

**Western Technology Center
District Number 12
621 Sooner Drive
Burns Flat, OK 73626**

Regular Meeting for the Board of Education

A G E N D A

TIME: Tuesday, April 8, 2025 at 12:00 PM

PLACE Staff Room, Student Service Center, Administration Building, 621 Sooner Drive, Burns Flat, Oklahoma 73624

(Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.)

1. Call to order.
2. Roll call of members.
3. Introduction of guests.
4. Acknowledgment of new term of office for incumbent Rudy Mayfield, continuing Board Member Zone Five. 70 OS § 5-116.
5. Reorganization of the Board of Education. (Each school district shall elect from its membership at the first regular, special, or emergency meeting following the annual school election and certification of the election of a new or continuing member, a president, vice president, and clerk.) 70 OS §5-119.
6. Vote on the minutes of the regular meeting held on March 11, 2025.
7. Vote on the agenda as part of the minutes and any new business that could not reasonably be foreseen 48 hours in advance of the meeting.
8. Vote on warrants and encumbrances: 2024-25 General Fund Encumbrance No. 1091 to 1173; 70239 to 70243; Building Fund No. 22; and any change orders that apply to approved purchase orders.
9. Financial Reports
 - 9.A. Activity Fund and Transfer Reports
 - 9.B. Treasurer's Report on General and Building Funds and Investments
10. Vote on activity, treasurer, and investment reports.
11. Vote on temporary personnel contracts for 2024-25 as listed on agenda as Attachment "A".

12. Vote on declaring items listed on Attachment "B" as surplus property and allowing the Board and Superintendent to legally dispose of at their discretion.
13. Vote on Temporary Appropriations for Fiscal Year 2025-26 as prepared by Patten and Odom, CPAs, PLLC.
14. Vote on engaging Patten & Odom, CPAs, PLLC of Broken Arrow to perform the annual school audit for Fiscal Year 2024-25 and prepare the Estimate of Needs for Fiscal Year 2025-26.
15. Vote on a request for an unpaid leave of absence for one employee for March 2025.
16. Vote on a request for an unpaid leave of absence for one employee for March 2025.
17. Vote on a request for an unpaid leave of absence for one employee for May 2025.
18. Vote on acceptance of the resignation of Stephen Josey, Burns Flat Computer/Network Security Instructor, effective May 31, 2025, and seek replacement.
19. Vote on acceptance of the resignation of Janelle Pease, Burns Flat Culinary Arts Instructor, effective May 31, 2025, and seek replacement.
20. Vote on the interview committee's recommendation to hire a Student Records Secretary/Registrar at the Burns Flat Campus, effective June 1, 2025, contingent upon satisfactory National Criminal History Records Search.
21. Vote on the interview committee's recommendation to hire a Receptionist/Administrative Assistant at the Burns Flat Campus, effective April 8, 2025, contingent upon satisfactory National Criminal History Records Search.
22. Vote on out-of-state travel request and expenses for two students and one sponsor from the Business Technology - Sayre program to attend the Business Professionals of America National Leadership Conference on May 7-11, 2025 in Orlando, FL.
23. Superintendent's Report
 - 23.A. Discuss damages from windstorm on March 14, 2025, and vote on proceeding with repairs based on insurance adjuster's assessments.
 - 23.B. Discuss and vote on a professional services agreement with Pro Building Envelope Consultants, LLC (ProBEC) for architectural and roof consulting services for Burns Flat Cosmetology Roof Project.
24. New Business: in accordance with 25 O.S. §311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.
25. Announcements.
26. Adjourn.