

Sitka School District Mission:
The Sitka School District will intentionally develop
Haa Latseení
(Our Strength of Mind, Body, and Spirit)
to inspire and prepare students to be compassionate, empowered,
and equipped critical thinkers within a global community.

School Board Meeting

Wednesday, December 3, 2025 | 5:45 PM | Harrigan Centennial Hall, 330 Harbor Drive, Sitka, AK
99835

Proposed Agenda

1. **Recognitions - 5:45 - 6:00 p.m.**
2. **Call to Order - 6:00 p.m.**
3. **Flag Salute**
4. **Land Acknowledgment**
5. **Roll Call**
6. **Approval of the Proposed Agenda and Consent Agenda**
 - 6.a. Minutes from November 5, 2025
 - 6.b. Personnel Report
 - 6.c. November 19th Policy Committee Meeting Recap
 - 6.d. Revision to AR 5128 - Alaska Performance Scholarship Program, Second Reading
 - 6.e. Adopt E 5128 - Alaska Performance Scholarship Appeal Form, Second Reading
 - 6.f. Adopt BP 6151 - Class Size, Second Reading
7. **Persons to be Heard**
8. **Special Reports: Government to Government**
9. **School Highlights - REACH**
10. **Reports and Presentations**
11. **Board Member Reports**
12. **Superintendent Report**
13. **New Business**
 - 13.a. Addition to 2025 CIP List - PAC Lighting
 - 13.b. Approve Matching Funds for Farm to Schools Grant
 - 13.c. Approval of Superintendent Leave over Winter Break.
14. **Future Agenda Items/Upcoming Events**
 - 14.a. December 10, 2025 — Policy Committee Meeting | 5:00 p.m. | District Office Boardroom
 - 14.b. December 17, 2025 - School Board Budget Work Session | 6:00 p.m. | District Office Boardroom
 - 14.c. January 7, 2026 - Next Regular School Board Meeting | 5:45 p.m. | Harrigan Centennial Hall
15. **Final Comments from the Public**

16. Final Comments from the Board

17. Adjournment

Note: All items listed under Agenda & Consent Agenda are considered routine by the School Board and will be approved in one motion. Items may be removed at the request of a School Board Member.

Note: Meetings will adjourn by 10:30 p.m. Alaska Standard Time (or Alaska Daylight Standard Time) unless by a majority vote of the board the meeting is extended 30 minutes to 11:00 p.m. Further 30-minute extensions will require each a separate motion that will require a unanimous vote of those members present and constituting a quorum.

Note: The School Board reserves the right to go into executive session as and to the extent permitted by AS 44.62.310 and Board Bylaw 9321. An executive session may be called to consider the following subjects: (1) matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the District; (2) subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion; (3) matters which by law, municipal charter, or ordinance are required to be confidential; and (4) matters involving consideration of government records that by law are not subject to public disclosure. The motion to go into executive session must clearly specify the subject of the proposed session without defeating the purpose of addressing the subject in executive session.

SITKA SCHOOL BOARD MEETING

November 5, 2025 – 6:00 p.m.

Sitka High School Library

Sitka School District

Superintendent: Dr. Deidre Jenson

1. RECOGNITIONS

Haa Latseeni Students of the Month:

XTS: Elissa Apangalook

KGH: Asher Karsunky

BMS: Stevie Jarvill

SHS: Evan Grant

PHS: Sydney Lindstrom

BMS National Blue Ribbon School Award

Jen Dill – SESA Paraprofessional of the Month

Principal Appreciation Month

2. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

by School Board President Phil Burdick in the
Sitka High School Library.

3. FLAG SALUTE

4. LAND ACKNOWLEDGMENT

5. ROLL CALL

In attendance were board members Courtney Amundson, Paul Rioux, Amanda Williams, Tom Williams, President Phil Burdick, and Student Representative Francis Myers. The meeting was quorate.

6. APPROVAL OF THE PROPOSED AGENDA AND CONSENT AGENDA

Mr. Williams moved, and **Ms. Williams** seconded to approve the proposed agenda and consent agenda, as presented.

The motion PASSED without opposition.

7. PERSONS TO BE HEARD

Former SSD Business Manager, **Leslie Young**, spoke to the board regarding a possible misuse of the district's Alaska

Airlines mileage account and credit card during her tenure.

8. **GOVERNMENT TO GOVERNMENT**

There was no Government to Government report at this meeting.

9. **SCHOOL HIGHLIGHTS – PHS**

Matt Groen, Principal of Pacific High School, gave a presentation to the board of programs and activities at Pacific High School.

10. **BOARD MEMBER REPORTS**

President Burdick shared his board related activities from October, including attending the State Board of Education meeting regarding local contributions, a family engagement coffee chat, and a legislative education task force. He reported to the City Assembly on district matters, and shared feedback regarding the board retreat with AASB.

Mr. Williams shared his own reflections on the board retreat.

Mr. Rioux reported on Policy Committee work and expressed that he thought the time spent at the board retreat was time well spent. In his role with AASB, Mr. Rioux had the opportunity to attend the AASB/ALASBO maintenance conference.

Ms. Williams gave a report on the October Policy Committee meeting, sharing that the committee is continuing discussions around updating district board policies, including the district's policies around head lice and administering medication. She also reported that she attended two KGH parent advisory committee (SHIP) meetings – one regarding Title 1 funding, and another regarding math instruction.

Ms. Amundson shared that she was sworn in as a board member at the October 15th special meeting. She has been occupied with reading board bylaws and learning about Roberts Rules of Order.

Mr. Myers reported on ongoing activities at Sitka High School. He share that Sitka sent a student delegation to the AASG state conference, bringing three resolutions for adoption, including one regarding chronic absenteeism, and one addressing statewide underfunding of major maintenance in school districts.

11. SUPERINTENDENT REPORT

a. ENROLLMENT SUMMARY

Superintendent Jenson reported that the Fall OASIS report is nearly complete. District enrollment is currently 1,027 (1047 less 20 PreK students). Average Daily Membership stands at 1028.76, but the final count won't be verified until December. The district budgeted for 1,000 students this year; the number of students over 1,000 will bring approximately \$180,000 into the district's general fund. The board was provided with the monthly revenue/expenditures report from the Business Office.

b. FINANCE REPORT

Dr. Jenson's update included the following:

c. SUPERINTENDENT UPDATE

- Professional Development – administrators and district office staff attended continuing Leadership Paradigm training in Anchorage.
- The data work session and retreat with the board provided an opportunity for relationship building.
- Grant work – applying for a farm to table grant to continue the PHS garden project. Project Achieve grant – meeting with district high schools to develop post-secondary plans.
- Sitka Conservation Society is hiring a part time person to work with students in the garden and to support the SSD foods program with indigenous foods.
- The district has not yet received word on the school safety grant due to the government shutdown.

- Dr. Jenson met with city department personnel to begin work on Emergency Operations plan.

12. NEW BUSINESS

a. APPROVE ANNUAL PRIORITIES FOR THE SCHOOL BOARD

Mr. Williams moved, and **Mr. Rioux** seconded to approve the 2025-2026 annual School Board Goals as presented.

There was no public comment.
There was no board comment.

At its recent retreat, the Board reviewed the data from their self-evaluation. The Board selected three goals that relate to improving internal and external communication.

- Goal 1 - Board will review and revise their month-to-month calendar
- Goal 2 - Board will commit to learning and using SharePoint and/or Teams.
- Goal 3 - Board will adopt a liaison policy.

The motion PASSED without opposition.

b. APPROVE BOARD'S ANNUAL PRIORITIES FOR THE DISTRICT

Mr. Williams moved, and **Mr. Rioux** seconded to approve the 2025-2026 annual priorities for the District, as presented.

There was no public comment.
There was no board comment.

At its recent School Board retreat, the board selected priorities from the Strategic Plan for Dr. Jenson to focus on for the 2025-2026 year.

- Strategy 1. We will identify strategies to close learning gaps.
- Strategy 5. We will develop an internal and external District communication plan.

The motion PASSED without opposition.

13. FUTURE AGENDA

ITEMS/UPCOMING EVENTS

- a. NOVEMBER 13-16, 2025 – AASB
ANNUAL CONFERENCE IN
ANCHORAGE
- b. NOVEMBER 19, 2025 – POLICY
COMMITTEE | 5:00 P.M. | DISTRICT
OFFICE BOARDROOM
- c. DECEMBER 3, 2025 – NEXT
REGULAR SCHOOL BOARD
MEETING | 5:45 P.M. | HARRIGAN
CENTENNIAL HALL

**14. FINAL COMMENTS FROM THE
PUBLIC**

There were no final comments from the public.

**15. FINAL COMMENTS FROM THE
BOARD**

There were no final comments from the board.

16. ADJOURNMENT

Mr. Williams adjourned the meeting at 7:19 p.m.

Phil Burdick, President

Paul Rioux, Clerk

Sitka School District Personnel Report

as of 11/1/2025

Certified Employees Recommended for Employment		
Name	Current Position	Date Effective
Certified Employees Left Employment		
Name	Current Position	Date Effective
Classified Employees Recommended for Employment		
Name	Current Position	Date Effective
Ariana Strickland	XTS SPED Paraprofessional	11/03/2025
Samuel Pointer	BMS SPED Paraprofessional	11/17/2025
Annette Evans	SHS SPED Paraprofessional	11/17/2025
Stephanie Diaz	BMS Paraprofessional	11/10/2025
Classified Employees Left Employment		
Name	Current Position	Date Effective
Classified Employees Changed Positions		
Name	Current Position	Date Effective

Dawn Georgia

From: Dawn Georgia
Sent: Friday, November 21, 2025 9:27 AM
To: Deidre Jenson; Diana Fulton; Roxann Gagner; Jessica Keaveny; Jamie Eells; Jill Lechrone; Amanda Williams; Ryan Haug; Paul Rioux; Nutting, Hillary
Cc: Phil Burdick
Subject: November 19th Meeting Recap

In Attendance

Jessica Keaveny
Hillary Nutting
Amanda Williams
Paul Rioux
Roxann Gagner
Diana Fulton
Deidre Jenson
Dawn Georgia
Haley White, guest
Jeanine Brooks, guest

Moving forward for board approval at the December 3rd meeting:

Adopt BP 6151 – Class Size
Revision to AR 5128 - Alaska Performance Scholarship Program (replacing the current SSD AR with the model policy AR)
Adopt E 5128 – Alaska Performance Scholarship Appeal Form

Other Discussion:

Hayley White and Jeanine Brooks spoke to the committee regarding the head lice protocol currently being practiced in schools. They gave recommendations to the committee for revisions to the current administrative regulation in the district policy manual to align more with the currently practiced protocol. The committee agreed to move the AR from BP 5112.2 – Exclusions from Attendance to BP 5141 – Health Care and Emergencies. It will be renamed AR 5141.1 Pediculosis – Head Lice. An exhibit to the AR will be created as an educational piece by the district nurse, and will be presented to the committee in December.

The committee also decided to begin a review of Series 6000 – INSTRUCTION.

Gunalchéesh!

Dawn Georgia

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Sitka, AK 99835
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georgiad@sitkaschools.org



ALASKA PERFORMANCE SCHOLARSHIP PROGRAM

AR 5128(a)

The Alaska Performance Scholarship Program provides scholarships for high school graduates who are Alaska residents to attend a qualified postsecondary institution in the State of Alaska. The district is required to determine student eligibility for the three levels of scholarships available. The district must then notify the Alaska Department of Education and Early Development of each qualifying student's eligibility.

Eligibility Determinations

The principal or designee of each high school shall determine scholarship eligibility for each graduating student by application of the following criteria.

A. Course Work Requirements

Note: The following curriculum requirements are in place for students graduating from high school in and after 2024. Qualifying units of credit shall include a student's completion of a high school level course in an earlier grade if: 1) the course meets content standards for a grade 9-12 course; 2) is within a qualifying curriculum (math, science, language arts, etc.); and 3) appears on the student's high school transcript. A course does not satisfy the requirements of this section, regardless of the course name unless it is: 1) a college or industry preparatory course; and 2) meets or exceeds the standards and grade level expectations in *Alaska Standards: Content and Performance Standards for Alaska Students*. An advanced placement and international baccalaureate course meets curriculum requirements and is considered an approved course as fully stated in 4 AAC 43.030.

The Alaska Performance Scholarship may be awarded based on a student's completion of either a math and science curriculum track, or a social studies and language curriculum track.

Curriculum Requirements

Graduating students in 2024 and beyond must meet the following curriculum requirements to qualify for all scholarship levels (Achievement, Performance, and Honors):

Math and Science Curriculum:

1. Math – 4 units of credit, consisting of either four units selected from the following courses or a combination of three units selected from the following courses and an additional course approved by the department:
 - i. algebra I;
 - ii. algebra II;
 - iii. geometry;
 - iv. trigonometry;
 - v. pre-calculus;
 - vi. calculus;
 - vii. calculus II;
 - viii. statistics.

ALASKA PERFORMANCE SCHOLARSHIP PROGRAM

AR 5128(b)

2. Science – 4 units of credit, consisting of either four units selected from the following courses or a combination of two units selected from the following courses and two additional courses approved by the department:
 - i. physical science;
 - ii. earth science;
 - iii. biology;
 - iv. chemistry;
 - v. physics;
 - vi. marine biology;
 - vii. anatomy and physiology.
3. Language arts – 4 units of credit, consisting of either four units selected from the following courses or a combination of three units selected from the following courses and an additional course approved by the department:
 - i. composition;
 - ii. American literature;
 - iii. world literature;
 - iv. speech and debate;
 - v. advanced composition;
 - vi. creative writing;
 - vii. British literature.
4. Social studies – 4 units of credit, one unit of credit in a foreign or Alaska Native language, fine arts, or cultural heritage may substitute for one of the four units of credit of social studies; at least two units of credit must be from the following courses, with any remaining credits from courses approved by the department:
 - i. World history;
 - ii. American history;
 - iii. geography;
 - iv. American government/civics;
 - v. economics;
 - vi. Alaska history;
 - vii. western or eastern civilization;
 - viii. psychology;
 - ix. sociology.

Social Studies and Language Curriculum

1. Math - 3 units of credit, consisting of either three units selected from the following courses or a combination of two units selected from the following courses and an additional course approved by the department:
 - i. algebra I;
 - ii. algebra II;
 - iii. geometry;
 - iv. trigonometry;

- v. pre-calculus;
- vi. calculus;
- vii. calculus II;
- viii. statistics.

ALASKA PERFORMANCE SCHOLARSHIP PROGRAM (continued)

AR 5128(c)

2. Science – 3 units of credit consisting of either three units selected from the following courses or a combination of two units selected from the following courses and an additional course approved by the department:
 - i. physical science;
 - ii. earth science;
 - iii. biology;
 - iv. chemistry;
 - v. physics;
 - vi. marine biology;
 - vii. anatomy and physiology;
3. Language arts – 4 units of credit consisting of either four units selected from the following courses or a combination of three units selected from the following courses and an additional course approved by the department:
 - i. composition;
 - ii. American literature;
 - iii. world literature;
 - iv. speech and debate;
 - v. advanced composition;
 - vi. creative writing;
 - vii. British literature;
4. Social studies – 4 units of credit, consisting of either four units selected from the following courses or a combination of three units selected from the following courses and an additional course approved by the department:
 - i. world history;
 - ii. American history;
 - iii. geography;
 - iv. American government/civics;
 - v. economics;
 - vi. Alaska history;
 - vii. western or eastern civilization;
 - viii. psychology;
 - ix. sociology.
5. Foreign, Alaska Native or American sign language – 2 units of credit in the same language.

ALASKA PERFORMANCE SCHOLARSHIP PROGRAM (continued)

AR 5128(d)

Note: A district that offers courses meeting the requirements for APS but that do not clearly fall within the course names found above may seek approval from the Department to have those courses approved for APS purposes. 4 AAC 43.030(j).

B. Grade Point Average and Standardized Examination Scores

In addition to the curriculum requirements above, students must meet certain GPA or standardized examination score requirements. It is the student's responsibility to provide proof of results achieved on one of the standardized examinations required for scholarship eligibility. GPA or test scores determine a student's level of eligibility for each of the three scholarships set forth below:

1. Alaska Performance Honors Scholarship

Grade Point Average: 3.5 or higher

or

Test Scores: ACT composite score of 25 or higher; or
SAT combined score of 1210 or higher; or
A combined WorkKeys score of 18 or higher, with no single score lower than 6, in each of the following:

1. applied mathematics
2. reading for information
3. locating information

Note: The Alaska Performance Honors Scholarship has an award level of \$7,000.

2. Alaska Performance Achievement Scholarship

Grade Point Average: 3.0 or higher

or

Test Scores: ACT composite score of 23 or higher; or
SAT combined score of 1130 or higher; or
A combined WorkKeys score of 15 or higher, with no single score lower than 5, in each of the following:

1. applied mathematics
2. reading for information
3. locating information

ALASKA PERFORMANCE SCHOLARSHIP PROGRAM (continued)

AR 5128(e)

Note: The Alaska Performance Achievement Scholarship has an award level of \$5,250.

3. Alaska Performance Opportunity Scholarship

Grade Point Average: 2.5 or higher

or

Test Scores: ACT composite score of 21 or higher; or
SAT combined score of 1060 or higher; or
A combined WorkKeys score of 12 or higher, with no single
score lower than 4, in each of the following:

1. applied mathematics
2. reading for information
3. locating information

Note: The Alaska Performance Opportunity Scholarship has an award level of \$3,500.

Note: A student who qualifies for one of the above scholarships using the WorkKeys examination must use the scholarship award in a career and technical program that results in the award of a certificate. 4 AAC 43.020(d).
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Notice to Parents/Guardians of Eligibility Determination

Option 1:

The principal or designee shall provide written notice to all parents/guardians, or to students if 18 or older, of the eligibility determination, or how they may learn the eligibility determination. The notice should also explain how a parent/guardian or eligible student may challenge this determination.

Permanent Record

Once eligibility levels are determined, the district will record the level of eligibility on each qualifying student's permanent record. No notation should be made for those students who are not eligible for a scholarship award.

Annual Transmittal of Records

No later than July 15 of each year, the district will transmit an electronic version of each graduating student's permanent record that describes the student's eligibility for the Alaska Performance Scholarship Program. This is a mandatory reporting obligation and parents/students may not opt out of this disclosure.

ALASKA PERFORMANCE SCHOLARSHIP PROGRAM (continued)

AR 5128(f)

Appeal Procedures

The district provides the following appeal process for students who believe an error has been made regarding a student's eligibility for an Alaska Performance Scholarship. A student can request that the district review the determination of whether or not he or she is eligible or, if eligible, the level of scholarship available.

A. Appeal Form

To request an appeal, a student must complete the Alaska Performance Scholarship Appeal Form for Public School Students. [E 5128] The form requires:

1. Name, mailing address, and contact information;
2. Eligibility information in the form of official examination scores and an official transcript indicating courses taken and GPA and/or test scores;
3. A statement explaining why the student believes the eligibility determination is in error; and
4. All documents, papers, or other materials that support a reversal or modification of the eligibility determination.

Students who have questions about the form or require assistance should contact a counselor or principal at the student's high school.

Students must complete the Appeal Form and provide supporting documents as soon as possible after receiving notice of his or her eligibility determination. No appeals will be considered unless submitted within thirty (30) days of receiving the district's eligibility determination, absent unusual circumstances that prevented a timely appeal.

B. Appeal Process

1. Student submits the completed Appeal Form and supporting documentation to _____ [identify appropriate school official to process appeals].
2. The district will designate a reviewer to review and decide the appeal.
3. The reviewer will consider all information submitted and issue a determination of whether or not the student meets scholarship eligibility, and if eligible, the student's level of eligibility.
4. The reviewer's determination is the final decision of the district.
5. Notice of the district's decision will be sent to the student no later than thirty (30) days after the student submits a timely appeal.
6. If the reviewer determines that scholarship eligibility was incorrect, the district will notify the Alaska Performance Scholarship Program of the correct eligibility determination and revise the student's transcript to correctly identify APS eligibility.

ALASKA PERFORMANCE SCHOLARSHIP PROGRAM (continued)

AR 5128(g)

Note: Effective June 6, 2015 the regulation providing for a grace period and waiver of curriculum requirements was repealed and a new section added to provide for students to request a scholarship eligibility extension. 4 AAC 43.035 (repealed); 4 AAC 43.045 (extensions of eligibility period). An extension of scholarship eligibility does not permit a student to receive a scholarship for more semester hours than is permitted under AS 14.43.825.

Extension of Scholarship Eligibility

The district should notify appropriate students about the availability of a scholarship eligibility extension that may be granted by the Alaska Commissioner of Education. Upon request, the Commissioner may grant a student who has previously been determined eligible for a scholarship under APS, a scholarship eligibility extension. Such an extension allows a student to remain eligible for a scholarship for longer than six years after the date of the student's graduation from high school.

To qualify for an extension of scholarship eligibility, a student must:

1. Submit a written request to the Commissioner *no later than* 30 days before the student's period of scholarship eligibility under 14.43.825(b) is set to expire; and
2. Submit with the request a signed statement from the institution of higher learning in which the student is admitted or enrolled attesting that the student has experienced or is experiencing an enrollment delay due to the availability of coursework required by the degree program the student is pursuing, and that the enrollment delay is beyond the student's control.

Revised 6/2025

E 5128 ALASKA PERFORMANCE SCHOLARSHIP (APS)

E 5128(a)

**ALASKA PERFORMANCE SCHOLARSHIP (APS)****Sample Appeal Form for Public School Students**_____ **School Year Only****AS 14.03.113. District determination of scholarship eligibility.**

A district shall provide a student with an opportunity to request that the district correct an error in the eligibility determination.

The following information is required for the school district to evaluate your appeal to receive an APS scholarship. Complete this form and return it to your school district. Please print to ensure information is legible.

Last Name _____ First Name _____ M.I. _____ DOB _____ AKSID _____

Permanent Mailing Address _____ City _____ State _____

Zip _____ Home Phone _____ Cell Phone _____ Email _____

Did you meet the minimum test scores of ACT 21 or SAT of 1450 or WorkKeys Level 13 (no score below a 4 in each subject area)?

Yes _____ No _____

My ACT score is _____ My SAT score is _____ My WorkKeys score is _____ My GPA is _____

Did you meet the curriculum requirements for your class year? Yes _____ No _____

Were your requirements met by high school graduation? Yes _____ No _____

Provide a concise statement identifying the reasons supporting a reversal or modification of the school district's eligibility determination. Note: Failure to meet APS requirements for reasons other than those allowed for under the statutes and regulations governing the APS does not entitle the applicant to a reversal or modification of eligibility. You may use a separate sheet of paper.

Provide documents, papers, or other materials that support a reversal or modification of the districts eligibility determination. This may include:

- ☐ ACT and/or SAT score report (s) (an official copy from the ACT/SAT)
- ☐ WorkKeys score (if taken outside of the school district)
- ☐ Statement
- ☐ Transcript

Student Signature _____ Date _____

School District Review and Signature _____ Date _____

School District should submit this Signature form and record change to:

Shari Paul, APS Program Coordinator
Alaska Department of Education & Early Development
P.O. Box 110500 Juneau, Alaska 99811-0500
Phone: 907.465.6535
shari.paul@alaska.gov

Class of 2015 & Beyond

ALASKA PERFORMANCE SCHOLARSHIP**Collegiate Eligibility Checklist**

Students with qualifying SAT/ACT scores may use either the CTE or Collegiate Award.

To apply for the APS students must complete a FAFSA (Free Application for Federal Student Aid) by June 30th of each year.

Level 1	Level 2	Level 3
UP TO \$4,755 per year	UP TO \$3,566 per year	UP TO \$2,378 per year
☐ CURRICULUM	☐ CURRICULUM	☐ CURRICULUM
☐ GPA 3.5 (or greater)	☐ GPA 3.0 (or greater)	☐ GPA 2.5 (or greater)
☐ TEST SCORES ACT 25 (only one required) SAT 1680	☐ TEST SCORES ACT 23 (only one required) SAT 1560	☐ TEST SCORES ACT 21 (only one required) SAT 1450

Math & Science Curriculum

4 UNITS MATH				
4 UNITS SCIENCE				
4 UNITS LANGUAGE ARTS				
4 UNITS SOCIAL STUDIES				

OR**Social Studies & Language Curriculum**

2 UNITS WORLD LANGUAGE			must be the same foreign, Alaska Native, or American Sign language	
3 UNITS MATH				
3 UNITS SCIENCE				
4 UNITS LANGUAGE ARTS				
4 UNITS SOCIAL STUDIES				

MATH

standard courses

- ☐ algebra 1
- ☐ algebra 2
- ☐ geometry
- ☐ trigonometry
- ☐ pre-calculus
- ☐ calculus
- ☐ calculus 2
- ☐ statistics

SCIENCE

standard courses

- ☐ physical science
- ☐ earth science
- ☐ biology
- ☐ chemistry
- ☐ physics
- ☐ marine biology
- ☐ anatomy & physiology

LANGUAGE ARTS

standard courses

- ☐ composition
- ☐ American literature
- ☐ world literature
- ☐ speech & debate
- ☐ advanced composition
- ☐ creative writing
- ☐ British literature

SOCIAL STUDIES

standard courses

- ☐ world history
- ☐ American history
- ☐ geography
- ☐ American government
- ☐ civics
- ☐ economics
- ☐ Alaska history
- ☐ western civilization
- ☐ eastern civilization
- ☐ psychology
- ☐ sociology

Each school district is responsible for providing students with a complete list of all courses that qualify for the APS.

Districts may include two APS qualifying course categories – standard and additional. Additional courses may be used as follows: for the Social Studies & Language Curriculum, one additional course is permitted in each subject area (math, science, language arts, and social studies). For the Math & Science Curriculum, one additional course each is permitted for math and language arts; two each are permitted for science and social studies. Also, (for the Math & Science Curriculum only) a foreign language, Alaska Native Language, American Sign Language, cultural heritage or fine arts course may be substituted for one standard course of social studies.

Contact your counselor for more information about APS-approved courses. Approved courses may also be available through resources such as Alaska's Learning Network (AKLearn.net) or the University of Alaska. Eligibility is determined based upon courses contained in your school's permanent student record.



Student GPA: _____

Student Test Score & Test Date: _____

Questions? Visit APS.alaska.gov

On Track to Qualify? Get Ready to Put Your APS Award to Work!

To get the APS, you must file a FAFSA and be admitted (attending at least half time) to a qualifying program.

The Collegiate APS Award can be used for certificate or degree programs.

INITIAL AWARD CHECKLIST

IMPORTANT TIPS:

My Institution

Institution:	All participating Alaska institutions are listed at APS.alaska.gov	ORIENTATION TIP: Sign up for your institution's New Student Orientation - learn about resources to help you succeed and connect to the campus community.
Major/Program:	Meet with an enrollment or academic advisor and make sure he or she knows your plans include the APS.	
Program Full-Time Eligible? Yes No		
Advisor Contact:		

Admissions

Admissions Application Deadline:	Before the deadlines - Complete your application, pay any fees, and provide all required documents.	HOUSING TIP: At some institutions, housing fills up fast, so if you plan to live on campus, be sure to submit your housing application early, too.
Admissions Requirements:	Once accepted, let the institution know you plan to attend.	
Accepted? Yes No	Conditional admission means you still must complete the process - submit final high school transcripts immediately after you graduate and meet any other conditions promptly.	
Conditions:		
Conditions Completed? Yes No N/A		

Financial Aid

FAFSA Filed? Yes No Date Filed:	File your FAFSA as soon after January 1 as possible but no later than June 30 (APS deadline). File by your institution's financial aid deadline to be considered for more financial aid.	
Financial Aid Deadline:		
Financial Aid Advisor Contact:	Accept (or decline) the financial aid outlined in the school's award notice. Your APS may not appear in the financial aid award notice. Tell your financial aid staff you plan to enroll using an APS. If you have significant other grant or scholarship aid, your APS amount may be affected - your financial aid staff can help with any questions.	
Notified of Intent to Enroll? Yes No		

Courses

Date Course Registration Opens:	Don't wait to register for classes! Sign up as soon as registration opens. Early registration is critical to get the right classes. If you need English and/or Math placement tests, take them as early as you can.
Financial aid certification window:	
# of credits registered for:	Find out your school's financial aid certification or census date. Before that date, register for 12 or more credits to receive a full-time APS award for that semester.
Deadlines to add/drop courses:	Remember, 15 credits - the real full-time - will help you stay on track and meet APS continuing eligibility requirements.

Now that you have the APS Award - Keep it!

My high school graduation date: _____ + 6 years = My APS expiration date: _____

An APS can be used for no more than 8 semesters/12 quarters (4 academic years), for full-time or half-time attendance.

A new FAFSA must be filed every year: Year 1: _____ Year 2: _____ Year 3: _____ Year 4: _____

Continuing Eligibility

Cumulative GPA & Credits Completed	Satisfactory Academic Progress Requirements
Year 1: Semester: _____ credits _____ GPA Final: _____ credits _____ cumulative GPA	During your 1st year, earn: 24 semester credits (12 if half-time) ≥ 2.0+ cumulative GPA
Year 2: Semester: _____ credits _____ GPA Final: _____ credits _____ cumulative GPA	During future years, earn: 30 semester credits (15 if half-time) ≥ 2.5+ cumulative GPA
Year 3: Semester: _____ credits _____ GPA Final: _____ credits _____ cumulative GPA	As a graduate student, earn: ≥ 2.5+ cumulative GPA
Year 4: Semester: _____ credits _____ GPA Final: _____ credits _____ cumulative GPA	

Note:
Students attending half time (at least six credits) receive a reduced award. If you switch from half-time to full-time status (or vice versa), the minimum credits you must earn depends on the award - half time or full time - you receive for each term.

Sign up for an Alaska Student Aid Portal (ASAP) account to monitor your APS eligibility and usage online. Visit APS.alaska.gov

WORKSHEETS for the district policy committee:
DISCARD WHEN FINISHED

Instruction

CLASS SIZE

BP 6151

The Superintendent or designee shall establish and make available to the public a target average class size for each grade level. The target average class size may not exceed the following:

- **Pre-Kindergarten through Grade 6: 23 students**
- **Grade 7 through Grade 12: 30 students**

The class size targets may exclude ~~mixed grade classes and~~ courses in art, library, music, computer science, vocational-technical, ~~and~~ physical education, and other electives. ~~and courses in art, library, music, computer science, vocational-technical, and physical education.~~

The Superintendent or designee shall also establish a procedure to reduce class sizes when possible and appropriate.

Legal Reference:

ALASKA STATUTES

14.03.065 Maximum classroom size

Created 6/2025

REACH HOMESCHOOL

JAMIE EELLS - REACH COORDINATOR



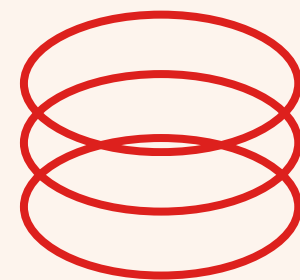
JAMIE EELLS

COORDINATOR

FORMER 1ST GRADE TEACHER

12TH YEAR

6 AT REACH



FONDA HANSON

SECRETARY

13TH YEAR

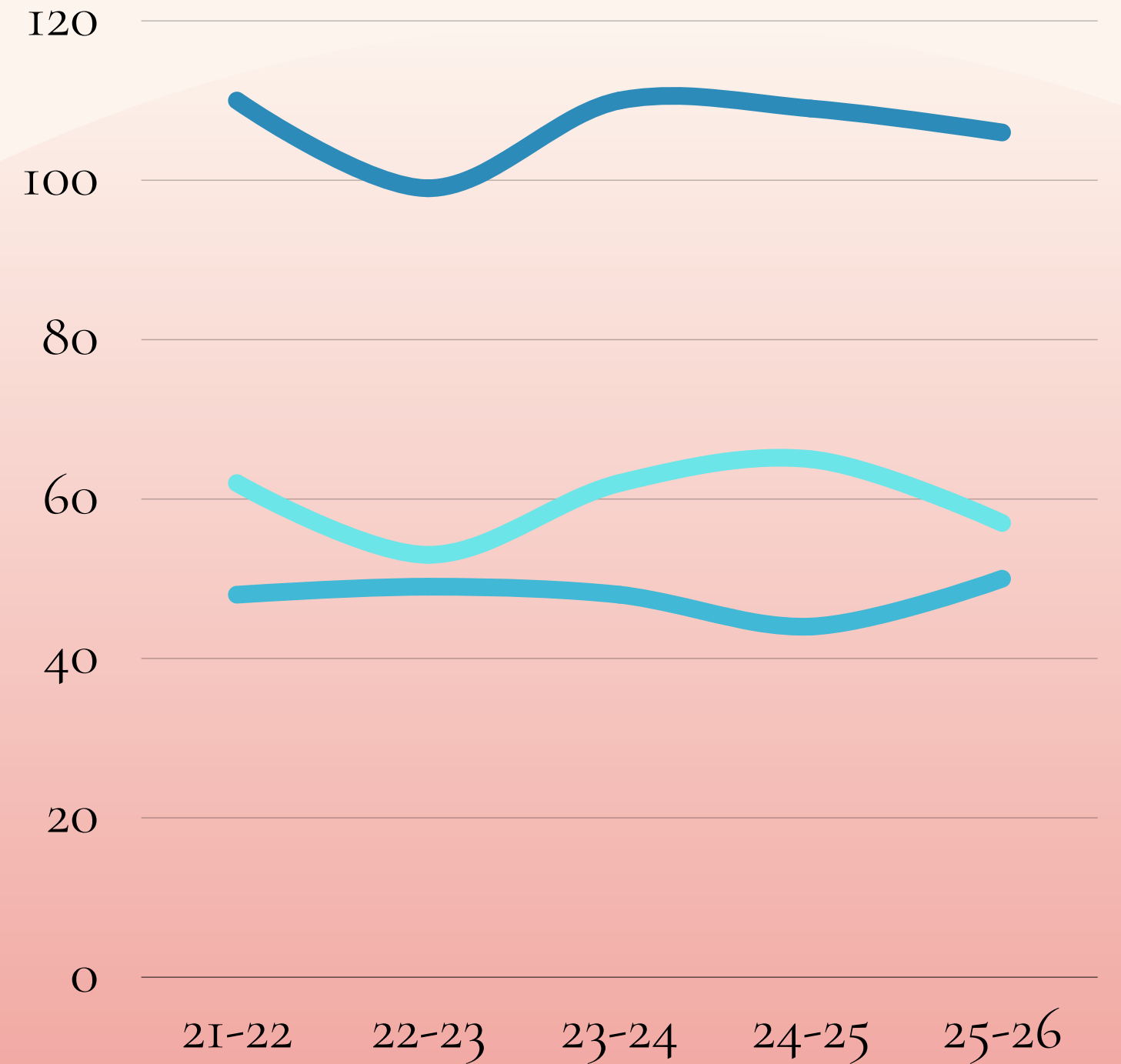
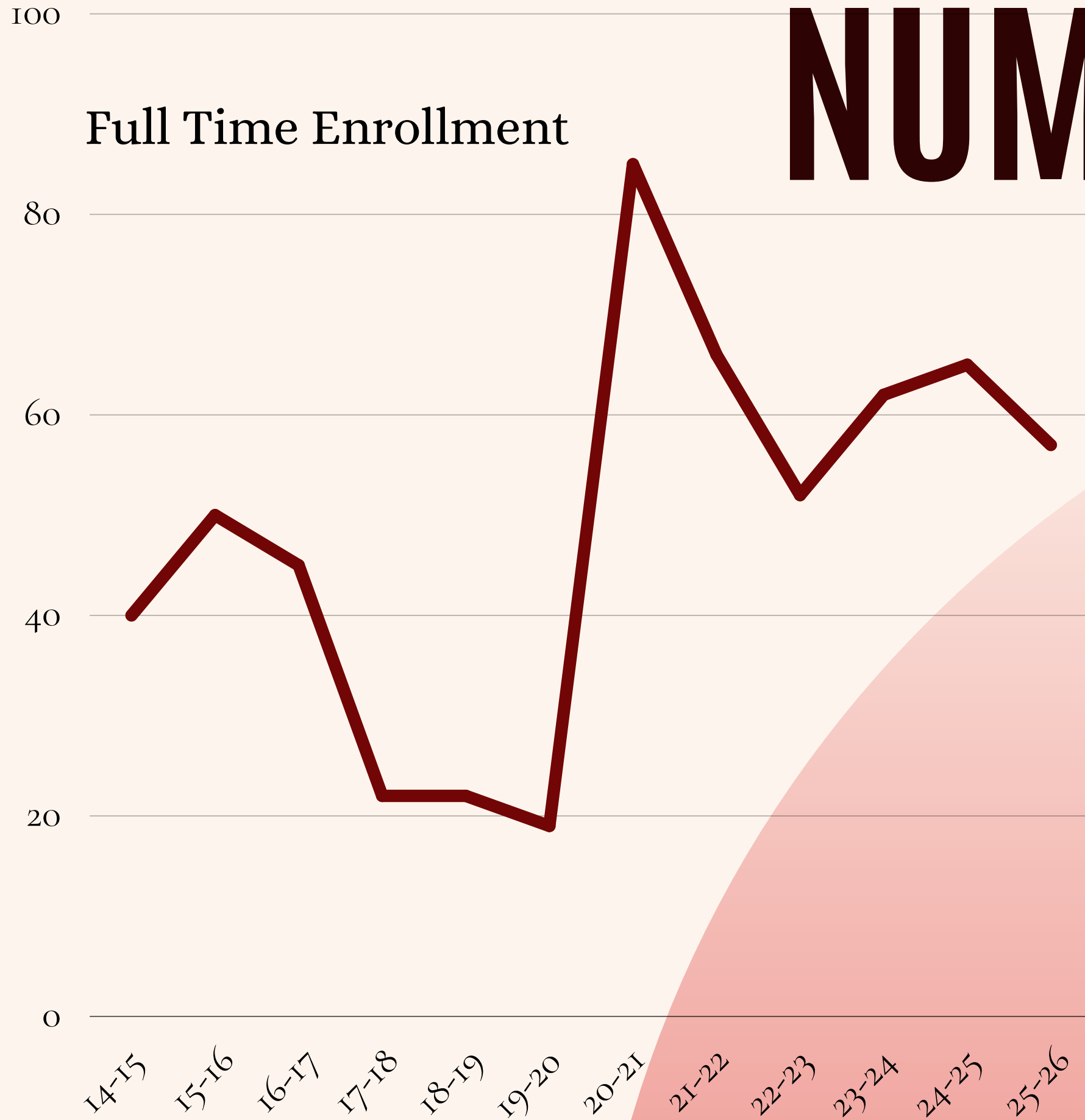
6 AT REACH



Student NUMBERS

- Full Time #
- Part Time Served
- Total Students

Full Time Enrollment



20 Graduates since 1996

8 since 20-21

on average 25% of graduating SHS students take a course with us. This year it is 32%!

- scheduling conflict
- independent studies
- course isn't offered
- credit recovery
- fast track credits
- open up schedule at SHS for other classes
- seeking additional classes
- experiencing personal/emotional challenges

What's new?

Edgenuity - 6th-12th grade online courses

STEAM enrichment

Multiple art enrichment groups

Edgenuity- What are we learning?

- **Business English**
- **English 9**
- **English 10**
- **Intro To Speech & Communications**
- **Creative Writing**
- **Mythology & Folklore**

- **Physical Science**
- **Biology**
- **Earth Science**
- **Life Science**
- **Forensic Science**
- **Archeology**

- **Financial Math**
- **Geometry**
- **Algebra 1**
- **Pre-Calculus**

- **US Government**
- **US History**
- **Modern World History**
- **Civics & Government Essentials**

Continued - What are we learning?

- Medical Terminology
- Fundamentals of Programming & Software Development
- Foundations of Wellness
- Management
- Women's Studies: A Personal Journey Through Film
- Personal Psychology
- Intro to Computer Science
- Spanish 1
- Spanish 2
- Emergency Medical Responder

- English 7
- English 8
- Math 6
- Math 7
- World Cultures & Geography
- Ancient World History
- Coding

- Basic Reading & Writing
- Basic Math
- Basic Algebra 1
- Life Science Essentials
- US History Essentials

What can we learn?

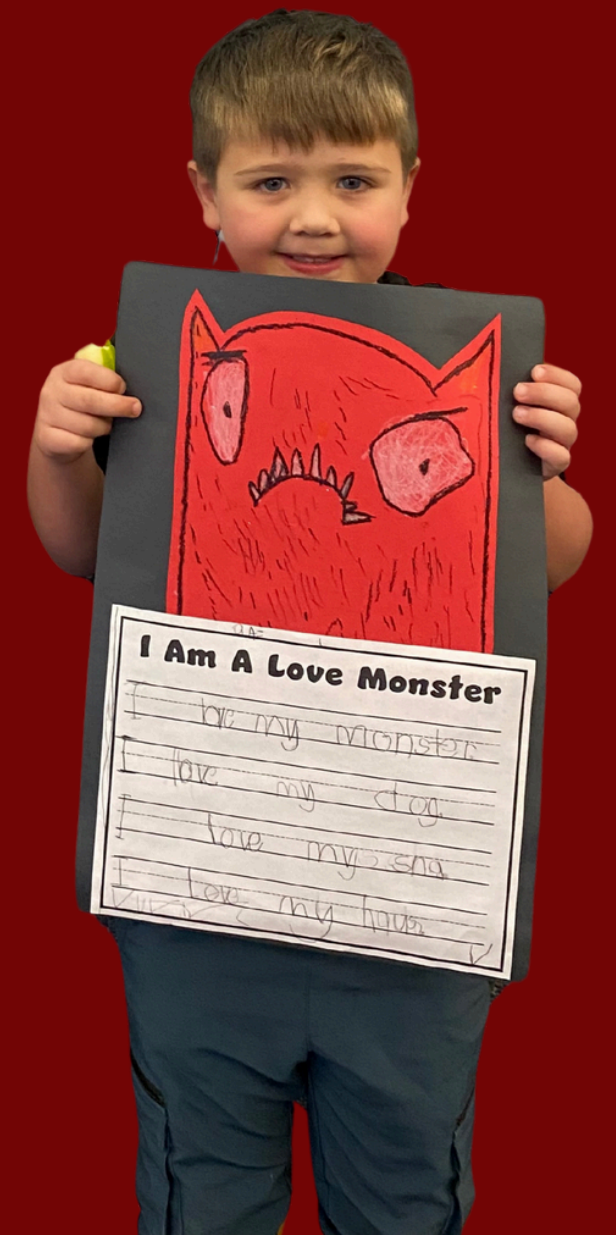
- Over 400 different courses

- Intro to Agriculture
- Construction Careers
- Small Business Entrepreneurship
- Banking Services
- Nursing Assistant
- Pharmacy Technician
- Therapeutics: The Art of Restoring and Maintaining Wellness
- Sustainable Service Management for Hospitality & Tourism
- Intro to Human Services
- Network System Design
- Fire & Emergency Services
- Law Enforcement Field Services
- Intro to STEM
- Science & Math in the Real World
- Anthropology
- Black History in America
- Gothic Literature
- Sociology
- Veterinary Science
- Animation
- Social Media
- Accounting
- Child Development
- Renewable Technologies
- Biotechnician
- Dental Assistant
- EKG Technician
- Sports Medicine
- Cosmetology

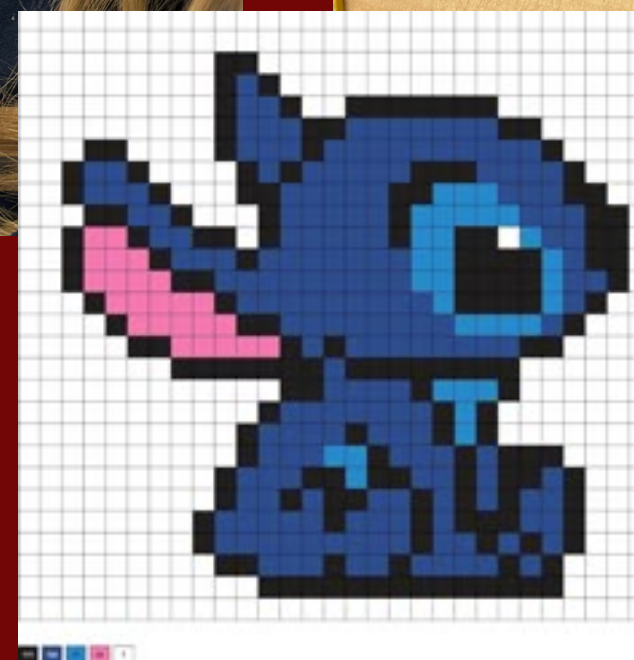
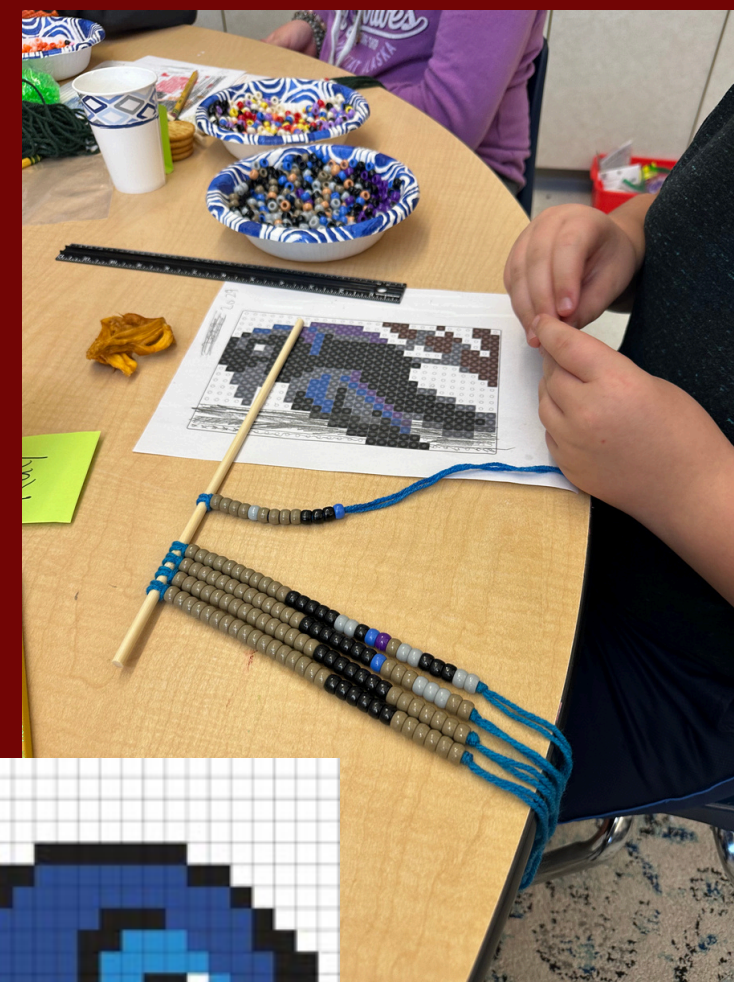
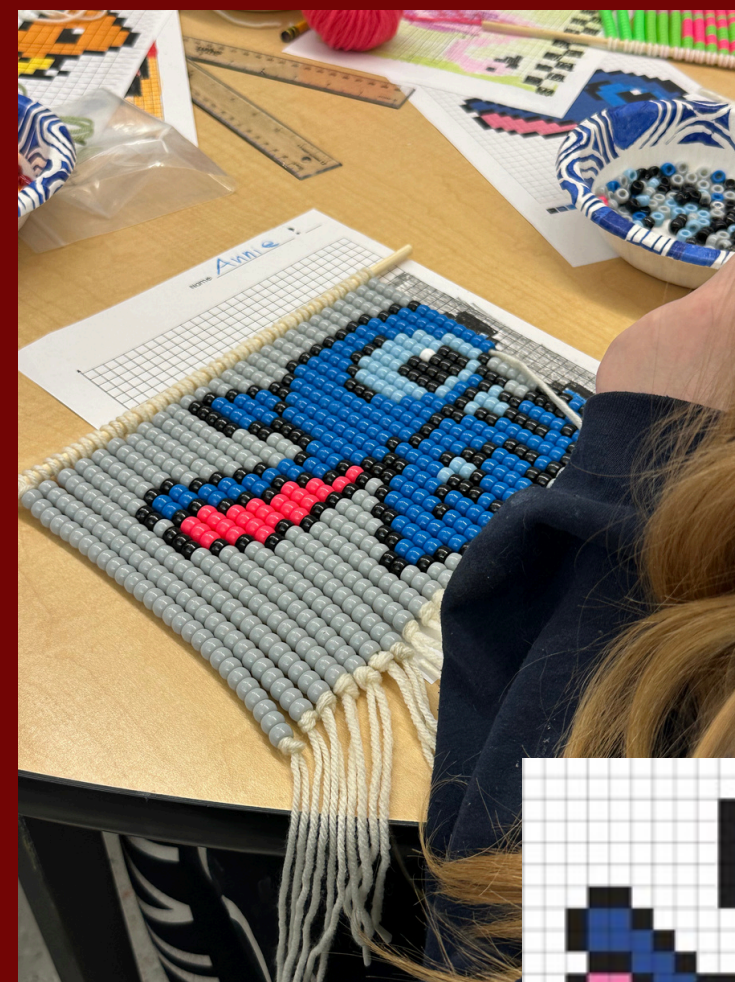
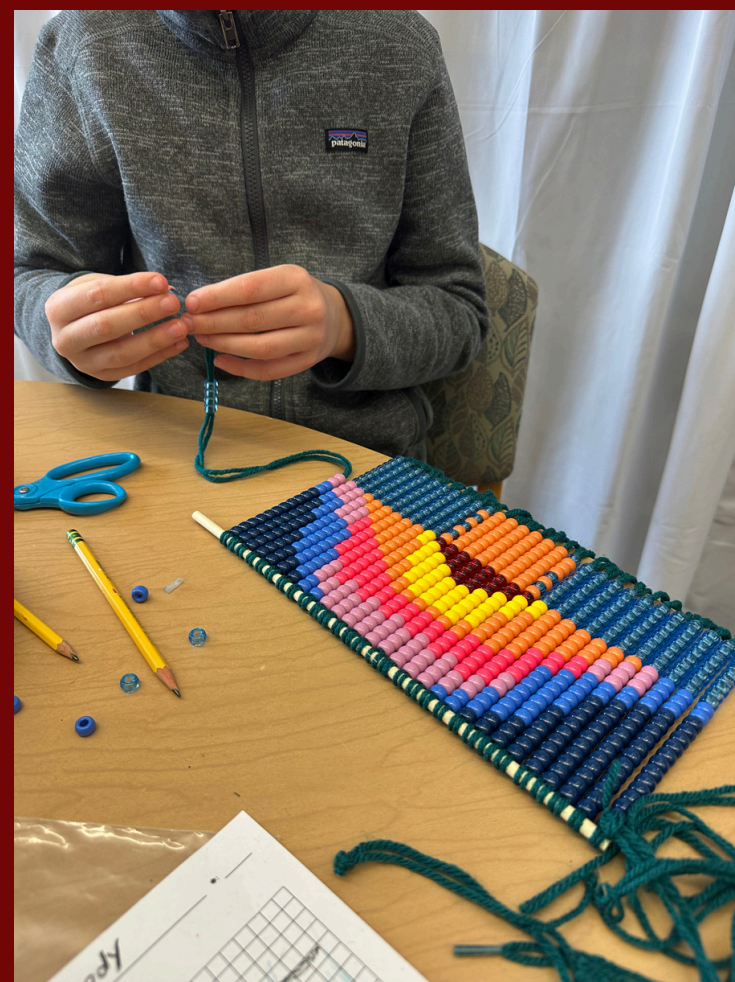
Look where we started



2022



STEAM



STEAM



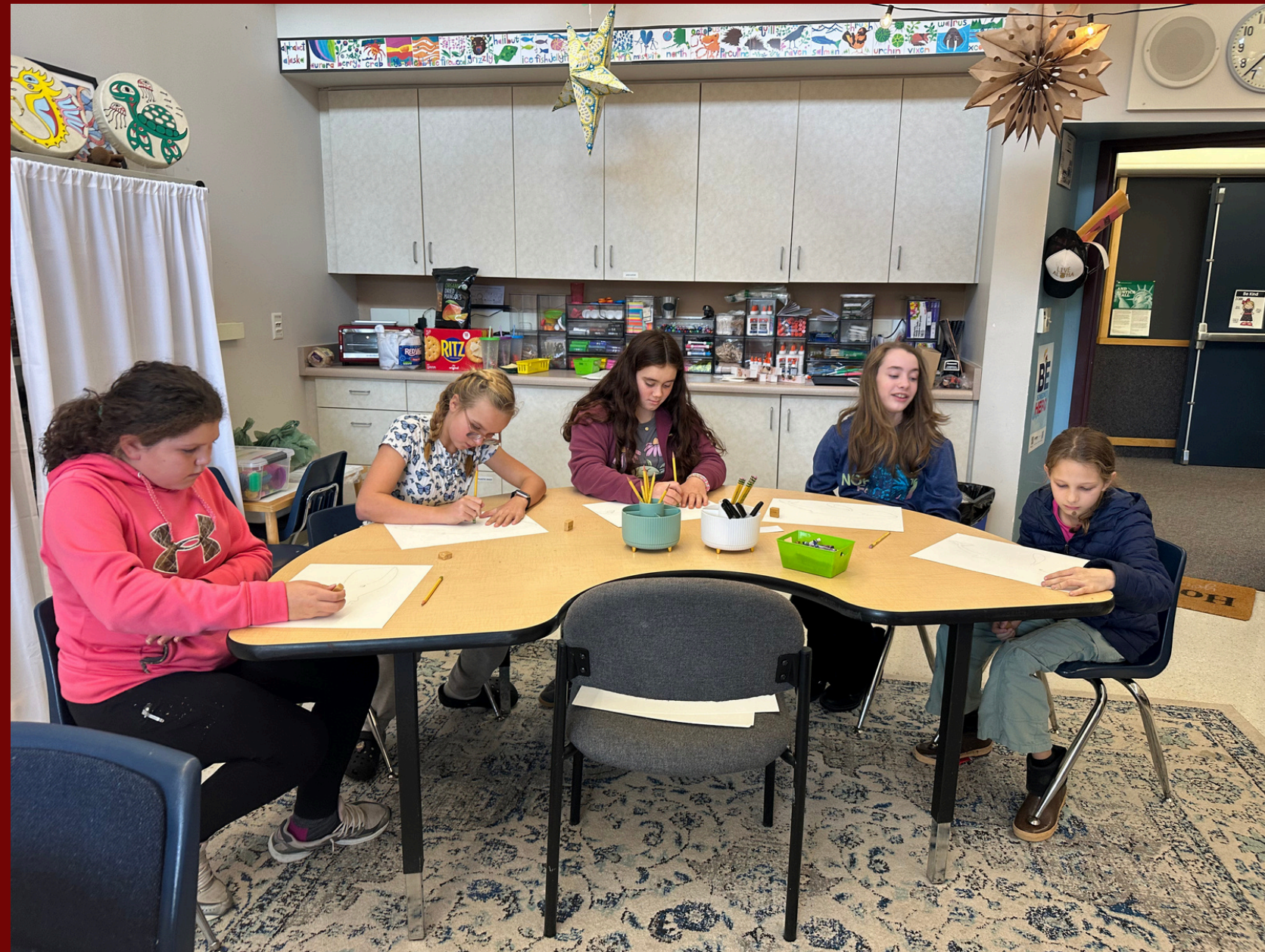
CULTURAL INTEGRATION



ART CLUB: K-2



ART CLUB: 3RD+



FIELD TRIPS



FIELD TRIPS



“How old do you need to be to work here?
I’m going to work here when I grow up!”

SOCIALS

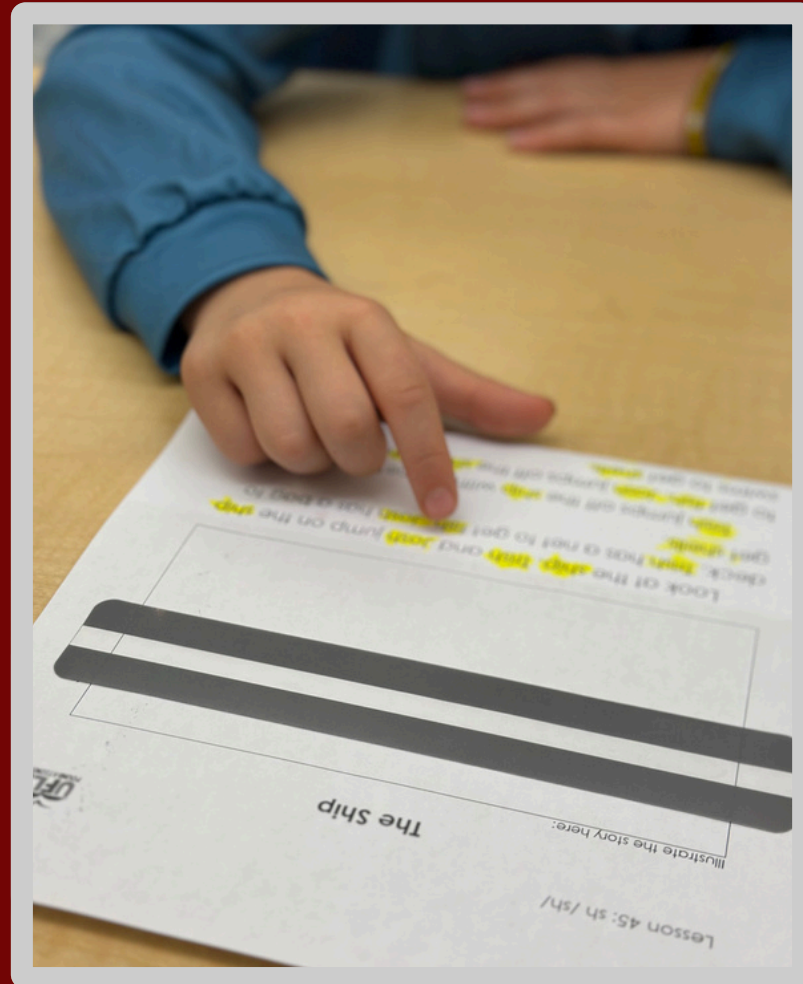
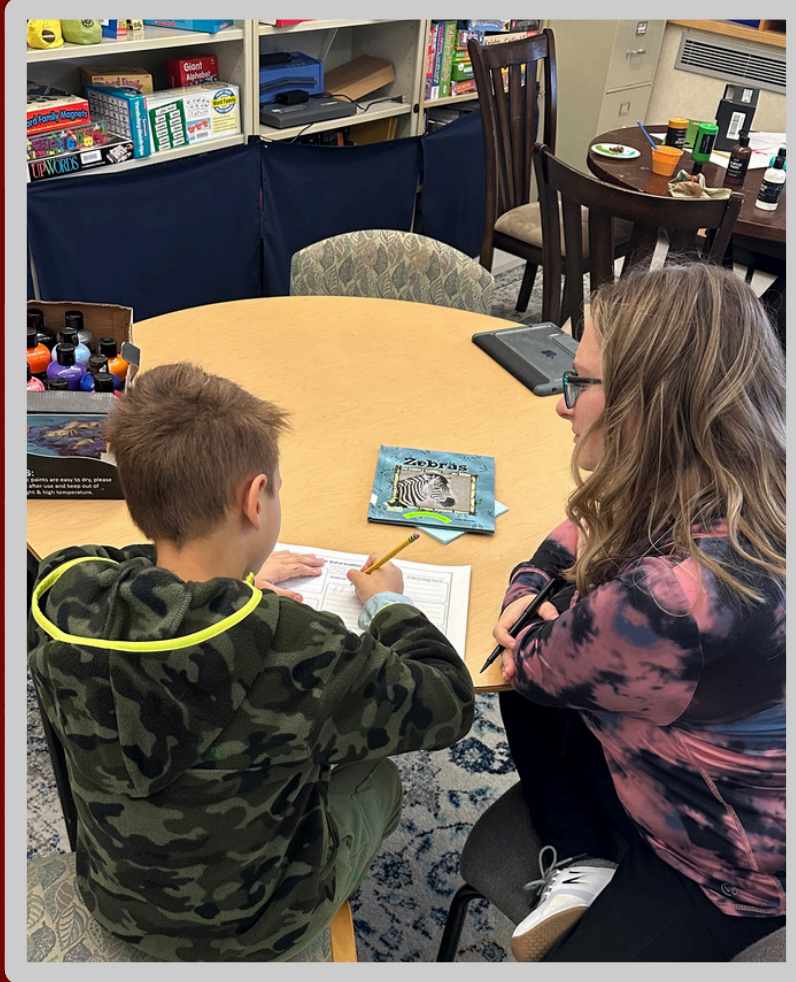


Supported with
grant
funding from the
White Elephant

WHALE FEST



TUTORING



WE CURRENTLY OFFER:

- WEEKLY OPEN TUTORING
- 1:1 READING TUTORING FOR AK READS
- LEARNING SUPPORT
- FAMILY TUTORING

1:1 support

QUESTIONS?



Dr. Deidre Jenson
Superintendent Report
12/3/25 Board Meeting

Professional Development: (Strategic Plan Strategy 4: We will produce a Professional Development/Mentorship/Induction program for SSD staff.)

- Our business office team is going to the ALASBO (Alaska Association of School Business Officials) Conference in Anchorage December 7th-10th. Prior to that is the NMBI (New Business Manager Institute) preconference, which is a two or three-year course (depending on business experience) for new school officials. Our business manager enrolled in this when we hired her; she will be finishing this course towards the end of this year.

Survey for Families: (Strategy 5: We will develop an internal and external District communication plan.)

- The administrative team is finalizing a short family survey (approximately 15 easy questions) with the purpose of gathering feedback our recent work and possible changes or improvements such as PreK programming, the new food service program, all-day kindergarten, information access, grading, school pictures, federal programs, and the Ventures program. We plan to get this out to families and staff prior to the winter break - be watching for that.

Post-Secondary Planning: (Strategy 1: We will Identify strategies to close learning gaps. 2. We will Strengthen culturally responsive programing. Strategy 3: We will Expand and strengthen partnerships. Strategy 5: We will develop an internal and external District communication plan. Strategy 6: We will expand opportunities and remove participation barriers for students.)

- We have been developing our vision as well as a plan on how to improve post-secondary planning for our students. We are looking at adopting a couple of different programs to assist in tracking student progress as well as giving the students and families tools for exploration, information, and task tracking. We are engaging in conversations with other grant funding but also plan on using our Project Achieve grant to support this much needed endeavor.

Pre-K: (Strategy 1: We will Identify strategies to close learning gaps. Strategy 6: We will expand opportunities and remove participation barriers for students.)

- Childcare continues to be a topic of discussion in Sitka. I made site visits to many of our preschool sites in the last two weeks to share our progress, ask them about their current challenges, and continue planning for the upcoming years.
- One topic of discussion is the .5 ADM (Average Daily Membership) we *could* apply for. Considerations or questions include, but are not limited to: will we be able to have a balanced budget if we do; if we apply for .5 ADM, do we need to offer it to all students

or can we continue with 20 students? and if so, does that hold significant implications for other agencies as well as our spatial capacity? and do we have staff capacity to meet the rigorous DEED requirements?

- Another point of conversation focuses on supporting training for staff as well as ensuring their retention in the program.

Risk Assessment Team: (Strategy 5: We will develop an internal and external District communication plan. Strategy 6: We will expand opportunities and remove participation barriers for students.)

- We have been developing Risk Assessment Teams. Approximately 85% of schools across the nation and approximately 15% of Alaska schools have an established team such as this. Each building will have its own team as well as a District Office team. This process is a multidisciplinary, preventive school safety team that identifies, evaluates, and addresses risk or potential risks to students, staff, or the school environment. The team typically including administrators, mental-health staff, teachers, and possibly law enforcement or other appropriate agencies, uses a structured, proactive process to distinguish between actual and non-credible threats and to connect students to appropriate supports rather than relying on punitive responses. Its purpose is to prevent violence and ensure safety through coordinated assessment, intervention, and follow-up.
- A related vein of work is about our tracking and logging of behaviors in PowerSchool to improve communication with parents and between schools as students move through the Pre-K-12 system.

Sitka School District

November 28, 2025

Fiscal Year to Date Revenue Report

Account No	Account Description	Current	YTD	YTD	Remaining	Percent
26-100-000-000-000-011	CITY/BORO APPROPRIATION	7,972,424.04	0	2,667,666.50	5,304,757.54	66.54%
26-100-000-000-000-040	MISC. LOCAL REVENUE	60,000.00	0	2,039.57	57,960.43	96.60%
26-100-000-000-000-047	E-RATE REVENUE	69,076.00	0	0	69,076.00	100.00%
26-100-000-000-000-050	QUALITY SCHOOLS	39,482.81	0	0.00	39,482.81	100.00%
26-100-000-000-000-051	FOUNDATION	12,192,537.00	0	5,459,025.00	8,917,122.00	73.14%
26-100-000-000-000-055	SUPPLEMENTAL AID	7,000.00	0	0	7,000.00	100.00%
26-100-000-000-000-056	TRS ON-BEHALF	1,121,045.00	0	0	1,121,045.00	100.00%
26-100-000-000-000-057	PERS ON-BEHALF	84,005.00	0	0	84,005.00	100.00%
26-100-000-000-000-090	MISC. STATE REVENUE	0	0	500	-500	#DIV/0!
26-100-000-000-000-110	IMPACT AID	68,000.00	0	0	68,000.00	100.00%
26-100-000-000-162-011	Local Revenue	0	0	8,772.00	-8,772.00	#DIV/0!
26-100-000-140-000-040	MISC. LOCAL REVENUE	0	0	1,800.00	-1,800.00	#DIV/0!
Report Total		21,613,569.85	0	8,139,803.07	15,657,376.78	

Monthly Expense Report

Accounts Summarized By Function	Current Budget	YTD Encumbrance	YTD Expenditures	Remaining Balance	Percent Available
000 - REVENUES	0.00	0.00	193.14	-193.14	0.00%
100 - REGULAR INSTRUCTION	9,048,585.00	122,850.09	2,489,000.90	6,436,734.01	71.14%
120 - BILINGUAL/BICULTURAL	98,271.00	0.00	30,941.44	67,329.56	68.51%
130 - ENRICHMENT	2,522.00	0.00	2,174.41	347.59	13.78%
140 - CORRESPONDENCE STUDY	414,833.00	143,352.25	81,135.83	190,344.92	45.88%
160 - VOCATIONAL EDUCATION	400,189.00	2,021.68	116,534.13	281,633.19	70.38%
200 - SPECIAL ED INSTRUCTION	5,221,283.00	53,787.86	1,396,734.84	3,770,760.30	72.22%
220 - SPECIAL ED SUPPORT	1,185,512.00	0.00	304,268.89	881,243.11	74.33%
300 - PUPIL SUPPORT	9,669.00	0.00	0.00	9,669.00	100.00%
320 - GUIDANCE	795,959.00	0.00	144,611.33	651,347.67	81.83%
330 - HEALTH SERVICES	134,371.00	0.00	27,712.40	106,658.60	79.38%
350 - SUPPORT SERVICES	63,800.00	71,016.00	50,192.69	-57,408.69	-89.98%
351 - IMPROVEMENT INSTRUCTION	43,000.00	0.00	14,100.55	28,899.45	67.21%
352 - LIBRARY SERVICE	8,000.00	0.00	5,297.18	2,702.82	33.79%
400 - SCHOOL ADMINISTRATION	1,302,991.00	1,565.35	345,432.74	955,992.91	73.37%
450 - SCHOOL ADMIN. SERVICES	880,974.00	0.00	253,820.90	627,153.10	71.19%
510 - DISTRICT ADMINISTRATION	127,052.00	26,984.51	81,065.94	19,001.55	14.96%
511 - SCHOOL BOARD	75,000.00	12,000.00	57,111.30	5,888.70	7.85%
512 - SUPERINTENDENT'S OFFICE	440,608.00	0.00	135,854.00	304,754.00	69.17%
518 - SAFETY AND SECURITY	1,000.00	0.00	0.00	1,000.00	100.00%
550 - DISTRICT ADMIN. SUPPORT	759,016.00	0.00	322,894.36	436,121.64	57.46%
556 - TECHNOLOGY SERVICE	583,980.00	16,581.50	237,456.93	329,941.57	56.50%
560 -	0.00	0.00	1,413.20	-1,413.20	0.00%
600 - MAINTENANCE/OPERATIONS	1,831,310.00	419,424.74	765,723.03	646,162.23	35.28%
700 - Athletics	328,660.00	0.00	61,026.97	267,633.03	81.43%
900 - FUND TRANSFERS	150,000.00	0.00	0.00	150,000.00	100.00%
Report Total	23,906,585.00	869,583.98	6,924,697.10	16,112,303.92	
Percentage of School Year Remaining					63.16%
Percentage of Fiscal Year Remaining					58.33%

Enrollment (Headcount) Summary

As of 11/28/2025

	XTS	KGH	BMS	SHS	PHS	RCH	Total
PK	30					0	30
KG	72					4	76
1	53					3	56
2		63				8	71
3		81				3	84
4		70				7	77
5		58				7	65
6			67			7	74
7			63			1	64
8			85			1	86
9				90	8	3	101
10				67	7	1	75
11				87	14	1	102
12				75	9	1	85
Bldg Total	155	272	215	319	38	47	1046



Agenda Item Details

SSD MEMORANDUM #3 (2025–2026)

Date: November 20, 2025

TO: School Board

FROM: Deidre Jenson, Superintendent

SUBJECT: Replacement of Theatrical Lighting Control System at Performing Arts Center (PAC)

SSD STRATEGY 3: We will expand and strengthen partnerships.

RECOMMENDED ACTION: The Sitka School Board will request that the City of Sitka Assembly add replacing the Performing Arts Center theatrical lighting control system to the 2025 CIP maintenance list and receive supplemental funding for replacement.

PERTINENT FACTS:

- Sitka Fine Arts Camp (SFAC) operates the PAC under an agreement with the Sitka School District (SSD). The PAC is one of the buildings that was to be included in the CIP process in FY26, but input from SFAC was not included in the capital needs of the PAC. Because of that, this project needs consideration for supplemental appropriation.
- This is an *urgent* project identified by SFAC staff and directors. SFAC staff have previously consulted with the city maintenance team on the issue.
- If approved for supplemental appropriation by the Assembly, the funds would be allocated from the schools infrastructure fund ahead of the FY27 CIP approval. This would allow the project to be completed sooner rather than later.
- The theatrical lighting system at the Performing Arts Center is experiencing progressive, irrevocable failure. A significant percentage of the system is no longer functional, affecting both the control of all lights and the operation of individual lighting units.
- The current system, installed in 2006, operates on a proprietary computer platform that has been unsupported since 2010—two years after the theater opened.
- Technicians must currently use a 3.5" floppy disk to reboot the system. Rebooting has become increasingly unreliable, and after a full reboot, several critical functions did not restore properly.
- Sitka Fine Arts engaged a regional BLS technician licensed to service and install ETC lighting systems, which serve 99% of theaters in the U.S.
- After a full-day assessment, the technician confirmed that restoring full functionality is not possible without replacing the main operating system and several failed inline units. The assessment reinforced that the system could fail completely in the near future.
- The BLS quote identifies several replacement options:
 - Base Bid: \$77,688
 - Alternate #1 (Ion Control Board): \$27,386
 - Additional Costs: 2–3 days of licensed electrician labor
- The estimated total replacement cost is approximately \$125,000.
- If the current system crashes again and cannot reboot, the Performing Arts Center will be nonfunctional, as the lighting system controls all stage and audience chamber lights.

Prepared by: Dr. Deidre Jenson



Agenda Item Details

Meeting	12.3.25 – School Board Meeting
Category	Action Item
Subject	Matching Funds for Grant
Type	New Business
Recommended Action:	Approval appropriate matching funds for the Farm to School Grant.

SITKA SCHOOL DISTRICT SITKA, ALASKA

SSD MEMORANDUM #4 (2025-2026)

November 22, 2025

TO: SCHOOL BOARD

FROM: DEIDRE JENSON, SUPERINTENDENT

SUBJECT: Approval of Matching Funds for FY26 Farm to School Grant

SSD Strategy #1: Identify strategies to close learning gaps

SSD Strategy #5: Develop internal and external District communication plans

RECOMMENDATION: Approve matching funds up to \$165,000 from the Food Service Program Budget to support the FY26 Farm to School Grant application, meeting the required 25% non-federal match.

- **PERTINENT FACTS:**
The FY26 Patrick Leahy Farm to School Grant requires a minimum 25% non-federal match.
- SSD anticipates a federal request in the range that requires a local match of approximately \$165,000 (not to exceed this amount).
- Matching funds would come from the Food Service Program, which already exceeds this level of annual expenditure and does not receive sufficient revenue from the National School Lunch Program to cover full program costs.
- Using Food Service Program funds as the match aligns with USDA requirements and supports expansion of local food sourcing, agricultural education, and farm-to-school initiatives.
- Approval of matching funds strengthens SSD's competitiveness for the grant and supports long-term goals related to nutrition, food systems education, and local partnerships.

Prepared by: Dr. Deidre Jenson