

**Western Technology Center
District Number 12
621 Sooner Drive
Burns Flat, OK 73626**

Regular Meeting for the Board of Education

A G E N D A

TIME: Tuesday, August 12, 2025 at 12:00 PM

PLACE Staff Room, Student Service Center, Administration Building, 621 Sooner Drive, Burns Flat, Oklahoma 73624

(Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.)

1. Call to order.
2. Roll call of members.
3. Introduction of guests.
4. Vote on the minutes of the regular meeting held on July 8, 2025.
5. Vote on the agenda as part of the minutes and any new business that could not reasonably be foreseen 48 hours in advance of the meeting.
6. Representative from Pre-Med Defender to present information on a supplemental health plan.
7. Discuss and vote on amending the Western Technology Center's Section 125 plan (cafeteria benefit plan offerings).
8. Vote on warrants and encumbrances: 2025-26 General Fund Encumbrance No. 242 to 488; 70001 to 70108; Building Fund No. 10 to 13; and any change orders that apply to approved purchase orders.
9. Financial Reports
 - 9.A. Activity Fund and Transfer Reports
 - 9.B. Treasurer's Report on General and Building Funds and Investments
10. Vote on activity, treasurer, and investment reports.
11. Vote on temporary personnel contracts for 2025-26 as listed on agenda as Attachment "A".
12. Vote on declaring items listed on Attachment "B" as surplus property and allowing the Board and Superintendent to legally dispose of at their discretion (includes select E-rate items).
13. Vote on the 2025-26 Practical Nursing Handbook revisions and updates.

14. Vote on updates to the WTC Financial Aid Policy and Procedure Manual and Consumer Information for FY25-26.
15. Vote on updating the Notice of Non-Discrimination and amending the Western Technology Center's Policy and Procedure Manual regarding staff changes in the Notice of Non-Discrimination.
16. Vote on a new lease for a Xerox copier at Hobart.
17. Vote on quotes for the purchase of a utility vehicle.
18. Vote on (negative) change orders #1 and #2 for the Cosmetology Reroof Project from Nurnberg Roofing.
19. Discuss and vote on a quote to reroof the south side section of Building 501 at the Burns Flat Campus to repair leaks.
20. Superintendent's Report
 - 20.A. Vote on seeking bids for a reroof project for Building 609-Student Resource Center (P'Willy's), Burns Flat Campus.
 - 20.B. Update on 2025 Career Tech Summit Conference in Tulsa.
 - 20.C. Update on campus enrollment numbers for FY26.
21. New Business: in accordance with 25 O.S. §311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.
22. Announcements.
23. Adjourn.