



LINCOLN COUNTY SCHOOL DISTRICT

Dr. Karen Gray
Superintendent

District Office | Teaching & Learning Center
1212 NE Fogarty Street, Newport, OR 97365
PO Box 1110, Newport, OR 97365
T 541-265-9211 | F 541-265-3059
www.lincoln.k12.or.us

LINCOLN COUNTY SCHOOL DISTRICT
Board of Directors – Lincoln County School District Business Meeting of the
Board
Tuesday, January 10, 2023 - Executive Session- 5:00 Re: (ORS 192.660(2)(e)) &
(ORS 192.660(2)(a)) Regular Business Meeting- 6:30
Oceanlake Elementary
2420 NE 22nd St, Lincoln City
Lincoln City, OR 97367

Agenda

1. Call to Order & Reading of Land Acknowledgment
2. Roll Call- Establishment of a quorum
3. Introductions
4. Communications
 - a. Written
 - b. From the Audience (This time is reserved for public comment on topics published on the Board's agenda)
 - c. Recognition
 1. School Board Appreciation Proclamation



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WHEREAS, school boards create a vision for what students should know and be able to do;

WHEREAS, school boards establish clear standards for student performance;

WHEREAS, school boards ensure that student assessments are tied to established standards;

WHEREAS, school boards are accountable to the community for operating schools that support student achievement;

WHEREAS, school boards align school district resources to ensure that students meet standards;

WHEREAS, school boards create a climate that supports the philosophy that all children can learn at high levels;

WHEREAS, school boards build collaborative relationships based on trust, teamwork and shared accountability; and

WHEREAS, school boards are committed to continuous education and training on issues related to student achievement;

NOW, THEREFORE, we, hereby declare our appreciation to the members of the Lincoln County School Board and proclaim the month of January to be **School Board Recognition Month**.

We urge all citizens to join us in recognizing the dedication and hard work of local school board members in preparing today's students for tomorrow's world.

Signed: *Karen F. Gray*

Dated: 1/10/2023

- d. LCEA Report
- 5. Consultant Reports/Staff Reports/Student Reports
 - a. Area Report - Oceanlake
 - b. Student Report
 - c. Financial Report

General Fund Revenue & Expenditure Summary (Unaudited)

Fiscal Year 2022-23

Year To Date Transactions as of December 31, 2022

	Period 1 Actual July '22	Period 2 Actual Aug '22	Period 3 Actual Sept '22	Period 4 Actual Oct '22	Period 5 Actual Nov '22	Period 6 Actual Dec '22	Period 7 Projected Jan '23	Period 8 Projected Feb '23	Period 9 Projected March '23	Period 10 Projected April '23	Period 11 Projected May '23	Period 12 Projected June '23	Period 13 Projected July '23	Projected 2022-23 Totals	Adopted 2022-23 BUDGET	Year-To-Date 2022-23 Actuals	YTD Difference Budget vs.	% of Budget
REVENUES																		
LOCAL SOURCES:																		
Current year's levy					32,913,299	5,969,093	524,228	285,753	966,885	170,343	181,559	1,048,815	406,385	42,466,359 *	40,634,480	38,882,392	1,831,879	96%
Prior years' taxes	42,064	134,420	89,038	58,690	57,797	139,153	19,360	23,330	103,003	57,176	42,073	72,688	35,806	874,599 *	805,000	521,162	69,599	65%
Interest on Investments	22,208	29,352	29,342	27,289	51,169	116,573	29,793	24,663	24,978	14,460	19,567	24,067	10,903	424,363	225,000	275,932	199,363	123%
Fees Charged to Grants			34,786	43,900	23,134	56,636	49,333	27,178	46,035	54,057	31,568	132,152	63,952	562,731	492,298	158,456	70,433	32%
Rentals									2,500			2,500		5,000	10,000	-	(5,000)	0%
Contributions														0	0	-	-	#DIV/0!
Other Local Income	489	7,040	146	51,052	7,782	94,723	49,783	31,088	48,601	50,473	66,536	57,921	155,633	621,267	665,162	161,231	(43,895)	24%
INTERMEDIATE SOURCES:																		
ESD - Severe Disab Support							73,000				73,000			146,000	146,000	-	-	0%
County School Fund				75,167			74,833				150,000			300,000 *	300,000	75,167	(0)	25%
Other, Hvy Eq Rent Tax, etc			2,502	65		1,612								4,179		4,179	4,179	#DIV/0!
STATE SOURCES:																		
SSF- Current Year	3,781,859	1,889,795	1,889,795	1,889,795	1,889,795	1,907,092	1,952,083	1,972,387	1,955,687	1,963,179	2,020,369			23,111,836	23,378,834	13,248,131	(266,998)	57%
SSF- Prior Year														0		-	-	#DIV/0!
Common School Fund							283,940					283,940		567,880 *	567,880	-	-	0%
State Timber				122,000				140,723			226,496			489,220 *	500,000	122,000	(10,780)	24%
Unrestricted Grants, HCD														967,796		-	-	#DIV/0!
FEDERAL SOURCES:																		
Federal Forest Fees														0		-	-	0%
Foster Care Transp Reimb												74,000		74,000	74,000	-	-	#REF!
OTHER RESOURCES:																		
Interfund Transfer														0		-	-	#DIV/0!
Sale of Assets/Ins Proceeds					611									611		611	611	#DIV/0!
Beginning Fund Balance	17,958,828													17,958,828	15,314,192	17,958,828	2,644,636	117%
Total Monthly Revenues	21,805,448	2,060,607	2,045,609	2,267,959	34,943,586	8,284,882	3,056,354	2,505,122	3,147,689	2,309,687	2,811,169	1,696,082	672,679	87,606,873	84,080,642	71,408,090	4,494,027	85%
CUMULATIVE RESOURCES	21,805,448	23,866,055	25,911,663	28,179,622	63,123,208	71,408,090	74,464,444	76,969,566	80,117,255	82,426,942	85,238,111	86,934,194	87,606,873					

EXPENDITURES																		
Salaries (100)	569,730	740,007	2,358,387	2,392,744	2,555,044	2,415,828	2,455,633	2,540,984	2,467,620	2,472,443	2,555,988	6,084,707	0	29,609,116	29,741,290	11,031,741	(132,174)	37%
Employee benefits (200)	284,254	358,727	1,345,653	1,362,800	1,390,938	1,360,113	1,568,399	1,594,786	1,604,491	1,608,808	1,639,370	4,046,400	10,685	18,175,423	19,114,087	6,102,485	(938,664)	32%
Purchased services (300)	1,095,899	898,914	995,497	1,168,804	1,122,843	1,673,076	1,426,787	1,407,015	1,459,368	1,471,877	1,741,472	1,502,553	377,484	16,341,589	16,981,882	6,955,034	(640,293)	41%
Supplies (400)	77,086	330,141	171,283	131,920	47,977	234,133	153,120	141,849	157,568	223,113	286,240	406,749	229,247	2,590,427	3,071,592	992,541	(481,165)	32%
Capital outlay (500)	6,228			11,695			50	1,188	1,694	2,456	2,415	997		26,723	40,000	17,923	(13,277)	45%
Insurance/Other (600)	711,469	23,480	14,591	22,319	7,839	8,028	11,643	8,333	5,595	9,748	18,321	12,829	14,181	868,376	939,599	787,726	(71,223)	84%
Interfund Transfers (700)		1,650,000		400,000		3,550,000								5,600,000	5,550,000	5,600,000	50,000	101%
Contingency (800)														0	3,750,000	-	-	0%
Unappropriated Funds (800)														0	4,892,192	-	-	0%
Total Monthly Expenditures	2,744,666	4,001,269	4,885,411	5,490,282	5,124,642	9,241,179	5,615,631	5,694,155	5,696,336	5,788,446	6,243,806	12,054,234	631,597	73,211,655	84,080,642	31,487,449	(2,226,795)	37%
CUMULATIVE EXPENDITURES	2,744,666	6,745,935	11,631,347	17,121,629	22,246,271	31,487,449	37,103,081	42,797,236	48,493,572	54,282,017	60,525,823	72,580,058	73,211,655					
Month-end Fund Balance	19,060,781	17,120,119	14,280,317	11,057,993	40,876,938	39,920,641	37,361,364	34,172,331	31,623,683	28,144,925	24,712,288	14,354,136	14,395,218	14,395,218				39,920,641

Revenue Assumptions:

Projection amounts based on Adopted Budget and avg % received during same time period over past 6 years

Synergy software report clarification needed. YTD seems high, likely closer to Month-to-Date ADM.

Audited BFB \$1,692,373 higher than estimated in October

Updated with YTD corrections Net Change July to Oct = (\$59,349) Due to Interest moved to Special Funds

Estimated for receipt in December but not yet received - moved to January

* Local Revenue - Projected	44,698,059
Local Revenue included in 5/19/22 SSF Estimate	42,936,508
Estimated 2022/23 SSF Adjustment (May 2024)	(1,761,551)
Anticipated Ending Fund Balance	12,633,668

Will depend on Actual Local Revenue at Yr End

	Monthly ADM - Prior Years						ADMr Comparison	Monthly ADM 2022-23	YTD ADM 2022-23
	2016/17	2017-18	2018-19	2019-20	2020-21	2021-22			
	5,430.9	5,489.2	5,523.3	5,567.9	4,892.4	5,163.5	September	5,095.5	5,095.5
	5,451.6	5,487.6	5,549.3	5,586.5	4,945.8	5,189.8	October	5,120.0	5,111.6
	5,456.6	5,477.9	5,541.6	5,596.7	4,968.0	5,191.8	November	5,111.7	5,109.0
	5,485.7	5,480.6	5,538.8	5,585.9	5,089.1	5,192.9	December	5,090.0	5,098.5
	5,470.3	5,480.8	5,512.2	5,577.6	5,054.0	5,184.1	January		
	5,476.7	5,470.6	5,491.0	5,569.1	5,052.3	5,180.8	February		
	5,463.4	5,438.7	5,476.0	COVID-19	5,048.6	5,170.4	March		
	5,438.9	5,411.8	5,447.3	ADM Frozen	5,048.6	5,167.2	April		
	5,410.1	5,378.6	5,401.7	2nd Qtr (Dec)	5,049.0	5,157.0	May		
	5,357.7	5,332.9	5,482.5		5,090.2		June		
	5,440.0	5,443.2	5,482.5		5090.2		June YTD		

Updated ADMr figures. Oct was 5,171.6 MTD / 5,323.0 YTD. Budgeted 5102.

Updated Sept ADM. Was 5176.2

**Lincoln County School District
Monthly Comparison - Projected to Actual
December 2022**

REVENUES	Projected**	Actual	Actual Compared to Projected	Comments
LOCAL SOURCES:				
Current year's levy	7,736,172	5,969,093	(1,767,079)	* Timing of payments varies
Prior years' taxes	88,681	139,153	50,473	* Timing of payments varies
Interest on Investments	31,785	116,573	84,787	Interest Rates are Climbing
Fees Charged to Grants	27,989	56,636	28,647	Timing of expenses
Rentals	2,500		(2,500)	
Contributions			-	
Other Local Income	45,369	94,723	49,353	
INTERMEDIATE SOURCES:				
ESD - Severe Disability Support	73,000		(73,000)	Not Recvd in Dec
County School Fund	74,833		(74,833)	* Not Recvd in Dec
Other, Hvy Eq Rent Tax, etc		1,612	1,612	
STATE SOURCES:				
SSF- Current Year	1,951,843	1,907,092	(44,751)	*
SSF- Prior Year			-	*
Common School Fund	283,940		(283,940)	* Not Recvd in Dec
State Timber			-	
Unrestricted Grants			-	*
FEDERAL SOURCES:				
Federal Forest Fees			-	*
Foster Care Transport Reimb			-	
OTHER RESOURCES:				
Interfund Transfer			-	
Sale of Assets/Ins Proceeds			-	
Beginning Fund Balance			-	
Total Monthly Revenue	10,316,112	8,284,882	(2,031,230)	Timing of Tax Pmts-Nov was up \$3.5m
EXPENDITURES				
Salaries (100)	2,493,945	2,415,828	(78,117)	
Employee benefits (200)	1,569,270	1,360,113	(209,157)	
Purchased services (300)	1,658,069	1,673,076	15,007	
Supplies (400)	153,838	234,133	80,295	
Capital outlay (500)	2,144		(2,144)	
Insurance/Other (600)	12,439	8,028	(4,412)	
Interfund Transfers (700)	3,500,000	3,550,000	50,000	
Contingency (800)				
Unappropriated Funds (800)				
Total Monthly Expenditures	9,389,706	9,241,179	(148,527)	

*Indicates SSF formula revenue -- excesses are returned to the State

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** Projections based on budget and average % received/expended during same time period over past 6 years

**Lincoln County School District
General Fund Purchased Services Monthly Comparison
December 31, 2022**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD Total
Professional Instruction Services	654	D 10,282	10,200	24,023	71,246	92,102							208,506
Cleaning Services	164,284	164,404	164,284	167,168	5,369	E 350,869							1,016,379
Repairs & Maintenance	24,369	99,245	55,108	10,392	30,623	25,140							244,878
Rentals		26	20,964	1,202		142							22,334
Utilities	7,189	31,324	89,077	97,621	126,902	183,308							535,420
Transportation	2,534	122,421	155,125	384,589	421,158	503,721							1,589,547
Travel	159	D 3,592	6,047	9,110	3,806	5,700							28,415
Telephone		8,533	8,688	9,033	8,745	8,851							43,850
Postage	1,173	D 913	1,770	3,901		2,094							9,851
Advertising			4,464	1,899	1,200	3,550							11,113
Printing & Binding	4,076	4,076	16,545	8,320	4,251	16,272							53,540
Data Lines		163	163	163	163	163							817
Charter School Payments	846,891	423,853	423,853	423,853	423,853	423,853							2,966,156
Tuition		C 24,909	24,909	24,105	24,909	24,105							122,937
Audit Services						17,210							17,210
Legal Services	B -	4,272	7,471	756		1,258							13,757
Architect/Engineer Services						9,360							9,360
Negotiation/Labor Consulting Svcs													-
Management Services													-
Data Processing/Tech Svcs				1,650		4,500							6,150
Election Services													-
Other General Professional Svcs	44,570	900	6,828	1,019	618	878							54,813
Total Purchased Services	1,095,899	898,914	995,497	1,168,804	1,122,843	1,673,076	-	-	-	-	-	-	6,955,034
For Reference Only:													
Less Transportation	(2,534)	(122,421)	(155,125)	(384,589)	(421,158)	(503,721)	-	-	-	-	-	-	
Less Charter School Payments	(846,891)	(423,853)	(423,853)	(423,853)	(423,853)	(423,853)	-	-	-	-	-	-	
Balance of Purchased Services	246,474	352,640	416,519	360,362	277,833	745,502	-	-	-	-	-	-	A

Notes:

A: Removing Transportation & Charter Payments with their irregular payment patterns from the totals smooths the monthly totals for comparison purposes. For Reference Only.

B: Special Education Legal Fees RE: Out of State Placement. The \$273,387 previously reported was accrued to prior year expenses per the Auditors.

C: Special Education Out of State Placement Student Tuition

D: Updated as of November 30th, after audit. Aug net change \$5,240

E: November and December invoiced paid in December

LINCOLN COUNTY SCHOOL DISTRICT

2022-23 SPECIAL REVENUE FUNDS FINANCIAL STATEMENTS as of December 31, 2022 UNAUDITED

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Special Revenues & Grants (200-285 & 900-994)				
Revenues:				
Local	1,101,756		271,762	829,994
Intermediate				
State	4,634,711		55,107	4,579,604
Federal	13,670,355		1,649,863	12,020,492
Fund Tfrs/Asset Sales				1,639,679
Beg. Fund Balance *	1,639,679		1,528,514	19,517,987
Total Revenues	21,046,501		3,505,246	17,541,255
Expenditures:				
Instruction	6,712,188	3,275,489	1,889,451	1,547,248
Support Services	6,826,064	1,157,330	1,321,601	4,347,133
Enterprise	566,563	95,028	87,646	383,889
Facilities Acq & Const	6,941,686	2,106,210	1,309,662	3,525,814
End Fund Bal/Tfrs		277,177		(277,177)
Total Expenditures	21,046,501	6,911,234	4,608,360	9,526,907
Fund Balance			(1,103,115) ***	
Indigenous Peoples (286)				
Revenues:				
Local				
Fund Tfrs/Asset Sales	100,000		100,000	0
Beg. Fund Balance*	3,316		3,316	0
Total Revenues	103,316	0	103,316	0
Expenditures:				
Instruction	23,000			23,000
Support Services	10,000			10,000
End Fund Balance	70,316			70,316
Total Expenditures	103,316	0	0	103,316
Fund Balance			103,316	
Musical Instruments (287)				
Revenues:				
Transfers	300,000		300,000	0
Beg. Fund Balance*	150,000		152,555	(2,555)
Total Revenues	450,000		452,555	(2,555)
Expenditures:				
Instruction	89,000	106,153	97,386	(114,540)
Support Services	61,000	3,740	2,487	54,773
End Fund Balance	300,000			
Total Expenditures	450,000	109,893	99,874	240,233
Fund Balance			352,682	

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Pre-School Promise (288)				
Revenues:				
State	459,576		41,611	417,965
Beg. Fund Balance*				
Total Revenues	459,576		41,611	417,965
Expenditures:				
Instruction	415,795	274,933	141,793	(930)
Support Services	43,781	6,809	19,248	17,725
Enterprise		484	642	(1,126)
Facilities Acq & Const				
End Fund Balance				
Total Expenditures	459,576	282,226	161,682	15,668
Fund Balance			(120,071) ***	
Student Investment Account (289/989)				
Revenues:				
State	4,505,628			4,505,628
Beg. Fund Balance*				
Total Revenues	4,505,628		0	4,505,628
Expenditures:				
Instruction	1,750,526	904,204	611,410	234,912
Support Services	2,755,102	1,390,154	824,253	540,695
Enterprise			164,434	
Facilities Acq & Const			168,096	
End Fund Balance				
Total Expenditures	4,505,628	2,294,358	1,768,193	443,077
Fund Balance			(1,768,193) ***	
Curriculum (290)				
Revenues:				
Transfers	1,000,000		1,000,000	0
Beg. Fund Balance*	900,000		900,000	0
Total Revenues	1,900,000		1,900,000	0
Expenditures:				
Instruction				0
Support Services				
End Fund Balance	1,900,000			
Total Expenditures	1,900,000		0	1,900,000
Fund Balance			1,900,000	

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Small Schools Grant (291) WHS & Toledo 7-12				
Revenues:				
Local	500		1,713	(1,213)
State	70,000			70,000
Beg. Fund Balance *	193,000		191,110	1,890
Total Revenues	263,500		192,823	70,677
Expenditures:				
Instruction	125,394	21,991	35,054	68,349
Support Services	48,106	635	13,810	33,661
Enterprise				
Facilities Acq & Const				
End Fund Balance	90,000			90,000
Total Expenditures	263,500	22,626	48,864	192,011
Fund Balance			143,959	
High School Success (292)				
Revenues:				
State	1,373,700		176,744	1,196,956
Beg. Fund Balance *				
Total Revenues	1,373,700		176,744	1,196,956
Expenditures:				
Instruction	606,332	267,724	213,066	125,541
Support Services	767,368	314,268	216,281	236,819
Enterprise				0
Facilities Acq & Const				0
End Fund Balance				
Total Expenditures	1,373,700	581,992	429,347	362,360
Fund Balance			(252,604) ***	
Building Maintenance (293)				
Revenues:				
Local	5,000		517,365	(512,365)
State				
Federal				
Fund Tfrs/Asset Sales	2,410,000		1,650,000	760,000
Beg. Fund Balance *	350,000		498,447	(148,447)
Total Revenues	2,765,000		2,665,812	99,188
Expenditures:				
Support Services	1,499,000	200,978	574,541	723,481
Enterprise				
Facilities Acq & Const	676,000	161,109	872,909	(358,018)
End Fund Bal/Tfrs	590,000			590,000
Total Expenditures	2,765,000	362,087	1,447,450	955,464
Fund Balance			1,218,362	

* Beginning Fund Balances are Audited

** Fund Balances do NOT include encumbered expenditures

*** Reimbursement Basis Grants, revenue received after funds expended, negative or low fund balance is normal

LINCOLN COUNTY SCHOOL DISTRICT

2022-23 SPECIAL REVENUE FUNDS FINANCIAL STATEMENTS as of December 31, 2022 UNAUDITED

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Food Services (294)				
Revenues:				
Local	156,550		19,684	136,866
State	35,000		147,926	(112,926)
Federal	3,099,460		738,636	2,360,824
Beg. Fund Balance *	800,000		1,529,694	(729,694)
Total Revenues	4,091,010		2,435,940	1,655,070
Expenditures:				
Instruction	113,004	42,916	26,247	43,841
Support Services	32,715	16,235	17,664	(1,184)
Enterprise	3,645,291	2,816,903	963,709	(135,321)
Facilities Acq & Const	50,000	14,792	46,693	(11,486)
End Fund Balance	250,000			250,000
Total Expenditures	4,091,010	2,890,846	1,054,314	145,850
Fund Balance			1,381,625 ***	
Student Activities (295)				
Revenues:				
Local	1,300,000		523,372	776,628
Beg. Fund Balance *	880,500		1,115,428	(234,928)
Total Revenues	2,180,500		1,638,800	541,700
Expenditures:				
Instruction	1,232,000	73,977	335,950	822,073
Support Services	85,000	67	8,964	75,969
Enterprise	20000	958	2,500	16,542
End Fund Balance	843,500			843,500
Total Expenditures	2,180,500	75,002	347,414	1,758,084
Fund Balance			1,291,386	
Outdoor School for All (296)				
Revenues:				
State	112,649			112,649
Total Revenues	112,649		0	112,649
Expenditures:				
Instruction	110,149			110,149
Support Services	2,500			
Total Expenditures	112,649	0	0	112,649
Fund Balance			0 ***	
Technology (298)				
Revenues:				
Local	653,020		108,974	544,046
Local - Tech Fees	46,800		24,015	22,785
Transfers	1,500,000		1,500,000	0
Beg. Fund Balance*	645,000		706,888	(61,888)
Total Revenues	2,844,820		2,339,877	504,943
Expenditures:				
Instruction	37,500			37,500
Support Services	1,140,417	332,427	255,410	552,580
Contingency	300,000			300,000
End Fund Balance	1,366,903			1,366,903
Total Expenditures	2,844,820	332,427	255,410	2,256,983
Fund Balance			2,084,467	

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Vehicle Replacement (299)				
Revenues:				
Local	20,500		1,689	18,811
Sale of Assets				0
Beg. Fund Balance *	173,500		160,373	13,127
Total Revenues	194,000		162,062	31,938
Expenditures:				
Support Services	194,000			194,000
End Fund Balance				
Total Expenditures	194,000			194,000
Fund Balance			162,062	
PERS Bonds Debt Service (320)				
Revenues:				
Local	6,746,068		2,466,490	4,279,578
Beg. Fund Balance *	9,610,492		9,736,472	(125,980)
Total Revenues	16,356,560		12,202,962	4,153,598
Expenditures:				
Debt Service	5,834,753			5,834,753
End Fund Balance	10,521,807			10,521,807
Total Expenditures	16,356,560		0	16,356,560
Fund Balance			12,202,962	
GO Bonds Debt Service (330 & 331)				
Revenues:				
Local	5,559,380		5,331,159	228,221
Intermediate Sources			569	(569)
State				0
Beg. Fund Balance *	1,477,485		1,672,709	(195,224)
Total Revenues	7,036,865		7,004,437	32,428
Expenditures:				
Debt Service	6,210,000		595,000	5,615,000
End Fund Balance	826,865			826,865
Total Expenditures	7,036,865		595,000	6,441,865
Fund Balance			6,409,437	
Capital Construction Fund (405)				
Revenues:				
Local	500,000		647,457	(147,457)
Beg. Fund Balance *	1,400,000		1,563,699	(163,699)
Total Revenues	1,900,000		2,211,156	(311,156)
Expenditures:				
Support Services				
Facilities Acq & Const	1,345,000	796,805	329,791	218,404
End Fund Balance	555,000			555,000
Total Expenditures	1,900,000	796,805	329,791	773,404
Fund Balance			1,881,366	

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Future Property Purchases Reserve (420)				
Revenues:				
Local	2,500		2,685	(185)
Fund Tfrs/Asset Sales	1,050,005		1,050,000	5
Beg. Fund Balance *				0
Total Revenues	1,052,505		1,052,685	(180)
Expenditures:				
Facilities Acq & Const	1,052,505		10,000	1,042,505
End Fund Balance				
Total Expenditures	1,052,505		10,000	1,042,505
Fund Balance			1,042,685	
Dental/Vision Self Insurance (610)				
Revenues:				
Local	839,000		332,371	506,629
Beg. Fund Balance *	919,750		1,055,082	(135,332)
Total Revenues	1,758,750		1,387,453	371,297
Expenditures:				
Support Services	953,555		408,911	544,644
End Fund Balance	805,195			805,195
Total Expenditures	1,758,750		408,911	1,349,839
Fund Balance			978,543	
District Medical Group HRA (620)				
Revenues:				
Local	756,500		271,762	484,738
Beg. Fund Balance	1,465,000		1,583,204	(118,204)
Total Revenues	2,221,500		1,854,966	366,534
Expenditures:				
Support Services	440,300	6,276	153,333	280,691
End Fund Balance	1,781,200			1,781,200
Total Expenditures	2,221,500	6,276	153,333	2,061,891
Fund Balance			1,701,633	

* Beginning Fund Balances are Audited

** Fund Balances do NOT include encumbered expenditures

*** Reimbursement Basis Grants, revenue received after funds expended, negative or low fund balance is normal

LINCOLN COUNTY SCHOOL DISTRICT
Bills & Claims Over \$10,000 - All Funds
2022-2023 Fiscal Year
December 2022

Date	Payee	Description	Amount
12/2/2022	EDDYVILLE CHARTER SCHOOL	2022-23 SSF PAYMENTS	\$ 19,633.07
12/2/2022	SODEXO, INC & AFFILIATES (CUST)	MONTHLY CONTRACTED SERVICES	\$ 15,156.97
12/2/2022	DAKTRONICS, INC	READERBOARD SIGNS - TAHS & TOHS	\$ 48,879.00
12/2/2022	INTERMOUNTAIN LOCK AND SECURITY SUPPLY	DOORS - SCE, YVE, ARCADIA, TAHS	\$ 16,513.53
12/2/2022	OMLID & SWINNEY	TEMP PUMP RENTAL & FINAL PMT FOR NEW PUMP	\$ 12,593.00
12/2/2022	VIRCO	CLASSROOM FURNITURE - NMS & taes	\$ 11,045.97
12/2/2022	WESSCO	COMPACTOR - ARCADIA	\$ 39,999.00
12/2/2022	WARD'S MEDIATECH INC	MEDIA CENTER LEARNING LABS	\$ 59,296.20
12/2/2022	UW COLLEGE OF EDUCATION	ADMINISTRATORS PROFESSIONAL DEVELOPMENT	\$ 12,825.00
12/2/2022	THE CHILDREN'S HEALTH MARKET	HEALTH CURRICULUM	\$ 22,218.00
12/2/2022	TEACHING CHANNEL, INC	TEACHER PROFESSIONAL DEVELOPMENT SOFTWARE	\$ 38,700.00
12/2/2022	SOLUTION TREE INC	PROFESSIONAL DEVELOPMENT - PLC CONFERENCE	\$ 26,146.00
12/2/2022	SODEXO, INC & AFFILIATES (CAFE)	MONTHLY CONTRACTED SERVICES	\$ 262,133.90
12/2/2022	OREGON COAST COMMUNITY COLLEGE	SUMMER & FALL STUDENT TUITION	\$ 26,090.20
12/2/2022	JB OREGON	INLINE PUMPS - TAHS	\$ 216,000.00
12/2/2022	GLAS ARCHITECTS	YVE GYM	\$ 16,386.76
12/2/2022	FARWEST STEEL CORPORATION	FENCING - TAHS, TOHS	\$ 24,887.91
12/2/2022	ESS WEST, LLC	CONTRACTED SUBSTITUTES	\$ 47,317.41
12/2/2022	DSL BUILDERS, LLC	YVE GYM	\$ 254,296.34
12/2/2022	DHS RECEIVING AND TRUST	YTP GRANT MATCHING FUNDS	\$ 27,894.83
12/2/2022	COPELAND LUMBER YARDS, INC	SUPPLIES VARIOUS LOCATIONS	\$ 16,615.56
12/7/2022	AMAZON	SUPPLIES VARIOUS LOCATIONS	\$ 64,591.55
12/9/2022	EDDYVILLE CHARTER SCHOOL	SIA & ESSER GRANT REIMBURSEMENTS	\$ 41,646.49
12/9/2022	SODEXO, INC & AFFILIATES (CUST)	MONTHLY CONTRACTED SERVICES	\$ 164,284.26
12/9/2022	SCHOOL OUTFITTERS LLC	NMS CAFETERIA TABLES , TAES STORAGE CABINETS	\$ 12,937.56
12/9/2022	MVBOA	BASKETBALL OFFICIALS & FEES - WHS, TOHS, TAHS, NHS	\$ 12,910.75
12/9/2022	MAXIMUM FINISH LLC	CONCRETE FLOOR POLISHING - TAHS, NHS	\$ 12,769.73
12/9/2022	LINN-BENTON-LINCOLN ESD	MEDICAID ADMIN FEE, TECH SERVICES	\$ 15,292.88
12/9/2022	JW PEPPER & SON, INC	MUSIC CURRICULUM & SUPPLIES	\$ 12,087.90
12/9/2022	DSL BUILDERS, LLC	TAHS FORESTRY CLASSROOM	\$ 38,159.37
12/16/2022	INTERNATIONAL BACCALAUREATE ORGANIZATION	IB TEST FEES	\$ 14,518.00
12/16/2022	RK CONSTRUCTION	NHS GRANDSTANDS & TAHS FORESTRY FOUNDATIONS	\$ 103,666.45
12/16/2022	OREGON COAST COMMUNITY COLLEGE	EARLY COLLEGE FALL TERM TUITION	\$ 20,087.20
12/16/2022	LATHAM CENTERS, INC.	SPECIAL ED OUT OF STATE PLACEMENT TUITION	\$ 24,105.30
12/16/2022	DEPARTMENT OF EDUCATION (581)	RETURN UNUSED SUMMER GRANT FUNDS	\$ 127,994.34
12/16/2022	CENTRAL RESTAURANT PRODUCTS	DISHWASHER - OCEANLAKE	\$ 15,407.34
12/19/2022	DSL BUILDERS, LLC	YVE GYM	\$ 366,505.06
12/23/2022	COMMUNITY SERVICES CONSORTIUM	2022-23 SSF PAYMENTS	\$ 19,157.00
12/23/2022	EDDYVILLE CHARTER SCHOOL	2022-23 SSF PAYMENTS	\$ 210,335.41
12/23/2022	FIRST STUDENT, INC.	STUDENT TRANSPORTATION - NOVEMBER	\$ 413,671.91
12/23/2022	SILETZ VALLEY CHARTER SCHOOL	2022-23 SSF PAYMENTS	\$ 173,251.48
12/23/2022	SODEXO, INC & AFFILIATES (CUST)	MONTHLY CONTRACTED SERVICES	\$ 174,178.75
12/30/2022	WAXIE	CUSTODIAL SUPPLIES VARIOUS LOCATIONS	\$ 35,836.57
12/30/2022	PAULY, ROGERS AND CO., P.C.	2021-22 ANNUAL AUDIT & FINANCIAL STATEMENTS	\$ 21,810.00
12/30/2022	ELK RIDGE SERVICES, LLC	TAHS FORESTRY BUILDING SIDING (LABOR ONLY)	\$ 15,190.00
12/30/2022	EDNETICS	TECH SERVICES - FIREWALL, BACKUP/RECOVERY	\$ 12,444.67

**LINCOLN COUNTY SCHOOL DISTRICT
INVESTMENT REPORT
December 2022**

Oregon State Treasury - Local Government Investment Pool	
Beginning Balance	\$ 52,879,350
Additions	8,323,769
Reductions	7,254,731
Ending Balance	\$ 53,948,388

Oregon Coast Bank - Money Market Account	
Beginning Balance	\$ 12,243,907
Additions	7,028,403
Reductions	8,600,000
Ending Balance	\$ 10,672,309

Oregon Coast Bank - 12 Month Time CD (HELP Program)	
.50% APY	
Beginning Balance	\$ 46,235
Additions	
Reductions	-
Ending Balance	\$ 46,235

Oregon Coast Bank - 13 Month Time CD (Fund 331 QSCB Sinking Fund)	
1.66% APY	
Beginning Balance	\$ 376,955
Additions	282
Reductions	-
Ending Balance	\$ 377,237

Monthly Totals	
Beginning Balance	\$ 65,546,446
Additions	15,352,454
Reductions	15,854,731
Ending Balance	\$ 65,044,169

<u>Interest Rates</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
LGIP	2.10%	2.68%	3.04%
Oregon Coast Bank	2.16%	2.75%	3.14%

d. First Student Report (Written)

Talking Points-Please contact me at Darleen.vanriper@firstgroup.com with any comments or questions

1. Happy New Year!

Every new year starts with many New Year’s Resolutions. This year, we asked our employees what their goals are regarding their bus environments. Of course, we will support them all, so they can be successful in reaching their goals. Here are a few resolutions for 2023: “Be kinder and more consistent on the buses. I don’t want to be the crabby bus driver this year.” “I want to be a 5-star driver and work on my student management skills.” “I want to be more consistent with my reports in FirstActs. I want to write more positive referrals this year.” There seems to be a common theme among the drivers: Patience & consistency can help us be more receptive to the differences among our students and build a professional relationship with our passengers.

2. Activities at First Student

Before the winter break, each area got together to celebrate the holidays. Everybody enjoyed the spirit of the season and many brought joy to the events by showing off their “ugliest” sweater, participating in a contest to win a 50”



Smart TV and gift cards:
Russell wins the TV

Donald, Ricky and Stacey each won a \$25-Gift Card

3. Driver/Candidate Comparison Report (as of 01/03/2023)

	12/5/2022		1/3/2023	
Lincoln County Bus Routes	73	Driver Shortage	73	Driver Shortage
Drivers on hand (as of 11/1/2022, LOA excluded)	53	20	57	16
Out of Town Drivers	0	20	0	16
Routes not currently serviced (combos)	15	5	15	1
Other Considerations:				
Cover Drivers positions not staffed	5	25	5	21
Route Monitor positions not staffed	0	Candidate Rider	0	
Drivers on LOA/FMLA/WC (Regular & Casual)	2		3	
Casual Drivers with limited availability	10		10	
LCSD & FS Staff (1 & 9) Available to Drive	9		9	

Please note that this information is subject to frequent changes.

During December, we were able to push four candidates through training: three Van Drivers and one CDL Driver. Congratulations, John Werder, for joining the First Student family! We did have to say good-bye to our OOT drivers; they were certainly a relief for operations while they were here.

Routes continue to be combined, and staff/management continues to cover open routes as follows: Kim Bolden, ALM; Sheila Morris, LSM; Donald Ayarza, SM; Brenda Porter, Dispatcher; Karen Howard, Dispatcher; Dave Pearson, TIC; Eric Treve, Technician, and Darleen Van Riper, LM. Lisa Loring covers SN routes as needed, which then leaves Mona Miller as our sole dispatcher.

While we still will be able to count on Annette, we are now following a request process that has to go through Rich Belloni, if we need her to cover a route. This is to make sure that LCSD operations in the Facilities Department does not fall short.

4. The Training Pipeline

Our training pipeline is a fluid as ever: we receive applications, run the candidates through the pre-requisites (background check, fingerprinting, drug test), and coach them through the process of obtaining their learner’s permit.

As you can see in our data, we have gained many van drivers. The van driver position does not require the candidate to obtain a CDL permit and training is not as extensive as it is for CDL applicants. We receive many van applications, and our interviewers are able to “sell” the CDL position to some of these applicants; for those who are absolutely not interested in obtaining their CDL, they are hired on with tasks that include cover-driving a van route and riding on big buses as a monitor.

We will continue to hire van drivers and push them towards upgrading their job status to CDL driver as soon as they become more familiar with the transportation industry.

6. Board Reports
7. Superintendent's Report
 - a. Winter Break Status Update
 - b. LCSD Programs List

LCS D Directors of Programs

Superintendent- Dr. Karen Gray

Assistant Superintendent- Susan Van Liew

- Title IX coordinator - Students
- Communications
- Emergency Management
- TAPP Grant
- Disaster Recovery (Fire)
- Charter School Liaison
- Integrated Guidance Lead
- Crisis support
- Litigation oversight
- Partnerships
 1. DHS
 2. LCPH
 3. LCBH
- Subpoenas
- SRO's
- Custody document ?'s

Business Services Director- Kim Cusick

- Budget & Finance (including Banking, Grants, Student Body Funds, Fund-raisers)
- Food Services Director
- District Insurance Renewals/Claims/Student Accident Reports
- District Contracts/Grants Signatory (Deputy Clerk)
- Borrowing Authorization up to \$5 million (Deputy Clerk)
- Authorize disposal of surplus equipment/supplies up to \$25,000

HR Director- Tiana DeVries

- Grow Your Own-students, classified and certified staff to finish degrees, get licensed, or add endorsements.
- Level Q-alternating years, 8 part series to provide PD to those interested in administration. Q for quality.
- Title IX for staff-management of sex discrimination.
- Litigation: Employees
- Labor management and contract negotiations
- Employee Supervision and Evaluation
- Employee Performance and Conduct
- Employee Orientation and Onboarding
- Payroll and Benefits
- Volunteer Management

Elementary Director- Katie Barrett

- Elementary curriculum and instruction
- Early Learning
- English Language Development/ Language Acquisition
- Title I intervention programs
- Enhanced Core Reading Instruction
- Dyslexia
- Federal Programs
- Elementary new teacher mentoring

Facilities Director- Rich Belloni

- Direct F&M, Manage all District Facilities (schools and all building plus vacant property)
- District Courier
- First Student
- Sodexo Custodial
- Sodexo Food - Facilities Side (Business office does the rest)
- Deputy Clerk
- Asbestos manager
- Authorized to borrow Money along with Kim Cusick Deputy Clerk
- Signing agreements and Property transaction along with Kim Cusick Deputy Clerk
- Dispose of surplus material up to \$25,000

Secondary Director- Malaise Tolan

- Career and Technical Education
- Athletics and Activities
- Post Secondary Programs and College Partnerships
- Secondary Curriculum and Instruction

Special Programs Admin- Kelly Beaudry

- Positive Behavior Intervention and Support (PBIS)
 - * In order to support both students and staff, PBIS is the framework that we use to implement our behavior systems district-wide.
- Comprehensive School Counseling Program (CSCP)
 - * Focuses on the needs of students K-12 including academic achievement, career guidance and support for social and emotional challenges.
- Devereux Student Strengths Assessment (DESSA)
 - * Assesses eight social and emotional competencies and is intended to help educators plan instruction, document students' strengths and areas of need, inform progress monitoring, and evaluate program outcomes.
- Attendance Intervention & Support
 - * Attendance campaign and attendance interventions
- Synergy/MTSS (Multi-Tiered Systems of Support)
 - * MTSS is a framework for developing tiered systems of support, for both academics and behavior.
 - * The Synergy MTSS module includes tools for tracking behavior and academic interventions.

Educational Technology Admin- Bryan Freschi

- Administrator of Educational Technology (EdTech) for teaching and learning
- Provide EdTech professional development for teachers and admins
- Support devices (chromebooks, ipads, etc) for students
- Provide support related to technology learning frameworks and pedagogy
- EdTech app support
- Classlink app management/student rostering
- Student data privacy policies
- Work closely with the curriculum teams
- Media/Library Program
- Library systems
- Technology "Learning Lab" development and support
- Computer Science team lead

Special Programs Admin- Carol Stock

- Special Education
 - * School Psychologists & TOSAs
- Special Programs
 - * Olalla Day Treatment Center classroom
 - * YTP Specialist [Youth Transition Program]
 - * SWEET [Summer Work Experience]
- Special education staff at Charter Schools
- Special education records
 - Talented & Gifted
 - * Talented & Gifted Building Coordinators
 - Section 504

Technology Director- Vince Dye

- EveryOne:1 student devices (Chromebook)
- Student Records - physical and virtual

Special Programs Admin- Sandy Mumme

- Healthy and Equitable Schools
 - * The Nursing Department
 - * Homeless Education and Literacy Project H.E.L.P.
 - * 21st Century Afterschool Program
 - * Title IV: Indian Education
 - * Health Service Advocates H.S.A.s
 - * Hispanic Family Liaison
 - * Service Coordinators

- c. Long Range Planning for Lincoln City Holly Farm
- 8. Adoption of the Consent Calendar
 - a. Minutes of the Board

Lincoln County School District Business
Meeting of the Board
Tuesday, December 13, 2022 Executive
Session- 5:45 Re: (ORS 192.660(2)(e)) & (ORS
192.660(2)(a)) Regular Business Meeting- 6:30

Sam Case Elementary
459 NE 12th St
Newport, OR 97365

1. Call to Order & Reading of Land Acknowledgment

The meeting was called to order at 6:37 by Board Chair Martin. Board Member Rawles read the Land acknowledgment.

2. Roll Call- Establishment of a quorum

Present:

Chair Martin

Vice-Chair Vince

Board Member Cawley via Zoom

Board Member McKinley

Board Member Rawles

3. Recess into Public Hearing for CMGC at Yaquina View

Chair Martin recessed into a public hearing and introduced Facilities Director, Rich Belloni who explained what the CMGC process is based on audience questions.

3.a. Yaquina View Seismic Fact Finding and RFP

There was no comment by the public on the use of the CMGC process.

Chair Martin entertained a motion to approve the findings of fact for the Seismic Upgrade Project at Yaquina View that would exempt the District from competitive bidding. The motion was made by Board Member Rawles, seconded by Board Member McKinley, and was passed unanimously.

Chair Martin entertained a motion to approve and ratify the Request for Proposals and all prior actions related to same for the Seismic Upgrade Project at Yaquina View. The motion was made by Vice Chair Vince and seconded by Board Member Rawles. The motion passed unanimously.

4. Close Public Hearing - Resume Regular Business Meeting

With no further discussion on the matter, Chair Martin closed the public hearing and resumed the regular business meeting of the Board.

5. Introductions

None

6. Communications

6.a. Written

None

6.b. From the Audience (This time is reserved for public comment on topics published on the Board's agenda)

None

6.c. Recognition

None

6.d. LCEA Report

The Board heard from LCEA President Peter Lohonyay. Mr. Lohonyay reported that it has been an interesting year and talked about the diversity of the district. He reported that illness is high right now and both staff and students are suffering. Mr. Lohonyay emphasized the diversity of the District and all that the diversity brings. Dr. Gray asked that Mr. Lohonyay consider highlighting a teacher at each Board Meeting. Mr. Lohonyay said that the LCEA is actually preparing to bring a guest to the board meetings in the future.

7. Consultant Reports/Staff Reports/Student Reports

7.a. Auditor's Annual Financial Report

The Board Heard from Auditor Kenny Allen. The report is submitted in the Board Folder but he highlighted the Lincoln County School District did extremely well in the audit and had no findings he needed to report to the Board. Mr. Allen did note that districts across the state are having to increase their staffing in their Business Offices and Lincoln County should be no different with accounting and grant standards becoming more difficult.

7.b. Area Report - Sam Case

Principal Mr. Perez and Assistant Principal Ms. Doyle gave a very in depth report to the Board on all of the things taking place at Sam Case. To highlight a few, they spoke about the Centennial, their thankfulness for the Sam Case staff, the new soccer field thanks to the city of Newport, enrollment, AVID, Sam Case Cub Crew which is their student leadership program, PBIS, Restorative Practices, and PLC's.

7.c. Student Report

Sam Case teacher Ms. Gwen presented the Board with thank you notes from her students. Also the Board heard from students that are a part of the leadership program at Sam Case called Cub Crew.

7.d. Financial Report

Busine

7.d.1. November 2022 Board Financial Report

Business Services Director Kim Cusick reported the districts financials as of November 30th 2022.

7.e. First Student Report (Written)

The Board heard from Fist Student Manager VanRiper and Assistant Manager Bolden. They reported that they gained another driver on 12/13/2022 and there are 8 more in training. LCSD is borrowing drivers from Grants Pass to get daily routes covered.

8. Board Reports

Board Member Rawles- Nothing to report

Board Member McKinley- Visited both Crestview and Waldport Middle/High, including the HELP program.

Vice-Chair Vince- Toledo Jr/Sr had a drama performance and they are having a band/choir

performance soon. Mr. Lohonyay's students are working on docks in partnership with ODF&W. Toledo Elem. raised \$17,000 at their 25th annual Turkey Bingo. Chair Martin- NHS Site council is working on a survey. She had a chance to visit Sam Case and witnessed some fire education from Newport Fire Department.

9. Superintendent's Report

9.a. First Reading of Policy Updates Set 3

Superintendent Dr. Karen Gray went over the 3rd set of policies. Policy DN which has to do with disposing of District property, GCDA-GDDA which has to do with fingerprinting and background checks, and JEA which has to do with attendance.

9.b. Wildfire Funds Report

Superintendent Dr. Karen Gray spoke about HB-2036 which provided school districts in Oregon with funds for the students who left their districts due to the wildfires.

9.c. LCSD 5 year Recap

Superintendent Dr. Karen Gray highlighted the accomplishments that the district, its leadership, and herself have made in the last 5 years. She reported that this document does not include everything but is a rather extensive list of major accomplishments. Dr. Gray also announced that effective June 30th, 2023 she would be retiring after almost 45 years in education.

10. Adoption of the Consent Calendar

Chair Martin entertained a motion to approve the consent calendar as published in the December 2023 board agenda. The motion was made by Board Member Rawles, seconded by Vice-Chair Vince, and passed unanimously.

10.a. Minutes of the Board

10.b. Human Resources

10.b.1. Personnel Action

10.c. Board

10.c.1. Second Reading of Policy Updates Set 2

11. Action Items

11.a. Business Services

11.a.1. Funds Transfer - Budgeted

Chair Martin entertained a motion to approve the fund transfers as presented in the December 13th 2022 Board Packet. The motion was made by Vice-Chair Vince, seconded by Board Member McKinley, and passed unanimously.

11.b. Board

11.b.1. Resolution to adopt OSBA Legislative Priorities and Principles

Chair Martin entertained a motion to adopt the OSBA Legislative Priorities and Principles as set forth by the OSBA and published in the November and December Board Packets. The

motion was made by Board Member Rawles, seconded by Vice-Chair Vince, and passed unanimously.

11.b.2. OSBA Elections for Position 10 (LBL-ESD)

The Board voted in the following manner:

Vice-Chair Vince- Miriam Cummins

Board Member Cawley- Miriam Cummins

Board Member McKinley- Miriam Cummins

Board Member Rawles- Miriam Cummins

Chair Martin- Jason Curtis

The vote casted by LCSD was Miriam Cummins.

12. Items of Information & Discussion

12.a. Special Programs

12.a.1. Service Coordinators Presentation

The Board heard from Healthy and Equitable Schools administrator Sandy Mummey and the 4 Service Coordinators that serve in each area of the district. These coordinators help students and families with facilitating services, be it inside the school, community, or county. The team talked about the Service coordinators pamphlet that is in the Board Packet. Assistant Superintendent Susan VanLiew spoke about how thankful building administrators are for all that the Service Coordinators are doing.

12.b. Facilities & Maintenance/Transportation/Food Services

12.b.1. Newport High School East Boilers

Rich Reported that the district is needing to replace the boilers at Newport High School. He talked about a couple revenue streams that will help pay for those boilers including state and local sources.

Chair Martin entertained a motion to allow Tom Stevens Boiler to be the single source contractor that replaces the boilers at Newport High School at an estimated cost of \$350,000. The motion was set forth by Board Member Rawles, seconded by Board Member McKinley. The motion passed unanimously.

12.c. Board

12.c.1. Public Comment (This time is reserved for general public comment to the Board)

The Board heard from a Lincoln City community member through the blue card process. He was concerned with education as a nation. He noted that in his travels to China it became clear that we were "behind". He believes that the district has too many administrators and with the recent raise given to Superintendent Gray, was there any plan to increase pay for teachers. Dr. Gray responded that all staff get a salary increase each year and that the district bargains with the association about every two years. The community member also asked about curriculum being taught in LCSD and Dr. Gray extended an invite to him to meet with her in the new year.

12.d. Other

12.d.1. Reminders/Announcements

12.e. Adjournment

With no further business, Chair Martin adjourned the meeting at 8:38.

- b. Human Resources
 - 1. Personnel Action

Board Agenda — January 10, 2023 — Personnel Action

Temporary Licensed Hire(s):

Mackenzie Kessinger Grade 6/Toledo Elementary

Classified Hire(s):

Marci Ingram Title Teaching Asst/Crestview Heights

Desiree Morgan Program Assistant/Early Learning Program

Bonnie Fuerte Rios Special Education Teaching Asst II/Newport High

Diane Moore Accounting Specialist/TLC

Resignation(s):

Molly Mumma Special Education Teaching Asst II Resignation
Oceanlake 9/1/2022 – 12/16/2022

Laura Waarvick ESOL Teacher Resignation
Newport Middle School 8/26/2022 – 1/27/2023

Resignation Rescind:

Heidi Foote Early Learning Teaching Asst/Taft 7-12

- c. Board
 - 1. Final Reading of Policy Updates Set 3

Lincoln County School District

Code: DN
Adopted: 7/09/02
Revised/Readopted: 6/14/16 (Effective 7/01/16);
1/11/17; 1/10/23
Orig. Code: DN

Disposal of District Property

The Board designates the deputy clerks to, at any time, declare district property as surplus and authorize its disposal when such property is no longer useful to the district, unsuitable for use, too costly to repair or obsolete.

If reasonable attempts to dispose of surplus properties fail to produce a monetary return to the district, the deputy clerks may dispose of them in another appropriate manner. The deputy clerks have authorization for property valued at up to \$25,000; property valued in excess of this amount will be presented to the Board for consideration.

If the district property was purchased with state, federal or private grant funds disposal of the property shall be made as outlined in the grant or by state or federal regulations.

With regards to the disposal of real property owned by the District, it is the intent of the District to receive as close to fair market value as possible for the identified properties while maintaining its responsibilities of community stewardship.

The District may elect to provide public notice to local public agencies to determine their interest in the subject property with no obligation to sell to any public entity. The Superintendent and Board will work together closely on all disposals of real property owned by the District.

END OF POLICY

Legal Reference(s):

[ORS 279B.055](#)
[ORS Chapters 279A, 279B](#) and [279C](#)
[ORS 332.155](#)

EDUCATION, TITLE 34 C.F.R. PART 80 § 80.32(e)

Cross Reference(s):

DID - Property Inventories

Criminal Records Checks and Fingerprinting*

In a continuing effort to ensure the safety and welfare of students and staff, the district shall require all newly hired full-time and part-time employees¹ not requiring licensure under Oregon Revised Statute (ORS) 342.223 to submit to a criminal records check and/or fingerprinting as required by law. Other individuals, as determined by the district, that will have direct, unsupervised contact with students shall submit to criminal records checks and/or fingerprinting as established by Board policy and as required by law.

“Direct, unsupervised contact with students” means contact with students that provides the person opportunity and probability for personal communication or touch when not under direct supervision.

Pursuant to state law, a criminal records check or fingerprint based criminal records checks shall be required of the following individuals²:

1. All individuals employed as or by a contractor, whether employed part-time or full-time, and considered by the district to have direct, unsupervised contact with students;
2. Any community college faculty member providing instruction at the site of an early childhood education program, at a school site as part of an early childhood program or at a grade K through 12 school site during the regular school day;
3. Any individual who is an employee of a public charter school and not requiring licensure under ORS 342.223; and
4. ³Any individual considered for volunteer service with the district who is to have direct, unsupervised contact with students.

The district will provide the written notice about the requirements of fingerprinting and criminal records checks through means such as staff handbooks, employment applications, contracts, or volunteer forms.

The district shall require a fingerprint-based criminal records check for volunteers allowed direct, unsupervised contact with students, in the following positions⁴:

¹ Any individual hired within the last three months. A subject individual does not include an employee hired within the last three months if the district has evidence on file that meets the definition in Oregon Administrative Rule (OAR) 581-021-0510(11)(b).

²Subject individuals and requirements are further outlined in GCDA/GDDA-AR - Criminal Records Checks and Fingerprinting.

³ If the district allows volunteer service and the volunteers have direct, unsupervised contact with students, this policy language is required, and districts are required to conduct criminal records checks on these volunteers.

⁴ If the district requires fingerprinting for certain volunteer positions, the district is required to list those volunteer positions in board policy. The bracketed language is only possible examples; modify to identify the positions in the district that require such

1. Head coach;
2. And any other position the district deems necessary.

The procedure for processing fingerprint collection is further outlined in GCDA/GDDA-AR – Criminal Records Checks and Fingerprinting.

A subject individual shall be subject to the collection of fingerprint information only after the offer of employment or contract from the district and may be charged a fee by the district. A subject individual may request the fee be withheld from the amount otherwise due the individual.

The district shall begin the employment of a subject individual or terms of a district contractor on a probationary basis pending the return and disposition of the required criminal records checks.

When the district is notified of subject individual who has been convicted of any crimes prohibiting employment or contract the individual will not be employed or contracted or if employed will be terminated. When the district is notified of a subject individual who knowingly made a false statement as to the conviction of any crime, the individual will not be employed or contracted with by the district, or if employed by the district will be terminated. A subject individual who fails to disclose the presence of convictions that would not otherwise prohibit employment or contract with the district as provided by law will not be employed or contracted with by the district.

The district's use of criminal history must be relevant to the specific requirements of the position, services, or employment.

The service of a volunteer allowed to have direct, unsupervised contact with students will not begin before the return and disposition of a criminal records check.

The service of a volunteer into a position identified by the district as requiring a fingerprint-based criminal records check will not begin before the return and disposition of a state and national criminal records check based on fingerprints.

A volunteer who knowingly made a false statement or has a conviction of the crimes listed in ORS 342.143, or the substantial equivalent of any of those crimes if the conviction occurred in another jurisdiction or in Oregon under a different statutory name or number will result in immediate termination from the ability to volunteer in the district.

The superintendent shall develop administrative regulations as necessary to meet the requirements of law.

Appeals

A subject individual may appeal a determination from ODE that prevents employment or eligibility to contract with the district to the Superintendent of Public Instruction as a contested case under ORS 183.413 – 183.470.

fingerprinting.

A volunteer may appeal a determination from a finger-based criminal records checks by ODE that prevents the ability to volunteer with the district to the Superintendent of Public Instruction as a contested case under ORS 183.413 – 183.470.

END OF POLICY

Legal Reference(s):

[ORS 181A.180](#)
[ORS 181A.230](#)
[ORS 326.603](#)
[ORS 326.607](#)

[ORS 332.107](#)
[ORS 336.631](#)
[ORS 342.143](#)
[ORS 342.223](#)

[OAR 414-061-0010 – 061 -0030](#)
[OAR 581-021-0510 – 021 - 0512](#)
[OAR 581-022-2430](#)
[OAR 584-050-0012](#)

Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e, et. seq. (2012).

Cross Reference(s):

IICC - Volunteers

Lincoln County School District

Code: JEA

Adopted: 7/09/02

Revised/Readopted: 6/14/16 (Effective 7/01/16);

2/13/18; 2/11/20; 1/10/2023

Orig. Code(s): JEA

Compulsory Attendance**

Except when exempt by Oregon law, all children between ages 6 and 18 who have not completed the 12th grade are required to regularly attend a public, full-time school during the entire school term. Persons having legal control of a child between the ages 6 and 18, who has not completed the 12th grade, are required to have the child attend and maintain the child in regular attendance during the entire school term.

All children five years of age who have been enrolled in a public school are required to attend regularly while enrolled in the public school. Persons having legal control of a child, who is five years of age and has enrolled the child in a public school, are required to have the child attend and maintain the child in regular attendance during the school term.

Attendance supervisors shall monitor and report any violation of the compulsory attendance law to the superintendent or designee.

The district will develop procedures for issuing a citation.

A parent who is not supervising their child by requiring school attendance may also be in violation of Oregon Revised Statute (ORS) 163.577(1)(c); failing to supervise a child is a Class A violation.

Exemptions from Compulsory School Attendance

In the following cases, children shall not be required to attend public, full-time schools:

1. Children being taught in a private or parochial school in courses of study usually taught in kindergarten through grade 12 in the public schools, and in attendance for a period equivalent to that required of students attending public schools.
2. Children proving to the Board's satisfaction that they have acquired equivalent knowledge to that acquired in the courses of study taught in kindergarten through grade 12 in the public schools.
3. Children who have received a high school diploma or a modified diploma.
4. Children being taught, by a private teacher, the courses of study usually taught in kindergarten through grade 12 in the public school for a period equivalent to that required of students attending public schools.
5. Children being educated in the home by a parent, guardian or private teacher[:][.]
 - a. [When a student is taught or is withdrawn from a public school to be taught by a parent or private teacher, the parent or teacher must notify the [] Education Service District (ESD) in

writing within 10 days of such occurrence. In addition, when a home-schooled student moves to a new ESD, the parent shall notify the new ESD in writing, within 10 days, of the intent to continue home schooling. The ESD shall acknowledge receipt of any notification in writing within 90 days of receipt of the notification. The ESD is to notify, at least annually, school districts of home-schooled students who reside in their district;

- b. Each child being taught by a parent or private teacher shall be examined no later than August 15, following grades 3, 5, 8 and 10:
 - (1) If the student was withdrawn from public school, the first examination shall be administered at least 18 months after the date the student withdrew;
 - (2) If the child never attended public or private school, the first examination shall be administered prior to the end of grade 3¹;
 - c. Procedures for homeschooling students with disabilities are set out in Oregon Administrative Rule (OAR) 581-021-0029¹;
 - d. Examinations testing each child shall be from the list of approved examinations from the State Board of Education;
 - e. The examination must be administered by a neutral, individual qualified to administer tests on the approved list provided by the Oregon Department of Education;
 - f. The person administering the examination shall score the examination and report the results to the parent. Upon request of the ESD superintendent, the parent shall submit the results of the examination to the ESD;
 - g. All costs for the test instrument, administration and scoring are the responsibility of the parent;
 - h. In the event the ESD superintendent finds that the child is not showing satisfactory educational progress, the ESD superintendent shall follow the guidelines in Oregon Revised Statutes and Oregon Administrative Rules.]
6. Children whose sixth birthday occurred on or before September 1 immediately preceding the beginning of the current school year, if the parent or guardian notified the child's resident district in writing that the parent or guardian is delaying the enrollment of their child for one school year to better meet the child's needs for cognitive, social or physical development, as determined by the parent or guardian.
 7. Children who are present in the United States on a nonimmigrant visa and who are attending a private, accredited English language learner program in preparation for attending a private high school or college.
 8. Children excluded from attendance as provided by law.
 9. Children who are eligible military children¹ are exempt up to 10 days after the date of military transfer or pending transfer indicated in the official military order.
 10. An exemption may be granted to the parent or guardian of any child 16 or 17 years of age who is lawfully employed full-time, or who is lawfully employed part-time and enrolled in school, a community college or an alternative education program as defined in ORS 336.615.

¹ "Military child" means a child who is in a military family covered by the Interstate Compact on Educational Opportunity for Military Children, as determined under rules adopted by the State Board of Education.

11. An exemption may be granted to any child who is an emancipated minor or who has initiated the procedure for emancipation under ORS 419B.550 - 419B.558.

END OF POLICY

Legal Reference(s):

[ORS 153.018](#)
[ORS 163.577](#)
[ORS 339.010 - 339.095](#)
[ORS 339.139](#)

[ORS 339.990](#)
[ORS 807.065](#)
[ORS 807.066](#)
[OAR 581-021-0026](#)

[OAR 581-021-0029](#)
[OAR 581-021-0076](#)
[OAR 581-021-0077](#)

9. Action Items
 - a. Human Resources
 1. Accept/Reject Superintendent Resignation/Termination of Contract

December 13, 2022

Dear Board of Education Lincoln County School District,

It is with mixed emotions that I inform the Board that I am retiring at the end of the 2022-23 school year. After 44 years of faithful service to the children of California and Oregon, it is time for me to retire and to move on to my next adventure in life. My emotions are mixed in that I will be sad to leave this challenging yet fulfilling profession plus the many great people I have gotten to know here but also exhilarated to see what comes next in my journey.

The Board of Lincoln County School District has been exemplary as has the administrative team and staff. It has been an honor to serve the children and families of Lincoln County.

Sincerely,

Dr. Karen Fischer Gray

- b. Business Services
 - 1. Budget Committee Calendar Update
- c. Facilities & Maintenance/Transportation/Food Services
 - 1. Yaquina View Elementary Intent to Award Construction Manager/General Contractor (CM/GC)

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA
01/10/2023**

TOPIC: Yaquina View Elementary Construction Manager/General Contractor (CM/GC)

PREPARED BY: Annette Brooks-Flatt

WILL BE PRESENTED BY: Rich Belloni

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

Construction Manager/General Contractor (CM/GC) for seismic rehabilitation at Yaquina View Elementary School.

Three proposals were received: O'Brien Design+Build, Brockamp & Jaeger, INC, and DSL Builders LLC.

Intent to Award Request for Proposal to O'Brien Design+Build.

Intent to Award will be advertised on the Daily Journal of Commerce on 1/11/2023. If no protest for 7 day. Construction Manager/General Contractor (CM/GC) will be Award to O'Brien Design+Build

SUPERINTENDENT'S RECOMMENDATION:

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

10. Items of Information & Discussion

- a. Teaching & Learning
 - 1. Chromebook Refresh Purchase
- b. Board
 - 1. Board Update on Superintendent Position
 - 2. Public Comment (This time is reserved for general public comment to the Board)
- c. Other
 - 1. Reminders/Announcements
- d. Adjournment

Board Strategic Goals 2020-2025

GOAL ONE: High Expectations For Student Achievement By Supporting an Equitable Education Framework.

ALL LCSD students will demonstrate continuous academic and behavioral growth and achievement as demonstrated by the indicators. LCSD will strive to create equitable classrooms across the district within a framework of excellence in education.

GOAL TWO: LCSD is a Convener and Influencer of City, County and State Education and Economic Policies.

LCSD will convene at least one countywide partnership gathering per year in order to connect Lincoln County elected people, organizations, and agencies in order to create partnerships that benefit our students and families throughout the community.

GOAL THREE: LCSD will provide for the Health and Welfare of our Facilities.

LCSD will continue to assess, monitor, and enhance all of its facilities and grounds such that every school is warm, safe and welcoming to all students, families and communities and learning experiences are supported in the healthiest environments possible.

GOAL FOUR: LCSD will Identify the Need and Development of a LCSD Foundation (501 c 3).

LCSD will investigate the development of a LCSD Foundation for the purposes of creating a funding source for valued activities we currently cannot pay for through the general fund such as art, music, theater, middle school athletics, some field trips, and other items desired by our teachers and staff. Feasibility, costs and sustainability will be investigated.

GOAL FIVE: Enhanced Communications and Community Engagement.

LCSD will enhance the ways in which it communicates with community stakeholders and increase the engagement of various community groups by connecting schools, families, and partners countywide. Demonstrate

Lincoln County School District Equity Team Land Acknowledgement Statement

We ask that you take a moment to stop what you are doing, to listen to these words as we recognize the land that we currently inhabit. No matter where each of us is physically located in Lincoln County, we must understand that we are on traditional homelands and unceded territories of indigenous peoples. Where we live in Lincoln County, these are the ancestral homelands for the Confederated Tribes of Siletz Indians.

Lincoln County School District acknowledges the Confederated Tribes of Siletz Indians that consists of over 30 bands originating from Northern California to Southern Washington. The Confederated Tribes of Siletz Indians currently occupy and manage 9,310 acres located here in Lincoln County but is a mere fraction of their original 1855 1.1 million-acre Siletz coastal reservation. We must remember the people of the Confederated Tribes of Siletz Indians are and will forever be the first stewards of this land, water, and fish.

We acknowledge and recognize the continued sovereignty of the Confederated Tribes of Siletz Indians and honor their ancestral homelands. We are committed to bringing awareness to their history and the existence of the Confederated Tribes of Siletz Indians since time immemorial.