

Regular Monthly Board Meeting

Monday, October 2, 2023 5:30 PM

High School Media Center, 810 First Street North, Pine River, MN 56474

1. Call to Order and Pledge to the Flag

Speaker(s): Board Chair

Members: Leslie Bouchonville, Wanda Carlson, Chris Cunningham, Roger D. Hoplin, Nicki Linsten-Lodge, David Sheley, Ryan Trumble and Superintendent Jonathan Clark

2. Welcome to Visitors

Speaker(s): Board Chair

2.1. Public Comments and Time for Interaction with the Board on Agenda Items

Speaker(s): Board Chair

2.1.1. Spotlight on Education - PRB 2023 Musical Production, *The Little Mermaid*

3. Approve Agenda (and addendum, if included)

4. Approve Minutes of the September 11, 2023 regular board meeting and the September 18, 2023 special meeting.

Speaker(s): Board Chair

5. Informational Items

5.1. Principal Reports

5.2. Director Reports

5.3. Superintendent Report

5.4. Enrollment Report

5.5. ESSER Funding

6. Consent Calendar

6.1. Approve Bills Presented

6.2. Approve Investment Report

6.3. Approve Treasurer's Report

6.4. Approve Electronic Funds Transfers and Other Banking Transactions

6.5. Adopt Resolution Accepting Monetary Awards and Donations

6.6. Approve Personnel Items as Listed

6.7. Approve Additional .25 Hour per Day to Paraprofessional Agreements with Andrie Strenge, Sarah Rugroden, Sonya Crimmins, Heather Hulke and Kaylynn Shepard effective September 25, 2023

6.8. Approve the Cass County Children's Initiative, Inc. Interagency Agreement for 2024

7. **Open Forum**

8. **Adjourn**

A meeting of the Board of Education was held in the High School Media Center at 5:30 p.m. on Monday, September 11, 2023 with Vice Chair Trumble presiding.

Members present: Leslie Bouchonville, Wanda Carlson, Roger D. Hoplin, Nicki Linsten-Lodge, David Sheley, Ryan Trumble and Superintendent Jonathan Clark. Chris Cunningham was absent.

The floor was opened for comments from the public on agenda items.

Spotlight on Education – Melanie Lindquist, High School French Teacher

Motion by Carlson, second by Hoplin, to approve the agenda. All voted aye and the motion carried.

Motion by Bouchonville, second by Sheley, to approve the minutes of the August 7, 2023 regular board meeting. All voted aye and the motion carried.

Administrative team, director and enrollment reports were heard.

Consent Calendar - Motion by Hoplin, second by Sheley, to approve the Consent Calendar, which consisted of the following items:

- Approve bills presented (checks 73914-74109 totaling \$1,158,976.70); approve the investment report; approve the treasurer's report; approve the report on electronic fund transfers and other banking transactions; adopt a resolution accepting monetary awards and donations; and
- Approve Personnel Items:
 - Accept the resignation of Julie Oakland-Soukup, Elementary Teacher, effective August 22, 2023 and authorize posting for a replacement;
 - Accept the resignation of Mark Gonnion, Physical Education/DAPE Teacher, effective December 29, 2023 and authorize posting for a replacement;
 - Accept the resignation of Tracy DeGrote, .5 fte Route Bus Driver, effective August 30, 2023 and authorize posting for a replacement;
 - Approve the hiring of Loraine Kunde as Paraprofessional for 6.5 hours per day effective August 28, 2023;
 - Approve the hiring of Peggy Norman as Cook for 6.25 hours per day effective August 28, 2023;
 - Approve the hiring of Elizabeth Walton as Cook for 5.5 hours per day effective August 28, 2023;
 - Approve the hiring of Katrina Miller as Cook for 5.5 hours per day effective August 28, 2023;
 - Approve the hiring of Stephanie Todd as Administrative Assistant for 4 hours per day effective August 29, 2023;
 - Approve the hiring of Chloe Hawks as Elementary Teacher effective August 28, 2023;
 - Approve the hiring of Sidney Lodge as .5 fte Assistant Cross Country Coach for the 2023 season;
 - Approve the hiring of Aimee Wilson as Student Council Advisor for the 2023-24 school year;
 - Approve the hiring of Ben Kinser as Pep Band Advisor for the 2023-24 school year;
 - Approve the hiring of Ben Kinser as Band Extra Performance Advisor for the 2023-24 school year;
 - Approve the hiring of Teresa Hamp as Vocal Extra Performance Advisor for the 2023-24 school year;
 - Approve the hiring of Kate Davis as Elementary Music Performance Advisor for the 2023-24 school year;
 - Approve the hiring of Jennifer Anderson as Drama Advisor for the 2023 musical;
 - Approve the hiring of Kate Davis as Vocal Coach for the 2023 musical; and
 - Approve the hiring of Ben Kinser as Pit Orchestra Director for the 2023 musical.

All voted aye and the motion carried.

Discussion items:

- Policy 506 Student Complaint Form. Policy 506 Student Discipline was reviewed and approved at the August 7, 2023 school board meeting. The complaint form that accompanies the policy was updated and shared with the board. The form will be available online and in building offices.
- School Resource Officer. Police Chief Paul Sand was present to discuss the continuance of the liaison officer at Pine River-Backus Schools. The board concurred that they would like to continue the agreement with the Pine River Police Department.
- Student representative. Board members have expressed interest in having a student representative at board meetings. Due to the busy schedules of student leaders, it is difficult for one student to commit. Superintendent Clark was going to look into having different student groups take turns at attending school board meetings.

Motion by Carlson, second by Linsten-Lodge, to approve the 2023-24 High School Student Handbook. All voted aye and the motion carried.

Motion by Carlson, second by Sheley, to set the following rates for the trap team:

- Trap team coach will be added to PRBEM Schedule C at 4%.
- Fees: sports fee \$80; US clay fee \$35; state participation fee \$25.

All voted aye and the motion carried.

Motion by Carlson, second by Sheley, to approve the hiring of Melissa Trumble as Paraprofessional for 6.5 hours per day effective September 5, 2023. All vote aye, except Trumble abstained, and the motion passed.

Motion by Carlson, second by Bouchonville, to change the September 18, 2023 work session to a special meeting. All voted aye and the motion carried.

Open forum – The meeting was opened for comments from the public.

Trumble adjourned the meeting at 6:19 p.m.

Wanda Carlson, Clerk
Recorded by Cindy Felthous

A special meeting of the Board of Education was held in the High School Media Center at 5:30 p.m. on Monday, September 18, 2023 with Chair Cunningham presiding.

Members present: Wanda Carlson, Chris Cunningham, Roger D. Hoplin, Nicki Linsten-Lodge, David Sheley and Ryan Trumble. Leslie Bouchonville and Superintendent Jonathan Clark were absent.

The floor was opened for comments from the public on agenda items.

Motion by Hoplin, second by Sheley, to approve the agenda. All voted aye and the motion carried.

Discussion items:

- Fiscal year 2023 audit report. Mary Reedy from CliftonLarsonAllen, LLP presented information on the 2022-23 financial audit.
- 2023 Pay 2024 Levy. Jolene Bengtson, Business Manager, presented preliminary levy figures. The truth in taxation meeting and final certification of the levy will take place at the December 18, 2023 regular board meeting which will begin at 6:00 p.m. in the High School Media Center.

Motion by Carlson, second by Hoplin, to certify the preliminary 2023 pay 2024 levy at the maximum amount as calculated by the Minnesota Department of Education. All voted aye and the motion carried.

Motion by Carlson, second by Trumble, to close the meeting pursuant to Minn. Stat. 13D.03 Subd. 3 in order to consider strategy for labor negotiations with Pine River-Backus Education Minnesota. All voted aye and the motion carried.

The meeting was closed at 5:52 p.m. and reopened at 6:35 p.m.

Cunningham adjourned the meeting at 6:36 p.m.

Wanda Carlson, Clerk
Recorded by Cindy Felthous



School Board Report
PRB Elementary School
October 2, 2023

BUILDING GOALS:

Math - TBD

Reading - TBD

Relationship - Understanding students' backgrounds and interests; Having high expectations for ALL learners.

SAFE ENVIRONMENT AND CONSISTENT DISCIPLINE

- Supervision is appropriately in place in all areas of our school (classroom, hallway, cafeteria, playground).
- Staff are positively and consistently reinforcing behaviors and re-teaching as needed.
- All classrooms have discussed, updated, and shared their positive behavior management plans in the event a student behavior arises.

STAFF TRAINING & PROFESSIONAL DEVELOPMENT

- PLC's continue to meet twice per month focused on professional goals established (2.2, 2.5). Teams are working through the PLC Cycle (see last page). *What do we want our students to learn? How will we know if they are learning? How will we respond when students don't learn? How will we extend learning for students who are already proficient?*
- We have our first Catalyst coaching day coming up October 13th. Hopefully the schedule will be full. Teachers have the opportunity to participate in a consultation session, certification observation, or attempt to become a demonstration teacher. We will see a lot of re-certifications come out of our building as well as new learning with the whole group strategies.

FACILITY NEEDS

- The building and grounds look great. Thank you to our custodial staff for all of the preparation and daily work to keep things working smoothly.

STUDENT ACHIEVEMENT

- Fall benchmark testing has mostly been completed. The elementary teachers have used student achievement data from STAR FastBridge, and other data sets to formulate Student Learning Goals for this year. Additionally, staff have developed their "Professional Growth Plans" that aligns with an element within Marzano's Art & Science of Teaching.
- I have had the opportunity to start meeting with our teachers to individually go through their data and better understand their plan of action inside the classroom. These are some of my favorite meetings of the year. I learn so much about our staff.
- Next month we will be able to report about our current student data and plans for next steps.

Misc. information

- We had 89% of families attend our scheduled conferences in August.
- **Enrollment - attached as of 9/25/23**



Pine River-Backus
PUBLIC SCHOOLS - PINE RIVER, MN

Upcoming:

- **October 4th:** PLC's - 3:30-4:30
- **October 5th:** Kevin Lovegreen Author Visit - details to come
- **October 10th:** Move For Our School
- **October 11th:** PTO Mornings with Moms- 7:40am
- **October 13th:** Catalyst Professional Development Day - Sign up [here](#)
- **October 18th:** PTO Daybreak with Dads- 7:40am

Jon Clark, Superintendent
Chris Halverson, High School Principal
Rick Aulie, Elementary Principal
Sue Peet, ALC Director
Charity Crannel, Transportation Director
Kevin Furst, Technology Director

PINE RIVER-BACKUS SCHOOLS ISD 2174

Troy Gregory, Community Ed Director
Jolene Bengtson, Business Manager
Cindy Felthous, Human Resources
Jill Blanchard, Food Service Director
Karl Flier, Bldgs & Grounds Director
Tim Tungseth, Activity Director



School Board Report for October 2nd, 2023 *Current Happenings at PR-B High School*

PRB High School Site Goals:

- The percent of PR-B high school students who can identify a positive adult connection with PR-B staff will increase by 20% over the 2023-24 school year.

● High School

- **Math** - Increase MCA Math scores to 48% Proficient or higher by 2024.
- **Reading** - Increase MCA Reading scores to 60% Proficient or higher by 2024.
- **Relationship** - Understanding students' backgrounds and interests;
Having high expectations for ALL learners.

- Level One and Two HRS Certification Finalized - Level 3 work in process.

2023-2024 Level 1 Current Goals: Safe & Collaborative School

- -Administer Level 1 and 2 Surveys to staff, parents, students (*Established*)
- -Utilize monitoring system to identify lagging indicators - *In-Action*
- -Continue to strengthen PBIS program - *ongoing*
- -Implementation of Catalyst Strategies at the habitual and systems level - *daily/ongoing (training in Catalyst toward certification)*
- -Professional Learning Teams - *2 Wednesdays per month*
- -ALICE/Crisis Planning - *Ongoing*

Focus of Effective Instructional Practices: (HRS Level 2)

- Standards, Rigor, Vocabulary, Common Model of Instruction, Instructional Rounds, REACH, Envoy Strategies, Learning Goals Posted, HRS Framework
- -Marzano Art & Science of Teaching Learning Segment(s) (PLC focus)
- -Learning Goals Posted, Rigor, Vocabulary, Common Model of Instruction, Instructional Rounds

Professional Learning Teams

- PLC's are starting to get going. Staff will begin their PLC this year by choosing an element from Robert Marzano's "Art & Science of Teaching". PLCs will also be concentrating on essential standards and best practice in the remote setting during this school year. PLC's are under way and the feedback from faculty and the PLC Learning
-

Teach Inspire Grow Excel Reach Succeed! TIGERS!

Jon Clark, Superintendent
Chris Halverson, High School Principal
Rick Aulie, Elementary Principal
Sue Peet, ALC Director
Charity Crannel, Transportation Director
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- Team notes prove that we are creating and facilitating a model that creates and fosters teaching and learning growth and development. This is very positive for our school!
- The purpose of a professional learning community is: (BASE NORMS)
 - To ensure that students learn
 - To ensure a culture of professional collaboration for school improvement
 - To focus on results
 - To be action oriented

Safe Environment and Consistent Discipline

- Mrs. Bauman continues to be very intentional about tracking attendance and tardies with our high school students. The teachers' diligence to assigning hallway passes and Mrs. Bauman's follow through has made a difference in hallway traffic and behavior in general. "Nice Work!", to our High School Team.
- Our PR-B Attendance Review Board met for the first time and we will continue to partner with Cass County and all other parties to offer help and solutions to students and their families who are struggling with attending regularly.
- We have had very positive initial feedback on our Advisory or "Tiger Time" that we have added to our Tuesday and Thursday schedule. It is twenty minutes long and it has provided some of the needed time to continue to discuss expectations/accountability in our building (Student handbook), Personal Learning Plans, grade/assignment checks, social/emotional topics.

Staff Training and Professional Development:

- PLC's met on Sept. 20th in The Commons. Meeting all together provided some unique opportunities of collaboration and accessibility that we have not had in the past. As with all change, we have a few variables that we will work through for ultimate efficiency and effectiveness. The main focus of this first meeting was allowing the PLC Teams to meet and discuss their critical commitments/norms and to familiarize themselves with the shared common document that we will be utilizing for communication and documentation.
 - The purpose of a professional learning community is:
 - To ensure that students learn
 - To ensure a culture of professional collaboration for school improvement
 - To focus on results
 - To be action oriented

Jon Clark, Superintendent
Chris Halverson, High School Principal
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- With the number of new staff, I have been very deliberate and intentional with the process of formal observations. Much of my time has been spent in classrooms and pre and post meetings discussing teaching and learning. I feel good about the TDE Formal Observation process that Mr. Aulie and I have developed with our teachers. The initial observations have provided me with some valuable insight to our new staff. The “Growth Mindset” is very evident and I am energized by the work ethic and commitment to students that I have seen.
- Our PR-B High School Leadership Team met and discussed feedback and direction for our PLCs, Advisory/Tiger Time and Professional Growth Goals / Student Learning Goals.
- The PR-B Site Council Team met and discussed advisory “Tiger Time”, Teacher Recognition strategies and upcoming staff get together opportunities as well as some clarification and problem solving on student parking and cleaning procedures to help our custodial staff.
- **STUDENT ACHIEVEMENT**
- We held our Student of the Month celebrations for grades 5-8 and 9-12. It continues to be one of my favorite times to interact with students and families who deserve the recognition for their work and dedication. GO TIGERS!!!
- I will be meeting with all teachers early in early October to go over their data and discuss their professional growth goals for the year. The Student Learning Goals are linked and tracked to one form of assessment so data can help our Team make decisions that are best for the growth and learning of our PR-B students.
- • Furthermore, we will be continuing efforts with Highly Reliable Schools and focus on how these efforts align with our current strategic plan.
- Our fall benchmark assessment window is open. Our interventionists and classroom teachers are assessing students in reading, math, and social/emotional competence in grades 7-12. Interventionists and classroom teachers will use this data to make intervention and/or enrichment groups and target specific skills.
- **Upcoming events**
- **October 4:** PLC’s - 3:30-4:30
- **October 19-20th:** EM Fall Break (No School)
- **October 25th:** PLC’s - 3:30-4:30
- **October 26th:** 5-8 Student of the Month - 8:00
- **October 27th:** 9-12 Student of the Month - 8:00
- **November 3rd - :** End of 1st Quarter

Respectfully,
Chris A. Halverson

Facilities
Oct. 2023

The DCD classroom is complete and has passed inspection. A few little items need to be added.

Construction for the health services building is three weeks behind schedule due to the state wanting fire spray on the ceiling which has not passed yet and blocks that ran over ext. Sheetrock is being hung this week and should be completed by Thursday, September 28. Once the outside is completed the project should speed up.

We are currently putting the boilers together to fire up and make sure they are running for the season.

The new fire system should be up and running by the end of the week.

Staffing has been a bit difficult. I have two students that are helping to fill a custodial position in the Elementary 4 hours each. It helps, but after games the students are done with work which leaves us short handed.

We will interview around the 2nd week of October to fill the vacant custodial position. As of today we have one applicant.

During MEA break the new lockers will be installed and the combos will be shared with the students before they leave.

The grounds and buildings are looking good. The staff has been working hard to keep the building clean and up to their standards.

Karl Flier
Director Building/Grounds

October, 2023

September has been a busy month in Foodservice. With 3 new hires it was a lot of training. They are all awesome and so we are already doing some baking and looking at menu changes to do more scratch cooking. We are also planning on starting a Line 3 Salad Bar option for 5-12 Grade Students in October.

Met with Michelle Hoefs to begin work on this year's Back to Basics event. This year PRB Staff will be doing all the prep/cooking for this event.

This is the first year that I have had no paper lunch applications. The 81 that have been done were online.

Respectfully,

Jill Blanchard
Food Service Director



Pine River-Backus
PUBLIC SCHOOLS - PINE RIVER, MN

September 25, 2023

Health Insurance: We will be renewing our group health insurance with Medica through the Northwest Service Cooperative (current carrier). The 2024 renewal rate is an increase of 9.8% with no cap given for 2025. Five other bids were received with increases ranging from 22.1% to 34.5%. Open enrollment will begin late October/early November.

Current open positions:

- PE/DAPE Teacher - available January 2, 2024
- Full time and substitute custodian
- Bus Driver
- Substitute Nurse
- Assistant Boys Basketball Coach
- Junior High Softball Coach
- Trap Team Coach

Summer Unemployment Insurance: Legislation passed in the spring of 2023 extended unemployment benefits to hourly school district employees during the summer break. To date, the district has incurred costs of \$31,134. The state has set aside \$135 million on a one-time basis to reimburse districts for the cost. Reimbursement is subject to the availability of funds.

Cindy Felthous
Human Resource Director

PO Box 610
401 Murray Ave
Pine River, MN 56474

Go Tigers!
ISD 2174

P. 218-587-8000
F. 218-587-4120
prbschools.org



Pine River-Backus
PUBLIC SCHOOLS - PINE RIVER, MN

October 2023 Transportation Report

1. 1 new hire. Brent Passarella is driving route J. He is doing a great job. Happy to have him on board.
2. We received our new Type III van, a.k.a Micro Bus. It will serve us well. The plan is to use it on a van route.
3. Still in need for 1 full-time route driver and a couple activity drivers.

Thank you,
Charity Crannell

2023-2024 SCHOOL YEAR
ENROLLMENT REPORT

	<u>2022-23</u>	<u>9/6/2023</u>	<u>10/1/2023</u>	<u>11/1/2022</u>	<u>12/1/2023</u>	<u>1/1/2023</u>	<u>2/1/2023</u>	<u>3/1/2023</u>	<u>4/1/2023</u>	<u>5/1/2023</u>	<u>6/1/2023</u>	2023-24 YTD Average
ELEMENTARY:												
Kindergarten	61	56	56									56
First	61	57	56									57
Second	60	62	62									62
Third	79	58	58									58
Fourth	46	73	72									73
Fifth	73	47	47									47
Sixth	58	70	70									70
Total Elementary	438	423	421	0	0	0	0	0	0	0	0	422
HIGH SCHOOL:												
Seventh	73	57	54									56
Eighth	69	68	68									68
Ninth	71	66	65									66
Tenth	77	72	70									71
Eleventh	59	65	62									64
Twelfth	63	48	47									48
Total High School	412	376	366	0	0	0	0	0	0	0	0	371
Total w/o FT ALC	850	799	787	0	0	0	0	0	0	0	0	796
ALC:												
Ninth	1	0	2									1
Tenth	12	0	9									5
Eleventh	17	0	11									6
Twelfth (includes 12th +)	41	0	19									10
Total Full-time ALC	71	0	41	0	0	0	0	0	0	0	0	21
DISTRICT TOTAL	921	799	828	0	0	0	0	0	0	0	0	816
<u>PUPIL UNITS:</u>												
ECSE	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5
Kindergarten	61.0	56.0	56.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	56.0
Elementary 1-3	200.0	177.0	176.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	176.5
Elementary 4-6	177.0	190.0	189.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	189.5
Secondary	494.4	451.2	439.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	445.2
ALC	85.2	0.0	24.6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	24.6
Total Pupil Units	1030.1	886.7	897.3	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5	904.3

ADM ALC (full and part-time) is included in last year's data and budget data but the ALC is budgeted based on total average daily membership and attendance. In addition, the full-time ALC is not included in the pupil units section because it would not reflect an accurate picture of the ALC pupil units due to the nature of the program.

FEDERAL FUNDS UPDATE - Allocation, Budget, Spending 9/27/2023

FEDERAL COVID FUNDS:

State Fiscal Year	Finance Code	Description	Funds Available	Funds Budgeted	Balance Unbudgeted	YTD SPENT 2023-24	Carry Forward to FY2025	Application Status	Budget Status	Proposed Use of Funds
2024	160	Formula 160 - SFY2024 Budget Only	\$674,844.56	\$674,844.56	\$0.00	\$415,525.15	\$0.00	TBD	TBD	Health Services Addition - \$200,000 in FY2023, balance to finish in FY2024
2024	161	Formula 161 - SFY2024 Budget Only	\$253,368.93	\$112,915.00	\$140,453.93	\$0.00	\$0.00	TBD	TBD	1.0 fte Curriculum Coordinator District, extended time for teachers to work with Curriculum Coordinator
FEDERAL COVID FUNDS TOTAL			\$928,213.49	\$787,759.56	\$140,453.93	\$415,525.15	\$0.00			

FEDERAL TITLE FUNDS:

State Fiscal Year	Finance Code	Description	Funds Available	Funds Budgeted	Balance Unbudgeted	YTD SPENT 2023-2024	Carry Forward to FY2025	Application Status	Budget Status	Proposed Use of Funds
2024	401	Formula - 401 - SFY 2024, Title I, Part A: Improving the Academic Achievement of the Disadvantaged	\$313,713.19	\$313,000.00	\$713.19	\$0.00	\$313,713.19	Application Submitted 8/28/2023	TBD	3.0 fte Title I Teachers - Elementary
2024	414	Formula - 414 - SFY 2024, Title II, Part A: Teacher and Principal Training and Recruitment	\$38,043.34	\$38,000.00	\$43.34	\$0.00	\$38,043.34	Application Submitted 8/28/2023	TBD	Staff Development - extended time for curriculum alignment and intervention implementation training and training on appropriate methods for data review, conferences and supplies.
2024	433	Formula - 433 - SFY 2024, Title IV, Part A, Student Support and Academic Enrichment	\$0.00	\$0.00	\$0.00	N/A	N/A	No Application Needed	N/A	All \$19,737.88 Title IV Funds transferred to Title I (401). No FY2024 application in Title IV.
FEDERAL TITLE FUNDS TOTAL			\$351,756.53	\$351,000.00	\$756.53	\$0.00	\$351,756.53			

**NOTE: Budgets have been to YTD spending. Any funds remaining will be budgeted for FY2024.
Carry Forward amounts assume Unbudgeted FY2023 Funds + Unspent FY2023 Funds are used in FY2024.**

PINE RIVER BACKUS SCHOOLS
Check Register by Bank and Check

Batch Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
2174	CHEC	75442	74110	Check	1	105312		CARR, ROBERT E.	Yes	No	No	USD	09/11/2023	110.00
		75441	74111	Check	1	104277		POEGEL, MARVIN L. JR.	Yes	No	No	USD	09/11/2023	110.00
		75440	74112	Check	1	101867		RUNYAN, JIM	Yes	No	No	USD	09/11/2023	110.00
		75445	74113	Check	1	105149		JACK, TRACY JO	Yes	No	No	USD	09/12/2023	125.00
		75444	74114	Check	1	104990		MANTHE, MITCHELL DALE	Yes	No	No	USD	09/12/2023	140.00
		75443	74115	Check	1	104165		PLAUTZ, TRICIA	Yes	No	No	USD	09/12/2023	125.00
		75474	74116	Check	1	104379		ACCENT WORKPLACE & LEARNING I	Yes	No	No	USD	09/15/2023	7,056.00
		75473	74117	Check	1	104254		ACKERMAN, NICK	Yes	No	No	USD	09/15/2023	116.81
		75465	74118	Check	1	103613		BRETH-ZENZEN FIRE PROTECTION I	Yes	No	No	USD	09/15/2023	625.00
		75447	74119	Check	1	00376		BUREAU OF CRIMINAL APPREHENSI	Yes	No	No	USD	09/15/2023	30.00
		75460	74120	Check	1	102611		BUSINESS CARD	Yes	No	No	USD	09/15/2023	66.98
		75461	74121	Check	1	102716		CENEX CREDIT CARD	Yes	No	No	USD	09/15/2023	1,815.65
		75489	74122	Check	1	105599		CRAWFORD, KORBETT M.	Yes	No	No	USD	09/15/2023	1,012.50
		75496	74123	Check	1	18200		CULLIGAN	Yes	No	No	USD	09/15/2023	73.15
		75448	74124	Check	1	00418		DACOTAH PAPER CO	Yes	No	No	USD	09/15/2023	881.61
		75471	74125	Check	1	104102		DINNEL, STEPHANIE	Yes	No	No	USD	09/15/2023	237.18
		75492	74126	Check	1	105688		ELEVATED SURFACE CLEANING	Yes	No	No	USD	09/15/2023	2,025.00
		75466	74127	Check	1	103668		ESSENTIA HEALTH	Yes	No	No	USD	09/15/2023	391.00
		75453	74128	Check	1	100427		FORUM COMMUNICATIONS COMPAN	Yes	No	No	USD	09/15/2023	211.66
		75497	74129	Check	1	31800		GARDINER HARDWARE	Yes	No	No	USD	09/15/2023	442.35
		75498	74130	Check	1	33625		GODFREY'S	Yes	No	No	USD	09/15/2023	44.14
		75462	74131	Check	1	102806		HANDYMANS HARDWARE	Yes	No	No	USD	09/15/2023	186.03
		75493	74132	Check	1	105689		HAWKS, CHLOE	Yes	No	No	USD	09/15/2023	120.07
		75484	74133	Check	1	105146		HEALY AWARDS, INC.	Yes	No	No	USD	09/15/2023	427.04
		75487	74134	Check	1	105510		HEINO, MIKE	Yes	No	No	USD	09/15/2023	115.00
		75499	74135	Check	1	37650		HILLYARD/HUTCHINSON	Yes	No	No	USD	09/15/2023	61.68
		75451	74136	Check	1	00553		IND SCHOOL DIST #116	Yes	No	No	USD	09/15/2023	150.00
		75450	74137	Check	1	00427		IND SCHOOL DIST #182	Yes	No	No	USD	09/15/2023	150.00
		75500	74138	Check	1	40800		IND SCHOOL DIST #186	Yes	No	No	USD	09/15/2023	150.00
		75449	74139	Check	1	00421		IND SCHOOL DIST #2170	Yes	No	No	USD	09/15/2023	100.00
		75468	74140	Check	1	103726		IND SCHOOL DIST #306	Yes	No	No	USD	09/15/2023	175.00
		75459	74141	Check	1	102101		INNOVATIVE OFFICE SOLUTIONS	Yes	No	No	USD	09/15/2023	71.99
		75467	74142	Check	1	103711		JAYTECH, INC	Yes	No	No	USD	09/15/2023	6,309.08
		75472	74143	Check	1	104222		KINSER, BEN	Yes	No	No	USD	09/15/2023	79.95
		75486	74144	Check	1	105509		KISER, REGGIE	Yes	No	No	USD	09/15/2023	115.00
		75455	74145	Check	1	100918		LAKES PRINTING	Yes	No	No	USD	09/15/2023	5,466.92
		75469	74146	Check	1	103989		LILLQUIST, JON	Yes	No	No	USD	09/15/2023	115.00
		75477	74147	Check	1	104488		LUPELLA, MIKE	Yes	No	No	USD	09/15/2023	70.00
		75457	74148	Check	1	101505		MASA/MASE MEMBERSHIP	Yes	No	No	USD	09/15/2023	860.00
		75491	74149	Check	1	105687		MAWSECO	Yes	No	No	USD	09/15/2023	89.82
		75501	74150	Check	1	55800		MINNESOTA POWER	Yes	No	No	USD	09/15/2023	1,818.94

PINE RIVER BACKUS SCHOOLS
Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
2174		CHEC	75488	74151	Check	1	105511		NELSON, ERIC	Yes	No	No	USD	09/15/2023	115.00
			75480	74152	Check	1	104667		NMRC	Yes	No	No	USD	09/15/2023	250.00
			75446	74153	Check	1	00071		NORTHLAND STEAM CLEANERS	Yes	No	No	USD	09/15/2023	5,909.00
			75470	74154	Check	1	104077		OFFICE SUPPLY.COM	Yes	No	No	USD	09/15/2023	100.06
			75454	74155	Check	1	100459		PAN-O-GOLD BAKING CO	Yes	No	No	USD	09/15/2023	234.08
			75464	74156	Check	1	103413		PAPER STORM	Yes	No	No	USD	09/15/2023	40.00
			75502	74157	Check	1	67575		PINE RIVER AREA SANITARY DIST.	Yes	No	No	USD	09/15/2023	675.04
			75495	74158	Check	1	10650		PINE RIVER FAMILY MARKET	Yes	No	No	USD	09/15/2023	39.49
			75485	74159	Check	1	105319		PREUSS, JEFFREY P.	Yes	No	No	USD	09/15/2023	115.00
			75456	74160	Check	1	100929		REALLY GOOD STUFF, INC.	Yes	No	No	USD	09/15/2023	105.98
			75475	74161	Check	1	104401		rSchoolToday	Yes	No	No	USD	09/15/2023	300.00
			75482	74162	Check	1	104844		SELECT THERAPY, INC.	Yes	No	No	USD	09/15/2023	150.00
			75463	74163	Check	1	103230		SETH, JENNY	Yes	No	No	USD	09/15/2023	128.25
			75458	74164	Check	1	101712		SHETKA, MIKE	Yes	No	No	USD	09/15/2023	143.28
			75481	74165	Check	1	104789		SOURCEWELL	Yes	No	No	USD	09/15/2023	6,190.00
			75476	74166	Check	1	104486		TEACHERS ON CALL	Yes	No	No	USD	09/15/2023	1,778.24
			75479	74167	Check	1	104632		THEMES & VARIATIONS	Yes	No	No	USD	09/15/2023	174.95
			75494	74168	Check	1	105690		TWENTY ONE TOYS	Yes	No	No	USD	09/15/2023	585.00
			75483	74169	Check	1	105145		TWIGG, ROGER MONTGOMERY	Yes	No	No	USD	09/15/2023	130.00
			75452	74170	Check	1	00640		TWIN CITIES FLAG SOURCE	Yes	No	No	USD	09/15/2023	540.25
			75490	74171	Check	1	105686		UPPER STORY	Yes	No	No	USD	09/15/2023	724.23
			75478	74172	Check	1	104490		WILSON, AIMEE	Yes	No	No	USD	09/15/2023	506.55
			75503	74173	Check	1	66750		PETTY CASH	Yes	No	No	USD	09/15/2023	100.00
			75504	74174	Check	1	02080		AFLAC	Yes	No	No	USD	09/18/2023	100.00
			75505	74175	Check	1	70801		NCPERS Group Life Ins	Yes	No	No	USD	09/18/2023	16.00
			75506	74176	Check	1	77300		SCHOOL SERVICE EMPLOYEES	Yes	No	No	USD	09/18/2023	1,360.38
			75515	74177	Check	1	103710		PELTIER, GREG	Yes	No	No	USD	09/18/2023	110.00
			75516	74178	Check	1	104277		POEGEL, MARVIN L. JR.	Yes	No	No	USD	09/18/2023	110.00
			75514	74179	Check	1	101867		RUNYAN, JIM	Yes	No	No	USD	09/18/2023	110.00
			75517	74180	Check	1	105368		COLONIAL LIFE	Yes	No	No	USD	09/19/2023	3,353.66
			75518	74181	Check	1	104817		Minnesota Life Insurance Company	Yes	No	No	USD	09/20/2023	1,045.70
			75550	74182	Check	1	105692		ADAPTIVEMALL.COM, LLC	Yes	No	No	USD	09/21/2023	1,227.95
			75548	74183	Check	1	105683		ALL STATE COMMUNICATIONS	Yes	No	No	USD	09/21/2023	77,715.00
			75524	74184	Check	1	10045		BRIDGE OF HARMONY	Yes	No	No	USD	09/21/2023	344.47
			75536	74185	Check	1	103797		BSN SPORTS LLC	Yes	No	No	USD	09/21/2023	5,444.00
			75531	74186	Check	1	102611		BUSINESS CARD	Yes	No	No	USD	09/21/2023	3,580.91
			75554	74187	Check	1	13500		CENTRAL MINNESOTA ERDC	Yes	No	No	USD	09/21/2023	5,902.50
			75521	74188	Check	1	01119		CLIMATE MAKERS	Yes	No	No	USD	09/21/2023	62.40
			75526	74189	Check	1	100863		DECKER INC	Yes	No	No	USD	09/21/2023	191.96
			75546	74190	Check	1	105513		EDCLUB INC.	Yes	No	No	USD	09/21/2023	1,335.66
			75555	74191	Check	1	33750		GOPHER SPORT	Yes	No	No	USD	09/21/2023	53.42

PINE RIVER BACKUS SCHOOLS
Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
2174		CHEC	75541	74192	Check	1	105019		HERITAGE EMBROIDERY & DESIGN	Yes	No	No	USD	09/21/2023	1,475.00
			75556	74193	Check	1	37100		HESLOP, JAMES STEVEN	Yes	No	No	USD	09/21/2023	147.03
			75557	74194	Check	1	37650		HILLYARD/HUTCHINSON	Yes	No	No	USD	09/21/2023	1,525.52
			75549	74195	Check	1	105691		HOMER, LYNNETTE	Yes	No	No	USD	09/21/2023	207.29
			75551	74196	Check	1	105693		IND SCHOOL DIST #191	Yes	No	No	USD	09/21/2023	200.00
			75530	74197	Check	1	101291		IND SCHOOL DIST #317	Yes	No	No	USD	09/21/2023	150.00
			75527	74198	Check	1	100918		LAKES PRINTING	Yes	No	No	USD	09/21/2023	1,315.70
			75547	74199	Check	1	105681		LAPOSKY, MELISSA	Yes	No	No	USD	09/21/2023	185.01
			75525	74200	Check	1	100836		LEARNING RESOURCES	Yes	No	No	USD	09/21/2023	199.93
			75545	74201	Check	1	105382		MARZANO RESOURCES LLC	Yes	No	No	USD	09/21/2023	89.95
			75529	74202	Check	1	101218		NCS PEARSON INC	Yes	No	No	USD	09/21/2023	12.72
			75553	74203	Check	1	105695		NORTH CENTRAL BUS & EQUIPMEN	Yes	No	No	USD	09/21/2023	77,125.00
			75537	74204	Check	1	104077		OFFICE SUPPLY.COM	Yes	No	No	USD	09/21/2023	245.13
			75534	74205	Check	1	103610		OUTDOOR SPECIALITES, LLC	Yes	No	No	USD	09/21/2023	7,350.00
			75520	74206	Check	1	00431		PARK REGION CONFERENCE	Yes	No	No	USD	09/21/2023	250.00
			75535	74207	Check	1	103710		PELTIER, GREG	Yes	No	No	USD	09/21/2023	160.00
			75532	74208	Check	1	102809		PINE RIVER BAKERY	Yes	No	No	USD	09/21/2023	250.00
			75558	74209	Check	1	68800		PINE RIVER ELECTRIC	Yes	No	No	USD	09/21/2023	1,980.75
			75543	74210	Check	1	105174		QUADIENT FINANCE USA, INC.	Yes	No	No	USD	09/21/2023	1,000.00
			75552	74211	Check	1	105694		RUDRUD, BROOKLYN RHIANNA	Yes	No	No	USD	09/21/2023	160.00
			75542	74212	Check	1	105069		SCHOLASTIC, INC.	Yes	No	No	USD	09/21/2023	856.58
			75523	74213	Check	1	100434		SCHOOL SPECIALTY	Yes	No	No	USD	09/21/2023	129.93
			75533	74214	Check	1	103230		SETH, JENNY	Yes	No	No	USD	09/21/2023	30.73
			75538	74215	Check	1	104136		SHI INTERNATIONAL CORP	Yes	No	No	USD	09/21/2023	3,108.00
			75559	74216	Check	1	84450		SUPREME SCHOOL SUPPLY COMPAI	Yes	No	No	USD	09/21/2023	204.85
			75544	74217	Check	1	105263		SYSTEMATIC TECHNOLOGIES, LLC.	Yes	No	No	USD	09/21/2023	9,274.74
			75522	74218	Check	1	04800		TDS TELECOM	Yes	No	No	USD	09/21/2023	4,874.54
			75539	74219	Check	1	104486		TEACHERS ON CALL	Yes	No	No	USD	09/21/2023	3,306.88
			75540	74220	Check	1	104515		VOYAGER SOPRIS LEARNING	Yes	No	No	USD	09/21/2023	250.80
			75528	74221	Check	1	101131		WILLIAM V MACGILL & CO	Yes	No	No	USD	09/21/2023	97.30
			75560	74222	Check	1	03175		NATIONAL INSURANCE SERVICES	Yes	No	No	USD	09/22/2023	910.84
			75561	74223	Check	1	105549		MetLife	Yes	No	No	USD	09/25/2023	1,132.60
			75565	74224	Check	1	105312		CARR, ROBERT E.	Yes	No	No	USD	09/25/2023	110.00
			75566	74225	Check	1	105549		MetLife	Yes	No	No	USD	09/25/2023	186.39
			75564	74226	Check	1	104277		POEGEL, MARVIN L. JR.	Yes	No	No	USD	09/25/2023	110.00
			75563	74227	Check	1	101867		RUNYAN, JIM	Yes	No	No	USD	09/25/2023	110.00
			75568	74228	Check	1	105312		CARR, ROBERT E.	Yes	No	No	USD	09/26/2023	120.00
			75567	74229	Check	1	101867		RUNYAN, JIM	Yes	No	No	USD	09/26/2023	120.00
			75579	74230	Check	1	104145		BENCHMARK EDUCATION COMPANY	Yes	No	No	USD	09/26/2023	953.70
			75575	74231	Check	1	102611		BUSINESS CARD	Yes	No	No	USD	09/26/2023	2,425.63
			75581	74232	Check	1	104701		CULINEX	Yes	No	No	USD	09/26/2023	91.11

PINE RIVER BACKUS SCHOOLS

Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
2174		CHEC	75582	74233	Check	1	104874		DETERMAN, MACKENZIE	Yes	No	No	USD	09/26/2023	249.00
			75584	74234	Check	1	105291		GIPPER MEDIA, INC.	Yes	No	No	USD	09/26/2023	1,200.00
			75585	74235	Check	1	105316		GOPHER STATE EVENTS, LLC	Yes	No	No	USD	09/26/2023	985.25
			75586	74236	Check	1	105560		HAMP, TERESA	Yes	No	No	USD	09/26/2023	141.06
			75578	74237	Check	1	103966		IEA INC	Yes	No	No	USD	09/26/2023	1,550.00
			75569	74238	Check	1	00421		IND SCHOOL DIST #2170	Yes	No	No	USD	09/26/2023	150.00
			75588	74239	Check	1	105696		IND SCHOOL DIST #911	Yes	No	No	USD	09/26/2023	1,491.00
			75574	74240	Check	1	102101		INNOVATIVE OFFICE SOLUTIONS	Yes	No	No	USD	09/26/2023	179.28
			75572	74241	Check	1	101369		INTERQUEST DETECTION CANINES	Yes	No	No	USD	09/26/2023	340.00
			75587	74242	Check	1	105681		LAPOSKY, MELISSA	Yes	No	No	USD	09/26/2023	286.65
			75571	74243	Check	1	100836		LEARNING RESOURCES	Yes	No	No	USD	09/26/2023	75.92
			75580	74244	Check	1	104156		MARCHWICK CHIROPRACTIC	Yes	No	No	USD	09/26/2023	180.00
			75589	74245	Check	1	55065		MASBO	Yes	No	No	USD	09/26/2023	25.00
			75590	74246	Check	1	62855		NORTH PINE RIVER TIRE SERVICE	Yes	No	No	USD	09/26/2023	819.60
			75576	74247	Check	1	102809		PINE RIVER BAKERY	Yes	No	No	USD	09/26/2023	250.00
			75570	74248	Check	1	100434		SCHOOL SPECIALTY	Yes	No	No	USD	09/26/2023	54.39
			75573	74249	Check	1	101712		SHETKA, MIKE	Yes	No	No	USD	09/26/2023	23.57
			75583	74250	Check	1	105195		TUNGSETH, TIM	Yes	No	No	USD	09/26/2023	91.05
			75577	74251	Check	1	103628		VERIZON WIRELESS	Yes	No	No	USD	09/26/2023	98.62
Bank Total: CHEC														\$284,103.00	
Report Total:														\$284,103.00	

PINE RIVER-BACKUS SCHOOLS

Investment Report

October 2, 2023

Brokered CD's

<u>Name of Bank</u>	<u>Address</u>	<u>Orig Date</u>	<u>Maturity Date</u>	<u>Days</u>	<u>Amount</u>	<u>Percent</u>	<u>2-Oct-23 Interest To Date</u>
Franklin Bank	Franklin, TN	4/19/2021	4/19/2024	1096	\$ 99,000.00	1.50%	\$ 3,645.37
<i>Total Brokered CD's</i>					<u>\$ 99,000.00</u>		

Investments in Local Banks

<u>Name of Bank</u>	<u>Address</u>	<u>Orig Date</u>	<u>Maturity Date</u>	<u>Days</u>	<u>Amount</u>	<u>Percent</u>	<u>Accrued Interest</u>
Pine River State Bank (no broker)	Pine River, MN	1/12/2022	1/12/2025	36	\$ 250,057.17	0.65%	\$ 50,057.17
First National Bank of Walker (no broker)	Backus, MN	11/14/2022	11/14/2023	12	\$ 103,716.61	1.75%	\$ 4,716.61
<i>Total Pine River State Bank CD's</i>					<u>\$ 353,773.78</u>		

MN School District Liquid Asset Fund

<u>Name of Account / Bank</u>	<u>Orig Date</u>	<u>Maturity Date</u>	<u>Amount</u>	<u>Percent</u>	<u>Interest To Date</u>
MSDLAF Max & Liquid Class	NA	NA	4,441,937.19	Blended	NA
<i>Total MSDLAF</i>			<u>\$ 4,441,937.19</u>		

Business Treasury Savings Account (QZAB)

<u>Name of Bank</u>	<u>Address</u>	<u>Orig Date</u>	<u>Maturity Date</u>	<u>Amount</u>	<u>Percent</u>	<u>Interest To Date</u>
Minnesota Bank & Trust	Edina, MN	9/3/2010	9/3/2024	\$ 775,716.65	3.04%	\$ 198,263.57
				<u>\$ 775,716.65</u>		

Scholarship Funds

<u>Name of Fund</u>	<u>Maturity Date</u>	<u>Term</u>	<u>Amount</u>	<u>Percent</u>
Good Citizen Scholarship Savings Acct			536.60	0.15%
Marshall Scholarship CD	7/17/2025	36	29,926.72	0.90%
Marshall Savings			9,228.99	0.15%
Alfred Weise Scholarship CD	9/3/2027	48	5,536.69	2.25%
Alfred Weise Scholarship Savings			1,011.54	0.15%
Fillings (Reighard) Scholarship CD	4/16/2023	48	7,301.88	1.60%
Fillings (Reighard) Scholarship Savings Acct			568.22	0.15%
Evelyn W. Berg Savings			8,120.13	0.15%
Sheila Joan Anderson Scholarship CD	4/4/2025	48	1,309.14	0.80%
Sheila Joan Anderson Savings Acct			463.66	0.15%
Dennis Heemstra Scholarship CD - FNB	2/17/2025	60	105,318.26	2.02%
Dennis Heemstra Scholarship CD - FNB	4/3/2024	48	119,705.48	1.50%
Dennis Heemstra Scholarship CD - FNB	9/22/2026	48	59,073.34	1.55%
Dennis Heemstra Scholarship Savings - PRSB			9,493.60	0.50%
PR-B Scholarship CD	4/10/2025	36	10,534.38	0.65%
PR-B Scholarship Savings Acct			46,843.88	0.15%
Evan Lindquist Memorial Scholarship CD	6/20/2024	48	39,726.03	1.00%
Evan Lindquist Memorial Scholarship Savings			2,480.25	0.15%
Earl & Violet Fenton CD	5/2/2024	48	4,913.78	1.41%
Earl & Violet Fenton Savings Acct			405.83	0.15%
<i>Total Pine River State Bank / First National Bank Walker</i>			<u>\$ 462,498.40</u>	

TOTAL INVESTMENTS

\$ 5,357,209.37

Notes & Changes from prior report:

Balances updated per bank statements - PRSB CDs, MSDLAF, QZAB and Scholarships

PINE RIVER BACKUS SCHOOLS Multi Year Fd, Obj Series

Sequence: Fd, O/S	202203			202303			202403		
Description	Budget rbud22	Year to Date	%	Budget rbud23	Year to Date	%	Budget pbud24	Year to Date	%
01 General Fund									
100 Salaries & Wages	6,732,315.00	702,858.97	10%	6,880,441.00	720,674.45	10%	7,125,963.00	766,971.56	11%
200 Employee Benefits	1,780,984.00	230,243.43	13%	1,851,652.00	235,609.80	13%	1,993,828.00	259,337.35	13%
300 Purchased Services	1,408,739.00	256,512.04	18%	1,369,010.00	291,744.82	21%	1,380,938.00	258,585.97	19%
400 Supplies & Materials	513,907.00	123,241.43	24%	480,914.00	140,993.24	29%	446,965.00	173,421.36	39%
500 Capital Expenditures	0.00	0.00	0%	0.00	3,108.00	0%	0.00	3,840.07	0%
800 Other Expenditures	24,094.00	9,577.96	40%	(4,406.00)	17,996.50	(408%)	(4,406.00)	18,363.20	(417%)
900 Other Financing Uses	110,000.00	0.00	0%	545,000.00	0.00	0%	110,000.00	0.00	0%
01 General Fund	10,570,039.00	1,322,433.83	13%	11,122,611.00	1,410,126.81	13%	11,053,288.00	1,480,519.51	13%
02 Food Service Fund									
100 Salaries & Wages	181,931.00	16,386.96	9%	191,126.00	17,854.47	9%	230,541.00	21,917.11	10%
200 Employee Benefits	44,886.00	5,168.66	12%	46,971.00	5,659.93	12%	55,933.00	7,948.11	14%
300 Purchased Services	11,520.00	1,510.08	13%	20,520.00	1,423.81	7%	20,520.00	5,289.20	26%
400 Supplies & Materials	257,500.00	18,875.25	7%	344,340.00	37,709.37	11%	344,340.00	29,199.96	8%
500 Capital Expenditures	5,000.00	0.00	0%	5,000.00	0.00	0%	5,000.00	16,593.72	332%
800 Other Expenditures	1,200.00	506.00	42%	1,200.00	2,277.00	190%	1,200.00	2,292.90	191%
02 Food Service Fund	502,037.00	42,446.95	8%	609,157.00	64,924.58	11%	657,534.00	83,241.00	13%
03 Transportation Fund									
100 Salaries & Wages	468,263.00	36,150.16	8%	453,000.00	36,855.36	8%	475,778.00	37,233.43	8%
200 Employee Benefits	87,806.00	7,478.74	9%	82,705.00	9,591.75	12%	87,499.00	10,115.90	12%
300 Purchased Services	29,902.00	29,947.76	100%	25,188.00	39,819.51	158%	28,188.00	33,649.65	119%
400 Supplies & Materials	161,000.00	4,995.32	3%	181,000.00	5,415.04	3%	196,000.00	5,609.64	3%
500 Capital Expenditures	163,958.00	64,423.32	39%	130,000.00	0.00	0%	130,000.00	77,125.00	59%
800 Other Expenditures	3,600.00	0.00	0%	3,600.00	0.00	0%	3,600.00	0.00	0%
03 Transportation Fund	914,529.00	142,995.30	16%	875,493.00	91,681.66	10%	921,065.00	163,733.62	18%
04 Community Service									
100 Salaries & Wages	259,361.00	21,818.13	8%	276,805.00	25,734.27	9%	283,918.00	25,921.75	9%
200 Employee Benefits	80,734.00	7,304.91	9%	87,634.00	11,428.38	13%	91,629.00	11,725.29	13%
300 Purchased Services	28,715.00	2,072.63	7%	32,215.00	1,384.82	4%	32,215.00	938.31	3%
400 Supplies & Materials	15,100.00	1,274.54	8%	13,100.00	9,442.13	72%	13,100.00	2,470.35	19%

PINE RIVER BACKUS SCHOOLS Multi Year Fd, Obj Series

Sequence: Fd, O/S	Description	202203			202303			202403		
		Budget rbud22	Year to Date	%	Budget rbud23	Year to Date	%	Budget pbud24	Year to Date	%
04	Community Service									
	800 Other Expenditures	5,700.00	0.00	0%	5,700.00	0.00	0%	5,700.00	0.00	0%
04	Community Service	389,610.00	32,470.21	8%	415,454.00	47,989.60	12%	426,562.00	41,055.70	10%
05	Capital Expenditure									
	300 Purchased Services	180,040.00	67,714.25	38%	102,000.00	29,214.01	29%	479,698.00	157,656.25	33%
	400 Supplies & Materials	79,100.00	799.00	1%	79,100.00	24,489.90	31%	79,100.00	2,280.99	3%
	500 Capital Expenditures	289,422.00	48,338.27	17%	442,015.00	166,571.60	38%	1,533,314.00	714,693.52	47%
05	Capital Expenditure	548,562.00	116,851.52	21%	623,115.00	220,275.51	35%	2,092,112.00	874,630.76	42%
06	Construction									
	500 Capital Expenditures	227,740.00	116,494.60	51%	0.00	0.00	0%	0.00	0.00	0%
06	Construction	227,740.00	116,494.60	51%	0.00	0.00	0%	0.00	0.00	0%
07	Debt Redemption Fund									
	700 Debt Service	523,612.00	117,085.80	22%	532,711.00	99,647.34	19%	529,634.00	94,646.09	18%
07	Debt Redemption Fund	523,612.00	117,085.80	22%	532,711.00	99,647.34	19%	529,634.00	94,646.09	18%
08	Scholarship									
	800 Other Expenditures	43,150.00	0.00	0%	53,850.00	0.00	0%	73,500.00	3,000.00	4%
08	Scholarship	43,150.00	0.00	0%	53,850.00	0.00	0%	73,500.00	3,000.00	4%
20	Student Activity Fund									
	400 Supplies & Materials	198,309.25	10,296.29	5%	184,188.49	10,817.12	6%	151,898.71	7,400.62	5%
20	Student Activity Fund	198,309.25	10,296.29	5%	184,188.49	10,817.12	6%	151,898.71	7,400.62	5%
	Report Totals:	13,917,588.25	1,901,074.50	14%	14,416,579.49	1,945,462.62	13%	15,905,593.71	2,748,227.30	17%

PINE RIVER BACKUS SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp Code	Rcd	Vendor	Tax Class	Pay/Void			Amount	
									Print	Recon	Void		Date
CHEC		75337		Wire	1	105351	MEDICA		No	No	No	09/01/2023	78,471.04
CHEC		75438		Wire	1	102611	BUSINESS CARD		No	No	No	09/08/2023	1,602.42
CHEC		75439		Wire	1	104109	SYSCO WESTERN MINNESOTA		No	No	No	09/08/2023	15,648.97
CHEC		75507		Wire	1	102302	PUBLIC EMPLOYEE RETIRE ASSOC		No	No	No	09/18/2023	26,044.18
CHEC		75508		Wire	1	102303	STATE OF MN TAX WITHHOLDING		No	No	No	09/18/2023	22,666.81
CHEC		75509		Wire	1	102304	US GOVT TAX WITHHOLDING		No	No	No	09/18/2023	142,474.42
CHEC		75510		Wire	1	104958	FURTHER		No	No	No	09/18/2023	5,735.10
CHEC		75511		Wire	1	104996	Minnesota State Retirement System		No	No	No	09/18/2023	550.00
CHEC		75512		Wire	1	105150	AVIBEN		No	No	No	09/18/2023	15,675.03
CHEC		75513		Wire	1	83400	MN TEACHERS RETIREMENT ASSOC		No	No	No	09/18/2023	77,794.23
CHEC		75562		Wire	1	104958	FURTHER		No	No	No	09/25/2023	1,725.38
Bank Total:												\$388,387.58	
Report Total:												\$388,387.58	

Resolution Accepting Monetary Awards and Donations

Be it resolved by the School Board of Independent School District No 2174 that we hereby acknowledge and accept the following monetary awards and donations received in September 2023:

<u>Name</u>	<u>Amount</u>	<u>Purpose</u>
Pine River American Legion	\$150.00	ALP Rewards Program
Richard and Peggy Osborne - in Memory of Kathy Kobs	\$250.00	HELP fund
Hanneken Insurance	\$150.00	High School Positive Awards
Schrupp Excavating	\$200.00	High School Positive Awards
Gardiners Hardware	\$50.00	High School Positive Awards
Backus American Legion	\$2,700.00	Elementary Teacher Supplies
Pine River Dairy Queen	\$1,067.66	Wrestling Fundraiser
Ideal Community Service	\$1,000.00	Community Ed Lego League
Ideal Community Service	\$2,000.00	Robotics Team
Nose 2 Tail Dog Training	\$400.00	Community Education
PRB PTO	\$300.00	1st Grade Field Trip - HDT
PRB PTO	\$289.27	DCD Sensory Toys
PRB PTO	\$459.90	Freeman - Innovative Seating
Trenton and Kelly Fischer	\$800.00	Elementary Playground

ISD #2174
Regular School Board Meeting
October 2, 2023

PERSONNEL UPDATES

Resignations/Terminations:

Name	Position	Effective	Notes
Kaden Swenson	Custodian	9/15/2023	This action will terminate the employment of Kaden Swenson as of September 15, 2023 and authorize posting for a replacement.

Hires:

Name	Position	Effective	Notes
Brent Passarella	Route Bus Driver	9/25/2023	
Holly Wendland	Custodian	10/2/2023	Replacing Kaden Swenson (see above termination)
Stephanie Todd	Increase by .5 hour per day	10/2/2023	This will increase Stephanie to 4.5 hours daily

Extra-Curricular:

Name	Position	Season
Isaak Anderson	Senior High Knowledge Bowl	2023-24
Melanie Lindquist	Co-Junior High Knowledge Bowl	2023-24
Greg Gentry	Co-Junior High Knowledge Bowl	2023-24
Katie Vershelde	Prom Advisor	2023-24
Kay Sawyer	Prom Advisor	2023-24

Cass County Children's Initiative, Inc.

**c/o Pine River-Backus School District
PO Box 610, Pine River, MN 56474
218-833-2176**

INTERAGENCY AGREEMENT

**INTEGRATED FUND
INTERAGENCY AGREEMENT**

This Agreement shall be effective when adopted by all parties and remain in effect until revised or rescinded. Hereafter known as the parties includes the Cass County Children's Initiative Board, hereafter known as the Board; Cass County Board of Commissioners (including Public Health and Social Services) and Cass County Probation Department; Cass Lake-Bena School District; Walker-Hackensack-Akeley School District; Northland Community Schools; Pine River-Backus School District; Pillager School District; BI-CAP; and Cass County Family Centers.

I. WITNESSETH:

WHEREAS, all parties are committed to the vision and principles of the Cass County Children's Initiative; and

WHEREAS, the parties to this agreement desire a maximum degree of long range cooperation and administrative planning in order to help communities build strong families; and

WHEREAS, all parties are committed to improving services to children and families through the sharing of information, elimination of duplication of services and coordination of efforts; and

WHEREAS, all parties mutually agree that sharing resources, where feasible, may result in improved outcomes for children and families; and

WHEREAS, all parties mutually agree that combined financial resources, as identified in this agreement, shall be used to support the mission of the Cass County Children's Initiative; and

WHEREAS, all parties agree to contribute said financial resources to an integrated fund managed by the Board of the Cass County Children's Initiative, hereinafter referred to as the "Integrated Fund" and no payments will be made to partners without receipt of financial contribution as outlined below;

NOW, THEREFORE in consideration of the foregoing and the following agreements, the parties do hereby covenant and agree to the following:

II. EACH OF THE PARTIES AGREES TO:

1. Assign staff, as appropriate, to participate in the development and advancement of the Cass County Children's Initiative.
2. Identify resources which can be contributed to the integrated fund.
3. Develop internal policies and cooperative procedures, as needed, to implement this agreement to the maximum extent possible.
4. Comply with laws regarding data privacy and other applicable rules and procedures which relate to records use, security, dissemination, and retention/destruction.
5. Ensure the accuracy, preparation and distribution of all documentation necessary to assist the fiscal agent to the Cass County Children's Initiative, in meeting the reporting requirements of the Board. Information shall be retained at the site of the parties in accordance with all applicable retention schedules.
6. To abide by the Data Sharing, Data Privacy, and Release of Information guidelines as released by DHS and specific to LCTS, and specific to the Title IV-E Foster Care Candidacy Local Collaborative Time Study (LCTS).

III. THE BOARD AGREES TO:

1. Direct the fiscal agent to expend funds from the Integrated Fund only in accordance with applicable state and federal laws or rules and regulations governing categorical expenditures, or only in a manner that is consistent with the intent and purpose of this agreement or other agreement which may be used to further advance the mission of the Cass County Children's Initiative.
2. Actively seek and contribute to the integrated fund miscellaneous grant dollars.
3. May provide financial and technical support for local Area Family Councils.
4. Seek new opportunities for program development which strengthen collaborative efforts on a county wide basis.
5. Maintain a positive working relationship with state agencies and other family services collaboratives.
6. Prepare and distribute to all collaborative partners an annual report highlighting collaborative activity and project expenditures.
7. The Board shall direct the work and supervise the work of the Children's Initiative Director. The benefits and personnel policies affecting the Children's Initiative Director shall be determined by the Board of the Children's Initiative.
8. To assure Single Audit Act, OMB Circular A-128, and OMB Circular A-133 as applicable to meet Federal Funding guidelines.

IV. CASS COUNTY BOARD OF COMMISSIONERS (including Public Health and Social Services) and Cass County Probation AGREES TO:

1. Participate in the Local Collaborative Time Study under the terms and conditions of the program as listed in Appendix B of this agreement.

2. Contribute to the Integrated Fund, funds up to \$33,000 annually specifically for children's mental health services related programs as needed. Invoices must be itemized. All invoices must be received by December 15 of each year.
3. Contribute \$5,000.00 annually to the Integrated Fund of the Cass County Children's Initiative.
4. Return an executed contract within 45 days of receipt.

V. WALKER-HACKENSACK-AKELEY SCHOOL DISTRICT AGREES TO:

1. Participate in the Local Collaborative Time Study under the terms and conditions of the program as listed in Appendix B of this agreement.
2. Participate in developing and providing preventive or early intervention services to children, adolescents and families at risk potentially including CTSS, under the terms and conditions of the program as listed in Appendix A of this agreement.
3. Contribute \$5,000.00 annually to the Integrated Fund of the Cass County Children's Initiative.
4. Ensure the accuracy, preparation and distribution of all necessary documentation for the reporting, billing and payment of all LCTS qualifying programs under the terms and conditions outlined in this Agreement.
5. Return an executed contract within 45 days of receipt.

VI. CASS LAKE-BENA SCHOOL DISTRICT AGREES TO:

1. Participate in the Local Collaborative Time Study under the terms and conditions of the program as listed in Appendix B of this agreement.
2. Participate in developing and providing preventive or early intervention services to children, adolescents and families at risk potentially including CTSS, under the terms and conditions of the program as listed in Appendix B of this agreement.
3. Contribute \$5,000.00 annually to the Integrated Fund of the Cass County Children's Initiative.
4. Ensure the accuracy, preparation and distribution of all necessary documentation for the reporting, billing and payment of all LCTS qualifying programs under the terms and conditions outlined in this Agreement.
5. Return an executed contract within 45 days of receipt.

VII. NORTHLAND COMMUNITY SCHOOLS AGREES TO:

1. Participate in the Local Collaborative Time Study under the terms and conditions of the program as listed in Appendix B of this agreement.
2. Participate in developing and providing preventive or early intervention services to children, adolescents and families at risk potentially including CTSS, under the terms and conditions of the program as listed in Appendix A of this agreement.
3. Contribute \$5,000.00 annually to the Integrated Fund of the Cass County Children's Initiative.

4. Ensure the accuracy, preparation and distribution of all necessary documentation for the reporting, billing and payment of all LCTS qualifying programs under the terms and conditions outlined in this Agreement.
5. Return an executed contract within 45 days of receipt.

VIII. PINE RIVER-BACKUS SCHOOL DISTRICT AGREES TO:

1. Participate in the Local Collaborative Time Study under the terms and conditions of the program as listed in Appendix B of this agreement.
2. Participate in developing and providing preventive or early intervention services to children, adolescents and families at risk potentially including CTSS, under the terms and conditions of the program as listed in Appendix A of this agreement.
3. Contribute \$5,000.00 annually to the Integrated Fund of the Cass County Children's Initiative.
4. Ensure the accuracy, preparation and distribution of all necessary documentation for the reporting, billing and payment of all LCTS qualifying programs under the terms and conditions outlined in this Agreement.
5. Return an executed contract within 45 days of receipt.

IX. PILLAGER SCHOOL DISTRICT AGREES TO:

1. Participate in the Local Collaborative Time Study under the terms and conditions of the program as listed in Appendix B of this agreement.
2. Participate in developing and providing preventive or early intervention services to children, adolescents and families at risk potentially including CTSS, under the terms and conditions of the program as listed in Appendix A of this agreement.
3. Contribute \$5,000.00 annually to the Integrated Fund of the Cass County Children's Initiative.
4. Ensure the accuracy, preparation and distribution of all necessary documentation for the reporting, billing and payment of all LCTS qualifying programs under the terms and conditions outlined in this Agreement.
5. Return an executed contract within 45 days of receipt.

X. BI-CAP AGREES TO:

1. Contribute to the Cass County Children's Initiative resource and referral data for Cass and Beltrami County.
2. Contribute \$575.00 annually to the Integrated fund of the Cass County Children's Initiative.
3. Return an executed contract within 45 days of receipt.

XI. CASS COUNTY FAMILY CENTERS AGREE TO:

1. Participate in developing and providing preventive or early intervention services to children, adolescents and families at risk under the terms and conditions of the program as listed in Appendix A of this agreement. This would include the Home Visiting Programs currently in operation.
2. Ensure the accuracy, preparation and distribution of all necessary documentation for the reporting, billing and payment of qualified programs under the terms and conditions outlined in Appendix A of this Agreement.
3. Return an executed contract within 45 days of receipt.

XII. TERM OF AGREEMENT:

This Agreement shall be effective when adopted by all Parties and remain in effect until revised or rescinded.

XIII. AGENCY REPRESENTATIVES:

(This section specifies, by position, persons who have primary responsibility for implementing and monitoring the effectiveness of this agreement.)

1. BI-CAP Director
2. Cass County Board of Commissioners (including Public Health & Social Services) and Cass County Probation Department (2)
3. Cass Lake-Bena School District, Superintendent
4. Cass County Family Center Representatives (3)
5. Northland Community Schools, Superintendent
6. Pillager School District, Superintendent
7. Pine River-Backus School District, Superintendent
8. Walker-Hackensack-Akeley School District, Superintendent

XIV. INTERAGENCY DISPUTES:

In the event of a disagreement among two or more of the parties involved in this agreement, the disputing parties shall first attempt to work out the disagreement through informal communication. If this does not resolve the issue, the grieving party shall notify all other parties in writing of the nature of the dispute and shall request a meeting of the parties to resolve the issue or to collectively determine a process to resolve the dispute.

XV. MODIFICATION OF AGREEMENT:

Modification of this agreement shall be made only by the consent of all parties and shall include a written document setting forth the modifications, signed by all parties.

XVI. OTHER INTERAGENCY AGREEMENTS:

All Parties acknowledge that this agreement does not preclude or preempt any of the agencies from entering into additional agreements with one or more parties to this agreement or with parties outside of this agreement. Such agreements shall not nullify this agreement.

XVII. RIGHT TO WITHDRAW

1. A party may withdraw from this Agreement by adopting a resolution which specifically contains language of its "Notice to Withdraw." The approved party's Board's resolution shall be submitted under cover letter and sent via certified mail to each party to this Agreement. The Notice must be received by July 1 to be effective December 31, allowing at least six (6) months for the withdrawal process.
2. Withdrawal may occur at an earlier time by mutual agreement of a two-thirds ($\frac{2}{3}$) majority vote of the non-withdrawing parties' Boards.
3. If any party exercises its right to withdraw, this Agreement shall remain in full force and effect between the remaining parties, so long as the minimum required parties (one school district, one public health entity, one county social services agency, one mental health organization, one community action agency (and one corrections agency) have not given notice of withdrawal.
4. Following its withdrawal from this Agreement, the withdrawing party shall fulfill any outstanding contractual responsibilities it may have with the State of Minnesota, the federal government, other parties, and the Cass County Children's Initiative.
5. Upon withdrawal, funds contributed and dues paid by party shall remain in the Cass County Children's Initiative's Integrated Fund.

Signature page follows, please have chairperson of your organization/agency, upon your board's approval, sign and **return within 45 days of receipt of this agreement to:**

Cass County Children's Initiative
c/o Pine River-Backus School District
PO Box 610
Pine River, MN 56474

XVII. SIGNATURES OF PARTIES TO THIS AGREEMENT:

Chairperson, BI-CAP Signature	Date	Print
Chairperson, Cass County Board of Commissioners (including Public Health and Social Services) and Cass County Probation Signature	Date	Print
Chairperson, Cass Lake-Bena School District Signature	Date	Print
Chairperson, Northland Family Center Signature	Date	Print
Chairperson, Northland Community Schools Signature	Date	Print
Chairperson, Pillager School District Signature	Date	Print
Chairperson, Pillager Family Center Signature	Date	Print
Chairperson, Pine River-Backus School District Signature	Date	Print
Chairperson, Pine River-Backus Family Center Signature	Date	Print
Chairperson, Walker-Hackensack-Akeley School District Signature	Date	Print