



LINCOLN COUNTY SCHOOL DISTRICT

Dr. Majalise Tolan
Superintendent

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LINCOLN COUNTY SCHOOL DISTRICT
Board of Directors – Lincoln County School District Business Meeting of the
Board
Tuesday, November 12, 2024 - 6:30 PM
Crestview Heights Elementary
2750 S Crestline Dr
Waldport, OR 97394

Agenda

1. Call to Order & Reading of Land Acknowledgment
2. Roll Call- Establishment of a quorum
3. Introductions
 - a. Linn Benton Lincoln Educational Service District

2024-2025



Lincoln County School District

Services provided through LBLESD

District Executive Summary

- David Dunsdon / Roger Irvin, LBLESD Board Directors, LCSD Region
- Sarah Fay, LBLESD Budget Committee, LCSD Region
- LCSD receives 15% of Local Service Plan funding and is the 3rd largest in student enrollment out of the 12 component districts
- Districts are able to transit up to 50% of their available Tier 2 resources. At this time, LCSD is transiting \$281,334 which represents 23.5%

ADMw Over the Years

	ESD	LCSD
FY 2016/17	44,872.8	6,996.0
FY 2018/19	45,092.2	7,003.4
FY 2019/20	44,912.5	7,030
FY 2020/21	47,337.1	6,684.7
FY 2021/22	43,864	6,734
FY 2022/23	44,220	6,677
FY 2023/24	41,356.97	6,330

2023-24 Quick Stats

80

Number of
BIS Tickets

223

Number of
Network Tickets

5

Number of
SIS Tickets

0
mbps

Total ISP Purchased

LBLESD serves districts, schools and students by providing equitable, flexible and effective educational services through economy of scale. Our vision is to be a responsive and transparent organization that supports districts by embracing continuous improvement in helping every child succeed.

Services Data

Note: This data is based on fiscal year 2023-2024

Tier 1

Special Education — Tier 1 Services by Student

	ESD	LCSD
Audiology Hearing Screenings	7112	800
Audiology Evaluations	34	1
Mild/Moderate Special Ed Supports K-12 (PT)	95	23
Mild/Moderate Special Ed Supports K-12 (OT)	716	158
Mild/Moderate Special Ed Supports K-12 (Aug Comm)	255	48
In-Center Special Education Evaluations	233	39
In-District and Assigned Special Education Evaluations	202	6
Severe Disability Supports	170	10
Early Intervention Evaluations	307	50
Early Childhood Special Education Evaluations	489	88

Special Education — Tier 1 Services by Hours

	ESD	LCSD
Interpreter, District Requests	312	120
Interpreter, In-Center Evaluations	80	12
Translation, District Requests	154	68

Grants

Cascade Regional — Low Incidence, High Needs

	ESD	LCSD
Vision	43	12
Hearing	76	9
Physical Therapy	44	8
Occupational Therapy	45	9
Autism Spectrum Disorder	772	146
Traumatic Brain Injury	18	0
Deafblindness	2	1
Total # of K-12 Regional Low Incidence Disabilities	926	170

Other Services

	ESD	LCSD
Behavior Specialist	258	0
Family Support Liaison	1066	0

ESD Staff Serving District

School Psychologist

Kari Neubauer, Rachel Ladd

Learning Consultant

Aaron Clair

Speech Language Pathologist

N/A

Autism

Jill Sellers

Deaf/Hard Hearing

Philip Mills

Occupational Therapist

Alex Greiner, Pamela Schindler, Karen Cunningham, Calista Huffman, Brooke Gentle, Nicole Groll, Elena Pinaroc

Physical Therapist

Erin Kettler, Keith Abrams, Linda Absalon

Vision

Erin Keller, Dan Glowicki

Augmentative Communication Sarah

Follett

Traumatic Brain Injury

Brandi Lancaster

Audiology

Marcella Murillo

Family Support Liaison

N/A

Behavior Consultant

N/A

Home School

Mandie Wood

Transition Network Facilitator

Josh Barbour

Severe Disabilities Consultant

Shelley Marrone



4. Communications
 - a. Written
 - b. From the Audience (This time is reserved for public comment on topics published on the Board's agenda)
 - c. Recognition
 1. Site Council Recognition
 - d. LCEA Report
5. Consultant Reports/Staff Reports/Student Reports
 - a. BRIC Long Term Facility Update

Lincoln County School District

Board Presentation



Agenda

- Purpose of a Long Range Facilities Plan / LRFPP Development Process
- Building Condition Assessments / Educational Adequacy Assessments
- Enrollment and Capacity Analyses
- School-Based Summaries
- Long Range Facilities Planning Committee
- “North Stars” for Facilities Planning
- Prioritization Criteria for Capital Improvement Projects
- Recommended Capital Improvement Plan





Purpose of a LRFP / Process

What is a Long Range Facilities Plan?

- Summarizes the District’s facilities needs over the next 10+ years.
- Aligns facilities needs with the District’s educational vision and projected enrollment.
- Provides a foundation for future bond planning

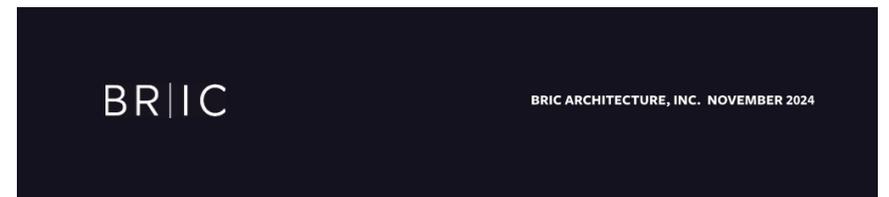
State Requirements as outlined in ORS 195.110 and/or OAR 581-027-0040

- Population projections by school / age group for next 10 years (provided by FLO Analytics)
- Educational adequacy assessments of school facilities
- Capacity analyses of school facilities
- Descriptions of physical improvements needed in existing schools to meet the minimum standards of the district
- Identification of desirable school sites / site acquisition plans (if plans include construction on a new site)
- Description of coordination efforts with local government planning agencies
- Documentation of community outreach / stakeholder involvement
- Identification of historic buildings (if applicable)
- Financial plans to meet school facility needs
- Alternatives to new school construction and major renovation
- Measures to increase efficient use of sites
- Ten-year capital improvement plan

LRFP Development Process

The Long Range Facilities Plan was developed through a series of information-gathering and engagement activities that culminated in setting the District's capital improvement goals over a 10+ year planning horizon. The main components of the long range facilities planning process included:

- District visioning / community input
- Documentation of facilities needs
 - Building condition assessments
 - Educational adequacy assessments
- School enrollment and capacity analyses
- Prioritization of capital improvement projects

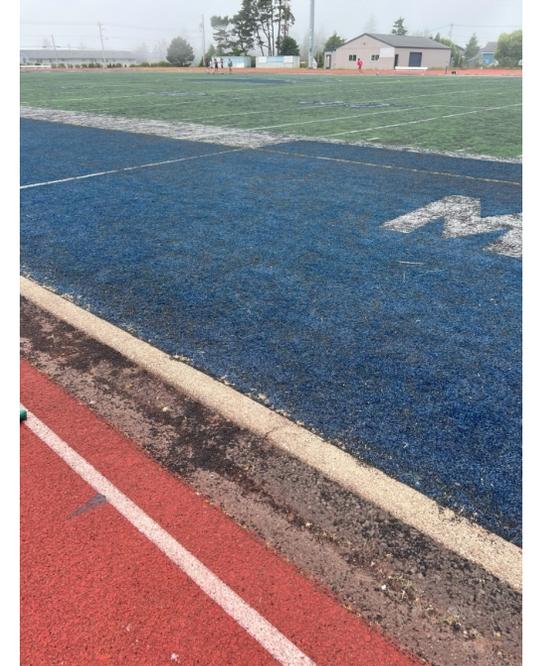


Facility Assessments

Facility Assessments

Building Condition Assessments

- Architectural
- Mechanical, Electrical, Plumbing
- Technology
- Food Service
- Roofing
- School Sites / Playgrounds / Fields



Educational Adequacy Assessments

- Assessment of how well school buildings support effective teaching and learning
 - Reports conducted in 2020 were reviewed and updated by current school principals.

Facility Assessments

- On-site building condition assessments were conducted July 16-17, 2024.
- Older buildings have aging finishes, systems and amenities.
- Facilities have been well maintained, and it is apparent there is a strong sense of pride and ownership within the District and community. Improvements are continually made at all schools.
- Many of the items observed districtwide are deferred maintenance items common to many districts.

Assessment Team

- BRIC Architecture, Architectural
- Interface Engineering, MEP Engineering
- Vertex, Technology
- ACC Cost Consultants, Cost Estimating



Facility Assessment Highlights

- **Systems Upgrades:** These include plumbing, mechanical, and electrical systems (many are beyond their useful life).
- **Lighting:** Upgrades were documented for interior lighting replacements, site lighting (fixtures and/or light poles) and lighting controls.
- **Communications Upgrades:** District-wide there are needs to upgrade/replace phone, clock, intercom and paging systems.
- **Aesthetics/Finishes:** Repainting interior and exterior walls, doors and frames was noted at every school site.
- **Security Upgrades:** Adding hardwired lockdown buttons as well as replacing camera systems were observed. Additional exterior cameras are needed at all schools.
- **Technology Upgrades:** These include upgrades to classroom technology and to support spaces/server rooms.
- **Site/Field Upgrades and Improvements:** Upgrades include repairing damaged surfaces, replacement of surfaces beyond their useful life, as well as upgrades to surfacing at elementary school playgrounds.



Educational Adequacy Highlights

General Classrooms: Although classroom sizes vary throughout the district, most schools have adequate classroom facilities. Classrooms without windows are a problem.

Extended Learning / Small Group Areas: Most LCSD schools were built in an era when these types of spaces were not included in the program for a school.

Safety & Security: Some inconsistencies across the district in terms of secure entry vestibules, security cameras, exterior lighting, etc. In a few cases the layout of the school creates interior “blind spots”.

Art / Music / STEAM / Maker Space: Not all schools have equivalent facilities for these programs.

Classroom Furniture: Many instances of outdated furniture which does not lend itself to supporting 21st century learning.

Administration and Support Spaces: Some potential inefficiencies in use of these spaces.

Gym / Cafeteria: In general, most schools have adequate gym and cafeteria spaces.

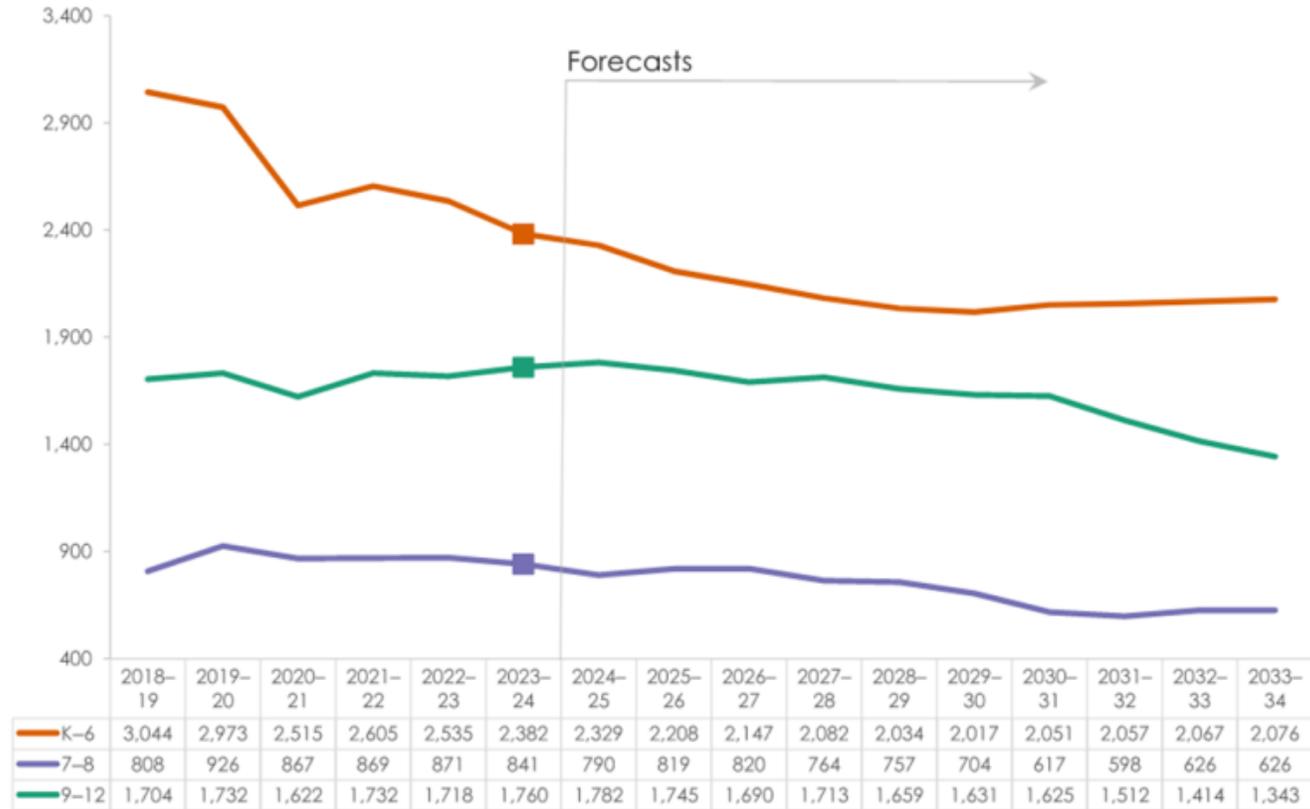
Enrollment and Capacity

Enrollment Projections

10 Year Enrollment Projects Provided by FLO Analytics

General trend is for decreased enrollment. Factors for this include:

- Impacts from Covid
- Declining birth rates
- Alternative options for schooling



Sources

Lincoln County School District October 2023-24 enrollment and FLO October 2024-25 to 2028-29 and 2033-34 enrollment forecasts (middle scenario).

School-based Summaries

Sample School Profile from LRFP Report

5 FACILITY PROFILE SHEETS

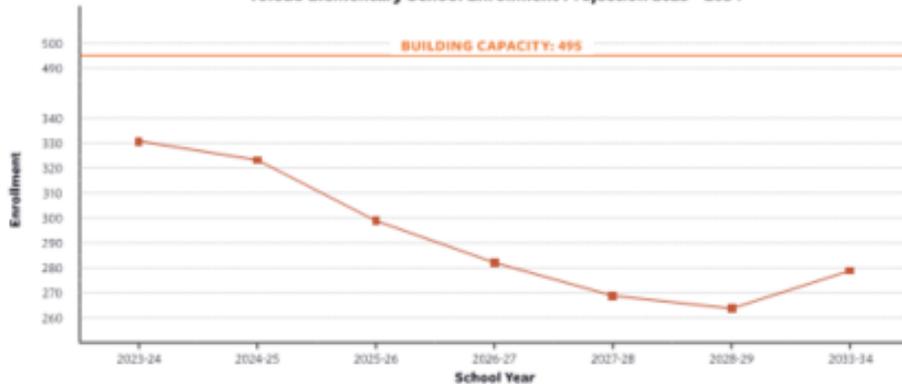
Toledo Elementary School

600 SE Sturdevant Road, Toledo, Oregon 97391

Year Built 1987 | Area 63,612 SF
 Student Capacity 495 Students | 2024-25 Forecasted Enrollment 323 Students
 Actual 2024-25 Enrollment 309 Students
 % of Capacity 62% | Projected Enrollment Change by 2033-34 -52 Students



Toledo Elementary School Enrollment Projection 2023 - 2034



5 FACILITY PROFILE SHEETS

FACILITY CONDITION INDEX (FCI)

FCI Formula: Cost to Repair / Cost to Replace



The FCI score presented above is generated from the Oregon Department of Education School Facility Assessment form, based on recorded observations during the onsite assessments conducted by another architectural firm. The number does not reflect any seismic deficiencies that might be present.

DESCRIPTION

Toledo Elementary School serves students in grades K-6 on the east side of the District.

CAPACITY

The building is at 62% capacity, based on the enrollment for the 2024-25 school year; there are no modulars onsite. Slowly declining enrollment is projected over the next 10 years, with approximately 52 fewer students anticipated by the 2033-34 school year.

KEY FACILITY CONDITION IMPROVEMENT NEEDS

- Re-paint exterior concrete walls and repair and repaint metal panels.
- Plan for replacement of the metal roof above the play structure.
- Replace bark chips with rubber surfacing at the play structure area.
- Update gymnasium with new flooring and replace carpeted walls with gym padding and wall protection.
- Update library to improve visibility to hallway.
- Re-paint all interior walls.
- Add walk-in freezer.
- Fully fence playground and covered play. Fence exterior courtyards for school use.
- Replace Domestic Main RP backflow device.
- Replace all interior lighting and add lighting controls.
- Replace parking lot light and poles.
- Replace the main electrical equipment and distribution panels.
- Replace fire alarm panel.
- Replace existing analog cameras and DVRs; add

additional cameras.

- Provide dedicated spaces and cooling for telecom rooms to avoid damaging expensive equipment.
- Replace outdated projectors with new technology that can be supported.
- Replace phone system.
- Add hardwired lockdown buttons and panic/duress button. Add 2-button call switches
- Replace paging system.

EDUCATIONAL ADEQUACY

- The cafeteria and the library are both large spaces, adequate for the needs of the school. The library has a variety of flexible furnishings.
- The school has a secure entry vestibule.
- Although there are separate bus and car lanes (for pick-up and drop off), congestion is an issue at this site.
- Classrooms are generous in size.
- The school has a several options to accommodate varied group sizes and activities.
- Office spaces, particularly conference room spaces, are needed.



Long Range Facilities Planning Committee

July-October 2024

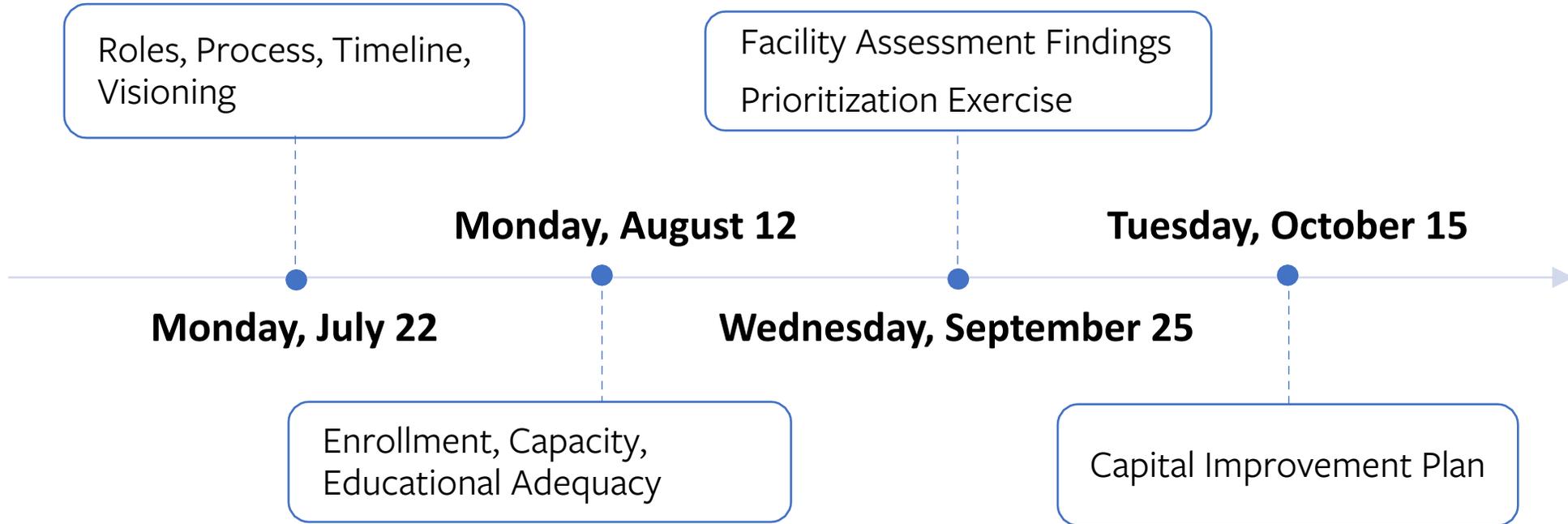
LRFP Committee

- In late summer 2024, Lincoln County School District organized a Long Range Facilities Planning committee to develop a vision for aligning its school facilities with the District's goals in support of next generation learning approaches.
- The Committee met four (4) times between July-October 2024.

Committee Members:

Dr. Majalise Tolan, Superintendent
Jolee Bancroft, Parent/Business Owner/Community Member
Rich Belloni, Facilities Director
Kristin Takano Becker, Principal Yaquina View
Kim Cusick, Business Services Director
Bryan Freschi, Technology Director
Tim Kaufman, Facilities Manager
Alissa Lane Keene, Confederate Tribes of Siletz Indians Education and Cultural Program Director
Liz Martin, School Board Member
Jeff Sweet, Confederate Tribes of Siletz Indians Education Specialist - Siletz Area Office
Peter Vince, School Board Member
Dan Hess, BRIC Architecture Inc.
Thea Wayburn, BRIC Architecture Inc.

LRFP Committee Schedule



“North Stars” for Facilities Planning

North Stars Overview

- The North Stars served as a foundational vision for aligning educational goals with facilities needs, helping the Committee to identify and prioritize capital improvement projects.
- The draft North Stars were developed through the following process:
 - Documented the outcomes of the group work from the LRFP Committee’s kick-off meeting.
 - Organized into key themes.



North Stars

- Build schools that inspire, motivate, and reflect the unique needs of students of today and reflect the pride of the community.
- Provide equitable opportunities for all children across the entire LCSD community.
- Utilize technology to inspire growth and creativity in our students.
- Offer CTE programs and curriculum at all grade levels that adapt to changing needs in the real world.
- Provide meaningful cross-discipline and alternative educational opportunities.
- Recognize the importance of bilingual education for all students.
- Support activities outside the classroom including music, the arts and extracurricular activities.





Prioritization Criteria for Capital Improvement Projects

Top Ranked Prioritization Criteria

Improved Learning Environments: Improvements directly impact the quality of education and daily experiences of students, such as comfortable classroom conditions, flexible furnishings, spaces to support STEAM and/or CTE instruction, and other resources that support teaching and learning. (6)

Infrastructure and Maintenance: Maintenance needs & infrastructure improvements to ensure the longevity of facilities. (6)

Future-Ready Spaces: Ensures that school facilities are equipped with up-to-date technology infrastructure and are adaptable to evolving educational needs driven by technological advancements. (6)

Cost-Effectiveness: Provides the greatest impact within budget constraints. May be eligible for grant funding. Can realistically be funded / accomplished without bond funding. (3)

Equity and Inclusion: Equitable access to educational resources and opportunities for all students. (2)

Capacity and Enrollment: Addresses overcrowding and/or underutilization of facilities. (2)

Capital Improvement Plan

Capital Improvement Plan: Tier 1

Tier 1 (0-5 Years)

- Repaint interior and exterior surfaces at all schools.
- Provide dedicated CTE spaces at all schools (classrooms, labs, support space) and/or upgrade existing facilities (at high schools).
- Remodel restrooms and/or locker rooms to provide private and accessible amenities.
- Expand Music Room at Taft Elementary.
- Provide early childhood space at Toledo Elementary.
- Replace metal roofing on east campus of Newport HS.
- Complete the replacement of asphalt shingle roofing and upper siding at Crestview Heights Elementary.
- Expand SLC at all elementary schools.
- Systems Improvements at Yaquina View Elementary, Toledo Jr/Sr HS, Taft 7-12, Newport Middle School and Newport High School.
- Replace all parking lot lighting (and poles) at all schools.
- Replace phone systems at all schools.
- Provide dedicated spaces (with cooling) for telecom rooms; Install new racks and provide wire management at All Schools.
- Replace clock system at Taft 7-12.
- Add intrusion system, all school buildings (Blue Button) except Sam Case Elementary (add hardwired lockdown buttons and panic/duress blue button). Provide hardwired lockdown button in office at all schools.
- Add 2-button call switches at all schools except Sam Case Elementary, Yaquina View Elementary and Newport Middle School.
- Replace fire alarm panels at select school buildings.
- Replace football turf field at Newport High School.
- Replace track at Taft 7-12 and Newport High School.

Capital Improvement Plan: Tier 2

Tier 2 – 6 to 10 Years

- Replace rusted grilles on exterior windows at Yaquina View Elementary. Replace metal roofing at rooms 26 and 27 at Yaquina View Elementary.
- Interior Finish Upgrades at Toledo ES which include flooring and wall finish upgrades to the gymnasium and new library shelving and furnishings. Exterior improvements include planning for replacement of metal roof above the play structure.
- Interior Upgrades at Taft 7-12 which include replacement of older rubber wall base, countertop replacement in (3) rooms, science room upgrades and carpet replacement in (3) rooms and replacing stair coverings at stairs leading to stage. Exterior improvements at Taft 7-12 include re-coating the built-up roofing assemblies, replacing the rusted metal panel roofing and repainting exterior handrails, soffits, and the overhead door at for the Shop.
- Interior Upgrades at Crestview Heights ES which include replacement of the operable partition at the stage, replacement of flooring in the kitchen and the library and repairing damaged wall padding in the gymnasium.
- Play shed additions at Oceanlake Elementary, Taft Elementary and Yaquina View Elementary.
- Add acoustical treatment to the walls in the cafeteria at Sam Case Elementary.
- Construct Performing Arts Facilities at each Waldport HS, Newport Middle, Newport High School, and Toledo Jr/Sr High School (facilities would include Band, Choir and Drama classrooms and drama storage).
- Replace wood bleachers at Crestview Heights Elementary, Taft Elementary, Newport Middle School, Newport High School, Toledo Elementary and Taft 7-12 (both gyms).
- Systems Improvements at Crestview Heights Elementary and Taft Elementary.
- Provide or replace lighting controls at all schools.
- Replace outdated projectors with new technology that can be supported at all schools.
- Replace existing analog cameras and DVRs at select school buildings.
- Replace all bark chips on playgrounds with rubber surfacing and install new and accessible equipment (all elementary schools).
- Asbestos Testing at select schools
- Install turf field – all fields at Elementary Schools.
- Resurfacing parking lot(s) at Oceanlake Elementary.
- Replace damaged turf fields at Waldport Middle and High School.

Capital Improvement Plan: Tier 3

Tier 3 – 11+ Years

- Interior Upgrades at Sam Case Elementary which include replacement of classroom and library furnishings.
- Replace carpeting in (9) classrooms at Taft Elementary.
- Replace fixed cabinetry in (3) classrooms at Crestview Heights Elementary.
- Add wainscoting to existing hallway walls at Yaquina View Elementary and Sam Case Elementary.
- Classroom Furniture replacement at Oceanlake Elementary.
- Interior Finish Upgrades at Toledo Jr/Sr HS which include adding acoustic treatment and wainscoting to walls.
- Add wainscoting to hallway walls and replace operable partition at stage at Newport Middle School.
- Address issues with hard surface flooring on both floors at Newport Middle School and Toledo Jr/Sr HS (7-8 wing).
- Remodel (2) science classrooms on the east campus of Newport High School.
- Remodel kitchens at Toledo Jr/Sr HS and Newport High School.
- Provide (2) sets of double stack ovens for the kitchen at Taft 7-12.
- Add walk-in freezer at Toledo Elementary.
- Replace kitchen island and existing oven at Oceanlake Elementary.
- Replace dishwasher at Taft Elementary and add wall protection to walls.
- Add a conference room at Oceanlake Elementary.
- Expand weight room at Taft 7-12.
- Upgrade locker rooms at Taft 7-12.
- Construct field house at Taft 7-12.
- Remodel the kitchen at Yaquina View Elementary.
- Remodel former office space at Sam Case Elementary.
- Replace the main electrical equipment and distribution panels and domestic main backflow device at Toledo Elementary.
- Replace domestic piping with PEX piping at Oceanlake Elementary.
- Replace existing fluorescent lighting with LED lights, all schools.
- Add generators to Taft Elementary, Sam Case Elementary, Oceanlake Elementary, Yaquina View Elementary, Toledo Jr/Sr HS, and replace generators at Newport Middle School and Taft 7-12.
- Add access gates at all school entry points
- Install grilles on basement windows at Taft Elementary.
- Full fence all school sites.
- Remove trees close to Sam Case Elementary.

- b. Area Report
- c. Student Report
- d. Financial Report
 - 1. Monthly Financial Report

General Fund Revenue & Expenditure Summary (Unaudited)

Fiscal Year 2024-25

Year To Date Transactions as of October 31, 2024

	Period 1 Actual July '24	Period 2 Actual Aug '24	Period 3 Actual Sept '24	Period 4 Actual Oct '24	Period 5 Projected Nov '24	Period 6 Projected Dec '24	Period 7 Projected Jan '25	Period 8 Projected Feb '25	Period 9 Projected March '25	Period 10 Projected April '25	Period 11 Projected May '25	Period 12 Projected June '25	Period 13 Projected July '25	Projected 2024-25 Totals	Adopted 2024-25 BUDGET	Year-To-Date 2024-25 Actuals	YTD Diff Budget vs. Projected	% of Budget
REVENUES																		
LOCAL SOURCES:																		
Current year's levy	244				33,642,293	7,463,035	570,477	299,821	1,086,289	163,111	176,225	1,130,139	445,522	44,977,157 *	44,976,913	244	244	0%
Prior years' taxes	85	167,592	173,911	73,928	58,092	103,433	33,905	38,113	30,039	30,451	40,830	80,680	40,361	871,419 *	805,000	85	66,419	0%
Interest on Investments	207,984	205,657	194,613	169,800	58,246	152,433	138,833	124,016	119,206	86,989	92,903	116,247	29,403	1,696,328	1,090,000	207,984	606,328	19%
Fees Charged to Grants				15,264	31,358	36,179	53,222	40,714	64,330	72,394	40,891	174,516	89,036	617,904	650,000	-	(32,096)	0%
Rentals						5,000				2,500			2,500	10,000	10,000	-	-	0%
Contributions				511										511		-	511	#DIV/0!
Other Local Income	4,691	2,492	2,100	26,527	87,717	115,770	84,227	64,996	101,886	107,045	124,412	99,170	313,033	1,134,066	1,283,546	4,691	(149,480)	0%
INTERMEDIATE SOURCES:																		
ESD - Severe Disab Support						90,000					90,000			180,000	180,000	-	-	0%
County School Fund						150,000					150,000			300,000 *	300,000	-	-	0%
Other, Hvy Eq Rent Tax, etc			1,215											1,215		-	1,215	#DIV/0!
STATE SOURCES:																		
SSF- Current Year	3,766,492	1,882,116	1,882,116	1,882,116	1,916,805	1,919,135	1,913,151	1,927,549	1,915,707	1,834,602	1,856,947			22,696,736	22,763,459	3,766,492	(66,723)	17%
SSF- Prior Year														0		-	-	#DIV/0!
Common School Fund							331,620						331,620	663,240 *	663,240	-	-	0%
State Timber					226,341			70,022					203,637	500,000 *	500,000	-	-	0%
Unrstd Grants, HCD, Wildfire					648,019						536,277			1,184,296	1,184,296	-	-	0%
FEDERAL SOURCES:																		
Federal Forest Fees														0		-	-	#DIV/0!
Foster Care Transp Reimb								22,046					27,954	50,000	50,000	-	-	0%
OTHER RESOURCES:																		
Interfund Transfer														0		-	-	#DIV/0!
Sale of Assets/Ins Proceeds														0		-	-	#DIV/0!
Beginning Fund Balance	16,828,192													16,828,192	15,281,164	16,828,192	1,547,028	110%
Total Monthly Revenues	20,807,687	2,257,857	2,253,954	2,168,146	36,668,871	10,034,984	3,125,435	2,565,230	3,339,502	2,297,092	3,108,485	1,832,343	1,251,474	91,711,063	89,737,618	20,807,687	1,973,445	23%
CUMULATIVE RESOURCES	20,807,687	23,065,544	25,319,499	27,487,644	64,156,515	74,191,499	77,316,935	79,882,165	83,221,667	85,518,760	88,627,245	90,459,588	91,711,063					

EXPENDITURES																		
Salaries (100)	640,032	921,545	2,763,256	2,876,198	2,950,831	2,837,129	2,787,254	2,907,975	2,809,452	2,782,946	2,929,087	6,916,651		34,122,356	33,893,322	640,032	229,034	2%
Employee benefits (200)	276,432	391,588	1,369,828	1,478,401	1,583,391	1,536,091	1,528,640	1,557,911	1,565,104	1,560,853	1,596,523	4,019,626	11,556	18,475,943	18,721,528	276,432	(245,585)	1%
Purchased services (300)	1,254,143	794,565	1,154,142	1,685,897	1,481,450	2,028,904	1,642,815	1,613,749	1,703,185	1,697,157	2,064,567	1,698,857	452,504	19,271,936	19,521,069	1,254,143	(249,133)	6%
Supplies (400)	97,577	175,245	336,373	120,870	167,031	144,425	124,552	121,653	122,009	160,232	210,654	300,201	208,959	2,289,782	2,365,569	97,577	(75,787)	4%
Capital outlay (500)		19,480			11,338	7,723		4,451	2,686	8,647			10,493	81,628	146,000	-	(64,372)	0%
Insurance/Other (600)	957,114	27,588	36,143	8,270	23,768	13,510	12,994	8,484	6,554	11,020	38,977	17,506	18,647	1,180,576	1,186,285	957,114	(5,709)	81%
Interfund Transfers (700)							4,800,005							4,800,005	4,800,005	-	-	0%
Contingency (800)														0	3,750,000	-	-	0%
Unappropriated Funds (800)														0	5,353,840	-	-	0%
Total Monthly Expenditures	3,225,299	2,330,011	5,659,743	6,169,637	6,217,808	6,567,783	10,896,261	6,214,223	6,208,991	6,220,855	6,856,619	12,952,841	702,159	80,222,227	89,737,618	3,225,299	(411,551)	4%
CUMULATIVE EXPENDITURES	3,225,299	5,555,310	11,215,052	17,384,689	23,602,496	30,170,279	41,066,540	47,280,763	53,489,754	59,710,608	66,567,227	79,520,068	80,222,227					
Month-end Fund Balance	17,582,388	17,510,235	14,104,446	10,102,956	40,554,019	44,021,221	36,250,395	32,601,402	29,731,914	25,808,151	22,060,018	10,939,520	11,488,836	11,488,836				17,582,388

Revenue Assumptions:		* Local Revenue - Projected	47,311,815
Projection amounts based on Adopted Budget and avg % received during same time period over past 8 years		Local Revenue included in 6/20/24 SSF Estimate	47,246,946
Beginning Fund Balance of \$16,314,011 is estimated as of 8-7-24 & subject to change as the year is closed out.		Estimated 2024/25 SSF Adjustment (May 2026)	(64,870)
Beg Fund Bal est of \$16,828,192 at 8-31-24 subject to change. Increase of \$514,181 partially reflects expenses moved to grant funds.		Anticipated Ending Fund Balance	11,423,966
Updated September ADM to reflect change in coding for Olalla Center		Less Unappropriated Ending Fund Balance (7% Required) & Contingency	(9,103,840)
		Excess Ending Fund Balance	2,320,126
			Primarily from Beg Fund Balance Estimate

	Monthly ADM - Prior Years						Monthly ADMr Comparison	Monthly ADM 2024-25	YTD ADM 2024-25	Budgeted	YTD Diff
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24					
	5,523.3	5,567.9	4,892.4	5,163.5	5,095.5	4,959.1	September	4,775.6	4,775.6		
	5,549.3	5,586.5	4,945.8	5,189.8	5,111.6	4,984.2	October	4,783.3	4,767.7	4,752.7	15.0
	5,541.6	5,596.7	4,968.0	5,191.8	5,109.0	4,974.9	November				
	5,538.8	5,585.9	5,089.1	5,192.9	5,098.5	4,961.0	December				
	5,512.2	5,577.6	5,054.0	5,184.1	5,095.4	4,945.4	January				
	5,491.0	5,569.1	5,052.3	5,180.8	5,103.0	4,935.4	February				
	5,476.0	COVID-19	5,048.6	5,170.4	5,101.0	4,911.4	March				
	5,447.3	ADM Frozen	5,048.6	5,167.2	5,097.6	4,872.3	April				
	5,401.7	2nd Qtr (Dec)	5,049.0	5,157.0	5,093.8	4,859.1	May				
	5,482.5		5,090.2	5,122.6	5,007.0	4,833.5	June				
	5,482.5		5,090.2	5,122.6	5,072.2	4,916.2	June YTD				

Expenditure Assumptions:
Projection amounts based on Adopted Budget and avg % expended during same time period over past 8 years

Lincoln County School District
2024-25 Monthly Comparison - General Fund Projected to Actual
October 2024

REVENUES	Projected**	Actual	Actual Compared to Projected	Comments
LOCAL SOURCES:				
Current year's levy			-	*
Prior years' taxes	110,335	73,928	(36,407)	*
Interest on Investments	36,594	169,800	133,206	Not Yet Segregated to Sp Funds Varies Monthly by Exp Levels
Fees Charged to Grants	30,806	15,264	(15,542)	
Rentals	1,738		(1,738)	
Contributions		511	511	
Other Local Income	97,135	26,527	(70,608)	
INTERMEDIATE SOURCES:				
ESD - Severe Disability Support			-	
County School Fund			-	*
Other, Hvy Eq Rent Tax, etc			-	
STATE SOURCES:				
SSF- Current Year	1,895,458	1,882,116	(13,342)	*
SSF- Prior Year			-	*
Common School Fund			-	*
State Timber			-	*
Unrestricted Grants	648,019		(648,019)	*
FEDERAL SOURCES:				
Federal Forest Fees			-	
Foster Care Transport Reimb			-	
OTHER RESOURCES:				
Interfund Transfer			-	
Sale of Assets/Ins Proceeds			-	
Beginning Fund Balance				
Total Monthly Revenue	2,820,084	2,168,146	(651,938)	
EXPENDITURES				
Salaries (100)	2,806,856	2,876,198	69,343	
Employee benefits (200)	1,532,882	1,478,401	(54,481)	
Purchased services (300)	1,498,472	1,685,897	187,425	
Supplies (400)	195,595	120,870	(74,725)	
Capital outlay (500)	10,277		(10,277)	
Insurance/Other (600)	21,439	8,270	(13,169)	
Interfund Transfers (700)			-	
Contingency (800)				
Unappropriated Funds (800)				
Total Monthly Expenditures	6,065,520	6,169,637	104,117	

*Indicates SSF formula revenue -- excesses are returned to the State

** Projections based on budget and average % received/expended during same time period over past 8 years

Lincoln County School District
2024-25 General Fund - Purchased Services Monthly Comparison
October 2024

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD Total
Prof Instruction Svcs	1,413	6,627	26,051	42,123									76,214
Cleaning Services	190,642	191,984	191,835	190,642									765,103
Repairs & Maint	4,554	4,456	27,865	9,578									46,452
Rentals	4,846	20,039	22,622	1,599									49,105
Utilities	30,042	15,424	126,738	120,684									292,888
Transportation	1,297	11,543	B 194,943	761,602									969,385
Travel	20	6,761	6,609	6,685									20,075
Telephone		8,210	4,772	10,325									23,307
Postage	1,695	2,245	3,732	3,565									11,237
Advertising		20											20
Printing & Binding		9,055	7,843	14,818									31,716
Data Lines		60	127										187
Charter School Pmts	972,459	486,971	486,971	486,971									2,433,372
Tuition		29,728	29,728	28,769									88,224
Audit Services													-
Legal Services		165	11,531	7,133									18,830
Architect/Engr Svcs													-
Neg/Labor Consltg													-
Managemnt Svcs													-
Data/Tech Svcs		75	5,430										5,505
Election Services													-
Other Gen Prof Svcs	47,176	1,203	7,344	1,404									57,126
Total	1,254,143	794,565	1,154,142	1,685,897	-	-	-	-	-	-	-	-	4,888,748

For Reference

Only:

Less Transportation	(1,297)	(11,543)	(194,943)	(761,602)	-	-	-	-	-	-	-	-	-
Charter Sch Pmts	(972,459)	(486,971)	(486,971)	(486,971)	-	-	-	-	-	-	-	-	-

Purchased

Services	280,387	296,052	472,228	437,324	-	-	-	-	-	-	-	-	A
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Notes:

A: Removing Transportation & Charter Payments with their irregular payment patterns from the totals smooths the monthly totals for comparison purposes. For Reference Only.

B: July Home To School Invoice, August & September paid in early October

LINCOLN COUNTY SCHOOL DISTRICT

2024-25 SPECIAL REVENUE FUNDS FINANCIAL STATEMENTS as of October 31, 2024 UNAUDITED

	Budget	Encumb'd	YTD Actual	Remaining
Special Revenues & Grants (200-285 & 900-994)				
Revenues:				
Local	1,120,618		339,111	781,507
Intermediate				
State	3,660,104		85,445	3,574,659
Federal	8,052,219			8,052,219
Fund Tfrs/Asset Sales				
Beg. Fund Balance *	2,058,244		2,194,065	(135,821)
Total Revenues	14,891,185		2,618,621	12,272,564
Expenditures:				
Instruction	6,033,926	2,558,255	1,563,966	1,911,706
Support Services	6,608,041	1,728,810	982,966	3,896,265
Enterprise	631,578	209,852	69,429	352,297
Facilities Acq & Const	1,384,860	2,400	712,738	669,722
End Fund Bal/Tfrs	232,780			232,780
Total Expenditures	14,891,185	4,499,317	3,329,099	7,062,770
Fund Balance			(710,478) ***	

Indigenous Peoples (286)				
Revenues:				
Local				
Fund Tfrs/Asset Sales	100,000			100,000
Beg. Fund Balance *	94,975		95,154	(179)
Total Revenues	194,975	0	95,154	99,821
Expenditures:				
Instruction	94,975	6,101		88,874
Support Services				0
End Fund Balance	100,000			100,000
Total Expenditures	194,975	6,101	0	188,874
Fund Balance			95,154	
Less Encumbered			6,101	
Available for Expenditure			89,053	

Musical Instruments (287)				
Revenues:				
Transfers	100,000			
Beg. Fund Balance *	495,640		434,822	60,818
Total Revenues	595,640		434,822	160,818
Expenditures:				
Instruction	355,000		1,166	353,834
Support Services	40,640			40,640
End Fund Balance	200,000	200,000		0
Total Expenditures	595,640	200,000	1,166	394,474
Fund Balance			433,656	
Less Encumbered			200,000	
Available for Expenditure			233,656	

	Budget	Encumb'd	YTD Actual	Remaining
Pre-School Promise (288)				
Revenues:				
State	563,400			563,400
Beg. Fund Balance *			0	0
Total Revenues	563,400		0	563,400
Expenditures:				
Instruction	512,010	398,056	87,032	26,921
Support Services	37,069	9,145	8,167	19,757
Enterprise	14,321	10,834	2,167	1,320
Facilities Acq & Const				
End Fund Balance				
Total Expenditures	563,400	418,035	97,366	47,998
Fund Balance			(97,366) ***	

Student Investment Account (289/989)				
Revenues:				
State	5,345,320			5,345,320
Beg. Fund Balance *			343,990	(343,990)
Total Revenues	5,345,320		343,990	5,001,330
Expenditures:				
Instruction	2,401,025	1,350,648	507,908	542,469
Support Services	2,767,074	2,112,223	548,131	106,720
Enterprise	177,221		203,240	(26,019)
Facilities Acq & Const				0
End Fund Balance				
Total Expenditures	5,345,320	3,462,870	1,259,279	623,170
Fund Balance			(915,289) ***	

Curriculum (290)				
Revenues:				
Local				0
Transfers	2,000,000			2,000,000
Beg. Fund Balance *	3,624,186		3,600,345	23,841
Total Revenues	5,624,186		3,600,345	2,023,841
Expenditures:				
Instruction	281,460		304,453	(22,993)
Contingency	5,342,726			5,342,726
End Fund Balance				
Total Expenditures	5,624,186	0	304,453	5,319,733
Fund Balance			3,295,892	
Less Encumbered			0	
Available for Expenditure			3,295,892	

	Budget	Encumb'd	YTD Actual	Remaining
Small Schools Grant (291) WHS & Toledo 7-12				
Revenues:				
Local				
State	74,300			74,300
Beg. Fund Balance *	88,052		151,438	(63,386)
Total Revenues	162,352		151,438	10,914
Expenditures:				
Instruction	65,691	6,539	5,989	53,163
Support Services	22,361	570	3,294	18,497
Enterprise				0
Facilities Acq & Const				
End Fund Balance	74,300	74,300		0
Total Expenditures	162,352	81,409	9,283	71,660
Fund Balance			142,155	
Less Encumbered			81,409	
Available for Expenditure			60,746	

High School Success (292)				
Revenues:				
State	1,498,394			1,498,394
Beg. Fund Balance *			1,836	(1,836)
Total Revenues	1,498,394		1,836	1,496,558
Expenditures:				
Instruction	724,443	419,250	74,743	230,450
Support Services	773,951	225,691	119,272	428,988
End Fund Balance				
Total Expenditures	1,498,394	644,941	194,015	659,438
Fund Balance			(192,179) ***	

Building Maintenance (293)				
Revenues:				
Local	71,022		600	70,422
State				
Federal				
Fund Tfrs/Asset Sales	1,300,000			1,300,000
Beg. Fund Balance *	2,225,881		2,074,298	151,583
Total Revenues	3,596,903		2,074,898	1,522,005
Expenditures:				
Instruction	300,000			300,000
Support Services	1,216,500	7,094	166,982	1,042,425
Enterprise				
Facilities Acq & Const	2,080,403	22,147	725,300	1,332,956
End Fund Bal/Tfrs				
Total Expenditures	3,596,903	29,240	892,282	2,675,380
Fund Balance			1,182,615	
Less Encumbered			29,240	
Available for Expenditure			1,153,375	

* Beginning Fund Balances are Unaudited Estimates

** Fund Balances do NOT include encumbered expenditures

*** Reimbursement Basis Grants, revenue received after funds expended, negative or low fund balance is normal

LINCOLN COUNTY SCHOOL DISTRICT

2024-25 SPECIAL REVENUE FUNDS FINANCIAL STATEMENTS as of October 31, 2024 UNAUDITED

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Food Services (294)				
Revenues:				
Local	239,500		26,481	213,019
State	35,000			35,000
Federal	3,299,661		33,100	3,266,561
Beg. Fund Balance *	400,000		652,898	(252,898)
Total Revenues	3,974,161		712,479	3,261,682
Expenditures:				
Instruction	116,323	77,124	31,166	8,032
Support Services	34,870	23,923	11,973	(1,026)
Enterprise	3,822,968	3,117,986	357,191	347,791
Facilities Acq & Const			124,111	(124,111)
End Fund Balance				0
Total Expenditures	3,974,161	3,219,033	524,441	230,687
Fund Balance			188,038	***

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Student Activities (295)				
Revenues:				
Local	1,300,000		518,620	781,380
Beg. Fund Balance *	1,500,000		1,203,085	296,915
Total Revenues	2,800,000		1,721,705	1,078,295
Expenditures:				
Instruction	1,470,000	57,136	265,171	1,147,693
Support Services	110,000	40	3,167	106,793
Enterprise	50,000		8,000	42,000
Contingency	1,170,000			1,170,000
Total Expenditures	2,800,000	57,176	276,339	2,466,486
Fund Balance			1,445,366	
Less Encumbered			57,176	
Available for Expenditure			1,388,190	

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Outdoor School for All (296)				
Revenues:				
State	169,958			169,958
Total Revenues	169,958		0	169,958
Expenditures:				
Instruction	158,677	612	28,968	129,097
Support Services	11,281			11,281
Total Expenditures	169,958	612	28,968	140,378
Fund Balance			(28,968)	***

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
ODE Facilities Grants (297)				
Revenues:				
State Sources				0
Total Revenues	0	0	0	0
Expenditures:				
Support Services	10,000			10,000
Total Expenditures	10,000	0	0	10,000
Fund Balance				

* Beginning Fund Balances are Unaudited Estimates
 ** Fund Balances do NOT include encumbered expenditures
 *** Reimbursement Basis Grants, revenue received after funds expended, negative or low fund balance is normal

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Technology (298)				
Revenues:				
Local	38,015		6,025	31,990
Federal				
Transfers	1,300,000			1,300,000
Beg. Fund Balance*	3,310,915		3,368,282	(57,367)
Total Revenues	4,648,930		3,374,307	1,274,623
Expenditures:				
Instruction		8,286		(8,286)
Support Services	539,915	140,027	107,678	292,210
Contingency	500,000			500,000
End Fund Balance	3,609,015			3,609,015
Total Expenditures	4,648,930	148,314	107,678	4,392,939
Fund Balance			3,266,630	
Less Encumbered			148,314	
Available for Expenditure			3,118,316	

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Vehicle Replacement (299)				
Revenues:				
Local	52,050		1,396	50,654
Sale of Assets				0
Beg. Fund Balance *	35,455		53,692	(18,237)
Total Revenues	87,505		55,088	32,417
Expenditures:				
Support Services	87,505			87,505
End Fund Balance				
Total Expenditures	87,505	0	0	87,505
Fund Balance			55,088	
Less Encumbered			0	
Available for Expenditure			55,088	

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
PERS Bonds Debt Service (320)				
Revenues:				
Local	4,963,418		941,446	4,021,972
Beg. Fund Balance *	10,190,020		10,020,360	169,660
Total Revenues	15,153,438		10,961,806	4,191,632
Expenditures:				
Debt Service	6,410,917			6,410,917
End Fund Balance	8,742,521	8,742,521		0
Total Expenditures	15,153,438	8,742,521	0	6,410,917
Fund Balance			10,961,806	

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
GO Bonds Debt Service (330 & 331)				
Revenues:				
Local	6,489,976		78,011	6,411,965
Transfers	6,515,005			6,515,005
Beg. Fund Balance *	1,350,977		2,464,572	(1,113,595)
Total Revenues	14,355,958		2,542,583	11,813,375
Expenditures:				
Debt Service	378,776			378,776
Transfers	6,515,000			6,515,000
End Fund Balance	7,462,182			7,462,182
Total Expenditures	14,355,958	0	0	14,355,958
Fund Balance			2,542,583	

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Capital Construction Fund (405)				
Revenues:				
Local	588,020		246,782	341,238
Beg. Fund Balance *	1,659,350		1,793,512	(134,162)
Total Revenues	2,247,370		2,040,294	207,076
Expenditures:				
Support Services	282,370			282,370
Facilities Acq & Const	1,965,000	5,961	209,508	1,749,531
End Fund Balance				
Total Expenditures	2,247,370	5,961	209,508	2,031,901
Fund Balance			1,830,785	
Less Encumbered			5,961	
Available for Expenditure			1,824,825	

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Future Property Purchases Reserve (420)				
Revenues:				
Local				0
Fund Tfrs/Asset Sales				
Beg. Fund Balance *	1,125,265		1,121,447	3,818
Total Revenues	1,125,265		1,121,447	3,818
Expenditures:				
Facilities Acq & Const	1,125,265			1,125,265
Total Expenditures	1,125,265			1,125,265
Fund Balance			1,121,447	

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Dental/Vision Self Insurance (610)				
Revenues:				
Local	983,456		167,113	816,343
Beg. Fund Balance *	1,212,504		1,331,041	(118,537)
Total Revenues	2,195,960		1,498,154	697,806
Expenditures:				
Support Services	860,518		327,335	533,183
Contingency	1,335,442			1,335,442
Total Expenditures	2,195,960		327,335	1,868,625
Fund Balance			1,170,819	
Less Encumbered			0	
Available for Expenditure			1,170,819	

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
District Medical Group HRA (620)				
Revenues:				
Local	904,573		185,878	718,695
Beg. Fund Balance	2,664,117		2,853,210	(189,093)
Total Revenues	3,568,690		3,039,088	529,602
Expenditures:				
Support Services	440,000	50,010	126,360	263,630
End Fund Balance	3,128,690			3,128,690
Total Expenditures	3,568,690	50,010	126,360	3,392,320
Fund Balance			2,912,727	
Less Encumbered			50,010	
Available for Expenditure			2,862,718	

LINCOLN COUNTY SCHOOL DISTRICT
Bills & Claims Over \$10,000 - All Funds
2024-25 Fiscal Year
OCTOBER 2024

Date	Payee	Description	Amount
10/4/2024	FIRST STUDENT, INC.	AUGUST CONTRACT SERVICES & SUMMER SCHOOL	\$ 249,684.64
10/4/2024	SODEXO, INC & AFFILIATES (CUST)	MONTHLY CONTRACT SERVICES	\$ 205,227.91
10/4/2024	PNW PROFESSIONALS	CONTRACTED SLP SERVICES	\$ 14,145.50
10/4/2024	NORTHWEST PLAYGROUND EQUIP, INC.	PLAYGROUND STRUCTURE /OLALLA	\$ 24,469.00
10/4/2024	COASTAL CONTRACTING, INC.	SIDING AND SOFFITS-ARCADIA	\$ 74,900.00
10/9/2024	ZOOM VIDEO COMMUNICATIONS	ANNUAL SUBSCRIPTION 24-25	\$ 18,690.00
10/11/2024	SOLUTIONS YES	PRINTER/COPIER INK	\$ 10,661.07
10/11/2024	GAMETIME	PLAYGROUND EQUIPMENT -TAES	\$ 75,905.00
10/11/2024	EDNETICS	ACCESS POINTS & LICENSES, NETWORK SERVICES	\$ 27,115.12
10/16/2024	LATHAM CENTERS, INC.	TUITION-SPECIAL ED OUT OF STATE PLACEMENT	\$ 28,768.80
10/16/2024	CARE OPTIONS FOR KIDS	SLP SERVICES-TAHS	\$ 15,520.00
10/18/2024	EDDYVILLE CHARTER SCHOOL	24-25 SSF PAYMENTS	\$ 248,950.65
10/18/2024	SILETZ VALLEY CHARTER SCHOOL	24-25 SSF PAYMENTS	\$ 228,053.39
10/25/2024	FIRST STUDENT, INC.	MONTHLY CONTRACT SERVICES - SEPTEMBER	\$ 563,625.95
10/25/2024	PAINT THE WORLD LLC	PAINT AT ARCADIA	\$ 11,263.98
10/25/2024	MCGRAW-HILL COMPANIES	CURRICULUM-SPECIAL EDUCATION	\$ 13,992.17
10/25/2024	LOGICWING, INC	TECHNOLOGY MANAGEMENT SOFTWARE	\$ 19,250.00
10/25/2024	LINCOLN CITY PARKS & RECREATION	SUMMER LEARNING	\$ 103,943.72
10/25/2024	DAKTRONICS, INC	EXTERIOR MESSAGE CENTER-YVE	\$ 20,805.00
10/25/2024	BRIC ARCHITECTURE, INC.	LONG RANGE FACILITY PLAN	\$ 16,676.49
10/31/2024	DRY BOX INC	WRESTLING CONTAINER-TOHS	\$ 11,500.00

**LINCOLN COUNTY SCHOOL DISTRICT
INVESTMENT REPORT
October 31, 2024**

Oregon State Treasury - Local Government Investment Pool	
Beginning Balance	\$ 27,347,922
Additions	1,494,186
Reductions	7,000,000
Ending Balance	\$ 21,842,108

Oregon State Treasury - Local Government Investment Pool - 2002 PERS Bonds	
Beginning Balance	\$ 1,007,660
Additions	256,723
Reductions	(0)
Ending Balance	\$ 1,264,383

Oregon State Treasury - Local Government Investment Pool - 2003 PERS Bonds	
Beginning Balance	\$ 1,341,201
Additions	340,237
Reductions	0
Ending Balance	\$ 1,681,438

Oregon Coast Bank - Money Market Account	
Beginning Balance	\$ 13,522,830
Additions	7,054,508
Reductions	7,950,000
Ending Balance	\$ 12,627,338

Oregon Coast Bank - 13 Month Time CD (Fund 331 QSCB Sinking Fund)	
3.8% APY	
Beginning Balance	\$ 1,812,277
Additions	17,130
Reductions	-
Ending Balance	\$ 1,829,407

Monthly Totals	
Beginning Balance	\$ 45,031,890
Additions	\$ 9,162,783
Reductions	\$ 14,950,000
Ending Balance	\$ 39,244,673

<u>Interest Rates</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>
LGIP	5.30%	5.30%	5.11%
Oregon Coast Bank	5.12%	5.12%	5.12%

e. First Student Report (Written)

Talking Points-Please contact me at Darleen.vanriper@firstgroup.com with any comments or questions.

1. Ted Lund-We will miss him!



It is with deep sadness that we share the passing of our dear friend and colleague, Ted Lund, who passed away on October 27 at the Samaritan Lincoln North Hospital. Ted was a person you could always count on—whether it was fixing a bus light bulb, installing a towel dispenser in the office, or simply offering a relaxing day out on the ocean to catch some fish. He was always there to lend a hand, bringing warmth and generosity to everyone he met. Ted was not just a dedicated technician for First Student Lincoln County; he was a cherished member of our family. In this difficult time, our team came together to support his wife, offering comfort through lasagna, monetary donations, and heartfelt words of condolence. A service to honor Ted's life will be held on Tuesday, November 12, at 11:00 AM at Bayside Chapel, 1715 NE 19th Street, Lincoln City. The service will be conducted by our dear colleague and Pastor, Mike West. Ted's kindness and dedication will be deeply missed by all who knew him.

2. PBIS on the Buses

As school bus drivers, our primary responsibility is to safely operate our vehicles, focusing on the road and the task of driving heavy equipment. However, this focus can make it challenging to fully monitor student behavior and ensure that all students are adhering to the necessary safety protocols. To address this, it is essential that we establish clear, consistent expectations for behavior on the bus. The BUS rules are a valuable tool in maintaining a uniform message for both staff and students. These rules help set clear guidelines for expected behavior, such as sitting seat-to-seat and back-to-back to ensure safety. However, it's important to recognize that young children do not always automatically understand these expectations. Behaviors like remaining seated for the duration of the ride must be taught, practiced, and reinforced over time. In the coming weeks, we will offer a PBIS (Positive Behavioral Interventions and Supports) training course aimed at supporting our newest bus drivers who may be struggling with these concepts and with managing student behavior in general. To enhance this learning experience, I have invited Natalia Aguilar to assist by providing support and answering any questions our staff may have during the training sessions. By working together and providing our staff with the tools they need, we can ensure a safer and more positive environment for both our students and employees.



3. Driver/Candidate Comparison Report (as of 11/07/2024)

	10/2/2024		11/7/2024	
Lincoln County Bus Routes	73	Driver Shortage	74	Driver Shortage
Drivers on hand (LOA excluded)	52	21	54	20
Out of Town Drivers	7	14	5	15
Routes not currently serviced (combos)	16	-2	16	-1
Other Considerations:				
Cover Drivers positions not staffed	4	25	5	25
Route Monitor positions not staffed	0		0	
Drivers on LOA/FMLA/WC (Regular & Casual)	3		3	
Casual Drivers with limited availability	4		5	
LCSD & FS Staff Able to Drive	7		7	

Data is subject to frequent changes.

Currently, our pipeline currently includes 9 candidates in Behind-the-Wheel training and 5 in classroom training. We lost a few candidates because of personal and health issues. We are also slated to test 6 candidates within the next few weeks. We know they can do it!! We are retaining 2 OOT trainers for the next week, so we can get candidates ready for their tests.

4. Upcoming Events

11/11/2024-Veteran's Day: our offices will be closed; training will still be in session.

11/12/2024-Celebration of Life for Ted Lund, our North technician.

11/15/2024-Employee Appreciation Week: We are thankful for your services to the community. Each employee will receive a turkey/fruits/Vegetable voucher and a First Student T-Shirt.

11/28/2024-Happy Thanksgiving!

f. Food Services Report (Written)

THE MONTHLY FEED - NOVEMBER 2024

jamie.nicholson@lincoln.k12.or.us
sara.gibson@lincoln.k12.or.us
patty.graves@lincoln.k12.or.us



Where Taste Buds
Meet Best Buds

NUTRITION SERVICES

Lincoln County School District
School Meals Gardens Food Pantry



Nutrition Services is working on a new menu platform for our Elementary Schools called Bright Bites, starting January 2025. This platform will help customize our menus to showcase more local and scratch made foods, and bring a more appealing lunchtime experience to our students.

Nutrition Services is looking to put together a menu planning committee of students, parents, staff, and community members who might be interested in helping us create the best experience for our students, while adhering to our USDA and ODE regulations to maintain free meals for all.

If this sounds like something you are interested in, please contact the Nutrition Services office at (541) 336-2146 or email jamie.nicholson@lincoln.k12.or.us. Our first meeting is scheduled for the first week of December.

WINTER HUNGER, HOW CAN YOU HELP?

It's hard to believe we are already looking at planning for our Fall and Winter Breaks. However, for some of our students, these times are filled with uncertainty. Many families in Lincoln County suffer from food insecurities. Extended days off from school means the meals they depend on are not happening.

The Compass Cupboard, the LCSD food pantry, is a resource for those families to ensure that students will still receive food, even on long breaks. If your family needs support, please reach out to your school office.

The food pantry is made possible from grants and donations. If you are interested in donating to continue this valuable resource, please visit <https://or-lincolncounty-lite.intouchreceipting.com/>

Select Lincoln County School District under the school dropdown and select LCSD Food Pantry Donations under the item drop down. Your support is appreciated!

LCSD WOULD LIKE TO THANK OUR LOCAL PARTNERS FOR YOUR CONTINUED SUPPORT. TOLEDO JC MARKET AND NEWPORT GROCERY OUTLET.

WHAT'S GROWING ON? -LCSD SCHOOL GARDENS-

Garlic Planting in the School Garden

When we think of agriculture in October, images of beautiful pumpkins, winter squash, and acres of corn mazes are the first things to come to mind. In the school garden, October is our big garlic planting month. While garlic is not an iconic fall vegetable, its journey begins in October. On 10/26 brave families gathered in the rain to learn the Tricks to growing great garlic. As a Treat, they got to take home local shrimp fertilizer and seed garlic to plant at home. The families selected the largest cloves to plant. They helped prepare the bed with shrimp shell fertilizer. Bulbs were planted 6" apart. We will see you in nine months for the garlic harvest!



FRESH FRUIT AND VEGETABLE PROGRAM (FFVP)



The Fresh Fruit and Vegetable Program (FFVP) is an important tool in our effort to combat childhood obesity. The program has been successful in introducing elementary school children (K-8) to a variety of produce that they otherwise might not have the opportunity to try.

Some of this month's offerings include:

Kiwi, Radishes, Parsnips, Green Cauliflower, Watermelon, Blackberries, Grape Tomatoes, and Razzle Dazzle Grapes.

DID YOU KNOW?

Parsnips were a common food in ancient times, and were used as a natural sweetener in Europe before sugar cane and sugar beet were available.



Farm Fresh Friday Spotlight

November 8th: Scratch made Tuna Noodle Casserole, using Oregon Choice Tuna.

November 22nd: Scratch made Beef Stroganoff using beef from Gibson Farms, Euchre Creek Farms, and Moonshine Cattle Co.

Want to be part of an amazing team?
Go to us.sodexo.com or call (541) 336-2156.



@lcsdschoolgardens



@Lincoln County Oregon School Gardens

New Item spotlight

Nashville Hot Chicken Sandwich:
A spicy chicken burger on a whole grain bun, homemade spicy mayo, lettuce and pickles.



NEW

nutrislice

Looking for a way to check what's on the school menu from your phone? Want to see the nutritional value of a menu favorite or check for allergens?

Check out Nutrislice from the App store.
It's free and easy to use!

As we work to finetune this app experience, please contact Nutrition Services with questions.

g. Custodial Services Report (Written)



SODEXO & LINCOLN COUNTY SCHOOL DISTRICT

END OF THE MONTH REPORT- CUSTODIAL

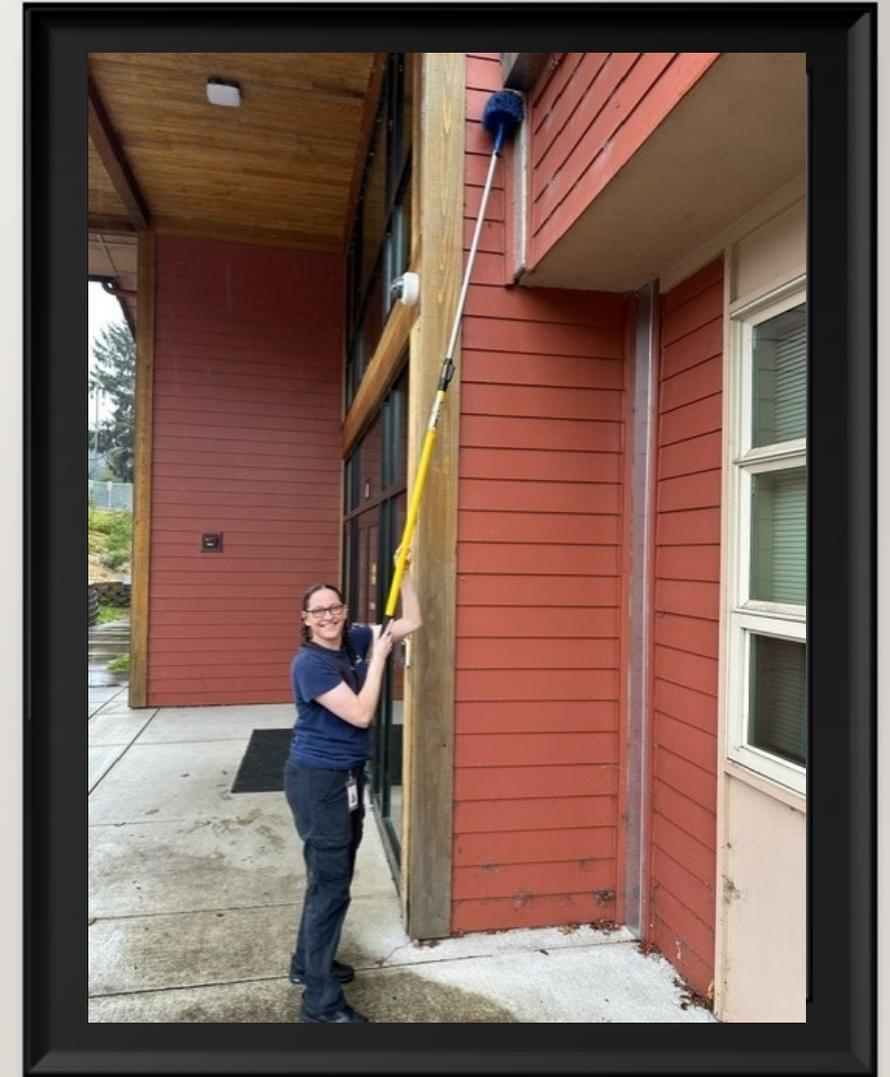
OCTOBER 2024

MONTHLY SNAPSHOT

- 6 New Applicants for Operations manager- 2 scheduled interviews
- employees that didn't get to use PTO in summer are taking advantage of 3 day weekend opportunities.
- Operation Ceiling Tile- last 2 weeks identifying and replacing damaged tile
- Sam Case Ele.- new employee expected to start first week in November.
- New approach to combating spider webs on perimeter of buildings. Testing at O'lake.
- Completed Great Oregon shakeout with all employees
- All lead employee's checking boilers in the morning and reporting any malfunctions to FM.
- PM shift employees retrained on End of Shift security walk checklists.
- TOES. – new floor sealed and finished in SPED dept.

TEAM MEMBER SPOTLIGHT: MARIA MELENDEZ

- Maria is a 1st shift lead at Oceanlake elementary school. She has been with the company for 3 Years
- Maria likes hanging out with family in her time away from work.
- Her favorite thing about working at Oceanlake is always meeting new people.
- In the picture to the right, Maria can be seen testing out our new spiderweb removal tool on the outside of her building.



CHALLENGES

- Currently have 1 fulltime positions & 3 parttime positions open- Management is helping clean buildings at night to alleviate stress on current employees. We are seeing many more applications come in when compared to September.
- Time for extra disinfection- our cleaning schedules are timed down to the minute for nighttime cleaning. strategizing ways to incorporate additional disinfection without charging back time. Working with school & county nurses. (non-contact days, early release for example)
- Operations Manager resignation- 2 interviews scheduled for November.

TOLEDO ELEMENTARY
SCHOOL
SPED ROOM: NEW
FINISHED TILE

SAFETY

- Injuries/Incidents: 0 for October. YTD 0
- Loss Time: 0
- Safe Schools: 1 new employee to complete.
- Security walks: PM shift custodians to check all exterior doors and windows & utilize SEE SOMETHING SAY SOMETHING policy.
- Monthly Safety training; Fire prevention & Proper lifting technique.

6. Board Reports
7. Superintendent's Report
8. Adoption of the Consent Calendar
 - a. Minutes of the Board



LINCOLN COUNTY SCHOOL DISTRICT

Dr. Majalise Tolan
Superintendent

District Office | Teaching & Learning Center
1212 NE Fogarty Street, Newport, OR 97365
PO Box 1110, Newport, OR 97365
T 541-265-9211 | F 541-265-3059
www.lincoln.k12.or.us

Draft Minutes

LINCOLN COUNTY SCHOOL DISTRICT
Board of Directors – Regular
Tuesday, October 8, 2024 - 6:30 PM
Toledo Elementary, 600 SE Sturdevant Rd, Toledo, OR 97391

6:31 PM

Megan Cawley: Absent
Jason Malloy: Present
Liz Martin: Absent
Senitila McKinley: Present
Peter Vince: Present

1. Call to Order & Reading of Land Acknowledgment
Chair Vince called the meeting to order at 6:30 PM. Each member of the Board that was in attendance read a portion of the LCSD Land Acknowledgment
2. Roll Call- Establishment of a quorum
See above
3. Introductions
No introductions.
4. Communications
 - 4.a. Written
No written communication.
 - 4.b. From the Audience (This time is reserved for public comment on topics published on the Board's agenda)
No public comment.
 - 4.c. Recognition
No recognition.
 - 4.d. LCEA Report
The Board heard from LCEA President Venture and Vice President Stewart. President Venture spoke about some recent issues around heat, but thanked the District for their fast response to meeting staff needs. Vice President Stewart gave the October Educator Shout outs.
5. Consultant Reports/Staff Reports/Student Reports
 - 5.a. Area Report

The Board heard from Principal Limbert and Vice Principal Coppedge about things happening around Toledo Elementary. Mr. Coppedge shared a cafeteria expectations video that was given to students this year. Ms. Limbert shared about Toledo Elementary's PLC work, upcoming swim safety lessons, and community partnerships.

5.b. Student Report

The video shared during the Area Report was in place of the Student Report.

5.c. Financial Report

5.c.1. Monthly Financial Report

The Board heard from Business Services Director Cusick on the September 2024 finances.

5.d. First Student Report (Written)

The Board heard from First Student Area Manager Darlene Van Riper. Ms. Van Riper highlighted a few key things from the report like the successful hiring and training they are doing.

5.e. Food Services Report (Written)

5.e.1. Nutrition Services Report

The Board heard from Nutrition Services Manager Jamie Nicholson and Sodexo Food Service Director Patty Graves. They started off by inviting the Board their annual Cider Pressing event that they host. Additionally, they highlighted a few key points in their report including the partnerships with our local fisheries.

5.f. Custodial Services Report (Written)

The Board heard from Sodexo Custodial Services Director Greg Rodecker who shared the first custodial report given to the Board. He highlighted some of the things in his report including his team's work this summer, their work in implementing the minstrel dignity act passed by the Oregon legislature, and a staffing update.

6. Board Reports

- Director Malloy - Visited schools with Director Belloni and Dr. Toaln
- Director McKinley - Attended Waldport Homecoming with her sister.
- Chair Vince - Attended Toledo Open house, worked with ASPIRE,

7. Superintendent's Report

7.a. Division 22 Standards

Superintendent Tolan presented the Board with the Division 22 standards. The corrections for this year are around PE minutes and curriculum adoption. Dr. Tolan shared the plan for correcting both of those items and believes we will be fully in compliance with all standards in the 2025-2026 school year. The Board had no additional questions.

7.b. First Read - Policy Batch 4

Dr. Tolan shared the fourth batch of policy updates with the Board and encouraged them to reach out to her if they had any questions.

8. Adoption of the Consent Calendar

The Chair entertained a motion to approve the consent calendar as published in this months board agenda. This motion, made by Jason Malloy and seconded by Senitila McKinley, Carried.

Megan Cawley: Absent

Jason Malloy: Yea

Liz Martin: Absent

Senitila McKinley: Yea

Peter Vince: Yea

Yea: 3, Nay: 0, Absent: 2

8.a. Minutes of the Board

8.b. Human Resources

8.b.1. Board Personnel Action

8.c. Board

8.c.1. Second Read/Adoption of Policy - Batch 3

9. Action Items

9.a. Board

9.a.1. Accept/Reject 2024-2025 Site Council Rosters

The Chair entertained a motion to approve the 2024-2025 school Site Council rosters as published in the Board Folder. This motion, made by Senitila McKinley and seconded by Jason Malloy, Carried.

Megan Cawley: Absent

Jason Malloy: Yea

Liz Martin: Absent

Senitila McKinley: Yea

Peter Vince: Yea

Yea: 3, Nay: 0, Absent: 2

9.a.2. Draft 2024-2029 Board Goals

The Chair entertained a motion to adopt the 2024-2029 Board goals as published in the Board Folder. This motion, made by Jason Malloy and seconded by Senitila McKinley, Carried.

Megan Cawley: Absent

Jason Malloy: Yea

Liz Martin: Absent

Senitila McKinley: Yea

Peter Vince: Yea

Yea: 3, Nay: 0, Absent: 2

9.a.3. Career Tech Charter School

Superintendent Dr. Tolan reminded the Board that the District hired OSBA to assist the District and Board in going through the application process for the new Career Tech Charter School and that final report is in the Board Folder. Dr. Tolan reported that the applicants asked her to let the Board know that they believe there are inaccuracies in the

OSBA report specifically around financial, special education, and audit results. Dr. Tolan explained the next steps that the applicants could take around appeals. After the vote, Chair Vince stated that the board has determined that the application does not meet the required criteria. Therefore, the board denies the proposal and directs the superintendent to provide written notice to the applicant as to the denial. The reasons for the denial are stated in the report and recommendation provided to us by the superintendent, and should also be sent to the applicant. The applicant may amend the proposal and resubmit it if it desires.

I, Peter Vince, move to deny the Lincoln City Career Tech High School application. The application for Lincoln City Career Tech High School has been evaluated as per the criteria in ORS 338.055(3). This motion, made by Peter Vince and seconded by Senitila McKinley, Carried.

Megan Cawley: Absent

Jason Malloy: Yea

Liz Martin: Absent

Senitila McKinley: Yea

Peter Vince: Yea

Yea: 3, Nay: 0, Absent: 2

10. Items of Information & Discussion

10.a. Teaching & Learning

10.a.1. Curriculum Update - Statement of Assurance

The Board heard from Teacher On Special Assignment (TOSA) Kim Haddon on the need for an updated version of the ELD curriculum the district purchased last year. This is a required notification to the Board that the District will be using an updated version of the approved curriculum that still meets the required standards.

10.b. Business Services

10.b.1. 25-26 Budget Calendar - Draft

Business Services Director Cusick presented the draft Budget Calendar for the Board to approve at the November meeting.

10.c. Facilities & Maintenance/Transportation/Food Services

10.c.1. Construction Excise Tax Rate

Facilities Director Belloni shared with the Board the construction excise rate increase that will be up for action at the November Board Meeting.

10.d. Board

10.d.1. Public Comment (This time is reserved for general public comment to the Board)

No public comment.

10.e. Other

10.e.1. Meeting Takeaways

Director McKinley - Appreciated the Toledo Elementary area and student report

Director Malloy - inaudible

Chair Vince - Happy to hear that Toledo Elementary is doing swim safety and also is pleased with the overall tone and culture at Toledo JR/Sr

10.e.2. Reminders/Announcements

10/16-10/17 Conferences

10/14: Indigenous People's Day - Superintendent Dr. Tolan invited the Board to attend Indigenous People's Day activities around the District.

10/18: NO School

10/22: Board Work Session - TLC - 5:00

10/23: District College and Career Fair @ NHS All Day

10/27: Newport FAN Spelling Bee @ Hatfield Marine Science Center
6:00 p.m.

11/7-11/9 OSBA - Portland - Details to come

11/12 - Board Meeting - Crestview Heights - 5:00

10.f. Adjournment

With no further business, the meeting was adjourned.

7:40 PM

- b. Human Resources
 - 1. Board Personnel Action

Board Agenda — November 12, 2024 — Personnel Action

Licensed Temporary Hire (s):

Shayna Swanson	Music Teacher/Oceanlake
Damian Huff	Certified Tutor/LCSD

Classified Hire (s):

Joel Lorenzo	Bilingual Tutor/Newport High
Jakob Fulbright	Graduation Coach/Newport High
Boone Ogden	Special Education Teaching Asst II/Taft Elementary
Nancy Paradiso	Special Education Teaching Asst/Toledo Jr-Sr High

Coach Hire (s):

Hayley Boston	Girls Basketball/Newport High
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Resignation(s):

Jasper Tune	Special Education Teaching Asst II Taft Elementary	Resignation 9/1/2023 – 11/4/2024
Fallyn McCarty	Special Education Teaching Asst II Taft Elementary	Resignation 10/21/2024 – 10/30/2024
Blake Hagan	Volunteer Coordinator Teaching and Learning Center	Resignation 8/31/2023 – 10/25/2024
Tracy Berry	Advocate Taft Elementary	Resignation 10/7/2019 – 10/10/2024

Lexi Tice	Early Childhood Teaching Asst Newport High	Resignation 9/9/2024 – 10/8/2024
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Tara White	ESOL Teacher Crestview Heights	Resignation 9/3/2024 – 11/1/2024
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Reduction in Force:

Stacey Brewer	District Nurse/Taft Elementary
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- c. Business Services
 - 1. 25-26 Budget Calendar

**Lincoln County School District
2025-26 Budget Calendar & Process**

*	10/8/2024	Draft Budget Calendar Presented to Board
*	11/12/2024	Board Approves Budget Calendar Board Announces Budget Committee Vacancy Zone 4 (East Area) - Advertising Begins
	December & January	Budget Committee Vacancies Advertised
	December, January & February	Superintendent, Learning Support Team and Principals meet to discuss budget needs to support Board goals and to update the Integrated Grants Plan. Community Forums or other feedback methods are conducted for Integrated Grants and ESSER funding.
*	1/28/2025	Board Work Session to develop Board Budget Goals LST will attend to answer Board questions about programs
	2/3/2025	Budget Committee Candidate Names/Applications Due to Board.
*	2/11/2025	Board interviews and appoints Budget Committee Member Zone 4 2025-27 Integrated Grants Application presented to Board
	3/1/2025	Budget allocations distributed to all Administrators on staffing sheets
	3/3/2025	First Official State Estimate of Funding Released by ODE
*	3/11/2025	Board Approval of 2025-27 Integrated Grants Application - due April 30th
	3/17-3/20/2025	LST meets regionally with principals to review school budget staffing sheets
	3/21/2025	Staffing Sheets due to Business Office - All Buildings & Central Departments Final Budget Decisions made by LST
	April	Business office prepares Proposed Budget Document
	April - Date TBD	Budget Committee Training, Teaching & Learning Center
	4/30/2025	Budget Committee Meeting notice posted on the District's website and published in the newspaper of record
	5/8/2025	Proposed Budget document delivered to Budget Committee and available for public review on District Website
	5/15/25 5/20/25 5/22/25	Budget Committee Meetings: 6:30 pm, Teaching & Learning Center 6:30 pm, if needed, at Teaching & Learning Center 6:30 pm, if needed, at Teaching & Learning Center
	6/4/2024	Budget Hearing Notice published in the newspaper of record and on District Website Official publication requirements for public hearing: 1 notice at least 5 days but no more than 25 days before meeting
*	6/10/2025	Board Conducts Public Hearing on Approved Budget Resolution for Adoption, Appropriations & Levy approved by Board
	Board	* Regular Board Meeting or Board Work Session
	Budget Committee	

- d. Board
 - 1. Second Read/Adoption - Policy Batch 4

Policy Change Questions/Comments

GBEB-AR: Nurses believe COVID is no longer a 'restrictable disease'

JH: New policy offered by OSBA - we do not have anything like it. Sounds reasonable.

EBBA 'First Aid': Replace with new EBBA 'Student Health Services'. Must add on page 2, all of the positions for which a First-Aid/CPR/AED certificate is required. HR has this.

JHCA/JHCB: Nurses recommend adding a fourth condition for students to return to sports following a concussion (page 2): "Student has returned to school without restrictions"

EBBB 'Injury/Illness': No comment. Replace with OSBA version

JHCCA "Students - HIV, HBA and AIDS **AND** GBEB 'Staff-HIV, AIDS and HBV': Delete both- information is now contained in the Communicable Disease Plan

JHC Student Health Services and Requirements: Delete - language is in new EBBA

JHCC 'Communicable Diseases - Students': Delete - information is now contained in the Communicable Disease Plan

OSBA Model Sample Policy

Code: JHCA/JHCB
Adopted:

~~Immunization, Physical Examination, Vision Screening/Eye Examination and Dental Screening~~ and School Sports Participation** {Highly recommended policy.}

Immunization

Proof of immunization must be presented at the time of initial enrollment¹ in school or within 30 days of transfer to the district in accordance with Oregon law. Proof consists of a signed Certificate of Immunization Status form documenting either evidence of immunization, a religious, philosophical beliefs and/or medical exemption or immunity documentation.²

~~Physical Examination~~ School Sports Participation

A student participating in extracurricular sports in grades 7 through 12 is required to submit to an appropriate School Sports Pre-Participation Examination³ prior to their initial participation in a related district program. The form⁴ is to be completed and signed by a parent or guardian giving permission for the student to participate and signed by a medical provider authorized by law⁵ who has examined and evaluated the student. The completed form(s) must be returned [as directed] [to the school office].~~The Board recommends that all students initially enrolling in school have a physical examination. Parents will be asked to complete a district [Health History form] when initially enrolling their student in the district and when registering them for grade 7.~~

~~All students participating in athletic programs are required to submit to the district a School Sports Pre-participation Examination form prior to their initial participation in a district athletic program. The form is to be completed and signed by a parent or guardian and physician giving permission for the student to participate.~~

A student who is subsequently diagnosed with a significant illness or has had a major surgery is required to have a physical examination prior to further participation ~~in extracurricular sports.~~

¹ The district shall immediately enroll a ~~homeless~~ student experiencing houselessness in the school selected even if the student is unable to produce records normally required for enrollment.

² Documentation requirements for exemptions are outlined in ORS 433.267.

³ The required form is available at <https://www.osaa.org/governance/forms>, a copy may be obtained from a school office, or a form generated by the medical provider may be used if it meets requirements of law in OAR 581-021-0041.

⁴ The form may be used in either a hard copy or electronic format.

⁵ This physical examination must be conducted by a physician possessing an unrestricted license to practice medicine, a licensed naturopathic physician, a licensed physician assistant, a licensed nurse practitioner or a licensed chiropractic physician who has clinical training and experience in detecting cardiopulmonary diseases and defects.

A student who exhibits signs, symptoms or behaviors consistent with a concussion following an observed or suspected blow to the head or body, or who has been diagnosed with a concussion will not be allowed to participate in any athletic event or training on that day, unless an athletic trainer licensed by the Board of Athletic Trainers or a physician licensed pursuant to ORS 677.100 - 677.228 has determined the student has not suffered a concussion.⁶ Except as allowed above, a student excluded for concussion reasons will not be allowed to return to participate in an athletic event or training until the following three conditions have been met:

1. It is not the same day as the student exhibited signs, symptoms or behaviors, experienced a blow to the head or body, or was diagnosed with a concussion;
2. The student no longer exhibits signs, symptoms or behaviors consistent with a concussion; and
3. The student has received a medical release form from a health care professional⁷.

(4) Student has returned to school without restriction - SD

A student who continues to participate in extracurricular sports in grades 7 through 12 shall be required to complete a **physical** sports examination once every two years, thereafter.

Vision Screening or Eye Examination

~~The parent or guardian of a student who is 7 years of age or younger and is beginning an education program with the district for the first time shall, within 120 days of beginning the education program, submit a certification that the student has received:~~

- ~~1. A vision screening or eye examination; and~~
- ~~2. Any further examination, treatments or assistance necessary.~~

~~The certification is not required if the parent or guardian provides a statement to the district that:~~

- ~~1. The student submitted a certification to a prior education provider; or~~
- ~~2. The vision screening or eye examination is contrary to the religious beliefs of the student or the parent or guardian of the student.~~

Dental Screening

~~The district shall file in the students dental health record any dental screening certifications and any results of a dental screening known by the district. The district will provide to the parent or guardian of each student, standardized information developed by the Oregon Health Authoritys dental director regarding dental screenings, further examinations or necessary treatments and preventative care including fluoride varnish, sealants and daily brushing and flossing.~~

⁶ For more information regarding medical releases for students in grades 9-12, see OSAA rules.

⁷ "Health care professional" includes a chiropractic physician, a naturopathic physician, a psychologist, a physical therapist, an occupational therapist, a physician assistant or a nurse practitioner who is licensed or registered under the laws of Oregon.

~~The parent or guardian of a student who is 7 years of age or younger, and is beginning an education program with the district for the first time, shall submit a certification within 120 days of beginning the education program that the student has received a dental screening within the previous 12 months.~~

~~The certification is not required if the parent or guardian provides a statement to the district that:~~

- ~~1. The student submitted a certification to a prior education provider;~~
- ~~2. The dental screening is contrary to the religious beliefs of the student or the parent or guardian of the student; or~~
- ~~3. The dental screening is a burden for the student or the parent or guardian of the student in the following ways:
 - ~~a. The cost of obtaining the dental screening is too high;~~
 - ~~b. The student does not have access to an approved screener;~~
 - ~~c. The student was unable to obtain an appointment with an approved screener.~~~~

~~The certification may be provided by a licensed dentist, a dental hygienist or a health care practitioner as defined by state law. The certification must include the:~~

- ~~1. Sts name;~~
- ~~2. Date of screening; and~~
- ~~3. Name of entity conducting the dental screening.~~

~~The district shall submit to the Oregon Department of Education a report that identifies the percentage of students who failed to submit the certification for the previous year, no later than October 1 of each year.~~

~~If the district is causing the dental screening to be conducted, the district will follow the notice requirements in accordance with law.~~

END OF POLICY

Legal Reference(s):

ORS 326.580	ORS 336.485 - ORS 336.490	ORAR 581-021-0031
ORS 336.211	ORS 433.235 - 433.280	ORAR 581-021-0041
ORS 336.213	OAR 333-019-0010	ORAR 581-022-2220
ORS 336.214	OAR 333-050-0010 - 050-0120	
ORS 336.479	OAR 581-021-0017	

~~McKinney-Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX-A of the Every Student Succeeds Act, 42 U.S.C. §§ 11431-11435 (2018).~~

~~Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2020/2024).~~

~~OREGON SCHOOL ACTIVITIES ASSOCIATION, OSAA HANDBOOK.~~

OSBA Model Sample Policy

Code: EBBA
Adopted:

Student Health Services**

{Highly recommended policy. The requirement for school districts to develop and implement a health services plan comes from OAR 581-022-2220.}

Although the district's primary responsibility is to educate students, the students' health and general welfare is also an important Board responsibility. The Board believes school programs should be conducted in a manner that protects and enhances student and employee health and is consistent with good health practices. A health services plan shall be developed, implemented, and updated annually. The plan shall describe a health services program for all students at each facility that is owned or leased where students are present for regular programming.

The district shall maintain a written prevention-oriented health services plan for all students services plan will¹:

Does all mean every or all the group?

1. Explain available health care space that is appropriately supervised and adequately equipped for providing health care and administering medication or first aid;
2. Refer to available communicable disease prevention and management plan that includes school-level protocols²;
3. Outline a district-to-school communication plan³;
4. Provide information about health screenings, including immunizations and TB certificate requirements;
5. Describe how services for all students, including those who are medically complex, medically fragile or nursing dependent, and those who have approved 504 plans, individual education program plans, and individualized health care plans or special health care needs are managed⁴;
6. Integrate school health services with school health education programs and coordinate with health and social service agencies, public and private;
7. Describe how hearing, vision and dental screenings are managed and/or verified for required students⁵;

¹ For exact language and complete requirement, see OAR 581-022-2220(1).

² For specific protocol content requirements, see OAR 581-022-2220(1)(b).

³ For requirements of this plan see OAR 581-022-2220(1)(c).

⁴ For more information regarding these requirements see ORS 336.201 and 339.869, OARs 581-021-0037, 581-015-2040, 581-015-2045, 851-045-0040 – 0060, and 851-047-0010 – 0030.

⁵ For vision screening or eye examination or dental screening information see ORS 336.211 and 336.213.

8. Include a process to assess and determine a student’s health services needs, including availability of a nurse to assess student nursing needs upon, during, and following enrollment with one or more new medical diagnose(s) impacting a student’s access to education, and implement a student’s individual health plan prior to attending school⁶;
9. Comply with OR-OSHA Bloodborne Pathogens Standards for all persons who are assigned to job tasks which may put them at risk for exposure to body fluids⁷;
10. Refer to adopted policy and procedures for medications in accordance with Oregon law⁸;
11. Include guidelines for the management of students who are medically complex, medically fragile, or nursing dependent as defined by ORS 336.201, including students with life-threatening food allergies and adrenal insufficiency while the student is in school, at a school-sponsored activity, under the supervision of school personnel, in before-school or after-school care programs on school-owned property, and in transit to or from school or school-sponsored activities⁹[; and][.]
- ? 12. [List the positions in the district which shall be required to obtain and maintain a first-aid/CPR/AED card in accordance with OAR 581-022-2220(3).] *Nurses, Health Assistants,*
↳ Are you looking @ coaches + staff that are to get CPR trained?
- ? [Any nurse(s) employed by the district and providing services to students on behalf of the district shall be licensed in Oregon to practice as a registered nurse or nurse practitioner or be a licensed practical nurse (LPN) in alignment with LPN supervision requirements of OAR 851-045-0050 – 0060.

A nurse employed by the district shall follow all applicable requirements of ORS Chapter 678 and OAR Chapter 851. This includes, but is not limited to, delegation in accordance with OAR 851-047, which includes performing a nursing assessment of a student prior to delegation, providing adequate supervision during the delegation, and evaluating the skills, ability and willingness of the delegee.¹⁰

A nurse employed by the district will function as an integral member of the instructional staff, serving as a resource person to teachers in securing appropriate information and materials on health-related topics.]

The district provides a menstrual product dispenser with a variety of products in every student bathroom¹¹ which meets the requirements of law. ~~§~~

END OF POLICY

Legal Reference(s):

⁶ For definitions for this policy see ORS 336.201.

⁷ OAR 437-002-0360 lists various health and safety regulations that apply in the employment setting.

⁸ Medication laws can be found in ORS 339.866 – 339.874 and OAR 581-021-0037; relevant Board policy includes JHCD/JHCDA - Medications.

⁹ For guideline requirements see OAR 581-022-2220(1)(k).

¹⁰ For additional delegation requirements see OAR [851-047-0030](#).

¹¹ [“Student bathroom” means a bathroom that is accessible by students, including a gender-neutral bathroom, a bathroom designated for females, and a bathroom designated for males. (OAR 581-021-0587)]

[ORS 329.025](#)
[ORS 332.107](#)
[ORS 336.201](#)
[ORS 336.204](#)

[ORS 336.211 – 336.214](#)
[OAR 581-021-0017](#)
[OAR 581-021-0031](#)
[OAR 581-021-0587](#)

[OAR 581-021-0590](#)
[OAR 581-022-2050](#)
[OAR 581-022-2220](#)
[OAR 581-022-2515](#)

Every Student Succeeds Act, 20 U.S.C. § 7928 (2018).
Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (2018).

Communicable Diseases - Staff

In accordance with state law, administrative rule, the local health authority and the *Communicable Disease Guidance*, the procedures established below will be followed.

1. "Restrictable diseases" are defined by rule and include but are not limited to COVID-19¹, chickenpox, diphtheria, hepatitis A, hepatitis E, measles, mumps, pertussis, rubella, Salmonella enterica serotype Typhi infection, scabies, Shiga-toxigenic Escherichia coli (STEC) infection, shigellosis and infectious tuberculosis, and may include a communicable stage of hepatitis B infection if, in the opinion of the local health officer, the person poses an unusually high risk to others (e.g., a child that exhibits uncontrollable biting or spitting). Restrictable disease also includes any other communicable disease identified in an order issued by the Oregon Health Authority or the local public health officer as posing a danger to the public's health. A disease is considered to be a restrictable disease if it is listed in Oregon Administrative Rule (OAR) 333-019-0010, or it has been designated to be a restrictable disease by the local public health administrator after determining that it poses a danger to the public's health.
2. "Susceptible" for an employee means lacking evidence of immunity to the disease.
3. "Reportable diseases" means a disease or condition, the reporting of which enables a public health authority to take action to protect or to benefit the public health

Restrictable Diseases

1. An employee of the district will not attend or work at a district school or facility while in a communicable stage of a restrictable disease, including a communicable stage of COVID-19², unless authorized to do so under Oregon law. When an administrator has reason to suspect that an employee has a restrictable disease, the administrator shall send the employee home.
2. An administrator shall exclude an employee if the administrator has reason to suspect that an employee has been exposed to measles, mumps, rubella, diphtheria, pertussis, hepatitis A, or hepatitis B, unless the local health officer determines that exclusion is not necessary to protect the public's health. The administrator may request the local health officer to make a determination as allowed by law. If the disease is reportable, the administrator will report the occurrence to the local health department.
3. An administrator shall exclude an employee if the administrator has been notified by a local public health administrator or local public health officer that the employee has had a substantial exposure to an individual with COVID-19 and exclusion is deemed necessary by same.

¹ Added per OAR 333-019-1000(2).

² "Communicable stage of COVID-19" means having a positive presumptive or confirmed test of COVID-19.

OSBA Model Sample Administrative Regulation

See
Note

Code: GBEB-AR
Revised/Reviewed:

Communicable Diseases—Staff in Schools

{Highly recommended administrative regulation.}

In accordance with state law, administrative rule, the local health authority and the *Communicable Disease Guidance*, the procedures established below will be followed.

1. “Restrictable diseases” are defined by rule¹ and include but are not limited to COVID-19², chickenpox, diphtheria, hepatitis A, hepatitis E, measles, mumps, pertussis, rubella, Salmonella enterica serotype Typhi infection, scabies, Shiga-toxigenic Escherichia coli (STEC) infection, shigellosis and infectious tuberculosis, and may include a communicable stage of hepatitis B infection ~~if~~ in a child who, in the opinion of the local health officer, ~~the person~~ poses an unusually high risk to others children (e.g., ~~a child that~~ exhibits uncontrollable biting or spitting). Restrictable disease also includes any other communicable disease identified in an order issued by the Oregon Health Authority or the local public health officer as posing a danger to the public’s health. ~~A disease is considered to be a restrictable disease if it is listed in Oregon Administrative Rule (OAR) 333-019-0010, or it has been designated to be a restrictable disease by the local public health administrator after determining that it poses a danger to the public’s health.~~
2. “Susceptible” for a child means lacking documentation of immunization required under OAR 333-050-0050, or if immunization is not required, lacking evidence of immunity to the disease.
3. “Susceptible” for ~~an~~ a school employee means lacking evidence of immunity to the disease.
4. “Reportable diseases” means a disease or condition, the reporting of which enables a public health authority to take action to protect or to benefit the public health.

2? Not any longer SD

Restrictable Diseases

1. ~~An~~A student or employee of the district will not attend school or work, respectively, at a district school or facility while in a communicable stage of a restrictable disease, ~~including a communicable stage of COVID-19³~~, unless authorized to do so under Oregon law. When an administrator has reason to suspect that ~~an~~ a student or employee has a restrictable disease, the administrator shall send ~~the employee~~ them home.
2. An administrator shall exclude ~~an~~ a susceptible student or employee if the administrator has reason to suspect ~~that an employee has~~ they have been exposed to measles, mumps, rubella, diphtheria, pertussis, hepatitis A, or hepatitis B, unless the local health officer determines that exclusion is not necessary to protect the public’s health. The administrator may request the local health officer to

¹ OAR 333-019-0010 lists restrictable diseases.

² ~~Added per OAR 333-019-1000(2).~~

³ ~~“Communicable stage of COVID-19” means having a positive presumptive or confirmed test of COVID-19.~~

make a determination as allowed by law. If the disease is reportable, the administrator ~~will~~ or designee may report the occurrence to the local health department.

- ~~3. An administrator shall exclude an employee if the administrator has been notified by a local public health administrator or local public health officer that the employee has had a substantial exposure to an individual with COVID-19 and exclusion is deemed necessary by same.~~
- 4.3. An A student or employee will be excluded in such instances until such time as the student or employee, respectively, presents a certificate from a physician, a physician assistant licensed under Oregon Revised Statute (ORS) 677.505 - 677.525, a nurse practitioner licensed under ORS 678.375 - 678.390, local health department nurse or school nurse stating that the student or employee does not have or is not a carrier of any restrictable disease. An exclusion for chickenpox, scabies, staphylococcal skin infections, streptococcal infections, diarrhea or vomiting may be removed by a school nurse or health care provider.
- ~~5. An administrator may allow attendance of an employee restricted for chickenpox, scabies, staphylococcal skin infections, streptococcal infections, diarrhea or vomiting if the restriction has been removed by a school nurse or health care provider.~~
- 6.4. More stringent exclusion standards for students or employees from school or work may be adopted by the local health department.
- ~~7. The district's emergency plan shall address the district's plan with respect to a declared public health emergency at the local or state level.~~

Reportable Diseases Notification

1. All employees shall comply with all reporting measures adopted by the district and with all rules set forth by Oregon Health Authority, Public Health Division and the local health department.
2. An administrator may seek confirmation and assistance from the local health officer to determine the appropriate district response when the administrator is notified that an employee or a student has been exposed to a restrictable disease ~~that~~ which is also a reportable disease.
3. [District staff with impaired immune responses, that are of childbearing age or some other medically fragile condition, should consult with a medical provider for additional guidance⁴.]
4. An administrator shall determine other persons who may be informed of an employee's communicable disease, or that of a student's when a legitimate educational interest exists or for health and safety reasons, in accordance with law.

Equipment and Training

1. The administrator or designee shall, ~~on a case-by-case basis~~, determine what equipment and/or supplies are necessary in a particular classroom or other setting in order to prevent disease transmission.

⁴ Refer to *Communicable Disease Guidance for Schools* published by the Oregon Health Authority and the Oregon Department of Education.

2. The administrator or designee shall consult with the district's [school] nurse or other appropriate health officials to provide special training in the methods of protection from disease transmission.
3. All district personnel will be instructed annually to use the proper precautions pertaining to blood and body fluid exposure per the Occupational Safety and Health Administration (OSHA).

Lincoln County School District

Code: **EBBAA**
Adopted: 7/09/02
Revised/Readopted: 6/14/16 (Effective 7/01/16)
Orig. Code(s): EBBAA

Infection Control - HIV, AIDS, HBV

The district shall use standard precautions at all times for infection control. Each person is therefore treated as though an HIV, AIDS or HBV¹ infection exists.

The district shall develop an Exposure Control Plan that includes infection control procedures for staff and students.

Staff and students shall receive an annual in-service that includes correct procedures for cleaning up body fluid spills and for personal cleanup, appropriate disposal, immunization and personal hygiene, as well as the location and a content review of first-aid and clean-up kits. Kits shall be available for each room in the building and in each district vehicle.

In addition to an annual in-service, staff and students on a regular basis will receive HIV, AIDS and HBV information.

The information shall emphasize infection — how infection is spread as well as how it is not spread.

The district will cooperate with Oregon Department of Education in delivering HIV, AIDS and HBV education.

END OF POLICY

Legal Reference(s):

OAR 437-002-0360
OAR 437-002-0377

OAR 581-022-0705
OAR 581-022-1440

OAR 581-053-0240(23)
OAR 581-053-0250(1)

¹HIV - Human Immunodeficiency Virus; AIDS - Acquired Immune Deficiency Syndrome; HBV - Hepatitis B Virus

OSBA Model Sample Policy

Code: EBBAA
Adopted:

Infection Control and Bloodborne Pathogens

{Optional policy. The requirements regarding an Exposure Control Plan and infection control, but are not limited to, are outlined below.}

The Board recognizes that staff and students incur some risk of infection and illness each time they are exposed to blood or other potentially infectious materials. While the risk to staff and students of exposure to body fluids due to casual contact with individuals in the school environment is very low, the Board regards any such risk as serious.

Consequently, the Board directs adherence to standard precautions. Standard precautions require that staff and students approach infection control as if all direct contact with human blood and body fluids is known to be infectious for ~~HIV, AIDS, HBV¹ and/or other~~ bloodborne pathogens².

The district shall develop an Exposure Control Plan ~~that includes infection control procedures, and procedures to minimize and eliminate exposure incidents to bloodborne pathogens~~ in accordance with the requirements in law³.

~~Infection Control~~

~~Staff and students shall receive an annual in-service that includes correct procedures for cleaning up body fluid spills and for personal cleanup, appropriate disposal, immunization and personal hygiene, as well as the location and a content review of first aid and clean up kits. Kits shall be available for each room in the building and in each district vehicle.~~

~~In addition to an annual in-service, staff and students on a regular basis will receive HIV, AIDS and HBV information.~~

~~The information shall emphasize infection — how infection is spread as well as how it is not spread.~~

~~Bloodborne Pathogens~~

The Exposure Control Plan shall be reviewed and updated at least annually and when necessary to reflect new or modified tasks and procedures which affect occupational exposure and to reflect new or revised employee positions with occupational exposure. The review and update shall also:

¹ ~~HIV— Human Immunodeficiency Virus; AIDS— Acquired Immune Deficiency Syndrome; HBV— Hepatitis B Virus~~

² “Bloodborne pathogens” are pathogenic microorganisms that are present in human blood and can cause disease in humans. These pathogens include, but are not limited to, ~~H~~hepatitis B virus (HBV) and ~~H~~human ~~i~~mmunodeficiency ~~v~~irus (HIV). 29 CFR 1910.1030(b)

³ See 29 CFR 1910.1030(c)(1) and OAR 437-002-1059 for more information about an Exposure Control Plan. {A template for an exposure control plan may be available from [Oregon OSHA](#).}

1. Reflect changes in technology that eliminate or reduce exposure to bloodborne pathogens;
2. Annually, document consideration and implementation of appropriate commercially available and effective safer medical devices designed to eliminate or minimize occupational exposure.

The plan shall include training followed by an offer of ~~immunization with H~~epatitis B vaccine and vaccination series for all staff who are required to provide first aid to students and/or for all staff who have occupational exposure as determined by the district. Training shall be provided at the time of initial assignment to tasks where occupational exposure may take place and at least annually^[4] thereafter. Staff will receive the annual training⁵ as well as the location and a content review of first-aid and clean-up kits. Kits shall be readily available⁶ in close proximity⁷ to all employees in the building and for district vehicles, including each bus⁸.

Personal protective equipment appropriate to job tasks shall be provided by the district. A post-exposure evaluation and follow-up shall be made available to any employee sustaining an occupational exposure.

The district recognizes that, ~~as required by Oregon Administrative Rule (OAR) 437-002-1030~~, employees who use medical sharps in the performance of their duties (e.g., administering injectable medicines to students, such as epinephrine and glucagon) must, at least annually, be provided with the opportunity to identify, evaluate and select engineering and work practice controls (e.g., sharps disposal containers, self-sheathing needles, safer medical devices, such as sharps with engineered sharps injury protections and needleless systems). The district will implement such work practice controls, as appropriate. The district will document the solicitation of input from such staff in the plan.

Documentation, including a sharps injury log, will be maintained ~~as required by OAR 437-002-1030(3) and 437-002-1035~~ in accordance with law⁹.

The Exposure Control Plan will be accessible to employees in accordance with law¹⁰.

Students will be instructed in safe practices to prevent transmission of bloodborne pathogens in accordance with Oregon Health Standards.

⁴ [Annual training for all employees shall be provided within one year of their previous training. (29 CFR 1910.1030(g)(2)(iv))]

⁵ See 29 CFR 1910.1030(g)(2) for information about training requirements.

⁶ OAR 437-002-0161(2) First-Aid Supplies. (a) The employer shall provide first-aid supplies based upon the intended use and types of injuries that could occur at the place of employment. The first-aid supplies shall be available in close proximity to all employees. Either bulk pack or unit pack supplies are acceptable. (b) "In proximity" is defined as that which is available nearby to ensure prompt treatment in the event of need.

⁷ "In proximity" is defined as that which is available nearby to ensure prompt treatment in the event of need. (OAR 437-002-0161(1)(b))

⁸ Emergency equipment for buses, includes, but is not limited to, body fluid cleanup and first-aid kits. (OAR 581-053-0240(23); OAR 581-053-0640)

⁹ See OAR 437-002-1030(3) and OAR 437-002-1035.

¹⁰ See 29 CFR 1910.1020(e) for requirements on providing access.

The district will cooperate with [the Oregon Department of Education] [the Oregon Health Authority, Public Health Division,] [the local health department] [the education service district] in delivering HIV, AIDS and HBV education.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[OAR 437-002-0161](#)

[OAR 437-002-0360](#)

~~OAR 437-002-0377~~

[OAR 437-002-1030](#)

[OAR 437-002-1035](#)

[OAR 581-022-2050](#)

[OAR 581-022-2220](#)

[OAR 581-053-0240\(23\)](#)

[OAR 581-053-0250\(1\)](#)

[OAR 581-053-0640\(2\)](#)

~~OAR 581-053-0517(13)(e),(e)~~

Occupational Safety and Health Standards, Bloodborne Pathogens, 29 C.F.R. §§ 1910.1020, 1910.1030.

OSBA Model Sample Policy

Code: JH
Adopted:

Student Welfare** {Optional policy.}

The district provides supervision of students. ~~Students' safety will be assured through close supervision of students in [all school buildings and grounds during the hours] when students are normally present.~~ Such supervision does not include early morning or the time following usual departure, unless students are present for a scheduled school-sponsored activity. Hours when supervision is available shall be included in the [student/parent handbook].

The district further ~~assures~~ requires the following practices:

1. Maintaining a safe school environment; ~~appropriate~~ designated personnel will be responsible for periodically inspecting the physical condition of all equipment, buildings and grounds;
2. ~~Observation of safe practices on the part of~~ Expecting school personnel and students to observe safe practices, particularly in those areas of instruction or extracurricular activities that offer special hazards;
3. ~~Offering~~ Providing safety education to students as is germane to particular subjects such as, but not limited to, science, professional technical, health and physical education courses;
4. Providing, ~~[through the services of the school nurse,]~~ first-aid care for students in case of accident or sudden illness; and
5. Providing adequate supervision on the grounds when they are used by students **during established school hours** or school-sponsored activities.

~~In addition, s~~ School personnel will be concerned about ~~and~~ school safety issues, including but not limited to, safety issues in or on school property and awareness of ~~suspicious strangers~~ persons loitering in or near school buildings or sitting in parked vehicles nearby. Staff shall report all such instances to the principal [or designee]. The principal [or designee] will notify law enforcement if ~~the~~ circumstances warrant such action.

~~Teachers will instruct students not to accept gifts or vehicle rides from strangers~~ Students will be instructed on personal safety and that of others in accordance with State Health Standards. Students will be instructed to tell or report to teachers, their parents, law enforcement or school security personnel of any ~~suspicious strangers~~ safety concerns.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[OAR 581-022-2220](#)

[OAR 581-022-2225](#)

Lincoln County School District

Code: **EBBA**
Adopted: 7/09/02
Revised/Readopted: 6/14/16 (Effective 7/01/16)
Orig. Code(s): EBBA

First Aid**

In cases of sudden illness or injury to a student or staff member, first aid will be given by school staff. Further medical attention to students is the parents' responsibility, or of someone the parents designate in case of emergency.

Each principal is charged with providing for the immediate care of ill or injured persons within his/her area of responsibility.

Staff members shall report self-administered first-aid treatment to an immediate supervisor.

In each school, procedures for handling health emergencies will be established and made known to the staff. Each school and school vehicle will be equipped with appropriate first-aid supplies and equipment. All employees are expected to know where first-aid supplies and equipment are kept in their work areas.

Designated employees in each building shall hold current first-aid cards. In compliance with Oregon Administrative Rules, building administrators will ensure that, at a minimum, there is at least one staff member with a current first-aid card for every 60 students enrolled or an emergency response team per building. Such team shall consist of no less than six persons who hold current first-aid/CPR/AED cards and who are trained annually in the district and building emergency plans. Names of the designated employees will be posted.

END OF POLICY

replace with revised EBBA

Legal Reference(s):

ORS 30.800

OAR 437-002-0377

OAR 581-053-0003(37)

OAR 437-002-0120 to -0139

OAR 581-022-0705

OAR 581-053-0220(3)(B)(iii)

OAR 437-002-0161

OAR 581-022-1420

OAR 581-053-0320(5)(b)

OAR 437-002-0360

OAR 581-022-1440

OAR 581-053-0420(2)(f)(B)

Cross Reference(s):

GBE - Staff Health and Safety

OSBA Model Sample Policy

Code: EBBA
Adopted:

First Aid**

(Recommend delete. Considering recent changes to the health services OAR 581-022-2220, several OSBA model policies have been revised. This content has been revised according to the OAR and reorganized into EBC.)

In cases of sudden illness or injury to a student or staff member, first aid will be given by school staff. Further medical attention for a student is the responsibility of the student's parent(s), or of someone the parent(s) designate in the case of an emergency. Each principal is charged with providing for the immediate care of ill or injured persons within their area of responsibility.

Staff members shall report self-administered first-aid treatment to an immediate supervisor.

In each district facility, procedures for handling health emergencies will be established and made known to staff. Each district facility and district vehicle will be equipped with appropriate first-aid supplies and equipment. All employees are expected to know where first-aid supplies and equipment are kept in their work areas.

Designated employees in each building shall hold current first-aid cards. In compliance with Oregon Administrative Rules, each school shall have, at a minimum, at least one staff member with a current first-aid card for every 60 students enrolled or an emergency response team per building. Such team shall consist of no less than six persons who hold current first-aid/CPR cards and who are trained annually in the district and building emergency plans. Names of the designated employees will be posted.

END OF POLICY

Legal Reference(s):

[ORS 30.800](#)
[OAR 437-002-0042](#)
[OAR 437-002-0120 -0139](#)
[OAR 437-002-0161](#)
[OAR 437-002-0360](#)

[OAR 437-002-0377](#)
[OAR 581-022-2050](#)
[OAR 581-022-2220](#)
[OAR 581-022-2225](#)
[OAR 581-053-0003\(37\)](#)

[OAR 581-053-0220\(3\)\(B\)\(iii\)](#)
[OAR 581-053-0320\(5\)\(b\)](#)
[OAR 581-053-0420\(2\)\(f\)\(B\)](#)

OSBA Model Sample Policy

Code: EBBA-AR
Revised/Reviewed:

*We don't have
anyway,*

First Aid - Infection Control

(Recommend delete in lieu of current OSHA requirements and training standards.)

Health services information about the transmission of diseases including AIDS and HBV¹ focuses on “body fluids” as a possible carrier of organisms that can infect others. The term includes drainage from cuts and scrapes, vomit, urine, feces, respiratory secretions (nasal discharge), saliva, semen and blood. While any contact with the body fluids of another person represents a risk, the level of risk is very low. The risk is increased if the fluid comes in contact with a break in the skin of another individual. Generally, simple, consistent standards and procedures of cleanliness minimize risk.

The following procedures are precautionary measures against the transmission of diseases. Prudent actions are to be employed by all staff and students. These actions should focus primarily on steps that students and staff members can take to ensure their own well-being.

Those who administer first aid, provide physical care or may otherwise incur occupational exposure to blood or other potentially infectious materials as determined by the district will be specifically protected through the district’s Exposure Control Plan.

The following procedures are a review for all staff and students of appropriate hygienic and sanitation practices:

1. Standard precautions are to be followed at all times. Standard precautions require the assumption that staff and students approach infection control as if all direct contact with human blood and body fluids is known to be infectious for HIV, HBV and/or other bloodborne pathogens;
2. Whenever possible, students should be directed to care for their own minor bleeding injury. This includes encouraging students to apply their own band-aids. If assistance is required, band-aids may be applied after the caregiver removes their gloves, if the caregiver will not come into contact with blood or wound drainage;
3. Food and Drug Administration (FDA) approved gloves are required for all tasks in which an individual may come into contact with blood or other potentially infectious materials. Such tasks include cleaning body fluid spills, emptying trash cans, handling sharps/containers, handling contaminated broken glass, cleaning contaminated equipment and handling contaminated laundry/clothing. This also includes assisting with any minor wound care, treating bloody noses, handling clothes soiled by incontinence, diaper changing and cleaning up vomit;
4. Immediate, complete and effective hand washing with soap and running water of at least 30 seconds duration should follow any first aid or health care given to a student or contact with potentially infectious materials;

¹ HIV - Human Immunodeficiency Virus; AIDS - Acquired Immune Deficiency Syndrome; HBV - Hepatitis B Virus

5. If exposure to blood or other potentially infectious materials occurs through coughing, any first-aid procedure, or through an open sore or break in the skin, thorough washing, preferably with germicidal soap, is necessary;
6. In the event hand-washing facilities are not readily available, thorough cleaning using an antiseptic cleanser and clean cloth/paper towels or antiseptic towelettes provided by the district as an alternative is necessary. In the event alternatives are used, hands must be washed with soap and running water as soon as feasible;
7. Contaminated work surfaces shall be decontaminated with an appropriate disinfectant after completion of procedures; immediately or as soon as feasible when surfaces are overtly contaminated or after any spill of blood or other potentially infectious materials; and at the end of the work shift if the surface may have become contaminated since the last cleaning. Clean surfaces with soap and water and then rinse with an Environmental Protection Agency (EPA) approved disinfectant^[2] following labeling instructions for use, or a freshly made solution of one part bleach to nine parts water, and allow to air dry. These surfaces include equipment, counters, mats (including those used in physical education classes and athletic events), toys or changing tables;
8. An EPA-approved disinfectant must be used when cleaning fluids such as blood or vomit from the floor or other such contaminated surfaces;
9. Contaminated laundry such as clothing and towels must be placed and transported in bags and containers in accordance with the district's standard precautions. All such items must be laundered in hot or cold water and soap and placed in a dryer;
10. Needles, syringes, broken glassware and other sharp objects found on district property must not be picked up by students at any time, nor by staff without appropriate puncture-proof gloves or mechanical device such as a broom, brush and dust pan. Any such items found must be disposed of in closable puncture resistant, leakproof containers that are appropriately labeled or color-coded;
11. All wastebaskets used to dispose of potentially infectious materials must be lined with a plastic bag liner that is changed daily;
12. Gloves and repellent gowns, aprons or jackets are required for tasks in which exposure to blood or other potentially infectious materials can be reasonably anticipated to contaminate street clothing. Type and characteristics of such protective clothing will depend on the task. Such tasks may include diapering/toileting with gross contamination, assisting with wound care, sorting or bagging contaminated laundry/clothing and disposing of regulated waste with gross contamination;
13. Maximum protection with gloves, face and/or eye protection and gowns is required whenever splashes, spray, spatter or droplets of blood or other potentially infectious materials may be generated and eye, nose or mouth contamination can be reasonably anticipated. Such tasks may include feeding a student with a history of spitting or forceful vomiting and assisting with severe injury and wound with spurting blood;

² [Disinfectants which can be used include Lysol, Purex, Clorox, Tough Act bathroom cleaner, Dow bathroom cleaner, Real Pine liquid cleaner, Pine Sol, Spic and Span, Tackle liquid, Comet and other products with EPA numbers. Other disinfectants as recommended by the Center for Disease Control may be used.]

14. If a first-aid situation occurs, students should report to a person in authority; staff should report to a supervisor.

Additional Precautions

The following additional precautions should be applied in all school settings. These procedures will help prevent transmission of many infections in addition to HIV and HBV:

1. A sink with soap, hot and cold running water and disposable towels should be available close to the classroom;
2. Sharing of personal toilet articles, such as toothbrushes and razors, should not be permitted;
3. Skin lesions that may ooze blood or serum should be kept covered with a dressing;
4. Exchange of saliva by kissing on the mouth, by sharing items that have been mouthed and by putting fingers in others' mouths should be discouraged.

Lincoln County School District

Code: **GBEBA**
Adopted: 7/09/02
Revised/Readopted: 6/14/16 (Effective 7/01/16);
9/10/19
Orig. Code(s): GBEBA

Staff - HIV, AIDS, and HBV

The district will strictly adhere in its policies and procedures, to Oregon Revised Statutes law and Oregon Administrative Rules as they relate to staff infected with HIV, AIDS, or HBV¹.

The district recognizes a staff member has no obligation under any circumstance to report a condition to the district, strict adherence to written guidelines outlined by the staff member shall be followed. These guidelines shall identify who may have the information, who will give the information, how the information will be given, and where and when the information will be given. All such information will be held in confidence in accordance with Oregon law.

Accommodations for an employee infected with HIV, AIDS, or HBV shall be the same as with any other illness.

END OF POLICY

¹ HIV - Human Immunodeficiency Virus; AIDS - Acquired Immune Deficiency Syndrome; HBV - Hepatitis B Virus

Legal Reference(s):

ORS 243.650
ORS 342.850(8)
ORS 433.008

ORS 433.045
ORS 433.260
OAR 333-017-0000

OAR 333-018-0000
OAR 333-018-0005
OAR 581-022-2220

OSBA Model Sample Policy

Code: **GBEBA**
Adopted:

Staff - HIV, AIDS, and HBV

(Recommend delete: the requirement for this policy was found in OAR 581-022-2220 which has since been revised in lieu of a new requirement for a Communicable Disease Plan.)

The district will strictly adhere in its policies and procedures, to Oregon law and Oregon Administrative Rules as they relate to staff infected with HIV, AIDS, or HBV¹.

The district recognizes a staff member has no obligation under any circumstance to report a condition to the district, and the staff member has a right to continue working. If the staff member reports a condition to the district, strict adherence to written guidelines outlined by the staff member shall be followed. These guidelines shall identify who may have the information, who will give the information, how the information will be given, and where and when the information will be given. All such information will be held in confidence in accordance with Oregon law.

Accommodations for a staff member infected with HIV, AIDS, or HBV shall be the same as with any other illness.

END OF POLICY

Legal Reference(s):

[ORS 243.650](#)
[ORS 342.850\(8\)](#)
[ORS 433.008](#)
[ORS 433.045](#)

[ORS 433.260](#)
[OAR 333-017-0000](#)
[OAR 333-018-0000](#)

[OAR 333-018-0005](#)
[OAR 581-022-2220](#)

¹ HIV - Human Immunodeficiency Virus; AIDS - Acquired Immune Deficiency Syndrome; HBV - Hepatitis B Virus

Lincoln County School District

Code: **JHCC**
Adopted: 7/08/08
Revised/Readopted: 6/14/16 (Effective 7/01/16);
6/12/18; 10/13/20
Orig. Code(s): JHCC

Communicable Diseases - Students

The district shall provide reasonable protection against the risk of exposure to communicable disease for students. Reasonable protection from communicable disease is generally attained through immunization, exclusion or other measures as provided by Oregon law, by the local health department or in the Communicable Disease Guidance published by the Oregon Department of Education (ODE) and the Oregon Health Authority (OHA). Services will be provided to students as required by law.

A student will not attend school while in a communicable stage of a restrictable disease or when an administrator has reason to suspect that any susceptible student has or has been exposed to any disease for which the student is required to be excluded in accordance with law and per administrative regulation JHCC-AR - Communicable Diseases – Students. If the disease is a reportable disease, the administrator will report the occurrence to the local health department. The administrator will also take whatever reasonable steps it considers necessary to organize and operate its programs in a way which both furthers the education and protects the health of students and others.

The district may, for the protection of both the student who has a restrictable disease and the exposed student, provide an educational program in an alternative setting.

The district will include, as a part of its emergency plan, a description of the actions to be taken by district personnel in the case of a declared public health emergency or other catastrophe that disrupts district operations.

The district shall protect the confidentiality of each student's health condition and record to the extent possible and consistent with federal and state law. In cases when a restrictable or reportable disease is diagnosed and confirmed for a student, the administrator shall inform the appropriate employees with a legitimate educational interest to protect against the risk of exposure.

The superintendent will develop administrative regulations necessary to implement this policy.

END OF POLICY

OSBA Model Sample Policy

Code: JHCC
Adopted:

D

Communicable Diseases - Students

(Recommend delete: the requirement for this policy was found in OAR 581-022-2220, which has since been revised and requirement removed in lieu of a new requirement for a Communicable Disease Plan. Refer to policy GBEB and GBEB-AR.)

The district shall provide reasonable protection against the risk of exposure to communicable disease for students. Reasonable protection from communicable disease is generally attained through immunization, exclusion or other measures as provided by Oregon law, by the local health department or in the *Communicable Disease Guidance* published by the Oregon Department of Education (ODE) and the Oregon Health Authority (OHA). Services will be provided to students as required by law. A student will not attend school while in a communicable stage of a restrictable disease or when an administrator has reason to suspect that any susceptible student has or has been exposed to any disease for which the student is required to be excluded in accordance with law and per administrative regulation JHCC-AR - Communicable Diseases - Students. If the disease is a reportable disease, the administrator will report the occurrence to the local health department. The administrator will also take whatever reasonable steps it considers necessary to organize and operate its programs in a way which both furthers the education and protects the health of students and others.

The district may, for the protection of both the student who has a restrictable disease and the exposed student, provide an educational program in an alternative setting.

The district will include, as a part of its emergency plan, a description of the actions to be taken by district personnel in the case of a declared public health emergency or other catastrophe that disrupts district operations.

The district shall protect the confidentiality of each student's health condition and record to the extent possible and consistent with federal and state law. In cases when a restrictable or reportable disease is diagnosed and confirmed for a student, the administrator shall inform the appropriate employees with a legitimate educational interest to protect against the risk of exposure.

The superintendent will develop administrative regulations necessary to implement this policy.

END OF POLICY

Legal Reference(s):

[ORS 431.150 - 431.157](#)
[ORS 433.001 - 433.526](#)
[OAR 333-018](#)

[OAR 333-019-0010](#)
[OAR 333-019-0014](#)
[OAR 437-002-0360](#)

[OAR 437-002-0377](#)
[OAR 581-022-2220](#)

OREGON DEPARTMENT OF EDUCATION and OREGON HEALTH AUTHORITY, *Communicable Disease Guidance* (2020).
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2019).

Student Health Services and Requirements

Although the district's primary responsibility is to educate students, the students' health and general welfare is also a major Board concern. The Board believes school programs should be conducted in a manner that protects and enhances student and employee health and is consistent with good health practices.

The nurse(s) employed by the district shall be licensed to practice as a registered nurse or nurse practitioner in Oregon and will function as an integral member of the instructional staff, serving as a resource person to teachers in securing appropriate information and materials on health-related topics.

The district shall provide:

1. One registered nurse or school nurse for every 125 medically fragile students;
2. One registered nurse or school nurse or one licensed practical nurse under the supervision of a registered nurse or school nurse for each nursing-dependent student; and
3. One registered nurse or school nurse for every 225 medically complex students.

The district may use the most cost effective means available to meet the above requirements.

The district shall maintain a prevention-oriented health services program, which provides:

1. Pertinent health information on the students, as required by Oregon statutes or rules;
2. Health appraisal to include screening for possible vision or hearing problems;
3. Health counseling for students and parents, when appropriate;
4. Health care and first-aid assistance that are appropriately supervised and isolates the sick or injured child from the student body;
5. Control and prevention of communicable diseases as required by Oregon Department of Human Services, Health Services, and the county health department;
6. Assistance for students in taking prescription and/or nonprescription medication according to established district procedures;
7. Services for students who are medically fragile or have special health care needs;

OSBA Model Sample Policy

Code: JHC
Adopted:

Student Health Services and Requirements**

*(Delete in lieu of new board policy using code EBBA - Student Health Services**)*

Although the district's primary responsibility is to educate students, the students' health and general welfare is also an important Board responsibility. The Board believes school programs should be conducted in a manner that protects and enhances student and employee health and is consistent with good health practices.

[The district shall staff nursing services appropriate for students with medical needs and prevention-oriented health services per applicable requirements of Oregon Revised Statutes (ORS) 336.201 and Oregon Administrative Rule (OAR) 581-022-2220.]

The district shall provide:

1. One registered nurse or school nurse for every 125 medically fragile students;
2. One registered nurse or school nurse or one licensed practical nurse under the supervision of a registered nurse or school nurse for each nursing-dependent student; and
3. One registered nurse or school nurse for every 225 medically complex students.

The district may use the most cost effective means available to meet the above requirements.

[The nurse(s) employed by the district shall be licensed to practice as a registered nurse or nurse practitioner in Oregon and will function as an integral member of the instructional staff, serving as a resource person to teachers in securing appropriate information and materials on health-related topics.]

[Any nurse(s) providing services on behalf of the district shall follow all applicable requirements of ORS Chapter 678 and OAR Chapter 851. This includes, but is not limited to, delegation in accordance with OAR 851-047, which includes performing a nursing assessment of the patient prior to delegation, providing adequate supervision during the delegation, and evaluating the skills, ability and willingness of the delegee.¹]

The district shall maintain a prevention-oriented health services program which provides:

1. Pertinent health information on the students, as required by Oregon statutes or rules;
2. Health appraisal to include screening for possible vision or hearing problems;
3. Health counseling for students and parents, when appropriate;

¹ For additional delegation requirements, see OAR [851-047-0030](#).

4. Health care and first-aid assistance that are appropriately supervised and isolate the sick or injured child from the student body;
5. Control and prevention of communicable diseases as required by Oregon Health Authority, Public Health Division, and the county health department;
6. Assistance for students in taking prescription and/or nonprescription medication according to established district procedures;
7. Services for students who are medically fragile or have special health care needs;
8. Integration of school health services with school health education programs.

The Board directs its district health staff to coordinate with health personnel from other public agencies in matters pertaining to health instruction or the general health of students and employees.

In accordance with the requirements of federal law, the district recognizes its responsibility to notify parents in advance of any nonemergency, invasive physical examination² or screening that is required as condition of attendance; administered and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the student, or of other students. Notification will be provided at least annually at the beginning of the school year or when enrolling students for the first time in school and will include the specific or approximate dates during the school year when such activities are scheduled or expected to be scheduled.

Procedures shall be developed and implemented to carry out this policy. All district employees will be apprised of their responsibilities in this area. Parents shall have the opportunity to request their students be exempt from participation in vision or hearing screening. The district will abide by those requests.

END OF POLICY

Legal Reference(s):

[ORS 329.025](#)
[ORS 336.201](#)

[ORS 336.211](#)
[OAR 581-022-2050](#)

[OAR 581-022-2220](#)
[OAR 581-022-2225](#)

Protection of Pupil Rights, 20 U.S.C. § 1232h (2018); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2022).

Every Student Succeeds Act, 20 U.S.C. § 7928 (2018).

Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (2018).

² The term “invasive physical examination,” as defined by law, means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision or scoliosis screening. The term does not include any physical examination or screening that is permitted or required by state law, including physical examinations or screenings that are permitted without parental notification.

Lincoln County School District

Code: **JHCCA**
Adopted: 7/09/02
Revised/Readopted: 6/14/16 (Effective 7/01/16)
Orig. Code(s): JHCCA

Students - HIV, HBV and AIDS**

The district will adhere strictly in policies and procedures to the Oregon Revised Statutes and the Oregon Administrative Rules as they relate to a student infected with HIV or HBV or diagnosed with AIDS¹.

The district recognizes a parent (student) has no obligation to inform the district of an HIV, HBV or AIDS condition and that the student has a right to attend school. If the district is informed of such a student, written guidelines shall be requested of the parent (student). These guidelines shall include who may have the information, who will give the information, how the information will be given and where and when the information will be given.

When informed of the infection, and with written permission from the parent (student), the district will develop procedures for formulating an evaluation team. The team shall address the nature, duration and severity of risk as well as any modification of activities. The team shall continue to monitor the student's condition.

Notification of alternative educational programs shall be made to the parent or eligible student, if an HIV, HBV or AIDS student withdraws from school.

END OF POLICY

Legal Reference(s):

ORS 326.565
ORS 326.575
ORS 332.061
ORS 336.187
ORS 339.030

ORS 339.250
ORS 433.008
ORS 433.045

OAR 333-018-0000
OAR 333-018-0005
OAR 581-022-0705
OAR 581-022-1660

OREGON SCHOOL HEALTH SERVICES MANUAL: COMMUNICABLE DISEASES APPENDIX IV. GUIDELINES FOR SCHOOLS WITH CHILDREN WHO HAVE BLOODBORNE PATHOGENS, OREGON DEPARTMENT OF EDUCATION 2012.

¹HIV - Human Immunodeficiency Virus; HBV - Hepatitis B Virus; AIDS - Acquired Immune Deficiency Syndrome

OSBA Model Sample Policy

Code: JHCCA
Adopted: **D**

Students - HIV, HBV and AIDS**

(Recommend delete: the requirement for this policy was found in OAR 581-022-2220, which has since been revised in lieu of a new requirement for a Communicable Disease Plan.)

The district will adhere strictly in policies and procedures to the Oregon Revised Statutes and the Oregon Administrative Rules as they relate to a student infected with HIV or HBV or diagnosed with AIDS¹.

The district recognizes a parent (student) has no obligation to inform the district of an HIV, HBV or AIDS condition, and that the student has a right to attend school. If the district is informed of such a student, written guidelines shall be requested of the parent (student). These guidelines shall include who may have the information, who will give the information, how the information will be given and where and when the information will be given.

When informed of the infection, and with written permission from the parent (student), the district will develop procedures for formulating an evaluation team. The team shall address the nature, duration and severity of risk as well as any modification of activities. The team shall continue to monitor the student's condition. The district will make reasonable accommodations to allow students living with HIV infection to participate in school-sponsored physical activities.

Notification of alternative education programs shall be made to the parent or eligible student, if an HIV, HBV or AIDS student withdraws from school.

[The district may also develop procedures for rumor control, infection control, student accommodations and public relations/media.]

END OF POLICY

Legal Reference(s):

[ORS 326.565](#)
[ORS 326.575](#)
[ORS 332.061](#)
[ORS 336.187](#)
[ORS 336.615 to -336.665](#)

[ORS 339.030](#)
[ORS 339.250](#)
[ORS 433.008](#)
[ORS 433.045](#)
[OAR 333-018-0000](#)

T
[OAR 333-018-0005](#)
[OAR 581-022-2060](#)
[OAR 581-022-2220](#)

OREGON DEPARTMENT OF EDUCATION and OREGON HEALTH AUTHORITY, *Communicable Disease Guidance* (2017).
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2012); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2017).

¹ HIV - Human Immunodeficiency Virus; HBV - Hepatitis B Virus; AIDS - Acquired Immune Deficiency Syndrome

Injury/Illness Reports

All injuries/illnesses, sustained by the employee while in the actual performance of the duty of the employee, occurring on district premises, in district vehicles, at a district-sponsored activity or involving staff members who may be elsewhere on district business will be reported immediately to a supervisor. All accidents involving students, visiting public or district property will be reported immediately to a supervisor.

A written report will be submitted within 24 hours to the safety officer or designee. Reports will cover property damage as well as personal injury.

In the event of a work-related¹ illness or injury to an employee resulting in overnight hospitalization for medical treatment² other than first aid, the safety officer or designee shall inform the Oregon Occupational Safety and Health Division (OR-OSHA). This report will be made within 24 hours after notification to the district of an illness or injury. Fatalities or catastrophes³ shall be reported to OSHA within eight hours.

ALL injuries/illnesses sustained by an employee, while in the actual performance of the duty of the employee or by a student or visiting public will be promptly investigated. As a result of the investigation any corrective measures needed will be acted upon.

The district safety officer or designee will maintain records on serious injuries/illnesses, including accidents involving district property or employees, students or visiting publics, and periodic statistical reports on the number and types of injuries/illnesses occurring in the district, as well as on the measures being taken to prevent such injuries/illnesses in the future.

The records will include monthly reporting information and an analysis of the data and trends will be conducted at least annually. Such reports will be submitted to the superintendent for review annually.

END OF POLICY

¹An injury or illness is work related if an event or exposure in the work environment caused or contributed to the condition or significantly aggravated a preexisting condition.

²Medical treatment includes managing or caring for a patient for the purpose of combatting disease or disorder. The following are not considered medical treatment: visits to a doctor or health care professional solely for observation or counseling; diagnostic procedures including administering prescription medications used solely for diagnostic purposes; and any procedure that can be labeled first aid.

³A "catastrophe" is an accident in which two or more employees are fatally injured, or three or more employees are admitted to a hospital or an equivalent medical facility.

OSBA Model Sample Policy

Code: EBBB
Adopted:

Injury/ or Illness Reports

{This policy was originally released with the April 2024 Policy Update. Following that release, OSBA determined that a correction was necessary. This correction was made in May 2024 and this policy was re-released. This version includes the correction. Required policy. ORS 339.309 requires a district school board establish policy for reporting incidents, e.g., injury.}

All injuries/ or illnesses¹, sustained by the employee while in the actual performance of the duty of the employee, occurring on district premises, in district vehicles, at a district-sponsored activity or involving staff members who may be elsewhere on district business will be reported immediately to a supervisor. [Staff members will report self-administered first-aid² treatment to an immediate supervisor.] All accidents involving employees, students, visiting public or district property will be reported immediately to a supervisor.

A written report will be submitted within 24 hours to the district's safety officer. Reports will cover property damage as well as personal injury.

In the event of a work-related³ illness or injury to an employee resulting in ~~overnight~~ in-patient hospitalization ~~for medical treatment~~⁴ ~~other than first aid~~, loss of an eye, amputation or avulsion⁵, the district safety officer shall report the incident to the Oregon Occupational Safety and Health Division (OR-OSHA). ~~This report will be made~~ within 24 hours after notification to the district of an illness or injury. Fatalities or catastrophes⁶ shall be reported⁷ to OSHA within eight hours.

ALL injuries or /illnesses sustained by an employee, while in the actual performance of the duty of the employee or by a student or visiting public and accidents involving district property, employees, students

¹ The Oregon Occupational Safety and Health Division provides: "Injury or illness" means an abnormal condition or disorder. Injuries include cases such as, but not limited to, a cut, fracture, sprain, or amputation. Illnesses include both acute and chronic illnesses, such as, but not limited to, skin disease, respiratory disorder, or poisoning (record injuries and illnesses only if they are new, work-related cases that meet one or more of the recording criteria). (OAR 437-001-0015(39))

² For employees, "first aid" means any one-time treatment and subsequent observation of minor scratches, cuts, burns, splinters, or similar injuries that do not ordinarily require medical care. Such one-time treatment and subsequent observation is considered first aid even though it is provided by a physician or registered professional personnel. (OAR 437-001-0015(34))

³ An injury or illness is work related if an event or exposure in the work environment either caused or contributed to the resulting condition or significantly aggravated a preexisting ~~condition~~ injury or illness. (OAR 437-001-0700(6))

⁴ ~~"Medical treatment" includes managing or caring for the management or care of a patient for the purpose of combatting disease or disorder. The following are not considered medical treatment: visits to a doctor physician or other licensed health care professional solely for observation or counseling; diagnostic procedures, such as x-rays and blood tests, including administering prescription medications used solely for diagnostic purposes; and or any procedure that can be labeled first aid according to OAR 437-001-0700(8)(d)(A)(iii).~~

⁵ Amputations and avulsions are only required to be reported if they result in bone loss. (OAR 437-001-0704(4))

⁶ ~~A~~ "eCatastrophe" is an accident in which two or more employees are fatally injured, or three or more employees are admitted to a hospital or an equivalent medical facility. (OAR 437-001-0015(11))

⁷ Reporting must be done in person or by telephone. (OAR 437-001-0704(3))

or visiting public will be promptly investigated. As a result of the investigation any corrective measures needed will be acted upon.

The district safety officer will maintain records ~~and reports on serious~~ on injuries⁸, illnesses, ~~including~~ and accidents involving district property, ~~or~~ employees, students or visiting publics, ~~and periodic statistical reports on the number and types of injuries/illnesses occurring in the district, as well as on the measures being taken to prevent such injuries/illnesses in the future.~~

~~The records will include monthly reporting information and an analysis of the data and trends will be conducted at least annually.~~ These records will include prevention measures taken, reporting information, periodic statistical reports on the number and types of injuries, illnesses and accidents occurring in the district, and monthly and annual analyses of accident data. Such reports will be submitted to the [superintendent] [Board] ~~for review [annually⁸].~~

END OF POLICY

Legal Reference(s):

[ORS 339.309](#)

[OAR 437-001-0700](#)

[OAR 437-002-0360](#)

[OAR 437-001-0704](#)

[OAR 437-002-0377](#)

[OAR 437-001-0015](#)

[OAR 437-001-0760](#)

[OAR 581-022-2225](#)

⁸ ~~[Annual reporting is required, but may occur more often.]~~

Communicable Diseases - Student

In accordance with state law, administrative rule, the local health authority and the *Communicable Disease Guidance*, the procedures established below will be followed.

1. "Restrictable diseases" are defined by rule and include but are not limited to COVID-19¹, chickenpox, diphtheria, hepatitis A, hepatitis E, measles, mumps, pertussis, rubella, Salmonella enterica serotype Typhi infection, scabies, Shiga-toxigenic Escherichia coli (STEC) infection, shigellosis and infectious tuberculosis, and may include a communicable stage of hepatitis B infection if, in the opinion of the local health officer, the person poses an unusually high risk to others (e.g., a child that exhibits uncontrollable biting or spitting). Restrictable disease also includes any other communicable disease identified in an order issued by the Oregon Health Authority or the local public health officer as posing a danger to the public's health. A disease is considered to be a restrictable disease if it is listed in Oregon Administrative Rule (OAR) 333-019-0010, or it has been designated to be a restrictable disease by the local public health administrator, after determining that it poses a danger to the public's health.
2. "Susceptible" for a child means lacking documentation of immunization required under OAR 333-050-0050.
3. "Reportable diseases" means a disease or condition, the reporting of which enables a public health authority to take action to protect or to benefit the public health

Restrictable Diseases

1. A student of the district will not attend a district school or facility while in a communicable stage of a restrictable disease, including a communicable stage of COVID-19², unless authorized to do so under Oregon law. When an administrator has reason to suspect any child has a restrictable disease, the administrator shall send the student home.
2. An administrator shall exclude a susceptible child from school if the administrator has reason to suspect that the student has been exposed to measles, mumps, rubella, diphtheria, pertussis, hepatitis A, or hepatitis B, unless the local health officer determines that exclusion is not necessary to protect the public's health. The administrator may request the local health officer to make a determination as allowed by law. If the disease is reportable, the administrator will report the occurrence to the local health department.

¹ Added per OAR 333-019-1000(2).

² "Communicable stage of COVID-19" means having a positive presumptive or confirmed test of COVID-19.

2. The administrator or designee shall, utilizing information obtained above, determine an educational program for such a student and implement the program in an appropriate (i.e., regular or alternative) setting.
3. The administrator or designee shall review the appropriateness of the educational program and the educational setting of each individual student diagnosed with a restrictable disease.

Equipment and Training

1. The administrator or designee shall, on a case-by-case basis, determine what equipment and/or supplies are necessary in a particular classroom or other setting in order to prevent disease transmission.
2. The administrator or designee shall consult with the district's school nurse or other appropriate health officials to provide special training in the methods of protection from disease transmission.
3. All district personnel will be instructed annually to use the proper precautions pertaining to blood and body fluid exposure per the Occupational Safety and Health Administration (OSHA). (*See* policy EBBAA).

OSBA Model Sample Policy

Code: JHCC-AR
Adopted:

Communicable Diseases – Student

(Recommend delete: the requirement for this AR was found in OAR 581-022-2220, which has since been revised and requirement removed in lieu of a new requirement for a Communicable Disease Plan.)

In accordance with state law, administrative rule, the local health authority and the *Communicable Disease Guidance*, the procedures established below will be followed.

1. “Restrictable diseases” are defined by rule and include but are not limited to COVID-19¹, chickenpox, diphtheria, hepatitis A, hepatitis E, measles, mumps, pertussis, rubella, Salmonella enterica serotype Typhi infection, scabies, Shiga-toxigenic Escherichia coli (STEC) infection, shigellosis and infectious tuberculosis, and may include a communicable stage of hepatitis B infection if, in the opinion of the local health officer, the person poses an unusually high risk to others (e.g., a child that exhibits uncontrollable biting or spitting). Restrictable disease also includes any other communicable disease identified in an order issued by the Oregon Health Authority or the local public health officer as posing a danger to the public’s health. A disease is considered to be a restrictable disease if it is listed in Oregon Administrative Rule (OAR) 333-019-0010, or it has been designated to be a restrictable disease by the local public health administrator after determining that it poses a danger to the public’s health.
2. “Susceptible” for a child means lacking documentation of immunization required under OAR 333-050-0050.
3. “Reportable disease” means a disease or condition, the reporting of which enables a public health authority to take action to protect or to benefit the public health.

Restrictable Diseases

1. A student of the district will not attend a district school or facility while in a communicable stage of a restrictable disease, including a communicable stage of COVID-19², unless authorized to do so under Oregon law. When an administrator has reason to suspect any child has a restrictable disease, the administrator shall send the student home.
2. An administrator shall exclude a susceptible child from school if the administrator has reason to suspect that the student has been exposed to measles, mumps, rubella, diphtheria, pertussis, hepatitis A, or hepatitis B, unless the local health officer determines that exclusion is not necessary to protect the public’s health. The administrator may request the local health officer to make a determination as allowed by law. If the disease is reportable, the administrator will report the occurrence to the local health department.

¹ Added per OAR 333-019-1000(2).

² “Communicable stage of COVID-19” means having a positive presumptive or confirmed test of COVID-19.

3. An administrator shall exclude a student if the administrator has been notified by a local public health administrator or local public health officer that the student has had a substantial exposure to an individual with COVID-19 and exclusion is deemed necessary by same.
4. A student will be excluded in such instances until such time as the student or the parent or guardian of the student presents a certificate from a physician, a physician assistant licensed under Oregon Revised Statute (ORS) 677.505 - 677.525, a nurse practitioner licensed under ORS 678.375 - 678.390, local health department nurse or school nurse stating that the student does not have or is not a carrier of any restrictable diseases.
5. The district may, for the protection of both the student who has a restrictable disease and the exposed student, provide an educational program in an alternative setting. A student may remain in an alternative educational setting until such time as a certificate from a physician, physician assistant, nurse practitioner, local health department nurse or school nurse states that the student does not have or is not a carrier of any restrictable disease, or until such time as a local public health administrator states that the disease is no longer communicable to others or that adequate precautions have been taken to minimize the risk of transmission. A restrictable disease exclusion for chickenpox, scabies, staphylococcal skin infections, streptococcal infections, diarrhea or vomiting may be removed by a school nurse or health care provider.
6. More stringent exclusion standards for students from school may be adopted by the local health department.
7. The district's emergency preparedness plan shall address the district's plan with respect to a declared public health emergency at the local or state level.

Reportable Diseases Notification

1. All employees shall comply with all reporting measures adopted by the district and with all rules set forth by the Oregon Health Authority, Public Health Division and the local health department.
2. An administrator may seek confirmation and assistance from the local health officer to determine the appropriate district response when the administrator is notified that a student or an employee has been exposed to a restrictable disease that is also a reportable disease.
3. An administrator shall determine other persons who may be informed of a student's communicable disease when a legitimate educational interest exists or for health and safety reasons in accordance with law.

Education

1. The administrator or designee shall seek information from the district's school nurse or other appropriate health officials regarding the health needs/hazards of all students and the impact on the educational needs of a student diagnosed with a restrictable disease or exposed to a restrictable disease.
2. The administrator or designee shall, utilizing information obtained above, determine an educational program for such a student and implement the program in an appropriate (i.e., regular or alternative) setting.

3. The administrator or designee shall review the appropriateness of the educational program and the educational setting of each individual student diagnosed with a restrictable disease.

Equipment and Training

1. The administrator or designee shall, on a case-by-case basis, determine what equipment and/or supplies are necessary in a particular classroom or other setting in order to prevent disease transmission.
2. The administrator or designee shall consult with the district's school nurse or other appropriate health officials to provide special training in the methods of protection from disease transmission.
3. All district personnel will be instructed annually to use the proper precautions pertaining to blood and body fluid exposure per the Occupational Safety and Health Administration (OSHA). [(See policy EBBAA).]

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HEALTH SERVICES

Summary

The State Board of Education adopted revisions to Oregon Administrative Rule (OAR) 581-022-2220 on health services. The changes result in a requirement to develop “a written prevention-oriented health services plan for all students” (OAR 581-022-2220(1)). The plan requirements include a variety of topics, including but not limited to, plan for health care space, communicable disease prevention, communication strategies, health screenings, and hearing, vision and dental screenings.

As a result of these changes there is a list of policies and administrative regulations (AR’s), included herein, which have been revised. Recommendations may include to delete or rescind policy or AR, recoding, and reassigning some policy content to a new section or policy of the policy manual.

The entire rule can be accessed here: [OAR 581-022-2220](#). Reach out to the Oregon Department of Education with additional questions regarding plan requirements and/or implementation.

ODE [resources](#) and [School Health Services](#) include tools to support some requirements.

Collective Bargaining Impact

Review any terms and conditions of an applicable agreement.

Local District Responsibility

Review the recommendations regarding board policy changes and make decisions regarding same. Any policy revisions or recommendation to rescind a policy should be submitted to the board for action. An AR may be submitted to the board for review for either removing or keeping and revising as recommended.

Policy(ies) and ARs Impacted by these Revisions

EBBA – First Aid**, Delete

EBBA – Student Health Services**, Highly Recommended, *New*

EBBA-AR – First Aid - Infection Control, Delete

EBBAA – Infection Control and Bloodborne Pathogens, Optional

EBBB – Injury or Illness Reports, Required

GBEB – Communicable Diseases in Schools, Highly Recommended

GBEB-AR – Communicable Diseases in Schools, Highly Recommended

GBEBA – Staff – HIV, AIDS, and HBV, Delete

JH – Student Welfare**, Optional

JHC – Student Health Services and Requirements**, Delete (in lieu of new EBBA)

JHCA/JHCB – Immunization and School Sports Participation**, Highly Recommended

JHCC – Communicable Diseases - Students, Delete

JHCC-AR – Communicable Diseases - Students, Delete

JHCCA – Students - HIV, HBV and AIDS**, Delete

Weapons in Schools - Staff

Employees, district contractors ~~and/or~~ ^{or replicas,} their employees and district volunteers shall not possess a dangerous or deadly weapon ^{or} firearm on district property or at school-sponsored events. This prohibition includes those who may otherwise be permitted by law to carry such weapons.

For purposes of this policy, and as defined by state and federal law, weapon includes:

1. "Dangerous weapon" - any weapon, device, instrument, material or substance, which under the circumstances in which it is used, attempted to be used or threatened to be used is readily capable of causing death or serious physical injury;
2. "Deadly weapon" - any instrument, article or substance specifically designed for and presently capable of causing death or serious physical injury;
3. "Firearm" - any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, frame or receiver of any such weapon, any firearm silencer or any other destructive device including any explosive, incendiary or poisonous gas.

Weapons under the control of law enforcement personnel are permitted. The superintendent may authorize staff to possess weapons for courses, programs and activities approved by the district and conducted on district property including, but not limited to, hunter safety courses, weapons-related vocational courses or weapons-related sports. In specific cases, with prior and specific authorization from, and under the supervision of, a district administrator, staff may bring weapons to school that are of a historical nature.

The superintendent will ensure notice of this policy is provided.

Employees in violation of this policy will be subject to discipline up to and including dismissal. Individuals contracting with the district and volunteers will be subject to appropriate sanctions. A referral to law enforcement may be made.

END OF POLICY

Legal Reference(s):

ORS 161.015
ORS 166.210 to -166.370
ORS 332.107

Gun-Free School Zones Act of 1990, 18 U.S.C. §§ 921(a)(25)-(26), 922(q) (2006).
Doe v. Medford Sch. Dist. 549C, 232 Or. App. 38, 221 P3d 787 (2009).

9. Action Items
 - a. Facilities & Maintenance/Transportation/Food Services
 1. Construction Excise Tax Rate

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA**
November 12, 2024

TOPIC: Construction Excise Tax Rate Increase

PREPARED BY: Annette Brooks-Flatt

WILL BE PRESENTED BY: Rich Belloni

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

Lincoln County School District current construction excise tax is currently \$1.56 per square foot for residential construction and \$0.78 per square foot for non-residential construction. Maximum rate for non-residential construction \$39,100.

Current State authorized rates is \$1.63 per square foot for residential construction and \$0.82 per square foot for non-residential construction. Maximum rate for non-residential construction \$40,800.

Staff recommends a \$0.07 to \$1.63 increase for residential construction and a \$0.04 to \$0.82 increase for non-residential construction effective upon authorization. The maximum rate for non-residential properties increase to \$40,800. Effective January 1, 2025.

SUPERINTENDENT'S RECOMMENDATION:

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

10. Items of Information & Discussion

a. Special Programs

1. Integrated Programs/SIA Annual Report

Integrated Programs

2023-2024 Quarter 4/Annual Report

ODE requires an annual reporting on the Integrated Plan from each district. LCSD is also required to report for Eddyville Charter School.

Eddyville Charter school receives their portion of SIA funds as a flow through of LCSD's SIA. Therefore, some of the application and reporting requirements for Eddyville are contained within the LCSD's application and reporting documents.

Integrated Programs Annual Reporting Requirements

- ODE's annual report consists of two narrative questions
- Throughout the year, grant recipients have been asked to report expenditures, answer three overall reflection narrative questions, and report on progress markers which will help inform the overall progress and the annual report.

SIA Annual Report Requirements

- SIA recipients are required by statute to:
 - review their own progress on an annual basis through an annual progress report and financial audit
 - present their annual report to their governing board at an open meeting with opportunity for public comment (cannot be consent agenda item),
 - and post the report to the district or charter school website.
- If grantee set LPGTs:
 - In Year 1 of biennium: Affirm progress has been reviewed towards meeting the LPGTs in the grant agreement (Assurance)
 - In Year 2 of biennium: Review actual metric rates compared to previously created LPGT and share reflection on progress. (Narrative Question)

Q1: As you review your progress markers, overall reflections responses and reflect on plan implementation, how do you see your progress contributing to the Outcomes and Strategies in your plan and your Longitudinal Performance Growth Targets (LPGT)?

Discuss at least one Outcome where you have seen progress in implementation.

LCSD:

Outcome A: Each LCSD high school will improve their four-year cohort graduation rate by 3% each year or reach and maintain 90% over the next three years.

The current work happening in the MTSS/RTI system development with elementary schools is helping build data teams that focus on student growth and create solid interventions for students who need them.

LCSD is building a system where PLC's are provided time to meet. This is creating progress in data based decisions which support the needs of students.

PLC's in buildings are analyzing student data and modifying teaching practices to support better student outcomes.

Monthly elementary principal walkthroughs are occurring using an instructional rounds protocol.

Secondary Instructional Coaches are working to support high quality instruction
Instructional Coaches have more requests for coaching than they can accommodate. Those they are working with are implementing new instructional strategies successfully.

Q1

— — —
Eddyville:

Outcome A

A-1: If we align our students' post-secondary goals with CTE programs and advising services targeting this sequence for 9-12 grade students, student engagement, investment and achievement will increase leading to higher graduation rates within 4yr and 5yr cohorts.

As evidenced from the information presented with our CIP, Eddyville Charter School is consistently increasing our Regular Attendance percentage. Add to which, Eddyville Charter School has had a 100% graduation rate the past two years as well as a >95% On-Track rate for Freshmen for 3 consecutive years. The personalized approach at ECS, with a culture of the enhanced student engagement approach with CTE courses, Advising Services, etc., is working overall.

Q2: Where have you experienced barriers, challenges or impediments to progress toward your Outcomes and Strategies in your plan that you could use support with?

Discuss at least one Outcome where you have seen challenges or barriers to implementation.

— — —
LCSD:

Outcome C: LCSD will regularly engage community stakeholders through culturally specific, two-way communication using our district equity lens/tool.

LCSD continues to strive to find a way to engage families so that the district can hear their voices and realize the goals of an Increased Graduation Rate and an Increased Regular Attenders Rate.

Individual schools are engaging with families regularly. LCSD needs to develop a district level engagement system that meaningfully listens and integrates community voice into the grants.

The district is looking into avenues to build interactive workshops & forums which will help inform the district of what students, their guardians and the community want from their education.

Q2

Eddyville:

Outcome B

B1: *If we equitably increase AP, Dual-Credit, Co and Extra curricular opportunities for students, then students will become more connected to their home community, culture, and school resulting in increased attendance and academic success and overall mental and behavioral health.*

Due to an unforeseen retirement, the ability of ECS to provide either AP or Dual-Credit opportunities in several academic areas for our students, took a significant hit. While it has not yet negatively impacted our overall student engagement, we recognize how important these opportunities are for our students and are quickly making plans to articulate new courses to both OCCC and LBCC for the 2025-26 school year.

LCSD Budget Information - 2023/24 SIA Expenditures

— — —

<u>Planned</u>	<u>Actual</u>	<u>Difference</u>	<u>Description</u>
\$4,472,534	\$3,989,055	\$483,479	Staffing - Salaries, Subs, Benefits & Contracted Services
\$ 270,565	\$ 259,320	\$ 11,245	Athletics - Pay to Play Fees & MS Coaches
\$ 25,000	\$ 61,670	(\$ 36,670)	Supplies & Mileage
\$ 18,327	\$ 49,172	(\$ 30,845)	Professional Development
\$	\$ 133,286	(\$133,286)	Technology & Curriculum
\$ 68,690	\$ 14,856	\$ 53,834	Communication & Family Nights
<u>\$ 20,000</u>	<u>\$ 33,375</u>	<u>(\$ 13,375)</u>	Security Cameras
\$4,875,116	\$4,546,678	\$ 334,382	Totals & Balance Remaining at 6/30/24

LCSD Budget Information - SIA Carryover Expenditures

Use of SIA Funds Carried Over at 6/30/24

<u>Cost</u>	<u>Description</u>
\$44,605	Summer School - Special Education
\$14,147	Contracted Services - Special Education
\$64,851	Software & Curriculum - Special Education
\$30,615	Social Emotional Learning Curriculum & Screener
\$51,166	Technology - Learning Labs
\$83,967	Security - Vestibule Kiosks, Safe Schools Software, Cell Boosters
\$40,565	Athletics Officials - Fee Increases
\$ 4,466	Translation of Board Policies & Attendance Incentives

LCSD Budget Information - 2023/24 SIA Eddyville Charter

<u>Planned</u>	<u>Actual</u>	<u>Difference</u>	<u>Description</u>
\$ 248,427	\$ 248,427	\$	Staffing - Salaries, Benefits & Contracted Services
<u>\$ 6,211</u>	<u>\$ 6,211</u>	<u>\$ 0</u>	Indirect Costs to LCSD
\$ 254,638	\$ 254,638	\$	Totals & Balance Remaining at 6/30/24

LCSD Budget Information - 2023/24 HSS Expenditures

<u>Planned</u>	<u>Actual</u>	<u>Difference</u>	<u>Description</u>
\$ 234,428	\$ 225,828	\$ 8,600	College & Career Readiness
\$ 822,934	\$ 673,847	\$149,087	Dropout Prevention Strategies
\$ 354,029	\$ 349,529	\$ 4,500	CTE Expansion
<u>\$ 55,185</u>	<u>\$ 48,844</u>	<u>\$ 6,341</u>	Indirect Costs
\$1,466,576	\$1,298,048	\$168,528	Total Expenditures/Remainder at 6/30/24 (to be spent in 2024/25)

LCSD Budget Information - 2023/24 CSI-TSI Expenditures

<u>Planned</u>	<u>Actual</u>	<u>Difference</u>	<u>Description</u>
\$ 45,214	\$ 11,120	\$ 34,094	Waldport High School
<u>\$ 73,338</u>	<u>\$ 52,900</u>	<u>\$ 20,438</u>	Newport High School
\$118,552	\$ 66,429	\$ 52,123	Total Expenditures/Remainder at 6/30/24 (to be spent in 2024-25)

LCSD Budget Information - 2023/24 Early Literacy Expenditures

<u>Planned</u>	<u>Actual</u>	<u>Difference</u>	<u>Description</u>
\$ 297,059	\$ 46,589	\$ 250,471	Prof Dev (ECRI & Dyslexia)
<u>\$ 62,431</u>	<u>\$ 7,130</u>	<u>\$ 55,301</u>	Intervention Materials
\$ 359,490	\$ 53,719	\$ 305,772	Total Expenditures/Remainder at 6/30/24 (to be spent in 24-25 on Curriculum)

LCSD Budget Information - 2023/24 EIS Expenditures

<u>Planned</u>	<u>Actual</u>	<u>Difference</u>	<u>Description</u>
\$ 14,532	\$ 14,532	\$	Synergy MTSS Module

Integrated Programs

Questions?

- b. Board
 - 1. Public Comment (This time is reserved for general public comment to the Board)
 - 2. OSBA Elections.
 - i. OSBA Board of Directors

OSBA Board of Directors CANDIDATE QUESTIONNAIRE

Name: _____

Date: _____

Address: _____

City/Zip: _____

Business phone: _____

Residence phone: _____

Cell phone: _____

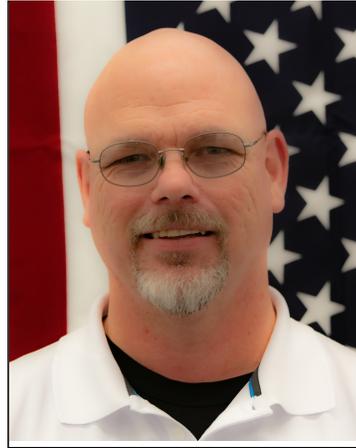
E-mail: _____

District/ESD/CC: _____

Term expires: _____ Years on board: _____

Region: _____

Position #: _____



I certify that if elected I will faithfully serve as a member of the OSBA Board of Directors. My nomination form has been submitted to OSBA (or is attached to this document) as evidence.

Name

Date

Be brief; please limit your responses to 50 words per question.

1. Describe in your own words the mission and goals of OSBA.

2. What do you want to accomplish by serving on the OSBA board of directors?

3. What leadership skills do you believe you bring to the board of directors? Give an example of a situation in which you demonstrated these skills.

OSBA Board of Directors

CANDIDATE PERSONAL/PROFESSIONAL RESUME

Work or service performed for OSBA or local district (include committee name and if you were chair):

Other education board positions held/dates:

Occupation (Include at least the past five years):

Employers:

Dates:

Schools attended (Include official name of school, where and when):

High school:

College:

Degrees earned:

Education honors and/or awards:

Other applicable training or education:

Activities, other state and local community services:

Hobbies/special interests:

Business/professional/civic group memberships; offices held and dates:

Additional comments:

OSBA Board of Directors CANDIDATE QUESTIONNAIRE

Name: _____

Date: _____

Address: _____

City/Zip: _____

Business phone: _____

Residence phone: _____

Cell phone: _____

E-mail: _____

District/ESD/CC: _____

Term expires: _____ Years on board: _____

Region: _____

Position #: _____



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Name

Date

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OSBA Board of Directors

CANDIDATE PERSONAL/PROFESSIONAL RESUME

Work or service performed for OSBA or local district (include committee name and if you were chair):

Other education board positions held/dates:

Occupation (Include at least the past five years):

Employers:

Dates:

Schools attended (Include official name of school, where and when):

High school:

College:

Degrees earned:

Education honors and/or awards:

Other applicable training or education:

Activities, other state and local community services:

Hobbies/special interests:

Business/professional/civic group memberships; offices held and dates:

Additional comments:

ii. OSBA Legislative Policy Committee

OSBA Legislative Policy Committee CANDIDATE QUESTIONNAIRE

Name: Jason E. Curtis Date: 9/26/24
 Address: 809 Washburn St.
 City/Zip: Brownsville, OR 97327
 Business phone: (541) 619-5340
 Residence phone: Same
 Cell phone: Same
 E-mail: jason.curtis@centrallinn.k12.or.us
 District/ESD/CC: Central Linn School District #552
 Term expires: 6/30/27 Years on board: 2
 Region: Linn Benton Lincoln ESD Position #: 10



I certify that if elected I will faithfully serve as a member of the OSBA Legislative Policy Committee. My nomination form has been submitted to OSBA (or is attached to this document) as evidence.

Jason E. Curtis 9/26/24
 Name Date

Be brief; please limit your responses to 50 words per question.

1. What do you want to accomplish by serving on the Legislative Policy Committee (LPC)?
 I want give a voice to smaller rural districts in the larger conversation with regards to policy creation in Salem.

2. What leadership skills do you bring to the LPC? Give an example of a situation in which you demonstrated these skills.
 My leadership style is to include all voices in the process. I was instrumental in the creation of our current policy committee itself along with the guidelines of operation. This committee has allowed for student, teacher, and community voices to engage in policy creation in our district.

3. What do you see as the two most challenging legislative issues faced by OSBA?
 I see getting truly representative data into the decision making process, along with achieving full understanding in Salem of the issues directly affecting school districts in Oregon as two prominent challenges faced by the OSBA.

4. What do you see as the two most challenging legislative issues faced by your region?
 I see unfunded policy requirements and under funding in general as the two most challenging legislative issues in our region. Laying off staff, cutting back on necessary programs, and ultimately spending large amounts of administrative time on requirements not directly benefitting student outcomes make running a small district more difficult.

5. What is your plan for communicating with boards in your region about legislative issues?
 My plan would be to send out monthly e-mail to boards in our region keeping them up to date with legislative issues and seeking their input/questions.

Email to OSBAelections@osba.org, or mail to: Oregon School Boards Association, 1201 Court St NE, #400, Salem, OR 97301
Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

OSBA Legislative Policy Committee CANDIDATE PERSONAL/PROFESSIONAL RESUME

Work or service performed for OSBA or local district (include committee name and if you were chair):

I proposed and assisted with the creation of our district policy committee creation as well as serving on the committee. I also serve on the budget committee for our district.

Other education board positions held/dates:

No other educational board positions other than current Zone 5 position for CLSD

Occupation (Include at least the past five years):

Employers:		Dates:
Sand Ridge Charter School	Full Time Teacher	2001-2003
Curtis Excavation, LLC	Owner	2003-Present

Schools attended (Include official name of school, where and when):

High school: Lebanon Union High School, Lebanon OR, 1993-1997

College: Oregon State University, Corvallis OR, 1997-2001

Degrees earned: BS in Elementary Education

Education honors and/or awards:

National Honor Society Member

Other applicable training or education:

N/A

Activities, other state and local community services:

Brownsville Rural Fire Dept. Volunteer (Current), Brownsville Recreation Center Volunteer Coach (Current), AYSO Soccer Volunteer Coach/Ref. (Past)

Hobbies/special interests:

Attending my children's sporting events, motocross racing, reading (primarily non-fiction), community events

Business/professional/civic group memberships; offices held and dates:

Sharing Hands, Board Member 2014-2018
Brownsville Fire Association, Secretary, VP, President 2013-Present
Brownsville Chamber of Commerce, Member 2015-Present

Additional comments:

Thank you for your consideration!

Email to OSBAelections@osba.org, or mail to: Oregon School Boards Association, 1201 Court St NE, #400, Salem, OR 97301
Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

OSBA Legislative Policy Committee CANDIDATE QUESTIONNAIRE

Name: Soren Rounds

Date: 9/18/27

Address: 15213 Lobster Valley Road

City/Zip: Alsea 97324

Business phone: _____

Residence phone: 541-486-4101

Cell phone: 541-510-8758

E-mail: Soren.rounds@alsea.k12.or.us

District/ESD/CC: Alsea 7J

Term expires: 2027 Years on board: 1.5

Region: Linn Benton Lincoln 10



Position #: 10

I certify that if elected I will faithfully serve as a member of the OSBA Legislative Policy Committee. My nomination form has been submitted to OSBA (or is attached to this document) as evidence.

Soren Rounds

9/18/24

Name

Date

Be brief; please limit your responses to 50 words per question.

1. What do you want to accomplish by serving on the Legislative Policy Committee (LPC)?

I would like to advance the interests of primary and secondary education in Oregon.

2. What leadership skills do you bring to the LPC? Give an example of a situation in which you demonstrated these skills.

In my role as director of pharmacy for a local hospital, managing all pharmacy personnel, operations, and policy development, I strived to utilize inclusion. During that time I oversaw the implementation of a new electronic medical record system which was viewed with much skepticism by most employees. Building the drug library, order sets, and protocols took a year of work. In order to reduce pessimism I included every pharmacy employee rotating them in and out of the build team. This resulted in near-universal ownership and acceptance.

3. What do you see as the two most challenging legislative issues faced by OSBA?

Equalizing financial support with needs and expectations is probably the biggest challenge. Less of a problem but also significantly important is ensuring the educating people remains the goal of the educational system, resisting "culture war" related policy.

4. What do you see as the two most challenging legislative issues faced by your region?

Obtaining adequate financial support is the latest challenge in my region, as it likely is everywhere. Resisting the addition of added reporting requirements is important particularly for small districts of which there are many in region 10.

5. What is your plan for communicating with boards in your region about legislative issues?

I hope to actively solicit questions and make myself generally available for discussion once boards are familiar with my position and contact in formation.

OSBA Legislative Policy Committee

CANDIDATE PERSONAL/PROFESSIONAL RESUME

Work or service performed for OSBA or local district (include committee name and if you were chair):

Board vice-chair, 2023-present

Member, superintendent search committee, 2022-23

Other education board positions held/dates:

Occupation (Include at least the past five years):

Employers:

Dates:

Pharmacist, Peacehealth Riverbend Hospital

2008-2017

Pharmacy Director, McKenzie-Willamette Medical Center

2007-2008

Schools attended (Include official name of school, where and when):

High school: Alsea High School, Alsea Oregon, 1989-1992

College: Lane Community College 1993-1995; University of Oregon 1998-2000; Oregon State University 2000-2004

Degrees earned: Associate of Applied Science, Automotive Technology; Bachelor of Science, General Science; Doctor of Pharmacy

Education honors and/or awards:

Other applicable training or education:

Activities, other state and local community services:

Cascade Medical Team Foundation, past board member 2010-2015

Cascade Medical Team Guatemala mission pharmacy leader, 2007-2015

Friends of the Corvallis-Benton County Public Library current board member and active volunteer

Hobbies/special interests:

Gardening, reading, automotive repair and restoration

Business/professional/civic group memberships; offices held and dates:

Additional comments:

I am not completely certain of the activities performed by the ideal LPC member, but I hope to learn how to best advance the interests of education in Oregon through advocacy in the community, to organizations, and to governing bodies. I am currently retired and have time to dedicate to this purpose.

Email to OSBAelections@osba.org, or mail to: Oregon School Boards Association, 1201 Court St NE, #400, Salem, OR 97301

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

- c. Other
 - 1. Meeting Takeaways
 - 2. Reminders/Announcements
- d. Adjournment

Board Goals 2024-2029

GOAL ONE: Lincoln County School District will establish and meet high expectations for student achievement.

GOAL TWO: Lincoln County School District will create equitable, diverse, inclusive, and accessible learning environments across the district within a framework of excellence in education.

GOAL THREE: LCSD will provide for the long term health and welfare of our facilities and finances, focusing on accessibility, technological innovation, and purposeful utilization.

GOAL FOUR: Lincoln County School District will strengthen community relationships through communication and engagement with staff, students, families, and community partners.

Lincoln County School District Equity Team Land Acknowledgement Statement

We ask that you take a moment to stop what you are doing, to listen to these words as we recognize the land that we currently inhabit. No matter where each of us is physically located in Lincoln County, we must understand that we are on traditional homelands and unceded territories of indigenous peoples. Where we live in Lincoln County, these are the ancestral homelands for the Confederated Tribes of Siletz Indians.

Lincoln County School District acknowledges the Confederated Tribes of Siletz Indians that consists of over 30 bands originating from Northern California to Southern Washington. The Confederated Tribes of Siletz Indians currently occupy and manage a mere fraction of their original 1855 1.1 million-acre Siletz coastal reservation that covered land in what is now Tillamook, Lincoln, Benton, Marion, and Coos Counties. We must remember the people of the Confederated Tribes of Siletz Indians are and will forever be the first stewards of this land, water, and fish.

We acknowledge and recognize the continued sovereignty of the Confederated Tribes of Siletz Indians and honor their ancestral homelands. We are committed to bringing awareness to their history and the existence of the Confederated Tribes of Siletz Indians since time immemorial.

NON-DISCRIMINATION: Lincoln County Schools do not discriminate nor tolerate discrimination on the basis of an individual's race, color, religion, sex, sexual orientation, national origin, disability, gender identity, marital status or age or because of the race, color, religion, sex, sexual orientation, national origin, disability, gender identity, marital status or age of any other persons with whom the individual associates.