Regular Monthly Board Meeting

Monday, December 5, 2022 6:00 PM
High School Media Center, 810 First Street North, Pine River, MN 56474

1.	**Call to Order and Pledge to the Flag** **Members: Katy Botz, Leslie Bouchonville, Wanda Carlson, Chris Cunningham, Roger D. Hoplin, David Sheley, Ryan Trumble and Superintendent Jonathan Clark**	**Speaker(s):** Board Chair
2.	**Welcome to Visitors**	**Speaker(s):** Board Chair
2.1.	Public Comments and Time for Interaction with the Board on Agenda Items	**Speaker(s):** Board Chair
2.2.	Truth in Taxation - Jolene Bengtson, Business Manager	
2.3.	Spotlight on Education - Effective School Framework, Cindy Swenson and Aaron Sinclair from Sourcewell	
3.	**Approve Agenda (and addendum, if included)**	
4.	**Approve Minutes**	**Speaker(s):** Board Chair
5.	**Informational Items**	
5.1.	Principal Reports	
5.1.1.	Elementary	
5.1.2.	High School	
5.1.3.	ALC	
5.2.	Directors Reports	
5.2.1.	Business	
5.2.2.	Human Resources	
5.2.3.	Buildings and Grounds	
5.2.4.	Community Education	
5.2.5.	Athletics/Activities	
5.2.6.	Technology	
5.2.7.	Transportation	
5.3.	Superintendent Report	
5.4.	Enrollment Report	

5.5. ESSER Funding

6. **Consent Calendar**

6.1. Approve Bills Presented

6.2. Approve Investment Report

6.3. Approve Treasurer's Report

6.4. Approve Electronic Funds Transfers and Other Banking Transactions

6.5. Adopt Resolution Accepting Monetary Awards and Donations

6.6. Personnel Items

7. **Discussion Items**

7.1. 2023-24 School Calendar-Draft

7.2. 2023 Board Meeting Dates/Times

7.3. Superintendent Evaluation

8. **Action Items**

8.1. Certify the Final 2022 Pay 2023 Levy

8.2. Set Date and Time for January Reorganization and Regular Board Meetings

9. **Open Forum**

10. **Closed Session: Motion per Minnesota State Law 13D.03 Subd. 3 to Close the Meeting in Order to Consider Strategy for Labor Negotiations with School Service Employees Union, Local #284**

11. **Reopen Meeting**

12. **Adjourn**

Truth In Taxation Meeting
Taxes Payable 2023

DECEMBER 6, 2022

PRESENTED BY:
JOLENE BENGTSON
BUSINESS MANAGER
PINE RIVER-BACKUS SCHOOLS

Meeting Agenda

- Truth in Taxation Law
- District's 2021-22 Actuals
  - Revenues & Expenditures
- District's 2022-23 Budget
  - Revenues & Expenditures
- Background on Property Taxes
  - Ag2School – Agricultural Land Bond Credit
  - Referendum Market Value vs Net Tax Capacity
- Proposed Tax Levy, Taxes Payable 2023
- Additional Resources
- Public Comments

Truth in Taxation: Law

- State approved property tax law in 1988.
- Seasonal/Recreational properties removed from the district's RMV tax base in 2001.
- Counties required to send out proposed tax statements based on all preliminary tax levies set by counties, cities, townships, schools, etc.
- Most jurisdictions required to hold Truth in Taxation Meetings prior to certifying the final levy

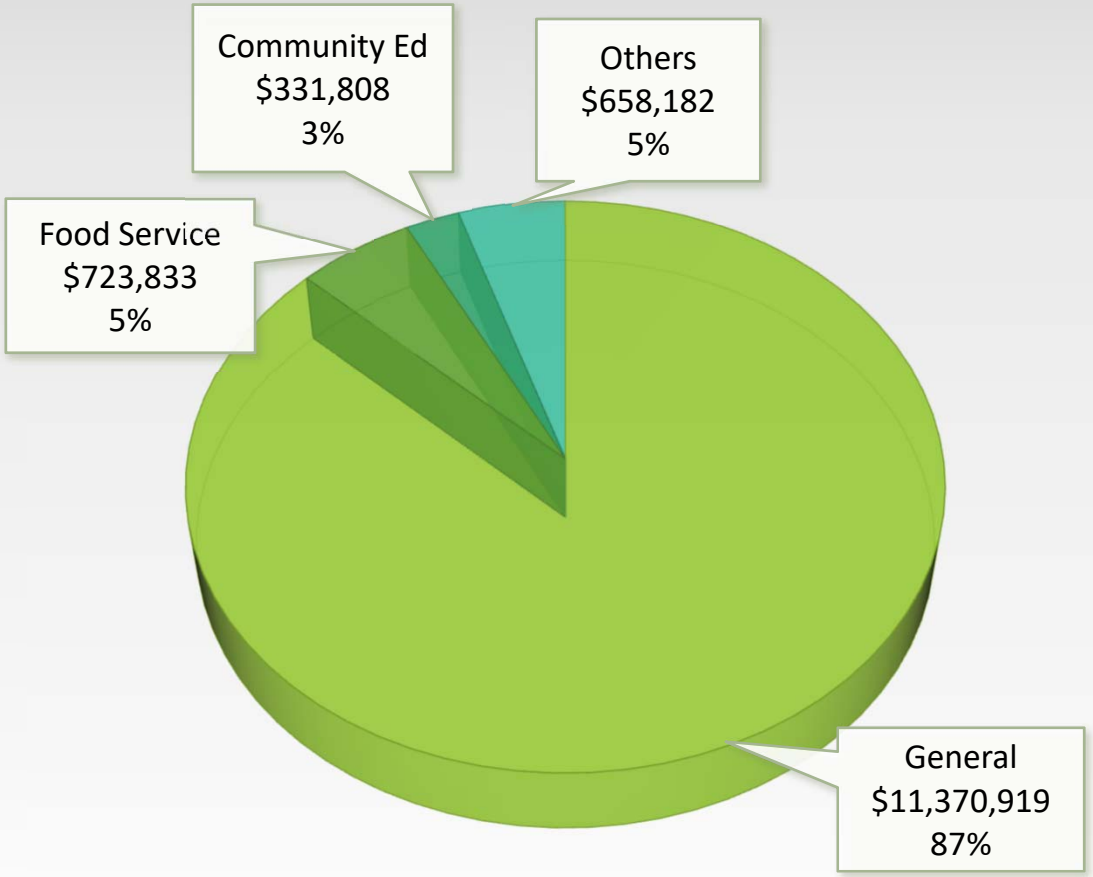
Truth in Taxation: Law

- School Districts are required by law to present information on
  - Prior year 2021-22 actual revenues and expenditures
  - Current year 2022-23 budget to include sources of revenues and expenditures by program
  - The proposed property tax levy to include percentage changes from previous year and explanations of the changes
- A final levy amount must be certified no later than December 28, 2022. The exact dollar amount must be referenced when approving the levy.
- Districts must allow for public comments.

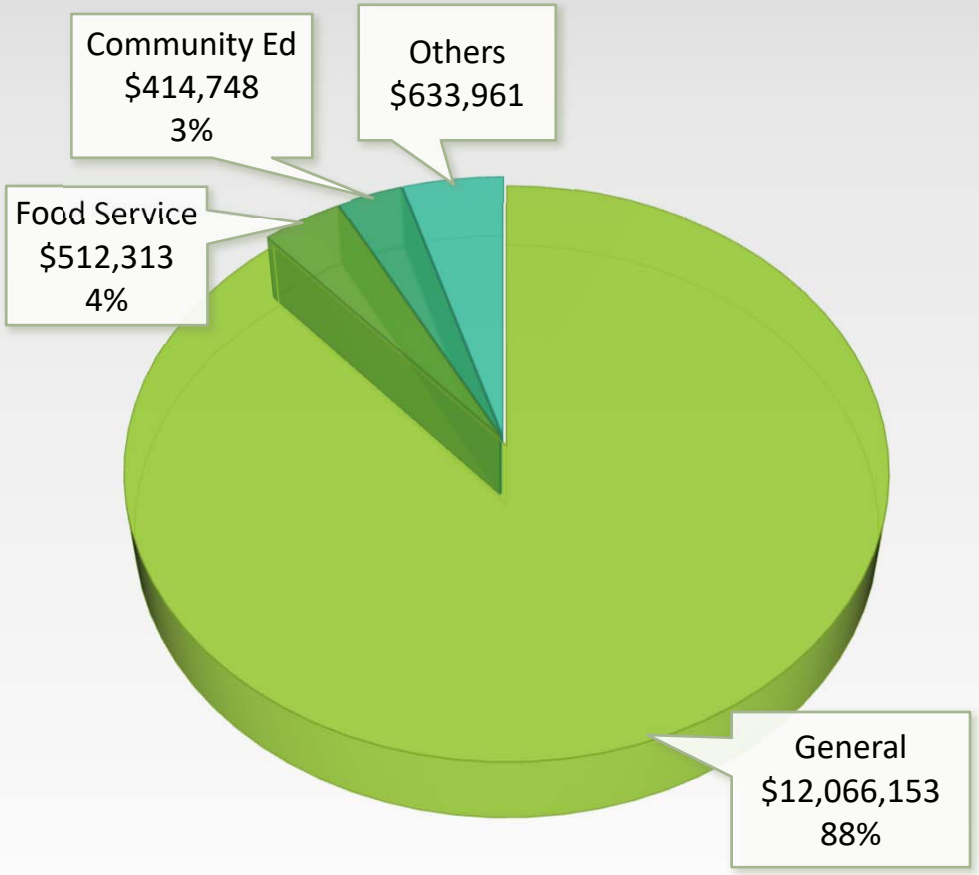
PRB Schools ISD 2174
Revenues & Expenditures

Fund	6/30/2021 Actual Fund Balances	FY 2022 Revenues/ Transfers In	FY 2022 Expenses/ Transfers Out	6/30/2022 Actual Fund Balances	FY 2023 Budgeted Revenues/ Transfers In	FY 2023 Budgeted Expenses/ Transfers Out	6/30/2023 Projected Fund Balances
General (01)	3,893,549	12,237,812	12,232,264	3,899,097	11,370,919	12,066,153	3,203,863
Food Service (02)	88,026	742,788	531,284	299,530	723,833	512,313	511,050
Community Ed (04)	197,612	341,892	401,360	138,144	331,808	414,748	55,204
Construction (06)	207,696	105,525	313,221	0	0	0	0
Debt (07)	660,557	567,497	475,501	752,573	623,572	532,711	843,434
Scholarship (08)	444,804	44,371	46,050	443,125	34,610	101,250	376,485
TOTAL	5,492,264	14,039,885	13,999,680	5,532,469	13,084,742	13,627,175	4,990,036

2022-23 Revenues by Fund



2022-23 Expenses by Fund



General Fund Revenue Highlights

Local	$ 1,589,785	14%
State	$ 8,993,333	79%
Federal	$ 787,801	7%
Total	**$ 11,370,919**	

State funding (General Education Aid, Special Education Aid, etc.) accounts for 79% of total General Fund revenues.

General Fund Expense Highlights

Salaries/Wages	$ 7,271,230	60%
Employee Benefits	$ 1,981,892	16%
Purchased Services	$ 1,515,220	13%
Supplies/Materials	$ 708,117	6%
Capital Expenditures	$ 452,000	4%
Other	$ 137,694	1%
Total	**$ 12,066,153**	

Employee pay and benefits account for 76% of General Fund expenses.

Background on Property Taxes
Determination of Local Tax Rate

- City/County Assessor determines market value for each parcel
- Legislature sets formula for tax capacity
- County Auditor uses formula to determine tax capacity for each parcel and district as a whole
- State Legislature sets formulas for each levy category
- MDE uses formula to determine school district levy limits allowed in each category
- **School Board adopts proposed levy amount in September based on levy limits allowed, certifies final amounts in December**
- County Auditor divides final levy amount by district's total tax capacity to determine tax rate. Applies tax rate to each individual parcel to determine tax amount paid to district.
- NOTE: District has control of only 1 of 7 steps in the levy process.

Background on Property Taxes

- Owners of taxable properties pay taxes to the various jurisdictions applied to their property
  - County, City, Township, School District, etc.
- Each jurisdiction sets its own tax levy as determined by limits based in state law
- Amount of taxes on each property are impacted by changes in levies, individual property values and property values of the district as a whole
  - School district tax amounts are also impacted by changes in enrollment.
- County sends out tax bills, collects payments from property owners, distributes back to each jurisdiction

Background on Property Taxes

- School district property taxes
  - Each school district may levy in up to 40 separate categories (may not qualify for all categories)
  - Limits on maximum amounts in all categories set by state law or voter approval
  - Minnesota Department of Education calculates detailed levy limits for each district

Background on Property Taxes
Agricultural Building Bond Tax Credit

- Ag2School was passed into law June 2017.
- Farm & private timber land taxes are given a state-paid reduction on school district debt service levies.
- Phased in through 2023
  - Taxes payable 2020 at 50% credit, 2021at 55%, 2022 at 60%, final year of phase in **taxes payable 2023 at 70%.**
  - Our district is approximately 10% Ag & Timber property
- Reductions are funded through income/sales/other tax revenues and do not show up in district levy calculations.

Background on Property Taxes

REFERENDUM MARKET VALUE (RMV)

- Spread based on "referendum market value"
- Seasonal/recreational (cabins) and rural vacant (timber) properties do not pay
- Ag properties: Only the house and one acre of land is taxed
- Commercial property taxed at same rate as residential
- Equalized based on a tiered system

Operating Referendum

NET TAX CAPACITY (NTC)

- Spread based on "net tax capacity"
- Values multiplied by classification rates
- All properties are taxed – residential, commercial, seasonal/recreational, rural vacant and all ag land (not just house and one acre)
- **PRB is 45% Seasonal/Rec and 10% Agricultural**

Bond Referendum

All levies are spread on either RMV or NTC parcels

Background on Property Taxes

Cass County

Maple Township | Ponto Township | City of Pine River

ISD | ISD 2174 Net Tax Capacity

Ag | ISD 2174 RMV

Seasonal | ISD 2174 RMV

ISD 2174 RMV

Proposed Levy
Taxes Payable 2023

- Required Process for Levy
  - Early September – MDE prepares & distributes the first draft of levy limitation worksheets
  - September School Board Meeting – PRB School Board approves proposed levy amounts
  - Mid-November – County sends proposed 2023 tax statements to all taxpayers
  - December School Board Meeting – Truth in Taxation Meeting, PRB School Board approves final levy amounts

Final Certified Levy:
Maximum Allowable Amount

GENERAL LEVY

Local Option Revenue	693,652.30
Operating Capital w/adj	199,679.32
Reemployment w/adj.	5,000.00
Safe Schools Levy w/adj	32,879.52
Career Technical	47,597.82
Long Term Facility Maint	141,388.71
Facility & Equip Bond Adjust	-87,174.00
Tree Growth	11,950.92
Abatement	-121.83
GENERAL TOTAL	**1,044,852.76**

COMMUNITY SERVICE LEVY

Basic	64,572.16
Early Childhood	48,618.72
Home Visiting	1,020.00
School Age Care	179.83
Abatement	-11.76
COMM SERVICE TOTAL	**114,378.95**

DEBT SERVICE LEVY	**554,513.89**

TOTAL LEVY	**1,713,745.60**

Final Certified Levy:
Maximum Allowable Amount

	Certified Pay 2022	Maximum Pay 2023	$ Change
General	1,224,886	1,044,853	-180,034
Community Service	110,689	114,379	3,690
Debt Service	554,999	554,514	-485
TOTAL	1,890,574	1,713,746	-176,829

Maximum allowable amount for taxes payable 2023 decreased by $176,829 or 9.35% below the certified amounts for taxes payable 2022.

When certifying the proposed levy in September, PRB School Board certified the proposed maximum amount allowed for 2023. Cass and Crow Wing Counties then used this number when sending out proposed 2023 tax statements to all property taxpayers.

Final Certified Levy:
Specific Levy Category Changes

	Certified Pay 2022	Maximum Pay 2023	$ Change
Local Option Revenue	817,698	693,652	-124,046
Reemployment	24,549	5,000	-19,549
LTFM	179,262	141,389	-37,873
TOTAL	1,021,509	840,041	-181,468

Local Option Revenue is based on enrollment and property values. Decreases in projected enrollment or property values account for decreases to levy figures.

Reemployment is based on actual unemployment costs reported by the district versus the total amount levied with adjustments for prior year costs and levy.

Long Term Facilities Maintenance is based on enrollment and property values. Enrollment projections are made for each levy and adjustments to the levy figures are done in subsequent years to “true up” the levy paid versus levy allowable.

Final Certified Levy
Maximum by Tax Category

	Certified Pay 2021	Maximum Pay 2022	$ Change
RMV	817,698	693,652	-124,046
Net Tax Capacity	1,072,876	1,020,093	-52,783
TOTAL	1,890,574	1,713,746	-176,829

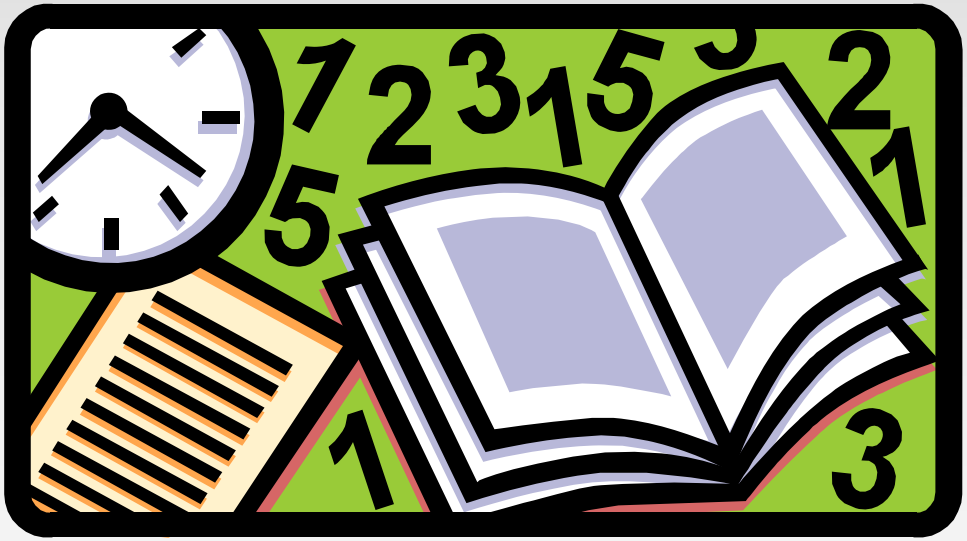
Referendum Market Value - The increase in this category assumes Local Option Revenue is certified at $424/pupil unit and is calculated on higher annual pupil counts. LOR is the only levy assessed solely on RMV.

Net Tax Capacity is assessed on all taxable property in the district. All other levy categories are assessed on NTC.

Additional Resources

- Cass County Auditor/Treasurer
  - (218) 547-7260
  - http://www.co.cass.mn.us/
- Crow Wing County Auditor/Treasurer
  - (218) 824-1045
  - http://www.co.crow-wing.mn.us/
- MN Department of Revenue – Property Tax Refund
  - Form M1PR 2022 will be posted after December 31st
  - Can be filed with your income taxes, due August 15, 2023.
  - http://www.revenue.state.mn.us/individuals/prop_tax_refund/

Public Comments?



A meeting of the Board of Education was held in the Pine River-Backus High School Media Center at 5:30 p.m. on Monday, November 7, 2022 with Chair Cunningham presiding.

Members present: Leslie Bouchonville, Chris Cunningham, Roger D. Hoplin, David Sheley, Ryan Trumble and Superintendent Jonathan Clark. Katy Botz and Wanda Carlson were absent.

The floor was opened for comments from the public on agenda items.

Motion by Trumble, second by Hoplin, to approve the agenda. All voted aye and the motion carried.

Motion by Bouchonville, second by Trumble, to approve the minutes of the October 3, 2022 regular board meeting and the October 17, 2022 work session/special meeting. All voted aye and the motion carried.

Administrative team, director, ESSER funding and enrollment reports were heard.

Consent Calendar - Motion by Trumble, second by Hoplin, to approve the Consent Calendar, which consisted of the following items:

- Approve bills presented (checks 72078-72295 totaling $260,388.70); approve the investment report; approve the treasurer's report; approve the report on electronic fund transfers and other banking transactions and adopt resolution accepting monetary awards and donations as presented; and
- Approve Personnel Items:
    - Accept the resignation of Kathryn Coffel, Van Driver, Effective October 19, 2022;
    - Approve the hiring of Christine Davidge, Paraprofessional, for 3.75 hours per day effective October 27, 2022;
    - Approve the hiring of Melanie Lindquist as Co-Junior High Knowledge Bowl Advisor for the 2022-23 season;
    - Approve the hiring of Gregory Gentry as Co-Junior High Knowledge Bowl Advisor for the 2022-23 season:
    - Approve the hiring of Jordan Ackerman as Varsity Boys Basketball Coach for the 2022-23 season;
    - Approve the hiring of Michael Dinnel as Assistant Boys Basketball Coach for the 2022-23 season;
    - Approve the hirin og Nick Ackerman as Junior High Boys Basketball Coach for the 2022-23 season;
    - Approve the hiring of Tucker Sheley as Varsity Girls Basketball Coach for the 2022-23 season;
    - Approve the hiring of Lisa Toft as Assistant Girls Basketball Coach for the 2022-23 season;
    - Approve the hiring of Micah Eveland as Junior High Girls Basketball Coach for the 2022-23 season;
    - Approve the hiring of Travis Hoffarth as Varsity Wrestling Coach for the 2022-23 season;
    - Approve the hiring of Tom Demars as Assistant Wrestling Coach for the 2022-23 season;
    - Approve the hiring of Justin Franke as Assistant Wrestling Coach for the 2022-23 season;
    - Approve the hiring of Alex Diaz as Assistant Wrestling Coach for the 2022-23 season;
    - Approve the hiring of Jennifer Anderson as Varsity Speech Coach for the 2022-23 season;
    - Approve the hiring of Katie Verschelde as Co-Prom Advisor for the 2022-23 school year;
    - Approve the hiring of Mike Shetka as Robotics Coach for the 2022-2023 winter season;
    - Approve the hiring of Andrew Rudlang s Robotics Coach for the 2022-23 winter season; and
    - Approve the hiring of Teresa Hamp as Cheerleading Coach for the 2022-23 basketball season.

All voted aye and the motion carried.

Discussion items:

- French trip to Quebec Summer 2024. Tabled until the December 5, 2022 regular board meeting.
- Sourcewell Board of Directors. There are two seats available on the Sourcewell Board of Directors and open for nominations from member governmental units. Hoplin was nominated to be on the ballot for that election.

Motion by Trumble, second by Bouchonville, to adopt a Resolution Establishing a Combined Polling Place for School District Elections not held on the day of a Statewide Election. (Resolution filed in legal minute book.) All voted aye and the motion carried.

Motion by Sheley, second by Hoplin, for third reading and approval of policies:

- 208 – Development and Implementation of Policies
- 722 – Public Data and Data Subject Requests

All voted aye and the motion carried.

Motion by Sheley, second by Bouchonville, to revise the 2022-23 school calendar to include; 11/10/2022 early dismissal, 11/11/2022 closed day, 1/16/2023 regular student day, 6/1/2023 inservice day. The changes are to accommodate PRB participation in the state volleyball tournament. All voted aye and the motion carried.

Open forum – The meeting was opened for comments from the public.

Motion by Hoplin, second by Trumble, to close the meeting per Minnesota State Law 13D.03 Subd. 3 in order to discuss strategy for labor negotiations with School Service Employees Union, Local #284. All voted aye and the motion carried.

The meeting was closed at 6:02 p.m. and reopened at 6:29 p.m.

Chair Cunninham adjourned the meeting at 6:29 p.m.

Wanda Carlson, Clerk
Recorded by Cindy Felthous

A special meeting of the Board of Education was held in the Pine River-Backus High School Media Center at 5:30 p.m. on Monday, November 17, 2022 with Vice Chair Trumble presiding.

Members present: Katy Botz, Leslie Bouchonville, Wanda Carlson, Roger D. Hoplin, David Sheley, Ryan Trumble and Superintendent Jonathan Clark. Chris Cunningham was absent.

Motion by Sheley, second by Hoplin, to approve a Resolution Canvassing Returns of Votes of the School District General Election held on November 8, 2022. Ryan Trumble, Wanda Carlson, Leslie Bouchonville and Nicki Linsten-Lodge were elected for a four year term beginning the first Monday of January 2023. (Resolution filed in legal minute book.) All voted aye and the motion carried.

Motion by Bouchonville, second by Botz, to approve a Resolution Authorizing Issuance of Certificates of Election and Directing School District Clerk to Perform Other Election Related Duties. All voted aye and the motion carried.

Trumble adjourned the meeting at 5:36 p.m.

Wanda Carlson, Clerk
Recorded by Cindy Felthous

School Board Report
Pine River-Backus Elementary School
December 5, 2022

BUILDING GOALS:

Math - Increase MCA Math scores to 50% Proficient or higher by 2023.
Reading - Increase MCA Reading scores to 60% Proficient or higher by 2023.
Relationship - Understanding students' backgrounds and interests; Having high expectations for ALL learners.

STRATEGIC DIRECTIVES

STUDENT ACHIEVEMENT

Assessment

- Our next school-wide test window will be December 19th-January 20th. Teachers will get updated reading, math, and behavior data on all of our students to celebrate growth and plan next steps in our instructional strategies.

Curriculum - HRS Level 3

- Our English Language Arts Curriculum team will be meeting December 13th to begin the review of our resources.
- Math committee met Nov. 7th and each grade level completed action plans with SMART goals that included strategies, resources, timelines, communication, and results.

STAFF TRAINING AND PROFESSIONAL DEVELOPMENT - HRS Level 2

- PLC's continue to meet twice per month focused on professional goals established. Teams are working through the PLC Cycle (see last page). ***What do we want our students to learn? How will we know if they are learning? How will we respond when students don't learn? How will we extend learning for students who are already proficient?***
- Catalyst coaching continues monthly. Our schedule is always full, as staff see the value and impact this has on their classrooms. We had several certifications last month (Erica Norman, Shari Kamholz, Alexis Anderson). So far this year, 22 staff have participated in either a consultation, observation, or attempted certification.
- We started in person instructional rounds once again. Teachers are able to go into each other's classroom and observe their colleagues teaching. They discuss what they observed and generate ideas to bring back into their teaching practices. We had 15 elementary teachers participate in this first round. All teachers are required to participate in at least one instructional round this year.

SAFE ENVIRONMENT AND CONSISTENT DISCIPLINE - HRS Level 1

- Supervision is appropriately in place in all areas of our school (classroom, hallway, cafeteria, playground). This is monitored frequently, feedback is gathered, and we adjust as needed based on student needs.
- Staff are positively and consistently reinforcing behaviors and re-teaching as needed.
- All classrooms have discussed, updated, and shared their positive behavior management plans in the event a student behavior arises.
- All teachers reviewed our classroom managed vs. office managed behavior protocols.
- We have averaged 1.26 minor referrals and 1.1 major referrals per day so far this year. This is slightly down from last month. Classroom review specific student and grade level behavior data often (at least monthly) and put positive plans in place to support individual students.

FACILITY NEEDS

- The building and grounds look great. Thank you to our custodial staff for all of the preparation and daily work to keep things working smoothly.
- We look forward to seeing the next phases of our "branding" process unfold.

UPCOMING

- *Dec. 5th - Winter Program - 1:30 (K-4), 6pm (5th & th grade)
  *Dec. 5th - School Board Meeting - 5:30pm
  *Dec. 13th - Catalyst Onsite Coaching
  *Dec. 14th - PLC's - 3:30-4:30
  *Dec. 19th - School Board Work Session - 5:30pm
  *Dec. 26-Jan. 2 - No School - Winter Break
  *Dec. 19th- Jan 20th - Winter Test Benchmark Window (FastBridge, STAR, F&P, SAEBRS)
  *Jan. 18th - End of 2nd Quarter/Semester 1
- *Jan. 25th - Quarter 2 Progress reports mailed home

Misc. information

- We had approximately 85% of families attend our scheduled conferences in November. That is down about 10% compared to last fall.
- **Enrollment - attached as of 12/1/22**

Pine River-Backus

PUBLIC SCHOOLS - PINE RIVER, MN

We are very proud of these November Tiger Pride Award Nominees. We had a great celebration last week to recognize their hard work!

PO Box 610
401 Murray Ave
Pine River, MN 56474

Go Tigers!
ISD 2174

P. 218-587-8000
F. 218-587-4120
prbschools.org

Pine River-Backus
PUBLIC SCHOOLS - PINE RIVER, MN

Early Childhood	
Kids Together	19
School Readiness	45
Headstart	11
	75
Kindergarten	
Dallas	20
Norman	19
Travis	20
	59
Grade 1	
Anderson	20
Hicks	19
Kamholz	20
	59
Grade 2	
Ackerman	18
Robbi	21
Rice	19
	58
Grade 3	
Diederich	18
Dinnel	19
Goddard	20
Hoffarth	19
	76
Grade 4	
Rowell	23
Vry	22
	45
Grade 5	
Ackerman	22
Freeman	24
Holden	23
	69
Grade 6	
Hradsky	19
Ramler	18
Soukup	20
	57
TOTAL	**423**

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Jon Clark, Superintendent
Chris Halverson, High School Principal
Rick Aulie, Elementary Principal
Sue Peet, ALC Director
Charity Crannel, Transportation Director
Kevin Furst, Technology Director

PINE RIVER-BACKUS SCHOOLS
ISD 2174

Troy Gregory, Community Ed Director
Jolene Bengtson, Business Manager
Cindy Felthous, Human Resources
Jill Blanchard, Food Service Director
Karl Flier, Bldgs & Grounds Director
Tim Tungseth, Activity Director

School Board Report for December 5th, 2022
Current Happenings at PR-B High School

PRB High School Site Goals:

- The percent of PR-B high school students who can identify a positive adult connection with PR-B staff will increase by 20% over the 2022-23 school year.

- **High School**
  - Math - Increase MCA Math scores to 48% Proficient or higher by 2023.
  - Reading - Increase MCA Reading scores to 60% Proficient or higher by 2023.
  - Relationship - Understanding students' backgrounds and interests;
    Having high expectations for ALL learners.

- Level Two HRS Certification (In the Finalizing Process)

2022-2023 Level 1 Current Goals: Safe & Collaborative School

- -Administer Level 1 and 2 Surveys to staff, parents, students *(Established)*
- -Utilize monitoring system to identify lagging indicators - *In-Action*
- -Continue to strengthen PBIS program - *ongoing*
- -Implementation of Catalyst Strategies at the habitual and systems level - daily/*ongoing (training in Catalyst toward certification)*
- -Professional Learning Teams - *2 Wednesdays per month*
- -ALICE/Crisis Planning - *Ongoing*

Focus of Effective Instructional Practices: (HRS Level 2)

- Standards, Rigor, Vocabulary, Common Model of Instruction, Instructional Rounds, REACH, Envoy Strategies, Learning Goals Posted, HRS Framework
- -Marzano Art & Science of Teaching Learning Segment(s) (PLC focus)
- -Learning Goals Posted, Rigor, Vocabulary, Common Model of Instruction, Instructional Rounds

Jon Clark, Superintendent
Chris Halverson, High School Principal
Rick Aulie, Elementary Principal
Sue Peet, ALC Director
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PINE RIVER-BACKUS SCHOOLS
ISD 2174

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Staff Training and Professional Development:

- Mr. Clark, Ms. Telfer and I attended the MREA Conference at Craguns. It was informative and useful. I found to be very engaging with many resources and creative ideas to help with Rural MN Education challenges. Scheduling alternatives and teacher recruitment were some of the topics that were a focus for me.
- Our High School Career Pathways Team met at Sourcewell in Staples last week to discuss and plan for future opportunities in our high school. This is a Team that works on vision for the high school and changes or resources that may be needed to make them happen for students. They are a high powered Team that is action based. We discussed current offerings like CIS (College in the Schools), articulated credit (CTE areas), and the possibilities of other dual credit opportunities. Furthermore, we discussed and planned for further branding opportunities in the building.
- Teachers are taking part in "Instructional Rounds" throughout the district. Thank you to Ms. Hanneken for organizing this powerful opportunity for our Faculty. This is a game changer in continuing our HRS Level 2 / Effective Instruction/Best Practice in all classrooms.
- Our PR-B High School Leadership Team met and discussed feedback and direction for our PLCs, Advisory/Tiger Time, instructional rounds, Professional Growth Goals / Student Learning Goals, mentorship program and ALICE.

- **STUDENT ACHIEVEMENT/ACTIVITIES**
- We held our 2022 Quarter Awards Ceremonies last week. Honor Rolls were recognized as well as recognizing positive behavior in the building with prize giveaways. Thank you to our community members who help support our Positive Behavior Rewards!

- We held our Student of the Month celebrations for grades 5-8 and 9-12. It continues to be one of my favorite times to interact with students and families who deserve the recognition for their work and dedication. GO TIGERS!!!

- **Upcoming events**
  - **December 15th and 16th - Student of the Month Celebrations**
  - **December 26th - January 2nd - No School - Winter Break**

Respectfully,
Chris A. Halverson

401 Murray Avenue, PO Box 610, Pine River, MN 56474 PH: 218-587-4720 FAX: 218-587-4120 WEB: www.prbschools.org

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PINE RIVER-BACKUS SCHOOLS

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Tim Tungseth, Activity Director

Congratulations to our Students of the Month for grades 9-12 and 5-8! GO TIGERS!!

Jon Clark, Superintendent
Chris Halverson, High School Principal
Rick Aulie, Elementary Principal
Sue Peet, ALC Director
Charity Crannel, Transportation Director
Kevin Furst, Technology Director

PINE RIVER-BACKUS SCHOOLS

ISD 2174

Troy Gregory, Community Ed Director
Jolene Bengtson, Business Manager
Cindy Felthous, Human Resources
Jill Blanchard, Food Service Director
Karl Flier, Bldgs & Grounds Director
Tim Tungseth, Activity Director

Teach Inspire Grow Excel Reach Succeed! TIGERS!

401 Murray Avenue, PO Box 610, Pine River, MN 56474 PH: 218-587-4720 FAX: 218-587-4120 WEB: www.prbschools.org

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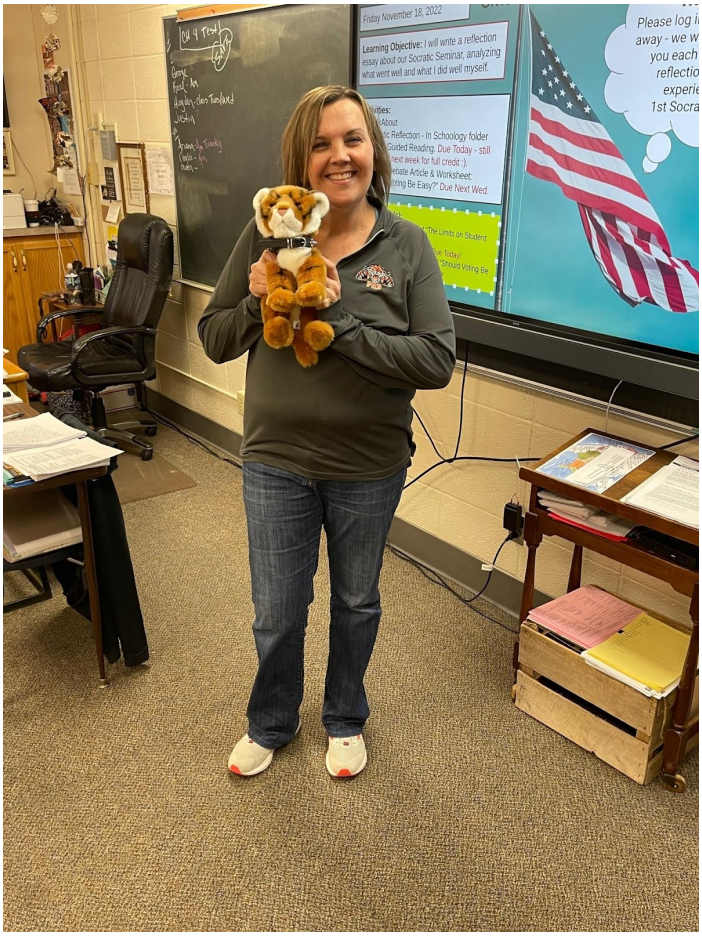

Ms. Toft was awarded our Teacher of the Week and was awarded the coveted trophy "SPIKE"!!

I have the honor of handing off Spike the Tiger to Mrs. Toft.

Her passion for social studies and dedication to her students is inspiring!

If I'd had Mrs. Toft as a social studies teacher when I was in high school I might have liked the subject (at least a little)! - SA

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2022-2023 SCHOOL YEAR
ENROLLMENT REPORT

	2021-22	9/7/2022	9/28/2022	11/1/2022	11/30/2022	1/1/2023	2/1/2023	3/1/2023	4/1/2023	5/1/2023	6/1/2023	2022-2023 YTD Average
ELEMENTARY:												
Kindergarten	66	61	61	61	60							61
First	64	60	60	60	60							60
Second	77	59	59	59	60							59
Third	45	77	78	79	79							78
Fourth	67	46	46	46	46							46
Fifth	55	68	69	70	71							70
Sixth	68	56	56	56	56							56
Total Elementary	442	427	429	431	432	0	0	0	0	0	0	430
HIGH SCHOOL:												
Seventh	57	72	70	70	70							71
Eighth	71	66	66	66	68							67
Ninth	68	74	72	71	72							72
Tenth	63	75	76	76	76							76
Eleventh	63	63	63	58	57							60
Twelfth	44	65	68	65	65							66
Total High School	366	415	415	406	408	0	0	0	0	0	0	411
Total w/o FT ALC	808	842	844	837	840	0	0	0	0	0	0	843
ALC:												
Ninth	2	0	0	0	0							0
Tenth	4	0	3	5	5							3
Eleventh	12	0	9	13	15							9
Twelfth (includes 12th +)	31	0	24	37	38							25
Total Full-time ALC	49	0	36	55	58	0	0	0	0	0	0	37
DISTRICT TOTAL	857	842	880	892	898	0	0	0	0	0	0	881
PUPIL UNITS:												
ECSE	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5	12.5
Kindergarten	66.0	61.0	61.0	61.0	60.0	0.0	0.0	0.0	0.0	0.0	0.0	60.8
Elementary 1-3	186.0	196.0	197.0	198.0	199.0	0.0	0.0	0.0	0.0	0.0	0.0	197.5
Elementary 4-6	190.0	170.0	171.0	172.0	173.0	0.0	0.0	0.0	0.0	0.0	0.0	171.5
Secondary	439.2	498.0	498.0	487.2	489.6	0.0	0.0	0.0	0.0	0.0	0.0	493.2
ALC	58.8	0.0	21.6	33.0	34.8	0.0	0.0	0.0	0.0	0.0	0.0	44.7
Less Mid Year Decline												
Total Pupil Units	952.5	937.5	961.1	963.7	968.9	12.5	12.5	12.5	12.5	12.5	12.5	980.2

ADM ALC (full and part-time) is included in last year's data and budget data but the ALC is budgeted based on total average daily membership and attendance. In addition, the full-time ALC is not included in the pupil units section because it would not reflect an accurate picture of the ALC pupil units due to the nature of the program.

FEDERAL FUNDS UPDATE - Allocation, Budget, Spending 11/30/2022 (No Change)

FEDERAL COVID FUNDS:

State Fiscal Year	Finance Code	Description	Funds Available	Funds Budgeted	Balance Unbudgeted	Carry Forward to FY2024	Application Status	Budget Status	Proposed Use of Funds
2023	155	Formula 155 - SFY2023 Budget Only	$38,015.03	$38,015.03	$0.00		None Needed	Funded and Active	Balance to final payments on security camera system install approved FY2022.
2023	160	Formula 160 - SFY2023 Budget Only	$1,050,059.31	$984,422.00	$65,637.31		In Process	Submitted	2.0 fte Interventionists - High School Health Services Addition - $820,000
2023	161	Formula 161 - SFY2023 Budget Only	$362,909.06	$118,454.00	$244,455.06		In Process	Submitted	1.0 fte Curriculum Coordinator District, extended time for teachers to work with Curriculum Coordinator
2023	171	Formula - 171 - SFY2023, Pandemic Enrollment Loss	$31,029.51	$21,928.97	$9,100.54		None Needed	Submitted	Curriculum purchase updates as approved by Curriculum Coordinator Staffing for Summer School 2022 Teachers on Call substitutes for COVID needs
		FEDERAL COVID FUNDS TOTAL	**$1,482,012.91**	**$1,162,820.00**	**$319,192.91**	**$0.00**			

FEDERAL TITLE FUNDS:

State Fiscal Year	Finance Code	Description	Funds Available	Funds Budgeted	Balance Unbudgeted	Carry Forward to FY2024	Application Status	Budget Status	Proposed Use of Funds
2023	401	Formula - 401 - SFY 2023, Title I, Part A: Improving the Academic Achievement of the Disadvantaged, FFY 2022, CFDA 84.010A, S010A220023A	$281,398.16	$275,161.89	$6,236.27		Funded & Active Cindy Ward Thomson 9/15/2022	Same	3.0 fte Title I Teachers - Elementary
2023	414	Formula - 414 - SFY 2023, Title II, Part A: Teacher and Principal Training and Recruitment, FFY 2022, CFDA 84.367A, S367A220022	$56,947.04	$39,860.00	$17,087.04		Funded & Active Renee Ringold 9/8/2022	Same	Staff Development - extended time for curriculum alignment and intervention implementation training and training on appropriate methods for data review, conferences and supplies.
2023	433	Formula - 433 - SFY 2023, Title IV, Part A, Student Support and Academic Enrichment, FFY 2022, CFDA 84.424A, S424A220024	$0.00	$0.00	$0.00		No Application Needed	Same	All $16,885.07 Title IV Funds transferred to Title II. No FY2023 application in Title IV.
		FEDERAL TITLE FUNDS TOTAL	**$338,345.20**	**$315,021.89**	**$23,323.31**	**$0.00**			

PINE RIVER BACKUS SCHOOLS
Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
	2174	CHEC	73505	72296	Check	1	105527		MnSTA	Yes	No	No	USD	11/03/2022	250.00
			73506	72297	Check	1	104674		INTERCONTINENTAL ST PAUL RIVER	Yes	No	No	USD	11/08/2022	4,594.88
			73507	72298	Check	1	103153		MNVBCA	Yes	No	No	USD	11/08/2022	736.00
			73564	72299	Check	1	105424		ADVANTAGE HEATING & COOLING IN	Yes	No	No	USD	11/09/2022	105.00
			73567	72300	Check	1	105529		ALLIED BOOK COMPANY	Yes	No	No	USD	11/09/2022	264.00
			73569	72301	Check	1	105531		ANDRUS, CHLOE	Yes	No	No	USD	11/09/2022	305.00
			73560	72302	Check	1	105198		BEMIDJI BUS LINE	Yes	No	No	USD	11/09/2022	1,900.00
			73533	72303	Check	1	103197		BENGTSON, JOLENE	Yes	No	No	USD	11/09/2022	189.49
			73547	72304	Check	1	104348		BIX PRODUCE CO.	Yes	No	No	USD	11/09/2022	2,744.61
			73529	72305	Check	1	102551		BRASEL, CHARLES	Yes	No	No	USD	11/09/2022	195.00
			73518	72306	Check	1	10045		BRIDGE OF HARMONY	Yes	No	No	USD	11/09/2022	172.03
			73541	72307	Check	1	103797		BSN SPORTS LLC	Yes	No	No	USD	11/09/2022	1,180.00
			73570	72308	Check	1	105532		BUECKERS, VIVIAN	Yes	No	No	USD	11/09/2022	150.00
			73554	72309	Check	1	104763		BURNS, STEPHANIE	Yes	No	No	USD	11/09/2022	870.00
			73530	72310	Check	1	102716		CENEX CREDIT CARD	Yes	No	No	USD	11/09/2022	3,921.22
			73525	72311	Check	1	101604		CENTRAL MCGOWAN, INC - 139156	Yes	No	No	USD	11/09/2022	51.15
			73579	72312	Check	1	13500		CENTRAL MINNESOTA ERDC	Yes	No	No	USD	11/09/2022	3,541.11
			73580	72313	Check	1	14850		CITY OF PINE RIVER	Yes	No	No	USD	11/09/2022	1,295.66
			73513	72314	Check	1	01119		CLIMATE MAKERS	Yes	No	No	USD	11/09/2022	1,144.13
			73557	72315	Check	1	105011		CLUB'S CHOICE FUNDRAISING	Yes	No	No	USD	11/09/2022	4,766.80
			73571	72316	Check	1	105533		CRAWFORD, KARSON	Yes	No	No	USD	11/09/2022	40.00
			73581	72317	Check	1	18200		CULLIGAN	Yes	No	No	USD	11/09/2022	150.80
			73572	72318	Check	1	105534		DABILL, OWEN	Yes	No	No	USD	11/09/2022	40.00
			73576	72319	Check	1	105538		DAVIDGE, CHRISTINE	Yes	No	No	USD	11/09/2022	146.25
			73555	72320	Check	1	104874		DETERMAN, MACKENZIE	Yes	No	No	USD	11/09/2022	53.00
			73532	72321	Check	1	103012		EDUCATORS BENEFIT CONSULTANT	Yes	No	No	USD	11/09/2022	246.67
			73538	72322	Check	1	103668		ESSENTIA HEALTH	Yes	No	No	USD	11/09/2022	25.00
			73563	72323	Check	1	105326		FAST MODEL SPORTS	Yes	No	No	USD	11/09/2022	174.99
			73516	72324	Check	1	100427		FORUM COMMUNICATIONS COMPAN	Yes	No	No	USD	11/09/2022	159.22
			73548	72325	Check	1	104435		FREEMAN, LEAH	Yes	No	No	USD	11/09/2022	35.41
			73582	72326	Check	1	31800		GARDINER HARDWARE	Yes	No	No	USD	11/09/2022	777.43
			73511	72327	Check	1	00169		GENERAL PARTS INC	Yes	No	No	USD	11/09/2022	3,171.31
			73534	72328	Check	1	103210		GREGORY, TROY	Yes	No	No	USD	11/09/2022	264.88
			73539	72329	Check	1	103672		G-SPORTS WRESTLING	Yes	No	No	USD	11/09/2022	1,059.55
			73528	72330	Check	1	102467		HAPPY DANCING TURTLE	Yes	No	No	USD	11/09/2022	273.75
			73535	72331	Check	1	103228		HERDEY, DALE	Yes	No	No	USD	11/09/2022	260.00
			73583	72332	Check	1	37650		HILLYARD/HUTCHINSON	Yes	No	No	USD	11/09/2022	1,280.44
			73527	72333	Check	1	102101		INNOVATIVE OFFICE SOLUTIONS	Yes	No	No	USD	11/09/2022	216.64
			73540	72334	Check	1	103711		JAYTECH, INC	Yes	No	No	USD	11/09/2022	58.37
			73584	72335	Check	1	44820		K & K BUILDING SUPPLY, INC.	Yes	No	No	USD	11/09/2022	950.45
			73585	72336	Check	1	51950		KEMPS, LLC	Yes	No	No	USD	11/09/2022	5,719.65

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Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
2174		CHEC	73558	72337	Check	1	105137		KIMBER CREEK FORD	Yes	No	No	USD	11/09/2022	408.62
			73531	72338	Check	1	102972		LEARNING A-Z	Yes	No	No	USD	11/09/2022	107.00
			73542	72339	Check	1	103839		LITKE, MARY JOAN	Yes	No	No	USD	11/09/2022	295.27
			73514	72340	Check	1	100189		MCEA EXECUTIVE OFFICE	Yes	No	No	USD	11/09/2022	399.00
			73544	72341	Check	1	104137		MILLER, DANIEL J.	Yes	No	No	USD	11/09/2022	64.36
			73524	72342	Check	1	101209		MINNESOTA T's	Yes	No	No	USD	11/09/2022	219.09
			73521	72343	Check	1	100904		MN DEPT OF HEALTH	Yes	No	No	USD	11/09/2022	290.00
			73522	72344	Check	1	100904		MN DEPT OF HEALTH	Yes	No	No	USD	11/09/2022	700.00
			73526	72345	Check	1	101909		MREA	Yes	No	No	USD	11/09/2022	475.00
			73556	72346	Check	1	104890		NEE MINNESOTA PROJECTS LLC	Yes	No	No	USD	11/09/2022	5,381.25
			73551	72347	Check	1	104667		NMRC	Yes	No	No	USD	11/09/2022	15.00
			73573	72348	Check	1	105535		NORMAN, BRENT	Yes	No	No	USD	11/09/2022	195.00
			73586	72349	Check	1	62176		NORTHERN PINES MENTAL HEALTH	Yes	No	No	USD	11/09/2022	4,444.00
			73520	72350	Check	1	100798		NORTHERN STAR CO-OP	Yes	No	No	USD	11/09/2022	13,764.15
			73510	72351	Check	1	00071		NORTHLAND STEAM CLEANERS	Yes	No	No	USD	11/09/2022	150.00
			73565	72352	Check	1	105441		ODP BUSINESS SOLUTIONS, LLC	Yes	No	No	USD	11/09/2022	437.14
			73543	72353	Check	1	104077		OFFICE SUPPLY. COM	Yes	No	No	USD	11/09/2022	1,009.87
			73552	72354	Check	1	104669		OVERDRIVE, INC.	Yes	No	No	USD	11/09/2022	750.00
			73536	72355	Check	1	103413		PAPER STORM	Yes	No	No	USD	11/09/2022	70.00
			73575	72356	Check	1	105537		PARK RAPIDS BOYS BASKETBALL	Yes	No	No	USD	11/09/2022	700.00
			73550	72357	Check	1	104547		PINE RIVER AREA FOOD SHELF	Yes	No	No	USD	11/09/2022	326.45
			73587	72358	Check	1	67575		PINE RIVER AREA SANITARY DIST.	Yes	No	No	USD	11/09/2022	2,850.02
			73578	72359	Check	1	10650		PINE RIVER FAMILY MARKET	Yes	No	No	USD	11/09/2022	84.89
			73588	72360	Check	1	69635		POPPLERS MUSIC STORE	Yes	No	No	USD	11/09/2022	443.00
			73562	72361	Check	1	105285		POWERSCHOOL GROUP LLC	Yes	No	No	USD	11/09/2022	5,736.82
			73545	72362	Check	1	104140		RAINBOW LAWNS IRRIGATION SYST	Yes	No	No	USD	11/09/2022	1,300.00
			73537	72363	Check	1	103550		SCAMP EVELANDS INC	Yes	No	No	USD	11/09/2022	2,125.00
			73517	72364	Check	1	100434		SCHOOL SPECIALTY	Yes	No	No	USD	11/09/2022	287.20
			73568	72365	Check	1	105530		SCHOOL-CONNECT	Yes	No	No	USD	11/09/2022	1,600.00
			73509	72366	Check	1	00003		ST CLOUD STATE UNIVERSITY	Yes	No	No	USD	11/09/2022	1,733.50
			73566	72367	Check	1	105528		SUPERIOR COMPANIES OF MINNES(	Yes	No	No	USD	11/09/2022	341.50
			73561	72368	Check	1	105263		SYSTEMATIC TECHNOLOGIES, LLC.	Yes	No	No	USD	11/09/2022	1,853.50
			73549	72369	Check	1	104486		TEACHERS ON CALL	Yes	No	No	USD	11/09/2022	3,344.64
			73574	72370	Check	1	105536		TRAUTMAN, CURTIS	Yes	No	No	USD	11/09/2022	195.00
			73553	72371	Check	1	104719		TRIMARK-MARLINN LLC	Yes	No	No	USD	11/09/2022	456.22
			73559	72372	Check	1	105195		TUNGSETH, TIM	Yes	No	No	USD	11/09/2022	268.52
			73515	72373	Check	1	100347		ULINE	Yes	No	No	USD	11/09/2022	75.11
			73523	72374	Check	1	101013		UNITY SCHOOL BUS PARTS	Yes	No	No	USD	11/09/2022	329.75
			73589	72375	Check	1	89210		UPPER LAKES FOODS, INC.	Yes	No	No	USD	11/09/2022	26,515.11
			73519	72376	Check	1	100701		WASTE PARTNERS	Yes	No	No	USD	11/09/2022	2,134.10
			73546	72377	Check	1	104167		WHEELER, RACHEL	Yes	No	No	USD	11/09/2022	288.06

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	2174	CHEC	73577	72378	Check	1	105539		WOLMUTT, JEANETTE	Yes	No	No	USD	11/09/2022	75.00
			73512	72379	Check	1	00566		XCEL ENERGY	Yes	No	No	USD	11/09/2022	4,466.13
			73605	72380	Check	1	105304		ALL STAR TROPHY AND AWARDS, IN	Yes	No	No	USD	11/15/2022	165.00
			73607	72381	Check	1	105343		BERTHA-HEWITT YOUTH BASKETBA	Yes	No	No	USD	11/15/2022	400.00
			73612	72382	Check	1	00586		CENTRAL LAKES COLLEGE	Yes	No	No	USD	11/15/2022	33,000.00
			73609	72383	Check	1	13500		CENTRAL MINNESOTA ERDC	Yes	No	No	USD	11/15/2022	6,770.00
			73592	72384	Check	1	00418		DACOTAH PAPER CO	Yes	No	No	USD	11/15/2022	1,481.26
			73603	72385	Check	1	105171		DAKOTA BUSINESS SOLUTIONS EAS	Yes	No	No	USD	11/15/2022	50.00
			73594	72386	Check	1	100195		DAY'S SANITARY SEWER SVC	Yes	No	No	USD	11/15/2022	144.00
			73597	72387	Check	1	103800		DSC COMMUNICATIONS	Yes	No	No	USD	11/15/2022	984.00
			73591	72388	Check	1	00149		IND SCHOOL DIST. 0820	Yes	No	No	USD	11/15/2022	375.00
			73604	72389	Check	1	105290		JH SIGNS & DESIGNS, INC.	Yes	No	No	USD	11/15/2022	532.58
			73596	72390	Check	1	102979		JOHNSON, CARYN	Yes	No	No	USD	11/15/2022	26.00
			73598	72391	Check	1	104222		KINSER, BEN	Yes	No	No	USD	11/15/2022	411.81
			73613	72392	Check	1	104222		KINSER, BEN	Yes	No	No	USD	11/15/2022	200.35
			73608	72393	Check	1	105540		KRECKLAU, JENNIFER	Yes	No	No	USD	11/15/2022	77.22
			73590	72394	Check	1	00095		MID-AMERICAN RESEARCH CHEMIC	Yes	No	No	USD	11/15/2022	147.99
			73602	72395	Check	1	104948		MIDWEST BUS PARTS, INC.	Yes	No	No	USD	11/15/2022	359.30
			73610	72396	Check	1	55800		MINNESOTA POWER	Yes	No	No	USD	11/15/2022	237.55
			73595	72397	Check	1	100459		PAN-O-GOLD BAKING CO	Yes	No	No	USD	11/15/2022	1,063.58
			73606	72398	Check	1	105331		PIERZ ELEM GIRLS BASKETBALL	Yes	No	No	USD	11/15/2022	450.00
			73600	72399	Check	1	104757		QUALITY EQUIPMENT SALES & SER\	Yes	No	No	USD	11/15/2022	1,552.52
			73611	72400	Check	1	76500		SCHMITT MUSIC COMPANY	Yes	No	No	USD	11/15/2022	120.00
			73601	72401	Check	1	104844		SELECT THERAPY, INC.	Yes	No	No	USD	11/15/2022	300.00
			73593	72402	Check	1	04800		TDS TELECOM	Yes	No	No	USD	11/15/2022	4,302.89
			73599	72403	Check	1	104486		TEACHERS ON CALL	Yes	No	No	USD	11/15/2022	3,852.16
			73616	72404	Check	1	02080		AFLAC	Yes	No	No	USD	11/17/2022	100.00
			73618	72405	Check	1	105368		COLONIAL LIFE	Yes	No	No	USD	11/17/2022	2,554.82
			73617	72406	Check	1	104817		Minnesota Life Insurance Company	Yes	No	No	USD	11/17/2022	966.55
			73620	72407	Check	1	70801		NCPERS Group Life Ins	Yes	No	No	USD	11/17/2022	16.00
			73619	72408	Check	1	68350		PINE RIVER-BACKUS	Yes	No	No	USD	11/17/2022	5,807.77
			73621	72409	Check	1	77300		SCHOOL SERVICE EMPLOYEES	Yes	No	No	USD	11/17/2022	1,341.79
			73640	72410	Check	1	103544		ANDYMARK, INC.	Yes	No	No	USD	11/21/2022	227.61
			73645	72411	Check	1	105198		BEMIDJI BUS LINE	Yes	No	No	USD	11/21/2022	1,600.00
			73639	72412	Check	1	103197		BENGTSON, JOLENE	Yes	No	No	USD	11/21/2022	155.98
			73631	72413	Check	1	00376		BUREAU OF CRIMINAL APPREHENSI	Yes	No	No	USD	11/21/2022	15.00
			73635	72414	Check	1	100472		DABILL WELDING	Yes	No	No	USD	11/21/2022	291.09
			73642	72415	Check	1	105171		DAKOTA BUSINESS SOLUTIONS EAS	Yes	No	No	USD	11/21/2022	454.00
			73629	72416	Check	1	00080		DEMARS, THOMAS	Yes	No	No	USD	11/21/2022	44.44
			73634	72417	Check	1	100471		EHLERS AND ASSOCIATES	Yes	No	No	USD	11/21/2022	1,475.00
			73630	72418	Check	1	00164		ENVALL, HEIDI	Yes	No	No	USD	11/21/2022	171.05

PINE RIVER BACKUS SCHOOLS
Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
	2174	CHEC	73638	72419	Check	1	102688		HOFFARTH, TRAVIS	Yes	No	No	USD	11/21/2022	323.60
			73637	72420	Check	1	100595		LAKES COUNTRY SERVICE COOP	Yes	No	No	USD	11/21/2022	105.00
			73647	72421	Check	1	105297		MINNESOTA BACKFLOW TESTING &	Yes	No	No	USD	11/21/2022	674.00
			73648	72422	Check	1	105376		OLSON, TRACY	Yes	No	No	USD	11/21/2022	60.00
			73651	72423	Check	1	68800		PINE RIVER ELECTRIC	Yes	No	No	USD	11/21/2022	225.00
			73643	72424	Check	1	105174		QUADIENT FINANCE USA, INC.	Yes	No	No	USD	11/21/2022	1,000.00
			73646	72425	Check	1	105241		RESEARCH PRESS CO	Yes	No	No	USD	11/21/2022	87.99
			73632	72426	Check	1	01124		SMITH, DAVE	Yes	No	No	USD	11/21/2022	60.00
			73641	72427	Check	1	104486		TEACHERS ON CALL	Yes	No	No	USD	11/21/2022	2,025.92
			73650	72428	Check	1	105542		THE CLASSROOM STORE	Yes	No	No	USD	11/21/2022	46.90
			73649	72429	Check	1	105541		THOMPSON, DAVID	Yes	No	No	USD	11/21/2022	60.00
			73644	72430	Check	1	105195		TUNGSETH, TIM	Yes	No	No	USD	11/21/2022	174.50
			73633	72431	Check	1	01139		TURNER TOWING	Yes	No	No	USD	11/21/2022	288.75
			73636	72432	Check	1	100568		WHEELER, LAURA	Yes	No	No	USD	11/21/2022	25.00
			73652	72433	Check	1	03175		NATIONAL INSURANCE SERVICES	Yes	No	No	USD	11/22/2022	861.54
			73653	72434	Check	1	00376		BUREAU OF CRIMINAL APPREHENSI	Yes	No	No	USD	11/23/2022	15.00
			73657	72435	Check	1	100773		ADKINS, PAM	Yes	No	No	USD	11/28/2022	115.02
			73671	72436	Check	1	105304		ALL STAR TROPHY AND AWARDS, IN	Yes	No	No	USD	11/28/2022	25.00
			73662	72437	Check	1	103544		ANDYMARK, INC.	Yes	No	No	USD	11/28/2022	125.09
			73664	72438	Check	1	103994		AULIE, RICK	Yes	No	No	USD	11/28/2022	140.32
			73661	72439	Check	1	102611		BUSINESS CARD	Yes	No	No	USD	11/28/2022	2,537.73
			73656	72440	Check	1	01194		GODDARD, CARLA	Yes	No	No	USD	11/28/2022	68.00
			73658	72441	Check	1	102081		KENNEDY & GRAVEN	Yes	No	No	USD	11/28/2022	3,149.00
			73663	72442	Check	1	103893		KIMMAN, SCOTT	Yes	No	No	USD	11/28/2022	130.00
			73665	72443	Check	1	104057		LARSON, OWEN	Yes	No	No	USD	11/28/2022	130.00
			73667	72444	Check	1	104085		MINNESOTA GRAD SERVICES	Yes	No	No	USD	11/28/2022	62.68
			73672	72445	Check	1	105441		ODP BUSINESS SOLUTIONS, LLC	Yes	No	No	USD	11/28/2022	321.52
			73666	72446	Check	1	104077		OFFICE SUPPLY. COM	Yes	No	No	USD	11/28/2022	562.05
			73669	72447	Check	1	104547		PINE RIVER AREA FOOD SHELF	Yes	No	No	USD	11/28/2022	225.00
			73670	72448	Check	1	104757		QUALITY EQUIPMENT SALES & SERV	Yes	No	No	USD	11/28/2022	49.46
			73659	72449	Check	1	102417		RTS	Yes	No	No	USD	11/28/2022	4.54
			73660	72450	Check	1	102569		SCHNEIDER, JIM	Yes	No	No	USD	11/28/2022	130.00
			73668	72451	Check	1	104486		TEACHERS ON CALL	Yes	No	No	USD	11/28/2022	4,255.68
			73685	72452	Check	1	59100		AUTO VALUE PARTS STORE	Yes	No	No	USD	11/29/2022	1,188.09
			73683	72453	Check	1	104831		BARCHUS, AMY	Yes	No	No	USD	11/29/2022	102.43
			73674	72454	Check	1	00376		BUREAU OF CRIMINAL APPREHENSI	Yes	No	No	USD	11/29/2022	15.00
			73681	72455	Check	1	104750		HIRSCHEY, JOSH	Yes	No	No	USD	11/29/2022	2,117.59
			73677	72456	Check	1	102101		INNOVATIVE OFFICE SOLUTIONS	Yes	No	No	USD	11/29/2022	1,638.69
			73675	72457	Check	1	101369		INTERQUEST DETECTION CANINES	Yes	No	No	USD	11/29/2022	340.00
			73678	72458	Check	1	103325		LINSTEN-LODGE, NICKI	Yes	No	No	USD	11/29/2022	111.96
			73680	72459	Check	1	104077		OFFICE SUPPLY. COM	Yes	No	No	USD	11/29/2022	142.46

PINE RIVER BACKUS SCHOOLS
Check Register by Bank and Check

Batch	Co	Bank	Pymt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Print	Recon	Void	Currency	Pmt/Void Date	Amount
	2174	CHEC	73676	72460	Check	1	101520		SCHOOL NURSE SUPPLY, INC	Yes	No	No	USD	11/29/2022	831.38
			73682	72461	Check	1	104789		SOURCEWELL	Yes	No	No	USD	11/29/2022	6,000.00
			73673	72462	Check	1	00005		TEACHER'S DISCOVERY	Yes	No	No	USD	11/29/2022	1,000.00
			73679	72463	Check	1	103628		VERIZON WIRELESS	Yes	No	No	USD	11/29/2022	98.56
			73684	72464	Check	1	105018		WORLD'S FINEST CHOCOLATE, INC.	Yes	No	No	USD	11/29/2022	6,695.00
			73686	72465	Check	1	101156		AMUNDSON, BRAD	Yes	No	No	USD	11/29/2022	130.00
			73690	72466	Check	1	105543		FRANK, JEREMY	Yes	No	No	USD	11/29/2022	131.02
			73689	72467	Check	1	105024		HENRICKSON, JAMES	Yes	No	No	USD	11/29/2022	239.80
			73687	72468	Check	1	104279		NELSON, LANCE	Yes	No	No	USD	11/29/2022	130.00
			73688	72469	Check	1	104553		OTTERSON, NICHOLAS	Yes	No	No	USD	11/29/2022	130.00
									Bank Total:	CHEC					$241,514.74
									Report Total:						$241,514.74

PINE RIVER-BACKUS SCHOOLS

Investment Report

December 5, 2022

Brokered CD's

Name of Bank	Address	Orig Date	Maturity Date	Days	Amount	Percent	5-Dec-22 Interest To Date
Franklin Bank	Franklin, TN	4/19/2021	4/19/2024	1096	$ 99,000.00	1.50%	$ 2,420.75
Total Brokered CD's					$ 99,000.00		

Investments in Local Banks

							Accrued Interest
Pine River State Bank (no broker)	Pine River, MN	1/12/2022	1/12/2025	36	$ 248,845.41	0.65%	$ 48,845.41
First National Bank of Walker (no broker)	Backus, MN	11/14/2022	11/14/2023	12	$ 103,261.13	1.75%	$ 4,261.13
Total Pine River State Bank CD's					$ 352,106.54		

MN School District Liquid Asset Fund

Name of Account / Bank	Orig Date	Maturity Date	Amount	Percent	Interest To Date
MSDLAF Max & Liquid Class	NA	NA	4,290,499.29	Blended	NA
Total MSDLAF			$ 4,290,499.29		

Business Treasury Savings Account (QZAB)

Name of Bank		Orig Date	Maturity Date	Amount	Percent	Interest To Date
Minnesota Bank & Trust	Edina, MN	9/3/2010	9/3/2024	$ 753,970.49	3.04%	$ 176,517.41
				$ 753,970.49		

Scholarship Funds

Name of Fund	Maturity Date	Term	Amount	Percent
Good Citizen Scholarship Savings Acct			536.02	0.15%
Marshall Scholarship CD	7/17/2025	36	39,680.70	0.90%
Marshall Savings			1,224.08	0.15%
Alfred Weise Scholarship CD	9/3/2023	48	5,448.98	1.61%
Alfred Weise Scholarship Savings			1,010.46	0.15%
Fillings (Reighard) Scholarship CD	4/16/2023	48	8,195.39	1.60%
Fillings (Reighard) Scholarship Savings Acct			67.92	0.15%
Evelyn W. Berg Savings			5,383.46	0.15%
Sheila Joan Anderson Scholarship CD	4/4/2025	48	1,301.34	0.80%
Sheila Joan Anderson Savings Acct			902.76	0.15%
Dennis Heemstra Scholarship CD - FNB	2/17/2025	60	103,579.89	2.02%
Dennis Heemstra Scholarship CD - FNB	4/3/2024	48	117,926.61	1.50%
Dennis Heemstra Scholarship CD - FNB	9/22/2026	48	58,621.89	1.55%
Dennis Heemstra Scholarship Savings - PRSB			13,454.06	0.50%
PR-B Scholarship CD	4/10/2025	36	10,483.33	0.65%
PR-B Scholarship Savings Acct			35,334.96	0.15%
Evan Lindquist Memorial Scholarship CD	6/20/2024	48	49,273.40	1.00%
Evan Lindquist Memorial Scholarship Savings			4,476.37	0.15%
Earl & Violet Fenton CD	5/2/2024	48	4,862.68	1.41%
Earl & Violet Fenton Savings Acct			405.23	0.15%
Total Pine River State Bank / First National Bank Walker			$ 462,169.53	
TOTAL INVESTMENTS			**$ 5,203,775.36**	

Notes & Changes from prior report:

Balances updated per bank statements - PRSB CDs, MSDLAF, QZAB and Scholarships

PINE RIVER BACKUS SCHOOLS

Multi Year Fd, Obj Series

Sequence: Fd, O/S

Description	202105 Budget rbud21	202105 Year to Date	202105 %	202205 Budget rbud22	202205 Year to Date	202205 %	202305 Budget pbud23	202305 Year to Date	202305 %
01 General Fund									
100 Salaries & Wages	6,398,761.00	1,746,294.12	27%	6,732,315.00	1,862,195.93	28%	6,800,373.00	1,284,020.06	19%
200 Employee Benefits	1,745,599.00	498,311.23	29%	1,780,984.00	532,303.15	30%	1,889,735.00	387,339.00	20%
300 Purchased Services	1,252,702.00	236,967.76	19%	1,419,565.00	454,836.79	32%	1,333,725.00	466,268.83	35%
400 Supplies & Materials	682,399.00	360,576.73	53%	513,907.00	213,360.76	42%	468,017.00	211,981.29	45%
500 Capital Expenditures	64,052.00	15,839.00	25%	0.00	844.87	0%	0.00	3,808.35	0%
800 Other Expenditures	24,094.00	15,078.00	63%	24,094.00	15,341.16	64%	24,094.00	19,605.50	81%
900 Other Financing Uses	110,000.00	0.00	0%	110,000.00	0.00	0%	110,000.00	0.00	0%
01 General Fund	10,277,607.00	2,873,066.84	28%	10,580,865.00	3,078,882.66	29%	10,625,944.00	2,373,023.03	22%
02 Food Service Fund									
100 Salaries & Wages	182,276.00	45,903.22	25%	181,931.00	48,469.82	27%	191,247.00	33,410.93	17%
200 Employee Benefits	42,158.00	12,295.92	29%	44,886.00	12,776.16	28%	45,846.00	9,420.05	21%
300 Purchased Services	11,390.00	3,157.92	28%	11,520.00	3,425.64	30%	11,520.00	6,569.04	57%
400 Supplies & Materials	239,333.00	66,692.14	28%	257,500.00	92,702.78	36%	257,500.00	100,633.96	39%
500 Capital Expenditures	5,000.00	0.00	0%	5,000.00	0.00	0%	5,000.00	378.00	8%
800 Other Expenditures	1,200.00	1,243.50	104%	1,200.00	506.00	42%	1,200.00	2,372.00	198%
02 Food Service Fund	481,357.00	129,292.70	27%	502,037.00	157,880.40	31%	512,313.00	152,783.98	30%
03 Transportation Fund									
100 Salaries & Wages	450,738.00	117,926.85	26%	468,263.00	119,704.15	26%	470,857.00	77,083.47	16%
200 Employee Benefits	90,312.00	26,052.01	29%	87,806.00	22,103.70	25%	92,157.00	17,071.65	19%
300 Purchased Services	33,102.00	16,801.43	51%	29,902.00	40,452.42	135%	27,808.00	46,716.62	168%
400 Supplies & Materials	159,000.00	32,340.57	20%	161,000.00	23,812.48	15%	161,000.00	47,017.05	29%
500 Capital Expenditures	130,000.00	153,357.87	118%	163,958.00	158,598.15	97%	130,000.00	219.98	0%
800 Other Expenditures	4,810.00	2,830.00	59%	3,600.00	0.00	0%	3,600.00	4,850.00	135%
03 Transportation Fund	867,962.00	349,308.73	40%	914,529.00	364,670.90	40%	885,422.00	192,958.77	22%
04 Community Service									
100 Salaries & Wages	207,159.00	52,953.72	26%	259,361.00	60,902.44	23%	276,882.00	48,112.96	17%
200 Employee Benefits	56,970.00	17,324.59	30%	80,734.00	18,165.76	23%	88,351.00	18,379.95	21%
300 Purchased Services	25,658.00	3,107.43	12%	28,715.00	5,810.68	20%	28,715.00	10,355.14	36%
400 Supplies & Materials	13,800.00	1,203.17	9%	15,100.00	3,464.99	23%	15,100.00	11,857.10	79%

PINE RIVER BACKUS SCHOOLS
Multi Year Fd, Obj Series

Sequence: Fd, O/S

	Description	202105 Budget rbud21	202105 Year to Date	202105 %	202205 Budget rbud22	202205 Year to Date	202205 %	202305 Budget pbud23	202305 Year to Date	202305 %
04 Community Service										
800 Other Expenditures		**5,550.00**	**0.00**	**0%**	**5,700.00**	**0.00**	**0%**	**5,700.00**	**0.00**	**0%**
04 Community Service		**309,137.00**	**74,588.91**	**24%**	**389,610.00**	**88,343.87**	**23%**	**414,748.00**	**88,705.15**	**21%**
05 Capital Expenditure										
300 Purchased Services		**138,310.00**	**108,078.66**	**78%**	**180,040.00**	**148,422.95**	**82%**	**172,000.00**	**58,486.51**	**34%**
400 Supplies & Materials		**79,100.00**	**5,625.14**	**7%**	**79,100.00**	**62,069.00**	**78%**	**79,100.00**	**24,489.90**	**31%**
500 Capital Expenditures		**184,554.00**	**117,922.41**	**64%**	**289,422.00**	**120,209.88**	**42%**	**322,000.00**	**174,641.78**	**54%**
05 Capital Expenditure		**401,964.00**	**231,626.21**	**58%**	**548,562.00**	**330,701.83**	**60%**	**573,100.00**	**257,618.19**	**45%**
06 Construction										
500 Capital Expenditures		**401,765.00**	**60,387.89**	**15%**	**227,740.00**	**227,739.60**	**100%**	**0.00**	**0.00**	**0%**
06 Construction		**401,765.00**	**60,387.89**	**15%**	**227,740.00**	**227,739.60**	**100%**	**0.00**	**0.00**	**0%**
07 Debt Redemption Fund										
700 Debt Service		**504,564.00**	**108,390.47**	**21%**	**523,612.00**	**117,105.80**	**22%**	**532,711.00**	**101,132.34**	**19%**
07 Debt Redemption Fund		**504,564.00**	**108,390.47**	**21%**	**523,612.00**	**117,105.80**	**22%**	**532,711.00**	**101,132.34**	**19%**
08 Scholarship										
800 Other Expenditures		**65,200.00**	**0.00**	**0%**	**43,150.00**	**0.00**	**0%**	**101,250.00**	**0.00**	**0%**
08 Scholarship		**65,200.00**	**0.00**	**0%**	**43,150.00**	**0.00**	**0%**	**101,250.00**	**0.00**	**0%**
20 Student Activity Fund										
400 Supplies & Materials		**184,889.97**	**10,838.30**	**6%**	**198,309.25**	**34,436.74**	**17%**	**184,188.49**	**35,782.11**	**19%**
20 Student Activity Fund		**184,889.97**	**10,838.30**	**6%**	**198,309.25**	**34,436.74**	**17%**	**184,188.49**	**35,782.11**	**19%**
	Report Totals:	**13,494,445.97**	**3,837,500.05**	**28%**	**13,928,414.25**	**4,399,761.80**	**32%**	**13,829,676.49**	**3,202,003.57**	**23%**

PINE RIVER BACKUS SCHOOLS

Payment Reg by Bank and Check

Bank	Batch	Pmt No	Check No	Pay Type	Grp	Code	Rcd	Vendor	Tax Class	Print	Recon	Void	Pay/Void Date	Amount
CHEC		73426		Wire	1	105351		MEDICA		No	No	No	11/01/2022	79,838.20
CHEC		73622		Wire	1	102302		PUBLIC EMPLOYEE RETIRE ASSOC		No	No	No	11/17/2022	22,928.26
CHEC		73623		Wire	1	102303		STATE OF MN TAX WITHHOLDING		No	No	No	11/17/2022	21,941.62
CHEC		73624		Wire	1	102304		US GOVT TAX WITHHOLDING		No	No	No	11/17/2022	138,986.70
CHEC		73625		Wire	1	104958		FURTHER		No	No	No	11/17/2022	5,459.23
CHEC		73626		Wire	1	104996		Minnesota State Retirement System		No	No	No	11/17/2022	550.00
CHEC		73627		Wire	1	105150		AVIBEN		No	No	No	11/17/2022	16,800.02
CHEC		73628		Wire	1	83400		MN TEACHERS RETIREMENT ASSOC		No	No	No	11/17/2022	75,042.40
CHEC		73654		Wire	1	104958		FURTHER		No	No	No	11/28/2022	1,882.10

Bank Total: $363,428.53

Report Total: $363,428.53

Resolution Accepting Monetary Awards and Donations

Be it resolved by the School Board of Independent School District No 2174 that we hereby acknowledge and accept the following monetary awards and donations received in November 2022:

Name	Amount	Purpose
Dan and Karen Meixner	$225.00	Tiger Den Food Pantry
United Methodist Church Mission Fund	$226.45	Tiger Den Food Pantry
Backus American Legion	$1,200.00	Robotics Team
Jon and Karen Miller	$40.00	State Volleyball Team Expenses
Dale and Lori Davies	$100.00	State Volleyball Team Expenses
Clow Stamping	$100.00	State Volleyball Team Expenses
Pequot Tool and Manufacturing	$250.00	State Volleyball Team Expenses
Kyle and Lori Adkins	$220.00	State Volleyball Team Expenses
PRB Boosters	$850.00	Girls Basketball Program

ISD #2174
Regular School Board Meeting
December 5, 2022

PERSONNEL UPDATES

Resignations/Retirements:

Name	Position	Effective	Notes
Mary Sigan	Counselor	6/30/2022	Retirement – Authorize Posting to fill Position
Tammy Moon	Paraprofessional	11/10/2022	Resignation – Authorize Posting to fill Position

Hires:

Name	Position	Effective	Notes
None			

Extra-Curricular:

Name	Position	Season	Notes
Nick Gravdahl	Junior High Wrestling	2022-23	Replacing

Pine River-Backus Schools

DRAFT 2023-2024 School Calendar

21 - New Teacher Training
22-25 Kindercamp 8:00 -12:00
28-31 - Teacher Workshop
30 - OPEN HOUSE 12:00-7:00?
S=0
T=4

AUGUST '23						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY '24						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

19 - Presidents' Day / No School
S=20
T=20

5 - First Day of School
S=19
T=19

SEPTEMBER '23						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MARCH '24						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

15 - Qt. 3 Ends
18 - Teacher Inservice
25-29 No School / Spring Break
S=15
T=16

19-20 - EM Break No School
S=20
T=20

OCTOBER '23						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL '24						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

11 - Parent/Teacher Conf. 3:30-7:00
S=22
T=22

3 - End of Qt. 1
6 - Teacher Inservice
9, 14 - Parent/Teacher Conf. 3:30-7:00
23-24 - Thanksgiving Break
S=19
T=20

NOVEMBER '23						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY '24						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

24 - Last Day of School / Graduation
27 - Memorial Day
28 - Teacher Inservice
29 - .5 Teacher Inservice
S=18
T=19.5

21-22 No Kindergarten
25-29 - Winter Break
S=16
T=16

DECEMBER '23						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE '24						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

1 - New Years Day - No School
12 - Qt. 2 / Sem. 1 Ends
15 - Teacher Inservice
S=21
T=22

JANUARY '24						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

	Student Days	Teacher Days	
Quarter 1	42	46	
Quarter 2	41	42	
Quarter 3	43	44	
Quarter 4	44	46.5	
	170	178.5	
		3.5	Conferences and PLC
		182	

Conf. = 1.5 days / 10.5 hours
PLC = 14 hours 3:30-4:30