Agenda
Osseo Area Schools
School Board

Regular Business Meeting
Educational Service Center - Board Room
11200 93rd Ave N
Maple Grove, MN 55369
Tuesday, February 25, 2025
6:00 PM

Our mission is to inspire and prepare each and every scholar with the confidence, courage and competence to achieve their dreams; contribute to community; and engage in a lifetime of learning.

This regular meeting of the School Board of Osseo Area Schools is being conducted in the Board Room of the Educational Service Center, and is open to the public. The meeting can be monitored electronically by streaming online at district279.org/about-us/school-board (Watch Livestream). An archived recording will also be available on the district website.

Agenda Items

1. Call to Order and Roll Call
   Tanya Prince, Board Chair
2. Pledge of Allegiance
3. Additions to Agenda
4. Acceptance of Agenda
5. Recognitions
6. Presentation: "Charting New Waters: The CTE Journey at Park Center Senior High School"
   Dr. Antwan Harris, Principal and Matt Sauter, Teacher-Technology Education
7. Concurrence with American Indian Education Parent Advisory Committee
   Ethan Neerdaels, Coordinator of Indian Education; Nicole Perry, AIPAC Chair; Katie Perry, Co-chair
8. Student School Board Representative Reports
9. Audience Opportunity to Address the School Board
10. Superintendent's Report
    Dr. Kim Hiel, Superintendent
11. School Board Reports
12. Presentation: Maple Grove Senior High School: Building a Better Future 4
    John Morstad, Executive Director of Finance and Operations
13. Consent Agenda
    A. Minutes of the regular meeting of January 21, 2025 34
    B. Financial reports for the month of January 2025 37
    C. Payment of items for the month of January 2025 47
    D. Extended Educational Trips 82
    E. Fundraisers 84

F. Acceptance of the 2024-2025 Hennepin County Youth Activities - Facilities Grant in the amount of $10,000 and authorize an expenditure and budget appropriation in the amount of $10,000 86
G. Acceptance of the 2024-2025 BrightWorks - VPK Language Kits Grant in the amount of $1,200 and authorize an expenditure and budget appropriation in the amount of $1,200 88
H. Personnel 90
I. Construction contract approvals:
I. Maple Grove Senior High School additions and renovations 95
II. Maple Grove Senior High School mechanical - Sourcewell 132
III. Fernbrook Elementary School renovations 134
IV. Edinbrook Elementary School renovations 245
J. Amendment to Brooklyn Bridge Alliance for Youth Joint Powers Agreement 333
K. Federal grant delegation resolution 347
L. Contract by and between ISD 279 Osseo Area Schools and High Point Networks to replace backup servers and to refresh SimpliVity Stretched Cluster at the Educational Service Center and Park Center Senior High School 349
M. Contract by and between ISD 279 Osseo Area Schools and Olympus Lockers & Storage Products to furnish and install lockers, benches, and shelving at Osseo Senior High 351
N. Contract by and between ISD 279 Osseo Area Schools and Braun Intertect Corporation for the special construction and materials testing for the new elementary building 352
O. Contract by and between ISD 279 Osseo Area Schools and John A Dalsin & Sons, Inc. for a partial roof restoration at Brooklyn Middle School 353
P. Contract by and between ISD 279 Osseo Area Schools and John A Dalsin & Sons, Inc. for a partial roof restoration at Basswood Elementary School 354
Q. Contract by and between ISD 279 Osseo Area Schools and Trane for the purchase of a building automation replacement for Maple Grove Senior High School 355
R. Contract by and between ISD 279 Osseo Area Schools and Tremco for a partial roof restoration at Elm Creek Elementary School 356
S. Contract by and between ISD 279 Osseo Area Schools and Tremco for a partial roof restoration at Garden City Elementary School 357
T. Contract by and between ISD 279 Osseo Area Schools and Tremco for a partial roof restoration at North View Middle School 358
U. Contract by and between ISD 279 Osseo Area Schools and Tremco for a partial roof restoration Osseo Senior High School 359
V. Contract by and between ISD 279 Osseo Area Schools and Tremco for a partial roof restoration at Park Brook Elementary School 360
W. Donation agreement between Osseo Maple Grove Basketball Association and ISD 279 Osseo Area Schools 361
X. Bid award - Low voltage infrastructure (Division 27) construction for new elementary school 371
14. Action Items
A. Approval of Fiscal Year 2025 Mid-year Budget 373
Kelly Benusa, Director of Business Services

B. Approval of Fiscal Year 2026 General Fund and Community Service Adjustments and Capital Expenditure Budget 401
John Morstad, Executive Director of Finance and Operations
C. Recommendation for Approval, Agreement on the Terms and Conditions of Employment between the Independent School District 279 School Board and Student Management Specialists, July 1, 2023-June 30, 2025 411
Yvonne Shorts Lind, Executive Director of Human Resources
D. Second Reading of Policies
Amy Moore, General Counsel
I. 400 Series: Personnel
a. Policy 404-Family and Medical Leave for School Employees (proposed edits) 446
b. Policy 420-Students and Employees with Communicable Diseases (review, no proposed edits) 451
c. Policy 427-Workload Limits for Certain Special Education Teachers (proposed edits) 456
d. Policy 442-Travel (proposed edits) 459
II. 700 Series: Non-instructional Operations
a. Policy 705-Investments (proposed edits) 461
b. Policy 706-Investments Other Post Employee Benefits (proposed edits) 468
c. Policy 722-Public Data and Data Subject Requests (proposed edits) 473
d. Policy 730-Fund Balance (proposed edits) 479
e. Policy 731-Post Issuance Debt Compliance (proposed edits) 482
f. Policy 740-Electronic Signatures (review, no proposed edits) 489
E. Gifts to the district totaling $66,824.18 491
15. Adjournment

To accommodate individuals with disabilities, this material will be made available in alternative formats upon request. Individuals with disabilities are invited to request reasonable accommodations to participate in or attend a district activity, call your local school or the school district at least seventy-two (72) hours in advance (two-week notice preferred). Members of the public can view and download School Board meeting notices and regular meeting agendas and materials from the district website www.district279.org, under "About Us > School Board."



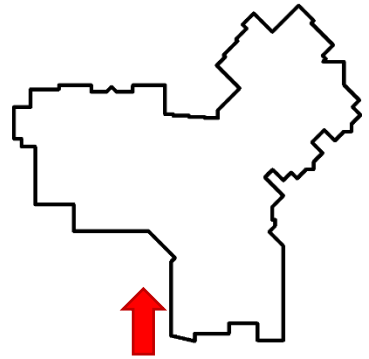
MAPLE GROVE SENIOR HIGH

Exterior Design

MAPLE GROVE SENIOR HIGH

EXTERIOR VIEW - ENTRY

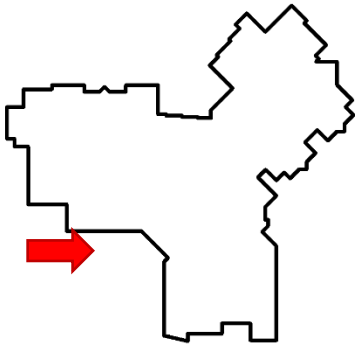




MAPLE GROVE SENIOR HIGH

EXTERIOR VIEW - ENTRY





MAPLE GROVE SENIOR HIGH

EXTERIOR VIEW – FROM FERNBROOK



MAPLE GROVE SENIOR HIGH

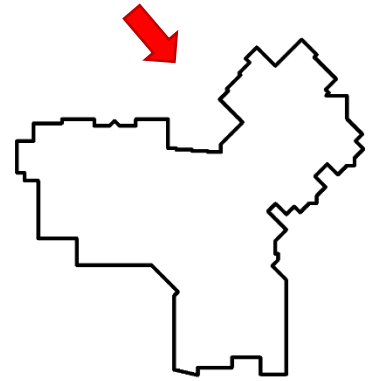
EXTERIOR VIEW – CLASSROOM/CAFE



MAPLE GROVE SENIOR HIGH

EXTERIOR VIEW – CLASSROOM/CAFE





MAPLE GROVE SENIOR HIGH

EXTERIOR VIEW – CTE



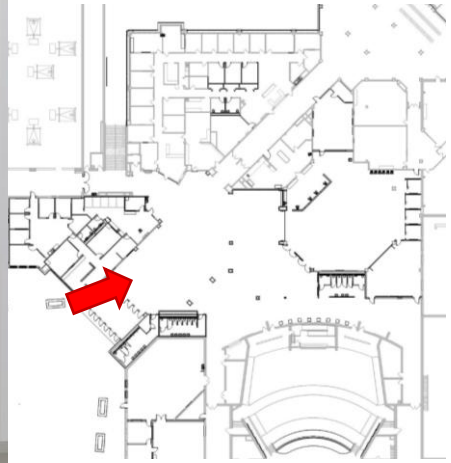


Interior Design

MAPLE GROVE SENIOR HIGH

INTERIOR VIEW - ENTRY

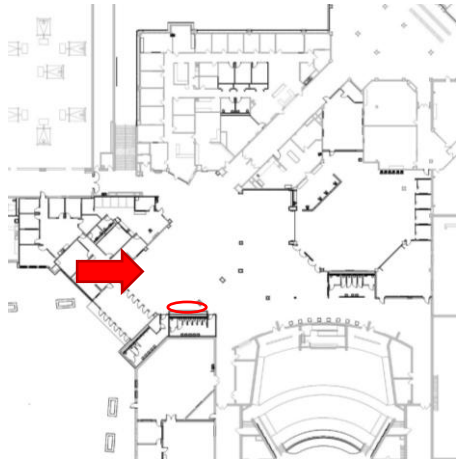




MAPLE GROVE SENIOR HIGH

INTERIOR VIEW - ENTRY

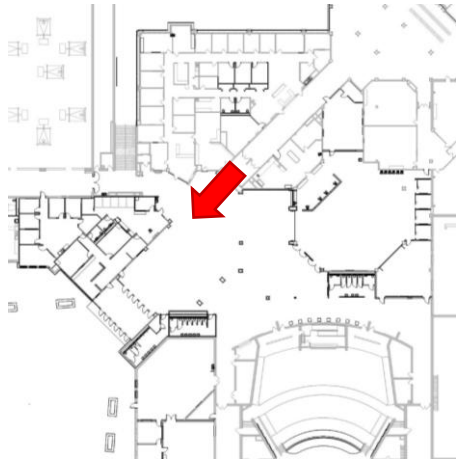




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INTERIOR VIEW - ENTRY

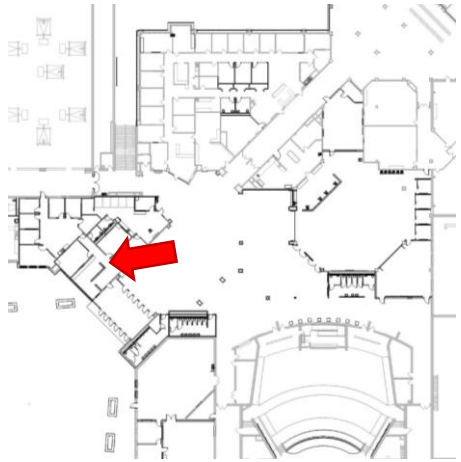




MAPLE GROVE SENIOR HIGH

INTERIOR VIEW - RECEPTION

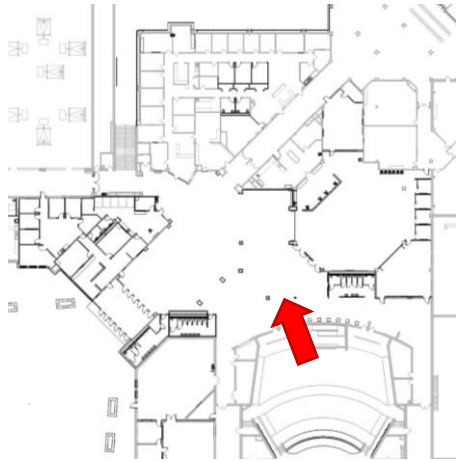




MAPLE GROVE SENIOR HIGH

INTERIOR VIEW - MEDIA CENTER SOFT SEATING

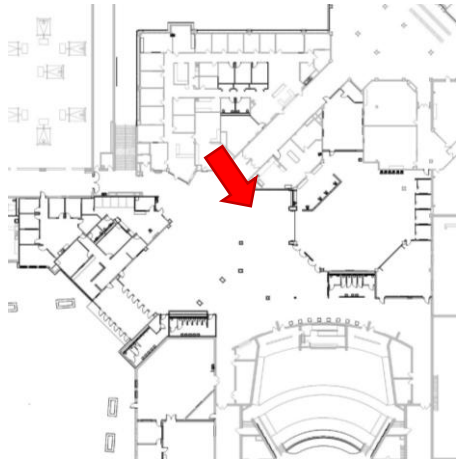




MAPLE GROVE SENIOR HIGH

INTERIOR VIEW - MEDIA CENTER SOFT SEATING

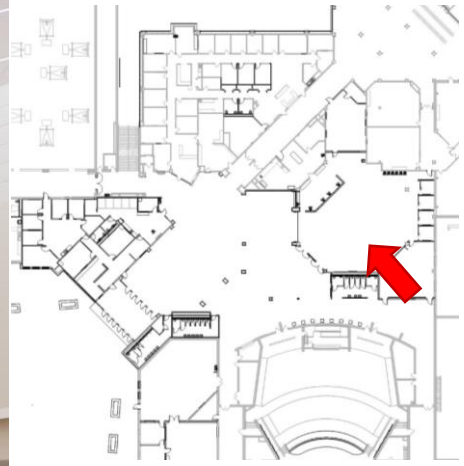




MAPLE GROVE SENIOR HIGH

INTERIOR VIEW - MEDIA CENTER

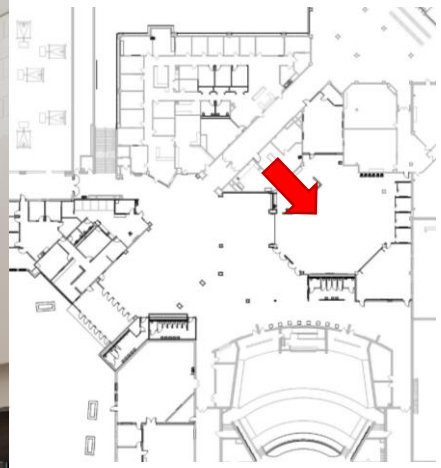




MAPLE GROVE SENIOR HIGH

INTERIOR VIEW - MEDIA CENTER

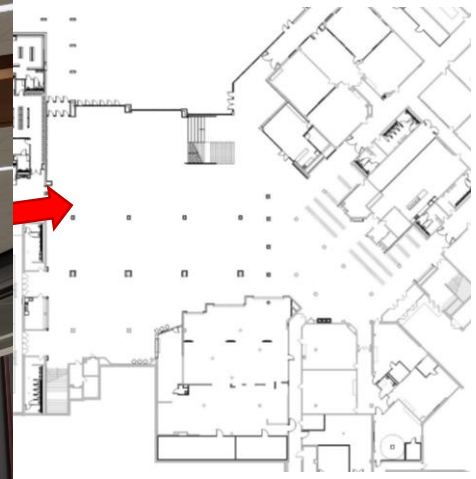




MAPLE GROVE SENIOR HIGH

INTERIOR VIEW - CAFETERIA

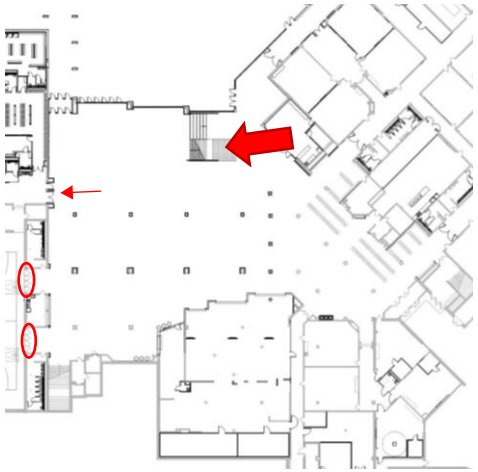




MAPLE GROVE SENIOR HIGH

INTERIOR VIEW - CAFETERIA

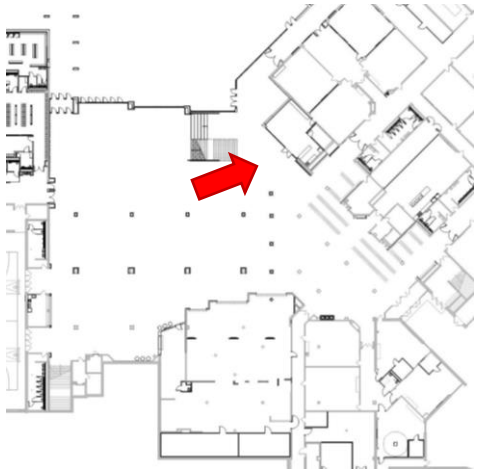




MAPLE GROVE SENIOR HIGH

INTERIOR VIEW - SCHOOL STORE





MAPLE GROVE SENIOR HIGH

INTERIOR VIEW - SERVERY





MAPLE GROVE SENIOR HIGH

INTERIOR VIEW - SERVERY

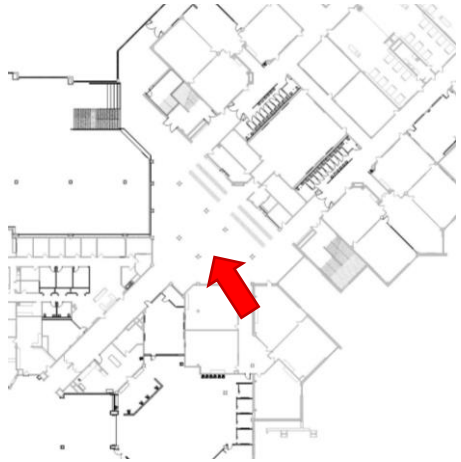




MAPLE GROVE SENIOR HIGH

INTERIOR VIEW - LOCKER COMMONS





MAPLE GROVE SENIOR HIGH

INTERIOR VIEW - ADDITION HALLWAY





MAPLE GROVE SENIOR HIGH

INTERIOR VIEW - ADDITION CLASSROOM FLEX





MAPLE GROVE SENIOR HIGH

INTERIOR VIEW - ADDITION CLASSROOM





MAPLE GROVE SENIOR HIGH

INTERIOR VIEW - ADDITION UNIVERSAL TOILET





MAPLE GROVE SENIOR HIGH

INTERIOR VIEW - CTE CORRIDOR

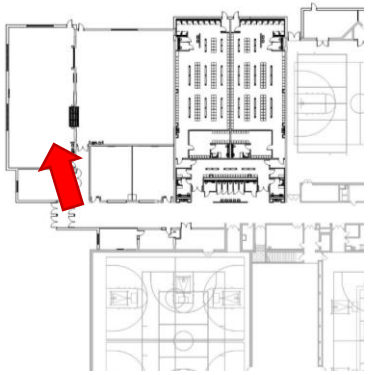




MAPLE GROVE SENIOR HIGH

INTERIOR VIEW - STRENGTH & CONDITIONING

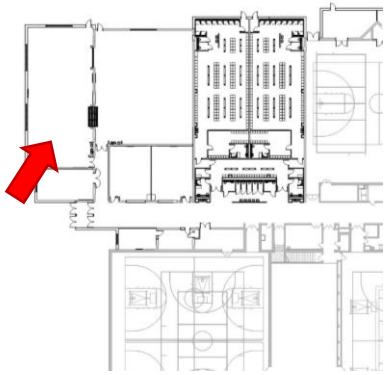




MAPLE GROVE SENIOR HIGH

INTERIOR VIEW - STRENGTH & CONDITIONING





Minutes of the Regular Meeting Independent School District 279 School Board Maple Grove, MN Tuesday, January 21, 2025	
CALL TO ORDER	A regular meeting of the Independent School District 279 School Board was held on Tuesday, January 21, 2025 in the board room at the Educational Service Center. Board Chair Tanya Prince called the meeting to order at 6:04 PM.
ROLL CALL	The following members were present: Kelsey Dawson, Erica Foster, Thomas Brooks, Tanya Prince, Keith Tate, and Sarah Mitchell.
PLEDGE OF ALLEGIANCE	The Pledge of Allegiance was recited, led by Erica Foster.
APPROVAL OF AGENDA	Motion by Kelsey Dawson, seconded by Thomas Brooks, to accept the printed agenda. The motion carried on a vote of 6 to 0.
RECOGNITIONS	None
AUDIENCE OPPORTUNITY TO ADDRESS THE SCHOOL BOARD	The following individuals addressed the School Board: • Aimee Jordan (parent/guardian of a student) – open enrollment exception request due to accessibility • Lila Tjader (student) – district denying open enrollment request
SUPERINTENDENT'S REPORT	Dr. Kim Hiel's report included Points of Pride, celebrating students, staff and community members who are contributing to the accomplishment of the district's mission, which is to inspire and prepare each and every scholar with the confidence, courage and competence to achieve their dreams, contribute to community, and engage in a lifetime of learning. Dr. Hiel shared information regarding community input sessions and other avenues for community members to provide input and be informed on the attendance boundary adjustments process. Reminders of several events were also shared.
SCHOOL BOARD REPORTS	Kelsey Dawson (AMSD, Minnesota School Boards Association Leadership Conference, MLK Breakfast) Tanya Prince (Northwest Suburban Integration School District)
CONSENT AGENDA	Motion by Sarah Mitchell, seconded by Kelsey Dawson, to approve items in the consent agenda as follows: A. Minutes of the regular meeting of December 17, 2024 B. Minutes of the negotiation strategies meeting of December 17, 2024

	C. Minutes of the organizational meeting of January 7, 2025 D. Financial reports for the month of December 2024 E. Payment of items for the month of December 2024 F. Extended Educational Trip G. Fundraiser H. Acceptance of the 2024-2025 Solar for Schools – Cedar Island Elementary Grant in the amount of $84,000 and authorize an expenditure and budget appropriation in the amount of $84,000 I. Acceptance of the 2024-2025 Solar for Schools – Maple Grove Middle School Grant in the amount of $84,000 and authorize an expenditure and budget appropriation in the amount of $84,000 J. Personnel K. Construction contract approvals: a. New Elementary b. Oak View Elementary c. Woodland Elementary d. Rush Creek Elementary e. Basswood Elementary f. Educational Service Center L. Annual Radon Report M. Refuse and Recycling Bid Award N. Approval of property insurance carrier O. Contract by and between ISD 279 Osseo Area Schools and Trane for the purchase of new control system at Arbor View P. Approval of Minnesota Management and Budget Pay Equity Implementation Report, December 2024 The motion carried on a vote of 6 to 0.
ACTION ITEM GIFTS TO THE DISTRICT	Motion by Thomas Brooks, seconded by Erica Foster, to approve Gifts to the District totaling $227,040.84. The motion carried on a vote of 6 to 0.
INFORMATIONAL ITEMS FIRST READING OF POLICIES	General Counsel Amy Moore shared the First Reading of the following policies: 1. 400 Series: Personnel a. Policy 404-Family and Medical Leave for School Employees (proposed edits) b. Policy 420-Students and Employees with Communicable Diseases (review, no proposed edits) c. Policy 427-Workload Limits for Certain Special Education Teachers (proposed edits) d. Policy 442-Travel (proposed edits) 2. 700 Series: Non-instructional Operations

	a. Policy 705-Investments (proposed edits) b. Policy 706-Investments Other Post Employee Benefits (proposed edits) c. Policy 722-Public Data and Data Subject Requests (proposed edits) d. Policy 730-Fund Balance (proposed edits) e. Policy 731-Post Issuance Debt Compliance (proposed edits) f. Policy 740-Electronic Signatures (review, no proposed edits)
ADJOURNMENT	Motion by Thomas Brooks, seconded by Sarah Mitchell, to adjourn the meeting at 6:56 PM. The motion carried on a vote of 6 to 0.
	_____ Tanya Prince, Board Chairperson

Independent School District 279

Consent Agenda Financial Items
Fiscal Year 2025

Date: February 25, 2025

To: John Morstad, Executive Director of Finance and Operations

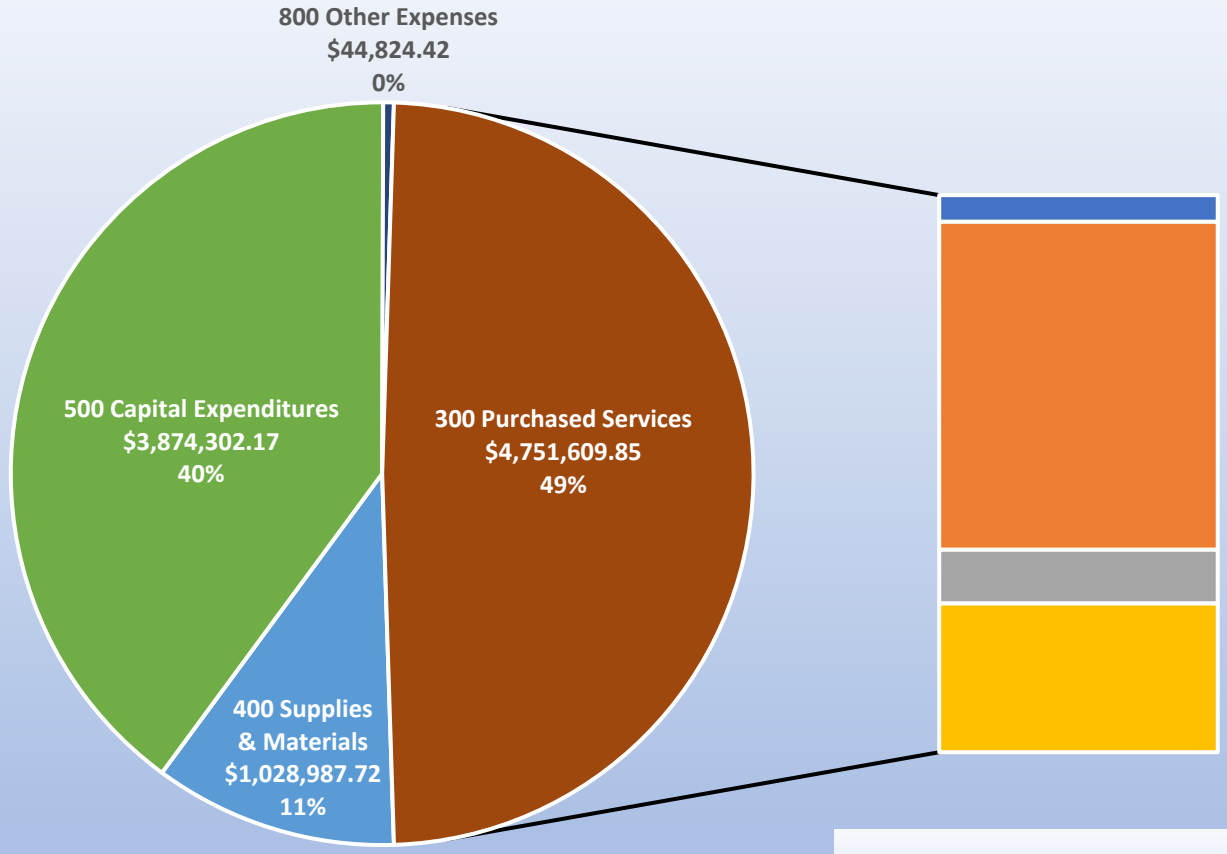
From: Kelly Benusa, Director of Business Services

RE: Consent Agenda Financial Items –
Approval of Financial Reports
Approval of Payments

A. The ISD 279 School Board approval of financial reports for the month of January.

B. The ISD 279 School Board authorizes payment of Vendor Checks, Epayables, Electronic Wire Transfers, Employee Reimbursements, and Vendor ACH for the month of January totaling $74,378,730.06.

JANUARY 2025 PAYMENTS FOR ALL FUNDS



Total = $9,699,724.16

Shown in Chart

300 Purchased Services: Consulting Fees, Transportation, Utilities, Etc.
400 Supplies and Materials: Food, Software, General Supplies, Etc.
500 Capital Expenditures: Equipment, Building & Site Improvements, Etc.
800 Other Expenses: Dues, Memberships, Etc.

Not Shown in Chart

Payroll, Benefits, Investments,Etc.....$64,679,005.90

OSSEO AREA SCHOOLS
ISD 279

BUSINESS SERVICES MEMORANDUM

TO: John Morstad, Executive Director of Finance and Operations
FROM: Kelly Benusa, Director of Business Services
SUBJECT: Financial Reports for the Month Ended January 31, 2025
DATE: February 25, 2025

The following is a recap of the monthly financials:

Fund Balance Report
During the year, the District maintains its financial records on the cash basis. Therefore, the cash basis fund balance may fluctuate considerably during the year due to the timing of cash receipts and disbursements. At year-end, we convert the financial records to the modified accrual basis according to Governmental Accounting Standards Board (GASB). Fund balances are shown by fund total monthly. Fund balance designations within each fund for non-spendable, restricted, or assigned/unassigned will be shown at the fiscal year-end.

Revenue Operating Budget Summary by Fund
The General Fund-Percentage Comparison of Year-To-Date with Operating Budget shows a 3.3% increase from the prior year. All prior year accruals were reversed in August and the District is still collecting prior year revenue from various sources, i.e., state aid, federal grants, other districts, etc. This process is consistent with prior years. June 30, 2024, year-end results will be incorporated into the February mid-year budget adjustments where applicable.

Expenditure Operating Budget Summary by Fund
The General Fund-Percentage Comparison of Year-To-Date with Operating Budget shows a 2.7% increase from the prior year. June 30, 2024, year-end results will be incorporated into the February mid-year budget adjustments where applicable.

Current Investments on Hand
Interest rates declined during January 3.625% to 4.358% compared with December rates of 4.000% to 4.507%.

ISD 279-Osseo Area Schools
Fund Balance Report
Fiscal Year 2025
Month Ended January 31, 2025

Fund	Accrual Basis Fund Balance June 30, 2024	FY 2025 YTD Revenue	FY 2025 YTD Expenditure	Cash Basis * Fund Balance January 31, 2025
General	116,775,224	175,037,066	156,398,253	135,414,038
Student Activities	256,692	4,858	16,271	245,279
Capital & Land Proceeds	5,722,661	34,558,618	35,195,360	5,085,919
Food & Nutrition Service	5,763,889	7,583,568	8,487,081	4,860,376
Community Service	5,955,612	11,193,143	10,747,170	6,401,586
Building Construction	250,255,965	570,840	28,781,965	222,044,840
Debt Service	11,282,300	19,155,058	25,720,702	4,716,656
Retirement Incentive Pay Internal Service	818,674	-	183,686	634,988
Dental Self Insurance Internal Service	411,806	1,126,141	1,250,736	287,211
Health Self Insurance Internal Service	116,800	3,953,553	3,723,549	346,804
Post-Employment Benefits Revocable Trust Internal Service	10,750,647	402,891	-	11,153,538
Total	**$ 408,110,270**	**$ 253,585,736**	**$ 270,504,772**	**$ 391,191,235**

*During the year the District maintains its financial records on a cash basis. Therefore, the cash basis fund balance may fluctuate considerably during the year due to the timing of cash receipts and disbursements.

ISD 279-Osseo Area Schools
Revenue Operating Budget Summary By Fund
Fiscal Year 2025
Month Ended January 31, 2025

Revenue By Fund	Jan 2025 Revenue	FY 2025 YTD Revenue	% Of Budget	FY 2025 Budget	Actual YTD (Over) Under Budget	FY 2024 Actual Revenue	% Of PY Actual
General	36,746,213	172,431,021	55.0%	313,338,405	38,738,653	158,549,737	52.6%
Capital & Land Proceeds	10,140	14,707,905	67.2%	21,877,998	18,105,192	8,983,538	49.6%
Food & Nutrition Services	1,449,844	7,516,234	44.8%	16,778,359	9,262,125	7,119,476	40.4%
Community Service	1,125,361	9,334,223	59.2%	15,765,950	6,431,727	8,785,301	56.6%
Debt Service	37,639	19,155,058	97.7%	19,614,864	459,806	12,451,761	64.2%
Total Revenue Operating Budget	39,369,197	223,144,441	57.6%	387,375,576	72,997,504	195,889,814	52.6%
Special Funded Projects (State & Federal)	(1,437,448)	23,154,725	32.6%	71,009,847	47,855,122	25,421,520	31.1%
Gifts/Fund Raising Clearing/Resale	192,329	1,228,287	51.2%	2,400,000	1,171,713	1,096,547	44.6%
Student Activities	4,336	4,858	1.2%	400,000	395,142	121,832	34.8%
Total Revenue Budget	38,128,414	247,532,311	53.7%	$ 461,185,423	$ 122,419,481	$ 222,529,713	48.7%

Non-Budgeted Funds		
Building Construction	763,424	570,840
Dental Self Insurance Internal Service	196,261	1,126,141
Health Self Insurance Internal Service	597,601	3,953,553
Post-Employment Benefits Revocable Trust Internal Service	19,813	402,891
Total Non-Budgeted Funds	1,577,098	6,053,426
Total Revenue	$ 39,705,513	$ 253,585,736

	FY 2025	FY 2024
General Fund - % Comparison of Year to Date with Operating Budget	55.0%	51.7%

ISD 279-Osseo Area Schools
Expenditure Operating Budget Summary By Fund
Fiscal Year 2025
Month Ended January 31, 2025

Expenditure By Fund	Jan 2025 Expenditure	FY 2025 YTD Expenditure	% Of Budget	FY 2025 Budget	Actual YTD (Over) Under Budget	FY 2024 Actual Expenditure	% Of PY Actual
Salaries and Wages	$ 16,575,763	$ 83,953,619	42.7%	$ 196,842,056	$ 112,888,437	$ 71,702,012	40.7%
Employee Benefits	6,042,100	33,940,068	48.4%	70,143,179	36,203,111	29,235,801	46.0%
Purchased Services	3,897,267	16,540,968	42.7%	38,699,685	22,158,717	15,069,026	43.2%
Supplies and Materials	241,948	2,711,630	37.3%	7,262,406	4,550,776	2,892,725	52.4%
Capital	(1,756)	497,813	58.6%	850,029	352,216	348,486	40.7%
Other	(69,312)	108,609	9.0%	1,200,155	1,091,546	57,580	-72.6%
General	26,686,010	137,752,707	43.7%	314,997,510	177,244,803	119,305,631	42.5%
Capital & Land Proceeds	1,862,232	15,795,936	70.2%	22,490,843	6,694,907	11,925,692	59.3%
Food & Nutrition Services	1,259,934	8,419,598	47.8%	17,620,884	9,201,286	8,008,567	48.0%
Community Service	1,086,391	9,230,690	51.5%	17,936,391	8,705,701	7,820,171	49.5%
Debt Service	23,545,371	25,720,702	99.5%	25,845,079	124,377	2,469,764	20.4%
Total Expenditure Operating Budget	54,439,939	196,919,634	49.4%	398,890,707	201,971,073	149,529,825	43.3%
Special Funded Projects (State & Federal)	4,519,883	38,662,776	54.4%	71,009,847	32,347,071	32,599,179	41.7%
Gifts/Fund Raising Clearing/Resale	179,095	966,155	40.3%	2,400,000	1,433,845	1,078,015	47.0%
Student Activities	2,758	16,271	4.1%	400,000	383,729	175,245	46.9%
Total Expenditure Budget	59,141,675	236,564,836	50.0%	$ 472,700,554	$ 236,135,718	$ 183,382,264	43.0%

Non-Budgeted Funds		
Building Construction	1,955,336	28,781,965
Retirement Incentive Pay Internal Service	241,738	183,686
Dental Self Insurance Internal Service	181,744	1,250,736
Health Self Insurance Internal Service	610,236	3,723,549
Post-Employment Benefits Revocable Trust Internal Service	-	-
Total Non-Budgeted Funds	2,989,054	33,939,936
Total Expenditure	$ 62,130,728	$ 270,504,772

	FY 2025	FY 2024
General Fund - % Comparison of Year to Date with Operating Budget	43.7%	41.0%

ISD 279 - OSSEO AREA SCHOOLS
CURRENT INVESTMENTS ON HAND
FISCAL YEAR 2025
MONTH END JANUARY 31, 2025

BANK	TYPE	PURCHASED	MATURITY	YIELD	COST
OPERATING FUNDS					
MN TRUST - PMA	CD	08-31-23	05-02-25	5.060	4,000,000
MN TRUST - PMA	CD	08-03-23	02-03-25	5.310	248,337
MN TRUST - PMA	CD	10-27-23	02-19-25	5.340	233,450
MN TRUST - PMA	CD	10-27-23	02-19-25	5.390	233,300
MN TRUST - PMA	CD	10-27-23	02-19-25	5.100	234,100
MN TRUST - PMA	CD	10-27-23	07-28-25	5.140	229,000
MN TRUST - PMA	CD	10-27-23	07-28-25	5.140	229,000
MN TRUST - PMA	CD	10-27-23	07-28-25	5.040	229,600
MN TRUST - PMA	CD	10-27-23	07-28-25	4.960	229,600
MN TRUST - PMA	CD	10-27-23	07-28-25	5.110	229,050
MN TRUST - PMA	CD	10-27-23	07-28-25	4.950	229,900
MN TRUST - PMA	CD	05-08-24	11-10-25	5.010	243,332
MN TRUST - PMA	CD	05-08-24	11-10-25	5.010	243,332
MN TRUST - PMA	GOVERNMENT	11-21-24	07-10-25	4.270	3,499,010
MN TRUST - PMA	GOVERNMENT	11-21-24	08-31-25	4.310	3,997,055
MN TRUST - PMA	GOVERNMENT	11-21-24	12-31-25	4.250	3,993,013
MN TRUST - PMA	GOVERNMENT	11-21-24	07-15-26	4.160	3,937,809
MN TRUST - PMA	GOVERNMENT	11-21-24	11-15-26	4.210	2,999,641
MN TRUST - PMA	TERM SERIES	05-17-24	01-07-26	4.820	5,000,000
MN TRUST - PMA	TERM SERIES	06-21-24	06-17-26	4.570	5,000,000
MN TRUST - PMA	TERM SERIES	11-15-24	11-14-25	4.250	500,000
MN TRUST - PMA	TERM SERIES	12-24-24	06-26-26	4.150	6,000,000
MN TRUST - PMA	TERM SERIES	01-30-25	09-17-25	4.190	2,000,000
MN TRUST - PMA	TERM SERIES	01-30-25	01-26-26	4.100	10,000,000
MN TRUST - PMA	SDA	10-19-22	01-31-25	4.350	16,781,330
MN TRUST - PMA	LIMITED TERM DURATION	06-01-17	01-31-25	1.700	21,378,408
US BANK	MONEY MKT		01-31-25	4.315	28,148,394
MN TRUST - PMA	MONEY MKT		01-31-25	4.358	26,019,246
TOTAL OPERATING FUNDS					146,065,906
LONG-TERM FACILITIES MAINTENANCE 2022A BOND					
MN TRUST - PMA	MONEY MKT		01-31-25	4.358	253,028
TOTAL LONG-TERM FACILITIES MAINTENANCE 2022A BOND					253,028
LONG-TERM FACILITIES MAINTENANCE 2024A BOND					
MN TRUST - PMA	CD	03-05-24	02-28-25	4.890	2,800,000
MN TRUST - PMA	CD	03-05-24	03-31-25	4.840	2,000,000
MN TRUST - PMA	CD	03-05-24	03-31-25	4.460	2,000,000
MN TRUST - PMA	CD	03-05-24	04-30-26	4.440	5,000,000
MN TRUST - PMA	CD	03-05-24	05-29-26	4.410	5,000,000
MN TRUST - PMA	CD	03-05-24	06-30-26	4.370	5,000,000
MN TRUST - PMA	CD	03-05-24	12-30-26	4.290	3,000,000
MN TRUST - PMA	CDR	03-07-24	03-06-25	4.910	235,315

ISD 279 - OSSEO AREA SCHOOLS
CURRENT INVESTMENTS ON HAND
FISCAL YEAR 2025
MONTH END JANUARY 31, 2025

BANK	TYPE	PURCHASED	MATURITY	YIELD	COST
MN TRUST - PMA	CDR	03-07-24	03-06-25	4.910	216,542
MN TRUST - PMA	CDR	03-07-24	03-06-25	4.910	186,923
MN TRUST - PMA	CDR	03-07-24	03-06-25	4.910	173,087
MN TRUST - PMA	CDR	03-07-24	03-06-25	4.910	121,436
MN TRUST - PMA	CDR	03-07-24	03-06-25	4.910	108,271
MN TRUST - PMA	CDR	03-07-24	03-06-25	4.910	75,554
MN TRUST - PMA	CDR	03-14-24	03-13-25	4.900	236,325

ISD 279 - OSSEO AREA SCHOOLS
CURRENT INVESTMENTS ON HAND
FISCAL YEAR 2025
MONTH END JANUARY 31, 2025

BANK	TYPE	PURCHASED	MATURITY	YIELD	COST
SCHOOL BUILDING 2024A BOND					
MN TRUST - PMA	CD	03-05-24	02-28-25	4.890	1,700,000
MN TRUST - PMA	CD	03-05-24	03-31-25	4.840	3,500,000
MN TRUST - PMA	CD	03-05-24	03-31-26	4.460	2,000,000
MN TRUST - PMA	CD	03-05-24	04-30-26	4.440	6,000,000
MN TRUST - PMA	CD	03-05-24	05-29-26	4.410	5,000,000
MN TRUST - PMA	CD	03-05-24	06-30-26	4.370	6,000,000
MN TRUST - PMA	CD	03-08-24	03-12-25	4.870	15,000,000
MN TRUST - PMA	SEC	03-21-24	06-01-25	4.870	5,873,760
MN TRUST - PMA	TERM SERIES	03-22-24	09-22-25	4.780	8,000,000
MN TRUST - PMA	CD	03-25-24	09-26-25	4.860	7,500,000
MN TRUST - PMA	SEC	03-25-24	01-15-26	4.630	2,864,820
MN TRUST - PMA	CD	03-27-24	02-27-26	4.510	6,000,000
MN TRUST - PMA	TERM SERIES	05-01-24	11-18-25	4.780	3,750,000
MN TRUST - PMA	CD	03-27-24	02-27-26	4.510	5,000,000
MN TRUST - PMA	SDA	12-13-24	12-12-25	4.180	7,832,789
MN TRUST - PMA	MONEY MKT		01-31-25	4.358	13,472,463
TOTAL SCHOOL BUILDING 2024A BOND					99,493,832
OPEB REVOCABLE TRUST					
MN TRUST - PMA	CORP. BONDS	02-25-16	02-10-45	3.700	286,926
MN TRUST - PMA	CORP. BONDS	03-03-16	03-01-46	3.800	199,112
MN TRUST - PMA	MUNICIPAL	06-22-16	07-01-31	3.800	45,000
MN TRUST - PMA	CORP. BONDS	09-16-16	10-15-46	3.530	249,362
MN TRUST - PMA	MUNICIPAL	10-17-16	08-01-33	3.220	202,265
MN TRUST - PMA	MUNICIPAL	10-17-16	02-15-38	3.560	174,741
MN TRUST - PMA	MUNICIPAL	10-17-16	11-01-37	3.450	135,405
MN TRUST - PMA	MUNICIPAL	10-21-16	05-15-31	3.090	298,551
MN TRUST - PMA	MUNICIPAL	10-25-16	10-01-37	3.190	270,712
MN TRUST - PMA	CORP. BONDS	01-31-17	03-01-26	3.640	234,268
MN TRUST - PMA	MUNICIPAL	02-28-17	06-15-32	4.050	216,608
MN TRUST - PMA	CORP. BONDS	03-09-17	06-15-27	3.250	199,494
MN TRUST - PMA	MUNICIPAL	03-30-17	09-15-30	3.350	148,383
MN TRUST - PMA	MUNICIPAL	04-19-17	02-01-25	3.000	250,000
MN TRUST - PMA	CORP. BONDS	04-28-17	01-15-26	3.180	109,300
MN TRUST - PMA	MUNICIPAL	09-21-17	09-01-28	2.950	200,000
MN TRUST - PMA	CORP. BONDS	09-28-17	10-01-27	3.100	199,932
MN TRUST - PMA	MUNICIPAL	10-12-17	09-15-26	2.960	256,540
MN TRUST - PMA	CORP. BONDS	01-24-18	01-24-39	3.880	250,000
MN TRUST - PMA	CORP. BONDS	01-30-18	02-22-48	3.950	210,584
MN TRUST - PMA	CORP. BONDS	02-20-18	03-01-28	3.810	249,833
MN TRUST - PMA	CORP. BONDS	08-29-18	04-23-29	4.336	287,550
MN TRUST - PMA	MUNICIPAL	09-27-18	07-01-32	3.770	307,876
MN TRUST - PMA	CORP. BONDS	10-10-18	12-14-35	4.150	254,948
MN TRUST - PMA	CORP. BONDS	09-13-19	03-13-51	2.470	297,954
MN TRUST - PMA	MUNICIPAL	10-16-19	05-25-26	2.310	100,000
MN TRUST - PMA	MUNICIPAL	10-03-19	11-01-29	2.320	145,982
MN TRUST - PMA	MORTGAGE BACKED SEC	10-24-19	07-25-25	2.210	110,806
MN TRUST - PMA	MUNICIPAL	12-10-19	04-01-30	2.610	250,000
MN TRUST - PMA	CORP. BONDS	01-31-20	02-05-50	3.250	99,961
MN TRUST - PMA	MUNICIPAL	02-27-20	01-01-32	1.810	150,000
MN TRUST - PMA	MORTGAGE BACKED SEC	02-27-20	10-25-27	1.560	59,755
MN TRUST - PMA	CORP. BONDS	10-08-20	06-30-30	1.320	201,368
MN TRUST - PMA	CORP. BONDS	10-22-20	10-15-30	1.740	199,234
MN TRUST - PMA	MUNICIPAL	10-27-20	08-01-32	1.750	100,000
MN TRUST - PMA	MORTGAGE BACKED SEC	10-15-20	02-26-35	1.650	181,303
MN TRUST - PMA	MUNICIPAL	10-14-20	12-01-35	2.570	169,878
MN TRUST - PMA	MORTGAGE BACKED SEC	12-10-20	10-25-30	1.190	102,992
MN TRUST - PMA	MUNICIPAL	12-22-20	08-01-36	2.060	100,000
MN TRUST - PMA	MUNICIPAL	12-14-20	02-01-40	2.050	200,740
MN TRUST - PMA	MUNICIPAL	12-22-20	12-01-42	2.340	100,000
MN TRUST - PMA	CORP. BONDS	12-17-20	04-15-26	0.790	54,143
MN TRUST - PMA	MUNICIPAL	01-15-21	04-01-36	2.130	100,000
MN TRUST - PMA	MUNICIPAL	01-27-21	04-01-43	3.280	100,000
MN TRUST - PMA	CORP. BONDS	01-07-21	03-15-31	1.380	248,807
MN TRUST - PMA	MUNICIPAL	01-20-21	05-15-47	2.650	256,740
MN TRUST - PMA	GOVERNMENT	01-11-21	11-20-37	1.630	179,383
MN TRUST - PMA	CORP. BONDS	02-11-21	02-11-31	1.950	100,089
MN TRUST - PMA	CORP. BONDS	02-03-21	06-01-51	3.100	99,944
MN TRUST - PMA	CORP. BONDS	02-26-21	03-15-51	3.260	249,757

ISD 279 - OSSEO AREA SCHOOLS
CURRENT INVESTMENTS ON HAND
FISCAL YEAR 2025
MONTH END JANUARY 31, 2025

BANK	TYPE	PURCHASED	MATURITY	YIELD	COST
MN TRUST - PMA	CORP. BONDS	02-19-21	03-15-51	1.690	99,409
MN TRUST - PMA	CORP. BONDS	03-16-21	04-01-32	2.590	99,570
MN TRUST - PMA	CORP. BONDS	04-27-21	07-01-53	2.900	185,359
MN TRUST - PMA	CORP. BONDS	06-29-21	07-15-41	0.150	149,172
MN TRUST - PMA	MUNICIPAL	07-29-21	11-01-31	2.630	200,000
MN TRUST - PMA	MUNICIPAL	07-20-21	08-01-37	1.930	147,342
MN TRUST - PMA	CORP. BONDS	07-22-21	02-01-52	2.730	297,873
MN TRUST - PMA	CORP. BONDS	08-31-21	07-15-41	2.670	102,080
MN TRUST - PMA	CORP. BONDS	08-31-21	03-15-32	2.020	252,880
MN TRUST - PMA	CORP. BONDS	09-02-21	06-01-51	3.180	96,947
MN TRUST - PMA	CORP. BONDS	09-07-21	09-15-51	2.730	248,268
MN TRUST - PMA	CORP. BONDS	10-28-21	11-02-27	1.880	300,000
MN TRUST - PMA	CORP. BONDS	11-08-21	12-01-28	1.900	109,856
MN TRUST - PMA	CORP. BONDS	11-15-21	11-18-31	2.000	99,487
MN TRUST - PMA	CORP. BONDS	03-15-22	03-15-52	3.820	251,313
MN TRUST - PMA	CORP. BONDS	08-22-22	08-22-32	4.300	100,000
MN TRUST - PMA	CORP. BONDS	10-28-22	02-15-28	3.400	149,937
MN TRUST - PMA	CORP. BONDS	12-14-22	08-15-23	4.630	223,602
MN TRUST - PMA	CORP. BONDS	01-10-23	02-01-33	4.940	99,666
MN TRUST - PMA	CORP. BONDS	01-26-23	01-26-34	4.820	293,660
MN TRUST - PMA	CORP. BONDS	02-23-23	05-15-33	4.690	149,176
MN TRUST - PMA	CORP. BONDS	03-06-23	05-15-33	5.180	149,636
MN TRUST - PMA	CORP. BONDS	05-30-23	02-15-34	5.440	249,178
MN TRUST - PMA	CORP. BONDS	07-25-23	06-12-29	5.810	299,562
MN TRUST - PMA	CORP. BONDS	08-18-23	06-01-49	5.230	155,560
MN TRUST - PMA	CORP. BONDS	08-18-23	11-21-39	5.660	165,994
MN TRUST - PMA	CORP. BONDS	08-18-23	07-21-34	5.820	242,060
MN TRUST - PMA	CORP. BONDS	09-21-23	11-02-42	5.390	127,923
MN TRUST - PMA	CORP. BONDS	09-08-23	03-15-34	6.090	99,675
MN TRUST - PMA	CORP. BONDS	09-08-23	09-08-33	5.150	249,962
MN TRUST - PMA	GOVERNMENT	09-20-23	08-15-25	5.110	96,445
MN TRUST - PMA	CORP. BONDS	09-21-23	01-15-29	5.160	191,636
MN TRUST - PMA	GOVERNMENT	10-31-23	11-15-42	5.290	169,352
MN TRUST - PMA	CORP. BONDS	11-22-23	11-15-53	5.900	99,085
MN TRUST - PMA	CORP. BONDS	11-22-23	03-15-64	5.950	99,721
MN TRUST - PMA	GOVERNMENT	12-06-23	05-15-39	4.250	99,699
MN TRUST - PMA	CORP. BONDS	01-02-24	02-15-34	4.870	149,703
MN TRUST - PMA	MORTGAGE BACKED SEC	05-30-24	05-01-38	4.500	218,258
MN TRUST - PMA	GOVERNMENT	05-15-24	02-15-44	4.500	243,652
MN TRUST - PMA	GOVERNMENT	05-31-24	11-15-48	3.375	159,258
MN TRUST - PMA	GOVERNMENT	05-31-24	08-15-43	4.375	317,910
MN TRUST - PMA	GOVERNMENT	05-31-24	11-15-53	4.375	126,338
MN TRUST - PMA	GOVERNMENT	05-31-24	02-15-34	4.750	507,247
MN TRUST - PMA	GOVERNMENT	07-08-24	05-15-41	4.500	295,570
MN TRUST - PMA	GOVERNMENT	08-21-24	02-15-43	4.200	287,719
MN TRUST - PMA	CORP. BONDS	09-09-24	03-15-35	4.870	99,852
MN TRUST - PMA	GOVERNMENT	10-29-24	08-15-33	4.240	486,621
MN TRUST - PMA	GOVERNMENT	11-22-24	08-15-33	4.375	392,531
MN TRUST - PMA	GOVERNMENT	01-14-25	03-31-30	3.625	286,055
MN TRUST - PMA	EQUITY		01-31-25	4.000	5,900,661
MN TRUST - PMA	MONEY MKT		01-31-25	4.310	597,989
TOTAL OPEB REVOCABLE TRUST					25,416,672
TOTAL INVESTMENTS					**$ 400,567,529**

CD CERTIFICATE OF DEPOSIT FDIC $250,000
CN CORPORATE NOTE
CP COMMERCIAL PAPER

FHLB FEDERAL HOME LOAN BANK
FHLMC FEDERAL HOME LOAN MORTGAGE CORP.
FNMA FEDERAL NAT'L MORTGAGE ASS'N.

January 2025 Monthly Check Register

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/13/25	737383	Vendor Check	303 FED SUB CONTRACT <$25,000	300 Purchased Services	54856	AFROCONTIGBO	$325.00
01/22/25	737525	Vendor Check	303 FED SUB CONTRACT <$25,000	300 Purchased Services	55461	LOCKLEAR EDUCATIONA	$1,500.00
01/29/25	737569	Vendor Check	303 FED SUB CONTRACT <$25,000	300 Purchased Services	54856	AFROCONTIGBO	$325.00
01/29/25	737592	Vendor Check	303 FED SUB CONTRACT <$25,000	300 Purchased Services	54858	ESKRIDGE, LUTHER JO	$750.00
01/29/25	V8009927	Vendor ACH	303 FED SUB CONTRACT <$25,000	300 Purchased Services	52862	INCUBATE TO INNOVAT	$15,470.00
01/29/25	V8009936	Vendor ACH	303 FED SUB CONTRACT <$25,000	300 Purchased Services	52884	MCCAMMON, REBECCA E	$1,000.00
01/08/25	V8009724	Vendor ACH	304 FED SUB CONTRACT >$25,000	300 Purchased Services	53996	CHANGE INC	$456.00
01/03/25	737328	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	A1926	HENNEPIN COUNTY TRE	$685.00
01/03/25	V8009683	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	50804	DART PORTABLE STORA	$90.00
01/03/25	V8009694	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	07649	MALLOY,MONTAGUE,KAR	$24,020.00
01/03/25	V8009715	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	54978	XIONG, CONNER	$567.00
01/08/25	737340	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	55433	NY EDUCATION CONSUL	$11,500.00
01/08/25	737347	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	A3013	BROOKLYN PARK RECRE	$440.00
01/08/25	737359	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	55429	FREESTYLE PRODUCTIO	$6,785.00
01/08/25	737370	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	A5418	MINNESOTA COMMUNITY	$50.00
01/08/25	737374	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	54372	RADAR TALENT SOLUTI	$1,000.00
01/08/25	737377	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	53831	ROGERS, CITY OF	$1,485.38
01/08/25	V8009719	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	54676	BLAZERWORKS	$5,404.60
01/08/25	V8009725	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	07933	CINTAS CORPORATION	$20.50
01/08/25	V8009732	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	F5627	GBR INTERPRETING &	$120.00
01/08/25	V8009748	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	F2758	NATIONAL URBAN ALLI	$28,000.00
01/08/25	V8009754	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	F3621	PHOENIX SCHOOL COUN	$4,001.60
01/08/25	V8009762	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	50982	TEAMWORKS INTERNATI	$1,885.74
01/15/25	737384	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	55444	AMPLIFIED IMPACT LL	$7,422.50
01/15/25	737407	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	F7417	CROWFEATHER REUBEN	$200.00
01/15/25	737423	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	54737	HENRY, ROBERT ANTON	$200.00
01/15/25	737427	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	55439	HOWES, THOMAS	$5,250.00
01/15/25	737431	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	55436	KOKOTOVICH, JAELYNN	$75.00
01/15/25	737435	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	55440	MAISEY, HIIRO	$75.00
01/15/25	737452	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	F1649	NECKLACE, KRISTA	$200.00
01/15/25	737459	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	55437	PARRY, NICOLE	$300.00
01/15/25	737460	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	55040	PARTNERED CONSULTAN	$1,027.47
01/15/25	737470	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	55378	STANLEY, SENECA GIS	$200.00
01/15/25	737476	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	55438	THOMPSON GOODRIDGE,	$75.00
01/15/25	V8009771	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	53776	BECKMAN, WILLIAM F	$500.00
01/15/25	V8009772	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	54676	BLAZERWORKS	$14,148.05
01/22/25	737498	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	00636	ASL INTERPRETING SE	$302.00
01/22/25	737523	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	F6319	KENNEDY & GRAVEN CH	$4,374.55
01/22/25	737533	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	09944	MAPLE GROVE, CITY O	$500.00
01/22/25	737543	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	54372	RADAR TALENT SOLUTI	$3,500.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/22/25	P406041	Epayable	305 CONSULTING FEES FOR SERV	300 Purchased Services	F5617	EWALD CONSULTING	$2,200.52
01/22/25	V8009840	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	53817	ASCEND ENTERTAINMEN	$374.50
01/22/25	V8009842	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	54676	BLAZERWORKS	$12,293.20
01/22/25	V8009854	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	F3556	DORSEY & WHITNEY LL	$1,840.00
01/22/25	V8009869	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	54077	INSTANT REQUEST INC	$1,050.00
01/22/25	V8009870	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	07766	INSTITUTE FOR ENVIR	$36,067.15
01/22/25	V8009877	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	F3946	MUSKA ELECTRIC	$450.00
01/22/25	V8009898	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	54978	XIONG, CONNER	$1,175.00
01/29/25	737622	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	54642	KWST BEHAVIORAL DEV	$7,000.00
01/29/25	737626	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	54976	LOVING GUIDANCE LLC	$2,010.00
01/29/25	737650	Vendor Check	305 CONSULTING FEES FOR SERV	300 Purchased Services	54372	RADAR TALENT SOLUTI	$5,000.00
01/29/25	V8009908	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	54676	BLAZERWORKS	$10,661.55
01/29/25	V8009923	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	F5627	GBR INTERPRETING &	$480.00
01/29/25	V8009942	Vendor ACH	305 CONSULTING FEES FOR SERV	300 Purchased Services	F6162	PARK NICOLLET FOUND	$2,424.00
01/03/25	V8009699	Vendor ACH	315 REPAIRS & MAINT COMP/TECH	300 Purchased Services	F5675	PITNEY BOWES INC	$1,200.92
01/15/25	V8009815	Vendor ACH	315 REPAIRS & MAINT COMP/TECH	300 Purchased Services	18914	RICOH USA	$2,828.05
01/03/25	737329	Vendor Check	316 MN JOINT POWERS AGENCIES	300 Purchased Services	A1613	INTERMEDIATE DISTRI	$87,373.06
01/03/25	V8009681	Vendor ACH	320 TELEPHONE/COMMUNICATION	300 Purchased Services	54875	CALLTOWER INC	$8,121.22
01/15/25	V8009788	Vendor ACH	320 TELEPHONE/COMMUNICATION	300 Purchased Services	52466	GRANITE TELECOMMUNI	$6,398.76
01/17/25	V5026390	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35056	ABIOLA C ADEGEYE	$90.00
01/17/25	V5026392	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22423	JENNIFER AJSENBERG	$90.00
01/17/25	V5026393	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35124	RANDI J ANDERSON	$90.00
01/17/25	V5026396	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30858	JEFFREY A ANSORGE	$90.00
01/17/25	V5026398	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33275	JOHANNAH ARNDT	$90.00
01/17/25	V5026399	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28562	JEFFREY P ARTHURS	$90.00
01/17/25	V5026400	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29670	STEPHEN J AUDETTE	$90.00
01/17/25	V5026401	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30210	JOSEPH A BAER	$45.00
01/17/25	V5026403	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33529	DIANE M BAGLEY	$90.00
01/17/25	V5026405	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E11003	DAVID J BAKKE	$45.00
01/17/25	V5026410	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23103	MARK A BARNES	$45.00
01/17/25	V5026411	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33272	BRYAN BASS	$90.00
01/17/25	V5026413	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30290	JENNIFER M BAUER	$90.00
01/17/25	V5026415	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23531	MICHELLE MAE BAUERM	$45.00
01/17/25	V5026417	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20822	BART C BECKER	$90.00
01/17/25	V5026418	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28728	JAMES A BECKER	$45.00
01/17/25	V5026419	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33479	TAJTIANNA BELL	$90.00
01/17/25	V5026420	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28149	DON R BELLEFEUILLE	$90.00
01/17/25	V5026421	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19653	DANIEL J BENGS	$45.00
01/17/25	V5026422	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35466	LAURA M BENSON	$90.00
01/17/25	V5026423	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20548	KELLY A BENUSA	$90.00
01/17/25	V5026424	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23942	ALEX H BERG	$90.00
01/17/25	V5026425	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27924	TERRY L BERGGREN	$90.00
01/17/25	V5026426	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22734	KIMBERLY A BERLING	$90.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/17/25	V5026428	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27680	CARTER P BERRY	$90.00
01/17/25	V5026429	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26114	KRISTAN M BIDWELL	$90.00
01/17/25	V5026430	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22952	RYAN M BISSON	$90.00
01/17/25	V5026432	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26912	JEANETTE M BITZER	$90.00
01/17/25	V5026433	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E25528	DIANA BLEDSOE	$90.00
01/17/25	V5026434	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23142	MICHAEL ARLEN BLOOM	$90.00
01/17/25	V5026435	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35524	ASHLEY A BOCK	$90.00
01/17/25	V5026436	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34104	MARK D BOCOCK	$45.00
01/17/25	V5026437	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19023	ANDREA W BODEAU	$90.00
01/17/25	V5026439	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26249	JAMIE LEE CARLSON B	$90.00
01/17/25	V5026440	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32888	TANYA L BRADEHOFT	$45.00
01/17/25	V5026441	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28287	DAVID A BRANCH	$90.00
01/17/25	V5026444	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34141	SONNI BUERSKIN	$90.00
01/17/25	V5026445	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34468	LUCAS J BURNS	$90.00
01/17/25	V5026446	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28668	CARRIE A CABE	$90.00
01/17/25	V5026447	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33534	JASON M CARDOSI	$90.00
01/17/25	V5026449	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E10701	DALE J CARLSTROM	$90.00
01/17/25	V5026450	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29159	RANDY M CARTER	$90.00
01/17/25	V5026451	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31538	JAMES F CASSIDY	$90.00
01/17/25	V5026452	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E21510	BRIAN CHANCE	$90.00
01/17/25	V5026454	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33474	LISA CHANG	$90.00
01/17/25	V5026455	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32004	IRFAN A CHAUDHRY	$90.00
01/17/25	V5026456	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35128	REBECCA M CHRISTENS	$90.00
01/17/25	V5026457	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29608	PATRICK CLYMER	$90.00
01/17/25	V5026459	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E21835	TERESA JO FAY COHN	$90.00
01/17/25	V5026460	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35055	AMY-MAE T COOPER	$90.00
01/17/25	V5026461	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31289	JILL A COUGHENOUR L	$90.00
01/17/25	V5026462	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35023	RYAN L COX	$90.00
01/17/25	V5026463	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34819	ASHTON W CROOKS	$90.00
01/17/25	V5026465	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30040	GUYDON J DANDREA JR	$90.00
01/17/25	V5026466	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28923	MARIA N DANIEL	$90.00
01/17/25	V5026467	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27653	NATHANIEL R DAVIES	$90.00
01/17/25	V5026468	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27952	DARRYL L DEHN	$45.00
01/17/25	V5026469	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29064	NICHOLAS J DEVOS	$90.00
01/17/25	V5026470	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29146	JAMES R DEZURIK	$45.00
01/17/25	V5026471	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E13191	JASON D DONAHUE	$45.00
01/17/25	V5026472	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27152	JOHN D DONLIN	$90.00
01/17/25	V5026476	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30289	BARBARA J DUPONT	$90.00
01/17/25	V5026477	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29399	JODI L DUROW	$90.00
01/17/25	V5026478	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27323	SARAH R LANCETTE	$90.00
01/17/25	V5026479	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29397	GERALD EDWARDS SR	$90.00
01/17/25	V5026480	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24977	KEVIN D ELIASON	$45.00
01/17/25	V5026484	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E9481	TOD W ERICKSON	$90.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/17/25	V5026485	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E15029	DAWN M EWER	$45.00
01/17/25	V5026486	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26175	GARRY FABB	$90.00
01/17/25	V5026487	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E16478	COLLEEN J FAIRBANKS	$90.00
01/17/25	V5026488	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34812	TIMOTHY J FAKLIS	$90.00
01/17/25	V5026490	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31139	JARRETTE D FELLOWS	$90.00
01/17/25	V5026491	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33988	BRANDON D FERRIS	$90.00
01/17/25	V5026493	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30343	STEPHEN C FLISK	$90.00
01/17/25	V5026494	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19898	KRISTA M FRECHETTE	$90.00
01/17/25	V5026495	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35221	DAVID FREEBURG	$90.00
01/17/25	V5026499	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28017	MELANIE M GATES	$90.00
01/17/25	V5026500	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35054	LORI E GEORGE	$90.00
01/17/25	V5026501	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28956	DEBRA ANN GERARDY	$90.00
01/17/25	V5026502	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35026	RYAN O GIBBS	$90.00
01/17/25	V5026504	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32681	VANESSA O.A. GILL	$90.00
01/17/25	V5026505	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34170	JOEL GONZALEZ	$90.00
01/17/25	V5026506	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34071	ADAM P GOODWALT	$45.00
01/17/25	V5026507	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27059	JAMES GREELEY	$90.00
01/17/25	V5026508	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30629	CARTER E GREENE	$90.00
01/17/25	V5026509	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29790	RYAN D GREENINGER	$90.00
01/17/25	V5026511	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29738	KYLE T GROVES	$90.00
01/17/25	V5026512	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26415	COURTNEY GULYARD	$90.00
01/17/25	V5026513	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33995	MEGHAN O GUTZWILLER	$45.00
01/17/25	V5026517	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32901	BETHANY A HANSON	$90.00
01/17/25	V5026518	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31245	DONALD A HANSON	$90.00
01/17/25	V5026519	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35213	AMANDA J HARRIS	$90.00
01/17/25	V5026520	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19889	ANTWAN HARRIS	$90.00
01/17/25	V5026521	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29656	KRISTEN J SWANSON	$90.00
01/17/25	V5026522	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26166	CHRISTOPHER J HAUK	$45.00
01/17/25	V5026523	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E21972	MEGAN J HAVELAK	$90.00
01/17/25	V5026524	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26623	DALE A HECKENLAIBLE	$90.00
01/17/25	V5026526	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29272	AMBER M HEGLAND	$90.00
01/17/25	V5026527	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19111	MELISSA L CARSTENS	$90.00
01/17/25	V5026528	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34364	YER HER	$90.00
01/17/25	V5026530	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29380	SARAH B HEYER	$90.00
01/17/25	V5026531	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28882	KIM R HIEL	$90.00
01/17/25	V5026532	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23814	JENNIFER A HINKER	$90.00
01/17/25	V5026534	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30535	DANIEL C HOLTHUS	$45.00
01/17/25	V5026535	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27577	YUNQI HUANG	$90.00
01/17/25	V5026537	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E25863	MICHAEL T HUELLER	$90.00
01/17/25	V5026538	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33556	SAMANTHA R HUMPHREY	$90.00
01/17/25	V5026539	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20381	JOE L HUNT	$45.00
01/17/25	V5026540	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31302	MARK A HUSCHKA	$90.00
01/17/25	V5026541	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26818	BENJAMIN J IRMITER	$90.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/17/25	V5026542	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33713	THERESA M JACKSON	$90.00
01/17/25	V5026544	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32491	AMY TOLLEFSON	$90.00
01/17/25	V5026545	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34762	ROBERT V JANSON KEL	$45.00
01/17/25	V5026546	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26393	JENNIFER JERULLE	$90.00
01/17/25	V5026547	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32493	KRISTI A JOESTING	$90.00
01/17/25	V5026548	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24690	ALICIA JEAN JOHNSON	$45.00
01/17/25	V5026549	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24051	NANCY E JOHNSON	$90.00
01/17/25	V5026550	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28318	DANIELLE M JOHNSON	$90.00
01/17/25	V5026551	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22200	JOSEPHINE K JOHNSON	$90.00
01/17/25	V5026552	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27273	KRISTY K JOHNSON	$90.00
01/17/25	V5026553	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29485	ROBERT J JOHNSON	$45.00
01/17/25	V5026554	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34395	LEONARD J JONES	$90.00
01/17/25	V5026555	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33515	LEVY J JONES	$90.00
01/17/25	V5026556	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30339	REBECCA J JONES	$90.00
01/17/25	V5026557	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29772	RICARDO T JONES	$90.00
01/17/25	V5026558	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35589	CHRISTIE L JUNESKI	$90.00
01/17/25	V5026560	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31611	THOMAS W KAMMERER J	$90.00
01/17/25	V5026561	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32900	HANNAH M KASSABIAN	$90.00
01/17/25	V5026562	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29704	RYAN M KENNEDY	$90.00
01/17/25	V5026563	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32494	KATIE E.D. KERN	$90.00
01/17/25	V5026565	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34508	COURTNEY KIELB	$90.00
01/17/25	V5026566	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22369	KATIE L KIMSEY	$90.00
01/17/25	V5026567	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30976	JILL M KIND	$90.00
01/17/25	V5026568	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E10360	MARGARET KLEVEN	$90.00
01/17/25	V5026569	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E10991	MARK A KLIMEK	$45.00
01/17/25	V5026571	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24139	JILL M KNUTSON	$90.00
01/17/25	V5026572	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29665	RACHEL E KOEHLER	$90.00
01/17/25	V5026575	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35399	MATTHEW A KORSMO	$90.00
01/17/25	V5026576	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28446	MICHELLE ANN ELBERT	$90.00
01/17/25	V5026577	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27810	AARON M KRUEGER	$90.00
01/17/25	V5026579	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33298	MEGHAN E KUEMMEL	$45.00
01/17/25	V5026580	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E25731	KENDRA KUHLMANN	$90.00
01/17/25	V5026581	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32073	SHANA R KWATAMPORA	$90.00
01/17/25	V5026582	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26205	PARIS D KYLES	$90.00
01/17/25	V5026583	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28930	ELIZABETH A LANTTO	$90.00
01/17/25	V5026584	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32964	JOHN W LARSEN	$90.00
01/17/25	V5026585	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23186	CARRIE L LARSON	$90.00
01/17/25	V5026586	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20085	JILL E LARSON	$90.00
01/17/25	V5026587	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24903	MICHELLE C LARSON	$90.00
01/17/25	V5026588	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E10910	JEFF J LAWRENCE	$90.00
01/17/25	V5026589	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32008	CANDICE L LEDMAN	$90.00
01/17/25	V5026590	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22829	JANELL M LEISEN	$90.00
01/17/25	V5026592	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26878	JILL N LESNE	$90.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/17/25	V5026594	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E8003	ANTHONY L LIBBY	$90.00
01/17/25	V5026595	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27708	SHERRI L LINCOLN	$90.00
01/17/25	V5026596	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35160	YVONNE S LIND	$90.00
01/17/25	V5026597	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19001	SARA A LOOBY-MORRIS	$90.00
01/17/25	V5026601	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34785	ROSS V LUKEN	$90.00
01/17/25	V5026603	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32540	PETER A LUNDBERG	$45.00
01/17/25	V5026606	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26012	THOMAS MADDEN	$45.00
01/17/25	V5026607	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E25688	CALLEN MAGNUSON	$90.00
01/17/25	V5026608	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34613	JEREMY D MALCHOW	$90.00
01/17/25	V5026609	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30005	CHRISTINA M MANANCE	$90.00
01/17/25	V5026611	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27623	ERIN L MANNING	$90.00
01/17/25	V5026613	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26110	MICHAEL L MASTERS J	$45.00
01/17/25	V5026615	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28955	LAUREN M R MATYSIK	$90.00
01/17/25	V5026616	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35113	SEAN B MAYBERRY	$90.00
01/17/25	V5026617	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29732	LORI E MCCARTHY	$90.00
01/17/25	V5026618	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33559	ARRIEL R MCDONALD	$90.00
01/17/25	V5026619	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27548	BRIDGET S MENGELKOC	$90.00
01/17/25	V5026620	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32386	JAMES J MIDTAUNE	$45.00
01/17/25	V5026621	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30977	WILBERT D MILLS	$90.00
01/17/25	V5026623	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24957	JULIE E MOBERG	$90.00
01/17/25	V5026624	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27855	BRIANA M MOLNAR	$90.00
01/17/25	V5026625	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E11508	KIM M MONETTE	$90.00
01/17/25	V5026627	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35189	RYAN S MONTREUIL	$90.00
01/17/25	V5026628	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34245	AMY MOORE	$90.00
01/17/25	V5026630	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29672	DAVID E MOREDOCK	$90.00
01/17/25	V5026631	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34118	MERISSA MOREY	$45.00
01/17/25	V5026632	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20197	MARY C MORRIS	$90.00
01/17/25	V5026633	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32983	JOHN H MORSTAD	$90.00
01/17/25	V5026634	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35216	REID H MOSENG	$45.00
01/17/25	V5026635	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E16312	TROY H MOSENG	$45.00
01/17/25	V5026636	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34039	KEONNA R MOSES	$90.00
01/17/25	V5026638	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20857	TRACY R MUELLER	$90.00
01/17/25	V5026639	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22727	MICHELLE MUNKHOLM	$90.00
01/17/25	V5026641	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28113	ETHAN NEERDAELS	$90.00
01/17/25	V5026642	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34123	DANA M NELSON	$90.00
01/17/25	V5026643	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34315	ERIN K NELSON	$90.00
01/17/25	V5026645	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28881	ELIZABETH S NESS	$90.00
01/17/25	V5026646	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24238	JOANNE M NEUMANN	$90.00
01/17/25	V5026647	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23458	NICOLE M NEWFIELD	$90.00
01/17/25	V5026648	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19849	KIERSTEN NICHOLSON	$90.00
01/17/25	V5026650	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26158	CHRISTINE OAKLAND	$45.00
01/17/25	V5026651	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20219	JEFFREY L OAKLAND	$45.00
01/17/25	V5026652	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35217	CHINWE M OBIALO	$90.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/17/25	V5026653	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30331	COLLIN L O'BRIEN	$90.00
01/17/25	V5026654	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26239	JASON L OLSON	$90.00
01/17/25	V5026655	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E11637	KENDALL A OLSON	$45.00
01/17/25	V5026656	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35303	CHANEL L OMVONGKOT	$90.00
01/17/25	V5026657	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26662	TIKKIA D OSBORNE	$90.00
01/17/25	V5026658	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27322	CECILIA OTTO	$90.00
01/17/25	V5026659	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30702	ANTHONY M PADRNOS	$90.00
01/17/25	V5026660	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24652	ERIC J PARKER	$90.00
01/17/25	V5026661	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E17381	KELLI A PARPART	$90.00
01/17/25	V5026662	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32375	DALE R PATTERSON	$45.00
01/17/25	V5026663	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22375	MARYBETH PATTON	$90.00
01/17/25	V5026665	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20766	SARA M PEDERSON	$90.00
01/17/25	V5026666	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E18126	NATHAN J PEEL	$90.00
01/17/25	V5026668	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33175	SAMANTHA J PETERSON	$90.00
01/17/25	V5026669	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19713	ARLEN D PETERSON	$45.00
01/17/25	V5026670	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E20346	JESSE T PHENOW	$90.00
01/17/25	V5026674	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27980	KATHRYN E POLUM	$45.00
01/17/25	V5026675	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27931	CHRISTINA M PRINCET	$90.00
01/17/25	V5026676	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33537	CELESTE A PRYDE	$90.00
01/17/25	V5026677	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E17689	WILLIAM W QUAN III	$90.00
01/17/25	V5026678	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32000	JAMES L QUAST	$90.00
01/17/25	V5026680	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31290	JOSEPH E RADER	$90.00
01/17/25	V5026681	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32620	JOELLE M RAMEY	$90.00
01/17/25	V5026682	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26431	BRADLEY R REVOLINSK	$90.00
01/17/25	V5026683	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29160	JOHNATHAN D RICHMON	$90.00
01/17/25	V5026684	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30407	ROBERT G RITCHIE	$90.00
01/17/25	V5026685	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31658	JORDAN P ROBERTSON	$90.00
01/17/25	V5026687	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31019	ELIZABETH A RONNING	$90.00
01/17/25	V5026691	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30978	RONALD M SALAZAR	$90.00
01/17/25	V5026694	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34420	CLAYTON SAWATZKE	$90.00
01/17/25	V5026695	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34777	KARI E SAWYER	$90.00
01/17/25	V5026697	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E22909	KATHRIN SCHERBER	$90.00
01/17/25	V5026698	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E25422	JAIME C SCHLOESSER	$45.00
01/17/25	V5026699	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E19775	SARAH M SCHMIDT	$90.00
01/17/25	V5026700	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27957	TROY D SCHREIFELS	$90.00
01/17/25	V5026701	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32886	AMANDA M CARLSON	$90.00
01/17/25	V5026702	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28781	TIMOTHY J SCHULTZ	$45.00
01/17/25	V5026703	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E12428	STEVEN M SCHWARTZ	$90.00
01/17/25	V5026704	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23382	DONALD L SEITZ	$45.00
01/17/25	V5026705	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32085	MELISSA D SENNES	$90.00
01/17/25	V5026706	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E10843	JODY E SEPPALA	$90.00
01/17/25	V5026707	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33821	DOUGLAS M SHERF	$45.00
01/17/25	V5026709	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26696	ALBERT J SHOBER	$45.00

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01/17/25	V5026711	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35092	TYLER E SIVERSON	$45.00
01/17/25	V5026712	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26822	BRIAN J SIVERSON-HA	$90.00
01/17/25	V5026713	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29305	ERIK R SJOGREN	$90.00
01/17/25	V5026715	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27262	PATRICK R SMITH	$90.00
01/17/25	V5026717	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32009	JENNA R SOBOTA	$90.00
01/17/25	V5026718	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28275	SORENSEN, KEELIE	$90.00
01/17/25	V5026719	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29773	TERENCE W SOVELL	$90.00
01/17/25	V5026720	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34544	QUINTIN E SPEERS	$90.00
01/17/25	V5026722	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31056	MARK S SPURLIN	$90.00
01/17/25	V5026723	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E17842	KRISTIN STAINER-PER	$90.00
01/17/25	V5026725	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28554	JESSICA M NANTI	$90.00
01/17/25	V5026726	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29023	AUDRA L STEVENSON	$90.00
01/17/25	V5026727	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E33023	ELLEN M STEWART	$90.00
01/17/25	V5026729	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E11059	MICHAEL K STOCK	$90.00
01/17/25	V5026733	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E9274	RICHARD T SUBJECT J	$45.00
01/17/25	V5026736	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E13467	SCOTT W TAYLOR	$90.00
01/17/25	V5026737	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E25672	JENNIFER L THOMAS	$90.00
01/17/25	V5026738	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32003	ERIK R THOMPSON	$90.00
01/17/25	V5026739	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28936	DARBY M THRONE	$90.00
01/17/25	V5026741	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E13696	JENNIFER L TOLLEFSO	$90.00
01/17/25	V5026742	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34466	KAREN W TRUE	$90.00
01/17/25	V5026743	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E10199	WENDY L TUOMINEN	$90.00
01/17/25	V5026744	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30783	ERIC A TURBEVILLE	$90.00
01/17/25	V5026745	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29674	LISA B ULRICH	$90.00
01/17/25	V5026746	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E11233	STEVE W VAN DYKE	$45.00
01/17/25	V5026749	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27332	ANGELA M VANHEE	$90.00
01/17/25	V5026750	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26402	SARA A VERNIG	$90.00
01/17/25	V5026751	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32821	KAY M VILLELLA	$90.00
01/17/25	V5026752	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E16515	KARI M VOLLRATH	$90.00
01/17/25	V5026753	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29025	TINA M WACKER	$90.00
01/17/25	V5026755	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35070	MICHAEL V WALKER	$90.00
01/17/25	V5026756	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E17230	MICHELLE PETERSON W	$90.00
01/17/25	V5026758	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35100	PAUL L WATSON	$45.00
01/17/25	V5026759	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29393	EMILY K WATTS	$90.00
01/17/25	V5026760	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26824	JASON M WEAPPA	$90.00
01/17/25	V5026761	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28896	STEPHANIE A WEBSTER	$90.00
01/17/25	V5026762	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32801	JAKE H WEDIN	$45.00
01/17/25	V5026763	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E31146	JENNIFER C WEIER	$90.00
01/17/25	V5026764	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E12387	JULIA WESLEY-WONG	$90.00
01/17/25	V5026768	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32542	ADAM M WOODS	$90.00
01/17/25	V5026769	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E26183	EMILY WOOLSEY	$90.00
01/17/25	V5026770	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E27770	KENYARI A WRIGHT	$90.00
01/17/25	V5026772	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32679	BRADLEY J WUTSCHKE	$45.00

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01/17/25	V5026774	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E24229	JAMES D WYNN	$90.00
01/17/25	V5026775	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E30866	KAO XIONG	$90.00
01/17/25	V5026777	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29711	YING XIONG	$90.00
01/17/25	V5026778	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E34140	CHA T YANG	$90.00
01/17/25	V5026779	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E35115	CHONG YANG	$90.00
01/17/25	V5026780	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E23219	JEFFREY J YASGER	$45.00
01/17/25	V5026781	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E21537	JEFF ZASTROW	$90.00
01/17/25	V5026782	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E29673	STEPHANIE A ZIGAN	$90.00
01/17/25	V5026783	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E28970	KRISTINE M SOLYST	$90.00
01/17/25	V5026784	Employee Reimbursement	320 TELEPHONE/COMMUNICATION	300 Purchased Services	E32951	JENNIFER M ZIPF	$90.00
01/20/25	V1006810	Electronic Wire Transfer	320 TELEPHONE/COMMUNICATION	300 Purchased Services	52467	CONSOLIDATED COMMUN	$5,342.11
01/20/25	V1006814	Electronic Wire Transfer	320 TELEPHONE/COMMUNICATION	300 Purchased Services	D6911	VERIZON WIRELESS BE	$2,730.40
01/22/25	V8009847	Vendor ACH	320 TELEPHONE/COMMUNICATION	300 Purchased Services	54875	CALLTOWER INC	$5,382.07
01/15/25	V8009809	Vendor ACH	329 POSTAGE AND EXPRESS	300 Purchased Services	08447	NYSTROM PUBLISHING	$804.79
01/15/25	V8009812	Vendor ACH	329 POSTAGE AND EXPRESS	300 Purchased Services	52264	PITNEY BOWES RESERV	$2,000.00
01/15/25	V8009831	Vendor ACH	329 POSTAGE AND EXPRESS	300 Purchased Services	52264	PITNEY BOWES RESERV	$20,000.00
01/20/25	V1006813	Electronic Wire Transfer	329 POSTAGE AND EXPRESS	300 Purchased Services	A0275	UNITED PARCEL SERVI	$47.39
01/20/25	V1006823	Electronic Wire Transfer	329 POSTAGE AND EXPRESS	300 Purchased Services	PC0013	US BANK CARD DCARLS	$10.45
01/20/25	V1006828	Electronic Wire Transfer	329 POSTAGE AND EXPRESS	300 Purchased Services	PC0080	US BANK CARD ELPROG	$4.78
01/22/25	V8009881	Vendor ACH	329 POSTAGE AND EXPRESS	300 Purchased Services	08447	NYSTROM PUBLISHING	$366.76
01/22/25	V8009860	Vendor ACH	330 UTILITIES - GENERAL	300 Purchased Services	51473	ANCHOR SOLAR INVEST	$3,894.86
01/22/25	V8009867	Vendor ACH	330 UTILITIES - GENERAL	300 Purchased Services	53001	IDEAL ENERGIES SOLA	$13,450.56
01/22/25	V8009868	Vendor ACH	330 UTILITIES - GENERAL	300 Purchased Services	53912	IDEAL ENERGIES SOLA	$11,478.02
01/15/25	737437	Vendor Check	331 ELECTRICITY	300 Purchased Services	13014	MAPLE GROVE PARKS &	$863.46
01/15/25	737486	Vendor Check	331 ELECTRICITY	300 Purchased Services	00300	XCEL ENERGY	$8,496.92
01/20/25	V1006815	Electronic Wire Transfer	331 ELECTRICITY	300 Purchased Services	00419	WRIGHT HENNEPIN ELE	$24,870.26
01/15/25	737396	Vendor Check	332 NATURAL GAS	300 Purchased Services	00270	CENTERPOINT ENERGY	$263.47
01/15/25	737397	Vendor Check	332 NATURAL GAS	300 Purchased Services	00270	CENTERPOINT ENERGY	$120,328.31
01/15/25	737437	Vendor Check	332 NATURAL GAS	300 Purchased Services	13014	MAPLE GROVE PARKS &	$2,046.88
01/22/25	V8009892	Vendor ACH	332 NATURAL GAS	300 Purchased Services	51808	SYMMETRY ENERGY SOL	$88,919.07
01/15/25	737438	Vendor Check	333 WATER AND SEWER	300 Purchased Services	09944	MAPLE GROVE, CITY O	$59,125.99
01/20/25	V1006808	Electronic Wire Transfer	333 WATER AND SEWER	300 Purchased Services	00074	BROOKLYN CENTER, CI	$3,814.38
01/20/25	V1006809	Electronic Wire Transfer	333 WATER AND SEWER	300 Purchased Services	00075	BROOKLYN PARK, CITY	$864.90
01/22/25	737542	Vendor Check	333 WATER AND SEWER	300 Purchased Services	A3192	OSSEO, CITY OF	$21,741.45
01/20/25	V1006812	Electronic Wire Transfer	334 REFUSE REMOVAL	300 Purchased Services	00230	REPUBLIC SERVICES	$45,953.29
01/22/25	737510	Vendor Check	340 INSURANCES	300 Purchased Services	F7373	EMC INSURANCE COMPA	$20,901.95
01/03/25	737320	Vendor Check	350 CONTR REP - SITES	300 Purchased Services	54899	BUDGET BLINDS	$770.00
01/03/25	V8009709	Vendor ACH	350 CONTR REP - SITES	300 Purchased Services	08752	TWIN CITY GARAGE DO	$875.00
01/03/25	V8009710	Vendor ACH	350 CONTR REP - SITES	300 Purchased Services	15341	UHL COMPANY INC	$603.64
01/15/25	V8009822	Vendor ACH	350 CONTR REP - SITES	300 Purchased Services	05077	ST PAUL LINOLEUM &	$873.00
01/15/25	V8009829	Vendor ACH	350 CONTR REP - SITES	300 Purchased Services	15341	UHL COMPANY INC	$471.00
01/22/25	737551	Vendor Check	350 CONTR REP - SITES	300 Purchased Services	09122	SCHWAB-VOLLHABER-LU	$215.26
01/22/25	V8009895	Vendor ACH	350 CONTR REP - SITES	300 Purchased Services	15341	UHL COMPANY INC	$1,077.44

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01/29/25	V8009937	Vendor ACH	350 CONTR REP - SITES	300 Purchased Services	18100	MEI TOTAL ELEVATOR	$2,142.86
01/29/25	V8009954	Vendor ACH	350 CONTR REP - SITES	300 Purchased Services	22111	SOUTHERN MN INSPECT	$9,380.25
01/29/25	V8009962	Vendor ACH	350 CONTR REP - SITES	300 Purchased Services	15341	UHL COMPANY INC	$392.50
01/03/25	P406009	Epayable	352 CONTR REP - EQUIP	300 Purchased Services	07053	HILLYARD FLOOR CARE	$3,672.68
01/03/25	V8009707	Vendor ACH	352 CONTR REP - EQUIP	300 Purchased Services	26592	SHRED-N-GO	$100.00
01/08/25	737352	Vendor Check	352 CONTR REP - EQUIP	300 Purchased Services	12642	CROWN LIFT TRUCKS	$43.34
01/08/25	V8009759	Vendor ACH	352 CONTR REP - EQUIP	300 Purchased Services	22111	SOUTHERN MN INSPECT	$697.10
01/15/25	737386	Vendor Check	352 CONTR REP - EQUIP	300 Purchased Services	55404	APPLIANCE CARE	$320.00
01/15/25	V8009805	Vendor ACH	352 CONTR REP - EQUIP	300 Purchased Services	55193	NAC MECHANICAL AND	$933.00
01/15/25	V8009820	Vendor ACH	352 CONTR REP - EQUIP	300 Purchased Services	26592	SHRED-N-GO	$100.00
01/29/25	737617	Vendor Check	352 CONTR REP - EQUIP	300 Purchased Services	55448	JOHNSON FITNESS & W	$749.04
01/29/25	V8009952	Vendor ACH	352 CONTR REP - EQUIP	300 Purchased Services	26592	SHRED-N-GO	$100.00
01/08/25	V8009736	Vendor ACH	353 CONTR REP - VEHICLES	300 Purchased Services	55270	HEARTLAND TIRE INC	$972.19
01/20/25	V1006853	Electronic Wire Transfer	353 CONTR REP - VEHICLES	300 Purchased Services	PC0039	US BANK CARD MDURAN	$1,453.97
01/08/25	V8009732	Vendor ACH	358 FOREIGN LANG <$25,000	300 Purchased Services	F5627	GBR INTERPRETING &	$360.00
01/08/25	V8009744	Vendor ACH	358 FOREIGN LANG <$25,000	300 Purchased Services	54137	LINGUALINX LANGUAGE	$520.02
01/15/25	737456	Vendor Check	358 FOREIGN LANG <$25,000	300 Purchased Services	F2709	PACIFIC INTERPRETER	$3,037.15
01/22/25	737501	Vendor Check	358 FOREIGN LANG <$25,000	300 Purchased Services	53863	BRISKMAN, YULIYA	$35.00
01/29/25	737644	Vendor Check	358 FOREIGN LANG <$25,000	300 Purchased Services	F2709	PACIFIC INTERPRETER	$265.65
01/29/25	737647	Vendor Check	358 FOREIGN LANG <$25,000	300 Purchased Services	55475	PROPIO LANGUAGE SER	$50.00
01/29/25	V8009923	Vendor ACH	358 FOREIGN LANG <$25,000	300 Purchased Services	F5627	GBR INTERPRETING &	$1,800.00
01/29/25	V8009934	Vendor ACH	358 FOREIGN LANG <$25,000	300 Purchased Services	54137	LINGUALINX LANGUAGE	$446.74
01/08/25	737357	Vendor Check	360 TRANSP - PUBLIC	300 Purchased Services	D6455	FIRST STUDENT INC	$771.45
01/15/25	737417	Vendor Check	360 TRANSP - PUBLIC	300 Purchased Services	D6455	FIRST STUDENT INC	$568.17
01/15/25	737477	Vendor Check	360 TRANSP - PUBLIC	300 Purchased Services	D6150	TRANSPORTATION PLUS	$78.64
01/08/25	737356	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$13,682.66
01/08/25	V8009723	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	54579	CESO TRANSPORTATION	$240,397.36
01/08/25	V8009727	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	F7318	CSTMN	$80,000.00
01/08/25	V8009751	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$245.26
01/15/25	737413	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$16,744.84
01/15/25	737414	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$60,815.32
01/15/25	737415	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$9,743.63
01/15/25	737416	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$43,376.52
01/15/25	737417	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$1,536.57
01/15/25	737477	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6150	TRANSPORTATION PLUS	$186,590.79
01/15/25	V8009780	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	F7318	CSTMN	$56,780.07
01/22/25	737512	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$903,401.29
01/22/25	737536	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	16836	METROPOLITAN TRANSP	$3,705.00
01/22/25	V8009852	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	F7318	CSTMN	$80,000.00
01/22/25	V8009880	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$891,904.34
01/29/25	737595	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$40,417.05
01/29/25	737596	Vendor Check	361 TRANSP - PRIVATE	300 Purchased Services	D6455	FIRST STUDENT INC	$15,473.08
01/29/25	V8009916	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	F7318	CSTMN	$56,154.30

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01/29/25	V8009939	Vendor ACH	361 TRANSP - PRIVATE	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$103,545.42
01/08/25	V8009751	Vendor ACH	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$7,612.42
01/15/25	737413	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	D6455	FIRST STUDENT INC	$4,239.20
01/15/25	737417	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	D6455	FIRST STUDENT INC	$42,788.20
01/15/25	737477	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	D6150	TRANSPORTATION PLUS	$1,335.14
01/15/25	P406030	Epayable	362 TRANSP - DEPARTMENT	300 Purchased Services	A4293	LORENZ BUS SERVICE	$8,140.00
01/22/25	737521	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	D7902	JEFFERSON LINES	$2,400.00
01/22/25	737548	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	D5022	RICHFIELD BUS CO	$3,000.00
01/29/25	737596	Vendor Check	362 TRANSP - DEPARTMENT	300 Purchased Services	D6455	FIRST STUDENT INC	$3,815.28
01/29/25	V8009939	Vendor ACH	362 TRANSP - DEPARTMENT	300 Purchased Services	F5151	NORTHSTAR BUS LINES	$7,294.26
01/15/25	V8009776	Vendor ACH	363 SNOW REMOVAL	300 Purchased Services	19866	CB SERVICES LLC	$12,102.98
01/15/25	V8009818	Vendor ACH	363 SNOW REMOVAL	300 Purchased Services	50794	SCHUUR HANDY CONSTR	$6,252.67
01/24/25	V8009899	Vendor ACH	363 SNOW REMOVAL	300 Purchased Services	50793	SNOWPROS LLC	$19,459.44
01/22/25	737512	Vendor Check	364 TRANSP NONPERFORM RESERVE	300 Purchased Services	D6455	FIRST STUDENT INC	-$45,170.06
01/22/25	V8009880	Vendor ACH	364 TRANSP NONPERFORM RESERVE	300 Purchased Services	F5151	NORTHSTAR BUS LINES	-$43,855.26
01/03/25	V5026335	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E18747	PHILIP R LUOMA ANDE	$78.90
01/03/25	V5026336	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33275	JOHANNAH ARNDT	$110.09
01/03/25	V5026337	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33479	TAJTIANNA BELL	$35.64
01/03/25	V5026338	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28279	KRISTEN M BERTSCHIN	$27.48
01/03/25	V5026340	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E20115	TIMKA FATIMA REMETI	$143.95
01/03/25	V5026343	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34447	ALDO CANTELLANO	$359.48
01/03/25	V5026344	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E24802	JESSICA J CARR	$109.96
01/03/25	V5026345	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31289	JILL A COUGHENOUR L	$160.06
01/03/25	V5026347	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35023	RYAN L COX	$214.07
01/03/25	V5026348	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28923	MARIA N DANIEL	$98.03
01/03/25	V5026349	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E24961	SUSAN M DOBRATZ	$29.97
01/03/25	V5026352	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E16478	COLLEEN J FAIRBANKS	$111.05
01/03/25	V5026354	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30629	CARTER E GREENE	$123.67
01/03/25	V5026355	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28419	CARLA M HECKATHORNE	$63.60
01/03/25	V5026356	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29380	SARAH B HEYER	$66.29
01/03/25	V5026362	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29661	HEATHER E LAWRENCE	$41.70
01/03/25	V5026363	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27746	KATHERINE M LEITBRO	$43.10
01/03/25	V5026366	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26806	SARAH K ALBRIGHT	$12.80
01/03/25	V5026367	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E17304	SHEILA R MAYER	$141.77
01/03/25	V5026370	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25336	CRISTA L MURPHY	$119.94
01/03/25	V5026371	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32606	NATALIE N NELSON	$80.40
01/03/25	V5026372	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E23458	NICOLE M NEWFIELD	$122.29
01/03/25	V5026374	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35303	CHANEL L OMVONGKOT	$70.39
01/03/25	V5026375	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30702	ANTHONY M PADRNOS	$463.79
01/03/25	V5026376	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28358	KRISTIN L PENGRA-AN	$70.08
01/03/25	V5026378	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31658	JORDAN P ROBERTSON	$91.21
01/03/25	V5026379	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31019	ELIZABETH A RONNING	$52.53
01/03/25	V5026380	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25005	ELISE M RUEGSEGGER	$44.22

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01/03/25	V5026384	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26437	KYLE T TONN	$6.97
01/03/25	V5026385	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29674	LISA B ULRICH	$439.30
01/03/25	V5026386	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28364	AMANDA F WALLNER	$59.65
01/03/25	V5026387	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31268	KELLY M WOLD	$51.41
01/17/25	V5026389	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25515	NANCY ADAMS	$77.39
01/17/25	V5026391	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E19904	KARL G AHLGREN	$48.64
01/17/25	V5026394	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E14024	GINGER ELLEN LUOMA	$182.53
01/17/25	V5026397	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27618	MAUREEN L ARAYA	$16.75
01/17/25	V5026402	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33271	CONNIE K BAESLER	$104.01
01/17/25	V5026404	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27191	KELSEY R BAKER	$52.14
01/17/25	V5026407	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30384	KELLY J BAKKER	$165.47
01/17/25	V5026409	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32160	ERIN E BALCOM	$116.12
01/17/25	V5026412	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32967	JEFF R BAUER	$155.98
01/17/25	V5026416	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E20831	MICHELLE L BECK	$23.32
01/17/25	V5026420	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28149	DON R BELLEFEUILLE	$475.96
01/17/25	V5026431	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E12766	ERIC J BITTERMAN	$207.48
01/17/25	V5026438	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28886	EMILY J BOLLINGER	$54.50
01/17/25	V5026442	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34436	JEMEL S BREWER	$235.87
01/17/25	V5026443	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26546	LATIA W BROWN	$106.38
01/17/25	V5026447	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33534	JASON M CARDOSI	$128.33
01/17/25	V5026453	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32957	HONG J CHANG	$16.05
01/17/25	V5026454	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33474	LISA CHANG	$59.86
01/17/25	V5026455	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32004	IRFAN A CHAUDHRY	$83.50
01/17/25	V5026466	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28923	MARIA N DANIEL	$80.55
01/17/25	V5026474	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E22185	MICHELLE DRAKE	$97.24
01/17/25	V5026475	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E20854	GRETCHEN M DULLINGE	$132.36
01/17/25	V5026477	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29399	JODI L DUROW	$84.48
01/17/25	V5026481	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27762	MELISSA M ENGEL	$94.49
01/17/25	V5026482	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32197	ALICIA M ENGELKES	$35.17
01/17/25	V5026483	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27319	CHELSEA L KANE	$32.44
01/17/25	V5026488	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34812	TIMOTHY J FAKLIS	$280.07
01/17/25	V5026489	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29919	CAROL A FARNIOK	$86.27
01/17/25	V5026492	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E22679	MATTHEW T FERRY	$108.07
01/17/25	V5026493	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30343	STEPHEN C FLISK	$300.92
01/17/25	V5026496	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28472	MARLA J FRIESEN	$10.20
01/17/25	V5026497	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33595	REBECCA A FRITZ	$172.91
01/17/25	V5026498	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E19200	REBECCA LAWLER GART	$10.06
01/17/25	V5026499	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28017	MELANIE M GATES	$104.84
01/17/25	V5026501	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28956	DEBRA ANN GERARDY	$67.22
01/17/25	V5026503	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35117	DANIEL S GIESKI	$149.80
01/17/25	V5026510	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25701	KATHRYN ANNE GRIVNA	$94.33
01/17/25	V5026513	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33995	MEGHAN O GUTZWILLER	$152.07
01/17/25	V5026514	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33521	BRADLEY M HAGEN	$91.24

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/17/25	V5026516	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30450	KATHLEEN E HANCOCK	$45.12
01/17/25	V5026529	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32083	JEMMA R HERNANDEZ	$69.89
01/17/25	V5026531	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28882	KIM R HIEL	$289.05
01/17/25	V5026533	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32139	DANIELLE R HOLMES	$52.41
01/17/25	V5026536	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34438	CYBREAN M HUBERT	$105.29
01/17/25	V5026547	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32493	KRISTI A JOESTING	$54.81
01/17/25	V5026561	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32900	HANNAH M KASSABIAN	$248.82
01/17/25	V5026563	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32494	KATIE E.D. KERN	$69.58
01/17/25	V5026564	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33100	TANZEELA A KHAN	$124.73
01/17/25	V5026570	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27451	JESS T KLINE	$38.66
01/17/25	V5026573	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E13021	DEBRA J KOENIG	$58.53
01/17/25	V5026574	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30409	CAMEO K KOLONIGHT	$44.70
01/17/25	V5026575	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35399	MATTHEW A KORSMO	$21.64
01/17/25	V5026578	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E22845	JOSEPH L KRUEGER	$140.05
01/17/25	V5026581	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32073	SHANA R KWATAMPORA	$137.68
01/17/25	V5026591	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31045	PATRICK C LENTON	$89.12
01/17/25	V5026593	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E35249	KATIE S LEWIS	$37.65
01/17/25	V5026597	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E19001	SARA A LOOBY-MORRIS	$226.10
01/17/25	V5026598	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34937	ELIZA LOPEZ-DEL VAL	$21.51
01/17/25	V5026599	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28945	NICOLE M LUCAS	$79.84
01/17/25	V5026600	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25823	LISA M LUKE	$26.62
01/17/25	V5026602	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33543	MARY E LUNA	$197.64
01/17/25	V5026604	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27292	MARIE K LUNDT	$233.79
01/17/25	V5026612	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E24807	SARA M MARTINEK	$69.59
01/17/25	V5026615	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28955	LAUREN M R MATYSIK	$213.20
01/17/25	V5026622	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E28297	JENNIFER M MITCHELL	$61.98
01/17/25	V5026624	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27855	BRIANA M MOLNAR	$446.57
01/17/25	V5026626	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E27954	AMY J MONTERO	$46.36
01/17/25	V5026629	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32030	PAOLA C MORANTES-VI	$43.65
01/17/25	V5026632	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E20197	MARY C MORRIS	$128.68
01/17/25	V5026637	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32648	BOUAKHAM MOUA	$114.49
01/17/25	V5026638	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E20857	TRACY R MUELLER	$130.53
01/17/25	V5026640	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E25336	CRISTA L MURPHY	$164.08
01/17/25	V5026649	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26682	MAYA NISHIKAWA	$154.11
01/17/25	V5026661	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E17381	KELLI A PARPART	$183.31
01/17/25	V5026668	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33175	SAMANTHA J PETERSON	$170.34
01/17/25	V5026671	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E22818	ERICA PIERCE	$132.40
01/17/25	V5026672	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30388	SALLY S PLATT	$71.12
01/17/25	V5026673	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E22568	KIMBERLY A POHL	$119.76
01/17/25	V5026676	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33537	CELESTE A PRYDE	$68.90
01/17/25	V5026678	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32000	JAMES L QUAST	$142.59
01/17/25	V5026679	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E19521	PRISCILLA RADEMACHE	$53.58
01/17/25	V5026688	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33338	RHONDA J RUDE	$20.11

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/17/25	V5026689	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E16608	JANE S RUOHONIEMI	$301.66
01/17/25	V5026690	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33001	SARAH RYAN	$26.61
01/17/25	V5026692	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E21597	MELISSA A SANCHEZ	$399.08
01/17/25	V5026693	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E23536	UYEN T SANDERS	$41.13
01/17/25	V5026695	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34777	KARI E SAWYER	$76.72
01/17/25	V5026696	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E22023	HEATHER S SCHAPER	$71.56
01/17/25	V5026710	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34488	MARA L SIKKINK	$12.85
01/17/25	V5026712	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26822	BRIAN J SIVERSON-HA	$100.88
01/17/25	V5026717	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32009	JENNA R SOBOTA	$48.44
01/17/25	V5026721	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E12271	BARBARA A SPENCER M	$301.99
01/17/25	V5026724	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31345	JILLIAN E STATELY	$305.04
01/17/25	V5026728	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E18923	JESSICA L STEWART	$81.95
01/17/25	V5026730	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33744	AMY J STOKKELAND	$190.17
01/17/25	V5026731	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E24761	KAYLA J STREI	$69.61
01/17/25	V5026732	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33639	RILEY A STENBERG	$153.57
01/17/25	V5026735	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31167	KINGA TAYLOR	$33.21
01/17/25	V5026740	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E29882	LISA M TILLMAN	$30.95
01/17/25	V5026742	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E34466	KAREN W TRUE	$80.86
01/17/25	V5026744	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30783	ERIC A TURBEVILLE	$496.82
01/17/25	V5026748	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E31576	HALEE VANG	$109.59
01/17/25	V5026752	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E16515	KARI M VOLLRATH	$32.68
01/17/25	V5026754	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32748	SHANNON C WAGNER	$65.92
01/17/25	V5026764	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E12387	JULIA WESLEY-WONG	$46.82
01/17/25	V5026765	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33044	MARIA T WILSON	$328.30
01/17/25	V5026766	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32550	MICHELLE WIN WONG S	$82.21
01/17/25	V5026767	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E18635	REBECCA F WONG	$144.57
01/17/25	V5026769	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E26183	EMILY WOOLSEY	$153.89
01/17/25	V5026773	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32678	STACEY A WYFFELS	$116.42
01/17/25	V5026775	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E30866	KAO XIONG	$28.75
01/17/25	V5026785	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E32937	HANNAH N ZIRBES	$129.72
01/17/25	V5026786	Employee Reimbursement	366 BUSINESS TRAVEL	300 Purchased Services	E33473	NASHLEY ZOLLICOFFER	$85.82
01/20/25	V1006837	Electronic Wire Transfer	366 BUSINESS TRAVEL	300 Purchased Services	PC0055	US BANK CARD INDIAN	$4,060.00
01/20/25	V1006855	Electronic Wire Transfer	366 BUSINESS TRAVEL	300 Purchased Services	PC0091	US BANK CARD OAKKID	$11.75
01/20/25	V1006865	Electronic Wire Transfer	366 BUSINESS TRAVEL	300 Purchased Services	PC0095	US BANK CARD WDKIDS	$22.50
01/20/25	V1006866	Electronic Wire Transfer	366 BUSINESS TRAVEL	300 Purchased Services	PC0093	US BANK CARD WVRKID	$27.47
01/03/25	V5026338	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E28279	KRISTEN M BERTSCHIN	$376.55
01/03/25	V5026339	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E19023	ANDREA W BODEAU	$94.73
01/03/25	V5026341	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E26249	JAMIE LEE CARLSON B	$302.34
01/03/25	V5026342	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E13667	PAMELA J BRANDT	$43.36
01/03/25	V5026344	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E24802	JESSICA J CARR	$133.14
01/03/25	V5026351	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E31135	ANNESSIA K DURBIN	$53.65
01/03/25	V5026357	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E33556	SAMANTHA R HUMPHREY	$120.78
01/03/25	V5026358	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E32308	JENNA M JOHNSHOY-AA	$263.78

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/03/25	V5026360	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E30976	JILL M KIND	$1,864.00
01/03/25	V5026361	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E33730	CAITLIN E KUNTZ	$267.81
01/03/25	V5026364	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E19001	SARA A LOOBY-MORRIS	$700.59
01/03/25	V5026367	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E17304	SHEILA R MAYER	$950.05
01/03/25	V5026368	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E28297	JENNIFER M MITCHELL	$336.27
01/03/25	V5026373	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E31003	DAN S OGLESBY	$190.00
01/03/25	V5026376	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E28358	KRISTIN L PENGRA-AN	$377.50
01/03/25	V5026388	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E35115	CHONG YANG	$203.89
01/15/25	737442	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	A2175	MESPA	$1,500.00
01/15/25	P406023	Epayable	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	F5765	CRISIS PREVENTION I	$6,147.00
01/17/25	V5026395	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E29024	JUDY V ANDERSON	$53.36
01/17/25	V5026408	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E32065	ERIKA R BAKKUM	$238.09
01/17/25	V5026520	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E19889	ANTWAN HARRIS	$364.01
01/17/25	V5026531	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E28882	KIM R HIEL	$263.73
01/17/25	V5026571	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E24139	JILL M KNUTSON	$348.46
01/17/25	V5026580	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E25731	KENDRA KUHLMANN	$140.93
01/17/25	V5026582	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E26205	PARIS D KYLES	$284.49
01/17/25	V5026605	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E32521	ANN G MACK	$492.35
01/17/25	V5026626	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E27954	AMY J MONTERO	$80.87
01/17/25	V5026637	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E32648	BOUAKHAM MOUA	$16.22
01/17/25	V5026667	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E28358	KRISTIN L PENGRA-AN	$1,110.72
01/17/25	V5026682	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E26431	BRADLEY R REVOLINSK	$433.47
01/17/25	V5026734	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E28609	CAMRA M SVEIVEN-DIC	$584.49
01/17/25	V5026757	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E35061	KASDEN KA WATSON	$106.10
01/17/25	V5026771	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E20503	JOHN J WURM	$269.25
01/17/25	V5026776	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E27326	ELIZABETH Y XIONG	$1,020.13
01/17/25	V5026778	Employee Reimbursement	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	E34140	CHA T YANG	$114.98
01/20/25	V1006816	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC001	US BANK CARD BSADMI	$125.00
01/20/25	V1006817	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC002	US BANK CARD BSTRAV	$2,015.46
01/20/25	V1006820	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0062	US BANK CARD CMANAN	$1,245.00
01/20/25	V1006821	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0033	US BANK CARD COMMED	$275.00
01/20/25	V1006823	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0013	US BANK CARD DCARLS	$125.00
01/20/25	V1006824	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0018	US BANK CARD DLTLDE	$410.00
01/20/25	V1006830	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0051	US BANK CARD EQUITY	$7,000.00
01/20/25	V1006836	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0059	US BANK CARD I2T2 D	$949.00
01/20/25	V1006837	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0055	US BANK CARD INDIAN	$475.60
01/20/25	V1006838	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0076	US BANK CARD JMACCA	$140.00
01/20/25	V1006843	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0083	US BANK CARD JWYNN	$570.00
01/20/25	V1006847	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0097	US BANK CARD KVENTU	$930.00
01/20/25	V1006851	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0073	US BANK CARD LJOHNS	$210.00
01/20/25	V1006853	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0039	US BANK CARD MDURAN	$100.00
01/20/25	V1006854	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0084	US BANK CARD MNEWEL	$2,390.00
01/20/25	V1006862	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0020	US BANK CARD SSVCSD	$2,227.95

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01/20/25	V1006864	Electronic Wire Transfer	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	PC0035	US BANK CARD TSCHRE	$2,781.88
01/22/25	737538	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	A1761	MSPA	$350.00
01/29/25	737615	Vendor Check	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	A0464	ISD 11-ANOKA HENNEP	$504.00
01/29/25	P406062	Epayable	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	04115	AVID CENTER	$11,235.00
01/29/25	V8009928	Vendor ACH	367 STAFF DEVELOPMENT TRAVEL	300 Purchased Services	16602	INTERNATIONAL BACCA	$2,475.00
01/03/25	737324	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	D5493	DESTINATION IMAGINA	$1,205.00
01/08/25	737343	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	55431	MINNESOTA UNITED SO	$300.00
01/08/25	737371	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	25358	MN DISTRICT 4 DECA	$160.00
01/08/25	V8009764	Vendor ACH	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	F4534	UNITED NATIONS ASSO	$760.00
01/15/25	737389	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	F1421	BREAKDOWN SPORTS US	$575.00
01/15/25	737402	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	51501	CONCORDIA UNIVERSIT	$250.00
01/15/25	737403	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	51501	CONCORDIA UNIVERSIT	$250.00
01/15/25	737428	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	55445	INDEPENDENT SCHOOL	$262.50
01/15/25	737429	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	D1127	ISD 272-EDEN PRAIRI	$175.00
01/15/25	737462	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	54727	PRIOR LAKE DANCE TE	$260.00
01/20/25	V1006830	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC0051	US BANK CARD EQUITY	$2,058.00
01/20/25	V1006837	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC0055	US BANK CARD INDIAN	$2,999.25
01/20/25	V1006840	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC0054	US BANK CARD JNEUMA	$100.00
01/20/25	V1006851	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC0073	US BANK CARD LJOHNS	$800.00
01/20/25	V1006856	Electronic Wire Transfer	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	PC0086	US BANK CARD OECPRO	$16.74
01/22/25	737520	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	D6427	ISD 709-DULUTH PUBL	$150.00
01/22/25	V8009893	Vendor ACH	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	D2624	THREE RIVERS PARK D	$193.00
01/29/25	737573	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	F1421	BREAKDOWN SPORTS US	$225.00
01/29/25	737614	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	A1613	INTERMEDIATE DISTRI	$740.00
01/29/25	737616	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	50394	ISD 273-EDINA PUBLI	$270.00
01/29/25	737635	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	53118	MINNESOTA TRUE TEAM	$200.00
01/29/25	737665	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	D8311	ST CROIX LUTHERAN	$100.00
01/29/25	737667	Vendor Check	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	55476	STMA MUSIC BOOSTERS	$1,020.00
01/29/25	V8009963	Vendor ACH	369 ENTRY FEES/STUDENT TRAVEL	300 Purchased Services	F4534	UNITED NATIONS ASSO	$2,470.00
01/22/25	737529	Vendor Check	370 RENTAL LAND & BLDGS	300 Purchased Services	13014	MAPLE GROVE PARKS &	$7,663.75
01/22/25	737530	Vendor Check	370 RENTAL LAND & BLDGS	300 Purchased Services	13014	MAPLE GROVE PARKS &	$6,608.75
01/22/25	737531	Vendor Check	370 RENTAL LAND & BLDGS	300 Purchased Services	13014	MAPLE GROVE PARKS &	$7,000.00
01/22/25	737532	Vendor Check	370 RENTAL LAND & BLDGS	300 Purchased Services	13014	MAPLE GROVE PARKS &	$1,400.00
01/22/25	737567	Vendor Check	370 RENTAL LAND & BLDGS	300 Purchased Services	53194	UNIVERSITY GATEWAY	$2,000.00
01/29/25	737656	Vendor Check	370 RENTAL LAND & BLDGS	300 Purchased Services	52191	RTA TIMBERLAND LLC	$12,768.48
01/15/25	V8009767	Vendor ACH	372 RENTAL - EQUIPMENT	300 Purchased Services	53143	A1 RENT IT	$665.92
01/22/25	V8009837	Vendor ACH	372 RENTAL - EQUIPMENT	300 Purchased Services	53143	A1 RENT IT	$1,125.00
01/22/25	V8009884	Vendor ACH	372 RENTAL - EQUIPMENT	300 Purchased Services	F5675	PITNEY BOWES INC	$125.25
01/29/25	V8009901	Vendor ACH	372 RENTAL - EQUIPMENT	300 Purchased Services	53143	A1 RENT IT	$300.00
01/15/25	V8009797	Vendor ACH	375 SCHL NURSE CONTR >$25,000	300 Purchased Services	54599	KATHERINE LOVGREN L	$3,000.00
01/08/25	V8009724	Vendor ACH	379 MENTAL HLTH SVS <$25,000	300 Purchased Services	53996	CHANGE INC	$8,180.00
01/08/25	V8009765	Vendor ACH	379 MENTAL HLTH SVS <$25,000	300 Purchased Services	55358	VEEMAH INTEGRATED W	$1,000.00
01/15/25	V8009811	Vendor ACH	379 MENTAL HLTH SVS <$25,000	300 Purchased Services	54685	PEOPLE INCORPORATED	$5,250.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/08/25	V8009729	Vendor ACH	380 ADVERTISING-PRINTING	300 Purchased Services	53846	ECM PUBLISHERS INC	$207.40
01/15/25	737455	Vendor Check	380 ADVERTISING-PRINTING	300 Purchased Services	00466	OSSEO, CITY OF	$400.00
01/15/25	V8009782	Vendor ACH	380 ADVERTISING-PRINTING	300 Purchased Services	53846	ECM PUBLISHERS INC	$97.60
01/20/25	V1006827	Electronic Wire Transfer	380 ADVERTISING-PRINTING	300 Purchased Services	PC0050	US BANK CARD ECFE	$224.11
01/20/25	V1006835	Electronic Wire Transfer	380 ADVERTISING-PRINTING	300 Purchased Services	PC0010	US BANK CARD HRDEPT	$123.98
01/20/25	V1006848	Electronic Wire Transfer	380 ADVERTISING-PRINTING	300 Purchased Services	PC0079	US BANK CARD KVILLE	$676.93
01/20/25	V1006853	Electronic Wire Transfer	380 ADVERTISING-PRINTING	300 Purchased Services	PC0039	US BANK CARD MDURAN	$1,683.00
01/08/25	V8009725	Vendor ACH	382 LAUNDRY-DRY CLEANING	300 Purchased Services	07933	CINTAS CORPORATION	$2,113.87
01/15/25	737447	Vendor Check	382 LAUNDRY-DRY CLEANING	300 Purchased Services	F5966	MN DEPT OF HEALTH	$35.00
01/22/25	737500	Vendor Check	389 STAFF TUITION REIMB	300 Purchased Services	51223	BEMIDJI STATE UNIVE	$4,750.00
01/22/25	737556	Vendor Check	389 STAFF TUITION REIMB	300 Purchased Services	F5472	SOUTHWEST MN STATE	$3,316.03
01/03/25	737329	Vendor Check	390 PMTS TO MN SCH DISTRICTS	300 Purchased Services	A1613	INTERMEDIATE DISTRI	$367,632.95
01/08/25	737364	Vendor Check	390 PMTS TO MN SCH DISTRICTS	300 Purchased Services	09555	BROOKLYN CENTER ISD	$15,101.75
01/08/25	V8009741	Vendor ACH	391 REIMB TO MN SCH DIST	300 Purchased Services	16881	NEW DOMINION SCHOOL	$2,607.90
01/15/25	737446	Vendor Check	391 REIMB TO MN SCH DIST	300 Purchased Services	D1176	SPECIAL SCHOOL DIST	$70,222.05
01/08/25	V8009741	Vendor ACH	393 CONTRACTED SERVICES	300 Purchased Services	16881	NEW DOMINION SCHOOL	$7,727.40
01/03/25	V8009677	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	55310	AMPERSAND THERAPY L	$6,764.00
01/03/25	V8009679	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	55276	BBC BENEFIT OF SCHO	$5,062.50
01/03/25	V8009680	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	54676	BLAZERWORKS	$13,299.39
01/08/25	737368	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	01709	MACALESTER COLLEGE	$266.00
01/08/25	737376	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	15814	REGENTS OF THE U OF	$500.00
01/08/25	V8009718	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	A3425	BAKKEN MUSEUM	$580.00
01/08/25	V8009719	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	54676	BLAZERWORKS	$5,865.73
01/08/25	V8009763	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	D2624	THREE RIVERS PARK D	$1,511.10
01/15/25	737399	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	A0035	CHILDRENS THEATRE C	$345.00
01/15/25	737453	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	A0759	ORDWAY THEATRE GROU	$420.00
01/15/25	737454	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	A0759	ORDWAY THEATRE GROU	$516.00
01/15/25	737457	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	A5026	PADELFORD PACKET BO	$50.00
01/15/25	737464	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	55432	RUBRIC LEGAL LLC	$513.00
01/15/25	737467	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	A0005	SCIENCE MUSEUM OF M	$168.00
01/15/25	737485	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	26540	WORKS, THE	$1,547.50
01/15/25	P406033	Epayable	394 PMTS TO OTHER AGENCY	300 Purchased Services	A0188	STAGES THEATRE CO	$920.00
01/15/25	V8009772	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	54676	BLAZERWORKS	$873.00
01/15/25	V8009778	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	53996	CHANGE INC	$20,422.42
01/20/25	V1006845	Electronic Wire Transfer	394 PMTS TO OTHER AGENCY	300 Purchased Services	PC0026	US BANK CARD KIDSTO	$1,686.42
01/20/25	V1006855	Electronic Wire Transfer	394 PMTS TO OTHER AGENCY	300 Purchased Services	PC0091	US BANK CARD OAKKID	$472.00
01/20/25	V1006857	Electronic Wire Transfer	394 PMTS TO OTHER AGENCY	300 Purchased Services	PC0081	US BANK CARD PURCHA	$38.56
01/20/25	V1006863	Electronic Wire Transfer	394 PMTS TO OTHER AGENCY	300 Purchased Services	PC0085	US BANK CARD TFAKLI	$685.00
01/22/25	737495	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	F3858	1ST CHOICE PEDIATRI	$1,633.50
01/22/25	737496	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	55443	ART IS MY WEAPON	$2,500.00
01/22/25	737507	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	A0035	CHILDRENS THEATRE C	$1,660.00
01/22/25	737508	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	A0035	CHILDRENS THEATRE C	$1,029.00
01/22/25	737565	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	55166	YANG, LINDA	$680.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/22/25	V8009841	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	55276	BBC BENEFIT OF SCHO	$10,125.00
01/22/25	V8009842	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	54676	BLAZERWORKS	$19,244.82
01/29/25	737583	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	52814	CREATURE FEATURES L	$1,200.00
01/29/25	737618	Vendor Check	394 PMTS TO OTHER AGENCY	300 Purchased Services	F5461	JUNIOR ACHIEVEMENT	$280.00
01/29/25	P406060	Epayable	394 PMTS TO OTHER AGENCY	300 Purchased Services	A0188	STAGES THEATRE CO	$1,100.00
01/29/25	V8009904	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	55310	AMPERSAND THERAPY L	$4,984.00
01/29/25	V8009906	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	55276	BBC BENEFIT OF SCHO	$4,522.50
01/29/25	V8009908	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	54676	BLAZERWORKS	$16,874.14
01/29/25	V8009913	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	53996	CHANGE INC	$13,401.55
01/29/25	V8009929	Vendor ACH	394 PMTS TO OTHER AGENCY	300 Purchased Services	54389	JEHU'S CARE INC	$32,767.50
01/15/25	V8009815	Vendor ACH	398 INTERDEPARTMENTAL CHRGBK	300 Purchased Services	18914	RICOH USA	$17,625.67
01/03/25	737314	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4622	ALTMAN, ADAM	$650.00
01/03/25	737316	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F0361	ART SPARK LLC	$360.00
01/03/25	737321	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55423	BURAU, DREW	$95.00
01/03/25	737323	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54417	DASH SPORTS LLC	$3,457.06
01/03/25	737327	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	52044	GEORGAKOPOULOS, TES	$485.00
01/03/25	737328	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	A1926	HENNEPIN COUNTY TRE	$198.00
01/03/25	737331	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55427	KHUNISORN, PLOY	$175.00
01/03/25	737336	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55424	PROECHEL, LONNIE	$99.00
01/03/25	737339	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55426	ZAJAC, JEFFREY	$164.00
01/03/25	P406011	Epayable	399 OTHER PURCH SERVICES	300 Purchased Services	F2809	KIDCREATE STUDIO	$1,860.00
01/03/25	V8009684	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F4180	ENGINEERING FOR KID	$3,500.00
01/03/25	V8009688	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	00572	GUARDIAN PEST SOLUT	$597.39
01/03/25	V8009689	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54414	HANSON SPORTS LLC	$2,335.90
01/03/25	V8009705	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F5757	SEVERSON, LAUREL J	$700.00
01/08/25	737342	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	52419	ALBERS, BRADLEY JON	$164.00
01/08/25	737344	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F0361	ART SPARK LLC	$13,596.00
01/08/25	737346	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51228	BERGELAND, JOHN	$130.00
01/08/25	737358	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53071	FITE, SONNY	$130.00
01/08/25	737361	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51107	HAMPTON, NATHAN	$134.00
01/08/25	737362	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F1043	HOOKER, RAYNARD	$134.00
01/08/25	737365	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55418	JOHNSON, DEREK	$130.00
01/08/25	737366	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50165	LUESSENHEIDE, RYAN	$95.00
01/08/25	737367	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	07396	LYNDE & MCLEOD INC	$120.00
01/08/25	737375	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5803	REEVES, CAITLYN	$200.00
01/08/25	737378	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4478	SAFEWAY DRIVING SCH	$37,435.00
01/08/25	737380	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5770	WALTON, AARON	$95.00
01/08/25	737381	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50451	ZYCH, DAN	$94.00
01/08/25	P406017	Epayable	399 OTHER PURCH SERVICES	300 Purchased Services	F5552	POTENZA SPORTS LTD	$2,500.00
01/08/25	V8009733	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	51175	GROEBNER, LINDA	$82.00
01/08/25	V8009735	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	55407	HALONEN, JOSEPH MIC	$134.00
01/08/25	V8009737	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F5718	HOVDE, DAVID	$134.00
01/08/25	V8009743	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F7467	KRITZ, KEVIN	$115.00

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01/08/25	V8009746	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	A0751	METROPOLITAN COURIE	$2,229.12
01/08/25	V8009752	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	51099	OBERG, JOSEPH	$94.00
01/08/25	V8009758	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54582	SMITH, PAMELA	$500.00
01/15/25	737385	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	A3654	ANDERSON, DAWN	$160.00
01/15/25	737387	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4525	BENISH, RICHARD	$95.00
01/15/25	737391	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50175	BROWN, CHRIS	$95.00
01/15/25	737393	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54806	CALLAHAN, ROSS	$148.00
01/15/25	737394	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54104	CARDINAL, CURTIS PA	$134.00
01/15/25	737400	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5103	COLEMAN, TAMMIE	$160.00
01/15/25	737404	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4417	COOGAN-BURKE, MARY	$160.00
01/15/25	737406	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F3229	COOPET, JULIE	$160.00
01/15/25	737411	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F3805	FASCHING, COLE	$95.00
01/15/25	737412	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D0686	FEIL, CRAIG W	$164.00
01/15/25	737420	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51107	HAMPTON, NATHAN	$134.00
01/15/25	737421	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F6129	HARRIS, DENNIS	$95.00
01/15/25	737422	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5671	HENKE, THOMAS W	$95.00
01/15/25	737424	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4392	HOFSTEDT, JASON	$95.00
01/15/25	737425	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5054	HOLT, MICHELLE	$160.00
01/15/25	737426	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54766	HOWERTON, CHRISTOPH	$134.00
01/15/25	737430	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F3793	KNUTSON, ADAM	$99.00
01/15/25	737432	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	A3528	KUPHAL, BRENT	$134.00
01/15/25	737434	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	A1513	LILLEMOEN, JON	$148.00
01/15/25	737436	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53888	MALO, AMANDA	$160.00
01/15/25	737439	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5756	MARSHALL, KRISTINA	$160.00
01/15/25	737445	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D9015	MILLER, NISSA	$100.00
01/15/25	737461	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F6137	PODRATZ, JERRY	$134.00
01/15/25	737465	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5711	SCHMIDT, AMY	$100.00
01/15/25	737468	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D8000	SMITH, JENNIFER	$160.00
01/15/25	737469	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D9031	SPENCER, RICKY	$190.00
01/15/25	737472	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50128	STRONG, PAUL	$134.00
01/15/25	737473	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53826	SUTHERLAND, SHANDON	$95.00
01/15/25	737474	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4872	TENGWALL, CHRIS	$95.00
01/15/25	737480	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55412	VAN THOMME, ZACHARY	$134.00
01/15/25	737484	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D1257	WOOD, NICOLE	$160.00
01/15/25	V8009786	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	52306	FUGATE, BENJAMIN	$67.00
01/15/25	V8009789	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	51175	GROEBNER, LINDA	$82.00
01/15/25	V8009790	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	00572	GUARDIAN PEST SOLUT	$194.96
01/15/25	V8009792	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	51448	IHEALTH	$812.50
01/15/25	V8009795	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F5828	JOHNSTON, ADAM	$95.00
01/15/25	V8009798	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	51299	KICKERS FC	$784.00
01/15/25	V8009799	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	A1623	KOCKELMAN, DEAN	$95.00
01/15/25	V8009804	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	55325	N1 MOTION	$640.00
01/15/25	V8009807	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	53876	NELSON, ALISSA	$160.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/15/25	V8009824	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	D1401	SUITS, ANN	$160.00
01/15/25	V8009827	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	D7556	TAGGATZ, ELAINE	$160.00
01/15/25	V8009828	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	53161	TREADWAY, RACHEL R	$82.00
01/20/25	V1006811	Electronic Wire Transfer	399 OTHER PURCH SERVICES	300 Purchased Services	17694	DISH	$295.20
01/22/25	737502	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F2445	BUDNER, CONNOR	$134.00
01/22/25	737503	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54831	BURNHAM, MACKENZIE	$268.00
01/22/25	737504	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54806	CALLAHAN, ROSS	$148.00
01/22/25	737505	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54104	CARDINAL, CURTIS PA	$134.00
01/22/25	737506	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55449	CASTRO, NICHOLAS	$164.00
01/22/25	737513	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50953	FRANCZAK, JOHN	$134.00
01/22/25	737515	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50636	GRISWOLD, KEVIN	$175.00
01/22/25	737518	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51107	HAMPTON, NATHAN	$134.00
01/22/25	737522	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5788	JOCELYN, GAVIN	$164.00
01/22/25	737524	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	A1585	LARSEN, BRAD	$189.00
01/22/25	737527	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50165	LUESSENHEIDE, RYAN	$95.00
01/22/25	737537	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51317	MITTELSTAEDT, MICHA	$95.00
01/22/25	737540	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	52355	NEHRING, ANNE	$95.00
01/22/25	737541	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D4374	NOVAK, JANICE	$60.00
01/22/25	737544	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54372	RADAR TALENT SOLUTI	$500.00
01/22/25	737546	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51264	REKSTAD, JONAH	$175.00
01/22/25	737547	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55455	REUTER, BRANDON	$148.00
01/22/25	737549	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D1512	SANDINO, JEFFREY	$504.00
01/22/25	737552	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50184	SETRUM, JOE	$148.00
01/22/25	737554	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	A3324	SMITH, GARY	$205.00
01/22/25	737555	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F3268	SOUERS, RANDY	$95.00
01/22/25	737558	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50128	STRONG, PAUL	$134.00
01/22/25	737559	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5904	SULLIVAN, LAMARR	$95.00
01/22/25	737560	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55364	THEISEN, CHAD	$94.00
01/22/25	737561	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55412	VAN THOMME, ZACHARY	$134.00
01/22/25	737564	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	10352	WINCEK, JACQUELINE	$70.00
01/22/25	737566	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55458	ZOELLNER, SETH	$134.00
01/22/25	V8009855	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	18528	FINKEN WATER INC	$94.18
01/22/25	V8009857	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	52306	FUGATE, BENJAMIN	$134.00
01/22/25	V8009859	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	55450	GARCEAU, JORDAN	$134.00
01/22/25	V8009861	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	00572	GUARDIAN PEST SOLUT	$194.96
01/22/25	V8009863	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F5754	HARRIS, JOSEPH	$99.00
01/22/25	V8009864	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F2536	HAWKINSON, NICK	$134.00
01/22/25	V8009865	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	A3931	HOLT, JAMES	$95.00
01/22/25	V8009889	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54582	SMITH, PAMELA	$1,000.00
01/29/25	737570	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51161	ANDERSON, JOSEPH	$190.00
01/29/25	737571	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55363	BESEMER, CADEN	$82.00
01/29/25	737574	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5648	BRINSON, STEVE	$190.00
01/29/25	737575	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53788	BROSS, JACOB	$135.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/29/25	737576	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F2551	BURAU, CHAD	$95.00
01/29/25	737577	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54831	BURNHAM, MACKENZIE	$134.00
01/29/25	737578	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54104	CARDINAL, CURTIS PA	$134.00
01/29/25	737579	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F2573	CARDONA, IVAN	$95.00
01/29/25	737580	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F6103	COLEMAN, ROBERT	$134.00
01/29/25	737581	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4417	COOGAN-BURKE, MARY	$150.00
01/29/25	737582	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F3229	COOPET, JULIE	$100.00
01/29/25	737584	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	25357	CROWNE PLAZA MINNEA	$283.36
01/29/25	737586	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51290	DEBAKER, MATT	$95.00
01/29/25	737588	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	10406	DUSSL, DANIEL	$100.00
01/29/25	737593	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	52410	ESTES, HAYLEY	$164.00
01/29/25	737597	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50285	FONVILLE, TROY	$134.00
01/29/25	737598	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	50239	FOSTER, BRANDON	$175.00
01/29/25	737599	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F3204	GAULT, SARAH	$100.00
01/29/25	737600	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F3887	GELMO, IBSAA	$268.00
01/29/25	737601	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	A1806	GILLUND, TOM	$95.00
01/29/25	737603	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53859	GORDEE, ERIC	$205.00
01/29/25	737604	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5775	GUZMAN, RICCO	$175.00
01/29/25	737605	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4236	HAMMER SPORTS LLC	$2,925.00
01/29/25	737606	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51107	HAMPTON, NATHAN	$268.00
01/29/25	737607	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55454	HANSON, MICHAEL	$280.00
01/29/25	737610	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F2597	HILL, WESLEY	$95.00
01/29/25	737611	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F1043	HOOKER, RAYNARD	$134.00
01/29/25	737612	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55453	HUPPERT, QUINN	$95.00
01/29/25	737613	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55403	IMSANDE, MONIQUE	$100.00
01/29/25	737619	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5875	KATKE, CHRISTINA	$95.00
01/29/25	737621	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4459	KRUEGER, DWIGHT	$285.00
01/29/25	737623	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53837	LAFAVE, NICHOLAUS J	$181.00
01/29/25	737624	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D6992	LANDY, SCOTT	$95.00
01/29/25	737625	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55382	LANGLAIS, NOAH	$67.00
01/29/25	737627	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54809	LYNK, KRISTOPHER	$280.00
01/29/25	737628	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	09944	MAPLE GROVE, CITY O	$3,000.00
01/29/25	737629	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53835	MARSH, RYAN	$175.00
01/29/25	737630	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53044	MCGEE, JASON	$95.00
01/29/25	737631	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4990	MELIN, EMILY	$150.00
01/29/25	737633	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	51203	MENDOZA, ALEJANDRO	$94.00
01/29/25	737636	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D1380	MOORE, CHARLES	$95.00
01/29/25	737639	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54746	NEWBERN, MELVIN JR	$268.00
01/29/25	737640	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D4374	NOVAK, JANICE	$60.00
01/29/25	737641	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5951	O'BRIAN, COLIN	$178.00
01/29/25	737645	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53799	PEREZ, ANTHONY J	$95.00
01/29/25	737652	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5803	REEVES, CAITLYN	$160.00
01/29/25	737653	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	52356	RETHLAKE, DAYNA	$190.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/29/25	737654	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54807	RICARD, CURTIS J	$280.00
01/29/25	737655	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54803	RODE, MICHAEL JOHN	$134.00
01/29/25	737657	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	54805	RUTT, JAMES GARY	$230.00
01/29/25	737658	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5711	SCHMIDT, AMY	$250.00
01/29/25	737659	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F7483	SCHWARTZ, TRAVIS	$94.00
01/29/25	737661	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D6566	SMITH, MICHAEL W	$67.00
01/29/25	737662	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D6211	SOBIECH, PATRICK	$95.00
01/29/25	737663	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	53061	SPENCE, KEVIN	$67.00
01/29/25	737664	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D9031	SPENCER, RICKY	$95.00
01/29/25	737668	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	52392	TAYLOR, BRANDON MIC	$95.00
01/29/25	737669	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4872	TENGWALL, CHRIS	$95.00
01/29/25	737670	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5772	TITUS, JOSEPH	$95.00
01/29/25	737671	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4471	TURNBULL, BLAINE	$95.00
01/29/25	737674	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F5832	VAN GUILDER, CRAIG	$99.00
01/29/25	737675	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55412	VAN THOMME, ZACHARY	$134.00
01/29/25	737677	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	F4905	WELLS, BRANDON	$1,275.00
01/29/25	737679	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55466	WITCRAFT, RYAN	$134.00
01/29/25	737680	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	D1257	WOOD, NICOLE	$200.00
01/29/25	737681	Vendor Check	399 OTHER PURCH SERVICES	300 Purchased Services	55458	ZOELLNER, SETH	$134.00
01/29/25	P406060	Epayable	399 OTHER PURCH SERVICES	300 Purchased Services	A0188	STAGES THEATRE CO	$14,361.00
01/29/25	V8009905	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	50444	BARNES, MIKE	$201.00
01/29/25	V8009921	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F0239	FOYT, RYAN	$181.00
01/29/25	V8009925	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	00572	GUARDIAN PEST SOLUT	$906.08
01/29/25	V8009932	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F7467	KRITZ, KEVIN	$148.00
01/29/25	V8009933	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F3143	LAIRD, CRAIG	$95.00
01/29/25	V8009947	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	A4143	SCHNEIDER, MICHELLE	$140.00
01/29/25	V8009950	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	F2928	SCHUERMAN, KEVIN	$82.00
01/29/25	V8009953	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	54605	SOCIAL CLUB SIMPLE	$60.00
01/29/25	V8009957	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	D1401	SUITS, ANN	$150.00
01/29/25	V8009961	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	53161	TREADWAY, RACHEL R	$82.00
01/29/25	V8009966	Vendor ACH	399 OTHER PURCH SERVICES	300 Purchased Services	D5673	WINN, GEORGE	$70.00
01/31/25	V1006880	Electronic Wire Transfer	399 OTHER PURCH SERVICES	300 Purchased Services	A0256	DELTA DENTAL PLAN	$10,417.32
01/31/25	V1006882	Electronic Wire Transfer	399 OTHER PURCH SERVICES	300 Purchased Services	54208	UMR, INC	$113,187.34
				300 Purchased Services Subtotal			**$4,751,609.85**
01/03/25	737322	Vendor Check	401 GENERAL SUPPLIES	400 Suppies & Materials	54537	CDW GOVERNMENT	$428.55
01/03/25	737326	Vendor Check	401 GENERAL SUPPLIES	400 Suppies & Materials	00619	FERRELLGAS	$492.36
01/03/25	P406006	Epayable	401 GENERAL SUPPLIES	400 Suppies & Materials	05641	BATTERIES PLUS BULB	$124.70
01/03/25	P406009	Epayable	401 GENERAL SUPPLIES	400 Suppies & Materials	07053	HILLYARD FLOOR CARE	$638.46
01/03/25	V5026364	Employee Reimbursement	401 GENERAL SUPPLIES	400 Suppies & Materials	E19001	SARA A LOOBY-MORRIS	$62.12
01/03/25	V5026365	Employee Reimbursement	401 GENERAL SUPPLIES	400 Suppies & Materials	E29581	ALLISON J LOOMIS	$170.60
01/03/25	V5026381	Employee Reimbursement	401 GENERAL SUPPLIES	400 Suppies & Materials	E29786	MELANIE J STEWART	$52.72
01/03/25	V8009675	Vendor ACH	401 GENERAL SUPPLIES	400 Suppies & Materials	17097	ACP DIRECT	$675.70
01/08/25	737348	Vendor Check	401 GENERAL SUPPLIES	400 Suppies & Materials	00075	BROOKLYN PARK, CITY	$15,209.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/08/25	737351	Vendor Check	401 GENERAL SUPPLIES	400 Suppies & Materials	D5544	COLLEGE BOARD	$216.00
01/08/25	737355	Vendor Check	401 GENERAL SUPPLIES	400 Suppies & Materials	54571	ECOLAB USA INC	$1,154.03
01/08/25	P406020	Epayable	401 GENERAL SUPPLIES	400 Suppies & Materials	08279	WORLD'S FINEST CHOC	$7,520.00
01/15/25	737401	Vendor Check	401 GENERAL SUPPLIES	400 Suppies & Materials	D5544	COLLEGE BOARD	$264.60
01/15/25	737408	Vendor Check	401 GENERAL SUPPLIES	400 Suppies & Materials	19968	DESCON	$38.00
01/15/25	737410	Vendor Check	401 GENERAL SUPPLIES	400 Suppies & Materials	54571	ECOLAB USA INC	$710.82
01/15/25	737466	Vendor Check	401 GENERAL SUPPLIES	400 Suppies & Materials	51296	SCHOLASTIC INC	$2,208.49
01/15/25	P406021	Epayable	401 GENERAL SUPPLIES	400 Suppies & Materials	15890	ABDO PUBLISHING	$195.00
01/15/25	P406022	Epayable	401 GENERAL SUPPLIES	400 Suppies & Materials	00130	ANCHOR PAPER COMPAN	$1,859.68
01/15/25	P406023	Epayable	401 GENERAL SUPPLIES	400 Suppies & Materials	F5765	CRISIS PREVENTION I	$3,386.99
01/15/25	P406024	Epayable	401 GENERAL SUPPLIES	400 Suppies & Materials	F5616	CUB FOODS BROOKLYN	$53.80
01/15/25	P406025	Epayable	401 GENERAL SUPPLIES	400 Suppies & Materials	A3975	CUB FOODS MAPLE GRO	$8.98
01/15/25	P406026	Epayable	401 GENERAL SUPPLIES	400 Suppies & Materials	00131	DEMCO	$267.73
01/15/25	P406034	Epayable	401 GENERAL SUPPLIES	400 Suppies & Materials	00886	THE LIBRARY STORE I	$460.29
01/15/25	P406035	Epayable	401 GENERAL SUPPLIES	400 Suppies & Materials	09503	TRIO SUPPLY COMPANY	$9,743.48
01/15/25	V8009770	Vendor ACH	401 GENERAL SUPPLIES	400 Suppies & Materials	15800	B & H PHOTOVIDEO	$333.72
01/15/25	V8009785	Vendor ACH	401 GENERAL SUPPLIES	400 Suppies & Materials	15734	FRANZ REPROGRAPH DB	$745.27
01/15/25	V8009791	Vendor ACH	401 GENERAL SUPPLIES	400 Suppies & Materials	50121	HEARING HEALTH CLIN	$235.00
01/15/25	V8009802	Vendor ACH	401 GENERAL SUPPLIES	400 Suppies & Materials	09737	MINNEAPOLIS OXYGEN	$67.00
01/15/25	V8009809	Vendor ACH	401 GENERAL SUPPLIES	400 Suppies & Materials	08447	NYSTROM PUBLISHING	$3,946.85
01/17/25	V5026406	Employee Reimbursement	401 GENERAL SUPPLIES	400 Suppies & Materials	E30455	KIRSTEN A BAKKEN	$81.27
01/17/25	V5026475	Employee Reimbursement	401 GENERAL SUPPLIES	400 Suppies & Materials	E20854	GRETCHEN M DULLINGE	$37.84
01/17/25	V5026525	Employee Reimbursement	401 GENERAL SUPPLIES	400 Suppies & Materials	E16315	AMY M HEGGESTAD	$294.58
01/17/25	V5026559	Employee Reimbursement	401 GENERAL SUPPLIES	400 Suppies & Materials	E22170	KATE MARIE KALLEVIG	$102.31
01/17/25	V5026599	Employee Reimbursement	401 GENERAL SUPPLIES	400 Suppies & Materials	E28945	NICOLE M LUCAS	$251.36
01/17/25	V5026664	Employee Reimbursement	401 GENERAL SUPPLIES	400 Suppies & Materials	E33867	MAKAYLA R PAULSON	$117.66
01/17/25	V5026686	Employee Reimbursement	401 GENERAL SUPPLIES	400 Suppies & Materials	E20045	MELANIE C ROEDER	$23.92
01/17/25	V5026708	Employee Reimbursement	401 GENERAL SUPPLIES	400 Suppies & Materials	E33199	TRACY L SHERNER	$6.25
01/17/25	V5026714	Employee Reimbursement	401 GENERAL SUPPLIES	400 Suppies & Materials	E28928	LESLI A SKARPHOL	$398.45
01/17/25	V5026731	Employee Reimbursement	401 GENERAL SUPPLIES	400 Suppies & Materials	E24761	KAYLA J STREI	$169.13
01/20/25	V1006813	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Suppies & Materials	A0275	UNITED PARCEL SERVI	$21.26
01/20/25	V1006821	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Suppies & Materials	PC0033	US BANK CARD COMMED	$119.88
01/20/25	V1006830	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Suppies & Materials	PC0051	US BANK CARD EQUITY	$711.62
01/20/25	V1006831	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Suppies & Materials	PC0049	US BANK CARD EXIONG	$1,189.61
01/20/25	V1006832	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Suppies & Materials	PC0060	US BANK CARD FACE	$146.80
01/20/25	V1006834	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Suppies & Materials	PC0037	US BANK CARD FOODNU	$402.00
01/20/25	V1006837	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Suppies & Materials	PC0055	US BANK CARD INDIAN	$2,001.16
01/20/25	V1006850	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Suppies & Materials	PC0038	US BANK CARD LIAVAN	$239.23
01/20/25	V1006853	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Suppies & Materials	PC0039	US BANK CARD MDURAN	$216.84
01/20/25	V1006857	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Suppies & Materials	PC0081	US BANK CARD PURCHA	$12,805.25
01/20/25	V1006858	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Suppies & Materials	PC009	US BANK CARD PURCHB	$106.00
01/20/25	V1006860	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Suppies & Materials	PC0074	US BANK CARD PURCHG	$5,631.34
01/20/25	V1006861	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Suppies & Materials	PC006	US BANK CARD PURCHO	$10,008.41

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/20/25	V1006862	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Suppies & Materials	PC0020	US BANK CARD SSVCSD	$301.00
01/20/25	V1006864	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Suppies & Materials	PC0035	US BANK CARD TSCHRE	$86.93
01/20/25	V1006865	Electronic Wire Transfer	401 GENERAL SUPPLIES	400 Suppies & Materials	PC0095	US BANK CARD WDKIDS	$74.69
01/22/25	737509	Vendor Check	401 GENERAL SUPPLIES	400 Suppies & Materials	54571	ECOLAB USA INC	$730.56
01/22/25	737511	Vendor Check	401 GENERAL SUPPLIES	400 Suppies & Materials	00619	FERRELLGAS	$201.92
01/22/25	737545	Vendor Check	401 GENERAL SUPPLIES	400 Suppies & Materials	20028	RED WING SHOE STORE	$790.98
01/22/25	P406036	Epayable	401 GENERAL SUPPLIES	400 Suppies & Materials	08889	BARNES & NOBLE	$262.88
01/22/25	P406039	Epayable	401 GENERAL SUPPLIES	400 Suppies & Materials	00131	DEMCO	$205.61
01/22/25	P406045	Epayable	401 GENERAL SUPPLIES	400 Suppies & Materials	17682	MIDWEST BUS PARTS I	$617.75
01/22/25	P406050	Epayable	401 GENERAL SUPPLIES	400 Suppies & Materials	09503	TRIO SUPPLY COMPANY	$11,557.83
01/22/25	V8009850	Vendor ACH	401 GENERAL SUPPLIES	400 Suppies & Materials	12799	CASAS	$15.00
01/22/25	V8009881	Vendor ACH	401 GENERAL SUPPLIES	400 Suppies & Materials	08447	NYSTROM PUBLISHING	$579.78
01/22/25	V8009890	Vendor ACH	401 GENERAL SUPPLIES	400 Suppies & Materials	F6113	ST CROIX RECREATION	$172.87
01/22/25	V8009896	Vendor ACH	401 GENERAL SUPPLIES	400 Suppies & Materials	15270	VIKING ELECTRIC	$2,309.10
01/29/25	737589	Vendor Check	401 GENERAL SUPPLIES	400 Suppies & Materials	54571	ECOLAB USA INC	$5,146.57
01/29/25	737594	Vendor Check	401 GENERAL SUPPLIES	400 Suppies & Materials	00619	FERRELLGAS	$218.48
01/29/25	737608	Vendor Check	401 GENERAL SUPPLIES	400 Suppies & Materials	25372	HEGGIES PIZZA	$1,811.65
01/29/25	737634	Vendor Check	401 GENERAL SUPPLIES	400 Suppies & Materials	A5418	MINNESOTA COMMUNITY	$50.00
01/29/25	737648	Vendor Check	401 GENERAL SUPPLIES	400 Suppies & Materials	26560	PTM DOCUMENT SYSTEM	$994.51
01/29/25	737651	Vendor Check	401 GENERAL SUPPLIES	400 Suppies & Materials	26548	RAPTOR TECHNOLOGIES	$1,935.00
01/29/25	P406054	Epayable	401 GENERAL SUPPLIES	400 Suppies & Materials	51439	GAME ONE	$56.00
01/29/25	V8009902	Vendor ACH	401 GENERAL SUPPLIES	400 Suppies & Materials	03674	ACCUCUT SYSTEMS	$379.50
01/29/25	V8009912	Vendor ACH	401 GENERAL SUPPLIES	400 Suppies & Materials	54537	CDW GOVERNMENT	$199.60
01/29/25	V8009915	Vendor ACH	401 GENERAL SUPPLIES	400 Suppies & Materials	F5674	COMMUNITY PLAYTHING	$59.00
01/29/25	V8009918	Vendor ACH	401 GENERAL SUPPLIES	400 Suppies & Materials	54645	ECM PUBLISHERS INC	$73.40
01/29/25	V8009940	Vendor ACH	401 GENERAL SUPPLIES	400 Suppies & Materials	08447	NYSTROM PUBLISHING	$1,391.03
01/29/25	V8009949	Vendor ACH	401 GENERAL SUPPLIES	400 Suppies & Materials	52245	SCHOOL SPECIALTY LL	$102.76
01/29/25	V8009954	Vendor ACH	401 GENERAL SUPPLIES	400 Suppies & Materials	22111	SOUTHERN MN INSPECT	$500.00
01/08/25	P406014	Epayable	402 APPAREL	400 Suppies & Materials	51439	GAME ONE	$1,834.34
01/15/25	737481	Vendor Check	402 APPAREL	400 Suppies & Materials	03447	VARSITY SPIRIT FASH	$6,598.50
01/15/25	V8009814	Vendor ACH	402 APPAREL	400 Suppies & Materials	25198	REBYL SPORTS	$4,452.00
01/22/25	P406042	Epayable	402 APPAREL	400 Suppies & Materials	51439	GAME ONE	$1,575.00
01/22/25	V8009845	Vendor ACH	402 APPAREL	400 Suppies & Materials	03211	BSN SPORTS LLC	$1,740.00
01/29/25	737568	Vendor Check	402 APPAREL	400 Suppies & Materials	55465	32ND COLLECTIVE	$184.00
01/29/25	P406054	Epayable	402 APPAREL	400 Suppies & Materials	51439	GAME ONE	$566.00
01/08/25	737350	Vendor Check	405 NONINSTRUC SOFTWARE/LICEN	400 Suppies & Materials	54537	CDW GOVERNMENT	$4,166.00
01/08/25	737363	Vendor Check	405 NONINSTRUC SOFTWARE/LICEN	400 Suppies & Materials	19988	HUDL SPORTS	$8,409.59
01/08/25	V8009726	Vendor ACH	405 NONINSTRUC SOFTWARE/LICEN	400 Suppies & Materials	53795	CLEVERBRIDGE INC	$3,575.00
01/08/25	V8009731	Vendor ACH	405 NONINSTRUC SOFTWARE/LICEN	400 Suppies & Materials	53088	FULCRUM MANAGEMENT	$19,734.00
01/09/25	737382	Vendor Check	405 NONINSTRUC SOFTWARE/LICEN	400 Suppies & Materials	55397	PARK PLACE TECHNOLO	$2,838.00
01/15/25	737458	Vendor Check	405 NONINSTRUC SOFTWARE/LICEN	400 Suppies & Materials	55397	PARK PLACE TECHNOLO	$2,838.00
01/15/25	V8009781	Vendor ACH	405 NONINSTRUC SOFTWARE/LICEN	400 Suppies & Materials	00119	CURRICULUM ASSOCIAT	$40,811.50
01/15/25	V8009821	Vendor ACH	405 NONINSTRUC SOFTWARE/LICEN	400 Suppies & Materials	53197	SOURCEWELL	$3,330.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/20/25	V1006850	Electronic Wire Transfer	405 NONINSTRUC SOFTWARE/LICEN	400 Suppies & Materials	PC0038	US BANK CARD LIAVAN	$3,141.50
01/22/25	737497	Vendor Check	405 NONINSTRUC SOFTWARE/LICEN	400 Suppies & Materials	F4899	ARVIG	$926.90
01/22/25	V8009850	Vendor ACH	405 NONINSTRUC SOFTWARE/LICEN	400 Suppies & Materials	12799	CASAS	$1,750.00
01/29/25	737660	Vendor Check	405 NONINSTRUC SOFTWARE/LICEN	400 Suppies & Materials	55389	SMARTPASS INC	$1,149.20
01/29/25	V8009900	Vendor ACH	405 NONINSTRUC SOFTWARE/LICEN	400 Suppies & Materials	F5969	4N6 FANATICS.COM LL	$200.00
01/29/25	V8009959	Vendor ACH	405 NONINSTRUC SOFTWARE/LICEN	400 Suppies & Materials	51457	T-MOBILE USA INC	$2,998.00
01/08/25	737349	Vendor Check	406 INSTRUCT SOFTWARE/LIC AGR	400 Suppies & Materials	55315	BYTESPEED LLC	$476.00
01/15/25	V8009801	Vendor ACH	406 INSTRUCT SOFTWARE/LIC AGR	400 Suppies & Materials	08509	MACKIN EDUCATIONAL	$83.10
01/15/25	V8009808	Vendor ACH	406 INSTRUCT SOFTWARE/LIC AGR	400 Suppies & Materials	D4539	NORTH HENNEPIN COMM	$6,000.00
01/20/25	V1006850	Electronic Wire Transfer	406 INSTRUCT SOFTWARE/LIC AGR	400 Suppies & Materials	PC0038	US BANK CARD LIAVAN	$491.42
01/22/25	737534	Vendor Check	406 INSTRUCT SOFTWARE/LIC AGR	400 Suppies & Materials	55352	MATHFACTLAB LLC	$347.42
01/29/25	V8009919	Vendor ACH	406 INSTRUCT SOFTWARE/LIC AGR	400 Suppies & Materials	22130	EDPUZZLE INC	$2,380.00
01/03/25	V8009678	Vendor ACH	412 WATER TREATMENT	400 Suppies & Materials	51769	APOLLO WATER SERVIC	$895.63
01/08/25	V8009717	Vendor ACH	412 WATER TREATMENT	400 Suppies & Materials	51769	APOLLO WATER SERVIC	$115.08
01/15/25	737471	Vendor Check	412 WATER TREATMENT	400 Suppies & Materials	55041	STEP SAVER INC	$110.40
01/22/25	737557	Vendor Check	412 WATER TREATMENT	400 Suppies & Materials	55041	STEP SAVER INC	$256.00
01/29/25	V8009926	Vendor ACH	412 WATER TREATMENT	400 Suppies & Materials	20217	HAWKINS INC	$1,295.95
01/03/25	737330	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	01216	JH LARSON COMPANY	$173.22
01/03/25	737333	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	07513	MENARDS BROOKLYN PA	$227.91
01/03/25	737337	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	06890	RM COTTON CO	$285.00
01/03/25	P406006	Epayable	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	05641	BATTERIES PLUS BULB	$1,007.80
01/03/25	P406008	Epayable	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	00187	GOODIN CO	$5,304.52
01/03/25	P406010	Epayable	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	51768	HLS OUTDOOR	$604.70
01/03/25	V8009682	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	06823	CUTTER SALES INC	$131.65
01/03/25	V8009685	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	15834	FERGUSON ENTERPRISE	$226.35
01/03/25	V8009701	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	52998	R&R SPECIALTIES OF	$57.00
01/03/25	V8009703	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	22133	REINDERS INC	$228.76
01/03/25	V8009708	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	22111	SOUTHERN MN INSPECT	$100.00
01/03/25	V8009711	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	15270	VIKING ELECTRIC	$841.44
01/08/25	P406018	Epayable	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	00390	TOLL GAS & WELDING	$81.84
01/08/25	V8009721	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	00378	BORDER STATES ELECT	$675.67
01/08/25	V8009761	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	00565	STATE SUPPLY CO INC	$1,551.90
01/15/25	737441	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	07513	MENARDS BROOKLYN PA	$1,185.26
01/15/25	737478	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	09696	TWIN CITY HARDWARE	$94.62
01/15/25	P406028	Epayable	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	51768	HLS OUTDOOR	$2,956.32
01/15/25	V8009773	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	00378	BORDER STATES ELECT	$185.11
01/15/25	V8009775	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	54215	BUILDING CONTROLS &	$1,794.82
01/15/25	V8009823	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	00565	STATE SUPPLY CO INC	$124.32
01/15/25	V8009830	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	15270	VIKING ELECTRIC	$22.46
01/20/25	V1006822	Electronic Wire Transfer	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	PC0021	US BANK CARD CUSTOD	$1,289.10
01/20/25	V1006841	Electronic Wire Transfer	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	PC0100	US BANK CARD JPHENO	$81.19
01/20/25	V1006842	Electronic Wire Transfer	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	PC0023	US BANK CARD JSCHLO	$1,226.56
01/20/25	V1006857	Electronic Wire Transfer	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	PC0081	US BANK CARD PURCHA	$214.07

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01/20/25	V1006860	Electronic Wire Transfer	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	PC0074	US BANK CARD PURCHG	$555.27
01/22/25	737535	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	07513	MENARDS BROOKLYN PA	$223.66
01/22/25	P406037	Epayable	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	05641	BATTERIES PLUS BULB	$5,367.71
01/22/25	P406043	Epayable	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	00187	GOODIN CO	$412.32
01/22/25	P406046	Epayable	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	18784	NORTHWEST LIGHTING	$2,952.00
01/22/25	P406049	Epayable	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	00390	TOLL GAS & WELDING	$13.64
01/22/25	V8009846	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	54215	BUILDING CONTROLS &	$914.55
01/22/25	V8009853	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	06823	CUTTER SALES INC	$141.66
01/22/25	V8009879	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	17384	NILFISK INC	$409.61
01/22/25	V8009885	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	51251	QUALE COMPANIES	$2,279.92
01/22/25	V8009886	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	52998	R&R SPECIALTIES OF	$84.00
01/22/25	V8009891	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	00565	STATE SUPPLY CO INC	$402.67
01/22/25	V8009894	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	54646	TOWN & COUNTRY FENC	$35.85
01/29/25	737632	Vendor Check	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	07513	MENARDS BROOKLYN PA	$542.36
01/29/25	P406055	Epayable	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	04382	GOLDEN VALLEY SUPPL	$1,195.90
01/29/25	P406058	Epayable	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	18784	NORTHWEST LIGHTING	$62.00
01/29/25	V8009917	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	06823	CUTTER SALES INC	$166.73
01/29/25	V8009920	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	15834	FERGUSON ENTERPRISE	$365.94
01/29/25	V8009945	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	51251	QUALE COMPANIES	$719.98
01/29/25	V8009955	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	00565	STATE SUPPLY CO INC	$498.45
01/29/25	V8009965	Vendor ACH	421 REPAIR SUPPLIES - BLDG	400 Suppies & Materials	15270	VIKING ELECTRIC	$320.13
01/03/25	737338	Vendor Check	422 REPAIR SUPPLIES - EQUIP	400 Suppies & Materials	17047	WESTSIDE WHOLESALE	$1,669.96
01/03/25	V8009676	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Suppies & Materials	22094	ACTION RADIO & COMM	$173.00
01/03/25	V8009700	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Suppies & Materials	05024	PRO-TEC DESIGN	$1,138.38
01/08/25	V8009716	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Suppies & Materials	22094	ACTION RADIO & COMM	$64.00
01/15/25	737443	Vendor Check	422 REPAIR SUPPLIES - EQUIP	400 Suppies & Materials	12809	METRO SOUND & LIGHT	$192.00
01/15/25	V8009768	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Suppies & Materials	22094	ACTION RADIO & COMM	$225.00
01/15/25	V8009810	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Suppies & Materials	26510	PARTS TOWN LLC	$45.91
01/20/25	V1006860	Electronic Wire Transfer	422 REPAIR SUPPLIES - EQUIP	400 Suppies & Materials	PC0074	US BANK CARD PURCHG	$503.89
01/22/25	V8009838	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Suppies & Materials	22094	ACTION RADIO & COMM	$64.00
01/22/25	V8009883	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Suppies & Materials	26510	PARTS TOWN LLC	$1,223.93
01/29/25	V8009903	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Suppies & Materials	22094	ACTION RADIO & COMM	$171.00
01/29/25	V8009944	Vendor ACH	422 REPAIR SUPPLIES - EQUIP	400 Suppies & Materials	05024	PRO-TEC DESIGN	$2,715.37
01/03/25	737328	Vendor Check	423 PERMITS	400 Suppies & Materials	A1926	HENNEPIN COUNTY TRE	$1,022.00
01/03/25	737335	Vendor Check	423 PERMITS	400 Suppies & Materials	A0504	MN DEPT OF LABOR &	$1,380.00
01/20/25	V1006822	Electronic Wire Transfer	423 PERMITS	400 Suppies & Materials	PC0021	US BANK CARD CUSTOD	$74.10
01/20/25	V1006852	Electronic Wire Transfer	423 PERMITS	400 Suppies & Materials	PC0022	US BANK CARD MAINTE	$1,171.02
01/03/25	737333	Vendor Check	430 INSTR MATERIALS	400 Suppies & Materials	07513	MENARDS BROOKLYN PA	$257.64
01/03/25	V5026346	Employee Reimbursement	430 INSTR MATERIALS	400 Suppies & Materials	E31484	LAURA C COULTER	$67.05
01/03/25	V5026359	Employee Reimbursement	430 INSTR MATERIALS	400 Suppies & Materials	E31404	NICOLE M KANZ	$10.00
01/03/25	V5026369	Employee Reimbursement	430 INSTR MATERIALS	400 Suppies & Materials	E27693	AMANDA L S MOLDEN	$150.00
01/03/25	V5026377	Employee Reimbursement	430 INSTR MATERIALS	400 Suppies & Materials	E26866	THERESA A PFEILSTIC	$41.95
01/03/25	V5026382	Employee Reimbursement	430 INSTR MATERIALS	400 Suppies & Materials	E13438	SHARI L SWANSON	$157.60

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01/03/25	V5026383	Employee Reimbursement	430 INSTR MATERIALS	400 Suppies & Materials	E21514	ELISHA F TAMURA-BEA	$87.87
01/03/25	V8009674	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	54850	95 PERCENT GROUP LL	$567.60
01/03/25	V8009686	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	00188	GOPHER SPORT	$233.06
01/03/25	V8009687	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	00193	GROTH MUSIC COMPANY	$49.60
01/03/25	V8009695	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	00273	MINNESOTA CLAY	$2,467.36
01/03/25	V8009698	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	04031	PIONEER MIDWEST INC	$73.52
01/08/25	V8009720	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	09479	BLICK ART MATERIALS	$901.70
01/08/25	V8009734	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	00193	GROTH MUSIC COMPANY	$247.70
01/08/25	V8009742	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	08106	JW PEPPER	$1,527.58
01/08/25	V8009749	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	00297	NORCOSTCO INC	$60.15
01/08/25	V8009755	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	04446	RIO GRANDE	$343.25
01/08/25	V8009763	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	D2624	THREE RIVERS PARK D	$952.00
01/08/25	V8009766	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	12627	WORTHINGTON DIRECT	$1,395.74
01/15/25	737409	Vendor Check	430 INSTR MATERIALS	400 Suppies & Materials	08336	DRAMATISTS PLAY SVC	$434.20
01/15/25	737433	Vendor Check	430 INSTR MATERIALS	400 Suppies & Materials	55446	LEMONT HIGH SCHOOL	$225.00
01/15/25	737449	Vendor Check	430 INSTR MATERIALS	400 Suppies & Materials	A0430	MUSIC THEATRE INTER	$3,447.50
01/15/25	737450	Vendor Check	430 INSTR MATERIALS	400 Suppies & Materials	54966	NAPA AUTO PARTS	$14.99
01/15/25	737482	Vendor Check	430 INSTR MATERIALS	400 Suppies & Materials	00409	WARD'S SCIENCE	$41.36
01/15/25	P406024	Epayable	430 INSTR MATERIALS	400 Suppies & Materials	F5616	CUB FOODS BROOKLYN	$662.44
01/15/25	P406025	Epayable	430 INSTR MATERIALS	400 Suppies & Materials	A3975	CUB FOODS MAPLE GRO	$2,049.46
01/15/25	P406032	Epayable	430 INSTR MATERIALS	400 Suppies & Materials	00351	SCHMITT MUSIC	$688.10
01/15/25	V8009777	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	54560	CENGAGE LEARNING IN	$536.25
01/15/25	V8009787	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	00188	GOPHER SPORT	$232.86
01/15/25	V8009796	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	08106	JW PEPPER	$447.24
01/15/25	V8009803	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	00273	MINNESOTA CLAY	$375.46
01/15/25	V8009806	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	00284	NASCO	$348.68
01/15/25	V8009817	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	52245	SCHOOL SPECIALTY LL	$324.75
01/17/25	V5026448	Employee Reimbursement	430 INSTR MATERIALS	400 Suppies & Materials	E22826	JANIS A CARLSON	$65.42
01/17/25	V5026458	Employee Reimbursement	430 INSTR MATERIALS	400 Suppies & Materials	E24141	LAUREL COBB	$143.70
01/17/25	V5026464	Employee Reimbursement	430 INSTR MATERIALS	400 Suppies & Materials	E30468	TANYA M CULLY	$27.23
01/17/25	V5026543	Employee Reimbursement	430 INSTR MATERIALS	400 Suppies & Materials	E16009	CYNTHIA J JAHNKE	$35.93
01/17/25	V5026610	Employee Reimbursement	430 INSTR MATERIALS	400 Suppies & Materials	E23525	JACOB L MANDERS	$67.99
01/20/25	V1006819	Electronic Wire Transfer	430 INSTR MATERIALS	400 Suppies & Materials	PC0090	US BANK CARD CIKIDS	$39.98
01/20/25	V1006821	Electronic Wire Transfer	430 INSTR MATERIALS	400 Suppies & Materials	PC0033	US BANK CARD COMMED	$409.95
01/20/25	V1006827	Electronic Wire Transfer	430 INSTR MATERIALS	400 Suppies & Materials	PC0050	US BANK CARD ECFE	$46.71
01/20/25	V1006833	Electronic Wire Transfer	430 INSTR MATERIALS	400 Suppies & Materials	PC0089	US BANK CARD FBKIDS	$30.98
01/20/25	V1006837	Electronic Wire Transfer	430 INSTR MATERIALS	400 Suppies & Materials	PC0055	US BANK CARD INDIAN	$2,000.00
01/20/25	V1006838	Electronic Wire Transfer	430 INSTR MATERIALS	400 Suppies & Materials	PC0076	US BANK CARD JMACCA	$33.73
01/20/25	V1006845	Electronic Wire Transfer	430 INSTR MATERIALS	400 Suppies & Materials	PC0026	US BANK CARD KIDSTO	$51.55
01/20/25	V1006846	Electronic Wire Transfer	430 INSTR MATERIALS	400 Suppies & Materials	PC0028	US BANK CARD KJOHNS	$38.75
01/20/25	V1006853	Electronic Wire Transfer	430 INSTR MATERIALS	400 Suppies & Materials	PC0039	US BANK CARD MDURAN	$3,117.65
01/20/25	V1006855	Electronic Wire Transfer	430 INSTR MATERIALS	400 Suppies & Materials	PC0091	US BANK CARD OAKKID	$105.64
01/20/25	V1006857	Electronic Wire Transfer	430 INSTR MATERIALS	400 Suppies & Materials	PC0081	US BANK CARD PURCHA	$7,354.82

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01/20/25	V1006858	Electronic Wire Transfer	430 INSTR MATERIALS	400 Suppies & Materials	PC009	US BANK CARD PURCHB	$829.25
01/20/25	V1006861	Electronic Wire Transfer	430 INSTR MATERIALS	400 Suppies & Materials	PC006	US BANK CARD PURCHO	$6,968.75
01/20/25	V1006866	Electronic Wire Transfer	430 INSTR MATERIALS	400 Suppies & Materials	PC0093	US BANK CARD WVRKID	$27.85
01/22/25	737539	Vendor Check	430 INSTR MATERIALS	400 Suppies & Materials	54966	NAPA AUTO PARTS	$168.05
01/22/25	737550	Vendor Check	430 INSTR MATERIALS	400 Suppies & Materials	51296	SCHOLASTIC INC	$44.68
01/22/25	P406047	Epayable	430 INSTR MATERIALS	400 Suppies & Materials	00351	SCHMITT MUSIC	$60.50
01/22/25	P406048	Epayable	430 INSTR MATERIALS	400 Suppies & Materials	26591	SCHOLASTIC BOOK CLU	$120.00
01/22/25	V8009843	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	09479	BLICK ART MATERIALS	$517.50
01/22/25	V8009845	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	03211	BSN SPORTS LLC	$226.99
01/22/25	V8009848	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	00091	CAROLINA BIOLOGICAL	$251.58
01/22/25	V8009858	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	22068	FUN EXPRESS LLC	$210.88
01/22/25	V8009872	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	08106	JW PEPPER	$553.87
01/22/25	V8009875	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	00273	MINNESOTA CLAY	$2,923.77
01/22/25	V8009878	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	00284	NASCO	$716.08
01/29/25	737585	Vendor Check	430 INSTR MATERIALS	400 Suppies & Materials	55464	CURTIS, SHANNON	$400.00
01/29/25	P406056	Epayable	430 INSTR MATERIALS	400 Suppies & Materials	51254	LITERACY RESOURCES	$768.96
01/29/25	V8009909	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	09479	BLICK ART MATERIALS	$82.74
01/29/25	V8009911	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	00091	CAROLINA BIOLOGICAL	$1,572.30
01/29/25	V8009922	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	22068	FUN EXPRESS LLC	$131.89
01/29/25	V8009931	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	08106	JW PEPPER	$567.99
01/29/25	V8009943	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	04031	PIONEER MIDWEST INC	$74.32
01/29/25	V8009948	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	00355	SCHOOL HEALTH SUPPL	$3,085.61
01/29/25	V8009949	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	52245	SCHOOL SPECIALTY LL	$372.67
01/29/25	V8009960	Vendor ACH	430 INSTR MATERIALS	400 Suppies & Materials	00392	TRANS-MISSISSIPPI B	$302.60
01/03/25	P406005	Epayable	433 INDIV INSTR MATERIAL	400 Suppies & Materials	08889	BARNES & NOBLE	$44.77
01/03/25	V8009712	Vendor ACH	433 INDIV INSTR MATERIAL	400 Suppies & Materials	01359	WILSON LANGUAGE TRA	$302.40
01/08/25	737379	Vendor Check	433 INDIV INSTR MATERIAL	400 Suppies & Materials	52296	TOOLS TO GROW INC	$315.00
01/15/25	737398	Vendor Check	433 INDIV INSTR MATERIAL	400 Suppies & Materials	52229	CENTERVENTION	$36.00
01/15/25	737451	Vendor Check	433 INDIV INSTR MATERIAL	400 Suppies & Materials	00475	NCS PEARSON INC	$1,791.09
01/15/25	P406025	Epayable	433 INDIV INSTR MATERIAL	400 Suppies & Materials	A3975	CUB FOODS MAPLE GRO	$380.13
01/15/25	P406031	Epayable	433 INDIV INSTR MATERIAL	400 Suppies & Materials	50120	RIVERSIDE INSIGHTS	$3,458.36
01/15/25	V8009783	Vendor ACH	433 INDIV INSTR MATERIAL	400 Suppies & Materials	17038	ESTR PUBLICATIONS	$68.60
01/15/25	V8009813	Vendor ACH	433 INDIV INSTR MATERIAL	400 Suppies & Materials	07273	PRO-ED	$85.80
01/15/25	V8009825	Vendor ACH	433 INDIV INSTR MATERIAL	400 Suppies & Materials	07525	SUPER DUPER PUBLICA	$360.00
01/17/25	V5026414	Employee Reimbursement	433 INDIV INSTR MATERIAL	400 Suppies & Materials	E20770	JOANNE M BAUERLY	$7.89
01/20/25	V1006840	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Suppies & Materials	PC0054	US BANK CARD JNEUMA	$1,350.41
01/20/25	V1006849	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Suppies & Materials	PC0012	US BANK CARD LFOSTE	$365.60
01/20/25	V1006854	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Suppies & Materials	PC0084	US BANK CARD MNEWEL	$736.81
01/20/25	V1006857	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Suppies & Materials	PC0081	US BANK CARD PURCHA	$2,016.24
01/20/25	V1006858	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Suppies & Materials	PC009	US BANK CARD PURCHB	$59.09
01/20/25	V1006861	Electronic Wire Transfer	433 INDIV INSTR MATERIAL	400 Suppies & Materials	PC006	US BANK CARD PURCHO	$181.06
01/29/25	P406052	Epayable	433 INDIV INSTR MATERIAL	400 Suppies & Materials	08889	BARNES & NOBLE	$6.39
01/29/25	V8009907	Vendor ACH	433 INDIV INSTR MATERIAL	400 Suppies & Materials	54581	BJOREM SPEECH PUBLI	$123.00

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/20/25	V1006822	Electronic Wire Transfer	440 FUEL	400 Suppies & Materials	PC0021	US BANK CARD CUSTOD	$390.00
01/20/25	V1006852	Electronic Wire Transfer	440 FUEL	400 Suppies & Materials	PC0022	US BANK CARD MAINTE	$300.00
01/29/25	737678	Vendor Check	440 FUEL	400 Suppies & Materials	53992	WEX BANK	$3,471.29
01/20/25	V1006826	Electronic Wire Transfer	455 NON-INSTRUCT TECH SUPPLY	400 Suppies & Materials	PC0071	US BANK CARD DYARBR	$47.73
01/20/25	V1006857	Electronic Wire Transfer	455 NON-INSTRUCT TECH SUPPLY	400 Suppies & Materials	PC0081	US BANK CARD PURCHA	$86.91
01/20/25	V1006858	Electronic Wire Transfer	455 NON-INSTRUCT TECH SUPPLY	400 Suppies & Materials	PC009	US BANK CARD PURCHB	$262.93
01/20/25	V1006857	Electronic Wire Transfer	456 INSTRUCTIONAL TECH SUPPLY	400 Suppies & Materials	PC0081	US BANK CARD PURCHA	$24.98
01/08/25	737353	Vendor Check	460 TEXTBOOKS & WORKBOOKS	400 Suppies & Materials	55245	DIXON, BREANNA	$120.00
01/22/25	P406036	Epayable	460 TEXTBOOKS & WORKBOOKS	400 Suppies & Materials	08889	BARNES & NOBLE	$193.75
01/22/25	V8009866	Vendor ACH	460 TEXTBOOKS & WORKBOOKS	400 Suppies & Materials	18358	HOUGHTON MIFFLIN HA	$5,625.00
01/03/25	V8009681	Vendor ACH	465 NON-INSTRUCT TECH DEVICES	400 Suppies & Materials	54875	CALLTOWER INC	$1,238.00
01/08/25	737350	Vendor Check	465 NON-INSTRUCT TECH DEVICES	400 Suppies & Materials	54537	CDW GOVERNMENT	$1,474.95
01/15/25	737395	Vendor Check	465 NON-INSTRUCT TECH DEVICES	400 Suppies & Materials	54537	CDW GOVERNMENT	$12,017.36
01/20/25	V1006814	Electronic Wire Transfer	465 NON-INSTRUCT TECH DEVICES	400 Suppies & Materials	D6911	VERIZON WIRELESS BE	$399.99
01/20/25	V1006850	Electronic Wire Transfer	465 NON-INSTRUCT TECH DEVICES	400 Suppies & Materials	PC0038	US BANK CARD LIAVAN	$876.68
01/22/25	V8009839	Vendor ACH	465 NON-INSTRUCT TECH DEVICES	400 Suppies & Materials	08294	APPLE INC	$329.00
01/22/25	V8009851	Vendor ACH	465 NON-INSTRUCT TECH DEVICES	400 Suppies & Materials	54537	CDW GOVERNMENT	$1,430.00
01/29/25	737673	Vendor Check	465 NON-INSTRUCT TECH DEVICES	400 Suppies & Materials	55058	UNIMAX SYSTEMS CORP	$14,750.00
01/29/25	V8009912	Vendor ACH	465 NON-INSTRUCT TECH DEVICES	400 Suppies & Materials	54537	CDW GOVERNMENT	$1,696.32
01/15/25	V8009779	Vendor ACH	466 INSTRUCTIONAL TECH DEVICE	400 Suppies & Materials	54641	CHROMEBOOKPARTS.COM	$382.50
01/29/25	V8009914	Vendor ACH	466 INSTRUCTIONAL TECH DEVICE	400 Suppies & Materials	54641	CHROMEBOOKPARTS.COM	$3,021.75
01/03/25	V8009693	Vendor ACH	470 MEDIA RESOURCES	400 Suppies & Materials	08509	MACKIN EDUCATIONAL	$776.89
01/08/25	P406012	Epayable	470 MEDIA RESOURCES	400 Suppies & Materials	15890	ABDO PUBLISHING	$195.00
01/08/25	V8009730	Vendor ACH	470 MEDIA RESOURCES	400 Suppies & Materials	18640	FIRST BOOK	$74.58
01/15/25	V8009784	Vendor ACH	470 MEDIA RESOURCES	400 Suppies & Materials	53033	FOLLETT CONTENT SOL	$457.78
01/15/25	V8009800	Vendor ACH	470 MEDIA RESOURCES	400 Suppies & Materials	13128	LEARNING OPPORTUNIT	$1,132.95
01/15/25	V8009801	Vendor ACH	470 MEDIA RESOURCES	400 Suppies & Materials	08509	MACKIN EDUCATIONAL	$6,409.33
01/17/25	V5026427	Employee Reimbursement	470 MEDIA RESOURCES	400 Suppies & Materials	E22756	JANELLE M BERNARDS	$20.88
01/20/25	V1006853	Electronic Wire Transfer	470 MEDIA RESOURCES	400 Suppies & Materials	PC0039	US BANK CARD MDURAN	$385.41
01/20/25	V1006857	Electronic Wire Transfer	470 MEDIA RESOURCES	400 Suppies & Materials	PC0081	US BANK CARD PURCHA	$160.11
01/22/25	737563	Vendor Check	470 MEDIA RESOURCES	400 Suppies & Materials	52235	WILD RUMPUS INC	$491.59
01/22/25	P406036	Epayable	470 MEDIA RESOURCES	400 Suppies & Materials	08889	BARNES & NOBLE	$700.00
01/22/25	V8009856	Vendor ACH	470 MEDIA RESOURCES	400 Suppies & Materials	53033	FOLLETT CONTENT SOL	$601.14
01/22/25	V8009874	Vendor ACH	470 MEDIA RESOURCES	400 Suppies & Materials	08509	MACKIN EDUCATIONAL	$4,141.82
01/29/25	P406051	Epayable	470 MEDIA RESOURCES	400 Suppies & Materials	15890	ABDO PUBLISHING	$195.00
01/29/25	P406052	Epayable	470 MEDIA RESOURCES	400 Suppies & Materials	08889	BARNES & NOBLE	$570.60
01/29/25	V8009935	Vendor ACH	470 MEDIA RESOURCES	400 Suppies & Materials	08509	MACKIN EDUCATIONAL	$3,192.36
01/29/25	V8009918	Vendor ACH	489 PERIODICALS & NWSPR	400 Suppies & Materials	54645	ECM PUBLISHERS INC	$73.40
01/03/25	737325	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	A0142	COLLEGE TOWN PIZZA	$214.85
01/03/25	737328	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	A1926	HENNEPIN COUNTY TRE	$99.00
01/03/25	V5026350	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	E22185	MICHELLE DRAKE	$148.59
01/03/25	V5026353	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	E22403	SARA E GRANT	$95.00
01/03/25	V5026382	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	E13438	SHARI L SWANSON	$79.57

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/08/25	737354	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	A0142	COLLEGE TOWN PIZZA	$256.79
01/08/25	737360	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	A0232	GODFATHER'S PIZZA	$232.04
01/08/25	V8009728	Vendor ACH	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	F3528	DAILY DOSE CAFE ESP	$2,057.85
01/15/25	737390	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	53760	BREAKTIME BEVERAGE	$1,116.25
01/15/25	737419	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	A0232	GODFATHER'S PIZZA	$207.88
01/15/25	P406024	Epayable	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	F5616	CUB FOODS BROOKLYN	$1,102.50
01/15/25	P406025	Epayable	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	A3975	CUB FOODS MAPLE GRO	$1,501.86
01/17/25	V5026473	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	E28203	TRACY N DORN	$36.73
01/17/25	V5026515	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	E31426	STEPHANIE S HALVERS	$14.00
01/17/25	V5026605	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	E32521	ANN G MACK	$75.75
01/17/25	V5026614	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	E33011	ELAINE C MATAMA	$95.45
01/17/25	V5026644	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	E16736	STACEY LEA MILLER N	$16.66
01/17/25	V5026716	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	E23336	RYAN T SMOLAREK	$157.37
01/17/25	V5026747	Employee Reimbursement	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	E25696	JENNIFER VAN DYKE	$24.76
01/20/25	V1006816	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	PC001	US BANK CARD BSADMI	$83.94
01/20/25	V1006818	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	PC0019	US BANK CARD CIESDE	$53.76
01/20/25	V1006824	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	PC0018	US BANK CARD DLTLDE	$2,032.64
01/20/25	V1006825	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	PC0098	US BANK CARD DLTLOP	$596.34
01/20/25	V1006828	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	PC0080	US BANK CARD ELPROG	$42.14
01/20/25	V1006829	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	PC0040	US BANK CARD EMANNI	$198.64
01/20/25	V1006830	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	PC0051	US BANK CARD EQUITY	$668.25
01/20/25	V1006831	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	PC0049	US BANK CARD EXIONG	$153.12
01/20/25	V1006832	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	PC0060	US BANK CARD FACE	$372.38
01/20/25	V1006835	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	PC0010	US BANK CARD HRDEPT	$109.63
01/20/25	V1006837	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	PC0055	US BANK CARD INDIAN	$274.42
01/20/25	V1006839	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	PC0061	US BANK CARD JMORST	$40.00
01/20/25	V1006840	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	PC0054	US BANK CARD JNEUMA	$1,193.02
01/20/25	V1006844	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	PC0078	US BANK CARD KHIEL	$1,877.03
01/20/25	V1006845	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	PC0026	US BANK CARD KIDSTO	$522.49
01/20/25	V1006846	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	PC0028	US BANK CARD KJOHNS	$35.97
01/20/25	V1006849	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	PC0012	US BANK CARD LFOSTE	$1,301.23
01/20/25	V1006857	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	PC0081	US BANK CARD PURCHA	$1,720.45
01/20/25	V1006859	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	PC0017	US BANK CARD PURCHD	$788.41
01/20/25	V1006862	Electronic Wire Transfer	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	PC0020	US BANK CARD SSVCSD	$27.98
01/22/25	737514	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	A0232	GODFATHER'S PIZZA	$466.64
01/29/25	737587	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	A0142	COLLEGE TOWN PIZZA	$134.84
01/29/25	737602	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	A0232	GODFATHER'S PIZZA	$170.86
01/29/25	737642	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	15527	OLIVE GARDEN	$260.13
01/29/25	737666	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	15454	ST VINCENT DE PAUL	$2,395.20
01/29/25	737672	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	50315	TWINS CATERING/RUN	$8,800.00
01/29/25	737676	Vendor Check	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	A0238	WELLS CATERING SERV	$3,395.45
01/29/25	V8009941	Vendor ACH	490 FOOD/FOOD FROM WAREHOUSE	400 Suppies & Materials	50455	PANERA BREAD COMPAN	$517.27
01/08/25	V8009760	Vendor ACH	495 MILK	400 Suppies & Materials	50992	ST PAUL BEVERAGE SO	$42,052.56

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/08/25	P406015	Epayable	497 FOOD - NON-WAREHOUSE	400 Suppies & Materials	00228	KARLSBURGER FOODS I	$1,229.55
01/08/25	P406016	Epayable	497 FOOD - NON-WAREHOUSE	400 Suppies & Materials	05778	PAN O GOLD BAKING C	$11,825.02
01/08/25	V8009738	Vendor ACH	497 FOOD - NON-WAREHOUSE	400 Suppies & Materials	F6278	INDIANHEAD FOODSERV	$510,432.72
01/15/25	P406025	Epayable	497 FOOD - NON-WAREHOUSE	400 Suppies & Materials	A3975	CUB FOODS MAPLE GRO	$29.58
01/15/25	P406029	Epayable	497 FOOD - NON-WAREHOUSE	400 Suppies & Materials	00228	KARLSBURGER FOODS I	$675.36
01/22/25	P406044	Epayable	497 FOOD - NON-WAREHOUSE	400 Suppies & Materials	00228	KARLSBURGER FOODS I	$160.80
01/29/25	P406057	Epayable	497 FOOD - NON-WAREHOUSE	400 Suppies & Materials	00228	KARLSBURGER FOODS I	$827.32
				400 Supplies & Materials Subtotal			**$1,028,987.72**
01/29/25	V8009938	Vendor ACH	511 SITE IMPROVEMENTS	500 Capital Expenditures	F0805	MINNESOTA ROADWAYS	$116,447.35
01/03/25	737332	Vendor Check	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	09944	MAPLE GROVE, CITY O	$425.00
01/03/25	V8009690	Vendor ACH	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	53089	ICS CONSULTING LLC	$177,892.38
01/03/25	V8009714	Vendor ACH	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	F5448	WOLD ARCHITECTS AND	$996,882.56
01/08/25	737373	Vendor Check	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	55434	PARKOS CONSTRUCTION	$8,235.55
01/15/25	737463	Vendor Check	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	55292	PROFESSIONAL SERVIC	$15,750.00
01/22/25	737499	Vendor Check	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	08178	ATS&R	$273.00
01/22/25	V8009870	Vendor ACH	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	07766	INSTITUTE FOR ENVIR	$7,574.00
01/29/25	737682	Vendor Check	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	55452	HENNEPIN COUNTY PUB	$100.00
01/29/25	737683	Vendor Check	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	09944	MAPLE GROVE, CITY O	$127,729.68
01/29/25	V8009910	Vendor ACH	520 BLDG ACQUISTION OR CONST	500 Capital Expenditures	15278	BRAUN INTERTEC CORP	$4,024.00
01/03/25	737317	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	08178	ATS&R	$123,338.54
01/03/25	737318	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	F6279	BCI CONSTRUCTION IN	$10,238.83
01/03/25	V8009690	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	53089	ICS CONSULTING LLC	$20,125.42
01/03/25	V8009692	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	52611	JOHNSON CONTROLS FI	$22.75
01/03/25	V8009706	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18493	SHERWIN-WILLIAMS CO	$897.37
01/03/25	V8009714	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	F5448	WOLD ARCHITECTS AND	$63,346.21
01/08/25	737341	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	55198	ACT RESTORATION INC	$21,497.87
01/08/25	737345	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	F6279	BCI CONSTRUCTION IN	$57,597.48
01/08/25	V8009745	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18100	MEI TOTAL ELEVATOR	$2,925.00
01/08/25	V8009756	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	20141	RJ MECHANICAL INC	$9,300.00
01/15/25	737392	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	54899	BUDGET BLINDS	$17,857.50
01/15/25	737405	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	16514	COOL AIR MECHANICAL	$22,253.75
01/15/25	737444	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	55192	MEYER-ROHLIN LAND S	$4,639.00
01/15/25	737475	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	53750	TERRAZZO DESIGNS LL	$75,500.00
01/15/25	V8009794	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	52611	JOHNSON CONTROLS FI	$453.65
01/15/25	V8009819	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18493	SHERWIN-WILLIAMS CO	$238.32
01/15/25	V8009822	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	05077	ST PAUL LINOLEUM &	$32,540.76
01/15/25	V8009826	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	55410	SURFACE PROS LLC	$36,767.25
01/22/25	737499	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	08178	ATS&R	$119,100.72
01/22/25	737517	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	F4750	HALLBERG ENGINEERIN	$25,243.00
01/22/25	P406038	Epayable	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	03579	COMMERCIAL DOOR SYS	$20,555.00
01/22/25	V8009844	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	15278	BRAUN INTERTEC CORP	$1,112.50
01/22/25	V8009870	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	07766	INSTITUTE FOR ENVIR	$23,122.30
01/22/25	V8009871	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	52611	JOHNSON CONTROLS FI	$1,092.50

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/22/25	V8009873	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	16927	LVC COMPANIES INC	$18,430.76
01/22/25	V8009888	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18493	SHERWIN-WILLIAMS CO	$656.69
01/29/25	737649	Vendor Check	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	22092	PUMP AND METER SERV	$1,903.29
01/29/25	P406061	Epayable	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18228	TREMCO/WEATHERPROOF	$3,142.00
01/29/25	V8009930	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	52611	JOHNSON CONTROLS FI	$1,030.52
01/29/25	V8009951	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18493	SHERWIN-WILLIAMS CO	$116.06
01/29/25	V8009964	Vendor ACH	522 BUILDING IMPROVEMENTS	500 Capital Expenditures	18053	VCI ENVIRONMENTAL I	$189,488.75
01/03/25	737315	Vendor Check	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	50142	AQUA LOGIC INC	$1,261.39
01/03/25	P406007	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	01841	ELECTRIC MOTOR REPA	$807.76
01/03/25	V8009697	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	09100	MTI DISTRIBUTING CO	$2,997.60
01/03/25	V8009702	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	53455	RACOM CORPORATION	$79,761.75
01/03/25	V8009713	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	08835	WL HALL COMPANY	$3,975.00
01/08/25	737369	Vendor Check	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	07513	MENARDS BROOKLYN PA	$20.07
01/08/25	P406013	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	01841	ELECTRIC MOTOR REPA	$211.25
01/08/25	P406019	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	00413	WENGER CORPORATION	$11,620.00
01/15/25	737395	Vendor Check	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	54537	CDW GOVERNMENT	$4,495.00
01/15/25	737441	Vendor Check	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	07513	MENARDS BROOKLYN PA	$156.81
01/15/25	P406027	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	01841	ELECTRIC MOTOR REPA	$914.96
01/15/25	V8009769	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	08294	APPLE INC	$329.00
01/20/25	V1006853	Electronic Wire Transfer	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	PC0039	US BANK CARD MDURAN	$1,269.97
01/22/25	737526	Vendor Check	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	08955	LSV METALS INC	$12,422.00
01/22/25	P406040	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	01841	ELECTRIC MOTOR REPA	$552.87
01/22/25	V8009849	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	54018	CAROLINA COVERTECH	$5,490.35
01/22/25	V8009862	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	16037	H & B SPECIALIZED P	$6,210.68
01/22/25	V8009897	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	08835	WL HALL COMPANY	$396.25
01/29/25	737632	Vendor Check	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	07513	MENARDS BROOKLYN PA	$87.35
01/29/25	P406053	Epayable	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	01841	ELECTRIC MOTOR REPA	$259.35
01/29/25	V8009912	Vendor ACH	530 REPLACEMENT EQUIPMENT	500 Capital Expenditures	54537	CDW GOVERNMENT	$1,095.61
01/03/25	V8009691	Vendor ACH	534 EQUIP FOR SPED DIRECT INS	500 Capital Expenditures	17401	INNOVATIVE OFFICE S	$206,786.54
01/15/25	V8009793	Vendor ACH	534 EQUIP FOR SPED DIRECT INS	500 Capital Expenditures	17401	INNOVATIVE OFFICE S	$87.50
01/03/25	737322	Vendor Check	540 EQUIPMENT	500 Capital Expenditures	54537	CDW GOVERNMENT	$768.95
01/08/25	V8009740	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	54412	INTEREUM HOLDINGS L	$24,002.36
01/08/25	V8009747	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	08354	MUSIC CONNECTION IN	$304.00
01/08/25	V8009757	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	52245	SCHOOL SPECIALTY LL	$1,203.10
01/20/25	V1006833	Electronic Wire Transfer	540 EQUIPMENT	500 Capital Expenditures	PC0089	US BANK CARD FBKIDS	$40.00
01/20/25	V1006860	Electronic Wire Transfer	540 EQUIPMENT	500 Capital Expenditures	PC0074	US BANK CARD PURCHG	$677.38
01/22/25	737516	Vendor Check	540 EQUIPMENT	500 Capital Expenditures	55428	GYMNLAB LLC	$1,405.72
01/22/25	P406042	Epayable	540 EQUIPMENT	500 Capital Expenditures	51439	GAME ONE	$5,015.75
01/22/25	V8009876	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	54703	MINNESOTA OFFICE FU	$907.00
01/22/25	V8009887	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	02381	REALLY GOOD STUFF	$118.74
01/29/25	P406059	Epayable	540 EQUIPMENT	500 Capital Expenditures	00351	SCHMITT MUSIC	$1,324.00
01/29/25	V8009912	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	54537	CDW GOVERNMENT	$565.44
01/29/25	V8009924	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	00188	GOPHER SPORT	$2,070.51

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/29/25	V8009946	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	16316	REALITYWORKS INC	$1,145.60
01/29/25	V8009958	Vendor ACH	540 EQUIPMENT	500 Capital Expenditures	22123	THE MUSIC MART INC	$3,680.00
01/03/25	V8009700	Vendor ACH	555 NONINSTRUCT TECH HARDWARE	500 Capital Expenditures	05024	PRO-TEC DESIGN	$11,884.75
01/31/25	V1006885	Electronic Wire Transfer	570 PRIN ON BLDG/LAND LEASES	500 Capital Expenditures	17815	MN TRUST	$995,000.00
01/31/25	V1006885	Electronic Wire Transfer	571 INT ON LT BLDG/LAND LEASE	500 Capital Expenditures	17815	MN TRUST	$123,112.50
				500 Capital Expenditures			**$3,874,302.17**
01/29/25	737591	Vendor Check	810 JUDGEMENTS	800 Other Expenses	F7373	EMC INSURANCE COMPA	$16,815.50
01/03/25	737328	Vendor Check	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	A1926	HENNEPIN COUNTY TRE	$13,154.00
01/03/25	V8009704	Vendor ACH	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	A0562	SCHOOL NUTRITION AS	$209.50
01/08/25	V8009731	Vendor ACH	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	53088	FULCRUM MANAGEMENT	$9,867.00
01/20/25	V1006834	Electronic Wire Transfer	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	PC0037	US BANK CARD FOODNU	$524.00
01/20/25	V1006835	Electronic Wire Transfer	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	PC0010	US BANK CARD HRDEPT	$528.00
01/20/25	V1006864	Electronic Wire Transfer	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	PC0035	US BANK CARD TSCHRE	$375.00
01/22/25	737519	Vendor Check	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	55452	HENNEPIN COUNTY PUB	$100.00
01/29/25	737637	Vendor Check	820 DUES, MEMBERSHIPS, FEES	800 Other Expenses	F6277	MSBA	$250.00
01/08/25	V8009751	Vendor ACH	894 CLEARING	800 Other Expenses	F5151	NORTHSTAR BUS LINES	$394.56
01/31/25	V1006884	Electronic Wire Transfer	896 TAXES	800 Other Expenses	A0040	MN DEPT OF REVENUE	$1,586.00
01/15/25	737479	Vendor Check	898 SCHOLARSHIPS	800 Other Expenses	F3485	UNIV OF MN-TWIN CIT	$1,000.00
01/22/25	737562	Vendor Check	899 MISCELLANEOUS EXPENSE	800 Other Expenses	55457	VANG, AVA	$20.86
				800 Other Expenses Subtotal			**$44,824.42**
01/08/25	V8009722	Vendor ACH	502	Payroll, Benefits, Investments, Etc.	03211	BSN SPORTS LLC	$8,610.00
01/15/25	V8009774	Vendor ACH	502	Payroll, Benefits, Investments, Etc.	03211	BSN SPORTS LLC	$3,674.40
01/22/25	V8009845	Vendor ACH	502	Payroll, Benefits, Investments, Etc.	03211	BSN SPORTS LLC	$18,023.68
01/08/25	V8009753	Vendor ACH	220 EMPLOYEE INSURANCE	Payroll, Benefits, Investments, Etc.	54536	PAYDHEALTH	$3,285.97
01/15/25	737448	Vendor Check	220 EMPLOYEE INSURANCE	Payroll, Benefits, Investments, Etc.	C0183	MN PEIP	$86,533.02
01/31/25	V1006881	Electronic Wire Transfer	220 EMPLOYEE INSURANCE	Payroll, Benefits, Investments, Etc.	54584	MEDIMPACT HEALTHCAR	$149,940.61
01/31/25	V1006882	Electronic Wire Transfer	220 EMPLOYEE INSURANCE	Payroll, Benefits, Investments, Etc.	54208	UMR, INC	$376,461.07
01/31/25	V1006880	Electronic Wire Transfer	235 DENTAL	Payroll, Benefits, Investments, Etc.	A0256	DELTA DENTAL PLAN	$171,288.42
01/31/25	V1006886	Electronic Wire Transfer	250 RSP	Payroll, Benefits, Investments, Etc.	00588	MSDLAF	$23,713.75
01/31/25	V1006883	Electronic Wire Transfer	251 EMPLOYER HLTH SAVINGS ACT	Payroll, Benefits, Investments, Etc.	50751	FURTHER	$2,052.00
01/31/25	V1006886	Electronic Wire Transfer	253 RETIREE HRA	Payroll, Benefits, Investments, Etc.	00588	MSDLAF	$218,024.12
01/22/25	737553	Vendor Check	270 WORKERS COMPENSATION	Payroll, Benefits, Investments, Etc.	F3525	SFM	$95,628.00
01/31/25	V1006885	Electronic Wire Transfer	710 BOND PRINCIPAL	Payroll, Benefits, Investments, Etc.	17815	MN TRUST	$11,025,000.00
01/31/25	V1006885	Electronic Wire Transfer	720 BOND INTEREST	Payroll, Benefits, Investments, Etc.	17815	MN TRUST	$12,499,322.37
01/03/25	737319	Vendor Check	790 OTHER DEBT SERVICE	Payroll, Benefits, Investments, Etc.	F5702	BOND TRUST SERVICES	$475.00
01/29/25	737590	Vendor Check	790 OTHER DEBT SERVICE	Payroll, Benefits, Investments, Etc.	D6164	EHLERS & ASSOCIATES	$4,525.00
01/29/25	737609	Vendor Check	790 OTHER DEBT SERVICE	Payroll, Benefits, Investments, Etc.	00079	HENNEPIN COUNTY TRE	$16,048.55
01/03/25	V1006731	Electronic Wire Transfer	A101.01 CASH PAYROLL	Payroll, Benefits, Investments, Etc.	C0215	US BANK PR	$6,457,424.81
01/17/25	V1006807	Electronic Wire Transfer	A101.01 CASH PAYROLL	Payroll, Benefits, Investments, Etc.	C0215	US BANK PR	$6,670,483.42
01/31/25	V1006887	Electronic Wire Transfer	A104.00 INVESTMENTS	Payroll, Benefits, Investments, Etc.	00588	MSDLAF	$286,054.69
01/31/25	V1006888	Electronic Wire Transfer	A104.00 INVESTMENTS	Payroll, Benefits, Investments, Etc.	00588	MSDLAF	$12,000,000.00
01/15/25	V8009816	Vendor ACH	A130.00 INVENTORY - SUPPLIES	Payroll, Benefits, Investments, Etc.	00355	SCHOOL HEALTH SUPPL	$447.55
01/20/25	V1006861	Electronic Wire Transfer	A130.00 INVENTORY - SUPPLIES	Payroll, Benefits, Investments, Etc.	PC006	US BANK CARD PURCHO	$257.50

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/29/25	V8009956	Vendor ACH	A130.00 INVENTORY - SUPPLIES	Payroll, Benefits, Investments, Etc.	55194	STELLAR INDUSTRIAL	$2,975.00
01/08/25	V8009739	Vendor ACH	A130.05 INVENTORY - CAPITAL	Payroll, Benefits, Investments, Etc.	17401	INNOVATIVE OFFICE S	$1,980.01
01/20/25	V1006858	Electronic Wire Transfer	A130.81 INVENTORY - CUSTODIAL	Payroll, Benefits, Investments, Etc.	PC009	US BANK CARD PURCHB	$17,549.15
01/03/25	V1006719	Electronic Wire Transfer	L215.01 FED TAX	Payroll, Benefits, Investments, Etc.	17644	INTERNAL REVENUE SE	$797,680.56
01/17/25	V1006797	Electronic Wire Transfer	L215.01 FED TAX	Payroll, Benefits, Investments, Etc.	17644	INTERNAL REVENUE SE	$804,680.93
01/03/25	V1006725	Electronic Wire Transfer	L215.02 MN ST TAX	Payroll, Benefits, Investments, Etc.	A0040	MN DEPT OF REVENUE	$388,777.61
01/17/25	V1006803	Electronic Wire Transfer	L215.02 MN ST TAX	Payroll, Benefits, Investments, Etc.	A0040	MN DEPT OF REVENUE	$391,764.94
01/03/25	V1006719	Electronic Wire Transfer	L215.03 FICA	Payroll, Benefits, Investments, Etc.	17644	INTERNAL REVENUE SE	$1,479,013.48
01/17/25	V1006797	Electronic Wire Transfer	L215.03 FICA	Payroll, Benefits, Investments, Etc.	17644	INTERNAL REVENUE SE	$1,515,019.94
01/03/25	V1006728	Electronic Wire Transfer	L215.04 TRA	Payroll, Benefits, Investments, Etc.	A0559	TEACHER RETIREMENT	$1,171,008.02
01/17/25	V1006806	Electronic Wire Transfer	L215.04 TRA	Payroll, Benefits, Investments, Etc.	A0559	TEACHER RETIREMENT	$1,156,995.52
01/03/25	V1006727	Electronic Wire Transfer	L215.05 PERA	Payroll, Benefits, Investments, Etc.	A2972	PUBLIC EMPLOYEES RE	$401,087.66
01/17/25	V1006805	Electronic Wire Transfer	L215.05 PERA	Payroll, Benefits, Investments, Etc.	A2972	PUBLIC EMPLOYEES RE	$430,726.79
01/15/25	737448	Vendor Check	L215.06 HEALTH INS EMO	Payroll, Benefits, Investments, Etc.	C0183	MN PEIP	$2,801,960.14
01/03/25	V1006718	Electronic Wire Transfer	L215.07 TSA	Payroll, Benefits, Investments, Etc.	C0060	GREAT-WEST LIFE & A	$90,686.00
01/03/25	V1006722	Electronic Wire Transfer	L215.07 TSA	Payroll, Benefits, Investments, Etc.	17645	MET LIFE C/O FASCOR	$429,210.15
01/17/25	V1006796	Electronic Wire Transfer	L215.07 TSA	Payroll, Benefits, Investments, Etc.	C0060	GREAT-WEST LIFE & A	$86,100.53
01/17/25	V1006800	Electronic Wire Transfer	L215.07 TSA	Payroll, Benefits, Investments, Etc.	17645	MET LIFE C/O FASCOR	$429,023.18
01/03/25	V1006721	Electronic Wire Transfer	L215.08 HEALTH INSURANCE	Payroll, Benefits, Investments, Etc.	C0201	ISD 279 - SELF INS	$291,689.00
01/17/25	V1006799	Electronic Wire Transfer	L215.08 HEALTH INSURANCE	Payroll, Benefits, Investments, Etc.	C0201	ISD 279 - SELF INS	$291,101.82
01/03/25	737305	Vendor Check	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0029	EDUCATION MINNESOTA	$179.00
01/03/25	737310	Vendor Check	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0038	MN TEAMSTERS - LOCA	$8,288.00
01/03/25	737311	Vendor Check	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0218	NATIONAL DRIVE	$18.00
01/03/25	737312	Vendor Check	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0192	OSSEO PRINCIPALS AS	$315.00
01/03/25	V8009670	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0040	EDUCATION MINNESOTA	$103,040.17
01/03/25	V8009671	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0144	EMO/AESP 31	$1,907.47
01/03/25	V8009672	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0124	EMO-PARA DUES	$10,053.26
01/17/25	737487	Vendor Check	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0029	EDUCATION MINNESOTA	$179.00
01/17/25	737493	Vendor Check	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0192	OSSEO PRINCIPALS AS	$315.00
01/17/25	V8009832	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0040	EDUCATION MINNESOTA	$103,016.82
01/17/25	V8009833	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0144	EMO/AESP 31	$1,907.47
01/17/25	V8009834	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0124	EMO-PARA DUES	$10,055.99
01/17/25	V8009835	Vendor ACH	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0096	OSSEO SCHOOL NUTRIT	$125.00
01/29/25	737643	Vendor Check	L215.09 UNION DUES	Payroll, Benefits, Investments, Etc.	C0192	OSSEO PRINCIPALS AS	$315.00
01/22/25	737528	Vendor Check	L215.11 LIFE INS	Payroll, Benefits, Investments, Etc.	51592	MADISON NATIONAL LI	$26,841.07
01/22/25	737528	Vendor Check	L215.12 LTD INS	Payroll, Benefits, Investments, Etc.	51592	MADISON NATIONAL LI	$94,695.10
01/03/25	V1006720	Electronic Wire Transfer	L215.16 DENTAL INS	Payroll, Benefits, Investments, Etc.	C0202	ISD 279 - SELF INS	$82,762.87
01/17/25	V1006798	Electronic Wire Transfer	L215.16 DENTAL INS	Payroll, Benefits, Investments, Etc.	C0202	ISD 279 - SELF INS	$82,768.00
01/03/25	737313	Vendor Check	L215.19 MISC	Payroll, Benefits, Investments, Etc.	C0037	UNITED WAY OF MPLS	$694.00
01/03/25	V8009673	Vendor ACH	L215.19 MISC	Payroll, Benefits, Investments, Etc.	C0055	TWO SEVENTY NINE FO	$1,594.50
01/17/25	737494	Vendor Check	L215.19 MISC	Payroll, Benefits, Investments, Etc.	C0037	UNITED WAY OF MPLS	$689.00
01/17/25	V8009836	Vendor ACH	L215.19 MISC	Payroll, Benefits, Investments, Etc.	C0055	TWO SEVENTY NINE FO	$1,594.50
01/03/25	V1006723	Electronic Wire Transfer	L215.20 H.S.A. CONTRIBUTIONS	Payroll, Benefits, Investments, Etc.	50751	FURTHER	$470,190.14

CHECK DATE	CHECK #	PAYMENT TYPE	ACCOUNT DESCRIPTION	SUB ACCOUNT	VENDOR #	VENDOR NAME	AMOUNT
01/17/25	V1006801	Electronic Wire Transfer	L215.20 H.S.A. CONTRIBUTIONS	Payroll, Benefits, Investments, Etc.	50751	FURTHER	$474,912.63
01/03/25	737307	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0072	MESSERLI & KRAMER P	$740.13
01/03/25	737308	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0072	MESSERLI & KRAMER P	$432.60
01/03/25	737309	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0072	MESSERLI & KRAMER P	$558.07
01/03/25	V1006726	Electronic Wire Transfer	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0059	MN DEPT OF REVENUE	$2,906.11
01/17/25	737488	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0127	GURSTEL LAW FIRM PA	$340.68
01/17/25	737489	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0127	GURSTEL LAW FIRM PA	$740.13
01/17/25	737491	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0072	MESSERLI & KRAMER P	$475.26
01/17/25	737492	Vendor Check	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0072	MESSERLI & KRAMER P	$558.07
01/17/25	V1006804	Electronic Wire Transfer	L215.21 GARNISHMENTS	Payroll, Benefits, Investments, Etc.	C0059	MN DEPT OF REVENUE	$2,756.54
01/03/25	V1006717	Electronic Wire Transfer	L215.22 CHILD SUPPORT	Payroll, Benefits, Investments, Etc.	C0217	FLORIDA STATE DISBU	$208.50
01/03/25	V1006724	Electronic Wire Transfer	L215.22 CHILD SUPPORT	Payroll, Benefits, Investments, Etc.	C0043	MN CHILD SUPPORT	$2,640.80
01/03/25	V1006729	Electronic Wire Transfer	L215.22 CHILD SUPPORT	Payroll, Benefits, Investments, Etc.	C0212	WISCONSIN CHILD SUP	$78.80
01/17/25	V1006795	Electronic Wire Transfer	L215.22 CHILD SUPPORT	Payroll, Benefits, Investments, Etc.	C0217	FLORIDA STATE DISBU	$208.50
01/17/25	V1006802	Electronic Wire Transfer	L215.22 CHILD SUPPORT	Payroll, Benefits, Investments, Etc.	C0043	MN CHILD SUPPORT	$3,147.65
01/31/25	V1006883	Electronic Wire Transfer	L215.23 FLEXIBLE SPENDING	Payroll, Benefits, Investments, Etc.	50751	FURTHER	$47,554.86
01/03/25	737306	Vendor Check	L215.24 BACKGROUND CHECK	Payroll, Benefits, Investments, Etc.	C0210	ISD 279 - KS BACKGR	$92.00
01/17/25	737490	Vendor Check	L215.24 BACKGROUND CHECK	Payroll, Benefits, Investments, Etc.	C0210	ISD 279 - KS BACKGR	$69.00
01/31/25	V1006883	Electronic Wire Transfer	L215.26 WORKERS COMPENSATION	Payroll, Benefits, Investments, Etc.	50751	FURTHER	$269.70
01/15/25	737388	Vendor Check	L230.00 DEFERRED REVENUE	Payroll, Benefits, Investments, Etc.	55346	BOHNSACK, KRIS	$30.00
01/15/25	737418	Vendor Check	L230.00 DEFERRED REVENUE	Payroll, Benefits, Investments, Etc.	55442	FRANEY, ANNE	$99.00
01/15/25	737483	Vendor Check	L230.00 DEFERRED REVENUE	Payroll, Benefits, Investments, Etc.	55435	WELLS, ERIKKA	$3.50
01/29/25	737572	Vendor Check	L230.00 DEFERRED REVENUE	Payroll, Benefits, Investments, Etc.	55472	BIESIADA, BREN	$300.00
01/29/25	737620	Vendor Check	L230.00 DEFERRED REVENUE	Payroll, Benefits, Investments, Etc.	55151	KJOME, JEFF	$77.45
01/29/25	737638	Vendor Check	L230.00 DEFERRED REVENUE	Payroll, Benefits, Investments, Etc.	55473	NELSON, VICKI	$57.05
01/29/25	737646	Vendor Check	L230.00 DEFERRED REVENUE	Payroll, Benefits, Investments, Etc.	55184	PICHA, CRAIG	$19.95
01/03/25	V8009696	Vendor ACH	R090 CLEARING	Payroll, Benefits, Investments, Etc.	A2228	MN DEPT OF EDUCATIO	$31,545.00
01/08/25	737372	Vendor Check	R090 CLEARING	Payroll, Benefits, Investments, Etc.	D5681	NORTHWEST SUBURBAN	$6,315.00
01/31/25	V1006887	Electronic Wire Transfer	R092 INTEREST ON INVESTMENTS	Payroll, Benefits, Investments, Etc.	00588	MSDLAF	$3,166.90
01/22/25	V8009882	Vendor ACH	R099 MISC REVENUE	Payroll, Benefits, Investments, Etc.	18406	ORIGINAL WORKS YOUR	$853.30
				Payroll, Benefits, Investments, Etc. Subtotal			**$64,679,005.90**
				Overall Total			**$74,378,730.06**

TO: Sara Vernig, Joanne Neumann, Erik Bryz-Gornia, David Casella, and Bryan Sullivan

CC: Sherri Lincoln

FROM: Lynne Peterson, Administrative Assistant DLTL

DATE: 02.07.2025

SUBJECT: APPROVAL OF PROPOSED EDUCATIONAL TRIP – CONTINENTAL U.S.

The Division of Leadership, Teaching, and Learning has approved the following Extended Educational Trip. Please understand that this proposed educational trip is not officially authorized until it is approved by the School Board.

School	Osseo Senior High
Sponsoring Organization	**HOSA**
Adult Advisors	**Erik Bryz-Gornia, David Casella and Bryan Sullivan**
Destination	**St Cloud MN**
Departure Date	**03.30.25**
Return Date	**04.01.25**
Assistant Superintendent Approved	**02.06.25**
Board Approval Date	Will be added to the **02.25.25** School Board Agenda for approval

TO: Antwan Harris, Matt Newell and Tanya Drake

CC: Sherri Lincoln

FROM: Lynne Peterson, Administrative Assistant DLTL

DATE: 02.07.2025

SUBJECT: APPROVAL OF PROPOSED EDUCATIONAL TRIP – CONTINENTAL U.S.

The Division of Leadership, Teaching, and Learning has approved the following Extended Educational Trip. Please understand that this proposed educational trip is not officially authorized until it is approved by the School Board.

School	**Park Center Senior High**
Sponsoring Organization	**Robotics**
Adult Advisors	**Tanya Drake**
Destination	**Duluth MN**
Departure Date	**02.26.25**
Return Date	**03.01.25**
Assistant Superintendent Approved	**02.06.25**
Board Approval Date	Will be added to the **02.25.25** School Board Agenda for approval

TO: Principal, Business Manager, Advisor/Staff

CC: Sherri Lincoln

FROM: Lynne Chance Peterson

DATE: 02.11.25

RE: DLTL APPROVED FUNDRAISING ACTIVITY

The Division of Leadership, Teaching, and Learning has approved the following fundraising request listed below. Please understand that this proposed fundraising request is not officially authorized until it is approved by the School Board.

School	**MGSH**
Sponsoring Organization	**Crimson Cabinet**
Adult Advisor	**Garrett Lee**
Event	**Selling of Candy Grams & Flowers**
Date(s)	**02.11.25 - 02.12.25**
Assistant Superintendent Approved	**02.06.25**
Board Approval Date	Will be added to the **02.25.25** School Board Agenda for approval

TO: Bart Becker, Jennifer Ajsenberg and Garrett Lee

CC: Sherri Lincoln

FROM: Lynne Chance Peterson

DATE: 02.07.2025

RE: DLTL APPROVED FUNDRAISING ACTIVITY

The Division of Leadership, Teaching, and Learning has approved the following fundraising request listed below. Please understand that this proposed fundraising request is not officially authorized until it is approved by the School Board.

School	**MGSH**
Sponsoring Organization	**Crimson Cabinet**
Adult Advisor	**Garrett Lee**
Event	**Chipotle Dine and Donate**
Date(s)	**04.02.2025**
Assistant Superintendent Approved	**02.06.25**
Board Approval Date	Will be added to the **02.25.2025** School Board Agenda for approval

Docusign Envelope ID: 8A5BCA2A-5754-4498-B643-21CD7B457E53

GRANT AUTHORIZATION FORM

THIS FORM IS COMPLETED BY THE BUSINESS OFFICE AND SUBMITTED TO THE BOARD FOR AUTHORIZATION OF GRANT REVENUE AND EXPENDITURE BUDGETS

Grant Information

Fiscal Year: 24-25 Finance Code: 399

Grant Title: Hennepin County Youth Activities - Facilities Grant Manager: Dana Nelson

Type of Submission and Amount

[X] New Award Amount: $ 10,000.00

[ ] Amended Existing Amount: _____ Amended Amount: _____

Expenditure Budget Summary

Expense Category	Existing Amount	Less: In Kind Costs	New/Amended Amount	Total Expenditure
100 - Salaries and Wages	-	-	-	-
200 - Employee Benefits	-	-	-	-
300 - Purchased Services	-	-	-	-
400 - Supplies and Materials	-	-	-	-
500 - Capital Expenditures	-	-	10,000	10,000.00
Other Expenses	-	-	-	-
Totals	**$ -**	**$ -**	**$ 10,000**	**$ 10,000.00**

Revenue Budget

Source	Description of Source	Revenue Code	Existing Amount	New/Amended Amount	Total Revenue
Local/Other	Hennepin County Award	04-500-507-399-099-000	-	10,000	10,000.00
State			-	-	-
Federal			-	-	-
		Totals	**$ -**	**$ 10,000**	**$ 10,000.00**

APPROVALS

DocuSigned by: Elizabeth Lantto CBE6834EC1B946C...
Elizabeth Lantto - District Controller 2/7/2025 **Date**

DocuSigned by: Brian Siverson-Hall 21B30D546E0345C...
Brian Siverson-Hall - Executive Director, Community Engagement 2/7/2025 **Date**

Board Approved:

Expenditure Budget Detail				
The following are expenditures to be incurred under this grant.				
Account Code	**Description**	**Existing Amount**	**New/Amended Amount**	**Total Expenditure**
04-500-507-399-530-000	Other Purchased Equipment	-	10,000	10,000.00
		$ -	**$ 10,000**	**$ 10,000.00**

Procedures to be followed:

A) All district employee payments must be paid through payroll. Hourly rate payments are to be requested on a BA 8 Time Report Form.

B) The grant manager must approve all transactions relating to this project.

C) Existing requisitioning and purchasing procedures will be followed. A BA 9 Voucher Request Form is to be used only for items not practical to procure on a purchase order basis (i.e. consultant fees). It is important that all requests are identified as belonging to this project. The originator of the request should indicate the proper account code on the form.

D) Reporting - The grant manager is responsible for all reporting requirements.

E) Cut-off Dates: Orders against the 2024-2025 school year are to be issued after July 1, 2024. Expenditures eligible for reimbursement for the 2024-2025 fiscal year are those dated July 1, 2024 or after, for which the goods/services and invoice have been received and processed by June 30, 2025.

IMPORTANT Purchase orders must be cancelled if delivery, invoicing and payment can not be completed by June 30, 2025. Purchase orders should contain notations to that effect. All requisitions must be submitted by the district's due date.

Docusign Envelope ID: 2C09674A-3D76-48A2-8B6E-787F255C5054

GRANT AUTHORIZATION FORM

THIS FORM IS COMPLETED BY THE BUSINESS OFFICE AND SUBMITTED TO THE BOARD FOR AUTHORIZATION OF GRANT REVENUE AND EXPENDITURE BUDGETS

Grant Information

Fiscal Year: 24-25 Finance Code: 699

Grant Title: BrightWorks - VPK Language Kits Grant Manager: Sonni Buerskin

Type of Submission and Amount

[X] New Award Amount: $ 1,200.00

[ ] Amended Existing Amount: _____ Amended Amount: _____

Expenditure Budget Summary

Expense Category	Existing Amount	Less: In Kind Costs	New/Amended Amount	Total Expenditure
100 - Salaries and Wages	-	-	-	-
200 - Employee Benefits	-	-	-	-
300 - Purchased Services	-	-	-	-
400 - Supplies and Materials	-	-	1,200	1,200.00
500 - Capital Expenditures	-	-	-	-
Other Expenses	-	-	-	-
Totals	**$ -**	**$ -**	**$ 1,200**	**$ 1,200.00**

Revenue Budget

Source	Description of Source	Revenue Code	Existing Amount	New/Amended Amount	Total Revenue
Local/Other	BrightWorks	01-006-400-699-405-000	-	1,200	1,200.00
State			-	-	-
Federal			-	-	-
		Totals	**$ -**	**$ 1,200**	**$ 1,200.00**

APPROVALS

DocuSigned by: Elizabeth Lantto CBE6834EC1B946C...
Elizabeth Lantto - District Controller 2/10/2025 **Date**

Signed by: Bryan Bass 765...
Bryan Bass - Assistant Superintendent of Equity & Achievement 2/10/2025 **Date**

Board Approved:

Docusign Envelope ID: 2C09674A-3D76-48A2-8B6E-787F255C5054

Expenditure Budget Detail				
The following are expenditures to be incurred under this grant.				
Account Code	**Description**	**Existing Amount**	**New/Amended Amount**	**Total Expenditure**
01-006-400-699-433-000	Supplies & Materials - Individualized Instruction	-	1,200	1,200.00
	Total	**$ -**	**$ 1,200**	**$ 1,200.00**

Procedures to be followed:

A) All district employee payments must be paid through payroll. Hourly rate payments are to be requested on a BA 8 Time Report Form.

B) The grant manager must approve all transactions relating to this project.

C) Existing requisitioning and purchasing procedures will be followed. A BA 9 Voucher Request Form is to be used only for items not practical to procure on a purchase order basis (i.e. consultant fees). It is important that all requests are identified as belonging to this project. The originator of the request should indicate the proper account code on the form.

D) Reporting - The grant manager is responsible for all reporting requirements.

E) Cut-off Dates: Orders against the 2024-2025 school year are to be issued after July 1, 2024. Expenditures eligible for reimbursement for the 2024-2025 fiscal year are those dated July 1, 2024 or after, for which the goods/services and invoice have been received and processed by June 30, 2025.

IMPORTANT Purchase orders must be cancelled if delivery, invoicing and payment can not be completed by June 30, 2025. Purchase orders should contain notations to that effect. All requisitions must be submitted by the district's due date.

Licensed Personnel

Retirements

Pamela Brandt, ESC, ATPPS Facilitator, full-time, employment date 8/29/1994, effective 6/30/25
Barbara Erickson, ESC, ATPPS Coach, full-time, employment date 3/12/01, effective 6/9/25
Beth Gelino, Rush Creek, Grade 1, full-time, employment date 12/11/87, effective 6/9/25
Shianna Johnson, Basswood, Kindergarten, full-time, employment date 09/17/90, effective 6/9/25
Jane Ruohoniemi, Birch Grove/Crest View/Rush Creek/Weaver Lake, Music, employment date 8/26/96, effective 6/9/25
Brenda Stanton, North View Middle, Special Education, full-time, employment date 8/25/14, effective 6/9/25
Shari Swanson, Elm Creek, Kindergarten, full-time, employment date 4/3/95, effective 6/9/25
Derek Ward, Osseo Middle, Health, full-time, employment date 8/27/91, effective 6/9/25
ADD Thomas Brandt, ESC, Tech Integration Specialist, full-time, employment date 8/20/85, effective 6/9/25
ADD Michelle Hanson, Brooklyn Middle, Special Education, full-time, employment date 8/29/16, effective 6/9/25
ADD Colleen Orton, Park Brook, Grade 1, full-time, employment date 1/8/90, effective 6/9/25
ADD Kathleen Opatz, Park Brook, Special Education, full-time, employment date 9/27/10, effective 6/9/25

Resignations

Deborah Bray, ESC, Title 1, full-time, employment date 11/01/02, effective 6/9/25, currently on leave
Lynn Hanson, Zanewood, Grade 3, full-time, temporary, employment date 1/6/25, effective 1/24/25
Cha Yang, ESC, Licensed Coordinator, full-time, employment date 4/17/23, effective 02/14/25
ADD Haley Hjelte, Elm Creek, Continuous Building Substitute, full-time, employment date 8/26/24, effective 2/7/25

Leaves of Absence

Angela Bailey-Aldrich, Cedar Island, Grade 5, full-time, 2/10/25
Tiffany Clarno, Park Brook, ADSIS, full-time, 1/27/25
Lynette Corbin, Osseo Middle, English, full-time, effective 8/25/25
Stacy Denman, Maple Grove Senior, Phy Ed, full-time, 2/18/25
Cathleen Kinney, Osseo Senior, English, full-time, 1/24/25
Katherine Leitbrouk, ESC, SDAS, full-time, 2/18/25
Lauren Matysik, ECSC, Special Education, full-time, 1/13/25
Victoria Nagy, OALC, Social Studies, full-time, 2/6/25
Jessica Navis, Brooklyn Middle, Special Education, full-time, 1/27/25
Melissa Ries, Maple Grove Middle, Special Education, full-time, 2/10/25
Olivia Tarlton-Thomson, Maple Grove Middle, English, full-time, 1/29/25
Kia Xiong, Garden City, Kindergarten, full-time, 2/5/25
ADD Kimberly DeVries, Osseo Senior, Math, full-time, effective 2/12/25
ADD Elisabeth Fine, ESC, ADSIS , full-time, effective 2/24/25
ADD Bennett Otto, Palmer Lake, Phy Ed, full-time, effective 2/13/25
ADD Vickie Penick, Park Center Senior, Speech Therapist, full-time, effective 8/25/25
ADD Benjamin Poupard, Osseo Senior, Social Studies, full-time, effective 2/18/25
ADD Andrew Zadlo, Park Center Senior, Science, full-time, effective 2/24/25

Returning from Leave

Yassmin Al-Hadhramy, Garden City, Kindergarten, full-time, 1/17/25
Gail Blosberg, Weaver Lake, Special Education, full-time, effective 8/25/25
Suzanne Gause, Maple Grove Middle, Speech, full-time 1/30/25
Kirsten Hoffer, Rush Creek, Grade 3, full-time, 1/31/25
Marian Munn, ARB-ECFE, ECFE, full-time, 2/11/25
Victoria Nagy, OALC, Social Studies, full-time, 2/18/25
Kathleen Opatz, Park Brook, Special Education, full-time, 2/7/2025
Mark Pietari, Elm Creek, Grade 4, full-time, effective 2/10/25
Lucas Pedersen, Maple Grove Middle, Social Studies, full-time, 1/27/25
Joshua River, Maple Grove Senior, Industrial Tech, full-time, 2/10/25
Cassandra Popehn, Elm Creek, Special Education, full-time, 2/10/25
Michelle Thyren, Rush Creek, Instructional Assistant, full-time, effective 8/25/25
Ugonwayi Ugo, WL-ECSE, Social Worker, full-time 1/23/25
ADD Marian Munn, ARB-ECFE, ECFE, full-time, effective 2/24/25

Employment

Jaime Anderson, Zanewood, Grade 5, full-time, temporary, effective 1/28/25
Alyssa Hanson, Rush Creek, Special Education, full-time, effective 1/30/25
Julia Hansen, Rice Lake, Grade 2, full-time, temporary, effective 12/13/24
Jami Haugstad, ESC, ADSIS, full-time, temporary, effective 2/7/25
Tiffany Lindholm, Rush Creek, Special Education, full-time, effective 1/31/25
Patrick McNamer, Cedar Island, Special Education, full-time, temporary, effective 1/27/25
Nicole Moretine, Elm Creek, Grade 3, full-time, temporary, effective 1/13/25
Gretta Nordgren-Lopes, Maple Grove Middle, English, full-time, temporary, effective 1/31/25
Hannah Painter, Park Center Senior, Special Education, full-time, temporary, effective 1/27/25
Lauren Pojar, Park Brook, Special Education, part-time, .5 FTE, effective 2/10/25
Evelyn Saavedra, Birch Grove, Continuous Building Substitute, full-time, temporary, effective 2/14/25
Ronny Schlueter, Brooklyn Middle, Special Education, full-time, temporary, effective 1/27/25
Ellie Slama, WL-ECSE, ECSE, full-time, temporary, effective 1/24/25
Emily Vegoe, Birch Grove, Grade 4, full-time, temporary, effective 1/7/25
Diana Wright, Woodland, Special Education, full-time, effective 1/31/25

Change of Status

Elliana Reickard, Osseo Senior, Continuous Building Substitute, full-time, temporary to English, full-time, temporary, effective 1/27/25

Positions Ending

Julia Hansen, Rice Lake, Grade 1, full-time, temporary, effective 12/12/24
Jami Haugstad, Park Brook, Special Education, full-time, temporary, effective 2/6/25
Doris Lemanski, Fair Oaks, EL, full-time, temporary, effective 1/13/25
Emily Vegoe, Birch Grove, Kindergarten, full-time, temporary, effective 12/20/24

Termination

ADD Ashley Dauer, Rice Lake, Special Education, full-time, employment date 8/26/24, effective 1/14/25

Nonlicensed Personnel

Retirement

Cynthia Christensen, Elm Creek Nutrition server Manager , Full-time, date 10/2/2007, effective 1/6/2025
Manal Gobran, Enrollment Center, AESP IIIB, full-time, employment date 9/6/05, effective 2/4/25
Denice Hildebrandt, Rush Creek, Instructional/Clerical ESP, part-time, employment date 9/5/95, effective 6/6/25
Renae Humphries, Osseo Middle, Clerical ESP, full-time, employment date 5/27/04, effective 3/3/25
Arlen Peterson, ESC, Master Electrician, full-time, employment date 3/20/00, effective 3/21/25
Karen Wegner, Osseo Middle, Library/Media ESP, part-time, employment date 2/25/97, effective 6/6/25
Felix Williams, North View Middle, Instructional ESP, part-time, employment date 2/26/08, effective 6/6/25

Resignations

Dyan Becker, Maple Grove Middle, Clerical/Volunteer Coordinator ESP, full-time, employment date 1/4/16, effective 2/7/25
Carmilita Brown-Shinaul, OEC, Special Ed/Vocational Trainer ESP, part-time, employment date 10/23/24, effective 12/13/24
Kristyn Foltz, ESC, Executive Specialist to the Executive Director, full-time, employment date 3/6/23, effective 1/31/25
Adam Goodwalt, ESC, Custodian, full-time, employment date 2/21/23, effective 2/14/25
Tristan Hoole, Rush Creek, Kidstop ESP, part-time, employment date 9/20/18, effective 2/5/25
Pa Lee-Xiong, Palmer Lake, EL/Clerical ESP, part-time, employment date 9/13/23, effective 1/31/25
Guadalupe Rosete Gallardo, Nutrition Assistant, part-time, employment date 9/3/24, effective date 2/14/25
Jonathan Schwinck, Birch Grove, Instructional/Clerical ESP, part-time, employment date 9/16/24, effective 1/27/25
Leah Tietjens, Basswood, Kidstop ESP, part-time, employment date 8/26/24, effective 2/7/25
Kathryn Titus, Park Brook, Special Ed ESP, part-time, employment date 12/16/24, effective 2/18/25
Keesharia Young, Elm Creek, Kidstop ESP, part-time, employment date 12/2/24, effective 2/5/25
ADD Dethkontee Geetoe, WL-ECSE, ECSE ESP, part-time, employment date 1/6/25, effective 1/16/25
ADD Jules Jones, ESC, Special Ed ESP, part-time, employment date 3/9/22, effective 2/10/25
ADD Mark Sheriff, Park Center Senior, Custodian, full-time, employment date 5/16/22, effective 2/28/25

Leaves of Absence

James Becker, ESC, Custodian, full-time, effective 1/27/25
Andrei Gill, Crest View, Special Ed ESP, full-time, 2/4/25
Sandy Huang Chan, Weaver Lake, Nutrition, part-time, 1/21/25
Jina Julik, Palmer Lake, Special Ed ESP, full-time, 1/30/25
Lori McCarthy, Park Center Senior, Building Operations Supervisor, full-time, 2/12/25
Jennifer Thach, Woodland, EL/Clerical ESP, full-time, 1/6/25
Anh Tran, Birch Grove, Custodian, full-time, 2/3/25
Karen Weikel, Rush Creek, Nutrition Manager, full-time, 1/23/25
Denise Yarbrough, ESC, AESP IVB, full-time, 1/31/25
Brenna Ziebol, ESC, AESP IIIB, full-time, 2/5/25
ADD Sona Packer, Maple Grove Senior, EL/Special Ed ESP, part-time, effective 2/20/25
ADD Jacqueline Olsen, WL-ECSE, Special Ed ESP, part-time, effective 2/18/25
ADD Shidajia Stone, Maple Grove Senior, Nutrition Assistant, full-time, effective 2/24/25
ADD Jennifer Van Dyke, ESC, AESP- IVB, full-time, effective 2/14/25

Personnel – Tuesday, February 25, 2025

Returning from Leave

Kenzie Anderson, North View, Special Ed/Kidstop ESP, full-time, 2/5/25
Augusta Elliott, ESC, Bus ESP, part-time, 2/3/25
Aya Megahed, Park Center Senior, Nutrition Assistant, full-time, 2/18/25
Mark Sheriff, Park Center Senior, Custodian, full-time, 2/3/25
Beth Theisen, Rush Creek, Due Process/Special Ed ESP, full-time, 2/3/25
Denise Yarbrough, ESC, AESP IVB, full-time, 2/18/25
ADD Andrei Gill, Crest View, Special Ed ESP, full-time, effective 2/24/25
ADD Jina Julik, Palmer Lake, EL/Special Ed/Clerical, ESP, full-time, effective 2/24/25

Employment

Zamzam Abdirahman, Weaver Lake, Kidstop ESP, part-time, effective 1/27/25
Norhan Askar, Weaver Lake, Kidstop ESP, part-time, effective 2/3/25
Jamal Awil, ESC, Multilingual Community & Communication Specialist, full-time, effective 2/4/25
Anna Beaverson, ESC, Kidstop ESP, part-time, effective 2/14/25
John Brant, ESC, Custodian, full-time, effective 2/3/25
Bridgette Brooks, Enrollment Center, AESP IIIB, full-time, effective 2/10/25
Ashuntes Bounds, Rush Creek/Oak View, Kidstop ESP, part-time, effective 2/18/25
Sandra Cardoso-Avelar, Osseo Middle, Special Ed ESP, part-time, effective 1/28/25
Erika Cumbe Ramirez, Enrollment Center, AESP IIIB, full-time, effective 2/19/25
Joseph Dinh, ESC, HR Specialist, full-time, effective 2/18/25
Jennie Doyle, ESC, Custodian, full-time, effective 2/3/25
Lydia Eidsvoog, Rice Lake, Kidstop ESP, part-time, effective 2/18/25
Aisha Fraser, Weaver Lake, Kidstop ESP, part-time, effective 1/29/25
Katie Gervais, Basswood, Kidstop ESP, part-time, effective 2/12/25
Priyanka Gupta, Rush Creek, Instructional/Clerical ESP, part-time, effective 1/22/25
Hala Haleemah, Edinbrook, Kidstop ESP, part-time, effective 2/4/25
Nadia Hassan, Park Center/Brooklyn Middle, Custodian, full-time, effective 2/24/25
Emily Hendrickson, Fernbrook, Kidstop ESP, part-time, effective 2/4/25
Keyana Johnson, WL-ECSE, Special Ed ESP, part-time, effective 1/14/25
Sarah Kellermeier, Cedar Island, Special Ed ESP, part-time, effective 2/4/25
Tami Kosbab, ESC, AESP VB, full-time, effective 2/19/25
Allison Levey, Woodland, Nutrition Assistant, fulltime, effective 1/27/25
Sylvia Linde, Osseo Middle, Special Ed ESP, part-time, effective 2/4/25
Rachel Morris, North View Middle, Special ED ESP, part-time, effective 1/27/25
Paris Riley, Brooklyn Middle, Special Ed ESP, part-time, effective 2/4/25
NaDean Schroeder, ESC, Purchasing Manager, full-time, effective 2/10/25
Wayne Scott, ESC, Custodian, part-time, effective 2/3/25
Cynthia Swanson, North View Middle, Clerical ESP, part-time, temporary, effective 1/21/25
Shylenn Thao, Birch Grove, Special Ed ESP, part-time, effective 1/27/25
Bridgeport Tusler, Edinbrook, EL ESP, part-time, effective 1/30/25
Julie Vang, ESC, Equity Specialist, full-time, effective 2/10/25
Theelee Vang, Osseo Senior, Special Ed ESP, part-time, effective 2/18/25
Alejandra Westra-Smith, Osseo Middle, Special Ed ESP, part-time, effective 1/27/25
Dawn Winslow, Osseo Senior, Student and Parking Monitor ESP, part-time, effective 2/5/25

Employment, continued

ADD Aden Ahmed, ESC, Info Tech ESP, part-time, effective 2/24/25
ADD Deiagah Johnson, Elm Creek, Instructional ESP, part-time, effective 2/18/25
ADD Youko Miller, Palmer Lake, Special Ed ESP, part-time, effective 2/20/25
ADD Benita Ritchie, ABE, Clerical/Volunteer Program ESP, part-time, effective 2/24/25
ADD Mailee Thao, ESC, AESP IV-B, full-time, effective 2/24/25

Change of Status

James Becker, ESC, Master Plumber, full-time to Assistant Coordinator Maintenance Services, full-time, effective 1/27/25
Sloane Bratton, ESC, Info Tech ESP, full-time to Enrollment Center, AESP IIIB, full-time, effective 2/10/25
Amber Cha, ESC, Info Tech/Clerical ESP, full-time to ESC, 12 month Info Tech ESP, full-time, effective 2/24/25
Cayce Cossette, ESC, Info Tech ESP, part-time to Technical Support Specialist II, full-time, effective 1/30/25

Termination

Da'kala Bernard, Garden City, Special Ed/Clerical ESP, part-time, employment date 11/29/23, effective 2/6/25

OSSEO AREA SCHOOLS
ISD 279

ADMINISTRATIVE SERVICES MEMORANDUM

TO: Dr. Kim Hiel, Superintendent

FROM: John Morstad, Executive Director of Finance and Operations
Dale Carlstrom, Director of Facilities Operations

SUBJECT: Maple Grove Senior High School Additions & Renovations Bid Package No. 02

DATE: February 25, 2025

Recommendation

We recommend that the school board award the contract for the additions and renovations at Maple Grove Senior High to the W. Gohman Construction Company. ISD 279 conducted a public bid opening on January 21, 2025 and W. Gohman was the low responsive and responsible bidder. The Facilities Operations Team has reviewed the W. Gohman's experience and references and have found them to be a responsible contractor in good standing. ICS Consulting, ISD 279 owner's representative, recommends (memo attached) that we accept the base bid totaling $57,690,000 and Alternate 1 totaling $78,000 for a total award of $57,768,000.

Background

This project is part of the Build a Better Future initiative and seeks to increase the capacity at Maple Grove Senior high with a 20 classroom three story addition as well as additions to the phisical education learning space and the P.E./athletics locker rooms. There is also additions planned for the cafeteria and the main entrance. There will be major renovations to the media center, music classrooms, auditorium, and lower parking lots and driveways.

Next Steps

Upon approval by the school board, the owner's representative and administration will draft a contract for the board representative to sign. The successful contractor will begin preparatory work upon execution of the contract and the project will be fully underway in the spring of 2025. The project is scheduled for substantial completion by September of 2027.

2/11/2025

Board of Education
ISD #279 – Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

A LEGENCE Company

1331 Tyler Street NE, Suite 101
Minneapolis, MN 55413
ics-builds.com
(763) 354-2670

Re: ISD #279 Osseo Area Schools
2025 Maple Grove Senior High School Additions & Renovations Bid Package No. 02

Dear Board Members:

At 2:00 p.m. Tuesday, January , 2025, ICS received four (4) bids for the above-referenced project. A copy of the bid tabulation is enclosed for your review.

ICS has reviewed the above-referenced project and the apparent low responsible bidder. We have contacted the apparent low bidder, W. Gohman Construction Co., and have confirmed that their bid is valid. Our recommendation for award is as follows:

Base Bid: – Recommendation: Accept Work under the base bid includes all construction associated with the additions and renovations to the Maple Grove Senior High School required to complete the project (excluding Divisions 21, 22, 23 & 25).	**$57,690,000.00**
Alternate No.01: – Recommendation: Accept Mechanical AHU Replacement at Classroom Penthouse (excluding Divisions 21, 22, 23 & 25)	**$78,000.00**
TOTAL CONTRACT:	**$57,768,000.00**

Based on the recommendations above, we recommend that the District enter into a contract with W. Gohman Construction Co., for the total bid amount of fifty seven million, seven hundred sixty eight thousand dollars and No/100 Cents ($57,768,000.00).
Upon Board action, we will draft a contract reflecting this amount to the contractor.

Enclosed are copies of the official bid tabulation, bid forms, and bid securities. Please contact us at 763-354-2670 should you have any questions regarding our recommendation.

Regards,

Ekalath Sophaphanh
Project Director

ES/bw
Enclosures

Cc: ICS
Dale Carlstrom, ISD #279

2025 Maple Grove Senior High Additions & Renovations
Bid Package No. 2
OWNER: ISD #279 - Osseo Area Schools
OWNER'S REPRESENTATIVE: ICS
ARCHITECT/ENGINEER: Wold

2025 Maple Grove Senior High Additions & Renovations Bid Package No. 2

BID TABULATIONS
January 21, 2025 @ 2:00 p.m.
Single Prime

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	W. Gohman Construction Co. 815 County Road 75 E. PO Box 250 St. Joseph, MN 56374 320-363-7781	Rochon Corporation 28 2nd Street NW Suite 200 Osseo, MN 55369 763-559-9393	Stahl Construction 861 E. Hennepin Ave. Suite 200 Minneapolis, MN 55414 952-931-9300	Shaw-Lundquist Associates, Inc. 2757 West Service Road St. Paul, MN 55121 651-454-0670	
BID SECURITY	X	X	X	X	
ADDENDA #1 REC'D.	X	X	X	X	
ADDENDA #2 REC'D.	X	X	X	X	
ADDENDA #3 REC'D.	X	X	X	X	
MN Responsible Contractor	X	X	X	X	
BASE BID	$57,690,000.00	$58,890,000.00	$59,000,000.00	$64,000,000.00	
ALTERNATES					
Alt. No. 1: Mechanical AHU Replacement at Classroom Penthouse	$78,000.00	$99,200.00	$125,000.00	$55,000.00	
Alt. No. 2: Exterior Metal Panel Replacement	$909,300.00	$890,000.00	$825,000.00	$744,000.00	
UNIT PRICES					
Unit Price #1: Excavation/Haul Unsuitable Soils Offsite	$18.00	$15.75	$18.00	$18.00	
Unit Price #2: Backfill Soils Import	$20.00	$18.00	$22.00	$20.00	

SECTION 00 41 00
BID FORM

THE PROJECT AND THE PARTIES

1.01 TO:

A. Independent School District #279
Osseo Education Service Center
11200 93rd Avenue North
Maple Grove, Minnesota 55369

1.02 FOR:

A. Project: 2025 Maple Grove Senior High Additions and Renovations Bid Package No. 2

B. Project Number: 232247 - BP2
9800 Fernbrook Lane North
Maple Grove, Minnesota 55369

We have examined the Contract Documents for the proposed 2025 Maple Grove Senior High Additions and Renovations Bid Package No. 2 as prepared by Wold Architects and Engineers, St. Paul, Minnesota, and the conditions affecting the work.

1.03 DATE: 1/21/2025 **(BIDDER TO ENTER DATE)**

1.04 SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)

A. Bidder's Full Name W. Gohman Construction Co.
1. Address 815 County Road 75 E., PO Box 250
2. City, State, Zip St. Joseph, MN 56374
3. Telephone Number (320) 363-7781
4. Fax Number (320) 363-7207

1.05 ACCEPTANCE

A. Accompanying this proposal is a Bid Security for all work, required to be furnished by Contract Documents, the same being subject to forfeiture in the event of default by the undersigned.

B. I agree to complete the Project, provided a contract is executed within 30 calendar days, by August 20, 2027.

C. I understand the Owner reserves the right to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of thirty (30) days from the opening thereof.

1.06 BASE BID

A. The Bidder agrees to perform all work including General, Mechanical and Electrical Construction for the Base Bid Sum of:

_____ Dollars $ 57,690,000 00

1.07 ALTERNATES

A. The Bidder agrees to add to or deduct from the Base Bid Sum the following amounts to perform the alternate work described in Section 01 23 00 - Alternates, including all associated costs.

1. Alternate No. 1 Mechanical AHU Replacement at Classroom Penthouse
Add/~~Deduct~~ _____ Dollars $ 78,000 00

2. Alternate No. 2 Exterior Metal Panel replacement
Add/~~Deduct~~ _____ Dollars $ 909,300 00

1.08 UNIT PRICES

A. The following are Unit Prices for specific portions of the Work as listed. The following is the list of Unit Prices:

ITEM DESCRIPTION - UNIT QUANTITY - UNIT PRICE - ITEM VALUE

Unit Price #1: Excavation/Haul Unsuitable Soils Offsite - $ 18.00

Unit Price #2: Backfill Soils Import - $ 20.00

1.09 RESPONSIBLE CONTRACTOR COMPLIANCE

A. By signing this bid form, I am an Owner or Officer of the firm name listed on the bid form and I verify under oath that as a Prime Contractor I am in compliance with the Responsible Contractor criteria as defined in Minnesota Statute 16C.285, subd. 3.

1.10 ADDENDA

A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

1. Addendum(s) # 1, 2, 3 .

1.11 BID FORM SIGNATURE(S)

W. Gohman Construction Co.

(Bidder - print the full name of your firm)
was hereunto affixed in the presence of:

Denis Anderson, Vice President

(Authorized signing officer, Title)

(Signature)

END OF SECTION 00 41 00

SECTION 00 41 15
MN RESPONSIBLE CONTRACTOR COMPLIANCE AFFIDAVIT

The undersigned, the Owner or Officer of W. Gohman Construction Co. (Prime or Sub-Contractor Name) verify under oath that as a contractor I am in compliance with the following minimum criteria per Minnesota Statute 16C.285 Subd. 3:

1 The contractor:
   a Is in compliance with workers' compensation and unemployment insurance requirements;
   b Is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
   c Has a valid federal tax identification number or a valid Social Security number if an individual; and
   d Has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;

2 The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
   a Repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period;
   b Has been issued an order to comply by the commissioner of labor and industry that has become final;
   c Has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
   d Has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
   e Has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
   f Has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.
   g Provided that, if the contractor or related entity contests a determination of underpayment by the De partment of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;

3 The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;

4 The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;

5 The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;

6 The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and

7 All subcontractors that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses 1 to 6.

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

CONTRACTOR OR SUBCONTRACTOR
W. Gohman Construction Co.
By: Denis Anderson
Its: Vice President

STATE OF Minnesota)
)SS.
COUNTY OF Morrison)

Sworn to and subscribed to before me this 21st day of January, 2025.

Notary Public, Morrison County, State of Minnesota
My Commission Expires: 1/31/28

END OF SECTION 00 41 15

Jennifer L Champa
Notary Public
Minnesota
My Commission Expires January 31, 2028

OHIO FARMERS INSURANCE COMPANY

Westfield Group®1 Park Circle, P O Box 5001, Westfield Center, Ohio 44251-5001

Conforms to Document A310™ - 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
W. Gohman Construction Co.
815 E Co Rd 75
St. Joseph, MN 56374

SURETY:
(Name, legal status and principal place of business)
OHIO FARMERS INSURANCE COMPANY
1 Park Circle, PO Box 5001
Westfield Center, OH 44251-5001

OWNER:
(Name, legal status and address)
Independent School District #279
Osseo Area Schools
11200 93rd Ave North
Maple Grove, MN 55369

BOND AMOUNT: Five Percent of Bid Amount----------(5%)----------

PROJECT:
(Name, location or address, and Project number, if any)
2025 Maple Grove Senior High Additions and Renovations Bid Package No. 2
9800 Fernbrook Lane North
Maple Grove, MN 55369

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **8th** day of **January**, **2025**.

Jenifer Chapin
(Witness)

Joyce Solt
(Witness)

W. Gohman Construction Co.
(Principal) *(Seal)*
By: Craig Gohman
Craig Guggenberger, Chief Operating Officer *(Title)*

OHIO FARMERS INSURANCE COMPANY
(Surety) *(Seal)*
By: Christine Lang
Christine Lang, Attorney-In-Fact *(Title)*

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BD5084 OFWWN (10/2010)

CORPORATE ACKNOWLEDGEMENT

STATE OF MINNESOTA

COUNTY OF STEARNS

On the 8th day of January, 2025, before me, personally appeared Craig Guggenberger, to me known, who being by me duly sworn, did depose and say that (s)he resides in St. Cloud, MN, that (s)he is the COO* XXXXXXXXX of W. Gohman Construction Co. the corporation described in and which executed the foregoing instrument; that (s)he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; and that (s)he signed his/her name thereto by like order.

(Notarial Seal)

Jennifer Marie Meyer
Notary Public
Minnesota
My Commission Expires January 31, 2028

Jennifer Meyer
(Notary Signature)

ACKNOWLEDGEMENT OF CORPORATE SURETY

STATE OF MINNESOTA

COUNTY OF STEARNS

On the 8th day of January, 20 25, before me, appeared Christine Lang, to me personally known, who being by me duly sworn, did say that (s)he is the aforesaid officer or attorney in fact of the Ohio Farmers Insurance Company, a corporation;that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was signed and sealed in behalf of said corporation by the aforesaid officer, by authority of its Board of Directors; and the afoesaid officer acknowledged said instrument to be the free act and deed of said corporation.

(Notarial Seal)

KATHRYN A. BROPHY
Notary Public-Minnesota
My Commission Expires Jan. 31, 2028

K. Brophy
(Notary Signature)

*Chief Operating Officer

THIS POWER OF ATTORNEY SUPERCEDES ANY PREVIOUS POWER BEARING THIS SAME POWER # AND ISSUED PRIOR TO 02/07/24, FOR ANY PERSON OR PERSONS NAMED BELOW.

General
Power
of Attorney

CERTIFIED COPY

POWER NO. **2260812 09**

Westfield Insurance Co.
Westfield National Insurance Co.
Ohio Farmers Insurance Co.

Westfield Center, Ohio

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint

CAROL WEBER, KATHRYN BROPHY, CHRISTINE M. LANG, JOINTLY OR SEVERALLY

of **SAINT CLOUD** and State of **MN** its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver **any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship in any penal limit.** - - -

SECTION 00 41 00
BID FORM

THE PROJECT AND THE PARTIES

1.01 TO:

A. Independent School District #279
Osseo Education Service Center
11200 93rd Avenue North
Maple Grove, Minnesota 55369

1.02 FOR:

A. Project: 2025 Maple Grove Senior High Additions and Renovations Bid Package No. 2

B. Project Number: 232247 - BP2
9800 Fernbrook Lane North
Maple Grove, Minnesota 55369

We have examined the Contract Documents for the proposed 2025 Maple Grove Senior High Additions and Renovations Bid Package No. 2 as prepared by Wold Architects and Engineers, St. Paul, Minnesota, and the conditions affecting the work.

1.03 DATE: 1/21/2025 **(BIDDER TO ENTER DATE)**

1.04 SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)

A. Bidder's Full Name Rochon Corporation
1. Address 28 2nd Street NW, Suite 200
2. City, State, Zip Osseo, MN 55369
3. Telephone Number (763-559-9393
4. Fax Number (763-559-8101

1.05 ACCEPTANCE

A. Accompanying this proposal is a Bid Security for all work, required to be furnished by Contract Documents, the same being subject to forfeiture in the event of default by the undersigned.

B. I agree to complete the Project, provided a contract is executed within 30 calendar days, by August 20, 2027.

C. I understand the Owner reserves the right to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of thirty (30) days from the opening thereof.

1.06 BASE BID

A. The Bidder agrees to perform all work including General, Mechanical and Electrical Construction for the Base Bid Sum of:

fifty eight million eighthundred ninety thousand Dollars $ 58,890,000.-

1.07 ALTERNATES

A. The Bidder agrees to add to or deduct from the Base Bid Sum the following amounts to perform the alternate work described in Section 01 23 00 - Alternates, including all associated costs.

1. Alternate No. 1 Mechanical AHU Replacement at Classroom Penthouse
Add/Deduct ninetynine thousand two hundred Dollars $ 99,200.-
2. Alternate No. 2 Exterior Metal Panel replacement
Add/Deduct eighthundred ninety thousand Dollars $ 890,000.-

1.08 UNIT PRICES

A. The following are Unit Prices for specific portions of the Work as listed. The following is the list of Unit Prices:

ITEM DESCRIPTION - UNIT QUANTITY - UNIT PRICE - ITEM VALUE

Unit Price #1: Excavation/Haul Unsuitable Soils Offsite - $ 15.75/CY

Unit Price #2: Backfill Soils Import - $ 18-/CY

1.09 RESPONSIBLE CONTRACTOR COMPLIANCE

A. By signing this bid form, I am an Owner or Officer of the firm name listed on the bid form and I verify under oath that as a Prime Contractor I am in compliance with the Responsible Contractor criteria as defined in Minnesota Statute 16C.285, subd. 3.

1.10 ADDENDA

A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

1. Addendum(s) # 1 (1/3/25); 2 (1/10/25) & 3 (1/15/25).

1.11 BID FORM SIGNATURE(S)

Rochon Corporation

(Bidder - print the full name of your firm)

was hereunto affixed in the presence of:

Jeff Buckley, Executive Vice President

(Authorized signing officer, Title)

(Signature)

SAMANTHA FLORENCE BERGMAN-SUCHANEK
NOTARY PUBLIC
MINNESOTA
My Commission Expires Jan. 31, 2029

END OF SECTION 00 41 00

SECTION 00 41 15
MN RESPONSIBLE CONTRACTOR COMPLIANCE AFFIDAVIT

The undersigned, the Owner or Officer of Rochon Corporation (Prime or Sub-Contractor Name) verify under oath that as a contractor I am in compliance with the following minimum criteria per Minnesota Statute 16C.285 Subd. 3:

1 The contractor:
- a Is in compliance with workers' compensation and unemployment insurance requirements;
- b Is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
- c Has a valid federal tax identification number or a valid Social Security number if an individual; and
- d Has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;

2 The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
- a Repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period;
- b Has been issued an order to comply by the commissioner of labor and industry that has become final;
- c Has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
- d Has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
- e Has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
- f Has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.
- g Provided that, if the contractor or related entity contests a determination of underpayment by the De partment of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;

3 The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;

4 The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;

5 The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;

6 The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and

7 All subcontractors that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses 1 to 6.

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

CONTRACTOR OR SUBCONTRACTOR

By: Jeff Buckley

Its: Executive Vice President

STATE OF Minnesota)

)SS.

COUNTY OF Hennepin)

SAMANTHA FLORENCE BERGMAN-SUCHANEK
NOTARY PUBLIC
MINNESOTA
My Commission Expires Jan. 31, 2029

Sworn to and subscribed to before me this 21st day of January, 20 25.

Notary Public, Hennepin County, State of Minnesota

My Commission Expires: Jan 31 2029

END OF SECTION 00 41 15

AIA® Document A310™ – 1970

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we
(Here insert full name and address or legal title of Contractor)
Rochon Corporation
28 2nd Street NW
Osseo, MN 55369

as Principal, hereinafter called the Principal, and
(Here insert full name and address or legal title of Surety)
Nationwide Mutual Insurance Company
1100 Locust St.
Des Moines, IA 50391

a corporation duly organized under the laws of the State of **Ohio**
as Surety, hereinafter called the Surety, are held and firmly bound unto
(Here insert full name and address or legal title of Owner)
ISD #279 - Osseo Public Schools
11200 - 93rd Ave. N.
Maple Grove, MN 55369

as Obligee, hereinafter called the Obligee, in the sum of **Five Percent (5%) of the Amount of the Bid** Dollars ($ **5%**), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for
(Here insert full name, address and description of project)
ISD #279- MGSH Addition and Renovations

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this **21st** day of **January, 2025**

(Witness)

Rochon Corporation
(Principal) (Seal)

(Title) Jeff Buckley Ex. Vice President

(Witness)

Nationwide Mutual Insurance Company
(Surety)

(Title) **Name Alemdar**
Attorney-in-Fact

SEAL
COLUMBUS OHIO
SURETY USE ONLY

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INDIVIDUAL OR PARTNERSHIP ACKNOWLEDGMENT

STATE OF _____

COUNTY OF _____ ss

On the _____ day of _____, _____, before me personally appeared

_____ to me known to be the person(s) described in and who executed the foregoing instrument, as Principal(s), and acknowledged to me that __he__ executed the same as his/her/their free act and deed.

(Notary Seal) _____

CORPORATE ACKNOWLEDGMENT

STATE OF Minnesota

COUNTY OF Hennepin ss

On the 21 day of January, 2025 before me personally appeared Jeff Buckley to me known, who being by me duly sworn, did say that he/she is the Ex-Vice President of Rochon Corporation, the corporation described in and which executed the foregoing instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation; and that he/she signed his/her name thereto by like order

SAMANTHA FLORENCE BERGMAN-SUCHANEK
NOTARY PUBLIC
MINNESOTA
My Commission Expires Jan. 31, 2029

(Notary Seal) _____

ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF MINNESOTA

COUNTY OF Washington ss

On the 21 day of January, 2025, before me personally appeared **Name Alemdar** to me known, who being duly sworn, did say that he/she is the aforesaid officer or attorney-in-fact of the Nationwide Mutual Insurance Company, a corporation; that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was signed and sealed in behalf of said corporation by the aforesaid officer, by authority of its board of directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.

(Notary Seal) _____

JEFFREY MITCHELL SETTEM
NOTARY PUBLIC
MINNESOTA
My Commission Expires January 31, 2026

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS THAT:

Nationwide Mutual Insurance Company, an Ohio corporation

hereinafter referred to severally as the "Company" and collectively as "the Companies" does hereby make, constitute and appoint:
ALAN STARKS; ALEXANDRA KISSELL; BARB A MICHAELS; DAVID M DETERDING; DAWN M BLAISDELL; JEFFREY SETTEM; MARILYN HENTGES; MELISSA NORDIN; NAME ALEMDAR; TYLER GERADS;

each in their individual capacity, its true and lawful attorney-in-fact, with full power and authority to sign, seal, and execute on its behalf any and all bonds and undertakings, and other obligatory instruments of similar nature, in penalties not exceeding the sum of

UNLIMITED

and to bind the Company thereby, as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Company; and all acts of said Attorney pursuant to the authority given are hereby ratified and confirmed.

This power of attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the board of directors of the Company:

"RESOLVED, that the president, or any vice president be, and each hereby is, authorized and empowered to appoint attorneys-in-fact of the Company, and to authorize them to execute and deliver on behalf of the Company any and all bonds, forms, applications, memorandums, undertakings, recognizances, transfers, contracts of indemnity, policies, contracts guaranteeing the fidelity of persons holding positions of public or private trust, and other writings obligatory in nature that the business of the Company may require; and to modify or revoke, with or without cause, any such appointment or authority; provided, however, that the authority granted hereby shall in no way limit the authority of other duly authorized agents to sign and countersign any of said documents on behalf of the Company."

"RESOLVED FURTHER, that such attorneys-in-fact shall have full power and authority to execute and deliver any and all such documents and to bind the Company subject to the terms and limitations of the power of attorney issued to them, and to affix the seal of the Company thereto; provided, however, that said seal shall not be necessary for the validity of any such documents."

This power of attorney is signed and sealed under and by the following bylaws duly adopted by the board of directors of the Company.

Execution of Instruments. Any vice president, any assistant secretary or any assistant treasurer shall have the power and authority to sign or attest all approved documents, instruments, contracts, or other papers in connection with the operation of the business of the company in addition to the chairman of the board, the chief executive officer, president, treasurer or secretary; provided, however, the signature of any of them may be printed, engraved, or stamped on any approved document, contract, instrument, or other papers of the Company.

IN WITNESS WHEREOF, the Company has caused this instrument to be sealed and duly attested by the signature of its officer the 20th day of August, 2021.

Antonio C. Albanese, **Vice President** of Nationwide Mutual Insurance Company

ACKNOWLEDGMENT

STATE OF NEW YORK COUNTY OF NEW YORK: ss
On this 20th day of August, 2021, before me came the above-named officer for the Company aforesaid, to me personally known to be the officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, deposes and says, that he is the officer of the Company aforesaid, that the seal affixed hereto is the corporate seal of said Company, and the said corporate seal and his signature were duly affixed and subscribed to said instrument by the authority and direction of said Company.

Stephanie Rubino McArthur
Notary Public, State of New York
No. 02MC6270117
Qualified in New York County
Commission Expires October 19, 2024

Notary Public
My Commission Expires
October 19, 2024

CERTIFICATE

I, Laura B. Guy, Assistant Secretary of the Company, do hereby certify that the foregoing is a full, true and correct copy of the original power of attorney issued by the Company; that the resolution included therein is a true and correct transcript from the minutes of the meetings of the boards of directors and the same has not been revoked or amended in any manner; that said Antonio C. Albanese was on the date of the execution of the foregoing power of attorney the duly elected officer of the Company, and the corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority of said board of directors; and the foregoing power of attorney is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Assistant Secretary, and affixed the corporate seal of said Company this 21st day of January, 2025.

Laura B. Guy
Assistant Secretary

BDJ 1(08-21)00

SECTION 00 41 00
BID FORM

THE PROJECT AND THE PARTIES

1.01 TO:

A. Independent School District #279
Osseo Education Service Center
11200 93rd Avenue North
Maple Grove, Minnesota 55369

1.02 FOR:

A. Project: 2025 Maple Grove Senior High Additions and Renovations Bid Package No. 2

B. Project Number: 232247 - BP2
9800 Fernbrook Lane North
Maple Grove, Minnesota 55369

We have examined the Contract Documents for the proposed 2025 Maple Grove Senior High Additions and Renovations Bid Package No. 2 as prepared by Wold Architects and Engineers, St. Paul, Minnesota, and the conditions affecting the work.

1.03 DATE: 1/21/2024 (BIDDER TO ENTER DATE)

1.04 SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)

A. Bidder's Full Name Stahl Construction
1. Address 861 E Hennepin Avenue, Ste 200
2. City, State, Zip Minneapolis, MN 55414
3. Telephone Number (952) 931-9300
4. Fax Number (952) 931-9941

1.05 ACCEPTANCE

A. Accompanying this proposal is a Bid Security for all work, required to be furnished by Contract Documents, the same being subject to forfeiture in the event of default by the undersigned.

B. I agree to complete the Project, provided a contract is executed within 30 calendar days, by August 20, 2027.

C. I understand the Owner reserves the right to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of thirty (30) days from the opening thereof.

1.06 BASE BID

A. The Bidder agrees to perform all work including General, Mechanical and Electrical Construction for the Base Bid Sum of:

Fifty-nine million Dollars $59,000,000

1.07 ALTERNATES

A. The Bidder agrees to add to or deduct from the Base Bid Sum the following amounts to perform the alternate work described in Section 01 23 00 - Alternates, including all associated costs.

1. Alternate No. 1 Mechanical AHU Replacement at Classroom Penthouse
Add/Deduct one hundred twenty five Dollars $ 125,000
2. Alternate No. 2 Exterior Metal Panel Replacement
Add/Deduct Eight hundred twenty five Dollars $ 825,000

1.08 UNIT PRICES

A. The following are Unit Prices for specific portions of the Work as listed. The following is the list of Unit Prices:

ITEM DESCRIPTION - UNIT QUANTITY - UNIT PRICE - ITEM VALUE

Unit Price #1: Excavation/Haul Unsuitable Soils Offsite - $ 18.00

Unit Price #2: Backfill Soils Import - $ 22.00

1.09 RESPONSIBLE CONTRACTOR COMPLIANCE

A. By signing this bid form, I am an Owner or Officer of the firm name listed on the bid form and I verify under oath that as a Prime Contractor I am in compliance with the Responsible Contractor criteria as defined in Minnesota Statute 16C.285, subd. 3.

1.10 ADDENDA

A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

1. Addendum(s) # 1, 2, 3

1.11 BID FORM SIGNATURE(S)

Stahl Construction

(Bidder - print the full name of your firm)

was hereunto affixed in the presence of:

Cathy Schmidt, President and CEO

(Authorized signing officer, Title)

(Signature)

END OF SECTION 00 41 00

SECTION 00 41 15
MN RESPONSIBLE CONTRACTOR COMPLIANCE AFFIDAVIT

The undersigned, the Owner or Officer of Stahl Construction (Prime or Sub-Contractor Name) verify under oath that as a contractor I am in compliance with the following minimum criteria per Minnesota Statute 16C.285 Subd. 3:

1 The contractor:
   a Is in compliance with workers' compensation and unemployment insurance requirements;
   b Is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
   c Has a valid federal tax identification number or a valid Social Security number if an individual; and
   d Has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;

2 The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
   a Repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period;
   b Has been issued an order to comply by the commissioner of labor and industry that has become final;
   c Has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
   d Has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
   e Has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
   f Has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.
   g Provided that, if the contractor or related entity contests a determination of underpayment by the De partment of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;

3 The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;

4 The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;

5 The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;

6 The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and

7 All subcontractors that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses 1 to 6.

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

CONTRACTOR OR SUBCONTRACTOR

By: Cathy Schmidt

Its: President and CEO

STATE OF Minnesota)

)SS.

COUNTY OF Carver)

Sworn to and subscribed to before me this 20 day of January, 2025.

Notary Public, [illegible] County, State of Minnesota

My Commission Expires: January 31 2028

END OF SECTION 00 41 15

Veronica Lambert Kelsey
Notary Public
Minnesota
My Commission Expires Jan. 31, 2028

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
Stahl Construction Company

861 E. Hennepin Avenue, Suite 200
Minneapolis, MN 55414

SURETY:
(Name, legal status and principal place of business)
Fidelity and Deposit Company of Maryland
1299 Zurich Way
Schaumburg, IL 60196-1056

OWNER:
(Name, legal status and address)
ISD No. 279, Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

BOND AMOUNT: Five Percent of the Total Amount Bid (5%)

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

PROJECT:
(Name, location or address, and Project number, if any)
2025 Maple Grove Senior High Additions and Renovations Bid Package No. 2

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **16th** day of **January, 2025**

Jacob Frey	**Stahl Construction Company**
(Witness)	*(Principal)* *(Seal)*
	CFO
	(Title)
	Fidelity and Deposit Company of Maryland
Kristine M. Becks	*(Surety)* *(Seal)*
(Witness) **Kristine M. Becks**	*(Title)* **Nicole Stillings, Attorney-in-Fact**

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF Minnesota)

COUNTY OF Anoka)

On this 20th day of January, in the year 2025, before me personally appeared Susan Joo,

_____ of

Stahl Construction Company, known to me to be the person whose name is subscribed to the instrument, and acknowledge that he/she executed the same.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

CYNTHIA M FLECK
NOTARY PUBLIC - MINNESOTA
MY COMMISSION EXPIRES 01/31/28

_____, Notary Public

My Commission Expires: 1-31-28

ACKNOWLEDGEMENT OF SURETY

STATE OF Wisconsin)

COUNTY OF Dane)

On this 16th day of January, in the year 2025, before me personally come(s) Nicole Stillings, Attorney-in-Fact of Fidelity and Deposit Company of Maryland, with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is the Attorney-in-Fact of Fidelity and Deposit Company of Maryland, the company described in and which executed the within instrument; that he/she know(s) the corporate seal of such Company; and that the seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said Company, and that he/she signed said instrument as Attorney-in-Fact of the said Company by like order.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

_____
Kristine M. Becks, Notary Public

KRISTINE M. BECKS
NOTARY PUBLIC
STATE OF WISCONSIN

My Commission Expires: **06/30/2028**

ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by Christopher Nolan, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint R. W. FRANK, Brian J. OESTREICH, Melinda C. BLODGETT, Melinda C. BLODGETT, Joshua R. LOFTIS, R. C. BOWMAN, Ted JORGENSEN, Colby D. WHITE, Nicole STILLINGS, Sarah DRAGT, Sandra ENGSTRUM, Michelle MORRISON, Joseph CARDINAL, Kristine M. BECKS, Austin K. MUEHLSCHLEGEL, Ryan-Olivia E. LUNDY, of St.Louis Park, Minnesota, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings,** and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 13th day of January, A.D. 2025.

ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND

By: Christopher Nolan
Vice President

By: Dawn E. Brown
Secretary

State of Maryland
County of Baltimore

On this 13th day of January, A.D. 2025, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Christopher Nolan, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
reportsfclaims@zurichna.com
800-626-4577

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

SECTION 00 41 00
BID FORM

THE PROJECT AND THE PARTIES

1.01 TO:

A. Independent School District #279
Osseo Education Service Center
11200 93rd Avenue North
Maple Grove, Minnesota 55369

1.02 FOR:

A. Project: 2025 Maple Grove Senior High Additions and Renovations Bid Package No. 2

B. Project Number: 232247 - BP2
9800 Fernbrook Lane North
Maple Grove, Minnesota 55369

We have examined the Contract Documents for the proposed 2025 Maple Grove Senior High Additions and Renovations Bid Package No. 2 as prepared by Wold Architects and Engineers, St. Paul, Minnesota, and the conditions affecting the work.

1.03 DATE: 01/21/2025 **(BIDDER TO ENTER DATE)**

1.04 SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)

A. Bidder's Full Name Shaw-Lundquist Associates, Inc.
1. Address 2757 West Service Road
2. City, State, Zip St. Paul, MN 55121
3. Telephone Number 651) 454-0670
4. Fax Number 651) 454-7982

1.05 ACCEPTANCE

A. Accompanying this proposal is a Bid Security for all work, required to be furnished by Contract Documents, the same being subject to forfeiture in the event of default by the undersigned.

B. I agree to complete the Project, provided a contract is executed within 30 calendar days, by August 20, 2027.

C. I understand the Owner reserves the right to reject any or all bids, and it is agreed that this bid may not be withdrawn for a period of thirty (30) days from the opening thereof.

1.06 BASE BID

A. The Bidder agrees to perform all work including General, Mechanical and Electrical Construction for the Base Bid Sum of:

Sixty four million Dollars $ 64,000,000

1.07 ALTERNATES

A. The Bidder agrees to add to or deduct from the Base Bid Sum the following amounts to perform the alternate work described in Section 01 23 00 - Alternates, including all associated costs.

1. Alternate No. 1 Mechanical AHU Replacement at Classroom Penthouse
(Add)/Deduct [redacted] fifty five Thousand Dollars $ [redacted] 55,000
2. Alternate No. 2 Exterior Metal Panel replacement
(Add)/Deduct Sevin hundred fourty four Thousand. Dollars $ 744,000

1.08 UNIT PRICES

A. The following are Unit Prices for specific portions of the Work as listed. The following is the list of Unit Prices:

ITEM DESCRIPTION - UNIT QUANTITY - UNIT PRICE - ITEM VALUE

Unit Price #1: Excavation/Haul Unsuitable Soils Offsite - $ 18.00

Unit Price #2: Backfill Soils Import - $ 20.00

1.09 RESPONSIBLE CONTRACTOR COMPLIANCE

A. By signing this bid form, I am an Owner or Officer of the firm name listed on the bid form and I verify under oath that as a Prime Contractor I am in compliance with the Responsible Contractor criteria as defined in Minnesota Statute 16C.285, subd. 3.

1.10 ADDENDA

A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

1. Addendum(s) # Addendums 1, 2 and 3.

1.11 BID FORM SIGNATURE(S)

Shaw-Lundquist Associates, Inc.

(Bidder - print the full name of your firm)

was hereunto affixed in the presence of:

Vice President

(Authorized signing officer, Title)

(Signature) Thomas J. Meyers

END OF SECTION 00 41 00

SECTION 00 41 15
MN RESPONSIBLE CONTRACTOR COMPLIANCE AFFIDAVIT

The undersigned, the Owner or Officer of Shaw-Lundquist Associates, Inc. (Prime or Sub-Contractor Name) verify under oath that as a contractor I am in compliance with the following minimum criteria per Minnesota Statute 16C.285 Subd. 3:

1 The contractor:
- a Is in compliance with workers' compensation and unemployment insurance requirements;
- b Is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
- c Has a valid federal tax identification number or a valid Social Security number if an individual; and
- d Has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;

2 The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
- a Repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period;
- b Has been issued an order to comply by the commissioner of labor and industry that has become final;
- c Has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
- d Has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
- e Has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
- f Has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.
- g Provided that, if the contractor or related entity contests a determination of underpayment by the De partment of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;

3 The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;

4 The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;

5 The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;

6 The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and

7 All subcontractors that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses 1 to 6.

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

CONTRACTOR OR SUBCONTRACTOR
Shaw-Lundquist Associates, Inc.
By: , Thomas J. Meyers
Its: Vice President

STATE OF Minnesota)
)SS.
COUNTY OF Dakota)

Sworn to and subscribed to before me this 21st day of January, 2025.

Notary Public, Dakota County, State of Minnesota
My Commission Expires: 01/31/2026
Connie Doman

CONNIE M DOMAN
Notary Public
Minnesota
My Commission Expires
Jan 31, 2026

END OF SECTION 00 41 15

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
Shaw-Lundquist Associates, Inc.

2757 W Service Road
St. Paul, MN 55121

SURETY:
(Name, legal status and principal place of business)
Fidelity and Deposit Company of Maryland
1299 Zurich Way
Schaumburg, IL 60196-1056

OWNER:
(Name, legal status and address)
ISD No. 279, Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

BOND AMOUNT: Five Percent of the Total Amount Bid (5%)

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

PROJECT:
(Name, location or address, and Project number, if any)
2025 Maple Grove Senior High Additions and Renovations Bid Package No. 2; ISD 279

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 8th day of January, 2025

	Shaw-Lundquist Associates, Inc.
(Witness) CONNIE DOMAN	*(Principal)* *(Seal)*
	(Title) THOMAS J. MEYERS. VICE PRESIDENT
	Fidelity and Deposit Company of Maryland
(Witness) Joseph Cardinal	*(Surety)* *(Seal)*
	(Title) Joshua R. Loftis, Attorney-in-Fact

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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061110

ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF Minnesota)

COUNTY OF DAKOTA)

On this 15th day of JANUARY, in the year 2025, before me personally appeared THOMAS J. MEYERS, VICE PRESIDENT of Shaw-Lundquist Associates, Inc., known to me to be the person whose name is subscribed to the instrument, and acknowledge that he/she executed the same.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

CONNIE M DOMAN
Notary Public
Minnesota
My Commission Expires
Jan 31, 2026

Connie Doman
CONNIE DOMAN, Notary Public

My Commission Expires: 01-31-2026

ACKNOWLEDGEMENT OF SURETY

STATE OF Minnesota)

COUNTY OF Hennepin)

On this 8th day of January, in the year 2025, before me personally come(s) Joshua R. Loftis, Attorney-in-Fact of Fidelity and Deposit Company of Maryland, with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is the Attorney-in-Fact of Fidelity and Deposit Company of Maryland, the company described in and which executed the within instrument; that he/she know(s) the corporate seal of such Company; and that the seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said Company, and that he/she signed said instrument as Attorney-in-Fact of the said Company by like order.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

Joseph Cardinal, Notary Public

JOSEPH DAVID CARDINAL
Notary Public
Minnesota
My Commission Expires Jan. 31, 2028

My Commission Expires: January 31, 2028

ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by Robert D. Murray, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and **appoint R. W. FRANK, Brian J. OESTREICH, Melinda C. BLODGETT, Nathan WEAVER, Joshua R. LOFTIS, R. C. BOWMAN, Ted JORGENSEN, Colby D. WHITE, Nicole STILLINGS, Sarah DRAGT, Sandra ENGSTRUM, Rachel THOMAS, Michelle MORRISON, Joseph CARDINAL, St. Louis Park, Minnesota,** its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings,** and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND,** this 05th day of December, A.D. 2024.

ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND

T. O. McClellan

By: Thomas O. McClennan
Vice President

Dawn E Brown

By: Dawn E. Brown
Secretary

State of Maryland
County of Baltimore

On this 05th day of December, A.D. 2024, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Thomas O. McClellan, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Genevieve M. Maison

GENEVIEVE M. MAISON
NOTARY PUBLIC
BALTIMORE COUNTY, MD
My Commission Expires JANUARY 27, 2025

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify of revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this **8th** day of **January**, **2025**.



MJ Pethick

Mary Jean Pethick
Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
reportsfclaims@zurichna.com
800-626-4577

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

Certificate of Corporate Resolution

Shaw-Lundquist Associates, Inc.

Authorization to Submit Proposal

I, Hoyt Hsiao, Secretary of Shaw-Lundquist Associates, Inc., do hereby certify that at a duly constituted meeting of the Directors of the Corporation held at the office of the Corporation on the 23rd day of January 2025, it was upon motion duly made and seconded, that it be VOTED:

For the Corporation to submit a Proposal for: Saint Paul Public Library Hamline Midway New Construction located in St. Paul, Minnesota.

It was upon further motion made and seconded that it be VOTED: That Thomas J. Meyers, as Vice President of the Corporation, be empowered, authorized, and directed to execute, deliver, and accept any, and all documents and undertake all acts reasonably required or incidental to accomplish the foregoing vote, all on such terms and conditions as he in his discretion deems to be in the best interests of the Corporation.

I further certify that the foregoing votes are in full force without rescission, modification, or amendment.

Signed under seal on the 23rd day of January in the Year of 2025.

A TRUE RECORD

ATTEST

Connie Doman – Inclusion Coordinator

Secretary – Hoyt Hsiao

Shaw-Lundquist Associates, Inc.
2757 West Service Road
St. Paul, Minnesota 55121
State of Incorporation: MINNESOTA

DEPARTMENT OF HUMAN RIGHTS

WORKFORCE
CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **SHAW-LUNDQUIST ASSOCIATES, INC.** is hereby certified as a contractor under the Minnesota Human Rights Act, § 363A.

Certificate start date: **3/11/2022**

Certificate expiration date: **3/10/2026**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:



Rebecca Lucero, Commissioner

SHAW-LUNDQUIST
ASSOCIATES INC

Equal Employment Opportunity Policy Statement

This is to affirm Shaw-Lundquist Associates Inc. policy on providing Equal Opportunity to all employees and applicants for employment in accordance with all applicable Equal Employment Opportunity / Affirmative Action laws, directives and regulations of Federal, State and Local Governing bodies or agencies thereof, specifically Minnesota Statutes §363.

Shaw-Lundquist Associates Inc. will not discriminate against or harass any employee or applicant for employment because of race, color, creed, religion, national origin, gender, gender identify, disability, age, marital status, or status with regard to public assistance, disability, sexual orientation, age, family care leave status, or veteran status.

Shaw-Lundquist Associates Inc. will take Affirmative Action to ensure that all employment practices are free of such discriminations. Such employment practices include, but are not limited to, the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, application, testing, selection, hiring, placement, orientation, on-the-job and external training, educational assistance, transfer opportunity, promotion, company sponsored social and recreational activities, benefits, recall, layoff or termination, disciplinary action, rates of pay or other forms of compensation, and selection for training including apprenticeship and all other terms and conditions of employment.

Shaw-Lundquist Associates Inc. will commit the necessary time and resources, both financial and human, to achieve the goals of Equal Opportunity and Affirmative Action.

Shaw-Lundquist Associates Inc. fully supports incorporation of non-discrimination and Affirmative Action rules and regulations into contracts.

Shaw-Lundquist Associates Inc. will evaluate the performance of its management and supervisory personnel on the basis of their involvement in achieving these Affirmative Action objectives as well as other established criteria. Any employee of this company, or subcontractors to this employer, who does not comply with Equal Employment Opportunity policies and procedures as set forth in this Statement and Plan will be subject to disciplinary action. Any subcontractor not complying with all applicable Equal Employment Opportunity / Affirmative Action laws, directives and regulations of the Federal, State and Local governing bodies or agencies thereof, specifically Minnesota Statutes §363, will be subject to appropriate legal sanctions.

Shaw-Lundquist Associates Inc. has appointed Cynthia Trousdale, the EEO Coordinator, to manage the Equal Employment Opportunity Program. Her responsibilities will include monitoring all Equal Employment Opportunity activities and reporting the effectiveness of this Affirmative Action Program, as required by Federal, State and Local agencies. The Chief Financial Officer of this company will receive and review reports on the progress of the program. If any employee or applicant for employment believes he/she has been discriminated against, please contact **Cynthia Trousdale, 2757 West Service Road, St. Paul, MN, 55121, or call 651/454-0670.**

Cynthia Trousdale

Cynthia Trousdale
Chief Financial Officer, Shaw-Lundquist Associates Inc.

THIS CERTIFIES THAT

Shaw-Lundquist Associates, Inc.

dba Shaw-Lundquist Associates

NMSDC
National Minority Supplier Development Council

* Nationally certified by the: **NORTH CENTRAL MINORITY SUPPLIER DEVELOPMENT COUNCIL**

*NAICS Code(s): 236220; 236210; 236116; 238110; 238350; 238390; 238310

* Description of their product/services as defined by the North American Industry Classification System (NAICS)

10/16/2024		WS02515
Issued Date		**Certificate Number**
12/31/2025	**Ying McGuire** **NMSDC CEO and President**	**Carolyn E. Mosby Interim President/CEO**
Expiration Date		

By using your password (NMSDC issued only), authorized users may log into NMSDC Central to view the entire profile: http://nmsdc.org

Certify, Develop, Connect, Advocate.

* MBEs certified by an Affiliate of the National Minority Supplier Development Council, Inc.®

OSSEO AREA SCHOOLS
ISD 279

ADMINISTRATIVE SERVICES MEMORANDUM

TO: Dr. Kim Hiel, Superintendent

FROM: John Morstad, Executive Director of Finance and Operations
Dale Carlstrom, Director of Facilities Operations

SUBJECT: MGSH Bid Package 2 Mechanical

DATE: February 25, 2025

Recommendation

We recommend that the school board award the contract for the replacement and restoration of mechanical equipment at Maple Grove Senior High to the McDowall Company. McDowall Company holds the Sourcewell contract for mechanical contracting. (Contract # MN-R6-R-040622-MDC). The Sourcewell contract meets all of the competitive bidding requirements for the state of Minnesota. The Facilities Operations Team have worked with McDowall on past projects and find McDowall Company to be a responsible contractor. ICS Consulting, ISD 279 owner's representative, recommends (memo attached) that we accept the base bid totaling $22,478,201.72 and Alternate 1 totaling $2,253,652.56 for a total award of $24,731,854.28.

Background

The Long-Term Facilities Maintenance steering committee has spent several months researching the Sourcewell contract option. We have interviewed representatives from Gordian who administer the Sourcewell contract and have worked closely with the McDowall team to ensure that they are capable of bringing this project in on-time and on budget. We are confident that McDowall has the human resources, expertise, and experience to complete this extensive three-year project on-time and on budget.

Next Steps

Upon approval by the school board, the owner's representative and administration will draft a contract for the board representative to sign. The successful contractor will begin preparatory work upon execution of the contract and the project will be fully underway in the spring of 2025. The project is scheduled for substantial completion by September of 2027.

2/11/2025

Board of Education
ISD #279 – Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

A LEGENCE Company

1331 Tyler Street NE, Suite 101
Minneapolis, MN 55413
ics-builds.com
(763) 354-2670

Re: ISD #279 Osseo Area Schools
2025 Maple Grove Senior High School Additions & Renovations Bid Package No. 02

Dear Board Members:

ICS and District Staff have received pricing for Divisions 21, 22 & 23 of the above-referenced project through the Sourcewell Cooperative Purchasing process. McDowall Company (Contract # MN-R6-R-040622-MDC) has completed the public bidding requirement through this cooperative purchasing agreement. These requirements can be found at: https://www.sourcewell-mn.gov/cooperative-purchasing/mn-r6-r-040622-mdc
ICS has reviewed the for the above-referenced project and the pricing summaries provided. We have had multiple meetings with McDowall Company, and have confirmed that their bid is valid. Our recommendation for award is as follows:

Base Bid: – Recommendation: Accept Work under the base bid includes all construction associated with the additions and renovations to the Maple Grove Senior High School required to complete the project as specified in Divisions 00, 01, 21, 22 & 23.	**$22,478,201.72**
Alternate No.01: – Recommendation: Accept Mechanical AHU Replacement at Classroom Penthouse as specified in Divisions 00, 01, 21, 22 & 23.	**$2,253,652.56**
TOTAL CONTRACT:	**$24,731,854.28**

Based on the recommendations above, we recommend that the District enter into a contract with McDowall Company, for the total bid amount of twenty four million, seven hundred thirty one thousand, eight hundred fifty four dollars and 28/100 Cents ($24,731,854.28).

Upon Board action, we will draft a contract reflecting this amount to the contractor.

Enclosed are copies of the Contractors Price Proposal Summary. Please contact us at 763-354-2670 should you have any questions regarding our recommendation.

Regards,
Ekalath Sophaphanh
Project Director

Cc: ICS
Dale Carlstrom, ISD #279

OSSEO AREA SCHOOLS
ISD 279

ADMINISTRATIVE SERVICES MEMORANDUM

TO: Dr. Kim Hiel, Superintendent

FROM: John Morstad, Executive Director of Finance and Operations Dale Carlstrom, Director of Facilities Operations

SUBJECT: Fernbrook Elementary, BBF Media, OCR, Flex Spaces

DATE: February 25, 2025

Recommendation

We recommend that the school board award the contract for the media center, flex rooms, maker space, and outdoor classroom to the Brennan Construction. Brennan was the apparent low bidder of eight bids received and is found to be a responsive and responsible bidder. ICS, ISD 279 owner's representative, recommends (memo and tabulation attached) that we accept the base bid and alternates 3, 4 and 5 for a total award of $2,201,532.00

Background

This project is part of the Building a Better Future (BBF) referendum plan for all existing elementary schools. The BBF plan calls for the renovation and remodel of all elementary media centers, and the addition of flex rooms, maker space labs, and outdoor classrooms. The project will begin in the spring of 2026 to allow for the boundary changes to bring enrollment relief to Fernbrook.

Next Steps

Upon approval by the school board, the owner's representative and administration will draft a contract for the board representative to sign. The successful contractor will begin preparatory work upon execution of the contract and the project will be fully underway in the spring of 2026. The project is scheduled for substantial completion in August, 2026.

2/25/2025

Board of Education
ISD #279 – Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

A LEGENCE Company

1331 Tyler Street NE, Suite 101
Minneapolis, MN 55413
ics-builds.com
(763) 354-2670

Re: ISD #279 Osseo Area Schools
Fernbrook Elementary School 2023 Referendum Alterations

Dear Board Members:

At 1:00 p.m. Tuesday, January 16, 2025, ICS received eight (8) bids for the above-referenced project. A copy of the bid tabulation is enclosed for your review.

ICS has reviewed the for the above-referenced project and the apparent low responsible bidder is within the project budget. We have contacted the apparent low bidder, Brennan Construction and have confirmed that their bid is valid. Our recommendation for award is as follows:

Base Bid: – Recommendation: Accept Work under the base bid includes all construction associated with the Fernbrook Elementary School 2023 Referendum Alterations required to complete the project.	**$2,360,000.00**
Alternate No. 1A: Corridor Column Element Alterations **Recommendation: Do Not Accept**	$14,564.00
Alternate No. 1B: Corridor Column Element Alts with TV Recess **Recommendation: Do Not Accept**	$17,864.00
Alternate No. 2: Outdoor Classroom Shade Sails **Recommendation: Do Not Accept**	$69,087.00
Alternate No. 3: Outdoor Classroom Scope Reduction **Recommendation: Accept**	**($56,508.00)**
Alternate No. 4: Flex Rooms Operable Glass Partition Replacement **Recommendation: Accept**	**($24,925.00)**
Alternate No. 5: Media Center Shelving by Owner **Recommendation: Accept**	**($77,035.00)**
TOTAL CONTRACT:	**$2,201,532.00**

Based on the recommendations above, we recommend that the District enter into a contract with Brennan Construction., for the total bid amount of Two Million, Two Hundred One Thousand, Five Hundred Thirty-Two Dollars and No/100 Cents ($2,201,532.00).

Upon Board action, we will draft a contract reflecting this amount to the contractor.

Enclosed are copies of the official bid tabulation, bid forms and bid securities. Please contact us at 763-354-2670 should you have any questions regarding our recommendation.

Sincerely,

Evan Johnson
Project Manager

Fernbrook Elementary School
2023 Referendum Alterations
OWNER: ISD #279 - Osseo Area Schools
OWNER'S REPRESENTATIVE: ICS
ARCHITECT/ENGINEER: ATS&R

Fernbrook Elementary School
2023 Referendum Alterations

BID TABULATIONS
January 16, 2025 @ 1:00 p.m.

Single Prime

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Brennan Construction 3255 Garfield Ave., Suite 200 Minneapolis, MN 55408 507-625-5417	BCI Construction, Inc. 7135 5th Ave NE Sauk Rapids, MN 56379 320-393-3185	Morcon Construction Co., Inc. 5151 Industrial Blvd. NE Fridley, MN 55421 763-546-6066	CM Construction Company, Inc. 12215 Nicollet Avenue South Burnsville, MN 55337 952-895-8223	Ebert, Inc. 23350 County Road 10 Corcoran, MN 55357 763-498-7844	Jorgenson Construction 9255 East River Road NW Minneapolis, MN 55433 763-784-3877	Rochon Corp. 28 2nd Street NW Suite 200 Osseo, MN 55369 763-559-9393	Construction Results 5465 Highway 169 North Plymouth, MN 55442 763-559-1100
BID SECURITY	X	X	X	X	X	X	X	X
ADDENDA REC'D.	X	X	X	X	X	X	X	X
MN Responsible Contractor	X	X	X	X	X	X	X	X
BASE BID	$2,360,000.00	$2,438,000.00	$2,555,000.00	$2,518,800.00	$2,648,000.00	$2,649,000.00	$2,680,200.00	$2,773,440.00
ALTERNATES								
Alt. No. 1A: Corridor Column Element Alterations	$14,564.00	$11,000.00	$11,000.00	$7,000.00	$10,000.00	$16,000.00	$12,000.00	$145,000.00
Alt. No. 1B: Corridor Column Element Alts with TV Recess	$17,864.00	$15,300.00	$39,250.00	$10,000.00	$18,000.00	$29,000.00	$16,000.00	$175,000.00
Alt. No. 2: Outdoor Classroom Shade Sails	$69,087.00	$55,300.00	$74,850.00	$64,800.00	$71,000.00	$54,000.00	$60,000.00	$67,800.00
Alt. No. 3: Outdoor Classroom Scope Reduction	($56,508.00)	($12,455.00)	($68,000.00)	($60,000.00)	($65,000.00)	($68,000.00)	($60,000.00)	($95,000.00)
Alt. No. 4: Flex Rooms Operable Glass Partition Replacement	($24,925.00)	($15,800.00)	($24,000.00)	($15,800.00)	($35,000.00)	($20,000.00)	($12,200.00)	($1.00)
Alt. No. 5: Media Center Shelving by Owner	($77,035.00)	($88,200.00)	($118,000.00)	($95,800.00)	($83,000.00)	($85,000.00)	($75,000.00)	($93,000.00)
UNIT PRICES								
UP-1: Soil Correction	$65.00	$80.00	$32.00	$80.00	$32.00	$38.00	$35.00	$22.00

(Bidder shall copy this form on his own letterhead.) Do Not Back Side Bid Form - Single Sided Only.

DOCUMENT 00 41 00

BID FORM

BRENNAN
COMPANIES
Building Together

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Brennan Construction of MN, Inc.
3255 Garfield Avenue, Suite 200
Minneapolis, MN 55408

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated December 12, 2024 relating to the construction of:

FERNBROOK ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
9661 Fernbrook Lane
Maple Grove, Minnesota 55369

ATS&R Project Number: 24004

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201 N Riverfront Drive, Suite 210, Mankato, MN 56001 | 3255 Garfield Avenue, Suite 200, Minneapolis, MN 55408
P 507-625-5417 F 507-625-4805 E brennan@bcofmn.com

DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

TWO MILLION THREE HUNDRED SIXTY THOUSAND & 00/00 $ 2,360,000.00
(Amount In Words) (Amount in Numbers)

ALTERNATE(S):

Alternate 1A - Corridor Column Element Alterations: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 14,564.00

Alternate 1B - Corridor Column Element Alts with TV Recess: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 17,864.00

Alternate 2 - Outdoor Classroom Shade Sails: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 69,087.00

***Alternate 3 - Outdoor Classroom Scope Reduction*:** ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added by Addendum No. 2
$ 56,508.00

***Alternate 4 - Flex Rooms Operable Glass Partition Replacement:*:** ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added by Addendum No. 2
$ 24,925.00

***Alternate 5 - Media Center Shelving by Owner*:** ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added by Addendum No. 2
$ 77,035.00

UNIT PRICES:

UP1 - Soil Correction:
☐
PRICE PER CUBIC YARD
$ 65.00

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201 N Riverfront Drive, Suite 210, Mankato, MN 56001 | 3255 Garfield Avenue, Suite 200, Minneapolis, MN 55408
P 507-625-5417 F 507-625-4805 E brennan@bcofmn.com

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1, 2, 3

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 16th day of January, 20 25.

Legal Name of Firm: Brennan Construction of MN, Inc.

Street Address: 3255 Garfield Avenue, Suite 200

City: Minneapolis, State: MN Zip Code: 55408

Phone Number: 507-625-5417 Fax Number: 507-625-4805

E-Mail Address: brennan@bcofmn.com

Prime Contact: Joe Brennan, President

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201 N Riverfront Drive, Suite 210, Mankato, MN 56001 | 3255 Garfield Avenue, Suite 200, Minneapolis, MN 55408
P 507-625-5417 F 507-625-4805 E brennan@bcofmn.com

DOCUMENT 00 41 00

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Brennan Construction of MN, Inc. | Minnesota | Joe Brennan, President | Mark Landgraff, Chief Financial Officer

Signature:

Name (Typed or Printed): Joe Brennan

Title: President

END OF DOCUMENT

© Copyright Armstrong Torseth Skold & Rydeen, Inc.

201 N Riverfront Drive, Suite 210, Mankato, MN 56001 | 3255 Garfield Avenue, Suite 200, Minneapolis, MN 55408
P 507-625-5417 F 507-625-4805 E brennan@bcofmn.com

AIA® Document A310™ – 2010

Bond No. AC0000125

Bid Bond

CONTRACTOR:
Name, legal status and address)
Brennan Construction Of Minnesota, Inc.
3255 Garfield Ave
Suite 200
Minneapolis, MN 55408

SURETY:
(Name, legal status and principal place of business)
Frankenmuth Insurance Company
One Mutual Avenue
Frankenmuth, MI 48787

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
ISD#279-Osseo Area Schools

Bond Amount: Five Percent **of the Bid Amount (** 5% **of Bid Amount)**

PROJECT: Project No. 24004 - Fernbrook ES 2023 Referendum Alterations
(Name, location or address, and Project number, if any)

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 13th day of January, 2025

	Brennan Construction Of Minnesota, Inc.
(Witness)	*(Principal)* *(Seal)*
(Witness)	*(Title)* Joe Brennan, President Frankenmuth Insurance Company *(Surety)* *(Seal)*
	(Title) Attorney-in-Fact Troy A. Staples

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.
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061113

ACKNOWLEDGMENT OF PRINCIPAL (Individual)

State of _____)
)
County of _____)

On this _____ day of _____, in the year _____, before me personally come(s) _____, to me known and known to me to be the person(s) who (is) (are) described in and executed the foregoing instrument and acknowledge(s) to me that he/she executed the same.

_____
Notary Public

ACKNOWLEDGMENT OF PRINCIPAL (Partnership)

State of _____)
)
County of _____)

On this _____ day of _____, in the year _____, before me personally come(s) _____, a member of the co-partnership of _____ _____ to me known and known to me to be the person who is described in and executed the foregoing instrument and acknowledges to me that he/she executed the same as for the act and deed of the said co-partnership.

_____
Notary Public

ACKNOWLEDGMENT OF PRINCIPAL (Corporation)

State of Minnesota)
)
County of Hennepin)

On this 16th day of January, in the year 2025, before me personally come(s) Joe Brennan, to me known, who, being duly sworn, deposes and says that he/she is the President of the Brennan Construction of MN, Inc. _____ the corporation described in and which executed the foregoing instrument; that he/she knows the seal of the said corporation; the seal affixed to the said instrument is such corporate seal; that it was so affixed by the order of the Board of Directors of said corporation, and that he/she signed his/her name thereto by like order.

CEILIDH J LOMBARD
Notary Public
Minnesota
My Commission Expires
Jan 31, 2025

_____
Notary Public

ACKNOWLEDGMENT OF SURETY

State of Minnesota)
)
County of Dakota)

On this 13th day of January, in the year 2025, before me personally come(s) Troy A. Staples, Attorney(s)-in-Fact of Frankenmuth Insurance Company with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is (are) the Attorney(s)-in-Fact of Frankenmuth Insurance Company company described in and which executed the within instrument; that he/she know(s) the corporate seal of such company; and that seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said company, and that he/she signed said instrument as Attorney(s)-in-Fact of the said company by like order.

TONI L. FERRILL
NOTARY PUBLIC - MINNESOTA
My Commission Expires Jan 31, 2027

_____
Notary Public

FRANKENMUTH INSURANCE COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, that Frankenmuth Insurance Company (the "Company"), a corporation duly organized and existing under the laws of the State of Michigan, having its principal office at 1 Mutual Avenue, Frankenmuth, Michigan 48787, does hereby nominate, constitute and appoint:

Zachary Pate, Troy A. Staples, Jennifer M. Boyles

Their true and lawful attorney(s)-in-fact, each in their separate capacity if more than one is named above, to make, execute, seal, acknowledge and deliver any and all bonds, contracts and undertakings of suretyship, with the exception of Financial Guaranty Insurance, provided, however, that the penal sum of any one such instrument shall not exceed the sum of:

Fifty Million and 00/100 Dollars ($50,000,000)

This Power of Attorney is granted pursuant to the following Resolution duly adopted at a meeting of the Board of Directors of Frankenmuth Insurance Company:

> "**RESOLVED,** that the President, Senior Vice President or Vice President and each of them under their respective designations, hereby is authorized to execute powers of attorney, and such authority can be executed by use of facsimile signature, which may be attested or acknowledged by any officer of the Company, qualifying the attorney(s) named in the given power of attorney, to execute on behalf of, and acknowledge as the act and deed of Frankenmuth Insurance Company on all bonds, contracts and undertakings of suretyship, and to affix the corporate seal thereto."

IN WITNESS WHEREOF, the Company has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 17 day of November, 2023.

(Seal)

Frankenmuth Insurance Company

By _____
Andrew H. Knudsen
President, Chief Operating Officer and Secretary

STATE OF MICHIGAN)
COUNTY OF SAGINAW) ss:

Sworn to before me, a Notary Public in the State of Michigan, by Andrew H. Knudsen, to me personally known to be the individual and officer described in, and who executed the preceding instrument, deposed and said the Corporate Seal and his signature as Officer were affixed and subscribed to said instrument by the authority of the Company.

IN TESTIMONY WHEREOF, I have set my hand, and affixed my Official Seal this 17 day of November, 2023.

_____ (Seal)
Susan L. Fresorger, Notary Public
Saginaw County, State of Michigan
My Commission Expires: April 3, 2028

I, the undersigned, Chief Executive Officer of Frankenmuth Insurance Company, do hereby certify that the foregoing is a true, correct and complete copy of the original Power of Attorney; that said Power of Attorney has not been revoked or rescinded and is in full force and effect as of this date.

IN WITNESS WHEREOF, I have set my hand and affixed the Seal of the Company, this 13th day of January, 2025.

_____
Frederick A. Edmond, Jr.
Chief Executive Officer

ALL CORRESPONDENCE RELATED TO BOND VALIDATION AND/OR A CLAIM SHOULD BE DIRECTED TO VP SURETY, 701 U.S. ROUTE ONE, SUITE 1, YARMOUTH, ME 04096

DOCUMENT 00 45 18

CERTIFICATION OF COMPLIANCE WITH RESPONSIBLE CONTRACTOR ACT

PART 1 - GENERAL

1.01 SUMMARY

A. **General Requirements:** Per the Laws of Minnesota, 2023, Chapter 16C, Minnesota Statute 16C.285, the School District cannot award a construction contract in excess of $50,000 unless the contractor is considered a "responsible contractor" as defined in Minnesota Statute 16C.285. All prime bidders who are submitting a bid for a construction project shall submit along with their bid a signed statement under oath by an owner or officer of the company certifying compliance with each of the minimum criteria specified in subdivision 3 of Minnesota Statute 16C.285.

B. **Certification of Compliance by Subcontractors:** All subcontractors that a prime contractor intends to use to perform work on a project must have verified to the contractor through a signed statement under oath by an owner or officer of the company that they meet the minimum criteria listed on clauses (1) through (6) of Subparagraph 3 of Minnesota Statute 16C.285.

C. **Definition of Responsible Bidder:** Responsible bidder shall be defined by those entities which meet the minimum criteria set fourth in subparagraph 3 of Minnesota Statute 16C.285. Refer to copy of Minnesota Statute 16C.285 included as an Appendix to this Document.

D. **Bidder's Failure to Meet Criteria:** A bidder or subcontractor who does not meet the minimum criteria established in Minnesota Statutes 16C.285, subdivision 3, or who fails to verify compliance with the minimum requirements will not be considered a "responsible contractor" and will be ineligible to be awarded the Contract for this Project or to work on this Project.

E. **False Compliance Statements:** Bidders and subcontractors making a false statement verifying compliance with any of the minimum criteria will render the Bidder or subcontractor ineligible to be awarded a construction contract for this Project and may result in the termination of a contract awarded to a prime contractor or subcontractor that makes a false statement.

F. **Subcontractor Compliance Certification:** Prime contractor shall submit to the School District, upon request, copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7) of Minnesota Statute 16C.285.

G. **Certification Form:** A copy of the certification form which the Bidders are required to submit on their Bid Form is included as Attachment A to this Document and is titled ***"Responsible Contractor Verification of Compliance"***.

H. **Signer of Certification:** The person who is signing the certification for ***"Certification By Bidder"*** shall be a person who is authorized to sign a document on behalf of the organization which is submitting the bid or is contracted to perform the purposed work.

I. **First-Tier Subcontractors List:** Bidder who is being considered by the Owner for an award of Contract for the Project shall provide to the Owner a list of first-tier subcontractors who they intend to use on the Project prior to the execution of the Contract. Submit a ***"First-Tier Subcontractors List"***, a copy of which is included as Attachment A-1 to this Document.

J. **Additional Subcontractor's List:** If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance. Submit a ***"Additional Subcontractors List"***, a copy of which is included as Attachment A-2 to this Document.

END OF DOCUMENT

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16C.285 RESPONSIBLE CONTRACTOR REQUIREMENT DEFINED.

Subdivision 1. **Definitions.** (a) For purposes of this section, the terms defined in this subdivision have the meanings given them.

(b) "Construction contract" means a contract or subcontract of any tier for work on a project.

(c) "Contractor" means a prime contractor or subcontractor or motor carrier, and does not include a design professional or a material supplier. A "design professional" is a business or natural person retained to perform services on the project for which licensure is required by section 326.02. A "material supplier" is a business or natural person that supplies materials, equipment, or supplies to a subcontractor or contractor on a project, including performing delivery or unloading services in connection with the supply of materials, equipment, or supplies; provided, however, that a material supplier does not include a natural person or business that delivers mineral aggregate such as sand, gravel, or stone that is incorporated into the work under the contract by depositing the material substantially in place, directly or through spreaders, from the transporting vehicle.

(d) "Contracting authority" means a state agency, the Minnesota State Colleges and Universities, the University of Minnesota, the Metropolitan Council, the Metropolitan Airports Commission, or a municipality that enters into a construction contract or authorizes or directs entering into a construction contract.

(e) "Motor carrier" means a business or natural person providing for-hire transportation of materials, equipment, or supplies for a project.

(f) "Municipality" means a county, town, home rule charter or statutory city, school district, housing and redevelopment authority, port authority, economic development authority, sports facilities authority, joint powers board or organization created under section 471.59 or other statute, special district, instrumentality, drainage authority, watershed district, destination medical center corporation, or other municipal corporation or political subdivision of the state authorized by law to enter into contracts.

(g) "Prime contractor" means a vendor that submits a bid or proposal or otherwise responds to a solicitation document of a contracting authority for work on a project or is awarded a construction contract by a contracting authority for work on a project. A prime contractor includes a construction manager for purposes of this section.

(h) "Principal" means an owner holding at least a 25 percent ownership interest in a business.

(i) "Project" means building, erection, construction, alteration, remodeling, demolition, or repair of buildings, real property, highways, roads, bridges, or other construction work performed pursuant to a construction contract.

(j) "Related entity" means:

(1) a firm, partnership, corporation, joint venture, or other legal entity substantially under the control of a contractor or vendor;

(2) a predecessor corporation or other legal entity having one or more of the same principals as the contractor or vendor;

(3) a subsidiary of a contractor or vendor;

(4) one or more principals of a contractor or vendor; and

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(5) a person, firm, partnership, corporation, joint venture, or other legal entity that substantially controls a contractor or vendor.

(k) "Solicitation document" means an invitation to bid, bid specifications, request for proposals, request for qualifications, or other solicitation of contractors for purposes of a construction contract.

(l) "Subcontractor" means a vendor that seeks to enter into a subcontract or enters into a subcontract for work on a project.

(m) "Vendor" means a business, including a construction contractor or a natural person, and includes both if the natural person is engaged in a business.

Subd. 2. **Responsible contractor required.** (a) A contractor must meet the minimum criteria in subdivision 3 to be eligible to be awarded a construction contract as the lowest responsible bidder or the vendor or contractor offering the best value as provided in section 16C.28, 103D.811, 103E.505, 116A.13, 123B.52, 160.17, 160.262, 161.32, 161.3206, 161.3209, 161.38, 162.17, 365.37, 374.13, 375.21, 383C.094, 412.311, 429.041, 458D.21, 469.015, 469.068, 469.101, 471.345, 473.4057, 473.523, 473.652, 473.756, 473J.11, or any of their successor provisions.

(b) This section applies to publicly owned or financed projects where the contracting authority's construction contract with the prime contractor is estimated to exceed $50,000 and is awarded pursuant to a lowest responsible bidder selection method or a best value selection method as provided in paragraph (a). The amount of any tax increment financing must be excluded in determining whether a construction contract exceeds $50,000. A subcontractor or motor carrier must meet the minimum criteria in subdivision 3 to be eligible to be awarded a subcontract on a project regardless of the value of the subcontract.

(c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

Subd. 3. **Minimum criteria.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:

(1) the contractor:

(i) is in compliance with workers' compensation and unemployment insurance requirements;

(ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees;

(iii) has a valid federal tax identification number or a valid Social Security number if an individual; and

(iv) has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;

(2) the contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:

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(i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period;

(ii) has been issued an order to comply by the commissioner of labor and industry that has become final;

(iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;

(iv) has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;

(v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board;

(vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or

(vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;

(3) the contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;

(4) the contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;

(5) the contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;

(6) the contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and

(7) all subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

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Subd. 4. **Verification of compliance.** A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section, provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

Subd. 5. **Subcontractor verification.** A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor. If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. **Motor carrier verification.** A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

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Subd. 6. **Additional criteria.** Nothing in this section shall restrict the discretion of a contracting authority to establish additional factors for defining contractor responsibility. This subdivision is not an independent grant of authority to a contracting authority to establish additional minimum criteria pursuant to subdivision 3.

Subd. 7. **Implementation.** The definition of responsible contractor, as defined in subdivision 3, or a statement that the term responsible contractor as used in the solicitation document means a contractor as defined in subdivision 3, shall be included in the solicitation document for all projects covered by this section. The solicitation document for any project shall state that any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project. The solicitation document shall provide that a false statement under oath verifying compliance with any of the minimum criteria shall render the prime contractor or subcontractor or motor carrier that makes the false statement ineligible to be awarded a construction contract on the project and may result in termination of a contract awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. The solicitation document shall state that a prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier and motor carriers, pursuant to subdivision 3, clause (7).

Subd. 8. **Effective date.** This section is effective January 1, 2015, and shall apply to all construction contracts entered into based on solicitation documents issued on or after that date.

History: *2014 c 253 s 1; 2015 c 64 s 1-8; 1Sp2019 c 7 art 3 s 1*

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Fernbrook ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

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(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

201 N Riverfront Drive, Suite 210, Mankato, MN 56001 | 3255 Garfield Avenue, Suite 200, Minneapolis, MN 55408
P 507-625-5417 F 507-625-4805 E brennan@bcofmn.com

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Joe Brennan
Title: President	**Date:** Jan. 16, 2025
Company Name: Brennan Construction of MN, Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

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FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Fernbrook ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Joe Brennan
Title: President	**Date:** Jan. 16, 2025
Company Name: Brennan Construction of MN, Inc.	

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Osseo - Fernbrook ES 2023 Referendum Alterations

24004

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: Fernbrook ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. ... If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. ...

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	**Company Address**	**Work To Be Performed**

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Joe Brennan
Title: President	**Date:** Jan. 16, 2025
Company Name: Brennan Construction of MN, Inc.	

201 N Riverfront Drive, Suite 210, Mankato, MN 56001 | 3255 Garfield Avenue, Suite 200, Minneapolis, MN 55408
P 507-625-5417 F 507-625-4805 E brennan@bcofmn.com

BCI
CONSTRUCTION, INC.

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: BCI Construction, Inc.
7135 5th Ave NE
Sauk Rapids, MN 56379

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated December 12, 2024 relating to the construction of:

FERNBROOK ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
9661 Fernbrook Lane
Maple Grove, Minnesota 55369

ATS&R Project Number: 24004

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DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

Two Million Four Hundred Thirty Eight Thousand — $2,438,000

(Amount In Words) (Amount in Numbers)

ALTERNATE(S):

Alternate 1A - Corridor Column Element Alterations: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 11,000

Alternate 1B - Corridor Column Element Alts with TV Recess: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 15,300

Alternate 2 - Outdoor Classroom Shade Sails: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 55,300

***Alternate 3 - Outdoor Classroom Scope Reduction*:** ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added by Addendum No. 2
$ 12,450

***Alternate 4 - Flex Rooms Operable Glass Partition Replacement:*:** ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added by Addendum No. 2
$ 15,800

***Alternate 5 - Media Center Shelving by Owner*:** ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added by Addendum No. 2
$ 88,200

UNIT PRICES:

UP1 - Soil Correction:
☐

PRICE PER CUBIC YARD
$ 80

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Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: Addendum #1 (1/2/25), Addendum #2 (1/9/25), Addendum #3 (1/9/25)

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 16th day of January, 20 25.

Legal Name of Firm: BCI Construction, Inc.

Street Address: 7135 5th Ave NE

City: Sauk Rapids State: MN Zip Code: 56379

Phone Number: 320-393-3185 Fax Number: 320-393-3186

E-Mail Address: bbankers@bciconstruction.us

Prime Contact: Brian Bankers

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DOCUMENT 00 41 00

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

BCI Construction, Inc., Minnesota, Ryan Cross

Signature:

Name (Typed or Printed): Brian Bankers

Title: Chief Operating Officer

END OF DOCUMENT

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AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
BCI Construction, Inc.

7135 5th Avenue NE
Sauk Rapids, MN 56379

SURETY:
(Name, legal status and principal place of business)
Atlantic Specialty Insurance Company
605 Highway 169 North, Suite 800
Plymouth, MN 55441

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
ISD No. 279, Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

BOND AMOUNT: **Five Percent of the Total Amount Bid (5%)**

PROJECT:
(Name, location or address, and Project number, if any)
Fernbrook Elementary School 2023 Referendum Alterations; Maple Grove, MN - Project No. 24004

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **9th** day of **January, 2025**

(Witness)	**BCI Construction, Inc.**
	(Principal) (Seal)
	(Title) Brian Bankers COO
	Atlantic Specialty Insurance Company
(Witness) **Joseph Cardinal**	*(Surety)* (Seal)
	(Title) **Joshua R. Loftis, Attorney-in-Fact**

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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061110

ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF Minnesota)

COUNTY OF Benton)

On this 13 day of January, in the year 2025, before me personally appeared Brian Bankers, C OO of BCI Construction, Inc., known to me to be the person whose name is subscribed to the instrument, and acknowledge that he/she executed the same.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

JESSICA PAUL
Notary Public
Minnesota
My Commission Expires January 31, 2029

Jessica Paul, Notary Public

My Commission Expires: Jan 31 2029

ACKNOWLEDGEMENT OF SURETY

STATE OF Minnesota)

COUNTY OF Hennepin)

On this 9th day of January, in the year 2025, before me personally come(s) Joshua R. Loftis, Attorney-in-Fact of Atlantic Specialty Insurance Company, with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is the Attorney-in-Fact of Atlantic Specialty Insurance Company, the company described in and which executed the within instrument; that he/she know(s) the corporate seal of such Company; and that the seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said Company, and that he/she signed said instrument as Attorney-in-Fact of the said Company by like order.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

Joseph Cardinal, Notary Public

My Commission Expires: January 31, 2028

JOSEPH DAVID CARDINAL
Notary Public
Minnesota
My Commission Expires Jan. 31, 2028

intact INSURANCE

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: **Austin Muehlschlegel, Brian J. Oestreich, Colby D White, Dylan Schaefer, Joseph Cardinal, Joshua R. Loftis, Kristine M Becks, Melinda C. Blodgett, Michelle Morrison, Nathan Weaver, Nicole Stillings, R. W. Frank, R.C. Bowman, Ross S Squires, Ryan-Olivia E Lundy, Sandra M Engstrum, Sarah Dragt, Ted Jorgensen, Tina Domask**, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **unlimited** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this first day of January, 2023.

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

By _____
Sarah A. Kolar, Vice President and General Counsel

STATE OF MINNESOTA
HENNEPIN COUNTY

On this first day of January, 2023, before me personally came Sarah A. Kolar, Vice President and General Counsel of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and she acknowledged the execution of the same, and being by me duly sworn, that she is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.

ALISON D. NASH-TROUT
NOTARY PUBLIC - MINNESOTA
My Commission Expires
January 31, 2030

_____
Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 9th day of January, 2025.

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

_____
Kara L.B. Barrow, Secretary

This Power of Attorney expires
January 31, 2030

Please direct bond verifications to surety@intactinsurance.com

ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Fernbrook Elementary School 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer: 	**Printed Name:** Brian Bankers
Title: Chief Operating Officer	**Date:** 1/16/2025
Company Name: BCI Construction, Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Fernbrook Elementary School 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Brian Bankers
Title: Chief Operating Officer	**Date:** 1/16/2025
Company Name: BCI Construction, Inc.	

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: Fernbrook Elementary School 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. ... If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. ...

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	**Company Address**	**Work To Be Performed**

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Brian Bankers
Title: Chief Operating Officer	**Date:** 1/16/2025
Company Name: BCI Construction, Inc.	

MORCON CONSTRUCTION

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: MORCON CONSTRUCTION CO., INC.
5151 INDUSTRIAL BLVD NE
FRIDLEY, MN 55421

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated December 12, 2024 relating to the construction of:

FERNBROOK ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
9661 Fernbrook Lane
Maple Grove, Minnesota 55369

ATS&R Project Number: 24004

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DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

Two million five hundred fifty five thousand (Amount In Words) $ 2,555,000.00 (Amount in Numbers)

ALTERNATE(S):

Alternate 1A - Corridor Column Element Alterations: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 11,000.00

Alternate 1B - Corridor Column Element Alts with TV Recess: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 39,250.00

Alternate 2 - Outdoor Classroom Shade Sails: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 74,850.00

***Alternate 3 - Outdoor Classroom Scope Reduction*:** ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added by Addendum No. 2
$ (68,000.00)

***Alternate 4 - Flex Rooms Operable Glass Partition Replacement:*:** ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added by Addendum No. 2
$ (24,000.00)

***Alternate 5 - Media Center Shelving by Owner*:** ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added by Addendum No. 2
$ (118,000.00)

UNIT PRICES:

UP1 - Soil Correction:
☐

PRICE PER CUBIC YARD
$ 32.00

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DOCUMENT 00 41 00

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: NO. 1, NO. 2, NO. 3

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 16th day of JANUARY, 20 25.

Legal Name of Firm: MORCON CONSTRUCTION CO., INC.

Street Address: 5151 INDUSTRIAL BLVD NE

City: FRIDLEY State: MN Zip Code: 55421

Phone Number: 763-546-6066 Fax Number: 763-546-3129

E-Mail Address: MBLEES@MORCON.COM

Prime Contact: MASON BLEES

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DOCUMENT 00 41 00

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

MORCON CONSTRUCTION CO,. INC. IS A CORPORATION IN THE STATE OF MINNESOTA
TONY PETERSON IS PRESIDENT AND JERRY JULLIE IS SECRETARY

Signature: TONY PETERSON

Name (Typed or Printed):

Title: PRESIDENT

END OF DOCUMENT

MORCON CONSTRUCTION, INC. CORPORATE SEAL MINNESOTA

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: FERNBROOK ELEMENTARY SCHOOL - 2023 REFERENDUM ALTERATIONS

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION**.

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** TONY PETERSON
Title: PRESIDENT	**Date:** 1-16-2025
Company Name: MORCON CONSTRUCTION CO., INC.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: FERNBROOK ELEMENTARY SCHOOL - 2023 REFERENDUM ALTERATIONS

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
Dinke Excavating	Lino Lakes, MN	Excavation
Am-Tec Designs	Scandia, MN	Steel
Northern Woodwork	Thief River Falls, WI	Millwork
Henkemeyer	Clearwater, MN	Paint
Crappini Brothers	St. Paul, MN	Tile
Concrete Arts	Hudson, WI	Terrazzo
Lifesaver Fire	Plymouth, MN	Sprinklers
Augusta Electric	St. Cloud, MN	Electrical

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1

By signing this document I certify that I am an owner or officer of the company, and I swear under oath that:

All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.

Authorized Signature of Owner or Officer:	**Printed Name:** TONY PETERSON
Title: PRESIDENT	**Date:** 1-16-2025
Company Name: MORCON CONSTRUCTION CO., INC.	

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: FERNBROOK ELEMENTARY SCHOOL - 2023 REFERENDUM ALTERATIONS

Minn. Stat. § 16C.285, Subd. 5. … If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. …

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	**Company Address**	**Work To Be Performed**

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** TONY PETERSON
Title: PRESIDENT	**Date:** 1-16-2025
Company Name: MORCON CONSTRUCTION CO., INC.	

DEPARTMENT OF HUMAN RIGHTS

WORKFORCE
CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **MORCON CONSTRUCTION, INC.** is hereby certified as a contractor under the Minnesota Human Rights Act, § 363A.

Certificate start date: **5/4/2022**

Certificate expiration date: **5/3/2026**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:



Rebecca Lucero, Commissioner

AN EQUAL OPPORTUNITY EMPLOYER
540 Fairview Ave N, Suite 201 • St. Paul, MN 55104 • Tel 651.539.1100
MN Relay 711 or 1.800.627.3529 • Toll Free 1.800.657.3704 • mn.gov/mdhr

DEPARTMENT OF HUMAN RIGHTS

EQUAL PAY
CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **MORCON CONSTRUCTION, INC.** is hereby certified as a contractor under the Minnesota Human Rights Act, § 363A.44.

Certificate start date: **July 6, 2022**

Certificate expiration date: **July 5, 2026**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:

Rebecca Lucero, Commissioner

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
Morcon Construction Co., Inc.

5151 Industrial Boulevard N.E.
Fridley, MN 55421

SURETY:
(Name, legal status and principal place of business)
Liberty Mutual Insurance Company
175 Berkeley Street
Boston, MA 02116

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
ISD No. 279, Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

BOND AMOUNT: Five Percent of the Total Amount Bid (5%)

PROJECT:
(Name, location or address, and Project number, if any)
Fernbrook Elementary School 2023 Referendum Alterations; Maple Grove, MN - Project No. 24004

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 6th day of January, 2025

Julie R. Powers
(Witness)

Morcon Construction Co., Inc.
(Principal) *(Seal)*

(Title) TONY PETERSON, PRESIDENT

Melinda C Blodgett
(Witness) **Melinda C. Blodgett**

Liberty Mutual Insurance Company
(Surety) *(Seal)*

(Title) **Nathan Weaver, Attorney-in-Fact**

MORCON CONSTRUCTION CORPORATE SEAL MINNESOTA

LIBERTY MUTUAL INSURANCE COMPANY INCORPORATED 1912 MASSACHUSETTS

Seal No. 5520

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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061110

ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF Minnesota)

COUNTY OF Anoka)

On this 6th day of January, in the year 2025, before me personally appeared Tony Peterson, President of Morcon Construction Co., Inc., known to me to be the person whose name is subscribed to the instrument, and acknowledge that he/she executed the same.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

Julie R Powers
Notary Public
Minnesota
My Commission Expires January 31, 2028

Julie R. Powers
JULIE R. POWERS, Notary Public

My Commission Expires: 1-31-2028

ACKNOWLEDGEMENT OF SURETY

STATE OF Minnesota)

COUNTY OF Hennepin)

On this 6th day of January, in the year 2025, before me personally come(s) Nathan Weaver, Attorney-in-Fact of Liberty Mutual Insurance Company, with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is the Attorney-in-Fact of Liberty Mutual Insurance Company, the company described in and which executed the within instrument; that he/she know(s) the corporate seal of such Company; and that the seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said Company, and that he/she signed said instrument as Attorney-in-Fact of the said Company by like order.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

MELINDA C. BLODGETT
Notary Public
Minnesota
My Commission Expires Jan. 31, 2028

Melinda C Blodgett
Melinda C. Blodgett, Notary Public

My Commission Expires: January 31, 2028

POWER OF ATTORNEY

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: **8212823-190054**

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Austin Muehlschlegel; Brian J. Oestreich; Colby D. White; Joseph Cardinal; Joshua R. Loftis; Kristine M. Becks; Melinda C. Blodgett; Michelle Morrison; Nathan Weaver; Nicole Stillings; R. C. Bowman; R. W. Frank; Rachel Thomas; Ross S. Squires; Ryan-Olivia E. Lundy; Sandra M. Engstrum; Sarah Dragt; Ted Jorgensen; Tina Domask

all of the city of St. Louis Park state of MN each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 6th day of December, 2024.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: _____
Nathan J. Zangerle, Assistant Secretary

State of PENNSYLVANIA
County of MONTGOMERY ss

On this 6th day of December, 2024 before me personally appeared Nathan J. Zangerle, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.

Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1126044
Member, Pennsylvania Association of Notaries

By: _____
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS: Section 12. Power of Attorney.
Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts: Section 5. Surety Bonds and Undertakings.
Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes Nathan J. Zangerle, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this **6th** day of **January**, **2025**.

By: _____
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.

(Bidder shall copy this form on his own letterhead.) Do Not Back Side Bid Form - Single Sided Only

DOCUMENT 00 41 00

BID FORM

CM CONSTRUCTION COMPANY
12215 NICOLLET AVENUE SOUTH, BURNSVILLE, MN 55337 • (952) 895-8223 • FAX (952) 895-8183 • www.cmconstructionco.com

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: CM Construction Company, Inc.
12215 Nicollet Avenue South
Burnsville, MN 55337

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated December 12, 2024 relating to the construction of:

FERNBROOK ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
9661 Fernbrook Lane
Maple Grove, Minnesota 55369

ATS&R Project Number: 24004

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DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

Two million five hundred eighteen thousand eight hundred (Amount In Words) $ 2,518,800 (Amount in Numbers)

ALTERNATE(S):

Alternate 1A - Corridor Column Element Alterations: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 7,000

Alternate 1B - Corridor Column Element Alts with TV Recess: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 10,000

Alternate 2 - Outdoor Classroom Shade Sails: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 64,800

***Alternate 3 - Outdoor Classroom Scope Reduction*:** ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added by Addendum No. 2

$ 60,000

***Alternate 4 - Flex Rooms Operable Glass Partition Replacement:*:** ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added by Addendum No. 2

$ 15,600

***Alternate 5 - Media Center Shelving by Owner*:** ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added by Addendum No. 2

$ 95,800

UNIT PRICES:

UP1 - Soil Correction:

☐

PRICE PER CUBIC YARD

$ 80

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Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1, 2, 3

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 16th day of January, 20 25.

Legal Name of Firm: CM Construction Company, Inc.

Street Address: 12215 Nicollet Avenue South

City: Burnsville State: Minnesota Zip Code: 55337

Phone Number: (952) 895-8223 Fax Number: (952) 895-8183

E-Mail Address: maryp@cmconstructionco.com

Prime Contact: Mary Lynn Peterson

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DOCUMENT 00 41 00

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

CM Construction Company, Inc. — State of Minnesota

Mary Lynn Peterson, President — Charles M Peterson, Secretary

Signature:

Name (Typed or Printed): Mary Lynn Peterson

Title: President

END OF DOCUMENT

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AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
CM Construction Company, Inc.

12215 Nicollet Ave S
Burnsville, MN 55337

SURETY:
(Name, legal status and principal place of business)
Western Surety Company
151 N Franklin St.
Chicago, IL 60606

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
ISD No. 279, Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

BOND AMOUNT: **Five Percent of the Total Amount Bid (5%)**

PROJECT:
(Name, location or address, and Project number, if any)
Fernbrook Elementary School 2023 Referendum Alterations; Maple Grove, MN - Project No. 24004

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **9th** day of **January, 2025**

(Witness)	**CM Construction Company, Inc.** *(Principal)* No Seal *(Seal)*
	(Title) **Mary Lynn Peterson, President**
(Witness) **Kate Zanders**	**Western Surety Company** *(Surety)* *(Seal)*
	(Title) **Sara Huston, Attorney-in-Fact**

WESTERN SURETY COMPANY CORPORATE SEAL SOUTH DAKOTA

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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061110

ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF Minnesota)

COUNTY OF Dakota)

On this 9th day of January, in the year 2025, before me personally appeared Mary Lynn Peterson,

President of

CM Construction Company, Inc., known to me to be the person whose name is subscribed to the instrument, and acknowledge that he/she executed the same.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

KRISTINA M DURANT
NOTARY PUBLIC
MINNESOTA
My Commission Expires JANUARY 31, 2025

, Notary Public

My Commission Expires: January 31, 2025

ACKNOWLEDGEMENT OF SURETY

STATE OF Iowa)

COUNTY OF Dallas)

On this 9th day of January, in the year 2025, before me personally come(s) Sara Huston, Attorney-in-Fact of Western Surety Company, with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is the Attorney-in-Fact of Western Surety Company, the company described in and which executed the within instrument; that he/she know(s) the corporate seal of such Company; and that the seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said Company, and that he/she signed said instrument as Attorney-in-Fact of the said Company by like order.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

NOTARIAL SEAL IOWA
KATE ZANDERS
Commission Number 845116
My Commission Expires
January 11, 2026

Kate Zanders, Notary Public

My Commission Expires: January 11, 2026

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Dione R Young, Craig E Hansen, Anne Crowner, Brian M Deimerly, Jay D Freiermuth, T Mc Culloh, Kate Zanders, John Cord, Sara Huston, Seth Rooker, Grace M Dickinson, Individually

of Waukee, IA, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the Authorizing By-Laws and Resolutions printed at the bottom of this page, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 26th day of September, 2024.

WESTERN SURETY COMPANY

Larry Kasten, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 26th day of September, 2024, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires
March 2, 2026

M. BENT NOTARY PUBLIC SOUTH DAKOTA

M. Bent, Notary Public

CERTIFICATE

I, Paula Kolsrud, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed below this certificate are still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this **9th** day of **January** , **2025** .

WESTERN SURETY COMPANY

Paula Kolsrud, Assistant Secretary

Authorizing By-Laws and Resolutions

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

Go to www.cnasurety.com > Owner / Obligee Services > Validate Bond Coverage, if you want to verify bond authenticity.

Form F4280-6-2023

ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Fernbrook Elementary School 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** ... any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project...	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION**.

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Mary Lynn Peterson
Title: President	**Date:** 01/16/2025
Company Name: CM Construction Company, Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

Osseo - Fernbrook ES 2023 Referendum Alterations

24004

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Fernbrook Elementary School 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
RTL		Drywall
Ardy's Masonry		masonry

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Mary Lynn Peterson
Title: President	**Date:** 01/16/2025
Company Name: CM Construction Company, Inc.	

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: Fernbrook Elementary School 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. ... If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. ...

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	**Company Address**	**Work To Be Performed**

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Mary Lynn Peterson
Title: President	**Date:** 01/16/2025
Company Name: CM Construction Company, Inc.	

EBERT CONSTRUCTION
23350 COUNTY ROAD 10 CORCORAN, MINNESOTA 55357
EST. 1968
PH (763) 498. 7844 FX (763) 498. 9951 (800) 627. 1669

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Ebert, Inc. dba: Ebert Companies
23350 County Road 10
Corcoran, MN 55357

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated December 12, 2024 relating to the construction of:

FERNBROOK ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
9661 Fernbrook Lane
Maple Grove, Minnesota 55369

ATS&R Project Number: 24004

© Copyright Armstrong Torseth Skold & Rydeen, Inc.

DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

two million sixty four thousand eight hundred ~~fifty~~ $ 2,648,000

(Amount In Words) (Amount in Numbers)

ALTERNATE(S):

Alternate 1A - Corridor Column Element Alterations: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 10,000

Alternate 1B - Corridor Column Element Alts with TV Recess: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 10,000

Alternate 2 - Outdoor Classroom Shade Sails: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 71,000

***Alternate 3 - Outdoor Classroom Scope Reduction*:** ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added by Addendum No. 2

$ 65,000

***Alternate 4 - Flex Rooms Operable Glass Partition Replacement:*:** ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added by Addendum No. 2

$ 35,000

***Alternate 5 - Media Center Shelving by Owner*:** ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added by Addendum No. 2

$ 83,000

UNIT PRICES:

UP1 - Soil Correction:

☐

PRICE PER CUBIC YARD

$ 32.00

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DOCUMENT 00 41 00

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1, 2, & 3

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 16th day of January, 2025.

Legal Name of Firm: Ebert, Inc dba: Ebert Companies

Street Address: 23350 County Road 10

City: Corcoran State: MN Zip Code: 55357

Phone Number: 763-498-7844 Fax Number: 763-498-9951

E-Mail Address: mebert@ebertcompanies.com

Prime Contact: Markus Ebert - Vice President/Secretary

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DOCUMENT 00 41 00

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Ebert, Inc. dba: Ebert Companies - Minnesota

Gregory R. Ebert - President Markus Ebert - Vice President/Secretary

Signature: _____

Name (Typed or Printed): Markus Ebert

Title: Vice President/Secretary

END OF DOCUMENT

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Fernbrook ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Markus Ebert
Title: Vice President/Secretary	**Date:** 1/16/25
Company Name: Ebert, Inc. dba: Ebert Companies	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Fernbrook ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
St. Paul Utilities	Little Canada	Utility
Keller Acoustics	Coon Rapids	Acoustical
Signnation	Shakopee	Signage
Sowles	Brooklyn Park	Steel
Bros Built	Biglake	Masonry

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Markus Ebert
Title: Vice President/Secretary	**Date:** 1/16/25
Company Name: Ebert, Inc. dba: Ebert Companies	

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: Fernbrook ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. … If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. …

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Markus Ebert
Title: Vice President/Secretary	**Date:** 1/16/25
Company Name: Ebert, Inc. dba: Ebert Companies	

MERCHANTS BONDING COMPANY
MERCHANTS BONDING COMPANY (MUTUAL) P.O. BOX 14498, DES MOINES, IOWA 50306-3498
PHONE: (800) 678-8171 FAX: (515) 243-3854

Bid Bond

CONTRACTOR:
(Name, legal status and address)

Ebert, Inc. dba Ebert Companies
23350 County Road 10
Corcoran, MN 55357

SURETY:
(Name, legal status and principal place of business)

Merchants Bonding Company (Mutual)
A Corporation
6700 Westown Parkway, West Des Moines, IA 50266

OWNER:
(Name, legal status and address)

Osseo Area Schools ISD #279
11200 93rd Ave. N
Maple Grove, MN 55369

BOND AMOUNT: Five Percent (5%) of the Amount Bid

PROJECT:
(Name, location or address, and Project number, if any)

Fernbrook Elementary School Referendum Alterations

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **13th** day of **January** **2025**

Ebert, Inc. dba Ebert Companies

(Witness)

(Principal) *(Seal)*

Markus Ross Ebert **Vice President & Secretary**
(Title)

(Witness)

Merchants Bonding Company (Mutual)
(Surety) *(Seal)*

(Title) **John C. Klein** **Attorney-In-Fact**

ACKNOWLEDGMENT OF INDIVIDUAL

State of _____)
) ss.
County of _____)

ACKNOWLEDGMENT OF PRINCIPAL

On this _____ day of _____, , before me personally appeared _____, known to me to be the individual whose name is subscribed on this bond form, who acknowledged that this bond was executed for the purposes therein contained.

Notary Seal

_____
Notary Public

ACKNOWLEDGMENT OF PARTNERSHIP

State of _____)
) ss.
County of _____)

ACKNOWLEDGMENT OF PRINCIPAL

On this _____ day of _____, , before me personally appeared _____, known to me to be a partner in the partnership whose name is subscribed on this bond form, who acknowledged to me that the bond was executed on behalf of the partnership for the purposes therein contained.

Notary Seal

_____
Notary Public

ACKNOWLEDGMENT OF CORPORATION

State of Minnesota)
) ss.
County of Hennepin)

ACKNOWLEDGMENT OF PRINCIPAL

On this 13th day of January 2025 before me personally appeared **Markus Ross Ebert**, who acknowledged that he or she is the **Vice President** of a corporation whose name is subscribed on this bond form, and that, as a corporate officer, he or she is authorized to execute the bond for the purposes therein contained.

Notary Seal

SHELBY RASMUSSEN
NOTARY PUBLIC
MINNESOTA
My Commission Expires Jan 31, 2027

_____
Notary Public

ACKNOWLEDGMENT OF SURETY

State of Minnesota)
) ss.
County of Hennepin)

ACKNOWLEDGMENT OF SURETY

On this **13th** day of **January**, **2025** before me personally appeared **John C. Klein**, who acknowledged that he or she is the attorney in fact who is authorized on behalf of **Merchants Bonding Company**, corporation, on the behalf of the corporation.

Notary Seal

RITA MARGARET CARLSON
Notary Public
Minnesota
My Commission Expires Jan. 31, 2030

Rita Carlson
Notary Public

MERCHANTS BONDING COMPANY

POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Aileen Geving; Chase Stoneback; Christine Scott; Christopher James; Christopher K Hovden; Danielle Hernandez; Dee Ann Briegel; Gregg K Boomgard; James Erickson; Janet L Roth; John C Klein; Jonathan Lucas; Karla Deutsch Hunt; Kerri Hatton-Rudnik; Kim Neary; Kristin B Schiferl; Larry Sumbs; Lynn M Dvergsten; Rita Carlson; Stephen M Klein; Stewart Yoo

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and April 27, 2024 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015 and amended on April 27, 2024.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and aut hority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 11th day of December , 2024 .

MERCHANTS NATIONAL BONDING, INC. INCORPORATED -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By Larry Taylor

President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 11th day of December 2024 , before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

NOTARIAL SEAL IOWA

Penni Miller
Commission Number 787952
My Commission Expires
January 20, 2027

Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this **13th** day of **January** , **2025** .

MERCHANTS NATIONAL BONDING, INC. INCORPORATED -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

Secretary

POA 0018 (6/24)

DEPARTMENT OF HUMAN RIGHTS

WORKFORCE
CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **EBERT CONSTRUCTION, INC.** is hereby certified as a contractor under the Minnesota Human Rights Act, § 363A.

Certificate start date: **3/23/2022**

Certificate expiration date: **3/22/2026**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:



Rebecca Lucero, Commissioner

DEPARTMENT OF HUMAN RIGHTS

EQUAL PAY
CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **EBERT CONSTRUCTION, INC.** is hereby certified as a contractor under the Minnesota Human Rights Act, § 363A.44.

Certificate start date: **July 26, 2022**

Certificate expiration date: **July 25, 2026**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:



Rebecca Lucero, Commissioner

DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

Two million Six hundred Fourty Nine Thousand dollars $ 2,649,000.00
(Amount In Words) (Amount in Numbers)

ALTERNATE(S):

Alternate 1A - Corridor Column Element Alterations: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 16,000.00

Alternate 1B - Corridor Column Element Alts with TV Recess: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 29,000.00

Alternate 2 - Outdoor Classroom Shade Sails: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 54,000.00

***Alternate 3 - Outdoor Classroom Scope Reduction*:** ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added by Addendum No. 2
$ 68,000.00

***Alternate 4 - Flex Rooms Operable Glass Partition Replacement:*:** ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added by Addendum No. 2
$ 20,000.00

***Alternate 5 - Media Center Shelving by Owner*:** ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added by Addendum No. 2
$ 85,000.00

UNIT PRICES:

UP1 - Soil Correction:
☐

PRICE PER CUBIC YARD
$ 38.00

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JORGENSON
CONSTRUCTION INC.

9255 East River Road NW
Minneapolis, MN 55433
P 763.784.3877 | F 763.784.1583
www.jorgensonconstruction.com

(Bidder shall copy this form on his own letterhead.) Do Not Back Side Bid Form - Single Sided Only.

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Jorgenson Construction Inc.
9255 East River Road NW
Minneapolis, MN 55433

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated December 12, 2024 relating to the construction of:

FERNBROOK ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
9661 Fernbrook Lane
Maple Grove, Minnesota 55369

ATS&R Project Number: 24004

© Copyright Armstrong Torseth Skold & Rydeen, Inc.

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1, 2, 3

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 16th day of January, 20 25.

Legal Name of Firm: Jorgenson Construction Inc.

Street Address: 9255 East River Road NW

City: Minneapolis State: MN Zip Code: 55433

Phone Number: 763-784-3877 Fax Number: 763-784-1583

E-Mail Address: amanda@jorgensonconstruction.com

Prime Contact: Amanda Bass

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DOCUMENT 00 41 00

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Jorgenson Construction Inc., Incorporated in the State of Minnesota

Matt Jorgenson, President; Aaron Weed, COO

Signature: _____

Name (Typed or Printed): Aaron Weed

Title: COO

END OF DOCUMENT

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AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
Jorgenson Construction, Inc.
9255 East River Road NW, Suite A
Coon Rapids, MN 55433

SURETY:
(Name, legal status and principal place of business)
Fidelity & Deposit Company of Maryland
1299 Zurich Way, 5th Floor
Schaumburg, IL 60196

OWNER:
(Name, legal status and address)
Independent School District #279
11200 93rd Ave. No.
Maple Grove, MN 55369

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: Five Percent of Amount Bid (5%)

PROJECT:
(Name, location or address, and Project number, if any)
Fernbrook Elementary School 2023 Referendum Alterations

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 16th day of January, 2025

(Witness)	Jorgenson Construction, Inc. *(Principal)* *(Seal)*
	(Title) Aaron Weed, COO
(Witness)	Fidelity & Deposit Company of Maryland *(Surety)* *(Seal)*
	(Title) Nicole M. Coty Attorney-in-fact

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init. /

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061110

CORPORATE ACKNOWLEDGMENT

STATE OF Minnesota
COUNTY OF Anoka

On the 16th day of January 2025. before me personally appeared, Aaron Weed, to me, who being duly sworn, did depose and say: that s/he resides in Mound, MN that s/he is the COO of the Jorgenson Construction, Inc. the corporation described in and which executed the foregoing instrument; that s/he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation; and that s/he signed her/his name thereto by like order.

(SEAL)

SCOTT A GACEK
NOTARY PUBLIC-MINNESOTA
My Commission Expires Jan. 31, 2027

Notary Public

ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF MINNESOTA
COUNTY OF Dakota

On the 16th day of January, 2025 before me personally appeared, Nicole M. Coty to me known, who being duly sworn, did say: that s/he resides in Minnesota that s/he is the aforesaid officer or attorney in fact of Fidelity & Deposit Company of Maryland a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation; and that said instrument as signed and sealed on behalf of said corporation by the aforesaid officer, by authority of its board of directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.

(SEAL)

Notary Public

DREW BOEHNE
Notary Public
Minnesota
My Commission Expires Jan. 31, 2029

ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by Robert D. Murray, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and **appoint Litton E. S. FIELD, JR., Drew BOEHNE, Nicole M. COTY, Jessica A. OLSON, Jacqueline RILEY, Sierra MCQUOID, Mendota Heights, Minnesota,** its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings,** and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 09th day of December, A.D. 2024.

ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND

By: Thomas O. McClennan
Vice President

By: Dawn E. Brown
Secretary

State of Maryland
County of Baltimore

On this 09th day of December, A.D. 2024, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Thomas O. McClellan, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Genevieve M. Maison

GENEVIEVE M. MAISON
NOTARY PUBLIC
BALTIMORE COUNTY, MD
My Commission Expires JANUARY 27, 2025

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify of revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 16th day of January, 2025.



MJ Pethick

Mary Jean Pethick
Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
reportsfclaims@zurichna.com
800-626-4577

ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Osseo - Fernbrook ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION**.

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Aaron Weed
Title: COO	**Date:** 1/16/25
Company Name: Jorgenson Construction Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

MINUTES OF FIRST MEETING OF BOARD OF DIRECTORS

OF

JORGENSON CONSTRUCTION, INC.

The first meeting of the Board of Directors of Jorgenson Construction, Inc. was held in the City of East Bethel, County of Anoka, State of Minnesota, at 1:00 p.m. on April 1, 1983.

Stanley M. Jorgenson, the director, was present. Stanley M. Jorgenson was chosen Chairman of the meeting. Bonnie L. Jorgenson was chosen Secretary of the meeting.

The Chairman stated that the first order of business was the election of officers. The following persons were nominated for the offices set forth after their respective names to serve until their successors are duly elected and qualified:

Stanley M. Jorgenson - Chief Executive Officer
Bonnie L. Jorgenson - Chief Financial Officer

No further nominations being made, the nominations were closed and a vote taken. The Chairman announced that the aforesaid persons had been duly elected to the offices set forth after their respective names to serve until their successors are duly elected and qualified.

On motion duly made and seconded, the following resolutions were unanimously adopted:

RESOLVED, that the form of Stock Certificate submitted to this meeting be adopted as the form of Stock Certificate of this Corporation and that the Chief Executive Officer and Chief Financial Officer are hereby authorized to issue said certificates on behalf of the Corporation.

FURTHER RESOLVED, that this plan shall be and remain in full force and effect from the date hereof for a period of twenty-three months thereafter or the date on which the last share of the Corporation subject to this plan is issued, and shall thereafter terminate.

FURTHER RESOLVED, that this resolution shall not be deemed to be authorizing a public offering or sale of the securities except in accordance with the provisions of State and Federal laws relating to the public sale and offering of securities.

FURTHER RESOLVED, that this plan is adopted pursuant to the provisions of Section 1244 of the Internal Revenue Code of the United States.

There being no further business, on motion duly made and seconded, the meeting was adjourned.

Stanley M Jorgenson
Chief Executive Officer

Attest:

Bonnie L. Jorgenson
Chief Financial Officer

ACTION IN WRITING OF BOARD OF DIRECTORS OF

JORGENSON CONSTRUCTION INC.

The undersigned, being the sole member of the Board of Directors of Jorgenson Construction Inc., a Minnesota corporation, acting pursuant to the provisions of Minnesota Statutes, in lieu of a meeting of the Board Of Directors of this corporation, do hereby adopt the following resolutions, effective March 1, 2020:

RESOLVED: that the following persons are nominated and unanimously elected to the offices set forth after their names, to serve until their successors are duly elected and qualified:

Stanley M. Jorgenson – Chief Executive Officer

Bonnie L. Jorgenson – Chief Financial Officer

Matthew M. Jorgenson – Vice President

Steven McMahon – Vice President of Construction

Aaron Weed – Chief Operating Officer

Stanley M. Jorgenson - Chief Executive Officer

Bonnie L. Jorgenson - Chief Financial Officer

Matthew M. Jorgenson– Vice-President

Steven McMahon – Vice President of Construction

Aaron Weed – Chief Operating Officer

Dated: 3/1/2020

Rochon

Suite 200
28 2nd St NW
Osseo, MN 55369
Office 763.559.9393
Fax 763.559.8101

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Rochon Corporation
28 2nd Street NW, Suite 200
Osseo, MN 55369

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated December 12, 2024 relating to the construction of:

FERNBROOK ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
9661 Fernbrook Lane
Maple Grove, Minnesota 55369

ATS&R Project Number: 24004

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DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

two million six hundred eighty thousand two hundred (Amount In Words) $ 2,680,200.00 (Amount in Numbers)

ALTERNATE(S):

Alternate 1A - Corridor Column Element Alterations: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 12,000.00

Alternate 1B - Corridor Column Element Alts with TV Recess: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 16,000.00

Alternate 2 - Outdoor Classroom Shade Sails: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 60,000.00

***Alternate 3 - Outdoor Classroom Scope Reduction*:** ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added by Addendum No. 2

$ −60,000.00

***Alternate 4 - Flex Rooms Operable Glass Partition Replacement:*:** ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added by Addendum No. 2

$ −12,200.00

***Alternate 5 - Media Center Shelving by Owner*:** ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added by Addendum No. 2

$ −75,000.00

UNIT PRICES:

UP1 - Soil Correction:

☐

PRICE PER CUBIC YARD

$ 35.00

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Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1 (12/20/24); 2 (1/8/25); 3 (1/9/25)

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 16th day of January, 20 25.

Legal Name of Firm: Rochon Corporation

Street Address: 28 2nd Street NW, Suite 200

City: Osseo State: MN Zip Code: 55369

Phone Number: 763-559-9393 Fax Number: 763-559-8101

E-Mail Address: jbuckley@rochoncorp.com

Prime Contact: Jeff Buckley

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DOCUMENT 00 41 00

Bidder is: (Check One)

[ ] Individual [ ] Partnership [x] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Rochon Corporation, Minnesota. Nick Reynolds- CEO & Secretary; Paul Braton- President

Jeff Buckley- Executive Vice President

Signature:

Name (Typed or Printed): Jeff Buckley

Title: Executive Vice President

END OF DOCUMENT

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Osseo- Fernbrook ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer: 	**Printed Name:** Jeff Buckley
Title: Executive Vice President	**Date:** 1/16/2025
Company Name: Rochon Corporation	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Osseo- Fernbrook ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
**Rochon will submit upon notice of award		

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Jeff Buckley
Title: Executive Vice President	**Date:** 1/16/2025
Company Name: Rochon Corporation	

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: Osseo- Fernbrook ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. ... If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. ...

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Jeff Buckley
Title: Executive Vice President	**Date:** 1/16/25
Company Name: Rochon Corporation	

AIA® Document A310™ – 1970

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we
(Here insert full name and address or legal title of Contractor)
Rochon Corporation
28 2nd Street NW
Osseo, MN 55369

as Principal, hereinafter called the Principal, and
(Here insert full name and address or legal title of Surety)
Nationwide Mutual Insurance Company
1100 Locust St.
Des Moines, IA 50391

a corporation duly organized under the laws of the State of **Ohio**
as Surety, hereinafter called the Surety, are held and firmly bound unto
(Here insert full name and address or legal title of Owner)
ISD #279 - Osseo Public Schools
11200 - 93rd Ave. N.
Maple Grove, MN 55369

as Obligee, hereinafter called the Obligee, in the sum of **Five Percent (5%) of the Amount of the Bid** Dollars ($ **5%**), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for
(Here insert full name, address and description of project)
ISD #279- Fernbrook elementary school- Interior remodel of existing school

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this **16th** day of **January, 2025**

Briana Bielke
(Witness)

Rochon Corporation
(Principal) (Seal)

(Title) Jeff Buckley Ex. vice president

(Witness)

Nationwide Mutual Insurance Company
(Surety)

(Title) Name Alemdar
Attorney-in-Fact

SEAL
COLUMBUS, OHIO
SURETY USE ONLY

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INDIVIDUAL OR PARTNERSHIP ACKNOWLEDGMENT

STATE OF _____

ss

COUNTY OF _____

On the _____ day of _____, _____, before me personally appeared

_____ to me known to be the person(s) described in and who executed the foregoing instrument, as Principal(s), and acknowledged to me that __he__ executed the same as his/her/their free act and deed.

_____

(Notary Seal)

CORPORATE ACKNOWLEDGMENT

STATE OF Minnesota

ss

COUNTY OF Hennepin

On the **16th** day of **January**, **2025**, before me personally appeared Jeff Buckley to me known, who being by me duly sworn, did say that he/she is the Ex. Vice President of **Rochon Corporation**, the corporation described in and which executed the foregoing instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation; and that he/she signed his/her name thereto by like order

SARA JUDY VON WAHLDE
Notary Public
State of Minnesota
My Commission Expires 01/31/2027

_____

(Notary Seal)

ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF MINNESOTA

ss

COUNTY OF **Hennepin**

On the **16th** day of **January**, **2025**, before me personally appeared **Name Alemdar** to me known, who being duly sworn, did say that he/she is the aforesaid officer or attorney-in-fact of the **Nationwide Mutual Insurance Company** a corporation; that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was signed and sealed in behalf of said corporation by the aforesaid officer, by authority of its board of directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.

_____

(Notary Seal)

ALAN R STARKS
Notary Public - Minnesota
My Commission Expires Jan 31, 2025

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS THAT:

Nationwide Mutual Insurance Company, an Ohio corporation

hereinafter referred to severally as the "Company" and collectively as "the Companies" does hereby make, constitute and appoint:
ALAN STARKS; ALEXANDRA KISSELL; BARB A MICHAELS; DAVID M DETERDING; DAWN M BLAISDELL; JEFFREY SETTEM; MARILYN HENTGES; MELISSA NORDIN; NAME ALEMDAR; TYLER GERADS;

each in their individual capacity, its true and lawful attorney-in-fact, with full power and authority to sign, seal, and execute on its behalf any and all bonds and undertakings, and other obligatory instruments of similar nature, in penalties not exceeding the sum of

UNLIMITED

and to bind the Company thereby, as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Company; and all acts of said Attorney pursuant to the authority given are hereby ratified and confirmed.

This power of attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the board of directors of the Company:

"RESOLVED, that the president, or any vice president be, and each hereby is, authorized and empowered to appoint attorneys-in-fact of the Company, and to authorize them to execute and deliver on behalf of the Company any and all bonds, forms, applications, memorandums, undertakings, recognizances, transfers, contracts of indemnity, policies, contracts guaranteeing the fidelity of persons holding positions of public or private trust, and other writings obligatory in nature that the business of the Company may require; and to modify or revoke, with or without cause, any such appointment or authority; provided, however, that the authority granted hereby shall in no way limit the authority of other duly authorized agents to sign and countersign any of said documents on behalf of the Company."

"RESOLVED FURTHER, that such attorneys-in-fact shall have full power and authority to execute and deliver any and all such documents and to bind the Company subject to the terms and limitations of the power of attorney issued to them, and to affix the seal of the Company thereto; provided, however, that said seal shall not be necessary for the validity of any such documents."

This power of attorney is signed and sealed under and by the following bylaws duly adopted by the board of directors of the Company.

Execution of Instruments. Any vice president, any assistant secretary or any assistant treasurer shall have the power and authority to sign or attest all approved documents, instruments, contracts, or other papers in connection with the operation of the business of the company in addition to the chairman of the board, the chief executive officer, president, treasurer or secretary; provided, however, the signature of any of them may be printed, engraved, or stamped on any approved document, contract, instrument, or other papers of the Company.

IN WITNESS WHEREOF, the Company has caused this instrument to be sealed and duly attested by the signature of its officer the 20th day of August, 2021.

Antonio C. Albanese, **Vice President** of Nationwide Mutual Insurance Company

ACKNOWLEDGMENT

STATE OF NEW YORK COUNTY OF NEW YORK: ss
On this 20th day of August, 2021, before me came the above-named officer for the Company aforesaid, to me personally known to be the officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, deposes and says, that he is the officer of the Company aforesaid, that the seal affixed hereto is the corporate seal of said Company, and the said corporate seal and his signature were duly affixed and subscribed to said instrument by the authority and direction of said Company.

Stephanie Rubino McArthur
Notary Public, State of New York
No. 02MC6270117
Qualified in New York County
Commission Expires October 19, 2024

Notary Public
My Commission Expires
October 19, 2024

CERTIFICATE

I, Laura B. Guy, Assistant Secretary of the Company, do hereby certify that the foregoing is a full, true and correct copy of the original power of attorney issued by the Company; that the resolution included therein is a true and correct transcript from the minutes of the meetings of the boards of directors and the same has not been revoked or amended in any manner; that said Antonio C. Albanese was on the date of the execution of the foregoing power of attorney the duly elected officer of the Company, and the corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority of said board of directors; and the foregoing power of attorney is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Assistant Secretary, and affixed the corporate seal of said Company this 16th day of January, 2025.

Laura B. Guy

Assistant Secretary

BDJ 1(08-21)00

Construction Results Corporation
Trusted Commercial & Industrial General Contractor

5465 Hwy 169 North
Plymouth, MN 55442

763-559-1100 Phone
763-553-0494 Fax

ConstructionResults.com

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Construction Results Corporation
5465 Highway 169 North
Plymouth, MN 55442

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated December 12, 2024 relating to the construction of:

FERNBROOK ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
9661 Fernbrook Lane
Maple Grove, Minnesota 55369

ATS&R Project Number: 24004

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DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

_____ $ 2,773,440.00

(Amount In Words) (Amount in Numbers)

ALTERNATE(S):

Alternate 1A - Corridor Column Element Alterations: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 145,000.00

Alternate 1B - Corridor Column Element Alts with TV Recess: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 175,000.00

Alternate 2 - Outdoor Classroom Shade Sails: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 67,800.00

***Alternate 3 - Outdoor Classroom Scope Reduction*:** ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added by Addendum No. 2

$ 95,000.00

***Alternate 4 - Flex Rooms Operable Glass Partition Replacement:*:** ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added by Addendum No. 2

$ 1.00

***Alternate 5 - Media Center Shelving by Owner*:** ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added by Addendum No. 2

$ 93,000.00

UNIT PRICES:

UP1 - Soil Correction:

☒

PRICE PER CUBIC YARD

$ 22.00

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Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: #1 (12/20/24), #2 (1/8/25), #3 (1/9/25)

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 16th day of January, 2025.

Legal Name of Firm: Construction Results Corporation

Street Address: 5465 Highway 169 North

City: Plymouth State: MN Zip Code: 55442

Phone Number: 763-559-1100 Fax Number: 763-553-0494

E-Mail Address: Mike.Luurtsema@ConstructionResults.com

Prime Contact: Mike Luurtsema

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DOCUMENT 00 41 00

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Construction Results Corporation Minnesota

Mike Luurtsema – President John Snyder – Secretary

Signature: M. [signature]

Name (Typed or Printed): Mike Luurtsema

Title: President

END OF DOCUMENT

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: **Construction Results Corporation**

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer: M. L	**Printed Name:** Mike Luurtsema
Title: President	**Date:** 1/16/25
Company Name: Construction Results Corporation	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: Fernbrook Elementary School 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. … If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. …

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
TMI Systems	Dickinson, ND	Solid surface PLAM casework

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer: M. Luurtsema	**Printed Name:** Mike Luurtsema
Title: President	**Date:** 1/16/25
Company Name: Construction Results Corporation	

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Fernbrook Elementary School 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer: M. L	**Printed Name:** Mike Luurtsema
Title: President	**Date:** 1/16/25
Company Name: Construction Results Corporation	

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
Construction Results Corporation

5465 Hwy 169 North
Plymouth, MN 55442

SURETY:
(Name, legal status and principal place of business)
Old Republic Surety Company
18500 W. Corporate Drive, Suite 170
Brookfield, WI 53045

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
ISD #279 Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369
BOND AMOUNT: ***FIVE PERCENT OF AMOUNT BID***

PROJECT:
(Name, location or address, and Project number, if any)
Fernbrook Elementary School 2023 Referendum Alterations

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **16th** day of **January** **2025**

Construction Results Corporation

(Witness)

(Principal) *(Seal)*

(Title)

Old Republic Surety Company

(Witness)

(Surety) *(Seal)*

(Title) **Thomas O. Chambers, Attorney-in-Fact**

Init.

/

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061110

OLD REPUBLIC SURETY COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint:

THOMAS O. CHAMBERS, TODD SCHAAP, ERIC A. OLSON

of FRANKSVILLE, WI

its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, ***(other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, or black lung bonds),*** as follows:

ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18,1982.

RESOLVED that, the president, any vice-president or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

(i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or

(ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or

(iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 30th day of August, 2022.

OLD REPUBLIC SURETY COMPANY

Karen J. Haffner
Assistant Secretary

Alan Pavlic
President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 30th day of August, 2022, personally came before me, Alan Pavlic and Karen J Haffner, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.

Kathryn R. Pearson
Notary Public

My Commission Expires: September 28, 2026

(Expiration of notary's commission does not invalidate this instrument)

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

20-0011

Signed and sealed at the City of Brookfield, WI this 16th day of January, 2025.

Karen J. Haffner
Assistant Secretary

ORSC 22262 (3-06)

SHOREWEST SURETY SERVICES, INC.

STATE OF WISCONSIN)

COUNTY OF **Racine**)

ON THIS **16th** day of **January**, **2025**,

before me, a notary public, within and for said County and State, personally appeared **Thomas O. Chambers** to me personally known, who being duly sworn, upon oath did say that he is the Attorney-in-Fact of and for the **Old Republic Surety Company**, a corporation of **Wisconsin**, created, organized and existing under and by virtue of the laws of the State of **Wisconsin**; that the corporate seal affixed to the foregoing within instrument is the seal of the said Company; that the seal was affixed and the said instrument was executed by authority of its Board of Directors; and the said **Thomas O. Chambers** did acknowledge that he/she executed the said instrument as the free act and deed of said Company.

Marlo Criplean
Notary Public, **Racine** County, Wisconsin
My Commission Expires **6/13/2028**

MARLO CRIPLEAN NOTARY PUBLIC STATE OF WISCONSIN

OSSEO AREA SCHOOLS
ISD 279

ADMINISTRATIVE SERVICES MEMORANDUM

TO: Dr. Kim Hiel, Superintendent

FROM: John Morstad, Executive Director of Finance and Operations Dale Carlstrom, Director of Facilities Operations

SUBJECT: Edinbrook Elementary, BBF Media, OCR, Flex Spaces

DATE: February 25, 2025

Recommendation

We recommend that the school board award the contract for the media center, flex rooms, maker space, and outdoor classroom to the Ebert Inc. Ebert was the apparent low bidder of six bids received and is found to be a responsive and responsible bidder. ICS, ISD 279 owner's representative, recommends (memo and tabulation attached) that we accept the base bid and alternates 4, 5 and 6 for a total award of $2,317,225.00

Background

This project is part of the Building a Better Future (BBF) referendum plan for all existing elementary schools. The BBF plan calls for the renovation and remodel of all elementary media centers, and the addition of flex rooms, maker space labs, and outdoor classrooms. The project will begin in the spring of 2026 to allow for the boundary changes to bring enrollment relief to Edinbrook.

Next Steps

Upon approval by the school board, the owner's representative and administration will draft a contract for the board representative to sign. The successful contractor will begin preparatory work upon execution of the contract and the project will be fully underway in the spring of 2026. The project is scheduled for substantial completion in August, 2026.

2/25/2025

Board of Education
ISD #279 – Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

A LEGENCE Company

1331 Tyler Street NE, Suite 101
Minneapolis, MN 55413
ics-builds.com
(763) 354-2670

Re: ISD #279 Osseo Area Schools
Edinbrook Elementary School 2023 Referendum Alterations

Dear Board Members:

At 2:00 p.m. Tuesday, January 16, 2025, ICS received six (6) bids for the above-referenced project. A copy of the bid tabulation is enclosed for your review.

ICS has reviewed the for the above-referenced project and the apparent low responsible bidder is within the project budget. We have contacted the apparent low bidder, Ebert, Inc. and have confirmed that their bid is valid. Our recommendation for award is as follows:

Base Bid: – Recommendation: Accept Work under the base bid includes all construction associated with the Edinbrook Elementary School 2023 Referendum Alterations required to complete the project.	**$2,472,000.00**
Alternate No. 1A: Corridor Column Element Alterations **Recommendation: Do Not Accept**	$11,760.00
Alternate No. 1B: Corridor Column Element Alts with TV Recess **Recommendation: Do Not Accept**	$19,721.00
Alternate No. 2A: Outdoor Medium Classroom Shade Sails **Recommendation: Do Not Accept**	$44,900.00
Alternate No. 2B: Outdoor Large Classroom Shade Sails **Recommendation: Do Not Accept**	$49,100.00
Alternate No. 3: Outdoor Large Size Gathering Area **Recommendation: Do Not Accept**	$38,900.00
Alternate No. 4: Outdoor Classroom Scope Reduction **Recommendation: Accept**	**($18,700.00)**
Alternate No. 5: Flex Rooms Operable Glass Partition Replacement **Recommendation: Accept**	**($33,700.00)**
Alternate No. 6: Media Center Shelving by Owner **Recommendation: Accept**	**($102,375.00)**
TOTAL CONTRACT:	**$2,317,225.00**

Based on the recommendations above, we recommend that the District enter into a contract with Ebert., for the total bid amount of Two Million, Three Hundred Seventeen Thousand, Two Hundred Twenty-Five Dollars and No/100 Cents ($2,317,225.00).

Upon Board action, we will draft a contract reflecting this amount to the contractor.

Enclosed are copies of the official bid tabulation, bid forms and bid securities. Please contact us at 763-354-2670 should you have any questions regarding our recommendation.

Sincerely,

Evan Johnson
Project Manager

EJ/ag

Enclosures

Edinbrook Elementary School
2023 Referendum Alterations
OWNER: ISD #279 - Osseo Area Schools
OWNER'S REPRESENTATIVE: ICS
ARCHITECT/ENGINEER: ATS&R



Edinbrook Elementary School
2023 Referendum Alterations

BID TABULATIONS
January 16, 2025 @ 2:00 p.m.

Single Prime

	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER	BIDDER
	Ebert, Inc. **23350 County Road 10** **Corcoran, MN 55357** **763-498-7844**	**Brennan Construction** **3255 Garfield Ave., Suite 200** **Minneapolis, MN 55408** **507-625-5417**	**BCI Construction, Inc.** **7135 5th Ave NE** **Sauk Rapids, MN 56379** **320-393-3185**	**Morcon Construction Co., Inc.** **5151 Industrial Blvd. NE** **Fridley, MN 55421** **763-546-6066**	**Jorgenson Construction** **9255 East River Road NW** **Minneapolis, MN 55433** **763-784-3877**	**Construction Results** **5465 Highway 169 North** **Plymouth, MN 55442** **763-559-1100**
BID SECURITY	X	X	X	X	X	X
ADDENDA REC'D.	X	X	X	X	X	X
MN Responsible Contractor	X	X	X	X	X	X
BASE BID	$2,472,000.00	$2,467,000.00	$2,488,000.00	$2,553,250.00	$2,649,000.00	$2,653,740.00
ALTERNATES						
Alt. No. 1A: Corridor Column Element Alterations	$11,760.00	$21,120.00	$10,000.00	$11,000.00	$16,000.00	$26,500.00
Alt. No. 1B: Corridor Column Element Alts with TV Recess	$19,721.00	$25,771.00	$14,000.00	$30,100.00	$28,000.00	$42,000.00
Alt. No. 2A: Outdoor Medium Classroom Shade Sails	$44,900.00	$70,050.00	$69,000.00	$60,000.00	$118,000.00	$66,800.00
Alt. No. 2B: Outdoor Large Classroom Shade Sails	$49,100.00	$74,468.00	$74,000.00	$64,000.00	$124,000.00	$70,777.00
Alt. No. 3: Outdoor Large Size Gathering Area	$38,900.00	$35,682.00	$38,000.00	$56,720.00	$37,000.00	$6,000.00
Alt. No. 4: Outdoor Classroom Scope Reduction	($18,700.00)	($18,300.00)	($16,000.00)	($12,350.00)	($9,000.00)	($10,000.00)
Alt. No. 5: Flex Rooms Operable Glass Partition Replacement	($33,700.00)	($20,694.00)	($33,000.00)	($20,000.00)	($38,000.00)	($1,600.00)
Alt. No. 6: Media Center Shelving by Owner	($102,375.00)	($74,035.00)	($85,000.00)	($105,000.00)	($86,000.00)	($91,000.00)
UNIT PRICES						
UP-1: Soil Correction	$65.00	$65.00	$80.00	$32.00	$38.00	$22.00

EBERT CONSTRUCTION
23350 COUNTY ROAD 10 CORCORAN, MINNESOTA 55357
EST. 1968
PH (763) 498. 7844 FX (763) 498. 9951 (800) 627. 1669

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Ebert, Inc. dba: Ebert Companies
23350 County Road 10
Corcoran, MN 55357

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated December 5, 2024 relating to the construction of:

EDINBROOK ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
8925 Zane Avenue North
Brooklyn Park, Minnesota 55443

ATS&R Project Number: 24002

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DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

Two million four hundred seventy two thousand (Amount In Words) $ 2472,000 (Amount in Numbers)

ALTERNATE(S):

Alternate 1A - Corridor Column Element Alterations: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 11,760

Alternate 1B - Corridor Column Element Alts with TV Recess: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 19,721

Alternate 2A - Outdoor Medium Classroom Shade Sails: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 44,900

Alternate 2B - Outdoor Large Classroom Shade Sails: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 49,100

Alternate 3 - Outdoor Classroom Large Size Gathering Area: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 38,900

Alternate 4 - Outdoor Classroom Scope Reduction: ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added in Addendum No. 2
$ 18,700

Alternate 5 - Flex Rooms Operable Glass Partition Replacement: ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added in Addendum No. 2
$ 33,700

Alternate 6 - Media Center Shelving by Owner: ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added in Addendum No. 2
$ 102,375

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UNIT PRICES:

UP1 - Soil Correction:

☐

PRICE PER CUBIC YARD

$ 65.00

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1, 2

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 16th day of January, 20 25.

Legal Name of Firm: Ebert, Inc dba: Ebert Companies

Street Address: 23350 County Road 10

City: Corcoran State: MN Zip Code: 55357

Phone Number: 763-498-7844 Fax Number: 763-498-9951

E-Mail Address: mebert@ebertcompanies.com

Prime Contact: Markus Ebert - Vice President/Secretary

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DOCUMENT 00 41 00

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Ebert, Inc. dba: Ebert Companies - Minnesota

Gregory R. Ebert - President Markus Ebert - Vice President/Secretary

Signature: _____

Name (Typed or Printed): Markus Ebert

Title: Vice President/Secretary

END OF DOCUMENT

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Edinbrook ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION**.

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Markus Ebert
Title: Vice President/Secretary	**Date:** 1/14/25
Company Name: Ebert, Inc. dba: Ebert Companies	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Edinbrook ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
Norlostco	Minneapolis, MN	Green Screen
construction Supply	Fargo, ND	visual display
All State Painting	Hanover, MN	Painting
MWP recreation	Golden Valley, MN	Shading
Super Sit	Brooklyn Park, MN	Tiling
SA Jordan	White Bear Lake, MN	Gypsum
BL Dalsin	Brooklyn Park, MN	Roofing
Sowles Co.	Shakopee, MN	erection

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Markus Ebert
Title: Vice President/Secretary	**Date:** 1/14/25
Company Name: Ebert, Inc. dba: Ebert Companies	

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: Edinbrook ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. … If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. …

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	**Company Address**	**Work To Be Performed**

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Markus Ebert
Title: Vice President/Secretary	**Date:** 1/14/25
Company Name: Ebert, Inc. dba: Ebert Companies	

MERCHANTS BONDING COMPANY
MERCHANTS BONDING COMPANY (MUTUAL) P.O. BOX 14498, DES MOINES, IOWA 50306-3498
PHONE: (800) 678-8171 FAX: (515) 243-3854

Bid Bond

CONTRACTOR:
(Name, legal status and address)

Ebert, Inc. dba Ebert Companies
23350 County Road 10
Corcoran, MN 55357

SURETY:
(Name, legal status and principal place of business)
Merchants Bonding Company (Mutual)
A Corporation
6700 Westown Parkway, West Des Moines, IA 50266

OWNER:
(Name, legal status and address)

Osseo Area Schools ISD #279
11200 93rd Ave. N
Maple Grove, MN 55369

BOND AMOUNT: Five Percent (5%) of the Amount Bid

PROJECT:
(Name, location or address, and Project number, if any)

Edinbrook Elementary Schools Referendum Alterations

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **13th** day of **January** **2025**

Ebert, Inc. dba Ebert Companies

(Witness)

(Principal) *(Seal)*

Markus Ross Ebert **Vice President & Secretary**
(Title)

(Witness)

Merchants Bonding Company (Mutual)
(Surety) *(Seal)*

(Title) **John C. Klein** **Attorney-In-Fact**

Printed in cooperation with American Institute of Architects (AIA). The language in this document conforms exactly to the language used in AIA Document A310-Bid Bond-2010

ACKNOWLEDGMENT OF INDIVIDUAL

State of _____)
) ss.
County of _____)

ACKNOWLEDGMENT OF PRINCIPAL

On this _____ day of _____, , before me personally appeared _____, known to me to be the individual whose name is subscribed on this bond form, who acknowledged that this bond was executed for the purposes therein contained.

Notary Seal

_____
Notary Public

ACKNOWLEDGMENT OF PARTNERSHIP

State of _____)
) ss.
County of _____)

ACKNOWLEDGMENT OF PRINCIPAL

On this _____ day of _____, , before me personally appeared _____, known to me to be a partner in the partnership whose name is subscribed on this bond form, who acknowledged to me that the bond was executed on behalf of the partnership for the purposes therein contained.

Notary Seal

_____
Notary Public

ACKNOWLEDGMENT OF CORPORATION

State of Minnesota)
) ss.
County of Hennepin)

ACKNOWLEDGMENT OF PRINCIPAL

On this 13th day of January 2025 before me personally appeared **Markus Ross Ebert**, who acknowledged that he or she is the **Vice President** of a corporation whose name is subscribed on this bond form, and that, as a corporate officer, he or she is authorized to execute the bond for the purposes therein contained.

Notary Seal



Notary Public

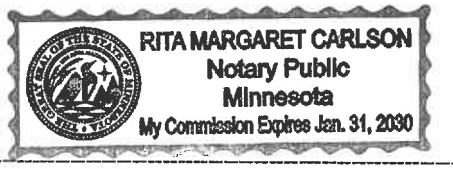
ACKNOWLEDGMENT OF SURETY

State of Minnesota)
) ss.
County of Hennepin)

ACKNOWLEDGMENT OF SURETY

On this **13th** day of **January**, **2025** before me personally appeared **John C. Klein**, who acknowledged that he or she is the attorney in fact who is authorized on behalf of **Merchants Bonding Company**, corporation, on the behalf of the corporation.

Notary Seal



Notary Public

MERCHANTS BONDING COMPANY

POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Aileen Geving; Chase Stoneback; Christine Scott; Christopher James; Christopher K Hovden; Danielle Hernandez; Dee Ann Briegel; Gregg K Boomgard; James Erickson; Janet L Roth; John C Klein; Jonathan Lucas; Karla Deutsch Hunt; Kerri Hatton-Rudnik; Kim Neary; Kristin B Schiferl; Larry Sumbs; Lynn M Dvergsten; Rita Carlson; Stephen M Klein; Stewart Yoo

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and April 27, 2024 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015 and amended on April 27, 2024.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and aut hority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 11th day of December , 2024 .

MERCHANTS NATIONAL BONDING, INC. INCORPORATED -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By Larry Taylor

President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 11th day of December 2024 , before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

NOTARIAL SEAL IOWA

Penni Miller
Commission Number 787952
My Commission Expires
January 20, 2027

Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this **13th** day of **January** , **2025** .

MERCHANTS NATIONAL BONDING, INC. INCORPORATED -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

Secretary

DEPARTMENT OF HUMAN RIGHTS

WORKFORCE
CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **EBERT CONSTRUCTION, INC.** is hereby certified as a contractor under the Minnesota Human Rights Act, § 363A.

Certificate start date: **3/23/2022**

Certificate expiration date: **3/22/2026**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:



Rebecca Lucero, Commissioner

AN EQUAL OPPORTUNITY EMPLOYER
540 Fairview Ave N, Suite 201 • St. Paul, MN 55104 • Tel 651.539.1100
MN Relay 711 or 1.800.627.3529 • Toll Free 1.800.657.3704 • mn.gov/mdhr

DEPARTMENT OF HUMAN RIGHTS

EQUAL PAY
CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **EBERT CONSTRUCTION, INC.** is hereby certified as a contractor under the Minnesota Human Rights Act, § 363A.44.

Certificate start date: **July 26, 2022**

Certificate expiration date: **July 25, 2026**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:



Rebecca Lucero, Commissioner

(Bidder shall copy this form on his own letterhead.) Do Not Back Side Bid Form - Single Sided Only.

DOCUMENT 00 41 00

BID FORM

BRENNAN COMPANIES

Building Together

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Brennan Construction of MN, Inc.
3255 Garfield Avenue, Suite 200
Minneapolis, MN 55408

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated December 5, 2024 relating to the construction of:

EDINBROOK ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
8925 Zane Avenue North
Brooklyn Park, Minnesota 55443

ATS&R Project Number: 24002

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201 N Riverfront Drive, Suite 210, Mankato, MN 56001 | 3255 Garfield Avenue, Suite 200, Minneapolis, MN 55408
P 507-625-5417 F 507-625-4805 E brennan@bcofmn.com

DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

TWO MILLION FOUR HUNDRED SIXTY SEVEN THOUSAND + 00/100 — $ 2,467,000.00
(Amount In Words) **(Amount in Numbers)**

ALTERNATE(S):

Alternate 1A - Corridor Column Element Alterations: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 21,120.00

Alternate 1B - Corridor Column Element Alts with TV Recess: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 25,771.00

Alternate 2A - Outdoor Medium Classroom Shade Sails: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 70,050.00

Alternate 2B - Outdoor Large Classroom Shade Sails: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 74,468.00

Alternate 3 - Outdoor Classroom Large Size Gathering Area: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 35,682.00

Alternate 4 - Outdoor Classroom Scope Reduction: ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added in Addendum No. 2
$ 18,300.00

Alternate 5 - Flex Rooms Operable Glass Partition Replacement: ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added in Addendum No. 2
$ 20,694.00

Alternate 6 - Media Center Shelving by Owner: ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added in Addendum No. 2
$ 74,035.00

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201 N Riverfront Drive, Suite 210, Mankato, MN 56001 | 3255 Garfield Avenue, Suite 200, Minneapolis, MN 55408
P 507-625-5417 F 507-625-4805 E brennan@bcofmn.com

UNIT PRICES:

UP1 - Soil Correction:

☐ **PRICE PER CUBIC YARD**

$ 65.00

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1, 2

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 16th day of January, 20 25.

Legal Name of Firm: Brennan Construction of MN, Inc.

Street Address: 3255 Garfield Avenue, Suite 200

City: Minneapolis State: MN Zip Code: 55408

Phone Number: 507-625-5417 Fax Number: 507-625-4805

E-Mail Address: brennan@bcofmn.com

Prime Contact: Joe Brennan, President

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201 N Riverfront Drive, Suite 210, Mankato, MN 56001 | 3255 Garfield Avenue, Suite 200, Minneapolis, MN 55408
P 507-625-5417 F 507-625-4805 E brennan@bcofmn.com

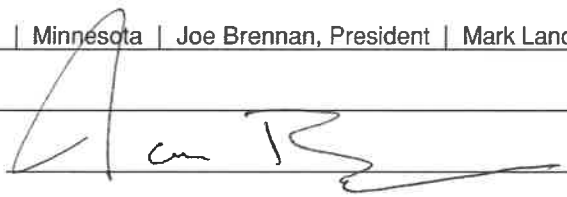
DOCUMENT 00 41 00

Bidder is: (Check One)

[ ] Individual [ ] Partnership [x] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Brennan Construction of MN, Inc. | Minnesota | Joe Brennan, President | Mark Landgraff, Chief Financial Officer

Signature: 

Name (Typed or Printed): Joe Brennan

Title: President

END OF DOCUMENT

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201 N Riverfront Drive, Suite 210, Mankato, MN 56001 | 3255 Garfield Avenue, Suite 200, Minneapolis, MN 55408
P 507-625-5417 F 507-625-4805 E brennan@bcofmn.com

AIA® Document A310™ – 2010

Bond No. AC0000126

Bid Bond

CONTRACTOR:
Name, legal status and address)
Brennan Construction Of Minnesota, Inc.
3255 Garfield Ave
Suite 200
Minneapolis, MN 55408

SURETY:
(Name, legal status and principal place of business)
Frankenmuth Insurance Company
One Mutual Avenue
Frankenmuth, MI 48787

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
ISD#279-Osseo Area Schools

Bond Amount: Five Percent **of the Bid Amount (** 5% **of Bid Amount)**

PROJECT: Project No. 24002 - Edinbrook ES 2023 Referendum Alterations
(Name, location or address, and Project number, if any)

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 13th day of January, 2025

	Brennan Construction Of Minnesota, Inc.
(Witness)	*(Principal)* *(Seal)*
(Witness)	*(Title)* Joe Brennan, President Frankenmuth Insurance Company *(Surety)* *(Seal)*
	(Title) Attorney-in-Fact Troy A. Staples

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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061110

ACKNOWLEDGMENT OF PRINCIPAL (Individual)

State of _____)
)
County of _____)

On this _____ day of _____, in the year _____, before me personally come(s) _____, to me known and known to me to be the person(s) who (is) (are) described in and executed the foregoing instrument and acknowledge(s) to me that he/she executed the same.

_____
Notary Public

ACKNOWLEDGMENT OF PRINCIPAL (Partnership)

State of _____)
)
County of _____)

On this _____ day of _____, in the year _____, before me personally come(s) _____, a member of the co-partnership of _____ _____ to me known and known to me to be the person who is described in and executed the foregoing instrument and acknowledges to me that he/she executed the same as for the act and deed of the said co-partnership.

_____
Notary Public

ACKNOWLEDGMENT OF PRINCIPAL (Corporation)

State of Minnesota)
)
County of Hennepin)

On this 16th day of January, in the year 2025, before me personally come(s) Joe Brennan, to me known, who, being duly sworn, deposes and says that he/she is the President of the Brennan Construction of MN, Inc. the corporation described in and which executed the foregoing instrument; that he/she knows the seal of the said corporation; the seal affixed to the said instrument is such corporate seal; that it was so affixed by the order of the Board of Directors of said corporation, and that he/she signed his/her name thereto by like order.

CEILIDH J LOMBARD
Notary Public
Minnesota
My Commission Expires
Jan 31, 2025

Notary Public

ACKNOWLEDGMENT OF SURETY

State of Minnesota)
)
County of Dakota)

On this 13th day of January, in the year 2025, before me personally come(s) Troy A. Staples, Attorney(s)-in-Fact of Frankenmuth Insurance Company with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is (are) the Attorney(s)-in-Fact of Frankenmuth Insurance Company company described in and which executed the within instrument; that he/she know(s) the corporate seal of such company; and that seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said company, and that he/she signed said instrument as Attorney(s)-in-Fact of the said company by like order.

TONI L. FERRILL
NOTARY PUBLIC - MINNESOTA
My Commission Expires Jan 31, 2027

Notary Public

FRANKENMUTH INSURANCE COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, that Frankenmuth Insurance Company (the "Company"), a corporation duly organized and existing under the laws of the State of Michigan, having its principal office at 1 Mutual Avenue, Frankenmuth, Michigan 48787, does hereby nominate, constitute and appoint:

Zachary Pate, Troy A. Staples, Jennifer M. Boyles

Their true and lawful attorney(s)-in-fact, each in their separate capacity if more than one is named above, to make, execute, seal, acknowledge and deliver any and all bonds, contracts and undertakings of suretyship, with the exception of Financial Guaranty Insurance, provided, however, that the penal sum of any one such instrument shall not exceed the sum of:

Fifty Million and 00/100 Dollars ($50,000,000)

This Power of Attorney is granted pursuant to the following Resolution duly adopted at a meeting of the Board of Directors of Frankenmuth Insurance Company:

> "**RESOLVED,** that the President, Senior Vice President or Vice President and each of them under their respective designations, hereby is authorized to execute powers of attorney, and such authority can be executed by use of facsimile signature, which may be attested or acknowledged by any officer of the Company, qualifying the attorney(s) named in the given power of attorney, to execute on behalf of, and acknowledge as the act and deed of Frankenmuth Insurance Company on all bonds, contracts and undertakings of suretyship, and to affix the corporate seal thereto."

IN WITNESS WHEREOF, the Company has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 17 day of November, 2023.

Frankenmuth Insurance Company

By _____
Andrew H. Knudsen
President, Chief Operating Officer and Secretary

STATE OF MICHIGAN)
COUNTY OF SAGINAW) ss:

Sworn to before me, a Notary Public in the State of Michigan, by Andrew H. Knudsen, to me personally known to be the individual and officer described in, and who executed the preceding instrument, deposed and said the Corporate Seal and his signature as Officer were affixed and subscribed to said instrument by the authority of the Company.

IN TESTIMONY WHEREOF, I have set my hand, and affixed my Official Seal this 17 day of November, 2023.

_____ (Seal)
Susan L. Fresorger, Notary Public
Saginaw County, State of Michigan
My Commission Expires: April 3, 2028

I, the undersigned, Chief Executive Officer of Frankenmuth Insurance Company, do hereby certify that the foregoing is a true, correct and complete copy of the original Power of Attorney; that said Power of Attorney has not been revoked or rescinded and is in full force and effect as of this date.

IN WITNESS WHEREOF, I have set my hand and affixed the Seal of the Company, this 13th day of January, 2025.

_____
Frederick A. Edmond, Jr.
Chief Executive Officer

ALL CORRESPONDENCE RELATED TO BOND VALIDATION AND/OR A CLAIM SHOULD BE DIRECTED TO VP SURETY, 701 U.S. ROUTE ONE, SUITE 1, YARMOUTH, ME 04096

DOCUMENT 00 45 18

CERTIFICATION OF COMPLIANCE WITH RESPONSIBLE CONTRACTOR ACT

PART 1 - GENERAL

1.01 SUMMARY

A. **General Requirements:** Per the Laws of Minnesota, 2023, Chapter 16C, Minnesota Statute 16C.285, the School District cannot award a construction contract in excess of $50,000 unless the contractor is considered a "responsible contractor" as defined in Minnesota Statute 16C.285. All prime bidders who are submitting a bid for a construction project shall submit along with their bid a signed statement under oath by an owner or officer of the company certifying compliance with each of the minimum criteria specified in subdivision 3 of Minnesota Statute 16C.285.

B. **Certification of Compliance by Subcontractors:** All subcontractors that a prime contractor intends to use to perform work on a project must have verified to the contractor through a signed statement under oath by an owner or officer of the company that they meet the minimum criteria listed on clauses (1) through (6) of Subparagraph 3 of Minnesota Statute 16C.285.

C. **Definition of Responsible Bidder:** Responsible bidder shall be defined by those entities which meet the minimum criteria set fourth in subparagraph 3 of Minnesota Statute 16C.285. Refer to copy of Minnesota Statute 16C.285 included as an Appendix to this Document.

D. **Bidder's Failure to Meet Criteria:** A bidder or subcontractor who does not meet the minimum criteria established in Minnesota Statutes 16C.285, subdivision 3, or who fails to verify compliance with the minimum requirements will not be considered a "responsible contractor" and will be ineligible to be awarded the Contract for this Project or to work on this Project.

E. **False Compliance Statements:** Bidders and subcontractors making a false statement verifying compliance with any of the minimum criteria will render the Bidder or subcontractor ineligible to be awarded a construction contract for this Project and may result in the termination of a contract awarded to a prime contractor or subcontractor that makes a false statement.

F. **Subcontractor Compliance Certification:** Prime contractor shall submit to the School District, upon request, copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7) of Minnesota Statute 16C.285.

G. **Certification Form:** A copy of the certification form which the Bidders are required to submit on their Bid Form is included as Attachment A to this Document and is titled ***"Responsible Contractor Verification of Compliance"***.

H. **Signer of Certification:** The person who is signing the certification for ***"Certification By Bidder"*** shall be a person who is authorized to sign a document on behalf of the organization which is submitting the bid or is contracted to perform the purposed work.

I. **First-Tier Subcontractors List:** Bidder who is being considered by the Owner for an award of Contract for the Project shall provide to the Owner a list of first-tier subcontractors who they intend to use on the Project prior to the execution of the Contract. Submit a ***"First-Tier Subcontractors List"***, a copy of which is included as Attachment A-1 to this Document.

J. **Additional Subcontractor's List:** If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance. Submit a ***"Additional Subcontractors List"***, a copy of which is included as Attachment A-2 to this Document.

END OF DOCUMENT

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16C.285 RESPONSIBLE CONTRACTOR REQUIREMENT DEFINED.

Subdivision 1. **Definitions.** (a) For purposes of this section, the terms defined in this subdivision have the meanings given them.

(b) "Construction contract" means a contract or subcontract of any tier for work on a project.

(c) "Contractor" means a prime contractor or subcontractor or motor carrier, and does not include a design professional or a material supplier. A "design professional" is a business or natural person retained to perform services on the project for which licensure is required by section 326.02. A "material supplier" is a business or natural person that supplies materials, equipment, or supplies to a subcontractor or contractor on a project, including performing delivery or unloading services in connection with the supply of materials, equipment, or supplies; provided, however, that a material supplier does not include a natural person or business that delivers mineral aggregate such as sand, gravel, or stone that is incorporated into the work under the contract by depositing the material substantially in place, directly or through spreaders, from the transporting vehicle.

(d) "Contracting authority" means a state agency, the Minnesota State Colleges and Universities, the University of Minnesota, the Metropolitan Council, the Metropolitan Airports Commission, or a municipality that enters into a construction contract or authorizes or directs entering into a construction contract.

(e) "Motor carrier" means a business or natural person providing for-hire transportation of materials, equipment, or supplies for a project.

(f) "Municipality" means a county, town, home rule charter or statutory city, school district, housing and redevelopment authority, port authority, economic development authority, sports facilities authority, joint powers board or organization created under section 471.59 or other statute, special district, instrumentality, drainage authority, watershed district, destination medical center corporation, or other municipal corporation or political subdivision of the state authorized by law to enter into contracts.

(g) "Prime contractor" means a vendor that submits a bid or proposal or otherwise responds to a solicitation document of a contracting authority for work on a project or is awarded a construction contract by a contracting authority for work on a project. A prime contractor includes a construction manager for purposes of this section.

(h) "Principal" means an owner holding at least a 25 percent ownership interest in a business.

(i) "Project" means building, erection, construction, alteration, remodeling, demolition, or repair of buildings, real property, highways, roads, bridges, or other construction work performed pursuant to a construction contract.

(j) "Related entity" means:

(1) a firm, partnership, corporation, joint venture, or other legal entity substantially under the control of a contractor or vendor;

(2) a predecessor corporation or other legal entity having one or more of the same principals as the contractor or vendor;

(3) a subsidiary of a contractor or vendor;

(4) one or more principals of a contractor or vendor; and

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(5) a person, firm, partnership, corporation, joint venture, or other legal entity that substantially controls a contractor or vendor.

(k) "Solicitation document" means an invitation to bid, bid specifications, request for proposals, request for qualifications, or other solicitation of contractors for purposes of a construction contract.

(l) "Subcontractor" means a vendor that seeks to enter into a subcontract or enters into a subcontract for work on a project.

(m) "Vendor" means a business, including a construction contractor or a natural person, and includes both if the natural person is engaged in a business.

Subd. 2. **Responsible contractor required.** (a) A contractor must meet the minimum criteria in subdivision 3 to be eligible to be awarded a construction contract as the lowest responsible bidder or the vendor or contractor offering the best value as provided in section 16C.28, 103D.811, 103E.505, 116A.13, 123B.52, 160.17, 160.262, 161.32, 161.3206, 161.3209, 161.38, 162.17, 365.37, 374.13, 375.21, 383C.094, 412.311, 429.041, 458D.21, 469.015, 469.068, 469.101, 471.345, 473.4057, 473.523, 473.652, 473.756, 473J.11, or any of their successor provisions.

(b) This section applies to publicly owned or financed projects where the contracting authority's construction contract with the prime contractor is estimated to exceed $50,000 and is awarded pursuant to a lowest responsible bidder selection method or a best value selection method as provided in paragraph (a). The amount of any tax increment financing must be excluded in determining whether a construction contract exceeds $50,000. A subcontractor or motor carrier must meet the minimum criteria in subdivision 3 to be eligible to be awarded a subcontract on a project regardless of the value of the subcontract.

(c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

Subd. 3. **Minimum criteria.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:

(1) the contractor:

(i) is in compliance with workers' compensation and unemployment insurance requirements;

(ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees;

(iii) has a valid federal tax identification number or a valid Social Security number if an individual; and

(iv) has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative;

(2) the contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:

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(i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period;

(ii) has been issued an order to comply by the commissioner of labor and industry that has become final;

(iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;

(iv) has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;

(v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board;

(vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or

(vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;

(3) the contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;

(4) the contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;

(5) the contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;

(6) the contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and

(7) all subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).

Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

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Subd. 4. **Verification of compliance.** A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section, provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

Subd. 5. **Subcontractor verification.** A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor. If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. **Motor carrier verification.** A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

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Subd. 6. **Additional criteria.** Nothing in this section shall restrict the discretion of a contracting authority to establish additional factors for defining contractor responsibility. This subdivision is not an independent grant of authority to a contracting authority to establish additional minimum criteria pursuant to subdivision 3.

Subd. 7. **Implementation.** The definition of responsible contractor, as defined in subdivision 3, or a statement that the term responsible contractor as used in the solicitation document means a contractor as defined in subdivision 3, shall be included in the solicitation document for all projects covered by this section. The solicitation document for any project shall state that any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project. The solicitation document shall provide that a false statement under oath verifying compliance with any of the minimum criteria shall render the prime contractor or subcontractor or motor carrier that makes the false statement ineligible to be awarded a construction contract on the project and may result in termination of a contract awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. The solicitation document shall state that a prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier and motor carriers, pursuant to subdivision 3, clause (7).

Subd. 8. **Effective date.** This section is effective January 1, 2015, and shall apply to all construction contracts entered into based on solicitation documents issued on or after that date.

History: *2014 c 253 s 1; 2015 c 64 s 1-8; 1Sp2019 c 7 art 3 s 1*

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Edinbrook ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA**. "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

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(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

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P 507-625-5417 F 507-625-4805 E brennan@bcofmn.com

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Joe Brennan
Title: President	**Date:** Jan. 16, 2025
Company Name: Brennan Construction of MN, Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

201 N Riverfront Drive, Suite 210, Mankato, MN 56001 | 3255 Garfield Avenue, Suite 200, Minneapolis, MN 55408
P 507-625-5417 F 507-625-4805 E brennan@bcofmn.com

ATTACHMENT A-1

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Edinbrook ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Joe Brennan
Title: President	**Date:** Jan. 16, 2025
Company Name: Brennan Construction of MN, Inc.	

201 N Riverfront Drive, Suite 210, Mankato, MN 56001 | 3255 Garfield Avenue, Suite 200, Minneapolis, MN 55408
P 507-625-5417 F 507-625-4805 E brennan@bcofmn.com

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: Edinbrook ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. … If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. …

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Joe Brennan
Title: President	**Date:** Jan. 16, 2025
Company Name: Brennan Construction of MN, Inc.	

201 N Riverfront Drive, Suite 210, Mankato, MN 56001 | 3255 Garfield Avenue, Suite 200, Minneapolis, MN 55408
P 507-625-5417 F 507-625-4805 E brennan@bcofmn.com

BCI
CONSTRUCTION, INC.

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: BCI Construction, Inc.
7135 - 5th Avenue NE
Sauk Rapids, MN 56379

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated December 5, 2024 relating to the construction of:

EDINBROOK ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
8925 Zane Avenue North
Brooklyn Park, Minnesota 55443

ATS&R Project Number: 24002

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DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

Two Millun Fur Hundred Eighty eight thousand (Amount In Words) $ 2,488,00 (Amount in Numbers)

ALTERNATE(S):

Alternate 1A - Corridor Column Element Alterations: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 10,000

Alternate 1B - Corridor Column Element Alts with TV Recess: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 12,000

Alternate 2A - Outdoor Medium Classroom Shade Sails: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 69,000

Alternate 2B - Outdoor Large Classroom Shade Sails: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 74,000

Alternate 3 - Outdoor Classroom Large Size Gathering Area: ☒ ADD ☐ DEDUCT ☐ NO CHANGE
$ 38,000

Alternate 4 - Outdoor Classroom Scope Reduction: ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added in Addendum No. 2
$ 16,000

Alternate 5 - Flex Rooms Operable Glass Partition Replacement: ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added in Addendum No. 2
$ 33,000

Alternate 6 - Media Center Shelving by Owner: ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added in Addendum No. 2
$ 85,00

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DOCUMENT 00 41 00

UNIT PRICES:

UP1 - Soil Correction:

☐

PRICE PER CUBIC YARD

$ 80

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1, 2

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 16th day of January, 20 25.

Legal Name of Firm: BCI Construction, Inc.

Street Address: 7135 - 5th Avenue NE

City: Sauk Rapids State: MN Zip Code: 56379

Phone Number: 320-393-3185 Fax Number: 320-393-3186

E-Mail Address: JSperling@BCIConstruction.us

Prime Contact: Josh Sperling

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Osseo - Edinbrook ES 2023 Referendum Alterations
Enclosure with Addendum No. 2
24002

DOCUMENT 00 41 00

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

BCI Construction, Inc. incorporated in the state of Minnesota. Ryan Cross President/CEO

Signature: _____

Name (Typed or Printed): Brian Bankers

Title: Chief Operating Officer

END OF DOCUMENT

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Edinbrook Elementary School 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer: 	**Printed Name:** Brian Bankers
Title: Chief Operating Officer	**Date:** 01-16-2026
Company Name: BCI Construction, Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Edinbrook Elementary School 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Brian Bankers
Title: Chief Operating Officer	**Date:** 01-16-2025
Company Name: BCI Construction, Inc.	

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: Edinbrook Elementary School 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. … If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. …

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Brian Bankers
Title: Chief Operating Officer	**Date:** 01-16-2025
Company Name: BCI Construction, Inc.	

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
BCI Construction, Inc.

7135 5th Avenue NE
Sauk Rapids, MN 56379

SURETY:
(Name, legal status and principal place of business)
Atlantic Specialty Insurance Company
605 Highway 169 North, Suite 800
Plymouth, MN 55441

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
ISD No. 279, Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

BOND AMOUNT: **Five Percent of the Total Amount Bid (5%)**

PROJECT:
(Name, location or address, and Project number, if any)
Edinbrook Elementary School 2023 Referendum Alterations; Brooklyn Park, MN - Project No. 24002

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **8th** day of **January, 2025**

Sherri Diedrich	**BCI Construction, Inc.**
(Witness)	*(Principal)* *(Seal)*
	(Title) Brian Bankers, COO
	Atlantic Specialty Insurance Company
(Witness) Joseph Cardinal	*(Surety)* *(Seal)*
	(Title) Joshua R. Loftis, Attorney-in-Fact

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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061110

ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF Minnesota)

COUNTY OF Benton)

On this 16th day of Jan, in the year 2025, before me personally appeared Brian Bankers, Chief Operating Officer of BCI Construction, Inc., known to me to be the person whose name is subscribed to the instrument, and acknowledge that he/she executed the same.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

SHERRI C. DIEDERICH
NOTARY PUBLIC-MINNESOTA
My Comm. Exp. Jan. 31, 2026

Sherri Diederich, Notary Public

My Commission Expires: Jan 31, 2026

ACKNOWLEDGEMENT OF SURETY

STATE OF Minnesota)

COUNTY OF Hennepin)

On this 8th day of January, in the year 2025, before me personally come(s) Joshua R. Loftis, Attorney-in-Fact of Atlantic Specialty Insurance Company, with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is the Attorney-in-Fact of Atlantic Specialty Insurance Company, the company described in and which executed the within instrument; that he/she know(s) the corporate seal of such Company; and that the seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said Company, and that he/she signed said instrument as Attorney-in-Fact of the said Company by like order.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

Joseph Cardinal, Notary Public

JOSEPH DAVID CARDINAL
Notary Public
Minnesota
My Commission Expires Jan. 31, 2028

My Commission Expires: January 31, 2028

intact INSURANCE

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: **Austin Muehlschlegel, Brian J. Oestreich, Colby D White, Dylan Schaefer, Joseph Cardinal, Joshua R. Loftis, Kristine M Becks, Melinda C. Blodgett, Michelle Morrison, Nathan Weaver, Nicole Stillings, R. W. Frank, R.C. Bowman, Ross S Squires, Ryan-Olivia E Lundy, Sandra M Engstrum, Sarah Dragt, Ted Jorgensen, Tina Domask**, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **unlimited** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this first day of January, 2023.

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

By _____
Sarah A. Kolar, Vice President and General Counsel

STATE OF MINNESOTA
HENNEPIN COUNTY

On this first day of January, 2023, before me personally came Sarah A. Kolar, Vice President and General Counsel of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and she acknowledged the execution of the same, and being by me duly sworn, that she is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.

ALISON D. NASH-TROUT
NOTARY PUBLIC - MINNESOTA
My Commission Expires
January 31, 2030

_____
Notary Public

I, the undersigned, Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

Signed and sealed. Dated 8th day of January, 2025.

ATLANTIC SPECIALTY INSURANCE COMPANY CORPORATE SEAL 1986 NEW YORK

This Power of Attorney expires
January 31, 2030

_____
Kara L.B. Barrow, Secretary

Please direct bond verifications to surety@intactinsurance.com

MORCON CONSTRUCTION

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: MORCON CONSTRUCTION CO., INC.
5151 INDUSTRIAL BLVD NE
FRIDLEY, MN 55421

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated December 5, 2024 relating to the construction of:

EDINBROOK ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
8925 Zane Avenue North
Brooklyn Park, Minnesota 55443

ATS&R Project Number: 24002

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DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

Two million five hundred fifty three thousand two hundred fifty
(Amount In Words)

$ 2,553,250.00
(Amount in Numbers)

ALTERNATE(S):

Alternate 1A - Corridor Column Element Alterations: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 11,000.00

Alternate 1B - Corridor Column Element Alts with TV Recess: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 30,100.00

Alternate 2A - Outdoor Medium Classroom Shade Sails: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 60,000.00

Alternate 2B - Outdoor Large Classroom Shade Sails: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 64,000.00

Alternate 3 - Outdoor Classroom Large Size Gathering Area: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 56,720.00

Alternate 4 - Outdoor Classroom Scope Reduction: ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added in Addendum No. 2

$ 12,350.00

Alternate 5 - Flex Rooms Operable Glass Partition Replacement: ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added in Addendum No. 2

$ 20,000.00

Alternate 6 - Media Center Shelving by Owner: ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added in Addendum No. 2

$ 105,000.00

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DOCUMENT 00 41 00

UNIT PRICES:

UP1 - Soil Correction:

☐

PRICE PER CUBIC YARD

$ 32.00

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: NO. 1, NO. 2

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 16th day of JANUARY, 20 25.

Legal Name of Firm: MORCON CONSTRUCTION CO., INC.

Street Address: 5151 INDUSTRIAL BLVD NE

City: FRIDLEY State: MN Zip Code: 55421

Phone Number: 763-546-6066 Fax Number: 763-546-3129

E-Mail Address: MBLEES@MORCON.COM

Prime Contact: MASON BLEES

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DOCUMENT 00 41 00

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

MORCON CONSTRUCTION CO., INC. IS A CORPORATION IN THE STATE OF MINNESOTA
TONY PETERSON IS PRESIDENT AND JERRY JULLIE IS SECRETARY

Signature: TONY PETERSON

Name (Typed or Printed):

Title: PRESIDENT

END OF DOCUMENT

MORCON CONSTRUCTION INC. CORPORATE SEAL MINNESOTA

© Copyright Armstrong Torseth Skold & Rydeen, Inc.

ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: EDINBROOK ELEMENTARY SCHOOL - 2023 REFERENDUM ALTERATIONS

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** TONY PETERSON
Title: PRESIDENT	**Date:** 1-16-2025
Company Name: MORCON CONSTRUCTION CO., INC.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: EDINBROOK ELEMENTARY SCHOOL - 2023 REFERENDUM ALTERATIONS

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
Semple Excavating & Trucking	St. Paul, MN	Excavation
Julian M. Johnson Construction	Ramsey, MN	Dirt
L+K Tree + Shrub	St. Michael, MN	Landscaping
Paramount Masonry	St. Louis Park, MN	Masonry
Southern MN Woodcraft	Faribault, MN	Finishing
RTL Construction	Shakopee, MN	Drywall
Grappini Brothers	St. Paul, MN	Tile
Master Mechanical	Eagan, MN	Mechanical

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** TONY PETERSON
Title: PRESIDENT	**Date:** 1-16-2025
Company Name: MORCON CONSTRUCTION CO., INC.	

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: EDINBROOK ELEMENTARY SCHOOL - 2023 REFERENDUM ALTERATIONS

Minn. Stat. § 16C.285, Subd. 5. ... If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. ...

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	**Company Address**	**Work To Be Performed**

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer:	**Printed Name:** TONY PETERSON
Title: PRESIDENT	**Date:** 1-16-2025
Company Name: MORCON CONSTRUCTION CO., INC.	

DEPARTMENT OF HUMAN RIGHTS

WORKFORCE
CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **MORCON CONSTRUCTION, INC.** is hereby certified as a contractor under the Minnesota Human Rights Act, § 363A.

Certificate start date: **5/4/2022**

Certificate expiration date: **5/3/2026**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:



Rebecca Lucero, Commissioner

AN EQUAL OPPORTUNITY EMPLOYER
540 Fairview Ave N, Suite 201 • St. Paul, MN 55104 • Tel 651.539.1100
MN Relay 711 or 1.800.627.3529 • Toll Free 1.800.657.3704 • mn.gov/mdhr

DEPARTMENT OF HUMAN RIGHTS

EQUAL PAY
CERTIFICATE OF COMPLIANCE

The Commissioner of the Minnesota Department of Human Rights by the signature below attests that **MORCON CONSTRUCTION, INC.** is hereby certified as a contractor under the Minnesota Human Rights Act, § 363A.44.

Certificate start date: **July 6, 2022**

Certificate expiration date: **July 5, 2026**

Minnesota Department of Human Rights

FOR THE DEPARTMENT BY:



Rebecca Lucero, Commissioner

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
Morcon Construction Co., Inc.

5151 Industrial Boulevard N.E.
Fridley, MN 55421

SURETY:
(Name, legal status and principal place of business)
Liberty Mutual Insurance Company
175 Berkeley Street
Boston, MA 02116

OWNER:
(Name, legal status and address)
ISD No. 279, Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369

BOND AMOUNT: Five Percent of the Total Amount Bid (5%)

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

PROJECT:
(Name, location or address, and Project number, if any)
Edinbrook Elementary School 2023 Referendum Alterations; Brooklyn Park, MN - Project No. 24002

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 6th day of January, 2025

Julie R. Powers
(Witness)

Melinda C Blodgett
(Witness) **Melinda C. Blodgett, Witness as to Surety**

Morcon Construction Co., Inc.
(Principal) *(Seal)*

(Title) TONY PETERSON, PRESIDENT

Liberty Mutual Insurance Company
(Surety) *(Seal)*

(Title) **Nathan Weaver, Attorney-in-Fact**

MORCON CONSTRUCTION, INC. CORPORATE SEAL MINNESOTA

LIBERTY MUTUAL INSURANCE INCORPORATED 1912 MASSACHUSETTS COMPANY

Seal No. 5620

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.

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081110

ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF Minnesota)

COUNTY OF Anoka)

On this 6th day of January, in the year 2025, before me personally appeared Tony Peterson, President of Morcon Construction Co., Inc., known to me to be the person whose name is subscribed to the instrument, and acknowledge that he/she executed the same.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

Julie R Powers
Notary Public
Minnesota
My Commission Expires January 31, 2028

Julie R. Powers
JULIE R. POWERS, Notary Public

My Commission Expires: 1-31-2028

ACKNOWLEDGEMENT OF SURETY

STATE OF Minnesota)

COUNTY OF Hennepin)

On this 6th day of January, in the year 2025, before me personally come(s) Nathan Weaver, Attorney-in-Fact of Liberty Mutual Insurance Company, with whom I am personally acquainted, and who, being by me duly sworn, says that he/she is the Attorney-in-Fact of Liberty Mutual Insurance Company, the company described in and which executed the within instrument; that he/she know(s) the corporate seal of such Company; and that the seal affixed to the within instrument is such corporate seal and that it was affixed by order of the Board of Directors of said Company, and that he/she signed said instrument as Attorney-in-Fact of the said Company by like order.

In WITNESS WHEREOF, I have hereunto set my hands and affixed my official seal, the day and year in this certificate first above written.

MELINDA C. BLODGETT
Notary Public
Minnesota
My Commission Expires Jan. 31, 2028

Melinda C Blodgett
Melinda C. Blodgett, Notary Public

My Commission Expires: January 31, 2028

Liberty Mutual SURETY

POWER OF ATTORNEY

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: **8212823-190054**

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Austin Muehlschlegel; Brian J. Oestreich; Colby D. White; Joseph Cardinal; Joshua R. Loftis; Kristine M. Becks; Melinda C. Blodgett; Michelle Morrison; Nathan Weaver; Nicole Stillings; R. C. Bowman; R. W. Frank; Rachel Thomas; Ross S. Squires; Ryan-Olivia E. Lundy; Sandra M. Engstrum; Sarah Dragt; Ted Jorgensen; Tina Domask

all of the city of St. Louis Park state of MN each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 6th day of December, 2024.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: _____
Nathan J. Zangerle, Assistant Secretary

State of PENNSYLVANIA
County of MONTGOMERY ss

On this 6th day of December, 2024 before me personally appeared Nathan J. Zangerle, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.

Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1126044
Member, Pennsylvania Association of Notaries

By: _____
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS: Section 12. Power of Attorney.
Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts: Section 5. Surety Bonds and Undertakings.
Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes Nathan J. Zangerle, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this **6th** day of **January**, **2025**.

By: _____
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.

DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

Two million six hundred forty nine thousand dollars and 00 cents $ 2,649,000.00

(Amount In Words) (Amount in Numbers)

ALTERNATE(S):

Alternate 1A - Corridor Column Element Alterations: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 16,000 -

Alternate 1B - Corridor Column Element Alts with TV Recess: ☐ ADD ☐ DEDUCT ☐ NO CHANGE

$ 28,000 -

Alternate 2A - Outdoor Medium Classroom Shade Sails: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 116,000 -

Alternate 2B - Outdoor Large Classroom Shade Sails: ☐ ADD ☐ DEDUCT ☐ NO CHANGE

$ 124,000 -

Alternate 3 - Outdoor Classroom Large Size Gathering Area: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 37,000 -

Alternate 4 - Outdoor Classroom Scope Reduction: ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added in Addendum No. 2

$ 9,000 -

Alternate 5 - Flex Rooms Operable Glass Partition Replacement: ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added in Addendum No. 2

$ 39,000 -

Alternate 6 - Media Center Shelving by Owner: ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added in Addendum No. 2

$ 06,000 -

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UNIT PRICES:

UP1 - Soil Correction:

☐

PRICE PER CUBIC YARD

$ 38 00

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: 1, 2

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 16th day of January, 20 25.

Legal Name of Firm: Jorgenson Construction Inc.

Street Address: 9255 East River Road NW

City: Minneapolis State: MN Zip Code: 55433

Phone Number: 763-784-3877 Fax Number: 763-784-1583

E-Mail Address: amanda@jorgensonconstruction.com

Prime Contact: Amanda Bass

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JORGENSON
CONSTRUCTION INC.

9255 East River Road NW
Minneapolis, MN 55433
P 763.784.3877 | F 763.784.1583
www.jorgensonconstruction.com

(Bidder shall copy this form on his own letterhead.) Do Not Back Side Bid Form - Single Sided Only.

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Jorgenson Construction Inc.
9255 East River Road NW
Minneapolis, MN 55433

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated December 5, 2024 relating to the construction of:

EDINBROOK ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
8925 Zane Avenue North
Brooklyn Park, Minnesota 55443

ATS&R Project Number: 24002

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DOCUMENT 00 41 00

Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Jorgenson Construction Inc., Incorporated in the State of Minnesota

Matt Jorgenson, President; Aaron Weed, COO

Signature: 

Name (Typed or Printed): Aaron Weed

Title: COO

END OF DOCUMENT

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AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
Jorgenson Construction, Inc.
9255 East River Road NW, Suite A
Coon Rapids, MN 55433

SURETY:
(Name, legal status and principal place of business)
Fidelity & Deposit Company of Maryland
1299 Zurich Way, 5th Floor
Schaumburg, IL 60196

OWNER:
(Name, legal status and address)
Independent School District #279
11200 93rd Ave. No.
Maple Grove, MN 55369

BOND AMOUNT: Five Percent of Amount Bid (5%)

PROJECT:
(Name, location or address, and Project number, if any)
Edinbrook Elementary School 2023 Referendum Alterations

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 16th day of January, 2025

(Witness)	Jorgenson Construction, Inc. *(Principal)* *(Seal)*
	(Title) Aaron Weed, COO
(Witness)	Fidelity & Deposit Company of Maryland *(Surety)* *(Seal)*
	(Title) Nicole M. Coty Attorney-in-fact

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

Init.
/

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061110

CORPORATE ACKNOWLEDGMENT

STATE OF Minnesota
COUNTY OF Anoka

On the 16th day of January 2025. before me personally appeared, Aaron Weed to me, who being duly sworn, did depose and say: that s/he resides in Mound, MN that s/he is the COO of the Jorgenson Construction, Inc. the corporation described in and which executed the foregoing instrument; that s/he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation; and that s/he signed her/his name thereto by like order.

(SEAL)

SCOTT A GACEK
NOTARY PUBLIC - MINNESOTA
My Commission Expires Jan. 31, 2027

Notary Public

ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF MINNESOTA
COUNTY OF Dakota

On the 16th day of January, 2025 before me personally appeared, Nicole M. Coty to me known, who being duly sworn, did say: that s/he resides in Minnesota that s/he is the aforesaid officer or attorney in fact of Fidelity & Deposit Company of Maryland a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation; and that said instrument as signed and sealed on behalf of said corporation by the aforesaid officer, by authority of its board of directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.

(SEAL)

DREW BOEHNE
Notary Public
Minnesota
My Commission Expires Jan. 31, 2029

Notary Public

ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by Robert D. Murray, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and **appoint Litton E. S. FIELD, JR., Drew BOEHNE, Nicole M. COTY, Jessica A. OLSON, Jacqueline RILEY, Sierra MCQUOID, Mendota Heights, Minnesota,** its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings,** and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 09th day of December, A.D. 2024.

ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND

By: Thomas O. McClennan
Vice President

By: Dawn E. Brown
Secretary

State of Maryland
County of Baltimore

On this 09th day of December, A.D. 2024, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Thomas O. McClellan, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Genevieve M. Maison

GENEVIEVE M. MAISON
NOTARY PUBLIC
BALTIMORE COUNTY, MD
My Commission Expires JANUARY 27, 2025

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify of revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 16th day of January, 2025.



MJ Pethick

Mary Jean Pethick
Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
reportsfclaims@zurichna.com
800-626-4577

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Osseo - Edinbrook ES 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** ... any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project...	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Aaron Weed
Title: COO	**Date:** 1/16/25
Company Name: Jorgenson Construction Inc.	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

MINUTES OF FIRST MEETING OF BOARD OF DIRECTORS

OF

JORGENSON CONSTRUCTION, INC.

The first meeting of the Board of Directors of Jorgenson Construction, Inc. was held in the City of East Bethel, County of Anoka, State of Minnesota, at 1:00 p.m. on April 1, 1983.

Stanley M. Jorgenson, the director, was present. Stanley M. Jorgenson was chosen Chairman of the meeting. Bonnie L. Jorgenson was chosen Secretary of the meeting.

The Chairman stated that the first order of business was the election of officers. The following persons were nominated for the offices set forth after their respective names to serve until their successors are duly elected and qualified:

Stanley M. Jorgenson - Chief Executive Officer
Bonnie L. Jorgenson - Chief Financial Officer

No further nominations being made, the nominations were closed and a vote taken. The Chairman announced that the aforesaid persons had been duly elected to the offices set forth after their respective names to serve until their successors are duly elected and qualified.

On motion duly made and seconded, the following resolutions were unanimously adopted:

RESOLVED, that the form of Stock Certificate submitted to this meeting be adopted as the form of Stock Certificate of this Corporation and that the Chief Executive Officer and Chief Financial Officer are hereby authorized to issue said certificates on behalf of the Corporation.

FURTHER RESOLVED, that this plan shall be and remain in full force and effect from the date hereof for a period of twenty-three months thereafter or the date on which the last share of the Corporation subject to this plan is issued, and shall thereafter terminate.

FURTHER RESOLVED, that this resolution shall not be deemed to be authorizing a public offering or sale of the securities except in accordance with the provisions of State and Federal laws relating to the public sale and offering of securities.

FURTHER RESOLVED, that this plan is adopted pursuant to the provisions of Section 1244 of the Internal Revenue Code of the United States.

There being no further business, on motion duly made and seconded, the meeting was adjourned.

Stanley M Jorgenson
Chief Executive Officer

Attest:

Bonnie L. Jorgenson
Chief Financial Officer

ACTION IN WRITING OF BOARD OF DIRECTORS OF

JORGENSON CONSTRUCTION INC.

The undersigned, being the sole member of the Board of Directors of Jorgenson Construction Inc., a Minnesota corporation, acting pursuant to the provisions of Minnesota Statutes, in lieu of a meeting of the Board Of Directors of this corporation, do hereby adopt the following resolutions, effective March 1, 2020:

RESOLVED: that the following persons are nominated and unanimously elected to the offices set forth after their names, to serve until their successors are duly elected and qualified:

Stanley M. Jorgenson – Chief Executive Officer

Bonnie L. Jorgenson – Chief Financial Officer

Matthew M. Jorgenson – Vice President

Steven McMahon – Vice President of Construction

Aaron Weed – Chief Operating Officer

Stanley M. Jorgenson - Chief Executive Officer

Bonnie L. Jorgenson - Chief Financial Officer

Matthew M. Jorgenson– Vice-President

Steven McMahon – Vice President of Construction

Aaron Weed – Chief Operating Officer

Dated: 3/1/2020

Construction Results Corporation
Trusted Commercial & Industrial General Contractor

5465 Hwy 169 North
Plymouth, MN 55442

763-559-1100 Phone
763-553-0494 Fax

ConstructionResults.com

DOCUMENT 00 41 00

BID FORM

BID TO: ISD 279 - Osseo Area Schools
11200 93rd Avenue North
Maple Grove, Minnesota 55369

BID FROM: Construction Results Corporation
5465 Highway 169 North
Plymouth, MN 55442

In accordance with the Advertisement For Bids and the proposed Bidding Documents prepared by Armstrong, Torseth, Skold and Rydeen, Inc., Architects and Engineers, Minneapolis, Minnesota; Larson Engineering, White Bear Lake, Minnesota; and Hallberg Engineering, White Bear Lake, Minnesota, dated December 5, 2024 relating to the construction of:

EDINBROOK ELEMENTARY SCHOOL
2023 REFERENDUM ALTERATIONS
8925 Zane Avenue North
Brooklyn Park, Minnesota 55443

ATS&R Project Number: 24002

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DOCUMENT 00 41 00

The undersigned, having visited the site of proposed construction and having become thoroughly familiar with local conditions affecting the cost and performance of the Work and with all requirements of the Bidding Documents and related Addenda, hereby purposes and agrees to provide all labor and materials required to construct and complete the Work in accordance with the Bidding Documents and Addenda for the following amounts:

Base Bid For the Work of this Project:

_____ $ 2,653,740.00

(Amount In Words) (Amount in Numbers)

ALTERNATE(S):

Alternate 1A - Corridor Column Element Alterations: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 26,500.00

Alternate 1B - Corridor Column Element Alts with TV Recess: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 42,000.00

Alternate 2A - Outdoor Medium Classroom Shade Sails: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 66,800.00

Alternate 2B - Outdoor Large Classroom Shade Sails: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 70,777.00

Alternate 3 - Outdoor Classroom Large Size Gathering Area: ☒ ADD ☐ DEDUCT ☐ NO CHANGE

$ 6,000.00

Alternate 4 - Outdoor Classroom Scope Reduction: ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added in Addendum No. 2

$ 10,000.00

Alternate 5 - Flex Rooms Operable Glass Partition Replacement: ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added in Addendum No. 2

$ 1,600.00

Alternate 6 - Media Center Shelving by Owner: ☐ ADD ☒ DEDUCT ☐ NO CHANGE
Added in Addendum No. 2

$ 91,000.00

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UNIT PRICES:

UP1 - Soil Correction:

N/A

PRICE PER CUBIC YARD

$ 22.00

Bid Security Attachment: We attach hereto a certified check, cashier's check, or bid bond in the amount of 5 percent of the above Base Bids, made payable to Owner as guarantee of this proposal.

Time of Completion: If this Bid is accepted, we agree to begin work upon receipt of notice to proceed and to complete the work associated with the various dates for the defined phases established in the Bid Documents, unless otherwise modified in the Owner-Contractor Agreement.

Bidding Documents: Bidder acknowledges receipt of the Drawings and Project Manual and affirms that all costs associated with these Documents, and related Addenda, are included in Base Bid sum.

Addendum: Receipt of the following Addenda to the Contract Documents and their costs being incorporated into the Bid is acknowledged (give Addendum numbers):

Addendum Numbers Acknowledged: #1(12/20/24),#2(1/8/25)

Bid Acceptance: If written notice of the acceptance of this Bid is received by the undersigned within 30 days after date set for opening of this Bid, or at any other time thereafter before Bid is withdrawn, the undersigned agrees to enter into and execute a Contract with the Owner in accordance with this Bid as accepted and in a form acceptable to Owner, and to furnish and deliver to Owner the Performance Bond, Payment Bond, and proof of insurance coverage, all within 10 days after notice of acceptance of this Bid.

Execution of Proposal: The entity(ies) signing this proposal is fully authorized to sign on behalf of the named firm and to fully bind the named firm to all of the conditions and provisions of the Contract. This proposal shall remain valid and not be withdrawn for 30 calendar days after bid due date.

Submitted this 16th day of January, 2025.

Legal Name of Firm: Construction Results Corporation

Street Address: 5465 Highway 169 North

City: Plymouth State: MN Zip Code: 55442

Phone Number: 763-559-1100 Fax Number: 763-553-0494

E-Mail Address: Mike.Luurtsema@ConstructionResults.com

Prime Contact: Mike Luurtsema

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Bidder is: (Check One)

[ ] Individual [ ] Partnership [X] Corporation

If Bidder is a corporation, give legal name of corporation, state where incorporated, and names of president and secretary; if a partnership, give names of all individual co-partners composing the firm; and if an individual, give first and last name in full.

Construction Results Corporation Minnesota

Mike Luurtsema – President John Snyder – Secretary

Signature: M. L –

Name (Typed or Printed): Mike Luurtsema

Title: President

END OF DOCUMENT

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ATTACHMENT A

RESPONSIBLE CONTRACTOR VERIFICATION AND CERTIFICATION OF COMPLIANCE

SUBMIT WITH BID FORM AT TIME OF BID

PROJECT TITLE: Edinbrook Elementary School 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 7. **IMPLEMENTATION.** … any prime contractor or subcontractor or motor carrier that does not meet the minimum criteria in subdivision 3 or fails to verify that it meets those criteria is not a responsible contractor and is not eligible to be awarded a construction contract for the project or to perform work on the project…	
Minn. Stat. § 16C.285, Subd. 3. **RESPONSIBLE CONTRACTOR, MINIMUM CRITERIA.** "Responsible contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:	
(1)	The Contractor: (i) is in compliance with workers' compensation and unemployment insurance requirements; (ii) is in compliance with Department of Revenue and Department of Employment and Economic Development registration requirements if it has employees; (iii) has a valid federal tax identification number or a valid Social Security number if an individual; and (iv) has filed a certificate of authority to transact business in Minnesota with the Secretary of State if a foreign corporation or cooperative.
(2)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.03, 181.101, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, sections 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity: (i) repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of $25,000 or more within the three-year period, provided that a failure to pay is "repeated" only if it involves two or more separate and distinct occurrences of underpayment during the three-year period; (ii) has been issued an order to comply by the commissioner of Labor and Industry that has become final; (iii) has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees; (iv) has been found by the commissioner of Labor and Industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27; (v) has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; (vi) has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction; or (vii) has been convicted of a violation of section 609.52, subdivision 2, clause (19).

(3)	The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*
(4)	The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
(5)	The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
(6)	The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions that have authority to debar a contractor; and
(7)	All subcontractors and motor carriers that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses (1) to (6).
	Any violations, suspensions, revocations, or sanctions, as defined in clauses (2) to (5), occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Minn. Stat. § 16C.285, Subd. 5. **SUBCONTRACTOR VERIFICATION.**

A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors.

A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier pursuant to subdivision 3, clause (7). A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

Subd. 5a. Motor carrier verification. A prime contractor or subcontractor shall obtain annually from all motor carriers with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each motor carrier. A prime contractor or subcontractor shall require each such motor carrier to provide it with immediate written notification in the event that the motor carrier no longer meets one or more of the minimum criteria in subdivision 3 after submitting its annual verification. A motor carrier shall be ineligible to perform work on a project covered by this section if it does not meet all the minimum criteria in subdivision 3. Upon request, a prime contractor or subcontractor shall submit to the contracting authority the signed verifications of compliance from all motor carriers providing for-hire transportation of materials, equipment, or supplies for a project.

Minn. Stat. § 16C.285, Subd. 4. **VERIFICATION OF COMPLIANCE.**
A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in subdivision 3, with the exception of clause (7), at the time that it responds to the solicitation document. A contracting authority may accept a signed statement under oath as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. A prime contractor, subcontractor, or motor carrier that fails to verify compliance with any one of the required minimum criteria or makes a false statement under oath in a verification of compliance shall be ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor or motor carrier that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria. A verification of compliance need not be notarized. An electronic verification of compliance made and submitted as part of an electronic bid shall be an acceptable verification of compliance under this section provided that it contains an electronic signature as defined in section 325L.02, paragraph (h).

CERTIFICATION	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **1) My company meets each of the Minimum Criteria to be a responsible contractor as defined herein and is in compliance with Minn. Stat. § 16C.285, and** **2) if my company is awarded a contract, I will submit Attachment A-1 prior to contract execution, and** **3) if my company is awarded a contract, I will also submit Attachment A-2 as required.**	
Authorized Signature of Owner or Officer:	**Printed Name:** Mike Luurtsema
Title: President	**Date:** 1/16/2025
Company Name: Construction Results Corporation	

NOTE: Minn. Stat. § 16C.285, Subd. 2, (c) If only one prime contractor responds to a solicitation document, a contracting authority may award a construction contract to the responding prime contractor even if the minimum criteria in subdivision 3 are not met.

ATTACHMENT A-1

FIRST-TIER SUBCONTRACTORS LIST
SUBMIT PRIOR TO EXECUTION OF A CONSTRUCTION CONTRACT

PROJECT TITLE: Edinbrook Elementary School 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. A prime contractor or subcontractor shall include in its verification of compliance under subdivision 4 a list of all of its first-tier subcontractors that it intends to retain for work on the project. Prior to execution of a construction contract, and as a condition precedent to the execution of a construction contract, the apparent successful prime contractor shall submit to the contracting authority a supplemental verification under oath confirming compliance with subdivision 3, clause (7). Each contractor or subcontractor shall obtain from all subcontractors with which it will have a direct contractual relationship a signed statement under oath by an owner or officer verifying that they meet all of the minimum criteria in subdivision 3 prior to execution of a construction contract with each subcontractor.

First Tier Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed
Lingo Fab, INC.	St. Michael, MN	

*Attach additional sheets as needed for submission of all first-tier subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-1	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All first-tier subcontractors listed on attachment A-1 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer: M. L	**Printed Name:** Mike Luurtsema
Title: President	**Date:** 1/16/2025
Company Name: Construction Results Corporation	

ATTACHMENT A-2

ADDITIONAL SUBCONTRACTORS LIST

PRIME CONTRACTOR TO SUBMIT AS SUBCONTRACTORS ARE ADDED TO THE PROJECT

PROJECT TITLE: Edinbrook Elementary School 2023 Referendum Alterations

Minn. Stat. § 16C.285, Subd. 5. ... If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. ...

Additional Subcontractor Names* (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

*Attach additional sheets as needed for submission of all additional subcontractors.

SUPPLEMENTAL CERTIFICATION FOR ATTACHMENT A-2	
By signing this document I certify that I am an owner or officer of the company, and I swear under oath that: **All additional subcontractors listed on Attachment A-2 have verified through a signed statement under oath by an owner or officer that they meet the minimum criteria to be a responsible contractor as defined in Minn. Stat. § 16C.285.**	
Authorized Signature of Owner or Officer: M. Luurtsema	**Printed Name:** Mike Luurtsema
Title: President	**Date:** 1/16/2025
Company Name: Construction Results Corporation	

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
Construction Results Corporation

5465 Hwy 169 North
Plymouth, MN 55442

SURETY:
(Name, legal status and principal place of business)
Old Republic Surety Company
18500 W. Corporate Drive, Suite 170
Brookfield, WI 53045

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
ISD #279 Osseo Area Schools
11200 93rd Avenue North
Maple Grove, MN 55369
BOND AMOUNT: ***FIVE PERCENT OF AMOUNT BID***

PROJECT:
(Name, location or address, and Project number, if any)
Edinbrook Elementary School 2023 Referendum Alterations

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **16th** day of **January** **2025**

(Witness)

Construction Results Corporation
(Principal) *(Seal)*
(Title)

(Witness)

Old Republic Surety Company
(Surety) *(Seal)*
(Title) **Thomas O. Chambers, Attorney-in-Fact**

Init.
/

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061110

OLD REPUBLIC SURETY COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint:

THOMAS O. CHAMBERS, TODD SCHAAP, ERIC A. OLSON

of FRANKSVILLE, WI

its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, ***(other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, or black lung bonds),*** as follows:

ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18,1982.

RESOLVED that, the president, any vice-president or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

(i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or

(ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or

(iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 30th day of August, 2022

OLD REPUBLIC SURETY COMPANY

Karen J. Haffner
Assistant Secretary

Alan Pavlic
President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 30th day of August, 2022, personally came before me, Alan Pavlic and Karen J Haffner, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.

Kathryn R. Pearson
Notary Public

My Commission Expires: September 28, 2026

(Expiration of notary's commission does not invalidate this instrument)

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

20-0011

Signed and sealed at the City of Brookfield, WI this 16th day of January, 2025

Karen J. Haffner
Assistant Secretary

ORSC 22262 (3-06)

SHOREWEST SURETY SERVICES, INC.

STATE OF WISCONSIN)

COUNTY OF **Milwaukee**)

ON THIS **16th** day of **January**, **2025**, before me, a notary public, within and for said County and State, personally appeared **Thomas O. Chambers** to me personally known, who being duly sworn, upon oath did say that he is the Attorney-in-Fact of and for the **Old Republic Surety Company**, a corporation of **Wisconsin**, created, organized and existing under and by virtue of the laws of the State of **Wisconsin**; that the corporate seal affixed to the foregoing within instrument is the seal of the said Company; that the seal was affixed and the said instrument was executed by authority of its Board of Directors; and the said **Thomas O. Chambers** did acknowledge that he/she executed the said instrument as the free act and deed of said Company.

Rosa Hernandez
Notary Public, **Milwaukee** County, Wisconsin
My Commission Expires **1/22/2027**

ROSA HERNANDEZ NOTARY PUBLIC STATE OF WISCONSIN

Brooklyn Bridge Alliance for Youth
Request for Board Action

Agenda Item:	Board Actions	**Meeting Date:**	November 15, 2023
Attachments:	Amendment to the 2022-2026 Joint Powers Agreement	**Prepared By:**	Joe L. Sathe, Kennedy & Graven Rebecca Gilgen, Executive Director Executive Leadership Team
Item:	3a	**Presented By:**	Rebecca Gilgen, Executive Director

Proposed Action: Approve an amendment to the joint power's dues payment schedule.

Overview

To ensure a sustainable budget for BBAY the board chair requested, and the partners have agreed to a 15% increase for 2024 and 2025. These funds will be used to advance the activities approved by the board in our strategic plan.

Once approved by the board, each BBAY member will take it to their governing bodies for approval. Once approved by each of these bodies, the JPA will be amended.

Budgetary/Fiscal Issues:
This amendment provides for a 15% increase in 2024, and another 15% increase in 2025.

	2022	2023	2024	2025	2026
City of Brooklyn Center	$57,500	$57,500	$66,125	$76,044	$76,044
City of Brooklyn Park	$57,500	$57,500	$66,125	$76,044	$76,044
Hennepin County	$57,500	$57,500	$66,125	$76,044	$76,044
Anoka-Hennepin School District	$5,750	$5,750	$6,613	$7,604	$7,604
Brooklyn Center Schools	$5,750	$5,750	$6,613	$7,604	$7,604
Osseo Area Schools	$11,500	$11,500	$13,225	$15,209	$15,209
Robbinsdale Area Schools	$5,750	$5,750	$6,613	$7,604	$7,604
Hennepin Technical College	$5,750	$5,750	$6,613	$7,604	$7,604
North Hennepin Community College	$5,750	$5,750	$6,613	$7,604	$7,604
	$212,750	$212,750	$244,663	$281,362	$281,361
			$31,913	$36,699	

Attachments:
Amendment

THE BROOKLYN BRIDGE ALLIANCE FOR YOUTH

FIRST AMENDMENT TO THE A JOINT POWERS AGREEMENT

2022-2026

The parties to the Brooklyn Bridge Alliance for Youth 2022-2026 Joint Powers Agreement ("Agreement"), a joint powers agreement authorized under Minnesota Statutes, section 471.59, which is effective until December 31, 2026, desire to execute this amendment to the Agreement ("Amendment"), to be effective upon execution by the parties to the Agreement: the City of Brooklyn Center, City of Brooklyn Park, Hennepin County, Anoka-Hennepin School District, Brooklyn Center Schools, Osseo Area Schools and Robbinsdale Area Schools, Hennepin Technical College, North Hennepin Community College all of which are governmental units within the State of Minnesota.

RECITALS

1. In accordance with Article V of the Agreement, "[w]ith the support of two-thirds of Directors, the Chair may request and the Members shall pay an increase in these amounts of up to an additional 15 (fifteen) percent for each year this Agreement is in effect."

2. On November 15, 2023, Chair Graves requested that Members increase funding by up to an additional fifteen percent (15%) for the years 2024 and 2025 and more than two-thirds of Directors voted in favor of the increase.

3. To effectuate this increase and reflect the intention of the parties, the parties desire to amend the Agreement by replacing the contribution amounts provided in Article 5 as provided in this Amendment.

AMENDMENT

Section 1. Article V of the Agreement is hereby amended by adding the double-underlined language and removing the ~~struck-through~~ language as follows:

ARTICLE V. FINANCING

Section 5.1. Funding. Operating funds of the Alliance shall be provided and furnished in each calendar year by each of the Members in accordance with the following schedule:

	2022	2023	2024	2025	2026
City of Brooklyn Center	$ 57,500	$ 57,500	~~$ 57,500~~ $ 66,125	~~$ 57,500~~ $76,044	$76,044
City of Brooklyn Park	$ 57,500	$ 57,500	~~$ 57,500~~ $ 66,125	~~$ 57,500~~ $76,044	$76,044
Hennepin County	$ 57,500	$ 57,500	~~$ 57,500~~ $ 66,125	~~$ 57,500~~ $76,044	$76,044
Anoka-Hennepin School District	$ 5,750	$ 5,750	~~$ 5,750~~ $6,613	~~$ 5,750~~ $7,604	$7,604
Brooklyn Center Schools	$ 5,750	$ 5,750	~~$ 5,750~~ $6,613	~~$ 5,750~~ $7,604	$7,604
Osseo Area Schools	$ 11,500	$ 11,500	~~$ 11,500~~ $13,225	~~$ 11,500~~ $15,209	$15,209
Robbinsdale Area Schools	$ 5,750	$ 5,750	~~$ 5,750~~ $6,613	~~$ 5,750~~ $7,604	$7,604
Hennepin Technical College	$ 5,750	$ 5,750	~~$ 5,750~~ $6,613	~~$ 5,750~~ $7,604	$7,604
North Hennepin Community College	$ 5,750	$ 5,750	~~$ 5,750~~ $6,613	~~$ 5,750~~ $7,604	$7,604

For each calendar year, funds shall be provided by the Alliance Members within thirty (30) days of receipt of a copy of the budget approved by the Board, submitted on an annual basis. With the support of two-thirds of Directors, the Chair may request and the Members shall pay an increase in these amounts of up to an additional 15 (fifteen) percent for each year this Agreement is in effect.

Section 2. All other terms contained in the Agreement shall remain unchanged and in full force and effect until expiration and termination

of the Agreement.

Section 3. This Amendment shall become effective upon approval and execution by the following parties: City of Brooklyn Center, City of Brooklyn Park, Hennepin County, Anoka-Hennepin School District, Brooklyn Center Schools, Osseo Area Schools, Robbinsdale Area Schools, North Hennepin Community College and Hennepin Technical College.

City of Brooklyn Center

By: _____
Its: _____

And by: _____
Its: _____

City of Brooklyn Park

By: _____
Its: _____

And by: _____
Its: _____

Hennepin County

By: _____
Its: _____

And by: _____
Its: _____

Anoka-Hennepin School District

By: _____
Its: _____

And by: _____
Its: _____

Brooklyn Center Schools

By: _____
Its: _____

And by: _____
Its: _____

Osseo Area Schools

By: _____
Its: _____

And by: _____
Its: _____

Robbinsdale Area Schools

By: _____
Its: _____

And by: _____
Its: _____

Hennepin Technical College

By: _____
Its: _____

And by: _____
Its: _____

North Hennepin Community College

By: _____
Its: _____

And by: _____
Its: _____

DocuSign Envelope ID: 37489958-84FE-4DA3-B9A5-FB1226F3BCBD

THE BROOKLYN BRIDGE ALLIANCE FOR YOUTH

A JOINT POWERS AGREEMENT

2022-2026

The parties to this Agreement may include the City of Brooklyn Center, City of Brooklyn Park, Hennepin County, Anoka-Hennepin School District, Brooklyn Center Schools, Osseo Area Schools and Robbinsdale Area Schools, Hennepin Technical College, North Hennepin Community College all of which are governmental units within the State of Minnesota. This Agreement is made pursuant to Minnesota Statutes, Section 471.59.

ARTICLE I. GENERAL PURPOSE

The general purpose of this Agreement is to create a collaborative initiative through which the parties may cooperatively create a community-wide vision that will focus on developing a detailed action plan to collaborate in support of positive youth development opportunities for all youth in Brooklyn Center and Brooklyn Park. The parties hereby form a joint powers organization for that purpose, which shall be named The Brooklyn Bridge Alliance for Youth (herein referred to as the "Alliance"). The Alliance will concentrate on encouraging community partnerships that will improve the factors building positive youth development and diminish or eliminate influences that limit healthy youth development. The Alliance will serve as a formal collaborative structure to assemble permanent partnerships within and across member organizations that will be responsible for implementing this action plan.

ARTICLE II. PARTIES

Section 2.1. Eligible Members. The governmental units that are eligible to become parties to this Agreement are the City of Brooklyn Center, the City of Brooklyn Park, Hennepin County, Anoka-Hennepin School District, Brooklyn Center Schools, Osseo Area Schools, Robbinsdale Area Schools, Hennepin Technical College, North Hennepin Community College and such other governmental units as are admitted in accordance with Section 2.2.

Section 2.2. Additional Members. Any additional governmental unit desiring to enter into this Agreement shall seek approval of the Alliance Board of Directors.

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If the Board approves the addition of the proposed Member it shall specify the contribution to be made by the proposed Member in accordance with Section 5.1.

Section 2.3 Membership Process. Governmental units authorized to become a Member under Section 2.1 or 2.2 will become a Member upon filing of a duly executed copy of this Agreement, together with a certified copy of the authorizing resolution or other action, with the Fiscal Agent.

ARTICLE III. MEETINGS, ELECTIONS, AND DUTIES OF COMMITTEE MEMBERS

Section 3.1. Fiscal Agent. The City of Brooklyn Park will act as the fiscal agent ("Fiscal Agent") of the Alliance unless otherwise specified by the Board of Directors. The Fiscal Agent may be authorized by the Board to hire employees or contract for services as necessary to carry out the functions of the Alliance. The Alliance shall defend and indemnify the Fiscal Agent by, and to the extent of, insurance coverage, to protect against claims arising out of the actions and inactions of the Fiscal Agent in providing financial services and hiring employees or contracting for services to the Alliance under this Section 3.1.

Section 3.2. Alliance Board of Directors. Members will make appointments to the Alliance Board of Directors as follows:

3.2.1 Voting Directors. Each Member will appoint one member of its governing body as a voting Director of the Alliance Board of Directors, except that the voting Directors from Hennepin Technical College and North Hennepin Community College will be their respective Presidents.

3.2.2 Alternate Directors. Each Member shall appoint an Alternate Director who may participate in Board meetings but may only vote in the absence of that Member's Director.

3.2.3 Additional Voting Directors. The city managers of the cities of Brooklyn Center and Brooklyn Park shall each appoint two additional Directors, one from each city's police department and one from each city's parks and recreation department. Such additional Directors shall each have one vote. Board members shall serve at the pleasure of the appointing authority.

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3.2.4 Youth Directors. The Board of Directors will include four seats to be filled by individuals representing the community being served by the Board's purpose who, at the time of appointment, are at least 18 years old but have not yet turned 25 years old. These four Directors will be appointed as follows:

1. One appointed by Hennepin Technical Community College President and who is or was a student at Hennepin Technical Community College.

2. One appointed by North Hennepin Community College President and who is or was a student at North Hennepin Community College.

3. Two Directors appointed by the Alliance Executive Director as advised by the Brooklyns Youth Council members, and who has attended one of the Member school districts or colleges or lives in either Brooklyn Center or Brooklyn Park.

Section 3.3. Terms. Directors shall serve two-year terms. If a Director is unable to complete their term, a replacement will be appointed for the remainder of the unfinished term.

Section 3.4. Officers. At the first organizational meeting of the Alliance, the Board shall elect from its members a Chair and Vice Chair or co-Chairs, a Secretary and a Treasurer. The office of Secretary and Treasurer may be combined. The new officers shall take office for the calendar year in which they are elected. An officer may serve only while a Director. The Board may appoint a Recording Secretary and Assistant Treasurer who need not be Directors.

Section 3.5. Meetings. At the first organizational meeting, or as soon thereafter as may reasonably be done, the Board shall determine its procedures, including the time, place, and frequency of its meetings. The Chair shall ensure that notice by email, mail or personal delivery shall be given of the time and place of the meeting to all Directors. The Alliance shall comply with the requirement of the Minnesota Open Meeting Law, Minn. Statutes, Chapter 13D.

Section 3.6. Duties of Alliance Members. The Alliance and its Members will work to support the shared vision and implement strategies that best leverage resources, both human and financial, to improve access and quality of positive youth development opportunities.

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ARTICLE IV. ALLIANCE POWERS

Section 4.1. Employment. The Board may employ permanent and temporary employees, as it may require, and determine their qualifications, duties and compensation.

Section 4.2. Local Services. The Board may use the services of staff of any Member on such terms and conditions as are agreed upon by the Board and the Member.

Section 4.3. Contracts. The Board may execute contracts or other instruments as are necessary for the purposes of this Agreement.

Section 4.4. Task Force Members. The Board may appoint such task forces or committees as it deems necessary. The task forces or committees so appointed may include persons who are not Directors and representatives of parties that are not Members but must include a representative of at least one Member.

Section 4.5. Expenditures. The Board may receive and expend funds from public and private sources for its purposes. The Board may accept gifts or grants of money or other property for its purposes.

Section 4.6. Insurance. The Board shall procure public liability insurance with such limits as it deems appropriate. However, such insurance shall provide coverage for at least the amount of the liability limits set forth in Minnesota Statutes, Section 466.04. In addition, the Board shall procure insurance for the benefit of the Fiscal Agent to cover the indemnification obligation of the Alliance under Section 3.1.

Section 4.7. General. The Alliance may take all such other actions as are necessary or convenient to carry out its purposes.

ARTICLE V. FINANCING

Section 5.1. Funding. Operating funds of the Alliance shall be provided and furnished in each calendar year by each of the Members in accordance with the following schedule:

	2022	2023	2024	2025	2026
City of Brooklyn Center	$ 57,500	$ 57,500	$ 57,500	$ 57,500	$ 57,500

DocuSign Envelope ID: 37489958-84FE-4DA3-B9A5-FB1226F3BCBD

City of Brooklyn Park	$ 57,500	$ 57,500	$ 57,500	$ 57,500	$ 57,500
Hennepin County	$ 57,500	$ 57,500	$ 57,500	$ 57,500	$ 57,500
Anoka-Hennepin School District	$ 5,750	$ 5,750	$ 5,750	$ 5,750	$ 5,750
Brooklyn Center Schools	$ 5,750	$ 5,750	$ 5,750	$ 5,750	$ 5,750
Osseo Area Schools	$ 11,500	$ 11,500	$ 11,500	$ 11,500	$ 11,500
Robbinsdale Area Schools	$ 5,750	$ 5,750	$ 5,750	$ 5,750	$ 5,750
Hennepin Technical College	$ 5,750	$ 5,750	$ 5,750	$ 5,750	$ 5,750
North Hennepin Community College	$ 5,750	$ 5,750	$ 5,750	$ 5,750	$ 5,750

For each calendar year, funds shall be provided by the Alliance Members within thirty (30) days of receipt of a copy of the budget approved by the Board, submitted on an annual basis. With the support of two-thirds of Directors, the Chair may request and the Members shall pay an increase in these amounts of up to an additional 15 (fifteen) percent for each year this Agreement is in effect.

Section 5.2. Base Budget. For each calendar year, the Board shall prepare a budget as soon as is practicable after its organization. Each year thereafter, the Board shall prepare an annual base budget for the ensuing calendar year. The budget shall show estimated expenses of operation and the amount to be paid by each of the Members, to be apportioned among them, up to the amount specified in Section 5.1. If a majority of the Directors vote in favor of the budget and if those voting in favor include representatives of half or more of the Members, the budget shall be approved. After the base budget has been approved, the Chair shall give written notice to each of the Members of the amount owing for the base budget. The funds for such budget shall be provided by Members within thirty (30) days of written notice. If the amount of the budget is less than the sum of the contributions of the Member listed in Section 5.1, the contribution of each Member shall be prorated on the basis of the amounts listed in Section 5.1.

Section 5.3. Supplementary Budget. The Chair may prepare and provide a supplementary budget in addition to the base budget. Any funding of the supplementary budget shall be by voluntary contributions by Members, income, gifts, grants and sources other than public funds provided under subsections 5.1 and 5.2. The supplementary budget shall be approved in the same manner as the base budget.

DocuSign Envelope ID: 37489958-84FE-4DA3-B9A5-FB1226F3BCBD

Section 5.4. Interest. Interest accrued on Alliance funds may be used by the Board for any lawful purpose.

ARTICLE VI. WITHDRAWAL

Any Member may at any time give written notice of withdrawal from the Alliance. Withdrawal after January 1st of any year shall not relieve the Member from its obligation to contribute its share to the budget for that year in accordance with Article V.

ARTICLE VII. DISSOLUTION

Section 7.1. Dissolution. The organization shall be dissolved upon adoption of resolutions of dissolution by a majority of all remaining Members of the Alliance.

Section 7.2. Assets Upon Dissolution. Upon dissolution, the remaining non-cash assets of the organization, after payment of all obligations, shall be distributed among the remaining Members as determined by the Board. Cash assets shall be distributed among remaining Members prorated by their cumulative contributions made in accordance with Sections 5.1 and 5.2.

ARTICLE VIII. DURATION

This Agreement shall continue in effect until December 31, 2026 unless the parties agree upon an Agreement extension. Upon termination, assets shall be distributed in accordance with Section 7.2.

ARTICLE IX. EFFECTIVE DATE.

This Agreement shall become effective upon approval and execution by the following parties: City of Brooklyn Center, City of Brooklyn Park, Hennepin County, Anoka-Hennepin School District, Brooklyn Center Schools, Osseo Area Schools, Robbinsdale Area Schools, North Hennepin Community College and Hennepin Technical College.

City of Brooklyn Center

DocuSigned by:

By: Mike Elliott
246E8CE578AD4F3...

Its: Mayor

DocuSign Envelope ID: 37489958-84FE-4DA3-B9A5-FB1226F3BCBD

And by: DocuSigned by: Reggie Edwards
137270B583524B5...
Its: City Manager

City of Brooklyn Park

By: DocuSigned by: Lisa Jacobson
E93A9F445EC544B...
Its: Mayor

And by: DocuSigned by: Jay Stroebel - BP City Manager
D91838EB5D094C5...
Its: City Manager

Hennepin County

By:
Its: Chair, Board of Commissioners

And by:
Its: County Administrator

Anoka-Hennepin School District

By: DocuSigned by: Marci Anderson - Chair
D8AFDEFE60EC4Z1...
Its: Board Chair

And by: DocuSigned by:
9477EBBD0AC046C...
Its: Clerk

Brooklyn Center Schools

By: DocuSigned by: Cheryl Jechorek - BCCS Board Chair
9F70170609CB4CA...
Its: Board Chair

And by: DocuSigned by:
57B3B5F4C1E94F7...
Its: School board clerk

DocuSign Envelope ID: 37489958-84FE-4DA3-B9A5-FB1226F3BCBD

Osseo Area Schools

By: _____
Its: School Board Chair

And by: _____
Its: School Board Clerk

Robbinsdale Area Schools

By: DocuSigned by: _____
CC67BA8DE706487...
Its: Chair

And by: DocuSigned by: _____
3F18BF7DA4AD453...
Its: Clerk

Hennepin Technical College

By: DocuSigned by: Dr. Merrill Irving
C925DF8DF16A465...
Its: President

And by: DocuSigned by: Jessica Lauritsen
5D1FF2C13C994FC...
Its: Vice President of Student Affairs

North Hennepin Community College

By: DocuSigned by: Dr. Rolando Garcia
55034256F6B44FC...
Its: President

And by: DocuSigned by: Jesse Mason - MHCC
86EF9C2F013943A...
Its: Provost/Vice President of Academic and Student Affairs

Date February 25, 2025

RESOLUTION

DELEGATION OF AUTHORITY BY THE SCHOOL BOARD OF INDEPENDENT SCHOOL DISTRICT NO. 279
TO CERTAIN EMPLOYEES SERVING AS FEDERAL GRANT BUDGET MANAGERS

WHEREAS, the Independent School District No. 279 (hereinafter ISD279) School Board is authorized by Minnesota Statutes§ 123B.02, subdivision 1 to have general charge of the business of the school district; and

WHEREAS, in accordance with that authority, the ISD279 School Board approves federal grant applications and the expenditure of funds received through federal grant applications among other contracts or agreements necessary for the operation of the school district; and

WHEREAS, the execution of an application for federal grants and the budget management of federal grants approved by the School Board is a function that does not require the exercise of independent authority and may therefore be delegated; and

WHEREAS, on October 22, 2024 the school board authorized federal grant budget managers to legally bind and since October 22, 2024, changes have occurred affecting this authority.

NOW THEREFORE IT IS HEREBY RESOLVED that the following federal grant budget managers are authorized to bind ISD 279 for fiscal year 2025 in the application for and management of the identified federal grant budgets within the annual budgets adopted by the ISD 279 school board

Grant Manager	Grant
Emily Watts	Adult Basic Education (ABE)
Ethan Neerdaels	American Indian Education
Kristine Solyst	American Rescue Plan (ARP) – Homeless II
Sonnie Buerskin	BrightWorks – VPK Language Kits
Jill Kind	Carl Perkins
Jill Kind	Carl Perkins Reserve
Jeff Ansorge	Farm to School
Jeffrey Ansorge	Fresh Fruit and Vegetable Program
Sonni Buerskin	General Special Education
Kate Emmons	General Special Education
Jill Lesne	Infant and Toddler Program, Ages 0-2
PC Clymer	Life and Vocational Skills
Sonni Buerskin	Mandatory Coordinated Early Intervening Services (CEIS)
Kate Emmons	Mandatory Coordinated Early Intervening Services (CEIS)
Kristine Solyst	McKinney Vento Homeless Children
Jill Lesne	Part C Innovations (EQIP)
Jill Lesne	Preschool Incentive, Ages 3-5
Jill Lesne	State Systematic Improvement Plan - SSIP
Jessica Nanti	Stronger Connections
Kari Vollrath	Title I – Improving the Academic Achievement of the Disadvantaged
Emily Woolsey	Title II – Teacher and Principal Training and Recruitment
Kiersten Nicholson	Title III – English Language Acquisition
Jill Kind	Title IV – Student Support and Academic Enrichment

BE IT FURTHER RESOLVED that the above-identified budget managers have the authority necessary to certify the truth, accuracy and completeness of annual and final fiscal reports or vouchers requesting payment required by the terms and conditions of the federal grant award and approved project budgets.

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P253029
NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
jess.fredrickson@highpointnetworks.com
26561
HIGH POINT NETWORKS LLC
728 E BEATON DRIVE
SUITE 200
WEST FARGO ND 58078
ATTN: JESS FREDRICKSON

SHIP TO
ESC - INFORMATION SYSTEMS
ISD 279 WAREHOUSE
9375 ZACHARY LN N
MAPLE GROVE MN 55369
ATTN: GERALD EDWARDS SR

ORDER DATE: 02/10/25	BUYER: LIA VANG	REQ. NO.: R253963	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: NO FREIGHT CHARGE	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order comments: Pricing and additional scope of work per attached Quote #: 137876 NASPO ValuePoint MNNVP-134 HPE Partner#10103720 State Contract Number: 239152 Proposal Summary: High Point Networks (HPN) and Hewlett Packard Enterprise (HPE) to refresh existing SimpliVity Stretched Cluster at ESC and Park Center HS. The proposal also includes an Immutable backup server to replace the existing long term backup SAN that is nearing end of support: Nimble HF20C. Term 12 months ***************		
01	1437.52	EA	2025 DATA CENTER PLANNING - REFRESH DAC CABLES SUBTOTAL $1,437.52	1.0000	1,437.52
02	458903.44	EA	PCBE STRETCHED CLUSTER AT ESC & PARK CENTER HS SUBTOTAL $458,903.44	1.0000	458,903.44
03	23595.26	EA	IMMUTABLE STORAGE -LT BACKUPS AT PARK	1.0000	23,595.26

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	05006200795000 555	509,912.22	

PAGE TOTAL $ 483,936.22
TOTAL $

This order is exempt from federal excise tax and state tax. #8004606. No alteration of this order is approved without prior written consent of the Purchasing Department. By acceptance of this Purchase Order, vendor agrees to ISD 279 Terms and Conditions. www.district279.org. It is the responsibility of the vendor to review T&C.

349

Jennifer Jaulle
Interim Coordinator, Purchasing & Warehouse
APPROVED BY

For Network

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P253029
NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
jess.fredrickson@highpointnetworks.com
26561
HIGH POINT NETWORKS LLC
728 E BEATON DRIVE
SUITE 200
WEST FARGO ND 58078
ATTN: JESS FREDRICKSON

SHIP TO
ESC - INFORMATION SYSTEMS
ISD 279 WAREHOUSE
9375 ZACHARY LN N
MAPLE GROVE MN 55369
ATTN: GERALD EDWARDS SR

ORDER DATE: 02/10/25	BUYER: LIA VANG	REQ. NO.: R253963	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: NO FREIGHT CHARGE	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			CENTER HS SUBTOTAL $23,595.26		
04	1.00	EA	VMWARE TO BROADCOM TRANSITION SUBSCRIPTION LICENSES - 1 YEAR SUBSCRIPTION SUBTOTAL $4,560.00	4560.0000	4,560.00
05	21416.00	EA	HPN INSTALLATION SUBTOTAL $21,416.00	1.0000	21,416.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE

PAGE TOTAL $ 25,976.00
TOTAL $ 509,912.22

This order is exempt from federal excise tax and state tax. #8004606. No alteration of this order is approved without prior written consent of the Purchasing Department. By acceptance of this Purchase Order, vendor agrees to ISD 279 Terms and Conditions. www.district279.org. It is the responsibility of the vendor to review T&C.

350

Interim Coordinator, Purchasing & Warehouse

APPROVED BY

For Network

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P252907

NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
dale.mueller@hbsponline.com
26549 FAX: 952-746-8061
OLYMPUS LOCKERS & STORAGE PRODUCTS
6213 BURY DR
EDEN PRAIRIE MN 55346-1720

ATTN: DALE MUELLER

SHIP TO
ESC - CUSTODIAL & MAINTENANCE
ISD 279 WAREHOUSE
9375 ZACHARY LN N
MAPLE GROVE MN 55369

ATTN: JEFF ARTHURS

ORDER DATE: 01/28/25	BUYER: MELANIE DURAND	REQ. NO.: R253856	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: NO FREIGHT CHARGE	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order Comments: Details per attached Proposal dated 1/24/25 Olympus Lockers Contract #21.9 **********		
01	1.00		FURNISH AND INSTALL ALL WELDED ZEUS INTERNAL ANGLE IRON LOCKERS, HARDWOOD BENCHES AND SHELVING WITH SUPPORTS AT OSSEO SENIOR HIGH TO MATCH MAPLE GROVE HS	489968.0000	489,968.00
02	1.00		PERFORMANCE AND PAYMENT BOND	8790.0000	8,790.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	16005870000000 520	498,758.00	2425-59

PAGE TOTAL $	498,758.00
TOTAL $	498,758.00

This order is exempt from federal excise tax and state tax. #8004606. No alteration of this order is approved without prior written consent of the Purchasing Department. By acceptance of this Purchase Order, vendor agrees to ISD 279 Terms and Conditions. www.district279.org. It is the responsibility of the vendor to review T&C.

351

Interim Coordinator, Purchasing & Warehouse

APPROVED BY

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P252890

NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
smoen@braunintertec.com
15278 FAX: 952-995-2020
BRAUN INTERTEC CORPORATION
11001 HAMPSHIRE AVE S
MINNEAPOLIS MN 55438

ATTN: STEVE MOEN

SHIP TO
ESC - CUSTODIAL & MAINTENANCE
ISD 279 WAREHOUSE
9375 ZACHARY LN N
MAPLE GROVE MN 55369

ATTN: JEFF ARTHURS

ORDER DATE: 01/27/25	BUYER: MELANIE DURAND	REQ. NO.: R253801	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: NO FREIGHT CHARGE	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order Comments: Per attached Proposal QTB207903 **********		
01	1.00		SPECIAL CONSTRUCTION AND MATERIALS TESTING FOR NEW ELEMENTARY PROJECT	180530.0000	180,530.00
02	1.00		BUILDING ENVELOPE CONSULTING, OBSERVATIONS AND TESTING	19028.0000	19,028.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	16005870000000 520	199,558.00	2425-06

PAGE TOTAL $	199,558.00
TOTAL $	199,558.00

This order is exempt from federal excise tax and state tax. #8004606. No alteration of this order is approved without prior written consent of the Purchasing Department. By acceptance of this Purchase Order, vendor agrees to ISD 279 Terms and Conditions. www.district279.org. It is the responsibility of the vendor to review T&C.

352

Facilities for new school

Interim Coordinator, Purchasing & Warehouse

APPROVED BY

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P253174

NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
shaneb@dalsin.com
55531 FAX: 612-729-9330
JOHN A DAISIN & SON INC
2830 - 20TH AVENUE S
MINNEAPOLIS MN 55407

ATTN: SHANE BURNS

SHIP TO
ESC - CUSTODIAL & MAINTENANCE
ISD 279 WAREHOUSE
9375 ZACHARY LN N
MAPLE GROVE MN 55369

ATTN: JEFF ARTHURS

ORDER DATE: 02/21/25	BUYER: MELANIE DURAND	REQ. NO.: R254217	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: NO FREIGHT CHARGE	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order Comments: Purchase order awarded to John A. Dalsin & Son Inc., in the amount of $1,401,541.00, in accordance with the Terms and Conditions outlined within the AEPA #021-D Roofing and Building Envelope Services Master Contract and related project documents. **********		
01	1.00		REROOFING AT BROOKLYN MIDDLE SCHOOL AS PER ATTACHED PROPOSAL. AEPA CONTRACT IFB #021-D -350583 ROOFING PRODUCTS AND SERVICES	1392500.0000	1,392,500.00
02	1.00		PERFORMANCE AND PAYMENT BOND.	9041.0000	9,041.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	06005867383000 522	1,401,541.00	2526-24

PAGE TOTAL $	1,401,541.00
TOTAL $	1,401,541.00

This order is exempt from federal excise tax and state tax. #8004606. No alteration of this order is approved without prior written consent of the Purchasing Department. By acceptance of this Purchase Order, vendor agrees to ISD 279 Terms and Conditions. www.district279.org. It is the responsibility of the vendor to review T&C.

353

Jennifer Jaulle
Interim Coordinator, Purchasing & Warehouse

APPROVED BY

Facilities for BMS

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P253176

NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
shaneb@dalsin.com
55531 FAX: 612-729-9330
JOHN A DAISIN & SON INC
2830 - 20TH AVENUE S
MINNEAPOLIS MN 55407

ATTN: SHANE BURNS

SHIP TO
ESC - CUSTODIAL & MAINTENANCE
ISD 279 WAREHOUSE
9375 ZACHARY LN N
MAPLE GROVE MN 55369

ATTN: JEFF ARTHURS

ORDER DATE: 02/21/25	BUYER: MELANIE DURAND	REQ. NO.: R254223	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: NO FREIGHT CHARGE	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order Comments: Purchase order awarded to John A. Dalsin & Son Inc., in the amount of $420,956.00, in accordance with the Terms and Conditions outlined within the AEPA #021-D Roofing and Building Envelope Services Master Contract and related project documents. **********		
01	1.00		ROOF REPLACEMENT AT BASSWOOD AS PER ATTACHED PROPOSAL. AEPA CONTRACT IFB #021-D 350584 ROOFING PRODUCTS AND SERVICES	417300.0000	417,300.00
02	1.00		PERFORMANCE AND PAYMENT BOND	3656.0000	3,656.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	06005867383000 522	420,956.00	2526-24

PAGE TOTAL $	420,956.00
TOTAL $	420,956.00

This order is exempt from federal excise tax and state tax. #8004606. No alteration of this order is approved without prior written consent of the Purchasing Department. By acceptance of this Purchase Order, vendor agrees to ISD 279 Terms and Conditions. www.district279.org. It is the responsibility of the vendor to review T&C.

354

Jennifer Jaulle
Interim Coordinator, Purchasing & Warehouse

APPROVED BY

Facilities for BW

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P253177

NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
thomas.powell@trane.com
02314
TRANE
775 VANDALIA STREET
ST PAUL MN 55114

ATTN: THOMAS POWELL

SHIP TO
MAPLE GROVE SENIOR HIGH
9800 FERNBROOK LN
ATTN: RECEIVING ROOM
MAPLE GROVE MN 55369

ATTN: ROSS LUKEN

ORDER DATE: 02/21/25	BUYER: MELANIE DURAND	REQ. NO.: R254234	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: NO FREIGHT CHARGE	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order Comments: Per attached Omnia Coop quote: S3-32-10011-25-004 OMNIA Racine #3341 **********		
01	1.00		MATERIAL FOR NEW BUILDING AUTOMATION CONTROLS AT MGSH AS DEFINED IN THE PROJECT SPECIFICATIONS AND BLUEPRINTS INCLUDING ALTERNATE 1	443677.0000	443,677.00
02	1.00		LABOR FOR ALL NEW BUILDING AUTOMATION CONTROLS	1362361.0000	1,362,361.00
03	1.00		PERFORMANCE BOND	18243.0000	18,243.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	05005865380000 522	1,824,281.00	2425-07

PAGE TOTAL $	1,824,281.00
TOTAL $	1,824,281.00

This order is exempt from federal excise tax and state tax. #8004606. No alteration of this order is approved without prior written consent of the Purchasing Department. By acceptance of this Purchase Order, vendor agrees to ISD 279 Terms and Conditions. www.district279.org. It is the responsibility of the vendor to review T&C.

355

Jennifer Jaulle
Interim Coordinator, Purchasing & Warehouse

APPROVED BY

Facs for MGSH

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P253188

NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
rpalmer@tremcoinc.com
18228 FAX: 216-292-5167
TREMCO/WEATHERPROOFING TECH INC
3735 GREEN ROAD
BEACHWOOD OH 44122

ATTN: RYAN PALMER

SHIP TO
ESC - CUSTODIAL & MAINTENANCE
ISD 279 WAREHOUSE
9375 ZACHARY LN N
MAPLE GROVE MN 55369

ATTN: JEFF ARTHURS

ORDER DATE: 02/21/25	BUYER: MELANIE DURAND	REQ. NO.: R254255	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: NO FREIGHT CHARGE	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order Comments: Per attached specs and proposal AEPA contract #IFB-025-D **********		
01	1.00		ROOF RESTORATION AT ELM CREEK AS PER ATTACHED PROPOSAL. AEPA CONTRACT #IFB #025-D.	983964.6200	983,964.62
02	1.00		PERFORMANCE AND PAYMENT BOND	8236.9300	8,236.93

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	06005867383000 522	992,201.55	2526-24

PAGE TOTAL $ 992,201.55
TOTAL $ 992,201.55

This order is exempt from federal excise tax and state tax. #8004606.
No alteration of this order is approved without prior written consent of the Purchasing Department.
By acceptance of this Purchase Order, vendor agrees to ISD 279 Terms and Conditions. www.district279.org.
It is the responsibility of the vendor to review T&C.

356

Interim Coordinator, Purchasing & Warehouse

APPROVED BY

Facs for EC

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P253189

NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
rpalmer@tremcoinc.com
18228 FAX: 216-292-5167
TREMCO/WEATHERPROOFING TECH INC
3735 GREEN ROAD
BEACHWOOD OH 44122

ATTN: RYAN PALMER

SHIP TO
ESC - CUSTODIAL & MAINTENANCE
ISD 279 WAREHOUSE
9375 ZACHARY LN N
MAPLE GROVE MN 55369

ATTN: JEFF ARTHURS

ORDER DATE: 02/21/25	BUYER: MELANIE DURAND	REQ. NO.: R254256	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: NO FREIGHT CHARGE	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order Comments: Per attached specs and proposal AEPA Contract #IFB-025-D **********		
01	1.00		ROOF RESTORATION AT GARDEN CITY AS PER ATTACHED PROPOSAL AEPA CONTRACT #025-D	274196.1400	274,196.14
02	1.00		PERFORMANCE AND PAYMENT BOND.	2333.9000	2,333.90

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	06005867383000 522	276,530.04	2526-24

PAGE TOTAL $ 276,530.04
TOTAL $ 276,530.04

This order is exempt from federal excise tax and state tax. #8004606.
No alteration of this order is approved without prior written consent of the Purchasing Department.
By acceptance of this Purchase Order, vendor agrees to ISD 279 Terms and Conditions. www.district279.org.
It is the responsibility of the vendor to review T&C.

357

Jennifer Jaulle
Interim Coordinator, Purchasing & Warehouse

APPROVED BY

Facs for GC

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P253191
NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
rpalmer@tremcoinc.com
18228 FAX: 216-292-5167
TREMCO/WEATHERPROOFING TECH INC
3735 GREEN ROAD
BEACHWOOD OH 44122

ATTN: RYAN PALMER

SHIP TO
ESC - CUSTODIAL & MAINTENANCE
ISD 279 WAREHOUSE
9375 ZACHARY LN N
MAPLE GROVE MN 55369

ATTN: JEFF ARTHURS

ORDER DATE: 02/21/25	BUYER: MELANIE DURAND	REQ. NO.: R254259	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: NO FREIGHT CHARGE	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order Comments: Per attached specs and proposal AEPA Contract #IFB-025-D **********		
01	1.00		ROOF RESTORATION AT NORTH VIEW MIDDLE SCHOOL AS PER ATTACHED PROPOSAL AEPA CONTRACT #025-D	160811.3900	160,811.39
02	1.00		PERFORMANCE AND PAYMENT BOND	1568.1400	1,568.14

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	06005867383000 522	162,379.53	2526-24

PAGE TOTAL $ 162,379.53
TOTAL $ 162,379.53

This order is exempt from federal excise tax and state tax. #8004606. No alteration of this order is approved without prior written consent of the Purchasing Department. By acceptance of this Purchase Order, vendor agrees to ISD 279 Terms and Conditions. www.district279.org. It is the responsibility of the vendor to review T&C.

358

Jennifer Jaulle
Interim Coordinator, Purchasing & Warehouse

APPROVED BY

Facs for NVMS

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P253193

NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
rpalmer@tremcoinc.com
18228 FAX: 216-292-5167
TREMCO/WEATHERPROOFING TECH INC
3735 GREEN ROAD
BEACHWOOD OH 44122

ATTN: RYAN PALMER

SHIP TO
ESC - CUSTODIAL & MAINTENANCE
ISD 279 WAREHOUSE
9375 ZACHARY LN N
MAPLE GROVE MN 55369

ATTN: JEFF ARTHURS

ORDER DATE:	BUYER:	REQ. NO.:	REQUIRED BY:
02/21/25	MELANIE DURAND	R254261	

TERMS:	F.O.B.:	DESC.:
NET 30 DAYS	NO FREIGHT CHARGE	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order Comments:		
			Per attached specs and proposal AEPA Contract #IFB-025-D		
			**********		
01	1.00		ROOF RESTORATION AT OSSEO SENIOR AS PER ATTACHED PROPOSAL AEPA CONTRACT #025-D	287967.1200	287,967.12
02	1.00		PERFORMANCE AND PAYMENT BOND.	2450.2100	2,450.21

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	06005867383000 522	290,417.33	2526-24

PAGE TOTAL $	290,417.33
TOTAL $	290,417.33

This order is exempt from federal excise tax and state tax. #8004606.
No alteration of this order is approved without prior written consent of the Purchasing Department.
By acceptance of this Purchase Order, vendor agrees to ISD 279 Terms and Conditions. www.district279.org.
It is the responsibility of the vendor to review T&C.

359

Jennifer Jaulle
Interim Coordinator, Purchasing & Warehouse

APPROVED BY

Facs for OSH

OSSEO AREA SCHOOLS
ISD 279

Educational Service Center
Independent School District 279
11200 93rd Avenue N
Maple Grove, MN 55369
763-391-7027

PURCHASE ORDER NO. P253194
NOTE: The PO number must appear on Invoices and packing slips.
Email invoices to accountspayable@district279.org

VENDOR
rpalmer@tremcoinc.com
18228 FAX: 216-292-5167
TREMCO/WEATHERPROOFING TECH INC
3735 GREEN ROAD
BEACHWOOD OH 44122

ATTN: RYAN PALMER

SHIP TO
ESC - CUSTODIAL & MAINTENANCE
ISD 279 WAREHOUSE
9375 ZACHARY LN N
MAPLE GROVE MN 55369

ATTN: JEFF ARTHURS

ORDER DATE: 02/21/25	BUYER: MELANIE DURAND	REQ. NO.: R254262	REQUIRED BY:
TERMS: NET 30 DAYS	F.O.B.: NO FREIGHT CHARGE	DESC.:	

ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
			Order Comments: Per attached specs and proposal AEPA Contract #IFB-025D **********		
01	1.00		ROOF RESTORATION AT PARK BROOK ELEMENTARY AS PER ATTACHED PROPOSAL AEPA CONTRACT #IFB-025-D	272322.1400	272,322.14
02	1.00		PERFORMANCE AND PAYMENT BOND.	2316.0000	2,316.00

ITEM#	ACCOUNT	AMOUNT	PROJECT CODE
	06005867383000 522	274,638.14	2526-24

PAGE TOTAL $ 274,638.14
TOTAL $ 274,638.14

This order is exempt from federal excise tax and state tax. #8004606. No alteration of this order is approved without prior written consent of the Purchasing Department. By acceptance of this Purchase Order, vendor agrees to ISD 279 Terms and Conditions. www.district279.org. It is the responsibility of the vendor to review T&C.

360

Jennifer Jaulle
Interim Coordinator, Purchasing & Warehouse

APPROVED BY

Facs for PB

DONATION AND USE AGREEMENT

For New Maple Grove Elementary School

This Donation Agreement ("Agreement") is entered into on [_____] ("Effective Date"), by and between Independent School District No. 279 (Osseo Public Schools), Minnesota, a Minnesota public corporation (the "District"), and Osseo Maple Grove Basketball Association, Inc., a Minnesota nonprofit organization ("OMGBA"). The District and OMGBA are sometimes collectively referred to below as the "Parties" or individually as a "Party."

Recitals

A. Minn. Stat. § 123B.02, subd. 6 provides that "[t]he board [of a public school district] may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated."

B. Minn. Stat. § 123B.51, subd. 2 provides that "[t]he board may authorize the use of any schoolhouses in the district for … community purposes that, in its judgment, will not interfere with their use for school purposes … [and it] may impose reasonable regulations and conditions upon the use as may seem necessary and proper."

C. The District has issued its $238,350,000 General Obligation School Building and Facilities Maintenance Bonds, Series 2024A (the "Bonds"), to finance the design, construction, and equipping of a new elementary school to be located at the northwest corner of Arbor Ridge Parkway North and 101st Avenue in the City of Maple Grove, MN (the "Bond Financed Project").

D. OMGBA will donate $1,500,000 to the District to reimburse the District for the costs of a fourth gymnasium and to expand the other three gymnasiums square footage to meet basketball programming needs within the Bond Financed Project (the "Donation Project").

E. The Parties thereby enter this Agreement to formalize OMGBA's commitment to make a charitable donation to the District, as provided for herein.

Terms and Conditions

In consideration of the mutual covenants and agreements set forth below, the Parties agree as follows:

1. **Donation**. OMGBA agrees to donate to the District an aggregate amount of $1,500,000 (the "Donation"). OMGBA shall pay the Donation to the District via wire transfer, ACH transfer or any other means acceptable to the District (specific payment instructions to be provided by the District to OMGBA), by making (A) an initial payment of $500,000 (the "Initial Payment") on [July 1, 2025], and (B) ten (10) annual payments (each, an "Annual Payment") of $100,000 each. Annual Payments shall be made on February 1st of each year, commencing February 1, 2027, with the last Annual Payment due February 1, 2036, or if applicable, on next business day if such payment date falls on any date the District or financial institutions located in the State of Minnesota are closed. Notwithstanding anything herein to the contrary, the Parties may agree in writing to an adjusted payment schedule. The District shall account for the donated

funds in accordance with applicable state and federal laws, in consultation with counsel, including counsel to the District nationally recognized for their expertise in municipal tax-exempt financing matters ("Bond Counsel").

2. **Purpose**. It is understood and agreed that the Donation provided for herein shall be used by the District solely to pay for costs of the Bond Financed Project, to prepay or redeem portions of the Bonds or to pay debt service on the Bonds, or for other uses directed by Bond Counsel. The District shall not be responsible for providing OMGBA an accounting for the costs of the Donation Project separate from the costs of the Bond Financed Project.

3. **Term**. The term of this Agreement shall commence on the Effective Date and shall continue until the Donation has been paid in full, or eleven (11) years from the Effective Date, whichever is sooner ("Initial Term"). Upon the conclusion of the Initial Term, this Agreement shall automatically transition to a Second Agreement for an additional 30-year term ("Extended Term"), provided the Donation has been paid in full, and the Parties have mutually executed a Second Agreement including the terms included in Section 5A-5D which covers OMGBA access to the locked storage space, OMGBA access to the Gym Space, OMGBA priority usage, and rates, all of which are to be included in the Second Agreement, to be drafted and executed within 90 days of this Agreement's execution.

4. **Design, Construction, and Development of the Bond Financed Project; Use of the Bond Financed Project.**

A. The District shall cause the Bond Financed Project (including the Donation Project) to be constructed substantially in accordance with the plans and specifications included in Exhibit A hereto, as amended and changed from time to time hereafter in the sole discretion of the District. Nothing herein shall be construed or deemed to authorize OMGBA to in any way oversee, opine on, interfere or become involved with, hinder, delay or otherwise disrupt the design, construction, and equipping of Bond Financed Project or the Donation Project, except as provided in Section 4(D). For the avoidance of doubt, OMGBA shall have no right to consent to or stop change orders, examine contracts and records relating to the Donation Project except in accordance with applicable public records laws, review or approve final plans and specifications or construction cost breakdowns, direct the construction schedule, conduct compliance or other inspections with respect to the progress or quality of the Donation Project or the Bond Financed Project. Notwithstanding the foregoing, OMGBA shall have the right during normal business hours, with District permission and on reasonable terms established by the District, to inspect the progress of the Donation Project.

B. OMGBA shall have no property rights or interests (ownership, lien, etc.) or naming, recognition, advertising, use or other rights or interests with respect to the Bond Financed Project or the Donation Project. Unencumbered fee title to the real estate and improvements and fixtures comprising the Bond Financed Project and the Donation Project shall be in the District and OMGBA shall have no rights or interests with respect to such property or any other District property.

C. Notwithstanding the foregoing, after completion of the Bond Financed Project and the Donation Project, the District agrees that for the Term of this Agreement, (i) the

District will include OMGBA in any discussions regarding significant changes to the gymnasiums and the immediate circulation areas; provided the school board of the District will retain all power, discretion and decision-making authority with respect to District property and need not take direction from OMGBA with respect to any District property; and (ii) OMGBA will have the rights set forth in Section 5.

D. The District shall cause the Bond Financed Project (the "Gym Space") to be constructed with the following minimum features:

i. hardwood floors similar in look and quality to the hardwood floors used at Rush Creek Elementary (8801 County Road 101, Maple Grove, MN).

ii. four 47' x 70' lined, basketball courts that configure to two, 50' x 84' lined, regulation-sized, basketball courts with ample space from walls;

iii. four wireless scoreboards, which shall be useable as a pair for the larger, two-game court configuration, or individually for the smaller, four-game court configuration;

iv. 12 hoops with rectangular, glass backboards with padding around the perimeter, mechanically raisable to the ceiling and electronically adjustable, by central controls, remotes, or equivalent methods, for heights ranging from eight feet to 10 feet;

v. safety padding, at minimum the width of the free throw lane, installed and available under all baskets within 10 feet of a hard surface;

vi. a permanent wall between courts 2 and 3 (with doors on both ends to access the other court space) and operable walls between courts 1 and 2 and between courts 3 and 4;

vii. motorized blinds for all windows in the gymnasium to prevent sunlight from negatively impacting basketball activities during the day, unless configured to not be a line-of-sight issue for any player at any time of day, any time of year, while shooting on any court;

viii. lines and markings on all four courts as determined by the District with the agreement of OMGBA regarding the colors, widths, and locations of lines and markings to minimize confusion during two-game court and four-game court configurations. The District has final authority if there is a disagreement on any lines and markings; and

ix. air conditioning for all courts.

5. **Authorized Use of the Bond Financed Project and the Donation Project.** OMGBA acknowledges that the District has covenanted that it will not enter into any lease, management agreement, use agreement or other contract with any nongovernmental entity relating to the Bond Financed Project or a portion thereof which would cause the Bonds to be considered

"private activity bonds" or "private loan bonds" pursuant to the provisions of Section 141 of the Internal Revenue Code of 1986 (the "Code"). OMGBA further acknowledges that the District has covenanted with the registered owners of the Bonds that it will not take or permit to be taken by any of its officers, employees or agents any actions that would cause interest on the Bonds to become includable in gross income of the recipient under the Code and applicable Treasury Regulations (the "Regulations"), and to take any and all actions within its powers to ensure that the interest on the Bonds will not become includable in gross income of the recipient under the Code and the Regulations. In light of such acknowledgments, the Parties agree that for the Term of this Agreement, OMGBA shall have rights to use of the Gym Space as set forth in this Section 5; provided, however, that any and all of such rights may be limited at any time by the District at the direction of Bond Counsel; and provided, further, that any such rights shall be subject to such reasonable regulations, conditions and oversights as the District may impose from time to time to protect the interests of the District and the public.

A. The Gym Space shall include at least 100 square feet of dedicated, locked storage space for exclusive use by OMGBA.

B. OMGBA shall be provided with key card and/or key access to the Gym Space and locked storage space.

C. The District shall allow OMGBA to schedule time to use the Gym Space in accordance with the District's School Board Policy and Procedure 902 ("PP902"). On (i) days that school is not in session or (ii) days that school is in session, but when District programming is not utilizing the Gym Space, the District shall prioritize the use of OMGBA in the Gym Space over other Priority 2-4 groups. On school days, subject to limited exceptions, OMGBA shall have access to two of the four courts beginning at 5:30 p.m. If additional court space is not being used at such times by Community Education, it shall be released to OMGBA. OMGBA acknowledges that it shall not have access to the Gym Space on some days due to elections and District events particular to the Elementary School connected to the Gym Space including, without limitation, school conferences and PTO/District events. The District shall provide OMGBA adequate advance notice in such cases, but failure to provide adequate notice shall not be a failure to perform or a breach hereunder.

D. Community Education and the District may charge OMGBA for use of the Gym Space at rates that align with OMGBA's rates for usage of other District facilities, consistent at all times with PP902.

6. **Power and Authority; Enforceability**.

A. Each Party has all requisite power and authority to enter and consummate the transactions contemplated by this Agreement. The execution and delivery of this Agreement by each Party and the consummation of the transactions contemplated by this Agreement have been duly authorized by all necessary company action on the part of each Party.

B. This Agreement has been duly executed and delivered by the Parties and constitutes the legal, valid and binding obligation of each Party, enforceable against such Parties in accordance with its terms.

7. **Default**. If either Party breaches this Agreement or fails to perform any of its covenants and obligations under this Agreement, or if any Party purposefully delays or impedes the other Party's ability to comply with this Agreement, the non-breaching Party may, at its sole option and in its sole discretion, elect to (i) pursue all remedies available at law and equity (including, without limitation, action for damages and specific performance) in a court of competent jurisdiction; or (ii) terminate this Agreement, effective immediately and in which case the Parties shall have no further liability to one another.

8. **Governing Law**. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota (the "State").

9. **Assignment; Parties Bound**. This Agreement may not be assigned by any Party without prior written consent of the other Party which shall not be unreasonably withheld. This Agreement shall be binding on and inure to the benefit of the Parties to this Agreement and their respective heirs, executors, administrators, legal representatives, successors and assigns as permitted by this Agreement. OMGBA may designate a person or other entity to make its payment on its behalf.

10. **Severability**. If any provision of this Agreement is held to be invalid or unenforceable for any reason whatsoever, the remaining provisions shall remain valid and unimpaired, and shall continue is full force and effect.

11. **Amendments**. This Agreement may only be amended, revoked, or otherwise changed pursuant to the mutual written consent of the Parties.

12. **Counterparts**. To facilitate execution, this Agreement may be executed in as many counterparts as may be deemed appropriate by the Parties, all of which when taken together shall comprise one agreement.

13. **Non-Profit Status**. Nothing in this Agreement is intended to violate the not-for profit status of any entity contractually related to, or affiliated with, OMGBA with respect to compliance with any applicable state laws, rules, and regulations.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the Effective Date.

DONEE:

INDEPENDENT SCHOOL DISTRICT NO. 279

By: _____
Name: John Morstad
Title: Executive Director, Finance and Operations
Date: _____

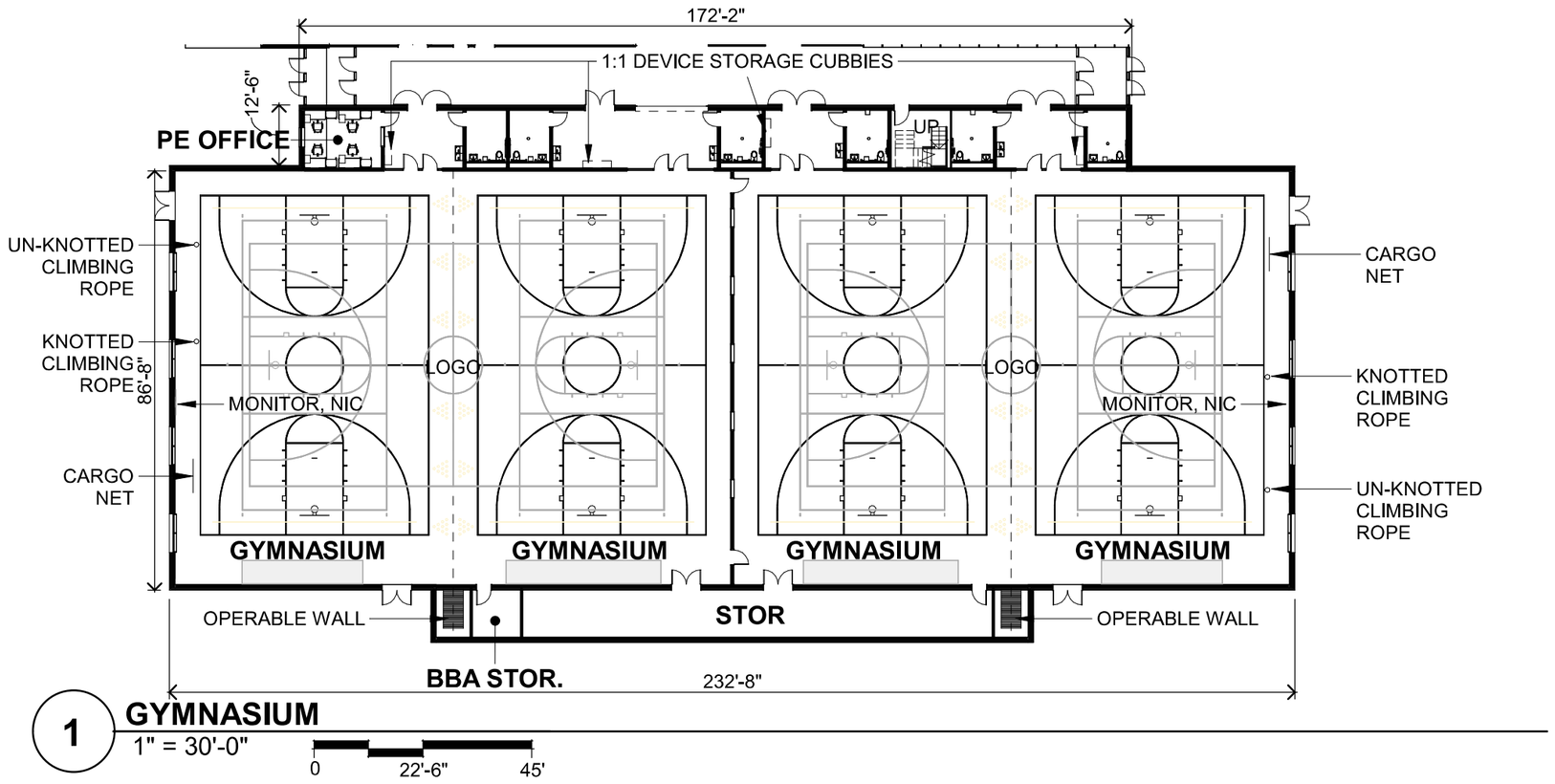
DONOR:

OSSEO MAPLE GROVE BASKETBALL ASSOCIATION, INC.

By: _____
Name: Jim Davison
Title: President
Date: _____

By: _____
Name: Mike Stern
Title: Treasurer
Date: _____

Osseo Area Schools
NEW ELEMENTARY SCHOOL
April 25, 2024



1 **GYMNASIUM**
1" = 30'-0"
0 22'-6" 45'

QUESTIONS:

ADDITIONAL SF TO ACHIEVE 47' WIDE COURTS

99' x 20' = 1,980 SF + 100 SF STORAGE= 2080 SF
2,080 SF x $400/SF = $832,000 X 1.22 = $1,015,040

NOTES:

- NATURAL LIGHT IS ACCEPTABLE.
- BLEACHERS TO HOLD 200 OCCUPANTS.
- SPEAKERS FOR VOICE AMPLIFICATION AND BLUETOOTH FUNCTIONS TO BE ZONED PER TEACHING ZONE AND COMPETITION GYMNASIUM
- WALL MOUNTED MONITORS WILL HAVE SAFETY CASES.
- WOULD LIKE TO HAVE THE LU PROJECTOR SYSTEM IN THE GYMNASIUMS IN LIEU OF THE MONITORS.

FINISHES:

- FLOORING: WOOD
- CEILING: EXPOSED
- WALLS: PAINTED CONCRETE/ ACOUSTIC PANELS

EXTENDED USE AGREEMENT

For New Maple Grove Elementary School

This Extended Use Agreement ("Agreement") is entered into on [_____] ("Effective Date"), by and between Independent School District No. 279 (Osseo Public Schools), Minnesota, a Minnesota public corporation (the "District"), and Osseo Maple Grove Basketball Association, Inc., a Minnesota nonprofit organization ("OMGBA"). The District and OMGBA are sometimes collectively referred to below as the "Parties" or individually as a "Party."

Terms and Conditions

In consideration of the mutual covenants and agreements set forth below, the Parties agree as follows:

1. **Term.** The term of this Agreement shall be for a period of 30 years commencing upon full payment of the Donation or expiration of the "Initial Term", whichever is sooner ("Extended Use Agreement Priority Usage Effective Date"), as defined in Section 3 of the Donation and Use Agreement for New Maple Grove Elementary School and shall automatically renew for one (1) year increments upon expiration unless OMGBA notifies ISD 279, in writing (hereinafter referred to as the "Term").

2. **Authorized Use and Access to the New Maple Grove Elementary School Gyms.** The Parties agree that for the Term of this Agreement, OMGBA shall have rights to use the Gym Space as set forth in this Section 2; provided, however, that any such rights shall be subject to such reasonable regulations, conditions and oversights as the District may impose from time to time to protect the interests of the District and the public.

A. The Gym Space shall include at least 100 square feet of dedicated, locked storage space for exclusive use by OMGBA.

B. OMGBA shall be provided with key card and/or key access to the Gym Space and locked storage space.

C. The District shall allow OMGBA to schedule time to use the Gym Space in accordance with the District's School Board Policy and Procedure 902 ("PP902"). On (i) days that school is not in session or (ii) days that school is in session, but when District programming is not utilizing the Gym Space, the District shall prioritize the use of OMGBA in the Gym Space over other Priority 2-4 groups. On school days, subject to limited exceptions, OMGBA shall have access to two of the four courts beginning at 5:30 p.m. If additional court space is not being used at such times by Community Education, it shall be released to OMGBA. OMGBA acknowledges that it shall not have access to the Gym Space on some days due to elections and District events particular to the Elementary School connected to the Gym Space including, without limitation, school conferences and PTO/District events. The District shall provide OMGBA adequate advance notice in such cases, but failure to provide adequate notice shall not be a failure to perform or a breach hereunder.

D. Community Education and the District may charge OMGBA for use of the Gym Space at rates that align with OMGBA's rates for usage of other District facilities, consistent at all times with PP902.

3. **Power and Authority; Enforceability**.

A. Each Party has all requisite power and authority to enter and consummate the transactions contemplated by this Agreement. The execution and delivery of this Agreement by each Party and the consummation of the transactions contemplated by this Agreement have been duly authorized by all necessary company action on the part of each Party.

B. This Agreement has been duly executed and delivered by the Parties and constitutes the legal, valid and binding obligation of each Party, enforceable against such Parties in accordance with its terms.

4. **Default**. If either Party breaches this Agreement or fails to perform any of its covenants and obligations under this Agreement, or if any Party purposefully delays or impedes the other Party's ability to comply with this Agreement, the non-breaching Party may, at its sole option and in its sole discretion, elect to (i) pursue all remedies available at law and equity (including, without limitation, action for damages and specific performance) in a court of competent jurisdiction; or (ii) terminate this Agreement, effective immediately and in which case the Parties shall have no further liability to one another.

5. **Governing Law**. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota (the "State").

6. **Assignment; Parties Bound**. This Agreement may not be assigned by any Party without prior written consent of the other Party which shall not be unreasonably withheld. This Agreement shall be binding on and inure to the benefit of the Parties to this Agreement and their respective heirs, executors, administrators, legal representatives, successors and assigns as permitted by this Agreement. OMGBA may designate a person or other entity to make its payment on its behalf.

7. **Severability**. If any provision of this Agreement is held to be invalid or unenforceable for any reason whatsoever, the remaining provisions shall remain valid and unimpaired, and shall continue is full force and effect.

8. **Amendments**. This Agreement may only be amended, revoked, or otherwise changed pursuant to the mutual written consent of the Parties.

9. **Counterparts**. To facilitate execution, this Agreement may be executed in as many counterparts as may be deemed appropriate by the Parties, all of which when taken together shall comprise one agreement.

10. **Non-Profit Status**. Nothing in this Agreement is intended to violate the not-for profit status of any entity contractually related to, or affiliated with, OMGBA with respect to compliance with any applicable state laws, rules, and regulations.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the Effective Date.

DONEE:

INDEPENDENT SCHOOL DISTRICT NO. 279

By: _____
Name: John Morstad
Title: Executive Director, Finance and Operations
Date: _____

DONOR:

OSSEO MAPLE GROVE BASKETBALL ASSOCIATION, INC.

By: _____
Name: Jim Davison
Title: President
Date: _____

By: _____
Name: Mike Stern
Title: Treasurer
Date: _____

OSSEO AREA SCHOOLS

ISD 279

I2T2 MEMORANDUM

TO: Dr. Kim Hiel, Superintendent
FROM: Anthony Padrnos, Executive Director of Technology
Gerald Edwards, Director of Informations Systems & Security

SUBJECT: New Elementary Low Voltage (Division 27) Bid
DATE: February 25, 2025

Recommendation
We recommend that the school board approve the low voltage (division 27) construction for the new elementary school bid with Systematic Technologies.

Background
Osseo Area Schools is in process of constructing a new elementary school at 10100 Block of Arbor Ridge Parkway North, Maple Grove Minnesota 55311. As part of constructing this new site, the district needs to construct the low voltage infrastructure that will run the network and digital system for the building to function. This portion of the construction was specifically bid separately in order to be eligible for Erate reimbursement.

To ensure compliance and qualify for Erate funds, a request for proposal process was conducted through USAC (Universal Service Administrative Company) that manages the schools and libraries Erate program established by the federal government in alignment with State and District requirements.

Upon review of the proposals, Systematic Technologies was recommended for a variety of factors. Their proposal was comparable in quality of service and experience with similar construction projects as the other proposals while coming in at the lowest cost.

This bid is for the construction of the low voltage infrastructure (Division 27) to be completed by June 30, 2026. The cost of this construction is built into the Building a Better Future bond construction. The cost of the construction is $429,479.

Review Matrix

	Bid Reviews		
Vendor	**Matrix/ NDI**	**Muska**	**Systematic Technologies**
Cost	35	33	50
Delivery	30	30	30
Industry Reputation	10	10	10
Experience with similar builds	10	10	10
Total	85	83	100

- Cost (50 points)-One time and/or multi-year cost(s) will be used to evaluate the total cost and compare total cost of ownership. Cost incurred to transition from existing services would be included as part of the cost evaluation. A 20 year life span was used for total cost of ownership life space on the private build.
- Delivery (30 points)-The District will review the technology used to deliver services, the resiliency of the proposed solutions, security of the network such as DDoS and private access, overall design of the proposed solution, and the ability to manage with existing systems.
- Industry Reputation (10 points)-The District will review vendor experience, service level agreement provided, customer references, effort required by the District to work with the vendor, and the overall support capabilities.
- Experience with similar builds (10 points)-The District will review the proposal and experience with similar construction or service delivery in the education sector.

OSSEO AREA SCHOOLS
ISD 279

BUSINESS SERVICES MEMORANDUM

TO: School Board
Dr. Kim Hiel, Superintendent

FROM: John Morstad, Executive Director of Finance and Operations
Kelly Benusa, Director of Business Services

SUBJECT: FY 2025 Mid-year Budget Revisions

DATE: February 25, 2025

Recommendation

The purpose of this memo is to recommend approval of the FY 2025 mid-year budget adjustments for five funds: General, Food and Nutrition Services, Community Service, Capital Expenditure/Land Proceeds, and Debt Service. These revised fiscal year 2025 budgets will further refine the fiscal year 2026 budget projections.

Background

At the June 25, 2024 meeting, the School Board approved the general fund revenue and expenditure budget for fiscal year 2025.

Throughout the fall and winter months, the business services department and budget managers assess budget assumptions as items such as enrollment, staffing, contract settlements, fuel and utility pricing and utilization, benefit participation, state aid calculations, and transportation services become known. These changes in budget assumptions provide the basis for the annual mid-year budget update to reflect a new understanding of the anticipated year-end financial outlook.

The review of the **General Fund** revenue results in an increase in budgeted revenues of $4,744,534 or 1.51% as follows:

- $3.2 million increase in special education revenue of $1.5 million due to revised formula estimates and $1.7 million for the prior year decreased tuition costs
- $775,000 increase in interest revenue
- $749,183 increase for new Read Act teacher training aid – offset by new Read Act expenditures - this category of revenue is allocated for FY 2025 only and will be removed from the FY 2026 adopted budget
- ($425,728) decrease in summer unemployment revenue

- $306,908 increase in tax shift for re-employment and career tech and increase in delinquent taxes
- $284,213 increase in general education from prior year under accrual of $300,000, partially offset by revised pupil unit projections using January 2025 student enrollment
- ($250,000) decrease in desegregation transportation
- $199,744 increase for endowment
- ($194,152) decrease in third party billing
- $156,014 increase in nonpublic transportation; and
- ($56,648) net decrease in other miscellaneous adjustments

The review of the **General Fund** expenditures results in an increase to budgeted expenditures of $3,826,315 or 1.21%, as follows:

- $691,079 increase in **salaries** in several areas.
    - Increase for FTE estimates for counselors and psychologists, contract settlements, and estimates and 1 FTE student management specialist staff (offset by decrease in purchased services for school resource officer open position).
    - Increase for new Read Act teacher training (offset by new revenue). The Read Act teacher training expenditures of $749,183 allows for unspent expenditures from FY 2025 to be carried over to FY 2026. We will monitor this item and modify the FY 2026 budget appropriately.
    - These costs were partially offset by a decrease for open special education teachers, school psychologists, nursing, special educational support professionals (ESP) and human resources staff, which are offset by consulting services. 8.317 FTE enrollment alignment adjustment and 4.9 FTE staff for 279Online not deployed for adopted projected enrollment. Decrease for additional open positions (partially offset by an increase to supplies and equipment, and staff attrition and allocation).
    - $1,309,739 (includes Read Act teacher training) are net one-time savings that will be included in the FY 2026 adopted budget.
- $2,352,976 increase in **benefits** mainly for employer medical insurance, employee plan migration, and four fewer participants, staff attrition and allocation, FICA, TRA, and disability insurance.
- $1,530,219 increase in **purchased services** for consulting services, tuition for post-secondary options (PSEO), Intermediate District 287 and other public schools, and chargebacks for other costs, which are partially offset by a decrease in electricity, natural gas, and safe schools contracts for school resource officer positions not filled for first half of FY 2025. $922,054 of one-time costs will be removed from the FY 2026 adopted budget.
- ($747,959) decrease in **supplies, capital and other expenditures** for curriculum adoptions carryover based on the prior year actual spend and Intermediate District 287 lease levy for area learning centers moved to capital budget per MDE new coding requirements, and an increase in judgments and supplies and equipment for custodial and technology needs. $110,000 of one-time costs will be removed from the FY 2026 adopted budget.

The net mid-year adjustment reflects an increase to fund balance of $918,219.

The **Food and Nutrition Services Fund** revenue budget will be increased $1,349,625 and the expenditure budget will be increased by $288,945 for a net increase to fund balance of $1,060,680. Revenues are increasing mainly due to higher participation in the Free School Meals program for lunch and breakfast and ala carte sales. Expenditures are increasing mainly for increased staffing of previously unfilled positions and increased food costs due to higher meal participation.

The **Community Service Fund** revenue budget will be increased $789,187 and the expenditure budget will be increased by $450,634 for a net increase to fund balance of $338,553. Revenues increased due to more participation in youth enrichment and Kidstop programs, and interest revenue. Expenditures increased mostly due to filling open positions in Kidstop programs due to increased participation.

The **Capital Expenditure/Land Proceeds Fund** revenue budget will be increased $1,660,519 and the expenditure budget will be increased by $953,712 for a net increase to fund balance of $706,807. Revenues increased mainly for $829,793 for Read Act curriculum for FY 2025 only, $251,461 for e-rate revenue collected from FY 2024 projects, and $500,000 in technology equipment sales. Expenditures are increasing mostly for additional computer purchases, purchase order carryover for technology equipment, and leases – partially due to new MDE coding which were previously paid for by the General Fund.

The **Debt Service Fund** revenue budget will be increased $201,658 and the expenditure budget will remain unchanged for a net positive change of $201,658. Revenues are increasing mainly for interest revenue. Fund balance at June 30, 2025, is projected to be $11,483,958 or 44.4% of expenditures.

District 279 - Osseo Area Schools
General Fund
Mid-year Budget Adjustments
Fiscal Year 2025

	Adopted Fiscal Year 2025 Budget	Mid-Year Adjustments	Revised Fiscal Year 2025 Budget	Percent Change
Revenue	$ 313,338,415	$ 4,744,534	$ 318,082,949	1.51%
Expenditures				
Salaries	196,843,825	691,079	197,534,904	0.35%
Employee Benefits	70,143,179	2,352,976	72,496,155	3.35%
Purchased Services	38,680,477	1,530,219	40,210,696	3.96%
Supplies, Capital and Other	9,330,029	(747,959)	8,582,070	-8.02%
Total Expenditures	$ 314,997,510	$ 3,826,315	$ 318,823,825	1.21%
Net Deficit	$ (1,659,095)	$ 918,219	$ (740,876)	

District 279 - Osseo Area Schools
General Fund
Mid-year Budget Adjustments
Fiscal Year 2025

ANALYSIS OF REVENUE BUDGET ADJUSTMENTS

The $4,744,534 decrease in budgeted revenues is comprised of:

$ 3,200,000	Increase in special education of $1.5 million due to revised formula estimates and $1.7 million for the prior year decreased tuition costs
775,000	Increase in interest revenue
749,183	Increase for new Read Act teacher training - offset by new Read Act expenditures **(one year only)**
(425,728)	Decrease in summer unemployment revenue
306,908	Increase in tax shift for re-employment and career tech and an increase in delinquent taxes
284,213	Net increase in general education from prior year under accrual of $300,000, which is partially offset by the current year having (54) fewer adjusted pupil units (APU) from the adopted budget; total APU budgeted is 22,894.
(250,000)	Decrease in desegregation transportation
199,744	Increase for endowment
(194,152)	Decrease in third party billing - offset by reduction of $132,479 plus benefit expenditures moved to federal special education grants
156,014	Increase in nonpublic transportation
(56,648)	Net decrease in miscellaneous adjustments
$ 4,744,534	Net revenue adjustment

District 279 - Osseo Area Schools
General Fund
Mid-year Budget Adjustments
Fiscal Year 2025

ANALYSIS OF EXPENDITURE BUDGET ADJUSTMENTS

The $3,826,315 increase in budgeted expenditures is comprised of:

Salaries	$	3,252,937	Increase in FTE estimates for counselors and psychologists, contract settlements and estimates from adopted budget to mid-year
		(1,089,070)	Decrease for open special education teachers, school psychologists, nursing, special education educational support professionals (ESP) and human resources staff - offset by increase in consulting services - **one time savings**
		749,183	Increase for new Read Act teacher training - offset by new Read Act revenue - **one time cost**
		(741,028)	Decrease for 8.317 FTE teachers not deployed due to actual enrollment below projection
		(482,482)	Decrease is due to open positions for custodians and ESPs - **one time savings**
		(473,614)	Decrease for 4.9 FTE teachers not deployed due to 279Online actual enrollment below projection - **one time savings**
		(378,612)	Decrease for attrition and allocation from the adopted budget to mid-year adjustment - benefit portion
		(110,000)	Decrease for open custodial and information systems tech support staff positions - offset by increase to supplies and equipment - **one time savings**
		(132,479)	Decrease for third party billing salaries moved to federal special education grants
		96,244	Increase for 1 FTE student management specialist staff for safe schools - offset by decrease in purchased services for school resource officer open position - **one year only**
	$	691,079	
Employee Benefits	$	1,034,737	Net increase in employe paid health insurance premiums and HSA contributions due to a combination of plan migration of 21% and 4 fewer participants
		378,612	Increase for attrition and allocation from the adopted budget to mid-year adjustment - see salaries
		348,496	Increase in FICA
		325,300	Increase in TRA
		107,775	Increase in disability insurance
		158,056	Miscellaneous adjustments (PERA, retirement savings plan contributions, summer unemployment, etc.)
	$	2,352,976	
Purchased Services	$	1,089,070	Increase in consulting services - offset by decrease in salaries for open special education teacher, school psychologist, nursing, special education ESP, and human resource staff - **one time cost**
		765,686	Increase in post-secondary education options (PSEO) tuition of $486,259 and Intermediate District 287 and other public schools of $279,427
		(376,000)	Decrease of $276,000 for electricity and $100,000 for natural gas cost estimates
		(167,016)	Decrease for safe schools unfilled school resource officer positions for first half of FY 2025 - offset partially by increase in salaries for student management specialist staff - **one year only**
		100,750	Increase chargeback budget capacity for targeted services and administrative costs
		117,729	Miscellaneous adjustments
	$	1,530,219	
Supplies, Capital & Other	$	(532,736)	Decrease for curriculum adoptions carryover based on prior year actual spend
		(444,159)	Decrease in ID 287 lease levy for area learning centers based on MDE new coding requirements - moved to capital fund at mid-year budget revision
		120,000	Increase in judgments
		110,000	Increase in supplies and equipment for custodial and technology needs - offset by reduction in salaries for open custodial and technology positions - **one time cost**
		(1,064)	Miscellaneous adjustments
	$	(747,959)	
	$	3,826,315	Net expenditure adjustment

Osseo Area Schools ISD # 279

Five-Year Financial Projection - General Fund

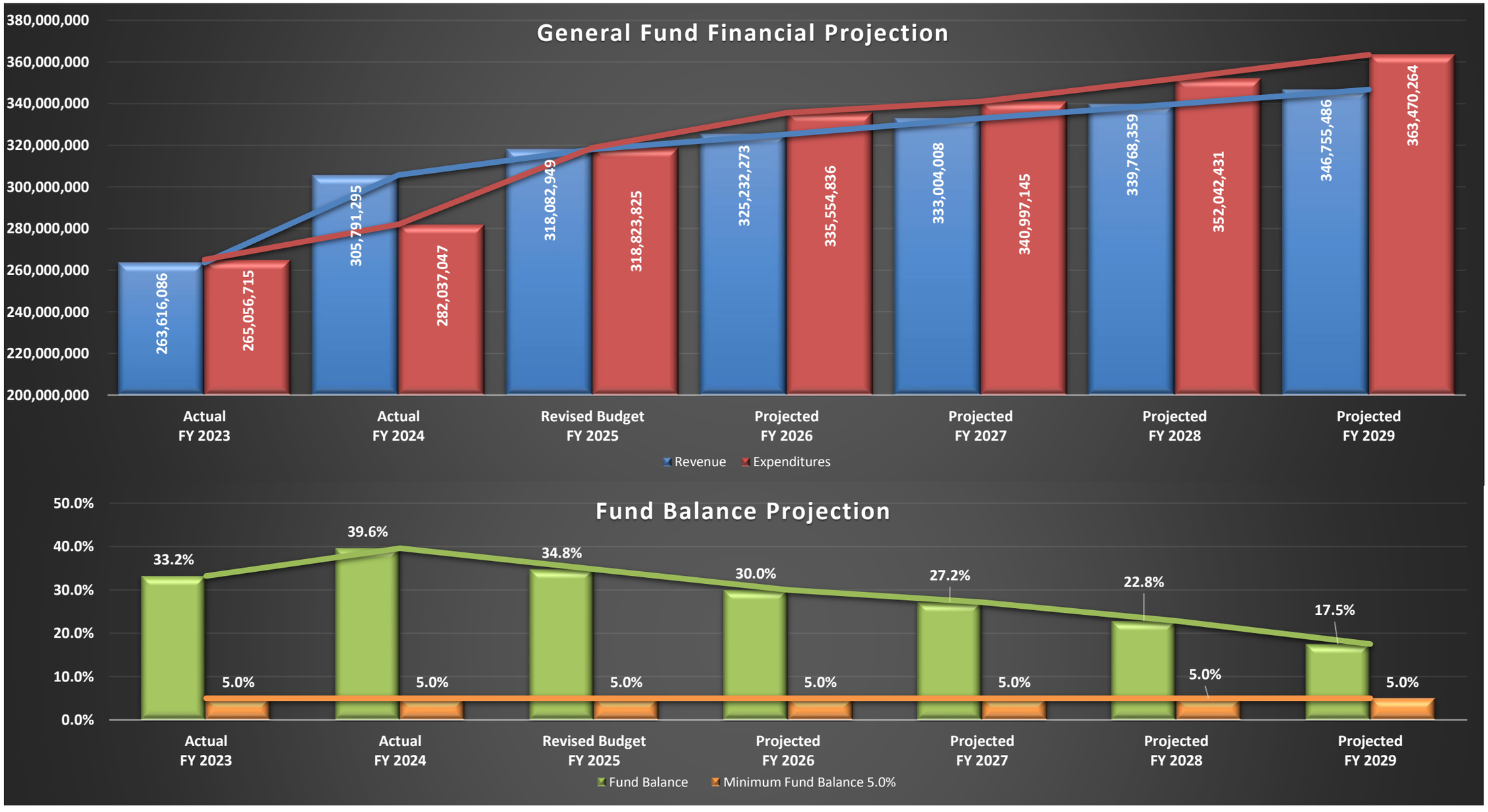
Categories	Actual FY 2023	Actual FY 2024	% Chg	Revised Budget FY 2025	% Chg	Projected FY 2026	% Chg	Projected FY 2027	% Chg	Projected FY 2028	% Chg	Projected FY 2029	% Chg
Revenue	263,616,086	305,791,295	16.0%	318,082,949	4.0%	325,232,273	2.2%	333,004,008	2.4%	339,768,359	2.0%	346,755,486	2.1%
Expenditures	265,056,715	282,037,047	6.4%	318,823,825	13.0%	335,554,836	5.2%	340,997,145	1.6%	352,042,431	3.2%	363,470,264	3.2%
Difference over/(under)	(1,440,629)	23,754,248		(740,876)		(10,322,563)		(7,993,137)		(12,274,072)		(16,714,778)	
Assigned/Unassigned Fund Balance	87,918,776	111,673,024		110,932,148		100,609,585		92,616,448		80,342,376		63,627,598	
Fund Balance %	**33.2%**	**39.6%**		**34.8%**		**30.0%**		**27.2%**		**22.8%**		**17.5%**	
		Operational Adjustments				-		-		-		-	

Assumptions

General Formula increase estimates 2.53% FY 2026, 2% FY 2027, 2.47% FY 2028, 2.36% FY 2029, future years 2% minimum and 3% cap tied to inflation

Expenditure increase of 3.0% annually

0 total operational adjustments



ISD 279 - Osseo Area Schools
General Fund
FY 2026 Budget Planning Scenario Financial Forecast

	Actual 2023	Actual 2024	Revised 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029
Baseline							
Revenues	$263,616,086	$305,791,295	$318,082,949	$323,620,175	$325,343,727	$336,508,794	$343,542,706
Expenditures	265,056,715	282,037,047	318,823,825	329,982,659	343,662,950	355,383,039	368,665,354
Known one-time adjustments to revenue				382,529			
Known adjustments to revenue				1,229,566.30	8,409,463.75	4,008,742.62	3,961,963.41
Known adjustments to expenditures				2,058,839	(297,695)	815,371	866,561
Baseline operating balance							
Fund Balance (beginning of year)	89,359,405	87,918,776	111,673,024	110,932,148	103,740,392	94,128,328	78,447,455
Fund Balance (end of year)	87,918,776	111,673,024	110,932,148	103,740,392	94,128,328	78,447,455	56,420,210
Change in fund balance	($1,440,629)	$23,754,248	($740,876)	($7,191,756)	($9,612,064)	($15,680,873)	($22,027,245)
Operational reductions to maintain fund balance at 5%							
Adjusted fund balance	$87,918,776	$111,673,024	$110,932,148	$103,740,392	$94,128,328	$78,447,455	$56,420,210
Fund Balance as a % of Budgeted/Projected Expenditure	33.2%	39.6%	34.8%	31.2%	27.4%	22.0%	15.3%
Tactics							
Revenues with tactics	$263,616,086	$305,791,295	$318,082,949	$323,620,175	$324,594,544	$335,759,611	$342,793,523
Expenditures with tactics	265,056,715	282,037,047	318,823,825	329,982,659	347,299,256	352,932,045	364,363,916
Tactics related to revenue							
Basic formula allowance tied to inflation, minimum 2% increase & capped at 3% **(Known)**				4,023,749	3,236,202	4,008,743	3,961,963
Special education cross-subsidy funded at 50% for FY 2027 **(Known)**					1,619,432		
Summer unemployment revenue set to expire **(Known)**				(1,570,000)			
Reduce one-time revenue for Read Act teacher training (Known)				(749,183)			
Prior year levy adjustments (equity, transition, local optional, reemployment, and other) - one-time **(Known)**				1,131,712			
Current year levy changes (referendum) **(Known)**				(1,224,183)			
English Learner (EL) increase $1,775 per pupil, $630 concentration & 25% EL cross subsidy **(Known)**					3,553,830		
Estimated students below projection **(Known)**							
Operating referendum timeline (10 year)		1	2 (GE)	3	4 (GE)	5	6 (GE)
Tactics related to expenditures							
Enrollment alignment adjustment **(Known)**				2,147,741	(730,993)	815,371	866,561
Other - reduce trend to 3.00%				(1,594,119)	(1,677,774)	(1,704,986)	(1,760,212)
Operating capacity for new elementary building estimate $1.5 million				326,641	1,173,359		
Add support for processing FMLA leaves from 2023 session effective FY 2025				30,000			
Strategic investments for FY 2025 - one-year only **(Known)**				(799,885)			
Compensatory maximum hold harmless estimate based on FY 2026 & FY 2025 allocation change - one-year only				5,500,000	(5,500,000)		
Reduce one-time expenditures for Read Act teacher training				(749,183)			
FMLA expansion **(Known)**				433,298	433,298		
Add back one-time savings from FY 2025 mid-year adjustment **(Known)**				277,685			
Operational additions/(reductions)							
Baseline operating balance (post tactic)							
Fund Balance (beginning of year)	89,359,405	87,918,776	111,673,024	110,932,148	100,609,582	92,616,445	80,342,368
Fund Balance (end of year)	87,918,776	111,673,024	110,932,148	100,609,582	92,616,445	80,342,368	63,627,590
Change in fund balance	($1,440,629)	$23,754,248	($740,876)	($10,322,566)	($7,993,137)	($12,274,077)	($16,714,778)
Fund Balance Target							
Fund Balance as a % of Budgeted/Projected Expenditure	33.2%	39.6%	34.8%	30.0%	27.2%	22.8%	17.5%
5% of Budgeted/Projected Expenditures Minimum	$13,252,836	$14,101,852	$15,941,191	$16,777,742	$17,049,857	$17,602,122	$18,173,513
				Projected Revenue Assumption (FY 2026 - FY2029)			0.0%
				Projected Expenditure Assumption (FY 2026 - FY2029)			3.5%

Note: Projected revenue also includes fiscal year projected enrollment change and projected increase for voter-approved operating referendum inflation.
GE - General Election year
*** Operating referendum approved November 2022 for 10 years expires in FY 2033**

ISD 279

OSSEO AREA SCHOOLS

ISD 279

Fiscal Year 2025 Mid-year Budget Revisions

School Board Presentation, February 25, 2025

General Fund FY 2025 Mid-year Budget Revision

	Adopted Fiscal Year 2025 Budget	Mid-Year Adjustments	Revised Fiscal Year 2025 Budget	Percent Change
Revenue	$ 313,338,415	$ 4,744,534	$ 318,082,949	1.51%
Expenditures	$ 314,997,510	$ 3,826,315	$ 318,823,825	1.21%
Net Deficit	$ (1,659,095)	$ 918,219	$ (740,876)	

General Fund: *Changes in revenue from adopted budget*

$ 3,200,000	Increase in special education
$ 775,000	Increase in interest revenue
$ 749,183	Increase for **new** Read Act teacher training - offset by **new** Read Act expenditures **(one year only)**
$ (425,728)	Decrease in summer unemployment revenue

General Fund: *Changes in revenue from adopted budget*

$ 306,908	Increase in tax shift and delinquents taxes
$ 284,213	Net increase in general education - prior year under accrual of $300,000
$ (250,000)	Decrease in desegregation transportation
$ 199,744	Increase for endowment

General Fund: *Changes in revenue from adopted budget*

$ (194,152)	Decrease in third party billing - offset by reducing expenditures
$ 156,014	Increase in nonpublic transportation
$ (56,648)	Net decrease in miscellaneous adjustments
$4,744,534	Net revenue adjustment

General Fund Expenditures: Changes in salaries

$3,252,937	Increase in FTE for counselors and psychologists & contract settlements and estimates
(1,089,070)	Decrease for open student services and human resources staff - offset by increase in consulting services - **one time savings**
749,183	Increase for **new** Read Act teacher training - offset by **new** Read Act revenue - **one time cost**
(741,028)	Decrease for 8.317 FTE teachers not deployed - actual enrollment below projection
(482,482)	Decrease for open positions - **one time savings**

General Fund Expenditures: Changes in salaries (continued)

(473,614)	Decrease for 4.9 FTE teachers not deployed - 279Online actual enrollment below projection - **one time savings**
(378,612)	Decrease for attrition and allocation - benefit portion
(110,000)	Decrease for open staff positions - offset by increase to supplies and equipment - **one time savings**
(132,479)	Decrease for third party billing salaries moved to federal special education grants
96,244	Increase for 1 FTE student management specialist for safe schools - offset by decrease in purchased services - **one year only**
$ 691,079	

General Fund Expenditures: Changes in benefits

$1,034,737	Net increase in health insurance premiums and HSA contributions (plan migration and change in participants)
378,612	Increase for attrition and allocation - see salaries
348,496	Increase in FICA

General Fund Expenditures:
Changes in benefits (continued)

325,300	Increase in TRA
107,775	Increase in disability insurance
158,056	Miscellaneous adjustments
$2,352,976	

General Fund Expenditures: Changes in purchased services

$1,089,070	Increase in consulting services - see salaries - **one time cost**
765,686	Increase in tuition (PSEO, ID 287, and other public schools)
(376,000)	Decrease for electricity and natural gas estimates
(167,016)	Decrease for safe schools unfilled school resource officer positions - offset partially by increase in salaries - **one year only**
100,750	Increase chargeback budget capacity
117,729	Miscellaneous adjustments
$1,530,219	

General Fund Expenditures: Changes in supplies, capital & other

$ (532,736)	Decrease for curriculum adoptions carryover
(444,159)	Decrease in ID 287 lease levy for instructional space based on MDE new coding requirements - moved to capital fund
120,000	Increase in judgments
110,000	Increase in supplies and equipment - offset by reduction in salaries for open positions - **one time cost**
(1,064)	Miscellaneous adjustments
$ (747,959)	
$ 3,826,315	Net expenditure adjustment

Osseo Area Schools ISD # 279

Five-Year Financial Projection - General Fund

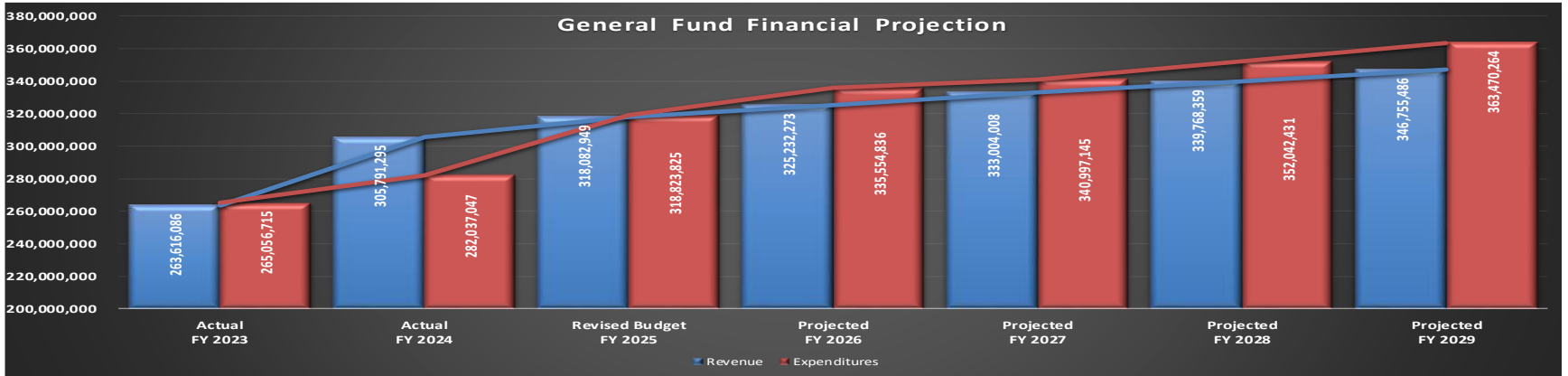
Categories	Actual FY 2023	Actual FY 2024	% Chg	Revised Budget FY 2025	% Chg	Projected FY 2026	% Chg	Projected FY 2027	% Chg	Projected FY 2028	% Chg	Projected FY 2029	% Chg
Revenue	263,616,086	305,791,295	16.0%	318,082,949	4.0%	325,232,273	2.2%	333,004,008	2.4%	339,768,359	2.0%	346,755,486	2.1%
Expenditures	265,056,715	282,037,047	6.4%	318,823,825	13.0%	335,554,836	5.2%	340,997,145	1.6%	352,042,431	3.2%	363,470,264	3.2%
Difference over/(under)	(1,440,629)	23,754,248		(740,876)		(10,322,563)		(7,993,137)		(12,274,072)		(16,714,778)	
Assigned/Unassigned Fund Balance	87,918,776	111,673,024		110,932,148		100,609,585		92,616,448		80,342,376		63,627,598	
Fund Balance %	**33.2%**	**39.6%**		**34.8%**		**30.0%**		**27.2%**		**22.8%**		**17.5%**	
Operational Adjustments						-		-		-		-	

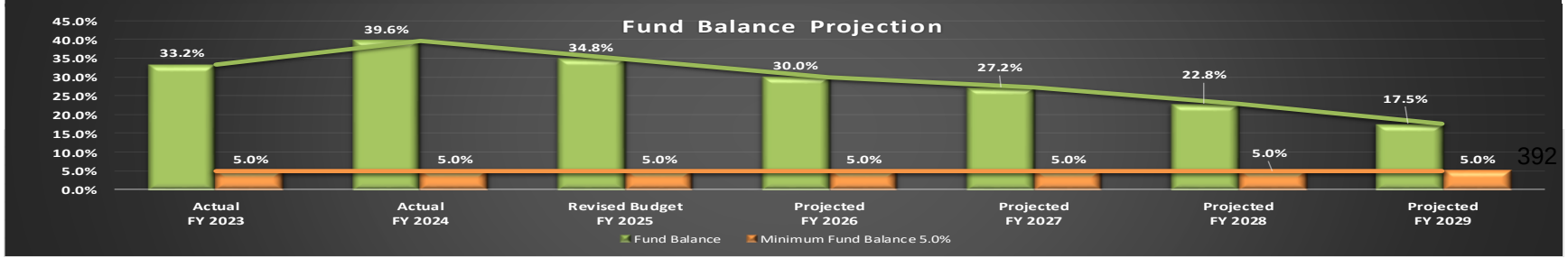
Assumptions

General Formula increase estimates 2.53% FY 2026, 2% FY 2027, 2.47% FY 2028, 2.36% FY 2029, future years 2% minimum and 3% cap tied to inflation

Expenditure increase of 3.0% annually

0 total operational adjustments





Five-Year Financial Projection General Fund

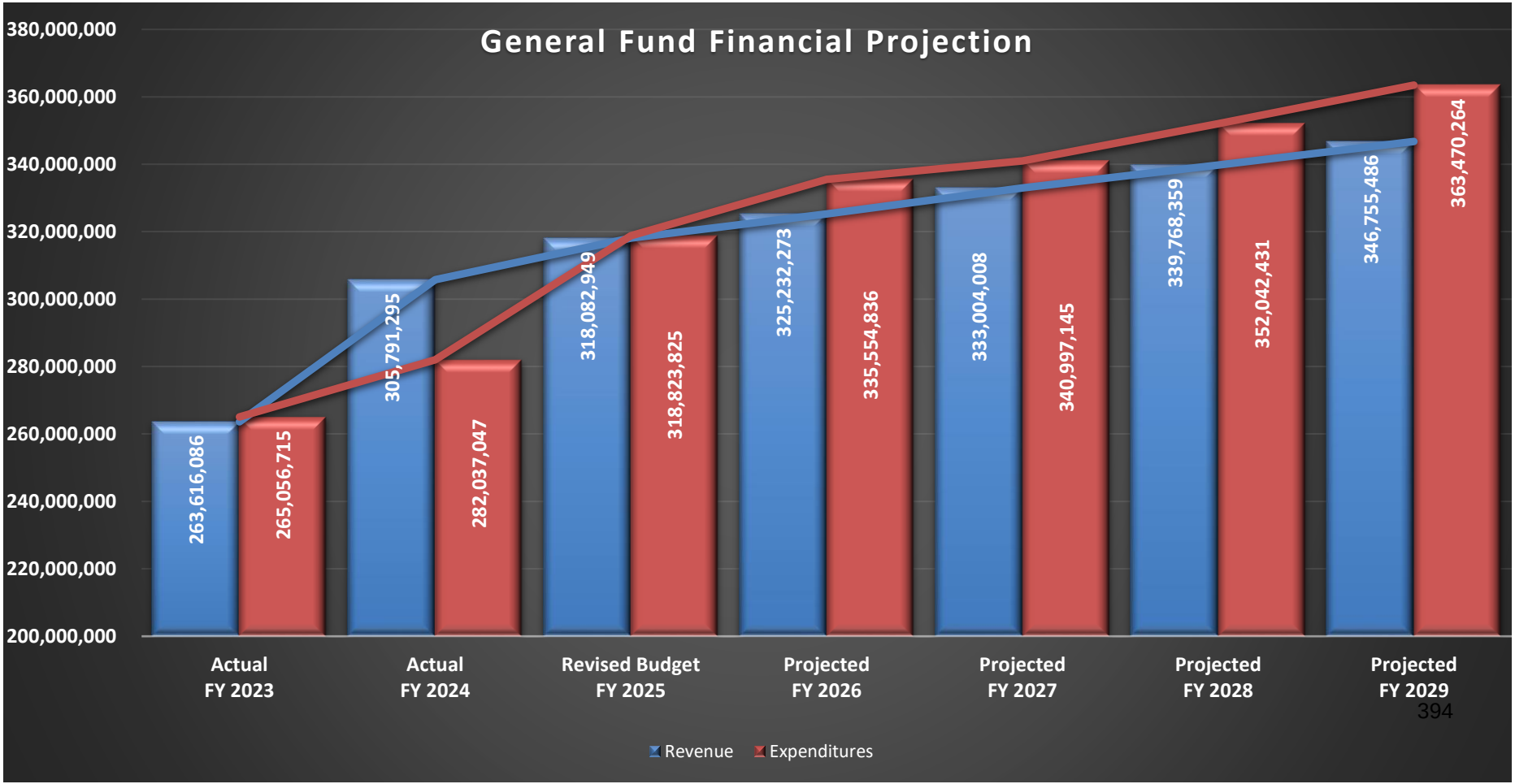
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		Operational Adjustments				-		-		-		-	

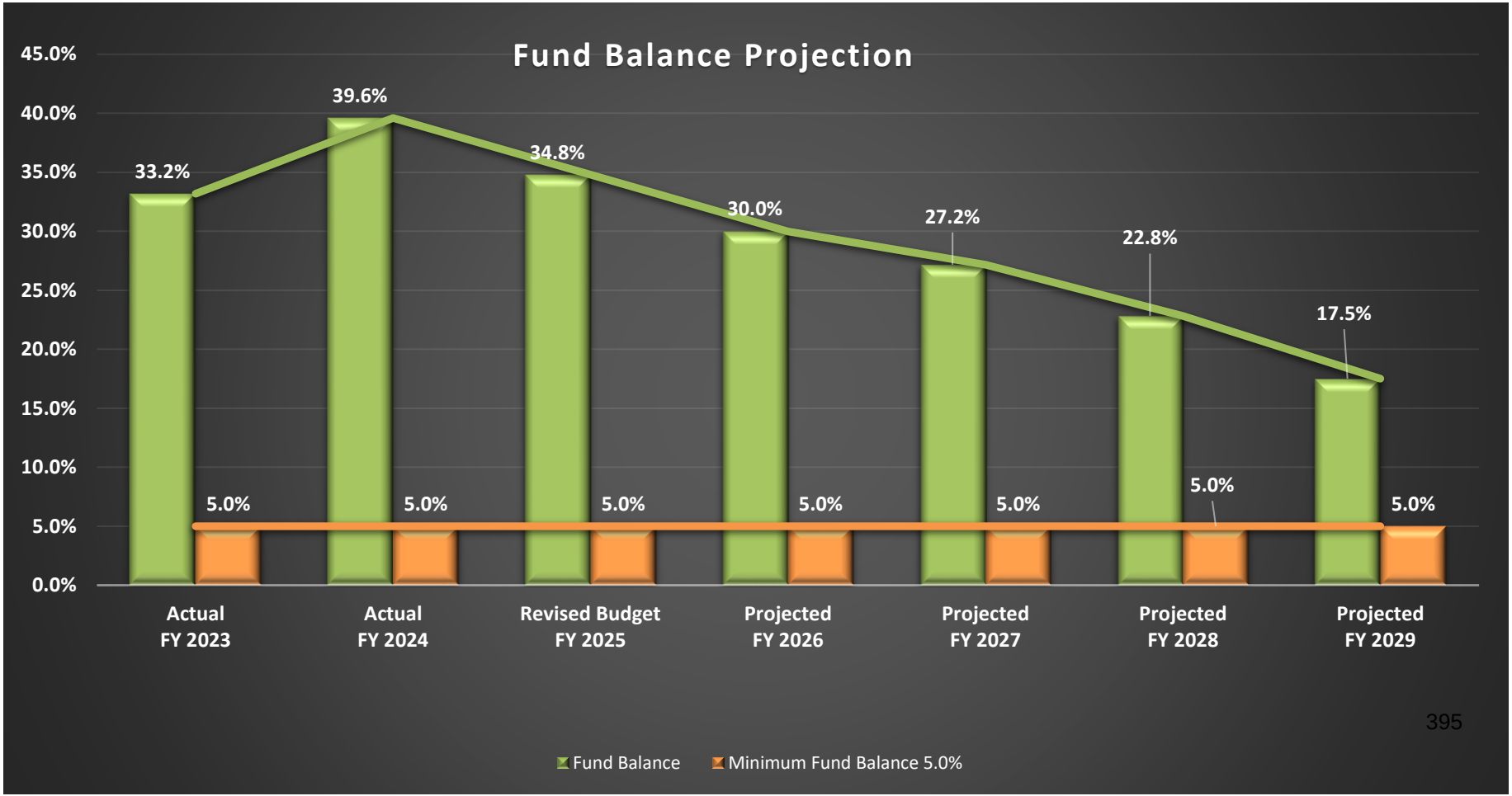
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Expenditure increase of 3.0% annually

0 total operational adjustments


General Fund Financial Projection
380,000,000
360,000,000
340,000,000
320,000,000
300,000,000
280,000,000
260,000,000
240,000,000
220,000,000
200,000,000
263,616,086
265,056,715
305,791,295
282,037,047
318,082,949
318,823,825
325,232,273
335,554,836
333,004,008
340,997,145
339,768,359
352,042,431
346,755,486
363,470,264
Actual FY 2023
Actual FY 2024
Revised Budget FY 2025
Projected FY 2026
Projected FY 2027
Projected FY 2028
Projected FY 2029
Revenue
Expenditures


Fund Balance Projection
45.0%
40.0%
35.0%
30.0%
25.0%
20.0%
15.0%
10.0%
5.0%
0.0%
33.2%
39.6%
34.8%
30.0%
27.2%
22.8%
17.5%
5.0%
5.0%
5.0%
5.0%
5.0%
5.0%
5.0%
Actual FY 2023
Actual FY 2024
Revised Budget FY 2025
Projected FY 2026
Projected FY 2027
Projected FY 2028
Projected FY 2029
Fund Balance
Minimum Fund Balance 5.0%

Food & Nutrition Services Fund
FY 2025 Mid-year Budget Revisions

- Revenue budget will be increased $1,349,625
- Expenditure budget will be increased by $288,945
- Net positive change to fund balance of $1,060,680

Community Service Fund
FY 2025 Mid-year Budget Revisions

- Revenue budget will be increased $789,187
- Expenditure budget will be increased by $450,634
- Net increase to fund balance of $338,553

Capital Expenditure/Land Proceeds Fund FY 2025 Mid-year Budget Revisions

- Revenue budget will be increased $1,660,519
- Expenditure budget will be increased by $953,712
- Net positive change to fund balance of $706,807

Debt Service Fund
FY 2025 Mid-year Budget Revisions

- Revenue budget will be increased by $201,658
- Expenditure budget – no changes
- Net positive change to fund balance of $201,658

FY 2025 Mid-year Budget Revisions Summary

Fund	Net Mid-year Change
General Fund	$918,219
Food & Nutrition Services Fund	$1,060,680
Community Service Fund	$338,553
Capital Expenditure/Land Proceeds Fund	$706,807
Debt Service Fund	$201,658

OSSEO AREA SCHOOLS
ISD 279

BUSINESS SERVICES MEMORANDUM

TO: Dr. Kim Hiel, Superintendent

FROM: John Morstad, Executive Director of Finance and Operations
Kelly Benusa, Director of Business Services

SUBJECT: FY 2026 General Fund and Community Service Fund LRFP Budget Adjustments and FY 2026 Capital Expenditure Approval

DATE: February 25, 2025

Recommendation
We recommend the School Board approve the FY 2026 General Fund and Community Service Fund budget adjustments, as well as the FY 2026 Capital Expenditure budget.

Background
On February 11th, 2025, the school board held a work session for the purpose of providing feedback and direction on the FY 2026 long-range financial planning (LRFP) budget adjustment requests as well as the FY 2026 capital budget requests. The budget timeline for LRFP budget adjustments includes a review by the LRFP Advisory Team prior to the board work session. This allows for summary information of the LRFP process to be presented to board members prior to approval of the adjustments in February of each year.

Next Steps
Upon school board approval, staff will continue to prepare the FY 2026 budgets for all district funds with the adjustments included. Additionally, staff will begin to coordinate the purchasing process for capital related items so they can be acquired, delivered, and prepared for school startup by the end of August. Finally, staff will monitor the results of the current legislative session to ensure any policy or funding changes are reflected in the budget proposals to be considered by the school board at the June 10th, 2025, school board work session and the June 24th, 2025, board meeting.

FY 2026 LRFP/PEAR BUDGET ADJUSTMENT RECOMMENDATIONS		SUBTOTALS	TOTALS
General Fund	**Instructional** (Teachers, Educational Support Professionals and instructional materials, new revenue opportunities)	$ (350,000)	
	Non-instructional (Administration, non-instructional support, athletics/co-curriculars/activities, staff development, transportation, student support, purchased services and supplies, new revenue opportunities)	$ 350,000	
			$ -
Enrollment Alignment - General Fund	**Instructional** Add 22.1 FTE teacher contingency - this proposal creates contingent budget capacity to target areas of non-projected enrollment growth with additional classroom teacher FTE	$ 2,147,741	
			$ 2,147,741
State Leaves of Absence/Time Off Requirements - General Fund	**Non-instructional** Add .87 FTE lead leave and absence management specialist, eliminate 1 FTE 12-month clerical educational support specialist approved in FY 2025 to support changes in legislation related to state leaves of absence/time off requirements.	$ 30,000	
			$ 30,000
FMLA Expansion - General Fund	**Non-instructional** Add budget capacity to support new payroll tax for FMLA changes in legislation.	$ 433,298	
			$ 433,298
Operating Capacity for New Elementary - General Fund	**Non-instructional** Add 1 FTE elementary principal, add 1 FTE resource manager for 9 months, add 1 FTE elementary school administrative assistant for 6 months, add 1 FTE building engineer for 2 months, and 1 FTE grounds person for 2 months for new elementary operating capacity start-up costs	$ 326,641	
			$ 326,641

FY 2026 Program Efficiency, Abandonment and Redirection (PEAR) Budget Adjustment Summary

General Fund					
PEAR Description	**Category**	**$ Amount Expenditure**	**$ Amount Revenue**	**Subtotals**	**PEAR Proposal Summary**
Community Engagement (CEn)					
Community Service					
		202,686			Repurpose site staffing and operation support add 1 FTE licensed coordinator, add 1 FTE administrative educational support professional, and supplies. Request includes support for multiple program components (7 day a week accessible building with extended hours) including a one year advance hire for key building roles and set up items.
	Non-	76,225			
Repurpose site staffing and operation support	instructional	71,089		$350,000	
CEn Subtotal				**$350,000**	
Division of Leadership Teaching and Learning (DLTL)					
Activities					
		18,144	31,350		
		9,900	15,500		
		11,200			Add boys and girls lacrosse programs at Maple Grove Senior High and co-op lacrosse teams for Osseo Senior High and Park Center Senior High. This includes five coaches, event workers, supplies, transportation, and entry fees. Offset by revenue from participation fees and gate receipts.
		3,856			
Add boys and girls Lacrosse at the high schools	Instructional	3,750		$0	
Student Services					
Add one shuttle for Osseo Education Center students	Non-instructional	80,000	80,000	$0	Add one shuttle to transport Osseo Education Centers students to other sites and locations to address needs due to increased enrollment and to increase out-of-school job experiences. This request is offset by special education revenues.
		194,340	150,808		Add 2 FTE early childhood special education (ECSE) teachers and 2 FTE educational support professional (ESP) in voluntary pre-kindergarten (VPK). Students receiving special education services under the age of five are required to be served by teachers who hold ECSE licensure by the State of Minnesota. These staff were hired with contingency resources for VPK classrooms added during FY 2025. This request is partially offset by special education revenues.
Add 2 FTE teachers and 2 FTE educational support professional in voluntary pre-kindergarten	Instructional	73,452	56,999	$59,985	
		(194,340)	(150,808)		Reduce 2 FTE teachers and 2 FTE education support professionals for special education general fund support. These FTE will continue through federal special education grants.
Reduce 2 FTE teachers and 2 FTE educational support professional for special education	Instructional	(73,452)	(56,999)	($59,985)	
Add 7.21 FTE social worker	Instructional	700,596	700,596	$0	Add 7.21 FTE social workers to continue FTE previously funded with one-year strategic investment.
PK-12 Operations					
Reduce site staffing budget capacity from Crest View Elementary	Instructional	(199,138)		(350,000)	Redirect site staffing reduce 1 FTE principal and 1.533 teachers from Crest View Elementary core staffing to Community Engagement to repurpose site staffing and operation support.
		(150,862)			
DLTL Subtotal				**($350,000)**	
Instructional and Information Technology Team (I2T2)					
Information Systems & Security					
Add 1 FTE cyber security analyst and reduce 1 FTE application analyst	Non-instructional	115,119			Add 1 FTE cyber security analyst and reduce 1 FTE application analyst. This request provides a dedicated FTE staffing allocation to support the expanding work related to cyber security for our organization.
		(115,119)		$0	
I2T2 Subtotal				**$0**	
Total Proposed Adjustments General Budget				**$0**	

Key

Identify & respond to the influence of race & culture, measurement of results, support equitable student achievement, current services, productivity, and strategic plan impact assessment

Positive or neutral improvement and/or addresses a high need	green
Area of concern	yellow
Negative impact	red

Board policy and legal assessment

Not in conflict with board policy or legal requirements	green
Requires modifications to	yellow
Not allowed	red

Proposed Adjustments General Fund Budget

PEAR Proposal	Category	PEAR Ref.	Identify & Respond to the Influence of Race & Culture (PEAR Q3)	Measurement of Results (PEAR Q4)	Support Equitable Student Achievement (PEAR Q4)	Current Services (PEAR Q5a)	Productivity (PEAR Q5a)	Strategic Plan (PEAR Q5a)	Board Policy & Legality (PEAR Q6)	PEAR Amount Expenditure	PEAR Amount Revenue	PEAR Subtotals
Group #			1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8			
General Fund												
Community Engagement (CEn)												
Community Service												
Repurpose site staffing and operation support	Non-instructional	CE-01	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	202,686 76,225 71,089		$350,000
CEn Subtotal												$350,000
Division of Leadership, Teaching and Learning (DLTL)												
Activities												
Add boys and girls Lacrosse at the high schools	Instructional	AC-01	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	18,144 9,900 11,200 3,856 3,750	31,350 15,500	$0
Student Services												
Add one shuttle for Osseo Education Center students	Non-instructional	SS-01	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	80,000	80,000	$0
Add 2 FTE teachers and 2 FTE educational support professional in voluntary pre-kindergarten	Instructional	SS-02	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	194,340 73,452	150,808 56,999	$59,985
Reduce 2 FTE teachers and 2 FTE educational support professional for special education	Instructional	SS-03	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	(194,340) (73,452)	(150,808) (56,999)	($59,985)
Add 7.21 FTE social worker	Instructional	SS-04	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	700,596	700,596	$0
PK-12 Operations												
Reduce site staffing budget capacity from Crest View Elementary	Instructional	OP-01	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	(199,138) (150,862)		($350,000)
DLTL Subtotal												($350,000)
Instructional and Information Technology Team (I2T2)												
Information Systems & Security												
Add 1 FTE cyber security analyst and reduce 1 FTE application analyst	Non-instructional	IS-01	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8	115,119 (115,119)		$0
I2T2 Subtotal												$0
Total Proposed Budget Adjustments General Fund												**$0**

FY 2026 Capital Request Budget Allocations

Operating Capital Budget

Description	Department	$ Amount	Capital Request Summary
Division: Community Engagement			
Replace two computers	Community Relations	$ 8,000	Replace two computers
Create a contingency for equipment replacement	Community Education	$ 604	Contingency for equipment and technology
Replace 200 student computers for adult basic education program	Community Education	$ 56,000	Replace 200 of 400 student chromebooks for adult basic education program
Purchase eight computers for facilities scheduling staff	Community Education	$ 8,080	Purchase eight computers for auditorium and lead building supervisor staff
Subtotal Community Engagement		**$ 72,684**	
Division of Leadership Teaching and Learning			
Replace sports uniforms and equipment	Activities	$ 323,298	Replace basketball, cross country/track, nordic, and soccer uniforms on 4-year rotation; replace activities equipment
Replace marching band and color guard uniforms	Activities	$ 60,500	Replace uniforms on a 10 year cycle for marching band and 5 year cycle for color guard; replacement for Park Center Senior High
Purchase data management software to support English Learner program	Educational Equity	$ 42,000	Purchase data management software to support English Learner program operation
Purchase materials for media center	Learning and Achievement	$ 200,000	Purchase materials for media centers at each elementary and secondary site
Maintain online resources	Learning and Achievement	$ 483,000	Maintain current software and web resources (e.g. Follet, Scholastic, Teachscape) and other annual subscriptions to online resources used by teachers and students
Purchase curriculum	Learning and Achievement	$ 1,300,000	Provide students and classroom teachers with the necessary consumable resources needed to support existing elementary and secondary curriculum
Maintain concurrent enrollment offerings	Learning and Achievement	$ 186,000	Maintain concurrent enrollment course credit opportunities for students across our system, expand career pathways for students through agreements with postsecondary institutions, and support additional programming costs (career and technical program equipment, Ramp Up to Readiness resources, and Project Lead the Way fees and resources) based on identified needs in order to comply with Comprehensive Achievement and Civic Readiness/Career & College Readiness legislation
Maintain contingency for career and technical education	Learning and Achievement	$ 25,000	Maintain contingency to repair and replace machinery and equipment for the Career and Technical Education program
Replace capital equipment	PK-12 Operations	$ 160,081	Purchase furniture and equipment based on enrollment increases and support sites with equipment replacement needs that exceed the site enrollment-based allocation
Maintain capital allocation to sites	PK-12 Operations	$ 260,000	Provide sites annual enrollment-based capital allocation for replacement of student, teacher and administration furniture, equipment, materials and secondary textbooks
Pay leases for venues to host high school commencements	PK-12 Operations	$ 45,000	Pay leases for venues to host high school commencements
Replace health services equipment	Student Services	$ 10,000	Provide for the annual repair and replacement plan of health services equipment
Subtotal Division of Leadership, Teaching and Learning		**$ 3,094,879**	

FY 2026 Capital Request Budget Allocations

Operating Capital Budget

Description	Department	$ Amount	Capital Request Summary
Division: Human and Administrative Resources Team			
Pay operating leases for instructional space, athletic facilities, and Northwest Family Service Center	Business Administration	$ 3,469,960	Pay for board-approved leases for elementary school addition and high school additions/repurposing of space; instructional space for programs; rental of athletic facilities; and Northwest Family Services Center
Maintain contingency for equipment replacement	Business Administration	$ 225,000	Replace equipment and technology, including warehouse and other essential equipment
Maintain budget for special assessment taxes	Business Administration	$ 59,000	Pay special assessment taxes for district property
Maintain budget for property insurance deductible	Business Administration	$ 10,000	Pay for lost or damaged items that fall within the property insurance deductible
Replace warehouse box truck	Business Administration	$ 135,000	Replace warehouse box truck
Maintain opiate antagonists and menstrual products per state mandate	Business Administration	$ 35,000	Maintain opiate antagonists and menstrual products per state mandate
Maintain contingency for facilities equipment replacement	Facilities and Operations	$ 300,000	Purchase or replace larger expense items that unexpectedly fail and for which replacement cannot be delayed, e.g., heat, air conditioning, electrical, plumbing, controls, hot water, sewer, custodial or grounds equipment
Purchase storage shed for Arbor View Early Childhood Center, Garden City, and Park Brook Elementary sites	Facilities and Operations	$ 105,000	Purchase storage sheds for Arbor View Early Childhood Center, Garden City, and Park Brook Elementary sites to house site grounds maintenance equipment and maintain storage necessary for fire code compliance
Replace grounds/maintenance equipment	Facilities and Operations	$ 124,500	Replace grounds and maintenance equipment that has exceeded its useful life
Replace custodial equipment	Facilities and Operations	$ 169,000	Replace custodial maintenance equipment that has exceeded its useful life
Replace cafeteria tables	Facilities and Operations	$ 98,000	Replace cafeteria tables that have exceeded their useful life
Purchase capital items for new elementary	Facilities and Operations	$ 190,000	Purchase capital items needed to operate the new elementary site, including equipment for both interior and exterior maintenance
Replace nine automated external defibrillators (AEDs)	Facilities and Operations	$ 11,000	Replace nine AEDs that have exceeded its useful life
Replace grounds/ maintenance equipment (year 1 of 3 lease)	Facilities and Operations	$ 111,627	Pay lease costs to replace grounds and maintenance equipment that has exceeded its useful life
Create contingency for technology related security equipment	Security and Emergency Management	$ 36,835	Create contingency for technology related security equipment
Maintain contingency budget for security needs	Security and Emergency Management	$ 100,000	Purchase equipment to address security-related challenges that arise in the course of the year
Subtotal Human and Administrative Resources Team		**$ 5,179,922**	

FY 2026 Capital Request Budget Allocations

Operating Capital Budget

Description	Department	$ Amount	Capital Request Summary
Division: Information and Instructional Technology Team			
Maintain secured internet, network, and phone	Technology District-wide	$ 401,264	E-rate reimbursement to maintain secured internet, network, and phone (partially funded with e-rate reimbursement)
E-rate revenue to maintain secured internet, network, and phone	Technology District-wide	$ (401,264)	Maintain secured internet, network, and phone (partially funded with e-rate reimbursement)
Subtotal Information and Instructional Technology Team		**$ -**	
GRAND TOTAL OPERATING CAPITAL BUDGET		**$ 8,347,485**	

FY 2026 Capital Request Budget Allocations

Capital Project Technology/Safety Levy

Description	Department	$ Amount	Capital Request Summary
Division: Human and Administrative Resources Team			
Replace camera systems	Security and Emergency Management	$ 727,640	Replace camera systems at the Osseo Education Center, Edinbrook Elementary, Fair Oaks Elementary, Garden City Elementary, Park Brook Elementary, Zanewood Community School Elementary, and Maple Grove Middle School
Maintain camera licenses	Security and Emergency Management	$ 53,685	Maintain camera system licenses
Replace card access systems	Security and Emergency Management	$ 173,950	Replace card readers and controllers
Add digital two-way radios	Security and Emergency Management	$ 134,600	Add digital two-way radios to the district
Maintain visitor management systems	Security and Emergency Management	$ 139,315	Maintain visitor management systems, Raptor
Maintain door intrusion	Security and Emergency Management	$ 186,100	Maintain door intrusion
Maintain tipline	Security and Emergency Management	$ 50,000	Maintain tipline, STOPit
Create contingency for technology related security equipment	Security and Emergency Management	$ 70,545	Create contingency for technology related security equipment
Replace physical security technology (year 3 of 3 lease)	Security and Emergency Management	$ 450,319	Pay lease costs for physical security technology that has exceeded its useful life
Add 1 FTE technology support specialist III	Security and Emergency Management	$ 85,000	Add 1 FTE technology support specialist III position to support security and emergency management technology
Subtotal Human and Administrative Resources Team		**$ 2,071,154**	
Division: Information and Instructional Technology Team			
Maintain enterprise technology licensing and support	Information Systems and Security	$ 1,333,697	Maintain enterprise software licensing, network licensing, and support contracts for all network, and enterprise systems, including Unified Threat Management
Maintain enterprise technology services and support	Information Systems and Security	$ 125,114	Maintain secured internet and support contracts for all network infrastructure, internet, and fiber maintenance
Maintain districtwide license for text-based multilingual communication	Information Systems and Security	$ 126,000	Maintain TalkingPoints districtwide license for text-based multilingual communication with families
Maintain and repair technology part needs	Information Systems and Security	$ 117,582	Maintain telecommunication parts, network repair, and contingency
Maintain network, phone and expand phone system	Information Systems and Security	$ 272,500	Maintain and expand phone system and replace switches, access points, battery backup for the implementation of network equipment, and second phase of transition to MicroSoft Teams phone
Continue positions for information systems and security	Information Systems and Security	$ 762,654	Continue 6 FTE for information systems and security staff to meet system network and software technology needs
Maintain software licenses	Information Systems	$ 490,765	Maintain software licenses for the district student information system and supporting systems

FY 2026 Capital Request Budget Allocations

Capital Project Technology/Safety Levy

Description	Department	$ Amount	Capital Request Summary
Maintain school notification system	Information Systems	$ 25,599	Maintain license for the district notification system, Blackboard
Maintain software licenses	Information Systems	$ 832,228	Maintain licenses for the district supporting systems and finance/HR/payroll systems
Maintain software subscriptions and licenses	Information Systems	$ 130,521	Maintain software subscriptions and licenses for library media specialists at elementary and secondary sites
Continue administrative assistant position	Information and Instructional Technology Team	$ 78,493	Continue 1 FTE administrative assistant to provide I2T2 division support
Continue positions for district-wide technology	Technology District-wide	$ 3,078,410	Continue 47.125 FTE technology support staff and casual labor to meet elementary, secondary, and district-wide technology needs
Transfer .875 FTE hourly technical position from special education federal grant	Technology District-wide	$ 110,000	Transfer .875 FTE technology support staff to meet elementary, secondary, and district-wide technology needs from special education federal grant
Maintain enterprise technology licensing and support	Technology District-wide	$ 76,987	Maintain enterprise technology licensing and support, Support Desk/Asset Management software
Maintain technology refresh for staff and students (year 2 of 3 lease)	Technology District-wide	$ 816,854	Pay lease costs to replace and update classroom and office technology equipment (computers, digital displays and other technologies)
Maintain and repair technology part needs	Technology District-wide	$ 110,000	Purchase, repair, or replace damaged instructional and non-instructional technology parts
Maintain digital display	Technology District-wide	$ 53,314	Maintain digital display standards in classrooms (parts, materials, installation)
Maintain unified print solution (year 3 of 5 lease)	Technology District-wide	$ 218,961	Pay lease costs to maintain print solution for all staff and students
Maintain technology software and licenses	Technology District-wide	$ 4,000	Maintain software subscriptions and licenses (Amplified IT, Google, etc.)
Maintain student and staff mobile devices at elementary sites (year 3 of 3 lease)	Technology District-wide	$ 620,891	Pay lease costs to maintain student and staff mobile devices for 1:1 teaching and learning
Maintain digital display at elementary sites	Technology District-wide	$ 205,143	Maintain digital display standards in classrooms (parts, materials, installation)
Install wireless display for new elementary classrooms	Technology District-wide	$ 94,290	Install a wireless connectivity device for the new elementary classroom displays, Airtame
Purchase charging carts	Technology District-wide	$ 14,040	Purchase table-top charging carts for shared student devices in prekindergarten classrooms
Maintain mobile device repair budget	Technology District-wide	$ 176,500	Maintain funding to continue on-site repairs for student mobile devices
Maintain technology refresh for student and staff mobile devices at high school sites	Technology District-wide	$ 2,454,800	Purchase technology equipment to maintain student and staff mobile devices for 1:1 teaching and learning
Subtotal Information and Instructional Technology Team		**$ 12,329,343**	
GRAND TOTAL CAPITAL PROJECT TECHNOLOGY LEVY		**$ 14,400,497**	

AGREEMENT

on

TERMS AND CONDITIONS OF EMPLOYMENT

between

OSSEO AREA SCHOOLS

ISD 279

INDEPENDENT SCHOOL DISTRICT 279
OSSEO AREA SCHOOLS

and

STUDENT MANAGEMENT SPECIALISTS - SMS

Effective Date: July 1, 2023 – June 30, 2025

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ARTICLE 1
PURPOSE

Section 1. Parties: This Agreement is established by the School Board of Independent School District 279, hereinafter referred to as the School Board, and the Student Management Specialists, pursuant to and in compliance with the Public Employment Labor Relations Act of 1971, as amended, hereinafter referred to as the PELRA, to provide the terms and conditions of employment for Student Management Specialists during the term of this Agreement.

ARTICLE 2
RECOGNITION OF EXCLUSIVE REPRESENTATIVE

Section 1. Recognition: In accordance with the PELRA, the School Board recognizes the Student Management Specialists as the exclusive representative of Student Management Specialists employed by the School Board of Independent School District 279. The Student Management Specialists will have those rights and duties as prescribed by the PELRA and as described in this Agreement.

Section 2. Appropriate Unit: The Student Management Specialists will represent all Student Management Specialists of the School District as defined in this Agreement and in the PELRA.

Section 3. Meet and Confer: Representatives of Student Management Specialists and representatives of the School District shall meet for the purpose of discussing issues of concern to either party. Meetings will be normally scheduled for at least one time per month during the school year. Additional meetings may be scheduled on an as needed basis.

ARTICLE 3
DEFINITIONS

Section 1. Terms and Conditions of Employment: "Terms and conditions of employment" means the hours of employment, the compensation therefore, including fringe benefits except retirement contributions or benefits other than employer payment of, or contributions to, premiums for group insurance coverage of retired employees or severance pay, and the School Board's personnel policies affecting working conditions of Student Management Specialists. In the case of Student Management Specialists, "terms and conditions of employment" does not mean educational policies of the School Board. "Terms and conditions of employment" is subject to the provisions of the PELRA.

Section 2. Student Management Specialists: All Student Management Specialists employed by Independent School District No. 279, Osseo, Minnesota, who are public employees within the meaning of Minn. Stat. 179A.03, subd. 14 excluding supervisory and confidential employees within the meaning of Minn. Stat. 179A.03, subds. 17 and 4.

Section 3. Other Terms: Terms not defined in this Agreement will have those meanings as defined by the PELRA.

ARTICLE 4
SCHOOL DISTRICT RIGHTS

Section 1. Inherent Managerial Rights: The Student Management Specialists recognizes that the School Board is not required to meet and negotiate on matters of inherent managerial policy, which include, but are not limited to, such areas of discretion or policy as the functions and programs of the School Board, its overall budget, utilization of technology, the organizational structure and selection, and direction and number of personnel.

Section 2. Management Responsibilities: The Student Management Specialists recognizes the right and obligation of the School Board to efficiently manage and conduct the operation of the School District within its legal limitations and with its primary obligation to provide educational opportunities for the students of the School District.

Section 3. Effect of Laws, Rules and Regulations: The Student Management Specialists recognize that all employees covered by this Agreement will perform the services prescribed by the School District and will be governed by School Board policies, rules, regulations, directives and orders which are not inconsistent with the terms and conditions of employment set forth in this Agreement and which are issued by properly designated officials of the School District. Any provision of this Agreement found in violation of any law, rule or regulation thereunder, will be without force or effect.

Section 4. Reservation of Managerial Rights: The foregoing enumeration of School Board rights and duties will not be deemed to exclude other inherent management rights and management functions not expressly reserved herein, and all management rights and management functions not expressed in this Agreement are reserved to the School Board.

ARTICLE 5
MANAGEMENT PERSONNEL RIGHTS

Section 1. Right to Views: Nothing contained in this Agreement will be construed to limit, impair, or affect the right of any employee or their representative to the expression or communication of a view, grievance, complaint or opinion on any matter related to the conditions or compensation of public employment or their betterment, so long as the same is not designated to and does not interfere with the full faithful and proper performance of the duties of employment. Nor will it be construed to require any employee to perform labor or services against their will.

Section 2. Right to Join: Employees will have the right to form and join labor or employee organizations and will have the right not to form and not join such organizations. Employees in the unit will have the right by secret ballot to designate an exclusive representative for the purpose of negotiating grievance procedures and the terms and conditions of employment for such employees with the School Board, as prescribed by the PELRA.

Section 3. Personnel Files:

Subd. 1. Right to Review/Frequency: Upon request by an employee, the School District will provide the employee with an opportunity to review their personnel file. An employee may review their personnel file only once at any time within one year after separation.

Subd. 2. Review: A request will be made to Human Resources. Human Resources will comply with a request pursuant to Subd. 1. of this Section no later than seven (7) working days after receipt of the request and will schedule an appointment for the employee to review their personnel file and will notify the employee of such appointment. All such reviews will take place in Human Resources during its normal hours of operation and a Human Resources employee shall be present when an employee reviews their personnel file.

Subd. 3. Right to Copy: After the review and upon the employee's request, the School District will provide the employee with a copy of the requested record. The School District may not charge a fee for the copy. With respect to employees who are separated from employment, upon the employee's request, the School District will provide a copy of the personnel file to the employee. Providing a copy of the separated employee's personnel file to the employee satisfies the School District's responsibility to allow review as stated in Subd. 1. of this Section.

Subd. 4. Right to Response: The employee may submit for inclusion in their personnel file a written response to any material contained in such file.

Subd. 5. Destruction/Expungement: The School District may destroy or expunge such files as provided by law.

ARTICLE 6
COMPENSATION AND CONDITIONS

Section 1. Work Year: The length of the full work year is 200 workdays for Student Management Specialists.

Section 2. Compensation:

Title	Class	Work Days	Salary Range Effective 7-1-23 thru 6-30-25
Student Management Specialist*			
Secondary Schools	M-3	200	$68,858 / $81,068

*$~~3,342~~4,040 annual differential paid to comprehensive senior high Student Management Specialists

The salary range is used as a guide for initial placement. Student Management Specialist salaries may move above the top of the range with salary enhancements.

a. Initial Placement In Salary Range: New Student Management Specialists shall be placed within the respective salary range at the discretion of the District.

b. Salary Enhancement: A 5% increase to base salary shall be effective July 1, 2023, and a 3% increase to base salary shall be effective July 1, 2024.

c. Pay for Performance Stipend: Pay for performance will be based on performance measures relating to job performance and leadership. Pay for performance will be paid as a stipend based on performance level and base salary.

- Employees who work less than ~~120~~ 90 days of paid service do not qualify for the pay for performance stipend.
- Employees who complete at least ~~120~~ 90 days of paid service, but less than their contracted year, will receive a prorated pay for performance stipend.
- Employees who complete their contracted year (including FMLA and/or ADA qualified leaves) will receive the full pay for performance stipend.

Performance evaluations must be completed and turned into Human Resources by May 31st in order for the stipend to be paid on the July 20th paycheck. If completed after May 31st the stipend payout will be within 3 pay periods.

d. Pay for performance will occur based on the following levels of performance:

i.	Exemplary:	2.3%
ii.	Accomplished:	1.4%
iii.	Developing:	0.7%
iv.	Unsatisfactory:	0%

e. Alternative Pay for Performance Stipend Amounts: For future contract negotiations, the School Board shall set financial parameters for contract negotiations with all employee groups with the same contract term as Student Management Specialists. These financial parameters relating to salary shall be used to determine the amount of pay for performance if it is to be less than the amounts specified in Section c above.

Based on these parameters set by the School Board, pay for performance will be as follows:

Exemplary:	An amount equal to 0-2.3%
Accomplished:	An amount equal to 0-1.4%
Developing:	An amount equal to 0-0.7%
Unsatisfactory:	No stipend

Section 3. Conditions:

Subd. 1. Work Year: The work year is defined in Article ~~VI~~6, Section 2. Any request for an adjustment to a Student Management Specialist's work year calendar is to be submitted to their immediate supervisor for approval. A part of the approval process will be designating when the days will be rescheduled and tentative activities planned.

Subd. 2. Work Year Requirements

a. Beginning July 1, 2016, employees will work their assigned workdays (200) and will not be allowed to roll over banked non-workdays, nor will they be paid for any additional days worked above their contracted assignment unless required by their immediate supervisor and approved by Human Resources.

b. Student Management Specialists who begin service after July 1 or end service prior to June 30th of any given school year will be paid for days worked up to a maximum of 200 days during that school year.

c. Effective July 1, 2022, Student Management Specialists may schedule the following as workdays: Labor Day, Friday after Thanksgiving, Martin Luther King, Jr Day or President's Day, Spring Holiday, and Memorial Day ~~and Independence Day~~, subject to supervisor approval.

Subd. 3. Probation and Regular Status: New Student Management Specialists will be considered probationary for a period of one (1) year from their hire date as a Student Management Specialist. During this time they shall have no seniority privileges and may be transferred, discharged, or laid off at the discretion of the District. Upon completion of the probationary period an employee will establish regular employee status unless otherwise notified in writing by the employer prior to the end of the probationary period.

Section 4. Seniority/Job Elimination: Seniority will be used in determining the layoff and recall procedure of employees.

Subd. 1. Seniority Date: Seniority starts with the first day of work for the School District ~~in the Agreement on terms and conditions of employment for Management Personnel I-M~~as a Student Management Specialist.

Subd. 2. Conditions of Job Elimination:

a. Senior and Qualified: In all cases of displacement, the remaining employees must be more senior and qualified, as determined by the employer, to perform the duties of the new position assumed.

b. Exception: No Student Management Specialist, including probationary, shall be laid off if any other Student Management Specialist in the same position title has been suspended in the last two (2) years at the time of the School Board decision to eliminate a position or lay off employees.

c. In the event of a tie in seniority the district retains the right to choose the Student Management Specialist that will be displaced.

~~a. Length of Work Year: Employment status increases with the length of an employee's work year. In determining like employment status, 225 days will be viewed as higher status than 200 days.~~

d. Classifications: The following will be considered separate classifications: ~~G1, I1, J1, K1, K1a, L1, L1a, L2,~~ M3~~, M3a and M5~~.

e. Full-Time Rights Versus Part-Time Rights: Full-time employees may bump full-time or part-time employees with less seniority, but part-time employees may not bump full-time employees.

Subd 3. Job Elimination Procedures:

a. First Step: In the event of job elimination or layoff, an employee will have the right to accept layoff or, if qualified as determined by Human Resources and the employee's immediate supervisor, displace the least senior employee in the same job title. In the event two or more employees have the same seniority date as determined in Section 3., Subd. 1., of this Article, Human Resources will determine which employee is to be displaced according to the needs of the School District.

b. Second Step: If the position eliminated is a single incumbent, or if the person serving in the eliminated position is the least senior in the job title, the employee will have the right to accept layoff or displace a less senior employee in the same classification with like employment status. The employer will review the qualifications of the displaced employee and determine the less senior employee in the same classification with like status that most closely matches the qualifications of the displaced employee.

~~c. Third Step: If there are no employees in the same classification with like status, the employee will have the right to accept layoff or displace a less senior employee with like status beginning with the next lower classification. The employer will review the qualifications of the displaced employee and determine the less senior employee in the next and lower classifications with like status that most closely matches the qualifications of the displaced employee.~~

~~d. Fourth Step: If there are no employees with like status beginning with the next lower classification, the employee will have the right to accept layoff or displace a less senior employee with lower status beginning with their current classification and then lower classifications. The employer will review the qualifications of the displaced employee and determine the less senior employee in the next and lower classifications with lower status that most closely matches the qualifications of the displaced employee.~~

The displaced person will then have the right to accept layoff or to use the above procedure to find a position. The process will continue until no more jobs are available for qualified employees or until the employee accepts layoff.

Subd. 4. Notice of Layoff Timeline: If the employee wishes to exercise job elimination rights, the employee must provide written notice to Human Resources within three (3) working days of the notice of layoff stating their intent to exercise job elimination rights.

Subd. 5. Compensation: An employee who assumes a new position as a result of the bumping procedure ~~assumes the wage schedule that applies to the new position~~will keep their pay.

Section 5. Retirement Incentive Pay:

Subd. 1. Exclusion: This Section will apply only to employees whose service, in any capacity with the School District, has been full-time as of July 1, 1998, and has had no break in service as defined by this Agreement and whose service began prior to July 1, 1998. For employees whose employment began after this date, or had a separation of service, the provisions of this Section will not be applicable.

Subd. 2. Eligibility: Employees who have completed at least fifteen (15) years of continuous service in any capacity with the School District**,** and who are at least fifty (50) years of age, will be eligible for retirement incentive pay pursuant to the provisions of this Section upon submission of a written resignation accepted by the School Board, provided that such notice is given no later than thirty (30) days prior to the effective date of the resignation.

Subd. 3. Calculation of Benefit: A qualified employee will be eligible to receive as retirement incentive pay upon their retirement the amount obtained by multiplying one hundred percent (100%) of their unused number of sick leave days, but in any event not to exceed one hundred fifty (150) days times their daily rate of pay.

Subd. 4. Determination of Daily Rate: In applying these provisions, the daily rate of pay will be based upon the total annual compensation at the time of retirement. For the purposes of calculating retirement incentive pay, the daily rate of pay will be based on total contract workdays. For employees in Class M-3, the daily rate will be based on 200 days.

Subd. 5. Payment Schedule 50-54: An employee who retires at age fifty – fifty-four (50-54) will receive the retirement incentive pay on July 20th if their birth date is between January 1st and June 30th in the year they reach age fifty-five (55). If the employee's birth date is between July 1st and December 31st, they will receive their retirement incentive pay on January 20th of the following year.

Subd. 6. Payment Schedule 55 and over: Retirement incentive pay for those age fifty-five (55) or older will be paid by the School District according to the following schedule: Employees who retire between January 1st and June 30th will receive their retirement pay July 20th of that year. Employees who retire between July 1st and December 31st will receive their retirement incentive pay on January 20th of the following year.

Subd. 7. Exceptions: Retirement incentive pay will not be granted to any employee who is discharged by the School District.

Section 6. Retirement Savings Plan: In accordance with Section 403(b) of the Internal Revenue Code, the School Board will match the contribution of an eligible employee

according to the following schedules towards an approved 403(b) retirement savings plan. The plan must meet the School District's guidelines for approval.

Subd. 1. District Annual Match – Effective upon ratification: The School District's annual match of an eligible employee's contribution will be $4,000 (approximately $166.67 per pay period). Employees may choose to defer more than the District annual match amount. Federal law determines the maximum amount an individual can contribute annually.

Section 7. Higher Education Stipend

Subd. 1. Eligibility: Beginning July 1, 2023, an employee who has completed a teaching license, master's degree, administration license, or doctorate by December 31st and are active status on February 5th, will be eligible for a Higher Education Stipend on the following February 5th. Employees are eligible for up to one Higher Education Stipend.

Subd. 2. Pay Rate: Upon completion as recognized in this section, an employee will be paid an additional $300 each year the license or education level is maintained. Payment will be made February 5th each year.

Subd. 3. Application: Eligible employees must show proof of board licensure or higher education to their Human Resource Business Partner by December 31st to receive the stipend the following February 5th. Employees must notify Human Resources if any change in eligibility for the stipend occurs.

ARTICLE 7
GROUP INSURANCE

Section 1. Eligibility: Qualifications will include those established by the School Board and the carrier of the coverage. Full-time employees are eligible for group insurance.

Section 2. Enrollment: All employees qualifying will enroll for such coverage in accordance with the procedures established by the School Board.

Section 3. Selection: The School Board will make the selection of insurance carriers and policies. The Student Management Specialists will have representation on the School District Insurance Advisory Committee.

~~a. An employee may enroll in one of the hospital-medical and dental insurance programs provided by the School District. Effective beginning 2012-2013, employees will be allowed to waive health coverage in the District's health plan upon sufficient proof that the employee has obtained group health coverage through another source (e.g. spouse). The Human Resources department shall determine the basis for sufficient documentation of group coverage from another source. The District retains the right to re-examine waiver of health coverage on a year-to-year basis.~~

Section 4. Basic Group Health and Hospitalization Plans:

Subd. 1. District Contribution: Basic Group Health and Hospitalization Plans:

The District will contribute up to the following amounts towards the District's Group Health Insurance premiums for full-time employees. Any portion of the premium that exceeds the District contribution will be paid by the employee and paid by payroll deduction.

Effective July 1, 2023 – June 30, 2024

	Single	Employee +1	Family
High/ Value	$621.58	$966.64	$1,548.73
HSA Plan	$480.51	$963.07	$1,541.85

Effective July 1, 2024 – June 30, 2025

	Single	Employee +1	Family
High*	$621.58	$966.64	$1,548.73
Value	$683.74	$1,063.30	$1,703.60
HSA Plan	$538.17	$1,078.64	$1,726.87

*The High Plan is no longer available for new enrollment. All existing members on the High Plan will continue to receive the district contribution to the High Plan health insurance as indicated in the table above.

~~Employee +1 and Family Coverage High or Value Plan: The employee may choose to purchase Employee +1 coverage or Family coverage at the cost of the Employee +1 coverage or Family coverage premium minus the monthly sum contributed by the School District towards the Single coverage rate as described in Subd. 1 of this Section. To receive this District contribution, the employee must qualify and enroll in the School District's group health and hospitalization plan and qualify for dependent payroll deduction.~~

Subd. 2. High Deductible Health Plan (HSA Plan) - Contributions to Health Savings Accounts

As recommended by the School District Insurance Advisory Committee, those employees participating in the HSA compatible health plan shall receive the following contributions to a qualifying Health Savings Account (HSA). Contributions will only be made to District approved HSA depository.

- Single HSA Coverage: $200 per month
- Employee+1 Coverage: $400 per month
- Family Coverage: $400 per month

District contributions to the HSA trust account will be made each month. Contributions for July and August will be made at the same time as the September contribution. In the event of hardship, the parties agree to meet and confer to discuss alternatives to the contribution timelines.

The school district will pay all administrative fees associated with the plan.

Section 5: Dental Insurance

a. Single Coverage: The School District will pay up to $28.00 per month for individual coverage for each full-time employee who qualifies for and enrolls in the School District's group dental insurance plan.

b. Family Coverage: The premium cost of the family/dependent coverage for each full-time employee who qualifies for and enrolls in the School District's group dental insurance plan and who qualifies for family/dependent coverage will be paid in total by the employee and paid by payroll deduction, minus the School District's contribution for single coverage. Whether the District offers family/dependent coverage is subject to the conditions as established by the carrier.

Section 6. Section 125 (Flexible Spending) Plan: The School District will provide a Section 125 Plan under the Internal Revenue code. This plan will be available to all employees. The Section 125 Plan (Flexible Spending Plan) offered by the School District is a plan established to provide a way to save money on costs for medical and dependent care expenses. The three accounts allow payment for health insurance premiums, certain out-of-pocket health care expenses, and dependent care expenses with pre-tax dollars. It is a salary reduction plan permitting participants to choose among more than one benefit. It is classified as a "Cafeteria Plan" for federal income tax purposes. The plan year will commence July 1st through June 30th. There are three (3) components to the plan:

1. District provided health insurance premium deduction with pre-tax dollars.
2. Dependent care reimbursement account.
3. Medical expense reimbursement account.

Section 7. Group Term Life Insurance: The School District will pay the full premium for group term life insurance for all employees who qualify for and enroll in the School District's group term life insurance plan. Effective November 1, 2024, employees who qualify and enroll will be covered by group term life insurance in the amount of $300,000.

Section 8. Supplemental Group Term Life Insurance: Employees will have the option, subject to the conditions established by the School District's carrier for group term life insurance as provided in Section 7 of this Article, to purchase supplemental group term life insurance in the amounts of $50,000, $75,000, $100,000, $125,000, $150,000, $200,000, $300,000, or $400,000, not to exceed 4x annual salary. The cost of the supplemental coverage will be borne by the employee and paid by payroll deductions.

Section 9. Long-Term Disability Income Protection: The School District will pay the full premium for coverage for the existing long-term disability income protection plan for all employees who qualify for and enroll in such coverage. This coverage will apply to total annual salary. Employees who have qualified for long-term disability insurance and who previously qualified for the School District's health and hospitalization insurance benefits will have these benefits maintained for a period of one (1) year from the date of disability. Thereafter, these benefits will be available to the employee at their expense. See MOU Long-Term Disability Coverage for Mental Health & Chemical Dependency.

Subd. 1. An employee will be eligible for paid leave under the following conditions:

a. Employee has been absent ten (10) days without pay, and employee and supervisor have agreed to flex the employee's work calendar if it meets programmatic needs of the system;
b. The employee has exhausted all accrued sick leave, and will then be eligible for additional paid sick leave for the period between the 10th day of absence and the beginning of the LTD period up to a maximum of sixty (60) days of paid sick leave.

Section 10. Claims Against the School District: It is understood that the School District's obligation is to purchase an insurance policy and pay such amounts as agreed to herein and no claim will be made against the School District as a result of a denial of insurance benefits by an insurance carrier.

Section 11. Insurance Program Eligibility in the Event of Early Retirement: An employee who retires prior to age sixty-five (65) is eligible to participate in the group health or dental plans but must pay the entire premium for the plans selected. The right to continue participation in such plans, however, will be in accordance with conditions of the carrier and/or until the individual qualifies for coverage under another program.

Section 12. Married Couples in District with Family Coverage: When a Student Management Specialist and their spouse are both employed by the School District and are eligible for the School District's group health and hospitalization plan, and both employees enroll in the same hospitalization plan, the full premium will be paid by the School District.

ARTICLE 8
LEAVES OF ABSENCE

Section 1. Emergency School Closing: In the event school starts late or is closed early due to inclement weather or other emergency situations, or an e-learning day is called, Student Management Specialist's work assignment will be determined by the Superintendent or designee. In the event school is canceled at one or more locations due to inclement weather or other emergency situations, Student Management Specialists will follow the direction of the Superintendent or designee regarding reporting to work and work duties.

When the Superintendent determines that the district will follow an e-learning day, the district will follow Minnesota Statute 2022, section 120A.414 (https://www.revisor.mn.gov/statutes/cite/120A.414).

When staff are directed not to report, Student Management Specialist employees will be available by phone and/or email for business related purposes during normal school hours on the cancelation day.

Section 2. Sick Leave:

Subd. 1. An employee will be eligible for sick leave under one of the following conditions:

a. Earn and Accumulation: ~~Full-time employees~~Student Management Specialists will accrue sick leave at a rate of ~~twelve (12) days per year (~~one day per month~~)~~ (up to 10 days total) and accrual for unused sick leave will be unlimited. Employees working less than a full year will have their sick leave days pro-rated.

b. Use–Pregnancy: An employee may utilize available sick leave, subject to the provisions of this Section and Section 7 of this Article for periods of disability relating to pregnancy, miscarriage, abortion or childbirth. Such an employee will notify Human Resources in writing no later than the end of the sixth month of pregnancy indicating their intention to utilize sick leave, and also at such time will provide a physician's statement indicating the estimated date of delivery of the child and estimated period of disability. The definition of disability will be as reasonably determined by a licensed physician.

Subd. 2. Use: Sick leave with pay will be allowed by the School District whenever an employee's absence is found to have been due to an illness that prevented their attendance at work and performance of duties on that day or days.

Subd. 3. Medical Verification: The School District may require the employee to furnish a medical certificate from a qualified physician as evidence of illness, indicating such absence was due to illness, in order to qualify for sick leave pay. However, the final determination as to the eligibility of an employee for sick leave is reserved to the School District.

Subd. 4. Medical Request: In the event that a medical certificate will be required, the employee will be so advised.

Subd. 5. Approval: Sick leave pay will be approved only upon submission of an authorized sick leave pay request form submitted to Human Resources.

Subd. 6. Absences Covered by Workers' Compensation and/or Long-Term Disability (LTD):

a. An employee who is absent from work as a result of a compensable injury incurred in the service of the School District under the provisions of the Workers' Compensation Act and/or an absence covered by the School District's long-term disability insurance, the School District will pay the difference between the compensation received pursuant to the Workers' Compensation Act and/or LTD by the employee and the employee's

base rate of pay or the extent of the employee's earned accrual of sick leave, if said employee is on an accrued sick leave basis (See Subd. 1.b. of this Section).

b. An employee who is on accrued sick leave basis will have a deduction made from the employee's accrued sick leave balance according to the pro rata portion of days or sick leave which is used to supplement Workers' Compensation and/or LTD payments.

c. The School District will make such payment to the employee only during the period of disability.

d. In no event will the additional compensation paid to the employee by virtue of sick leave pay result in the payment of a total daily, weekly, or monthly compensation that exceeds the base compensation of the employee.

e. An employee who is absent from work as a result of an injury compensable under the Workers' Compensation Act and/or an absence qualifying the employee for LTD payments will submit their Workers' Compensation check and/or LTD payment, endorsed to the School District prior to receiving payment from the School District for this absence.

f. An employee who is unable to perform their duties and responsibilities due to an injury that occurs during the duty day as a result of a student-related incident, or parent/guardian related incident will be entitled to compensation without use of sick leave for the first fifteen (15) days of absence. Thereafter, the compensation will be paid per Subd. 6. a. through e. of this Section.

g. If an employee incurs an injury as described in Subd. 6. f. of this Section, and such injury causes the employee to work less than full-time, the School District will continue to contribute its share of the cost of the health and hospitalization insurance plan in which the employee is enrolled.

Section 3. Family Illness:

Subd. 1. Use: Employees may be granted up to a maximum ten (10) days absence for illness in the employee's or spouse's immediate family that may or may not otherwise be covered under the Family and Medical Leave Act (FMLA) and/or state statute. The immediate family will include parent, sister, brother, spouse, son, daughter, son-in-law, daughter-in-law, grandparent, grandchildren, guardian and any other relative or non-relative who stands in the same relationship with the employee. Such absences will be deducted from accrued sick leave. If the employee does not have sufficient accrued sick leave, there will be a salary deduction equal to the pro-rated daily rate of pay.

Section 4. Bereavement Leave:

Subd. 1. Use-Immediate Family: Employees will be granted up to five (5) days per occurrence for absence due to death of each member of the employee's or spouse's immediate family. The immediate family will include parent, sister, brother, spouse, son, daughter, son-

in-law, daughter-in-law, grandparent, grandchildren, guardian and any other relative or non-relative who stands in the same relationship with the employee. Such absences will be deducted from accrued sick leave. If the employee does not have sufficient accrued sick leave, there will be a salary deduction equal to the pro-rated daily rate of pay. Additional absences, but not to exceed five (5) additional days, may be granted.

Subd. 2. Use-Not Immediate Family: Absence due to death of a person not listed in Subd. 1. of this Section will be limited to one (1) day per occurrence. Such absences will be deducted from accrued sick leave. If the employee does not have sufficient accrued sick leave, there will be a salary deduction equal to the pro-rated daily rate of pay.

Section 5. Jury Duty: An employee summoned to jury duty will be granted time off with pay.

Subd. 1. Notice to School District: Employees who receive a summons for jury duty are to call and/or email the Human Resources Attendance Specialist and their supervisor immediately to notify them of the proposed dates of service.

Subd. 2. Remittance of Stipend: Employees who receive a stipend for jury duty are to reimburse the School District for the amount received, minus the mileage allowance if they were on jury duty during work time.

Subd. 3. Commencement of Leave: Employees on-call for jury duty will need to report to work until they are summoned to appear for jury duty. Failure to do so will result in a deduction of pay for the days of work missed.

Subd. 4. Pay: Employees will have no loss of pay as a result of jury duty if the provisions of Subd. 1 through 3 are met.

Section 6. Court Appearances:

Subd. 1. Request of School Board: When the School Board is a party in litigation, and an employee appears at the request of the School Board or as codefendant in a case against the School Board, the employee will be entitled to their pay and no deduction of any leave provision will be charged against the employee.

Subd. 2. Other Requests: If an employee receives a notice to supply information or testify in a civil or criminal court proceeding, as a result of their employment, they must notify their supervisor and Human Resources. If the employee must appear at the proceeding, the employee will be entitled to their pay and no deductions of any leave provisions will be charged against the employee. If the matter is a result of actions for which the employee has been found to have acted improperly and thus disciplined, by the School District, the day(s) absent will be deducted from personal leave or short-term leave referenced in this Article.

Subd. 3. Action Against School Board: If the matter is a result of actions by an employee against the School Board/District, the day(s) absent will be deducted from personal leave or short-term leave. Additional short-term leave will be granted if necessary.

Section 7. Child Care/Adoption Leave:

Subd. 1. Purpose: An employee**,** upon request**,** may be granted a leave for the purpose of childcare of a newborn child or for the adoption of a child. The employee will be required to concurrently take a leave pursuant to the Family/Medical Leave Act (FMLA). This leave will be granted to one (1) parent of a newborn or adopted child provided such parent is caring for the child. Employees may be granted partial leaves of absence appropriate to the job assignment.

Subd. 2. Request: An employee making application for childcare leave will inform Human Resources in writing of the intention to take the leave at least three (3) calendar months before commencement of the intended leave. For an adoption leave, the employee will inform Human Resources, in writing at the earliest opportunity, of the intention to take the leave.

Subd. 3. Use of Sick Leave for Pregnancy: If the reason for the leave is occasioned by pregnancy, an employee may utilize sick leave pursuant to the sick leave provisions of this Article during a period of physical disability. A pregnant employee will also provide, at the time of the leave application, a statement from their licensed physician indicating the expected date of delivery.

Subd. 4. Use of Sick Leave for Adoption: An employee may request to use up to thirty (30) days of accumulated sick leave for adoption to assist in preparation and legal reasons of the adoption, as well as necessary travel and initial adjustment of the child. These days need not be taken consecutively.

Subd. 5. Date of Leave: The effective beginning date of a childcare/adoption leave and its duration will be determined by mutual consent between the employee and Human Resources. In determining the date of the commencement and duration of the leave, Human Resources will review each case on its individual merits taking into consideration the following:

a. The request of the employee.

b. The specific employment duties of the employee involved.

c. The health and welfare of the employee**,** unborn child or adopted child**.**

d. The recommendation of the employee's licensed physician.

Subd. 6. Duration: In making a determination concerning the commencement and duration of a childcare/adoption leave, the School Board will not in any event be required to:

a. Grant any leave of more than twelve (12) months in duration.

b. Permit the employee to return to their employment prior to the date designated in the request for the leave, unless by mutual agreement of the employee and Human Resources.

Subd. 7. Approval of Leave: If the employee complies with all provisions of this Section and a leave is granted by the School Board, the employee will be notified in writing.

Subd. 8. Termination of Leave: Interruption of pregnancy will terminate the leave. Human Resources may require in such cases forty-five (45) days' notice to return.

Subd. 9. Reinstatement: An employee returning from childcare/adoption leave will be re-employed in the position occupied prior to the leave, subject to the following conditions:

a. The position has not been abolished.

b. The employee is not physically or mentally disabled from performing the essential duties of such position.

Subd. 10. Failure to Return: Failure of the employee to return pursuant to the date determined in this section will constitute grounds for termination by the School District unless the School District and the employee mutually agree to an extension of the leave.

Subd. 11. Experience Credit: An employee who returns from childcare/adoption leave within the provisions of this Section will retain all previous experience credit for pay purposes and any unused leave time accumulated under the provisions of this Article at the commencement of the leave. The employee will not accrue additional experience credit for pay purposes or leave time during the period of absence.

Subd. 12. Salary: Any childcare/adoption leave of absence granted under this Section will be a leave without pay except as provided in Section ~~1~~ 2 of this Article.

Subd. 13. Insurance: An employee on childcare/adoption leave of absence is eligible to participate in group insurance programs if permitted under the insurance policy provisions but will pay the entire premium for such programs as the employee wishes to retain, following FMLA.

Subd. 14. Notification to Return: An employee on childcare/adoption leave of absence will be sent a letter of assignment from Human Resources at least sixty (60) days prior to the specified return date of said leave. The employee will lose all re-employment rights if the employee refuses or fails to return the letter of assignment within ten (10) days of receipt.

Section 8. Long-Term Leave:

Subd. 1. Eligibility: Employees with a minimum of three (3) years of experience in the School District may apply for an unpaid leave of absence once during their School District

employment. Additional leaves may be granted at the discretion of Human Resources for health reasons.

Subd. 2. Duration: Leave may be granted for a period of time not to exceed one (1) year.

Subd. 3. Insurance: An employee who is on an approved long-term leave is eligible to participate at their own expense in the health and hospitalization and dental program of the School District. This participation will be subject to the conditions prescribed by the insurance carrier.

Subd. 4. Benefit Accrual: An employee on approved long-term leave will retain their accrued benefits as of the beginning date of the leave. No benefits will accrue during the period that the employee is on leave.

Subd. 5. Purpose: Consideration for granting long-term leaves will be given for:

Approved travel	Election to political office
Education	Family reasons
Health	Retraining or career change (not including employment in another school district)

Subd. 6. Requests: Requests for leaves must be made at least thirty (30) days in advance, except in emergencies, and submitted to Human Resources for recommendation. Final approval will be made by the School Board. The number of Student Management Specialists on approved leave in any school year will normally not exceed one (1) person.

Subd. 7. Notification to Return: An employee on long-term leave will be sent a notice from Human Resources according to the following schedule:

a. When the return date of said leave is intended to coincide with the opening of school, notification will be given by March 1 of the preceding school year.

b. At least sixty (60) days prior to the specified return of said leave when such date falls at any other time during the school year.

Subd. 8. Reinstatement: An employee returning from long term leave for Education, Approved Travel, Family Reasons, Retraining or Career Change reasons will be re-employed in the position occupied prior to the leave, subject to the following conditions:

a. The position is vacant.

b. That the position has not been abolished.

c. That the employee is not physically or mentally disabled from performing the essential duties of such position.

d. An employee returning from long-term leave for health or election to political office reasons will be re-employed in the position occupied prior to the leave, subject to the follow conditions:

1. That the position has been abolished
2. That the employee is not physically or mentally disabled from performing the essential duties of such position.

Subd. 9. Failure to Return Notice: The employee will lose all re-employment rights if they refuse or fail to return the notice within ten (10) days of receipt.

Section 9. Short-Term Leave: An employee may apply for a short-term leave of absence.

Subd. 1. Salary: Short-term leave will be without pay.

Subd. 2. Duration: Short-term leave may be granted for not more than ten (10) working days.

Subd. 3. Requests: Requests for short-term leave will be made five (5) days in advance except in the case of emergencies. The request will be on a Leave of Absence Request (PF 22) form and will clearly state the reason for such request. Any special conditions or arrangements established by the supervisor for a short-term leave will be in writing to the individual requesting the leave. All conditions established must be met to be eligible for the leave.

Subd. 4. Approval: Short-term leave will be granted only in special circumstances and must be approved by Human Resources.

Subd. 5. Eligibility: Short-term leave will normally be available no more than once during a contract period.

Subd. 6. Limit–1: The number of employees on short-term approved leave at any given time will normally not exceed one (1) person.

Section 10. Religious Leave: Employees may be granted up to three (3) days of religious leave. Employees must make application, including a brief summary of details of the request, to Human Resources at least three (3) days prior to the religious leave. Human Resources will notify the employee's supervisor to make the necessary arrangements allowing the employee to make up the days at some other prearranged time. However, an employee may utilize provisions outlined in Section ~~12~~11, Personal Leave, or Section ~~1~~2, Sick Leave, if so desired. If the employee chooses none of the options as outlined herein, the leave will be granted with full loss of pay.

Section 11. Personal Leave: Beginning with the 2024-2025 school year, ~~Employees~~ employees will accrue ~~one (1)~~three (3) personal leave days each year, accumulative to five (5) days. Personal leave may be used for activities requiring the employee's attention not covered or requested under other provisions of this Agreement.

Subd. 1. Requests: Employees will request personal leave ~~in writing~~ to ~~Human Resources via~~ their supervisor at least three (3) days in advance, except in the case of emergency.

Subd. 2. Limit: The number of employees on personal leave at any given time will normally not exceed four (4) people.

Subd. 3. Exclusion: A personal leave day may be granted on the first or the last day of the student school year. However, the leave will only be granted for special circumstances with written explanation by the employee and approval of Human Resources.

Section 12. Military Leave of Absence: An unpaid military leave of absence shall be granted to Student Management Specialists in accordance with applicable State and Federal Laws.

ARTICLE 9
GRIEVANCE PROCEDURE

Section 1. Grievance Definition: A "grievance" will mean an allegation by an employee resulting in a dispute or disagreement between the employee and the School Board as to the interpretation or application of terms and conditions of employment insofar as such matters are contained in this Agreement.

Section 2. Representative: The employee, administrator, or School Board may be represented during any step of the procedure by any other member of the group to act on the employee's behalf.

Section 3. Definitions and Interpretations:

Subd. 1. Extension: Time limits specified in this Agreement may be extended by mutual agreement.

Subd. 2. Days: Reference to days regarding time periods in this procedure will refer to working days. A working day is defined as all weekdays not designated as holidays by state law.

Subd. 3. Computation of Time: In computing any period of time prescribed or allowed by procedures herein, the date of the act, event, or default for which the designated period of time begins to run will not be included. The last day of the period so computed will be counted, unless it is a Saturday, a Sunday, or a legal holiday, in which event the period runs until the end of the next day which is not a Saturday, a Sunday, or a legal holiday.

Subd. 4. Filing and Postmark: The filing or service of any notice or document herein will be timely if it bears a postmark of the United States mail within the time period.

Subd. 5. Decisions: All decisions rendered, with the exception of decisions rendered at Level I of this grievance procedure, will be in writing setting forth the decision and will be transmitted to all parties of interest.

Section 4. Time Limitation and Waiver: Grievances will not be valid for consideration unless the grievance is submitted in writing to the School Board's designee, setting forth the facts and the specific provisions of the policy allegedly violated, and the particular relief sought within twenty (20) days after the date of the event giving rise to the grievance occurred. Such grievances must be filed in writing first with the supervisor and Human Resources. Failure to file any grievance within such period will be deemed a waiver thereof. Failure to appeal a grievance from one level to another within the time periods hereinafter provided will constitute a waiver of the grievance. An effort will first be made to adjust an alleged grievance informally between the employee and the School Board's designee.

Section 5. Adjustments of Grievance: The School Board and the employee will attempt to adjust grievances which may arise during the course of employment of any employee within the School District in the following manner:

Subd. 1. Informal Discussion: Before a written grievance is submitted, informal discussions will take place between the aggrieved party and the supervisor. Through these discussions, the parties will attempt to resolve the problem.

Subd. 2. Level I: If the grievance is not resolved through informal discussions, the aggrieved party may submit the grievance in writing to the supervisor. A copy of such written grievance must simultaneously be filed with Human Resources. The immediate supervisor will give a written decision on the grievance to the parties involved within ten (10) days after receipt of the written grievance.

Subd. 3. Level II: In the event the grievance is not resolved in Level I the decision rendered may be appealed to the Director, Human Resources, provided such appeal is made in writing within five (5) days after receipt of the decision in Level I. If a grievance is properly appealed to the Director, Human Resources, they will set a time to meet regarding the grievance within fifteen (15) days after receipt of the appeal. Within ten (10) days after the meeting, the Director, Human Resources will issue a decision in writing to the parties involved.

Subd. 4. Level III: In the event the grievance is not resolved in Level II, the decision rendered may be appealed to the School Board, provided such appeal is made in writing within five (5) days after receipt of the decision in Level II. If a grievance is properly appealed to the School Board, the School Board will set a time to hear the grievance within twenty (20) days after receipt of the appeal. Within twenty (20) days after the meeting, the School Board will issue its decision in writing to the parties involved. At the option of the School Board, a committee or representative(s) of the School Board may be designated by the School Board to hear the appeal at this level and report its findings and recommendations to the School Board. The School Board will then render its decision.

Section 6. School Board Review: The School Board reserves the right to review any decision issued under Level I or Level II of this procedure provided the School Board or its representative notifies the parties of its intention to review within ten (10) days after the decision has been rendered. In the event the School Board reviews a grievance under this Section, the School Board reserves the right to reverse or modify such decision.

Section 7. Denial of Grievance: Failure by the School Board or its representative to issue a decision within the time periods provided herein will constitute a denial of the grievance and the employee may appeal it to the next level.

Section 8. Arbitration Procedures: In the event that the employee and the School Board are unable to resolve any grievance, the grievance may be submitted to arbitration as defined herein:

Subd. 1. Request: A request to submit a grievance to arbitration must be in writing signed by the aggrieved party, and such request must be filed in the Office of the Superintendent within ten (10) days following the decision in Level III of the grievance procedure.

Subd. 2. Prior Procedure Required: No grievance will be considered by the arbitrator which has not been first duly processed in accordance with the grievance procedure and appeal provisions.

Subd. 3. Selection of Arbitrator: Upon the proper submission of a grievance under the terms of this procedure, the parties will, within ten (10) days after the request to arbitrate, attempt to agree upon the selection of an arbitrator. If no agreement on an arbitrator is reached, either party may request the Bureau of Mediation Services (BMS) to appoint an arbitrator, pursuant to the PELRA, providing such request is made within twenty (20) days after request for arbitration. The request will ask that the appointment be made within thirty (30) days after the receipt of said request. Failure to agree upon an arbitrator or the failure to request an arbitrator from the Bureau of Mediation Services (BMS) within the time periods provided herein will constitute a waiver of the grievance.

Subd. 4. Submission of Grievance Information:

a. Material Request: Upon appointment of the arbitrator, the appealing party will within five (5) days after notice of appointment forward to the arbitrator, with a copy to the School Board, the submission of the grievance which will include the following:

    1) The issues involved
    2) Statement of the facts
    3) Position of the grievant

b. The School Board will make a similar submission of information in accordance with Subd. 4a. of this section.

Subd. 5. Hearing: The grievance will be heard by a single arbitrator and both parties may be represented by such person or persons as they may choose and designate, and the parties will have the right to a hearing at which time both parties will have the opportunity to submit evidence, offer testimony, and make oral or written arguments relating to the issues before the arbitrator. The proceeding before the arbitrator will be a hearing *de novo*.

Subd. 6. Decision: The decision by the arbitrator will be rendered within a time schedule mutually agreed to. Decisions and awards by the arbitrator in cases properly before him/her will be final and binding upon the parties, subject, however, to the limitations of the arbitration decisions as provided in the PELRA.

Subd. 7. Expenses: Each party will bear its own expenses in connection with arbitration including expenses relating to the party's representatives, witnesses, and any other expenses which the party incurs in connection with presenting its case in arbitration. A transcript or recording will be made of the hearing at the request of either party. The parties will share, equally, fees and expenses of the arbitrator and any other expenses which the parties mutually agree are necessary for the conduct of the arbitration. The cost of a transcript or recording will be borne by the party requesting it.

Subd. 8. Jurisdiction: The arbitrator will have jurisdiction over disputes or disagreements relating to grievances properly before the arbitrator pursuant to the terms of this procedure. The jurisdiction of the arbitrator will not extend to proposed changes in terms and conditions of employment as defined herein and contained in this written Agreement; nor will an arbitrator have jurisdiction over any grievance which has not been submitted to arbitration in compliance with the terms of the grievance and arbitration procedure as outlined herein; nor will the jurisdiction of the arbitrator extend to matters of inherent managerial policy, which will include, but are not limited to, such areas of discretion or policy as the functions and programs of the employer, its overall budget, utilization of technology, the organizational structure, and selection and direction and number of personnel. In considering any issue in dispute, in its order, the arbitrator will give due consideration to the statutory rights and obligations of the public School Board to efficiently manage and conduct its operations within the legal limitations surrounding the financing of such operations.

Section 9. General:

Subd. 1. Reprisals: No reprisals of any kind will be taken by the School Board or by any member of the administration against any aggrieved person, any representative of an aggrieved person, or any other participants in the grievance procedure by reason of such participation.

Subd. 2. Employee Rights: Nothing herein will be construed to limit, impair or affect the right of any employee, or group of employees, as provided in state statutes.

ARTICLE 10
DURATION

Section 1. Term and Reopening Negotiations: This Agreement will remain in full force and effect for a period commencing on July 1, 2023, through June 30, 2025. If either party desires to modify or amend this Agreement commencing on July 1, 2023, it will give written notice of such intent no later than May 1, 2025. Unless otherwise mutually agreed, the parties will not commence meet and confer more than ninety (90) days prior to the expiration of this Agreement.

Section 2. Effect: The provisions herein relating to terms and conditions of employment supersede any and all prior agreements, resolutions, practices, School District policies, rules or regulations concerning terms and conditions of employment inconsistent with these provisions. All matters not covered by this Agreement are hereby reserved to the School Board.

Section 3. Finality: Any matters relating to the current term, whether or not referred to in this Agreement, will not be open for discussion during the term of this Agreement.

MEMORANDUM OF UNDERSTANDING

between

OSSEO AREA SCHOOLS, ISD 279
And
STUDENT MANAGEMENT SPECIALISTS

TOPIC: Retirement Incentive

EFFECTIVE DATE: July 1, 2023

The following contains the full text of the Memorandum of Understanding (MOU) between Osseo Area Schools, ISD 279 ("District"), and Student Management Specialists relating to disbursement of funds for the Retirement Incentive.

PURPOSE:

The purpose of this MOU is to designate how funds will be disbursed for the Retirement Incentive, contained in Article ~~VI~~6, Section 5, of the Terms and Conditions of Employment.

For the purpose of calculating this benefit, the calculation will be based on the employee's annual rate of pay divided by 200 days.

AGREEMENT:

Subject to the limitations listed below, the District will contribute funds relating to the Retirement Incentive as follows:

1. Seventy-five percent (75%) of funds shall be placed into a Post-Retirement Health Arrangement Plan. Employees who are exempted from participating in the Post-Retirement Health Arrangement Plan, according to IRS guidelines, must contribute one hundred percent (100%) of their Retirement Incentive into the Special Pay Deferral Plan referenced in paragraph 2 below.

2. The balance of the Retirement Incentive benefit shall be paid into a Special Pay Deferral Plan (403(b)). The District's annual contribution into the retiree's Special Pay Deferral Plan account must not exceed the IRS contribution limit during any given year. Any remaining balance will be paid into the Special Pay Deferral Plan in future consecutive years to the extent allowed by the IRS.

3. All District payments will be made according to the timeline and payment schedule as provided in the Terms and Conditions of Employment.

4. This is the full and complete agreement relating to Retirement Incentive benefits.

MEMORANDUM OF UNDERSTANDING

between

OSSEO AREA SCHOOLS, ISD 279
And
STUDENT MANAGEMENT SPECIALISTS

TOPIC: Potential Plan Design Change - Long-Term Disability Insurance Coverage

EFFECTIVE DATE: Upon ratification

The plan design for long-term disability coverage for chemical dependency and mental health may be changed to a combined 24 months of coverage per claim. These changes will only go into effect contingent on the agreement of all other bargaining groups in the Osseo Area School District, approval of the Insurance Advisory Committee and approval by the School Board. If no agreement is reached among the groups, or if the Insurance Advisory Committee and/or School Board do not approve the design of the request for proposal (RFP) and/or the bid/proposal itself, this language will be null and void. In the interim follow Article ~~VII~~7, Section 9.

MEMORANDUM OF UNDERSTANDING

between

OSSEO AREA SCHOOLS, ISD 279
And
STUDENT MANAGEMENT SPECIALISTS

TOPIC: 2024-2025 Retirement Match MOU

EFFECTIVE DATE: Upon ratification through June 30, 2025

Employees interested in receiving the entire district match of $4,000 for the 2024-2025 school year, must work with Business Services to increase their contribution match. Upon contract approval, Student Management Specialists will have up to six (6) payroll periods to catch up to normal payroll deduction in order to get the full match. Following the catchup period, per pay period amount will revert to $166.67.

MEMORANDUM OF UNDERSTANDING

between

OSSEO AREA SCHOOLS, ISD 279
And
STUDENT MANAGEMENT SPECIALISTS

TOPIC: 2023-2024 Performance Stipend MOU

EFFECTIVE DATE: Upon ratification

As agreed upon in negotiations, 200 workday employees who were rated exemplary during the 2023-2024 school year, will receive $2,500 or 2.3%, whichever is greater, as their performance stipend.

MEMORANDUM OF UNDERSTANDING

between

OSSEO AREA SCHOOLS, ISD 279
And
STUDENT MANAGEMENT SPECIALISTS

TOPIC: Cell Phone Reimbursement for Student Management Specialists

EFFECTIVE DATE: July 1, 2024 – June 30, 2025

In adherence to the Cell Phone and Smartphone Service Reimbursement Guidelines in the Administrative Procedure Manual, all Student Management Specialists will be eligible to receive a $45 monthly reimbursement for cell phone service, or $90 per month reimbursement for smartphone service. Employees must follow the procedures outlined in the Administrative Procedure Manual to receive the reimbursement.

MEMORANDUM OF UNDERSTANDING

between

OSSEO AREA SCHOOLS, ISD 279
And
STUDENT MANAGEMENT SPECIALISTS

TOPIC: Rollover of Personal Leave Days

EFFECTIVE DATE: Upon ratification through June 30, 2026

Due to the additional personal leave days granted in negotiations, Student Management Specialists will be allowed to accumulate more than five (5) personal leave days for the 2025-2026 school year only. The balance of personal leave days must return to five (5) by June 30, 2026. Any personal leave days over five (5) on June 30, 2026 will be lost.

Memo

To: School Board Members

From: Lisa Chang, Director, Labor Relations
Yvonne Shorts Lind, Executive Director, Human Resources

Date: February 25, 2025

Re: Recommendation for Approval, Agreement on the Terms and Conditions of Employment between the Independent School District 279 School Board and Student Management Specialists, July 1, 2023 – June 30, 2025

Recommendation:

It is our recommendation that you approve the Agreement on the Terms and Conditions of Employment between the Independent School District 279 School Board and Student Management Specialists, effective July 1, 2023, through June 30, 2025.

Background:

Student Management Specialists are a group of twenty-seven (27) employees that serve as Student Management Specialists in our secondary schools.

The agreement contains language changes to reflect current District practices. In addition, changes have been made to the Compensation and Conditions, Group Insurance, Leaves of Absence, and Memorandum of Understanding sections of the terms and conditions of employment.

In the Compensation and Conditions section of the collective bargaining agreement, employees will receive a 5.0% increase to base salary in year 1 and a 3.0% increase to base salary in year 2. Salary Advancement has been changed to Pay for Performance and will be paid as a stipend instead of adding onto the base salary. In addition, the annual differential paid to comprehensive senior high Student Management Specialists was increased.

In the Deferred compensation section, district contribution was increased from $2,000 to $4,000 annually beginning July 1, 2024.

In the Group Insurance section of the collective bargaining agreement, employees will receive District contributions to health insurance up to the following amounts:

7/1/2023-6/30/2024	High Plan	Value Plan	HSA Plan
Single	$621.58	$621.58	$480.51
Employee +1	$966.64	$966.64	$963.07
Family	$1,548.73	$1,548.73	$1,541.85
7/1/24-6/30/2025	**High Plan**	**Value Plan**	**HSA Plan**

Single	$621.58	$683.74	$538.17
Employee +1	$966.64	$1,063.30	$1,078.64
Family	$1,548.73	$1,703.60	$1,726.87

The High Plan is no longer available for new enrollment. All existing members on the High Plan will continue to receive the district contribution to the High Plan health insurance as indicated in the table above.

Effective November 1, 2024, group term life insurance increased from $100,000 to $300,000.

In the Leaves of Absence section, effective July 1, 2024, employees will receive 3 personal leave days.

The following MOU's were revised or added:

1. MOU addresses retirement incentive calculation based on 200 days.
2. MOU addresses the retirement match for 2024-2025 and employee contribution.
3. MOU was added regarding performance stipend for exemplary employees to be $2,500 or 2.3% of their salary, whichever is greater for performance during school year 2023-2024.
4. MOU established a Cell Phone Reimbursement for Student Management Specialists.
5. MOU established for Rollover of Personal Leave Days allowing them to accumulate to more than 5 days for the 2024-2025 school year only and to be used by end of June 20, 2026.

The salary investment outlined above is consistent with the financial parameters established by the School Board for the 2023-2025 contract negotiation. The two-year agreement results in a 9.01% total package increase. The total additional financial investment is $280,755 over the term of the agreement.

Timeline/Next Steps:

With the ratification of the contract, Human Resources and Payroll will begin the implementation process.

POLICY 404 – FAMILY AND MEDICAL LEAVE FOR SCHOOL DISTRICT EMPLOYEES

I. PURPOSE

The purpose of this policy is to provide for family and medical leave to school district employees in accordance with the Family and Medical Leave Act of 1993 (FMLA) and to ensure compliance with parenting leave requirements under state law and the Americans with Disabilities Act (ADA).

II. GENERAL STATEMENT OF POLICY

Regular and predictable attendance is presumed to be an essential function of all employment within the school district. At the same time, employee health needs, family circumstances and other contingencies can in qualifying circumstances afford employees a right to take temporary leave of their employment. The following provisions regarding family, medical leave and/or disability leave are adopted by the school district, consistent with the requirements of the FMLA, the ADA and the requirements of Minnesota parenting leave laws.

III. ELIGIBILITY

In order to be eligible for FMLA leave, the employee must meet all of the following requirements:

1) have worked for the school district for at least 12 months;
2) have worked for the school district for at least 1,250 hours during the 12-month period immediately preceding the requested leave; and
3) currently work at a location where there are at least fifty (50) employees within seventy-five (75) miles.

IV. QUALIFYING REASONS FOR FMLA LEAVE

Whether the employee's leave request qualifies under the FMLA will be determined in accordance with FMLA regulations 29 CFR Pt. 825. Employees required to submit medical certifications substantiating their need for medical FMLA-qualifying leave (i.e. medical certifications documenting the existence of a "serious health condition" of the employee or immediate family member) or documentation in support of other qualifying leaves of absence.

~~III.~~V. ~~CIRCUMSTANCES PERMITTING~~ FMLA LEAVE ENTITLEMENT – TIME OFF

A. 12-Week Leave: Eligible employees can take up to 12 weeks of unpaid/paid, job-protected leave in a 12-month period for the following reasons:
   1) birth of the employee's child and to care for such child where such leave is taken within 12 months of the child's birth;
   2) placement of an adopted or foster child with the employee where such leave is taken within 12 months of the child's adoption;
   3) to care for the employee's spouse, son, daughter, or parent with a serious health condition;
   4) the employee's serious health condition makes the employee unable to perform the functions of the employee's job; and/or;
   5) any qualifying exigency arising from the employee's spouse, son, daughter, or parent being on covered active duty, or notified of an impending call or order to covered active duty in the Armed Forces.

B. 26-Week Leave for Care of Military Servicemember: In addition to the basic FMLA leave entitlement stated above, an eligible employee who is the spouse, son, daughter, parent or next of kin of a covered servicemember is entitled to take up 26 during a single 12-month period to care for the servicemember with a serious injury or illness. Leave to care for a servicemember

shall only be available during a single 12-month period ~~weeks of leave~~ and, when combined with other FMLA-qualifying leave, may not exceed 26 weeks during the single 12-month period. The single 12-month period begins on the first day an eligible employee takes leave to care for the injured servicemember.

Spouses who both work for the school district are entitled to a combined total of 26 weeks leave in a 12-month period to care for a covered injured or ill servicemember if each spouse is a parent, spouse, child or next of kin of the servicemember.

~~C. Employees Eligible for FMLA Leave: In order to be eligible for FMLA leave, the employee must have worked for the School District for at least 12 months and must have worked at least 1,250 hours during the 12-month period immediately preceding the requested leave.~~

~~E.~~C. ~~Qualifying Reasons for Leave: Whether the employee's leave request qualifies under the FMLA will be determined in accordance with FMLA regulations (29 CFR Pt. 825). Depending on the nature of FMLA leave sought, employees may be required to submit medical certifications supporting their need for FMLA-qualifying leave (i.e. medical certifications documenting the existence of a "serious health condition or documentation of active duty orders for family member).~~

~~IV.~~VI. EMPLOYEE NOTICE REQUIRMENTS FOR FMLA LEAVE

A. Method of Notification: Employees who take FMLA leave must notify the School District of their need for FMLA leave. To trigger FMLA leave protections, employees must inform a Human Resources ~~Generalist~~ Specialist of the need for an FMLA-qualifying leave and the anticipated timing and duration of the leave, if known. Employees may do this by either requesting FMLA leave specifically or by explaining the reasons for leave so as to allow the School District to determine that the leave is FMLA-qualifying. Calling in "sick," without providing the reasons for the needed leave, will not be considered sufficient notice for FMLA leave under this policy.

B. Timing of Notice: Employees must provide 30 days advance notice of the need to take FMLA leave when the need is foreseeable. When 30 days notice is not possible, or the approximate timing of the need for leave is not foreseeable, employees must provide the School District notice of the need for leave as soon as practicable under the facts and circumstances of the case. Employees who fail to give 30 days notice for foreseeable leave without a reasonable excuse for the delay, or who otherwise fail to satisfy FMLA notice obligations, may have FMLA leave delayed or denied.

~~V.~~VII. FMLA PROTECTIONS

While employees are on FMLA leave, the School District will continue health insurance coverage as if the employee was not on leave. When an employee returns from FMLA leave, they must be restored to the same job that they held when the leave began or to an equivalent job with equivalent pay, benefits, and other employment terms and conditions. Unless otherwise provided for in a collective bargaining agreement or employment contract, the employee is not guaranteed the actual job they held prior to the leave. The School District will not interfere with an employee's FMLA rights or retaliate against an employee for using or trying to use FMLA leave, for opposing any practice made unlawful by the FMLA, or for being involved in any proceeding under or related to the FMLA.

~~VI.~~VIII. MISCELLANEOUS PROVISIONS RELATED TO FMLA LEAVE

The following provisions apply to employees eligible to receive FMLA leave:

A. Certification of Qualifying Leave: Eligible employees are required to provide certification when they request leave for: the employee's own serious health condition; the serious health condition of the employee's parent, spouse, son or daughter, and for military family leave.

B. Leave Allotted within 12 Month Period: An employee may take FMLA leave in periods of weeks, days or for a minimum of one (1) hour. The School District calculates an employee's "leave year" based upon a rolling 12-month period measured backward from the date an employee uses FMLA leave (i.e. each time an employee takes FMLA leave, the remaining leave is the balance of the 12 weeks not used during the immediately preceding 12 months). The district complies with FMLA requirements for instructional employees.

C. Maintenance of Health Benefit: An employee is entitled to the continuation of group health insurance coverage/benefits during FMLA leave on the same terms as if he or she had continued to work. If the employee's FMLA leave is paid, the employee's contribution to their health benefit will be paid by payroll deduction. If the employee's FMLA leave is unpaid, the employee will be required to pay their share of premium payments at the same time as it would be made if by payroll deduction or by another method voluntarily agreed to by the District and the employee.

   If an employee's premium payment is more than 30 days late, the District may drop the employee's health insurance coverage. In order to drop insurance coverage for an employee whose premium payment is late, the District will provide written notice to the employee that the payment has not been received, and that his or her insurance coverage will end at a specified date at least 15 days after the date of the written notice unless payment is received by that date. This notice must be mailed to the employee at least 15 days before coverage is to cease.

D. Light Duty Alternative: The District may offer an employee a light duty position in lieu of leave necessitated by incapacity; however, the employee may decline the light duty position and opt for FMLA-protected leave until able to return to the same or equivalent job he or she left or until his or her FMLA leave entitlement is exhausted. When an employee voluntarily accepts a light duty assignment rather than taking FMLA leave, the time the employee works in the light duty assignment will not count as FMLA leave. Additionally, the employee has the right to be restored to the same or an equivalent position that the employee held at the time the employee's FMLA leave commenced, provided that the employee is able to perform the essential functions of the position. However, an employee's right to restoration while in a light duty assignment expires at the end of the 12-month leave year that the employer uses to calculate FMLA leave. If an employee has used their full 12 workweeks of FMLA leave in a 12-month period and then voluntarily accepts a light duty position because the employee is unable to resume working in his or her original position, the employee no longer has a right under the FMLA to restoration.

E. Reasonable Efforts to Schedule Intermittent or Reduced Schedule Leave in a Non-disruptive Manner: Employees are expected to make reasonable efforts to schedule leave resulting from planned medical treatment and other leave that is foreseeable so as not to unduly disrupt the operations of the school district.

F. Spouses: Spouses who both work for the School District are entitled to a combined total of 12 weeks leave in a 12-month period for the birth, adoption, or foster care placement of their child, or to care for a parent with a serious health condition. Both ~~parents~~ employees are entitled to take 12 workweeks of leave to care for a child with a serious health condition.

G. Employee Use of Accrued Paid Leave: Unless otherwise agreed to by the District, when taking FMLA leave employees will be required to use accrued sick leave available to them under the terms of their collective bargaining agreement or employment contract. In circumstances where an employee is on leave receiving workers compensation, use of accrued paid leave will not be required by the District.

H. Retroactive Designation of FMLA Leave: If the School District does not initially designate leave taken as FMLA leave, the District may retroactively designate the absence as FMLA leave so long as the School District provides appropriate notice to the employee that it will be designating past leave taken as FMLA qualifying and the retroactive designation does not cause harm or injury to the employee.

I. Fitness-for-Duty Certification: To the extent consistent with applicable employment/collective bargaining agreements, the District may require employees who take leave for their own serious health condition to obtain and present certification from the employee's health care provider that the employee is able to resume work prior to restoring an employee. The fitness-for-duty certification can be requested only for the health condition that caused the employee's need for FMLA leave. The employee is responsible for the cost of the fitness-for-duty certification. The District may delay restoration of the employee until they submit a required fitness-for-duty certification.

J. Calculation of Leave Used: For purposes of determining the amount of leave used by an employee, the fact that a holiday may occur within the week taken as FMLA leave has no effect (i.e. the week is counted as a week of FMLA leave). However, if an employee is using FMLA leave in increments of less than one week, the holiday will not count against the employee's FMLA entitlement unless the employee was otherwise scheduled and expected to work during the holiday. If an employee's leave is taken during a period where there is an intervening school break spanning one or more weeks (e.g. winter, spring or summer breaks) and the employee is generally not expected to report for work during the school break, the days of the extended school break do not count against the employee's FMLA leave entitlement.

K. FMLA Leave Misuse or Fraud: Any employee who fraudulently applies for or obtains FMLA leave will not be protected by the FMLA's job restoration or maintenance of health benefits provisions and may be subject to disciplinary action, up to and including discharge from their employment.

IX. ~~VII~~. MINNESOTA PARENTAL LEAVE PROTECTIONS

An employee who is not eligible for parenting leave under Paragraphs V~~III~~ A (1) & (2) may qualify for a 12-week unpaid leave which is available to a biological or adoptive parent in conjunction with the birth or adoption of a child, or to a ~~female~~ pregnant employee for prenatal care or incapacity due to pregnancy, childbirth, or related health conditions. The length of the leave will be determined by the employee but must not exceed 12 weeks unless agreed by the School District. ~~The employee may qualify if he or she has worked for the School District for at least 12 months and has worked an average number of hours per week equal to one-half of the full time equivalent during the 12 month period immediately preceding the leave.~~

This leave is separate and exclusive of the family and medical leave described in the preceding paragraphs but may be reduced by any period of paid parental, disability, personal, ~~or~~ medical, or sick leave, or accrued vacation provided by the School District so that the total leave does not exceed 12 weeks, unless agreed by the School District, or leave taken for the same purpose under the FMLA. The leave taken under this section shall begin at a time requested by the employee. An employee who plans to take leave under this section must give the School District reasonable notice of the date the leave will commence and the estimated duration of the leave. For leave taken by a biological or adoptive parent in conjunction with the birth or adoption of a child, the leave must begin within 12 months of the birth or adoption; except that, in the case where the child must remain in the hospital longer than the mother, the leave must begin within 12 months after the child leaves the hospital.

~~I.~~X. ADA-DISABILITY LEAVE

Employees who are not eligible for leave under Paragraphs ~~III &~~ V and VII or employees who have exhausted their leave under these paragraphs may be entitled to leave under the Americans with Disabilities Act ("ADA") or the Minnesota Human Rights Act ("MDHR") in certain circumstances. Whether an employee is afforded leave as a reasonable accommodation under the ADA or the MDHR will be determined through an interactive process between the employee and the School District. Prolonged leaves of an indefinite duration are in most circumstances not considered to be a reasonable accommodation.

Policy Adopted/Revised
Revised: _____
Adopted: January 28, 2020

Legal References
Minn. Stat. §§ 181.940-181.9434 (Parenting Leave)
Minn. Stat. 363A.01-363A.50 (Minnesota Human Rights Act)
29 U.S.C. § 2601 et seq. (Family and Medical Leave Act)
29 C.F.R. Part 825 (FMLA Regulations)
Americans with Disabilities Amendment Act (ADAAA) (42 USC 12101 et. Seq. and 28 CFR Pt. 35)

POLICY 420 - STUDENTS AND EMPLOYEES WITH COMMUNICABLE DISEASES AND INFECTIOUS CONDITIONS

I. PURPOSE

The purpose of this policy is to help ensure that students and employees of the District are able to attend district schools with limited risk of infection from serious communicable or infectious diseases.

II. GENERAL STATEMENT OF POLICY

A. Students with communicable diseases should be permitted to attend school in their usual daily attendance setting so long as their health permits and their attendance does not create a significant risk of the transmission of illness to students or employees of the school district

B. Employees with communicable diseases will not be excluded from attending to their customary employment so long as they are physically, mentally, and emotionally able to safely perform tasks assigned to them and so long as their employment does not create a significant risk of the transmission of illness to students, employees, or others in the school district.

III. PROGRAMS TO PREVENT AND REDUCE RISKS OF SEXUALLY TRANSMITTED INFECTIONS AND DISEASES

The school district will implement programs to help prevent and reduce the risk of sexually transmitted diseases in accordance with Minnesota law.

IV. PRECAUTIONS

The school district will develop uniform practices for infection control at school and for educating employees about district uniform practices. Uniform practices will be developed through cooperation with health professionals taking into consideration any guidelines of the Minnesota Department of Education and the Minnesota Department of Health.

V. INFORMATION SHARING

Information regarding an employee or student's communicable disease or infection will be shared within the school district only with those whose jobs require such information and in the case with students with those persons who have a legitimate educational interest. Such information may also be shared only to address a health and safety concern or to comply with employees' right to know requirements. Employee and student health data will be shared outside the school district only in accordance with state and federal law and with the school district's policies on employee and student records and data. If a medical condition of student or staff threatens public health, it must be reported to the Commissioner of Health consistent with state law.

VI. SCREENING FOR EMPLOYEES/STUDENTS SUBJECTED TO POTENTIAL EXPOSURE

The school district will develop procedures regarding the administration of Hepatitis B vaccinations in keeping with current state and federal law. The procedures shall provide that the Hepatitis B vaccination series be offered to all who have occupational exposure at no cost to the employee or student.

Reviewed: xxxxx
Revised: 04/17/2018 (Policy 547 repealed 04/17/2018 – combined with Policy 420 04/17/2018)
Policy 420 Adopted: 12/07/1999 (formerly Policy 4151.9/4251.9)
Revised: 03/07/1989
Adopted: 05/20/1986

Legal References

Minn. Stat. § 121A.23 (Programs to Prevent and Reduce The Risks of Sexually Transmitted Infections and Diseases)
Minn. Stat. § 144.441-442 (Tuberculosis)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
Minn. R. 4605.7070 (COMMUNICABLE DISEASES)
20 U.S.C. § 1400 et seq. (Individuals with Disabilities Education Improvement Act of 2004)
29 U.S.C. § 794 et seq. (Rehabilitation Act of 1973, § 504)
42 U.S.C. § 12101 et seq. (Americans with Disabilities Act)
29 C.F.R. 1910.1030 (Occupational Exposure to Bloodborne Pathogens)
Kohl by Kohl v. Woodhaven Learning Center, 865 F.2d 930 (8th Cir.), cert. denied, 493 U.S. 892, 110 S.Ct. 239 (1989).

PROCEDURE 420 – STUDENTS AND EMPLOYEES WITH COMMUNICABLE DISEASES AND INFECTIOUS CONDITIONS

I. DEFINITION OF COMMUNICABLE DISEASE OR INFECTIOUS CONDITION
Communicable disease or infectious condition includes all conditions identified by the Minnesota Department of Health (MDH) that are subject to mandatory reporting to MDH pursuant to Minnesota Rules (Minnesota Rule 4605.7040).

II. CONDITIONS CREATING SIGNIFICANT RISK OF TRANSMISSION
Determinations of whether a contagious individual's school/work attendance creates a significant risk of the transmission of the illness to others will be made on a case by case basis. Such decisions will be based upon the nature of the risk (how the disease/infection is transmitted), the duration of the risk (how long the carrier is infectious), the severity of the risk (what is the potential harm to third parties), and the probabilities the disease will be transmitted and will cause varying degrees of harm. When a student is disabled, such a determination will be made in consultation with the student's individualized education program (IEP) or Section 504 team. Some students and employees, because of special circumstances, positions and conditions, may pose greater risks for the transmission of infectious conditions than other persons infected with the same illness. (Examples include students who display biting behavior, students or employees who are unable to control their bodily fluids, who have oozing skin lesions, or who have severe disorders which result in spontaneous external bleeding.) Such circumstances need to be taken into account and considered in assessing the risk of transmission of the disease and the resulting effect upon the educational program of the student or employment of the employee by consulting with the Commissioner of Health, the physician of the student or employee, the district/school nurse and the parent(s)/guardian(s) of the student.

III. PRECAUTIONS TO LIMIT RISK OF EXPOSURE

A. Procedures for Exposure to Blood and Bodily Fluids. The school district will comply with OSHA Standards (29 CFR 1910.1030) which addresses routine procedures for handling blood spills and other potentially infected body fluids and for education of employees about these procedures. The school district will develop a Bloodbourne Pathogens Exposure Control plan that informs employees about applicable workplace requirements/standards, the bloodborne pathogens and infectious diseases they may be exposed to, and measures to take to protect themselves. The objectives of the control plan will be to reduce or eliminate occupational exposure to hepatitis B virus (HBV), hepatitis C virus (HCV), immunodeficiency virus (HIV), and other bloodborne pathogens, physical agents and infectious agents that are present in the workplace. The District will provide information, training and personal protective equipment to those who are routinely exposed.

~~A.~~B. The school district will comply with Minn. Stat. 121A.15 by requiring all enrolling or continuously enrolled students to maintain compliance with scheduled immunizations or documentation of exemption as required.

~~B.~~C. Precautions Related to Students. Students who create a significant risk of transmission based upon the factors set forth in Paragraph II (including Students who have not been immunized as anticipated by Minnesota Statute 121A.15) may be required to temporarily receive alternative educational services in a manner that limits exposure to others. The school district or school nurse, in consultation with the infected individual's physician, the infected individual or parent(s)/guardian(s), and others, if appropriate, will weigh risks and benefits to the student and to others, consider the least restrictive appropriate educational placement, and arrange for periodic reevaluation as deemed necessary by the state epidemiologist. Procedures for the inclusion of students with communicable diseases within the school environment

will include any applicable educational team planning processes (e.g. IEP team or 504 team), including a review of the educational implications for the student and others with whom the student comes into contact. Students who are prevented from attending school as a result of a communicable disease or infection and who are placed in their home or other facility for care and treatment by their medical doctor for 15 consecutive school days or more should be provided educational services consistent with state law.

~~C.~~D. Guidelines for Release to Home of Students Based Upon Illness. School nursing staff will utilize their training and discretion to determine whether a student is suffering from an illness, disease or infection that warrants removal from school. Consistent with state and county health guidelines, the following symptoms should be considered when determining whether to remove/send a student home due to illness:

1. General Illness. Unable to participate in routine activities or needs more care than can be provided by school staff.

~~1.~~2. Fever. An elevation of body temperature above normal and accompanied by behavior changes, stiff neck, difficulty breathing, rash, sore throat, and/or other signs or symptoms of illness; or is unable to participate in routine activities. Temperature should be measured before giving medications to reduce fever. Axillary (armpit) temperature: 100 F or higher Oral temperature: 101 F or higher Rectal temperature: 102 F or higher.

~~2.~~3. Signs/Symptoms of Possible Severe Illness. Child is unusually tired, has uncontrolled coughing, unexplained irritability, persistent crying, difficulty breathing, wheezing, or other unusual signs for the child. Exclude until a health care provider has done an evaluation to rule out severe illness.

4. Diarrhea. Diarrhea is defined as an increased number of stools compared with a child's normal pattern, along with decreased stool form and/or stools that are watery, bloody, or contain mucus. Exclude until 24 hours after diarrhea stops or follow specific disease exclusion if the pathogen is known; or until a medical exam indicates that it is not due to a communicable disease.

~~3.~~5. Vomiting. Child has vomited two or more times in the previous 24 hours. Exclude for 24 hours after last episode of vomiting, unless it is determined to be caused by a non-communicable condition and the child is not in danger of dehydration.

~~4.~~6. Mouth Sores with Drooling. Exclude until a medical exam indicates the child may return or until sores have healed.

~~5.~~7. Rash with Fever or Behavior Change. Exclude until a medical exam indicates these symptoms are not those of a communicable disease that requires exclusion.

~~6.~~8. Eye Drainage. ~~Purulent (pus) drainage with fever and/or eye pain~~. No exclusion, unless the child has a fever or is not healthy enough to participate in routine activities. Antibiotics or a note from a health care provider are not required.~~Exclude until examined by a heath care provider and approved for readmission.~~

~~7.~~9. Unusual Color of Skin, Eyes, Stool, or Urine. Exclude until a medical exam indicates the child does not have hepatitis A. Symptoms of hepatitis A include yellow eyes or skin (jaundice), gray or white stools, or dark (tea or cola-colored) urine.

~~D.~~E. Parent Determinations. Parents, guardians and students will be advised in parent or student handbooks about those symptoms (listed in Section III C) which should result in a decision to keep the student at home due to suspected illness.

F. Precautions Related to Employees. The District and an employee with a communicable disease/infection that poses a significant risk of transmission will undertake mutual efforts to develop and employ reasonable measures (e.g. protective garb, including N-95 masks, reassignment of duties/position to minimize risk or leave of absence) that adequately reduce the risk of transmission of the communicable disease/infection. The employee's physician (with the consent of the employee) or other qualified medical care provider may be consulted to address concerns over risk of transmission.

IV. Information Sharing

A. Employee health information will be shared within the district only with those whose jobs require such information and with those who have legitimate need to know, and will be shared only to the extent required to perform the functions of the job.

B. Student health information will be shared within the District only with those employees whose duties require access to such information and with those who have legitimate, educational interest. Information may also be released as required to address a health and safety emergency or maybe released to appropriate health authorities to the extent necessary to administer immunization programs and for bona fide epidemiologic investigations which the commissioner of health determines are necessary to prevent disease or disability to individuals in the public educational agency or institution in which the investigation is being conducted).

C. Student and Employee health data will be shared outside the district only in accordance with state and federal law and with district policies on employee's records.

V. Reporting

If a medical condition of an employee threatens public health, it must be reported to the Department of Health as required by the Minnesota Communicable Disease Reporting Rule (Chapter 4605).

VI. Vaccination and Screening

The District will develop procedures regarding the administration of Hepatitis B vaccinations in keeping with current state and federal law.

Revision:

Procedure 420 revised: 04/17/2018
(Procedure 547 repealed 04/17/2018 – combined with Procedure 420: 04/17/2018)
Procedure 420 revised: 12/7/99
Procedure 420 revised: 3/7/89
Procedure 420 dated: 5/20/86

Legal References

OSHA Standard 29 CFR 1910.1030
42 U.S.C. § 1771 et seq. (Child Nutrition Act of 1966)
Minn. Stat. § 13.32 Subd. 3(d)&(f)
Minnesota Communicable Disease Reporting Rule (Chapter 4605))
Hennepin County General Exclusion Guidelines for Ill Children/Staff (2015_

POLICY 427 – WORKLOAD LIMITS FOR CERTAIN SPECIAL EDUCATION TEACHERS

I. Purpose

The purpose of this policy is to establish general parameters for determining the workload limits of special education staff who provide services to children with disabilities receiving direct special education services 60 percent or less of the instructional day.

II. DEFINITIONS

A. Special Education Staff; Special Education Teacher

"Special education staff" and "special education teacher" both mean a teacher employed by the school district who is licensed under the rules of the Minnesota Professional Educator Licensing and Standards Board to instruct children with specific disabling conditions.

B. Direct Services

"Direct services" means special education services provided by a special education teacher or a related service professional when the services are related to instruction, including cooperative teaching.

C. Indirect Services

"Indirect services" means special education services provided by a special education teacher or a related service professional which include ongoing progress reviews; cooperative planning; consultation; demonstration teaching; modification and adaptation of the environment, curriculum, materials, or equipment; and direct contact with the pupil to monitor and observe.

D. Workload

"Workload" means a special education teacher's total number of minutes required for all due process responsibilities, including direct and indirect services, evaluation and reevaluation time, management of individualized education programs (IEPs), travel time, parental contact, and other services required in the IEPs.

~~II.~~III. General Statement of Policy

A. Workload limits for special education teachers shall be determined by the appropriate special education administrator, in consultation with the building principal and the superintendent or designee.

B. In determining workload limits for special education staff, the school district shall take into consideration the following factors: student contact minutes, evaluation and reevaluation time, indirect services, management of Individual Education Programs (IEP), travel time, and other services required in the IEPs of eligible students.

~~III.~~IV. Collective Bargaining Agreement Unaffected

This policy shall not be construed as a reopening of negotiations between the school district and the special education teachers' exclusive representative, nor shall it be construed to alter or limit in any way the managerial rights or other authority of the school district set forth in the Public Employers Labor Relations Act or in the collective bargaining agreement between the school district and the special education teachers' exclusive representative.

Policy Adopted/Revised:

Revised:

Adopted: 9/15/15

Legal References:
Minn. Stat. § 179A.07, Subd. 1 (Inherent Managerial Policy)
Minn. Rule 3525.0210, Subps. 14, 27, 44, and 49 (Definitions of "Direct Services," "Indirect Services," "Teacher," and "Workload")
Minn. Rule 3525.2340, Subp. 4.B. (Case Loads for School-Age Educational Service Alternatives)

Cross References:
MSBA/MASA Model Policy 508 (Extended School Year for Certain Students with Individualized Education Programs)
MSBA/MASA Model Policy 608 (Instructional Services – Special Education)

~~PROCEDURE 427 WORKLOAD LIMITS FOR CERTAIN SPECIAL EDUCATION TEACHERS~~

~~DEFINITIONS for Policy 427.~~

~~I. "Special education staff" and "special education teacher" both mean a teacher employed by the school district who is licensed under the rules of the Minnesota Board of Teaching to instruct children with specific disabling conditions.~~

~~II. "Direct services" means special education services provided by a special education teacher when the services are related to instruction, including cooperative teaching.~~

~~III. "IEP" means individualized Education Program.~~

~~IV. "Indirect services" means special education services provided by a special education teacher which include ongoing progress reviews; cooperative planning; consultation; demonstration teaching; modification and adaptation of the environment, curriculum, materials, or equipment; and direct contact with children with disabilities to monitor and observe.~~

~~V. "Workload" means a special education teacher's total number of minutes required for all due process responsibilities, including direct and indirect services, evaluation and reevaluation time, management of individualized education programs (IEPs), travel time, parental contact, and other services required in the IEPs.~~

~~Procedure Adopted:~~ ~~9/15/15~~

~~Legal References:~~
~~Minn. Stat. § 179A.07, Subd. 1 (Inherent Managerial Policy)~~
~~Minn. Rule 3525.0210, Subps. 14, 27, 44, and 49 (Definitions of "Direct Services," "Indirect Services," "Teacher," and "Workload")~~
~~Minn. Rule 3525.2340, Subp. 4.B. (Case Loads for School-Age Educational Service Alternatives)~~

~~Cross References:~~
~~MSBA/MASA Model Policy 508 (Extended School Year for Certain Students with Individualized Education Programs)~~
~~MSBA/MASA Model Policy 608 (Instructional Services – Special Education)~~

POLICY 442 – TRAVEL

I. PURPOSE

The purpose of this policy if to identify school district business expenses that involve initial payment by an employee and qualify for reimbursement from the school district, and to specify the manner by which the employee seeks reimbursement.

II. GENERAL STATEMENT OF POLICY

All school district business expenses to be reimbursed must be approved by the budget manager. Such expenses to be reimbursed may include transportation, meals, lodging, registration fees, required materials, parking fees, tips and other reasonable and necessary school district business-related expenses.

~~I.~~III. Whenever possible, a District-owned vehicle will be used for in-district and out-of-district travel when that travel is a function of District employment.

~~II.~~IV. When a personal car must be used for such travel, the licensed employee will be reimbursed at the specified Internal Revenue Service rate.

~~III.~~V. All in-district and out-of-district transportation using District-owned vehicles, taxi or ride share service, or personal car with reimbursement must be approved in advance.

~~IV.~~VI. In-district and out-of-district transportation of students for curricular or co-curricular activities must be in either District-owned vehicles or contracted-for vehicles. Emergency, unscheduled transportation may be conducted in vehicles with a seating capacity of 10 or fewer people without meeting the requirements for a Type III vehicle.

~~V.~~VII. The School Board will publish transportation standards in accordance with state requirements.

Revised xxx
Adopted: 12/7/99 (formerly Policy 4133.1 & 4233)
Revised: 9/19/95
Policy Adopted: 2/19/85

PROCEDURE 442 – TRAVEL

I. Staff Travel

In order to receive reimbursement, staff members using their personal vehicle must submit a Mileage and Expense Form (BA12) to their supervisor. Detailed instructions will be found on the form. The form should be turned in by the last day of each month. All Mileage Expense Forms for a fiscal year must be submitted no later than June 30 of that fiscal year in order to receive reimbursement.

II. Student Travel

Requests for student travel will be made on the Request for Transportation Form (T-5). The form will be completed and returned to the Principal and/or Supervisor in charge of the activity. Requests will be made at least two weeks in advance. In the event of a cancellation, the Transportation Department will be notified as soon as possible.

Revised: 12/7/99 (formerly Procedure 4133.1 & 4233)
Revised: 9/19/95
Adopted: 2/19/85

POLICY 705 - INVESTMENTS

I. Scope and Purpose

This policy applies to investments of the school district with regard to investing the financial assets of all funds except for Other Post-Employment Benefits (OPEB) Trust investments covered by policy 706. Investments will be made based on statutory constraints and subject to available designated staffing capabilities.

II. ~~Objectives~~ General Statement of Policy

The funds of the school district shall be deposited or invested in accordance with this policy, Minnesota Statutes chapter 118A and any other applicable law or written administrative procedures. The primary criteria for the investment of the funds of the school district, in priority order, are as follows:

~~Credit Risk – Funds of the District will be invested in accordance with this Policy 705 – Investments, M.S. 118A, and written administrative procedures. Investments will be made based on statutory constraints and subject to available designated staffing capabilities. The primary investment criteria in priority sequence are safety, liquidity, yield, and trust.~~

A. Custodial Credit Risk. ~~–~~ Investments of the school district shall be undertaken in a manner that seeks to ensure the preservation of principal in the overall portfolio. To attain this objective only appropriate investment instruments will be purchased and insurance or collateral may be required to ensure the return of principal.

B. Liquidity. ~~–~~ The school d~~D~~istrict's investment portfolio shall be structured in such manner as to provide sufficient liquidity to pay obligations as they come due.

C. Interest Rate Risk. The investment portfolio shall be designed to attain a market-average rate of return throughout budgetary and economic cycles, taking into account the risk constraints, the cash flow characteristics of the portfolio and legal restrictions for return on investments.

D. Maintaining the Public's Trust. All officials and employees that are a part of the investment process shall act professionally and responsibly as custodians of the public trust and shall refrain from personal business activity that could conflict with the investment program, or which could reasonably cause others to question the process and integrity of the investment program. The investment officer shall avoid any transaction that could impair public confidence in the school district. ~~The Investment Officer shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the District, the Board or the School Treasurer.~~

~~II. Scope~~

~~This Policy 705 - Investments applies to activities of the District, including GASB 45 investments, with regard to investing the financial assets of all funds.~~

Revised:
Revised: 2~~-~~/23/~~-~~10
Adopted: 1/19/99 (formerly Policy 3900)
Revised: 4/20/93

Legal References
M.S. 118A

PROCEDURE 705 - INVESTMENTS

I. Delegation of Authority

The Director of Business Services, or designee, is designated as Investment Officer of the school dDistrict and is responsible for investment decisions and activities under the direction of the ~~Assistant Superintendent of Administration~~Executive Director of Finance and Operations. The Director of Business Services, or designee, will operate the investment program consistent with this Policy 705 - Investments. Investments will be managed based on the following order: custodial credit risk, liquidity, interest rate risk and maintaining the public's trust. ~~In order to optimize total return through vigilant portfolio management, resources will be allocated to the cash management program.~~

A. Ethics and Conflicts of Interest

All officials and employees that are a part of the investment process shall act professionally and responsibly as custodians of the public trust and shall refrain from personal business activity that could conflict with the investment program, or which could reasonably cause others to question the process and integrity of the investment program. The investment officer shall avoid any transaction that could impair public confidence in the school district.~~Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Further, no officer involved in the investment process shall have any interest in, or receive any compensation from, any investments in which the District is authorized to invest, or the sellers, sponsors, or managers of those investments.~~

~~B. Indemnification~~

~~Investment officers and employees of the District acting in accordance with this Investment Procedure and such written operational policies as may be established by the District, and who otherwise exercise due diligence and act with reasonable prudence, shall be relieved of personal liability for an individual security's credit risk or market changes. 118.02 sub.2~~

~~C. Amendment~~

~~This procedure shall be reviewed from time to time by the Board Treasurer with regards to the procedure's effectiveness in meeting the District's needs for safety, liquidity, rate of return, diversification, and general performance. Any substantive changes will be reported to the Independent School District 279 School Board.~~

II. ~~General~~ Standard of Conduct~~Prudent Investment~~

The standard of conduct regarding school district investments to be applied by the investment officer shall be the "prudent person standard." Under this standard, the investment officer shall exercise that degree of judgment and care, under the circumstances then prevailing, that persons of prudence, discretion, and intelligence would exercise in the management of their own affairs, investing not for speculation and considering the probable safety of their capital as well as the probable investment return to be derived from their assets. The prudent person standard shall be applied in the context of managing the overall investment portfolio of the school district. The investment officer, acting in accordance with this policy and exercising due diligence, judgment, and care commensurate with the risk, shall not be held personally responsible for a specific security's performance or for market price changes. Deviations from expectations shall be reported in a timely manner and appropriate actions shall be taken to control adverse developments. ~~The standard of prudence to be applied by the Investment Officer in the context of managing the overall portfolio. This standard requires the exercise of reasonable care, skill, and caution, and is to be applied to investments not in isolation but in the context of the portfolio and as a part of an overall investment~~

~~strategy, which should incorporate risk and return objectives reasonably suited to the District.~~

III. Monitoring and Adjusting ~~the Portfolio~~Investments

The ~~I~~investment ~~O~~officer will routinely monitor existing investments and the contents of the school district's investment portfolio, the available markets, and the relative value of competing investment instruments. ~~the contents of the portfolio, the available markets, and the relative values of competing instruments.~~

IV. Internal Controls

The Business Services Department will establish a system of internal controls, which will be reviewed annually by the independent auditor. The controls will be designed to prevent loss of public funds due to fraud, error, misrepresentation, unanticipated market changes, or imprudent actions.

V. Credit Risk – Short-term Portfolio Diversification

The school d~~D~~istrict will diversify use of investments to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions or maturities.

A. Diversification by Instrument with Maximum Percent of Portfolio. For example, a maximum of 100% of the portfolio could be invested in U.S. Treasury Obligations; a maximum of 25% of the portfolio could be invested in Repurchase Agreements.

U.S. Treasury Obligations (Bills, notes and bonds) – ~~–~~100%
U.S. Government Agency Securities and Instrumentalities of Government Sponsored Corporations – 75%
Repurchase Agreements (Repos) – 25%
Certificates of Deposit (CDs) Commercial Banks (Government Collateral not to exceed F.D.I.C. insurance level) – 100%
Certificates of Deposit (CDs) Savings and Loan Associates (not to exceed F.S.L.I.C. insurance level) – 75%
Local Government Investment Pool – 75%
Money Market Funds--75%

Concentration Risk – The school d~~D~~istrict does not further restrict ~~the District's~~ investments in securities of a ~~singe~~single issuer.

B. ~~Diversification by Financial Institution:~~ Diversification by financial institution will ~~Effort to be made of~~ ensure that no more than 66% of the total portfolio can be placed with any one depository.

C. ~~Maturity Scheduling:~~ Investment maturities for operating funds will be scheduled to coincide with projected cash flow needs, taking into account large routine or scheduled expenditures,~~taking into account large routine expenditures (such as payroll and bond payments)~~ as well as anticipated receipt dates of anticipated revenues~~sizable anticipated revenue (e.g. property tax and state aid payments)~~.

VI. Credit Risk – Long-Term Portfolio Diversification (i.e., maturities of at least six months)

Instruments and diversification for the long-term portfolio will be the same as for the short-term portfolio. Maturity scheduling will be timed according to anticipated need. For example, investment of building construction funds will be timed to meet contractor payments.

~~Maturity scheduling will be timed according to anticipated need. For example, investment of building construction funds will be timed to meet contractor payments.~~

VII. Competitive Selection of Investment Instruments

Before the school d~~D~~istrict invests any surplus funds in a specific investment instrument, a competitive quote process will be conducted. If a specific maturity date is required, either for cash flow purposes or for conformance to maturity guidelines, quotes will be requested for instruments which meet the maturity requirement. If no specific maturity is required, a market trend analysis, which includes a yield curve, will normally be used as a method to determine which maturities would be most advantageous.

Quotes will be requested from financial institutions for various options with regard to term and instrument. The school d~~-D~~istrict will accept the quote which provides safety, liquidity, yield, and trust within the maturity required and within the parameters of Policy 705 - Investments. Generally, all quotes will be on the basis of a 360-day base yield. Records will be kept of the quotations or bids received, the quotations or bids accepted, and a brief explanation of the decision that was made regarding the investment. If the school district contracts with an investment advisor, bids are not required in those circumstances specified in the contract with the advisor.

VIII. Qualified Institutions and Broker-Dealers

The school dDistrict will maintain a listing of financial institutions which are approved for investment purposes. Prior to completing an initial transaction with a broker, the school district shall provide to the broker a written statement of investment restrictions which shall include a provision that all future investments are to be made in accordance with Minnesota statutes governing the investment of public funds. The broker must annually acknowledge receipt of the statement of investment restrictions and agree to handle the school district's account in accordance with these restrictions. The school district may not enter into a transaction with a broker until the broker has provided this annual written agreement to the school district. The notification form to be used shall be that prepared by the State Auditor. A copy of this investment policy, including any amendments thereto, shall be provided to each such broker. ~~Banks and securities brokers dealers will annually provide their most recent audited Consolidated Report of Condition to the District.~~

~~Securities brokers dealers will be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers or be a Minnesota regional dealer with combined capital and surplus of at least one hundred million dollars ($100 million), exclusive of subordinated debt.~~

~~A. Banks and Savings and Loans Certificates of Deposit~~
~~Any financial institution selected to be eligible for the District's competitive certificate of deposit purchase program must:~~

~~1. provide wire transfer and certificate of deposit safekeeping services;~~
~~2. be a member of FDIC system and be willing and capable of posting required collateral or private insurance for funds in excess of FDIC insurable limits and in amounts required by the District; and~~
~~3. meet at all times the financial criteria as established in the investment procedures of the District.~~

IX. Safekeeping and Collateralization

A. ~~A. It is the policy of the District to require that time deposits in excess of FDIC insurable limits be secured by collateral at 110% or private insurance to protect public deposits in a single financial institution if it were to default.~~All investment securities purchased by the school district shall be held in third-party safekeeping by an

institution designated as custodial agent. The custodial agent may be any Federal Reserve Bank, any bank authorized under the laws of the United States or any state to exercise corporate trust powers, a primary reporting dealer in United States Government securities to the Federal Reserve Bank of New York, or a securities broker-dealer defined in Minnesota Statutes section 118A.06. The institution or dealer shall issue a safekeeping receipt to the school district listing the specific instrument, the name of the issuer, the name in which the security is held, the rate, the maturity, serial numbers and other distinguishing marks, and other pertinent information.

B. Deposit-type securities shall be collateralized as required by Minnesota Statutes section 118A.03 for any amount exceeding FDIC, SAIF, BIF, FCUA, or other federal deposit coverage.

C. Repurchase agreements shall be secured by the physical delivery or transfer against payment of the collateral securities to a third party or custodial agent for safekeeping. The school district may accept a safekeeping receipt instead of requiring physical delivery or third-party safekeeping of collateral on overnight repurchase agreements of less than $1,000,000.

~~B. Eligible collateral instruments are any investment instruments acceptable under 118A.03. The collateral must be placed in safekeeping at or before the time the District buys the investments so that it is evident that the purchase of the investment is predicated on the securing of collateral.~~

~~C. Safekeeping of Collateral~~

~~1. Third party safekeeping is required for all collateral. To accomplish this, the securities must be held at one or more of the following locations;~~
~~a. at a Federal Reserve Bank or its branch office;~~
~~b. at another custodial facility in a trust of safekeeping department through book-entry at the Federal Reserve;~~
~~c. by an escrow agent of the pledging institution; or~~
~~d. by the trust department of the issuing bank.~~

~~2. Safekeeping will be documented by an approved written agreement between the Independent School District 279 School Board and the governing board of the bank that complies with FDIC regulations. This may be in the form of a safekeeping agreement.~~

3. ~~Substitutions or exchange of securities held in safekeeping for the District can be approved by the Assistant Superintendent of Administration, and only if the market value of the replacement securities is equal to or greater than the market value of the securities being replaced.~~

X. ~~Safekeeping of Securities~~

~~A. Third party safekeeping is required for all securities. To accomplish this, the securities must be held only at the following locations:~~

~~1. at a Federal Reserve Bank or its branch office;~~

~~2. at another custodial facility, which shall be a trust or safekeeping department through book-entry at the Federal Reserve, unless physical securities are involved, or~~

~~3. in an uninsured account with an eligible broker.~~

~~B. Safekeeping will be documented by an approved written agreement between the Independent School District 279 School Board and the holder of the securities. This may be in the form of a safekeeping agreement, trust agreement, escrow agreement or custody agreement.~~

~~C. Original certificates of deposits will be held by the originating bank. A safekeeping receipt will be acceptable documentation.~~

XI. Reporting Requirements

A. The investment officer will generate daily and monthly reports for management purposes. In addition, the Independent School District 279 School Board will be provided with a monthly report which will include data on investment instruments being held, as well as any narrative necessary for clarification.

~~A.~~B. If necessary, the investment officer shall establish systems and procedures to comply with applicable federal laws and regulations governing the investment of bond proceeds and funds in a debt service account for a bond issue. The record keeping system shall be reviewed annually by the independent auditor or by another party contracted or designated to review investments for arbitrage rebate or penalty calculation purposes.

Revised:
Revised: 2/23/10
Revised: 1/19/99 (formerly Procedure 3900)
Revised: 4/20/93
Adopted: 3/7/89

Legal references
~~M.S. 118.A~~
Minn. Stat. § 118A (Deposit and investment of local public funds)

POLICY 706 INVESTMENTS – OTHER POST-EMPLOYMENT BENEFITS (OPEB) TRUST

I. Scope and Purpose

This policy applies to investments of the school district with regard to investing the financial assets of the Other Post-Employment Benefits (OPEB) Trust. Investments will be made based on statutory constraints and subject to available designated staffing capabilities.

~~I.~~II. ~~Purpose and~~ General Statement of Policy

Funds of the Other Post-Employment Benefits (OPEB) Trust will be deposited or invested in accordance with this policy, Minnesota Statutes chapter 118A and 356A and any other applicable laws governing public pension fiduciary ~~responsibility, and~~responsibility and written administrative procedures. ~~Investments will be made based on statutory constraints and subject to available designated staffing capabilities.~~ The primary criteria for the investment of the Trust of the school district, in priority order, are as follows:~~The primary investment criteria in priority sequence are safety, liquidity, yield, and trust.~~

A. Custodial Credit Risk. ~~–~~ Investments of the school district shall~~will~~ be undertaken in a manner that seeks to ensure the preservation of principal in the overall portfolio. ~~Funds of the OPEB Trust will be invested in accordance with this policy, laws governing public pension fiduciary responsibility, and written administrative procedures. Investments will be made based on federal, state and other legal requirements relating to OPEB investments.~~ OPEB Trust assets should be invested within the framework of a ~~long term~~long-term investment horizon. Risks taken will be consistent with long~~er.~~ term asset classes with a goal of maintaining purchasing power relative to inflation over economic cycles and providing asset value and cash flow to fund OPEB liabilities. To attain this objective only appropriate investment instruments will be purchased, and insurance or collateral may be required to ensure the return of principal.

B. Liquidity. ~~—~~ The school d~~D~~istrict's OPEB investment portfolio will be structured in such manner as to provide sufficient liquidity to pay obligations as they come due.

C. Interest Rate Risk. ~~—~~ The investment portfolio will be designed to attain a market-average rate of return throughout budgetary and economic cycles and maintain purchasing power relative to inflation, taking into account the risk constraints, the cash flow characteristics of the portfolio and legal restrictions for return on investments.

D. Maintaining the Public's Trust. ~~—~~ All officials and employees that are a part of the investment process shall act professionally and responsibly as custodians of the public trust and shall refrain from personal business activity that could conflict with the investment program, or which could reasonably cause others to question the process and integrity of the investment program. The investment officer shall avoid any transaction that could impair public confidence in the school district.~~The Investment Officer will seek to act responsibly as custodians of the public trust and will avoid any transaction that might impair public confidence in the school district, the School Board or the School Treasurer.~~

~~II. Scope~~

~~This policy applies to activities of OPEB Trust.~~

Revised:

Adopted: 1/19/16

Legal References

~~M.S. Ch. 118A~~

~~M.S. Ch. 356A~~

Minn. Stat. § 118A (Deposit and investment of local public funds)

Minn. Stat. § 356A (Public pension fiduciary responsibility)

PROCEDURE 706 INVESTMENTS – OTHER POST-EMPLOYMENT BENEFITS (OPEB) TRUST

I. Delegation of Authority

The Director of Business Services, or designee, is designated as Investment Officer of the school district and is responsible for investment decisions and activities under the direction of the Executive Director of Finance and Operations. The Director of Business Services, or designee, will operate the investment program consistent with this policy. Investments will be managed based on the following order: custodial credit risk, liquidity, interest rate risk and maintaining the public's trust. ~~In order to optimize total return through vigilant portfolio management, resources will be allocated to the OPEB Portfolio management program.~~

A. Ethics and Conflicts of Interest

All officials and employees that are a part of the investment process shall act professionally and responsibly as custodians of the public trust and shall refrain from personal business activity that could conflict with the investment program, or which could reasonably cause others to question the process and integrity of the investment program. The investment officer shall avoid any transaction that could impair public confidence in the school district.~~Officers and employees involved in the investment process will refrain from personal business activity that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Further, no officer involved in the investment process will have any interest in, or receive any compensation from, any investments in which the school district is authorized to invest, or the sellers, sponsors, or managers of those investments.~~

~~B. Indemnification~~

~~Investment officers and employees of the school district acting in accordance with this Investment Procedure and such written operational policies as may be established by the school district, and who otherwise exercise due diligence and act with reasonable prudence, will be relieved of personal liability for an individual security's credit risk or market changes.~~

~~C. Amendment~~

~~This procedure will be reviewed from time to time by the School Board Treasurer with regards to the procedure's effectiveness in meeting the OPEB Trust's needs for safety, liquidity, rate of return, diversification, and general performance. Any substantive changes will be reported to the Independent School District 279 School Board.~~

II. Standard of Conduct~~General Standard Prudent Investment~~

The standard of conduct regarding school district investments to be applied by the investment officer shall be the "prudent person standard." Under this standard, the investment officer shall exercise that degree of judgment and care, under the circumstances then prevailing, that persons of prudence, discretion, and intelligence would exercise in the management of their own affairs, investing not for speculation and considering the probable safety of their capital as well as the probable investment return to be derived from their assets. The prudent person standard shall be applied in the context of managing the overall investment portfolio of the school district. The investment officer, acting in accordance with this policy and exercising due diligence, judgment, and care commensurate with the risk, shall not be held personally responsible for a specific security's performance or for market price changes. Deviations from expectations shall be reported in a timely manner and appropriate actions

shall be taken to control adverse developments.~~The standard of prudence is to be applied by the Investment Officer in the context of managing the overall portfolio. This standard requires the exercise of reasonable care, skill, and caution, and is to be applied to investments not in isolation but in the context of the portfolio and as a part of an overall investment strategy, which should incorporate risk and return objectives reasonably suited to the OPEB Trust.~~

III. Monitoring and Adjusting ~~the Portfolio~~Investments

The i~~I~~nvestment ~~O~~officer will routinely monitor existing investments and the contents of the school district's investment portfolio, the available markets, and the relative value of competing investment instruments.~~the contents of the portfolio, the available markets, and the relative values of competing instruments.~~

IV. Internal Controls

The Business Services Department will establish a system of internal controls, which will be reviewed annually by the independent auditor. The controls will be designed to prevent loss of public funds due to fraud, error, misrepresentation, unanticipated market changes, or imprudent actions.

V. Credit Risk and permitted investments:

The school district will diversify use of investments to avoid incurring unreasonable risks inherent in over- investing in specific instruments, individual financial institutions or maturities. Allowable investments will be defined by applicable Minnesota laws, including laws applicable to public pensions, along with any further constraints defined below.

A. State and Local Securities

B. Any security which is a general obligation of any state or local government with taxing powers must be rated "A" or better by a national bond rating service;

C. Any security which is a revenue obligation of any state or local government must be rated "AA" or better by a national rating service.

D. Investment Grade Corporate Bonds: Must be rated in the highest 4 rating categories by at least two nationally recognized rating agencies.

E. International Securities are not allowed.

F. Mortgage-backed securities are allowed excluding high-risk mortgage-backed securities as defined in Minnesota laws governing deposit and investment of local public funds.

G. Concentration Risk – Diversification is a key component of reducing risk in a portfolio. Investments are limited to a maximum of 5% exposure to any corporate issuer excluding equity fund exposure.

H. Maturity Scheduling: Investment maturities for OPEB funds will be scheduled to meet at least the ~~near term~~near-term projected cash flow needs, taking into account actuarial projections and board requirements. The school district's OPEB Trust will diversify use of investments to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual institutions or maturities.

I. Competitive Selection of Investment Instruments Investments are to be made in accordance with best execution practices. Getting competitive quotes is encouraged, but depending on the type of security is not always available. The goal is to seek the best overall result for the school district's OPEB Trust under the current circumstance in the market.

J. When utilizing an investment advisor for the management of OPEB Trust funds, the investment advisor will maintain a listing of financial institutions which are approved as trading counter parties.

VI. Safekeeping Securities

A. Third party safekeeping is required for all securities. To accomplish this, the securities must be held only at the following locations:
   1. at a Federal Reserve Bank or its branch office;
   2. at another custodial facility, which will be a trust or safekeeping department through book- entry at the Federal Reserve, unless physical securities are involved, or
   3. in an uninsured account with an eligible broker.

B. Safekeeping will be documented by an approved written agreement between the ~~Independent School District 279 School Board~~school district and the holder of the securities. This may be in the form of a safekeeping agreement, trust agreement, escrow agreement, or custody agreement.

VII. Reporting Requirements

The investment officer will generate monthly reports for management purposes. In addition, the Independent School District 279 School Board will be provided with a monthly report which will include data on investment instruments being held, as well as any narrative necessary for clarification. The investment officer will provide monthly reports for management purposes.

Revised:
Adopted: 1/19/16

Legal References
~~M.S. Ch. 118A~~
~~M.S. Ch. 356A~~
Minn. Stat. § 118A (Deposit and investment of local public funds)
Minn. Stat. § 356A (Public pension fiduciary responsibility)

POLICY 722 – PUBLIC DATA AND DATA SUBJECT REQUESTS

I. PURPOSE

The school district recognizes its responsibility relative to the collection, maintenance, and dissemination of public data as provided in state statutes. The purpose of this policy is to ensure that data requests by the public or by a data subject are responded in appropriate and consistent matter.

II. GENERAL STATEMENT OF POLICY

The school district will comply with the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes chapter 13 (MGDPA), and Minnesota Rules parts 1205.0100-1205.2000 in responding to requests for public data.

III. REQUESTS FOR PUBLIC DATA

A. All requests for public data must be made in writing directed to the responsible authority.

1. A request for public data must include the following information:
   a. Date the request is made;
   b. A clear description of the data requested;
   c. Identification of the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and
   d. Method to contact the requestor (such as phone number, address, or email address).

2. Generally, the school district may not require persons to identify themselves, state a reason for, or justify a request to gain access to public government data. A person may be asked to provide certain identifying or clarifying information for the sole purpose of facilitating access to the data.

3. The identity of the requestor is public, if provided. In keeping with the MGDPA, the telephone number, address and email address of the requestor will not be provided.

4. The responsible authority may seek clarification from the requestor if the request is not clear before providing a response to the data request.

B. The responsible authority will respond to a public data request within a reasonable time period.

1. The responsible authority will notify the requestor in writing as follows:

   a. The requested data does not exist; and/or

   b. The requested data exists but either all or a portion of the data is not accessible to the requestor. If the responsible authority determines that the requested data is classified so that access to the requestor must be denied, the responsible authority will inform the requestor of the determination in writing, as soon thereafter as possible, and shall cite the specific statutory section, temporary classification, or specific provision of federal law on which the determination is based.

   c. The requested data exists and provide arrangements for inspection of the data, identify when the data will be available for pick-up, or indicate that the data will be sent electronically or by mail.

2. The school district's response time may be affected by the size and complexity of the particular request, including necessary redactions of the data, and also by the number of requests made within a particular period of time. Overly burdensome

or harassing data requests may be challenged by the school district to the extent permitted by law.

3. If requested, the school district will provide an explanation of technical terminology, abbreviations, or acronyms contained in the responsive data on request. The school district is not required to provide an interpretation of the data in responding to the data request.

4. The school district is not required by the MGDPA to create or collect new data in response to a data request, or to provide responsive data in a specific form or arrangement if the school district does not keep the data in that form or arrangement.

5. The school district is not required to respond to questions that are not about a particular data request or requests for data in general.

IV. REQUEST FOR SUMMARY DATA

A. Summary data is statistical records and reports derived from data on individuals but in which individuals are not identified and from which neither their identities nor any other characteristic that could uniquely identify an individual is ascertainable. Unless classified pursuant to Minnesota Statutes section 13.06, another statute, or federal law, summary data is public.

B. A request for the preparation of summary data shall be made in writing directed to the responsible authority.

1. A request for the preparation of summary data must include the following information:

a. Date the request is made;

b. A clear description of the data requested;

c. Identify the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and

d. Method to contact requestor (phone number, address, or email address).

C. The responsible authority will respond within ten (10) business days of the receipt of a request to prepare summary data and inform the requestor of the following:

1. The estimated costs of preparing the summary data, if any; and

2. The summary data requested; or

3. A written statement describing a time schedule for preparing the requested summary data, including reasons for any time delays; or

4. A written statement describing the reasons why the responsible authority has determined that the requestor's access would compromise the private or confidential data.

D. The school district may require the requestor to pre-pay all or a portion of the cost of creating the summary data before the school district begins to prepare the summary data.

V. REQUESTS FOR DATA BY AN INDIVIDUAL SUBJECT OF THE DATA

A. Upon request to the responsible authority or designee, an individual shall be informed whether the individual is the subject of stored data on individuals, and whether it is classified as public, private or confidential. Upon further request, an individual who is the subject of stored private or public data on individuals shall be shown the data without any charge and, if desired, shall be informed of the content and meaning of that data.

B. After an individual has been shown the private data and informed of its meaning, the data need not be disclosed to that individual for six months thereafter unless a dispute or action pursuant to this section is pending or additional data on the individual has been collected or created.

C. The responsible authority or designee shall provide copies of the private or public data upon request by the individual subject of the data. The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies.

D. The responsible authority or designee shall comply immediately, if possible, with any request made pursuant to this subdivision, or within ten days of the date of the request, excluding Saturdays, Sundays and legal holidays, if immediate compliance is not possible.

E. All requests for individual subject data must be made in writing directed to the responsible authority.

F. A request for individual subject data must include the following information:

1. Statement that one is making a request as a data subject for data about the individual or about a student for whom the individual is the parent or guardian;

2. Date the request is made;

3. A clear description of the data requested;

4. Proof that the individual is the data subject or the data subject's parent or guardian;

5. Identification of the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and

6. Method to contact the requestor (such as phone number, address, or email address).

G. The identity of the requestor of private data is private.

H. The responsible authority may seek clarification from the requestor if the request is not clear before providing a response to the data request.

I. Policy 515 (Protection and Privacy of Pupil Records) addresses requests of students or their parents for educational records and data.

J. An individual subject of the data may contest the accuracy or completeness of public or private data. To exercise this right, an individual shall notify in writing the responsible authority describing the nature of the disagreement. The responsible authority shall within 30 days either: (1) correct the data found to be inaccurate or incomplete and attempt to notify past recipients of inaccurate or incomplete data, including recipients named by the individual; or (2) notify the individual that the authority believes the data to be correct. Data in dispute shall be disclosed only if the individual's statement of disagreement is included with the disclosed data.

K. The determination of the responsible authority may be appealed pursuant to the provisions of the Administrative Procedure Act relating to contested cases. Upon receipt of an appeal by an individual, the commissioner shall, before issuing the order and notice of a contested case hearing required by Minnesota Statutes chapter 14, try to resolve the dispute through education, conference, conciliation, or persuasion. If the parties consent, the commissioner may refer the matter to mediation. Following these efforts, the commissioner shall dismiss the appeal or issue the order and notice of hearing.

L. Data on individuals that have been successfully challenged by an individual must be completed, corrected, or destroyed by a government entity without regard to the requirements of Minnesota Statutes section 138.17.

~~I.~~M. After completing, correcting, or destroying successfully challenged data, the school district may retain a copy of the commissioner of administration's order issued under Minnesota Statutes chapter 14 or, if no order were issued, a summary of the dispute between the parties that does not contain any particulars of the successfully challenged data.

VI. COSTS

A. Public Data

1. The school district will charge for copies provided as follows:

   a. 100 or fewer pages of black and white, letter or legal sized paper copies will be charged at 25 cents for a one-sided copy or 50 cents for a two-sided copy.

   b. More than 100 pages or copies on other materials are charged based upon the actual cost of searching for and retrieving the data and making the copies or electronically sending the data, unless the cost is specifically set by statute or rule.

      (1) The actual cost of making copies includes employee time, the cost of the materials onto which the data is copied (paper, CD, DVD, etc.), and mailing costs (if any).

      (2) Also, if the school district does not have the capacity to make the copies, e.g., photographs, the actual cost paid by the school district to an outside vendor will be charged.

2. All charges must be paid for [in cash or by check] in advance of receiving the copies.

B. Summary Data

1. Any costs incurred in the preparation of summary data shall be paid by the requestor prior to preparing or supplying the summary data.

2. The school district may assess costs associated with the preparation of summary data as follows:

   a. The cost of materials, including paper, the cost of the labor required to prepare the copies, any schedule of standard copying charges established by the school district, any special costs necessary to produce such copies from a machine-based record-keeping system, including computers and microfilm systems;

b. The school district may consider the reasonable value of the summary data prepared and, where appropriate, reduce the costs assessed to the requestor.

C. Data Belonging to an Individual Subject

1. The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies.

   The responsible authority shall not charge the data subject any fee in those instances where the data subject only desires to view private data.

   The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies. Based on the factors set forth in Minnesota Rule 1205.0300, subpart 4, the school district determines that a reasonable fee would be the charges set forth in section VIII.A of this policy that apply to requests for data by the public.

2. The school district may not charge a fee to search for or to retrieve educational records of a child with a disability by the child's parent or guardian or by the child upon the child reaching the age of majority.

VII. Annual Review and Posting

A. The responsible authority shall prepare a written data access policy and a written policy for the rights of data subjects (including specific procedures the school district uses for access by the data subject to public or private data on individuals). The responsible authority shall update the policies no later than August 1 of each year, and at any other time as necessary to reflect changes in personnel, procedures, or other circumstances that impact the public's ability to access data.

B. Copies of the policies shall be easily available to the public by distributing free copies to the public or by posting the policies in a conspicuous place within the school district that is easily accessible to the public or by posting them on the school district's website.

Data Practices Contacts

Responsible Authority:
Superintendent
Education Services Center
11200 93rd Ave N
Maple Grove, MN 55369
7633-391-7000

Data Practices Compliance Official:
Executive Director of Community Relations or Designee
Education Services Center
11200 93rd Ave N
Maple Grove, MN 55369
7633-391-7000

Legal References:
Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13.01 (Government Data)
Minn. Stat. § 13.02 (Definitions)
Minn. Stat. § 13.025 (Government Entity Obligation)

Minn. Stat. § 13.03 (Access to Government Data)
Minn. Stat. § 13.04 (Rights of Subjects to Data)
Minn. Stat. § 13.05 (Duties of Responsible Authority)
Minn. Stat. § 13.32 (Educational Data)
Minn. Rules Part 1205.0300 (Access to Public Data)
Minn. Rules Part 1205.0400 (Access to Private Data)

Adopted 01/24/2023

POLICY 730 – FUND BALANCE

I. Scope and Purpose

The purpose of this policy is to create fund balance classifications to allow for more useful fund balance reporting and for compliance with the reporting guidelines specified in Statement No. 54 of the Governmental Accounting Standards Board (GASB). ~~establish the terms and maintenance of the various funds of the school district.~~

II. General Statement of Policy

The policy of this school district is to comply with GASB Statement No. 54. To the extent a specific conflict occurs between this policy and the provisions of GASB Statement No. 54, the GASB Statement shall prevail.~~The policy of the school district is to classify its fund balances based on the nature of the particular net resources reported in the separate funds of the district.~~
Nonspendable fund balance will be identified first followed by restricted fund balance, assigned fund balance, and lastly unassigned fund balance as per the guidelines in Governmental Accounting Standards Board (GASB) Statement No. 54.

III. Definitions

A. Nonspendable fund balance amounts are comprised of funds that cannot be spent because they are either not in spendable form~~Fund Balance~~, such as prepaid items, inventory, and other long-term assets.
~~Amounts that cannot be spent because they are not in spendable form, such as prepaid items and inventory.~~

B. Restricted f~~F~~und b~~B~~alance consists of amounts related to externally imposed constraints established by creditors, grantors, contributors; or constraints imposed by state statutory provisions.
~~Amounts subject to externally enforceable legal restrictions as mandated by the State of Minnesota.~~

C. Assigned f~~F~~und b~~B~~alance~~s~~ consists of internally imposed constraints. These constraints consist of amounts intended to be used by the district for specific purposes but do not meet the criteria to be classified as restricted. In governmental funds, assigned amounts represent intended uses established by the governing body itself.

1. For all funds other than the general fund, the assigned fund balance represents any remaining positive ~~balances~~balance not already classified as nonspendable or restricted.
2. Assigned fund balances cannot result in a residual deficit.

D. Unassigned f~~F~~und b~~B~~alance~~s~~ amounts are the residual amounts in the general fund not reported in any other classification. Unassigned amounts in the general fund are technically available for expenditures for any purpose. For all other governemental funds the amount of a residual deficit would be classified as unassigned.

~~1. For the general fund, amounts are the residual amounts in the general fund not reported in any other classification.~~

~~2. Unassigned amounts in the general fund are available for expenditures for any purpose.~~

~~3.~~1. ~~For all other governmental funds the amount of a residual deficit would be classified as unassigned.~~

IV. Classification of Fund Balances

The school district shall classify its fund balances in its various funds in one or more of the following four classifications~~: nonspendable~~: nonspendable, restricted, assigned, and unassigned.

V. Minimum Fund Balance

To insure the financial stability of the District, to provide a sound basis to justify continuation of the strong financial rating, and to provide a reserve enabling the District to deal with unforeseen budget expenditures, the Board will endeavor to maintain an unassigned fund balance that will not fall below 5% of the District's general fund operating expenditure

budget, excluding operating capital account expendituresprograms.

VI. Order of Resource Use

The school board hereby establishes the following order for resource use: Nonspendable: Nonspendable funds shall be spent first followed by restricted funds, assigned funds, and then unassigned funds.

Revised:
Revised: 6/7/11
Adopted: 3/15/05

PROCEDURE 730 – FUND BALANCE

I. When the general fund unassigned ~~unappropriated~~ balance is projected to decrease below 5% of the adopted general fund expenditure budget, the school ~~D~~district will initiate one or more of the following measures to ensure that the year-end general fund unassigned~~unappropriated~~ balance for the budget year in question does not fall below 5%.

A. Reduce expenditures through implementation of cost containment measures.
B. Seek opportunities to increase revenue, including considering appropriate fee increases and options to increase enrollment.
C. If permitted by state law, request additional revenue from voters through an increase in the operating referendum or other financial options.
D. A combination of the above options.

II. When the unassigned fund balance in the general fund budget approaches 5%, the school d~~D~~istrict will implement other budget control measures, which do not adversely affect delivery of instructional programs.

III. The fund balance policy will not apply to the administration of the Food and Nutrition Service~~s Operating~~ fund and the Community Service ~~Education Services fund~~ which are guided by UFARS (Uniform Financial Accounting Reporting System).

IV. Regular updating and reporting of the long-range budget projection by administration is an important component to management of fund balance. Budget updates may help identify resources available for program enhancement or will determine if cost containment efforts are required.

Revised:
Revised: 6/7/11
~~Dated~~Adopted: 3/15/05

POLICY 731 – POST-ISSUANCE DEBT COMPLIANCE POLICY

I. PURPOSEurpose

The school district will ensure that each of its qualifying financial obligations will be in compliance with all applicable state and federal regulations.

II. GENERAL STATEMENT OF POLICYGeneral Statement of Policy

The school district will monitor debt obligations to ensure compliance with the Internal Revenue Code and all other regulations governing such obligations. When issuing obligations, the school district where applicable, will comply with continuing disclosure standards set forth in any continuing disclosure agreements.

III. POST-DEBT COMPLIANCE PROCEDURESPost-Debt Compliance Procedures

A. The Superintendent or his or her designee will establish and update on regular and as needed bases, Post-Debt Compliance Procedures to monitor the uses, filings, investments of proceeds and other requirements for the school district's bonds, notes, loans, lease purchase contracts, lines of credit, commercial paper or any other form of debt subject to this policy.

B. The Superintendent or his or her designee will assemble and retain all relevant documentation, records and activities required to ensure post-issuance debt compliance for each qualifying obligation.

C. The requirements for documentation, records, and activities for each qualifying obligation in school district procedures will address, at a minimum:
   1. General post-issuance compliance;
   2. General recordkeeping;
   3. Expenditure and Asset Documentation to be Assembled and Retained;
   4. Proper and timely use of obligation proceeds and obligation-financed property;
   5. Arbitrage yield restriction and rebate;
   6. Timely filings and other general requirements;
   7. Additional undertakings or activities that support these requirements;
   8. Maintenance of proper records related to the obligations and the investment of proceeds of obligations;
   9. Continuing Disclosure Obligations;
   10. Compliance with Future Requirements;
   11. Other requirements that may be imposed in future laws or rules.

D. School district employees, officials, representatives and contractors should not give any one investor certain information that is not readily available to all market participants by disseminating information to the marketplace, at large.

E. In general, this policy and related procedures are not applicable to taxable governmental obligations unless there is a reasonable possibility that the school district may refund their taxable governmental obligation, in whole or in part, with the proceeds of a tax-exempt governmental obligation. If this refunding possibility exists, then the Superintendent or their designee shall treat the taxable governmental obligation as if such issue were an issue of tax-exempt governmental obligations and comply with the requirements of this policy.

F. In a case where compliance activities are reasonably within the control of a private party (i.e., a 501(c)(3) organization or conduit borrower), the Superintendent or their designee may determine that all or some portion of compliance responsibilities described in this

policy will be assigned to the relevant party. In the case of conduit bonds, the conduit borrower will be assigned all compliance responsibilities other than those required to be undertaken by the school district under federal law. In a case where the Superintendent or their designee is concerned about the compliance ability of a private party, they may require that a trustee or other independent third party be retained to assist with record keeping for the obligation and/or that the trustee or such third party be responsible for all or some portion of the compliance responsibilities.

~~IV. PRIVATE ACTIVITY BONDS~~Private Activity Bonds

A. The school district may issue tax-exempt obligations that are private activity bonds in either of the following two situations:
    1. The bonds finance a facility that is owned by the school district but used by one or more qualified 501(c)(3) organizations, or
    2. The bonds are so-called "conduit bonds" under which the proceeds are loaned to a qualified 501(c)(3) organization or another private entity that finances activities eligible for tax-exempt financing under federal law.

B. Any private activity bonds will remain in compliance with the requirements of this policy and the school district's Post-Debt Compliance Procedures.

~~V. IMPLEMENTATION OF POLICY~~Implementation of Policy

In accordance with school district requirements, the Superintendent or his or her designee responsible for implementing this policy may expend funds as needed to attend training or secure use of other educational resources for ensuring compliance such as consulting, publications, and compliance assistance. The Superintendent or their designee is additionally authorized to seek the advice, as necessary, of bond counsel and/or the school district's financial advisor to ensure the school district is in compliance with this policy and all applicable laws.

Revised:
Revised: 11/19/19
Adopted: 11/17/13

PROCEDURE 731 – POST-ISSUANCE DEBT COMPLIANCE PROCEDURES

I. Designation of Responsible Manager ~~ESIGNATION OF RESPONSIBLE MANAGER~~

A. The Director of Business Services is designated to oversee compliance with Policy 731, Post-Issuance Debt Compliance and the state and federal laws relevant to that policy.

B. The Director of Business Services may seek the advice, as necessary, of bond counsel or a financial advisor to ensure compliance with this Policy 731 and applicable state and federal laws and may expend funds as needed to attend training or secure publications and compliance assistance.

II. Duties of Director of Business Services~~UTIES OF DIRECTOR OF BUSINESS SERVICES~~

A. The Director of Business Services will establish written procedures and guidelines for compliance with Policy 731 including but not limited to procedures and guidelines for:

a. General Recordkeeping;
b. Arbitrage Yield Restriction and Rebate-Recordkeeping;
c. Assembly and Retention of Expenditure and Asset Documentation;
d. Monitoring Obligation-Financed Facilities that could trigger private activity concerns through
   i. An annual review of the books and records maintained by the school district with respect to such obligations;
   ii. An annual physical inspection of the facilities financed with the proceeds of such obligations; and
   iii. Proper documentation of any changes to the project including necessary certificates or opinions.
e. Any Additional Undertakings and Activities that support II.A.a.-d. above ("Specific Duties");
f. Continuing Disclosure Obligations.

B. The Director of Business Services will take measures to comply with any future requirements issued beyond the date of these Post-Issuance Debt Compliance Procedures that are essential to ensuring compliance with the applicable state and federal regulations.

C. The Director of Business Services will determine if any issuance of debt is subject to this policy.

D. The Director of Business Services will ensure training and educational resources for staff members with responsibility for post-issuance compliance requirements.

III. ~~DEFINITIONS~~Definitions

A. General Recordkeeping includes:

a. Retention of records and documents for the obligation and all obligations issued to refund the obligation for a period of at least seven years following the final payment of the obligation unless otherwise directed by the school district's bond counsel;
b. Retention of both paper and electronic versions of records and documents for the obligation; and
c. Assembly and retention of records including:
   i. Description of the purpose of the obligation (referred to as the project) and the state statute authorizing the project
   ii. Record of tax-exempt status or revocation of tax-exempt status, if applicable;
   iii. Any correspondence between the school district and the IRS;
   iv. Audited financial statements;
   v. Bond transcripts, official statements and other offering documents of the obligation;
   vi. Minutes and resolutions authorizing the issuance of the obligation;

vii. Certifications of the issue price of the obligation;
viii. Any formal elections for the obligation (*i.e*. election to employ an accounting methodology other than the specific tracing method);
ix. Appraisals, demand surveys, or feasibility studies of property financed by the obligation;
x. Documents related to governmental grants, associated with construction, renovation, or purchase of property financed with the obligation; and
xi. Reports of any prior IRS examinations of the school district or the school district's obligation.

B. Arbitrage Yield Restriction and Rebate Recordkeeping includes:
   a. An accounting of all deposits, expenditures, interest income and asset balances associated with each fund established in connection with the obligation, including an accounting of all monies deposited to the Debt Service Account to make debt service payments on the obligation, regardless of the source derived;
   b. Statements prepared by Trustee or Investment Provider;
   c. Documentation of at least quarterly allocations of investments and investment earnings to each obligation (*i.e*. uncommingling analysis)
   d. Documentation for investments made with obligation proceeds such as
      i. Investment contracts (*i.e.* guaranteed investment contracts);
      ii. Credit enhancement transactions (*i.e*. bond insurance contracts);
      iii. Financial derivatives (swaps, caps, *etc*.);
      iv. Bidding of financial products;
   e. Computations of the arbitrage yield;
   f. Computations of yield restriction and rebate amounts including but not limited to:
      i. Compliance in meeting the "Temporary Period from Yield Restriction Exception" and limiting the investment of funds after the temporary period expires;
      ii. Compliance in meeting the "Rebate Exception":
         1. Qualifying for the "Small Issuer Exception"
         2. Qualifying for a "Spending Exception"
            a. Six Month Spending Exception
            b. 18 Month Spending Exception
            c. 24 Month Spending Exception
         3. Qualifying for the "Bona Fide Debt Service Fund Exception"
         4. Quantifying arbitrage on all funds established in connection with the obligation in lieu of satisfying arbitrage exceptions (including Reserve Funds and Debt Service Funds)
   g. Computations of yield restriction and rebate payments;
   h. Timely Tax Form 8038-T filing, if applicable, remit any arbitrage liability associated with the obligation to the IRS at each five year anniversary date of the obligation, and the date in which the obligation is no longer outstanding (redemption or maturity date), whichever comes sooner, within 60 days of said date;
   i. Timely Tax Form 8038-R filing, if applicable;
   j. Procedures or guidelines for monitoring instances where compliance with applicable yield restriction requirements depends on subsequent reinvestment of obligation proceeds in lower yielding investments (for example: reinvestment in zero coupon SLGS).

C. Assembly and Retention of Expenditure and Asset Documentation includes:
   a. Documentation of allocations of obligation proceeds to expenditures (i.e. allocation of proceeds to expenditures for the construction, renovation or purchase of facilities owned and used in the performance of exempt purposes), such allocation to be done not later than the earlier of;

i. Eighteen (18) months after the later of the date the expenditure is paid, or the date the project, if any, that is financed by the tax-exempt bond issue is placed in service, or
ii. The date sixty (60) days after the earlier of the fifth anniversary of the issue date of the tax-exempt bond issue, or the date sixty (60) days after the retirement of the tax-exempt bond issue.

b. Documentation of allocations of obligation proceeds to issuance costs;
c. Copies of requisitions, draw schedules, draw requests, invoices, bills and cancelled checks related to obligation proceed expenditures during the construction period;
d. Copies of all contracts entered into for the construction, renovation or purchase of facilities financed with obligation proceeds;
e. Records of expenditure reimbursements incurred prior to issuing bonds for facilities financed with obligation proceeds (Declaration of Official Intent/Reimbursement Resolutions including all modifications);
f. List of all facilities and equipment financed with obligation proceeds.
g. Depreciation schedules for depreciable property financed with obligation proceeds;
h. Documentation that tacks the purchase and sale of assets financed with obligation proceeds;
i. Documentation of timely payment of principal and interest payments on the obligation
j. Tracking of all issue proceeds and the transfer of proceeds into the debt service fund as appropriate; and
k. Documentation that excess earnings from a Reserve Fund is transferred to the Debt Service Fund on an annual basis (excess earnings are balances in a Reserve Fund that exceed the Reserve Fund requirement).

D. Monitoring obligation-financed facilities that could trigger private activity concerns includes:
   a. Monitoring the use of all obligation-financed facilities in order to determine whether private business uses of obligation-financed facilities have exceeded the *de minimus* limits set in Section 141(b) of the Code as a result of sale of the facilities (including easements or use arrangements for areas outside the four walls, *e.g.* hosting cell phone towers), leasehold improvement contracts, licenses, management contracts (in which the school district authorizes a third party to operate a facility such as a cafeteria), research contracts, preference arrangements (in which the school district permits a third party preference, such as parking in a public parking lot), joint ventures, limited liability companies or partnership arrangements, output contracts or other contracts for use of utility facilities (including contracts with large utility users), development agreements which provide for guaranteed payments or property values from a developer, grants, or loans made to private entities (including special assessment agreements), naming rights agreements, or other arrangements that provide special legal entitlements to nongovernmental persons; and
   b. Determining whether private security or payments that exceed the *de minimus* limits set forth in Section 141(b) of the Code have been provided by nongovernmental persons with respect to such obligation-financed facilities.

E. Additional Undertakings and Activities that Support Specific Duties includes:
   a. Notification and consultation with the school district's bond counsel, financial advisor and arbitrage provider
      i. Before responding to any IRS inquiries; and
      ii. Before engaging in post-issuance credit enhancement transactions (*i.e.* bond insurance, letter of credit, or hedging transactions (*i.e.* interest rate swap, cap).
   b. Monitoring all "qualified tax-exempt debt obligations" within the first calendar year to determine if the limit is exceeded, and if exceeded, address appropriately.

c. Identifying any post-issuance change to terms of bonds that could be treated as a current refunding of "old" bonds by "new" bonds, often referred to as "reissuance."
d. Consultation with the school district's bond counsel prior to any sale, transfer, change in use or change in users of obligation-financed property that may require "remedial action" under applicable Treasury Regulations or resolution pursuant to the VCAP Program.
e. Preparation and timely filing of the appropriate tax form for federal subsidy payments for applicable obligations (*i.e.* Build America Bonds).

F. Continuing Disclosure Obligations
a. The Director of Business Services may assign responsibilities, delegate where appropriate or engage a dissemination agent or third-party service providers to perform all or some of the duties described in this section. The school d~~D~~istrict cannot delegate its compliance responsibilities;
b. Identification of the documents that set forth the respective requirements being monitored at the time of closing for each obligation;
c. Cataloging all outstanding Continuing Disclosure Agreements (CDA) and establish consolidated filing requirements based on the outstanding CDAs;
d. Establishing a system or filing alerts or reminders to administer the filing requirements;
e. Requiring that the Director of Business Services for compliance be made aware of any new outstanding debt, changes to obligation or loan covenants, events of acceleration or default that would materially affect investors;
f. Reviewing a compliance checklist to verify compliance with CDA requirements, at least annually;
g. Monitoring the following material events and filing required notices within 10 days of occurrence:
i. Principal and interest payment delinquencies;
ii. Non-payment related defaults, if material;
iii. Unscheduled draws on debt service reserves reflecting financial difficulties;
iv. Unscheduled draws on credit enhancements reflecting financial difficulties;
v. Substitution of credit or liquidity providers or their failure to perform;
vi. Adverse tax opinion, IRS notices or material events affecting the tax status of the obligation;
vii. Modifications to rights of security holders, if material;
viii. Obligation calls, if material;
ix. Defeasances;
x. Release, substitution or sale of property securing repayment of the obligations, if material;
xi. Rating Changes;
xii. Bankruptcy, insolvency, receivership, or similar event of the obligated person(s);
xiii. Merger, consolidation, or acquisition of the obligated person, if material;
xiv. Appointment of a successor or additional trustee, or change of name of a trustee, if material;
xv. Incurrence of financial obligation (i.e. debt obligation, derivative instrument or guarantee of debt obligation) of the school d~~D~~istrict, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the school d~~D~~istrict, any of which affect security holders, if material; and
xvi. Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of the financial obligation of the school d~~-D~~istrict, any of which reflect financial difficulties.

h. In addition to the mandatory material events described in III F g, review and within its discretion file additional or voluntary event notices;
i. Maintain a catalog of all outstanding obligations whether publicly offered or privately placed, and the terms and conditions that govern default or acceleration provisions;
j. Taking remedial efforts to address any missed filing requirements with a "failure to file notice" as soon as possible once the late filing is identified and the required information is available to file;
k. Removing/redacting any sensitive information such as bank accounts and wire information from documents prior to posting on EMMA;
l. Monitoring for changes in law and regulations that effect continuing disclosure obligations and reviewing disclosure policies and procedures periodically to ensure compliance and consistency with regulation and market expectations.

Revised:
Revised: 11/19/19
Adopted: 11/17/13

POLICY 740- ELECTRONIC SIGNATURES

I. PURPOSE

The purpose of this policy is to document the school board's desire to allow school district representatives to send and accept electronic signatures for the purpose of conducting official business to the extent permitted by law and to outline the extent to which the school district will send, accept, and rely on electronic signatures.

II. GENERAL STATEMENT OF POLICY

The school board delegates to the Superintendent and the Superintendent's delegee the authority to determine the extent to which the School District will send, accept, and otherwise create, generate, communicate, store, process, use, and rely upon electronic signatures to and from other persons. For an electronic transaction to be valid, each party must agree to conduct the transaction electronically. If a law prohibits a transaction from occurring electronically, the transaction must occur in the manner specified by law.

III. DEFINITIONS

A. *Authentication*. Authentication means the process used to ascertain the identity of a person or the integrity of specific information. Authentication ensures that the user applying an electronic signature is in fact who they say they are and is authorized to sign.
B. *Electronic signatures*. Electronic signatures means a digital or digitized signature made by electronic sound, symbol or process that is attached to or logically associated with a record and that is executed or adopted with the intent to sign the record.
C. *Transaction*. Transaction means an action or set of actions occurring between two or more persons relating to the conduct of business, commercial, or governmental affairs.

IV. GENERAL STANDARDS

A. This policy shall only apply to transactions between the District and parties that have consented to conduct transactions by electronic means. Consent to conduct transactions by electronic means is determined from the context of the transaction and surrounding circumstances, including the parties' conduct.
B. An electronic signature is attributable to a person if it was the act of the person. The act of the person may be shown in any manner, including a showing of the efficacy of any authentication or other security procedure the District applies to determine the person to which the electronic signature was attributable. The effect of an electronic signature shall be determined from the context and surrounding circumstances at the time of its creation, execution, or adoption, including the parties' agreement to engage in an electronic transaction, if any.
C. Electronic signatures shall be retained with their associated records according to the school district's regular records retention schedule.

V. **AUTHORITY AND RESPONSIBILITIES**

A. The Superintendent and the Superintendent's delegee is delegated authority to determine the extent to which the school district will accept and use electronic signatures to facilitate transactions involving official school district business.
B. The Superintendent shall adopt and implement all system procedures necessary to accept and use electronic signatures to the extent determined by the Superintendent.

The District's system procedures shall be developed in consultation with other appropriate District personnel and shall ensure that all legal requirements are met. Any potential operational risk associated with the use of an electronic signature must be offset by the anticipated benefit of receiving electronic signatures. Consistent with Minnesota law, these system procedures may specify:

1. The manner and format in which the electronic records attached to the electronic signatures will be created, generated, sent, communicated, received, and stored and the systems established for those purposes;
2. The type of electronic signature required, the manner and format in which the electronic signature must be affixed to the electronic record, and the identity of, or criteria that must be met by, any third party used by a person filing a document to facilitate a transaction;
3. Control processes and procedures that will ensure adequate preservation, disposition, integrity, security, confidentiality, and auditability of electronic records; and
4. Any other required attributes for electronic records which are specified for corresponding nonelectric records or reasonably necessary under the circumstances.

C. Nothing in this policy is intended to authorize any individual to provide an electronic signature on behalf of the school board or school district, unless he or she has been granted such authority pursuant to a delegation of authority by the school board, a specific school board policy, or a law.
D. The District may maintain official records in an electronic format provided that the relevant record retention schedule is updated to reflect electronic record management and the electronic records are trustworthy, complete, accessible, and durable.

Policy Adopted:

Legal References

Minn. Stat. §3251.01 (Uniform Electronic Transactions Act)
Minn. Stat. § 123B.09, Subd. 1 (School Boards Powers)
Minn. Stat. §123B.02, Subd. 1 (School District Powers)
Minn. Stat. § 15.17 (Official Records)
SN4, LLC v. Anchor Bank, fsb, 848 N.W.2d 559, 562 (Minn. App. 2014)

EXTRACT OF MINUTES OF MEETING OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 279 (OSSEO AREA SCHOOLS)
STATE OF MINNESOTA

February 25, 2025

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 279 (Osseo Area Schools), State of Minnesota, was held in said school district on February 25, 2025 at six o'clock p.m., for the purpose, in part, of considering approval of gifts to the district.

The following members were present: XXXX;

and the following were absent: XXXX.

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: "The board may receive, for the benefits of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education."; and

WHEREAS, Minnesota Statutes 465.03 provides: "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."; and

THEREFORE, BE IT RESOLVED that the School Board of Osseo Area Schools, ISD 279, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Katie Heule	$100.00	Donation to help subsidize student yearbook costs.
Maple Grove Senior High Music Booster Clubs	$4,693.92	Prep band Booster Expenses at Maple Grove Senior High.
Maple Grove Senior High Music Booster Clubs	$11, 705.15	Marching and Jazz band coaches at Maple Grove Senior High.
Jackie & Terri Zurn	$1,000.00	Purchase/replace library books that have been lost or damaged at Birch Grove Elementary.
LB Carlson CPA	$1,000.00	Classroom supplies and enrichment for art programs at Birch Grove Elementary.
Medtronic Foundation Volunteer Grant Program	$400.00	Funds to assist with lunches for volunteer readers at Park Brook Elementary.
The Blackbaud Giving Fund	$200.00	Community Care Grant to Weaver Lake Elementary
Elm Creek Elementary PTO	$9,152.00	Volunteer Coordinator Salary at Elm Creek Elementary
Women's Auxiliary of Ahmadiyya Muslim Community	School Supplies	4 Boxes of assorted new winter garments (Coats, gloves, hats, neck wraps, etc)
Elm Creek Elementary PTO	$799.00	Class composer for Elm Creek Elementary
The Blackbaud Giving Fund	$24.00	Provide support in improving literacy at Garden City Elementary
The Blackbaud Giving Fund	$24.00	Just cause for the students at Crest View Elementary
Rush Creek Elementary PTO	$166.31	3 donations totaling $166.31 for the 4th grade Canvas fundraiser, PBIS Valentines, and the Read-a-ton at Rush Creek Elementary.
David B Stevens	$24.00	Provide support in improving literacy at Zanewood Elementary
Three Rivers Park District	$491.15	Transportation assistance for the students at Zanewood Elementary
Crow River Enterprises	$100.00	Disney musical in schools at Palmer Lake Elementary
The Blackbaud Giving Fund	$24.00	Provide support in improving literacy at Garden City Elementary
Cedar Island PTO	$17,934.96	School staffing support and field trip bussing for the students at Cedar Island Elementary.
Padagis US LLC	$3,000.00	Robotics Gift Account at Park Center Senior High
Maple Grove Senior High Robotics Booster Club	$2,497.00	Donation to help with the costs for a Robotics Event.
The Blackbaud Giving Fund	$800.00	Funds to assist with lunch fees when readers read with students. Some funds will purchase instructional materials. All funds to be used for Park Brook Elementary.
Jessica Martin	$25.00	Pay it forward donation to be used to cover field trip expenses at Park Brook Elementary.
Woodland Elementary PTO	$7,600.00	Donation to cover the following expenses at Woodland Elementary: 5th grade activities, Eagle choir, PTO supplies, Redding Program, school patrol, Soar awards, and teacher supplies.
Rush Creek PTO	$250.00	Donation for author visit at Rush Creek Elementary
The Blackbaud Giving Fund	$4.00	Donation for the students at Rush Creek Elementary
Charites Aid Foundation	$5,000.00	Funds will go towards Brooklyn Middle Schools 8th grade Valley Fair Field Trip
TOTAL	**$66,824.18**	

The motion for the adoption of the foregoing resolution was duly seconded by Member _____. The following voted in favor: XXXX;

and the following voted against: XXX

whereupon said resolution was declared duly passed and adopted

STATE OF MINNESOTA)
)SS
COUNTY OF HENNEPIN)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 279 (Osseo Area Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this 25th day of February 2025.

_____
School Board Clerk – Keith Tate