

Organizational Meeting of the St.  
Anthony-New Brighton School Board,  
Regular School Board Meeting  
Tuesday, January 6, 2026 6:00pm Listening  
Session, 6:30pm Organizational Meeting,  
7:00pm (or immediately after) AMENDED  
Regular Meeting

St. Anthony Community Services (Council  
Chambers)  
Community Services  
3301 Silver Lake Road NE  
St. Anthony , MN 55418

## **Agenda**

1. Listening Session (6:00 pm)
2. Call to Order the Organizational Meeting (6:30 pm)  
**Speaker(s):** Chair
  - 2.1. Ceremonial Oath of Office  
**Speaker(s):** Chair
3. Approve the Organizational Meeting Agenda  
**Speaker(s):** Chair
4. Election of Officers  
**Speaker(s):** Chair
  - 4.1. Election of Chair  
**Speaker(s):** Chair
  - 4.2. Election of Vice Chair  
**Speaker(s):** Chair
  - 4.3. Election of Clerk  
**Speaker(s):** Chair
  - 4.4. Election of Treasurer  
**Speaker(s):** Chair
5. Reaffirmation  
**Speaker(s):** Chair
6. Organizational Business  
**Speaker(s):** Chair
  - 6.1. Regular Meetings  
**Speaker(s):** Chair
  - 6.2. Work Sessions  
**Speaker(s):** Chair
  - 6.3. Listening Sessions  
**Speaker(s):** Chair
  - 6.4. Consent Agenda  
**Speaker(s):** Chair
  - 6.5. Payment of Bills  
**Speaker(s):** Chair
  - 6.6. Meeting Minutes  
**Speaker(s):** Chair
  - 6.7. Official Newspaper  
**Speaker(s):** Chair

- 6.8. Bank Depositories  
**Speaker(s):** Chair
- 6.9. Electronic Transfers  
**Speaker(s):** Chair
- 6.10. Authorization to Invest Funds  
**Speaker(s):** Chair
- 6.11. Committee Appointments  
**Speaker(s):** Chair
- 6.12. Mileage Reimbursement  
**Speaker(s):** Chair
- 6.13. Member Compensation  
**Speaker(s):** Chair
- 6.14. Authorization to Use Electronic Signatures  
**Speaker(s):** Chair
- 6.15. Authorizing the Use of District Credit Card
- 6.16. Authorizing the Superintendent or School Board Chair to Hire Legal Counsel  
**Speaker(s):** Chair
- 7. Adjournment of Organizational Meeting  
**Speaker(s):** Chair
- 8. Call to Order School Board Regular Meeting (7:00 pm or immediately after Organizational Meeting)  
**Speaker(s):** Chair
- 9. Approval of January 6, 2026 Regular Meeting **AMENDED** Agenda  
**Speaker(s):** Chair
- 10. Approval of **AMENDED** Consent Agenda
- 11. Action Items
  - 11.1. **Laura Oksnevad Extension Contract**  
**Speaker(s):** Chair
  - 11.2. Comprehensive Achievement and Civic Readiness (CACR) Goals  
**Speaker(s):** Dr. Renee Corneille - Superintendent
  - 11.3. Policy Final Reading: 704 - Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System  
**Speaker(s):** Laurel Hood - Policy Chair
- 12. Discussion Items
  - 12.1. FY2026-27 Enrollment Projection/Target  
**Speaker(s):** Dr. Renee Corneille - Superintendent
  - 12.2. Policy Second Reading: 213 School Board Committees.  
**Speaker(s):** Laurel Hood - Policy Chair
  - 12.3. Policy First Reading: 522 - Nondiscrimination of students based on sex (Title IX)  
**Speaker(s):** Laurel Hood - Policy Chair
  - 12.4. Policy 522: Procedure/Practice Update  
**Speaker(s):** Wendy Webster
- 13. Reports
  - 13.1. ISD282 Program and Building Report  
**Speaker(s):** Hope Fagerland - Assistant Superintendent
  - 13.2. Board Reports

**Speaker(s):** Chair

14. Closed Session in compliance with Minnesota Statute section 13D.03, to consider labor negotiations.

15. Adjourn School Board Meeting

**Speaker(s):** Chair



## Ceremonial School Board Member Oath of Office

It is an honor that you were elected to guide the education of our community's children. As you recite the oath of office, you assume a tremendous responsibility as a director of our school district with the duties empowered by the Minnesota Legislature. This power puts you and the other members of our school board in the position of being both morally and legally responsible for equitable, quality education of every student in the district.

In carrying out this responsibility, you will be asked to fulfill the roles of vision, structure, accountability, and advocacy. In providing vision, the board, with extensive participation of the community, envisions the community's educational future and then formulates the goals, defines the outcomes, and sets the course for the public schools.

To achieve the vision, the board establishes a structure and creates an environment designed to ensure all students the opportunity to attain their maximum potential through a sound organizational framework.

Because as a board we must be accountable to the community, we must ensure a continuous assessment of student achievement and all conditions affecting the education of our children. As board members, we serve as education's key advocate on behalf of students and our community schools to advance the vision for our schools.

Furthermore, we must strive to work together with the superintendent and staff to lead the district toward fulfilling the vision we have created, fostering excellence for every student in the areas of academic skills and knowledge, citizenship and personal development.

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Having signed the acceptance of office and oath of office, I hereby publicly affirm my commitment to the oath of office: I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No.282 to the best of my judgment and ability.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Member

\_\_\_\_\_  
Date

## **209 SCHOOL BOARD MEMBER CODE OF ETHICS**

### **I. PURPOSE**

The purpose of this policy is to assist the individual school board member in understanding her or his role as part of a school board and in recognizing the contribution that each member must make to develop an effective and responsible school board.

### **II. GENERAL STATEMENT OF POLICY**

Each school board member shall follow the code of ethics stated in this policy.

1. AS A MEMBER OF THE SCHOOL BOARD I WILL:
  - a. Attend school board meetings.
  - b. Come to the meetings prepared for discussion of the agenda items.
  - c. Listen to the opinions and views of others (including, but not limited to, other school board members, administration, staff, students, and community members).
  - d. Vote my conscience after informed discussion, unless I abstain because a conflict of interest exists.
  - e. Support the decision of the school board, even if my position concerning the issue was different.
  - f. Recognize the integrity of my predecessors and associates and appreciate their work.
  - g. Be primarily motivated by a desire to provide the best possible education for the students of my school district.
  - h. Inform myself about the proper duties and functions of a school board member.

2. IN PERFORMING THE PROPER FUNCTIONS OF A SCHOOL BOARD MEMBER I WILL:

- a. Focus on education policy as much as possible.
- b. Remember my responsibility is to set policy – not to implement policy.
- c. Consider myself a trustee of public education and do my best to protect, conserve, and advance its progress.
- d. Recognize that my responsibility, exercised through the actions of the school board as a whole, is to see that the schools are properly run – not to run them myself.
- e. Work through the superintendent – not over or around the superintendent.
- f. Delegate the implementation of school board decisions to the superintendent.

3. TO MAINTAIN RELATIONS WITH OTHER MEMBERS OF THE SCHOOL BOARD I WILL:

- a. Respect the right of others to have and express opinions.
- b. Recognize that authority rests with the school board in legal session – not with the individual members of the school board except as authorized by law.
- c. Make no disparaging remarks, in or out of school board meetings, about other members of the school board or their opinions.
- d. Keep an open mind about how I will vote on any proposition until the board has met and fully discussed the issue.
- e. Make decisions by voting in school board meetings after all sides of debatable questions have been presented.
- f. Insist that committees be appointed to serve only in an advisory capacity to the school board.

4. IN MEETING MY RESPONSIBILITIES TO MY COMMUNITY I WILL:

- a. Attempt to appraise and plan for both the present and future educational needs of the school district and community.
- b. Attempt to obtain adequate financial support for the school district's programs.

- c. Insist that business transactions of the school district be ethical and open.
  - d. Strive to uphold my responsibilities and accountability to the taxpayers in my school district.
5. IN WORKING WITH THE SUPERINTENDENT OF SCHOOLS AND STAFF I WILL:
- a. Hold the superintendent responsible for the administration of the school district.
  - b. Give the superintendent authority commensurate with the responsibility.
  - c. Assure that the school district will be administered by the best professional available.
  - d. Consider the recommendation of the superintendent in hiring all employees.
  - e. Participate in school board action after considering the recommendation of the superintendent and only after the superintendent has furnished adequate information supporting the recommendation.
  - f. Insist the superintendent keep the school board adequately informed at all times.
  - g. Offer the superintendent counsel and advice.
  - h. Recognize the status of the superintendent as the chief executive officer and a non-voting, ex officio member of the school board.
  - i. Refer all complaints to the proper administrative officer or insist that they be presented in writing to the whole school board for proper referral according to the chain of command.
  - j. Present any personal criticisms of employees to the superintendent.
  - k. Provide support for the superintendent and employees of the school district so they may perform their proper functions on a professional level.
6. IN FULFILLING MY LEGAL OBLIGATIONS AS A SCHOOL BOARD MEMBER I WILL:
- a. Comply with all federal, state, and local laws relating to my function as a school board member.

- b. Comply with all school district policies as adopted by the school board.
- c. Abide by all rules and regulations as promulgated by the Minnesota Department of Education and other federal and state agencies with jurisdiction over school districts.
- d. Recognize that school district business may be legally transacted only in an open meeting of the school board.
- e. Avoid conflicts of interest and refrain from using my school board position for personal gain.
- f. Take no private action that will compromise the school board or administration.
- g. Guard the confidentiality of information that is protected under applicable law.

***Legal References:*** Minn. Stat. § 123B.02, Subd. 1 (School District Powers) Minn. Stat. § 123B.09 (School Board Powers)  
Minn. Stat. § 123B.143, Subd. 1 (Superintendent)

***Cross References:*** MSBA Service Manual, Chapter 1, School Board Member Code of Ethics



## FINAL School Board Meeting Dates: 2025-2026

- August 19, 2025 - Work Session - Media Center
- August 28, 2025 (Thursday) - Regular Meeting - Media Center, without NineNorth
- September 16, 2025 - Work Session - Media Center
- September 30, 2025 - Joint City Council Meeting/Professional Development - CS City Chambers
- October 7, 2025 - Regular Meeting - CS City Chambers
- October 21, 2025 - Work Session - Media Center
- October 28th - Regular Meeting - Media Center, without NineNorth
- November 13, 2025 (Thursday) - Special Meeting Certify Election - Media Center
- November 18, 2025 - Work Session - Media Center
- December 2, 2025 - Regular Meeting - CS City Chambers
- December 16, 2025 - Work Session - Media Center
- January 6, 2026 - Regular Meeting - CS City Chambers
- January 20, 2026 - Work Session - Media Center
- Tuesday, January 27th- Regular Meeting - Media Center, without NineNorth
- February 17, 2026 - Work Session - Media Center
- March 3, 2026 - Regular Meeting - CS City Chambers
- March 17, 2026 - Work Session - Media Center
- March 31, 2026 - Joint City Council Meeting/Professional Development - CS City Chambers
- April 7, 2026 - Regular Meeting - CS City Chambers
- April 21, 2026 - Work Session - Media Center
- May 5, 2026 - Regular Meeting - CS City Chambers
- May 19, 2026 - Work Session - Media Center
- June 2, 2026 - Regular Meeting - CS City Chambers
- June 16, 2026 - Work Session - Media Center

 = change from standard day/location as outlined in Organizational Meeting

*Adopted: January 7, 2020*

*March 2025*

*Local/Recommended*

**Policy 202.1 - ISD 282 BOARD COMPENSATION**

I. Compensation Philosophy

The School Board of ISD 282 recognizes that board member compensation is a sensitive public policy matter. The Board believes that board members should be reasonably compensated for the time, efforts, and out-of-pocket costs incurred in serving the community as an elected official. The Board aspires to pay its members a wage that is:

- Commensurate with the responsibilities and time commitment of board members
- In alignment with compensation paid to board members at districts with similar characteristics to St. Anthony-New Brighton Schools
- Is reasonable and defensible to taxpayers and the community by demonstrating prudent use of public funds.

II. Board Member Compensation

- a. Effective on January 1, 2025 board members' annual compensation will align with the basic general education formula percentage increase (2-3%).
- b. The Chair, Vice Chair, Clerk and Treasurer will receive an added stipend to reflect additional duties. The stipend will be, approximately, an additional 25% for the Chair, an additional 10% for the Vice Chair and Clerk, and an additional 5% for the Treasurer.
- c. School board compensation shall be paid in March, June, September and December, and shall have all applicable federal and state deductions withheld.

III. Expense Reimbursements

School board members are eligible for reimbursement of expenses incurred that are directly related to fulfilling a board member's official responsibilities. Reimbursed expenses normally include:

- a. Mileage to and from school board member's home to seminars, committee meetings, association meetings (AMSD, MSBA, etc.), legislative hearings, and other meetings that are directly related to board service. Board members will not be reimbursed for mileage to and from regularly scheduled school board

meetings, or mileage to attend school functions and events such as athletic competitions, plays, concerts, etc.

- b. Parking and other required transportation costs will also be reimbursed, based on actual costs incurred.
- c. Meals in conjunction with official school board activities and duties will be reimbursed, based on actual costs not to exceed limits consistent with meal reimbursement as stated in Policy 412 Expense Reimbursement.

**SCHOOL BOARD AMENDED CONSENT AGENDA  
01/06/2026**

PRESENTER(S): School Board Chair

**1. Personnel**

Hire(s)

Last Name	First Name	Position	School	Date Effective
Johnston	Rylan	Assistant Preschool Teacher	Community Services	01.05.26
Ugalde Becerra	Jaen	Building Supervisor	Community Services	01.05.26

Leave of Absence Request(s)

Last Name	First Name	Position	School	Dates Effective
Kruger	Maya	Language Arts Teacher	SAMS	01.27.26-06.05.26
Whiteoak-Kerber	Fayeann	Food Service/Village Kids	WP	01.16.26-02.16.26

Resignation/Separation(s)

Last Name	First Name	Position	School	Date Effective
Shimura	Yuko	Food Service Worker	SAVHS/SAMS	12.19.25

Contract(s)

Last Name	First Name	Position	School	Date Effective

**2. Payment of Bills Checks Paid 12/18/2025**

01- General Fund	\$143,740.06
02- Food Service Fund	\$31,554.20
03- Transportation Fund	\$421.83
04- Community Serv Fund	\$10,795.37
05- Capital Expenditure Fund	\$28,870.65
09- Trust Fund	\$420.00
25 - Student Activities	\$13,527.29
<b>Total: \$</b>	<b>\$229,329.40</b>

**3. Minutes - 12/16/25 Regular Meeting Minutes (see BoardBook for document)**

**Work Session of the St. Anthony-New Brighton School Board**

Tuesday, December 16, 2025

5:30pm School Board Retirement Social, Work Session 6:00pm  
MS/HS Media Center, 3303 33rd Ave NE, Entry available at door #16, St.  
Anthony, MN 55418  
[www.isd282.org/discover/school-board](http://www.isd282.org/discover/school-board)

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**Minutes**

Attendance Taken at 6:00 PM.

Laurel Hood: Present  
Laura Oksnevad: Present  
Mike Overman: Present  
Cassandra Palmer: Present  
PJ Striker: Present  
Daniel Turner: Present

**1. Board Retirement Social (5:30pm)**

**2. Call to Order School Board Work Session (6:00pm)**

**Discussion:** Chair Palmer called the meeting to order at 6:00 pm  
**Staff in attendance:** Superintendent Corneille, Jada Richard, Laura Haupt-Coleman, Heather Berndt, Nancy Terry

**3. Approval of Agenda**

**Action(s):**

The recommended motion is to approve the 12/16/25 Work Session agenda as presented. This motion, made by Oksnevad and seconded by Overman, Carried.

**Voting Detail:**

Laurel Hood: Yea  
Laura Oksnevad: Yea  
Mike Overman: Yea  
Cassandra Palmer: Yea  
PJ Striker: Yea  
Daniel Turner: Yea

**Voting Summary:** Yea: 6, Nay: 0

**4. Approval of Consent Agenda**

**Action(s):**

The recommended motion is to approve the consent agenda as presented, including: minutes from 12/2/25 Board meeting, personnel, and payment of bills. This motion, made by Hood and seconded by Striker, Carried.

**Voting Detail:**

  
**St. Anthony New Brighton**  
INDEPENDENT SCHOOL DISTRICT 282

Laurel Hood:           Yea  
Laura Oksnevad:       Yea  
Mike Overman:         Yea  
Cassandra Palmer:     Yea  
PJ Striker:            Yea  
Daniel Turner:         Yea

**Voting Summary:** Yea: 6, Nay: 0

5. **Report: SAMS Eagle Bluff Trip**

**Discussion:** Eighth grade students shared stories and pictures from their trip to Eagle Bluff.

6. **Report: Q-Comp Update**

**Discussion:** QComp coordinators provided an overview of Teacher Practice, Site Base Goals and Student Achievement Goals.

7. **Discussion Items**

7.1. Ramsey County Elections Contract Renewal

**Discussion:** Superintendent Corneille and Laura Haupt-Coleman will be exploring bids from other potential election services organizations. The Board will discuss this with the City of St. Anthony at a future joint meeting.

7.2. Policy First Reading: 213 - School Board Committees

**Discussion:** The Board had a first reading of 213. The changes of 213 reflect a move away from negotiations being a committee of the board. This will come to the Board again for a second reading in January.

7.3. Policy Second Reading: 704 - Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System

**Discussion:** The Board had a second reading of Policy 704. There have been no changes since the first meeting. It will come for action before the Board on January 6, 2026.

7.4. Library Book Review Final Disposition

**Discussion:** Superintendent Corneille provided the Board with the review process executed by the Library for library book review. The decision by the superintendent is to Retain, but Restrict Access to the book.

8. **Reports**

8.1. ISD282 District, Program, and Building Report

**Discussion:** Superintendent Corneille provided highlights from each program throughout the District.

8.2. Board Reports

**Discussion:** School Board members shared information from the meetings, professional learning and events they have attended.

9. **Adjourn School Board Meeting**

**Discussion:** Chair Palmer adjourned the meeting at 7:45 p.m.

**St. Anthony**  **New Brighton**  
INDEPENDENT SCHOOL DISTRICT 282

Approved by: School Board Clerk or Board Chair

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# SANB's Comprehensive Achievement and Civic Readiness 2025-2026

## **GOAL 1: All students will be ready for Kindergarten.**

*(State Defines Ready for Kindergarten as: Children are 5 years of age by September 1, who are immunized, and have completed early childhood screening.)*

### **25-26 Goals 1**

98% of the students who attend preschool at St. Anthony Community Services and enter Kindergarten in September of 2026 will meet expectations as measured by the Teaching Strategies Gold Assessment. Social- Emotional Development and Language development

75% of the children who have an early childhood screening (during the 25-26 school year) will be 3 and 4 years.

## **GOAL 2: Close the achievement gaps among all groups.**

### **25-26 Goal 2**

By spring 2028, the gap between students of color and white students will be reduced by 25% (percent proficient) for students in grade 3 and Grade 5 and Grade 8 on their Math and Reading Minnesota Comprehensive Assessments.

## **GOAL 3: All students will be career and college ready by graduation.**

### **25-26 Goal 3**

In order to ensure career and college ready students, by 2028 students in 11th grade will score, on average, a 23 composite score on the ACT.

## **GOAL 4: All students graduate.**

### **25-26 Goal 4**

95% of the students in the class of 2026 will graduate- as measured by the 4-year graduation rate measurement on MDE. report card.

## **GOAL 5: All students are prepared to be lifelong learners**

### **25-26 Goal 5**

By the end of the 2026-2027 school year, students will report readiness for lifelong learning through an increase in the student-reported Panorama Survey 'Self-Efficacy for Learning' domain score from the current 47th national percentile to the 75th national percentile.

*Orig. 1995*

*Rev. 2026*

*Local Control/Recommended*

**704 DEVELOPMENT AND MAINTENANCE OF AN INVENTORY OF FIXED ASSETS AND A FIXED ASSET ACCOUNTING SYSTEM**

**I. PURPOSE**

The purpose of this policy is to provide for the development and maintenance of an inventory of the fixed assets of the school district and the establishment and maintenance of a fixed asset accounting system.

**II. GENERAL STATEMENT OF POLICY**

The policy of the school district is that a fixed asset accounting system and an inventory of fixed assets be developed and maintained.

**III. DEVELOPMENT OF INVENTORY AND ACCOUNTING SYSTEM**

The superintendent or such other school official as designated by the superintendent or the school board shall be responsible for the development and maintenance of an inventory of the fixed assets of the school district and for the establishment and maintenance of a formal fixed asset accounting system. The accounting system shall be operated in compliance with the applicable provisions of the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts (UFARS) with a capitalization level that equals or exceeds \$5,000. Group purchases for technology, furniture, or other equipment that is purchased as a per quantity that otherwise may be below the individual item threshold, the total threshold is \$25,000. The inventory shall specify the location of all continued abstracts showing the conveyance of the property to the school district; certificates of title showing title to the property in the school district; title insurance policies; surveys; and other property records relating to the real property of the school district.

**IV. REPORT**

The administration shall annually update the property records of the school district and provide an inventory of the fixed assets of the school district to the school board.

***Legal References:*** Minn. Stat. § 123B.02 (General Powers of Independent School Districts)  
Minn. Stat. § 123B.09 (Boards of Independent School Districts)  
Minn. Stat. § 123B.51 (Schoolhouse and Sites; Uses for School and Nonschool Purposes; Closings)  
GASB Implementation Guide 2021-1

***Cross References:*** MSBA/MASA Model Policy 702 (Accounting)

To: ISD 282 School Board  
From: Superintendent, Renee Corneille and Executive Director Hope Fagerland  
Date: Jan. 6, 2026  
Subject: Enrollment Projections and Context of ISD 282 Enrollment

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Overall Context:

The information in this memo can be organized into three distinct categories: Governance Requirements, Forecasting Definitions, and Historical Strategic Actions. The next section provides a quick summary and definitions for the board - as they navigate the task of providing a projected enrollment number to start the budget process.

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*Board Governance and Funding Context*

- *Fiscal Responsibility:* The Board is legally responsible for governing the district and approving an annual budget based on student enrollment revenue.
- *Revenue Streams:* ISD 282 currently receives approximately \$10,000 per pupil unit, derived from state allocations and local operating levies.
- *Legal Mandates:* Minnesota law requires the Board to establish annual grade-level enrollment targets to define open-enrollment capacity.

*Defining Enrollment Metrics*

To ensure fiscal accuracy and prevent potential deficits, the district distinguishes between two key metrics:

- *Enrollment Targets:* The maximum capacity set to allow for open enrollment if resident numbers are insufficient to meet goals.
- *Budget Enrollment Projections:* Conservative figures based on five-year trends and attrition rates used to build the actual operating budget and determine staffing.

## *Strategic Enrollment Plan (2022–2026)*

Following a projected deficit in 2022, the Board implemented a multi-year plan to stabilize the district's finances:

- *Secondary Growth:* A strategic decision was made to increase the 9th-grade enrollment target from 175 to 200 students annually until each high school grade level reached 200.
  - *Instructional Fiscal Efficiency:* To ensure fiscal sustainability, the Board mandated a minimum enrollment of 22–25 students for high school courses.
  - *Long-Term Modeling:* In 2023, the Board adopted a comprehensive five-year Enrollment Projection Model—informed by external demographic and capacity audits—to guide planning through the 2026-27 school year.
  - *Current Status:* The current 2026-27 cycle represents the final stage of this plan, where 9th-grade enrollment has reached its target and overall district enrollment is projected to remain stable.
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## Building the 2026-27 Budget

### *School Boards Approve The Budget*

The school board's responsibilities include governing the school district and approving its budget. Minnesota school districts' revenue is determined by student enrollment, with a per-pupil allocation from the state. ISD282 also utilizes an operating levy, generating additional per-pupil funding. Currently, ISD282 receives approximately \$10,000 per pupil unit. *Budget development begins with the board establishing enrollment targets.* Legally, the board must act on these targets, which define the number of open-enrollment students the district can accept.

This memo provides background information regarding enrollment for ISD282, historically along with current enrollment trends since 2021-22. This memo also clarifies the distinction between enrollment targets and enrollment for budgeting. Minnesota's open enrollment policy requires districts to establish grade-level enrollment targets. The board also requires grade-level enrollment projections for budgeting and class size determinations. ISD282 uses these budget enrollment projections, not the enrollment targets, to develop the annual budget. Accurate budget enrollment projections are crucial. Overestimating enrollment for budgeting and staffing purposes can lead to budget deficits.

Enrollment targets, unlike budget enrollment projections, are not directly tied to budget constraints. These targets help ensure the district achieves its budget enrollment through open enrollment if resident student enrollment is insufficient.

Consistent enrollment targets contribute to budget stability from year to year. Essentially, enrollment targets support meeting budget enrollment projections.

In January 2022, the board developed a four year enrollment plan. This plan was created following the COVID-19 pandemic and two decades of state underfunding, along with the district facing a projected deficit. This plan was created by the board reviewing data on high school courses with low enrollment (14-20 students). To ensure fiscal responsibility, the board determined that high school courses should have a minimum enrollment of 22-25 students. This necessitated either staffing adjustments based on building enrollment or identifying new revenue sources. For the 2022-2023 budget, the board approved a 200-student enrollment target for the incoming 9th-grade cohort (a 25-student increase) and mandated a minimum enrollment of 22 students per high school course. These measures reduced the budget gap and allowed the board to continue enrollment discussions. In January 2023, the superintendent subsequently provided data on historical enrollment trends, building capacity, demographics, and housing changes, which informed the development of five-year enrollment projections.

During the 2022-2023 school year, ISD282 engaged Data Analytics (TeamWorks) to analyze demographics, housing, and enrollment within district boundaries. The superintendent also provided historical enrollment trend data and building capacity information provided by Wold Architect, Ben Beery. Based on this data, the board approved an Enrollment Projection Model to guide ISD282's budget planning for the next five years.

(Chart below)

ISD 282 2023-24 Enrollment Estimate A																
Grade	Current Target	Current Budget	Current Enrollment	2023-24 Open Enrollment Applications	23-24 Target Estimate A (no change)	23-24 Budget Estimate A (Attrition 2%)	24-25 Target Estimate A (no change)	24-25 Budget Estimate A (Attrition 2%)	25-26 Target Estimate A (no change)	25-26 Budget Estimate A (Attrition 2%)	26-27 Target Estimate A (no change)	26-27 Budget Estimate A (Attrition 2%)	27-28 Target Estimate A (no change)	27-28 Budget Estimate A (Attrition 2%)	28-29 Target Estimate A (no change)	28-29 Budget Estimate A (Attrition 2%)
K	110	110	109	52	110	110	110	110	110	110	110	110	110	110	110	110
1	110	110	108	7	110	110	110	110	110	110	110	110	110	110	110	110
2	110	104	107	7	110	110	110	110	110	110	110	110	110	110	110	110
3	120	110	118	6	120	111	120	114	120	114	120	114	120	114	120	114
4	120	115	114	5	120	120	120	114	120	117	120	117	120	117	120	117
5	125	125	126	2	125	114	125	120	125	114	125	117	125	117	125	117
<b>Total Wilshire</b>			<b>682</b>	<b>79</b>	<b>695</b>	<b>675</b>	<b>695</b>	<b>678</b>	<b>695</b>	<b>675</b>	<b>695</b>	<b>678</b>	<b>695</b>	<b>678</b>	<b>695</b>	<b>678</b>
<b>Building Capacity (799)</b>			<b>85.36%</b>		<b>86.98%</b>	<b>84.48%</b>	<b>86.98%</b>	<b>84.86%</b>	<b>86.98%</b>	<b>84.48%</b>	<b>86.98%</b>	<b>84.86%</b>	<b>86.98%</b>	<b>84.86%</b>	<b>86.98%</b>	<b>84.86%</b>
6	150	145	152	20	150	144	150	132	150	138	150	132	150	135	150	135
7	150	126	144	6	150	150	150	148	150	136	150	142	150	136	150	139
8	150	150	148	2	150	144	150	149	150	148	150	136	150	142	150	136
<b>Total SAMS</b>			<b>444</b>	<b>28</b>	<b>450</b>	<b>438</b>	<b>450</b>	<b>429</b>	<b>450</b>	<b>422</b>	<b>450</b>	<b>410</b>	<b>450</b>	<b>413</b>	<b>450</b>	<b>410</b>
<b>Building Capacity (491)</b>			<b>90.43%</b>		<b>91.65%</b>	<b>89.21%</b>	<b>91.65%</b>	<b>87.37%</b>	<b>91.65%</b>	<b>85.95%</b>	<b>91.65%</b>	<b>83.50%</b>	<b>91.65%</b>	<b>84.11%</b>	<b>91.65%</b>	<b>83.50%</b>
9	200	200	192	41	200	187	200	183	200	188	200	187	200	175	200	181
10	180	175	177	4	200	193	200	188	200	184	200	189	200	188	200	176
11	175	171	165	1	175	175	200	191	200	186	200	182	200	187	200	186
12	175	175	169	0	175	162	175	172	200	188	200	183	200	179	200	184
<b>Total SAVHS</b>			<b>703</b>	<b>46</b>	<b>750</b>	<b>717</b>	<b>775</b>	<b>734</b>	<b>800</b>	<b>746</b>	<b>800</b>	<b>741</b>	<b>800</b>	<b>729</b>	<b>800</b>	<b>727</b>
<b>Building Capacity (750)</b>			<b>93.73%</b>		<b>100.00%</b>	<b>95.60%</b>	<b>103.33%</b>	<b>97.87%</b>	<b>106.67%</b>	<b>99.47%</b>	<b>106.67%</b>	<b>98.80%</b>	<b>106.67%</b>	<b>97.20%</b>	<b>106.67%</b>	<b>96.93%</b>
<b>TOTAL K-12</b>	<b>1,875</b>	<b>1,816</b>	<b>1,829</b>		<b>1,895</b>	<b>1,830</b>	<b>1,920</b>	<b>1,841</b>	<b>1,945</b>	<b>1,843</b>	<b>1,945</b>	<b>1,829</b>	<b>1,945</b>	<b>1,820</b>	<b>1,945</b>	<b>1,815</b>
Est. ADM Adj for PSEO		(40)	(40)			(40)		(40)		(40)		(40)		(40)		(40)
<b>ADM for Revenue</b>		<b>1,776</b>	<b>1,789</b>			<b>1,790</b>	<b>1,920</b>	<b>1,801</b>	<b>1,945</b>	<b>1,803</b>	<b>1,945</b>	<b>1,789</b>	<b>1,945</b>	<b>1,780</b>	<b>1,945</b>	<b>1,775</b>
<b>Est. General Fund Revenue</b>		<b>\$16,937,002</b>	<b>\$16,918,573</b>			<b>\$17,158,940</b>		<b>\$17,264,386</b>		<b>\$17,283,558</b>		<b>\$17,149,354</b>		<b>\$17,063,080</b>		<b>\$17,015,150</b>
Total Est Gen Rev 2023 - 2029				\$102,934,468												

Per this data, the board approved the target of 200 students in 9th grade for the 2022-2023 school year and the ongoing target of 200 9th graders until each grade (9-12) had 200 students enrolled. Furthermore, a 2% enrollment attrition rate was embedded within the model. It is important to remind the School Board that this enrollment plan has been in place since 2022 and did not include an increase in overall enrollment for the 2026-27 school year.

The overall enrollment plan occurred by increasing the budgeted 9th grade enrollment per year, with the final year being 2025-26. Increasing the budget enrollment in 9th grade allowed for those students to stay in our system until graduation. This enrollment plan was finalized with the 2025-2026 9th grade enrollment target of 200 students.

*Further Context: Per Pupil Funding Clarification*

In 2021-22 school year - the school board examined alternative enrollment models, such as increasing the kindergarten population within ISD282. This proposal was rejected to ensure and maintain small class sizes in grades K-3.

In 2021-22, 2022-23 school years, the board opted to increase enrollment in grades 6-12. One of the reasons is because students in grades 7-12 receive supplementary funding compared to those in grades K-6. The state employs a pupil unit rate based on average daily membership. For students in grades K-6, the pupil unit is 1.0; for students in grades 7-12, a rate of 1.2 is applied. Using the estimated figure of \$10,000 per student enrolled, students in grades K-6 would generate \$10,000 per pupil unit; students in grades 7-12 would generate \$12,000 per pupil unit. The board considered this discrepancy and concluded that increasing enrollment in grades 7-12 would provide additional funds and enable the district to maintain smaller elementary class sizes.

It is important for the current school board to understand the historical context of these decisions and how they have positively impacted ISD282's budget. This forward thinking and fiscal understanding has allowed SANB to prevent across the board budget reductions. Something that has impacted the majority of districts in the entire state and specifically in the metro area. For further information and context regarding ISD282 enrollment and comparables please link to this [document](#).

The following section summarizes the [document](#) referenced above.

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*Document Summary: Comparatively, ISD 282 enrollment has increased compared to how most Minnesota public schools have seen a significant decline in students since 2019, ISD 282 has resisted this trend with a 7.5% increase in enrollment since 2020. This growth was driven by a deliberate board strategy to increase secondary enrollment, which generates higher per-pupil revenue. However, the district faces fiscal pressure as rising labor and benefit costs—which make up 80-90% of the budget—outpace the 2% annual increase in state funding. This creates an inherent deficit when enrollment remains static, as a flat student population effectively functions as a budget decrease against inflationary costs.*

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*Budget 2026-2027 - Using Enrollment Projections:*

As we initiate the first steps in building the 2026-27 school budget, we are providing the proposed enrollment projections below for your review. This data includes a side-by-side comparison with the current 2025-26 enrollment for reference. It is

critical to distinguish between our "target" enrollment (see above for definitions)—the capacity we set for open enrollment if resident numbers are not met—and our "budget enrollment projection," which is a conservative figure based on five-year trends and historical attrition rates. To maintain fiscal accuracy in our Average Daily Membership (ADM) funding, we have factored in a reduction for students pursuing alternative pathways, such as Post Secondary Educational Opportunities (PSEO) or outside Career and Technical Education (CTE) courses, where funding follows the student to the external provider. For the upcoming 2026-27 budget, we are projecting a reduction of approximately 60 total ADMs to account for these external enrollments, ensuring our net budgeted ADM remains a reliable foundation for our financial planning. Using the chart below would set the budget using 1840 ADMs. (See Chart Below - current proposed enrollment budget)

Grade	Budget Enrollment (2025-26)	Oct 1st Actual Enrollment (2025-26)	<b>Proposed Target (2026-27)</b>	<b>Proposed Target Class Size (2026-27)</b>	<b>Proposed Budget Enrollment (2026-27)</b>
<b>EC</b>	10	7	10		10
<b>KG</b>	110	116	110	22	110
<b>1</b>	106	109	110	22	115
<b>2</b>	106	112	115	23	108
<b>3</b>	115	122	125	25	111
<b>4</b>	119	126	125	25	121
<b>5</b>	115	123	125	25	125
<b>6</b>	147	151	150	30	148
<b>7</b>	146	149	150	30	148
<b>8</b>	149	148	150	30	148
<b>9</b>	190	191	200	33	192
<b>10</b>	195	190	200	33	185
<b>11</b>	200	194	200	33	188
<b>12</b>	190	187	200	33	192
<b>TOTAL</b>	<b>1898</b>	<b>1925</b>	<b>1970</b>		<b>1900</b>
Budgeted ADM	1898	1906	1970		1900
Budgeted PSEO	-58	-58	-60		-60
Net Budgeted ADM	1840	1848	1910		1840

*A Stable Enrollment Equals a Reduction in Revenue:*

The proposed enrollment for the 2026-27 budget remains flat, essentially mirroring last year's budgeted figures. It is important to recall that starting with the 2021-22 cycle, the school board implemented a four-year strategic increase of 9th-grade enrollment from approximately 175 to 200 students. This incremental growth provided the necessary revenue to offset rising expenditures over the past four years. However, as we look ahead, the board must recognize that stable enrollment effectively functions as a budget decrease. While revenue remains stagnant when enrollment is flat, our expenditures continue to rise due to uncontrollable variables such as inflation, health care cost hikes, and contractual cost-of-living adjustments.

To address these fiscal pressures, the board may consider further revenue generation through enrollment growth, similar to the decisions made in 2021 and 2022. Under current conditions, Wilshire Park is the only site with the potential to withstand such an increase. In contrast, St. Anthony Village High School has reached its functional capacity with the current target of 200 students per grade. Furthermore, increasing enrollment at St. Anthony Middle School is restricted by our "middle school model". This structure, which utilizes interdisciplinary teaming where students in each grade share a dedicated set of teachers and a common schedule, makes scaling enrollment significantly more complex without a fundamental shift in our instructional delivery and scheduling model.

Historically, increasing enrollment at Wilshire Park (WP) has been deferred to maintain small class sizes in grades K-2 and to utilize the district's bond-funded square footage expansion for managing rising resident enrollment. While resident student numbers have indeed increased significantly—shifting from roughly 50% open enrollment to approximately 25%—the total number of students enrolled has not grown at the same pace. Although the demographer accurately predicted the rise in resident students, the district has limited overall growth by restricting open enrollment slots.

Trend data indicates that Wilshire Park consistently receives between 60-65 open enrollment applications for kindergarten annually. Over the last three years, the district has accepted only 20-25 of these students to meet the established enrollment target of 110, leaving an average of 40 applicants per year who could otherwise be enrolled.

As the Board evaluates this potential revenue lever, several variables must be considered:

- *Long-Term Revenue Stability:* Accepting students at the kindergarten level carries a high likelihood of retention through their 13-year K-12 career, providing a stable, multi-year revenue stream.

- *Class Size Adjustments:* Accommodating an additional 15 kindergarten students would require increasing class size targets in grades K-2 from 22 to 25 students. This shift from a 110-student to a 125-student target would align K-2 capacity with current grade 3-5 enrollment levels.
- *Application Trends:* Open enrollment demand peaks at kindergarten and drops sharply thereafter, moving from approximately 60 applications to fewer than 20 in first grade and fewer than 10 in grades 2-5.

Given these trends, any strategic increase in enrollment would need to be initiated at the kindergarten level. This remains a primary option for the School Board to consider as a potential antidote to stagnant enrollment and the resulting fiscal pressures.

*Bottomline and Next Steps:*

Historically, ISD 282 has successfully navigated a period of declining enrollment (budget) across Minnesota by implementing a strategic growth plan that increased secondary enrollment by 7.5% since 2020. While this forward-thinking approach has stabilized the budget and protected small elementary class sizes to date, the district has now reached a critical point where enrollment is projected to remain flat for the 2026-27 school year. Because 80-90% of our budget is tied to labor and benefits—costs that rise due to inflation and contractual obligations—a static student population effectively functions as a budget decrease. Currently, St. Anthony Village High School has reached its functional capacity at 200 students per grade, and St. Anthony Middle School’s schedule model restricts further scaling without significant instructional shifts.

District administration is seeking direction from the School Board to ensure a fiscally responsible budget for the 2026-27 school year. The Board must determine whether to maintain the current "status quo" projections, which will necessitate managing an inherent deficit through potential expenditure reductions, or to authorize a strategic revenue increase by expanding kindergarten enrollment. Data shows a high demand at the kinder level, with roughly 40 open-enrollment applicants turned away annually at Wilshire Park. Increasing the kindergarten target from 110 to 125 students would align K-2 capacity with our existing 3-5 grade levels and secure a stable, 13-year revenue stream, though it would require adjusting K-2 class size targets to 25 students.

*Orig. 1996*

*Rev. 2007, 2019*

*Rev. Jan 2026*

*Local Control/Recommended*

## 213 SCHOOL BOARD COMMITTEES

### I. SCHOOL BOARD COMMITTEES PURPOSE

- A. The purpose of this policy is to provide for the structure and the operation of committees or subcommittees of the school board

### II. GENERAL STATEMENT OF POLICY

- A. It is the policy of the school board to designate school board committees or subcommittees when it is determined that a committee process facilitates the mission of the school board.
- B. The school board has determined that certain permanent standing committees, as described in this policy, do facilitate the operation of the school board and the school district.
- C. A school board committee or subcommittee will be formed by school board resolution which shall outline the duties and purpose of the committee or subcommittee.
- D. A committee or subcommittee is advisory in nature and has only such authority as specified by the school board.
- E. The school board will receive reports or recommendations from a committee or subcommittee for consideration. The school board, however, retains the right and has the duty to make all final decisions related to such reports or recommendations.
- F. The school board also may establish such ad hoc committees for specific purposes as it deems appropriate.
- G. The school board reserves the right to limit, create or abolish any standing or ad hoc committee as it deems appropriate.
- H. A committee of the school board shall not appoint a subcommittee of that committee without approval of the school board.

### III. DESIGNATION OF STANDING COMMITTEES

- A. The school board shall have the following standing committees:
  - 1. Audit.
  - 2. Policy.
  - 3. ~~Negotiations Committee(s) for various employee groups.~~

- B. The school board will establish, by this policy, each standing committee or by resolution each standing or ad hoc committee, the number of members, the term, and the charge or mission of each such committee.
- C. The school board chair shall appoint the members of each standing or ad hoc committee and designate the chair thereof.

IV. PROCEDURES FOR SCHOOL BOARD COMMITTEES

- A. All meetings of committees or subcommittees shall be open to the public in compliance with the Open Meeting Law, and notice shall be given as prescribed by law.
- B. A committee or subcommittee shall act only within the guidelines and mission established for that committee or subcommittee by the school board. Individual board members, or any two or three board members appointed to any committee, have no authority to bind the board on any matter unless such authority is expressly granted by the entire board.
- C. The committee or subcommittee shall designate a secretary who will record the minutes of actions of the school board committee.
- D. The power of a committee or subcommittee of the school board is advisory only and is limited to making recommendations to the school board.
- E. A committee or subcommittee of the school board shall, when appropriate, clarify in any dealings with the public that its powers are only advisory to the school board.
- F. Committee members will not hold a meeting of a committee outside the presence of administration and no committee meeting may be held without providing three day prior notice.
- G. Committees will not stray into management work, and do not oversee or direct any school district staff, and do not have the authority to direct school district staff to take any specific actions or duties. Only the administration or the full school board may direct school district staff.

***Legal References:***

- Cross References:*** Minn. Stat. Ch. 13D (Open Meeting Law)  
 MSBA/MASA Model Policy 201 (Legal Status of the School Board)  
 MSBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules)  
 MSBA Service Manual, Chapter 13, School Law Bulletin “C” (Minnesota’s Open Meeting Law)  
 Other References: IAP2 Spectrum of Public Participation

Policy 213.1 School Board Committees Procedure Appendix

EXPECTATIONS FOR AND OPERATIONAL PROCEDURES OF SCHOOL BOARD  
STANDING COMMITTEES

V. Audit Committee

A. General Statement of Role

1. The main purpose of the Audit Committee is to work with the consulting audit firm to provide financial oversight, understand the financial reporting process, and understand district internal controls.

B. Committee Composition

1. The audit committee consists of three board members: the School Board Chair, Treasurer, and one additional School Board Member.
2. The additional School Board Member is appointed by the Board Chair.

C. Meetings

1. Audit Committee meetings will be held a minimum of once a year at the completion of the annual audit report.

VI. ~~Negotiations Committee~~¶

~~A. General Statement of Role~~¶

- ~~1. The negotiating committee works collaboratively with the district bargaining units to meet the priorities of the school district through a structured process. The purpose is to advocate for an agreement that reflects the mission and vision of the school district and stewardship of public resources.~~

¶

~~B. Committee Composition~~¶

- ~~1. The committee will consist of two or three board members, the Superintendent and additional members of the administration.~~¶
  - ~~a) The School Board Members are appointed by the Board Chair.~~¶
  - ~~b) Additional administrative members are designated by the Superintendent.~~

¶

- ~~2. The Committee may utilize additional experts invited by the School Board or the administration to provide related information~~

or skills.

¶

~~C. Meetings~~

~~VII. Meetings will be scheduled as needed and published according to School Board processes.~~

VIII. Policy Committee

A. General Statement of Role

1. The committee reviews existing policies and writes new policies to provide broad governance guidance and address changes in legislation, statutes, case law and legal decisions, as well as district social and educational issues.
2. Board policies act as guidelines for the internal procedures of the district.
3. The committee stays abreast of local, state and federal laws and regulations to determine and apply implications for district policy development and revisions.
4. The committee works closely with the appropriate staff to draft new or refine current policies, processes, and protocols, that are then brought to the board for formal action.
5. All district policies should be reviewed according to the calendar set by the committee.
6. If policy changes will have a major community impact, the board and district should seek community input and have a communications plan for the public. This will be based on best practices outlined in the IAP2 Spectrum of Public Participation. This will happen via online survey/sign-up.
7. Policies that are ready for updating should be brought to the board for consent, discussion, or approval, depending on what phase they are in.

B. Committee Composition

1. The policy committee consists of two board members; the School Board Clerk and One School Board Director, and an administrator appointed by the superintendent.
2. The committee chair is appointed by the board chair.
3. Board members are appointed annually in January at the organizational meeting or by resolution during the rest of the year, if necessary.

4. The Committee may invite a student(s) and/or a community representative(s) to provide feedback during the policy review process

C. Meetings

1. Meetings are held monthly.

IX. Committee Assignments

- A. Unless otherwise specified, board members will be assigned or appointed to committees or boards by the board chair in consultation with the board. Board members will be assigned to committees or boards no later than the second regular board meeting in January. Each board member should be assigned to at least one (1) committee.
- B. Appointment to a committee should take into consideration, but not be limited to, the following:
  1. equitable distribution of committee assignments among board members;
  2. expressed interests of board members;
  3. a board member's training, education and/or experience with the purpose of the committee;
  4. continuity of service and historical knowledge;
  5. availability for meetings;
  6. the need for diversity;
  7. the needs of the board; and
  8. the proven ability to work effectively in a committee environment.
- C. Should one or more representatives of the board be needed to attend a committee meeting prior to the board's adoption of committee assignments, the chair is authorized to temporarily appoint board members to that committee.
- D. Assignments to a committee are effective until either the following year's approval of committee members, or board removal or absence for another reason.
- E. If an absence is created on any committee, the chair may assign another board member to represent the board at a committee meeting for any duration.