

**Western Technology Center
District Number 12
621 Sooner Drive
Burns Flat, OK 73626**

Regular Meeting for the Board of Education

A G E N D A

TIME: Tuesday, September 9, 2025 at 12:00 PM

PLACE Staff Room, Student Service Center, Administration Building, 621 Sooner Drive, Burns Flat, Oklahoma 73624

(Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.)

1. Call to order.
2. Roll call of members.
3. Introduction of guests.
4. Vote on the minutes of the regular meeting held on August 12, 2025.
5. Vote on the agenda as part of the minutes and any new business that could not reasonably be foreseen 48 hours in advance of the meeting.
6. Vote on warrants and encumbrances: 2025-26 General Fund Encumbrance No. 489 to 597; 70109 to 70189; Building Fund No. 14 to 15; and any change orders that apply to approved purchase orders.
7. Financial Reports
 - 7.A. Activity Fund and Transfer Reports
 - 7.B. Treasurer's Report on General and Building Funds and Investments
8. Vote on activity, treasurer, and investment reports.
9. Vote on temporary personnel contracts for 2025-26 as listed on agenda as Attachment "A".
10. Vote on declaring items listed on Attachment "B" as surplus property and allowing the Board and Superintendent to legally dispose of at their discretion.
11. Vote on additions/amendments to the Western Technology Center's Policy and Procedure Manual regarding:
 - a. Drills
 - b. Bullying/Hazing
 - c. Prohibiting harassment, intimidation, bullying and hazing (investigation procedures)

- d. Financial Assistance
- e. Travel and Expenses
- f. Student Organization and Activity Policy
- g. Emergency Responses
- h. Student Attendance
- i. Student Discipline

12. Vote on the Estimate of Needs (budget) for 2025-26 and financial statements for 2024-25 as prepared by Patten & Odom, Certified Public Accountants of Broken Arrow, OK, and WTC financial staff.

13. Discuss and vote on the following student fundraisers A-O to be used for expenses for student leadership activities, contest and meeting expenses, field trips, charitable donations, guest speaker expenses, student awards and specific purposes:

- A. Sayre Health Careers - pick and pay calendar for class funds and apparel
- B. Sayre Criminal Justice - Deanan gourmet popcorn for class funds and apparel
- C. Sayre Cosmetology - ads on class shirts for class funds
- D. Sayre Business Technology - candles and Chain of Love sales for class funds and Special Olympics
- E. Burns Flat Auto Collision - auto detailing for class funds and apparel
- F. Burns Flat Engineering - 50/50 raffle for class funds and apparel
- G. Burns Flat Biomedical - Okana water park tickets and beach gift set raffle for class funds and apparel
- H. Burns Flat Business/Multimedia - cups, T-shirts, ornaments, etc. w/design logos and Chain of Love sales for class funds and Special Olympics
- I. Burns Flat Service Careers - produce/plant sale for class funds, supplies and equipment expenses
- J. Burns Flat Health Careers - candles for class funds, clinical supplies and apparel
- K. Burns Flat Culinary Arts - Valentine banquet and duck bags for class funds and P'Willy's donation
- L. Burns Flat Networking/Security - 3D printing items for class funds and student certification expenses
- M. Burns Flat Diesel Tech - beef raffle for class funds and apparel
- N. Burns Flat Electrical Trades - recycle donated wire for class funds
- O. Weatherford Dental Asst. - T-shirt ads and CE courses for class funds, community service project expenses, apparel, guest instructor fee, and student state licensure and CE expenses

14. Vote on the resignation of Kaden Matuszewski, Grounds Maintenance at Burns Flat Campus, effective September 12, 2025 and seek replacement.

15. Superintendent's Report

15.A. Consideration, discussion, and possible action to award and proceed with any or all bid proposals and alternates #1 – #3 for the Western Technology Center Burns Flat Campus Student Resources Building Reroof Project.

15.B. Update on Burns Flat Cosmetology Reroof Project and Building 501 roof repair.

16. New Business: in accordance with 25 O.S. §311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

17. Announcements.

18. Adjourn.