

**Western Technology Center
District Number 12
621 Sooner Drive
Burns Flat, OK 73626**

Regular Meeting for the Board of Education

A G E N D A

TIME: Tuesday, July 8, 2025 at 12:00 PM

PLACE Staff Room, Student Service Center, Administration Building, 621 Sooner Drive, Burns Flat, Oklahoma 73624

(Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.)

1. Call to order.
2. Roll call of members.
3. Introduction of guests.
4. Vote on the minutes of the regular meeting held on June 10, 2025 and the Special Meeting held on June 26, 2025.
5. Vote on the agenda as part of the minutes and any new business that could not reasonably be foreseen 48 hours in advance of the meeting.
6. Vote on warrants and encumbrances: 2024-25 General Fund Encumbrance No. 1339 to 1352; 70259 to 70264; 2025-26 General Fund Encumbrance No. 1 to 375; Building Fund No. 1 to 9; and any change orders that apply to approved purchase orders.
7. Financial Reports
 - 7.A. Activity Fund and Transfer Reports
 - 7.B. Treasurer's Report on General and Building Funds and Investments
8. Vote on activity, treasurer, and investment reports.
9. Vote on temporary personnel contracts for 2024-25 as listed on agenda as Attachment "A".
10. Vote on declaring items listed on Attachment "B" as surplus property and allowing the Board and Superintendent to legally dispose of at their discretion.
11. Vote on encumbering any General or Building Fund outstanding invoices for previous fiscal year.

12. Vote on 2025-26 activity fund sub-accounts and purposes for the accounts for Burns Flat, Sayre, Weatherford, Hobart and Elk City Campuses, signatories for all accounts, and update the policy book accordingly.
13. Vote to continue the student activity accounts for 2025-26 in the Washita State Bank, Burns Flat; Great Plains Bank, Sayre and Elk City; Blue Sky Bank, Weatherford; and BancFirst, Hobart; the tax deposit account and student aid account in the Washita State Bank, Burns Flat; and the general/building funds account in the Great Plains Bank, Elk City.
14. Vote on resolution authorizing and directing the school district treasurer to invest district funds in Certificates of Deposit, ICS account and/or U. S. Treasury Bills and to reinvest as funds are available.
15. Vote on policy for purchase orders, authorizing the Superintendent and/or Business Manager to issue a purchase order not to exceed \$8,000.00, so that business may be conducted in a timely manner.
16. Vote on tentative budget for the General and Building Funds for fiscal year 2025-26.
17. Discuss appointing the following staff for 2025-26 to the listed positions:
 - 17.A. Lori Piercey as Treasurer and Minute Clerk, Pamela Clark as Deputy Treasurer and Nova Johnson as Encumbrance Clerk.
 - 17.B. Michelle Campbell, Tricia Riley, Catelynn Spieker, Jackie Deffenbaugh, and Brandi Canon as Activity Fund Custodians and Pamela Clark as Deputy Activity Fund Custodian.
 - 17.C. Kathe Corning, Jeff Lewallen, Zane Trammell, Pamela Clark, Danny Britton, Audie Corning and Christy Glasscock as purchasing agents.
 - 17.D. Jana Harris, Glenn Nightingale, Letty Munoz, Catelynn Spieker, Tricia Riley, Jackie Deffenbaugh, Brandi Canon as school district receiving agents.
18. Vote on 17A - D.
19. Vote on allowing electronic and/or stamped signatures on purchase orders, warrants, and contracts for the district for Board President, Vice-President, and Clerk; Superintendent; District Treasurer; and Encumbrance Clerk.
20. Vote on allowing board members and staff to use the Corporate MasterCard, Wal-Mart, Lowes, Tractor Supply, HAC Retail (United/Homeland), and Dollar General cards for approved school purchases and while attending conferences, workshops, and/or professional trips related to school business for 2025-26.
21. Vote on resolution for district to operate the 2025-26 school year on the 1,080 hours basis thereby allowing for 175 days of classroom teaching plus 5 days of professional development pursuant to O.S. 70 § 1-109.
22. Vote on approving the following Math and Science courses for academic credit taught at Western Technology Center for the 25-26 school year: Algebra II, Algebra III, Geometry, Chemistry, Calculus, AP Biology, PLTW Principles of Biomedical Sciences, PLTW Human Body Systems, PLTW Medical Interventions, PLTW Introduction to Engineering Design, PLTW

Principles of Engineering, PLTW Engineering & Design and Development, Physics, Robotics Engineering, Concurrent College Algebra, STEM Core and STEM Capstone.

23. Vote on allowing Kylee Chapman (Sayre Health Careers Certification Instructor) and Linda Badillo (Burns Flat Health Careers Certification Instructor) to serve as adjunct instructors for Anatomy and/or Physiology for 2025-26.

24. Discuss and vote on rates for transportation contracts for sending schools for fiscal year 2025-26.

25. Vote on agreement for 2025-26 for legal services and relevant educational information for Western Technology Center.

26. Vote on an extension of the Starbase agreement for use of WTC Building 501 for July 1 to September 30, 2025.

27. Vote on 2025-26 minimum salary schedules.

28. Vote on a leave of absence without pay request by an employee during June 2025.

29. Vote on the interview committee's recommendation to hire a Food Prep Aide at the Burns Flat Campus, effective August 1, 2025, contingent upon satisfactory National Criminal History Records Search.

30. Vote on resignation of Danny Britton, BIS Director, effective August 31, 2025, and seek replacement.

31. Consideration, discussion and possible action to award and proceed with an emergency reroof proposal on Building 501 for the Western Technology Center Burns Flat Campus to repair storm damage sustained June 2, 2025.

32. Superintendent's Report

32.A. Review FY26 beginning allocations from the Oklahoma Department of Career and Technology Education.

32.B. Discuss the District's new student and staff notification system.

33. New Business: in accordance with 25 O.S. §311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

34. Announcements.

35. Adjourn.