

Regular Monthly Board Meeting

Monday, January 8, 2024 Immediately Following Reorganization Meeting
High School Media Center, 810 First Street North, Pine River, MN 56474

- | | |
|--|--------------------------------|
| 1. Call to Order | Speaker(s): Board Chair |
| Members: Leslie Bouchonville, Wanda Carlson, Chris Cunningham, Roger D. Hoplin, Nicki Linsten-Lodge, David Sheley, Ryan Trumble and Superintendent Jonathan Clark | |
| 2. Welcome to Visitors | Speaker(s): Board Chair |
| 2.1. Public Comments and Time for Interaction with the Board on Agenda Items | Speaker(s): Board Chair |
| 3. Approve Agenda (and addendum, if included) | |
| 4. Approve Minutes of the December 4, 2023 Regular Board Meeting and the December 18, 2023 Special Meeting | Speaker(s): Board Chair |
| 5. Informational Items | |
| 5.1. Principal Reports | |
| 5.2. Director Reports | |
| 5.3. Superintendent Report | |
| 5.4. Enrollment Report | |
| 5.5. ESSER Funding | |
| 5.6. Negotiation Report | |
| 6. Consent Calendar | |
| 6.1. Approve Bills Presented | |
| 6.2. Approve Investment Report | |
| 6.3. Approve Treasurer's Report | |
| 6.4. Approve Electronic Funds Transfers and Other Banking Transactions | |
| 6.5. Adopt Resolution Accepting Monetary Awards and Donations | |
| 6.6. Approve Personnel Items as Listed | |
| 7. Action Items | |
| 7.1. Adopt a Resolution Directing the Administration to Make Recommendations for Reductions in Programs and Positions and Reasons Therefore | |
| 8. Open Forum | |

9. **Adjourn**

A meeting of the Board of Education was held in the High School Media Center at 5:30 p.m. on Monday, December 4, 2023 with Vice-Chair Trumble presiding.

Members present: Leslie Bouchonville, Wanda Carlson, Roger D. Hoplin, Nicki Linsten-Lodge, Ryan Trumble and Superintendent Jonathan Clark. Chris Cunningham and David Sheley were absent.

The floor was opened for comments from the public on agenda items.

Spotlight on Education – Robotics Team

Motion by Hoplin, second by Bouchonville, to approve the agenda. All voted aye and the motion carried.

Motion by Carlson, second by Linsten-Lodge, to approve the minutes of the November 6, 2023 regular board meeting. All voted aye and the motion carried.

Administrative team, director and enrollment reports were heard.

Consent Calendar - Motion by Carlson, second by Hoplin, to approve the Consent Calendar, which consisted of the following items:

- Approve bills presented (checks 74450-74623 totaling \$482,432.68); approve the investment report; approve the treasurer's report; approve the report on electronic fund transfers and other banking transactions; adopt a resolution accepting monetary awards and donations; and
- Approve Personnel Items:
 - Approve the resignation of Leah Wheeler, Youth and Family Service Worker, effective November 24, 2023;
 - Approve the hiring of Terri Kussart as Long-Term Substitute Early Childhood Special Education Teacher from approximately January 2, 2024 to March 18, 2024;
 - Approve an additional 15 minutes per day to the Paraprofessional schedule of Kaylynn Shepard effective November 20, 2023;
 - Approve the hiring of Roger Hoplin II as Junior High Wrestling Coach for the 2023-24 season;
 - Approve the hiring of Mike Shetka as Robotics Coach for the 2023-24 winter season;
 - Approve the hiring of Andrew Rudlang as Robotics Coach for the 2023-24 winter season.

All voted aye and the motion carried.

Discussion Items:

- Budget projections. Jolene Bengtson, Business Manager, presented a projection of the ending fiscal year 2024 fund balance based on current and estimated revenues and expenses.
- Severe weather plan. Superintendent Clark discussed the district plan for severe weather days. Late starts will be called when necessary. If extreme weather persists school will be canceled for the day and made up later in the year. E-learning days will be utilized if excessive amount of school closings occur.

Motion by Hoplin, second by Bouchonville, to set the reorganization meeting for January 8, 2024 at 5:30 p.m. with the January regular board meeting to follow immediately after. All voted aye and the motion carried.

Open forum – The meeting was opened for comments from the public.

Trumble adjourned the meeting at 6:34 p.m.

Wanda Carlson, Clerk

A meeting of the Board of Education was held in the High School Media Center at 6:00 p.m. on Monday, December 18, 2023 with Chair Cunningham presiding.

Members present: Leslie Bouchonville, Wanda Carlson, Chris Cunningham, Roger D. Hoplin, Nicki Linsten-Lodge, David Sheley, Ryan Trumble and Superintendent Jonathan Clark.

The floor was opened for comments from the public on agenda items.

Truth in Taxation – Jolene Bengtson, Business Manager

Discussion Items:

- Superintendent Clark spoke to the recent Read Act enacted by the legislature in 2023 and the staff development time that will be required in the 2024-25 school year due to this legislation. In developing the 2024-25 school calendar he has been looking at options to schedule that training. Clark questioned whether the Board would support an early out day every three or four weeks to be used as staff training time. The Board concurred that they would support the scheduling of early outs as needed.

Motion by Hoplin, second by Carlson, to certify the final 2023 Pay 2024 Levy at \$2,008,267.40. All voted aye and the motion carried.

Motion by Carlson, second by Sheley, to adopt a Resolution for Support of Pine River-Backus Schools Application as a Highly Reliable School Model Site. (Resolution filed in legal minute book.) All voted aye and the motion carried.

Open forum – The meeting was opened for comments from the public.

Cunningham adjourned the meeting at 6:40 p.m.

Wanda Carlson, Clerk
Recorded by Cindy Felthous



Pine River-Backus

PUBLIC SCHOOLS - PINE RIVER, MN

School Board Report Pine River-Backus Elementary School January 8, 2024

BUILDING GOALS:

Math - Increase MCA Math scores to 50% Proficient or higher by 2024

Reading - Increase MCA from 48.6% to 60% proficient

Relationship - Understanding students' backgrounds and interests; Having high expectations for ALL learners.

STRATEGIC DIRECTIVES

STUDENT ACHIEVEMENT

Assessment

- We will be finishing quarterly and all other winter benchmark assessments. I will be meeting with staff to check in on their progress, professional growth goals, and more. Staff do self ratings on their own instructional and professional goals as well as our building-wide goals.

Curriculum - HRS Level 3

- See Curriculum Director report

STAFF TRAINING AND PROFESSIONAL DEVELOPMENT - HRS Level 2

- PLC's continue to meet twice per month focused on professional goals established. Teams are working through the PLC Cycle (see last page). *What do we want our students to learn? How will we know if they are learning? How will we respond when students don't learn? How will we extend learning for students who are already proficient?*
- Catalyst coaching continues monthly. Our next onsite coaching opportunity will be January 18th.
- I will be attending the Highly Reliable Schools Summit on January 9th with a few staff members. There will be schools from around the region attending as well. We will continue to learn ways to sustain and maintain a safe and collaborative learning environment, effective instruction in each classroom, and



SAFE ENVIRONMENT AND CONSISTENT DISCIPLINE - HRS Level 1

- Supervision is appropriately in place in all areas of our school (classroom, hallway, cafeteria, playground). This is monitored frequently, feedback is gathered, and we adjust as needed based on student needs.
- Staff are positively and consistently reinforcing behaviors and re-teaching as needed.
- All classrooms have discussed, updated, and shared their positive behavior management plans in the event a student behavior arises.
- All teachers reviewed our classroom managed vs. office managed behavior protocols.
- Overall 82% of students have 0 referrals for the year. 15% of students have 1-3 referrals.
- Classrooms continue to review specific student and grade level behavior data often (at least monthly) and put positive plans in place to support individual students. Our Multi-Tiered System of Supports team meetings bi-weekly to help problem solve as well.

FACILITY NEEDS

- Thank you to our custodial staff for all of the preparation and daily work to keep things working smoothly. Even on the busiest of days, we can rely on great service for our staff and students.

UPCOMING

- January 12th - End of Quarter 2/ 1st Semester
- January 18th - Catalyst Coaching Opportunity
- January 31st - ROAR Rally
- February - I Love To Read Month

Misc. information

- Enrollment - attached as of 1/5/24
- With cold weather, we remind families that students should come to school with winter clothing. All students will be going outside each day if the weather is -10°F or warmer (including the wind chill). It is really important that our students are appropriately dressed.
- **END OF 2ND QUARTER** - Classroom teachers will be evaluating assessments in the coming weeks to determine how their student is progressing toward meeting grade level standards in all content areas. Friday, January 12th already marks the end of our 2nd quarter/Semester 1. Progress reports will be sent home by classroom/homeroom teachers the following week once final assessments are conducted and scored. Parents can always contact their child's teacher if they are wondering about the progress their child is making.
- In addition to showing our ROAR expectations, our character trait focus this month is "Forgiveness and Empathy". Students will be spending time talking about what these terms, what they mean, doing activities as a class, watching videos to help teach and understand forgiveness and empathy, and more.



Pine River-Backus

PUBLIC SCHOOLS - PINE RIVER, MN

Early Childhood		
Kids Together		
School Readiness		
Headstart		
	0	
Kindergarten		1/8/2024
Dallas	16	
Norman	18	
Travis	19	
	53	
Grade 1		
Anderson	20	
Hicks	19	
Kamholz	19	
	58	
Grade 2		
Ackerman	20	
Robbi	20	
Rice	21	
	61	
Grade 3		
Diederich	20	
Dinnel	19	
Hoffarth	20	
	59	
Grade 4		
Goddard	26	
Rowell	23	
Vry	23	
	72	
Grade 5		
Ackerman	23	
Freeman	24	
	47	
Grade 6		
Rister	23	
Hawks	21	
Vetsch	24	
	68	
TOTAL	418	



Pine River-Backus
PUBLIC SCHOOLS - PINE RIVER, MN

Board Report – Business Manager
January 3, 2024

End of calendar year reports are due in the next few weeks.

- Vendor 1099's
- Sales & Use Tax
- Report of Outstanding Debt to Cass & Crow Wing Counties

There are applications due before the end of January.

- Voluntary PreK 2024-25
- MN Department of Health Lead in Water Remediation Grant

Budget season begins now.

- Mr. Clark and I have scheduled individual meetings with Directors/Principals to discuss budget needs or concerns.
- Budget Planning Model from Ehlers is nearly ready to present to the School Board for planning purposes. Current enrollment and PRBEM Board Proposals will be taken into account for budgeting.

Should you have any questions, please feel free to contact me at (218) 587-8082 or jbengtson@prbschools.org.

Thank you.

Sincerely,

Jolene Bengtson
Business Manager



January 5, 2024

Earned Sick and Safe Time was passed by legislation last spring and became effective January 1, 2024. An employee is eligible if they work a minimum of 80 hours in a year and are not an independent contractor. An employee earns one hour of leave for every 30 hours worked to a maximum of 48 hours per year. Sick and safe time is paid leave employers must provide that can be used for certain reasons including illness of employee, family member or to seek assistance if an employee or family member has experienced domestic abuse, sexual assault or stalking. This will apply mainly to part-time, substitute and temporary workers as the leave granted in the union contracts is richer. Notices have been posted and emailed to all staff.

Calendar year end reporting:

- W2's must be distributed by January 31. They will be available electronically for those who consent to receive an electronic version.
- Form 1095C – Affordable Care Act Notices – are due to all insurance eligible employees by March 31. They also will be available electronically. These are submitted to the IRS.
- End of year 941 is due to the IRS by January 31.
- Minnesota Department of Revenue withholding return is due January 31.
- Minnesota Department of Economic Security quarterly wage detail submission is due January 31.
- OSHA Form 300A must be posted 2/1/2024-4/30/2024 and submitted electronically to OSHA by March 2.
- Civil Rights Data Collection (CRDC) for SY2020-21 is due February 26.

Job Postings: We are very short of bus drivers. Route, extra-curricular and substitute drivers are needed. The transportation department will provide free training to anyone interested in getting the CDL license and school bus endorsement.

Cindy Felthous
Human Resource Director

Pine River-Backus Schools Earned Sick and Safe Time Employee Notice

Effective January 1, 2024 employees in Minnesota are entitled to earned sick and safe time (ESST), a form of paid leave. Employees must accrue at least one hour of earned sick and safe time for every 30 hours they work, up to at least 48 hours in a year. Employees who currently earn PTO or sick leave can use their accrued leave as ESST. Beginning January 1, 2024, part-time, substitute and casual employees who previously did not qualify for paid leave, will accrue 1 hour of ESST for every 30 hours worked. A year for purposes of the employee's earned sick and safe time accrual is the fiscal year (July 1 to June 30).

The earned sick and safe time hours the employee has available, as well as those that have been used in the most recent pay period, must be indicated on the employee's earnings statement that they receive at the end of each pay period. Earned sick and safe time must be paid at the same hourly rate employees earn from employment. Employees are not required to seek or find a replacement for their shift to use earned sick and safe time. They may use earned sick and safe time for all or part of a shift, depending on their need.

Earned sick and safe time can be used for:

- an employee's mental or physical illness, treatment or preventive care;
- the mental or physical illness, treatment or preventive care of an employee's family member;
- absence due to domestic abuse, sexual assault or stalking of an employee or their family member;
- closure of an employee's workplace due to weather or public emergency or closure of their family member's school or care facility due to weather or public emergency; and
- when determined by a health authority or health care professional that an employee or their family member is at risk of infecting others with a communicable disease.

Notifying employer, documentation

An employer can require their employees to provide up to seven days of advance notice when possible (for example, when an employee has a medical appointment scheduled in advance) before using sick and safe time. An employer can also require their employees to provide certain documentation regarding the reason for their use of earned sick and safe time if they use it for more than three consecutive days.

If an employee plans to use earned sick and safe time for an appointment, preventive care or another permissible reason they know of in advance, inform your supervisor by your department protocol (Aesop or signed leave request form) as far in advance as possible, but at least 3 days in advance. In situations where an employee cannot provide advance notice, the employee should contact their supervisor (via Aesop or telephone depending on department protocol) as soon as they know they will be unable to work.

2023-2024 SCHOOL YEAR
ENROLLMENT REPORT

	<u>2022-23</u>	<u>9/6/2023</u>	<u>10/1/2023</u>	<u>11/1/2023</u>	<u>11/29/2023</u>	<u>1/3/2024</u>	<u>2/1/2024</u>	<u>3/1/2024</u>	<u>4/1/2024</u>	<u>5/1/2024</u>	<u>6/1/2024</u>	2023-24 YTD Average
ELEMENTARY:												
Kindergarten	61	56	56	56	54	54						55
First	61	57	56	56	56	57						56
Second	60	62	62	60	59	60						61
Third	79	58	58	59	59	59						59
Fourth	46	73	72	72	72	72						72
Fifth	73	47	47	48	48	47						47
Sixth	58	70	70	70	69	68						69
Total Elementary	438	423	421	421	417	417	0	0	0	0	0	420
HIGH SCHOOL:												
Seventh	73	57	54	55	55	54						55
Eighth	69	68	68	68	67	67						68
Ninth	71	66	65	62	63	63						64
Tenth	77	72	70	71	71	70						71
Eleventh	59	65	62	63	62	62						63
Twelfth	63	48	47	47	46	46						47
Total High School	412	376	366	366	364	362	0	0	0	0	0	367
Total w/o FT ALC	850	799	787	787	781	779	0	0	0	0	0	789
ALC:												
Ninth	1	0	2	2	2	2						2
Tenth	12	0	9	10	11	11						8
Eleventh	17	0	11	14	15	14						11
Twelfth (includes 12th +)	41	0	19	28	29	31						21
Total Full-time ALC	71	0	41	54	57	58	0	0	0	0	0	42
DISTRICT TOTAL	921	799	828	841	838	837	0	0	0	0	0	831
<u>PUPIL UNITS:</u>												
ECSE	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5
Kindergarten	61.0	56.0	56.0	56.0	54.0	54.0	0.0	0.0	0.0	0.0	0.0	55.2
Elementary 1-3	200.0	177.0	176.0	175.0	174.0	176.0	0.0	0.0	0.0	0.0	0.0	175.6
Elementary 4-6	177.0	190.0	189.0	190.0	189.0	187.0	0.0	0.0	0.0	0.0	0.0	189.0
Secondary	494.4	451.2	439.2	439.2	436.8	434.4	0.0	0.0	0.0	0.0	0.0	440.2
ALC	85.2	0.0	24.6	32.4	34.2	34.8	0.0	0.0	0.0	0.0	0.0	50.4
Total Pupil Units	1030.1	886.7	897.3	905.1	900.5	898.7	12.5	12.5	12.5	12.5	12.5	922.9

ADM ALC (full and part-time) is included in last year's data and budget data but the ALC is budgeted based on total average daily membership and attendance. In addition, the full-time ALC is not included in the pupil units section because it would not reflect an accurate picture of the ALC pupil units due to the nature of the program.

FEDERAL FUNDS UPDATE - Allocation, Budget, Spending 1/3/2024

FEDERAL COVID FUNDS:

State Fiscal Year	Finance Code	Description	Funds Available	Funds Budgeted	Balance Unbudgeted	YTD SPENT 2023-24	Carry Forward to FY2025	Application Status	Budget Status	Proposed Use of Funds
2024	160	Formula 160 - SFY2024 Budget Only	\$676,891.00	\$674,844.56	\$2,046.44	\$676,891.00	\$0.00	Approved 12/4/2023	Approved 12/4/2023	Health Services Addition - \$200,000 in FY2023, balance to finish in FY2024
2024	161	Formula 161 - SFY2024 Budget Only	\$253,881.00	\$253,365.00	\$516.00	\$91,358.27	\$0.00	Approved 12/4/2023	Approved 12/4/2023	1.0 fte Curriculum Coordinator District, extended time for teachers to work with Curriculum Coordinator Amendment: Balance of funds to cover existing ALP position(s)
FEDERAL COVID FUNDS TOTAL			\$930,772.00	\$928,209.56	\$2,562.44	\$768,249.27	\$0.00			

FEDERAL TITLE FUNDS:

State Fiscal Year	Finance Code	Description	Funds Available	Funds Budgeted	Balance Unbudgeted	YTD SPENT 2023-2024	Carry Forward to FY2025	Application Status	Budget Status	Proposed Use of Funds
2024	401	Formula - 401 - SFY 2024, Title I, Part A: Improving the Academic Achievement of the Disadvantaged	\$334,996.00	\$313,000.00	\$21,996.00	\$101,947.67	\$233,048.33	Application Submitted 8/28/2023	Approved 10/4/2023	3.0 fte Title I Teachers - Elementary
2024	414	Formula - 414 - SFY 2024, Title II, Part A: Teacher and Principal Training and Recruitment	\$38,043.34	\$37,428.00	\$615.34	\$5,571.82	\$32,471.52	Application Submitted 8/28/2023	Approved 10/4/2023	Staff Development - extended time for curriculum alignment and intervention implementation training and training on appropriate methods for data review, conferences and supplies.
2024	433	Formula - 433 - SFY 2024, Title IV, Part A, Student Support and Academic Enrichment	\$0.00	\$0.00	\$0.00	N/A	N/A	No Application Needed	N/A	All \$19,737.88 Title IV Funds transferred to Title I (401). No FY2024 application in Title IV.
FEDERAL TITLE FUNDS TOTAL			\$373,039.34	\$350,428.00	\$22,611.34	\$107,519.49	\$265,519.85			

PINE RIVER BACKUS SCHOOLS
Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
2174		CHEC	75992	74624	Check	1	22940		VAADELAND, HAAKEN	Yes	No	No	USD	11/28/2023	120.00
			75991	74625	Check	1	03175		NATIONAL INSURANCE SERVICES	Yes	No	No	USD	11/27/2023	869.30
			75994	74626	Check	1	104279		NELSON, LANCE	Yes	No	No	USD	11/30/2023	150.00
			75993	74627	Check	1	103469		RUEN, KEVIN	Yes	No	No	USD	11/30/2023	150.00
			75995	74628	Check	1	105602		WEBSTER, MARKO JOE	Yes	No	No	USD	11/30/2023	150.00
			76001	74629	Check	1	100192		AAA EQUIPMENT CENTER	Yes	No	No	USD	12/01/2023	85.98
			76016	74630	Check	1	104168		ACME TOOLS	Yes	No	No	USD	12/01/2023	439.87
			76038	74631	Check	1	59100		AUTO VALUE PARTS STORE	Yes	No	No	USD	12/01/2023	1,948.81
			76027	74632	Check	1	105457		BERGEM, KELSEY	Yes	No	No	USD	12/01/2023	100.00
			76017	74633	Check	1	104348		BIX PRODUCE CO.	Yes	No	No	USD	12/01/2023	3,931.65
			76000	74634	Check	1	100107		BLANCHARD, JILL	Yes	No	No	USD	12/01/2023	64.38
			75998	74635	Check	1	00376		BUREAU OF CRIMINAL APPREHENSIV	Yes	No	No	USD	12/01/2023	45.00
			76022	74636	Check	1	104827		CASS COUNTY CHILDREN'S INITIATV	Yes	No	No	USD	12/01/2023	5,000.00
			76036	74637	Check	1	13500		CENTRAL MINNESOTA ERDC	Yes	No	No	USD	12/01/2023	3,412.80
			76023	74638	Check	1	104842		COLLINS BROTHERS TOWING OF ST	Yes	No	No	USD	12/01/2023	432.18
			76026	74639	Check	1	105171		DAKOTA BUSINESS SOLUTIONS EAS	Yes	No	No	USD	12/01/2023	481.00
			76024	74640	Check	1	105038		DAVIS, KATE	Yes	No	No	USD	12/01/2023	71.00
			76032	74641	Check	1	105719		ECKMAN, DAYZEE	Yes	No	No	USD	12/01/2023	45.00
			76011	74642	Check	1	103012		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	12/01/2023	266.89
			76018	74643	Check	1	104412		FUN & FUNCTION	Yes	No	No	USD	12/01/2023	197.74
			76020	74644	Check	1	104489		FUN EXPRESS LLC	Yes	No	No	USD	12/01/2023	134.53
			76012	74645	Check	1	103397		GLS PROMOTIONS	Yes	No	No	USD	12/01/2023	550.00
			76033	74646	Check	1	105720		HESSE, COHEN	Yes	No	No	USD	12/01/2023	45.00
			76037	74647	Check	1	37650		HILLYARD/HUTCHINSON	Yes	No	No	USD	12/01/2023	2,906.31
			76031	74648	Check	1	105718		IND SCHOOL DIST #112	Yes	No	No	USD	12/01/2023	30.00
			76039	74649	Check	1	87150		IND SCHOOL DIST #2155	Yes	No	No	USD	12/01/2023	275.00
			76008	74650	Check	1	102101		INNOVATIVE OFFICE SOLUTIONS	Yes	No	No	USD	12/01/2023	22,488.96
			76005	74651	Check	1	101369		INTERQUEST DETECTION CANINES	Yes	No	No	USD	12/01/2023	340.00
			76003	74652	Check	1	100595		LAKES COUNTRY SERVICE COOP	Yes	No	No	USD	12/01/2023	380.00
			76030	74653	Check	1	105680		LeFAVOR, RACHEL	Yes	No	No	USD	12/01/2023	517.80
			76007	74654	Check	1	101855		MENARDS	Yes	No	No	USD	12/01/2023	257.34
			76004	74655	Check	1	101209		MINNESOTA T's	Yes	No	No	USD	12/01/2023	228.00
			76014	74657	Check	1	103763		OLSON, NATHAN	Yes	No	No	USD	12/01/2023	150.00
			76035	74658	Check	1	105722		PETERSON, MARY	Yes	No	No	USD	12/01/2023	22.50
			75997	74659	Check	1	00307		PRO ED, INC.	Yes	No	No	USD	12/01/2023	727.10
			76002	74660	Check	1	100234		RINGLE, THEO	Yes	No	No	USD	12/01/2023	150.00
			76009	74661	Check	1	102417		RTS	Yes	No	No	USD	12/01/2023	4.54
			76025	74662	Check	1	105080		RUDLANG, ANDREW	Yes	No	No	USD	12/01/2023	173.38
			76006	74663	Check	1	101712		SHETKA, MIKE	Yes	No	No	USD	12/01/2023	37.72
			76028	74664	Check	1	105544		SIGNATION SIGN GROUP	Yes	No	No	USD	12/01/2023	449.00
			76021	74665	Check	1	104789		SOURCEWELL	Yes	No	No	USD	12/01/2023	1,173.00

PINE RIVER BACKUS SCHOOLS

Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
2174		CHEC	76019	74666	Check	1	104486		TEACHERS ON CALL	Yes	No	No	USD	12/01/2023	5,667.52
			76010	74667	Check	1	102523		VEITH, TONY	Yes	No	No	USD	12/01/2023	150.00
			76013	74668	Check	1	103628		VERIZON WIRELESS	Yes	No	No	USD	12/01/2023	128.71
			76029	74669	Check	1	105547		WALTERS, GAGE	Yes	No	No	USD	12/01/2023	30.00
			76034	74670	Check	1	105721		WENDLAND, HOLLY	Yes	No	No	USD	12/01/2023	107.01
			75999	74671	Check	1	00566		XCEL ENERGY	Yes	No	No	USD	12/01/2023	8,123.41
			76043	74672	Check	1	105352		BAUGHMAN, BRIAN BOYD	Yes	No	No	USD	12/04/2023	175.00
			76044	74673	Check	1	105723		MOORE, JEFF A.	Yes	No	No	USD	12/04/2023	145.00
			76042	74674	Check	1	104894		WAYTASHEK, MARY TERESA	Yes	No	No	USD	12/04/2023	145.00
			76040	74675	Check	1	102785		ZETAH, DAN	Yes	No	No	USD	12/04/2023	175.00
			76041	74676	Check	1	103063		ZETAH, NEDDA	Yes	No	No	USD	12/04/2023	175.00
			76048	74677	Check	1	00818		ACT, INC.	Yes	No	No	USD	12/07/2023	41.00
			76050	74678	Check	1	10045		BRIDGE OF HARMONY	Yes	No	No	USD	12/07/2023	189.98
			76046	74679	Check	1	00376		BUREAU OF CRIMINAL APPREHENSIV	Yes	No	No	USD	12/07/2023	15.00
			76056	74680	Check	1	102611		BUSINESS CARD	Yes	No	No	USD	12/07/2023	241.50
			76054	74681	Check	1	101604		CENTRAL MCGOWAN, INC - 139156	Yes	No	No	USD	12/07/2023	69.55
			76074	74682	Check	1	14850		CITY OF PINE RIVER	Yes	No	No	USD	12/07/2023	1,581.79
			76073	74683	Check	1	105724		COLLEGE BOARD	Yes	No	No	USD	12/07/2023	166.32
			76062	74684	Check	1	104701		CULINEX	Yes	No	No	USD	12/07/2023	991.14
			76075	74685	Check	1	18200		CULLIGAN	Yes	No	No	USD	12/07/2023	123.56
			76047	74686	Check	1	00418		DACOTAH PAPER CO	Yes	No	No	USD	12/07/2023	833.02
			76058	74687	Check	1	103658		DONDELINGER AUTO	Yes	No	No	USD	12/07/2023	183.97
			76072	74688	Check	1	105712		ELAN FINANCIAL SERVICES	Yes	No	No	USD	12/07/2023	6,335.99
			76076	74689	Check	1	31800		GARDINER HARDWARE	Yes	No	No	USD	12/07/2023	1,129.25
			76049	74690	Check	1	01194		GODDARD, CARLA	Yes	No	No	USD	12/07/2023	48.90
			76077	74691	Check	1	37650		HILLYARD/HUTCHINSON	Yes	No	No	USD	12/07/2023	4,040.28
			76059	74692	Check	1	104441		HOFFARTH, MOLLY	Yes	No	No	USD	12/07/2023	23.30
			76071	74693	Check	1	105696		IND SCHOOL DIST #911	Yes	No	No	USD	12/07/2023	1,491.00
			76055	74694	Check	1	102101		INNOVATIVE OFFICE SOLUTIONS	Yes	No	No	USD	12/07/2023	436.34
			76066	74695	Check	1	105524		JAG INTERIOR SOLUTIONS	Yes	No	No	USD	12/07/2023	1,600.00
			76078	74696	Check	1	51950		KEMPS, LLC	Yes	No	No	USD	12/07/2023	4,799.29
			76069	74697	Check	1	105643		LOTT EXCAVATING, LLC	Yes	No	No	USD	12/07/2023	558.00
			76057	74698	Check	1	103257		MBDA North West Region	Yes	No	No	USD	12/07/2023	120.00
			76068	74699	Check	1	105574		NOR-SON CONSTRUCTION LLC	Yes	No	No	USD	12/07/2023	3,120.00
			76079	74700	Check	1	62176		NORTHERN PINES MENTAL HEALTH	Yes	No	No	USD	12/07/2023	4,444.00
			76052	74701	Check	1	100798		NORTHERN STAR CO-OP	Yes	No	No	USD	12/07/2023	11,857.34
			76067	74702	Check	1	105554		SCHMITT DIRECTOR CENTER	Yes	No	No	USD	12/07/2023	80.55
			76063	74703	Check	1	104844		SELECT THERAPY, INC.	Yes	No	No	USD	12/07/2023	300.00
			76060	74704	Check	1	104486		TEACHERS ON CALL	Yes	No	No	USD	12/07/2023	3,805.60
			76053	74705	Check	1	101187		TECH CHECK, LLC	Yes	No	No	USD	12/07/2023	3,359.72
			76065	74706	Check	1	105195		TUNGSETH, TIM	Yes	No	No	USD	12/07/2023	266.12

PINE RIVER BACKUS SCHOOLS
Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
2174		CHEC	76061	74707	Check	1	104658		VARGO, ERIN	Yes	No	No	USD	12/07/2023	165.77
			76070	74708	Check	1	105655		VIA ACTUARIAL SERVICES	Yes	No	No	USD	12/07/2023	2,000.00
			76051	74709	Check	1	100701		WASTE PARTNERS	Yes	No	No	USD	12/07/2023	2,627.66
			76064	74710	Check	1	105018		WORLD'S FINEST CHOCOLATE, INC.	Yes	No	No	USD	12/07/2023	7,320.00
			76081	74711	Check	1	103710		PELTIER, GREG	Yes	No	No	USD	12/07/2023	120.00
			76080	74712	Check	1	101867		RUNYAN, JIM	Yes	No	No	USD	12/07/2023	120.00
			76099	74713	Check	1	105016		4N6 FANATICS.COM LLC	Yes	No	No	USD	12/12/2023	200.00
			76083	74714	Check	1	00341		AMERICAN TIME AND SIGNAL CO	Yes	No	No	USD	12/12/2023	679.80
			76095	74715	Check	1	102716		CENEX CREDIT CARD	Yes	No	No	USD	12/12/2023	3,511.52
			76086	74716	Check	1	00586		CENTRAL LAKES COLLEGE	Yes	No	No	USD	12/12/2023	79,872.00
			76110	74717	Check	1	13500		CENTRAL MINNESOTA ERDC	Yes	No	No	USD	12/12/2023	1,599.38
			76111	74718	Check	1	14550		CHRISTENSEN FOREST PRODUCTS	Yes	No	No	USD	12/12/2023	1,500.00
			76088	74719	Check	1	01119		CLIMATE MAKERS	Yes	No	No	USD	12/12/2023	339.40
			76112	74720	Check	1	18200		CULLIGAN	Yes	No	No	USD	12/12/2023	116.00
			76097	74721	Check	1	104611		DEPLAZES, JENNIFER	Yes	No	No	USD	12/12/2023	9.50
			76102	74722	Check	1	105326		FAST MODEL SPORTS	Yes	No	No	USD	12/12/2023	179.99
			76087	74723	Check	1	00854		FLINN SCIENTIFIC	Yes	No	No	USD	12/12/2023	53.10
			76089	74724	Check	1	100427		FORUM COMMUNICATIONS COMPAN	Yes	No	No	USD	12/12/2023	76.86
			76104	74725	Check	1	105543		FRANK, JEREMY	Yes	No	No	USD	12/12/2023	230.45
			76100	74726	Check	1	105024		HENRICKSON, JAMES	Yes	No	No	USD	12/12/2023	283.30
			76085	74727	Check	1	00427		IND SCHOOL DIST #182	Yes	No	No	USD	12/12/2023	45.00
			76094	74728	Check	1	102101		INNOVATIVE OFFICE SOLUTIONS	Yes	No	No	USD	12/12/2023	380.59
			76108	74729	Check	1	105728		KARDELL, MARIAH	Yes	No	No	USD	12/12/2023	267.35
			76091	74730	Check	1	100918		LAKES PRINTING	Yes	No	No	USD	12/12/2023	4,234.09
			76093	74731	Check	1	101855		MENARDS	Yes	No	No	USD	12/12/2023	594.65
			76092	74732	Check	1	101507		MESPA	Yes	No	No	USD	12/12/2023	250.00
			76106	74733	Check	1	105726		MFCA CLINIC	Yes	No	No	USD	12/12/2023	500.00
			76105	74734	Check	1	105725		MOLITOR, TYLER	Yes	No	No	USD	12/12/2023	151.40
			76090	74735	Check	1	100459		PAN-O-GOLD BAKING CO	Yes	No	No	USD	12/12/2023	610.80
			76113	74736	Check	1	67575		PINE RIVER AREA SANITARY DIST.	Yes	No	No	USD	12/12/2023	3,531.26
			76109	74737	Check	1	10650		PINE RIVER FAMILY MARKET	Yes	No	No	USD	12/12/2023	485.86
			76101	74738	Check	1	105107		R & J BROADCASTING, INC.	Yes	No	No	USD	12/12/2023	545.00
			76084	74739	Check	1	00423		ROTO ROOTER	Yes	No	No	USD	12/12/2023	640.00
			76103	74740	Check	1	105344		SAFELITE FULFILLMENT INC.	Yes	No	No	USD	12/12/2023	475.66
			76096	74741	Check	1	103230		SETH, JENNY	Yes	No	No	USD	12/12/2023	15.31
			76098	74742	Check	1	104944		SHAMP'S SERVICE	Yes	No	No	USD	12/12/2023	85.00
			76082	74743	Check	1	00005		TEACHER'S DISCOVERY	Yes	No	No	USD	12/12/2023	1,000.00
			76117	74745	Check	1	105355		BAKKE, BRIAN JOSEPH	Yes	No	No	USD	12/15/2023	826.28
			76114	74746	Check	1	103042		BEEHLER, KEVIN	Yes	No	No	USD	12/15/2023	736.55
			76121	74747	Check	1	105543		FRANK, JEREMY	Yes	No	No	USD	12/15/2023	557.34
			76116	74748	Check	1	105024		HENRICKSON, JAMES	Yes	No	No	USD	12/15/2023	680.26

PINE RIVER BACKUS SCHOOLS
Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
2174		CHEC	76118	74749	Check	1	105358		KUCERA, BENJAMIN R.	Yes	No	No	USD	12/15/2023	800.08
			76122	74750	Check	1	105729		MRAZ, MATTHEW	Yes	No	No	USD	12/15/2023	726.72
			76115	74751	Check	1	104871		REPKE, JAMES	Yes	No	No	USD	12/15/2023	731.93
			76119	74752	Check	1	105361		SYKORA, BRANDON JAY	Yes	No	No	USD	12/15/2023	802.70
			76120	74753	Check	1	105363		WELLER, BRENT	Yes	No	No	USD	12/15/2023	679.56
			76123	74754	Check	1	02080		AFLAC	Yes	No	No	USD	12/15/2023	100.00
			76125	74755	Check	1	70801		NCPERS Group Life Ins	Yes	No	No	USD	12/15/2023	16.00
			76124	74756	Check	1	68350		PINE RIVER-BACKUS	Yes	No	No	USD	12/15/2023	5,832.52
			76126	74757	Check	1	77300		SCHOOL SERVICE EMPLOYEES	Yes	No	No	USD	12/15/2023	1,301.78
			76136	74758	Check	1	105368		COLONIAL LIFE	Yes	No	No	USD	12/19/2023	3,352.94
			76137	74759	Check	1	105549		MetLife	Yes	No	No	USD	12/19/2023	1,594.91
			76135	74760	Check	1	104817		Minnesota Life Insurance Company	Yes	No	No	USD	12/19/2023	1,038.45
			76140	74761	Check	1	103657		FULLERTON, JAMES A.	Yes	No	No	USD	12/19/2023	130.00
			76141	74763	Check	1	103893		KIMMAN, SCOTT	Yes	No	No	USD	12/19/2023	150.00
			76138	74764	Check	1	100234		RINGLE, THEO	Yes	No	No	USD	12/19/2023	150.00
			76139	74765	Check	1	101867		RUNYAN, JIM	Yes	No	No	USD	12/19/2023	130.00
			76173	74766	Check	1	105565		ACCELERATE LEARNING INC.	Yes	No	No	USD	12/21/2023	1,690.00
			76163	74767	Check	1	104254		ACKERMAN, NICK	Yes	No	No	USD	12/21/2023	91.87
			76171	74768	Check	1	105364		BECHTOLD, STEPHEN	Yes	No	No	USD	12/21/2023	600.00
			76170	74769	Check	1	105327		CLARK, JON	Yes	No	No	USD	12/21/2023	262.00
			76172	74770	Check	1	105476		CRAMER, SUE	Yes	No	No	USD	12/21/2023	293.79
			76177	74771	Check	1	18200		CULLIGAN	Yes	No	No	USD	12/21/2023	81.61
			76145	74772	Check	1	00418		DACOTAH PAPER CO	Yes	No	No	USD	12/21/2023	239.98
			76161	74773	Check	1	104102		DINNEL, STEPHANIE	Yes	No	No	USD	12/21/2023	90.98
			76149	74774	Check	1	100471		EHLERS AND ASSOCIATES	Yes	No	No	USD	12/21/2023	1,475.00
			76156	74775	Check	1	103397		GLS PROMOTIONS	Yes	No	No	USD	12/21/2023	1,890.00
			76176	74776	Check	1	105731		HISTORIC THEATER GROUP	Yes	No	No	USD	12/21/2023	5,250.00
			76160	74777	Check	1	103966		IEA INC	Yes	No	No	USD	12/21/2023	4,855.00
			76153	74778	Check	1	102250		IND SCHOOL DISTRICT #0213	Yes	No	No	USD	12/21/2023	200.00
			76166	74779	Check	1	104950		JACKI BRICKMAN, INC.	Yes	No	No	USD	12/21/2023	3,200.00
			76174	74780	Check	1	105594		JEFFERSON, TERRANCE	Yes	No	No	USD	12/21/2023	130.00
			76155	74781	Check	1	103259		KRAUS, PATTY	Yes	No	No	USD	12/21/2023	20.00
			76150	74782	Check	1	100595		LAKES COUNTRY SERVICE COOP	Yes	No	No	USD	12/21/2023	35.00
			76169	74783	Check	1	105293		MESSERLI/KRAMER P.A.	Yes	No	No	USD	12/21/2023	302.16
			76165	74784	Check	1	104948		MIDWEST BUS PARTS, INC.	Yes	No	No	USD	12/21/2023	670.00
			76147	74785	Check	1	100188		MINNEAPOLIS PUBLIC SCHOOLS	Yes	No	No	USD	12/21/2023	66.00
			76167	74786	Check	1	105017		MINNTEX CITRUS, INC.	Yes	No	No	USD	12/21/2023	4,619.00
			76152	74787	Check	1	102067		NORMAN, ERICA	Yes	No	No	USD	12/21/2023	288.23
			76148	74788	Check	1	100344		ODENS, TENA	Yes	No	No	USD	12/21/2023	203.88
			76159	74789	Check	1	103763		OLSON, NATHAN	Yes	No	No	USD	12/21/2023	150.00
			76154	74790	Check	1	102809		PINE RIVER BAKERY	Yes	No	No	USD	12/21/2023	540.00

PINE RIVER BACKUS SCHOOLS

Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
2174		CHEC	76179	74791	Check	1	69635		POPPLERS MUSIC STORE	Yes	No	No	USD	12/21/2023	328.15
			76144	74792	Check	1	00307		PRO ED, INC.	Yes	No	No	USD	12/21/2023	187.00
			76168	74793	Check	1	105174		QUADIENT FINANCE USA, INC.	Yes	No	No	USD	12/21/2023	1,000.00
			76146	74794	Check	1	100015		REMEDIA PUBLICATIONS	Yes	No	No	USD	12/21/2023	233.02
			76157	74795	Check	1	103401		RISTER, JOHN	Yes	No	No	USD	12/21/2023	70.00
			76164	74796	Check	1	104409		SCHRUPP, SUSAN	Yes	No	No	USD	12/21/2023	20.00
			76158	74797	Check	1	103466		SEWALL, TOM	Yes	No	No	USD	12/21/2023	20.00
			76151	74798	Check	1	101712		SHETKA, MIKE	Yes	No	No	USD	12/21/2023	21.78
			76175	74799	Check	1	105727		TRF TAKEDOWN CLUB	Yes	No	No	USD	12/21/2023	522.00
			76178	74800	Check	1	22940		VAADELAND, HAAKEN	Yes	No	No	USD	12/21/2023	130.00
			76162	74801	Check	1	104167		WHEELER, RACHEL	Yes	No	No	USD	12/21/2023	242.80
			76182	74802	Check	1	100773		ADKINS, PAM	Yes	No	No	USD	12/22/2023	301.21
			76192	74803	Check	1	105556		BECKER, OLIVIA	Yes	No	No	USD	12/22/2023	37.01
			76181	74804	Check	1	10045		BRIDGE OF HARMONY	Yes	No	No	USD	12/22/2023	112.10
			76185	74805	Check	1	102611		BUSINESS CARD	Yes	No	No	USD	12/22/2023	138.41
			76197	74806	Check	1	13500		CENTRAL MINNESOTA ERDC	Yes	No	No	USD	12/22/2023	4,382.00
			76191	74807	Check	1	105521		DIAZ, ALEX	Yes	No	No	USD	12/22/2023	79.75
			76196	74808	Check	1	105733		GOBLE, RILIAN	Yes	No	No	USD	12/22/2023	18.00
			76193	74809	Check	1	105560		HAMP, TERESA	Yes	No	No	USD	12/22/2023	201.56
			76189	74810	Check	1	104970		HEARTLAND	Yes	No	No	USD	12/22/2023	1,047.04
			76198	74811	Check	1	37650		HILLYARD/HUTCHINSON	Yes	No	No	USD	12/22/2023	986.00
			76187	74812	Check	1	104750		HIRSCHEY, JOSH	Yes	No	No	USD	12/22/2023	1,607.00
			76184	74813	Check	1	102101		INNOVATIVE OFFICE SOLUTIONS	Yes	No	No	USD	12/22/2023	33.86
			76195	74814	Check	1	105732		LOFFLER	Yes	No	No	USD	12/22/2023	539.51
			76199	74815	Check	1	55800		MINNESOTA POWER	Yes	No	No	USD	12/22/2023	4,087.33
			76183	74816	Check	1	101861		MN IAAA	Yes	No	No	USD	12/22/2023	395.00
			76194	74817	Check	1	105574		NOR-SON CONSTRUCTION LLC	Yes	No	No	USD	12/22/2023	151,030.05
			76190	74818	Check	1	105376		OLSON, TRACY	Yes	No	No	USD	12/22/2023	46.71
			76180	74819	Check	1	100434		SCHOOL SPECIALTY	Yes	No	No	USD	12/22/2023	576.24
			76188	74820	Check	1	104789		SOURCEWELL	Yes	No	No	USD	12/22/2023	3,496.00
			76186	74821	Check	1	104486		TEACHERS ON CALL	Yes	No	No	USD	12/22/2023	5,460.48
			76201	74822	Check	1	03175		NATIONAL INSURANCE SERVICES	Yes	No	No	USD	12/28/2023	721.15
			76207	74823	Check	1	00818		ACT, INC.	Yes	No	No	USD	01/02/2024	306.00
			76230	74824	Check	1	105555		ARK SPORTS, INC.	Yes	No	No	USD	01/02/2024	17,545.00
			76232	74825	Check	1	105583		AULIE, ISAIAH	Yes	No	No	USD	01/02/2024	25.00
			76238	74826	Check	1	59100		AUTO VALUE PARTS STORE	Yes	No	No	USD	01/02/2024	454.37
			76229	74827	Check	1	105480		BAILEY, BREANNA	Yes	No	No	USD	01/02/2024	100.00
			76211	74828	Check	1	100584		BEMIDJI STATE UNIVERSITY	Yes	No	No	USD	01/02/2024	7,600.00
			76217	74829	Check	1	103197		BENGTSON, JOLENE	Yes	No	No	USD	01/02/2024	29.45
			76221	74830	Check	1	103887		BERGEM, TIFFANY	Yes	No	No	USD	01/02/2024	23.84
			76219	74831	Check	1	103797		BSN SPORTS LLC	Yes	No	No	USD	01/02/2024	2,224.08

PINE RIVER BACKUS SCHOOLS Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
2174		CHEC	76206	74832	Check	1	00586		CENTRAL LAKES COLLEGE	Yes	No	No	USD	01/02/2024	5,000.00
			76213	74833	Check	1	101604		CENTRAL MCGOWAN, INC - 139156	Yes	No	No	USD	01/02/2024	71.71
			76235	74834	Check	1	13500		CENTRAL MINNESOTA ERDC	Yes	No	No	USD	01/02/2024	175.00
			76209	74835	Check	1	100368		COUNTRY INN AND SUITES	Yes	No	No	USD	01/02/2024	3,334.50
			76227	74836	Check	1	105171		DAKOTA BUSINESS SOLUTIONS EAS	Yes	No	No	USD	01/02/2024	99.95
			76204	74837	Check	1	00080		DEMARS, THOMAS	Yes	No	No	USD	01/02/2024	222.70
			76216	74838	Check	1	103012		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	01/02/2024	276.77
			76231	74839	Check	1	105559		ELITE SPORTSWEAR LP	Yes	No	No	USD	01/02/2024	633.00
			76236	74840	Check	1	28475		FELTHOUS, CINDY	Yes	No	No	USD	01/02/2024	115.28
			76233	74841	Check	1	105622		GENTRY, GREG	Yes	No	No	USD	01/02/2024	191.47
			76224	74842	Check	1	104238		GRAVDAHL, NICK	Yes	No	No	USD	01/02/2024	100.00
			76237	74843	Check	1	37650		HILLYARD/HUTCHINSON	Yes	No	No	USD	01/02/2024	451.69
			76214	74844	Check	1	102101		INNOVATIVE OFFICE SOLUTIONS	Yes	No	No	USD	01/02/2024	335.39
			76212	74845	Check	1	100918		LAKES PRINTING	Yes	No	No	USD	01/02/2024	248.20
			76234	74846	Check	1	105734		LEARNWELL EDUCATION	Yes	No	No	USD	01/02/2024	180.00
			76226	74847	Check	1	105170		LOGE, AUTUMN	Yes	No	No	USD	01/02/2024	51.16
			76203	74848	Check	1	00067		MIRACLE RECREATION	Yes	No	No	USD	01/02/2024	578.66
			76210	74849	Check	1	100384		NORTHLAND SEPTIC MAINTENANCE	Yes	No	No	USD	01/02/2024	925.00
			76215	74850	Check	1	102136		PAUL'S LOCKS AND KEYS LLC	Yes	No	No	USD	01/02/2024	1,275.00
			76222	74851	Check	1	103967		PEQUOT SAND & GRAVEL	Yes	No	No	USD	01/02/2024	345.75
			76239	74852	Check	1	68800		PINE RIVER ELECTRIC	Yes	No	No	USD	01/02/2024	2,379.75
			76220	74853	Check	1	103851		RASINSKI TOTAL DOOR SERVICE LL	Yes	No	No	USD	01/02/2024	6,585.75
			76223	74854	Check	1	104142		STATE INDUSTRIAL PRODUCTS	Yes	No	No	USD	01/02/2024	256.50
			76208	74855	Check	1	04800		TDS TELECOM	Yes	No	No	USD	01/02/2024	5,650.71
			76225	74856	Check	1	104486		TEACHERS ON CALL	Yes	No	No	USD	01/02/2024	2,759.36
			76228	74857	Check	1	105216		TULENCHIK, CONNOR	Yes	No	No	USD	01/02/2024	100.00
			76218	74858	Check	1	103628		VERIZON WIRELESS	Yes	No	No	USD	01/02/2024	182.32
			76205	74859	Check	1	00566		XCEL ENERGY	Yes	No	No	USD	01/02/2024	13,787.64
			76247	74860	Check	1	105178		BREITER, FRANCIS J.	Yes	No	No	USD	01/02/2024	150.00
			76244	74861	Check	1	104057		LARSON, OWEN	Yes	No	No	USD	01/02/2024	150.00
			76242	74862	Check	1	103839		LITKE, MARY JOAN	Yes	No	No	USD	01/02/2024	401.51
			76246	74863	Check	1	104870		PELZER, PAUL JOHN	Yes	No	No	USD	01/02/2024	150.00
			76245	74864	Check	1	104277		POEGEL, MARVIN L. JR.	Yes	No	No	USD	01/02/2024	150.00
			76240	74865	Check	1	100234		RINGLE, THEO	Yes	No	No	USD	01/02/2024	150.00
			76241	74866	Check	1	101712		SHETKA, MIKE	Yes	No	No	USD	01/02/2024	63.89
			76243	74867	Check	1	103856		STANFIELD, LANDON	Yes	No	No	USD	01/02/2024	150.00

Bank Total: CHEC

\$532,732.72

Report Total:

\$532,732.72

PINE RIVER-BACKUS SCHOOLS

Investment Report

January 8, 2024

Brokered CD's

<u>Name of Bank</u>	<u>Address</u>	<u>Orig Date</u>	<u>Maturity Date</u>	<u>Days</u>	<u>Amount</u>	<u>Percent</u>	<u>8-Jan-24 Interest To Date</u>
Franklin Bank	Franklin, TN	4/19/2021	4/19/2024	1096	\$ 99,000.00	1.50%	\$ 4,044.08
<i>Total Brokered CD's</i>					<u>\$ 99,000.00</u>		

Investments in Local Banks

<u>Name of Bank</u>	<u>Address</u>	<u>Orig Date</u>	<u>Maturity Date</u>	<u>Days</u>	<u>Amount</u>	<u>Percent</u>	<u>Accrued Interest</u>
Pine River State Bank (no broker)	Pine River, MN	10/6/2023	9/6/2024	11	\$ 249,629.67	5.00%	\$ 49,629.67
First National Bank of Walker (no broker)	Backus, MN	10/19/2023	7/19/2024	9	\$ 104,949.67	5.00%	\$ 5,949.67
<i>Total Pine River State Bank CD's</i>					<u>\$ 354,579.34</u>		

MN School District Liquid Asset Fund

<u>Name of Account / Bank</u>	<u>Orig Date</u>	<u>Maturity Date</u>	<u>Amount</u>	<u>Percent</u>	<u>Interest To Date</u>
MSDLAF Max & Liquid Class	NA	NA	3,226,224.59	Blended	NA
<i>Total MSDLAF</i>			<u>\$ 3,226,224.59</u>		

Business Treasury Savings Account (QZAB)

<u>Name of Bank</u>	<u>Address</u>	<u>Orig Date</u>	<u>Maturity Date</u>	<u>Amount</u>	<u>Percent</u>	<u>Interest To Date</u>
Minnesota Bank & Trust	Edina, MN	9/3/2010	9/3/2024	\$ 828,499.80	3.04%	\$ 202,925.63
				<u>\$ 828,499.80</u>		

Scholarship Funds

<u>Name of Fund</u>	<u>Maturity Date</u>	<u>Term</u>	<u>Amount</u>	<u>Percent</u>
Good Citizen Scholarship Savings Acct			537.28	0.15%
Marshall Scholarship CD	9/6/2024	11	29,852.19	5.00%
Marshall Savings			9,240.63	0.15%
Alfred Weise Scholarship CD	9/6/2024	11	2,985.83	5.00%
Alfred Weise Scholarship Savings			3,514.31	0.15%
Fillings (Reighard) Scholarship CD	9/6/2024	11	7,256.87	5.00%
Fillings (Reighard) Scholarship Savings Acct			568.94	0.15%
Evelyn W. Berg Savings			8,130.37	0.15%
Sheila Joan Anderson Savings Acct			1,901.50	0.15%
Dennis Heemstra Scholarship CD - FNB	7/19/2024	9	120,686.73	5.00%
Dennis Heemstra Scholarship CD - FNB	7/19/2024	9	106,390.42	5.00%
Dennis Heemstra Scholarship CD - FNB	7/19/2024	9	48,744.60	5.00%
Dennis Heemstra Scholarship Savings - PRSB			9,511.07	0.50%
PR-B Scholarship CD	9/6/2024	11	10,516.75	5.00%
PR-B Scholarship Savings Acct			57,931.82	0.65%
Evan Lindquist Memorial Scholarship CD	9/6/2024	11	37,545.35	5.00%
Evan Lindquist Memorial Scholarship Savings			4,484.57	0.15%
Earl & Violet Fenton CD	9/6/2024	11	4,291.73	5.00%
Earl & Violet Fenton Savings Acct			1,006.52	0.15%
<i>Total Pine River State Bank / First National Bank Walker</i>			<u>\$ 465,097.48</u>	

TOTAL INVESTMENTS

\$ 4,144,901.41

Notes & Changes from prior report:

Balances updated per bank statements - PRSB CDs, MSDLAF, QZAB and Scholarships

PINE RIVER BACKUS SCHOOLS Multi Year Fd, Obj Series

Sequence: Fd, O/S	202206			202306			202406		
Description	Budget rbud22	Year to Date	%	Budget rbud23	Year to Date	%	Budget pbud24	Year to Date	%
01 General Fund									
100 Salaries & Wages	6,732,315.00	2,426,667.12	36%	6,880,441.00	2,414,531.11	35%	7,125,963.00	2,520,741.11	35%
200 Employee Benefits	1,780,984.00	681,332.06	38%	1,851,652.00	678,246.92	37%	1,993,828.00	741,692.71	37%
300 Purchased Services	1,408,739.00	551,107.73	39%	1,369,010.00	612,357.38	45%	1,380,938.00	662,876.17	48%
400 Supplies & Materials	513,907.00	243,019.97	47%	480,914.00	235,973.39	49%	446,965.00	260,411.29	58%
500 Capital Expenditures	0.00	(7,408.20)	0%	0.00	3,808.35	0%	0.00	14,195.99	0%
800 Other Expenditures	24,094.00	15,804.16	66%	(4,406.00)	19,845.50	(450%)	(4,406.00)	19,082.70	(433%)
900 Other Financing Uses	110,000.00	0.00	0%	545,000.00	0.00	0%	110,000.00	0.00	0%
01 General Fund	10,570,039.00	3,910,522.84	37%	11,122,611.00	3,964,762.65	36%	11,053,288.00	4,218,999.97	38%
02 Food Service Fund									
100 Salaries & Wages	181,931.00	64,594.72	36%	191,126.00	64,002.91	33%	230,541.00	81,333.11	35%
200 Employee Benefits	44,886.00	16,574.34	37%	46,971.00	16,865.41	36%	55,933.00	23,338.23	42%
300 Purchased Services	11,520.00	4,413.97	38%	20,520.00	12,243.74	60%	20,520.00	8,908.11	43%
400 Supplies & Materials	257,500.00	117,159.41	45%	344,340.00	141,176.72	41%	344,340.00	139,535.65	41%
500 Capital Expenditures	5,000.00	0.00	0%	5,000.00	378.00	8%	5,000.00	17,476.04	350%
800 Other Expenditures	1,200.00	506.00	42%	1,200.00	2,372.00	198%	1,200.00	2,292.90	191%
02 Food Service Fund	502,037.00	203,248.44	40%	609,157.00	237,038.78	39%	657,534.00	272,884.04	42%
03 Transportation Fund									
100 Salaries & Wages	468,263.00	166,048.16	35%	453,000.00	156,460.87	35%	475,778.00	173,062.19	36%
200 Employee Benefits	87,806.00	30,103.22	34%	82,705.00	30,507.45	37%	87,499.00	33,318.07	38%
300 Purchased Services	29,902.00	41,191.62	138%	25,188.00	47,697.26	189%	28,188.00	44,619.82	158%
400 Supplies & Materials	161,000.00	31,239.84	19%	181,000.00	66,396.19	37%	196,000.00	65,781.01	34%
500 Capital Expenditures	163,958.00	158,598.15	97%	130,000.00	219.98	0%	130,000.00	77,125.00	59%
800 Other Expenditures	3,600.00	0.00	0%	3,600.00	4,850.00	135%	3,600.00	5,150.00	143%
03 Transportation Fund	914,529.00	427,180.99	47%	875,493.00	306,131.75	35%	921,065.00	399,056.09	43%
04 Community Service									
100 Salaries & Wages	259,361.00	81,754.20	32%	276,805.00	95,429.33	34%	283,918.00	97,509.49	34%
200 Employee Benefits	80,734.00	24,745.51	31%	87,634.00	32,922.31	38%	91,629.00	33,694.60	37%
300 Purchased Services	28,715.00	7,480.77	26%	32,215.00	12,344.35	38%	32,215.00	11,151.70	35%
400 Supplies & Materials	15,100.00	5,325.55	35%	13,100.00	11,952.90	91%	13,100.00	7,254.79	55%

PINE RIVER BACKUS SCHOOLS Multi Year Fd, Obj Series

Sequence: Fd, O/S	202206			202306			202406		
Description	Budget rbud22	Year to Date	%	Budget rbud23	Year to Date	%	Budget pbud24	Year to Date	%
04 Community Service									
800 Other Expenditures	5,700.00	676.00	12%	5,700.00	730.00	13%	5,700.00	0.00	0%
04 Community Service	389,610.00	119,982.03	31%	415,454.00	153,378.89	37%	426,562.00	149,610.58	35%
05 Capital Expenditure									
300 Purchased Services	180,040.00	156,097.08	87%	102,000.00	58,486.51	57%	479,698.00	404,517.76	84%
400 Supplies & Materials	79,100.00	62,069.00	78%	79,100.00	69,750.70	88%	79,100.00	2,280.99	3%
500 Capital Expenditures	289,422.00	125,659.05	43%	442,015.00	204,760.13	46%	1,533,314.00	1,330,831.47	87%
05 Capital Expenditure	548,562.00	343,825.13	63%	623,115.00	332,997.34	53%	2,092,112.00	1,737,630.22	83%
06 Construction									
500 Capital Expenditures	227,740.00	227,739.60	100%	0.00	0.00	0%	0.00	0.00	0%
06 Construction	227,740.00	227,739.60	100%	0.00	0.00	0%	0.00	0.00	0%
07 Debt Redemption Fund									
700 Debt Service	523,612.00	118,480.80	23%	532,711.00	101,137.34	19%	529,634.00	96,148.09	18%
07 Debt Redemption Fund	523,612.00	118,480.80	23%	532,711.00	101,137.34	19%	529,634.00	96,148.09	18%
08 Scholarship									
800 Other Expenditures	43,150.00	0.00	0%	53,850.00	0.00	0%	73,500.00	3,000.00	4%
08 Scholarship	43,150.00	0.00	0%	53,850.00	0.00	0%	73,500.00	3,000.00	4%
20 Student Activity Fund									
400 Supplies & Materials	198,309.25	37,658.86	19%	184,188.49	49,254.58	27%	151,898.71	42,422.24	28%
20 Student Activity Fund	198,309.25	37,658.86	19%	184,188.49	49,254.58	27%	151,898.71	42,422.24	28%
Report Totals:	13,917,588.25	5,388,638.69	39%	14,416,579.49	5,144,701.33	36%	15,905,593.71	6,919,751.23	44%

PINE RIVER BACKUS SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Amount	
									Print	Recon	Void		Date
CHEC		75952		Wire	1	105351	MEDICA		No	No	No	12/01/2023	81,761.77
CHEC		75996		Wire	1	105548	FIDELITY SECURITY LIFE INSURANCE		No	No	No	12/01/2023	177.11
CHEC		76045		Wire	1	104109	SYSCO WESTERN MINNESOTA		No	No	No	12/06/2023	20,749.51
CHEC		76127		Wire	1	102302	PUBLIC EMPLOYEE RETIRE ASSOC		No	No	No	12/15/2023	26,908.76
CHEC		76128		Wire	1	102303	STATE OF MN TAX WITHHOLDING		No	No	No	12/15/2023	21,683.10
CHEC		76129		Wire	1	102304	US GOVT TAX WITHHOLDING		No	No	No	12/15/2023	137,733.35
CHEC		76130		Wire	1	104958	FURTHER		No	No	No	12/15/2023	5,733.98
CHEC		76131		Wire	1	104996	Minnesota State Retirement System		No	No	No	12/15/2023	550.00
CHEC		76132		Wire	1	105150	AVIBEN		No	No	No	12/15/2023	16,225.03
CHEC		76133		Wire	1	83400	MN TEACHERS RETIREMENT ASSOC		No	No	No	12/15/2023	74,762.04
CHEC		76134		Wire	1	104651	PEPSI BEVERAGES COMPANY		No	No	No	12/18/2023	874.30
CHEC		76143		Wire	1	105351	MEDICA		No	No	No	01/02/2024	84,307.30
CHEC		76200		Wire	1	104958	FURTHER		No	No	No	12/27/2023	5,005.16
CHEC		76202		Wire	1	105548	FIDELITY SECURITY LIFE INSURANCE		No	No	No	01/02/2024	204.68

Bank Total: \$476,676.09

Report Total: \$476,676.09

Resolution Accepting Monetary Awards and Donations

Be it resolved by the School Board of Independent School District No 2174 that we hereby acknowledge and accept the following monetary awards and donations received in December 2023:

<u>Name</u>	<u>Amount</u>	<u>Purpose</u>
Plumbing Etc	\$500.00	Roadcrew Wrestling
Pequot Lakes American Legion	\$2,500.00	Roadcrew Wrestling
American National Bank	\$500.00	Roadcrew Wrestling
Pine River American Legion	\$50.00	ALP Rewards Program
5 Wings Art Council	\$4,000.00	Book Club
Backus American Legion	\$2,000.00	Robotics
Plumbing Etc	\$250.00	Student Council
Delta Airlines (Meixner match)	\$250.00	Tiger Den Food Pantry
Steve and Diane Norlin	\$30.00	Sheila Anderson Memorial Scholarship

ISD #2174
Regular School Board Meeting
December 4, 2023

PERSONNEL UPDATES

Resignations/Terminations:

Name	Position	Effective	Notes
Brent Passarella	Route Bus Driver	12/26/2023	Authorize posting for replacement
Andria Strenge	Paraprofessional	1/5/2024	Authorize posting for replacement
Karl Flier	Director of Buildings and Grounds	2/29/2024	Authorize posting for replacement. Karl has been with PRB Schools since 1985.

Hires:

Name	Position	Effective	Notes
None			

Extra-Curricular:

Name	Position	Season
None		

RESOLUTION DIRECTING THE ADMINISTRATION
TO MAKE RECOMMENDATIONS FOR REDUCTIONS
IN PROGRAMS AND POSITIONS AND REASONS
THEREFORE

WHEREAS, the District has declining enrollment, limited revenue and increased expenditures,

WHEREAS, this declining enrollment, limited revenue and increased expenses may include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 2174, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions as a result of declining enrollment, limited revenues and increased expenses and make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.