

Special Board Meeting

Thursday, November 14, 2024 5:30 PM

High School Media Center, 810 First Street North, Pine River, MN 56474

1. **Call to Order and Pledge to the Flag**

Speaker(s): Board Chair

Members: Leslie Bouchonville, Chris Cunningham, Roger D. Hoplin, Nicki Linsten-Lodge, Carrie Maurer-Ackerman, David Sheley, Ryan Trumble and Superintendent Jonathan Clark

2. **Welcome to Visitors**

Speaker(s): Board Chair

2.1. Public Comments and Time for Interaction with the Board on Agenda Items

Speaker(s): Board Chair

3. **Approve Agenda**

4. **Superintendent Report**

5. **Action Items**

5.1. Adopt a Resolution Canvassing Returns of Votes of School District General Election

5.2. Adopt a Resolution Canvassing Returns of Votes of School District Special Election

5.3. Adopt a Resolution Authorizing Issuance of Certificates of Election and Directing School District Clerk to Perform Other Election Related Duties

5.4. Approve a Resolution Supporting Form A Application to the MSHSL Foundation

5.5. Approve a Resolution Supporting Form B Application to the MSHSL Foundation

6. **Open Forum**

7. **Adjourn**

Pursuant to due call and notice thereof, a special meeting of the School Board of Independent School District No. 2174, Pine River-Backus, Minnesota, was held on the 14th day of November 2024 at 5:30 p.m.

The following Board Members were present:

And the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION CANVASSING RETURNS
OF VOTES OF SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 2174, as follows:

1. It is hereby found, determined and declared that the general election of the voters of the district held on November 5, 2024, was in all respects duly and legally called and held.
2. As specified in the attached Abstract and Return of Votes Cast, a total of 9,396 voters of the district voted at said election for the purpose of electing three school board members for four year term vacancies on the board caused by expiration of term on the first Monday in January next following the general election as follows:

David Sheley	2,487 votes
Carrie Maurer-Ackerman	2,096 votes
Roger D. Hoplin	2,089 votes
Amy Gordon	1,828 votes
Brent Passarella	848 votes
Write In	48 votes

3. David Sheley, Carrie Maurer-Ackerman and Roger D. Hoplin having received the highest number of votes, are elected to four year terms beginning the first Monday in January 2025.
4. The school district clerk is hereby authorized to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against same: none

whereupon the resolution was declared duly passed and adopted.

Chair

Dated

Clerk

Dated

Pursuant to due call and notice thereof, a special meeting of the School Board of Independent School District No. 2174, Pine River-Backus, Minnesota, was held on the 14th day of November 2024 at 5:30 p.m.

The following Board Members were present:

And the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION CANVASSING RETURNS
OF VOTES OF SCHOOL DISTRICT SPECIAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 2174, as follows:

1. It is hereby found, determined and declared that the general election of the voters of the district held on November 5, 2024, was in all respects duly and legally called and held.
2. As specified in the attached Abstract and Return of Votes Cast, a total of 3,419 voters of the district voted at said election for the purpose of electing one school board member to fill a vacancy in term expiring January 4, 2027 as follows:

Chris Cunningham	3,366 votes
Write In	53 votes

3. Chris Cunningham having received the highest number of votes, is elected to fill the vacancy in term expiring January 4, 2027.
4. The school district clerk is hereby authorized to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against same: none

whereupon the resolution was declared duly passed and adopted.

Vice Chair

Dated

Clerk

Dated

**ACCEPTANCE OF OFFICE
AND OATH OF OFFICE**

To: David Sheley

The following acceptance and oath of office must be filed with the school district clerk within 30 days of the date of mailing or personal service of the certificate of election.

ACCEPTANCE OF OFFICE

I hereby accept the office of school board member of Independent School District No. 2174 for a term beginning the first Monday in January 2025 and expiring the first Monday in January 2029.

Date: _____

Signature

STATE OF MINNESOTA)
)
COUNTY OF CASS)

The foregoing instrument was acknowledged before me this _____ day of _____, 2024 by David Sheley.

Notary Public

OATH OF OFFICE

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 2174 to the best of my judgment and ability.

Date: _____

Signature

STATE OF MINNESOTA)
)
COUNTY OF CASS)

The foregoing instrument was acknowledged before me this _____ day of _____, 2024 by David Sheley.

Notary Public

**ACCEPTANCE OF OFFICE
AND OATH OF OFFICE**

To: Carrie Maurer-Ackerman

The following acceptance and oath of office must be filed with the school district clerk within 30 days of the date of mailing or personal service of the certificate of election.

ACCEPTANCE OF OFFICE

I hereby accept the office of school board member of Independent School District No. 2174 for a term beginning the first Monday in January 2025 and expiring the first Monday in January 2029.

Date: _____

Signature

STATE OF MINNESOTA)
)
COUNTY OF CASS)

The foregoing instrument was acknowledged before me this _____ day of _____, 2024 by Carrie Maurer-Ackerman.

Notary Public

OATH OF OFFICE

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 2174 to the best of my judgment and ability.

Date: _____

Signature

STATE OF MINNESOTA)
)
COUNTY OF CASS)

The foregoing instrument was acknowledged before me this _____ day of _____, 2024 by Carrie Maurer-Ackerman.

Notary Public

**ACCEPTANCE OF OFFICE
AND OATH OF OFFICE**

To: Roger D. Hoplin

The following acceptance and oath of office must be filed with the school district clerk within 30 days of the date of mailing or personal service of the certificate of election.

ACCEPTANCE OF OFFICE

I hereby accept the office of school board member of Independent School District No. 2174 for a term beginning the first Monday in January 2025 and expiring the first Monday in January 2029.

Date: _____

Signature

STATE OF MINNESOTA)
)
COUNTY OF CASS)

The foregoing instrument was acknowledged before me this _____ day of _____, 2024 by Roger D. Hoplin.

Notary Public

OATH OF OFFICE

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 2174 to the best of my judgment and ability.

Date: _____

Signature

STATE OF MINNESOTA)
)
COUNTY OF CASS)

The foregoing instrument was acknowledged before me this _____ day of _____, 2024 by Roger D. Hoplin.

Notary Public

**ACCEPTANCE OF OFFICE
AND OATH OF OFFICE**

To: Chris Cunningham

The following acceptance and oath of office must be filed with the school district clerk within 30 days of the date of mailing or personal service of the certificate of election.

ACCEPTANCE OF OFFICE

I hereby accept the office of school board member of Independent School District No. 2174 for a term beginning immediately upon qualification and expiring the first Monday in January 2027.

Date: _____

Signature

STATE OF MINNESOTA)
)
COUNTY OF CASS)

The foregoing instrument was acknowledged before me this _____ day of _____, 2024 by Chris Cunningham.

Notary Public

OATH OF OFFICE

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 2174 to the best of my judgment and ability.

Date: _____

Signature

STATE OF MINNESOTA)
)
COUNTY OF CASS)

The foregoing instrument was acknowledged before me this _____ day of _____, 2024 by Chris Cunningham.

Notary Public

Pursuant to due call and notice thereof, a special meeting of the School Board of Independent School District No. 2174, Pine River-Backus, Minnesota, was held on the 14th day of November 2024 at 5:30 p.m.

The following Board Members were present:

And the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES
OF ELECTION AND DIRECTING SCHOOL DISTRICT CLERK
TO PERFORM OTHER ELECTION RELATED DUTIES**

WHEREAS, the board has canvassed the general election and special election for school board members held on November 5, 2024.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 2174, State of Minnesota, as follows:

1. The chair and clerk are hereby authorized to execute certificates of election on behalf of the School Board of Independent School District No. 2174 to the following candidates for four year terms of office each:
David Sheley
Carrie Maurer-Ackerman
Roger D. Hoplin
who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by expiration of term on the first Monday in January next following the election, based on the results of the canvass.
2. The chair and clerk are also authorized to execute a certificate of election on behalf of the School Board of Independent School District No. 2174 to the following candidate to fill a vacancy in term:
Chris Cunningham
who received a sufficiently large number of votes to be elected to fill a vacancy on the board expiring January 4, 2027.
3. The certificates of election shall be in sufficiently the form attached hereto.
4. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the clerk of the school board is hereby directed to deliver the certificates to the persons entitled thereto personally or by certified mail.
5. The clerk is hereby directed to enclose with the certificate a form of acceptance of office and oath of office in substantially the form attached hereto.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same: None

whereupon the resolution was declared duly passed and adopted.

Vice Chair

Dated

Clerk

Dated

CERTIFICATE OF ELECTION
Four Year Term

This is to certify as follows:

1. The School Board of Independent School District No. 2174 on November 14, 2024, canvassed the general election of school board members held on November 5, 2024.
2. David Sheley received the largest number of votes cast for the office of school board member of Independent School District No. 2174 for a four year term.
3. There were three four year term vacancies on the board caused by expiration of terms on the first Monday in January next following the election.
4. Therefore, David Sheley is elected to the office of school board member of Independent School District No. 2174 for a four year term beginning the first Monday in January 2025 and expiring the first Monday in January 2029.

By authority of the School Board of Independent School District No. 2174, pursuant to resolution dated November 14, 2024.

Dated: _____

Vice Chair

Dated: _____

Clerk

CERTIFICATE OF ELECTION
Four Year Term

This is to certify as follows:

1. The School Board of Independent School District No. 2174 on November 14, 2024, canvassed the general election of school board members held on November 5, 2024.
2. Carrie Maurer-Ackerman received the second largest number of votes cast for the office of school board member of Independent School District No. 2174 for a four year term.
3. There were three four year term vacancies on the board caused by expiration of terms on the first Monday in January next following the election.
4. Therefore, Carrie Maurer-Ackerman is elected to the office of school board member of Independent School District No. 2174 for a four year term beginning the first Monday in January 2025 and expiring the first Monday in January 2029.

By authority of the School Board of Independent School District No. 2174, pursuant to resolution dated November 14, 2024.

Dated: _____

Vice Chair

Dated: _____

Clerk

CERTIFICATE OF ELECTION
Four Year Term

This is to certify as follows:

1. The School Board of Independent School District No. 2174 on November 14, 2024, canvassed the general election of school board members held on November 5, 2024.
2. Roger D. Hoplin received the third largest number of votes cast for the office of school board member of Independent School District No. 2174 for a four year term.
3. There were three four year term vacancies on the board caused by expiration of terms on the first Monday in January next following the election.
4. Therefore, Roger D. Hoplin is elected to the office of school board member of Independent School District No. 2174 for a four year term beginning the first Monday in January 2025 and expiring the first Monday in January 2029.

By authority of the School Board of Independent School District No. 2174, pursuant to resolution dated November 14, 2024.

Dated: _____

Vice Chair

Dated: _____

Clerk

CERTIFICATE OF ELECTION
Vacancy in Term

This is to certify as follows:

1. The School Board of Independent School District No. 2174 on November 14, 2024, canvassed the special election of school board members held on November 5, 2024.
2. Chris Cunningham received the largest number of votes cast for the office of school board member of Independent School District No. 2174 to fill a vacancy in term expiring January 4, 2027.
3. There was one vacancy in office with a term expiring January 4, 2027.
4. Therefore, Chris Cunningham is elected to the office of school board member of Independent School District No. 2174 for a term beginning immediately upon qualification and expiring the first Monday in January 2027.

By authority of the School Board of Independent School District No. 2174, pursuant to resolution dated November 14, 2024.

Dated: _____
_____ Vice Chair

Dated: _____
_____ Clerk

FORM B

RESOLUTION OF SCHOOL BOARD/GOVERNING BOARD SUPPORTING FORM B APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the Governing Board of Pine River-Backus School District (ISD 2174). recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist schools to provide seminars/training opportunities or support for specific school functions for students/faculty members/officials and others who are involved in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Governing Board of Pine River-Backus School District (ISD 2174). supports the school's application to the Minnesota State High School League Foundation for a **FORM B** grant.

11/14/2024.

Date

Board Chair/Head of School

11/14/2024

Date

Board Clerk - Treasurer

A RESOLUTION submitted by an Activity Conference or Region Committee must adhere to the same form and context of the School Board Resolution above.

FORM A

RESOLUTION OF GOVERNING BOARD SUPPORTING FORM A APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the Governing Board of Pine River-Backus School District (ISD 2174). recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist schools in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Governing Board of Pine River-Backus School District (ISD 2174). supports the school's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.

11/14/2024
Date

Board Chair/Head of School

11/14/2024
Date

Board Clerk - Treasurer/ Finance Director