

Regular Monthly Board Meeting

Monday, June 3, 2024 5:30 PM

High School Media Center, 810 First Street North, Pine River, MN 56474

1. Call to Order and Pledge to the Flag

Speaker(s): Board Chair

Members: Leslie Bouchonville, Chris Cunningham, Roger D. Hoplin, Nicki Linsten-Lodge, Carrie Maurer-Ackerman, David Sheley, Ryan Trumble and Superintendent Jonathan Clark

2. Welcome to Visitors

Speaker(s): Board Chair

2.1. Public Comments and Time for Interaction with the Board on Agenda Items

Speaker(s): Board Chair

3. Approve Agenda

4. Approve Minutes of the May 6, 2024 Regular Board Meeting

Speaker(s): Board Chair

5. Informational Items

5.1. Principal Reports

5.2. Director Reports

5.3. Superintendent Report

5.4. Enrollment Report

5.5. ESSER Funding

6. Consent Calendar

6.1. Approve Bills Presented

6.2. Approve Investment Report

6.3. Approve Treasurer's Report

6.4. Approve Electronic Funds Transfers and Other Banking Transactions

6.5. Adopt Resolution Accepting Monetary Awards and Donations

6.6. Approve Personnel Items as Listed

6.7. Adopt a Resolution for Membership in the Minnesota State High School League for the 2024-25 School Year

7. Discussion Items

7.1. 2024-2025 Preliminary Budget

7.2. First Reading of Policies

- 709 - Student Transportation Safety Policy
- 504 - Student Dress and Appearance

- 540 - Use of Cell Phones, Digital Imaging Devices and Other Personal Electronic Devices

8. Action Items

8.1. Approve a Resolution Authorizing FY2025 Long Term Facilities Maintenance Plan **Speaker (s):** Business Manager

8.2. Approve the 2024-2025 Preliminary Budget

8.3. Adopt a Resolution Relating to the Election of School Board Members and Calling the School District General Election

8.4. Adopt a Resolution Calling a Special Election to Fill School Board Vacancy

8.5. Adopt a Resolution Establishing Dates for Filing Affidavits of Candidacy

8.6. Adopt a Resolution Placing Troy Gregory, Community Education Director/Communications Coordinator, on Unrequested Leave of Absence

9. Open Forum

10. Adjourn

11. First Reading of Policies

- 709 - Student Transportation Safety Policy
- 504 - Student Dress and Appearance
- 540 - Use of Cell Phones, Digital Imaging Devices and Other Personal Electronic Devices

A meeting of the Board of Education was held in the High School Media Center at 5:30 p.m. on Monday, May 6, 2024 with Chair Cunningham presiding.

Members present: Leslie Bouchonville, Chris Cunningham, Roger D. Hoplin, Nicki Linsten-Lodge, Carrie Maurer-Ackerman, David Sheley, Ryan Trumble and Superintendent Jonathan Clark.

The floor was opened for comments from the public on agenda items.

Motion by Trumble, second by Linsten-Lodge, to approve the agenda. All voted aye and the motion carried.

Motion by Hoplin, second by Trumble, to approve the minutes of the April 1, 2024 regular board meeting. All voted aye and the motion carried.

Administrative team, director and enrollment reports were heard.

Consent Calendar - Motion by Sheley, second by Bouchonville, to approve the Consent Calendar, which consisted of the following items:

- Approve bills presented (checks 75376-75567 totaling \$344,088.17); approve the investment report; approve the treasurer's report; approve the report on electronic fund transfers and other banking transactions; adopt a resolution accepting monetary awards and donations; and
- Approve Personnel Items:
 - Accept the resignation of Orlyn Steffen, Director of Buildings and Grounds, effective April 19, 2024 and authorize posting for a replacement.
 - Accept the resignation of Jocelyn Rozumny, High School Teacher, effective May 29, 2024.
 - Accept the resignation of Jennifer Parry, ECFE Parent Educator, effective May 29, 2024.
 - Accept the resignation of Julie Domino, Speech Language Pathologist, effective May 29, 2024.
 - Accept the resignation of Terry Brink, High School Science Teacher, effective May 29, 2024 and authorize posting for a replacement.
 - Accept the resignation of Roger Hoplin II, Paraprofessional, effective May 24, 2024.
 - Approve the hiring of Kiersten Kralovetz, Elementary Teacher, effective with the 2024-25 school year.
 - Approve the hiring of Kora Just, High School Science Teacher, effective with the 2024-25 school year.
- Approve a Community Education Coordinator at-will position for up to 20 hours per week effective July 1, 2024.

All voted aye and the motion carried.

Discussion Items:

- 2023-24 revised budget. Jolene Bengtson, Business Manager, presented an overview of the 2023-24 revised budget.
- Proposed band and choir trip for March 2025. Information was presented for a four night cruise during spring break of 2025. The trip would be open to 9-12 grade band and choir students. Approval of the trip will be requested in June.
- 2024-25 budget reductions. Superintendent Clark reviewed the list of proposed reductions.

Motion by Hoplin, second by Bouchonville, to approve the 2023-24 revised budget. All voted aye and the motion carried.

Motion by Trumble, second by Maurer-Ackerman, to adopt a resolution for payment of unused personal leave days to school bus and van drivers. (Resolution filed in legal minute book.) All voted aye and the motion carried.

Motion by Hoplin, second by Linsten-Lodge, to approve a memorandum of understanding with Service Employees International Union, Local #284 regarding pay for interim Director of Buildings and Grounds. All voted aye and the motion carried.

Motion by Trumble, second by Linsten-Lodge, to approve a Master Agreement between ISD #2174 and the Pine River-Backus Principals' Association for July 1, 2024 to June 30, 2026. All voted aye and the motion carried.

Motion by Hoplin, second by Trumble, to adopt a resolution discontinuing and reducing educational programs and positions. (Resolution filed in legal minute book.) All voted aye and the motion carried.

Motion by Linsten-Lodge, second by Bouchonville, to adopt a resolution relating to the termination and nonrenewal of the teaching contract of Chloe Hawks, a probationary teacher. (Resolution filed in legal minute book.) All voted aye and the motion carried.

Motion by Sheley, second by Hoplin, to adopt a resolution relating to the termination and nonrenewal of the teaching contract of Abigail Rister, a probationary teacher. (Resolution filed in legal minute book.) All voted aye and the motion carried.

Motion by Linsten-Lodge, second by Maurer-Ackerman, to approve elimination of the High Reliability Schools Coordinator position and terminate the at-will employment of Tina Hanneken effective June 30, 2024. All voted aye and the motion carried.

Motion by Hoplin, second by Bouchonville, to adopt a resolution proposing to place Troy Gregory, Community Education Director/Communications Coordinator, on unrequested leave of absence. (Resolution filed in legal minute book.) All voted aye and the motion carried.

Open forum – The meeting was opened for comments from the public.

Cunningham adjourned the meeting at 6:24 p.m.

Leslie Bouchonville, Clerk
Recorded by Cindy Felthous



June 3, 2024 School Board Updates:

General Election: Attached is a timeline for publications/notices/resolutions, etc for the general election which will be held Tuesday, November 5, 2024. Approval of three resolutions related to the general election will be on the June 3, 2024 agenda.

- Resolution Relating to the Election of School Board Members and Calling the School District General Election: This resolution establishes that there will be three school board member seats with terms of four year each on the November 5, 2024 general election ballot. The seats held by members Roger D. Hoplin, Chris Cunningham and Dave Sheley are up for election.
- Resolution Calling a Special Election to Fill School Board Vacancy: Carrie Mauer-Ackerman was appointed to fill the vacancy in the board caused by the resignation of Wanda Carlson, until a successor was elected and qualified. The special election will be to fill this vacancy on the board until the first Monday in January 2027. Candidates will have to designate that they are filing for this special election and will be voted on separately from the four year terms.
- Resolution Establishing Dates for Filing Affidavits of Candidacy: The filing period is from July 30, 2024 to August 13, 2024. Affidavits of Candidacy will be available in the District Office during this period.

Employment Opportunities:

- Bus drivers – route, substitute and extra-curricular drivers are needed.
- Long term substitute teacher – First grade classroom from the beginning of the year through November 15, 2024.
- All other positions for the 2024-25 school year have been filled.

Cindy Felthous
Human Resource Director

Timeline for 2024 General Election

First Tuesday After First Monday in November

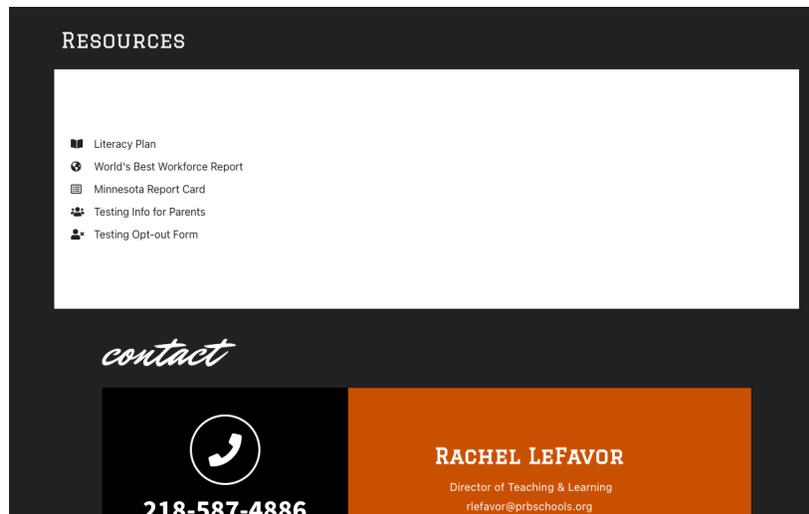
November 5, 2024

		No later than:
Last day for school board to publish notice of filing period.	14 days before filing opens	July 16, 2024
Last day for school district to post notice of filing period.	10 days before filing opens	July 20, 2024
Candidate filing period for General Election.	Not less 98 to 84 days before the election	July 30 to August 13, 2024
Last day for candidates to withdraw. Send candidate information to County Auditor(s).	5 p.m. 2 days after filing closes	August 15, 2024
Last day to adopt resolution calling General Election.	74 days prior to election	August 23, 2024
Last day to notify county auditors with written notice of General Election.	74 days prior to election	August 23, 2024
First day absentee ballots must be available for General Election.	46 days prior to election	September 20, 2024
Last day to preregister for General Election.	5 p.m. 21 days prior to election	October 15, 2024
Last day to publish first notice of General Election.	At least 14 days prior to election	October 22, 2024
Last day to post notice of General Election.	10 days prior to election	October 26, 2024
Campaign finance reports due if spent or received more than \$750, an initial report was filed, and the name is on the ballot.	10 days prior to election	October 26, 2024
Last day to publish second notice of November General Election.	At least 7 days prior to election	October 29, 2024
Last day to post sample ballot of November General Election.	At least 4 days prior to election	November 1, 2024
General Election Day. No public meetings or school events may be held between 6 p.m. and 8 p.m. Voting hours are 7 a.m. to 8 p.m.		November 5, 2024
Time period to canvass results of the General Election. Note that districts should NOT canvass on Veterans Day, Nov. 11.	3 to 10 days after election	November 8 to 15, 2024
Last day for candidates to file Campaign Financial Report Certification of Filing form.	7 days after election	November 12, 2024
Time period for candidates to request a recount.	Up to 7 days after canvass period ends	November 15 to 22, 2024
Time period to issue certificate of election. (IF candidate has filed the Campaign Financial Report Certification of Filing form, AND no recounts are requested.	Up to 7 days after recount period ends	November 15 to 22, 2024
Time period for newly elected school district officers to file acceptance of office and oath forms.	Within 30 days of Receiving Certificate of Election	November 15 to December 29, 2024
Campaign finance reports due.	30 days after election	December 5, 2024
Terms begin for members elected at 2024 November Election.	First Monday in January After Election	January 6, 2025



TEACHING & LEARNING UPDATE 6/3/2024

1. Our school year is wrapping up for teachers but our work continues. Throughout the summer I will be meeting with the following groups on curriculum. We will be doing some additional alignment, proficiency scale writing, scope and sequence work, and general clarification.
 - a. Science - HS
 - b. Social Studies - HS
 - c. 4th Grade
 - d. 2nd Grade
 - e. Potential ELA work (TBD)
2. Our ADSIS budget and End of Year report have been submitted. I am just working on finalizing and double checking our service hour spreadsheet so I can submit that and all components for 2023-24 will be finished.
3. The District Literacy Plan has been submitted and posted to our website. You can find it under the “Testing & Accountability” page at the bottom under Resources.



4. I have started our [District Testing Calendar](#) for 2024-2025. All dates will be posted to the Testing & Accountability page as well as added to our Google Testing calendar.
5. Mr. Halverson and I talked with High School staff about professional development options for 24-25 at their staff meeting on the 21st. It was well received and I think the flexibility is appreciated. They were given three options at this time.
 - a. Book studies
 - b. Off site requests

c. Sourcewell flex requests

All off site and flex requests will go through an approval process and the forms for these have already been posted on our staff resources page.

6. I am currently working with our HS Science teachers on evaluating curriculum resources. Our elementary is set as they have hands-on curriculum available and I am able to add teachers to the online platform for free. I have already added MS licenses for Kesler Science for our 5/6 science as that is what is being used effectively for %.

2023-2024 SCHOOL YEAR
ENROLLMENT REPORT

	<u>2022-23</u>	<u>9/6/2023</u>	<u>10/1/2023</u>	<u>11/1/2023</u>	<u>11/29/2023</u>	<u>1/3/2024</u>	<u>1/31/2024</u>	<u>2/21/2024</u>	<u>4/1/2024</u>	<u>5/1/2024</u>	<u>6/1/2024</u>	2023-24 YTD Average
ELEMENTARY:												
Kindergarten	61	56	56	56	54	54	55	55	55	55	55	55
First	61	57	56	56	56	57	58	57	58	58	58	57
Second	60	62	62	60	59	60	62	62	61	60	60	61
Third	79	58	58	59	59	59	60	61	60	60	60	59
Fourth	46	73	72	72	72	72	74	74	74	73	73	73
Fifth	73	47	47	48	48	47	47	47	47	47	47	47
Sixth	58	70	70	70	69	68	68	69	69	69	69	69
Total Elementary	438	423	421	421	417	417	424	425	424	422	422	422
HIGH SCHOOL:												
Seventh	73	57	54	55	55	54	52	53	52	52	52	54
Eighth	69	68	68	68	67	67	65	66	66	67	67	67
Ninth	71	66	65	62	63	63	62	62	63	64	64	63
Tenth	77	72	70	71	71	70	70	68	67	67	67	69
Eleventh	59	65	62	63	62	62	62	61	60	60	60	62
Twelfth	63	48	47	47	46	46	45	45	45	45	45	46
Total High School	412	376	366	366	364	362	356	355	353	355	355	361
Total w/o FT ALC	850	799	787	787	781	779	780	780	777	777	777	785
ALC:												
Ninth	1	0	2	2	2	2	2	2	3	3	3	2
Tenth	12	0	9	10	11	11	11	11	11	12	12	10
Eleventh	17	0	11	14	15	14	15	13	13	13	13	12
Twelfth (includes 12th +)	41	0	19	28	29	31	33	35	36	35	35	28
Total Full-time ALC	71	0	41	54	57	58	61	61	63	63	63	52
DISTRICT TOTAL	921	799	828	841	838	837	841	841	840	840	840	837
<u>PUPIL UNITS:</u>												
ECSE	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5
Kindergarten	61.0	56.0	56.0	56.0	54.0	54.0	55.0	55.0	55.0	55.0	58.0	55.1
Elementary 1-3	200.0	177.0	176.0	175.0	174.0	176.0	180.0	180.0	179.0	178.0	193.0	177.3
Elementary 4-6	177.0	190.0	189.0	190.0	189.0	187.0	189.0	190.0	190.0	189.0	116.0	189.2
Secondary	494.4	451.2	439.2	439.2	436.8	434.4	427.2	426.0	423.6	426.0	426.0	433.0
ALC	85.2	0.0	24.6	32.4	34.2	34.8	36.6	36.6	37.8	37.8	37.8	62.5
Total Pupil Units	1030.1	886.7	897.3	905.1	900.5	898.7	900.3	900.1	897.9	898.3	843.3	929.6

ADM ALC (full and part-time) is included in last year's data and budget data but the ALC is budgeted based on total average daily membership and attendance. In addition, the full-time ALC is not included in the pupil units section because it would not reflect an accurate picture of the ALC pupil units due to the nature of the program.

FEDERAL FUNDS UPDATE - Allocation, Budget, Spending 6/1/2024

FEDERAL COVID FUNDS:

State Fiscal Year	Finance Code	Description	Funds Available	Funds Budgeted	Balance Unbudgeted	YTD SPENT 2023-24	Carry Forward to FY2025	Application Status	Budget Status	Proposed Use of Funds
2024	160	Formula 160 - SFY2024 Budget Only	\$676,891.00	\$676,891.00	\$0.00	\$676,891.00	\$0.00	Approved 12/4/2023	Approved 12/4/2023	Health Services Addition - \$200,000 in FY2023, balance to finish in FY2024
2024	161	Formula 161 - SFY2024 Budget Only	\$253,881.00	\$253,881.00	\$0.00	\$196,503.55	\$0.00	Approved 12/4/2023	Approved 12/4/2023	1.0 fte Curriculum Coordinator District, extended time for teachers to work with Curriculum Coordinator Amendment: Balance of funds to cover existing ALP position(s)
FEDERAL COVID FUNDS TOTAL			\$930,772.00	\$930,772.00	\$0.00	\$873,394.55	\$0.00			

FEDERAL TITLE FUNDS:

State Fiscal Year	Finance Code	Description	Funds Available	Funds Budgeted	Balance Unbudgeted	YTD SPENT 2023-2024	Carry Forward to FY2025	Application Status	Budget Status	Proposed Use of Funds
2024	401	Formula - 401 - SFY 2024, Title I, Part A: Improving the Academic Achievement of the Disadvantaged	\$342,301.19	\$327,879.00	\$14,422.19	\$244,680.47	\$14,422.19	Application Submitted 8/28/2023	Approved 10/4/2023	3.0 fte Title I Teachers - Elementary
2024	414	Formula - 414 - SFY 2024, Title II, Part A: Teacher and Principal Training and Recruitment	\$40,189.00	\$34,928.00	\$5,261.00	\$17,173.59	\$5,261.00	Application Submitted 8/28/2023	Approved 10/4/2023	Staff Development - extended time for curriculum alignment and intervention implementation training and training on appropriate methods for data review, conferences and supplies.
2024	433	Formula - 433 - SFY 2024, Title IV, Part A, Student Support and Academic Enrichment	\$0.00	\$0.00	\$0.00	N/A	N/A	No Application Needed	N/A	All \$19,737.88 Title IV Funds transferred to Title I (401). No FY2024 application in Title IV.
FEDERAL TITLE FUNDS TOTAL			\$382,490.19	\$362,807.00	\$19,683.19	\$261,854.06	\$19,683.19			

PINE RIVER BACKUS SCHOOLS
Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
2174		CHEC	77051	75568	Check	1	105757		ABDO BOOKS	Yes	No	No	USD	05/01/2024	701.65
			77034	75569	Check	1	104254		ACKERMAN, NICK	Yes	No	No	USD	05/01/2024	78.88
			77050	75570	Check	1	105683		ALL STATE COMMUNICATIONS	Yes	No	No	USD	05/01/2024	1,597.00
			77029	75571	Check	1	103794		ANDERSON, ALEXIS	Yes	No	No	USD	05/01/2024	386.28
			77059	75572	Check	1	59100		AUTO VALUE PARTS STORE	Yes	No	No	USD	05/01/2024	643.24
			77046	75573	Check	1	105556		BECKER, OLIVIA	Yes	No	No	USD	05/01/2024	68.06
			77031	75574	Check	1	103887		BERGEM, TIFFANY	Yes	No	No	USD	05/01/2024	82.32
			77036	75575	Check	1	104348		BIX PRODUCE CO.	Yes	No	No	USD	05/01/2024	3,020.34
			77048	75576	Check	1	105611		BREAKDOWN SPORTS USA	Yes	No	No	USD	05/01/2024	1,295.00
			77020	75577	Check	1	101604		CENTRAL MCGOWAN, INC - 139156	Yes	No	No	USD	05/01/2024	785.35
			77011	75578	Check	1	00221		CERVIN, JOHN	Yes	No	No	USD	05/01/2024	115.00
			77047	75579	Check	1	105604		CHEF MIKE'S CATERING	Yes	No	No	USD	05/01/2024	2,673.81
			77056	75580	Check	1	14550		CHRISTENSEN FOREST PRODUCTS	Yes	No	No	USD	05/01/2024	1,400.00
			77014	75581	Check	1	01119		CLIMATE MAKERS	Yes	No	No	USD	05/01/2024	4,280.00
			77041	75582	Check	1	104756		COMMUNITY BOWL & PIZZERIA	Yes	No	No	USD	05/01/2024	69.39
			77049	75583	Check	1	105674		COOPER COMMISSIONING, LLC.	Yes	No	No	USD	05/01/2024	1,500.00
			77035	75584	Check	1	104342		DIEDERICH, CAMMEY	Yes	No	No	USD	05/01/2024	40.02
			77030	75585	Check	1	103800		DSC COMMUNICATIONS	Yes	No	No	USD	05/01/2024	420.00
			77037	75586	Check	1	104435		FREEMAN, LEAH	Yes	No	No	USD	05/01/2024	161.54
			77015	75587	Check	1	01194		GODDARD, CARLA	Yes	No	No	USD	05/01/2024	96.62
			77024	75588	Check	1	102467		HAPPY DANCING TURTLE	Yes	No	No	USD	05/01/2024	150.00
			77057	75589	Check	1	37650		HILLYARD/HUTCHINSON	Yes	No	No	USD	05/01/2024	1,184.95
			77058	75590	Check	1	37900		HOGLUND BUS CO., INC.	Yes	No	No	USD	05/01/2024	175.89
			77022	75592	Check	1	102101		INNOVATIVE OFFICE SOLUTIONS	Yes	No	No	USD	05/01/2024	323.66
			77032	75593	Check	1	103912		KAMHOLZ, SHARI	Yes	No	No	USD	05/01/2024	114.00
			77017	75595	Check	1	100595		LAKES COUNTRY SERVICE COOP	Yes	No	No	USD	05/01/2024	70.00
			77033	75596	Check	1	103981		LAMINATION DEPOT	Yes	No	No	USD	05/01/2024	412.70
			77040	75597	Check	1	104700		MATH TEACHERS PRESS, INC.	Yes	No	No	USD	05/01/2024	1,541.10
			77042	75598	Check	1	104948		MIDWEST BUS PARTS, INC.	Yes	No	No	USD	05/01/2024	575.75
			77019	75599	Check	1	101209		MINNESOTA T's	Yes	No	No	USD	05/01/2024	1,876.50
			77012	75600	Check	1	00244		MN POLLUTION CONTROL AGENCY	Yes	No	No	USD	05/01/2024	912.69
			77026	75601	Check	1	103489		NORTHLAND CONFERENCE	Yes	No	No	USD	05/01/2024	400.00
			77028	75602	Check	1	103710		PELTIER, GREGORY	Yes	No	No	USD	05/01/2024	40.00
			77053	75603	Check	1	105781		PINE RIVER FISH & GAME CLUB	Yes	No	No	USD	05/01/2024	693.00
			77044	75604	Check	1	105173		QUADIENT LEASING USA, INC.	Yes	No	No	USD	05/01/2024	290.16
			77025	75605	Check	1	102677		ROWELL, HOLLY	Yes	No	No	USD	05/01/2024	359.15
			77023	75606	Check	1	102417		RTS	Yes	No	No	USD	05/01/2024	4.54
			77016	75607	Check	1	100434		SCHOOL SPECIALTY	Yes	No	No	USD	05/01/2024	246.88
			77018	75608	Check	1	100669		SECTION 6A	Yes	No	No	USD	05/01/2024	50.00
			77045	75609	Check	1	105426		SHUTTERFLY LIFETOUCH LLC	Yes	No	No	USD	05/01/2024	453.23
			77052	75610	Check	1	105780		STUDIO WRAPS LLC	Yes	No	No	USD	05/01/2024	5,347.50

PINE RIVER BACKUS SCHOOLS

Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
2174		CHEC	77038	75611	Check	1	104486		TEACHERS ON CALL	Yes	No	No	USD	05/01/2024	2,108.22
			77039	75612	Check	1	104632		THEMES & VARIATIONS	Yes	No	No	USD	05/01/2024	200.00
			77054	75613	Check	1	105782		TODD, STEPHANIE	Yes	No	No	USD	05/01/2024	48.91
			77027	75614	Check	1	103628		VERIZON WIRELESS	Yes	No	No	USD	05/01/2024	96.75
			77043	75615	Check	1	105090		VRY, LIANNA	Yes	No	No	USD	05/01/2024	451.63
			77013	75616	Check	1	00566		XCEL ENERGY	Yes	No	No	USD	05/01/2024	7,771.86
			77060	75617	Check	1	102359		CAMP FOLEY	Yes	No	No	USD	05/02/2024	928.00
			77062	75618	Check	1	37550		HIGHUM, THOMAS M	Yes	No	No	USD	05/03/2024	210.00
			77061	75619	Check	1	105633		SPRINGER, GREGORY A.	Yes	No	No	USD	05/03/2024	210.00
			77065	75620	Check	1	105632		Keskitalo, Chad	Yes	No	No	USD	05/06/2024	158.96
			77064	75621	Check	1	104990		MANTHE, MITCHELL DALE	Yes	No	No	USD	05/06/2024	150.00
			77066	75622	Check	1	105784		REDEMSKE, MARK	Yes	No	No	USD	05/06/2024	220.00
			77067	75623	Check	1	105785		SCHMITZ, ANTHONY JOHN	Yes	No	No	USD	05/06/2024	220.00
			77071	75624	Check	1	06985		BARNUM'S AUTO PARTS	Yes	No	No	USD	05/07/2024	126.68
			77087	75625	Check	1	105198		BEMIDJI BUS LINE	Yes	No	No	USD	05/07/2024	3,520.00
			77077	75626	Check	1	101604		CENTRAL MCGOWAN, INC - 139156	Yes	No	No	USD	05/07/2024	74.15
			77091	75627	Check	1	13500		CENTRAL MINNESOTA ERDC	Yes	No	No	USD	05/07/2024	1,623.21
			77092	75628	Check	1	14850		CITY OF PINE RIVER	Yes	No	No	USD	05/07/2024	1,526.72
			77089	75629	Check	1	105476		CRAMER, SUE	Yes	No	No	USD	05/07/2024	220.97
			77093	75630	Check	1	18200		CULLIGAN	Yes	No	No	USD	05/07/2024	299.01
			77069	75631	Check	1	00418		DACOTAH PAPER CO	Yes	No	No	USD	05/07/2024	1,807.02
			77072	75632	Check	1	100195		DAY'S SANITARY SEWER SVC	Yes	No	No	USD	05/07/2024	480.00
			77080	75633	Check	1	103012		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	05/07/2024	276.77
			77085	75634	Check	1	105023		EF EDUCATIONAL TOURS	Yes	No	No	USD	05/07/2024	478.00
			77068	75635	Check	1	00164		ENVALL, HEIDI	Yes	No	No	USD	05/07/2024	126.96
			77094	75636	Check	1	31800		GARDINER HARDWARE	Yes	No	No	USD	05/07/2024	861.81
			77079	75637	Check	1	102688		HOFFARTH, TRAVIS	Yes	No	No	USD	05/07/2024	101.84
			77095	75638	Check	1	51950		KEMPS, LLC	Yes	No	No	USD	05/07/2024	6,347.10
			77076	75639	Check	1	100918		LAKES PRINTING	Yes	No	No	USD	05/07/2024	182.15
			77082	75640	Check	1	103757		MIDWEST SPECIALTY INSTRUMENTS	Yes	No	No	USD	05/07/2024	149.00
			77084	75641	Check	1	104890		NEE MINNESOTA PROJECTS LLC	Yes	No	No	USD	05/07/2024	7,088.41
			77075	75642	Check	1	100798		NORTHERN STAR CO-OP	Yes	No	No	USD	05/07/2024	8,077.30
			77088	75643	Check	1	105283		PARRY, JENNIFER	Yes	No	No	USD	05/07/2024	45.68
			77096	75644	Check	1	66750		PETTY CASH	Yes	No	No	USD	05/07/2024	200.00
			77097	75645	Check	1	67575		PINE RIVER AREA SANITARY DIST.	Yes	No	No	USD	05/07/2024	3,398.60
			77090	75646	Check	1	10650		PINE RIVER FAMILY MARKET	Yes	No	No	USD	05/07/2024	634.80
			77078	75647	Check	1	102109		PINE RIVER-BACKUS BOOSTER CLU	Yes	No	No	USD	05/07/2024	7,836.12
			77081	75648	Check	1	103602		REGENTS OF UNIVERSITY OF MN	Yes	No	No	USD	05/07/2024	381.92
			77070	75649	Check	1	00698		REGION 6A MUSIC CONTEST	Yes	No	No	USD	05/07/2024	50.00
			77074	75650	Check	1	100774		RENAISSANCE LEARNING INC	Yes	No	No	USD	05/07/2024	2,795.52
			77086	75651	Check	1	105158		RIVERSIDE INSIGHTS	Yes	No	No	USD	05/07/2024	168.83

PINE RIVER BACKUS SCHOOLS
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Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
2174	CHEC	77083	75652	Check	1	104486		TEACHERS ON CALL	Yes	No	No	USD	05/07/2024	4,251.42
		77073	75653	Check	1	100701		WASTE PARTNERS	Yes	No	No	USD	05/07/2024	2,639.37
		77099	75654	Check	1	105770		ECKES, JEFFERY	Yes	No	No	USD	05/09/2024	180.00
		77100	75655	Check	1	37550		HIGHUM, THOMAS M	Yes	No	No	USD	05/09/2024	180.00
		77098	75656	Check	1	105245		SEESZ, LOUIE	Yes	No	No	USD	05/09/2024	160.00
		77103	75657	Check	1	103113		Longbow Golf Course	Yes	No	No	USD	05/10/2024	300.00
		77102	75658	Check	1	103079		TROUT LAKE CAMP	Yes	No	No	USD	05/10/2024	852.00
		77107	75659	Check	1	100773		ADKINS, PAM	Yes	No	No	USD	05/13/2024	30.04
		77134	75660	Check	1	78600		BEMIDJI STATE UNIVERSITY	Yes	No	No	USD	05/13/2024	88.00
		77118	75661	Check	1	103797		BSN SPORTS LLC	Yes	No	No	USD	05/13/2024	2,231.29
		77114	75662	Check	1	102716		CENEX CREDIT CARD	Yes	No	No	USD	05/13/2024	4,426.89
		77109	75663	Check	1	100983		CLOSING THE GAP	Yes	No	No	USD	05/13/2024	1,510.00
		77127	75664	Check	1	105769		COLUMN SOFTWARE PBC	Yes	No	No	USD	05/13/2024	238.53
		77126	75665	Check	1	105699		DENTON, KATELYN	Yes	No	No	USD	05/13/2024	7.00
		77104	75666	Check	1	00164		ENVALL, HEIDI	Yes	No	No	USD	05/13/2024	27.15
		77123	75667	Check	1	104955		ESGI, LLC	Yes	No	No	USD	05/13/2024	3,073.00
		77117	75668	Check	1	103657		FULLERTON, JAMES A.	Yes	No	No	USD	05/13/2024	180.00
		77120	75669	Check	1	104489		FUN EXPRESS LLC	Yes	No	No	USD	05/13/2024	117.27
		77129	75670	Check	1	33625		GODFREY'S	Yes	No	No	USD	05/13/2024	127.02
		77115	75671	Check	1	102806		HANDYMANS HARDWARE	Yes	No	No	USD	05/13/2024	854.18
		77130	75672	Check	1	44820		K & K BUILDING SUPPLY, INC.	Yes	No	No	USD	05/13/2024	337.60
		77112	75673	Check	1	102081		KENNEDY & GRAVEN	Yes	No	No	USD	05/13/2024	675.00
		77125	75674	Check	1	105632		Keskitalo, Chad	Yes	No	No	USD	05/13/2024	100.00
		77124	75675	Check	1	105577		KORDIAK, JOHN or AMANDA	Yes	No	No	USD	05/13/2024	15.00
		77108	75676	Check	1	100780		LINDQUIST, MELANIE	Yes	No	No	USD	05/13/2024	116.00
		77122	75677	Check	1	104948		MIDWEST BUS PARTS, INC.	Yes	No	No	USD	05/13/2024	456.85
		77131	75678	Check	1	55800		MINNESOTA POWER	Yes	No	No	USD	05/13/2024	4,224.20
		77132	75679	Check	1	62176		NORTHERN PINES MENTAL HEALTH	Yes	No	No	USD	05/13/2024	4,444.00
		77106	75680	Check	1	100459		PAN-O-GOLD BAKING CO	Yes	No	No	USD	05/13/2024	736.36
		77133	75681	Check	1	69635		POPPLERS MUSIC STORE	Yes	No	No	USD	05/13/2024	290.65
		77111	75682	Check	1	101867		RUNYAN, JIM	Yes	No	No	USD	05/13/2024	180.00
		77116	75683	Check	1	103251		SAWYER, KAY	Yes	No	No	USD	05/13/2024	104.42
		77105	75684	Check	1	01039		SEAVERT, DALE	Yes	No	No	USD	05/13/2024	189.78
		77110	75685	Check	1	101712		SHETKA, MIKE	Yes	No	No	USD	05/13/2024	239.05
		77128	75686	Check	1	105786		SHOOTING SPORT SOUVENIRS	Yes	No	No	USD	05/13/2024	152.39
		77119	75687	Check	1	104486		TEACHERS ON CALL	Yes	No	No	USD	05/13/2024	3,129.58
		77113	75688	Check	1	102307		THOMPSON, JOE	Yes	No	No	USD	05/13/2024	100.00
		77121	75689	Check	1	104802		VERSCHELDE, KATIE	Yes	No	No	USD	05/13/2024	1,658.53
		77135	75690	Check	1	105640		DECC	Yes	No	No	USD	05/14/2024	620.00
		77138	75691	Check	1	104307		MN NATIONAL GOLF COURSE	Yes	No	No	USD	05/15/2024	468.00
		77136	75692	Check	1	101847		MSHSCA	Yes	No	No	USD	05/15/2024	40.00

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2174		CHEC	77137	75693	Check	1	103079		TROUT LAKE CAMP	Yes	No	No	USD	05/15/2024	720.00
			77146	75694	Check	1	02080		AFLAC	Yes	No	No	USD	05/16/2024	100.00
			77147	75695	Check	1	104817		Minnesota Life Insurance Company	Yes	No	No	USD	05/16/2024	928.95
			77148	75696	Check	1	68350		PINE RIVER-BACKUS	Yes	No	No	USD	05/16/2024	5,832.52
			77149	75697	Check	1	77300		SCHOOL SERVICE EMPLOYEES	Yes	No	No	USD	05/16/2024	1,301.78
			77152	75698	Check	1	104756		COMMUNITY BOWL & PIZZERIA	Yes	No	No	USD	05/16/2024	434.00
			77153	75699	Check	1	104756		COMMUNITY BOWL & PIZZERIA	Yes	No	No	USD	05/16/2024	50.89
			77150	75700	Check	1	101206		STEWART SOUND SYSTEMS	Yes	No	No	USD	05/16/2024	918.02
			77151	75701	Check	1	103063		ZETAH, NEDDA	Yes	No	No	USD	05/16/2024	175.00
			77154	75702	Check	1	100046		BENHAM, RICK	Yes	No	No	USD	05/17/2024	161.64
			77155	75703	Check	1	103565		GOEDEN, DUANE T.	Yes	No	No	USD	05/17/2024	100.00
			77156	75704	Check	1	103710		PELTIER, GREGORY	Yes	No	No	USD	05/17/2024	180.00
			77203	75705	Check	1	105788		ALL THINGS ALGEBRA	Yes	No	No	USD	05/21/2024	980.00
			77198	75706	Check	1	105658		AMERICAN LEGION POST 255	Yes	No	No	USD	05/21/2024	215.00
			77176	75707	Check	1	103794		ANDERSON, ALEXIS	Yes	No	No	USD	05/21/2024	16.07
			77167	75708	Check	1	100916		ANDERSON, ISAAK	Yes	No	No	USD	05/21/2024	84.00
			77194	75709	Check	1	105519		ARMSTRONG, SARAH JO	Yes	No	No	USD	05/21/2024	500.00
			77197	75710	Check	1	105556		BECKER, OLIVIA	Yes	No	No	USD	05/21/2024	393.94
			77174	75711	Check	1	103197		BENGTSON, JOLENE	Yes	No	No	USD	05/21/2024	148.85
			77186	75712	Check	1	104735		BRASEL, JAN	Yes	No	No	USD	05/21/2024	10.00
			77165	75713	Check	1	10045		BRIDGE OF HARMONY	Yes	No	No	USD	05/21/2024	123.70
			77177	75714	Check	1	103797		BSN SPORTS LLC	Yes	No	No	USD	05/21/2024	634.44
			77161	75715	Check	1	00376		BUREAU OF CRIMINAL APPREHENSIV	Yes	No	No	USD	05/21/2024	15.00
			77199	75716	Check	1	105724		COLLEGE BOARD	Yes	No	No	USD	05/21/2024	139.59
			77159	75717	Check	1	00164		ENVALL, HEIDI	Yes	No	No	USD	05/21/2024	356.00
			77202	75718	Check	1	105787		EPS OPERATIONS, LLC	Yes	No	No	USD	05/21/2024	1,556.31
			77175	75719	Check	1	103397		GLS PROMOTIONS	Yes	No	No	USD	05/21/2024	120.00
			77204	75720	Check	1	33750		GOPHER SPORT	Yes	No	No	USD	05/21/2024	1,112.03
			77179	75721	Check	1	104171		GRAD BLAST	Yes	No	No	USD	05/21/2024	50.00
			77162	75722	Check	1	00964		HAL LEONARD CORP	Yes	No	No	USD	05/21/2024	299.00
			77173	75723	Check	1	102806		HANDYMANS HARDWARE	Yes	No	No	USD	05/21/2024	670.97
			77172	75724	Check	1	102467		HAPPY DANCING TURTLE	Yes	No	No	USD	05/21/2024	292.50
			77188	75725	Check	1	104970		HEARTLAND	Yes	No	No	USD	05/21/2024	2,496.00
			77205	75726	Check	1	37650		HILLYARD/HUTCHINSON	Yes	No	No	USD	05/21/2024	835.47
			77195	75727	Check	1	105526		HOEHNE, BRENDA	Yes	No	No	USD	05/21/2024	212.85
			77178	75728	Check	1	103966		IEA INC	Yes	No	No	USD	05/21/2024	2,121.00
			77170	75729	Check	1	102101		INNOVATIVE OFFICE SOLUTIONS	Yes	No	No	USD	05/21/2024	161.74
			77168	75730	Check	1	101369		INTERQUEST DETECTION CANINES	Yes	No	No	USD	05/21/2024	340.00
			77187	75731	Check	1	104950		JACKI BRICKMAN, INC.	Yes	No	No	USD	05/21/2024	1,600.00
			77166	75732	Check	1	100836		LEARNING RESOURCES	Yes	No	No	USD	05/21/2024	182.94
			77200	75733	Check	1	105768		LIBRARY COMPUTER TUTOR	Yes	No	No	USD	05/21/2024	14.00

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2174		CHEC	77183	75734	Check	1	104488		LUPELLA, MIKE	Yes	No	No	USD	05/21/2024	644.51
			77185	75735	Check	1	104657		LUPELLA, VIRGINIA	Yes	No	No	USD	05/21/2024	300.00
			77191	75736	Check	1	105259		MALACEK TEAM WRESTLING CAMP,	Yes	No	No	USD	05/21/2024	7,910.00
			77206	75737	Check	1	55065		MASBO	Yes	No	No	USD	05/21/2024	110.00
			77160	75738	Check	1	00309		MASMS	Yes	No	No	USD	05/21/2024	245.00
			77193	75739	Check	1	105461		NOORDMANS, RANDY	Yes	No	No	USD	05/21/2024	844.76
			77192	75740	Check	1	105376		OLSON, TRACY	Yes	No	No	USD	05/21/2024	333.67
			77181	75741	Check	1	104407		PERRIN MOBILE MEDICAL INC	Yes	No	No	USD	05/21/2024	350.00
			77189	75742	Check	1	105174		QUADIENT FINANCE USA, INC.	Yes	No	No	USD	05/21/2024	1,000.00
			77169	75743	Check	1	102029		RICHARDS, LENA	Yes	No	No	USD	05/21/2024	585.00
			77184	75744	Check	1	104622		SAFARI NORTH WILDLIFE PARK	Yes	No	No	USD	05/21/2024	2,160.48
			77171	75745	Check	1	102430		SHELEY, TUCKER	Yes	No	No	USD	05/21/2024	742.74
			77196	75746	Check	1	105544		SIGNATION SIGN GROUP	Yes	No	No	USD	05/21/2024	1,069.00
			77180	75747	Check	1	104305		SPIELMAN, TERESA KAY	Yes	No	No	USD	05/21/2024	240.00
			77163	75748	Check	1	04800		TDS TELECOM	Yes	No	No	USD	05/21/2024	4,962.52
			77182	75749	Check	1	104486		TEACHERS ON CALL	Yes	No	No	USD	05/21/2024	6,072.13
			77190	75750	Check	1	105195		TUNGSETH, TIM	Yes	No	No	USD	05/21/2024	111.22
			77164	75751	Check	1	100297		UNIVERSITY OF MN - DULUTH	Yes	No	No	USD	05/21/2024	2,000.00
			77207	75753	Check	1	00053		PINE RIVER DAIRY QUEEN	Yes	No	No	USD	05/23/2024	180.00
			77209	75754	Check	1	105368		COLONIAL LIFE	Yes	No	No	USD	05/23/2024	4,372.97
			77210	75755	Check	1	105549		MetLife	Yes	No	No	USD	05/23/2024	1,432.41
			77208	75756	Check	1	03175		NATIONAL INSURANCE SERVICES	Yes	No	No	USD	05/23/2024	731.43
			77211	75757	Check	1	105789		KOPREK, STEPHANIE	Yes	No	No	USD	05/28/2024	15,589.32
			77245	75758	Check	1	105304		ALL STAR TROPHY AND AWARDS, INI	Yes	No	No	USD	05/29/2024	102.00
			77250	75759	Check	1	105790		ANDERSON'S IT'S ELEMENTARY	Yes	No	No	USD	05/29/2024	113.41
			77257	75760	Check	1	59100		AUTO VALUE PARTS STORE	Yes	No	No	USD	05/29/2024	560.31
			77214	75761	Check	1	00376		BUREAU OF CRIMINAL APPREHENSIO	Yes	No	No	USD	05/29/2024	60.00
			77217	75762	Check	1	00586		CENTRAL LAKES COLLEGE	Yes	No	No	USD	05/29/2024	450.00
			77248	75763	Check	1	105674		COOPER COMMISSIONING, LLC.	Yes	No	No	USD	05/29/2024	2,700.00
			77252	75764	Check	1	105792		CRIMMINS, CHELSEA	Yes	No	No	USD	05/29/2024	13.40
			77227	75765	Check	1	103084		DESANTO, AMY	Yes	No	No	USD	05/29/2024	11.05
			77234	75766	Check	1	104342		DIEDERICH, CAMMEY	Yes	No	No	USD	05/29/2024	283.64
			77229	75767	Check	1	103774		DWIRE, RANDEE	Yes	No	No	USD	05/29/2024	20.35
			77235	75768	Check	1	104435		FREEMAN, LEAH	Yes	No	No	USD	05/29/2024	156.40
			77242	75769	Check	1	105096		GAJEWSKI, ERIN	Yes	No	No	USD	05/29/2024	5.55
			77253	75770	Check	1	33750		GOPHER SPORT	Yes	No	No	USD	05/29/2024	1,025.72
			77246	75771	Check	1	105560		HAMP, TERESA	Yes	No	No	USD	05/29/2024	64.32
			77254	75772	Check	1	37650		HILLYARD/HUTCHINSON	Yes	No	No	USD	05/29/2024	3,465.96
			77230	75773	Check	1	104088		HOOPMAN, GABE	Yes	No	No	USD	05/29/2024	58.85
			77215	75774	Check	1	00421		IND SCHOOL DIST #2170	Yes	No	No	USD	05/29/2024	150.00
			77224	75775	Check	1	102101		INNOVATIVE OFFICE SOLUTIONS	Yes	No	No	USD	05/29/2024	70.21

PINE RIVER BACKUS SCHOOLS

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2174		CHEC	77226	75776	Check	1	102708		KING, TRACY	Yes	No	No	USD	05/29/2024	68.75
			77233	75777	Check	1	104222		KINSER, BEN	Yes	No	No	USD	05/29/2024	1,774.25
			77251	75778	Check	1	105791		LODGE, ETHAN	Yes	No	No	USD	05/29/2024	150.00
			77256	75779	Check	1	55065		MASBO	Yes	No	No	USD	05/29/2024	110.00
			77255	75780	Check	1	49670		MASSP	Yes	No	No	USD	05/29/2024	295.00
			77247	75781	Check	1	105597		MAXBAT, INC.	Yes	No	No	USD	05/29/2024	418.97
			77216	75782	Check	1	00429		MINNESOTA HISTORICAL SOCIETY	Yes	No	No	USD	05/29/2024	25.00
			77231	75783	Check	1	104089		MOMENTS TREASURED PHOTOGRA	Yes	No	No	USD	05/29/2024	95.00
			77222	75784	Check	1	101234		NORTHLAND FIRE PROTECTION LLC	Yes	No	No	USD	05/29/2024	2,747.32
			77244	75785	Check	1	105283		PARRY, JENNIFER	Yes	No	No	USD	05/29/2024	18.00
			77223	75786	Check	1	101729		REICHERT BUS SERVICE	Yes	No	No	USD	05/29/2024	1,955.00
			77225	75787	Check	1	102417		RTS	Yes	No	No	USD	05/29/2024	4.54
			77243	75788	Check	1	105163		RUHL, CHRISTINA	Yes	No	No	USD	05/29/2024	15.55
			77218	75789	Check	1	00838		SADDLEBACK EDUCATION	Yes	No	No	USD	05/29/2024	642.77
			77241	75790	Check	1	105078		SCHENDEL, ARIANA	Yes	No	No	USD	05/29/2024	83.66
			77221	75791	Check	1	101146		SECTION 7A	Yes	No	No	USD	05/29/2024	400.00
			77232	75792	Check	1	104136		SHI INTERNATIONAL CORP	Yes	No	No	USD	05/29/2024	13,000.00
			77213	75793	Check	1	00003		ST CLOUD STATE UNIVERSITY	Yes	No	No	USD	05/29/2024	3,300.00
			77239	75794	Check	1	104541		TEACHER SYNERGY, LLC	Yes	No	No	USD	05/29/2024	146.99
			77236	75795	Check	1	104486		TEACHERS ON CALL	Yes	No	No	USD	05/29/2024	3,690.50
			77219	75796	Check	1	00872		TRAINING ROOM INC	Yes	No	No	USD	05/29/2024	497.03
			77228	75797	Check	1	103628		VERIZON WIRELESS	Yes	No	No	USD	05/29/2024	96.75
			77240	75798	Check	1	104802		VERSCHELDE, KATIE	Yes	No	No	USD	05/29/2024	422.91
			77238	75799	Check	1	104515		VOYAGER SOPRIS LEARNING	Yes	No	No	USD	05/29/2024	168.30
			77249	75800	Check	1	105760		W.W. GOETSCH ASSOCIATES, INC.	Yes	No	No	USD	05/29/2024	378.88
			77220	75801	Check	1	100401		WEISE STORE	Yes	No	No	USD	05/29/2024	70.00
			77237	75802	Check	1	104490		WILSON, AIMEE	Yes	No	No	USD	05/29/2024	486.75
Bank Total: CHEC														\$254,984.12	
Report Total:														\$254,984.12	

PINE RIVER-BACKUS SCHOOLS

Investment Report

June 3, 2024

Investments in Local Banks

							<u>Accrued Interest</u>
Pine River State Bank	Pine River, MN	10/6/2023	9/6/2024	11	\$	249,629.67	5.00% \$ 49,629.67
First National Bank of Walker	Backus, MN	10/19/2023	7/19/2024	9	\$	107,753.12	5.00% \$ 8,753.12
<i>Total Local Investments</i>						<u>\$ 357,382.79</u>	

MN School District Liquid Asset Fund

<u>Name of Account / Bank</u>	<u>Orig Date</u>	<u>Maturity Date</u>	<u>Amount</u>	<u>Percent</u>	<u>Interest To Date</u>
MSDLAF Max & Liquid Class	NA	NA	3,589,707.28	Blended	NA
<i>Total MSDLAF</i>			<u>\$ 3,589,707.28</u>		

Business Treasury Savings Account (QZAB)

<u>Name of Bank</u>	<u>Orig Date</u>	<u>Maturity Date</u>	<u>Amount</u>	<u>Percent</u>	<u>Interest To Date</u>
Minnesota Bank & Trust	Edina, MN	9/3/2010	9/3/2024	\$ 840,484.55	3.04% \$ 214,910.38
			<u>\$ 840,484.55</u>		

Scholarship Funds

<u>Name of Fund</u>	<u>Maturity Date</u>	<u>Term</u>	<u>Amount</u>	<u>Percent</u>
Good Citizen Scholarship Savings Acct			537.61	0.15%
Marshall Scholarship CD	9/6/2024	11	29,852.19	5.00%
Marshall Savings			6,245.16	0.15%
Alfred Weise Scholarship CD	9/6/2024	11	2,985.83	5.00%
Alfred Weise Scholarship Savings			1,516.29	0.15%
Fillings (Reighard) Scholarship CD	9/6/2024	11	7,256.87	5.00%
Fillings (Reighard) Scholarship Savings Acct			69.20	0.15%
Evelyn W. Berg Savings			6,065.37	0.15%
Sheila Joan Anderson Savings Acct			2,403.07	0.15%
Dennis Heemstra Scholarship CD - FNB	7/19/2024	9	123,910.55	5.00%
Dennis Heemstra Scholarship CD - FNB	7/19/2024	9	109,232.36	5.00%
Dennis Heemstra Scholarship Savings - PRSB			38,926.05	0.50%
PR-B Scholarship CD	9/6/2024	11	10,516.75	5.00%
PR-B Scholarship Savings Acct			32,911.11	0.65%
Evan Lindquist Memorial Scholarship CD	9/6/2024	11	32,545.35	5.00%
Evan Lindquist Memorial Scholarship Savings			4,485.72	0.15%
Earl & Violet Fenton CD	9/6/2024	11	4,291.73	5.00%
Earl & Violet Fenton Savings Acct			6.95	0.15%
<i>Total Pine River State Bank / First National Bank Walker</i>			<u>\$ 413,758.16</u>	

TOTAL INVESTMENTS

\$ 4,360,848.23

Notes & Changes from prior report:

Balances updated per bank statements - PRSB CDs, MSDLAF, QZAB and Scholarships

PINE RIVER BACKUS SCHOOLS Multi Year Fd, Obj Series

Sequence: Fd, O/S	202211			202311			202411		
Description	Budget rbud22	Year to Date	%	Budget rbud23	Year to Date	%	Budget rbud24	Year to Date	%
01 General Fund									
100 Salaries & Wages	6,732,315.00	5,225,014.88	78%	6,880,441.00	5,310,291.26	77%	7,269,495.00	5,634,613.32	78%
200 Employee Benefits	1,780,984.00	1,416,074.05	80%	1,851,652.00	1,420,183.32	77%	1,991,357.00	1,556,999.51	78%
300 Purchased Services	1,408,739.00	1,091,865.72	78%	1,369,010.00	1,179,233.76	86%	1,509,542.00	1,224,741.06	81%
400 Supplies & Materials	513,907.00	473,320.75	92%	480,914.00	371,014.69	77%	468,415.00	401,706.66	86%
500 Capital Expenditures	0.00	1,975.53	0%	0.00	7,301.28	0%	0.00	14,357.97	0%
800 Other Expenditures	24,094.00	18,504.16	77%	(4,406.00)	22,698.50	(515%)	24,565.00	21,110.45	86%
900 Other Financing Uses	110,000.00	0.00	0%	545,000.00	0.00	0%	110,000.00	0.00	0%
01 General Fund	10,570,039.00	8,226,755.09	78%	11,122,611.00	8,310,722.81	75%	11,373,374.00	8,853,528.97	78%
02 Food Service Fund									
100 Salaries & Wages	181,931.00	144,018.86	79%	191,126.00	147,256.54	77%	214,847.00	172,837.07	80%
200 Employee Benefits	44,886.00	35,357.28	79%	46,971.00	36,441.22	78%	60,549.00	48,198.52	80%
300 Purchased Services	11,520.00	12,204.08	106%	20,520.00	19,460.84	95%	21,645.00	18,311.02	85%
400 Supplies & Materials	257,500.00	235,942.64	92%	344,340.00	270,022.59	78%	360,300.00	285,922.30	79%
500 Capital Expenditures	5,000.00	2,610.57	52%	5,000.00	1,257.97	25%	70,000.00	73,724.67	105%
800 Other Expenditures	1,200.00	696.00	58%	1,200.00	2,467.00	206%	2,500.00	4,788.90	192%
02 Food Service Fund	502,037.00	430,829.43	86%	609,157.00	476,906.16	78%	729,841.00	603,782.48	83%
03 Transportation Fund									
100 Salaries & Wages	468,263.00	382,836.51	82%	453,000.00	355,220.13	78%	469,564.00	392,279.22	84%
200 Employee Benefits	87,806.00	69,249.42	79%	82,705.00	64,428.64	78%	84,290.00	70,662.41	84%
300 Purchased Services	29,902.00	68,698.09	230%	25,188.00	66,230.13	263%	21,738.00	53,647.16	247%
400 Supplies & Materials	161,000.00	150,013.00	93%	181,000.00	166,740.08	92%	186,000.00	147,242.89	79%
500 Capital Expenditures	163,958.00	201,005.40	123%	130,000.00	103,475.92	80%	130,000.00	77,125.00	59%
800 Other Expenditures	3,600.00	2,825.00	78%	3,600.00	4,850.00	135%	5,150.00	5,150.00	100%
03 Transportation Fund	914,529.00	874,627.42	96%	875,493.00	760,944.90	87%	896,742.00	746,106.68	83%
04 Community Service									
100 Salaries & Wages	259,361.00	188,320.78	73%	276,805.00	209,856.59	76%	291,323.00	220,398.07	76%
200 Employee Benefits	80,734.00	60,804.14	75%	87,634.00	68,224.08	78%	93,307.00	72,295.51	77%
300 Purchased Services	28,715.00	13,034.51	45%	32,215.00	29,108.82	90%	51,385.00	25,212.97	49%
400 Supplies & Materials	15,100.00	8,189.24	54%	13,100.00	19,534.29	149%	13,100.00	10,133.82	77%

PINE RIVER BACKUS SCHOOLS Multi Year Fd, Obj Series

Sequence: Fd, O/S	202211			202311			202411		
Description	Budget rbud22	Year to Date	%	Budget rbud23	Year to Date	%	Budget rbud24	Year to Date	%
04 Community Service									
800 Other Expenditures	5,700.00	676.00	12%	5,700.00	730.00	13%	700.00	935.00	134%
04 Community Service	389,610.00	271,024.67	70%	415,454.00	327,453.78	79%	449,815.00	328,975.37	73%
05 Capital Expenditure									
300 Purchased Services	180,040.00	180,185.44	100%	102,000.00	83,845.72	82%	488,180.00	449,939.07	92%
400 Supplies & Materials	79,100.00	78,588.97	99%	79,100.00	75,103.52	95%	79,100.00	15,280.99	19%
500 Capital Expenditures	289,422.00	266,183.34	92%	442,015.00	301,800.75	68%	1,392,383.00	1,465,477.97	105%
05 Capital Expenditure	548,562.00	524,957.75	96%	623,115.00	460,749.99	74%	1,959,663.00	1,930,698.03	99%
06 Construction									
500 Capital Expenditures	227,740.00	227,739.60	100%	0.00	0.00	0%	0.00	0.00	0%
06 Construction	227,740.00	227,739.60	100%	0.00	0.00	0%	0.00	0.00	0%
07 Debt Redemption Fund									
700 Debt Service	523,612.00	523,617.05	100%	532,711.00	531,708.59	100%	531,801.00	531,738.09	100%
07 Debt Redemption Fund	523,612.00	523,617.05	100%	532,711.00	531,708.59	100%	531,801.00	531,738.09	100%
08 Scholarship									
800 Other Expenditures	43,150.00	46,050.00	107%	53,850.00	53,850.00	100%	73,800.00	70,800.00	96%
08 Scholarship	43,150.00	46,050.00	107%	53,850.00	53,850.00	100%	73,800.00	70,800.00	96%
20 Student Activity Fund									
400 Supplies & Materials	198,309.25	110,499.35	56%	184,188.49	199,819.44	108%	151,898.71	132,183.62	87%
20 Student Activity Fund	198,309.25	110,499.35	56%	184,188.49	199,819.44	108%	151,898.71	132,183.62	87%
Report Totals:	13,917,588.25	11,236,100.36	81%	14,416,579.49	11,122,155.67	77%	16,166,934.71	13,197,813.24	82%

PINE RIVER BACKUS SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Amount	
									Print	Recon	Void		Date
CHEC		76959		Wire	1	105351	MEDICA		No	No	No	05/01/2024	84,583.87
CHEC		77063		Wire	1	104109	SYSCO WESTERN MINNESOTA		No	No	No	05/06/2024	24,055.84
CHEC		77101		Wire	1	105712	ELAN FINANCIAL SERVICES		No	No	No	05/09/2024	12,271.58
CHEC		77139		Wire	1	102302	PUBLIC EMPLOYEE RETIRE ASSOC		No	No	No	05/16/2024	26,054.40
CHEC		77140		Wire	1	102303	STATE OF MN TAX WITHHOLDING		No	No	No	05/16/2024	22,749.21
CHEC		77141		Wire	1	102304	US GOVT TAX WITHHOLDING		No	No	No	05/16/2024	145,873.74
CHEC		77142		Wire	1	104958	FURTHER		No	No	No	05/16/2024	7,426.90
CHEC		77143		Wire	1	104996	Minnesota State Retirement System		No	No	No	05/16/2024	550.00
CHEC		77144		Wire	1	105150	AVIBEN		No	No	No	05/16/2024	16,730.04
CHEC		77145		Wire	1	83400	MN TEACHERS RETIREMENT ASSOC		No	No	No	05/16/2024	80,490.71
CHEC		77212		Wire	1	104958	FURTHER		No	No	No	05/28/2024	1,560.14
CHEC		77258		Wire	1	105548	FIDELITY SECURITY LIFE INSURANCE		No	No	No	05/30/2024	210.26
Bank Total:												\$422,556.69	
Report Total:												\$422,556.69	

Resolution Accepting Monetary Awards and Donations

Be it resolved by the School Board of Independent School District No 2174 that we hereby acknowledge and accept the following monetary awards and donations received in May 2024:

<u>Name</u>	<u>Amount</u>	<u>Purpose</u>
Reliable Seamless Gutters	\$400.00	Clay Target Team
MDHA Bluewater Chapter	\$1,500.00	Clay Target Team
Eldon and Ethel Hopper	\$30.00	Service Day
Minne Teepee Resort	\$500.00	Baseball Team
PRB PTO	\$70.00	Elem DCD Field Trip
PRB PTO	\$180.00	2nd Grade Field Trip
PRB PTO	\$15,000.00	Playground Equipment
Pine River American Legion	\$50.00	ALP Reward Program
Charles Andress	\$500.00	Sheila Anderson Memorial Scholarship

ISD #2174
Regular School Board Meeting
June 3, 2024

PERSONNEL UPDATES

Resignations/Terminations/Leave of Absence:

Name	Position	Effective	Notes
Kay Sawyer .4 fte Resignation	ALP Teacher	2024-25 School Year	Kay is resigning from .4 fte of her teaching contract. She will retain a .6 fte contract.
Kathy Loge .4 fte Leave of Absence	ALP Teacher	2024-25 School Year	Kathy is requesting a .4 fte leave of absence from her teaching contract for the 2024-25 school year. She will retain a .6 fte assignment for the 2024-25 school year.

Hires:

Name	Position	Effective	Notes
James Leuer	Director of Buildings and Grounds	6/4/2024	This is an at-will position. Salary at \$77,000 per year.
Emalee Hedberg	Community Education Coordinator	7/15/2024	This is an at-will position working up to 20 hours per week. Hourly wage \$21.

PINE RIVER-BACKUS SCHOOLS



Preliminary 2024-25 Budget

**Pine River-Backus Schools ISD 2174
P.O. Box 610
401 Murray Avenue
Pine River, MN 56474
(218) 587-4720**

**PINE RIVER-BACKUS SCHOOLS
PRELIMINARY 2024-25 BUDGET**

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**PINE RIVER-BACKUS SCHOOLS
PRELIMINARY 2024-25 BUDGET**

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**PINE RIVER-BACKUS SCHOOLS
PRELIMINARY 2024-25 BUDGET
GENERAL BUDGET NOTES**

General Budget Notes

In accordance with Minnesota Statutes, an expenditure budget must be in place prior to the beginning of the fiscal year in order to spend funds. Budgets are prepared for District funds on the same basis and using the same accounting practices as are used to account and prepare financial reports for the funds.

Legal Compliance for Budgets

1. The Superintendent shall submit to the School Board a proposed operating budget for the fiscal year commencing July 1, 2024. The operating budget includes proposed expenditures and revenues for all funds of the District.
2. The budget will be legally enacted through a School Board resolution as of July 1, 2024.
3. The School Board may authorize transfer of budgeted amounts between funds.
4. Formal budgetary integration is employed as a management control device during the year for General and Special Revenue Funds. Formal budgetary integration is not employed for the Debt Service Fund as effective budgetary control is alternatively achieved through general obligation bond indenture provisions. Budgetary controls are not employed for the Fiduciary Funds.
5. General and Special Revenue Funds expenditures may not legally exceed budgeted appropriation at the total fund level without School Board approval. Monitoring of budgets is maintained at the expenditure category level.

Financial Statements

This budget should be reviewed in conjunction with the District Financial Statements and Independent Auditor's Report. Government Auditing Standards issued by the Comptroller General of the United States require that the district financial statements and internal controls over financial reporting be audited annually. A copy of the most recent audit report is located on the District website at <https://prbschools.org/business/>.

General Fund (Fund 01)

Operating Capital and Transportation - The portions of General Education relating to operating capital and transportation are reduced from the General Fund and budgeted separately in local funds set up specifically for Transportation and Operating Capital. Revenue transfers are accommodated through transfers of state aid.

Staff Development Setaside – As required by the State of Minnesota 2% of general basic aid revenue will be setaside for Staff Development and reserved in a fund balance designated for Staff Development uses. Any deficit in this fund balance is covered by the General Unreserved Fund Balance. The district has chosen to allocate 2.5% of all teacher salaries and benefits (not including Special Education or Title teachers) to the Staff Development Budget.

Food Service Fund (Fund 02)

USDA regulations limit the Food Service fund balance to six months of cash operating reserve. Should the fund be in excess of the limit, the school district is required to spend the funds to a) improve meals, b) reduce meal prices, or c) purchase equipment. The excess cash balance must be spent down or the funds are returned to the state. The estimated June 30, 2025, fund balance is projected to be below the limit.

**PINE RIVER-BACKUS SCHOOLS
PRELIMINARY 2024-25 BUDGET
GENERAL BUDGET NOTES**

Transportation Fund (Fund 03)

Transportation budget is locally kept separate from the General Fund for everything except official reporting to the Minnesota Department of Education.

Community Service Fund (Fund 04)

Neither ECFE nor School Readiness can end the fiscal year with a deficit fund balance, so any expenditure in excess of revenue in this funding category must be covered by the Reserve for Community Education.

Community Education is allowed to go to deficit; however, if future revenues cannot eliminate the deficit a transfer from the General Fund is needed.

Pine River-Backus Schools was approved for funding through the state's Voluntary PreK program. This program collects revenue in the General Fund but books expenses through Community Education's School Readiness budget. At year end, a transfer is made from the General Fund to Community Service to cover any projected deficits in School Readiness.

Operating Capital Fund (Fund 05)

Operating Capital is locally kept separate from the General Fund for everything except official reporting to the Minnesota Department of Education.

The Reserve for Operating Capital fund balance cannot go into deficit without pre-approval by the Minnesota Department of Education. If a deficit does exist in this reserve as of June 30, 2024, the district will be required to file a corrective action plan to return the fund balance to zero or a positive number.

Building Construction Fund (Fund 06)

The Building Construction Fund accounts for the acquisition or construction of major capital assets generally financed through the issuance of general long-term debt.

Debt Redemption Fund (Fund 07)

The Debt Redemption Fund accounts for the accumulation of resources for, and the payment of general long-term debt principal, interest, and related costs. The school district currently has debt on school building bonds issued as the result of favorable elections for the construction of school facilities. The district also has debt on general obligation capital facilities bonds issued through Qualified Zone Academy Bonds (QZAB).

A Qualified Zone Academy Bond, Series 2009A, was issued September 3, 2009, with a face value of \$895,000. Fifteen annual installments of \$48,121.09 payable from September 3, 2010, to September 3, 2024, are placed in an escrow account. The balance of which earns 3.00% interest. All installments and interest will be paid in full on September 3, 2024.

The General Obligation Refunding Bonds, Series 2017A, were issued March 7, 2017, with a face value of \$1,985,000. Payments are due in annual installments of \$160,123.75 to \$164,800, through February 1, 2032; interest rates are 2.00%-3.00%.

**PINE RIVER-BACKUS SCHOOLS
PRELIMINARY 2024-25 BUDGET
GENERAL BUDGET NOTES**

The General Obligation Facilities Maintenance and Capital Facilities Bonds, Series 2020A, were issued June 11, 2020, with a face value of \$500,000. Payments are due in annual installments of \$55,000 to \$56,100, through February 1, 2031; interest rate is 2.00%.

The General Obligation Refunding Bonds, Series 2020B, were issued November 12, 2020, with a face value of \$2,570,000. Bond issued as a refunding payoff of GO Bond 2012. Payments are due in annual installments of \$256,648 to \$263,510, through February 1, 2032; interest rates are 1.35%-3.00%.

Scholarship Fund (Fund 08)

The District is the trustee, or fiduciary, for assets that belong to others. The District is responsible for ensuring that the assets that are reported in this fund are used only for their intended purposes and by those to whom the assets belong.

If an awarded scholarship is not claimed within the required time period or the claim does not meet scholarship payment criteria the proceeds shall be distributed to new recipients in a subsequent award cycle.

Student Activity Account (Fund 20)

Student Activity Accounts are under school board control and are reported in the same manner as all other district funds. These funds will be reported under the General Fund for auditing purposes and reporting to the State of Minnesota.

**PINE RIVER-BACKUS SCHOOLS
PRELIMINARY 2024-25 BUDGET
BUDGET SUMMARY**

REVENUES	REVISED 23-24 BUDGET	PRELIM 24-25 BUDGET	\$ CHANGE	% CHANGE
Fund 01-General	\$ 11,852,385	\$ 11,278,575	\$ (573,810)	-4.8%
Fund 02- Food Service	\$ 667,852	\$ 667,852	\$ -	0.0%
Fund 03-Transportation	\$ 826,634	\$ 829,334	\$ 2,700	0.3%
Fund 04-Community Education	\$ 350,576	\$ 361,942	\$ 11,366	3.2%
Fund 05-Operating Capital	\$ 613,201	\$ 590,092	\$ (23,109)	-3.8%
Fund 06-Building Construction	\$ -	\$ -	\$ -	NA
Fund 07-Debt Service	\$ 631,130	\$ 611,513	\$ (19,617)	-3.1%
Fund 08-Trust/Scholarships	\$ 38,310	\$ 38,310	\$ -	0.0%
TOTAL	\$ 14,980,088	\$ 14,377,618	\$ (602,470)	-4.0%

EXPENSES	REVISED 23-24 BUDGET	PRELIM 24-25 BUDGET	\$ CHANGE	% CHANGE
Fund 01-General	\$ 11,373,374	\$ 11,444,786	\$ 71,412	0.6%
Fund 02- Food Service	\$ 729,841	\$ 706,863	\$ (22,978)	-3.1%
Fund 03-Transportation	\$ 896,742	\$ 931,106	\$ 34,364	3.8%
Fund 04-Community Education	\$ 449,815	\$ 456,291	\$ 6,476	1.4%
Fund 05-Operating Capital	\$ 1,959,663	\$ 491,815	\$ (1,467,848)	-74.9%
Fund 06-Building Construction	\$ -	\$ -	\$ -	NA
Fund 07-Debt Service	\$ 531,801	\$ 536,226	\$ 4,425	0.8%
Fund 08-Trust/Scholarships	\$ 73,800	\$ 76,800	\$ 3,000	4.1%
TOTAL	\$ 16,015,036	\$ 14,643,887	\$ (1,371,149)	-8.6%

**PINE RIVER-BACKUS SCHOOLS
PRELIMINARY 2024-25 BUDGET
FUND BALANCE PROJECTION**

REVISED	PROJECTED BEGIN BALANCE	2024-25 BUDGETED REVENUES	2024-25 BUDGETED EXPENSES	FUND BALANCE TRANSFERS	INCREASE / (DECREASE)	PROJECTED END BALANCE
GENERAL FUND	\$ 2,544,744	\$ 11,278,575	\$ 11,444,786	\$ (210,487)	\$ (376,698)	\$ 2,168,046
FOOD SERVICE FUND	\$ 264,892	\$ 667,852	\$ 706,863	\$ -	\$ (39,011)	\$ 225,881
TRANSPORTATION FUND	\$ -	\$ 829,334	\$ 931,106	\$ 101,772	\$ -	\$ -
COMMUNITY SERVICE FUND	\$ 25,634	\$ 361,942	\$ 456,291	\$ 68,715	\$ (25,634)	\$ -
CAPITAL FUND	\$ (117,561)	\$ 590,092	\$ 491,815	\$ 40,000	\$ 138,277	\$ 20,716.00
BUILDING FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEBT REDEMPTION FUND	\$ 971,480	\$ 611,513	\$ 536,226	\$ -	\$ 75,287	\$ 1,046,767
SCHOLARSHIP FUND	\$ 398,736	\$ 38,310	\$ 76,800	\$ -	\$ (38,490)	\$ 360,246
TOTAL	\$ 4,087,925	\$ 14,377,618	\$ 14,643,887	\$ -	\$ (266,269)	\$ 3,821,656

NOTE:

Beginning fund balances are projected year-end numbers from the 2023-24 budget cycle. Transfers from the General Fund to others include \$101,772 to Transportation and \$68,715 to Community Education and \$40,000 to Operating Capital to cover fund balance deficits.

The district levied Long Term Facilities Maintenance funds to cover the replacement of the districtwide fire alarm system. The expenses were booked to the 2023-24 LTFM budget within the Operating Capital fund. The revenues will be booked with the 2024-25 LTFM Budget. Total revenue and expense of the project is \$246,235.

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND REVENUE SUMMARY
PRELIMINARY 2024-25 BUDGET

GENERAL FUND REVENUE	REVISED BUDGET 2023-24	PRELIM BUDGET 2024-25	2024 REVISED BUDGET VS 2025 PRELIM BUDGET	
			\$ CHG.	% CHG.
GENERAL REVENUES				
LOCAL REVENUES	\$ 1,117,725	\$ 1,197,398	\$ 79,673	7.1%
STATE REVENUES	\$ 7,745,405	\$ 7,769,796	\$ 24,391	0.3%
FEDERAL REVENUES	\$ 1,301,346	\$ 359,093	\$ (942,253)	-72.4%
ELEMENTARY REVENUES	\$ 873,053	\$ 1,059,944	\$ 186,891	21.4%
SECONDARY REVENUES	\$ 532,448	\$ 582,112	\$ 49,664	9.3%
ALC REVENUES	\$ 282,408	\$ 310,232	\$ 27,824	9.9%
			\$ -	NA
TOTAL GENERAL FUND REVENUE	\$ 11,852,385	\$ 11,278,575	\$ (573,810)	-4.8%

NOTES:

General Fund Revenues decrease \$573,810 or 4.8% from Revised 2023-24 Budget figures.

Local Revenues increase \$63,323 in Local Levy and \$15,000 in Interest Earned on district investments.

State Compensatory Funding is calculated on the number of students qualifying for free/reduced lunch status in the previous school year. October 2023 lunch applications fund Compensatory Revenue in 2024-25. Total increase in overall Compensatory is \$264,586.

Federal Revenues have been adjusted to preliminary 2024-25 allocations in Title I and Title II funds. All ESSER funds as allocated during COVID years were depleted with the 2023-24 budget cycle. No additional funds are anticipated.

ALC Revenues are driven by the students enrolled in each of the programs.

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND REVENUE DETAIL
PRELIMINARY 2024-25 BUDGET

GENERAL FUND REVENUES	REVISED	PRELIM	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
GENERAL DISTRICT REVENUES				
<i>LOCAL REVENUES - GENERAL</i>				
MAIN LEVY	\$ 618,797	\$ 709,529	\$ 90,732	14.7%
MAIN LEVY-CAREER LEVY	\$ 47,598	\$ 21,167	\$ (26,431)	-55.5%
SAFE SCHOOLS / CRIME LEVY	\$ 32,880	\$ 30,902	\$ (1,978)	-6.0%
CO APPORTIONMENT	\$ 40,000	\$ 40,000	\$ -	0.0%
MISC LOCAL TAX FEES	\$ 150,000	\$ 150,000	\$ -	0.0%
MEDICAL ASSISTANCE FROM DHS - NON SPED	\$ 60,000	\$ 60,000	\$ -	0.0%
INTEREST EARNINGS	\$ 100,000	\$ 115,000	\$ 15,000	15.0%
GRANT - SOCIAL SERVICES	\$ 35,000	\$ 35,000	\$ -	0.0%
MISC LOCAL REVENUES	\$ 5,000	\$ 5,000	\$ -	0.0%
SEASON TICKETS	\$ 4,650	\$ 5,000	\$ 350	7.5%
FEES - SPORTS	\$ 18,000	\$ 20,000	\$ 2,000	11.1%
OTHER EXTRA-CURRICULAR REVENUES	\$ 2,500	\$ 2,500	\$ -	0.0%
<i>OTHER REVENUES - GENERAL</i>				
VENDING - MACHINE 1 & 2	\$ 2,000	\$ 2,000	\$ -	0.0%
VENDING - MACHINE 4	\$ 500	\$ 500	\$ -	0.0%
VENDING - MACHINE 5	\$ 800	\$ 800	\$ -	0.0%
<i>STATE REVENUES - GENERAL</i>				
ENDOW FUND APPORT	\$ 41,737	\$ 43,777	\$ 2,040	4.9%
GENERAL EDUCATION AID	\$ 5,546,514	\$ 5,569,486	\$ 22,972	0.4%
LITERACY INCENTIVE AID (FY2024 & After)	\$ 35,600	\$ 35,600	\$ -	0.0%
SPECIAL ED REVENUES	\$ 1,607,939	\$ 1,607,939	\$ -	0.0%
TRA/PERA SPECIAL FUNDING STATE	\$ 30,000	\$ 30,000	\$ -	0.0%
LEARNING AND DEVELOPMENT	\$ 182,763	\$ 177,874	\$ (4,889)	-2.7%
SCHOOL LIBRARY AID	\$ 39,833	\$ 39,833	\$ -	0.0%
SCHOOL SUPPORT PERSONNEL - DISTRICT	\$ 38,579	\$ 38,579	\$ -	0.0%
SCHOOL SUPPORT PERSONNEL - COOP	\$ 38,579	\$ 38,579	\$ -	0.0%
GIFTED AND TALENTED	\$ 11,469	\$ 11,613	\$ 144	1.3%
STAFF DEVELOPMENT - DISTRICT WIDE	\$ 125,957	\$ 130,081	\$ 4,124	3.3%
DISPARITY REDUCTION AID	\$ 23	\$ 23	\$ -	0.0%
HMSTD & AG MKT VALUE CREDIT	\$ 3,366	\$ 3,366	\$ -	0.0%
SUMMER UNEMPLOYMENT AID	\$ 23,046	\$ 23,046	\$ -	0.0%
OTHER AID FROM MDCFL	\$ 20,000	\$ 20,000	\$ -	0.0%
<i>FEDERAL REVENUES - GENERAL</i>				
TITLE I	\$ 306,596	\$ 317,575	\$ 10,979	3.6%
TITLE I - PRIOR YEAR	\$ 21,283	\$ -	\$ (21,283)	-100.0%
TITLE II, PART A	\$ 38,043	\$ 37,518	\$ (525)	-1.4%
<i>FEDERAL STIMULUS REVENUE</i>				
SPED FEDERAL FUNDING ELEM	\$ 2,000	\$ 2,000	\$ -	0.0%
SPED FEDERAL FUNDING HS	\$ 2,000	\$ 2,000	\$ -	0.0%
ESSER III 90% - 3rd PRIOR YEAR	\$ 676,891	\$ -	\$ (676,891)	-100.0%
ESSER III - 3rd PRIOR YEAR	\$ 253,880	\$ -	\$ (253,880)	-100.0%
OTHER COVID FUNDS	\$ 653	\$ -	\$ (653)	-100.0%
TOTAL GENERAL DISTRICT REVENUES	\$ 10,164,476	\$ 9,326,287	\$ (838,189)	-8.2%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND REVENUE DETAIL
PRELIMINARY 2024-25 BUDGET

GENERAL FUND REVENUES	REVISED BUDGET 2023-24	PRELIM BUDGET 2024-25	2024 REVISED BUDGET VS 2025 PRELIM BUDGET	
			\$ CHG.	% CHG.
ELEMENTARY REVENUES				
<i>STATE REVENUES - ELEMENTARY</i>				
GENERAL EDUCATION AID - COMPENSATORY	\$ 847,938	\$ 1,035,036	\$ 187,098	22.1%
LEP AID - ELEMENTARY	\$ 25,115	\$ 24,908	\$ (207)	-0.8%
TOTAL ELEMENTARY REVENUES	\$ 873,053	\$ 1,059,944	\$ 186,891	21.4%
SECONDARY REVENUES				
<i>LOCAL REVENUES - SECONDARY</i>				
GATE - FOOTBALL	\$ 5,000	\$ 5,000	\$ -	0.0%
GATE - BOYS BASKETBALL	\$ 4,800	\$ 4,800	\$ -	0.0%
GATE - WRESTLING	\$ 8,000	\$ 8,000	\$ -	0.0%
GATE - GIRLS BASKETBALL	\$ 2,800	\$ 2,800	\$ -	0.0%
GATE - VOLLEYBALL	\$ 3,000	\$ 3,000	\$ -	0.0%
FEES - CO-OP WRESTLING	\$ 15,000	\$ 15,000	\$ -	0.0%
<i>STATE REVENUES - SECONDARY</i>				
GENERAL EDUCATION AID - COMPENSATORY	\$ 493,848	\$ 543,512	\$ 49,664	10.1%
TOTAL SECONDARY REVENUES	\$ 532,448	\$ 582,112	\$ 49,664	9.3%
ALC REVENUES				
<i>STATE REVENUES - ALC</i>				
GENERAL EDUCATION AID	\$ 185,000	\$ 185,000	\$ -	0.0%
GENERAL EDUCATION AID - COMPENSATORY	\$ 97,408	\$ 125,232	\$ 27,824	28.6%
TOTAL ALC REVENUES	\$ 282,408	\$ 310,232	\$ 27,824	9.9%
TOTAL GENERAL FUND REVENUES	\$ 11,852,385	\$ 11,278,575	\$ (573,810)	-4.8%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - EXPENSE SUMMARY
PRELIMINARY 2024-25 BUDGET

GENERAL FUND EXPENSE SUMMARY	REVISED BUDGET 2023-24	PRELIMINARY BUDGET 2024-25	2024 REVISED BUDGET VS 2025 PRELIM BUDGET	
			\$ CHG.	% CHG.
DISTRICTWIDE EXPENSE	\$ 2,514,885	\$ 2,625,709	\$ 110,824	4.4%
PINE RIVER-BACKUS ELEMENTARY EXPENSE	\$ 4,427,389	\$ 4,415,802	\$ (11,587)	-0.3%
PINE RIVER-BACKUS SECONDARY EXPENSE	\$ 3,977,156	\$ 4,014,174	\$ 37,018	0.9%
AREA LEARNING CENTER EXPENSE	\$ 453,944	\$ 389,101	\$ (64,843)	-14.3%
GENERAL FUND TOTAL	\$ 11,373,374	\$ 11,444,786	\$ 71,412	0.6%

NOTES:

General Fund expenses increase \$71,412 or 0.6% overall. Detailed changes are discussed on the following pages.

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - DISTRICT LEVEL EXPENSE SUMMARY
PRELIMINARY 2024-25 BUDGET

DISTRICT LEVEL	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
SCHOOL BOARD	\$ 49,811	\$ 50,006	\$ 195	0.4%
SUPERINTENDENT	\$ 186,355	\$ 196,192	\$ 9,837	5.3%
FEDERAL CORONAVIRUS EXPENSES	\$ 653	\$ -	\$ (653)	-100.0%
PRB NEWSLETTER	\$ 10,000	\$ 10,000	\$ -	0.0%
BUSINESS SERVICES	\$ 263,075	\$ 275,360	\$ 12,285	4.7%
DATA PROCESSING	\$ 23,000	\$ 23,000	\$ -	0.0%
LEGAL SERVICES	\$ 30,000	\$ 30,000	\$ -	0.0%
SCHOOL ELECTIONS	\$ 15,000	\$ 15,000	\$ -	0.0%
CURRICULUM COORDINATOR	\$ 111,863	\$ 118,488	\$ 6,625	5.9%
STAFF DEVELOPMENT - DISTRICT SETASIDE	\$ 137,091	\$ 147,491	\$ 10,400	7.6%
SPECIAL EDUCATION - DISTRICTWIDE	\$ 164,500	\$ 164,500	\$ -	0.0%
TECHNOLOGY	\$ 159,675	\$ 166,515	\$ 6,840	4.3%
DISTRICTWIDE COPY CENTER	\$ 38,500	\$ 38,500	\$ -	0.0%
OPERATIONS & MAINTENANCE	\$ 1,057,362	\$ 1,114,506	\$ 57,144	5.4%
SAFE SCHOOLS LEVY	\$ 46,486	\$ 46,486	\$ -	0.0%
PROPERTY/OTHER INSURANCE	\$ 81,514	\$ 89,665	\$ 8,151	10.0%
OTHER NON-RECURRING ITEMS	\$ 110,000	\$ 110,000	\$ -	0.0%
TUITION EXPENSES	\$ 30,000	\$ 30,000	\$ -	0.0%
DISTRICTWIDE TOTALS	2,514,885	2,625,709	\$ 110,824	4.4%

NOTES:

District Level expenses increase \$110,824 or 4.4% overall. Salary/benefits account for an increase of \$102,673. The Director of Buildings & Grounds is a new hire to replace a mid-year retirement listed in the Revised 2023-24 Budget. Work Comp insurance premiums are expected to increase 175% or \$6,648 between budget cycles. Property insurance premiums are also expencted to increase 10% or \$8,151.

Transfers are made from the General Fund to other district funds to cover various expenses or deficits when needed. A transfer of \$110,000 is made from the General Fund to the Community Service fund to cover Voluntary PreK expenses. The funds for this program are received in General state aid but expenses are booked to ECFE / School Readiness.

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - DISTRICT LEVEL EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

DISTRICT LEVEL	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
SCHOOL BOARD				
EXECUTIVE SALARY	\$ 27,600	\$ 27,600	\$ -	0.0%
FICA/MEDICARE	\$ 1,933	\$ 1,933	\$ -	0.0%
PERA	\$ 195	\$ 390	\$ 195	100.0%
GROUP LIFE INSURANCE	\$ 246	\$ 246	\$ -	0.0%
FEES FOR SERVICES	\$ 7,000	\$ 7,000	\$ -	0.0%
TRAVEL	\$ 2,100	\$ 2,100	\$ -	0.0%
GENERAL SUPPLIES	\$ 500	\$ 500	\$ -	0.0%
DUES	\$ 10,237	\$ 10,237	\$ -	0.0%
TOTAL	\$ 49,811	\$ 50,006	\$ 195	0.4%
SUPERINTENDENT				
EXECUTIVE SALARY	\$ 139,572	\$ 146,550	\$ 6,978	5.0%
FICA/MEDICARE	\$ 10,677	\$ 11,104	\$ 427	4.0%
TRA	\$ 12,212	\$ 12,823	\$ 611	5.0%
GROUP HEALTH	\$ 18,000	\$ 18,500	\$ 500	2.8%
GROUP LIFE INSURANCE	\$ 87	\$ 87	\$ -	0.0%
TSA MATCH	\$ 3,250	\$ 3,250	\$ -	0.0%
WORK COMP INS	\$ 755	\$ 2,076	\$ 1,321	175.0%
INTERDEPARTMENT CHARGEBACK	\$ (5,100)	\$ (5,100)	\$ -	0.0%
BUSINESS TRAVEL	\$ 4,000	\$ 4,000	\$ -	0.0%
GENERAL SUPPLIES	\$ 500	\$ 500	\$ -	0.0%
DUES & MEMBERSHIP	\$ 2,402	\$ 2,402	\$ -	0.0%
TOTAL	\$ 186,355	\$ 196,192	\$ 9,837	5.3%
FEDERAL CORONAVIRUS EXPENSES				
PEBT COORDINATOR SALARY	\$ 653	\$ -	\$ (653)	-100.0%
TOTAL	\$ 653	\$ -	\$ (653)	-100.0%
PR-B NEWSLETTER				
FEES FOR SERVICES	\$ 10,000	\$ 10,000	\$ -	0.0%
TOTAL	\$ 10,000	\$ 10,000	\$ -	0.0%
BUSINESS SERVICES				
EXECUTIVE SALARY	\$ 80,903	\$ 84,948	\$ 4,045	5.0%
NON INSTRUCTIONAL SUPPORT	\$ 82,565	\$ 86,575	\$ 4,010	4.9%
FICA/MEDICARE	\$ 12,245	\$ 12,694	\$ 449	3.7%
PERA	\$ 12,264	\$ 12,864	\$ 600	4.9%
GROUP HEALTH	\$ 19,303	\$ 20,937	\$ 1,634	8.5%
GROUP LIFE INSURANCE	\$ 91	\$ 91	\$ -	0.0%
TSA MATCH	\$ 5,100	\$ 5,100	\$ -	0.0%
WORK COMP INS	\$ 884	\$ 2,431	\$ 1,547	175.0%
FEES FOR SERVICES	\$ 50,000	\$ 50,000	\$ -	0.0%
POSTAGE	\$ 500	\$ 500	\$ -	0.0%
TRAVEL	\$ 1,500	\$ 1,500	\$ -	0.0%
INTERDEPARTMENTAL CHARGEBACK	\$ (4,500)	\$ (4,500)	\$ -	0.0%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - DISTRICT LEVEL EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

DISTRICT LEVEL	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
BUSINESS SERVICES (Continued)			\$ -	NA
GENERAL SUPPLIES	\$ 2,000	\$ 2,000	\$ -	0.0%
DUES	\$ 220	\$ 220	\$ -	0.0%
TOTAL	\$ 263,075	\$ 275,360	\$ 12,285	4.7%
DATA PROCESSING				
FEES FOR SERVICES	\$ 3,000	\$ 3,000	\$ -	0.0%
DATA PROCESSING SERVICES	\$ 20,000	\$ 20,000	\$ -	0.0%
TOTAL	\$ 23,000	\$ 23,000	\$ -	0.0%
LEGAL SERVICES				
FEES FOR SERVICES	\$ 30,000	\$ 30,000	\$ -	0.0%
TOTAL	\$ 30,000	\$ 30,000	\$ -	0.0%
SCHOOL ELECTIONS				
FEES FOR SERVICES	\$ 15,000	\$ 15,000	\$ -	0.0%
TOTAL	\$ 15,000	\$ 15,000	\$ -	0.0%
CURRICULUM COORDINATOR				
COORDINATOR SALARY	\$ -	\$ 66,224	\$ 66,224	NA
FICA/MEDICARE	\$ -	\$ 4,900	\$ 4,900	NA
TRA	\$ -	\$ 5,795	\$ 5,795	NA
GROUP HEALTH	\$ -	\$ 5,788	\$ 5,788	NA
GROUP LIFE INSURANCE	\$ -	\$ 25	\$ 25	NA
TSA MATCH	\$ -	\$ 210	\$ 210	NA
Pandemic Learning Loss - COORD SALARY	\$ 61,268	\$ -	\$ (61,268)	-100.0%
Pandemic Learning Loss - FICA/MEDICARE	\$ 4,072	\$ -	\$ (4,072)	-100.0%
Pandemic Learning Loss - TRA	\$ 5,361	\$ -	\$ (5,361)	-100.0%
Pandemic Learning Loss - GROUP HEALTH	\$ 5,240	\$ -	\$ (5,240)	-100.0%
Pandemic Learning Loss - GROUP LIFE INS	\$ 24	\$ -	\$ (24)	-100.0%
Pandemic Learning Loss - TSA MATCH	\$ 102	\$ -	\$ (102)	-100.0%
Literacy Incentive - COORD SALARY	\$ 28,832	\$ 28,382	\$ (450)	-1.6%
Literacy Incentive - FICA/MEDICARE	\$ 1,916	\$ 2,100	\$ 184	9.6%
Literacy Incentive - TRA	\$ 2,523	\$ 2,483	\$ (40)	-1.6%
Literacy Incentive - GROUP HEALTH	\$ 2,466	\$ 2,480	\$ 14	0.6%
Literacy Incentive - GROUP LIFE INS	\$ 11	\$ 11	\$ -	0.0%
Literacy Incentive - TSA MATCH	\$ 48	\$ 90	\$ 42	87.5%
TOTAL	\$ 111,863	\$ 118,488	\$ 6,625	5.9%
STAFF DEVELOPMENT - DISTRICTWIDE USES				
SALARY	\$ 81,852	\$ 89,436	\$ 7,584	9.3%
EXT TIME	\$ 8,301	\$ 8,301	\$ -	0.0%
FICA/MEDICARE	\$ 6,122	\$ 6,738	\$ 616	10.1%
TRA	\$ 7,125	\$ 7,732	\$ 607	8.5%
HEALTH INSURANCE	\$ 7,516	\$ 9,070	\$ 1,554	20.7%
GROUP LIFE INSURANCE	\$ 43	\$ 48	\$ 5	11.6%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - DISTRICT LEVEL EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

DISTRICT LEVEL	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
STAFF DEVELOPMENT - DISTRICTWIDE USES (Continued)				
TSA MATCH	\$ 632	\$ 666	\$ 34	5.4%
FEES FOR SERVICES	\$ 13,000	\$ 13,000	\$ -	0.0%
INTERDEPARTMENT SERVICES - TRANSPORT	\$ 500	\$ 500	\$ -	0.0%
BUSINESS TRAVEL	\$ 7,500	\$ 7,500	\$ -	0.0%
TUITION	\$ 2,500	\$ 2,500	\$ -	0.0%
SUPPLIES	\$ 2,000	\$ 2,000	\$ -	0.0%
TOTAL	\$ 137,091	\$ 147,491	\$ 10,400	7.6%
SPECIAL EDUCATION DISTRICTWIDE				
COST SHARE NO REIMB PMT TO MN DIST	\$ 5,500	\$ 5,500	\$ -	0.0%
ECSE - SP ED SALARY PURCH OTHER DIST	\$ 15,000	\$ 15,000	\$ -	0.0%
COST SHARE AGG REIMB PMT TO MN DIST	\$ 40,000	\$ 40,000	\$ -	0.0%
AGG - SP ED SALARY PURCH OTHER DIST	\$ 100,000	\$ 100,000	\$ -	0.0%
AGG - PURCHASED SERVICES	\$ 4,000	\$ 4,000	\$ -	0.0%
TOTAL	\$ 164,500	\$ 164,500	\$ -	0.0%
TECHNOLOGY				
EXECUTIVE SALARIES	\$ 83,913	\$ 88,109	\$ 4,196	5.0%
NON INSTRUCTIONAL SUPPORT	\$ 7,532	\$ 9,255	\$ 1,723	22.9%
FICA/MEDICARE	\$ 6,473	\$ 7,403	\$ 930	14.4%
PERA	\$ 6,859	\$ 7,302	\$ 443	6.5%
GROUP HEALTH	\$ 8,495	\$ 8,046	\$ (449)	-5.3%
GROUP LIFE INSURANCE	\$ 38	\$ 35	\$ (3)	-7.9%
TECH REPAIRS/SERVICES	\$ 6,000	\$ 6,000	\$ -	0.0%
SOFTWARE/LICENSES NON-INST	\$ 10,000	\$ 10,000	\$ -	0.0%
SOFTWARE/LICENSES INSTRUCTIONAL	\$ 12,365	\$ 12,365	\$ -	0.0%
NON-INST TECH SUPPLIES	\$ 7,000	\$ 7,000	\$ -	0.0%
INSTRUCTIONAL TECH SUPPLIES	\$ 5,000	\$ 5,000	\$ -	0.0%
NON-INST TECH DEVICES	\$ 6,000	\$ 6,000	\$ -	0.0%
TOTAL	\$ 159,675	\$ 166,515	\$ 6,840	4.3%
DISTRICTWIDE COPY CENTER				
REPAIRS & MAINT	\$ 20,000	\$ 20,000	\$ -	0.0%
GENERAL SUPPLIES	\$ 18,500	\$ 18,500	\$ -	0.0%
TOTAL	\$ 38,500	\$ 38,500	\$ -	0.0%
OPERATIONS & MAINTENANCE				
EXECUTIVE SALARIES	\$ 68,815	\$ 77,000	\$ 8,185	11.9%
NON INSTRUCTIONAL SUPPORT	\$ 324,404	\$ 357,055	\$ 32,651	10.1%
SALARY ADJUSTMENTS	\$ 12,537	\$ 12,537	\$ -	0.0%
FICA/MEDICARE	\$ 30,002	\$ 29,939	\$ (63)	-0.2%
PERA	\$ 27,738	\$ 29,443	\$ 1,705	6.1%
GROUP HEALTH	\$ 52,889	\$ 63,607	\$ 10,718	20.3%
GROUP LIFE INSURANCE	\$ 269	\$ 270	\$ 1	0.4%
TSA MATCH	\$ 2,333	\$ 2,500	\$ 167	7.2%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - DISTRICT LEVEL EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

DISTRICT LEVEL	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
OPERATIONS & MAINTENANCE (Continued)				
WORK COMP INS	\$ 2,160	\$ 5,940	\$ 3,780	175.0%
CELL PHONE REIMBURSE	\$ 11,520	\$ 11,520	\$ -	0.0%
FEES FOR SERVICES	\$ 40,000	\$ 40,000	\$ -	0.0%
TELEPHONE	\$ 56,925	\$ 56,925	\$ -	0.0%
UTILITY SERVICE	\$ 300,000	\$ 300,000	\$ -	0.0%
REPAIRS & MAINT	\$ 60,000	\$ 60,000	\$ -	0.0%
INTER TRANSPORT	\$ 70	\$ 70	\$ -	0.0%
TRAVEL	\$ 500	\$ 500	\$ -	0.0%
CHARGEBACK MAINTENANCE	\$ (33,000)	\$ (33,000)	\$ -	0.0%
GENERAL SUPPLIES	\$ 90,000	\$ 90,000	\$ -	0.0%
PROPANE	\$ 10,000	\$ 10,000	\$ -	0.0%
DUES AND MEMBERSHIP	\$ 200	\$ 200	\$ -	0.0%
TOTAL	\$ 1,057,362	\$ 1,114,506	\$ 57,144	5.4%
SAFE SCHOOLS LEVY				
FEES FOR SERVICES - POLICE LIAISON	\$ 43,986	\$ 43,986	\$ -	0.0%
FEES FOR SERVICES - K9 SERVICES	\$ 2,500	\$ 2,500	\$ -	0.0%
TOTAL	\$ 46,486	\$ 46,486	\$ -	0.0%
PROPERTY/OTHER INS.				
INSURANCE	\$ 81,514	\$ 89,665	\$ 8,151	10.0%
TOTAL	\$ 81,514	\$ 89,665	\$ 8,151	10.0%
OTHER NON RECUR ITEMS				
FUND TRANSFERS	\$ 110,000	\$ 110,000	\$ -	0.0%
TOTAL	\$ 110,000	\$ 110,000	\$ -	0.0%
TUITION EXPENSES				
ELEMENTARY	\$ 15,000	\$ 15,000	\$ -	0.0%
HIGH SCHOOL	\$ 15,000	\$ 15,000	\$ -	0.0%
TOTAL	\$ 30,000	\$ 30,000	\$ -	0.0%
TOTAL DISTRICT LEVEL	\$ 2,514,885	\$ 2,625,709	\$ 110,824	4.4%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - ELEMENTARY EXPENSE SUMMARY
PRELIMINARY 2024-25 BUDGET

ELEMENTARY	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
SCHOOL ADMINISTRATION				
SCHOOL ADMINISTRATION	\$ 128,974	\$ 134,902	\$ 5,928	4.6%
TOTAL SCHOOL ADMINISTRATION	\$ 128,974	\$ 134,902	\$ 5,928	4.6%
KINDERGARTEN				
KINDERGARTEN	\$ 141,891	\$ 102,412	\$ (39,479)	-27.8%
KINDERGARTEN - COMPENSATORY	\$ 167,293	\$ 164,666	\$ (2,627)	-1.6%
TOTAL KINDERGARTEN	\$ 309,184	\$ 267,078	\$ (42,106)	-13.6%
ELEMENTARY EDUCATION				
ELEMENTARY EDUCATION	\$ 869,314	\$ 816,037	\$ (53,277)	-6.1%
ELEM EDUCATION - COMPENSATORY	\$ 630,160	\$ 814,897	\$ 184,737	29.3%
ELEM EDUCATION - LEARN DEV	\$ 183,225	\$ 176,210	\$ (7,015)	-3.8%
TOTAL ELEMENTARY EDUCATION	\$ 1,682,699	\$ 1,807,144	\$ 124,445	7.4%
STUDENT ACTIVITY TRIPS	\$ 1,009	\$ 1,009	\$ -	0.0%
INSTRUCTIONAL SUPPLIES	\$ 9,000	\$ 9,000	\$ -	0.0%
PROJECT LEAD THE WAY	\$ 16,520	\$ -	\$ (16,520)	-100.0%
TITLE				
TITLE I	\$ 327,879	\$ 252,600	\$ (75,279)	-23.0%
TITLE II - PART A	\$ 35,687	\$ 34,682	\$ (1,005)	-2.8%
ESL/ELL/LEP	\$ 12,955	\$ 13,846	\$ 891	6.9%
TOTAL TITLE	\$ 376,521	\$ 301,128	\$ (75,393)	-20.0%
ART	\$ 18,025	\$ 18,436	\$ 411	2.3%
GIFTED AND TALENTED	\$ 13,541	\$ 14,200	\$ 659	4.9%
PHYSICAL EDUCATION	\$ 141,294	\$ 130,212	\$ (11,082)	-7.8%
MUSIC				
MUSIC - VOCAL	\$ 89,633	\$ 98,006	\$ 8,373	9.3%
MUSIC - INSTRUMENTAL	\$ 21,148	\$ 17,195	\$ (3,953)	-18.7%
TOTAL MUSIC	\$ 110,781	\$ 115,201	\$ 4,420	4.0%
EXTRA CURRICULAR				
EXTRA CURRICULAR - MUSIC	\$ 879	\$ 1,089	\$ 210	23.9%
TOTAL EXTRA CURRICULAR	\$ 879	\$ 1,089	\$ 210	23.9%
SPECIAL EDUCATION				
SPECIAL ED - NON-REIMBURSABLE	\$ 2,600	\$ 2,600	\$ -	0.0%
SPEECH/LANGUAGE IMPAIRED	\$ 98,006	\$ 45,109	\$ (52,897)	-54.0%
DEV. COGNITIVE DISAB. (MILD-MOD)	\$ 24,649	\$ 26,221	\$ 1,572	6.4%
DEV. COGNITIVE DISAB. (SEV-PROFOUND)	\$ 49,248	\$ 52,199	\$ 2,951	6.0%
SPECIFIC LEARNING DISABILITY	\$ 328,363	\$ 355,823	\$ 27,460	8.4%
EMOTIONAL/BEHAVIORAL DISORDER	\$ 100,156	\$ 114,924	\$ 14,768	14.7%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - ELEMENTARY EXPENSE SUMMARY
PRELIMINARY 2024-25 BUDGET

ELEMENTARY	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
SPECIAL EDUCATION (Continued)				
OTHER HEALTH DISABILITIES	\$ 51,123	\$ 50,829	\$ (294)	-0.6%
AUTISTIC SPECTRUM DISORDERS	\$ 163,873	\$ 160,676	\$ (3,197)	-2.0%
DEVELOPMENTALLY DELAYED (ECSE)	\$ 448,918	\$ 424,392	\$ (24,526)	-5.5%
SEVERELY MULTIPLY IMPAIRED	\$ 12,693	\$ 13,555	\$ 862	6.8%
AGGREGATE	\$ -	\$ -	\$ -	NA
ADAPTIVE P.E.	\$ 10,887	\$ 13,027	\$ 2,140	19.7%
YOUTH/FAMILY SERVICES	\$ 56,616	\$ 82,889	\$ 26,273	46.4%
TOTAL SPECIAL EDUCATION	\$ 1,347,132	\$ 1,342,244	\$ (4,888)	-0.4%
CURRICULUM IMPROVEMENT	\$ 75,000	\$ 75,000	\$ -	0.0%
MEDIA				
EDUCATIONAL MEDIA	\$ 21,353	\$ 21,594	\$ 241	1.1%
TOTAL MEDIA	\$ 21,353	\$ 21,594	\$ 241	1.1%
NURSE				
NURSE - COMPENSATORY	\$ 44,645	\$ 41,701	\$ (2,944)	-6.6%
TOTAL NURSE	\$ 44,645	\$ 41,701	\$ (2,944)	-6.6%
PSYCHOLOGICAL SERVICES	\$ 19,998	\$ 19,998	\$ -	0.0%
VENDING	\$ 1,000	\$ 1,000	\$ -	0.0%
TECHNOLOGY SUPPORT				
TECHNOLOGY SUPPORT	\$ 109,834	\$ 114,866	\$ 5,032	4.6%
TOTAL TECHNOLOGY SUPPORT	\$ 109,834	\$ 114,866	\$ 5,032	4.6%
TOTAL PINE RIVER-BACKUS ELEMENTARY	\$ 4,427,389	\$ 4,415,802	\$ (11,587)	-0.3%

NOTES:

Preliminary 2024-25 Elementary expenses are projected to decrease a total of \$11,587 or 0.2% overall. All changes to the Elementary budget are due to staff salary/benefit changes including \$31,213 in Work Compensation and \$14,393 in Summer Unemployment costs. Staffing changes include the following:

- 1.0 fte teacher retirement, replacement hired
- 1.0 fte teacher resignation, replacement hired
- Reduce 0.2 fte Project Lead the Way teacher, teacher reassigned
- Elimination of 1.0 fte Speech/Language teacher
- Elimination of one paraprofessional
- Elimination of 0.25 fte High Reliability Schools Coordinator
- Reduce one Title I position, teacher reassigned
- Reduce additional Special Education paperwork support hours

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - ELEMENTARY EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

ELEMENTARY	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
SCHOOL ADMINISTRATION				
EXECUTIVE SALARIES	\$ 101,879	\$ 106,972	\$ 5,093	5.0%
FICA/MEDICARE	\$ 7,794	\$ 8,183	\$ 389	5.0%
TRA	\$ 8,914	\$ 9,360	\$ 446	5.0%
EMPLOYER SPONSORED HEALTH REIMB	\$ 3,300	\$ 3,300	\$ -	0.0%
GROUP LIFE INSURANCE	\$ 87	\$ 87	\$ -	0.0%
TSA MATCH	\$ 3,000	\$ 3,000	\$ -	0.0%
BUSINESS TRAVEL	\$ 2,500	\$ 2,500	\$ -	0.0%
GENERAL SUPPLIES	\$ 500	\$ 500	\$ -	0.0%
DUES AND MEMBERSHIP FEES	\$ 1,000	\$ 1,000	\$ -	0.0%
TOTAL	\$ 128,974	\$ 134,902	\$ 5,928	4.6%
KINDERGARTEN				
LICENSED CLASSROOM TEACHER	\$ 110,717	\$ 79,073	\$ (31,644)	-28.6%
CERTIFIED PARAPROFESSIONALS	\$ 1,035	\$ 1,035	\$ -	0.0%
FICA/MEDICARE	\$ 8,321	\$ 5,917	\$ (2,404)	-28.9%
PERA	\$ 78	\$ 78	\$ -	0.0%
TRA	\$ 9,688	\$ 6,919	\$ (2,769)	-28.6%
GROUP HEALTH	\$ 11,063	\$ 8,746	\$ (2,317)	-20.9%
GROUP LIFE INSURANCE	\$ 52	\$ 39	\$ (13)	-25.0%
TSA MATCH	\$ 937	\$ 605	\$ (332)	-35.4%
TOTAL	\$ 141,891	\$ 102,412	\$ (39,479)	-27.8%
KINDERGARTEN - COMPENSATORY				
LICENSED CLASSROOM TEACHER	\$ 104,119	\$ 127,366	\$ 23,247	22.3%
INSTR AIDE SALARY	\$ 21,510	\$ -	\$ (21,510)	-100.0%
FICA/MEDICARE	\$ 9,277	\$ 9,531	\$ 254	2.7%
PERA	\$ 1,613	\$ -	\$ (1,613)	-100.0%
TRA	\$ 9,110	\$ 11,144	\$ 2,034	22.3%
GROUP HEALTH	\$ 18,190	\$ 14,087	\$ (4,103)	-22.6%
GROUP LIFE INSURANCE	\$ 84	\$ 63	\$ (21)	-25.0%
TSA MATCH	\$ 1,890	\$ 975	\$ (915)	-48.4%
CLASSROOM SUPPLIES	\$ 1,500	\$ 1,500	\$ -	0.0%
TOTAL	\$ 167,293	\$ 164,666	\$ (2,627)	-1.6%
ELEMENTARY EDUCATION				
LICENSED CLASSROOM TEACHER	\$ 472,092	\$ 412,157	\$ (59,935)	-12.7%
SUBSTITUTE TEACHER SALARIES	\$ 8,957	\$ 8,073	\$ (884)	-9.9%
CERTIFIED PARAPROFESSIONALS	\$ 34	\$ -	\$ (34)	-100.0%
NON INSTRUCTIONAL SUPPORT	\$ 64,131	\$ 56,021	\$ (8,110)	-12.6%
OTHER SALARIES	\$ 2,500	\$ -	\$ (2,500)	-100.0%
PAY PTO	\$ 938	\$ 975	\$ 37	3.9%
FICA/MEDICARE	\$ 40,302	\$ 35,788	\$ (4,514)	-11.2%
PERA	\$ 3,995	\$ 4,202	\$ 207	5.2%
TRA	\$ 43,165	\$ 36,770	\$ (6,395)	-14.8%
GROUP HEALTH	\$ 60,843	\$ 63,547	\$ 2,704	4.4%
GROUP LIFE INSURANCE	\$ 324	\$ 285	\$ (39)	-12.0%
TSA MATCH	\$ 4,246	\$ 3,626	\$ (620)	-14.6%
SEVERANCE (Employer Sponsor Health Reimb)	\$ 18,800	\$ -	\$ (18,800)	-100.0%
WORKERS COMPENSATION	\$ 17,836	\$ 49,049	\$ 31,213	175.0%
UNEMPLOYMENT COMPENSATION	\$ 10,000	\$ 10,000	\$ -	0.0%
SUMMER UNEMPLOYMENT COMPENSATION	\$ 25,607	\$ 40,000	\$ 14,393	56.2%
FEES FOR SERVICES	\$ 55,000	\$ 55,000	\$ -	0.0%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - ELEMENTARY EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

ELEMENTARY	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
ELEMENTARY EDUCATION - Continued				
POSTAGE	\$ 8,500	\$ 8,500	\$ -	0.0%
REPAIRS AND MAINTENANCE	\$ 1,000	\$ 1,000	\$ -	0.0%
GENERAL SUPPLIES	\$ 8,000	\$ 8,000	\$ -	0.0%
INSTRUCTIONAL SUPPLIES	\$ 2,000	\$ 2,000	\$ -	0.0%
TECHNOLOGY - INSTRUCTIONAL DEVICES	\$ 15,000	\$ 15,000	\$ -	0.0%
COMMUNICATIONS SERVICES	\$ 6,044	\$ 6,044	\$ -	0.0%
TOTAL	\$ 869,314	\$ 816,037	\$ (53,277)	-6.1%
ELEM ED - COMPENSATORY				
LICENSED CLASSROOM TEACHER	\$ 458,730	\$ 594,560	\$ 135,830	29.6%
NON-LICENSED CLASSROOM PERSONNEL	\$ 34,107	\$ 35,688	\$ 1,581	4.6%
FICA/MEDICARE	\$ 36,294	\$ 47,367	\$ 11,073	30.5%
PERA	\$ 2,557	\$ 2,677	\$ 120	4.7%
TRA	\$ 40,139	\$ 52,024	\$ 11,885	29.6%
GROUP HEALTH	\$ 53,102	\$ 76,388	\$ 23,286	43.9%
GROUP LIFE INSURANCE	\$ 291	\$ 363	\$ 72	24.7%
TSA MATCH	\$ 3,440	\$ 4,330	\$ 890	25.9%
CLASSROOM SUPPLIES	\$ 1,500	\$ 1,500	\$ -	0.0%
TOTAL	\$ 630,160	\$ 814,897	\$ 184,737	29.3%
ELEM ED - LEARN. DEVELOPMENT				
LICENSED CLASSROOM TEACHER	\$ 143,532	\$ 135,244	\$ (8,288)	-5.8%
FICA/MEDICARE	\$ 10,775	\$ 10,180	\$ (595)	-5.5%
TRA	\$ 12,559	\$ 11,834	\$ (725)	-5.8%
GROUP HEALTH	\$ 14,906	\$ 17,486	\$ 2,580	17.3%
GROUP LIFE INSURANCE	\$ 76	\$ 68	\$ (8)	-10.5%
TSA MATCH	\$ 1,377	\$ 1,398	\$ 21	1.5%
TOTAL	\$ 183,225	\$ 176,210	\$ (7,015)	-3.8%
STUDENT ACTIVITY TRIPS				
NON INSTRUCTIONAL SUPPORT	\$ 355	\$ 355	\$ -	0.0%
FICA/MEDICARE	\$ 27	\$ 27	\$ -	0.0%
PERA	\$ 27	\$ 27	\$ -	0.0%
TRANSPORTATION CHARGEBACK	\$ 600	\$ 600	\$ -	0.0%
TOTAL	\$ 1,009	\$ 1,009	\$ -	0.0%
INSTRUCTIONAL SUPPLIES				
SUPPLIES - 1ST GRADE	\$ 1,500	\$ 1,500	\$ -	0.0%
SUPPLIES - 2ND GRADE	\$ 1,500	\$ 1,500	\$ -	0.0%
SUPPLIES - 3RD GRADE	\$ 1,500	\$ 1,500	\$ -	0.0%
SUPPLIES - 4TH GRADE	\$ 1,500	\$ 1,500	\$ -	0.0%
SUPPLIES - 5TH GRADE	\$ 1,500	\$ 1,500	\$ -	0.0%
SUPPLIES - 6TH GRADE	\$ 1,500	\$ 1,500	\$ -	0.0%
TOTAL	\$ 9,000	\$ 9,000	\$ -	0.0%
PROJECT LEAD THE WAY				
LICENSED CLASSROOM TEACHER	\$ 13,327	\$ -	\$ (13,327)	-100.0%
FICA	\$ 1,020	\$ -	\$ (1,020)	-100.0%
TRA	\$ 1,166	\$ -	\$ (1,166)	-100.0%
LIFE INS	\$ 7	\$ -	\$ (7)	-100.0%
INSTRUCTIONAL SUPPLIES	\$ 1,000	\$ -	\$ (1,000)	-100.0%
TOTAL	\$ 16,520	\$ -	\$ (16,520)	-100.0%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - ELEMENTARY EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

ELEMENTARY	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
TITLE I				
LICENSED CLASSROOM TEACHER	\$ 254,686	\$ 193,530	\$ (61,156)	-24.0%
FICA/MEDICARE	\$ 18,476	\$ 14,499	\$ (3,977)	-21.5%
TRA	\$ 22,285	\$ 16,934	\$ (5,351)	-24.0%
GROUP HEALTH	\$ 28,006	\$ 24,044	\$ (3,962)	-14.1%
GROUP LIFE INSURANCE	\$ 127	\$ 93	\$ (34)	-26.8%
TSA MATCH	\$ 2,199	\$ 1,400	\$ (799)	-36.3%
INDIV INSTRUCTIONAL SUPPLIES	\$ 2,000	\$ 2,000	\$ -	0.0%
HOMELESS SETASIDE SUPPLIES	\$ 100	\$ 100	\$ -	0.0%
TOTAL	\$ 327,879	\$ 252,600	\$ (75,279)	-23.0%
TITLE II - PART A - IMPROVING TEACHER QUALITY				
OTHER SALARIES	\$ 25,824	\$ 25,500	\$ (324)	-1.3%
FICA/MEDICARE	\$ 2,268	\$ 1,951	\$ (317)	-14.0%
PERA	\$ 1	\$ -	\$ (1)	-100.0%
TRA	\$ 2,594	\$ 2,231	\$ (363)	-14.0%
FEES FOR SERVICES	\$ 5,000	\$ 5,000	\$ -	0.0%
TOTAL	\$ 35,687	\$ 34,682	\$ (1,005)	-2.8%
ART				
LICENSED CLASSROOM TEACHER	\$ 12,878	\$ 13,202	\$ 324	2.5%
FICA/MEDICARE	\$ 957	\$ 1,007	\$ 50	5.2%
TRA	\$ 1,127	\$ 1,155	\$ 28	2.5%
GROUP HEALTH	\$ 1,372	\$ 1,385	\$ 13	0.9%
GROUP LIFE INSURANCE	\$ 7	\$ 6	\$ (1)	-14.3%
TSA MATCH	\$ 184	\$ 181	\$ (3)	-1.6%
INSTRUCTIONAL SUPPLIES	\$ 1,500	\$ 1,500	\$ -	0.0%
TOTAL	\$ 18,025	\$ 18,436	\$ 411	2.3%
GIFTED AND TALENTED				
INSTRUCTIONAL SALARY	\$ 9,443	\$ 10,037	\$ 594	6.3%
FICA	\$ 697	\$ 764	\$ 67	9.6%
TRA	\$ 826	\$ 878	\$ 52	6.3%
GROUP HEALTH	\$ 1,568	\$ 1,514	\$ (54)	-3.4%
GROUP LIFE	\$ 7	\$ 7	\$ -	0.0%
INSTRUCTIONAL SUPPLIES	\$ 1,000	\$ 1,000	\$ -	0.0%
TOTAL	\$ 13,541	\$ 14,200	\$ 659	4.9%
ESL/ELL/LEP				
LICENSED CLASSROOM TEACHER	\$ 10,150	\$ 10,866	\$ 716	7.1%
FICA/MEDICARE	\$ 778	\$ 831	\$ 53	6.8%
TRA	\$ 888	\$ 951	\$ 63	7.1%
GROUP HEALTH	\$ 1,134	\$ 1,193	\$ 59	5.2%
GROUP LIFE INSURANCE	\$ 5	\$ 5	\$ -	0.0%
CHARGEBACK BASIC SKILLS - EXT TIME	\$ 1,000	\$ 1,000	\$ -	0.0%
TOTAL	\$ 12,955	\$ 13,846	\$ 891	6.9%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - ELEMENTARY EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

ELEMENTARY	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
PHY ED				
LICENSED CLASSROOM TEACHER	\$ 112,914	\$ 104,812	\$ (8,102)	-7.2%
FICA/MEDICARE	\$ 8,501	\$ 8,014	\$ (487)	-5.7%
TRA	\$ 9,802	\$ 9,171	\$ (631)	-6.4%
GROUP HEALTH	\$ 8,007	\$ 6,145	\$ (1,862)	-23.3%
GROUP LIFE INSURANCE	\$ 68	\$ 68	\$ -	0.0%
TSA MATCH	\$ 502	\$ 502	\$ -	0.0%
INSTRUCTIONAL SUPPLIES	\$ 1,500	\$ 1,500	\$ -	0.0%
TOTAL	\$ 141,294	\$ 130,212	\$ (11,082)	-7.8%
MUSIC - VOCAL				
LICENSED CLASSROOM TEACHER	\$ 75,859	\$ 83,053	\$ 7,194	9.5%
FICA/MEDICARE	\$ 5,803	\$ 6,354	\$ 551	9.5%
TRA	\$ 6,638	\$ 7,267	\$ 629	9.5%
GROUP LIFE INSURANCE	\$ 40	\$ 40	\$ -	0.0%
TSA MATCH	\$ 293	\$ 292	\$ (1)	-0.3%
INSTRUCTIONAL SUPPLIES	\$ 1,000	\$ 1,000	\$ -	0.0%
TOTAL	\$ 89,633	\$ 98,006	\$ 8,373	9.3%
MUSIC - INSTRUMENTAL				
LICENSED CLASSROOM TEACHER	\$ 17,004	\$ 13,512	\$ (3,492)	-20.5%
FICA/MEDICARE	\$ 1,188	\$ 1,028	\$ (160)	-13.5%
TRA	\$ 1,368	\$ 1,182	\$ (186)	-13.6%
GROUP HEALTH	\$ 1,474	\$ 1,372	\$ (102)	-6.9%
GROUP LIFE INSURANCE	\$ 7	\$ 6	\$ (1)	-14.3%
TSA MATCH	\$ 107	\$ 95	\$ (12)	-11.2%
INSTRUCTIONAL SUPPLIES	\$ -	\$ -	\$ -	NA
TOTAL	\$ 21,148	\$ 17,195	\$ (3,953)	-18.7%
EXTRA CURRICULAR - MUSIC				
OTHER SALARIES	\$ 755	\$ 935	\$ 180	23.8%
FICA/MEDICARE	\$ 58	\$ 72	\$ 14	24.1%
TRA	\$ 66	\$ 82	\$ 16	24.2%
TOTAL	\$ 879	\$ 1,089	\$ 210	23.9%
SPECIAL ED - NON-REIMBURSABLE				
FEES FOR SERVICES	\$ 2,600	\$ 2,600	\$ -	0.0%
TOTAL	\$ 2,600	\$ 2,600	\$ -	0.0%
SPECIAL ED - SPEECH/LANGUAGE IMPAIRED				
SPEECH/LANG PATHOLOGIST	\$ 78,946	\$ 33,606	\$ (45,340)	-57.4%
OTHER SALARIES	\$ 461	\$ 461	\$ -	0.0%
FICA/MEDICARE	\$ 5,942	\$ 2,555	\$ (3,387)	-57.0%
TRA	\$ 6,948	\$ 2,941	\$ (4,007)	-57.7%
GROUP HEALTH	\$ 4,404	\$ 4,255	\$ (149)	-3.4%
GROUP LIFE INSURANCE	\$ 33	\$ 19	\$ (14)	-42.4%
TSA MATCH	\$ 66	\$ 66	\$ -	0.0%
GENERAL SUPPLIES	\$ 200	\$ 200	\$ -	0.0%
INDIVIDUAL INSTRUCTIONAL SUPPLIES	\$ 500	\$ 500	\$ -	0.0%
DUES AND MEMBERSHIP FEES	\$ 506	\$ 506	\$ -	0.0%
TOTAL	\$ 98,006	\$ 45,109	\$ (52,897)	-54.0%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - ELEMENTARY EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

ELEMENTARY	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
SPECIAL ED - DEVELOPMENTAL COGNITIVE DISABILITIES: MILD-MODERATE				
LICENSED CLASSROOM TEACHER	\$ 14,285	\$ 15,176	\$ 891	6.2%
SPEECH/LANGUAGE PATHOLOGIST	\$ 2,494	\$ 2,637	\$ 143	5.7%
FICA/MEDICARE	\$ 1,162	\$ 1,282	\$ 120	10.3%
TRA	\$ 1,468	\$ 1,559	\$ 91	6.2%
GROUP HEALTH	\$ 1,690	\$ 2,017	\$ 327	19.3%
GROUP LIFE INSURANCE	\$ 8	\$ 8	\$ -	0.0%
TSA MATCH	\$ 142	\$ 142	\$ -	0.0%
FEES FOR SERVICES	\$ 1,900	\$ 1,900	\$ -	0.0%
INDIVIDUAL INSTRUCTIONAL SUPPLIES	\$ 1,500	\$ 1,500	\$ -	0.0%
TOTAL	\$ 24,649	\$ 26,221	\$ 1,572	6.4%
SPECIAL ED - DEVELOPMENTAL COGNITIVE DISABILITIES: SEVERE-PROFOUND				
LICENSED CLASSROOM TEACHER	\$ 14,847	\$ 15,127	\$ 280	1.9%
SPEECH/LANGUAGE PATHOLOGIST	\$ 1,870	\$ 1,978	\$ 108	5.8%
ONE TO ONE PARAPROFESSIONAL	\$ 23,323	\$ 25,317	\$ 1,994	8.5%
EXTENDED TIME	\$ 300	\$ 300	\$ -	0.0%
FICA/MEDICARE	\$ 2,947	\$ 3,078	\$ 131	4.4%
PERA	\$ 1,749	\$ 1,899	\$ 150	8.6%
TRA	\$ 1,489	\$ 1,409	\$ (80)	-5.4%
GROUP HEALTH	\$ 1,797	\$ 2,163	\$ 366	20.4%
GROUP LIFE INSURANCE	\$ 41	\$ 42	\$ 1	2.4%
TSA MATCH	\$ 152	\$ 153	\$ 1	0.7%
FEES FOR SERVICES	\$ 733	\$ 733	\$ -	0.0%
TOTAL	\$ 49,248	\$ 52,199	\$ 2,951	6.0%
SPECIAL ED - SPECIFIC LEARNING DISABILITY				
LICENSED CLASSROOM TEACHER	\$ 201,157	\$ 212,552	\$ 11,395	5.7%
SPEECH/LANGUAGE PATHOLOGIST	\$ 27,615	\$ 29,219	\$ 1,604	5.8%
ONE TO ONE PARAPROFESSIONALS	\$ 25,262	\$ 29,748	\$ 4,486	17.8%
OTHER SALARIES	\$ 542	\$ -	\$ (542)	-100.0%
FICA/MEDICARE	\$ 19,041	\$ 20,425	\$ 1,384	7.3%
PERA	\$ 1,895	\$ 2,231	\$ 336	17.7%
TRA	\$ 20,064	\$ 21,155	\$ 1,091	5.4%
GROUP HEALTH	\$ 25,298	\$ 32,622	\$ 7,324	29.0%
GROUP LIFE INSURANCE	\$ 170	\$ 163	\$ (7)	-4.1%
TSA MATCH	\$ 1,415	\$ 1,804	\$ 389	27.5%
FEES FOR SERVICES	\$ 4,404	\$ 4,404	\$ -	0.0%
INDIVIDUAL INSTRUCTIONAL SUPPLIES	\$ 1,500	\$ 1,500	\$ -	0.0%
TOTAL	\$ 328,363	\$ 355,823	\$ 27,460	8.4%
SPECIAL ED - EMOTIONAL/BEHAVIORAL DISORDER				
LICENSED CLASSROOM TEACHER	\$ 38,850	\$ 41,851	\$ 3,001	7.7%
SPEECH/LANGUAGE PATHOLOGIST	\$ 4,364	\$ 4,615	\$ 251	5.8%
ONE TO ONE PARAPROFESSIONALS	\$ 35,976	\$ 40,532	\$ 4,556	12.7%
OTHER SALARIES	\$ 138	\$ -	\$ (138)	-100.0%
FICA/MEDICARE	\$ 6,018	\$ 6,604	\$ 586	9.7%
PERA	\$ 2,698	\$ 3,040	\$ 342	12.7%
TRA	\$ 3,793	\$ 4,066	\$ 273	7.2%
GROUP HEALTH	\$ 6,238	\$ 11,675	\$ 5,437	87.2%
GROUP LIFE INSURANCE	\$ 89	\$ 88	\$ (1)	-1.1%
TSA MATCH	\$ 62	\$ 523	\$ 461	743.5%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - ELEMENTARY EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

ELEMENTARY	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
SPECIAL ED - EMOTIONAL/BEHAVIORAL DISORDER (Continued)				
FEEES FOR SERVICES	\$ 1,430	\$ 1,430	\$ -	0.0%
INDIVIDUAL INSTRUCTIONAL SUPPLIES	\$ 500	\$ 500	\$ -	0.0%
TOTAL	\$ 100,156	\$ 114,924	\$ 14,768	14.7%
SPECIAL ED - OTHER HEALTH DISABILITIES				
LICENSED CLASSROOM TEACHER	\$ 18,605	\$ 16,711	\$ (1,894)	-10.2%
ONE TO ONE PARAPROFESSIONALS	\$ 14,894	\$ 15,931	\$ 1,037	7.0%
FICA/MEDICARE	\$ 2,474	\$ 2,471	\$ (3)	-0.1%
PERA	\$ 1,117	\$ 1,195	\$ 78	7.0%
TRA	\$ 1,628	\$ 1,463	\$ (165)	-10.1%
GROUP HEALTH	\$ 6,706	\$ 7,433	\$ 727	10.8%
GROUP LIFE INSURANCE	\$ 35	\$ 33	\$ (2)	-5.7%
TSA MATCH	\$ 160	\$ 88	\$ (72)	-45.0%
FEEES FOR SERVICES	\$ 5,504	\$ 5,504	\$ -	0.0%
TOTAL	\$ 51,123	\$ 50,829	\$ (294)	-0.6%
SPECIAL ED - AUTISTIC SPECTRUM DISORDERS				
LICENSED CLASSROOM TEACHER	\$ 54,713	\$ 40,957	\$ (13,756)	-25.1%
SPEECH/LANGUAGE PATHOLOGIST	\$ 8,729	\$ 9,230	\$ 501	5.7%
ONE TO ONE PARAPROFESSIONALS	\$ 67,063	\$ 74,018	\$ 6,955	10.4%
OTHER SALARIES	\$ 238	\$ -	\$ (238)	-100.0%
FICA/MEDICARE	\$ 9,562	\$ 9,264	\$ (298)	-3.1%
PERA	\$ 5,030	\$ 5,551	\$ 521	10.4%
TRA	\$ 5,572	\$ 4,392	\$ (1,180)	-21.2%
GROUP HEALTH	\$ 9,818	\$ 14,507	\$ 4,689	47.8%
GROUP LIFE INSURANCE	\$ 140	\$ 128	\$ (12)	-8.6%
TSA MATCH	\$ 833	\$ 454	\$ (379)	-45.5%
FEEES FOR SERVICES	\$ 2,175	\$ 2,175	\$ -	0.0%
TOTAL	\$ 163,873	\$ 160,676	\$ (3,197)	-2.0%
SPECIAL ED - DEVELOPMENTALLY DELAYED (ECSE)				
LICENSED CLASSROOM TEACHER	\$ 195,887	\$ 191,227	\$ (4,660)	-2.4%
SPEECH/LANGUAGE PATHOLOGIST	\$ 53,158	\$ 15,668	\$ (37,490)	-70.5%
CERTIFIED PARAPROFESSIONALS	\$ 22,444	\$ 22,758	\$ 314	1.4%
ONE TO ONE PARAPROFESSIONALS	\$ 88,061	\$ 102,685	\$ 14,624	16.6%
OTHER SALARIES	\$ 317	\$ 317	\$ -	0.0%
FICA/MEDICARE	\$ 25,805	\$ 24,416	\$ (1,389)	-5.4%
PERA	\$ 8,288	\$ 9,408	\$ 1,120	13.5%
TRA	\$ 20,026	\$ 17,657	\$ (2,369)	-11.8%
GROUP HEALTH	\$ 30,882	\$ 36,212	\$ 5,330	17.3%
GROUP LIFE INSURANCE	\$ 313	\$ 307	\$ (6)	-1.9%
TSA MATCH	\$ 1,148	\$ 1,148	\$ -	0.0%
CONTRACTED FEEES FOR SERVICES	\$ 1,589	\$ 1,589	\$ -	0.0%
INDIVIDUAL INSTRUCTIONAL SUPPLIES	\$ 1,000	\$ 1,000	\$ -	0.0%
TOTAL	\$ 448,918	\$ 424,392	\$ (24,526)	-5.5%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - ELEMENTARY EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

ELEMENTARY	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
SPECIAL ED - SEVERELY MULTIPLY IMPAIRED				
LICENSED CLASSROOM TEACHER	\$ 5,492	\$ 5,817	\$ 325	5.9%
SPEECH/LANGUAGE PATHOLOGIST	\$ 4,364	\$ 4,615	\$ 251	5.8%
FICA/MEDICARE	\$ 692	\$ 757	\$ 65	9.4%
TRA	\$ 862	\$ 913	\$ 51	5.9%
GROUP HEALTH	\$ 1,184	\$ 1,353	\$ 169	14.3%
GROUP LIFE INSURANCE	\$ 5	\$ 5	\$ -	0.0%
TSA MATCH	\$ 94	\$ 95	\$ 1	1.1%
TOTAL	\$ 12,693	\$ 13,555	\$ 862	6.8%
YOUTH/FAMILY SERVICES				
YFS SCHOOL SOCIAL WORKER	\$ 40,779	\$ 62,630	\$ 21,851	53.6%
YFS FICA	\$ 2,233	\$ 4,268	\$ 2,035	91.1%
YFS PERA	\$ 3,059	\$ 4,697	\$ 1,638	53.5%
YFS GROUP HEALTH	\$ 10,000	\$ 10,748	\$ 748	7.5%
YFS GROUP LIFE	\$ 45	\$ 46	\$ 1	2.2%
YFS SUPPLIES	\$ 500	\$ 500	\$ -	0.0%
TOTAL	\$ 56,616	\$ 82,889	\$ 26,273	46.4%
ADAPTIVE P.E.				
ADAPTIVE PE SPECIALIST	\$ 8,732	\$ 9,820	\$ 1,088	12.5%
FICA/MEDICARE	\$ 637	\$ 750	\$ 113	17.7%
TRA	\$ 744	\$ 859	\$ 115	15.5%
GROUP HEALTH	\$ 771	\$ 1,591	\$ 820	106.4%
GROUP LIFE INSURANCE	\$ 3	\$ 7	\$ 4	133.3%
TOTAL	\$ 10,887	\$ 13,027	\$ 2,140	19.7%
CURRICULUM IMPROVEMENT				
TEXTBOOKS	\$ 75,000	\$ 75,000	\$ -	0.0%
TOTAL	\$ 75,000	\$ 75,000	\$ -	0.0%
EDUCATIONAL MEDIA				
SCHOOL LIBRARY AID INSTR SUPPORT	\$ 11,843	\$ 11,950	\$ 107	0.9%
SCHOOL LIBRARY AID FICA	\$ 890	\$ 912	\$ 22	2.5%
SCHOOL LIBRARY AID TRA	\$ 888	\$ 896	\$ 8	0.9%
SCHOOL LIBRARY AID GRP HEALTH	\$ 3,951	\$ 4,068	\$ 117	3.0%
SCHOOL LIBRARY AID GRP LIFE	\$ 19	\$ 18	\$ (1)	-5.3%
SCHOOL LIBRARY AID TSA MATCH	\$ 262	\$ 250	\$ (12)	-4.6%
INSTRUCTIONAL SUPPLIES	\$ 1,500	\$ 1,500	\$ -	0.0%
LIBRARY BOOKS	\$ 2,000	\$ 2,000	\$ -	0.0%
TOTAL	\$ 21,353	\$ 21,594	\$ 241	1.1%
NURSE - COMPENSATORY				
LICENSED NURSING SERVICES	\$ 33,026	\$ 31,608	\$ (1,418)	-4.3%
SUB NON-LICENSED	\$ 3,163	\$ 1,721	\$ (1,442)	-45.6%
FICA/MEDICARE	\$ 2,712	\$ 2,543	\$ (169)	-6.2%
PERA	\$ 195	\$ 129	\$ (66)	-33.8%
TRA	\$ 2,889	\$ 2,766	\$ (123)	-4.3%
GROUP HEALTH	\$ 634	\$ 909	\$ 275	43.4%
GROUP LIFE INSURANCE	\$ 26	\$ 25	\$ (1)	-3.8%
GENERAL SUPPLIES	\$ 2,000	\$ 2,000	\$ -	0.0%
TOTAL	\$ 44,645	\$ 41,701	\$ (2,944)	-6.6%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - ELEMENTARY EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

ELEMENTARY	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
PSYCHOLOGICAL SVCS			\$ -	NA
FEES FOR SERVICES	\$ 19,998	\$ 19,998	\$ -	0.0%
TOTAL	\$ 19,998	\$ 19,998	\$ -	0.0%
VENDING				
GENERAL SUPPLIES	\$ 1,000	\$ 1,000	\$ -	0.0%
TOTAL	\$ 1,000	\$ 1,000	\$ -	0.0%
TECHNOLOGY SUPPORT			\$ -	NA
NON INSTRUCTIONAL SUPPORT	\$ 89,997	\$ 93,960	\$ 3,963	4.4%
FICA/MEDICARE	\$ 6,880	\$ 7,182	\$ 302	4.4%
PERA	\$ 6,750	\$ 7,047	\$ 297	4.4%
GROUP HEALTH	\$ 6,144	\$ 6,614	\$ 470	7.6%
GROUP LIFE INSURANCE	\$ 63	\$ 63	\$ -	0.0%
TOTAL	\$ 109,834	\$ 114,866	\$ 5,032	4.6%
TOTAL PINE RIVER-BACKUS ELEMENTARY	\$ 4,427,389	\$ 4,415,802	\$ (11,587)	-0.3%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - HIGH SCHOOL EXPENSE SUMMARY
PRELIMINARY 2024-25 BUDGET

SECONDARY	REVISED BUDGET 2023-24	PRELIMINARY BUDGET 2024-25	2024 REVISED BUDGET VS 2025 PRELIM BUDGET	
			\$ CHG.	% CHG.
SECONDARY ADMINISTRATION				
SECONDARY ADMINISTRATION	\$ 131,768	\$ 138,012	\$ 6,244	4.7%
TOTAL SECONDARY ADMINISTRATION	\$ 131,768	\$ 138,012	\$ 6,244	4.7%
SECONDARY GENERAL				
SECONDARY EDUCATION - GENERAL	\$ 459,101	\$ 428,559	\$ (30,542)	-6.7%
SECONDARY EDUCATION - COMPENSATORY	\$ 449,998	\$ 503,666	\$ 53,668	11.9%
TOTAL SECONDARY EDUCATION	\$ 909,099	\$ 932,225	\$ 23,126	2.5%
FEDERAL PROGRAMS				
TITLE II - Part A	\$ 28,161	\$ 28,161	\$ -	0.0%
ESL/ELL/LEP	\$ 17,272	\$ 18,462	\$ 1,190	6.9%
TOTAL FEDERAL PROGRAMS	\$ 45,433	\$ 46,623	\$ 1,190	2.6%
STUDENT ACTIVITY TRIPS	\$ 3,857	\$ 3,857	\$ -	0.0%
HIGH SCHOOL DEPARTMENTAL BUDGETS				
ART	\$ 78,538	\$ 81,541	\$ 3,003	3.8%
ENGLISH	\$ 129,646	\$ 127,690	\$ (1,956)	-1.5%
FRENCH	\$ 88,561	\$ 91,728	\$ 3,167	3.6%
HEALTH / PE	\$ 114,460	\$ 119,473	\$ 5,013	4.4%
FACS	\$ 13,988	\$ -	\$ (13,988)	-100.0%
INDUSTRIAL ED	\$ 23,725	\$ 13,052	\$ (10,673)	-45.0%
INDUSTRIAL ED - Career & Technical Educ	\$ 68,556	\$ 70,689	\$ 2,133	3.1%
PROJECT LEAD THE WAY	\$ 32,038	\$ -	\$ (32,038)	-100.0%
MATHEMATICS	\$ 186,967	\$ 178,278	\$ (8,689)	-4.6%
MUSIC - VOCAL	\$ 51,041	\$ 54,011	\$ 2,970	5.8%
MUSIC - INSTRUMENTAL	\$ 76,942	\$ 82,748	\$ 5,806	7.5%
SCIENCE	\$ 181,972	\$ 149,561	\$ (32,411)	-17.8%
SOCIAL STUDIES	\$ 213,263	\$ 233,904	\$ 20,641	9.7%
TOTAL HS DEPARTMENTAL BUDGETS	\$ 1,259,697	\$ 1,202,675	\$ (57,022)	-4.5%
ACTIVITIES				
FOOTBALL	\$ 41,262	\$ 41,764	\$ 502	1.2%
BOYS BASKETBALL	\$ 37,900	\$ 41,365	\$ 3,465	9.1%
WRESTLING	\$ 51,937	\$ 53,000	\$ 1,063	2.0%
BASEBALL	\$ 19,916	\$ 20,626	\$ 710	3.6%
BOYS CROSS COUNTRY	\$ 5,609	\$ 6,468	\$ 859	15.3%
BOYS GOLF	\$ 11,470	\$ 10,558	\$ (912)	-8.0%
BOYS TRACK	\$ 12,089	\$ 12,535	\$ 446	3.7%
BOYS HOCKEY	\$ 1,000	\$ 1,000	\$ -	0.0%
GIRLS BASKETBALL	\$ 31,215	\$ 31,667	\$ 452	1.4%
GIRLS CROSS COUNTRY	\$ 5,410	\$ 6,281	\$ 871	16.1%
GIRLS GOLF	\$ 12,121	\$ 10,931	\$ (1,190)	-9.8%
GIRLS TRACK	\$ 9,720	\$ 10,166	\$ 446	4.6%
VOLLEYBALL	\$ 38,900	\$ 39,932	\$ 1,032	2.7%
CHEER TEAM	\$ 6,271	\$ 3,568	\$ (2,703)	-43.1%
SOFTBALL	\$ 19,002	\$ 19,903	\$ 901	4.7%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - HIGH SCHOOL EXPENSE SUMMARY
PRELIMINARY 2024-25 BUDGET

SECONDARY	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
ACTIVITIES (Continued)				
GIRLS DANCE	\$ 2,242	\$ 2,000	\$ (242)	-10.8%
SCHOOL MUSIC	\$ 14,479	\$ 15,052	\$ 573	4.0%
DRAMA	\$ 5,989	\$ 7,272	\$ 1,283	21.4%
ROBOTICS	\$ 15,355	\$ 16,545	\$ 1,190	7.7%
TRAP TEAM	\$ 1,988	\$ 2,114	\$ 126	6.3%
OTHER STUDENT ACTIVITIES	\$ 29,950	\$ 26,980	\$ (2,970)	-9.9%
ATHLETIC DIRECTOR	\$ 104,324	\$ 113,612	\$ 9,288	8.9%
TOTAL ACTIVITIES	\$ 478,149	\$ 493,339	\$ 15,190	3.2%
SPECIAL EDUCATION				
SPECIAL ED - NON-REIMBURSABLE	\$ 2,500	\$ 2,500	\$ -	0.0%
SPEECH/LANGUAGE IMPAIRED	\$ 9,915	\$ 10,432	\$ 517	5.2%
DEVELOP COGNITIVE DISAB (MILD-MOD)	\$ 150,709	\$ 159,855	\$ 9,146	6.1%
SPECIFIC LEARNING DISABILITY	\$ 234,594	\$ 270,002	\$ 35,408	15.1%
EMOTIONAL/BEHAVIORAL DISORDER	\$ 117,087	\$ 123,264	\$ 6,177	5.3%
OTHER HEALTH DISABILITIES	\$ 47,622	\$ 49,273	\$ 1,651	3.5%
AUTISTIC SPECTRUM DISORDERS	\$ 154,010	\$ 161,594	\$ 7,584	4.9%
YOUTH/FAMILY SERVICES	\$ 168,253	\$ 150,615	\$ (17,638)	-10.5%
TOTAL SPECIAL EDUCATION	\$ 884,690	\$ 927,535	\$ 42,845	4.8%
THIRD PARTY MEDICAL ASSISTANCE				
FEES FOR SERVICE - EBD	\$ 37,647	\$ 38,081	\$ 434	1.2%
TOTAL THIRD PARTY MEDICAL ASSISTANCE	\$ 37,647	\$ 38,081	\$ 434	1.2%
CURRICULUM IMPROVEMENT	\$ 75,000	\$ 75,000	\$ -	0.0%
MEDIA CENTER	\$ 22,914	\$ 25,536	\$ 2,622	11.4%
GUIDANCE COUNSELOR	\$ 64,805	\$ 66,060	\$ 1,255	1.9%
HIGH SCHOOL NURSE (COMPENSATORY)	\$ 24,074	\$ 24,542	\$ 468	1.9%
PSYCHOLOGICAL SERVICES	\$ 19,998	\$ 19,998	\$ -	0.0%
VENDING	\$ 6,000	\$ 6,000	\$ -	0.0%
TECHNOLOGY SUPPORT	\$ 14,025	\$ 14,691	\$ 666	4.7%
TOTAL SECONDARY	\$ 3,977,156	\$ 4,014,174	\$ 37,018	0.9%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - HIGH SCHOOL EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

NOTES:

Preliminary 2024-25 High School expenses are projected to increase a total of \$37,018 or 0.9% overall. All changes to the High School budget are due to staff salary/benefit changes including \$26,523 in Workers Compensation premiums. Staffing changes include the following:

- Elimination 1.0 fte Interventionist / Electives, teachers reassigned
- Reduce 0.4 fte Project Lead the Way teacher, teacher reassigned
- Eliminate 0.2 fte course overloads for teachers with classes scheduled during prep hours
- Reduce additional Special Education assessment support hours
- Resignation Youth & Family Services Worker, no replacement
- Resignation 1.0 teacher, replacement hired
- Reduce one Jr. High Golf Coach
- Reduce one Assistant Speech Coach
- Reduce one Cheer Team season
- Eliminate overnight travel for athletics/activities unless paid by student activities or outside groups
- Eliminate 0.25 High Reliability Schools Coordinator

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - HIGH SCHOOL EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

SECONDARY	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
SECONDARY ADMINISTRATION				
EXECUTIVE SALARIES	\$ 107,286	\$ 112,650	\$ 5,364	5.0%
FICA/MEDICARE	\$ 8,207	\$ 8,618	\$ 411	5.0%
TRA	\$ 9,388	\$ 9,857	\$ 469	5.0%
GROUP LIFE INSURANCE	\$ 87	\$ 87	\$ -	0.0%
EMPLOYER SPONS HLTH REIMB	\$ 3,300	\$ 3,300	\$ -	0.0%
BUSINESS TRAVEL	\$ 2,000	\$ 2,000	\$ -	0.0%
GENERAL SUPPLIES	\$ 500	\$ 500	\$ -	0.0%
DUES AND MEMBERSHIP FEES	\$ 1,000	\$ 1,000	\$ -	0.0%
TOTAL	\$ 131,768	\$ 138,012	\$ 6,244	4.7%
SECONDARY - GENERAL				
LICENSED CLASSROOM TEACHER	\$ 19,303	\$ -	\$ (19,303)	-100.0%
SUBSTITUTE TEACHER SALARIES	\$ 2,500	\$ 2,500	\$ -	0.0%
NON INSTRUCTIONAL SUPPORT	\$ 60,610	\$ 53,148	\$ (7,462)	-12.3%
OTHER SALARIES	\$ 2,500	\$ 2,500	\$ -	0.0%
PAY PTO	\$ 24,450	\$ 1,200	\$ (23,250)	-95.1%
FICA/MEDICARE	\$ 7,822	\$ 3,944	\$ (3,878)	-49.6%
PERA	\$ 3,675	\$ 3,986	\$ 311	8.5%
TRA	\$ 2,788	\$ 1,200	\$ (1,588)	-57.0%
GROUP HEALTH	\$ 16,696	\$ 14,776	\$ (1,920)	-11.5%
GROUP LIFE INSURANCE	\$ 78	\$ 63	\$ (15)	-19.2%
WORKERS COMPENSATION	\$ 15,179	\$ 41,742	\$ 26,563	175.0%
UNEMPLOYMENT COMPENSATION	\$ 10,000	\$ 10,000	\$ -	0.0%
FEES FOR SERVICES	\$ 50,000	\$ 50,000	\$ -	0.0%
POSTAGE	\$ 500	\$ 500	\$ -	0.0%
REPAIRS AND MAINTENANCE	\$ 1,000	\$ 1,000	\$ -	0.0%
TUITION PAYMENTS TO OTHER DISTRICTS	\$ 215,000	\$ 215,000	\$ -	0.0%
INSTRUCTIONAL SUPPLIES	\$ 9,000	\$ 9,000	\$ -	0.0%
TEST RELATED EXPENSE	\$ 3,000	\$ 3,000	\$ -	0.0%
INSTRUCTIONAL TECH DEVICES	\$ 15,000	\$ 15,000	\$ -	0.0%
TOTAL	\$ 459,101	\$ 428,559	\$ (30,542)	-6.7%
SECONDARY ED - COMPENSATORY				
LICENSED CLASSROOM TEACHER	\$ 286,169	\$ 320,181	\$ 34,012	11.9%
INSTRUCTIONAL ASSISTANT	\$ 4,801	\$ 6,074	\$ 1,273	26.5%
CLASSROOM SUPPORT - LICENSED	\$ 60,803	\$ 63,024	\$ 2,221	3.7%
FICA/MEDICARE	\$ 26,512	\$ 29,504	\$ 2,992	11.3%
PERA	\$ 360	\$ 456	\$ 96	26.7%
TRA	\$ 30,359	\$ 33,530	\$ 3,171	10.4%
GROUP HEALTH	\$ 36,278	\$ 46,097	\$ 9,819	27.1%
GROUP LIFE INSURANCE	\$ 177	\$ 218	\$ 41	23.2%
TSA MATCH	\$ 2,539	\$ 2,582	\$ 43	1.7%
INST SUPPLIES	\$ 2,000	\$ 2,000	\$ -	0.0%
TOTAL	\$ 449,998	\$ 503,666	\$ 53,668	11.9%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - HIGH SCHOOL EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

SECONDARY	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
TITLE II				
OTHER SALARIES	\$ 19,900	\$ 19,900	\$ -	0.0%
FICA/MEDICARE	\$ 1,520	\$ 1,520	\$ -	0.0%
TRA	\$ 1,741	\$ 1,741	\$ -	0.0%
FEES FOR SERVICES	\$ 5,000	\$ 5,000	\$ -	0.0%
TOTAL	\$ 28,161	\$ 28,161	\$ -	0.0%
ESL/ELL/LEP				
LICENSED CLASSROOM TEACHER	\$ 13,533	\$ 14,488	\$ 955	7.1%
FICA/MEDICARE	\$ 1,037	\$ 1,108	\$ 71	6.8%
TRA	\$ 1,184	\$ 1,268	\$ 84	7.1%
GROUP HEALTH	\$ 1,511	\$ 1,591	\$ 80	5.3%
GROUP LIFE INSURANCE	\$ 7	\$ 7	\$ -	0.0%
TOTAL	\$ 17,272	\$ 18,462	\$ 1,190	6.9%
STUDENT ACTIVITY TRIPS				
NON INSTRUCTIONAL SUPPORT	\$ 744	\$ 744	\$ -	0.0%
FICA/MEDICARE	\$ 57	\$ 57	\$ -	0.0%
PERA	\$ 56	\$ 56	\$ -	0.0%
TRANSPORTATION CHARGEBACK	\$ 3,000	\$ 3,000	\$ -	0.0%
TOTAL	\$ 3,857	\$ 3,857	\$ -	0.0%
ART				
LICENSED CLASSROOM TEACHER	\$ 58,870	\$ 61,225	\$ 2,355	4.0%
FICA/MEDICARE	\$ 4,377	\$ 4,668	\$ 291	6.6%
TRA	\$ 5,151	\$ 5,357	\$ 206	4.0%
GROUP HEALTH	\$ 6,272	\$ 6,423	\$ 151	2.4%
GROUP LIFE INSURANCE	\$ 28	\$ 28	\$ -	0.0%
TSA MATCH	\$ 840	\$ 840	\$ -	0.0%
INSTRUCTIONAL SUPPLIES	\$ 3,000	\$ 3,000	\$ -	0.0%
TOTAL	\$ 78,538	\$ 81,541	\$ 3,003	3.8%
ENGLISH				
LICENSED CLASSROOM TEACHER	\$ 103,101	\$ 100,668	\$ (2,433)	-2.4%
FICA/MEDICARE	\$ 7,734	\$ 7,598	\$ (136)	-1.8%
TRA	\$ 9,022	\$ 8,808	\$ (214)	-2.4%
GROUP HEALTH	\$ 8,562	\$ 9,422	\$ 860	10.0%
GROUP LIFE INSURANCE	\$ 79	\$ 65	\$ (14)	-17.7%
TSA MATCH	\$ 548	\$ 529	\$ (19)	-3.5%
INSTRUCTIONAL SUPPLIES	\$ 600	\$ 600	\$ -	0.0%
TOTAL	\$ 129,646	\$ 127,690	\$ (1,956)	-1.5%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - HIGH SCHOOL EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

SECONDARY	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
FOREIGN LANGUAGE - FRENCH				
LICENSED CLASSROOM TEACHER	\$ 74,822	\$ 77,615	\$ 2,793	3.7%
FICA/MEDICARE	\$ 5,634	\$ 5,767	\$ 133	2.4%
TRA	\$ 6,547	\$ 6,791	\$ 244	3.7%
GROUP LIFE INSURANCE	\$ 34	\$ 34	\$ -	0.0%
TSA MATCH	\$ 1,024	\$ 1,021	\$ (3)	-0.3%
INSTRUCTIONAL SUPPLIES	\$ 500	\$ 500	\$ -	0.0%
TOTAL	\$ 88,561	\$ 91,728	\$ 3,167	3.6%
HEALTH / PHYSICAL EDUCATION				
LICENSED CLASSROOM TEACHER	\$ 95,336	\$ 99,488	\$ 4,152	4.4%
FICA/MEDICARE	\$ 6,991	\$ 7,566	\$ 575	8.2%
TRA	\$ 5,204	\$ 5,395	\$ 191	3.7%
GROUP HEALTH	\$ 4,586	\$ 4,685	\$ 99	2.2%
GROUP LIFE INSURANCE	\$ 61	\$ 61	\$ -	0.0%
TSA MATCH	\$ 1,282	\$ 1,278	\$ (4)	-0.3%
INSTRUCTIONAL SUPPLIES	\$ 1,000	\$ 1,000	\$ -	0.0%
TOTAL	\$ 114,460	\$ 119,473	\$ 5,013	4.4%
FAMILY AND CONSUMER SCIENCE				
LICENSED CLASSROOM TEACHER	\$ 9,651	\$ -	\$ (9,651)	-100.0%
FICA/MEDICARE	\$ 738	\$ -	\$ (738)	-100.0%
TRA	\$ 844	\$ -	\$ (844)	-100.0%
GROUP HEALTH	\$ 1,548	\$ -	\$ (1,548)	-100.0%
GROUP LIFE INSURANCE	\$ 7	\$ -	\$ (7)	-100.0%
REPAIRS AND MAINTENANCE	\$ 200	\$ -	\$ (200)	-100.0%
INSTRUCTIONAL SUPPLIES	\$ 1,000	\$ -	\$ (1,000)	-100.0%
TOTAL	\$ 13,988	\$ -	\$ (13,988)	-100.0%
INDUSTRIAL ED VOCATIONAL - CTE				
LICENSED CLASSROOM TEACHER	\$ 46,035	\$ 48,805	\$ 2,770	6.0%
FICA/MEDICARE	\$ 3,521	\$ 3,716	\$ 195	5.5%
TRA	\$ 4,028	\$ 4,270	\$ 242	6.0%
GROUP HEALTH	\$ 7,636	\$ 6,619	\$ (1,017)	-13.3%
GROUP LIFE INSURANCE	\$ 43	\$ 29	\$ (14)	-32.6%
TSA MATCH	\$ 293	\$ 250	\$ (43)	-14.7%
INSTRUCTIONAL SUPPLIES	\$ 7,000	\$ 7,000	\$ -	0.0%
TOTAL	\$ 68,556	\$ 70,689	\$ 2,133	3.1%
INDUSTRIAL EDUCATION				
LICENSED CLASSROOM TEACHER	\$ 18,095	\$ 8,469	\$ (9,626)	-53.2%
FICA/MEDICARE	\$ 1,384	\$ 645	\$ (739)	-53.4%
TRA	\$ 1,583	\$ 741	\$ (842)	-53.2%
GROUP HEALTH	\$ 2,652	\$ 1,149	\$ (1,503)	-56.7%
GROUP LIFE INSURANCE	\$ 11	\$ 5	\$ (6)	-54.5%
TSA MATCH	\$ -	\$ 43	\$ 43	NA
TOTAL	\$ 23,725	\$ 13,052	\$ (10,673)	-45.0%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - HIGH SCHOOL EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

SECONDARY	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
PROJECT LEAD THE WAY - INDUSTRIAL EDUCATION				
INST SALARY - IND ED	\$ 26,653	\$ -	\$ (26,653)	-100.0%
FICA/MEDICARE - IND ED	\$ 2,039	\$ -	\$ (2,039)	-100.0%
TRA - IND ED	\$ 2,332	\$ -	\$ (2,332)	-100.0%
GROUP LIFE INSURANCE - IND ED	\$ 14	\$ -	\$ (14)	-100.0%
INSTRUCTIONAL SUPPLIES - IND ED	\$ 1,000	\$ -	\$ (1,000)	-100.0%
TOTAL PLTW	\$ 32,038	\$ -	\$ (32,038)	-100.0%
MATHEMATICS				
LICENSED CLASSROOM TEACHER	\$ 146,240	\$ 138,352	\$ (7,888)	-5.4%
FICA/MEDICARE	\$ 10,936	\$ 10,438	\$ (498)	-4.6%
TRA	\$ 12,796	\$ 12,106	\$ (690)	-5.4%
GROUP HEALTH	\$ 14,548	\$ 14,948	\$ 400	2.7%
GROUP LIFE INSURANCE	\$ 72	\$ 65	\$ (7)	-9.7%
TSA MATCH	\$ 1,625	\$ 1,619	\$ (6)	-0.4%
INSTRUCTIONAL SUPPLIES	\$ 750	\$ 750	\$ -	0.0%
TOTAL	\$ 186,967	\$ 178,278	\$ (8,689)	-4.6%
VOCAL MUSIC				
LICENSED CLASSROOM TEACHER	\$ 42,022	\$ 44,573	\$ 2,551	6.1%
FICA/MEDICARE	\$ 3,214	\$ 3,410	\$ 196	6.1%
TRA	\$ 3,677	\$ 3,900	\$ 223	6.1%
GROUP LIFE INSURANCE	\$ 28	\$ 28	\$ -	0.0%
FEES FOR SERVICES	\$ 500	\$ 500	\$ -	0.0%
INSTRUCTIONAL SUPPLIES	\$ 1,600	\$ 1,600	\$ -	0.0%
TOTAL	\$ 51,041	\$ 54,011	\$ 2,970	5.8%
INSTRUMENTAL MUSIC				
LICENSED CLASSROOM TEACHER	\$ 58,092	\$ 62,664	\$ 4,572	7.9%
FICA/MEDICARE	\$ 4,415	\$ 4,769	\$ 354	8.0%
TRA	\$ 5,083	\$ 5,483	\$ 400	7.9%
GROUP HEALTH	\$ 5,895	\$ 6,364	\$ 469	8.0%
GROUP LIFE INSURANCE	\$ 28	\$ 28	\$ -	0.0%
TSA MATCH	\$ 429	\$ 440	\$ 11	2.6%
REPAIRS AND MAINTENANCE	\$ 500	\$ 500	\$ -	0.0%
INSTRUCTIONAL SUPPLIES	\$ 2,500	\$ 2,500	\$ -	0.0%
TOTAL	\$ 76,942	\$ 82,748	\$ 5,806	7.5%
SCIENCE				
LICENSED CLASSROOM TEACHER	\$ 141,150	\$ 110,617	\$ (30,533)	-21.6%
FICA/MEDICARE	\$ 10,762	\$ 8,426	\$ (2,336)	-21.7%
TRA	\$ 12,350	\$ 9,679	\$ (2,671)	-21.6%
GROUP HEALTH	\$ 11,527	\$ 14,902	\$ 3,375	29.3%
GROUP LIFE INSURANCE	\$ 69	\$ 65	\$ (4)	-5.8%
TSA MATCH	\$ 1,114	\$ 872	\$ (242)	-21.7%
INSTRUCTIONAL SUPPLIES	\$ 5,000	\$ 5,000	\$ -	0.0%
TOTAL	\$ 181,972	\$ 149,561	\$ (32,411)	-17.8%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - HIGH SCHOOL EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

SECONDARY	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
SOCIAL STUDIES				
LICENSED CLASSROOM TEACHER	\$ 164,600	\$ 181,509	\$ 16,909	10.3%
FICA/MEDICARE	\$ 12,304	\$ 13,695	\$ 1,391	11.3%
TRA	\$ 14,404	\$ 15,882	\$ 1,478	10.3%
GROUP HEALTH	\$ 19,813	\$ 20,657	\$ 844	4.3%
GROUP LIFE INSURANCE	\$ 98	\$ 91	\$ (7)	-7.1%
TSA MATCH	\$ 844	\$ 870	\$ 26	3.1%
INSTRUCTIONAL SUPPLIES	\$ 1,200	\$ 1,200	\$ -	0.0%
TOTAL	\$ 213,263	\$ 233,904	\$ 20,641	9.7%
FOOTBALL				
OTHER SALARIES	\$ 25,900	\$ 26,436	\$ 536	2.1%
FICA/MEDICARE	\$ 2,035	\$ 2,020	\$ (15)	-0.7%
PERA	\$ 18	\$ -	\$ (18)	-100.0%
TRA	\$ 2,314	\$ 2,313	\$ (1)	0.0%
FEES FOR SERVICES	\$ 6,500	\$ 6,500	\$ -	0.0%
GENERAL SUPPLIES	\$ 900	\$ 900	\$ -	0.0%
NON INSTRUCTIONAL SUPPORT	\$ 965	\$ 965	\$ -	0.0%
FICA/MEDICARE-TRANSPORT	\$ 74	\$ 74	\$ -	0.0%
PERA-TRANSPORT	\$ 56	\$ 56	\$ -	0.0%
TRANSPORTATION CHARGEBACK	\$ 2,500	\$ 2,500	\$ -	0.0%
TOTAL	\$ 41,262	\$ 41,764	\$ 502	1.2%
BOYS BASKETBALL				
OTHER SALARIES	\$ 12,320	\$ 13,081	\$ 761	6.2%
FICA/MEDICARE	\$ 1,121	\$ 1,135	\$ 14	1.2%
PERA	\$ 86	\$ -	\$ (86)	-100.0%
TRA	\$ 929	\$ 899	\$ (30)	-3.2%
FEES FOR SERVICES	\$ 14,000	\$ 16,806	\$ 2,806	20.0%
ENTRY FEES/STUDENT TRAVEL	\$ 200	\$ 200	\$ -	0.0%
GENERAL SUPPLIES	\$ 900	\$ 900	\$ -	0.0%
NON INSTRUCTIONAL SUPPORT	\$ 2,025	\$ 2,025	\$ -	0.0%
FICA/MEDICARE-TRANSPORT	\$ 153	\$ 153	\$ -	0.0%
PERA-TRANSPORT	\$ 66	\$ 66	\$ -	0.0%
TRA-TRANSPORT	\$ 100	\$ 100	\$ -	0.0%
TRANSPORATION ALLOCATION	\$ 6,000	\$ 6,000	\$ -	0.0%
TOTAL	\$ 37,900	\$ 41,365	\$ 3,465	9.1%
WRESTLING				
OTHER SALARIES	\$ 22,290	\$ 23,507	\$ 1,217	5.5%
FICA/MEDICARE	\$ 1,839	\$ 1,798	\$ (41)	-2.2%
PERA	\$ 224	\$ 193	\$ (31)	-13.8%
TRA	\$ 779	\$ 697	\$ (82)	-10.5%
FEES FOR SERVICES	\$ 14,000	\$ 14,000	\$ -	0.0%
ENTRY FEES/STUDENT TRAVEL	\$ 2,000	\$ 2,000	\$ -	0.0%
GENERAL SUPPLIES	\$ 2,000	\$ 2,000	\$ -	0.0%
NON INSTRUCTIONAL SUPPORT	\$ 2,430	\$ 2,430	\$ -	0.0%
FICA/MEDICARE-TRANSPORT	\$ 185	\$ 185	\$ -	0.0%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - HIGH SCHOOL EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

SECONDARY	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
WRESTLING (Continued)				
PERA-TRANSPORT	\$ 134	\$ 134	\$ -	0.0%
TRA-TRANSPORT	\$ 56	\$ 56	\$ -	0.0%
TRANSPORTATION CHARGEBACK	\$ 6,000	\$ 6,000	\$ -	0.0%
TOTAL	\$ 51,937	\$ 53,000	\$ 1,063	2.0%
BASEBALL				
OTHER SALARIES	\$ 10,003	\$ 10,612	\$ 609	6.1%
FICA/MEDICARE	\$ 765	\$ 812	\$ 47	6.1%
TRA	\$ 875	\$ 929	\$ 54	6.2%
FEES FOR SERVICES	\$ 3,500	\$ 3,500	\$ -	0.0%
ENTRY FEES/STUDENT TRAVEL	\$ 100	\$ 100	\$ -	0.0%
GENERAL SUPPLIES	\$ 750	\$ 750	\$ -	0.0%
NON INSTRUCTIONAL SUPPORT	\$ 802	\$ 802	\$ -	0.0%
FICA/MEDICARE-TRANSPORT	\$ 61	\$ 61	\$ -	0.0%
PERA-TRANSPORT	\$ 60	\$ 60	\$ -	0.0%
TRANSPORTATION CHARGEBACK	\$ 3,000	\$ 3,000	\$ -	0.0%
TOTAL	\$ 19,916	\$ 20,626	\$ 710	3.6%
BOYS CROSS COUNTRY				
OTHER SALARIES	\$ 2,613	\$ 3,422	\$ 809	31.0%
FICA/MEDICARE	\$ 207	\$ 262	\$ 55	26.6%
TRA	\$ 5	\$ -	\$ (5)	-100.0%
FEES FOR SERVICES	\$ 600	\$ 600	\$ -	0.0%
ENTRY FEES/STUDENT TRAVEL	\$ 500	\$ 500	\$ -	0.0%
GENERAL SUPPLIES	\$ 250	\$ 250	\$ -	0.0%
NON INSTRUCTIONAL SUPPORT	\$ 392	\$ 392	\$ -	0.0%
FICA/MEDICARE-TRANSPORT	\$ 30	\$ 30	\$ -	0.0%
PERA-TRANSPORT	\$ 12	\$ 12	\$ -	0.0%
TRANSPORTATION CHARGEBACK	\$ 1,000	\$ 1,000	\$ -	0.0%
TOTAL	\$ 5,609	\$ 6,468	\$ 859	15.3%
BOYS GOLF				
OTHER SALARIES	\$ 6,465	\$ 5,718	\$ (747)	-11.6%
FICA/MEDICARE	\$ 494	\$ 437	\$ (57)	-11.5%
TRA	\$ 108	\$ -	\$ (108)	-100.0%
ENTRY FEES/STUDENT TRAVEL	\$ 900	\$ 900	\$ -	0.0%
GENERAL SUPPLIES	\$ 600	\$ 600	\$ -	0.0%
NON INSTRUCTIONAL SUPPORT	\$ 350	\$ 350	\$ -	0.0%
FICA/MEDICARE-TRANSPORT	\$ 27	\$ 27	\$ -	0.0%
PERA-TRANSPORT	\$ 26	\$ 26	\$ -	0.0%
TRANSPORTATION CHARGEBACK	\$ 2,500	\$ 2,500	\$ -	0.0%
TOTAL	\$ 11,470	\$ 10,558	\$ (912)	-8.0%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - HIGH SCHOOL EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

SECONDARY	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
BOYS HOCKEY				
PAYMENTS TO OTHER DISTRICTS	\$ 1,000	\$ 1,000	\$ -	0.0%
TOTAL	\$ 1,000	\$ 1,000	\$ -	0.0%
BOYS TRACK				
OTHER SALARIES	\$ 8,336	\$ 8,728	\$ 392	4.7%
FICA/MEDICARE	\$ 636	\$ 663	\$ 27	4.2%
TRA	\$ 621	\$ 648	\$ 27	4.3%
ENTRY FEES/STUDENT TRAVEL	\$ 400	\$ 400	\$ -	0.0%
GENERAL SUPPLIES	\$ 200	\$ 200	\$ -	0.0%
NON INSTRUCTIONAL SUPPORT	\$ 778	\$ 778	\$ -	0.0%
FICA/MEDICARE-TRANSPORT	\$ 60	\$ 60	\$ -	0.0%
PERA-TRANSPORT	\$ 58	\$ 58	\$ -	0.0%
TRANSPORTATION CHARGEBACK	\$ 1,000	\$ 1,000	\$ -	0.0%
TOTAL	\$ 12,089	\$ 12,535	\$ 446	3.7%
GIRLS BASKETBALL				
OTHER SALARIES	\$ 12,927	\$ 13,644	\$ 717	5.5%
FICA/MEDICARE	\$ 1,166	\$ 1,041	\$ (125)	-10.7%
PERA	\$ 88	\$ -	\$ (88)	-100.0%
TRA	\$ 430	\$ 378	\$ (52)	-12.1%
FEES FOR SERVICES	\$ 9,000	\$ 9,000	\$ -	0.0%
ENTRY FEES/STUDENT TRAVEL	\$ 200	\$ 200	\$ -	0.0%
GENERAL SUPPLIES	\$ 900	\$ 900	\$ -	0.0%
NON INSTRUCTIONAL SUPPORT-TRANSPORT	\$ 2,170	\$ 2,170	\$ -	0.0%
FICA/MEDICARE-TRANSPORT	\$ 165	\$ 165	\$ -	0.0%
PERA-TRANSPORT	\$ 90	\$ 90	\$ -	0.0%
TRA-TRANSPORT	\$ 79	\$ 79	\$ -	0.0%
TRANSPORTATION CHARGEBACK	\$ 4,000	\$ 4,000	\$ -	0.0%
TOTAL	\$ 31,215	\$ 31,667	\$ 452	1.4%
GIRLS CROSS COUNTRY				
OTHER SALARIES	\$ 2,613	\$ 3,422	\$ 809	31.0%
FICA/MEDICARE	\$ 200	\$ 262	\$ 62	31.0%
FEES FOR SERVICES	\$ 600	\$ 600	\$ -	0.0%
ENTRY FEES/STUDENT TRAVEL	\$ 500	\$ 500	\$ -	0.0%
GENERAL SUPPLIES	\$ 250	\$ 250	\$ -	0.0%
NON INSTRUCTIONAL SUPPORT	\$ 404	\$ 404	\$ -	0.0%
FICA/MEDICARE-TRANSPORT	\$ 31	\$ 31	\$ -	0.0%
PERA-TRANSPORT	\$ 12	\$ 12	\$ -	0.0%
TRANSPORTATION CHARGEBACK	\$ 800	\$ 800	\$ -	0.0%
TOTAL	\$ 5,410	\$ 6,281	\$ 871	16.1%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - HIGH SCHOOL EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

SECONDARY	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
GIRLS GOLF				
OTHER SALARIES	\$ 7,070	\$ 6,064	\$ (1,006)	-14.2%
FICA/MEDICARE	\$ 540	\$ 464	\$ (76)	-14.1%
TRA	\$ 108	\$ -	\$ (108)	-100.0%
ENTRY FEES/STUDENT TRAVEL	\$ 900	\$ 900	\$ -	0.0%
GENERAL SUPPLIES	\$ 600	\$ 600	\$ -	0.0%
NON INSTRUCTIONAL SUPPORT	\$ 350	\$ 350	\$ -	0.0%
FICA/MEDICARE-TRANSPORT	\$ 27	\$ 27	\$ -	0.0%
PERA-TRANSPORT	\$ 26	\$ 26	\$ -	0.0%
TRANSPORTATION CHARGEBACK	\$ 2,500	\$ 2,500	\$ -	0.0%
TOTAL	\$ 12,121	\$ 10,931	\$ (1,190)	-9.8%
GIRLS TRACK				
OTHER SALARIES	\$ 6,519	\$ 6,930	\$ 411	6.3%
FICA/MEDICARE	\$ 498	\$ 526	\$ 28	5.6%
TRA	\$ 111	\$ 118	\$ 7	6.3%
ENTRY FEES/STUDENT TRAVEL	\$ 400	\$ 400	\$ -	0.0%
GENERAL SUPPLIES	\$ 200	\$ 200	\$ -	0.0%
NON INSTRUCTIONAL SUPPORT	\$ 861	\$ 861	\$ -	0.0%
FICA/MEDICARE-TRANSPORT	\$ 66	\$ 66	\$ -	0.0%
PERA-TRANSPORT	\$ 65	\$ 65	\$ -	0.0%
TRANSPORTATION CHARGEBACK	\$ 1,000	\$ 1,000	\$ -	0.0%
TOTAL	\$ 9,720	\$ 10,166	\$ 446	4.6%
VOLLEYBALL				
OTHER SALARIES	\$ 20,609	\$ 21,836	\$ 1,227	6.0%
FICA/MEDICARE	\$ 1,815	\$ 1,663	\$ (152)	-8.4%
PERA	\$ 133	\$ 133	\$ -	0.0%
TRA	\$ 1,595	\$ 1,552	\$ (43)	-2.7%
FEES FOR SERVICES	\$ 6,000	\$ 6,000	\$ -	0.0%
ENTRY FEES/STUDENT TRAVEL	\$ 750	\$ 750	\$ -	0.0%
GENERAL SUPPLIES	\$ 1,100	\$ 1,100	\$ -	0.0%
NON INSTRUCTIONAL SUPPORT	\$ 3,378	\$ 3,378	\$ -	0.0%
FICA/MEDICARE-TRANSPORT	\$ 257	\$ 257	\$ -	0.0%
PERA-TRANSPORT	\$ 88	\$ 88	\$ -	0.0%
TRA-TRANSPORT	\$ 175	\$ 175	\$ -	0.0%
TRANSPORTATION CHARGEBACK	\$ 3,000	\$ 3,000	\$ -	0.0%
TOTAL	\$ 38,900	\$ 39,932	\$ 1,032	2.7%
CHEER TEAM				
OTHER SALARIES	\$ 4,958	\$ 2,635	\$ (2,323)	-46.9%
FICA/MEDICARE	\$ 379	\$ 202	\$ (177)	-46.7%
TRA	\$ 434	\$ 231	\$ (203)	-46.8%
GENERAL SUPPLIES	\$ 500	\$ 500	\$ -	0.0%
TOTAL	\$ 6,271	\$ 3,568	\$ (2,703)	-43.1%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - HIGH SCHOOL EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

SECONDARY	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
SOFTBALL				
OTHER SALARIES	\$ 9,979	\$ 10,767	\$ 788	7.9%
FICA/MEDICARE	\$ 762	\$ 821	\$ 59	7.7%
PERA	\$ 186	\$ 198	\$ 12	6.5%
TRA	\$ 444	\$ 486	\$ 42	9.5%
FEES FOR SERVICES	\$ 3,500	\$ 3,500	\$ -	0.0%
ENTRY FEES/STUDENT TRAVEL	\$ 100	\$ 100	\$ -	0.0%
GENERAL SUPPLIES	\$ 750	\$ 750	\$ -	0.0%
NON INSTRUCTIONAL SUPPORT	\$ 1,159	\$ 1,159	\$ -	0.0%
FICA/MEDICARE-TRANSPORT	\$ 88	\$ 88	\$ -	0.0%
PERA-TRANSPORT	\$ 34	\$ 34	\$ -	0.0%
TRANSPORTATION CHARGEBACK	\$ 2,000	\$ 2,000	\$ -	0.0%
TOTAL	\$ 19,002	\$ 19,903	\$ 901	4.7%
GIRLS DANCE				
PAYMENTS TO OTHER DISTRICTS	\$ 2,000	\$ 2,000	\$ -	0.0%
NON INSTRUCTIONAL SUPPORT	\$ 210	\$ -	\$ (210)	-100.0%
FICA/MEDICARE-TRANSPORT	\$ 16	\$ -	\$ (16)	-100.0%
PERA-TRANSPORT	\$ 16	\$ -	\$ (16)	-100.0%
TOTAL	\$ 2,242	\$ 2,000	\$ (242)	-10.8%
SCHOOL MUSIC				
OTHER SALARIES	\$ 8,509	\$ 9,001	\$ 492	5.8%
FICA/MEDICARE	\$ 648	\$ 686	\$ 38	5.9%
TRA	\$ 745	\$ 788	\$ 43	5.8%
ENTRY FEES/STUDENT TRAVEL	\$ 1,000	\$ 1,000	\$ -	0.0%
NON INSTRUCTIONAL SUPPORT	\$ 933	\$ 933	\$ -	0.0%
FICA/MEDICARE-TRANSPORT	\$ 70	\$ 70	\$ -	0.0%
PERA-TRANSPORT	\$ 43	\$ 43	\$ -	0.0%
TRA-TRANSPORT	\$ 31	\$ 31	\$ -	0.0%
TRANSPORTATION CHARGEBACK	\$ 2,500	\$ 2,500	\$ -	0.0%
TOTAL	\$ 14,479	\$ 15,052	\$ 573	4.0%
DRAMA				
OTHER SALARIES	\$ 4,968	\$ 6,033	\$ 1,065	21.4%
FICA/MEDICARE	\$ 380	\$ 461	\$ 81	21.3%
PERA	\$ 257	\$ -	\$ (257)	-100.0%
TRA	\$ 134	\$ 528	\$ 394	294.0%
GENERAL SUPPLIES	\$ 250	\$ 250	\$ -	0.0%
TOTAL	\$ 5,989	\$ 7,272	\$ 1,283	21.4%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - HIGH SCHOOL EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

SECONDARY	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
ROBOTICS				
OTHER SALARIES	\$ 8,390	\$ 9,454	\$ 1,064	12.7%
FICA/MEDICARE	\$ 638	\$ 723	\$ 85	13.3%
PERA	\$ 327	\$ 368	\$ 41	12.5%
ENTRY FEES/STUDENT TRAVEL	\$ 6,000	\$ 6,000	\$ -	0.0%
TOTAL	\$ 15,355	\$ 16,545	\$ 1,190	7.7%
TRAP TEAM				
OTHER SALARIES	\$ 1,847	\$ 1,964	\$ 117	6.3%
FICA/MEDICARE	\$ 141	\$ 150	\$ 9	6.4%
TOTAL	\$ 1,988	\$ 2,114	\$ 126	6.3%
OTHER STUDENT ACTIVITIES				
OTHER SALARIES	\$ 19,220	\$ 16,090	\$ (3,130)	-16.3%
FICA/MEDICARE	\$ 1,433	\$ 1,508	\$ 75	5.2%
PERA	\$ 432	\$ 459	\$ 27	6.3%
TRA	\$ 1,160	\$ 1,218	\$ 58	5.0%
FEES FOR SERVICES	\$ 1,000	\$ 1,000	\$ -	0.0%
ENTRY FEES/STUDENT TRAVEL	\$ 2,000	\$ 2,000	\$ -	0.0%
GENERAL SUPPLIES	\$ 250	\$ 250	\$ -	0.0%
NON INSTRUCTIONAL SUPPORT	\$ 1,684	\$ 1,684	\$ -	0.0%
FICA/MEDICARE-TRANSPORT	\$ 129	\$ 129	\$ -	0.0%
PERA-TRANSPORT	\$ 126	\$ 126	\$ -	0.0%
TRA-TRANSPORT	\$ 16	\$ 16	\$ -	0.0%
TRANSPORTATION CHARGEBACK	\$ 2,500	\$ 2,500	\$ -	0.0%
TOTAL	\$ 29,950	\$ 26,980	\$ (2,970)	-9.9%
ATHLETIC DIRECTOR				
ADMIN SALARY	\$ 59,172	\$ 65,353	\$ 6,181	10.4%
FICA/MEDICARE	\$ 3,920	\$ 4,911	\$ 991	25.3%
TRA	\$ 5,177	\$ 5,718	\$ 541	10.5%
GROUP HEALTH	\$ 6,904	\$ 8,479	\$ 1,575	22.8%
GROUP LIFE INSURANCE	\$ 26	\$ 26	\$ -	0.0%
TSA MATCH	\$ 225	\$ 225	\$ -	0.0%
FEES FOR SERVICES	\$ 7,500	\$ 7,500	\$ -	0.0%
BUSINESS TRAVEL	\$ 1,400	\$ 1,400	\$ -	0.0%
GENERAL SUPPLIES	\$ 12,000	\$ 12,000	\$ -	0.0%
DUES AND MEMBERSHIP FEES	\$ 8,000	\$ 8,000	\$ -	0.0%
TOTAL	\$ 104,324	\$ 113,612	\$ 9,288	8.9%
SPECIAL ED - NON-REIMBURSABLE				
FEES FOR SERVICES	\$ 2,500	\$ 2,500	\$ -	0.0%
TOTAL	\$ 2,500	\$ 2,500	\$ -	0.0%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - HIGH SCHOOL EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

SECONDARY	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
SPECIAL ED - SPEECH/LANGUAGE IMPAIRED				
SPEECH/LANGUAGE PATHOLOGIST	\$ 7,500	\$ 7,911	\$ 411	5.5%
FICA/MEDICARE	\$ 562	\$ 596	\$ 34	6.0%
TRA	\$ 657	\$ 692	\$ 35	5.3%
GROUP HEALTH	\$ 926	\$ 963	\$ 37	4.0%
GROUP LIFE INSURANCE	\$ 4	\$ 4	\$ -	0.0%
TSA MATCH	\$ 66	\$ 66	\$ -	0.0%
INDIVIDUAL INSTRUCTIONAL SUPPLIES	\$ 200	\$ 200	\$ -	0.0%
TOTAL	\$ 9,915	\$ 10,432	\$ 517	5.2%
SPECIAL ED - DEVELOPMENTAL COGNITIVE DISABILITIES: MILD-MODERATE				
INSTRUCTIONAL SALARY	\$ 46,073	\$ 47,405	\$ 1,332	2.9%
SPEECH/LANGUAGE PATHOLOGIST	\$ 2,494	\$ 2,637	\$ 143	5.7%
CERTIFIED PARAPROFESSIONAL	\$ 41,980	\$ 45,343	\$ 3,363	8.0%
ONE TO ONE PARAPROFESSIONAL	\$ 24,003	\$ 25,754	\$ 1,751	7.3%
OTHER SALARY	\$ 210	\$ 210	\$ -	0.0%
FICA/MEDICARE	\$ 8,666	\$ 9,210	\$ 544	6.3%
PERA	\$ 4,949	\$ 5,332	\$ 383	7.7%
TRA	\$ 4,268	\$ 4,379	\$ 111	2.6%
GROUP HEALTH	\$ 17,349	\$ 18,871	\$ 1,522	8.8%
GROUP LIFE INSURANCE	\$ 135	\$ 132	\$ (3)	-2.2%
TSA MATCH	\$ 82	\$ 82	\$ -	0.0%
FEES FOR SERVICES	\$ -	\$ -	\$ -	NA
FEES FOR SERVICES	\$ -	\$ -	\$ -	NA
BUSINESS TRAVEL	\$ -	\$ -	\$ -	NA
CONTRACTED SERVICES	\$ -	\$ -	\$ -	NA
EDUC PAY TO OTHER AGENCY	\$ -	\$ -	\$ -	NA
GENERAL SUPPLIES	\$ -	\$ -	\$ -	NA
INDIVIDUAL INSTRUCTIONAL SUPPLIES	\$ 500	\$ 500	\$ -	0.0%
TOTAL	\$ 150,709	\$ 159,855	\$ 9,146	6.1%
SPECIAL ED - SPECIFIC LEARNING DISABILITY				
LICENSED CLASSROOM TEACHER	\$ 152,571	\$ 180,831	\$ 28,260	18.5%
SPEECH/LANGUAGE PATHOLOGIST	\$ 6,859	\$ 7,252	\$ 393	5.7%
CERTIFIED PARAPROFESSIONAL	\$ 29,507	\$ 31,875	\$ 2,368	8.0%
OTHER SALARY	\$ 707	\$ 707	\$ -	0.0%
FICA/MEDICARE	\$ 14,384	\$ 16,671	\$ 2,287	15.9%
PERA	\$ 2,213	\$ 2,391	\$ 178	8.0%
TRA	\$ 12,228	\$ 16,458	\$ 4,230	34.6%
GROUP HEALTH	\$ 11,059	\$ 8,430	\$ (2,629)	-23.8%
GROUP LIFE INSURANCE	\$ 101	\$ 114	\$ 13	12.9%
TSA MATCH	\$ 1,308	\$ 1,616	\$ 308	23.5%
CONTRACTED SUBSTITUTES	\$ 1,657	\$ 1,657	\$ -	0.0%
INDIVIDUAL INSTRUCTIONAL SUPPLIES	\$ 2,000	\$ 2,000	\$ -	0.0%
TOTAL	\$ 234,594	\$ 270,002	\$ 35,408	15.1%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - HIGH SCHOOL EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

SECONDARY	REVISED BUDGET 2023-24	PRELIMINARY BUDGET 2024-25	2024 REVISED BUDGET VS 2025 PRELIM BUDGET	
			\$ CHG.	% CHG.
SPECIAL ED - EMOTIONAL/BEHAVIORAL DISORDER				
LICENSED CLASSROOM TEACHER	\$ 19,231	\$ 20,142	\$ 911	4.7%
CERTIFIED PARA	\$ 20,278	\$ 23,140	\$ 2,862	14.1%
ONE-TO-ONE PARA	\$ 53,716	\$ 56,905	\$ 3,189	5.9%
OTHER SALARIES	\$ 163	\$ 163	\$ -	0.0%
FICA/MEDICARE	\$ 6,972	\$ 7,575	\$ 603	8.6%
PERA	\$ 5,550	\$ 6,003	\$ 453	8.2%
TRA	\$ 1,697	\$ 1,762	\$ 65	3.8%
GROUP HEALTH	\$ 8,814	\$ 6,907	\$ (1,907)	-21.6%
GROUP LIFE INSURANCE	\$ 135	\$ 135	\$ -	0.0%
TSA MATCH	\$ 31	\$ 32	\$ 1	3.2%
IND INST MATERIAL	\$ 500	\$ 500	\$ -	0.0%
TOTAL	\$ 117,087	\$ 123,264	\$ 6,177	5.3%
SPECIAL ED - OTHER HEALTH DISABILITIES				
LICENSED CLASSROOM TEACHER	\$ 29,724	\$ 31,119	\$ 1,395	4.7%
ONE-TO-ONE PARAPROFESSIONAL	\$ 9,307	\$ 9,811	\$ 504	5.4%
FICA/MEDICARE	\$ 2,883	\$ 3,044	\$ 161	5.6%
PERA	\$ 698	\$ 736	\$ 38	5.4%
TRA	\$ 2,601	\$ 2,723	\$ 122	4.7%
GROUP HEALTH INSURANCE	\$ 2,335	\$ 1,766	\$ (569)	-24.4%
GROUP LIFE INSURANCE	\$ 33	\$ 33	\$ -	0.0%
TSA MATCH	\$ 41	\$ 41	\$ -	0.0%
TOTAL	\$ 47,622	\$ 49,273	\$ 1,651	3.5%
SPECIAL ED - AUTISTIC SPECTRUM DISORDERS				
LICENSED CLASSROOM TEACHER	\$ 88,951	\$ 93,237	\$ 4,286	4.8%
SPEECH/LANGUAGE PATHOLOGIST	\$ 8,729	\$ 9,230	\$ 501	5.7%
CERTIFIED PARA	\$ 4,068	\$ 4,424	\$ 356	8.8%
ONE-TO-ONE PARA	\$ 23,591	\$ 25,072	\$ 1,481	6.3%
OTHER SALARIES	\$ 146	\$ 146	\$ -	0.0%
FICA/MEDICARE	\$ 9,433	\$ 9,960	\$ 527	5.6%
PERA	\$ 2,074	\$ 2,212	\$ 138	6.7%
TRA	\$ 8,559	\$ 8,966	\$ 407	4.8%
GROUP HEALTH	\$ 8,128	\$ 8,018	\$ (110)	-1.4%
GROUP LIFE INSURANCE	\$ 95	\$ 93	\$ (2)	-2.1%
TSA MATCH	\$ 236	\$ 236	\$ -	0.0%
TOTAL	\$ 154,010	\$ 161,594	\$ 7,584	4.9%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - HIGH SCHOOL EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

SECONDARY	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
YOUTH/FAMILY SERVICES				
INSTRUCTIONAL SALARY	\$ 87,537	\$ 81,520	\$ (6,017)	-6.9%
SCHOOL PSYCHOLOGIST	\$ 17,034	\$ -	\$ (17,034)	-100.0%
FICA/MEDICARE	\$ 7,731	\$ 6,236	\$ (1,495)	-19.3%
PERA	\$ 1,278	\$ -	\$ (1,278)	-100.0%
TRA	\$ 7,659	\$ 7,133	\$ (526)	-6.9%
GROUP HEALTH	\$ 14,020	\$ 11,740	\$ (2,280)	-16.3%
GROUP LIFE INSURANCE	\$ 68	\$ 53	\$ (15)	-22.1%
TSA MATCH	\$ 213	\$ 150	\$ (63)	-29.6%
LICENSED SOCIAL WORKER	\$ 23,406	\$ 32,636	\$ 9,230	39.4%
FICA/MEDICARE	\$ 1,668	\$ 2,386	\$ 718	43.0%
PERA	\$ 1,755	\$ 2,448	\$ 693	39.5%
GROUP HEALTH INSURANCE	\$ 5,360	\$ 5,788	\$ 428	8.0%
GROUP LIFE INSURANCE	\$ 24	\$ 25	\$ 1	4.2%
SUPPLIES	\$ 500	\$ 500	\$ -	0.0%
TOTAL	\$ 168,253	\$ 150,615	\$ (17,638)	-10.5%
THIRD PARTY MED ASSIST FEES FOR SERVICE - EBD				
SLD - INST SALARY	\$ 27,923	\$ 29,561	\$ 1,638	5.9%
SLD - FICA/MEDICARE	\$ 1,938	\$ 2,062	\$ 124	6.4%
SLD - TRA	\$ 2,464	\$ 2,587	\$ 123	5.0%
SLD - GROUP HEALTH	\$ 5,304	\$ 3,854	\$ (1,450)	-27.3%
SLD - GROUP LIFE INSURANCE	\$ 18	\$ 17	\$ (1)	-5.6%
TOTAL	\$ 37,647	\$ 38,081	\$ 434	1.2%
CURRICULUM IMPROVEMENT				
TEXTBOOKS	\$ 75,000	\$ 75,000	\$ -	0.0%
TOTAL	\$ 75,000	\$ 75,000	\$ -	0.0%
EDUCATIONAL MEDIA				
SCHOOL LIBRARY AID INSTR SUPPORT	\$ 13,665	\$ 14,173	\$ 508	3.7%
SCHOOL LIBRARY AID FICA	\$ 1,024	\$ 1,080	\$ 56	5.5%
SCHOOL LIBRARY AID TRA	\$ 1,025	\$ 1,063	\$ 38	3.7%
SCHOOL LIBRARY AID GRP HEALTH	\$ 3,677	\$ 5,695	\$ 2,018	54.9%
SCHOOL LIBRARY AID GRP LIFE	\$ 23	\$ 25	\$ 2	8.7%
INSTRUCTIONAL SUPPLIES	\$ 1,000	\$ 1,000	\$ -	0.0%
LIBRARY BOOKS	\$ 2,500	\$ 2,500	\$ -	0.0%
TOTAL	\$ 22,914	\$ 25,536	\$ 2,622	11.4%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - HIGH SCHOOL EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

SECONDARY	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
GUIDANCE				
SCHOOL COUNSELOR	\$ 55,778	\$ 23,477	\$ (32,301)	-57.9%
FICA/MEDICARE	\$ 4,193	\$ 1,796	\$ (2,397)	-57.2%
TRA	\$ 4,797	\$ 2,055	\$ (2,742)	-57.2%
GROUP LIFE INSURANCE	\$ 37	\$ 14	\$ (23)	-62.2%
School Support Personnel SCHOOL COUNSELOR	\$ -	\$ 33,247	\$ 33,247	NA
School Support Personnel FICA/MEDICARE	\$ -	\$ 2,543	\$ 2,543	NA
School Support Personnel TRA	\$ -	\$ 2,908	\$ 2,908	NA
School Support Personnel GROUP LIFE INSURANCE	\$ -	\$ 20	\$ 20	NA
TOTAL	\$ 64,805	\$ 66,060	\$ 1,255	1.9%
HIGH SCHOOL NURSE - COMPENSATORY				
LICENSED NURSING SERVICES	\$ 20,669	\$ 21,072	\$ 403	1.9%
FICA/MEDICARE	\$ 1,581	\$ 1,612	\$ 31	2.0%
TRA	\$ 1,809	\$ 1,844	\$ 35	1.9%
GROUP LIFE INSURANCE	\$ 15	\$ 14	\$ (1)	-6.7%
TOTAL	\$ 24,074	\$ 24,542	\$ 468	1.9%
PSYCHOLOGICAL SERVICES				
FEES FOR SERVICES	\$ 19,998	\$ 19,998	\$ -	0.0%
TOTAL	\$ 19,998	\$ 19,998	\$ -	0.0%
VENDING				
VENDING SUPPLIES - MACHINE 1 & 2	\$ 4,000	\$ 4,000	\$ -	0.0%
VENDING SUPPLIES - MACHINE 3	\$ 1,000	\$ 1,000	\$ -	0.0%
VENDING SUPPLIES - MACHINE 4	\$ 1,000	\$ 1,000	\$ -	0.0%
TOTAL	\$ 6,000	\$ 6,000	\$ -	0.0%
TECHNOLOGY SUPPORT				
NON INSTRUCTIONAL SUPPORT	\$ 10,841	\$ 11,317	\$ 476	4.4%
FICA/MEDICARE	\$ 828	\$ 864	\$ 36	4.3%
PERA	\$ 813	\$ 849	\$ 36	4.4%
GROUP HEALTH INSURANCE	\$ 1,536	\$ 1,654	\$ 118	7.7%
GROUP LIFE INSURANCE	\$ 7	\$ 7	\$ -	0.0%
TOTAL	\$ 14,025	\$ 14,691	\$ 666	4.7%
TOTAL SECONDARY	\$ 3,977,156	\$ 4,014,174	\$ 37,018	0.9%

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - ALTERNATIVE PROGRAMS EXPENSE SUMMARY
PRELIMINARY 2024-25 BUDGET

ALTERNATIVE PROGRAMS	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
ALP GENERAL ED	\$ 176,570	\$ 261,967	\$ 85,397	48.4%
ALP FEDERAL FUNDS	\$ 177,990	\$ -	\$ (177,990)	-100.0%
ALP CAREER & TECH - WORK BASED LEARNING	\$ -	\$ -	\$ -	NA
ALP COMPENSATORY	\$ 99,384	\$ 127,134	\$ 27,750	27.9%
TOTAL ALTERNATIVE PROGRAMS	\$ 453,944	\$ 389,101	\$ (64,843)	-14.3%

NOTES:

Area Learning Programs are expected to decrease \$64,843 or 14.3% between budget cycles. All budget projections are due to staffing changes with a reduction of 0.8 fte ALP teaching positions and an increase of \$3,003 in Workers Compensation premiums.

PINE RIVER-BACKUS SCHOOLS
GENERAL FUND - ALTERNATIVE LEARNING PROGRAM EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

ALTERNATIVE LEARNING PROGRAM	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
ALP GENERAL ED				
EXECUTIVE SALARIES	\$ 95,544	\$ 99,366	\$ 3,822	4.0%
LICENSED CLASSROOM TEACHER	\$ 2,606	\$ 61,704	\$ 59,098	2267.8%
NON INSTRUCTIONAL SUPPORT	\$ 9,059	\$ 9,888	\$ 829	9.2%
FICA/MEDICARE	\$ 7,642	\$ 12,669	\$ 5,027	65.8%
PERA	\$ 679	\$ 742	\$ 63	9.3%
TRA	\$ 8,590	\$ 14,094	\$ 5,504	64.1%
GROUP HEALTH	\$ 10,256	\$ 17,608	\$ 7,352	71.7%
GROUP LIFE INSURANCE	\$ 63	\$ 87	\$ 24	38.1%
TSA MATCH	\$ 1,050	\$ 1,725	\$ 675	64.3%
WORKERS COMPENSATION	\$ 1,716	\$ 4,719	\$ 3,003	175.0%
FEES FOR SERVICES	\$ 2,200	\$ 2,200	\$ -	0.0%
COMMUNICATIONS SERVICES	\$ 3,663	\$ 3,663	\$ -	0.0%
UTILITIES	\$ 3,002	\$ 3,002	\$ -	0.0%
REPAIRS AND MAINTENANCE	\$ 500	\$ 500	\$ -	0.0%
BUSINESS TRAVEL	\$ 200	\$ 200	\$ -	0.0%
INTERDEPARTMENTAL SERVICES	\$ 22,300	\$ 22,300	\$ -	0.0%
GENERAL SUPPLIES	\$ 500	\$ 500	\$ -	0.0%
INSTRUCTIONAL SUPPLIES	\$ 6,000	\$ 6,000	\$ -	0.0%
DUES & MEMBERSHIPS	\$ 1,000	\$ 1,000	\$ -	0.0%
TOTAL	\$ 176,570	\$ 261,967	\$ 85,397	48.4%
ALP FEDERAL FUNDS				
LICENSED CLASSROOM TEACHER	\$ 138,695	\$ -	\$ (138,695)	-100.0%
FICA/MEDICARE	\$ 10,259	\$ -	\$ (10,259)	-100.0%
TRA	\$ 12,136	\$ -	\$ (12,136)	-100.0%
GROUP HEALTH	\$ 15,289	\$ -	\$ (15,289)	-100.0%
GROUP LIFE	\$ 51	\$ -	\$ (51)	-100.0%
TSA MATCH	\$ 1,560	\$ -	\$ (1,560)	-100.0%
TOTAL	\$ 177,990	\$ -	\$ (177,990)	-100.0%
CAREER / TECHNICAL EDUCATION				
WORK BASED LEARNING - CTE	\$ -	\$ -	\$ -	NA
TOTAL	\$ -	\$ -	\$ -	NA
ALP COMPENSATORY				
ALP INSTRUCTIONAL SALARY	\$ 77,907	\$ 99,390	\$ 21,483	27.6%
ALP INSTRUCTIONAL SALARY	\$ 5,959	\$ 7,308	\$ 1,349	22.6%
ALP INSTRUCTIONAL SALARY	\$ 6,816	\$ 8,697	\$ 1,881	27.6%
ALP INSTRUCTIONAL SALARY	\$ 7,644	\$ 10,598	\$ 2,954	38.6%
ALP INSTRUCTIONAL SALARY	\$ 34	\$ 55	\$ 21	61.8%
ALP INSTRUCTIONAL SALARY	\$ 1,024	\$ 1,086	\$ 62	6.1%
TOTAL	\$ 99,384	\$ 127,134	\$ 27,750	27.9%
TOTAL AREA LEARNING CENTER	\$ 453,944	\$ 389,101	\$ (64,843)	-14.3%

PINE RIVER-BACKUS SCHOOLS
FOOD SERVICE REVENUES
PRELIMINARY 2024-25 BUDGET

FOOD SERVICE REVENUE	REVISED	PRELIM	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
LUNCH PROGRAM				
STATE AID - LUNCH	\$ 78,238	\$ 78,238	\$ -	0.0%
FEDERAL REGULAR LUNCH	\$ 50,529	\$ 50,529	\$ -	0.0%
FEDERAL FREE/REDUCED LUNCH	\$ 309,263	\$ 309,263	\$ -	0.0%
LUNCH COMMODITIES	\$ 47,000	\$ 47,000	\$ -	0.0%
INTEREST	\$ 4,000	\$ 4,000	\$ -	0.0%
MISCELLANEOUS LOCAL REVENUES	\$ 180	\$ 180	\$ -	0.0%
TOTAL LUNCH PROGRAM	\$ 489,210	\$ 489,210	\$ -	0.0%
BREAKFAST PROGRAM				
BREAKFAST STATE AID	\$ 25,274	\$ 25,274	\$ -	0.0%
FEDERAL BREAKFAST	\$ 118,372	\$ 118,372	\$ -	0.0%
TOTAL BREAKFAST PROGRAM	\$ 143,646	\$ 143,646	\$ -	0.0%
AFTER-SCHOOL SNACK PROGRAM				
PROGRAM REVENUE (FEDERAL)	\$ 6,238	\$ 6,238	\$ -	0.0%
TOTAL AFTER-SCHOOL SNACK	\$ 6,238	\$ 6,238	\$ -	0.0%
KINDERGARTEN MILK PROGRAM				
PROGRAM REVENUE (STATE)	\$ 758	\$ 758	\$ -	0.0%
TOTAL KINDERGARTEN MILK	\$ 758	\$ 758	\$ -	0.0%
ALA CARTE				
ALA CARTE	\$ 17,500	\$ 17,500	\$ -	0.0%
ALA CARTE - ADULT	\$ 8,500	\$ 8,500	\$ -	0.0%
ALA CARTE CATERING FOOD SALES	\$ 2,000	\$ 2,000	\$ -	0.0%
TOTAL ALA CARTE	\$ 28,000	\$ 28,000	\$ -	0.0%
TOTAL FOOD SERVICE REVENUE	\$ 667,852	\$ 667,852	\$ -	0.0%

NOTES:

Food Service Revenues are held constant between budget cycles. For the 2024-25 school year the district is operating under the Community Eligibility Provision. As a CEP district, we offer free breakfast and lunch to all students regardless of income.

PINE RIVER-BACKUS SCHOOLS
 FOOD SERVICE EXPENSE SUMMARY
 PRELIMINARY 2024-25 BUDGET

FOOD SERVICE EXPENSE	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
LUNCH PROGRAM	\$ 596,154	\$ 565,161	\$ (30,993)	-5.2%
BREAKFAST PROGRAM	\$ 98,213	\$ 103,395	\$ 5,182	5.3%
AFTER SCHOOL SNACK PROGRAM	\$ 4,021	\$ 4,851	\$ 830	20.6%
ALA CARTE	\$ 27,650	\$ 28,592	\$ 942	3.4%
SUMMER LUNCH PROGRAM	\$ 3,803	\$ 4,864	\$ 1,061	27.9%
TOTAL FOOD SERVICE EXPENSE	\$ 729,841	\$ 706,863	\$ (22,978)	-3.1%

NOTES:

Food Service expenses are shown to decrease \$22,978 or 3.1% overall. Staff salary/benefits increase \$34,840 with contract settlements and an assumed full staff for the 2024-25 school year. The budget for Workers Compensation premiums increases \$2,182. A decrease of \$60,000 in Food Service Equipment returns the budget line to typical spending levels after the purchase of two new Combi-Ovens made during the 2023-24 school year.

PINE RIVER-BACKUS SCHOOLS
FOOD SERVICE EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

FOOD SERVICE EXPENSE	REVISED BUDGET 2023-24	PRELIMINARY BUDGET 2024-25	2024 REVISED BUDGET VS 2025 PRELIM BUDGET	
			\$ CHG.	% CHG.
LUNCH PROGRAM				
EXECUTIVE SALARIES	\$ 37,735	\$ 39,111	\$ 1,376	3.6%
COOK SALARY	\$ 122,057	\$ 142,834	\$ 20,777	17.0%
FICA/MEDICARE	\$ 12,083	\$ 13,888	\$ 1,805	14.9%
PERA	\$ 11,342	\$ 13,063	\$ 1,721	15.2%
GROUP HEALTH	\$ 21,855	\$ 22,985	\$ 1,130	5.2%
GROUP LIFE INSURANCE	\$ 191	\$ 206	\$ 15	7.9%
TSA MATCH	\$ 1,299	\$ 1,300	\$ 1	0.1%
WORKER COMP INS.	\$ 1,247	\$ 3,429	\$ 2,182	175.0%
FEES FOR SERVICES	\$ 1,000	\$ 1,000	\$ -	0.0%
TELEPHONE	\$ 345	\$ 345	\$ -	0.0%
UTILITIES	\$ 10,300	\$ 10,300	\$ -	0.0%
REPAIR AND MAINTENANCE	\$ 10,000	\$ 10,000	\$ -	0.0%
GENERAL SUPPLIES	\$ 34,000	\$ 34,000	\$ -	0.0%
FOOD	\$ 190,200	\$ 190,200	\$ -	0.0%
COMMODITIES	\$ 45,000	\$ 45,000	\$ -	0.0%
MILK	\$ 25,000	\$ 25,000	\$ -	0.0%
EQUIPMENT PURCHASED	\$ 70,000	\$ 10,000	\$ (60,000)	-85.7%
DUES AND MEMBERSHIPS	\$ 2,500	\$ 2,500	\$ -	0.0%
TOTAL	\$ 596,154	\$ 565,161	\$ (30,993)	-5.2%
BREAKFAST PROGRAM				
EXECUTIVE SALARIES	\$ 4,193	\$ 4,346	\$ 153	3.6%
COOK SALARY	\$ 29,442	\$ 32,976	\$ 3,534	12.0%
FICA/MEDICARE	\$ 2,522	\$ 2,848	\$ 326	12.9%
PERA	\$ 2,523	\$ 2,799	\$ 276	10.9%
GROUP HEALTH	\$ 3,976	\$ 4,783	\$ 807	20.3%
GROUP LIFE INSURANCE	\$ 57	\$ 64	\$ 7	12.3%
TSA MATCH	\$ 200	\$ 279	\$ 79	39.5%
GENERAL SUPPLIES	\$ 4,800	\$ 4,800	\$ -	0.0%
FOOD	\$ 36,000	\$ 36,000	\$ -	0.0%
MILK	\$ 14,500	\$ 14,500	\$ -	0.0%
TOTAL	\$ 98,213	\$ 103,395	\$ 5,182	5.3%
AFTER SCHOOL SNACK PROGRAM				
COOK SALARY	\$ 3,492	\$ 4,213	\$ 721	20.6%
FICA/MEDICARE	\$ 267	\$ 322	\$ 55	20.6%
PERA	\$ 262	\$ 316	\$ 54	20.6%
TOTAL	\$ 4,021	\$ 4,851	\$ 830	20.6%
ALA CARTE				
COOK SALARY	\$ 14,623	\$ 15,433	\$ 810	5.5%
FICA/MEDICARE	\$ 1,108	\$ 1,179	\$ 71	6.4%
PERA	\$ 1,097	\$ 1,157	\$ 60	5.5%
GROUP LIFE INSURANCE	\$ 22	\$ 23	\$ 1	4.5%
SUPPLIES	\$ 200	\$ 200	\$ -	0.0%
FOOD	\$ 10,400	\$ 10,400	\$ -	0.0%
MILK	\$ 200	\$ 200	\$ -	0.0%
TOTAL	\$ 27,650	\$ 28,592	\$ 942	3.4%

PINE RIVER-BACKUS SCHOOLS
 FOOD SERVICE EXPENSE DETAIL
 PRELIMINARY 2024-25 BUDGET

FOOD SERVICE EXPENSE	REVISED BUDGET 2023-24	PRELIMINARY BUDGET 2024-25	2024 REVISED BUDGET VS 2025 PRELIM BUDGET	
			\$ CHG.	% CHG.
SUMMER LUNCH PROGRAM				
COOK SALARY	\$ 3,305	\$ 4,224	\$ 919	27.8%
FICA/MEDICARE	\$ 250	\$ 323	\$ 73	29.2%
PERA	\$ 248	\$ 317	\$ 69	27.8%
TOTAL	\$ 3,803	\$ 4,864	\$ 1,061	27.9%
TOTAL FOOD SERVICE EXPENSE	\$ 729,841	\$ 706,863	\$ (22,978)	-3.1%

PINE RIVER-BACKUS SCHOOLS
 TRANSPORTATION REVENUES
 PRELIMINARY 2024-25 BUDGET

TRANSPORTATION REVENUE	REVISED	PRELIM	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
FEES	\$ 2,300	\$ 5,000	\$ 2,700	117.4%
MISC LOCAL REVENUE	\$ 1,500	\$ 1,500	\$ -	0.0%
SPEC ED GENERAL	\$ 201,085	\$ 201,085	\$ -	0.0%
GENERAL EDUCATION AID	\$ 617,749	\$ 617,749	\$ -	0.0%
NONPUB PUPIL TRANSPORT AID	\$ 4,000	\$ 4,000	\$ -	0.0%
TOTAL TRANSPORTATION REVENUE	\$ 826,634	\$ 829,334	\$ 2,700	0.3%

NOTES:

Transportation Revenues increase \$2,700 between budget cycles. General Transportation Aid is based on changes in pupil units and allowances as set by the State of Minnesota for transportation. Special Education Transportation Revenues are adjusted as an exact offset of Special Education Transportation Expenses. Transportation Fees include district field trip costs for busing.

PINE RIVER-BACKUS SCHOOLS
TRANSPORTATION EXPENSE SUMMARY
PRELIMINARY 2024-25 BUDGET

TRANSPORTATION EXPENSE	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
REGULAR TO AND FROM SCHOOL	\$ 564,620	\$ 591,384	\$ 26,764	4.7%
ACTIVITY BUS TRANSPORTATION	\$ 1,037	\$ 1,036	\$ (1)	-0.1%
SPECIAL ED TRANSPORTATION	\$ 201,085	\$ 208,686	\$ 7,601	3.8%
TRANSPORTATION CAPITAL	\$ 130,000	\$ 130,000	\$ -	0.0%
TOTAL TRANSPORTATION EXPENSE	\$ 896,742	\$ 931,106	\$ 34,364	3.8%

NOTES:

Transportation Expenses increase \$34,364 or 3.8% overall.

Transportation salary/benefit lines show an overall increase of \$27,227. Also increased are Workers Compensation premiums at \$4,501 and Auto Insurance premiums of \$2,636.

PINE RIVER-BACKUS SCHOOLS
TRANSPORTATION EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

TRANSPORTATION EXPENSE	REVISED BUDGET 2023-24	PRELIMINARY BUDGET 2024-25	2024 REVISED BUDGET VS 2025 PRELIM BUDGET	
			\$ CHG.	% CHG.
REGULAR TO AND FROM SCHOOL				
EXECUTIVE SALARIES	\$ 53,000	\$ 55,120	\$ 2,120	4.0%
DRIVER SALARY	\$ 330,632	\$ 343,754	\$ 13,122	4.0%
FICA/MEDICARE	\$ 29,021	\$ 30,494	\$ 1,473	5.1%
PERA	\$ 24,000	\$ 26,320	\$ 2,320	9.7%
GROUP HEALTH	\$ 7,680	\$ 8,046	\$ 366	4.8%
GROUP LIFE INSURANCE	\$ 46	\$ 54	\$ 8	17.4%
TSA MATCH	\$ 311	\$ 529	\$ 218	70.1%
WORK COMP INS	\$ 2,572	\$ 7,073	\$ 4,501	175.0%
FEES FOR SERVICES	\$ 7,000	\$ 7,000	\$ -	0.0%
COMMUNICATIONS SERVICES	\$ 1,977	\$ 1,977	\$ -	0.0%
UTILITIES	\$ 5,375	\$ 5,375	\$ -	0.0%
INSURANCE	\$ 26,356	\$ 28,992	\$ 2,636	10.0%
LABOR	\$ 9,500	\$ 9,500	\$ -	0.0%
CONTRACTED TRANSPORTATION	\$ 15,000	\$ 15,000	\$ -	0.0%
TRANSPORTATION CHARGEBACK	\$ (140,000)	\$ (140,000)	\$ -	0.0%
TRAVEL	\$ 1,000	\$ 1,000	\$ -	0.0%
SUPPLIES	\$ 50,000	\$ 50,000	\$ -	0.0%
GASOLINE	\$ 25,000	\$ 25,000	\$ -	0.0%
TIRES/BATTERIES/TUBES	\$ 6,000	\$ 6,000	\$ -	0.0%
DIESEL FUEL	\$ 105,000	\$ 105,000	\$ -	0.0%
DUES AND MEMBERSHIPS	\$ 5,150	\$ 5,150	\$ -	0.0%
TOTAL	\$ 564,620	\$ 591,384	\$ 26,764	4.7%
ACTIVITY BUS TRANSPORTATION				
DRIVER SALARY	\$ 900	\$ 900	\$ -	0.0%
FICA/MEDICARE	\$ 68	\$ 68	\$ -	0.0%
PERA	\$ 68	\$ 68	\$ -	0.0%
GROUP LIFE INSURANCE	\$ 1	\$ -	\$ (1)	-100.0%
TOTAL	\$ 1,037	\$ 1,036	\$ (1)	-0.1%
SPECIAL ED TRANSPORTATION				
DRIVER SALARY	\$ 85,032	\$ 91,046	\$ 6,014	7.1%
FICA/MEDICARE	\$ 6,395	\$ 6,944	\$ 549	8.6%
PERA	\$ 6,378	\$ 6,828	\$ 450	7.1%
GROUP HEALTH INSURANCE	\$ 7,680	\$ 8,268	\$ 588	7.7%
GROUP LIFE INSURANCE	\$ 70	\$ 70	\$ -	0.0%
INTERDEPARTMENTAL CHGBACK	\$ 95,530	\$ 95,530	\$ -	0.0%
TOTAL	\$ 201,085	\$ 208,686	\$ 7,601	3.8%
TRANSPORTATION CAPITAL				
BUS PURCHASE	\$ 130,000	\$ 130,000	\$ -	0.0%
TOTAL	\$ 130,000	\$ 130,000	\$ -	0.0%
TOTAL TRANSPORTATION EXPENSE	\$ 896,742	\$ 931,106	\$ 34,364	3.8%

PINE RIVER-BACKUS SCHOOLS
COMMUNITY SERVICE REVENUES
PRELIMINARY 2024-25 BUDGET

COMMUNITY SERVICE REVENUE	REVISED	PRELIM	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
COMMUNITY SERVICE	\$ 49,424	\$ 56,686	\$ 7,262	14.7%
YOUTH SPORTS	\$ 17,000	\$ 20,000	\$ 3,000	17.6%
EARLY CHILDHOOD FAMILY ED	\$ 56,778	\$ 52,976	\$ (3,802)	-6.7%
SCHOOL READINESS	\$ 183,704	\$ 182,291	\$ (1,413)	-0.8%
PRE-SCHOOL SCREENING	\$ 2,667	\$ 2,736	\$ 69	2.6%
DRIVER ED (CLASS / BEHIND THE WHEEL)	\$ 15,750	\$ 22,000	\$ 6,250	39.7%
YOUTH DEVELOPMENT	\$ 7,808	\$ 7,808	\$ -	0.0%
AFTER-SCHOOL YOUTH ENRICHMENT	\$ 17,445	\$ 17,445	\$ -	0.0%
TOTAL COMMUNITY SERVICE REVENUE	\$ 350,576	\$ 361,942	\$ 11,366	3.2%

NOTES:

Community Service Revenue is projected to increase \$11,366 or 3.2% between budget cycles.

The district participates in the state's Voluntary Pre-K program and receives additional funding for any students attending all-day preschool. The funds are received and booked through the General Fund as state aid as is the case with K-12 students generating aid. An end-of-year transfer is made between the General Fund and the Community Education - School Readiness Fund to offset expenses generated by the all-day preschool program. The 2024-25 transfer is assumed to be \$110,000 between funds.

The district has approval for Pathways II Early Learning Scholarships. The total allocation for each year is \$45,150; however, the actual amount received is based on the number of family scholarship applications

PINE RIVER-BACKUS SCHOOLS
COMMUNITY SERVICE EXPENSE SUMMARY
PRELIMINARY 2024-25 BUDGET

COMMUNITY SERVICE EXPENSE	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
COMMUNITY SERVICE	\$ 109,018	\$ 82,749	\$ (26,269)	-24.1%
YOUTH SPORTS	\$ 36,735	\$ 39,179	\$ 2,444	6.7%
EARLY CHILDHOOD FAMILY ED	\$ 76,376	\$ 79,582	\$ 3,206	4.2%
EARLY PATHWAYS II GRANT	\$ 32,141	\$ 26,438	\$ (5,703)	-17.7%
SCHOOL READINESS	\$ 169,095	\$ 199,675	\$ 30,580	18.1%
PRESCHOOL SCREENING	\$ 6,060	\$ 6,060	\$ -	0.0%
DRIVER ED-CLASSROOM	\$ 4,971	\$ 4,965	\$ (6)	-0.1%
DRIVER ED-BEHIND THE WHEEL	\$ 13,419	\$ 15,643	\$ 2,224	16.6%
AFTER SCHOOL YOUTH ENRICHMENT	\$ 2,000	\$ 2,000	\$ -	0.0%
TOTAL COMMUNITY SERVICE EXPENSE	\$ 449,815	\$ 456,291	\$ 6,476	1.4%

NOTES:

Community Education expenses show an increase of \$6,476 or 1.4% overall.

Staff salary/benefits decrease \$27,769. The full-time Community Ed Director position has been replaced by a part-time Community Ed Coordinator with oversight by the Pequot Lakes Community Ed Director. Early Childhood and School Readiness programming also sees a 0.4 fte reduction in the Parent Educator position and a reassignment of teaching staff between Elementary and ECFE/School Readiness. A budget line for Payments to Other Districts is added at \$29,559 to cover costs of the shared agreement with Pequot Lakes Community Ed.

Also increased are Workers Compensation premiums at \$2,686.

PINE RIVER-BACKUS SCHOOLS
COMMUNITY SERVICE EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

COMMUNITY SERVICE EXPENSE	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
COMMUNITY SERVICE				
SEC CLER OTH SAL	\$ 59,105	\$ 24,129	\$ (34,976)	-59.2%
SALARY ADJUSTMENTS	\$ 8,274	\$ -	\$ (8,274)	-100.0%
FICA/MEDICARE	\$ 5,453	\$ 1,834	\$ (3,619)	-66.4%
PERA	\$ 476	\$ 1,810	\$ 1,334	280.3%
TRA	\$ 5,172	\$ -	\$ (5,172)	-100.0%
GROUP HEALTH	\$ 7,928	\$ 1,654	\$ (6,274)	-79.1%
GROUP LIFE INSURANCE	\$ 40	\$ 7	\$ (33)	-82.5%
TSA MATCH	\$ 1,500	\$ -	\$ (1,500)	-100.0%
WORK COMP INS	\$ 1,535	\$ 4,221	\$ 2,686	175.0%
FEES FOR SERVICES	\$ 6,500	\$ 6,500	\$ -	0.0%
ADVERTISING / PROMOTION	\$ 8,000	\$ 8,000	\$ -	0.0%
COMMUNICATIONS SERVICES	\$ 1,515	\$ 1,515	\$ -	0.0%
UTILITIES	\$ 1,020	\$ 1,020	\$ -	0.0%
TRAVEL	\$ 300	\$ 300	\$ -	0.0%
PAYMENTS TO MN DISTRICTS	\$ -	\$ 29,559	\$ 29,559	NA
GENERAL SUPPLIES	\$ 500	\$ 500	\$ -	0.0%
INSTRUCTIONAL SUPPLIES	\$ 500	\$ 500	\$ -	0.0%
DUES	\$ 700	\$ 700	\$ -	0.0%
BUILDING USE CHARGEBACK	\$ 500	\$ 500	\$ -	0.0%
TOTAL	\$ 109,018	\$ 82,749	\$ (26,269)	-24.1%
YOUTH SPORTS				
DIRECTOR SALARY	\$ 17,751	\$ 19,388	\$ 1,637	9.2%
SEC CLER OTH SAL	\$ 277	\$ 277	\$ -	0.0%
FICA/MEDICARE	\$ 1,215	\$ 1,457	\$ 242	19.9%
PERA	\$ 21	\$ 21	\$ -	0.0%
TRA	\$ 1,575	\$ 1,696	\$ 121	7.7%
GROUP HEALTH	\$ 2,071	\$ 2,515	\$ 444	21.4%
GROUP LIFE INSURANCE	\$ 8	\$ 8	\$ -	0.0%
TSA MATCH	\$ 67	\$ 67	\$ -	0.0%
FEES FOR SERVICES	\$ 3,750	\$ 3,750	\$ -	0.0%
ENTRY FEES/STUDENT TRAVEL	\$ 4,000	\$ 4,000	\$ -	0.0%
INSTRUCTIONAL SUPPLIES	\$ 6,000	\$ 6,000	\$ -	0.0%
TOTAL	\$ 36,735	\$ 39,179	\$ 2,444	6.7%
EARLY CHILDHOOD FAMILY ED				
TEACHER SALARY	\$ 15,981	\$ 16,620	\$ 639	4.0%
AIDE SALARY	\$ 21,231	\$ 22,434	\$ 1,203	5.7%
FICA/MEDICARE	\$ 2,701	\$ 2,910	\$ 209	7.7%
PERA	\$ 1,592	\$ 1,683	\$ 91	5.7%
TRA	\$ 1,399	\$ 1,454	\$ 55	3.9%
GROUP HEALTH	\$ 9,521	\$ 10,529	\$ 1,008	10.6%
GROUP LIFE INSURANCE	\$ 41	\$ 42	\$ 1	2.4%
TSA MATCH	\$ 110	\$ 110	\$ -	0.0%
FEES FOR SERVICES	\$ 2,000	\$ 2,000	\$ -	0.0%
INTERDEPARTMENTAL SERVICES	\$ 19,800	\$ 19,800	\$ -	0.0%
INSTRUCTIONAL SUPPLIES	\$ 2,000	\$ 2,000	\$ -	0.0%
TOTAL	\$ 76,376	\$ 79,582	\$ 3,206	4.2%

PINE RIVER-BACKUS SCHOOLS
COMMUNITY SERVICE EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

COMMUNITY SERVICE EXPENSE	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
EARLY CHILDHOOD PATHWAYS II GRANT				
PATHWAYS II - TEACHER SALARY	\$ 13,370	\$ 19,953	\$ 6,583	49.2%
PATHWAYS II - LIC INSTR SUPPORT	\$ 11,627	\$ -	\$ (11,627)	-100.0%
PATHWAYS II - FICA	\$ 1,881	\$ 1,523	\$ (358)	-19.0%
PATHWAYS II - TRA	\$ 2,187	\$ 1,746	\$ (441)	-20.2%
PATHWAYS II - HEALTH INS	\$ 1,930	\$ 2,007	\$ 77	4.0%
PATHWAYS II - GROUP LIFE INS	\$ 9	\$ 9	\$ -	0.0%
PATHWAYS II - TSA MATCH	\$ 137	\$ 200	\$ 63	46.0%
PATHWAYS II - SUPPLIES	\$ 1,000	\$ 1,000	\$ -	0.0%
TOTAL	\$ 32,141	\$ 26,438	\$ (5,703)	-17.7%
SCHOOL READINESS				
TEACHER SALARY	\$ 104,033	\$ 126,338	\$ 22,305	21.4%
AIDE SALARY	\$ 21,278	\$ 22,758	\$ 1,480	7.0%
FICA/MEDICARE	\$ 9,311	\$ 11,354	\$ 2,043	21.9%
PERA	\$ 1,596	\$ 1,707	\$ 111	7.0%
TRA	\$ 9,103	\$ 11,055	\$ 1,952	21.4%
GROUP HEALTH	\$ 20,833	\$ 23,334	\$ 2,501	12.0%
GROUP LIFE INSURANCE	\$ 89	\$ 89	\$ -	0.0%
TSA MATCH	\$ 852	\$ 1,040	\$ 188	22.1%
FEES FOR SERVICES	\$ 2,000	\$ 2,000	\$ -	0.0%
TOTAL	\$ 169,095	\$ 199,675	\$ 30,580	18.1%
PRESCHOOL SCREENING				
TEACHER SALARY	\$ 2,865	\$ 2,865	\$ -	0.0%
INSTR AIDE SAL	\$ 631	\$ 631	\$ -	0.0%
LICENSED NURSE	\$ 715	\$ 715	\$ -	0.0%
FICA/MEDICARE	\$ 324	\$ 324	\$ -	0.0%
PERA	\$ 47	\$ 47	\$ -	0.0%
TRA	\$ 278	\$ 278	\$ -	0.0%
FEES FOR SERVICES	\$ 200	\$ 200	\$ -	0.0%
ECS GENERAL SUPPLIES	\$ 1,000	\$ 1,000	\$ -	0.0%
TOTAL	6,060	6,060	\$ -	0.0%
DRIVER ED-CLASSROOM				
TEACHER SALARY	\$ 4,185	\$ 4,185	\$ -	0.0%
FICA/MEDICARE	\$ 320	\$ 320	\$ -	0.0%
TRA	\$ 366	\$ 360	\$ (6)	-1.6%
INSTRUCTIONAL SUPPLIES	\$ 100	\$ 100	\$ -	0.0%
TOTAL DRIVER ED-CLASSROOM	\$ 4,971	\$ 4,965	\$ (6)	-0.1%

PINE RIVER-BACKUS SCHOOLS
COMMUNITY SERVICE EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

COMMUNITY SERVICE EXPENSE	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
DRIVER ED-BEHIND THE WHEEL				
TEACHER SALARY	\$ 10,000	\$ 12,000	\$ 2,000	20.0%
FICA/MEDICARE	\$ 764	\$ 918	\$ 154	20.2%
TRA	\$ 855	\$ 925	\$ 70	8.2%
REPAIRS AND MAINTENANCE	\$ 800	\$ 800	\$ -	0.0%
GENERAL SUPPLIES	\$ 1,000	\$ 1,000	\$ -	0.0%
TOTAL	\$ 13,419	\$ 15,643	\$ 2,224	16.6%
AFTER SCHOOL YOUTH ENRICHMENT				
FEEES FOR SERVICES	\$ 1,000	\$ 1,000	\$ -	0.0%
INSTRUCTIONAL SUPPLIES	\$ 1,000	\$ 1,000	\$ -	0.0%
TOTAL	\$ 2,000	\$ 2,000	\$ -	0.0%
TOTAL COMMUNITY SERVICE	\$ 449,815	\$ 456,291	\$ 6,476	1.4%

PINE RIVER-BACKUS SCHOOLS
OPERATING CAPITAL REVENUES
PRELIMINARY 2024-25 BUDGET

OPERATING CAPITAL REVENUE	REVISED	PRELIM	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
OPERATING CAPITAL LEVY	\$ 199,679	\$ 218,626	\$ 18,947	9.5%
OPERATING CAPITAL STATE AID	\$ 7,117	\$ 1,786	\$ (5,331)	-74.9%
LONG TERM FACILITIES MAINTENANCE LEVY	\$ 141,389	\$ 369,680	\$ 228,291	161.5%
ARPA FUNDS - CASS COUNTY	\$ 265,016	\$ -	\$ (265,016)	-100.0%
TOTAL OPERATING CAPITAL REVENUE	\$ 613,201	\$ 590,092	\$ (23,109)	-3.8%

NOTES:

Operating Capital Revenues are generated through the Certified 2023 Pay 2024 Levy and State Aid.

With the 2024-25 budget, the district will see a total of \$584,889 in Long Term Facilities Maintenance Revenue. The district issued bonds to fund the High School Office/Entrance/Hallways renovations. A levy adjustment of \$185,879 is made between the General Fund and Debt Service to cover the amount of principal/interest payments on the LTFM bond. The district also levied \$238,715 to cover a districtwide fire alarm replacement project. The expenses were booked in 2023-24, the revenue is recognized in 2024-25. The revenue shown above is the remainder of LTFM levy funding for capital projects with prior year adjustments.

The district constructed a Health Services Addition to the main building as well as a remodel of the Elementary DCD Classroom. Construction completed on both projects in Fall 2023. Financing for the project was a combination of district ESSER III funds, Cass County ARPA funds, and School Board authorized Committed for Construction funds. Additional funding of \$265,016 through Cass County's ARPA Funds have been secured as well. These funds will reimburse the district for expenses on the Health Services Addition.

PINE RIVER-BACKUS SCHOOLS
OPERATING CAPITAL EXPENSE SUMMARY
PRELIMINARY 2024-25 BUDGET

CAPITAL EXPENSE	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
BUILDING IMPROVEMENTS	\$ 545,092	\$ 269,645	\$ (275,447)	-50.5%
FEDERALLY FUNDED PROJECTS - ESSER	\$ 941,907	\$ -	\$ (941,907)	-100.0%
TECHNOLOGY	\$ 79,100	\$ 79,100	\$ -	0.0%
LONG TERM FACILITY MAINTENANCE	\$ 393,564	\$ 143,070	\$ (250,494)	-63.6%
TOTAL OPERATING CAPITAL EXPENSE	\$ 1,959,663	\$ 491,815	\$ (1,467,848)	-74.9%

NOTES:

Operating Capital expenses decrease \$1,467,848 or 74.9% between budget cycles. The district's Federal ESSER II COVID funds financed the majority of a Health Services Addition with construction completed Fall 2023. The Revised 2023-24 Budget included project costs through through completion. Also completed with the 2023-24 budget cycle was an upgrade to the main building's fire alarm system funded through LTFM.

Planned Operating Capital projects include:

	Prelim	
Operating Capital Projects:		
Retrofit High School Classrooms 45, 51, 52	\$ 31,304	
Retrofit High School Band Room	\$ 88,645	
Classroom Furniture (annual)	\$ 15,000	
Playground Equipment (replace 1998 structures)	\$ 82,696	**project donations total \$57,373 as of 5/28/2024**
Maintenance Truck	\$ 52,000	Capital
	<u>\$ 269,645</u>	
Technology Projects:		
Total Tech Capital Budget	\$ 79,100	Technology
	<u>\$ 79,100</u>	
Long Term Facilities Maintenance Projects:		
Firewall - Elementary Doors	\$ 33,951	
Kitchen Floors	\$ 36,418	
Lock Down Doors / Hardware - Elem Choir Room	\$ 6,700	
H&S Projects - Annual	\$ 36,001	
Deferred Maintenance Projects - Annual	\$ 30,000	LTFM
	<u>\$ 143,070</u>	

PINE RIVER-BACKUS SCHOOLS
OPERATING CAPITAL EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

CAPITAL EXPENSE	REVISED BUDGET 2023-24	PRELIMINARY BUDGET 2024-25	2024 REVISED BUDGET VS 2025 PRELIM BUDGET	
			\$ CHG.	% CHG.
DISTRICTWIDE CAPITAL				
EXPENSES - COMMITTED ACCOUNT	\$ 364,626	\$ -	\$ (364,626)	-100.0%
DISTRICT WIDE BUILDING IMPROVEMENTS FACILITIES	\$ 135,000	\$ 119,949	\$ (15,051)	-11.1%
GENERAL EQUIPMENT	\$ 20,463	\$ -	\$ (20,463)	-100.0%
TOTAL	\$ 25,003	\$ 149,696	\$ 124,693	498.7%
	\$ 545,092	\$ 269,645	\$ (275,447)	-50.5%
FEDERALLY FUNDED PROJECTS				
HEALTH SERVICES ADDITION - ESSER III	\$ 676,891	\$ -	\$ (676,891)	-100.0%
HEALTH SERVICES ADDITION - CASS CTY ARPA	\$ 265,016	\$ -	\$ (265,016)	-100.0%
TOTAL	\$ 941,907	\$ -	\$ (941,907)	-100.0%
TECHNOLOGY				
TECHNOLOGY EQUIPMENT INSTRUCTIONAL	\$ 79,100	\$ 79,100	\$ -	0.0%
TOTAL	\$ 79,100	\$ 79,100	\$ -	0.0%
LONG TERM FACILITY MAINTENANCE				
PHYSICAL HAZARD CONTROL - H&S	\$ 2,500	\$ 2,500	\$ -	0.0%
HAZARDOUS SUBSTANCE - H&S	\$ 7,500	\$ 7,500	\$ -	0.0%
HEALTH & SAFETY MGMT - H&S	\$ 4,500	\$ 6,000	\$ 1,500	33.3%
ASBESTOS - H&S	\$ 2,500	\$ 10,000	\$ 7,500	300.0%
FIRE CODE COMPLIANCE - H&S	\$ 10,000	\$ 43,951	\$ 33,951	339.5%
FIRE CODE COMPLIANCE - FIRE ALARM SYSTEM	\$ 246,235	\$ -	\$ (246,235)	-100.0%
BLDG HARDWARE & EQUIP	\$ 54,174	\$ 6,701	\$ (47,473)	-87.6%
INTERIOR SURFACES	\$ -	\$ 36,418	\$ 36,418	NA
MECHANICAL	\$ 42,380	\$ -	\$ (42,380)	-100.0%
SITE GROUNDS - DEF MAINT	\$ 7,350	\$ 15,000	\$ 7,650	104.1%
BUILDINGS - DEF MAINT	\$ 16,425	\$ 15,000	\$ (1,425)	-8.7%
TOTAL	\$ 393,564	\$ 143,070	\$ (250,494)	-63.6%
TOTAL OPERATING CAPITAL	\$ 1,959,663	\$ 491,815	\$ (1,467,848)	-74.9%

PINE RIVER-BACKUS SCHOOLS
 BUILDING CONSTRUCTION REVENUES / EXPENSES
 PRELIMINARY 2024-25 BUDGET

BUILDING CONSTRUCTION REVENUE	REVISED	PRELIM	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
EARNED INVESTMENTS	\$ -	\$ -	\$ -	NA
SALE OF BONDS	\$ -	\$ -	\$ -	NA
LTFM TRANSFER FROM OTHER FUNDS	\$ -	\$ -	\$ -	NA
TRANSFER FROM OTHER FUNDS	\$ -	\$ -	\$ -	NA
TOTAL BUILDING CONSTRUCTION REVENUE	\$ -	\$ -	\$ -	NA

NOTES:

There are no new funding sources planned for 2024-25 Building Construction projects.

BUILDING CONSTRUCTION EXPENSE	REVISED	PRELIM	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
CONSTRUCTION FEES FOR SERVICES	\$ -	\$ -	\$ -	NA
BUILDINGS - OTHER	\$ -	\$ -	\$ -	NA
FUND TRANSFERS OUT	\$ -	\$ -	\$ -	NA
TOTAL BUILDING CONSTRUCTION EXPENSE	\$ -	\$ -	\$ -	NA

NOTES :

There are no bonded construction projects planned for 2024-25. All construction projects are budgeted through the General Fund and paid for with Federal, State and Local funding sources.

PINE RIVER-BACKUS SCHOOLS
DEBT SERVICE REVENUES / EXPENSES
PRELIMINARY 2024-25 BUDGET

DEBT SERVICE REVENUE	REVISED	PRELIM	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
LEVY	\$ 554,514	\$ 536,146	\$ (18,368)	-3.3%
MISCELLANEOUS TAX	\$ -	\$ -	\$ -	NA
INTEREST	\$ 5,000	\$ 5,000	\$ -	0.0%
DISPARITY REDUCTION AID	\$ 485	\$ 36	\$ (449)	-92.6%
HMSTD & AG MKT VALUE CREDIT	\$ 5,663	\$ 5,316	\$ (347)	-6.1%
SCHOOL BUILDING BOND AG CREDIT	\$ 40,968	\$ 40,515	\$ (453)	-1.1%
EARN INVESTMENT - MN B&T QZAB	\$ 24,500	\$ 24,500	\$ -	0.0%
TOTAL DEBT REDEMPTION REVENUE	\$ 631,130	\$ 611,513	\$ (19,617)	-3.1%

NOTES:

Debt Service Revenues are funded primarily through the 2023 Pay 2024 Levy and are based on actual amounts paid on outstanding debt. Earn Investment lines cover interest earned on the district's QZAB bond.

DEBT SERVICE EXPENSE	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
PRINCIPAL PAYMENTS	\$ 438,121	\$ 453,121	\$ 15,000	3.4%
INTEREST EXPENSE	\$ 90,180	\$ 79,605	\$ (10,575)	-11.7%
FEES	\$ 3,500	\$ 3,500	\$ -	0.0%
BOND REFUNDING	\$ -	\$ -	\$ -	NA
TOTAL DEBT REDEMPTION EXPENSE	\$ 531,801	\$ 536,226	\$ 4,425	0.8%

NOTES:

Principal Payments include the 2009 QZAB Bond payment of \$48,121.09, the 2017 LTFM Bond payment of \$130,000, the 2020A General Obligation Bond of \$50,000 and the 2020B Refunding Bond of \$225,000.

Interest Payments include the 2017 LTFM Bond payment of \$31,900, the 2020A General Obligation Bond of \$7,100 and the 2020B Refunding Bond of \$40,605. Payments are made in two installments August 2022 and February 2023.

Fees for Services includes fees paid for the processing and servicing of all district bonds.

PINE RIVER-BACKUS SCHOOLS
SCHOLARSHIP FUND REVENUES
PRELIMINARY 2024-25 BUDGET

SCHOLARSHIP REVENUE	REVISED	PRELIM	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
GOOD CITIZENSHIP				
INTEREST	\$ -	\$ -	\$ -	NA
TOTAL	\$ -	\$ -	\$ -	NA
GORDON AND VELVA MARSHALL				
INTEREST	\$ 300	\$ 300	\$ -	0.0%
TOTAL	\$ 300	\$ 300	\$ -	0.0%
ALFRED WEISE				
INTEREST	\$ 85	\$ 85	\$ -	0.0%
TOTAL	\$ 85	\$ 85	\$ -	0.0%
ELIZABETH REIGHARD & CALVIN FILLINGS				
INTEREST	\$ 75	\$ 75	\$ -	0.0%
TOTAL	\$ 75	\$ 75	\$ -	0.0%
LCF EVELYN W. BERG				
INTEREST	\$ -	\$ -	\$ -	NA
DONATIONS	\$ 2,800	\$ 2,800	\$ -	0.0%
TOTAL	\$ 2,800	\$ 2,800	\$ -	0.0%
SHEILA JOAN ANDERSON				
INTEREST	\$ 15	\$ 15	\$ -	0.0%
TOTAL	\$ 15	\$ 15	\$ -	0.0%
DENNIS HEEMSTRA MEMORIAL SCHOLARSHIP				
INTEREST	\$ 4,500	\$ 4,500	\$ -	0.0%
TOTAL	\$ 4,500	\$ 4,500	\$ -	0.0%
MARY FELTON				
INTEREST	\$ -	\$ -	\$ -	NA
TOTAL	\$ -	\$ -	\$ -	NA
PR-B SCHOLARSHIP				
INTEREST	\$ 75	\$ 75	\$ -	0.0%
DONATIONS	\$ 30,000	\$ 30,000	\$ -	0.0%
TOTAL	\$ 30,075	\$ 30,075	\$ -	0.0%
EVAN LINDQUIST MEMORIAL SCHOLARSHIP				
INTEREST	\$ 400	\$ 400	\$ -	0.0%
DONATIONS	\$ -	\$ -	\$ -	NA
TOTAL	\$ 400	\$ 400	\$ -	0.0%
EARL & VIOLET FENTON SCHOLARSHIP				
INTEREST	\$ 60	\$ 60	\$ -	0.0%
TOTAL	\$ 60	\$ 60	\$ -	0.0%
TOTAL SCHOLARSHIP FUND REVENUE	\$ 38,310	\$ 38,310	\$ -	0.0%

NOTES:

All Scholarship revenue is funded through donations or interest earned on invested accounts.

PINE RIVER-BACKUS SCHOOLS
SCHOLARSHIP EXPENSE DETAIL
PRELIMINARY 2024-25 BUDGET

SCHOLARSHIP EXPENSE	REVISED	PRELIMINARY	2024 REVISED BUDGET	
	BUDGET	BUDGET	VS 2025 PRELIM BUDGET	
	2023-24	2024-25	\$ CHG.	% CHG.
GORDON AND VELVA MARSHALL	\$ 4,000	\$ 5,000	\$ 1,000	25.0%
ALFRED WEISE	\$ 1,500	\$ 1,500	\$ -	0.0%
ELIZABETH REIGHARD & CALVIN FILLINGS	\$ 500	\$ 500	\$ -	0.0%
LCF EVELYN W. BERG	\$ 4,000	\$ 4,000	\$ -	0.0%
SHEILA JOAN ANDERSON	\$ 500	\$ 1,000	\$ 500	100.0%
DENNIS HEEMSTRA	\$ 20,000	\$ 12,000	\$ (8,000)	-40.0%
PRB SCHOLARSHIP	\$ 36,800	\$ 43,300	\$ 6,500	17.7%
EVAN LINDQUIST MEMORIAL SCHOLARSHIP	\$ 5,000	\$ 8,000	\$ 3,000	60.0%
EARL & VIOLET FENTON	\$ 1,500	\$ 1,000	\$ (500)	-33.3%
TOTAL SCHOLARSHIP FUND EXPENSE	\$ 73,800	\$ 76,800	\$ 3,000	4.1%

NOTES:

Scholarship Expenses include all scholarships awarded at the May 2024 Scholarship Awards ceremony. These scholarships are paid upon successful completion of the first semester at a post-secondary institution. Any variance between Preliminary and Revised Budgets account for scholarships not claimed by the March 31st deadline.

The PRB Scholarship expense line includes the Pine River-Backus Scholarship Drawing, Crow Wing Power Scholarships, Steve & Tammy Cox Scholarships, STRIVE Scholarships, Sigler Scholarships and Backus Legion Scholarships and various other scholarships processed through the district.

PINE RIVER-BACKUS SCHOOLS
STUDENT ACTIVITY FUND
PRELIMINARY 2024-25 BUDGET

STUDENT ACTIVITY FUND	START	ACTIVITY		NET	END
	BALANCE	2023-2024		ACTIVITY	BALANCE
	7/1/2023	Revenue	Expense	2023-24	\$ 45,473.00
	2023-24	<i>Updated 5/30/2024</i>			2024-25
ACCOUNTS:	BUDGET				BUDGET
Elem Choir	\$ 7,396	\$ -	\$ -	\$ -	\$ 7,395.96
Elem Sped - Z Fund	\$ 1,416	\$ -	\$ -	\$ -	\$ 1,416.03
Elementary General	\$ 4,137	\$ 66	\$ (29.97)	\$ 36	\$ 4,172.47
Elem Student Council	\$ 75	\$ 311	\$ (179.61)	\$ 132	\$ 206.83
Elem Yearbook	\$ 6,482	\$ 846	\$ (706.43)	\$ 139	\$ 6,621.13
Jim Tehennepe	\$ 8,018	\$ -	\$ -	\$ -	\$ 8,018.13
HELP Fund	\$ 15,358	\$ 250	\$ (1,354.58)	\$ (1,105)	\$ 14,253.51
Greg Jadwin	\$ 5,213	\$ 690	\$ (476.13)	\$ 214	\$ 5,426.91
ALC	\$ 223	\$ -	\$ -	\$ -	\$ 223.40
Concessions	\$ 3,185	\$ -	\$ -	\$ -	\$ 3,184.71
Business Prof of America	\$ 4,143	\$ -	\$ -	\$ -	\$ 4,143.35
French	\$ 669	\$ 1,300	\$ (1,634.00)	\$ (334)	\$ 334.90
HS Choir	\$ 2,930	\$ -	\$ -	\$ -	\$ 2,930.11
Band	\$ 1,032	\$ 728	\$ (913.38)	\$ (185)	\$ 846.94
Special Education	\$ 2,416	\$ -	\$ -	\$ -	\$ 2,415.50
Elem Sped - 5/6 Lucky Bobbers	\$ 334	\$ -	\$ -	\$ -	\$ 333.84
Football	\$ 4,582	\$ 1,022	\$ (1,558.92)	\$ (537)	\$ 4,045.68
Boys Basketball	\$ 2,544	\$ 2,824	\$ (3,450.99)	\$ (627)	\$ 1,917.10
Girls Basketball	\$ 1,535	\$ 2,398	\$ (1,959.74)	\$ 438	\$ 1,973.49
Wrestling	\$ 257	\$ 15,018	\$ (13,141.56)	\$ 1,877	\$ 2,134.01
Baseball	\$ 2,853	\$ 2,809	\$ (4,456.29)	\$ (1,647)	\$ 1,205.85
Cross Country	\$ 1,263	\$ -	\$ -	\$ -	\$ 1,262.57
Boys Golf	\$ 824	\$ -	\$ (400.11)	\$ (400)	\$ 423.57
Girls Golf	\$ 831	\$ 694	\$ (163.22)	\$ 531	\$ 1,361.53
Track	\$ 844	\$ -	\$ -	\$ -	\$ 844.35
Volleyball	\$ 3,449	\$ 13,746	\$ (7,615.93)	\$ 6,130	\$ 9,578.73
Travel Volleyball	\$ 889	\$ 9,088	\$ (9,976.12)	\$ (889)	\$ -
Cheer	\$ 2,213	\$ 2,877	\$ (1,229.08)	\$ 1,648	\$ 3,861.36
Softball	\$ -	\$ 2,052	\$ (2,720.22)	\$ (668)	\$ (667.97)
Dance	\$ 5,224	\$ -	\$ -	\$ -	\$ 5,223.68
Band/Choir Fundraiser	\$ 24,365	\$ 28,803	\$ (23,493.98)	\$ 5,309	\$ 29,673.67
Musical/Drama	\$ 4,720	\$ 3,693	\$ (3,603.10)	\$ 90	\$ 4,809.91
Robotics	\$ 8,413	\$ 9,612	\$ (8,274.04)	\$ 1,338	\$ 9,751.19
Trap Team	\$ -	\$ 17,296	\$ (13,237.35)	\$ 4,059	\$ 4,058.86
AD General	\$ 9,368	\$ 3,200	\$ (8,776.56)	\$ (5,577)	\$ 3,790.97
Class Accounts	\$ 2,707	\$ 10,792	\$ (8,575.03)	\$ 2,217	\$ 4,923.38
High School General	\$ 179	\$ 608	\$ (876.57)	\$ (269)	\$ (89.40)
Student Council	\$ 605	\$ 2,536	\$ (2,087.93)	\$ 448	\$ 1,053.36
National Honor Society	\$ 819	\$ 2,709	\$ (3,282.12)	\$ (573)	\$ 245.72
HS Yearbook	\$ 2,555	\$ 2,924	\$ (53.62)	\$ 2,870	\$ 5,424.65
Speech	\$ 2,706	\$ 128	\$ (183.24)	\$ (55)	\$ 2,650.95
Book Club	\$ 160	\$ 4,000	\$ (749.78)	\$ 3,250	\$ 3,410.60
PROM	\$ 4,968	\$ 8,392	\$ (7,024.02)	\$ 1,368	\$ 6,335.39
TOTAL STUDENT ACTIVITY FUND	\$ 151,899	\$ 151,412	\$ (132,183.62)	\$ 19,228	\$ 171,126.92

PRELIMINARY 2024-25 BUDGET SUPPLEMENTAL - REVENUES

	REVISED BUDGET 2023-24	PRELIM BUDGET 2024-25	2024 REVISED BUDGET VS 2025 PRELIM BUDGET		PAGE #
			\$ CHG.	% CHG.	REFERENCE
TOTAL GENERAL FUND REVENUE	\$ 11,852,385	\$ 11,278,575	\$ (573,810)	-4.8%	6
Local Revenues					
Levy - General, CTE, Safe Schools	\$ 699,275	\$ 761,598	\$ 62,323	8.9%	7
Interest Income	\$ 100,000	\$ 115,000	\$ 15,000	15.0%	7
State Revenues					
Compensatory Aid	\$ 1,439,194	\$ 1,703,780	\$ 264,586	18.4%	7-8
Federal Revenues					
Title I - II - IV Programs	\$ 365,922	\$ 355,093	\$ (10,829)	-3.0%	7
COVID 19 Funds	\$ 931,424	\$ -	\$ (931,424)	-100.0%	7
TOTAL FOOD SERVICE REVENUE	\$ 667,852	\$ 667,852	\$ -	0.0%	44
TOTAL TRANSPORTATION REVENUE	\$ 826,634	\$ 829,334	\$ 2,700	0.3%	48
Fees for Transportation Services	\$ 2,300	\$ 5,000	\$ 2,700	117.4%	48
TOTAL COMMUNITY SERVICE REVENUE	\$ 350,576	\$ 361,942	\$ 11,366	3.2%	51
Levy - Community Ed & ECFE	\$ 90,938	\$ 95,558	\$ 4,620	5.1%	51
Aid - ECFE, SR, Screening	\$ 56,530	\$ 54,026	\$ (2,504)	-4.4%	51
Class Fees - Youth Sports, DE & BTW	\$ 30,750	\$ 40,000	\$ 9,250	30.1%	51
TOTAL OPERATING CAPITAL REVENUE	\$ 613,201	\$ 590,092	\$ (23,109)	-3.8%	56
Levy - Operating Capital	\$ 199,679	\$ 218,626	\$ 18,947	9.5%	56
Levy - LTFM (FY24 Fire Alarm Replacement)	\$ 141,389	\$ 369,680	\$ 228,291	161.5%	56
ARPA Funds - Cass County	\$ 265,016	\$ -	\$ (265,016)	-100.0%	56
TOTAL BUILDING CONSTR. REVENUE	\$ -	\$ -	\$ -	NA	59
TOTAL DEBT REVENUE	\$ 631,130	\$ 611,513	\$ (19,617)	-3.1%	60
SCHOLARSHIP TOTAL	\$ 38,310	\$ 38,310	\$ -	0.0%	61
STUDENT ACTIVITY FUND	\$ -	\$ -	\$ -	NA	63
OVERALL REVENUE TOTAL - ALL FUNDS	\$ 14,980,088	\$ 14,377,618	\$ (602,470)	-4.0%	

PRELIMINARY 2024-25 BUDGET SUPPLEMENTAL - EXPENSES

	REVISED BUDGET 2023-24	PRELIM BUDGET 2024-25	2024 REVISED BUDGET VS 2025 PRELIM BUDGET		PAGE #
			\$ CHG.	% CHG.	REFERENCE
DISTRICTWIDE TOTAL	\$ 2,514,885	\$ 2,625,709	\$ 110,824	4.4%	10
Districtwide Salary/Benefits	\$ 1,294,167	\$ 1,390,192	\$ 96,025	7.4%	11-14
Workers Compensation	\$ 3,799	\$ 10,447	\$ 6,648	175.0%	11-14
Property Insurance	\$ 81,514	\$ 89,665	\$ 8,151	10.0%	14
ELEMENTARY TOTAL	\$ 4,427,389	\$ 4,415,802	\$ (11,587)	-0.3%	15
Elementary Salary / Benefits					
General Education	\$ 1,415,132	\$ 1,280,562	\$ (134,570)	-9.5%	17-24
Compensatory	\$ 850,053	\$ 1,030,110	\$ 180,057	21.2%	17-24
Learn & Development	\$ 183,225	\$ 176,210	\$ (7,015)	-3.8%	17-24
School Library	\$ 17,583	\$ 18,094	\$ 511	2.9%	17-24
Gifted & Talented	\$ 12,541	\$ 13,200	\$ 659	5.3%	17-24
Title I	\$ 325,779	\$ 250,500	\$ (75,279)	-23.1%	17-24
Title II	\$ 30,687	\$ 29,682	\$ (1,005)	-3.3%	17-24
Special Education	\$ 1,264,475	\$ 1,233,314	\$ (31,161)	-2.5%	17-24
ADSIS / LCTS Collaboration	\$ 56,116	\$ 82,389	\$ 26,273	46.8%	17-24
<i>Subtotal Elementary Salary / Benefits</i>	<i>\$ 4,155,591</i>	<i>\$ 4,114,061</i>	<i>\$ (41,530)</i>	<i>-1.0%</i>	
Workers Compensation	\$ 17,836	\$ 49,049	\$ 31,213	175.0%	17
HIGH SCHOOL TOTAL	\$ 3,977,156	\$ 4,014,174	\$ 37,018	0.9%	25
High School Salary / Benefits					
General Education	\$ 1,828,511	\$ 1,694,524	\$ (133,987)	-7.3%	28-41
Compensatory	\$ 489,344	\$ 544,670	\$ 55,326	11.3%	28-41
School Library	\$ 19,414	\$ 20,036	\$ 622	3.2%	28-41
Third Party Billing	\$ 37,647	\$ 38,081	\$ 434	1.2%	28-41
School Support Personnel - District	\$ -	\$ 38,718	\$ 38,718	NA	28-41
Title II	\$ 23,161	\$ 23,161	\$ -	0.0%	28-41
Post Season Coaching	\$ 22,556	\$ 22,314	\$ (242)	-1.1%	28-41
Special Education	\$ 844,620	\$ 876,395	\$ 31,775	3.8%	28-41
ADSIS / LCTS Collaboration	\$ 32,213	\$ 42,283	\$ 10,070	31.3%	28-41
Career/Tech Education	\$ 61,556	\$ 63,689	\$ 2,133	3.5%	28-41
<i>Subtotal High School Salary / Benefits</i>	<i>\$ 3,359,022</i>	<i>\$ 3,363,871</i>	<i>\$ 4,849</i>	<i>0.1%</i>	
Workers Compensation	\$ 15,179	\$ 41,742	\$ 26,563	175.0%	28
ALC PROGRAM TOTAL	\$ 453,944	\$ 389,101	\$ (64,843)	-14.3%	42
ALC Salary/Benefits	\$ 412,863	\$ 345,017	\$ (67,846)	-16.4%	43
Workers Compensation	\$ 1,716	\$ 4,719	\$ 3,003	175.0%	43
FOOD SERVICE TOTAL	\$ 729,841	\$ 706,863	\$ (22,978)	-3.1%	45
Food Service Salary/Benefits	\$ 274,149	\$ 308,989	\$ 34,840	12.7%	46-47
Workers Compensation	\$ 1,247	\$ 3,429	\$ 2,182	175.0%	46
Food Service Equipment	\$ 70,000	\$ 10,000	\$ (60,000)	-85.7%	46

PRELIMINARY 2024-25 BUDGET SUPPLEMENTAL - EXPENSES

	REVISED BUDGET 2023-24	PRELIM BUDGET 2024-25	2024 REVISED BUDGET VS 2025 PRELIM BUDGET		PAGE #
			\$ CHG.	% CHG.	REFERENCE
TRANSPORTATION	\$ 896,742	\$ 931,106	\$ 34,364	3.8%	49
Transportation Salary / Benefits	\$ 551,282	\$ 578,509	\$ 27,227	4.9%	50
Workers Compensation	\$ 2,572	\$ 7,073	\$ 4,501	175.0%	50
Auto Insurance	\$ 26,356	\$ 28,992	\$ 2,636	10.0%	50
COMMUNITY ED TOTAL	\$ 449,815	\$ 456,291	\$ 6,476	1.4%	52
Community Ed Overall Salary/Benefits	\$ 383,095	\$ 357,326	\$ (25,769)	-6.7%	53-55
Workers Compensation	\$ 1,535	\$ 4,221	\$ 2,686	175.0%	53
Payments to Other Districts (Pequot Lakes)	\$ -	\$ 29,559	\$ 29,559	NA	53
CAPITAL TOTAL	\$ 1,959,663	\$ 491,815	\$ (1,467,848)	-74.9%	57
Building Improvements	\$ 545,092	\$ 269,645	\$ (275,447)	-50.5%	58
Federal COVID Funds - Health Services Add'n	\$ 941,907	\$ -	\$ (941,907)	-100.0%	58
Technology	\$ 79,100	\$ 79,100	\$ -	0.0%	58
Long Term Facility Maintenance	\$ 147,329	\$ 143,070	\$ (4,259)	-2.9%	58
LTFM - Fire Alarm System Replacement	\$ 246,235	\$ -	\$ (246,235)	-100.0%	58
CONSTRUCTION TOTAL	\$ -	\$ -	\$ -	NA	59
DEBT SERVICE TOTAL	\$ 531,801	\$ 536,226	\$ 4,425	0.8%	60
SCHOLARSHIP TOTAL	\$ 73,800	\$ 76,800	\$ 3,000	4.1%	62
STUDENT ACTIVITY FUND	\$ 151,899	\$ 171,127	\$ 19,228	NA	63
OVERALL EXPENSE TOTAL - ALL FUNDS	\$ 16,166,935	\$ 14,815,014	\$ (1,351,921)	-8.4%	

709 STUDENT TRANSPORTATION SAFETY POLICY

I. PURPOSE

The purpose of this policy is to provide safe transportation for students and to educate students on safety issues and the responsibilities of school bus ridership.

II. PLAN FOR STUDENT TRANSPORTATION SAFETY TRAINING

A. School Bus Safety Week

The school district may designate a school bus safety week. The National School Bus Safety Week is the third week in October.

B. Student School Bus Safety Training

1. The school district shall provide students enrolled in grades kindergarten (K) through 10 with age-appropriate school bus safety training of the following concepts:
 - a. transportation by school bus is a privilege, not a right;
 - b. school district policies for student conduct and school bus safety;
 - c. appropriate conduct while on the bus;
 - d. the danger zones surrounding a school bus;
 - e. procedures for safely boarding and leaving a school bus;
 - f. procedures for safe vehicle lane crossing; and
 - g. school bus evacuation and other emergency procedures.
2. All students in grades K through 6 who are transported by school bus and are enrolled during the first or second week of school must receive the school bus safety training by the end of the third week of school. All students in grades 7 through 10 who are transported by school bus and are enrolled during the first or second week of school must receive the school bus safety training or receive bus safety instruction materials by the end of the sixth week of school, if they have not previously received school bus training. Students in grades K through 10 who enroll in a school after the second week of school, are transported by school bus, and have not received training in their previous school districts shall undergo school bus safety training or

receive bus safety instructional materials within 4 weeks of their first day of attendance.

3. The school district and a nonpublic school with students transported by school bus at public expense must provide students enrolled in grades K through 3 school bus safety training twice during the school year.
4. Students taking driver's training instructional classes must receive training in the laws and proper procedures for operating a motor vehicle in the vicinity of a school bus as required by Minnesota Statute section 169.446, subdivision 2.
5. The school district and a nonpublic school with students transported by school bus at public expense must conduct a school bus evacuation drill at least once during the school year.
6. The school district will make reasonable accommodations in training for students known to speak English as a second language and students with disabilities.
7. The school district may provide kindergarten students with school bus safety training before the first day of school.
8. The school district shall adopt and make available for public review a curriculum for transportation safety education.
9. Nonpublic school students transported by the school district will receive school bus safety training by their nonpublic school. The nonpublic schools may use the school district's school transportation safety education curriculum. Upon request by the school district superintendent, the nonpublic school must certify to the school district's school transportation safety director that all students enrolled in grades K through 10 have received the appropriate training.

C. Active Transportation Safety Training

1. Training required
 - a. The school district must provide public school pupils enrolled in kindergarten through grade 3 with age-appropriate active transportation safety training. At a minimum, the training must include pedestrian safety, including crossing roads.
 - b. The school district must provide pupils enrolled in grades 4 through 8 with age-appropriate active transportation safety training. At a minimum, the training must include:

(1) pedestrian safety, including crossing roads safely

using the searching left, right, left for vehicles in traffic technique; and

(2) bicycle safety, including relevant traffic laws, use and proper fit of protective headgear, bicycle parts and safety features, and safe biking techniques.

2. Deadlines.

a. Students under subdivision 1, paragraph (a), who are enrolled during the first or second week of school and have not previously received active transportation safety training specified in that paragraph must receive the safety training by the end of the third week of school.

b. Students under subdivision 1, paragraph (b), who are enrolled during the first or second week of school and have not previously received active transportation safety training specified in that paragraph must receive the safety training by the end of the sixth week of school.

c. Students under subdivision 1, paragraph (a) or (b), who enroll in a school after the second week of school and have not received the appropriate active transportation safety training in their previous school district must undergo the training or receive active transportation safety instructional materials within four weeks of the first day of attendance.

d. The school district and a nonpublic school may provide kindergarten pupils with active transportation safety training before the first day of school.

3. Instruction

a. The school district may provide active transportation safety training through distance learning.

b. The district and a nonpublic school must make reasonable accommodations for the active transportation safety training of pupils known to speak English as a second language and pupils with disabilities.

III. CONDUCT ON SCHOOL BUSES AND CONSEQUENCES FOR MISBEHAVIOR

A. Riding the school bus is a privilege, not a right. The school district's general student behavior rules are in effect for all students on school buses, including nonpublic and charter school students.

B. Consequences for school bus/bus stop misconduct will be imposed by the school

district under adopted administrative discipline procedures. In addition, all school bus/bus stop misconduct will be reported to the school district's transportation safety director. Serious misconduct may be reported to local law enforcement.

1. School Bus and Bus Stop Rules. The school district school bus safety rules are to be posted on every bus. If these rules are broken, the school district's discipline procedures are to be followed. In most circumstances, consequences are progressive and may include suspension of bus privileges. It is the school bus driver's responsibility to report unacceptable behavior to the school district's Transportation Office/School Office.

2. Rules at the Bus Stop

- a. Get to your bus stop 5 minutes before your scheduled pick up time. The school bus driver will not wait for late students.
- b. Respect the property of others while waiting at your bus stop.
- c. Keep your arms, legs, and belongings to yourself.
- d. Use appropriate language.
- e. Stay away from the street, road, or highway when waiting for the bus.
- f. Wait until the bus stops before approaching the bus.
- g. After getting off the bus, move away from the bus.
- h. If you must cross the street, always cross in front of the bus where the driver can see you. Wait for the driver to signal to you before crossing the street.
- i. No fighting, harassment, intimidation, or horseplay.
- j. No use of alcohol, tobacco, or drugs.

3. Rules on the Bus

- a. Immediately follow the directions of the driver.
- b. Sit in your seat facing forward.
- c. Talk quietly and use appropriate language.
- d. Keep all parts of your body inside the bus.
- e. Keep your arms, legs, and belongings to yourself.
- f. No fighting, harassment, intimidation, or horseplay.

- g. Do not throw any object.
- h. No eating, drinking, or use of alcohol, tobacco, or drugs.
- i. Do not bring any weapons or dangerous objects on the school bus.
- j. Do not damage the school bus.

4. Consequences

- a. Consequences for school bus/bus stop misconduct will apply to all regular and late routes. Decisions regarding a student's ability to ride the bus in connection with co-curricular and extracurricular events (for example, field trips or competitions) will be in the sole discretion of the school district. Parents or guardians will be notified of any suspension of bus privileges.

(1) Elementary (K-6)

1st offense – Warning. Principal or designee will meet with child.

2nd offense – 3 school-day suspension from riding the bus. Principal or designee will meet with child.

3rd offense – 5 school-day suspension from riding the bus. Principal will communicate with parent, possible further consequence and/or intervention.

4th offense – 10 school-day suspension from riding the bus. Parent or guardian will be responsible for arranging a meeting with their principal prior to the child returning to the bus.

Further offenses – individually considered. Students may be suspended for longer periods of time, including the remainder of the school year.

(2) Secondary (7-12)

1st offense- Warning or 0-4 school days suspension from riding the bus. Principal or designee will meet with child.

2nd offense- 5 school-day suspension from riding the bus. Principal or designee will meet with child.

3rd offense- 10 school-day suspension from riding the bus. Parent or guardian will be responsible for arranging a meeting with their principal prior to the child returning to the bus.

4th offense- 20 school-day suspension from riding the bus. Parent or guardian will be responsible for arranging a meeting with their principal prior to the child returning to the bus.

5th offense- suspended from riding the bus for the remainder of the school year

Note: When any student goes 60 transportation days without a report, the student's consequences may start over at the first offense.

(3) **Severe Clause Suspension**

If the student's misconduct jeopardizes their own safety, other students' safety or the safety of the driver, the offending student's privileges may be suspended immediately upon contacting parent / guardian. Incidents involving law enforcement may revoke rider privileges for the remainder of the year. Principal or designee notifies parents for all offenses as to the consequences.

(4) **Other Discipline**

Based on the severity of a student's conduct, more serious consequences may be imposed at any time. Depending on the nature of the offense, consequences such as suspension or expulsion from school also may result from school bus/bus stop misconduct.

(4) **Records**

Records of school bus/bus stop misconduct will be forwarded to the individual school building and will be retained in the same manner as other student discipline records. Reports of student misbehavior on a school bus or in a bus-loading or unloading area that are reasonably believed to cause an immediate and substantial danger to the student or surrounding persons or property shall be provided by the school district to local law enforcement and the Department of Public Safety in accordance with state and federal law.

(5) **Vandalism/Bus Damage**

Students damaging school buses will be responsible for the damages. Failure to pay such damages (or make arrangements to pay) within 2 weeks may result in the loss of bus privileges until damages are paid.

(6) **Notice**

School bus and bus stop rules and consequences for violations of these rules will be reviewed with students annually and copies of these rules will be made available to students. School bus rules are to be posted on each school bus.

(7) Criminal Conduct

In cases involving criminal conduct (for example, assault, weapons, drug possession, or vandalism), the appropriate school district personnel and local law enforcement officials will be informed.

IV. PARENT AND GUARDIAN INVOLVEMENT

A. Parent and Guardian Notification

The school district school bus and bus stop rules will be provided to each family. Parents and guardians are asked to review the rules with their children.

B. Parents/Guardians Responsibilities for Transportation Safety

Parents/Guardians are responsible to:

1. Become familiar with school district rules, policies, regulations, and the principles of school bus safety, and thoroughly review them with their children;
2. Support safe riding and walking practices, and recognize that students are responsible for their actions;
3. Communicate safety concerns to their school administrators;
4. Monitor bus stops, if possible;
5. Have their children to the bus stop 5 minutes before the bus arrives;
6. Have their children properly dressed for the weather; and
7. Have a plan in case the bus is late.

V. SCHOOL BUS DRIVER DUTIES AND RESPONSIBILITIES

- A. School bus drivers shall have a valid Class A, B, or C Minnesota driver's license with a school bus endorsement. A person possessing a valid driver's license, without a school bus endorsement, may drive a type III vehicle set forth in Sections VII.B. and VII.C., below. Drivers with a valid Class D driver's license, without a school bus endorsement, may operate a "type A-I" school bus as set forth in Section VII.D., below.
- B. The school district shall conduct mandatory drug and alcohol testing of all school district bus drivers and bus driver applicants in accordance with state and federal law and school district policy.
- C. A school bus driver, with the exception of a driver operating a type A-I school bus or

type III vehicle, who has a commercial driver's license and who is convicted of a criminal offense, a serious traffic violation, or of violating any other state or local law relating to motor vehicle traffic control, other than a parking violation, in any type of motor vehicle in a state or jurisdiction other than Minnesota, shall notify the Minnesota Division of Driver and Vehicle Services (Division) of the conviction within 30 days of the conviction. For purposes of this paragraph, a "serious traffic violation" means a conviction of any of the following offenses:

1. excessive speeding, involving any single offense for any speed of 15 miles per hour or more above the posted speed limit;
2. reckless driving;
3. improper or erratic traffic lane changes;
4. following the vehicle ahead too closely;
5. a violation of state or local law, relating to motor vehicle traffic control, arising in connection with a fatal accident;
6. driving a commercial vehicle without obtaining a commercial driver's license or without having a commercial driver's license in the driver's possession.
7. driving a commercial vehicle without the proper class of commercial driver's license and/or endorsements for the specific vehicle group being operated or for the passengers or type of cargo being transported;
8. a violation of a state or local law prohibiting texting while driving a commercial vehicle; and
9. a violation of a state or local law prohibiting the use of a hand-held mobile telephone while driving a commercial vehicle.

D. A school bus driver, with the exception of a driver operating a type A-I school bus or type III vehicle, who has a commercial driver's license and who is convicted of violating, in any type of motor vehicle, a Minnesota state or local law relating to motor vehicle traffic control, other than a parking violation, shall notify the person's employer of the conviction within 30 days of conviction. The notification shall be in writing and shall contain all the information set forth in Attachment A accompanying this policy.

E. A school bus driver, with the exception of a driver operating a type A-I school bus, who has a Minnesota commercial driver's license suspended, revoked, or canceled by the state of Minnesota or any other state or jurisdiction and who loses the right to operate a commercial vehicle for any period or who is disqualified from operating a commercial motor vehicle for any period shall notify the person's employer of the suspension, revocation, cancellation, lost privilege, or disqualification. Such notification shall be made before the end of the business day following the day the employee received notice of the suspension, revocation, cancellation, lost privilege,

or disqualification. The notification shall be in writing and shall contain all the information set forth in Attachment B accompanying this policy.

- F. A person who operates a type III vehicle and who sustains a conviction as described in Section VII.C.1.g. (i.e., driving while impaired offenses), VII.C.1.h. (i.e., felony, controlled substance, criminal sexual conduct offenses, or offenses for surreptitious observation, indecent exposure, use of minor in a sexual performance, or possession of child pornography or display of pornography to a minor), or VII.C.1.i. (multiple moving violations) while employed by the entity that owns, leases, or contracts for the school bus, shall report the conviction to the person's employer within 10 days of the date of the conviction. The notification shall be in writing and shall contain all the information set forth in Attachment C accompanying this policy.

VI. SCHOOL BUS DRIVER TRAINING

A. Training

1. All new school bus drivers shall be provided with pre-service training, including in-vehicle (actual driving) instruction, before transporting students and shall meet the competency testing specified in the Minnesota Department of Public Safety Model School Bus Driver Training Manual. All school bus drivers shall receive in-service training annually. "Annually" means at least once every 380 days from the initial or previous evaluation and at least once every 380 days from the initial or previous license verification. The school district shall retain on file an annual individual school bus driver "evaluation certification" form for each school district driver as contained in the Model School Bus Driver Training Manual.
2. All bus drivers operating a type III vehicle will be provided with annual training and certification as set forth in Section VII.C.1.b., below, by either the school district or the entity from whom such services are contracted by the school district.

B. Evaluation

School bus drivers with a Class D license will be evaluated annually and all other bus drivers will be assessed periodically for the following competencies:

1. Safely operate the type of school bus the driver will be driving;
2. Understand student behavior, including issues relating to students with disabilities;
3. Ensure orderly conduct of students on the bus and handling incidents of misconduct appropriately;
4. Know and understand relevant laws, rules of the road, and local school bus safety policies;

5. Handle emergency situations; and
6. Safely load and unload students.

The evaluation must include completion of an individual “school bus driver evaluation form” (road test evaluation) as contained in the Model School Bus Driver Training Manual.

VII. OPERATING RULES AND PROCEDURES

A. General Operating Rules

1. School buses shall be operated in accordance with state traffic and school bus safety laws and the procedures contained in the Minnesota Department of Public Safety Model School Bus Driver Training Manual.
2. Only students assigned to the school bus by the school district shall be transported. The number of students or other authorized passengers transported in a school bus shall not be more than the legal capacity for the bus. No person shall be allowed to stand when the bus is in motion.
3. **Students may be released from the school bus at only two points, the assigned bus stop or at school, except in an emergency or as otherwise authorized by the Transportation Director. The parent or guardian shall designate one location to be their student's AM school bus stop and one location to be their student's PM school bus stop. The locations must be in the attendance area of Pine River-Backus Schools and may be a daycare facility, respite care facility, residence of a relative, or residence of a person chosen by the parent. Changes to the designated stop location will require ten business days to complete.**
4. Bus drivers must minimize, to the extent practical, the idling of school bus engines and exposure of children to diesel exhaust fumes.
5. To the extent practical, the school district will designate school bus loading/unloading zones at a sufficient distance from school air-intake systems to avoid diesel fumes from being drawn into the systems.
6. A bus driver may not operate a school bus while communicating over, or otherwise operating, a cellular phone for personal reasons, whether hand-held or hands free, when the vehicle is in motion or a part of traffic. For purposes of this paragraph, “school bus” has the meaning given in Minnesota Statutes section 169.011, Subd. 71. In addition, “school bus” also includes type III vehicles when driven by employees or agents of the school district. “Cellular phone” means a cellular, analog, wireless, or digital telephone capable of sending or receiving telephone or text messages without an access line for service.

B. Type III Vehicles

1. Type III vehicles are restricted to passenger cars, station wagons, vans, and buses having a maximum manufacturer's rated seating capacity of 10 or fewer people including the driver and a gross vehicle weight rating of 10,000 pounds or less. A van or bus converted to a seating capacity of 10 or fewer and placed in service on or after August 1, 1999, must have been originally manufactured to comply with the passenger safety standards.
2. Type III vehicles must be painted a color other than national school bus yellow.
3. Type III vehicles shall be state inspected in accordance with legal requirements.
4. Vehicles model year 2007 or older must not be used as type III vehicles to transport school children, except those vehicles that are manufactured to meet the structural requirements of federal motor vehicle safety standard 222, Code of Federal Regulations, title 49, part 571.
5. If a type III vehicle is school district owned, the school district name will be clearly marked on the side of the vehicle. The type III vehicle must not have the words "school bus" in any location on the exterior of the vehicle or in any interior location visible to a motorist.
6. A "type III vehicle" must not be outwardly equipped and identified as a type A, B, C, or D bus.
7. Eight-lamp warning systems and stop arms must not be installed or used on type III vehicles.
8. Type III vehicles must be equipped with mirrors as required by law.
9. Any type III vehicle may not stop traffic and may not load or unload before making a complete stop and disengaging gears by shifting into neutral or park. Any type III vehicle used to transport students must not load or unload so that a student has to cross the road, except where not possible or impractical, then the driver or assistant must escort a student across the road. If the driver escorts the student across the road, then the motor must be stopped, the ignition key removed, the brakes set, and the vehicle otherwise rendered immobile.
10. Any type III vehicle used to transport students must carry emergency equipment including:
 - a. Fire extinguisher. A minimum of one 10BC rated dry chemical type fire extinguisher is required. The extinguisher must be mounted in a bracket, and must be located in the driver's compartment and be readily accessible to the driver and passengers. A pressure indicator is required and must be easily read without removing the extinguisher from its mounted position.

- b. First aid kit and body fluids cleanup kit. A minimum of a 10-unit first aid kit and a body fluids cleanup kit is required. They must be contained in removable, moisture- and dust-proof containers mounted in an accessible place within the driver's compartment and must be marked to indicate their identity and location.
 - c. Passenger cars and station wagons may carry a fire extinguisher, a first aid kit, and warning triangles in the trunk or trunk area of the vehicle if a label in the driver and front passenger area clearly indicates the location of these items.
- 11. Students will not be regularly transported in private vehicles that are not state inspected as type III vehicles. Only emergency, unscheduled transportation may be conducted in vehicles with a seating capacity of 10 or fewer without meeting the requirements for a type III vehicle. Also, parents may use a private vehicle to transport their own children under a contract with the district. The school district has no system of inspection for private vehicles.
 - 12. All drivers of type III vehicles will be licensed drivers and will be familiar with the use of required emergency equipment. The school district will not knowingly allow a person to operate a type III vehicle if the person has been convicted of an offense that disqualifies the person from operating a school bus.
 - 13. Type III vehicles will be equipped with child passenger restraints, and child passenger restraints will be utilized to the extent required by law.
- C. Type III Vehicle Driven by Employees with a Driver's License Without a School Bus Endorsement
- 1. The holder of a Class A, B, C, or D driver's license, without a school bus endorsement, may operate a type III vehicle, described above, under the following conditions:
 - a. The operator is an employee of the entity that owns, leases, or contracts for the school bus, which may include the school district.
 - b. The operator's employer, which may include the school district, has adopted and implemented a policy that provides for annual training and certification of the operator in:
 - (1) safe operation of a type III vehicle;
 - (2) understanding student behavior, including issues relating to students with disabilities;
 - (3) encouraging orderly conduct of students on the bus and handling incidents of misconduct appropriately;
 - (4) knowing and understanding relevant laws, rules of the road,

and local school bus safety policies;

- (5) handling emergency situations;
- (6) proper use of seat belts and child safety restraints;
- (7) performance of pre trip vehicle inspections;
- (8) safe loading and unloading of students, including, but not limited to:
 - (a) utilizing a safe location for loading and unloading students at the curb, on the nontraffic side of the roadway, or at off-street loading areas, driveways, yards, and other areas to enable the student to avoid hazardous conditions;
 - (b) refraining from loading and unloading students in a vehicular traffic lane, on the shoulder, in a designated turn lane, or a lane adjacent to a designated turn lane;
 - (c) avoiding a loading or unloading location that would require a student to cross a road, or ensuring that the driver or an aide personally escort the student across the road if it is not reasonably feasible to avoid such a location;
 - (d) placing the type III vehicle in “park” during loading and unloading;
 - (e) escorting a student across the road under clause (c) only after the motor is stopped, the ignition key is removed, the brakes are set, and the vehicle is otherwise rendered immobile; and
- (9) compliance with paragraph V.F. concerning reporting convictions to the employer within 10 days of the date of conviction.

- c. A background check or background investigation of the operator has been conducted that meets the requirements under Minnesota Statutes section 122A.18, subdivision 8, or Minnesota Statutes section 123B.03 for school district employees; Minnesota Statute section 144.057 or Minnesota Statutes. chapter 245C for daycare employees; or Minnesota Statutes section 171.321, subdivision 3, for all other persons operating a type III vehicle under this section.
- d. Operators shall submit to a physical examination as required by Minnesota Statute section 171.321, subdivision 2.

- e. The operator's employer requires preemployment drug testing of applicants for operator positions. Current operators must comply with the employer's policy under Minnesota Statutes section 181.951, subdivisions 2, 4, and 5. Notwithstanding any law to the contrary, the operator's employer may use a breathalyzer or similar device to fulfill random alcohol testing requirements.
 - f. The operator's driver's license is verified annually by the entity that owns, leases, or contracts for the type III vehicle as required by Minnesota Statutes section 171.321, subdivision 5.
 - g. A person who sustains a conviction, as defined under Minnesota Statutes 609.02, of violating Minnesota Statutes sections 169A.25, 169A.26, 169A.27 (driving while impaired offenses), or § 169A.31 (alcohol-related school bus driver offenses), or whose driver's license is revoked under Minnesota Statutes sections 169A.50 to 169A.53 of the implied consent law, or who is convicted of violating or whose driver's license is revoked under a similar statute or ordinance of another state, is precluded from operating a type III vehicle for 5 years from the date of conviction.
 - h. A person who has ever been convicted of a disqualifying offense as defined in Minnesota Statutes section 171.3215, subdivision 1(c), (i.e., felony, controlled substance, criminal sexual conduct offenses, or offenses for surreptitious observation, indecent exposure, use of minor in a sexual performance, or possession of child pornography or display of pornography to a minor) may not operate a type III vehicle.
 - i. A person who sustains a conviction, as defined under Minnesota Statutes section 609.02, of a moving offense in violation of Minnesota Statute chapter 169 within 3 years of the first of 3 other moving offenses is precluded from operating a type III vehicle for 1 year from the date of the last conviction.
 - j. Students riding the type III vehicle must have training required under Minnesota Statutes section 123B.90, subdivision 2 (See Section II.B., above)
 - k. Documentation of meeting the requirements listed in this section must be maintained under separate file at the business location for each type III vehicle operator. The school district or any other entity that owns, leases, or contracts for the type III vehicle operating under this section is responsible for maintaining these files for inspection.
- 2. The type III vehicle must bear a current certificate of inspection issued under Minnesota Statutes section 169.451.
 - 3. An employee of the school district who is not employed for the sole purpose of operating a type III vehicle may, in the discretion of the school district, be

exempt from paragraphs VII.C.1.d. (physical examination) and VII.C.1.e. (drug testing), above.

D. Type A-I “Activity” Buses Driven by Employees with a Driver’s License Without a School Bus Endorsement

1. The holder of a Class D driver’s license, without a school bus endorsement, may operate a type A-I school bus or a Multifunction School Activity Bus (MFSAB) under the following conditions:
 - a. The operator is an employee of the school district or an independent contractor with whom the school district contracts for the school bus and is not solely hired to provide transportation services under this paragraph.
 - b. The operator drives the school bus only from points of origin to points of destination, not including home-to-school trips to pick up or drop off students.
 - c. The operator is prohibited from using the 8-light system if the vehicle is so equipped.
 - d. The operator has submitted to a background check and physical examination as required by Minnesota Statutes section 171.321, subdivision 2.
 - e. The operator has a valid driver’s license and has not sustained a conviction of a disqualifying offense as set forth in Minnesota Statute section 171.02, subdivisions 2a(h) - 2a(j).
 - f. The operator has been trained in the proper use of child safety restraints as set forth in the National Highway Traffic Safety Administration’s “Guideline for the Safe Transportation of Preschool Age Children in School Buses,” if child safety restraints are used by passengers, in addition to the training required in Section VI., above.
 - g. The bus has a gross vehicle weight rating of 14,500 pounds or less and is designed to transport 15 or fewer passengers, including the driver.
2. The school district shall maintain annual certification of the requirements listed in this section for each Class D license operator.
3. A school bus operated under this section must bear a current certificate of inspection.
4. The word “School” on the front and rear of the bus must be covered by a sign that reads “Activities” when the bus is being operated under authority of this section.

VIII. SCHOOL DISTRICT EMERGENCY PROCEDURES

- A. If possible, school bus drivers or their supervisors shall call “911” or the local emergency phone number in the event of a serious emergency.
- B. School bus drivers shall meet the emergency training requirements contained in Unit III “Crash & Emergency Preparedness” of the Minnesota Department of Public Safety Model School Bus Driver Training Manual. This includes procedures in the event of a crash (accident).
- C. School bus drivers and bus assistants for special education students requiring special transportation service because of their handicapping condition shall be trained in basic first aid procedures, shall within one (1) month after the effective date of assignment participate in a program of in-service training on the proper methods for dealing with the specific needs and problems of students with disabilities, assist students with disabilities on and off the bus when necessary for their safe ingress and egress from the bus; and ensure that protective safety devices are in use and fastened properly.
- D. Emergency Health Information shall be maintained on the school bus for students requiring special transportation service because of their handicapping condition. The information shall state:
 - 1. the student’s name and address;
 - 2. the nature of the student’s disabilities;
 - 3. emergency health care information; and
 - 4. the names and telephone numbers of the student’s physician, parents, guardians, or custodians, and some person other than the student’s parents or custodians who can be contacted in case of an emergency.

IX. SCHOOL DISTRICT VEHICLE MAINTENANCE STANDARDS

- A. All school vehicles shall be maintained in safe operating conditions through a systematic preventive maintenance and inspection program adopted or approved by the school district.
- B. All school vehicles shall be state inspected in accordance with legal requirements.
- C. A copy of the current daily pre-trip inspection report must be carried in the bus. Daily pre-trip inspections shall be maintained on file in accordance with the school district’s record retention schedule. Prompt reports of defects to be immediately corrected will be submitted.
- D. Daily post-trip inspections shall be performed to check for any children or lost items remaining on the bus and for vandalism.

X. SCHOOL TRANSPORTATION SAFETY DIRECTOR

The school board has designated an individual to serve as the school district's school transportation safety director. The school transportation safety director shall have day-to-day responsibility for student transportation safety, including transportation of nonpublic school children when provided by the school district. The school transportation safety director will assure that this policy is periodically reviewed to ensure that it conforms to law. The school transportation safety director shall certify annually to the school board that each school bus driver meets the school bus driver training competencies required by Minnesota Statutes section 171.321, subdivision 4. The transportation safety director also shall annually verify or ensure that the private contractor utilized by the school has verified the validity of the driver's license of each employee who regularly transports students for the school district in a type A, B, C, or D school bus, type III vehicle, or MFSAB with the National Driver Register or the Department of Public Safety. Upon request of the school district superintendent or the superintendent of the school district where nonpublic students are transported, the school transportation safety director also shall certify to the superintendent that students have received school bus safety training in accordance with state law. The name, address and telephone number of the school transportation safety director are on file in the school district office. Any questions regarding student transportation or this policy may be addressed to the school transportation safety director.

XI. STUDENT TRANSPORTATION SAFETY COMMITTEE

The school board may establish a student transportation safety committee. The chair of the student transportation safety committee is the school district's school transportation safety director. The school board shall appoint the other members of the student transportation safety committee. Membership may include parents, school bus drivers, representatives of school bus companies, local law enforcement officials, other school district staff, and representatives from other units of local government.

Legal References: Minn. Stat. § 122A.18, Subd. 8 (Board to Issue Licenses)
Minn. Stat. § 123B.03 (Background Check)
Minn. Stat. § 123B.42 (Textbooks; Individual Instruction or Cooperative Learning Material; Standard Tests)
Minn. Stat. § 123B.88 (Independent School Districts; Transportation)
Minn. Stat. § 123B.885 (Diesel School Buses; Operation of Engine; Parking)
Minn. Stat. § 123B.90 (School Bus Safety Training)
Minn. Stat. § 123B.91 (School District Bus Safety Responsibilities)
Minn. Stat. § 123B.935 (Active Transportation Safety Training)
Minn. Stat. § 144.057 (Background Studies on Licensees and Other Personnel)
Minn. Stat. Ch. 169 (Traffic Regulations)
Minn. Stat. § 169.011, Subds. 15, 16, and 71 (Definitions)
Minn. Stat. § 169.02 (Scope)
Minn. Stat. § 169.443 (Safety of School Children; Bus Driver's Duties)
Minn. Stat. § 169.446, Subd. 2 (Safety of School Children; Training and Education Rules)
Minn. Stat. § 169.451 (Inspecting School and Head Start Buses; Rules;

Misdemeanor)

Minn. Stat. § 169.454 (Type III Vehicle Standards)

Minn. Stat. § 169.4582 (Reportable Offense on School Buses)

Minn. Stat. §§ 169A.25-169A.27 (Driving While Impaired)

Minn. Stat. § 169A.31 (Alcohol-Related School Bus or Head Start Bus Driving)

Minn. Stat. §§ 169A.50-169A.53 (Implied Consent Law)

Minn. Stat. § 171.02, Subds. 2, 2a, and 2b (Licenses; Types, Endorsements, Restrictions)

Minn. Stat. § 171.168 (Notification of Violation by a Commercial Driver)

Minn. Stat. § 171.169 (Notification of Commercial License Suspension)

Minn. Stat. § 171.321 (Qualifications of School Bus and Type III

Vehicle Drivers)

Minn. Stat. § 171.3215, Subd. 1(c) (Canceling Bus Endorsement for Certain Offenses)

Minn. Stat. § 181.951 (Authorized Drug and Alcohol Testing)

Minn. Stat. Ch. 245C (Human Services Background Studies)

Minn. Stat. § 609.02 (Definitions)

Minn. Rules Parts 7470.1000-7470.1700 (School Bus Inspection)

49 C.F.R. Part 383 (Commercial Driver's License Standards; Requirements and Penalties)

49 C.F.R. § 383.31 (Notification of Convictions for Driver Violations)

49 C.F.R. § 383.33 (Notification of Driver's License Suspensions)

49 C.F.R. § 383.5 (Transportation Definitions)

49 C.F.R. § 383.51 (Disqualification of Drivers)

49 C.F.R. § Part 571 (Federal Motor Vehicle Safety Standards)

Cross References:

MSBA/MASA Model Policy 416 (Drug and Alcohol Testing)

MSBA/MASA Model Policy 506 (Student Discipline)

MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

MSBA/MASA Model Policy 707 (Transportation of Public Students)

MSBA/MASA Model Policy 708 (Transportation of Nonpublic Students)

MSBA/MASA Model Policy 710 (Extracurricular Transportation)

Adopted: _____

MSBA/MASA Model Policy 504

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Revised: _____

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504 STUDENT DRESS AND APPEARANCE

I. PURPOSE

The purpose of this policy is to enhance the education of students by establishing expectations that support educational goals. Students and their families have the primary and joint responsibility for student clothing and appearance. Teachers and other district staff should exemplify and reinforce student clothing and appearance standards and help students develop an understanding of appropriate appearance in the school environment.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to encourage students to be dressed appropriately for school activities and in keeping with community standards.
- B. A student's clothing or appearance may not materially and substantially disrupt or interfere with the educational mission, school environment, classwork, or school activities. A student's dress or appearance may not incite or contribute to substantial disorder or invasion of the rights of others or pose a threat to the health or safety of the student or others.
- C. Students' rights to choose their dress and appearance for school and school-related activities will be protected provided that the clothing:
 - 1. does not injure people or damage property;
 - 2. does not materially and substantially disrupt or interfere with the educational process or classwork;
 - 3. does not interfere with the requirements of discipline in the operation of the school or school activities, materially disrupt classwork;
 - 4. does not involve substantial disorder or invasion of the rights of others.

Such clothing includes, but is not limited to, the following:

- 1. Clothing for the weather.
- 2. Clothing that does not create a health or safety hazard.
- 3. Clothing for the activity (i.e., physical education or the classroom).
- 4. Footwear that does not present a safety hazard.
- 5. Headwear, including hats or head coverings, are allowed provided that it does not cover the student's face to the extent that the student is not identifiable. Headgear must not interfere with the educational process. Hoodies must allow the face and ears to be visible from the front and sides and must not interfere with the line of sight to any student or staff including while the student wearing the hoodie is seated. Students may wear headgear for a medical or religious reason.

6. Hair, including but not limited to hair texture and hair styles such as braids, locks, and twists.
- C. Student clothing may not include the following:
1. Students may not wear inappropriate clothing. Inappropriate clothing is considered anything that is disruptive to the learning environment such as shirts with cut outs, brief or see-through garments, or over revealing.
 2. Clothing (including emblems, badges, symbols, signs, words, objects or pictures on clothing or jewelry) bearing a message that is lewd, vulgar, obscene, libelous, or denigrates, harasses, discriminates against others on the basis of protected class status under the Minnesota Human Rights Act, or violates school district policies prohibiting discrimination, violence, harassment, or other harmful activities. The intention of this policy is not to abridge the rights of students to express political, religious, philosophical, or similar opinions by wearing clothing on which such messages are stated. Such messages are acceptable as long as they are not lewd; vulgar; obscene; libelous; do not denigrate, harass, or discriminate against others on the basis of protected class status under the Minnesota Human Rights Act; or do not violate school district policies prohibiting discrimination, bullying, violence, harassment, or other harmful activities.
 3. Apparel promoting products or activities that are illegal for use by minors.
 4. Communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group, or approves, advances, or provokes any form of religious, racial, or sexual harassment and/or violence against other individuals as defined in Policy 413.

III. PROCEDURES

- A. Enforcement of a student dress code will be approached with careful consideration and sensitivity, with the goals of supporting students as they express themselves and pursue their full potential, of not shaming students, and of minimalizing loss of instructional time. When possible, dress code matters should be addressed privately with students, should seek to determine whether factors exist that impact the student's ability to comply with the dress code, and should seek to address such issues.
- B. When, in the reasonable judgment of the administration, (1) a student's clothing or appearance may materially and substantially disrupt or interfere with the educational mission, school environment, classwork, or school activities; (2) may incite or contribute to substantial disorder or invasion of the rights of others; or (3) pose a threat to the health or safety of the student or others, the student will be directed to make modifications. Parents or guardians will be notified. Other consequences may be enforced in line with Policy 506 (Student Discipline).
- C. The administration may recommend a form of clothing considered appropriate for a specific event and communicate the recommendation to students and parents or guardians. A school district or charter school must not prohibit an American Indian student from wearing American Indian regalia, Tribal regalia, or objects of cultural significance at a graduation ceremony.
- D. Likewise, an organized student group may recommend a form of clothing for students considered appropriate for a specific event and bring such recommendation to the administration for approval.

Legal References: *U. S. Const., amend. I*
Minn. Stat. § 124D.792 (Graduation Ceremonies; Tribal Regalia and Objects of Cultural Significance)
Minn. Stat. § 363A.03, Subd. 36a (Definitions)
Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503 (1969)
B.W.A. v. Farmington R-7 Sch. Dist., 554 F.3d 734 (8th Cir. 2009)
Lowry v. Watson Chapel Sch. Dist., 540 F.3d 752 (8th Cir. 2008)
Stephenson v. Davenport Cmty. Sch. Dist., 110 F.3d 1303 (8th Cir. 1997)
B.H. ex rel. Hawk v. Easton Area School Dist., 725 F.3d 293 (3rd Cir. 2013)
D.B. ex rel. Brogdon v. Lafon, 217 Fed. Appx. 518 (6th Cir. 2007)
Hardwick v. Heyward, 711 F.3d 426 (4th Cir. 2013)
Madrid v. Anthony, 510 F.Supp.2d 425 (S.D. Tex. 2007)
McIntire v. Bethel School, Indep. Sch. Dist. No. 3, 804 F.Supp. 1415 (W.D. Okla. 1992)
Hicks v. Halifax County Bd. of Educ., 93 F.Supp.2d 649 (E.D. N.C. 1999)
Olesen v. Bd. of Educ. of Sch. Dist. No. 228, 676 F.Supp. 820 (N.D. Ill. 1987)

Cross References: *MSBA/MASA Model Policy 413 (Harassment and Violence)*
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 525 (Violence Prevention)

Adopted: _____

Pine River-Backus School District Policy 540

Orig. 2024

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Rev.

540 USE OF CELL PHONES, DIGITAL IMAGING DEVICES AND OTHER PERSONAL ELECTRONIC DEVICES

I. PURPOSE

The purpose of this policy is to set forth expectations for appropriate use of existing and emerging technologies which students may possess, including but not limited to cellular phones, digital picture/video camera phones, watches, personal digital assistants (PDAs), iPods, MP3s, pagers and other personal electronic devices capable of transmitting data or images.

II. GENERAL STATEMENT OF POLICY

The Pine River-Backus School District holds high expectations for staff and student behavior, academic integrity and responsible use of existing and emerging technologies such as, cellular phones, digital picture/video camera phones, watches, personal digital assistants (PDAs), iPods, MP3s, pagers and other personal electronic devices capable of transmitting data or images. Students who possess and/or use such devices at school or school sponsored events shall demonstrate the greatest respect for the educational environment and the rights and privacy of all individuals within the school community.

III. STANDARDS FOR RESPONSIBLE USE AT SCHOOL, ON BUSES OR AT SCHOOL ACTIVITIES

A. Respect the educational environment:

- a. High School Students (Grades 9-12): Cellular phones and other personal electronic devices, when not being used as part of the teacher led classroom activity in class, shall be silenced and kept out of sight during instructional time.
 - i. Students shall not use any electronic device that in any way disrupts or detracts from the educational environment.
 - ii. Students shall not be allowed to leave class in response to any electronic devices.
 - iii. Cellular phones and other devices may be used appropriately and respectfully before and after classes, in common areas – such as near lockers or the cafeteria, or outside on school grounds.
- b. Junior High and Elementary Students (Grades K-8): Cellular phones and other personal electronic devices are prohibited to be used at school. If a cellular phone and other personal electronic device is brought to school it must be turned off and stored in their locker throughout the school day.

B. Respect for privacy rights:

- a. Students shall not photograph or videotape other individuals at school or at school sponsored activities without their knowledge and consent, except for activities considered to be in the public arena such as sporting events or public performances.
 - i. Staff and students shall not email, post to the internet, or otherwise electronically transmit images of other individuals taken at school without their expressed written consent.
 - ii. Use of cellular phones or other personal electronic devices is strictly prohibited

in locker rooms, restrooms and other area as designated by Administration.

- C. Ensuring Academic Integrity:** Students shall not use cellular phones or other electronic devices in any way that may cause a teacher or staff member to question whether the student may be cheating on tests or academic work or violating copyright policy.
- D. Compliance with Other District Policies:** Use of cellular phones or other personal electronic devices must not violate any other District Policies, including those regarding student privacy, copyright, cheating, plagiarism, civility, student code of conduct, electronic technologies acceptable use policy, or harassment. If a violation occurs involving more than one District policy, consequences for each policy will apply.

DISSEMINATION OF POLICY

Portions of this policy shall be included in the student/Parent Handbook, posted to the District Web site under School Board Policy, and otherwise distributed upon request.

DRAFT

EXTRACT OF SCHOOL BOARD MEETING MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 2174
PINE RIVER-BACKUS PUBLIC SCHOOLS
STATE OF MINNESOTA

WHEREAS, to qualify for Long-Term Facilities Maintenance revenue, Minnesota Statutes 2022, section 123B.595, subd. 4 states a school district or intermediate district must annually adopt and approve a ten-year LTFM facilities plan by July 31 for commissioner approval.

WHEREAS, the school district has developed a ten-year Long-Term Facilities Maintenance plan consistent with this law.

School Board Member _____ introduced the following resolution and moved its adoption.

RESOLUTION ADOPTING INDEPENDENT SCHOOL DISTRICT NO. 2174

FY 26 LONG-TERM FACILITIES MAINTENANCE TEN-YEAR PLAN

BE IT RESOLVED that the School Board of Independent School District No. 2174, State of Minnesota, approves the attached FY 26 Long-Term Facilities Maintenance Ten-Year Plan.

The motion for the adoption of the foregoing resolution was duly seconded by School Board Member _____ and, upon vote being thereon, the following voted in favor of the motion:

And the following voted against _____.

WHEREUPON the resolution was declared duly passed and adopted the 3rd day of June, 2024.

SCHOOL BOARD CLERK SIGNATURE



Fiscal Year (FY) 2026 Application for Long-Term Facilities Maintenance Revenue Statement of Assurances

General Information: Minnesota school districts, intermediate school districts, cooperative districts, joint powers applying for Long-Term Facilities Maintenance revenue (LTFM) under Minnesota Statutes 2023, section 123B.595 must annually complete the Application for Long-Term Facilities Maintenance Revenue – Statement of Assurances (ED-02477). The application must be submitted to the Minnesota Department of Education (MDE) by July 31, 2024. Submit to [Sarah C. Miller](mailto:Sarah.C.Miller@mde.state.mn.us) (MDE.Facilities@state.mn.us) along with other required LTFM documentation. **Do not mail a hard copy. Please email this form with other required documentation.**

Identification Information

Name of District, Intermediate/Cooperative/Joint Powers	District Number and Type:	Date Submitted:
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Statement of Assurances

1. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety data submission system are for allowed health and safety uses under Minnesota Statutes 2023, section 123B.595, subd. 10, paragraph (a), clause (3), Minnesota Statutes 2023, section 123B.57, subd. 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety System are for uses prohibited under Minnesota Statutes 2023, section 123B.595, subd. 11.
2. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for allowed uses under Minnesota Statutes 2023, section 123B.595, subd. 10, paragraph (a), clauses (1) and (2), and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for uses prohibited under Minnesota Statutes 2023, section 123B.595, subd. 11.
3. All actual expenditures to be reported in Uniform Financial Accounting and Reporting Standards (UFARS) for FY 2025 under Finance Codes 347, 349, 352, 358, 363 and 366 will be for allowed health and safety uses under Minnesota Statutes 2023, section 123B.595, subd. 10, paragraph (a), clause (3), Minnesota Statutes 2023, section 123B.57, subd. 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes 2023, section 123B.595, subd. 11.
4. All actual expenditures to be reported in UFARS for FY 2026 under Finance Codes 367, 368, 369, 370, 379, 380, 381, 382, 383 and 384 for Accessibility and Deferred Maintenance will be for allowed uses under Minnesota Statutes 2023, section 123B.595, subd. 10, paragraph (a), clauses (1) and (2), and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes 2023, section 123B.595, subd. 11.
5. The district will maintain a description of each project funded with long-term facilities maintenance revenue that will provide enough detail for an auditor to determine the cost of the project and if the work qualifies for revenue (Minn. Stat. 127A.41, subd. 3[2023]).
6. The district’s plan includes provisions for implementing a health and safety program that complies with health, safety and environmental regulations and best practices, including indoor air quality management and mandatory lead in water testing, remediation and reporting (Minn. Stat. 121A.335 [2023]). ***The district’s ten-year plan does not include a request for a second-time project cost for: (1) replacement of an existing mechanical ventilation system to the current Minnesota State Mechanical Code/American Society of Heating, Refrigerating, and Air-Conditioning Engineers (ASHRAE) guidelines; or, (2) to provide a level of approximately 15 Cubic Feet per Minute (CFM) per person.***

Certification of Statement of Assurances

Signature – Must be signed by Superintendent or Cooperative Unit Director:	Name – Superintendent or Cooperative Director (Please print)	Date:
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 Division of School Finance 400 NE Stinson Blvd Minneapolis, MN 55413		Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only										ED - 02478-10
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes 2023, section 123B.595, subd. 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.												
District Info. (REQUIRED) Enter Information		District Info. (REQUIRED) Enter Information										
District Name:	Pine River-Backus Schools	Date:	6/3/2024									
District Number:	2174-01	Email:	bengtson@prbschools.org									
District Contact Name:	Jolene Bengtson, Business Manager											
Contact Phone #	218-587-8082											
Expenditure Categories		Fiscal Year (FY) Ending June 30										
		2024 (base year)	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.												
Finance Code Category (1)												
347	Physical Hazards	\$4,505	\$2,500	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
349	Other Hazardous Materials	\$8,884	\$7,500	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
352	Environmental Health and Safety Management	\$6,440	\$6,000	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500
358	Asbestos Removal and Encapsulation	\$9,197	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
363	Fire Safety	\$10,648	\$44,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects		\$39,674	\$70,000	\$41,500	\$41,500	\$41,500	\$41,500	\$41,500	\$41,500	\$41,500	\$41,500	\$41,500
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year - Additional Revenue												
Finance Code Category (2)												
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Health and Safety Capital Projects \$100,000 or More		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151												
Finance Code Category 3 (a)												
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Remodeling for Approved Voluntary Pre-K Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Gender-Neutral Single-User Restrooms												
Finance/Course Codes Category 3 (b) LTFM REVENUE EFFECTIVE FY 2025												
Finance Code 384 and Course Code 684 MUST USE BOTH	Remodeling for gender-neutral single user restroom per site.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Remodeling for Gender-Neutral Single User Restrooms		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility												
Finance Code Category (4)												
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Accessibility Projects		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deferred Capital Expenditures and Maintenance Projects												
Finance Code Category (5)												
368	Building Envelope	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
369	Building Hardware and Equipment	\$54,175	\$6,701	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
370	Electrical	\$0	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
379	Interior Surfaces	\$0	\$36,418	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
380	Mechanical Systems	\$46,660	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
381	Plumbing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
382	Professional Services and Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
383	Roof Systems	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
384	Site Projects	\$23,775	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
Total Deferred Capital Expense and Maintenance		\$124,610	\$73,119	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000
Total Annual 10-Year Plan Expenditures		\$164,284	\$143,119	\$111,500	\$111,500	\$111,500	\$111,500	\$111,500	\$111,500	\$111,500	\$111,500	\$111,500
Fund Balance Section												
Fund 01												
	Beginning Fund Balance 01-467-XX	\$7,962	-\$14,934	\$439,261	\$685,517	\$931,773	\$1,178,029	\$1,424,284	\$1,670,540	\$1,916,796	\$2,163,052	\$2,409,308
	LTFM Fiscal Year Revenue - Levy	\$141,389	\$597,313	\$357,756	\$357,756	\$357,756	\$357,756	\$357,756	\$357,756	\$357,756	\$357,756	\$357,756
	LTFM Fiscal Year Revenue - AID if Applicable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT if applicable - Special Legislation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Estimated Fiscal Year Expenditures	\$164,284	\$143,119	\$111,500	\$111,500	\$111,500	\$111,500	\$111,500	\$111,500	\$111,500	\$111,500	\$111,500
	Ending Fiscal Year Fund Balance 01-467-XX	-\$14,934	\$439,261	\$685,517	\$931,773	\$1,178,029	\$1,424,284	\$1,670,540	\$1,916,796	\$2,163,052	\$2,409,308	\$2,655,564
Fund 06												
	Beginning Fund Balance 06-467-XX	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Bonded Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Fiscal Year Revenue Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Other Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	LTFM Estimated Fiscal Year Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Ending Fiscal Year Fund Balance 06-467-XX	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
End of worksheet												

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 2174, State of Minnesota as follows:

1. It is necessary for the school district to hold its general election for the purpose of electing three (3) school board members for terms of four (4) years each.

The clerk shall include on the ballot the names of the individuals who file or have filed affidavits of candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 5th day of November, 2024. The voting hours at polling places shall be the same as for the state general election.

3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.

4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all aspects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on Election Day. The sample ballots shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on Election Day.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections,

including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.

6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

GENERAL ELECTION BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 2174
PINE RIVER-BACKUS

NOVEMBER 5, 2024

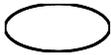
INSTRUCTIONS TO VOTERS

To vote, completely fill in the oval(s) next to your choice(s), like this:



SCHOOL BOARD MEMBER
FOUR YEAR TERM
VOTE FOR UP TO THREE

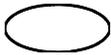
CANDIDATE U



CANDIDATE V



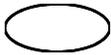
CANDIDATE W



CANDIDATE X



write-in, if any



write-in, if any



write-in, if any



Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.

8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, if requested by the election official, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The individuals designated as judges for the state general election shall act as election judges for this election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the school board for canvass in the manner provided for other school district elections. The general election must be canvassed between the third and the tenth day following the general election.

10. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

The motion for adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against same:

Whereupon the resolution was declared duly passed and adopted.

Chair

Dated

Vice Chair

Dated

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION CALLING SPECIAL ELECTION TO FILL SCHOOL BOARD VACANCY

WHEREAS, a vacancy exists in the office of school board member with a term expiring the first Monday in January 2027; and

WHEREAS, the vacancy has occurred more than 90 days prior to the first Tuesday after the first Monday in November in the year in which the vacancy occurs;

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 2174, State of Minnesota as follows:

1. The clerk shall accept affidavits of candidacy for this office during the same filing period as applicable to the school district general election, i.e. between 84 and 98 days before the date of the special election.

2. (a) It is necessary to hold a special election to elect one (1) individual to fill the vacancy in the term of School Board Member expiring the first Monday in January, 2027.

(b) The clerk shall include on the special election ballot the names of the individuals who file or have filed Affidavits of Candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

3. The special election shall be held on Tuesday, the 5th day of November, 2024 during the hours of the general election. This date is a uniform election date specified in Minnesota Statutes, Section 205A.05.

The precincts and polling places for this special election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district.

4. The clerk is hereby authorized and directed to cause written notice of said special election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said special election. The notice shall include the date of said special election and the office to be voted on at said special election.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said election and to cause two sample ballots to be posted in each polling place or combined polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place or combined polling place shall reflect the offices, candidates and rotation sequence on the ballot used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place or combined polling place on Election Day.

The notice of election so posted and published shall state the office to be filled as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The notices to be posted and published may be combined with the Notice of General Election.

5. The names of candidates to fill a vacancy who have filed an affidavit of candidacy must be listed on the ballot under the separate heading "Special Election for School Board Member to fill vacancy in term expiring January 4, 2027". Their names must be listed as though they had been included by name in this resolution. The clerk shall not include on the ballot the name of individuals who file timely affidavits of withdrawal in the manner specified by law.

6. The name of each candidate to fill the vacancy in office at this special election shall be rotated with the names of the other candidates to fill the vacancy in office in the manner specified in Minnesota law.

7. The ballot shall be in substantially the following form:

SPECIAL ELECTION BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 2174
PINE RIVER-BACKUS

NOVEMBER 5, 2024

Special Election
for School Board Member to fill vacancy
in term expiring January 4, 2027

INSTRUCTIONS TO VOTERS

To vote, completely fill in the oval(s) next to your choice(s), like this:



VOTE FOR ONE

CANDIDATE A



CANDIDATE B



write-in, if any



write-in, if any



8. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

The motion for adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against same:

Whereupon the resolution was declared duly passed and adopted.

Chair

Dated

Vice Chair

Dated

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION ESTABLISHING DATES
FOR FILING AFFIDAVITS OF CANDIDACY

BE IT RESOLVED by the School Board of Independent School District No. 2174, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 2174 shall begin on July 30, 2024 and shall close on August 13, 2024. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m. on August 13, 2024.
2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.
3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.
4. The notice of said filing dates shall be in substantially the following form:

NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 2174
PINE RIVER-BACKUS
STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN, that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 2174 shall begin on July 30, 2024 and shall close at 5:00 o'clock p.m. on August 13, 2024.

The general election shall be held on Tuesday, November 5, 2024. At that election, three members will be elected to the School Board for a term of four years each. In addition, a special election will be held to elect one member to fill a vacancy in term expiring January 4, 2027.

Affidavits of Candidacy are available from the School District Business Office, 401 Murray Avenue, Pine River, Minnesota. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty days before the general election, and must have no other affidavit on file for any other office at the same primary or next ensuing general election.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00 o'clock p.m. on August 13, 2024.

BY ORDER OF THE SCHOOL BOARD

Leslie Bouchonville
School District Clerk

The motion for the adoption of the foregoing resolution was duly seconded by _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

Dated this 3rd day of June, 2024.

Pine River-Backus School Board Chair

Pine River-Backus School Board Vice Chair

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION PLACING TROY GREGORY,
COMMUNITY EDUCATION DIRECTOR/COMMUNICATIONS COORDINATOR
ON UNREQUESTED LEAVE
OF ABSENCE

WHEREAS, the School Board of Independent School District No. 2174 adopted a resolution proposing placement of Troy Gregory on unrequested leave of absence on May 6, 2024, on the grounds of elimination of the Community Education Director/Communications Coordinator position; and

WHEREAS, said written notice of the proposed placement on unrequested leave of absence was received by Troy Gregory by personal service on May 7, 2024, and

WHEREAS, said written notice of the proposed placement on unrequested leave of absence contained a statement setting forth the reasons for the proposed placement as well as a statement that he was entitled to a hearing before the school board provided he make a request in writing within fourteen days of receipt of said notice, and that if no hearing was requested within said fourteen day period it constituted acquiescence by Troy Gregory to the school board's proposed action, and

WHEREAS, no written request of any kind was received by the School Board or Superintendent of Schools from Troy Gregory for a hearing as of May 22, 2024, and

WHEREAS, said failure to make written request for a hearing within fourteen days after receipt of notice of proposed placement on unrequested leave constitutes acquiescence by Troy Gregory to his placement on unrequested leave of absence.

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 2174 that Troy Gregory be and hereby is placed on unrequested leave of Independent School District No. 2174 on the grounds of elimination of Community Education Director/Communications Coordinator position, effective at the end of the 2023-24 school year on June 30, 2024 pursuant to Minnesota Statutes, Sec.122A.40, Subd. 10, without pay or fringe benefits.

BE IT FURTHER RESOLVED, that a notice of placement on unrequested leave of absence, together with a copy of this resolution be forwarded to said employee personally and that an affidavit of same be placed in his file, together with a copy of the notice and resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

School Board Chair

Date

School Board Vice Chair

Date

709 STUDENT TRANSPORTATION SAFETY POLICY

I. PURPOSE

The purpose of this policy is to provide safe transportation for students and to educate students on safety issues and the responsibilities of school bus ridership.

II. PLAN FOR STUDENT TRANSPORTATION SAFETY TRAINING

A. School Bus Safety Week

The school district may designate a school bus safety week. The National School Bus Safety Week is the third week in October.

B. Student School Bus Safety Training

1. The school district shall provide students enrolled in grades kindergarten (K) through 10 with age-appropriate school bus safety training of the following concepts:
 - a. transportation by school bus is a privilege, not a right;
 - b. school district policies for student conduct and school bus safety;
 - c. appropriate conduct while on the bus;
 - d. the danger zones surrounding a school bus;
 - e. procedures for safely boarding and leaving a school bus;
 - f. procedures for safe vehicle lane crossing; and
 - g. school bus evacuation and other emergency procedures.
2. All students in grades K through 6 who are transported by school bus and are enrolled during the first or second week of school must receive the school bus safety training by the end of the third week of school. All students in grades 7 through 10 who are transported by school bus and are enrolled during the first or second week of school must receive the school bus safety training or receive bus safety instruction materials by the end of the sixth week of school, if they have not previously received school bus training. Students in grades K through 10 who enroll in a school after the second week of school, are transported by school bus, and have not received training in their previous school districts shall undergo school bus safety training or

receive bus safety instructional materials within 4 weeks of their first day of attendance.

3. The school district and a nonpublic school with students transported by school bus at public expense must provide students enrolled in grades K through 3 school bus safety training twice during the school year.
4. Students taking driver's training instructional classes must receive training in the laws and proper procedures for operating a motor vehicle in the vicinity of a school bus as required by Minnesota Statute section 169.446, subdivision 2.
5. The school district and a nonpublic school with students transported by school bus at public expense must conduct a school bus evacuation drill at least once during the school year.
6. The school district will make reasonable accommodations in training for students known to speak English as a second language and students with disabilities.
7. The school district may provide kindergarten students with school bus safety training before the first day of school.
8. The school district shall adopt and make available for public review a curriculum for transportation safety education.
9. Nonpublic school students transported by the school district will receive school bus safety training by their nonpublic school. The nonpublic schools may use the school district's school transportation safety education curriculum. Upon request by the school district superintendent, the nonpublic school must certify to the school district's school transportation safety director that all students enrolled in grades K through 10 have received the appropriate training.

C. Active Transportation Safety Training

1. Training required
 - a. The school district must provide public school pupils enrolled in kindergarten through grade 3 with age-appropriate active transportation safety training. At a minimum, the training must include pedestrian safety, including crossing roads.
 - b. The school district must provide pupils enrolled in grades 4 through 8 with age-appropriate active transportation safety training. At a minimum, the training must include:

(1) pedestrian safety, including crossing roads safely

using the searching left, right, left for vehicles in traffic technique; and

(2) bicycle safety, including relevant traffic laws, use and proper fit of protective headgear, bicycle parts and safety features, and safe biking techniques.

2. Deadlines.

a. Students under subdivision 1, paragraph (a), who are enrolled during the first or second week of school and have not previously received active transportation safety training specified in that paragraph must receive the safety training by the end of the third week of school.

b. Students under subdivision 1, paragraph (b), who are enrolled during the first or second week of school and have not previously received active transportation safety training specified in that paragraph must receive the safety training by the end of the sixth week of school.

c. Students under subdivision 1, paragraph (a) or (b), who enroll in a school after the second week of school and have not received the appropriate active transportation safety training in their previous school district must undergo the training or receive active transportation safety instructional materials within four weeks of the first day of attendance.

d. The school district and a nonpublic school may provide kindergarten pupils with active transportation safety training before the first day of school.

3. Instruction

a. The school district may provide active transportation safety training through distance learning.

b. The district and a nonpublic school must make reasonable accommodations for the active transportation safety training of pupils known to speak English as a second language and pupils with disabilities.

III. CONDUCT ON SCHOOL BUSES AND CONSEQUENCES FOR MISBEHAVIOR

A. Riding the school bus is a privilege, not a right. The school district's general student behavior rules are in effect for all students on school buses, including nonpublic and charter school students.

B. Consequences for school bus/bus stop misconduct will be imposed by the school

district under adopted administrative discipline procedures. In addition, all school bus/bus stop misconduct will be reported to the school district's transportation safety director. Serious misconduct may be reported to local law enforcement.

1. School Bus and Bus Stop Rules. The school district school bus safety rules are to be posted on every bus. If these rules are broken, the school district's discipline procedures are to be followed. In most circumstances, consequences are progressive and may include suspension of bus privileges. It is the school bus driver's responsibility to report unacceptable behavior to the school district's Transportation Office/School Office.

2. Rules at the Bus Stop

- a. Get to your bus stop 5 minutes before your scheduled pick up time. The school bus driver will not wait for late students.
- b. Respect the property of others while waiting at your bus stop.
- c. Keep your arms, legs, and belongings to yourself.
- d. Use appropriate language.
- e. Stay away from the street, road, or highway when waiting for the bus.
- f. Wait until the bus stops before approaching the bus.
- g. After getting off the bus, move away from the bus.
- h. If you must cross the street, always cross in front of the bus where the driver can see you. Wait for the driver to signal to you before crossing the street.
- i. No fighting, harassment, intimidation, or horseplay.
- j. No use of alcohol, tobacco, or drugs.

3. Rules on the Bus

- a. Immediately follow the directions of the driver.
- b. Sit in your seat facing forward.
- c. Talk quietly and use appropriate language.
- d. Keep all parts of your body inside the bus.
- e. Keep your arms, legs, and belongings to yourself.
- f. No fighting, harassment, intimidation, or horseplay.

- g. Do not throw any object.
- h. No eating, drinking, or use of alcohol, tobacco, or drugs.
- i. Do not bring any weapons or dangerous objects on the school bus.
- j. Do not damage the school bus.

4. Consequences

- a. Consequences for school bus/bus stop misconduct will apply to all regular and late routes. Decisions regarding a student's ability to ride the bus in connection with co-curricular and extracurricular events (for example, field trips or competitions) will be in the sole discretion of the school district. Parents or guardians will be notified of any suspension of bus privileges.

(1) Elementary (K-6)

1st offense – Warning. Principal or designee will meet with child.

2nd offense – 3 school-day suspension from riding the bus. Principal or designee will meet with child.

3rd offense – 5 school-day suspension from riding the bus. Principal will communicate with parent, possible further consequence and/or intervention.

4th offense – 10 school-day suspension from riding the bus. Parent or guardian will be responsible for arranging a meeting with their principal prior to the child returning to the bus.

Further offenses – individually considered. Students may be suspended for longer periods of time, including the remainder of the school year.

(2) Secondary (7-12)

1st offense- Warning or 0-4 school days suspension from riding the bus. Principal or designee will meet with child.

2nd offense- 5 school-day suspension from riding the bus. Principal or designee will meet with child.

3rd offense- 10 school-day suspension from riding the bus. Parent or guardian will be responsible for arranging a meeting with their principal prior to the child returning to the bus.

4th offense- 20 school-day suspension from riding the bus. Parent or guardian will be responsible for arranging a meeting with their principal prior to the child returning to the bus.

5th offense- suspended from riding the bus for the remainder of the school year

Note: When any student goes 60 transportation days without a report, the student's consequences may start over at the first offense.

(3) **Severe Clause Suspension**

If the student's misconduct jeopardizes their own safety, other students' safety or the safety of the driver, the offending student's privileges may be suspended immediately upon contacting parent / guardian. Incidents involving law enforcement may revoke rider privileges for the remainder of the year. Principal or designee notifies parents for all offenses as to the consequences.

(4) **Other Discipline**

Based on the severity of a student's conduct, more serious consequences may be imposed at any time. Depending on the nature of the offense, consequences such as suspension or expulsion from school also may result from school bus/bus stop misconduct.

(4) **Records**

Records of school bus/bus stop misconduct will be forwarded to the individual school building and will be retained in the same manner as other student discipline records. Reports of student misbehavior on a school bus or in a bus-loading or unloading area that are reasonably believed to cause an immediate and substantial danger to the student or surrounding persons or property shall be provided by the school district to local law enforcement and the Department of Public Safety in accordance with state and federal law.

(5) **Vandalism/Bus Damage**

Students damaging school buses will be responsible for the damages. Failure to pay such damages (or make arrangements to pay) within 2 weeks may result in the loss of bus privileges until damages are paid.

(6) **Notice**

School bus and bus stop rules and consequences for violations of these rules will be reviewed with students annually and copies of these rules will be made available to students. School bus rules are to be posted on each school bus.

(7) Criminal Conduct

In cases involving criminal conduct (for example, assault, weapons, drug possession, or vandalism), the appropriate school district personnel and local law enforcement officials will be informed.

IV. PARENT AND GUARDIAN INVOLVEMENT

A. Parent and Guardian Notification

The school district school bus and bus stop rules will be provided to each family. Parents and guardians are asked to review the rules with their children.

B. Parents/Guardians Responsibilities for Transportation Safety

Parents/Guardians are responsible to:

1. Become familiar with school district rules, policies, regulations, and the principles of school bus safety, and thoroughly review them with their children;
2. Support safe riding and walking practices, and recognize that students are responsible for their actions;
3. Communicate safety concerns to their school administrators;
4. Monitor bus stops, if possible;
5. Have their children to the bus stop 5 minutes before the bus arrives;
6. Have their children properly dressed for the weather; and
7. Have a plan in case the bus is late.

V. SCHOOL BUS DRIVER DUTIES AND RESPONSIBILITIES

- A. School bus drivers shall have a valid Class A, B, or C Minnesota driver's license with a school bus endorsement. A person possessing a valid driver's license, without a school bus endorsement, may drive a type III vehicle set forth in Sections VII.B. and VII.C., below. Drivers with a valid Class D driver's license, without a school bus endorsement, may operate a "type A-I" school bus as set forth in Section VII.D., below.
- B. The school district shall conduct mandatory drug and alcohol testing of all school district bus drivers and bus driver applicants in accordance with state and federal law and school district policy.
- C. A school bus driver, with the exception of a driver operating a type A-I school bus or

type III vehicle, who has a commercial driver's license and who is convicted of a criminal offense, a serious traffic violation, or of violating any other state or local law relating to motor vehicle traffic control, other than a parking violation, in any type of motor vehicle in a state or jurisdiction other than Minnesota, shall notify the Minnesota Division of Driver and Vehicle Services (Division) of the conviction within 30 days of the conviction. For purposes of this paragraph, a "serious traffic violation" means a conviction of any of the following offenses:

1. excessive speeding, involving any single offense for any speed of 15 miles per hour or more above the posted speed limit;
2. reckless driving;
3. improper or erratic traffic lane changes;
4. following the vehicle ahead too closely;
5. a violation of state or local law, relating to motor vehicle traffic control, arising in connection with a fatal accident;
6. driving a commercial vehicle without obtaining a commercial driver's license or without having a commercial driver's license in the driver's possession.
7. driving a commercial vehicle without the proper class of commercial driver's license and/or endorsements for the specific vehicle group being operated or for the passengers or type of cargo being transported;
8. a violation of a state or local law prohibiting texting while driving a commercial vehicle; and
9. a violation of a state or local law prohibiting the use of a hand-held mobile telephone while driving a commercial vehicle.

D. A school bus driver, with the exception of a driver operating a type A-I school bus or type III vehicle, who has a commercial driver's license and who is convicted of violating, in any type of motor vehicle, a Minnesota state or local law relating to motor vehicle traffic control, other than a parking violation, shall notify the person's employer of the conviction within 30 days of conviction. The notification shall be in writing and shall contain all the information set forth in Attachment A accompanying this policy.

E. A school bus driver, with the exception of a driver operating a type A-I school bus, who has a Minnesota commercial driver's license suspended, revoked, or canceled by the state of Minnesota or any other state or jurisdiction and who loses the right to operate a commercial vehicle for any period or who is disqualified from operating a commercial motor vehicle for any period shall notify the person's employer of the suspension, revocation, cancellation, lost privilege, or disqualification. Such notification shall be made before the end of the business day following the day the employee received notice of the suspension, revocation, cancellation, lost privilege,

or disqualification. The notification shall be in writing and shall contain all the information set forth in Attachment B accompanying this policy.

- F. A person who operates a type III vehicle and who sustains a conviction as described in Section VII.C.1.g. (i.e., driving while impaired offenses), VII.C.1.h. (i.e., felony, controlled substance, criminal sexual conduct offenses, or offenses for surreptitious observation, indecent exposure, use of minor in a sexual performance, or possession of child pornography or display of pornography to a minor), or VII.C.1.i. (multiple moving violations) while employed by the entity that owns, leases, or contracts for the school bus, shall report the conviction to the person's employer within 10 days of the date of the conviction. The notification shall be in writing and shall contain all the information set forth in Attachment C accompanying this policy.

VI. SCHOOL BUS DRIVER TRAINING

A. Training

1. All new school bus drivers shall be provided with pre-service training, including in-vehicle (actual driving) instruction, before transporting students and shall meet the competency testing specified in the Minnesota Department of Public Safety Model School Bus Driver Training Manual. All school bus drivers shall receive in-service training annually. "Annually" means at least once every 380 days from the initial or previous evaluation and at least once every 380 days from the initial or previous license verification. The school district shall retain on file an annual individual school bus driver "evaluation certification" form for each school district driver as contained in the Model School Bus Driver Training Manual.
2. All bus drivers operating a type III vehicle will be provided with annual training and certification as set forth in Section VII.C.1.b., below, by either the school district or the entity from whom such services are contracted by the school district.

B. Evaluation

School bus drivers with a Class D license will be evaluated annually and all other bus drivers will be assessed periodically for the following competencies:

1. Safely operate the type of school bus the driver will be driving;
2. Understand student behavior, including issues relating to students with disabilities;
3. Ensure orderly conduct of students on the bus and handling incidents of misconduct appropriately;
4. Know and understand relevant laws, rules of the road, and local school bus safety policies;

5. Handle emergency situations; and
6. Safely load and unload students.

The evaluation must include completion of an individual “school bus driver evaluation form” (road test evaluation) as contained in the Model School Bus Driver Training Manual.

VII. OPERATING RULES AND PROCEDURES

A. General Operating Rules

1. School buses shall be operated in accordance with state traffic and school bus safety laws and the procedures contained in the Minnesota Department of Public Safety Model School Bus Driver Training Manual.
2. Only students assigned to the school bus by the school district shall be transported. The number of students or other authorized passengers transported in a school bus shall not be more than the legal capacity for the bus. No person shall be allowed to stand when the bus is in motion.
3. **Students may be released from the school bus at only two points, the assigned bus stop or at school, except in an emergency or as otherwise authorized by the Transportation Director. The parent or guardian shall designate one location to be their student's AM school bus stop and one location to be their student's PM school bus stop. The locations must be in the attendance area of Pine River-Backus Schools and may be a daycare facility, respite care facility, residence of a relative, or residence of a person chosen by the parent. Changes to the designated stop location will require ten business days to complete.**
4. Bus drivers must minimize, to the extent practical, the idling of school bus engines and exposure of children to diesel exhaust fumes.
5. To the extent practical, the school district will designate school bus loading/unloading zones at a sufficient distance from school air-intake systems to avoid diesel fumes from being drawn into the systems.
6. A bus driver may not operate a school bus while communicating over, or otherwise operating, a cellular phone for personal reasons, whether hand-held or hands free, when the vehicle is in motion or a part of traffic. For purposes of this paragraph, “school bus” has the meaning given in Minnesota Statutes section 169.011, Subd. 71. In addition, “school bus” also includes type III vehicles when driven by employees or agents of the school district. “Cellular phone” means a cellular, analog, wireless, or digital telephone capable of sending or receiving telephone or text messages without an access line for service.

B. Type III Vehicles

1. Type III vehicles are restricted to passenger cars, station wagons, vans, and buses having a maximum manufacturer's rated seating capacity of 10 or fewer people including the driver and a gross vehicle weight rating of 10,000 pounds or less. A van or bus converted to a seating capacity of 10 or fewer and placed in service on or after August 1, 1999, must have been originally manufactured to comply with the passenger safety standards.
2. Type III vehicles must be painted a color other than national school bus yellow.
3. Type III vehicles shall be state inspected in accordance with legal requirements.
4. Vehicles model year 2007 or older must not be used as type III vehicles to transport school children, except those vehicles that are manufactured to meet the structural requirements of federal motor vehicle safety standard 222, Code of Federal Regulations, title 49, part 571.
5. If a type III vehicle is school district owned, the school district name will be clearly marked on the side of the vehicle. The type III vehicle must not have the words "school bus" in any location on the exterior of the vehicle or in any interior location visible to a motorist.
6. A "type III vehicle" must not be outwardly equipped and identified as a type A, B, C, or D bus.
7. Eight-lamp warning systems and stop arms must not be installed or used on type III vehicles.
8. Type III vehicles must be equipped with mirrors as required by law.
9. Any type III vehicle may not stop traffic and may not load or unload before making a complete stop and disengaging gears by shifting into neutral or park. Any type III vehicle used to transport students must not load or unload so that a student has to cross the road, except where not possible or impractical, then the driver or assistant must escort a student across the road. If the driver escorts the student across the road, then the motor must be stopped, the ignition key removed, the brakes set, and the vehicle otherwise rendered immobile.
10. Any type III vehicle used to transport students must carry emergency equipment including:
 - a. Fire extinguisher. A minimum of one 10BC rated dry chemical type fire extinguisher is required. The extinguisher must be mounted in a bracket, and must be located in the driver's compartment and be readily accessible to the driver and passengers. A pressure indicator is required and must be easily read without removing the extinguisher from its mounted position.

- b. First aid kit and body fluids cleanup kit. A minimum of a 10-unit first aid kit and a body fluids cleanup kit is required. They must be contained in removable, moisture- and dust-proof containers mounted in an accessible place within the driver's compartment and must be marked to indicate their identity and location.
 - c. Passenger cars and station wagons may carry a fire extinguisher, a first aid kit, and warning triangles in the trunk or trunk area of the vehicle if a label in the driver and front passenger area clearly indicates the location of these items.
- 11. Students will not be regularly transported in private vehicles that are not state inspected as type III vehicles. Only emergency, unscheduled transportation may be conducted in vehicles with a seating capacity of 10 or fewer without meeting the requirements for a type III vehicle. Also, parents may use a private vehicle to transport their own children under a contract with the district. The school district has no system of inspection for private vehicles.
 - 12. All drivers of type III vehicles will be licensed drivers and will be familiar with the use of required emergency equipment. The school district will not knowingly allow a person to operate a type III vehicle if the person has been convicted of an offense that disqualifies the person from operating a school bus.
 - 13. Type III vehicles will be equipped with child passenger restraints, and child passenger restraints will be utilized to the extent required by law.
- C. Type III Vehicle Driven by Employees with a Driver's License Without a School Bus Endorsement
- 1. The holder of a Class A, B, C, or D driver's license, without a school bus endorsement, may operate a type III vehicle, described above, under the following conditions:
 - a. The operator is an employee of the entity that owns, leases, or contracts for the school bus, which may include the school district.
 - b. The operator's employer, which may include the school district, has adopted and implemented a policy that provides for annual training and certification of the operator in:
 - (1) safe operation of a type III vehicle;
 - (2) understanding student behavior, including issues relating to students with disabilities;
 - (3) encouraging orderly conduct of students on the bus and handling incidents of misconduct appropriately;
 - (4) knowing and understanding relevant laws, rules of the road,

and local school bus safety policies;

- (5) handling emergency situations;
- (6) proper use of seat belts and child safety restraints;
- (7) performance of pre trip vehicle inspections;
- (8) safe loading and unloading of students, including, but not limited to:
 - (a) utilizing a safe location for loading and unloading students at the curb, on the nontraffic side of the roadway, or at off-street loading areas, driveways, yards, and other areas to enable the student to avoid hazardous conditions;
 - (b) refraining from loading and unloading students in a vehicular traffic lane, on the shoulder, in a designated turn lane, or a lane adjacent to a designated turn lane;
 - (c) avoiding a loading or unloading location that would require a student to cross a road, or ensuring that the driver or an aide personally escort the student across the road if it is not reasonably feasible to avoid such a location;
 - (d) placing the type III vehicle in “park” during loading and unloading;
 - (e) escorting a student across the road under clause (c) only after the motor is stopped, the ignition key is removed, the brakes are set, and the vehicle is otherwise rendered immobile; and
- (9) compliance with paragraph V.F. concerning reporting convictions to the employer within 10 days of the date of conviction.

- c. A background check or background investigation of the operator has been conducted that meets the requirements under Minnesota Statutes section 122A.18, subdivision 8, or Minnesota Statutes section 123B.03 for school district employees; Minnesota Statute section 144.057 or Minnesota Statutes. chapter 245C for daycare employees; or Minnesota Statutes section 171.321, subdivision 3, for all other persons operating a type III vehicle under this section.
- d. Operators shall submit to a physical examination as required by Minnesota Statute section 171.321, subdivision 2.

- e. The operator's employer requires preemployment drug testing of applicants for operator positions. Current operators must comply with the employer's policy under Minnesota Statutes section 181.951, subdivisions 2, 4, and 5. Notwithstanding any law to the contrary, the operator's employer may use a breathalyzer or similar device to fulfill random alcohol testing requirements.
 - f. The operator's driver's license is verified annually by the entity that owns, leases, or contracts for the type III vehicle as required by Minnesota Statutes section 171.321, subdivision 5.
 - g. A person who sustains a conviction, as defined under Minnesota Statutes 609.02, of violating Minnesota Statutes sections 169A.25, 169A.26, 169A.27 (driving while impaired offenses), or § 169A.31 (alcohol-related school bus driver offenses), or whose driver's license is revoked under Minnesota Statutes sections 169A.50 to 169A.53 of the implied consent law, or who is convicted of violating or whose driver's license is revoked under a similar statute or ordinance of another state, is precluded from operating a type III vehicle for 5 years from the date of conviction.
 - h. A person who has ever been convicted of a disqualifying offense as defined in Minnesota Statutes section 171.3215, subdivision 1(c), (i.e., felony, controlled substance, criminal sexual conduct offenses, or offenses for surreptitious observation, indecent exposure, use of minor in a sexual performance, or possession of child pornography or display of pornography to a minor) may not operate a type III vehicle.
 - i. A person who sustains a conviction, as defined under Minnesota Statutes section 609.02, of a moving offense in violation of Minnesota Statute chapter 169 within 3 years of the first of 3 other moving offenses is precluded from operating a type III vehicle for 1 year from the date of the last conviction.
 - j. Students riding the type III vehicle must have training required under Minnesota Statutes section 123B.90, subdivision 2 (See Section II.B., above)
 - k. Documentation of meeting the requirements listed in this section must be maintained under separate file at the business location for each type III vehicle operator. The school district or any other entity that owns, leases, or contracts for the type III vehicle operating under this section is responsible for maintaining these files for inspection.
- 2. The type III vehicle must bear a current certificate of inspection issued under Minnesota Statutes section 169.451.
 - 3. An employee of the school district who is not employed for the sole purpose of operating a type III vehicle may, in the discretion of the school district, be

exempt from paragraphs VII.C.1.d. (physical examination) and VII.C.1.e. (drug testing), above.

D. Type A-I “Activity” Buses Driven by Employees with a Driver’s License Without a School Bus Endorsement

1. The holder of a Class D driver’s license, without a school bus endorsement, may operate a type A-I school bus or a Multifunction School Activity Bus (MFSAB) under the following conditions:
 - a. The operator is an employee of the school district or an independent contractor with whom the school district contracts for the school bus and is not solely hired to provide transportation services under this paragraph.
 - b. The operator drives the school bus only from points of origin to points of destination, not including home-to-school trips to pick up or drop off students.
 - c. The operator is prohibited from using the 8-light system if the vehicle is so equipped.
 - d. The operator has submitted to a background check and physical examination as required by Minnesota Statutes section 171.321, subdivision 2.
 - e. The operator has a valid driver’s license and has not sustained a conviction of a disqualifying offense as set forth in Minnesota Statute section 171.02, subdivisions 2a(h) - 2a(j).
 - f. The operator has been trained in the proper use of child safety restraints as set forth in the National Highway Traffic Safety Administration’s “Guideline for the Safe Transportation of Preschool Age Children in School Buses,” if child safety restraints are used by passengers, in addition to the training required in Section VI., above.
 - g. The bus has a gross vehicle weight rating of 14,500 pounds or less and is designed to transport 15 or fewer passengers, including the driver.
2. The school district shall maintain annual certification of the requirements listed in this section for each Class D license operator.
3. A school bus operated under this section must bear a current certificate of inspection.
4. The word “School” on the front and rear of the bus must be covered by a sign that reads “Activities” when the bus is being operated under authority of this section.

VIII. SCHOOL DISTRICT EMERGENCY PROCEDURES

- A. If possible, school bus drivers or their supervisors shall call “911” or the local emergency phone number in the event of a serious emergency.
- B. School bus drivers shall meet the emergency training requirements contained in Unit III “Crash & Emergency Preparedness” of the Minnesota Department of Public Safety Model School Bus Driver Training Manual. This includes procedures in the event of a crash (accident).
- C. School bus drivers and bus assistants for special education students requiring special transportation service because of their handicapping condition shall be trained in basic first aid procedures, shall within one (1) month after the effective date of assignment participate in a program of in-service training on the proper methods for dealing with the specific needs and problems of students with disabilities, assist students with disabilities on and off the bus when necessary for their safe ingress and egress from the bus; and ensure that protective safety devices are in use and fastened properly.
- D. Emergency Health Information shall be maintained on the school bus for students requiring special transportation service because of their handicapping condition. The information shall state:
 - 1. the student’s name and address;
 - 2. the nature of the student’s disabilities;
 - 3. emergency health care information; and
 - 4. the names and telephone numbers of the student’s physician, parents, guardians, or custodians, and some person other than the student’s parents or custodians who can be contacted in case of an emergency.

IX. SCHOOL DISTRICT VEHICLE MAINTENANCE STANDARDS

- A. All school vehicles shall be maintained in safe operating conditions through a systematic preventive maintenance and inspection program adopted or approved by the school district.
- B. All school vehicles shall be state inspected in accordance with legal requirements.
- C. A copy of the current daily pre-trip inspection report must be carried in the bus. Daily pre-trip inspections shall be maintained on file in accordance with the school district’s record retention schedule. Prompt reports of defects to be immediately corrected will be submitted.
- D. Daily post-trip inspections shall be performed to check for any children or lost items remaining on the bus and for vandalism.

X. SCHOOL TRANSPORTATION SAFETY DIRECTOR

The school board has designated an individual to serve as the school district's school transportation safety director. The school transportation safety director shall have day-to-day responsibility for student transportation safety, including transportation of nonpublic school children when provided by the school district. The school transportation safety director will assure that this policy is periodically reviewed to ensure that it conforms to law. The school transportation safety director shall certify annually to the school board that each school bus driver meets the school bus driver training competencies required by Minnesota Statutes section 171.321, subdivision 4. The transportation safety director also shall annually verify or ensure that the private contractor utilized by the school has verified the validity of the driver's license of each employee who regularly transports students for the school district in a type A, B, C, or D school bus, type III vehicle, or MFSAB with the National Driver Register or the Department of Public Safety. Upon request of the school district superintendent or the superintendent of the school district where nonpublic students are transported, the school transportation safety director also shall certify to the superintendent that students have received school bus safety training in accordance with state law. The name, address and telephone number of the school transportation safety director are on file in the school district office. Any questions regarding student transportation or this policy may be addressed to the school transportation safety director.

XI. STUDENT TRANSPORTATION SAFETY COMMITTEE

The school board may establish a student transportation safety committee. The chair of the student transportation safety committee is the school district's school transportation safety director. The school board shall appoint the other members of the student transportation safety committee. Membership may include parents, school bus drivers, representatives of school bus companies, local law enforcement officials, other school district staff, and representatives from other units of local government.

Legal References: Minn. Stat. § 122A.18, Subd. 8 (Board to Issue Licenses)
Minn. Stat. § 123B.03 (Background Check)
Minn. Stat. § 123B.42 (Textbooks; Individual Instruction or Cooperative Learning Material; Standard Tests)
Minn. Stat. § 123B.88 (Independent School Districts; Transportation)
Minn. Stat. § 123B.885 (Diesel School Buses; Operation of Engine; Parking)
Minn. Stat. § 123B.90 (School Bus Safety Training)
Minn. Stat. § 123B.91 (School District Bus Safety Responsibilities)
Minn. Stat. § 123B.935 (Active Transportation Safety Training)
Minn. Stat. § 144.057 (Background Studies on Licensees and Other Personnel)
Minn. Stat. Ch. 169 (Traffic Regulations)
Minn. Stat. § 169.011, Subds. 15, 16, and 71 (Definitions)
Minn. Stat. § 169.02 (Scope)
Minn. Stat. § 169.443 (Safety of School Children; Bus Driver's Duties)
Minn. Stat. § 169.446, Subd. 2 (Safety of School Children; Training and Education Rules)
Minn. Stat. § 169.451 (Inspecting School and Head Start Buses; Rules;

Misdemeanor)

Minn. Stat. § 169.454 (Type III Vehicle Standards)

Minn. Stat. § 169.4582 (Reportable Offense on School Buses)

Minn. Stat. §§ 169A.25-169A.27 (Driving While Impaired)

Minn. Stat. § 169A.31 (Alcohol-Related School Bus or Head Start Bus Driving)

Minn. Stat. §§ 169A.50-169A.53 (Implied Consent Law)

Minn. Stat. § 171.02, Subds. 2, 2a, and 2b (Licenses; Types, Endorsements, Restrictions)

Minn. Stat. § 171.168 (Notification of Violation by a Commercial Driver)

Minn. Stat. § 171.169 (Notification of Commercial License Suspension)

Minn. Stat. § 171.321 (Qualifications of School Bus and Type III

Vehicle Drivers)

Minn. Stat. § 171.3215, Subd. 1(c) (Canceling Bus Endorsement for Certain Offenses)

Minn. Stat. § 181.951 (Authorized Drug and Alcohol Testing)

Minn. Stat. Ch. 245C (Human Services Background Studies)

Minn. Stat. § 609.02 (Definitions)

Minn. Rules Parts 7470.1000-7470.1700 (School Bus Inspection)

49 C.F.R. Part 383 (Commercial Driver's License Standards; Requirements and Penalties)

49 C.F.R. § 383.31 (Notification of Convictions for Driver Violations)

49 C.F.R. § 383.33 (Notification of Driver's License Suspensions)

49 C.F.R. § 383.5 (Transportation Definitions)

49 C.F.R. § 383.51 (Disqualification of Drivers)

49 C.F.R. § Part 571 (Federal Motor Vehicle Safety Standards)

Cross References:

MSBA/MASA Model Policy 416 (Drug and Alcohol Testing)

MSBA/MASA Model Policy 506 (Student Discipline)

MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

MSBA/MASA Model Policy 707 (Transportation of Public Students)

MSBA/MASA Model Policy 708 (Transportation of Nonpublic Students)

MSBA/MASA Model Policy 710 (Extracurricular Transportation)

Adopted: _____

MSBA/MASA Model Policy 504

Orig. 1995

Revised: _____

Rev. 2023

504 STUDENT DRESS AND APPEARANCE

I. PURPOSE

The purpose of this policy is to enhance the education of students by establishing expectations that support educational goals. Students and their families have the primary and joint responsibility for student clothing and appearance. Teachers and other district staff should exemplify and reinforce student clothing and appearance standards and help students develop an understanding of appropriate appearance in the school environment.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to encourage students to be dressed appropriately for school activities and in keeping with community standards.
- B. A student's clothing or appearance may not materially and substantially disrupt or interfere with the educational mission, school environment, classwork, or school activities. A student's dress or appearance may not incite or contribute to substantial disorder or invasion of the rights of others or pose a threat to the health or safety of the student or others.
- C. Students' rights to choose their dress and appearance for school and school-related activities will be protected provided that the clothing:
 - 1. does not injure people or damage property;
 - 2. does not materially and substantially disrupt or interfere with the educational process or classwork;
 - 3. does not interfere with the requirements of discipline in the operation of the school or school activities, materially disrupt classwork;
 - 4. does not involve substantial disorder or invasion of the rights of others.

Such clothing includes, but is not limited to, the following:

- 1. Clothing for the weather.
- 2. Clothing that does not create a health or safety hazard.
- 3. Clothing for the activity (i.e., physical education or the classroom).
- 4. Footwear that does not present a safety hazard.
- 5. Headwear, including hats or head coverings, are allowed provided that it does not cover the student's face to the extent that the student is not identifiable. Headgear must not interfere with the educational process. Hoodies must allow the face and ears to be visible from the front and sides and must not interfere with the line of sight to any student or staff including while the student wearing the hoodie is seated. Students may wear headgear for a medical or religious reason.

6. Hair, including but not limited to hair texture and hair styles such as braids, locks, and twists.
- C. Student clothing may not include the following:
1. Students may not wear inappropriate clothing. Inappropriate clothing is considered anything that is disruptive to the learning environment such as shirts with cut outs, brief or see-through garments, or over revealing.
 2. Clothing (including emblems, badges, symbols, signs, words, objects or pictures on clothing or jewelry) bearing a message that is lewd, vulgar, obscene, libelous, or denigrates, harasses, discriminates against others on the basis of protected class status under the Minnesota Human Rights Act, or violates school district policies prohibiting discrimination, violence, harassment, or other harmful activities. The intention of this policy is not to abridge the rights of students to express political, religious, philosophical, or similar opinions by wearing clothing on which such messages are stated. Such messages are acceptable as long as they are not lewd; vulgar; obscene; libelous; do not denigrate, harass, or discriminate against others on the basis of protected class status under the Minnesota Human Rights Act; or do not violate school district policies prohibiting discrimination, bullying, violence, harassment, or other harmful activities.
 3. Apparel promoting products or activities that are illegal for use by minors.
 4. Communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group, or approves, advances, or provokes any form of religious, racial, or sexual harassment and/or violence against other individuals as defined in Policy 413.

III. PROCEDURES

- A. Enforcement of a student dress code will be approached with careful consideration and sensitivity, with the goals of supporting students as they express themselves and pursue their full potential, of not shaming students, and of minimalizing loss of instructional time. When possible, dress code matters should be addressed privately with students, should seek to determine whether factors exist that impact the student's ability to comply with the dress code, and should seek to address such issues.
- B. When, in the reasonable judgment of the administration, (1) a student's clothing or appearance may materially and substantially disrupt or interfere with the educational mission, school environment, classwork, or school activities; (2) may incite or contribute to substantial disorder or invasion of the rights of others; or (3) pose a threat to the health or safety of the student or others, the student will be directed to make modifications. Parents or guardians will be notified. Other consequences may be enforced in line with Policy 506 (Student Discipline).
- C. The administration may recommend a form of clothing considered appropriate for a specific event and communicate the recommendation to students and parents or guardians. A school district or charter school must not prohibit an American Indian student from wearing American Indian regalia, Tribal regalia, or objects of cultural significance at a graduation ceremony.
- D. Likewise, an organized student group may recommend a form of clothing for students considered appropriate for a specific event and bring such recommendation to the administration for approval.

Legal References: *U. S. Const., amend. I*
Minn. Stat. § 124D.792 (Graduation Ceremonies; Tribal Regalia and Objects of Cultural Significance)
Minn. Stat. § 363A.03, Subd. 36a (Definitions)
Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503 (1969)
B.W.A. v. Farmington R-7 Sch. Dist., 554 F.3d 734 (8th Cir. 2009)
Lowry v. Watson Chapel Sch. Dist., 540 F.3d 752 (8th Cir. 2008)
Stephenson v. Davenport Cmty. Sch. Dist., 110 F.3d 1303 (8th Cir. 1997)
B.H. ex rel. Hawk v. Easton Area School Dist., 725 F.3d 293 (3rd Cir. 2013)
D.B. ex rel. Brogdon v. Lafon, 217 Fed. Appx. 518 (6th Cir. 2007)
Hardwick v. Heyward, 711 F.3d 426 (4th Cir. 2013)
Madrid v. Anthony, 510 F.Supp.2d 425 (S.D. Tex. 2007)
McIntire v. Bethel School, Indep. Sch. Dist. No. 3, 804 F.Supp. 1415 (W.D. Okla. 1992)
Hicks v. Halifax County Bd. of Educ., 93 F.Supp.2d 649 (E.D. N.C. 1999)
Olesen v. Bd. of Educ. of Sch. Dist. No. 228, 676 F.Supp. 820 (N.D. Ill. 1987)

Cross References: *MSBA/MASA Model Policy 413 (Harassment and Violence)*
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 525 (Violence Prevention)

Adopted: _____

Pine River-Backus School District Policy 540

Orig. 2024

Revised: _____

Rev.

540 USE OF CELL PHONES, DIGITAL IMAGING DEVICES AND OTHER PERSONAL ELECTRONIC DEVICES

I. PURPOSE

The purpose of this policy is to set forth expectations for appropriate use of existing and emerging technologies which students may possess, including but not limited to cellular phones, digital picture/video camera phones, watches, personal digital assistants (PDAs), iPods, MP3s, pagers and other personal electronic devices capable of transmitting data or images.

II. GENERAL STATEMENT OF POLICY

The Pine River-Backus School District holds high expectations for staff and student behavior, academic integrity and responsible use of existing and emerging technologies such as, cellular phones, digital picture/video camera phones, watches, personal digital assistants (PDAs), iPods, MP3s, pagers and other personal electronic devices capable of transmitting data or images. Students who possess and/or use such devices at school or school sponsored events shall demonstrate the greatest respect for the educational environment and the rights and privacy of all individuals within the school community.

III. STANDARDS FOR RESPONSIBLE USE AT SCHOOL, ON BUSES OR AT SCHOOL ACTIVITIES

A. Respect the educational environment:

- a. High School Students (Grades 9-12): Cellular phones and other personal electronic devices, when not being used as part of the teacher led classroom activity in class, shall be silenced and kept out of sight during instructional time.
 - i. Students shall not use any electronic device that in any way disrupts or detracts from the educational environment.
 - ii. Students shall not be allowed to leave class in response to any electronic devices.
 - iii. Cellular phones and other devices may be used appropriately and respectfully before and after classes, in common areas – such as near lockers or the cafeteria, or outside on school grounds.
- b. Junior High and Elementary Students (Grades K-8): Cellular phones and other personal electronic devices are prohibited to be used at school. If a cellular phone and other personal electronic device is brought to school it must be turned off and stored in their locker throughout the school day.

B. Respect for privacy rights:

- a. Students shall not photograph or videotape other individuals at school or at school sponsored activities without their knowledge and consent, except for activities considered to be in the public arena such as sporting events or public performances.
 - i. Staff and students shall not email, post to the internet, or otherwise electronically transmit images of other individuals taken at school without their expressed written consent.
 - ii. Use of cellular phones or other personal electronic devices is strictly prohibited

in locker rooms, restrooms and other area as designated by Administration.

- C. Ensuring Academic Integrity:** Students shall not use cellular phones or other electronic devices in any way that may cause a teacher or staff member to question whether the student may be cheating on tests or academic work or violating copyright policy.
- D. Compliance with Other District Policies:** Use of cellular phones or other personal electronic devices must not violate any other District Policies, including those regarding student privacy, copyright, cheating, plagiarism, civility, student code of conduct, electronic technologies acceptable use policy, or harassment. If a violation occurs involving more than one District policy, consequences for each policy will apply.

DISSEMINATION OF POLICY

Portions of this policy shall be included in the student/Parent Handbook, posted to the District Web site under School Board Policy, and otherwise distributed upon request.

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