



Monday, July 24, 2023 - 6:30 PM

**Regular Board Meeting
High School Media Center
8299 Pennfield Road
Battle Creek, MI 49017**

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda."

1. Call Meeting to Order

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

2. Pledge of Allegiance

Board President

The Board of Education will lead the Pledge of Allegiance.

3. Roll Call

Board President

The Board Secretary will administer roll call to establish that a quorum of the Board is present and to determine which Board members are present at the start of the meeting.

4. Agenda Changes

5. Approval of the Agenda

6. Public Comments - Participants are asked to keep comments to three (3) minutes.

Please notify the superintendent in writing at least two business days before the scheduled meetings of the Board of Education if you wish to address the Board but do not speak English, or if you have a handicap or disability that may prevent you from speaking to the Board. At this time, the Board will listen to comments from the public and others regarding both agenda action items and items that are not on the agenda. Per Board Policy #0167.3 each statement made by a participant shall be limited to three (3) minutes. This is the only opportunity for public comment. The Board President may add a second comment if there are more than 20 community members seeking to speak.

The Board requests that, if you wish to speak, you provide us with your name, address, and affiliation with the district. Please limit your comment to three minutes. Comments should not be directed at individuals on the board, rather to the board as a whole. This is a meeting of the Board of Education being held in public. Board members will not respond to public comment but you may request a formal response for a later time.

7. Recognitions and Presentations

8. Communications

8.1. Superintendent's Report

9. Consent Agenda **(Action)**

9.1. Approval of Minutes

9.1.1. Minutes of the Thursday, June 1, 2023, Special Meeting

9.1.2. Minutes of the June 19, 2023 Special Meeting

9.1.3. Minutes of the Monday, June 19, 2023 Regular Meeting

9.1.4. Minutes of the June 26, 2023 Annual Budget Hearing

9.1.5. Minutes of the June 26, 2023 Special Meeting

9.2. Approve Check Registers

9.3. Approve Electronic Funds Transfer

9.4. Approve Finance Expenditure Report

9.5. Approve the Annual Loan/Repayment Activity Application

Board approval is sought for the annual resolution that approves borrowing/repaying of funds from the Michigan School Bond Loan Fund to repay bond debt. The attachment includes the resolution and required attachment. The Director of Finance & Operations and Superintendent recommend the board approve the annual School Bond Loan Fund application.

9.6. Communications to the Board

10. Items Removed from Consent Agenda **(Discussion and/or Action)**

11. Approval of New Staff **(Action)**

It is the recommendation of Superintendent Lemmer to approve Sara Miller for the physical education teacher at Purdy-North Penn replacing Corey Einhardt, and, Ayesha Williamson-Franklin for the music teacher at Purdy-North Penn replacing Meissa Baxter.

12. Items for Approval or Discussion **(Discussion and/or Action)**

Board President

12.1. Discussion of Committee Participation

There are several vacancies for various committees. Board members should consider participating on various committees as part of the governance structure.

12.2. Appoint Board Officer **(Action)**

According to Board Bylaw 0163 Presiding Officer, Vice President Dawn Forton, fulfilled the role of Presiding Officer at the last Board meeting. According to PO0152 Officers, the board needs to appoint a Board President to fulfill the officer role until the next regular organizational meeting in January of 2024.

It is recommended the Board nominate, and elect, a board trustee to fill the role of President of the Pennfield Schools Board of Education until the next organizational meeting in January 2024.

12.3. Approval of 23-24 Board of Education Meetings **(Action)**

It is recommended that the board adopt the attached calendar of Board Meetings for the 23-24 School Year. In general, the recommendation is to hold meetings on the third Tuesday of the month at 6:00 p.m.

12.4. Designation of School Auditor **(Action)**

It is the recommendation of Superintendent Lemmer for the Board to approve the auditing firm of Rehmann as the district's auditor for the 2023-2024 school year.

12.5. Designate Kingscott as Architect of Record (Action)

It is the recommendation of Superintendent Lemmer for the Board to approve Kingscott as the district's architect of record.

12.6. Designate Principle Office for the District (Action)

It is the recommendation of Superintendent Lemmer to designate the Superintendent's Office as the principle office for the district.

12.7. Designate Battle Creek Shopper as the Official Publication (Action)

It is the recommendation of Superintendent Lemmer for the Board to designate the Battle Creek Shopper as the district's official publication.

12.8. Approve the 2023-2024 Transportation Agreement (Action)

It is the recommendation of Superintendent Lemmer that the contract agreement between the District and the transportation employee group be approved for the 2023-2024 school year.

12.9. Approve Cooperative Food Service Agreement w/Lakeview Schools for 2023-2024 School Year (Action)

It is the recommendation of Superintendent Lemmer to approve the cooperative food service agreement with Lakeview Schools for the 2023-2024 school year.

12.10. Approve the Student Handbook (Action)

Superintendent Lemmer recommends that the Board of Education approve the 23-24 Student Code of Conduct. The Director of Communications and Innovation assembled a committee during the 22-23 school year to review and discuss any recommended changes to the code of conduct and subsequently aligned the code of conduct to the NEOLA recommendations for handbook updates to ensure that the Code of Conduct is aligned to current Board Policies.

12.11. Approve High School Course of Study Handbook (Action)

High School Principal, Andrew Loy is seeking approval of the attached course handbook for the 23-24 school year which includes the addition of social studies electives.

12.12. Approval of Overnight Football Camp (Action)

Superintendent Lemmer recommends the Board approve Coach Robbie Hattan's request to take the football team to Camp Elvin on August 8,9, and 10th in Athens, MI.

12.13. Approve June 2023 Bond Invoices (Action)

It is the recommendation of the Director of Finance and Operations and the Superintendent that the Board approve the bond bills for the month of June for Kingscott Associates in the amount of \$16,258.24 and Triangle in the amount of \$1,745,206.50. A summary of services rendered is as follows:

\$1,446.56 to Kingscott Associates for work associated with elementary boilers

\$1,530 to Kingscott Associates for work associated with MS roof

\$179.99 to Kingscott Associates for work associated with HS secure vestibule

\$1,020 to Kingscott Associates for work associated with HS parking lot

\$7,467.27 to Kingscott Associates for work associated with stadium remodeling

\$4,614.42 to Kingscott Associates for work associated with MS remodeling

\$32,800 to Triangle and Associates for preconstruction and construction services

\$152,561.96 to Triangle and Associates for Construction services in association with the Boilers at North Penn and Purdy

\$293,586.51 to Triangle and Associates for work associated with the High School Stadium

\$1,180,085.01 to Triangle and Associates for work associated with the Middle School renovations

\$86,173.02 to Triangle and Associates for work associated with Dunlap renovations

13. Board Comments
Board President

14. Adjournment
Board President



Special Board Meeting - Work Session
Thursday June 1, 2023 - 4:30 p.m.

High School Media Center
8299 Pennfield Road
Battle Creek, MI 49017

MINUTES

1. Call Meeting to Order
 - 1.1. Called to Order at 4:30 p.m.
2. Pledge of Allegiance
3. Roll Call
 - 3.1. Present: Brad Crandall, Dawn Forton, Sarah Jones, Krystal Newman, Dana Wells-Jenney, and Tim Wood
Absent: Jennifer Sheldon
4. Closed Session Under Michigan School Code Act 8H - for the purpose of reviewing attorney-client privileged information.

A motion was made by Wood and seconded by Crandall to move into closed session (5,1 (Newman- nay)). Motion passes, board moves to closed session at 4:31 pm. The board conducted their closed session meeting and returned to open session at 6:00 pm.

5. Consider Resolution for Censure

Vice President Forton read the resignation letter from President Dana Wells-Jenney.

A motion was made by Wood to remove item five from the agenda. It was seconded by Jones. (5,0) motion passes.

6. Presentation/Discussion Items

6.1. Discuss Candidates for the Calhoun ISD Biennial Election

The board discussed the candidates. Jones suggested that the board go with candidates Eric Greene and Catherine Yates because they both have school board experience. There was agreement among the board.

7. Board Comments

7.1 Kaydence congratulated students for having just one more day of school

7.2 Tim Wood thanked Dana Wells-Jenney for her service to the board

7.3 Sarah Jones concurred with Tim Wood's words of gratitude

8. Public Comments

The following members of the public made comments:

- Steve Bowen
- Keri Jinks
- Ruth Austin
- Kris Vogel
- Ava Spinney
- Alex Spinney (gave his three minutes to Ava Spinney to continue)
- Robin Nichols
- Becky Lewis
- Todd Woodworth

9. Vice President Forton adjourned the meeting at 6:32 pm.

Respectfully submitted,

Sarah Jones, Board Secretary

Approved by the Board on _____



Special Board Meeting
Monday, June 19, 2023 - 5:45 p.m.

High School Media Center
8299 Pennfield Road
Battle Creek, MI 49017

MINUTES

1. Call Meeting to Order
 - 1.1. Called to Order at 5:45 p.m.
2. Roll Call - Board Vice President
 - 2.1. Present: , Dawn Forton, Sarah Jones, Krystal Newman, and Tim Wood
Absent: Brad Crandall and Jennifer Sheldon
3. Action/Discussion Items
 - 3.1. Disciplinary hearing - Closed Session
At 5:46 there was a motion by Jones and second by Newman to go into closed session to conduct a disciplinary hearing (4, 0).
 - 3.2. The board returned to open session at 6:20 pm. Motion was made by Wood and second by Jones (4,0).
 - 3.3. A motion was made by Wood to approve the re-entry of student 11018 pending the requirements laid out in the disciplinary hearing. The motion was seconded by Jones. Roll call vote: Forton- aye, Jones- aye, Newman- aye, Wood- aye. (4,0)

4. Board Comments- none
5. Vice President Forton adjourned the meeting at 6:21 pm.

Respectfully submitted,

Sarah Jones, Board Secretary

Approved by the Board on _____



Regular Board Meeting
Monday, June 19, 2023 - 6:30 p.m.

High School Media Center
8299 Pennfield Road
Battle Creek, MI 49017

MINUTES

1. Call Meeting to Order
 - 1.1. Called to Order at 6:30 p.m.
2. Pledge of Allegiance
3. Roll Call - Board Vice President
 - 3.1. Present:, Dawn Forton, Sarah Jones, Krystal Newman , and Tim Wood
Absent: Brad Crandall and Jennifer Sheldon
4. Agenda Changes

None
5. Public Comment

The following community members made public comments:

 - 5.1 Erin Upston
 - 5.2 Becky Lewis
 - 5.3 Kris Vogal
 - 5.4 Michelle Zeithammel

6. Recognitions and Presentation

The following 2022-2023 Retirees of Pennfield Schools were recognized:

6.1 Pam Cosgrove- paraprofessional, 5 years of service at Purdy Elementary

6.2 Val Engels- paraprofessional, 27 years of service at North Penn Elementary

6.3 Pam Warsop- transportation, 17 years of service as Bus Driver and Noon supervisor.

A motion was made by Wood and Seconded by Crandall to take a short recess to celebrate the retirees with cake. A short recess was taken and the meeting was reconvened at 6:57 pm.

7. Communications

7.1 Student Representative Report- None

7.2 Superintendent's Report- Superintendent Lemmer gave several updates including:

- Personnel and Construction committees met in the last week
- New boilers are going in at North Penn and Purdy
- Mechanical work for Middle School and Dunlap went out to bid and there will be more information within a week.
- Current construction work is happening at Dunlap and in the Stadium.
- There is an upcoming meeting with the electrical company to discuss expediting the new transformer.
- Upcoming work will be starting on the parking lots and the High School secure entrance.

8. Consent Agenda

8.1 Approval of the Agenda

8.2 Approval of Minutes

8.2.1 Minutes of the May, 8, 2023 regular meeting

8.2.2 Minutes of the May 18, 2023 special meeting

8.3 Approve Check Registers

8.4 Approve Electronic Funds Transfer

8.5 Approve Finance Expenditure Report

8.6 Communications to the Board

A motion was made by Wood to approve and was seconded by Jones. (4, 0) - Motion passes.

9. Items Removed from the Consent Agenda (None)

10. Items for Approval or Discussion

10.1 Approve Elementary Principal at Dunlap - Katrina Hill

A motion was made by Wood to approve and was seconded by Jones. (4, 0) - Motion passes.

10.2 Approve April and May 2023 Bond invoices

\$1,808.20 to Kingscott Associates for work associated with elementary boilers
\$10,710 to Kingscott Associates for work associated with MS roof
\$1,260.01 to Kingscott Associates for work associated with HS secure vestibule
\$5,100 to Kingscott Associates for work associated with HS parking lot
\$6,578.81 to Kingscott Associates for work associated with stadium remodeling
\$12,299.99 to Kingscott Associates for work associated with Dunlap Elem. remodel
\$15,435.20 to Kingscott Associates for work associated with MS remodel
\$32,800 to Triangle and Associates for preconstruction and construction services
\$131,046.30 to Triangle and Associates for construction services associated with the boilers at North Penn and Purdy.
\$386,545.94 to Triangle and Associates for work associated with the HS Stadium.
\$14,139.55 to Triangle and Associates for work associated with the MS renovations.
\$1,995 to Triangle and Associates for work associated with the Dunlap renovations
\$43,683 to Digital Sign Solutions for the purchase of a new scoreboard and play clocks for the athletic complex.

A motion to approve was made by Wood and was seconded by Jones (4, 0) - Motion passes.

10.3 Approve Food Service Bids for 2023-2024 school year

The following recommendations were made for food service providers:

- Milk: Cedar Crest
- Linen: Continental Linen Service
- Pizza: Pizza Hut
- Bread: Eds Breads

A motion to approve was made by Jones and was seconded by Wood (4, 0) - Motion passes.

10.4 Approve 2023-2024 Letters of Agreement for PEA Teacher Contract and Schedule B-1 which include:

- 2.5% increase to the base
- One step for all teachers
- \$200 increase in the longevity payment for teachers with 25+ years

A motion to approve was made by Jones and was seconded by Newman (4, 0) - Motion passes.

10.5 Approve Creation of Job Descriptions

- Dean of Students
- Ombudsperson

- E Sports Coach (Schedule B)
- Women's Varsity Golf Coach (Schedule B)
- Building Technology Coach (Schedule B)

A motion to approve was made by Wood and was seconded by Jones (4, 0) - Motion passes.

10.6 Approve Resolution for Layoff Due to Declining Enrollment

- Reduction of one administrator

A motion to approve was made by Wood and was seconded by Jones (4, 0) - Motion passes.

11. Closed Session for the purpose of Conducting the Superintendent Evaluation

A motion to move into closed session was made by Wood and was seconded by Jones (4, 0) - Motion passes. The board moved to closed session at 7:09 pm and returned to open session at 8:39 pm.

12. Approve the 2022-2023 Superintendent Evaluation.

A motion was made by Wood to approve the Superintendent Evaluation with a Highly Effective Rating and was seconded by Jones (4, 0) - Motion passes.

13. Board Comments

- Sarah Jones- Thank you to our retirees for their years of service
- Dawn Forton- Thank you to Superintendent Lemmer for her work and achievements in the district.
- Superintendent Lemmer- Expressed she is glad to be here and is looking forward to the future.

14. Vice President Forton adjourned the meeting at 8:40 pm.

Respectfully submitted,

Sarah Jones, Board Secretary

Approved by the Board _____



Annual Budget Hearing
Monday, June 26, 2023 - 5:45 p.m.

High School Media Center
8299 Pennfield Road
Battle Creek, MI 49017

MINUTES

1. Call Meeting to Order
 - 1.1. Called to Order at 5:45 p.m.
2. Pledge of Allegiance
3. Roll Call
 - 3.1. Present: Brad Crandall, Dawn Forton, Sarah Jones, Krystal Newman, Jennifer Sheldon, and Tim Wood
Absent:
4. Public Comments- none
5. Presentation/Discussion Items
 - 5.1 Proposed 2023-2024 Budget
The proposed budget was presented by Ms. Angena Schwartz, Director of Finance and Operations.
6. Board Comments- none
7. Vice President Forton adjourned the meeting at 5:56 pm.

Respectfully submitted,

Sarah Jones, Board Secretary

Approved by the Board on _____



Special Board Meeting
Monday, June 26, 2023 - 6:00 p.m.

High School Media Center
8299 Pennfield Road
Battle Creek, MI 49017

MINUTES

1. Call Meeting to Order
 - 1.1. Called to Order at 6:00 p.m.
2. Pledge of Allegiance
3. Roll Call
 - 3.1. Present: Brad Crandall, Dawn Forton, Sarah Jones, Krystal Newman, Jennifer Sheldon, and Tim Wood
Absent:
4. Public Comments-
 - Katrina Benson made comments about concerns she has with the district
5. Interview Candidates for the Vacant Board Seat
 - Stephen Herbstreith 6:05-6:20 pm
 - Rachel Phillips-Eaton 6:25-6:40 pm
6. Appoint Candidate for Vacant Board Seat

A motion was made by Wood to select Stephen Herbstreith for the vacant board position, this was seconded by Jones. Roll call vote: Crandall- aye, Forton- aye, Jones- aye, Newman- aye, Sheldon- aye, Wood- aye (6,0) - Motion Passes.

7. Presentation/Discussion Items

7.1 Approve Proposed Budget for the 2023-2024 School Year

A motion to approve was made by Wood and seconded by Crandall. (6,0) - Motion passes

7.2 Approve the L4029 for 2023

A motion to approve was made by Jones and seconded by Woodl. (6,0) - Motion passes

7.3 Approve the End-of-Year 2022-2023 School Year Budget Amendment

A motion to approve was made by Crandall and seconded by Woodl. (6,0) - Motion passes

7.4 Approve Administrative Contracts for 12-month employees including:

- Stephanie Lemmer- Superintendent
- Angena Schwartz- Director of Finance and Operations
- Trevor DeVeaux - Director of Elementary Education and Student Services
- April Yates- Director of Communications and Innovation
- Andrew Loy- High School Principal

A motion to approve was made by Jones and seconded by Wood. (6,0) - Motion passes

7.5 Approve Mechanical Contractor for Bond Work

- Triangle and Associates for Bid package 3, which includes the mechanical project at the Middle School
- Schweitzer for steel work
- Pleune for mechanical work

A motion to approve was made by Wood and seconded by Jones. (6,0) - Motion passes

8. Board Comments

8.1. Tim Wood thanked Mrs. Benson for her comments earlier in the meeting and bringing concerns to the Board's attention.

8.2. Sarah Jones thanked the candidates for coming out to interview today.

8.3. Dawn Forton thanked Superintendent Lemmer and Angena Schwartz for their hard work on the budget. She thanked the contractors for the

ongoing work. She thanked the staff who are working summer programs. She also thanked the board candidates who interviewed this evening.

9. Vice President Forton adjourned the meeting at 6:58 pm.

Respectfully submitted,

Sarah Jones, Board Secretary

Approved by the Board on _____

June 2023 Check Register

District: PE-Pennfield Schools

Type of Checks: All

6/1/2023 to 6/30/2023

CheckN	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
REGULAR CHECKS									
041751	06/02/2023	32990	ACCO BRANDS US LLC (GBC)	10174 C	G	11-241-5910-030-000-0000	LAMINATING FILM	207.80	207.80
041752	06/02/2023	13920	ALL YOU NEED GRAND RENTAL	10264 C	G	11-249-5990-050-000-0000	CHAIRS - RENTAL	607.50	607.50
041753	06/02/2023	14577	ASCENSION MICHIGAN EMPLOYER S		G	11-213-3191-000-000-0000	DRUG SCREEN - J COLLIER	58.00	58.00
041754	06/02/2023	11003	AVENTRIC TECHNOLOGIES LLC	10537 P	G	11-249-5990-000-000-3000	AED REPL PADS	608.00	608.00
041755	06/02/2023	14112	COLLEGE BOARD	10587 C	G	11-212-5111-050-000-0000	AP EXAMINATIONS	2,269.00	2,269.00
041756	06/02/2023	13496	MONICA CRANDALL		G	11-113-3710-050-000-0000	KCC SUMM SEM TEXTBK REIMB	86.92	86.92
041757	06/02/2023	15159	CUMMINS SALES AND SERVICE	09813 P	G	11-271-5730-000-000-0000	SENSOR, DFN PRESSURE, KIT, EXH	2,285.34	2,285.34
041758	06/02/2023	11373	ETNA SUPPLY CO	09766 P	G	11-261-5988-000-000-0000	SLOAN KITS, GASKET, TOILET WAL	195.01	195.01
041759	06/02/2023	31388	FLINN SCIENTIFIC INC	10464 C	G	11-113-5110-050-000-0000	LAB EQUIPMENT	1,521.57	1,521.57
041760	06/02/2023	15301	FLYLEAF PUBLISHING	10542 C	G	11-125-5110-020-000-6010	BOOK SETS	967.41	967.41
041761	06/02/2023	15292	GLOBAL VENDING GROUP	10384 C	G	11-111-5110-000-999-0000	VENDING MACHINE - GRANT	2,500.00	
				10384 C	A	21-296-7920-010-000-9100	BOOK VENDING MACHINE	3,670.00	6,170.00
041762	06/02/2023	03561	GREAT LAKES ACE INC	09903 P	G	11-261-5980-000-000-0000	GRASS BLADE	18.99	
				09903 P	G	11-261-5980-000-000-0000	SINK STOP	2.65	
				09903 P	G	11-261-5980-000-000-0000	PUTY KNF, BOLT SET	17.07	
				09903 P	G	11-261-5980-000-000-0000	DRAIN OPENER	12.34	
				09903 P	G	11-261-5980-000-000-0000	BASIN WRENCH	18.99	70.04
041763	06/02/2023	35914	HERFF JONES INC	10596 C	G	11-249-5990-050-000-0000	COVERS	45.53	45.53
041764	06/02/2023	14438	HI-TECH ELECTRIC CO	09875 C	G	11-284-5910-000-000-0000	CAMERA PURCHASE	2,735.00	2,735.00
041765	06/02/2023	02268	HUNTER-PRELL CO.	10045 P	G	11-261-4190-000-000-0000	DL STEAM SYSTEM FLOODING	441.00	441.00
041766	06/02/2023	36803	KSS ENTERPRISES	09904 P	G	11-261-5990-000-000-0000	CLEAR LINER, TOILET PAPER	1,049.10	1,049.10
041767	06/02/2023	14818	LITERACY RESOURCES, LLC	10477 C	G	11-125-5110-010-000-6010	PRIMARY CURRICULUM 2022	288.36	
				10531 C	G	11-125-5110-020-000-6010	DECODABLE BOOKS:TOUCAN SERI	252.72	541.08
041768	06/02/2023	05848	MASB		G	11-231-3191-000-000-0000	SUPT EVAL TRAINING - K NEWMAN	99.00	99.00
041770	06/02/2023	03261	MIX HARDWARE	10047 P	G	11-261-5981-000-000-0000	SPARK PLUG	3.79	
				10047 P	G	11-261-5981-000-000-0000	GROUNDS SUPPLIES	42.49	
				10047 P	G	11-261-5986-000-000-0000	KEYS	12.00	
				10047 P	G	11-261-5986-000-000-0000	KEYS	4.00	
				10047 P	G	11-261-5986-000-000-0000	KEYS	20.00	
				10047 P	G	11-261-5989-000-000-0000	GLUE	21.98	
				10047 P	G	11-261-5989-000-000-0000	PLUG	5.99	
				10047 P	G	11-261-5989-000-000-0000	P- TRAP	22.99	
				10047 P	G	11-261-5989-000-000-0000	PIPE THREADED	19.99	
				10047 P	G	11-261-5989-000-000-0000	MISC ALL	26.97	
				10047 P	G	11-261-5989-000-000-0000	SCREW DRIVER	8.99	
				10047 P	G	11-261-5989-000-000-0000	GAL. CO, TROWEIT	32.18	

June 2023 Check Register

District: PE-Pennfield Schools

Type of Checks: All

6/1/2023 to 6/30/2023

CheckN	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				10047 P	G	11-261-5989-000-000-0000	FAUCET HANDLE, WAX RING, FAUCE	65.95	
				10047 P	G	11-261-5989-000-000-0000	FAUCET, SUPPLY LINES	107.97	
				10047 P	G	11-261-5989-000-000-0000	SPRAYER, PIPE DAPE	31.98	
				10047 P	G	11-261-5989-000-000-0000	WASHERS	3.18	
				10047 P	G	11-261-5989-000-000-0000	BEE SPRAY	99.99	
				10042 P	G	11-271-5730-000-000-0000	DRILL BITS, TAP, BOLTS	19.26	
				10042 P	G	11-271-5730-000-000-0000	SCREW, SAWS, PH,	80.07	629.77
041771	06/02/2023	31797	NCS PEARSON INC	10299 C	G	11-241-5910-010-000-0000	K-SEALS RECORD FORMS	466.72	466.72
041772	06/02/2023	15187	NEW STORY COMMUNITY BOOKS	09926 C	G	11-112-5110-000-000-4350	Classroom Libraries - P DIEMER	394.78	394.78
041773	06/02/2023	12749	QUADIENT LEASING USA INC		G	11-232-3430-000-000-0000	03/23/23-06/20/23 LEASE	8.10	
					G	11-241-3430-010-000-0000	03/23/23-06/20/23 LEASE	40.50	
					G	11-241-3430-020-000-0000	03/23/23-06/20/23 LEASE	89.09	
					G	11-241-3430-030-000-0000	03/23/23-06/20/23 LEASE	36.45	
					G	11-241-3430-040-000-0000	03/23/23-06/20/23 LEASE	89.09	
					G	11-241-3430-050-000-0000	03/23/23-06/20/23 LEASE	129.59	
					G	11-252-3430-000-000-0000	03/23/23-06/20/23 LEASE	12.15	404.97
041774	06/02/2023	36468	QUILL LLC	10500 C	G	11-111-5110-010-000-0000	ELECTRIC PENCIL SHARPENER, TAP	159.21	
				10588 C	G	11-252-5910-000-000-0000	CALENDAR, PENS, WHITE OUT	35.52	194.73
041777	06/02/2023	34576	SCHOOL SPECIALTY LLC	10501 C	G	11-111-5110-010-000-0000	POST ITS, WHITE OUT, NOTE PADS	75.53	
				10491 C	G	11-111-5110-020-000-0000	SCISSORS, GLUE STICKS, GRAPH P	73.00	
				10488 P	G	11-111-5110-020-000-0000	MARKERS, TAPE, SCOOTER ECONO	67.84	
				10488 P	G	11-111-5110-020-000-0000	EXPO MARKERS, CLEANING CLOTH,	75.05	
				10488 P	G	11-111-5110-020-000-0000	BOOK BINS	46.91	
				10491 P	G	11-111-5110-020-000-0000	GRAPH PAPER, PENCILS, MARKERS,	75.90	
				10488 P	G	11-111-5110-020-000-0000	3 HOLE PUNCH, INDEX CARDS, COR	75.06	
				10488 P	G	11-111-5110-020-000-0000	DRY ERASE MARKERS, COLORED P	70.93	
				10488 P	G	11-111-5110-020-000-0000	PENCILS, PENS, BINDER CLIPS	75.04	
				10488 P	G	11-111-5110-020-000-0000	CLIPBOARDS, RULERS	73.44	
				10488 P	G	11-111-5110-020-000-0000	NAME TAGS.ERASER CAPS, SCISSO	76.35	
				10488 P	G	11-111-5110-020-000-0000	CRAYONS, RULERS, MARKERS, PAP	73.36	
				10488 P	G	11-111-5110-020-000-0000	STICKY NOTES, TAPE	74.48	
				10488 P	G	11-111-5110-020-000-0000	RTAPE, DRY ERASE MARKERS, HEA	74.96	
				10488 P	G	11-111-5110-020-000-0000	EASEL POST ITS, PAPER TOWELS,	70.30	
				10488 P	G	11-111-5110-020-000-0000	ERASERS, DRY ERASE MARKERS, DI	74.31	
				10488 P	G	11-111-5110-020-000-0000	HIGHLIGHTERS, PENCIL SHARPENE	78.53	
				10488 P	G	11-111-5110-020-000-0000	ELECTRIC SHARPENER	49.34	
				10322 C	G	11-112-5110-040-000-0000	POSTCARDS, STAPLERS, DRY ERAS	259.36	
				10400 P	G	11-113-5110-000-000-4350	Classroom Libraries - BLYVEIS	924.70	
				10528 C	G	11-113-5110-050-000-0000	DESK CHAIR	329.34	
				10476 C	G	11-241-5910-050-000-0000	BINDER CLIPS, SHEET PROTECTOR	707.24	3,500.97

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CheckN	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
041778	06/02/2023	14458	SENTINEL TECHNOLOGIES INC		09874	G 11-284-4140-000-000-0000	PROFESSIONAL SERVICES	1,536.00	
					09874	G 11-284-4140-000-000-0000	UPS	1,470.00	
					09874	G 11-284-4140-000-000-0000	BATTERY CABINET	499.00	3,505.00
041779	06/02/2023	15328	SIMPLE WORDS BOOKS	10549 C	G	11-125-5110-020-000-6010	BOOKS	547.75	547.75
041780	06/02/2023	14997	STARR COMMONWEALTH		G	11-112-3710-040-000-0000	STARR STUDENT RESILIENCE AND E	11,208.75	
					G	11-112-3710-040-000-0000	STARR STUDENT RESILIENCE AND E	11,208.75	22,417.50
041781	06/02/2023	15243	TAKTICAL WILDLIFE & RODENT SOL	10342 P	G	11-261-3890-000-000-0000	SERVICE FEE - APR	1,541.66	
					G	11-261-3890-000-000-0000	SERVICE FEE - MAY	1,541.66	3,083.32
041782	06/02/2023	05282	THRUN LAW FIRM PC		G	11-231-3170-000-000-0000	BILLING THROUGH 04/20/23	1,560.00	1,560.00
041783	06/02/2023	15295	GRADUATION ALLIANCE INC		G	11-113-3710-050-000-0000	STUDENT RECOVERY SERVICES - M	4,270.00	4,270.00
041784	06/02/2023	12959	DANA WELLS-JENNEY		A	21-296-7920-050-000-9533	REIMB- TICKETS, GIFT CARDS, MI	3,848.29	
					A	21-296-7920-050-000-9533	CHECK # 041784 VOIDED	(3,848.29)	0.00
041785	06/02/2023	15332	ZOLL MEDICAL CO		G	11-249-5990-000-000-3000	BATTERIES	92.00	
					G	11-249-5990-000-000-3000	CPR-D-PADS	207.00	299.00
041786	06/05/2023	15341	DIGITAL SIGN SOLUTIONS	10590 P	B	41-456-6420-050-000-0000	DEPOSIT	43,683.00	43,683.00
041787	06/06/2023	15165	STATE OF MICHIGAN - LARA		B	41-456-6227-040-000-0000	FIRE SAFETY PLAN EXAMINATION F	3,900.00	3,900.00
041788	06/06/2023	15165	STATE OF MICHIGAN - LARA		B	41-456-6227-040-000-0000	VALUATION 135	500.00	500.00
041789	06/06/2023	15241	UNIFUND CCR PARTNERS		G	12-451-3500-000-000-0000	C DIXON 08237CZ	825.80	825.80
041793	06/08/2023	14280	CEDAR CREST DAIRY		C	21-297-5610-000-000-0000	High Sch	233.59	
					C	21-297-5610-000-000-0000	Middle Sch	152.08	
					C	21-297-5610-000-000-0000	Purdy	259.64	
					C	21-297-5610-000-000-0000	North Penn	169.35	
					C	21-297-5610-000-000-0000	HIGH SCHOOL	139.06	
					C	21-297-5610-000-000-0000	Dunlap	477.47	
					C	21-297-5610-000-000-0000	NORTH ELEM	76.04	
					C	21-297-5610-000-000-0000	DUNLAP ELEM	156.33	
					C	21-297-5610-000-000-0000	PURDY ELEM	212.28	
					C	21-297-5610-000-000-0000	NORTH PENN	136.33	
					C	21-297-5610-000-000-0000	DUNLAP ELEM	304.16	
					C	21-297-5610-000-000-0000	MIDDLE SCH	31.51	
					C	21-297-5610-000-000-0000	PURDY ELEM	59.53	
					C	21-297-5610-000-000-0000	MIDDLE SCH	259.63	
					C	21-297-5610-000-000-0000	PURDY ELEM	243.19	
					C	21-297-5610-000-000-0000	NORTH ELEM	167.84	
					C	21-297-5610-000-000-0000	DUNLAP ELEM	524.74	
					C	21-297-5610-000-000-0000	HIGH SCH	278.40	
C	21-297-5610-000-000-0000	MIDDLE SCH	167.84						
C	21-297-5611-000-000-0000	MIDDLE SCH	160.80						

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CheckN	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					C	21-297-5611-000-000-0000	HIGH SCH	130.13	
					C	21-297-5611-000-000-0000	DUNLAP ELEM	352.00	
					C	21-297-5611-000-000-0000	NORTH ELEM	145.60	
					C	21-297-5611-000-000-0000	PURDY ELEM	243.00	
					C	21-297-5611-000-000-0000	MIDDLE SCH	226.00	
					C	21-297-5611-000-000-0000	PURDY ELEM	50.20	
					C	21-297-5611-000-000-0000	MIDDLE SCH	15.20	
					C	21-297-5611-000-000-0000	DUNLAP ELEM	245.60	
					C	21-297-5611-000-000-0000	HIGH SCH	15.20	
					C	21-297-5611-000-000-0000	NORTH PENN	130.40	
					C	21-297-5611-000-000-0000	PURDY ELEM	212.00	
					C	21-297-5611-000-000-0000	DUNLAP ELEM	140.80	
					C	21-297-5611-000-000-0000	NORTH ELEM	65.20	
					C	21-297-5611-000-000-0000	Dunlap	321.60	
					C	21-297-5611-000-000-0000	HIGH SCHOOL	80.40	
					C	21-297-5611-000-000-0000	North Penn	160.40	
					C	21-297-5611-000-000-0000	Purdy	210.80	
					C	21-297-5611-000-000-0000	Middle Sch	145.60	
					C	21-297-5611-000-000-0000	High Sch	80.40	7,180.34
041794	06/08/2023	19043	CONTINENTAL LINEN SERVICE		C	21-297-5640-000-000-0000	NON FOOD ITEMS	36.61	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	36.61	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	36.61	109.83
041795	06/08/2023	15186	EDS BREADS LLC		C	21-297-5610-000-000-0000	MIDDLE SCH	12.60	
					C	21-297-5610-000-000-0000	HIGH SCH	113.40	
					C	21-297-5610-000-000-0000	HIGH SCH	12.60	
					C	21-297-5610-000-000-0000	DUNLAP ELEM	50.40	
					C	21-297-5610-000-000-0000	MIDDLE SCH	50.40	239.40
041796	06/08/2023	15359	ELLIE RANKIN		C	22-471-0001-000-000-0000	STU EXITING REFUND	32.35	32.35
041797	06/08/2023	15043	FIVE STAR PIZZA CO.		C	21-297-5610-000-000-0000	DL VIP MARCH	253.94	
					C	21-297-5610-000-000-0000	DL VIP APRIL	126.97	
					C	21-297-5610-000-000-0000	DUNLAP	313.90	
					C	21-297-5610-000-000-0000	PURDY	160.60	
					C	21-297-5610-000-000-0000	NORTH PENN	146.00	
					C	21-297-5610-000-000-0000	DUNLAP	328.50	
					C	21-297-5610-000-000-0000	PURDY	153.30	
					C	21-297-5610-000-000-0000	NORTH PENN	124.10	1,607.31
041798	06/08/2023	15293	GLOBE TICKETS	10353 C	G	11-293-5980-060-000-0000	Admission roll tickets	1,180.00	1,180.00
041801	06/08/2023	16168	GORDON FOOD SERVICE		C	21-297-5610-000-000-0000	FOOD	1,102.49	
					C	21-297-5610-000-000-0000	FOOD	112.50	

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					C	21-297-5610-000-000-0000	FOOD	1,844.41	
					C	21-297-5610-000-000-0000	FOOD	765.32	
					C	21-297-5610-000-000-0000	FOOD	1,058.10	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	176.96	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	43.35	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	616.42	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	86.70	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	341.31	
					C	21-297-5612-000-000-0000	FOOD ALA CARTE	72.36	
					C	21-297-5612-000-000-0000	FOOD ALA CARTE	108.30	
					C	21-297-5612-000-000-0000	FOOD ALA CARTE	635.49	
					C	21-297-5612-000-000-0000	FOOD ALA CARTE	150.22	
					C	21-297-5612-000-000-0000	FOOD ALA CARTE	228.14	
					C	21-297-5613-000-000-0000	CATERING	140.22	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	86.69	
					C	21-297-5640-000-000-0000	BTL DEPOSIT	4.80	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	339.06	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	339.78	
					C	21-297-5640-000-000-0000	BTL DEPOSIT	7.20	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	877.16	
					C	21-297-5640-000-000-0000	BTL DEPOSIT	14.40	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	54.74	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	86.12	
					C	21-297-5640-000-000-0000	BTL DEPOSIT	19.20	9,311.44
041802	06/08/2023	03527	JACK PEARL'S TEAM SPORTS	10510	C	G 11-293-5925-060-000-0000	Equip and uniforms	20,800.00	20,800.00
041803	06/08/2023	34259	MSVMA	10595	C	A 21-296-7920-000-000-9002	State Choir Festival Plaque	50.00	50.00
041804	06/08/2023	14150	PRAIRIE LAKE REFRIGERATION INC		C	21-297-4120-000-000-0000	DL dishwasher pump	3,262.97	
					C	21-297-4120-000-000-0000	PU, cleaned drain line, rechar	255.00	3,517.97
041814	06/08/2023	12733	VAN EERDEN FOODSERVICE		C	21-297-5610-000-000-0000	FOOD	977.99	
					C	21-297-5610-000-000-0000	FOOD	596.50	
					C	21-297-5610-000-000-0000	FOOD	910.93	
					C	21-297-5610-000-000-0000	FOOD	977.47	
					C	21-297-5610-000-000-0000	FOOD	635.93	
					C	21-297-5610-000-000-0000	FOOD	1,356.45	
					C	21-297-5610-000-000-0000	FOOD	1,006.06	
					C	21-297-5610-000-000-0000	FOOD	1,956.36	
					C	21-297-5610-000-000-0000	FOOD	1,142.89	
					C	21-297-5610-000-000-0000	FOOD	556.94	
					C	21-297-5610-000-000-0000	FOOD	566.84	
					C	21-297-5610-000-000-0000	FOOD	738.73	

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CheckN	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					C	21-297-5610-000-000-0000	FOOD	1,553.76	
					C	21-297-5610-000-000-0000	FOOD	379.73	
					C	21-297-5610-000-000-0000	FOOD	879.82	
					C	21-297-5610-000-000-0000	FOOD	822.88	
					C	21-297-5610-000-000-0000	FOOD	629.75	
					C	21-297-5610-000-000-0000	FOOD	514.90	
					C	21-297-5610-000-000-0000	FOOD	1,008.83	
					C	21-297-5610-000-000-0000	FOOD	565.57	
					C	21-297-5610-000-000-0000	FOOD	561.27	
					C	21-297-5610-000-000-0000	FOOD	389.45	
					C	21-297-5610-000-000-0000	FOOD	278.64	
					C	21-297-5610-000-000-0000	FOOD	619.54	
					C	21-297-5610-000-000-0000	FOOD	293.17	
					C	21-297-5610-000-000-0000	FOOD	570.25	
					C	21-297-5610-000-000-0000	FOOD	645.73	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	552.35	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	1,056.72	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	377.58	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	936.55	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	225.41	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	547.69	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	527.98	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	928.45	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	31.41	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	278.44	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	407.37	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	562.28	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	203.19	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	209.91	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	473.08	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	726.04	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	887.64	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	299.70	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	964.89	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	532.45	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	329.01	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	261.98	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	700.55	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	722.18	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	223.29	

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CheckN	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	931.99	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	333.99	
					C	21-297-5612-000-000-0000	FOOD ALA CARTE	132.12	
					C	21-297-5612-000-000-0000	FOOD ALA CARTE	49.60	
					C	21-297-5612-000-000-0000	FOOD ALA CARTE	69.54	
					C	21-297-5612-000-000-0000	FOOD ALA CARTE	85.41	
					C	21-297-5612-000-000-0000	FOOD ALA CARTE	60.45	
					C	21-297-5612-000-000-0000	FOOD ALA CARTE	2.75	
					C	21-297-5612-000-000-0000	FOOD ALA CARTE	96.31	
					C	21-297-5612-000-000-0000	FOOD ALA CARTE	152.52	
					C	21-297-5612-000-000-0000	FOOD ALA CARTE	114.30	
					C	21-297-5620-000-000-0000	USDA COMM DEL CHG	18.25	
					C	21-297-5620-000-000-0000	USDA COMM DEL CHG	7.00	
					C	21-297-5620-000-000-0000	USDA COMM DEL CHG	18.25	
					C	21-297-5620-000-000-0000	USDA COMM DEL CHG	8.50	
					C	21-297-5620-000-000-0000	USDA COMM DEL CHG	12.75	
					C	21-297-5620-000-000-0000	USDA COMM DEL CHG	21.25	
					C	21-297-5620-000-000-0000	USDA COMM DEL CHG	8.25	
					C	21-297-5620-000-000-0000	USDA COMM DEL CHG	16.50	
					C	21-297-5620-000-000-0000	USDA COMM DEL CHG	5.50	
					C	21-297-5620-000-000-0000	USDA COMM DEL CHG	2.75	
					C	21-297-5620-000-000-0000	USDA COMM DEL CHG	16.75	
					C	21-297-5620-000-000-0000	USDA COMM DEL CHG	4.25	
					C	21-297-5620-000-000-0000	USDA COMM DEL CHG	8.25	
					C	21-297-5620-000-000-0000	USDA COMM DEL CHG	7.00	
					C	21-297-5620-000-000-0000	USDA COMM DEL CHG	2.75	
					C	21-297-5620-000-000-0000	USDA COMM DEL CHG	11.00	
					C	21-297-5620-000-000-0000	USDA COMM DEL CHG	11.00	
					C	21-297-5620-000-000-0000	USDA COMM DEL CHG	5.50	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	131.64	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	131.64	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	43.88	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	175.52	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	248.06	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	5.50	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	38.16	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	21.94	
					C	21-297-5640-000-000-0000	CREDIT-MIXED PEPPERS	(20.73)	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	242.96	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	120.69	

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					C	21-297-5640-000-000-0000	NON FOOD ITEMS	182.22	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	217.42	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	28.81	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	43.88	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	65.82	37,994.41
041815	06/08/2023	33342	ALLEGRA BATTLE CREEK	10606	C	11-249-5990-050-000-0000	COMMENCEMENT PROGRAMS	948.45	948.45
041816	06/08/2023	15360	ANGELA KLACKING		G	11-113-3710-050-000-0000	KCC 2ND SEM TEXTBK REIMB	56.69	56.69
041817	06/08/2023	34616	BEST ONE TIRE AND SERVICE OF L	09812	C	11-271-5720-000-000-0000	F012710,MOUNT/DISMOUNT, REFINI	1,068.54	1,068.54
041818	06/08/2023	15361	BRIAN TOMLINSON		G	11-113-3710-050-000-0000	KCC 2ND SEM TEXTBK REIMB	124.99	124.99
041819	06/08/2023	34898	BRONSON HEALTHCARE GROUP	10025	P	11-271-3190-000-000-0000	BUS DRIVER PHYSICALS - C COLE,	255.00	255.00
041820	06/08/2023	32490	CEREAL CITY SCIENCE		G	11-112-5110-040-000-0000	LEVEL UP! ASSESSMENT	25.00	25.00
041821	06/08/2023	32923	CURRICULUM ASSOCIATES LLC	10474	C	11-125-5110-020-000-6010	PHONICS READING	8,239.41	8,239.41
041822	06/08/2023	15300	DEBORAH R GLASER, EDD, LLC	10437	C	11-125-5110-020-000-6010	5- MAGIC BOOK OF LESSONS AND C	579.25	579.25
041823	06/08/2023	14979	ENCORE TECHNOLOGY GROUP		G	11-261-3410-010-000-0000	MAY	169.87	
					G	11-261-3410-020-000-0000	MAY	339.72	
					G	11-261-3410-030-000-0000	MAY	154.42	
					G	11-261-3410-040-000-0000	MAY	339.72	
					G	11-261-3410-050-000-0000	MAY	494.14	
					G	11-271-3410-000-000-0000	MAY	46.33	1,544.20
041824	06/08/2023	32393	FREIGHTLINER OF	09769	P	11-271-5730-000-000-0000	BRAKE SLACK ADJ, CAMSHAFT, BRA	1,083.50	1,083.50
041825	06/08/2023	14401	HELIOS SOLAR INVESTMENTS LLC		G	11-261-5520-020-000-0000	JUNE	1,967.00	
					G	11-261-5520-050-000-0000	JUNE	2,391.00	4,358.00
041826	06/08/2023	35914	HERFF JONES INC	10611	C	11-249-5990-050-000-0000	ADMIN GOWNS	866.00	
				10603	P	11-249-5990-050-000-0000	BSCCK DATED DIPLOMAS	45.36	
				10603	C	11-249-5990-050-000-0000	DIPLOMAS	19.72	931.08
041827	06/08/2023	13358	HI-TEC BUILDING SERVICES		G	11-261-3191-010-000-0000	MAY	6,529.49	
					G	11-261-3191-020-000-0000	MAY	9,675.07	
					G	11-261-3191-030-000-0000	MAY	6,529.49	
					G	11-261-3191-040-000-0000	MAY	13,732.18	
					G	11-261-3191-050-000-0000	MAY	22,954.49	
					G	11-261-3191-090-000-0000	MAY	154.90	59,575.62
041829	06/08/2023	33337	HOLLAND BUS COMPANY	09785	P	11-271-5730-000-000-0000	HEAD UNIT, MULTIFUNCTION	1,804.43	
				09785	P	11-271-5730-000-000-0000	CLIP, SCR, QUICK DISC	19.76	
				09785	P	11-271-5730-000-000-0000	CAP COOLANT	49.61	
				09785	P	11-271-5730-000-000-0000	VALVE, SOLENOID	80.39	
				09785	P	11-271-5730-000-000-0000	HOSE ASSY DEF SUCTION HEAD UNI	2,224.23	
				09785	P	11-271-5730-000-000-0000	CLAMP, PIPE, EXH, MARMON, GASK	95.04	
				09785	P	11-271-5730-000-000-0000	LIGHT, WARNING AMB/RED	223.52	

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6/1/2023 to 6/30/2023

CheckN	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				09785 P	G	11-271-5730-000-000-0000	ALTERNATOR	546.29	
				09785 P	G	11-271-5730-000-000-0000	FILTER, FUEL/WATER SEP	289.50	
				09785 P	G	11-271-5730-000-000-0000	FUEL FILTER	154.43	
				09785 P	G	11-271-5730-000-000-0000	KIT, DCM, SWITCH, TURN SIGNAL	467.36	
				09785 P	G	11-271-5730-000-000-0000	SENSOR TEMP	335.36	
				09785 P	G	11-271-5730-000-000-0000	PANEL LATCH	47.79	6,337.71
041830	06/08/2023	37082	JW PEPPER & SON INC	09896 P	G	11-113-5118-050-000-0000	GO TO THE DISTANCE	28.98	
				09896 C	G	11-113-5118-050-000-0000	HOME EPRINT	79.00	107.98
041831	06/08/2023	14175	LAKEVIEW SCHOOL DISTRICT	10608 C	G	11-271-7910-000-000-0000	DRIVER ASSIST. W TRIP TO THREE	145.73	
				10609 C	G	11-271-7910-000-000-0000	BUS TRIP TO LOY NORRIX, USED L	218.82	364.55
041832	06/08/2023	15244	LANSING SECURITY AND LOCKSMIT	10393 P	G	11-261-4190-000-000-0000	LEVERSET, GRADE1 FOR CLASSROO	223.00	
				10393 C	G	11-261-4190-000-000-0000	MS VESTIBULE CYLINDER LOCK, PA	2,034.80	
				10516 C	G	11-261-4910-000-000-2440	CYLINDER LOCKS/REMOVE, REPLAC	8,582.00	10,839.80
041833	06/08/2023	06728	PENNFIELD CHARTER TOWNSHIP		G	11-261-3830-020-000-0000	8465-04/17-05/15	1,625.13	
					G	11-261-3830-040-000-0000	8587-04/17-05/15	1,391.97	
					G	11-261-3830-050-000-0000	8299-04/17-05/15	2,260.29	
					G	11-261-3830-100-000-0000	8025-04/17-05/15	28.47	5,305.86
041834	06/08/2023	11824	RECOGNITION INC	10593 C	G	11-249-5990-050-000-0000	LEADERSHIP & PRINCIPAL AWARDS	192.50	192.50
041835	06/08/2023	36648	REPUBLIC WASTE SERVICE		G	11-261-3840-010-000-0000	PU OVERAGE/CONT MATL	275.00	
					G	11-261-3840-020-000-0000	DU OVERAGE	20.00	
					G	11-261-3840-030-000-0000	NP OVERAGE	30.00	325.00
041836	06/08/2023	33112	SCHOLASTIC INC	10536 P	G	11-125-5110-010-000-3060	BOOKS	73.41	
				10536 C	G	11-125-5110-010-000-3060	BOOKS	1,542.47	1,615.88
041837	06/08/2023	34576	SCHOOL SPECIALTY LLC	10498 P	G	11-111-5110-010-000-0000	TAK WHITE	4.26	
				10488 C	G	11-111-5110-020-000-0000	SCISSORS, GLUE STICKS, TAPE, D	75.74	80.00
041838	06/08/2023	12346	SPEED WRENCH INC	10612 C	G	11-271-4130-000-000-0000	REPAIRS TO BUS 14C	2,924.50	
				10613 C	G	11-271-4130-000-000-0000	REPAIRS TO BUS 18A	5,439.18	8,363.68
041839	06/08/2023	15243	TAKTICAL WILDLIFE & RODENT SOL	10342 C	G	11-261-3890-000-000-0000	SERVICE FEE- JUNE	1,541.66	1,541.66
041840	06/08/2023	37296	TYLER TECHNOLOGIES INC	10598 C	G	11-271-6420-000-000-0000	ANNUAL SUBSCRIP 4/2023-3/2024	5,355.00	5,355.00
041841	06/08/2023	15295	GRADUATION ALLIANCE INC		G	11-113-3710-050-000-0000	STUDENT RECOVERY SERVICES - J	2,440.00	2,440.00
041842	06/08/2023	33312	WEST MICHIGAN INTERNATIONAL L	10610 C	G	11-271-5730-000-000-0000	CHAMBER, BRAKE, SPRNG	304.00	304.00
041843	06/12/2023	12204	BC SOUND	10605 C	G	11-293-5980-060-000-0000	BaseB pressbox service	869.99	869.99
041844	06/12/2023	08934	CALHOUN COUNTY		C	21-297-7410-000-000-0000	Food safety certified (4)	624.00	624.00
041845	06/12/2023	15311	COLDWATER GOLF COURSE	10558	G	11-293-5930-060-000-0000	Coldwater 4/1/4/23	210.00	210.00
041846	06/12/2023	01293	FLASH SANITATION	10616 C	G	11-293-5980-060-000-0000	1 unit-Tennis Courts	120.00	120.00
041847	06/12/2023	13877	GREENSMITH FLORIST AND FINE G	10617 C	G	11-293-5980-060-000-0000	Parent Night, 3 sports	148.75	148.75
041848	06/12/2023	15284	10X INNOVATIONS LLC	10315 P	C	21-297-4910-000-000-0000	Painting Project	8,036.59	8,036.59

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041849	06/12/2023	11824	RECOGNITION INC	10601 C	A	21-296-7920-000-000-9004	1 plaque, 12 medals	63.00	63.00
041851	06/15/2023	13995	AOS		G	11-111-4120-010-000-0000	JUNE	439.69	
					G	11-111-4120-020-000-0000	JUNE	800.28	
					G	11-111-4120-030-000-0000	JUNE	444.17	
					G	11-112-4120-040-000-0000	JUNE	565.33	
					G	11-113-4120-050-000-0000	JUNE	616.08	
					G	11-113-4120-060-000-0000	JUNE	52.24	
					G	11-225-4120-000-000-0000	JUNE	2.70	
					G	11-231-4120-000-000-0000	JUNE	1.32	
					G	11-232-4120-000-000-0000	JUNE	1.32	
					G	11-252-4120-000-000-0000	JUNE	167.42	
					G	11-261-5910-000-000-0000	JUNE	5.06	
					G	11-271-4120-000-000-0000	JUNE	27.08	
					C	21-297-5990-000-000-0000	JUNE	9.79	3,132.48
041852	06/15/2023	00799	CALHOUN COUNTY TREASURER		G	11-266-3190-050-000-0000	MAY LIAISON DEPUTY	10,714.52	10,714.52
041853	06/15/2023	34097	CALHOUN ISD		G	11-111-3225-010-000-0000	TRAINING- C WELLS	35.00	
					G	11-111-3225-020-000-0000	S RODGERS COACHING	60.00	95.00
041854	06/15/2023	15119	CLARK HILL PLC		G	11-231-3170-000-000-0000	LEGAL SERVICES - MAY 31	6,880.07	6,880.07
041855	06/15/2023	02268	HUNTER-PRELL CO.	10045 P	G	11-261-4190-000-000-0000	SERVICE CALL - BOILER TUBE LEA	2,426.50	
				10045 P	G	11-261-4190-000-000-0000	YEARLY CSD-1 INSPECTIONS AND T	1,486.00	3,912.50
041856	06/15/2023	36022	ISOLVED BENEFIT SERVICES		G	12-192-0001-000-000-0000	JUN FBA ADMIN	235.56	235.56
041857	06/15/2023	37082	JW PEPPER & SON INC		G	11-113-5123-050-000-0000	STAR WARS RAIDERS, JURRASTIC P	182.99	
					G	11-113-5123-050-000-0000	A PREHISTORIC SUITE	62.99	245.98
041858	06/15/2023	34860	LOWES BUSINESS ACCOUNT	10100 P	G	11-261-5981-000-000-0000	MULCH	47.30	
				10100 P	G	11-261-5981-000-000-0000	PLANTS	118.64	165.94
041859	06/15/2023	15216	METRONET		G	11-261-3410-010-000-0000	June	24.91	
					G	11-261-3410-020-000-0000	June	49.84	
					G	11-261-3410-030-000-0000	June	22.66	
					G	11-261-3410-040-000-0000	June	49.84	
					G	11-261-3410-050-000-0000	June	72.50	
					G	11-271-3410-000-000-0000	June	6.80	226.55
041860	06/15/2023	11869	MEYER MUSIC		G	11-113-5123-050-000-0000	10 pk ML CLARINET	39.51	
					G	11-113-5123-050-000-0000	10 PK ALTO SAX/VANDOREN CLARIN	50.30	89.81
041861	06/15/2023	03261	MIX HARDWARE	10047 P	G	11-261-5989-000-000-0000	TOILET SEAT	34.99	
				10047 P	G	11-261-5989-000-000-0000	LP TANK	69.99	
				10047 P	G	11-261-5989-000-000-0000	SLOAN	6.99	
				10042 P	G	11-271-5730-000-000-0000	DRILL BIT	46.98	
				10042 P	G	11-271-5730-000-000-0000	RATCHET, SCREW DRIVER, WRENC	74.24	
				10042 P	G	11-271-5730-000-000-0000	BOLTS	6.00	

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041862	06/15/2023	07172	SCHOLASTIC BOOK CLUBS	10042 P	G	11-271-5730-000-000-0000	PIPE, SOCKET, TAPE, TAP	47.35	286.54
				10466 P	G	11-111-5110-000-000-4350	Classroom Libraries - A LABRO	70.00	
				10466 C	G	11-111-5110-000-000-4350	Classroom Libraries - A LABROS	657.00	
				10454 C	G	11-111-5110-000-000-4350	Classroom Libraries - L WILKIN	464.85	
				10467 C	G	11-111-5110-000-000-4350	Classroom Libraries - M SHAFER	797.00	
				10430 C	G	11-111-5110-000-000-4350	Classroom Libraries - L BECKLA	836.00	2,824.85
041863	06/15/2023	07172	SCHOLASTIC BOOK CLUBS	10385 P	G	11-111-5110-000-000-4350	Classroom Libraries - DL	35.76	35.76
041864	06/15/2023	34576	SCHOOL SPECIALTY LLC	10498 C	G	11-111-5110-010-000-0000	DRY ERASERS, PERM MARKERS, BI	932.97	
				10436 C	G	11-111-5110-030-000-0000	BATTERIES, ZIPLOC BAGS, TAPE,	461.20	
				10345 C	G	11-111-5990-010-000-0000	EASEL POST ITS	31.25	
				10545 C	G	11-112-5110-040-000-0000	STAPLER, SCISSORS, FOLDERS, TA	1,790.07	
041865	06/15/2023	11720	SECRET, WARDLE, LYNCH, HAMPT		G	11-231-3170-000-000-0000	03/01/23-05/31/23 BILLING	83.35	83.35
041866	06/15/2023	15138	SHANNON SCHANS		G	11-232-3120-000-000-0000	PROFESSIONAL COACHING AS, TD,	1,825.00	1,825.00
041867	06/15/2023	36764	SPARTAN STORES LLC	10604	G	11-249-5990-050-000-0000	BREAKFAST FOR REHEARSAL	149.58	387.71
				10511 C	G	11-249-5990-050-000-0000	STAGE FERNS	60.00	
				10599	A	21-296-7920-050-000-9521	SUPPLIES FOR ICE CREAM BAR	103.10	
					C	21-297-5610-000-000-0000	FOOD	16.82	
					C	21-297-5610-000-000-0000	FOOD	10.43	
					C	21-297-5610-000-000-0000	FOOD	2.50	
					C	21-297-5610-000-000-0000	FOOD	28.71	
					C	21-297-5612-000-000-0000	FOOD ALA CARTE	12.98	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	3.59	
041868	06/15/2023	12546	UNION ELECTRIC INC	10044 P	G	11-261-4190-000-000-0000	MS - CONDUIS REPAIR ON ROOF	275.00	2,375.00
				10044 P	G	11-261-4190-000-000-0000	HS- REPLACE BROKEN DISCONNEC	775.00	
				10044 P	G	11-261-4190-000-000-0000	HS- REPAIR BASKETBALL OPERATO	275.00	
				10044 P	G	11-261-4190-000-000-0000	MS- KITCHEN FREEZER AND COOLE	1,050.00	
041878	06/15/2023	37408	US BANK		G	11-111-3110-030-000-0000	SUB PERMIT - A. BIERGEDER	45.00	
					G	11-111-5110-000-000-4350	Classroom Libraries - B CAVIND	384.15	
					G	11-111-5110-000-999-0000	HIL - LITERACY STRONG	85.90	
					G	11-111-5110-000-999-0000	HIL - THE ART OF COACHING, HOW	162.49	
					G	11-111-5110-000-999-0000	HIL - LITERACY STRONG BOOKS	128.85	
					G	11-111-5110-010-000-0000	Q TIPS, HAND SANITIZER, LYSOL	258.81	
					G	11-111-5110-010-000-0000	TISSUE	95.96	
					G	11-111-5110-020-000-0000	BRAINPOP SUBSCRIPTION L BECKLA	96.75	
					G	11-111-5110-030-000-0000	TYE DIE KITS	75.96	
					G	11-112-5110-040-999-0000	GRANT- MI ADVENTURE TICKETS	1,000.00	
					G	11-122-5110-050-194-0000	CLOROX WIPES, TISSUE, PENCIL S	159.18	
					G	11-122-5110-050-194-0000	CORRECTION TAPE	13.99	
	G	11-122-5110-050-194-0000	LABEL MAKER, NOTEPAD, PENCIL S	477.54					

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CheckN	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				10574 P	G	11-125-5110-000-400-3060	TISSUE PAPER, MEASURING TAPE,	125.54	
				10574 P	G	11-125-5110-000-400-3060	GLITTER	9.18	
				10574 P	G	11-125-5110-000-400-3060	WOODEN STICKS	6.99	
				10574 P	G	11-125-5110-000-400-3060	ZIPLOC BAGS	24.99	
				10574 C	G	11-125-5110-000-400-3060	FEATHERS, COTTON BALLS, BAMBO	903.05	
				10555 C	G	11-125-5110-010-000-3060	DOLLAR TREE - WOOD FIGURES	41.99	
				10541 P	G	11-125-5110-010-000-3060	GLITTER GLUE	19.98	
				10541 C	G	11-125-5110-010-000-3060	PAPER, DICE, TISSUE PAPER, EXT	512.61	
				10530 P	G	11-125-5110-010-000-3060	BOOKS	26.94	
				10530 P	G	11-125-5110-010-000-3060	BOOKS	11.12	
				10530 P	G	11-125-5110-010-000-3060	BOOKS	4.99	
				10530 P	G	11-125-5110-010-000-3060	BOOKS	33.24	
				10530 C	G	11-125-5110-010-000-3060	BOOKS	488.31	
				10556 P	G	11-125-5110-010-000-3668	ADD'L HRS GRANT - DOMIINOES, M	264.80	
				10556 P	G	11-125-5110-010-000-3668	ADD'L HRS GRANT - DUCK TOYS	18.68	
				10571 P	G	11-125-5110-010-200-3060	TICONDEROGA PENCILS	41.97	
				10571 P	G	11-125-5110-010-200-3060	COLORLED CARDSTOCK	18.49	
				10571 P	G	11-125-5110-010-200-3060	PLAYING CARDS	108.00	
				10571 C	G	11-125-5110-010-200-3060	ZIPLOC BAGS, CHALK, PLAY DOH,	517.86	
				10550 P	G	11-125-5110-020-000-3060	FIDGET TOYS, BOOKMARKS, GAMES	223.49	
				10550 C	G	11-125-5110-020-000-3060	SCRABBLE TILE HOLDERS	16.99	
				10532 P	G	11-125-5110-020-000-3060	CAPS	64.29	
				10532 C	G	11-125-5110-020-000-3060	BOOTH	53.46	
				10550 P	G	11-125-5110-020-000-3060	SCRABBLE LETTERS, ERASERS	14.98	
				10532 P	G	11-125-5110-020-000-3060	ICE CREAM CUPS	50.34	
				10551 P	G	11-125-5110-020-000-6010	COLORLED CARDSTOCK, CHART TAB	60.70	
				10551 P	G	11-125-5110-020-000-6010	LAMINATING SHEETS	94.97	
				10551 P	G	11-125-5110-020-000-6010	FOLDERS	30.72	
				10551 C	G	11-125-5110-020-000-6010	FILE FOLDERS, RULERS, TAPE, MA	143.57	
				10411 C	G	11-125-5110-030-000-3060	TABLE	189.99	
				10520 P	G	11-125-5110-030-000-3060	TAKE HOME BOOKS	49.99	
				10520 P	G	11-125-5110-030-000-3060	TAKE HOME BOOKS	246.96	
				10520 C	G	11-125-5110-030-000-3060	TAKE HOME BOOKS	39.95	
				10592 P	G	11-125-5110-030-000-6010	LEARNING TOYS, BOARD GAMES, M	549.97	
				10592 C	G	11-125-5110-030-000-6010	MAGNET ALPHABET LETTERS	66.97	
				10475 C	G	11-125-5110-030-000-6010	TABLE	189.99	
				10594 C	G	11-125-5110-030-000-6010	TAKE HOME BOOKS	249.72	
				10468 C	G	11-213-5990-000-000-0000	SPONGES	15.99	
				10484 P	G	11-222-5110-010-000-0000	HIGHLIGHTERS, PENCIL SHARPENER,	200.69	
				10484 C	G	11-222-5110-010-000-0000	PENS	9.32	

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				10538 P	G	11-222-5110-020-000-0000	BOOKS	39.69	
				10538 P	G	11-222-5110-020-000-0000	BOOKS	27.14	
				10538 C	G	11-222-5110-020-000-0000	BOOKS	501.71	
				10480 P	G	11-222-5110-030-000-0000	PENS	9.32	
				10480 C	G	11-222-5110-030-000-0000	TAPE, MARKERS, COLOR CARDSTOC	161.70	
				10538 C	G	11-222-5310-020-000-0000	BOOKS	140.99	
				10538 P	G	11-222-5310-020-000-0000	BOOKS	560.59	
				10538 P	G	11-222-5310-020-000-0000	BOOKS	435.42	
				10538 P	G	11-222-5310-020-000-0000	BOOKS	14.99	
				10481 P	G	11-222-5310-030-000-0000	BOOKS	227.68	
				10481 C	G	11-222-5310-030-000-0000	BOOKS	30.60	
					G	11-231-5990-000-000-0000	SAMS CLUB - FOOD FOR BOE MTG	93.24	
					G	11-232-3430-000-000-0000	MARANA POSTAGE	1.80	
					G	11-232-5910-000-000-0000	SCRIBD	11.99	
					G	11-232-5910-000-000-0000	MCGONIGLES	63.27	
					G	11-232-5910-000-000-0000	SHELL- DRINKS FOR ALT ED STUDE	5.20	
					G	11-232-5910-000-000-0000	DOLLAR GENERAL	39.65	
					G	11-232-5910-000-000-0000	NINAS TAQUERIA	74.91	
					G	11-232-5910-000-000-0000	SWEETWATERS	164.89	
					G	11-241-3430-010-000-0000	MARANA POSTAGE	9.00	
					G	11-241-3430-020-000-0000	MARANA POSTAGE	19.80	
					G	11-241-3430-030-000-0000	MARANA POSTAGE	8.10	
					G	11-241-3430-040-000-0000	MARANA POSTAGE	19.80	
					G	11-241-3430-040-000-0000	UPS - MS	6.20	
					G	11-241-3430-050-000-0000	MARANA POSTAGE	28.80	
				10494 P	G	11-241-5910-030-000-0000	THERMOMETER	17.89	
				10494 C	G	11-241-5910-030-000-0000	BINDERS, CLIPBOARDS	34.26	
					G	11-249-5990-050-000-0000	AMAZON- GOWN RETURN	(17.65)	
					G	11-252-3225-000-000-0000	MSBO- A. SCHWARTZ CPA WORKSHC	180.00	
					G	11-252-3430-000-000-0000	MARANA POSTAGE	2.70	
					G	11-282-5910-000-000-0000	ADOBE STOCK	49.99	
				10372 C	G	11-284-5910-000-000-0000	YEALINK TABLE SUPPLORT	32.97	
				10586 C	A	21-296-7920-030-000-9301	PUZZLES, PLAY DOH, STAMPS, ZIP	424.98	
				10602 C	A	21-296-7920-030-000-9301	PIZZA- LITTLE CAESARS	108.64	
				10563 C	A	21-296-7920-040-000-9400	MI ADVENTURE TICKETS	2,410.40	
				10561 C	A	21-296-7920-050-000-9505	UTILITIES	581.59	
				10562 C	A	21-296-7920-050-000-9505	UTILITIES- PROM	1,029.97	
				10512 C	A	21-296-7920-050-000-9505	SECURITY GUARDS	738.68	
				10567 C	A	21-296-7920-050-000-9508	SUBWAY PLATTERS	479.90	
				10515	A	21-296-7920-050-000-9533	SCHLOTSKYS	825.75	

June 2023 Check Register

District: PE-Pennfield Schools

Type of Checks: All

6/1/2023 to 6/30/2023

CheckN	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				10618 C	A	21-296-7920-050-000-9533	DOUBLE JJ RANCH	9,607.64	27,930.55
041879	06/15/2023	12006	VERIZON WIRELESS		G	11-261-3410-010-000-0000	MAY 11 - JUN 10	58.29	
					G	11-261-3410-020-000-0000	MAY 11 - JUN 10	58.29	
					G	11-261-3410-030-000-0000	MAY 11 - JUN 10	58.39	
					G	11-261-3410-040-000-0000	MAY 11 - JUN 10	58.29	
					G	11-261-3410-050-000-0000	MAY 11 - JUN 10	58.29	
					G	11-271-3410-000-000-0000	MAY 11 - JUN 10	76.28	367.83
041880	06/19/2023	11824	RECOGNITION INC	09732 P	G	11-293-5980-060-000-0000	Spring ATH trophies, medals	399.50	
				10627 C	A	21-296-7920-000-000-9002	Choir awards, trophies	328.00	727.50
041881	06/20/2023	15351	JENNIFER SMITH	10634 C	A	21-296-7920-040-000-9400	Trip Refund	50.00	50.00
041882	06/20/2023	15242	C&T DESIGN AND EQUIPMENT	10120 C	C	21-297-6450-000-000-0000	Convection Oven+Gas connector	13,102.69	13,102.69
041883	06/20/2023	14280	CEDAR CREST DAIRY		C	21-297-5610-000-000-0000	FOOD	31.68	
					C	21-297-5610-000-000-0000	FOOD	39.24	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	38.00	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	30.00	138.92
041884	06/20/2023	15352	CHELSEA EATHERTON	10633 C	A	21-296-7920-040-000-9400	Trip Refund	50.00	50.00
041885	06/20/2023	15348	ELIZABETH KING	10636 C	A	21-296-7920-040-000-9400	Trip Refund	50.00	50.00
041886	06/20/2023	16168	GORDON FOOD SERVICE		A	21-296-7920-050-000-9502	BBB Concession supplies	62.46	
					C	21-297-5610-000-000-0000	FOOD	303.32	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	45.35	
					C	21-297-5640-000-000-0000	NON FOOD ITEMS	130.00	541.13
041887	06/20/2023	15108	HPS LLC	09708 P	C	21-297-6450-000-000-0000	Walk-In Freezer	47,574.75	
				09708 C	C	21-297-6450-000-000-0000	Shelving+installation for walk	4,094.97	51,669.72
041888	06/20/2023	14175	LAKEVIEW SCHOOL DISTRICT	09848 P	C	21-297-8220-000-000-0000	Co-Op Contract May 2023	10,416.67	10,416.67
041889	06/20/2023	13172	MAPLE VALLEY ATHL. DEPT	10619 C	G	11-293-5915-060-000-0000	Cheer Entry Fee JV+V+MS	350.00	350.00
041890	06/20/2023	33196	MARSHALL HIGH SCHOOL ATHLET	10624 C	G	11-293-5930-060-000-0000	Tom Reynolds Invite 4/21	200.00	200.00
041891	06/20/2023	15345	MELINDA PENNEY	10640 C	A	21-296-7920-040-000-9400	Trip Refund	50.00	50.00
041892	06/20/2023	15284	10X INNOVATIONS LLC	10315 C	C	21-297-4910-000-000-0000	Professional Painting	10,870.75	10,870.75
041893	06/20/2023	14150	PRAIRIE LAKE REFRIGERATION INC		C	21-297-4120-000-000-0000	NP-replaced condenser motor in	464.35	
					C	21-297-4120-000-000-0000	DL,new electric drain heater f	389.34	853.69
041894	06/20/2023	11623	SCHOLASTIC BOOK FAIRS	10641 C	A	21-296-7920-020-000-9200	Book Fair	2,307.57	2,307.57
041895	06/20/2023	15346	TRISTA SHORT	10638 C	A	21-296-7920-040-000-9400	Trip Refund	50.00	50.00
041896	06/20/2023	15358	BRIAN CARSON	10628 C	A	21-296-7920-040-000-9400	Trip Refund	50.00	50.00
041897	06/20/2023	15347	CASSANDRA HALL	10637 C	A	21-296-7920-040-000-9400	Trip Refund	50.00	50.00
041898	06/20/2023	15355	COURTNEY BERGER	10631 C	A	21-296-7920-040-000-9400	Trip Refund	50.00	50.00
041899	06/20/2023	15353	JAMES STINSON	10632 C	A	21-296-7920-040-000-9400	Trip Refund	50.00	50.00
041900	06/20/2023	15357	KEITH BARTZEN	10629 C	A	21-296-7920-040-000-9400	Trip Refund	50.00	50.00

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CheckN	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
041901	06/20/2023	15356	TAMMY SKIDMORE	10630	C	A 21-296-7920-040-000-9400	Trip Refund	50.00	50.00
041903	06/20/2023	12733	VAN EERDEN FOODSERVICE		C	20-599-0001-000-000-0000	REBATES	(6.39)	
					C	20-599-0001-000-000-0000	REBATES	(37.50)	
					C	20-599-0001-000-000-0000	REBATES	(26.04)	
					C	21-297-5610-000-000-0000	FOOD	(63.49)	
					C	21-297-5610-000-000-0000	FOOD	(112.73)	
					C	21-297-5610-000-000-0000	FOOD	(9.60)	
					C	21-297-5610-000-000-0000	FOOD	(50.83)	
					C	21-297-5610-000-000-0000	FOOD	1,213.98	
					C	21-297-5610-000-000-0000	FOOD	3,137.18	
					C	21-297-5610-000-000-0000	FOOD	1,840.28	
					C	21-297-5610-000-000-0000	FOOD	79.65	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	219.55	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	491.52	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	763.52	
					C	21-297-5612-000-000-0000	FOOD ALA CARTE	191.50	
					C	21-297-5612-000-000-0000	FOOD ALA CARTE	(19.41)	
					C	21-297-5612-000-000-0000	FOOD ALA CARTE	(32.29)	
					C	21-297-5612-000-000-0000	FOOD ALA CARTE	(24.68)	
					C	21-297-5620-000-000-0000	USDA COMM DEL CHG	46.75	
					C	21-297-5620-000-000-0000	USDA COMM DEL CHG	8.25	
					C	20-599-0001-000-000-0000	CHECK # 041903 VOIDED	26.04	
					C	20-599-0001-000-000-0000	CHECK # 041903 VOIDED	6.39	
					C	20-599-0001-000-000-0000	CHECK # 041903 VOIDED	37.50	
					C	21-297-5610-000-000-0000	CHECK # 041903 VOIDED	63.49	
					C	21-297-5610-000-000-0000	CHECK # 041903 VOIDED	(3,137.18)	
					C	21-297-5610-000-000-0000	CHECK # 041903 VOIDED	112.73	
					C	21-297-5610-000-000-0000	CHECK # 041903 VOIDED	9.60	
					C	21-297-5610-000-000-0000	CHECK # 041903 VOIDED	50.83	
					C	21-297-5610-000-000-0000	CHECK # 041903 VOIDED	(1,213.98)	
					C	21-297-5610-000-000-0000	CHECK # 041903 VOIDED	(1,840.28)	
					C	21-297-5610-000-000-0000	CHECK # 041903 VOIDED	(79.65)	
					C	21-297-5611-000-000-0000	CHECK # 041903 VOIDED	(219.55)	
					C	21-297-5611-000-000-0000	CHECK # 041903 VOIDED	(491.52)	
					C	21-297-5611-000-000-0000	CHECK # 041903 VOIDED	(763.52)	
					C	21-297-5612-000-000-0000	CHECK # 041903 VOIDED	(191.50)	
					C	21-297-5612-000-000-0000	CHECK # 041903 VOIDED	24.68	
					C	21-297-5612-000-000-0000	CHECK # 041903 VOIDED	32.29	
					C	21-297-5612-000-000-0000	CHECK # 041903 VOIDED	19.41	
					C	21-297-5620-000-000-0000	CHECK # 041903 VOIDED	(8.25)	

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6/1/2023 to 6/30/2023

CheckN	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					C	21-297-5620-000-000-0000	CHECK # 041903 VOIDED	(46.75)	0.00
041904	06/20/2023	10008	VICKSBURG COMMUNITY SCHOOLS	10620 C	G	11-293-5915-060-000-0000	Entry Fee for V+JV	175.00	175.00
041905	06/20/2023	12959	DANA WELLS-JENNEY		A	21-296-7920-050-000-9533	REIMB- TICKETS, GIFT CARDS, WA	3,827.16	3,827.16
041906	06/21/2023	14261	CITY OF SPRINGFIELD		G	12-451-3200-000-000-0000	JUNE	87.95	87.95
041907	06/21/2023	15073	CITY OF BATTLE CREEK		G	12-451-3100-000-000-0000	JUNE	2,839.42	2,839.42
041908	06/21/2023	15241	UNIFUND CCR PARTNERS		G	12-451-3500-000-000-0000	C DIXON 08237CZ	426.47	426.47
041909	06/22/2023	11003	AVENTRIC TECHNOLOGIES LLC	10537 C	G	11-249-5990-000-000-3000	AED PADS	52.00	52.00
041910	06/22/2023	34616	BEST ONE TIRE AND SERVICE OF L	09812	G	11-271-5720-000-000-0000	FS 561 ON HUB PILOT, REFINISHI	2,149.08	2,149.08
041911	06/22/2023	34097	CALHOUN ISD		G	11-111-3225-020-000-0000	MORPHOLOGY TRAINING - A NEWMA	25.00	25.00
041912	06/22/2023	10655	CEREAL CITY AUTO PARTS	09767 P	G	11-261-4130-000-000-0000	18MO WTY BAT	161.53	
				09767 P	G	11-271-5730-000-000-0000	BOXED CAPSULES	64.80	
				09767 P	G	11-271-5730-000-000-0000	PREMIUM CAPSULES	197.94	
				09767 P	G	11-271-5730-000-000-0000	XL NITRILLE GLOVES	60.96	
				09767 P	G	11-271-5730-000-000-0000	BLUE DEF 2.5 GAL	119.92	
				09767 P	G	11-271-5730-000-000-0000	TAN SEAM SEALER, WINDSHIELD AD	127.68	732.83
041913	06/22/2023	15121	CSM GROUP INC		G	11-456-6220-010-000-0000	PU HVAC - 04/30/23	1,660.00	
					G	11-456-6220-010-000-4350	PU HVAC - 04/30/23	2,502.00	
					G	11-456-6220-030-000-0000	NP HVAC 04/30/23	1,707.00	
					G	11-456-6220-030-000-4350	NP HVAC 04/30/23	14,043.00	19,912.00
041914	06/22/2023	32393	FREIGHTLINER OF	09769 P	G	11-271-5730-000-000-0000	BRAKE SHOE KIT, DRUM, BRAKE SL	534.10	
				09769 P	G	11-271-5730-000-000-0000	AIR DRYER EXCH	923.62	
				09769 C	G	11-271-5730-000-000-0000	RETURN - BRAKE SLACK ADJ	(161.62)	1,296.10
041915	06/22/2023	35914	HERFF JONES INC	10646 C	G	11-249-5990-050-000-0000	BACK DATED DIPLOMAS	34.36	34.36
041916	06/22/2023	33337	HOLLAND BUS COMPANY	09785 P	G	11-271-5730-000-000-0000	CLAMP T BOLT	134.82	
				09785 P	G	11-271-5730-000-000-0000	SENSOR DFN PRESSURE	399.00	
				09785 P	G	11-271-5730-000-000-0000	SWITCH, ADJUSTABLE, DPST	93.47	
				09785 P	G	11-271-5730-000-000-0000	KIT, AFM MOUNTING, INJECTOR, D	612.67	
				09785 P	G	11-271-5730-000-000-0000	SLACK ADJ	272.62	
				09785 P	G	11-271-5730-000-000-0000	SLACK ADJ, COVER AIR BRAKE	520.88	
				09785 P	G	11-271-5730-000-000-0000	MODULE INLET CATALYST, KIT PAR	8,705.37	
				09785 P	G	11-271-5730-000-000-0000	VALVE, SINGLE, CHECK	127.37	
				09785 P	G	11-271-5730-000-000-0000	CHAMBER, BRAKE, TYPE 24	646.40	
				09785 P	G	11-271-5730-000-000-0000	SENSOR TEMP DPF	335.36	11,847.96
041917	06/22/2023	13916	J H OIL COMPANY	09807 C	G	11-261-5710-000-000-0000	GASOLINE	2,429.25	
				09807 C	G	11-271-5710-000-000-0000	DIESEL	12,506.87	14,936.12
041918	06/22/2023	37082	JW PEPPER & SON INC		G	11-113-5123-050-000-0000	GHOSTBUSTERS, DANGER ZONE	127.99	127.99
041919	06/22/2023	30601	K/RESA		G	11-271-7410-000-000-0000	BUS DRIVER TRAINING - C COLE &	250.00	250.00
041920	06/22/2023	25430	KELLOGG COMMUNITY COLLEGE		G	11-113-3710-050-000-0000	DUAL ENROLLMENT-SUM 2023	8,332.21	8,332.21

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041922	06/22/2023	15058	KINGSCOTT ASSOCIATES		G	11-456-6220-030-000-0000	Elem Unit Vent Upgrades	125.00	
					B	41-456-6227-010-000-0000	ELEM BOILERS - MAY	904.10	
					B	41-456-6227-020-000-0000	DL REMODEL - APR	12,299.99	
					B	41-456-6227-030-000-0000	ELEM BOILERS - MAY	904.10	
					B	41-456-6227-040-000-0000	MS ROOF - MAY	7,650.00	
					B	41-456-6227-040-000-0000	MS REMODELING - APR	15,435.20	
					B	41-456-6227-040-000-0000	MS ROOF - APR	3,060.00	
					B	41-456-6227-050-000-0000	HS SECURE VESTIBULE - APR	360.00	
					B	41-456-6227-050-000-0000	HS PARKING LOT - APR	1,700.00	
					B	41-456-6227-050-000-0000	STADIUM REMODELING - APR	1,710.03	
					B	41-456-6227-050-000-0000	STADIUM REMODELING - MAY	4,868.78	
					B	41-456-6227-050-000-0000	HS PARKING LOT - MAY	3,400.00	
					B	41-456-6227-050-000-0000	HS SECURE VESTIBULE - MAY	900.01	53,317.21
041923	06/22/2023	15024	LAWSON PRINTERS INC		G	11-282-5910-000-000-0000	BUS DRIVER POSTCARDS	1,523.00	1,523.00
041924	06/22/2023	11869	MEYER MUSIC		G	11-113-5123-050-000-0000	MEGAVOX SYSTEM	1,895.25	1,895.25
041925	06/22/2023	13844	MIAAA		G	11-293-3210-060-000-0000	STEELE-SUMMER WORKSHOP	160.00	160.00
041926	06/22/2023	15363	MOUNT PLEASANT OPERATIONS		G	11-293-3210-060-000-0000	HOTEL - B STEELE SUMMER WORKS	203.70	203.70
041927	06/22/2023	36356	OUTDOOR EDUCATION CNTR	10625 C	A	21-296-7920-020-000-9200	PIONEER CABIN - DL	3,280.00	3,280.00
041928	06/22/2023	03660	PIONEER MANUFACTURING COMPA	10522 C	G	11-261-5981-000-000-0000	FIELD DRAG MAT	300.00	
				10649 C	G	11-261-5981-000-000-0000	WHITE MARKERS	179.95	479.95
041929	06/22/2023	03682	POSTMASTER		G	11-282-5910-000-000-0000	POSTAGE- BUS DRIVER POSTCARD	1,155.00	1,155.00
041930	06/22/2023	34705	PRINTLINK INC	10658 C	G	11-252-5910-000-000-0000	GEN FUND CHECKS	276.00	276.00
041931	06/22/2023	15343	QUALITY PLUMBING & DRAIN	10647 C	G	11-261-4190-000-000-0000	SERVICE CALL - RUN CAMERA THRO	1,200.00	1,200.00
041932	06/22/2023	12068	SAFETY-KLEEN SYSTEMS INC	09803 C	G	11-271-5790-000-000-0000	PARTS WASHER/SOLVENT	364.39	364.39
041933	06/22/2023	34701	SAM'S CLUB DIRECT	10643 C	G	11-125-5110-020-000-3060	ICE CREAM FOR ICE CREAM SOCIAL	133.60	
				10340 C	G	11-261-5990-000-000-0000	PAPER TOWELS	19.98	
				10645 C	A	21-296-7920-040-000-9400	FOOD FOR 8TH GRD BBQ & MI ADV	638.04	791.62
041934	06/22/2023	33112	SCHOLASTIC INC	10575 C	G	11-125-5110-000-400-3060	BOOKS	1,605.00	1,605.00
041935	06/22/2023	12346	SPEED WRENCH INC		G	11-271-4130-000-000-0000	REPAIRS TO BUS 21A	5,486.61	5,486.61
041936	06/22/2023	37267	TIGERS TOWING		G	11-271-4130-000-000-0000	TOWING OF 2019 BUS	250.00	
					G	11-271-4130-000-000-0000	TOWING OF BUS	250.00	
					G	11-271-4130-000-000-0000	TOWING - FORD F-250	74.00	
					G	11-271-4130-000-000-0000	TOWING BUS	500.00	
					G	11-271-4130-000-000-0000	TOWING	175.00	
					G	11-271-4130-000-000-0000	TOWING BUS 21A	100.00	1,349.00
041937	06/22/2023	28509	TRANSPORTATION ACCESSORIES C	09937 C	G	11-271-5730-000-000-0000	BUS SPRAY PAINT, YELLOW & BLAC	230.03	230.03
041938	06/22/2023	15191	TRIANGLE ASSOCIATES, INC.		B	41-456-6222-010-000-0000	BOILERS & GYM FLR - 05/31	65,523.15	
					B	41-456-6222-020-000-0000	DL ELEM - 05/31	1,995.00	

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					B	41-456-6222-030-000-0000	BOILERS & GYM FLR - 05/31	65,523.15	
					B	41-456-6222-040-000-0000	MS COW - 05/31	14,139.55	
					B	41-456-6222-050-000-0000	HS STADIUM - 05/31	386,545.94	
					B	41-456-6227-000-000-0000	FEE - 05/31	32,800.00	566,526.79
041939	06/22/2023	15313	TRU GRIT	10461 C	G	11-113-5110-000-999-0000	HS PSEF GRANTS- WEIGHTS	2,998.68	2,998.68
041940	06/27/2023	08934	CALHOUN COUNTY		B	41-456-7410-000-000-0000	PERMIT FOR CONCESSIONS	404.00	404.00
041941	06/27/2023	02330	HOUGHTON MIFFLIN HARCOURT	09800 P	G	11-111-5210-000-000-4350	ESSER Curriculum	10,346.39	
				09800 P	G	11-111-5210-000-000-4350	ESSER Curriculum	400.36	10,746.75
041942	06/27/2023	15146	NATIONAL LIFE GROUP		G	12-192-0001-000-000-0000	SL - POLICY 7169122	723.00	723.00
041943	06/28/2023	15241	UNIFUND CCR PARTNERS		G	12-451-3500-000-000-0000	C DIXON 08237CZ (FOR MAY 5)	391.10	391.10
041944	06/28/2023	15305	BRONSON BATTLE CREEK HOSPIT		G	12-451-3500-000-000-0000	DENTON 224858GC (FOR MAY 5)	227.89	227.89
041945	06/29/2023	14280	CEDAR CREST DAIRY		C	21-297-5610-000-000-0000	PURDY	29.99	
					C	21-297-5610-000-000-0000	HIGH SCH	15.56	
					C	21-297-5610-000-000-0000	PURDY	62.24	
					C	21-297-5611-000-000-0000	PURDY	44.99	
					C	21-297-5611-000-000-0000	HIGH SCH	15.00	
					C	21-297-5611-000-000-0000	PURDY	93.36	261.14
041946	06/29/2023	15364	CHAD R HUGHES		J	21-298-7930-000-710-0000	JEANS SCHOLARSHIP	1,000.00	1,000.00
041947	06/29/2023	15159	CUMMINS SALES AND SERVICE	10660 P	C	21-297-4910-000-000-0000	Service generator at North	1,612.09	
				10660 C	C	21-297-4910-000-000-0000	Service generator at Purdy	1,637.23	3,249.32
041948	06/29/2023	16168	GORDON FOOD SERVICE		C	21-297-5640-000-000-0000	NON FOOD ITEMS	303.92	303.92
041949	06/29/2023	03527	JACK PEARL'S TEAM SPORTS	10622 C	G	11-293-5980-060-000-0000	G Trk Uniform Add On	750.00	
				10623 C	A	21-296-7920-050-000-9526	Soc Jacket Add Ons	340.00	1,090.00
041950	06/29/2023	14747	LESLIE WILEY		A	21-296-7920-040-000-9400	Towards Victory Bell	1,026.08	1,026.08
041951	06/29/2023	15362	LICIA BRAVO	10662 C	A	21-296-7920-040-000-9400	Reimb ,tipping bus drivers for	200.00	200.00
041952	06/29/2023	14991	NOVACARE REHABILITATION	10644 C	G	11-293-3190-060-000-0000	ATH DIR CONTR SERV	650.00	650.00
041953	06/29/2023	11824	RECOGNITION INC	10451 C	G	11-231-5990-000-000-0000	Jennifer Sheldon name plate	10.00	
				10661 C	G	11-231-5990-000-000-0000	3 retirement bk clocks	263.25	273.25
041954	06/29/2023	15290	SHAWNA RODGERS	10656 C	A	21-296-7920-020-000-9200	Reimb/cookies,water	23.34	23.34
041955	06/29/2023	14995	HANNAH HUYSER		C	21-297-5640-000-000-0000	Outdoor freezer hardware	5.59	
					C	21-297-5640-000-000-0000	Outdoor Freezer Lock	19.99	25.58
041958	06/29/2023	12733	VAN EERDEN FOODSERVICE		C	20-599-0001-000-000-0000	REBATES	(6.39)	
					C	20-599-0001-000-000-0000	REBATES	(41.05)	
					C	20-599-0001-000-000-0000	REBATES	(26.04)	
					C	20-599-0001-000-000-0000	REBATES	(37.50)	
					C	21-297-5610-000-000-0000	FOOD	79.65	
					C	21-297-5610-000-000-0000	FOOD	1,840.28	
					C	21-297-5610-000-000-0000	FOOD	3,137.18	

June 2023 Check Register

District: PE-Pennfield Schools

Type of Checks: All

6/1/2023 to 6/30/2023

CheckN	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
					C	21-297-5610-000-000-0000	FOOD	2,947.94	
					C	21-297-5610-000-000-0000	FOOD	(9.60)	
					C	21-297-5610-000-000-0000	FOOD	(50.83)	
					C	21-297-5610-000-000-0000	FOOD	112.73	
					C	21-297-5610-000-000-0000	FOOD	63.49	
					C	21-297-5610-000-000-0000	FOOD	1,213.98	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	763.52	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	491.52	
					C	21-297-5611-000-000-0000	FOOD BREAKFAST	219.55	
					C	21-297-5612-000-000-0000	FOOD ALA CARTE	191.50	
					C	21-297-5612-000-000-0000	FOOD ALA CARTE	(24.68)	
					C	21-297-5612-000-000-0000	FOOD ALA CARTE	(32.29)	
					C	21-297-5612-000-000-0000	FOOD ALA CARTE	(19.41)	
					C	21-297-5620-000-000-0000	USDA COMM DEL CHG	8.25	
					C	21-297-5620-000-000-0000	USDA COMM DEL CHG	46.75	10,868.55
041959	06/29/2023	30001	A-Z KEY SHOP	10389	G	11-261-5986-000-000-0000	LOCK SET	122.25	
				10389	G	11-261-5986-000-000-0000	KEYS	24.00	146.25
041960	06/29/2023	13935	BARRY COUNTY TREASURER		G	11-259-7610-000-000-0000	DEL TAX/TRIBUNAL/ETC	10,631.00	10,631.00
041961	06/29/2023	00799	CALHOUN COUNTY TREASURER		G	11-259-7610-000-000-0000	DEL TAX/TRIBUNAL/ETC	1,090.80	1,090.80
041962	06/29/2023	32490	CEREAL CITY SCIENCE		G	11-112-5110-000-000-0000	SCIENCE KITS	360.00	360.00
041963	06/29/2023	31181	CONSUMERS ENERGY CO		G	11-261-5520-100-000-0000	1000 9585 5118 05/09-06/07	43.55	43.55
041964	06/29/2023	31160	CSE MORSE INC	10185 C	G	11-261-4190-000-000-0000	TECHNICIAN LABOR - HS COMPRES	7,349.00	
					G	11-261-4190-000-000-0000	SERVICE CALL - HS LIEBERT ALAR	2,207.76	9,556.76
041965	06/29/2023	15159	CUMMINS SALES AND SERVICE		G	11-261-4190-000-000-0000	EQUIPMENT MAINTENANCE	2,096.97	2,096.97
041966	06/29/2023	14979	ENCORE TECHNOLOGY GROUP		G	11-261-3410-010-000-0000	JUNE	168.52	
					G	11-261-3410-020-000-0000	JUNE	337.06	
					G	11-261-3410-030-000-0000	JUNE	153.21	
					G	11-261-3410-040-000-0000	JUNE	337.06	
					G	11-261-3410-050-000-0000	JUNE	490.27	
					G	11-271-3410-000-000-0000	JUNE	45.96	1,532.08
041967	06/29/2023	11373	ETNA SUPPLY CO	10758	G	11-261-5988-000-000-0000	TOILET WALL HUNG, SLOAN, KOHLE	246.05	246.05
041969	06/29/2023	03561	GREAT LAKES ACE INC	09903 P	G	11-261-5980-000-000-0000	GALLON MIX ULTRA,	17.99	
				09903 P	G	11-261-5980-000-000-0000	SAFETY GLASSES, GLOVES	40.80	
				09903 P	G	11-261-5980-000-000-0000	AUTOCUT SPOOL & HEAD	47.48	
				09903 P	G	11-261-5980-000-000-0000	TRIMMER LIN, FULLY SYNTHETIC 5	73.48	
				09903 P	G	11-261-5980-000-000-0000	HEDGE TRIMMER, SHEAR HEDGE, A	186.74	
				09903 P	G	11-261-5980-000-000-0000	EXT CORD	161.48	
				09903 P	G	11-261-5980-000-000-0000	BED BUG KILLER	24.69	
				09903 P	G	11-261-5980-000-000-0000	BOLTS SET, RING WAX	20.10	

June 2023 Check Register

District: PE-Pennfield Schools

Type of Checks: All

6/1/2023 to 6/30/2023

CheckN	CkDate	Vendor	Name	PO #	AFC	Account	Description	Amount	CheckAmt
				09903 P	G	11-261-5980-000-000-0000	LINE TRMR	43.68	
				09903 P	G	11-261-5980-000-000-0000	RETURN LINR TRMR, PREM LINE	(5.70)	
				09903 P	G	11-261-5980-000-000-0000	TIE DOWN W/RICH YLW	47.48	
				09903 P	G	11-261-5980-000-000-0000	FLANGE TOILET REPAIR KIT	24.68	682.90
041970	06/29/2023	02268	HUNTER-PRELL CO.	10045 P	G	11-261-4190-000-000-0000	REPAIR CHILLER	12,820.00	12,820.00
041971	06/29/2023	15224	IMAGINE LEARNING LLC		G	12-192-0005-000-000-0000	DIGITAL LIBRARIES 6-12	29,700.00	29,700.00
041972	06/29/2023	36803	KSS ENTERPRISES	09904	G	11-261-5990-000-000-0000	CLEAR LINER	694.70	
				09904	G	11-261-5990-000-000-0000	SOAP	184.43	879.13
041973	06/29/2023	15323	NETWORK REPORTING		G	11-232-3120-000-000-0000	1/2 DAY APPEARANCE FEE	69.00	69.00
041974	06/29/2023	07172	SCHOLASTIC BOOK CLUBS	10533 C	G	11-125-5110-020-000-3060	BOOKS	457.80	
				10534 C	G	11-125-5110-020-000-3060	BOOKS	4,665.72	
				10540 C	G	11-125-5110-020-200-3060	BOOKS	964.00	6,087.52
041975	06/29/2023	34576	SCHOOL SPECIALTY LLC	10400 C	G	11-113-5110-000-000-4350	Classroom Libraries - M BLYVEI	48.78	48.78
041976	06/29/2023	13485	ANGENA SCHWARTZ		G	11-252-3210-000-000-0000	MILEAGE	657.42	657.42
041977	06/29/2023	15222	STEPHANIE LEMMER		G	11-232-3210-000-000-0000	MILEAGE	626.97	626.97
041978	06/29/2023	05282	THRUN LAW FIRM PC		G	11-231-3170-000-000-0000	BILLING THROUGH 05/18/23	420.00	420.00
041979	06/29/2023	12546	UNION ELECTRIC INC	10044 P	G	11-261-4190-000-000-0000	HS - REPAIR SERVER ROOM CONDE	175.00	175.00
041980	06/29/2023	14685	VINCENT LIGHTING SYSTEMS	09701 C	G	11-284-5910-080-000-0000	TOUCH PANEL REPAIR	136.00	136.00
041981	06/29/2023	36834	WALMART COMMUNITY/CAP ONE	10013	G	11-113-5124-050-000-0000	FLOUR, SUGAR MARG STICKS	15.02	15.02
Sub Total:								\$1,300,337.47	
Register Total:								\$1,300,337.47	

Electronic Funds Transfers June 2023

Federal and Fica Taxes Paid to the Federal Government (IRS)

<u>Date</u>	<u>Amount</u>
6/5/2023	150,390.41
6/6/2023	3,733.76
6/20/2023	119,108.97
6/20/2023	137.44
6/21/2023	3,850.05
Total:	277,220.63

Other Electronic Transfers:

<u>Date</u>	<u>Amount</u>	<u>Description</u>
6/1/2023	454.12	Lincoln Financial
6/1/2023	668.89	Unum
6/1/2023	145,626.76	MESSA
6/1/2023	1,454.44	EduStaff
6/2/2023	439,207.63	Payroll
6/6/2023	14,214.42	Payroll
6/20/2023	376,826.17	Payroll
6/5/2023	345.88	Aflac
6/28/2023	345.88	Aflac
6/5/2023	10,118.25	OMNI
6/5/2023	1,058.08	Friend of the Court
6/6/2023	812.00	Health Equity MESSA H.S.A
6/6/2023	681.82	SEMCO
6/7/2023	1,903.57	Consumers
6/9/2023	6,503.73	SEMCO
6/16/2023	5,450.03	Consumers
6/12/2023	744.38	SEMCO
6/26/2023	500.00	Neopost
6/9/2023	15,372.93	EduStaff
6/23/2023	2,558.98	EduStaff
6/12/2023	250,449.11	ORS
6/22/2023	312.70	Consumers
6/29/2023	7,768.33	Consumers
6/20/2023	765.27	Payroll
6/21/2023	9,144.63	Payroll
6/20/2023	30,968.55	State of Michigan
6/28/2023	39,446.27	State of Michigan
6/20/2023	11,333.75	OMNI
6/21/2023	1,058.08	Friend of the Court
6/20/2023	812.00	Health Equity MESSA H.S.A
6/28/2023	215,463.79	ORS
6/28/2023	306,272.08	ORS
6/28/2023	40,255.43	WMHIP
Total:	1,938,897.95	

Year to Date Expenditures 6/30/2023

GENERAL FUND	2021-2022 Actual	2022-2023 REVISION II BUDGET	2022-2023 YTD Actual	YTD - 100% 10 month - 89%
EXPENDITURES:				
INSTRUCTION:				
110 BASIC PROGRAMS	10,821,828	13,282,520	11,932,503	90%
120 ADDED NEEDS	2,469,547	2,922,014	2,815,221	96%
130 ADULT & CONTINUING EDUCATION				
SUPPORT SERVICES:				
210 PUPIL	1,172,441	1,278,212	1,148,086	90%
220 INSTRUCTIONAL SUPPORT	966,762	637,675	570,698	89%
230 GENERAL ADMINISTRATION	476,716	641,879	555,691	87%
240 SCHOOL ADMINISTRATION	1,483,494	1,687,420	1,504,873	89%
250 BUSINESS SUPPORT	481,346	549,161	494,364	90%
260 OPERATION AND MAINTENANCE/SECURITY	1,813,807	2,210,293	2,027,509	92%
270 TRANSPORTATION	941,512	1,039,025	961,316	93%
280 CENTRAL SERVICES	381,115	732,543	608,809	83%
290 ATHLETICS	718,046	830,720	758,211	91%
300 COMMUNITY SERVICES	-	1,850	200	11%
400 CAPITAL OUTLAY	328,176	1,812,268	1,192,249	66%
OUTGOING TRANSFERS AND OTHER TRANSACTIONS	-	12,289.00	-	0%
TOTAL EXPENDITURES:	22,054,790	27,637,869	24,569,729	89%

Board Member Committees			
Committee	Board Member	Alternate Board Member	
Calhoun County School Board Member Association	Krystal Newman	Forton	
Pennfield School Education Foundation	Forton	Crandall	
Human Sexuality	Wells-Jenney	Jones	
DAC/Wellness	Forton	Wells-Jenney	
Pennfield Memorial	Wells-Jenney		
MASB Delegate	Wells-Jenney	Forton	
Board Governance Committee	Board Member	Board Member	Board Member
Safety Committee	Wood	Jones	
Facilities / Construction	Crandall	Wood	
Curriculum Coordinating Council	Jones	Forton	
Finance	Wood	Crandall	Wells-Jenney
Negotiations / Personnel	Wells-Jenney		Jones
Policy	Forton	Wood	Wells-Jenney

23-24 BOE Meeting Calendar (DRAFT)

August 15, 2023	Regular Board Meeting	6:00 p.m.
September 10, 2023	Board Retreat	2:00-6:00 p.m. Location TBD*
September 26, 2023	Regular Board meeting	6:00 p.m. *
October 3, 2023	Work Session	6:00 p.m.
October 17, 2023	Regular Board Meeting	6:00 p.m.
November 21, 2023	Regular Board Meeting	6:00 p.m.
December 19, 2023	Regular Board Meeting	6:00 p.m.
January 16, 2024	Organizational Meeting	6:00 p.m.
January 30, 2024	Work Session	6:00 p.m.*
February 20,2024	Regular Board Meeting	6:00 p.m.
March 19, 2024	Regular Board Meeting	6:00 p.m.
April 16, 2024	Regular Board Meeting	6:00 p.m.
May 7, 2024	Special Board Meeting (Superintendent Evaluation) Time TBD*	
May 21, 2024	Regular Board Meeting	6:00 p.m.
June 4, 2024	Special Board Meeting (Superintendent Evaluation) Time TBD*	
June 18, 2024	Public Budget Hearing	5:45 p.m.
June 18, 2024	Regular Board Meeting	6:00 p.m.
July 16, 2024	Regular Board Meeting	6:00 p.m.

Other Important Dates:

- August 15, 2023 Back to School Breakfast and District PD
- August 21, 2023 First Day of School
- Annual Fall Leadership Conference MASB at the Lansing Center November 9-12th
- 71st Pennfield Graduation Ceremony May 28, 2024 at 6:00 p.m.

AGREEMENT

BETWEEN

PENNFIELD SCHOOLS

AND

**PENNFIELD TRANSPORTATION ASSOCIATION,
MEA/NEA**



2023-2025

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AGREEMENT

This Agreement dated this 1st day of July, 2023 between the PENNFIELD SCHOOLS BOARD OF EDUCATION, hereinafter referred to as the "Board", and the PENNFIELD TRANSPORTATION ASSOCIATION, MEA/NEA, hereinafter referred to as the "Association".

It is the general purpose of this Agreement to promote the mutual interests of the Board and its Employees (regular bus drivers and aides) and to provide for the operation of the Board's business under methods which will further, to the fullest extent possible, economy and efficiency of operations, elimination of waste, realization of maximum quality and quantity of output, cleanliness, protection of property and avoidance of interruption of services. The parties of this Agreement will cooperate fully to secure the advancement and achievement of these purposes. It is agreed by all parties that providing a high quality education for the children of the Pennfield Schools is the paramount aim of this School District. The Board, administrative staff and the Employees have definite responsibilities in providing such services and education, we hereby declare:

WHEREAS, the Employees have the responsibility for providing prompt, accurate and efficient services, and

WHEREAS, the purpose of this contract is to promote maximum economy and efficiency of operation, and

WHEREAS, the parties through negotiation in good faith have reached agreement on such matters and desire to confirm in this Agreement, and

In consideration of the following mutual covenants, it is hereby agreed as follows:

**ARTICLE 1
RECOGNITION**

- A. Pursuant to and in accordance with all applicable provisions of the Public Employment Relations Act the Board hereby recognizes the Association as the exclusive representative for purposes of collective bargaining with respect to rates of pay, wages, hours of employment and other conditions of employment for the term of this Agreement for:

All regular bus drivers and regular bus aides, excluding there-from the bus mechanic, transportation supervisor(s), substitutes, and all others.

B. Definitions:

1. Regular Bus Driver: A bus driver who is assigned to one (1) or more daily driving routes.
2. Regular Bus Aide: An Employee assigned to ride on a bus, to attend to the needs of special education students riding that bus.
3. Probationary Employee: A newly hired Employee who is assigned to one (1) or more daily runs and has not completed their probationary period as specified in Article 6, Seniority, Section A, Probationary Employees.
4. Substitute Employee: An Employee hired on a day-to-day basis, or for a limited period of time to replace a regular or probationary Employee during an absence, or hired to fill a vacancy during the posting and awarding process outlined in the Agreement.

- C. Bargaining unit members, in accordance with PERA, may elect to join or not join the Association.

**ARTICLE 2
BOARD OF EDUCATION RIGHTS**

- A. It is expressly agreed that all rights which ordinarily vest in and have been exercised by the Board of Education, except those which are clearly and expressly relinquished herein by the Board, shall continue to vest exclusively in and be exercised exclusively by the Board without prior negotiations with the Association either as to the taking of action under such rights or with respect to the consequences of such action

during the term of this Agreement. Such rights shall include, by way of illustration and not by way of limitation, the right to:

1. Manage and control the school's business, the equipment, and the operations, and to direct the working forces and affairs of the District.
2. Continue its rights and past practice of assignment and direction of work for all of its personnel, determine the number of shifts and hours of work and starting times and scheduling of all the foregoing, but not in conflict with the specific provisions of this Agreement, and the right to establish, modify or change any work or business hours or days. If during the life of this Agreement the Board creates a new classification that is within the bargaining unit, the Board will notify the President and Vice-President of the Association of the proposed rate of pay and if the Association notifies the management within ten (10) days of receipt of proposed rates it wishes to negotiate the rate of pay, the parties will commence negotiation. Management may temporarily fill the position until negotiation is concluded. Once the parties agree on rates of pay for the new position, it will then be posted in accordance with Article 10, Section A.
3. The right to direct the work force, including the right to hire, promote, discipline and discharge Employees, transfer Employees, assign work or extra duties to Employees (if above the Employee's classification, such assignment will be temporary and of a short duration), determine the size of the work force and layoff Employees.
4. Determine the services, supplies, and equipment necessary to continue its operations and to determine the methods, schedules and standards of operation, the means, methods, and processes of carrying on the work or changes therein, the institution of new and/or improved methods or changes therein.
5. Adopt rules and regulations which are not in conflict with terms and conditions contained in the Collective Bargaining Agreement. Employees will receive a copy of all written rules and regulations.
6. Determine the qualifications of Employees, including an Employee's ability to perform the essential job functions of a position.

7. Determine the number and locations or relocations of its facilities, including the establishment or relocation of new schools, buildings, departments, divisions or subdivisions thereof and the relocation or closing of offices, departments, divisions or subdivisions, buildings or other facilities.
 8. Determine the placement of operations, production, service, maintenance or distribution of work, and the source of materials and supplies.
 9. Determine the financial policies, including all accounting procedures, and all matters pertaining to public relations.
 10. Determine the size of the management organization, its functions, authority, amount of supervision or organizational structure provided that the Board shall not abridge any rights of Employees as specifically provided in this Agreement.
 11. Determine the policy affecting the selection, testing or training of Employees, providing that such selection shall be based upon lawful criteria.
- B. The exercise of the foregoing powers, rights, authority, duties and responsibilities of the Board, the adoption of policies, rules, regulations and practices in furtherance thereof, and the use of judgment and discretion in connection therewith shall be limited only by the specific and express terms of this Agreement and then only to the extent such specific and express terms hereof are in conformance with the Constitution and laws of the State of Michigan and the Constitution and laws of the United States. Nothing contained herein shall be considered to deny or restrict the Board of its rights, responsibilities, and authority under the Michigan Revised School Code or any other federal, state, county, district or local laws or regulations as they pertain to education.

**ARTICLE 3
PAYROLL DEDUCTION OPTIONS**

The Board shall make payroll deductions upon written authorization from employees for any other programs jointly approved by the Association and the Board.

**ARTICLE 4
ASSOCIATION REPRESENTATION**

- A. The Employees covered by this Agreement will be represented by the Association officers, elected by the members of the unit.
- B. The Board will be notified of the names of the officers.
- C. Grievance conferences, special conferences, and negotiating meetings will be held at times other than the Employees regular work hours, unless otherwise agreed to, in which event, the Board agrees that participants shall suffer no loss of time or pay from regular work hours.

**ARTICLE 5
SPECIAL CONFERENCES**

Special conferences for important matters will be arranged between the Association and the Administration, or its designated representative, upon the request of either party. Arrangements for such special conferences shall be made in advance and an agenda of the matters to be taken up at the meeting shall be presented at the time the conference is requested. Matters taken up in special conference shall be confined to those included in the agenda. Special conferences may be attended by representatives of the Michigan Education Association.

**ARTICLE 6
SENIORITY**

A. Probationary Employees.

1. Regular Employees (drivers/aides) hired in the bargaining unit shall be considered probationary Employees until successfully completing sixty (60) calendar days. There shall be no seniority among probationary Employees. Upon completion of their probationary period, the Employee's name shall be added to the seniority list as of the day that the Employee drove an assigned regular run. The probationary period may be extended for any absences during that period by the amount of said absences. The Association shall represent probationary Employees for the purpose of collective bargaining in respect to rates of pay, wages, hours of employment, and other conditions of employment. The Association shall not represent probationary Employees in matters of discipline and/or discharge using the grievance procedure in this Agreement.

2. Employees shall serve only one probationary period. An employee who transfers from one classification to another will serve a trial period of not more than sixty (60) calendar days. At the end of such time the employee must have achieved a skill proficiency in the new classification as determined by the Administration. If at any time during the trial period the Administration or the employee determines that the employee cannot achieve skill proficiency, the employee shall be returned to the previous position, without prejudice. In the event of a return to the prior job, the Employer may also return to the former assignments other employees transferred as a result of the original transfer.

B. An Employee's seniority date is defined as the first day that the employee worked as a regular Driver or regular Aide. Seniority date ties shall be broken alphabetically by using the first letter of the affected employee's last name and if the letter is the same using the next letter until the tie(s) is broken. Seniority shall be on a classification basis. Seniority in one (1) classification shall not count as seniority in other classifications (i.e., bus drivers, aides) unless mutually agreed to by the Administration and Association.

C. Loss of Seniority. An Employee shall lose their seniority and shall be discharged from employment for, by way of illustration rather than limitation, the following reasons:

1. Employee quits or retires.
2. Employee is discharged and the discharge is not reversed.
3. Employee is absent for three (3) consecutive working days without notifying the bus supervisor. In proper cases, exceptions may be made by the Superintendent.
4. Failure to return from sick leave or other leave of absence within three (3) consecutive working days of termination of leave, unless prior permission has been granted.
5. The Employee gives a false reason for a leave of absence. Or seeks other employment during such leave.
6. If a settlement with the Employee has been made for total disability.
7. If the Employee falsifies pertinent information on their application for employment (the falsification may come to light sometime after the Employees' date of hire or date of acquiring seniority.)
8. The Employee fails to notify their supervisor, in writing, before June 1st of their intent to return the following year.
9. The Employee leaves the bargaining unit, except when the Employee is promoted to a supervisory position. In the latter case, the Employee will retain accumulated seniority for a period of six (6) months.
10. An Employee fails to pass a random drug/alcohol test.
11. Employees who drop to sub status.
12. Employees who engage in other transportation employment while on leave.

No loss of seniority shall occur without rudimentary due process except through voluntary resignation. An employee who voluntarily resigns for retirement purposes, as required by the Michigan Public Schools Employee Retirement System (MPERS), who is subsequently rehired by the Employer within one (1) calendar year of their resignation shall return to work as a non-probationary employee with zero accumulated

seniority, at the salary step placement previously held and with no bid assignments assigned.

- D. Seniority List. The Administration will issue an updated draft of the seniority list by September 15th of each school year. The draft updated seniority list will be posted in the bus garage and a copy sent to the Association President. The draft updated seniority list will be considered to be official by all parties after ten (10) working days if no written concerns or corrections are received by the Board. If a written concern or correction is received by the Board within the ten (10) working day limit, the parties shall meet in a Special Conference to finalize the official seniority list. This provision shall not be construed to prevent the parties from mutually agreeing to correct errors in the official seniority list.

ARTICLE 7 LAYOFF AND RECALL
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- A. The word "layoff" means a reduction in the work force due to a decrease of work or a budget shortfall.
- B. When a layoff takes place, Employees not entered on the seniority list shall be laid off first. Thereafter, Employees having seniority shall be laid off in the inverse order to their seniority, i.e., the last senior Employee on the seniority list being laid off first.
- C. Employees to be laid off will receive at least fourteen (14) calendar days notice of the layoff. The Association President shall receive a list from the Employer of the Employees being laid off on the same date the notices are issued to the Employees.
- D. Recall. Laid off Employees shall have preference to fill all vacancies which occur during a layoff period. When the working force is increased after layoff, Employees will be recalled according to seniority with the most senior Employee on layoff being recalled first. Notice of recall shall be sent to the Employee at their last known address by registered or first class mail, or e-mail with a return receipt requested. It is the Employee's responsibility to inform the Employer of any change in their address or e-mail. If the Employee fails to respond to the notice of recall within fourteen (14) calendar days after notice is mailed if the notice occurs outside the work year or report for work within fourteen (14) calendar days from mailing of the notice of recall if the notice occurs during the work year, they shall be considered to have quit. In proper cases,

extensions may be granted by the Employer in consultation with the Association President.

ARTICLE 8 ASSIGNMENTS

A. Definitions of Assignments.

1. Route: An assignment on a designated course regularly traveled by a school bus to pick up students and take them to school, or to deliver students from school to their homes or designated bus stops.
2. Run:
A regular or intermittent trip occurring between or after a route. For example; noon trips, special needs trips, math/science center, CACC, etc.
3. Extra Trip: An assignment during which students are transported from school to locations other than homes or bus stops and/or from locations other than homes or bus stops to school. For example; field trips, sports, choir trips, etc.
4. Bid Sport: An extra trip which is awarded for the length of a sport season (Fall, Winter or Spring) to transport students to and from away sporting events. A driver who regardless of seniority requests to be assigned to only one (1) daily driving route (a.m. or p.m.) and is subsequently assigned by the Administration to only one (1) daily driving run shall not be eligible to be assigned to a Bid Sport assignment if a driver with two (2) daily driving runs bids on that bid Sport assignment.

B. A regular bus driver may give up a currently assigned route/run effective at the beginning of the following school year by notifying the Administration in writing by May 1 of any school year. If at the beginning of the following school year, that route/run is not awarded to another regular bus driver the route/run shall be reassigned to the driver unless said driver has already been assigned a route/run through the bid process which conflicts with that route/run.

C. At least three (3) weeks prior to the opening of the school year, each Employee will be notified by mail or e-mail, at their last known address of all vacant routes/runs. All bid requests shall be so designated and filed in the Superintendent's office, or given personally to the

Transportation Director no later than two (2) weeks prior to the opening of school.

Approximately two (2) weeks prior to the opening of school there will be an Employee meeting. Notification of such meeting will be mailed to each driver and aide, at their last known address or by personal notification by the Administration. This meeting will be for orientation purposes, i.e., reviewing bid awards, signing extra trip lists, substitute lists and reviewing rules and regulations.

- D. The Board may assign a driver to any open routes/runs which have been posted and not filled. The following criteria will be used in filling vacant routes:
1. Ability and success in handling student problems,
 2. Ability and success in driving bus.

If a regular driver is assigned a route/run per this section the driver shall suffer no loss of hours paid for any route/run lost and shall be paid a hourly wage equal to one hundred percent (100%) of the drivers appropriate hourly wage for the first ninety (90) work days the driver drives the assigned route/run.

- E. Bus runs may be established, modified, eliminated, created or consolidated by management during the course of the school year. Prior to modification, consolidation or elimination, the bus supervisor will meet with the affected bus driver and the Association representative, if requested, to discuss the reasons for the changes. It is understood management shall have the right to create runs for the most economic and efficient operation of the District. Runs shall be an a.m./p.m. whenever possible. Kindergarten and/or other noon runs shall be considered separate runs for bid purposes.
- F. In the event an assigned run is eliminated, the Employee may bump into the position held by the most recently hired Employee by classification within five (5) days of being notified of the run elimination. The District shall notify the Employee of the run elimination at least ten (10) work days prior to the effective date of the elimination.
- G. Special Education Summer Drivers and Aides:

Summer special education drivers and aides may elect to be assigned additional duties by the transportation director at the completion of their run that allows them to be eligible for two (2) hours minimum pay

per daily run (by working the full one hundred twenty [120] minutes). Those drivers and aides electing to perform these assigned duties may be assigned work not normally associated with their normal transportation duties (including but not limited to custodial and grounds work).

- H. Each regular and noon run shall be paid a minimum of one (1) hour which includes pre-tripping and post-tripping the bus. The time (hours and minutes) of each existing run will be determined by the transportation supervisor. The current driver will agree to the time of the run. In the event of a dispute between the bus supervisor and the driver, the time of the run will be determined again with both parties present and that time shall be assigned to the run. The time of runs shall be determined annually by the second pay period after school starts Four (4) major changes per year of up to four (4) hours may be allowed, with approval by Supervisor.
- I. Drivers will be paid the extra trips rate for one (1) driving of their route(s) prior to the start of the student school year. The driver will use the District provided map and must follow said map. The driver shall report their concerns with the route map(s) to the Employer.
- J. Run Set-up includes; parent call, parent notification, map development, run description. It is understood that payment to the driver includes minor adjustments throughout the year, but does not include other mapping, or other set-up for new runs during the summer months which will be completed by the district.

For each regularly assigned run set up: \$50.00 minimum, or \$1.00 per student per run, whichever is greater. Run Set-up payment may not exceed \$150 per driver annually.

ARTICLE 9 VACANCIES

- A. Notice. Vacancies and/or newly created positions within the bargaining unit which the Employer intends to fill will be posted in the bus office five (5) working days prior to permanent assignment, it is understood that a temporary assignment will be made during posting time. All non-probationary bargaining unit Employees may bid on vacant positions including special education positions. Where a vacancy exists for thirty (30) working days or more without being posted or permanently filled, the bus supervisor shall discuss the reasons for failure to post or

permanently fill the position with the Association President upon request.

- B. Selection and Promotions. Selection will be made according to classification seniority within the classification vacated and once awarded the Employee must remain on the runs the remainder of the school year. First consideration for a vacant position goes to qualified non-probationary bargaining unit members. If a position remains vacant after the bidding process, the Employer may assign a probationary employee or a qualified employee from a different classification to a vacant position.

Transfers within the bargaining unit shall be made on the basis of seniority and ability. If an Employee is denied a transfer based upon the employee's alleged lack of ability, the Employer shall provide written notification to the employee stating reasons for denying the transfer request within five (5) working days of the denial. The selected Employee will be put on the job within five (5) working days after they have been selected provided the position is vacant. In the event the senior applicant is denied the position, reasons for denial shall be given, in writing, to such Employees and the Association President and Vice-President. The matter may then become a proper matter for the grievance procedure at the second step.

In situations where an Employee is required to work in a higher classification for the purpose of covering for an Employee who is on a long-term illness, accident, leave of absence or vacation, such Employee shall be paid at the higher rate from the first day of such service.

- C. Summer Positions. Summer positions of one (1) week or longer shall be put up for bid five (5) working days prior to the last day of the school year and will be awarded by classification seniority. It is understood that Employees bidding on summer runs must be available for fulfilling the duty throughout the duration of the position. Special education drivers and aides shall have the first option to take special education runs. If the special education drivers and aides do not want the summer special education runs, it would then be filled by the bidding process. Substitutes for summer runs will be assigned in the following manner:
1. Substitutes for special education runs shall be taken from the rotation list by classification seniority. Preference shall be given to special education bargaining unit Employees, then to non-special education bargaining unit Employees, then to non-bargaining unit Employees.

2. Substitutes for other summer runs shall be taken from a rotation list by classification seniority of all interested bus drivers.
3. Employees who wish to substitute on summer runs must notify the transportation supervisor of their willingness to do so at least five (5) working days prior to the last day of the school year.

ARTICLE 10 GRIEVANCE PROCEDURE

- A. A claim by an Employee of the Association that there has been a violation of the express terms of this Agreement may be processed as a grievance as provided in this Agreement.
 1. Reasonable effort shall be made to adjust grievances in an amicable manner.
 2. The primary purpose of this procedure is to secure, at the earliest possible level, equitable solutions to the complaints or grievances of Employees. Both parties agree that these proceedings shall be kept as informal and confidential to the extent permitted by law.
 3. Time limits specified in the grievance procedure must be strictly adhered to and may be extended, or placed into abeyance only by mutual consent of the parties in writing. In the event the Association fails to properly process a grievance or grievance answer within the particular time limit, the involved grievance shall be deemed to be abandoned and settled on the basis of the Employer's last answer. In the event the Employer shall fail to supply the Association with its answer to a particular step within the specified time limits, the grievance shall be automatically advanced to the next step.
 4. It shall be the practice of all parties to process grievance procedures during such time as not to interfere with the execution of regular work assignments.
- B. Definitions.
 1. A "grievance" shall be defined as an alleged violation of the express terms and conditions of this contract.

2. The term “days” as used in this Agreement shall mean work days.
- C. The following matters shall not be the basis of any grievance filed under the procedure outlined in this Article:
1. Actions taken by the Employer with respect to probationary Employees including, but not limited to, discipline up to and including discharge.
 2. Any matter involving Employee evaluation.
 3. Any matter for which there is recourse under state or federal law.
- D. A written grievance shall comply with the following requirements at all levels of the grievance procedure except as otherwise noted.
1. The grievance shall identify the allegedly aggrieved individual Employee(s), and shall be signed by the grievant(s).
 2. The grievance shall be specific.
 3. The grievance shall contain a synopsis of the facts giving rise to the alleged violation.
 4. The grievance shall specifically cite all sections and subsections of this Agreement alleged to have been violated and shall explicitly state how the aggrieved action is violative of such provisions.
 5. The grievance shall contain the date(s) of the alleged violation(s).
 6. The grievance shall specify the relief requested.

Any written grievance not in compliance with the above requirements will be rejected as improper. Such a rejection shall not extend the time limitations set forth in this grievance procedure. The time limits in the grievance procedure, unless otherwise shortened or extended by mutual written agreement, shall be strictly observed and shall be controlling. A copy of the Grievance Form is located in Appendix B.

E. Additional Procedures.

1. In the event a grievance is filed after May 15th of any year and strict adherence to time limits may result in a hardship to any party, the Employer shall use its best efforts to process the

grievance prior to the end of the school year or as soon thereafter as possible.

2. Notwithstanding the expiration of this Agreement, any claim or grievance arising under this Agreement with regard to an action or event occurring prior to said expiration may be processed through the grievance procedure until resolution. No actions or events occurring after expiration of this Agreement may be the basis of a grievance under this Article or this Agreement.
3. All time limits specified in this Article shall be computed in terms of "work days" which shall be defined as days when the School District administrative offices are open and regularly scheduled for business.
4. When the grievance procedure is commenced at Level Two, pursuant to Article 14, Section E, the grievance shall be filed in writing within fifteen (15) working days of the time the alleged violation occurred or within fifteen (15) working days of the time the Employee or the Association knew or should reasonably have known of the alleged violation.

F. Level One.

In the event that an Employee actually affected by any action or decision by the Employer believes that action or decision constitutes the basis for a grievance, the Employee shall first discuss the alleged grievance with their transportation supervisor in an attempt to resolve the grievance. In the event the Employee desires that their Association representative be present during this discussion, the Employee shall arrange for Association representation. The Employee shall request such a discussion within fifteen (15) working days of the time the Employee or Association should reasonably have known of the alleged violation.

G. Level Two.

If, after the informal discussion with the transportation supervisor, the Employee and the Association are not satisfied with the disposition of the grievance at Level One, the grievant may invoke the formal grievance procedure by filing a formal written grievance on a grievance form signed by both the grievant and an authorized representative of the Association. The grievance form shall be available to Employees from the Association's officers or representatives. The grievance form shall be filed with the Superintendent not later than fifteen (15) work days after the informal discussion of Level One.

Within fifteen (15) working days of receipt of the grievance, the Superintendent shall meet with the Association and the Employee in an effort to resolve the grievance. The Superintendent shall issue a written disposition of the grievance within fifteen (15) work days of such meeting and shall furnish a copy of that disposition to the Employee and to the Association.

H. Level Three.

In the event a grievance is not satisfactorily resolved at Level Two, the grievance may be submitted to mediation by the grievant and by the Association under the rules of the Michigan Employment Relations Commission within sixty (60) calendar days of the Level Two response.

I. Level Four.

If the grievance is not satisfactorily resolved at Level Three, a meeting with the Superintendent, the Board of Education, the grievant and the Union representative will be held within sixty (60) calendar days of the appeal at Level Four. The request for such a meeting must be received from the grievant and the Union by the Superintendent within five (5) working days of receipt of the written disposition at Level Three. Within seven (7) working days of its meeting to resolve the grievance, the Board of Education shall issue its disposition of the grievance in writing and shall furnish a copy of the disposition to the grievant and to the Union.

<p style="text-align: center;">ARTICLE 11 CONTINUITY OF OPERATIONS</p>
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The Board, the Association and its members recognize that their primary responsibility is to the students of the District and declare that their mutual objective is to provide those students with a proper education. To this end, it is agreed that, during the life of the Agreement, they will not permit, cause or encourage any interruption, disturbance or interference with the continuous education of such students by strike, sanction, concerted activity or otherwise and that any difference of opinion or dispute which there may be between or among themselves will be resolved by the methods provided herein and not allowed to affect in any way the education afforded the students of the Pennfield Schools.

ARTICLE 12
LEAVE OF ABSENCE

A. Unpaid Leaves of Absence.

1. Unpaid leaves of absence, upon written request to the Superintendent or their designee, for up to one (1) calendar year may be granted to Employees without loss of seniority for good cause. Such leave may be canceled if the Employee is employed during the leave unless the Employee has received prior approval from the Superintendent of Schools. To be eligible for an unpaid leave of absence, the Employee must have been employed by the Board for at least one (1) year as a regular Employee. Unpaid leave of absence does not count toward salary step movement.
2. An Employee granted an unpaid leave of absence by the Board will be given their previously held bus routes/runs upon their return if they exist or an equivalent assignment if they do not exist. This is not to imply that the vehicle will be the same nor the length of the routes/runs will be the same.
3. An Employee is required to notify their appropriate supervisor in writing at least five (5) working days preceding the expiration date of a leave indicating his/her desire to return, request an extension or resignation. An Employee must make application for reinstatement within the time limit specified and if the Employee does not provide such notice, they shall be deemed to have terminated their employment with the District unless an exception to this rule has been made by the Superintendent.
4. The notice of intent to return to duty after major illness or disability shall be accompanied by a written statement from a physician certifying the fitness of the Employee to fulfill the responsibilities and duties of their assignment.
5. Family and Medical Leave Act of 1993. It is understood that the Family and Medical Leave Act of 1993 does not abrogate the rights of the parties under this Collective Bargaining Agreement. Where additional benefits are extended by the Act to the Employees, those additional benefits will be honored by the District. Where certain Employer rights are also granted in connection with those additional benefits, the District shall be free to exercise those rights. To the extent that leaves of absences are granted under this contract, whether paid or

unpaid, it is the intent of the parties that the rights granted hereunder will serve to satisfy the requirements of the Family and Medical Leave Act provisions to the extent applicable by law. All applications for Family and Medical Leave Act leaves will comply with Board policy.

B. Paid Leaves of Absence.

1. Employees will be granted a leave for jury duty or when subpoenaed for a court appearance. The employee must give prior notice to immediate supervisor of scheduled days.
2. The employee will be paid their regular pay during their absence(s) and is required to furnish satisfactory evidence they reported for duty and sign over any payment from the courts to the district.
3. Leave. Each contract year a regularly employed Employee is eligible to receive paid leave equivalent to 20 hours personal business leave and 20 hours of paid sick leave per requirements of the Paid Medical Leave Act (PMLA). Personal business leave may be used for PMLA qualifying purposes. A Contract year shall be the same as a benefit year under PMLA. All leave must be used in increments equal to the duration of the route. Requests for leave must be made to the Employee's immediate supervisor in writing on the appropriate leave form at least forty-eight (48) hours in advance of the date requested, unless otherwise required by the PMLA or injury or illness exists which prevents giving the required written notice. Leave days are not intended to be vacation days but are to be used for purpose of illness for PMLA purposes and/or personal business that cannot be done if the employee is working. Personal leave days may be approved for events which cannot reasonably be scheduled outside regular work hours. Personal business leave days may be taken on the day immediately before or after a holiday or student break period unless approved on an unpaid basis by the Supervisor and Superintendent. This provision shall not be inconsistent with the PMLA. Paid Leave must be used prior to the use of Paid Leave.

Use of this paid leave shall not be construed to relieve an Employee of the responsibility to comply with the Employer's required procedures concerning notification of absence from work.

The use of this paid leave, which is not authorized in advance, shall not insulate an Employee from disciplinary action unless otherwise required by the PMLA.

4. Each Non-Probationary Employee and shall have three (3) paid bereavement days per occurrence for death in the immediate family only: spouse, parents, parents-in-law, siblings, children (adopted, step and natural), grandparents, siblings-in-law, and/or others living in the driver's household for whom the driver is responsible.

Requests for use of this paid leave may be denied if the absence of the Employee would unreasonably interfere with the services to be performed. One example of unreasonable interference with the services to be performed would be that there are no subs available on the date of the requested leave.

ARTICLE 13 DISCHARGE AND DISCIPLINE
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- A. The Association recognizes that it is the duty of the Employee to perform their work in a satisfactory manner in accordance with the laws, the directives of their supervisor, and in accordance with good judgment, common sense and ever mindful to the well being of the students of the School District. The Board recognizes that discipline and/or discharge from employment for non-probationary Employees shall be given only for just cause.
- B. Major infractions such as, but not necessarily limited to, theft, assaults, reporting to work under the influence of alcohol, narcotics or drugs, failure to pass a random drug/alcohol test, loss of necessary licenses, poor driving record, will subject the Employee to discharge provided that the Employee has received written notification of the charges against that Employee and has been afforded an opportunity to be heard prior to the assessment of discipline.
- C. If an Employee is to be disciplined by the Board, they shall have a right to request the presence of the designated Association representative at the disciplinary conference. The Employee shall also have the right not to have the Association representative present at a disciplinary conference. The imposition of discipline may not be unreasonably delayed for the presence of an Association representative. Verbal reprimands may be imposed immediately by management but the

Employee may request a follow-up conference at a later time to discuss the matter with an Association representative present.

It is understood that discipline should be imposed in private between the supervisor, the Employee and Association representative if requested. Directives may occur as needed; however, discipline shall occur in the supervisor's office or out of the presence of other Employees. All discipline shall remain confidential to the extent permitted by law. The parties recognize that the Michigan Supreme Court has held that school Employee disciplinary records contained in an Employee's personnel file are subject to disclosure under the Freedom of Information Act unless one (1) or more of the exemptions in Section 13 of that Act apply to exempt disclosure of such information.

- D. Discharge and discipline may be processed through the grievance procedure commencing with the second step.
- E. Any Employee given discharge or disciplinary action shall receive a written notice thereof which shall state the nature of the offense and the action taken with a copy sent to the Association President and Vice-President.

ARTICLE 14 WORKING CONDITIONS
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- A. Rules and regulations, local and state, will be available to Employees in the transportation office.
- B. Extra Trips
 - 1. Extra trips requests will be posted in the transportation office by 12:01 p.m. on Wednesday, for the following week. Drivers must sign trip slips by 4:30 p.m. on the next day, Thursday. Trips will be assigned by 12:01 p.m. on the next day, Friday. When school closing occurs, the posting shall be moved accordingly (i.e., Thursday and Friday of Thanksgiving) extra trips will be posted by 12:01 p.m. on Monday and slips signed by 4:30 p.m. on Tuesday and assigned by 12:01 p.m. on Wednesday.
 - 2. Extra trips will be assigned from a rotation list. Drivers must sign up for the rotation list to be considered for assignment to extra trips. A driver on the rotation list who declines to sign an

extra trip slip will be considered as having passed the extra trip for rotation purposes.

3. The bid process for awarding extra trips will be as follows:
 - A. Bid process will be followed.
 - B. If a bid process provides no interest, the transportation director will ask drivers if they are interested in taking the open run.
 - C. The transportation director will assign an open run based on an established rotation of reverse seniority. The seniority list for this rotation will be posted and updated accordingly.
4. Should an assigned extra trip be canceled, the assigned driver will have the option of taking the next available unassigned trip during the school year in which the original extra trip was canceled, unless paid for the canceled extra trip per Section B.8. of this Article.
5. Pay for extra trips is for fifteen (15) minutes before departure time from the bus garage until return. The fifteen (15) minutes before departure time from the bus garage will not be paid when the extra trip departs immediately after the driver returns from a regular run. Extra trips will be paid a minimum of one and one-half (1½) hours. Time and one-half (½) will be paid for trips over eight (8) hours.
6. An extra trip that departs and returns during the same day shall be considered one (1) trip and the same driver will transport the students to and from the activity regardless of whether the driver remains at the activity or returns to the bus garage. Assignments will be made based on the rotating seniority list. Drivers will stay at the destination on extra trips except when transporting to schools in the area. School area is defined as an area constituting a twenty-five (25) mile radius of the District. However, it is recognized that sometimes drivers may not be asked to return from the destination between drop-off and pick-up even at schools in the area depending on various factors such as weather, needs of the team or activity or other circumstances as determined by the bus supervisor.

7. For extra trips that have the same destination, but do not return on the same day, the return trip shall be considered a separate extra trip and assignments for driving the return extra trip will be made based on the rotating seniority list, except where the driver remains overnight at the destination.
8. Any activity involving sports or band will be assigned to the bid driver e.g., pictures, workshops, [etc].
9. Emergency extra trips are trips that the transportation supervisor is not aware of at posting time. The assignments for these extra trips will be based on the rotating seniority list.
10. If a driver reports for work for an assigned extra trip which has been canceled without their being notified one (1) hour prior to leave time, they will be paid for three (3) hours.
11. High School band driving assignments will be bid for the school year on the basis of seniority at the pre-school general meeting. High School teams driving will be posted per season for bid. Maximum assigned extra trip bids shall be band plus one (1) sport per season.
12. Any driver on a high school sports bid sport assignment whose assignment is split (two [2] teams going the same day to a different location) shall decide before or on Thursday.
13. If, on a split bid in a high school bid sports trip, the senior driver's trip is canceled the other half of the split trip shall be given to the senior driver and the driver who lost the trip shall be offered the next available trip.
14. Where equipment is being transported in connection with a special activity, the parties recognize past practice to include drivers driving equipment vans and trucks and on occasion when economic considerations occur non-bargaining unit members also drive equipment vans and trucks.
15. All drivers will be admitted to activities for which they drive either by tickets, pass or will be reimbursed in cash when necessary.
16. All High School bids in sports (i.e., freshman, junior varsity, and varsity) will all be separate bids with the understanding that the senior driver takes the extra trip if they go to the same place.

17. Overnight trips will be paid from the time of departure until the bus is parked for the evening.
- C. Substituting on Regular and Noon Runs. Regular drivers who wish to sub on regular and noon runs must inform in writing the transportation supervisor of their desire to do so. The regular/noon run sub list will be used to award the runs on a seniority rotating basis. Exceptions may be made to the foregoing in cases of emergency.
- D. Student Problems. Employees will be notified of students with special medical conditions or behavior issues which impact their ability to appropriately ride a school bus.
- E. Transferred Students. If the transportation Supervisor learns that students are no longer attending Pennfield Schools, Employees will be notified of this fact.
- F. Meetings.
1. Conference Committee. Meetings between the Association and Superintendent will be held between September and June of each school year of this contract as needed. A written agenda of the meeting will be prepared at least forty-eight (48) hours in advance of the meeting.
 2. Mandatory Meetings.
 - a. Necessary meetings between the transportation supervisor and the bargaining unit Employees may be held for operational purposes.
 - b. The Superintendent may hold meetings after scheduled work hours which would include the transportation supervisor and bargaining unit Employees. These meetings will be kept to a minimum.
 - c. Emergency meetings may be called at the request of the Superintendent.
 - d. Participants required to attend mandatory meetings called by management shall be paid a minimum of one-half (½) hour extra trip pay if the meeting is scheduled immediately before or after the driver's scheduled runs. In all other circumstances where mandatory meetings are called by management, participating drivers shall be paid a

minimum of two (2) hours extra trip pay or the length of the meeting, whichever is longer.

G. All Employees must meet the state and federal requirements applicable to their job classification. The Board will pay for the following:

1. Cost of license and/or renewal.
2. Cost of road test where:
 - a. Required by Employer and/or the state;
 - b. One (1) time for a new Employee.
3. Cost of schooling, actual class time, and fees when required by the Employer. The Board will not pay for retesting or time necessary to take retests.
4. Physical examinations (maximum allowed equal to Board physician).
5. Extensions for failure of written exams will not be permitted.
6. Any inoculations, shots (including Hepatitis B for special education drivers and aides) or tests including drug tests required by law or the Board of Education. The Board will also pay for transportation to the site necessary for shots, tests or inoculations if not offered at the school.
7. If drivers receive this and does not drive for 6 months then they must repay the district.

H. An emergency manager appointed under the local financial stability and choice act, 2012 PA 436, MCL 141.1451, may reject modify, or terminate the collective bargaining agreement as provided in the local financial stability and choice act, 2012 PA 436, MCL 141.1541 to 141.1575. If this provision of the law is repealed, this provision of the contract shall be null and void.

I. In the event that a court or tribunal of competent jurisdiction determines that any part of this agreement violates any State or Federal law, rule or regulation, the parties shall immediately commence negotiations towards a successor provision.

ARTICLE 15
BENEFITS

- A. Vacation Days. Non Probationary employees will receive five (5) times the daily rate of pay for that driver at December Break.
- B. A meal allowance will be paid at the rate of \$15 for trips of a five (5) hour minimum. On trips extending seven (7) hours, \$25 will be allowed. Receipts are to be presented for payment to be allowed. In the event the group being transported eats a meal, the bus driver will also be provided a meal.

When the driver has to take a trip but still has to drive their route continuously with no breaks the driver should be allowed the five (5) hour minimum or seven (7) depending on how long they have driven for.

Other Reimbursable Necessary Travel Expenses.

Parking Feesactual expense (receipts required)
Hotel/Lodgingactual expense (receipts required)
Tollsactual expense (receipts required)

- C. Each Employee and probationary employee shall have three (3) paid bereavement days for death in the immediate family only: spouse, parents, parents-in-law, siblings, children (adopted, step and natural), grandparents, siblings-in-law, and/or others living in the driver's household for whom the driver is responsible.
- D. Holidays. Regular Non Probationary Employees shall receive pay for the following holidays, provided, they work the scheduled day before or after the holiday:
 - (1) Thanksgiving
 - (2) Day after Thanksgiving
 - (3) New Year's Day (when it falls on Monday through Friday)
 - (4) Martin Luther King Day (if students are not attending school)
 - (5) Memorial Day
 - (6) Labor Day will be considered a paid holiday provided the employee works on the first workday of the school year.
 - (7) Good Friday (if Pennfield students are not attending school an alternate non instructional day will be substituted for holiday pay.)

- (8) July 4th – provided the summer Employee works the day before or the day after.
- E. Medical Insurance. Employees may, at their expense, purchase medical insurance through the Employer, if available. The Employer will provide payroll deduction for the premiums upon proper authorization by the Employee.
- E. Vision & Dental Allowance. The Board shall reimburse a driver for expenses which result directly from the driver obtaining corrective eye glasses, eye exams or other vision medical services. The Board shall reimburse a driver for dental services. This combined reimbursement allowance shall not exceed two hundred and fifty dollars (\$250) every fiscal year(July 1st through June 30th). Proper receipts must be submitted to the business office.
- G. Uniforms. Every year, the Board shall provide ~~five~~ fifty dollars (\$100) towards the purchase of articles of clothing identifying the wearer as an employee of Pennfield Schools, such as shirts, to the employees. The Board shall decide the type and number of articles of clothing provided. Appropriate articles of clothing must be worn when transporting students. As a representative of Pennfield Schools, while performing duties, employees should always wear clean clothes suitable for seasonal weather conditions and that are appropriate for a school setting.
- H. Life Insurance. Bargaining unit members are entitled to a forty-five thousand dollar (\$45,000) with AD&D group life insurance policy paid for by the Board. The amount of this benefit will reduce at age 65 and age 70 per group life insurance policy rules as set forth by the insurance carrier.

ARTICLE 16
DURATION OF AGREEMENT

This Agreement shall become effective as of the 1st day of July 2023 and the terms and provisions shall remain effective through the 30th day of June, 2025. Both parties agree to a limited re-opener in 2024 to address wages.

PENNFIELD SCHOOLS
BOARD OF EDUCATION

PENNFIELD TRANSPORTATION
ASSOCIATION, MEA/NEA

NAME



NAME

ITS

President

ITS

DATE

7-14-23

DATE

APPENDIX A-Salary Schedule

1. 2023-2024 SALARY SCHEDULE - TRANSPORTATION UNIT	
DRIVE TIME (trips and routes)	\$21.00
WAIT TIME	\$15.38
BUS AIDES	
0-1 Year	\$15.12
2 Years and above	\$16.01
TRAINER	\$21.25

All wage provisions regarding off schedule payments to sunset at expiration of contract.

- A. Act of God Days. Bargaining unit members shall receive their regular rate of pay for up to six (6) days of student instruction (as indicated on the school calendar) which are canceled because of inclement weather, fires, epidemics, mechanical breakdowns, or health conditions. For each scheduled day of student instruction which is not held because of inclement weather, fires, epidemics, quarantines, mechanical breakdowns, or health conditions (as defined by city, county, or state health authorities), the bargaining unit member shall be required to work on a rescheduled date determined by the Employer. These excused days will not be held against any bonus or attendance incentives unless the make-up days are missed. The rescheduled day may be used, at the Employer's option, for either student instruction purposes or for Employee meetings and/or in-service activities. No wages shall be paid to bargaining unit members for the first six (6)

rescheduled days as compensation was previously paid on the canceled day when no services were required to be performed. Bargaining unit members will be paid for any rescheduled days beyond the first six (6).

Bargaining unit members will receive two (2) hours report-for-work pay if school is not canceled by 5:30 a.m. and the bargaining unit member reported to work fifteen (15) minutes prior to the scheduled departure time of the bus.

B. Longevity.

3 Years	\$125
5 Years	\$250
7 Years	\$500
10 + Years	\$750

Payment shall be made on June, 20th.

C. Attendance Bonus.

Bus drivers and aides will be compensated for attendance in the following manner. Attendance will not be negatively affected by any uncompensated unscheduled days, and act of god days. All scheduled routes are included in the determination of attendance, and excluding extra trips and bid sport trips. Employees will not be eligible unless they have worked the entire bonus period.

1. Bonus Period 1

Five or less missed hours from the start of school through December 5th will receive two hundred dollars (\$150).

Perfect attendance from the start of school through December 5th will receive two hundred fifty dollars (\$200).

2. Bonus Period 2

Five or less missed hours December 6th through the end of the school year will receive two hundred dollars (\$150).

Perfect attendance from December 6th the end of the school year will receive two hundred fifty dollars (\$200).

D. Signing Bonus

A signing bonus will be provided to newly hired drivers. Untrained newly hired drivers (not sub drivers) will receive fourteen hundred dollars (\$1,400). Current CDL B, P, S licensed drivers (not sub drivers) will receive two thousand dollars (\$2,000).

Half of the total signing bonus will be paid up front and prorated back if the driver stays for less than six (6) months. The remaining half will be paid after six (6) months of employment and would be prorated back if the driver stays less than the remaining school year.

APPENDIX B
GRIEVANCE REPORT FORM

Grievance # _____

Distribution of Form

1. Superintendent
2. Supervisor
3. Union
4. Grievant

Submit to Supervisor in Duplicate

<u>Building</u>	<u>Assignment</u>	<u>Name of Grievant</u>	<u>Date Filed</u>
-----------------	-------------------	-------------------------	-------------------

STEP 1

A. Date Cause of Grievance

Occurred: _____

B. 1. Article/Section/Policy

Violated: _____

2. Statement of

Grievance: _____

3. Relief

Sought: _____

Signature

Date

C. Disposition of

Supervisor: _____

—

—

Signature of Supervisor

Date

(continued on reverse side)

GRIEVANCE REPORT FORM (cont.)

D. Disposition of Grievant and/or Union: _____

—

—

Signature

Date

If additional space is needed in reporting Section B of Step 1, attach an additional sheet.

STEP 2

A. Date Received by Superintendent or

Designee: _____

B. Disposition of Superintendent or Designee: _____

—

Signature

Date

C. Position of Grievant and/or

Union: _____

Signature

Date

STEP 3

A. Date Submitted to

Arbitration: _____

B. Disposition and Award of Arbitrator: _____

Signature of Arbitrator

Date

NOTES

LETTER OF AGREEMENT

Route Primacy & Coach Drivers

This Letter of Agreement is entered into between PENNFIELD SCHOOL DISTRICT (the "District") and PENNFIELD TRANSPORTATION ASSOCIATION MEA/NEA (the "Association").

This agreement is effective July 1, 2023, and sunsets June 30, 2024. The parties agree to periodically discuss the implementation of the listed items throughout the school year. The parties may choose to alter, extend, or abrogate this Agreement in part or in full upon mutual written agreement in the form of a new letter of agreement.

The language of this Agreement supersedes the 2023 Collective Bargaining Agreement limited to the following listed article, and does not apply to Summer Positions or Special Education runs/routes. By entering into this Agreement, neither the District nor Association waive any other rights or protections respectively afforded them by the terms of the Collective Bargaining Agreement.

ARTICLE 8 Assignments

Drivers will complete assigned routes prior to taking a bid sport or extra trip run for the duration of the 2023-2024 school year.

Should a bid sport trip remain unfilled by a driver the district may offer a properly licensed coach the opportunity to work as a sub driver for their event.

FOR THE BOARD OF EDUCATION OF PENNFIELD SCHOOLS DISTRICT

By: _____
Its: _____
Dated: _____

FOR THE PENNFIELD TRANSPORTATION ASSOCIATION SCEA/MEA/NEA

By: 
Its: President
Dated: 7.14.23

COOPERATIVE FOOD SERVICE AGREEMENT

This COOPERATIVE FOOD SERVICE AGREEMENT (the "Agreement") entered into as of JULY 1, 2023 (the "Effective Date"), by and between **LAKEVIEW SCHOOL DISTRICT**, a Michigan general powers school district, whose address is 15 Arbor Street, Battle Creek, Michigan 49015 (hereinafter referred to as "Lakeview") and **PENNFIELD SCHOOLS**, a Michigan general powers school district, whose address is 8587 Pennfield Road, Battle Creek, Michigan 49017 (hereinafter referred to as "Pennfield"). Each a "Party" and collectively the "Parties."

WITNESSETH

WHEREAS, Lakeview and Pennfield currently operate their food service programs through their respective Food Services Departments; and

WHEREAS, Lakeview and Pennfield desire to work cooperatively regarding the management and oversight of their respective food service programs in order for both food service programs to reduce overhead and expenses; and

WHEREAS, as part of this cooperative effort, Pennfield desires to engage Lakeview to perform certain management functions for Pennfield's food service program/department; and

WHEREAS, Lakeview and Pennfield are authorized to enter into this Agreement pursuant to Section 11a(4) of the Revised School Code, MCL 380.11a(4), wherein Lakeview and Pennfield may enter into agreements or cooperative arrangements with other entities, public or private, or join organizations as part of performing the functions of their school district; and

NOW THEREFORE, IT IS HEREBY AGREED BETWEEN THE PARTIES AS FOLLOWS:

Obligations of the Parties

1. Commencing upon the Effective Date of this Agreement, in addition to any other requirements of Lakeview set forth herein, Lakeview and/or its personnel agrees to do the following (collectively the "Lakeview Services"):

- a) Manage, supervise, or otherwise oversee the Pennfield food service program for all buildings owned and/or leased by Pennfield, including but not limited to:
 - a. The procurement of all food (perishable and non-perishable), supplies, equipment, etc., necessary to efficiently and effectively operate the food service program for Pennfield. The procurement of any food, supplies, materials, and/or equipment shall be done in accordance with MCL 380.1274 and all applicable policies, procedures, rules, and regulations of Pennfield. Notwithstanding the foregoing, all such procurements must receive the prior written approval of Pennfield, and all costs and expenses for such food shall be invoiced to and paid directly by Pennfield.

- b) Development of annual budgets in the form and manner that are consistent with Pennfield policy, procedures, and protocol. Lakeview shall provide said budgets to Pennfield for review and approval at the times requested by Pennfield.
- c) Development of nutritious menus in accordance with applicable State and Federal guidelines, as well as all applicable policies of Pennfield.
- d) Supervise all food services staff employed by Pennfield and rep personnel issues or matters to the Superintendent of Pennfield immediately, but no later than one (1) business day of the occurrence or knowledge thereof.
- e) Provide recommendations for improvement of the Pennfield food service program, including but not limited to relevant organizational and/or staffing changes, modifications to the menu or a la carte food offerings; and
- f) Attend staff meetings and/or Board of Education meetings, including committee meetings and public hearings, as appropriate (and) requested by the Pennfield Superintendent (not to exceed 24 per year); and
- g) Assist Pennfield in the preparation of appropriate State and Federal reports, as well as any appropriate documentation to participate in State and Federal programs, including, but not limited to, the National School Lunch Program, the School Breakfast Program, and the School Milk Program.
- h) Assist Pennfield personnel in the facilitation of any applications and related documentation for any Pennfield students eligible to participate in the Free and Reduced Lunch Program.
- i) Appropriately account for all USDA-donated commodity food received by Pennfield. Pennfield shall retain title to all USDA-donated commodity food received by Pennfield, and said USDA-donated commodity food shall only be used for the benefit of Pennfield.
- j) Ensure meals are served on such days and at such times as required by Pennfield.

2. In addition to any other requirements of Pennfield set forth herein, Pennfield and/or its personnel shall:

- a) Assemble and provide information to Lakeview relative to the operation of the Pennfield food service program.
- b) Provide Lakeview with all necessary access to all food service program-related premises and equipment.

- c) Reimburse Lakeview for all approved purchases made on behalf of Pennfield at the direct invoice cost.
- d) Pennfield shall provide Lakeview and its personnel with reasonable and appropriate access to all buildings owned or operated by Pennfield solely to allow Lakeview to carry out its obligations under this Agreement.
- e) Retain signature authority for applicable State and Federal applications, forms, and submittals.
- f) Retain authority to set all selling prices for food.

Compensation

The Parties agree that Lakeview shall be reimbursed for the Lakeview Services at the annual sum of \$131,250 paid by Pennfield to Lakeview in equal monthly installments as prorated for the Term of this Agreement. Notwithstanding the foregoing, the Parties agree that this amount does not include the costs to be paid or reimbursed by Pennfield for the procurement of food, supplies, materials, and equipment approved by Pennfield.

Payment

Lakeview shall submit invoices to Pennfield for Lakeview Services rendered and costs incurred at the beginning of each month, together with all supporting documentation and records as requested by Pennfield. Pennfield shall make payment of undisputed amounts no later than thirty (30) calendar days after receipt of the original invoice. Disputes regarding amounts contained in any invoice will be communicated to Lakeview by Pennfield, in writing, within ten (10) business days of the receipt of the disputed invoice. Payments of disputed amounts will be delayed unless Lakeview is able to resolve the matter to Pennfield's satisfaction within ten business days prior to the payment due date. Pennfield will not be assessed any late payment penalties, fines, or charges for disputed amounts not timely paid due to Lakeview's failure to timely resolve the matter as set forth above.

Performance

Lakeview agrees to perform all Lakeview Services in a professional and workmanlike manner in accordance with all applicable federal, state, and local laws, rules, regulations, and ordinances, as well as applicable policies and procedures of Pennfield.

Communication

All communications to Lakeview shall be provided to the Lakeview Superintendent or his/her designee. All communications to Pennfield shall be provided to the Pennfield Superintendent or his/her designee.

Term and Termination

This Agreement shall commence on the Effective Date and shall continue through June 30, 2023 (the "Initial Term"). This Agreement may be renewed for periods of one (1) year, commencing on July 1, 2018, and annually thereafter by mutual written agreement of the Parties (each a "Renewal Term"). The Parties agree that in connection with any such Renewal Term, the Parties shall annually agree upon the Compensation to be paid by Pennfield to Lakeview of the Lakeview Services. The Parties mutually agree that this Agreement may be terminated by either Party for "Cause" if a Party fails to perform, or cure its performance of, its obligations under this Agreement within thirty (30) days of its receipt of written notice from the other Party stating such breach/non-performance. Notwithstanding the foregoing, either Party may terminate this Agreement for any reason, with or without cause, effective June 30, provided that written notice is received prior to April 1 of that year. Notice shall be delivered by the terminating Party via return receipt, certified US Mail, or delivered in person to the Superintendent of the other Party. It is understood that following receipt of notice to terminate that all tasks necessary to complete the school year may be completed and charged, but no new tasks for the ensuing year shall be initiated or require compensation under the scope of this Agreement.

Employer of Record

Each Party to this Agreement shall be designated as the Employer of Record with respect to each person performing any obligations under this Agreement on behalf of the respective Party. Each Party to this Agreement expressly agrees that each such person shall remain an employee of the respective Party for which the person was hired/engaged, consistent with the terms of the applicable employment or collective bargaining agreement, if any, governing the employment of such personnel and such respective Party shall be responsible for costs of employment (salary, taxes, fees, fringe benefits, etc.) relative to that personnel. This Agreement shall not be construed as authority for any Party to act for another Party in any agency or other capacity or to make commitments of any kind for the account of, or on behalf of, another Party, except to the extent and for the purposes, expressly provided for and set forth herein, and no partnership or joint venture is created hereby. A Party or its respective employees are not entitled to participate in any plans, arrangements, or distributions by another Party pertaining to or in connection with any fringe, pension, bonus, profit sharing, or similar benefits or any medical, dental, life, or disability insurance plans.

Reservation of Rights

This Agreement does not and is not intended to impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal rights, privilege, power, obligation, duty, or immunity of each Party and shall not be construed to waive the defense of governmental immunity held by any Party to this Agreement.

Record Keeping

All parties to this Agreement shall maintain records of any obligations performed and any payments received or costs incurred under this Agreement. Such records shall be kept in accordance with Generally Accepted Accounting Principles and shall be made available to any other Party to this Agreement during normal business hours upon reasonable notice.

Miscellaneous

1. Entire Agreement - This Agreement sets forth all the covenants, agreements, stipulations, promises, conditions, and understandings of the parties to the Consortium concerning the activities and Services contemplated herein. No Party or its respective Board members, employees, attorneys, consultants, advisors, agents, representatives, or students, have made any covenant, agreement, stipulation, promise, condition or understanding, warranty, or representation, either oral or written, other than set forth herein.

2. Amendment - This Agreement shall not be modified, altered, or amended except by written agreement duly executed by all parties to this Agreement in accordance with the terms hereof.

3. Invalidity of Particular Provision - The invalidity of any article, section, subsection, clause, or provision of this Agreement shall not affect the validity of the remaining sections, subsections, clauses, or provisions hereof, which remain valid and be enforced to the fullest extent permitted by law.

4. Captions - The captions in this Agreement are inserted only as a matter of convenience and for reference and in no way define, limit, enlarge or describe the scope or intent of this Agreement, nor in any way shall affect this Agreement or the construction of any provision hereof.

5. Waivers - A Party may not waive any default, condition, promise, obligation, or requirement applicable to the other Party hereunder unless such waiver is in writing, signed by an authorized representative of such Party, and expressly stated to constitute such waiver. Such waiver shall only apply to the extent given and shall not be deemed or construed to waive any such or other default, condition, promise, obligation, or requirement in any past or future instance. No failure by a Party to insist upon strict performance of any covenant, agreement, term, or condition of this Agreement, or to exercise any right or remedy in the event of default, shall constitute a

waiver of any such default of such covenant, agreement, term, or condition.

6. Governing Law - This Agreement shall be governed by, construed, and enforced in accordance with, the laws of the State of Michigan.

7. Successors and Assigns - The covenants, conditions, and agreements in this Agreement shall be binding upon and inure to the benefit of each Party, their respective legal representatives, successors, and assigns.

8. Counterparts - This Agreement may be executed in any number of counterparts, each of which shall be an original, but all such counterparts shall together constitute one and the same instrument.

9. Authorized Signatory - All Parties represent that the individual executing this Agreement is duly authorized by, and has the authority to execute this Agreement and bind, the respective Party.

IN WITNESS WHEREOF: the parties hereto on this day execute this Cooperative Food Service Agreement as of the Effective Date.

LAKEVIEW SCHOOL DISTRICT

PENNFIELD SCHOOLS

By: _____

By: _____

Its: _____

Its: _____

Date: _____

Date: _____

Course Descriptions

THE FOLLOWING PAGES CONTAIN
THE PENNFIELD HIGH SCHOOL
COURSE DESCRIPTIONS
&
CALHOUN AREA CAREER CENTER
INFORMATION

PHS Courses

ENGLISH

- FRESHMEN ENGLISH (9th) 1 Credit
- FRESHMEN HONORS ENGLISH (9TH) 1 Credit
- SOPHOMORE ENGLISH (10TH) 1 Credit
- SOPHOMORE HONORS ENGLISH (10TH) 1 Credit
- JUNIOR ENGLISH (11th) 1 Credit
- JUNIOR HONORS ENGLISH (11TH) 1 Credit
- SENIOR ENGLISH (12TH) 1 Credit
- A.P. ENGLISH (12TH) 1 Credit

FOREIGN LANGUAGE

- SPANISH I
- SPANISH II
- SPANISH III
- SPANISH IV
- GERMAN I
- GERMAN II

MATHEMATICS

- PRE-ALGEBRA
- ALGEBRA I
- GEOMETRY
- ALGEBRA II
- Algebra II A
- Algebra II B
- PRE-CALCULUS
- AP CALCULUS:
- AP Statistics:

SOCIAL STUDIES

- CIVICS
- ECONOMICS
- WORLD HISTORY / GEOGRAPHY
- U.S. HISTORY SINCE 1865
- INTRODUCTION TO PSYCHOLOGY
- CURRENT EVENTS
- POLITICS, MEDIA, & THE CONSTITUTION I&II
- INTRODUCTION TO SOCIOLOGY

SCIENCE

- BIOLOGY
- A.P. BIOLOGY
- ANATOMY
- CHEMISTRY ESSENTIALS (E)
- CHEMISTRY ESSENTIALS & CORE (EC)
- CHEMISTRY II
- PHYSICS ESSENTIALS & CORE (EC)
- PHYSICS ESSENTIALS (E)

ELECTIVE CLASSES

BUSINESS

- INTRODUCTION TO BUSINESS

[PERSONAL FINANCE](#)

[ACCOUNTING I](#)

[ENGLISH RELATED](#)

[21ST CENTURY LITERATURE](#)

[CREATIVE WRITING](#)

[SPEECH & DEBATE](#)

[SOCIAL STUDIES RELATED](#)

[PHYSICAL EDUCATION](#)

[FOUNDATION OF P.E.](#)

[FOUNDATIONS OF WEIGHT TRAINING](#)

[WOMEN'S FITNESS:](#)

[LIFETIME SPORTS AND FITNESS:](#)

[STRENGTH AND CONDITIONING:](#)

[Fine & Performing Arts](#)

[ART](#)

[ART I](#)

[ART II](#)

[ART III/IV](#)

[CERAMICS/SCULPTURE](#)

[DIGITAL AND VIDEO ART](#)

[VIDEO PRODUCTION](#)

[ADVANCED VIDEO PRODUCTION](#)

[Introduction to Visual Communication](#)

[DIGITAL PHOTOGRAPHY](#)

[GRAPHIC DESIGN](#)

[NEWSPAPER/YEARBOOK](#)

[LIFE MANAGEMENT](#)

[NUTRITION I & II](#)

[PARENTING](#)

[FAMILY RELATIONS](#)

[CULINARY ARTS](#)

[Performing Arts](#)

[BAND](#)

[WOMEN'S CHOIR](#)

[CHORALE](#)

[ACTING I](#)

[ACTING II](#)

[SPECIAL EDUCATION](#)

[ACADEMIC SUPPORT](#)

[BASIC ENGLISH 9](#)

[BASIC ENGLISH 10](#)

[BASIC ENGLISH 11](#)

[BASIC MATH](#)

[Transition Math](#)

[SCIENCE](#)

[SOCIAL SKILLS](#)

[WORK STUDY PROGRAM](#)

[CALHOUN AREA CAREER CENTER](#)

PHS Courses

ENGLISH

FRESHMEN ENGLISH (9th) 1 Credit

This course features an integrated experience, based on the major forms of literature. Ninth grade language arts students will be provided opportunities to expand and polish reading, writing, research, technology, listening, viewing, and speaking skills while studying a variety of genres. Active reading strategies and higher order/critical thinking skills will be utilized to analyze and interpret reading selections from specific time periods. Students will connect to their own lives while demonstrating an understanding of the writing process through narrative, reflective, descriptive, persuasive, literary analysis, and research writing. (This course is a graduation requirement.)

FRESHMEN HONORS ENGLISH (9TH) 1 Credit

This course is specifically designed as a college preparatory course with challenging reading materials and advanced writing projects. Prerequisite: Teacher recommendation from eighth grade. (This course or Freshmen English is a graduation requirement.)

SOPHOMORE ENGLISH (10TH) 1 Credit

This course features an integrated experience based on American literature. Tenth grade language arts students will be provided opportunities to expand and polish reading, writing, research, technology, listening, viewing, and speaking skills while studying a variety of genres. Active reading strategies and higher order/critical thinking skills will be utilized to analyze and interpret reading selections from specific time periods. Students will connect to their own lives while demonstrating a grade level proficiency of the writing process through narrative, reflective, descriptive, persuasive, and literary analysis. (This course is a graduation requirement.)

SOPHOMORE HONORS ENGLISH (10TH) 1 Credit

This course is specifically designed as a college preparatory course with challenging reading material and advanced writing projects. A research paper will be required for semester credit. Prerequisite: Freshman Honors English or teacher recommendation. (This course or Sophomore English is a graduation requirement.)

JUNIOR ENGLISH (11th) 1 Credit

Eleventh-grade language arts students will be provided opportunities to expand and polish reading, writing, research, technology, listening, viewing, and speaking skills while studying a variety of genres. Active reading strategies and higher-order/critical thinking skills will be utilized to analyze and interpret a variety of reading selections. Students will connect to their own lives while demonstrating an understanding of the writing process through narrative, reflective, descriptive, persuasive, literary analysis, and research writing. (This course is required for graduation.)

JUNIOR HONORS ENGLISH (11TH) 1 Credit

This course is specifically designed as a college preparatory course with challenging reading materials and advanced writing projects. Prerequisite: Sophomore Honors English or teacher recommendation. (This course or Junior English is a graduation requirement.)

SENIOR ENGLISH (12TH) 1 Credit

This course features an integrated experience based on world literature. Twelfth grade language arts students will be provided opportunities to expand and polish reading, writing, research, technology, listening, viewing, and speaking skills while studying a variety of genres. Active reading strategies and higher order/critical thinking skills will be utilized to analyze and interpret reading selections from specific time periods. Students will connect to their own lives while demonstrating an understanding of the writing process through narrative, reflective, descriptive, persuasive, literary analysis, and research writing. (This course is a graduation requirement.)

A.P. ENGLISH (12TH) 1 Credit

Advanced Placement English is an accelerated high school class with college-level expectations. It is both demanding and stimulating. The student will be exposed to materials and the skills necessary to prepare for the AP Exam and college-level classes. At the end of the second semester, the student will have the opportunity to earn college credit by taking the AP examination in English Literature and Composition. This course focuses on World Literature with an emphasis on the literary canon. The expectations in this course are that of college-level reading, writing, and thinking. (This course or Senior English is required for graduation.)

FOREIGN LANGUAGE

SPANISH I

(9TH, 10TH, 11TH, 12TH) 1 credit

This course is open to all students. By the end of the year, students should be able to speak, read, write and comprehend basic Spanish. The culture of Spanish speaking countries is also discussed. This class is designed for college bound students as well as for students who have an occupation in mind where knowledge of a foreign language could enhance their chances of success. It may also be used for students to fulfill their elective requirements for graduation.

SPANISH II

(9TH, 10TH, 11TH, 12TH) 1 Credit

This is a continuation of Spanish I with more stress put on speaking and further developing the understanding, reading and writing skills. Completing two years of one foreign language will fulfill the requirements set by many universities. (Prerequisite: Spanish I)

SPANISH III

(9TH, 10TH, 11TH, 12TH) 1 Credit

This course is designed for any student who has taken Spanish I and Spanish II. The level focuses on countries of Central and South America and current issues. Increase in speaking, understanding, reading and writing skills. Completing Spanish III will fulfill the recommendation made by state universities.

(Prerequisite: Spanish I & II)

SPANISH IV

1 Credit

This course is a continuation of Spanish III in which the grammatical concepts are reviewed and expanded upon. This level will focus on the life of a university in Spain. Literature, writing and speaking is emphasized. (Prerequisite: Spanish III)

GERMAN I

(9TH, 10TH, 11TH, 12TH) 1 Credit

This introductory level high school course is for students who wish to acquire a fundamental knowledge of the German language and the culture of German-speaking lands. Students will learn the basics of reading, writing, speaking and understanding German. Students will be expected to complete the following, but will not be limited to, virtual and in-person speaking sessions, class activities, discussion boards, presentations, group activities, homework, quizzes, and tests.

GERMAN II

(10TH, 11TH, 12TH) 1 Credit

Prerequisite: Successful completion of German I

This year-long intermediate level high school course is for students who wish to continue to develop skills obtained during German I. Students will regularly converse in the German language as well as exercise their written communication abilities. Topics to be studied will include Society, Language, History and Culture of Germanic peoples. Students will be expected to complete the following, but will not be limited to, virtual and in-person speaking sessions, class activities, discussion boards, presentations, group activities, homework, quizzes, and tests.

MATHEMATICS

PRE-ALGEBRA

(9TH) 1 credit

Course instruction will focus on three critical areas: (1) Working within the Real Number System, including applying the properties of real numbers, order of operations, Exponent Properties, and operations with rational and irrational numbers ; (2) formulating and reasoning about expressions and equations, including modeling an association in bivariate data with multiple representations, and solving linear equations; (3) grasping the concept of a function and using functions to describe quantitative relationships. This is not a required math course for Michigan High School graduation but may be used as a general math course towards graduation.

ALGEBRA I

(9TH, 10TH) 1 credit

Algebra builds on the increasing generalized approach to the study of functions and representations through creative and critical thinking. Students will also develop their knowledge of logarithmic, power and polynomial patterns. Finally, Algebra I expands the number domain from real to complex numbers. Staff recommendations will be required for this class.

GEOMETRY

(10TH, 11TH, 12TH) 1 Credit

Geometry is a comprehensive look at the study of geometric concepts including the basic elements of geometry, proofs, parallel and perpendicular lines, the coordinate plane, triangles, polygons, circles, trigonometry, congruence and similarity, surface area, volume and transformations. This is a Michigan High School graduation requirement. Prerequisite: Successful completion of Algebra I.

ALGEBRA II

(9TH, 10TH, 11TH, 12TH) 1 Credit

This course is the study of the structures of real and complex number systems: With a further study of functions through problem solving and the use of a TI graphing calculator. Prerequisite: Successful completion of Algebra I and Geometry

Algebra II A

(10TH, 11TH & 12TH) 1 credit

This is a course of covering the first half of the material in Algebra II. The focus is to help student who struggle in math obtain a better understanding of the following concepts: radical expressions, exponent rules, quadratic functions, solving quadratics, complex numbers. This is 1st half of the credit of Algebra II required for Michigan High School graduation. Prerequisite: Successful completion of Algebra I.

Algebra II B

(11TH, 12TH) 1 credit (1/2 general math credit and 1/2 Algebra II credit)

This is a course of covering the second half of the material in Algebra II. The focus is to help student who struggle in math obtain a better understanding of the following concepts: polynomials, exponential functions, rational and radical functions along with continuing with concepts from Algebra IIA. This is 2nd half of the credit of Algebra II required for Michigan High School graduation. Prerequisite: Successful completion of Algebra I and Algebra IIA.

PRE-CALCULUS

(10TH, 11TH, 12TH) 1 Credit

The course approaches topics from a function point of view, where appropriate, and is designed to strengthen and enhance conceptual understanding and mathematical reasoning used when modeling and solving mathematical and real-world problems. It develops a deeper understanding of concepts from Algebra I, Algebra II and Geometry. This is not a required math course for Michigan High School graduation but may be used as a general math course towards graduation. Prerequisite: Successful completion of Algebra I, Algebra II and Geometry.

AP CALCULUS:

(11TH & 12TH) 1 Credit

AP Calculus AB is the study of limits, derivatives, definite and indefinite integrals, and the Fundamental Theorem of Calculus . Consistent with AP philosophy, concepts will be expressed and analyzed geometrically, numerically, analytically, and verbally. This is not a required math course for Michigan High School graduation but may be used as a general math course towards graduation. This course is a possible credit at most colleges and universities based on the successful completion of the course and/or AP test score. Prerequisite: Successful completion of Algebra I, Algebra II, Geometry and Pre-Calculus

AP Statistics:

(11TH, 12TH) 1 Credit

Prerequisite: Successful completion of Algebra II and Precalculus/FST.

AP Statistics is the high school equivalent of a one semester, introductory college statistics course. In this course, students develop strategies for collecting, organizing, analyzing and drawing conclusions from data. Students design, administer and tabulate results

from surveys and experiments. Probability and simulations aid students constructing models for chance behavior. Sampling distribution provides the logical structure for confidence intervals and hypothesis tests. Students use a TI-83/84/N-spire graphing calculator, statistical software and web-based applets to investigate statistical concepts. To develop effective statistical communication skills, students are required to prepare frequent written and oral analysis of real data in addition to chapter tests and quizzes. This course does require completing the AP Statistics exam in May. This course is recommended for those students planning to pursue mathematics and or business based programs after high school.

SOCIAL STUDIES

CIVICS

(9TH) .5 credits

This course will study the history and impact of the U.S. Constitution. Students will focus efforts on developing a working knowledge of this great American Document.

ECONOMICS

(9TH) .5 Credit

This course is a survey of the principles and problems of the American economic system. Topics covered include American capitalism, free enterprise, money and banking, insurance, stocks and bonds, and types of business.

WORLD HISTORY / GEOGRAPHY

(10TH grade requirement) 1 Credit

The learner will be introduced to ancient cultures and civilizations with a focus on their contribution to Western Societies. The learner will also be introduced to the development of England and France as Nations and the contributions of Medieval Europe to Western Society with an emphasis on geography. The learner will be introduced to European Monarchies with a focus on the political developments and colonial expansion into the New World. The learner will also be introduced to industrialization and the major world conflicts of the modern era.

U.S. HISTORY SINCE 1865

(11TH & 12TH) 1 Credit

U.S. History covers events surrounding the development of the United States during the time period from 1865 to the present. Emphasis is placed on the social, economic, and political development of the U.S. after 1900. Special areas of concentration will be:

- (1) Opportunities & problems growing out of Industrialization
- (2) Importance of immigration & minority groups to American development
- (3) U.S. role in World War I and World War II
- (4) The changing face of America during the "Roaring 20's"
- (5) The "Great Depression" and its aftermath
- (6) Unrest in the 60's

World Cultures

(9th - 12th) .5 Credit

World Cultures is a course that aims to empower emerging global citizens to have a deeper understanding of the human experience. Students will examine major geographical, cultural and historical themes in addition to different regions throughout the world, past and present. Students will frequently apply their knowledge and skills to the overarching question: How has the human experience changed and continued over time and place?

Women's Studies

(9th - 12th) .5 Credit

The Women's Studies course will be women and their societal advancement through History. We will discuss the status of women in a global perspective throughout this course. Women's Studies examine the experiences and contributions of diverse groups of women in society. This course will provide knowledge about the social role of women and their involvement in areas such as health, history, and political activism. The course will also provide knowledge about gender stereotypes and how this affects the learning process.

History of Sports

(9th - 12th) .5 Credit

In this course students will examine the development of sports through various historical perspectives. There will be an emphasis on helping students gain a better understanding of the inner relationship that sport has on social, economic, cultural, and political forces that are at work in the United States as well as the world. Students will examine the historical context as well as the significance of gender, race, ethnicity and social class through readings, primary sources, audio and visual materials as well as class discussions.

History of Music

(9th - 12th) .5 Credit

This course is designed for students who seek the opportunity to extend their musical understanding, heighten their music listening skills, and increase their ability to respond more fully to music by tracing the development of American Music to the present. Experiences will include opportunities to analyze famous compositions representative of many styles, and inquire into musical connections to contemporary life, history, and culture.

U.S. Military History

(9th - 12th) .5 Credit

This course provides students with an overview of American military history relative to the causes, nature, outcomes, and significance of major wars and related issues; essentially, is a study of the concepts, events, leaders, and outcomes of American military history from the American Revolution to recent times. The foundation will be facts, stories, the literature of war, oral histories, and the Theory of the American Way of War. The broad categories of study will be politics, religion, economics, society, technology, ideas/ideals, geography, and eras (e.g., Cold War). There will be an emphasis on critical reading, thinking, and writing, as well as primary evidence and original student research.

Medieval History

(9th - 12th) .5 Credit

Medieval History is an introduction to the Medieval World spanning the 5th century through the 15th century, including a broad view of social, religious, cultural, economic and political developments during Medieval Europe. In addition to studying the culture of Western Europe, the course will also look at Asian and Islamic influences on this time in order to gain an introductory view of important events, people and movements of the medieval era around the world as a whole.

INTRODUCTION TO PSYCHOLOGY

(11TH & 12TH) .5 Credits per semester

Psychology is the science of behavior. This course will explore many topics being studied by psychologists such as altered states of consciousness, types of learning, biological foundations of behavior, motivation and emotion, stress and how people adjust to it, and theories of how personality is formed. This course is structured to provide students with a challenging and fascinating study of human behaviors, provide a scientific understanding of the forces that shape thoughts and actions as well as discover more about themselves and their interactions with others.

CURRENT EVENTS

(10TH, 11TH & 12TH) .5 Credits

This semester course will focus on developing the student's skills in accessing today's media service. Traditional forms of mass media will complement use of the Internet and other modern technologies to retrieve information on domestic and global issues.

POLITICS, MEDIA, & THE CONSTITUTION I&II

(11TH & 12TH) .5 Credits each

This course will include the history surrounding current issues in politics, the connections that politics has with the U.S. Constitution, as well as the impact of the media on our current political environment. It will also encourage support for positive aspects of our system, as well as create the experience to understand how to change it if necessary. This course will also try to help students gain a better understanding of U.S. politics in the global context.

INTRODUCTION TO SOCIOLOGY

(11TH, 12TH) .5 Credits

Basic sociological concepts are used to study selected aspects of American society. The social basis of personality, juvenile cour delinquency, family unit and inter-group relations are studied.

SCIENCE

BIOLOGY

(9TH grade requirement) 1 credit

Biology is a year-long course required for graduation. It encompasses the objectives in the Next Generation Science Standards. During the course of study, students will learn science and engineering practices, disciplinary core ideas and cross-cutting concepts. Concepts include: understanding the organization of living systems and the relationship between organisms and their environments, genetics, evolution and biodiversity. Students will develop proficiency using models to explain what they know.

A.P. BIOLOGY

Prerequisites: Completion of General Biology with a “B” or better; successful completion of Algebra II; successful completion of chemistry I or be taking chemistry I concurrently with the 1st semester AP Biology. (1 credit)

AP Biology is a comprehensive survey of general biology that includes biochemistry, cellular biology, molecular genetics and heredity, biotechnology, diversity, structure and function of organisms, ecology, and evolution. The two main goals of AP Biology are to help students develop a conceptual framework for modern biology and an appreciation of science as a process. The major themes covered will be science as a process, evolution, energy transfer, continuity and change, relationship of structure to function, regulation, interdependence in nature, and science technology and society. Students who successfully complete this course would be prepared and encouraged to take the AP Exam. Intended to be graded on a weighted GPA scale.

ANATOMY

(11TH & 12TH) 1 Credit

Basics of Anatomy focuses on human anatomy. Students will be expected to dissect and learn the structures of the major organ systems. Emphasis will be placed on how the different levels of organization function together to give us a complete working body. This course will be helpful for those interested in seeking further training in the health related field. Students will be expected to know and understand basic anatomical terminology. As noted, dissection will be part of this course as needed for study.

(Prerequisite: Biology with a “B” or better)

CHEMISTRY ESSENTIALS (E)

(10TH, 11TH, 12TH) 1 credit

This required year-long high school course engages students in the study of the composition, properties, changes, and interactions of matter. The components of this course include the composition and properties of matter, changes and interactions of matter, organic chemistry, and nuclear chemistry. Students will be expected to complete the following, but will not be limited to, virtual and in-person laboratory sessions, class activities, discussion boards, presentations, group activities, homework, quizzes, and tests. Aligned with Next Generation Science Standards.

CHEMISTRY ESSENTIALS & CORE (EC)

(11TH, 11TH, 12TH) 1 credit

This class includes all of the essential, and the core content expectations in the Michigan High School Content Expectations for chemistry. Chemistry is a course that will investigate matter, changes in matter, and the energy associated with these changes. Students will collect data in a laboratory setting using both qualitative and quantitative data collection methods. They will learn to interpret, display, and evaluate data using both mathematics and technology. The class will investigate atomic structure, properties of solutions, nomenclature of inorganic and organic compounds, properties of acids and bases, properties of gasses, and the study of nuclear chemistry. Daily instruction will include many inquiry teaching methods and use of current technology. Furthermore, because this class includes both the essential and the core content expectations for chemistry it is more rigorous than the Chemistry Essentials course.

CHEMISTRY II

(11TH & 12TH) 1 Credit

(Prerequisite: one year of Chemistry I. Teacher’s permission with a grade of less than a C in Chemistry I)

This course will build on the concepts from first year chemistry. The class is designed to benefit any student desiring to enter a health-related field and other areas involving biology or chemistry. Course content will be similar to what is experienced in a first year college chemistry course. This will include a more detailed approach to all topics covered in Chemistry I and more sophisticated laboratory exercises and equipment.

PHYSICS ESSENTIALS & CORE (EC)

(10TH, 11TH, 12TH) 1 credit

This course covers the essential and core objectives in the Michigan Merit Curriculum (MMC). Physics is a science that explains the physical world. Students will practice scientific reasoning to study the main topics of motion, forces, energy momentum, impulse, and thermal dynamics. Students will learn how to describe and represent motion as well as the forces involved when objects interact. The concept of energy, its various forms, and how it changes from one form to another will be introduced and explored in depth. Laboratory experiences and demonstrations will be used to help students observe patterns and relationships. Mathematics will be used as a tool to illustrate and communicate these patterns and relationships. Students will consider the technological applications of the physical laws and reflect on the social implications.

PHYSICS ESSENTIALS (E)

(10TH, 11TH, 12TH) 1 Credit

This course covers the essential objectives in the Michigan Merit Curriculum (MMC). Physics EC covers in more detail those topics covered in the Physics Essentials course as well as momentum, impulse, and thermal dynamics.

Astronomy

(10TH, 11TH, 12TH) 1 Credit

This introductory Astronomy course offers the student an opportunity to explore the basics of celestial bodies and phenomena, such as planets, moons, stars, nebulae, galaxies, and comets. This course includes career exploration in Astronomy, in addition to presenting current day topics in this quickly changing field. Additional enhancement topics covered are: Space Travel, The Hubble Telescope, The International Space Station, Wormholes, Dark Matter, and Special Relativity, etc.

Environmental Science

(10TH, 11TH, 12TH) 1 Credit

Environmental science is a course dedicated to understanding the interactions between earth's natural systems and the demands placed on them by the human population. This course examines the scientific principles behind natural phenomena and resource cycles, explores how we utilize these systems and our impact, and potential solutions for the resulting consequences of resource mismanagement and exploitation. The course includes elements of life science, physical science, and social science and focuses on breadth and interrelatedness of relevant current events. Concepts can be explored through inquiry based laboratory exercises, environmental health assessment techniques, student presentations and projects

ELECTIVE CLASSES

BUSINESS

INTRODUCTION TO BUSINESS

(9TH, 10TH, 11TH, 12TH) .5 Credits per semester

In this course students will learn what the business world is about, how it works and its impact on today's society and everyday lives. Students will have the opportunity to join and compete in the DECA MARKETING CLUB, exposing them to travel, scholarships, competitions and exciting teamwork opportunities. Students will also have a chance to learn what steps they can take to prepare for success in their future careers.

PERSONAL FINANCE

(11TH & 12TH) .5 Credit

Students will learn about bank accounts, credit cards, debt avoidance budgeting, purchasing insurance (life, property, health and auto) and investment strategies to build a solid foundation for future financial success. Additionally, their Math and finance skills will be used throughout this course and seniors may opt for math related credit.

Math and finance skills will be used throughout this course and seniors may opt for math related credit.

ACCOUNTING I

(10TH, 11TH, 12TH) 1 Credit

This course is a basic introduction to Accounting. Material covered will include the double entry system of recording business transactions and keeping a set of books for an individual in a sole proprietorship. Interpretation of financial statements will be included. Students will use the computer lab and will learn to do automated accounting. There will be many opportunities to use the latest software in accounting. This course is a valuable prerequisite for college accounting or is important for any person interested in a management or secretarial position.

Math and finance skills will be used throughout this course and seniors may opt for math related credit.

ENGLISH RELATED

21ST CENTURY LITERATURE

(9TH, 10TH, 11TH, 12TH) .5 credit

21st Century Literature is designed to cultivate an appreciation of literature in students, using the themes and content of the texts as a springboard for discussion of the state of our modern world. Writing, reading, critical thinking, and discussion are the key components of this class. The class engages students in the reading of both fiction and nonfiction texts and novels. Students will also be asked to respond to the text, analyze the author's style, and discuss the implications of the theme in the world outside the classroom. Both the fiction and nonfiction selections are contemporary and are chosen with our current generation of students in mind with the goal of creating lifelong readers

CREATIVE WRITING

(9TH, 10TH, 11TH, 12TH) .5 credit or 1 credit

This course offers practice and guidance in creative writing and evaluation of the student's work. Students practice a wide variety of written forms. Journals of thoughts and observations are kept throughout the semester. As expertise increases, students plan, produce, workshop and revise a variety of writing projects. Students will be expected to master skills regarding basic word processing, electronic editing / submission of work, maintenance of electronic portfolios, and basic desktop publishing software.

Can be used as a Fine & Performing Arts graduation credit.

SPEECH & DEBATE

(9TH, 10TH, 11TH, 12TH) .5 CREDIT or 1 CREDIT

This course explores a wide variety and range of public speaking skills, including Impromptu Speaking, Declamation, Original Oratory, Oral Interpretation (prose and poetry), and Storytelling at the novice level. Additionally, students are introduced to basic researching, argumentation, questioning, and rebuttal skills through a variety and range of debate disciplines, including Public Forum Debate and Lincoln Douglas Debate. Skill focus includes the development of techniques in vocal variety, articulation, enunciation, and projection. Students begin to create and deliver speeches, write arguments, and evaluate performances. Students also engage in a variety of informal speeches and debates throughout the year. *Can be used as a Fine & Performing Arts graduation credit.*

PHYSICAL EDUCATION

FOUNDATION OF P.E.

(9TH, 10TH) .5 credit

Foundations of Physical Education is designed to have students demonstrate competence in motor skills; achieve and maintain physical fitness; apply cognitive concepts in making wise lifestyle choices; and exhibit appropriate personal and social character traits while participating in physical activity.

FOUNDATIONS OF WEIGHT TRAINING

(9TH, 10TH) .5 credit

Foundations of Weight Training is designed for students interested in learning the basics of fitness and conditioning by using free weights and body resistance exercises, as well as sport/fitness-related exercises. Students will learn in a classroom setting and an activity setting, and will be responsible for written assignments to include guidelines for exercise; training principles; nutrition concepts; muscle physiology; fitness components; body composition and weight control; and goal setting.

WOMEN'S FITNESS:

(9th, 10th, 11th, 12th) .5 credit

Woman's Fitness is designed for female students interested in learning the basics of fitness and conditioning by using free weights and body resistance exercises, as well as sport/fitness-related exercises. Students will learn in a classroom setting and an activity setting, and will be responsible for written assignments to include guidelines for exercise; training principles; nutrition concepts; muscle physiology; fitness components; body composition; weight control and goal setting.

LIFETIME SPORTS AND FITNESS:

(11TH, 12TH) .5 CREDIT

Prerequisite: Foundations of Physical Education, Foundations of Weight Training, or Woman's Fitness.

Lifetime Sports and Fitness is designed for students who would like to learn sports and fitness skills to promote teamwork, sportsmanship, and promote a positive, lifelong attitude toward health-related physical activity. This class focuses on activities that carry-over beyond high school.

Fitness activities are designed to provide students with the opportunity to assess general health-related physical fitness, increase general knowledge about health-related fitness, and develop a higher level of physical fitness.

STRENGTH AND CONDITIONING:

(11TH, 12TH) .5 CREDIT

Prerequisite: Foundations of Physical Education, Foundations for Weight Training, or Women's Fitness.

Strength and Conditioning is designed for the serious athlete. The course will include training for fitness maintenance and training for sports which will include resistance training and conditioning. Students will learn functional fitness/conditioning training to improve skills for competition and non-competitive sport performance,

Fine & Performing Arts

ART

ART I

(9TH, 10TH, 11TH, 12TH) 1 Credit

This course is designed to introduce students to the basic elements of art and the principles of design. Students will experience hands-on exploration of a variety of materials and techniques involved in creating visual art forms. Art history and art criticism will be introduced coupled with personal expression to enhance understanding of subject matter. *Can be used as a Fine & Performing Arts graduation credit.*

ART II

(10TH, 11TH, 12TH) 1 credit

This course is a continuation of Art I. This course is a continuation of Art I. Approximately 50% of the class, students will concentrate on solid drawing techniques with a variety of media such as: pencil, pen & ink, pastels and charcoal, acrylic painting and

watercolor. The remaining 50% will be directed toward three-dimensional art forms. Media such as: clay, sculpture and weaving will be explored. Art history and cultures will be continually introduced to enhance understanding of subject matter. ***Can be used as a Fine & Performing Arts graduation credit.***

Prerequisite: (ART I)

ART III/IV

(11TH & 12TH) .5 Credits per semester

This course is designed to allow the serious art student to explore specific art fields including drawing, painting, printmaking, animation, sculpture and commercial design. The goal of this course is to assist the student in building a portfolio, which demonstrates the student's artistic ability and also the student's ability to express and communicate ideas in art form. (Prerequisite: Art I and Art II.) ***Can be used as a Fine & Performing Arts graduation credit.***

CERAMICS/SCULPTURE

(9th, 10th, 11th, 12th) .5 credit

This course introduces students to basic hand-building and wheel throwing techniques of ceramics through a variety of concepts and experiences. Students will be expected to apply design elements and principles as they create functional and sculptural forms in clay. ***Can be used as a Fine & Performing Arts graduation credit.***

DIGITAL AND VIDEO ART

VIDEO PRODUCTION

(9TH, 10TH, 11TH, 12TH) .5 credits

This is a self-directed, student initiated class. Students will learn how to put together multimedia films in front of the camera and behind the camera. Students must have computer skills and public speaking skills to work in this class as they will be involved in script writing, video scripts, sound effects, stage sets, storyboards, video editing and presentations. This class may be taken once throughout a student's high school career. *Can be used as a Fine & Performing Arts graduation credit.*

ADVANCED VIDEO PRODUCTION

(10TH, 11TH, 12TH) .5 credits

This is a self-directed, student initiated class. Students must take Introduction to Video Production before taking Advanced Video Production. Students will be composing a weekly school news program. This class may be repeated throughout a student's high school career as long as he/she maintains a passing grade and has the recommendation of the broadcasting instructor.

Can be used as a Fine & Performing Arts graduation credit.

Introduction to Visual Communication

(9th, 10th, 11th, 12th) 1 credit

This course is an introduction to Graphic Design, Digital Photography, Video Production and Journalism. In this class we will cover small sections of each of the following areas -Graphics/Illustration, Digital Photography, Web Design, Video Production, Journalism, Animation, and Advertising. This class may be taken once throughout a student's high school career.

DIGITAL PHOTOGRAPHY

(9th, 10th, 11th, 12th) 1 credit

In this course students will be introduced to the art, and commercial practice of digital photography. Students will explore the making and editing of work to inform their visual literacy and connectedness to the medium. Projects will introduce students to the many ways the medium is used in their culture; this includes the making of both fictional and nonfictional images, artificial lighting, digital editing and photojournalism. Students will also begin to understand critique (or peer review) as a part of the making process. *Can be used as a Fine & Performing Arts graduation credit.*

GRAPHIC DESIGN

(9TH, 10TH, 11TH, 12TH) 1 credit

Students will explore and develop skills in many aspects of the graphics industry in this one-year class. Students will use professional graphic software programs to design media, such as brochures, posters, animations, advertisements and other printed and electronic messages. The purpose of this course is to offer a creative elective choice which will help enhance students skills in reading, writing, communication, visualization, creativity, organization and efficiency, problem solving, and computer and professional software literacy. *Can be used as a Fine & Performing Arts graduation credit.*

NEWSPAPER/YEARBOOK

(9TH, 10TH, 11TH, 12TH) 1 Credit

This course offers a study of basic journalistic techniques and skills necessary to produce a high school newspaper and yearbook. Not only will the students be composing a newspaper and yearbook, they will also be learning about what journalism is, knowing the law, gathering the news, reporting the news, newspaper style, feature stories, editing and copy, and photography. This class may be repeated throughout a student's high school career as long as he/she maintains a passing grade and has the recommendation of the newspaper instructor. (A 3.00 GPA or better in English, a recommendation from an English instructor, and approval from the newspaper instructor is required to take this course).

LIFE MANAGEMENT

NUTRITION I & II

(9TH, 10TH, 11TH, 12TH) .5 to 1 Credits

Nutrition I is a one semester course which is offered to 9-12 grade students. The course introduces the student to the role which eating a nutritious diet plays in overall health. The course is designed to help the student become educated in the areas of food nutrients, disease prevention through good nutrition and proper food preparation, building and maintaining healthy bodies. Nutrition II is a one semester course which is offered to 9-12 grade students. The course continues to introduce the students to the role eating a nutritious diet plays in overall health. The Nutrition II course goes more in depth with the six basic nutrients, on how each one affects the body differently (carbohydrates, protein, fat, water, minerals, and vitamins). Students are given the opportunity to learn through

the use of textbook material, food experiments, lab preparation of food, food diaries, demonstrations, various forms of technology including the use of media, and internet exploration. Textbooks used will be "Nutrition and Fitness". ***Can be used as a Fine & Performing Arts graduation credit.***

PARENTING

(9TH, 10TH, 11TH, 12TH) .5 Credits

Parenting is a one semester course offered to 9-12 grade students. This course is about life. There is nothing more important or basic to life than providing children with nurturing and challenging environments in which they can develop fully. To do that requires knowledge, skills, and experience, the kind that Parenting provides young people, the caregivers, and parents of the future. Parenting encourages an understanding of all aspects of children's physical, intellectual, emotional, social, and moral development. Because Parenting deals with major phases in the life cycle and touches on every aspect of these phases, it is a course that is relevant to all students, whatever their ability levels or goals. During the semester the following units will be covered: (child and you, pregnancy and birth, the first years BTIO, Development 1-3 years old, Development 4-6, Caring for a child) (CPR certification)

FAMILY RELATIONS

(10TH, 11TH, 12TH) .5 Credits

Is a one semester course offered to 9-12 grade students. The course is designed to help students explore all aspects of life: personal development, decisions affecting their future, lifestyle options and consequences, relationships with family and friends, marriage, balancing family and work, dealing with family crisis and managing family living. The course is designed to help the student learn to deal with the realities of life throughout the entire life cycle. The approach used is not one of telling students what to do. Rather, the information is presented in a factual, objective manner. Once students are aware of the alternatives available to them and the consequences of each alternative, they will be more likely to make wise decisions on their own.

CULINARY ARTS

Prerequisite: Nutrition I & II .5 CREDIT per semester

Culinary is a full year course which is offered to 10-12 grade students. Culinary is the basic principle of cookery for many varieties of food and gives guidelines for preparing nutritious, well balanced meals. Students learn about the kitchen environment, including cooking appliances, cooking utensils, and sanitation practices, in order to ensure safe and satisfying cooking experiences. The recipes give students useful hands-on practice in food preparation. Ultimately, students will have the necessary skills to plan, purchase, and prepare the ingredients for a meal. Topics (Culinary I Safety/Sanitation, Appliances, equipment, and tools, meal planning, recipes, table service, Culinary II fruit, grains, vegetables milk, meats, poultry, fish, eggs, cheese, quick breads, yeast breads) ***Can be used as a Fine & Performing Arts graduation credit.***

Performing Arts

BAND

(9th, 10th, 11th, 12th) 1 credit

This class includes all band students in grades nine through twelve. The first nine weeks of the school year all students participate in marching band, and as needed the rest of the school year. The marching band performs at all home football games and also participates in marching festivals, parades and various other community events. When marching band season concludes, students automatically transition to the Symphonic Band. The Symphonic Band is dedicated to quality performance of fine band literature. It performs numerous concerts throughout the year and also performs at MSBOA band festivals. Students entering the district should contact the director as soon as possible for an informal playing audition to determine skills and abilities;. ***Can be used as a Fine & Performing Arts graduation credit.***

WOMEN'S CHOIR

(9th, 10th, 11th, 12th) 1 Credit

This music class is open to all women interested in singing, no audition is required. The class is dedicated to the quality performance of fine choral literature for beginning choir students and is geared toward mainly 9th and 10th grade students. The class will focus on the basics of singing and improving the quality of the voice and will represent Pennfield Schools at various adjudicated events. Beginning music theory, ear training, vocal technique and ensemble technique will be learned in this class. ***Can be used as a Fine & Performing Arts graduation credit.***

CHORALE

(11th & 12th grade or permission by the director) 1 Credit

An audition-only vocal-performance class dedicated to quality performance of fine choral literature for advanced students who are seriously interested in performing all styles of vocal music. This choir will represent Pennfield Schools at various top-level vocal events and adjudicated events, including MSVMA festivals, and other area competitions. Intermediate and advanced music theory, performance techniques, and ear training will be learned in this class. *Can be used as a Fine & Performing Arts graduation credit.*

ACTING I

(9TH, 10TH, 11TH, 12TH) .5 credit

This semester-long class will focus on the basics of acting. Students will study memorization techniques, characterization, stage direction, set design, and the art of observing drama. In addition there will be time spent on the origin of the drama including Greek and Roman Theater. Students will also work on the drama productions at the school. *Can be used as a Fine & Performing Arts graduation credit.*

ACTING II

(9TH, 10TH, 11TH, 12TH) .5 credit

This semester-long class is a continuation of Basic Acting. Students will continue to work on the art of acting with focus on memorization and character development. This class will require the student to memorize several monologues and participate in putting plays together for "Drama Night", which will be a public performance during the semester. (Prerequisite: Basic Acting) *Can be used as a Fine & Performing Arts graduation credit.*

SPECIAL EDUCATION

The following course of study must be determined by the student's Individualized Education Plan (IEP), and will be determined by the IEP team:

ACADEMIC SUPPORT

(9th, 10th, 11th, 12th) 1 Credit

This course is designed to give students an opportunity for individualized or small group remediation to successfully complete general education coursework. Emphasis will be placed on developing organizational skills, completing assignments, and test preparation.

BASIC ENGLISH 9

(9th) 1 Credit

Course material and unit assessments are modified to meet the needs of students in special education, but continue to meet the rigorous Common Core Curriculum Standards needed to earn a diploma. This class is only for special education students with an Individualized Education Plan.

BASIC ENGLISH 10

(10th) 1 Credit

Course material and unit assessments are modified to meet the needs of students in special education, but continue to meet the rigorous Common Core Curriculum Standards needed to earn a diploma. This class is for special education students with an Individualized Education Plan.

BASIC ENGLISH 11

(11th) 1 Credit

Course material and unit assessments are modified to meet the needs of students in special education, but continue to meet the rigorous Common Core Curriculum Standards needed to earn a diploma. This class is for special education students with an Individualized Education Plan.

BASIC MATH

(9th, 10th, 11th, 12th) 1 credit

Consumer and life skill math including money, time and real world problem solving. Students in this course will receive a Certificate of Completion.

Transition Math

(9TH & 10TH) 1 Credit

This course is developed to get students ready to hopefully move on to Pre Algebra. There is also a link with real life math applications that these students will use in order to live independently and graduate with a diploma.

CACC: Students that attend the Calhoun Area Career Center can also earn a math, science, social studies, and World Language credit through some programs. These math credits count towards a 4th year math credit, ask your counselor.

*****Other courses that can be earned for math credit are: Record Keeping, Accounting I/II, Personal Finance, Physics See course descriptions.**

SCIENCE

*****Other Courses that can be earned for science credit are: Nutrition I/II, Family Relations/Parenting and Exploratory Technology. See course descriptions.**

SOCIAL SKILLS

This course consists of four segments: Understanding good social behavior; Learning employment skills; Knowing survival vocabulary and Understanding the History of the United States of America, which incorporates basic Geography and the basic principles of our Government and our Constitution.

WORK STUDY PROGRAM

The Pennfield High School Work-Study Program will allow high school students the opportunity to work at local area companies for half of the school day. This program allows students to earn high school credits. The students involved in this program must be a junior or senior or at least 17 years of age.

CALHOUN AREA CAREER CENTER

Pennfield High School juniors and seniors have an opportunity to attend the Calhoun Area Career Center (CACC). The 19 programs offered at the CACC support the State of Michigan Career Pathways model. Programs have been designed to assist students with integrating academic knowledge and career and technical skills. Students that attended the CACC for half their school day and may earn up to two (3) credits per semester, if the competencies are met and the attendance policy is followed. The link above will take you to their website.