is a valuable experience and provides the opportunity to build relationships with a professional organization that continues long after the competition ends. Students placing first in their skills area may additionally qualify for the 2024 SkillsUSA National Competitions held in Atlanta, Georgia during the SkillsUSA National Leadership & Skills Conference (NLSC), June 24-28, 2024.

The KCTC SkillsUSA lead advisors would like to take a moment to acknowledge the efforts of all the people who make this an exciting opportunity for our students:

- * The Kent Intermediate School Board
- * Our Administration: Joe Lienesch, Kelly Bowers, Laura Robinson, Sara Van, Meredith Wallace, and Clayton Powell.
- * Our Support Staff and our Advisors/Instructors.

Additional information can be found at: www.miskillsusa.org or www.miskillsusa.org

The following advisors and students plan to participate in the 2024 Michigan SkillsUSA State Leadership & Skills Conference, April 12-14:

Advisors:

Peter Gonzalez	Kyle Retan	Jacob Tasma	Marc Petz
Nathan Vannest	Jessica Ramirez	Andrew Smith	James Cain

Students:

Benjamin Olander	Brady Swift	Elaina (Kris) Reutter	Aubrey Ringnalda
Aliyah Garner	Andy Tan	Melia Romo	Logan Reitsma
Emily Garcia	Alivia Taylor	Charlotte Vandyk	Kyle Killebrew
Detirria Brown	Logan Scott	Allyson Brown	Michael Lind
Gabriel Huber	Luke Williamson	Kaitlynn Brown	Erin Peckham
Jacob Delozier	Dominick Gomez	Emma Miller	Daniela Briones-Quijano
Trenton Ellison	Victoria Jansma	Dominick Gomez	Jaidyn Mullen
Elijah Roelofs	Clara McKenzie	Precious Herrera	Sophia Washburn

Board Request - SkillsUSA 2024 State Competition

Venue: DeVos Place & Amway Grand, Grand Rapids, and surrounding venues, April 12-14, 2024.

The following are estimated costs associated with the SkillsUSA 2024 State Competition for KCTC:

Hotel Registration/Lodging: Amway Grand Plaza Hotel

Eight 'Two Bedded Rooms' for 22 students, one night: $\$167.86 \times 8 \text{ rooms} = \$1,342.88$

Three 'Two Bedded Rooms' for 10 additional students, one night: $\$167.86 \times 3 = \503.58

Five 'King Rooms' for 5 advisors, one night: $\$146.06 \text{ per room} \times 5 \text{ rooms} = \730.30

Two 'King Rooms' for 2 advisors, two nights: $\$292.12 \text{ per room} \times 2 \text{ rooms} = \584.24

One additional advisor – however one original advisor attending but not staying overnight, so no change

Total Estimated Lodging: $\$2,657.42 + \$503.58 = \$3,161$

Food:

Meal	No. of People	Cost Per Person	Total Cost
Friday Dinner – Sub, Chips, Pop	29 + 11	\$15	\$435 + \$165 = \$600
Saturday Breakfast	29 + 11	\$10	\$290 + \$110 = \$400
Saturday Lunch	29 + 11	\$10	\$290 + \$110 = \$400
Saturday Dinner (lead advisors & student voting delegates only)	7	\$20	\$140
Sunday Breakfast (lead advisors only)	2	\$20	\$40
Total Estimated Food Cost:			\$1,195 + \$385 = \$1,580

Registration Fees:

Advisors: $\$75/\text{each} \times 7 = \$525 + \$75 \text{ (one additional advisor)} = \600

Student competitors: $\$75 \times 22 = \$1,650 + \$750 \text{ (10 additional students)} = \$2,400$

Total Registration Fees = $\$2,175 + \$825 = \$3,000$

Registration funds have been budgeted for through the SkillsUSA workshop and conference account as well as through our various SkillsUSA fundraisers. Fundraising efforts have included sales of chocolate bars, cookies & cupcakes and popcorn, as well as pop can collections. This and all fund raising will be submitted to the SkillsUSA revenue account. We have asked each student to cover their incidentals.

TOTAL ESTIMATED COSTS FOR 2024 CONF:	Additional 10 students and 1 advisor:
Lodging	$\$2,657.42 + \$503.58 = \$3,161$
Food	$\$1,195.00 + \$385 = \$1,580$
Registration	$\$2,175.00 + \$825 = \$3,000$
Incidentals	\$200.00
TOTAL	$\\$6,227.42 + \\$1,713.58 = \\$7,941$

Respectfully submitted,

Pete Gonzalez, Lead Advisor
KCTC SkillsUSA Chapter

EMAIL RECEIVED MARCH 13, 2024:

From: Peter Gonzalez <petergonzalez@kentisd.org>
Sent: Wednesday, March 13, 2024 9:08 PM
To: Linda Nawrocki <lindanawrocki@kentisd.org>
Subject: Fwd: SkillsUSA Michigan SLSC Call Up Invitation

Linda, here are the students adding on to States Skills USA.
Also add James Cain as Advisor and Dominick Gomez, Precious Herrera, and Sophia Washburn as students. I have added them on to the Travel request form. Reg and Hotel and Food.

Thanks, Pete

Begin forwarded message:

From: Danielle West <dwest30@emich.edu>
Sent: Wednesday, March 13, 2024 8:42 AM
To: Peter Gonzalez <petergonzalez@kentisd.org>
Subject: SkillsUSA Michigan SLSC Call Up Invitation

Good morning!

Our SkillsUSA Michigan Regional Results are in and we have some contests with space available. I'm reaching out to you as the lead advisor of your chapter to review the competitors from your chapter who are being offered call-up spots to compete at SLSC. Please share this with the program advisor as appropriate.

We would like to invite your chapter's competitors for the following:

Aubrey	Ringnalda	Job Skill Demonstration Open	Jessica Ramirez
Logan	Reitsma	Automotive Service Technology	Nate Vannest
Erin, Daniela, Jaidyn		Crime Scene Investigation	Jessica Ramirez
Kyle	Killebrew	Heavy Equipment Operator	James Cain
Michael	Lind	Heavy Equipment Operator	James Cain

Please let us know by Friday the 15th if you do not plan to use this space. Registration is open through the 20th.

Thanks, Danielle

--
Danielle West
State Director
SkillsUSA Michigan
734-487-3888

SkillsUSA Customer Care

P: 844-875-4557

Customer Care Hours

Monday/Wednesday/Friday 8 a.m.-5 p.m. ET

Tuesday/Thursday: 11 a.m.-7 p.m. ET

CustomerCare@skillsusa.org

BOARD AGENDA ITEM

Information/Discussion _____

Future Action _____

Action X

Item: Request for four new classrooms and fifteen additional positions for 2024-2025;
Pine Grove Learning Center, Lincoln School, Empower U-South and Center Programs

Submitted by:

Paul Dymowski,

Paul Dymowski

04DD4FE48C1DB267DFB7FA484C0A2636 readySign

Date: February 6, 2024

Kirsten Myers

Kirsten Myers

E5DD6C93035CE3A1F0EFDAA335B1A115 readySign

Recommended by: Dave Rodgers

Board Meeting Date: March 18, 2024

Dave Rodgers

BB95C31328D85C2E5B8A54F16AE55275 readySign

RECOMMENDATION:

Additional Classroom (1) at Pine Grove - Severe Cognitive Impairment (SCI):

- 1 Special Education Teacher – SCI
- 2 Instructional Support Specialists (ISS) - SCI
- 1 Program Coordinator

Additional Classrooms (2) at Lincoln School - Autism Spectrum Disorder (ASD):

- 2 Special Education Teachers - ASD
- 4 Instructional Support Specialists - ASD

Additional Classroom (1) at Empower U-South:

- 1 Special Education Teacher
- 2 Instructional Support Specialists

Additional Itinerant positions:

- 1 Social Worker (SSW) – Transition Services;
- 0.8 Speech and Language Pathologist (SLP) – (0.4 at Pine Grove/0.4 at Empower U)

Rationale:

- **Pine Grove** currently has 4 SCI Classrooms
 - Average of 9-10 students per classroom.
- Overall, our severe cognitive impairment classrooms are designed for students with a SCI plus. Pine Grove continues to get referrals for students with SCI plus behavioral needs.
- This SCI classroom will be a lower ratio classroom that will provide additional support for students with cognitive impairments plus complex behavioral needs.

- Pine Grove Learning Center has seen an increase in students with autism and students with complex behavioral needs. Kent County continues to see an increase in students with autism move into the county. Hope Network has opened 8 new group homes for young adults and for the first time these group homes are in region 3 of Kent County which is the area that Pine Grove serves.
- Pine Grove has restructured the layout of classrooms to increase safety in the building by strategically placing autism and SXI classrooms at different ends of the building. Pine Grove has also converted half of the gym in a gross motor room for the students with autism.
- With the increase in behaviors, the principal is spending more time on managing daily issues. The Program Coordinator will help manage the day-to-day operations of the building.
- Kent ISD Center Programs has moved from Teacher Consultants to Program Coordinators in our other programs. This structure allows for capacity building and developing future leaders. Pine Grove is one of two programs that does not have a Program Coordinator type position. It is needed now due to the increase in behaviors.

- **Lincoln School** currently has 12 Autism Classrooms
 - 11 typical Center Program classrooms
 - 1 low-ratio room
- The 11 classrooms have an average of 7 students per classroom.
- Kent ISD's Special Education plan says that Autism programs shall not have more than 8 students. Local and regional autism programs operate their programs with 6-8 students per classroom. Given the complex behavioral and communication needs of the students in Center Programs a lower staff to student ratio is needed for students to make adequate progress on their IEP goals and objectives.
- Adding 2 Autism classrooms would put the average at 5.6 students per class.
- Kent County continues to see an increase in students with autism move into the county. Hope Network has opened 8 new group homes for young adults, and DART (Developmental Residential Adolescent Treatment) is expanding from 12 beds to 40 beds by December 2025. Adding the additional classrooms will proactively prepare us to meet the needs of students next school year.

- **Empower U** is divided into three regions: North, Central, and **South**
 - Empower U North – 10 classrooms
 - Empower U Central – 11 classrooms
 - Empower U South – 11 classrooms
- Empower U has level 3 levels of programming based on the students' level of need/abilities and independence.
 - We have seen an increase in the number of students with complex behavioral and communication needs. We have needed add lower ratio level 3 classrooms at all 3 locations.
- Over the last 4 years at Empower U
 - 2021-2022 – 217 young adults
 - 2022-2023 – 295 young adults
 - 2023-2024 – 315 young adults
 - 2024-2025 – 340 young adults projected
 - 33 students are graduating/exiting
 - We anticipate around 60 referrals

- Given the increase in numbers and complex needs a new classroom is needed at Empower U South.
- **Social Worker:** 18 to 26 year old, young adults are entitled to special education if they have not graduated with a high school diploma. Currently we offer programming options. To increase our continuum to meet the needs of our independent/employable learners, this position will offer young adults transition services and not just program options.
- Transition programs and services involve employability, adult daily living, and community participation. Our Transition programs focus on all 3 areas of transition. We have a growing number of students who have the employability skills and only need adult daily living and community living coordination and services.
- In collaboration with our Empower U teacher consultants this social worker position would be able to provide services in the natural environment (home/community), while the student realizes their post-secondary vision.
- We continue to see an increase in students in our transition program at Empower U. Of the 340 students anticipated next school year, we predict over 20 students could benefit from Transition Services vs. Transition Programming. Over the last 4 years this included;
 - 2021-2022 – 217 young adults
 - 2022-2023 – 295 young adults
 - 2023-2024 – 315 young adults
 - 2024-2025 – 340 young adults projected
 - 33 students are graduating/exiting
 - We anticipate around 60 referrals
- **Speech Language Pathologist:** Current SLP Setup
 - Pine Grove
 - 1.6 FTE
 - 105 students on caseload
 - Empower U
 - 1.0 FTE
 - 320 Total Students (increasing next year)
 - Supports a large number of students as they transition from school environment to employment (monitoring)
 - 84 students on caseload
- Rationale
 - Pine Grove
 - Pine Grove has seen an increase in students with complex needs. We have intensive Autism classrooms where the SLP is involved with the student study team to help support communication and behavior. Providing intensive instruction in communication will help support Least Restrictive Environment (LRE) decision making for students at Pine Grove. A majority of students in the Severly Multiply Impaired (SXI) and SCI + classes are non-verbal and require Augmentative and Alternative Communication (AAC).
 - Empower U
 - Empower U continues to grow in total student numbers. Also we are working with Lincoln Pines and KEC to have more students access a least restrictive environment. We currently have 105 students with autism and 32 of those

students are on the SLPs caseload providing communication support (AAC). We have 26 students that she is provided AAC support with and assisting families with AAC devices. At the transition level communication is a barrier to employment. She is a part of our student study teams to help with communication strategies in natural environments. Empower U has 3 buildings and over 12 community sites. There is considerable travel for this position.

Position	Location	FTE	Accounting Code
Teacher – SCI (1)	Pine Grove	1.0	21-1-122-1240-130-0000-21210-2921-2120
ISS – SCI (2)	Pine Grove	2.0	21-1-122-1630-130-0000-21210-2921-2120
Program Coordinator (1)	Pine Grove	1.0	21-1-226-1165-081-0000-21210-2921-2120
Teacher – ASD (2)	Lincoln School	2.0	21-1-122-1240-193-0000-21230-2927-2120
ISS – ASD (4)	Lincoln School	4.0	21-1-122-1630-193-0000-21230-2927-2120
Teacher – RR (1)	Empower U-South	1.0	21-1-122-1240-194-0000-21270-2934-2125
ISS – RR (2)	Empower U-South	2.0	21-1-122-1630-193-0000-21270-2934-2125
SSW- Transition (1)	Center Programs	0.3	21-1-216-1440-041-0000-21240-2930-2125
		0.4	21-1-216-1440-041-0000-21250-2931-2125
		0.3	21-1-216-1440-041-0000-21270-2934-2125
SLP - (0.8)	Pine Grove and Empower U-North Empower U-Central	0.4	21-1-215-1280-032-0000-21210-2921-2120
		0.1	21-1-215-1280-032-0000-21240-2930-2125
		0.1	21-1-215-1280-032-0000-21250-2931-2125
		0.2	21-1-215-1280-032-0000-21270-2934-2125

POSITION DESCRIPTION

Title:	Behavior Coach
Classification:	Professional
Reports to and Evaluated By:	Principal of Lincoln School
Terms of Employment:	200 Days – Grade 7
Positions Supervised:	None

BROAD STATEMENT OF RESPONSIBILITIES:

This position is responsible for providing educational leadership and expertise regarding social emotional learning through providing technical assistance, professional development, and coaching to local, regional and/or Center Programs.

DUTIES AND RESPONSIBILITIES:

1. Works with staff, students, parents, local educational agencies, public school academies and community to build a shared vision of social-emotional learning through an MTSS lens.
2. Works with staff, students, families and community agencies to support student and programs which align to county, district, building goals.
3. Assist LEAs with evidence based curriculum, service delivery and program development.
4. Uses the working knowledge of effective instruction in establishing school processes and routines that engage teachers/staff in regular monitoring of student progress and evaluation, adaptation, and improvement of interventions and strategies which meet the individualized needs of students with behavioral needs.
5. Consult with LEA's and/or Center Programs regarding MTSS (Multi-Tiered Systems of Support) model implementation relative to intensifying interventions for social-emotional growth.
6. Works with staff to deepen student understanding through data analysis and the development of Positive Behavior Support Plans to support increased student growth and achievement around behavior and its function.
7. Provide county, district, building professional development and coaching to work with students with behavioral challenges.
8. Develop, coordinate, and implement coaching models and cycles of support for LEAS and/or Center Programs.
9. Learns and uses emerging technologies in supporting professional learning.
10. Attend IEP's as determined for the purpose of facilitating process.
11. Assist LEA special education staff with Least Restrictive Environment decision-making matrices.
12. Coordinate with staff pursuant to referrals, requests for service, and other identified needs.
13. Attend Kent ISD Board meetings, Parent Advisory Committee, Coaching Collaborative and/or other county-wide meetings as assigned.

14. Represent Kent ISD at State/Regional meetings as assigned
15. Works with LEA's to establish building and district systems, processes, trainings, and shared leadership to ensure full compliance with the IDEA, Michigan Administrative Rules for Special Education, and the Kent Intermediate School District Special Education Plan.
16. Ensures compliance with the Individuals with Disabilities Education Act (IDEA), Michigan Administrative Rules for Special Education (MARSE), Kent ISD Board of Education and Organizational Policies, and other applicable rules and regulations.
17. Solicit, write, and support implementation of grants (START, etc.).
18. Performs other duties as directed by supervisor.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

1. Valid Michigan professional certification in an area related to Special Education required.
2. Master's degree in Special Education or related field and Board Certified Behavior Analyst Certification preferred related field.
3. Three years successful experience in education related field which includes behavioral services.
4. Experience developing training and support programs related to mental health/social- emotional.
5. Must possess exceptional organizational, verbal and written communication skills to effectively interact with superiors, peers, subordinates, local/state/national education representatives and regulatory/funding agencies, constituent districts and the public-at large.
6. Knowledge of special education laws, rules, regulations and compliance responsibilities.
7. Demonstrates a strong commitment to equity, social justice and inclusion in all practices and position responsibilities.
8. Experience with supporting behavior through FBA and PBSP's and evidence of fidelity of implementation.
9. Trained in Non-Violent Crisis Intervention.
10. Must pass criminal background check as required by School Safety Legislation.

The above is intended to describe the general content of and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities, or requirements.

POSITION DESCRIPTION

Title: Registered Behavior Technician (RBT) – SPECIAL EDUCATION

Compensation: \$18-20/hour based on experience

Reports to: Autism Coaches

Terms of Employment: 200 days

Positions Supervised: None

BROAD STATEMENT OF RESPONSIBILITIES:

RBTs support the coaching initiatives of the Autism Coaches/BCBAs at Kent Intermediate School District. These initiatives typically involve working with local, regional, and center program teams in developing communication, social, functional, and pre-academic skills as well as reduction of negative behaviors.

SPECIFIC DUTIES AND RESPONSIBILITIES:

1. Work alongside the Autism Coaches across local, regional, and center programs
2. Respond to assignments provided by Autism Coaches and/or Kent ISD Special Education Administration
3. Model for staff by working with children with ASD to provide intensive behavioral instruction, including discrete trial teaching, natural environment teaching, small group instruction, and Skill-Based Treatment
4. Provide support and modeling to staff to make the most of their efforts in making instructional strategies universal across all areas of the student's school environment
5. Support teams in establishing data collection systems by modeling and collecting data alongside local/regional/center program staff
6. Accept feedback and fidelity checks in a professional manner and respond appropriately
7. Effectively communicate and collaborate with teachers, itinerate staff, paraprofessionals, and Autism Coaches
8. Use professional judgment to respond to local/regional/center program staff requests and needs
9. Maintain student confidentiality of sensitive and privileged information and adhere to all FERPA, rules, and guidelines
10. Participate in regular meetings and trainings
11. Maintain the high ethical standards as denoted by the Behavior Analysis Certification Board (BACB®)
12. Other duties as assigned

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

1. Work independently with minimal direction
2. Minimum of high school diploma (bachelor's or associates degree in psychology, special education, social work, or a related field preferred)

3. Ability to prioritize tasks and meet assigned deadlines
4. Capable of actively playing with children in a variety of environments
5. Basic knowledge of ABA and experience implementing behavioral techniques strongly preferred
6. Ability to lift at least 50 lbs
7. Reliable means of transportation
8. Must complete RBT training hours within 90 days of hire (if not already certified or have taken comparable coursework)
9. Must pass criminal background check as required by School Safety Legislation.

The above is intended to describe the general content of and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities, or requirements.

BOARD AGENDA ITEM

Information/Discussion _____

Future Action _____

Action _____

Item: Request for Additional Staff for 2024-25

Submitted by: Kirsten Myers

Date: 3/7/2024

Recommended by: Dave Rodgers

Board Meeting Date: 3/18/2024

RECOMMENDATION:

We would like to recommend the addition of the following positions for the 2024/2025 school year.

- Director of Student Services
- Wellbeing and Belonging Consultant

RATIONALE:

The Student Services department is comprised of supporting internal and external support for Early On, special education internally and externally (inclusive of 9 center programs), Section 504, special populations, diversity equity and belonging, mental wellness and nursing. In addition, the department is obligated to state and federal rules and regulations through the Michigan Department of Education and is charged with ensuring and verifying IDEA through General Supervision Monitoring of all LEAs and PSAs annually. We also provide guidance, resources, professional development, host and lead IEP software (MiPSE) for Kent and 9 other counties across the state, bill Medicaid for countywide reimbursement, and provide coaching and consultation in support of subgroups and students with disabilities birth to 26.

We are requesting additional positions as noted based on the large staff (over 600) and scope and complexity of the department and based on the need to further support our student services department at a higher level.

Director of Student Services - Would work closely with Kent ISD secondary programs in programming for students with disabilities on campus (which has been a void in the past), supports guidance, resource development, navigates state complaints and due process hearings for special education birth to 26 alongside General Supervision Team, provide Section 504 training and consultation with locals, and provide leadership of the Student Services team (Mental Wellness, Diversity, Equity and Belonging, Special Populations and Nursing) in the provision of supports and services internally and externally.

Wellbeing and Belonging Consultant – This position would support both our current Mental Wellness and Diversity, Equity and Belonging Consultants and assist with 31n legislation and related requirements for fund distribution, ongoing guidance needed for

Social Emotional Learning and target intensive intervention needed for school based mental health, requests for professional development, and time spent in threat assessments and ongoing development. This position would also support the Student Voice and Perception Survey and overall mental health and belonging for both Kent ISD programming and our local districts.

POSITION DESCRIPTION

Title:	Wellbeing and Belonging Consultant
Reports to:	Assistant Superintendent of Student Services
Terms of Employment:	200 Day Contract
Salary:	Commensurate with education and experience
Benefits:	Excellent benefit package includes medical, dental, vision insurance; sick and personal days; Michigan School Employment retirement program

BROAD STATEMENT OF RESPONSIBILITIES:

This position is responsible for providing educational leadership and expertise regarding social emotional learning; cultural competence; equitable policies, practices and procedures; trauma-informed practices; and restorative practices by providing guidance, technical assistance, professional development and coaching for Kent ISD and our Member Districts.

DUTIES AND RESPONSIBILITIES:

1. Works with staff, students, parents & guardians, local educational agencies, public school academies, and community agencies to build a shared vision of equity and student wellbeing.
2. Works with staff, families, community representatives and community agencies to promote and support equitable systems, policies, and practices focused on each community's needs.
3. Uses the working knowledge of effective instruction in establishing learning opportunities, school processes, skills and routines for teachers/staff related to student engagement, wellbeing, and belonging.
4. Work within the ISD and multiple departments to navigate the intersection of school safety, diversity, equity, inclusion, belonging, accessibility, priority populations and student wellbeing.
5. Consult with Kent ISD team and local districts as needed regarding the Interconnected Systems Framework model implementation with an emphasis on prevention, early identification, and intervention of the social, emotional, cultural, linguistic and behavioral needs of students.
6. Provides and/or creates high quality county, district, and building professional development.
7. Learns and uses emerging technologies in supporting professional learning.
8. Utilizes and creates tools and resources to support collaboration, professional learning and implementation.
9. Coordinate with staff pursuant to referrals, requests for service, and other identified needs.
10. Attend Kent ISD and Community Agency meetings and/or other county-wide meetings as assigned.
11. Performs other duties as directed by supervisor.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

1. Bachelor's and/or master's degree in education and/or master's degree in social work, public health, counseling, or related field.
2. Three years' successful experience in education or experience in the integration of equity & student wellbeing in a school-based setting.
3. Experience developing training and support programs related to equity, student wellbeing.
4. Must possess exceptional organizational, verbal, and written communication skills to effectively interact with superiors, peers, subordinates, local/state/national education reps, and regulatory/funding agencies, constituent districts, and the public-at large.
5. Knowledge of systems, policies, practices and procedures that support equity and student wellbeing.
6. Ability to form partnerships and collaborative relationships with community agencies.
7. Knowledge of social emotional learning, cultural competence, equitable policies, practices, procedures, trauma-informed practices, and restorative practices; and knowledge of community resources related to these domains.
8. Demonstrates a strong commitment to equity, social justice, and inclusion in all practices and position responsibilities.

The above is intended to describe the general content of and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities, or requirements.

To Apply: Kent Intermediate School District manages employment applications online. No hardcopy applications/resumes will be accepted for this position.

Applications must be completed online at <https://kentclassroomcareers.schoolspring.com/>

- Please note, due to the large number of applications, we are unable to attend to e-mail or telephone inquiries on application status.
- All candidates will be timely notified regarding their application status.

The final candidate for this position will be required (at their cost) to furnish Kent Intermediate School District with a current Michigan State Police and FBI criminal records LiveScan check prior to our recommendation to hire.



Mission: Kent ISD partners with our schools and communities providing enhanced and equitable opportunities to enrich the experiences and achievements of our learners.

Vision: Building thriving communities through meaningful partnerships and equitable educational opportunities for all learners.

Values: Relationships, Learning, Equity, Opportunities, Innovation, Service, Excellence

POSITION DESCRIPTION

Title:	Director of Student Services
Reports to:	Assistant Superintendent of Student Services
Terms of Employment:	260 Days / Full Year Grade 10– salary commensurate with experience

BROAD STATEMENT OF RESPONSIBILITIES:

The Director of Student Services would lead efforts for Student Service including Section 504 training and countywide implementation, support for Kent ISD secondary programming and itinerant supports (Physical Therapy), general education inclusion with the implementation of Universal Design for Learning for general education teachers, and provide leadership for the Student Services team (Mental Wellness, Nurse, Diversity, Equity & Belonging and Special Populations)

MINIMUM QUALIFICATIONS:

- Master's degree from an accredited college/university with particular emphasis on administration, management, curriculum, and special education with preference given to individuals with previous administrative experience.
- Valid Michigan teacher's or professional certification or special education approval, Michigan Administrator's endorsement and approval or eligibility for approval as Supervisor/Director – Special Education by the Michigan Department of Education.

DUTIES AND RESPONSIBILITIES:

Provide consulting, training, and technical assistance for LEAs/PSAs as well as coordination with the Office of Civil Rights for complaints.

- Support for Kent ISD Secondary Programming in ensuring compliance, training and efforts against discrimination.
- Inclusion specialist in supporting the implementation of Universal Design for Learning and LRE in general education classrooms.

- Leadership for Student Services in ensuring coaching and consultation at the ISD and local level and development of resources for Mental Wellness Consultant(s), Diversity, Equity and Belonging Consultant and Special Populations Supervisor and coaches.
- Support for General Supervision Monitoring Special education compliance and monitoring at the local level.
- Uses the working knowledge of effective instruction in establishing school processes and routines that engage teachers/staff in regular monitoring of student progress and evaluation, adaptation, and improvement of instructional strategies which meet the individualized needs of students.
- Provide coaching and support to administrators and district leaders.
- Facilitate Kent ISD's Interagency Collaborative, District Transition Leadership Network, Kent Transition Agency Network, and Seamless Transition Council.
- Works with staff to develop meaningful IEP's and programming to support increased student growth and achievement for students with disabilities.
- Trains staff to lead collaborative inquiry, assists colleagues in developing evidence-based goals and strategies, and disseminates successful improvement work.
- Works with staff to deepen student and school data analysis to evaluate and revise school improvement goals and strategies.
- Provides staff training and support to use the school's data system for collecting, analyzing and interpreting multiple forms of data for progress and performance monitoring.
- Attends IEP's as determined for the purpose of facilitating process.
- Serves as a liaison between vocational and community contacts and transition programs.
- Works collaboratively with staff, young adults, parents, administrators, employers, and agency representatives.
- Develops and provides parent training in the transition planning process.
- Assists administrators in the coordination of community and work-based learning opportunities.
- Assists in the development of system guidelines, programs, and procedures.
- Analyzes, interprets and communicates information concerning special education laws, rules, regulations, procedures, policies and practices.
- Performs other duties as directed by Administrator

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED:

- Knowledgeable of Michigan and Federal statutes applicable to Special Education in order to effectively interpret such rules and regulations promulgated by the Michigan Department of Education and the U.S. Department of Education.
- Understanding of how federal, state, ISD and LEA levels of regulatory authority interact.
- Must possess exceptional organizational and supervisory skills, and excellent verbal and written communication skills to effectively interact with superiors, peers, subordinates, local/state/national education representatives and regulatory/funding agencies, constituent districts and the public-at-large.
- Knowledge and demonstrated leadership on data management systems.
- Knowledge of effective project management and possess strong organizational skills.
- Experience with aligning Michigan standards to the instructional needs of students with disabilities.
- Knowledge and understanding of systems that support effective instruction and the ability to customize those systems within each center program.
- Strong problem-solving and dispute resolution skills.
- Ability to drive between buildings, local school districts and community sites.

- Demonstrates the ability to examine the impact of education inequities in student achievement outcomes as it aligns with race, ethnicity, and socio-economic status.
- Must pass criminal background check as required by School Safety Legislation.

The above is intended to describe the general content of and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities, or requirements.

To Apply: Kent Intermediate School District manages employment applications online. No hardcopy applications/resumes will be accepted for this position.

- Applications must be completed online at <https://kentclassroomcareers.schoolspring.com/>
- Please note, due to the large number of applications, we are unable to attend to e-mail or telephone inquiries on application status.
- All candidates will be timely notified regarding their application status.

The final candidate for this position will be required (at their cost) to furnish Kent Intermediate School District with a current Michigan State Police and FBI criminal records LiveScan check prior to our recommendation to hire.

BOARD AGENDA ITEM

Information/Discussion: _____

Future Action: _____

Action: X

Item: Fiber Network Connection for Lincoln and Pine Grove

Submitted by: Glen Finkel

Date: 3.11.2024

Recommended by: Glen Finkel

Board Meeting Date: 3.18.2024

RECOMMENDATION:

It is recommended that the Kent ISD School Board approve the bid from Fiber Link, Inc. for \$210,396.55 to connect both Lincoln Campus and the Pine Grove Learning Center to our existing wide area network. It is also recommended that board include a 10% contingency for a total cost of \$231,436.

BACKGROUND:

The Kent Wide Area Network (WAN) was started in 2017 with a goal of expanding our capacity to delivery Internet connectivity and other technology services to our local school districts. With this project, Kent ISD will extend our fiber to connect to both the Lincoln Campus and Pine Grove Learning Center. A fiber connection will improve the speed and performance of our center program network, and also, place the control of support within our organization.

Kent ISD received two competitive bids for this project. Fiber Link was the only vendor to bid on the construction of fiber, while Comcast bid a leased lit circuit. Based on the analysis of our E-Rate consultant, the Fiber Link bid was 76% less than the Comcast proposal over the 25-year expected lifespan of the fiber cable.

This project is eligible for both E-Rate reimbursement and state matching funds. Based on our current E-Rate discount, Kent ISD will be reimbursed for \$165,936.20 from E-Rate and \$41,484.05 from matching funds. After reimbursement, the total district cost of this work will be \$2,975.97.

BOARD AGENDA ITEM

Information/Discussion: _____

Future Action: _____

Action: X

Item: Wireless Infrastructure Upgrade

Submitted by: Tim Lillis

Recommended by: Glen Finkel

Date: 3.8.2024

Board Meeting Date: 3.18.2024

RECOMMENDATION:

It is recommended that the Kent ISD School Board approve the purchase of Ruckus Wireless Access Points from Vector Technologies for \$378,335. Furthermore, to power the new wireless access points and provide full network connectivity, it is recommended that the Kent ISD School Board approve the purchase of Cisco Network fully Powered Switches from Sentinel Technologies Inc. for \$104,809.

BACKGROUND:

Wireless connectivity and Internet access is an essential need of students across all grades and programs. This upgrade will allow Kent ISD to continue to improve the security and performance our wireless network through the use of Wireless (Wifi) 7 hardware. Wireless 7 was ratified in January and brings improved connectivity for educational environments. A few of the primary benefits for upgrading our current aging wireless will be:

1. *Enhanced Connectivity:* WiFi 7 offers faster speed and self-healing connectivity, providing students and faculty with reliable internet access for online learning platforms, research, and collaborative projects.
2. *Support for Multimedia Learning:* With its high data transfer rates and reduced latency, WiFi 7 facilitates smooth streaming of multimedia content, interactive lectures, and virtual classrooms.
3. *Increased Capacity:* WiFi 7's advanced technology allows for higher device density and simultaneous connections, making it suitable for classrooms with a large number of students and faculty members using multiple devices such as laptops, tablets, and smartphones. This ensures that everyone can access the network without experiencing slowdowns or connectivity issues.
4. *Future Proof Infrastructure:* By adopting WiFi 7, educational institutions invest in a future-proof infrastructure capable of supporting emerging technologies and evolving educational requirements.

This project is eligible for category two E-Rate 80% reimbursement rate.

BID EVALUATION WORKSHEET
FY24: 2024-2025

District Name: Kent ISD

Bid Opening Date: 2/27/2024

Service Description: Switches

Evaluation Factors	Factor %Weight*	Service Provider Sentinel		Service Provider Vector		Service Provider Moss		Service Provider		Service Provider	
		Rating**	Weight***	Rating**	Weight***	Rating**	Weight***	Rating**	Weight***	Rating**	Weight***
E-rate Eligible Costs*	30	4	24.00	5	30.00	3	18.00		0.00		0.00
Service Transition Factors	20	5	20.00	3	12.00	3	12.00		0.00		0.00
Adherence to Specifications	10	5	10.00	5	10.00	5	10.00		0.00		0.00
Prior Experience	5	5	5.00	5	5.00	5	5.00		0.00		0.00
Past Performance	5	5	5.00	5	5.00	5	5.00		0.00		0.00
Understands Needs	10	5	10.00	5	10.00	5	10.00		0.00		0.00
Personnel Qualifications	5	5	5.00	5	5.00	5	5.00		0.00		0.00
Management Capabilities	5	5	5.00	5	5.00	5	5.00		0.00		0.00
Financial Stability	10	5	10.00	5	10.00	5	10.00		0.00		0.00
Other (specify)	0		0.00		0.00		0.00		0.00		0.00
Other (specify)	0		0.00		0.00		0.00		0.00		0.00

Total Ratings: ****

Selected Service Provider:

Approved by:

Title:

Date:

Sentinel bidding Cisco switches and that being what the district currently uses for switching, they were selected as the winning bidder due to the service transition factor involved with the other bidder's products.

*Factor %Weight=Weight of each factor where Price is the heaviest weight
 **Service Provider Rating: 1=Poor 2=Fair 3=Good 4=Better 5=Best
 ***Service Provider Weight=(Factor %Weight) x (Service Provider Rating) x (.2)
 ****Total Factor %Weight must=100%

Service Provider		Service Provider	
Rating**	Weight***	Rating**	Weight***
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00

0

0

BID EVALUATION WORKSHEET
FY24: 2024-2025

District Name: Kent ISD

Bid Opening Date: 2/27/2024

Service Description: Wireless

Evaluation Factors	Factor %Weight*	Service Provider Vector		Service Provider Moss		Service Provider		Service Provider		Service Provider	
		Rating**	Weight***	Rating**	Weight***	Rating**	Weight***	Rating**	Weight***	Rating**	Weight***
E-rate Eligible Costs*	30	4	24.00	5	30.00		0.00		0.00		0.00
Service Transition Factors	20	5	20.00	3	12.00		0.00		0.00		0.00
Adherence to Specifications	10	5	10.00	5	10.00		0.00		0.00		0.00
Prior Experience	5	5	5.00	5	5.00		0.00		0.00		0.00
Past Performance	5	5	5.00	5	5.00		0.00		0.00		0.00
Understands Needs	10	5	10.00	5	10.00		0.00		0.00		0.00
Personnel Qualifications	5	5	5.00	5	5.00		0.00		0.00		0.00
Management Capabilities	5	5	5.00	5	5.00		0.00		0.00		0.00
Financial Stability	10	5	10.00	5	10.00		0.00		0.00		0.00
Other (specify)	0		0.00		0.00		0.00		0.00		0.00
Other (specify)	0		0.00		0.00		0.00		0.00		0.00

Total Ratings: ****

Selected Service Provider:

Approved by:

Title:

Date:

Comments: Vector bid Ruckus WAPs and that being what the district currently uses for wireless connectivity, they were selected as the winning bidder due to the service transition factor involved with the other bidder's products.

*Factor %Weight=Weight of each factor where Price is the heaviest weight
 **Service Provider Rating: 1=Poor 2=Fair 3=Good 4=Better 5=Best
 ***Service Provider Weight=(Factor %Weight) x (Service Provider Rating) x (.2)
 ****Total Factor %Weight must=100%

Service Provider		Service Provider	
Rating**	Weight***	Rating**	Weight***
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00

0

0

BOARD AGENDA ITEM

Information/Discussion: _____

Future Action: _____

Action: X

Item: UPS Maintenance and Upgrade

Submitted by: Tim Lillis

Recommended by: Glen Finkel

Date: 3.8.2024

Board Meeting Date: 3.18.2024

RECOMMENDATION:

It is recommended that the Kent ISD School Board approve the purchase of Uninterruptible Power Supplies (UPS) Hardware and Maintenance Agreement from People Driven for \$121,337.05.

BACKGROUND:

To ensure power during brown outs, clean power during surges, and graceful shut downs during extended outages, Technology Services installs UPS units in every switch location. This bid is to replace aged-out units, additional units, and provide for on on-going maintenance to replace hardware and batteries.

This project is eligible for category two E-Rate 80% reimbursement rate.

**BID EVALUATION WORKSHEET
FY24: 2024-2025**

District Name: Kent ISD

Bid Opening Date: 2/6/2024

Service Description: Network Electronics

Evaluation Factors	Factor %Weight*	Service Provider Kendra IT		Service Provider Moss		Service Provider Vector		Service Provider People Driven		Service Provider Sentinel	
		Rating**	Weight***	Rating**	Weight***	Rating**	Weight***	Rating**	Weight***	Rating**	Weight***
E-rate Eligible Costs*	30	1	6.00	5	30.00	3	18.00	4	24.00	3	18.00
Service Transition Factors	20	5	20.00	5	20.00	5	20.00	5	20.00	5	20.00
Adherence to Specifications	10	3	6.00	3	6.00	3	6.00	5	10.00	5	10.00
Prior Experience	5	5	5.00	5	3.00	5	5.00	5	5.00	5	5.00
Past Performance	5	3	3.00	5	5.00	5	5.00	5	5.00	5	5.00
Understands Needs	10	3	6.00	3	6.00	3	6.00	5	10.00	5	10.00
Personnel Qualifications	5	5	5.00	5	5.00	5	5.00	5	5.00	5	5.00
Management Capabilities	5	5	5.00	5	5.00	5	5.00	5	5.00	5	5.00
Financial Stability	10	5	10.00	5	10.00	5	10.00	5	10.00	5	10.00
Other (specify)	0		0.00		0.00		0.00		0.00		0.00
Other (specify)	0		0.00		0.00		0.00		0.00		0.00

Total Ratings: ****

Selected Service Provider:
Approved by:
Title:
Date:

Comments: Kendra IT, Vector, and Moss did not submit a complete 8.4.2 BMIC, therefore their bids were determined to be non-compliant with that requirement.

*Factor %Weight=Weight of each factor where Price is the heaviest weight
 **Service Provider Rating: 1=Poor 2=Fair 3=Good 4=Better 5=Best
 ***Service Provider Weight=(Factor %Weight) x (Service Provider Rating) x (.2)
 ****Total Factor %Weight must=100%

Service Provider		Service Provider	
Rating**	Weight***	Rating**	Weight***
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00

0

0

BOARD AGENDA ITEM

Information/Discussion: _____
Future Action: _____
Action: X

Item: Wide Area Network Fiber Maintenance
Submitted by: Glen Finkel
Recommended by: Glen Finkel

Date: 3.11.2024
Board Meeting Date: 3.18.2024

RECOMMENDATION:

It is recommended that the Kent ISD School Board approve the bid from Turnkey Network Solutions for a three-year contract for fiber maintenance services. Turnkey’s service includes 24x7 emergency response, MISS DIG support, National Joint Utilities Nonfiction System (NJUNS) management, and annual inspections of our wide area network (WAN) assets. The contracted annual amount is \$87,736.26.

BACKGROUND:

A fiber maintenance agreement is an essential component of managing a WAN. With this agreement, Turnkey Network Solutions will provide both emergency repair work, as well as the day-to-day support needed to comply with Consumers Energy and MISS DIG. Turnkey is a local business that has provided fiber maintenance services since 2000.

Kent ISD received two competitive bids for this service. Both vendors have experience providing fiber maintenance services to Kent ISD and we are confident in Turnkey’s ability to meet or exceed our bid specifications.

Vendor	Annual Cost
Turnkey	\$87,736.26
Severance Electric	\$193,500.67

Wide area network fiber maintenance is E-Rate eligible under category 1. Currently, Kent ISD is qualifying for an 80% reimbursement on Category 1 expenditures.

BID EVALUATION WORKSHEET
FY24: 2024-2025

District Name: Kent ISD

Bid Opening Date: 3/7/2024

Service Description: Fiber Maintenance

Evaluation Factors	Factor %Weight*	Service Provider Turnkey		Service Provider Severance		Service Provider		Service Provider		Service Provider	
		Rating**	Weight***	Rating**	Weight***	Rating**	Weight***	Rating**	Weight***	Rating**	Weight***
E-rate Eligible Costs*	30	5	30.00	3	18.00		0.00		0.00		0.00
Service Transition Factors	20	5	20.00	5	20.00		0.00		0.00		0.00
Adherence to Specifications	10	5	10.00	5	10.00		0.00		0.00		0.00
Prior Experience	5	5	5.00	5	5.00		0.00		0.00		0.00
Past Performance	5	5	5.00	5	5.00		0.00		0.00		0.00
Understands Needs	10	5	10.00	4	8.00		0.00		0.00		0.00
Personnel Qualifications	5	5	5.00	5	5.00		0.00		0.00		0.00
Management Capabilities	5	5	5.00	5	5.00		0.00		0.00		0.00
Financial Stability	10	5	10.00	5	10.00		0.00		0.00		0.00
Other (specify)	0		0.00		0.00		0.00		0.00		0.00
Other (specify)	0		0.00		0.00		0.00		0.00		0.00

Total Ratings: ****

Selected Service Provider:
 Approved by:
 Title:
 Date:

Comments:

*Factor %Weight=Weight of each factor where Price is the heaviest weight
 **Service Provider Rating: 1=Poor 2=Fair 3=Good 4=Better 5=Best
 ***Service Provider Weight=(Factor %Weight) x (Service Provider Rating) x (.2)
 ****Total Factor %Weight must=100%

Service Provider		Service Provider	
Rating**	Weight***	Rating**	Weight***
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00
	0.00		0.00

0

0

BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action _____ **x** _____

Item: Launch U/MySchool@Kent Furniture

Submitted by: Tim Peraino

Date: _____ 03/07/24 _____

Recommended by: Kevin Philipps *KL*

Board Meeting Date: _____ 03/18/24 _____

RECOMMENDATION:

It is recommended that the Kent ISD board approve the purchase of furniture for the Launch U and MySchool@Kent programs from Custer Office Environments in the amount of \$326,960.01.

BACKGROUND:

This furniture is part of the renovation project currently underway in the area once occupied by Kent Innovation High. It is being purchased using the E&I Cooperative Purchasing and the Omnia Partners Cooperative Purchasing contract. We will utilize CTE Capital Project funds for this purchase.

BOARD AGENDA ITEM

Information/Discussion _____
 Future Action _____
 Action x

Item: Center Programs – Ukeru Pads Purchase

Submitted by: Paul Dymowski *Paul Dymowski*
04DD4FE49C1DB267DFB7FA484C0A2636 readySign

Kirsten Myers *Kirsten Myers*
E5DD8C93035CE3A1FDEFDA335B1A115 readySign

Date: March 7, 2024

Recommended by: Kevin Phillips *Kevin Phillips*
F63EE30A43D66D878E2E1808993354B0 readySign

Board Meeting Date: March 18, 2024

RECOMMENDATION:

Kent ISD Center Programs has begun to implement Ukeru for restraint free student redirection. In order to use these methods, blocking pads are needed that will be located throughout all of our buildings that are using this training. These pads are created and patented by Grafton School Inc, and as such can only be purchased directly from this single company.

The cost breakdown is as follows:

		Body	Large Body	Flex	
Cost Per	Classroom/Spaces	\$ 167.00	\$ 260.00	\$ 140.00	
Quantity - Pads					
KEC Beltline	15	30	15	30	
KEC Oakleigh	12	24	12	24	
Empower U South	12	12		24	
Empower U Central	15	15		30	
Empower U North	7	7		14	
Lincoln School	35	70	35	70	
Pine Grove	25	50	25	50	
Pricing per location					Total
KEC Beltline		\$ 5,010.00	\$ 3,900.00	\$ 4,200.00	\$ 13,110.00
KEC Oakleigh		\$ 4,008.00	\$ 3,120.00	\$ 3,360.00	\$ 10,488.00
Empower U South		\$ 2,004.00	\$ -	\$ 3,360.00	\$ 5,364.00
Empower U Central		\$ 2,505.00	\$ -	\$ 4,200.00	\$ 6,705.00
Empower U North		\$ 1,169.00	\$ -	\$ 1,960.00	\$ 3,129.00
Lincoln School		\$ 11,690.00	\$ 9,100.00	\$ 9,800.00	\$ 30,590.00
Pine Grove		\$ 8,350.00	\$ 6,500.00	\$ 7,000.00	\$ 21,850.00
				Grand Total	\$ 91,236.00

BOARD AGENDA ITEM

Information/Discussion _____

Future Action _____

Action x _____

Item: CTE 3D computer equipment and software

Submitted by: Cary Stamas

Date: 3/11/24 _____

Recommended by: Cary Stamas

Board Meeting Date: 3/18/24 _____

RECOMMENDATION:

Purchase 30 zSpace Learning Station Inspire laptop setups and software licenses for Health Content and Carpentry to facilitate technical skill & credential attainment utilizing Perkins funds in the amount of \$146,670.00.

BACKGROUND:

These devices allow for the 3D visualization and interaction with content not easily accessible and/or in a way that reduces waste of materials, in the case of Carpentry, allowing for deeper study and reteaching. The funding for these items was made available through an addition to the Perkins grant allocation for this fiscal year, allowing for the acquisition of equipment not originally within the budget but extremely useful for students as they strive to master technical skill in CTE programming.

These devices can be deployed as a full computer lab for a whole classroom, utilized with subgroups of students for targeted interventions in multiple classrooms, be utilized offsite with our pilot Health program at Wyoming, and be included in open house or Career Fair activities for recruiting and Career Awareness.



2050 Gateway Place, Suite 100-302
 San Jose, CA 95110-1036
 Phone: (408) 498-4050
 Email: orders@zspace.com

Quote #: Q-29544

Created On: 3/7/2024
Quote Expires On: 4/6/2024
Expected Start Date: 4/1/2024
Prepared By: Nicholas Pinchok

Bill To:

Kent ISD
 1655 East Beltline NE
 Grand Rapids
 MI
 49525
 USA

Ship To:

Kent ISD
 1655 East Beltline NE
 Grand Rapids
 MI
 49525
 USA

Product Code	Product Description	QTY	List Price	Net Price	Total Price
HW-ZLS-03-01	zSpace Learning Station Inspire (includes Stylus, Stylus Sensor Module, StudioA3, & zView) w/ 1 yr warranty and configuration	30	USD 3,999.00	USD 3,999.00	USD 119,970.00
EDU-SW-VBD-02-12	SW License: Visible Body+ (including Biology and Human Anatomy) for zSpace	30	USD 500.00	USD 500.00	USD 15,000.00
EDU-SW-CON-01-12	SW License: VIVED Carpentry (per student license)	30	USD 125.00	USD 125.00	USD 3,750.00
EDU-SVC-RPD-00-02	Designed to train end users on the technology, hardware, software, and instructional application of zSpace. Includes one remote session (1 hour) of PD for a small group (1 - 6 participants with 1 participant/zSpace device).*	3	USD 360.00	USD 360.00	USD 1,080.00



2050 Gateway Place, Suite 100-302
 San Jose, CA 95110-1036
 Phone: (408) 498-4050
 Email: orders@zspace.com

Quote #: Q-29544

Created On: 3/7/2024
Quote Expires On: 4/6/2024
Expected Start Date: 4/1/2024
Prepared By: Nicholas Pinchok

Product Code	Product Description	QTY	List Price	Net Price	Total Price
SVC-EWS-INS-36	This service contract as administered by Acer adds 2 years to the Base and Pro Laptop Limited Warranty and 3 years of Accidental Damage Protection starting at the date of the Manufacturer's Warranty. Repairs allowed are due to accidental damage up to the value of the product OR 1 replacement (if needed) during the term. Mail-in/ Carry-in service is provided with shipping paid both ways. Damage from misuse or abuse is excluded from coverage. Premium Battery Support includes 1 defective battery replacement per year. Available for purchase up to 365 days after the initial purchase of the product covered by the service contract. See the Acer Advantage Extended Service Plan for detailed terms and conditions at http://zspace.com/legal .	30	USD 229.00	USD 229.00	USD 6,870.00
TOTAL:					USD 146,670.00

Memo to Customer:

***Device-Specific Software:** All device-specific licenses will expire on 3/31/2025

****User-Specific Software:** All user-specific licenses will expire 365 days from the date of activation. All activations must occur by 3/31/2025

Tax is not included in this quote and are the responsibility of the customer.

Quotation is valid for 30 days. This quote, along with the terms and conditions of purchase and the software license(s) which may be viewed here <http://zspace.com/legal> , and on the attached documentation constitute the entire agreement between zSpace and the customer. If VIVED-Anatomy products are purchased, those specific products shall be fulfilled and services shall be provided directly by VIVED-Anatomy, Inc. zSpace provides no warranty with respect to the VIVED-Anatomy, Inc. products and services.

To place an offer to purchase based upon this quotation, please sign and return this form and your purchase order (if not using this form as purchase order) to:

zSpace, Inc.
2050 Gateway Place, Suite 100-302

Email: orders@zspace.com
Phone: (408) 498-4050



2050 Gateway Place, Suite 100-302
 San Jose, CA 95110-1036
 Phone: (408) 498-4050
 Email: orders@zspace.com

Quote #: Q-29544
Created On: 3/7/2024
Quote Expires On: 4/6/2024
Expected Start Date: 4/1/2024
Prepared By: Nicholas Pinchok

San Jose, Ca 95110-1036

DUNS: 799203257 CAGE: 5K3H4

Customer initial if using this form as a purchase order: _____ Sales Tax Resale Certificate #:

VIVED and VIVED-Anatomy, Inc. and combinations thereof are trademarks of VIVED-Anatomy, Inc., in the U.S. and/or other countries. zSpace®, the zSpace logo and combinations thereof are registered trademarks of zSpace, Inc. in the U.S. and/or other countries. All rights reserved.

zSpace

Signature: _____
 Printed Name: _____
 Title: _____
 Dated: _____

Signature: _____
 Printed Name: _____
 Title: _____
 Dated: _____

New Customer Account Form

Name _____ Fed Tax ID # _____

Buyer Name _____ Buyer Telephone # _____

Bill To Information	Ship To Information (For Shipments)
---------------------	--

Contact Name: _____ Contact Name: _____

Contact Phone: _____ Contact Phone: _____

Contact Fax: _____ Contact Fax: _____

Billing e-mail _____ Receiving e-mail: _____

Street Address: _____ Street Address: _____

City: _____ City: _____

State: _____ State: _____

Zip / Postal Code: _____ Zip / Postal Code: _____

Country: _____ Country: _____

Technology Contact (For Setup/Install)	Software Renewal Contact
---	--------------------------

Contact Name: _____ Contact Name: _____

Contact Phone: _____ Contact Phone: _____

IT E-mail _____ E-mail: _____

Software License E-mail
(if not same as above) _____

Education/Curriculum Contact (For Professional Development)
--

Contact Name: _____

Contact Phone: _____

PLEASE ATTACH RESALE / SALES TAX EXEMPTION CERTIFICATE

email completed form to: orders@zspace.com

Required with return of quote/Purchase Order prior to completion of the sales order process.

BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action X

Item: Approval of Property Transfer Request

Submitted by: Kevin Philipps

Date: 03/11/2024

Recommended by: Kevin Philipps *KP*

Board Meeting Date: 03/18/2024

RECOMMENDATION:

It is recommended that the Kent ISD Board approve the property transfer request from Chris VanRyn for 4496 4th St. Caledonia MI 49316 to be transferred from the Wayland School District to the Caledonia School District.

BACKGROUND:

Administration received a property transfer request on January 17, 2024, Chris VanRyn, VLVR Ventures LLC, provided, by electronic mail, a petition with the Kent ISD for the transfer of his property located at 4496 4th St. Caledonia MI 49316 from the Wayland Union School District, located within the AAESA, to the Caledonia School District, located within the Kent ISD

In November 2022, Chris VanRyn, VLVR Ventures, LLC purchased the parent parcels also known as 4496 4th St., Caledonia, MI 49316 (13-010-100-00 and 13-010-097-00) - parcel 13-010-100-00 was located in Caledonia School District and 13-010-097-00 was located in Wayland Union School District.

As you can see on the attached maps, 4496 4th St. Caledonia MI 49316 is a newly created lot that was split to form an additional parcel. Due to parcel zoning, the Mr. VanRyn was able to create an additional parcel by way of property line adjustments and splits. Mr. VanRyn, VLVR Ventures, LLC is requesting that Parcel B (13-010-097-02) be added to Caledonia School District.

Administration has sought the input of Allegan Area ESA, Wayland Union School District and Caledonia School District. The Allegan Area ESA and both districts agreed this transfer request makes sense and would recommend the Kent ISD Board of Education approve the request.

If the request is approved, the administration will work with both school districts, local municipalities, Michigan Secretary of State and Department of Treasury to complete the transfer.

A meeting of the Board of Education of the Kent Intermediate School District, Kent County, Michigan, was held at 2930 Knapp NE, Grand Rapids, MI 49525 on March 18, 2024, at 6:00 p.m., Local Time.

FOR KENT ISD:

PRESENT: Members:

ABSENT: Members:

RESOLUTION APPROVING PETITION TO TRANSFER REAL PROPERTY

The following preamble and resolution were offered by _____ and supported by _____.

WHEREAS, Act 451, Public Acts of Michigan, 1976, permits an intermediate school board to detach territory from 1 school district and attach the territory to another school district if requested to do so by a petition signed by not less than 2/3 of the persons who own and reside on the land to be transferred;

WHEREAS, if the territory of school districts the boundaries of which are affected by the proposed alteration extends into 2 or more intermediate school districts, the intermediate school board of each intermediate school district shall meet jointly and sit as a single board to act upon the request for the transfer of territory;

WHEREAS, on January 17, 2024, Chris VanRyn, VLVR Ventures LLC, provided, by electronic mail, a petition with the Kent ISD for the transfer of his property located at 4496 4th St. Caledonia MI 49316 from the Wayland School District, located within the AAESA, to the Caledonia School District, located within the Kent ISD (See petition, attached as Exhibit A, the "Petition");

WHEREAS, the Kent ISD Board has met and considered the Petition.

THEREFORE, IT IS RESOLVED BY THE ISD THAT:

1. The Petition is approved for the following reasons:
 - a. The Petition is signed by 2/3 of persons who own the land to be transferred;
 - and

Ayes: _____

Nays: _____

RESOLUTION DECLARED ADOPTED.

Laura Featherston
Board Secretary, Kent ISD

The undersigned duly appointed acting Secretary of the Kent ISD hereby certifies that the foregoing is a true and complete copy of a Resolution adopted by the Kent ISD Board at a meeting held on March 18, 2024 the original of which Resolution is a part of the Boards' minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, Act 267, Public Acts of Michigan, 1976, as amended.



KENT INTERMEDIATE SCHOOL DISTRICT
 2930 Knapp Street NE
 Grand Rapids, MI 49525

PROPERTY TRANSFER REQUEST

Name: CHRIS VANRYN, VLVR VENTURES, LLC Date: 01/17/2024

Address: PO BOX E

City: MOLINE Zip: 49335 Phone: 616-260-3717

Are you the legal owner of the property? YES

Property Tax Description Number (Found on Tax Receipt)

County	Township	Section	Block	Parcel
<u>SEE</u>	<u>ATTACHED</u>			

Legal Description of Property (Found on Tax Receipt):

SEE ATTACHED

Requested transfer from: WAYLAND UNION (School District)

To: CALEDONIA (School District)

Assessed Valuation for the last Two Years

20 22 - \$ N/A 20 21 - \$ N/A

* NEWLY CREATED LOT. NO ASSESSED VALUATIONS
 Is this property contiguous (touching) the school district to which you are requesting transfer?

YES

Signature of Property Owner: 

Signature of Co-Owners: _____

If your request is approved, will you have school-aged children attending the new district?

VACANT
LOT

If yes, please list all children:

Name	Age	School Attending	Grade
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please explain below the reasons for this property transfer request (please use back if necessary):

SEE ATTACHED

Thank you for your consideration.

VLVR Ventures LLC

01/17/2024

PO Box E

Moline, MI 49335

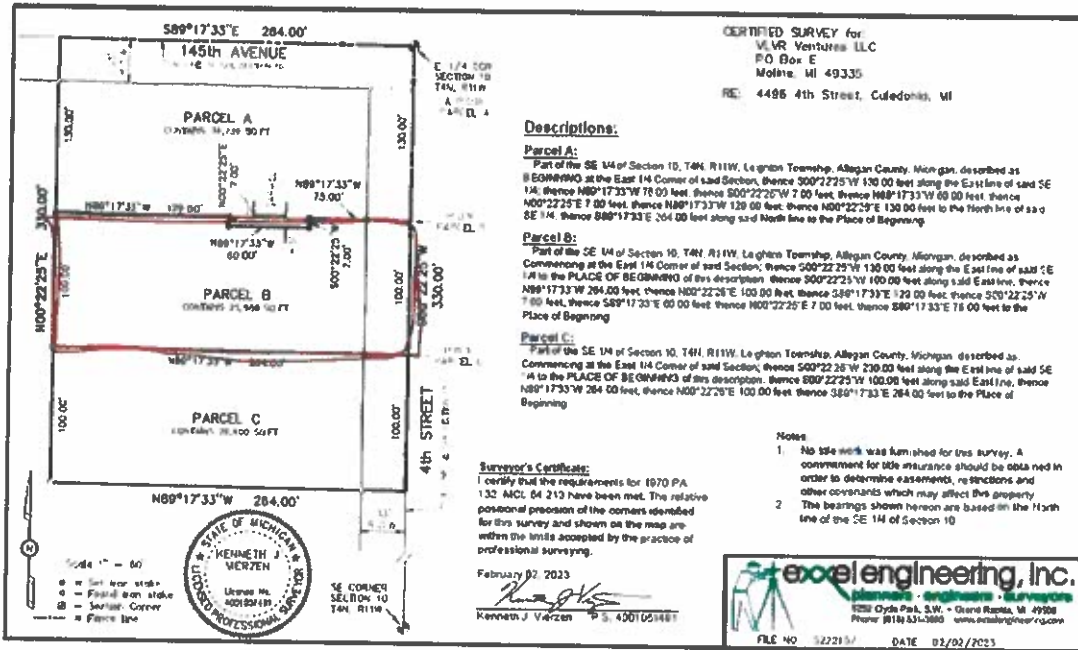
Re: 4496 4th Street, Caledonia, MI 49316 and subsequent split/land combinations to form an additional parcel - 13-010-097-02 the south 65' of Parcel B – the portion in the Wayland Union school district and 13-010-100-02 the north 35' of Parcel B – the portion in the Caledonia school district

To whom it may concern:

In November 2022, VLVR Ventures, LLC (owner) purchased the parent parcels also known as 4496 4th Street, Caledonia, MI 49316 (13-010-100-00 and 13-010-097-00). 13-010-100-00 was in the Caledonia School District and 13-010-097-00 was in the Wayland Union School District.



Due to the parcel zoning (R-2), the owner was able to create an additional parcel by way of property line adjustments and splits. The following survey outlines the newly formed lot configurations from the parent parcel.
 * SEE EXHIBITS A - D.



* SEE EXHIBIT A

The newly formed lots resulted in Parcel A staying with Caledonia Schools and Parcel C staying with Wayland Schools. Parcel C has since been developed with a single family home consistent with Parcel A.

Parcel B now has a school district boundary through it making it a non-conforming lot. Allegan County Equalization and Leighton Township Assessor have assigned 2 legal descriptions for this parcel and have advised that until the lot is 100% in one district, a home cannot be built on this parcel.



CALEDONIA
 ↑
 SCHOOL DISTRICT BOUNDARY
 ↓
 WAYLAND

← NEW HOME BUILT ON THIS PARCEL. COMPLETED 01/2024

The following are the legal descriptions for Parcel B which show a portion of the lot in Wayland Schools and a portion of the lot in Caledonia Schools:

13-010-097-02 (the south 65' of Parcel B – the portion in the Wayland Union school district): COM E ¼ COR TH S 00DEG 22'25" W 165' TO POB; TH CONT S 00DEG 22'25" W 65'; TH N 89DEG 17'33" W 264'; TH N 00DEG 22'25" E 65'; TH S 89DEG 17'33" E 264' TO POB SEC 10 T4N R11W

13-010-100-02 (the north 35' of Parcel B – the portion in the Caledonia school district): COM E ¼ COR TH S 00DEG 22'25" 130' TO POB; TH CONT S 00DEG 22'25" W 35'; TH N 89DEG 17'33" W 264'; TH N 00DEG 22'25" E 35'; TH S 89DEG 17'33" E 129'; TH S 00DEG 22'25" W 7'; TH S 89DEG 17'33" E 60'; TH N 00DEG 22'25" E 7'; TH S 89DEG 17'33" E 75' TO POB SEC 10 T4N R11W

VLVR Ventures, LLC is requesting that Parcel B (13-010-097-02, 13-010-100-02) be considered to be added to either Caledonia School District or Wayland Union School District so that a single family home can be built on the parcel.

The following is guidance for common errors that occur with splits or combinations across school district lines. This is the basis for how Parcel B is legally recorded until the school districts can have a chance to review and decide if a district boundary line can change.

Common Errors include:

1. Split or Combination across School District lines – If the parcels involved in a boundary change are in different School Districts, then the split cannot be completed as approved. The School Districts have to approve of any changes to their tax base. The Local Unit often decides to create multiple parcels for the parcel(s) that straddle the school district boundary.

2020 Parent Parcel: 09-021-009-00 & 013-10
2021 Child Parcel: 09-021-009-01 & 013-11 & 013-12 & 013-16



Very truly,

Chris VanRyn

Owner

VLVR Ventures, LLC

ENCLOSURES

CERTIFIED SURVEY for:
 VLVR Ventures LLC
 PO Box E
 Moline, MI 49335

RE: 4496 4th Street, Caledonia, MI

Descriptions:

Parcel A:

Part of the SE 1/4 of Section 10, T4N, R11W, Leighton Township, Allegan County, Michigan, described as: BEGINNING at the East 1/4 Corner of said Section; thence S00°22'25"W 130.00 feet along the East line of said SE 1/4; thence N89°17'33"W 75.00 feet; thence S00°22'25"W 7.00 feet; thence N89°17'33"W 60.00 feet; thence N00°22'25"E 7.00 feet; thence N89°17'33"W 129.00 feet; thence N00°22'25"E 130.00 feet to the North line of said SE 1/4; thence S89°17'33"E 264.00 feet along said North line to the Place of Beginning.

Parcel B:

Part of the SE 1/4 of Section 10, T4N, R11W, Leighton Township, Allegan County, Michigan, described as: Commencing at the East 1/4 Corner of said Section; thence S00°22'25"W 130.00 feet along the East line of said SE 1/4 to the PLACE OF BEGINNING of this description; thence S00°22'25"W 100.00 feet along said East line; thence N89°17'33"W 264.00 feet; thence N00°22'25"E 100.00 feet; thence S89°17'33"E 129.00 feet; thence S00°22'25"W 7.00 feet; thence S89°17'33"E 60.00 feet; thence N00°22'25"E 7.00 feet; thence S89°17'33"E 75.00 feet to the Place of Beginning.

Parcel C:

Part of the SE 1/4 of Section 10, T4N, R11W, Leighton Township, Allegan County, Michigan, described as: Commencing at the East 1/4 Corner of said Section; thence S00°22'25"W 230.00 feet along the East line of said SE 1/4 to the PLACE OF BEGINNING of this description; thence S00°22'25"W 100.00 feet along said East line; thence N89°17'33"W 264.00 feet; thence N00°22'25"E 100.00 feet; thence S89°17'33"E 264.00 feet to the Place of Beginning.

Notes:

1. No title work was furnished for this survey. A commitment for title insurance should be obtained in order to determine easements, restrictions and other covenants which may affect this property.
2. The bearings shown hereon are based on the North line of the SE 1/4 of Section 10

Surveyor's Certificate:
 I certify that the requirements for 1970 PA 132, MCL 54.213 have been met. The relative positional precision of the corners identified for this survey and shown on the map are within the limits accepted by the practice of professional surveying.

February 02, 2023

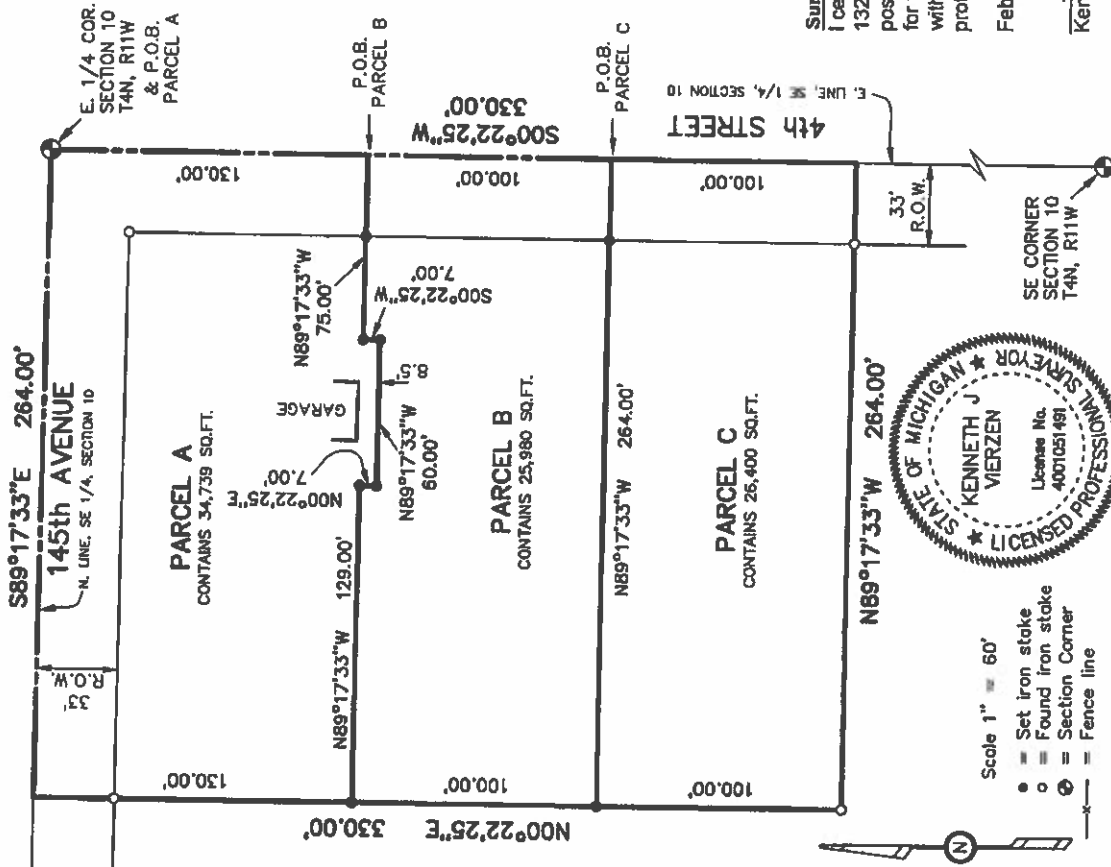


Kenneth J. Vierzen P.S. 4001051491



excel engineering, inc.
 planners • engineers • surveyors
 5252 Clyde Park, S.W. • Grand Rapids, MI 49509
 Phone: (616) 531-3660 www.excelengineering.com

FILE NO.: S222157 DATE: 02/02/2023



KENT ISD
RESOLUTION FOR REGULAR MEETING ON MARCH 18, 2024
PRESENTED BY: DR. MIKE WASHBURN

The KISD Board of Education formally thanks Superintendent Ron Koehler for his three years of extraordinary performance as Superintendent. As most know, Ron was a long-time assistant superintendent at KISD and was fully retired. When the Superintendent Search, following Superintendent, Ron Caniff's retirement in December of 2020, the Board conducted a national search for his replacement. Unfortunately, Board members were not satisfied with the candidates selected for consideration. Rather than doing another search, they asked (retired) Ron Koehler if he would consider returning as Superintendent to give the Board more time to select a permanent Superintendent.

Ron agreed, believing the assignment would be for a single year. He met with the Board who set priorities and goals and was evaluated twice during the year. His great successes were noted by the Board in his evaluation, and Ron agreed to continue as Superintendent for at least another year. That morphed into 3 1/2 years, but during Ron's formal evaluation last March (2023), he announced to the Board he would likely retire following the 2023-2024 school year.

At the same time, as they had done during each of Ron's prior evaluations, the Board discussed succession planning. It was noted that many Superintendents are retiring and/or leaving the profession; the candidate pool with a national search might likely parallel the prior one.

As an option, Mr. Koehler, named Ron Gorman, former administrator and Interim Superintendent with the Grand Rapids Public Schools, his new Assistant Superintendent, Instructional Services. Board members discussed the potential opportunity for them to work with Dr. Gorman so they might have an "internal" candidate in the future.

On February 12, 2024, the Board and Ron Koehler met for his mid-year evaluation. As he had experienced a health setback during the months of October 18 through January 15, Ron Gorman filled in as Interim Superintendent during his absence, while being mentored by Superintendent Koehler, from his home. As Ron Koehler has returned to good health, he shared with the Board his desire to retire on June 30, 2024.

Board members then discussed whether they wanted to do another traditional search or follow their succession planning of naming Dr. Gorman, the next Superintendent. They unanimously felt very comfortable moving forward with Dr. Gorman, especially after hearing glowing remarks from Superintendent Koehler, about Gorman's work as both Assistant Superintendent and Interim Superintendent.

The Board instructed their consultant, Mike Washburn, to talk with Dr. Gorman to determine his interest and discuss a tentative transition with the two administrators. Dr. Washburn informed Board President Andrea Haidle that there was a green light with both the current and future Superintendents.

The goal was to make Superintendent Koehler's contract be comparable to the next Superintendent so that no further studies would be needed. Informally, all Board members were in support of Dr. Gorman's contract, and compensation was comparable.

At their evaluation meeting on February 12, 2024, Board members discussed their desire to make their decision on hiring the next Superintendent at their regular meeting on March 18, 2024. As discussion points have been successfully met, the following resolution is presented:

A motion by _____, seconded by _____, move that the Kent ISD Board of Education hire Dr. Ron Gorman as their next Superintendent. Dr. Gorman will begin his work as Superintendent on July 1, 2024. This appointment is contingent upon the successful negotiations of his employment contract.

Laura Featherston, Secretary
Kent ISD School Board