Agenda
Osseo Area Schools
School Board

Regular Business Meeting
Educational Service Center - Board Room
11200 93rd Ave N
Maple Grove, MN 55369
Tuesday, April 21, 2026
6:00 PM

Our mission is to inspire and prepare each and every scholar with the confidence, courage and competence to achieve their dreams; contribute to community; and engage in a lifetime of learning.

This regular meeting of the School Board of Osseo Area Schools is being conducted in the Board Room of the Educational Service Center, and is open to the public. The meeting can be monitored electronically by streaming online at district279.org/about-us/school-board (Watch Livestream). An archived recording will also be available on the district website.

Agenda Items

1. Call to Order and Roll Call
   Tanya Prince, Board Chair
2. Pledge of Allegiance
3. Additions to Agenda
4. Acceptance of Agenda
5. Recognitions
6. Presentation: Osseo Area Schools Community Survey Results 4
   Peter Leatherman, The Morris Leatherman Company
7. Audience Opportunity to Address the School Board
8. Superintendent's Report
9. School Board Reports
10. Consent Agenda
    A. Minutes of the regular meeting of March 17, 2026 35
    B. Financial reports for the month of March 2026 38
    C. Payment of items for the month of March 2026 47
    D. Extended Educational Trips 81
    E. Acceptance of the 2025-2026 Healthy Kids MN Program Grant in the amount of $38,397 and authorize an expenditure and budget appropriation in the amount of $38,397 85
    F. Acceptance of the 2025-2026 International Trained Professional (ITP) Grant in the amount of $3,500 and authorize an expenditure and budget appropriation in the amount of $3,500 87
    G. Acceptance of the 2025-2026 Office & Medical Admin Professional Training Grant in the amount of $3,000 and authorize an expenditure and budget appropriation in the amount of $3,000 89

H. Acceptance of the 2025-2026 P2P Warehouse Grant in the amount of $7,000 and authorize an expenditure and budget appropriation in the amount of $7,000 91
I. Acceptance of the 2025-2026 Transformative Career Pathways - Small Business Administration (SBA) Grant in the amount of $35,000 and authorize an expenditure and budget appropriation in the amount of $35,000 93
J. Acceptance of the 2025-2026 Federal Adult Basic Education (ABE) Grant Amended in the amount of $6,313 and authorize an expenditure and budget appropriation in the amount of $6,313 95
K. Acceptance of the 2025-2026 MN State Personnel Development Grant (SPDG) - Evaluation & Improvement Grant Amended in the amount of $22,053 and authorize an expenditure and budget appropriation in the amount of $22,053 97
L. Personnel 99
M. Federal Single Audit 106
N. Public Bid Award: IP Camera Refresh (Birch Grove Elementary, Cedar Island Elementary, Oak View Elementary, Osseo Area Learning Center, Weaver Lake Elementary) 119
O. Public Bid Award: Parking Lot Camera Project (Birch Grove Elementary, Cedar Island Elementary, Oak View Elementary, Osseo Area Learning Center, Weaver Lake Elementary) 121
P. Recommendation for Award: Type III Pupil Transportation Services, 2026-2031 123
Q. Intermediate School District 287 FY 2028 Long-term Facilities Maintenance (LTFM) Approval 416
R. Contract by and between Osseo Area Schools and Innovative Office Solutions for classroom furniture at Park Brook Elementary 425
S. Contract by and between Osseo Area Schools and Innovative Office Solutions for classroom furniture at Fernbrook Elementary 432
T. Contract by and between Osseo Area Schools and Teacher Created Materials Inc. for social studies curriculum at Maple Grove Senior High 438
U. Contract by and between Osseo Area Schools and Innovative Office Solutions for classroom furniture at Maple Grove Middle School 440
V. Contract by and between Osseo Area Schools and Innovative Office Solutions for classroom furniture at Osseo Middle School 453
W. Contract by and between Osseo Area Schools and Innovative Office Solutions for classroom furniture at Edinbrook Elementary 464
X. Contract by and between Osseo Area Schools and CDW Government for instructional technology devices 471
Y. Contract by and between Osseo Area Schools and RAK Construction for a special education conversion at Garden City Elementary 473
Z. Insurance Renewals 474

11. Action Items
A. Gifts to the district totaling $119,560.48 477

12. Informational Items
A. First Reading of Policies: 500 Series-Students
Amy Moore, General Counsel
I. 504 Policy and Procedure: Student Dress and Appearance (proposed revisions) 480

II. 506 Policy and Procedure: Student Discipline (proposed revisions) 484
III. 514 Policy and Procedure: Bullying and Hazing Prohibition (proposed revisions) 498
IV. 519 Policy and Procedure: Interviews of Students by Outside Agencies (proposed revisions) 505
V. 520 Policy and Procedure: Student Surveys (proposed revisions) 509
VI. 532 Policy and Procedure: Use of Peace Officers and Crisis Teams to Remove Students from School Grounds (review) 512
VII. 541 Policy and Procedure: Chemical Use/Abuse (proposed revisions) 517
VIII. 543 Policy and Procedure: Use of Restrictive Procedures as Behavioral Interventions (review) 522
IX. 555 Policy and Procedure: Student Recognition Plan (proposed repeal) 527

13. Negotiation Strategies - Closed Session
    Marshall Thompson, Director of Labor Relations and Yvonne Shorts Lind, Executive Director of Human Resources
14. Adjournment

To accommodate individuals with disabilities, this material will be made available in alternative formats upon request. Individuals with disabilities are invited to request reasonable accommodations to participate in or attend a district activity, call your local school or the school district at least seventy-two (72) hours in advance (two-week notice preferred). Members of the public can view and download School Board meeting notices and regular meeting agendas and materials from the district website www.district279.org, under "About Us > School Board."

Osseo School District

2026 Resident Survey

The Morris Leatherman Company

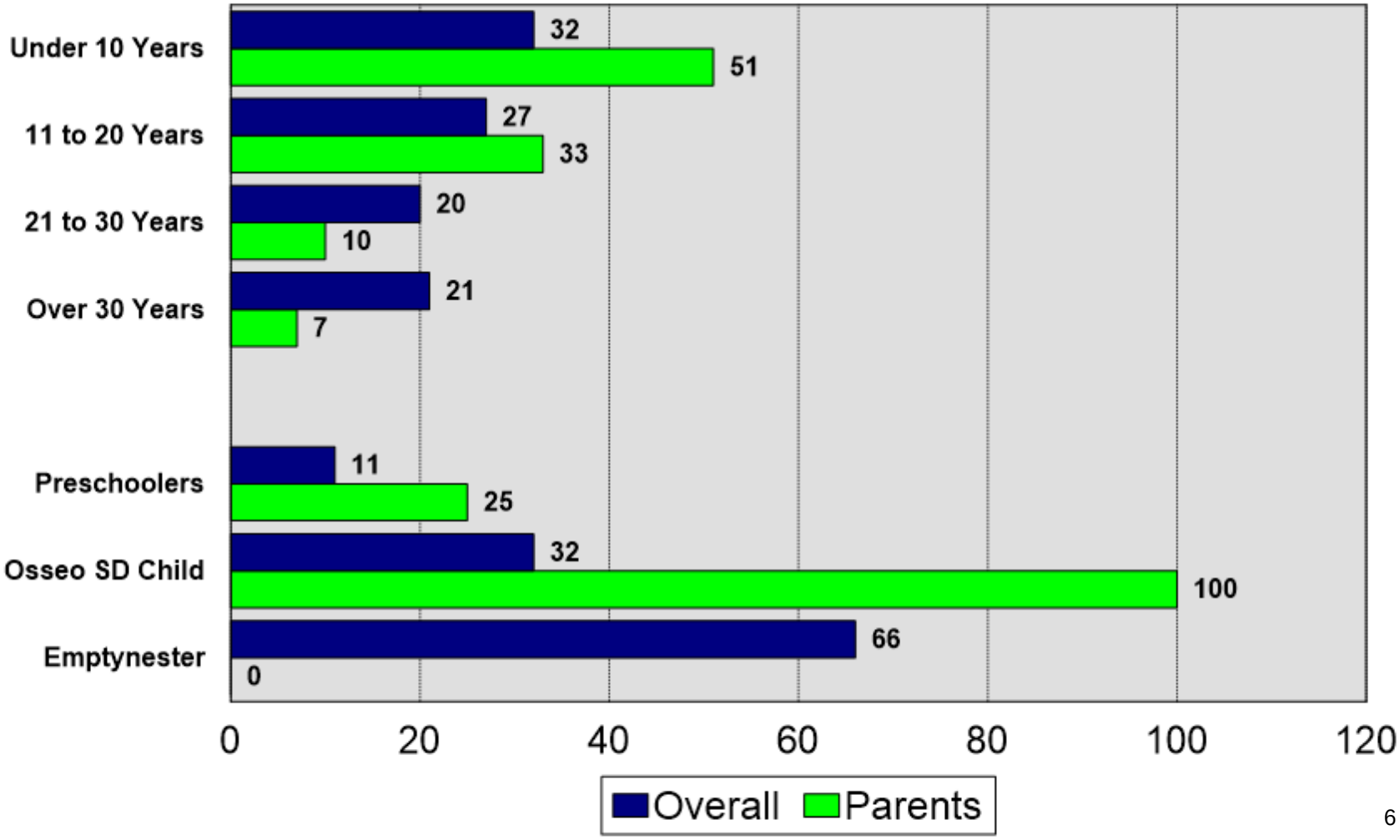
Survey Methodology

2026 Osseo School District

- 400 random sample of Osseo School District households
- 400 random sample of parents of children attending the Osseo School District
- Telephone interviews conducted between January 7th and 23rd, 2026
- Average interview time of 14 minutes
- Non-response level of 6.5%
- Both samples are projectable to within +/-5.0% in 95 out of 100 cases
- Cellphone Only Households: 69%
- Landline Only Households: 11%
- Both Landline and Cellphone Households: 20%

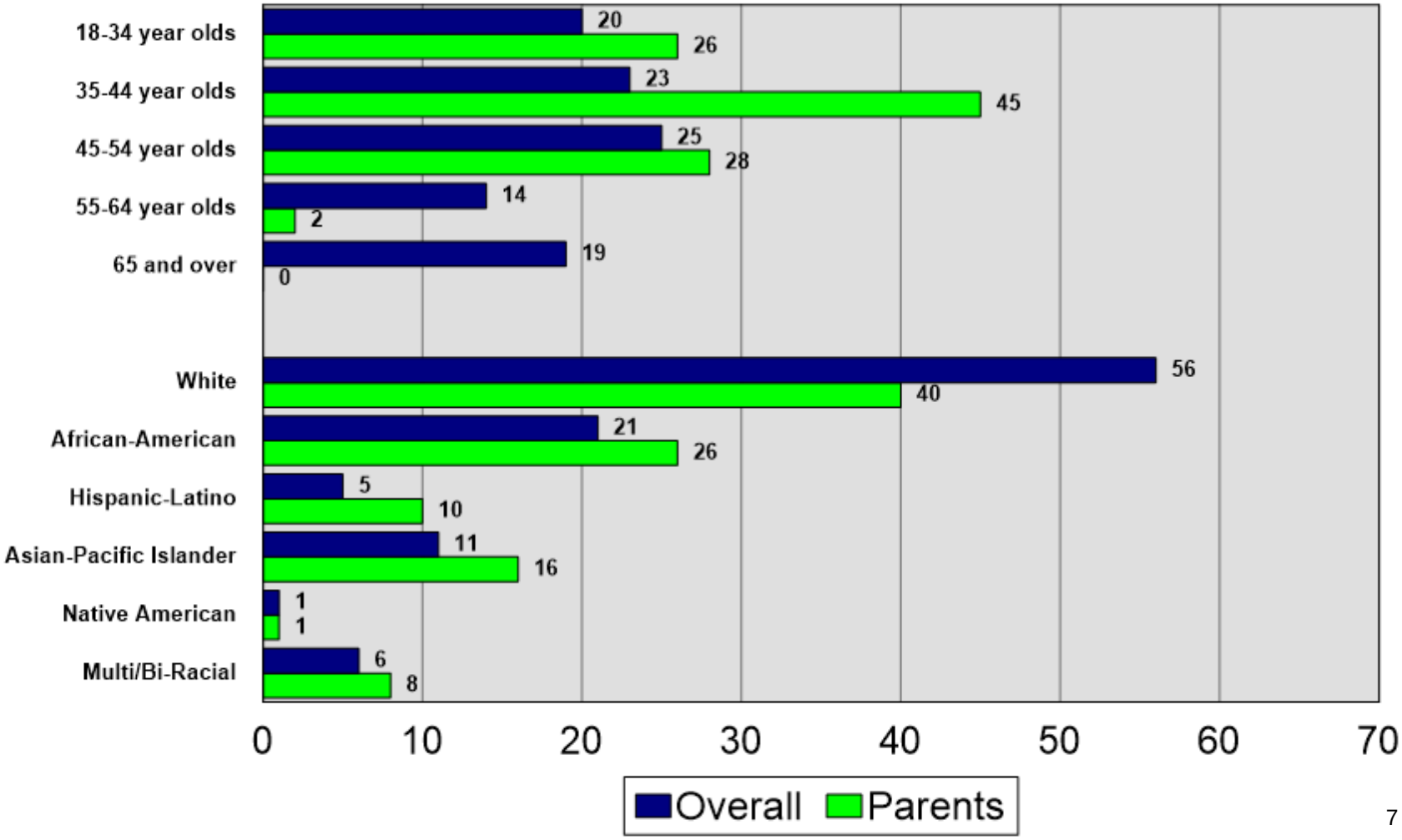
Demographics I

2026 Osseo School District



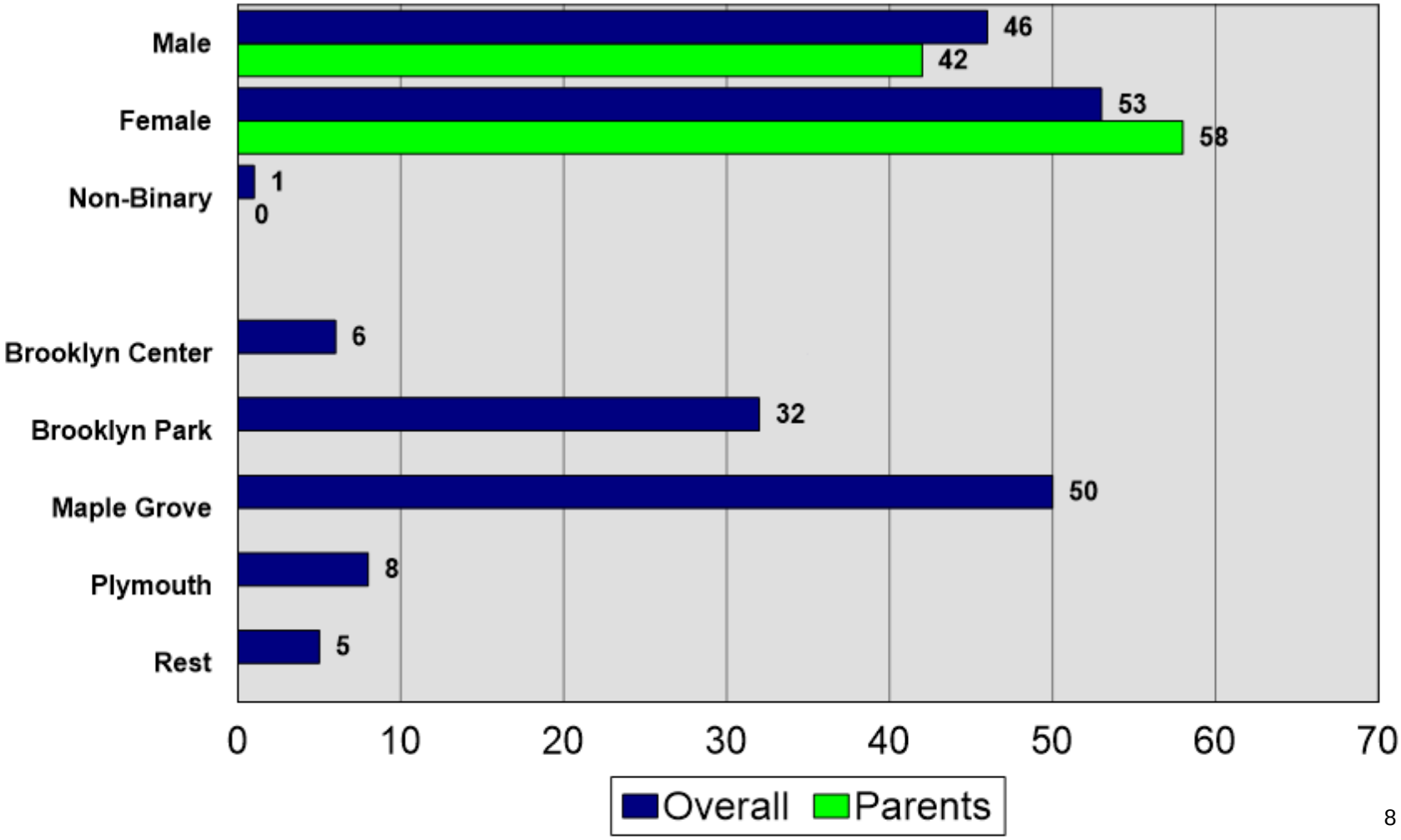
Demographics II

2026 Osseo School District



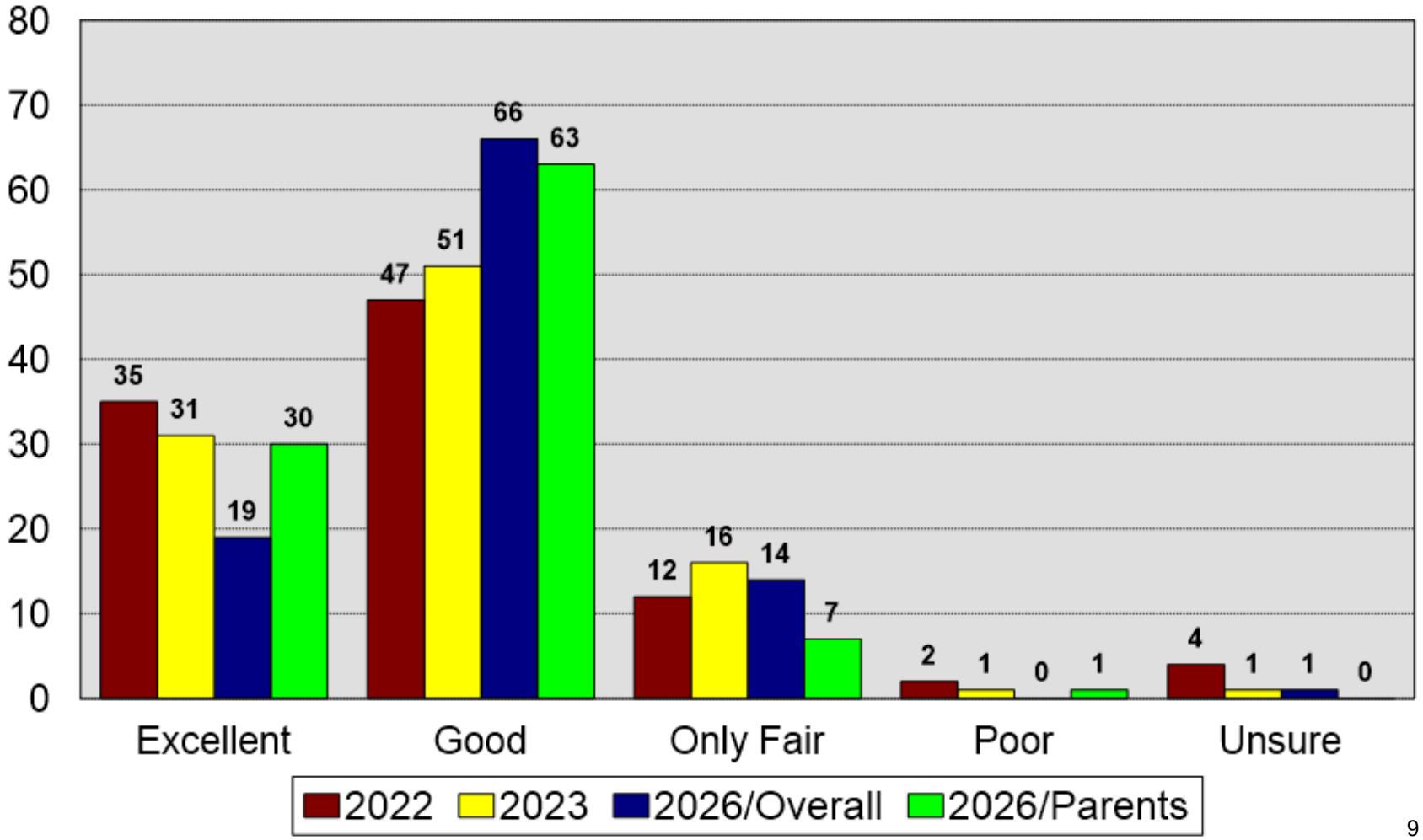
Demographics III

2026 Osseo School District



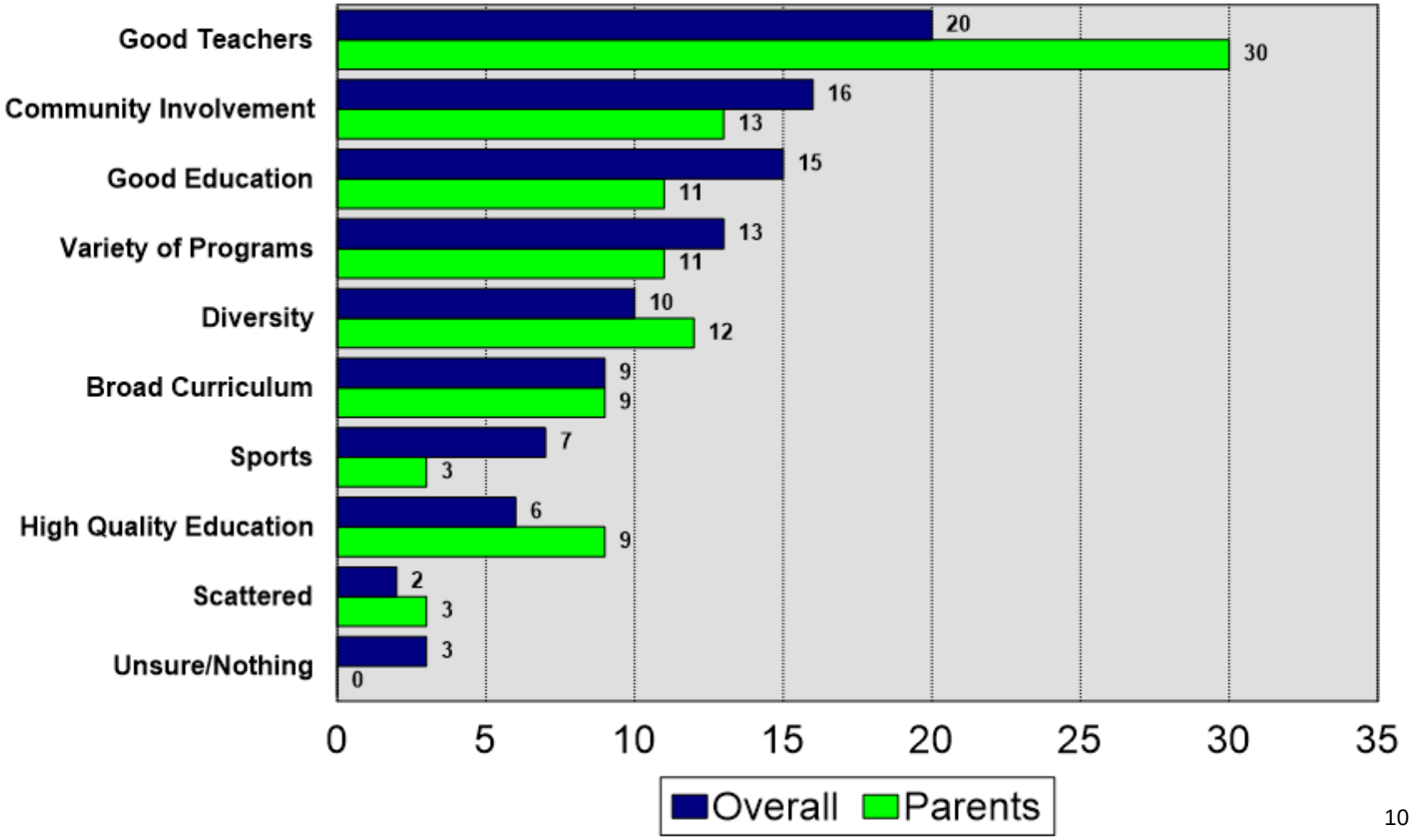
Quality of Public Schools

2026 Osseo School District



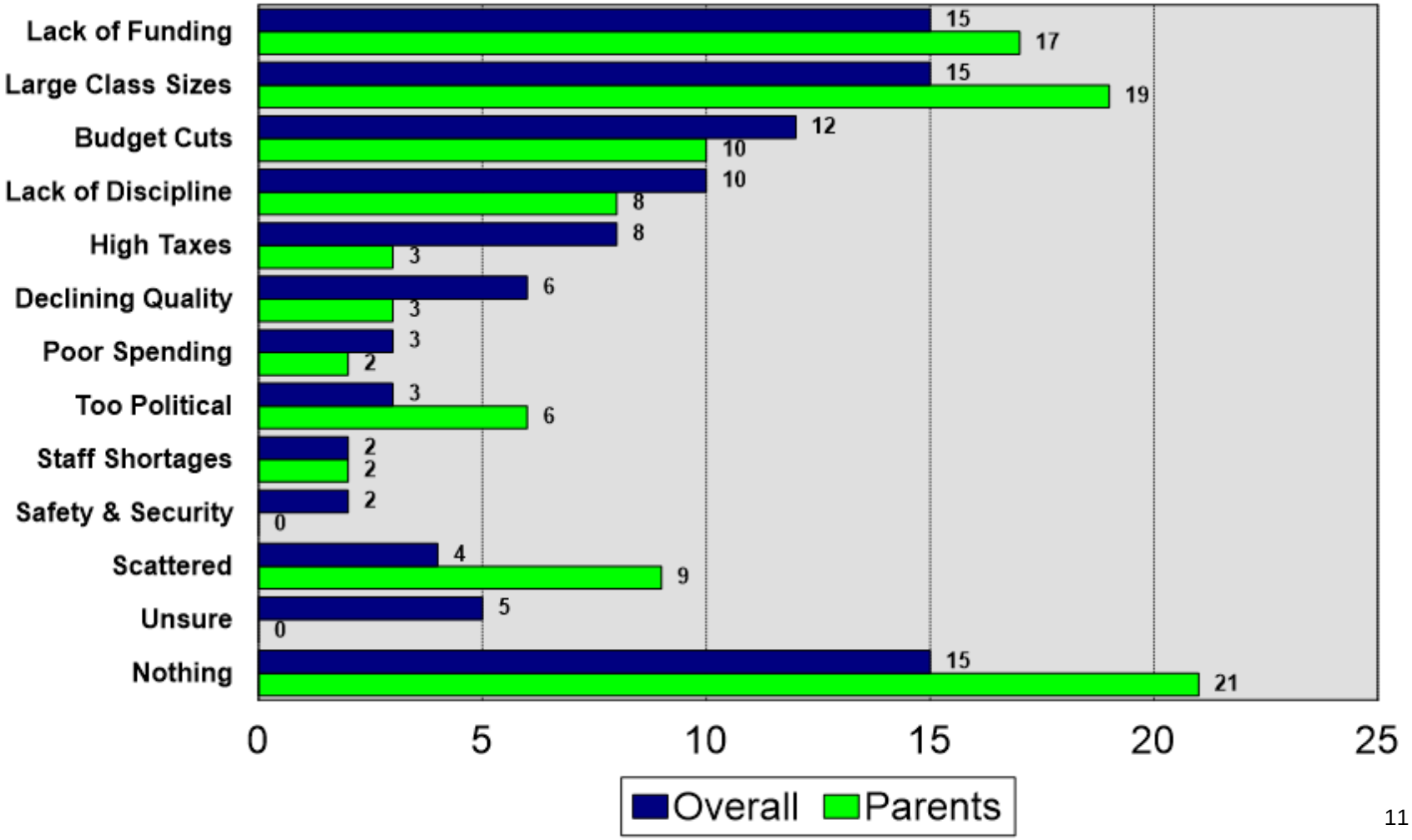
Like about Osseo School District

2026 Osseo School District



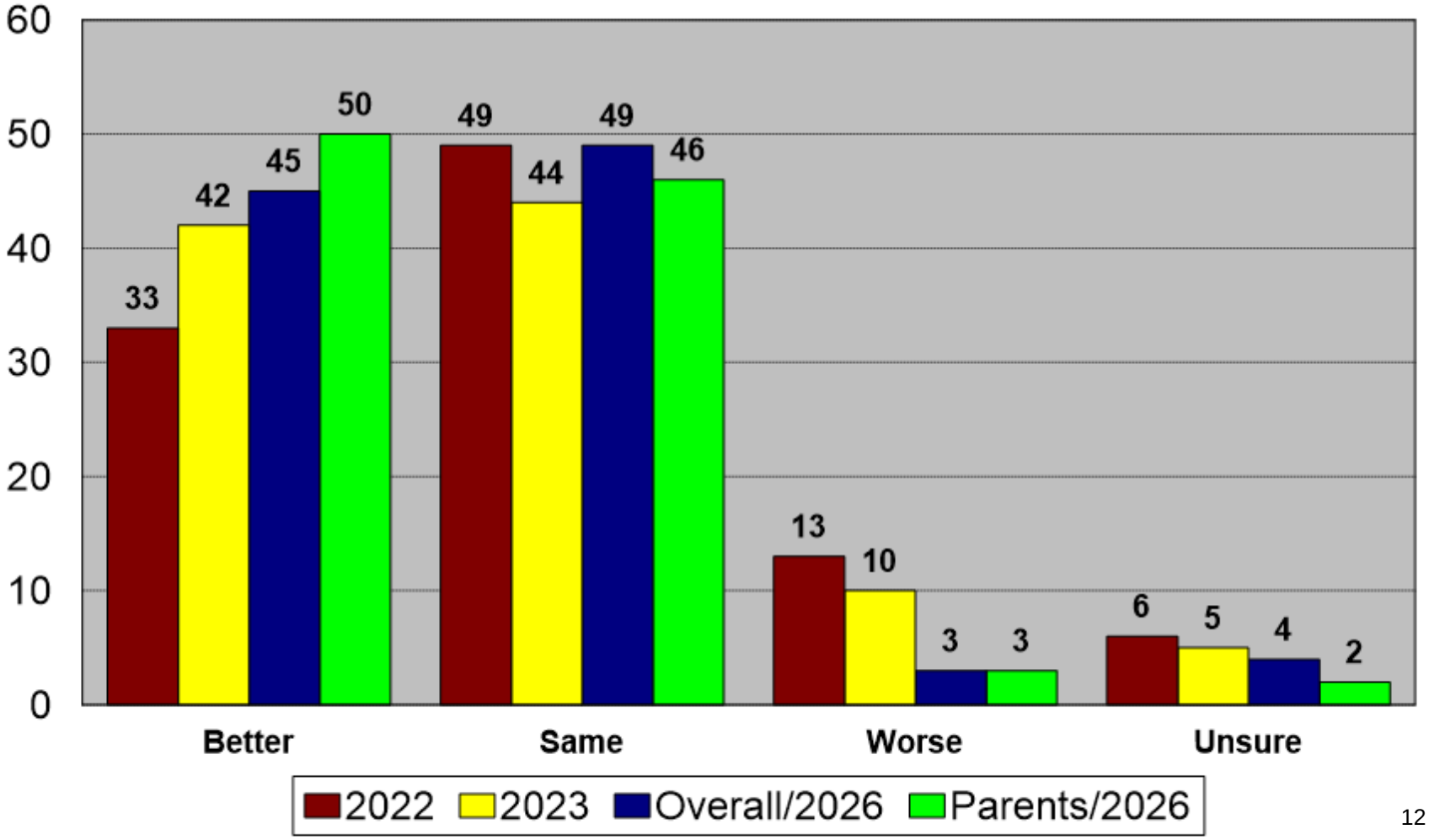
Most Serious Issue

2026 Osseo School District



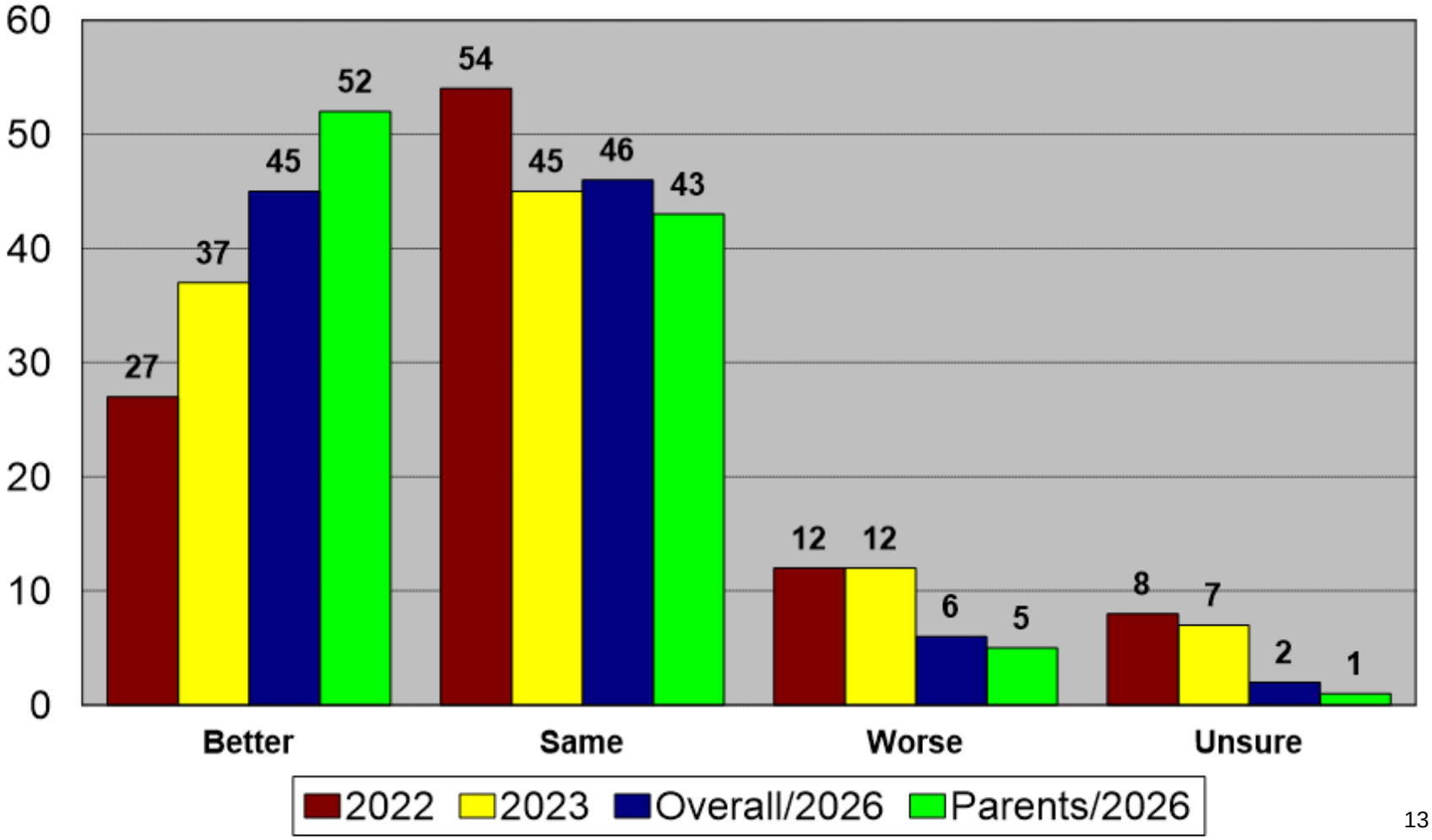
Quality Compared to Five Years Ago....

2026 Osseo School District



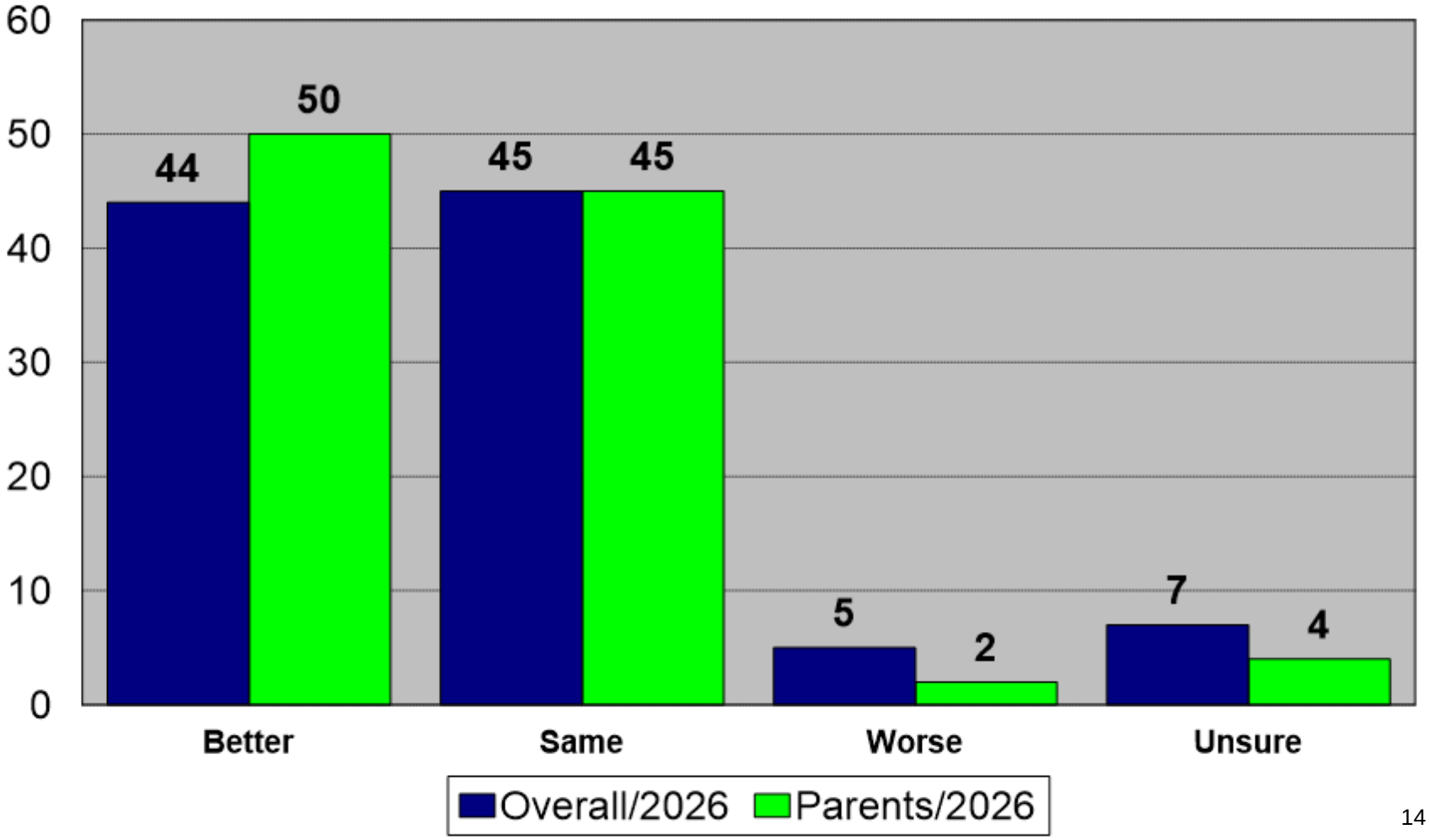
Quality Compared to Neighboring Districts

2026 Osseo School District



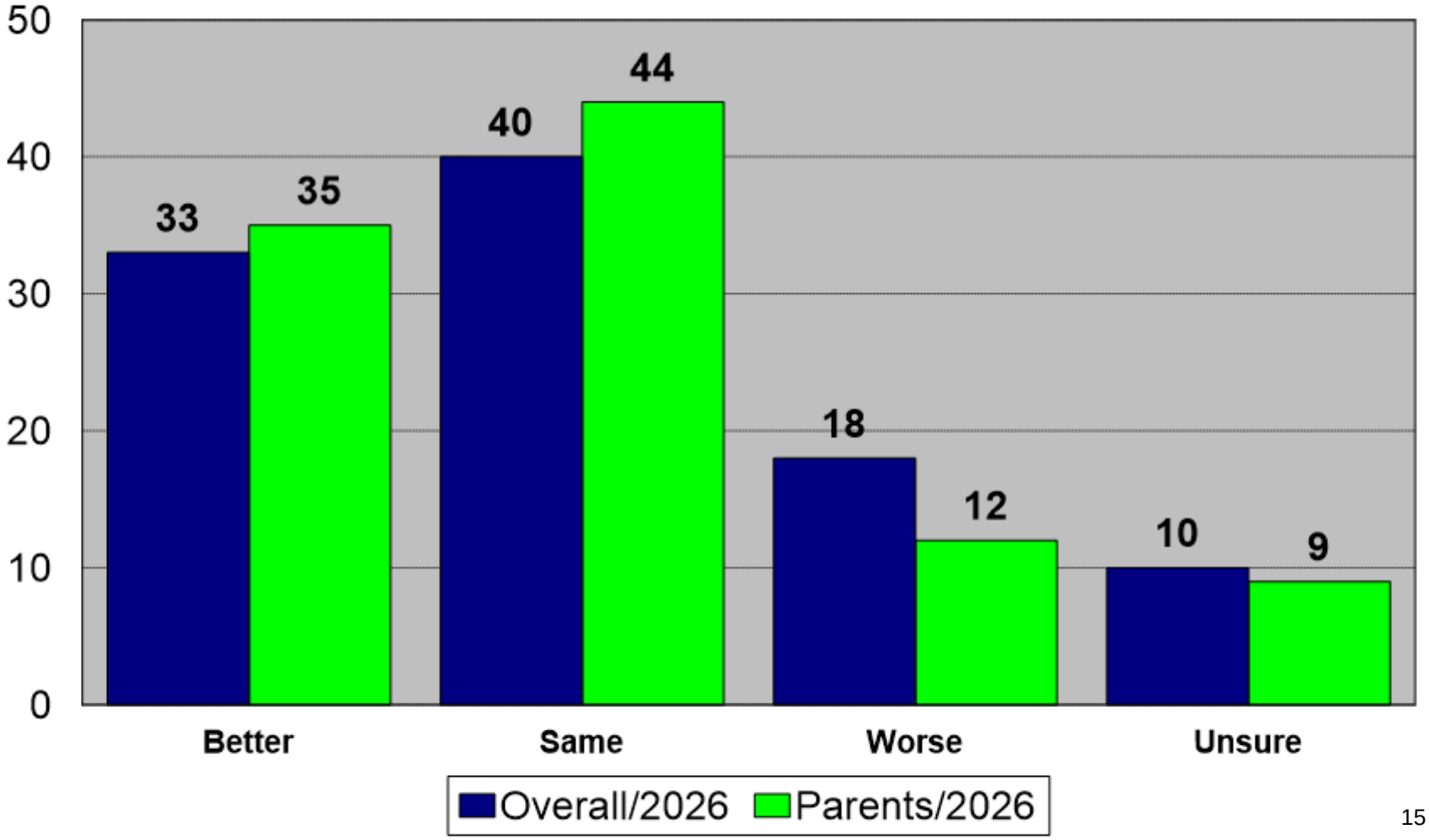
Quality Compared to Local Charter Schools

2026 Osseo School District

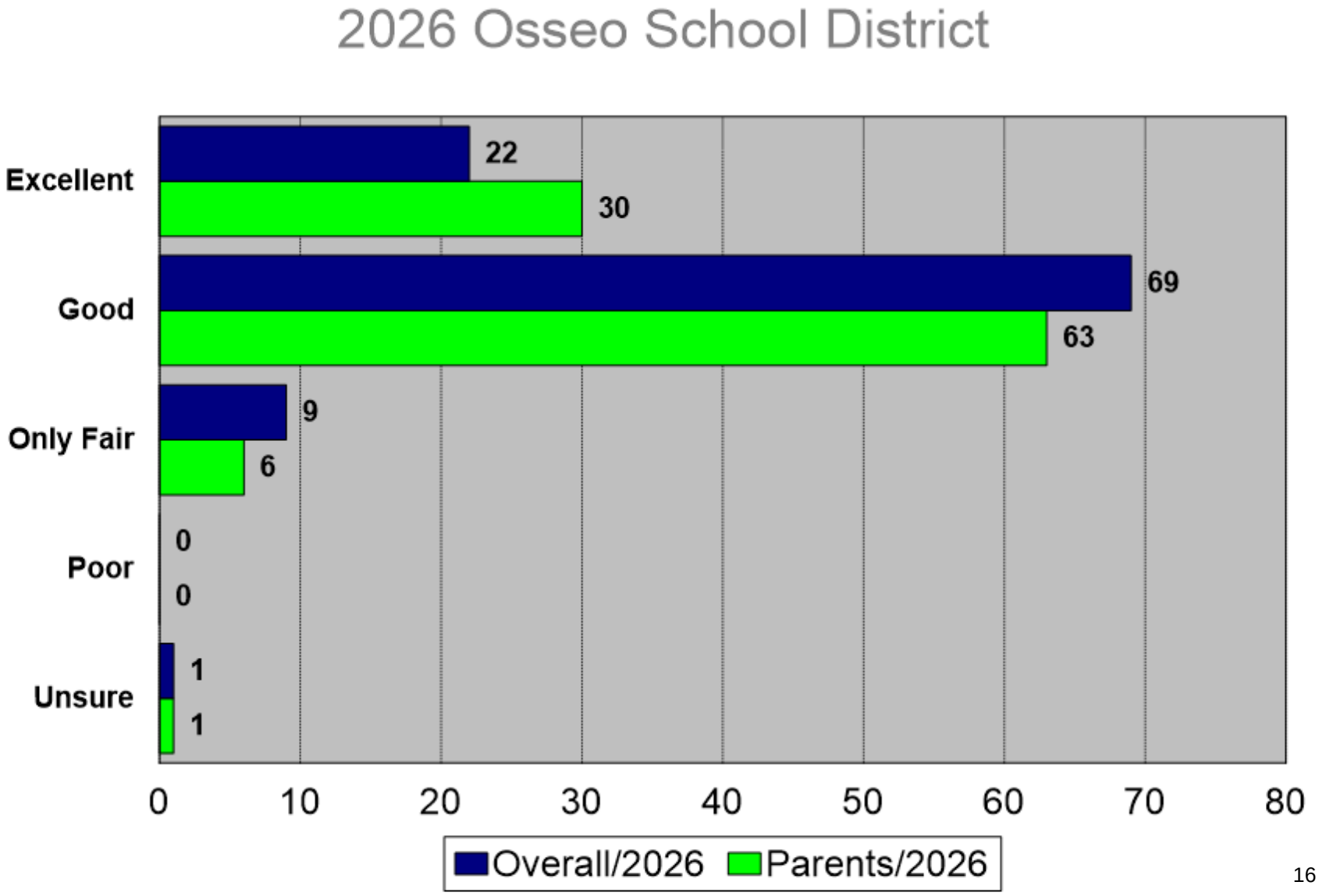


Quality Compared to Private Schools & Homeschooling

2026 Osseo School District

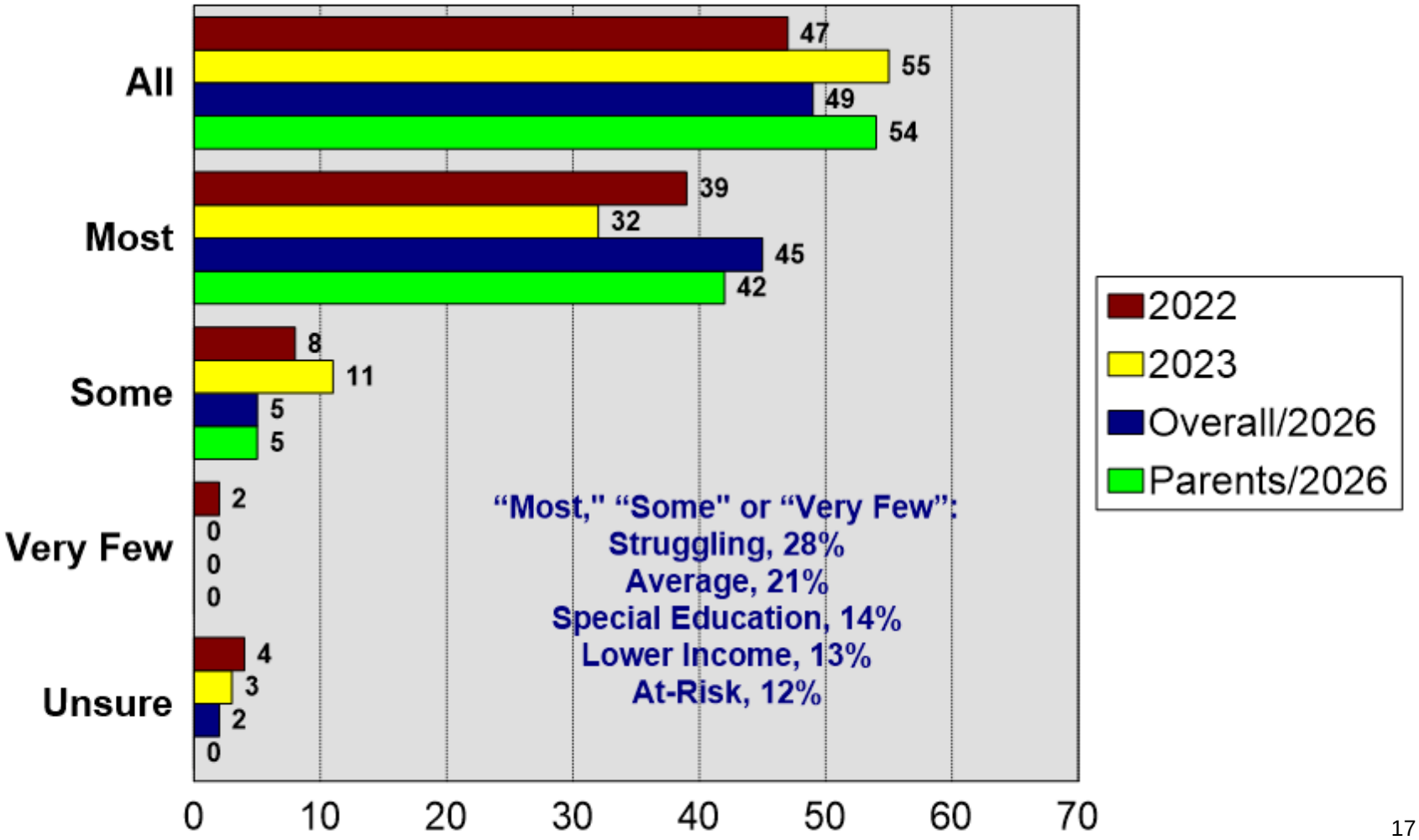


Offering a Wide Range of Educational Options



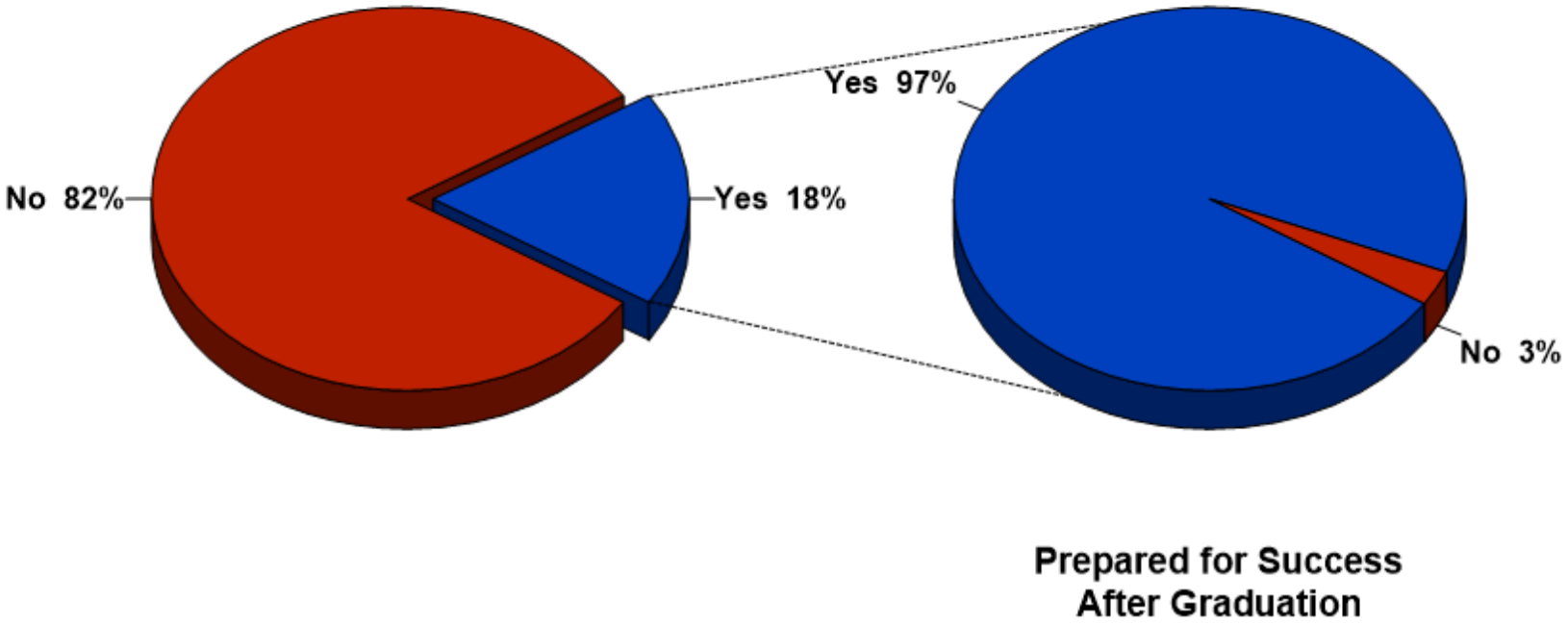
Meet Students' Learning Needs

2026 Osseo School District



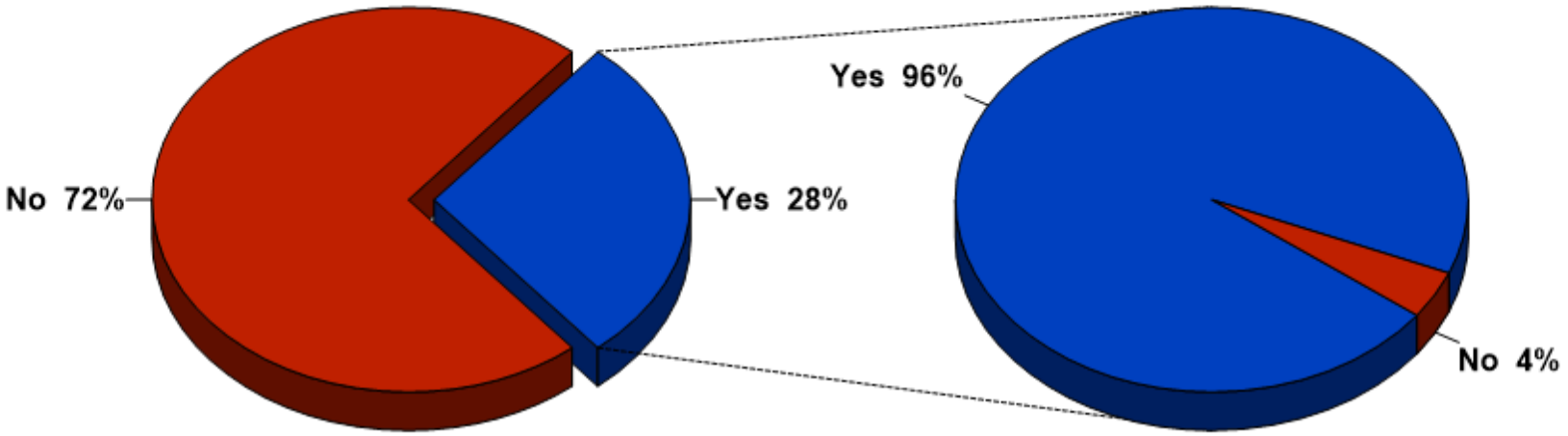
Personally Graduated from Osseo SD

2026 Osseo School District



Child Graduated from Osseo SD

2026 Osseo School District

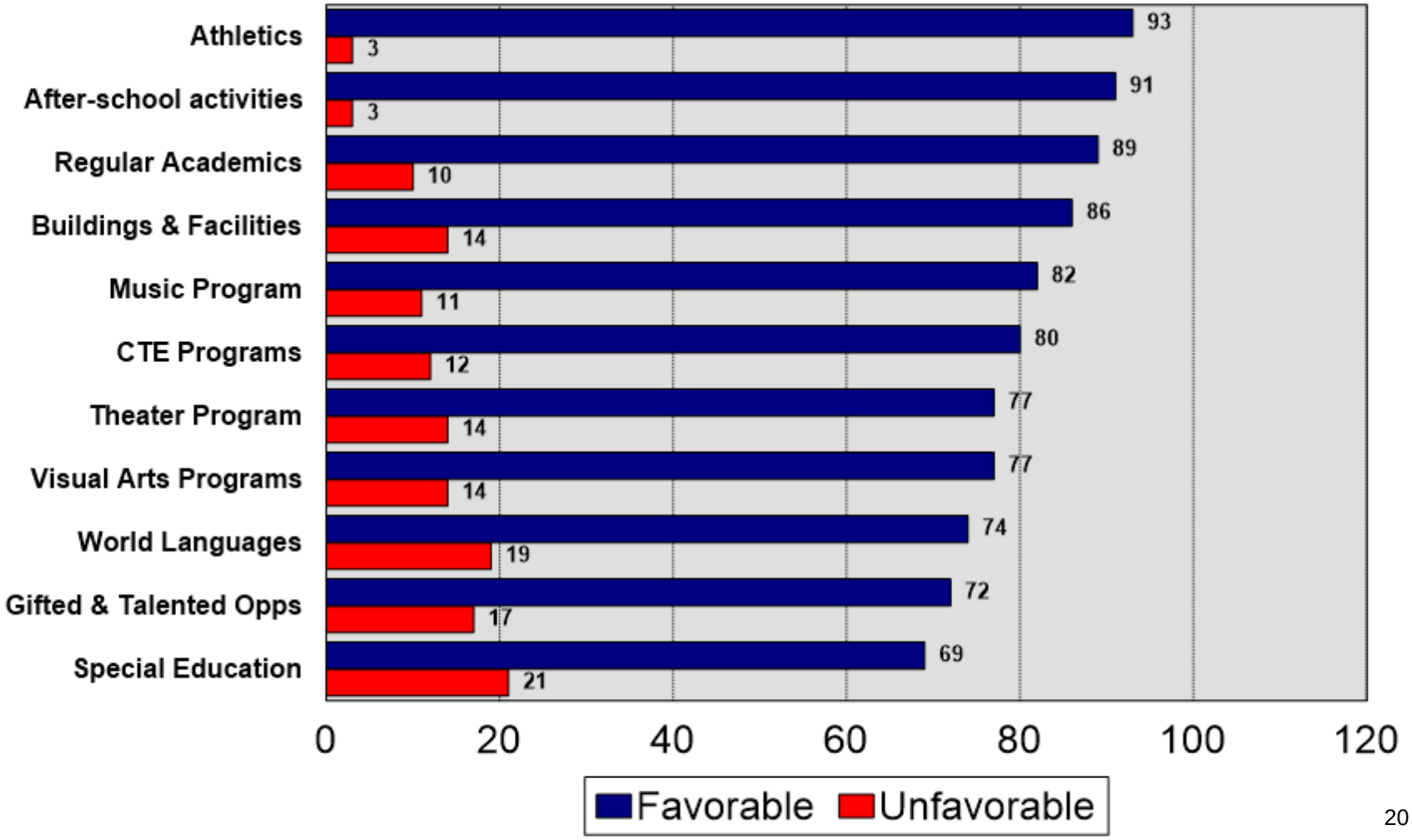


Prepared for Success After Graduation

Rating of....

(Overall)

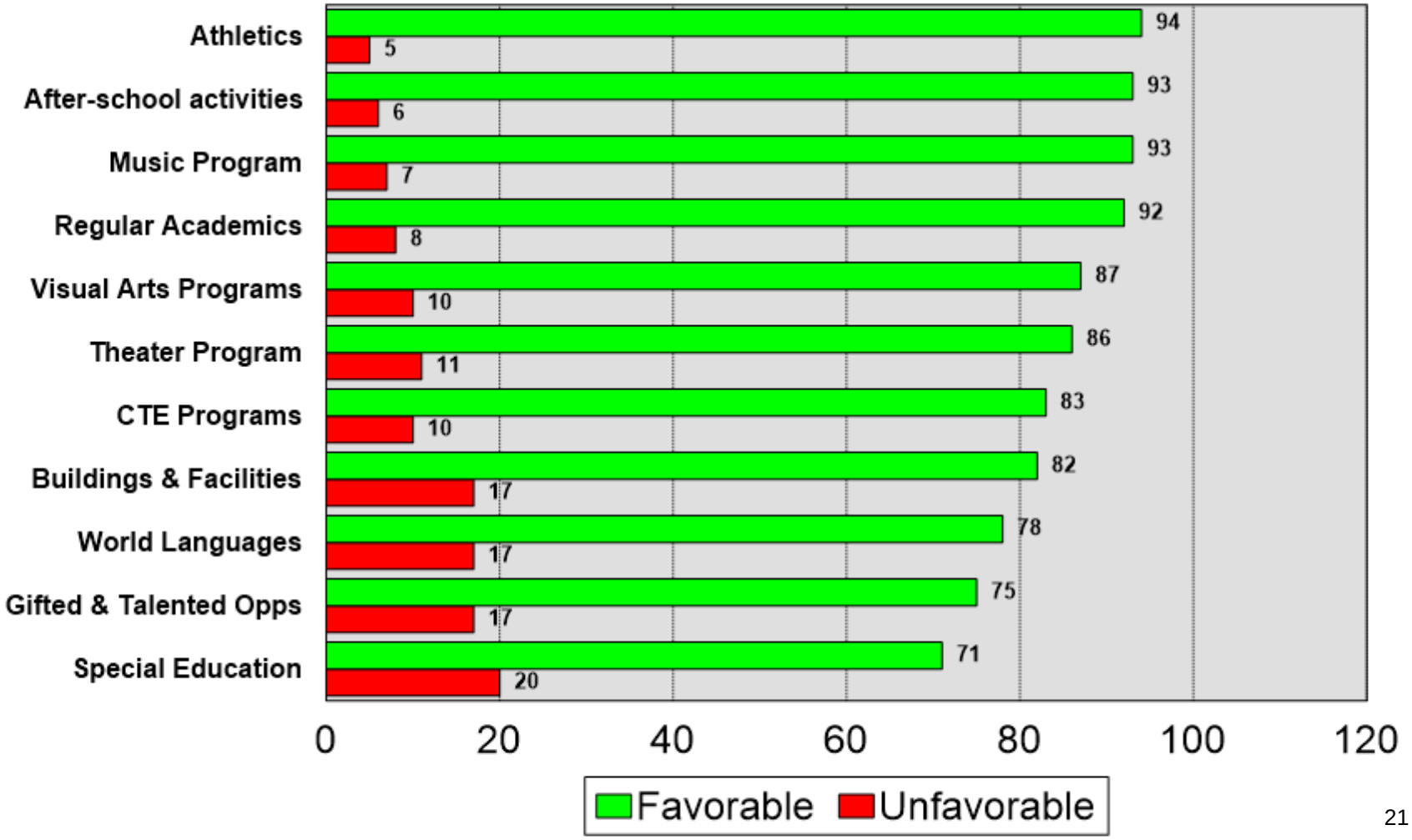
2026 Osseo School District



Rating of....

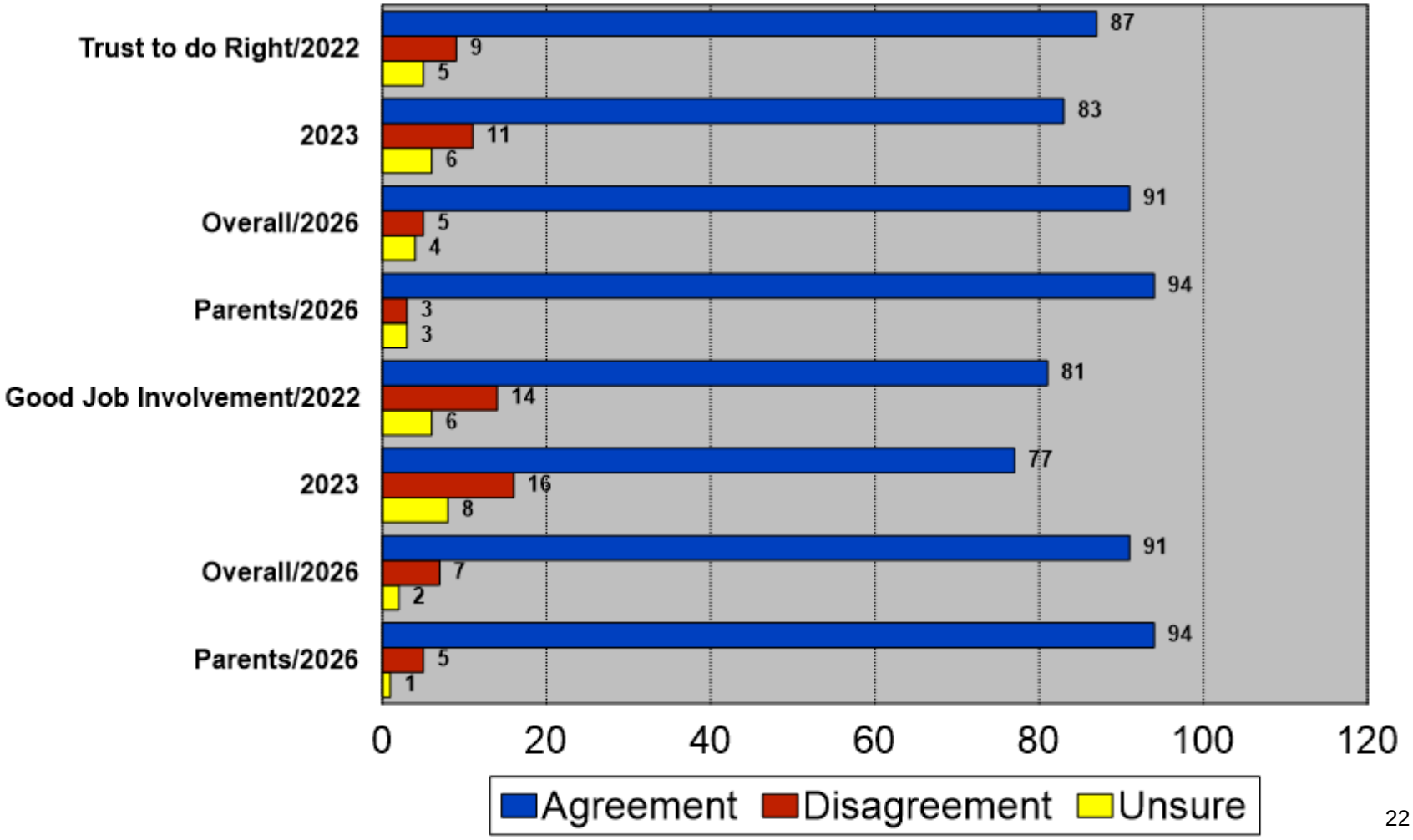
(Parents)

2026 Osseo School District



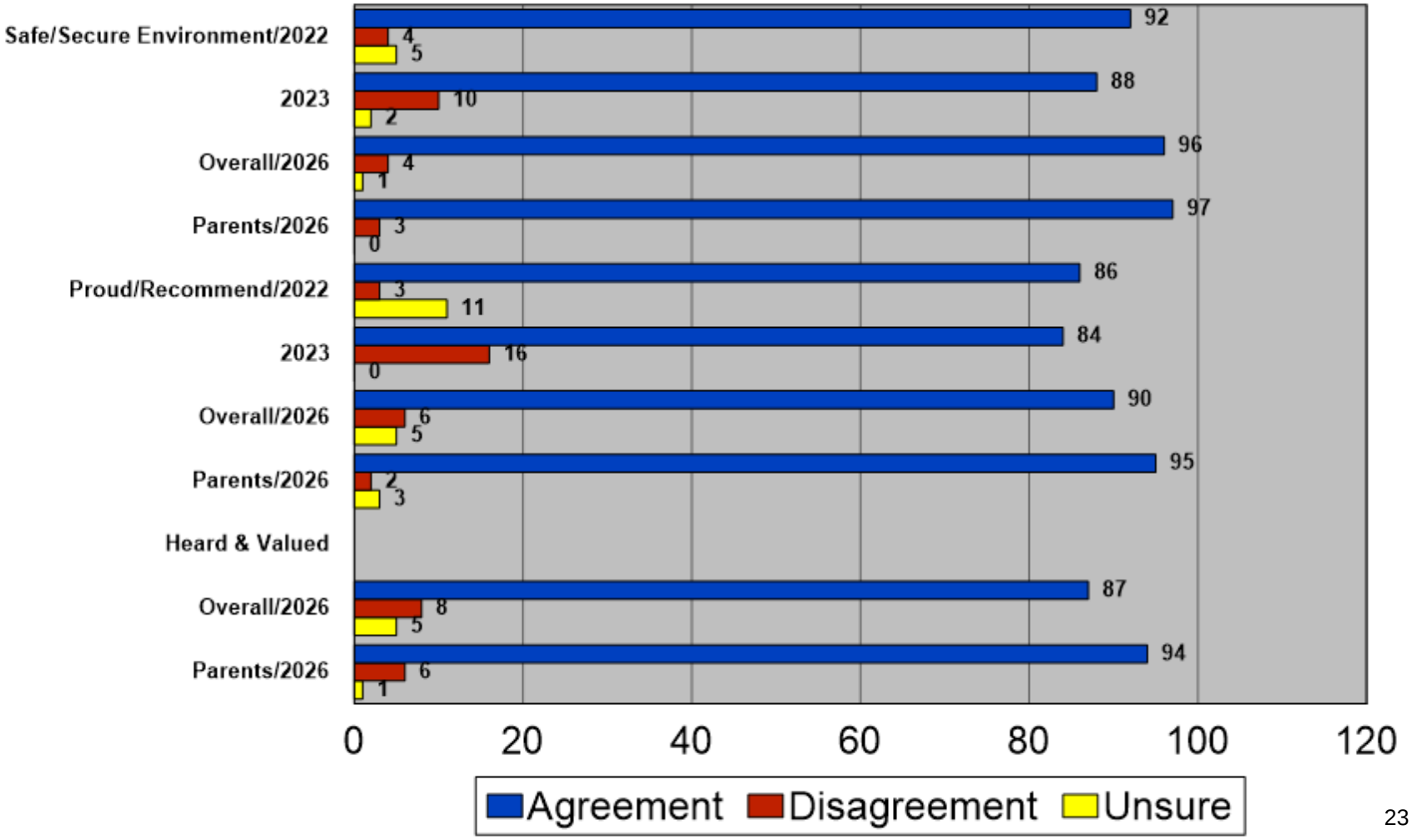
Specific School District Perceptions I

2026 Osseo School District



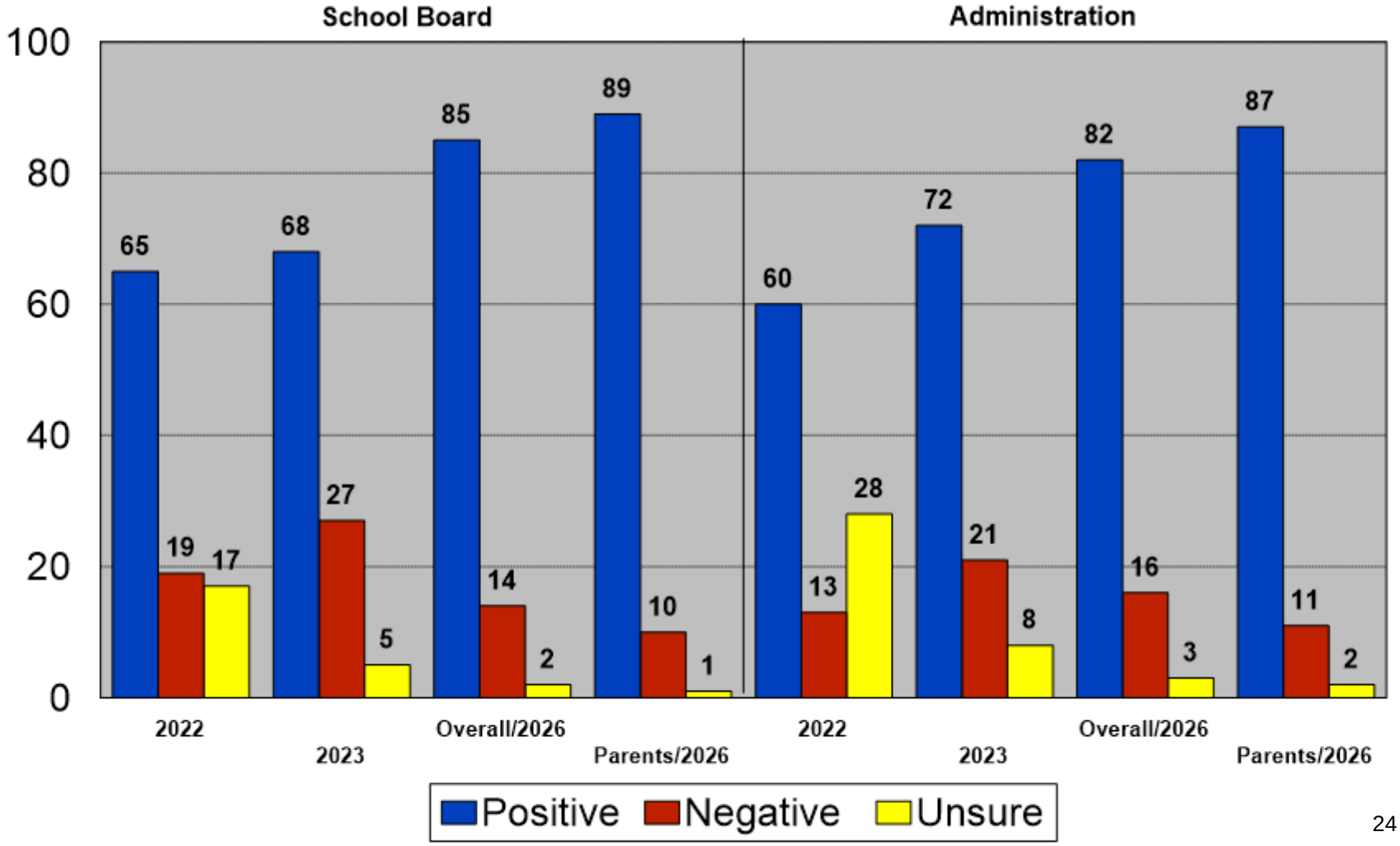
Specific School District Perceptions II

2026 Osseo School District



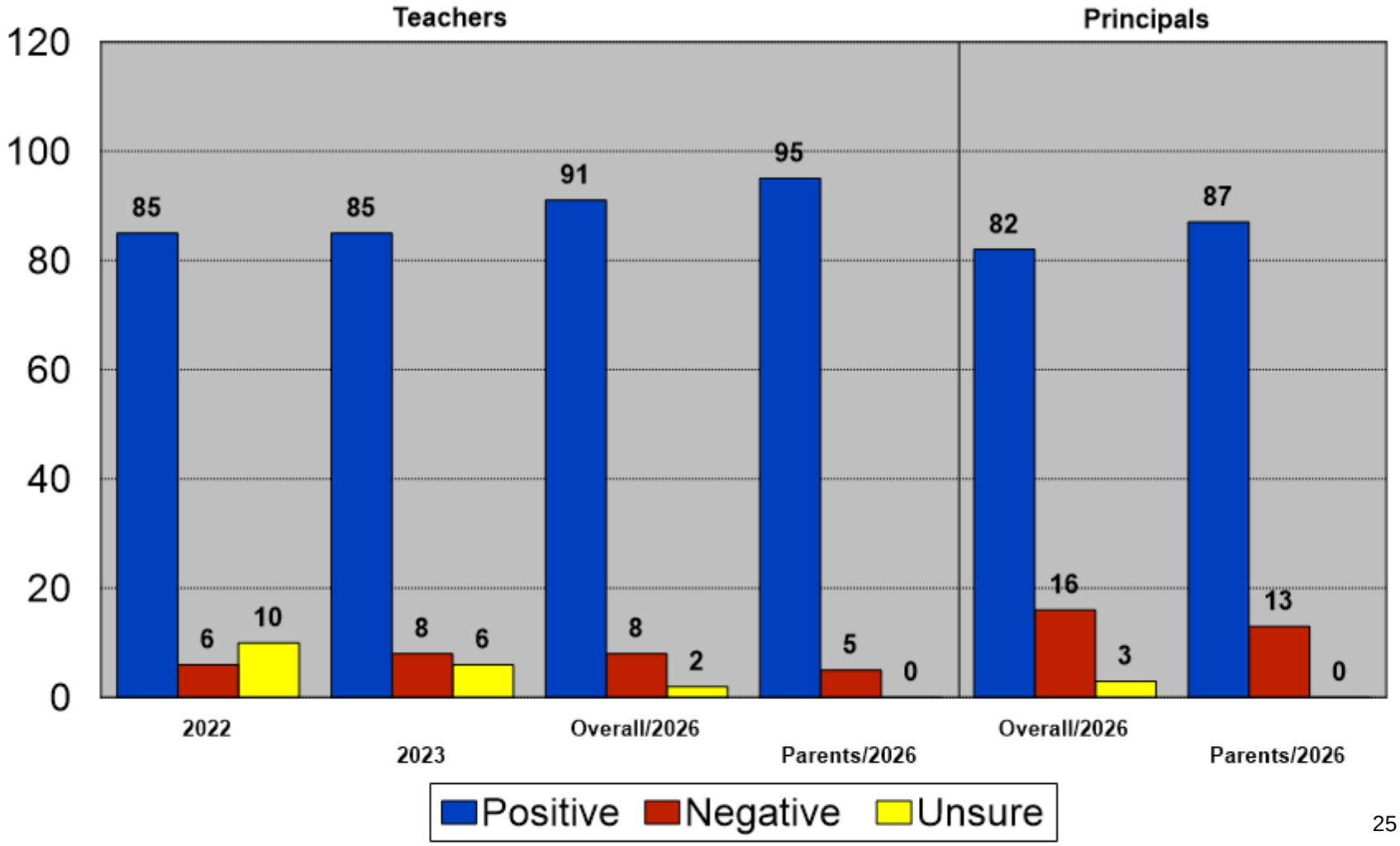
Job Performance Ratings I

2026 Osseo School District



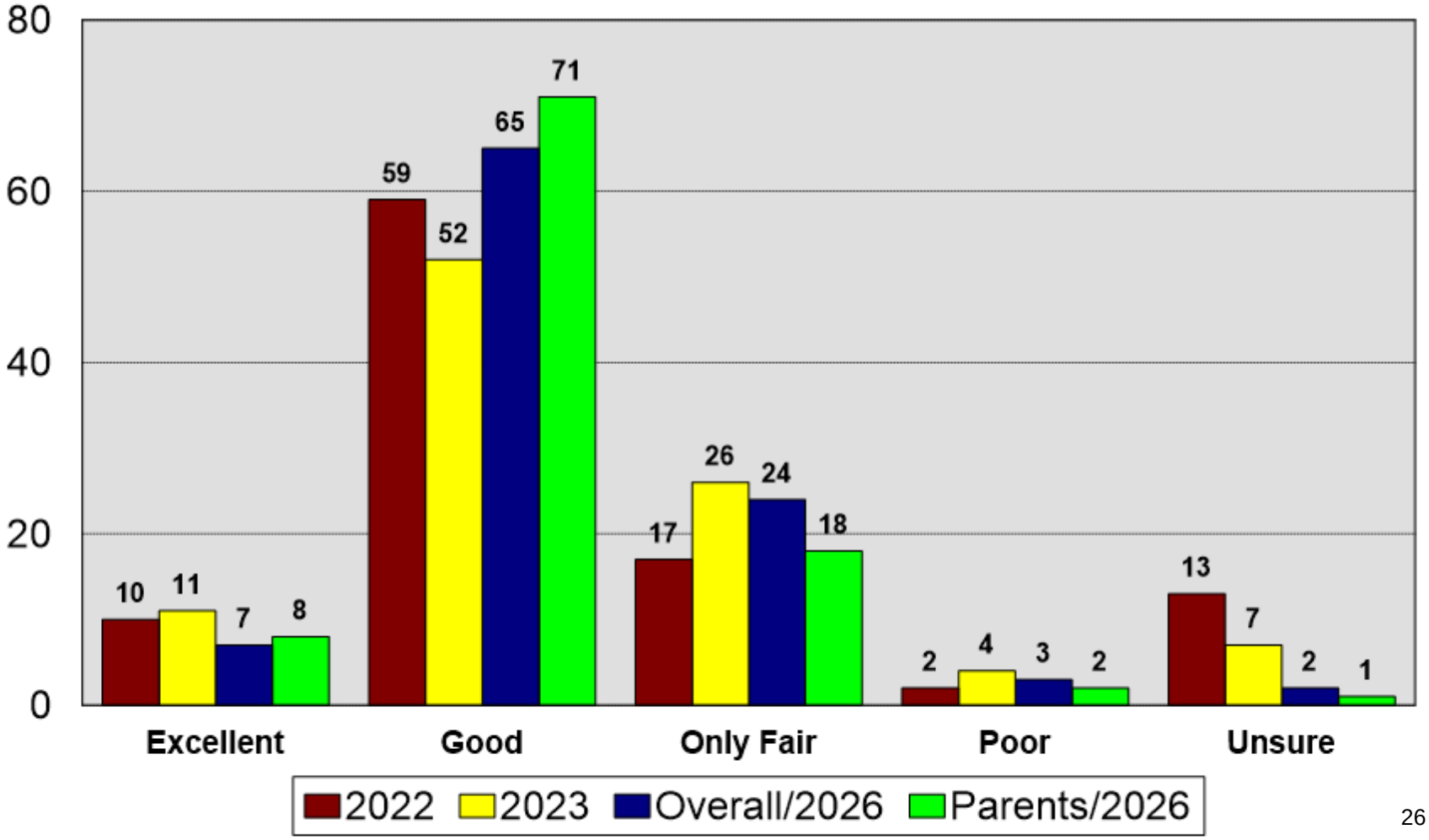
Job Performance Ratings II

2026 Osseo School District

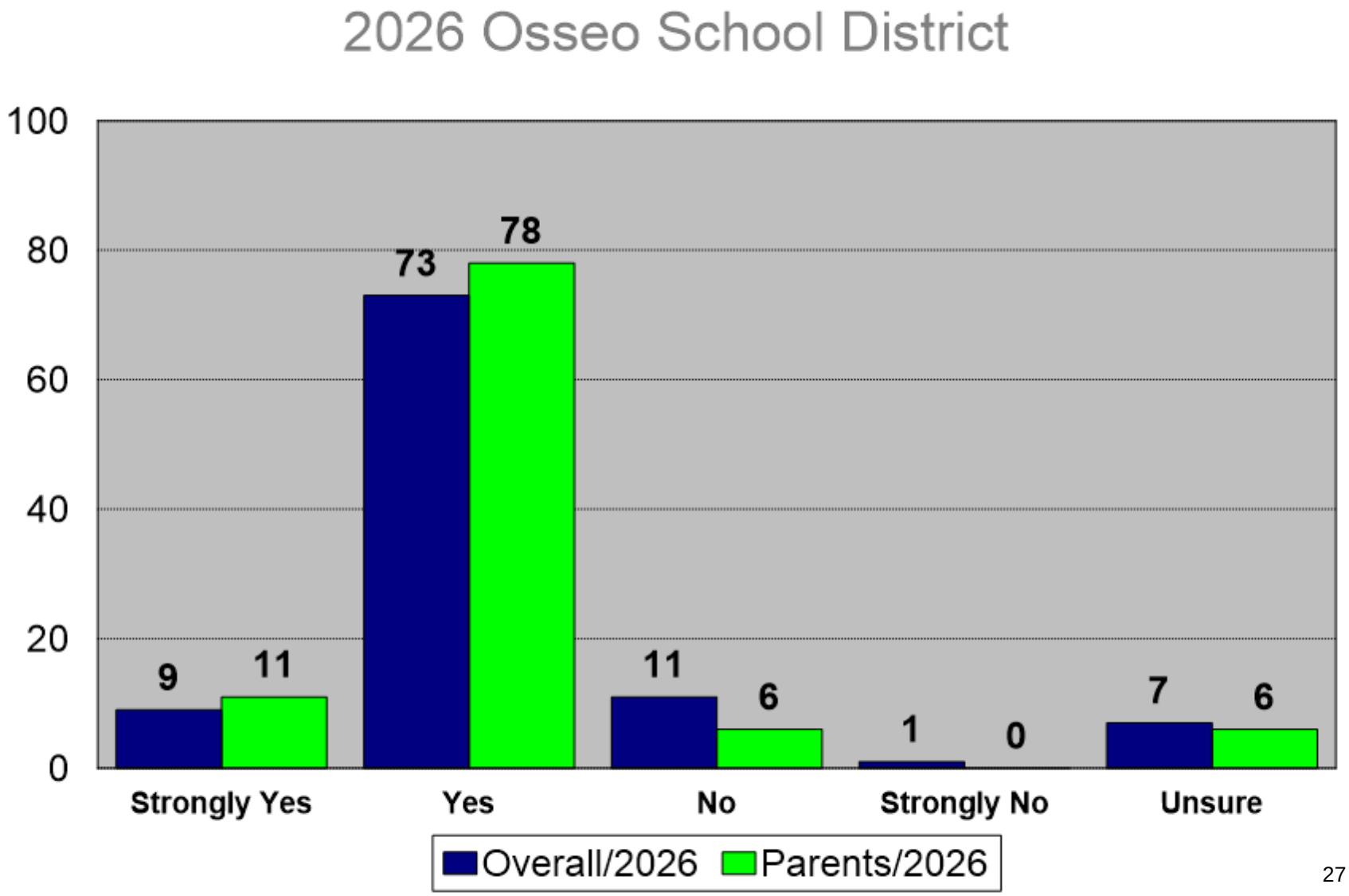


Financial Management

2026 Osseo School District

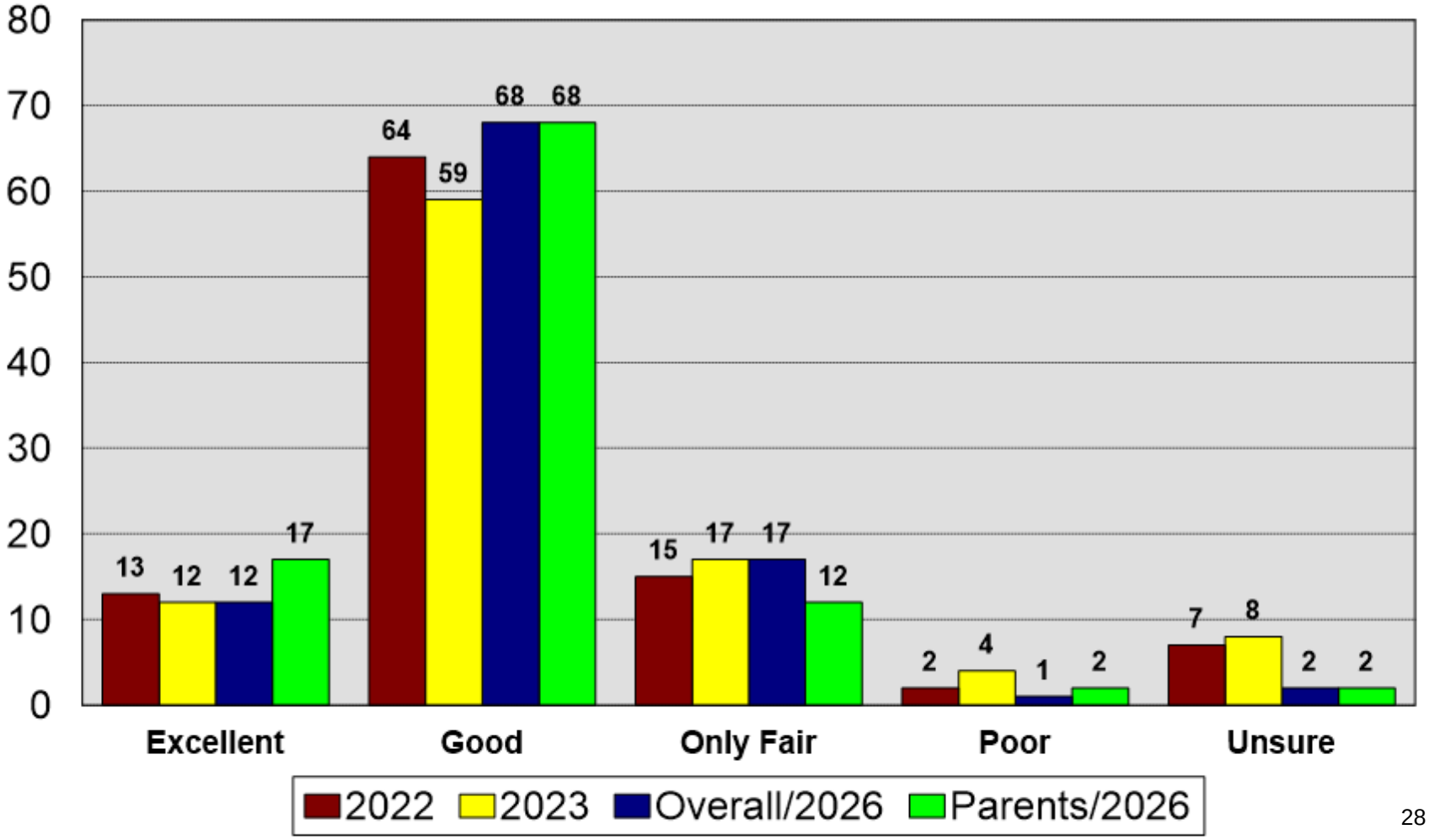


Spent Past Bond & Operating Funds Responsibly



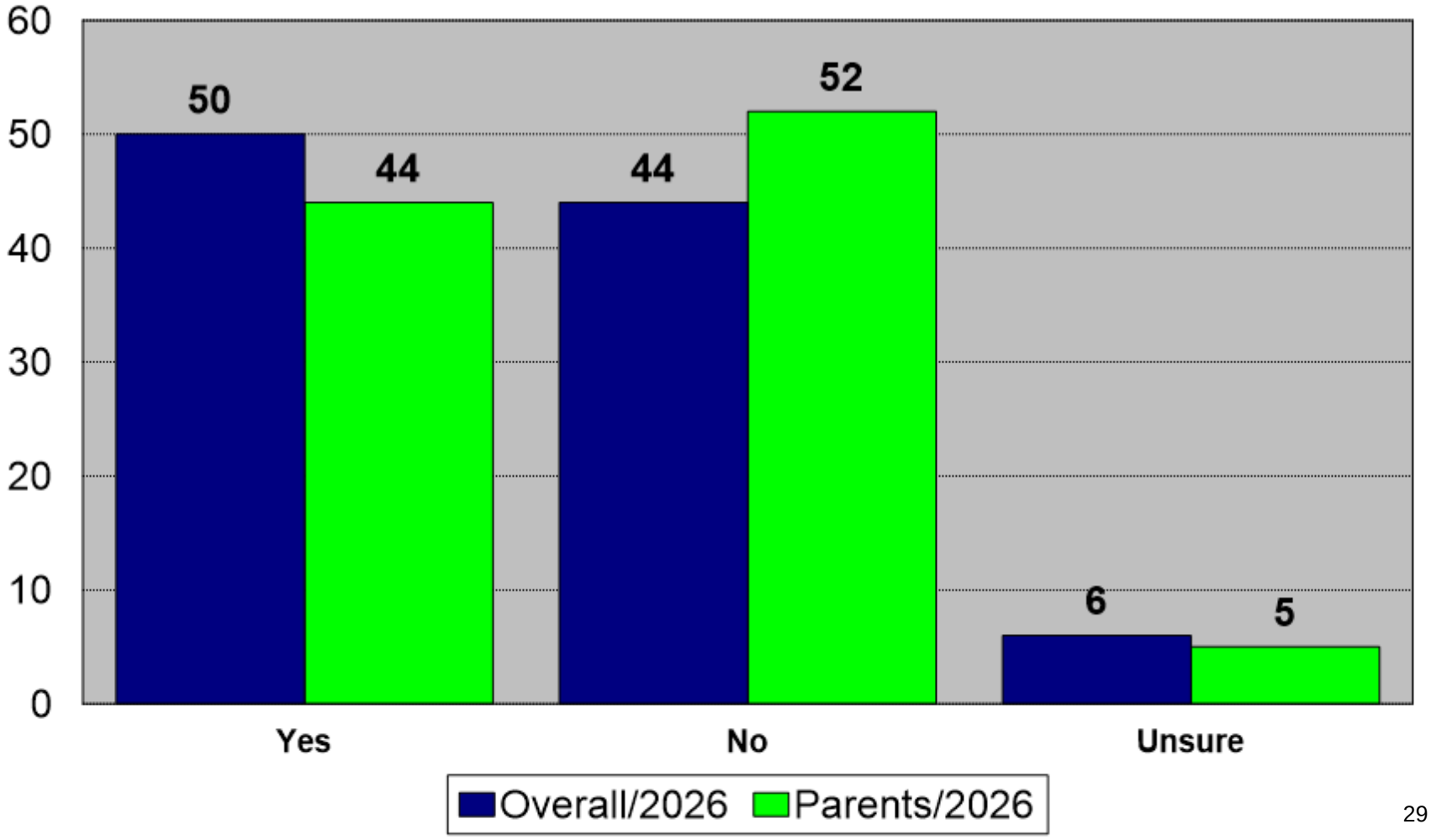
Value Provided by District

2026 Osseo School District



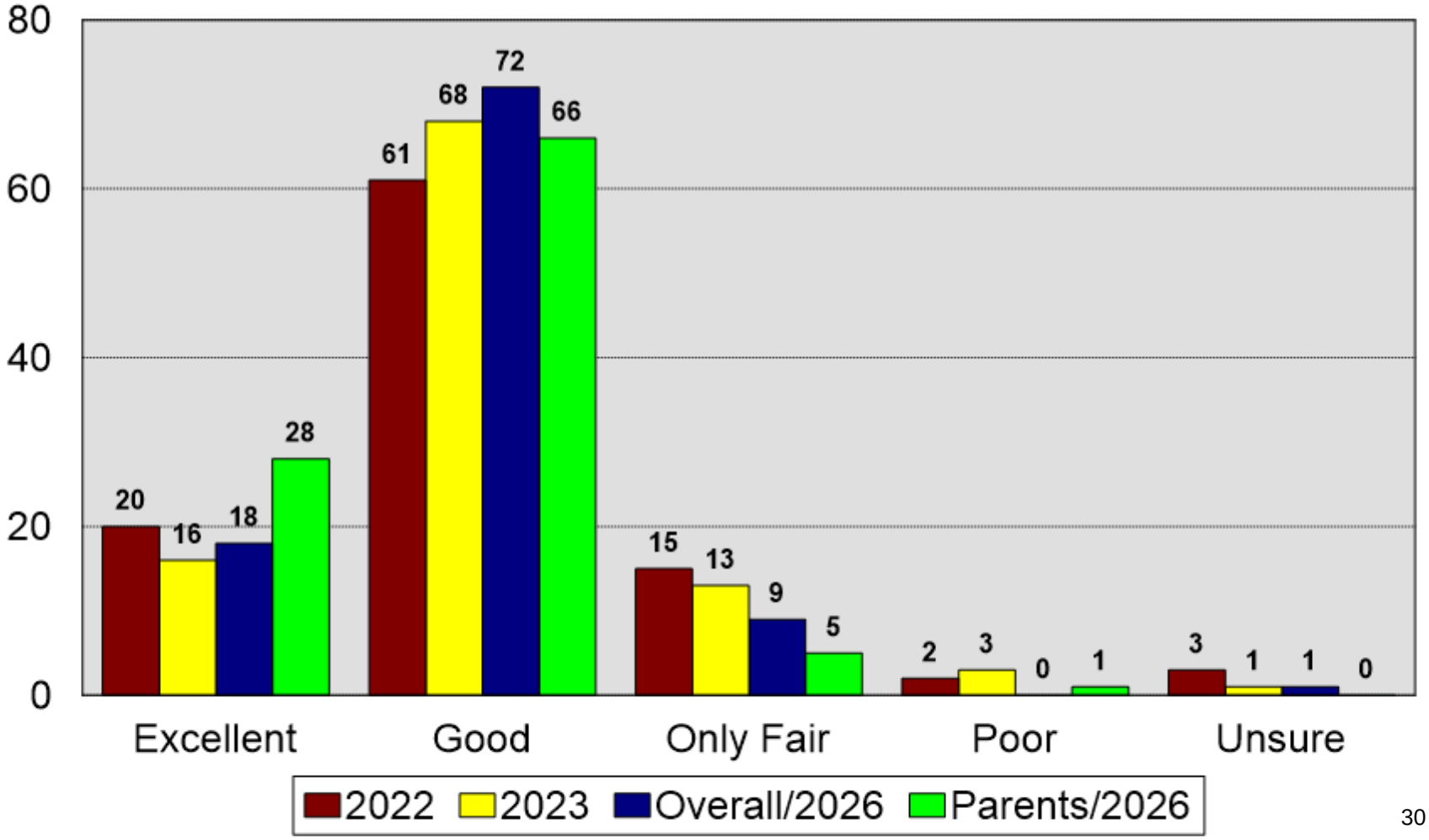
District Adequately Funded

2026 Osseo School District



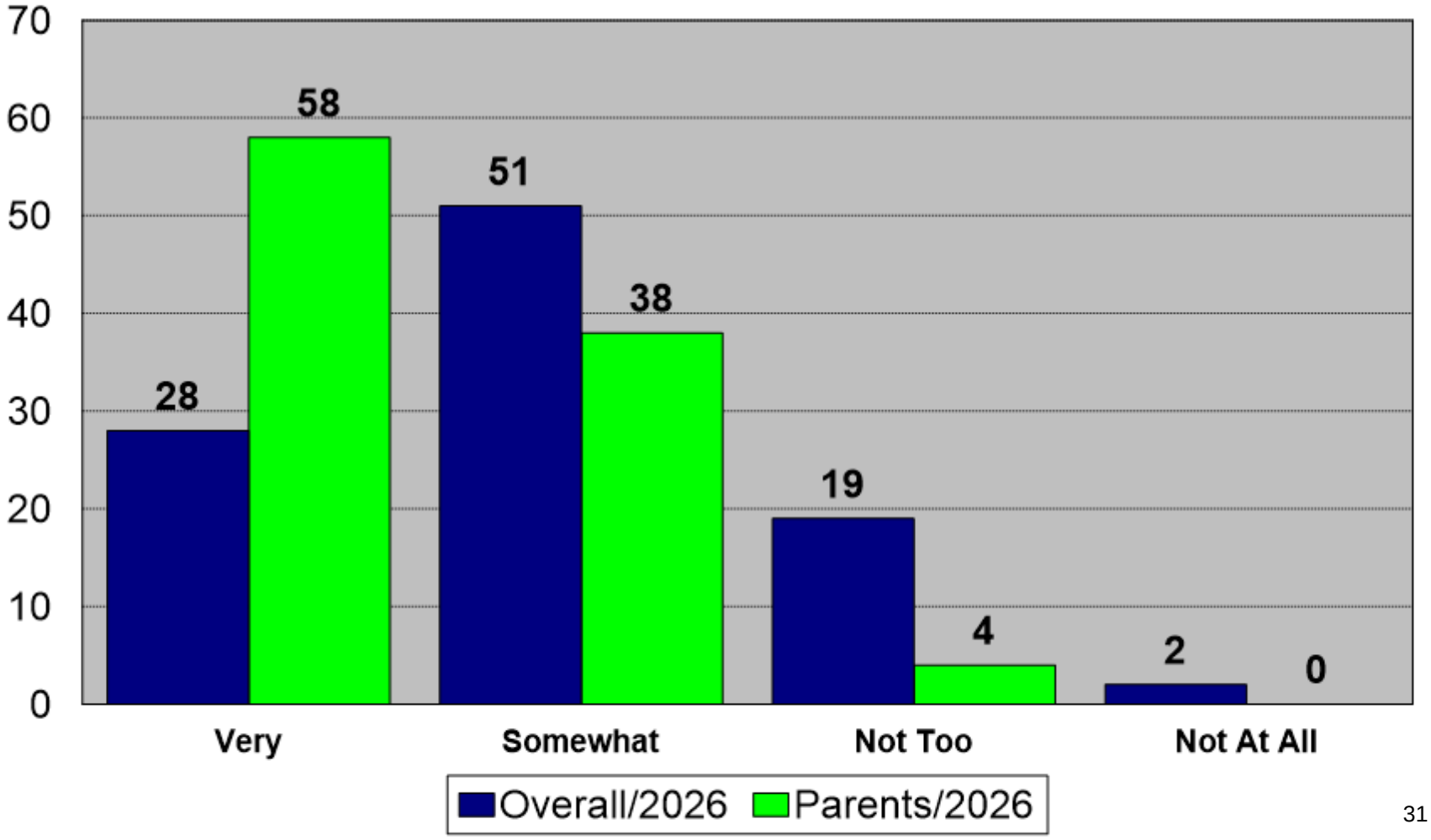
Overall Communication Rating

2026 Osseo School District



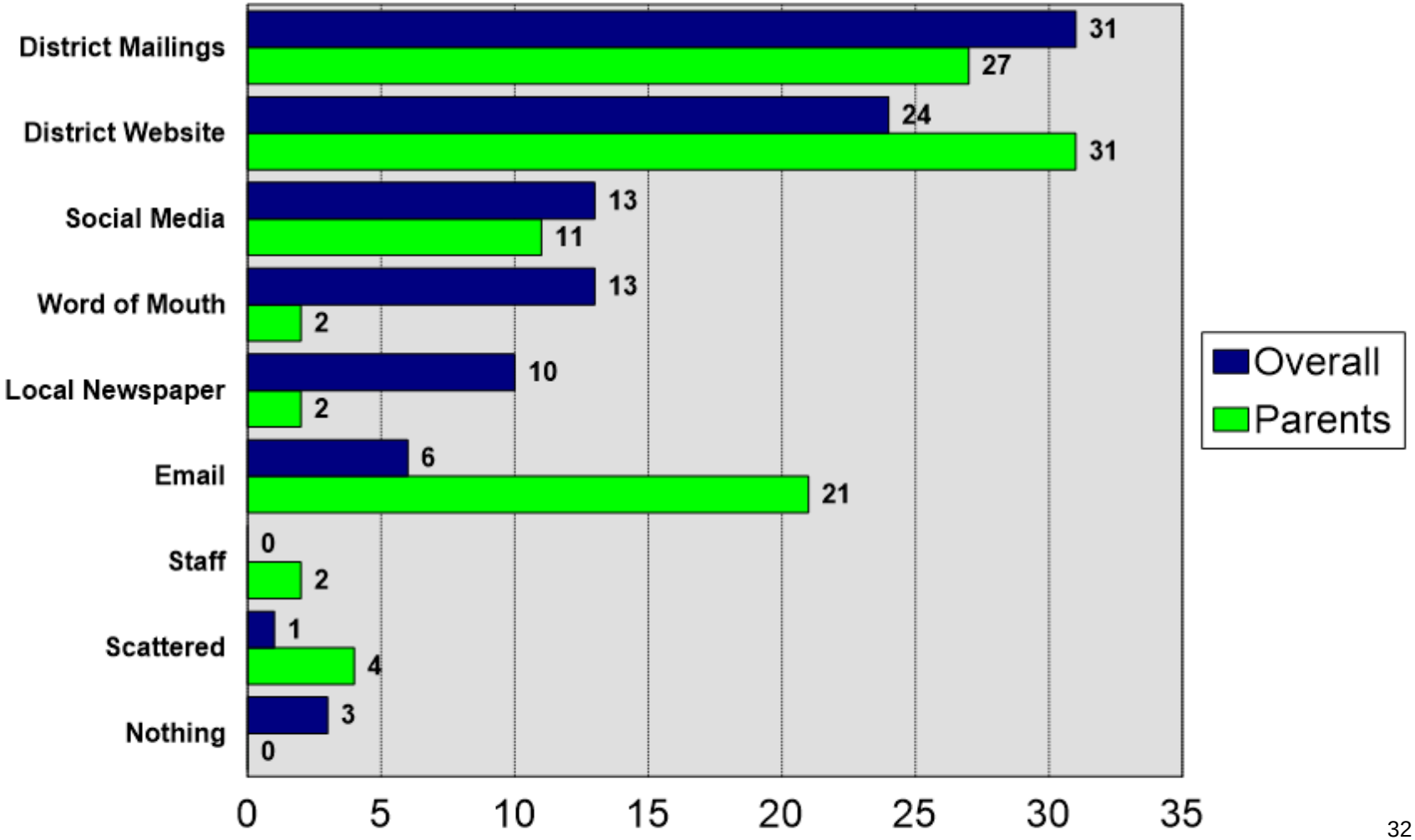
How Informed Do You Feel

2026 Osseo School District

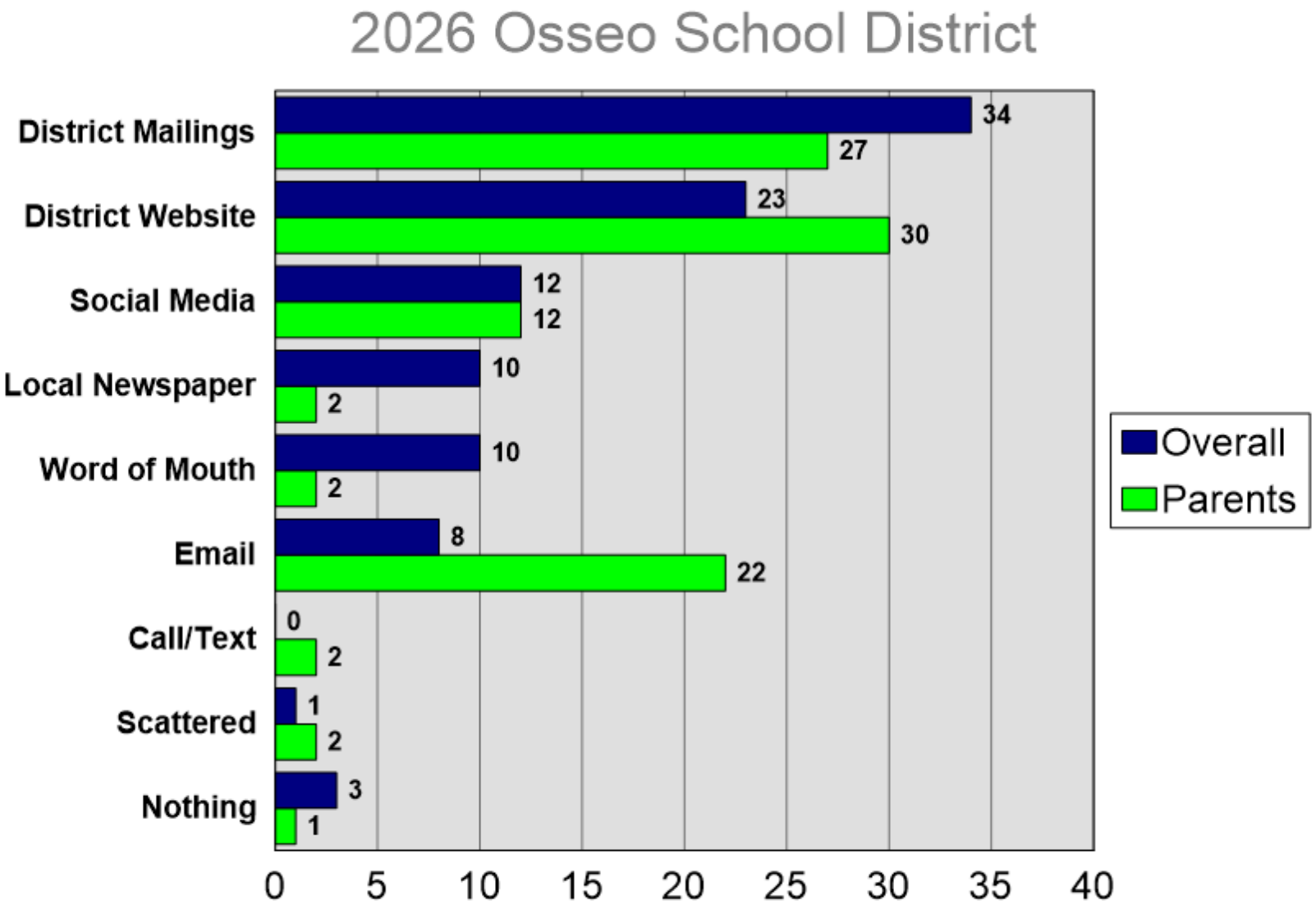


Primary Source of Information

2026 Osseo School District



Prefer to Receive Information



Statements about Child's Experience

(Parents)

2026 Osseo School District

Minutes of the Regular Meeting Independent School District 279 School Board Maple Grove, MN Tuesday, March 17, 2026	
CALL TO ORDER	A regular business meeting of the School Board of Osseo Area Schools was held on Tuesday, March 17, 2026 in the board room at the Educational Service Center. Chair Tanya Prince called the meeting to order at 6:00 PM.
ROLL CALL	The following members were present: Kelsey Dawson, Erica Foster, Thomas Brooks, Tanya Prince, Keith Tate, and Sarah Mitchell.
PLEDGE OF ALLEGIANCE	The Pledge of Allegiance was recited, led by Keith Tate.
APPROVAL OF AGENDA	Motion by Thomas Brooks, seconded by Keith Tate, to accept the printed agenda. The motion carried on a vote of 6 to 0.
RECOGNITIONS	The following individuals and teams were recognized: • Piper Douglass, Osseo Senior High School – 3rd Place at State, Individual Wrestling-Girls • Connor Peterson, Maple Grove Senior High School – 2nd Place at State, Individual Wrestling-Boys • Maple Grove Adapted PI Hockey – 2nd Place at State • Maple Grove Senior High School's Dance Team-Jazz – 3rd Place at State • Park Center Senior High School's Competition Cheer – 1st Place at State and 3rd Place at Nationals
AUDIENCE OPPORTUNITY TO ADDRESS THE BOARD	The following individual addressed the board: • Ann Cavanagh Kramer (parent/guardian of a student) – district 1-to-1 device policy • Paul Terry (parent/guardian of a student, district employee) – thanks to the board and district staff
SUPERINTENDENT'S REPORT	Dr. Kim Hiel's report included Points of Pride, celebrating students, staff and community members who are contributing to the accomplishment of the district's mission, which is to inspire and prepare each and every scholar with the confidence, courage and competence to achieve their dreams, contribute to community, and engage in a lifetime of learning.
SCHOOL BOARD REPORTS	Erica Foster reported on the Policy Committee. Thomas Brooks reported on RISE and the 279 Foundation. Sarah Mitchell reported on the Community Education Program Advisory Council.

CONSENT AGENDA	Motion by Erica Foster, seconded by Keith Tate, to approve items in the consent agenda as follows: A. Minutes of the regular meeting of February 24, 2026 B. Minutes of the closed negotiations strategy meeting of February 24, 2026 C. Financial reports for the month of February 2026 D. Payment of items for the month of February 2026 E. Acceptance of the 2025-2026 Statewide Health Improvement Program (SHIP) – Lactation Spaces Grant in the amount of $6,000 and authorize an expenditure and budget appropriation in the amount of $6,000 F. Extended Educational Trips G. Personnel H. Contract by and between Osseo Area Schools and Trafera LLC to replace laptops at middle schools. I. Contract by and between Osseo Area Schools and Innovative Office Solutions for classroom furniture at Elm Creek Elementary. J. Contract by and between Osseo Area Schools and Tremco for roof restoration at Osseo Middle School. K. Contract by and between Osseo Area Schools and Innovative Office Solutions for classroom furniture at Zanewood Community School. L. Contract by and between Osseo Area Schools and Innovative Office Solutions for classroom furniture at Weaver Lake Elementary. M. Contract by and between Osseo Area Schools and Innovative Office Solutions for classroom furniture at Birch Grove Elementary. N. Wired and Wireless Network Infrastructure O. Firewall and UTM Security Infrastructure P. School Resource Officer (SRO) contracts with the City of Maple Grove and the City of Brooklyn Park The motion carried on a vote of 6 to 0.
ACTION ITEM TEACHERS CONTRACT	Motion by Tanya Prince, seconded by Thomas Brooks, to approve the Agreement on the Terms and Conditions of Employment between the Independent School District 279 School Board and Teachers, July 1, 2025-June 30, 2027. The motion carried on a vote of 6 to 0.
ACTION ITEM	Motion by Erica Foster, seconded by Sarah Mitchell, to approve Gifts to the District totaling $94,340.23.

GIFTS TO THE DISTRICT	The motion carried on a vote of 6 to 0.
CLOSED SESSION/ADJOURNMENT	Motion by Thomas Brooks, seconded by Erica Foster, to recess the regular business meeting at 6:50 PM, and convene in the Forum Room for a closed session. The session was closed pursuant to MN Statute 13D.05, Subd. 3(a) for the Superintendent's mid-year evaluation. The motion carried on a vote of 6 to 0. The meeting adjourned at the conclusion of the closed session, at 7:45 PM.
	_____ Tanya Prince, Board Chairperson

Independent School District 279

Consent Agenda Financial Items
Fiscal Year 2026

Date: April 21, 2026

To: John Morstad, Executive Director of Finance and Operations

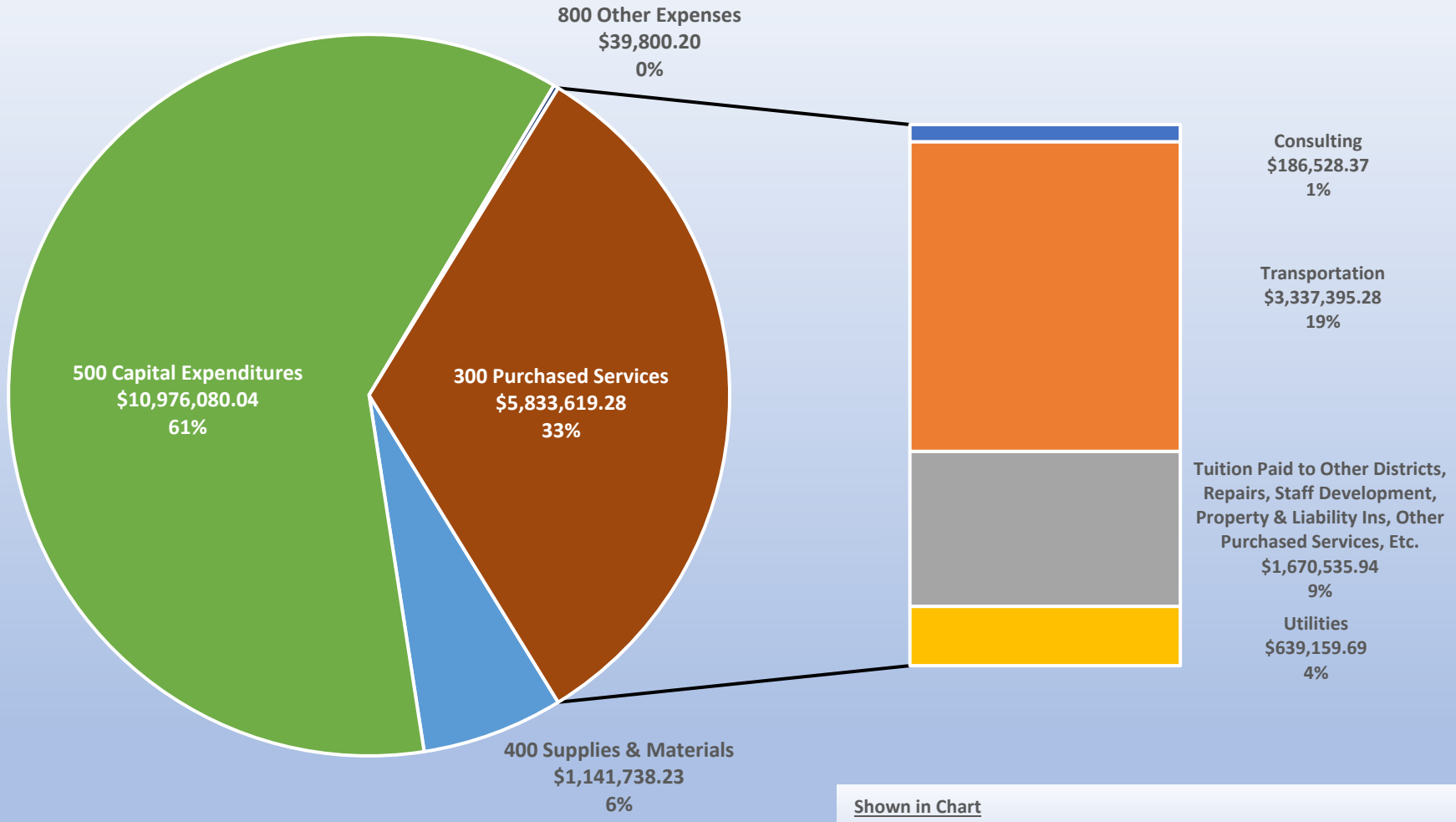
From: Kelly Benusa, Director of Business Services

RE: Consent Agenda Financial Items –
Approval of Financial Reports
Approval of Payments

A. The ISD 279 School Board approval of financial reports for the month of March.

B. The ISD 279 School Board authorizes payment of Vendor Checks, Epayables, Electronic Wire Transfers, Employee Reimbursements, and Vendor ACH for the month of March totaling $99,667,759.21.

MARCH 2026 PAYMENTS FOR ALL FUNDS



Total = $17,991,237.75

Shown in Chart

300 Purchased Services: Consulting Fees, Transportation, Utilities, Etc.
400 Supplies and Materials: Food, Software, General Supplies, Etc.
500 Capital Expenditures: Equipment, Building & Site Improvements, Etc.
800 Other Expenses: Dues, Memberships, Etc.

Not Shown in Chart

Payroll, Benefits, Investments,Etc.....$81,676,521.46

Osseo Area Schools

MEMO

To: Dr. Kim Hiel, Superintendent
From: John Morstad, Executive Director of Finance and Operations
Kelly Benusa, Director of Business Services
Subject: Financial Reports for the Month Ended March 31, 2026
Date: April 21, 2026

The following is a recap of the monthly financials:

Fund Balance Report
During the year, the District maintains its financial records on the cash basis. Therefore, the cash basis fund balance may fluctuate considerably during the year due to the timing of cash receipts and disbursements. At year-end, we convert the financial records to the modified accrual basis according to Governmental Accounting Standards Board (GASB). Fund balances are shown by fund total monthly. Fund balance designations within each fund for non-spendable, restricted, or assigned/unassigned will be shown at the fiscal year-end.

Revenue Operating Budget Summary by Fund
The General Fund-Percentage Comparison of Year-To-Date with Operating Budget shows no change from the prior year. All prior year accruals were reversed in August and the District is still collecting prior year revenue from various sources, i.e., state aid, federal grants, other districts, etc. This process is consistent with prior years. June 30, 2025, year-end results have been incorporated into the February mid-year budget adjustments where applicable.

Expenditure Operating Budget Summary by Fund
The General Fund-Percentage Comparison of Year-To-Date with Operating Budget shows a 2.2% decrease from the prior year. June 30, 2025, year-end results have been incorporated into the February mid-year budget adjustments where applicable.

Current Investments on Hand
Interest rates decreased during March to 3.51% to 4.00% compared with February rates of 3.46% to 4.46%.

ISD 279-Osseo Area Schools
Fund Balance Report
Fiscal Year 2026
Month Ended March 31, 2026

Fund	Accrual Basis Fund Balance June 30, 2025	FY 2026 YTD Revenue	FY 2026 YTD Expenditure	Cash Basis * Fund Balance March 31, 2026
General	126,380,484	251,284,549	223,347,428	154,317,605
Student Activities	232,117	198,752	257,059	173,810
Capital & Land Proceeds	7,883,791	21,719,817	28,554,555	1,049,053
Food & Nutrition Service	6,447,488	11,669,358	11,939,630	6,177,216
Community Service	4,130,732	15,322,047	14,929,376	4,523,403
Building Construction	199,686,359	64,829,324	117,602,716	146,912,967
Debt Service	5,553,081	76,514,618	33,713,347	48,354,352
Retirement Incentive Pay Internal Service	834,108	-	265,275	568,833
Dental Self Insurance Internal Service	470,315	1,585,106	1,712,054	343,366
Health Self Insurance Internal Service	(124,445)	5,502,037	5,939,268	(561,676)
Post-Employment Benefits Revocable Trust Internal Service	11,794,398	(542,662)	-	11,251,736
Total	**$ 363,288,428**	**$ 448,082,946**	**$ 438,260,708**	**$ 373,110,667**

*During the year the District maintains its financial records on a cash basis. Therefore, the cash basis fund balance may fluctuate considerably during the year due to the timing of cash receipts and disbursements.

ISD 279-Osseo Area Schools
Revenue Operating Budget Summary By Fund
Fiscal Year 2026
Month Ended March 31, 2026

Revenue By Fund	Mar 2026 Revenue	FY 2026 YTD Revenue	% Of Budget	FY 2026 Budget	Actual YTD (Over) Under Budget	FY 2025 Actual Revenue	% Of PY Actual
General	38,387,215	248,458,221	75.9%	327,243,265	38,738,653	241,401,968	75.3%
Capital & Land Proceeds	4,816	12,205,263	52.4%	23,311,775	18,105,192	15,233,818	61.5%
Food & Nutrition Services	1,695,122	11,581,413	60.1%	19,266,973	7,685,560	10,785,621	60.1%
Community Service	2,080,447	12,823,811	74.5%	17,220,874	4,397,063	11,989,356	72.5%
Debt Service	42,764,959	76,514,618	219.8%	34,810,450	(41,704,168)	19,161,625	96.0%
Total Revenue Operating Budget	84,932,558	361,583,326	85.7%	421,853,337	27,222,300	298,572,388	74.7%
Special Funded Projects (State & Federal)	726,791	12,970,215	23.0%	56,313,288	43,343,073	25,814,246	36.8%
Gifts/Fund Raising Clearing/Resale	140,244	1,956,849	48.9%	4,000,000	2,043,151	1,564,357	58.5%
Student Activities	3,943	198,752	99.4%	200,000	1,248	31,187	17.9%
Total Revenue Budget	85,803,536	376,709,142	78.1%	$ 482,366,625	$ 72,609,772	$ 325,982,177	69.0%

Non-Budgeted Funds		
Building Construction	63,638,208	64,829,324
Dental Self Insurance Internal Service	205,205	1,585,106
Health Self Insurance Internal Service	643,394	5,502,037
Post-Employment Benefits Revocable Trust Internal Service	86,810	(542,662)
Total Non-Budgeted Funds	64,573,616	71,373,805
Total Revenue	$ 150,377,152	$ 448,082,946

	FY 2026	FY 2025
General Fund - % Comparison of Year to Date with Operating Budget	75.9%	75.9%

ISD 279-Osseo Area Schools
Expenditure Operating Budget Summary By Fund
Fiscal Year 2026
Month Ended March 31, 2026

Expenditure By Fund	Mar 2026 Expenditure	FY 2026 YTD Expenditure	% Of Budget	FY 2026 Budget	Actual YTD (Over) Under Budget	FY 2025 Actual Expenditure	% Of PY Actual
Salaries and Wages	$ 16,428,000	$ 120,189,085	57.3%	$ 209,737,766	$ 89,548,681	$ 116,893,412	59.6%
Employee Benefits	6,181,255	48,367,964	61.6%	78,469,085	30,101,121	46,017,458	63.9%
Purchased Services	5,054,027	25,943,717	55.1%	47,067,183	21,123,466	24,384,921	63.5%
Supplies and Materials	270,524	4,003,423	54.3%	7,375,651	3,372,228	3,288,614	74.5%
Capital	1,824	347,863	90.6%	383,969	36,106	363,889	76.3%
Other	1,383	(142,105)	-14.2%	1,001,233	1,143,338	221,288	44.5%
General	27,937,013	198,709,948	57.8%	344,034,887	145,324,939	191,169,582	61.3%
Capital & Land Proceeds	1,384,799	18,080,967	77.5%	23,328,229	5,247,262	17,192,542	77.8%
Food & Nutrition Services	1,406,208	11,857,934	62.9%	18,838,947	6,981,013	11,490,210	66.5%
Community Service	1,368,165	12,834,782	67.4%	19,056,301	6,221,519	11,965,674	65.2%
Debt Service	147,859	33,713,347	100.0%	33,701,513	(11,834)	25,692,642	100.0%
Total Expenditure Operating Budget	32,244,044	275,196,977	62.7%	438,959,877	163,762,900	257,510,651	65.1%
Special Funded Projects (State & Federal)	1,127,372	34,025,630	60.4%	56,313,288	22,287,658	47,219,698	67.5%
Gifts/Fund Raising Clearing/Resale	2,167,634	3,261,728	81.5%	4,000,000	738,272	1,358,253	59.5%
Student Activities	46,444	257,059	128.5%	200,000	(57,059)	40,431	20.3%
Total Expenditure Budget	35,585,494	312,741,395	62.6%	$ 499,473,165	$ 186,731,770	$ 306,129,032	65.4%

Non-Budgeted Funds		
Building Construction	10,569,354	117,602,716
Retirement Incentive Pay Internal Service	-	265,275
Dental Self Insurance Internal Service	183,580	1,712,054
Health Self Insurance Internal Service	767,471	5,939,268
Post-Employment Benefits Revocable Trust Internal Service	-	-
Total Non-Budgeted Funds	11,520,404	125,519,313
Total Expenditure	$ 47,105,897	$ 438,260,708

	FY 2026	FY 2025
General Fund - % Comparison of Year to Date with Operating Budget	57.8%	60.0%

ISD 279 - OSSEO AREA SCHOOLS
CURRENT INVESTMENTS ON HAND
FISCAL YEAR 2026
MONTH END MARCH 31, 2026

BANK	TYPE	PURCHASED	MATURITY	YIELD	COST
OPERATING FUNDS					
MN TRUST - PMA	TERM SERIES	06-21-24	06-17-26	4.570	5,000,000
MN TRUST - PMA	GOVERNMENT	11-21-24	07-15-26	4.160	3,937,809
MN TRUST - PMA	GOVERNMENT	11-21-24	11-15-26	4.210	2,999,641
MN TRUST - PMA	TERM SERIES	12-24-24	06-26-26	4.150	6,000,000
MN TRUST - PMA	TERM SERIES	03-21-25	07-27-26	3.950	2,000,000
MN TRUST - PMA	TERM SERIES	03-21-25	01-25-27	3.930	5,000,000
MN TRUST - PMA	TERM SERIES	05-06-25	11-06-26	3.730	3,000,000
MN TRUST - PMA	TERM SERIES	05-06-25	01-25-27	3.680	3,000,000
MN TRUST - PMA	CD	08-25-25	01-27-27	3.890	236,600
MN TRUST - PMA	CD	08-25-25	01-27-27	3.790	236,900
MN TRUST - PMA	CD	08-25-25	01-27-27	4.040	236,100
MN TRUST - PMA	CD	08-25-25	01-27-27	3.900	236,600
MN TRUST - PMA	CD	08-25-25	01-27-27	3.930	236,600
MN TRUST - PMA	CD	08-25-25	01-27-27	3.880	236,600
MN TRUST - PMA	TERM SERIES	08-26-25	01-25-27	3.760	2,500,000
MN TRUST - PMA	CD	02-05-26	01-27-27	3.620	241,400
MN TRUST - PMA	CD	02-05-26	01-27-27	3.690	241,100
MN TRUST - PMA	CD	02-05-26	01-27-27	3.460	241,600
MN TRUST - PMA	CD	02-05-26	01-27-27	3.460	241,700
MN TRUST - PMA	CD	02-05-26	01-27-27	3.660	241,200
MN TRUST - PMA	CD	02-05-26	01-27-27	3.560	241,500
MN TRUST - PMA	CD	02-05-26	01-27-27	3.550	241,400
MN TRUST - PMA	CD	02-05-26	01-27-27	3.560	241,500
MN TRUST - PMA	CD	02-06-26	12-17-26	3.430	2,000,000
MN TRUST - PMA	TERM SERIES	02-06-26	01-25-27	3.450	6,000,000
MN TRUST - PMA	CD	03-18-26	03-18-27	3.510	241,300
MN TRUST - PMA	CD	03-18-26	03-18-27	3.520	241,300
MN TRUST - PMA	CD	03-18-26	03-18-27	3.510	241,300
MN TRUST - PMA	CD	03-18-26	03-18-27	3.660	241,000
MN TRUST - PMA	CD	03-18-26	03-18-27	3.700	241,000
MN TRUST - PMA	CD	03-18-26	03-18-27	3.510	241,400
MN TRUST - PMA	CD	03-18-26	03-18-27	3.590	241,200
MN TRUST - PMA	CD	03-18-26	03-18-27	3.670	241,100
MN TRUST - PMA	CD	03-18-26	03-18-27	3.610	241,100
MN TRUST - PMA	CD	03-18-26	03-18-27	3.620	241,100
MN TRUST - PMA	CD	03-18-26	03-18-27	3.530	241,300
MN TRUST - PMA	CD	03-18-26	03-18-27	3.620	241,100
MN TRUST - PMA	GOVERNMENT	03-19-26	03-15-27	3.520	998,975
MN TRUST - PMA	TERM SERIES	03-19-26	07-26-27	3.630	4,000,000
MN TRUST - PMA	SDA	10-19-22	03-31-26	3.630	17,588,607
MN TRUST - PMA	LIMITED TERM DURATION	06-01-17	03-31-26	1.700	22,390,964
US BANK	MONEY MKT		03-31-26	3.560	10,373,335
MN TRUST - PMA	MONEY MKT		03-31-26	3.594	56,585,211
TOTAL OPERATING FUNDS					159,619,542
LONG-TERM FACILITIES MAINTENANCE 2024A BOND					
MN TRUST - PMA	CD	03-05-24	04-30-26	4.440	5,000,000
MN TRUST - PMA	CD	03-05-24	05-29-26	4.410	5,000,000
MN TRUST - PMA	CD	03-05-24	06-30-26	4.370	5,000,000
MN TRUST - PMA	CD	03-05-24	12-30-26	4.290	3,000,000
MN TRUST - PMA	CD	03-20-24	09-30-26	4.490	1,000,000
MN TRUST - PMA	CD	03-20-24	10-30-26	4.470	1,000,000
MN TRUST - PMA	CD	03-20-24	11-30-26	4.440	1,000,000
MN TRUST - PMA	CD	03-20-24	12-30-26	4.440	1,000,000
MN TRUST - PMA	CD	03-20-24	01-29-27	4.430	1,000,000
MN TRUST - PMA	SEC	03-21-24	10-01-26	4.500	2,037,005
MN TRUST - PMA	SDA	03-31-24	03-31-26	3.483	10,930,879
MN TRUST - PMA	MONEY MKT		03-31-26	3.594	45,310,104
TOTAL LONG-TERM FACILITIES MAINTENANCE 2024A BOND					81,277,988
SCHOOL BUILDING 2024A BOND					
MN TRUST - PMA	TERM SERIES	04-17-25	05-15-26	3.870	5,000,000
MN TRUST - PMA	MONEY MKT		03-31-26	3.594	8,611,022
TOTAL SCHOOL BUILDING 2024A BOND					13,611,022
SCHOOL BUILDING 2026A BOND					
MN TRUST - PMA	CD	03-25-26	07-31-26	3.558	10,000,000
MN TRUST - PMA	CD	03-25-26	08-31-26	3.606	10,000,000
MN TRUST - PMA	CD	03-25-26	10-30-26	3.650	5,000,000

ISD 279 - OSSEO AREA SCHOOLS
CURRENT INVESTMENTS ON HAND
FISCAL YEAR 2026
MONTH END MARCH 31, 2026

BANK	TYPE	PURCHASED	MATURITY	YIELD	COST
MN TRUST - PMA	CD	03-26-26	06-30-26	3.550	10,000,000
MN TRUST - PMA	CD	03-26-26	09-30-26	3.570	10,000,000
MN TRUST - PMA	MONEY MKT		03-31-26	3.594	17,136,968
TOTAL SCHOOL BUILDING 2026A BOND					62,136,968
OPEB REVOCABLE TRUST					
MN TRUST - PMA	CORP. BONDS	03-03-16	03-01-46	3.800	199,112
MN TRUST - PMA	MUNICIPAL	06-22-16	07-01-31	3.800	40,000
MN TRUST - PMA	CORP. BONDS	09-16-16	10-15-46	3.530	249,362
MN TRUST - PMA	MUNICIPAL	10-17-16	08-01-33	3.220	202,265
MN TRUST - PMA	MUNICIPAL	10-17-16	02-15-38	3.560	174,741
MN TRUST - PMA	MUNICIPAL	10-17-16	11-01-37	3.450	135,405
MN TRUST - PMA	MUNICIPAL	10-21-16	05-15-31	3.090	298,551
MN TRUST - PMA	MUNICIPAL	02-28-17	06-15-32	4.050	216,608
MN TRUST - PMA	CORP. BONDS	03-09-17	06-15-27	3.250	199,494
MN TRUST - PMA	MUNICIPAL	03-30-17	09-15-30	3.350	148,383
MN TRUST - PMA	MUNICIPAL	09-21-17	09-01-28	2.950	200,000
MN TRUST - PMA	MUNICIPAL	10-12-17	09-15-26	2.960	256,540
MN TRUST - PMA	CORP. BONDS	01-24-18	01-24-39	3.880	250,000
MN TRUST - PMA	CORP. BONDS	01-30-18	02-22-48	3.950	210,584
MN TRUST - PMA	CORP. BONDS	02-20-18	03-01-28	3.810	249,833
MN TRUST - PMA	CORP. BONDS	08-29-18	04-23-29	4.336	287,550
MN TRUST - PMA	MUNICIPAL	09-27-18	07-01-32	3.770	307,876
MN TRUST - PMA	CORP. BONDS	10-10-18	12-14-35	4.150	254,948
MN TRUST - PMA	CORP. BONDS	09-13-19	03-13-51	2.470	297,954
MN TRUST - PMA	MUNICIPAL	10-16-19	05-25-26	2.310	100,000
MN TRUST - PMA	MUNICIPAL	10-03-19	11-01-29	2.320	145,982
MN TRUST - PMA	MUNICIPAL	12-10-19	04-01-30	2.610	250,000
MN TRUST - PMA	CORP. BONDS	01-31-20	02-05-50	3.250	99,961
MN TRUST - PMA	MUNICIPAL	02-27-20	01-01-32	1.810	150,000
MN TRUST - PMA	MORTGAGE BACKED SEC	02-27-20	10-25-27	1.560	39,459
MN TRUST - PMA	CORP. BONDS	10-22-20	10-15-30	1.740	199,234
MN TRUST - PMA	MUNICIPAL	10-27-20	08-01-32	1.750	100,000
MN TRUST - PMA	MORTGAGE BACKED SEC	10-15-20	02-26-35	1.650	181,303
MN TRUST - PMA	MUNICIPAL	10-14-20	12-01-35	2.570	169,878
MN TRUST - PMA	MORTGAGE BACKED SEC	12-10-20	10-25-30	1.190	102,992
MN TRUST - PMA	MUNICIPAL	12-22-20	08-01-36	2.060	100,000
MN TRUST - PMA	MUNICIPAL	12-22-20	12-01-42	2.340	100,000
MN TRUST - PMA	MUNICIPAL	01-15-21	04-01-36	2.130	100,000
MN TRUST - PMA	MUNICIPAL	01-27-21	04-01-43	3.280	100,000
MN TRUST - PMA	CORP. BONDS	01-07-21	03-15-31	1.380	248,807
MN TRUST - PMA	MUNICIPAL	01-20-21	05-15-47	2.650	256,740
MN TRUST - PMA	GOVERNMENT	01-11-21	11-20-37	1.630	168,065
MN TRUST - PMA	CORP. BONDS	02-03-21	06-01-51	3.100	196,891
MN TRUST - PMA	CORP. BONDS	02-26-21	03-15-51	3.260	249,757
MN TRUST - PMA	CORP. BONDS	02-19-21	03-15-51	1.690	99,409
MN TRUST - PMA	MUNICIPAL	07-29-21	11-01-31	2.630	200,000
MN TRUST - PMA	MUNICIPAL	07-20-21	08-01-37	1.930	147,342
MN TRUST - PMA	CORP. BONDS	07-22-21	02-01-52	2.730	297,873
MN TRUST - PMA	CORP. BONDS	08-31-21	03-15-32	2.020	252,880
MN TRUST - PMA	CORP. BONDS	09-07-21	09-15-51	2.730	248,268
MN TRUST - PMA	CORP. BONDS	10-28-21	11-02-27	1.880	300,000
MN TRUST - PMA	CORP. BONDS	11-08-21	12-01-28	1.900	109,856
MN TRUST - PMA	CORP. BONDS	11-15-21	11-18-31	2.000	99,487
MN TRUST - PMA	CORP. BONDS	03-15-22	03-15-52	3.820	251,313
MN TRUST - PMA	CORP. BONDS	10-28-22	02-15-28	3.400	149,937
MN TRUST - PMA	CORP. BONDS	12-14-22	08-15-23	4.630	223,602
MN TRUST - PMA	CORP. BONDS	01-10-23	02-01-33	4.940	99,666
MN TRUST - PMA	CORP. BONDS	01-26-23	01-26-34	4.820	293,660
MN TRUST - PMA	CORP. BONDS	02-23-23	05-15-33	4.690	149,176
MN TRUST - PMA	CORP. BONDS	03-06-23	05-15-33	5.180	149,636
MN TRUST - PMA	CORP. BONDS	05-30-23	02-15-34	5.440	249,178
MN TRUST - PMA	CORP. BONDS	07-25-23	06-12-29	5.810	299,562
MN TRUST - PMA	CORP. BONDS	08-18-23	06-01-49	5.230	155,560
MN TRUST - PMA	CORP. BONDS	08-18-23	11-21-39	5.660	165,994
MN TRUST - PMA	CORP. BONDS	08-18-23	07-21-34	5.820	242,060
MN TRUST - PMA	CORP. BONDS	09-08-23	03-15-34	6.090	99,675
MN TRUST - PMA	CORP. BONDS	09-08-23	09-08-33	5.150	249,962
MN TRUST - PMA	CORP. BONDS	09-21-23	01-15-29	5.160	191,636
MN TRUST - PMA	GOVERNMENT	10-31-23	11-15-42	5.290	169,352
MN TRUST - PMA	CORP. BONDS	11-22-23	03-15-64	5.950	99,721

ISD 279 - OSSEO AREA SCHOOLS
CURRENT INVESTMENTS ON HAND
FISCAL YEAR 2026
MONTH END MARCH 31, 2026

BANK	TYPE	PURCHASED	MATURITY	YIELD	COST
MN TRUST - PMA	GOVERNMENT	12-06-23	05-15-39	4.250	99,699
MN TRUST - PMA	CORP. BONDS	01-02-24	02-15-34	4.870	149,703
MN TRUST - PMA	MORTGAGE BACKED SEC	05-30-24	05-01-38	4.500	178,840
MN TRUST - PMA	GOVERNMENT	05-15-24	02-15-44	4.500	482,480
MN TRUST - PMA	GOVERNMENT	05-31-24	11-15-48	3.375	396,082
MN TRUST - PMA	GOVERNMENT	05-31-24	08-15-43	4.375	317,910
MN TRUST - PMA	GOVERNMENT	05-31-24	11-15-53	4.375	126,338
MN TRUST - PMA	GOVERNMENT	07-08-24	05-15-41	4.500	295,570
MN TRUST - PMA	GOVERNMENT	08-21-24	02-15-43	4.200	287,719
MN TRUST - PMA	CORP. BONDS	09-09-24	03-15-35	4.870	99,852
MN TRUST - PMA	GOVERNMENT	11-22-24	08-15-33	4.375	392,531
MN TRUST - PMA	CORP. BONDS	02-13-25	02-12-32	4.900	299,577
MN TRUST - PMA	CORP. BONDS	02-18-25	03-15-55	5.875	249,145
MN TRUST - PMA	CORP. BONDS	02-19-25	03-15-32	5.200	249,617
MN TRUST - PMA	CORP. BONDS	02-10-25	02-20-35	5.100	249,047
MN TRUST - PMA	GOVERNMENT	03-04-25	01-15-35	4.380	211,330
MN TRUST - PMA	CORP. BONDS	04-28-25	05-15-35	5.050	199,856
MN TRUST - PMA	GOVERNMENT	05-07-25	11-15-45	4.860	227,930
MN TRUST - PMA	GOVERNMENT	06-10-25	04-15-30	1.625	508,222
MN TRUST - PMA	GOVERNMENT	06-24-25	02-15-35	4.625	154,014
MN TRUST - PMA	GOVERNMENT	08-22-25	11-15-54	4.500	232,783
MN TRUST - PMA	CORP. BONDS	09-10-25	09-15-35	4.900	249,471
MN TRUST - PMA	CORP. BONDS	10-03-25	03-13-31	5.450	209,072
MN TRUST - PMA	GOVERNMENT	10-17-25	08-15-44	4.125	282,340
MN TRUST - PMA	CORP. BONDS	12-04-25	01-15-33	4.450	250,627
MN TRUST - PMA	CORP. BONDS	01-22-26	01-22-30	4.030	200,000
MN TRUST - PMA	CORP. BONDS	01-23-26	01-23-37	4.960	300,000
MN TRUST - PMA	CORP. BONDS	02-03-26	02-10-32	4.460	250,049
MN TRUST - PMA	CORP. BONDS	02-25-26	03-02-31	4.000	249,552
MN TRUST - PMA	EQUITY		03-31-26	4.000	5,781,082
MN TRUST - PMA	MONEY MKT		03-31-26	3.590	106,678
TOTAL OPEB REVOCABLE TRUST					25,520,194
TOTAL INVESTMENTS					**$ 342,165,713**

CD CERTIFICATE OF DEPOSIT FDIC $250,000
CN CORPORATE NOTE
CP COMMERCIAL PAPER
FHLB FEDERAL HOME LOAN BANK
FHLMC FEDERAL HOME LOAN MORTGAGE CORP.
FNMA FEDERAL NAT'L MORTGAGE ASS'N.

March 2026 Monthly Check Register

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/18/26	V8014322	Vendor ACH	303 FED SUB CONTRACT <$50,000	300 Purchased Services	52862	INCUBATE TO INNOVAT	$2,880.00
03/25/26	742664	Vendor Check	304 FED SUB CONTRACT >$50,000	300 Purchased Services	D2346	ST DAVID'S CENTER	$17,600.00
03/04/26	742428	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	D1613	HENNEPIN COUNTY TRE	$1,356.00
03/04/26	742430	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	56264	IMAGINE LIGHTS	$720.00
03/04/26	742448	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	53320	NUESYNERGY	$1,180.00
03/04/26	742450	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	55935	PARENTING WITH PURP	$800.00
03/04/26	742459	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	51072	SEVEREID, NANCY	$385.00
03/04/26	742463	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	F3291	STATE OF MINNESOTA	$10,136.18
03/04/26	742467	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	55536	THOMPSON, ALAN	$375.00
03/04/26	V8014163	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	55635	CLOCWORKS INC	$2,500.00
03/04/26	V8014165	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	F6283	DARK KNIGHT SOLUTIO	$2,000.00
03/04/26	V8014166	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	50804	DART PORTABLE STORA	$90.00
03/04/26	V8014175	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	51338	HARRIS, RACHEL	$10,816.54
03/04/26	V8014179	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	07766	INSTITUTE FOR ENVIR	$19,782.00
03/04/26	V8014192	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	56087	MORROW, DUSTIN	$600.00
03/11/26	742488	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	55907	CONSTANGY BROOKS SM	$1,545.46
03/11/26	742507	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	53539	MN ZEJ ZOG	$10,000.00
03/11/26	742510	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	56073	NECKLACE, KRISTA	$400.00
03/11/26	742517	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	55745	SAFIR & ASSOCIATES	$13,618.67
03/11/26	742521	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	56177	SPOTTEDTHUNDER, DAR	$2,400.00
03/11/26	742522	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	D2346	ST DAVID'S CENTER	$4,367.36
03/11/26	742531	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	55711	UNION DEPOT RCRRA	$2,250.00
03/11/26	V8014217	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	55924	BEST A GARDAWORLD C	$1,200.76
03/11/26	V8014219	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	56188	BLB CONSULTING LLC	$1,202.50
03/11/26	V8014223	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	55853	BROWN, ZOE	$2,000.00
03/11/26	V8014243	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	51448	IHEALTH	$612.50
03/11/26	V8014252	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	50900	MRI SOFTWARE LLC	$1,034.75
03/11/26	V8014255	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	52158	NORTHWEST METRO HEA	$6,662.20
03/11/26	V8014269	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	F3548	SQUIRES WALDSPURGER	$1,289.00
03/11/26	V8014277	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	55961	WHARTON-BECK, DR. A	$540.00
03/17/26	V8014279	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	56087	MORROW, DUSTIN	$2,000.00
03/18/26	742549	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	56184	CAMPBELL, KIMBERLY	$1,800.00
03/18/26	742567	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	56029	KING, JEREMY	$250.00
03/18/26	742568	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	55463	LB CARLSON, LLP	$1,400.00
03/18/26	742586	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	56030	PARRY, KATY	$250.00
03/18/26	742587	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	55437	PARRY, NICOLE	$250.00
03/18/26	742588	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	F4995	READING AND MATH IN	$1,000.00
03/18/26	742598	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	51072	SEVEREID, NANCY	$525.00
03/18/26	P406939	Epayable	305 CONSULTING FEES FOR SERV	300 Purchased Services	F5617	EWALD CONSULTING	$2,288.53
03/18/26	V8014280	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	F1461	1000 PETALS LLC	$2,250.00
03/18/26	V8014293	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	55924	BEST A GARDAWORLD C	$256.16

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/18/26	V8014303	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	07933	CINTAS CORPORATION	$50.80
03/18/26	V8014338	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	F3621	PHOENIX SCHOOL COUN	$4,337.03
03/20/26	V1008204	Electronic Wire Transfer	305 CONSULTING FEES FOR SERV	300 Purchased Services	PC0051	US BANK CARD EQUITY	$923.80
03/20/26	V1008225	Electronic Wire Transfer	305 CONSULTING FEES FOR SERV	300 Purchased Services	PC0084	US BANK CARD MNEWEL	-$53.00
03/25/26	742634	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	56268	ENTOURAGE EVENTS GR	$39,600.00
03/25/26	742639	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	F4750	HALLBERG ENGINEERIN	$3,500.00
03/25/26	742653	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	A4794	MN POLLUTION CONTRO	$250.03
03/25/26	742655	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	53320	NUESYNERGY	$1,180.00
03/25/26	742662	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	00628	SAFETY-KLEEN SYSTEM	$252.10
03/25/26	V8014378	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	55635	CLOCWORKS INC	$2,500.00
03/25/26	V8014398	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	53777	MIDAMERICA ADMIN &	$1,325.00
03/25/26	V8014409	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	50706	RATWIK, ROSZAK & MA	$49.00
03/11/26	V8014258	Vendor ACH	315 REPAIRS & MAINT COMP/TECH	300 Purchased Services	F5675	PITNEY BOWES INC	$135.72
03/18/26	V8014346	Vendor ACH	315 REPAIRS & MAINT COMP/TECH	300 Purchased Services	18914	RICOH USA	$2,616.21
03/04/26	742431	Vendor Check	316 MN JOINT POWERS AGENCIES	300 Purchased Services	A1613	INTERMEDIATE DISTRI	$16,954.44
03/04/26	742432	Vendor Check	316 MN JOINT POWERS AGENCIES	300 Purchased Services	A1613	INTERMEDIATE DISTRI	$16,954.44
03/11/26	742498	Vendor Check	316 MN JOINT POWERS AGENCIES	300 Purchased Services	A1613	INTERMEDIATE DISTRI	$20,000.00
03/19/26	742619	Vendor Check	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35464	JEFFREY S DORR	$90.00
03/19/26	742620	Vendor Check	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E36299	KURT E NEW	$90.00
03/20/26	V1008165	Electronic Wire Transfer	320 TELEPHONE/COMMUNICATION	300 Purchased Services	55588	AT&T MOBILITY, LLC	$9,578.35
03/20/26	V1008167	Electronic Wire Transfer	320 TELEPHONE/COMMUNICATION	300 Purchased Services	52467	CONSOLIDATED COMMUN	$5,318.66
03/20/26	V1008169	Electronic Wire Transfer	320 TELEPHONE/COMMUNICATION	300 Purchased Services	52466	GRANITE TELECOMMUNI	$5,743.16
03/20/26	V1008174	Electronic Wire Transfer	320 TELEPHONE/COMMUNICATION	300 Purchased Services	D6911	VERIZON WIRELESS BE	$1,814.52
03/20/26	V5032878	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35056	ABIOLA C ADEGEYE	$90.00
03/20/26	V5032879	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22423	JENNIFER AJSENBERG	$90.00
03/20/26	V5032881	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35686	NILCEIA ANDERSON	$90.00
03/20/26	V5032882	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35124	RANDI J ANDERSON	$90.00
03/20/26	V5032883	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30858	JEFFREY A ANSORGE	$90.00
03/20/26	V5032884	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33275	JOHANNAH ARNDT	$90.00
03/20/26	V5032885	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28562	JEFFREY P ARTHURS	$90.00
03/20/26	V5032886	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35202	CASANDRA M ASPINWAL	$90.00
03/20/26	V5032887	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29670	STEPHEN J AUDETTE	$90.00
03/20/26	V5032889	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E36309	RICHARD L AULWES	$90.00
03/20/26	V5032890	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35015	WILLIAM T BADE	$90.00
03/20/26	V5032891	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30210	JOSEPH A BAER	$45.00
03/20/26	V5032893	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33529	DIANE M BAGLEY	$90.00
03/20/26	V5032895	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E11003	DAVID J BAKKE	$45.00
03/20/26	V5032897	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23103	MARK A BARNES	$45.00
03/20/26	V5032898	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33272	BRYAN BASS	$90.00
03/20/26	V5032900	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30290	JENNIFER M BAUER	$90.00
03/20/26	V5032901	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23531	MICHELLE MAE BAUERM	$45.00
03/20/26	V5032904	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20822	BART C BECKER	$90.00
03/20/26	V5032905	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28728	JAMES A BECKER	$90.00

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/26	V5032906	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28149	DON R BELLEFEUILLE	$90.00
03/20/26	V5032907	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19653	DANIEL J BENGS	$45.00
03/20/26	V5032908	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35466	LAURA M BENSON	$90.00
03/20/26	V5032909	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20548	KELLY A BENUSA	$90.00
03/20/26	V5032910	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23942	ALEX H BERG	$90.00
03/20/26	V5032911	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27924	TERRY L BERGGREN	$90.00
03/20/26	V5032912	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22734	KIMBERLY A BERLING	$90.00
03/20/26	V5032913	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27680	CARTER P BERRY	$90.00
03/20/26	V5032914	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26114	KRISTAN M BIDWELL	$90.00
03/20/26	V5032915	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22103	LARRY H BILBRO	$90.00
03/20/26	V5032916	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22952	RYAN M BISSON	$90.00
03/20/26	V5032917	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26912	JEANETTE M BITZER	$90.00
03/20/26	V5032918	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E25528	DIANA BLEDSOE	$90.00
03/20/26	V5032919	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23142	MICHAEL ARLEN BLOOM	$90.00
03/20/26	V5032920	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35524	ASHLEY A BOCK	$90.00
03/20/26	V5032921	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34104	MARK D BOCOCK	$45.00
03/20/26	V5032922	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19023	ANDREA W BODEAU	$90.00
03/20/26	V5032924	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26249	JAMIE LEE CARLSON B	$90.00
03/20/26	V5032925	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32888	TANYA L BRADEHOFT	$45.00
03/20/26	V5032926	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28287	DAVID A BRANCH	$90.00
03/20/26	V5032928	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34141	SONNI BUERSKIN	$90.00
03/20/26	V5032929	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34468	LUCAS J BURNS	$90.00
03/20/26	V5032930	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28668	CARRIE A CABE	$90.00
03/20/26	V5032931	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34447	ALDO CANTELLANO	$90.00
03/20/26	V5032932	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33534	JASON M CARDOSI	$90.00
03/20/26	V5032934	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E10701	DALE J CARLSTROM	$90.00
03/20/26	V5032935	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35826	KATIE CARTER	$90.00
03/20/26	V5032936	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29159	RANDY M CARTER	$90.00
03/20/26	V5032937	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31538	JAMES F CASSIDY	$90.00
03/20/26	V5032938	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E21510	BRIAN CHANCE	$90.00
03/20/26	V5032940	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33474	LISA BOSTIC	$90.00
03/20/26	V5032941	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32004	IRFAN A CHAUDHRY	$90.00
03/20/26	V5032942	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35128	REBECCA M CHRISTENS	$90.00
03/20/26	V5032944	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29608	PATRICK CLYMER	$90.00
03/20/26	V5032945	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35055	AMY-MAE T COOPER	$90.00
03/20/26	V5032946	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31257	CAYCE L COSSETTE	$90.00
03/20/26	V5032947	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31289	JILL A COUGHENOUR L	$90.00
03/20/26	V5032948	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35023	RYAN L COX	$90.00
03/20/26	V5032949	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34819	ASHTON W CROOKS	$90.00
03/20/26	V5032950	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30597	KATRICE L CRUDUP	$270.00
03/20/26	V5032951	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E36049	CHELSIE CURRY	$90.00
03/20/26	V5032952	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28923	MARIA N DANIEL	$90.00
03/20/26	V5032953	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27653	NATHANIEL R DAVIES	$90.00

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/26	V5032954	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27952	DARRYL L DEHN	$45.00
03/20/26	V5032955	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29064	NICHOLAS J DEVOS	$90.00
03/20/26	V5032956	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29146	JAMES R DEZURIK	$45.00
03/20/26	V5032958	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35732	KORTO A DIXON	$90.00
03/20/26	V5032959	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E13191	JASON D DONAHUE	$45.00
03/20/26	V5032960	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27152	JOHN D DONLIN	$90.00
03/20/26	V5032963	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30289	BARBARA J DUPONT	$90.00
03/20/26	V5032964	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29399	JODI L DUROW	$90.00
03/20/26	V5032966	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27323	SARAH R LANCETTE	$90.00
03/20/26	V5032967	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29397	GERALD EDWARDS SR	$90.00
03/20/26	V5032968	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24977	KEVIN D ELIASON	$45.00
03/20/26	V5032971	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28975	ANNE M ERICKSON	$90.00
03/20/26	V5032973	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E9481	TOD W ERICKSON	$90.00
03/20/26	V5032975	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E15029	DAWN M EWER	$45.00
03/20/26	V5032977	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26175	GARRY FABB	$90.00
03/20/26	V5032978	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E16478	COLLEEN J FAIRBANKS	$90.00
03/20/26	V5032980	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31139	JARRETTE D FELLOWS	$90.00
03/20/26	V5032981	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33988	BRANDON D FERRIS	$90.00
03/20/26	V5032983	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30343	STEPHEN C FLISK	$90.00
03/20/26	V5032984	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E36131	ROBIN FRANCIS	$90.00
03/20/26	V5032985	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19898	KRISTA M FRECHETTE	$90.00
03/20/26	V5032986	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35221	DAVID FREEBURG	$90.00
03/20/26	V5032989	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34427	JULIE GANFIELD	$90.00
03/20/26	V5032990	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28017	MELANIE M GATES	$90.00
03/20/26	V5032991	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35054	LORI E GEORGE	$90.00
03/20/26	V5032992	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28956	DEBRA ANN GERARDY	$90.00
03/20/26	V5032993	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35026	RYAN O GIBBS	$90.00
03/20/26	V5032994	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32681	VANESSA O.A. GILL	$90.00
03/20/26	V5032995	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34170	JOEL GONZALEZ	$90.00
03/20/26	V5032996	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34071	ADAM P GOODWALT	$90.00
03/20/26	V5032997	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27059	JAMES GREELEY	$90.00
03/20/26	V5032998	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30629	CARTER E GREENE	$90.00
03/20/26	V5032999	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35906	DAN P GREENE	$90.00
03/20/26	V5033000	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33114	MICHAEL GREENE	$45.00
03/20/26	V5033001	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29790	RYAN D GREENINGER	$90.00
03/20/26	V5033003	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29738	KYLE T GROVES	$90.00
03/20/26	V5033004	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26415	COURTNEY GULYARD	$90.00
03/20/26	V5033005	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33995	MEGHAN O GUTZWILLER	$45.00
03/20/26	V5033009	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31245	DONALD A HANSON	$90.00
03/20/26	V5033010	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19889	ANTWAN HARRIS	$90.00
03/20/26	V5033011	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29656	KRISTEN J SWANSON	$90.00
03/20/26	V5033012	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26166	CHRISTOPHER J HAUK	$45.00
03/20/26	V5033013	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E21972	MEGAN J HAVELAK	$90.00

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/26	V5033015	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26623	DALE A HECKENLAIBLE	$90.00
03/20/26	V5033016	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29272	AMBER M HEGLAND	$90.00
03/20/26	V5033017	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19111	MELISSA L CARSTENS	$90.00
03/20/26	V5033018	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34364	YER HER	$90.00
03/20/26	V5033020	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29891	DANIEL HERNANDEZ	$90.00
03/20/26	V5033021	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29380	SARAH B HEYER	$90.00
03/20/26	V5033022	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28882	KIM R HIEL	$90.00
03/20/26	V5033023	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23814	JENNIFER A HINKER	$90.00
03/20/26	V5033025	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30535	DANIEL C HOLTHUS	$45.00
03/20/26	V5033026	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35243	ERIN L HORVATH	$90.00
03/20/26	V5033027	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27577	YUNQI HUANG	$90.00
03/20/26	V5033029	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E25863	MICHAEL T HUELLER	$90.00
03/20/26	V5033030	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33556	SAMANTHA R HUMPHREY	$90.00
03/20/26	V5033031	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20381	JOE L HUNT	$45.00
03/20/26	V5033032	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31302	MARK A HUSCHKA	$90.00
03/20/26	V5033033	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26818	BENJAMIN J IRMITER	$90.00
03/20/26	V5033034	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33713	THERESA M JACKSON	$90.00
03/20/26	V5033035	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32491	AMY TOLLEFSON	$90.00
03/20/26	V5033036	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34762	ROBERT V JANSON KEL	$45.00
03/20/26	V5033037	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26393	JENNIFER JERULLE	$90.00
03/20/26	V5033038	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32493	KRISTI A JOESTING	$90.00
03/20/26	V5033040	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24690	ALICIA JEAN JOHNSON	$45.00
03/20/26	V5033041	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E36096	KAREN M JOHNSON	$90.00
03/20/26	V5033042	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24051	NANCY E JOHNSON	$90.00
03/20/26	V5033043	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28318	DANIELLE M JOHNSON	$90.00
03/20/26	V5033044	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22200	JOSEPHINE K JOHNSON	$90.00
03/20/26	V5033045	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29485	ROBERT J JOHNSON	$90.00
03/20/26	V5033047	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35529	ALBERT K JONES IV	$90.00
03/20/26	V5033048	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34395	LEONARD J JONES	$90.00
03/20/26	V5033049	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33515	LEVY J JONES	$90.00
03/20/26	V5033050	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30339	REBECCA J JONES	$90.00
03/20/26	V5033051	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E36034	SHAMARIA Y JORDAN	$90.00
03/20/26	V5033052	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35589	CHRISTIE L JUNESKI	$90.00
03/20/26	V5033053	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28349	RACHEL M WALTON	$90.00
03/20/26	V5033054	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31611	THOMAS W KAMMERER J	$90.00
03/20/26	V5033055	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32900	HANNAH M KASSABIAN	$90.00
03/20/26	V5033056	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32883	KAREN H KENNEDY	$90.00
03/20/26	V5033057	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29704	RYAN M KENNEDY	$90.00
03/20/26	V5033059	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32494	KATIE E.D. KERN	$90.00
03/20/26	V5033062	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22369	KATIE L KIMSEY	$90.00
03/20/26	V5033063	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30976	JILL M KIND	$90.00
03/20/26	V5033066	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35693	JARED KLEIN	$45.00
03/20/26	V5033067	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E10991	MARK A KLIMEK	$45.00

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/26	V5033068	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24139	JILL M KNUTSON	$90.00
03/20/26	V5033069	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29665	RACHEL E KOEHLER	$90.00
03/20/26	V5033070	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35399	MATTHEW A KORSMO	$90.00
03/20/26	V5033071	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28446	MICHELLE ANN ELBERT	$90.00
03/20/26	V5033072	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27810	AARON M KRUEGER	$90.00
03/20/26	V5033073	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33298	MEGHAN E KLINKNER	$45.00
03/20/26	V5033074	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E25731	KENDRA KUHLMANN	$90.00
03/20/26	V5033075	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32073	SHANA R KWATAMPORA	$90.00
03/20/26	V5033076	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26205	PARIS D KYLES	$90.00
03/20/26	V5033077	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28930	ELIZABETH A LANTTO	$90.00
03/20/26	V5033078	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32964	JOHN W LARSEN	$90.00
03/20/26	V5033079	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23186	CARRIE L LARSON	$90.00
03/20/26	V5033080	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20085	JILL E LARSON	$90.00
03/20/26	V5033081	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24903	MICHELLE C LARSON	$90.00
03/20/26	V5033082	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E10910	JEFF J LAWRENCE	$90.00
03/20/26	V5033083	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32008	CANDICE L LEDMAN	$90.00
03/20/26	V5033084	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22829	JANELL M LEISEN	$90.00
03/20/26	V5033086	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26878	JILL N LESNE	$90.00
03/20/26	V5033087	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E8003	ANTHONY L LIBBY	$90.00
03/20/26	V5033088	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27708	SHERRI L LINCOLN	$90.00
03/20/26	V5033089	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35160	YVONNE S LIND	$90.00
03/20/26	V5033092	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E21080	RYAN J LINNEMAN	$90.00
03/20/26	V5033093	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26649	MICHAEL T LOBERG	$90.00
03/20/26	V5033095	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19001	SARA A LOOBY-MORRIS	$90.00
03/20/26	V5033096	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35590	LAURA E LOUIS-JACQU	$90.00
03/20/26	V5033099	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34785	ROSS V LUKEN	$90.00
03/20/26	V5033100	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27292	MARIE K LUNDT	$90.00
03/20/26	V5033101	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26012	THOMAS MADDEN	$45.00
03/20/26	V5033102	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E25688	CALLEN MAGNUSON	$90.00
03/20/26	V5033103	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34613	JEREMY D MALCHOW	$90.00
03/20/26	V5033104	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30005	CHRISTINA M MANANCE	$90.00
03/20/26	V5033105	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27623	ERIN L MANNING	$90.00
03/20/26	V5033106	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E36259	JAMES A MANUEL	$90.00
03/20/26	V5033108	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26110	MICHAEL L MASTERS J	$45.00
03/20/26	V5033109	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28955	LAUREN M R MATYSIK	$90.00
03/20/26	V5033110	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34402	ELIJAH A MCCLURE	$90.00
03/20/26	V5033111	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33559	ARRIEL R MCDONALD	$90.00
03/20/26	V5033113	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32063	WYATT K MCMULLEN	$90.00
03/20/26	V5033114	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27548	BRIDGET S MENGELKOC	$90.00
03/20/26	V5033115	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32386	JAMES J MIDTAUNE	$90.00
03/20/26	V5033117	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30977	WILBERT D MILLS	$90.00
03/20/26	V5033118	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24957	JULIE E MOBERG	$90.00
03/20/26	V5033119	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E8170	ANN L MOCK	$90.00

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/26	V5033121	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27855	BRIANA M MOLNAR	$90.00
03/20/26	V5033122	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E11508	KIM M MONETTE	$90.00
03/20/26	V5033123	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34245	AMY MOORE	$90.00
03/20/26	V5033124	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29672	DAVID E MOREDOCK	$90.00
03/20/26	V5033125	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34118	MERISSA MOREY	$45.00
03/20/26	V5033127	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20197	MARY C MORRIS	$90.00
03/20/26	V5033128	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32983	JOHN H MORSTAD	$90.00
03/20/26	V5033129	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35216	REID H MOSENG	$45.00
03/20/26	V5033130	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E16312	TROY H MOSENG	$45.00
03/20/26	V5033131	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34039	KEONNA R MOSES	$90.00
03/20/26	V5033133	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20857	TRACY R MUELLER	$90.00
03/20/26	V5033134	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22727	MICHELLE MUNKHOLM	$90.00
03/20/26	V5033136	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28113	ETHAN NEERDAELS	$90.00
03/20/26	V5033137	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34123	DANA M NELSON	$90.00
03/20/26	V5033138	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34315	ERIN K NELSON	$90.00
03/20/26	V5033140	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28881	ELIZABETH S NESS	$90.00
03/20/26	V5033141	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24238	JOANNE M NEUMANN	$90.00
03/20/26	V5033142	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23458	NICOLE M NEWFIELD	$90.00
03/20/26	V5033143	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19849	KIERSTEN NICHOLSON	$90.00
03/20/26	V5033146	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26158	CHRISTINE OAKLAND	$45.00
03/20/26	V5033147	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20219	JEFFREY L OAKLAND	$45.00
03/20/26	V5033148	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35217	CHINWE M OBIALO	$90.00
03/20/26	V5033149	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30331	COLLIN L O'BRIEN	$90.00
03/20/26	V5033150	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31367	KRISTIN M OLESEN	$90.00
03/20/26	V5033151	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26239	JASON L OLSON	$90.00
03/20/26	V5033153	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35303	CHANEL L OMVONGKOT	$90.00
03/20/26	V5033154	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26662	TIKKIA D OSBORNE	$90.00
03/20/26	V5033155	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27854	COLLEEN R OSLUND	$90.00
03/20/26	V5033156	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30702	ANTHONY M PADRNOS	$90.00
03/20/26	V5033159	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24652	ERIC J PARKER	$90.00
03/20/26	V5033161	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32375	DALE R PATTERSON	$45.00
03/20/26	V5033162	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31091	LINDSEY J PATTERSON	$90.00
03/20/26	V5033163	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22375	MARYBETH PATTON	$90.00
03/20/26	V5033165	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20766	SARA M PEDERSON	$90.00
03/20/26	V5033166	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E18126	NATHAN J PEEL	$90.00
03/20/26	V5033169	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20346	JESSE T PHENOW	$90.00
03/20/26	V5033170	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33609	CARMEN D PICAZO	$90.00
03/20/26	V5033173	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35588	RICHARD G PITTMAN J	$90.00
03/20/26	V5033176	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27980	KATHRYN E POLUM	$45.00
03/20/26	V5033178	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27931	CHRISTINA M PRINCET	$90.00
03/20/26	V5033179	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32060	CHRISTINA A PRINDLE	$90.00
03/20/26	V5033180	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33537	CELESTE A PRYDE	$90.00
03/20/26	V5033181	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34435	MAXWELL R PULDA	$90.00

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/26	V5033182	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32000	JAMES L QUAST	$90.00
03/20/26	V5033184	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31290	JOSEPH E RADER	$90.00
03/20/26	V5033185	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32620	JOELLE M RAMEY	$90.00
03/20/26	V5033186	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28593	XAVIER N REED	$90.00
03/20/26	V5033187	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26431	BRADLEY R REVOLINSK	$90.00
03/20/26	V5033188	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29160	JOHNATHAN D RICHMON	$90.00
03/20/26	V5033190	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30407	ROBERT G RITCHIE	$90.00
03/20/26	V5033191	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31658	JORDAN P ROBERTSON	$90.00
03/20/26	V5033192	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31019	ELIZABETH A RONNING	$90.00
03/20/26	V5033193	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30978	RONALD M SALAZAR	$90.00
03/20/26	V5033195	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34420	CLAYTON SAWATZKE	$90.00
03/20/26	V5033196	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34777	KARI E SAWYER	$90.00
03/20/26	V5033198	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26655	ERIC W SCHELLER	$45.00
03/20/26	V5033199	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E25422	JAIME C SCHLOESSER	$45.00
03/20/26	V5033200	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35917	RACHEL R SCHMIDT	$90.00
03/20/26	V5033201	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19775	SARAH M SCHMIDT	$90.00
03/20/26	V5033203	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31327	JODI A SCHNEIDER	$90.00
03/20/26	V5033204	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27957	TROY D SCHREIFELS	$90.00
03/20/26	V5033205	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35627	NADEAN E SCHROEDER	$90.00
03/20/26	V5033206	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28781	TIMOTHY J SCHULTZ	$45.00
03/20/26	V5033207	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E12428	STEVEN M SCHWARTZ	$90.00
03/20/26	V5033208	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23382	DONALD L SEITZ	$45.00
03/20/26	V5033209	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32085	MELISSA D SENNES	$90.00
03/20/26	V5033210	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E10843	JODY E SEPPALA	$90.00
03/20/26	V5033212	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33821	DOUGLAS M SHERF	$45.00
03/20/26	V5033213	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26696	ALBERT J SHOBER	$45.00
03/20/26	V5033214	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35092	TYLER E SIVERSON	$45.00
03/20/26	V5033215	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26822	BRIAN J SIVERSON-HA	$90.00
03/20/26	V5033216	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29305	ERIK R SJOGREN	$90.00
03/20/26	V5033219	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27262	PATRICK R SMITH	$90.00
03/20/26	V5033220	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32009	JENNA R SOBOTA	$90.00
03/20/26	V5033221	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28275	KEELIE H SORENSEN	$90.00
03/20/26	V5033222	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31056	MARK S SPURLIN	$90.00
03/20/26	V5033223	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E17842	KRISTIN STAINER-PER	$90.00
03/20/26	V5033225	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28554	JESSICA M NANTI	$90.00
03/20/26	V5033226	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29023	AUDRA L STEVENSON	$90.00
03/20/26	V5033227	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33023	ELLEN M STEWART	$90.00
03/20/26	V5033228	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E11059	MICHAEL K STOCK	$90.00
03/20/26	V5033232	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E9274	RICHARD T SUBJECT J	$45.00
03/20/26	V5033233	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35740	CLINTON J SWANSON	$45.00
03/20/26	V5033235	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E13467	SCOTT W TAYLOR	$90.00
03/20/26	V5033237	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32003	ERIK R THOMPSON	$90.00
03/20/26	V5033238	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23130	MARSHALL S THOMPSON	$90.00

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/26	V5033239	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28936	DARBY M THRONE	$90.00
03/20/26	V5033240	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E13696	JENNIFER L TOLLEFSO	$90.00
03/20/26	V5033241	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35820	KRISTIN M TOLLISON	$90.00
03/20/26	V5033243	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34466	KAREN W TRUE	$90.00
03/20/26	V5033244	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32993	ANNA C TUCKER	$90.00
03/20/26	V5033245	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E10199	WENDY L TUOMINEN	$90.00
03/20/26	V5033246	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30783	ERIC A TURBEVILLE	$90.00
03/20/26	V5033247	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29674	LISA B ULRICH	$90.00
03/20/26	V5033248	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E11233	STEVE W VAN DYKE	$45.00
03/20/26	V5033250	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27332	ANGELA M VANHEE	$90.00
03/20/26	V5033251	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26402	SARA A VERNIG	$90.00
03/20/26	V5033252	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32821	KAY M VILLELLA	$90.00
03/20/26	V5033253	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E36140	BRIANA B VOLKERS	$90.00
03/20/26	V5033254	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E16515	KARI M VOLLRATH	$90.00
03/20/26	V5033257	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29025	TINA M WACKER	$90.00
03/20/26	V5033260	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35070	MICHAEL V WALKER	$90.00
03/20/26	V5033261	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35100	PAUL L WATSON	$45.00
03/20/26	V5033262	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29393	EMILY K WATTS	$90.00
03/20/26	V5033263	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26824	JASON M WEAPPA	$90.00
03/20/26	V5033264	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28896	STEPHANIE A WEBSTER	$90.00
03/20/26	V5033265	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32801	JAKE H WEDIN	$45.00
03/20/26	V5033266	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31146	JENNIFER C WEIER	$90.00
03/20/26	V5033268	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35805	MARK A WOODWICK	$45.00
03/20/26	V5033269	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26183	EMILY WOOLSEY	$90.00
03/20/26	V5033270	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27770	KENYARI A WRIGHT	$90.00
03/20/26	V5033271	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32679	BRADLEY J WUTSCHKE	$45.00
03/20/26	V5033272	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24229	JAMES D WYNN	$90.00
03/20/26	V5033273	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30866	KAO XIONG	$90.00
03/20/26	V5033276	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23219	JEFFREY J YASGER	$45.00
03/20/26	V5033278	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E21537	JEFF ZASTROW	$90.00
03/20/26	V5033279	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34763	EMMA M ZAWLOCKI	$90.00
03/20/26	V5033280	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29673	STEPHANIE A ZIGAN	$90.00
03/20/26	V5033281	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28970	KRISTINE M SOLYST	$90.00
03/20/26	V5033282	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32951	JENNIFER M ZIPF	$90.00
03/25/26	V8014376	Vendor ACH	320 TELEPHONE/COMMUNICATION	300 Purchased Services	54875	CALLTOWER INC	$8,523.76
03/04/26	V8014198	Vendor ACH	329 POSTAGE AND EXPRESS	300 Purchased Services	52264	PITNEY BOWES RESERV	$20,000.00
03/18/26	V8014337	Vendor ACH	329 POSTAGE AND EXPRESS	300 Purchased Services	08447	NYSTROM PUBLISHING	$4,482.66
03/18/26	V8014339	Vendor ACH	329 POSTAGE AND EXPRESS	300 Purchased Services	00329	PITNEY BOWES PURCHA	$340.24
03/19/26	742621	Vendor Check	329 POSTAGE AND EXPRESS	300 Purchased Services	00404	UNITED STATES POSTA	$5,000.00
03/20/26	V1008173	Electronic Wire Transfer	329 POSTAGE AND EXPRESS	300 Purchased Services	A0275	UNITED PARCEL SERVI	$143.56
03/18/26	V8014320	Vendor ACH	330 UTILITIES - GENERAL	300 Purchased Services	53001	IDEAL ENERGIES SOLA	$13,841.09
03/18/26	V8014321	Vendor ACH	330 UTILITIES - GENERAL	300 Purchased Services	53912	IDEAL ENERGIES SOLA	$11,789.63
03/04/26	742436	Vendor Check	331 ELECTRICITY	300 Purchased Services	13014	MAPLE GROVE PARKS &	$965.81

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03/04/26	742475	Vendor Check	331 ELECTRICITY	300 Purchased Services	00300	XCEL ENERGY	$44,559.73
03/11/26	742541	Vendor Check	331 ELECTRICITY	300 Purchased Services	00300	XCEL ENERGY	$35,246.62
03/18/26	742606	Vendor Check	331 ELECTRICITY	300 Purchased Services	00300	XCEL ENERGY	$14,456.27
03/20/26	V1008176	Electronic Wire Transfer	331 ELECTRICITY	300 Purchased Services	00419	WRIGHT HENNEPIN ELE	$24,198.10
03/25/26	742647	Vendor Check	331 ELECTRICITY	300 Purchased Services	13014	MAPLE GROVE PARKS &	$879.05
03/25/26	742672	Vendor Check	331 ELECTRICITY	300 Purchased Services	00300	XCEL ENERGY	$83,992.82
03/04/26	742436	Vendor Check	332 NATURAL GAS	300 Purchased Services	13014	MAPLE GROVE PARKS &	$5,978.61
03/04/26	V8014206	Vendor ACH	332 NATURAL GAS	300 Purchased Services	51808	SYMMETRY ENERGY SOL	$24,684.09
03/11/26	742484	Vendor Check	332 NATURAL GAS	300 Purchased Services	00270	CENTERPOINT ENERGY	$319.12
03/18/26	742550	Vendor Check	332 NATURAL GAS	300 Purchased Services	00270	CENTERPOINT ENERGY	$158,269.22
03/18/26	V8014353	Vendor ACH	332 NATURAL GAS	300 Purchased Services	51808	SYMMETRY ENERGY SOL	$108,005.84
03/25/26	742647	Vendor Check	332 NATURAL GAS	300 Purchased Services	13014	MAPLE GROVE PARKS &	$4,982.64
03/20/26	V1008166	Electronic Wire Transfer	333 WATER AND SEWER	300 Purchased Services	00075	BROOKLYN PARK, CITY	$11,928.63
03/20/26	V1008175	Electronic Wire Transfer	334 REFUSE REMOVAL	300 Purchased Services	55881	WM CORPORATE SERVIC	$37,713.97
03/18/26	742555	Vendor Check	340 INSURANCES	300 Purchased Services	F7373	EMC INSURANCE COMPA	$21,863.66
03/04/26	742416	Vendor Check	350 CONTR REP - SITES	300 Purchased Services	54899	BUDGET BLINDS	$4,020.00
03/04/26	V8014189	Vendor ACH	350 CONTR REP - SITES	300 Purchased Services	18100	MEI TOTAL ELEVATOR	$659.90
03/11/26	742490	Vendor Check	350 CONTR REP - SITES	300 Purchased Services	17064	DAIKIN APPLIED	$1,890.00
03/18/26	V8014285	Vendor ACH	350 CONTR REP - SITES	300 Purchased Services	12559	ALPINE DIVERSIFIED	$1,063.75
03/18/26	V8014307	Vendor ACH	350 CONTR REP - SITES	300 Purchased Services	54739	DAVIS & ASSOCIATES	$1,800.00
03/25/26	742628	Vendor Check	350 CONTR REP - SITES	300 Purchased Services	54899	BUDGET BLINDS	$3,937.50
03/04/26	V8014193	Vendor ACH	351 CONTR REP - BLDG	300 Purchased Services	55193	NAC MECHANICAL AND	$6,981.21
03/04/26	742472	Vendor Check	352 CONTR REP - EQUIP	300 Purchased Services	16430	UNITED REFRIGERATIO	$491.12
03/11/26	742532	Vendor Check	352 CONTR REP - EQUIP	300 Purchased Services	16430	UNITED REFRIGERATIO	$160.96
03/11/26	V8014266	Vendor ACH	352 CONTR REP - EQUIP	300 Purchased Services	26592	SHRED-N-GO	$121.00
03/18/26	V8014311	Vendor ACH	352 CONTR REP - EQUIP	300 Purchased Services	17100	FAIRCON SERVICE COM	$2,000.00
03/25/26	P406954	Epayable	352 CONTR REP - EQUIP	300 Purchased Services	16197	COMMERCIAL KITCHEN	$612.50
03/25/26	V8014368	Vendor ACH	352 CONTR REP - EQUIP	300 Purchased Services	54212	ATLAS TOYOTA MATERI	$438.00
03/25/26	V8014412	Vendor ACH	352 CONTR REP - EQUIP	300 Purchased Services	26592	SHRED-N-GO	$123.00
03/20/26	V1008215	Electronic Wire Transfer	353 CONTR REP - VEHICLES	300 Purchased Services	PC0023	US BANK CARD JSCHLO	$169.94
03/04/26	742426	Vendor Check	358 FOREIGN LANG <$50,000	300 Purchased Services	F4068	FRAYMAN, NADIA	$105.00
03/04/26	V8014151	Vendor ACH	358 FOREIGN LANG <$50,000	300 Purchased Services	D8192	ALTAMIRANO, CARLOS	$210.00
03/04/26	V8014185	Vendor ACH	358 FOREIGN LANG <$50,000	300 Purchased Services	54137	LINGUALINX LANGUAGE	$90.00
03/18/26	742585	Vendor Check	358 FOREIGN LANG <$50,000	300 Purchased Services	F2709	PACIFIC INTERPRETER	$4,481.55
03/18/26	V8014329	Vendor ACH	358 FOREIGN LANG <$50,000	300 Purchased Services	54137	LINGUALINX LANGUAGE	$7.74
03/25/26	742657	Vendor Check	358 FOREIGN LANG <$50,000	300 Purchased Services	F2709	PACIFIC INTERPRETER	$402.50
03/25/26	V8014396	Vendor ACH	358 FOREIGN LANG <$50,000	300 Purchased Services	54137	LINGUALINX LANGUAGE	$186.12
03/04/26	742468	Vendor Check	360 TRANSP - PUBLIC	300 Purchased Services	D6150	TRANSPORTATION PLUS	$126.12
03/20/26	V1008223	Electronic Wire Transfer	360 TRANSP - PUBLIC	300 Purchased Services	PC0039	US BANK CARD MDURAN	$40.00
03/04/26	742423	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$1,182,272.78
03/04/26	742424	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$1,182,272.78
03/04/26	742468	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6150	TRANSPORTATION PLUS	$172,966.46
03/04/26	V8014164	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	F7318	CSTMN	$80,000.00

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03/11/26	V8014254	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$521,827.78
03/18/26	742559	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$842.40
03/20/26	V1008223	Electronic Wire Transfer	361 TRANSP - PRIVATE	300 Purchased Services	PC0039	US BANK CARD MDURAN	$30.00
03/25/26	742636	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$973.60
03/25/26	V8014379	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	F7318	CSTMN	$67,897.70
03/25/26	V8014403	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$206.66
03/04/26	742468	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	D6150	TRANSPORTATION PLUS	$506.96
03/11/26	742535	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	F5924	VOIGT'S MOTORCOACH	$1,380.64
03/18/26	742559	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	D6455	FIRST STUDENT INC	$45,776.80
03/25/26	742636	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	D6455	FIRST STUDENT INC	$55,524.62
03/25/26	V8014379	Vendor ACH	362 TRANSP - DEPARTMENT	300 Purchased Services	F7318	CSTMN	$125.96
03/25/26	V8014403	Vendor ACH	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$24,284.02
03/18/26	V8014300	Vendor ACH	363 SNOW REMOVAL	300 Purchased Services	19866	CB SERVICES LLC	$46,672.02
03/18/26	V8014348	Vendor ACH	363 SNOW REMOVAL	300 Purchased Services	50794	SCHUUR HANDY CONSTR	$22,418.27
03/18/26	V8014350	Vendor ACH	363 SNOW REMOVAL	300 Purchased Services	50793	SNOWPROS LLC	$42,738.46
03/25/26	742636	Vendor Check	365 TRANSP - CHRGBK	300 Purchased Services	D6455	FIRST STUDENT INC	$340.00
03/05/26	V5032822	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E23446	CHRISTIE M ANDERSON	$76.16
03/05/26	V5032823	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E18747	PHILIP R LUOMA ANDE	$82.35
03/05/26	V5032824	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30858	JEFFREY A ANSORGE	$300.61
03/05/26	V5032826	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E20115	TIMKA FATIMA REMETI	$77.25
03/05/26	V5032830	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29064	NICHOLAS J DEVOS	$185.51
03/05/26	V5032831	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E22185	MICHELLE DRAKE	$121.69
03/05/26	V5032833	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28975	ANNE M ERICKSON	$37.64
03/05/26	V5032835	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E17647	DENISE L FRANZ	$43.07
03/05/26	V5032838	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30450	KATHLEEN E HANCOCK	$63.68
03/05/26	V5032840	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26623	DALE A HECKENLAIBLE	$333.74
03/05/26	V5032841	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35072	MEGAN A HEITKAMP	$41.90
03/05/26	V5032842	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34485	RONALD D HICKS	$75.53
03/05/26	V5032843	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27273	KRISTY K JOHNSON	$123.14
03/05/26	V5032844	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32024	SUZANNE M JUREK	$3.78
03/05/26	V5032846	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E13492	JEANNE L KIVI	$49.91
03/05/26	V5032847	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25731	KENDRA KUHLMANN	$193.13
03/05/26	V5032850	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33543	MARY E LUNA	$334.71
03/05/26	V5032851	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27292	MARIE K LUNDT	$91.67
03/05/26	V5032855	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34142	JAMES PAYETTE	$150.44
03/05/26	V5032857	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32000	JAMES L QUAST	$96.76
03/05/26	V5032859	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E22909	KATHRIN SCHERBER	$114.64
03/05/26	V5032862	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31345	JILLIAN E STATELY	$872.90
03/05/26	V5032864	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35143	ARIANA A TELLEZ	$50.86
03/05/26	V5032865	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26531	LISA M THOMPSON	$110.00
03/05/26	V5032867	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29882	LISA M TILLMAN	$27.99
03/05/26	V5032871	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32748	SHANNON C WAGNER	$70.86
03/05/26	V5032872	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26622	THOMAS J WATKINS	$134.05

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03/05/26	V5032874	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32550	MICHELLE WIN WONG S	$24.86
03/05/26	V5032875	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32678	STACEY A WYFFELS	$93.63
03/20/26	V1008193	Electronic Wire Transfer	366 BUSINESS TRAVEL	300 Purchased Services	PC002	US BANK CARD BSTRAV	$2,119.56
03/20/26	V1008201	Electronic Wire Transfer	366 BUSINESS TRAVEL	300 Purchased Services	PC0029	US BANK CARD DTHRON	$9.00
03/20/26	V1008210	Electronic Wire Transfer	366 BUSINESS TRAVEL	300 Purchased Services	PC0055	US BANK CARD INDIAN	$1,118.67
03/20/26	V5032880	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E16142	CHRISTINE L ALTAMIR	$39.62
03/20/26	V5032888	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28284	ERIN J AULIK	$25.62
03/20/26	V5032892	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33271	CONNIE K BAESLER	$176.13
03/20/26	V5032894	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E16833	EILEEN E BAKER	$27.44
03/20/26	V5032896	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32065	ERIKA R BAKKUM	$43.36
03/20/26	V5032899	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32967	JEFF R BAUER	$134.62
03/20/26	V5032900	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30290	JENNIFER M BAUER	$195.74
03/20/26	V5032904	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E20822	BART C BECKER	$513.09
03/20/26	V5032927	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34436	JEMEL S BREWER	$317.46
03/20/26	V5032932	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33534	JASON M CARDOSI	$105.22
03/20/26	V5032933	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30656	STACY L CARLSON	$33.95
03/20/26	V5032935	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35826	KATIE CARTER	$142.95
03/20/26	V5032939	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32957	HONG J CHANG	$44.01
03/20/26	V5032941	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32004	IRFAN A CHAUDHRY	$117.92
03/20/26	V5032943	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32955	MERCEDES J CLARK	$161.91
03/20/26	V5032952	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28923	MARIA N DANIEL	$191.98
03/20/26	V5032955	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29064	NICHOLAS J DEVOS	$196.37
03/20/26	V5032957	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35261	PAYTON J DIEPOLD	$393.71
03/20/26	V5032961	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35849	JACQUELINE M DONOFR	$40.02
03/20/26	V5032962	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35957	CARMINA D DRUKTAINI	$48.96
03/20/26	V5032964	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29399	JODI L DUROW	$133.68
03/20/26	V5032965	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34946	RAPHAEL L EASTMAN	$324.42
03/20/26	V5032969	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27762	MELISSA M ENGEL	$153.51
03/20/26	V5032970	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E24441	DIANE ERICKSEN	$639.15
03/20/26	V5032972	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27319	CHELSEA L KANE	$45.76
03/20/26	V5032973	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E9481	TOD W ERICKSON	$61.64
03/20/26	V5032987	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28472	MARLA J FRIESEN	$9.62
03/20/26	V5032988	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33819	MICHAEL C FRUNCILLO	$496.75
03/20/26	V5032991	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35054	LORI E GEORGE	$394.53
03/20/26	V5032992	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28956	DEBRA ANN GERARDY	$30.98
03/20/26	V5033002	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32577	ISABELLA N GRIFFIN	$418.85
03/20/26	V5033006	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33041	KILEY M HAFNER	$70.09
03/20/26	V5033007	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33521	BRADLEY M HAGEN	$250.68
03/20/26	V5033008	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30450	KATHLEEN E HANCOCK	$54.69
03/20/26	V5033019	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E36179	MADISON L HERFURTH	$123.90
03/20/26	V5033021	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29380	SARAH B HEYER	$86.79
03/20/26	V5033024	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26409	ELIZABETH A HIRSCHM	$44.15
03/20/26	V5033028	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34438	CYBREAN M HUBERT	$50.60

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/26	V5033038	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32493	KRISTI A JOESTING	$59.33
03/20/26	V5033041	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E36096	KAREN M JOHNSON	$111.26
03/20/26	V5033046	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30700	D'SHAWNA S JOHNSON-	$350.37
03/20/26	V5033052	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35589	CHRISTIE L JUNESKI	$66.54
03/20/26	V5033055	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32900	HANNAH M KASSABIAN	$196.62
03/20/26	V5033058	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E22992	MICHELLE A KENNEDY	$111.99
03/20/26	V5033060	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33100	TANZEELA A KHAN	$71.68
03/20/26	V5033061	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34298	ADRIAN S KIESLING	$65.37
03/20/26	V5033065	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E13492	JEANNE L KIVI	$37.64
03/20/26	V5033070	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35399	MATTHEW A KORSMO	$594.85
03/20/26	V5033085	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34371	SYDNEY M STUHLSATZ	$79.33
03/20/26	V5033091	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33984	JILL L LINDL	$490.87
03/20/26	V5033097	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28945	NICOLE M LUCAS	$94.56
03/20/26	V5033098	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25823	LISA M LUKE	$106.03
03/20/26	V5033107	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E22949	NICOLE MARTINSON	$72.03
03/20/26	V5033120	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E13400	JANELLE LYNN MOE	$39.10
03/20/26	V5033124	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29672	DAVID E MOREDOCK	$96.17
03/20/26	V5033127	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E20197	MARY C MORRIS	$273.72
03/20/26	V5033128	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32983	JOHN H MORSTAD	$150.98
03/20/26	V5033132	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31350	DORIS M MOYLAN	$138.92
03/20/26	V5033135	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25336	CRISTA L MURPHY	$420.45
03/20/26	V5033139	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32606	NATALIE N NELSON	$109.04
03/20/26	V5033144	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26682	MAYA NISHIKAWA	$92.04
03/20/26	V5033145	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E11769	BARBARA J SIERACKI	$137.45
03/20/26	V5033150	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31367	KRISTIN M OLESEN	$52.66
03/20/26	V5033152	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35968	ASHA A OMAR	$108.91
03/20/26	V5033158	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E13852	LANA M PARK	$45.80
03/20/26	V5033160	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E36289	EMILLEE H PARSON	$17.40
03/20/26	V5033165	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E20766	SARA M PEDERSON	$163.69
03/20/26	V5033168	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25581	CARA L PERSZYK	$111.64
03/20/26	V5033170	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33609	CARMEN D PICAZO	$82.98
03/20/26	V5033171	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26741	DANIEL G PIEPHO	$105.15
03/20/26	V5033172	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28281	CHRISTINE K PIETSCH	$67.61
03/20/26	V5033175	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E22568	KIMBERLY A POHL	$194.37
03/20/26	V5033182	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32000	JAMES L QUAST	$202.73
03/20/26	V5033183	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E19521	PRISCILLA RADEMACHE	$99.76
03/20/26	V5033189	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E22744	MELISSA V FLEMING	$65.25
03/20/26	V5033192	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31019	ELIZABETH A RONNING	$67.03
03/20/26	V5033197	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35855	EMMA J SCHAETZKE	$103.81
03/20/26	V5033215	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26822	BRIAN J SIVERSON-HA	$149.74
03/20/26	V5033218	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31183	CORI L SMITH	$114.97
03/20/26	V5033220	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32009	JENNA R SOBOTA	$139.62
03/20/26	V5033223	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E17842	KRISTIN STAINER-PER	$142.45

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/26	V5033224	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31345	JILLIAN E STATELY	$119.60
03/20/26	V5033229	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33744	AMY J STOKKELAND	$138.85
03/20/26	V5033230	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E24761	KAYLA J STREI	$66.12
03/20/26	V5033231	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30499	SARAH M STROM	$628.94
03/20/26	V5033234	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31167	KINGA TAYLOR	$102.81
03/20/26	V5033236	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35143	ARIANA A TELLEZ	$44.83
03/20/26	V5033245	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E10199	WENDY L TUOMINEN	$67.65
03/20/26	V5033246	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30783	ERIC A TURBEVILLE	$161.44
03/20/26	V5033247	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29674	LISA B ULRICH	$202.55
03/20/26	V5033249	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31576	HALEE VANG	$241.84
03/20/26	V5033255	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33062	ROBYN VOSS	$85.31
03/20/26	V5033259	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E20776	ANDREA S WAGNER	$62.25
03/20/26	V5033266	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31146	JENNIFER C WEIER	$106.70
03/20/26	V5033267	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E24058	MARY ANN WEILAND	$40.99
03/20/26	V5033273	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30866	KAO XIONG	$23.29
03/20/26	V5033274	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33246	MAI C XIONG	$82.04
03/20/26	V5033279	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34763	EMMA M ZAWLOCKI	$74.98
03/20/26	V5033283	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33473	NASHLEY ZOLLICOFFER	$216.96
03/04/26	742412	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	56275	AJUSTED SCHOOL EQUI	$9,000.00
03/05/26	V5032821	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E30327	ANGELA J P ADELMAN	$94.36
03/05/26	V5032834	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E30343	STEPHEN C FLISK	$459.22
03/05/26	V5032853	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E22949	NICOLE MARTINSON	$295.00
03/05/26	V5032862	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E31345	JILLIAN E STATELY	$179.45
03/11/26	V8014267	Vendor ACH	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	07312	SOLUTION TREE	$7,100.00
03/18/26	742543	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	52728	AMPLIFY EDUCATION I	$9,600.00
03/18/26	742571	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	A0373	MAPLE GROVE PARK &	$200.00
03/18/26	742579	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	A3481	MN SAFETY COUNCIL I	$1,170.00
03/18/26	V8014281	Vendor ACH	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	54850	95 PERCENT GROUP LL	$10,400.00
03/20/26	V1008172	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	51275	MN NURSERY & LANDSC	$50.00
03/20/26	V1008192	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC001	US BANK CARD BSADMI	$370.00
03/20/26	V1008193	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC002	US BANK CARD BSTRAV	$1,133.50
03/20/26	V1008194	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0096	US BANK CARD BWKIDS	$120.00
03/20/26	V1008195	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0019	US BANK CARD CIESDE	$1,429.22
03/20/26	V1008197	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0062	US BANK CARD CMANAN	$170.00
03/20/26	V1008198	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0033	US BANK CARD COMMED	$1,907.98
03/20/26	V1008199	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0021	US BANK CARD CUSTOD	$1,700.00
03/20/26	V1008200	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0098	US BANK CARD DLTLOP	$380.00
03/20/26	V1008201	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0029	US BANK CARD DTHRON	$50.00
03/20/26	V1008202	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0050	US BANK CARD ECFE	$50.00
03/20/26	V1008206	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0060	US BANK CARD FACE	$5,838.20
03/20/26	V1008208	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0010	US BANK CARD HRDEPT	$3,010.00
03/20/26	V1008209	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0059	US BANK CARD I2T2 D	$1,818.63
03/20/26	V1008210	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0055	US BANK CARD INDIAN	$209.00

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/26	V1008212	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0076	US BANK CARD JMACCA	$59.99
03/20/26	V1008213	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0054	US BANK CARD JNEUMA	$391.38
03/20/26	V1008217	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0026	US BANK CARD KIDSTO	$69.00
03/20/26	V1008218	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0079	US BANK CARD KVILLE	$1,015.00
03/20/26	V1008224	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0103	US BANK CARD MLOBER	$425.00
03/20/26	V1008225	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0084	US BANK CARD MNEWEL	$2,102.81
03/20/26	V1008234	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0087	US BANK CARD RCKIDS	$1,008.00
03/20/26	V1008235	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0104	US BANK CARD RWALTO	$1,950.00
03/20/26	V1008236	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0020	US BANK CARD SSVCSD	$1,510.00
03/20/26	V1008238	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0035	US BANK CARD TSCHRE	$574.04
03/20/26	V5033037	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E26393	JENNIFER JERULLE	$1,176.07
03/20/26	V5033064	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E32988	STEPHANIE A KIRSTEI	$854.72
03/20/26	V5033112	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E19897	TIFFANY V TAINTER	$92.60
03/20/26	V5033177	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E31423	TANYA M PRINCE	$1,246.14
03/25/26	742640	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	56299	HENDERSON, DELORES	$200.00
03/25/26	742641	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	55862	JUSTICE FROM LOVE L	$7,500.00
03/25/26	742649	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	56298	MCINTOSH, DONNA	$350.00
03/25/26	V8014409	Vendor ACH	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	50706	RATWIK, ROSZAK & MA	$2,975.00
03/20/26	V1008204	Electronic Wire Transfer	368 OUT OF STATE TRAVEL	300 Purchased Services	PC0051	US BANK CARD EQUITY	$6,666.91
03/20/26	V1008206	Electronic Wire Transfer	368 OUT OF STATE TRAVEL	300 Purchased Services	PC0060	US BANK CARD FACE	$137.95
03/20/26	V1008236	Electronic Wire Transfer	368 OUT OF STATE TRAVEL	300 Purchased Services	PC0020	US BANK CARD SSVCSD	$1,940.60
03/04/26	742440	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	25367	MN DECA	$2,452.00
03/04/26	742447	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	D5681	NORTHWEST SUBURBAN	$4,810.00
03/04/26	742453	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	56274	PIERZ HIGH SCHOOL	$225.00
03/05/26	V5032837	Employee Reimbursement	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	E25257	MATTHEW G GIFFORD	$892.50
03/11/26	742478	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	56178	BARTLETT, KRISTINE	$157.56
03/11/26	742487	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	51501	CONCORDIA UNIVERSIT	$250.00
03/11/26	742524	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	F0480	SUBURBAN LAW ENFORC	$530.00
03/11/26	742525	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	F0480	SUBURBAN LAW ENFORC	$280.00
03/11/26	742528	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	26540	THE WORKS	$379.75
03/11/26	V8014273	Vendor ACH	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	F4534	UNITED NATIONS ASSO	$1,160.00
03/18/26	742557	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	55252	FENWORKS INC	$1,000.00
03/18/26	742559	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	D6455	FIRST STUDENT INC	$2,440.00
03/18/26	742597	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	A0005	SCIENCE MUSEUM OF M	$195.00
03/20/26	V1008170	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	56287	IFLY P-CARD VENDOR	$2,085.00
03/20/26	V1008193	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC002	US BANK CARD BSTRAV	$19,055.34
03/20/26	V1008203	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC0080	US BANK CARD ELPROG	$1,198.00
03/20/26	V1008206	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC0060	US BANK CARD FACE	$11,060.61
03/20/26	V1008210	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC0055	US BANK CARD INDIAN	$3,350.00
03/20/26	V1008213	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC0054	US BANK CARD JNEUMA	$3,262.84
03/20/26	V1008225	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC0084	US BANK CARD MNEWEL	$156.13
03/20/26	V1008227	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC0086	US BANK CARD OECPRO	$54.00
03/25/26	742636	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	D6455	FIRST STUDENT INC	$260.00

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/25/26	V8014391	Vendor ACH	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	50536	MN HOSA	$1,500.00
03/04/26	742457	Vendor Check	370 RENTAL LAND & BLDGS	300 Purchased Services	52191	RTA TIMBERLAND LLC	$13,165.20
03/11/26	742533	Vendor Check	370 RENTAL LAND & BLDGS	300 Purchased Services	53194	UNIVERSITY GATEWAY	$2,000.00
03/18/26	742572	Vendor Check	370 RENTAL LAND & BLDGS	300 Purchased Services	A0373	MAPLE GROVE PARK &	$7,410.00
03/18/26	742573	Vendor Check	370 RENTAL LAND & BLDGS	300 Purchased Services	A0373	MAPLE GROVE PARK &	$3,965.00
03/18/26	742574	Vendor Check	370 RENTAL LAND & BLDGS	300 Purchased Services	A0373	MAPLE GROVE PARK &	$5,425.00
03/25/26	742661	Vendor Check	370 RENTAL LAND & BLDGS	300 Purchased Services	52191	RTA TIMBERLAND LLC	$728.04
03/04/26	V8014149	Vendor ACH	372 RENTAL - EQUIPMENT	300 Purchased Services	53143	A1 RENT IT	$675.00
03/11/26	V8014259	Vendor ACH	372 RENTAL - EQUIPMENT	300 Purchased Services	00329	PITNEY BOWES PURCHA	$91.29
03/18/26	V8014282	Vendor ACH	372 RENTAL - EQUIPMENT	300 Purchased Services	53143	A1 RENT IT	$1,064.34
03/18/26	V8014339	Vendor ACH	372 RENTAL - EQUIPMENT	300 Purchased Services	00329	PITNEY BOWES PURCHA	$125.25
03/11/26	V8014255	Vendor ACH	375 SCHL NURSE CONTR >$50,000	300 Purchased Services	52158	NORTHWEST METRO HEA	$6,675.26
03/04/26	742433	Vendor Check	376 LICENSED NURSING <$50,000	300 Purchased Services	A0401	ISD 279-OSSEO AREA	$10,494.76
03/04/26	V8014196	Vendor ACH	379 MENTAL HLTH SVS <$50,000	300 Purchased Services	54685	PEOPLE INCORPORATED	$4,500.00
03/11/26	V8014227	Vendor ACH	379 MENTAL HLTH SVS <$50,000	300 Purchased Services	53996	CHANGE INC	$8,636.00
03/11/26	V8014274	Vendor ACH	379 MENTAL HLTH SVS <$50,000	300 Purchased Services	55358	VEEMAH INTEGRATED W	$2,000.00
03/25/26	V8014405	Vendor ACH	379 MENTAL HLTH SVS <$50,000	300 Purchased Services	54685	PEOPLE INCORPORATED	$4,500.00
03/18/26	V8014310	Vendor ACH	380 ADVERTISING-PRINTING	300 Purchased Services	53846	ECM PUBLISHERS INC	$267.75
03/20/26	V1008198	Electronic Wire Transfer	380 ADVERTISING-PRINTING	300 Purchased Services	PC0033	US BANK CARD COMMED	$410.27
03/20/26	V1008208	Electronic Wire Transfer	380 ADVERTISING-PRINTING	300 Purchased Services	PC0010	US BANK CARD HRDEPT	$976.41
03/20/26	V1008218	Electronic Wire Transfer	380 ADVERTISING-PRINTING	300 Purchased Services	PC0079	US BANK CARD KVILLE	$331.04
03/18/26	P406940	Epayable	382 LAUNDRY-DRY CLEANING	300 Purchased Services	07053	HILLYARD FLOOR CARE	$898.63
03/18/26	V8014303	Vendor ACH	382 LAUNDRY-DRY CLEANING	300 Purchased Services	07933	CINTAS CORPORATION	$2,321.93
03/25/26	742637	Vendor Check	389 STAFF TUITION REIMB	300 Purchased Services	56248	FOLLETT HIGHER EDUC	$246.74
03/04/26	742431	Vendor Check	390 PMTS TO MN SCH DISTRICTS	300 Purchased Services	A1613	INTERMEDIATE DISTRI	$346,095.38
03/04/26	742432	Vendor Check	390 PMTS TO MN SCH DISTRICTS	300 Purchased Services	A1613	INTERMEDIATE DISTRI	$346,095.38
03/18/26	742565	Vendor Check	390 PMTS TO MN SCH DISTRICTS	300 Purchased Services	09555	BROOKLYN CENTER ISD	$4,391.40
03/04/26	742462	Vendor Check	391 REIMB TO MN SCH DIST	300 Purchased Services	F3037	SOUTHWEST METRO	$4,478.31
03/11/26	742499	Vendor Check	391 REIMB TO MN SCH DIST	300 Purchased Services	55534	ISD 197-WEST ST PAU	$648.00
03/18/26	742564	Vendor Check	391 REIMB TO MN SCH DIST	300 Purchased Services	A1613	INTERMEDIATE DISTRI	$122,034.15
03/18/26	742566	Vendor Check	391 REIMB TO MN SCH DIST	300 Purchased Services	50882	ISD 742-ST CLOUD AR	$8,660.82
03/18/26	V8014314	Vendor ACH	391 REIMB TO MN SCH DIST	300 Purchased Services	53873	GOODHUE CO EDUCATIO	$3,081.54
03/18/26	V8014336	Vendor ACH	391 REIMB TO MN SCH DIST	300 Purchased Services	53128	NORTHWEST PASSAGE L	$1,435.00
03/04/26	742414	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	52988	BOB ROGERS TRAVEL I	$2,947.00
03/04/26	742441	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	03615	MINNESOTA ORCHESTRA	$444.00
03/04/26	742458	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	A0005	SCIENCE MUSEUM OF M	$330.00
03/04/26	742461	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	56261	SILENT RUN ADVENTUR	$900.00
03/04/26	742464	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	F0480	SUBURBAN LAW ENFORC	$130.00
03/04/26	742465	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	F0480	SUBURBAN LAW ENFORC	$150.00
03/04/26	V8014147	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	F3858	1ST CHOICE PEDIATRI	$3,760.50
03/04/26	V8014155	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	54676	BLAZERWORKS LLC	$1,164.00
03/04/26	V8014162	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	53996	CHANGE INC	$16,393.98
03/04/26	V8014178	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	55213	IMPROVE YOUR TOMORR	$5,227.27

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/11/26	742480	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	52988	BOB ROGERS TRAVEL I	$1,608.00
03/11/26	742485	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	A0035	CHILDRENS THEATRE C	$395.00
03/11/26	742486	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	A1081	COMPAS INC	$2,560.00
03/11/26	742506	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	A3179	ST CLOUD STATE UNIV	$272.00
03/11/26	742523	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	F4659	STUDENTS CONNECTING	$600.00
03/11/26	742526	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	F0480	SUBURBAN LAW ENFORC	$200.00
03/11/26	742529	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	F6202	THERAPY TRAVELERS L	$600.00
03/11/26	V8014211	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	F3858	1ST CHOICE PEDIATRI	$2,070.00
03/11/26	V8014218	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	54676	BLAZERWORKS LLC	$1,455.00
03/11/26	V8014244	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	54389	JEHU'S CARE INC	$13,920.45
03/11/26	V8014251	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	55567	MINNEAPOLIS BOULDER	$964.00
03/18/26	742546	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	52988	BOB ROGERS TRAVEL I	$1,243.00
03/18/26	742547	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	56271	BOOKELICIOUS INC	$449.00
03/18/26	742570	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	55579	LONG LAKE CONSERVAT	$1,850.00
03/18/26	742577	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	03615	MINNESOTA ORCHESTRA	$742.00
03/18/26	742584	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	A0759	ORDWAY THEATRE GROU	$832.00
03/18/26	742588	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	F4995	READING AND MATH IN	$1,000.00
03/18/26	742595	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	56283	SCHMIDT, JAMIE	$140.00
03/18/26	742601	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	F0480	SUBURBAN LAW ENFORC	$170.00
03/18/26	742603	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	F6202	THERAPY TRAVELERS L	$1,829.00
03/18/26	742607	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	55614	ZEN EDUCATE INC	$8,903.43
03/18/26	V8014287	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	55310	AMPERSAND THERAPY L	$2,112.00
03/18/26	V8014290	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	F3213	BAYADA HOME HEALTH	$1,787.50
03/18/26	V8014294	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	54676	BLAZERWORKS LLC	$1,083.01
03/18/26	V8014352	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	52317	STONE ARCH LEARNING	$11,200.00
03/18/26	V8014354	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	F5656	THE SCIENCE CREW	$800.00
03/18/26	V8014356	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	D2624	THREE RIVERS PARK D	$1,240.75
03/20/26	V1008235	Electronic Wire Transfer	394 PMTS TO OTHER AGENCY	300 Purchased Services	PC0104	US BANK CARD RWALTO	$1,467.00
03/20/26	V1008239	Electronic Wire Transfer	394 PMTS TO OTHER AGENCY	300 Purchased Services	PC0095	US BANK CARD WDKIDS	$40.00
03/20/26	V1008240	Electronic Wire Transfer	394 PMTS TO OTHER AGENCY	300 Purchased Services	PC0093	US BANK CARD WVRKID	$20.00
03/25/26	742627	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	F6031	BROOKLYN PARK, CITY	$14,000.00
03/25/26	742668	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	F6202	THERAPY TRAVELERS L	$2,723.50
03/25/26	V8014413	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	F5656	THE SCIENCE CREW	$800.00
03/18/26	V8014346	Vendor ACH	398 INTERDEPARTMENTAL CHRGBK	300 Purchased Services	18914	RICOH USA	$24,300.13
03/04/26	742413	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5886	BLOCK, DAN	$97.00
03/04/26	742417	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51078	CANTONE, MICHAEL	$97.00
03/04/26	742419	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54417	DASH SPORTS LLC	$1,739.00
03/04/26	742434	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53841	JOHNSON, JEB	$136.00
03/04/26	742439	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51317	MITTELSTAEDT, MICHA	$136.00
03/04/26	742442	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	A3481	MN SAFETY COUNCIL I	$667.00
03/04/26	742443	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F1749	MOHN, MONICA	$184.00
03/04/26	742449	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	56026	PAINTED PINES LLC	$210.00
03/04/26	742452	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	56270	PETERSON, GARY	$136.00

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/04/26	742454	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	56272	RAMOS, LIONEL	$272.00
03/04/26	742455	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53867	RAUEN, NATHANIEL	$97.00
03/04/26	742460	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	56266	SHANAHAN, ERIN	$75.00
03/04/26	742466	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	56269	TESKE, BENJAMIN	$136.00
03/04/26	742469	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4471	TURNBULL, BLAINE	$97.00
03/04/26	742474	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53931	WHITE, CARLTON A	$291.00
03/04/26	V8014148	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	53957	360 SPORTS SERVICES	$2,315.00
03/04/26	V8014153	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	50932	BALANCED LIFE TAI C	$357.54
03/04/26	V8014168	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F4180	ENGINEERING FOR KID	$5,760.00
03/04/26	V8014170	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	18528	FINKEN WATER INC	$86.43
03/04/26	V8014174	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	00572	GUARDIAN PEST SOLUT	$386.18
03/04/26	V8014183	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F2800	KIDZART	$575.00
03/04/26	V8014204	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	26592	SHRED-N-GO	$37.00
03/04/26	V8014205	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	D1401	SUITS, ANN	$100.00
03/11/26	742479	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	56279	BERGAMASCO, ROBERT	$84.00
03/11/26	742481	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	56170	BRONNER, KEVIN	$136.00
03/11/26	742482	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54831	BURNHAM, MACKENZIE	$136.00
03/11/26	742489	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4844	DAHL, ANTHONY	$97.00
03/11/26	742493	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51107	HAMPTON, NATHAN	$272.00
03/11/26	742496	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55484	HOLLINS, DREKAL	$136.00
03/11/26	742497	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F1043	HOOKER, RAYNARD	$136.00
03/11/26	742500	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	56278	JBF HOLDINGS LLC	$120.00
03/11/26	742502	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53121	MANN, KEVIN	$97.00
03/11/26	742503	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D7591	MCLEAN, JON W	$97.00
03/11/26	742505	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55973	MIELKE, KAYLA MARIE	$1,800.00
03/11/26	742512	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	A4452	PARK CENTER WRESTLI	$850.00
03/11/26	742516	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53786	ROSE, MITCHELL	$136.00
03/11/26	742519	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5160	SHERMAN, JULIE	$135.00
03/11/26	742520	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D9031	SPENCER, RICKY	$97.00
03/11/26	742527	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4872	TENGWALL, CHRIS	$97.00
03/11/26	742534	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55412	VAN THOMME, ZACHARY	$272.00
03/11/26	742536	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4905	WELLS, BRANDON	$1,350.00
03/11/26	742537	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5087	WHITFIELD, DOUG	$97.00
03/11/26	742539	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54776	WYFFELS, JEFFRY MAR	$136.00
03/11/26	742540	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54860	WYFFELS, MATTHEW	$97.00
03/11/26	V8014215	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	56280	ARBITER PAY TRUST A	$30,000.00
03/11/26	V8014232	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F4180	ENGINEERING FOR KID	$720.00
03/11/26	V8014236	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	55450	GARCEAU, JORDAN	$136.00
03/11/26	V8014240	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	00572	GUARDIAN PEST SOLUT	$509.90
03/11/26	V8014243	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	51448	IHEALTH	$375.00
03/11/26	V8014271	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F5643	TOP TIER	$185.00
03/18/26	742544	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53927	AVANT GARB FASHIONS	$350.00
03/18/26	742558	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55597	FEULNER, MORGAN	$230.00

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/18/26	742560	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F3887	GELMO, IBSAA	$272.00
03/18/26	742561	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	52044	GEORGAKOPOULOS, TES	$25.00
03/18/26	742569	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55582	LLOYD, SKYLAR	$745.00
03/18/26	742576	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54618	MERRY, VANESSA ANNE	$510.00
03/18/26	742580	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	08486	MN STATE HIGH SCHOO	$175.00
03/18/26	742581	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55594	MUNN, MAKAI	$435.00
03/18/26	742583	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F2471	NOVINSKA, TOD	$675.00
03/18/26	742593	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	52343	RUPP, JAY	$900.00
03/18/26	742594	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	56288	SACRED LIGHT HARBOR	$1,050.00
03/18/26	742596	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	56292	SCHUMACHER, ADELYNN	$420.00
03/18/26	P406942	Epayable	399 OTHER PURCH SERVICES	300 Purchased Services	F2809	KIDCREATE STUDIO	$910.00
03/18/26	V8014308	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54475	DIEMAND, ARYN LILL	$640.00
03/18/26	V8014317	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	00572	GUARDIAN PEST SOLUT	$256.20
03/18/26	V8014326	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	51299	KICKERS FC	$960.00
03/18/26	V8014331	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	A0751	METROPOLITAN COURIE	$2,551.20
03/18/26	V8014334	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54738	NATIONAL MARTIAL AR	$1,504.30
03/20/26	V1008168	Electronic Wire Transfer	399 OTHER PURCH SERVICES	300 Purchased Services	17694	DISH	$305.24
03/20/26	V1008215	Electronic Wire Transfer	399 OTHER PURCH SERVICES	300 Purchased Services	PC0023	US BANK CARD JSCHLO	$3.99
03/25/26	742622	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	56294	ASBURN, SJEA	$1,200.00
03/25/26	742629	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F2445	BUDNER, CONNOR	$68.00
03/25/26	742630	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	25357	CROWNE PLAZA MINNEA	$194.22
03/25/26	742658	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55508	PEARSON, DAVID	$97.00
03/25/26	742663	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D1512	SANDINO, JEFFREY	$600.00
03/25/26	V8014370	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	55924	BEST A GARDAWORLD C	$256.16
03/25/26	V8014382	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F4180	ENGINEERING FOR KID	$1,680.00
03/25/26	V8014389	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	00572	GUARDIAN PEST SOLUT	$594.92
03/25/26	V8014390	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54414	HANSON SPORTS LLC	$531.30
03/25/26	V8014392	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	51448	IHEALTH	$500.00
03/25/26	V8014394	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F2800	KIDZART	$3,354.00
03/31/26	V1008241	Electronic Wire Transfer	399 OTHER PURCH SERVICES	300 Purchased Services	A0256	DELTA DENTAL PLAN	$11,050.37
03/31/26	V1008243	Electronic Wire Transfer	399 OTHER PURCH SERVICES	300 Purchased Services	54208	UMR, INC	$118,505.99
				300 Purchased Services Subtotal			**$5,833,619.28**
03/04/26	742421	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	54571	ECOLAB USA INC	$2,046.05
03/04/26	742422	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	00619	FERRELLGAS	$414.04
03/04/26	P406912	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	00131	DEMCO	$84.75
03/04/26	P406913	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	05628	DISCOUNT SCHOOL SUP	$54.72
03/04/26	P406922	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	09503	TRIO SUPPLY COMPANY	$11,639.00
03/04/26	V8014161	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	54537	CDW GOVERNMENT	$215.45
03/04/26	V8014195	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	26568	OFFICE LIQUIDATORS	$797.00
03/04/26	V8014208	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	12760	VARITRONICS	$570.71
03/05/26	V5032832	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E27323	SARAH R LANCETTE	$27.21
03/05/26	V5032849	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E28945	NICOLE M LUCAS	$138.28
03/05/26	V5032861	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E34336	CHRISTINA L SOGN	$14.38

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/05/26	V5032863	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E24761	KAYLA J STREI	$104.54
03/11/26	742492	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	00619	FERRELLGAS	$121.87
03/11/26	P406932	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	00886	THE LIBRARY STORE I	$834.49
03/11/26	V8014229	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	F5765	CRISIS PREVENTION I	$3,687.00
03/11/26	V8014242	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	15872	IDENTISYS INC	$1,580.56
03/11/26	V8014256	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	26568	OFFICE LIQUIDATORS	$917.00
03/11/26	V8014260	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	08437	PLANK ROAD PUBLISHI	$217.00
03/11/26	V8014264	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	52245	SCHOOL SPECIALTY LL	$223.88
03/18/26	742551	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	55229	CERTIFIED LABORATOR	$1,503.95
03/18/26	742554	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	54571	ECOLAB USA INC	$2,801.23
03/18/26	742589	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	20028	RED WING SHOE STORE	$200.00
03/18/26	P406936	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$56.69
03/18/26	P406937	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	05628	DISCOUNT SCHOOL SUP	$114.18
03/18/26	P406950	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	09503	TRIO SUPPLY COMPANY	$26,119.68
03/18/26	V8014283	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	22094	ACTION RADIO & COMM	$364.00
03/18/26	V8014286	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	53256	ALTA	$200.00
03/18/26	V8014289	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	15800	B & H PHOTOVIDEO	$82.08
03/18/26	V8014291	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	08280	BECKER ARENA PRODUC	$382.05
03/18/26	V8014327	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	06538	LAKESHORE LEARNING	$107.30
03/18/26	V8014330	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	08509	MACKIN EDUCATIONAL	$249.00
03/18/26	V8014337	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	08447	NYSTROM PUBLISHING	$1,740.30
03/18/26	V8014344	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	02381	REALLY GOOD STUFF	$51.24
03/18/26	V8014347	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	52245	SCHOOL SPECIALTY LL	$187.27
03/20/26	V1008171	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	56286	MINNEAPOLIS ATHENA	$465.87
03/20/26	V1008177	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	56282	ZBP ENTERPRISES P-C	$613.00
03/20/26	V1008192	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC001	US BANK CARD BSADMI	$13.50
03/20/26	V1008194	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0096	US BANK CARD BWKIDS	$99.54
03/20/26	V1008195	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0019	US BANK CARD CIESDE	$293.98
03/20/26	V1008198	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0033	US BANK CARD COMMED	$10.29
03/20/26	V1008199	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0021	US BANK CARD CUSTOD	$198.90
03/20/26	V1008200	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0098	US BANK CARD DLTLOP	-$20.61
03/20/26	V1008201	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0029	US BANK CARD DTHRON	$15.77
03/20/26	V1008204	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0051	US BANK CARD EQUITY	$1,000.00
03/20/26	V1008205	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0049	US BANK CARD EXIONG	$2,535.29
03/20/26	V1008206	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0060	US BANK CARD FACE	$269.38
03/20/26	V1008207	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0037	US BANK CARD FOODNU	$887.55
03/20/26	V1008210	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0055	US BANK CARD INDIAN	$8,524.94
03/20/26	V1008213	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0054	US BANK CARD JNEUMA	$36.26
03/20/26	V1008218	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0079	US BANK CARD KVILLE	$1,277.20
03/20/26	V1008220	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0038	US BANK CARD LIAVAN	$369.70
03/20/26	V1008222	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0022	US BANK CARD MAINTE	$268.75
03/20/26	V1008223	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0039	US BANK CARD MDURAN	$552.64
03/20/26	V1008228	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$15,103.18

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/26	V1008229	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC009	US BANK CARD PURCHB	$617.65
03/20/26	V1008231	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0074	US BANK CARD PURCHG	$7,506.02
03/20/26	V1008232	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC006	US BANK CARD PURCHO	$12,479.48
03/20/26	V1008233	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0107	US BANK CARD PURCHS	$2,787.66
03/20/26	V1008234	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0087	US BANK CARD RCKIDS	$25.43
03/20/26	V1008238	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0035	US BANK CARD TSCHRE	$66.45
03/20/26	V1008239	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Supplies & Materials	PC0095	US BANK CARD WDKIDS	$5.00
03/20/26	V5032894	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E16833	EILEEN E BAKER	$112.18
03/20/26	V5032902	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E30268	JOHANNA J BEAUPRE	$70.46
03/20/26	V5033097	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E28945	NICOLE M LUCAS	$366.85
03/20/26	V5033116	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E27745	ALYCE M MIKKONEN	$70.02
03/20/26	V5033157	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E32144	EMILY R BROWN	$389.16
03/20/26	V5033164	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E11386	JENNIFER PAULSON	$87.02
03/20/26	V5033167	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E24142	LAURA PEERENBOOM	$34.36
03/20/26	V5033174	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E16139	LAUREL K PITTMAN	$119.97
03/20/26	V5033194	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E30502	DANIELLE P SAVITT	$137.06
03/20/26	V5033230	Employee Reimbursement	401 GENERAL SUPPLIES	400 Supplies & Materials	E24761	KAYLA J STREI	$163.89
03/25/26	742624	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	08280	BECKER ARENA PRODUC	$382.05
03/25/26	742635	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	00619	FERRELLGAS	$145.10
03/25/26	742659	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	54574	PRINTWARE LLC	$843.00
03/25/26	742666	Vendor Check	401 GENERAL SUPPLIES	400 Supplies & Materials	03032	TEACHER CREATED RES	$80.92
03/25/26	P406957	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	00131	DEMCO	$101.38
03/25/26	P406958	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	06952	FLINN SCIENTIFIC	$62.14
03/25/26	P406962	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	17682	MIDWEST BUS PARTS I	$1,841.90
03/25/26	P406965	Epayable	401 GENERAL SUPPLIES	400 Supplies & Materials	09503	TRIO SUPPLY COMPANY	$8,965.76
03/25/26	V8014373	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	03211	BSN SPORTS LLC	$2,365.00
03/25/26	V8014385	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	18821	FUN & FUNCTION	$129.35
03/25/26	V8014387	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	00188	GOPHER SPORT	$147.61
03/25/26	V8014395	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	06538	LAKESHORE LEARNING	$37.99
03/25/26	V8014404	Vendor ACH	401 GENERAL SUPPLIES	400 Supplies & Materials	08447	NYSTROM PUBLISHING	$72.00
03/04/26	V8014157	Vendor ACH	402 APPAREL	400 Supplies & Materials	26509	BOND BRANDED GEAR I	$1,356.89
03/18/26	742602	Vendor Check	402 APPAREL	400 Supplies & Materials	12711	TAHO SPORTSWEAR INC	$144.00
03/20/26	V1008223	Electronic Wire Transfer	402 APPAREL	400 Supplies & Materials	PC0039	US BANK CARD MDURAN	$689.45
03/04/26	742418	Vendor Check	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	56199	CLASSLINK INC	$8,495.00
03/04/26	742451	Vendor Check	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	55397	PARK PLACE TECHNOLO	$3,036.24
03/04/26	V8014188	Vendor ACH	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	19917	MARCO	$1,212.00
03/11/26	742491	Vendor Check	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	52369	DOCUSIGN INC	$20,092.80
03/18/26	V8014304	Vendor ACH	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	52506	CLASS COMPOSER INC	$799.00
03/20/26	V1008165	Electronic Wire Transfer	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	55588	AT&T MOBILITY, LLC	$1,275.41
03/20/26	V1008220	Electronic Wire Transfer	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	PC0038	US BANK CARD LIAVAN	$119.99
03/25/26	742673	Vendor Check	405 NONINSTRUC SOFTWARE/LICEN	400 Supplies & Materials	56249	XTM INTERNATIONAL I	$24,000.00
03/04/26	V8014187	Vendor ACH	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	F1218	MANAGEBAC INC	$766.50
03/11/26	742501	Vendor Check	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	52830	LENOVO UNITED STATE	$721.00

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03/20/26	V1008220	Electronic Wire Transfer	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	PC0038	US BANK CARD LIAVAN	$99.99
03/25/26	742623	Vendor Check	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	55328	AVI SYSTEMS INC DBA	$1,840.63
03/25/26	P406964	Epayable	406 INSTRUCT SOFTWARE/LIC AGR	400 Supplies & Materials	F7518	TECHSMITH CORPORATI	$514.80
03/11/26	V8014214	Vendor ACH	412 WATER TREATMENT	400 Supplies & Materials	56125	APEX WATER AND PROC	$2,838.32
03/11/26	V8014241	Vendor ACH	412 WATER TREATMENT	400 Supplies & Materials	20217	HAWKINS INC	$3,353.65
03/18/26	742600	Vendor Check	412 WATER TREATMENT	400 Supplies & Materials	55041	STEP SAVER INC	$922.32
03/18/26	V8014288	Vendor ACH	412 WATER TREATMENT	400 Supplies & Materials	56125	APEX WATER AND PROC	$282.00
03/25/26	742665	Vendor Check	412 WATER TREATMENT	400 Supplies & Materials	55041	STEP SAVER INC	$384.72
03/25/26	P406952	Epayable	412 WATER TREATMENT	400 Supplies & Materials	15696	AQUARIUS WATER COND	$149.00
03/04/26	742437	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	07513	MENARDS BROOKLYN PA	$1,332.49
03/04/26	742438	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	07513	MENARDS BROOKLYN PA	$34.27
03/04/26	742470	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	09696	TWIN CITY HARDWARE	$2,617.57
03/04/26	P406909	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	05641	BATTERIES PLUS MG B	$1,331.80
03/04/26	P406915	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00187	GOODIN CO	$322.78
03/04/26	P406916	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	07053	HILLYARD FLOOR CARE	$36.21
03/04/26	V8014158	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00378	BORDER STATES ELECT	$712.40
03/04/26	V8014169	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	15834	FERGUSON ENTERPRISE	$1,427.28
03/04/26	V8014176	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	51768	HLS OUTDOOR	$143.37
03/04/26	V8014194	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	17384	NILFISK INC	$582.11
03/04/26	V8014200	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	55864	R&R SPECIALTIES OF	$165.00
03/04/26	V8014201	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00350	SCAN AIR FILTER SYS	$485.90
03/11/26	742504	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	07513	MENARDS BROOKLYN PA	$74.89
03/11/26	742508	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	54966	NAPA AUTO PARTS	$658.50
03/11/26	742530	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	09696	TWIN CITY HARDWARE	$955.30
03/11/26	P406927	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00187	GOODIN CO	$27.48
03/11/26	P406928	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	07053	HILLYARD FLOOR CARE	$297.17
03/11/26	V8014222	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00378	BORDER STATES ELECT	$195.76
03/11/26	V8014233	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	15834	FERGUSON ENTERPRISE	$1,493.69
03/11/26	V8014253	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	17384	NILFISK INC	$248.23
03/11/26	V8014270	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00565	STATE SUPPLY CO INC	$83.01
03/11/26	V8014276	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	15270	VIKING ELECTRIC	$1,700.00
03/18/26	742575	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	07513	MENARDS BROOKLYN PA	$452.38
03/18/26	P406934	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	05641	BATTERIES PLUS MG B	$67.95
03/18/26	P406943	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	18784	NORTHWEST LIGHTING	$450.00
03/18/26	V8014297	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00378	BORDER STATES ELECT	$79.60
03/18/26	V8014305	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	06823	CUTTER SALES INC	$36.58
03/18/26	V8014333	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	09571	MINNESOTA EQUIPMENT	$5,727.64
03/18/26	V8014342	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	51251	QUALE COMPANIES	$837.73
03/18/26	V8014343	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	55864	R&R SPECIALTIES OF	$111.00
03/18/26	V8014358	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	15270	VIKING ELECTRIC	$600.00
03/20/26	V1008199	Electronic Wire Transfer	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	PC0021	US BANK CARD CUSTOD	$937.26
03/20/26	V1008211	Electronic Wire Transfer	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	PC0102	US BANK CARD JBECKE	$59.60
03/20/26	V1008214	Electronic Wire Transfer	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	PC0100	US BANK CARD JPHENO	$72.00

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/26	V1008215	Electronic Wire Transfer	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	PC0023	US BANK CARD JSCHLO	$265.25
03/20/26	V1008222	Electronic Wire Transfer	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	PC0022	US BANK CARD MAINTE	$728.56
03/20/26	V1008228	Electronic Wire Transfer	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$955.63
03/20/26	V1008231	Electronic Wire Transfer	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	PC0074	US BANK CARD PURCHG	$841.91
03/25/26	742650	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	07513	MENARDS BROOKLYN PA	$472.19
03/25/26	P406959	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00187	GOODIN CO	$480.63
03/25/26	P406960	Epayable	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	07053	HILLYARD FLOOR CARE	$240.19
03/25/26	V8014371	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	00378	BORDER STATES ELECT	$65.90
03/25/26	V8014374	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	54215	BUILDING CONTROLS &	$700.92
03/25/26	V8014380	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	06823	CUTTER SALES INC	$906.05
03/25/26	V8014383	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	15834	FERGUSON ENTERPRISE	$3,524.14
03/25/26	V8014386	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	04382	GOLDEN VALLEY SUPPL	$264.16
03/25/26	V8014400	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Supplies & Materials	17384	NILFISK INC	$593.17
03/04/26	V8014150	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	22094	ACTION RADIO & COMM	$54.00
03/04/26	V8014199	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	05024	PRO-TEC DESIGN	$1,637.56
03/11/26	V8014212	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	22094	ACTION RADIO & COMM	$964.00
03/11/26	V8014261	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	05024	PRO-TEC DESIGN	$2,787.00
03/18/26	V8014313	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	53966	GENERAL PARTS LLC	$190.15
03/20/26	V1008231	Electronic Wire Transfer	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	PC0074	US BANK CARD PURCHG	$1,128.82
03/25/26	V8014407	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Supplies & Materials	05024	PRO-TEC DESIGN	$2,730.91
03/20/26	V1008211	Electronic Wire Transfer	423 PERMITS	400 Supplies & Materials	PC0102	US BANK CARD JBECKE	$22.95
03/20/26	V1008215	Electronic Wire Transfer	423 PERMITS	400 Supplies & Materials	PC0023	US BANK CARD JSCHLO	$21.71
03/04/26	742445	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	54966	NAPA AUTO PARTS	$52.07
03/04/26	742446	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	56209	SCHOOL SPECIALTY DB	$64.80
03/04/26	P406908	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	08889	BARNES & NOBLE	$1,595.06
03/04/26	P406910	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	F5616	CUB FOODS BROOKLYN	$7.47
03/04/26	P406911	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$93.78
03/04/26	P406918	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	00351	SCHMITT MUSIC	$457.67
03/04/26	P406919	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	12744	THERAPY SHOPPE	$34.96
03/04/26	V8014152	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	50617	ANDYMARK INC	$373.11
03/04/26	V8014156	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	09479	BLICK ART MATERIALS	$17.19
03/04/26	V8014172	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00188	GOPHER SPORT	$562.25
03/04/26	V8014173	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00193	GROTH MUSIC COMPANY	$196.44
03/04/26	V8014182	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	08106	JW PEPPER	$45.00
03/04/26	V8014184	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	06538	LAKESHORE LEARNING	$40.83
03/04/26	V8014190	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	52345	MICHAELS STORES INC	$58.28
03/04/26	V8014191	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00273	MINNESOTA CLAY	$235.59
03/04/26	V8014197	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	04031	PIONEER MIDWEST INC	$760.68
03/04/26	V8014202	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	52245	SCHOOL SPECIALTY LL	$456.50
03/05/26	V5032827	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E35999	CHRISTINA L CAGLE	$83.59
03/05/26	V5032845	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E9992	ANGELA M KETTNER	$133.00
03/05/26	V5032852	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E32509	JENNIFER E MALECHA	$99.77
03/05/26	V5032856	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E26866	THERESA A PFEILSTIC	$71.24

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/05/26	V5032858	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E9341	SHEILA ANN ROD	$13.98
03/05/26	V5032861	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E34336	CHRISTINA L SOGN	$3.16
03/05/26	V5032866	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E19902	BRENDA J TIBER	$124.56
03/05/26	V5032869	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E27799	ANDREA J TOOLEY	$16.98
03/05/26	V5032873	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E16131	SHANON WHITESIDE	$84.67
03/05/26	V5032876	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E32553	AMY XIONG	$157.15
03/05/26	V5032877	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E26418	BOUA XIONG	$85.68
03/11/26	742504	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	07513	MENARDS BROOKLYN PA	$76.27
03/11/26	742508	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	54966	NAPA AUTO PARTS	$214.59
03/11/26	P406923	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	08889	BARNES & NOBLE	$2,107.15
03/11/26	P406925	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$36.51
03/11/26	P406930	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	00351	SCHMITT MUSIC	$288.88
03/11/26	V8014220	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	09479	BLICK ART MATERIALS	$1,185.28
03/11/26	V8014224	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	03211	BSN SPORTS LLC	$700.00
03/11/26	V8014231	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	16330	EAI EDUCATION	$33.95
03/11/26	V8014235	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	22068	FUN EXPRESS LLC	$130.03
03/11/26	V8014239	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00193	GROTH MUSIC COMPANY	$44.00
03/11/26	V8014246	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	08106	JW PEPPER	$23.00
03/11/26	V8014247	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	06538	LAKESHORE LEARNING	$395.03
03/11/26	V8014263	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	04446	RIO GRANDE	$213.01
03/11/26	V8014272	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00392	TRANS-MISSISSIPPI B	$179.81
03/18/26	742552	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	53562	CIRCLE MONKEY SQUAR	$300.00
03/18/26	742575	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	07513	MENARDS BROOKLYN PA	$1,669.99
03/18/26	742582	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	54966	NAPA AUTO PARTS	$57.59
03/18/26	P406936	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$9.84
03/18/26	P406945	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	00351	SCHMITT MUSIC	$1,019.78
03/18/26	P406946	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	00390	TOLL GAS & WELDING	$12.32
03/18/26	V8014295	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	09479	BLICK ART MATERIALS	$264.00
03/18/26	V8014299	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	03211	BSN SPORTS LLC	$799.94
03/18/26	V8014315	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00188	GOPHER SPORT	$96.95
03/18/26	V8014316	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00193	GROTH MUSIC COMPANY	$317.95
03/18/26	V8014325	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	08106	JW PEPPER	$269.78
03/18/26	V8014327	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	06538	LAKESHORE LEARNING	$265.04
03/18/26	V8014332	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	52345	MICHAELS STORES INC	$104.10
03/18/26	V8014347	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	52245	SCHOOL SPECIALTY LL	$58.21
03/18/26	V8014357	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00392	TRANS-MISSISSIPPI B	$306.50
03/20/26	V1008194	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0096	US BANK CARD BWKIDS	$8.96
03/20/26	V1008195	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0019	US BANK CARD CIESDE	$29.30
03/20/26	V1008196	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0090	US BANK CARD CIKIDS	$71.60
03/20/26	V1008210	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0055	US BANK CARD INDIAN	$185.00
03/20/26	V1008220	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0038	US BANK CARD LIAVAN	$182.54
03/20/26	V1008223	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0039	US BANK CARD MDURAN	$1,740.25
03/20/26	V1008226	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0091	US BANK CARD OAKKID	$16.00

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/26	V1008228	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$14,035.72
03/20/26	V1008229	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC009	US BANK CARD PURCHB	$264.42
03/20/26	V1008231	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0074	US BANK CARD PURCHG	$520.49
03/20/26	V1008232	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC006	US BANK CARD PURCHO	$7,327.94
03/20/26	V1008233	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0107	US BANK CARD PURCHS	$1,675.89
03/20/26	V1008234	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0087	US BANK CARD RCKIDS	$62.29
03/20/26	V1008235	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0104	US BANK CARD RWALTO	$405.82
03/20/26	V1008239	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0095	US BANK CARD WDKIDS	$74.09
03/20/26	V1008240	Electronic Wire Transfer	430 INSTR MATERIALS	400 Supplies & Materials	PC0093	US BANK CARD WVRKID	$127.00
03/20/26	V5032923	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E30479	SAMUEL M BOSTROM	$26.51
03/20/26	V5032976	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E22812	REBECCA A FAATZ	$35.85
03/20/26	V5032979	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E27800	TERRA M FAVILLA	$75.00
03/20/26	V5032982	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E24750	CHARLENE E DECAROLI	$162.66
03/20/26	V5033014	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E23277	BERNADETTE MARIE HE	$75.00
03/20/26	V5033039	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E33807	TASHI N JOHNS	$165.12
03/20/26	V5033090	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E28413	SANDRA M LINDBERG	$16.24
03/20/26	V5033094	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E27546	STEVEN D LONGLEY	$51.77
03/20/26	V5033211	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E28984	HEIDI J SERVATY	$29.98
03/20/26	V5033242	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E24658	CHRISTINE D GABOR	$44.46
03/20/26	V5033256	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E7454	KELLI J WAALK-GILBE	$88.13
03/20/26	V5033258	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E33610	JENNIFER F WAGNER	$17.55
03/20/26	V5033275	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E26418	BOUA XIONG	$100.00
03/20/26	V5033277	Employee Reimbursement	430 INSTR MATERIALS	400 Supplies & Materials	E35972	KATHERINE T YOUNG	$50.74
03/25/26	742625	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	17626	BIRCHBARK BOOKS	$819.35
03/25/26	742633	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	53998	ECKROTH MUSIC CO	$502.50
03/25/26	742650	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	07513	MENARDS BROOKLYN PA	$760.24
03/25/26	742652	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	D3080	MIDWEST VOLLEYBALL	$1,092.03
03/25/26	742654	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	A0430	MUSIC THEATRE INTER	$98.55
03/25/26	742667	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	56273	THE FIDGET GAME LTD	$795.00
03/25/26	742671	Vendor Check	430 INSTR MATERIALS	400 Supplies & Materials	56176	VERTIMAX LLC	$4,175.25
03/25/26	P406956	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$104.93
03/25/26	P406957	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	00131	DEMCO	$265.05
03/25/26	P406963	Epayable	430 INSTR MATERIALS	400 Supplies & Materials	00351	SCHMITT MUSIC	$128.00
03/25/26	V8014373	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	03211	BSN SPORTS LLC	$296.94
03/25/26	V8014387	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00188	GOPHER SPORT	$787.22
03/25/26	V8014388	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00193	GROTH MUSIC COMPANY	$24.00
03/25/26	V8014393	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	08106	JW PEPPER	$178.50
03/25/26	V8014395	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	06538	LAKESHORE LEARNING	$416.10
03/25/26	V8014399	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00273	MINNESOTA CLAY	$624.01
03/25/26	V8014410	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	52245	SCHOOL SPECIALTY LL	$939.24
03/25/26	V8014414	Vendor ACH	430 INSTR MATERIALS	400 Supplies & Materials	00392	TRANS-MISSISSIPPI B	$193.94
03/04/26	P406911	Epayable	433 INDIV INSTR MATERIAL	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$128.22
03/04/26	V8014171	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	18821	FUN & FUNCTION	$298.29

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/04/26	V8014173	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	00193	GROTH MUSIC COMPANY	$91.80
03/05/26	V5032832	Employee Reimbursement	433 INDIV INSTR MATERIAL	400 Supplies & Materials	E27323	SARAH R LANCETTE	$64.41
03/11/26	742509	Vendor Check	433 INDIV INSTR MATERIAL	400 Supplies & Materials	00475	NCS PEARSON INC	$327.54
03/11/26	P406925	Epayable	433 INDIV INSTR MATERIAL	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$31.43
03/11/26	P406929	Epayable	433 INDIV INSTR MATERIAL	400 Supplies & Materials	50120	RIVERSIDE INSIGHTS	$270.41
03/11/26	V8014268	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	17870	SPEECH CORNER	$391.91
03/11/26	V8014275	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	53784	VENTRIS LEARNING LL	$90.00
03/18/26	742575	Vendor Check	433 INDIV INSTR MATERIAL	400 Supplies & Materials	07513	MENARDS BROOKLYN PA	$276.18
03/18/26	P406936	Epayable	433 INDIV INSTR MATERIAL	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$3.28
03/18/26	V8014289	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	15800	B & H PHOTOVIDEO	$127.10
03/18/26	V8014319	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	07552	HAND2MIND INC	$89.24
03/18/26	V8014327	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	06538	LAKESHORE LEARNING	$28.49
03/18/26	V8014335	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	05746	NORTHERN SPEECH SER	$107.05
03/18/26	V8014347	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	52245	SCHOOL SPECIALTY LL	$132.36
03/18/26	V8014355	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	16530	THINK SOCIAL PUBLIS	$100.30
03/20/26	V1008213	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Supplies & Materials	PC0054	US BANK CARD JNEUMA	$1,428.43
03/20/26	V1008220	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Supplies & Materials	PC0038	US BANK CARD LIAVAN	$957.87
03/20/26	V1008223	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Supplies & Materials	PC0039	US BANK CARD MDURAN	$983.19
03/20/26	V1008225	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Supplies & Materials	PC0084	US BANK CARD MNEWEL	$287.13
03/20/26	V1008227	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Supplies & Materials	PC0086	US BANK CARD OECPRO	$334.85
03/20/26	V1008228	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$8,027.83
03/20/26	V1008229	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Supplies & Materials	PC009	US BANK CARD PURCHB	$39.99
03/20/26	V1008231	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Supplies & Materials	PC0074	US BANK CARD PURCHG	$174.48
03/20/26	V1008232	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Supplies & Materials	PC006	US BANK CARD PURCHO	$426.30
03/20/26	V1008236	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Supplies & Materials	PC0020	US BANK CARD SSVCSD	$232.00
03/25/26	P406956	Epayable	433 INDIV INSTR MATERIAL	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$117.46
03/25/26	V8014387	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	00188	GOPHER SPORT	$24.88
03/25/26	V8014406	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	07273	PRO-ED	$218.90
03/25/26	V8014410	Vendor ACH	433 INDIV INSTR MATERIAL	400 Supplies & Materials	52245	SCHOOL SPECIALTY LL	$33.53
03/04/26	742473	Vendor Check	440 FUEL	400 Supplies & Materials	53992	WEX BANK	$3,581.70
03/20/26	V1008199	Electronic Wire Transfer	440 FUEL	400 Supplies & Materials	PC0021	US BANK CARD CUSTOD	$119.44
03/20/26	V1008222	Electronic Wire Transfer	444 REPAIR SUPPLY - VEHICLES	400 Supplies & Materials	PC0022	US BANK CARD MAINTE	$48.78
03/04/26	742444	Vendor Check	455 NON-INSTRUCT TECH SUPPLY	400 Supplies & Materials	18371	MONOPRICE INC	$107.03
03/04/26	V8014159	Vendor ACH	455 NON-INSTRUCT TECH SUPPLY	400 Supplies & Materials	55538	BOUNCEPAD NORTH AME	$328.50
03/11/26	V8014216	Vendor ACH	455 NON-INSTRUCT TECH SUPPLY	400 Supplies & Materials	15800	B & H PHOTOVIDEO	$998.00
03/11/26	V8014226	Vendor ACH	455 NON-INSTRUCT TECH SUPPLY	400 Supplies & Materials	54537	CDW GOVERNMENT	$682.97
03/11/26	V8014248	Vendor ACH	455 NON-INSTRUCT TECH SUPPLY	400 Supplies & Materials	15464	LIGHTSPEED TECHNOLO	$268.00
03/18/26	V8014289	Vendor ACH	455 NON-INSTRUCT TECH SUPPLY	400 Supplies & Materials	15800	B & H PHOTOVIDEO	$627.79
03/18/26	V8014301	Vendor ACH	455 NON-INSTRUCT TECH SUPPLY	400 Supplies & Materials	54537	CDW GOVERNMENT	$1,754.70
03/20/26	V1008209	Electronic Wire Transfer	455 NON-INSTRUCT TECH SUPPLY	400 Supplies & Materials	PC0059	US BANK CARD I2T2 D	$64.32
03/20/26	V1008228	Electronic Wire Transfer	455 NON-INSTRUCT TECH SUPPLY	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$2,499.97
03/20/26	V1008229	Electronic Wire Transfer	455 NON-INSTRUCT TECH SUPPLY	400 Supplies & Materials	PC009	US BANK CARD PURCHB	$179.94
03/20/26	V1008231	Electronic Wire Transfer	455 NON-INSTRUCT TECH SUPPLY	400 Supplies & Materials	PC0074	US BANK CARD PURCHG	$94.77

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/26	V1008237	Electronic Wire Transfer	455 NON-INSTRUCT TECH SUPPLY	400 Supplies & Materials	PC0105	US BANK CARD TECH D	$174.40
03/20/26	V1008220	Electronic Wire Transfer	456 INSTRUCTIONAL TECH SUPPLY	400 Supplies & Materials	PC0038	US BANK CARD LIAVAN	$75.00
03/20/26	V1008228	Electronic Wire Transfer	456 INSTRUCTIONAL TECH SUPPLY	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$516.24
03/11/26	V8014249	Vendor ACH	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	08509	MACKIN EDUCATIONAL	$1,306.97
03/18/26	742553	Vendor Check	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	54558	EBERT, ELENA	$72.56
03/18/26	742562	Vendor Check	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	51191	GIFFORD, RACHEL	$531.92
03/18/26	V8014330	Vendor ACH	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	08509	MACKIN EDUCATIONAL	$4,608.84
03/20/26	V1008223	Electronic Wire Transfer	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	PC0039	US BANK CARD MDURAN	$374.30
03/20/26	V1008228	Electronic Wire Transfer	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$64.90
03/25/26	742646	Vendor Check	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	54951	LOYOLA PRESS	$644.00
03/25/26	742648	Vendor Check	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	00441	MCGRAW-HILL EDUCATI	$251.21
03/25/26	P406953	Epayable	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	08889	BARNES & NOBLE	$226.18
03/25/26	V8014397	Vendor ACH	460 TEXTBOOKS & WORKBOOKS	400 Supplies & Materials	08509	MACKIN EDUCATIONAL	$5,286.55
03/04/26	V8014188	Vendor ACH	465 NON-INSTRUCT TECH DEVICES	400 Supplies & Materials	19917	MARCO	$14,250.00
03/11/26	V8014213	Vendor ACH	465 NON-INSTRUCT TECH DEVICES	400 Supplies & Materials	50088	AID ELECTRIC CORPOR	$9,000.00
03/11/26	V8014216	Vendor ACH	465 NON-INSTRUCT TECH DEVICES	400 Supplies & Materials	15800	B & H PHOTOVIDEO	$956.25
03/18/26	V8014289	Vendor ACH	465 NON-INSTRUCT TECH DEVICES	400 Supplies & Materials	15800	B & H PHOTOVIDEO	$73.84
03/20/26	V1008174	Electronic Wire Transfer	465 NON-INSTRUCT TECH DEVICES	400 Supplies & Materials	D6911	VERIZON WIRELESS BE	$56.22
03/20/26	V1008209	Electronic Wire Transfer	465 NON-INSTRUCT TECH DEVICES	400 Supplies & Materials	PC0059	US BANK CARD I2T2 D	$50.00
03/25/26	742656	Vendor Check	465 NON-INSTRUCT TECH DEVICES	400 Supplies & Materials	56239	OMNILERT LLC	$2,295.00
03/04/26	V8014161	Vendor ACH	466 INSTRUCTIONAL TECH DEVICE	400 Supplies & Materials	54537	CDW GOVERNMENT	$1,785.00
03/11/26	V8014216	Vendor ACH	466 INSTRUCTIONAL TECH DEVICE	400 Supplies & Materials	15800	B & H PHOTOVIDEO	$3,117.59
03/11/26	V8014226	Vendor ACH	466 INSTRUCTIONAL TECH DEVICE	400 Supplies & Materials	54537	CDW GOVERNMENT	$10,678.68
03/11/26	V8014238	Vendor ACH	466 INSTRUCTIONAL TECH DEVICE	400 Supplies & Materials	52897	GOPHERMODS LLC	$2,590.00
03/18/26	V8014289	Vendor ACH	466 INSTRUCTIONAL TECH DEVICE	400 Supplies & Materials	15800	B & H PHOTOVIDEO	$6,269.00
03/18/26	V8014301	Vendor ACH	466 INSTRUCTIONAL TECH DEVICE	400 Supplies & Materials	54537	CDW GOVERNMENT	$1,665.95
03/18/26	V8014302	Vendor ACH	466 INSTRUCTIONAL TECH DEVICE	400 Supplies & Materials	54641	CHROMEBOOKPARTS.COM	$649.50
03/20/26	V1008220	Electronic Wire Transfer	466 INSTRUCTIONAL TECH DEVICE	400 Supplies & Materials	PC0038	US BANK CARD LIAVAN	$36.00
03/04/26	742435	Vendor Check	470 MEDIA RESOURCES	400 Supplies & Materials	56259	JUNIOR LIBRARY GUIL	$608.44
03/04/26	V8014186	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	08509	MACKIN EDUCATIONAL	$219.40
03/11/26	742538	Vendor Check	470 MEDIA RESOURCES	400 Supplies & Materials	52235	WILD RUMPUS INC	$256.29
03/11/26	P406923	Epayable	470 MEDIA RESOURCES	400 Supplies & Materials	08889	BARNES & NOBLE	$636.63
03/11/26	P406931	Epayable	470 MEDIA RESOURCES	400 Supplies & Materials	26591	SCHOLASTIC BOOK CLU	$312.00
03/11/26	V8014234	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	18640	FIRST BOOK	$142.97
03/18/26	P406933	Epayable	470 MEDIA RESOURCES	400 Supplies & Materials	08889	BARNES & NOBLE	$259.72
03/18/26	V8014312	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	53033	FOLLETT CONTENT SOL	$2,279.57
03/18/26	V8014330	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	08509	MACKIN EDUCATIONAL	$2,126.22
03/20/26	V1008223	Electronic Wire Transfer	470 MEDIA RESOURCES	400 Supplies & Materials	PC0039	US BANK CARD MDURAN	$1,420.13
03/20/26	V1008228	Electronic Wire Transfer	470 MEDIA RESOURCES	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$276.84
03/20/26	V5033217	Employee Reimbursement	470 MEDIA RESOURCES	400 Supplies & Materials	E28928	LESLI A SKARPHOL	$123.27
03/25/26	P406951	Epayable	470 MEDIA RESOURCES	400 Supplies & Materials	15890	ABDO PUBLISHING	$3,032.70
03/25/26	P406953	Epayable	470 MEDIA RESOURCES	400 Supplies & Materials	08889	BARNES & NOBLE	$198.18
03/25/26	V8014384	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	53033	FOLLETT CONTENT SOL	$1,018.96

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/25/26	V8014397	Vendor ACH	470 MEDIA RESOURCES	400 Supplies & Materials	08509	MACKIN EDUCATIONAL	$623.30
03/04/26	742420	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	A0142	COLLEGE TOWN PIZZA	$196.83
03/04/26	742427	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	A0232	GODFATHER'S PIZZA	$276.50
03/04/26	P406910	Epayable	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	F5616	CUB FOODS BROOKLYN	$206.80
03/04/26	P406911	Epayable	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$181.72
03/05/26	V5032825	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E33529	DIANE M BAGLEY	$392.26
03/05/26	V5032829	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E34819	ASHTON W CROOKS	$34.96
03/05/26	V5032832	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E27323	SARAH R LANCETTE	$12.43
03/05/26	V5032836	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E18401	PAMELA S GANGESTAD	$12.00
03/05/26	V5032848	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E33528	KELLY C LECY	$72.50
03/05/26	V5032854	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E32568	ANGELA J PASSEHL	$147.82
03/05/26	V5032861	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E34336	CHRISTINA L SOGN	$23.24
03/11/26	P406924	Epayable	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	F5616	CUB FOODS BROOKLYN	$78.01
03/11/26	P406925	Epayable	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$98.70
03/18/26	P406935	Epayable	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	F5616	CUB FOODS BROOKLYN	$544.05
03/18/26	P406936	Epayable	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$977.81
03/20/26	V1008195	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0019	US BANK CARD CIESDE	$767.80
03/20/26	V1008198	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0033	US BANK CARD COMMED	$851.73
03/20/26	V1008200	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0098	US BANK CARD DLTLOP	$7,298.61
03/20/26	V1008204	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0051	US BANK CARD EQUITY	$2,132.34
03/20/26	V1008205	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0049	US BANK CARD EXIONG	$236.07
03/20/26	V1008206	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0060	US BANK CARD FACE	$1,872.18
03/20/26	V1008207	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0037	US BANK CARD FOODNU	$490.62
03/20/26	V1008208	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0010	US BANK CARD HRDEPT	$897.40
03/20/26	V1008209	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0059	US BANK CARD I2T2 D	$675.14
03/20/26	V1008210	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0055	US BANK CARD INDIAN	$414.08
03/20/26	V1008212	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0076	US BANK CARD JMACCA	$291.32
03/20/26	V1008213	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0054	US BANK CARD JNEUMA	$575.04
03/20/26	V1008216	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0078	US BANK CARD KHIEL	$1,610.86
03/20/26	V1008219	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0012	US BANK CARD LFOSTE	$920.41
03/20/26	V1008221	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0073	US BANK CARD LJOHNS	$126.43
03/20/26	V1008224	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0103	US BANK CARD MLOBER	$742.22
03/20/26	V1008225	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0084	US BANK CARD MNEWEL	$1,717.65
03/20/26	V1008227	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0086	US BANK CARD OECPRO	$77.60
03/20/26	V1008228	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0081	US BANK CARD PURCHA	$2,371.22
03/20/26	V1008229	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC009	US BANK CARD PURCHB	$1,110.15
03/20/26	V1008230	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0017	US BANK CARD PURCHD	$670.32
03/20/26	V1008231	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0074	US BANK CARD PURCHG	$205.80
03/20/26	V1008235	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	PC0104	US BANK CARD RWALTO	$607.98
03/20/26	V5032903	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E20831	MICHELLE L BECK	$15.99
03/20/26	V5032974	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E23359	JONATHAN EVERSOLL	$45.32
03/20/26	V5033116	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E27745	ALYCE M MIKKONEN	$31.57
03/20/26	V5033126	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E31055	ABIGAIL E MORFORD	$10.96

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/26	V5033164	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E11386	JENNIFER PAULSON	$49.23
03/20/26	V5033194	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E30502	DANIELLE P SAVITT	$12.94
03/20/26	V5033202	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	E32987	HANNAH M SCHMIESING	$88.41
03/25/26	742631	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	15072	D'AMICO CATERING	$1,000.00
03/25/26	742632	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	A0142	COLLEGE TOWN PIZZA	$139.87
03/25/26	742638	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	A0232	GODFATHER'S PIZZA	$276.50
03/25/26	P406955	Epayable	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	F5616	CUB FOODS BROOKLYN	$60.95
03/25/26	P406956	Epayable	490 FOOD/FOOD FROM WAREHOUSE	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$368.24
03/18/26	V8014351	Vendor ACH	495 MILK	400 Supplies & Materials	50992	ST PAUL BEVERAGE SO	$45,337.47
03/04/26	P406917	Epayable	497 FOOD - NON-WAREHOUSE	400 Supplies & Materials	00228	KARLSBURGER FOODS I	$489.37
03/04/26	V8014154	Vendor ACH	497 FOOD - NON-WAREHOUSE	400 Supplies & Materials	03011	BAYFIELD FRUIT COMP	$13,703.00
03/18/26	P406936	Epayable	497 FOOD - NON-WAREHOUSE	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$89.63
03/18/26	P406941	Epayable	497 FOOD - NON-WAREHOUSE	400 Supplies & Materials	00228	KARLSBURGER FOODS I	$1,755.38
03/18/26	P406944	Epayable	497 FOOD - NON-WAREHOUSE	400 Supplies & Materials	05778	PAN O GOLD BAKING C	$12,442.87
03/18/26	V8014323	Vendor ACH	497 FOOD - NON-WAREHOUSE	400 Supplies & Materials	F6278	INDIANHEAD FOODSERV	$612,568.57
03/25/26	P406956	Epayable	497 FOOD - NON-WAREHOUSE	400 Supplies & Materials	A3975	CUB FOODS MAPLE GRO	$40.97
03/25/26	P406961	Epayable	497 FOOD - NON-WAREHOUSE	400 Supplies & Materials	00228	KARLSBURGER FOODS I	$459.43
03/25/26	V8014369	Vendor ACH	497 FOOD - NON-WAREHOUSE	400 Supplies & Materials	03011	BAYFIELD FRUIT COMP	$9,918.00
				400 Supplies & Materials Subtotal			**$1,141,738.23**
03/11/26	V8014224	Vendor ACH	502 APPAREL	500 Capital Expenditures	03211	BSN SPORTS LLC	$6,847.00
03/11/26	V8014262	Vendor ACH	502 APPAREL	500 Capital Expenditures	18206	RIDDELL ALL AMERICA	$5,008.20
03/18/26	V8014299	Vendor ACH	502 APPAREL	500 Capital Expenditures	03211	BSN SPORTS LLC	$14,219.80
03/18/26	V8014296	Vendor ACH	511 SITE IMPROVEMENTS	500 Capital Expenditures	54914	BLUE LABEL CREATIVE	$120,700.00
03/18/26	V8014328	Vendor ACH	511 SITE IMPROVEMENTS	500 Capital Expenditures	17808	LARSON ENGINEERING	$5,324.00
03/04/26	P406920	Epayable	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	02314	TRANE	$5,322.51
03/04/26	V8014167	Vendor ACH	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	16375	EBERT CONSTRUCTION	$39,021.81
03/04/26	V8014177	Vendor ACH	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	53089	ICS CONSULTING LLC	$25,231.22
03/04/26	V8014181	Vendor ACH	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	54008	JORGENSON CONSTRUCT	$756,222.73
03/04/26	V8014210	Vendor ACH	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	F5448	WOLD ARCHITECTS AND	$156,249.74
03/11/26	V8014221	Vendor ACH	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	54914	BLUE LABEL CREATIVE	$40,400.00
03/11/26	V8014230	Vendor ACH	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	F5406	DERING PIERSON GROU	$138,990.87
03/11/26	V8014237	Vendor ACH	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	00188	GOPHER SPORT	$12,275.15
03/11/26	V8014245	Vendor ACH	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	52611	JOHNSON CONTROLS FI	$15,809.22
03/11/26	V8014261	Vendor ACH	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	05024	PRO-TEC DESIGN	$24,191.45
03/18/26	742556	Vendor Check	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	56211	EVERLAST CLIMBING I	$27,675.00
03/18/26	742563	Vendor Check	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	F4750	HALLBERG ENGINEERIN	$1,000.00
03/18/26	742608	Vendor Check	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	F6031	BROOKLYN PARK, CITY	$20,000.00
03/18/26	V8014284	Vendor ACH	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	50088	AID ELECTRIC CORPOR	$549.43
03/18/26	V8014306	Vendor ACH	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	50804	DART PORTABLE STORA	$130.00
03/18/26	V8014309	Vendor ACH	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	16375	EBERT CONSTRUCTION	$3,559,109.93
03/18/26	V8014359	Vendor ACH	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	55702	W GOHMAN CONSTRUCTI	$2,165,228.65
03/20/26	V1008223	Electronic Wire Transfer	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	PC0039	US BANK CARD MDURAN	$919.99
03/25/26	742642	Vendor Check	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	56102	KNB CONTRACTING	$152,917.45

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/25/26	742670	Vendor Check	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	56120	VEHICLE SERVICE GRO	$11,550.00
03/25/26	V8014372	Vendor ACH	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	15278	BRAUN INTERTEC CORP	$16,982.50
03/25/26	V8014381	Vendor ACH	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	16375	EBERT CONSTRUCTION	$123,833.73
03/04/26	742416	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	54899	BUDGET BLINDS	$3,775.00
03/04/26	742476	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	F6031	BROOKLYN PARK, CITY	$1,907.47
03/04/26	P406921	Epayable	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18228	TREMCO/WEATHERPROOF	$1,546.00
03/04/26	V8014160	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	15278	BRAUN INTERTEC CORP	$2,812.00
03/04/26	V8014167	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	16375	EBERT CONSTRUCTION	$3,528.71
03/04/26	V8014177	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	53089	ICS CONSULTING LLC	$222,030.49
03/04/26	V8014180	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	52611	JOHNSON CONTROLS FI	$6,713.58
03/04/26	V8014181	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	54008	JORGENSON CONSTRUCT	$524,642.33
03/04/26	V8014203	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18493	SHERWIN-WILLIAMS CO	$108.53
03/04/26	V8014207	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	15341	UHL COMPANY INC	$1,020.50
03/04/26	V8014209	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	08835	WL HALL COMPANY	$625.00
03/04/26	V8014210	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	F5448	WOLD ARCHITECTS AND	$141,351.88
03/05/26	742477	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	F6031	BROOKLYN PARK, CITY	$231,980.62
03/11/26	742542	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	08178	ATS&R	$12,136.53
03/11/26	V8014228	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	53441	CONSTRUCTION RESULT	$378,179.00
03/11/26	V8014230	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	F5406	DERING PIERSON GROU	$14,358.56
03/11/26	V8014245	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	52611	JOHNSON CONTROLS FI	$726.25
03/11/26	V8014250	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18100	MEI TOTAL ELEVATOR	$3,164.00
03/11/26	V8014265	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18493	SHERWIN-WILLIAMS CO	$1,051.29
03/11/26	V8014278	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	F5448	WOLD ARCHITECTS AND	$62,728.27
03/18/26	742545	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	54828	BERWALD ROOFING COM	$8,100.00
03/18/26	742563	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	F4750	HALLBERG ENGINEERIN	$7,104.75
03/18/26	742604	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	53549	TMI SYSTEMS CORPORA	$3,255.00
03/18/26	P406947	Epayable	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18228	TREMCO/WEATHERPROOF	$1,866.88
03/18/26	V8014298	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	15278	BRAUN INTERTEC CORP	$21,401.50
03/18/26	V8014318	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	16037	H & B SPECIALIZED P	$6,907.00
03/18/26	V8014324	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	52611	JOHNSON CONTROLS FI	$506.00
03/18/26	V8014328	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	17808	LARSON ENGINEERING	$28,000.00
03/18/26	V8014349	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18493	SHERWIN-WILLIAMS CO	$290.85
03/18/26	V8014359	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	55702	W GOHMAN CONSTRUCTI	$431,068.55
03/25/26	742639	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	F4750	HALLBERG ENGINEERIN	$2,500.00
03/25/26	742642	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	56102	KNB CONTRACTING	$152,917.44
03/25/26	742651	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18514	MIDWEST ELECTRICAL	$2,926.00
03/25/26	742669	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	09696	TWIN CITY HARDWARE	$2,639.34
03/25/26	V8014366	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	55198	ACT RESTORATION INC	$48,355.21
03/25/26	V8014367	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	50088	AID ELECTRIC CORPOR	$16,673.50
03/25/26	V8014372	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	15278	BRAUN INTERTEC CORP	$17,171.00
03/25/26	V8014381	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	16375	EBERT CONSTRUCTION	$11,810.56
03/25/26	V8014411	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18493	SHERWIN-WILLIAMS CO	$1,325.87
03/04/26	742437	Vendor Check	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	07513	MENARDS BROOKLYN PA	$41.96

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/04/26	P406914	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	01841	ELECTRIC MOTOR REPA	$147.00
03/11/26	P406926	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	01841	ELECTRIC MOTOR REPA	$983.19
03/11/26	V8014237	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	00188	GOPHER SPORT	$4,668.53
03/18/26	742548	Vendor Check	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	16739	BSI MECHANICAL CONT	$2,178.91
03/18/26	742575	Vendor Check	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	07513	MENARDS BROOKLYN PA	$112.46
03/18/26	P406938	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	01841	ELECTRIC MOTOR REPA	$1,419.66
03/18/26	V8014340	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	03593	PITSCO EDUCATION	$8,720.05
03/18/26	V8014345	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	52449	REV ROBOTICS LLC	$9,119.69
03/20/26	V1008223	Electronic Wire Transfer	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	PC0039	US BANK CARD MDURAN	$1,217.16
03/20/26	V1008228	Electronic Wire Transfer	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	PC0081	US BANK CARD PURCHA	$94.99
03/25/26	742628	Vendor Check	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	54899	BUDGET BLINDS	$705.00
03/25/26	742650	Vendor Check	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	07513	MENARDS BROOKLYN PA	$104.43
03/25/26	V8014377	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	54537	CDW GOVERNMENT	$6,955.98
03/25/26	V8014415	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	53073	TRIMARK MARLINN LLC	$4,446.22
03/25/26	V8014416	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	08835	WL HALL COMPANY	$8,741.20
03/20/26	V1008229	Electronic Wire Transfer	533 EQUIP FOR SPED DIRECT INS	500 Capital Expenditures	PC009	US BANK CARD PURCHB	$765.93
03/11/26	V8014225	Vendor ACH	534 FURNITURE	500 Capital Expenditures	08838	BUSINESS ESSENTIALS	$4,255.12
03/25/26	V8014408	Vendor ACH	534 FURNITURE	500 Capital Expenditures	50305	PUSH PEDAL PULL INC	$94,999.44
03/04/26	742425	Vendor Check	540 EQUIPMENT	500 Capital Expenditures	17029	FLIGHT DECK ATHLETI	$21,350.00
03/04/26	V8014195	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	26568	OFFICE LIQUIDATORS	$1,058.00
03/11/26	742511	Vendor Check	540 EQUIPMENT	500 Capital Expenditures	17635	NORTH SHORE GYM SAL	$7,397.00
03/11/26	P406930	Epayable	540 EQUIPMENT	500 Capital Expenditures	00351	SCHMITT MUSIC	$928.00
03/20/26	V1008233	Electronic Wire Transfer	540 EQUIPMENT	500 Capital Expenditures	PC0107	US BANK CARD PURCHS	$0.00
03/25/26	742645	Vendor Check	540 EQUIPMENT	500 Capital Expenditures	50609	LOONIE TIMES INC	$3,216.25
03/25/26	P406963	Epayable	540 EQUIPMENT	500 Capital Expenditures	00351	SCHMITT MUSIC	$117.00
03/25/26	V8014387	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	00188	GOPHER SPORT	$355.11
03/25/26	V8014408	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	50305	PUSH PEDAL PULL INC	$130,000.00
03/04/26	742429	Vendor Check	555 NONINSTRUCT TECH HARDWARE	500 Capital Expenditures	55516	HP INC	$305.77
03/11/26	V8014261	Vendor ACH	555 NONINSTRUCT TECH HARDWARE	500 Capital Expenditures	05024	PRO-TEC DESIGN	$59,682.18
03/18/26	V8014341	Vendor ACH	555 NONINSTRUCT TECH HARDWARE	500 Capital Expenditures	05024	PRO-TEC DESIGN	$2,316.60
03/04/26	742431	Vendor Check	570 PRIN ON BLDG/LAND LEASES	500 Capital Expenditures	A1613	INTERMEDIATE DISTRI	$49,774.85
03/04/26	742432	Vendor Check	570 PRIN ON BLDG/LAND LEASES	500 Capital Expenditures	A1613	INTERMEDIATE DISTRI	$49,774.85
03/31/26	V1008246	Electronic Wire Transfer	570 PRIN ON BLDG/LAND LEASES	500 Capital Expenditures	00588	MSDLAF	$540,000.00
03/04/26	742431	Vendor Check	571 INT ON LT BLDG/LAND LEASE	500 Capital Expenditures	A1613	INTERMEDIATE DISTRI	$37,190.21
03/04/26	742432	Vendor Check	571 INT ON LT BLDG/LAND LEASE	500 Capital Expenditures	A1613	INTERMEDIATE DISTRI	$37,190.21
03/31/26	V1008246	Electronic Wire Transfer	571 INT ON LT BLDG/LAND LEASE	500 Capital Expenditures	00588	MSDLAF	$60,831.25
				500 Capital Expenditures Subtotal			**$10,976,080.04**
03/11/26	742518	Vendor Check	810 JUDGEMENTS	800 Other Expenses	51985	SCHOOL LAW CENTER L	$1,250.00
03/05/26	V5032828	Employee Reimbursement	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	E21510	BRIAN CHANCE	$100.00
03/05/26	V5032839	Employee Reimbursement	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	E29656	KRISTEN J SWANSON	$102.15
03/05/26	V5032860	Employee Reimbursement	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	E27262	PATRICK R SMITH	$100.00
03/05/26	V5032868	Employee Reimbursement	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	E13696	JENNIFER L TOLLEFSO	$102.15
03/05/26	V5032870	Employee Reimbursement	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	E26402	SARA A VERNIG	$100.00

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/11/26	V8014229	Vendor ACH	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	F5765	CRISIS PREVENTION I	$200.00
03/20/26	V1008200	Electronic Wire Transfer	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	PC0098	US BANK CARD DLTLOP	$440.00
03/20/26	V1008202	Electronic Wire Transfer	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	PC0050	US BANK CARD ECFE	$50.00
03/20/26	V1008207	Electronic Wire Transfer	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	PC0037	US BANK CARD FOODNU	$205.00
03/20/26	V1008218	Electronic Wire Transfer	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	PC0079	US BANK CARD KVILLE	$363.00
03/20/26	V1008220	Electronic Wire Transfer	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	PC0038	US BANK CARD LIAVAN	$120.00
03/20/26	V1008238	Electronic Wire Transfer	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	PC0035	US BANK CARD TSCHRE	$700.00
03/20/26	V5033013	Employee Reimbursement	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	E21972	MEGAN J HAVELAK	$100.00
03/11/26	742535	Vendor Check	894 CLEARING	800 Other Expenses	F5924	VOIGT'S MOTORCOACH	$4,907.88
03/31/26	V1008245	Electronic Wire Transfer	896 TAXES	800 Other Expenses	A0040	MN DEPT OF REVENUE	$1,067.00
03/31/26	V1008247	Electronic Wire Transfer	896 TAXES	800 Other Expenses	F3529	UNITED STATES TREAS	$29,893.02
				800 Other Expenses Subtotal			**$39,800.20**
03/05/26	V1008090	Electronic Wire Transfer	214 PERA	Payroll, Benefits, Investments, Etc.	A2972	PUBLIC EMPLOYEES RE	-$153.60
03/20/26	V1008161	Electronic Wire Transfer	214 PERA	Payroll, Benefits, Investments, Etc.	A2972	PUBLIC EMPLOYEES RE	$1,210.16
03/11/26	V8014257	Vendor ACH	220 EMPLOYEE INSURANCE	Payroll, Benefits, Investments, Etc.	54536	PAYDHEALTH	$2,109.40
03/18/26	742578	Vendor Check	220 EMPLOYEE INSURANCE	Payroll, Benefits, Investments, Etc.	C0183	MN PEIP	$103,706.28
03/18/26	V8014292	Vendor ACH	220 EMPLOYEE INSURANCE	Payroll, Benefits, Investments, Etc.	52811	BENEFIT EXTRAS INC	$5,428.20
03/31/26	V1008242	Electronic Wire Transfer	220 EMPLOYEE INSURANCE	Payroll, Benefits, Investments, Etc.	54584	MEDIMPACT HEALTHCAR	$240,345.08
03/31/26	V1008243	Electronic Wire Transfer	220 EMPLOYEE INSURANCE	Payroll, Benefits, Investments, Etc.	54208	UMR, INC	$472,182.50
03/31/26	V1008241	Electronic Wire Transfer	235 DENTAL	Payroll, Benefits, Investments, Etc.	A0256	DELTA DENTAL PLAN	$172,491.35
03/31/26	V1008244	Electronic Wire Transfer	251 EMPLOYER HLTH SAVINGS ACT	Payroll, Benefits, Investments, Etc.	C0220	HEALTHEQUITY INC	$2,331.00
03/18/26	742599	Vendor Check	270 WORKERS COMPENSATION	Payroll, Benefits, Investments, Etc.	F3525	SFM	$102,984.00
03/04/26	742471	Vendor Check	790 OTHER DEBT SERVICE	Payroll, Benefits, Investments, Etc.	12947	U S BANK TRUST NATL	$2,200.00
03/05/26	V1008150	Electronic Wire Transfer	A101.01 CASH PAYROLL	Payroll, Benefits, Investments, Etc.	C0215	US BANK PR	$6,277,500.28
03/20/26	V1008164	Electronic Wire Transfer	A101.01 CASH PAYROLL	Payroll, Benefits, Investments, Etc.	C0215	US BANK PR	$6,374,885.28
03/31/26	V1008248	Electronic Wire Transfer	A104.00 INVESTMENTS	Payroll, Benefits, Investments, Etc.	00588	MSDLAF	$52,893,175.00
03/20/26	V1008229	Electronic Wire Transfer	A130.00 INVENTORY - SUPPLIES	Payroll, Benefits, Investments, Etc.	PC009	US BANK CARD PURCHB	$6,970.60
03/20/26	V1008232	Electronic Wire Transfer	A130.00 INVENTORY - SUPPLIES	Payroll, Benefits, Investments, Etc.	PC006	US BANK CARD PURCHO	$254.88
03/20/26	V1008233	Electronic Wire Transfer	A130.00 INVENTORY - SUPPLIES	Payroll, Benefits, Investments, Etc.	PC0107	US BANK CARD PURCHS	$2,714.35
03/25/26	V8014375	Vendor ACH	A130.00 INVENTORY - SUPPLIES	Payroll, Benefits, Investments, Etc.	08838	BUSINESS ESSENTIALS	$5,572.32
03/20/26	V1008229	Electronic Wire Transfer	A130.81 INVENTORY - CUSTODIAL	Payroll, Benefits, Investments, Etc.	PC009	US BANK CARD PURCHB	$15,004.88
03/20/26	V1008231	Electronic Wire Transfer	A130.81 INVENTORY - CUSTODIAL	Payroll, Benefits, Investments, Etc.	PC0074	US BANK CARD PURCHG	$42,200.45
03/05/26	V1008082	Electronic Wire Transfer	L215.01 FED TAX	Payroll, Benefits, Investments, Etc.	17644	INTERNAL REVENUE SE	$749,911.05
03/20/26	V1008153	Electronic Wire Transfer	L215.01 FED TAX	Payroll, Benefits, Investments, Etc.	17644	INTERNAL REVENUE SE	$760,179.40
03/05/26	V1008087	Electronic Wire Transfer	L215.02 MN ST TAX	Payroll, Benefits, Investments, Etc.	A0040	MN DEPT OF REVENUE	$374,700.48
03/20/26	V1008158	Electronic Wire Transfer	L215.02 MN ST TAX	Payroll, Benefits, Investments, Etc.	A0040	MN DEPT OF REVENUE	$378,401.76
03/05/26	V1008082	Electronic Wire Transfer	L215.03 FICA	Payroll, Benefits, Investments, Etc.	17644	INTERNAL REVENUE SE	$1,451,453.90
03/20/26	V1008153	Electronic Wire Transfer	L215.03 FICA	Payroll, Benefits, Investments, Etc.	17644	INTERNAL REVENUE SE	$1,470,047.96
03/05/26	V1008091	Electronic Wire Transfer	L215.04 TRA	Payroll, Benefits, Investments, Etc.	A0559	TEACHER RETIREMENT	$1,257,698.32
03/20/26	V1008162	Electronic Wire Transfer	L215.04 TRA	Payroll, Benefits, Investments, Etc.	A0559	TEACHER RETIREMENT	$1,256,830.08
03/05/26	V1008090	Electronic Wire Transfer	L215.05 PERA	Payroll, Benefits, Investments, Etc.	A2972	PUBLIC EMPLOYEES RE	$409,528.06
03/20/26	V1008161	Electronic Wire Transfer	L215.05 PERA	Payroll, Benefits, Investments, Etc.	A2972	PUBLIC EMPLOYEES RE	$424,932.83
03/18/26	742578	Vendor Check	L215.06 HEALTH INS EMO	Payroll, Benefits, Investments, Etc.	C0183	MN PEIP	$3,110,630.48

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/05/26	V1008085	Electronic Wire Transfer	L215.07 TSA	Payroll, Benefits, Investments, Etc.	17645	MET LIFE C/O FASCOR	$453,605.91
03/05/26	V1008089	Electronic Wire Transfer	L215.07 TSA	Payroll, Benefits, Investments, Etc.	C0060	MNDCP	$77,914.47
03/20/26	V1008156	Electronic Wire Transfer	L215.07 TSA	Payroll, Benefits, Investments, Etc.	17645	MET LIFE C/O FASCOR	$458,324.43
03/20/26	V1008160	Electronic Wire Transfer	L215.07 TSA	Payroll, Benefits, Investments, Etc.	C0060	MNDCP	$78,541.47
03/05/26	V1008084	Electronic Wire Transfer	L215.08 HEALTH INSURANCE	Payroll, Benefits, Investments, Etc.	C0201	ISD 279 - SELF INS	$312,316.81
03/20/26	V1008155	Electronic Wire Transfer	L215.08 HEALTH INSURANCE	Payroll, Benefits, Investments, Etc.	C0201	ISD 279 - SELF INS	$315,324.70
03/05/26	742400	Vendor Check	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0029	EDUCATION MINNESOTA	$161.00
03/05/26	742405	Vendor Check	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0038	MN TEAMSTERS - LOCA	$8,285.00
03/05/26	742406	Vendor Check	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0218	NATIONAL DRIVE	$28.00
03/05/26	V8014142	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0040	EDUCATION MINNESOTA	$100,955.70
03/05/26	V8014143	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0144	EMO/AESP 31	$2,204.29
03/05/26	V8014144	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0124	EMO-PARA DUES	$10,668.44
03/05/26	V8014145	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0192	OSSEO PRINCIPALS AS	$315.00
03/20/26	742609	Vendor Check	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0029	EDUCATION MINNESOTA	$161.00
03/20/26	V8014360	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0040	EDUCATION MINNESOTA	$101,062.62
03/20/26	V8014361	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0144	EMO/AESP 31	$2,160.39
03/20/26	V8014362	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0124	EMO-PARA DUES	$10,806.76
03/20/26	V8014363	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0192	OSSEO PRINCIPALS AS	$315.00
03/20/26	V8014364	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0096	OSSEO SCHOOL NUTRIT	$109.00
03/25/26	742643	Vendor Check	L215.11 LIFE INS	Payroll, Benefits, Investments, Etc.	55900	LINCOLN NATIONAL LI	$27,581.13
03/25/26	742644	Vendor Check	L215.11 LIFE INS	Payroll, Benefits, Investments, Etc.	55900	LINCOLN NATIONAL LI	$27,380.18
03/25/26	742643	Vendor Check	L215.12 LTD INS	Payroll, Benefits, Investments, Etc.	55900	LINCOLN NATIONAL LI	$35,223.36
03/25/26	742644	Vendor Check	L215.12 LTD INS	Payroll, Benefits, Investments, Etc.	55900	LINCOLN NATIONAL LI	$35,144.11
03/05/26	V1008083	Electronic Wire Transfer	L215.16 DENTAL INS	Payroll, Benefits, Investments, Etc.	C0202	ISD 279 - SELF INS	$86,903.24
03/20/26	V1008154	Electronic Wire Transfer	L215.16 DENTAL INS	Payroll, Benefits, Investments, Etc.	C0202	ISD 279 - SELF INS	$87,169.92
03/05/26	742411	Vendor Check	L215.19 MISC	Payroll, Benefits, Investments, Etc.	C0037	UNITED WAY OF MPLS	$560.50
03/05/26	V8014146	Vendor ACH	L215.19 MISC	Payroll, Benefits, Investments, Etc.	C0055	TWO SEVENTY NINE FO	$1,533.50
03/20/26	742618	Vendor Check	L215.19 MISC	Payroll, Benefits, Investments, Etc.	C0037	UNITED WAY OF MPLS	$562.50
03/20/26	V8014365	Vendor ACH	L215.19 MISC	Payroll, Benefits, Investments, Etc.	C0055	TWO SEVENTY NINE FO	$1,533.50
03/05/26	V1008081	Electronic Wire Transfer	L215.20 H.S.A. CONTRIBUTIONS	Payroll, Benefits, Investments, Etc.	C0220	HEALTHEQUITY INC	$479,681.54
03/20/26	V1008152	Electronic Wire Transfer	L215.20 H.S.A. CONTRIBUTIONS	Payroll, Benefits, Investments, Etc.	C0220	HEALTHEQUITY INC	$478,105.77
03/05/26	742401	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0127	GURSTEL LAW FIRM PA	$281.64
03/05/26	742402	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0127	GURSTEL LAW FIRM PA	$282.33
03/05/26	742403	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0131	HENNEPIN COUNTY SHE	$115.10
03/05/26	742404	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0072	MESSERLI & KRAMER P	$281.45
03/05/26	742407	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0213	RIVERVIEW LAW OFFIC	$283.93
03/05/26	742408	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0179	RODENBURG LAW FIRM	$272.12
03/05/26	742409	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0179	RODENBURG LAW FIRM	$534.01
03/05/26	742410	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	54625	STENGER & STENGER P	$410.07
03/05/26	V1008088	Electronic Wire Transfer	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0059	MN DEPT OF REVENUE	$4,722.97
03/20/26	742610	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0127	GURSTEL LAW FIRM PA	$252.35
03/20/26	742611	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0127	GURSTEL LAW FIRM PA	$281.64
03/20/26	742612	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0072	MESSERLI & KRAMER P	$252.35

CHECK DATE	CHECK NUMBER	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
03/20/26	742613	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0072	MESSERLI & KRAMER P	$281.45
03/20/26	742614	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0213	RIVERVIEW LAW OFFIC	$222.76
03/20/26	742615	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0179	RODENBURG LAW FIRM	$534.01
03/20/26	742616	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0179	RODENBURG LAW FIRM	$274.40
03/20/26	742617	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	54625	STENGER & STENGER P	$431.86
03/20/26	V1008159	Electronic Wire Transfer	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0059	MN DEPT OF REVENUE	$3,071.30
03/05/26	V1008080	Electronic Wire Transfer	L215.22 CHILD SUPPORT	Payroll, Benefits, Investments, Etc.	C0217	FLORIDA STATE DISBU	$208.50
03/05/26	V1008086	Electronic Wire Transfer	L215.22 CHILD SUPPORT	Payroll, Benefits, Investments, Etc.	C0043	MN CHILD SUPPORT	$4,217.62
03/05/26	V1008092	Electronic Wire Transfer	L215.22 CHILD SUPPORT	Payroll, Benefits, Investments, Etc.	C0212	WI SCTF	$145.43
03/20/26	V1008151	Electronic Wire Transfer	L215.22 CHILD SUPPORT	Payroll, Benefits, Investments, Etc.	C0217	FLORIDA STATE DISBU	$208.50
03/20/26	V1008157	Electronic Wire Transfer	L215.22 CHILD SUPPORT	Payroll, Benefits, Investments, Etc.	C0043	MN CHILD SUPPORT	$4,156.93
03/20/26	V1008163	Electronic Wire Transfer	L215.22 CHILD SUPPORT	Payroll, Benefits, Investments, Etc.	C0212	WI SCTF	$150.00
03/31/26	V1008244	Electronic Wire Transfer	L215.23 FLEXIBLE SPENDING	Payroll, Benefits, Investments, Etc.	C0220	HEALTHEQUITY INC	$46,826.15
03/04/26	742415	Vendor Check	L230.00 DEFERRED REVENUE	Payroll, Benefits, Investments, Etc.	E29908	ROSIE M BOELKE	$60.65
03/11/26	742494	Vendor Check	R040 TUITION	Payroll, Benefits, Investments, Etc.	50290	HENNEPIN COUNTY	$77.10
03/11/26	742495	Vendor Check	R040 TUITION	Payroll, Benefits, Investments, Etc.	50290	HENNEPIN COUNTY	$59.19
03/18/26	742605	Vendor Check	R040 TUITION	Payroll, Benefits, Investments, Etc.	56289	WITTERSEN, MEGHAN	$66.00
03/25/26	742626	Vendor Check	R040 TUITION	Payroll, Benefits, Investments, Etc.	56295	BRADLEY, NAUVIOUN	$541.00
03/11/26	742513	Vendor Check	R060 ADMISSIONS CONTESTS/TOURN	Payroll, Benefits, Investments, Etc.	A1662	REGION 5AA	$1,380.00
03/11/26	742514	Vendor Check	R060 ADMISSIONS CONTESTS/TOURN	Payroll, Benefits, Investments, Etc.	A1662	REGION 5AA	$2,560.00
03/11/26	742515	Vendor Check	R060 ADMISSIONS CONTESTS/TOURN	Payroll, Benefits, Investments, Etc.	A1662	REGION 5AA	$2,750.00
03/04/26	742456	Vendor Check	R090 CLEARING	Payroll, Benefits, Investments, Etc.	A1662	REGION 5AA	$2,030.00
03/18/26	742590	Vendor Check	R090 CLEARING	Payroll, Benefits, Investments, Etc.	A1662	REGION 5AA	$3,550.00
03/18/26	742591	Vendor Check	R090 CLEARING	Payroll, Benefits, Investments, Etc.	A1662	REGION 5AA	$5,500.00
03/18/26	742592	Vendor Check	R090 CLEARING	Payroll, Benefits, Investments, Etc.	A1662	REGION 5AA	$6,670.00
03/25/26	742660	Vendor Check	R090 CLEARING	Payroll, Benefits, Investments, Etc.	A1662	REGION 5AA	$20,000.00
03/31/26	V1008248	Electronic Wire Transfer	R092 INTEREST ON INVESTMENTS	Payroll, Benefits, Investments, Etc.	00588	MSDLAF	$458.26
03/11/26	742483	Vendor Check	R099 MISC REVENUE	Payroll, Benefits, Investments, Etc.	50867	CAPI USA	$54.42
				Payroll, Benefits, Investments, Etc. Subtotal			**$81,676,521.46**
				Overall Total			**$99,667,759.21**

Osseo Area Schools

TO: Kim Berling, Thanhmai Cao

CC: Sherri Lincoln

FROM: Kari Carlson, Administrative Assistant DLTL

DATE: 3.25.26

SUBJECT: APPROVAL OF PROPOSED EDUCATIONAL TRIP – CONTINENTAL U.S.

The Division of Leadership, Teaching, and Learning has approved the following Extended Educational Trip. Please understand that this proposed educational trip is not officially authorized until it is approved by the School Board.

School:	OSH
Sponsoring Organization:	Business Professionals of America (BPA)
Adult Advisors:	Thanhmai Cao
Destination:	Nashville, TN
Departure Date:	5.6.26
Return Date:	5.10.26
DLTL Approved	3.24.26
Board Approval Date	Will be added to the **4.21.2026** School Board Agenda for approval

Osseo Area Schools
11200 93rd Ave. N
Maple Grove, MN 55369

763–391–7000
info@district279.org
OsseoSchools.org

TO: Kim Berling, David Casella, Erik Bryz-Gornia

CC: Sherri Lincoln

FROM: Kari Carlson, Administrative Assistant DLTL

DATE: 3.25.26

SUBJECT: APPROVAL OF PROPOSED EDUCATIONAL TRIP – CONTINENTAL U.S.

The Division of Leadership, Teaching, and Learning has approved the following Extended Educational Trip. Please understand that this proposed educational trip is not officially authorized until it is approved by the School Board.

School:	OSH
Sponsoring Organization:	Osseo EMS Opportunities in Emergency Health Care Program (OEC)
Adult Advisors:	David Casella, Erik Bryz-Gornia
Destination:	Camp Wapogasset, Avery Wisconsin
Departure Date:	5.7.26
Return Date:	5.11.26
DLTL Approved	3.24.26
Board Approval Date	Will be added to the **4.21.2026** School Board Agenda for approval

Osseo Area Schools
11200 93rd Ave. N
Maple Grove, MN 55369

763–391–7000
info@district279.org
OsseoSchools.org

Osseo Area Schools

TO: Kim Berling, Tracy Ohlenkamp

CC: Sherri Lincoln

FROM: Kari Carlson, Administrative Assistant DLTL

DATE: 4.9.26

SUBJECT: APPROVAL OF PROPOSED EDUCATIONAL TRIP – CONTINENTAL U.S.

The Division of Leadership, Teaching, and Learning has approved the following Extended Educational Trip. Please understand that this proposed educational trip is not officially authorized until it is approved by the School Board.

School:	OSH
Sponsoring Organization:	Girls Soccer
Adult Advisors:	Tracy Ohlenkamp, Maggie Herrity
Destination:	St. Cloud, MN
Departure Date:	8.28.26
Return Date:	8.29.26
DLTL Approved	4.9.26
Board Approval Date	Will be added to the **4.21.2026** School Board Agenda for approval

Osseo Area Schools
11200 93rd Ave. N
Maple Grove, MN 55369

763–391–7000
info@district279.org
OsseoSchools.org

Osseo Area Schools

TO: Kim Berling, Erik Bryz-Gornia

CC: Sherri Lincoln

FROM: Kari Carlson, Administrative Assistant DLTL

DATE: 3.25.26

SUBJECT: APPROVAL OF PROPOSED EDUCATIONAL TRIP – CONTINENTAL U.S.

The Division of Leadership, Teaching, and Learning has approved the following Extended Educational Trip. Please understand that this proposed educational trip is not officially authorized until it is approved by the School Board.

School:	OSH
Sponsoring Organization:	HOSA - Future Health Professionals
Adult Advisors:	Erik Bryz-Gornia
Destination:	Indiana Convention Center
Departure Date:	6.17.26
Return Date:	6.21.26
DLTL Approved	3.24.26
Board Approval Date	Will be added to the **4.21.2026** School Board Agenda for approval

Osseo Area Schools
11200 93rd Ave. N
Maple Grove, MN 55369

763–391–7000
info@district279.org
OsseoSchools.org

Docusign Envelope ID: E7F3ABD9-E192-8490-8230-9DA2547C7A6E

GRANT AUTHORIZATION FORM

THIS FORM IS COMPLETED BY THE BUSINESS OFFICE AND SUBMITTED TO THE BOARD FOR AUTHORIZATION OF GRANT REVENUE AND EXPENDITURE BUDGETS

Grant Information

Fiscal Year: 25-26 Finance Code: 399

Grant Title: Healthy Kids MN Program Grant Manager: Gretchen Dullinger

Type of Submission and Amount

[X] New Award Amount: $ 38,397.00

[ ] Amended Existing Amount: _____ Amended Amount: _____

Expenditure Budget Summary

Expense Category	Existing Amount	Less: In Kind Costs	New/Amended Amount	Total Expenditure
100 - Salaries and Wages	-	-	29,862	29,862.00
200 - Employee Benefits	-	-	7,535	7,535.00
300 - Purchased Services	-	-	-	-
400 - Supplies and Materials	-	-	1,000	1,000.00
500 - Capital Expenditures	-	-	-	-
Other Expenses	-	-	-	-
Totals	**$ -**	**$ -**	**$ 38,397**	**$ 38,397.00**

Revenue Budget

Source	Description of Source	Revenue Code	Existing Amount	New/Amended Amount	Total Revenue
Local/Other			-	-	-
State	MDH Award	04-500-580-399-300-399	-	38,397	38,397.00
Federal			-	-	-
		Totals	**$ -**	**$ 38,397**	**$ 38,397.00**

APPROVALS

DocuSigned by:
Elizabeth Lantto — 3/20/2026
Elizabeth Lantto - District Controller — **Date**

DocuSigned by:
Brian Siverson-Hall — 3/19/2026
Brian Siverson-Hall - Executive Director, Community Engagement — **Date**

Board Approved:

Osseo Area Schools

Expenditure Budget Detail				
The following are expenditures to be incurred under this grant.				
Account Code	**Description**	**Existing Amount**	**New/Amended Amount**	**Total Expenditure**
04-500-580-399-114-399	Instructional Administration	-	4,905	4,905.00
04-500-580-399-141-399	Non-Licensed Classroom Personnel	-	4,786	4,786.00
04-500-580-399-142-399	Licensed Support	-	5,095	5,095.00
04-500-580-399-154-399	School Nurse	-	12,175	12,175.00
04-500-580-399-185-399	Other Salary Pmts - Licensed/Certified	-	1,440	1,440.00
04-500-580-399-186-399	Other Salary Pmts - NonLicensed/NonCertified	-	1,440	1,440.00
04-500-580-399-210-399	F.I.C.A.-Medicare	-	2,284	2,284.00
04-500-580-399-214-399	P.E.R.A.	-	1,381	1,381.00
04-500-580-399-218-399	T.R.A.	-	1,122	1,122.00
04-500-580-399-219-399	MN Paid Leave	-	66	66.00
04-500-580-399-220-399	Health Insurance	-	1,724	1,724.00
04-500-580-399-230-399	Life Insurance	-	21	21.00
04-500-580-399-235-399	Dental Insurance	-	26	26.00
04-500-580-399-240-399	Disability Insurance	-	18	18.00
04-500-580-399-250-399	Retirement Savings Plan	-	294	294.00
04-500-580-399-251-399	HSA	-	471	471.00
04-500-580-399-270-399	Workers Compensation	-	125	125.00
04-500-580-399-280-399	Unemployment Compensation	-	24	24.00
04-500-580-399-401-399	Supplies & Material - NonInstructional	-	1,000	1,000.00
		$ -	**$ 38,397**	**$ 38,397.00**

Procedures to be followed:

A) All district employee payments must be paid through payroll. Hourly rate payments are to be requested on a BA 8 Time Report Form.

B) The grant manager must approve all transactions relating to this project.

C) Existing requisitioning and purchasing procedures will be followed. A Payment Request Form is to be used only for items not practical to procure on a purchase order basis (i.e. consultant fees). It is important that all requests are identified as belonging to this project. The originator of the request should indicate the proper account code on the form.

D) Reporting - The grant manager is responsible for all reporting requirements.

E) Cut-off Dates: Orders against the 2025-2026 school year are to be issued after July 1, 2025. Expenditures eligible for reimbursement for the 2025-2026 fiscal year are those dated July 1, 2025 or after, for which the goods/services and invoice have been received and processed by June 30, 2026.

IMPORTANT Purchase orders must be cancelled if delivery, invoicing and payment can not be completed by June 30, 2026. Purchase orders should contain notations to that effect. All requisitions must be submitted by the district's due date.

Docusign Envelope ID: 54853A44-B3B2-8EF4-81D3-C4CA106942D1

GRANT AUTHORIZATION FORM

THIS FORM IS COMPLETED BY THE BUSINESS OFFICE AND SUBMITTED TO THE BOARD FOR AUTHORIZATION OF GRANT REVENUE AND EXPENDITURE BUDGETS

Grant Information

Fiscal Year: 25-26 Finance Code: 399

Grant Title: International Trained Professional (ITP) Grant Manager: Emily Watts

Type of Submission and Amount

[X] New Award Amount: $ 3,500.00

[ ] Amended Existing Amount: Amended Amount:

Expenditure Budget Summary

Expense Category	Existing Amount	Less: In Kind Costs	New/Amended Amount	Total Expenditure
100 - Salaries and Wages	-	-	-	-
200 - Employee Benefits	-	-	-	-
300 - Purchased Services	-	-	3,500	3,500.00
400 - Supplies and Materials	-	-	-	-
500 - Capital Expenditures	-	-	-	-
Other Expenses	-	-	-	-
Totals	**$ -**	**$ -**	**$ 3,500**	**$ 3,500.00**

Revenue Budget

Source	Description of Source	Revenue Code	Existing Amount	New/Amended Amount	Total Revenue
Local/Other	CAPI	04-500-520-399-099-582	-	3,500	3,500.00
State			-	-	-
Federal			-	-	-
		Totals	**$ -**	**$ 3,500**	**$ 3,500.00**

APPROVALS

DocuSigned by:
Elizabeth Lantto — 4/10/2026
Elizabeth Lantto - District Controller — **Date**

DocuSigned by:
Brian Siverson-Hall — 4/10/2026
Brian Siverson-Hall - Executive Director, Community Engagement — **Date**

Board Approved:

Docusign Envelope ID: 54853A44-B3B2-8EF4-81D3-C4CA106942D1

Expenditure Budget Detail				
The following are expenditures to be incurred under this grant.				
Account Code	**Description**	**Existing Amount**	**New/Amended Amount**	**Total Expenditure**
04-500-520-399-398-582	Inter-department Chargeback	-	3,500	3,500.00
		$ -	**$ 3,500**	**$ 3,500.00**

Procedures to be followed:

A) All district employee payments must be paid through payroll. Hourly rate payments are to be requested on a BA 8 Time Report Form.

B) The grant manager must approve all transactions relating to this project.

C) Existing requisitioning and purchasing procedures will be followed. A Payment Request Form is to be used only for items not practical to procure on a purchase order basis (i.e. consultant fees). It is important that all requests are identified as belonging to this project. The originator of the request should indicate the proper account code on the form.

D) Reporting - The grant manager is responsible for all reporting requirements.

E) Cut-off Dates: Orders against the 2025-2026 school year are to be issued after July 1, 2025. Expenditures eligible for reimbursement for the 2025-2026 fiscal year are those dated July 1, 2025 or after, for which the goods/services and invoice have been received and processed by June 30, 2026.

IMPORTANT Purchase orders must be cancelled if delivery, invoicing and payment can not be completed by June 30, 2026. Purchase orders should contain notations to that effect. All requisitions must be submitted by the district's due date.

Docusign Envelope ID: FEF46302-23ED-8D13-8126-64527C96BC12

GRANT AUTHORIZATION FORM

THIS FORM IS COMPLETED BY THE BUSINESS OFFICE AND SUBMITTED TO THE BOARD FOR AUTHORIZATION OF GRANT REVENUE AND EXPENDITURE BUDGETS

Grant Information

Fiscal Year: 25-26 Finance Code: 399

Grant Title: Office & Medical Admin Professional Training Grant Manager: Emily Watts

Type of Submission and Amount

[X] New Award Amount: $ 3,000.00

[ ] Amended Existing Amount: _____ Amended Amount: _____

Expenditure Budget Summary

Expense Category	Existing Amount	Less: In Kind Costs	New/Amended Amount	Total Expenditure
100 - Salaries and Wages	-	-	2,300	2,300.00
200 - Employee Benefits	-	-	700	700.00
300 - Purchased Services	-	-	-	-
400 - Supplies and Materials	-	-	-	-
500 - Capital Expenditures	-	-	-	-
Other Expenses	-	-	-	-
Totals	**$ -**	**$ -**	**$ 3,000**	**$ 3,000.00**

Revenue Budget

Source	Description of Source	Revenue Code	Existing Amount	New/Amended Amount	Total Revenue
Local/Other	HIRED	04-500-520-399-099-520	-	3,000	3,000.00
State			-	-	-
Federal			-	-	-
		Totals	**$ -**	**$ 3,000**	**$ 3,000.00**

APPROVALS

DocuSigned by:
Elizabeth Lantto
CBE6834EC1B946C...
Elizabeth Lantto - District Controller 4/10/2026 **Date**

DocuSigned by:
Brian Siverson-Hall
21839DF48E0545C...
Brian Siverson-Hall - Executive Director, Community Engagement 4/10/2026 **Date**

Board Approved:

Docusign Envelope ID: FEF46302-23ED-8D13-8126-64527C96BC12

Expenditure Budget Detail				
The following are expenditures to be incurred under this grant.				
Account Code	**Description**	**Existing Amount**	**New/Amended Amount**	**Total Expenditure**
04-500-520-399-140-520	Licensed Classroom	-	2,300	2,300.00
04-500-520-399-210-520	FICA/Medicare	-	175	175.00
04-500-520-399-218-520	TRA	-	218	218.00
04-500-520-399-219-520	MN Paid Leave	-	3	3.00
04-500-520-399-220-520	Health Insurance	-	225	225.00
04-500-520-399-230-520	Life Insurance	-	3	3.00
04-500-520-399-235-520	Dental Insurance	-	5	5.00
04-500-520-399-240-520	Disability Insurance	-	4	4.00
04-500-520-399-250-520	Retirement Savings Plan	-	27	27.00
04-500-520-399-251-520	HSA	-	22	22.00
04-500-520-399-270-520	Workers Compensation	-	13	13.00
04-500-520-399-280-520	Unemployment Compensation	-	5	5.00
		$ -	**$ 3,000**	**$ 3,000.00**

Procedures to be followed:

A) All district employee payments must be paid through payroll. Hourly rate payments are to be requested on a BA 8 Time Report Form.

B) The grant manager must approve all transactions relating to this project.

C) Existing requisitioning and purchasing procedures will be followed. A Payment Request Form is to be used only for items not practical to procure on a purchase order basis (i.e. consultant fees). It is important that all requests are identified as belonging to this project. The originator of the request should indicate the proper account code on the form.

D) Reporting - The grant manager is responsible for all reporting requirements.

E) Cut-off Dates: Orders against the 2025-2026 school year are to be issued after July 1, 2025. Expenditures eligible for reimbursement for the 2025-2026 fiscal year are those dated July 1, 2025 or after, for which the goods/services and invoice have been received and processed by June 30, 2026.

IMPORTANT Purchase orders must be cancelled if delivery, invoicing and payment can not be completed by June 30, 2026. Purchase orders should contain notations to that effect. All requisitions must be submitted by the district's due date.

Docusign Envelope ID: 0A5AC350-C442-887F-832F-84FFE049192A

GRANT AUTHORIZATION FORM

THIS FORM IS COMPLETED BY THE BUSINESS OFFICE AND SUBMITTED TO THE BOARD FOR AUTHORIZATION OF GRANT REVENUE AND EXPENDITURE BUDGETS

Grant Information

Fiscal Year: 25-26 Finance Code: 399

Grant Title: P2P Warehouse Grant Manager: Emily Watts

Type of Submission and Amount

[X] New Award Amount: $ 7,000.00

[ ] Amended Existing Amount: _____ Amended Amount: _____

Expenditure Budget Summary

Expense Category	Existing Amount	Less: In Kind Costs	New/Amended Amount	Total Expenditure
100 - Salaries and Wages	-	-	3,750	3,750.00
200 - Employee Benefits	-	-	1,841	1,841.00
300 - Purchased Services	-	-	1,409	1,409.00
400 - Supplies and Materials	-	-	-	-
500 - Capital Expenditures	-	-	-	-
Other Expenses	-	-	-	-
Totals	**$ -**	**$ -**	**$ 7,000**	**$ 7,000.00**

Revenue Budget

Source	Description of Source	Revenue Code	Existing Amount	New/Amended Amount	Total Revenue
Local/Other	CAPI	04-500-520-399-099-581	-	7,000	7,000.00
State			-	-	-
Federal			-	-	-
		Totals	**$ -**	**$ 7,000**	**$ 7,000.00**

APPROVALS

DocuSigned by:
Elizabeth Lantto
CBE6834EC1B946C...
Elizabeth Lantto - District Controller — 4/10/2026 **Date**

DocuSigned by:
Brian Siverson-Hall
2B68DF48E0648C1...
Brian Siverson-Hall - Executive Director, Community Engagement — 4/10/2026 **Date**

Board Approved:

Docusign Envelope ID: 0A5AC350-C442-887F-832F-84FFE049192A

Expenditure Budget Detail				
The following are expenditures to be incurred under this grant.				
Account Code	**Description**	**Existing Amount**	**New/Amended Amount**	**Total Expenditure**
04-500-520-399-114-581	Instructional Administration	-	750	750.00
04-500-520-399-140-581	Licensed Classroom	-	3,000	3,000.00
04-500-520-399-210-581	FICA/Medicare	-	364	364.00
04-500-520-399-214-581	PERA	-	132	132.00
04-500-520-399-218-581	TRA	-	285	285.00
04-500-520-399-219-581	MN Paid Leave	-	17	17.00
04-500-520-399-220-581	Health Insurance	-	500	500.00
04-500-520-399-230-581	Life Insurance	-	36	36.00
04-500-520-399-235-581	Dental Insurance	-	50	50.00
04-500-520-399-240-581	Disability Insurance	-	30	30.00
04-500-520-399-250-581	Retirement Savings Plan	-	220	220.00
04-500-520-399-251-581	HSA	-	150	150.00
04-500-520-399-270-581	Workers Compensation	-	19	19.00
04-500-520-399-280-581	Unemployment Compensation	-	38	38.00
04-500-520-399-398-581	Inter-department Chargeback	-	1,409	1,409.00
		$ -	**$ 7,000**	**$ 7,000.00**

Procedures to be followed:

A) All district employee payments must be paid through payroll. Hourly rate payments are to be requested on a BA 8 Time Report Form.

B) The grant manager must approve all transactions relating to this project.

C) Existing requisitioning and purchasing procedures will be followed. A Payment Request Form is to be used only for items not practical to procure on a purchase order basis (i.e. consultant fees). It is important that all requests are identified as belonging to this project. The originator of the request should indicate the proper account code on the form.

D) Reporting - The grant manager is responsible for all reporting requirements.

E) Cut-off Dates: Orders against the 2025-2026 school year are to be issued after July 1, 2025. Expenditures eligible for reimbursement for the 2025-2026 fiscal year are those dated July 1, 2025 or after, for which the goods/services and invoice have been received and processed by June 30, 2026.

IMPORTANT Purchase orders must be cancelled if delivery, invoicing and payment can not be completed by June 30, 2026. Purchase orders should contain notations to that effect. All requisitions must be submitted by the district's due date.

Docusign Envelope ID: 58B15FCB-8C55-4499-A252-D3E7BBA11896

GRANT AUTHORIZATION FORM

THIS FORM IS COMPLETED BY THE BUSINESS OFFICE AND SUBMITTED TO THE BOARD FOR AUTHORIZATION OF GRANT REVENUE AND EXPENDITURE BUDGETS

Grant Information

Fiscal Year:	25-26	Finance Code:	399
Grant Title:	Transformative Career Pathways - Small Business Administration (SBA)	Grant Manager:	Emily Watts

Type of Submission and Amount

[X] New Award Amount: $ 35,000.00

[ ] Amended Existing Amount: _____ Amended Amount: _____

Expenditure Budget Summary

Expense Category	Existing Amount	Less: In Kind Costs	New/Amended Amount	Total Expenditure
100 - Salaries and Wages	-	-	27,000	27,000.00
200 - Employee Benefits	-	-	6,360	6,360.00
300 - Purchased Services	-	-	-	-
400 - Supplies and Materials	-	-	1,640	1,640.00
500 - Capital Expenditures	-	-	-	-
Other Expenses	-	-	-	-
Totals	**$ -**	**$ -**	**$ 35,000**	**$ 35,000.00**

Revenue Budget

Source	Description of Source	Revenue Code	Existing Amount	New/Amended Amount	Total Revenue
Local/Other	CAPI	04-500-520-399-099-399	-	35,000	35,000.00
State			-	-	-
Federal			-	-	-
		Totals	**$ -**	**$ 35,000**	**$ 35,000.00**

APPROVALS

DocuSigned by: Elizabeth Lantto — CBE6834EC1B946C... — **Elizabeth Lantto - District Controller** — 11/25/2025 — **Date**

DocuSigned by: Brian Siverson-Hall — 2F6BD7A6E3A3401... — **Brian Siverson-Hall - Executive Director, Community Engagement** — 11/25/2025 — **Date**

Board Approved:

Docusign Envelope ID: 58B15FCB-8C55-4499-A252-D3E7BBA11896

Expenditure Budget Detail				
The following are expenditures to be incurred under this grant.				
Account Code	**Description**	**Existing Amount**	**New/Amended Amount**	**Total Expenditure**
04-500-520-399-114-399	Instructional Administration	-	3,000	3,000.00
04-500-520-399-140-399	Licensed Classroom	-	21,000	21,000.00
04-500-520-399-170-399	Non-Instructional Support	-	3,000	3,000.00
04-500-520-399-210-399	F.I.C.A.-Medicare	-	2,065	2,065.00
04-500-520-399-214-399	P.E.R.A.	-	500	500.00
04-500-520-399-218-399	T.R.A.	-	1,500	1,500.00
04-500-520-399-220-399	Health Insurance	-	2,000	2,000.00
04-500-520-399-230-399	Life Insurance	-	100	100.00
04-500-520-399-235-399	Dental Insurance	-	50	50.00
04-500-520-399-240-399	Disability Insurance	-	40	40.00
04-500-520-399-250-399	Retirement Savings Plan	-	20	20.00
04-500-520-399-251-399	HSA	-	50	50.00
04-500-520-399-270-399	Workers Compensation	-	10	10.00
04-500-520-399-280-399	Unemployment Compensation	-	25	25.00
04-500-520-399-401-399	Supplies & Material - NonInstructional	-	1,640	1,640.00
		$ -	**$ 35,000**	**$ 35,000.00**

Procedures to be followed:

A) All district employee payments must be paid through payroll. Hourly rate payments are to be requested on a BA 8 Time Report Form.

B) The grant manager must approve all transactions relating to this project.

C) Existing requisitioning and purchasing procedures will be followed. A Payment Request Form is to be used only for items not practical to procure on a purchase order basis (i.e. consultant fees). It is important that all requests are identified as belonging to this project. The originator of the request should indicate the proper account code on the form.

D) Reporting - The grant manager is responsible for all reporting requirements.

E) Cut-off Dates: Orders against the 2025-2026 school year are to be issued after July 1, 2025. Expenditures eligible for reimbursement for the 2025-2026 fiscal year are those dated July 1, 2025 or after, for which the goods/services and invoice have been received and processed by June 30, 2026.

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Docusign Envelope ID: 176F2F43-EB99-8CB0-838E-CFACB5396D81

GRANT AUTHORIZATION FORM

THIS FORM IS COMPLETED BY THE BUSINESS OFFICE AND SUBMITTED TO THE BOARD FOR AUTHORIZATION OF GRANT REVENUE AND EXPENDITURE BUDGETS

Grant Information

Fiscal Year: 25-26 Finance Code: 438

Grant Title: Federal Adult Basic Education (ABE) Grant Manager: Emily Watts

Type of Submission and Amount

[ ] New Award Amount:

[X] Amended Existing Amount: $ 150,452.00 Amended Amount: $ 6,313.00

Expenditure Budget Summary

Expense Category	Existing Amount	Less: In Kind Costs	New/Amended Amount	Total Expenditure
100 - Salaries and Wages	71,275	-	5,300	76,575.00
200 - Employee Benefits	45,691	-	1,124	46,815.00
300 - Purchased Services	500	-	-	500.00
400 - Supplies and Materials	14,181	-	(111)	14,070.00
500 - Capital Expenditures	17,000	-	-	17,000.00
Other Expenses	1,805	-	-	1,805.00
Totals	**$ 150,452**	**$ -**	**$ 6,313**	**$ 156,765.00**

Revenue Budget

Source	Description of Source	Revenue Code	Existing Amount	New/Amended Amount	Total Revenue
Local/Other			-	-	-
State			-	-	-
Federal	MDE Award	04-500-520-438-400-000	150,452	-	150,452.00
Federal	MDE Award	04-500-520-438-400-011	-	6,313	6,313.00
		Totals	**$ 150,452**	**$ 6,313**	**$ 156,765.00**

APPROVALS

DocuSigned by:
Elizabeth Lantto
Elizabeth Lantto - District Controller — 4/10/2026 Date

DocuSigned by:
Brian Siverson-Hall
Brian Siverson-Hall - Executive Director, Community Engagement — 4/10/2026 Date

Board Approved:

Osseo Area Schools

Docusign Envelope ID: 176F2F43-EB99-8CB0-838E-CFACB5396D81

Expenditure Budget Detail				
The following are expenditures to be incurred under this grant.				
Account Code	**Description**	**Existing Amount**	**New/Amended Amount**	**Total Expenditure**
04-500-520-438-140-000	Licensed Classroom	71,275	5,300	76,575.00
04-500-520-438-210-000	F.I.C.A.-Medicare	5,453	405	5,858.00
04-500-520-438-218-000	T.R.A.	6,992	504	7,496.00
04-500-520-438-219-000	MN Paid Leave	-	190	190.00
04-500-520-438-220-000	Health Insurance	25,000	-	25,000.00
04-500-520-438-230-000	Life Insurance	67	-	67.00
04-500-520-438-235-000	Dental Insurance	380	-	380.00
04-500-520-438-240-000	Disability Insurance	325	-	325.00
04-500-520-438-250-000	Retirement Savings Plan	2,302	-	2,302.00
04-500-520-438-251-000	HSA	4,800	-	4,800.00
04-500-520-438-270-000	Workers Compensation	300	21	321.00
04-500-520-438-280-000	Unemployment Compensation	72	4	76.00
04-500-520-438-365-000	Transp. Chargeback	500	-	500.00
04-500-520-438-401-000	Supplies & Material - NonInstructional	10,681	(111)	10,570.00
04-500-520-438-430-000	Supplies & Materials - Instructional	3,500	-	3,500.00
04-500-520-438-555-000	Non-Instructional Technology Hardware	17,000	-	17,000.00
04-500-520-438-895-000	Fed. Indirect Cost Chargeback	1,805	-	1,805.00
		$ 150,452	**$ 6,313**	**$ 156,765.00**

Procedures to be followed:

A) All district employee payments must be paid through payroll. Hourly rate payments are to be requested on a BA 8 Time Report Form.

B) The grant manager must approve all transactions relating to this project.

C) Existing requisitioning and purchasing procedures will be followed. A Payment Request Form is to be used only for items not practical to procure on a purchase order basis (i.e. consultant fees). It is important that all requests are identified as belonging to this project. The originator of the request should indicate the proper account code on the form.

D) Reporting - The grant manager is responsible for all reporting requirements.

E) Cut-off Dates: Orders against the 2025-2026 school year are to be issued after July 1, 2025. Expenditures eligible for reimbursement for the 2025-2026 fiscal year are those dated July 1, 2025 or after, for which the goods/services and invoice have been received and processed by June 30, 2026.

IMPORTANT Purchase orders must be cancelled if delivery, invoicing and payment can not be completed by June 30, 2026. Purchase orders should contain notations to that effect. All requisitions must be submitted by the district's due date.

Docusign Envelope ID: 46F76C8D-59C2-82AB-82F2-77C5BCC68A97

GRANT AUTHORIZATION FORM

THIS FORM IS COMPLETED BY THE BUSINESS OFFICE AND SUBMITTED TO THE BOARD FOR AUTHORIZATION OF GRANT REVENUE AND EXPENDITURE BUDGETS

Grant Information

Fiscal Year: 25-26 | Finance Code: 499

Grant Title: MN State Personnel Development Grant (SPDG) - Evaluation & Improvement | Grant Manager: Jill Lesne

Type of Submission and Amount

[ ] New Award Amount: _____

[X] Amended Existing Amount: $ 35,400.00 Amended Amount: $ 22,053.00

Expenditure Budget Summary

Expense Category	Existing Amount	Less: In Kind Costs	New/Amended Amount	Total Expenditure
100 - Salaries and wages	9,400	-	5,982	15,382.00
200 - Employee Benefits	1,533	-	1,705	3,238.00
300 - Purchased Services	2,250	-	3,375	5,625.00
400 - Supplies and Materials	20,875	-	9,973	30,848.00
500 - Capital Expenditures	-	-	-	-
Other Expenses	1,342	-	1,018	2,360.00
Totals	**$ 35,400**	**$ -**	**$ 22,053**	**$ 57,453.00**

Revenue Budget

Source	Description of Source	Revenue Code	Existing Amount	New/Amended Amount	Total Revenue
Local/Other			-	-	-
State			-	-	-
Federal	MDE Award	01-006-400-499-400-000	35,400	22,053	57,453.00
		Totals	**$ 35,400**	**$ 22,053**	**$ 57,453.00**

APPROVALS

DocuSigned by:
Elizabeth Lantto
CBE6834EC1B946C...
Elizabeth Lantto - District Controller — 4/14/2026 **Date**

Signed by:
Bryan Bass
2C742AB89C80451...
Bryan Bass - Assistant Superintendent for Equity & Achievement — 4/14/2026 **Date**

Board Approved:

Docusign Envelope ID: 46F76C8D-59C2-82AB-82F2-77C5BCC68A97

Expenditure Budget Detail				
The following are expenditures to be incurred under this grant.				
Account Code	**Description**	**Existing Amount**	**New/Amended Amount**	**Total Expenditure**
01-006-400-499-185-000	Other Salary Pmts - Licensed/Certified	4,700	10,109	14,809.00
01-006-400-499-186-000	Other Salary Pmts - NonLicensed/NonCertified	4,700	(4,127)	573.00
01-006-400-499-210-000	FICA/Medicare	728	656	1,384.00
01-006-400-499-214-000	PERA	705	(662)	43.00
01-006-400-499-218-000	TRA	55	1,615	1,670.00
01-006-400-499-219-000	MN Paid Leave	-	56	56.00
01-006-400-499-270-000	Workers Compensation	37	33	70.00
01-006-400-499-280-000	Unemployment Compensation	8	7	15.00
01-006-400-499-360-000	Transportation-Public	-	2,600	2,600.00
01-006-400-499-366-000	Business Travel	2,250	775	3,025.00
01-006-400-499-401-000	Supplies & Material - NonInstructional	11,275	10,269	21,544.00
01-006-400-499-402-000	Apparel	4,200	(4,200)	-
01-006-400-499-490-000	Food & Food from Warehouse	5,400	3,904	9,304.00
01-006-400-499-895-000	Fed. Indirect Cost Chargeback	1,342	1,018	2,360.00
		$ 35,400	**$ 22,053**	**$ 57,453.00**

Procedures to be followed:

A) All district employee payments must be paid through payroll. Hourly rate payments are to be requested on a BA 8 Time Report Form.

B) The grant manager must approve all transactions relating to this project.

C) Existing requisitioning and purchasing procedures will be followed. A Payment Request Form is to be used only for items not practical to procure on a purchase order basis (i.e. consultant fees). It is important that all requests are identified as belonging to this project. The originator of the request should indicate the proper account code on the form.

D) Reporting - The grant manager is responsible for all reporting requirements.

E)

Cut-off Dates: Orders against the 2025-2026 school year are to be issued after July 1, 2025. Expenditures eligible for reimbursement for the 2025-2026 fiscal year are those dated July 1, 2025 or after, for which the goods/services and invoice have been received and processed by June 30, 2026.

IMPORTANT Purchase orders must be cancelled if delivery, invoicing and payment can not be completed by June 30, 2026. Purchase orders should contain notations to that effect. All requisitions must be submitted by the district's due date.

Consent Agenda – Personnel Items

School Board approval of personnel recommendations authorizes the appropriate Board officer(s) or School District administration or staff to sign all documents necessary to effectuate these agreements.

LICENSED PERSONNEL

Retirements

Name	Current or Most Recent Site, Position	Employment Date	Last Date Employed
Michelle Arbeiter	Osseo Middle, Teacher Social Studies	1/11/1990	6/8/2026
Gail Blosberg	Edinbrook, Teacher Special Ed. Resource	9/24/2025	6/8/2026
Kristine Kampa	Fernbrook, Teacher Physical Education	8/30/1993	6/8/2026
Angela Kettner	Rush Creek, Teacher Grade 2	8/28/1990	6/8/2026
Kari Krogstad	Brooklyn Middle, Teacher Social Studies	8/27/1991	6/8/2026
Timothy Larsen	Maple Grove Senior, Teacher Math	8/31/2020	6/8/2026
Robin Moe	Woodland, Teacher Grade 5	10/7/2016	6/8/2026
Pamela Mol	Arbor View, Teacher ECFE	3/10/1998	6/8/2026
Kim Monette	Brooklyn Middle, Principal	8/1/2005	9/8/2026
Elizabeth Stock	Fair Oaks, Teacher Occupational Therapy	12/7/1988	6/8/2026
Amy Wagner	Oak View, Teacher Grade 1	10/10/2022	6/8/2026
Dawn Walkley	Basswood, Teacher Speech	6/11/1999	6/8/2026
Jennifer Winters	Rush Creek, Teacher Grade 2	10/10/1990	6/8/2026
Pamela Zielske-Stavrum	Cedar Island, Teacher Grade 2	9/11/1992	6/8/2026
ADD Renee Pelton	Park Brook, Teacher Grade 5	2/11/2015	6/8/2026

Resignations

Name	Current or Most Recent Site, Position	Last Date Employed
Hailey Duncan	Edinbrook, Teacher Grade 4	6/8/2026
Amanda Ferche	Arbor View, Teacher Occupational Therapy	6/8/2026
Samantha Hollencamp	279Online, Teacher Science	6/30/2026
Kaylee Hornstad	Rice Lake, Teacher Speech	3/14/2026
Sydnee Larsen	Edinbrook, Teacher Grade 1	6/8/2026
Paul McCarthy	279Online, Teacher Physical Education	3/2/2026
Jenna Mersereau	Fernbrook, Teacher Grade 5	6/8/2026
Anne Ross	Basswood, Teacher Grade 4	6/8/2026
Cassandra Ruppert	Palmer Lake, Teacher Grade 4	6/8/2026
Evelyn Saavedra Caballero	Woodland, Teacher Grade 1	4/10/2026
Emily Sharp	North View Middle, Teacher EL	6/9/2026
Xai Thao	Weaver Lake, Teacher Grade 4	6/9/2026
Lisa Thorn	Rice Lake, Teacher Grade K	6/8/2026
Angela Tusler	Edinbrook, Teacher Grade 1	4/12/2026
Ashley Vang	Osseo Middle, Teacher Art	6/8/2026
Shelly Washburn	Cedar Island, Teacher Special Education Resource	6/8/2026

Leaves of Absence

Name	Current or Most Recent Site, Position	Leave Begins
Emily Aanerud-Degroy	Weaver Lake, Teacher Grade 1	4/1/2026
Yassmin Al-Hadhramy	Garden City, Teacher Grade K	4/9/2026
Nathaniel Croaker	Osseo Middle, Teacher Physical Education	3/30/2026
Marla Friesen	Oak View, Teacher ADSIS Intervention	4/6/2026

Leaves of Absence, continued

Andrea Gross	North View Middle, Teacher Physical Education	4/6/2026
Rebecca Haug	Fernbrook, Teacher Grade 5	4/10/2026
Carmen Higueros	Fair Oaks, Teacher EL	4/1/2026
Ann Johnson	Cedar Island, Teacher Special Education Resource	3/30/2026
Kylie Johnson	Rush Creek, Teacher Special Education Resource	3/2/2026
Garrett Lee	Maple Grove Senior, Teacher Science	3/30/2026
Parinita Mulari	Maple Grove Senior, Counselor Secondary Ed	3/30/2026
Victoria Nagy	North View Middle, Teacher Social Studies	3/2/2026
Jason Noehre	Osseo Senior, Teacher Math	4/7/2026
Joseph Peterson	Fernbrook, Teacher Continuous Substitute	4/9/2026
Sydney Pittenger	279Online, Teacher Math	3/31/2026
Jennifer Schroeder	279Online, Teacher EL	4/6/2026
Becca Studaker	Fernbrook, Teacher Social Worker	4/13/2026
Nicholas Szajner	Osseo Middle, Teacher Special Education Resource	3/17/2026
Maizong Thao	Woodland, Teacher Grade 4	4/13/2026
Brenda Tiber	Osseo Senior, Teacher Science	4/13/2026
Thomas White	Park Center Senior, Counselor Secondary Ed	4/13/2026
Sara Wikstrom	Edinbrook, Teacher Grade 5	4/10/2026
Maria Wilson	Brooklyn Middle, Teacher Music Vocal	4/1/2026
ADD Nicole Sadowsk	OALC, Teacher Vocational Education	4/6/2026
ADD Chelsea Zimmerman	Fernbrook, Teacher Grade 2	4/16/2026

Returning from Leave

Name	Current or Most Recent Site, Position	Effective Date of Return
Emily Aanerud-Degroy	Weaver Lake, Teacher Grade 1	3/30/2026
Molly Cardosi	Rush Creek, Teacher Occupational Therapy	3/20/2026
Kendra Cook	Birch Grove, Teacher Grade 1	4/6/2026
Maria Higueros-Canny	Rice Lake, Teacher EL	3/30/2026
Cecilia Hruska	Brooklyn Middle, Teacher Science	4/13/2026
Bonnie Kufahl	Weaver Lake, Teacher Grade 3	3/30/2026
Abigail Lecy	Woodland, Counselor Elementary Ed	4/16/2026
Erin Mccormick	Park Center Senior, Counselor Secondary Ed	4/13/2026
Michelle Onushko	Park Center Senior, Teacher Science	4/6/2026
Florinda Penaloza Romero	Fair Oaks, Teacher Special Education Connect	4/7/2026
Catherine Rawitzer	Fair Oaks, Teacher Grade 5	4/1/2026
Dana Reckinger	Garden City, Teacher Grade 1	3/17/2026
Emily Sharp	North View Middle, Teacher EL	3/30/2026
Yer Syhaphom	Park Center Senior, Teacher Hmong Language	3/18/2026
Allison Thompson	Oak View, Teacher Grade 4	3/30/2026

Consent Agenda – Personnel Items

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Employment

Name	Current or Most Recent Site, Position	Employment Date
Lee Eva	Osseo Senior, Teacher Hmong Language LTS	3/30/2026
Charles Johnson	Edinbrook, Teacher Grade 5	4/9/2026
Christian Smith	Maple Grove Middle, Teacher Social Studies LTS	3/31/2026
Derek Ward	Osseo Middle, Teacher Health	4/6/2026

Change of Status

Name	Site, Position	Effective Date
Adrian Agard	Rice Lake, Teacher Special Education Resources	3/30/2026
Susan Cvek	Woodland, LT Teacher Grade 4	4/13/2026
Mark Metcalfe	Osseo Middle, LT Teacher Resource	3/30/2026
Sarah Rhodes	Park Center Senior, Teacher Math	3/30/2026
Victoria Schaepe	279Online, English Teacher LTS	4/6/2026

Positions Ending

Name	Site, Position	Effective Date
Brianna Baer	Fernbrook, Teacher Grade 1	6/8/2026
Connor Bursey	Fair Oaks, Teacher Special Education Connect	4/6/2026
Christina Cagle	Fair Oaks, Teacher Grade 2	3/6/2026
Jarrett Cammarata	Maple Grove Senior, Teacher Special Education	6/8/2026
Edith Chenoweth	Zanewood, Teacher LMS	5/4/2026
Morgan Cockrell	Rice Lake, Teacher Continuous Substitute	6/8/2026
Krista Coddington	Fair Oaks, Teacher Grade K	6/8/2026
Brooke Dahl	Brooklyn Middle, Teacher Continuous Substitute	6/8/2026
Cole Davis	Cedar Island, Teacher Continuous Substitute	6/8/2026
Grace Davis	Elm Creek, Teacher Continuous Substitute	6/8/2026
Carly Dolan	Elm Creek, Teacher Special Education Resource	6/8/2026
Douglas Durkot	Weaver Lake, Teacher Continuous Substitute	6/8/2026
Chase Fellrath	Maple Grove Middle, Teacher EL	5/5/2026
Kennedy Fisher	Edinbrook, Teacher Continuous Substitute	6/8/2026
Jullonne Glad	Garden City, Counselor Elementary Education	5/6/2026
Michael Johnson	Park Center Senior, Teacher EL	1/3/2026
Carson Kiesow	Maple Grove Middle, Teacher Social Studies	5/22/2026
Anne Larson	Rush Creek, Teacher Continuous Substitute	6/8/2026
Abigail Lewis	Osseo Senior, Teacher EL	4/28/2026
Kori Mckibben	Adult Basic Education, Teacher ABE	6/8/2026
Sofia Morales	Cedar Island, Teacher Continuous Substitute	6/8/2026
Paul Omland	Oak View, Teacher Continuous Substitute	6/8/2026
Joseph Peterson	Fernbrook, Teacher Continuous Substitute	6/8/2026
Rebecca Radzak	Rice Lake, Teacher Continuous Substitute	6/8/2026
Elliana Reickard	Maple Grove Middle, Teacher Continuous Sub	6/8/2026
Alondra Resendiz Saucedo	Garden City, Teacher Continuous Substitute	6/8/2026
Kurtis Schwendeman	OALC, Teacher Continuous Substitute	6/8/2026
Bobbi Schwieters	Woodland, Teacher Continuous Substitute	6/8/2026
Catrina Solberg	Elm Creek, Teacher Grade 4	6/8/2026
Deborah Spangberg	Elm Creek, Teacher Gifted Ed	6/8/2026

Positions Ending, continued		
Madeline Tverberg	Rice Lake, Teacher Grade 5	5/15/2026
Nicole Whelan	Park Center Senior, Teacher Continuous Substitute	6/8/2026
Cindy Yang	Park Brook, Teacher Continuous Substitute	6/8/2026

Terminations

Name	Site, Position	Effective Date
Victoria Krook	ESC, Liaison Community Education Equity	3/30/2026

NON-LICENSED PERSONNEL

Retirements

Name	Current or Most Recent Site, Position	Employment Date	Last Date Employed
Larry Bilbro	Brooklyn Middle, Student Mgmt. Specialist	8/18/2003	6/30/2026
Dale Carlstrom	ESC, Director of Facilities and Operations	6/18/1990	7/31/2026
Lucia Chisato Rodvik	ESC, ESP Technology	1/3/2017	6/12/2026
Tamera Hanschen	Birch Grove, ESP Instructional	8/27/2018	6/5/2026
Nevin Hench	ESC, Press Person	1/21/1992	6/30/2026
Rachel Olson	Fernbrook, ESP Special Education	3/3/1997	6/5/2026
James Peterson	Weaver Lake, ESP Instructional	10/21/2024	8/21/2026
Karen Traeger	Woodland, ESP Media	9/29/2008	6/5/2026

Resignations

Name	Current or Most Recent Site, Position	Last Date Employed
Heather Admas	Osseo Senior, ESP Instructional	3/27/2026
Joel Bigham	Rice Lake, ESP Special Education	4/2/2026
Kyla Bohr	Basswood, ESP Special Education	6/5/2026
Mishell Carlosama-Caiza	Osseo Senior, Assistant Nutrition Services	4/6/2026
Amy Coleman	Edinbrook, Teacher Grade 5	4/13/2026
Magdalena Erickson	Basswood, ESP Kidstop	6/5/2026
Desiree Ferjuson	Park Center Senior, ESP Special Education	4/17/2026
Kerry Hamm	Elm Creek, ESP Special Education	6/5/2026
Manizha Hazem	Osseo Senior, Assistant Nutrition Services	4/10/2026
Madison Herfurth	CBVAT, ESP Special Education	5/13/2026
Jaime Jannette	Oak View, Instructor Kidstop Lead	3/30/2026
Sarah Loiotile	Basswood, Nurse RN	3/30/2026
Rachel Pride	Garden City, ESP Special Education	3/6/2026
Zimri Santamaria Hong	Garden City, ESP Instructional	4/17/2026
Ayanna Sawh	Garden City, ESP Instructional	3/20/2026
Timothy Schultz	Basswood, Custodial Elem. Building Engineer	5/15/2026
Abigail Starke	Elm Creek, ESP Special Education	8/21/2026
Rachel Tessmer	Rush Creek, ESP 4Star	6/5/2026
Jessican Thompson	Elm Creek, Assistant Nutrition Services	3/30/2026
Frederick Trapp	Cedar Island, ESP Special Education	4/4/2026

Consent Agenda – Personnel Items

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Resignations, continued

Kou Vang	ESC, Multilingual Communication Specialist	3/31/2026
Mai Vang	Zanewood, ESP Special Education	4/9/2026
ADD Marit Miedema	Basswood, Instructor Kidstop Lead	5/15/2026
ADD Julia Wade	Brooklyn Middle, ESP Due Process	6/5/2026

Leaves of Absence

Name	Current or Most Recent Site, Position	Leave Begins
Tobassuma Bari	Oak View, ESP Special Education	4/6/2026
Stacey Benson	ECSE, ESP Special Education	4/15/2026
Carter Berry	North View Middle, Supervisor Building Operations	4/10/2026
Alejandra Catarino Mendoza	Enrollment Center, Applications Specialist Comm Ed	3/11/2026
Lisa Engel	Basswood, Manager Nutrition Services	3/31/2026
Joann Ferguson	Garden City, Nurse RN	4/1/2026
Meghan Klinkner	ESC, Specialist Communications	4/6/2026
Lindsey Lee	Park Center Senior, Nurse RN	4/14/2026
Myla Meier	Weaver Lake, ESP Media	3/9/2026
Nathan Peel	ESC, Technology Support Specialist III	3/20/2026
Farzana Raza	Maple Grove Senior, ESP Special Education	4/6/2026
Brianna Reichert	ESC, Administrative Assistant Transportation	4/13/2026
Noemi Sandoval	Fair Oaks, Specialist Multilingual Communication	3/30/2026
Kelly Smith	Fair Oaks, ESP Title 1	3/30/2026
Edali Terronez Martinez	ESC, Specialist Multilingual Communication	3/30/2026
Karvea Walker-Prowd	Edinbrook, ESP Special Education	2/25/2026
ADD Thomas Kammerer	ESC, Technology Support Specialist II	5/11/2026

Returning from Leave

Name	Current or Most Recent Site, Position	Effective Date of Return
Suzanne Bengston	Park Center Senior, Admin Assistant Equity	4/15/2026
Joel Bigham	Rice Lake, ESP Special Education	3/16/2026
Alejandra Catarino Mendoza	Enrollment Center, Applications Specialist Comm Ed	3/23/2026
Craig Hall	Osseo Middle, Custodial 2nd Shift	4/7/2026
Robert Harty	Osseo Middle, Custodial 2nd Shift Lead	3/16/2026
Joann Lorenzini	Cedar Island, Assistant Nutrition Services	4/6/2026
Mitchell Mazur	Enrollment Center, ESP Special Education	3/30/2026
Tshwjzoo Moua	ESC, Human Resources Specialist	4/1/2026
Jordene Norman	Weaver Lake, ESP Instructional	4/8/2026
Yasmin Osman	Woodland, ESP Special Education	4/6/2026
Paige Stensgard	Basswood, ESP Special Education	4/6/2026
Robin Sweeney	ESC, Admin Assistant L&A	3/25/2026
Serene Towy	Rice Lake, ESP Special Education	3/30/2026
Danyale Turpin	Maple Grove Senior, ESP Special Education	4/10/2026
Isabelle Veopradith	Osseo Senior, ESP Instructional	4/6/2026
Karen Waldman	Park Center Senior, Admin Assistant HS Office	4/1/2026
Michele Zagaros	Enrollment Center, ESP Special Education	3/16/2026
Brenna Ziebol	Enrollment Center, Admin Assistant Enrollment Ctr	4/7/2026

Consent Agenda – Personnel Items

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Employment

Name	Current or Most Recent Site, Position	Employment Date
Kolawole Aina	Rice Lake, ESP Kidstop	4/13/2026
Isaiah Byrd	Edinbrook, ESP Special Education	4/13/2026
Linda Carlson	North View Middle, ESP Special Education	4/28/2026
Eysia Carter	Fernbrook, ESP Special Education	4/6/2026
ADD Thomas Sanchez	ESC, Custodial 2nd Shift Floater	4/27/2026
Danny Cassidy	Maple Grove Middle, Assistant Nutrition Services	3/30/2026
Lakina Davis	ESC, Custodial 2nd Shift Floater	4/20/2026
Anndarling Abba	Willow Lane, ESP ECSE	4/8/2026
Tchotcho Edoh	Osseo Middle, Assistant Nutrition Services	3/16/2026
Kareen Freeman	Edinbrook, ESP Kidstop	3/16/2026
Kebbah Jallah	Brooklyn Middle, ESP Attendance/Reception	4/20/2026
Jinsun Kim	Woodland, ESP Instructional	4/1/2026
Jennifer Magana	Cedar Island, ESP Kidstop	4/9/2026
Samuel Melby	Palmer Lake, ESP Instructional	3/30/2026
Nadean Schroeder	ESC, Operations Accountant	4/27/2026
Patrick Tapp	Cedar Island, Nurse RN Temporary	4/13/2026
Mary Vang	Park Center Senior, Nurse RN	4/1/2026
Fuechi Vang	Weaver Lake, ESP Kidstop	4/6/2026
Patrick Vrana	Basswood, ESP Special Education	3/18/2026
Lily Yang	Garden City, ESP Special Education/Clerical	3/30/2026
Annie Yang	Oak View, ESP Kidstop	4/13/2026
ADD Thomas Sanchez	ESC, Custodial 2nd Shift Floater	4/27/2026

Change of Status

Name	Site, Position	Effective Date
Kristina Bergeron	ESC, Custodial 2nd Shift	3/23/2026
Karen Byboth	Osseo Senior, ESP Special Education	2/23/2026
Mishell Carlosama-Caiza	Osseo Senior, Assistant Nutrition Services	4/8/2026
Sherrell Davis	Osseo Senior, ESP Instructional	4/6/2026
Donald Hanson	Fernbrook, Custodial Day Person	3/30/2026
Levi Kizzier	Aspen Ridge, Kidstop Lead Instructor	5/1/2026
Tyler Miller	Fernbrook, Building Engineer	4/16/2026
Julia Mills	Weaver Lake, Assistant Nutrition Services	4/6/2026
Jamie Piemeisl	Weaver Lake, ESP Media/Clerical/Instructional	4/8/2026
Lisa Simmons	Rice Lake, Resource Administrative Professional	3/31/2026
Shanice Small	Fernbrook, Assistant Manager Nutrition Services	4/16/2026
Donovan Smith	Rice Lake, ESP Kidstop	3/19/2026
Jake Wedin	ESC, Grounds Operations Supervisor	4/1/2026
Kristen Wermeskirchen	Enrollment Center, Administrative Professional	4/20/2026
ADD Alejandra Westra-Smith	Osseo Middle, ESP Special Education	4/20/2026
ADD Laasia Larkin	Aspen Ridge, ESP Instructional	6/5/2026

Consent Agenda – Personnel Items

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Positions Ending

Name	Site, Position	Effective Date
Timka Remetic	Willow Lane, Liaison Community Education Equity	6/30/2026
Nadean Schroeder	ESC, Manager Purchasing	4/1/2026
Mischelle Squire	Willow Lane, Specialist Marketing and Outreach	6/30/2026
ADD Noah Ruud	Elm Creek, ESP Instructional	6/5/2026

Terminations

Name	Site, Position	Effective Date
Aden Ahmed	ESC, ESP Technology	4/8/2026
Darryl Findlay-Lampkin	Osseo Senior, Assistant Nutrition Services	3/20/2026
Yolanda Long	Birch Grove, ESP Special Education	4/15/2026
Tracy Thieu	Weaver Lake, ESP Kidstop	6/5/2026
Korina Yang	Rush Creek, ESP Special Education	4/15/2026

Osseo Area Schools

MEMO

TO: Dr. Kim Hiel, Superintendent
FROM: John Morstad, Executive Director of Finance and Operations
Kelly Benusa, Director of Business Services
DATE: 4/21/2026
RE: Federal Single Audit Results

Recommendation
We recommend that the school board approve the the Federal Single Audit prepared by our audit firm, LB Carlson.

Background
The district's auditor, Jim Eichten of LB Carlson, reported at the November meeting that federal shutdowns delayed completion of the single audit.

Approval of the attached federal single audit, which found no issues, finalizes the FY 2025 audit process.

Administrative Services
11200 93rd Avenue North
Maple Grove, MN 55369

763-391-7014
morstadj@district279.org
OsseoSchools.org

INDEPENDENT SCHOOL DISTRICT NO. 279
OSSEO AREA SCHOOLS

Federal Single Audit Reports

Year Ended
June 30, 2025

LB | CARLSON
Certified Public Accountants Business Consultants

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INDEPENDENT SCHOOL DISTRICT NO. 279

Federal Single Audit Reports
Year Ended June 30, 2025

Table of Contents

	Page
Schedule of Expenditures of Federal Awards	1–2
Independent Auditor's Report on Compliance for Each Major Program; Report on Internal Control Over Compliance; and Report on the Schedule of Expenditures of Federal Awards Required by the Uniform Guidance	3–5
Schedule of Findings and Questioned Costs	6

INDEPENDENT SCHOOL DISTRICT NO. 279

Schedule of Expenditures of Federal Awards
Year Ended June 30, 2025

Federal Grantor/Pass-Through Grantor/Program Title	Federal ALN	Federal Expenditures	
U.S. Department of Agriculture			
Passed through Minnesota Department of Education			
Child nutrition cluster			
National School Lunch Program	10.555	$ 7,672,843	
Special Milk Program for Children	10.556	1,440	
School Breakfast Program	10.553	1,956,494	
Summer Food Service Program for Children	10.559	295,748	
Fresh Fruit and Vegetable Program	10.582	134,228	
Total child nutrition cluster			$ 10,060,753
Child and Adult Care Food Program	10.558		86,909
Local Food for Schools Cooperative Agreement Program	10.185		5,000
U.S. Department of Education			
Direct			
Indian Education Grants to Local Educational Agencies	84.060		118,148
Passed through Minnesota Department of Education			
Special education cluster			
Special Education Grants to States	84.027	5,471,633	
Special Education Preschool Grants	84.173	167,643	
Total special education cluster			5,639,276
Adult Education – Basic Grants to States	84.002		144,549
Title I Grants to Local Educational Agencies	84.010		3,730,419
Special Education – Grants for Infants and Families	84.181		155,977
Education for Homeless Children and Youth	84.196		43,000
Special Education – State Personnel Development	84.323		50,515
English Language Acquisition State Grants	84.365		312,331
Supporting Effective Instruction State Grants	84.367		515,473
Student Support and Academic Enrichment Program	84.424		372,480
Education Stabilization Fund			
COVID-19 – American Rescue Plan – Elementary and Secondary School Emergency Relief (ARP ESSER) Fund	84.425U	53,941	
COVID-19 – American Rescue Plan – Elementary and Secondary School Emergency Relief – Homeless Children and Youth Fund	84.425W	29,859	
Total ALN 84.425			83,800

Schedule of Expenditures of Federal Awards (continued)
Year Ended June 30, 2025

Federal Grantor/Pass-Through Grantor/Program Title	Federal ALN	Federal Expenditures
U.S. Department of Education (continued)		
Passed through Intermediate District No. 287		
Career and Technical Education – Basic Grants to States	84.048	99,647
Total federal awards		$ 21,418,277

Note 1: The Schedule of Expenditures of Federal Awards is prepared on the accrual basis of accounting. The information in this schedule is presented in accordance with the OMB's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.* Therefore, some amounts presented in this schedule may differ from the amounts presented in, or used in the preparation of, the District's basic financial statements.

Note 2: All pass-through entities listed above use the same federal Assistance Listing Number (ALN) as the federal grantors to identify these grants.

Note 3: The District did not elect to use the federal de minimis indirect cost rate.

Note 4: The District had $1,076,990 of noncash assistance included in the National School Lunch Program, federal ALN 10.555.

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

To the School Board and Management of
Independent School District No. 279 – Osseo Area Schools
Maple Grove, Minnesota

REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM

OPINION ON EACH MAJOR FEDERAL PROGRAM

We have audited Independent School District No. 279 – Osseo Area Schools' (the District) compliance with the types of compliance requirements identified as subject to audit in the U.S. Office of Management and Budget *Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2025. The District's major federal programs are identified in the Summary of Audit Results section of the accompanying Schedule of Findings and Questioned Costs.

In our opinion, the District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major programs for the year ended June 30, 2025.

BASIS FOR OPINION ON EACH MAJOR FEDERAL PROGRAM

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the District's compliance requirements referred to above.

(continued)

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RESPONSIBILITIES OF MANAGEMENT FOR COMPLIANCE

Management is responsible for compliance with the requirements referred to on the previous page and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the District's federal programs.

AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF COMPLIANCE

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to on the previous page occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance, but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to on the previous page is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.

- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to on the previous page and performing such other procedures as we considered necessary in the circumstances.

- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

(continued)

REPORT ON INTERNAL CONTROL OVER COMPLIANCE

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control* over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section on the previous page and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the District as of and for the year ended June 30, 2025, and the related notes to the financial statements, which collectively comprise District's basic financial statements. We issued our report thereon dated November 3, 2025, which contained unmodified opinions on those financial statements. We have not performed any auditing procedures with respect to the District's basic financial statements subsequent to the date of our report on those financial statements. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Respectfully submitted,

LB CARLSON, LLP
Minneapolis, Minnesota

March 11, 2026

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A. SUMMARY OF AUDIT RESULTS

This summary is formatted to provide federal granting agencies and pass-through agencies answers to specific questions regarding the audit of federal awards.

Financial Statements

What type of auditor's report is issued?	X	Unmodified
	___	Qualified
	___	Adverse
	___	Disclaimer

Internal control over financial reporting:

Material weakness(es) identified?	___	Yes	X	No
Significant deficiency(ies) identified?	___	Yes	X	None reported
Noncompliance material to the financial statements noted?	___	Yes	X	No

Federal Awards

Internal controls over major federal award programs:

Material weakness(es) identified?	___	Yes	X	No
Significant deficiency(ies) identified?	___	Yes	X	None reported

Type of auditor's report issued on compliance for major programs?
U.S. Department of Agriculture – Child nutrition cluster — Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? ___ Yes X No

Programs tested as major programs:

Program or Cluster	Federal ALN
U.S. Department of Agriculture – Child nutrition cluster consisting of:	
– National School Lunch Program	10.555
– Special Milk Program for Children	10.556
– School Breakfast Program	10.553
– Summer Food Service Program for Children	10.559
– Fresh Fruit and Vegetable Program	10.582
Threshold for distinguishing type A and B programs.	$ 750,000

Does the auditee qualify as a low-risk auditee? ___ Yes X No

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Osseo Area Schools

MEMO

To: Dr. Kim Hiel, Superintendent
From: John Morstad, Executive Director of Finance and Operations
David Moredock, Assistant Director of Security and Emergency Management
Date: April 2, 2026
Re: Public bid award-IP Camera Refresh

The district received bids in a public forum on April 2, 2026, for the purchase and installation of IP cameras for five district locations (Birch Grove Elementary, Cedar Island Elementary, Oak View Elementary, Osseo Area Learning Center, and Weaver Lake Elementary).

Recommendation
We recommend the School Board award this contract to Security 101. Security 101 submitted the highest-scoring proposal for this project in the amount of $291,337.42. Security 101 is a worldwide security integrator and has a local office in Maple Grove.

Background
In 2022, voters approved a levy to support security technology which includes security cameras. Building Administration and their teams rely on security cameras to monitor their schools, activities, and to review incidents.

The existing cameras at Birch Grove Elementary, Cedar Island Elementary, Oak View Elementary, Osseo Area Learning Center, and Weaver Lake Elementary were installed between 2018/2019 and are considered end-of-life and should be replaced.

The new cameras will provide more coverage, better clarity, and updated firmware against cybersecurity threats. In addition, each camera comes with a 5-year warranty.

Below are the amounts of the bids received.

	Convergint	Egan	MTG	PTD	Security 101
Camera refresh pricing	$389,160.53	$344,784.00	$341,110.79	$312,363.78	$291,337.42

Osseo Area Schools

MEMO

A tabulation of the scoring of the bids received is shown below.

Points Available		Convergint	Egan	MTG	PTD	Security 101
40	**Pricing**	30	28	34	37	40
30	**Delivery/ Timeline**	28	22	24	29	28
20	**Performance on previous projects**	19	15	14	20	20
10	**Technical capabilities and qualified personnel**	10	6	7	10	9
100	**Total**	**87**	**71**	**79**	**96**	**97**

Next Steps

Upon approval by the school board, administration will finalize the contract with Security 101 and work will begin after July 1 with a tentative completion date near the start of the new school year.

Osseo Area Schools

MEMO

To: Dr. Kim Hiel, Superintendent
From: John Morstad, Executive Director of Finance and Operations
David Moredock, Assistant Director of Security and Emergency Management
Date: April 2, 2026
Re: Public bid award-Parking Lot Camera Project

The district received bids in a public forum on April 2, 2026, for the purchase and installation of IP cameras for five district parking lot locations (Birch Grove Elementary, Cedar Island Elementary, Oak View Elementary, Osseo Area Learning Center, and Weaver Lake Elementary).

Recommendation

We recommend the School Board award this contract to Pro-Tec Design. Pro-Tec Design submitted the highest-scoring proposal for this project in the amount of $187,958. Pro-Tec Design has been in business in Minnesota for 54 years and is located in Minnetonka, MN.

Background

In 2022, voters approved a levy to support security technology which includes security cameras. Building Administration and their teams rely on security cameras to monitor their schools, activities, and to review incidents.

There are no existing cameras at Birch Grove Elementary, Cedar Island Elementary, Oak View Elementary, Osseo Area Learning Center, and Weaver Lake Elementary that monitor parking lots, bus lots, and playgrounds away from the school. These new cameras will provide additional coverage for these areas.

Below are the amounts of the bids received.

	Convergint	Egan	MTG	PTD	Security 101
Parking camera pricing	$214,445.36	$244,878.00	$285,005.78	$191,153.59	$288,277.32

Osseo Area Schools

MEMO

A tabulation of the scoring of the bids received is shown below.

Points Available		Convergint	Egan	MTG	PTD	Security 101
40	**Pricing**	33	14	25	40	24
30	**Delivery/ Timeline**	27	22	26	27	26
20	**Performance on previous projects**	19	15	16	16	19
10	**Technical capabilities and qualified personnel**	10	7	9	10	10
100	**Total**	**86**	**58**	**76**	**93**	**79**

Next Steps

Upon approval by the school board, administration will finalize the contract with Pro-Tec Design and work will begin after July 1 with a tentative completion date near the start of the new school year.

Osseo Area Schools

MEMO

To: Dr. Kim Hiel, Superintendent, ISD 279 – Osseo Area Schools
From: Troy Schreifels, Director of Transportation, Security & Emergency Management
CC: John Morstad, Executive Director of Finance and Operations
Date: **April 21, 2026 Board Meeting**
Re: **Recommendation for Award – Type III Pupil Transportation Services, 2026–2031**

Dear Dr. Hiel,

I am pleased to present this recommendation for the award of Type III Pupil Transportation Services contracts for the 2026–2031 school years. Following a thorough and competitive procurement process, I am recommending the School Board approve contracts with three qualified vendors to provide these critical transportation services to our students beginning July 1, 2026.

Procurement Process Overview

In November 2025, ISD 279 published a Request for Quotation (RFQ) for Type III Pupil Transportation Services pursuant to Minnesota Statute 123B.52, Subd. 3. The process generated significant interest from the vendor community, with submissions received by the December 15, 2025 deadline. Proposals were evaluated on a 100-point scale across three weighted criteria: Proposed Cost (40 points), Service Approach and Methodology (30 points), and Qualifications and Experience (30 points).

Recommended Vendors

I am recommending the Board approve multi-year contracts with the following three vendors for Type III Transportation Services effective July 1, 2026 through June 30, 2031:

1. Collaborative Student Transportation (CST)

CST has been a valued transportation partner of Osseo Area Schools since 2018, specializing in McKinney-Vento, Special Education, and general education transportation. Their collaborative network model allows for highly responsive and efficient routing, particularly for students experiencing homelessness or those with frequently changing pick-up locations. CST's contract is structured on an hourly billing model with a 2.5% annual escalation, beginning at $79.50/hour for a standard 7-passenger van in Year 1. CST operates with a team of over 45 professionals and a service partner network of more than 80 transportation providers, enabling broad geographic coverage throughout the district's 66-square-mile service area.

2. Transportation Plus, Inc. (T-Plus)

Transportation Plus is a proven and reliable partner with an established track record of performance within ISD 279. Their 2026–2031 contract is structured on a per-mile billing model, offering a highly competitive rate of $2.75 per mile in Year 1, with no escalation in Year 2 and a modest 2% compounding annual increase in Years 3 through 5. Mileage is calculated from the first pickup to the last drop, with no deadhead charges. T-Plus offers 7-passenger vans, including wheelchair-accessible lift vehicles, and brings strong local operational depth to support the district's daily routing needs.

3. First Alt® (First Student, Inc.)

First Alt® is the specialized alternative transportation division of First Student, Inc., one of the largest pupil transportation providers in North America. First Alt will be joining the district's approved vendor roster as a new provider for the 2026–2031 contract period, replacing a previous vendor. Their per-trip pricing model offers a flat base rate of $62.50 per one-way trip inclusive of the first 15 miles, with an overage rate of $2.65 per mile beyond that threshold, and 2.5% annual escalation. First Alt operates a blended fleet of sedans, SUVs, minivans, and wheelchair-accessible vans, and brings substantial regional capacity and operational infrastructure to support the district's growing transportation demands.

Recommendation

Based on the evaluation of all submissions, the results of vendor negotiations, and a thorough review of each vendor's qualifications, pricing, and service model, I respectfully recommend executing five-year Type III Pupil Transportation Services contracts with the following vendors for the period of July 1, 2026 through June 30, 2031.

The multi-vendor structure provides ISD 279 with operational flexibility, competitive pricing accountability, and service redundancy essential to supporting our 13,000-plus students who depend on reliable transportation each day. These contracts have been reviewed for compliance with the RFQ specifications and applicable Minnesota Statute. I am confident that each of the three recommended vendors has demonstrated the qualifications, capacity, and commitment necessary to serve the students and families of Osseo Area Schools with excellence throughout the duration of this contract.

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2026

Osseo Area Schools

Request for Quotation

TYPE III PUPIL TRANSPORTATION SERVICES
SCHOOL YEAR 2026-2031
DUE: DECEMBER 15, 2025 AT 1:00 P.M. CST

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

ISD 279-OSSEO AREA SCHOOLS

Request for Quotation (RFQ): Type III Pupil Transportation Services (2026-2031)

School Transportation Services

Quotes due by 1:00 p.m. Local Time on Monday, December 15, 2025.

By order of the School Board of ISD 279-Osseo Area Schools, quotes for Type III school transportation services will be received in accordance with the specifications prepared by ISD 279-Osseo Area Schools until 1 p.m. local time, on Monday, December 15, 2025. All quotes must be delivered electronically by emailing them to schreifelst@district279.org. Email subject line must read, "Attn: Troy Schreifels – School Type III Transportation Services Quotation Submission." **Submissions received after the stated time will not be considered.**

The following quote dates have been established:

Quote Process	Dates
Published on ISD 279's website	Friday, November 14, 2025
Pre-Quote Meeting	Monday, December 1st, 2025 | 10:00 A.M.
Quote Questions Due to ISD 279	Monday, December 8th, 2025
Quote Questions Response to All	Friday, December 12th, 2025
Quote Submission Deadline to ISD 279	Monday, December 15th, 2025 | 1:00 P.M.

Specifications and forms may be obtained effective Friday, November 14, 2025, by emailing a request to schreifelst@district279.org. Email subject line must read, "*Request for Quotation Documents – Type III Transportation Services"*.

A **pre-quote meeting** will be held at the Osseo Educational Service Center at 11200 93rd Avenue N, MN, 55369 on **Monday, December 1st, 2025, at 10:00 a.m. CST** in the Forum. in person for any interested vendors who wish to attend. This meeting is not required; however, it is a great opportunity to learn more about our school district, our Type III needs, and questions you may have.

The District & School Board reserves the right to reject any or all quotes or parts of quote and to waive informalities in the quotes.

Recommendations for award will be submitted to the School Board for their consideration at a later public meeting.

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Table of Contents

TYPE III

TYPE III SCHOOL BUS CONTRACT SPECIFICATIONS SCHOOL YEARS 2026 - 2031 3
Section 1. INTRODUCTION 3
Section 2. LEGAL NOTICES 4
Section 3. AWARD FOR SERVICES 7
Section 4. SERVICES REQUIRED 8
Section 5. GENERAL CONTRACT REQUIREMENTS 13
Section 6. GENERAL OPERATIONS 19
Section 7. EQUIPMENT 25
Section 8. REGULAR REPORTING REQUIREMENTS 29
Section 9. COMPANY OPERATIONAL PROFILE 30
Section 10. AFFIDAVIT OF NON-COLLUSION 31
Section 11. SIGNATURE 32
Appendix 1. SCHOOLS AND BELL TIMES 37
Appendix 2. DRIVER'S ROUTE PROCEDURES 38
Appendix 3. LOADING AND UNLOADING PROCEDURES 42
Appendix 4. STUDENT MANAGEMENT ON THE TYPE III SCHOOL BUS 43
Appendix 5. ACCIDENT AND EMERGENCY REPORTING 45
Appendix 6. VIDEO/AUDIO DIGITAL RECORDING 47
Appendix 7. POLICIES AND PROCEDURES 48
Appendix 8. CONTRACTOR PERFORMANCE AUDIT 49

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

EXHIBIT 1

Section 1. INTRODUCTION

1.1 ISD 279-Osseo Area Schools (hereafter referred to as "ISD 279") welcomes all prospective Type III school bus contractors. The following information provides an overview of our school district and the transportation system.

1.2 We serve approximately 21,000 students enrolled in programs from birth to age 22. We provide school transportation for approximately 13,000 students to and from school each day. We utilize Type III vehicles to assist in transporting student receiving special education services, students experiencing homelessness, students residing in foster care, and students receiving care and treatment services.

1.3 Geographically, our school district comprises sixty-six square miles of urban, suburban, and rural communities. We encompass all or part of the following municipalities: Brooklyn Park, Brooklyn Center, Dayton, Plymouth, Maple Grove, Corcoran, Rogers, and Osseo. Type III school bus contractors often transport outside district boundaries.

1.4 Currently, ISD 279 provides transportation for 30 public school sites and four non-public sites. Our public schools consist of three high schools, four middle schools, seventeen elementary schools, two early child education centers, two special education sites, and one alternative learning center. In addition, we provide special transportation services to special education Intermediate District 287, as required by the student's individualized education plan. See Appendix 1 for start and end times by facility.

1.5 MISSION AND CORE VALUES

It is required that the contractor awarded all or part of the Type III services contract fully ascribe to the ISD 279 mission and core values. As an integral part of the transportation service, it is imperative that all employees of the contractor are familiar with the mission and core values and conduct their work, make decisions, and interact with all stakeholders in ways that are consistent with our mission and core values.

Mission: *Our mission is to inspire and prepare each and every scholar with the confidence, courage and competence to achieve their dreams; contribute to community; and engage in a lifetime of learning.*

Our Core Values

- Honor and Integrity
- Belonging
- Inclusion
- Innovation and Excellence
- Transparency
- Intrinsic Value

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Section 2. LEGAL NOTICES

2.1 ISD 279 is using the quotation process established by Minnesota Statute 123B.52, subd. 3 for the procurement of this service and disclaim usage of any other contract procurement options allowed under applicable law.

2.2 ISD 279 reserves the right to waive technicalities or irregularities; to accept any portion of a quotation, when quotations are by items.

2.3 ISD 279 reserves the right to reject any or all quotations, and to negotiate in the best interests of ISD 279 after the submission date.

2.4 ISD 279 reserves the right to negotiate any or all portions of the contract directly with any or all contractors at any time following the receipt of the quotation.

2.5 The bidder, or any other party, is responsible for all costs incurred to prepare and submit a proposal. Responses must be accurate, clear, and concise. An unclear response may impact evaluation/scoring or deem the proposal unresponsive. The bidder is responsible for acquainting themselves with the factors relative to this request and conditions that might affect the goods and/or services to be supplied under this request.

2.6 Quotations cannot be withdrawn for sixty (60) days from the date of submission.

2.7 ISD 279 reserves the right to consider all relevant and reasonable criteria, which may or may not be described in this general specification, in selecting the successful contractor.

2.8 The rates established on Exhibit # 2 – Pricing Workbook will apply to the contract period **July 1, 2026 - June 30, 2031 – five consecutive school years.**

2.9 Contractor must own, or have under direct dedicated contract, **a minimum of twenty-five (25) vehicles** meeting the specifications detailed within this document to submit a quotation and be considered for award.

2.10 These Specifications, Exhibits, and Appendices are the quotation guidelines as well as the operating sections of the contract for transportation services. Through the quotation and negotiation process these items are subject to change. Contractors are expected to be familiar with the provisions contained in these Specifications, Exhibits, and Appendices both in preparation of the quote and in all subsequent transportation operations for ISD 279 resulting from the award of service under these Specifications.

2.10.1 Specifications outlined in Exhibit 1 and corresponding appendices will be assessed annually through a comprehensive transportation audit. The contractor will be required to meet and review annually with ISD 279 to address the audit. During this review ISD 279 and the contractor will work to remedy any performance deficiencies. Contractor will be required to create and execute an action plan to correct contract deficiencies to meet ISD 279's expectations annually. See Appendix 8 for more details.

2.11 The contractor shall be responsible for compliance with any additions, changes, or deletions to ISD 279 policies, procedures and protocols implemented during the contract period.

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2.12 Instructions for submitting a quote:

2.12.1 Quotes must be received by **1:00 p.m. on Monday, December 15, 2025** electronically to schreifelst@district279.org. Email subject line must read, "Attn: Troy Schreifels – School Type III Transportation Services Quotation Submission."

2.12.2 Quotes must include one digitally signed Exhibit 1 of the specifications and one digitally signed and completed copy of Exhibit 2 of the electronic pricing workbook, inclusive of Pricing Detail tab and Example Route Quotation tab, emailed to schreifelst@district279.org. Email subject line must read, "Attn: Troy Schreifels – School Type III Transportation Services Quotation Submission."

2.12.3 Any written quote containing an alteration or erasure of any piece contained in the quote will be rejected unless the alteration or erasure is corrected as follows:

An alteration or erasure may be crossed out and the correction printed in ink or typewritten adjacent thereto and initialed in ink by the officer of the contractor's company who is signing the proposal.

2.12.4 An officer of the contractor's company must initial and date each page of the specifications and quote.

2.13 Contractors will fully inform themselves of ISD 279 needs, with regards to transportation, through site and information verification prior to the submission of a quote. Contractors may examine any maps, schedules and other necessary information in the office of the Director of Facilities and Transportation Operations.

2.14 Funding Out Clause - This Agreement is subject to the availability and appropriation of funds by ISD 279. Pursuant to Minnesota Statute §465.719, in the event sufficient funds are not appropriated or otherwise made available by ISD 279's School Board for the continuation of this Agreement, ISD 279 may terminate this Agreement without penalty, liability, or further obligation, except that the Contractor shall be compensated for services rendered prior to the effective date of termination.

ISD 279 shall provide written notice to the Contractor of such event as soon as practicable after the decision not to fund the Agreement is made. Termination under this section shall not be deemed a breach of contract by ISD 279.

2.15 Facility Purchase Clause - Contractors understand that ISD 279 may renegotiate or terminate the agreement if ISD 279 obtains a bus garage storage facility.

2.16 Performance Bond – Pursuant to Minnesota Statute § 574.26, any contractor entering into a contract with ISD 279 having an estimated total value of Ten Million Dollars ($10,000,000) or greater may be required to furnish a Performance Bond in the amount of one hundred percent (100%) of the total contract price. The bond shall be executed by a surety company authorized to do business in the State of Minnesota and shall be conditioned for the faithful performance of all terms, conditions, and obligations of this Agreement. The bond must be furnished to ISD 279 within ten (10) days of the notice of award and prior to the execution of the final contract.

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The Performance Bond shall remain in effect for the entire term of the Agreement and any approved extensions thereof. Failure to provide an acceptable bond within the required time period may result in revocation of the award and forfeiture of any award consideration.

2.17 Data Practices

2.17.1 Pursuant to ISD 279's Family Educational Rights and Privacy Act Policy which is consistent with the requirements of the Family Educational Rights and Privacy Act and the Minnesota Government Data Practices Act, the Contractor shall be deemed to be a school official when performing the duties and responsibilities of ISD 279. As such, Contractor certifies and agrees that data created, collected, received, stored, used, maintained, or disseminated by the Contractor complies with the Acts.

2.17.2 Contractor may access student data only if authorized by ISD 279 and such access is necessary to fulfill the provisions of this Contract.

2.17.3 Contractor shall administer any information classified by the Minnesota Government Data Practices Act, Minnesota Statute § 13, as private data on individuals as if Contractor were a government entity. Contractor is subject to the remedies provided by individual data subjects under §13.08.

2.17.4 Contractor shall not sell, share, or disseminate student data, except as provided by Minnesota Statute Chapter §13.32 or as part of a valid delegation or assignment of this Contract with ISD 279. An assignee or delegate that creates, receives, or maintains student data shall be subject to the same restrictions and obligation under §13.32.

2.17.5 Contractor shall not use data for commercial purpose, including but not limited to marketing or advertising. Nothing in this agreement shall prohibit the Contractor's use of deidentified or aggregate information for improving, maintaining, developing, supporting, or diagnosing the Contractor's site, service, or operation.

2.17.6 Contractor must promptly disclose to ISD 279 the discovery or notification of a breach of security that results in unauthorized release, disclosure, acquisition of data, or the suspicion that such a breach may have occurred within twenty-four (24) hours. Contractor shall disclose to ISD 279 all information necessary to fulfill the requirements of Minnesota Statute §13.055.

2.17.7 Contractor, including its employees and agents, shall return documents, data, and other information provided by ISD 279 within ten (10) days of Contract completion, termination of Contract, or at the request of ISD 279. In lieu of data being returned, ISD 279 may request that the Contractor destroy and provide evidence of the destruction of documents, data, and other information provided by ISD 279.

2.17.8 Information and documentation received by ISD 279 becomes public information and then subject to disclosure upon public data request. The Contractor must identify confidential or proprietary information within their submission; this information could be exempt from disclosure if cited and in compliance with an

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

exempting statute.

Section 3. AWARD FOR SERVICES

It is the intent of ISD 279 to review all quotes submitted, investigate these quotes, and negotiate with a contractor or contractors. Award(s) will be based on the scoring scale listed below.

By use of numerical and narrative scoring techniques, quotes will be evaluated by ISD 279 against the factors specified below. The relative weights of the criteria are based on a 100-point scale shown below.

The contract award(s) shall be based on consideration of the four categories below:

REF	Category	Max Points
A	**Proposed Cost**; All quoted pricing must be inclusive of services provided and specified in this contract in Exhibit 2-Pricing Workbook 2026-2031.	40
B	**Service Approach/Methodology;** Describe in detail how this contract for services will be approached. Describe any innovative or progressive approaches that would be used in this contract. Clearly show why the firm would be superior to other proposing contractors in the delivery of the scope of services. Section 9, page 32.	30
C	**Qualifications/Experience**; Proposal shall include information regarding contracts of similar size and scope during the past 24 months for which the proposer has provided the type of services required, as specified. Proposer additionally should provide a minimum of three (3) references with contact information with at least two being a school district of similar size and scope.	30
	Total Points Awarded	100

3.1 Right to Negotiate: ISD 279 reserves the right to negotiate on any or all components of each quotation submitted. From the time the quotations are submitted until the formal award of a contract, each quotation is considered a working document and, as such, will be kept confidential. The negotiation discussions will also be held as confidential until such time as the award is completed.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

3.2 Determination of Quotations: ISD 279 will analyze all documents and submitted quotation responses to determine the award. ISD 279 reserves the right to reject any quotation if contractor is deemed unqualified to perform services. Qualification of the contractors are determined at the sole discretion of ISD 279.

3.3 In evaluating quotations, ISD 279 reserves the right to consider past service to ISD 279, and ask for, and lend credence, to testimonies received from other school districts presently being serviced by the contractors, when considering the award of this contract, and will be based on the best interest of ISD 279. ISD 279 will be the sole and final authority in determining the successful contractors.

3.4 Right to Multiple Contractors: ISD 279 reserves the right to negotiate and enter into agreements with multiple contractors that submit quote(s) through this process. ISD279 intends to award multiple contracts.

3.5 Right to Release a new RFQ – ISD 279 reserves the right to release a new request for quote if necessary.

3.6 Award Volume: ISD 279 does not guarantee service volumes for Type III school bus work. Utilization of Type III services is variable and based solely on individual student need. Awardees will be placed on an approved vendor list to be used at the full discretion of ISD 279.

Section 4. SERVICES REQUIRED

4.1 Routing: ISD 279 will require the contractor to provide Type III school bus routing functions for all students assigned to selected vendor(s). ISD 279 may provide routing for contracted type III school bus services.

4.1.1 Contractor will be required to provide routing software and have staff fully trained in the use of routing software and all subsequent software and electronic programs to successfully conduct daily business.

4.1.2 ISD 279 assumes full responsibility for transportation routes. ISD 279 reserves the right to change or alter the route of travel, bus stop location, or route times. In the event such changes become necessary, ISD 279 will give contractor reasonable notice of such change.

4.1.3 Contractor will be required to route students assigned to them in the safest and most efficient manner possible. This will require the vendor to route Type III services to align with our four-tier structure included but not limited to our partnership with Intermediate District 287 and Northwest Suburban Integration School District.

4.14 All students assigned to a contractor should be routed by the vendor no later than three (3) business days following issuance from ISD 279.

4.2 Route Elimination/Consolidation: ISD 279 reserves the right to increase, decrease, consolidate, or eliminate routes when it is in the best interest of ISD 279. All routes will

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

be reviewed by ISD 279 staff during the school year to ensure efficient routing. Passenger volume is subject to change throughout the contract period.

4.3 General Education Type III Bus Service: Regular Education routes carry students to/from their schools of attendance. Students may range in age from 4 years old to age 21 years of age.

4.3.1 ISD 279 serves general education students at 15 elementary sites, 2 elementary magnet sites, 4 middle schools, 3 high schools, and 1 alternative high school.

4.3.2 ISD 279 operates a four (4) tier system. See Appendix 1 for bell times and school locations.

4.3.3 ISD 279 Type III routing is based on utilization of 7 and 10 passenger vans. All routes should be designed to maximize utilization of each vehicle.

4.3.4 Vehicle cost will be quoted by capacity and features, if applicable. (ex. 7 passenger, 10 passenger, 7 passenger with lift, etc.)

4.3.5 Contractor will notify all students of the details of their transportation, including pick-up time and location at the start of service or when a change to the routing will impact the current pick-up time by more than five (5) minutes.

4.3.6 Contractor will allow the cancellation of any scheduled ride without penalty to ISD 279, provided the cancellation is made sixty (60) minutes prior to the scheduled pick-up time.

4.3.7 Refer to Exhibit 2-Pricing Workbook 2026-2031 for quote information.

4.3.8 Historical three-year student volumes and mileage history provided on Exhibit 3

4.4 Mid-Day Type III Bus Service: Mid-day routes may include trips for Early Childhood Family Education (ECFE) and special education services as well as PreK ½ day classes. These routes occur after 9:30 A.M. but before 2:00 P.M.

4.4.1 ISD 279 mid-day schedules may include service to all sites utilized by ISD 279 students.

4.4.2 Contractor will notify all students of the details of their transportation, including pick-up time and location at the start of service or when a change to the routing will impact the current pick-up time by more than five (5) minutes.

4.4.3 Contractor will allow the cancellation of any scheduled ride without penalty to ISD 279, provided the cancellation is made sixty (60) minutes prior to the scheduled pick-up time.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

4.4.4 Refer to Exhibit 2-Pricing Workbook 2026-2031 for quote information.

4.4.5 Historical three-year student volumes and mileage history provided on Exhibit 3

4.5 Special Education Type III Bus Service: Special Education routes carry students to specialized programs both inside and outside the ISD 279 boundaries. Students may range in age from Birth to 22 years of age.

4.5.1 ISD 279 serves special education students at 15 elementary sites, 2 elementary magnet sites, 4 middle schools, 3 high schools, 1 alternative high school, and 4 special education program sites. Additionally, we serve special education students at 4 special education sites in collaboration with Intermediate District 287.

4.5.2 There may be specialized equipment, services or staffing required on the bus in order to serve the needs of the students.

a. Drivers must be certified annually on knowledge and operation of all specialized equipment according to ISD 279 safety protocol. [Wheelchair, Safety Vests, and Booster Seats]

b. Contractor will provide bus paraeducator support as directed by ISD 279. This service will be billed as an additional per hour rate, charged in quarter hour increments.

c. ISD 279 may assign a district paraeducator (ESP) to any route. There will be no cost to the district for the addition of a district employee riding the vehicle.

d. All vehicles used in service of this contract will be required to have air conditioning.

e. Contractor will consult ISD 279 regarding the desired specifications for all new vehicle purchases.

4.5.3 Contractor will notify all students & parents of the details of their transportation, including pick-up time and location at the start of service or when a change to the routing will impact the current pick-up time by more than five (5) minutes.

4.5.4 Contractor will allow the cancellation of any scheduled ride without penalty to ISD 279, provided the cancellation is made sixty (60) minutes prior to the scheduled pick-up time.

4.5.5 Refer to Exhibit 2-Pricing Workbook 2026-2031 for quote information.

4.5.6 Historical three-year student volumes and mileage history provided on Exhibit 3

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

4.6 Summer School Type III Bus Service: ISD 279 provides transportation for regular education and special education summer programs.

4.6.1 ISD 279 has historically served students for summer school programming at 3 elementary sites, 2 middle school sites, 2 high school sites, and 1 alternative high school site for General Education Summer programs. Special Education programming consists of 2 elementary sites, 1 high school/middle school site, and one or two Intermediate District 287 Sites. (Programming and sites subject to change annually). Type III vehicles may be used to provide transportation for summer school programming. The location and number of school sites is subject to change by ISD 279.

4.6.2 ISD 279 summer routes are typically designed to have two (2) tier and/or three (3) tiers schedule.

4.6.3 Contractor will notify all students of the details of their transportation, including pick-up time and location at the start of service or when a change to the routing will impact the current pick-up time by more than five (5) minutes.

4.6.4 Contractor will allow the cancellation of any scheduled ride without penalty to ISD 279, provided the cancellation is made sixty (60) minutes prior to the scheduled pick-up time.

4.6.5 Refer to Exhibit 2-Pricing Workbook 2026-2031 for quote information.

4.6.6 Historical three-year student volumes and mileage history provided on Exhibit 3

4.7 Charter/Field Trip Services:

4.7.1 Type III vehicles may be utilized for the execution of extra-curricular or co-curricular activities. Rates for this use will be quoted separately from home to school service. If quoting by hourly rate, the basic charter rate will be based on a minimum of two (2) hours of live time. Additional live time will be billed hourly, in quarter hour increments. If vehicles are required to wait with a student or group, a per hour wait charge will be billed in quarter hour increments.

4.7.2 All charters shall be based on “live time” or “live mileage”. “Live time” or “live mileage is from assigned pickup time or location to last passenger discharged at destination. All deadhead charges must be agreed upon before the charter is run. If directed to wait for the charter group, wait time will be billed as an hourly rate invoiced in quarter hour increments.

4.7.3 Field Trips and Athletic Charters running anywhere in the nine (9) county metro areas (Hennepin, Sherburne, Ramsey, Anoka, Dakota, Carver, Scott, Washington, and Wright) will be quoted and billed by time or mileage only. Trips running outside the above nine counties will be quoted individually.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

4.7.4 ISD 279 reserves the right to solicit charter quotations from contractors that are not currently under contract.

4.7.5 Ordering Charters: Contractor will receive field trip information via email.

a. Contractor shall expect at least one weeks' notice for charter/activity trip orders. There will be a minimum of two (2) hour notice for cancellations.
b. ISD 279 will not pay for any late cancellations caused by weather conditions.
c. Confirmation or denial of service will be submitted electronically via email.
d. The contractor responsible for executing all confirmed field trips.
e. The contractor is required to receive permission for subcontracting field trips.
f. The contractor is required to have drivers trained to properly operate school charters, including accommodations for special needs.
g. The contractor is required to have someone staffed to manage all charters, including on call weekend support staff.

4.7.6 Extra-Curricular & Field Trip Vehicles:

a. Vehicles and drivers used for charter service must meet the same specifications as home-to-school service, defined in this contract.

4.7.7 Overnight Trips: Overnight trips shall be quoted on a vehicle per diem basis. Food and lodging expenses for the driver must be included in the quote, providing the driver stays with the charter group.

4.7.8 Outside Nine County Trips - Trips outside the nine-county metro area will be quoted separately, giving consideration for mileage, travel time, and length of stay.

4.7.9 Refer Exhibit 2-Pricing Workbook 2026-2031 for quote information.

4.8.0 Historical three-year student volumes and mileage history provided on Exhibit 3

4.8 Late Activity Routes**:** Activity routes run Tuesday through Thursday, with some variations depending on the school calendar. Activity routes may include both secondary and some elementary sites. Some activity routes may require multiple school pickups before the take home commences.

4.8.1 Contractor will notify all students of the details of their transportation, including pick-up time and location at the start of service or when a change to the routing will impact the current pick-up time by more than five (5) minutes.

4.8.2 Contractor will allow the cancellation of any scheduled ride without penalty to ISD 279, provided the cancellation is made sixty (60) minutes prior to the scheduled pick-up time.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

4.8.3 Refer Exhibit 2-Pricing Workbook 2026-2031 for quote information.

4.8.4 Historical three-year student volumes and mileage history provided on Exhibit 3

4.9 Vocational and Work Routes: ISD 279 may contract vehicles for the purpose of transporting Osseo Educational Center ("OEC") and Community Based Vocational Assessment and Training ("CBVAT") students from school or home to their respective job sites. ISD 279 has the option to assign a vehicle(s) to the OEC and/or the CBVAT programs.

4.9.1 Rates for this service will only be quoted on an hourly basis.

4.9.2 All day Work & Vocational Routes will be set up as needed per student assignments.

4.9.3 Site leaders will provide schedules to the transportation department. The transportation department will build schedules which may include a.m. and p.m. routes at the beginning and end of the work and vocational schedules without any additional charges incurred.

4.9.4 Contractor will notify all students of the details of their transportation, including pick-up time and location at the start of service or when a change to the routing will impact the current pick-up time by more than five (5) minutes.

4.9.5 Contractor will allow the cancellation of any scheduled ride without penalty to ISD 279, provided the cancellation is made sixty (60) minutes prior to the scheduled pick-up time.

4.9.6 Refer to Exhibit 2-Pricing Workbook 2026-2031 for quote information.

4.9.7 Historical three-year student volumes and mileage history provided on Exhibit 3

Section 5. GENERAL CONTRACT REQUIREMENTS

ISD 279 will provide transportation for students in accordance with state and federal laws. Service provided to all students will include to/from school, between school buildings, athletics, shuttles to approved alternate sites, late activity, and field trips.

5.1 Contractor will furnish equipment and personnel sufficient to provide daily transportation for the duration of the contract according to the time schedule and the route configuration determined by ISD 279. Any changes to routes must be requested of ISD 279 in writing and approved by ISD 279 prior to making changes.

5.2 All Type III school bus routes will be billed in a manner consistent with the quotation and award.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

5.3 Terminal: If a terminal property has not been secured, the contractor must show evidence of an acquisition or lease agreement for the facilities that meet the terms and conditions of these specifications.

5.3.1 ISD 279 does not own any property for school buses and/or type III vehicles and does not own property that can be converted into a school bus/van storage facility.

5.4 Insurance Requirements**:** Contractor shall maintain liability, property and worker's compensation insurance as herein described for the duration of this contract. Insurance coverage required by the contract specifications must be in force throughout the contract term. Insurance coverages must contain an errors and omissions policy of sufficient account to cover an audit of this size. If a contractor fails to provide acceptable evidence of current insurance within thirty (30) days prior to the expiration date of the insurance policy at any time during the contract term, ISD 279 shall have the absolute right to terminate the contract without any further obligation to the contractor. Prior to commencing transportation services under this contract, the contractor shall furnish to the ISD 279 a certificate of insurance, in a form acceptable to ISD 279, for each of the above coverage's which shall specifically set forth evidence of the required coverage and provide that the coverage evidenced thereby shall not be substantially modified or canceled without thirty (30) days' prior written to notice to ISD 279.

The contractor will also provide ISD 279 updated certificates of insurance annually as they expire and update.

Required Coverage Minimum limits of insurance shall be no less than:

Commercial General Liability:	
General Aggregate Limit –	
Other than Products-Completed Operations	$ 2,000,000
Products-Completed Operations Aggregate	$ 2,000,000
Each Occurrence	$ 1,000,000
Personal and Advertising Injury	$ 1,000,000
Damage to Premises Rented to You	$ 200,000
Medical Expense	$ 10,000
Abuse or Molestation (Occurrence Coverage)	$ 1,000,000
Commercial Automobile – Combined Single Limit	$ 1,000,000
Workers Compensation:	Statutory
Employers Liability – Each Accident	$ 1,000,000
Employers Liability – Policy Limit	$ 1,000,000
Employers Liability – Each Employee	$ 1,000,000
Excess Coverage (over primary coverage listed above):	
Each Occurrence	$ 3,000,000
Aggregate	$ 3,000,000

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

5.5 Indemnification: Contractor agrees to fully indemnify, defend and hold harmless ISD 279 from all claims, actions, demands, suits, payments, costs, judgments, damages, attorney's fees, costs, disbursements, and expenses, which are or may be asserted against ISD 279 or which ISD 279 may or must pay, sustain, or incur arising from the services provided to ISD 279 by contractor, by any act or omission of the contractor, its employees, agents, contractors or subcontractors, or by any negligence or other fault, or claimed negligence or other fault, on the part of ISD 279 or its employees related to this contract.

5.6 Waiver of Subrogation: The contractor waives all rights against ISD 279, its officials, volunteers and employees for damages to the extent covered by insurance required by this contract, the policies shall provide such waivers of subrogation by endorsement or otherwise. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity had an insurable interest.

5.7 Additional Insured: ISD279-Osseo Area Schools is included as additional insured on a primary and non-contributory basis on all policies, except the Workers Compensation.

5.8 Other Contract Requirements:

5.8.1 In the event that other unusual situations develop that are not covered in these specifications, such as, but not limited to: pandemics, fire, riots, war, picketing, civil commotion, labor disputes, school strikes, split sessions, early dismissals or four-day weeks, or other force majeure, ISD 279 or contractor may request modification to the contract upon receipt of written request from either party.

5.8.2 ISD 279 reserves the right to take whatever action is deemed necessary under the above listed situations to continue safe transportation for its students. The contractor will provide ISD 279 with prompt, efficient and quality transportation services always. Failure to provide this service will be considered non-performance.

5.8.3 ISD 279 reserves the right to modify its daily transportation schedule for services to accommodate severe weather and other events that are out of its control in order to allow students the opportunity to attend school. This may include delayed start time schedules and early dismissal time schedules. The contractor must have a clear communication plan to inform drivers and staff in order to execute these changes as they occur.

5.8.4 In the event of an emergency, crisis, or other highly important event the contractor must be willing to quickly recruit drivers and dispatch vehicles to a location within ISD 279 to safely evacuate students, staff, and community members to other designated sites within ISD 279 at a moment’s notice.

5.8.5 Contractor’s books, records, documents, papers, accounting procedures and practices, and other evidence of the disbursement of public funds will be subject to the examination, duplication, transcriptions and audit by the ISD 279 and the Minnesota State Auditor, in accordance with Minn. Stat. § 16C.05, subd. 5. Such evidences are also subject to review by the Comptroller General of the United

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

States, or a duly authorized representative, if federal funds are used for any work under this Contract. Contractor will maintain such evidences for a period of six (6) years from the date service or payment last provided or made or longer if any audit in progress requires a longer retention period.

5.8.6 Any information/data that the Contractor creates, collects, receives, stores, uses, or disseminates during the course of their performance is subject to the Minnesota Government Data Practices Act, Minnesota Statute, Chapter 13 ("MGDPA") and such information/data must be maintained and administered consistent with the MGDPA.

5.9 Non-Performance Deductions/Process: ISD 279 reserves the right to assess non-performance corrective action directives.

5.9.1 Violations of contract items will be subject to monetary penalty. These penalties will be reconciled monthly. Monetary fines will be deducted from invoiced totals.

5.9.2 ISD 279 may levy an additional non-performance deduction(s) for single and/or multiple non-performance violations of the contract. The amount of the deduction will be a minimum of $100.00 (one hundred dollars) per incident. ISD 279 reserves the right to issue higher non-performance deductions when necessary.

5.9.3 ISD 279 reserves the right to issue non-performance fines for varying issues such as service issues, mechanical issues, performance issues, staffing issues, field trip and charter issues, contractual issues, equipment purchases delays, camera and GPS issues, and safety issues.

5.9.4 In the case of a subcontractor, non-performance deductions may be levied against both the subcontractor and contractor. The amount of money to be levied will be determined by and at the sole discretion of ISD 279.

5.9.5 ISD 279 will provide the contractor with a written electronic report of all incidents of non-performance within five (5) business days of occurrence or when the incident is made present to ISD 279. Contractor will have five (5) business days, upon notification, to respond in writing to explain the incidents. ISD 279 will, at its sole discretion, decide as to whether the non-performance occurred and, if so, whether there are extenuating or mitigating circumstances which eliminate the need for a deduction. Failure to respond to the non-performance will result in the levy being assessed without further appeal.

5.9.6 It is understood by contractor that payment of any non-performance incident does not preclude ISD 279 from seeking additional remedies to the problems, including but not limited to, further monetary deductions, assignment of the route to another contractor, and\or termination of the transportation contract.

5.9.7 The non-performance program is designed to be an interactive tool to report, respond, and mitigate performance-based issues. The goal behind this tool is to work in collaboration between contractor and ISD 279. The non-performance tool is used annually during the audit process to measure the success of the contractor.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

5.10 Billing and Invoicing: Contractor shall invoice ISD 279 for all services rendered during the previous month within thirty (30) days of the end of the previous month. ISD 279 will process invoices for payment within thirty (30) days of receipt. The bills and invoices will be in a format and media type as approved by ISD 279. The standard invoicing structure will include basic information such as passenger name, pickup address, destination address, mileage, number of days served. Payments will be delivered to the contractor via U.S. Postal Service. All invoices must be submitted for payment within thirty (30) days of the actual date of service or non-performance penalties may be assessed.

5.10.1 ISD 279 may allow a pre-bill invoice to be submitted on the first of the month. The amount allowable of the pre-bill will be at the sole discretion of ISD 279. The pre-bill will be for the services rendered during the identified month. The contractor will submit a monthly reconciliation invoice consistent with the terms set forth in section 5.11.

5.10.2 ISD 279 requires the contractor to invoice ISD 279 twice in the month of June for all year-end services. The contractor will invoice all outstanding transportation services for the current fiscal year no later than the end of the week of the last day of school before the summer break. Invoicing will include home-to-school, field trips, activities, and all other transportation-related services. A final cleanup invoice for the month of June will be submitted no later than seven (7) days following the last day of June. This will include all summer school routes for the month of June, and any field trip work completed by contractor for the school year.

5.10.3 ISD 279 requests that the contractor sends ISD 279 a preliminary month end invoice. ISD 279 will review the preliminary invoice and collaborate with the contractor to finalize a final invoice to be submitted to ISD 279.

5.10.4 Incremental Billing: All hourly charges will be invoiced in quarter hour increments. For rounding purposes any incremental time of 7 minutes or less will be rounded down to the closest quarter hour. Any incremental time of 8 or more minutes will be rounded up to the closest quarter hour.

5.10.5 No Load Charges: Consistent with contract section 8.6, contractor will record “no loads”. A “no load” is defined as a rider that does not load the vehicle and does not cancel the ride within 60 minutes of the scheduled pick-up time. ISD 279 will not incur charges for unreported no loads, nor will ISD 279 incur charges beginning with the fourth consecutive no load. This provision will be implemented retroactively from the date of the discovery or first reporting, if beyond the fourth consecutive no load.

5.10.6 Service Cancellation: ISD 279 will not incur charges for any home to school, midday, midday, late activity or work route transportation if the scheduled student cancels their ride with the contractor, or ISD 279 notifies the contractor of the cancellation one (1) hour prior to the scheduled pick-up time. For charter service cancellations must be made two (2) hours prior to the scheduled pick-up time.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

5.10.7 Invoicing Format: Vendor will align invoicing requirements with ISD 279 needs. The format or information requested will be in alignment. The district may change this format with proper notice to the vendor throughout the contract.

5.11 Contractor Informational Detail:

5.11.1 All contractors and subcontractors will provide a written company history and description indicating the type and extent of their experience in school transportation.

5.11.2 All quotations will include a list of school districts that the contractor has served during the past ten years. The list must include the date of service and contact names and telephone numbers for each reference.

5.11.3 Each quotation must include the company's most recent audited financial statement and bank references.

5.11.4 Contractor shall provide the company's DOT number and an explanation of any negative reports listed under the DOT number.

5.11.5 Contractor shall provide a detailed spreadsheet that meets ISD 279 requirements that detail the results from the most recent State of Minnesota or state of doing business in vehicle safety inspections for three (3) years. For Minnesota, this report must include detailed points summary for each vehicle that falls under MN Administrative Rule 747.0700.

5.11.6 Contractor shall provide a detailed maintenance program that explains how vehicles will be maintained and serviced throughout the service agreement with ISD 279.

5.11.7 Contractor shall provide Equipment list as specified in below.

5.11.7.1 Existing vehicles with equipment features, list of all vehicles by VIN number, Department of Transportation number, make, model, license plate number, age, capacity, mileage, and wheelchair lift if so equipped.

5.11.7.2 New vehicle list with a full description of equipment and features.

5.11.8 Staff lists of all mechanics/drivers, office staff supervisory staff, driver trainers and drivers presently on staff who would work under this contract.

5.11.9 List of each employee, the years of service, current capacity, licensures, and special training.

5.11.10 Physical Description of Facilities: Include address, acreage, number of buildings on the property, number of vehicles to be housed on the property, and fuel storage capacities.

5.11.11 Contractor will provide a copy of the written employee handbook that is issued to each driver annually.

5.12 Subcontracting

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

5.12.1 Any contractor desiring to subcontract work under this contract must obtain the written permission of ISD 279 prior to initiating any subcontracting agreement.

5.12.2 If a subcontract is proposed to ISD 279, the contractor shall submit the same information regarding the Subcontractor's employees, equipment and facilities as required above.

5.12.3 Contractor will ensure that any subcontractor is legally bound to the same specification for student transportation as required of the company under contract.

5.12.4 All standards contained in these specifications, including the insurance requirements, will apply to all subcontractors.

5.12.5 Deductions for nonperformance will be assessed to both the subcontractor and the contractor.

5.12.6 ISD 279 reserves the right to subcontract routes at their discretion to other contractors when necessary.

5.12.7 Non-Assignment of Contract - The Contractor shall not assign, transfer, convey, subcontract, or otherwise dispose of this Agreement or any right, title, or interest in or to the same, or any part thereof, without the prior written consent of ISD 279. Any attempted assignment without such prior written consent shall be null and void and shall constitute a material breach of this Agreement.

Consent by ISD 279 to one assignment shall not be deemed consent to any subsequent assignment. This provision shall not be construed to prevent the assignment of accounts receivable to a financial institution for financing purposes, provided that written notice is given to ISD 279 at least ten (10) days prior to such assignment.

5.13 Equal Employment Opportunities (EEO) Requirements: Contractors must show evidence of a non-discriminatory equal employment opportunity program in the selection of drivers that follows the guidelines established by the ISD 279 Equal Employment Opportunity Program. Such a program must provide equal employment opportunities regardless of a person's race, creed, sex, national origin or sexual orientation. Contractors must submit an affidavit containing the components of the equal employment opportunity program with the quote.

Section 6. GENERAL OPERATIONS

6.1 Contractor shall transport public and non-public students deemed eligible by ISD 279. Students may reside, and destinations may be inside or outside the geographic boundaries of ISD 279. ISD 279 will determine student eligibility. Contractor shall implement route changes in accordance with ISD 279’s route change process.

6.2 ISD 279 will have exclusive use of all vehicles while those vehicles are performing school-related services to ISD 279. This clause prohibits contractor from using contracted vehicles to provide service to any other group or organization. This clause will not prohibit contractor from chartering vehicles to outside groups or organizations when vehicles are not under service to ISD 279.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

6.3 The contract is for "live" time or mileage service. "Live" time or mileage begins at the first pick up on the first run of a route and ends at the last drop off point of the last run on a route. Live time or mileage for Mid-Day runs will be from the first stop until the last student is discharged. Live time or mileage for charters and field trips commences when the vehicle arrives or is scheduled to arrive, whichever is later, at the pick-up location and ends when the charter is unloaded at destination. Deadhead time or mileage to be billed must be preapproved by ISD 279 before the initiation of the route.

6.4 Contractor shall comply with ISD 279 guidelines for idling parked vehicles on school property. Idling shall be kept to a minimum during all hours of operation to promote and protect the environment. A no idling policy supports sustainable and efficient fuel savings for ISD 279 and is required.

6.5 Contractor shall furnish vehicles that meet or exceed the current "National Standards for School Buses and Operations" as adopted by the National Conference on School Transportation and comply with the unique requirements of ISD 279 as established in these Specifications and Appendices. Vehicles will comply with all Federal and State of Minnesota regulations, laws, and rules for Type III school bus operations.

6.6 To ensure that all vehicles start in cold weather, the Contractor shall provide a backup procedure to start vehicles and/or an alarm system to notify key personnel in the event of a power failure.

6.7 Contractor shall have a spare vehicle procedure in place to minimize vehicle breakdown times during the daily operation of services. This procedure must include pre-tripped vehicles ready to dispatch with little notice, in order to ensure drivers are on time to begin their routes. This procedure must also support delivering spare vehicles that are out on route during route time.

6.8 Preference will be given to contractors that have vehicles maintained by ASE Certified mechanics, to operate an efficient, dependable and safe fleet. Contractor will demonstrate a preventative maintenance program that involves the drivers, mechanics and all staff in ensuring that all vehicles are safe.

6.9 Contractor shall keep the fleet clean. Vehicles will be washed monthly when weather permits, and interiors cleaned daily to provide a clean environment for passengers. District may require more frequent cleaning of the vehicle interior as reasonably required to protect students and other passengers from public health concerns. An anticipated schedule washing schedule will be delivered to ISD 279 prior to the first day of school. There must be a minimum of eight vehicles washing dates for an entire year, including a summer detailed wash and clean.

6.10 Substitute drivers: Contractor shall have available substitute drivers sufficient to cover their assigned routes. Substitute drivers must have knowledge of the geographic area they are serving.

6.10.1 Contractor shall work diligently to have available substitute drivers to avoid have office staff and leadership from having to drive regularly.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

6.10.2 All substitute drivers must be provided with clear and informative route copies along with basic knowledge about ISD 279 contract obligations (i.e. Late Alerts, Schedules, etc.)

6.11 Staffing and Training responsibilities: Training and staffing are required by ISD 279 for safety and efficient school bus operations.

6.11.1 Dispatcher(s): Contractor shall employ one (1) full time dispatcher per 30 vehicles. Dispatchers must always be present in the dispatch office during vehicle operations.

6.11.2 Field Safety Supervisor: Contractor shall employ at least One (1) full-time Field Safety Supervisor and add staff as needed to manage safety-related issues in the field.

a. The Field Safety Supervisor will be responsible for the training, monitoring and interoffice communication concerning the implementation of ISD 279 bus safety policies and procedures.

b. Field Safety Supervisors will work in conjunction with ISD 279 staff to perform route audits, driver and vehicle complaint investigations, safety-related issues, and all other field safety-related challenges.

c. Field Safety Supervisors will review and watch in-vehicle videos at the discretion of ISD 279 as needed and ongoing to investigate and review vehicle issues and drivers driving habits.

6.11.3 Location Manager: Contractor shall staff a minimum of one full-time manager position and one full-time assistant manager. One Manager must be present in the office during vehicle operations. The manager must have a smartphone available to answer calls and emails 24 hours per day.

6.11.3.1 The Location Manager will work closely with the ISD 279 Director Transportation, Security & Emergency Management, and the Assistant Director of Transportation. The Location Manager will have the authority to make personnel and equipment-related decisions that will ensure uninterrupted service and safe operation of all the assigned transportation routes.

6.11.3.2 With input from the Location Manager, ISD 279 reserves the right to remove drivers who do not meet ISD 279 performance standards for the safe and efficient operation of a Type III school bus.

6.11.3.3 ISD 279 reserves the right to remove drivers temporarily when an investigation or other concern arises out of the normal operation of the contract.

6.11.3.4 The contractor is encouraged to include ISD 279 in the interview and hiring process of the Location Manager(s) as needed. The

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

contractor is required to present the location manager that will serve ISD 279 for final approval to serve ISD 279.

6.11.4 Contractor is responsible for ensuring that all staff working under the ISD 279 contract know and understand the service expectations in their area of responsibility. All new staff hired must be provided with a copy of the contract and be required to read and follow the contract.

6.11.5 ISD 279 has the authority to observe and evaluate driver performance and conduct at any time.

6.11.6 Child Check: Contractor shall adopt a formal written child check procedure for checking all vehicles operating under this contract. Upon the award of the contract, the contractor shall provide the written child check procedure for review by ISD 279. Annual training regarding child check procedures must be provided to all drivers. The contractor must immediately report and notify the Director of Transportation, Security & Emergency Management, and\or Assistant Director of Transportation of any incidents of students being left on vehicles after students scheduled drop off or when a student is left unattended on a vehicle. Failure to follow formal written child check procedure may result in the driver being removed from driving ISD 279 routes.

The policy shall, at a minimum, require the driver to physically check each seat area for any remaining students whenever:

a. The driver finishes a school run
b. The driver returns to the terminal
c. The driver leaves the vehicle

6.12 ISD 279 has the authority to assign paraprofessionals (ESPs) and other appropriate ISD 279 staff to ride on vehicles in order to promote safety, order, and provide support to student(s). District staff may ride on vehicles for training, driver support, or student observation and behavior management.

6.13 Terminal Facilities: Terminal facilities will include: administrative offices, dispatch facilities with dispatch/driver communication capabilities and storage facilities for the number of vehicles required to fulfill their contract (including spare vehicles). All vehicles will be stored in the protection of a garage and/or have access to power plug-ins for engine heaters.

6.14 Communications: Contractor shall provide direct telephone lines to all managers, dispatchers and safety staff. Contractor will provide at least three incoming phone lines to the terminal and cell phone numbers for staff who are operating in the field or supervising staff.

6.14.1 Contractor will provide one dedicated emergency nonpublished land line for ISD 279 use that allows ISD 279 to reach terminal staff during normal and peak business hours. This phone must not be used for regular phone usage during business hours.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

6.14.2 Contractor will provide after-hours contact number and names for evening and weekend field trip and charter work.

6.14.3 Computer requirement: Contractor shall supply computers and the necessary software and network infrastructure to support ISD 279 routing needs, GPS playback, e-mail communications, camera system review, and data sharing software such as Google Documents, Microsoft Teams, other viable software solutions. All contractor's staff must have access to these essentials in order to perform their duties effectively.

6.15 Delayed Vehicle Mobile & Web Application: Preference will be given to the contractor providing an electronic late vehicle alert system that will notify parents at no cost to families and ISD 279 officials when a vehicle is delayed. This system will be in linked to onboard GPS and provide ISD 279 and parents with a "real-time" alert tool that any users can download for free on an IOS and Android phone system. The system will require real-time monitoring from a dispatch team to ensure accurate and timely information. The system will also be secure and meet ISD 279 guidelines for secure access by students and families.

If the contractor is unable to provide a resource or product, ISD 279 will provide contractor with a preferred vendor to use in lieu of company vendor.

6.16 Driver Requirements:

6.16.1 Pre-employment: Contractor shall obtain at least a three-year employment history on all new hires prior to assigning them to an ISD 279 route. If candidates have a CDL history, they shall obtain a ten-year employee history. Contractor shall make appropriate criminal background checks and motor vehicle license checks on all new drivers as required by law.

6.16.2 Contractor shall perform criminal background checks every two years with all employees servicing ISD 279, with the first one prior to operating vehicles for ISD 279. If there is a record of a background check crime defined in Minnesota Statute § 299C.61, Subd.2., a felony, or any other theft as defined in Minn. Stat § 609.52, Subd.2. the employee will not service ISD 279.

6.16.3 Contractor shall perform and provide motor vehicle records checks at least twice during the school year on all drivers serving ISD 279.

6.16.4 In accordance with MN Statute 169A.31, no driver will operate or have physical control of a Type III school bus under contract to ISD 279 with any presence of alcohol in their system.

6.16.4.1 Drivers under suspicion of driving impaired or post-accident shall submit to a drug/alcohol test upon request by ISD 279 staff or law enforcement staff. Failure to comply with this request shall result in immediate exclusion of this driver from ISD 279 routes or school bus services.

6.16.5 Drivers will obtain a Type III school bus compliant physical exam and always meet the physical requirements of the State of Minnesota law to perform their

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

duties. Drivers will always meet the health standards imposed by the State of Minnesota. Driver must have physical exam certificate while operating a Type III school bus.

6.16.6 Pursuant to Minnesota Statute 171.02, drivers will have in their possession a valid Minnesota Driver's License for the class of vehicle operated. Drivers are required to carry their license with them while on duty and submit it upon request of an ISD 279 District Transportation staff member.

6.16.7 Contractor will design and implement a training program that aligns with the Minnesota Model School Bus Driver Training Program, where applicable. This model includes but is not limited to; driving skills, human relations, crash and emergency preparedness, vehicle care, inspection & use, laws and regulations, special needs, and ride safe – wheelchairs.

6.16.8 Drivers will be required to wear a contractor supplied I.D. badge while performing service for ISD 279. All contracted employees must wear a contractor supplied badge when on ISD 279 property and in the course of transporting students. This badge must be displayed at the mid-level of their body, above their waist and identify the employee by name and contractor. Drivers are required to follow all visitor procedures at schools anytime they go into a school.

6.16.9 The Type III school bus driver will be alert and comply with all Minnesota Statutes pertaining to the operation of a motor vehicle (Highway Traffic Regulations Act) while driving a school bus. The driver will also comply with all rules and regulations of the Minnesota Department of Education covering the operation of a school bus.

6.16.10 Driver Disqualification: It is the protocol of ISD 279 to follow the school bus driver disqualification conditions outlined in the Minnesota Department of Public Safety Rules Section 7414.0400.

6.17 Driver Training Minimum Requirements:

6.17.1 *Pre-Service Training:* Contractor shall provide pre-service training as prescribed by Minnesota Statute 171.02, subd. 2b. paragraph (c).

6.17.2 *In-Service Training:* Contractor shall conduct a mandatory monthly safety meeting(s) attended by all drivers and support staff. Minutes of each meeting along with the attendance roster will be sent to ISD 279 monthly. Failure to attend a monthly safety meeting is a violation of ISD 279 protocol. ISD 279 shall be allowed to provide training in conjunction with contractor to provide training topics and materials to all drivers serving ISD 279. Contractor will require all employees serving ISD 279 to attend an annual back to school in-service training in August of each school year. All training must comply with Minnesota statute 171.02.

6.17.3 All new drivers are required to be trained on the actual route they are assigned or bid onto prior to driving the route solo. Each driver will be certified by a driver trainer or designee certifying their knowledge and ability to perform the tasks necessary to perform the route safely and efficiently. A certification process for

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

each driver will be presented to ISD 279 as the driver comes on board and annually.

6.17.4 Contractor shall provide annual training and certification for drivers who transport students with special needs. This training must include specialized training on proper techniques for securing wheelchairs, cam straps, and safety vests. This training must be recorded and provided to ISD 279 annually.

6.17.5 Type III drivers are prohibited from bringing their own child with them on the route.

6.17.6 Annual Evaluation: Minnesota Statute 171.321 Subd. 5 specifies that drivers will receive a driving evaluation annually. Contractor shall forward a copy of the certification of the evaluation on all drivers to the ISD 279 Transportation Department.

Section 7. EQUIPMENT

7.1 Contractor must own, lease, or have under dedicated contract to a minimum of 25 vehicles to submit a quote for this contract.

7.2 New Equipment Information:

7.2.1 All new equipment purchases will include ISD 279 consultation to allow input regarding purchase specifications.

7.3 The contractor shall provide vehicles for this contract that are safe, and meet all the State of Minnesota laws, Federal laws, and ISD 279 rules and requirements. All vehicles used in ISD 279 for the purpose of transporting students to and from school and school-related activities must meet the following ISD 279 requirements in addition to all requirements in current law and regulation:

7.3.1 Bodily fluid clean up kit, First Aid Kits, and Seat Belt Cutters.

7.3.2 Two-way Radio/Communications: All vehicles transporting all students to and from school, on field trips, activity trips, or on between-building programs, must be equipped with communication equipment that allows contact between the driver and dispatch. The equipment must be turned on and monitored by the driver whenever transporting ISD 279 students or staff. The communication system must be adequate to provide effective communication between the contractor's operational office and any vehicle on an assigned route.

7.3.3 It is the preference of ISD 279 that all new vehicles purchased during the commencements of the contract shall be purchased with tether mounts in the rear seats, to facilitate the installation of safety vests and child safety seats.

7.3.4 All newly specified vehicles will have air conditioning as standard equipment in each vehicle.

7.3.5 Barrier Vehicle and Enclosed Vehicle:

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

7.3.5.1 When requested by ISD 279 is required by the student's IEP, the Contractor may be asked to provide a barrier vehicle which is one that presents a divider between the student passenger(s) and the driver. A barrier vehicle is used to ensure the student cannot gain access to the driver or the driver compartment area at any time. Typically, the barriers are made of plexiglass. These items, when installed, must conform to all state laws and regulations. The barriers will be provided at no additional cost to the school district.

7.3.5.2 When requested by ISD 279 or required by the student's IEP, the Contractor may be asked to provide an enclosed vehicle which is one that presents a divider between the student and any rear access to the vehicle, as well as between the student and each side passenger doors and windows. The enclosed vehicle is used to ensure the student is fully surrounded with no means of escaping the vehicle where they could pose harm to themselves or others. Typically, the barriers are made of plexiglass. These items, when installed, must conform to all state laws and regulations. Enclosed vehicles will be provided at no additional cost to the school district.

7.3.6 Audio/Video Recording Systems: ISD 279 requires that all vehicles be equipped with digital video & audio recording systems. Type III school buses shall carry a two (2) camera system. Systems on vehicles that are currently owned by the contractor must be approved by ISD 279 for meeting minimum standards for data retention camera resolution and audio recording quality. If the contractor is purchasing or leasing new or used vehicles, they must be equipped with a new DVR mobile surveillance system approved in advance by ISD 279.

The Contractor will implement all ***new*** equipment purchases to include:

1. Full High Definition (HD) resolution
2. Hard drive storage capacity that provides a **minimum** of 30 days' (Approx. 500 gig) worth of video storage
3. The contractor will provide ISD 279 with playback devices, direct electronic access to all data, and any necessary software as needed for transportation staff and school site staff
4. The contractor will have a reliable system that allows ISD 279 to access and download camera feed as necessary for all vehicles used in the service of ISD 279. If there are multiple terminals/sites, the contractor will need to equip each site with the equipment necessary to meet these requirements.
5. It is the preference of ISD 279 to have video recording systems with Wi-Fi downloading enabled and system health monitoring technology.

The contractor will implement all ***existing*** equipment to include:

1. Hard drive storage capacity that provides a **minimum** of 15 days' (Approx. 250 gig) worth of video storage
2. The contractor will provide ISD 279 with playback devices, direct electronic access to all Wi-Fi data, and any necessary software as needed for transportation staff and school site staff

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

3. Replacement of existing equipment as it ages out at seven years of service with Full HD digital camera systems

Full High Definition (HD) digital camera systems are expected to have an average life cycle of (7) seven years. Because this is shorter than the vehicle replacement schedule the contractor will need to replace camera systems more frequently than when the physical retirement age of the vehicle. The contractor will provide an in-service spreadsheet tracking all in service dates for all systems. All systems will be replaced a minimum of every seven years. If the system has a higher than usual failure rate, the contractor will replace them as needed, before the expiration date.

The position and angles of the camera systems will be determined in conjunction with ISD 279 design and specifications.

The contractor will maintain a stringent preventive maintenance protocol that requires the contractor to perform an annual inspection, cleaning, re-formatting of hard drives, and testing of each camera system during the preventive maintenance compliance process of the vehicle. Any equipment not working will be required to be repaired or replaced before returning to route.

Audio/Video Confidentiality: The contractor shall follow ISD 279's Video & Audio security procedures for recordings of students. All recordings are the property of ISD 279 and are confidential student data. No one may view these videos without the express permission of ISD 279.

Video Request – The contractor shall provide video to the district in the most efficient and timely process possible. The district has the right to all video recorded on Type III routes at any time. Video should be provided within eight hours of requesting video, or the next business day when requested at the end of the day.

7.3.7 All vehicles shall be equipped with a GPS system that conforms to the needs and specifications of ISD 279. GPS data and software tools shall be provided to ISD 279 as part of the contract. The contractor is to provide GPS systems that allows drivers to access directions as well as moving map display.

7.3.7.1 Contractor is required to provide GPS data to third-party vendors such as routing software vendor under agreement with ISD 279 as part of the contract. GPS connection to interact with routing software with a "ping" rate of at least every 5 seconds in order to provide accurate locations and provide accurate plan vs. actual route performance.

7.3.8 It is the preference of ISD 279 to have all Type III school buses equipped with an electronic pre-trip tool that tracks proper pre-trips by each driver. Reports on demand will be provided to ISD 279 of defects and inspection proficiencies of all vehicles operating in ISD 279. The contractor will provide ISD 279 with access to GPS software.

7.4 Age Requirements:

7.4.1 All Type III school buses operating under this contract will be no more than twelve (12) years old during each year of the contract and subsequent contract extensions.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

7.4.2 The contractor will also provide a copy of its annual replacement schedule at the commencement of the contract and annually every January 1st of the contract to ISD 279.

7.4.3 For the purpose of determining the fleet age ISD 279 will review the age of the fleet as of September 1 of each school year. The year of the vehicle will be the manufacture date appearing on the vehicle's manufacturer installed body sticker.

7.4.4 All vehicles scheduled for replacement based on Sec.7.4 will be purchased, delivered, and any necessary equipment installed by August 15 of each school year. Failure to meet this contract requirement will result in daily non-performance fines up to and including the loss of assigned route assignments to contractor.

7.5 Vehicle Identification:

7.5.1 All vehicles will be identified by the name of the contractor operating the vehicle on both the right and left side of the vehicle.

7.5.2 All vehicles will be identified by a coordinated numbering system upon consultation with ISD 279. The specifications of the numbering, including size and location, will be at the discretion of ISD 279.

7.5.3 The contractor shall post a sign in the front window when loading students identifying the route number.

7.6 Student Securement/Restraint Systems:

7.6.1 The contractor will provide car and booster seats for students, as needed. ISD 279 will provide other necessary student securement/restraint systems (safety vests and cam straps) that are needed under the terms of the contract and the laws pertaining to special education.

7.6.2 The contractor shall return all ISD 279 securement systems to ISD 279 at the conclusion of each school year or upon request. Any unreturned items will be charged to the contractor at full replacement value.

7.6.3 The contractor shall use wheelchair securement systems (ratchet type tie-downs) as approved by ISD 279 and the driver will follow ISD 279 prescribed tie-down procedure.

7.7 Other Equipment Requirements:

7.7.1 Advertising – A vehicles operating under this contract with ISD 279, transporting students and/or staff on any to/from school routes, field trip or activity trip may not display any type of advertising signage on the inside or outside of the Type III school bus. This does not include the contractor's name, address, vehicle number or other legally required letters such as common carrier identification numbers.

7.7.2 Wheelchair Lift Equipment: Type III school buses with wheelchair lift equipment must meet all A.D.A. requirements, other Federal requirements, and State of Minnesota rules and laws.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

7.7.3 All lift vehicles operating under this contract shall be equipped with an emergency fire blanket for use in an emergency "drag type" evacuation of students who use wheelchairs or students that may require a lift vehicle.

7.7.4 Contractor shall provide a "space blanket" for each student who uses a wheelchair and/or is medically fragile that is assigned to a vehicle.

7.7.5 Alternative Fuels: Vehicles operated on route, field trip and activity trip service under this Type III service contract must be fueled by gasoline.

Section 8. REGULAR REPORTING REQUIREMENTS

8.1 Contractor shall keep a current updated list of drivers and all pertinent driver data and make available to ISD 279 upon request.

8.2 Contractor shall provide twice annually on October 1st and again on February 1st to ISD 279 the MVRs from the MN Department of Public Safety for all drivers.

8.3 Contractor shall perform comprehensive criminal records checks on all new drivers upon hire and every two years thereafter.

8.4 Vehicle Inspection Reports: After the MN Department of Public Safety school bus annual inspection, or after any random inspections which may occur, contractor shall forward a copy of the inspection results to ISD 279.

8.5 Accident/Incident Reports: Contractor shall immediately call ISD 279 to report any and all accidents/incidents involving ISD 279 students or vehicles. The contractor shall follow accident reporting protocol as described in Appendix 5. It is further provided that the accident reports herein are subject to all applicable data privacy statutes.

8.6 Ridership Reporting: Contractor will submit daily ridership reports detailing students that did not ride. Students that have not ridden for 3 or more consecutive days will be automatically placed on hold. All costs invoiced for students not riding on the fourth day and beyond will be credited to ISD 279. Additionally, non-performance fines may be levied for failure to report ridership.

8.7 Late Vehicles/Vehicle Breakdowns: Contractor shall report all late bus situations and vehicle breakdowns, at the time of the occurrence, to both the school involved and to the ISD 279 Transportation Department.

8.8 Safety/Discipline Reports: Contractor shall work with ISD 279 and the individual schools in the completion of the Student Conduct Reports that are fundamental to the School Bus Conduct Policy of ISD 279. Contractor shall enter completed reports into the ISD 279 computerized student disciplinary system (bus tickets) within 24 hours to ensure timely conduct review.

8.9 Drug and Alcohol Testing Program: Contractor shall provide documentation on pre-employment, reasonable suspicion, post-accident and random testing procedures,

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

practices, and results for alcohol and controlled substances of all Type III school bus drivers in their employ.

Section 9. COMPANY OPERATIONAL PROFILE

Transportation Company Reference Data:

Company Information	**Complete**
Name of Company:	Collaborative Student Transportation
Company Address:	615 1st Ave NE Suite 115 Minneapolis, Mn 55413
Telephone Number:	612.808.8868
Email Address:	rfp@drivecst.org
Company Website:	Drivecst.org
Company D.O.T. Number:	4410786
The contractor is one of the following (**Circle All**):	MN Corporation, Out-of-State Corporation, Corporation, Partnership, Sole Proprietorship

NOTE: If accepted, the information submitted in this quotation shall be considered an addendum to the contract negotiated between the contractor and the School Board and shall be binding between both parties. Contractor will notify ISD 279 in writing of changes in these areas.

List names and addresses of districts that your company provided transportation service during the past ten (10) years:

Name of District Contact	**Address/Phone**	**No. of Years**	**No. of Vehicles**	**Current Annual Volume (Students / Invoiced Cost)**
South Washington County Schools	8587 W Point Douglas Rd S Cottage Grove, MN 55016	8	50	150 Students
Robbinsdale Area Schools	4148 Winnetka Ave. N New Hope, MN 55427	8	75	275 Students
Eden Prairie Schools	8100 School Rd Eden Prairie, MN 55344	7	95	270 Students
Milwaukee Public Schools	5225 W Vilet St Milwaukee, WI 53208	4	22	70 Students
Omaha Public Schools	3215 Cuming St Omaha, NE 68131	3	55	160 Students

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

Data relative to the number of personnel employed by your company in Minnesota:

Personnel	Quantity	Personnel	Quantity
Regular Drivers	416 Drivers	Substitute or Part Time Drivers	42
Dispatchers	25 Dispatchers	Supervisory Personnel	14 Supervisory Personnel
Office Personnel	45 Office Personnel	Mechanics	15 Mechanics
Others	N/A	Total Personnel	557 Total Personnel

Vehicle Service Supervisory employees to operate ISD 279 service:

Personnel	Complete
Location / Terminal Manager	Katherine Jacobs | General Manager
Asst. Location / Terminal Manager	Randy Haar | Vice President of Fleet Development
Safety Supervisor / Manager	Nadene Dell | Director of Safety and Compliance
Dispatcher(s)	Katherine Jacobs | General Manager
Shop Manager	Chris Rausch | Director of Fleet Development
Regional or State Manager	Sara Houle | President

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

Provide a description of your driver selection training and supervisory program in operation at the present time.

- Note: Contractor may wish to submit copies of materials or forms used by the company for their driver selection procedures, or training program, preventative maintenance and, mechanical repair program, etc. to supplement this brief description.

At CST, we partner with a network of transportation service partners to service all pupil transportation contracts. While we do not hire drivers and vehicle aides directly, we hold our servicer partners to stringent standards in their hiring practices. In addition to the qualifications described below, our partners are required to provide documentation to CST upon request that they are in compliance with our driver and non-driver qualifications. This information will also be made available to the district upon request.

All drivers must meet the qualifications below to be eligible transport students on behalf of CST:

Complete a pre-employment national criminal background check. Complete a national criminal records check bi-annually. Complete a national fingerprint background check for states and/or districts where it is required. Pass all state and federal requirements prior to performing transportation services for CST. Complete a pre-employment motor vehicle license check and pre-employment drug screening. Complete at minimum two moving violation reports (MVRs) checks annually for each driver providing services to CST. Obtain a compliant physical exam indicating that they are medically qualified to drive the vehicle and shall maintain a valid physical exam (medical card) at all times while providing CST transportation services. Drivers shall not operate or have physical control of a vehicle under contract to CST with any presence of alcohol in their system. Drivers will have in their possession a valid State Driver's License for the class of vehicle operated. I.D. badge must be worn above the waist on the outermost clothing and that is visible.

Student Safety is our first priority at CST. All new drivers will be provided pre-service training which includes: pre-trip inspection training, behind-the-wheel training, training on special needs transportation, training on student management, training on child safety restraint systems (CSRS), training on policies, laws and regulations, training on securing wheelchairs (if applicable), training on emergency evacuation procedures., First aid and CPR instruction, Family Education Rights and Privacy Act (FERPA) Pupil Confidentiality, All new drivers will be evaluated and certified to drive prior to being placed into service. All drivers will be required to attend monthly safety meetings. The meeting topics may include some of the above new driver training topics along with location specifics and district policies. Aide/Paraprofessional Training All vehicle aides will be provided pre-service training which includes: training on special needs transportation, training on student management training on child safety restraint systems (CSRS) training on policies, laws and regulations, training on securing wheelchairs (if applicable), training on emergency evacuation procedures.

All aides will be required to attend monthly safety meetings. The meeting topics may include some of the above training topics along with location specifics and district policies.

More information regarding driver selection training and other driver information can be found in Section 2.0 of our proposal below.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

Additional Information Requested:

Required Documents to Include:	**Check to Acknowledge Included**
Records detailing the past three (3) years of state inspection results of your fleet (Minnesota vehicles), this report must include average points lost per vehicle, number of vehicles placed out of service, vehicles receiving temporary permits, and any major defects found.	☒
Brief description of our preventative maintenance and mechanical repair program.	☒
Describe the daily pre-trip inspections made of all vehicles.	☒
Describe what written reports are required of drivers on the vehicle, road conditions, etc.	☒
Describe the preventative maintenance and inspection services performed and how often they are performed.	☒
The method in use to assure starting of engines in cold weather to maintain route schedules.	☒
Likely location of garage and maintenance facilities for vehicles contracted under this quote.	☒
Other information relative to equipment (i.e. Zonar, GPS, Child Checkmate, etc.)	☒
Provide financial and responsibility data relative to your company.	☒
Provide a detailed description of any value-added services or products that would be included in the services provided to ISD 279 free of charge (i.e. GPS, Zonar, Child Checkmate, Vehicle Status Applications)	☒

Additional Information Requested if final consideration is given:

If your quotation is given final consideration, will you supply the following confidential information, upon request by the School Board?	**Yes**	**No**
Financial Rating/information/Recent certified audit.	☒	☐
Name and address of our current insurance carrier and agent from whom a certificate of insurance will be obtained for the School Board.	☒	☐
Allow an ISD 279 representative or committee to conduct periodic inspections to determine whether specifications are met.	☒	☐
Supply a list of names of regular drivers to be used in ISD 279 with their Motor Vehicle Department and records both in October and January of each contract year.	☒	☐
Request and authorize designated state and local officials to furnish the School Board information relative to our operations record.	☒	☐

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

Service Approach & Methodolgy: Describe in detail how this contract for services will be approached. Describe any innovative or progressive approaches that would be used in this project. Clearly show why the firm would be superior to other proposing firms in the delivery of the scope of services. If subcontracting, describe the systems and processes that assure that district requirements will be consistently met.

Our senior leadership team at CST has over 100 combined years of experience working in pupil transportation with the majority of that time devoted to servicing the unique needs of homeless and highly mobile students and special education students.

One of the biggest challenges to servicing the needs of this student population is ensuring consistent, on time transportation for students whose pick up locations are frequently changing. The CST team has worked hard to develop a unique transportation model that alleviates this difficulty by working with a select group of high-quality transportation vendors that allows us to create significant cost-saving efficiencies for Osseo Area Schools that do not compromise the quality of care that students receive.

CST's transportation model allows us to efficiently serve the needs of all students as we are not bound to a single location. The instability of McKinney-Vento student pick up/drop off locations can be a major obstacle for both districts and service partners. Through our collaborative model, we can identify the vendor in our network that is in closest proximity to the student's location and get them to school quickly and safely when a CST Company-Owned vehicle may not be the most efficient solution. This reduces the amount of time that vehicles are on the road, creating cost savings for the school district as well as shorter, more enjoyable rides for students.

Student safety is our highest priority at CST. For this reason, we place a major emphasis on staff screening and training. This is especially important when dealing with Special Education students. All drivers and aides receive pre-service training on topics relevant to Special Education transportation including, but not limited to: special needs transportation general knowledge, student management, child safety restraint systems (CSRS) policies, laws and regulations, securing wheelchairs (if applicable), emergency evacuation procedures. First aid and CPR instruction, Family Education Rights and Privacy Act (FERPA) Pupil Confidentiality

One of the keys to making our model successful is our strong transportation provider network. Our ability to partner with a select group of high-quality transportation companies allows us to create significant cost-saving efficiencies for Osseo Area Schools that do not compromise the quality of care that students receive.

One of the biggest benefits to our model is that we are not bound to a single location. The instability of McKinney-Vento student pick up/drop off locations can be a major obstacle for both districts and vendors. Through our collaborative model, we can identify the provider in our network that is in closest proximity to the student's location and get them to school quickly and safely. This reduces the amount of time that vehicles are on the road, creating cost savings for the school district as well as shorter, more enjoyable rides for students.

With that in mind, we work hard to ensure that all subcontractors that partner with CST operate at the highest quality standards. All transportation partners in our network are held to stringent safety and compliance standards, and are carefully vetted by our Safety and Compliance Team prior to transporting students on behalf of CST. Vendors who fail to uphold our service standards are subject to fines, suspension, and in severe cases, termination.

A comprehensive description of our requirements for CST Transportation Partners can be made available to the district upon request.

See section 4.0 of the Proposal Document below for more information regarding our service Approach and Methodology.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

Section 10. AFFIDIVATE OF NON-COLLUSION

I hereby swear (or affirm) under the penalty of perjury:

That I am the vendor (if the vendor is an individual), a partner in the company (if the vendor is a partnership), or an officer or employee of the responding corporation having authority to sign on its behalf (if the vendor is a corporation).

That the attached response has been arrived at by the vendor independently and has been submitted without collusion with and without any agreement, understanding or planned common course of action with any other vendor designed to limit fair or open competition.

That the contents of the Request for Quote response have not been communicated by the vendor or its employees or agents to any person, not an employee or agent of the vendor and will not be communicated to any such persons prior to the official opening of the quotations; and

I certify that the statements in this affidavit are true and accurate.

Authorized Signature: _____ Date: 12.15.2025

Title: Chief Operations Officer Company Name: Collaborative Student Transportation

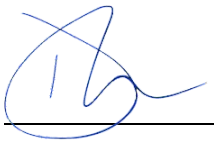
Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

Section 11. SIGNATURE

I, the undersigned, hereby certify that I am a duly authorized agent of Collaborative Student Transportation to submit this quote for consideration and acknowledge that all pages of have been received and agree to the terms contained therein.

Receipt of the following Addenda/Amendments to the quote documents and their costs being incorporated in the RFQ is acknowledged:

1. Exhibit 2 – Tab1: Pricing Workbook 2026-2031 Included in Submission
2. Exhibit 2 – Tab 2: Route Quotation Tab – Example Workbook Completed

SIGNED: 

NAME: Dillon LaHaye, COO
(print or type name)

VENDOR NAME: Collaborative Student Transportation

ADDRESS: 615 1st Ave NE Suite 115 Minneapolis, Mn 55413

E-MAIL ADDRESS OF SIGNER: rfp@drivecst.org

PHONE NO. 612.808.8868

INCORPORATED IN STATE OF: Minnesota

Per Section 2.0 (RFQ) – Legal Notice: Volume Quoting

Contractor must own, or have under direct dedicated contract, **a minimum of twenty-five (25) vehicles** meeting the specifications detailed within this document to submit a quotation and be considered for award.

Please provide the following vehicle volumes you will commit to this RFQ:

Vehicle Type	Minimum Number Quoting	Maximum Number Quoting
Type III – 7 Passenger	50 Vehicles	250 Vehicles
Type III – 10 Passenger	0 Vehicles	10 Vehicles
Type III – Totaling Vehicles Quoting	50 Vehicles	260 Vehicles

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

CONTRACT OFFER & AWARD

CONTRACTOR: Collaborative Student Transportation, Inc. (CST)

The undersigned warrants that I/we have examined all General Terms and Conditions, Detailed Conditions and Specifications, and Appendices within the **Type III Pupil Transportation Services RFQ dated December 15, 2025**.

The signature certifies understanding and compliance with the **Type III Pupil Transportation Services RFQ dated December 15, 2025**.

The undersigned further acknowledges that its submission to **Type III Pupil Transportation Services RFQ dated December 15, 2025** has been accepted and awarded by ISD 279 – Osseo Area Schools. The signature certifies adherence to its submission.

Business Name: CST

Business Address: Address

Authorized Signer (print): Dillon LaHaye

Authorized Signer Title: COO

Authorized Signer Email: dillon.lahaye@drivecst.org

Authorized Signer Phone: Phone Number

SIGNATURE & DATE Signed by: 44554D23B8C4448... 3/23/2026

ISD 279: Osseo Area Schools

ISD 279 has accepted and awarded contractor's response to the **Type III Pupil Transportation Services RFQ dated December 15, 2025**. Per the RFQ, this contract commences July 1, 2026. Billable work, services, equipment, etc. must occur on or after July 1, 2026.

ISD 279 – Osseo Area Schools

11200 93rd Ave N, Maple Grove, MN 55369

John Morstad, Executive Director of Finance and Operations

SIGNATURE & DATE _____

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

Appendix 1. SCHOOLS AND BELL TIMES

Elementary (PreK/K-5)		
Aspen Ridge (New 2026)	TBD	18375 Arbor Ridge Parkway, Maple Grove, MN 55311
Basswood	8:50 – 3:20	15425 Bass Lake Road Maple Grove, MN 55311
Birch Grove	9:30 – 4:00	4690 Brookdale Drive Brooklyn Park, MN 55443
Cedar Island	9:30 – 4:00	6777 Hemlock Lane Maple Grove, MN 55369
Crest View (Closed 2025)	8:50 – 3:20	8200 Zane Avenue N. Brooklyn Park, MN 55443
Edinbrook	8:50 – 3:20	8925 Zane Avenue N. Brooklyn Park, MN 55443
Elm Creek	8:50 – 3:20	9830 Revere Lane N. Maple Grove, MN 55369
Fair Oaks	9:30 – 4:00	5600 65th Avenue N. Brooklyn Park, MN 55429
Fernbrook	8:50 – 3:20	9661 Fernbrook Lane Maple Grove, MN 55369
Garden City	9:30 – 4:00	3501 65th Avenue N. Brooklyn Center, MN 55429
Oak view	9:30 – 4:00	6710 East Fish Lake Road Maple Grove, MN 55369
Palmer Lake	8:50 – 3:20	7300 Palmer Lake Dr W Brooklyn Park, MN 55429
Park Brook	8:50 – 3:20	7400 Hampshire Ave N. Brooklyn Park, MN 55428
Rice Lake	8:50 – 3:20	13755 89th Avenue N. Maple Grove, MN 55369
Rush Creek	9:30 – 4:00	8801 County Road 101 Maple Grove, MN 55311
Weaver Lake	9:30 – 4:00	15900 Weaver Lake Road Maple Grove, MN 55311
Woodland	9:30 – 4:00	4501 Oak Grove Parkway Brooklyn Park, MN 55443
Zanewood	9:30 – 4:00	7000 Zane Avenue N. Brooklyn Park, MN 55429
Middle School (6-8)		
Brooklyn Middle	8:10 – 2:40	7377 Noble Avenue N. Brooklyn Park, MN 55443
Maple Grove Middle	8:10 – 2:40	7000 Hemlock Lane N. Maple Grove, MN 55369
North View Middle	8:10 – 2:40	5869 69th Avenue N. Brooklyn Park, MN 55429
Osseo Middle	8:10 – 2:40	10223 93rd Avenue N. Osseo, MN 55369
High School (9-12)		
Maple Grove Senior	7:30 – 2:00	9800 Fernbrook Lane N. Maple Grove, MN 55369
Osseo Senior	7:30 – 2:00	317 2nd Avenue NW. Osseo, MN 55369
Park Center Senior	7:30 – 2:00	7300 Brooklyn Boulevard Brooklyn Park, MN 55443
Osseo Area Learning Center	8:50 – 3:20	7300 Boone Avenue N. Brooklyn Park, MN 55428
Special Education & Early Childhood Alternative Sites		
Osseo Education Center	8:10 – 2:40	324 6th Ave NE. Osseo, MN 55369
Arbor View Early Childhood Center	Program Dependent	9401 Fernbrook Lane Maple Grove, MN 55369
Willow Lane Early Childhood Center	Program Dependent	7020 Perry Ave. N. Brooklyn Center, MN 55429
District 287 Special Education Sites		
Ann Bremer Education Center	8:30 – 3:00	6601 Xylon Ave N. Brooklyn Park, MN 55428
North Education Center	8:50 – 3:20	5530 Zealand Ave. N. New Hope, MN 55428
West Education Center	8:30 – 3:00	11140 Bren Road W. Minnetonka, MN 55343
South Education Center	8:00 – 2:30	7450 Penn Ave. S. Richfield, MN 55423

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

Appendix 2. DRIVER'S ROUTE PROCEDURES

The Type III school bus driver will be alert and comply with all Minnesota Statutes pertaining to the operation of a motor vehicle while driving a Type III school bus. The driver will also comply with all rules and regulations of the Minnesota Department of Education (DOE) covering the operation of a Type III school bus. Each driver will be responsible to understand and comply fully with the obligations, operating rules and special procedures as states in these Specifications and Appendices.

Drivers will transport students on routes and make stops according to the timetable designated by ISD 279 in accordance with the following rules to and school and on all school related activities:

1. Only students assigned by ISD 279 will be transported on school vehicles under contract with ISD 279. Students are to be released from the vehicle only at school or at the designated school destination location. The driver does not have the authority to suspend transportation service for a student or to remove a student from the vehicle enroute.

2. No student will be allowed to stand or sit in the lap of another student while being transported. Drivers will notify contractor dispatchers if an overload situation exists and the Transportation Department will make a vehicle or run adjustment.

3. Route will be traveled, and pickups and discharges made in accordance with the student transportation policies, which include the following:

4. The driver will load and unload students in a manner where they do not cross the street or highway before entering or after leaving the vehicle.

5. Stops are to be made only at the location specified on the route copy. Drivers who are approaching stops where students are standing in the street, are pushing or shoving on the curb line or are exhibiting some other type of unsafe behavior must come to a complete stop at least ten (10) feet back from the students and may not finish approaching the students until the unsafe behavior has ceased.

6. The driver will always wear a lap/shoulder seat belt when the vehicle is in motion.

7. The driver shall have the communication system configured so that the driver will hear when called. Driver will respond when dispatcher calls. If this communication relies on a cellular phone, the driver must stop motion and remove themselves from traffic flow before communicating.

8. The driver will not operate a vehicle under this contract while wearing headphones or earphones. This does not prohibit the use of hearing aid devices worn by drivers who qualify with these devices under Minnesota Department of Public Safety Rule 7414.1200.

9. The driver will take reasonable precautions to protect students from injury.

10. The driver will stop the vehicle at all railroad crossings according to state regulations unless such crossings are marked "exempt."

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

11. The driver will not transport dangerous materials such as firearms or gasoline cans. Animals (except service or companion animals for students with disabilities) are not allowed on the vehicle. Musical instruments, encased sports equipment (uncased not allowed) or other items must fit between the student's legs and not extend above the student's waist. Objects that might endanger the safety of the driver or passengers are also forbidden.

12. The driver will observe the following procedures, which apply to all types of school buses (including Type III), when backing the vehicle:

    a. Never run a vehicle in reverse on school property.

    b. During loading at stops where turning the vehicle around is required, pick up the students before backing up.

    c. During unloading at stops where turning the vehicle around is required, complete the turn-around before discharging the students from inside the vehicle.

13. The driver will obey all posted speed limits while operating a Type III school bus. The driver will adjust the speed of the vehicle when conditions (road, traffic, vehicle, light or weather) warrant reduced speeds.

14. Drivers will not distribute, or allow distribution on the vehicle, of any written, printed or electronic materials unless directed by the contractor or Transportation Department staff.

15. The driver will follow ISD 279's protocol on smoking and tobacco products, which means no smoking, electronic cigarettes, or other tobacco use while on the vehicle or on school grounds. Cigarette smoke resides in clothing and on the body. Avoid smoking prior to beginning your shift or while on break.

16. The driver will never use a Type III school bus or any other related property for any other purpose than the transportation of students on to/from routes or on school-related activities.

17. The driver will stay in the driver's seat of the vehicle when students are in the area, unless leaving to address student needs during loading and unloading. Whenever the driver leaves their seat, the driver will stop the engine, remove the ignition key and set the brakes.

18. The driver will always keep the doors closed when the vehicle is in motion.

19. There will be no students in the vehicle when the vehicle is being fueled.

20. The driver will immediately report all accidents or incidents, to the Dispatcher or the Safety Director.

21. In case of an accident or mechanical breakdown of the vehicle, the driver will not leave the vehicle but will send two responsible students to the nearest house or business to summon help if the two-way radio is inoperable and no other means of communication are available.

22. No vehicle will pull a trailer when students are being transported to or from school.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

23. The driver will conduct a pre-trip safety inspection on the Type III school bus before all trips.

24. Twice during each school year, all students will be instructed in safe riding practices and will participate in emergency evacuation drills. All drivers will participate and educate students on the proper procedure to perform an emergency evacuation. This includes how to shut off the vehicle engine, how to communicate with dispatch, where the seat belt cutter is located, and how to properly evacuate with the multiple exit points. The driver will instruct all students of the drill in advance and inform them that all personal items will remain in the vehicle while performing the drill. Each student will be directed of the procedure and demonstrate competency while performing the drill.

25. The driver will not use a cellular telephone at any time when the Type III school bus is a part of traffic or there are students on board or about to board. If required for business purposes under MN State Statute 169.443, a driver is to pull over in a safe location, shift into neutral or park and set parking brake. This includes texting while driving.

26. The driver must not use a video recording device on their vehicle to record any type of student interaction or activity.

27. Information about individual student(s) pertaining to discipline problems, juvenile corrections, family situations, health conditions or disabling conditions is considered to be confidential information and is restricted under the provision of Section 34 of the Code of Federal Regulations and Chapter 13 of Minnesota Statutes, more commonly referred to as the Minnesota Data Practices Act.

28. Confidential information regarding specific students may be supplied to a contractor or contract driver, for the protection of the student or to facilitate safe transportation due to the student's unique needs. The Type III school bus driver may not discuss this information with any person other than an authorized ISD 279 staff member. This information may not be released to any individual or organization. Restricted data includes information on medical or handicapping conditions provided to the driver under state regulations.

29. No news media, including reporters and/or photographers for any radio or television station or any newspaper will be allowed on any Type III school bus operating under this contract or to interview any ISD 279 students while on the vehicle, without the knowledge and permission of the Community Relations Director and the Transportation Department. Further, no news media will be allowed to photograph students on school property, including ISD 279-contracted Type III school buses, without the permission of the parent or guardian in the form of a signed release to ISD 279 on file for the school year. Any news organization seeking permission to ride on an ISD 279 route must be referred to ISD 279.

30. The Type III school bus driver will not use profane or indecent language with the public, students, school staff or ISD 279 transportation staff.

31. Drivers will take appropriate action to maintain order among the students when they are transported. Drivers will report all incidents of student misconduct or any other violation of the ISD 279 Discipline Protocol to the Dispatcher.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

32. If an emergency occurs, the Type III school bus driver must immediately radio the dispatcher. The dispatcher must immediately notify the Transportation Department of an emergency after contacting the 911 emergency system dispatcher.

33. Special Needs Transportation:

    a. The Type III school bus driver is responsible for the proper use of the wheelchair securement system and for ensuring that the system is in proper condition for use. The driver must:

        1. Inspect the securement straps and the occupant restraint belts prior to use.

        2. Report any worn straps to their dispatcher and ensure that worn parts are replaced.

        3. Properly secure the system to the wheelchair according to the system manufacturer's operating instructions and pull on each strap and belt assembly to ensure proper attachment and adequate tension.
        4. Check to ensure that the student is wearing the mobility device seat belt.

        5. If the system is attached to the wheelchair by a Para, the driver must check each attachment to ensure the system has been properly applied.

        6. Keep straps and belts off the vehicle floor, as much as possible, when not in use.

    b. ESP Guidelines:

        1. ESP pick up locations are designated by ISD 279;

        2. ISD 279 may assign an ESP to any vehicle; and

        3. Drivers may not refuse an ESP assignment.

34. Drivers may not refuse to transport any student without prior approval of ISD 279.

35. The Type III school bus driver must report to their dispatcher any instance in which he/she is requested to transport an unusual or unsafe wheelchair. The dispatcher must immediately forward this concern to ISD 279.

36. All medical devices, such as suction machines, oxygen cylinders, ventilators or respirator units will be securely attached to the wheelchair. Adaptive devices such as walkers or collapsible wheelchairs must be secured whenever the vehicle is in motion. Booster seats must be restrained whenever they are not occupied by a student.

37. All Type III school bus drivers are mandated reporters. If a driver witnesses or is made aware of a student being maltreated by staff or others must report all incidents if they have reason to believe that a student is being abused, neglected, or financially exploited. Maltreatments reports

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

must be submitted directly to the Minnesota Department of Education and ISD 279 transportation must be informed as well.

38. The Type III school bus driver will observe all other operating rules and procedures (not listed above) as directed by ISD 279.

39. The ISD 279 School Board may adopt such additional operating rules as deemed necessary to meet local conditions and needs, providing they do not conflict with state laws and regulations.

Appendix 3. LOADING AND UNLOADING PROCEDURES

The Type III school bus driver's supervision of a student does not end until that student is safely on the curb on either the right or left side of the roadway.

Type III school bus drivers must comply with Minnesota State laws, Minnesota Department of Education regulations as well as ISD 279 Policies and Procedures when loading and unloading students. At the school, the vehicle will load and unload only at the right side of the curb or at designated places on school grounds. Upon leaving school grounds the vehicles will maintain a safe interval.

All drivers need to know the following:

- The Danger Zones around a Type III school bus
- What areas around the vehicle are most dangerous?
- Risk factors for younger students and vulnerable students
- After-school routes are more dangerous than before school
- Students must always walk 10 feet in front of the vehicle, never behind the vehicle
- Students must always wait at least 10 steps away from the side of the vehicle
- If a child drops something, he or she must tell the driver and never try to pick it up
- Students must never run to catch the vehicle
- If a student needs to cross the road to get onto the vehicle, they must wait for the driver's signal
- Students must stay seated until the vehicle stops
- Students must not push or play on their way off the vehicle
- Students must always remain seat belted until the vehicle stops at the destination
- Students must move 10 feet away from the vehicle at once
- If a student needs to cross a street after exiting the vehicle, they must make physical eye contact with the driver and wait for the driver's signal
- Don't rush the process, take your time and make sure students are safe

If drivers feel that an ISD 279 designated stop is unsafe, they must notify their dispatchers and management team as soon as possible and inform them of any concerns or hazardous that are present. ISD 279 staff will work with the contractor to address these concerns.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

Appendix 4. STUDENT MANAGEMENT ON THE TYPE III SCHOOL BUS

Maintaining an orderly and safe environment on the vehicle is the responsibility of the school bus driver.

A driver who observes a student engaging in inappropriate behavior will verbally warn the student that his/her actions are improper. If the student continues to engage in this behavior, the driver will report the student's behavior on a Transportation Incident Report form and return it to their dispatcher.

A Type III school bus driver must be cautious in the actions he/she takes to achieve a safe environment on the vehicle. Inappropriate behavior must be reported, in writing, to the contractor. The driver may assign seats if necessary.

A. Actions a Type III Driver May Take:

1. Meet with the contractor as soon as each school year begins if possible.

2. Learn the names of students on the route. A student will respond more positively to a request if the driver calls out his/her name. A name is also essential to the contractor in taking disciplinary action.

3. Give reasons for what you request a student to do.

4. Verbally try to stop students who are involved in a fight. If this fails, physically separate the students in order to prevent them from injuring one another. Exercise discretion when considering whether to physically intervene when older and larger students are fighting. It may be prudent to radio for help (**911**) and then try to keep other students from becoming involved.

5. You may safely pull over to the side of the road to restore order (immediately notify the dispatcher).

B. Actions a Type III Driver Must ***Never*** Engage In:

1. Do not confront students in a showdown of authority. A driver must avoid flexing or demonstrating his/her authority at the expense of the student. The driver must realize that peer pressures are very powerful and many students, if pressured, will challenge a driver's authority rather than be ridiculed in the presence of their peer group. If a student questions a protocol or bus-riding rule, the driver must warn the student of the inappropriate behavior, but the driver must not attempt to physically force the student to comply with the rule or protocol. Again, the driver will report the incident immediately to the contractor.

2. Do not threaten a student who disobeys a bus safety rule. The driver must refrain from indicating to a student what form of consequences will be administered. It is the responsibility of the contractor of a school to determine the form of consequences.

3. Do not put a student off the vehicle. If a student insists on leaving the vehicle, the driver must instruct the student that he/she is not allowed to leave the vehicle except at the assigned stops.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

4. Do not grab, hit, push, or use force toward any student on the vehicle. Conditions under which a driver is allowed to touch a student are to prevent a student from harming another student or harming himself/herself, or to assist a student.

5. Do not make statements to students that imply racial or social prejudices.

6. Drivers will never use brakes as a form of discipline.

C. Discipline Reporting Procedures:

1. The Type III school bus driver will report all inappropriate behavior to their dispatcher by means of the Transportation Incident Report form. Discipline problems that are not reported in writing by the driver may result in disciplinary action against the driver.

2. Type III contractor will enter a bus discipline report into the Transportation Incident Reporting System within 24 hours of the time of the incident.

3. The driver may check with their Dispatcher to review the contractor's action taken concerning the discipline problem.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

Appendix 5. ACCIDENT AND EMERGENCY REPORTING

The purpose of an accident or emergency reporting protocol is to have an action plan in place to respond and facilitate a safe recovery response for our students and employees of ISD 279-Osseo Area Schools and our Type III school bus contractors. The transportation team, which includes the contractor and transportation department, will follow the Accident & Emergency Reporting Protocol whenever there is an incident involving ISD 279 students or vehicles.

Incidents include, but are not limited to:

Collisions	Weapons on or around vehicles	Explosives
Thermal Incidents (Fires)	Harassment	Unauthorized Passengers
Parent or Motorist Confrontation	Unauthorized Student Egress	911 Calls
Medical Emergencies	Child Abuse/Neglect	Disabled Vehicle
Student Injuries	Complaints against Drivers & Paras	Alcohol/Drugs
Major Weather Delays		

The affected school or schools and ISD 279 will be better informed and better able to assist in any potential emergencies. The goal is to improve communication with schools, parents and ISD 279.

** All collisions with or without students on board will be reported immediately **

The Type III school bus contractor will execute steps 1 through 9 within five (5) minutes of receiving a collision report.

1. The contractor must determine the parameters and severity of the situation.
2. Ask the driver if there are injuries to passengers or non-passengers.
3. Call 911 for police, fire or medical assistance if the safety of any individual is at risk.
4. Instruct the driver to secure the vehicle and make sure that vehicle is safe.
5. Call the ISD 279 Transportation Department via **"Hot Line" 391-7274** and report the accident/incident. If after hours, contact the Assistant Director of Transportation or the Director of Transportation, Security & Emergency Management.
6. Send out a collision Incident Alert Via email with as much information as possible.
7. The following information is necessary to access the collision:

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

a. Vehicle/Route Number & Driver's Name

b. The school and number of students onboard the vehicle

c. Location & time of collision

d. The severity of the collision (Minor, Significant, Total Loss)

e. Any reports of injuries to passengers and/or bystanders (Ask and Observe)

f. Has 911 been called

8. In the event of a collision involving a contractor vehicle, the contractor must dispatch a staff member to the collision site when any of the following conditions apply:
    a. The accident is severe
    b. Any vehicle involved is not operable
    c. Injuries are reported
    d. EMT's, Police, and Fire are dispatched to scene

9. ISD 279 will determine based on severity and injury status if they will send a staff member to the collision site. Attendance is required when passengers are injured, or the collision is significant or greater.
10. Call the affected school/s and notify the contractor or next person in charge of the building of the emergency.

11. Any time we have a student who cannot communicate or is medically fragile we will take necessary action to inform paramedics and/or school nurses so that they can evaluate the student.

12. Students will not be released at the scene of a collision. Students can only be released at designated stops and school sites.

13. Transportation will relay collision information to the following people:

    a. Assistant Director of Transportation

    b. Director of Transportation, Security, & Emergency Management

    c. Executive Director of Finance & Operations

    d. Executive Director of Community Relations

14. The driver must compile a passenger seating chart manifest.

15. Pass out parent **ACCIDENT NOTIFICATION** to all passengers.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

16. An accident report (in a format approved by ISD 279) will be forwarded to the Assistant Director of Transportation or the Director of Transportation, Security & Emergency Management within one business day (24 hours). This report will include collision details, drivers and witness statements, any and all video backup, and a detailed student seating manifest.

17. ISD 279 may request the Type III bus driver to submit to a drug/alcohol test.

18. Each collision will be tracked and reviewed for preventability to support our mission of providing safe transportation to eligible students.

Appendix 6. VIDEO/AUDIO DIGITAL RECORDING

1. ISD 279 and the companies that contract for transportation services will use video/audio recording equipment in all Type III school buses for the purpose of monitoring behavior and assuring the safety of students.

2. The video/audio recordings will be used to support the driver's report and enforce the consequences of the ISD 279 Disciplinary Policies and Procedures.

3. Contractors shall post a notification in each vehicle to inform all riders that they may be audio-video recorded while riding on that vehicle.

4. Whenever a disciplinary infraction or other incident requires that a video/audio recording be reviewed, the contractor will first contact the Assistant Director of Transportation or Director of Transportation, Security & Emergency Management, who will either review the video/audio recording or designate an appropriate person to review the recorded information. Employees of transportation contractors will not listen to or view digital recordings without prior authorization from the Assistant Director of Transportation or the Director of Transportation, Security & Emergency Management.

5. To comply with State data privacy laws, video/audio recordings will be viewed only by the ISD 279 Transportation Director or Coordinator (and/or designee), the contractor, designated contractor staff members and appropriate law enforcement agencies. Video/audio recordings that reveal unlawful action may be brought to the attention of law enforcement agencies. Due to data privacy laws, neither the student nor the parent/guardian will be allowed to view or listen to the recording.

6. The contractor will be responsible for the security and maintenance of the electronic recording equipment and for the handling of digital recording media. The contractor will provide access for ISD 279 staff to digital recording equipment located on vehicles whenever requested by ISD 279 administrators.

7. Video/audio recorded confidential data are the property of ISD 279. Copies of video/audio digital information cannot be made without the prior authorization of ISD 279.

8. Video/audio data will not be shared with the public, news media, students, parents or police, without authorization from ISD 279.

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Appendix 7. POLICIES AND PROCEDURES

For the period of time that Type III school buses are operated under contract with ISD 279, District Policies and Procedures where applicable and appropriate shall apply to students, staff and any authorized riders. The policies below must be reviewed with all contractor employees as they will be responsible for compliance with these policies. The current policy in effect shall be the applicable policy at any time during the duration of the contract. ISD 279 shall provide new policies to the contractor when a policy has been amended or updated.

ISD 279 Policy	**Description**
Policy 101	Racial Equity in Educational Achievement
Policy 102	Equal Opportunity and Prohibition Against Discrimination, Harassment and Violence
Policy 414	Mandated Reporting of Child Neglect or Abuse
Policy 423	Employee-Student Relationships
Policy 506	Student Discipline
Policy 507	Corporal Punishment and Prone Restraint
Policy 514	Bullying & Hazing Prohibition
Policy 515	Protection and Privacy of Educational Records and Data
Policy 707 – Appendix D	Reporting School Bus Incidents and Accidents, Operating Rules and Procedures, Emergency Procedures, Maintaining and Inspecting Equipment, Use of Type III Vehicles.
Policy 707 – Appendix E	Cameras on School Buses

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

Appendix 8. CONTRACTOR PERFORMANCE AUDIT

The Transportation Contract for Services Audit fits within the framework of continuous improvement plans. It is an example of accountability that leads to continuous improvements and operational efficiency. Through a series of information requests, random audits and compliance checks the contract audit complies a comprehensive set of data that documents the transportation contractor's compliance within ISD 279's rigorous contract expectations. The audit provides data that hold the transportation contractor accountable while providing transparency to develop deepen and sustain trust with the overall aim to remove barriers and increase student achievement. Lastly, this audit aims to provide rigorous accountability and documentation for a crucial area of student safety.

The scope of the audit includes:

- General Contract
  - Insurance Requirements
  - State Safety Inspection Results on all vehicles
  - Equipment
  - Staffing
  - Description of Facilities
  - Equal Employment Opportunities
- General Operations
  - Idling Policy
  - Cold Weather Procedure
  - ASE Certified Mechanics
  - Vehicle Cleanliness
  - Sleeping Child Procedure
  - Driver Training
- Equipment
  - Bodily Fluid Clean-up Kit, First Aid Kit, Seatbelt Cutter
  - Two-way radio equipment
  - Audio and video recording system
  - GPS
  - Electronic Pre-trip
  - Age requirements
  - Spare equipment factor 10% of fleet
  - Contractor identification
  - Coordinated numbering system
  - Public Address System
  - L.E.D lighted stop arm
  - Heated and remote-controlled mirrors
  - Tinted passenger windows
  - Child Checkmate Alarm
  - Student crossing gates
  - Roof mounted strobe lights
  - Fire blanket
  - Space blanket
- Reporting
  - Motor Vehicle Reports
  - Collision, late vehicle and mechanical breakdown
  - Safety/Discipline Reports

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

- Seating Charts
- Stop Arm Violations
- Drug and Alcohol Testing

How to Read Results:

The auditor rates the contractor on all indicators in each contract specification domain.

Rating for each of the four (4) contract specification domains

Step 1: Rate each indicator in each of the 4 contract specification domains

Step 2: Assign one rating for each domain based on the criteria below:

Exemplary	• Two or more indicators rated Exemplary, and • No indicators rated as Developing or Unsatisfactory
Accomplished	• Two or more indicators Accomplished or above, and • No more than one indicator rated as Developing, and • No indicators rated as Unsatisfactory
Developing	• Three or more indicators rated as Developing, and • No more than two indicators rated as Unsatisfactory
Unsatisfactory	• Two or more indicators rated as Unsatisfactory

Contractor will be required to create and execute an action plan to correct contract deficiencies to meet ISD 279's expectations annually.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

Collaborative Student Transportation

Proposal For Type III Pupil Transportation Services | Osseo Area Schools

December 15, 2025
Prepared By:
Paul St. Martin | Vice President of Network Development

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To the transportation leadership team at Osseo Area Schools,

As a dedicated partner of Osseo Area Schools for over the last decade - our focus remains steadfast to provide the most responsive, innovative & adaptable service we can to your community to ensure **every student** receives transportation.

To this day we have not rejected a student transportation request and we never will.

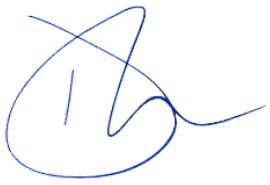
We believe transportation has the power to change lives. Each time we connect schools to resources, drivers to routes, and students to their education, we create opportunities for stability. Transportation fuels the health of communities by getting people to places and resources they need to thrive. We are here to create ***solutions and partnerships*** that make transportation easier and more attainable while removing key barriers in the process.

Collaborative Student Transportation (CST) is an organization dedicated to **Every Student, Every Partner, and Every Community.** Founded in 2018 in Minneapolis, Minnesota, CST set out with a mission to create stability for our nation's most vulnerable student populations with Osseo Area Schools as one of the first and premier partners. We are grateful & will always be here for you.

At CST, we are driven to break down barriers and connect resources every chance we get, because it's our responsibility to the students we serve, to the communities, schools, partners and livelihoods that depend on us and to the nation-wide need for education stability that transportation can provide.

We are hopeful to continue our partnership for years to come as we believe we are better together.

With care,



Dillon LaHaye
Chief Operations Officer
Collaborative Student Transportation

Every Student. Every Partner. Every Community.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

Table of Contents

1.0 | Company Overview and Work History 3
- 1.1 | Company Overview 4
- 1.2 | Service Offerings 5
- 1.3 | Leadership Team 6
- 1.4 | Reasons to Believe 8
- 1.5 | References 11

2.0 | Driver Qualifications 12
- 2.1 | Driver Recruiting and Hiring Practices 13
- 2.2 | Driver Qualifications 13
- 2.3 | Non-Driver Qualifications 13
- 2.4 | Driver Drug Screening Policy 13
- 2.5 | Driver Evaluation 14
- 2.6 | Driver Training 14
- 2.8 | Driver Disqualifications 15

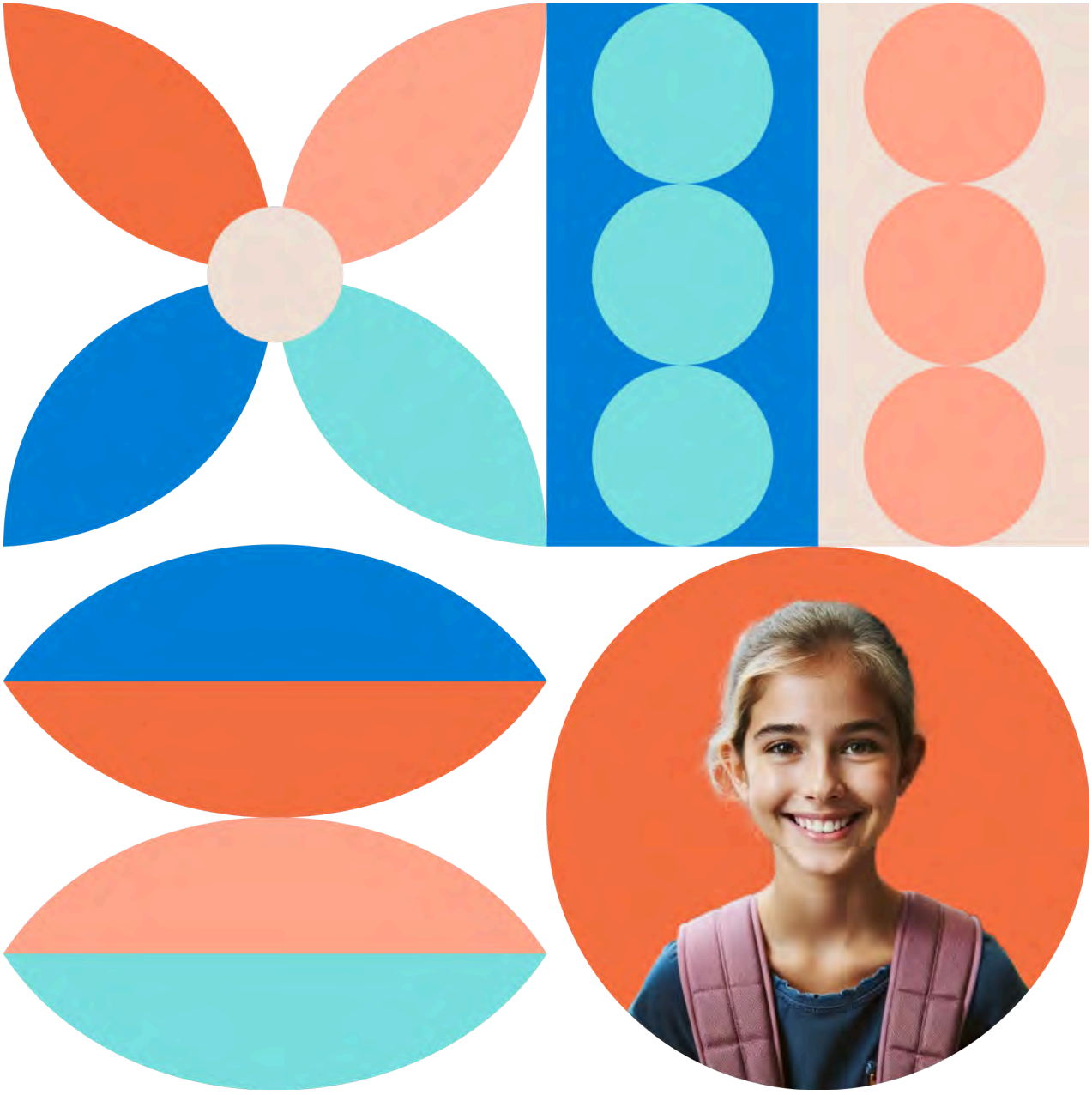
3.0 | Required Information Responses 16
- 3.1 | Inspection Records 17
- 3.2 | Preventative Maintenance and Mechanical Repair Program 17
- 3.3 | Pre-Trip Inspection Procedures 18
- 3.4 | Driver Reports 18
- 3.5 | Preventative Maintenance and Inspection Services 18
- 3.6 | Cold Weather Starts 19
- 3.7 | Garage and Maintenance Facility Locations 19
- 3.8 | Additional Equipment Information 19
- 3.9 | Financial Data 20
- 3.10 | Value Added Services 20

4.0 | Service Approach & Methodology 26
- 4.1 | Our Approach to Mckinney-Vento and Special Education Transportation 27
- 4.2 | Subcontractor Policies 28
- 4.4 | Safety and Compliance Plan 29
- 4.5 | Communication Solutions 31

5.0 | Attachments 32

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

1.0 | Company Overview and Work History



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1.0 | Company Overview and Work History

1.1 | Company Overview

Collaborative Student Transportation (CST) is an organization dedicated to **Every Student, Every Partner, and Every Community.** Founded in 2018 in Minneapolis, Minnesota , CST set out with a mission to create stability for our nation's most vulnerable student populations.
We are driven to break down barriers and share resources every chance we get. It is our responsibility to the students, schools, and communities that we serve, as well as the service partners whose livelihoods depend on us, and to the nation-wide need for education stability that transportation can provide.

We are transportation professionals, technologists and logistical experts with a heart for students. We are here to create ***solutions and partnerships*** that make transportation easier and more attainable while removing key barriers in the process.

CST partners with transportation departments in public school districts, charter schools, and private schools across the United States to ensure we find equitable, efficient, and effective transportation solutions for special needs, homeless, and highly-mobile student populations.

We leverage our service provider network and technology capabilities to provide cost-effective, safe and efficient transportation solutions. Comprehensive transportation services include daily routing and planning, customer service, safety and compliance, vendor management, billing and reporting, allowing schools to focus on other areas of responsibility of the department.

CST currently serves over 90 school districts and charter schools, with a service partner network of over 80 transportation providers, running over 800 routes each day in states including Arizona, California, Delaware, Florida, Illinois, Michigan, Minnesota, Missouri, Nebraska, Ohio, South Carolina, Tennessee, Texas, Washington and Wisconsin.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

1.2 | Service Offerings

CST provides educational stability for students while achieving cost saving opportunities and alleviating bus driver shortage challenges through collaborative transportation services. We are experts at supporting schools with efficient transportation resources for special education, McKinney-Vento, and out-of-district students. Our unique model creates a transformative resource structure where we work as an extension of your school district to oversee all aspects of transportation for your students.

Students We Serve

- Special Education: We transport students with individual needs, disabilities, and IEP transportation requirements.
- McKinney-Vento: We provide services for students experiencing homelessness or are in foster care.
- Out-of-District Students: We increase efficiency through our support of low density services
- General Education: We support districts experiencing driver shortages by providing temporary home-to-school services.

Operations Support

- Customer Experience: A team dedicated to responsive and detailed communication for your schools, staff, and families
- Routing and Planning: We develop and execute efficient route strategies with a global logistics lens of our network.
- Safety and Compliance: We provide detailed oversight of each organization's safety program and compliance regulations
- Service Partner Management: We partner with each service partner to ensure a safe and dependable experience for your students
- Billing and Reporting: We provide detailed billing summaries with individual student data for annual state reporting

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

1.3 | Leadership Team

Collaborative Student Transportation (CST) is led by a team of dedicated professionals with diverse backgrounds and expertise in education, finance, routing, and customer service. Our leadership is grounded in care, compassion, and kindness, ensuring that we provide not only unmatched technical expertise but also an exceptional experience for the communities we serve.

We are passionate about bridging the gap in transportation accessibility, particularly for communities with limited resources. With a team of over 45 experts, we are fully equipped to manage and support the Type III Transportation Services for Osseo Area Schools. Our collective goal is to deliver efficient, reliable, and accessible transportation solutions that meet the unique needs of every student and family we serve.

Sara Houle - President
Sara Houle has been a leader in the school transportation industry for more than 18 years. At Collaborative Student Transportation (CST), she has served as the chief operating officer, the chief administrative officer, and the Vice President of Engagement and Compliance. Houle's experience and background, combined with her desire to help students start and finish their days with reliable and safe transportation, is an asset to CST. As President, she focuses on building strong relationships with schools and service partners to ensure students receive the highest level of support. Houle is committed to collaboration that enhances service quality and operational efficiency. She believes that strong partnerships with schools and service partners are the foundation of safe and reliable student transportation.

Dillon LaHaye - Chief Operations Officer | Founder
Dillon LaHaye founded Collaborative Student Transportation (CST) with the goal of creating a world-class transportation alternative for students everywhere. After serving as the chief executive officer for six years, LaHaye assumed the chief operations officer position at CST. LaHaye, a collaborative and innovation leader, has a strong background in communications, routing, graphic design and customer service. In his current role LaHaye strives to develop enriched partnerships with schools, services partners and community members to ensure every student has access to the classroom. He believes healthy communities find strength in their differences, seek to recognize themselves in one another and find ways to stay together.

Katherine Jacobs - General Manager
Katherine Jacobs serves as General Manager at Collaborative Student Transportation (CST), bringing more than 16 years of operational and leadership experience. Before joining CST, she was Chief Operating Officer for a large franchise group overseeing two brands and 12 locations. Her leadership was defined by a strong focus on team development and a commitment to improving systems and operations. Jacobs joined CST with great enthusiasm for the organization's mission to provide safe and reliable transportation to students who need it most. Motivated by a desire to make meaningful contributions and align her work with purpose, she is dedicated to advancing CST's vision of service excellence. In her current role, Jacobs oversees the collaborative efforts between the CST Student Experience and Safety and Compliance teams,

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

fostering a unified approach that enhances operational efficiency, service quality, and organizational growth.

Austin Wilder - Chief Data Officer
Austin Wilder uses data and analytics to drive critical decision making across Collaborative Student Transportation (CST). From financial planning to route logistics and software development, his leadership as Chief Data Officer ensures a solid analytics-based foundation for CST and the students we serve. Following a career in robotics engineering, Wilder leapt at the opportunity to make a more direct impact on the community through his work at CST. He is fueled everyday by the chance to find strategic and creative ways to say yes to all students.

Paul St. Martin - Chief Expansion Officer
Paul St. Martin is the Chief Expansion Officer for Collaborative Student Transportation (CST). In his role, he focuses on expanding the company's footprint in the communities served by CST and is also responsible for cultivating new business partnerships across the country. St. Martin, who has worked in both non-profits and in the business sector, has a strong background in sales, marketing and community engagement. Throughout his career, St. Martin has been both an advocate and champion for marginalized students and has worked to find ways to create systemic change that will impact them, and others, in a positive way.

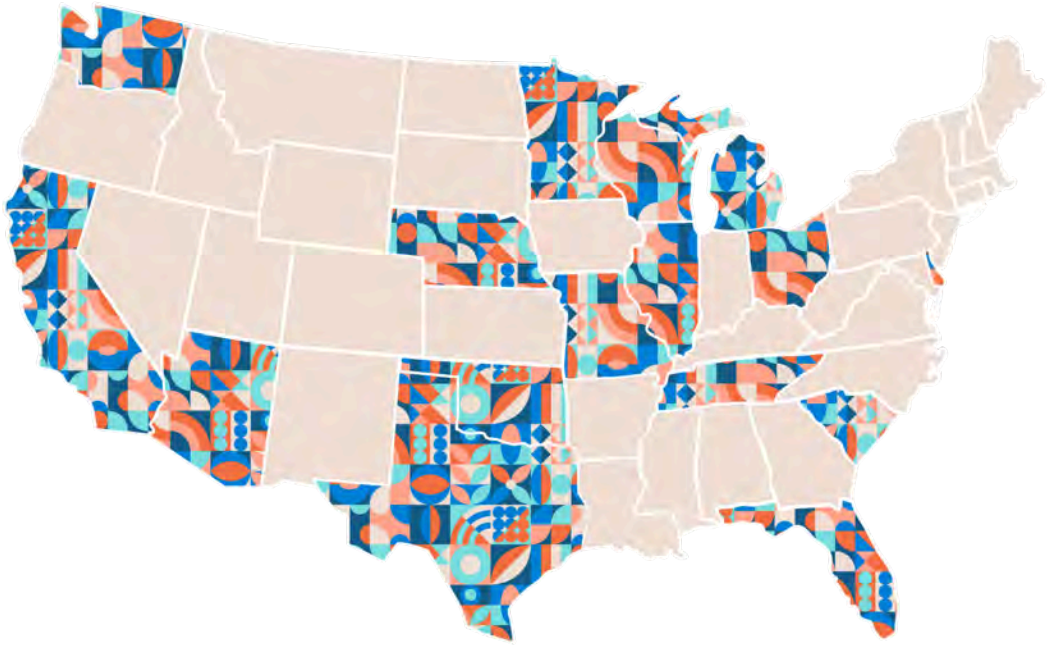
Randy Haar - Vice President of Fleet Development
Randy Haar is the Vice President of Fleet Development at Collaborative Student Transportation (CST). As a former transportation director at a Minnesota school district he was involved in all aspects of ensuring students were safely transported to and from school each day. With more than 34 years of combined experience in transportation, Haar brings a wealth of industry expertise, a strong network of partners and unmatched expertise to CST. Haar is enthusiastic about leveraging his expertise to enhance student transportation services, thereby improving access to educational opportunities and transportation stability for students across the nation.

Nadene Dell - Director of Safety and Compliance
As the Director of Safety and Compliance, Nadene Dell oversees CST's operational safety and compliance initiatives to ensure safe transportation services nationwide. Her role includes managing on-site safety operations, leading training sessions for our service partners, and conducting regular out-of-state visits to support CST's partners. Nadene will lead efforts to resolve any safety or compliance concerns swiftly and effectively, reinforcing CST's commitment to excellence.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

1.4 | Reasons to Believe

Founded in 2018, CST has served over 100 school districts and charter schools. Our current work involves serving over 90 school districts and charter schools across the country, **including our home state of Minnesota,** by managing over 800 routes each day to transport over 7,500 students each school year. Through our unique collaborative model, we provide schools access to transportation resources that could not be achieved alone.



Our administrative team leads over 40 customer service, finance and routing professionals with over 150 years of combined experience in pupil transportation to bridge the gap in transportation accessibility for communities with limited resources. We are equipped to take on the most challenging circumstances and ensure students receive safe and sustainable transportation each day.

Work History With Boards And Other School Districts

Below is the list of our current customers with Boards and other School Districts in Minnesota. Generally, we serve the McKinney-Vento student population in each district, but also serve General and Special Education students. The year we began servicing the district is in parenthesis.

Greater Minneapolis/St. Paul Metropolitan Area

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

- Academic Arts High School (2019)
- Bdote Learning Center (2018)
- Bloomington Public Schools (2018)
- Brooklyn Center Community Schools (2018
- Buffalo-Hanover-Montrose Schools (2018)
- Burnsville - Eagan - Savage School District (2018)
- Centennial School District (2018)
- Columbia Heights Public Schools (2018)
- Community of Peace Academy (2018)
- Eastern Carver County Schools (2018)
- Eden Prairie Schools (2019)
- Edina Public Schools (2019)
- Elk River Area Public Schools (2018)
- Forest Lake Area Schools (2018)
- Fridley Public Schools (2018)
- Friendship Academy of the Arts (2024)
- Hastings Public Schools (2018)
- Inver Grove Heights Schools (2023)
- Mahtomedi Public Schools (2018)
- Minnetonka Public Schools (2021)
- NE Metro - ISD 916 (2020)
- North Metro Flex Academy (2020)
- North St. Paul - Maplewood - Oakdale School District (2018)
- Northwest Suburban ISD (2018)
- Nova Classical Academy (2019)
- Orono Public Schools (2018)
- Osseo Area Schools (2018)
- PIM Arts School (2018)
- Prior Lake - Savage School District (2018)
- Robbinsdale Area Schools (2018)
- Rockford Area Schools (2018)
- Rosemount-Apple Valley-Eagan ISD 196 (2023)
- Roseville Area Schools (2023)
- Southwest Metro Intermediate 288 (2025
- South St. Paul Public Schools (2023)
- South Washington County Schools (2018)
- St. Louis Park Public Schools (2018)
- St. Michael-Albertville Schools (2021)
- Twin Cities German Immersion School (2019)
- Wayzata Public Schools (2018)

Greater Minnesota

- Hinckley Public Schools (2019)
- Lakes International Language Academy (2023)
- North Branch Area Public Schools (2018)
- Red Wing Public Schools (2018)
- River Grove: A Marine Area Community School (2019)
- Rush City School District (2019)
- Sibley East Public Schools (2019)
- St. Croix Preparatory Academy (2023)
- St. Francis Area Schools (2018)
- Tri-City United

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

Outside Agencies / Corporations

We are also proud to currently serve the McKinney-Vento student population for the following outside agencies/corporations:

Greater Minneapolis/St. Paul Metropolitan Area

- Girls On The Run-Twin Cities (2021)
- Minnesota 8 (2023)
- Science Museum of Minnesota (2022)
- StoryArk Minnesota (2022)

Greater Minnesota

- Carver County, MN (2019)
- Chisago County, MN (2020)
- Olmsted County, MN Child and Family Services (2023)

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

1.5 | References

Eden Prairie Schools

8100 School Rd
Eden Prairie, MN 55344
Bryan Barnhart, Transportation Director
bryan_barnhart@edenpr.org
952.975.7512
Eden Prairie Schools is a public school district in the Minneapolis metropolitan area with a student population of approximately 9,000 students. CST began working with Eden Prairie Schools in 2018. We provide McKinney-Vento, Special Education, and General Education Transportation for the district. CST transports on average 260 students per week for Eden Prairie Schools.

Robbinsdale Area Schools

4148 Winnetka Ave. N
New Hope, MN 55427
Brandon Schneider, Director of Transportation
brandon_schneider@rdale.org
763.504.8178
Robbinsdale Area Schools is a public school district in the Minneapolis metropolitan area with a student population of approximately 13,000 students. CST began working with Robbinsdale Area Schools in 2018. We provide McKinney-Vento and Special Education Transportation for the district. CST transports on average 180 students per week for Robbinsdale Area Schools.

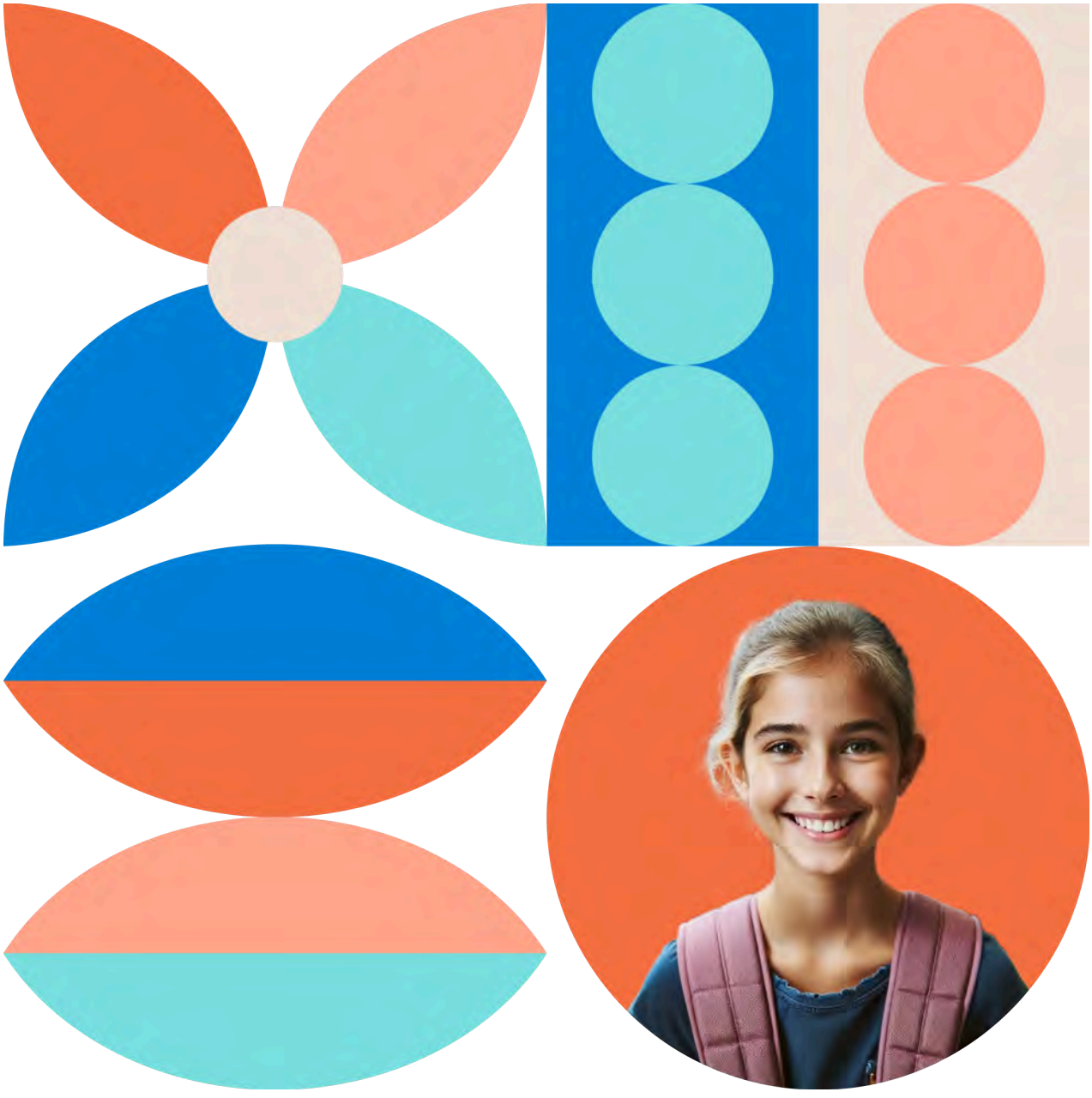
South Washington County Public Schools

8587 West Point Douglas Rd S
Cottage Grove, MN 55016
Carrie Olson, Director of Transportation
colson9@sowasco.org
651.425.6300

South Washington County Public Schools is a suburban public school district in the St. Paul metropolitan area with a student population of approximately 19,000 students and 28 schools in operation. CST has worked with South Washington County Public Schools since 2018 and is currently transporting 55 students in 30 vehicles daily. In our last full school year, CST transported 198 students for South Washington County Public Schools.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

2.0 | Driver Qualifications



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2.0 | Driver Qualifications

2.1 | Driver Recruiting and Hiring Practices

At CST, we partner with a network of transportation service partners to service all pupil transportation contracts. While we do not hire drivers and vehicle aides directly, we hold our servicer partners to stringent standards in their hiring practices. In addition to the qualifications described below, our partners are required to provide documentation to CST upon request that they are in compliance with our driver and non-driver qualifications. This information will also be made available to the district upon request.

2.2 | Driver Qualifications

All drivers must meet the qualifications below to be eligible transport students on behalf of CST:

- Complete a pre-employment national criminal background check.
- Complete a national criminal records check bi-annually.
- Complete a national fingerprint background check for states and/or districts where it is required.
- Pass all state and federal requirements prior to performing transportation services for CST.
- Complete a pre-employment motor vehicle license check and pre-employment drug screening.
- Complete at minimum two moving violation reports (MVRs) checks annually for each driver providing services to CST.
- Obtain a compliant physical exam indicating that they are medically qualified to drive the vehicle and shall maintain a valid physical exam (medical card) at all times while providing CST transportation services.
- Drivers shall not operate or have physical control of a vehicle under contract to CST with any presence of alcohol in their system.
- Drivers will have in their possession a valid State Driver's License for the class of vehicle operated.
- I.D. badge must be worn above the waist on the outermost clothing and that is visible.

2.3 | Non-Driver Qualifications

All non-driver employees, including aides, must pass a pre-employment criminal background check. All aides will complete a criminal records check regularly as required by local, state, and federal law and will also be drug screened.

2.4 | Driver Drug Screening Policy

All drivers must complete a pre-employment drug screening to be eligible transport students on behalf of CST.

All service partners in CST's transportation vendor network are required to comply fully with all state and federal laws and regulations governing the mandatory drug and alcohol testing of individuals including individuals required to hold a commercial driver's license.

Because of the safety sensitivity of transporting school students, All service partners in CST's transportation vendor network must adopt and implement a best practices Drug & Alcohol policy for

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

all drivers that closely resembles the DOT drug and alcohol policy requirements for DOT licensed drivers. All Federal, State and Local laws for alcohol and controlled substance testing shall be followed. Transportation providers will provide a copy of their alcohol and controlled substance policy and procedures prior to driving on behalf of CST.

Employees performing safety sensitive functions shall be subject to all applicable state and federal alcohol, controlled and prohibited substance laws and regulations. Safety-sensitive employee alcohol and controlled substance testing shall be conducted as necessary per company policy or conforming to the authorized drug and alcohol testing requirements of the state where work is being performed. CST transportation providers shall conduct pre-employment, reasonable suspicion, random, post-accident and return to duty testing shall be conducted in compliance with state and federal laws and regulations.

2.5 | Driver Evaluation

Annual evaluations are conducted on each driver that transports students on behalf of CST. All drivers must pass evaluations and receive certifications that they are eligible to continue driving on behalf of CST.

2.6 | Driver Training

Driver Training

Student Safety is our first priority at CST. All new drivers will be provided pre-service training which includes:

- pre-trip inspection training
- behind-the-wheel training
- training on special needs transportation
- training on student management
- training on child safety restraint systems (CSRS)
- training on policies, laws and regulations
- training on securing wheelchairs (if applicable)
- training on emergency evacuation procedures.
- First aid and CPR instruction
- Family Education Rights and Privacy Act (FERPA) Pupil Confidentiality

All new drivers will be evaluated and certified to drive prior to being placed into service.

All drivers will be required to attend monthly safety meetings. The meeting topics may include some of the above new driver training topics along with location specifics and district policies.

Docusign Envelope ID: FF20A1C7-87ED-84D9-804A-6AA46BD5B29C

Aide/Paraprofessional Training
All vehicle aides will be provided pre-service training which includes:

- training on special needs transportation
- training on student management
- training on child safety restraint systems (CSRS)
- training on policies, laws and regulations
- training on securing wheelchairs (if applicable)
- training on emergency evacuation procedures.

All aides will be required to attend monthly safety meetings. The meeting topics may include some of the above training topics along with location specifics and district policies.

2.7 | Driver Support

We make sure that drivers have all of the resources they need to be successful each day. All vehicles are equipped with two-way radios, tablets, or cell phones, to give drivers instant access to dispatchers at all times. Drivers are given training on student management and emergency situations, preparing them to confidently handle difficult situations.

2.8 | Driver Disqualifications

Drivers may be disqualified from driving on behalf of CST for any of the reasons listed below:

- Failure to pass a criminal background check
- Failure to pass a drug screening
- Failure to obtain proper drivers license and endorsements
- Failure to obtain proper medical clearance to transport students
- Failure to complete required pre-service or in-service training
- Failure to provide satisfactory references/failure to pass reference check
- Driver Misconduct

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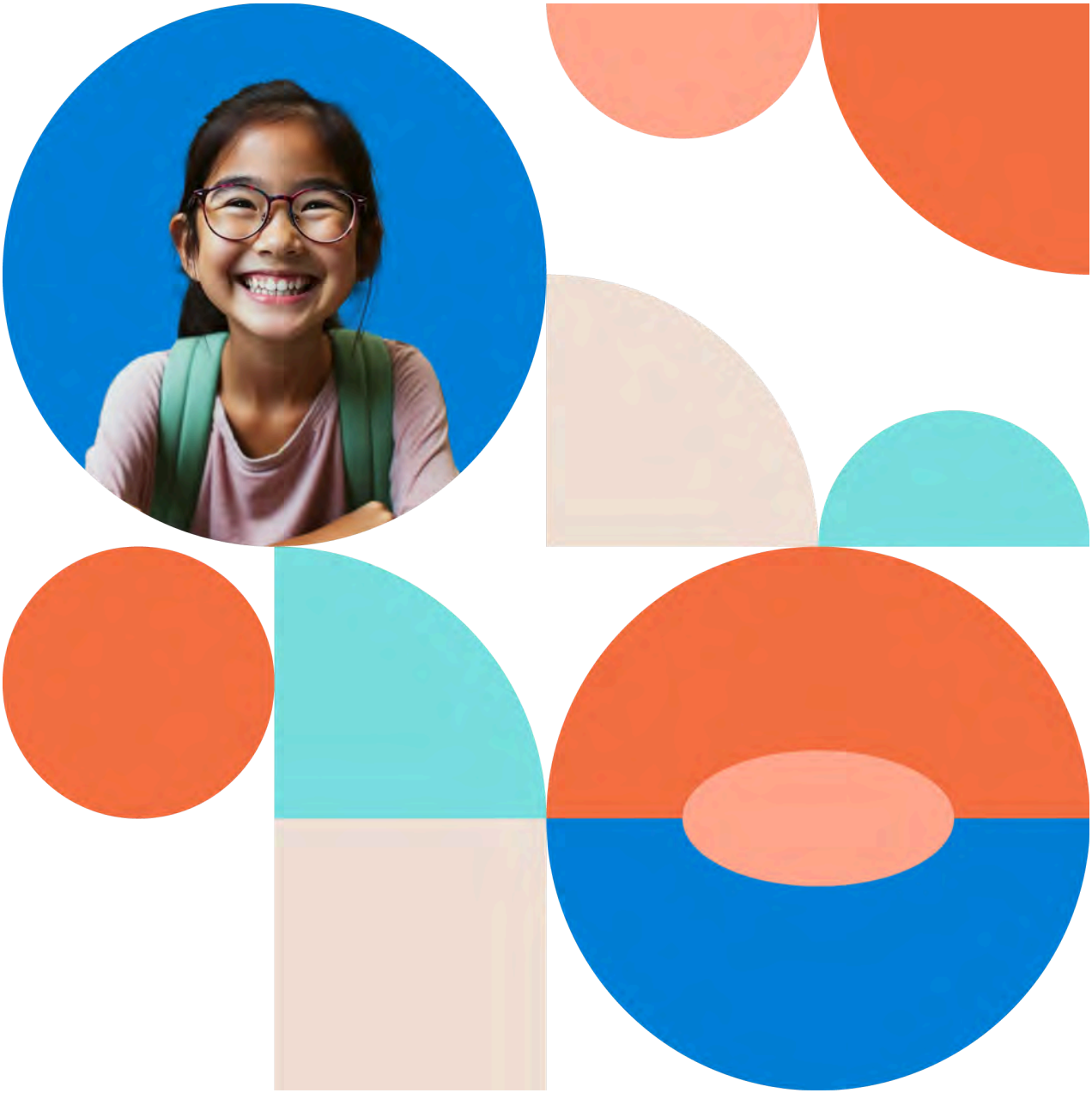
3.0 | Required Information Responses



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3.0 | Required Information Responses

3.1 | Inspection Records

Below is a summary of the inspection results of our fleet for the last 3 years. The vehicles listed below reflect a subset of our total fleet that will be made available to Osseo Area Schools to service this contract.

	Vehicles Inspected	# Passed	# Failed	Pass %
2023	165	148	17	89.70%
2024	136	121	15	88.97%
2025	166	148	18	89.16%
Yearly Average	**156**	**139**	**17**	**89.27%**

For the sake of brevity, we have not included copies of individual inspection reports. This information is on file and available to the district for review at any time.

3.2 | Preventative Maintenance and Mechanical Repair Program

Vehicle Maintenance

All service partners in the CST network are required to implement a preventative maintenance program that is to be approved by the CST Safety and Compliance Team and is in compliance with CST standards as well as all local, state and federal regulations. All preventative maintenance programs shall include the review of student safety issues, emergency procedures, student management procedures, including issues related to students with disabilities, booster seats, child restraint systems, safety vests, and wheelchairs), review of relevant laws, rules of the road, and local school bus safety policies. CST transportation providers are also responsible for implementing an ongoing performance monitoring and assistance program to address issues such as drug testing and driver competency. Documentation of the detailed preventative maintenance programs will be made available to the district once the provider(s) that will service the contract have been determined.

Because CST operates with a large network of transportation providers, we do not have a central location or dedicated in-house staff for vehicle or equipment maintenance. It is common for some of our larger providers to have multiple mechanics on staff, while others have their vehicles serviced by third party repair shops.

Vehicle Inspections

All vehicles in our fleet are required to complete an annual safety review conducted by our Director of Safety and Compliance, ensuring that all vehicles are properly maintained. All vehicles are evaluated in several areas, including but not limited to the following:

- Current Inspection Sticker
- Safety Equipment is secured in vehicle and operational

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- Cleanliness
- Route Signs Present
- Vehicle Properly labeled with company name/logo
- The vehicle meets our age requirements (SUV's, Wheelchair Accessible Vans, Minivans, and 10 Passenger Vans shall not be more than 10 years old.)

Stand-By Vehicles

CST Transportation Service Partners are required to maintain a backup fleet of 10% of the vehicles and 10% of drivers required to service the contract.

3.3 | Pre-Trip Inspection Procedures

All vehicles will receive a daily pre-trip inspection and that inspection shall be recorded. Vehicle inspection standards shall comply with all applicable local, state, and federal laws. CST requires at minimum the driver shall daily inspect all fluids under the hood, battery terminals, all tires, brakes, lights, horn, wipers and washer fluid, seat belts, windows, mirrors, defrost, air conditioning in summer and heat in winter, suspension, fuel level above half a tank, light indicators on the dash and check safety equipment. These records shall be made available to the district upon request. CST requires that front tires shall require a minimum tread depth of 4/32" and rear tires shall require 2/32".

3.4 | Driver Reports

Drivers are expected to submit the following written reports:

Daily Reports

- Pre-Trip Inspection Reports

Ad Hoc Reports

- No Show Reports
- Accident Reports
- Incident Reports

3.5 | Preventative Maintenance and Inspection Services

As stated in Section 3.2, All vehicles in our fleet are required to complete an annual safety review conducted by our Director of Safety and Compliance, ensuring that all vehicles are properly maintained. All vehicles are evaluated in several areas, including but not limited to the following:

- Current Inspection Sticker
- Safety Equipment is secured in vehicle and operational
- Cleanliness
- Route Signs Present
- Vehicle Properly labeled with company name/logo
- The vehicle meets our age requirements (SUV's, Wheelchair Accessible Vans, Minivans, and 10 Passenger Vans shall not be more than 10 years old.)

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3.6 | Cold Weather Starts

We require all CST service partners to develop a written cold weather starting policy. All service partners shall provide training for all drivers on such policy. A copy of the plans that are in place for the contractors that are servicing this contract can be provided to the district upon request.

3.7 | Garage and Maintenance Facility Locations

Our Leadership Team, Student Experience Team, Routing Team, and Billing Team work out of our main office located at 615 1st Ave NE, Suite 115, Minneapolis, MN 55413.

Because CST operates with a large network of transportation service partners, we do not have a central terminal where all of our vehicles are housed. Our network of over 60 transportation partners each has their own facilities that vary greatly depending on the size and scope of their operations.

Upon award of contract, CST will determine the service partners in our network that will service this contract. We will provide detailed information on terminal locations and capabilities at that time.

3.8 | Additional Equipment Information

At CST, we are committed to utilizing industry leading technology and equipment in every aspect of our student transportation programs. We utilize a web-based phone system to be able to communicate instantly with Osseo Area Schools from anywhere across the country.

All vehicles are equipped with full HD cameras and GPS units. We have a variety of GPS options available for use including EZ District, Student Tracker, Azuga, and Samsara

Vans shall have 2 total cameras: one camera facing in front of the vehicle past the hood of the vehicle and one camera inside covering all areas of the inside of the vehicle. Video footage is stored on an SD card in all cameras.

Vehicles are all equipped with necessary safety equipment including, but not limited to:

- Wheelchair Lifts
- Appropriate child restraint equipment such as car seats, boosters, safety vests and star seats.
- Fire Extinguisher
- Seatbelt Cutter
- Body Fluid Cleanup Kit
- First Aid kit

All vehicles and equipment used by CST and our vendor network must pass all required inspections in the state where service is being performed. Inspection results shall be made available to the district upon request.

All transportation vendors in the CST network are required to implement a preventative maintenance program that is to be submitted to our Safety and Compliance Team. This documentation is available to the district upon request.

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Driver Communication

CST offers a variety of options for Driver Communication, including two-way radios, tablets, or cell phones, to allow drivers and dispatch to communicate with each other at all times.
The district and CST will work together to determine what communication devices will be installed and utilized in vehicles.

Routing Software Solutions

We use multiple SIF compliant routing software programs including EZRouting and Versatrans, enabling the district to fully customize their routing experience. If the district has a preferred routing platform, we are happy to accommodate those requests. All of our routing platforms are designed to work with all major SIS systems and have the capability to perform daily imports with unlimited custom fields. Data can be exported as a CSV file, allowing for information to be easily transferred to any other system. This will allow for the district to easily access all necessary data at their convenience.

3.9 | Financial Data

Since our founding in 2018, CST has experienced consistent, steady growth. We are happy to report that we are profitable and in a strong financial position. We have included a statement from our bank regarding our financial health.

If CST is selected as a finalist for this contract, we are happy to provide additional financial information at that time.

3.10 | Value Added Services

No Add On Fees

At CST, we work hard to keep dollars where they belong: In the classroom. The services below are included at **NO ADDITIONAL COST** to Osseo Area Schools.

- Car Seats
- Safety Harnesses
- Cameras
- GPS Units
- RideCST Mobile App
- Customer Portal

Additionally, CST does not charge Wait Time Fees, Additional Students Fees, or Fees For Consistent Daily Drivers.

Safety Equipment

At CST, we prioritize the safety and well being of students above all else. Because of this, we are proud to provide safety equipment such as car seats, harnesses, and safety vests to all of our school district partners **at no additional cost.**

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The RideCST Mobile App

Access to the RideCST Mobile App is included at no cost to the district

App Overview

The Collaborative Student Transportation (CST) Parent App, RideCST, is designed to provide parents with up to date information for driver pick up and drop off times. Each morning, parents will be provided with an estimated time of arrival, a notification when the driver arrives, and a push notification when the driver arrives at their child's school.

In the afternoon, parents will receive a push notification when drivers leave school and when their child has been dropped off at their assigned stop.

The RideCST App has the option to not display turn by turn directions. District staff may utilize this feature to provide an extra layer of privacy protection when students from multiple households are riding in a vehicle together.

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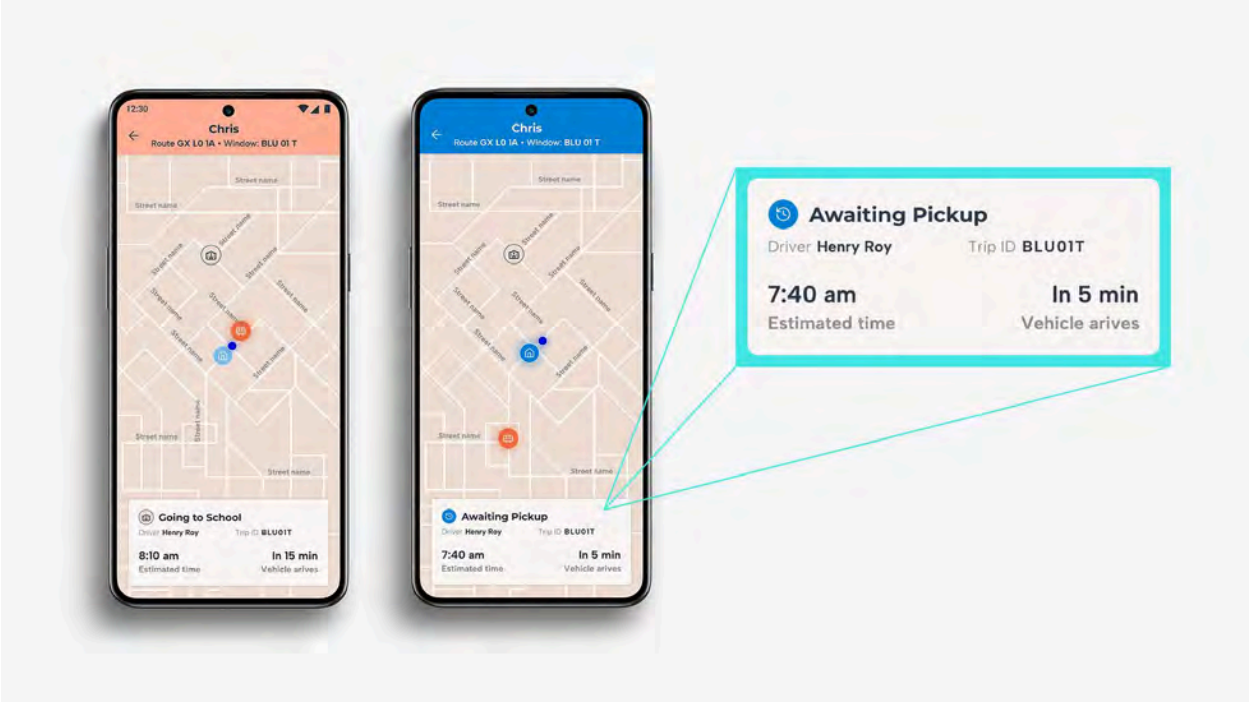
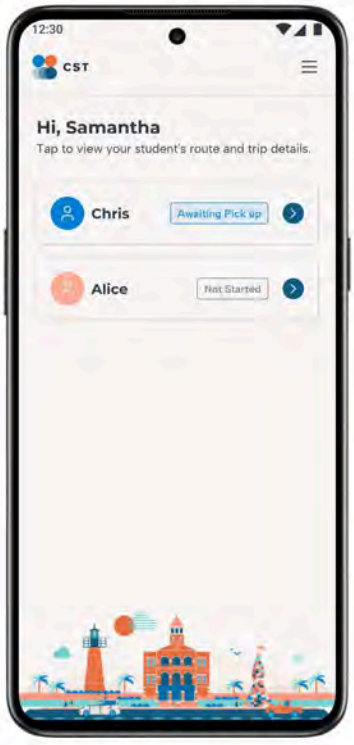


Late Route Notifications

We are proud to report an on-time performance record of 98.9%. But that other 1.1% can cause extreme anxiety for parents and students. Thankfully, CST's Parent App is designed to relieve that stress whenever a driver is running late due to issues like unusual traffic or inclement weather. Parents will receive a push notification when vehicles are running late by more than 5 minutes. Once the initial "running late" notification is sent, parents will continue to receive updates if the driver's ETA changes.

In the event of vehicle breakdowns or excessive delays, drivers can use the app to transfer the route to another driver. In these situations, parents will be notified immediately with updated arrival information for the substitute driver as well as details on the driver's name and face, so parents and students know who to look for upon arrival.



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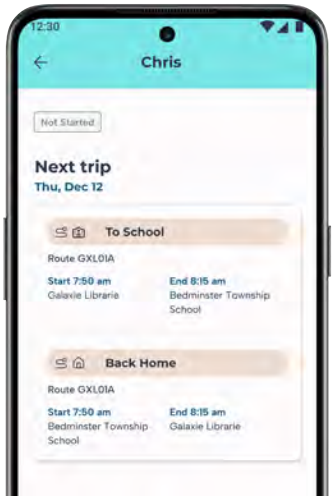
District Staff Access

While the CST Portal is the best tool for district staff to access student transportation information, they will be able to use the RideCST App to access Driver ETAs as well as all live driver locations.



District staff can set up push notifications from the RideCST App. Staff at individual schools can also filter information so that they will only see ride information on students who attend their schools.

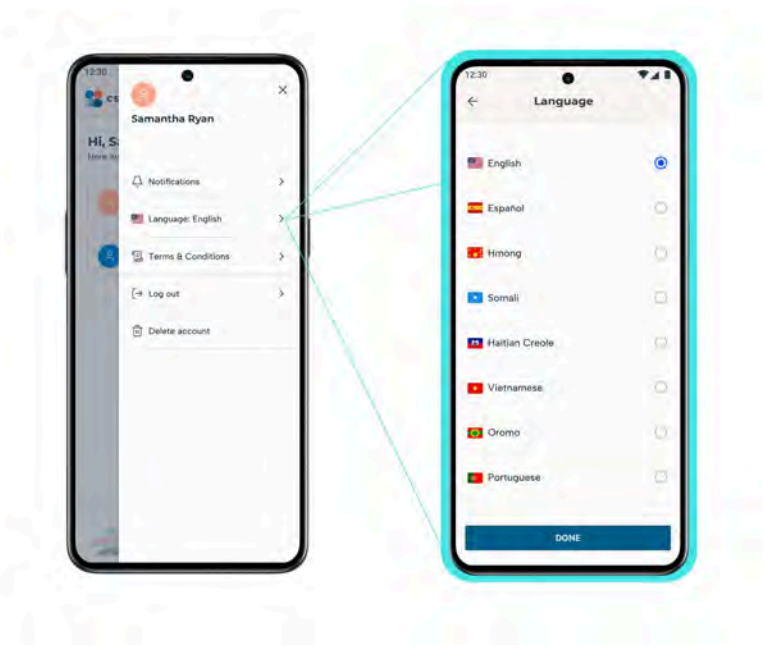
No Load Reporting

No Load Reporting ensures complete visibility and accountability during student transportation. As drivers reach each designated stop, they record in real time whether a student was loaded onto the vehicle or marked as a no load (not present or not boarding). This data is instantly synced and accessible, enabling the district to monitor trip status and student attendance in real time.

To keep families informed, parents receive immediate push notifications through the app — letting them know when their child is picked up at the stop, and confirming when they have been safely dropped off. This feature enhances communication, builds trust, and improves safety across the entire transportation process.

Language Accessibility

Oftentimes, language barriers can be a hindrance to a positive transportation experience for CST families and drivers. Thankfully, CST has addressed this challenge by allowing users to select from a list of eight available languages for use in the RideCST app including English, Hmong, Spanish, Somali, Haitian-Creole, Vietnamese, Oromo, and Portuguese.



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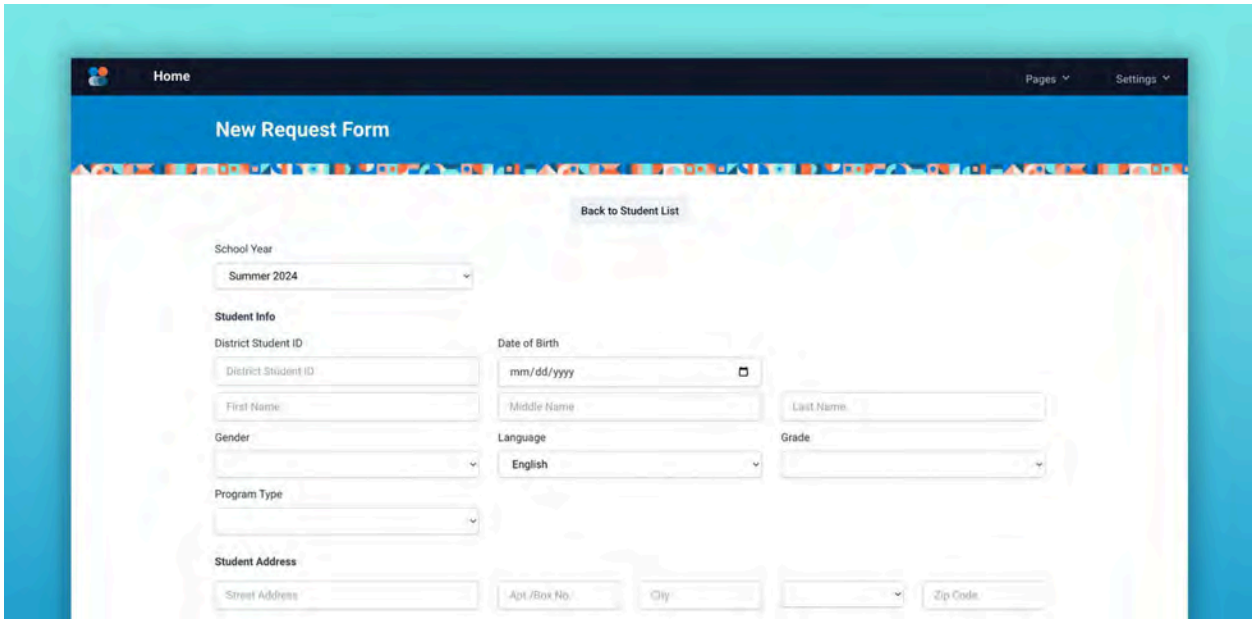
The CST Customer Portal

Access to the CST Customer Portal is included at no cost to the district

One of the most powerful tools that we have available for all of our district partners is the CST Customer Portal. This is your one stop shop for submitting new student ride information, updating or canceling current student ride information, reviewing no show data or any other critical information related to your district's transportation experience.



CST Customer Portal Features

New Student Transportation

At CST, we strive to make timely transportation accessible to every student who needs it, regardless of changing circumstances. To that end, we follow this protocol when a district wants to provide transportation for a new student:

- Ride Requests can be submitted using the CST Customer Portal, which can be found on our website, www.drivecst.org.
- Most routing requests are processed within 2-5 business days
- We review emergency requests on a case-by-case basis for expedited turnaround time
- Families are notified by phone and email with new or changed bus information for their student

When a new student is entered into the CST Portal, complete this simple form, detailing student information, and any other critical details to ensure a safe, consistent transportation

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experience for each student in our care. Once you have completed this form, our routing team will get started on discovering the most efficient and effective way to get them to and from school each day.

**Student data can be uploaded in bulk by uploading a .csv file.*

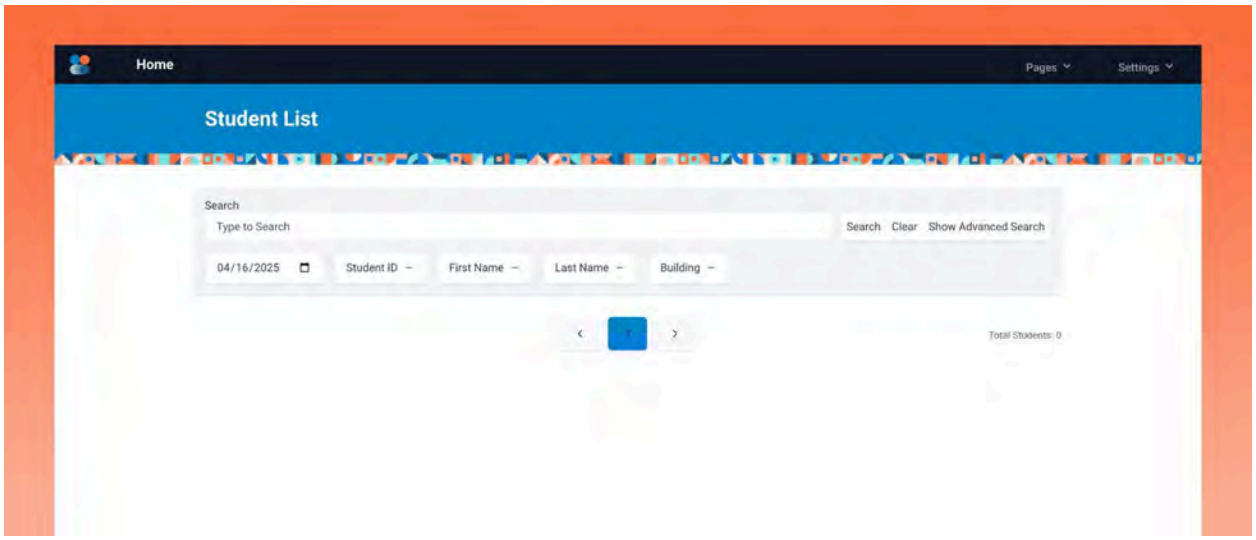
Update Existing Student Information

Follow the process described above to update existing student information. As student addresses, phone numbers, and other information change, simply update that student's information and our routers and customer experience team will get to work immediately to accommodate this change.

Reporting

The CST Portal is where you will find critical, real time, student data. Simply search for a student by name to find information related to their transportation experience including vehicle assignments, pick up and drop off locations/times, and unique accommodations such as IEP's or vehicle aides.

Other reports such as No Ride Reports are available as well.



On-Site Staff Support

Osseo Area Schools will have an Account Representative assigned to them that will periodically visit the school district along with providing training for drivers that will enhance the experience for Osseo Area Schools. A sample of that training can be made available to the district at any time upon request.

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4.0 | Service Approach & Methodology

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4.0 | Service Approach and Methodology

4.1 | Our Approach to Mckinney-Vento and Special Education Transportation

As stated previously, Our senior leadership team at CST has over 100 combined years of experience working in pupil transportation, with the majority of that time devoted to servicing the unique needs of homeless and highly mobile students and special education students.

One of the biggest challenges to servicing the needs of this student population is ensuring consistent, on time transportation for students whose pick up locations are frequently changing. The CST team has worked hard to develop a unique transportation model that alleviates this difficulty by working with a select group of high-quality transportation vendors that allows us to create significant cost-saving efficiencies for Osseo Area Schools that do not compromise the quality of care that students receive.

CST's transportation model allows us to efficiently serve the needs of all students as we are not bound to a single location. The instability of McKinney-Vento student pick up/drop off locations can be a major obstacle for both districts and service partners. Through our collaborative model, we can identify the vendor in our network that is in closest proximity to the student's location and get them to school quickly and safely when a CST Company-Owned vehicle may not be the most efficient solution. This reduces the amount of time that vehicles are on the road, creating cost savings for the school district as well as shorter, more enjoyable rides for students.

Student safety is our highest priority at CST. For this reason, we place a major emphasis on staff screening and training. This is especially important when dealing with Special Education students. All drivers and aides receive pre-service training on topics relevant to Special Education transportation including, but not limited to:

- special needs transportation general knowledge
- student management
- child safety restraint systems (CSRS)
- policies, laws and regulations
- securing wheelchairs (if applicable)
- emergency evacuation procedures.
- First aid and CPR instruction
- Family Education Rights and Privacy Act (FERPA) Pupil Confidentiality

All drivers and aides are required to attend monthly safety meetings. The meeting topics may include some of the above training topics along with location specifics and district policies.

We work hard to ensure that all service partners that work with CST operate at the highest quality standards. All providers in our service partner network are held to stringent safety and compliance standards, and are carefully vetted by our Safety and Compliance Team prior to transporting

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students on behalf of CST. Partners who fail to uphold our service standards are subject to fines, suspension, and in severe cases, termination.

4.2 | Subcontractor Policies

One of the keys to making our model successful is our strong transportation provider network. Our ability to partner with a select group of high-quality transportation companies allows us to create significant cost-saving efficiencies for Osseo Area Schools that do not compromise the quality of care that students receive.

One of the biggest benefits to our model is that we are not bound to a single location. The instability of McKinney-Vento student pick up/drop off locations can be a major obstacle for both districts and vendors. Through our collaborative model, we can identify the provider in our network that is in closest proximity to the student's location and get them to school quickly and safely. This reduces the amount of time that vehicles are on the road, creating cost savings for the school district as well as shorter, more enjoyable rides for students.

With that in mind, we work hard to ensure that all subcontractors that partner with CST operate at the highest quality standards. All transportation partners in our network are held to stringent safety and compliance standards, and are carefully vetted by our Safety and Compliance Team prior to transporting students on behalf of CST. Vendors who fail to uphold our service standards are subject to fines, suspension, and in severe cases, termination.

A comprehensive description of our requirements for CST Transportation Partners can be made available to the district upon request.

4.3 | Vehicle Standards

All vehicles used for CST services for the purpose of transporting students to and from school and school-related activities must meet the following requirements in addition to all requirements in current law and regulation:

> All vehicles must meet all local, State and Federal standards. All vehicles must display a valid state inspection certificate (annual, interim or temporary) if required in the state where transportation services are being offered.
>
> All vehicles shall be clearly identified with a unit number on the driver and passenger side of the vehicle so as to be identifiable from a distance.
>
> All vehicles shall be clearly identified with the company name on the driver side and passenger side of the vehicle so as to be identifiable from a distance.
>
> Vehicle drivers shall post a route identifying sign in the front window when loading students.

A vehicle list detailing vehicle / unit number, vehicle identification number (VIN), year (manufacturing date to include month and year), make, model, color, license plate number, state, vehicle type, safety information (enclosed vehicle, safety harness securement, etc), name of the camera system, vehicle name in GPS system, name of the GPS system, capacity (ambulatory passenger capacity, number of

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wheel chair positions, etc), communication devices (two-way radio, cell phone, tablet, etc), and verification of compliance with all applicable local, state and federal vehicle inspection requirements will be made available to Osseo Area Schools upon request.

Vehicles shall transport students at a capacity less than or equal to the manufacturer's rated seating capacity. Drivers are responsible to report overload situations and to ensure that no vehicle is operated with an overloaded capacity. Students may not sit in the front seat of vehicles.

All vehicles shall comply with State Statute and Department of Public Safety requirements related to equipment. All vehicles must carry safety equipment.

All vehicles shall not be more than 10 years old.

4.4 | Safety and Compliance Plan

Nadene Dell - Director of Safety and Compliance

As the Director of Safety and Compliance, Nadene Dell oversees CST's operational safety and compliance initiatives to ensure safe transportation services nationwide. Her role includes managing on-site safety operations, leading training sessions for our service partners, and conducting regular out-of-state visits to support CST's partners. Nadene will lead efforts to resolve any safety or compliance concerns swiftly and effectively, reinforcing CST's commitment to excellence.

Safety and Compliance

A thorough Safety & Compliance team is critical to the success of our organization. Our team has developed processes to ensure all service partners are compliant with state and federal regulations so that they are transporting students safely each day. All service partners are evaluated annually through an on-site visit and inspection of all data, vehicles and personnel.

Daily correspondence with service partners is conducted to ensure that they are compliant with our policies and expectations. GPS and camera footage are utilized heavily to monitor daily activity in addition to our data analytics and reports. These processes have created a very competitive service partner market to maintain high performance.

Below are the features of our Safety & Compliance department:

- Management of all student conduct reports and accident reports. (Electronic historical files are kept for reference as needed)
- Assurance that routes are being test run prior to a route schedule change becomes live.
- GPS and Camera systems on each vehicle.
- Support and guidance on training
- Collection and distribution of all vehicle information including the year, make and model.
- Collection and distribution of all service partner employee information as needed.
- Collection and distribution of all Certificates of Insurance featuring your school as an additional insured.

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On-Site Staff Support and Training

Our Safety and Compliance Team will periodically visit the school district, providing training for drivers that will enhance the experience for Osseo Area Schools. A sample of that training can be made available to the district at any time upon request.

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4.5 | Communication Solutions

Below are the forms of communication that Collaborative Student Transportation (CST) utilizes to ensure our team works effectively and efficiently to provide quality service to our school clients.

Type of Communication	Type of Request
CST School/District Line	• Utilized to ask questions about live routes • Follow up questions, etc. • Submit a No Ride (not riding for 10 days or less)
CST Family Line	• Looking for a vehicle • Lost or missing item • Submit a No Ride at least 2 hrs. before the scheduled pick up – families may call at any time of day/night (requesting no transportation when student does not need a ride to school)

CST Portal	• Click here for the CST Portal
	• View all student transportation schedules
	• Transportation Requests
	  ○ New request for a student
	  ○ Change or update to current service – new address, alternative address change, new contact information, days of week being transported, safety equipment needed, etc.
	• Cancellations (11 or more school days)

Main Email (include this email on ALL communication to the CST team)	• transportation@drivecst.org • Submit a No Ride (not riding for 10 school days or less) • Follow up questions and any other general questions or concerns • Driver misconduct report, student misconduct report or communicating ongoing issues • To request transportation for a group of students for a unique need (for example, testing days, special events, etc.)
Billing Email	• billing@drivecst.org • Any questions about billing and invoices
Tech Email	• technology@drivecst.org • Any questions or challenges with accessing the portal and login credentials • *Note, any questions about how to submit changes and make cancellations through the CST Portal please call CST or send an email to* transportation@drivecst.org

CST Emergency Line

This number is strictly for missing students, vehicle accidents, emergency medical incidents that would prompt an ambulance being called, and situations where police are involved.

This number is only for school leadership. ***DO NOT*** *give out to families or the public.*

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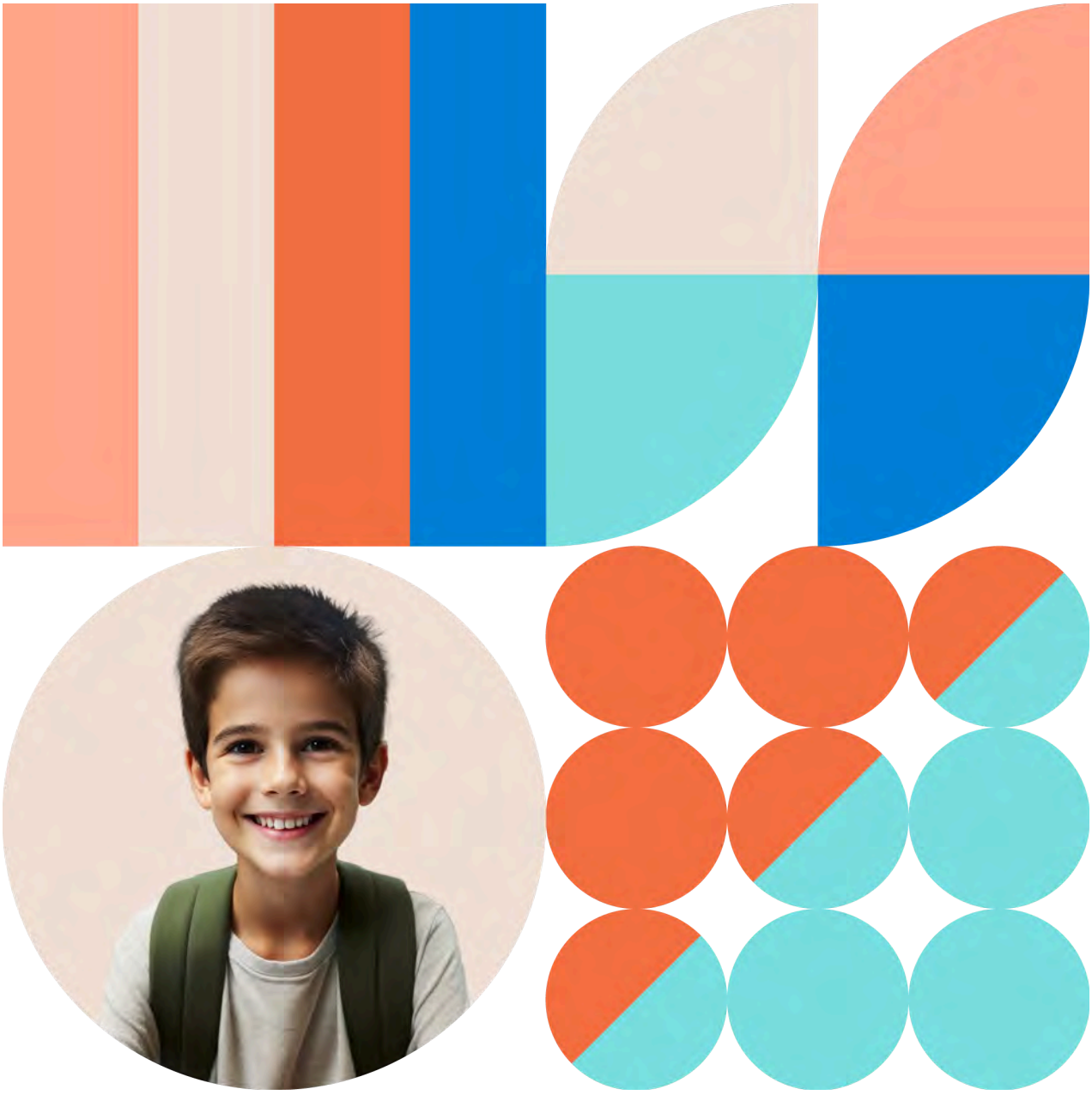
5.0 | Attachments



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5.0 | Attachments

- Bank Letter of Good Standing

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PLATINUM BANK

05/13/2025

To whom it may concern:

Collaborative Student Transportation LLC has an open account in good standing at Platinum Bank.

Account number: [redacted]

Routing number: 096017670

Thank you,

NICOLE BAILEY | Senior Deposit Banking Specialist

651.332.5203 (direct)

651.332.5201 (fax)

Email: nbailey@platinumbankmn.com

PLATINUM BANK

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FIRSTalt

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Type III Pupil Transportation Services (2026-2031)

Proposal Team

Director, Operations West- Desmond Poulson
Location Manager- Robert Inbody
Assistant Location Manager- Brandon Berger

Corporate Office:
191 Rosa Parks St.
Cincinnati, OH 45202

Submission Date
December 15, 2025 at 1:00pm CST

GREGG PRETTYMAN

Vice President, First Alt®
760.405.7171
Gregg.Prettyman@firststudentinc.com

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Osseo Area Schools

Type III Pupil Transportation Services (2026-2032)

December 15, 2025, at 1:00 PM

A. Cover Letter- pg. 1

B. Evaluation Criteria- pg. 2

C. Executive Summary- pg. 3

D. First Alt®- pg. 13

a) Introducing First Alt®- pg. 13

b) Company Background-pg. 19

c) Qualifications and Experience- pg. 29

d) Safety and Training- pg. 37

e) Customer Service- pg. 42

f) Technology Solutions- pg. 45

E. Pricing Overview- pg. 54

F. RFQ Documents- pg. 58

G. Other Required Documents- pg. 114

a) COI- pg. 114

b) References- pg. 116

c) Audited Financials & Bank Reference (Separate File)

d) Safety Vehicle Inspections- pg. 118

e) Vehicle List- pg. 119

f) Driver & Employee List- pg. 120

g) Facility- pg. 121

h) Driver/Employee Handbook- pg. 122

i) Subcontractor Details- pg. 123

H. Contract Suggestions- pg. 124

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Cover Letter

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

December 15, 2025

Troy Schreifels- Director of Transportation
Osseo Area Schools
11200 93rd Ave. N.
Maple Grove, MN 55369

Dear Troy Schreifels,
First Student's alternative transportation solution, First Alt®, is pleased to submit a proposal to Osseo Area Schools in response to your Type III Pupil Transportation Services (2026-2031). The accompanying executive summary and proposal documents outline the many ways we will use our expertise to meet your requirements and organizational goals with a customized approach.

First Alt® is part of the nation's largest student transportation company, First Student. Transporting more than 500,000 special needs students each day, First Student is the leader in special needs transportation. That expertise along with the most experienced management team in alternative transportation, brings a level of knowledge and experience no other alternative transportation company can match. Our management and technology approach to alternative student transportation ensures that all students, including students with special needs and students experiencing homelessness, get to school safely and on time in the hands of caring, consistent drivers.

Benefits of partnering with First Alt®:

- **Flexible, pay-as-you-go model**: Only pay when services are used, with the ability to scale up or down as your transportation needs change.
- **Consistent drivers**: All drivers will be assigned to the same students and trips every day.
- **Driver identification and safety**: All drivers wear ID badges and vests, and vehicles are clearly marked for easy recognition by students, staff, and families.
- **Thorough driver training**: Drivers receive the same training as school bus operators (excluding the CDL requirement) to ensure a high level of safety and professionalism.
- **Inspected vehicles**: All vehicles will be inspected by a state certified inspector prior to starting service.
- **As-needed availability**: Use us for full service, partial support, or simply keep us as a backup option.

We understand your decision regarding alternative student transportation services has an impact on many stakeholders, and we have developed this proposal with each of them in mind. We welcome the opportunity to meet with district administration, evaluation committee and/or school officials to discuss our proposal in further detail.

Thank you for providing First Alt® this opportunity. Please feel free to contact me directly if you have any questions regarding our proposal.

Sincerely,

Vice President, First Alt®
760-405-7171
Gregg.Prettyman@firststudentinc.com

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Evaluation Criteria

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Evaluation Criteria

The following table provides a comprehensive list of all requirements outlined in the Request for Proposal (RFP) along with their corresponding locations within our proposal. This structured approach is designed to facilitate the evaluation process for Osseo Area Schools, ensuring all criteria are easily accessible and clearly referenced.

Requirement from RFP	Location Within First Student's Proposal
Proposed Cost: All quoted pricing must be inclusive of serv ices provided and specified in this contract in Exhibit 2- Pricing Workbook 2026-2031.	**P.G. 54:** Section E. Pricing Overview **P.G. 109:** Exhibit 2 – Pricing Workbook 2026-2031
Service Approach/Methodology; Describe in detail how this contract for services will be approached. Describe any innovative or progressive approaches that would be used in this contract. Clearly show why the firm would be superior to other proposing contractors in the delivery of the scope of services. Section 9, page 32.	**P.G. 13:** Section D. First Alt – subsections, Introducing First Alt, Company Background, Qualifications and Experience, Safety and Training, Customer Service, and Technology Solutions. **P.G. 58:** Section F. – RFQ Documents
Qualifications/Experience: Proposal shall include information regarding contracts of similar size and scope during the past 24 months for which the proposer has provided the type of services required, as specified. Proposer additionally should provide a minimum of three (3) references with contact information with at least two being a school district of similar size and scope.	**P.G. 88:** Section F. RFQ Documents – subsection 9. Company Operational Profile **P.G. 115:** Section G. Other Required Documents – subsection b) References.

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Executive Summary

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First Alt® is committed to a long-term partnership with Osseo Area Schools and supporting your strategic goals. We believe excellence in education starts with transportation and with a strong safety focus, adaptive and responsive routing, and well-trained, professional drivers. This level of excellence can only be delivered by a provider with significant experience with student transportation operations.

220

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Delivering on Osseo Area Schools' Mission

First Student directly supports your mission by ensuring students have safe, reliable, and caring transportation every day, making sure children arrive ready to learn and return home safely to their families. This commitment aligns with your focus on inspiring and preparing each and every scholar with the confidence, courage and competence to achieve their dreams; contribute to community; and engage in a lifetime of learning. With transportation that prioritizes safety, consistency, and an exceptional student experience, First Student plays a critical role in fostering equitable access to education and supporting the shared partnership among families, educators, and the community your district values.

Osseo Area Schools

Mission

Inspiring and preparing each and every scholar with the confidence, courage and competence to achieve their dreams; contribute to community; and engage in a lifetime of learning

Core Values

Honor and Integrity: Holding ourselves, each other and our system to the highest standards to create the best conditions for learning.

Belonging: Developing meaningful relationships that build trust, understanding and community.

Inclusion: Intentionally engaging diverse voices and perspectives equitably and respectfully.

Innovation and Excellence: Cultivating creativity, ideas, confidence and transformational growth.

Transparency: Communicating, modeling, and making decisions clearly, equitably and openly.

Intrinsic Value: Each scholar, staff member and family is valued and respected for their perspective, experience and contributions.

FIRSTstudent

Mission

It's our mission to provide unmatched care and the safest ride to school, so when students arrive, they start and end their day with an exceptional experience and are ready to achieve their full potential.

Core Values

Focus on safety: Safety is at the heart of everything we do

Foster teamwork: Work together, act with integrity, respect each other, and champion diversity and inclusion

Care for our students: Ensure our vehicles are welcoming and trusted places where students feel comfortable and secure

Surpass customer expectations: Go the extra mile to deliver an extraordinary experience for our customers and communities

Set the highest standards: Continually seek a better way to do things with innovation, sustainable practices, financial discipline, commercial excellence, and operational excellence

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Your students come first in every decision you make. Each day, districts across North America trust First Alt® to transport their students to and from school. Over the past century, we have developed relationships based on a common approach to student care. Together we will establish the core tenets of our mutual philosophy – ensuring every student achieves to their highest level. First Alt® knows the communities we serve, and we care for their children like a trusted family member.

First Alt® at a Glance

The Proven Solution

Over 100 years of providing customer-focused solutions

Student-Centric

Caring for the students we serve is our First priority.

Recognized Leader

Chosen and trusted by more districts in North America than any other student transportation provider.

Operational Excellence

Data-driven metrics ensure we proactively modify and adapt to ever-changing needs to elevate district transparency and deliver on our goals.

Award-Winning Safety

The only school transportation company recognized as a safety leader by the Campbell Institute and awarded the National Safety Council's Green Cross for Safety medal.

Environmental Stewardship

Alternative fuel, electrification strategies, and operational solutions that lower emissions, provide greater efficiency, and improve passenger experience.

Proprietary Technology

Seamlessly connected technology connects the bus, route, and student, which elevates safety and gives districts and parents greater visibility and control.

Diversity & Inclusion

Since we serve the most diverse communities in North America, we attract, engage, and develop a workforce that reflects the students, customers, and communities we serve.

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Committed to Caring

"First Alt® has been the most consistent, reliable, and compassionate transportation provider while ensuring that safety is a number one priority for the students they transport.

Victoria Storti
Livermore Valley Joint Unified School District, CA

"Overall, my experience has been nothing short of exceptional. Over the past three years as supervisor I have never had a rideshare company be as consistent and reliable as First Alt®. If you have any transportation needs, First Alt® should be your first choice!

Diana Nelson
Madison Elementary School District, AZ

"Overall, First Alt® has proven to dependable, responsive, and accommodating to our needs. Based on our experience with First Alt®, I would recommend their services for consideration by other school districts.

James W. Lynch
Charleston County School District

223

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Awards & Certifications

Technology

Electrification

Operations

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First Alt®'s Proposal Includes:

- Operational Excellence
- Customer Service Team
- Recruitment & Retention of Drivers
- A Dedicated Routing Team
- Award-Winning & Industry-Leading Safety Program
- Proprietary HALO™ Technology Platform – including parent and district apps
- Most experienced Alternative Student Transportation team in the industry

Operational Excellence & Customer Service

Valuable experience gained from serving districts like Osseo Area Schools has allowed us to refine our understanding of developing and maintaining strong operational standards that truly set us apart from the competition. We have more expertise with school districts than any other provider. Recently, our contributions were recognized by the National School Transportation Association, which selected us for their 2023 Go Yellow, Go Green Award, and the National Contractor of the Year Award. School Transportation News also gave First Student the Green Bus Fleet Award in 2023 for our leadership in electrification.

We acknowledge the tenure and dedication of the transportation professionals currently serving Osseo Area Schools who are invested in the children and communities of Maple Grove.

Our proposed operations team includes:

- **Director of Operations: Desmond Poulson**
- **Area Manager: Robert Inbody**
- **Assistant Manager: Brandon Berger**

To learn more about your local and regional support teams, please refer to the Performance Capability section. 225

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Award-Winning & Industry-Leading Safety Program

Safety is a way of life at First Student, and it is the top priority of the 61,000+ employees working to deliver the best start and finish to the school day. Districts that partner with us gain an entire safety organization dedicated to making safety a core value for all team members. Safety isn't what we do; it is who we are. That is why we are the only school transportation company to receive the National Safety Council Green Cross for Safety®, the highest award for safety in North America.

We are also the first ground transportation company to be accepted into the Campbell Institute, a globally recognized thought leader for world-class knowledge on keeping people safe and responsibly stewarding the earth's valuable resources.

For more information on our Safety Program, please refer to the Safety and Training section.

Proprietary Technology Platform

HALO™, First Student's proprietary technology platform, connects all the people and systems involved in transporting students. The HALO™ platform connects all aspects of our operations, from recruiting, training, routing, dispatching, vehicle telematics, student ridership, and maintenance to provide a 360º view of each trip.

All parties involved in transportation have simple dashboards and apps to enable communication and provide transparency all the way down to the student rider.

HALO™ is an award-winning integrated technology platform. Fueled by artificial intelligence, it provides insights and analytics to help us continually improve our promise to provide the best experience for all our student passengers.

HALO™ has been recently awarded Forrester's 2024 Technology Strategy Impact Award for how our platform has used tech to drive our business goals. In addition, HALO™ has also been awarded T-Mobile's Unconventional Award for the way our bus connectivity has improved school bus behavior and student experience.

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Monitor Every Ride and Provide Drivers with Coaching

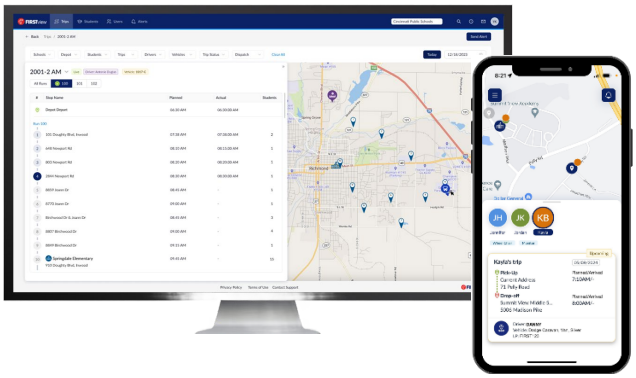
HALO™ tracks, records, and scores every route, providing our Location Managers with detailed vehicle operations data to monitor drivers' improvements and identify coaching opportunities.

Provide Parents Peace of Mind with First View®

While on the road, parents, caregivers, and students can easily track our vehicles with our vehicle tracking app, First View®, powered by HALO™. Once downloaded, the app allows for monitoring multiple students, customizable distance notifications, and district alerts in multiple languages with live support.

View Your Entire Fleet with First View®

District personnel can see the whole picture with our vehicle tracking dashboard, powered by HALO™. This solution provides a complete fleet view and allows personnel to drill down to the route and stop level to always know where every vehicle is.



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Our pricing fully encompasses all the cost structures of the RFP specifications, along with factoring in the appropriate costs to continue to attract and retain drivers in the current labor market with the current economic headwinds we are all facing.

After a thorough review of bid specifications, we believe we can offer the best and most competitively priced solutions for Osseo Area Schools.

A detailed breakdown of our price proposal can be found in the Pricing Overview section of this proposal.

Contract Start Date

Under the current scenario, our services would begin during the 2026 school year. Alternate start dates are available if your district makes an award earlier or requires additional time to finalize your decision.

Contract Terms & Suggested Language

Our proposal assumes that, based on the Type III Pupil Transportation Services (2026-2031) and this submission, Osseo Area Schools and First Alt® sign a mutually acceptable contract for a 5-year term. Subsequent to the award and any additional negotiation, our legal team will work with your legal representative to create a mutually agreeable contract.

For notes on suggested language to the RFP and Contract, please refer to the Contract Suggestions section.

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First Alt® is the right choice for Osseo Area Schools

As students navigate their way from childhood into adulthood, they depend on us to keep them safe. Families throughout the Maples Grove community count on Osseo Area Schools to educate, nourish, and protect their children. No matter how old they are, it's not easy to hand your child over to someone else's care. Osseo Area Schools is dedicated to ensuring that families can feel confident their students are in good hands. In turn, you need a transportation provider you can trust to make sure your students have a safe start and finish to each school day.

For over 100 years, First Student has refined our operation and developed a proven method of student safety operations and industry-leading solutions. By providing exceptional student transportation services and positively impacting your students' and families' experiences, we enable Osseo Area Schools to focus on your core mission –to inspire and prepare each and every scholar with the confidence, courage and competence to achieve their dreams; contribute to community; and engage in a lifetime of learning.

I look forward to further discussing our proposal and how our capabilities can help strengthen your transportation program. Should you have any questions, please do not hesitate to contact me.

DESMOND POULSON

Director, Operations West, First Alt®
480.490.8978
Desmond.Poulson@firststudentinc.com

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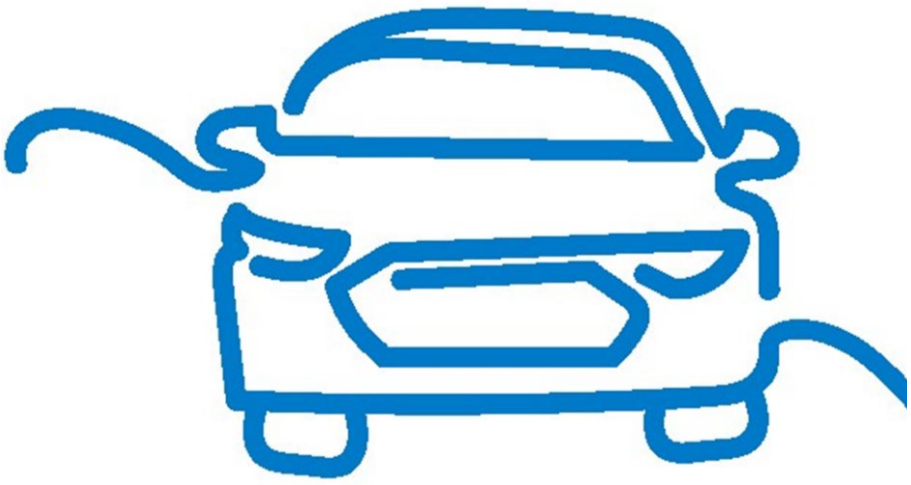
FIRST student

First Alt®



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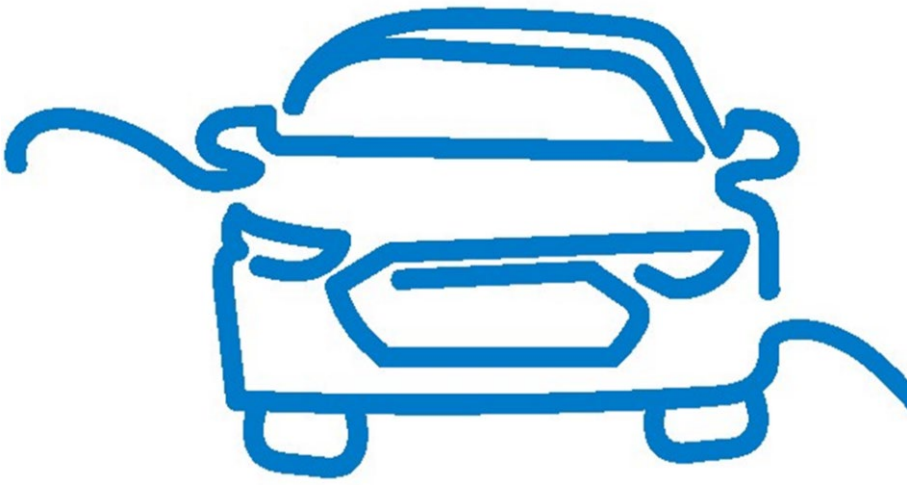
FIRST student

Introducing First Alt®



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Introducing First Alt®

First Alt® helps districts meet the needs of students who require flexible, individualized transportation. This includes students with special needs and those experiencing homelessness. Every ride is designed to be safe, consistent, and supportive, helping students arrive ready to learn.

With First Student as your partner, you gain access to the nation's most experienced team in special needs transportation. Each day, we transport more than 500,000 students with special needs. That expertise powers First Alt®, connecting your district to a network of trained, local drivers who understand how to care for students with unique needs.

Our solution offers a cost-effective way to expand access without compromising safety or reliability. First Alt® meets the needs of Osseo Area Schools by coordinating the services of local transportation providers. Our team works closely your district to determine the right number and type of vehicles needed to serve students effectively.

By working with one trusted provider for all K–12 transportation, your district can simplify operations, reduce administrative burden, and ensure every student has a dependable way to and from school.

First Alt® Benefits at a Glance:

- Reduces waste by supplementing bus service with small-capacity vehicles, eliminating unused seats and optimizing resources
- Adapts quickly to changing student needs with a flexible fleet that can scale up or down as required
- Supports student success by creating a safe, familiar, and comfortable experience through consistent communication and reliable drivers
- Helps students spend more time in the classroom by minimizing disruptions to their daily transportation routine

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A Complete K-12 Transportation Solution

Experienced Management Team

First Alt® is led by the most experienced management team in alternative transportation. Our professionals are trained to support your most vulnerable students with care, consistency, and expertise.

Technology

Our custom technology, powered by HALO™, is built specifically for alternative transportation. It tracks every trip and student, giving your district and families real-time visibility and peace of mind.

Consistency

Students benefit from a familiar face each day. First Alt® assigns the same driver to each student whenever possible, helping build trust and comfort while ensuring safe, on-time arrivals.

Industry-Leading Standards

Background and MVR Checks

Every contracted driver must pass initial background and motor vehicle record checks. Once onboarded, drivers are continuously monitored to maintain safety and compliance.

Drug and Alcohol Testing

All drivers are subject to pre-service, random, post-incident, and reasonable suspicion testing, applied consistently across the organization.

Driver Training

Drivers receive specialized training to support students with special needs. This includes understanding behavioral patterns and learning how to de-escalate situations with empathy and skill.

Driver Screening and Qualifications

Before providing service, every First Alt® vehicle operator must meet strict qualifications. This careful screening process reflects our commitment to student safety and well-being. We understand that the individuals behind the wheel play a vital role in a student's day. That's why we invest in selecting and preparing drivers who are not only qualified, but also capable of creating a calm, supportive environment for the students and families you serve.

1 Initial Review

Drivers must have the following qualifications to start the onboarding process:

- Must be 21 years of age or older unless otherwise specified by contract
- Must possess a valid driver's license in the state or province of residency
- Must provide an updated photo for driver ID
- Must have one (1) year of licensed driving experience

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2 Background and Motor Vehicle Record Checks

We work with a third-party vendor, First Advantage, who provides our pre-service and ongoing checks for all drivers. Then, our Employment Standards team reviews all results to ensure drivers are compliant with federal, state, and local laws. Driver qualifications include:

Initial & Ongoing Motor Vehicle Records Check

- No more than three (3) moving violations or three (3) minor accidents in the past three (3) years
- Must have one (1) year of licensed driving experience
- We also examine Motor Vehicle Records (MVRs) for any pattern of unsafe driving behaviors exhibited by a continual accumulation of minor infractions

Initial & Ongoing Criminal Records Checks

- Applicant's entire conviction history is viewed holistically
- DUI/DWI convictions may disqualify applicants from employment

3 Drug and Alcohol Testing

In addition to a pre-service drug screen, drivers are entered into a quarterly random drug testing pool and will also be tested upon reasonable suspicion or accidents. Drivers with a positive result or refusal of pre- or post-engagement, random, post-accident, or reasonable suspicion drug/alcohol test, will be disqualified.

4 State, Local, and Client Required Checks

The safety of our students is our number one priority. First Alt® confirms that all transportation providers and their drivers have met all First Alt® , state, local and school district requirements before transporting students.

Driver Training

Our training equips drivers with the tools they need to support students with care and confidence. They learn to understand behavioral patterns, including the functions of behavior and the Rage Cycle, which helps them relate to students and de-escalate issues as they arise.

To further personalize support, we invite parents and caregivers to complete an "All About Me" form. This gives drivers insight into each student's preferences, comfort items, and communication needs. Once fully vetted and trained, drivers are prepared to manage behavioral challenges and operate specialized equipment with skill and empathy.

We also require subcontracted drivers to complete a student transportation-specific training program. Training includes insights from behavioral experts and provides clear guidelines, best practices, and tools to help drivers create a safe and supportive experience for every student. Key training elements include:

- Safety & Best Practices
- Distracted Driving
- Transportation Challenges
- Preparing Students to Learn
- Diversity & Inclusion
- Characteristics of Disabilities
- Sensitivity
- Influencing Student Behavior
- Supporting Parents & Students
- Vehicle Operation, Including Specialized Equipment Such as Wheelchair Lift Operation
- Emergency, Incident, and Accident Procedures

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First Alt®'s Custom Technology

WHEELCHAIR ACCESSIBLE VANS

SEDANS

MINIVANS

SUVs

To ensure the safest and most reliable service for your students, every vehicle is equipped with GPS tracking and onboarding verification. Powered by HALO™, First Alt®'s custom-built technology is designed specifically for the unique demands of alternative transportation.

This technology gives Osseo Area Schools full visibility into each ride. Real-time dashboards alert our team to late trips, driver substitutions, and student status updates. District staff and families can access this information through a secure district dashboard and a parent app, helping everyone stay informed and aligned.

By combining operational oversight with real-time communication, our technology helps create a more predictable and responsive transportation experience for students, families, and school staff.

"As one of the founders of the alternative transportation model, working with the most experienced team in this space, we look forward to utilizing that experience and passion to assist districts and their students who have special transportation needs."

Gregg Prettyman
Vice President of First Alt ®
First Student

235

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Our First Alt® Leadership Team

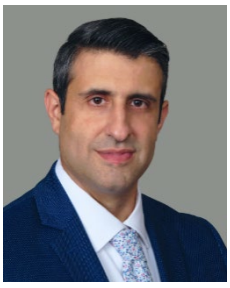
The most experienced leadership team in alternative student transportation developed our alternative transportation program at First Student. Combined, our team brings 50 years of experience to the alternative transportation space.

Gregg Prettyman, Vice President, First Alt®

As Vice President of First Alt®, Gregg Prettyman brings more than 13 years of leadership in alternative student transportation and is recognized as one of the original architects of the alternative transportation model. Before joining First Student, Gregg served as Chief Operating Officer at ALC Schools, where he supported over 400 district contracts across 20 states, and oversaw more than 10,000 student trips each day. Today, he leads a team with over 50 years of combined experience, all focused on helping districts deliver safe, reliable, and cost-effective transportation for students with unique needs.

Jessica Aquino, Senior Director, First Alt® Services

As Senior Director of First Alt® Services, Jessica Aquino leads the development and evolution of First Alt®'s technology products from concept to launch. She works directly with districts to ensure the platform continues to meet real-world needs, adding features that improve service delivery and operational efficiency. Drawing on her leadership experience as District Manager and Mid-South Area Manager at ALC Schools, Jessica brings a deep understanding of both technology and transportation, helping districts access tools that are practical, responsive, and built for the students they serve.



Leon Fornelli, Area General Manager, Central Operations

As Area General Manager for First Alt®, Leon Fornelli ensures safe, efficient transportation for students with special needs by working closely with district leaders and local teams. He previously managed operations for more than 60 school districts across Washington, Oregon, and Southern California at ALC Schools, overseeing over 1,200 daily trips in Seattle alone. His experience helps districts deliver dependable service tailored to students who need it most.

Desmond Poulson, Area General Manager, West Operations

As Area General Manager for First Alt®, Desmond Poulson serves as a key connection between First Student locations, district partners, and the First Alt® service. He leads teams across the West region and supports national operations, hiring, training, and customer service. With prior leadership roles at ALC Schools and American Logistics Company, Desmond brings deep operational insight that helps districts maintain high service standards while meeting the evolving needs of their students.

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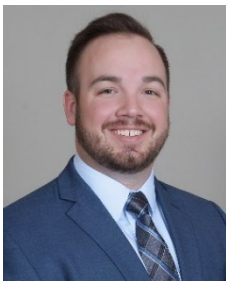

Blake Smith, Area General Manager, East Operations

As Area General Manager for First Alt®, Blake Smith oversees the planning and execution of alternative transportation for students with special needs across multiple districts. He works closely with local teams and district leaders to ensure services are safe, efficient, and responsive to each community's needs. Blake brings valuable experience from previous leadership roles at ALC Schools and EverDriven, where he supported district operations and helped deliver reliable transportation to students who depend on it most.

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Company Background

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First Student: A Proven Solution for Osseo Area Schools

Every school district is unique, but when it comes to transportation, all share a common mission: to ensure every student arrives safely, supported, and ready to learn. At First Student, we don't just provide transportation; we partner with districts to help fulfill that mission. Whether it's easing the morning rush for families, building trust with your community, or ensuring every child feels safe and seen, we're here to help you deliver more than just a ride. We deliver peace of mind.

With over a century of experience, First Student is trusted by more districts than any other provider. What sets us apart isn't our size or scale; it's our shared commitment to the children you serve. From cutting-edge technology to compassionate drivers, everything we do is designed to support Osseo Area Schools, your students, and your community.

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Recognition and Awards

In addition to being a trusted partner to our districts, we're also celebrated by our peers. In 2023, the National School Transportation Association (NSTA) named First Student its Contractor of the Year for our leadership in innovation, safety, and operational excellence. We have developed several programs to improve the student transportation experience, including our one-of-a-kind First Serves® special education program and First Alt®, our alternative transportation program. We are also leaders in sustainability efforts, with a robust school bus electrification division and several initiatives to lower our emissions. With First Student, Osseo Area Schools has a truly first-in-class partner for its student transportation.

For more information on our First Student's awards and recognition, please refer to the Executive Summary section.

Our Story, Your Partner in Innovation

First Student's History

Our company's history traces back to 1913 when Frank A. Patchett rallied his limited resources to develop a transportation solution for his rapidly growing community of Newman, California. Patchett attached bench seats, wood paneling, and a roof to the frame of a Ford Model-T, creating a preliminary design that would go on to become the yellow school bus we know and love today.

Over the years, First Student has continued to create innovative transportation solutions for communities big and small, putting students first and listening to our district partners as we continue to raise the bar for the entire industry. Our wide network of resources and our long history enable us to develop and implement effective, modern solutions that drive results.

First Student innovates with a purpose, delivering effective, practical solutions. That is why more school districts across North America choose First Student, year after year, over any other provider for their student transportation needs.

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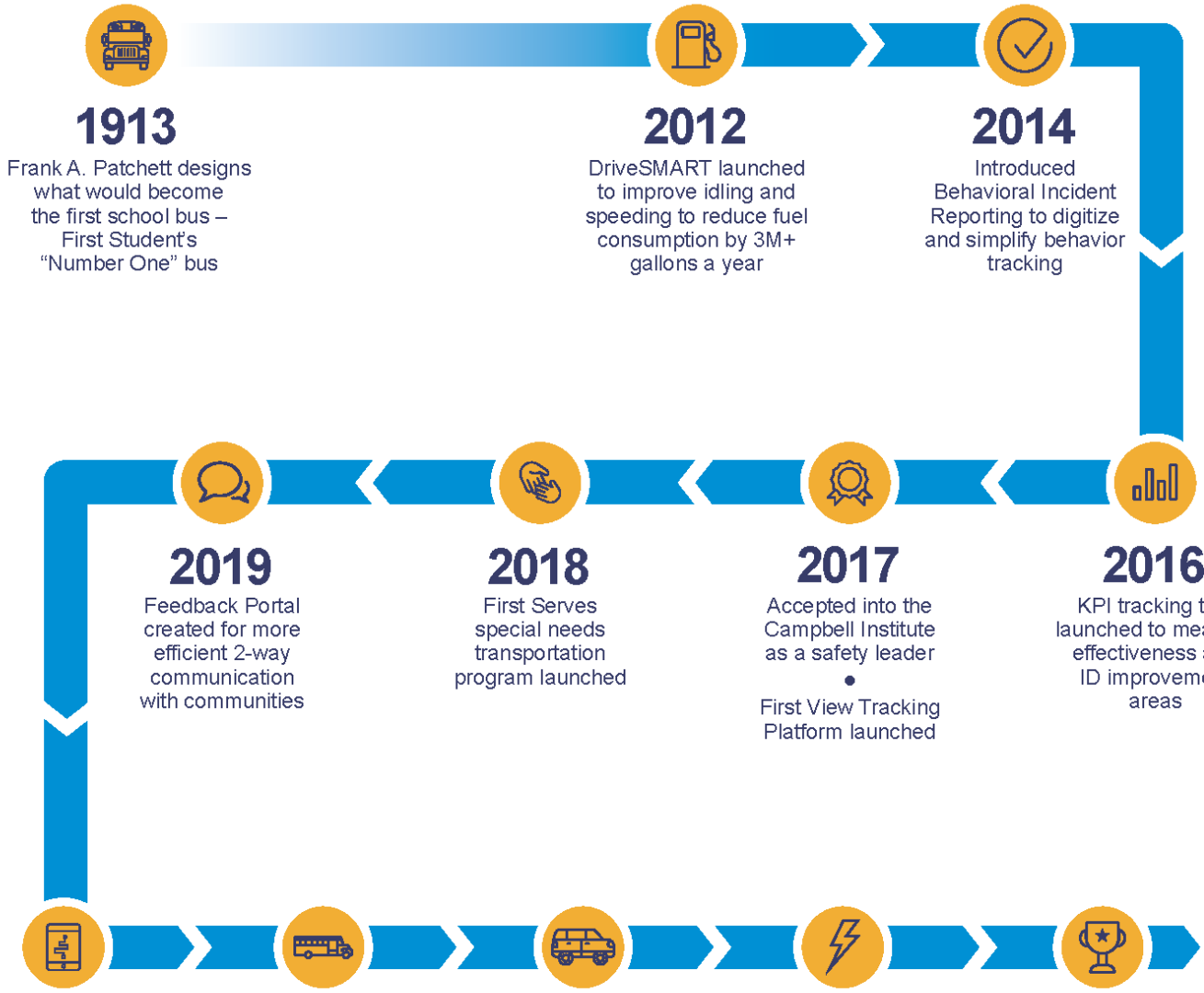
FIRSTstudent

A HISTORY OF INNOVATION & CARING



1913
Frank A. Patchett designs what would become the first school bus – First Student's "Number One" bus

2012
DriveSMART launched to improve idling and speeding to reduce fuel consumption by 3M+ gallons a year

2014
Introduced Behavioral Incident Reporting to digitize and simplify behavior tracking

2016
KPI tracking tool launched to measure effectiveness and ID improvement areas

2017
Accepted into the Campbell Institute as a safety leader

- First View Tracking Platform launched

2018
First Serves special needs transportation program launched

2019
Feedback Portal created for more efficient 2-way communication with communities

2020
Driver Tablets introduced to drive efficiency, performance and safety

2021
Driver Scoring launched to monitor and identify driver coaching opportunities

2022
First Alt launched to provide alternative transportation for students with special transportation needs

2023
First Student drives 2 million miles with the largest fleet of electric school buses in the world

2024
Won Forrester 's Technology Strategy Impact Award for innovative technology integration

- First Charge EV infrastructure solution launched helping First Student surpass 4 million EV miles

241

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FIRST student AT A GLANCE

1 BILLION+
STUDENT JOURNEYS
COMPLETED EVERY YEAR

5.5 MILLION+
STUDENT
JOURNEYS A DAY

First Student moves more passengers per day than all U.S. airlines combined

46,000+
FLEET VEHICLES –
THE LARGEST
FLEET IN
THE INDUSTRY

1,600+
CUSTOMERS

525 MILLION+
MILES DRIVEN PER YEAR

*Could travel to **Mars 3 times***

FAST COMPANY 2025
MOST INNOVATIVE COMPANY

63,000
EMPLOYEES

95%
OF OUR
CUSTOMERS
RECOMMEND US

NSTA
NATIONAL SCHOOL TRANSPORTATION ASSOCIATION

2025
GO YELLOW
GO GREEN
AWARD

20,000
SCHOOLS

7 MILLION
ELECTRIC SCHOOL
BUS MILES DRIVEN

100+
BLUE SEAL
CERTIFIED SHOPS

2024 FORRESTER
TECHNOLOGY IMPACT AWARD

EDISON AWARD
2025 WINNER

700+ QUALIFIED TECHNICIANS who hold over **4,800 ASE CERTIFICATIONS**

*More than anyone **across all vehicle maintenance industries** and more than **all student transportation companies combined***

545 LOCATIONS
in 42 STATES + 8
CANADIAN PROVINCES

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Our Commitment To Excellence

At First Student, satisfying customers begins with our commitment to high standards of excellence. We are continuously learning and proactively applying best practices. A First Student partnership is focused on safety and dependability. All aspects of our operations ensure quality care for students and proactive support for our district partners.

Safety
Every family entrusts their child's safety to your district each day, and we take that responsibility seriously. As the only school transportation provider recognized by the National Safety Council with the Green Cross for Safety medal, our safety practices help ensure your students arrive ready to learn and return home safely.

Operational Excellence
Reliable transportation supports attendance, learning, and family trust. Our disciplined processes and proprietary tools achieve consistent, high-quality service, as reflected in our industry leading on-time performance and >99% preventative maintenance compliance. That means fewer disruptions for your schools and more confidence for your community.

Environmental and Social Responsibility
Your commitment to sustainability is one we share. Since 2018, we've reduced carbon dioxide emissions by over 32%, helping districts like yours meet environmental goals while modeling responsible stewardship for students and families.

Customer and Community Partnership
We invest in the communities we serve by hiring local, supporting school events, and building relationships that last. That's one reason why 95% of our district partners say they would recommend First Student—because we show up as more than a provider; we're part of your team.

Innovation
We continuously develop tools that make transportation smarter and safe. From our early adoption of onboard GPS technology to our 100% adaptable technology platform, our innovations help you improve service, reduce parent concerns, and support student well-being on every ride.

Diversity and Inclusion
We believe students thrive when they see themselves reflected in the adults who support them. Our workforce is more diverse than the national average*, and our inclusive culture helps foster a sense of belonging for employees and students alike.

Technology
Our technology platform simplifies transportation management while enhancing communication with families. Tools like First View® and AI-powered technology give you peace of mind and enhanced visibility into your operations.

Transparency and Accountability
You deserve a partner who delivers on promises. That's why we track key performance indicators daily and share results openly. Our customers rate us a 9.08 out of 10 for being a company they can trust, a direct reflection of our commitment to transparency and continuous improvement.

Student Experience
We extend your district's care beyond the classroom. With PBIS and positive reinforcement training, our drivers help create a safe, respectful environment that supports your students' social-emotional development from the moment they step on the bus.

*Per our self-reported employee survey

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Driven by our mission and values, we support Osseo Area Schools' mission to inspire and prepare each and every scholar with the confidence, courage and competence to achieve their dreams; contribute to community; and engage in a lifetime of learning. We are a customer-centric organization with an unwavering commitment to the communities we serve, and we work with you throughout our partnership to support and uphold your fundamental mission.

MISSION STATEMENT

Provide unmatched care and the safest ride to school, so when students arrive, they've started their day with an exceptional experience and are ready to achieve their full potential.

VALUES

Focus on Safety
Safety is at the heart of everything we do

Care for our Students
Ensure our vehicles are welcoming and trusted places where students feel comfortable and secure

Surpass Customer Expectations
Go the extra mile to deliver an extraordinary experience for our customers and communities

Foster Teamwork
Work together, act with integrity, respect each other, champion diversity, and inclusion

Set the Highest Standards
Continually seek a better way to do things with innovation, sustainable practices, financial discipline, commercial excellence, and operational excellence

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Trusted by more than 19,000 schools across North America, our partners range from small, rural districts to some of the largest school districts in the nation, such as Chicago Public Schools, Wichita School District, and Buffalo Public Schools. For large and small school districts alike, we offer tailored, cost-effective solutions spanning full-service transportation, and management, special needs transportation, route optimization, maintenance, and charter services. Our 545 locations expertly operate 46,000 buses to provide the best start and finish to each school day for the students and families we serve.

Corporate Headquarters:

First Student, Inc.
191 Rosa Parks Street, 8th Floor
Cincinnati, Ohio 45202

Proposal Contact:

Gregg Prettyman
VP of Alternative Transportation
760.405.7171
EMAIL@firststudentinc.com

Classification:

Corporation
Incorporated in Delaware, 1983

Federal ID#:

59-2364035

DOT#:

354406

Regional Leadership:

Director of Operations: Desmond Poulson
Area Manager: Robert Inbody
Assistant Area Manager: Brandon Berger

Corporate Officers:

John Kenning, CEO & President

Joe Schwaderer, SVP of Finance

Teresa Lake, Chief Financial Officer

Mike Petrucci, SVP, General Counsel & Secretary

Seagan Robinson, Treasurer

Christina Cahall, Assistant Treasurer

Tim Lutz, Assistant Secretary

Brian Beechem, Assistant Secretary

Christa McAndrew, Assistant Secretary

Tony Vidrine, Assistant Secretary

Financial Stability

First Student, Inc. is an indirect, wholly-owned subsidiary of EQT Infrastructure V Investments S.á.r.l. (“EQT”). EQT is a purpose-driven global investment organization with EUR 126 billion in fee-paying assets under management within two business segments – Private Capital and Real Assets. EQT owns portfolio companies and assets in Europe, Asia-Pacific, and the Americas and supports them in achieving sustainable growth, operational excellence, and market leadership. More information about EQT and its family of companies can be found at www.eqtgroup.com.

Industry Associations

First Student plays an active role in several professional associations representing the student transportation industry. We take pride in working collaboratively with our colleagues to raise the standard for student transportation.

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Our Senior Leadership Team

The First Student Senior Leadership Team is responsible for making sure we deliver on our promise to keep your students moving and your community prospering. To learn more about our full leadership team, visit our website at http://www.firststudentinc.com/leaders.

John Kenning, CEO and President

John Kenning brings over 30 years of leadership in fleet operations and customer-focused service. Since joining First Student in 2022, he has guided the company's strategic vision to deliver safe, reliable, and innovative transportation for school districts. His executive experience at G4S, OfficeMax, and ADT/Tyco strengthens First Student's ability to drive continuous improvement and long-term value for the communities we serve.

Dean Suhre, Chief Operating Officer

Dean Suhre leads First Student's regional operations with a focus on consistent, high-quality service. His background in finance and operations supports a disciplined, results-driven approach that enhances safety, reliability, and customer satisfaction for school districts. Under his leadership, First Student has strengthened compliance and delivered measurable improvements across its service network.

Darrel Harris, Chief Commercial Officer

Darrel Harris leads First Student's business development, marketing, communications, charter sales, and First Services. With over 30 years in transportation and logistics, he blends operational insight with commercial strategy. His leadership connects teams around shared priorities and helps school districts access tailored solutions that support long-term goals. Prior roles at FedEx Freight, CRST International, Xpress Global Systems, and Yellow Corporation inform his approach to scalable service.

Heather Miranda, SVP of Risk Management

Heather Miranda oversees insurance and claims programs across the U.S. and Canada, guiding responsive practices that support school districts. With over 22 years of experience, she develops risk strategies that protect students and improve service outcomes. Her leadership includes advising field teams, chairing the Safety and Risk Board, and fostering secure environments for every community.

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Joe Schwaderer, Chief Financial Officer

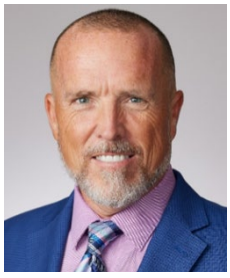
Joe Schwaderer leads First Student's financial strategy, overseeing planning, treasury, tax, audit, and capital management. With more than 20 years in operational finance and CFO roles at ISS A/S and G4S PLC, he builds high-performing teams that strengthen financial performance and support dependable service for school districts. He also partners across departments to align financial goals with district needs.

David Perez, VP of Safety

David Perez leads First Student's safety strategy with a focus on compliance, risk reduction, and continuous improvement. With 30 years in health and safety leadership, he has developed programs and systems that deliver measurable results across multi-site operations. He advises field teams, chairs the Safety and Risk Board, and promotes a culture of accountability. His experience includes executive roles at Quantix, First Transit, Ardagh Group, and Republic Services.

Eunice Doelz, VP of Business Operations

Eunice Doelz leads operational strategy at First Student, transforming business processes and applying technology to improve outcomes for school districts. Since 2007, she has driven initiatives that boost efficiency, enhance reporting, and strengthen execution. Her experience at Northwest Airlines and Seagate Technology brings a cross-industry perspective that aligns operations with district priorities.



Geoff Gerks, Chief Human Resources Officer

Geoff Gerks leads all HR functions at First Student, including labor relations, talent development, total rewards, and HR systems. With over 25 years of experience at companies like Coca-Cola, C.R. Bard, Brink's, G4S, and Allied Universal, he has built high-performing teams and strengthened employee engagement. His work ensures First Student attracts and retains the talent needed to deliver exceptional service.

Sean McCormack, Chief Information Officer

Sean McCormack leads First Student's digital strategy, IT operations, and innovation efforts to improve service efficiency for school districts. With more than 20 years of global leadership experience, he has driven transformation at W.W. Grainger, Harley Davidson, and across industries. His background in military intelligence and recognition as a CIO Top 100 and Microsoft MVP reflect his focus on forward-thinking solutions.

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Renee Boydo, VP of HR Experience

Renee Boydo leads talent acquisition, onboarding, training, and candidate engagement across North America. She applies a people-first approach, using data and AI to accelerate hiring and strengthen culture. With a background in safety and organizational leadership, she partners with operations to build empowered teams and deliver a consistent brand experience.

Todd Hawkins, SVP of Maintenance

Todd Hawkins oversees 500 maintenance operations and supports 2,600 fleet staff with training, technical guidance, and best practices. With over 30 years of experience, including roles at Ryder Truck Rental, he leads maintenance across school transportation and transit. His focus on quality assurance drives efficiency and accountability across the fleet.

George Lee, SVP of Business Development

George Lee leads First Student's growth strategy across North America, guiding teams to deliver solutions that meet evolving district needs. With over 15 years in transportation and leadership roles at First Transit and MV Transportation, he combines operational insight with sales expertise to help districts solve challenges, expand services, and plan for the future.

Kevin L. Matthews, Head of Electrification

Kevin L. Matthews leads First Student's electrification strategy, helping school districts modernize fleets and adopt cleaner transportation. With over 30 years in environmental leadership, including roles at National Strategies, AIG Environmental, and the U.S. EPA, he brings deep sustainability expertise that supports healthier communities and a greener future for students.

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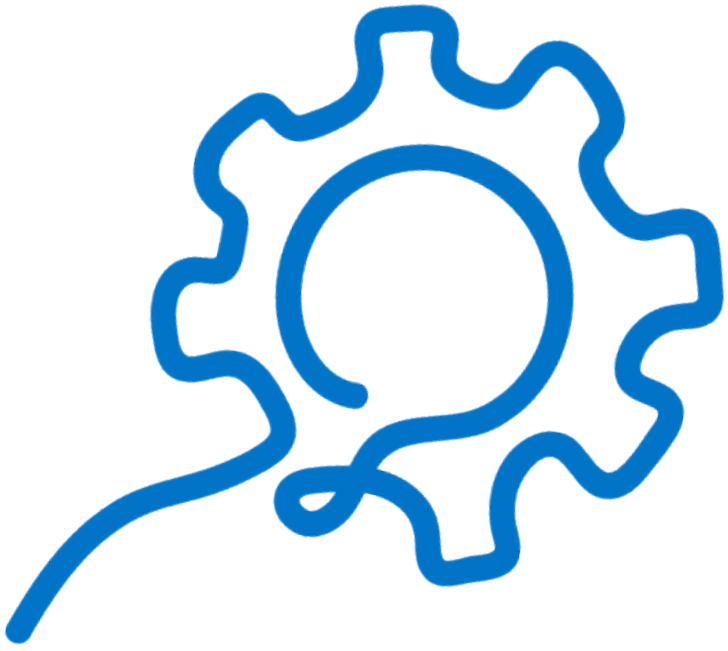
FIRST student

Qualifications and Experience



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First Alt® is the best choice for alternative solutions.

First Alt® is a service of First Student,

responsible for providing school districts with a safe and reliable alternative vehicle transportation option for students with special needs, students experiencing homelessness, out-of-district students, and hard-to-serve trips. Utilizing a fleet of small-capacity vehicles from qualified local transportation companies that are expertly operated and maintained, First Alt® gives school districts flexibility in their everchanging transportation program, therefore, reducing costs and freeing up resources for higher capacity trips.

In partnership with school districts, the leadership team at First Alt® thoroughly analyzes each school district's transportation program and creates the most efficient, cost-effective routes. Once routes are reviewed and finalized, First Alt® identifies qualified, local transportation providers and coordinates services using unmatched proprietary compliance, routing, and dispatching software. Before each student is transported, First Alt® guarantees routes have been reviewed, parents/guardians and school staff have been notified, and each driver has been fully vetted and trained. While students are being transported, First Alt® trip guardians will closely monitor each trip to ensure safe and timely rides to and from school and promise that if there are any delays or issues all parties will be notified quickly.

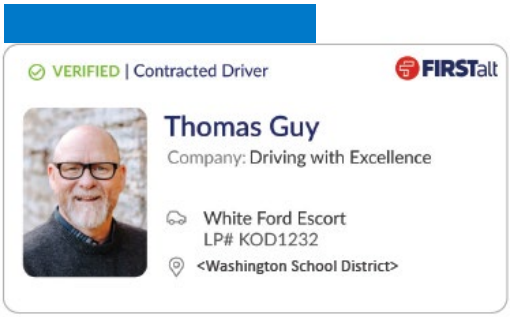
We have more experience in student transportation, and we are powered by First Student, the trusted national leader in pupil transportation. First Alt® operates with strict safety standards, has the most efficient routing techniques, and provides various types of services. First Alt® makes sure all students get to school safely and on time using the right-sized vehicle. So, whether you need a transportation solution for inefficient routing, or for students who do not fit on a bus because of location or need, First Alt® has you covered.

250

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Who is Driving Your Students?

First Alt® partners with qualified, local transportation companies utilizing a fleet of drivers and vehicles – a mix of sedans, SUVs, minivans, and wheelchair vans – that meet all First Student and school district standards. Before transporting any students, companies and their drivers must upload compliance documentation and complete First Alt® student transportation training. First Alt® confidently confirms that all transportation providers, drivers and vehicles meet or exceed all First Alt® , state, local, and school district transportation requirements before transporting students.



DIGITAL DRIVER ID

First Alt® 's industry-first digital driver ID allows parents and school staff to see real-time verification of the driver's eligibility to service their student. The digital driver ID provides up-to-the-minute validation that the driver has been fully vetted and assigned to the specific student and trip. Parents/caretakers and staff can ask to view this digital ID before loading their students.

All contracted drivers and vehicles will also carry easy-to-identify badges and vehicle stickers allowing staff and parents to quickly identify the vehicle and driver. The First Alt® vehicle sticker will be visible on the passenger side windshield and drivers will have badges that will be easy to spot from a distance for staff and parents.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Driver Vetting

Prior to providing services, all vehicle operators must have a valid driver's license, successfully complete all required pre-service training, submit to the required background and/or fingerprinting checks, demonstrate physical and mental capabilities required to carry out all assigned responsibilities and be enrolled in a drug and alcohol testing consortium that provides for pre-employment testing as well as random, reasonable suspicion and post-accident drug and alcohol testing.

Driver Onboarding

After fulfilling the requirements above, all drivers must complete the required vehicle inspections, school district or local requirements such as physicals or TB tests as required and industry-leading First Alt® driver training that's specifically designed for drivers providing student transportation in smaller capacity vehicles.

Driver Qualifications

First Alt® 's screening process for our subcontracted drivers is summarized in the following steps:

Initial Review

- Must be 21 years of age or older unless otherwise specified by contract
- Must possess a valid driver's license in the state or province of residency
- Must provide an updated photo for driver ID

Background & Motor Vehicle Records Checks

Initial & Ongoing Motor Vehicle Record Checks:

- No more than three moving violations or three minor accidents in past three years
- Must have one year of licensed driving experience
- We also examine Motor Vehicle Records (MVRs) for any pattern of unsafe driving behaviors exhibited by a continual accumulation of minor infractions

Initial & Ongoing Criminal Records Checks:

- Applicant's entire conviction history is viewed holistically
- DUI/DWI convictions may disqualify applicants from employment

Drug & Alcohol Testing

In addition to a pre-service drug screen, drivers are entered into a quarterly random drug testing pool and will also be tested upon reasonable suspicion or accidents. Drivers with a positive result or refusal of pre- or post-engagement, random, post-accident or reasonable suspicion drug/alcohol test, will be disqualified.

State, Local, & Client Required Checks

First Alt® knows that the safety of students is the number one priority. First Alt® confirms that all transportation providers and their drivers have met all First Alt® , state, local and school district requirements before transporting students.

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Driver Onboarding

After fulfilling the requirements above, all drivers must complete the required vehicle inspections, school district or local requirements such as physicals or TB tests as required and industry-leading First Alt® driver training that's specifically designed for drivers providing student transportation in smaller capacity vehicles.

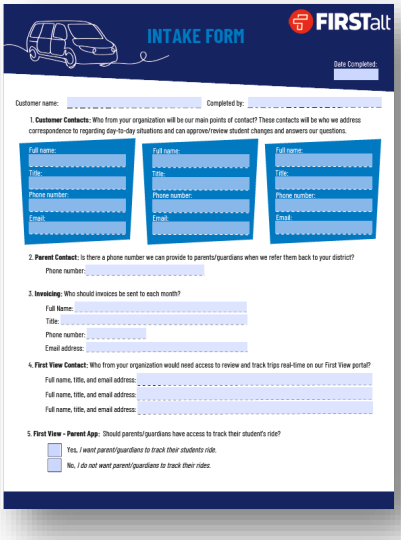
Driver Training

First Alt® driver training is a multi-module training for student transportation drivers in smaller capacity vehicles designed by industry experts providing a set of guidelines, best practices and tools. The First Alt® driver training program which includes insights from behavioral experts and testing, is readily available on the First Alt® Driver App and must be completed before transporting students.

Driver Trainer Curriculum

- Commitment to Safety
- Contractor Conduct Guidelines
- Pre and Post Trip Vehicle Check
- Student Loading & Unloading
- Passenger Seatbelt Usage
- Transporting Students Who Utilize Specialized Equipment
- Unattended Children
- Unauthorized Stops
- Unauthorized Passengers
- Inclement Weather & Emergency Events
- Child Search Procedure
- Student Confidentiality and Privacy (FERPA)
- Safety Best Practices
- Adverse Conditions
- Distracted Driving
- Preventing Harassment
- Preparing Students to Learn
- Special Needs
- Transportation Challenges

After completing the driver training program, drivers will be equipped with tools for understanding the functions of behavior and the Rage Cycle which will help drivers relate to the students and to de-escalate issues as they arise. In addition, parents and caregivers will be asked to fill out an "All About Me" form for their student to provide the drivers a better understanding of the student's likes, dislikes and items needed to make the student comfortable giving each student the personalized care that they deserve. Once a driver is fully vetted and has passed all training requirements, they are prepared to handle everything — from behavioral challenges to installing and using special needs equipment.


INTAKE FORM

FIRSTalt

Date Completed:

Customer name: Completed by:

1. **Customer Contacts:** Who from your organization will be our main points of contact? These contacts will be who we address correspondence to regarding day-to-day situations and can approve/review student changes and answers our questions.

Full name: Title: Phone number: Email:

Full name: Title: Phone number: Email:

Full name: Title: Phone number: Email:

2. **Parent Contact:** Is there a phone number we can provide to parents/guardians when we refer them back to your district?

Phone number:

3. **Invoicing:** Who should invoices be sent to each month?

Full Name:

Title:

Phone number:

Email address:

4. **First View Contact:** Who from your organization would need access to review and track trips real-time on our First View portal?

Full name, title, and email address:

Full name, title, and email address:

Full name, title, and email address:

5. **First View - Parent App:** Should parents/guardians have access to track their student's ride?

Yes, *I want parent/guardians to track their students ride.*

No, *I do not want parent/guardians to track their rides.*

Substitutes

A bench of vetted and trained substitute drivers will be ready to rescue a trip. This bench is determined by collaborating with the district and their needs. Our dedicated Trip Guardians (dispatch team) quickly identifies substitute drivers to ensure students arrive safely and on time. Our Trip Guardian Tool shows real-time trip data in dashboard alerts to any trips running late, substitute drivers needed, and each driver and student's status.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Vehicles

In order to ensure the safest possible service for your students, all vehicles will have pre-service and ongoing inspections and maintenance, GPS tracking and onboarding requirements.

WHEELCHAIR VAN

SEDAN

MINIVAN

SUV

Equipment Requirements

First Alt® driver training is a multi-module training for student transportation drivers in smaller capacity vehicles designed by industry experts providing a set of guidelines, best practices and tools. The First Alt® driver training program which includes insights from behavioral experts and testing, is readily available on the First Alt® Driver App and must be completed before transporting students.

Vehicle Requirements

First Alt® Vehicle Verification

First Alt® staff check each vehicle to ensure it meets First Alt® and school district safety and cleanliness standards.

Valid Vehicle Registration and Insurance

Each vehicle must be properly registered and insured according to the contract.

Mechanic Vehicle Inspection

All vehicles must pass a certified mechanic pre-service inspection in order to operate.

10 Years Old or Newer Unless Approved by Osseo Area Schools

All vehicles must pass a certified mechanic pre-service inspection in order to operate.

Only Approved Vehicle Types

Certain vehicle types are not permissible for student transportation and will therefore not be approved by First Alt® .

Any State or Local Vehicle or Vehicle Equipment Requirements

Certain states and/or school districts may have requirements outside of the items mentioned above. When finalizing an agreement and before providing service, First Alt® will research and discuss all vehicle requirements with your school district.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Vehicle Inspections and Maintenance

Drivers are required to keep their vehicles in good working order. Inspections are completed at onboarding, pre-trip, post-trip, post-accident, upon request, and as required by law and contract.

Vehicle must be inspected by First Alt®

This inspection is mainly to inspect the vehicle for physical damage, smells/odors, defects or anything that would make it unsafe or uncomfortable.

Vehicle must be inspected by a certified mechanic

This inspection is to ensure the engine, controls, tires, windows, lights, etc. are all in satisfactory condition.

Vehicle must be inspected pre-trip

Drivers will be taught how to properly inspect each vehicle type before each trip in the First Alt® driver training program.

Vehicle must be inspected post-trip

Drivers will be taught how to properly inspect each vehicle type after each trip in the First Alt® driver training program.

Vehicles must be inspected post-incident, accident or upon request

These inspections further ensure vehicles are all in working order even after an unusual occurrence.

Vehicles are inspected as required by law or contract

If certain states or contracts require certain inspections or inspection intervals, First Alt® can arrange them as needed.

When vehicles do not meet the required standards, they are immediately removed from service. First Alt® will immediately prepare a backup vehicle to guarantee students are not missing their ride to or from school. Our operations team conducts random vehicle inspections year-round and prior to each school year to ensure quality and proactive maintenance. All inspection records will be kept as required and can be requested at any time.

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VISUAL VEHICLE INSPECTION FORM

FIRSTalt

Make	
Model	
Year	
License Plate #	
VIN	

Fuel Type	
Mileage	
Reason For Inspection	
Vehicle Type	
Color	

FRONT OF VEHICLE	PASS	FAIL
Light Lens Condition		
Headlights		
Brake Lights		
Turn Signals		
Emergency Flashers		
Doors		
Appearance		
TIRES	**PASS**	**FAIL**
Inflation		
Condition		
Tread Depth		
SIDE OF VEHICLE	**PASS**	**FAIL**
Doors		
Windows		
Mirrors		
Appearance		
IN-VEHICLE	**PASS**	**FAIL**
Dome Lights		
Parking Brake		
EMERGENCY BRAKE	**PASS**	**FAIL**
Door Locks & Handles		
Window Locks		
Seat Belts		
Seat Condition		
Rearview mirror		

REAR OF VEHICLE	PASS	FAIL
Light Lens Condition		
Taillights		
Brake Lights		
Turn Signals		
Emergency Flashers		
Reverse Lights		
Doors		
Appearance		
DRIVER DASHBOARD	**PASS**	**FAIL**
Emergency Gauges OFF		
Oil Pressure Gauge		
Voltmeter Gauge		
Left Turn Signal		
Right Turn Signal		
Hazard Lights		
Headlights		
High Beams		
Horn		
Heater(s)		
Defroster		
A/C		
Steering Wheel		

EMERGENCY EQUIPMENT	PASS	FAIL
First Aid Emergency Kit		
Body Fluid Kit		
Triangles		
Seat Belt Cutter		
Safety Vest Mount		

ACCESSIBLE VEHICLE	PASS	FAIL
Ramp		
Lift		
Q' Straint		
Side-Loading		
Rear-Loading		

Owner Name	
First Student Employee Name	
Date	

Cold Weather Start-Up

To ensure dependable engine starts in cold weather and maintain on-time route schedules, our alternative transportation fleet follows a dedicated cold-start protocol. This includes the use of engine block heaters where appropriate, scheduled vehicle pre-warming, and proactive battery, ignition, and fluid checks. These measures minimize weather-related delays and ensure each vehicle is fully operational before service begins.

Vehicle Equipment

Vehicle equipment such as car seats, booster seats, buckle guards, and safety vests can be provided. If provided, all equipment will be thoroughly inspected before each ride and In order to ensure the safest possible service for your students, monitors can be provided. Monitors will complete the same onboarding process as drivers do minus the vehicle specific requirements.

GPS Tracking

Our state-of-the-art software gives us real-time access to the vehicle location from anywhere as we proactively monitor trips including time before the trip even starts to ensure the driver arrives on time. The GPS tracking software also shows and alerts us of any deviations from the route which can help prevent customer service cases and assist when investigating complaints.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Insurance and Workers' Compensation

First Alt®'s insurance program is tailored to meet the contractual requirements of your school district, therefore, protecting your district and any subcontractors who are named as 'Additional Insureds' under the General and Auto Liability policies as required by contract. In the event of an insured claim, First Alt® (and First Student) will provide coverage as the customer is protected by the insurance program provided.

When required, First Alt® will provide the school district a certificate of insurance and endorsements satisfactory to the district's requirements. Insurance costs have dramatically increased in recent years, especially for small businesses such as local subcontractors. First Alt® and its insurance provider have developed a program that's mutually beneficial for your school district, First Alt® and local, qualified subcontractors that allows First Alt® the flexibility to best serve you and your students. The insurance program provides coverage for all trips serviced by First Alt® and any qualified subcontractor. The insurance program protects your school district, regardless of the subcontractor's primary insurance as your school district is named as 'Additional Insured' under the General and Auto Liability policies as required.

All First Alt® subcontractors must maintain the following minimum limits for Auto Liability:

- $100,000 per person
- $300,000 per occurrence
- $50,000 for property damage

In the event of a claim, First Alt® will initially look at the subcontractor's policy as evidenced by the certificate of insurance. In addition to the subcontractor's coverage, First Alt® is covered for claims exceeding the subcontractor's limits where First Alt® is deemed liable. The school district will be an additional insured to these policies as well. Regardless of the status of the insurance of the subcontractor, your school district is protected by the insurance provided.

Monitors/Attendants

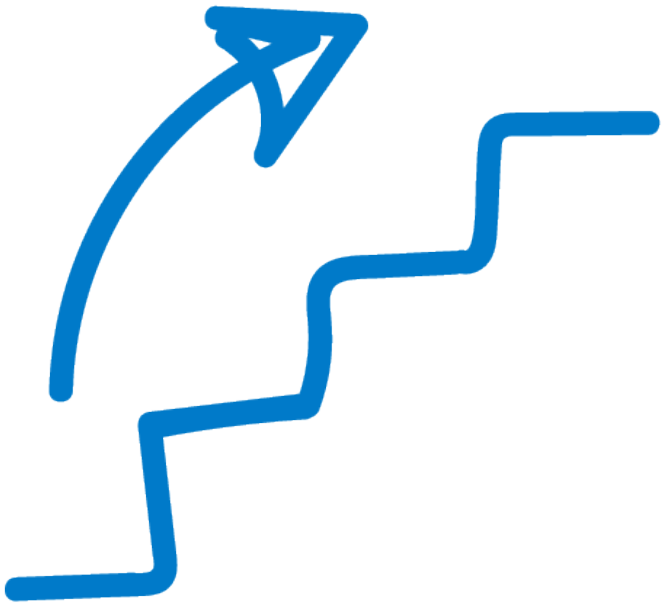
In order to ensure the safest possible service for your students, monitors can be provided. Monitors will complete the same onboarding process as drivers do minus the vehicle-specific requirements.

257

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

FIRST student

Safety and Training



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When it comes to the safety of students, it's imperative

that the school district, parents, and caregivers feel confident in those they trust with their student transportation. With First Alt® , an offering of First Student, as your student transportation provider of choice, you can rest assured the safety of your students is our main priority.

- When a student takes that first step into the vehicle, they should feel safe and secure.
- When a parent waves goodbye to their child, they should feel confident that their most precious cargo will arrive to school safe and ready to learn.
- When a teacher or principal meet at the end of each school day, there should be no doubt that their students will have a safe journey back to their home.

We provide service for

Students with Special Needs
McKinney Vento Students
Out-of-District Students
Hard-to-Serve Trips

It is our goal that everyone – students, parents, and district staff – feel comfortable and confident that we will provide the best start and finish to each student's school day.

How We Build a Strong Safety Culture

School districts that partner with First Alt® gain the support of an entire safety organization.

We built student-centered safety programs that establish and uphold an effective safety culture all can trust— one where we are continuously learning and proactively applying best practices.

We know that the safety of students is the number one priority. We foster a commitment to safety and accountability by:

- Training our drivers to improve their decision-making skills when driving and maneuvering in different environments and responding to challenging situations outside and inside the vehicle.
- Making sure all transportation providers and their drivers meet all First Alt® , state, local, and district requirements before they can service trips.
- Preparing our drivers to handle special needs equipment and other specific accommodations for students with special needs.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

First Alt® Student Transportation Driver Training Program

The First Alt® Student Transportation Driver Training is about more than just preparing a new driver for the road. We invest in each new driver's success and help them develop essential customer service and safe decision-making skills.

Our training modules prepare the driver for success by creating awareness on specific areas of safety when driving, such as Smith System for defensive driving, student sensitivity, and professionalism.

New Driver Training Program

Module 1 – Introduction

- About First Student/Mission/Values
- Customer Care / Safety as a Core Value
- Driver Professionalism and Responsibilities

Module 2 – The Professional Student Transportation Driver

- Fundamentals: Maneuvering & Skills
- Driving in Different Environments
- Advanced Driving Techniques
- Railroad Crossing Procedures

Module 3 – Critical Tasks, Emergency, and Security

- Passenger Loading and Unloading
- Vehicle Security
- Vehicle Emergencies

Module 4 – Working with and Understanding Students

- Influencing Behavior Techniques
- Understanding Students
- Effective Student Communication

Module 5 – Working with Students with Special Needs

- Understanding Types of Disabilities
- Best Practices for Communicating and Interreacting with Students with Special Needs
- Functions of Behavior / Rage Cycle
- Evacuating in Case of Emergency

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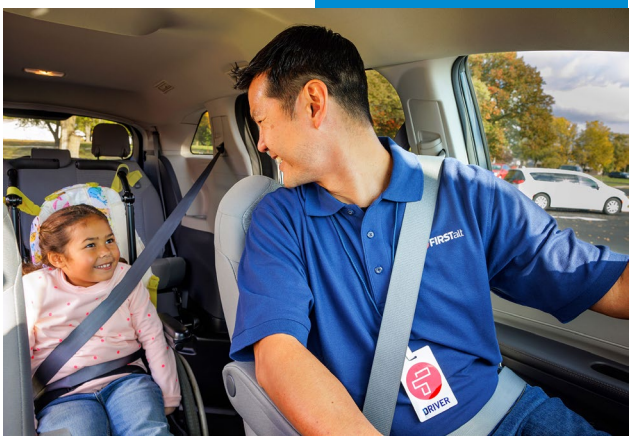
Transporting Students with Special Needs Training



We understand that every child with physical and developmental disabilities and other concerns is an individual with unique characteristics, a unique personality, and unique abilities. First Alt® is dedicated to educating our transportation providers on the characteristics of disabilities and how to address challenges, ensuring a safe and enjoyable ride for every student.

Drivers and monitors are required to complete a multi-module training that includes material developed by behavioral experts. The training also includes guidelines, best practices, and tools for manipulating and operating specialized equipment.

Applying Consistent Rules and Expectations

- Participants learn how to adapt and provide for individual needs relating to verbal and nonverbal communication styles.
- Special education and laws involved in transporting children with physical, developmental, and other concerns.
- Inclusion, sensitivity, confidentiality, and etiquette.
- Positive strategies for addressing behavior challenges, managing crises and reporting procedure.
- Vehicle operation, including wheelchair lift operation and other mobility devices.

Additional training modules are outlined below.

Transporting Students with Disabilities/Special Needs

Module 5, Part 2 – Transporting Students Who Utilize Mobility Devices

- Proper inspection of equipment
- Loading/unloading student who utilizes special equipment
- Proper student securement
- Loading and securing wheelchairs and scooters

Module 5, Part 3 – Transporting Students Who Utilize CSRS or Non-Conforming Vehicles (Child Restraint System)

- Inspection procedures/approved equipment
- Proper securement of CSRS to seat
- Proper securement of student to CSRS

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Positively Influencing Student Behavior

Our driver and monitor trainings cover age and ability-based methods for interacting and communicating with Pre-K to Grade 12 students. We educate our transportation providers on how to set age-appropriate behavior expectations and offer sincere praise for exemplary behavior.

With our *I Care + We Care* initiative, students in the vehicle are given meaningful and proactive feedback when they are "getting it right". Positive feedback like this helps to develop trusting relationships based on mutual respect and establishes a foundation on which to resolve issues together when they occur.

I Care + We Care training curriculum includes the following topics:

- Serving as a positive role model.
- Resolving conflicts and mediating disagreements.
- Recognizing and rewarding positive behavior.
- Being fair and consistent with all students.

Using the beliefs of our special education training program, First Serves™, our training focuses on understanding that children's behavior is a form of communication. Instead of a traditional "behavior management" approach, our program emphasizes understanding and influencing students' actions in order to respond in the most beneficial manner.

Student Behavior Reporting

While our driver training emphasizes positive reinforcement, there may be times to consider behavior intervention to maintain safety and order in the vehicle. When deemed necessary, drivers and monitors will report conduct improvements and infractions to First Alt® management, who will then notify the district according to district policies. When our staff, drivers and school personnel work as a team, the result is a cohesive and effective student behavior program.

First Student's proprietary program, is a web-based communication tool that helps to streamline student behavior reporting and tracking.

Emergency and Security Preparedness

While each emergency is unique, our training is designed to bring structure to incident management and appropriate response to emergency and security situations.

Ongoing Driver Training

Continuous Improvement Materials

In addition to meeting all district, local, state, and federal driver training requirements, First Alt® Student Transportation Drivers participate in annual refresher and remedial training sessions and meetings.

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Recognitions and Awards

In addition to being a trusted partner to our districts, we're also celebrated by our peers. In 2023, the National School Transportation Association (NSTA) named First Student its Contractor of the Year for our leadership in innovation, safety, and operational excellence. We have developed several programs to improve the student transportation experience, including our one-of-a-kind First Serves® special education program and First Alt®, our alternative transportation program. We are also leaders in sustainability efforts, with a robust school bus electrification division and several initiatives to lower our emissions. With First Student, Osseo Area Schools has a truly first-in-class partner for its student transportation.

First Student has also received numerous other awards, including School Transportation's News' Green Bus Fleet award for our electrification milestones. We are the only student transportation provider to receive the National Safety Council's Green Cross for Safety. We are also members of the Campbell Institute, a recognized leader in environmental, health, and safety (EHS) initiatives. These awards demonstrate our obsession with driving the industry forward into a safer, cleaner future.

263

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FIRST student

Customer Service

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Our students and families are important to us

and positive customer relations is at the forefront of what we do. In fact, we do everything possible to establish peace of mind for parents, guardians and school staff as a timely, safe ride to school is one of the first things that prepare students to learn. We have a team of customer service experts dedicated to you and your students who track rides and proactively address and track concerns as they arise to check they're properly addressed and documented.

Managing Customer Feedback

Using our Data Management Tool, our Customer Service Team tracks cases and finds the appropriate course of action. These cases are all monitored, and details are collected until they're closed. Once closed, cases will be stored in our Data Management Tool for five years or more depending on the contract. Throughout this process of gathering details, you will be notified of any updates and sent confirmation once cases are closed.

District Manager

All complaints will be fielded and documented carefully by our Customer Service Team. Upon intake of the complaint, we'll make sure you're notified, and a proper plan of action is made and tracked. You will actively be updated on our progress until the case is closed and will be sent a full report after. Any additional information will be provided upon request.

Customer Contact Information

All school districts will receive a custom First Alt® contact card showing our contact information for anything from new requests or changes to concerns or complaints. This information will be distributed post-award and we'll thoroughly explain ways of working together with you, your staff and parents alike.

FIRSTalt

California Contact Information

Phone: 833.200.6805
Email: CA.FirstAlt@firststudentinc.com

265

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A complete support structure

In order to ensure your satisfaction, Osseo Area Schools will partner with First Alt® 's dedicated team of support professionals. From the location level to your regional support team, we provide the resources you can rely on to maintain a successful transportation operation.

1 Local Operations Team
2 Call Center Team
3 Trip Service Hours

1 Local Operations Team

The local First Alt® team structure is below with each role and its responsibilities are explained. The local team is hired, trained and prepared to serve you.

District Manager

District Managers oversee the success of the entire operation and make sure there's adequate staff to handle all your transportation needs. On a daily basis, District Managers will meet with school district officials, hire and train new First Alt® employees and meet with or identify existing or new transportation providers.

Location Manager

Location Managers and their teams ensure there's a sufficient number of drivers and vehicles, visit schools and student homes when needed, and proactively order vehicle equipment.

Transportation Providers

Transportation providers are local companies who have partnered with First Alt® to supply quality drivers, vehicles, and monitors. Transportation Providers help ensure drivers and monitors are properly trained and understand how to use the necessary equipment and make sure all vehicles meet First Alt® and school district standards.

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2 Call Center Team

To make sure no trip or student is missed, and all details are captured, First Alt® also has a centralized call center that acts similar to air traffic control, for First Alt® , our partnering school districts and their students. The Call Center Team ensures compliance, inputs and maintains data, routes and schedules trips and fields calls and communication from school districts, school staff and parents or guardians.

Call Center Manager

Similar to a local District Manager, the Call Center Manager oversees the success of First Alt® 's internal operations. Call Center Managers are ultimately responsible for maintaining appropriate staffing levels, onboarding, and training staff.

Account Guardian

Account Guardians are one of the most important First Alt® roles. On a daily basis they:

- Ensure driver and vehicle compliance
- Monitor school district, school and student data-input
- Review routing & scheduling
- Oversee account maintenance

Trip Guardian

Trip Guardians are dedicated to closely monitoring student trips to and from school. The Trip Guardians will start their day by making sure drivers are logged in and, on their way, and if they're not, Trip Guardians will quickly identify substitute drivers to ensure ensuring students arrive safely and on time.

Customer Service

Customer Service will be staffed and readily available to make sure any incidents and accidents are properly documented and tracked. Customer service cases are tracked within First Alt® software and will not be closed until all of the information is gathered and dispersed per contract.

3 Trip Service Hours

Trip Services Team is available from 6:00 a.m. to 8:30 p.m., Eastern Time

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FIRST student

Technology Solutions

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Our HALO™ technology platform will benefit districts, transportation providers, drivers and the students they serve. HALO™ provides end-to-end ride visibility providing the safest ride experience for students, their families and school districts. Dashboards alert the team to any trips running late, substitute drivers needed and each driver and student's status. Districts will also have access to these tools via a district dashboard.

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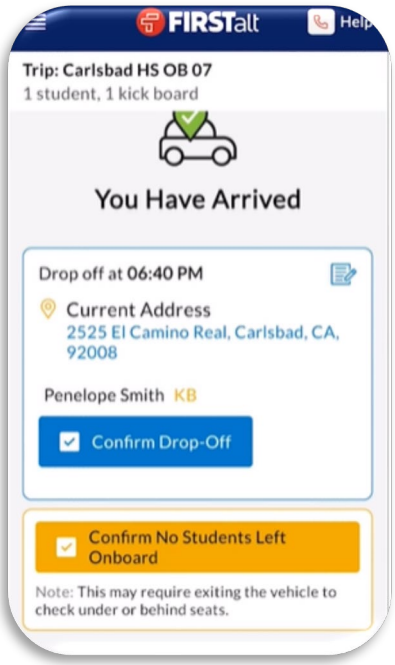
The Most Advanced Vehicles on the Road

HALO™ Technology Platform	
	First View® App Parent bus tracking app
	First View® Dashboard District tracking & communications
	Driver and Monitor App Manage day-to-day trips
	Transportation Provider Portal Fleet & trip management
	Trip Guardian Real-time trip data analysis
	Data Guardian Data management tool
	Community Feedback Portal Centralize community feedback portal

Industry Leading Technology	
	GPS Tracking
	Pre-Trip Vehicle Check
	Post-Trip Vehicle Check
	No Student or Belongings Left Behind
	Geofence Tracking
	Real-Time Vetting & Expiration Tracking
	Incident & Accident Reporting

First Alt® Child Check Procedure

First Alt® utilizes a child-check feature within the First Alt® application to ensure student safety. After completing a school run, exiting the vehicle, or returning to the designated starting point, drivers must confirm that all students have been released from the vehicle by selecting either “Confirm Drop-Off” or “Confirm No Students Left Onboard.” This process ensures the driver has physically conducted a child check and provides a documented historical record within our system.



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Gain Visibility to Your Fleet and Every Route with First View®

Our vehicle tracking dashboard for districts, powered by HALO™, provides real-time GPS access to all student transportation events. The First View® district tool, also allows the district to communicate directly with parents via the FirstView parent app. First View® also provides districts with information on the trip status (picked-up, dropped-off, in route, etc.) and is easily accessible through a district computer or phone.

First View® for districts was built using the latest technologies and experts for performance and ease of access. Designated district staff can view student trips on multiple levels: district trips, school trips and individual student trips. Trips details can be viewed and tracked through the map view.

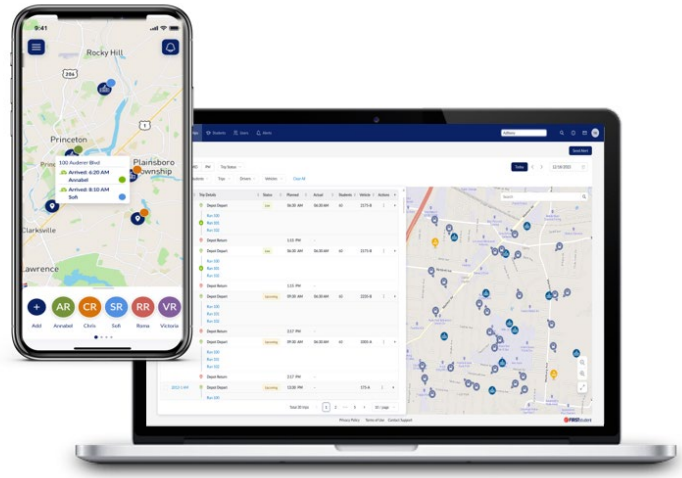
Eight (8) Key Features of First View® for School Districts Include:

1. Visible through any device with internet access
2. Real-time trip tracking
3. District ability to message all First View® parent mobile app users
4. Secure access
5. Security and compliance to ensure all student data is protected
6. Comprehensive view and easy to navigate
7. Continuous improvements made with district feedback
8. One portal for alternative trips and field trip buses

Streamlines Parent Alerts
Message First View® for parent app users across the district, a school, or route. First View® users will receive an alert on their app.

Secures District Data
First View® integrates with district data security protocols and features password protection and user management.

Centralizes Data
Centralizes all routes to easily determine each route's status and allows you to quickly review route details.



Reduces Calls
Reduce the number of calls you have to make to First Student asking for trip updates. Both parents/caregivers can cancel from the dashboard through the app. District users can cancel a student's trip directly from the dashboard.

Built-In Customer Support
The dedicated First View® team is available Monday-Friday via phone or email.

Leverages GPS Technology
GPS allows dashboard users to see the assigned vehicle's location for each route.

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Provide Parents with Peace-of-Mind through First View®

The vehicle tracking mobile app for parents, powered by HALO™, provides real-time GPS access to the location of their child's vehicle. Whether tracking their child's trip, viewing the vehicle and driver information, or receiving real-time notifications, FirstView gives parents the information they need to have the peace of mind that their student is being transported safely.

Parents can find the app through their phone's play store or marketplace with the option to send a secure link to all loved ones who support with their student's care. With this secure link, caretakers will receive emailed notifications updating them on their student's transportation. Everyone with access can view trip details, assigned student equipment, driver, and vehicle information.

With FirstView there is no more guessing or needing to remember exact student pick-up and drop off times. All trip details can be accessed via the parent app!

Seven (7) Key Features of First View® for Parents Include:

1. Customizable geofence reminder set for each parent
2. Real-time trip tracking
3. Driver and vehicle details
4. Access to view trip changes (ex: substitute driver)
5. Receive district notifications
6. Maximum security for student information
7. Private individual student details, even is they share a ride with another student

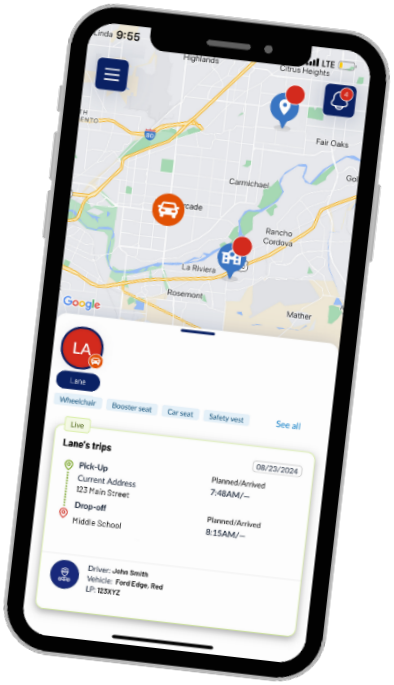
In-App Notifications
From driver details to schedule changes... stay in the know!

Real-Time GPS
Check on the real-time trip status of your student's trip.

Parent Tools
Tools to help you manager your student's trip details.

Family Tracking
Track multiple students on one app.

Arrival Notifications
Get in-app alerts when your vehicle is arriving.



272

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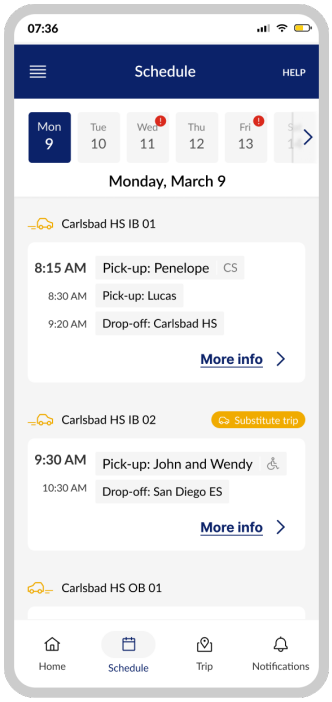
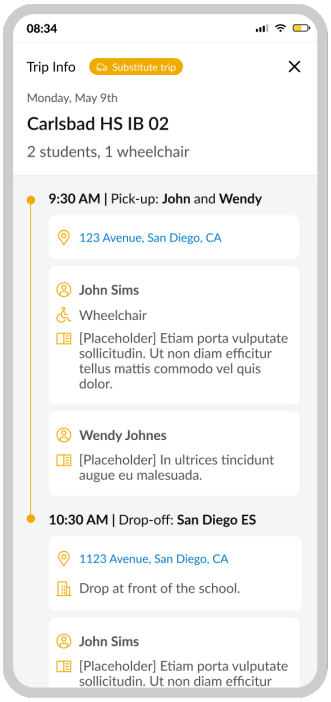
Enhance Safety and Efficiency With the Driver App

The Driver App, powered by HALO™, is designed for drivers. It enables drivers to begin their driving journey in a few steps. The Driver App is used by drivers to onboard and manage their vetting process. Once fully compliant, a driver will use the driver app to service and manage their day-to-day trips. Drivers will also use their device to receive information throughout the course of the day regarding their trip.

The Driver App has five key areas of functionality: trip acceptance, trip tracking, schedule view, driver data management and messaging. Each of these areas within the app simplifies the drivers interactions with the First Student team while providing access to everything they need to be successful. All drivers must have access to an Android or IOS smartphone and install the app to ensure that all trips are properly tracked.



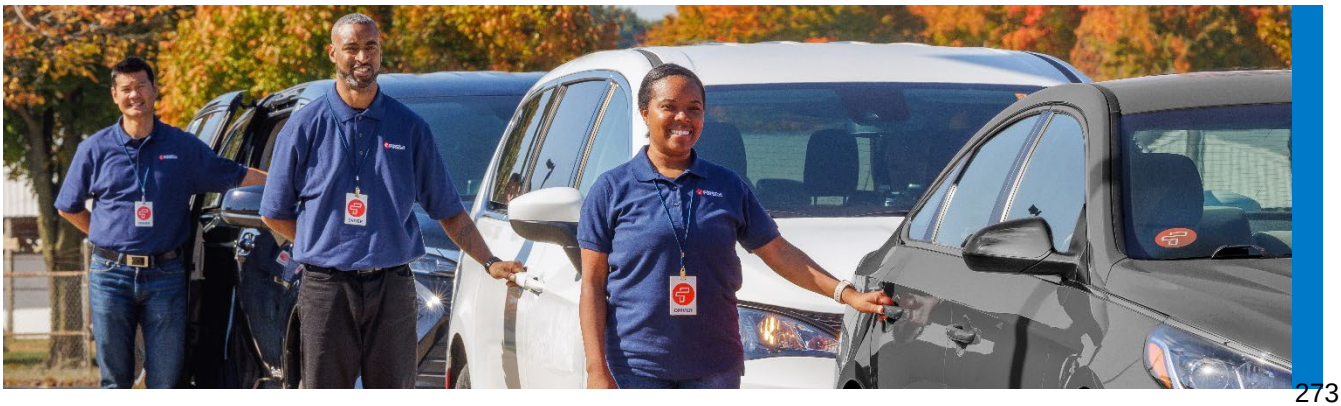


Onboard

The Driver App will automatically sync each driver with First Student, state, city and district vetting requirements depending on the registration process initially set by their transportation provider. Once invited to the application, each driver will be able to complete all required onboarding materials. The system will also track the expiration dates of documents to guarantee full compliance. All driver documents are automatically uploaded into the Data Management Tool. A First Alt® team member will then review and validate.

Service

The Driver App allows drivers to login, check-in or reject trips, upload and change their data, and communicate with First Alt® digitally. The goal of this app is to digitize all logging of driver trip events and statuses and to simplify the process for the driver as much as possible, while allowing them to keep track of their daily trip progress. The driver app is the first interaction that some drivers will have with First Alt®. The app is extremely user-friendly and focused on ease-of-use for the driver.



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Comprehensive Provider Portal Powered by HALO™

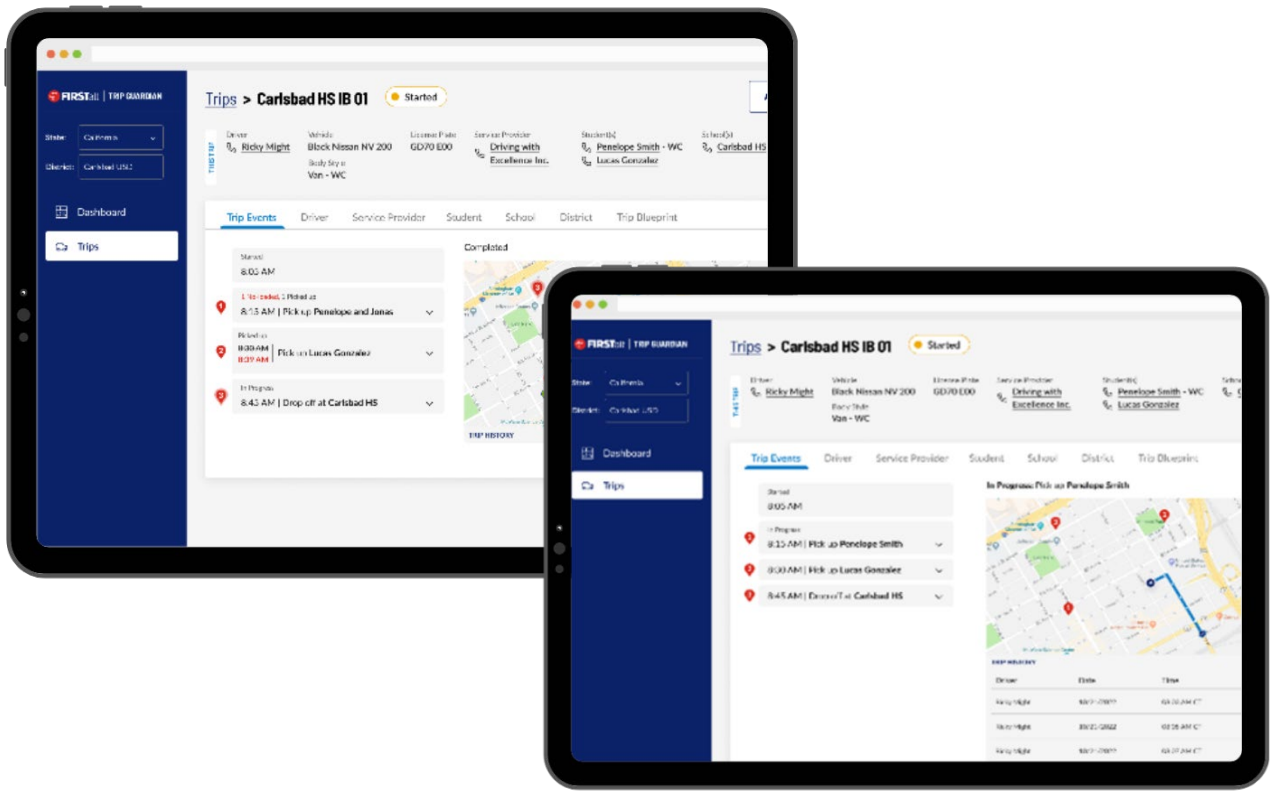
The Provider Portal is used by transportation providers to onboard, invite drivers, manage their fleet and manage their trips. The transportation provider is invited to have access to the portal once they have been vetted by a First Alt® employee. Once they receive access, they can easily onboard and register their businesses and start adding drivers.

The Provider Portal is intended to allow the business manager to scale rapidly while ensuring that all companies and their drivers are fully compliant with First Student, state, city and district requirements. All documents will go through the Data Guardian Tool for authorization by a First Student employee.

Transportation Providers can login and confirm route assignments and confirm or make changes to any future trips. This allows for efficient coverage of all routes. Additionally, managers will get instant notification to change regarding their trips such as day cancelations for students, time updates, bad weather cancelations or delays.

Real-Time Trip Data through the Trip Guardian Tool

Powered by HALO™, this tool gives the trip tracker the capability to view real-time trip data in a simple, visual way so that we can easily identify time-sensitive issues, implement corrective actions and provide real-time transportation updates as needed to our partners. Trip tracking is a core part of the day-to-day operation of the First Alt® transportation model, and one of the six core pieces of software needed to run trips successfully. This internal tool allows the First Alt® team to surface data anomalies and provides a robust amount of information so the trip tracking specialist can quickly identify issues and correct them with ease.



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Seven (7) Essential Functions of the Trip Guardian Tool Include:

1 Trip Exception and Trend Analysis Dashboards

Highlights exceptions that occur during daily transportation operations and rolls up data to different levels of management to show problems across different areas. Examples of these exceptions include late-running trips, trips that have not yet been accepted, no-show requests, no load, trip rejections, etc. The managerial dashboards highlight metrics related to key performance indicators such as on-time performance and percentage of substitute drivers.

2 Issue Resolution Workflows

Allows for updating fields related to tactical, day-to-day trip information as issues arise. This includes trip emulation, end-of-day audits and resolution of reports.

3 Search Functionality

Allows trip trackers to search for records related to the issue they are trying to solve, through a combination of well-defined search terms and business rules in collaboration with an easy-to-use interface.

4 Role and Area-Based User Access

The system is designed to have regional and hierarchal permissions related to data editing and viewing so users can focus on information related to their assigned duties and area.

5 Employee Performance Tracking

The platform displays high-level phone metrics related by region, allowing the management team to track employee performance and regional managers can look for potential issues with service.

6 Messaging

The trip tracker will integrate with an instant messaging platform so that trip trackers can field questions through third party tools integrated within the company's website and tools (i.e., district portal and parent app). This will also allow for easier communication directly between drivers and parents.

7 Actionable Notifications

As trips begin going out and the day gets busier, it gets harder for trip trackers to keep searching and looking for issues in the system. The trip tracker tool has a robust notification system that highlights problems and provides users with a way to fix or update the item highlighted as a notification.

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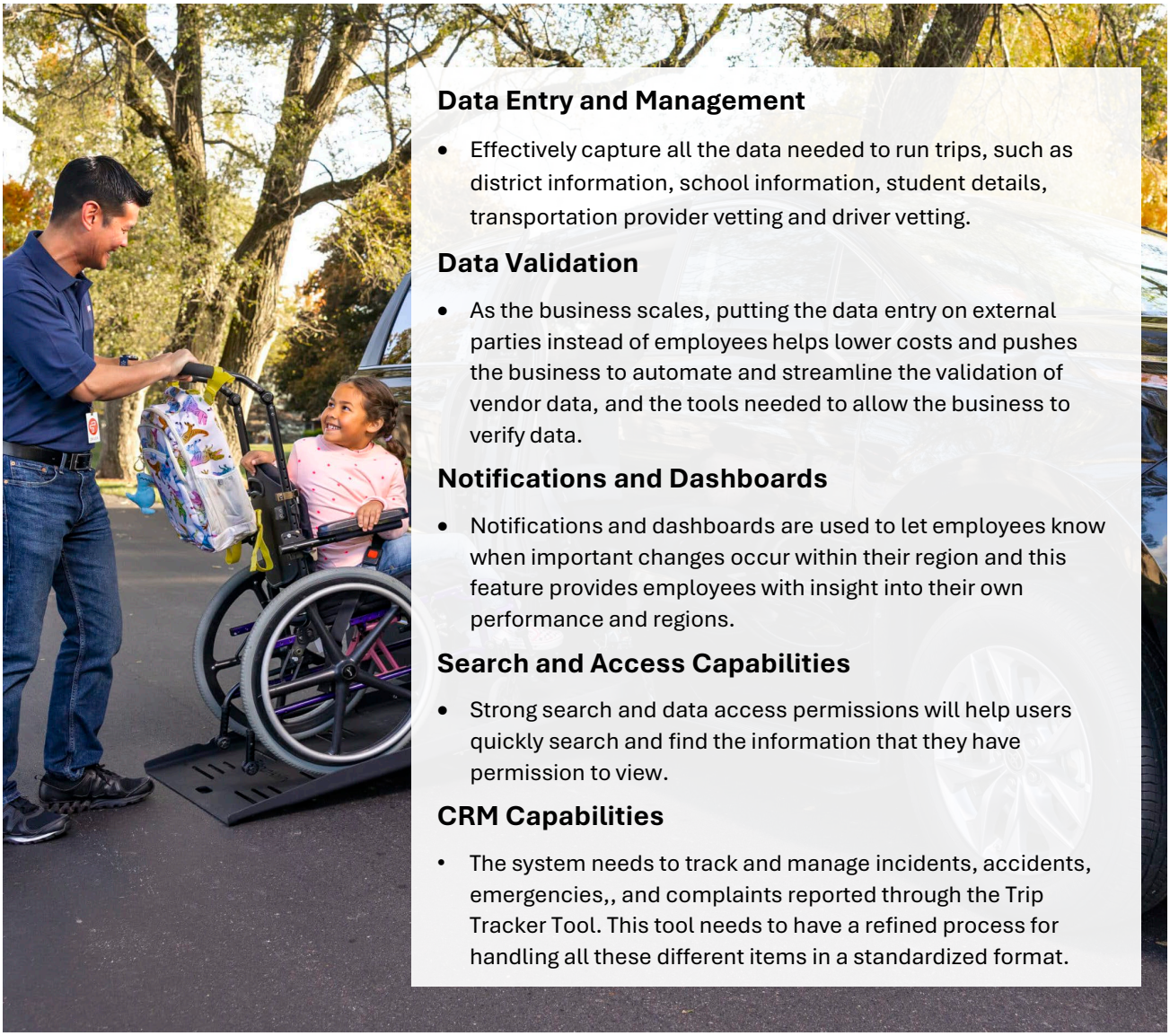
Creating Operational Efficiencies through the Data Guardian Tool

The Data Guardian Tool plays a pivotal role in the state entry, management and retrieval of information. The tool surfaces all data related to the First Alt® team in a single place, allowing data and account specialist to perform their work in a common and consistent interface. This creates operational efficiencies by providing a tool tailored to their daily duties and measures KPIs important to clients and parents.

The data management tool is divided into the following functionality groups:



Data Entry and Management

- Effectively capture all the data needed to run trips, such as district information, school information, student details, transportation provider vetting and driver vetting.

Data Validation

- As the business scales, putting the data entry on external parties instead of employees helps lower costs and pushes the business to automate and streamline the validation of vendor data, and the tools needed to allow the business to verify data.

Notifications and Dashboards

- Notifications and dashboards are used to let employees know when important changes occur within their region and this feature provides employees with insight into their own performance and regions.

Search and Access Capabilities

- Strong search and data access permissions will help users quickly search and find the information that they have permission to view.

CRM Capabilities

- The system needs to track and manage incidents, accidents, emergencies,, and complaints reported through the Trip Tracker Tool. This tool needs to have a refined process for handling all these different items in a standardized format.

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Samsara gives First Alt® the power to see, support, and safeguard every ride in real time

A smarter, safer ride for every student

Upon request of the District, First Alt®, a service of First Student, leverages Samsara's intelligent dash camera and vehicle telematics technology to enhance safety, improve transparency, and support the successful delivery of every trip, no matter how complex. This technology provides a powerful layer of visibility that helps protect students, drivers, and communities. This solution is optional and will be added to the contract should the district request it.

Incident clarity, and faster response

When unexpected situations occur, Samsara's AI-enabled dash cameras provide the insight needed to quickly understand what happened. This technology helps First Alt® address incidents faster, protect driver safety, and maintain operational excellence.

In-cab alerts that support safe driving

The vehicles are equipped with optional in-cab alerts designed to help prevent incidents in real time.

These include:

- 360° in-cab visibility and AI detection
- Warnings for mobile phone usage
- Forward collision detection
- Drowsiness alerts

Real results, backed by data

Across similar fleets using Samsara technology:

- Accident rates dropped by up to 50%
- Mobile phone usage fell by as much as 81%
- Speeding incidents decreased by up to 33%
- Following distance reduced by up to 67%

Connected and informed

With tools that support real-time GPS tracking, district dashboards, and detailed reporting, Samsara empowers First Alt® to streamline operations and meet key performance indicators. While First Alt® does not provide live footage access to districts, this technology enables a swift response when issues arise, helping maintain trust, accountability, and peace of mind for all stakeholders.

First Alt® is ready to support:

Students with Special Needs

McKinney-Vento Students

Out-of-District Students

Hard-to-Serve Trips

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Pricing Overview

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After a review of the bid specifications, we believe we can offer the best and most competitively priced solution for Osseo Area Schools. First Alt®'s pricing matrix includes the associated fees for the following vehicle types:

WHEELCHAIR VAN

SEDAN

MINIVAN

SUV

PROPOSED PRICING	
Base Trip Elements	**Charge**
Base Rate	$62.50
Milage Included in Base Rate	15 Miles
Cost Per Mile After 15 Included Miles	$2.65
Additional Trip Elements – As Needed	**Charge**
Camera Fee (With District approval)	$0.00
Wheelchair Vehicle Service Fee	$60.00
Monitor Fee (Per hour)	$30.00
District Approved Wait Time (Per 15 minutes, applied only with district approval)	$15.00
Equipment Service Fee (Car Seat, Booster, Safety Vest, Buckle Guard, Etc.)	$0.00
Late Cancel (Less than one hour prior to scheduled pick-up time)	Full Price of Trip
No-Show (100% of the students on a trip are not present)	Full Price of Trip

Trip Elements and Pricing Definitions

All pricing is applied per one-way trip and not per student. The trip minimum also includes as many students as can be routed into the vehicle. Most vehicles carry one to four students.

As additional students are added to existing routes there is no additional charge other than any additional mileage over the included mileage or needed equipment. Vehicle type and capacity are determined by student requirements and vehicle availability.

The district will only be charged for miles incurred while a student or monitor is on board the vehicle. When no student or monitor is on board the vehicle, no mileage charges will be assessed.

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Trip Charges

One-way transportation from home-to-school (inbound trip) or school-to-home (outbound trip) with a student or monitor continually on board. A trip is a collection of students combined into one vehicle with all pick up/drop off and other needs accounted for. Customers are billed on a per trip basis. A trip may contain any of the following: a single student, multiple students, monitor, special equipment. Billable elements of a trip may include - a base trip, trip mileage, monitor, equipment, and any other applicable considerations. The total number of trips a district is charged for is determined by adding together each of the one-way trips.

Base Trip

The minimum charge for any trip regardless of miles, equipment, etc.

Mileage Charges

The district will only be charged for miles incurred while a student or monitor is on board the vehicle. When no student or monitor is on board the vehicle, no mileage charges will be incurred. Mileage charges are calculated on driving distance through a third-party provider such as Google or MapQuest. We determine the mileage based on the most efficient route for the district and students. The total mileage is rounded up to the next whole mile. All mileage will be calculated based on approved student and school addresses provided by the district. When monitors are riding on the vehicle the mileage rate will continue until the monitor is returned to their point of origin.

Miles Included

Miles Included in Base Trip. If additional students are added to a trip and the miles remain under the “miles included” number, no additional charge will be incurred.

Wheelchair Vehicle

An additional cost is charged when a wheelchair vehicle is required, the cost is applied per wheelchair.

Student Equipment

Per student/per trip cost for students requiring additional equipment such as a car seat, safety vest, etc.

Monitor

If the district provides the monitor, there is no additional monitor charge, other than any additional mileage that might be added to the trip. A monitor charge (per trip) will be applied for any monitor supplied by First Alt®, in addition to any added mileage to the trip.

Travel Time

Per most school district and state standards, the expected travel time for students we are transporting will not exceed one hour for each one-way trip unless approved by the school district. However, we fully understand some children may live quite a distance from school, have adverse weather, traffic, or other unusual conditions, and therefore will need more than one hour of travel time.

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Standard Wait Time

Drivers will wait three minutes past the regular scheduled pick-up time if students are not ready for pick-up at the scheduled pick-up time. If the students are still not ready after the three minutes of wait time, the student will be marked as a no-show and the driver will move on to their next scheduled stop.

When returning home, if the parents or responsible party are not available to receive the student, we will contact the responsible party by phone for further instructions. If they are unavailable, we will contact the school district for instructions. If we are directed to return the student to school or are unable to reach either party, we will return the student to a school district representative at the student's school.

If we contact the school district and are advised to wait onsite, we will then bill according to the school district's approved wait time.

District Approved Wait Time

Wait time will only be charged upon the district's request and/or approval. Wait time will be billed per hour, in 15-minute increments. Wait time is utilized when a district requests a driver to wait at the home or school beyond the scheduled pick-up/drop-off time.

Hard to Service Trips

If a particular trip or group of trips are determined to be "hard to service," First Alt® will work closely with the district to determine the best method to service these trips and what additional costs will be needed to assist drivers in servicing these trips. Examples would include students that may urinate or vomit on a regular basis during the trip, trips that are in remote service areas, etc. The purpose of this pricing element is to provide First Alt® and the district with a method and approach to service trips that include exceedingly challenging circumstances.

No-Shows and Late Cancels

A late cancel charge is incurred when First Alt® has been notified of a trip cancellation less than one hour prior to the scheduled pick-up time.

A no-show is incurred once the driver has arrived at the pick-up location within the scheduled pick-up window and having waited the designated time to pick-up the student, no student is present. A trip is marked as a no-show when 100% of the students on a trip are not present. All trips will remain active unless the district indicates otherwise.

Adding and Removing Students

We recognize that a district's student transportation needs are constantly changing. Examples include new students needing transportation, students moving out of the district or to a new address within the district, students no longer needing transportation, etc. When it becomes necessary to make changes to a previously routed trip, First Alt® will provide the district with the updated details including the updated cost of trip, the new order of student pick-ups and the updated pick-up times. First Alt® will then await district approval of the cost impact before proceeding.

New student transportation requests or changes to existing trips often take 48 hours or less but may take up to 72 hours to implement. If First Alt® staff believes the requested addition or change could take more than 72 hours, we will communicate with the school district to determine a reasonable amount of time.

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Amendment of Rates

Rates for services provided under this agreement shall be adjusted at an increased rate of 2.5% each year.

STUDENT CANCELLATIONS

Temporary Student Cancellation: If a student is sick or will not be attending school temporarily (5 days or less), the parent or district can reach out to First Alt® directly to make this request. If a student is a single rider and is temporarily cancelled there will be no trip charge. If the student is part of a multiple rider trip, the district will be charged the normal trip rate.

Permanent Student Cancellation: The permanent cancellation of a student from a trip requires district notification and approval. If the student is a single rider, then the trip will be permanently cancelled, and no additional costs will be incurred by the district. If the student is part of a multi-rider trip, First Alt® will consolidate the route, remove any mileage or equipment charges associated with the cancelled student and provide the district with the updated trip and cost information.

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RFQ Documents

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2026

Osseo Area Schools

Request for Quotation

TYPE III PUPIL TRANSPORTATION SERVICES
SCHOOL YEAR 2026-2031
DUE: DECEMBER 15, 2025 AT 1:00 P.M. CST

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ISD 279-OSSEO AREA SCHOOLS

Request for Quotation (RFQ): Type III Pupil Transportation Services (2026-2031)

School Transportation Services

Quotes due by 1:00 p.m. Local Time on Monday, December 15, 2025.

By order of the School Board of ISD 279-Osseo Area Schools, quotes for Type III school transportation services will be received in accordance with the specifications prepared by ISD 279-Osseo Area Schools until 1 p.m. local time, on Monday, December 15, 2025. All quotes must be delivered electronically by emailing them to schreifelst@district279.org. Email subject line must read, "Attn: Troy Schreifels – School Type III Transportation Services Quotation Submission." **Submissions received after the stated time will not be considered.**

The following quote dates have been established:

Quote Process	Dates
Published on ISD 279's website	Friday, November 14, 2025
Pre-Quote Meeting	Monday, December 1st, 2025 | 10:00 A.M.
Quote Questions Due to ISD 279	Monday, December 8th, 2025
Quote Questions Response to All	Friday, December 12th, 2025
Quote Submission Deadline to ISD 279	Monday, December 15th, 2025 | 1:00 P.M.

Specifications and forms may be obtained effective Friday, November 14, 2025, by emailing a request to schreifelst@district279.org. Email subject line must read, "*Request for Quotation Documents – Type III Transportation Services".*

A **pre-quote meeting** will be held at the Osseo Educational Service Center at 11200 93rd Avenue N, MN, 55369 on **Monday, December 1st, 2025, at 10:00 a.m. CST** in the Forum. in person for any interested vendors who wish to attend. This meeting is not required; however, it is a great opportunity to learn more about our school district, our Type III needs, and questions you may have.

The District & School Board reserves the right to reject any or all quotes or parts of quote and to waive informalities in the quotes.

Recommendations for award will be submitted to the School Board for their consideration at a later public meeting.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Table of Contents

TYPE III

TYPE III SCHOOL BUS CONTRACT SPECIFICATIONS SCHOOL YEARS 2026 - 2031 3
Section 1. INTRODUCTION 3
Section 2. LEGAL NOTICES 4
Section 3. AWARD FOR SERVICES 7
Section 4. SERVICES REQUIRED 8
Section 5. GENERAL CONTRACT REQUIREMENTS 13
Section 6. GENERAL OPERATIONS 19
Section 7. EQUIPMENT 25
Section 8. REGULAR REPORTING REQUIREMENTS 29
Section 9. COMPANY OPERATIONAL PROFILE 30
Section 10. AFFIDAVIT OF NON-COLLUSION 31
Section 11. SIGNATURE 32
Appendix 1. SCHOOLS AND BELL TIMES 37
Appendix 2. DRIVER'S ROUTE PROCEDURES 38
Appendix 3. LOADING AND UNLOADING PROCEDURES 42
Appendix 4. STUDENT MANAGEMENT ON THE TYPE III SCHOOL BUS 43
Appendix 5. ACCIDENT AND EMERGENCY REPORTING 45
Appendix 6. VIDEO/AUDIO DIGITAL RECORDING 47
Appendix 7. POLICIES AND PROCEDURES 48
Appendix 8. CONTRACTOR PERFORMANCE AUDIT 49

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

EXHIBIT 1

Section 1. INTRODUCTION

1.1 ISD 279-Osseo Area Schools (hereafter referred to as "ISD 279") welcomes all prospective Type III school bus contractors. The following information provides an overview of our school district and the transportation system.

1.2 We serve approximately 21,000 students enrolled in programs from birth to age 22. We provide school transportation for approximately 13,000 students to and from school each day. We utilize Type III vehicles to assist in transporting student receiving special education services, students experiencing homelessness, students residing in foster care, and students receiving care and treatment services.

1.3 Geographically, our school district comprises sixty-six square miles of urban, suburban, and rural communities. We encompass all or part of the following municipalities: Brooklyn Park, Brooklyn Center, Dayton, Plymouth, Maple Grove, Corcoran, Rogers, and Osseo. Type III school bus contractors often transport outside district boundaries.

1.4 Currently, ISD 279 provides transportation for 30 public school sites and four non-public sites. Our public schools consist of three high schools, four middle schools, seventeen elementary schools, two early child education centers, two special education sites, and one alternative learning center. In addition, we provide special transportation services to special education Intermediate District 287, as required by the student's individualized education plan. See Appendix 1 for start and end times by facility.

1.5 MISSION AND CORE VALUES

It is required that the contractor awarded all or part of the Type III services contract fully ascribe to the ISD 279 mission and core values. As an integral part of the transportation service, it is imperative that all employees of the contractor are familiar with the mission and core values and conduct their work, make decisions, and interact with all stakeholders in ways that are consistent with our mission and core values.

Mission: *Our mission is to inspire and prepare each and every scholar with the confidence, courage and competence to achieve their dreams; contribute to community; and engage in a lifetime of learning.*

Our Core Values

- Honor and Integrity
- Belonging
- Inclusion
- Innovation and Excellence
- Transparency
- Intrinsic Value

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Section 2. LEGAL NOTICES

2.1 ISD 279 is using the quotation process established by Minnesota Statute 123B.52, subd. 3 for the procurement of this service and disclaim usage of any other contract procurement options allowed under applicable law.

2.2 ISD 279 reserves the right to waive technicalities or irregularities; to accept any portion of a quotation, when quotations are by items.

2.3 ISD 279 reserves the right to reject any or all quotations, and to negotiate in the best interests of ISD 279 after the submission date.

2.4 ISD 279 reserves the right to negotiate any or all portions of the contract directly with any or all contractors at any time following the receipt of the quotation.

2.5 The bidder, or any other party, is responsible for all costs incurred to prepare and submit a proposal. Responses must be accurate, clear, and concise. An unclear response may impact evaluation/scoring or deem the proposal unresponsive. The bidder is responsible for acquainting themselves with the factors relative to this request and conditions that might affect the goods and/or services to be supplied under this request.

2.6 Quotations cannot be withdrawn for sixty (60) days from the date of submission.

2.7 ISD 279 reserves the right to consider all relevant and reasonable criteria, which may or may not be described in this general specification, in selecting the successful contractor.

2.8 The rates established on Exhibit # 2 – Pricing Workbook will apply to the contract period **July 1, 2026 - June 30, 2031 – five consecutive school years.**

2.9 Contractor must own, or have under direct dedicated contract, **a minimum of twenty-five (25) vehicles** meeting the specifications detailed within this document to submit a quotation and be considered for award.

2.10 These Specifications, Exhibits, and Appendices are the quotation guidelines as well as the operating sections of the contract for transportation services. Through the quotation and negotiation process these items are subject to change. Contractors are expected to be familiar with the provisions contained in these Specifications, Exhibits, and Appendices both in preparation of the quote and in all subsequent transportation operations for ISD 279 resulting from the award of service under these Specifications.

2.10.1 Specifications outlined in Exhibit 1 and corresponding appendices will be assessed annually through a comprehensive transportation audit. The contractor will be required to meet and review annually with ISD 279 to address the audit. During this review ISD 279 and the contractor will work to remedy any performance deficiencies. Contractor will be required to create and execute an action plan to correct contract deficiencies to meet ISD 279's expectations annually. See Appendix 8 for more details.

2.11 The contractor shall be responsible for compliance with any additions, changes, or deletions to ISD 279 policies, procedures and protocols implemented during the contract period.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

2.12 Instructions for submitting a quote:

2.12.1 Quotes must be received by **1:00 p.m. on Monday, December 15, 2025** electronically to schreifelst@district279.org. Email subject line must read, "Attn: Troy Schreifels – School Type III Transportation Services Quotation Submission."

2.12.2 Quotes must include one digitally signed Exhibit 1 of the specifications and one digitally signed and completed copy of Exhibit 2 of the electronic pricing workbook, inclusive of Pricing Detail tab and Example Route Quotation tab, emailed to schreifelst@district279.org. Email subject line must read, "Attn: Troy Schreifels – School Type III Transportation Services Quotation Submission."

2.12.3 Any written quote containing an alteration or erasure of any piece contained in the quote will be rejected unless the alteration or erasure is corrected as follows:

An alteration or erasure may be crossed out and the correction printed in ink or typewritten adjacent thereto and initialed in ink by the officer of the contractor's company who is signing the proposal.

2.12.4 An officer of the contractor's company must initial and date each page of the specifications and quote.

2.13 Contractors will fully inform themselves of ISD 279 needs, with regards to transportation, through site and information verification prior to the submission of a quote. Contractors may examine any maps, schedules and other necessary information in the office of the Director of Facilities and Transportation Operations.

2.14 Funding Out Clause - This Agreement is subject to the availability and appropriation of funds by ISD 279. Pursuant to Minnesota Statute §465.719, in the event sufficient funds are not appropriated or otherwise made available by ISD 279's School Board for the continuation of this Agreement, ISD 279 may terminate this Agreement without penalty, liability, or further obligation, except that the Contractor shall be compensated for services rendered prior to the effective date of termination.

ISD 279 shall provide written notice to the Contractor of such event as soon as practicable after the decision not to fund the Agreement is made. Termination under this section shall not be deemed a breach of contract by ISD 279.

2.15 Facility Purchase Clause - Contractors understand that ISD 279 may renegotiate or terminate the agreement if ISD 279 obtains a bus garage storage facility.

2.16 Performance Bond – Pursuant to Minnesota Statute § 574.26, any contractor entering into a contract with ISD 279 having an estimated total value of Ten Million Dollars ($10,000,000) or greater may be required to furnish a Performance Bond in the amount of one hundred percent (100%) of the total contract price. The bond shall be executed by a surety company authorized to do business in the State of Minnesota and shall be conditioned for the faithful performance of all terms, conditions, and obligations of this Agreement. The bond must be furnished to ISD 279 within ten (10) days of the notice of award and prior to the execution of the final contract.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

The Performance Bond shall remain in effect for the entire term of the Agreement and any approved extensions thereof. Failure to provide an acceptable bond within the required time period may result in revocation of the award and forfeiture of any award consideration.

2.17 Data Practices

2.17.1 Pursuant to ISD 279's Family Educational Rights and Privacy Act Policy which is consistent with the requirements of the Family Educational Rights and Privacy Act and the Minnesota Government Data Practices Act, the Contractor shall be deemed to be a school official when performing the duties and responsibilities of ISD 279. As such, Contractor certifies and agrees that data created, collected, received, stored, used, maintained, or disseminated by the Contractor complies with the Acts.

2.17.2 Contractor may access student data only if authorized by ISD 279 and such access is necessary to fulfill the provisions of this Contract.

2.17.3 Contractor shall administer any information classified by the Minnesota Government Data Practices Act, Minnesota Statute § 13, as private data on individuals as if Contractor were a government entity. Contractor is subject to the remedies provided by individual data subjects under §13.08.

2.17.4 Contractor shall not sell, share, or disseminate student data, except as provided by Minnesota Statute Chapter §13.32 or as part of a valid delegation or assignment of this Contract with ISD 279. An assignee or delegate that creates, receives, or maintains student data shall be subject to the same restrictions and obligation under §13.32.

2.17.5 Contractor shall not use data for commercial purpose, including but not limited to marketing or advertising. Nothing in this agreement shall prohibit the Contractor's use of deidentified or aggregate information for improving, maintaining, developing, supporting, or diagnosing the Contractor's site, service, or operation.

2.17.6 Contractor must promptly disclose to ISD 279 the discovery or notification of a breach of security that results in unauthorized release, disclosure, acquisition of data, or the suspicion that such a breach may have occurred within twenty-four (24) hours. Contractor shall disclose to ISD 279 all information necessary to fulfill the requirements of Minnesota Statute §13.055.

2.17.7 Contractor, including its employees and agents, shall return documents, data, and other information provided by ISD 279 within ten (10) days of Contract completion, termination of Contract, or at the request of ISD 279. In lieu of data being returned, ISD 279 may request that the Contractor destroy and provide evidence of the destruction of documents, data, and other information provided by ISD 279.

2.17.8 Information and documentation received by ISD 279 becomes public information and then subject to disclosure upon public data request. The Contractor must identify confidential or proprietary information within their submission; this information could be exempt from disclosure if cited and in compliance with an

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

exempting statute.

Section 3. AWARD FOR SERVICES

It is the intent of ISD 279 to review all quotes submitted, investigate these quotes, and negotiate with a contractor or contractors. Award(s) will be based on the scoring scale listed below.

By use of numerical and narrative scoring techniques, quotes will be evaluated by ISD 279 against the factors specified below. The relative weights of the criteria are based on a 100-point scale shown below.

The contract award(s) shall be based on consideration of the four categories below:

REF	Category	Max Points
A	**Proposed Cost**; All quoted pricing must be inclusive of services provided and specified in this contract in Exhibit 2-Pricing Workbook 2026-2031.	40
B	**Service Approach/Methodology;** Describe in detail how this contract for services will be approached. Describe any innovative or progressive approaches that would be used in this contract. Clearly show why the firm would be superior to other proposing contractors in the delivery of the scope of services. Section 9, page 32.	30
C	**Qualifications/Experience**; Proposal shall include information regarding contracts of similar size and scope during the past 24 months for which the proposer has provided the type of services required, as specified. Proposer additionally should provide a minimum of three (3) references with contact information with at least two being a school district of similar size and scope.	30
	Total Points Awarded	100

3.1 Right to Negotiate: ISD 279 reserves the right to negotiate on any or all components of each quotation submitted. From the time the quotations are submitted until the formal award of a contract, each quotation is considered a working document and, as such, will be kept confidential. The negotiation discussions will also be held as confidential until such time as the award is completed.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

3.2 Determination of Quotations: ISD 279 will analyze all documents and submitted quotation responses to determine the award. ISD 279 reserves the right to reject any quotation if contractor is deemed unqualified to perform services. Qualification of the contractors are determined at the sole discretion of ISD 279.

3.3 In evaluating quotations, ISD 279 reserves the right to consider past service to ISD 279, and ask for, and lend credence, to testimonies received from other school districts presently being serviced by the contractors, when considering the award of this contract, and will be based on the best interest of ISD 279. ISD 279 will be the sole and final authority in determining the successful contractors.

3.4 Right to Multiple Contractors: ISD 279 reserves the right to negotiate and enter into agreements with multiple contractors that submit quote(s) through this process. ISD279 intends to award multiple contracts.

3.5 Right to Release a new RFQ – ISD 279 reserves the right to release a new request for quote if necessary.

3.6 Award Volume: ISD 279 does not guarantee service volumes for Type III school bus work. Utilization of Type III services is variable and based solely on individual student need. Awardees will be placed on an approved vendor list to be used at the full discretion of ISD 279.

Section 4. SERVICES REQUIRED

4.1 Routing: ISD 279 will require the contractor to provide Type III school bus routing functions for all students assigned to selected vendor(s). ISD 279 may provide routing for contracted type III school bus services.

4.1.1 Contractor will be required to provide routing software and have staff fully trained in the use of routing software and all subsequent software and electronic programs to successfully conduct daily business.

4.1.2 ISD 279 assumes full responsibility for transportation routes. ISD 279 reserves the right to change or alter the route of travel, bus stop location, or route times. In the event such changes become necessary, ISD 279 will give contractor reasonable notice of such change.

4.1.3 Contractor will be required to route students assigned to them in the safest and most efficient manner possible. This will require the vendor to route Type III services to align with our four-tier structure included but not limited to our partnership with Intermediate District 287 and Northwest Suburban Integration School District.

4.14 All students assigned to a contractor should be routed by the vendor no later than three (3) business days following issuance from ISD 279.

4.2 Route Elimination/Consolidation: ISD 279 reserves the right to increase, decrease, consolidate, or eliminate routes when it is in the best interest of ISD 279. All routes will

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be reviewed by ISD 279 staff during the school year to ensure efficient routing. Passenger volume is subject to change throughout the contract period.

4.3 General Education Type III Bus Service: Regular Education routes carry students to/from their schools of attendance. Students may range in age from 4 years old to age 21 years of age.

4.3.1 ISD 279 serves general education students at 15 elementary sites, 2 elementary magnet sites, 4 middle schools, 3 high schools, and 1 alternative high school.

4.3.2 ISD 279 operates a four (4) tier system. See Appendix 1 for bell times and school locations.

4.3.3 ISD 279 Type III routing is based on utilization of 7 and 10 passenger vans. All routes should be designed to maximize utilization of each vehicle.

4.3.4 Vehicle cost will be quoted by capacity and features, if applicable. (ex. 7 passenger, 10 passenger, 7 passenger with lift, etc.)

4.3.5 Contractor will notify all students of the details of their transportation, including pick-up time and location at the start of service or when a change to the routing will impact the current pick-up time by more than five (5) minutes.

4.3.6 Contractor will allow the cancellation of any scheduled ride without penalty to ISD 279, provided the cancellation is made sixty (60) minutes prior to the scheduled pick-up time.

4.3.7 Refer to Exhibit 2-Pricing Workbook 2026-2031 for quote information.

4.3.8 Historical three-year student volumes and mileage history provided on Exhibit 3

4.4 Mid-Day Type III Bus Service: Mid-day routes may include trips for Early Childhood Family Education (ECFE) and special education services as well as PreK ½ day classes. These routes occur after 9:30 A.M. but before 2:00 P.M.

4.4.1 ISD 279 mid-day schedules may include service to all sites utilized by ISD 279 students.

4.4.2 Contractor will notify all students of the details of their transportation, including pick-up time and location at the start of service or when a change to the routing will impact the current pick-up time by more than five (5) minutes.

4.4.3 Contractor will allow the cancellation of any scheduled ride without penalty to ISD 279, provided the cancellation is made sixty (60) minutes prior to the scheduled pick-up time.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

4.4.4 Refer to Exhibit 2-Pricing Workbook 2026-2031 for quote information.

4.4.5 Historical three-year student volumes and mileage history provided on Exhibit 3

4.5 Special Education Type III Bus Service: Special Education routes carry students to specialized programs both inside and outside the ISD 279 boundaries. Students may range in age from Birth to 22 years of age.

4.5.1 ISD 279 serves special education students at 15 elementary sites, 2 elementary magnet sites, 4 middle schools, 3 high schools, 1 alternative high school, and 4 special education program sites. Additionally, we serve special education students at 4 special education sites in collaboration with Intermediate District 287.

4.5.2 There may be specialized equipment, services or staffing required on the bus in order to serve the needs of the students.

a. Drivers must be certified annually on knowledge and operation of all specialized equipment according to ISD 279 safety protocol. [Wheelchair, Safety Vests, and Booster Seats]

b. Contractor will provide bus paraeducator support as directed by ISD 279. This service will be billed as an additional per hour rate, charged in quarter hour increments.

c. ISD 279 may assign a district paraeducator (ESP) to any route. There will be no cost to the district for the addition of a district employee riding the vehicle.

d. All vehicles used in service of this contract will be required to have air conditioning.

e. Contractor will consult ISD 279 regarding the desired specifications for all new vehicle purchases.

4.5.3 Contractor will notify all students & parents of the details of their transportation, including pick-up time and location at the start of service or when a change to the routing will impact the current pick-up time by more than five (5) minutes.

4.5.4 Contractor will allow the cancellation of any scheduled ride without penalty to ISD 279, provided the cancellation is made sixty (60) minutes prior to the scheduled pick-up time.

4.5.5 Refer to Exhibit 2-Pricing Workbook 2026-2031 for quote information.

4.5.6 Historical three-year student volumes and mileage history provided on Exhibit 3

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

4.6 Summer School Type III Bus Service: ISD 279 provides transportation for regular education and special education summer programs.

4.6.1 ISD 279 has historically served students for summer school programming at 3 elementary sites, 2 middle school sites, 2 high school sites, and 1 alternative high school site for General Education Summer programs. Special Education programming consists of 2 elementary sites, 1 high school/middle school site, and one or two Intermediate District 287 Sites. (Programming and sites subject to change annually). Type III vehicles may be used to provide transportation for summer school programming. The location and number of school sites is subject to change by ISD 279.

4.6.2 ISD 279 summer routes are typically designed to have two (2) tier and/or three (3) tiers schedule.

4.6.3 Contractor will notify all students of the details of their transportation, including pick-up time and location at the start of service or when a change to the routing will impact the current pick-up time by more than five (5) minutes.

4.6.4 Contractor will allow the cancellation of any scheduled ride without penalty to ISD 279, provided the cancellation is made sixty (60) minutes prior to the scheduled pick-up time.

4.6.5 Refer to Exhibit 2-Pricing Workbook 2026-2031 for quote information.

4.6.6 Historical three-year student volumes and mileage history provided on Exhibit 3

4.7 Charter/Field Trip Services:

4.7.1 Type III vehicles may be utilized for the execution of extra-curricular or co-curricular activities. Rates for this use will be quoted separately from home to school service. If quoting by hourly rate, the basic charter rate will be based on a minimum of two (2) hours of live time. Additional live time will be billed hourly, in quarter hour increments. If vehicles are required to wait with a student or group, a per hour wait charge will be billed in quarter hour increments.

4.7.2 All charters shall be based on “live time” or “live mileage”. “Live time” or “live mileage is from assigned pickup time or location to last passenger discharged at destination. All deadhead charges must be agreed upon before the charter is run. If directed to wait for the charter group, wait time will be billed as an hourly rate invoiced in quarter hour increments.

4.7.3 Field Trips and Athletic Charters running anywhere in the nine (9) county metro areas (Hennepin, Sherburne, Ramsey, Anoka, Dakota, Carver, Scott, Washington, and Wright) will be quoted and billed by time or mileage only. Trips running outside the above nine counties will be quoted individually.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

4.7.4 ISD 279 reserves the right to solicit charter quotations from contractors that are not currently under contract.

4.7.5 Ordering Charters: Contractor will receive field trip information via email.

a. Contractor shall expect at least one weeks' notice for charter/activity trip orders. There will be a minimum of two (2) hour notice for cancellations.
b. ISD 279 will not pay for any late cancellations caused by weather conditions.
c. Confirmation or denial of service will be submitted electronically via email.
d. The contractor responsible for executing all confirmed field trips.
e. The contractor is required to receive permission for subcontracting field trips.
f. The contractor is required to have drivers trained to properly operate school charters, including accommodations for special needs.
g. The contractor is required to have someone staffed to manage all charters, including on call weekend support staff.

4.7.6 Extra-Curricular & Field Trip Vehicles:

a. Vehicles and drivers used for charter service must meet the same specifications as home-to-school service, defined in this contract.

4.7.7 Overnight Trips: Overnight trips shall be quoted on a vehicle per diem basis. Food and lodging expenses for the driver must be included in the quote, providing the driver stays with the charter group.

4.7.8 Outside Nine County Trips - Trips outside the nine-county metro area will be quoted separately, giving consideration for mileage, travel time, and length of stay.

4.7.9 Refer Exhibit 2-Pricing Workbook 2026-2031 for quote information.

4.8.0 Historical three-year student volumes and mileage history provided on Exhibit 3

4.8 Late Activity Routes**:** Activity routes run Tuesday through Thursday, with some variations depending on the school calendar. Activity routes may include both secondary and some elementary sites. Some activity routes may require multiple school pickups before the take home commences.

4.8.1 Contractor will notify all students of the details of their transportation, including pick-up time and location at the start of service or when a change to the routing will impact the current pick-up time by more than five (5) minutes.

4.8.2 Contractor will allow the cancellation of any scheduled ride without penalty to ISD 279, provided the cancellation is made sixty (60) minutes prior to the scheduled pick-up time.

296

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

4.8.3 Refer Exhibit 2-Pricing Workbook 2026-2031 for quote information.

4.8.4 Historical three-year student volumes and mileage history provided on Exhibit 3

4.9 Vocational and Work Routes: ISD 279 may contract vehicles for the purpose of transporting Osseo Educational Center ("OEC") and Community Based Vocational Assessment and Training ("CBVAT") students from school or home to their respective job sites. ISD 279 has the option to assign a vehicle(s) to the OEC and/or the CBVAT programs.

4.9.1 Rates for this service will only be quoted on an hourly basis.

4.9.2 All day Work & Vocational Routes will be set up as needed per student assignments.

4.9.3 Site leaders will provide schedules to the transportation department. The transportation department will build schedules which may include a.m. and p.m. routes at the beginning and end of the work and vocational schedules without any additional charges incurred.

4.9.4 Contractor will notify all students of the details of their transportation, including pick-up time and location at the start of service or when a change to the routing will impact the current pick-up time by more than five (5) minutes.

4.9.5 Contractor will allow the cancellation of any scheduled ride without penalty to ISD 279, provided the cancellation is made sixty (60) minutes prior to the scheduled pick-up time.

4.9.6 Refer to Exhibit 2-Pricing Workbook 2026-2031 for quote information.

4.9.7 Historical three-year student volumes and mileage history provided on Exhibit 3

Section 5. GENERAL CONTRACT REQUIREMENTS

ISD 279 will provide transportation for students in accordance with state and federal laws. Service provided to all students will include to/from school, between school buildings, athletics, shuttles to approved alternate sites, late activity, and field trips.

5.1 Contractor will furnish equipment and personnel sufficient to provide daily transportation for the duration of the contract according to the time schedule and the route configuration determined by ISD 279. Any changes to routes must be requested of ISD 279 in writing and approved by ISD 279 prior to making changes.

5.2 All Type III school bus routes will be billed in a manner consistent with the quotation and award.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

5.3 Terminal: If a terminal property has not been secured, the contractor must show evidence of an acquisition or lease agreement for the facilities that meet the terms and conditions of these specifications.

5.3.1 ISD 279 does not own any property for school buses and/or type III vehicles and does not own property that can be converted into a school bus/van storage facility.

5.4 Insurance Requirements**:** Contractor shall maintain liability, property and worker's compensation insurance as herein described for the duration of this contract. Insurance coverage required by the contract specifications must be in force throughout the contract term. Insurance coverages must contain an errors and omissions policy of sufficient account to cover an audit of this size. If a contractor fails to provide acceptable evidence of current insurance within thirty (30) days prior to the expiration date of the insurance policy at any time during the contract term, ISD 279 shall have the absolute right to terminate the contract without any further obligation to the contractor. Prior to commencing transportation services under this contract, the contractor shall furnish to the ISD 279 a certificate of insurance, in a form acceptable to ISD 279, for each of the above coverage's which shall specifically set forth evidence of the required coverage and provide that the coverage evidenced thereby shall not be substantially modified or canceled without thirty (30) days' prior written to notice to ISD 279.

The contractor will also provide ISD 279 updated certificates of insurance annually as they expire and update.

Required Coverage Minimum limits of insurance shall be no less than:

Commercial General Liability:	
General Aggregate Limit –	
Other than Products-Completed Operations	$ 2,000,000
Products-Completed Operations Aggregate	$ 2,000,000
Each Occurrence	$ 1,000,000
Personal and Advertising Injury	$ 1,000,000
Damage to Premises Rented to You	$ 200,000
Medical Expense	$ 10,000
Abuse or Molestation (Occurrence Coverage)	$ 1,000,000
Commercial Automobile – Combined Single Limit	$ 1,000,000
Workers Compensation:	Statutory
Employers Liability – Each Accident	$ 1,000,000
Employers Liability – Policy Limit	$ 1,000,000
Employers Liability – Each Employee	$ 1,000,000
Excess Coverage (over primary coverage listed above):	
Each Occurrence	$ 3,000,000
Aggregate	$ 3,000,000

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

5.5 Indemnification: Contractor agrees to fully indemnify, defend and hold harmless ISD 279 from all claims, actions, demands, suits, payments, costs, judgments, damages, attorney's fees, costs, disbursements, and expenses, which are or may be asserted against ISD 279 or which ISD 279 may or must pay, sustain, or incur arising from the services provided to ISD 279 by contractor, by any act or omission of the contractor, its employees, agents, contractors or subcontractors, or by any negligence or other fault, or claimed negligence or other fault, on the part of ISD 279 or its employees related to this contract.

5.6 Waiver of Subrogation: The contractor waives all rights against ISD 279, its officials, volunteers and employees for damages to the extent covered by insurance required by this contract, the policies shall provide such waivers of subrogation by endorsement or otherwise. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity had an insurable interest.

5.7 Additional Insured: ISD279-Osseo Area Schools is included as additional insured on a primary and non-contributory basis on all policies, except the Workers Compensation.

5.8 Other Contract Requirements:

5.8.1 In the event that other unusual situations develop that are not covered in these specifications, such as, but not limited to: pandemics, fire, riots, war, picketing, civil commotion, labor disputes, school strikes, split sessions, early dismissals or four-day weeks, or other force majeure, ISD 279 or contractor may request modification to the contract upon receipt of written request from either party.

5.8.2 ISD 279 reserves the right to take whatever action is deemed necessary under the above listed situations to continue safe transportation for its students. The contractor will provide ISD 279 with prompt, efficient and quality transportation services always. Failure to provide this service will be considered non-performance.

5.8.3 ISD 279 reserves the right to modify its daily transportation schedule for services to accommodate severe weather and other events that are out of its control in order to allow students the opportunity to attend school. This may include delayed start time schedules and early dismissal time schedules. The contractor must have a clear communication plan to inform drivers and staff in order to execute these changes as they occur.

5.8.4 In the event of an emergency, crisis, or other highly important event the contractor must be willing to quickly recruit drivers and dispatch vehicles to a location within ISD 279 to safely evacuate students, staff, and community members to other designated sites within ISD 279 at a moment’s notice.

5.8.5 Contractor’s books, records, documents, papers, accounting procedures and practices, and other evidence of the disbursement of public funds will be subject to the examination, duplication, transcriptions and audit by the ISD 279 and the Minnesota State Auditor, in accordance with Minn. Stat. § 16C.05, subd. 5. Such evidences are also subject to review by the Comptroller General of the United

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

States, or a duly authorized representative, if federal funds are used for any work under this Contract. Contractor will maintain such evidences for a period of six (6) years from the date service or payment last provided or made or longer if any audit in progress requires a longer retention period.

5.8.6 Any information/data that the Contractor creates, collects, receives, stores, uses, or disseminates during the course of their performance is subject to the Minnesota Government Data Practices Act, Minnesota Statute, Chapter 13 ("MGDPA") and such information/data must be maintained and administered consistent with the MGDPA.

5.9 Non-Performance Deductions/Process: ISD 279 reserves the right to assess non-performance corrective action directives.

5.9.1 Violations of contract items will be subject to monetary penalty. These penalties will be reconciled monthly. Monetary fines will be deducted from invoiced totals.

5.9.2 ISD 279 may levy an additional non-performance deduction(s) for single and/or multiple non-performance violations of the contract. The amount of the deduction will be a minimum of $100.00 (one hundred dollars) per incident. ISD 279 reserves the right to issue higher non-performance deductions when necessary.

5.9.3 ISD 279 reserves the right to issue non-performance fines for varying issues such as service issues, mechanical issues, performance issues, staffing issues, field trip and charter issues, contractual issues, equipment purchases delays, camera and GPS issues, and safety issues.

5.9.4 In the case of a subcontractor, non-performance deductions may be levied against both the subcontractor and contractor. The amount of money to be levied will be determined by and at the sole discretion of ISD 279.

5.9.5 ISD 279 will provide the contractor with a written electronic report of all incidents of non-performance within five (5) business days of occurrence or when the incident is made present to ISD 279. Contractor will have five (5) business days, upon notification, to respond in writing to explain the incidents. ISD 279 will, at its sole discretion, decide as to whether the non-performance occurred and, if so, whether there are extenuating or mitigating circumstances which eliminate the need for a deduction. Failure to respond to the non-performance will result in the levy being assessed without further appeal.

5.9.6 It is understood by contractor that payment of any non-performance incident does not preclude ISD 279 from seeking additional remedies to the problems, including but not limited to, further monetary deductions, assignment of the route to another contractor, and\or termination of the transportation contract.

5.9.7 The non-performance program is designed to be an interactive tool to report, respond, and mitigate performance-based issues. The goal behind this tool is to work in collaboration between contractor and ISD 279. The non-performance tool is used annually during the audit process to measure the success of the contractor.

300

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

5.10 Billing and Invoicing: Contractor shall invoice ISD 279 for all services rendered during the previous month within thirty (30) days of the end of the previous month. ISD 279 will process invoices for payment within thirty (30) days of receipt. The bills and invoices will be in a format and media type as approved by ISD 279. The standard invoicing structure will include basic information such as passenger name, pickup address, destination address, mileage, number of days served. Payments will be delivered to the contractor via U.S. Postal Service. All invoices must be submitted for payment within thirty (30) days of the actual date of service or non-performance penalties may be assessed.

5.10.1 ISD 279 may allow a pre-bill invoice to be submitted on the first of the month. The amount allowable of the pre-bill will be at the sole discretion of ISD 279. The pre-bill will be for the services rendered during the identified month. The contractor will submit a monthly reconciliation invoice consistent with the terms set forth in section 5.11.

5.10.2 ISD 279 requires the contractor to invoice ISD 279 twice in the month of June for all year-end services. The contractor will invoice all outstanding transportation services for the current fiscal year no later than the end of the week of the last day of school before the summer break. Invoicing will include home-to-school, field trips, activities, and all other transportation-related services. A final cleanup invoice for the month of June will be submitted no later than seven (7) days following the last day of June. This will include all summer school routes for the month of June, and any field trip work completed by contractor for the school year.

5.10.3 ISD 279 requests that the contractor sends ISD 279 a preliminary month end invoice. ISD 279 will review the preliminary invoice and collaborate with the contractor to finalize a final invoice to be submitted to ISD 279.

5.10.4 Incremental Billing: All hourly charges will be invoiced in quarter hour increments. For rounding purposes any incremental time of 7 minutes or less will be rounded down to the closest quarter hour. Any incremental time of 8 or more minutes will be rounded up to the closest quarter hour.

5.10.5 No Load Charges: Consistent with contract section 8.6, contractor will record “no loads”. A “no load” is defined as a rider that does not load the vehicle and does not cancel the ride within 60 minutes of the scheduled pick-up time. ISD 279 will not incur charges for unreported no loads, nor will ISD 279 incur charges beginning with the fourth consecutive no load. This provision will be implemented retroactively from the date of the discovery or first reporting, if beyond the fourth consecutive no load.

5.10.6 Service Cancellation: ISD 279 will not incur charges for any home to school, midday, midday, late activity or work route transportation if the scheduled student cancels their ride with the contractor, or ISD 279 notifies the contractor of the cancellation one (1) hour prior to the scheduled pick-up time. For charter service cancellations must be made two (2) hours prior to the scheduled pick-up time.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

5.10.7 Invoicing Format: Vendor will align invoicing requirements with ISD 279 needs. The format or information requested will be in alignment. The district may change this format with proper notice to the vendor throughout the contract.

5.11 Contractor Informational Detail:

5.11.1 All contractors and subcontractors will provide a written company history and description indicating the type and extent of their experience in school transportation.

5.11.2 All quotations will include a list of school districts that the contractor has served during the past ten years. The list must include the date of service and contact names and telephone numbers for each reference.

5.11.3 Each quotation must include the company's most recent audited financial statement and bank references.

5.11.4 Contractor shall provide the company's DOT number and an explanation of any negative reports listed under the DOT number.

5.11.5 Contractor shall provide a detailed spreadsheet that meets ISD 279 requirements that detail the results from the most recent State of Minnesota or state of doing business in vehicle safety inspections for three (3) years. For Minnesota, this report must include detailed points summary for each vehicle that falls under MN Administrative Rule 747.0700.

5.11.6 Contractor shall provide a detailed maintenance program that explains how vehicles will be maintained and serviced throughout the service agreement with ISD 279.

5.11.7 Contractor shall provide Equipment list as specified in below.

5.11.7.1 Existing vehicles with equipment features, list of all vehicles by VIN number, Department of Transportation number, make, model, license plate number, age, capacity, mileage, and wheelchair lift if so equipped.

5.11.7.2 New vehicle list with a full description of equipment and features.

5.11.8 Staff lists of all mechanics/drivers, office staff supervisory staff, driver trainers and drivers presently on staff who would work under this contract.

5.11.9 List of each employee, the years of service, current capacity, licensures, and special training.

5.11.10 Physical Description of Facilities: Include address, acreage, number of buildings on the property, number of vehicles to be housed on the property, and fuel storage capacities.

5.11.11 Contractor will provide a copy of the written employee handbook that is issued to each driver annually.

5.12 Subcontracting

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

5.12.1 Any contractor desiring to subcontract work under this contract must obtain the written permission of ISD 279 prior to initiating any subcontracting agreement.

5.12.2 If a subcontract is proposed to ISD 279, the contractor shall submit the same information regarding the Subcontractor's employees, equipment and facilities as required above.

5.12.3 Contractor will ensure that any subcontractor is legally bound to the same specification for student transportation as required of the company under contract.

5.12.4 All standards contained in these specifications, including the insurance requirements, will apply to all subcontractors.

5.12.5 Deductions for nonperformance will be assessed to both the subcontractor and the contractor.

5.12.6 ISD 279 reserves the right to subcontract routes at their discretion to other contractors when necessary.

5.12.7 Non-Assignment of Contract - The Contractor shall not assign, transfer, convey, subcontract, or otherwise dispose of this Agreement or any right, title, or interest in or to the same, or any part thereof, without the prior written consent of ISD 279. Any attempted assignment without such prior written consent shall be null and void and shall constitute a material breach of this Agreement.

Consent by ISD 279 to one assignment shall not be deemed consent to any subsequent assignment. This provision shall not be construed to prevent the assignment of accounts receivable to a financial institution for financing purposes, provided that written notice is given to ISD 279 at least ten (10) days prior to such assignment.

5.13 Equal Employment Opportunities (EEO) Requirements: Contractors must show evidence of a non-discriminatory equal employment opportunity program in the selection of drivers that follows the guidelines established by the ISD 279 Equal Employment Opportunity Program. Such a program must provide equal employment opportunities regardless of a person's race, creed, sex, national origin or sexual orientation. Contractors must submit an affidavit containing the components of the equal employment opportunity program with the quote.

Section 6. GENERAL OPERATIONS

6.1 Contractor shall transport public and non-public students deemed eligible by ISD 279. Students may reside, and destinations may be inside or outside the geographic boundaries of ISD 279. ISD 279 will determine student eligibility. Contractor shall implement route changes in accordance with ISD 279's route change process.

6.2 ISD 279 will have exclusive use of all vehicles while those vehicles are performing school-related services to ISD 279. This clause prohibits contractor from using contracted vehicles to provide service to any other group or organization. This clause will not prohibit contractor from chartering vehicles to outside groups or organizations when vehicles are not under service to ISD 279.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

6.3 The contract is for "live" time or mileage service. "Live" time or mileage begins at the first pick up on the first run of a route and ends at the last drop off point of the last run on a route. Live time or mileage for Mid-Day runs will be from the first stop until the last student is discharged. Live time or mileage for charters and field trips commences when the vehicle arrives or is scheduled to arrive, whichever is later, at the pick-up location and ends when the charter is unloaded at destination. Deadhead time or mileage to be billed must be preapproved by ISD 279 before the initiation of the route.

6.4 Contractor shall comply with ISD 279 guidelines for idling parked vehicles on school property. Idling shall be kept to a minimum during all hours of operation to promote and protect the environment. A no idling policy supports sustainable and efficient fuel savings for ISD 279 and is required.

6.5 Contractor shall furnish vehicles that meet or exceed the current "National Standards for School Buses and Operations" as adopted by the National Conference on School Transportation and comply with the unique requirements of ISD 279 as established in these Specifications and Appendices. Vehicles will comply with all Federal and State of Minnesota regulations, laws, and rules for Type III school bus operations.

6.6 To ensure that all vehicles start in cold weather, the Contractor shall provide a backup procedure to start vehicles and/or an alarm system to notify key personnel in the event of a power failure.

6.7 Contractor shall have a spare vehicle procedure in place to minimize vehicle breakdown times during the daily operation of services. This procedure must include pre-tripped vehicles ready to dispatch with little notice, in order to ensure drivers are on time to begin their routes. This procedure must also support delivering spare vehicles that are out on route during route time.

6.8 Preference will be given to contractors that have vehicles maintained by ASE Certified mechanics, to operate an efficient, dependable and safe fleet. Contractor will demonstrate a preventative maintenance program that involves the drivers, mechanics and all staff in ensuring that all vehicles are safe.

6.9 Contractor shall keep the fleet clean. Vehicles will be washed monthly when weather permits, and interiors cleaned daily to provide a clean environment for passengers. District may require more frequent cleaning of the vehicle interior as reasonably required to protect students and other passengers from public health concerns. An anticipated schedule washing schedule will be delivered to ISD 279 prior to the first day of school. There must be a minimum of eight vehicles washing dates for an entire year, including a summer detailed wash and clean.

6.10 Substitute drivers: Contractor shall have available substitute drivers sufficient to cover their assigned routes. Substitute drivers must have knowledge of the geographic area they are serving.

6.10.1 Contractor shall work diligently to have available substitute drivers to avoid have office staff and leadership from having to drive regularly.

304

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

6.10.2 All substitute drivers must be provided with clear and informative route copies along with basic knowledge about ISD 279 contract obligations (i.e. Late Alerts, Schedules, etc.)

6.11 Staffing and Training responsibilities: Training and staffing are required by ISD 279 for safety and efficient school bus operations.

6.11.1 Dispatcher(s): Contractor shall employ one (1) full time dispatcher per 30 vehicles. Dispatchers must always be present in the dispatch office during vehicle operations.

6.11.2 Field Safety Supervisor: Contractor shall employ at least One (1) full-time Field Safety Supervisor and add staff as needed to manage safety-related issues in the field.

a. The Field Safety Supervisor will be responsible for the training, monitoring and interoffice communication concerning the implementation of ISD 279 bus safety policies and procedures.

b. Field Safety Supervisors will work in conjunction with ISD 279 staff to perform route audits, driver and vehicle complaint investigations, safety-related issues, and all other field safety-related challenges.

c. Field Safety Supervisors will review and watch in-vehicle videos at the discretion of ISD 279 as needed and ongoing to investigate and review vehicle issues and drivers driving habits.

6.11.3 Location Manager: Contractor shall staff a minimum of one full-time manager position and one full-time assistant manager. One Manager must be present in the office during vehicle operations. The manager must have a smartphone available to answer calls and emails 24 hours per day.

6.11.3.1 The Location Manager will work closely with the ISD 279 Director Transportation, Security & Emergency Management, and the Assistant Director of Transportation. The Location Manager will have the authority to make personnel and equipment-related decisions that will ensure uninterrupted service and safe operation of all the assigned transportation routes.

6.11.3.2 With input from the Location Manager, ISD 279 reserves the right to remove drivers who do not meet ISD 279 performance standards for the safe and efficient operation of a Type III school bus.

6.11.3.3 ISD 279 reserves the right to remove drivers temporarily when an investigation or other concern arises out of the normal operation of the contract.

6.11.3.4 The contractor is encouraged to include ISD 279 in the interview and hiring process of the Location Manager(s) as needed. The

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

contractor is required to present the location manager that will serve ISD 279 for final approval to serve ISD 279.

6.11.4 Contractor is responsible for ensuring that all staff working under the ISD 279 contract know and understand the service expectations in their area of responsibility. All new staff hired must be provided with a copy of the contract and be required to read and follow the contract.

6.11.5 ISD 279 has the authority to observe and evaluate driver performance and conduct at any time.

6.11.6 Child Check: Contractor shall adopt a formal written child check procedure for checking all vehicles operating under this contract. Upon the award of the contract, the contractor shall provide the written child check procedure for review by ISD 279. Annual training regarding child check procedures must be provided to all drivers. The contractor must immediately report and notify the Director of Transportation, Security & Emergency Management, and\or Assistant Director of Transportation of any incidents of students being left on vehicles after students scheduled drop off or when a student is left unattended on a vehicle. Failure to follow formal written child check procedure may result in the driver being removed from driving ISD 279 routes.

The policy shall, at a minimum, require the driver to physically check each seat area for any remaining students whenever:

a. The driver finishes a school run
b. The driver returns to the terminal
c. The driver leaves the vehicle

6.12 ISD 279 has the authority to assign paraprofessionals (ESPs) and other appropriate ISD 279 staff to ride on vehicles in order to promote safety, order, and provide support to student(s). District staff may ride on vehicles for training, driver support, or student observation and behavior management.

6.13 Terminal Facilities: Terminal facilities will include: administrative offices, dispatch facilities with dispatch/driver communication capabilities and storage facilities for the number of vehicles required to fulfill their contract (including spare vehicles). All vehicles will be stored in the protection of a garage and/or have access to power plug-ins for engine heaters.

6.14 Communications: Contractor shall provide direct telephone lines to all managers, dispatchers and safety staff. Contractor will provide at least three incoming phone lines to the terminal and cell phone numbers for staff who are operating in the field or supervising staff.

6.14.1 Contractor will provide one dedicated emergency nonpublished land line for ISD 279 use that allows ISD 279 to reach terminal staff during normal and peak business hours. This phone must not be used for regular phone usage during business hours.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

6.14.2 Contractor will provide after-hours contact number and names for evening and weekend field trip and charter work.

6.14.3 Computer requirement: Contractor shall supply computers and the necessary software and network infrastructure to support ISD 279 routing needs, GPS playback, e-mail communications, camera system review, and data sharing software such as Google Documents, Microsoft Teams, other viable software solutions. All contractor's staff must have access to these essentials in order to perform their duties effectively.

6.15 Delayed Vehicle Mobile & Web Application: Preference will be given to the contractor providing an electronic late vehicle alert system that will notify parents at no cost to families and ISD 279 officials when a vehicle is delayed. This system will be in linked to onboard GPS and provide ISD 279 and parents with a "real-time" alert tool that any users can download for free on an IOS and Android phone system. The system will require real-time monitoring from a dispatch team to ensure accurate and timely information. The system will also be secure and meet ISD 279 guidelines for secure access by students and families.

If the contractor is unable to provide a resource or product, ISD 279 will provide contractor with a preferred vendor to use in lieu of company vendor.

6.16 Driver Requirements:

6.16.1 Pre-employment: Contractor shall obtain at least a three-year employment history on all new hires prior to assigning them to an ISD 279 route. If candidates have a CDL history, they shall obtain a ten-year employee history. Contractor shall make appropriate criminal background checks and motor vehicle license checks on all new drivers as required by law.

6.16.2 Contractor shall perform criminal background checks every two years with all employees servicing ISD 279, with the first one prior to operating vehicles for ISD 279. If there is a record of a background check crime defined in Minnesota Statute § 299C.61, Subd.2., a felony, or any other theft as defined in Minn. Stat § 609.52, Subd.2. the employee will not service ISD 279.

6.16.3 Contractor shall perform and provide motor vehicle records checks at least twice during the school year on all drivers serving ISD 279.

6.16.4 In accordance with MN Statute 169A.31, no driver will operate or have physical control of a Type III school bus under contract to ISD 279 with any presence of alcohol in their system.

6.16.4.1 Drivers under suspicion of driving impaired or post-accident shall submit to a drug/alcohol test upon request by ISD 279 staff or law enforcement staff. Failure to comply with this request shall result in immediate exclusion of this driver from ISD 279 routes or school bus services.

6.16.5 Drivers will obtain a Type III school bus compliant physical exam and always meet the physical requirements of the State of Minnesota law to perform their

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

duties. Drivers will always meet the health standards imposed by the State of Minnesota. Driver must have physical exam certificate while operating a Type III school bus.

6.16.6 Pursuant to Minnesota Statute 171.02, drivers will have in their possession a valid Minnesota Driver's License for the class of vehicle operated. Drivers are required to carry their license with them while on duty and submit it upon request of an ISD 279 District Transportation staff member.

6.16.7 Contractor will design and implement a training program that aligns with the Minnesota Model School Bus Driver Training Program, where applicable. This model includes but is not limited to; driving skills, human relations, crash and emergency preparedness, vehicle care, inspection & use, laws and regulations, special needs, and ride safe – wheelchairs.

6.16.8 Drivers will be required to wear a contractor supplied I.D. badge while performing service for ISD 279. All contracted employees must wear a contractor supplied badge when on ISD 279 property and in the course of transporting students. This badge must be displayed at the mid-level of their body, above their waist and identify the employee by name and contractor. Drivers are required to follow all visitor procedures at schools anytime they go into a school.

6.16.9 The Type III school bus driver will be alert and comply with all Minnesota Statutes pertaining to the operation of a motor vehicle (Highway Traffic Regulations Act) while driving a school bus. The driver will also comply with all rules and regulations of the Minnesota Department of Education covering the operation of a school bus.

6.16.10 Driver Disqualification: It is the protocol of ISD 279 to follow the school bus driver disqualification conditions outlined in the Minnesota Department of Public Safety Rules Section 7414.0400.

6.17 Driver Training Minimum Requirements:

6.17.1 *Pre-Service Training:* Contractor shall provide pre-service training as prescribed by Minnesota Statute 171.02, subd. 2b. paragraph (c).

6.17.2 *In-Service Training:* Contractor shall conduct a mandatory monthly safety meeting(s) attended by all drivers and support staff. Minutes of each meeting along with the attendance roster will be sent to ISD 279 monthly. Failure to attend a monthly safety meeting is a violation of ISD 279 protocol. ISD 279 shall be allowed to provide training in conjunction with contractor to provide training topics and materials to all drivers serving ISD 279. Contractor will require all employees serving ISD 279 to attend an annual back to school in-service training in August of each school year. All training must comply with Minnesota statute 171.02.

6.17.3 All new drivers are required to be trained on the actual route they are assigned or bid onto prior to driving the route solo. Each driver will be certified by a driver trainer or designee certifying their knowledge and ability to perform the tasks necessary to perform the route safely and efficiently. A certification process for

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

each driver will be presented to ISD 279 as the driver comes on board and annually.

6.17.4 Contractor shall provide annual training and certification for drivers who transport students with special needs. This training must include specialized training on proper techniques for securing wheelchairs, cam straps, and safety vests. This training must be recorded and provided to ISD 279 annually.

6.17.5 Type III drivers are prohibited from bringing their own child with them on the route.

6.17.6 Annual Evaluation: Minnesota Statute 171.321 Subd. 5 specifies that drivers will receive a driving evaluation annually. Contractor shall forward a copy of the certification of the evaluation on all drivers to the ISD 279 Transportation Department.

Section 7. EQUIPMENT

7.1 Contractor must own, lease, or have under dedicated contract to a minimum of 25 vehicles to submit a quote for this contract.

7.2 New Equipment Information:

7.2.1 All new equipment purchases will include ISD 279 consultation to allow input regarding purchase specifications.

7.3 The contractor shall provide vehicles for this contract that are safe, and meet all the State of Minnesota laws, Federal laws, and ISD 279 rules and requirements. All vehicles used in ISD 279 for the purpose of transporting students to and from school and school-related activities must meet the following ISD 279 requirements in addition to all requirements in current law and regulation:

7.3.1 Bodily fluid clean up kit, First Aid Kits, and Seat Belt Cutters.

7.3.2 Two-way Radio/Communications: All vehicles transporting all students to and from school, on field trips, activity trips, or on between-building programs, must be equipped with communication equipment that allows contact between the driver and dispatch. The equipment must be turned on and monitored by the driver whenever transporting ISD 279 students or staff. The communication system must be adequate to provide effective communication between the contractor's operational office and any vehicle on an assigned route.

7.3.3 It is the preference of ISD 279 that all new vehicles purchased during the commencements of the contract shall be purchased with tether mounts in the rear seats, to facilitate the installation of safety vests and child safety seats.

7.3.4 All newly specified vehicles will have air conditioning as standard equipment in each vehicle.

7.3.5 Barrier Vehicle and Enclosed Vehicle:

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

7.3.5.1 When requested by ISD 279 is required by the student's IEP, the Contractor may be asked to provide a barrier vehicle which is one that presents a divider between the student passenger(s) and the driver. A barrier vehicle is used to ensure the student cannot gain access to the driver or the driver compartment area at any time. Typically, the barriers are made of plexiglass. These items, when installed, must conform to all state laws and regulations. The barriers will be provided at no additional cost to the school district.

7.3.5.2 When requested by ISD 279 or required by the student's IEP, the Contractor may be asked to provide an enclosed vehicle which is one that presents a divider between the student and any rear access to the vehicle, as well as between the student and each side passenger doors and windows. The enclosed vehicle is used to ensure the student is fully surrounded with no means of escaping the vehicle where they could pose harm to themselves or others. Typically, the barriers are made of plexiglass. These items, when installed, must conform to all state laws and regulations. Enclosed vehicles will be provided at no additional cost to the school district.

7.3.6 Audio/Video Recording Systems: ISD 279 requires that all vehicles be equipped with digital video & audio recording systems. Type III school buses shall carry a two (2) camera system. Systems on vehicles that are currently owned by the contractor must be approved by ISD 279 for meeting minimum standards for data retention camera resolution and audio recording quality. If the contractor is purchasing or leasing new or used vehicles, they must be equipped with a new DVR mobile surveillance system approved in advance by ISD 279.

The Contractor will implement all ***new*** equipment purchases to include:

1. Full High Definition (HD) resolution
2. Hard drive storage capacity that provides a **minimum** of 30 days' (Approx. 500 gig) worth of video storage
3. The contractor will provide ISD 279 with playback devices, direct electronic access to all data, and any necessary software as needed for transportation staff and school site staff
4. The contractor will have a reliable system that allows ISD 279 to access and download camera feed as necessary for all vehicles used in the service of ISD 279. If there are multiple terminals/sites, the contractor will need to equip each site with the equipment necessary to meet these requirements.
5. It is the preference of ISD 279 to have video recording systems with Wi-Fi downloading enabled and system health monitoring technology.

The contractor will implement all ***existing*** equipment to include:

1. Hard drive storage capacity that provides a **minimum** of 15 days' (Approx. 250 gig) worth of video storage
2. The contractor will provide ISD 279 with playback devices, direct electronic access to all Wi-Fi data, and any necessary software as needed for transportation staff and school site staff

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

3. Replacement of existing equipment as it ages out at seven years of service with Full HD digital camera systems

Full High Definition (HD) digital camera systems are expected to have an average life cycle of (7) seven years. Because this is shorter than the vehicle replacement schedule the contractor will need to replace camera systems more frequently than when the physical retirement age of the vehicle. The contractor will provide an in-service spreadsheet tracking all in service dates for all systems. All systems will be replaced a minimum of every seven years. If the system has a higher than usual failure rate, the contractor will replace them as needed, before the expiration date.

The position and angles of the camera systems will be determined in conjunction with ISD 279 design and specifications.

The contractor will maintain a stringent preventive maintenance protocol that requires the contractor to perform an annual inspection, cleaning, re-formatting of hard drives, and testing of each camera system during the preventive maintenance compliance process of the vehicle. Any equipment not working will be required to be repaired or replaced before returning to route.

Audio/Video Confidentiality: The contractor shall follow ISD 279's Video & Audio security procedures for recordings of students. All recordings are the property of ISD 279 and are confidential student data. No one may view these videos without the express permission of ISD 279.

Video Request – The contractor shall provide video to the district in the most efficient and timely process possible. The district has the right to all video recorded on Type III routes at any time. Video should be provided within eight hours of requesting video, or the next business day when requested at the end of the day.

7.3.7 All vehicles shall be equipped with a GPS system that conforms to the needs and specifications of ISD 279. GPS data and software tools shall be provided to ISD 279 as part of the contract. The contractor is to provide GPS systems that allows drivers to access directions as well as moving map display.

7.3.7.1 Contractor is required to provide GPS data to third-party vendors such as routing software vendor under agreement with ISD 279 as part of the contract. GPS connection to interact with routing software with a "ping" rate of at least every 5 seconds in order to provide accurate locations and provide accurate plan vs. actual route performance.

7.3.8 It is the preference of ISD 279 to have all Type III school buses equipped with an electronic pre-trip tool that tracks proper pre-trips by each driver. Reports on demand will be provided to ISD 279 of defects and inspection proficiencies of all vehicles operating in ISD 279. The contractor will provide ISD 279 with access to GPS software.

7.4 Age Requirements:

7.4.1 All Type III school buses operating under this contract will be no more than twelve (12) years old during each year of the contract and subsequent contract extensions.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

7.4.2 The contractor will also provide a copy of its annual replacement schedule at the commencement of the contract and annually every January 1st of the contract to ISD 279.

7.4.3 For the purpose of determining the fleet age ISD 279 will review the age of the fleet as of September 1 of each school year. The year of the vehicle will be the manufacture date appearing on the vehicle's manufacturer installed body sticker.

7.4.4 All vehicles scheduled for replacement based on Sec.7.4 will be purchased, delivered, and any necessary equipment installed by August 15 of each school year. Failure to meet this contract requirement will result in daily non-performance fines up to and including the loss of assigned route assignments to contractor.

7.5 Vehicle Identification:

7.5.1 All vehicles will be identified by the name of the contractor operating the vehicle on both the right and left side of the vehicle.

7.5.2 All vehicles will be identified by a coordinated numbering system upon consultation with ISD 279. The specifications of the numbering, including size and location, will be at the discretion of ISD 279.

7.5.3 The contractor shall post a sign in the front window when loading students identifying the route number.

7.6 Student Securement/Restraint Systems:

7.6.1 The contractor will provide car and booster seats for students, as needed. ISD 279 will provide other necessary student securement/restraint systems (safety vests and cam straps) that are needed under the terms of the contract and the laws pertaining to special education.

7.6.2 The contractor shall return all ISD 279 securement systems to ISD 279 at the conclusion of each school year or upon request. Any unreturned items will be charged to the contractor at full replacement value.

7.6.3 The contractor shall use wheelchair securement systems (ratchet type tie-downs) as approved by ISD 279 and the driver will follow ISD 279 prescribed tie-down procedure.

7.7 Other Equipment Requirements:

7.7.1 Advertising – A vehicles operating under this contract with ISD 279, transporting students and/or staff on any to/from school routes, field trip or activity trip may not display any type of advertising signage on the inside or outside of the Type III school bus. This does not include the contractor's name, address, vehicle number or other legally required letters such as common carrier identification numbers.

7.7.2 Wheelchair Lift Equipment: Type III school buses with wheelchair lift equipment must meet all A.D.A. requirements, other Federal requirements, and State of Minnesota rules and laws.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

7.7.3 All lift vehicles operating under this contract shall be equipped with an emergency fire blanket for use in an emergency "drag type" evacuation of students who use wheelchairs or students that may require a lift vehicle.

7.7.4 Contractor shall provide a "space blanket" for each student who uses a wheelchair and/or is medically fragile that is assigned to a vehicle.

7.7.5 Alternative Fuels: Vehicles operated on route, field trip and activity trip service under this Type III service contract must be fueled by gasoline.

Section 8. REGULAR REPORTING REQUIREMENTS

8.1 Contractor shall keep a current updated list of drivers and all pertinent driver data and make available to ISD 279 upon request.

8.2 Contractor shall provide twice annually on October 1st and again on February 1st to ISD 279 the MVRs from the MN Department of Public Safety for all drivers.

8.3 Contractor shall perform comprehensive criminal records checks on all new drivers upon hire and every two years thereafter.

8.4 Vehicle Inspection Reports: After the MN Department of Public Safety school bus annual inspection, or after any random inspections which may occur, contractor shall forward a copy of the inspection results to ISD 279.

8.5 Accident/Incident Reports: Contractor shall immediately call ISD 279 to report any and all accidents/incidents involving ISD 279 students or vehicles. The contractor shall follow accident reporting protocol as described in Appendix 5. It is further provided that the accident reports herein are subject to all applicable data privacy statutes.

8.6 Ridership Reporting: Contractor will submit daily ridership reports detailing students that did not ride. Students that have not ridden for 3 or more consecutive days will be automatically placed on hold. All costs invoiced for students not riding on the fourth day and beyond will be credited to ISD 279. Additionally, non-performance fines may be levied for failure to report ridership.

8.7 Late Vehicles/Vehicle Breakdowns: Contractor shall report all late bus situations and vehicle breakdowns, at the time of the occurrence, to both the school involved and to the ISD 279 Transportation Department.

8.8 Safety/Discipline Reports: Contractor shall work with ISD 279 and the individual schools in the completion of the Student Conduct Reports that are fundamental to the School Bus Conduct Policy of ISD 279. Contractor shall enter completed reports into the ISD 279 computerized student disciplinary system (bus tickets) within 24 hours to ensure timely conduct review.

8.9 Drug and Alcohol Testing Program: Contractor shall provide documentation on pre-employment, reasonable suspicion, post-accident and random testing procedures,

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

practices, and results for alcohol and controlled substances of all Type III school bus drivers in their employ.

Section 9. COMPANY OPERATIONAL PROFILE

Transportation Company Reference Data:

Company Information	**Complete**
Name of Company:	First Student, Inc.
Company Address:	191 Rosa Parks St., 8th Floor, Cincinnati, OH 45202
Telephone Number:	760-405-7171
Email Address:	gregg.prettyman@firststudentinc.com
Company Website:	www.firststudentinc.com
Company D.O.T. Number:	354406
The contractor is one of the following (**Circle All**):	MN Corporation, Out-of-State Corporation, Corporation, Partnership, Sole Proprietorship

NOTE: If accepted, the information submitted in this quotation shall be considered an addendum to the contract negotiated between the contractor and the School Board and shall be binding between both parties. Contractor will notify ISD 279 in writing of changes in these areas.

List names and addresses of districts that your company provided transportation service during the past ten (10) years:

Name of District Contact	**Address/Phone**	**No. of Years**	**No. of Vehicles**	**Current Annual Volume (Students / Invoiced Cost)**
Karen Bakken- Eden Prairie Schools	952.975.7517	1	Please	see below
Dustin Morrow- Rochester Public Schools	507.328.5780	1	Please	see below
Lisa Kraft- Wildflower Montessori School	320.583.9909	1	Please	see below
Due to confidentiality and security purposes, a complete detailed list of districts will be provided upon award or prior to service commencement.				

*Number of vehicles and students fluctuate based on the District's needs

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Data relative to the number of personnel employed by your company in Minnesota:

Personnel	Quantity	Personnel	Quantity
Regular Drivers	25	Substitute or Part Time Drivers	10
Dispatchers	20	Supervisory Personnel	4
Office Personnel	3	Mechanics	Not Applicable
Others	3	Total Personnel	65

Vehicle Service Supervisory employees to operate ISD 279 service:

Personnel	Complete
Location / Terminal Manager	Robert Inbody
Asst. Location / Terminal Manager	Brandon Berger
Safety Supervisor / Manager	Angela Pendleton-Schoff
Dispatcher(s)	20
Shop Manager	N/A
Regional or State Manager	Desmond Poulson

315

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Provide a description of your driver selection training and supervisory program in operation at the present time.

- Note: Contractor may wish to submit copies of materials or forms used by the company for their driver selection procedures, or training program, preventative maintenance and, mechanical repair program, etc. to supplement this brief description.

The First Student driver training program which includes insights from behavioral experts and testing, must be completed by drivers and monitors before transporting students. This training course is built with years of experience and industry experts to equip drivers and monitors so they can safely transport special needs students. Additionally, if there are students with very specific medical conditions or needs, we are open to drivers and monitors attending training sessions to further ensure all drivers are trained specifically for the students they are transporting. And lastly, our customized training program is reviewed and adjusted annually in order for drivers to attend annual, as needed or refresher trainings.

The primary method used the screen drivers are background and MVR checks as drivers will need to have satisfactory background and MVR results before providing service. Once initially cleared, these checks are ongoing for the duration of the partnership with the driver. Additionally, each driver will need to provide Minneosta LiveScan results, a negative TB test, complete pre-service training, and show through various vehicle checks and inspections that the vehicle is in suitable condition.

These requirements are overseen by our Transportation Partner department and local operations team.

For more information regarding driver selection training and supervisory program, please refer to our "D. c Qualifications and Experience" and "D. d Safety and Training" sections

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Additional Information Requested:

Required Documents to Include:	**Check to Acknowledge Included**
Records detailing the past three (3) years of state inspection results of your fleet (Minnesota vehicles), this report must include average points lost per vehicle, number of vehicles placed out of service, vehicles receiving temporary permits, and any major defects found.	☒
Brief description of our preventative maintenance and mechanical repair program.	☒
Describe the daily pre-trip inspections made of all vehicles.	☒
Describe what written reports are required of drivers on the vehicle, road conditions, etc.	☒
Describe the preventative maintenance and inspection services performed and how often they are performed.	☒
The method in use to assure starting of engines in cold weather to maintain route schedules.	☒
Likely location of garage and maintenance facilities for vehicles contracted under this quote.	☒
Other information relative to equipment (i.e. Zonar, GPS, Child Checkmate, etc.)	☒
Provide financial and responsibility data relative to your company.	☒
Provide a detailed description of any value-added services or products that would be included in the services provided to ISD 279 free of charge (i.e. GPS, Zonar, Child Checkmate, Vehicle Status Applications)	☒

Additional Information Requested if final consideration is given:

If your quotation is given final consideration, will you supply the following confidential information, upon request by the School Board?	**Yes**	**No**
Financial Rating/information/Recent certified audit.	☒	☐
Name and address of our current insurance carrier and agent from whom a certificate of insurance will be obtained for the School Board.	☒	☐
Allow an ISD 279 representative or committee to conduct periodic inspections to determine whether specifications are met.	☒	☐
Supply a list of names of regular drivers to be used in ISD 279 with their Motor Vehicle Department and records both in October and January of each contract year.	☒	☐
Request and authorize designated state and local officials to furnish the School Board information relative to our operations record.	☒	☐

317

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Service Approach & Methodolgy: Describe in detail how this contract for services will be approached. Describe any innovative or progressive approaches that would be used in this project. Clearly show why the firm would be superior to other proposing firms in the delivery of the scope of services. If subcontracting, describe the systems and processes that assure that district requirements will be consistently met.

One month prior to the start of services: District is introduced to their dedicated First Alt team including, Customer Services representatives and Operations representatives.

Two to three weeks prior to the start of services: The initial student data that is provided to First Student is routed in the most efficient way possible based on location, student needs, and vehicle capacity.

24-48 Hours prior to the start of services: All parents/guardians with students receiving transportation services from First Alt will be contacted by one of our specialized Trip Services team members. Parents/Guardians will be provided with their student's trip and driver details, including times, driver information and a custom trip services number in which they can contact regarding any inquiries.

Post-start of the service: Our typical routing time frame is 48 hours for new/ changing trips, however at the start of the school year, we request all student data two weeks prior to transportation. As students are added throughout the school year, our Customer Services team will do their best to fit students into existing routes which will minimize additional costs. If a student cannot be accommodated in an existing route, a new route will be created , and information will be provided to the district for approval before initiating route set up. Our team is constantly reoptimizing as students enter and leave the transportation program as well as performing regular reviews of existing routes to ensure maximum efficiency.

First Alt partners with qualified and experienced Transportation Partners who have been operating in the Maple Grove area. And before transportation begins, each of these Transportation Partners must complete First Alt onboarding which includes Minnesota State requirements and First Student Driver/Monitor Training. All requirements are reviewed and stored by First Alt Management to ensure compliance is not overlooked. Furthermore, each Transportation Partner utilizes First Alt software and is therefore tracked in real-time on each ride for the safest possible ride to and from school each day.

We have taken our past 40 years of experience and the lessons learned from transporting more than 500,000 special needs students each day and worked closely with the Cincinnati Children's Hospital, Harvard and Purdue University, The University of Minnesota, and The George Washington University to develop a customized training program, First Serves, for our school bus and alternative drivers across the country, focused on how best to interact with students who have special needs.

First Alt delivers an industry-first, end-to-end technology ecosystem powered by the HALO platform, that provides unmatched transparency, safety, and efficiency across every student ride. Through real-time dashboards, GPS tracking, and integrated tools such as First View, the Driver App, Trip Guardian, and the Provider Portal, districts, families, driver, and Transportation Partners gain full visibility into trip progress, compliance, and performance.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Section 10. AFFIDIVATE OF NON-COLLUSION

I hereby swear (or affirm) under the penalty of perjury:

That I am the vendor (if the vendor is an individual), a partner in the company (if the vendor is a partnership), or an officer or employee of the responding corporation having authority to sign on its behalf (if the vendor is a corporation).

That the attached response has been arrived at by the vendor independently and has been submitted without collusion with and without any agreement, understanding or planned common course of action with any other vendor designed to limit fair or open competition.

That the contents of the Request for Quote response have not been communicated by the vendor or its employees or agents to any person, not an employee or agent of the vendor and will not be communicated to any such persons prior to the official opening of the quotations; and

I certify that the statements in this affidavit are true and accurate.

Authorized Signature: _____ Date: 12.15.2025

Title: V.P. of Alternative Transportation Company Name: First Student, Inc.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Section 11. SIGNATURE

I, the undersigned, hereby certify that I am a duly authorized agent of First Student, Inc. to submit this quote for consideration and acknowledge that all pages of have been received and agree to the terms contained therein.

Receipt of the following Addenda/Amendments to the quote documents and their costs being incorporated in the RFQ is acknowledged:

1. Exhibit 2 – Tab1: Pricing Workbook 2026-2031 Included in Submission
2. Exhibit 2 – Tab 2: Route Quotation Tab – Example Workbook Completed

SIGNED:

NAME: Gregg Prettyman
(print or type name)

VENDOR NAME: First Student, Inc.

ADDRESS: 191 Rosa Parks St., 8th Floor, Cincinnati, OH 45202

E-MAIL ADDRESS OF SIGNER: gregg.prettyman@firststudentinc.com

PHONE NO. 760.405.7171

INCORPORATED IN STATE OF: Delaware

Per Section 2.0 (RFQ) – Legal Notice: Volume Quoting

Contractor must own, or have under direct dedicated contract, **a minimum of twenty-five (25) vehicles** meeting the specifications detailed within this document to submit a quotation and be considered for award.

Please provide the following vehicle volumes you will commit to this RFQ:

Vehicle Type	Minimum Number Quoting	Maximum Number Quoting
Type III – 7 Passenger	25	35
Type III – 10 Passenger	0	0
Type III – Totaling Vehicles Quoting	25	35

320

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

CONTRACT OFFER & AWARD

The undersigned warrants that I/we have examined all General Terms and Conditions, Detailed Conditions and Specifications, and Appendices within the **Type III Pupil Transportation Services RFQ dated December 15, 2025**. The signature certifies understanding and compliance with the **Type III Pupil Transportation Services RFQ dated December 15, 2025**. The undersigned further acknowledges that its submission to **Type III Pupil Transportation Services RFQ dated December 15, 2025** has been accepted and awarded by ISD 279 – Osseo Area Schools. The signature certifies adherence to its submission.

CONTRACTOR: First Student, Inc. (First Alt)

Business Name:	First Student, Inc., dba First Alt
Address:	2103 S El Camino Real, Suite 104B
Authorized Signer (print):	Gregg Prettyman
Authorized Signer Title:	SVP Operations, First Alt
Authorized Signer Email:	gregg.prettyman@firststudentinc.com
Authorized Signer Phone:	Phone Number
SIGNATURE & DATE	DocuSigned by: Gregg Prettyman 4/1/2026 6758D632EA1D420...

ISD 279: Osseo Area Schools

ISD 279 has accepted and awarded contractor's response to the **Type III Pupil Transportation Services RFQ dated December 15, 2025**. Per the RFQ, this contract commences **July 1, 2026**. Billable work, services, equipment, etc. must occur on or after July 1, 2026.

ISD 279 – Osseo Area Schools
11200 93rd Ave N, Maple Grove, MN 55369
John Morstad, Executive Director of Finance and Operations

SIGNATURE & DATE

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Appendix 1. SCHOOLS AND BELL TIMES

Elementary (PreK/K-5)		
Aspen Ridge (New 2026)	TBD	18375 Arbor Ridge Parkway, Maple Grove, MN 55311
Basswood	8:50 – 3:20	15425 Bass Lake Road Maple Grove, MN 55311
Birch Grove	9:30 – 4:00	4690 Brookdale Drive Brooklyn Park, MN 55443
Cedar Island	9:30 – 4:00	6777 Hemlock Lane Maple Grove, MN 55369
Crest View (Closed 2025)	8:50 – 3:20	8200 Zane Avenue N. Brooklyn Park, MN 55443
Edinbrook	8:50 – 3:20	8925 Zane Avenue N. Brooklyn Park, MN 55443
Elm Creek	8:50 – 3:20	9830 Revere Lane N. Maple Grove, MN 55369
Fair Oaks	9:30 – 4:00	5600 65th Avenue N. Brooklyn Park, MN 55429
Fernbrook	8:50 – 3:20	9661 Fernbrook Lane Maple Grove, MN 55369
Garden City	9:30 – 4:00	3501 65th Avenue N. Brooklyn Center, MN 55429
Oak view	9:30 – 4:00	6710 East Fish Lake Road Maple Grove, MN 55369
Palmer Lake	8:50 – 3:20	7300 Palmer Lake Dr W Brooklyn Park, MN 55429
Park Brook	8:50 – 3:20	7400 Hampshire Ave N. Brooklyn Park, MN 55428
Rice Lake	8:50 – 3:20	13755 89th Avenue N. Maple Grove, MN 55369
Rush Creek	9:30 – 4:00	8801 County Road 101 Maple Grove, MN 55311
Weaver Lake	9:30 – 4:00	15900 Weaver Lake Road Maple Grove, MN 55311
Woodland	9:30 – 4:00	4501 Oak Grove Parkway Brooklyn Park, MN 55443
Zanewood	9:30 – 4:00	7000 Zane Avenue N. Brooklyn Park, MN 55429
Middle School (6-8)		
Brooklyn Middle	8:10 – 2:40	7377 Noble Avenue N. Brooklyn Park, MN 55443
Maple Grove Middle	8:10 – 2:40	7000 Hemlock Lane N. Maple Grove, MN 55369
North View Middle	8:10 – 2:40	5869 69th Avenue N. Brooklyn Park, MN 55429
Osseo Middle	8:10 – 2:40	10223 93rd Avenue N. Osseo, MN 55369
High School (9-12)		
Maple Grove Senior	7:30 – 2:00	9800 Fernbrook Lane N. Maple Grove, MN 55369
Osseo Senior	7:30 – 2:00	317 2nd Avenue NW. Osseo, MN 55369
Park Center Senior	7:30 – 2:00	7300 Brooklyn Boulevard Brooklyn Park, MN 55443
Osseo Area Learning Center	8:50 – 3:20	7300 Boone Avenue N. Brooklyn Park, MN 55428
Special Education & Early Childhood Alternative Sites		
Osseo Education Center	8:10 – 2:40	324 6th Ave NE. Osseo, MN 55369
Arbor View Early Childhood Center	Program Dependent	9401 Fernbrook Lane Maple Grove, MN 55369
Willow Lane Early Childhood Center	Program Dependent	7020 Perry Ave. N. Brooklyn Center, MN 55429
District 287 Special Education Sites		
Ann Bremer Education Center	8:30 – 3:00	6601 Xylon Ave N. Brooklyn Park, MN 55428
North Education Center	8:50 – 3:20	5530 Zealand Ave. N. New Hope, MN 55428
West Education Center	8:30 – 3:00	11140 Bren Road W. Minnetonka, MN 55343
South Education Center	8:00 – 2:30	7450 Penn Ave. S. Richfield, MN 55423

322

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Appendix 2. DRIVER'S ROUTE PROCEDURES

The Type III school bus driver will be alert and comply with all Minnesota Statutes pertaining to the operation of a motor vehicle while driving a Type III school bus. The driver will also comply with all rules and regulations of the Minnesota Department of Education (DOE) covering the operation of a Type III school bus. Each driver will be responsible to understand and comply fully with the obligations, operating rules and special procedures as states in these Specifications and Appendices.

Drivers will transport students on routes and make stops according to the timetable designated by ISD 279 in accordance with the following rules to and school and on all school related activities:

1. Only students assigned by ISD 279 will be transported on school vehicles under contract with ISD 279. Students are to be released from the vehicle only at school or at the designated school destination location. The driver does not have the authority to suspend transportation service for a student or to remove a student from the vehicle enroute.

2. No student will be allowed to stand or sit in the lap of another student while being transported. Drivers will notify contractor dispatchers if an overload situation exists and the Transportation Department will make a vehicle or run adjustment.

3. Route will be traveled, and pickups and discharges made in accordance with the student transportation policies, which include the following:

4. The driver will load and unload students in a manner where they do not cross the street or highway before entering or after leaving the vehicle.

5. Stops are to be made only at the location specified on the route copy. Drivers who are approaching stops where students are standing in the street, are pushing or shoving on the curb line or are exhibiting some other type of unsafe behavior must come to a complete stop at least ten (10) feet back from the students and may not finish approaching the students until the unsafe behavior has ceased.

6. The driver will always wear a lap/shoulder seat belt when the vehicle is in motion.

7. The driver shall have the communication system configured so that the driver will hear when called. Driver will respond when dispatcher calls. If this communication relies on a cellular phone, the driver must stop motion and remove themselves from traffic flow before communicating.

8. The driver will not operate a vehicle under this contract while wearing headphones or earphones. This does not prohibit the use of hearing aid devices worn by drivers who qualify with these devices under Minnesota Department of Public Safety Rule 7414.1200.

9. The driver will take reasonable precautions to protect students from injury.

10. The driver will stop the vehicle at all railroad crossings according to state regulations unless such crossings are marked "exempt."

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

11. The driver will not transport dangerous materials such as firearms or gasoline cans. Animals (except service or companion animals for students with disabilities) are not allowed on the vehicle. Musical instruments, encased sports equipment (uncased not allowed) or other items must fit between the student's legs and not extend above the student's waist. Objects that might endanger the safety of the driver or passengers are also forbidden.

12. The driver will observe the following procedures, which apply to all types of school buses (including Type III), when backing the vehicle:

    a. Never run a vehicle in reverse on school property.

    b. During loading at stops where turning the vehicle around is required, pick up the students before backing up.

    c. During unloading at stops where turning the vehicle around is required, complete the turn-around before discharging the students from inside the vehicle.

13. The driver will obey all posted speed limits while operating a Type III school bus. The driver will adjust the speed of the vehicle when conditions (road, traffic, vehicle, light or weather) warrant reduced speeds.

14. Drivers will not distribute, or allow distribution on the vehicle, of any written, printed or electronic materials unless directed by the contractor or Transportation Department staff.

15. The driver will follow ISD 279's protocol on smoking and tobacco products, which means no smoking, electronic cigarettes, or other tobacco use while on the vehicle or on school grounds. Cigarette smoke resides in clothing and on the body. Avoid smoking prior to beginning your shift or while on break.

16. The driver will never use a Type III school bus or any other related property for any other purpose than the transportation of students on to/from routes or on school-related activities.

17. The driver will stay in the driver's seat of the vehicle when students are in the area, unless leaving to address student needs during loading and unloading. Whenever the driver leaves their seat, the driver will stop the engine, remove the ignition key and set the brakes.

18. The driver will always keep the doors closed when the vehicle is in motion.

19. There will be no students in the vehicle when the vehicle is being fueled.

20. The driver will immediately report all accidents or incidents, to the Dispatcher or the Safety Director.

21. In case of an accident or mechanical breakdown of the vehicle, the driver will not leave the vehicle but will send two responsible students to the nearest house or business to summon help if the two-way radio is inoperable and no other means of communication are available.

22. No vehicle will pull a trailer when students are being transported to or from school.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

23. The driver will conduct a pre-trip safety inspection on the Type III school bus before all trips.

24. Twice during each school year, all students will be instructed in safe riding practices and will participate in emergency evacuation drills. All drivers will participate and educate students on the proper procedure to perform an emergency evacuation. This includes how to shut off the vehicle engine, how to communicate with dispatch, where the seat belt cutter is located, and how to properly evacuate with the multiple exit points. The driver will instruct all students of the drill in advance and inform them that all personal items will remain in the vehicle while performing the drill. Each student will be directed of the procedure and demonstrate competency while performing the drill.

25. The driver will not use a cellular telephone at any time when the Type III school bus is a part of traffic or there are students on board or about to board. If required for business purposes under MN State Statute 169.443, a driver is to pull over in a safe location, shift into neutral or park and set parking brake. This includes texting while driving.

26. The driver must not use a video recording device on their vehicle to record any type of student interaction or activity.

27. Information about individual student(s) pertaining to discipline problems, juvenile corrections, family situations, health conditions or disabling conditions is considered to be confidential information and is restricted under the provision of Section 34 of the Code of Federal Regulations and Chapter 13 of Minnesota Statutes, more commonly referred to as the Minnesota Data Practices Act.

28. Confidential information regarding specific students may be supplied to a contractor or contract driver, for the protection of the student or to facilitate safe transportation due to the student's unique needs. The Type III school bus driver may not discuss this information with any person other than an authorized ISD 279 staff member. This information may not be released to any individual or organization. Restricted data includes information on medical or handicapping conditions provided to the driver under state regulations.

29. No news media, including reporters and/or photographers for any radio or television station or any newspaper will be allowed on any Type III school bus operating under this contract or to interview any ISD 279 students while on the vehicle, without the knowledge and permission of the Community Relations Director and the Transportation Department. Further, no news media will be allowed to photograph students on school property, including ISD 279-contracted Type III school buses, without the permission of the parent or guardian in the form of a signed release to ISD 279 on file for the school year. Any news organization seeking permission to ride on an ISD 279 route must be referred to ISD 279.

30. The Type III school bus driver will not use profane or indecent language with the public, students, school staff or ISD 279 transportation staff.

31. Drivers will take appropriate action to maintain order among the students when they are transported. Drivers will report all incidents of student misconduct or any other violation of the ISD 279 Discipline Protocol to the Dispatcher.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

32. If an emergency occurs, the Type III school bus driver must immediately radio the dispatcher. The dispatcher must immediately notify the Transportation Department of an emergency after contacting the 911 emergency system dispatcher.

33. Special Needs Transportation:

    a. The Type III school bus driver is responsible for the proper use of the wheelchair securement system and for ensuring that the system is in proper condition for use. The driver must:

        1. Inspect the securement straps and the occupant restraint belts prior to use.

        2. Report any worn straps to their dispatcher and ensure that worn parts are replaced.

        3. Properly secure the system to the wheelchair according to the system manufacturer's operating instructions and pull on each strap and belt assembly to ensure proper attachment and adequate tension.
        4. Check to ensure that the student is wearing the mobility device seat belt.

        5. If the system is attached to the wheelchair by a Para, the driver must check each attachment to ensure the system has been properly applied.

        6. Keep straps and belts off the vehicle floor, as much as possible, when not in use.

    b. ESP Guidelines:

        1. ESP pick up locations are designated by ISD 279;

        2. ISD 279 may assign an ESP to any vehicle; and

        3. Drivers may not refuse an ESP assignment.

34. Drivers may not refuse to transport any student without prior approval of ISD 279.

35. The Type III school bus driver must report to their dispatcher any instance in which he/she is requested to transport an unusual or unsafe wheelchair. The dispatcher must immediately forward this concern to ISD 279.

36. All medical devices, such as suction machines, oxygen cylinders, ventilators or respirator units will be securely attached to the wheelchair. Adaptive devices such as walkers or collapsible wheelchairs must be secured whenever the vehicle is in motion. Booster seats must be restrained whenever they are not occupied by a student.

37. All Type III school bus drivers are mandated reporters. If a driver witnesses or is made aware of a student being maltreated by staff or others must report all incidents if they have reason to believe that a student is being abused, neglected, or financially exploited. Maltreatments reports

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

must be submitted directly to the Minnesota Department of Education and ISD 279 transportation must be informed as well.

38. The Type III school bus driver will observe all other operating rules and procedures (not listed above) as directed by ISD 279.

39. The ISD 279 School Board may adopt such additional operating rules as deemed necessary to meet local conditions and needs, providing they do not conflict with state laws and regulations.

Appendix 3. LOADING AND UNLOADING PROCEDURES

The Type III school bus driver's supervision of a student does not end until that student is safely on the curb on either the right or left side of the roadway.

Type III school bus drivers must comply with Minnesota State laws, Minnesota Department of Education regulations as well as ISD 279 Policies and Procedures when loading and unloading students. At the school, the vehicle will load and unload only at the right side of the curb or at designated places on school grounds. Upon leaving school grounds the vehicles will maintain a safe interval.

All drivers need to know the following:

- The Danger Zones around a Type III school bus
- What areas around the vehicle are most dangerous?
- Risk factors for younger students and vulnerable students
- After-school routes are more dangerous than before school
- Students must always walk 10 feet in front of the vehicle, never behind the vehicle
- Students must always wait at least 10 steps away from the side of the vehicle
- If a child drops something, he or she must tell the driver and never try to pick it up
- Students must never run to catch the vehicle
- If a student needs to cross the road to get onto the vehicle, they must wait for the driver's signal
- Students must stay seated until the vehicle stops
- Students must not push or play on their way off the vehicle
- Students must always remain seat belted until the vehicle stops at the destination
- Students must move 10 feet away from the vehicle at once
- If a student needs to cross a street after exiting the vehicle, they must make physical eye contact with the driver and wait for the driver's signal
- Don't rush the process, take your time and make sure students are safe

If drivers feel that an ISD 279 designated stop is unsafe, they must notify their dispatchers and management team as soon as possible and inform them of any concerns or hazardous that are present. ISD 279 staff will work with the contractor to address these concerns.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Appendix 4. STUDENT MANAGEMENT ON THE TYPE III SCHOOL BUS

Maintaining an orderly and safe environment on the vehicle is the responsibility of the school bus driver.

A driver who observes a student engaging in inappropriate behavior will verbally warn the student that his/her actions are improper. If the student continues to engage in this behavior, the driver will report the student's behavior on a Transportation Incident Report form and return it to their dispatcher.

A Type III school bus driver must be cautious in the actions he/she takes to achieve a safe environment on the vehicle. Inappropriate behavior must be reported, in writing, to the contractor. The driver may assign seats if necessary.

A. Actions a Type III Driver May Take:

1. Meet with the contractor as soon as each school year begins if possible.

2. Learn the names of students on the route. A student will respond more positively to a request if the driver calls out his/her name. A name is also essential to the contractor in taking disciplinary action.

3. Give reasons for what you request a student to do.

4. Verbally try to stop students who are involved in a fight. If this fails, physically separate the students in order to prevent them from injuring one another. Exercise discretion when considering whether to physically intervene when older and larger students are fighting. It may be prudent to radio for help (**911**) and then try to keep other students from becoming involved.

5. You may safely pull over to the side of the road to restore order (immediately notify the dispatcher).

B. Actions a Type III Driver Must *Never* Engage In:

1. Do not confront students in a showdown of authority. A driver must avoid flexing or demonstrating his/her authority at the expense of the student. The driver must realize that peer pressures are very powerful and many students, if pressured, will challenge a driver's authority rather than be ridiculed in the presence of their peer group. If a student questions a protocol or bus-riding rule, the driver must warn the student of the inappropriate behavior, but the driver must not attempt to physically force the student to comply with the rule or protocol. Again, the driver will report the incident immediately to the contractor.

2. Do not threaten a student who disobeys a bus safety rule. The driver must refrain from indicating to a student what form of consequences will be administered. It is the responsibility of the contractor of a school to determine the form of consequences.

3. Do not put a student off the vehicle. If a student insists on leaving the vehicle, the driver must instruct the student that he/she is not allowed to leave the vehicle except at the assigned stops.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

4. Do not grab, hit, push, or use force toward any student on the vehicle. Conditions under which a driver is allowed to touch a student are to prevent a student from harming another student or harming himself/herself, or to assist a student.

5. Do not make statements to students that imply racial or social prejudices.

6. Drivers will never use brakes as a form of discipline.

C. Discipline Reporting Procedures:

1. The Type III school bus driver will report all inappropriate behavior to their dispatcher by means of the Transportation Incident Report form. Discipline problems that are not reported in writing by the driver may result in disciplinary action against the driver.

2. Type III contractor will enter a bus discipline report into the Transportation Incident Reporting System within 24 hours of the time of the incident.

3. The driver may check with their Dispatcher to review the contractor's action taken concerning the discipline problem.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Appendix 5. ACCIDENT AND EMERGENCY REPORTING

The purpose of an accident or emergency reporting protocol is to have an action plan in place to respond and facilitate a safe recovery response for our students and employees of ISD 279-Osseo Area Schools and our Type III school bus contractors. The transportation team, which includes the contractor and transportation department, will follow the Accident & Emergency Reporting Protocol whenever there is an incident involving ISD 279 students or vehicles.

Incidents include, but are not limited to:

Collisions	Weapons on or around vehicles	Explosives
Thermal Incidents (Fires)	Harassment	Unauthorized Passengers
Parent or Motorist Confrontation	Unauthorized Student Egress	911 Calls
Medical Emergencies	Child Abuse/Neglect	Disabled Vehicle
Student Injuries	Complaints against Drivers & Paras	Alcohol/Drugs
Major Weather Delays		

The affected school or schools and ISD 279 will be better informed and better able to assist in any potential emergencies. The goal is to improve communication with schools, parents and ISD 279.

** All collisions with or without students on board will be reported immediately **

The Type III school bus contractor will execute steps 1 through 9 within five (5) minutes of receiving a collision report.

1. The contractor must determine the parameters and severity of the situation.
2. Ask the driver if there are injuries to passengers or non-passengers.
3. Call 911 for police, fire or medical assistance if the safety of any individual is at risk.
4. Instruct the driver to secure the vehicle and make sure that vehicle is safe.
5. Call the ISD 279 Transportation Department via **"Hot Line" 391-7274** and report the accident/incident. If after hours, contact the Assistant Director of Transportation or the Director of Transportation, Security & Emergency Management.
6. Send out a collision Incident Alert Via email with as much information as possible.
7. The following information is necessary to access the collision:

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

a. Vehicle/Route Number & Driver's Name

b. The school and number of students onboard the vehicle

c. Location & time of collision

d. The severity of the collision (Minor, Significant, Total Loss)

e. Any reports of injuries to passengers and/or bystanders (Ask and Observe)

f. Has 911 been called

8. In the event of a collision involving a contractor vehicle, the contractor must dispatch a staff member to the collision site when any of the following conditions apply:
    a. The accident is severe
    b. Any vehicle involved is not operable
    c. Injuries are reported
    d. EMT's, Police, and Fire are dispatched to scene

9. ISD 279 will determine based on severity and injury status if they will send a staff member to the collision site. Attendance is required when passengers are injured, or the collision is significant or greater.
10. Call the affected school/s and notify the contractor or next person in charge of the building of the emergency.

11. Any time we have a student who cannot communicate or is medically fragile we will take necessary action to inform paramedics and/or school nurses so that they can evaluate the student.

12. Students will not be released at the scene of a collision. Students can only be released at designated stops and school sites.

13. Transportation will relay collision information to the following people:

    a. Assistant Director of Transportation

    b. Director of Transportation, Security, & Emergency Management

    c. Executive Director of Finance & Operations

    d. Executive Director of Community Relations

14. The driver must compile a passenger seating chart manifest.

15. Pass out parent **ACCIDENT NOTIFICATION** to all passengers.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

16. An accident report (in a format approved by ISD 279) will be forwarded to the Assistant Director of Transportation or the Director of Transportation, Security & Emergency Management within one business day (24 hours). This report will include collision details, drivers and witness statements, any and all video backup, and a detailed student seating manifest.

17. ISD 279 may request the Type III bus driver to submit to a drug/alcohol test.

18. Each collision will be tracked and reviewed for preventability to support our mission of providing safe transportation to eligible students.

Appendix 6. VIDEO/AUDIO DIGITAL RECORDING

1. ISD 279 and the companies that contract for transportation services will use video/audio recording equipment in all Type III school buses for the purpose of monitoring behavior and assuring the safety of students.

2. The video/audio recordings will be used to support the driver's report and enforce the consequences of the ISD 279 Disciplinary Policies and Procedures.

3. Contractors shall post a notification in each vehicle to inform all riders that they may be audio-video recorded while riding on that vehicle.

4. Whenever a disciplinary infraction or other incident requires that a video/audio recording be reviewed, the contractor will first contact the Assistant Director of Transportation or Director of Transportation, Security & Emergency Management, who will either review the video/audio recording or designate an appropriate person to review the recorded information. Employees of transportation contractors will not listen to or view digital recordings without prior authorization from the Assistant Director of Transportation or the Director of Transportation, Security & Emergency Management.

5. To comply with State data privacy laws, video/audio recordings will be viewed only by the ISD 279 Transportation Director or Coordinator (and/or designee), the contractor, designated contractor staff members and appropriate law enforcement agencies. Video/audio recordings that reveal unlawful action may be brought to the attention of law enforcement agencies. Due to data privacy laws, neither the student nor the parent/guardian will be allowed to view or listen to the recording.

6. The contractor will be responsible for the security and maintenance of the electronic recording equipment and for the handling of digital recording media. The contractor will provide access for ISD 279 staff to digital recording equipment located on vehicles whenever requested by ISD 279 administrators.

7. Video/audio recorded confidential data are the property of ISD 279. Copies of video/audio digital information cannot be made without the prior authorization of ISD 279.

8. Video/audio data will not be shared with the public, news media, students, parents or police, without authorization from ISD 279.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Appendix 7. POLICIES AND PROCEDURES

For the period of time that Type III school buses are operated under contract with ISD 279, District Policies and Procedures where applicable and appropriate shall apply to students, staff and any authorized riders. The policies below must be reviewed with all contractor employees as they will be responsible for compliance with these policies. The current policy in effect shall be the applicable policy at any time during the duration of the contract. ISD 279 shall provide new policies to the contractor when a policy has been amended or updated.

ISD 279 Policy	Description
Policy 101	Racial Equity in Educational Achievement
Policy 102	Equal Opportunity and Prohibition Against Discrimination, Harassment and Violence
Policy 414	Mandated Reporting of Child Neglect or Abuse
Policy 423	Employee-Student Relationships
Policy 506	Student Discipline
Policy 507	Corporal Punishment and Prone Restraint
Policy 514	Bullying & Hazing Prohibition
Policy 515	Protection and Privacy of Educational Records and Data
Policy 707 – Appendix D	Reporting School Bus Incidents and Accidents, Operating Rules and Procedures, Emergency Procedures, Maintaining and Inspecting Equipment, Use of Type III Vehicles.
Policy 707 – Appendix E	Cameras on School Buses

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Appendix 8. CONTRACTOR PERFORMANCE AUDIT

The Transportation Contract for Services Audit fits within the framework of continuous improvement plans. It is an example of accountability that leads to continuous improvements and operational efficiency. Through a series of information requests, random audits and compliance checks the contract audit complies a comprehensive set of data that documents the transportation contractor's compliance within ISD 279's rigorous contract expectations. The audit provides data that hold the transportation contractor accountable while providing transparency to develop deepen and sustain trust with the overall aim to remove barriers and increase student achievement. Lastly, this audit aims to provide rigorous accountability and documentation for a crucial area of student safety.

The scope of the audit includes:

- General Contract
  - Insurance Requirements
  - State Safety Inspection Results on all vehicles
  - Equipment
  - Staffing
  - Description of Facilities
  - Equal Employment Opportunities
- General Operations
  - Idling Policy
  - Cold Weather Procedure
  - ASE Certified Mechanics
  - Vehicle Cleanliness
  - Sleeping Child Procedure
  - Driver Training
- Equipment
  - Bodily Fluid Clean-up Kit, First Aid Kit, Seatbelt Cutter
  - Two-way radio equipment
  - Audio and video recording system
  - GPS
  - Electronic Pre-trip
  - Age requirements
  - Spare equipment factor 10% of fleet
  - Contractor identification
  - Coordinated numbering system
  - Public Address System
  - L.E.D lighted stop arm
  - Heated and remote-controlled mirrors
  - Tinted passenger windows
  - Child Checkmate Alarm
  - Student crossing gates
  - Roof mounted strobe lights
  - Fire blanket
  - Space blanket
- Reporting
  - Motor Vehicle Reports
  - Collision, late vehicle and mechanical breakdown
  - Safety/Discipline Reports

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

- Seating Charts
- Stop Arm Violations
- Drug and Alcohol Testing

How to Read Results:

The auditor rates the contractor on all indicators in each contract specification domain.

Rating for each of the four (4) contract specification domains

Step 1: Rate each indicator in each of the 4 contract specification domains

Step 2: Assign one rating for each domain based on the criteria below:

Exemplary	• Two or more indicators rated Exemplary, and • No indicators rated as Developing or Unsatisfactory
Accomplished	• Two or more indicators Accomplished or above, and • No more than one indicator rated as Developing, and • No indicators rated as Unsatisfactory
Developing	• Three or more indicators rated as Developing, and • No more than two indicators rated as Unsatisfactory
Unsatisfactory	• Two or more indicators rated as Unsatisfactory

Contractor will be required to create and execute an action plan to correct contract deficiencies to meet ISD 279's expectations annually.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Exhibit 2 - Pricing Workbook

Please complete both tabs, Pricing Detail and Example Route Quotation

Instructions: Please provide pricing quotation in the fields provided. Choose one method of billing (hourly or mileage) for each category: General Education AM/PM, Midday, Special Education AM/PM, Summer School, and Charter. Please quote Vocational/Work, Charter Wait Time and Para Support as an hourly rate. If a service requested is not available or quoter does not wish to quote, enter N/A.

General Education AM/PM - Type III Service

	One (1) Hour Rate 2026-27	OR	Per Mile Rate 2026-27	Annual Increases (% percentage) 2027-28	2028-29	2029-30	2030-31
7 Passenger Van							
7 Passenger Van w/ Lift							
10 Passenger Van							
10 Passenger Van w/ Lift							
Para Rate Per Hour							
Quarter (1/4) Excess							
Minimum Charge							

How are additional stops calculated? Included in hourly rate, included in the overall mileage calculation, or additional flat rate per stop?

Respond here: Please refer to First Alt Pricing Overview.

Midday Transportation - Type III Service

	One (1) Hour Rate 2026-27	OR	Per Mile Rate 2026-27	Annual Increases (percentage) 2027-28	2028-29	2029-30	2030-31
7 Passenger Van							
7 Passenger Van w/ Lift							
10 Passenger Van							
10 Passenger Van w/ Lift							
Para Rate							
Quarter (1/4) Excess							
Minimum Charge							

How are additional stops calculated? Included in hourly rate, included in the overall mileage calculation, or additional flat rate per stop?

Respond here: Please refer to First Alt Pricing Overview.

Special Education AM/PM - Type III Service

	One (1) Hour Rate 2026-27	OR	Per Mile Rate 2026-27	Annual Increases (percentage) 2027-28	2028-29	2029-30	2030-31
7 Passenger Van							
7 Passenger Van w/ Lift							
10 Passenger Van							
10 Passenger Van w/ Lift							
Para Rate							
Quarter (1/4) Excess							
Minimum Charge							

How are additional stops calculated? Included in hourly rate, included in the overall mileage calculation, or additional flat rate per stop?

Respond here: Please refer to First Alt Pricing Overview.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Exhibit 2 - Pricing Workbook

Instructions: Please provide pricing quotation in the fields provided. Choose one method of billing (hourly or mileage) for each category: General Education AM/PM, Midday, Special Education AM/PM, Summer School, and Charter. Please quote Vocational/Work, Charter Wait Time and Para Support as an hourly rate. If a service requested is not available or quoter does not wish to quote, enter N/A.

Summer School - Type III Service

	One (1) Hour Rate 2026-27	OR	Per Mile Rate 2026-27	Annual Increases (percentage) 2027-28	2028-29	2029-30	2030-31
7 Passenger Van							
7 Passenger Van w/ Lift							
10 Passenger Van							
10 Passenger Van w/ Lift							
Para Rate							
Quarter (1/4) Excess							
Minimum Charge							

How are additional stops calculated? Included in hourly rate, included in the overall mileage calculation, or additional flat rate per stop?

Respond here: Please refer to First Alt Pricing Overview.

Charter / Field Trips - Type III Service

	One (1) Hour Rate 2026-27	OR	Per Mile Rate 2026-27	Annual Increases (percentage) 2027-28	2028-29	2029-30	2030-31
7 Passenger Van							
7 Passenger Van w/ Lift							
10 Passenger Van							
10 Passenger Van w/ Lift							
Para Rate							
Quarter (1/4) Excess							
Minimum Charge							

How are additional stops calculated? Included in hourly rate, included in the overall mileage calculation, or additional flat rate per stop?

Respond here: Please refer to First Alt Pricing Overview.

Late Activity Type III Service

	One (1) Hour Rate 2026-27	OR	Per Mile Rate 2026-27	Annual Increases (percentage) 2027-28	2028-29	2029-30	2030-31
7 Passenger Van							
7 Passenger Van w/ Lift							
10 Passenger Van							
10 Passenger Van w/ Lift							
Para Rate							
Quarter (1/4) Excess							
Minimum Charge							

How are additional stops calculated? Included in hourly rate, included in the overall mileage calculation, or additional flat rate per stop?

Respond here: Please refer to First Alt Pricing Overview.

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Exhibit 2 - Pricing Workbook

Instructions: Please provide pricing quotation in the fields provided. Choose one method of billing (hourly or mileage) for each category: General Education AM/PM, Midday, Special Education AM/PM, Summer School, and Charter. Please quote Vocational/Work, Charter Wait Time and Para Support as an hourly rate. If a service requested is not available or quoter does not wish to quote, enter N/A.

Vocational/Work Type III Service

	One (1) Hour Rate 2026-27	OR	Per Mile Rate 2026-27	Annual Increases (percentage) 2027-28	2028-29	2029-30	2030-31
7 Passenger Van							
7 Passenger Van w/ Lift							
10 Passenger Van							
10 Passenger Van w/ Lift							
Para Rate							
Quarter (1/4) Excess							
Minimum Charge							

How are additional stops calculated? Included in hourly rate, included in the overall mileage calculation, or additional flat rate per stop?

Respond here: Please refer to First Alt Pricing Overview.

Vocational/ Work routes will be quoted on an hourly basis, billed in quarter hour increments, inclusive of all stops

Sign & date to indicate compliance with all of the above information:

X _____
Authorized Company Representative

12.15.2025
Date

Please quote the following routes

Route A **2 Tiers**

Tier 1	Start	401 N 7th St, Minneapolis, MN 55405	2 Students	
	Stop #2	1500 James Ave N, Minneapolis, MN 55411	1 Student	
	Stop #3	3730 Toledo Ave N, Robbinsdale, MN 55422	2 Students	
	End	7300 Brooklyn Blvd. Brooklyn Park, MN 55443 Park Center Senior High		7:10 A.M.
Tier 2	Start	4175 Vinewood Ln N, Plymouth, MN 55442	1 Student	
	Stop #2	4955 Peony Ln N, Plymouth, MN 55446	3 Students	
	Stop #3	8200 County Rd 116, Hamel, MN 55340	1 Student	
	End	8801 County Rd 101, Maple Grove, MN 55311 Rush Creek Elementary		9:20 A.M.

Estimated Cost of Route A $125.00

Please indicate Mileage Billing or Hourly Billing. Share any calculations, and or factors in estimating cost below.

Tier 1: 5 students, 12 miles= $62.50
Tier 2: 5 students, 13 miles= $62.50

Route B **3 Tiers**

Tier 1	Start	540 South St, Anoka, MN 55303	2 Students	
	End	317 2nd Ave NW, Osseo, MN 55369 - Osseo Senior High School		7:10 A.M.
Tier 2	Start	11500 Theater Dr N, Champlin, MN 55316	1 Student	
		9353 Jefferson Hwy, Osseo, MN 55369	2 Students	
	End	15425 Bass Lake Rd, Maple Grove, MN 55311 Basswood Elmentary		8:40 A.M.
Tier 3	Start	15100 Schmidt Lake Rd, Plymouth, MN 55446	1 Student	
		7401 County Rd 101, Maple Grove, MN 55311	2 Students	
	End	15900 Weaver Lake Rd, Maple Grove, MN 55311 Weaver Lake Elementary		9:20 A.M.

Estimated Cost of Route B $187.50

Please indicate Mileage Billing or Hourly Billing. Share any calculations, and or factors in estimating cost below.

Tier 1: 2 students, 7 miles= $62.50
Tier 2: 3 students, 13 miles= $62.50
Tier 3: 3 students, 8 miles= $62.50

339

Route C **1 Tier**

Tier 1	Start	7700 York Ave S, Edina, MN 55435	2 Students	
		7377 Noble Ave N, Brooklyn Park, MN 55443 Brooklyn		
	End	Middle School		8:10 A.M.
		Estimated Cost of Route C	$73.10	

Please indicate Mileage Billing or Hourly Billing. Share any calculations, and or factors in estimating cost below.

Tier 1: 2 students, 19 miles= $73.10

Route D **1 Tier**

		Para Required Route		
Tier 1	Start	15201 Running Aces Blvd, Columbus, MN 55025	1 Student	
		10250 Lexington Ave NE, Circle Pines, MN 55014	2 Students	
		8150 University Ave NE, Fridley, MN 55432	2 Students	
		6777 Hemlock Ln N, Maple Grove, MN 55369 - Cedar		
	End	Island Elementary		8:40 A.M.
		Estimated Cost of Route D	$112.85	

Please indicate Mileage Billing or Hourly Billing. Share any calculations, and or factors in estimating cost below.

Tier 1: 5 students, 34 miles= $112.85

Vendor Name: First Student, Inc.

Authorized Signer Name: Gregg Prettyman

Authorized Signature:

Date of Signature: 12.15.2025

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FIRST student

Other Required Documents

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

FIRST student

COI

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 03/31/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Aon Risk Services Central, Inc.
Chicago IL Office
200 East Randolph
Chicago IL 60601 USA

CONTACT NAME:
PHONE (A/C. No. Ext): (866) 283-7122 **FAX (A/C. No.):** (800) 363-0105
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	Old Republic Insurance Company	24147
INSURER B:	AIU Insurance Company	19399
INSURER C:	Commerce & Industry Ins Co	19410
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
First Student Inc
191 Rosa Parks Street, 8th Floor
Cincinnati OH 45202 USA

COVERAGES **CERTIFICATE NUMBER:** 570118998179 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY	Y		MWZY31683726	04/01/2026	04/01/2027	EACH OCCURRENCE	$4,000,000
	CLAIMS-MADE X OCCUR			SIR applies per policy terms & conditions			DAMAGE TO RENTED PREMISES (Ea occurrence)	$4,000,000
							MED EXP (Any one person)	
							PERSONAL & ADV INJURY	$4,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$4,000,000
	POLICY PRO-JECT X LOC						PRODUCTS - COMP/OP AGG	$4,000,000
	OTHER:							
A	AUTOMOBILE LIABILITY			MWTB-316836-26	04/01/2026	04/01/2027	COMBINED SINGLE LIMIT (Ea accident)	$4,000,000
	X ANY AUTO			AOS			BODILY INJURY (Per person)	
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	
	DED RETENTION							
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			016604816	04/01/2026	04/01/2027	X PER STATUTE OTH-ER	
	ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N: N	N / A		AOS				
B	(Mandatory in NH)			016604817	04/01/2026	04/01/2027	E.L. EACH ACCIDENT	$1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below			WI			E.L. DISEASE-EA EMPLOYEE	$1,000,000
							E.L. DISEASE-POLICY LIMIT	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Sexual Abuse and Molestation Coverage included under the General Liability Policy. RE: RFP / BID, Location No. 23160. Certificate Holder is included as Additional Insured in accordance with the policy provisions of the General Liability policy. Should General Liability policy be cancelled before the expiration date thereof, the policy provisions of each policy will govern how notice of cancellation may be delivered to certificate holders in accordance with the policy provisions of policy.

CERTIFICATE HOLDER

Osseo Area Schools
Attn: Troy Schreifels
11200 93rd Ave. N.
Maple Grove MN 55369 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Central, Inc.

Holder Identifier :

Certificate No : 570118998179

343

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Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

AGENCY CUSTOMER ID: 570000088924

LOC #:

ADDITIONAL REMARKS SCHEDULE

AGENCY	NAMED INSURED
Aon Risk Services Central, Inc.	First Student Inc
POLICY NUMBER: See Certificate Number: 570118998179	
CARRIER: See Certificate Number: 570118998179 / NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 **FORM TITLE:** Certificate of Liability Insurance

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER	
INSURER	
INSURER	
INSURER	

ADDITIONAL POLICIES If a policy below does not include limit information, refer to the corresponding policy on the ACORD certificate form for policy limits.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS	
	WORKERS COMPENSATION							
C		N/A		016604819 WC - OR	04/01/2026	04/01/2027		

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References

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

References

Eden Prairie Schools

8100 School Road, Eden Prairie, MN 55344
Karen Bakken
952.975.7517
kbakken@edenpr.org

Comprehensive Transportation

The contract between Eden Prairie Schools and First Student establishes a comprehensive framework for individualized student transportation services. It prioritizes safety, reliability, compliance, and adaptability while ensuring that the district is protected through stringent insurance and liability measures. The agreement underscores the district's commitment to providing safe and efficient transportation for its students, particularly those with unique transportation needs.

Rochester Public Schools

615 7th Street, Rochester, MN 55902
Dustin Morrow
507.328.5780
dustin.morrow@rochesterschools.org

Comprehensive Transportation

The contract between Rochester Public Schools and First Student establishes a comprehensive framework for individualized student transportation services. It prioritizes safety, reliability, compliance, and adaptability while ensuring that the district is protected through stringent insurance and liability measures. The agreement underscores the district's commitment to providing safe and efficient transportation for its students, particularly those with unique transportation needs.

CONFIDENTIAL

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Wildflower Montessori School

310 E. 38th Street, Suite 133-135, Minneapolis, MN 55409
Lisa Kraft
320.583.9909
lisa.kraft@nova-education.org

Comprehensive Transportation

The contract between Wildflower Montessori School and First Student establishes a comprehensive framework for individualized student transportation services. It prioritizes safety, reliability, compliance, and adaptability while ensuring that the district is protected through stringent insurance and liability measures. The agreement underscores the district's commitment to providing safe and efficient transportation for its students, particularly those with unique transportation needs.

Note: First Student submits the attached references with the understanding that the district will not use the references for any purpose except in the connection with First Student's response to the RFP and they are confidential. If public records request is made for First Student's proposal, including information designated confidential, please alert us prior to the release so we may have the opportunity to redact and/or seek a protective order under applicable law.

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Safety and Vehicle Inspections

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Safety Vehicle Inspections

First Alt® is committed to maintaining high safety standards through consistent and thorough inspections. All First Alt® vehicles undergo:

- A pre-service inspection by a certified mechanic
- A pre-service inspection by a First Alt® representative
- A pre-service inspection with the Minnesota Highway Patrol

However, due to the sensitive and confidential nature of driver and vehicle information, and because we have no route assignments or active engagement with the District at this time, we request to provide all required inspection documentation upon award or prior to service commencement.

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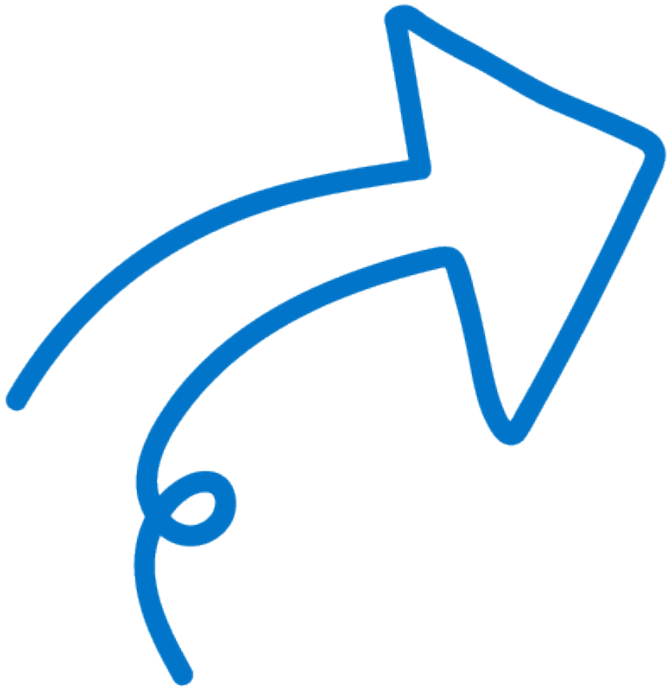
Vehicle List



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Vehicle List

For confidentiality and security reasons, and because driver/vehicle assignments are based on route geography and capacity needs, we can provide detailed vehicle information after award or prior to the start of any routes. We can confirm we have ample drivers and vehicles to meet all current and future District needs. A complete list of vehicles can be provided, after award, prior to the start of services.

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FIRST student

Driver and Employee List

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Driver & Employee List

Similarly, due to confidentiality and because driver assignments depend on route specifics, we request to provide driver details upon award or before service begins. First Alt® maintains a robust pool of qualified drivers to fully support the District's transportation requirements. A complete list of drivers can be provided, after award, prior to the start of services.

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Facility

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Facility

7225 Winnetka Ave N, Brooklyn Park, MN 55428

This is the physical address used for our existing First Student school bus operations, and portions of our First Alt® operations will also be coordinated from this site. Since First Alt® utilizes subcontracted drivers, they do not report to this location daily. Instead, they complete required daily inspections and checklists through the First Alt® driver app. A First Alt® Safety Manager will be available at this location for incidents, accidents, trainings, safety meetings, and vehicle/driver inspections as needed.

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FIRST student

Driver/ Employee Handbook

Docusign Envelope ID: DFA44333-9EED-85AD-82EF-A3D75731253A

Driver/ Employee Handbook

The First Student driver training program which includes insights from behavioral experts and testing, must be completed by drivers and monitors before transporting students. This training course is built with years of experience and industry experts to equip drivers and monitors so they can safely transport special needs students. Additionally, if there are students with very specific medical conditions or needs, we are open to drivers and monitors attending training sessions to further ensure all drivers are trained specifically for the students they are transporting. And lastly, our customized training program is reviewed and adjusted annually in order for drivers to attend annual, as needed or refresher trainings. Drivers have access to the training materials at any time.

For more information regarding our driver/ employee handbook, please refer to our "Qualifications and Experience" and "Safety and Training" sections.

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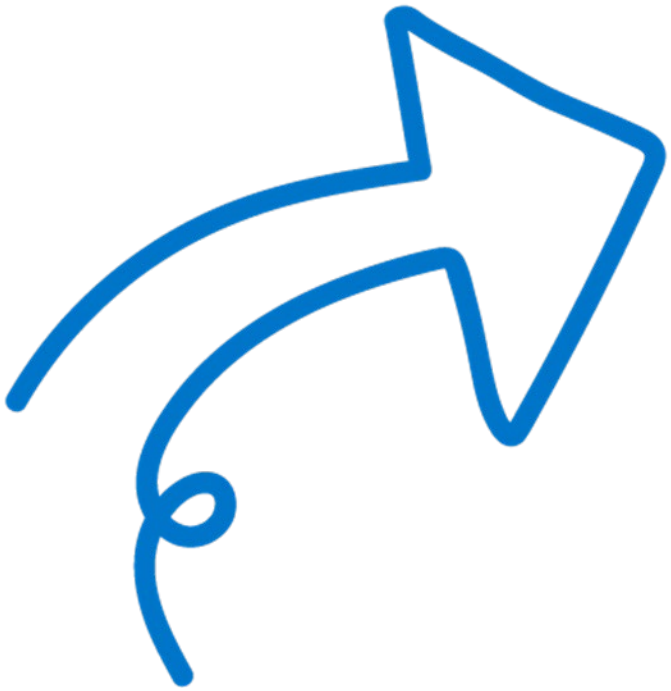
Subcontractor Details



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Subcontractor Details

First Alt® partners with a broad network of subcontractors who meet all District and First Alt® compliance requirements. Due to the sensitive and confidential nature of subcontractor information, and because assignments are made based on geographic and capacity needs, we request that this information be provided upon award, prior to the start of services.

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Contract Suggestions

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A long, mutually beneficial partnership is our goal. We have requested modifications to certain terms and conditions accompanying the bid specifications and suggested preferred language below. It is our intent that these items be discussed with Osse Area Schools during contract negotiations and that the end product of these discussions provides clear expectations for our relationship, as well as appropriate protections for both parties.

Section 7: Equipment (7.1)

The District is requesting exclusively 7–10 passenger vans and requires proof of 25 dedicated vehicles at the time of submission. We are unable to meet this specific requirement; however, we can include an exception noting that we operate a blended fleet of sedans, SUVs, and minivans that meet all safety and compliance standards. In addition, we maintain access to a wide network of subcontractors, allowing us to scale drivers and vehicles up or down as demand fluctuates. This operational model provides the District with cost efficiencies without compromising safety, reliability, or compliance.

Exhibit 2: Pricing Equipment

The District is requesting an hourly and mileage rate. Our per-trip base rate structure, combined with mileage, offers greater flexibility and cost control. This model ensures the District is not locked into hourly minimums and allows rides to be canceled with two hours' notice at no cost.

F. RFQ Docs

Final Audit Report 2025-12-13

Created:	2025-12-12
By:	KIRSTEN HAYES (KIRSTEN.HAYES@firststudentinc.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAkKARhRN-yM0ycyqAc2PSkKbT9zpJ8330

"F. RFQ Docs" History

Document created by KIRSTEN HAYES (KIRSTEN.HAYES@firststudentinc.com)
2025-12-12 - 8:21:00 PM GMT

Document emailed to Gregg Prettyman (Gregg.Prettyman@firststudentinc.com) for signature
2025-12-12 - 8:21:05 PM GMT

Email viewed by Gregg Prettyman (Gregg.Prettyman@firststudentinc.com)
2025-12-13 - 0:13:16 AM GMT

Document e-signed by Gregg Prettyman (Gregg.Prettyman@firststudentinc.com)
Signature Date: 2025-12-13 - 0:14:01 AM GMT - Time Source: server

Agreement completed.
2025-12-13 - 0:14:01 AM GMT

Adobe Acrobat Sign

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thank you

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

2026

Osseo Area Schools

Request for Quotation

TYPE III PUPIL TRANSPORTATION SERVICES
SCHOOL YEAR 2026-2031
DUE: DECEMBER 15, 2025 AT 1:00 P.M. CST

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

ISD 279-OSSEO AREA SCHOOLS

Request for Quotation (RFQ): Type III Pupil Transportation Services (2026-2031)

School Transportation Services

Quotes due by 1:00 p.m. Local Time on Monday, December 15, 2025.

By order of the School Board of ISD 279-Osseo Area Schools, quotes for Type III school transportation services will be received in accordance with the specifications prepared by ISD 279-Osseo Area Schools until 1 p.m. local time, on Monday, December 15, 2025. All quotes must be delivered electronically by emailing them to schreifelst@district279.org. Email subject line must read, "Attn: Troy Schreifels – School Type III Transportation Services Quotation Submission." **Submissions received after the stated time will not be considered.**

The following quote dates have been established:

Quote Process	Dates
Published on ISD 279's website	Friday, November 14, 2025
Pre-Quote Meeting	Monday, December 1st, 2025 | 10:00 A.M.
Quote Questions Due to ISD 279	Monday, December 8th, 2025
Quote Questions Response to All	Friday, December 12th, 2025
Quote Submission Deadline to ISD 279	Monday, December 15th, 2025 | 1:00 P.M.

Specifications and forms may be obtained effective Friday, November 14, 2025, by emailing a request to schreifelst@district279.org. Email subject line must read, "*Request for Quotation Documents – Type III Transportation Services".*

A **pre-quote meeting** will be held at the Osseo Educational Service Center at 11200 93rd Avenue N, MN, 55369 on **Monday, December 1st, 2025, at 10:00 a.m. CST** in the Forum. in person for any interested vendors who wish to attend. This meeting is not required; however, it is a great opportunity to learn more about our school district, our Type III needs, and questions you may have.

The District & School Board reserves the right to reject any or all quotes or parts of quote and to waive informalities in the quotes.

Recommendations for award will be submitted to the School Board for their consideration at a later public meeting.

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Table of Contents

TYPE III

TYPE III SCHOOL BUS CONTRACT SPECIFICATIONS SCHOOL YEARS 2026 - 2031 3
Section 1. INTRODUCTION 3
Section 2. LEGAL NOTICES 4
Section 3. AWARD FOR SERVICES 7
Section 4. SERVICES REQUIRED 8
Section 5. GENERAL CONTRACT REQUIREMENTS 13
Section 6. GENERAL OPERATIONS 19
Section 7. EQUIPMENT 25
Section 8. REGULAR REPORTING REQUIREMENTS 29
Section 9. COMPANY OPERATIONAL PROFILE 30
Section 10. AFFIDAVIT OF NON-COLLUSION 31
Section 11. SIGNATURE 32
Appendix 1. SCHOOLS AND BELL TIMES 37
Appendix 2. DRIVER'S ROUTE PROCEDURES 38
Appendix 3. LOADING AND UNLOADING PROCEDURES 42
Appendix 4. STUDENT MANAGEMENT ON THE TYPE III SCHOOL BUS 43
Appendix 5. ACCIDENT AND EMERGENCY REPORTING 45
Appendix 6. VIDEO/AUDIO DIGITAL RECORDING 47
Appendix 7. POLICIES AND PROCEDURES 48
Appendix 8. CONTRACTOR PERFORMANCE AUDIT 49

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

EXHIBIT 1

Section 1. INTRODUCTION

1.1 ISD 279-Osseo Area Schools (hereafter referred to as "ISD 279") welcomes all prospective Type III school bus contractors. The following information provides an overview of our school district and the transportation system.

1.2 We serve approximately 21,000 students enrolled in programs from birth to age 22. We provide school transportation for approximately 13,000 students to and from school each day. We utilize Type III vehicles to assist in transporting student receiving special education services, students experiencing homelessness, students residing in foster care, and students receiving care and treatment services.

1.3 Geographically, our school district comprises sixty-six square miles of urban, suburban, and rural communities. We encompass all or part of the following municipalities: Brooklyn Park, Brooklyn Center, Dayton, Plymouth, Maple Grove, Corcoran, Rogers, and Osseo. Type III school bus contractors often transport outside district boundaries.

1.4 Currently, ISD 279 provides transportation for 30 public school sites and four non-public sites. Our public schools consist of three high schools, four middle schools, seventeen elementary schools, two early child education centers, two special education sites, and one alternative learning center. In addition, we provide special transportation services to special education Intermediate District 287, as required by the student's individualized education plan. See Appendix 1 for start and end times by facility.

1.5 MISSION AND CORE VALUES

It is required that the contractor awarded all or part of the Type III services contract fully ascribe to the ISD 279 mission and core values. As an integral part of the transportation service, it is imperative that all employees of the contractor are familiar with the mission and core values and conduct their work, make decisions, and interact with all stakeholders in ways that are consistent with our mission and core values.

Mission: *Our mission is to inspire and prepare each and every scholar with the confidence, courage and competence to achieve their dreams; contribute to community; and engage in a lifetime of learning.*

Our Core Values

- Honor and Integrity
- Belonging
- Inclusion
- Innovation and Excellence
- Transparency
- Intrinsic Value

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Section 2. LEGAL NOTICES

2.1 ISD 279 is using the quotation process established by Minnesota Statute 123B.52, subd. 3 for the procurement of this service and disclaim usage of any other contract procurement options allowed under applicable law.

2.2 ISD 279 reserves the right to waive technicalities or irregularities; to accept any portion of a quotation, when quotations are by items.

2.3 ISD 279 reserves the right to reject any or all quotations, and to negotiate in the best interests of ISD 279 after the submission date.

2.4 ISD 279 reserves the right to negotiate any or all portions of the contract directly with any or all contractors at any time following the receipt of the quotation.

2.5 The bidder, or any other party, is responsible for all costs incurred to prepare and submit a proposal. Responses must be accurate, clear, and concise. An unclear response may impact evaluation/scoring or deem the proposal unresponsive. The bidder is responsible for acquainting themselves with the factors relative to this request and conditions that might affect the goods and/or services to be supplied under this request.

2.6 Quotations cannot be withdrawn for sixty (60) days from the date of submission.

2.7 ISD 279 reserves the right to consider all relevant and reasonable criteria, which may or may not be described in this general specification, in selecting the successful contractor.

2.8 The rates established on Exhibit # 2 – Pricing Workbook will apply to the contract period **July 1, 2026 - June 30, 2031 – five consecutive school years.**

2.9 Contractor must own, or have under direct dedicated contract, **a minimum of twenty-five (25) vehicles** meeting the specifications detailed within this document to submit a quotation and be considered for award.

2.10 These Specifications, Exhibits, and Appendices are the quotation guidelines as well as the operating sections of the contract for transportation services. Through the quotation and negotiation process these items are subject to change. Contractors are expected to be familiar with the provisions contained in these Specifications, Exhibits, and Appendices both in preparation of the quote and in all subsequent transportation operations for ISD 279 resulting from the award of service under these Specifications.

2.10.1 Specifications outlined in Exhibit 1 and corresponding appendices will be assessed annually through a comprehensive transportation audit. The contractor will be required to meet and review annually with ISD 279 to address the audit. During this review ISD 279 and the contractor will work to remedy any performance deficiencies. Contractor will be required to create and execute an action plan to correct contract deficiencies to meet ISD 279's expectations annually. See Appendix 8 for more details.

2.11 The contractor shall be responsible for compliance with any additions, changes, or deletions to ISD 279 policies, procedures and protocols implemented during the contract period.

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

2.12 Instructions for submitting a quote:

2.12.1 Quotes must be received by **1:00 p.m. on Monday, December 15, 2025** electronically to schreifelst@district279.org. Email subject line must read, "Attn: Troy Schreifels – School Type III Transportation Services Quotation Submission."

2.12.2 Quotes must include one digitally signed Exhibit 1 of the specifications and one digitally signed and completed copy of Exhibit 2 of the electronic pricing workbook, inclusive of Pricing Detail tab and Example Route Quotation tab, emailed to schreifelst@district279.org. Email subject line must read, "Attn: Troy Schreifels – School Type III Transportation Services Quotation Submission."

2.12.3 Any written quote containing an alteration or erasure of any piece contained in the quote will be rejected unless the alteration or erasure is corrected as follows:

An alteration or erasure may be crossed out and the correction printed in ink or typewritten adjacent thereto and initialed in ink by the officer of the contractor's company who is signing the proposal.

2.12.4 An officer of the contractor's company must initial and date each page of the specifications and quote.

2.13 Contractors will fully inform themselves of ISD 279 needs, with regards to transportation, through site and information verification prior to the submission of a quote. Contractors may examine any maps, schedules and other necessary information in the office of the Director of Facilities and Transportation Operations.

2.14 Funding Out Clause - This Agreement is subject to the availability and appropriation of funds by ISD 279. Pursuant to Minnesota Statute §465.719, in the event sufficient funds are not appropriated or otherwise made available by ISD 279's School Board for the continuation of this Agreement, ISD 279 may terminate this Agreement without penalty, liability, or further obligation, except that the Contractor shall be compensated for services rendered prior to the effective date of termination.

ISD 279 shall provide written notice to the Contractor of such event as soon as practicable after the decision not to fund the Agreement is made. Termination under this section shall not be deemed a breach of contract by ISD 279.

2.15 Facility Purchase Clause - Contractors understand that ISD 279 may renegotiate or terminate the agreement if ISD 279 obtains a bus garage storage facility.

2.16 Performance Bond – Pursuant to Minnesota Statute § 574.26, any contractor entering into a contract with ISD 279 having an estimated total value of Ten Million Dollars ($10,000,000) or greater may be required to furnish a Performance Bond in the amount of one hundred percent (100%) of the total contract price. The bond shall be executed by a surety company authorized to do business in the State of Minnesota and shall be conditioned for the faithful performance of all terms, conditions, and obligations of this Agreement. The bond must be furnished to ISD 279 within ten (10) days of the notice of award and prior to the execution of the final contract.

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The Performance Bond shall remain in effect for the entire term of the Agreement and any approved extensions thereof. Failure to provide an acceptable bond within the required time period may result in revocation of the award and forfeiture of any award consideration.

2.17 Data Practices

2.17.1 Pursuant to ISD 279's Family Educational Rights and Privacy Act Policy which is consistent with the requirements of the Family Educational Rights and Privacy Act and the Minnesota Government Data Practices Act, the Contractor shall be deemed to be a school official when performing the duties and responsibilities of ISD 279. As such, Contractor certifies and agrees that data created, collected, received, stored, used, maintained, or disseminated by the Contractor complies with the Acts.

2.17.2 Contractor may access student data only if authorized by ISD 279 and such access is necessary to fulfill the provisions of this Contract.

2.17.3 Contractor shall administer any information classified by the Minnesota Government Data Practices Act, Minnesota Statute § 13, as private data on individuals as if Contractor were a government entity. Contractor is subject to the remedies provided by individual data subjects under §13.08.

2.17.4 Contractor shall not sell, share, or disseminate student data, except as provided by Minnesota Statute Chapter §13.32 or as part of a valid delegation or assignment of this Contract with ISD 279. An assignee or delegate that creates, receives, or maintains student data shall be subject to the same restrictions and obligation under §13.32.

2.17.5 Contractor shall not use data for commercial purpose, including but not limited to marketing or advertising. Nothing in this agreement shall prohibit the Contractor's use of deidentified or aggregate information for improving, maintaining, developing, supporting, or diagnosing the Contractor's site, service, or operation.

2.17.6 Contractor must promptly disclose to ISD 279 the discovery or notification of a breach of security that results in unauthorized release, disclosure, acquisition of data, or the suspicion that such a breach may have occurred within twenty-four (24) hours. Contractor shall disclose to ISD 279 all information necessary to fulfill the requirements of Minnesota Statute §13.055.

2.17.7 Contractor, including its employees and agents, shall return documents, data, and other information provided by ISD 279 within ten (10) days of Contract completion, termination of Contract, or at the request of ISD 279. In lieu of data being returned, ISD 279 may request that the Contractor destroy and provide evidence of the destruction of documents, data, and other information provided by ISD 279.

2.17.8 Information and documentation received by ISD 279 becomes public information and then subject to disclosure upon public data request. The Contractor must identify confidential or proprietary information within their submission; this information could be exempt from disclosure if cited and in compliance with an

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exempting statute.

Section 3. AWARD FOR SERVICES

It is the intent of ISD 279 to review all quotes submitted, investigate these quotes, and negotiate with a contractor or contractors. Award(s) will be based on the scoring scale listed below.

By use of numerical and narrative scoring techniques, quotes will be evaluated by ISD 279 against the factors specified below. The relative weights of the criteria are based on a 100-point scale shown below.

The contract award(s) shall be based on consideration of the four categories below:

REF	Category	Max Points
A	**Proposed Cost**; All quoted pricing must be inclusive of services provided and specified in this contract in Exhibit 2-Pricing Workbook 2026-2031.	40
B	**Service Approach/Methodology;** Describe in detail how this contract for services will be approached. Describe any innovative or progressive approaches that would be used in this contract. Clearly show why the firm would be superior to other proposing contractors in the delivery of the scope of services. Section 9, page 32.	30
C	**Qualifications/Experience**; Proposal shall include information regarding contracts of similar size and scope during the past 24 months for which the proposer has provided the type of services required, as specified. Proposer additionally should provide a minimum of three (3) references with contact information with at least two being a school district of similar size and scope.	30
	Total Points Awarded	100

3.1 Right to Negotiate: ISD 279 reserves the right to negotiate on any or all components of each quotation submitted. From the time the quotations are submitted until the formal award of a contract, each quotation is considered a working document and, as such, will be kept confidential. The negotiation discussions will also be held as confidential until such time as the award is completed.

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

3.2 Determination of Quotations: ISD 279 will analyze all documents and submitted quotation responses to determine the award. ISD 279 reserves the right to reject any quotation if contractor is deemed unqualified to perform services. Qualification of the contractors are determined at the sole discretion of ISD 279.

3.3 In evaluating quotations, ISD 279 reserves the right to consider past service to ISD 279, and ask for, and lend credence, to testimonies received from other school districts presently being serviced by the contractors, when considering the award of this contract, and will be based on the best interest of ISD 279. ISD 279 will be the sole and final authority in determining the successful contractors.

3.4 Right to Multiple Contractors: ISD 279 reserves the right to negotiate and enter into agreements with multiple contractors that submit quote(s) through this process. ISD279 intends to award multiple contracts.

3.5 Right to Release a new RFQ – ISD 279 reserves the right to release a new request for quote if necessary.

3.6 Award Volume: ISD 279 does not guarantee service volumes for Type III school bus work. Utilization of Type III services is variable and based solely on individual student need. Awardees will be placed on an approved vendor list to be used at the full discretion of ISD 279.

Section 4. SERVICES REQUIRED

4.1 Routing: ISD 279 will require the contractor to provide Type III school bus routing functions for all students assigned to selected vendor(s). ISD 279 may provide routing for contracted type III school bus services.

4.1.1 Contractor will be required to provide routing software and have staff fully trained in the use of routing software and all subsequent software and electronic programs to successfully conduct daily business.

4.1.2 ISD 279 assumes full responsibility for transportation routes. ISD 279 reserves the right to change or alter the route of travel, bus stop location, or route times. In the event such changes become necessary, ISD 279 will give contractor reasonable notice of such change.

4.1.3 Contractor will be required to route students assigned to them in the safest and most efficient manner possible. This will require the vendor to route Type III services to align with our four-tier structure included but not limited to our partnership with Intermediate District 287 and Northwest Suburban Integration School District.

4.14 All students assigned to a contractor should be routed by the vendor no later than three (3) business days following issuance from ISD 279.

4.2 Route Elimination/Consolidation: ISD 279 reserves the right to increase, decrease, consolidate, or eliminate routes when it is in the best interest of ISD 279. All routes will

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

be reviewed by ISD 279 staff during the school year to ensure efficient routing. Passenger volume is subject to change throughout the contract period.

4.3 General Education Type III Bus Service: Regular Education routes carry students to/from their schools of attendance. Students may range in age from 4 years old to age 21 years of age.

4.3.1 ISD 279 serves general education students at 15 elementary sites, 2 elementary magnet sites, 4 middle schools, 3 high schools, and 1 alternative high school.

4.3.2 ISD 279 operates a four (4) tier system. See Appendix 1 for bell times and school locations.

4.3.3 ISD 279 Type III routing is based on utilization of 7 and 10 passenger vans. All routes should be designed to maximize utilization of each vehicle.

4.3.4 Vehicle cost will be quoted by capacity and features, if applicable. (ex. 7 passenger, 10 passenger, 7 passenger with lift, etc.)

4.3.5 Contractor will notify all students of the details of their transportation, including pick-up time and location at the start of service or when a change to the routing will impact the current pick-up time by more than five (5) minutes.

4.3.6 Contractor will allow the cancellation of any scheduled ride without penalty to ISD 279, provided the cancellation is made sixty (60) minutes prior to the scheduled pick-up time.

4.3.7 Refer to Exhibit 2-Pricing Workbook 2026-2031 for quote information.

4.3.8 Historical three-year student volumes and mileage history provided on Exhibit 3

4.4 Mid-Day Type III Bus Service: Mid-day routes may include trips for Early Childhood Family Education (ECFE) and special education services as well as PreK ½ day classes. These routes occur after 9:30 A.M. but before 2:00 P.M.

4.4.1 ISD 279 mid-day schedules may include service to all sites utilized by ISD 279 students.

4.4.2 Contractor will notify all students of the details of their transportation, including pick-up time and location at the start of service or when a change to the routing will impact the current pick-up time by more than five (5) minutes.

4.4.3 Contractor will allow the cancellation of any scheduled ride without penalty to ISD 279, provided the cancellation is made sixty (60) minutes prior to the scheduled pick-up time.

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

4.4.4 Refer to Exhibit 2-Pricing Workbook 2026-2031 for quote information.

4.4.5 Historical three-year student volumes and mileage history provided on Exhibit 3

4.5 Special Education Type III Bus Service: Special Education routes carry students to specialized programs both inside and outside the ISD 279 boundaries. Students may range in age from Birth to 22 years of age.

4.5.1 ISD 279 serves special education students at 15 elementary sites, 2 elementary magnet sites, 4 middle schools, 3 high schools, 1 alternative high school, and 4 special education program sites. Additionally, we serve special education students at 4 special education sites in collaboration with Intermediate District 287.

4.5.2 There may be specialized equipment, services or staffing required on the bus in order to serve the needs of the students.

a. Drivers must be certified annually on knowledge and operation of all specialized equipment according to ISD 279 safety protocol. [Wheelchair, Safety Vests, and Booster Seats]

b. Contractor will provide bus paraeducator support as directed by ISD 279. This service will be billed as an additional per hour rate, charged in quarter hour increments.

c. ISD 279 may assign a district paraeducator (ESP) to any route. There will be no cost to the district for the addition of a district employee riding the vehicle.

d. All vehicles used in service of this contract will be required to have air conditioning.

e. Contractor will consult ISD 279 regarding the desired specifications for all new vehicle purchases.

4.5.3 Contractor will notify all students & parents of the details of their transportation, including pick-up time and location at the start of service or when a change to the routing will impact the current pick-up time by more than five (5) minutes.

4.5.4 Contractor will allow the cancellation of any scheduled ride without penalty to ISD 279, provided the cancellation is made sixty (60) minutes prior to the scheduled pick-up time.

4.5.5 Refer to Exhibit 2-Pricing Workbook 2026-2031 for quote information.

4.5.6 Historical three-year student volumes and mileage history provided on Exhibit 3

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

4.6 Summer School Type III Bus Service: ISD 279 provides transportation for regular education and special education summer programs.

4.6.1 ISD 279 has historically served students for summer school programming at 3 elementary sites, 2 middle school sites, 2 high school sites, and 1 alternative high school site for General Education Summer programs. Special Education programming consists of 2 elementary sites, 1 high school/middle school site, and one or two Intermediate District 287 Sites. (Programming and sites subject to change annually). Type III vehicles may be used to provide transportation for summer school programming. The location and number of school sites is subject to change by ISD 279.

4.6.2 ISD 279 summer routes are typically designed to have two (2) tier and/or three (3) tiers schedule.

4.6.3 Contractor will notify all students of the details of their transportation, including pick-up time and location at the start of service or when a change to the routing will impact the current pick-up time by more than five (5) minutes.

4.6.4 Contractor will allow the cancellation of any scheduled ride without penalty to ISD 279, provided the cancellation is made sixty (60) minutes prior to the scheduled pick-up time.

4.6.5 Refer to Exhibit 2-Pricing Workbook 2026-2031 for quote information.

4.6.6 Historical three-year student volumes and mileage history provided on Exhibit 3

4.7 Charter/Field Trip Services:

4.7.1 Type III vehicles may be utilized for the execution of extra-curricular or co-curricular activities. Rates for this use will be quoted separately from home to school service. If quoting by hourly rate, the basic charter rate will be based on a minimum of two (2) hours of live time. Additional live time will be billed hourly, in quarter hour increments. If vehicles are required to wait with a student or group, a per hour wait charge will be billed in quarter hour increments.

4.7.2 All charters shall be based on “live time” or “live mileage”. “Live time” or “live mileage is from assigned pickup time or location to last passenger discharged at destination. All deadhead charges must be agreed upon before the charter is run. If directed to wait for the charter group, wait time will be billed as an hourly rate invoiced in quarter hour increments.

4.7.3 Field Trips and Athletic Charters running anywhere in the nine (9) county metro areas (Hennepin, Sherburne, Ramsey, Anoka, Dakota, Carver, Scott, Washington, and Wright) will be quoted and billed by time or mileage only. Trips running outside the above nine counties will be quoted individually.

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

4.7.4 ISD 279 reserves the right to solicit charter quotations from contractors that are not currently under contract.

4.7.5 Ordering Charters: Contractor will receive field trip information via email.

a. Contractor shall expect at least one weeks' notice for charter/activity trip orders. There will be a minimum of two (2) hour notice for cancellations.
b. ISD 279 will not pay for any late cancellations caused by weather conditions.
c. Confirmation or denial of service will be submitted electronically via email.
d. The contractor responsible for executing all confirmed field trips.
e. The contractor is required to receive permission for subcontracting field trips.
f. The contractor is required to have drivers trained to properly operate school charters, including accommodations for special needs.
g. The contractor is required to have someone staffed to manage all charters, including on call weekend support staff.

4.7.6 Extra-Curricular & Field Trip Vehicles:

a. Vehicles and drivers used for charter service must meet the same specifications as home-to-school service, defined in this contract.

4.7.7 Overnight Trips: Overnight trips shall be quoted on a vehicle per diem basis. Food and lodging expenses for the driver must be included in the quote, providing the driver stays with the charter group.

4.7.8 Outside Nine County Trips - Trips outside the nine-county metro area will be quoted separately, giving consideration for mileage, travel time, and length of stay.

4.7.9 Refer Exhibit 2-Pricing Workbook 2026-2031 for quote information.

4.8.0 Historical three-year student volumes and mileage history provided on Exhibit 3

4.8 Late Activity Routes**:** Activity routes run Tuesday through Thursday, with some variations depending on the school calendar. Activity routes may include both secondary and some elementary sites. Some activity routes may require multiple school pickups before the take home commences.

4.8.1 Contractor will notify all students of the details of their transportation, including pick-up time and location at the start of service or when a change to the routing will impact the current pick-up time by more than five (5) minutes.

4.8.2 Contractor will allow the cancellation of any scheduled ride without penalty to ISD 279, provided the cancellation is made sixty (60) minutes prior to the scheduled pick-up time.

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

4.8.3 Refer Exhibit 2-Pricing Workbook 2026-2031 for quote information.

4.8.4 Historical three-year student volumes and mileage history provided on Exhibit 3

4.9 Vocational and Work Routes: ISD 279 may contract vehicles for the purpose of transporting Osseo Educational Center ("OEC") and Community Based Vocational Assessment and Training ("CBVAT") students from school or home to their respective job sites. ISD 279 has the option to assign a vehicle(s) to the OEC and/or the CBVAT programs.

4.9.1 Rates for this service will only be quoted on an hourly basis.

4.9.2 All day Work & Vocational Routes will be set up as needed per student assignments.

4.9.3 Site leaders will provide schedules to the transportation department. The transportation department will build schedules which may include a.m. and p.m. routes at the beginning and end of the work and vocational schedules without any additional charges incurred.

4.9.4 Contractor will notify all students of the details of their transportation, including pick-up time and location at the start of service or when a change to the routing will impact the current pick-up time by more than five (5) minutes.

4.9.5 Contractor will allow the cancellation of any scheduled ride without penalty to ISD 279, provided the cancellation is made sixty (60) minutes prior to the scheduled pick-up time.

4.9.6 Refer to Exhibit 2-Pricing Workbook 2026-2031 for quote information.

4.9.7 Historical three-year student volumes and mileage history provided on Exhibit 3

Section 5. GENERAL CONTRACT REQUIREMENTS

ISD 279 will provide transportation for students in accordance with state and federal laws. Service provided to all students will include to/from school, between school buildings, athletics, shuttles to approved alternate sites, late activity, and field trips.

5.1 Contractor will furnish equipment and personnel sufficient to provide daily transportation for the duration of the contract according to the time schedule and the route configuration determined by ISD 279. Any changes to routes must be requested of ISD 279 in writing and approved by ISD 279 prior to making changes.

5.2 All Type III school bus routes will be billed in a manner consistent with the quotation and award.

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

5.3 Terminal: If a terminal property has not been secured, the contractor must show evidence of an acquisition or lease agreement for the facilities that meet the terms and conditions of these specifications.

5.3.1 ISD 279 does not own any property for school buses and/or type III vehicles and does not own property that can be converted into a school bus/van storage facility.

5.4 Insurance Requirements**:** Contractor shall maintain liability, property and worker's compensation insurance as herein described for the duration of this contract. Insurance coverage required by the contract specifications must be in force throughout the contract term. Insurance coverages must contain an errors and omissions policy of sufficient account to cover an audit of this size. If a contractor fails to provide acceptable evidence of current insurance within thirty (30) days prior to the expiration date of the insurance policy at any time during the contract term, ISD 279 shall have the absolute right to terminate the contract without any further obligation to the contractor. Prior to commencing transportation services under this contract, the contractor shall furnish to the ISD 279 a certificate of insurance, in a form acceptable to ISD 279, for each of the above coverage's which shall specifically set forth evidence of the required coverage and provide that the coverage evidenced thereby shall not be substantially modified or canceled without thirty (30) days' prior written to notice to ISD 279.

The contractor will also provide ISD 279 updated certificates of insurance annually as they expire and update.

Required Coverage Minimum limits of insurance shall be no less than:

Commercial General Liability:	
General Aggregate Limit –	
Other than Products-Completed Operations	$ 2,000,000
Products-Completed Operations Aggregate	$ 2,000,000
Each Occurrence	$ 1,000,000
Personal and Advertising Injury	$ 1,000,000
Damage to Premises Rented to You	$ 200,000
Medical Expense	$ 10,000
Abuse or Molestation (Occurrence Coverage)	$ 1,000,000
Commercial Automobile – Combined Single Limit	$ 1,000,000
Workers Compensation:	Statutory
Employers Liability – Each Accident	$ 1,000,000
Employers Liability – Policy Limit	$ 1,000,000
Employers Liability – Each Employee	$ 1,000,000
Excess Coverage (over primary coverage listed above):	
Each Occurrence	$ 3,000,000
Aggregate	$ 3,000,000

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

5.5 Indemnification: Contractor agrees to fully indemnify, defend and hold harmless ISD 279 from all claims, actions, demands, suits, payments, costs, judgments, damages, attorney's fees, costs, disbursements, and expenses, which are or may be asserted against ISD 279 or which ISD 279 may or must pay, sustain, or incur arising from the services provided to ISD 279 by contractor, by any act or omission of the contractor, its employees, agents, contractors or subcontractors, or by any negligence or other fault, or claimed negligence or other fault, on the part of ISD 279 or its employees related to this contract.

5.6 Waiver of Subrogation: The contractor waives all rights against ISD 279, its officials, volunteers and employees for damages to the extent covered by insurance required by this contract, the policies shall provide such waivers of subrogation by endorsement or otherwise. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity had an insurable interest.

5.7 Additional Insured: ISD279-Osseo Area Schools is included as additional insured on a primary and non-contributory basis on all policies, except the Workers Compensation.

5.8 Other Contract Requirements:

5.8.1 In the event that other unusual situations develop that are not covered in these specifications, such as, but not limited to: pandemics, fire, riots, war, picketing, civil commotion, labor disputes, school strikes, split sessions, early dismissals or four-day weeks, or other force majeure, ISD 279 or contractor may request modification to the contract upon receipt of written request from either party.

5.8.2 ISD 279 reserves the right to take whatever action is deemed necessary under the above listed situations to continue safe transportation for its students. The contractor will provide ISD 279 with prompt, efficient and quality transportation services always. Failure to provide this service will be considered non-performance.

5.8.3 ISD 279 reserves the right to modify its daily transportation schedule for services to accommodate severe weather and other events that are out of its control in order to allow students the opportunity to attend school. This may include delayed start time schedules and early dismissal time schedules. The contractor must have a clear communication plan to inform drivers and staff in order to execute these changes as they occur.

5.8.4 In the event of an emergency, crisis, or other highly important event the contractor must be willing to quickly recruit drivers and dispatch vehicles to a location within ISD 279 to safely evacuate students, staff, and community members to other designated sites within ISD 279 at a moment’s notice.

5.8.5 Contractor’s books, records, documents, papers, accounting procedures and practices, and other evidence of the disbursement of public funds will be subject to the examination, duplication, transcriptions and audit by the ISD 279 and the Minnesota State Auditor, in accordance with Minn. Stat. § 16C.05, subd. 5. Such evidences are also subject to review by the Comptroller General of the United

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

States, or a duly authorized representative, if federal funds are used for any work under this Contract. Contractor will maintain such evidences for a period of six (6) years from the date service or payment last provided or made or longer if any audit in progress requires a longer retention period.

5.8.6 Any information/data that the Contractor creates, collects, receives, stores, uses, or disseminates during the course of their performance is subject to the Minnesota Government Data Practices Act, Minnesota Statute, Chapter 13 ("MGDPA") and such information/data must be maintained and administered consistent with the MGDPA.

5.9 Non-Performance Deductions/Process: ISD 279 reserves the right to assess non-performance corrective action directives.

5.9.1 Violations of contract items will be subject to monetary penalty. These penalties will be reconciled monthly. Monetary fines will be deducted from invoiced totals.

5.9.2 ISD 279 may levy an additional non-performance deduction(s) for single and/or multiple non-performance violations of the contract. The amount of the deduction will be a minimum of $100.00 (one hundred dollars) per incident. ISD 279 reserves the right to issue higher non-performance deductions when necessary.

5.9.3 ISD 279 reserves the right to issue non-performance fines for varying issues such as service issues, mechanical issues, performance issues, staffing issues, field trip and charter issues, contractual issues, equipment purchases delays, camera and GPS issues, and safety issues.

5.9.4 In the case of a subcontractor, non-performance deductions may be levied against both the subcontractor and contractor. The amount of money to be levied will be determined by and at the sole discretion of ISD 279.

5.9.5 ISD 279 will provide the contractor with a written electronic report of all incidents of non-performance within five (5) business days of occurrence or when the incident is made present to ISD 279. Contractor will have five (5) business days, upon notification, to respond in writing to explain the incidents. ISD 279 will, at its sole discretion, decide as to whether the non-performance occurred and, if so, whether there are extenuating or mitigating circumstances which eliminate the need for a deduction. Failure to respond to the non-performance will result in the levy being assessed without further appeal.

5.9.6 It is understood by contractor that payment of any non-performance incident does not preclude ISD 279 from seeking additional remedies to the problems, including but not limited to, further monetary deductions, assignment of the route to another contractor, and\or termination of the transportation contract.

5.9.7 The non-performance program is designed to be an interactive tool to report, respond, and mitigate performance-based issues. The goal behind this tool is to work in collaboration between contractor and ISD 279. The non-performance tool is used annually during the audit process to measure the success of the contractor.

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

5.10 Billing and Invoicing: Contractor shall invoice ISD 279 for all services rendered during the previous month within thirty (30) days of the end of the previous month. ISD 279 will process invoices for payment within thirty (30) days of receipt. The bills and invoices will be in a format and media type as approved by ISD 279. The standard invoicing structure will include basic information such as passenger name, pickup address, destination address, mileage, number of days served. Payments will be delivered to the contractor via U.S. Postal Service. All invoices must be submitted for payment within thirty (30) days of the actual date of service or non-performance penalties may be assessed.

5.10.1 ISD 279 may allow a pre-bill invoice to be submitted on the first of the month. The amount allowable of the pre-bill will be at the sole discretion of ISD 279. The pre-bill will be for the services rendered during the identified month. The contractor will submit a monthly reconciliation invoice consistent with the terms set forth in section 5.11.

5.10.2 ISD 279 requires the contractor to invoice ISD 279 twice in the month of June for all year-end services. The contractor will invoice all outstanding transportation services for the current fiscal year no later than the end of the week of the last day of school before the summer break. Invoicing will include home-to-school, field trips, activities, and all other transportation-related services. A final cleanup invoice for the month of June will be submitted no later than seven (7) days following the last day of June. This will include all summer school routes for the month of June, and any field trip work completed by contractor for the school year.

5.10.3 ISD 279 requests that the contractor sends ISD 279 a preliminary month end invoice. ISD 279 will review the preliminary invoice and collaborate with the contractor to finalize a final invoice to be submitted to ISD 279.

5.10.4 Incremental Billing: All hourly charges will be invoiced in quarter hour increments. For rounding purposes any incremental time of 7 minutes or less will be rounded down to the closest quarter hour. Any incremental time of 8 or more minutes will be rounded up to the closest quarter hour.

5.10.5 No Load Charges: Consistent with contract section 8.6, contractor will record “no loads”. A “no load” is defined as a rider that does not load the vehicle and does not cancel the ride within 60 minutes of the scheduled pick-up time. ISD 279 will not incur charges for unreported no loads, nor will ISD 279 incur charges beginning with the fourth consecutive no load. This provision will be implemented retroactively from the date of the discovery or first reporting, if beyond the fourth consecutive no load.

5.10.6 Service Cancellation: ISD 279 will not incur charges for any home to school, midday, midday, late activity or work route transportation if the scheduled student cancels their ride with the contractor, or ISD 279 notifies the contractor of the cancellation one (1) hour prior to the scheduled pick-up time. For charter service cancellations must be made two (2) hours prior to the scheduled pick-up time.

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

5.10.7 Invoicing Format: Vendor will align invoicing requirements with ISD 279 needs. The format or information requested will be in alignment. The district may change this format with proper notice to the vendor throughout the contract.

5.11 Contractor Informational Detail:

5.11.1 All contractors and subcontractors will provide a written company history and description indicating the type and extent of their experience in school transportation.

5.11.2 All quotations will include a list of school districts that the contractor has served during the past ten years. The list must include the date of service and contact names and telephone numbers for each reference.

5.11.3 Each quotation must include the company's most recent audited financial statement and bank references.

5.11.4 Contractor shall provide the company's DOT number and an explanation of any negative reports listed under the DOT number.

5.11.5 Contractor shall provide a detailed spreadsheet that meets ISD 279 requirements that detail the results from the most recent State of Minnesota or state of doing business in vehicle safety inspections for three (3) years. For Minnesota, this report must include detailed points summary for each vehicle that falls under MN Administrative Rule 747.0700.

5.11.6 Contractor shall provide a detailed maintenance program that explains how vehicles will be maintained and serviced throughout the service agreement with ISD 279.

5.11.7 Contractor shall provide Equipment list as specified in below.

5.11.7.1 Existing vehicles with equipment features, list of all vehicles by VIN number, Department of Transportation number, make, model, license plate number, age, capacity, mileage, and wheelchair lift if so equipped.

5.11.7.2 New vehicle list with a full description of equipment and features.

5.11.8 Staff lists of all mechanics/drivers, office staff supervisory staff, driver trainers and drivers presently on staff who would work under this contract.

5.11.9 List of each employee, the years of service, current capacity, licensures, and special training.

5.11.10 Physical Description of Facilities: Include address, acreage, number of buildings on the property, number of vehicles to be housed on the property, and fuel storage capacities.

5.11.11 Contractor will provide a copy of the written employee handbook that is issued to each driver annually.

5.12 Subcontracting

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

5.12.1 Any contractor desiring to subcontract work under this contract must obtain the written permission of ISD 279 prior to initiating any subcontracting agreement.

5.12.2 If a subcontract is proposed to ISD 279, the contractor shall submit the same information regarding the Subcontractor's employees, equipment and facilities as required above.

5.12.3 Contractor will ensure that any subcontractor is legally bound to the same specification for student transportation as required of the company under contract.

5.12.4 All standards contained in these specifications, including the insurance requirements, will apply to all subcontractors.

5.12.5 Deductions for nonperformance will be assessed to both the subcontractor and the contractor.

5.12.6 ISD 279 reserves the right to subcontract routes at their discretion to other contractors when necessary.

5.12.7 Non-Assignment of Contract - The Contractor shall not assign, transfer, convey, subcontract, or otherwise dispose of this Agreement or any right, title, or interest in or to the same, or any part thereof, without the prior written consent of ISD 279. Any attempted assignment without such prior written consent shall be null and void and shall constitute a material breach of this Agreement.

Consent by ISD 279 to one assignment shall not be deemed consent to any subsequent assignment. This provision shall not be construed to prevent the assignment of accounts receivable to a financial institution for financing purposes, provided that written notice is given to ISD 279 at least ten (10) days prior to such assignment.

5.13 Equal Employment Opportunities (EEO) Requirements: Contractors must show evidence of a non-discriminatory equal employment opportunity program in the selection of drivers that follows the guidelines established by the ISD 279 Equal Employment Opportunity Program. Such a program must provide equal employment opportunities regardless of a person's race, creed, sex, national origin or sexual orientation. Contractors must submit an affidavit containing the components of the equal employment opportunity program with the quote.

Section 6. GENERAL OPERATIONS

6.1 Contractor shall transport public and non-public students deemed eligible by ISD 279. Students may reside, and destinations may be inside or outside the geographic boundaries of ISD 279. ISD 279 will determine student eligibility. Contractor shall implement route changes in accordance with ISD 279’s route change process.

6.2 ISD 279 will have exclusive use of all vehicles while those vehicles are performing school-related services to ISD 279. This clause prohibits contractor from using contracted vehicles to provide service to any other group or organization. This clause will not prohibit contractor from chartering vehicles to outside groups or organizations when vehicles are not under service to ISD 279.

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

6.3 The contract is for "live" time or mileage service. "Live" time or mileage begins at the first pick up on the first run of a route and ends at the last drop off point of the last run on a route. Live time or mileage for Mid-Day runs will be from the first stop until the last student is discharged. Live time or mileage for charters and field trips commences when the vehicle arrives or is scheduled to arrive, whichever is later, at the pick-up location and ends when the charter is unloaded at destination. Deadhead time or mileage to be billed must be preapproved by ISD 279 before the initiation of the route.

6.4 Contractor shall comply with ISD 279 guidelines for idling parked vehicles on school property. Idling shall be kept to a minimum during all hours of operation to promote and protect the environment. A no idling policy supports sustainable and efficient fuel savings for ISD 279 and is required.

6.5 Contractor shall furnish vehicles that meet or exceed the current "National Standards for School Buses and Operations" as adopted by the National Conference on School Transportation and comply with the unique requirements of ISD 279 as established in these Specifications and Appendices. Vehicles will comply with all Federal and State of Minnesota regulations, laws, and rules for Type III school bus operations.

6.6 To ensure that all vehicles start in cold weather, the Contractor shall provide a backup procedure to start vehicles and/or an alarm system to notify key personnel in the event of a power failure.

6.7 Contractor shall have a spare vehicle procedure in place to minimize vehicle breakdown times during the daily operation of services. This procedure must include pre-tripped vehicles ready to dispatch with little notice, in order to ensure drivers are on time to begin their routes. This procedure must also support delivering spare vehicles that are out on route during route time.

6.8 Preference will be given to contractors that have vehicles maintained by ASE Certified mechanics, to operate an efficient, dependable and safe fleet. Contractor will demonstrate a preventative maintenance program that involves the drivers, mechanics and all staff in ensuring that all vehicles are safe.

6.9 Contractor shall keep the fleet clean. Vehicles will be washed monthly when weather permits, and interiors cleaned daily to provide a clean environment for passengers. District may require more frequent cleaning of the vehicle interior as reasonably required to protect students and other passengers from public health concerns. An anticipated schedule washing schedule will be delivered to ISD 279 prior to the first day of school. There must be a minimum of eight vehicles washing dates for an entire year, including a summer detailed wash and clean.

6.10 Substitute drivers: Contractor shall have available substitute drivers sufficient to cover their assigned routes. Substitute drivers must have knowledge of the geographic area they are serving.

6.10.1 Contractor shall work diligently to have available substitute drivers to avoid have office staff and leadership from having to drive regularly.

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

6.10.2 All substitute drivers must be provided with clear and informative route copies along with basic knowledge about ISD 279 contract obligations (i.e. Late Alerts, Schedules, etc.)

6.11 Staffing and Training responsibilities: Training and staffing are required by ISD 279 for safety and efficient school bus operations.

6.11.1 Dispatcher(s): Contractor shall employ one (1) full time dispatcher per 30 vehicles. Dispatchers must always be present in the dispatch office during vehicle operations.

6.11.2 Field Safety Supervisor: Contractor shall employ at least One (1) full-time Field Safety Supervisor and add staff as needed to manage safety-related issues in the field.

a. The Field Safety Supervisor will be responsible for the training, monitoring and interoffice communication concerning the implementation of ISD 279 bus safety policies and procedures.

b. Field Safety Supervisors will work in conjunction with ISD 279 staff to perform route audits, driver and vehicle complaint investigations, safety-related issues, and all other field safety-related challenges.

c. Field Safety Supervisors will review and watch in-vehicle videos at the discretion of ISD 279 as needed and ongoing to investigate and review vehicle issues and drivers driving habits.

6.11.3 Location Manager: Contractor shall staff a minimum of one full-time manager position and one full-time assistant manager. One Manager must be present in the office during vehicle operations. The manager must have a smartphone available to answer calls and emails 24 hours per day.

6.11.3.1 The Location Manager will work closely with the ISD 279 Director Transportation, Security & Emergency Management, and the Assistant Director of Transportation. The Location Manager will have the authority to make personnel and equipment-related decisions that will ensure uninterrupted service and safe operation of all the assigned transportation routes.

6.11.3.2 With input from the Location Manager, ISD 279 reserves the right to remove drivers who do not meet ISD 279 performance standards for the safe and efficient operation of a Type III school bus.

6.11.3.3 ISD 279 reserves the right to remove drivers temporarily when an investigation or other concern arises out of the normal operation of the contract.

6.11.3.4 The contractor is encouraged to include ISD 279 in the interview and hiring process of the Location Manager(s) as needed. The

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

contractor is required to present the location manager that will serve ISD 279 for final approval to serve ISD 279.

6.11.4 Contractor is responsible for ensuring that all staff working under the ISD 279 contract know and understand the service expectations in their area of responsibility. All new staff hired must be provided with a copy of the contract and be required to read and follow the contract.

6.11.5 ISD 279 has the authority to observe and evaluate driver performance and conduct at any time.

6.11.6 Child Check: Contractor shall adopt a formal written child check procedure for checking all vehicles operating under this contract. Upon the award of the contract, the contractor shall provide the written child check procedure for review by ISD 279. Annual training regarding child check procedures must be provided to all drivers. The contractor must immediately report and notify the Director of Transportation, Security & Emergency Management, and\or Assistant Director of Transportation of any incidents of students being left on vehicles after students scheduled drop off or when a student is left unattended on a vehicle. Failure to follow formal written child check procedure may result in the driver being removed from driving ISD 279 routes.

The policy shall, at a minimum, require the driver to physically check each seat area for any remaining students whenever:

a. The driver finishes a school run
b. The driver returns to the terminal
c. The driver leaves the vehicle

6.12 ISD 279 has the authority to assign paraprofessionals (ESPs) and other appropriate ISD 279 staff to ride on vehicles in order to promote safety, order, and provide support to student(s). District staff may ride on vehicles for training, driver support, or student observation and behavior management.

6.13 Terminal Facilities: Terminal facilities will include: administrative offices, dispatch facilities with dispatch/driver communication capabilities and storage facilities for the number of vehicles required to fulfill their contract (including spare vehicles). All vehicles will be stored in the protection of a garage and/or have access to power plug-ins for engine heaters.

6.14 Communications: Contractor shall provide direct telephone lines to all managers, dispatchers and safety staff. Contractor will provide at least three incoming phone lines to the terminal and cell phone numbers for staff who are operating in the field or supervising staff.

6.14.1 Contractor will provide one dedicated emergency nonpublished land line for ISD 279 use that allows ISD 279 to reach terminal staff during normal and peak business hours. This phone must not be used for regular phone usage during business hours.

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

6.14.2 Contractor will provide after-hours contact number and names for evening and weekend field trip and charter work.

6.14.3 Computer requirement: Contractor shall supply computers and the necessary software and network infrastructure to support ISD 279 routing needs, GPS playback, e-mail communications, camera system review, and data sharing software such as Google Documents, Microsoft Teams, other viable software solutions. All contractor's staff must have access to these essentials in order to perform their duties effectively.

6.15 Delayed Vehicle Mobile & Web Application: Preference will be given to the contractor providing an electronic late vehicle alert system that will notify parents at no cost to families and ISD 279 officials when a vehicle is delayed. This system will be in linked to onboard GPS and provide ISD 279 and parents with a "real-time" alert tool that any users can download for free on an IOS and Android phone system. The system will require real-time monitoring from a dispatch team to ensure accurate and timely information. The system will also be secure and meet ISD 279 guidelines for secure access by students and families.

If the contractor is unable to provide a resource or product, ISD 279 will provide contractor with a preferred vendor to use in lieu of company vendor.

6.16 Driver Requirements:

6.16.1 Pre-employment: Contractor shall obtain at least a three-year employment history on all new hires prior to assigning them to an ISD 279 route. If candidates have a CDL history, they shall obtain a ten-year employee history. Contractor shall make appropriate criminal background checks and motor vehicle license checks on all new drivers as required by law.

6.16.2 Contractor shall perform criminal background checks every two years with all employees servicing ISD 279, with the first one prior to operating vehicles for ISD 279. If there is a record of a background check crime defined in Minnesota Statute § 299C.61, Subd.2., a felony, or any other theft as defined in Minn. Stat § 609.52, Subd.2. the employee will not service ISD 279.

6.16.3 Contractor shall perform and provide motor vehicle records checks at least twice during the school year on all drivers serving ISD 279.

6.16.4 In accordance with MN Statute 169A.31, no driver will operate or have physical control of a Type III school bus under contract to ISD 279 with any presence of alcohol in their system.

6.16.4.1 Drivers under suspicion of driving impaired or post-accident shall submit to a drug/alcohol test upon request by ISD 279 staff or law enforcement staff. Failure to comply with this request shall result in immediate exclusion of this driver from ISD 279 routes or school bus services.

6.16.5 Drivers will obtain a Type III school bus compliant physical exam and always meet the physical requirements of the State of Minnesota law to perform their

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

duties. Drivers will always meet the health standards imposed by the State of Minnesota. Driver must have physical exam certificate while operating a Type III school bus.

6.16.6 Pursuant to Minnesota Statute 171.02, drivers will have in their possession a valid Minnesota Driver's License for the class of vehicle operated. Drivers are required to carry their license with them while on duty and submit it upon request of an ISD 279 District Transportation staff member.

6.16.7 Contractor will design and implement a training program that aligns with the Minnesota Model School Bus Driver Training Program, where applicable. This model includes but is not limited to; driving skills, human relations, crash and emergency preparedness, vehicle care, inspection & use, laws and regulations, special needs, and ride safe – wheelchairs.

6.16.8 Drivers will be required to wear a contractor supplied I.D. badge while performing service for ISD 279. All contracted employees must wear a contractor supplied badge when on ISD 279 property and in the course of transporting students. This badge must be displayed at the mid-level of their body, above their waist and identify the employee by name and contractor. Drivers are required to follow all visitor procedures at schools anytime they go into a school.

6.16.9 The Type III school bus driver will be alert and comply with all Minnesota Statutes pertaining to the operation of a motor vehicle (Highway Traffic Regulations Act) while driving a school bus. The driver will also comply with all rules and regulations of the Minnesota Department of Education covering the operation of a school bus.

6.16.10 Driver Disqualification: It is the protocol of ISD 279 to follow the school bus driver disqualification conditions outlined in the Minnesota Department of Public Safety Rules Section 7414.0400.

6.17 Driver Training Minimum Requirements:

6.17.1 *Pre-Service Training:* Contractor shall provide pre-service training as prescribed by Minnesota Statute 171.02, subd. 2b. paragraph (c).

6.17.2 *In-Service Training:* Contractor shall conduct a mandatory monthly safety meeting(s) attended by all drivers and support staff. Minutes of each meeting along with the attendance roster will be sent to ISD 279 monthly. Failure to attend a monthly safety meeting is a violation of ISD 279 protocol. ISD 279 shall be allowed to provide training in conjunction with contractor to provide training topics and materials to all drivers serving ISD 279. Contractor will require all employees serving ISD 279 to attend an annual back to school in-service training in August of each school year. All training must comply with Minnesota statute 171.02.

6.17.3 All new drivers are required to be trained on the actual route they are assigned or bid onto prior to driving the route solo. Each driver will be certified by a driver trainer or designee certifying their knowledge and ability to perform the tasks necessary to perform the route safely and efficiently. A certification process for

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

each driver will be presented to ISD 279 as the driver comes on board and annually.

6.17.4 Contractor shall provide annual training and certification for drivers who transport students with special needs. This training must include specialized training on proper techniques for securing wheelchairs, cam straps, and safety vests. This training must be recorded and provided to ISD 279 annually.

6.17.5 Type III drivers are prohibited from bringing their own child with them on the route.

6.17.6 Annual Evaluation: Minnesota Statute 171.321 Subd. 5 specifies that drivers will receive a driving evaluation annually. Contractor shall forward a copy of the certification of the evaluation on all drivers to the ISD 279 Transportation Department.

Section 7. EQUIPMENT

7.1 Contractor must own, lease, or have under dedicated contract to a minimum of 25 vehicles to submit a quote for this contract.

7.2 New Equipment Information:

7.2.1 All new equipment purchases will include ISD 279 consultation to allow input regarding purchase specifications.

7.3 The contractor shall provide vehicles for this contract that are safe, and meet all the State of Minnesota laws, Federal laws, and ISD 279 rules and requirements. All vehicles used in ISD 279 for the purpose of transporting students to and from school and school-related activities must meet the following ISD 279 requirements in addition to all requirements in current law and regulation:

7.3.1 Bodily fluid clean up kit, First Aid Kits, and Seat Belt Cutters.

7.3.2 Two-way Radio/Communications: All vehicles transporting all students to and from school, on field trips, activity trips, or on between-building programs, must be equipped with communication equipment that allows contact between the driver and dispatch. The equipment must be turned on and monitored by the driver whenever transporting ISD 279 students or staff. The communication system must be adequate to provide effective communication between the contractor's operational office and any vehicle on an assigned route.

7.3.3 It is the preference of ISD 279 that all new vehicles purchased during the commencements of the contract shall be purchased with tether mounts in the rear seats, to facilitate the installation of safety vests and child safety seats.

7.3.4 All newly specified vehicles will have air conditioning as standard equipment in each vehicle.

7.3.5 Barrier Vehicle and Enclosed Vehicle:

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

7.3.5.1 When requested by ISD 279 is required by the student's IEP, the Contractor may be asked to provide a barrier vehicle which is one that presents a divider between the student passenger(s) and the driver. A barrier vehicle is used to ensure the student cannot gain access to the driver or the driver compartment area at any time. Typically, the barriers are made of plexiglass. These items, when installed, must conform to all state laws and regulations. The barriers will be provided at no additional cost to the school district.

7.3.5.2 When requested by ISD 279 or required by the student's IEP, the Contractor may be asked to provide an enclosed vehicle which is one that presents a divider between the student and any rear access to the vehicle, as well as between the student and each side passenger doors and windows. The enclosed vehicle is used to ensure the student is fully surrounded with no means of escaping the vehicle where they could pose harm to themselves or others. Typically, the barriers are made of plexiglass. These items, when installed, must conform to all state laws and regulations. Enclosed vehicles will be provided at no additional cost to the school district.

7.3.6 Audio/Video Recording Systems: ISD 279 requires that all vehicles be equipped with digital video & audio recording systems. Type III school buses shall carry a two (2) camera system. Systems on vehicles that are currently owned by the contractor must be approved by ISD 279 for meeting minimum standards for data retention camera resolution and audio recording quality. If the contractor is purchasing or leasing new or used vehicles, they must be equipped with a new DVR mobile surveillance system approved in advance by ISD 279.

The Contractor will implement all ***new*** equipment purchases to include:

1. Full High Definition (HD) resolution
2. Hard drive storage capacity that provides a **minimum** of 30 days' (Approx. 500 gig) worth of video storage
3. The contractor will provide ISD 279 with playback devices, direct electronic access to all data, and any necessary software as needed for transportation staff and school site staff
4. The contractor will have a reliable system that allows ISD 279 to access and download camera feed as necessary for all vehicles used in the service of ISD 279. If there are multiple terminals/sites, the contractor will need to equip each site with the equipment necessary to meet these requirements.
5. It is the preference of ISD 279 to have video recording systems with Wi-Fi downloading enabled and system health monitoring technology.

The contractor will implement all ***existing*** equipment to include:

1. Hard drive storage capacity that provides a **minimum** of 15 days' (Approx. 250 gig) worth of video storage
2. The contractor will provide ISD 279 with playback devices, direct electronic access to all Wi-Fi data, and any necessary software as needed for transportation staff and school site staff

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

3. Replacement of existing equipment as it ages out at seven years of service with Full HD digital camera systems

Full High Definition (HD) digital camera systems are expected to have an average life cycle of (7) seven years. Because this is shorter than the vehicle replacement schedule the contractor will need to replace camera systems more frequently than when the physical retirement age of the vehicle. The contractor will provide an in-service spreadsheet tracking all in service dates for all systems. All systems will be replaced a minimum of every seven years. If the system has a higher than usual failure rate, the contractor will replace them as needed, before the expiration date.

The position and angles of the camera systems will be determined in conjunction with ISD 279 design and specifications.

The contractor will maintain a stringent preventive maintenance protocol that requires the contractor to perform an annual inspection, cleaning, re-formatting of hard drives, and testing of each camera system during the preventive maintenance compliance process of the vehicle. Any equipment not working will be required to be repaired or replaced before returning to route.

Audio/Video Confidentiality: The contractor shall follow ISD 279's Video & Audio security procedures for recordings of students. All recordings are the property of ISD 279 and are confidential student data. No one may view these videos without the express permission of ISD 279.

Video Request – The contractor shall provide video to the district in the most efficient and timely process possible. The district has the right to all video recorded on Type III routes at any time. Video should be provided within eight hours of requesting video, or the next business day when requested at the end of the day.

7.3.7 All vehicles shall be equipped with a GPS system that conforms to the needs and specifications of ISD 279. GPS data and software tools shall be provided to ISD 279 as part of the contract. The contractor is to provide GPS systems that allows drivers to access directions as well as moving map display.

7.3.7.1 Contractor is required to provide GPS data to third-party vendors such as routing software vendor under agreement with ISD 279 as part of the contract. GPS connection to interact with routing software with a "ping" rate of at least every 5 seconds in order to provide accurate locations and provide accurate plan vs. actual route performance.

7.3.8 It is the preference of ISD 279 to have all Type III school buses equipped with an electronic pre-trip tool that tracks proper pre-trips by each driver. Reports on demand will be provided to ISD 279 of defects and inspection proficiencies of all vehicles operating in ISD 279. The contractor will provide ISD 279 with access to GPS software.

7.4 Age Requirements:

7.4.1 All Type III school buses operating under this contract will be no more than twelve (12) years old during each year of the contract and subsequent contract extensions.

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

7.4.2 The contractor will also provide a copy of its annual replacement schedule at the commencement of the contract and annually every January 1st of the contract to ISD 279.

7.4.3 For the purpose of determining the fleet age ISD 279 will review the age of the fleet as of September 1 of each school year. The year of the vehicle will be the manufacture date appearing on the vehicle's manufacturer installed body sticker.

7.4.4 All vehicles scheduled for replacement based on Sec.7.4 will be purchased, delivered, and any necessary equipment installed by August 15 of each school year. Failure to meet this contract requirement will result in daily non-performance fines up to and including the loss of assigned route assignments to contractor.

7.5 Vehicle Identification:

7.5.1 All vehicles will be identified by the name of the contractor operating the vehicle on both the right and left side of the vehicle.

7.5.2 All vehicles will be identified by a coordinated numbering system upon consultation with ISD 279. The specifications of the numbering, including size and location, will be at the discretion of ISD 279.

7.5.3 The contractor shall post a sign in the front window when loading students identifying the route number.

7.6 Student Securement/Restraint Systems:

7.6.1 The contractor will provide car and booster seats for students, as needed. ISD 279 will provide other necessary student securement/restraint systems (safety vests and cam straps) that are needed under the terms of the contract and the laws pertaining to special education.

7.6.2 The contractor shall return all ISD 279 securement systems to ISD 279 at the conclusion of each school year or upon request. Any unreturned items will be charged to the contractor at full replacement value.

7.6.3 The contractor shall use wheelchair securement systems (ratchet type tie-downs) as approved by ISD 279 and the driver will follow ISD 279 prescribed tie-down procedure.

7.7 Other Equipment Requirements:

7.7.1 Advertising – A vehicles operating under this contract with ISD 279, transporting students and/or staff on any to/from school routes, field trip or activity trip may not display any type of advertising signage on the inside or outside of the Type III school bus. This does not include the contractor's name, address, vehicle number or other legally required letters such as common carrier identification numbers.

7.7.2 Wheelchair Lift Equipment: Type III school buses with wheelchair lift equipment must meet all A.D.A. requirements, other Federal requirements, and State of Minnesota rules and laws.

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

7.7.3 All lift vehicles operating under this contract shall be equipped with an emergency fire blanket for use in an emergency "drag type" evacuation of students who use wheelchairs or students that may require a lift vehicle.

7.7.4 Contractor shall provide a "space blanket" for each student who uses a wheelchair and/or is medically fragile that is assigned to a vehicle.

7.7.5 Alternative Fuels: Vehicles operated on route, field trip and activity trip service under this Type III service contract must be fueled by gasoline.

Section 8. REGULAR REPORTING REQUIREMENTS

8.1 Contractor shall keep a current updated list of drivers and all pertinent driver data and make available to ISD 279 upon request.

8.2 Contractor shall provide twice annually on October 1st and again on February 1st to ISD 279 the MVRs from the MN Department of Public Safety for all drivers.

8.3 Contractor shall perform comprehensive criminal records checks on all new drivers upon hire and every two years thereafter.

8.4 Vehicle Inspection Reports: After the MN Department of Public Safety school bus annual inspection, or after any random inspections which may occur, contractor shall forward a copy of the inspection results to ISD 279.

8.5 Accident/Incident Reports: Contractor shall immediately call ISD 279 to report any and all accidents/incidents involving ISD 279 students or vehicles. The contractor shall follow accident reporting protocol as described in Appendix 5. It is further provided that the accident reports herein are subject to all applicable data privacy statutes.

8.6 Ridership Reporting: Contractor will submit daily ridership reports detailing students that did not ride. Students that have not ridden for 3 or more consecutive days will be automatically placed on hold. All costs invoiced for students not riding on the fourth day and beyond will be credited to ISD 279. Additionally, non-performance fines may be levied for failure to report ridership.

8.7 Late Vehicles/Vehicle Breakdowns: Contractor shall report all late bus situations and vehicle breakdowns, at the time of the occurrence, to both the school involved and to the ISD 279 Transportation Department.

8.8 Safety/Discipline Reports: Contractor shall work with ISD 279 and the individual schools in the completion of the Student Conduct Reports that are fundamental to the School Bus Conduct Policy of ISD 279. Contractor shall enter completed reports into the ISD 279 computerized student disciplinary system (bus tickets) within 24 hours to ensure timely conduct review.

8.9 Drug and Alcohol Testing Program: Contractor shall provide documentation on pre-employment, reasonable suspicion, post-accident and random testing procedures,

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

practices, and results for alcohol and controlled substances of all Type III school bus drivers in their employ.

Section 9. COMPANY OPERATIONAL PROFILE

Transportation Company Reference Data:

Company Information	**Complete**
Name of Company:	Transportation Plus, Inc.
Company Address:	5010 Hillsboro Ave N, New Hope, MN 55428
Telephone Number:	MAIN: 612-888-8888
Email Address:	accounts@tplusride.com
Company Website:	www.tplusride.com
Company D.O.T. Number:	01501286
The contractor is one of the following (**Circle All**):	MN Corporation

NOTE: If accepted, the information submitted in this quotation shall be considered an addendum to the contract negotiated between the contractor and the School Board and shall be binding between both parties. Contractor will notify ISD 279 in writing of changes in these areas.

List names and addresses of districts that your company provided transportation service during the past ten (10) years:

Name of District Contact	**Address/Phone**	**No. of Years**	**No. of Vehicles**	**Current Annual Volume (Students / Invoiced Cost)**
This information is in the Additional Information document.				

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

Data relative to the number of personnel employed by your company in Minnesota:

Personnel	Quantity	Personnel	Quantity
Regular Drivers	450 STS Certified 180 Type III	Substitute or Part Time Drivers	Not Applicable
Dispatchers	Onsite - 1 Subcontractors - 7	Supervisory Personnel	5
Office Personnel	10	Mechanics	7
Others	Subcontracted Call Center - 10	Total Personnel	Employees - 21 Subcontractors - 10

Vehicle Service Supervisory employees to operate ISD 279 service:

Personnel	Complete
Location / Terminal Manager	Steve Pint
Asst. Location / Terminal Manager	Tom Anderson
Safety Supervisor / Manager	Jenn Seivers
Dispatcher(s)	Robin Gray
Shop Manager	Blake Dooner
Regional or State Manager	Not Applicable

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

Provide a description of your driver selection training and supervisory program in operation at the present time.

- Note: Contractor may wish to submit copies of materials or forms used by the company for their driver selection procedures, or training program, preventative maintenance and, mechanical repair program, etc. to supplement this brief description.

Please reference the following Headings in the Additional Inormation document:

Vehicle Maintenance	Page 8
Vehicle Files	Page 8
Pre-delivery Inspection	Page 9
Daily Pre-Trip Inspections	Page 9
Scheduled Maintenance	Page 9
Annual Vehicle Inspections	Page 9
Vehicle Repair	Page 9
Type III School Bus - Drivers	Page 12
Type III Driver Training	Page 12
Type III Driver Requirements	Page 12
STS Driver Requirements	Page 13
STS Background Check	Page 13
STS DOT Physical	Page 14
STS Driver Training	Page 14
Zero Tolerance	Page 14

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

Additional Information Requested:

Required Documents to Include:	**Check to Acknowledge Included**
Records detailing the past three (3) years of state inspection results of your fleet (Minnesota vehicles), this report must include average points lost per vehicle, number of vehicles placed out of service, vehicles receiving temporary permits, and any major defects found.	X
Brief description of our preventative maintenance and mechanical repair program.	X
Describe the daily pre-trip inspections made of all vehicles.	X
Describe what written reports are required of drivers on the vehicle, road conditions, etc.	X
Describe the preventative maintenance and inspection services performed and how often they are performed.	X
The method in use to assure starting of engines in cold weather to maintain route schedules.	X
Likely location of garage and maintenance facilities for vehicles contracted under this quote.	X
Other information relative to equipment (i.e. Zonar, GPS, Child Checkmate, etc.)	X
Provide financial and responsibility data relative to your company.	X
Provide a detailed description of any value-added services or products that would be included in the services provided to ISD 279 free of charge (i.e. GPS, Zonar, Child Checkmate, Vehicle Status Applications)	X

Additional Information Requested if final consideration is given:

If your quotation is given final consideration, will you supply the following confidential information, upon request by the School Board?	**Yes**	**No**
Financial Rating/information/Recent certified audit.	X Upon Request	
Name and address of our current insurance carrier and agent from whom a certificate of insurance will be obtained for the School Board.	X	☐
Allow an ISD 279 representative or committee to conduct periodic inspections to determine whether specifications are met.	X	☐
Supply a list of names of regular drivers to be used in ISD 279 with their Motor Vehicle Department and records both in October and January of each contract year.	X	☐
Request and authorize designated state and local officials to furnish the School Board information relative to our operations record.	X	☐

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

Service Approach & Methodolgy: Describe in detail how this contract for services will be approached. Describe any innovative or progressive approaches that would be used in this project. Clearly show why the firm would be superior to other proposing firms in the delivery of the scope of services. If subcontracting, describe the systems and processes that assure that district requirements will be consistently met.

Service Approach & Methodology

Critical Mass
First and foremost, we have the critical mass to accommodate the ebbs and flow of type III order volume, as we have many more Type III vehicles/drivers than we have type III orders. Critical Mass means can always take any order request of a school district including any immediate or urgent request because of the number of vehicles/drivers we have at our disposal.

OnDemand AND Routed Service
We are able to provide service for one child or multiple students at one time on a routed/consistent schedule, as well as an immediate request. Routed service typically gets assigned to the same driver who performs the ride each day. OnDemand orders go to the closest type III vehicle to the order. Because of critical mass, we generally have an available vehicle in an area that can cover an immediate order request within 5-15 minutes.

Experience
We have been providing transportation service to school districts for over 30 years. Nearly every aspect of the State's current Type III Laws were in effect with our organization long before the State raised the standard for Type III Transportation in 2007, and our current Type III Driver Training Curriculum goes well beyond what the State requires.

Type III transportation has a lot of moving parts (driver certifications, vehicle inspections/certifications, routing, billing, etc). Without an experienced staff, it is very difficult to coordinate everything that goes into it.

Technology

- Ride Alerts
  - **Text-on-Create** – We can send a text alert to the passenger (or parent) when a ride is booked.
  - **Night-Before-Reminder Text** – We can send a text alert that goes out at 7 PM the night before the order reminding the passenger/parent of the ride for the next day. Should the passenger/parent need to cancel an order, they would simply reply to the text with the word CANCEL.
  - **Text-on-Accept (with URL for vehicle tracking)** – We can send a text alert that goes out when the ride gets accepted by a driver that alerts the passenger/parent which vehicle will arrive to pick them up. The text also includes a URL link that can be clicked on which shows the location and ETA of the vehicle.
  - **Call-on-Approach** – We can send out an automated call that goes out when the driver gets within 200 yards if the pickup address.
  - **Text-on-Complete** – We can send a text alert once the driver meters-off for a ride alerting the passenger/parent the ride has been completed.
- On-line Tracking - through our website (www.tplusride.com) parents can track the status (if the order hasn't dispatched), the vehicle's location (if ride is in-process), or the order status/time-stamps (if the order was already completed) by entering the phone number associated with their child's order(s).
- Online Data Entry – for on-demand ride requests, schools can enter their rides directly into our system, bypassing a phone call. (For routed school runs, a call would still be required.)
- ihail App –we are developing a new version of the ihail app that would allow parents to track their child's ride and would also accounts another option for placing orders.

Staff
This last school year we had 10 different school districts work with our organization. We have great relationships and have worked together as partners to get the task at hand completed. We constantly interact with the districts about routes and keep track of which students can be grouped together, and which students should not be grouped together. We closely monitor winter weather to know if we need to move the students' routes according to the school districts closing/delay. We have worked with many of the school districts for a long time, which provides us the knowledge we need for certain programs/student's rides going into other districts and other facilities.

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

Section 10. AFFIDIVATE OF NON-COLLUSION

I hereby swear (or affirm) under the penalty of perjury:

That I am the vendor (if the vendor is an individual), a partner in the company (if the vendor is a partnership), or an officer or employee of the responding corporation having authority to sign on its behalf (if the vendor is a corporation).

That the attached response has been arrived at by the vendor independently and has been submitted without collusion with and without any agreement, understanding or planned common course of action with any other vendor designed to limit fair or open competition.

That the contents of the Request for Quote response have not been communicated by the vendor or its employees or agents to any person, not an employee or agent of the vendor and will not be communicated to any such persons prior to the official opening of the quotations; and

I certify that the statements in this affidavit are true and accurate.

Authorized Signature:_____ Date:_____

Title:_____ Company Name:_____

Tom Anderson

Digitally signed by Tom Anderson
DN: cn=Tom Anderson, o=Transportation Plus, Inc., ou=Account Manager, email=tanderson@tplusride.com, c=US
Date: 2025.12.12 15:17:03 -06'00'

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

Section 11. SIGNATURE

I, the undersigned, hereby certify that I am a duly authorized agent of Transportation Plus, Inc. to submit this quote for consideration and acknowledge that all pages of have been received and agree to the terms contained therein.

Receipt of the following Addenda/Amendments to the quote documents and their costs being incorporated in the RFQ is acknowledged:

1. Exhibit 2 – Tab1: Pricing Workbook 2026-2031 Included in Submission
2. Exhibit 2 – Tab 2: Route Quotation Tab – Example Workbook Completed

SIGNED: Tom Anderson Digitally signed by Tom Anderson DN: cn=Tom Anderson, o=Transportation Plus, Inc., ou=Account Manager, email=tanderson@tplusride.com, c=US Date: 2025.12.12 15:17:39 -06'00'

NAME: _____
(print or type name)

VENDOR NAME: Transportation Plus, Inc.

ADDRESS: 5010 Hillsboro Ave N, New Hope, MN 55428

E-MAIL ADDRESS OF SIGNER: tanderson@tplusride.com

PHONE NO. 763-592-6410

INCORPORATED IN STATE OF: Minnesota

Per Section 2.0 (RFQ) – Legal Notice: Volume Quoting

Contractor must own, or have under direct dedicated contract, **a minimum of twenty-five (25) vehicles** meeting the specifications detailed within this document to submit a quotation and be considered for award.

Please provide the following vehicle volumes you will commit to this RFQ:

Vehicle Type	Minimum Number Quoting	Maximum Number Quoting
Type III – 7 Passenger	25	100
Type III – 10 Passenger		
Type III – Totaling Vehicles Quoting	25	100

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CONTRACT OFFER & AWARD

CONTRACTOR: Transportation Plus Inc. (T-Plus)

The undersigned warrants that I/we have examined all General Terms and Conditions, Detailed Conditions and Specifications, and Appendices within the **Type III Pupil Transportation Services RFQ dated December 15, 2025**.

The signature certifies understanding and compliance with the **Type III Pupil Transportation Services RFQ dated December 15, 2025**.

The undersigned further acknowledges that its submission to **Type III Pupil Transportation Services RFQ dated December 15, 2025** has been accepted and awarded by ISD 279 – Osseo Area Schools. The signature certifies adherence to its submission.

Business Name: Transportation Plus, Inc

Business Address: Address

Authorized Signer (print): Steve Pint

Authorized Signer Title: Presiden/CEO

Authorized Signer Email: spint@tplusride.com

Authorized Signer Phone: 6127087841

SIGNATURE & DATE DocuSigned by: Steve Pint 3/30/2026
87875F9AC3FC41E...

ISD 279: Osseo Area Schools

ISD 279 has accepted and awarded contractor's response to the **Type III Pupil Transportation Services RFQ dated December 15, 2025**. Per the RFQ, this contract commences July 1, 2026. Billable work, services, equipment, etc. must occur on or after July 1, 2026.

ISD 279 – Osseo Area Schools

11200 93rd Ave N, Maple Grove, MN 55369

John Morstad, Executive Director of Finance and Operations

SIGNATURE & DATE _____

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Appendix 1. SCHOOLS AND BELL TIMES

Elementary (PreK/K-5)		
Aspen Ridge (New 2026)	TBD	18375 Arbor Ridge Parkway, Maple Grove, MN 55311
Basswood	8:50 – 3:20	15425 Bass Lake Road Maple Grove, MN 55311
Birch Grove	9:30 – 4:00	4690 Brookdale Drive Brooklyn Park, MN 55443
Cedar Island	9:30 – 4:00	6777 Hemlock Lane Maple Grove, MN 55369
Crest View (Closed 2025)	8:50 – 3:20	8200 Zane Avenue N. Brooklyn Park, MN 55443
Edinbrook	8:50 – 3:20	8925 Zane Avenue N. Brooklyn Park, MN 55443
Elm Creek	8:50 – 3:20	9830 Revere Lane N. Maple Grove, MN 55369
Fair Oaks	9:30 – 4:00	5600 65th Avenue N. Brooklyn Park, MN 55429
Fernbrook	8:50 – 3:20	9661 Fernbrook Lane Maple Grove, MN 55369
Garden City	9:30 – 4:00	3501 65th Avenue N. Brooklyn Center, MN 55429
Oak view	9:30 – 4:00	6710 East Fish Lake Road Maple Grove, MN 55369
Palmer Lake	8:50 – 3:20	7300 Palmer Lake Dr W Brooklyn Park, MN 55429
Park Brook	8:50 – 3:20	7400 Hampshire Ave N. Brooklyn Park, MN 55428
Rice Lake	8:50 – 3:20	13755 89th Avenue N. Maple Grove, MN 55369
Rush Creek	9:30 – 4:00	8801 County Road 101 Maple Grove, MN 55311
Weaver Lake	9:30 – 4:00	15900 Weaver Lake Road Maple Grove, MN 55311
Woodland	9:30 – 4:00	4501 Oak Grove Parkway Brooklyn Park, MN 55443
Zanewood	9:30 – 4:00	7000 Zane Avenue N. Brooklyn Park, MN 55429
Middle School (6-8)		
Brooklyn Middle	8:10 – 2:40	7377 Noble Avenue N. Brooklyn Park, MN 55443
Maple Grove Middle	8:10 – 2:40	7000 Hemlock Lane N. Maple Grove, MN 55369
North View Middle	8:10 – 2:40	5869 69th Avenue N. Brooklyn Park, MN 55429
Osseo Middle	8:10 – 2:40	10223 93rd Avenue N. Osseo, MN 55369
High School (9-12)		
Maple Grove Senior	7:30 – 2:00	9800 Fernbrook Lane N. Maple Grove, MN 55369
Osseo Senior	7:30 – 2:00	317 2nd Avenue NW. Osseo, MN 55369
Park Center Senior	7:30 – 2:00	7300 Brooklyn Boulevard Brooklyn Park, MN 55443
Osseo Area Learning Center	8:50 – 3:20	7300 Boone Avenue N. Brooklyn Park, MN 55428
Special Education & Early Childhood Alternative Sites		
Osseo Education Center	8:10 – 2:40	324 6th Ave NE. Osseo, MN 55369
Arbor View Early Childhood Center	Program Dependent	9401 Fernbrook Lane Maple Grove, MN 55369
Willow Lane Early Childhood Center	Program Dependent	7020 Perry Ave. N. Brooklyn Center, MN 55429
District 287 Special Education Sites		
Ann Bremer Education Center	8:30 – 3:00	6601 Xylon Ave N. Brooklyn Park, MN 55428
North Education Center	8:50 – 3:20	5530 Zealand Ave. N. New Hope, MN 55428
West Education Center	8:30 – 3:00	11140 Bren Road W. Minnetonka, MN 55343
South Education Center	8:00 – 2:30	7450 Penn Ave. S. Richfield, MN 55423

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

Appendix 2. DRIVER'S ROUTE PROCEDURES

The Type III school bus driver will be alert and comply with all Minnesota Statutes pertaining to the operation of a motor vehicle while driving a Type III school bus. The driver will also comply with all rules and regulations of the Minnesota Department of Education (DOE) covering the operation of a Type III school bus. Each driver will be responsible to understand and comply fully with the obligations, operating rules and special procedures as states in these Specifications and Appendices.

Drivers will transport students on routes and make stops according to the timetable designated by ISD 279 in accordance with the following rules to and school and on all school related activities:

1. Only students assigned by ISD 279 will be transported on school vehicles under contract with ISD 279. Students are to be released from the vehicle only at school or at the designated school destination location. The driver does not have the authority to suspend transportation service for a student or to remove a student from the vehicle enroute.

2. No student will be allowed to stand or sit in the lap of another student while being transported. Drivers will notify contractor dispatchers if an overload situation exists and the Transportation Department will make a vehicle or run adjustment.

3. Route will be traveled, and pickups and discharges made in accordance with the student transportation policies, which include the following:

4. The driver will load and unload students in a manner where they do not cross the street or highway before entering or after leaving the vehicle.

5. Stops are to be made only at the location specified on the route copy. Drivers who are approaching stops where students are standing in the street, are pushing or shoving on the curb line or are exhibiting some other type of unsafe behavior must come to a complete stop at least ten (10) feet back from the students and may not finish approaching the students until the unsafe behavior has ceased.

6. The driver will always wear a lap/shoulder seat belt when the vehicle is in motion.

7. The driver shall have the communication system configured so that the driver will hear when called. Driver will respond when dispatcher calls. If this communication relies on a cellular phone, the driver must stop motion and remove themselves from traffic flow before communicating.

8. The driver will not operate a vehicle under this contract while wearing headphones or earphones. This does not prohibit the use of hearing aid devices worn by drivers who qualify with these devices under Minnesota Department of Public Safety Rule 7414.1200.

9. The driver will take reasonable precautions to protect students from injury.

10. The driver will stop the vehicle at all railroad crossings according to state regulations unless such crossings are marked "exempt."

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

11. The driver will not transport dangerous materials such as firearms or gasoline cans. Animals (except service or companion animals for students with disabilities) are not allowed on the vehicle. Musical instruments, encased sports equipment (uncased not allowed) or other items must fit between the student's legs and not extend above the student's waist. Objects that might endanger the safety of the driver or passengers are also forbidden.

12. The driver will observe the following procedures, which apply to all types of school buses (including Type III), when backing the vehicle:

    a. Never run a vehicle in reverse on school property.

    b. During loading at stops where turning the vehicle around is required, pick up the students before backing up.

    c. During unloading at stops where turning the vehicle around is required, complete the turn-around before discharging the students from inside the vehicle.

13. The driver will obey all posted speed limits while operating a Type III school bus. The driver will adjust the speed of the vehicle when conditions (road, traffic, vehicle, light or weather) warrant reduced speeds.

14. Drivers will not distribute, or allow distribution on the vehicle, of any written, printed or electronic materials unless directed by the contractor or Transportation Department staff.

15. The driver will follow ISD 279's protocol on smoking and tobacco products, which means no smoking, electronic cigarettes, or other tobacco use while on the vehicle or on school grounds. Cigarette smoke resides in clothing and on the body. Avoid smoking prior to beginning your shift or while on break.

16. The driver will never use a Type III school bus or any other related property for any other purpose than the transportation of students on to/from routes or on school-related activities.

17. The driver will stay in the driver's seat of the vehicle when students are in the area, unless leaving to address student needs during loading and unloading. Whenever the driver leaves their seat, the driver will stop the engine, remove the ignition key and set the brakes.

18. The driver will always keep the doors closed when the vehicle is in motion.

19. There will be no students in the vehicle when the vehicle is being fueled.

20. The driver will immediately report all accidents or incidents, to the Dispatcher or the Safety Director.

21. In case of an accident or mechanical breakdown of the vehicle, the driver will not leave the vehicle but will send two responsible students to the nearest house or business to summon help if the two-way radio is inoperable and no other means of communication are available.

22. No vehicle will pull a trailer when students are being transported to or from school.

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

23. The driver will conduct a pre-trip safety inspection on the Type III school bus before all trips.

24. Twice during each school year, all students will be instructed in safe riding practices and will participate in emergency evacuation drills. All drivers will participate and educate students on the proper procedure to perform an emergency evacuation. This includes how to shut off the vehicle engine, how to communicate with dispatch, where the seat belt cutter is located, and how to properly evacuate with the multiple exit points. The driver will instruct all students of the drill in advance and inform them that all personal items will remain in the vehicle while performing the drill. Each student will be directed of the procedure and demonstrate competency while performing the drill.

25. The driver will not use a cellular telephone at any time when the Type III school bus is a part of traffic or there are students on board or about to board. If required for business purposes under MN State Statute 169.443, a driver is to pull over in a safe location, shift into neutral or park and set parking brake. This includes texting while driving.

26. The driver must not use a video recording device on their vehicle to record any type of student interaction or activity.

27. Information about individual student(s) pertaining to discipline problems, juvenile corrections, family situations, health conditions or disabling conditions is considered to be confidential information and is restricted under the provision of Section 34 of the Code of Federal Regulations and Chapter 13 of Minnesota Statutes, more commonly referred to as the Minnesota Data Practices Act.

28. Confidential information regarding specific students may be supplied to a contractor or contract driver, for the protection of the student or to facilitate safe transportation due to the student's unique needs. The Type III school bus driver may not discuss this information with any person other than an authorized ISD 279 staff member. This information may not be released to any individual or organization. Restricted data includes information on medical or handicapping conditions provided to the driver under state regulations.

29. No news media, including reporters and/or photographers for any radio or television station or any newspaper will be allowed on any Type III school bus operating under this contract or to interview any ISD 279 students while on the vehicle, without the knowledge and permission of the Community Relations Director and the Transportation Department. Further, no news media will be allowed to photograph students on school property, including ISD 279-contracted Type III school buses, without the permission of the parent or guardian in the form of a signed release to ISD 279 on file for the school year. Any news organization seeking permission to ride on an ISD 279 route must be referred to ISD 279.

30. The Type III school bus driver will not use profane or indecent language with the public, students, school staff or ISD 279 transportation staff.

31. Drivers will take appropriate action to maintain order among the students when they are transported. Drivers will report all incidents of student misconduct or any other violation of the ISD 279 Discipline Protocol to the Dispatcher.

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

32. If an emergency occurs, the Type III school bus driver must immediately radio the dispatcher. The dispatcher must immediately notify the Transportation Department of an emergency after contacting the 911 emergency system dispatcher.

33. Special Needs Transportation:

    a. The Type III school bus driver is responsible for the proper use of the wheelchair securement system and for ensuring that the system is in proper condition for use. The driver must:

        1. Inspect the securement straps and the occupant restraint belts prior to use.

        2. Report any worn straps to their dispatcher and ensure that worn parts are replaced.

        3. Properly secure the system to the wheelchair according to the system manufacturer's operating instructions and pull on each strap and belt assembly to ensure proper attachment and adequate tension.
        4. Check to ensure that the student is wearing the mobility device seat belt.

        5. If the system is attached to the wheelchair by a Para, the driver must check each attachment to ensure the system has been properly applied.

        6. Keep straps and belts off the vehicle floor, as much as possible, when not in use.

    b. ESP Guidelines:

        1. ESP pick up locations are designated by ISD 279;

        2. ISD 279 may assign an ESP to any vehicle; and

        3. Drivers may not refuse an ESP assignment.

34. Drivers may not refuse to transport any student without prior approval of ISD 279.

35. The Type III school bus driver must report to their dispatcher any instance in which he/she is requested to transport an unusual or unsafe wheelchair. The dispatcher must immediately forward this concern to ISD 279.

36. All medical devices, such as suction machines, oxygen cylinders, ventilators or respirator units will be securely attached to the wheelchair. Adaptive devices such as walkers or collapsible wheelchairs must be secured whenever the vehicle is in motion. Booster seats must be restrained whenever they are not occupied by a student.

37. All Type III school bus drivers are mandated reporters. If a driver witnesses or is made aware of a student being maltreated by staff or others must report all incidents if they have reason to believe that a student is being abused, neglected, or financially exploited. Maltreatments reports

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

must be submitted directly to the Minnesota Department of Education and ISD 279 transportation must be informed as well.

38. The Type III school bus driver will observe all other operating rules and procedures (not listed above) as directed by ISD 279.

39. The ISD 279 School Board may adopt such additional operating rules as deemed necessary to meet local conditions and needs, providing they do not conflict with state laws and regulations.

Appendix 3. LOADING AND UNLOADING PROCEDURES

The Type III school bus driver's supervision of a student does not end until that student is safely on the curb on either the right or left side of the roadway.

Type III school bus drivers must comply with Minnesota State laws, Minnesota Department of Education regulations as well as ISD 279 Policies and Procedures when loading and unloading students. At the school, the vehicle will load and unload only at the right side of the curb or at designated places on school grounds. Upon leaving school grounds the vehicles will maintain a safe interval.

All drivers need to know the following:

- The Danger Zones around a Type III school bus
- What areas around the vehicle are most dangerous?
- Risk factors for younger students and vulnerable students
- After-school routes are more dangerous than before school
- Students must always walk 10 feet in front of the vehicle, never behind the vehicle
- Students must always wait at least 10 steps away from the side of the vehicle
- If a child drops something, he or she must tell the driver and never try to pick it up
- Students must never run to catch the vehicle
- If a student needs to cross the road to get onto the vehicle, they must wait for the driver's signal
- Students must stay seated until the vehicle stops
- Students must not push or play on their way off the vehicle
- Students must always remain seat belted until the vehicle stops at the destination
- Students must move 10 feet away from the vehicle at once
- If a student needs to cross a street after exiting the vehicle, they must make physical eye contact with the driver and wait for the driver's signal
- Don't rush the process, take your time and make sure students are safe

If drivers feel that an ISD 279 designated stop is unsafe, they must notify their dispatchers and management team as soon as possible and inform them of any concerns or hazardous that are present. ISD 279 staff will work with the contractor to address these concerns.

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

Appendix 4. STUDENT MANAGEMENT ON THE TYPE III SCHOOL BUS

Maintaining an orderly and safe environment on the vehicle is the responsibility of the school bus driver.

A driver who observes a student engaging in inappropriate behavior will verbally warn the student that his/her actions are improper. If the student continues to engage in this behavior, the driver will report the student's behavior on a Transportation Incident Report form and return it to their dispatcher.

A Type III school bus driver must be cautious in the actions he/she takes to achieve a safe environment on the vehicle. Inappropriate behavior must be reported, in writing, to the contractor. The driver may assign seats if necessary.

A. Actions a Type III Driver May Take:

1. Meet with the contractor as soon as each school year begins if possible.

2. Learn the names of students on the route. A student will respond more positively to a request if the driver calls out his/her name. A name is also essential to the contractor in taking disciplinary action.

3. Give reasons for what you request a student to do.

4. Verbally try to stop students who are involved in a fight. If this fails, physically separate the students in order to prevent them from injuring one another. Exercise discretion when considering whether to physically intervene when older and larger students are fighting. It may be prudent to radio for help (**911**) and then try to keep other students from becoming involved.

5. You may safely pull over to the side of the road to restore order (immediately notify the dispatcher).

B. Actions a Type III Driver Must *Never* Engage In:

1. Do not confront students in a showdown of authority. A driver must avoid flexing or demonstrating his/her authority at the expense of the student. The driver must realize that peer pressures are very powerful and many students, if pressured, will challenge a driver's authority rather than be ridiculed in the presence of their peer group. If a student questions a protocol or bus-riding rule, the driver must warn the student of the inappropriate behavior, but the driver must not attempt to physically force the student to comply with the rule or protocol. Again, the driver will report the incident immediately to the contractor.

2. Do not threaten a student who disobeys a bus safety rule. The driver must refrain from indicating to a student what form of consequences will be administered. It is the responsibility of the contractor of a school to determine the form of consequences.

3. Do not put a student off the vehicle. If a student insists on leaving the vehicle, the driver must instruct the student that he/she is not allowed to leave the vehicle except at the assigned stops.

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

4. Do not grab, hit, push, or use force toward any student on the vehicle. Conditions under which a driver is allowed to touch a student are to prevent a student from harming another student or harming himself/herself, or to assist a student.

5. Do not make statements to students that imply racial or social prejudices.

6. Drivers will never use brakes as a form of discipline.

C. Discipline Reporting Procedures:

1. The Type III school bus driver will report all inappropriate behavior to their dispatcher by means of the Transportation Incident Report form. Discipline problems that are not reported in writing by the driver may result in disciplinary action against the driver.

2. Type III contractor will enter a bus discipline report into the Transportation Incident Reporting System within 24 hours of the time of the incident.

3. The driver may check with their Dispatcher to review the contractor's action taken concerning the discipline problem.

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

Appendix 5. ACCIDENT AND EMERGENCY REPORTING

The purpose of an accident or emergency reporting protocol is to have an action plan in place to respond and facilitate a safe recovery response for our students and employees of ISD 279-Osseo Area Schools and our Type III school bus contractors. The transportation team, which includes the contractor and transportation department, will follow the Accident & Emergency Reporting Protocol whenever there is an incident involving ISD 279 students or vehicles.

Incidents include, but are not limited to:

Collisions	Weapons on or around vehicles	Explosives
Thermal Incidents (Fires)	Harassment	Unauthorized Passengers
Parent or Motorist Confrontation	Unauthorized Student Egress	911 Calls
Medical Emergencies	Child Abuse/Neglect	Disabled Vehicle
Student Injuries	Complaints against Drivers & Paras	Alcohol/Drugs
Major Weather Delays		

The affected school or schools and ISD 279 will be better informed and better able to assist in any potential emergencies. The goal is to improve communication with schools, parents and ISD 279.

** All collisions with or without students on board will be reported immediately **

The Type III school bus contractor will execute steps 1 through 9 within five (5) minutes of receiving a collision report.

1. The contractor must determine the parameters and severity of the situation.
2. Ask the driver if there are injuries to passengers or non-passengers.
3. Call 911 for police, fire or medical assistance if the safety of any individual is at risk.
4. Instruct the driver to secure the vehicle and make sure that vehicle is safe.
5. Call the ISD 279 Transportation Department via **"Hot Line" 391-7274** and report the accident/incident. If after hours, contact the Assistant Director of Transportation or the Director of Transportation, Security & Emergency Management.
6. Send out a collision Incident Alert Via email with as much information as possible.
7. The following information is necessary to access the collision:

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

a. Vehicle/Route Number & Driver's Name

b. The school and number of students onboard the vehicle

c. Location & time of collision

d. The severity of the collision (Minor, Significant, Total Loss)

e. Any reports of injuries to passengers and/or bystanders (Ask and Observe)

f. Has 911 been called

8. In the event of a collision involving a contractor vehicle, the contractor must dispatch a staff member to the collision site when any of the following conditions apply:
    a. The accident is severe
    b. Any vehicle involved is not operable
    c. Injuries are reported
    d. EMT's, Police, and Fire are dispatched to scene

9. ISD 279 will determine based on severity and injury status if they will send a staff member to the collision site. Attendance is required when passengers are injured, or the collision is significant or greater.
10. Call the affected school/s and notify the contractor or next person in charge of the building of the emergency.

11. Any time we have a student who cannot communicate or is medically fragile we will take necessary action to inform paramedics and/or school nurses so that they can evaluate the student.

12. Students will not be released at the scene of a collision. Students can only be released at designated stops and school sites.

13. Transportation will relay collision information to the following people:

    a. Assistant Director of Transportation

    b. Director of Transportation, Security, & Emergency Management

    c. Executive Director of Finance & Operations

    d. Executive Director of Community Relations

14. The driver must compile a passenger seating chart manifest.

15. Pass out parent **ACCIDENT NOTIFICATION** to all passengers.

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

16. An accident report (in a format approved by ISD 279) will be forwarded to the Assistant Director of Transportation or the Director of Transportation, Security & Emergency Management within one business day (24 hours). This report will include collision details, drivers and witness statements, any and all video backup, and a detailed student seating manifest.

17. ISD 279 may request the Type III bus driver to submit to a drug/alcohol test.

18. Each collision will be tracked and reviewed for preventability to support our mission of providing safe transportation to eligible students.

Appendix 6. VIDEO/AUDIO DIGITAL RECORDING

1. ISD 279 and the companies that contract for transportation services will use video/audio recording equipment in all Type III school buses for the purpose of monitoring behavior and assuring the safety of students.

2. The video/audio recordings will be used to support the driver's report and enforce the consequences of the ISD 279 Disciplinary Policies and Procedures.

3. Contractors shall post a notification in each vehicle to inform all riders that they may be audio-video recorded while riding on that vehicle.

4. Whenever a disciplinary infraction or other incident requires that a video/audio recording be reviewed, the contractor will first contact the Assistant Director of Transportation or Director of Transportation, Security & Emergency Management, who will either review the video/audio recording or designate an appropriate person to review the recorded information. Employees of transportation contractors will not listen to or view digital recordings without prior authorization from the Assistant Director of Transportation or the Director of Transportation, Security & Emergency Management.

5. To comply with State data privacy laws, video/audio recordings will be viewed only by the ISD 279 Transportation Director or Coordinator (and/or designee), the contractor, designated contractor staff members and appropriate law enforcement agencies. Video/audio recordings that reveal unlawful action may be brought to the attention of law enforcement agencies. Due to data privacy laws, neither the student nor the parent/guardian will be allowed to view or listen to the recording.

6. The contractor will be responsible for the security and maintenance of the electronic recording equipment and for the handling of digital recording media. The contractor will provide access for ISD 279 staff to digital recording equipment located on vehicles whenever requested by ISD 279 administrators.

7. Video/audio recorded confidential data are the property of ISD 279. Copies of video/audio digital information cannot be made without the prior authorization of ISD 279.

8. Video/audio data will not be shared with the public, news media, students, parents or police, without authorization from ISD 279.

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

Appendix 7. POLICIES AND PROCEDURES

For the period of time that Type III school buses are operated under contract with ISD 279, District Policies and Procedures where applicable and appropriate shall apply to students, staff and any authorized riders. The policies below must be reviewed with all contractor employees as they will be responsible for compliance with these policies. The current policy in effect shall be the applicable policy at any time during the duration of the contract. ISD 279 shall provide new policies to the contractor when a policy has been amended or updated.

ISD 279 Policy	**Description**
Policy 101	Racial Equity in Educational Achievement
Policy 102	Equal Opportunity and Prohibition Against Discrimination, Harassment and Violence
Policy 414	Mandated Reporting of Child Neglect or Abuse
Policy 423	Employee-Student Relationships
Policy 506	Student Discipline
Policy 507	Corporal Punishment and Prone Restraint
Policy 514	Bullying & Hazing Prohibition
Policy 515	Protection and Privacy of Educational Records and Data
Policy 707 – Appendix D	Reporting School Bus Incidents and Accidents, Operating Rules and Procedures, Emergency Procedures, Maintaining and Inspecting Equipment, Use of Type III Vehicles.
Policy 707 – Appendix E	Cameras on School Buses

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

Appendix 8. CONTRACTOR PERFORMANCE AUDIT

The Transportation Contract for Services Audit fits within the framework of continuous improvement plans. It is an example of accountability that leads to continuous improvements and operational efficiency. Through a series of information requests, random audits and compliance checks the contract audit complies a comprehensive set of data that documents the transportation contractor's compliance within ISD 279's rigorous contract expectations. The audit provides data that hold the transportation contractor accountable while providing transparency to develop deepen and sustain trust with the overall aim to remove barriers and increase student achievement. Lastly, this audit aims to provide rigorous accountability and documentation for a crucial area of student safety.

The scope of the audit includes:

- General Contract
  - Insurance Requirements
  - State Safety Inspection Results on all vehicles
  - Equipment
  - Staffing
  - Description of Facilities
  - Equal Employment Opportunities
- General Operations
  - Idling Policy
  - Cold Weather Procedure
  - ASE Certified Mechanics
  - Vehicle Cleanliness
  - Sleeping Child Procedure
  - Driver Training
- Equipment
  - Bodily Fluid Clean-up Kit, First Aid Kit, Seatbelt Cutter
  - Two-way radio equipment
  - Audio and video recording system
  - GPS
  - Electronic Pre-trip
  - Age requirements
  - Spare equipment factor 10% of fleet
  - Contractor identification
  - Coordinated numbering system
  - Public Address System
  - L.E.D lighted stop arm
  - Heated and remote-controlled mirrors
  - Tinted passenger windows
  - Child Checkmate Alarm
  - Student crossing gates
  - Roof mounted strobe lights
  - Fire blanket
  - Space blanket
- Reporting
  - Motor Vehicle Reports
  - Collision, late vehicle and mechanical breakdown
  - Safety/Discipline Reports

Docusign Envelope ID: 7E408EB4-082A-8E37-824D-4C1C248C00C0

- Seating Charts
- Stop Arm Violations
- Drug and Alcohol Testing

How to Read Results:

The auditor rates the contractor on all indicators in each contract specification domain.

Rating for each of the four (4) contract specification domains

Step 1: Rate each indicator in each of the 4 contract specification domains

Step 2: Assign one rating for each domain based on the criteria below:

Exemplary	• Two or more indicators rated Exemplary, and • No indicators rated as Developing or Unsatisfactory
Accomplished	• Two or more indicators Accomplished or above, and • No more than one indicator rated as Developing, and • No indicators rated as Unsatisfactory
Developing	• Three or more indicators rated as Developing, and • No more than two indicators rated as Unsatisfactory
Unsatisfactory	• Two or more indicators rated as Unsatisfactory

Contractor will be required to create and execute an action plan to correct contract deficiencies to meet ISD 279's expectations annually.

Osseo Area Schools

MEMO

TO: Dr. Kim Hiel, Superintendent
FROM: John Morstad, Executive Director of Finance and Operations
DATE: 4/21/2026
RE: Intermediate 287 FY 2028 Long Term Facilities Maintenance Approval

Recommendation
We recommend that the school board approve the Intermediate School District No 287 (ISD 287) Long Term Facility Maintenance (LTFM) program budget and authorize the inclusion of a proportionate share of those projects in Osseo Area Schools application for LTFM revenue. These proportionate shares are as follow:

- Pay as you go levy: $175,394.98
- Allocated bonded debt service: $157,350.29
- **TOTAL** **$332,745.27**

Background
Minn Stat §123B.53, Subdivision 1 provides that if an intermediate district's LTFM budget is approved by the school boards of each of the member districts, each member district may include its proportionate share of the costs of the intermediate program in its LTFM revenue application.

The amounts for Osseo Area Schools (above) were arrived at by multiplying the Osseo Area Schools 3-year weighted average program usage rate (20.131%) by the total costs for ISD 287.

These resolutions must be passed by each member district by July 31 of each year.

Administrative Services
11200 93rd Avenue North
Maple Grove, MN 55369

763-391-7014
morstadj@district279.org
OsseoSchools.org

DEPARTMENT OF EDUCATION	Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266	**Intermediate/Cooperative/Joint Powers Districts Long-Term Facilities Maintenance Revenue Allocation (Exhibit B)**	ED-02479-11

General Information and Instructions: Please read the **Instructions for Completion** on the **Instructions** tab before completing this report.

District Name:	**Name of Person Completing this Report:**	**Title:**	
Intermediate District #287	**Scott LeSage**	**Director of Finance**	
Telephone Number:	**Email Address:**		**Date Submitted:**
763-550-7169	srlesage@district287.org		**7/31/2026**

Long-Term Facilities Maintenance (LTFM) Revenue amounts to be Allocated to member School Districts for Fiscal Year (FY) 2028

		1. Pay-as-you-go revenue portion				$ 871,255.00
		2. Bond debt service revenue portion				$ 781,620.00
		3. Total revenue amounts to allocate				$ 1,652,875.00
District Number	**Type**	**School District Name**	**Pay-as-you-go Allocation Percent**	**Allocated Pay-as-you-go (Number 1)**	**Bonded Debt Service Allocation Percent**	**Allocated Bonded Debt Service (Number 2)**
270	1	Hopkins	9.726%	$ 84,737.79	9.726%	$ 76,019.94
272	1	Eden Prairie	10.702%	$ 93,238.75	10.702%	$ 83,646.32
273	1	Edina	8.749%	$ 76,228.07	8.749%	$ 68,385.70
276	1	Minnetonka	5.569%	$ 48,522.24	5.569%	$ 43,530.26
277	1	Westonka	3.713%	$ 32,346.90	3.713%	$ 29,019.04
278	1	Orono	2.868%	$ 24,985.90	2.868%	$ 22,415.34
279	1	Osseo	20.131%	$ 175,394.98	20.131%	$ 157,350.29
280	1	Richfield	6.036%	$ 52,592.41	6.036%	$ 47,181.68
281	1	Robbinsdale	14.207%	$ 123,780.24	14.207%	$ 111,045.68
283	1	St. Louis Park	4.814%	$ 41,941.46	4.814%	$ 37,626.51
284	1	Wayzata	10.384%	$ 90,471.21	10.384%	$ 81,163.50
286	1	Brooklyn Center	3.101%	$ 27,015.06	3.101%	$ 24,235.74
				$ -		$ -
				$ -		$ -
				$ -		$ -
				$ -		$ -
				$ -		$ -
				$ -		$ -
				$ -		$ -
				$ -		$ -
				$ -		$ -
				$ -		$ -
				$ -		$ -
				$ -		$ -
				$ -		$ -
Totals: The column totals must agree with Lines 1 and 2.			100.000%	$ 871,255.01	100.000%	$ 781,620.00

Notes - Allocation method agreed to by member districts:

By multiplying the total cost of the intermediate school district long-term facility maintenance program times a three year weighted average adjusted pupil units formula.

DEPARTMENT OF EDUCATION

Division of School Finance
400 NE Stinson Blvd
Minneapolis, MN 55413

Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only

ED - 02478-11

Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes 2024, section 123B.595, subd. 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.

District Info.	(REQUIRED) Enter Information	District Info.	(REQUIRED) Enter Information
District Name:	Intermediate District #287	Date:	4/30/2026
District Number:	287	Email:	srlesage@district287.org
District Contact Name:	Scott LeSage, Director of Finance		
Contact Phone #	763-550-7156		

Expenditure Categories		Fiscal Year (FY) Ending June 30										
		2026 (base year)	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
Health and Safety - this section excludes project costs in Category 2 of $100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.												
Finance Code	**Category (1)**											
347	Physical Hazards	$22,000	$28,900	$28,900	$29,767	$30,660	$31,580	$32,527	$33,503	$33,186	$34,182	$35,207
349	Other Hazardous Materials	$20,800	$9,500	$30,000	$30,900	$46,827	$32,782	$33,765	$49,778	$35,822	$52,896	$39,483
352	Environmental Health and Safety Management	$55,873	$56,991	$58,131	$59,584	$61,372	$62,906	$64,793	$66,413	$68,405	$69,773	$71,169
358	Asbestos Removal and Encapsulation	$1,500	$1,500	$1,500	$1,590	$1,590	$1,590	$1,685	$1,685	$1,685	$1,787	$1,787
363	Fire Safety	$37,000	$44,758	$44,785	$46,129	$47,512	$48,938	$50,406	$51,918	$53,476	$55,080	$56,732
366	Indoor Air Quality	$7,000	$7,000	$7,000	$7,210	$7,426	$7,649	$8,000	$6,000	$6,000	$6,000	$6,000
	Total Health and Safety Capital Projects - Category (1)	$144,173	$148,649	$170,316	$175,180	$195,387	$185,444	$191,177	$209,298	$198,574	$219,718	$210,378
Health and Safety - Projects Costing $100,000 or more per Project/Site/Year - Additional Revenue												
Finance Code	**Category (2)**											
358	Asbestos Removal and Encapsulation	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
363	Fire Safety	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
366	Indoor Air Quality	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total Health and Safety Capital Projects $100,000 or More - Category (2)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151												
Finance Code	**Category 3 (a)**											
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total Remodeling for Approved Voluntary Pre-K Projects - Category 3(a)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Remodeling for Gender-Neutral Single-User Restrooms												
Finance/Course Codes	***Category 3 (b) LTFM REVENUE EFFECTIVE FY 2025***											
Finance Code 384 and Course Code 684 MUST USE BOTH	Remodeling for gender-neutral single user restroom per site.	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total Remodeling for Gender-Neutral Single User Projects - Category 3(b)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Accessibility												
Finance Code	**Category (4)**											
367	Accessibility	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total Accessibility Projects - Category (4)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Deferred Capital Expenditures and Maintenance Projects												
Finance Code	**Category (5)**											
368	Building Envelope	$820,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$750,000
369	Building Hardware and Equipment	$10,100	$5,000	$0	$ -	$0	$0	$0	$500,000	$500,000	$0	$ -
370	Electrical	$ -	$ -	$ -	$ -	$50,000	$ -	$100,000	$ -	$ -	$ -	$ -
379	Interior Surfaces	$11,900	$0	$ -	$ -	$ -	$0	$250,000	$ -	$ -	$ -	$ -
380	Mechanical Systems	$358,000	$926,010	$410,000	$ -	$100,000	$315,000	$400,000	$40,000	$200,000	$200,000	$ -
381	Plumbing	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$0	$ -	$ -	$ -
382	Professional Services and Salary	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
383	additional revenue for $100K or more roofing project/site/year - pending 2025	$ -	$ -	$ -	$1,250,000	$1,250,000	$550,000	$ -	$ -	$ -	$ -	$ -
384	Site Projects	$0	$0	$400,000	$ -	$ -	$ -	$ -	$250,000	$250,000	$500,000	$750,000
	Total Deferred Capital Expenditures and Maintenance Projects - Category (5)	$1,200,000	$931,010	$810,000	$1,250,000	$1,400,000	$865,000	$750,000	$790,000	$950,000	$700,000	$1,500,000
Deferred Capital Expenditures for Roofing Projects - Additional Revenue for $100,000 or more project/site/year												
Finance Code	**Category (6)**		**EFFECTIVE FY 2027**									
383	Roofing Systems -pending 2025 Legislation and if passed effective FY 2027			$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total Deferred Capital Expense and Maintenance - Category (6)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total Annual 10-Year Plan Expenditures	$1,344,173	$1,079,659	$980,316	$1,425,180	$1,595,387	$1,050,444	$941,177	$999,298	$1,148,574	$919,718	$1,710,378
	Information Only - Debt Service Payments On Bonds	$780,770	$781,620	$781,620	**$780,770**	**$779,070**	**$776,520**	**$778,120**	**$778,620**	**$449,120**	**$447,820**	**$450,163**
	Total Annual LTFM Expenditures/Required Levy with Debt Service	**$980,000**	**$1,038,296**	**$1,761,936**	**$2,205,950**	**$2,374,457**	**$1,826,964**	**$1,719,297**	**$1,777,918**	**$1,597,694**	**$1,367,538**	**$2,160,541**
Fund Balance Section												
	Fund 01	**FY26 Revenue Projection Model Revenue**	**FY 27 Revenue Projection Model Ten-Year Spreadsheet**									
	Beginning Fund Balance 01-467-XX	$485,880	$485,880	$1,149,704	$1,040,643	$657,899	$64,321	$55,710	$143,763	$197,219	$126,782	$570,078
	LTFM Fiscal Year Revenue - Levy	$199,230	$920,500	$871,255	$1,042,435	$1,001,810	$1,041,833	$1,029,230	$1,052,754	$1,078,137	$1,363,013	$1,372,866
	LTFM Fiscal Year Revenue - AID if Applicable	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Fiscal Year Revenue Other	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer IN from Fund 06 if applicable (see transfer guidance tab)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
LEVY Page 10, Line 421	***LTFM Deduction for applicable Cooperative/Intermediate Member District Levy***	$0	$0	$0	**$0**	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer OUT from Fund 01 if applicable (see transfer guidance tab)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer OUT if applicable - Special Legislation	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Estimated Fiscal Year Expenditures	$199,230	$256,676	$980,316	$1,425,180	$1,595,387	$1,050,444	$941,177	$999,298	$1,148,574	$919,718	$1,710,378
	Ending Fiscal Year Fund Balance 01-467-XX	$485,880	$1,149,704	$1,040,643	$657,899	$64,321	$55,710	$143,763	$197,219	$126,782	$570,078	$232,566
	Fund 06											
	Beginning Fund Balance 06-467-XX	$2,119,797	$926,010	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Fiscal Year Bonded Revenue	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Fiscal Year Revenue Other	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer IN from Fund 01 if applicable (see transfer guidance tab)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Transfer OUT from Fund 06 if applicable (see transfer guidance tab)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Other Transfers	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	LTFM Estimated Fiscal Year Expenditures	$1,193,787	$926,010	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Ending Fiscal Year Fund Balance 06-467-XX	**$926,010**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

End of worksheet

RESOLUTION APPROVING INTERMEDIATE DISTRICT 287'S LONG-TERM FACILITY MAINTENANCE PROGRAM BUDGET AND AUTHORIZING THE ALLOCATION TO THE MEMBER DISTRICTS

Pursuant to due call and notice thereof, a School Board meeting of Intermediate School District No. 287, State of Minnesota, was held on April 9, 2026 at 6:30 p.m., for the purpose in part, of approving the District's Fiscal Year (FY) 28 Long-Term Facility Maintenance budget and authorizing the allocation of a proportionate share of Intermediate School District's long-term facility maintenance projects and related debt service payments to each member district for inclusion in each member district's application for long-term facility maintenance.

Kim Ross introduced the following resolution and moved its adoption:

BE IT RESOLVED by the School Board of Intermediate District 287, State of Minnesota as follows:

1. The School Board of Intermediate District 287 hereby approves a long-term facility maintenance program budget for its facilities for the 2027-28 school year in an amount not to exceed $1,652,875, of which $871,255 is for pay as you go projects and $781,620 is for debt service payments on the 2017B Facilities Maintenance Bond and the 2022A Facilities Maintenance Bond. The various components of this program budget are attached as Exhibit A hereto and are incorporated herein by reference and District administration is directed to apply to the Commissioner of the Department of Education for approval.

2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if an intermediate district's long-term facility maintenance budget is approved by the school boards of each of the intermediate's member districts, each member district may include its proportionate share of the costs of the intermediate program in its long-term facility maintenance revenue application.

3. The proportionate share of the costs of the intermediate school district's long-term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total cost of the intermediate school district long-term facility maintenance program times a three-year weighted average adjusted pupil units formula. For school year 2027-28 (fiscal year 28), the long-term facility maintenance costs shall be funded through annual levy. The allocation of this proportionate share in the district's long-term facility maintenance revenue application for FY 28 is hereby approved, subject to approval by the Commissioner of Education. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the intermediate school district program, the member district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

4. Pursuant to Minnesota Statutes, section 123B.595, subdivision 3, the intermediate district issued $5,065,000 Facilities Maintenance Bonds, Series 2017B. Such bonds are payable from long-term maintenance revenue transferred by each member district. This district hereby covenants to adopt in each fiscal year during the term of such bonds, a resolution authorizing the inclusion in the application for long-term facilities maintenance revenue the District's proportionate share for such fiscal year of debt service on such bonds.

5. Pursuant to Minnesota Statutes, section 123B.595, subdivision 3, the intermediate district issued $4,750,000 Facilities Maintenance Bonds, Series 2022A. Such bonds are payable from long-term maintenance revenue transferred by each member district. This district hereby covenants to adopt in each fiscal year during the term of such bonds, a resolution authorizing the inclusion in the application for long-term facilities maintenance revenue the District's proportionate share for such fiscal year of debt service on such bonds

The motion for the adoption of the foregoing resolution was duly seconded by Member Dan Ginestra and upon vote being taken thereon, the following voted in favor thereof: Anderson, Birdman, Casey, Ginestra, Liss, Locke, Long, Ross, and Zeck the following voted against the same: none.

STATE OF MINNESOTA
COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of Intermediate School District No. 287, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of Intermediate School District No. 287 held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Intermediate School District 287's long-term facility maintenance program budget and authorizing the allocation of a proportionate share of Intermediate School District's long-term facility maintenance projects and related debt service payments to each member district for inclusion in each member district's application for long-term facility maintenance.

WITNESS MY HAND officially as Clerk this 9th day of April 2026.

Clerk
Intermediate School District 287

WHAT THE BOARD NEEDS TO KNOW

Intermediate District 287

RESPONSIVE. INNOVATIVE. SOLUTIONS.

District 287 Long-Term Facilities Maintenance (LTFM) 10 Year Plan – 2027-28 Notes and Talking Points

April 9, 2026

Author

Scott LeSage, Director of Finance

Background

- This is the beginning of the LTFM approval process. Our costs will go on member district 2027 levies and fund expenses in FY28 or future year projects (funds are held in a restricted reserve for LTFM project costs if unspent) – this is done early due to timing of levy process.
- Since intermediate districts do not have a dollar limit in statute, District 287 & BDAC have agreed to maintain a stable levy amount (approx. $6.2M) between our combined LTFM levy and lease levy as a limit.
    - This helps keep a stable and consistent levy for member district taxpayers
    - Allows District 287 the flexibility to increase LTFM funds when our lease levy decreases, which occurred in FY27. If we need additional lease levy funds in the future, we would reduce our LTFM levy to continue to maintain a stable levy amount for member districts.
    - District 287 gets a funding source to maintain aging buildings while giving member districts a neutral impact to their budgets.
- The proportionate share allocated to member districts is determined using 1/3rd APU's and 2/3rds on a 3-year weighed program usage formula.
- The 2022A Bond proceeds are expected to be fully spent down in FY27.

FY28 & Future Expenditure Plan Details

- FY28 Estimated Health and Safety Expenditures - $170,316
- FY28 Deferred Maintenance Expenditures - $810,000 SEC Geothermal System & Parking Lot (projects in excess of current year revenue will be financed from the restricted reserve)
- FY28 Debt Service Payments on - $781,620
    - 2017B Facilities Maintenance Bonds – used to renovate Ann Bremer Education Center
    - 2022A Facilities Maintenance Bonds – used for multiple projects throughout the district (roofing, HVAC, boilers, lighting, parking lots, windows and foundations)
- Future projects over the next 2 to 5 years include roof replacement at NEC and DSC, update building automation systems at WEC and DSC, district wide parking lot replacement/maintenance/sealcoating, and HVAC unit replacement at WEC.

Approval Process

- District 287 School Board approved the 10 Year Application and Member District Allocation on April 9, 2026.
- Each member district school board will act (approve a LTFM resolution) on including their proportionate share of District 287's 10 Year Plan in their Long-Term Facilities Maintenance Levy.
- By July 31, 2026, all 12 board approvals and supporting documents must be submitted to MDE.

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
SCHOOL DISTRICT No. 279
(Osseo Area Schools)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a School Board meeting of School District No. 279, State of Minnesota, was held on _____, at _____ _ m., for the purpose, in part, of approving the Intermediate School District No. 287's Long-Term Facility Maintenance budget and authorizing the inclusion of a proportionate share of Intermediate School District's long-term facility maintenance projects and related debt service payments in the district's application for long-term facility maintenance.

_____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING INTERMEDIATE SCHOOL DISTRICT NO. 287'S LONG-TERM FACILITY MAINTENANCE PROGRAM BUDGET AND AUTHORIZING THE INCLUSION OF A PROPORTIONATE SHARE OF THOSE PROJECTS IN THE DISTRICT'S APPLICATION FOR LONG-TERM FACILITY MAINTENANCE REVENUE

BE IT RESOLVED by the School Board of District No. 279, State of Minnesota, as follows:

1. The School Board of Intermediate School District 287 has approved a long-term facility maintenance program budget for its facilities for the 2027-28 (fiscal year 2028) school year in the amount of $1,652,875.01 of which District No. 279's proportionate share is $332,745.27, consisting of $175,394.98 for pay as you go projects and $157,350.29 for debt service payments on the 2017B Facilities Maintenance Bonds and the 2022A Facilities Maintenance Bonds. The various components of this program budget are attached as Exhibit A hereto and are incorporated herein by reference. Said budget is hereby approved. (Exhibit A)

2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if an intermediate school district's long-term facility maintenance budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long-term facility maintenance revenue application.

3. The proportionate share of the costs of the intermediate school district's long term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total

cost of the intermediate school district long-term facility maintenance program times a three year weighted average adjusted pupil units formula. For 2027-28, (FY 2028) the long-term facility maintenance costs shall be funded through annual levy. The inclusion of this proportionate share in the district's long-term facility maintenance revenue application for FY 2028 is hereby approved, subject to approval by the Commissioner of Education. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

4. Pursuant to Minnesota Statutes Section 123B.595, Subdivision 3, the intermediate district issued $5,065,000 Facilities Maintenance Bonds, Series 2017B. Such bonds are payable from long-term maintenance revenue transferred by each member district. This district hereby covenants to adopt in each fiscal year during the term of such bonds, a resolution authorizing the inclusion in the application for long-term facilities maintenance revenue the District's proportionate share for such fiscal year of debt service on such bonds.

5. Pursuant to Minnesota Statutes Section 123B.595, Subdivision 3, the intermediate district issued $4,750,000 Facilities Maintenance Bonds, Series 2022A. Such bonds will be payable from long-term maintenance revenue transferred by each member district. This district hereby covenants to adopt in each fiscal year during the term of such bonds, a resolution authorizing the inclusion in the application for long-term facilities maintenance revenue the District's proportionate share for such fiscal year of debt service on such bonds.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was approved and adopted by the school board of Independent School District No. 279.

STATE OF MINNESOTA

COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of School District No. 279, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. 279, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Intermediate School District No. 287's long-term facility maintenance program budget and authorizing the inclusion of a proportionate share of the Intermediate School District's long-term facility maintenance projects in the district's application for long-term facility maintenance revenue.

WITNESS MY HAND officially as such Clerk this _____ day of _____, 2026.

_____
Clerk

School District No. _____

Osseo Area Schools

Educational Service Center
Osseo Area Schools
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P263304

NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
kkragenbring@innovativeos.com
17401 FAX: 952-894-7153
INNOVATIVE OFFICE SOLUTIONS
151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
PARK BROOK ELEMENTARY
7400 HAMPSHIRE AVE N
ATTN: RECEIVING ROOM
BROOKLYN PARK MN 55428

ATTN: COLLIN O'BRIEN

ORDER DATE: 03/17/26	BUYER: LIA VANG	REQ. NO.: R264398	REQUIRED BY: 03/19/26
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order comments: Pricing and additional specs per attached order number 241839 Per CMERDC Contract Pricing: Customer Contract Number: ERDCHONN.JP.MN.053129 Customer Contract Number: ERDCFOMC.JP.MN.022826 Customer Contract Number: ERDCSMIT.JP.MN.031328 ***************		
01	22.00	EA	HITLM--.Y0-.N-.H-.IM-$(1)-.CU-10-.NL-.SB-.T IGNITION 2 TASK LOW-BACK	211.5600	4,654.32
02	4.00	EA	F165-22X28X29-G--FAB/VG1-VG1SI-STX-8801-VG1SI-STX-8801 ROCK'N ROLLER 22"W X 28"D X 29"H, 16"H SEAT HT	560.2500	2,241.00
03	2.00	EA	F166-18X16--FAB/VG1-VG1SI-STX-8804-VG1SI-STX-8804-ROK ROK DROP OTTOMAN, 16"H	267.7500	535.50
04	20.00	EA	F005-18X14-G--FAB-FAB/VG1-VG1SI-STX-8801-VG1SI-SSTX-8801 ROUND- 18X14H WITH GLIDES 18" FABRIC TOP	229.5000	4,590.00
05	16.00	EA	F005-18X16-G--FAB-FAB/VG1-VG1SI-STX-8801	236.2500	3,780.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	16005870000000 534	212,477.58	2526-72

PAGE TOTAL $ 15,800.82
TOTAL $

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Coordinator, Purchasing & Warehouse
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BBF for Park Brook

Osseo Area Schools

Educational Service Center
Osseo Area Schools
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P263304

NOTE: The PO number must appear on Invoices and packing slips.
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ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
03/17/26	LIA VANG	R264398	03/19/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			-VG1SI-SSTX-8801 ROUND- 18X16H WITH GLIDES 18" FABRIC TOP		
06	32.00	EA	F005-18X18-G--FAB-FAB/VG1-VG1SI-STX-8801 -VG1SI-SSTX-8801 ROUND- 18X18H WITH GLIDES 18" FABRIC TOP	236.2500	7,560.00
07	17.00	EA	01676#--TOP-SSTMOLD-EDGE-FRAME SILHOUETTE TWO-STUDENT DESK, LAMINATE TOP, ADJUSTABLE HEIGHT, 24DX54WX22-34H TOP:PEWTER MESH	270.0000	4,590.00
08	29.00	EA	04107#--TOP-SSTMOLD-EDGE-FRAME INTERCHANGE RECTANGLE ACTIVITY TABLEHEIGHT,30DX60WX22-34H TOP:PEWTER MESH	376.0000	10,904.00
09	29.00	EA	17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	30.0000	870.00
10	21.00	EA	77159 LOW RANGE INSERT ON GLIDES ADJUST FROM 18.25 TO 22.25	39.0000	819.00
11	5.00	EA	04130#--TOP-SSTMOLD-EDGE-FRAME INTERCHANGE ACTIVITY TABLE, KIDNEY, 48X72W TOP:PEWTER MESH	602.0000	3,010.00
12	5.00	EA	17576	30.0000	150.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 27,903.00

TOTAL $

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ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
03/17/26	LIA VANG	R264398	03/19/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING		
13	5.00	EA	77159 LOW RANGE INSERT ON GLIDES ADJUST FROM 18.25 TO 22.25	39.0000	195.00
14	5.00	EA	04130#--TOP-SSTMOLD-EDGE-FRAME INTERCHANGE ACTIVITY TABLE, KIDNEY, 48X72W TOP:PEWTER MESH	602.0000	3,010.00
15	10.00	EA	04128#--TOP-SSTMOLD-EDGE-FRAME INTERCHANGE ACTIVITY TABLE, HALF MOON, 36DX72W TOP:PEWTER MESH	442.5100	4,425.10
16	10.00	EA	17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	30.0000	300.00
17	208.00	EA	01670#--TOP-SSTMOLD-EDGE-FRAME SILHOUETTE SINGLE STUDENT DESK, LAMINATE TOP, ADJ HEIGHT 24DX27WX22-34"H TOP:PEWTER MESH	173.5100	36,090.08
18	208.00	EA	30933 SW (STANDARD WIDTH) TOTE TRAY W/HOUSING - CLEAR	51.5100	10,714.08

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 54,734.26
TOTAL $

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ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
03/17/26	LIA VANG	R264398	03/19/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
19	208.00	EA	17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	30.0000	6,240.00
20	4.00	EA	01670#--TOP-SSTMOLD-EDGE-FRAME SILHOUETTE SINGLE STUDENT DESK, LAMINATE TOP, ADJ HEIGHT 24DX27WX22-34"H TOP:PEWTER MESH	173.5100	694.04
21	4.00	EA	17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	30.0000	120.00
22	36.00	EA	03002#--TOP-SSTMOLD-EDGE-FRAME INTERCHANGE 3-2-1 DESK TOP:PEWTER MESH	220.5100	7,938.36
23	36.00	EA	17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	30.0000	1,080.00
24	24.00	EA	77159 LOW RANGE INSERT ON GLIDES ADJUST FROM 18.25 TO 22.25	39.0000	936.00
25	17.00	EA	7772--TOP-SSTMOLD-EDGE-FRAME MOD INTERCHANGE ACTIVITY TABLE 30DX54W, ADJ HEIGHT 22-34"H TOP:PEWTER MESH	376.0000	6,392.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 23,400.40
TOTAL $

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7400 HAMPSHIRE AVE N
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ATTN: COLLIN O'BRIEN

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
03/17/26	LIA VANG	R264398	03/19/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
26	17.00	EA	7174--487860-CHP MOD MODESTY PANEL FOR 54"W TABLE 487860:PEWTER MESH LAMINATE	95.0000	1,615.00
27	17.00	EA	17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	30.0000	510.00
28	5.00	EA	7772--TOP-SSTMOLD-EDGE-FRAME MOD INTERCHANGE ACTIVITY TABLE 30DX54W, ADJ HEIGHT 22-34"H TOP:PEWTER MESH	376.0000	1,880.00
29	5.00	EA	7174--487860-CHP MOD MODESTY PANEL FOR 54"W TABLE 487860:PEWTER MESH LAMINATE	95.0000	475.00
30	18.00	EA	01632V#--TOP-SSTMOLD-EDGE-FRAME 20X27 SILHOUETTE SIT-STAND STUDENT DESK, LARGE RECTANGLE TOP:PEWTER MESH	354.5100	6,381.18
31	4.00	EA	01635V#--TOP-SSTMOLD-EDGE-FRAME 24X36 SILHOUETTE XLSIT-STAND DESK, LARGE RECTANGLE TOP:PEWTER MESH	436.0000	1,744.00
32	16.00	EA	310015000--ENDPANEL-PLT-TOTE CASCADE MEGA-CASE-OPEN, 15-3" SW TOTES, CASTERS	811.5100	12,984.16

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 25,589.34
TOTAL $

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ATTN: COLLIN O'BRIEN

ORDER DATE: 03/17/26	BUYER: LIA VANG	REQ. NO.: R264398	REQUIRED BY: 03/19/26
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			PLATINUM PAINT		
33	10.00	EA	911W00000P--ENDPANEL-PLT CASCADE MEGA-TOWER-DOORS, SHELVES, CASTERS, WHITEBOARD BACK	968.0000	9,680.00
34	12.00	EA	HS72ABC--$(P1)-.S BRIGADE BOOKCASE 5-SHELF 12-5/8D X 34-1/2W X 71H CHARCOAL	345.4800	4,145.76
35	5.00	EA	620012060P#--ENDPANEL-PLT-TOTES CASCADE MEGA-CABINET (SW) TOTES,DOOR(S) WITH CASTERS, PLATINUM BACK PANEL,12X3" 6X6" TOTES,SOLID END PANELS	1202.5000	6,012.50
36	22.00	EA	H33723R--.L-$(P1)-.P8T BRIGADE PED "R" PULL MOBILE B/B/F 23"D X 28"H	345.7500	7,606.50
37	1.00	EA	SURCHARGE MANUFACTURER'S SURCHARGE	495.0000	495.00
38	1.00	EA	FURNFREIGHT FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT VOLATILITY. FREIGHT ESTIMATES ARE SUBJECT TO CHANGE	6985.0000	6,985.00
39	1.00	EA	FURNDESIGN FURNITURE DESIGN SERVICES	1775.0000	1,775.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 36,699.76
TOTAL $

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Osseo Area Schools

Educational Service Center
Osseo Area Schools
11200 93rd Avenue N
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763-391-7027

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ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
03/17/26	LIA VANG	R264398	03/19/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
40	1.00	EA	FURNPS FURNITURE PROFESSIONAL SERVICES, PROJECT MANAGEMENT	1225.0000	1,225.00
41	1.00		FURNINSTALL FURNITURE INSTALLATION	27125.0000	27,125.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $	28,350.00
TOTAL $	212,477.58

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Osseo Area Schools

Educational Service Center
Osseo Area Schools
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PURCHASE ORDER NO. P263307
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9661 FERNBROOK LN N
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MAPLE GROVE MN 55369

ATTN: COLLIN O'BRIEN

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
03/17/26	LIA VANG	R264401	03/19/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order comments: Pricing and additional specs per attached Order Number 241857 Per CMERDC Contract Pricing: Customer Contract Number: ERDCHONN.JP.MN.053129 Customer Contract Number: ERDCFOMC.JP.MN.022826 Customer Contract Number: ERDCSMIT.JP.MN.031328 ********** HITLM--.Y0-.N-.H-.IM-$(1)-.CU-10-.NL-.SB-.T IGNITION 2 TASK LOW-BACK		
01	41.00	EA		211.5600	8,673.96
02	4.00	EA	F165-22X28X29-G--FAB/VG1-VG1SI-STX-8801-VG1SI-STX-8801 ROCK'N ROLLER 22"W X 28"D X 29"H, 16"H SEAT HT	560.2500	2,241.00
03	48.00	EA	F005-18X14-G--FAB-FAB/VG1-VG1SI-STX-8801-VG1SI-SSTX-8801 ROUND- 18X14H WITH GLIDES 18" FABRIC TOP	229.5000	11,016.00
04	40.00	EA	F005-18X16-G--FAB-FAB/VG1-VG1SI-STX-8801-VG1SI-SSTX-8801 ROUND- 18X16H WITH GLIDES 18" FABRIC TOP	236.2500	9,450.00
05	60.00	EA	F005-18X18-G--FAB-FAB/VG1-VG1SI-STX-8801	236.2500	14,175.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	16005870000000 534	417,933.29	2526-74

PAGE TOTAL $ 45,555.96
TOTAL $

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BBF for Fernbrook

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TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			-VG1SI-SSTX-8801 ROUND- 18X18H WITH GLIDES 18" FABRIC TOP		
06	12.00	EA	01676#--TOP-SSTMOLD-EDGE-FRAME SILHOUETTETWO-STUDENT DESK, LAMINATE TOP, ADJ HT,24DX54WX22-34H TOP:PEWTER MESH	270.0000	3,240.00
07	55.00	EA	04107#--TOP-SSTMOLD-EDGE-FRAME INTERCHANGE RECTANGLE ACTIVITY TABLEHEIGHT,30DX60WX22-34H TOP:PEWTER MESH	376.0000	20,680.00
08	55.00	EA	17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	30.0000	1,650.00
09	43.00	EA	77159 LOW RANGE INSERT ON GLIDES ADJUST FROM 18.25 TO 22.25	39.0000	1,677.00
10	12.00	EA	04130#--TOP-SSTMOLD-EDGE-FRAME INTERCHANGE ACTIVITY TABLE, KIDNEY, 48X72W TOP:PEWTER MESH	602.0000	7,224.00
11	12.00	EA	17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	30.0000	360.00
12	12.00	EA	77159	39.0000	468.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 35,299.00
TOTAL $

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Osseo Area Schools

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TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			LOW RANGE INSERT ON GLIDES ADJUST FROM 18.25 TO 22.25		
13	4.00	EA	04130#--TOP-SSTMOLD-EDGE-FRAME INTERCHANGE ACTIVITY TABLE, KIDNEY, 48X72W TOP:PEWTER MESH	602.0000	2,408.00
14	23.00	EA	04128#--TOP-SSTMOLD-EDGE-FRAME INTERCHANGE ACTIVITY TABLE, HALF MOON, 36DX72W TOP:PEWTER MESH	442.5100	10,177.73
15	23.00	EA	17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	30.0000	690.00
16	460.00	EA	01670#--TOP-SSTMOLD-EDGE-FRAME SILHOUETTE SINGLE STUDENT DESK, LAMINATE TOP, ADJ HEIGHT 24DX27WX22-34"H TOP:PEWTER MESH	173.5100	79,814.60
17	460.00	EA	30933 SW (STANDARD WIDTH) TOTE TRAY W/HOUSING - CLEAR	51.5100	23,694.60
18	460.00	EA	17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	30.0000	13,800.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 130,584.93

TOTAL $

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ATTN: COLLIN O'BRIEN

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
03/17/26	LIA VANG	R264401	03/19/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
19	6.00	EA	01670#--TOP-SSTMOLD-EDGE-FRAME SILHOUETTE SINGLE STUDENT DESK, LAMINATE TOP, ADJ HEIGHT 24DX27WX22-34"H TOP:PEWTER MESH	173.5100	1,041.06
20	6.00	EA	17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	30.0000	180.00
21	84.00	EA	03002#--TOP-SSTMOLD-EDGE-FRAME INTERCHANGE 3-2-1 DESK TOP:PEWTER MESH	220.5100	18,522.84
22	84.00	EA	17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	30.0000	2,520.00
23	66.00	EA	77159 LOW RANGE INSERT ON GLIDES ADJUST FROM 18.25 TO 22.25	39.0000	2,574.00
24	37.00	EA	7772--TOP-SSTMOLD-EDGE-FRAME MOD INTERCHANGE ACTIVITY TABLE 30DX54W, ADJ HEIGHT 22-34"H TOP:PEWTER MESH	376.0000	13,912.00
25	37.00	EA	7174--487860-CHP MOD MODESTY PANEL FOR 54"W TABLE	95.0000	3,515.00
26	37.00	EA	17576	30.0000	1,110.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 43,374.90
TOTAL $

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www.district279.org/departments/business-services/procurement-and-contracts

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Coordinator, Purchasing & Warehouse
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BBF for Fernbrook

Osseo Area Schools

Educational Service Center
Osseo Area Schools
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P263307
NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
kkragenbring@innovativeos.com
17401 FAX: 952-894-7153
INNOVATIVE OFFICE SOLUTIONS
151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
FERNBROOK ELEMENTARY
9661 FERNBROOK LN N
ATTN: RECEIVING ROOM
MAPLE GROVE MN 55369

ATTN: COLLIN O'BRIEN

ORDER DATE: 03/17/26	BUYER: LIA VANG	REQ. NO.: R264401	REQUIRED BY: 03/19/26
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING		
27	4.00	EA	7772--TOP-SSTMOLD-EDGE-FRAME MOD INTERCHANGE ACTIVITY TABLE 30DX54W, ADJ HEIGHT 22-34"H TOP:PEWTER MESH	376.0000	1,504.00
28	4.00	EA	7174--487860-CHP MOD MODESTY PANEL FOR 54"W TABLE 487860:PEWTER MESH LAMINATE	95.0000	380.00
29	37.00	EA	01632V#--TOP-SSTMOLD-EDGE-FRAME 20X27 SILHOUETTE SIT-STAND STUDENT DESK, LARGE RECTANGLE TOP:PEWTER MESH	354.5100	13,116.87
30	4.00	EA	01635V#--TOP-SSTMOLD-EDGE-FRAME 24X36 SILHOUETTE XLSIT-STAND DESK, LARGE RECTANGLE TOP:PEWTER MESH	436.0000	1,744.00
31	40.00	EA	310015000--ENDPANEL-PLT-TOTE CASCADE MEGA-CASE-OPEN, 15-3" SW TOTES, CASTERS	811.5100	32,460.40
32	10.00	EA	911W00000P--ENDPANEL-PLT CASCADE MEGA-TOWER-DOORS, SHELVES, CASTERS, WHITEBOARD BACK	968.0000	9,680.00
33	26.00	EA	HS72ABC--$(P1)-.S	345.4800	8,982.48

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 67,867.75
TOTAL $

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9661 FERNBROOK LN N
ATTN: RECEIVING ROOM
MAPLE GROVE MN 55369

ATTN: COLLIN O'BRIEN

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
03/17/26	LIA VANG	R264401	03/19/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			BRIGADE BOOKCASE 5-SHELF 12-5/8D X 34-1/2W X 71H CHARCOAL		
34	4.00	EA	620012060P#--ENDPANEL-PLT-TOTES CASCADE MEGA-CABINET (SW) TOTES,DOOR(S) WITH CASTERS, PLATINUM BACK PANEL,12X3" 6X6" TOTES,SOLID END PANELS	1202.5000	4,810.00
35	41.00	EA	H33723R--.L-$(P1)-.P8T BRIGADE PED "R" PULL MOBILE B/B/F 23"D X 28"H	345.7500	14,175.75
36	1.00	EA	SURCHARGE MANUFACTURER'S SURCHARGE	955.0000	955.00
37	1.00	EA	FURNFREIGHT FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT VOLATILITY. FREIGHT ESTIMATES ARE SUBJECT TO CHANGE	13645.0000	13,645.00
38	1.00	EA	FURNDESIGN FURNITURE DESIGN SERVICES	3650.0000	3,650.00
39	1.00	EA	FURNPS FURNITURE PROFESSIONAL SERVICES, PROJECT MANAGEMENT	2425.0000	2,425.00
40	1.00		FURNINSTALL FURNITURE INSTALLATION	55590.0000	55,590.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $	95,250.75
TOTAL $	417,933.29

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Osseo Area Schools

Educational Service Center
Osseo Area Schools
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PURCHASE ORDER NO. P263380

NOTE: The PO number must appear on Invoices and packing slips.
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VENDOR
orders@tcmpub.com
18440 FAX: 888-877-7606
TEACHER CREATED MATERIALS INC
5301 OCEANUSE DRIVE
HUNTINGTON BEACH CA 92649

ATTN: DEPT AL5MRR

SHIP TO
MAPLE GROVE SENIOR HIGH
9800 FERNBROOK LN
ATTN: RECEIVING ROOM
MAPLE GROVE MN 55369

ATTN: J.AJSENBERG / ELIZA LOPEZ-DEL

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
03/24/26	MELANIE DURAND	R264493	

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order Comments: Per attached Proposal #TCM-00109171 *** Please delivery no later than 4/27/26 *** **********		
01	67.00	EA	ITEM: 158376 EXPLORING SOCIAL STUDIES: MINNESOTA: GRADE K	1199.9900	80,399.33
02	66.00	EA	ITEM:158377 EXPLORING SOCIAL STUDIES: MINNESOTA: GRADE 1	1199.9900	79,199.34
03	66.00	EA	ITEM: 158378 EXPLORING SOCIAL STUDIES: MINNESOTA: GRADE 2	1199.9900	79,199.34
04	64.00	EA	ITEM: 158379 EXPLORING SOCIAL STUDIES: MINNESOTA: GRADE 3	1299.9900	83,199.36
05	64.00	EA	ITEM: 158380 EXPLORING SOCIAL STUDIES: MINNESOTA: GRADE 4	1299.9900	83,199.36
06	60.00	EA	ITEM: 158381 EXPLORING SOCIAL STUDIES: MINNESOTA: GRADE 5	1299.9900	77,999.40
07	1541.00	EA	ITEM: 158898 EXPLORING SOCIAL STUDIES: MINNESOTA: STUDENT INQUIRY HANDBOOK, GRADE K	16.9900	26,181.59
08	1650.00	EA	ITEM: 158899 EXPLORING SOCIAL STUDIES: MINNESOTA: STUDENT INQUIRY	16.9900	28,033.50

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	01006610000130 430	687,481.39	

PAGE TOTAL $ 537,411.22

TOTAL $

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L&A

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Osseo Area Schools

Educational Service Center
Osseo Area Schools
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P263380

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HUNTINGTON BEACH CA 92649

ATTN: DEPT AL5MRR

SHIP TO
MAPLE GROVE SENIOR HIGH
9800 FERNBROOK LN
ATTN: RECEIVING ROOM
MAPLE GROVE MN 55369

ATTN: J.AJSENBERG / ELIZA LOPEZ-DEL

ORDER DATE: 03/24/26	BUYER: MELANIE DURAND	REQ. NO.: R264493	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			HANDBOOK, GRADE 1		
09	1650.00	EA	ITEM: 158900 EXPLORING SOCIAL STUDIES: MINNESOTA: STUDENT INQUIRY	16.9900	28,033.50
			HANDBOOK, GRADE 2		
10	1664.00	EA	ITEM: 158901 EXPLORING SOCIAL STUDIES: MINNESOTA: STUDENT INQUIRY	16.9900	28,271.36
			HANDBOOK, GRADE 3		
11	1792.00	EA	ITEM: 158902 EXPLORING SOCIAL STUDIES: MINNESOTA: STUDENT INQUIRY	16.9900	30,446.08
			HANDBOOK, GRADE 4		
12	1800.00	EA	ITEM: 158903 EXPLORING SOCIAL STUDIES: MINNESOTA: STUDENT INQUIRY	16.9900	30,582.00
			HANDBOOK, GRADE 5		
13	4.00	EA	ITEM: 131573 PAID PROFESSIONAL LEARNING (WORKSHOP, IN-PERSON)	.0000	.00
			SHIPPING:		32,737.23

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL	$	150,070.17
TOTAL	$	687,481.39

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L&A

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Osseo Area Schools

Educational Service Center
Osseo Area Schools
11200 93rd Avenue N
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PURCHASE ORDER NO. P263544

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VENDOR
kkragenbring@innovativeos.com
17401 FAX: 952-894-7153
INNOVATIVE OFFICE SOLUTIONS
151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
MAPLE GROVE MIDDLE SCHOOL
ATTN: RECEIVING ROOM
7000 HEMLOCK LN N
MAPLE GROVE MN 55369

ATTN: COLLIN O'BRIEN

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/08/26	LIA VANG	R264734	04/10/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order comments: Pricing and additional specs per attached Order # 242050 Per CMERDC Contract Pricing: Customer Contract Number: ERDCHONN.JP.MN.053129 Customer Contract Number: ERDCSMIT.JP.MN.031328 Customer Contract Number: ERDCFOMC.JP.MN.022826 Customer Contract Number: ERDCINTE.JP.MN.083126 Customer Contract Number: ERDCFLEE.JP.MN.083126 Customer Contract Number: ERDMEDI.JP.MN.031328 Customer Contract Number: ERDCSAFC.JP.MN.043027 Customer Contract Number: ERDCWISC.JP.MN.053129 ***************		
01	2.00	EA	1. VSF3660--E-~-E-~-CA-EM-~-~ V-SERIES PRESENTATION MOBILE, 2-SIDED, CONFIGURE YOUR MOBILE WITH DRY-ERASE EVS AND TACK SURFACE COMBINATIONS, SINGLE PANEL,	1225.0000	2,450.00
02	50.00	EA	2. HITLM--.Y0-.N-.H-.IM-$(1)-.CU-10-.NL-.SB-.T	211.5600	10,578.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	16005870000000 534	757,834.08	2526-07

PAGE TOTAL $ 13,028.00

TOTAL $

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FACS & OPS for MGMS
Collin O'Brien / James Wynn

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04/08/26	LIA VANG	R264734	04/10/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			IGNITION 2 TASK LOW-BACK		
03	20.00	EA	3. HPMMV-L1PO--.E-$(P1)-.P8V-.CY-.AA ETCH 4-LEG CHAIR POLY ST PERF BACK - SET OF 2	278.0500	5,561.00
04	288.00	EA	4. 01670#--TOP-SSTMOLD-EDGE-FRAME SILHOUETTE SINGLE STUDENT DESK, LAMINATE TOP, ADJ HEIGHT 24DX27WX22-34"H TOP:PEWTER MESH	173.5100	49,970.88
05	288.00	EA	5. 17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	30.0000	8,640.00
06	16.00	EA	6. 01670#--TOP-SSTMOLD-EDGE-FRAME SILHOUETTE SINGLE STUDENT DESK, LAMINATE TOP, ADJ HEIGHT 24DX27WX22-34"H TOP:PEWTER MESH	173.5100	2,776.16
07	43.00	EA	7. 7772--TOP-SSTMOLD-EDGE-FRAME MOD INTERCHANGE ACTIVITY TABLE 30DX54W, ADJ HEIGHT 22-34"H TOP:PEWTER MESH	376.0000	16,168.00
08	43.00	EA	8. 7174--487860-CHP-SSTMOLD MOD MODESTY PANEL FOR 54"W TABLE 487860:PEWTER MESH LAMINATE	95.0000	4,085.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 87,201.04
TOTAL $

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FACS & OPS for MGMS
Collin O'Brien / James Wynn

Osseo Area Schools

Educational Service Center
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04/08/26	LIA VANG	R264734	04/10/26

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NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
09	43.00	EA	9. 17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	30.0000	1,290.00
10	42.00	EA	10. 01632V#--TOP-SSTMOLD-EDGE-FRAME 20X27 SILHOUETTE SIT-STAND STUDENT DESK, LARGE RECTANGLE TOP:PEWTER MESH	354.5100	14,889.42
11	2.00	EA	11. 01635E#--TOP-SSTMOLD-FRAME 24X36 SILHOUETTE XLSIT-STAND DESK, LARGE RECTANGLE OPTION TOP:FUSION MAPLE	485.5000	971.00
12	8.00	EA	12. F027-38X38X32-G--SIDES-STEPS TWO STEP SEAT- 38X38X32 WITH GLIDES SIDES:STINSON - HASHTAG - MARINA	1445.8500	11,566.80
13	4.00	EA	13. F166-18X18--VVG1SI-STX-8804 ROK DROP OTTOMAN, 18"H	267.7500	1,071.00
14	6.00	EA	14. F166-18X18--FAB/VG1 ROK DROP OTTOMAN, 18"H FAB/VG1:WOLF GORDON - MERRION - STORM	307.9100	1,847.46
15	144.00	EA	15. F005-18X18-G--VG1SI-STX-8801 ROUND- 18X18H WITH GLIDES 18" FABRIC TOP	236.2500	34,020.00
16	6.00	EA	16. F005-18X18-G--(FAB) ROUND- 18X18H WITH GLIDES	236.2500	1,417.50

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 67,073.18
TOTAL $

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ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/08/26	LIA VANG	R264734	04/10/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			(FAB):SPRADLING - SILVERTEX - JET		
17	6.00	EA	17. F005-30X18-G--(FAB) 30" ROUND OTTOMAN 30X18H WITH GLIDES	598.5000	3,591.00
			(FAB):SPRADLING - SILVERTEX - CANYON		
18	6.00	EA	18. COST-1-22-A4--SEAT-BACK COFFEE HOUSE CLEAN-OUT STRAIGHT 22" CHAIR-4 BRUSHED ALUM LEGS SEAT:SILVERWEAVE BALTIC / BACK:ARC COM - FRAGMENT - CLAY	1198.4500	7,190.70
19	18.00	EA	19. COIC-1-45-A4--SEAT-BACK COFFEE HOUSE CLEAN-OUT 45DEG INSIDE CURVE CHAIR-4 BRUSHED ALUM LEGS	1868.9000	33,640.20
20	8.00	EA	20. COST-1-60-A4--SEAT-BACK COFFEE HOUSE CLEAN-OUT STRAIGHT 60" CHAIR-4 BRUSHED ALUM LEGS SEAT:SILVERWEAVE PEWTER	2901.8000	23,214.40
21	4.00	EA	21. 921W00000P#--ENDPANEL-PLT CASCADE MEGA-TOWER,DOOR(S) WITH CASTERS,WHITEBOARD BACK PANEL,SHELVES(NO TOTES),SOLID END PANELS	1174.0000	4,696.00
22	9.00	EA	22. HS72ABC--$(P1)-.S BRIGADE BOOKCASE 5-SHELF 12-5/8D X 34-1/2W X 71H	345.4800	3,109.32

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 75,441.62

TOTAL $

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Collin O'Brien / James Wynn

Osseo Area Schools

Educational Service Center
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04/08/26	LIA VANG	R264734	04/10/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			$(P1):P1 PAINT OPTS .S:CHARCOAL		
23	2.00	EA	23. 620012060P#--ENDPANEL-PLT-TOTES CASCADE MEGA-CABINET (SW) TOTES,DOOR(S) WITH CASTERS, PLATINUM BACK PANEL,12X3" 6X6" TOTES,SOLID END PANELS	1202.5000	2,405.00
24	42.00	EA	24. H33723R--.L-$(P1)-.P8T BRIGADE PED "R" PULL MOBILE B/B/F 23"D X 28"H	345.7500	14,521.50
25	4.00	EA	25. H15923R--.L-$(P1)-.P8T FLAGSHIP B/F MOBILE PED 22H X15W X 22-7/8D/R PULL .L:STANDARD RANDOM KEY LOCK	320.2500	1,281.00
26	14.00	EA	26. GBK1361476LN--CLAM-SANTA ROSE PLUM TREE-SANTA ROSE PLUM TREE-SLAM-SILVER ILLUSIONS 2.0 BOOKCASE | SINGLE-SIDED | 4 ADJ/1 FXD SHLF | NO DOORS |	827.7000	11,587.80
27	46.00	EA	27. LBKM362448CN--CLAM-SANTA ROSA PLUM TREE-SANTA ROSA PLUM TREE-SLAM-SILVER / LIBRARY 2.0 MOBILE BOOKCASE, DOUBLE SIDED, 4 ADJ/2 FXD SHLF, NO DOORS, CASTERS, 36W 24D 48H	1262.3200	58,066.72

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 87,862.02

TOTAL $

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T&Cs can be found here:
www.district279.org/departments/business-services/procurement-and-contracts

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Coordinator, Purchasing & Warehouse
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FACS & OPS for MGMS
Collin O'Brien / James Wynn

Osseo Area Schools

Educational Service Center
Osseo Area Schools
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P263544
NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
kkragenbring@innovativeos.com
17401 FAX: 952-894-7153
INNOVATIVE OFFICE SOLUTIONS
151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
MAPLE GROVE MIDDLE SCHOOL
ATTN: RECEIVING ROOM
7000 HEMLOCK LN N
MAPLE GROVE MN 55369

ATTN: COLLIN O'BRIEN

ORDER DATE: 04/08/26	BUYER: LIA VANG	REQ. NO.: R264734	REQUIRED BY: 04/10/26
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
28	3.00	EA	28. L-PDT-FMDS 960-180531-0000--7925-38--HPL-PVC-PC PINWHEEL DISPLAY TOWER 23"WX23"DX66"H W/FIXED METAL DISPLAY SHELVES 4 PANELS IN A PINWHEEL CONSTRUCTION, WITH (4)	2317.5000	6,952.50
29	3.00	EA	29. 121V000000#--PAINT-RISER CASCADE MINI-CASE-DOOR-SHELVES-CASTERS-RISER PAINT:PLATINUM RISER:FUSION MAPLE	547.5100	1,642.53
30	1.00	EA	30. HITSM--.S0-.N-.H-.IM-$(1)-.CU-10-.NL-.SB -.T IGNITION 2 TASK LOW-BACK STOOL	253.3800	253.38
31	20.00	EA	31. HPMMV-L2PO--.TE-$(P1)-.P8V-.TI-.AA ETCH 4-LEG CNTR POLY ST PERF BACK - SET OF 1	203.1000	4,062.00
32	15.00	EA	32. HPMMV-L3PO--.TE-$(P1)-.P8V-.RE-.AA ETCH 4-LEG BAR POLY ST PERF BACK- SET OF 1 .TE:TITANIUM NYLON GLIDES	203.1000	3,046.50
33	108.00	EA	33. 6218 6200 18" HEAVY DUTY STEEL STOOL, GREY	44.5200	4,808.16
34	2.00	EA	34. 5288--GR	296.4000	592.80

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 21,357.87
TOTAL $

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ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/08/26	LIA VANG	R264734	04/10/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			INDUSTRIAL WIRE SHELVING STARTER UNIT, 24 X 36" GR:GRAY		
35	1.00	EA	35. 5294--GR	310.9600	310.96
			INDUSTRIAL WIRE SHELVING STARTER UNIT, 24 X 48" GR:GRAY		
36	432.00	EA	36. 01676#--TOP-SSTMOLD-EDGE-FRAME SILHOUETTE TWO STUDENT DESK, 24X54, ADJUSTABLE LEG 22-34" TOP:PEWTER MESH	270.0000	116,640.00
37	432.00	EA	37. 17576 3" BLACK CASTERS	30.0000	12,960.00
38	44.00	EA	38. 01676#--TOP-SSTMOLD-EDGE-FRAME SILHOUETTETWO-STUDENT DESK, LAMINATE TOP, ADJUSTABLE HEIGHT, 24DX54WX22-34H TOP:PEWTER MESH	270.0000	11,880.00
39	72.00	EA	39. 7872#EJ--TOP-SSTMOLD-EDGE-FRAME ELEMENTAL FLIP NEST - 24X54 ADJ HEIGHT TOP:PEWTER MESH LAMINATE	549.0000	39,528.00
40	30.00	EA	40. NL3060F#EJ--TOP-SSTMOLD-FRAME ELEMENTAL ADJ NEST AND FOLD TABLE, 30X60 RECTANGLE,WITH CASTERS	688.5100	20,655.30

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 201,974.26

TOTAL $

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ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/08/26	LIA VANG	R264734	04/10/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			TOP:FUSION MAPLE		
41	2.00	EA	41. 04130#--TOP-SSTMOLD-EDGE-FRAME INTERCHANGE ACTIVITY TABLE, KIDNEY, 48X72W	602.0000	1,204.00
			TOP:PEWTER MESH		
42	26.00	EA	42. TOR6093-FX-CSHF--LAM-BASE TORO LAMINATE 36X72 W/ CENTERED HALF SHELF - 30"H, GLIDES LAM:CLASSIC LINEN BASE:SILVER	1344.7000	34,962.20
43	3.00	EA	43. CLW6092-323236-AC/P--TOP LAM-TOP EDGE-CASEBODY LAM-CASEBODY EDGE-LOCKS / TOMAH - DOUBLE DOOR/OPEN MOBILE TECH UNIT W/ ADJ SHELVES, 48" WIDTH, 22" DEPTH, 36" HEIGHT, DEAD BOLT RH 2 DOOR	2199.0500	6,597.15
44	6.00	EA	44. TOR9092-ADJG4---2HDCA-G--SLV TORO BUTCHER BLOCK 36X60 - ADJ HEIGHT TO 30" WHEELBARROW CASTERS, GUSSETS SLV:SMOOTH SILVER	1369.5500	8,217.30
45	3.00	EA	45. TOR9092-ADJG4---2HDCA-G--SLV TORO BUTCHER BLOCK 36X60 - ADJ HEIGHT TO 36" WHEELBARROW CASTERS, GUSSETS	1369.5500	4,108.65

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 55,089.30
TOTAL $

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ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/08/26	LIA VANG	R264734	04/10/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			SLV:SMOOTH SILVER		
46	2.00	EA	46. EDAC11B2-2???--LAM-EDGE-FRAME ALLIANCE COLLABORATION TABLE 30W X 96L X 42" W/CASTERS LAM:FUSION MAPLE	3719.8200	7,439.64
47	8.00	EA	47. NL60HRF#EJ--TOP-EDGE-FRAME ELEMENTAL FLIP NEST HALF ROUND, HT ADJ 25-34"H, WITH CASTERS TOP:FUSION MAPLE / EDGE:MATCHING EDGEBAND / FRAME:PLATINUM	701.5100	5,612.08
48	5.00	EA	48. HCTRND36--.N-$(L1STD)-.D-.D ARRANGE TABLE 36" ROUND TOP .N:NO GROMMET $(L1STD):GRD L1 STANDARD LAMINATES .D:NATURAL MAPLE .D:NATURAL MAPLE	208.8800	1,044.40
49	5.00	EA	49. HCT36MX--$(P1)-.P8V ARRANGE COUNTER HEIGHT X-BASE FOR 36" SRFC $(P1):P1 PAINT OPTS .P8V:TEXTURED TITANIUM	328.5000	1,642.50
50	2.00	EA	50. HMT2448G--.G-$(L1STD)-.D-.D HUDDLE 24X48 TABLE TOP W/EDGEBAND .G:GROMMETS $(L1STD):GRD L1 STANDARD LAMINATES .D:NATURAL MAPLE .D:NATURAL	219.7500	439.50

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 16,178.12
TOTAL $

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ATTN: COLLIN O'BRIEN

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/08/26	LIA VANG	R264734	04/10/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			MAPLE		
51	2.00	EA	51. HMBPOST--.G-$(P1)-.P8T POST LEG BASE 4 PK .G:GLIDE $(P1):P1 PAINT OPTS .P8T:TITANIUM	211.5000	423.00
52	3.00	EA	52. KX-F--TOP-FINISH KIXSY TABLE TOP:HARDROCK MAPLE FINISH:SILVER	552.7500	1,658.25
53	4.00	EA	53. HCTRECT3060--.N-$(L1STD)-.D-.D ARRANGE TABLE 30" X 60" RECTANGLE TOP .N:NO GROMMET $(L1STD):GRD L1 STANDARD LAMINATES .D:NATURAL MAPLE .D:NATURAL MAPLE	232.8800	931.52
54	4.00	EA	54. HCT29MT--$(P1)-.P8V ARRNGE SEATED HGHT T-LEGS FOR 30D SRFC - 2 BASES $(P1):P1 PAINT OPTS .P8V:TEXTURED TITANIUM	405.0000	1,620.00
55	1.00	EA	55. HCTRECT3060--.N-$(L1STD)-.C-.C ARRANGE TABLE 30" X 60" RECTANGLE TOP .N:NO GROMMET $(L1STD):GRD L1 STANDARD LAMINATES .C:HARVEST .C:HARVEST	232.8800	232.88

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 4,865.65

TOTAL $

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ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/08/26	LIA VANG	R264734	04/10/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
56	1.00	EA	56. HCT29MT--$(P1)-.P8V ARRNGE SEATED HGHT T-LEGS FOR 30D SRFC - 2 BASES $(P1):P1 PAINT OPTS .P8V:TEXTURED TITANIUM	405.0000	405.00
57	4.00	EA	57. HHATW3060CT--$(L1STD)-.C-.C-.G2-T1-.P 60W X 30D RECT WORKSURFACE - C/T BASE $(L1STD):GRD L1 STANDARD LAMINATES .C:HARVEST .C:HARVEST .G2:2 GROMMETS -	258.3800	1,033.52
58	4.00	EA	58. HHATB2S2LC--$(P2)-.PR6-.X-.MEM 2 STAGE 2 LEG RECTANGLE C FOOT $(P2):P2 PAINT OPTS .PR6:SILVER .X:STANDARD GLIDE .MEM:MEMORY PRESET	425.2500	1,701.00
59	12.00	EA	59. AC63181 ARCCOM FRAGMENT AC-63181 CLAY	152.0000	1,824.00
60	59.00	EA	60. AC63181 ARCCOM FRAGMENT AC-63181 CLAY	152.0000	8,968.00
61	2.00	EA	61. BAND BANDING FEE NON-STANDARD EDGE BAND SET-UP FEE (2 SIZES NEEDED FOR MONTICELLO MAPLE))	182.0000	364.00
62	1.00	EA	62. SURCHARGE MANUFACTURER'S SURCHARGE	1555.0000	1,555.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 15,850.52

TOTAL $

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Osseo Area Schools

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ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/08/26	LIA VANG	R264734	04/10/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
63	1.00	EA	63. FURNFREIGHT - FREIGHT IS ESTIMATED ONLY Ã¢Â,¬Â€Œ DUE TO FREIGHT VOLATILITY FREIGHT ESTIMATES ARE SUBJECT TO CHANGE THROUGHOUT THE DURATION OF THE PROJECT. ARCCOM FREIGHT	450.0000	450.00
64	1.00	EA	64. FURNFREIGHT FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT VOLATILITY. FREIGHT ESTIMATES ARE SUBJECT TO CHANGE	15800.0000	15,800.00
65	1.00		65. FURNFREIGHT FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT VOLATILITY. FREIGHT ESTIMATES ARE SUBJECT TO CHANGE	215.0000	215.00
66	1.00		66. FURNFREIGHT FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT VOLATILITY. FREIGHT ESTIMATES ARE SUBJECT TO CHANGE	2250.0000	2,250.00
67	1.00		67. FURNFREIGHT FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT VOLATILITY. FREIGHT ESTIMATES ARE SUBJECT TO CHANGE	525.0000	525.00
68	1.00		68. FURNFREIGHT FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT VOLATILITY. FREIGHT	1230.0000	1,230.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 20,470.00
TOTAL $

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Osseo Area Schools

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ORDER DATE: 04/08/26	BUYER: LIA VANG	REQ. NO.: R264734	REQUIRED BY: 04/10/26
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			ESTIMATES ARE SUBJECT TO CHANGE		
69	1.00		69. FURNFREIGHT FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT VOLATILITY. FREIGHT ESTIMATES ARE SUBJECT TO CHANGE	5225.0000	5,225.00
70	1.00		70. FURNFREIGHT FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT VOLATILITY. FREIGHT ESTIMATES ARE SUBJECT TO CHANGE	262.5000	262.50
71	1.00		71. FURNDESIGN FURNITURE DESIGN SERVICES	5230.0000	5,230.00
72	1.00		72. FURNPS FURNITURE PROFESSIONAL SERVICES, PROJECT MANAGEMENT	3400.0000	3,400.00
73	1.00		73. FURNINSTALL FURNITURE INSTALLATION	77325.0000	77,325.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $	91,442.50
TOTAL $	757,834.08

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Osseo Area Schools

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PURCHASE ORDER NO. P263545

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10223 93RD AVE N
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ATTN: COLLIN O'BRIEN

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/08/26	LIA VANG	R264735	04/10/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order comments: Pricing and additional specs per attached Order # 242033 Per CMERDC Contract Pricing: Customer Contract Number: ERDCHONN.JP.MN.053129 Customer Contract Number: ERDCSMIT.JP.MN.031328 Customer Contract Number: ERDCFOMC.JP.MN.022826 Customer Contract Number: ERDCINTE.JP.MN.083126 Customer Contract Number: ERDCFLEE.JP.MN.083126 Customer Contract Number: ERDMEDI.JP.MN.031328 Customer Contract Number: ERDCSAFC.JP.MN.043027 Customer Contract Number: ERDCWISC.JP.MN.053129 Customer Contract Number: ERDCSICO.JP.MN.031328 ***************		
01	2.00	EA	1. VSF3660--E-~-E-~-CA-EM-~-~--E---E-~-CA-EM-~-~ V-SERIES PRESENTATION MOBILE, 2-SIDED, CONFIGURE YOUR MOBILE	1225.0000	2,450.00
02	6.00	EA	2. HITLM--.Y0-.N-.H-.IM-$(1)-.CU-10-.NL-.SB	211.5600	1,269.36

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	16005870000000 534	239,731.08	2526-10

PAGE TOTAL $ 3,719.36
TOTAL $

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Coordinator, Purchasing & Warehouse
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Facs&Ops for Osseo Middle Media
Collin O'Brien / Lara Johnson

Osseo Area Schools

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TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			-.T IGNITION 2 TASK LOW-BACK		
03	16.00	EA	3. HPMMV-L1PO--.TE-$(P2NC)-.PR8-.RE-.AA ETCH 4-LEG CHAIR POLY ST PERF BACK - SET OF 2 .TE:TITANIUM NYLON GLIDES	278.0500	4,448.80
04	1.00	EA	4. 7772--TOP-SSTMOLD-EDGE-FRAME MOD INTERCHANGE ACTIVITY TABLE 30DX54W, ADJ HEIGHT 22-34"H TOP:PEWTER MESH	376.0000	376.00
05	1.00	EA	5. 7174--487860-CHP-EDGE MOD MODESTY PANEL FOR 54"W TABLE 487860:PEWTER MESH LAMINATE CHP:CHAMPAGNE	95.0000	95.00
06	1.00	EA	6. 17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	30.0000	30.00
07	1.00	EA	7. 01635E#--TOP-SSTMOLD-FRAME 24X36 SILHOUETTE XLSIT-STAND DESK, LARGE RECTANGLE	485.5100	485.51
08	6.00	EA	8. F166-18X16--FAB ROK DROP OTTOMAN, 16"H FAB:SILVERTEX BASI	267.7500	1,606.50
09	12.00	EA	9, F005-18X18-G--FAB	236.2500	2,835.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 9,876.81
TOTAL $

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Facs&Ops for Osseo Middle Media
Collin O'Brien / Lara Johnson

Osseo Area Schools

Educational Service Center
Osseo Area Schools
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P263545
NOTE: The PO number must appear on Invoices and packing slips.
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VENDOR
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17401 FAX: 952-894-7153
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ATTN: KENDALL KRAGENBRING

SHIP TO
OSSEO MIDDLE SCHOOL
10223 93RD AVE N
ATTN: RECEIVING ROOM
OSSEO MN 55369

ATTN: COLLIN O'BRIEN

ORDER DATE: 04/08/26	BUYER: LIA VANG	REQ. NO.: R264735	REQUIRED BY: 04/10/26
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			ROUND- 18X18H WITH GLIDES 18" FABRIC TOP FAB:SPRADLING - SILVERTEX - STERLING		
10	6.00	EA	10. F005-30X18-G--(FAB) 30" ROUND OTTOMAN 30X18H WITH GLIDES (FAB):SPRADLING - SILVERTEX - UMBER	598.5000	3,591.00
11	6.00	EA	11. COST-1-22-A4--SEAT-BACK COFFEE HOUSE CLEAN-OUT STRAIGHT 22" CHAIR-4 BRUSHED ALUM LEGS SEAT:MAYER-SILVERWEAVE- CLIFF BACK:STINSON - HASHTAG - SPICE	1283.1500	7,698.90
12	13.00	EA	12. COIC-1-22-A4--SEAT-BACK COFFEE HOUSE CLEAN-OUT 22.5DEG INSIDE CURVE CHAIR-4 BRUSHED ALUM LEGS / SEAT:MAYER- SILVERWEAVE- INDIGO / BACK:BACK- STINSON - BANDWIDTH - BIT	1637.3500	21,285.55
13	8.00	EA	13. COST-1-60-A4--SEAT-BACK COFFEE HOUSE CLEAN-OUT STRAIGHT 60" CHAIR-4 BRUSHED ALUM LEGS SEAT:MAYER-SILVERWEAVE- CLIFF BACK:STINSON - HASHTAG - SPICE	2901.8000	23,214.40
14	1.00	EA	14. COST-1-72-A4--SEAT-BACK COFFEE HOUSE CLEAN-OUT STRAIGHT 72" CHAIR-4 BRUSHED ALUM LEGS SEAT:MAYER-SILVERWEAVE- CLIFF /	3471.0500	3,471.05

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 59,260.90
TOTAL $

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04/08/26	LIA VANG	R264735	04/10/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			BACK:STINSON - HASHTAG - SPICE		
15	1.00	EA	15. COST-1-45-A4--SEAT-BACK COFFEE HOUSE CLEAN-OUT STRAIGHT 45" CHAIR-4 BRUSHED ALUM LEGS SEAT:MAYER-SILVERWEAVE- CLIFF / BACK:STINSON - HASHTAG - SPICE	2125.7500	2,125.75
16	1.00	EA	16. CEC-1-90-5BA4--SEAT-BACK CH CLEAN-OUT 90DEG RIGHT END SYSTEM SEAT-4 BRUSHED ALUM LEGS / SEAT:MAYER-SILVERWEAVE- CLIFF / BACK:STINSON - HASHTAG - SPICE	2048.7500	2,048.75
17	4.00	EA	17. H15923R--.L-$(P2)-.PR6 FLAGSHIP B/F MOBILE PED 22H X15W X 22-7/8D/R PULL .L:STANDARD RANDOM KEY LOCK	333.0000	1,332.00
18	15.00	EA	18. LBKA361260LN--LAM-EDGE LIBRARY 2.0 ASSEMBLED BOOKCASE - STARTER | 4 SHELVES, 3 ADJ | 36W 12.5D 60H | SINGLE-SIDED | LEVELERS LAM:SANTA ROSA PLUM TREE / EDGE:SANTA	1048.4200	15,726.30
19	45.00	EA	19. LBKM362448CN--LAM-EDGE MOVABLE ASSEMBLED BOOKCASE, DOUBLE SIDED 36"W X 24"D X 48"H LAM:SANTA ROSA PLUM TREE / EDGE:SANTA	1262.3200	56,804.40

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 78,037.20
TOTAL $

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04/08/26	LIA VANG	R264735	04/10/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			ROSA PLUM TREE		
20	3.00	EA	20. DS-2366-L-PDT-FMDS--LAM-PVC-PC PINWHEEL DISPLAY SLATWALL WITH FIXED METAL DISPLAY SHELVES LAM:AMBER MAPLE PVC:HARDROCK MAPLE	2502.9000	7,508.70
21	2.00	EA	21. 121V0000P#--PAINT-RISER CASCADE MINI-CASE-DOOR-SHELVES-CASTERS-RISER PAINT:PLATINUM RISER:FUSION MAPLE	547.5100	1,095.02
22	1.00	EA	22. HITSM--.S0-.N-.H-.IM-$(1)-.CU-10-.NL-.SB-.T IGNITION 2 TASK LOW-BACK STOOL	253.3800	253.38
23	12.00	EA	23. HPMMV-L2PO--.TE-$(P2NC)-.PR8-.TI-.AA ETCH 4-LEG CNTR POLY ST PERF BACK - SET OF 1	203.1000	2,437.20
24	15.00	EA	24. HPMMV-L3PO--.TE-$(P2NC)-.PR8-.CY-.AA ETCH 4-LEG BAR POLY ST PERF BACK- SET OF 1	203.1000	3,046.50
25	5.00	EA	25. 5288--GR INDUSTRIAL WIRE SHELVING STARTER UNIT, 24 X 36"	285.0000	1,425.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 15,765.80
TOTAL $

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04/08/26	LIA VANG	R264735	04/10/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			GR:GRAY		
26	4.00	EA	26. 5294--GR INDUSTRIAL WIRE SHELVING STARTER UNIT, 24 X 48"	299.0000	1,196.00
			GR:GRAY		
27	28.00	EA	27. NL3060F#EJ--LAM-EDGE ELEMENTAL 30X60 ADJUSTABLE NEST AND FOLD, CASTER INCLUDED WITH 3MM EDGEBANDED TOP / LAM:FUSION MAPLE	688.5100	19,278.28
28	4.00	EA	28. TOR9092-ADJG4---2HDCA-G WB MFG - TORO BUTCHER BLOCK 36X60 - ADJ HEIGHT TO 38.25", SILVER, WHEELBARROW CASTERS, GUSSETS	1369.5500	5,478.20
29	4.00	EA	29. TOR9092-ADJG4---2HDCA-G WB MFG - TORO BUTCHER BLOCK 36X60 -ADJ HEIGHT TO 28.25", SILVER, WHEELBARROW CASTERS, GUSSETS	1369.5500	5,478.20
30	2.00	EA	30. EDAC11B2-2?????--LAM-FRAME-EDGE SICO - ALLIANCE TABLE - 30X96X42H W/ CASTERS - LAM:FUSION MAPLE / FRAME:SILVER / EDGE:BROWN AE	3719.8200	7,439.64
31	2.00	EA	31. HCTRND36--.N-$(L1STD)-.D-.D ARRANGE TABLE 36" ROUND TOP	208.8800	417.76

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 39,288.08

TOTAL $

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ORDER DATE: 04/08/26	BUYER: LIA VANG	REQ. NO.: R264735	REQUIRED BY: 04/10/26
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			.N:NO GROMMET $(L1STD):GRD L1 STANDARD LAMINATES .D:NATURAL MAPLE .D:NATURAL MAPLE		
32	2.00	EA	32. HCT29MX--$(P2)-.PR8 ARRANGE SEATED HEIGHT X-BASE FOR 36" SURFACES $(P2):P2 PAINT OPTS .PR8:SILVER TEXTURE	308.2500	616.50
33	1.00	EA	33. HMT2448G--.G-$(L1STD)-.D-.D HUDDLE 24X48 TABLE TOP W/EDGEBAND .G:GROMMETS $(L1STD):GRD L1 STANDARD LAMINATES .D:NATURAL MAPLE .D:NATURAL MAPLE	219.7500	219.75
34	1.00	EA	34. HMBTLEG24--.G-$(P2)-.PR6 HUDDLE FIXED HEIGHT T-LEG BAS FOR 24" TOPS .G:GLIDE $(P2):P2 PAINT OPTS .PR6:SILVER	258.7500	258.75
35	1.00	EA	35. HMT2472G--.G-$(L1STD)-.D-.D HUDDLE 24X72 TABLE TOP W/EDGEBAND .G:GROMMETS $(L1STD):GRD L1 STANDARD LAMINATES .D:NATURAL MAPLE .D:NATURAL MAPLE	265.5000	265.50
36	1.00	EA	36. HMBTLEG24--.G-$(P2)-.PR6 HUDDLE FIXED HEIGHT T-LEG BAS FOR 24"	258.7500	258.75

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 1,619.25
TOTAL $

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OSSEO MN 55369

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ORDER DATE: 04/08/26	BUYER: LIA VANG	REQ. NO.: R264735	REQUIRED BY: 04/10/26
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
37	1.00	EA	TOPS .G:GLIDE $(P2):P2 PAINT OPTS .PR6:SILVER 37. HWR2436P--$(L1STD)-.D-.D-.P SYSTEMS RECTANGULAR WORKSURFACE EDGEBAND 24D X 36W $(L1STD):GRD L1 STANDARD LAMINATES .D:NATURAL MAPLE .D:NATURAL MAPLE	237.2600	237.26
38	1.00	EA	38. HMBTLEG24--.G-$(P2)-.PR6 HUDDLE FIXED HEIGHT T-LEG BAS FOR 24" TOPS .G:GLIDE $(P2):P2 PAINT OPTS .PR6:SILVER	258.7500	258.75
39	3.00	EA	39. KX-F.....KXTLM...KXPSX--LAM-FINISH INTEGRA - KIXSY LAPTOP TABLE LAM:HARDROCK MAPLE FINISH:SILVER	552.7500	1,658.25
40	4.00	EA	40. HCTRECT3060--.N-$(L1STD)-.D-.D ARRANGE TABLE 30" X 60" RECTANGLE TOP .N:NO GROMMET $(L1STD):GRD L1 STANDARD LAMINATES D:NATURAL MAPLE .D:NATURAL MAPLE	232.8800	931.52
41	4.00	EA	41. HCT29MT--$(P2)-.PR8 ARRNGE SEATED HGHT T-LEGS FOR 30D SRFC - 2 BASES $(P2):P2 PAINT OPTS	414.0000	1,656.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 4,741.78
TOTAL $

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TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			.PR8:SILVER TEXTURE		
42	1.00	EA	42. HCTRECT3060--.N-$(L1STD)-.C-.C ARRANGE TABLE 30" X 60" RECTANGLE TOP .N:NO GROMMET $(L1STD):GRD L1 STANDARD LAMINATES .C:HARVEST .C:HARVEST	232.8800	232.88
43	1.00	EA	43. HCT29MT--$(P2)-.PR8 ARRNGE SEATED HGHT T-LEGS FOR 30D SRFC - 2 BASES $(P2):P2 PAINT OPTS .PR8:SILVER TEXTURE	414.0000	414.00
44	4.00	EA	44. HHATW3060CT--$(L1STD)-.C-.C-.G2-P-.P 60W X 30D RECT WORKSURFACE - C/T BASE $(L1STD):GRD L1 STANDARD LAMINATES .C:HARVEST .C:HARVEST .G2:2 GROMMETS - OFFSET P:BLACK .P:BLACK	258.3800	1,033.52
45	4.00	EA	45. HHATB2S2LC--$(P2)-.PR6-.X-.MEM 2 STAGE 2 LEG RECTANGLE C FOOT $(P2):P2 PAINT OPTS.PR6:SILVER.X:STANDARD GLIDE.MEM:MEMORY PRESET	425.2500	1,701.00
46	1.00	EA	46. SURCHARGE MANUFACTURER'S SURCHARGE	640.0000	640.00
47	1.00	EA	47. FURNFREIGHT FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT	3470.0000	3,470.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 7,491.40
TOTAL $

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ORDER DATE: 04/08/26	BUYER: LIA VANG	REQ. NO.: R264735	REQUIRED BY: 04/10/26
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			VOLATILITY.? FREIGHT ESTIMATES ARE SUBJECT TO CHANGE		
48	1.00	EA	48. FURNFREIGHT FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT VOLATILITY.? FREIGHT ESTIMATES ARE SUBJECT TO CHANGE	495.0000	495.00
49	1.00	EA	49. FURNFREIGHT FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT VOLATILITY.? FREIGHT ESTIMATES ARE SUBJECT TO CHANGE	465.0000	465.00
50	1.00		50. FURNFREIGHT FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT VOLATILITY.? FREIGHT ESTIMATES ARE SUBJECT TO CHANGE	2112.5000	2,112.50
51	1.00		51. FURNFREIGHT FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT VOLATILITY.? FREIGHT ESTIMATES ARE SUBJECT TO CHANGE	600.0000	600.00
52	1.00		52. FURNFREIGHT FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT VOLATILITY.? FREIGHT ESTIMATES ARE SUBJECT TO CHANGE	225.0000	225.00
53	1.00		53. FURNDESIGN FURNITURE DESIGN SERVICES	608.0000	608.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

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04/08/26	LIA VANG	R264735	04/10/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
54	1.00		54. FURNPS FURNITURE PROFESSIONAL SERVICES, PROJECT MANAGEMEN	490.0000	490.00
55	1.00		55. FURNINSTALL FURNITURE INSTALLATION- RECEIVE, DELIVER AND INSTALL	14935.0000	14,935.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL	$	15,425.00
TOTAL	$	239,731.08

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17401 FAX: 952-894-7153
INNOVATIVE OFFICE SOLUTIONS
151 EAST CLIFF ROAD
BURNSVILLE MN 55337

ATTN: KENDALL KRAGENBRING

SHIP TO
EDINBROOK ELEMENTARY
8925 ZANE AVE N
ATTN: RECEIVING ROOM
BROOKLYN PARK MN 55443

ATTN: COLLIN O'BRIEN

ORDER DATE: 04/09/26	BUYER: LIA VANG	REQ. NO.: R264752	REQUIRED BY: 04/10/26
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order comments: Pricing and additional specs per attached Order # 241296 Per CMERDC Contract Pricing: Customer Contract Number: ERDCFOMC.JP.MN.022826 Customer Contract Number: ERDCHONN.JP.MN.053129 Customer Contract Number: ERDCSMIT.JP.MN.031328 ***************		
01	49.00	EA	1. HITLM--.Y0-.N-.H-.IM-$(1)-.CU-10-.NL-.SB-.T IGNITION 2 TASK LOW-BACK	211.5600	10,366.44
02	6.00	EA	2. F165-22X28X29-G--- ROCK'N ROLLER 22"W X 28"D X 29"H, 16"H SEAT HT :SILVERTEX :MARINE BLUE	560.2500	3,361.50
03	52.00	EA	3. F005-18X14-G--FAB-FAB/VG1-VG1SI-STX-8801-VG1SI-SSTX-8801 ROUND- 18X14H WITH GLIDES 18" FABRIC TOP	229.5000	11,934.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	16005870000000 534	503,589.69	2526-73

PAGE TOTAL $ 25,661.94
TOTAL $

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www.district279.org/departments/business-services/procurement-and-contracts

464

Coordinator, Purchasing & Warehouse
APPROVED BY

Facs&Ops for EB Classroom
Collin O'Brien / Darin Hahn

Osseo Area Schools

Educational Service Center
Osseo Area Schools
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P263559
NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

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8925 ZANE AVE N
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ATTN: COLLIN O'BRIEN

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/09/26	LIA VANG	R264752	04/10/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
04	40.00	EA	4. F005-18X16-G--FAB-FAB/VG1-VG1SI-STX-8801 -VG1SI-SSTX-8801 ROUND- 18X16H WITH GLIDES 18" FABRIC TOP	236.2500	9,450.00
05	76.00	EA	5. F005-18X18-G--FAB-FAB/VG1-VG1SI-STX-8801 -VG1SI-SSTX-8801 ROUND- 18X16H WITH GLIDES 18" FABRIC TOP	236.2500	17,955.00
06	18.00	EA	6. 01676#--TOP-SSTMOLD-EDGE-FRAME SILHOUETTETWO-STUDENT DESK, LAMINATE TOP, ADJUSTABLE HEIGHT, 24DX54WX22-34H TOP:PEWTER MESH	270.0000	4,860.00
07	68.00	EA	7. 04107#--TOP-SSTMOLD-EDGE-FRAME SILHOUETTETWO-STUDENT DESK, LAMINATE TOP, ADJUSTABLE HEIGHT, 30DX60WX22-34H TOP:PEWTER MESH	376.0000	25,568.00
08	68.00	EA	8. 17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	30.0000	2,040.00
09	48.00	EA	9. 77159 LOW RANGE INSERT ON GLIDES ADJUST FROM 18.25 TO 22.25	39.0000	1,872.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 61,745.00
TOTAL $

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T&Cs can be found here:
www.district279.org/departments/business-services/procurement-and-contracts

Facs&Ops for EB Classroom
Collin O'Brien / Darin Hahn

Coordinator, Purchasing & Warehouse
APPROVED BY

Osseo Area Schools

Educational Service Center
Osseo Area Schools
11200 93rd Avenue N
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763-391-7027

PURCHASE ORDER NO. P263559

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ATTN: KENDALL KRAGENBRING

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EDINBROOK ELEMENTARY
8925 ZANE AVE N
ATTN: RECEIVING ROOM
BROOKLYN PARK MN 55443

ATTN: COLLIN O'BRIEN

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/09/26	LIA VANG	R264752	04/10/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
10	13.00	EA	10. 04130#--TOP-SSTMOLD-EDGE-FRAME INTERCHANGE ACTIVITY TABLE, KIDNEY, 48X72W TOP:PEWTER MESH	602.0000	7,826.00
11	13.00	EA	11. 17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	30.0000	390.00
12	13.00	EA	12. 77159 LOW RANGE INSERT ON GLIDES ADJUST FROM 18.25 TO 22.25	39.0000	507.00
13	6.00	EA	13. 04130#--TOP-SSTMOLD-EDGE-FRAME INTERCHANGE ACTIVITY TABLE, KIDNEY, 48X72W TOP:PEWTER MESH	602.0000	3,612.00
14	26.00	EA	14. 04128#--TOP-SSTMOLD-EDGE-FRAME INTERCHANGE ACTIVITY TABLE, HALF MOON, 36DX72W TOP:PEWTER MESH	442.5100	11,505.26
15	26.00	EA	15. 17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	30.0000	780.00
16	571.00	EA	16. 01670#--TOP-SSTMOLD-EDGE-FRAME SILHOUETTE SINGLE STUDENT DESK, LAMINATE TOP, ADJ HEIGHT	173.5100	99,074.21

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 123,694.47

TOTAL $

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www.district279.org/departments/business-services/procurement-and-contracts

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Coordinator, Purchasing & Warehouse
APPROVED BY

Facs&Ops for EB Classroom
Collin O'Brien / Darin Hahn

Osseo Area Schools

Educational Service Center
Osseo Area Schools
11200 93rd Avenue N
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PURCHASE ORDER NO. P263559
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8925 ZANE AVE N
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BROOKLYN PARK MN 55443

ATTN: COLLIN O'BRIEN

ORDER DATE: 04/09/26	BUYER: LIA VANG	REQ. NO.: R264752	REQUIRED BY: 04/10/26
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			24DX27WX22-34"H TOP:PEWTER MESH		
17	571.00	EA	17. 17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	30.0000	17,130.00
18	571.00	EA	18. 17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	51.5100	29,412.21
19	10.00	EA	19. 17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	173.5100	1,735.10
20	10.00	EA	20. 17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	30.0000	300.00
21	96.00	EA	21. 17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	220.5100	21,168.96
22	96.00	EA	22. 17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	30.0000	2,880.00
23	66.00	EA	23. 17576 3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING	39.0000	2,574.00
24	43.00	EA	24. 17576	30.0000	1,290.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 76,490.27
TOTAL $

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Facs&Ops for EB Classroom
Collin O'Brien / Darin Hahn

Jennifer Jenkins
Coordinator, Purchasing & Warehouse
APPROVED BY

Osseo Area Schools

Educational Service Center
Osseo Area Schools
11200 93rd Avenue N
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PURCHASE ORDER NO. P263559

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8925 ZANE AVE N
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ATTN: COLLIN O'BRIEN

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/09/26	LIA VANG	R264752	04/10/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			3" DUAL WHEEL PACK, DUAL-WHEEL, SET OF 4 LOCKING		
25	43.00	EA	25. 7174--487860-CHP MOD MODESTY PANEL FOR 54"W TABLE 487860:PEWTER MESH LAMINATE	95.0000	4,085.00
26	43.00	EA	26. 7772--TOP-SSTMOLD-EDGE-FRAME MOD INTERCHANGE ACTIVITY TABLE 30DX54W, ADJ HEIGHT 22-34"H TOP:PEWTER MESH	376.0000	16,168.00
27	6.00	EA	27. 7174--487860-CHP MOD MODESTY PANEL FOR 54"W TABLE 487860:PEWTER MESH LAMINATE CHP:CHAMPAGNE T-MOLD	95.0000	570.00
28	6.00	EA	28. 7772--TOP-SSTMOLD-EDGE-FRAME MOD INTERCHANGE ACTIVITY TABLE 30DX54W, ADJ HEIGHT 22-34"H TOP:PEWTER MESH	376.0000	2,256.00
29	42.00	EA	29. 01632V#--TOP-SSTMOLD-EDGE-FRAME 20X27 SILHOUETTE SIT-STAND STUDENT DESK, LARGE RECTANGLE TOP:PEWTER MESH	354.5100	14,889.42
30	6.00	EA	30. 01635V#--TOP-SSTMOLD-EDGE-FRAME 24X36 SILHOUETTE XLSIT-STAND DESK, LARGE RECTANGLE	436.0000	2,616.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 40,584.42

TOTAL $

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www.district279.org/departments/business-services/procurement-and-contracts

468

Coordinator, Purchasing & Warehouse
APPROVED BY

Facs&Ops for EB Classroom
Collin O'Brien / Darin Hahn

Osseo Area Schools

Educational Service Center
Osseo Area Schools
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P263559
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17401 FAX: 952-894-7153
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ATTN: KENDALL KRAGENBRING

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EDINBROOK ELEMENTARY
8925 ZANE AVE N
ATTN: RECEIVING ROOM
BROOKLYN PARK MN 55443

ATTN: COLLIN O'BRIEN

ORDER DATE: 04/09/26	BUYER: LIA VANG	REQ. NO.: R264752	REQUIRED BY: 04/10/26
TERMS: NET 30 DAYS	F.O.B.: SEE BELOW	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			OPTION TOP:PEWTER MESH		
31	42.00	EA	31. 310015000--ENDPANEL-PLT-TOTE CASCADE MEGA-CASE-OPEN, 15-3" SW TOTES, CASTERS / ENDPANEL:SMITH SYSTEM PAINT / PLT:PLATINUM PAINT / TOTE: CLEAR	811.5100	34,083.42
32	16.00	EA	32. 911W00000P--ENDPANEL-PLT CASCADE MEGA-TOWER-DOORS, SHELVES, CASTERS, WHITEBOARD BACK ENDPANEL:SMITH SYSTEM PAINT / PLT:PLATINUM PAINT	968.0000	15,488.00
33	32.00	EA	33. HS72ABC--$(P1)-.S BRIGADE BOOKCASE 5-SHELF 12-5/8D X 34-1/2W X 71H $(P1):P1 PAINT OPTS .S:CHARCOAL	345.4800	11,055.36
34	6.00	EA	34. 620012060P#--ENDPANEL-PLT-TOTE CASCADE MEGA-CABINET-DOORS, 12-3" & 6-6" SW TOTES, CASTERS / ENDPANEL:SMITH SYSTEM PAINT / PLT:PLATINUM PAINT / TOTE:CLEAR	1202.5100	7,215.06
35	49.00	EA	35. H33723R--.L-$(P1)-.P8T BRIGADE PED "R" PULL MOBILE B/B/F 23"D X 28"H .L:LOCK $(P1):P1 PAINT OPTS .P8T:TITANIUM	345.7500	16,941.75

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 84,783.59
TOTAL $

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Facs&Ops for EB Classroom
Collin O'Brien / Darin Hahn

Osseo Area Schools

Educational Service Center
Osseo Area Schools
11200 93rd Avenue N
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763-391-7027

PURCHASE ORDER NO. P263559
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8925 ZANE AVE N
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BROOKLYN PARK MN 55443

ATTN: COLLIN O'BRIEN

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/09/26	LIA VANG	R264752	04/10/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	SEE BELOW	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
36	1.00	EA	36. SURCHARGE MANUFACTURER'S SURCHARGE	1155.0000	1,155.00
37	1.00	EA	37. FURNFREIGHT FREIGHT IS ESTIMATED ONLY DUE TO FREIGHT VOLATILITY. FREIGHT ESTIMATES ARE SUBJECT TO CHANGE	16190.0000	16,190.00
38	1.00	EA	38. FURNDESIGN FURNITURE DESIGN SERVICES	4245.0000	4,245.00
39	1.00	EA	39. FURNPS FURNITURE PROFESSIONAL SERVICES, PROJECT MANAGEMENT	2785.0000	2,785.00
40	1.00	EA	40. FURNINSTALL FURNITURE INSTALLATION	66255.0000	66,255.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $	90,630.00
TOTAL $	503,589.69

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Facs&Ops for EB Classroom
Collin O'Brien / Darin Hahn

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PURCHASE ORDER NO. P270013

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VENDOR
mayasri@cdw.com
54537
CDW GOVERNMENT
230 N MILWAUKEE AVENUE
VERNON HILLS IL 60061

ATTN: ACCT# 3512064 MAYANK SRIVASTAVA

SHIP TO
ESC - TECHNOLOGY
ISD 279 WAREHOUSE
9375 ZACHARY LN N
MAPLE GROVE MN 55369

ATTN: DENISE PARKER

ORDER DATE: 03/17/26	BUYER: LIA VANG	REQ. NO.: R270037	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: NO FREIGHT CHARGE	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order comments: Pricing per attached quotes PTRD008, PTRD034, PTRD380, and PVDG526 Per Contract: Sourcewell 121923-CDWG Tech Catalog (121923) ***IMPORTANT*** Deliver and invoice AFTER July 1, 2026. The product will be returned if delivered beforehand. **********		
01	675.00	EA	CDW #8573596 MFG. PART#: AT-DG3-CORE-3Y AIRTAME 3 - WIRELESS VIDEO AUDIO EXTENDER	449.0000	303,075.00
02	60.00	EA	CDW #8573596 MFG. PART#: AT-DG3-CORE-3Y AIRTAME 3 - WIRELESS VIDEO AUDIO EXTENDER	449.0000	26,940.00
03	39.00	EA	CDW #7787073 MFG. PART#: TT-7524QP NEWLINE Q PRO SERIES 75" 4K UHD LED-BACKLIT LCD DISPLAY	1975.0000	77,025.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	05005630795000 466	396,689.92	27 TD-05
	05005630795000 465	26,940.00	27 TD-06
	05005630795000 466	88,647.00	27 TD-11

PAGE TOTAL $ 407,040.00

TOTAL $

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Classroom/Digital signage
Early Childhood, BMS, NVMS/other

Coordinator, Purchasing & Warehouse
APPROVED BY

Osseo Area Schools

Educational Service Center
Osseo Area Schools
11200 93rd Avenue N
Maple Grove, MN 55369
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PURCHASE ORDER NO. P270013
NOTE: The PO number must appear on Invoices and packing slips.
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ATTN: ACCT# 3512064 MAYANK SRIVASTAVA

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ISD 279 WAREHOUSE
9375 ZACHARY LN N
MAPLE GROVE MN 55369

ATTN: DENISE PARKER

ORDER DATE: 03/17/26	BUYER: LIA VANG	REQ. NO.: R270037	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: NO FREIGHT CHARGE	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
04	39.00	EA	WITH NATIVE GOOGLE CDW #5132658 MFG. PART#: OB1U CHIEF OVER-THE-WHITEBOARD INTERACTIVE DISPLAY MOUNT - FOR 42-100 INCH TVS -	298.0000	11,622.00
05	71.00	EA	CDW #8328359 MFG. PART#: T25-CS LIGHTSPEED T25 - AUDIO CONFERENCING DEVICE	1318.5200	93,614.92

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 105,236.92
TOTAL $ 512,276.92

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Classroom/Digital signage
Early Childhood, BMS, NVMS/other

Osseo Area Schools

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PURCHASE ORDER NO. P263637

NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

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RAK CONSTRUCTION
17100 HWY 65
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HAM LAKE MN 55304
ATTN: RANDY PEDERSON

SHIP TO
GARDEN CITY ELEMENTARY
3501 65TH AVE N
ATTN: RECEIVING ROOM
BROOKLYN CENTER MN 55429
ATTN: COLLIN O'BRIEN

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
04/15/26	MELANIE DURAND	R264831	08/01/26

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	NO FREIGHT CHARGE	CO-INT

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order Comments:		
			Per attached signed Bid Proposal #17336A Sourcewell contract MN-RG-GC-102825-RAK		
			**********		
01	1.00		GARDEN CITY ES SPECIAL ED CONVERSION	199050.0000	199,050.00
02	1.00		PERFOMANCE AND PAYMENT BOND	1791.4500	1,791.45

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	16005870000000 520	200,841.45	2526-85

PAGE TOTAL $	200,841.45
TOTAL $	200,841.45

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Facs & Ops GC

473

Coordinator, Purchasing & Warehouse
APPROVED BY

Osseo Area Schools

TO: Osseo School Board Members
Superintendent Dr. Kim Hiel

FROM: Yvonne Shorts Lind, Executive Director of Human Resources

DATE: April 20, 2026

Re: Recommendation for Approval of 2026-27 health insurance premiums, Delta Dental 2026-27 dental insurance premiums

The purpose of this memo is to provide background information for the administration's recommendation regarding the district's insurance premiums, effective July 1, 2026, for the district's self-funded health plan and fully-insured dental plan..

Recommendations

Health Insurance

United Health Care (UHC)/United Medical Resources (UMR) administers the school district's self-funded health insurance plan for non-PEIP groups. We are recommending an overall 23% increase to health insurance premiums. There has been a significant increase in the health insurance renewal due to high claims paid by the plan and an overall increase in healthcare costs. An increase to premiums is necessary to maintain the recommended fund balance. This increase does not affect the district budget unless contract groups negotiate new district contributions. The increase will be captured by employee and retiree premium increases.

The total annual premium contribution for the 2026-27 school year is projected at $10,451,395.

Osseo Area Schools
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The health insurance plan provides coverage for approximately 490 benefits eligible employees within the following employee contract groups:

- Custodians
- Confidential Support
- Hourly Technical
- I-M (Coordinators)
- Directors
- Confidential Management Personnel
- School Executives
- School Nutrition
- Principals
- Licensed Coordinators
- Salaried Professional
- Student Management Specialists

**Note: Teachers, Kidstop Instructors, ESPs, Administrative ESPs and Nurses all moved from the district-administered plan to a Public Employee Insurance Program (PEIP) health insurance plan in 2013.*

Monthly Rates ($)

United Health Care/United Medical Resources (UMR), effective 7/1/2026

Coverage	High Plan	Value Plan	HSA Plan
Single	1582.06	1245.77	773.51
Employee + 1	3173.67	2496.83	1550.33
Family	5076.53	3997.33	2482.08

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Dental Insurance

Our Delta Dental insurance is a self-insured plan for all contract groups.

With our benefit broker, One Digital, we have been monitoring our reserve funds. Due to increasing trend costs, and increased employee enrollment, we are recommending an overall 3.0% increase to the premiums. The recommended premium rates are listed below. This increase does not affect the District budget unless contract groups negotiate new district contributions. The increase will be captured by employee and retiree premium increases.

Monthly Rates ($)

Delta Dental effective 7/1/2026

Single	35.93
Employee + 1	94.97
Family	160.43

Osseo Area Schools
11200 93rd Ave. N
Maple Grove, MN 55369

763–391–7000
info@district279.org
OsseoSchools.org

EXTRACT OF MINUTES OF MEETING OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 279 (OSSEO AREA SCHOOLS)
STATE OF MINNESOTA

April 21, 2026

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 279 (Osseo Area Schools), State of Minnesota, was held in said school district on April 21, 2026, at six o'clock p.m., for the purpose, in part, of considering approval of gifts to the district.

The following members were present: XXXX;

and the following were absent: XXXX.

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: "The board may receive, for the benefits of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education."; and

WHEREAS, Minnesota Statutes 465.03 provides: "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."; and

THEREFORE, BE IT RESOLVED that the School Board of Osseo Area Schools, ISD 279, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Blackbaud Giving Fund	$36.00	Donation for general needs at Fair Oaks Elementary.
American Online Giving Foundation	$39.82	Donation to be used for supplies and salaries at Woodland Elementary.
Blackbaud Giving Fund	$6.00	Donation for general needs at Rice Creek Elementary.
Blaze Credit Union	$2,500.00	Calming space at Oak View Elementary.
Dawn King	Prom Materials	Donation of new and used prom dresses, shoes, and purses ($250 value).
Blackbaud Giving Fund	$4.00	Donation for general needs at Rush Creek Elementary.

Chipotle	$42.44	Donation to the Model UN program at Maple Grove Senior High.
MGSH Football Booster Club	$74,497.64	Donation to be used for coaches and expenses for the Maple Grove Senior High Football program.
The Children's Company	$250.00	Bus reimbursement donation for Garden City's field trip to the Children's Company.
MGSH Competition Cheer Booster Club	$16,929.50	Donation for the expenses for the Maple Grove Competition Cheer team.
Kira Vanderlan	Prom Dresses	Donation of 6 used prom dresses for Osseo Senior High.
Corporate Donors	$151.39	Classroom and school support donations for Cedar Island Elementary.
Reading for Education	$198.69	Donation for school needs at Garden City Elementary.
Maple Grove Lions Club	$1,000.00	Donation to Osseo Senior High's NHS club for dues and t-shirts.
BMS PACT	$131.00	Donation for the PACT reimbursement for the purchase for food for conferences at Brooklyn Middle School.
Oak View Families	$24.00	Donation for first grade field trip chaperones at Oak View Elementary.
KOPP Family Foundation	$750.00	Donation for one OALC student to receive a scholarship to be presented at graduation.
Maple Grove Firefighters Relief Association	$3,000.00	$1,000.00 per school contribution toward the Senior All Night parties for Osseo, Park Center, and Maple Grove Senior Highs.
Gene Haas Foundation	$2,000.00	Contribution for Team #19594 – Marooned Golden Pirates Robotics Team at Park Center Senior High.
KOPP Family Foundation	$2,500.00	Donation for student to receive a scholarship to be presented at graduation for Osseo Senior High.
New Creations Child Care	$500.00	Donation for student scholarships at Osseo Senior High.
OMGHA	$4,000.00	Fan donation for the Osseo Maple Grove Hockey Association.
MN Vikings Football	$10,000.00	Girls flag football contribution for Osseo Senior High.
Osseo Lions Club	$1,000.00	Donation for the Osseo Senior High Chess Club.
TOTAL	**$119,560.48**	

The motion for the adoption of the foregoing resolution was duly seconded by Member _____. The following voted in favor: XXXX;

and the following voted against: XXX

whereupon said resolution was declared duly passed and adopted

STATE OF MINNESOTA)
)SS
COUNTY OF HENNEPIN)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 279 (Osseo Area Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this 21st day of April 2026.

_____

School Board Clerk – Keith Tate

POLICY 504 – STUDENT DRESS AND APPEARANCE

I. PURPOSE

The purpose of this policy is to enhance the education of students by establishing expectations of dress and grooming that are related to educational goals and appropriate school standards.

II. GENERAL STATEMENT OF POLICY

A. The responsibility for the appearance of the student rests with the parent/guardian and student. They have the right to determine student dress providing that the articles of attire are not destructive to school property, comply with requirements for health and safety, do not violate school district policy or procedure or do not substantially and materially interfere with the school environment/educational process.

B. The building administration has the authority to determine whether student attire is destructive to school property, fails to comply with requirements for health and safety, or that which substantially and materially interferes with the school environment/educational process.

C. District expectations regarding student dress ~~should~~ must be implemented in a manner that is inclusive, responsive, and absent of othering in reference to race, color, creed, national origin, sex, age, marital status, status with regard to public assistance, disability, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income, or body type/size.

III. OTHER REQUIREMENTS

A. Students taking certain classes may be required to wear specified clothing for health and/or safety reasons. These include protective footwear, headwear and eyewear meant to keep the student safe during class activities such as running, working with machinery or sharp tools.

~~B. Every student will wear eye protection devices when participating in, observing, or performing and function in connection with any course or activity taking place in the eye protection areas.~~

Revised:

Revised: 5/24/22
Revised: 11/22/16
Adopted: 12/7/99 (formerly Policy 5213)
Revised: 6/4/91
Revised: 5/1/84
Policy 5213 Adopted: 2/17/69

Legal Reference:

United States Constitution, Amendment 1
Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
B.W.A. v. Farmington R-7 Sch. Dist., 554 F.3d 734 (8th Cir. 2009)
Lowry v. Watson Chapel Sch. Dist., 540 F.3d 752 (8th Cir. 2008)
Stephenson v. Davenport Cmty. Sch. Dist., 110 F.3d 1303 (8th Cir. 1997)
D.B. ex rel. Brogdon v. Lafon, 217 Fed. App. 518 (6th Cir. 2007)
Madrid v. Anthony, 510 F.Supp.2d 425 (S.D. Tex. 2007)
Hicks v. Halifax County Bd. Of Educ. ,93 F.Supp.2d 649 (E.D.N.C. 1999)
McIntire v. Bethel School, Indep. Sch. Dist. No. 3, 804 F .Supp. 1415 (W.D. Okla. 1992)

Olesen v. Bd. Of Educ. Of Sch. Dist. No. 228, 676 F. Supp. 820 (N.D. Ill. 1987)
M.S. 121A.32 – Eye Protection Devices

PROCEDURE 504 – STUDENT DRESS AND APPEARANCE

I. DEFINITIONS
For the purposes of this policy, the following terms have the meaning given them in this section:

A. Destruction to School Property
The building administration may prohibit articles of clothing that cause excessive maintenance problems, such as cleats on boots, shoes that scratch or mark floors, trousers with metal inserts that scratch furniture, etc.

B. Health and Safety
1. Shoes and s~~hirts/tops~~ clothing must be worn at all times in the building for health and safety reasons.
2. Individual course safety requirements, including those related to dress, will be specified by the instructor and communicated to students. Students must comply with course safety requirements at all times. A student needing an accommodation for religious or disability reasons can discuss an appropriate accommodation with the teacher or administrator.
3. Any student failing to comply with course safety requirements may be temporarily ~~suspended~~ removed from participation in said course for safety reasons, and the registration of a student for such course may be cancelled for willful, flagrant, or repeated failure to observe the requirements.

C. School Expectations
Clothing should ~~be appropriate and should~~ not materially and substantially disrupt or interfere with the educational mission, school environment, classwork or school activities, or the rights of other persons to have a safe and supportive school environment and may not pose a threat to the health or safety of the student or others. Examples of ~~inappropriate~~ clothing that would not be allowed may include, but are not limited to:
1. Clothing advertising or promoting products or activities that are~~substances~~ illegal for children and adolescents.
2. Clothing containing obscene and/or profane language, slogans, emblems or pictures.
3. Clothing containing language, slogans, emblems or pictures that promote or depict violence, hate, discrimination, harassment toward other students or staff in violation of district policy.
4. Clothing that reveals or does not adequately cover intimate body parts of the student. Cl
~~4.~~5. Clothing that creates a safety issue for the student or others.
6. Clothing that ~~substantially and~~ materially and substantially disrupts or interferes with the school environment/educational process or otherwise violates school district policy.
7. Headwear, including hats or head coverings, are allowed provided that it does not cover the student's face to the extent the student is not identifiable. Headwear or clothing with headwear like hoodies must allow the face and ears to be visible from the front and sides and must not interfere with the line of sight to any student or staff. Students may wear headgear, including face masks, for medical reasons or as an accommodation for a disability, and must inform administrators of the reason.
8. Religious accommodations will also be recognized.

D. The intention of this policy and procedure is not to abridge the rights of students to express political, religious, philosophical or similar opinions by wearing clothing on which such messages are stated. Such messages are acceptable as long as they are not lewd, vulgar, obscene, libelous; do not denigrate, harass or discriminate against others in violation of district policies prohibiting discrimination, bullying, violence, harassment or other harmful activities.

~~D.~~E. Enforcement of a student dress code will be approached with careful consideration and sensitivity with the goals of supporting students as they express themselves and pursue their

full potential, of not shaming students, and of minimizing loss of instructional time. When possible, dress code matters should be addressed privately with students, should seek to determine whether factors exist that impact the student's ability to comply with the dress code, and should seek to address such issues.

II. NOTIFICATION

Notification of the contents of this policy is to be given in student handbooks and communicated to parents.

Revised:
Revised: 5/24/22
Revised: 11/22/16
Revised: 12/7/99 (formerly Procedure 5213)
Revised: 6/5/91
Procedure 5213 Adopted: 5/1/84

Legal Reference:
United States Constitution, Amendment 1
Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
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Lowry v. Watson Chapel Sch. Dist., 540 F.3d 752 (8th Cir. 2008)
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D.B. ex rel. Brogdon v. Lafon, 217 Fed. App. 518 (6th Cir. 2007)
Madrid v. Anthony, 510 F.Supp.2d 425 (S.D. Tex. 2007)
Hicks v. Halifax County Bd. Of Educ.,93 F.Supp.2d 649 (E.D.N.C. 1999)
McIntire v. Bethel School, Indep. Sch. Dist. No. 3, 804 F .Supp. 1415 (W.D. Okla. 1992)
Olesen v. Bd. Of Educ. Of Sch. Dist. No. 228, 676 F. Supp. 820 (N.D. Ill. 1987)
M.S. 121A.32 – Eye Protection Devices

POLICY 506 – STUDENT DISCIPLINE

I. The School Board recognizes that in order for the District to achieve its mission, a safe and healthy learning environment is essential. Students, therefore, must conduct themselves in a manner that maintains a climate in which learning can take place. It is the School Board's position that when it becomes necessary to implement disciplinary measures, those measures should be implemented in a manner that is fair and equitable and that provides a learning opportunity for students that forms a basis for future self-discipline and student achievement.

II. The School Board and District administrators will support personnel who, in dealing with behavioral matters, act in accordance with federal law, Minnesota Statutes, including 121A.40-121A.56 - The Pupil Fair Dismissal Act, and 121A.60-121A.61 - Discipline and Removal of Students from Class, state rules relating to education, School Board policies, and building regulations.

III. This Policy 506 - Student Discipline applies district-wide on school property and at all school-related activities, trips and functions, whether on or off school property, school bus stops, school buses, or any vehicle approved for District purposes, and the area or entrance to or departure from school premises or events for all students regardless of age. With respect to non-school functions, student conduct occurring off school property that is brought to the attention of the District and that creates a substantial disruption or material interference with the school environment or school activities may also be subject this policy and related procedures.

IV. Disciplinary action may result for student behavior which:

A. violates federal, state, or local laws;
B. violates School Board policies or building regulations;
C. disrupts the rights of others to an education;
D. disrupts the ability of school personnel to perform their duties;
E. disrupts school-sponsored or extracurricular activities;
F. results in theft, damage or destruction of school property; or
F. endangers the health, safety or welfare of any person, including other students, District employees, the offender or surrounding persons or property of the school.

V. Students, parents and other guardians, and school staff may file a complaint and seek corrective action when the requirements of the Minnesota Pupil Fair Dismissal Act, including the implementation of the local behavior and discipline policies, are not being implemented appropriately or are being discriminately applied.

VI. The district recognizes that discipline includes both exclusionary and nonexclusionary consequences for behaviors that violate this policy as immediate responses. Schools must also consider appropriate support and interventions for students after exclusion including social and emotional learning, counseling, social work services, mental health services, referrals for special education or 504 evaluation, and evidence-based academic interventions and restorative work.

Revised:
Revised: 11/21/23
Revised: 9/25/18
Last Reviewed: 9/16/14
Revised: 6/23/09
Revised: 10/16/01

Policy 506 Adopted: 6/6/00 (formerly Policy 5212)
Revised: 4/15/97
Revised: 5/2/95
Revised: 1/4/94
Revised: 1/22/91
Revised: 12/6/88
Revised: 6/7/88
Revised: 4/5/88
Revised: 11/18/86
Policy 5212 Adopted: 9/18/84

Legal References:
20 U.S.C. §§ 1400-1487 – IDEA
29 U.S.C. § 794 *et. seq.* – Rehabilitation Act of 1973, § 504
34 C.F.R. § 300.530(e) – 300.536 – Discipline Procedures
M.S. 121A.40-121A.56 – Pupil Fair Dismissal Act
M.S. 121A.575 – Alternatives to Pupil Suspension
M.S. 121A.582 – Student Discipline; Reasonable Force
M.S. 121A.60-121A.61 – Discipline and Removal of Students from Class
M.S. Ch. 125A – Students with Disabilities

Cross References:
Policy 502 – Search of Student Lockers, Desks, Personal Possessions and Student's Person
Policy 503 – Attendance and Absences
Policy 504 – Student Dress and Appearance
Policy 514 – Bullying Prohibition
Policy 516 – Student Medication
Policy 524 – Internet Acceptable Use Policy
Policy 526 – Hazing Prohibition
Policy 541 – Chemical Use and Abuse
Policy 542 – Extended Educational Trips
Policy 548 – Harassment and Violence
Policy 550 – Suspension
Policy 551 – Exclusion and Expulsion
Policy 709 – Student Transportation Safety
Policy 726 – Student Conduct on Buses

PROCEDURE 506 – STUDENT DISCIPLINE

I STUDENT BEHAVIOR SUBJECT TO DISCIPLINE
These examples are not intended to be an exclusive list. Any student who engages in any of these activities or whose conduct at any time or in any place interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student, other students or employees, will be disciplined in accordance with school district policies and procedures.

A. Truancy and Unauthorized Absences
   1. Truancy is defined as absence from school or class without the approval of building administration.
   2. Students will be in attendance as required by current State Statutes, State rules relating to education, school district policy, and building regulations. The authority to decide whether an absence is excused or unexcused rests with the Principal or Principal's designee. Students returning to school following an absence, whether excused or unexcused, will be expected to complete all missed assignments according to building regulations.

B. Violations Against Property, including vandalism, theft, arson, breaking and entering/burglary and robbery/extortion
   1. Vandalism is defined as damage to or destruction of school property or property of others.
   2. Theft is defined as the act of intentionally and without claim of right, taking, using, transferring, concealing, or retaining possession of property of another without consent and with intent to deprive the owner of the property or not making reasonable effort to find the owner.
   3. Arson is defined as intentionally destroying or damaging, by means of fire or explosives, any personal or school property.
   4. Breaking and entering/burglary is defined as entering a building without consent and committing a crime or intending to commit a crime.
   5. Robbery/extortion is defined as taking personal property from another or in the presence of another by use of threat or force.

C. Fighting or Assault Against a Person or Persons
   1. Fighting and physical assault are defined as acts which intentionally inflict, threaten to inflict, or attempt to inflict bodily harm upon another person or inflicting bodily harm upon another even though accidental or a result of poor judgment.
   2. Verbal assault is defined as abusive, threatening, profane, intimidating, degrading, discriminatory or obscene oral language, by a person or persons toward another, or which encourages a person to assault another person. Verbal assault includes conduct which degrades a person or persons because of gender, sexual orientation or gender identity or expression, physical or mental abilities, race, religion, ethnic background, or other protected classification.
   3. Nonverbal assault is defined as abusive, threatening, profane, intimidating, degrading, discriminatory or obscene gestures or written language by a person or persons toward another or which encourages a person to assault another person. Nonverbal assault includes conduct which degrades a person or persons because of gender, sexual orientation or gender identity or expression, physical or mental abilities, race, religion, ethnic background or other protected classification.

D. Sexual Harassment and Sexual Violence

1. Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical contact, or other physical or verbal conduct or communication of a sexual nature.
2. Sexual violence is a physical act of aggression or assault upon another person that includes a sexual act or sexual purpose or other illegal or inappropriate sexual conduct.
3. The prohibition against sexual harassment and sexual violence is also described in Policy 413 – Prohibition Against Discrimination, Harassment and Violence. Violation of that policy is also a violation of this Policy 506 – Student Discipline.

E. Religious and Racial Harassment and Violence
1. Religious/racial harassment consists of physical or verbal conduct or communication which is related to an individual's religion/race when the conduct:
   a Has the purpose or effect of creating an intimidating, hostile, or offensive working or academic environment;
   b Has the purpose or effect of substantially or unreasonably interfering with an individual's work or academic performance; or
   c Otherwise adversely affects an individual's employment or academic opportunities.
2. Religious/racial violence is a physical act of aggression or assault upon another person because of, or in a manner reasonably related to, religion/race.
3. The prohibition against religious and racial harassment and violence is also described in Policy 413 – Prohibition Against Discrimination, Harassment and Violence. Violation of that policy is also a violation of this Policy 506 - Student Discipline.

F. Other Harassment/Violence
All other forms of harassment/violence are prohibited, including, but not limited to, any form of conduct which is inappropriate, abusive, threatening, or demeaning based upon a person's race, color, creed, religion, sex, marital status, status with regard to public assistance, disability, national origin, sexual orientation or gender identity/expression.

G. Bullying and Hazing
1. Bullying means intimidating, threatening, abusive or harming conduct by a student that is objectively offensive and an actual or perceived imbalance of power exists between the student engaging in the prohibited conduct and the target of the conduct and the conduct is repeated or forms a pattern; or materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities. This includes bullying using technology or electronic communication including social media.

~~1.~~2. Hazing means committing an act against a student, or coercing a student into committing an act, that creates a substantial risk of harm to a person, in order for the student to be initiated into or affiliated with a student organization, or for any other purpose.

~~2.~~3. The prohibition against bullying and hazing is also described in Policy 514 – Bullying & Hazing Prohibition. Violation of that policy is also a violation of this Policy 506 - Student Discipline.

H. Threats and/or Disruptions to School Operations
1. Threats are defined as acts that interrupt normal school operations or school activities, including but not limited to the reporting of dangerous or hazardous situations that do not exist, such as false fire alarms, false all calls, bomb threats, or instigating the same.
2. Disruptions are acts that interrupt the peace and good order of the school or school-sponsored activities or disrupt the educational process. Disruptions include use of electronic communication devices, and organizing or participating in walk-outs, sit-ins or cafeteria disruptions or acts which are dangerous or detrimental to the student, other students, school district personnel or surrounding persons, or which violate the rights of others or damage or endanger the property of the school or which otherwise interfere with

the mission or operations of the school district or the safety or welfare of students or employees.

I. Trespassing
Trespassing is defined as unauthorized presence in or on a building, property, or equipment owned or leased by the school district.

J. Weapons
1. The school district prohibits real and look-alike weapons, including but not limited to:
   a All firearms, whether loaded or not
   b Other guns of all types, including pellet or B-B guns, air guns or stun guns
   c Knives, including switch blades or automatically opening knives or other blades
   d Explosives, including ammunition, bullets or other projectiles designed to be used in or as a weapon and fireworks or any substance or combination of substances prepared for the purpose of producing a visible or audible effect by combustion, explosion, deflagration or detonation
   e Flammable liquids or combustibles or any compound or mixture, the primary or common purpose of which is to function as an explosive
   f Clubs, metal knuckles, num-chuks, throwing stars, mace and other propellants, poisons, chains or arrows
   g Any object or device or instrument designed as a weapon, modified to serve as a weapon, or through its use is capable of threatening or producing bodily harm, or which may be used to inflict self-injury

2. Students are forbidden to possess, store, transmit, or use any instrument that is considered a weapon or a look-alike weapon in school, on school grounds, at school activities, trips or functions, at bus stops, on school buses or school vehicles or school contracted vehicles, or any other vehicles approved for school district purposes, or the area of entrance to or departure from school premises, property or events at all locations where school-related functions are conducted, and anywhere students are under the jurisdiction of the school district unless such possession or use is an approved part of a school sponsored activity.
3. Further, the school district prohibits possession, utilization and distribution of weapons or harmful or nuisance articles.
   a Possession is defined as having control of or storing objects which may threaten and/or harm person(s) or property.
   b Utilization is defined as the use of objects which threaten and/or harm person(s) or property.
   c Distribution is defined as transmitting objects which may threaten and/or harm person(s) or property.
4. Pursuant to Minnesota law, a student who brings a firearm, as defined by federal law, to school will be subject to expulsion for a period of one year. The school board may modify this requirement on a case-by-case basis.
5. Exception: students may possess weapons at school sponsored weapons safety or marksmanship activities.

K. Ignition Device
No student shall use or possess an ignition device, including a butane or disposable lighter or matches, inside of an educational building and under circumstances where there is a risk of fire, except where the device is used in a manner authorized by the school.

L. Tobacco Use/Electronic Devices
No student, regardless of age, may possess, use, sell, or distribute tobacco, electronic cigarettes or tobacco/electronic devices paraphernalia in any form or at any time at any school-related activities, trips or functions, at bus stops, on school buses, in school buildings, property, school vehicles or school contracted vehicles, or other vehicles

approved for school district purposes, or on school grounds or the area of entrance or departure from school premises, property or events. An Indigenous student may carry a medicine pouch containing loose tobacco intended as observance of traditional spiritual or cultural practices.

M. Chemical Use
No student, regardless of age, may possess, use, be under the influence of, distribute, sell, and/or exchange unauthorized or illegal chemical substances including, but not limited to, narcotics, drugs or other controlled substances, alcohol, or other intoxicating substances or mood-altering chemicals, drug paraphernalia or look-alike substances, or other articles that are illegal or harmful to persons or property. Medication prescribed by a physician must be handled in accordance with Policy 516 – Student Medication. See also Policy 541 - Chemical Use and Abuse and Policy 516 – Student Medication.

N. Network-Internet Resources/Theft, damage or destruction to 1-to-1 District Issued Device
Appropriate use of network/Internet resources is described in Policy 524 – Internet Acceptable Use Policy. Violation of that policy is also a violation of this Policy 506 - Student Discipline. Theft or willful or reckless damage/destruction of a school issued 1-to-1 device may result in disciplinary action in addition to repair costs/restitution.

O. Transportation and Traffic Rules
1. Violation of bus or transportation rules or the school district's transportation safety policy. See also Policy 709 – Student Transportation Safety Policy.
2. Violation of parking or school traffic rules and regulations, including, but not limited to, driving on school property in such a manner as to endanger persons or property.

P. Inappropriate Materials
Possession or distribution of slanderous, libelous or pornographic materials.

Q. Student Attire
Student attire or personal grooming which creates a danger to health or safety or creates a disruption to the educational environment or is otherwise in violation of Policy 504 – Student Dress and Appearance.

R. Falsification or Alteration of Documents
1. Falsification of any records, documents, notes or signatures.
2. Tampering with, changing, or altering records or documents of the school district by any method including, but not limited to, computer access or other electronic means.

S. Cheating
Scholastic dishonesty which includes, but is not limited to, cheating on a school assignment or test, plagiarism, or collusion, including the use of smart phones or other technology to accomplish this end.

T. Indecent Exposure
Indecent exposure is the purposeful and lewd exposure of one's own body or private parts, procuring another to expose private parts, other open lewdness or public indecency.

U. Cell Phone Misuse
Use of a cell phone in violation of the District's Cell Phone Policy and Internet Acceptable Use and Safety Policy or in violation of any other District Policy. Cell phone misuse shall include but is not limited to recording or pretending to record other students engaged in violating District Policies, such as but not limited to assault and fighting.

V. Local, State or Federal Law
Students who violate any local, state or federal law may be subjected to disciplinary action.

II DISCIPLINARY/CORRECTIVE ACTION

Schools must employ positive behavior interventions and supports in an effort to positively support student to minimize disruptive behaviors in the schools prior to utilizing dismissal proceedings except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property. Effective nonexclusionary discipline includes identifying appropriate supports, skill building, building relationships, repairing harm, restoring relationships and other restorative practices to engage students in their learning community. The following are examples of ~~possible~~ nonexclusionary disciplinary ~~or~~ and disciplinary corrective action and are not intended to be an exclusive list.

A. Potential Actions

Nonexclusionary d~~D~~isciplinary and disciplinary ~~or~~ corrective actions may include but are not limited to one or more of the following:

1. Meeting with the teacher, counselor, Principal, or Principal's designee
2. Detention
3. Loss or restriction of school privileges, including suspension from extracurricular activities
4. Parental conference with school staff, possibly resulting in a corrective action plan or discussion related to mental health screening
5. Modified school programs
6. Referral to School Support Services
7. Referral to the ~~legal~~ partner agencies for support ~~system~~
8. Referral to a law enforcement agency or other appropriate authorities
9. Restitution/repair or replacement costs for theft or damaged school property
10. Removal from class
11. Dismissal for one day or less
12. Suspension
13. Alternatives to suspension including, but not limited to, community service and Saturday school
14. Expulsion or exclusion
15. Other disciplinary action as deemed appropriate by the school district.

B. Removal from Class

1. Removal from class means any actions taken by a teacher, principal or other school district employee to prohibit a student from attending a class or activity period. In elementary grades, a "class period" or "activity period" means a period not to exceed one (1) hour regardless of the subject of instruction. In secondary grades, a "class period" or "activity period" means an established time unit of instruction for a given course of study.
2. Grounds for Removal

   Grounds for removal from class shall include any of the following:

   a Willful conduct that significantly disrupts the rights of others to an education, including conduct that interferes with a teacher's ability to teach or communicate effectively with students in a class or with the ability of other students to learn;

   b Willful conduct that endangers surrounding persons, including school district employees, the student or other students, or the property of the school;

   c Willful violation of any school rules, regulations, policies or procedures, including the behavioral expectations set forth in this procedure; or

   d Other conduct which, in the discretion of the teacher or administration, requires removal of the student from class.
3. Procedures for Removal from Class

   a A student must be removed from class immediately if the student engages in assault or violent behavior. In such instances, the removal shall be for a period of time deemed appropriate by the principal, in consultation with the teacher.

b Other than in a circumstance described in paragraph B 3 a., a student will be removed from class only upon agreement of the appropriate teacher and Principal or Principal's designee after an informal administrative conference with the pupil. The decision to remove a student will ultimately be the responsibility of the Principal or Principal's designee.

c The length of time of the removal will be at the discretion of the Principal or the Principal's designee after consultation with the teacher but will not exceed five (5) class or activity periods per incident.

d Removal from class may be imposed without an informal administrative conference when a student engages in assault or violent behavior or is causing and/or appears to be causing a serious disruption or appears to be creating an immediate and substantial danger to himself/herself or to person(s) or property.

e In removing a student from class, a school district employee may use reasonable force, if necessary, in compliance with applicable laws.

4. Responsibility for and Custody of a Student Removed From Class
   Students who are removed from class will be supervised by an appropriate school district staff member.
5. Return to Class after Removal
   Students will return to class upon completion of the terms of the removal established at the informal administrative conference referenced in section II.B.3b.
6. Procedures for Notification
   a The principal or principal's designee will ~~determine the need for and method of~~ notify~~ication~~ the~~o~~ parent or guardian.
   b After the student has been removed from class more than ten (10) times in one school year, the principal or designee will notify the student's parent and guardian and request that the parent or guardian meet with the site administrators to discuss the problem that is causing the student to be removed from class.
7. Students on an Individual Education Program (IEP)
   The principal or designee, in consultation with the Student's special education case manager, will determine whether the student's removal from class requires a meeting to review the adequacy of the student's current Individual Education Program (IEP) or whether there is a need for further assessment. If it is determined such a meeting is necessary, the student's case manager will schedule and provide appropriate notices of such meeting.
8. Early Intervention
   The Principal or designee will review the following:
   a Any procedures or services appropriate for encouraging early involvement of parents or guardians to improve the student's behavior;
   b Any procedures or services determined appropriate for encouraging early detection of behavioral problems;
   c Whether the student may need a referral and consideration of eligibility for special education services in order to benefit from his or her education;
   d The appropriateness of referring the student to the school district chemical abuse pre-assessment team;
   e The appropriateness of addressing the student's behavior through a crisis intervention plan; and
   f The appropriateness of any other interventions to improve the student's conduct and behavior.

C. Recess Detention

Prohibiting a student from engaging in recess is not allowed unless:

1. a student causes or is likely to cause serious physical harm to other students or staff;

2. the student's parent or guardian specifically consents to the use of recess detention; or

3. for students receiving special education services, the student's individualized education program team has determined that withholding recess is appropriate based on the individualized needs of the student.

If recess detention is used, the school must make reasonable attempt to notify a parent or guardian within 24 hours of using recess detention.

The District must compile information on each recess detention at the end of each school year, including the student's age, grade, gender, race or ethnicity, and special education status. This information must be available to the public upon request. The school district is encouraged to use the data in professional development promoting the use of nonexclusionary discipline.

D. Mealtime Delay
The District must not withhold or excessively delay a student's participation in scheduled mealtimes. This section does not alter a district or school's existing responsibilities under Minnesota Statutes, section 124D.111 or other state or federal law.

E. Dismissal for Less than One School Day
Dismissal for less than one school day is defined as removing the student from the school premises, ordinarily sending the student home, for the remainder of the day on which the infraction occurs, with communication to appropriate parties as determined by building-level procedures, except as provided under Minnesota Statutes, chapter 125A and federal law for a student receiving special education services.

F. Suspension, Exclusion and Expulsion
Suspension, exclusion and expulsion will be imposed in accordance with The Pupil Fair Dismissal Act, including allowing a suspended student the opportunity to complete all school work assigned during the suspension and to receive full credit.

The school shall not suspend a student from school without an informal administrative conference with the student. The informal administrative conference shall take place before the suspension, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property, in which case the conference shall take place as soon as practicable following the suspension. At the informal administrative conference, a school administrator shall notify the student of the grounds for the suspension, provide an explanation of the evidence the authorities have, and the student may present the student's version of the facts. A separate administrative conference is required for each period of suspension

G. Suspension Prohibited

1. A pupil enrolled in the following is not subject to dismissals under the Pupil Fair Dismissal Act:

   a. a preschool or prekindergarten program, including an early childhood family education, school readiness, school readiness plus, voluntary prekindergarten, Head Start, or other school-based preschool or prekindergarten program; or

   b. kindergarten through Grade 3.

2. This section does not apply to a dismissal from school for less than one school day, except as provided under Minnesota Statutes, chapter 125A and federal law for a student receiving special education services.

3. Notwithstanding this section, expulsions and exclusions may be used only after resources outlined herein as nonexclusionary discipline have been exhausted, and only in circumstances where there is an ongoing serious safety threat to the child or others.

H. Notification of Suspension

1. A written notice containing the grounds for suspension, a brief statement of the facts, a description of the testimony, a readmission plan, and a copy of the Minnesota Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56, shall be personally served upon the student at or before the time the suspension is to take effect, and upon the student's parent or guardian by mail within forty-eight (48) hours of the conference. (See attached sample Notice of Suspension.)

2. The school administration shall make reasonable efforts to notify the student's parent or guardian of the suspension by telephone as soon as possible following suspension.

3. In the event a student is suspended without an informal administrative conference on the grounds that the student will create an immediate and substantial danger to surrounding persons or property, the written notice shall be served upon the student and the student's parent or guardian within forty-eight (48) hours of the suspension. Service by mail shall be complete upon mailing.

4. Notwithstanding the foregoing provisions, the student may be suspended pending the school board's decision in an expulsion or exclusion proceeding, provided that alternative educational services are implemented to the extent that suspension exceeds five (5) consecutive school days.

5. In the event a student is suspended without an informal administrative conference on the grounds that the student will create an immediate and substantial danger to surrounding persons or property, the written notice shall be served upon the student and the student's parent or guardian within forty-eight (48) hours of the suspension. Service by mail shall be complete upon mailing

I. Notification of Expulsion/Exclusion

The District shall follow the Pupil Fair Dismissal Act when proposing a student for expulsion or exclusion.

A written notice containing the grounds for suspension, a brief statement of the facts, a description of the testimony, a readmission plan, and a copy of the Minnesota Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56, shall be personally served upon the student at or before the time the suspension is to take effect, and upon the student's parent or guardian by mail within forty-eight (48) hours of the conference. (See attached sample Notice of Suspension.) The school administration shall make reasonable efforts to notify the student's parent or guardian of the suspension by telephone as soon as possible following suspension.

In the event a student is suspended without an informal administrative conference on the grounds that the student will create an immediate and substantial danger to surrounding persons or property, the written notice shall be served upon the student and the student's

parent or guardian within forty-eight (48) hours of the suspension. Service by mail shall be complete upon mailing.

Notwithstanding the foregoing provisions, the student may be suspended pending the school board's decision in an expulsion or exclusion proceeding, provided that alternative educational services are implemented to the extent that suspension exceeds five (5) consecutive school days

III ADMISSION OR READMISSION PLAN

The school must prepare and enforce an admission or readmission plan for any student who is excluded or expelled from school. The plan must include measures to improve the student's behavior, which may include completing a character education program consistent with Minnesota Statutes, section 120B.232, subdivision 1, social and emotional learning, counseling, social work services, mental health services, referrals for special education or 504 evaluation, and evidence-based academic interventions and restorative work as appropriate. The plan must include reasonable attempts to obtain parental involvement in the admission or readmission process, and may indicate the consequences to the student of not improving the student's behavior. The readmission plan must not obligate parents to provide a sympathomimetic medication for their child as a condition of readmission.

IV OTHER IMPACTED STUDENTS

The principal or designee will consider the impact of a student's behavior on other students to determine if any interventions, skill building, and/or restorative work is needed by students who were directly or indirectly impacted by the behavior that occurred.

~~IV~~V PROVISIONS FOR STUDENTS ON AN INDIVIDUAL EDUCATION PROGRAM (IEP)

Students on an Individual Education Program(IEP)

A. When a student with a disability has been suspended for more than five consecutive school days or ten cumulative school days in the same school year, and that suspension does not involve a recommendation for expulsion or exclusion or other change of placement under federal law, relevant members of the child's individualized education program team, including at least one of the child's teachers, will meet and determine the extent to which the child needs services in order to continue to participate in the general education curriculum, although in another setting, and to progress toward meeting the goals in the child's individualized education program. This meeting must occur as soon as possible, but no more than ten days after the sixth consecutive day of suspension or the tenth cumulative day of suspension has elapsed.
B. Before initiating an expulsion or exclusion, the district, relevant members of the student's individualized education program team, and the student's parent will meet to determine whether the student's behavior was caused by or had a direct and substantial relationship to the student's disability and whether the student's conduct was a direct result of a failure to implement the student's individualized education program. Such a meeting must be held within ten (10) school days of the school district's decision to remove the student from his or her current educational placement and must be held before commencing an expulsion or exclusion of the student.
    1. If the behavior is not a manifestation of the student's disability, the school district may proceed with discipline – up to and including expulsion and/or exclusion – as if the student did not have a disability, unless the student's educational program provides otherwise.
    2. If the team determines that the behavior subject to discipline is a manifestation of the student's disability, the team will conduct a functional behavior assessment (FBA) and implement a behavioral intervention plan for such student provided that the school district had not conducted an FBA prior to the manifestation determination. Where an FBA has previously been completed and a behavioral intervention plan has

been developed, the team will review the behavioral intervention plan and modify it as necessary to address the behavior.

C. When a student who has an IEP is excluded or expelled for misbehavior that is not a manifestation of the student's disability, the school district shall continue to provide special education and related services during the period of expulsion or exclusion, if the student is an enrolled student.

~~V~~VI OPEN ENROLLED STUDENTS

A. Application of Policy
Open enrolled students may be disciplined up to and including expulsion/exclusion as provided in this Policy.

B. Termination of Enrollment Options
The school district may terminate the enrollment of a nonresident student enrolled under an Enrollment Option Program or Enrollment in Nonresident District at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy, and the student's case has been referred to juvenile court. The school district may also terminate the enrollment of a nonresident student over the age of sixteen (16) enrolled under an Enrollment Options Program if the student is absent without lawful excuse for one or more periods on fifteen (15) school days and has not lawfully withdrawn from school.

~~VI~~VII DISCIPLINE COMPLAINT PROCEDURE

Students, parents and other guardians, and school staff may file a complaint and seek corrective action if they believe the requirements of the Minnesota Pupil Fair Dismissal Act, including the implementation of the District's discipline policies, are not being implemented appropriately or are being discriminately applied.

1. Complaints should first be brought to the school's Principal either verbally or by email. If the concern remains unresolved, an appeal of the school's decision may then be brought to the District's District Level Principal, whose name and contact information may be found on the District's website or must be provided by the school. The discipline appeal process is initiated when a Complainant completes and submits a Discipline Complaint form to the Superintendent or the Superintendent's designee.
2. A Discipline Appeal Form is available on the District's website and in the schools' administrative offices.
3. The investigation shall begin within three school days of receiving the complaint. The Superintendent will direct the investigation and will designate and identify the school district personnel who will manage the investigation and who are responsible for keeping and regulating access to any resulting record. The District may use outside counsel as it sees fit.
4. Upon completion of the investigation, a written determination addressing each allegation and containing findings and conclusions will be issued to the Complainant in a manner consistent with the Minnesota Government Data Practices Act.
5. If the investigation finds the requirements of the Minnesota Pupil Fair Dismissal Act (Minnesota Statutes, sections 121A.40 to 121A.61), including any local policies that were not implemented appropriately, contain procedures that require a corrective action plan to correct a student's record and provide relevant District staff with training, coaching, or other accountability practices to ensure appropriate compliance with policies in the future, the superintendent or the superintendent's designee will take necessary measures.
6. Reprisal or retaliation against any person who asserts, alleges, or reports a complaint is prohibited. The District will take appropriate action consistent with Minnesota law and

school district policies in the event that an individual or individuals are found to have engaged in reprisal or retaliation.

~~VII~~VIII NOTIFICATION OF POLICY

This policy will be posted on the school district's website. Nothing in this policy is intended to conflict with The Pupil Fair Dismissal Act.

~~VIII~~IX BUILDING PROCEDURES

Schools must~~The Assistant Superintendents of Leadership, Teaching and Learning is authorized by the School Board to require each building to~~ develop procedures consistent with this p~~P~~olicy ~~506 Student Discipline~~. Building procedures will include but not be limited to the following:

A. Procedures determined appropriate for encouraging early involvement of parent/guardian in attempts to improve a ~~pupil's~~ student's behavior.
B. Procedures determined appropriate for encouraging early detection of behavioral problems, including communication among teachers, the parent or guardian, and building administration.
C. Procedures for notifying appropriate teachers of disciplinary actions involving their students.
D. Procedures determined appropriate for referral to special education or 504 evaluations~~services~~.
~~D.~~E. Procedures for documentation of incidents covered by this Policy and Procedure.

Revised:
Revised: 11/21/23
Revised: 11/27/18
Revised: 11/22/16
Revised: 11/17/15
Revised: 6/23/09
Revised: 10/16/01
Policy 506 Adopted: 6/6/00 (formerly Policy 5212)
Revised: 4/15/97
Revised: 5/2/95
Revised: 1/4/94
Revised: 1/22/91
Revised: 12/6/88
Revised: 6/7/88
Revised: 4/5/88
Revised: 11/18/86
Procedure 5212 Adopted: 9/18/84

Legal References:
20 U.S.C. §§ 1400-1487 – IDEA
29 U.S.C. § 794 et. seq. – Rehabilitation Act of 1973, § 504
34 C.F.R. § 300.530(e) – 300.536 – Discipline Procedures
M.S. 121A.40-121A.56 – Pupil Fair Dismissal Act
M.S. 121A.575 – Alternatives to Pupil Suspension
M.S. 121A.582 – Student Discipline; Reasonable Force
M.S. 121A.60-121A.61 – Discipline and Removal of Students from Class
M.S. 122A.42 – General Control of Students
M.S. 122A.627 Positive Behavioral Interventions and Supports
M.S. Ch. 125A – Students with Disabilities

Cross References:

Policy 502 – Search of Student Lockers, Desks, Personal Possessions and Student's Person
Policy 503 – Attendance and Absences
Policy 504 – Student Dress and Appearance
Policy 514 – Bullying Prohibition
Policy 516 – Student Medication
Policy 524 – Internet Acceptable Use Policy
Policy 526 – Hazing Prohibition
Policy 541 – Chemical Use and Abuse
Policy 542 – Extended Educational Trips
Policy 548 – Harassment and Violence
Policy 550 – Suspension
Policy 551 – Exclusion and Expulsion
Policy 709 – Student Transportation Safety
Policy 726 – Student Conduct on Buses

POLICY 514 – STUDENTS – BULLYING & HAZING PROHIBITION

I. Purpose

The purpose of this policy is to assist the school district in its goal of preventing and responding to acts of bullying, intimidation, violence, hazing and other similar disruptive behavior. A safe and ~~civil~~ welcoming environment is needed for students to learn and attain high academic standards and to ensure a healthy school climate. Bullying and hazing, like other violent or disruptive behavior, is conduct that interferes with students' ability to learn and participate in school activities and teachers' ability to educate students in a safe and welcoming environment. It is the school district's intent to prevent bullying and hazing through education and appropriate interventions and to take action to investigate, respond, remediate, document and when appropriate discipline students for such acts. Interventions, supports and restorative actions as appropriate should be considered for all students involved in acts of bullying and hazing.

II. General Statement of Policy

~~A. It is prohibited conduct and a violation of this policy, for any student(s) to bully another student(s) through conduct or communication in-person or through misuse of technology including cyberbullying.~~

~~B.~~A. It is prohibited conduct and a violation of this policy for any student to engage in bullying conduct at any time or any place in a manner that substantially and materially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges.

~~C.~~B. It is prohibited conduct and a violation of this policy for students, employees, volunteers or other representatives of the school district to engage in hazing of a student in order for the student to be initiated into or affiliated with a student organization.

C. It is prohibited conduct and a violation of this policy, for any student(s) to bully another/other student(s) through conduct or communication in-person or through misuse of technology including cyberbullying and all forms of social media both directly or indirectly through a third party or technology application.

D. It is prohibited conduct and a violation of this policy for any student, employee, volunteer or representative of the school district to engage in malicious and sadistic conduct and sexual exploitation against a student, employee, volunteer or representative of the school district.

E. It is prohibited conduct and a violation of this policy for any person(s) to retaliate against a student, parent/guardian or employee for alleging a violation of this policy or for participating in an investigation of prohibited conduct under this policy.

F. Employees who witness prohibited conduct or possess reliable information that would lead a reasonable person to suspect that a student is a target of prohibited conduct must report the conduct to administration to investigate, ~~make reasonable efforts to~~ address, document ~~and~~ resolve the prohibited conduct. An employee who witnesses prohibited conduct must intervene to ensure students are safe and identify the conduct that is prohibited to the students witnessing or participating in the conduct.

~~G. Employees who witness prohibited conduct or possess reliable information that would lead a reasonable person to suspect that a student is a target of prohibited conduct will report the prohibited conduct to the primary contact person designated for the school at which the student who is the target for the prohibited conduct is enrolled.~~

~~H.~~G. This policy applies not only to persons who directly engage in an act of bullying or hazing but also to persons who, by their indirect behavior, condone or support another's act of bullying or hazing. For example this would include when a student who reacts positively to social media posts of bullying or who stands by and laughs during an incident in the hallway or records video of the incident to encourage and support the prohibited behavior. This does not include if a student witnesses prohibited behavior and does not support or encourage the behavior or records an incident to report it to school staff and a parent and the video is then deleted after such request is made.

~~I.~~H. Allegations of bullying or hazing which are based upon or directed at a student's race, color, creed, religion, national origin, sex, marital status, disability, status with regard to public assistance, sexual orientation, gender and gender identity should also be investigated and treated as potential prohibited harassment under District Policy 102 and relevant harm protocols.

III. Violation of Policy

Violation of this policy will be cause for disciplinary action against the violating student(s). Discipline will include both an administrative action but also interventions and support as appropriate to the age and development of the student. Employees who do not comply with the requirements of this policy and implementing procedures may also face disciplinary action in keeping with applicable contract provisions and law.

IV. Training and Education

The superintendent ~~or his/her designee~~ will develop training materials to publicize the policy and provide information and training to school district staff and volunteers about bullying/hazing prevention and the requirements of this policy to report, investigate, intervene, address, and document reported incidents. Education and training will also be provided to students and parents/guardians, which should include resources students and parents/guardians can access. The building principal or site leader will be the~~superintendent will designate a~~ primary contact person in each school and building site to receive reports of conduct prohibited under this policy, to ensure that this policy and procedures are fairly and fully implemented, and serve as the primary contact ~~on policy and procedural matters concerning this Policy 514 Bullying Prohibition~~.

Revised:
Revised: 11/21/23
Revised: 11/16/2021
Revised: 10/24/2017
Revised: 7/29/2014
Revised: 1/24/2012
Adopted: 6/6/2006

Legal References

Minn. Stat. §121A.03, (Sexual, Religious, & Racial Harassment and Violence)
Minn. Stat. § 121A.031 School board policy; prohibiting intimidation and bullying
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.69 (Hazing Policy)

Cross References

Policy 403 – Dismissal of Employees
Policy 413 – Harassment and Violence
Policy 414 – Mandated Reporting of Child Neglect or Physical or Sexual Abuse
Policy 506 – Student Discipline
Policy 507 – Corporal Punishment
Policy 515 – Protection and Privacy of Education Records

PROCEDURE 514 – STUDENTS – BULLYING & HAZING PROHIBITION

I. DEFINITIONS

A. "Bullying" means intimidating, threatening, abusive, or harming conduct by a student that is objectively offensive and:
1. an actual or perceived imbalance of power exists between the student engaging in the prohibited conduct and the target of the prohibited conduct, and the conduct is repeated or forms a pattern; or
2. materially and substantially interferes with a student's educational opportunities or performance or ability to participate in school functions or activities or receive school benefits, services, or privileges.

The term, "bullying," specifically includes cyberbullying, which includes bullying through all forms of social media, as defined in this policy.

B. "Cyberbullying" means bullying using technology or other electronic communication including, but not limited to, a transfer of a sign, signal, writing, image, sound, or data, including a post on a social network Internet website or forum, transmitted through a computer, cell phone, or other electronic device. The term applies to prohibited conduct which occurs on school premises, on school district property, at school functions or activities, on school transportation, or on school computers, networks, forums, and mailing lists, or off school premises to the extent that it substantially and materially disrupts student learning or the school environment. This includes bullying that occurs through social media by directly posting or messaging to another student or may occur by commenting positively to encourage another student's prohibited behavior.

C. "Hazing" means committing an act against a student, or coercing a student into committing an act, that creates a substantial risk of harm to a person, in order for the student to be initiated into or affiliated with a student organization such as a sports team. The term includes but is not limited to:
1. Any type of physical brutality such as whipping, beating, striking, branding, electronic shocking or placing a harmful substance on the body;
2. Any type of physical activity such as sleep deprivation, exposure to weather, confinement in a restricted area, calisthenics or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;
3. Any activity involving the consumption of any alcoholic beverage, drug, tobacco product or any other food, liquid, or substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;
4. Any activity that intimidates or threatens the student with ostracism, that subjects a student to extreme mental stress, embarrassment, shame or humiliation, that adversely affects the mental health or dignity of the student or discourages the student from remaining in school;
5. Any activity that causes or requires the student to perform a task that involves violation of state or federal law or of dDistrict policies or regulations.

D. "Immediately" means as soon as possible but in no event longer than one school day.

E. "Intimidating, threatening, abusive, or harming conduct" means, but is not limited to, conduct that does the following:
1. Causes physical harm to a student or a student's property or causes a student to be in reasonable fear of harm to person or property;

2. Under Minnesota common law, violates a student's reasonable expectation of privacy, defames a student, or constitutes intentional infliction of emotional distress against a student; or
3. Is directed at any student or students, including those based on a person's actual or perceived race, ethnicity, color, creed, religion, national origin, immigration status, sex, marital status, familial status, socioeconomic status, physical appearance, sexual orientation, ~~including~~ gender identity, gender ~~and~~ expression, academic status related to student performance, disability, or status with regard to public assistance, age, political identity or any additional characteristic defined in the Minnesota Human Rights Act (MHRA). However, prohibited conduct need not be based on any particular characteristic defined in this paragraph or the MHRA.

F. Malicious and sadistic conduct involving race, color, creed, national origin, sex, age, marital status, status with regard to public assistance, disability, religion, sexual harassment, and sexual orientation and gender identity as defined in Minnesota Statutes, Chapter 363A is prohibited. This prohibition applies to students, independent contractors, teachers, administrators, and other school personnel.

G. "On school premises, on school district property, at school functions or activities, or on school transportation" means all school district buildings, school grounds, and school property or property immediately adjacent to school grounds, school bus stops, school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes, the area of entrance or departure from school grounds, premises, or events, and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting bullying at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events.

H. "Prohibited conduct" means bullying, cyberbullying, ~~or~~ hazing or malicious and sadistic conduct as defined in this policy or retaliation or reprisal for asserting, alleging, reporting, or providing information about such conduct or knowingly making a false report about bullying.

I. "Remedial response" means a measure to stop and correct prohibited conduct, prevent prohibited conduct from recurring, and protect, support, and intervene on behalf of a student who is the target or victim of prohibited conduct.

J. "Student" means a student enrolled in the school district.

II. REPORTING PROCEDURE

A. Any student who believes they ~~-~~ have been the victim of prohibited conduct proscribed by these procedures or any person with knowledge or belief of conduct that may constitute prohibited conduct proscribed by these procedures will report the alleged acts immediately to the building principal, site leader or the their designee. A student may report prohibited conduct anonymously; however, the school district's ability to investigate and take action ~~against an alleged perpetrator~~ based solely on an anonymous report may be limited.

B. The school district encourages the reporting party to submit a written complaint of the prohibited incident. Oral reports will be considered complaints.

C. The building principal, site leader or their designee will ensure that this policy and its procedures, practices, consequences, and ~~sanctions~~ appropriate interventions are fairly and fully implemented and shall serve as the primary contact on policy and procedural matters contained in these procedures. The principal, site leader or their designee is responsible

for investigation of any reports made in accordance with these procedures. The principals, site leaders or designees will inform parents/guardians of a report, and as appropriate to the situation, provide information about available community resources to the target or victim of the bullying or other prohibited conduct, the ~~perpetrator~~student who engaged in the behavior, and other affected individuals ~~as appropriate~~.

D. A teacher, school administrator, volunteer, contractor, or other school employee will be particularly alert to possible situations, circumstances, or events that might include prohibited conduct. Any such person who receives a report of, observes, or has other knowledge or belief of conduct that may constitute prohibited conduct will inform the building principal or designee immediately. Employees will receive training on the policy and procedures regarding prohibited conduct, including investigation and reporting requirements and how to intervene. An employee who witnesses or observes prohibited conduct will intervene to stop the prohibited conduct and inform students involved or witnessing the conduct that it is prohibited.

E. Reports of prohibited conduct will be documented in the appropriate student information system. These reports are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law. The building principal, site leader or their designee, in conjunction with the school district's responsible authority, is responsible for maintaining and regulating access to any report of prohibited conduct and the record of any resulting investigation.

F. Submission of a good faith complaint or report of prohibited conduct will not affect the complainant's or reporter's future employment, grades, or work assignments, or educational or work environment. School district personnel who fail to inform the building principal or site leader or their designee of conduct that may constitute prohibited conduct or who fail to make reasonable efforts to address and resolve the prohibited conduct in a timely manner may be subject to disciplinary action or other appropriate sanctions.

G. The school district will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's obligation to investigate, take appropriate action, and comply with any legal disclosure obligations.

III. INVESTIGATION AND SCHOOL DISTRICT ACTION

A. Within three days of receipt of a complaint or report of prohibited conduct, the school district will undertake or authorize an investigation by school district officials.

B. The school district may take immediate steps, at its discretion, to protect the complainant, reporter, students, or others pending completion of an investigation of bullying or hazing, consistent with applicable law.

C. The student alleged ~~perpetrator~~ to have engaged in~~of~~ the bullying or other prohibited conduct will be allowed the opportunity to present a defense during the investigation or prior to the imposition of discipline or other remedial responses.

D. Upon completion of the investigation, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, ~~termination, discharge~~ or other remedial response tailored to the particular incident and nature of the conduct and the student's developmental age and behavioral history. Disciplinary consequences will be sufficiently severe to try to deter violations and to appropriately discipline prohibited behavior. School district action taken for violation of this policy will be consistent with the

Minnesota Pupil Fair Dismissal Act, school district policies, and regulations. The school district will not make a determination of bullying and resulting discipline solely on an anonymous report.

~~D.~~E. The school district will also consider any appropriate educational interventions, skill building or other supports for all students involved including the victim, the student who engaged in the behavior, participants or witnesses. Restorative measures will also be considered that are appropriate to the situation and the students' age and development.

~~E.~~F. The school district is not authorized to disclose to a victim any private educational data ~~regarding an alleged perpetrator~~of the student who engaged in the behavior. School officials will notify the parent(s) or guardian(s), if deemed appropriate, of students involved in a bullying or hazing incident and the remedial action taken, to the extent permitted by law, based on a confirmed report and investigation.

~~F.~~G. In order to prevent or respond to prohibited conduct committed by or directed against a student with a disability, the school district will, when determined appropriate by the student's individualized education program (IEP) team or Section 504 team, allow the student's IEP or Section 504 plan to be drafted to address the skills and proficiencies the student needs as a result of the student's disability to allow the student to respond to or not to engage the prohibited conduct.

IV. BULLYING AND HAZING BASED UPON OR DIRECTED AT A STUDENT'S PROTECTED STATUS

If a student reports to being bullied or hazed based upon a protected status (race, color, creed, religion, national origin, sex, marital status, disability, status with regard to public assistance, or sexual orientation, gender and gender identity) the report should also be investigated consistent with Policy 102 and district harm protocols.

V. RETALIATION OR REPRISAL

The school district will discipline any individual who retaliates against any person who reports, testifies, assists or participates in any manner in any investigation, proceeding or hearing related to bullying or hazing. Retaliation includes, but is not limited to, intimidation, reprisal, bullying or harassment.

VI. TRAINING AND EDUCATION

A. The superintendent ~~or their designee~~ will provide appropriate training to school district personnel to prevent, identify, and respond to prohibited conduct.

B. The school district will provide ongoing training to build skills of all school personnel who regularly interact with students to identify, prevent, and appropriately address bullying and other prohibited conduct. School personnel who will be trained include but are not limited to educators, administrators, school counselors, social workers, psychologists, other school mental health professionals, school nurses, cafeteria workers, custodians, bus drivers, athletic coaches, extracurricular activities advisors, and paraprofessionals.

~~B.~~C. Training, education and support will be provided to students and parents annually through the handbooks.

VII. NOTIFICATION

The school district will give annual notice of this policy to students, parents or guardians, and staff, and this policy will be referenced in the student handbook. A~~Policy 514 – Bullying Prohibition or a~~ summary ~~thereof~~ will be conspicuously posted in the administrative offices of the school district and each school and site.

Revised:
Revised: 11/21/2023

Revised: 11/16/2021
Revised: 10/24/2017
Revised: 7/29/2014
Revised: 1/24/2012
Adopted: 6/6/2006

Legal References
Minn. Stat. §121A.03, (Sexual, Religious, & Racial Harassment and Violence)
Minn. Stat. § 121A.031 School board policy; prohibiting intimidation and bullying
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.69 (Hazing Policy)

Cross References
Policy 403 – Dismissal of Employees
Policy 414 – Mandated Reporting of Child Neglect or Physical or Sexual Abuse
Policy 506 – Student Discipline
Policy 507 – Corporal Punishment
Policy 515 – Protection and Privacy of Education Records

POLICY 519 - INTERVIEWS OF STUDENTS BY OUTSIDE AGENCIES

I. Purpose

The purpose of this policy is to maintain the primary purpose of the school district of providing an education for its students and protecting the students' interest in receiving an education while cooperating with law enforcement agencies or other agencies that require access to students during the school day in order to fulfill their legal obligations.

II. General Statement of Policy

A. Only a student's parent/guardian, school district employees, and/or school district agents conducting school related business may interview a student during the school day, except as required by law or allowed by this policy.

B. A principal or school site leader or designee will follow the direction below when ~~may allow~~ law enforcement officers or other government agencies workers with state or federal authority such as Child Protection and Department of Education ~~and those other than a student's parent/guardian, school district employees, and/or school district agents conducting school related business to~~ request an interview of a student in the following situations.

1. Access for Interview Required
   The principal or site leader or designee will schedule interviews required for investigations of maltreatment reports in accordance with the procedures implementing this policy.
2. Discretionary Interview
   For all other requests for interviews, the principal or site leader will be informed and will limit access to the student during school hours to instances where other opportunities for the interview are not reasonably available and the reason for the request is in the student's best interests or in the event of an emergency. The principal or site leader will not grant a discretionary interview with a student without making ~~a~~ reasonable attempts to contact the student's parent/guardian to inform the parent/guardian of the request.

Reviewed:
Revised: 9/27/22
Revised: 1/19/16
Adopted: 1/21/03

Legal References
M.S. Chapter 260E

Cross References
Policy 414 – Mandated Reporting of Maltreatment of Children or Vulnerable Adults

PROCEDURE 519 - INTERVIEWS OF STUDENTS BY OUTSIDE AGENCIES

I. Purpose
The purpose of this regulation is to establish the procedures a school ~~site leader~~officials must follow in allowing interviews of students by outside agencies on school district premises during the school day.

II. Interviews Conducted under the Maltreatment of Minors Act

A. Interviews Conducted ~~by Hennepin County Child Protection (Child Protection) or Law Enforcement~~Under the Maltreatment of Minors Act by County Child Protection or Law Enforcement

1. ~~The principal or site leader~~In the case of an investigation pursuant to the Reporting of Maltreatment of Minors Act, Minnesota Statutes, chapter 260E, a local welfare agency, and/or a local law enforcement agency may interview a student without parental consent when that student is an alleged victim or any minors who currently reside with or who have resided with the alleged perpetrator. School officials will schedule an interview of a student by Child Protection or law enforcement after receiving a notice in writing of a need to schedule the interview. For interviews by Child Protection, the notification will be signed by the ~~Hennepin County~~ Social Services Director or their designee. The notice must include the name of the student, the purpose of the interview and the legal authority for the interview. The notification is private educational data on the student. School district officials must not disclose to the parent, legal custodian or guardian the contents of the notification or any other related information regarding the interview until notified in writing by the agency that the investigation has been concluded, unless a school employee or agent is alleged to have maltreated the student. All inquiries regarding the nature of the investigation should be directed to the agency responsible for investigating.

2. The interview may take place at school and during school hours or at any facility or other place where the alleged victim or other children might be found or the child may be transported to, and the interview may be conducted at a place appropriate for the interview of a child designated by the agency needing the interview. ~~The site leader~~ School officials will work with the agency responsible for investigating to select a time and place appropriate for the interview and will consider the following conditions. ~~may schedule the time, place and manner of the interview subject to the paragraph A. 3. below. The time, place and manner of the interview must be reasonable.~~ Reasonable ~~conditions~~ considerations for the interview may include:
   i. The investigators ~~will~~ should remain in the administration's offices.
   ii. The interview ~~will~~ should not be held during the time the student is receiving instruction unless such an interruption is unavoidable and requested by the agency.
   iii. The interview will be conducted in a private room or area where confidentiality can be maintained.

3. ~~The principal or site leader~~School officials will defer to ~~Child Protection or law enforcement~~agency investigating if ~~either~~ the agency selects a location for the interview other than the school.

4. ~~The principal or site leader~~School officials will allow the interview of a student only after the interviewer provides an identification card or otherwise for inspection so that the school official can reasonably verify that they are employed by Child Protection, Minnesota Department of Education or ~~l~~Law e~~E~~nforcement.

5. School officials must yield to the discretion of the agency concerning other persons in attendance at the interview. ~~district principals or site leaders may request that they be allowed to attend the interview if they believe their presence is in the best interests of the student being interviewed, but Child Protection or local law enforcement agency shall have the exclusive authority to determine who may attend the interview.~~

6. ~~Principals or site leaders~~School officials may not notify parents or guardians of the interview by Child Protection or law enforcement. Only Child Protection or law enforcement may notify the parents that an interview is scheduled or took place on school property. If the student is removed from the school premises for the interview or misses a bus or is otherwise unable to keep a usual schedule, the site leader will direct all inquiries from a parent or guardian to Child Protection or law enforcement without providing any other information.

B. Interviews Under the Maltreatment of Minors Act~~Conducted~~ by the Minnesota Department of Education (MDE or Agency)

1. ~~The principal or site leader~~School officials will schedule an interview by MDE after receiving a notice in writing of the need to schedule an interview ~~in a~~under the Maltreatment of Minors ~~investigation~~Act. The notice will include the name of the student, the purpose of the interview and the legal authority for the interview.

2. ~~The principal or site leader~~School officials will notify a student's parents of any incident at the school involving the student and a school district employee~~. The principal or site leader~~, but does not notify the parents of an interview of the student by MDE concerning a maltreatment report.

3. ~~The principal or site leader~~School officials ~~will~~ must allow MDE to conduct the interview even if the Agency is not able to reach the parent or guardian of a student prior to the interview.

4. ~~The principal or site leader~~School officials will allow the interview of a student only after the MDE investigator provides an identification card or otherwise for inspection so that the school official can reasonably verify that they are employed by, ~~to show that the interviewer is affiliated with~~ MDE.

5. If the person alleged to have maltreated the student is a school district employee or official, MDE may set the time, place and manner of the interview and determine who should attend the interview.

III. Interviews Conducted for Other Purposes

Site leaders may schedule interviews of students by outside agencies for any other purpose if specifically authorized by the student's parent or guardian or in an emergency when the site leader determines that access to the student is in the student's best interests, and only after making reasonable attempts to contact the student's parent/guardian. In all cases, the site leader will consider the disruption to the student's education by scheduling interviews only during non-instructional time if at all possible and at a place that protects the privacy interests of the student.

Revised:
Revised: 9/27/22
Revised: 1/19/16
Procedure 519 Adopted: 1/21/03

Legal References
Minnesota Statute § 260E.22

Cross References
Policy 414 – Mandated Reporting of Maltreatment of Children or Vulnerable Adults

POLICY 520 – STUDENT SURVEYS

I. PURPOSE

The purpose of this policy is to establish the parameters of information that may be sought in student surveys.

II. GENERAL STATEMENT OF POLICY

The school district may conduct surveys of students to support school and school district improvement and student engagement. The school district will follow applicable federal regulations in conducting any survey of students that is a part of any program funded through the United States Department of Education. The school district will communicate with families and students the importance of surveys providing information directly from students that shape student experiences and inform that the surveys are optional and no penalties are allowed for nonparticipation. ~~not impose an academic or other penalty upon a student who opts out of participating in a survey.~~

III. STUDENT SURVEYS

A. Inspection

The school board will make all instructional materials available for inspection by students, parents, or guardians.

B. District Student Stakeholder Survey

The school district will conduct an annual student stakeholder survey designed to obtain information from students about student experiences as the school district's strives for success in achieving its mission.

1. The student stakeholder survey will

   a. Collect feedback from students on their engagement in class,
   b. Provide teachers with student feedback for reflection on their classroom instruction and student engagement strategies,
   c. Provide school district administrators with student feedback to learn about strengths and opportunities for school and school district improvement, and
   d. Meet state requirements for principal and teacher development and evaluation.

2. The school district will notify parents about the survey at the beginning of each school year. The notice will include the grade levels to be surveyed, the purpose of the survey, the optional nature of the survey and any opt-out process, and a way for parents to review all questions in the survey.
3. The school district will provide the survey schedule and any opt-out form on the school district website. The district will strive to ensure the any opt-out process is simple and accessible.
4. The school district will maintain the survey results as confidential data on the students. The school district will report the survey results in a way that does not allow for identification of individual student results.

C. Other Student Surveys Conducted as Part of a U.S. Department of Education Program

1. Parents/guardians or adult students ~~An adult student or a minor student's parent or guardian~~ must provide prior written consent before the student may be required to reveal information concerning political affiliations or beliefs of the student or the student's parent; mental or psychological problems of the student or the student's family; sex behavior or attitudes; illegal, anti-social, self-incriminating, or demeaning behavior; critical appraisals of other individuals with whom respondents have close

family relationships; legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers; religious practices, affiliations, or beliefs of the student or student's parent; or income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

2. The school district will not conduct other surveys of programs funded by the U.S. Department of Education without developing a policy to govern the conduct of such surveys. The policy must be developed in consultation with parents.

IV. NOTICE

A. The school district will give parents and students notice of this policy at the beginning of each school year and after making substantive changes to this policy.

B. The school district will inform parents at the beginning of the school year if the school district or school site has identified specific or approximate dates for administering surveys and give parents reasonable notice of planned surveys scheduled after the start of the school year. The school district will give parents direct, timely notice when their students are scheduled to participate in a student survey by the best means availaalbe to communicate with parents including but not limited to United States mail, email ~~or~~ and ~~another~~ other direct form of communication.

C. The school district will give parents the opportunity to review the survey and to exercise their option of determining that their students will not participate in the survey.

D. The school district will provide direct, timely notice to secondary students by the best means available to notify students, which notification will encourage participation as a means to shape the experience of the students and state that it is an optional survey opportunity. Any opt-out process information will be included.

Revised:
Policy Adopted: 07/31/2018

Cross Reference:
Policy 104 School District Mission
Policy 515 Protection and Privacy of Student Records

Legal Reference:
20 U.S.C. § 1232h (Protection of Pupil Rights)
Minn. Stat. § 121A.065 (District Surveys to Collect Student Information Parent Notice and Opportunities for Opting Out)

School Board
INDEPENDENT SCHOOL DISTRICT 279
Maple Grove, Minnesota

~~PROCEDURE 520 – STUDENT SURVEYS~~

~~I. DEFINITIONS~~

~~A. Confidential Data means data about a person that is accessible only to representatives of the school district who have a need to know the information in order to do their jobs. Confidential data is not available to the data subject.~~

~~B. Parent or Parents means a parent or guardian of a student or a person acting as a parent or guardian of a student in the absence of the student's parent or guardian.~~

~~C. Survey means the annual stakeholder survey conducted by the school district in order to provide information about each student's success in achieving dreams, contributing to community and engaging in a lifetime of learning.~~

~~II. PROCESS TO OPT OUT OF STUDENT SURVEY~~

~~A. The school district acting through its Research, Assessment and Accountability Department (RAA) will notify parents each year in the fall about the survey and the opportunity they have to opt their student out.~~

~~B. The notice will include a link to an opt-out form.~~

~~C. Parents may submit the opt-out form to RAA through mail or email. If the opt-out form is submitted prior to the deadline in the Notice, the student will be included in the list of students who have opted out of the Student Survey.~~

~~D. RAA will provide each school survey coordinator and principal with the list of students who have opted out and will be excluded from the Student Survey at their site.~~

~~E. The school district will not impose an academic or other penalty against a student who opts out of participating in a student survey under this policy.~~

~~Policy Adopted: 07/31/2018~~

~~Cross Reference:~~

~~Policy 104 School District Mission~~
~~Policy 515 Protection and Privacy of Student Records~~

~~Legal Reference:~~

~~20 U.S.C. § 1232h (Protection of Pupil Rights)~~
~~Minn. Stat. § 121A.065 (District Surveys to Collect Student Information Parent Notice and Opportunities for Opting Out)~~

~~School Board~~
~~INDEPENDENT SCHOOL DISTRICT 279~~
~~Maple Grove, Minnesota~~

POLICY 532 – USE OF PEACE OFFICERS AND CRISIS TEAMS TO REMOVE STUDENTS FROM SCHOOL GROUNDS

I. PURPOSE

The purpose of this policy is to describe the appropriate use of peace officers and crisis teams to remove, a student from school grounds.

II. GENERAL STATEMENT OF POLICY

A. The school district is committed to promoting learning environments that are safe for all members of the school community. It further believes that students are the first priority and that they should be reasonably protected from physical or emotional harm at all school locations and during all school activities.

B. All students are subject to the terms of the school district's discipline policy. Building level administrators are responsible to maintain a safe, secure, and orderly educational environment within which learning can occur. Corrective action to discipline a student and/or modify a student's behavior will be taken by staff when a student's behavior violates the school district's discipline policy.

C. If a student engages in conduct which, in the judgment of school personnel, endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property school district personnel may call 911, or peace officers and that student may be removed from school grounds in accordance with this policy and associated procedures.

D. School Resource or peace officers may not be used to perform educational interventions, including regulated procedures, either on an emergency basis or in accordance with an IEP. Law enforcement officers shall not be involved in an educational decision to remove a student from school as a disciplinary response.

Reviewed: xxx
Reviewed: 11/21/23
Revised: 10/25/22
Revised: 3/15/16
Adopted: 9/21/2004

Legal References

20 U.S.C. 1415(k)(9) (Individuals with Disabilities Education Act (IDEA))
34 C.F.R. 300.529 (IDEA Regulation Regarding Involvement of Law Enforcement)
20 U.S.C. 1232g et seq. (Family Educational Rights and Privacy (FERPA))
M.S. 13.01, et seq. (Minnesota Government Data Practices Act)
M.S. 121A.40-121A.56 (Minnesota Pupil Fair Dismissal Act)
M.S. 121A.582 (Student Discipline; Reasonable Force)
M.S. 121A.61 (Discipline and Removal of Students from Class)
M.S. 121A.67 (Aversive and Deprivation Procedures)
M.S. 125A.094-.0924 (Restrictive Procedures for Children with Disabilities)
M.S. 245.487-.4889 (Children's Mental Health Act)
M.S. 609.06 (Authorized Use of Force)
M.S. 609.379 (Permitted Actions)

Cross References

District Policy 506 (Student Discipline)
District Policy 507 (Corporal Punishment)
District Policy 515 (Protection and Privacy of Education Records)

PROCEDURE 532 – USE OF PEACE OFFICERS AND CRISIS TEAMS TO REMOVE STUDENTS FROM SCHOOL GROUNDS

I. DEFINITIONS

For purposes of this policy, the following terms have the meaning given them in this section:

A. Student with an IEP

A student with an IEP means a student who is eligible to receive special education and related services pursuant to the terms of an individual education program (IEP).

B. Peace Officer

A peace officer means an employee or an elected or appointed official of a political subdivision or law enforcement agency who is licensed by the Board of Peace Officer Standards and Training, charged with the prevention and detection of crime and the enforcement of general criminal laws of the state and who has the full power of arrest. The term peace officer includes a person who serves as a sheriff, a deputy sheriff, a police officer, or a state patrol trooper.

C. School Resource Officer

A school resource officer is a peace officer who, pursuant to an agreement between the school district and a political subdivision or law enforcement agency, is assigned to a school building for all or a portion of the school day to provide law enforcement assistance and support to the building administration and to promote school safety, security, and positive relationships with students.

D. Crisis Team

A crisis team means crisis services that may be available in accordance with an agreement regarding procedures to coordinate crisis services for Hennepin County implementing the Minnesota Children's Mental Health Act.

E. Remove the Student from School Grounds

The phrase remove the student from school grounds is the act of escorting that student from the school building or school activity at which the student is located.

F. Other

All other terms and phrases used in this policy and procedures will be defined in accordance with applicable state and federal law or ordinary and customary usage.

II. REMOVAL OF STUDENTS FROM SCHOOL GROUNDS

A. Removal by Crisis Team

If the behavior of a student endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, the Site Administrator may summon a county crisis team if one is available. If the student is a student with an IEP, the site leader may provide the student's IEP or behavior intervention plan to the Crisis Team. The Crisis Team may attempt to de-escalate the student's behavior through any legal means. If such measures fail, or when the crisis team determines that the student's behavior continues to endanger or may endanger the health, safety, or

property of the student, other students, staff members, or school property, the crisis team may remove the student from school grounds.

B. Removal by School Resource Officer or Peace Officer
If a student engages in conduct which endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, members of the county crisis team, building administrator, or the building administrator's designee, may request that the school resource officer or a peace officer remove the student from school grounds.

C. Reporting a Crime
1. Whether or not a student engages in conduct which endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, school district personnel may report a crime committed by a student to appropriate authorities.
2. If the school district reports a crime committed by a student, school personnel will transmit copies of disciplinary records and, if applicable, relevant special education records of the student for consideration by appropriate authorities to whom it reports the crime, to the extent that the transmission is permitted by the Family Educational Rights and Privacy Act (FERPA), the Minnesota Government Data Practices Act, and Policy 515 - Protection and Privacy of Education Records.

D. Reasonable Force Permitted
In removing a student from school grounds, a building administrator, crisis team members, or the school resource officer or other agents of the school district, may use reasonable force when it is necessary under the circumstances to prevent bodily harm or death to the student or another, or for a principal or teacher to prevent the imminent bodily harm or death to the student or another.

In removing a student with an IEP from school grounds, school resource officers and school district personnel shall not use the prohibited procedures listed in Policy 543 - The Use of Regulated Conditional Procedures as Behavioral Interventions with Special Education Students.

Any reasonable force used under Minnesota Statutes, Sections 121A.582; 609.06, Subdivision 1; and 609.379 which intends to hold a child immobile or limit a child's movement where body contact is the only source of physical restraint or confines a child alone in a room from which egress is barred shall be reported to the Minnesota Department of Education as a restrictive procedure, including physical holding or seclusion used by an unauthorized or untrained staff person.

E. Parental Notification
The building administrator or designee will make reasonable efforts to notify the student's parent/guardian of the student's removal from school grounds as soon as possible following the removal.

F. Continued Removal of a Student with an IEP

Continued and repeated use of the removal process described herein must be reviewed in the development of the individual student's IEP or Individual Interagency Intervention Plan. If a student with an IEP is removed from a classroom, school building, or school grounds during the school day by a county crisis team or school resource officer at the request of a school administrator or school personnel twice in a thirty (30) day period, the student's IEP team must meet to determine if the student's IEP is adequate or if additional evaluation is needed.

Reviewed: xxx
Revised: 11/21/23
Revised: 10/25/22
Revised: 3/15/16
Adopted: 9/21/2004

Legal References

20 U.S.C. 1415(k)(9) (Individuals with Disabilities Education Act (IDEA))
34 C.F.R. 300.529 (IDEA Regulation Regarding Involvement of Law Enforcement)
20 U.S.C. 1232g et seq. (Family Educational Rights and Privacy (FERPA))
M.S. 13.01, et seq. (Minnesota Government Data Practices Act)
M.S. 121A.40-121A.56 (Minnesota Pupil Fair Dismissal Act)
M.S. 121A.55 (Policies to be Established)
M.S. 121A.582 (Student Discipline; Reasonable Force)
M.S. 121A.61 (Discipline and Removal of Students from Class)
M.S. 121A.67 (Aversive and Deprivation Procedures)
M.S. 125A094-.0924 (Restrictive Procedures for Children with Disabilities)
M.S. 245.487-.4889 (Children's Mental Health Act)
M.S. 609.06 (Authorized Use of Force)
M.S. 609.379 (Permitted Actions)

Cross References

District Policy 506 (Student Discipline)
District Policy 507 (Corporal Punishment)
District Policy 515 (Protection and Privacy of Education Records)
District Policy 543 (The Use of Regulated Conditional Procedures as Behavioral Interventions with Special Education Students)

POLICY 541 – CHEMICAL USE/ABUSE

I. Purpose

The school board recognizes that chemical use and abuse constitutes a grave threat to the physical and mental well-being of students ~~and employees~~ and significantly impedes the learning process. Chemical use and abuse also creates significant problems for society in general. The School Board believes that the ~~public~~ school district has a role in education, intervention and prevention of chemical use and abuse. The purpose of this policy is to assist the school district in its goal to prevent chemical use and abuse by providing ~~procedures for~~ education and ~~intervention~~ supports ~~and~~ to maintain a safe and healthy environment for students.

II. General Statement of Policy

A. Schools will provide age appropriate education and resources to inform students of the dangers of illegal substances and the supports available at school and the community.

B. No student~~, regardless of age,~~ may possess, use, be under the influence of, distribute, sell and/or exchange unauthorized or illegal chemical substances. Illegal substances includi~~e~~ng but are not limited to~~:~~,

1. narcotics, drugs, or other controlled substances,
2. medical cannabis, nonintoxicating cannabinoids, edible cannabinoid products,
3. alcohol, or other intoxicating substances or mood-altering chemicals, or look-alike substances
4. drug paraphernalia ~~or look-alike substances,~~ or other articles that are illegal or harmful to persons ~~or property~~. ~~This prohibition also includes one student sharing a~~
5. prescription medication shared with another student. Medication prescribed by a physician must be handled in accordance with Policy 516 – Student Medication.

This does not include over the counter medications such as Tylenol or Advil.

~~A.~~C. This applies to actions on ~~policy 541 - Chemical Use/Abuse applies district-wide on~~ school property and at all school related activities, trips and functions, whether on or off school property, school bus stops, school buses, any other vehicle approved for District purposes, and the area of entrance to or departure from school premises or events for all students ~~regardless of age~~.

III. Enforcement

A. Students using, possessing, under the influence of, distributing, selling and/or exchanging illegal chemical substances in violation of this policy will be subject to consequences under Policy 506 – Student Discipline~~, and treated according to existing school rules~~, ~~including~~ and may include notification ~~of~~ to law enforcement agencies ~~and the application of appropriate school discipline~~.

B. Students suspected of violating this policy will be referred to their school's ~~student assistance team which is~~drug and alcohol counselors to meet with the student and determine appropriate recommendations and supports and interventions. ~~responsible for addressing reports of chemical abuse problems and making recommendations for appropriate responses to the individual reported cases.~~

C. Students ~~presently not under the influence~~ who disclose their use of chemicals for the purpose of obtaining help ~~with this problem~~ will be referred to the school's drug and alcohol counselors for assessment and support. ~~treated in a non-punitive way by school personnel.~~

D. In the event a student receives treatment outside the District, the school will work with the family and facility ~~every effort must be made~~ to effect a successful continuation in or re-entry into the school community.

Revised:
Revised: 11/21/23
Revised: 1/16/18
Revised: 6/23/09
Revised: 2/14/04
Revised: 10/16/01
Adopted: 6/06/00 (formerly Policy 5217)
Revised: 3/22/94
Revised: 1/02/85
Revised: 11/15/83
Adopted: 3/24/81

Legal References
Federal Drug Free Schools and Communities Act
M.S. 152.01 – Definitions and Schedules Controlled Substances
M.S. 152.01, Subd. 18 – Drug Paraphernalia
M.S. 121A.26
M.S. 121A.29

Cross References
Policy 502 – Search of Student Lockers, Desks, Personal Possessions and Student's Person
Policy 515 – Protection and Privacy of Student Records
Policy 506 – Student Discipline
Policy 516 – Student Medication
Policy 550 – Suspension
Policy 551 – Exclusion and Expulsion

PROCEDURE 541 – CHEMICAL USE/ABUSE

I. DEFINITIONS

A. Chemicals

Chemicals include but are not limited to alcohol, toxic substances, medical cannabis, nonintoxicating cannabinoid, edible cannabinoid products, and controlled substances as defined in Section II. B. of this ~~the school district's Drug-Free Workplace/Drug-Free School~~ policy.

B. Use

Use is defined as drinking, sniffing, smoking, swallowing, chewing, injecting, or otherwise absorbing into the body such illegal or mood-altering substances. ~~Hereinafter, the term chemical(s) or chemical substances(s) will refer to all the prohibited substances defined in this paragraph A.~~

C. Chemical Abuse

Chemical abuse means use of any psychoactive or mood-altering chemical substance, without compelling medical reason, in a manner that induces mental, emotional, or physical impairment and causes socially dysfunctional or socially disordering behavior, to the extent that the student's normal function in academic, school, or social activities is chronically impaired.

D. Paraphernalia

Paraphernalia is defined as equipment, products, and materials of any kind which are knowingly or intentionally used primarily in manufacturing a controlled substance or injecting, ingesting, inhaling, or otherwise introducing a controlled substance into the human body. ~~(M.S. 152.01 – Definitions and Schedules of Controlled Substances). It is unlawful for any person knowingly or intentionally to use, possess or manufacture drug paraphernalia (M.S. 152.01, Subd. 18 – Drug Paraphernalia).~~

II. EDUCATION AND PREVENTION

A. Prevention

Schools will provide~~Prevention will be directed toward providing~~ students with information and experiences which will prepare them to make responsible decisions regarding chemical use, including:

1. Pharmacological information appropriate to the students' age and development which includes potential social, legal, psychological, and physical effects of chemicals.
2. Understanding peer pressures and other influences upon students' lives.
3. Understanding the effects of emotions and stress in students' lives and learning appropriate coping skills.

B. ~~Curriculum~~Education

Curriculum areas which are related to prevention of chemical use/abuse will be reviewed regularly ~~periodically in accordance with the District's Program Improvement Plan~~ to determine if the content is appropriate and current for i~~ts intended~~ students.

1. Units of instruction will be developed in the Health, and Guidance and Counseling curricula which deal with content appropriate to that area.
2. Schools will also provide information and resources that fit the needs of their students.~~The two curricular areas identified in II.B,1 are not to be considered as being exclusive in the study of chemical use/abuse~~.
3. The District must provide vaping prevention instruction at least once to students in grades 6 through 8.

III. STAFF RESPONSIBILITY FOR REPORTING

A. Staff who know or have reason to believe that a student is or will be using, possessing, or transferring alcohol or a controlled substance while on the school premises or involved in school-related activities, will immediately notify ~~a member of the school's chemical abuse pre-assessment team of this information~~the school's drug and alcohol counelors.

IV. STUDENT INTERVENTION TEAMS~~PRE-ASSESSMENT TEAM (Student Assistance Team) SERVICES~~

A. The schools' alcohol and drug counselors will be~~Pre-assessment~~ services ~~will be~~ available to students who have questions or concerns about~~ to help them with their concerns about~~ chemicals and problems related to chemical use.

B. Every school will have a student intervention~~chemical abuse pre-assessment~~ team. These teams consist of~~will be composed~~ of appropriate staff such as classroom teachers, administrators ~~and other appropriate professional staff to the extent they exist in each school, such as the school~~ nurse, ~~school~~ counselor or psychologist, social workers~~,~~ ~~chemical abuse specialist, or others~~.

C. The team may support the drug and alcohol counselor in~~ is responsible for~~ addressing reports of chemical abuse problems and making recommendations for appropriate responses to individual reported concerns~~cases from the school and law enforcement~~.

~~C.~~D. Any documentation related to concerns and services for students will be private data and will be deleted or destroyed at the end of that school year unless it is determined that concerns are continuing and the documentation is needed the following school year to support the student.

~~D. When a community violation has occurred, law enforcement is required to provide information about the violation to the Student Assistance/Pre-Assessment team. This notice must be provided to the team within two weeks after the incident occurs and then the data are handled in accordance with M.S. 121A.26, 121.29 and Policy 515 – Protection and Privacy of Education Records.~~

~~E. Within forty-five days after receiving an individual reported case, the team will make a determination whether to provide the student and, in the case of a minor, the student's parents with information about school and community services in connection with chemical abuse.~~

~~F. If the team decides not to provide a student and, in the case of a minor, the student's parents with information about school or community services in connection with chemical abuse, records created or maintained by the team about the student must be destroyed not later than six months after the determination is made.~~
~~If the team decides to provide a student and, in the case of a minor, the student's parents with information about school or community services in connection with chemical abuse, records created or maintained by the team about the student must be destroyed not later than six months after the student is no longer enrolled in the district.~~

~~Students violating the policy may have consequences subject to Policy 506 Student Discipline and District Practices.~~

V. PROVISION OF SUPPORT SERVICES FOR STUDENTS IN TREATMENT AND RETURNING FROM TREATMENT

The school will support a student returning from treatment for chemical abuse ~~and other problems~~ by:

A. Cooperating with the treatment facility by providing information necessary to enable the facility to plan for the student's educational needs.

B. Assigning school credit for work completed during the treatment experience.

C. Formulating a school plan which will consider alternatives which best suit the student's needs and provides support as needed.

Revised:
Revised: 11/21/23

Revised: 8/30/22
Revised: 1/16/18
Revised: 6/23/09
Revised: 2/17/04
Revised: 10/16/01
Created: 6/6/00 (formerly Policy 5217)

Legal References

Federal Drug Free Schools and Communities Act
M.S. 152.01 – Definitions and Schedules Controlled Substances
M.S. 152.01, Subd. 18 – Drug Paraphernalia
M.S. 121A.26, M.S. 121A.8, M.S. 121A.29

Cross References

Policy 502 – Search of Student Lockers, Desks, Personal Possessions and Student's Person
Policy 515 – Protection and Privacy of Student Records
Policy 506 – Student Discipline
Policy 516 – Student Medication

POLICY 543 – USE OF RESTRICTIVE PROCEDURES AS BEHAVIORAL INTERVENTIONS

I. Purpose
The School Board recognizes that in order to achieve its mission, a safe and healthy learning environment is essential. The District promotes positive behavioral interventions, but recognizes that in some emergency situations involving students with disabilities receiving special education services, it may be necessary to physically restrain a student in order to protect the student or others.

II. General Statement
Restrictive procedures as behavioral interventions with children with disabilities receiving special education services will be used only in emergency situations and in accordance with applicable provisions of Minnesota Laws.

III. The superintendent will provide training on the use of restrictive procedures for behavioral interventions.

Reviewed:
Revised: 11/21/23
Revised: 10/25/22
Revised: 1/19/16
Revised: 1/24/12
Revised: 9/21/04
Adopted: 4/17/01 (formerly Policy 5410)
Adopted: 1/4/94

Legal References:
Minn. Rule 3525.0200, subps 1d-1g, 2a
2c, 8e, 8f, 25a, 25b
Minn. Rule 3525.1100, subp. 2F
Minn. Rule 3525.2900, subp. 5

PROCEDURE 543 – THE USE OF RESTRICTIVE PROCEDURES AS BEHAVIORAL INTERVENTIONS

I. Definitions

A. Restrictive Procedures means the use of physical holding or seclusion in an emergency.

B. Physical holding is physical intervention intended to hold a student immobile or limit a student's movement and where body contact is the only source of physical restraint and where immobilization is used to effectively gain control of a child in order to protect a child or other individual from physical injury. Physical holding does not include physical contact that:

1. helps a student respond or complete a task;
2. assists a student without restricting the student's movement;
3. is needed to administer an authorized health-related service or procedure;
4. is needed to physically escort a student when the student does not resist or the student's resistance is minimal; or
5. is used to discipline a non-compliant student.

C. Seclusion is confining a student alone in a room from which egress is barred. Egress may be barred by an adult locking or closing the door in the room or preventing the child from leaving the room. Removing a student from an activity to a location where the student cannot participate in or observe the activity is not seclusion. Seclusion should not be used as a planned intervention for students.

D. Emergency means a situation where immediate intervention is needed to protect a student or other individual from physical injury. Emergency does not include a student not responding to a task or request unless such failure to respond would result in physical injury to the child or other individual.

E. Prohibited Procedures
Prohibited procedures are interventions that are prohibited from use in schools by district employees, contracted personnel, and volunteers. The actions described below are prohibited procedures:

1. Corporal punishment, as defined in state law.
2. Requiring a pupil to assume and maintain a specified physical position, activity, or postures that induces physical pain as punishment.
3. Presentation of intense sounds, lights, or other sensory stimuli as punishment.
4. Denying or restricting a student's access to equipment and devices that facilitate the student's functioning, except temporarily when necessary to prevent injury to the student or others or the student is perceived to be destroying or seriously damaging equipment or devices, in which case the equipment or device shall be returned to the child as soon as possible.
5. Total or partial restriction of a child's senses (not to include study carrels when used as an academic intervention).
6. Withholding regularly scheduled meals or water.
7. Denying a student access to toilet facilities.
8. Interacting with a student in a manner that constitutes sexual abuse, neglect, or physical abuse as defined by Minnesota law.
9. Physical holding that restricts or impairs a student's ability to breathe, restricts or impairs a child's ability to communicate distress, places pressure or weight on a

child's head, throat, neck, chest, lungs, sternum, diaphragm, back or abdomen, or results in straddling a child's torso.
10. Prone restraint (i.e. placing a child in a face down position as a means controlling a student.

II. Training for Staff

A. Staff training will be provided to licensed special education teachers, school social workers, school psychologists, behavior analysts certified by the National Behavior Analyst Certification Board, a person with a master's degree in behavior analysis, other licensed education professionals, paraprofessionals credentialed for education paraprofessionals, and mental health professionals who work with students receiving special education services. Staff training will include:

1. Positive behavioral interventions.
2. Communicative intent of behaviors
3. Relationship building.
4. Alternatives to restrictive procedures, including techniques to identify events and environmental factors that may escalate behavior.
5. De-escalation methods.
6. Standards for using restrictive procedures only in an emergency.
7. Obtaining emergency medical assistance.
8. The physiological and psychological impact of physical holding and seclusion.
9. Monitoring and responding to a child's physical signs of distress when physical holding is being used.
10. Recognizing the symptoms of and interventions that may cause positional asphyxia when physical holding is used.
11. School district policies and procedures for timely reporting and documenting each incident involving use of a restricted procedure.
12. School wide programs on positive behavior strategies.

B. The school district will document participation in staff development activities regarding the use of restrictive procedures and who provided the training.

III. Documenting Use of Restrictive Procedures

A. Restrictive procedures may be used only in an emergency. Restrictive procedures may be included in a student's Individual Educational Program (IEP) or Behavior Intervention Plan (BIP); however, the restrictive procedures may be used only in response to behavior that constitutes an emergency.

B. For students who have an IEP, a student's case manager will make reasonable efforts to notify a student's parent on the same day a restrictive procedure is used. If same day notice is not possible, the case manager will send a notice within two days by written or electronic means or by the preferred means indicated by the parent at an IEP team meeting.

C. The staff member who implements or oversees the physical holding or seclusion must document all uses of restrictive procedures.

D. District administration will post the following information on the district's website;

1. a list of the restrictive procedures the school intends to use;
2. a description of how the district will implement a range of positive behavior strategies and provide links to mental health services;

3. a description of how the district will monitor and review the use of restrictive procedures, including:
    a. conducting post-use briefings
    b. convening an oversight committee to undertake a quarterly review of the use of restrictive procedures.
4. a description of staff training; and
5. identity of the oversight committee members.

IV. Use of Restrictive Procedures for Students with an IEP

A. Use of Restrictive Procedures Not Included in an IEP

1. If the student's IEP does not provide for using restrictive procedures in an emergency and a restrictive procedure is used as an emergency intervention on two separate school dates within 30 calendar days, or a student's pattern of behavior is emerging that interferes with the achievement of the student's educational goals and objectives, or at the request of the parent after restrictive procedures are used, the following procedures must be followed:
2. The staff person who implements or oversees the restrictive procedure will document the reason for and use of a restrictive procedure in an emergency situation and inform the parent/legal guardian and building administrator immediately following the emergency situation.
3. Within 10 calendar days after district staff use restrictive procedures on two separate school days within 30 calendar days or when a pattern emerges, the student's special education team must meet to determine if the student's IEP is adequate, if additional assessment is needed and, if necessary, amend the IEP. The team must review any known medical or psychological limitations, including any medical information the parent provides voluntarily, that contra-indicate the use of a restrictive procedure, consider whether to prohibit that restrictive procedure, and document any prohibition in the IEP or BIP.
4. Restrictive procedures may be used in emergencies until the IEP team meets.
5. If the school district uses restrictive procedures on a student on ten or more school days during the same school year, the IEP team must, as appropriate, take one or more of the following actions;
    a. Consult with other professionals working with the child
    b. Consult with experts on behavior analysis, mental health, communication, or autism,
    c. Consult with culturally competent professionals,
    d. Review existing evaluations, resources, and successful strategies, or consider whether to reevaluate the student.

B. Use of Restrictive Procedures in IEPs:
1. In preparing the IEP, the IEP team will include, when appropriate, restrictive procedures to be used in an emergency. Restrictive procedures may only be used for emergency situations.
2. In order to plan for use of a restrictive procedure in an emergency, the team must conduct an assessment including a Functional Behavior Assessment (FBA) and prepare a report which includes:
    a. The frequency and severity of target behaviors for which the restrictive procedure is being considered;
    b. At least two positive interventions implemented and the effectiveness of each; and
    c. Recommendations for the design and implementation of restrictive procedures in an emergency based on present levels of performance, needs, goals and objectives, for documentation in the IEP.

3. The IEP team must also develop a written BIP that describes the steps for implementing restrictive procedures in an emergency (use District Behavior Support Plan form).
4. When restrictive procedures are in an IEP or BIP the school district shall prepare and serve a Notice of Proposed Special Education Services form indicating that restrictive procedures have been added to the IEP. The Notice must inform the parent that, except for initial placement and provision of services, the school district will proceed with the use of restrictive procedures in an emergency unless the parent objects in writing on the Notice or otherwise in writing within fourteen (14) calendar days after receipt of the Notice. The use of restrictive procedures must be reviewed at the student's annual IEP meeting.
5. The IEP, Notice and Behavior Support Plan, if any must be filed in the student's cumulative file.

V. Reasonable Force Reports

A. The school district must report data on its use of any reasonable force used on a student with a disability to correct or restrain the student to prevent imminent bodily harm or death to the student or another that is consistent with the_definition of physical holding under Minnesota Statutes, section 125A.0941, paragraph (c), as outlined in section 125A.0942, subdivision 3, paragraph (b).

B. T~~Beginning with the 2024-2025 school year, t~~he school district must report annually by July 15, in a form and manner determined by the MDE Commissioner, data from the prior school year about any reasonable force used on a general education student to correct or restrain the student to prevent imminent bodily harm or death to the student or another that is consistent with the definition of physical holding under Minnesota Statutes, section 125A.0941, paragraph (c).

C. Any reasonable force used under Minnesota Statutes, sections 121A.582; 609.06, subdivision 1; and 609.379 which intends to hold a child immobile or limit a child's movement where body contact is the only source of physical restraint or confines a child alone in a room from which egress is barred shall be reported to the Minnesota Department of Education as a restrictive procedure, including physical holding or seclusion used by an unauthorized or untrained staff person.

Revised:
Revised: 11/21/23
Revised: 10/25/22
Revised: 1/19/16
Revised: 9/10/13
Revised: 1/24/12
Revised: 9/21/04
543 Dated: 4/17/01_(Formerly Procedure 5410)

Procedure 5410 Dated: 1/4/94

Legal References:
Minn. Stat. §125A.0942
Minn. Stat. §121A.58
Minn. Stat. §626.556

POLICY 555 – STUDENT RECOGNITION PLAN

Each elementary and secondary building will develop a student recognition plan which will address the following four areas:

I. Academic achievement.

II. Extracurricular and co-curricular activities.

III. Good citizenship, which includes attitude, effort, and leadership.

IV. Attendance, when recommended by the Building Curriculum Advisory Group or Site Council.

Proposed for repeal

Repeal: xxx
Policy 555 Adopted: 10/16/01 (formerly Policy 539 – 12/7/99)
Adopted: 4/16/85

PROCEDURE 555 – STUDENT RECOGNITION PLAN

I. The administration of each building will coordinate input into this plan from staff, students, and parents prior to May 1 of each year.

II. An individual building student recognition plan will be completed and turned in to the Elementary or Secondary Director by May 1 of each year.

Repeal: xxx
Procedure 555 Dated: 10/16/01 (formerly Procedure 539 – 12/7/99)
(formerly Procedure 5222)

Proposed for repeal