

Dawson-Boyd School Board
Monday, March 11, 2024 Regular Meeting Time - 6:00 p.m.
Dawson-Boyd Board Room
Monthly Board Meeting
Google Meet joining info:
Google Meet:
Regular School Board Meeting
Monday, March 11
Time zone: America/Chicago
Google Meet joining info
Video call link: <https://meet.google.com/ryt-hady-dsv>
Or dial: ?(US) +1 631-485-6628? PIN: ?281 950 088?#

Meeting Agenda

1. Call to order - 6:00 p.m.
 - Pledge of Allegiance
2. Adopt/Amend Agenda
3. Public Comments
4. Consent Agenda: THE FOLLOWING ITEMS ARE SUBMITTED FOR CONSENT APPROVAL
 - a. Approval of Meeting Minutes
 - b. Approval of Financial Report and Monthly Claims and Accounts
 - c. Approval of Staffing Matters/Personnel
 - Resignations:**
 - 2/23/24 - Isabella Longhenry - daycare
 - 2/29/24 - Paige Conover - daycare
 - 3/10/24 - Nancy Buell - Early Childhood Coordinator
 - d. Hirings:**
 - 3/12/24 - Jesse Wilson - daycare
 - 3/12/24 - Jeremiah Stevens - daycare
5. Communications: THE FOLLOWING ITEMS ARE SUBMITTED FOR CONSIDERATION
6. Information Items:
 - a. Board Member Reports
 - b. Teacher Reports
 - c. Student Reports
 - Robotics Team Representatives
 - Tyler Gades & Parker Bothun - Internship Class
 - d. AD/Community Ed/Transportation Reports

- 2024-2025 Preschool Calendar and Rates
- e. School Nurse Reports
 - f. Principal Reports
 - g. Technology Director Reports
 - h. Business Manager Reports
 - i. Superintendent Report
7. Discussion/Approval Items:
- a. Continuation of pool coversation
8. Action Items:
- a. Revision of November regular school board meeting date.
 - November 11 is Veteran's Day, which is a restricted meeting date by MSBA.
 - November 12
 - November 18
 - b. Revision of Superintendent Contract based on EDA engagement
 - c. Budget Recommendations
 - d. Approve revised final budget for current fiscal year
 - e. Resolutions discontinuing and or reducing programs and services
 - f. Non-renewals
 - g. SWWC SC Contract
 - h. A&I Budget
 - R. Stotesbery will discuss during his report
 - i. IAQ Assessment Proposal
 - j. Resolution-District Donations

k. 2/13 /202 4	l.	m. Robotics	n. David M. Pederson	o.	p. \$50 0.00
q. 2/13 /202 4	r.	s. Band Dept-equip/vf sponsor	t. David M. Pederson	u.	v. \$53 5.00
w. 2/15 /202 4	x.	y. FACS-purchase David Ramsey	z. Thivent Financia	aa.	bb. \$50 0.00

		curriculum		I-Dawson		
cc.	dd.	ee.	ff.	gg.	hh.	ii. \$1535.00

jj. Approval of School Fundraisers

- Golf-a-thon - March 26, 2024

1. Amended date for the previously approved Super Smash Bros Tournament held by the Spanish Club. The new date is 4/13/2024.

kk. Policies

1. Second Reading - Policy #714

9. Adjournment

Dawson-Boyd Independent School District No. 378
Regular January Board Meeting
February 12, 2024

The regular February meeting of the Board of Education was held on February 12, 2024, in the Dawson-Boyd upstairs common area. Members present were Marotzke, Schindler, Kelly, Buer, Perkins, and Lund as well as the administrative Staff. Jurgenson was absent. Chair Kelly called the meeting to order at 6:00 pm. Marotzke motioned to amend the agenda, adding the ICS bid to action items, and Buer seconded. The motion carried. The agenda was adopted (Bruce/Marotzke). Sharon Olson shared her concerns about the pool during public comments. January meeting minutes were approved (Perkins/Lund). Regular claims and accounts totaling \$261,884.97, \$2,545.62 for student activities, and \$21,460.61 for the building project were approved as presented (Buer/Schindler). Approval was given for the following fundraisers: Robotics open house on March 15, 2024, 50/50 contest and half-court shot contest on 2/13 and 2/20 for the Spanish club, walking taco feed at the dodgeball tournament on 2/21 for the Spanish Club and a Super Smash Brothers Tournament on 3/16 for the Spanish Club (Lund/Schindler).

RESOLUTION #R1-75 NOW THEREFORE BE IT RESOLVED BY THE DAWSON-BOYD SCHOOL DISTRICT OF DAWSON, MINNESOTA, that the gift of \$200.00 by Jerry and Renae Durfee, be accepted by the district. BE IT FURTHER RESOLVED, that the gift will be used by the Backpacks for Jacks program. Members voting in favor of the resolution were Marotzke, Schindler, Kelly, Buer, Perkins, and Lund. There were no dissenting or abstaining votes. RESOLUTION #R1-75A NOW THEREFORE BE IT RESOLVED BY THE DAWSON-BOYD SCHOOL DISTRICT OF DAWSON, MINNESOTA, that the gift of \$1,200 by FM Bank - Mascot Debit Card, be accepted by the district. BE IT FURTHER RESOLVED, that the gift will be used in the general fund. Members voting in favor of the resolution were Marotzke, Schindler, Kelly, Buer, Perkins, and Lund. There were no dissenting or abstaining votes. RESOLUTION #R1-75B NOW THEREFORE BE IT RESOLVED BY THE DAWSON-BOYD SCHOOL DISTRICT OF DAWSON, MINNESOTA, that the gift of \$202 by Katie Palmreuter, be accepted by the district. BE IT FURTHER RESOLVED, that the gift will be used for elementary AR funds. Members voting in favor of the resolution were Marotzke, Schindler, Kelly, Buer, Perkins, and Lund. There were no dissenting or abstaining votes. RESOLUTION #R1-75C NOW THEREFORE BE IT RESOLVED BY THE DAWSON-BOYD SCHOOL DISTRICT OF DAWSON, MINNESOTA, that the gift of \$350 by First Presbyterian Church, be accepted by the district. BE IT FURTHER RESOLVED, that the gift will be used by the Backpacks for Jacks program. Members voting in favor of the resolution were Marotzke, Schindler, Kelly, Buer, Perkins, and Lund. There were no dissenting or abstaining votes.

In staffing matters, the board approved unpaid leave was approved for Deb Moe (2/23-2/28/2024), Nichole Andrews (4/5/2024), and Janelle Stender (4/3-4/5/2024), hirings approved Alexondra Hirsch-Kubasch in the daycare (1/24/24), Amber Runyan in the daycare (1/19/24), Brooklyn Lee in the daycare (2/1/2024), Emma Schaefer in the daycare (2/13/2024), Terry Popma in the kitchen (1/31/2024), Tricia Burg in the kitchen (2/2/2024), Nicholas Smith in

custodial (2/5/2024), Jordan Johnson in the daycare (2/7/2024), Tayah McKenney in the daycare (2/7/2024), Nichole Andrews as assistant robotics coach (2/7/2024, and Todd Henneberg was reinstated as a bus driver (2/7/2024) (Lund/Marotzke).

In Information, Chris Ziemer, with ICS presented the bids on the parking lot projects. Superintendent Ward shared with the board the upcoming food service vendor change, and the Southwest Initiative Foundation Grant for music department updates. Board Treasurer Buer gave an update on MRVED. Preschool teacher Kassi Albertson gave an update on preschool numbers and ECFE activities. Principal Hiedeman gave an update on the February happenings in the elementary school, the spelling bee, and a recent conference she attended. Principal Stotesbery updated on high school activities, the internship and CNA classes, and NHS activities. Superintendent Ward recognized the school board for board recognition month, gave an update on the READ Act, gave updates about the school calendar, and insurance updates, and shared with the board about the i Love U Guys Foundation training coming up. Early Childhood Coordinator Nancy Buell introduced herself to the board and gave a daycare update.

In Action items, the board approved the following lane changes: Chris Lehne from MA to MA10, Danielle Wager from BA to BA40, Elissa Christensen from BA15 to MA, Allysa Hurley from MA10 to MA20 and Chelsea Ludvigson from BA20 to MA 10 (Marotzke/Schindler). The board approved the resolution directing the administration to make recommendations for reduction in programs and positions and reasons therefor (Lund/Perkins). The board approved adding Tara Bachmeier as a signatory at the bank for payroll purposes (Buer/Marotzke). The board approved a TEACH Grant for Maddie Stevens (Perkins/Marotzke). The board tabled the decision to spend approximately \$10,000 to get the pool running for the remainder of the season and will do more research on the costs to repair the pool and look for more community input (Buer/Perkins). The board approved the proposed 2024-2025 Calendar (Buer/Lund). The board tabled the SWWC Service agreement decision (Schindler/Marotzke). The board approved the ICS bid award for the parking lot project for \$861,655.00 with Joe Riley Construction completing Work Scope 1 - Exterior Improvements and H&H Electric LLC completing Work Scope 2 - Electrical (Marotzke/Perkins). The board heard the first reading of Policy #714 Fund Balances.

With no further business, Chairwoman Kelly adjourned the regular meeting at 7:40 pm (Marotzke/Schindler).

Independent School District #378

848 Chestnut Street
Dawson MN 56232



**Form No. 8
Resolution Nonrenewing a Probationary Teacher**

Karla Perkins introduced the following resolution and moved its adoption:

WHEREAS, Anne Jo Voorhees is a probationary teacher in Independent District No. 378.

BE IT RESOLVED, by the School Board of Independent School District No 378, that the teaching contract of Anne Jo Voorhees, a probationary teacher in Independent School District No. 378, shall be nonrenewed at the end of the 2023-2024 school year, effective May 30, 2024.

BE IT FURTHER RESOLVED, that written notice be sent to said teacher regarding the nonrenewal of the teacher’s teaching contract.

VOTING RECORD			
The motion for the adoption of the preceding resolution was duly seconded by <i>BOARD MEMBER NAME</i> and upon vote being taken thereon, the following voted in favor thereof,			
Perkins	Buer	Jurgenson	Kelly
Marotzke	Schindler		
the following voted against the same:			
whereupon said resolution was declared duly passed and adopted on March 11, 2024.			

Holly Ward, Superintendent
Phone: 320-769-2955 ext. 2301

Ryan Stotesbery, High School Principal
Phone: 320-769-2955 ext. 2306

Amy Hiedeman, Elementary Principal
Phone: 320-769-2955 ext. 2309

Tony Aafedt, Community Ed, Transportation, Athletics, and Activities
Phone: 320-769-2955 ext. 2317

An Equal Opportunity Employer



SWWC Service Cooperative Contracts Summary

	23-24 Contracts	24-25 Contracts
Member: Dawson-Boyd Public School		
Child Count on Contracts	557	549
Membership Dues (One-Time)	\$0.00	\$0.00
Administrative Solutions		
Environmental/Occupational Health & Safety Management Program	\$7,250.00	\$7,830.00
Health & Safety Management Assistance	\$1,987.94	\$2,095.39
Drug & Alcohol Services	No	No
Regional Management Information Center		
<ul style="list-style-type: none"> • Business/SMART Systems Services 	\$0.00	\$11,595.80
<ul style="list-style-type: none"> • Business UFARS Support Services without access to SMART Systems 	\$1,448.20	\$0.00
<ul style="list-style-type: none"> • MARSS/Other Revenue Reporting Services 	\$1,817.75	\$1,939.20
<ul style="list-style-type: none"> • Extended Services Subscription 	\$0.00	\$0.00
Technology Services		
<ul style="list-style-type: none"> • Basic Technology Services 	\$0.00	\$0.00
<ul style="list-style-type: none"> • Supplemental Technology Support & Integration Block Hours 	\$0.00	\$0.00
<ul style="list-style-type: none"> • Technology Coordinator and/or Integration Services 	\$0.00	\$0.00
<ul style="list-style-type: none"> • E-Rate Coordination Services 	\$0.00	\$0.00
<ul style="list-style-type: none"> • Comprehensive Cyber Security 	\$0.00	\$0.00
<ul style="list-style-type: none"> • Student Data Privacy Program 	\$1,500.00	\$1,545.00
<ul style="list-style-type: none"> • Email Security Service 	No	No
<ul style="list-style-type: none"> • Email Archiving Service 	No	No
<ul style="list-style-type: none"> • Secured Remote Backup Service 	No	No
<ul style="list-style-type: none"> • Website ADA Accessibility and Usability Support with Siteimprove 	No	No
<ul style="list-style-type: none"> • OnDemand IT Certification and Training Solution with Stormwind Studios 	No	No
<ul style="list-style-type: none"> • Moodle Course Hosting Service 	No	No
<ul style="list-style-type: none"> • Moodle in Your School Service 	No	No

Educational Solutions

Special Education Services (excluding Autism Services):		
• School Psychologist	\$0.00	\$0.00
• Speech/Language Pathologist	\$0.00	\$0.00
• School Social Worker	\$0.00	\$0.00
• Teacher of the Visually Impaired	\$0.00	\$0.00
• Early Childhood Special Education Teacher	\$0.00	\$0.00
• Teacher of the Deaf/Hard of Hearing	\$0.00	\$0.00
• DAPE Teacher	\$0.00	\$0.00
• Occupational Therapy	\$0.00	\$0.00
• Orientation and Mobility Services	\$0.00	\$0.00
• Physical Therapy	\$0.00	\$0.00
• Regional ECSE Coordination	\$0.00	\$0.00
• Special Education Cooperative Membership Fee	\$0.00	\$0.00
• Shared Special Education Administrative Services	\$0.00	\$0.00
• Single District Special Education Administrator	\$0.00	\$0.00
TOTAL SPECIAL EDUCATION SERVICES	\$0.00	\$0.00
Autism Consultant Services	\$0.00	\$0.00
Behavior Analytic Services	\$0.00	\$0.00
Mental Health Services	\$0.00	\$0.00
Licensed School Nursing Services	\$0.00	\$0.00
Teaching & Learning Shared Curriculum & Instruction Coordination Services	\$0.00	\$0.00
Teaching & Learning Literacy Lead Specialist Services	\$0.00	\$0.00
Teaching & Learning Customized Services	\$0.00	\$0.00
Instructional Coaching for Teachers	\$0.00	\$0.00
STARRS Online Academy	No	No
Translation/Interpretation	No	No
TOTAL	\$14,003.89	\$25,005.39

IEA, INC.

PROPOSAL



Contact Us:

BROOKLYN PARK OFFICE

9201 W. BROADWAY, #600
BROOKLYN PARK, MN 55445
763-315-7900

MANKATO OFFICE

610 N. RIVERFRONT DRIVE
MANKATO, MN 56001
507-345-8818

ROCHESTER OFFICE

210 WOOD LAKE DRIVE SE
ROCHESTER, MN 55904
507-281-6664

BRAINERD OFFICE

601 NW 5TH ST. SUITE #4
BRAINERD, MN 56401
218-454-0703

MARSHALL OFFICE

1420 EAST COLLEGE DRIVE
MARSHALL, MN 56258
507-476-3599

VIRGINIA OFFICE

5525 EMERALD AVENUE
MOUNTAIN IRON, MN 55768
218-410-9521

www.ieasafety.com

800-233-9513

Indoor Air Quality (IAQ) Reactive Assessment for Dawson-Boyd Public Schools High School Pool (and associated areas)

MARCH 6, 2024

PROPOSAL #11998

IAQ Reactive Assessment – High School / Pool

PROPOSAL PROVIDED TO:

Tim Stensrud
Maintenance Supervisor
Dawson-Boyd Public Schools
848 Chestnut St.
Dawson, MN 56232
Phone: 320-769-2955
E-mail: Tims1@dwby.k12.mn.us

PROPOSAL CONTACT:

John Schaefer
Account Manager
IEA, Inc.
1420 East College Drive
Marshall, MN 56258
Phone: 507-401-6510
E-mail: john.schaefer@ieasafety.com

PROJECT INTRODUCTION

IEA, Inc. was requested by Dawson-Boyd Public Schools to submit a proposal for an indoor air quality (IAQ) assessment of the High School Pool and associated areas due to occupant concerns of musty odors and potential mold. An employee noticed musty odors in the area's.

SCOPE OF WORK

Visual Inspection

- IEA will obtain general project information from the building representative for site documentation.
- IEA will visually assess concern areas and associated ventilation, where accessible, for evidence of conditions and/or activities with potential to impact air quality. Photo documentation will be collected to illustrate the site's conditions, as necessary.

Air Sample Spore-Trap Sampling

- IEA will collect eight (8) spore-trap air samples in the Pool, Pool Tunnel, Pool Chemical Room and Basement Storage Area and one (1) required outdoor sample for comparison purposes (nine (9) samples total).

Spore-trap samples will be collected with Air-O-Cell™ cassettes. This type of sampling involves impacting fungal spores and other structures onto a sticky medium. The samples provide an overview of the total number of airborne spore's present (both viable and non-viable).

The samples will be analyzed by EMSL Analytical Laboratory in New Hope, Minnesota, on a 24-hour turnaround timeframe.

Air Quality Measurements

- IEA will measure carbon dioxide, carbon monoxide, temperature, and relative humidity levels in the High School Pool, associated areas and outdoors, for comparison purposes.

Documentation

- A final report including site observations, laboratory results and discussion, conclusions, and recommendations will be provided. The report will be reviewed by an Indoor Environmental Professional.

LIMITATIONS & ASSUMPTIONS

IEA assumes the areas of concern will be accessible during the assessment. Non-accessible areas will not be included in this scope of work.

IEA assumes that the ventilation system will be operating in typical 'occupied' mode during the site assessment.

IAQ Reactive Assessment – High School / Pool

COMPENSATION

IEA’s fee associated with this project as outlined above is **\$1,600**. This fee includes travel and reimbursables, laboratory fees, equipment costs, project management and coordination, and report time.

For project work beyond the services outlined in this proposal and/or changes to the agreed upon scope of work, IEA will obtain approval through a client-authorized change order.

Please note there is a 3% fee for credit card payments.

SCHEDULE

IEA’s services will commence upon receipt of the signed proposal. IEA will schedule this project through Tim Stensrud.

We anticipate completing the project within 30 business days upon receipt of authorization to proceed.

PROPOSAL TERMS

Terms on payment of services are net 30 days after invoicing, with interest added to unpaid balances. Please review the attached General Conditions, which are a part of this proposal, for more detail.

AUTHORIZATION TO PROCEED

We appreciate the opportunity to present this proposal for an IAQ Reactive Assessment services. Please sign this authorization to proceed and e-mail to john.schaefer@ieasafety.com. Retain the original for your records. We will begin the project at the time we receive this written documentation to proceed.

IEA, Inc.



John Schaefer
Account Manager

Please proceed according to the above stated fees, terms, attached General Conditions, and this Proposal #11998 dated March 6, 2024.

Printed Name

Authorized Signature

Date

UFARS Code or PO Number (if applicable)

Appendix A

General Conditions

General Conditions

The word "Consultant" refers to the Institute for Environmental Assessment ("IEA"), the contracting company is referred to as the "Client". Client agrees to be bound by these General Conditions by accepting the Proposal and engaging Consultant.

The Agreement with you, the Client, is comprised of this Agreement and accompanying written proposal.

1. Scope of Work

Consultant will furnish and perform the professional services specified in Consultant's proposal (the "Proposal"). The services as set forth in the Proposal (the "Services") will be provided by Consultant's personnel at the location of the Client (the "Site") (hereinafter referred to as the "Project"). If any portion of the Proposal is inconsistent with this Agreement, the terms of this Agreement shall control:

Consultant's obligation to perform the Services shall terminate upon delivery of a final report within 45 days of Project completion.

In addition to the Proposal, Consultant and Client agree as follows:

A. Right of Access

Unless otherwise agreed in writing, Client will furnish Consultant with right-of-access to the Site and accurate information necessary to conduct the Services, as requested by Consultant.

B. Confidential & Proprietary Information

The Consultant and Client agree not to disclose to others or use any confidential or proprietary information or trade secrets of the other, which may become known to each prior to, during or after the performance of this Agreement without the prior written consent of the other. "Confidential or proprietary information" and "trade secrets" shall mean any information about the other which is neither publicly known nor legally accessible to the other parties from third parties. Prior to the disclosure of any such confidential or proprietary information or trade secrets, each shall obtain the written approval of the other.

C. General

Consultant warrants that the Services it performs under this Agreement will be performed with the care and skill ordinarily exercised by reputable members of its profession practicing under similar conditions during the period of this Agreement and in the same or similar locality. The AIHA-certified IEA laboratory will perform PCM analysis if specified. Other field PCM analysis will be completed by laboratory-approved field technicians, generally under AAR Guidelines.

2. Payment for Services

A. Fee Schedule & Maximum Costs

The fee schedule in the Proposal specifies the amounts due to Consultant from Client for its Services performed under this Agreement.

B. Schedule of Payment

Invoices will be submitted to Client once a month for services performed during the prior month. Payment to Consultant is due upon presentation to Client, and past due after thirty (30) days of receipt of the invoice, in which case a service fee of 1.5% monthly shall be added to the invoice, unless specifically arranged otherwise by Consultant and communicated in writing. Client reserves the right to question any item on any invoice and Consultant agrees, upon Client's request, to supply such documentation as is necessary to reasonably justify such invoice amount to Client's reasonable satisfaction. Client agrees to pay Consultant any costs of collection including reasonable attorneys' fees and costs if payment for Services are not made when due.

C. Expert Fee Expenses

If Client requests Consultant to participate on behalf of Client in litigation regarding the subject matter of this Agreement, Client agrees to pay all of Consultant's expenses arising therefrom at the prevailing rate for Consultant's time plus out-of-pocket costs and expenses, including reasonable attorney fees incurred by Consultant in conjunction with the participation.

3. Indemnity & Insurance

A. Indemnity

Consultant shall indemnify and hold harmless Client against losses, damages and claims, demands, actions, costs (including reasonable attorney fees), and fines of any kind resulting from any breach of this Agreement by Consultant, its employees, agents, subcontractors or licensees, of their obligation under this Agreement, or from any negligence or misconduct by Consultant, its employees, agents, subcontractors or licensees, but only for the proportion of damages which is equal to Consultant's proportion of the total fault which directly caused the damages. Client shall indemnify and hold harmless Consultant against losses, damages and claims, demands, actions, costs (including reasonable attorney fees), and fines of any kind resulting from any breach of this Agreement by Client, its employees, agents, subcontractors or licensees, of their obligation under this Agreement, or from any negligence or misconduct by Client, its employees, agents, subcontractors or licensees, but only for the proportion of damages which is equal to Client's proportion of the total fault which directly caused the damages.

B. Limitation of Liability

EXCEPT AS EXPRESSLY SET FORTH IN SECTION 1(C) HEREOF, CONSULTANT DISCLAIMS ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL EITHER CONSULTANT OR CLIENT BE LIABLE TO THE OTHER PARTY FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND WHETHER FOR BREACH OF ANY WARRANTY, FOR BREACH OR REPUDIATION OF ANY OTHER TERM OR CONDITION OF THIS AGREEMENT, FOR NEGLIGENCE ON THE BASIS OF STRICT LIABILITY OR OTHERWISE.

General Conditions (cont'd)

C. Insurance

- (1) Consultant carries coverage and limits of liability insurance as follows:
 - (a) Workers Compensation with statutory limits.
 - (b) Employers' Liability with a minimum policy limit of \$1,000,000.00.
 - (c) Comprehensive General Liability with the following coverage:
 - I. Limit \$1,000,000.00 per occurrence
 - II. \$2,000,000.00 general aggregate
 - III. \$2,000,000.00 products completed/ operations aggregate
 - IV. \$1,000,000.00 personal and advertising injury
 - V. \$300,000.00 fire Damage (any one fire)
 - VI. \$25,000.00 medical expenses (any one person)
 - (d) Automobile insurance covering all owned, non-owned or hired automobiles used in connection with the work covering bodily injury and property damage with a minimum combined occurrence limit of \$1,000,000.00
 - (e) Professional Liability (claims made) with the following coverage:

\$1,000,000.00 per occurrence
 - (f) Contractor Pollution Liability (claims made):

\$1,000,000.00 each occurrence
 - (g) Umbrella Liability.

\$5,000,000.00 each occurrence
- (2) Client (or Owner if applicable), Subcontractors and Agents agree to provide Consultant, upon request, Certificate(s) of Insurance signed by the insurer evidencing insurance for premise liability, general liability, auto and workers comp. equal or greater than those limits carried by the Consultant.

- (3) Consultant shall promptly deliver to Client (or Owner if applicable), upon request, certificate(s) of insurance signed by the insurer for the policies described in (3) (C) above, or certified copies of such insurance policies indicating the existence of such coverage. IEA must be listed as both certificate holder and insured, or additional insured on each certificate of insurance.

4. Assignment

This Agreement shall not be assigned by Consultant without prior written consent of the Client.

5. Independent Contractor

Consultant is an independent Contractor and shall not be considered an employee, partner or joint venturer of the Client for any purpose.

6. Restriction to hire employees of Consultant

Client agrees to refrain from hiring, contracting, or retaining the services of Consultant's employees during or within 12 months after the termination of Consultant's services. If Client hires an employee of Consultant in violation of this Section 6 without Consultant's written consent, Client shall pay Consultant a placement fee equal to twenty-five percent (25%) of such employee's annual wages.

7. Notices

Any notice under this Agreement shall be in writing and shall be deemed to be properly given when delivered to an officer of Client or the Consultant's Chief Financial Officer, as the case may be, at their addresses as set forth in the Proposal. The courts located in the State of Minnesota shall have exclusive jurisdiction in any actions commenced by Consultant or Client in connection with this Agreement, the Project or the Services.

8. Applicable Law

This Agreement shall be governed by and construed under the laws of the State of Minnesota. Parties agree to participate in pre-suit mediation prior to commencement of an action.

9. Extent of Agreement

This Agreement, together with the Proposal, represents the entire Agreement between Client and Consultant, and supersedes all prior obligations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument, dated and executed by both Client and Consultant.

10. Termination

Upon completion of the Project, Consultant will, at Client's request, deliver to Client or its designee all records, documents or materials in its possession or control of Consultant which are owned by Client. The obligations and provisions of Sections 1B, 2, 3, 5, 6 and 10 shall survive completion of the Project or termination of this Agreement.

Independent School District No. 378
Dawson-Boyd Public Schools

FUNDRAISER APPLICATION

Today's Date: 3/4/24

Person Completing Form: Cory Larson

Organization Represented: Boys / Girls Golf

Describe Fundraiser Activity: [i.e. varsity hockey team selling candy door-to-door]

Golf-a-thon

Start Date & End Date: 3/26 - 3/26

Estimated Revenue From Activity: \$1,500

Who Will Collect/Receipt Revenue: Cory Larson / Darla Suedziuski

How Will Revenue Be Used: Practice aids / team pullovers

Who Makes Decisions On How Revenue Will Be Disbursed: Coaching staff

Cory Larson
Signature of Advisor / or /
Organization Representative

► For Office Use Only ◀
► Fundraiser ◀
► _____ Authorized ◀
► _____ Not Authorized ◀

Adopted: _____

MSBA/MASA Model Policy 714

Orig. 2011

Revised: _____

Rev. 2022

714 FUND BALANCES

[Note: The provisions of this policy include the provisions of Statement No. 54 of the Governmental Accounting Standards Board (GASB).]

I. PURPOSE

The purpose of this policy is to create new fund balance classifications to allow for more useful fund balance reporting and for compliance with the reporting guidelines specified in Statement No. 54 of the Governmental Accounting Standards Board (GASB).

II. GENERAL STATEMENT OF POLICY

The policy of this school district is to comply with GASB Statement No. 54. To the extent a specific conflict occurs between this policy and the provisions of GASB Statement No. 54, the GASB Statement shall prevail.

III. DEFINITIONS

- A. "Assigned" fund balance amounts are comprised of unrestricted funds constrained by the school district's intent that they be used for specific purposes, but that do not meet the criteria to be classified as restricted or committed. In funds other than the general fund, the assigned fund balance represents the remaining amount that is not restricted or committed. The assigned fund balance category will cover the portion of a fund balance that reflects the school district's intended use of those resources. The action to assign a fund balance may be taken after the end of the fiscal year. An assigned fund balance cannot be a negative number.
- B. "Committed" fund balance amounts are comprised of unrestricted funds used for specific purposes pursuant to constraints imposed by formal action of the school board and that remain binding unless removed by the school board by subsequent formal action. The formal action to commit a fund balance must occur prior to fiscal year end; however, the specific amounts actually committed can be determined in the subsequent fiscal year. A committed fund balance cannot be a negative number.
- C. "Enabling legislation" means legislation that authorizes a school district to assess, levy, charge, or otherwise mandate payment of resources from external providers and includes a legally enforceable requirement that those resources be used only for the specific purposes listed in the legislation.
- D. "Fund balance" means the arithmetic difference between the assets and liabilities reported in a school district fund.
- E. "Nonspendable" fund balance amounts are comprised of funds that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. They include items that are inherently unspendable, such as, but not limited to, inventories, prepaid items, long-term receivables, non-financial assets held for resale, or the permanent principal of endowment funds.
- F. "Restricted" fund balance amounts are comprised of funds that have legally enforceable constraints placed on their use that either are externally imposed by resource providers or creditors (such as through debt covenants), grantors, contributors, voters, or laws or regulations of other governments, or are imposed by law through constitutional provisions or enabling legislation.

- G. "Unassigned" fund balance amounts are the residual amounts in the general fund not reported in any other classification. Unassigned amounts in the general fund are technically available for expenditure for any purpose. The general fund is the only fund that can report a positive unassigned fund balance. Other funds would report a negative unassigned fund balance should the total of nonspendable, restricted, and committed fund balances exceed the total net resources of that fund.
- H. "Unrestricted" fund balance is the amount of fund balance left after determining both nonspendable and restricted net resources. This amount can be determined by adding the committed, assigned, and unassigned fund balances.

IV. CLASSIFICATION OF FUND BALANCES

The school district shall classify its fund balances in its various funds in one or more of the following five classifications: nonspendable, restricted, committed, assigned, and unassigned.

V. MINIMUM FUND BALANCE

The school district will strive to maintain a minimum unassigned general fund balance of two (2) months of operating expenses.

VI. ORDER OF RESOURCE USE

If resources from more than one fund balance classification could be spent, the school district will strive to spend resources from fund balance classifications in the following order (first to last): restricted, committed, assigned, and unassigned.

[Note: The school board determines this order.]

VII. COMMITTING FUND BALANCE

A majority vote of the school board is required to commit a fund balance to a specific purpose and subsequently to remove or change any constraint so adopted by the board.

VIII. ASSIGNING FUND BALANCE

The school board, by majority vote, may assign fund balances to be used for specific purposes when appropriate. The board also delegates the power to assign fund balances to the following: Superintendent. Assignments so made shall be reported to the school board on a monthly basis, either separately or as part of ongoing reporting by the assigning party if other than the school board.

An appropriation of an existing fund balance to eliminate a projected budgetary deficit in the subsequent year's budget in an amount no greater than the projected excess of expected expenditures over expected revenues satisfies the criteria to be classified as an assignment of fund balance.

IX. REVIEW

The school board will conduct an annual review of the sufficiency of the minimum unassigned general fund balance level.

Legal References: Statement No. 54 of the Governmental Accounting Standards Board

Cross References: None