



**WELLSTON BOARD OF EDUCATION  
BOARD AGENDA**

Regular Meeting, Thursday, February 2, 2023, at 6:30 PM  
Administration Building  
708 Birch Avenue  
Wellston, Oklahoma 74881

(Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.)

1. **ROUTINE ITEMS**
  - 1.1. Call to Order
  - 1.2. Roll Call
  - 1.3. Establishment of a Quorum
  - 1.4. Possible consideration and vote to approve Agenda
2. **PUBLIC COMMENT** All meetings of the Board of Education shall be open to the public and any regular meeting shall include an opportunity for the public to address the Board. Public Comments are limited to three (3) minutes and must be related to an agenda item or topic. Any individual wishing to address the board of education must communicate to the superintendent by letter per policy BED-R and BED-E. Where several people wish to address the same subject, a spokesperson must be selected. The Board President may interrupt and terminate any comments that are not in accordance with any of these criteria or in keeping with Board Policy BED-R. Board members may not respond to speakers' comments. See attachment.
3. **REPORTS FROM SCHOOL PERSONNEL AND OTHERS**
  - 3.1. Superintendent's Report
  - 3.2. High School/Middle School Principal's Report
  - 3.3. Elementary Principal's Report
  - 3.4. Booster Club Report
  - 3.5. Athletic Report
4. **CONSENT AGENDA:** All of the following items, which concern reports and items of routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration and vote of items 4.1. - 4.8.
  - 4.1. Approve minutes of the January 5, 2023 regular board meeting
  - 4.2. Accept Treasurer's Report including: Financial statements, fund balances, expenditures, revenue, warrants, bank summary, bond reports, and investments for the month ending

- 4.3. General Fund Payments
- 4.4. Child Nutrition Payments are included with General Fund Payments
- 4.5. Building Fund Payments
- 4.6. Bond 31 Payments
- 4.7. Approve Blanket Purchase Orders
- 4.8. Discussion and possible action declaring district inventory as surplus
- 5. **BUSINESS (ACTION) ITEMS**
  - 5.1. Discussion and possible action regarding short and long term plans for the District.
  - 5.2. Discussion and possible action on approving school policies per OSSBA recommendation.
    - 5.2.1. Policy EKBA (Reading Sufficiency Testing)
    - 5.2.2. Policy FFAF (Vision Screening)
    - 5.2.3. Policy BJ (Powers and Duties of Superintendent) - update
    - 5.2.4. Policy CKCA (Emergency School Closings)
    - 5.2.5. Policy EFA (School Library Media Center) - update
    - 5.2.6. Policy EFA-R1 (School Library Media Regulation)
    - 5.2.7. Policy EJV (Mental Health Crisis Protocol)
  - 5.3. Discussion and possible action on approving purchase/replacement of HVAC units at the ES.
  - 5.4. Discussion and possible action on approving Activity Fund Fundraisers for the 2022-2023 school year.
  - 5.5. Discussion and possible action on purchasing new cafeteria equipment.
- 6. **NEW BUSINESS**
- 7. **PERSONNEL** Discuss and vote to go into executive session to:
  - (a) Discuss employment and appointment of personnel pursuant to 25 O.S. §307 (B) (1).
  - (b) Discuss the building principal's evaluations and contracts pursuant to 25 O.S. §307 (B) (1).
    - 7.1. Acknowledge the board's return to open session.
    - 7.2. Executive Session Minutes Compliance Announcement.
    - 7.3. Discussion and possible action to re-employ Greg Grimmett as high school/middle school principal for the 2023-2024 school year.
    - 7.4. Discussion and possible action to re-employ Susan Wray as elementary school principal for the 2023-2024 school year.
- 8. **Information to and from the Board**
- 9. **Adjournment**

POSTED: WELLSTON SCHOOL ADMINISTRATION BUILDING

DATE: Tuesday January 31, 2023 at 4:15 p.m.

POSTED BY: Mike Franz



Wellston Board of Education Regular Meeting  
Thursday, January 5, 2023 6:30 PM Central  
Administration Building, 708 Birch Avenue, Wellston, Oklahoma 74881

Mallory Ebers: Present  
Crystal Hull: Present  
Tucker McConnell: Present  
Justin Rackley: Present  
Brock Terrell: Present  
Present: 5.

**1. ROUTINE ITEMS**

1.1. Call to Order

Called to order at 6:31 p.m.

1.2. Roll Call

All members present.

Others present included: Mike Franz- Superintendent, Beth Withrow- Minutes' Clerk, Dillon Endecott- Athletic Director and Dawn Yates- Treasurer.

Guests present included: Ralph Osborn and Tyler Barnes.

1.3. Establishment of a Quorum

Quorum established.

1.4. Possible consideration and vote to approve Agenda

Motion to approve agenda. This motion, made by Justin Rackley and seconded by Brock Terrell, Carried.

Mallory Ebers: Yea

Crystal Hull: Yea

Tucker McConnell: Yea

Justin Rackley: Yea

Brock Terrell: Yea

Yea: 5, Nay: 0

**2. PUBLIC COMMENT** All meetings of the Board of Education shall be open to the public and any regular meeting shall include an opportunity for the public to address the Board. Public Comments are limited to three (3) minutes and must be related to an agenda item or topic. Any individual wishing to address the board of education must communicate to the superintendent by letter per policy BED-R and BED-E. Where several people wish to address the same subject, a spokesperson must be selected. The Board President may interrupt and terminate any comments that are not in accordance with any of these criteria or in keeping with Board Policy BED-R. Board members may not respond to speakers' comments. See attachment.  
None.

5.1. Discussion and possible action approving Wellston's audit for fiscal year 2021-22.  
Motion to approve Wellston's audit for fiscal year 2021-2022. This motion, made by Mallory Ebers and seconded by Crystal Hull, Carried.

Mallory Ebers: Yea  
Crystal Hull: Yea  
Tucker McConnell: Yea  
Justin Rackley: Yea  
Brock Terrell: Yea  
Yea: 5, Nay: 0

### 3. REPORTS FROM SCHOOL PERSONNEL AND OTHERS

#### 3.1. Superintendent's Report

Current enrollment numbers, budget analysis updated information, audit information, meeting with Iowa tribe information, no school January 16, Alternative Education site visit upcoming, January professional development, and information on pending collaboration with Iowa tribe.

#### 3.2. High School/Middle School Principal's Report

Upcoming drills, teacher evaluations will resume next week, basketball tournament, student drug testing will be starting, and golf practice starting soon.

#### 3.3. Elementary Principal's Report

January professional development, changes to discipline plan, changes to bus and car dismissal plan, 3-5 first semester awards assembly, ELA curriculum, and upcoming safety drills.

#### 3.4. Booster Club Report

OG&E update on electric and trophy auction is January 21st.

#### 3.5. Athletic Report

The Davenport basketball tournament started today and the Tonkawa tournament is in a few weeks. Golf tournament schedule is coming.

4. **CONSENT AGENDA:** All of the following items, which concern reports and items of routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration and vote of items 4.1. - 4.8.

Motion to approve Consent Agenda in mass, items 4.1. - 4.8. This motion, made by Brock Terrell and seconded by Justin Rackley, Carried.

Mallory Ebers: Yea  
Crystal Hull: Yea  
Tucker McConnell: Yea  
Justin Rackley: Yea  
Brock Terrell: Yea  
Yea: 5, Nay: 0

- 4.1. Approve minutes of the December 8, 2022 regular board meeting
- 4.2. Accept Treasurer's Report including: Financial statements, fund balances, expenditures, revenue, warrants, bank summary, bond reports, and investments for the month ending
- 4.3. General Fund Payments  
PO #'s 262-279
- 4.4. Child Nutrition Payments are included with General Fund Payments
- 4.5. Building Fund Payments
- 4.6. Bond 31 Payments
- 4.7. Approve Blanket Purchase Orders
- 4.8. Discussion and possible action declaring district inventory as surplus

**5. BUSINESS (ACTION) ITEMS**

- 5.2. Discussion and possible action on approving the 2023-2024 school calendar.  
Motion to approve the 2023-2024 school calendar as presented (2.2). This motion, made by Mallory Ebers and seconded by Crystal Hull, Carried.

Mallory Ebers: Yea  
Crystal Hull: Yea  
Tucker McConnell: Yea  
Justin Rackley: Yea  
Brock Terrell: Yea  
Yea: 5, Nay: 0

- 5.3. Discussion and possible action regarding short and long term plans for the District.  
No action.

- 5.4. Discussion and possible action on approving the purchase and installation of new netting for the indoor facility.

Motion to approve the purchase of netting from Cimarron Sports, PO 31-7. This motion, made by Mallory Ebers and seconded by Crystal Hull, Carried.

Mallory Ebers: Yea  
Crystal Hull: Yea  
Tucker McConnell: Yea  
Justin Rackley: Yea  
Brock Terrell: Yea  
Yea: 5, Nay: 0

- 5.5. Discussion and possible action on approving a Golf activity account and activity fund fundraiser for the 2022-2023 school year.

Motion to approve a golf activity account and activity fund fundraiser for the 2022-2023 school year. This motion, made by Brock Terrell and seconded by Justin Rackley, Carried.

Mallory Ebers: Yea  
Crystal Hull: Yea

Tucker McConnell: Yea  
Justin Rackley: Yea  
Brock Terrell: Yea  
Yea: 5, Nay: 0

## 6. NEW BUSINESS

7. **PERSONNEL** Discuss and vote to go into executive session to:

- (a) Discuss employment and appointment of personnel pursuant to 25 O.S. §307 (B) (1).
- (b) Discuss the evaluation of the superintendent pursuant to 25 O.S. §307 (B) (1).

Motion to go into executive session at 7:48 p.m. This motion, made by Brock Terrell and seconded by Crystal Hull, Carried.

Mallory Ebers: Yea  
Crystal Hull: Yea  
Tucker McConnell: Yea  
Justin Rackley: Yea  
Brock Terrell: Yea  
Yea: 5, Nay: 0

7.1. Acknowledge the board's return to open session.

Acknowledged the board's return to open session at 9:14 p.m.

7.2. Executive Session Minutes Compliance Announcement.

Executive Session Minutes Compliance provided by Tucker McConnell.

7.3. Discussion and possible action on approving lay coaches for the 2022-23 basketball season.

Motion to approve Brayden Mitchell as a volunteer lay coach for the 2022-2023 basketball season. This motion, made by Mallory Ebers and seconded by Justin Rackley, Carried.

Mallory Ebers: Yea  
Crystal Hull: Yea  
Tucker McConnell: Yea  
Justin Rackley: Yea  
Brock Terrell: Yea  
Yea: 5, Nay: 0

7.4. Board to acknowledge the evaluation of the Superintendent.

Tucker McConnell acknowledged the board's evaluation of the superintendent.

## 8. Information to and from the Board

The next scheduled board meeting is Thursday February 2, 2023 at 6:30 p.m.

## 9. Adjournment

Motion to adjourn at 9:16 p.m. This motion, made by Justin Rackley and seconded by Brock Terrell, Carried.

Mallory Ebers: Yea  
Crystal Hull: Yea

Tucker McConnell: Yea  
Justin Rackley: Yea  
Brock Terrell: Yea  
Yea: 5, Nay: 0

# Wellston Public Schools

## Receipt Register

**Options:** Fund: Governmental Funds, Show Detail: Yes, Date Range: 1/1/2023 - 1/31/2023, Account: All, Status: All

| Receipt No | Date      |      | Received From                    |         |         |         | Unit     | Amount       | Status |
|------------|-----------|------|----------------------------------|---------|---------|---------|----------|--------------|--------|
|            | Year      | Fund | Acct Type                        | Acct No | Project | Program |          | Amount       |        |
| 127        | 1/3/2023  |      | Logan County Clerk               |         |         |         |          | \$2,405.48   | Posted |
|            | 2023      | 11   | AR                               | 1110    | 000     | 000     | 050      | \$1,743.75   |        |
|            |           |      |                                  |         |         | 2023    | 11 Total | \$1,743.75   |        |
|            | 2023      | 21   | AR                               | 1110    | 000     | 000     | 050      | \$249.04     |        |
|            |           |      |                                  |         |         | 2023    | 21 Total | \$249.04     |        |
|            | 2023      | 41   | AR                               | 1110    | 000     | 000     | 050      | \$412.69     |        |
|            |           |      |                                  |         |         | 2023    | 41 Total | \$412.69     |        |
| 128        | 1/4/2023  |      | G. Grimmatt                      |         |         |         |          | \$550.00     | Posted |
|            | 2023      | 21   | AR                               | 1420    | 000     | 000     | 050      | \$550.00     |        |
|            |           |      |                                  |         |         | 2023    | 21 Total | \$550.00     |        |
| 129        | 1/6/2023  |      | B. Roat                          |         |         |         |          | \$550.00     | Posted |
|            | 2023      | 21   | AR                               | 1420    | 000     | 000     | 050      | \$550.00     |        |
|            |           |      |                                  |         |         | 2023    | 21 Total | \$550.00     |        |
| 130        | 1/6/2023  |      | Lincoln County Clerk             |         |         |         |          | \$776,866.22 | Posted |
|            | 2023      | 11   | AR                               | 2100    | 000     | 000     | 050      | \$136,744.48 |        |
|            | 2023      | 11   | AR                               | 1110    | 000     | 000     | 050      | \$457,126.26 |        |
|            | 2023      | 11   | AR                               | 1120    | 000     | 000     | 050      | \$3,306.42   |        |
|            | 2023      | 11   | AR                               | 2200    | 000     | 000     | 050      | \$1,828.94   |        |
|            | 2023      | 11   | AR                               | 3150    | 000     | 000     | 050      | \$69.25      |        |
|            | 2023      | 11   | AR                               | 1350    | 000     | 000     | 050      | \$940.01     |        |
|            |           |      |                                  |         |         | 2023    | 11 Total | \$600,015.36 |        |
|            | 2023      | 21   | AR                               | 1110    | 000     | 000     | 050      | \$65,339.94  |        |
|            | 2023      | 21   | AR                               | 1120    | 000     | 000     | 050      | \$472.62     |        |
|            |           |      |                                  |         |         | 2023    | 21 Total | \$65,812.56  |        |
|            | 2023      | 41   | AR                               | 1110    | 000     | 000     | 050      | \$110,166.15 |        |
|            | 2023      | 41   | AR                               | 1120    | 000     | 000     | 050      | \$872.15     |        |
|            |           |      |                                  |         |         | 2023    | 41 Total | \$111,038.30 |        |
| 131        | 1/10/2023 |      | OK State Department of Education |         |         |         |          | \$9,115.29   | Posted |
|            | 2023      | 11   | AR                               | 4705    | 759     | 700     | 050      | \$9,115.29   |        |
|            |           |      |                                  |         |         | 2023    | 11 Total | \$9,115.29   |        |
| 132        | 1/10/2023 |      | OK Tax Commission                |         |         |         |          | \$32,978.99  | Posted |
|            | 2023      | 11   | AR                               | 3110    | 000     | 000     | 050      | \$5,999.23   |        |
|            | 2023      | 11   | AR                               | 3130    | 000     | 000     | 050      | \$7,765.67   |        |
|            | 2023      | 11   | AR                               | 3120    | 000     | 000     | 050      | \$19,214.09  |        |
|            |           |      |                                  |         |         | 2023    | 11 Total | \$32,978.99  |        |
| 133        | 1/11/2023 |      | U-Pic Insurance Services         |         |         |         |          | \$65.72      | Posted |
|            | 2023      | 11   | AR                               | 1590    | 000     | 000     | 050      | \$65.72      |        |
|            |           |      |                                  |         |         | 2023    | 11 Total | \$65.72      |        |
| 134        | 1/12/2023 |      | OK State Department of Education |         |         |         |          | \$677.58     | Posted |
|            | 2023      | 11   | AR                               | 3250    | 331     | 000     | 050      | \$677.58     |        |
|            |           |      |                                  |         |         | 2023    | 11 Total | \$677.58     |        |
| 135        | 1/12/2023 |      | OK State Department of Education |         |         |         |          | \$2,253.51   | Posted |
|            | 2023      | 11   | AR                               | 3250    | 332     | 000     | 050      | \$2,253.51   |        |
|            |           |      |                                  |         |         | 2023    | 11 Total | \$2,253.51   |        |
| 136        | 1/12/2023 |      | OK State Department of Education |         |         |         |          | \$2,950.00   | Posted |
|            | 2023      | 11   | AR                               | 4442    | 552     | 000     | 050      | \$2,950.00   |        |
|            |           |      |                                  |         |         | 2023    | 11 Total | \$2,950.00   |        |

## Wellston Public Schools

## Receipt Register

Options: Fund: Governmental Funds, Show Detail: Yes, Date Range: 1/1/2023 - 1/31/2023, Account: All, Status: All

| Receipt No | Date      |      | Received From                    |         |         |         | Unit     | Amount       | Status |
|------------|-----------|------|----------------------------------|---------|---------|---------|----------|--------------|--------|
|            | Year      | Fund | Acct Type                        | Acct No | Project | Program |          |              |        |
| 137        | 1/12/2023 |      | OK State Department of Education |         |         |         |          | \$3,084.29   | Posted |
|            | 2023      | 11   | AR                               | 3420    | 333     | 000     | 050      | \$3,084.29   |        |
|            |           |      |                                  |         |         | 2023    | 11 Total | \$3,084.29   |        |
| 138        | 1/12/2023 |      | OK State Department of Education |         |         |         |          | \$5,917.66   | Posted |
|            | 2023      | 11   | AR                               | 4689    | 722     | 000     | 050      | \$5,917.66   |        |
|            |           |      |                                  |         |         | 2023    | 11 Total | \$5,917.66   |        |
| 139        | 1/12/2023 |      | OK State Department of Education |         |         |         |          | \$9,547.18   | Posted |
|            | 2023      | 11   | AR                               | 3250    | 335     | 000     | 050      | \$9,547.18   |        |
|            |           |      |                                  |         |         | 2023    | 11 Total | \$9,547.18   |        |
| 140        | 1/12/2023 |      | OK State Department of Education |         |         |         |          | \$12,948.08  | Posted |
|            | 2023      | 11   | AR                               | 4210    | 511     | 000     | 050      | \$12,948.08  |        |
|            |           |      |                                  |         |         | 2023    | 11 Total | \$12,948.08  |        |
| 141        | 1/12/2023 |      | OK State Department of Education |         |         |         |          | \$13,864.21  | Posted |
|            | 2023      | 11   | AR                               | 4310    | 621     | 000     | 050      | \$13,864.21  |        |
|            |           |      |                                  |         |         | 2023    | 11 Total | \$13,864.21  |        |
| 142        | 1/12/2023 |      | OK State Department of Education |         |         |         |          | \$20,475.18  | Posted |
|            | 2023      | 11   | AR                               | 3250    | 334     | 000     | 050      | \$20,475.18  |        |
|            |           |      |                                  |         |         | 2023    | 11 Total | \$20,475.18  |        |
| 143        | 1/12/2023 |      | OK State Department of Education |         |         |         |          | \$189,145.30 | Posted |
|            | 2023      | 11   | AR                               | 3210    | 000     | 000     | 050      | \$189,145.30 |        |
|            |           |      |                                  |         |         | 2023    | 11 Total | \$189,145.30 |        |
| 144        | 1/13/2023 |      | OK State Department of Education |         |         |         |          | \$3,670.15   | Posted |
|            | 2023      | 11   | AR                               | 4720    | 764     | 700     | 050      | \$3,670.15   |        |
|            |           |      |                                  |         |         | 2023    | 11 Total | \$3,670.15   |        |
| 145        | 1/13/2023 |      | OK State Department of Education |         |         |         |          | \$12,067.38  | Posted |
|            | 2023      | 11   | AR                               | 4710    | 763     | 700     | 050      | \$12,067.38  |        |
|            |           |      |                                  |         |         | 2023    | 11 Total | \$12,067.38  |        |
| 146        | 1/17/2023 |      | Arvest CC Cash Back              |         |         |         |          | \$35.37      | Posted |
|            | 2023      | 11   | AR                               | 1590    | 000     | 000     | 050      | \$35.37      |        |
|            |           |      |                                  |         |         | 2023    | 11 Total | \$35.37      |        |
| 147        | 1/17/2023 |      | OK State Department of Education |         |         |         |          | \$1,333.68   | Posted |
|            | 2023      | 11   | AR                               | 3720    | 385     | 700     | 050      | \$1,333.68   |        |
|            |           |      |                                  |         |         | 2023    | 11 Total | \$1,333.68   |        |
| 148        | 1/17/2023 |      | Logan County Clerk               |         |         |         |          | \$5,836.03   | Posted |
|            | 2023      | 11   | AR                               | 1110    | 000     | 000     | 050      | \$4,230.63   |        |
|            |           |      |                                  |         |         | 2023    | 11 Total | \$4,230.63   |        |
|            | 2023      | 21   | AR                               | 1110    | 000     | 000     | 050      | \$604.22     |        |
|            |           |      |                                  |         |         | 2023    | 21 Total | \$604.22     |        |
|            | 2023      | 41   | AR                               | 1110    | 000     | 000     | 050      | \$1,001.18   |        |
|            |           |      |                                  |         |         | 2023    | 41 Total | \$1,001.18   |        |
| 149        | 1/19/2023 |      | Kiersten Long                    |         |         |         |          | \$130.00     | Posted |
|            | 2023      | 11   | AR                               | 1590    | 000     | 000     | 050      | \$130.00     |        |
|            |           |      |                                  |         |         | 2023    | 11 Total | \$130.00     |        |
| 150        | 1/20/2023 |      | OK State Department of Education |         |         |         |          | \$736.91     | Posted |
|            | 2023      | 11   | AR                               | 4760    | 768     | 700     | 050      | \$736.91     |        |
|            |           |      |                                  |         |         | 2023    | 11 Total | \$736.91     |        |
| 151        | 1/20/2023 |      | OK State Department of Education |         |         |         |          | \$3,244.63   | Posted |

# Wellston Public Schools

## Receipt Register

**Options:** Fund: Governmental Funds, Show Detail: Yes, Date Range: 1/1/2023 - 1/31/2023, Account: All, Status: All

| Receipt No | Date |           | Received From                           |         |         |         | Unit     | Amount      | Status      |        |
|------------|------|-----------|---|---------|---------|---------|----------|-------------|-------------|--------|
|            | Year | Fund      | Acct Type                               | Acct No | Project | Program |          |             |             |        |
|            | 2023 | 11        | AR                                      | 4760    | 768     | 700     | 050      | \$3,244.63  |             |        |
|            |      |           |   |         |         | 2023    | 11 Total | \$3,244.63  |             |        |
| 152        |      | 1/24/2023 | Great Plains Resource                   |         |         |         |          |             | \$2,475.00  | Posted |
|            | 2023 | 11        | AR                                      | 1440    | 000     | 000     | 050      | \$2,475.00  |             |        |
|            |      |           |   |         |         | 2023    | 11 Total | \$2,475.00  |             |        |
| 153        |      | 1/25/2023 | OK Land Commission                      |         |         |         |          |             | \$10,079.32 | Posted |
|            | 2023 | 11        | AR                                      | 3140    | 000     | 000     | 050      | \$10,079.32 |             |        |
|            |      |           |   |         |         | 2023    | 11 Total | \$10,079.32 |             |        |
| 154        |      | 1/31/2023 | Amazon Credit Services                  |         |         |         |          |             | \$359.51    | Posted |
|            | 2023 | 11        | AR                                      | 1590    | 000     | 000     | 050      | \$359.51    |             |        |
|            |      |           |   |         |         | 2023    | 11 Total | \$359.51    |             |        |
| 155        |      | 1/31/2023 | U-Pic Insurance Services                |         |         |         |          |             | \$450.00    | Posted |
|            | 2023 | 11        | AR                                      | 1590    | 000     | 000     | 050      | \$450.00    |             |        |
|            |      |           |   |         |         | 2023    | 11 Total | \$450.00    |             |        |
| 156        |      | 1/31/2023 | First Bank and Trust MM Interest Earned |         |         |         |          |             | \$10.30     | Posted |
|            | 2023 | 11        | AR                                      | 1310    | 000     | 000     | 050      | \$10.30     |             |        |
|            |      |           |   |         |         | 2023    | 11 Total | \$10.30     |             |        |
| 157        |      | 1/31/2023 | First Bank and Trust Interest Earned    |         |         |         |          |             | \$480.35    | Posted |
|            | 2023 | 11        | AR                                      | 1310    | 000     | 000     | 050      | \$480.35    |             |        |
|            |      |           |   |         |         | 2023    | 11 Total | \$480.35    |             |        |

**Year and Fund Totals:**

|      |    |              |
|------|----|--------------|
| 2023 | 11 | \$944,085.33 |
| 2023 | 21 | \$67,765.82  |
| 2023 | 41 | \$112,452.17 |

**Total Receipts Posted =** \$1,124,303.32

**Total Receipts Not Posted =** \$0.00

## Outstanding Payments

Options: As Of Date: 1/31/2023

| Year                      | Fund | No   | Date       | Reg Date   | Vendor No | Vendor                      | Amount             |
|---------------------------|------|------|------------|------------|-----------|-----------------------------|--------------------|
| 2022                      | 11   | 37   | 8/1/2021   | 8/30/2021  | 12367     | AMERICAN FIDELITY HSA       | \$300.00           |
| 2022                      | 11   | 207  | 9/13/2021  | 9/30/2021  | 375       | HOBART                      | \$398.73           |
| 2022                      | 11   | 522  | 11/8/2021  | 11/30/2021 | 13463     | SAXON UNIFORM NETWORK, INC. | \$250.00           |
| 2022                      | 11   | 625  | 11/16/2021 | 11/30/2021 | 12450     | ROBYN RENEE SMITH           | \$1000.00          |
| 2022                      | 11   | 1327 | 4/1/2022   | 4/30/2022  | 13516     | RAUSCH STURM LLP            | \$250.14           |
| <b>Total: 2022 11</b>     |      |      |            |            |           |                             | <b>\$2,198.87</b>  |
| 2023                      | 11   | 275  | 9/20/2022  | 9/30/2022  | 12936     | TRENT M HUGHES              | \$30.00            |
| 2023                      | 11   | 517  | 11/1/2022  | 11/30/2022 | 13050     | KAYLA M BALDWIN             | \$55.41            |
| 2023                      | 11   | 558  | 11/9/2022  | 11/30/2022 | 77        | OG&E                        | \$6556.87          |
| 2023                      | 11   | 794  | 12/12/2022 | 12/31/2022 | 355       | AT&T                        | \$1803.88          |
| 2023                      | 11   | 803  | 12/12/2022 | 12/31/2022 | 12024     | CLEARWATER ENTERPRISES, LLC | \$185.58           |
| 2023                      | 11   | 817  | 12/12/2022 | 12/31/2022 | 80205     | MARTY D. COULSON            | \$53.42            |
| 2023                      | 11   | 908  | 1/1/2023   | 1/31/2023  | 80184     | RENEE S BUCKLEY             | \$3051.25          |
| 2023                      | 11   | 943  | 1/5/2023   | 1/31/2023  | 12376     | CAPITAL ONE                 | \$377.70           |
| 2023                      | 11   | 944  | 1/5/2023   | 1/31/2023  | 13566     | ARVEST                      | \$8177.62          |
| 2023                      | 11   | 976  | 1/6/2023   | 1/31/2023  | 13566     | ARVEST                      | \$2124.52          |
| 2023                      | 11   | 977  | 1/6/2023   | 1/31/2023  | 12376     | CAPITAL ONE                 | \$700.82           |
| <b>Total: 2023 11</b>     |      |      |            |            |           |                             | <b>\$23,117.07</b> |
| <b>Total Outstanding:</b> |      |      |            |            |           |                             | <b>\$25,315.94</b> |

## Wellston Public Schools

## Balance Sheet

Options: As Of Date: 1/31/2023

| Assets      |      |                      |                      |                     |
|-------------|------|----------------------|----------------------|---------------------|
| <b>Cash</b> |      |                      |                      |                     |
| 11          | 2013 | GEN FUND-FOR OP      |                      | \$0.00              |
| 11          | 2014 | GEN FUND-FOR OP      |                      | \$0.00              |
| 11          | 2015 | GEN FUND-FOR OP      |                      | \$0.00              |
| 11          | 2016 | GEN FUND-FOR OP      |                      | \$0.00              |
| 11          | 2017 | GENERAL              |                      | \$0.00              |
| 11          | 2018 | GENERAL              |                      | \$0.00              |
| 11          | 2019 | GENERAL              |                      | \$0.00              |
| 11          | 2020 | GENERAL              |                      | \$0.00              |
| 11          | 2021 | GENERAL              |                      | \$456,884.41        |
| 11          | 2022 | GENERAL              |                      | \$169,445.24        |
| 11          | 2023 | GENERAL              |                      | \$277,328.55        |
|             |      |                      | <b>Fund 11 Total</b> | <b>\$903,658.20</b> |
| 12          | 2013 | CO-OP FUND-FOR CO-OP |                      | \$0.00              |
| 12          | 2014 | CO-OP FUND-FOR CO-OP |                      | \$0.00              |
| 12          | 2015 | CO-OP FUND-FOR CO-OP |                      | \$0.00              |
| 12          | 2016 | CO-OP FUND-FOR CO-OP |                      | \$0.00              |
| 12          | 2017 | CO-OP                |                      | \$0.00              |
| 12          | 2018 | CO-OP                |                      | \$0.00              |
| 12          | 2019 | CO-OP                |                      | \$0.00              |
|             |      |                      | <b>Fund 12 Total</b> | <b>\$0.00</b>       |
| 21          | 2013 | Building             |                      | \$0.00              |
| 21          | 2014 | Building             |                      | \$0.00              |
| 21          | 2015 | Building             |                      | \$0.00              |
| 21          | 2016 | Building             |                      | \$0.00              |
| 21          | 2017 | BUILDING             |                      | \$0.00              |
| 21          | 2018 | BUILDING             |                      | \$0.00              |
| 21          | 2019 | BUILDING             |                      | \$0.00              |
| 21          | 2020 | BUILDING             |                      | \$0.00              |
| 21          | 2021 | BUILDING             |                      | \$197,171.30        |
| 21          | 2022 | BUILDING             |                      | (\$46,864.61)       |
| 21          | 2023 | BUILDING             |                      | (\$42,986.69)       |
|             |      |                      | <b>Fund 21 Total</b> | <b>\$107,320.00</b> |
| 22          | 2013 | CHILD NUTRITION      |                      | \$0.00              |
| 22          | 2014 | CHILD NUTRITION      |                      | \$0.00              |
| 22          | 2015 | CHILD NUTRITION      |                      | \$0.00              |
| 22          | 2016 | CHILD NUTRITION      |                      | \$0.00              |
| 22          | 2017 | CHILD NUTRITION      |                      | \$0.00              |
| 22          | 2018 | CHILD NUTRITION      |                      | \$0.00              |
| 22          | 2019 | CHILD NUTRITION      |                      | \$0.00              |
| 22          | 2020 | CHILD NUTRITION      |                      | \$0.00              |
|             |      |                      | <b>Fund 22 Total</b> | <b>\$0.00</b>       |
| 31          | 2013 | BOND FUND            |                      | \$0.00              |
| 31          | 2014 | BOND FUND            |                      | \$0.00              |
| 31          | 2016 | BOND FUND            |                      | \$0.00              |
| 31          | 2017 | BOND                 |                      | \$0.00              |
| 31          | 2018 | BOND                 |                      | \$0.00              |
| 31          | 2019 | BOND                 |                      | \$0.00              |
| 31          | 2020 | BUILDING BOND        |                      | \$0.00              |
| 31          | 2021 | BUILDING BOND        |                      | \$211,024.96        |
| 31          | 2022 | BUILDING BOND        |                      | (\$55,493.72)       |



## Wellston Public Schools

## Balance Sheet

Options: As Of Date: 1/31/2023

|    |      |                      |               |                   |
|----|------|----------------------|---------------|-------------------|
| 11 | 2019 | GENERAL              |               | \$0.00            |
| 11 | 2020 | GENERAL              |               | \$0.00            |
| 11 | 2021 | GENERAL              |               | (\$5,054,800.05)  |
| 11 | 2022 | GENERAL              |               | (\$5,641,983.26)  |
| 11 | 2023 | GENERAL              |               | (\$2,878,945.87)  |
|    |      |                      | Fund 11 Total | (\$13,575,729.18) |
| 12 | 2013 | CO-OP FUND-FOR CO-OP |               | \$0.00            |
| 12 | 2014 | CO-OP FUND-FOR CO-OP |               | \$0.00            |
| 12 | 2015 | CO-OP FUND-FOR CO-OP |               | \$0.00            |
| 12 | 2016 | CO-OP FUND-FOR CO-OP |               | \$0.00            |
| 12 | 2017 | CO-OP                |               | \$0.00            |
| 12 | 2018 | CO-OP                |               | \$0.00            |
|    |      |                      | Fund 12 Total | \$0.00            |
| 21 | 2013 | Building             |               | \$0.00            |
| 21 | 2014 | Building             |               | \$0.00            |
| 21 | 2015 | Building             |               | \$0.00            |
| 21 | 2016 | Building             |               | \$0.00            |
| 21 | 2017 | BUILDING             |               | \$0.00            |
| 21 | 2018 | BUILDING             |               | \$0.00            |
| 21 | 2019 | BUILDING             |               | \$0.00            |
| 21 | 2020 | BUILDING             |               | \$0.00            |
| 21 | 2021 | BUILDING             |               | (\$283,884.76)    |
| 21 | 2022 | BUILDING             |               | (\$314,574.69)    |
| 21 | 2023 | BUILDING             |               | (\$80,154.05)     |
|    |      |                      | Fund 21 Total | (\$678,613.50)    |
| 22 | 2013 | CHILD NUTRITION      |               | \$0.00            |
| 22 | 2014 | CHILD NUTRITION      |               | \$0.00            |
| 22 | 2015 | CHILD NUTRITION      |               | \$0.00            |
| 22 | 2016 | CHILD NUTRITION      |               | \$0.00            |
| 22 | 2017 | CHILD NUTRITION      |               | \$0.00            |
| 22 | 2018 | CHILD NUTRITION      |               | \$0.00            |
| 22 | 2019 | CHILD NUTRITION      |               | (\$245,039.16)    |
| 22 | 2020 | CHILD NUTRITION      |               | \$0.00            |
|    |      |                      | Fund 22 Total | (\$245,039.16)    |
| 31 | 2013 | BOND FUND            |               | \$0.00            |
| 31 | 2014 | BOND FUND            |               | \$0.00            |
| 31 | 2015 | BOND FUND            |               | \$0.00            |
| 31 | 2016 | BOND FUND            |               | \$0.00            |
| 31 | 2017 | BOND                 |               | \$0.00            |
| 31 | 2018 | BOND                 |               | \$0.00            |
| 31 | 2019 | BOND                 |               | \$0.00            |
| 31 | 2020 | BUILDING BOND        |               | \$0.00            |
| 31 | 2021 | BUILDING BOND        |               | (\$565,829.87)    |
| 31 | 2022 | BUILDING BOND        |               | (\$211,024.96)    |
|    |      |                      | Fund 31 Total | (\$776,854.83)    |
| 32 | 2013 | BOND FUND            |               | \$0.00            |
| 32 | 2016 | BOND FUND            |               | \$0.00            |
| 32 | 2017 | TRANSPORTATION BOND  |               | \$0.00            |
| 32 | 2020 | TRANSPORTATION BOND  |               | \$0.00            |
| 32 | 2021 | TRANSPORTATION BOND  |               | (\$160,000.00)    |
|    |      |                      | Fund 32 Total | (\$160,000.00)    |

## Wellston Public Schools

## Balance Sheet

Options: As Of Date: 1/31/2023

|    |      |                          |                          |                   |
|----|------|--------------------------|--------------------------|-------------------|
| 41 | 2013 | Sinking                  |                          | \$0.00            |
| 41 | 2014 | Sinking                  |                          | \$0.00            |
| 41 | 2015 | Sinking                  |                          | \$0.00            |
| 41 | 2016 | Sinking                  |                          | \$0.00            |
| 41 | 2017 | SINKING                  |                          | \$0.00            |
| 41 | 2018 | SINKING                  |                          | \$0.00            |
| 41 | 2019 | SINKING                  |                          | \$0.00            |
| 41 | 2020 | SINKING                  |                          | \$0.00            |
| 41 | 2021 | SINKING                  |                          | \$0.00            |
| 41 | 2022 | SINKING                  |                          | \$0.00            |
| 41 | 2023 | SINKING                  |                          | \$0.00            |
|    |      |                          |                          | (\$212,179.85)    |
|    |      |                          |                          | (\$375,394.68)    |
|    |      |                          |                          | (\$122,499.35)    |
|    |      |                          | Fund 41 Total            | (\$710,073.88)    |
| 60 | 2017 | HS/MS ACTIVITY FUND      |                          | (\$234,456.04)    |
| 60 | 2018 | HS/MS ACTIVITY FUND      |                          | (\$362,614.15)    |
| 60 | 2019 | HS/MS ACTIVITY FUND      |                          | (\$439,726.29)    |
| 60 | 2020 | HS/MS ACTIVITY FUND      |                          | (\$233,371.90)    |
| 60 | 2021 | HS/MS ACTIVITY FUND      |                          | (\$227,256.25)    |
| 60 | 2022 | HS/MS ACTIVITY FUND      |                          | (\$259,589.32)    |
| 60 | 2023 | HS/MS ACTIVITY FUND      |                          | (\$228,031.35)    |
|    |      |                          | Fund 60 Total            | (\$1,985,045.30)  |
| 61 | 2017 | ELEMENTARY ACTIVITY FUND |                          | (\$53,288.83)     |
| 61 | 2018 | ELEMENTARY ACTIVITY FUND |                          | (\$51,232.30)     |
| 61 | 2019 | ELEMENTARY ACTIVITY FUND |                          | (\$48,910.04)     |
| 61 | 2020 | ELEMENTARY ACTIVITY FUND |                          | (\$35,699.63)     |
| 61 | 2021 | ELEMENTARY ACTIVITY FUND |                          | (\$38,498.43)     |
| 61 | 2022 | ELEMENTARY ACTIVITY FUND |                          | (\$52,057.83)     |
| 61 | 2023 | ELEMENTARY ACTIVITY FUND |                          | (\$28,168.94)     |
|    |      |                          | Fund 61 Total            | (\$307,856.00)    |
|    |      |                          | Revenue Receivable Total | (\$18,439,211.85) |
|    |      |                          | Assets Total             | (\$14,057,438.78) |

**Liabilities, Reserves and Fund Balance****Outstanding Warrants**

|    |      |                 |               |             |
|----|------|-----------------|---------------|-------------|
| 11 | 2016 | GEN FUND-FOR OP |               | \$0.00      |
| 11 | 2017 | GENERAL         |               | \$0.00      |
| 11 | 2018 | GENERAL         |               | \$0.00      |
| 11 | 2019 | GENERAL         |               | \$0.00      |
| 11 | 2020 | GENERAL         |               | \$0.00      |
| 11 | 2021 | GENERAL         |               | \$0.00      |
| 11 | 2022 | GENERAL         |               | \$2,198.87  |
| 11 | 2023 | GENERAL         |               | \$23,117.07 |
|    |      |                 | Fund 11 Total | \$25,315.94 |
| 12 | 2017 | CO-OP           |               | \$0.00      |
|    |      |                 | Fund 12 Total | \$0.00      |
| 21 | 2017 | BUILDING        |               | \$0.00      |
| 21 | 2018 | BUILDING        |               | \$0.00      |
| 21 | 2019 | BUILDING        |               | \$0.00      |
| 21 | 2020 | BUILDING        |               | \$0.00      |
| 21 | 2021 | BUILDING        |               | \$0.00      |
| 21 | 2022 | BUILDING        |               | \$0.00      |
| 21 | 2023 | BUILDING        |               | \$0.00      |

# Wellston Public Schools

## Balance Sheet

Options: As Of Date: 1/31/2023

|                     |      |                      |                            |                   |
|---------------------|------|----------------------|----------------------------|-------------------|
|                     |      |                      | Fund 21 Total              | \$0.00            |
| 22                  | 2016 | CHILD NUTRITION      |                            | \$0.00            |
| 22                  | 2017 | CHILD NUTRITION      |                            | \$0.00            |
| 22                  | 2018 | CHILD NUTRITION      |                            | \$0.00            |
| 22                  | 2019 | CHILD NUTRITION      |                            | \$0.00            |
| 22                  | 2020 | CHILD NUTRITION      |                            | \$0.00            |
|                     |      |                      | Fund 22 Total              | \$0.00            |
| 31                  | 2016 | BOND FUND            |                            | \$0.00            |
| 31                  | 2017 | BOND                 |                            | \$0.00            |
| 31                  | 2018 | BOND                 |                            | \$0.00            |
| 31                  | 2019 | BOND                 |                            | \$0.00            |
| 31                  | 2020 | BUILDING BOND        |                            | \$0.00            |
| 31                  | 2021 | BUILDING BOND        |                            | \$0.00            |
| 31                  | 2022 | BUILDING BOND        |                            | \$0.00            |
| 31                  | 2023 | BUILDING BOND        |                            | \$0.00            |
|                     |      |                      | Fund 31 Total              | \$0.00            |
| 32                  | 2017 | TRANSPORTATION BOND  |                            | \$0.00            |
| 32                  | 2021 | TRANSPORTATION BOND  |                            | \$0.00            |
|                     |      |                      | Fund 32 Total              | \$0.00            |
| 41                  | 2017 | SINKING              |                            | \$0.00            |
| 41                  | 2018 | SINKING              |                            | \$0.00            |
| 41                  | 2019 | SINKING              |                            | \$0.00            |
| 41                  | 2020 | SINKING              |                            | \$0.00            |
| 41                  | 2021 | SINKING              |                            | \$0.00            |
| 41                  | 2022 | SINKING              |                            | \$0.00            |
| 41                  | 2023 | SINKING              |                            | \$0.00            |
|                     |      |                      | Fund 41 Total              | \$0.00            |
|                     |      |                      | Outstanding Warrants Total | \$25,315.94       |
| <b>Fund Balance</b> |      |                      |                            |                   |
| 11                  | 2013 | GEN FUND-FOR OP      |                            | \$0.00            |
| 11                  | 2014 | GEN FUND-FOR OP      |                            | \$0.00            |
| 11                  | 2015 | GEN FUND-FOR OP      |                            | \$0.00            |
| 11                  | 2016 | GEN FUND-FOR OP      |                            | \$0.00            |
| 11                  | 2017 | GENERAL              |                            | \$0.00            |
| 11                  | 2018 | GENERAL              |                            | \$0.00            |
| 11                  | 2019 | GENERAL              |                            | \$0.00            |
| 11                  | 2020 | GENERAL              |                            | \$0.00            |
| 11                  | 2021 | GENERAL              |                            | (\$4,597,915.64)  |
| 11                  | 2022 | GENERAL              |                            | (\$5,474,736.89)  |
| 11                  | 2023 | GENERAL              |                            | (\$2,624,734.39)  |
|                     |      |                      | Fund 11 Total              | (\$12,697,386.92) |
| 12                  | 2013 | CO-OP FUND-FOR CO-OP |                            | \$0.00            |
| 12                  | 2014 | CO-OP FUND-FOR CO-OP |                            | \$0.00            |
| 12                  | 2015 | CO-OP FUND-FOR CO-OP |                            | \$0.00            |
| 12                  | 2016 | CO-OP FUND-FOR CO-OP |                            | \$0.00            |
| 12                  | 2017 | CO-OP                |                            | \$0.00            |
| 12                  | 2018 | CO-OP                |                            | \$0.00            |
|                     |      |                      | Fund 12 Total              | \$0.00            |
| 21                  | 2013 | Building             |                            | \$0.00            |
| 21                  | 2014 | Building             |                            | \$0.00            |
| 21                  | 2015 | Building             |                            | \$0.00            |

## Wellston Public Schools

## Balance Sheet

Options: As Of Date: 1/31/2023

|    |      |                     |                |
|----|------|---------------------|----------------|
| 21 | 2016 | Building            | \$0.00         |
| 21 | 2017 | BUILDING            | \$0.00         |
| 21 | 2018 | BUILDING            | \$0.00         |
| 21 | 2019 | BUILDING            | \$0.00         |
| 21 | 2020 | BUILDING            | \$0.00         |
| 21 | 2021 | BUILDING            | (\$86,713.46)  |
| 21 | 2022 | BUILDING            | (\$361,439.30) |
| 21 | 2023 | BUILDING            | (\$123,140.74) |
|    |      | Fund 21 Total       | (\$571,293.50) |
| 22 | 2013 | CHILD NUTRITION     | \$0.00         |
| 22 | 2014 | CHILD NUTRITION     | \$0.00         |
| 22 | 2015 | CHILD NUTRITION     | \$0.00         |
| 22 | 2016 | CHILD NUTRITION     | \$0.00         |
| 22 | 2017 | CHILD NUTRITION     | \$0.00         |
| 22 | 2018 | CHILD NUTRITION     | \$0.00         |
| 22 | 2019 | CHILD NUTRITION     | (\$245,039.16) |
| 22 | 2020 | CHILD NUTRITION     | \$0.00         |
|    |      | Fund 22 Total       | (\$245,039.16) |
| 31 | 2013 | BOND FUND           | \$0.00         |
| 31 | 2014 | BOND FUND           | \$0.00         |
| 31 | 2015 | BOND FUND           | \$0.00         |
| 31 | 2016 | BOND FUND           | \$0.00         |
| 31 | 2017 | BOND                | \$0.00         |
| 31 | 2018 | BOND                | \$0.00         |
| 31 | 2019 | BOND                | \$0.00         |
| 31 | 2020 | BUILDING BOND       | \$0.00         |
| 31 | 2021 | BUILDING BOND       | (\$354,804.91) |
| 31 | 2022 | BUILDING BOND       | (\$266,518.68) |
| 31 | 2023 | BUILDING BOND       | (\$60,141.00)  |
|    |      | Fund 31 Total       | (\$681,464.59) |
| 32 | 2013 | BOND FUND           | \$0.00         |
| 32 | 2016 | BOND FUND           | \$0.00         |
| 32 | 2017 | TRANSPORTATION BOND | \$0.00         |
| 32 | 2021 | TRANSPORTATION BOND | (\$160,000.00) |
|    |      | Fund 32 Total       | (\$160,000.00) |
| 41 | 2013 | Sinking             | \$0.00         |
| 41 | 2014 | Sinking             | \$0.00         |
| 41 | 2015 | Sinking             | \$0.00         |
| 41 | 2016 | Sinking             | \$0.00         |
| 41 | 2017 | SINKING             | \$0.00         |
| 41 | 2018 | SINKING             | \$0.00         |
| 41 | 2019 | SINKING             | \$0.00         |
| 41 | 2020 | SINKING             | \$0.00         |
| 41 | 2021 | SINKING             | (\$20,855.00)  |
| 41 | 2022 | SINKING             | (\$427,179.85) |
| 41 | 2023 | SINKING             | (\$7,901.25)   |
|    |      | Fund 41 Total       | (\$455,936.10) |
| 60 | 2017 | HS/MS ACTIVITY FUND | \$0.00         |
| 60 | 2018 | HS/MS ACTIVITY FUND | \$81,469.38    |
| 60 | 2019 | HS/MS ACTIVITY FUND | \$90,633.42    |
| 60 | 2020 | HS/MS ACTIVITY FUND | \$73,772.98    |

## Wellston Public Schools

## Balance Sheet

Options: As Of Date: 1/31/2023

|    |      |                          |  |                                 |
|----|------|--------------------------|--|---------------------------------|
| 60 | 2021 | HS/MS ACTIVITY FUND      |  | \$77,433.50                     |
| 60 | 2022 | HS/MS ACTIVITY FUND      |  | \$79,399.36                     |
| 60 | 2023 | HS/MS ACTIVITY FUND      |  | \$109,982.15                    |
|    |      |                          | Fund 60 Total                                | <u>\$512,690.79</u>             |
| 61 | 2017 | ELEMENTARY ACTIVITY FUND |  | \$25,276.57                     |
| 61 | 2018 | ELEMENTARY ACTIVITY FUND |  | \$32,423.23                     |
| 61 | 2019 | ELEMENTARY ACTIVITY FUND |  | \$35,126.67                     |
| 61 | 2020 | ELEMENTARY ACTIVITY FUND |  | \$17,072.96                     |
| 61 | 2021 | ELEMENTARY ACTIVITY FUND |  | \$23,278.00                     |
| 61 | 2022 | ELEMENTARY ACTIVITY FUND |  | \$29,827.72                     |
| 61 | 2023 | ELEMENTARY ACTIVITY FUND |  | \$52,669.61                     |
|    |      |                          | Fund 61 Total                                | <u>\$215,674.76</u>             |
|    |      |                          | Fund Balance Total                           | <u>(\$14,082,754.72)</u>        |
|    |      |                          | Liabilities, Reserves and Fund Balance Total | <u><u>(\$14,057,438.78)</u></u> |

**Revenue vs Expense 2018-2023**

| Month      | 2018-2019      |                | 2019-2020      |                | 2020-2021      |                | 2021-2022      |                | 2022-2023      |                |
|------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
|            | Revenue        | Expenses       | Revenue        | Expenses       | Revenue        | Expenses       | Revenue        | Expenses       | Revenue        | Expenses       |
| July       | 56,624.00      | 157,670.00     | 57,119.00      | 84,055.00      | 65,301.93      | 199,964.59     | 144,777.92     | 239,336.08     | 50,749.41      | 73,001.39      |
| August     | 259,364.00     | 175,205.00     | 234,077.00     | 165,567.00     | 244,556.28     | 209,866.72     | 307,537.94     | 174,525.72     | 264,046.01     | 237,792.96     |
| September  | 300,108.00     | 416,854.00     | 291,462.00     | 423,556.00     | 280,868.41     | 877,489.10     | 424,000.31     | 514,116.06     | 293,770.22     | 904,767.39     |
| October    | 306,205.00     | 396,411.00     | 596,516.00     | 535,536.00     | 273,873.37     | 392,396.57     | 296,172.12     | 395,513.40     | 293,772.73     | 142,823.27     |
| November   | 347,650.00     | 386,957.00     | 269,925.00     | 379,259.00     | 276,524.56     | 357,502.14     | 282,432.71     | 583,333.66     | 268,401.34     | 617,346.48     |
| December   | 503,599.00     | 400,350.00     | 319,702.00     | 363,430.00     | 520,362.55     | 387,319.07     | 384,191.86     | 370,988.92     | 786,725.89     | 447,619.53     |
| January    | 796,732.00     | 361,245.00     | 1,112,561.68   | 393,215.17     | 1,039,362.83   | 346,747.51     | 1,033,658.15   | 408,799.00     | 1,124,303.32   | 402,321.48     |
| February   | 452,902.00     | 383,445.00     | 558,701.96     | 415,885.97     | 407,749.44     | 375,031.55     | 493,638.47     | 468,307.74     |                |                |
| March      | 288,151.00     | 387,706.00     | 297,240.50     | 372,678.76     | 312,947.00     | 349,244.13     | 290,797.46     | 376,783.17     |                |                |
| April      | 609,362.00     | 373,951.00     | 605,463.53     | 349,665.39     | 430,744.12     | 373,310.60     | 663,549.54     | 620,509.44     |                |                |
| May        | 415,857.00     | 429,819.00     | 1,222,301.88   | 325,136.15     | 405,732.07     | 415,541.18     | 641,746.02     | 1,323,932.57   |                |                |
| June       | 347,581.00     | 1,303,529.00   | 362,990.39     | 1,161,198.85   | 402,400.23     | 918,721.19     | 554,604.91     | 86,765.69      |                |                |
| Totals     | \$4,684,135.00 | \$5,173,142.00 | \$5,928,060.94 | \$4,969,183.29 | \$4,660,422.79 | \$5,203,134.35 | \$5,517,107.41 | \$5,562,911.45 | \$3,081,768.92 | \$2,825,672.50 |
| over/short |                | (\$489,007.00) | \$958,877.65   |                | (\$542,711.56) |                | (\$45,804.04)  |                | \$256,096.42   |                |

Notes:

General Fund 11 Only

| Month      | 2018-2019    |                | 2019-2020    |              | 2020-2021    |                | 2021-2022    |              | 2022-2023    |              |
|------------|--------------|----------------|--------------|--------------|--------------|----------------|--------------|--------------|--------------|--------------|
|            | Revenue      | Expenses       | Revenue      | Expenses     | Revenue      | Expenses       | Revenue      | Expenses     | Revenue      | Expenses     |
| July       | 56,624.00    | 157,670.00     | 57,119.00    | 84,055.00    | 53,532.62    | 117,822.18     | 142,211.93   | 143,371.66   | 48,868.96    | 73,001.39    |
| August     | 259,364.00   | 175,205.00     | 234,077.00   | 165,567.00   | 241,884.24   | 199,132.46     | 304,784.09   | 127,405.72   | 262,552.03   | 110,570.22   |
| September  | 300,108.00   | 416,854.00     | 291,462.00   | 423,556.00   | 278,311.64   | 436,127.09     | 421,722.16   | 443,007.58   | 289,383.14   | 902,517.39   |
| October    | 306,205.00   | 396,411.00     | 596,516.00   | 535,536.00   | 270,176.93   | 363,531.50     | 293,000.00   | 384,195.90   | 291,710.71   | 83,959.52    |
| November   | 347,650.00   | 386,957.00     | 269,925.00   | 379,259.00   | 273,503.96   | 348,624.36     | 281,283.24   | 583,333.66   | 266,728.66   | 617,346.48   |
| December   | 503,599.00   | 400,350.00     | 319,702.00   | 363,430.00   | 515,026.42   | 376,421.52     | 375,921.95   | 369,588.92   | 776,849.10   | 444,760.03   |
| January    | 796,732.00   | 361,245.00     | 1,112,561.68 | 393,215.17   | 843,635.15   | 332,497.33     | 864,094.17   | 408,799.00   | 944,085.33   | 402,321.48   |
| February   | 452,902.00   | 383,445.00     | 558,701.96   | 415,885.97   | 361,403.51   | 375,031.55     | 443,327.89   | 468,307.74   |              |              |
| March      | 288,151.00   | 387,706.00     | 297,240.50   | 372,678.76   | 304,549.41   | 349,244.13     | 285,607.00   | 376,783.17   |              |              |
| April      | 609,362.00   | 373,951.00     | 605,463.53   | 349,665.39   | 395,237.55   | 352,455.60     | 628,520.08   | 395,081.94   |              |              |
| May        | 415,857.00   | 429,819.00     | 1,222,301.88 | 325,136.15   | 388,396.07   | 415,541.18     | 623,567.67   | 1,320,653.75 |              |              |
| June       | 347,581.00   | 1,303,529.00   | 362,990.39   | 1,161,198.85 | 390,849.45   | 881,721.19     | 551,594.01   | 86,765.69    |              |              |
| Totals     | 4,684,135.00 | 5,173,142.00   | 5,928,060.94 | 4,969,183.29 | 4,316,506.95 | 4,548,150.09   | 5,215,634.19 | 5,107,294.73 | 2,880,177.93 | 2,634,476.51 |
| over/short |              | (\$489,007.00) |              | \$958,877.65 |              | (\$231,643.14) |              | \$108,339.46 |              | \$245,701.42 |

# January 2023

| General #11   |  | Building #21      |                          |
|---------------|--|-------------------|--------------------------|
| \$ 336,578.41 | Balance Forward                          | \$ 39,554.18      | Balance Forward          |
| \$ 402,321.48 | Warrants                                 | \$ -              | Warrants                 |
|               |  | \$ 249.04         | 1/3 Logan County Clerk   |
| \$ 1,743.75   | 1/3 Logan County Clerk                   | \$ 550.00         | 1/4 G. Grimmatt          |
| \$ 600,015.36 | 1/6 Lincoln County Clerk                 | \$ 550.00         | 1/6 B. Roat              |
| \$ 9,115.29   | 1/10 OSDE USDA Supply Chain Asst.        | \$ 65,812.56      | 1/6 Lincoln County Clerk |
| \$ 32,978.99  | 1/11 OK Tax Commission                   | \$ 604.22         | 1/17 Logan County Clerk  |
| \$ 65.72      | 1/12 U-Pic Insurance Services            |                   |                          |
| \$ 677.58     | 1/12 OSDE Certified in Lieu of           | \$ 107,320.00     | Balance                  |
| \$ 2,253.51   | 1/12 OSDE Support in Lieu of             |                   |                          |
| \$ 2,950.00   | 1/12 OSDE Title IV LEAS Formula          |                   |                          |
| \$ 3,084.29   | 1/12 OSDE Purchase of Textbooks          |                   |                          |
| \$ 5,917.66   | 1/12 OSDE ARP ESSER III School Counsel   | Building Bond #31 |                          |
| \$ 9,547.18   | 1/12 OSDE Support Health Allowance       | \$ 95,390.24      | Balance Forward          |
| \$ 12,948.08  | 1/12 OSDE Title I LEA's                  |                   |                          |
| \$ 13,864.21  | 1/12 OSDE IDEA B Flow Through            | \$ 95,390.24      | Balance                  |
| \$ 20,475.18  | 1/12 OSDE Certified Health Allowance     |                   |                          |
| \$ 189,145.30 | 1/12 OSDE Financial Support of Schools   |                   |                          |
| \$ 3,670.15   | 1/13 OSDE Breakfast Program              |                   |                          |
| \$ 12,067.38  | 1/13 OSDE Lunch Program                  | Sinking Fund #41  |                          |
| \$ 35.37      | 1/17 Arvest CC Cash Back                 | \$ 141,685.61     | Balance Forward          |
| \$ 1,333.68   | 1/17 OSDE State Matching Child Nutrition | \$ 412.69         | 1/3 Logan County Clerk   |
| \$ 4,230.63   | 1/17 Logan County Clerk                  | \$ 111,038.30     | 1/6 Lincoln County Clerk |
| \$ 130.00     | 1/19 Kiersten Long                       | \$ 1,001.18       | 1/17 Logan County Clerk  |
| \$ 736.91     | 1/20 OSDE Fresh Fruit/Veggie             |                   |                          |
| \$ 3,244.63   | 1/20 OSDE Fresh Fruit/Veggie             | \$ 254,137.78     | Balance                  |
| \$ 2,475.00   | 1/24 Great Plains Resource               |                   |                          |
| \$ 10,079.32  | 1/25 OK Land Commission                  |                   |                          |
| \$ 359.51     | 1/31 Amazon Credit Services              |                   |                          |
| \$ 450.00     | 1/31 U-Pic Insurance Services            |                   |                          |
| \$ 10.30      | 1/31 First Bank & Trust MM Interest      |                   |                          |
| \$ 480.35     | 1/31 First Bank & Trust Interest         |                   |                          |
| \$ 878,342.26 | Balance                                  |                   |                          |

#900211

|       |          |                 |
|-------|----------|-----------------|
| \$    | 6,149.87 | Balance Forward |
| \$    | 10.30    | Interest earned |
| <hr/> |          |                 |
| \$    | 6,160.17 | Balance         |

|       |              |                 |
|-------|--------------|-----------------|
| \$    | 613,208.44   | Balance Forward |
| \$    | 1,124,303.32 | Revenue         |
| \$    | 402,321.48   | Expenses        |
| <hr/> |              |                 |
| \$    | 1,335,190.28 | Balance         |

|       |              |                         |
|-------|--------------|-------------------------|
| \$    | 1,354,346.80 | Bank Balance            |
| \$    | 25,315.94    | Outstanding Warrants    |
| \$    | 6,160.17     | Money Market            |
| \$    | 0.75         | Bank Check for K. Curry |
| <hr/> |              |                         |
| \$    | 1,335,190.28 | Balance                 |

General

|    |            |          |
|----|------------|----------|
| \$ | 944,085.33 | Revenue  |
| \$ | 402,321.48 | Expenses |





# Wellston Public Schools

## Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 1/1/2023 - 1/31/2023

|                                   | Begin<br>Balance    | Receipts           | Adjusting<br>Entries | Payments           | Cash End<br>Balance | Unpaid POs        | End Balance         |
|-----------------------------------|---------------------|--------------------|----------------------|--------------------|---------------------|-------------------|---------------------|
| 801 ATHLETICS                     | \$6,124.37          | \$715.00           | \$0.00               | \$554.96           | \$6,284.41          | \$352.17          | \$5,932.24          |
| 802 FFA                           | \$13,062.96         | \$6,009.80         | \$0.00               | \$2,396.01         | \$16,676.75         | \$451.00          | \$16,225.75         |
| 804 CLASS OF 2022                 | \$342.05            | \$0.00             | \$0.00               | \$0.00             | \$342.05            | \$0.00            | \$342.05            |
| 805 CLASS OF 2023                 | \$4,752.00          | \$0.00             | \$0.00               | \$0.00             | \$4,752.00          | \$0.00            | \$4,752.00          |
| 806 CLASS OF 2024                 | \$4,439.37          | \$411.00           | \$0.00               | \$1,432.55         | \$3,417.82          | \$1,994.07        | \$1,423.75          |
| 807 WEA                           | \$4,311.35          | \$657.00           | \$0.00               | \$1,709.99         | \$3,258.36          | \$350.00          | \$2,908.36          |
| 808 H.S. SOFTBALL                 | \$6,028.56          | \$0.00             | \$0.00               | \$0.00             | \$6,028.56          | \$0.00            | \$6,028.56          |
| 809 FCCLA                         | \$3,942.14          | \$0.00             | \$0.00               | \$1,006.76         | \$2,935.38          | \$480.00          | \$2,455.38          |
| 811 MURAL FUND                    | \$489.50            | \$0.00             | \$0.00               | \$0.00             | \$489.50            | \$0.00            | \$489.50            |
| 812 YEARBOOK                      | \$10,133.70         | \$130.00           | \$0.00               | \$1,745.69         | \$8,518.01          | \$0.00            | \$8,518.01          |
| 814 H.S. CHEERLEADERS             | \$4,530.63          | \$1,975.00         | \$0.00               | \$1,452.20         | \$5,053.43          | \$325.00          | \$4,728.43          |
| 815 FOOTBALL                      | \$458.22            | \$0.00             | \$0.00               | \$0.00             | \$458.22            | \$0.00            | \$458.22            |
| 818 BAND                          | \$3,268.77          | \$0.00             | \$0.00               | \$264.49           | \$3,004.28          | \$685.56          | \$2,318.72          |
| 819 PETTY CASH                    | \$200.00            | \$0.00             | \$0.00               | \$0.00             | \$200.00            | \$0.00            | \$200.00            |
| 820 COUNSELOR                     | \$256.88            | \$0.00             | \$0.00               | \$0.00             | \$256.88            | \$0.00            | \$256.88            |
| 821 M.S. CHEERLEADERS             | \$3,986.74          | \$0.00             | \$0.00               | \$408.32           | \$3,578.42          | \$162.00          | \$3,416.42          |
| 823 SPANISH CLUB                  | \$289.11            | \$0.00             | \$0.00               | \$0.00             | \$289.11            | \$0.00            | \$289.11            |
| 824 NATIONAL HONOR SOCIETY        | \$685.68            | \$0.00             | \$0.00               | \$0.00             | \$685.68            | \$0.00            | \$685.68            |
| 826 CLASS OF 2025                 | \$147.00            | \$0.00             | \$0.00               | \$0.00             | \$147.00            | \$0.00            | \$147.00            |
| 827 SPEECH/DRAMA                  | \$207.02            | \$0.00             | \$0.00               | \$0.00             | \$207.02            | \$0.00            | \$207.02            |
| 828 ART CLASS                     | \$1,081.76          | \$0.00             | \$0.00               | \$512.87           | \$568.89            | \$131.43          | \$437.46            |
| 832 FELLOWSHIP CHRISTIAN ATHLETES | \$30.34             | \$0.00             | \$0.00               | \$0.00             | \$30.34             | \$0.00            | \$30.34             |
| 834 H.S. BASEBALL                 | \$8,396.05          | \$850.00           | \$0.00               | \$1,046.58         | \$8,199.47          | \$1,300.00        | \$6,899.47          |
| 835 CHILD NUTRITION               | \$12,770.35         | \$9,457.16         | \$0.00               | \$0.00             | \$22,227.51         | \$0.00            | \$22,227.51         |
| 836 BETTY WATERSON-CNP            | \$384.75            | \$0.00             | \$0.00               | \$0.00             | \$384.75            | \$135.00          | \$249.75            |
| 837 MISCELLANEOUS                 | \$2,972.30          | \$137.97           | \$0.00               | \$239.71           | \$2,870.56          | \$450.54          | \$2,420.02          |
| 839 AP                            | \$114.94            | \$0.00             | \$0.00               | \$0.00             | \$114.94            | \$0.00            | \$114.94            |
| 843 LIBRARY                       | \$479.98            | \$0.00             | \$0.00               | \$46.40            | \$433.58            | \$0.00            | \$433.58            |
| 844 GENERAL FUND REFUND           | \$1,521.00          | \$0.00             | \$0.00               | \$0.00             | \$1,521.00          | \$0.00            | \$1,521.00          |
| 845 GOLF                          | \$0.00              | \$45.00            | \$0.00               | \$0.00             | \$45.00             | \$0.00            | \$45.00             |
| 846 SCIENCE CLUB                  | \$77.51             | \$0.00             | \$0.00               | \$0.00             | \$77.51             | \$0.00            | \$77.51             |
| 850 M.S. MISC                     | \$19,751.87         | \$0.00             | \$0.00               | \$0.00             | \$19,751.87         | \$0.00            | \$19,751.87         |
| 851 H.S. MISC                     | \$60.35             | \$0.00             | \$0.00               | \$0.00             | \$60.35             | \$0.00            | \$60.35             |
| 852 GIRLS BASKETBALL              | \$10,695.43         | \$0.00             | \$0.00               | \$7,317.00         | \$3,378.43          | \$200.00          | \$3,178.43          |
| 853 BOYS BASKETBALL               | \$6,014.76          | \$0.00             | \$0.00               | \$928.23           | \$5,086.53          | \$532.00          | \$4,554.53          |
| 856 BPA                           | \$2,327.75          | \$0.00             | \$0.00               | \$0.00             | \$2,327.75          | \$0.00            | \$2,327.75          |
| 858 TEACHER OF THE YEAR           | \$641.00            | \$0.00             | \$0.00               | \$0.00             | \$641.00            | \$0.00            | \$641.00            |
| 859 BILL FORGEY SCHOLARSHIP FUND  | \$1,000.00          | \$0.00             | \$0.00               | \$1,000.00         | \$0.00              | \$0.00            | \$0.00              |
| 860 TROY SWAFFORD SCHOLARSHIP     | \$2,375.00          | \$0.00             | \$0.00               | \$1,500.00         | \$875.00            | \$0.00            | \$875.00            |
| <b>Total</b>                      | <b>\$138,351.19</b> | <b>\$20,387.93</b> | <b>\$0.00</b>        | <b>\$23,561.76</b> | <b>\$135,177.36</b> | <b>\$7,548.77</b> | <b>\$127,628.59</b> |

## Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 280 - 400, Fund Codes: 11

| Fund                      | PO No | Date       | Vendor No | Vendor                             | Description                                | Amount             |
|---------------------------|-------|------------|-----------|------------------------------------|--|--------------------|
| 11                        | 280   | 01/10/2023 | 13566     | ARVEST                             | Amazon: Baseball Catchers gear             | 850.00             |
| 11                        | 281   | 01/10/2023 | 252       | ECKROAT SEED                       | Turf- Baseball/Softball                    | 2,500.00           |
| 11                        | 282   | 01/10/2023 | 12376     | CAPITAL ONE                        | Biology lab materials                      | 100.00             |
| 11                        | 283   | 01/18/2023 | 13566     | ARVEST                             | Automatic Trash Bin and Batteries          | 90.00              |
| 11                        | 284   | 01/18/2023 | 13342     | J.W. PEPPER & SON, INC             | Competition Music                          | 50.00              |
| 11                        | 285   | 11/15/2022 | 13566     | ARVEST                             | SUPPLIES, CNP, MAINT, IT                   | 5,610.06           |
| 11                        | 286   | 01/11/2023 | 12817     | OK Concessions                     | PARAGON TP16 POPCORN MACHINE SERIAL: 1-222 | 1,500.00           |
| 11                        | 287   | 01/26/2023 | 12936     | TRENT M HUGHES                     | Professional Development                   | 40.00              |
| 11                        | 288   | 01/26/2023 | 376       | FOLLETT LIBRARY RESOURCES          | New Books                                  | 1,000.00           |
| 11                        | 289   | 01/26/2023 | 13566     | ARVEST                             | Amazon                                     | 150.00             |
| 11                        | 290   | 01/27/2023 | 285       | D & S MARKETING SYSTEMS, INC       | AP CALC TEST PREP BOOKS                    | 140.00             |
| 11                        | 291   | 11/01/2022 | 13356     | OSSBA EMPLOYMENT SERVICES          | EMPLOYMENT SERVICES - MANAGEMENT FEES      | 140.00             |
| 11                        | 292   | 01/01/2023 | 12167     | KELLOGG & SOVEREIGN CONSULTING LLC | E-RATE MANAGEMENT SERVICES                 | 3,975.00           |
| 11                        | 293   | 01/05/2023 | 12366     | ALLIED ELEVATOR SER INC            | ELEVATOR REPAIR WORK                       | 1,283.75           |
| 11                        | 294   | 01/02/2023 | 240       | HOME DEPOT CREDIT SERVICES         | MAINTENANCE SUPPLIES                       | 415.52             |
| 11                        | 295   | 01/01/2023 | 126       | LOGAN COUNTY TREASURER             | LOGAN COUNTY ASSESSMENT FEE                | 144.23             |
| 11                        | 296   | 01/01/2023 | 780       | OKLA THERAPY CONSULTANTS           | OCCUPATIONAL THERAPY                       | 2,805.00           |
| 11                        | 297   | 01/01/2023 | 12266     | KRISTA MOTLEY, MS, CCC-SLP         | SPEECH LANGUAGE PATHOLOGY                  | 5,118.75           |
| 11                        | 298   | 07/01/2022 | 541       | OKLA SCHOOLS INS GROUP             | DEDUCTIBLE FOR CLAIM                       | 2,500.00           |
| 11                        | 299   | 01/26/2023 | 13611     | KIERSTON LONG                      | REFUND FOR UNIFORM                         | 130.00             |
| 11                        | 300   | 01/01/2023 | 468       | ALCOHOL & DRUG TESTING INC         | CONSORTIUM FEE                             | 263.20             |
| 11                        | 301   | 01/15/2023 | 12376     | CAPITAL ONE                        | CNP SUPPLIES                               | 451.51             |
| 11                        | 302   | 11/01/2022 | 13487     | OK DHS FINANCE - REVENUE PROC      | COMMODITY DISTRIBUTION ASSESSMENT FEE      | 564.85             |
| 11                        | 303   | 01/20/2023 | 12556     | ATWOODS- JOHN DEERE FINANCIAL      | MAINTENANCE SUPPLIES                       | 94.87              |
| 11                        | 304   | 12/01/2022 | 821       | US FOODS                           | HOT FOOD SERVING COUNTER                   | 3,806.46           |
| 11                        | 305   | 12/01/2022 | 13612     | OSWALT RESTAURANT SUPPLY           | HOT HOLD FOOD CABINETS                     | 14,464.54          |
| <b>Non-Payroll Total:</b> |       |            |           |                                    |  | <b>\$48,187.74</b> |
| <b>Payroll Total:</b>     |       |            |           |                                    |  | <b>\$0.00</b>      |
| <b>Balance Forward:</b>   |       |            |           |                                    |  | <b>\$0.00</b>      |
| <b>Report Total:</b>      |       |            |           |                                    |  | <b>\$48,187.74</b> |

**Wellston Public Schools**  
**Budget Analysis****Options:** Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, Print Detail: False

| <b>Classification</b>  | <b>Appropriation</b>  | <b>Encumbered</b>     | <b>Paid</b>           | <b>Encumbered<br/>Balance</b> | <b>Unencumbered<br/>Balance</b> | <b>% Enc<br/>Budget</b> |
|------------------------|-----------------------|-----------------------|-----------------------|-------------------------------|---------------------------------|-------------------------|
| 2022-2023              |                       |                       |                       |                               |                                 |                         |
| 11 GENERAL             | 5,157,470.95          | 4,890,316.62          | 2,996,729.94          | 1,893,586.68                  | 267,154.33                      | 94.82%                  |
| <b>Total 2022-2023</b> | <b>\$5,157,470.95</b> | <b>\$4,890,316.62</b> | <b>\$2,996,729.94</b> | <b>\$1,893,586.68</b>         | <b>\$267,154.33</b>             | <b>94.82 %</b>          |
| <b>Report Total</b>    | <b>\$5,157,470.95</b> | <b>\$4,890,316.62</b> | <b>\$2,996,729.94</b> | <b>\$1,893,586.68</b>         | <b>\$267,154.33</b>             | <b>94.82 %</b>          |

**Date Range:** 7/1/2022 - 6/30/2023

**Classification Bolding:** N/A

**Print Detail:** No

| <b>Dimension</b> | <b>Group Order</b> | <b>Total</b> | <b>Bold</b> | <b>Filter</b> |
|------------------|--------------------|--------------|-------------|---------------|
| Fiscal Year      | 1                  | Yes          | No          | 2023          |
| Fund             | 2                  | No           | No          | 11            |
| Project          | N/A                | N/A          | N/A         |               |
| Function         | N/A                | N/A          | N/A         |               |
| Object           | N/A                | N/A          | N/A         |               |
| Program          | N/A                | N/A          | N/A         |               |
| Subject          | N/A                | N/A          | N/A         |               |
| JobClass         | N/A                | N/A          | N/A         |               |
| Unit             | N/A                | N/A          | N/A         |               |

## Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 280 - 306, Fund Codes: 11

| Fund | PO No | Date       | Vendor No | Vendor                             | Description                                | Amount    |
|------|-------|------------|-----------|------------------------------------|--|-----------|
| 11   | 280   | 01/10/2023 | 13566     | ARVEST                             | Amazon: Baseball Catchers gear             | 850.00    |
| 11   | 281   | 01/10/2023 | 252       | ECKROAT SEED                       | Turface- Baseball/Softball                 | 2,500.00  |
| 11   | 282   | 01/10/2023 | 12376     | CAPITAL ONE                        | Biology lab materials                      | 100.00    |
| 11   | 283   | 01/18/2023 | 13566     | ARVEST                             | Automatic Trash Bin and Batteries          | 90.00     |
| 11   | 284   | 01/18/2023 | 13342     | J.W. PEPPER & SON, INC             | Competition Music                          | 50.00     |
| 11   | 285   | 11/15/2022 | 13566     | ARVEST                             | SUPPLIES, CNP, MAINT, IT                   | 5,610.06  |
| 11   | 286   | 01/11/2023 | 12817     | OK Concessions                     | PARAGON TP16 POPCORN MACHINE SERIAL: 1-222 | 1,500.00  |
| 11   | 287   | 01/26/2023 | 12936     | TRENT M HUGHES                     | Professional Development                   | 40.00     |
| 11   | 288   | 01/26/2023 | 376       | FOLLETT LIBRARY RESOURCES          | New Books                                  | 1,000.00  |
| 11   | 289   | 01/26/2023 | 13566     | ARVEST                             | Amazon                                     | 150.00    |
| 11   | 290   | 01/27/2023 | 285       | D & S MARKETING SYSTEMS, INC       | AP CALC TEST PREP BOOKS                    | 140.00    |
| 11   | 291   | 11/01/2022 | 13356     | OSSBA EMPLOYMENT SERVICES          | EMPLOYMENT SERVICES - MANAGEMENT FEES      | 140.00    |
| 11   | 292   | 01/01/2023 | 12167     | KELLOGG & SOVEREIGN CONSULTING LLC | E-RATE MANAGEMENT SERVICES                 | 3,975.00  |
| 11   | 293   | 01/05/2023 | 12366     | ALLIED ELEVATOR SER INC            | ELEVATOR REPAIR WORK                       | 1,283.75  |
| 11   | 294   | 01/02/2023 | 240       | HOME DEPOT CREDIT SERVICES         | MAINTENANCE SUPPLIES                       | 415.52    |
| 11   | 295   | 01/01/2023 | 126       | LOGAN COUNTY TREASURER             | LOGAN COUNTY ASSESSMENT FEE                | 144.23    |
| 11   | 296   | 01/01/2023 | 780       | OKLA THERAPY CONSULTANTS           | OCCUPATIONAL THERAPY                       | 2,805.00  |
| 11   | 297   | 01/01/2023 | 12266     | KRISTA MOTLEY, MS, CCC-SLP         | SPEECH LANGUAGE PATHOLOGY                  | 5,118.75  |
| 11   | 298   | 07/01/2022 | 541       | OKLA SCHOOLS INS GROUP             | DEDUCTIBLE FOR CLAIM                       | 2,500.00  |
| 11   | 299   | 01/26/2023 | 13611     | KIERSTON LONG                      | REFUND FOR UNIFORM                         | 130.00    |
| 11   | 300   | 01/01/2023 | 468       | ALCOHOL & DRUG TESTING INC         | CONSORTIUM FEE                             | 263.20    |
| 11   | 301   | 01/15/2023 | 12376     | CAPITAL ONE                        | CNP SUPPLIES                               | 451.51    |
| 11   | 302   | 11/01/2022 | 13487     | OK DHS FINANCE - REVENUE PROC      | COMMODITY DISTRIBUTION ASSESSMENT FEE      | 564.85    |
| 11   | 303   | 01/20/2023 | 12556     | ATWOODS- JOHN DEERE FINANCIAL      | MAINTENANCE SUPPLIES                       | 94.87     |
| 11   | 304   | 12/01/2022 | 821       | US FOODS                           | HOT FOOD SERVING COUNTER                   | 3,806.46  |
| 11   | 305   | 12/01/2022 | 13612     | OSWALT RESTAURANT SUPPLY           | HOT HOLD FOOD CABINETS                     | 14,464.54 |
| 11   | 306   | 01/06/2023 | 12400     | DILLON ENDECOTT                    | MILEAGE                                    | 261.30    |

|                           |                    |
|---------------------------|--------------------|
| <b>Non-Payroll Total:</b> | <b>\$48,449.04</b> |
|---------------------------|--------------------|

|                       |               |
|-----------------------|---------------|
| <b>Payroll Total:</b> | <b>\$0.00</b> |
|-----------------------|---------------|

|                         |               |
|-------------------------|---------------|
| <b>Balance Forward:</b> | <b>\$0.00</b> |
|-------------------------|---------------|

|                      |                    |
|----------------------|--------------------|
| <b>Report Total:</b> | <b>\$48,449.04</b> |
|----------------------|--------------------|

## Encumbrance Register

**Options:** Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 4 - 5, Fund Codes: 21

| <b>Fund</b>               | <b>PO No</b> | <b>Date</b> | <b>Vendor No</b> | <b>Vendor</b>    | <b>Description</b> | <b>Amount</b>      |
|---------------------------|--------------|-------------|------------------|------------------|--------------------|--------------------|
| 21                        | 4            | 12/29/2022  | 75               | JACKSON ELECTRIC | WORK IN CAFETERIA  | 339.62             |
| 21                        | 5            | 01/09/2023  | 13602            | AIR TECHNOLOGIES | HVAC PROJECT - ES  | 47,468.00          |
| <b>Non-Payroll Total:</b> |              |             |                  |                  |                    | <b>\$47,807.62</b> |
| <b>Payroll Total:</b>     |              |             |                  |                  |                    | <b>\$0.00</b>      |
| <b>Balance Forward:</b>   |              |             |                  |                  |                    | <b>\$0.00</b>      |
| <b>Report Total:</b>      |              |             |                  |                  |                    | <b>\$47,807.62</b> |

## Budget Analysis

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, Print Detail: False

| Classification         | Appropriation       | Encumbered          | Paid                | Encumbered Balance | Unencumbered Balance | % Enc Budget   |
|------------------------|---------------------|---------------------|---------------------|--------------------|----------------------|----------------|
| 2022-2023              |                     |                     |                     |                    |                      |                |
| 21 BUILDING            | 200,000.00          | 170,948.36          | 123,140.74          | 47,807.62          | 29,051.64            | 85.47%         |
| <b>Total 2022-2023</b> | <b>\$200,000.00</b> | <b>\$170,948.36</b> | <b>\$123,140.74</b> | <b>\$47,807.62</b> | <b>\$29,051.64</b>   | <b>85.47 %</b> |
| <b>Report Total</b>    | <b>\$200,000.00</b> | <b>\$170,948.36</b> | <b>\$123,140.74</b> | <b>\$47,807.62</b> | <b>\$29,051.64</b>   | <b>85.47 %</b> |

**Date Range:** 7/1/2022 - 6/30/2023

**Classification Bolding:** N/A

**Print Detail:** No

| <b>Dimension</b> | <b>Group Order</b> | <b>Total</b> | <b>Bold</b> | <b>Filter</b> |
|------------------|--------------------|--------------|-------------|---------------|
| Fiscal Year      | 1                  | Yes          | No          | 2023          |
| Fund             | 2                  | No           | No          | 21            |
| Project          | N/A                | N/A          | N/A         |               |
| Function         | N/A                | N/A          | N/A         |               |
| Object           | N/A                | N/A          | N/A         |               |
| Program          | N/A                | N/A          | N/A         |               |
| Subject          | N/A                | N/A          | N/A         |               |
| JobClass         | N/A                | N/A          | N/A         |               |
| Unit             | N/A                | N/A          | N/A         |               |

## Unpaid Encumbrances

Options: Year: 2022-2023, Fund: GENERAL, As Of Date: 2/2/2023, PO Range: 1 - 132, Include Only Certified: False

| PO No | Date       | Vendor No | Vendor                           | Description                          | Amount    |
|-------|------------|-----------|----------------------------------|--------------------------------------|-----------|
| 1     | 07/01/2022 | 821       | US FOODS                         | CNP FOOD AND SUPPLIES                | 32,159.79 |
| 2     | 07/01/2022 | 355       | AT&T                             | MONTHLY BILLING                      | 2,362.97  |
| 3     | 07/01/2022 | 13302     | US CELLULAR                      | MONTHLY BILLING                      | 499.42    |
| 4     | 07/01/2022 | 77        | OG&E                             | MONTHLY BILLING                      | 5,170.76  |
| 5     | 07/01/2022 | 48        | ONG                              | MONTHLY BILLING                      | 10,851.03 |
| 6     | 07/01/2022 | 12417     | PRINCIPAL FINANCIAL GROUP        | 3600                                 | 2,410.58  |
| 7     | 07/01/2022 | 704       | HILAND DAIRY FOODS CO            | MONTHLY BILLING                      | 11,369.54 |
| 8     | 07/01/2022 | 13262     | B&C BUSINESS PRODUCTS            | MONTHLY BILLING                      | 2,493.47  |
| 9     | 07/01/2022 | 772       | FLEETCOR TECHNOLOGIES            | MONTHLY BILLING                      | 5,605.72  |
| 10    | 07/01/2022 | 12534     | R.K. BLACK, INC.                 | MONTHLY BILLING                      | 3,347.45  |
| 11    | 07/01/2022 | 342       | THE HOME DEPOT PRO INSTITUTIONAL | MONTHLY BILLING                      | 17,071.76 |
| 12    | 07/01/2022 | 12024     | CLEARWATER ENTERPRISES, LLC      | MONTHLY BILLING                      | 10,591.34 |
| 13    | 07/01/2022 | 12945     | TOWN OF WELLSTON                 | WATER/TRASH PICK UP                  | 6,150.28  |
| 14    | 07/01/2022 | 13295     | FESLER PEST CONTROL LLC          | EXTERMINATOR                         | 600.00    |
| 15    | 07/01/2022 | 13145     | GREEN'S PROPANE, L.L.C.          | PROPANE                              | 13,195.36 |
| 16    | 07/01/2022 | 223       | OTA PIKE PASS                    | PIKEPASS                             | 1,200.00  |
| 17    | 07/01/2022 | 13261     | BARLOW ED MANAG SERV             | FEDERAL PROGRAM ASSISTANCE           | 2,830.00  |
| 18    | 07/01/2022 | 13477     | EASY ICE, LLC                    | ICE MACHINE RENTAL                   | 2,289.00  |
| 19    | 07/01/2022 | 12078     | AF PLAN SERVE                    | MONTHLY BILLING                      | 98.00     |
| 21    | 07/01/2022 | 12366     | ALLIED ELEVATOR SER INC          | ELEVATOR PHONE SERVICE               | 100.00    |
| 29    | 07/01/2022 | 144       | LOWE'S                           | MAINTENANCE SUPPLIES                 | 588.74    |
| 32    | 07/01/2022 | 160       | OFFICE DEPOT INC                 | SUPPLIES                             | 1,314.34  |
| 33    | 07/01/2022 | 12489     | EUREKA WATER CO                  | MONTHLY BILLING                      | 189.00    |
| 65    | 07/01/2022 | 13555     | STAR2STAR COMMUNICATIONS, LLC    | PHONE SYSTEM MONTHLY BILLING & SETUP | 3,123.80  |
| 68    | 08/03/2022 | 13268     | NAMETAGCOUNTRY                   | NAME TAGS AND PLATES                 | 64.10     |
| 69    | 08/15/2022 | 827       | CENGAGE LEARNING                 | Calculus & Forensics Books           | 166.45    |
| 87    | 09/14/2022 | 359       | FOLLETT EDUCATIONAL SERVICE      | Follett Training Class               | 198.00    |
| 132   | 07/01/2022 | 12945     | TOWN OF WELLSTON                 | SRO CONTRACT WITH TOWN               | 8,850.00  |

|                           |                     |
|---------------------------|---------------------|
| <b>Non-Payroll Total:</b> | <b>\$144,890.90</b> |
|---------------------------|---------------------|

|                       |               |
|-----------------------|---------------|
| <b>Payroll Total:</b> | <b>\$0.00</b> |
|-----------------------|---------------|

|                      |                     |
|----------------------|---------------------|
| <b>Report Total:</b> | <b>\$144,890.90</b> |
|----------------------|---------------------|







**2023 February Surplus**

| <b>Item</b>                                 | <b>Quantity</b> | <b>Date Surplused</b> | <b>Date Removed</b> | <b>Notes / Picture</b>  |
|---|-----------------|-----------------------|---------------------|---|
| <b>Wooden Chair</b>                         | <b>1</b>        | <b>2/2//2023</b>      |                     |    |
| <b>Orion Television/<br/>Cart</b>           | <b>1</b>        | <b>2/2/2023</b>       |                     |    |
| <b>Sanyo Television/<br/>Cart</b>           | <b>1</b>        | <b>2/2/2023</b>       |                     |    |
| <b>End Table</b>                            | <b>1</b>        | <b>2/2/2023</b>       |                     |    |
| <b>CD Player</b>                            | <b>1</b>        | <b>2/2/2023</b>       |                     |   |
| <b>Disc Player</b>                          | <b>1</b>        | <b>2/2/2023</b>       |                     |  |
| <b>Artwaxer</b>                             | <b>1</b>        | <b>2/2/2023</b>       |                     |  |
| <b>Kyocera/TASKalfa<br/>5500<br/>Copier</b> | <b>1</b>        | <b>2/2/2023</b>       |                     |  |
| <b>ViewSonic Monitor</b>                    | <b>1</b>        | <b>2/2/2023</b>       |                     |  |

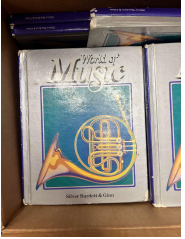




**2023 February Surplus**

|  |                     |                 |  |   |
|--|---------------------|-----------------|--|---|
| <b>Metal Cabinet</b>                         | <b>1</b>            | <b>2/2/2023</b> |  |    |
| <b>HP Scanner</b>                            | <b>1</b>            | <b>2/2/2023</b> |  |    |
| <b>WindTunnel Fan</b>                        | <b>1</b>            | <b>2/2/2023</b> |  |    |
| <b>Saxon Math</b>                            | <b>8 containers</b> | <b>2/2/2023</b> |  |   |
| <b>Phonics and Guided Reading Curriculum</b> | <b>8 boxes</b>      | <b>2/2/2023</b> |  |  |
| <b>Tables</b>                                | <b>5</b>            | <b>2/2/2023</b> |  |  |
| <b>Student chairs</b>                        | <b>5</b>            | <b>2/2/2023</b> |  |  |


2023 February Surplus

|   |                  |                        |  |   |
|---|------------------|------------------------|--|---|
| <p><b>Language Arts<br/>Textbooks</b></p>           | <p><b>39</b></p> | <p><b>2/2/2023</b></p> |  |    |
| <p><b>Leveled Reading</b></p>                       |                  | <p><b>2/2/2023</b></p> |  | <br><br><br> |
| <p><b>Social Studies<br/>teacher curriculum</b></p> | <p><b>1</b></p>  | <p><b>2/2/2023</b></p> |  |    |

## 2023 February Surplus

|                             |           |                 |  |   |
|-----------------------------|-----------|-----------------|--|---|
| <b>Music Books</b>          | <b>28</b> | <b>2/2/2023</b> |  |    |
| <b>Music Books</b>          | <b>21</b> | <b>2/2/2023</b> |  |    |
| <b>Science Project Kits</b> | <b>5</b>  | <b>2/2/2023</b> |  |    |
| <b>Chair</b>                | <b>1</b>  | <b>2/2/2023</b> |  |   |
| <b>SRA Reading Labs</b>     | <b>8</b>  |                 |  |  |

2023 February Surplus

|                        |          |  |  |   |
|------------------------|----------|--|--|---|
| <b>Saxon Math Kits</b> | <b>5</b> |  |  |  |
|------------------------|----------|--|--|---|

## **READING SUFFICIENCY TESTING**

Reading sufficiency testing will be conducted in this school district to ensure that each student has attained the necessary reading skills upon completion of the third grade.

Every student enrolled in kindergarten, first, second, and third grades shall be assessed at the beginning, middle, and end of each school year using a screening instrument approved by the State Board of Education for the acquisition of reading skills including, but not limited to, phonemic awareness, phonics, reading fluency, vocabulary, and comprehension. Any student who is assessed and found not to be reading at the appropriate grade level before the close of each school year shall be provided a program of reading instruction designed to enable the student to acquire the appropriate grade level reading skills. The program of reading instruction required shall align with the subject matter standards adopted by the State Board of Education and shall include provision of the READ Initiative adopted by the school district. A program of reading shall also include, but not be limited to:

1. Sufficient additional in-school instructional time for the acquisition of phonemic awareness, phonics, spelling, reading fluency, vocabulary, and comprehension;
2. If necessary, tutorial instruction after regular school hours, on Saturdays, and during the summer; however, such instruction may not be counted toward the 180 day or 1080 hour school year required by law;
3. Assessments identified for diagnostic purposes and periodic monitoring to measure the acquisition of reading skills including, but not limited to, phonemic awareness, phonics, reading fluency, vocabulary, and comprehension, as identified in the student's program of reading instruction.

The program will be continued until the student is determined by the results of approved reading assessments to be meeting grade level targets in reading. The program of reading instruction for each student shall be developed by a Student Reading Proficiency Team and shall include supplemental instructional services and supports in reading until the student is determined by the results of a screening instrument to be meeting grade level targets in reading. Each team for a first or second grade student shall be composed of:

- a. The parent(s) or guardian of the student,
- b. The teacher assigned to the student who had responsibility for reading instruction in that academic year,
- c. A teacher who is responsible for reading instruction and is assigned to teach in the next grade level of the student, and
- d. A certified reading specialist, if one is available.

Teams for third grade students shall be comprised of:

- a. The parent(s) or guardian of the student,
- b. The teacher assigned to the student who had responsibility for reading instruction in that academic year,
- c. A teacher in reading who teaches in the subsequent grade level, and
- d. A certified reading specialist.

**READING SUFFICIENCY ACT, (CON'T)**

The district reading sufficiency plan shall be adopted and annually updated, with input from school administrators, teachers, and parents, and if possible a reading specialist, and which shall be submitted to and approved by the State Board of Education. This plan shall include a plan for each site that includes an analysis of the data provided by the Oklahoma School Testing Program and other reading assessments utilized which outlines how each school site shall comply with the provision of the Reading Sufficiency Act.

Beginning with the 2022-2023 school year, any student enrolled in first, second, or third grade who is assessed through the Reading Sufficiency Act and is not meeting grade level targets in reading after the beginning of the year assessment shall be screened for dyslexia. Screening may also be requested for a student by his or her parent or guardian, teacher, counselor, speech-language pathologist or school psychologist.

**REFERENCE:** 70 O.S. §1210.508A, et seq.

**NOTE:** Referenced statute requires each school district to adopt and annually update a district plan that includes a plan for each site, and which outlines how each school site will comply with the provisions of the Reading Sufficiency Act.

**VISION SCREENING OF STUDENTS**

During enrollment, parents or guardians of students who enroll in kindergarten, first, or third grade for the 2007-08 school year and thereafter, shall receive notification of state law via a copy of this policy regarding vision screening.

Beginning in the 2007-08 school year, the parent or guardian of each student enrolled in kindergarten, first, or third grade shall provide certification to school personnel that the student passed a vision screening within the previous twelve months or during the school year. The screening shall be conducted by personnel listed on the statewide registry maintained by the State Health Department, which may include, but not be limited to, Oklahoma licensed optometrists and ophthalmologists.

No student shall be prohibited from attending school for a parent's or guardian's failure to furnish a report of the student's vision screening.

**REFERENCE: 70 O.S. § 1210.284**

**BOARD OF EDUCATION  
EXECUTIVE OFFICER - SUPERINTENDENT**

The Wellston Board of Education recognizes that the superintendent of schools is the executive officer of the board of education and the administrative head of the school system. The superintendent must hold an administrator's certificate recognized by the State Board of Education. If the superintendent is employed for the first time in Oklahoma, he or she must attend training seminars as required by the Oklahoma Department of Education. The following duties have been established for the office of the superintendent of schools:

1. The renewal of the superintendent's contract shall be considered by the board in accordance with the superintendent's contract and announced or tabled annually. It is the duty of the president of the board to notify the superintendent as soon as possible following the board's decision.
2. The superintendent is the executive officer of the board and the leader of the educational forces of the community. The board shall seek the superintendent's recommendation on school matters.
3. The superintendent shall attend all meetings of the board, be a nonvoting member, and advise the board on all school matters.
4. The superintendent shall make recommendations to the board of candidates for principal, teacher, and supervisory positions, as well as other employees of the school system as the need arises. The board shall not normally employ a school employee against the recommendation of the superintendent. The board will direct the superintendent to make additional recommendations if necessary.
5. The superintendent shall devote himself or herself to the study of public educational trends, keep the board informed on conditions of the schools of the district, and present recommendations for the determination of policy. The superintendent shall, once policies have been established, devise ways and means for their operation and make periodic reports on the success of such policies.
6. All purchases of supplies, materials, or equipment shall be made on authority of a purchase order approved by the superintendent, within the limits established by the board.
7. Responsibility for the operation and maintenance of the child nutrition program is delegated to the superintendent. Monthly reports regarding the financial status of the program shall be made available to the board of education upon request.
8. The superintendent shall, each year, compose a calendar reflecting the days on which school will be dismissed, when school will end for the year, etc. The calendar shall be subject to approval by the board of education.
9. The superintendent shall prepare procedures for admitting non-resident children who apply for permission to attend school in this district and for the transfer of children who apply to attend schools in other districts.
10. The superintendent shall be responsible for the supervision of student disciplinary actions.
11. The superintendent shall be responsible for providing the ways and means for teaching the subjects required by the State Board of Education and such other subjects as may be designated or approved by the board of education.

**BOARD OF EDUCATION, EXECUTIVE OFFICER - SUPERINTENDENT (Cont.)**

12. The superintendent shall administer a complete curriculum as adopted by the board of education, in conformity with the regulations established by the State Department of Education.
13. The superintendent shall have all school accounts audited each year and a copy of it filed with the secretary of the board of education.
14. The superintendent shall visit personally all the schools sites of the district as often as practical.
15. The superintendent shall secure adequate plant facilities; standardize supplies, equipment and other materials used in the school; and formulate standard procedures for purchasing equipment in all departments of the school.
16. The superintendent shall prepare a well-coordinated budget by requiring the various divisions of the school system to participate in its development. At least quarterly, the superintendent shall provide to the board a financial analysis indicating the expenditures of the district and an opinion of the general financial condition of the district.
17. The superintendent shall have the authority to close any of the public schools in case of emergency.
18. The superintendent shall promote and model a culture of inclusion and equality for all students, families, employees and the community, including through the development and implementation of policies and practices that embrace diversity and honor individual differences.

**REFERENCE: 70 O.S. §1-115, §116, §5-106**

## **EMERGENCY SCHOOL CLOSINGS**

Abnormal conditions sometimes occur which require temporary suspension of school activities. These possible conditions include acts of violence or terrorism; inclement weather (ice and snow storms) or other natural disaster; failure of power, gas, or water supply; breakdown of the heating system; etc. The safety, welfare, and health of students and employees are the basic factors to be considered. The superintendent shall have the responsibility to continue or suspend the normal school day activities. In the event the Department of Homeland Security issues a Severe Condition (“Red”) Alert, school activities may be suspended and the school buildings evacuated at the direction of local civil defense officials. Alternatively, school officials may be instructed to initiate “lockdown” procedures during a “red alert.”

### School Dismissal

To assure the orderly suspension and resumption of school activities, the following procedures shall apply:

1. The superintendent shall announce the decision to continue or suspend activities during an impending emergency. In case the superintendent is unavailable, the superintendent's designee shall act in announcing the decision.
2. The decision to continue or suspend activities is to be communicated by the superintendent or a designee to all commercial broadcasting media that serves the school district area.
3. The decision to continue or suspend activities is to be announced, if possible, by 6:30 a.m. of the day involved. A decision is to pertain to one day unless otherwise specifically stated. Suspension of school activities related to a Homeland Security alert will be announced as soon as possible. School activities will be resumed only when considered safe to do so.
4. If an emergency occurs after schools have begun activities for the day, every possible consideration shall be given to the continuance of school activities until the regular dismissal hour unless directed otherwise by local civil defense officials. In the event an early dismissal becomes probable or emergency evacuation becomes necessary, the decision to continue operations, to dismiss school early, or to evacuate the school is to be communicated to the local radio and television stations with a request that announcements be made at least every 30 minutes from the time of the decision until 1:00 p.m. or until the time of dismissal, whichever is earlier.
5. The superintendent or a designee will immediately notify the director of transportation who shall make all necessary arrangements regarding bus transportation. In the event of an emergency evacuation, transportation personnel will be informed as to the safest routes to transport staff and students to designated places of safety.
6. Decisions pertaining to the suspension of activities are to be relayed immediately to building principals.
7. The absence of a publicized decision is to be interpreted as a decision to continue operations.

**EMERGENCY SCHOOL CLOSINGS (Cont.)**Lockdown Procedures

The school district may be required to initiate lockdown procedures related to a Homeland Security alert. Circumstances may require that all persons remain indoors and create a barrier against contaminated air outside. The process known as “shelter-in-place” is a matter of survival. Available information will be used to assess the situation. If large amounts of debris are observed in the air, or if local authorities say the air is badly contaminated, the following actions will be taken:

1. All staff and students will be moved to interior rooms with few windows, if possible.
2. All doors will be locked and all windows, air vents, and dampers will be closed.
3. Fans, air conditioning systems, and forced air heating systems may be turned off.
4. Efforts will be made to have all windows, doors, and air vents sealed with plastic sheeting and duct tape. Supplies and tools will be maintained in each designated safe area. Staff should be ready to improvise, using items on hand to seal gaps so that a barrier may be created against any contamination.
5. Designated personnel will monitor radio, television, and/or Internet reports for official news and instructions as they become available.
6. Power sources may be shut off as instructed.

Emergency supply kits will be maintained in each designated secure area and will include food and water enough for staff and students for three days.

During lockdown, staff and students will not be permitted to leave the secure area and no person will be allowed to enter.

Staff Requirements

1. All 12-month employees are expected to be on duty when activities are suspended in the schools. If one or more 12-month employees cannot report for work, excuses for the day will be a matter of individual request for consideration. Principals have a responsibility for their schools, and emergency conditions require that principals be available to handle unanticipated situations. Principals should report to their schools if possible. A decision about early dismissal of 12-month employees shall be made on the basis of the needs of the system.
2. Compensatory time or additional pay is not authorized for services performed while activities are suspended.
3. If fewer than the required minimum teaching days/hours remain after the days of suspended activity are deducted, the time lost is to be made up as directed by the superintendent. Normal school hours and duties are to be observed on makeup days.

**EMERGENCY SCHOOL CLOSINGS (Cont.)**

4. If the required minimum days remain after days/hours of suspended activity are deducted, students will not be required to make up days lost.
  
5. If it is required that the days be made up in order to meet state requirements of planning days, all teachers and other school assigned personnel are to report and observe regular hours for the designated makeup days.

**SCHOOL LIBRARY MEDIA CENTER**

It is the policy of the Wellston Board of Education that efforts be made to staff and maintain a school library media center adequate for the needs of students and teachers.

The library media program shall be reflective of the community standards for the population the library media center serves when acquiring an age-appropriate collection of print materials, non-print materials, multimedia resources, equipment and supplies adequate in quality and quantity to meet the needs of students in all areas of the school library media program.

The superintendent or superintendent **designee** is directed to develop regulations governing the selection of materials for and the use of the library media center.

**LEGAL REFERENCE: 70 O.S. § 11-201**

**SCHOOL LIBRARY MEDIA CENTER  
SELECTION OF MATERIALS  
(REGULATION)**

The responsibility for the selection of library media center materials rests with the Wellston Board of Education. Authority for the selection of proper materials shall be delegated to the library media center staff. Materials shall be selected in accordance with the principles established by the School Library Bill of Rights as approved by the American Association of School Librarians. Final selection will be made by the media specialist subject to approval by the board. Suggestions from the administration, the faculty, and from the students are encouraged.

The superintendent shall prepare regulations that support this policy.

The board of education and the media staff of the Wellston Public Schools subscribe in principle to the following statement of policy expressed by the American Association of School Librarians:

**BILL OF RIGHTS FOR LIBRARY MEDIA CENTER PROGRAMS**

The professional staff of school media centers is concerned with the development of informed and responsible citizens. To this end, the American Association of School Librarians reaffirms the Library Bill of Rights of the American Library Association and asserts that the responsibility of the school media center is:

To provide materials that will enrich the student as an individual and support the curriculum, taking into consideration individual needs, and the varied interests, abilities, socioeconomic backgrounds, and maturity levels of the student served.

To provide materials that will stimulate growth in knowledge and develop literary, cultural, and aesthetic appreciations and ethical standards.

To provide materials on all sides of issues, beliefs, and ideas so that young citizens may develop the habit of critical thinking, reading, listening, and viewing, thereby enabling them to develop an intellectual integrity in forming judgments.

To provide materials which accurately reflect all religious, social, political, and ethnic groups, and their contributions to our American heritage as well as knowledge and appreciation of world history and culture.

To provide a comprehensive collection of instructional materials which, when selected in compliance with basic selection principles, can be defended on the basis of their appropriateness for the users of the media center.

Responsibility for Selection

The board of education, the governing body of the school district, is legally responsible for the selection of instructional materials. This authority is delegated to the professional personnel of the district for the selection of these materials.

Materials for the library media center are selected primarily by the librarian with input from the Review Committee.

**SCHOOL LIBRARY MEDIA CENTER, SELECTION  
OF MATERIALS, REGULATION (Cont.)**Review Committee

Library Media Specialist  
Principal  
Counselor  
Classroom Teacher

This committee must be approved by the superintendent.

Types of Material for Purchase

1. Instructional materials are chosen because they are of interest and have learning value for the student in the community. Materials are not excluded because of race, nationality, religion, or political views of the writer.
2. Insofar as it is practical, materials are provided which present all points of view concerning the problems and issues of our time: international, national, and local. Books and materials of sound factual authority are not removed or banned from library media center shelves because of partisan or doctrinal disapproval.
3. Periodicals and newspapers that supplement the curriculum needs shall be chosen for accuracy, objectivity, accessibility, demand, and prices.
4. Multiple items of outstanding quality and much in demand media are purchased as needed.
5. Nonfiction subjects that are topics of criticism are carefully considered before selection. Among these are:
  - A. Religion -- Factual unbiased material that represents all major religions may be included in the library media center collection. Bibles and other sacred writings are acceptable. Publications from religious bodies may be selected if they have general value or appear in magazine indexes.
  - B. Ideologies -- The library media center should, without making any effort to sway the reader's judgment, make available basic factual information on the maturity level of its reading public of ideologies or philosophies that are of current or continuing interest.
  - C. Science -- Medical and scientific knowledge suitable to the development stage of the student should be made available without any biased selection of facts.

Criteria for Selection

1. Selections are made for, and in accordance with, the different maturity levels of the students.
2. Materials are selected which fill a need related to the curriculum and/or contribute to the development and enrichment of the student.

**SCHOOL LIBRARY MEDIA CENTER, SELECTION OF MATERIALS, REGULATION (Cont.)**

3. Interests, needs, abilities of the students, and correlation of materials with the curriculum are dominating factors in the selection of materials.

Criteria for Evaluation

1. The author or producer should be qualified as a subject specialist.
2. Concepts, content, and vocabulary should be appropriate for the potential user.
3. Facts presented should be accurate and up-to-date.
4. Information should be logically arranged.
5. Subject matter should hold the attention of the student.
6. Format of the material should be attractive and durable.
7. Illustrations should be pertinent and well executed.
8. Each medium should meet a real or potential need.
9. Evaluation from standard selection aids should be given consideration.

Selection Tools

In selecting materials for purchase, the media specialist evaluates the existing collection and will make efforts to consult with ~~consults~~ reputable, unbiased, professionally prepared selection aids. ~~such as:~~

- ~~Booklist~~
- ~~Bulletin of the Center for Children's Books~~
- ~~Children's Catalog~~
- ~~The Elementary School Library Collection~~
- ~~Hornbook~~
- ~~Oklahoma Department of Libraries Book~~
- ~~School Library Journal~~
- ~~Junior High & Senior High School Catalog~~
- ~~Fiction Catalog~~

When possible, audiovisual materials shall be previewed before purchase or ordered with return privilege guaranteed.

**SCHOOL LIBRARY MEDIA CENTER, SELECTION OF MATERIALS, REGULATION (Cont.)**Gift Books and Materials

1. Gift books and materials are accepted with the understanding that they must meet the same selection criteria as materials purchased with board of education funds. The practice of a donor's purchasing new books or materials as library media center gifts is discouraged. It is preferable that donors make monetary gifts for the purchase of books and materials because the school receives a discount and can purchase more books for the same amount of money.
2. Gift books and other materials, once accepted by the Wellston Public Schools, become the property of the Wellston Public Schools.

Procedures for Reconsideration of Materials

It is recommended that a student or the student's parent should have this right to reject the use of library media center materials which seem incompatible with the student's values or beliefs. It is further recommended that classroom assignments involving library media center materials provide for alternative choices. This procedure is consistent with the National Council of Teachers of English Statement on Students' Right to Read, which is endorsed in its entirety. However, no parent has the right to determine the reading matter for students other than his/her own children. Books and other materials shall not be removed or banned solely because of partisan or doctrinal disapproval.

If an objection to a selection is made by the public, the procedures are as follows:

Be courteous and inform the patron of the process of media review. Make no commitments.

Invite the complainant to file his/her objections in writing on forms provided through the principal's office.

Completed forms are to be returned to the principal.

An informal conference with the principal will be held.

If unable to satisfy the complainant, refer the complaint to the Review Committee.

Material is not to be withdrawn without referring to the Review Committee, which determines whether the material should be withdrawn.

Material is reviewed and judged by this committee as to conformity with selection criteria and instructional goals.

The decision of the committee is submitted to the complainant and a file of the objection and decision is kept by the library media specialist and the principal.

**SCHOOL LIBRARY MEDIA CENTER, SELECTION OF MATERIALS, REGULATION (Cont.)**

In the event that the complainant does not accept the decision of the Review Committee, he/she may appeal to the board of education through the superintendent.

Final decision rests with the board of education.

Weeding and Discarding

Worn or missing standard items will be replaced periodically.

Out-of-date or no longer useful media are withdrawn from the collection.

Definition of Critical Terms

Selection -- the act or process of selecting materials.

Instructional Materials -- materials that fill a need related to the curriculum or contribute to the development and enrichment of the student.

Evaluation -- to examine and judge the quality of materials.

Inquiry -- an information request, usually informal, that seeks to determine the rationale behind the presence of a particular item in a collection.

Expression of Concern -- an inquiry that has judgmental overtones. The inquirer has already made a value judgment on the material in question.

Complaint -- an oral charge against the presence and/or appropriateness of the material in question.

Challenge -- a formal written complaint filed with the library media center questioning the presence and/or appropriateness of specific material.

Attack -- a publicly worded statement questioning the value of the material, presented to the media and/or others outside the library media center organization, in order to gain public support for further action.

Censorship -- the removal of material from open access by any governing authority or its representative (boards of education/trustees, principals/library media center directors, etc.).

## MENTAL HEALTH CRISIS PROTOCOL

The Wellston School District supports student health and wellness protocols to include mental health support. It is the policy of the district to align access to mental health support by providing community resources for students and guardians focused on mental health treatment options and crisis response intervention. It is also the policy of the district to provide mental health and crisis response training to personnel. This process will involve consistent collaboration between the district and community mental health partnerships.

This policy supplements and does not replace existing policies which mandate reporting abuse or neglect to the Department of Human Services and/or local law enforcement in accordance with state law and policy FFG.

**Mental Health.** Includes emotional, psychological, and social well-being and affects how individuals think, feel and act. Mental health also determines how individuals manage stress, relate to others, and make healthy choices.

**Mental Health Crisis.** Any situation in which a person's behavior or verbalized distress puts them at risk of hurting themselves or others and/or prevents them from being able to care for themselves or function effectively in the community. The 988 Mental Health Lifeline operates 24/7, offering anyone who dials 9-8-8 access to mental health crisis services.

**Crisis Response.** Refers to the advance planning and actions taken to address natural and manufactured disasters, crises, critical incidents, and tragic events. Of course, in an emergency, it is always best to call 911.

**Crisis Intervention.** Can mitigate adverse reactions, facilitating and planning, assist in identifying and accessing available support, normalize reactions to a crisis, and access capacities and need for further support or referral to the next level of care. The Three main goals of crisis intervention are: stabilize, reduce symptoms, return to adaptive functioning/facilitate access to continued care.

All protocols will comply with the privacy requirements of the Family Educational Rights and Privacy Act (FERPA) and the Health Insurance Portability and Accountability Act (HIPAA).

Staff shall be trained to recognize warning signs. Signs of a mental health crisis episode may not always be apparent in a student/child. Keeping the following warning signs in mind, teachers, principals, and other staff members can begin to identify the need for intervention.

**Abusive Behavior.** Often a student in mental distress will show abusive behavior to themselves and others. This may include self-harm, substance abuse, physical abuse, etc.

**Inability to Perform Daily Tasks.** This can include even the most simple tasks such as bathing, brushing teeth and/or hair, and putting on clean clothes.

**Increased Agitation.** Children showing signs of increased agitation may use verbal threats, be violently out of control, destroy property, and more.

**Isolation.** Children and young adults in mental health crisis tend to isolate themselves from family and friends at school and at work.

**Loses Touch with Reality (Psychosis).** Psychosis encompasses the following behaviors: showing signs of confusion, having strange ideas, thinking they are someone they are not, not understanding what people are saying, hearing voices and seeing things that are not there.

**MENTAL HEALTH CRISIS PROTOCOL (Cont.)**

**Paranoia.** Paranoia manifests in suspension and mistrust of people or their actions without evidence or justification.

**Rapid Mood Swings.** Increased energy levels, the inability to stay still, pacing, sudden depression, and withdrawal, and becoming suddenly happy or calm after a period of depression may be indicative of a student in crisis.

Other warning signs may include, but are not limited to, changes in school performance, pulling away from people and things, having low or no energy, having unexplained aches and pains, such as constant stomachaches or headaches, feeling helpless or hopeless, excessive smoking, drinking, or drug use, including prescription medications, eating or sleeping too much or too little, worrying a lot of the time, feeling guilty, but not sure why, having difficulty readjusting to home or work life, thinking about suicide, inability to perceive changes in their own feelings, behavior or personality.

A person experiencing a mental health crisis may not always clearly communicate their thoughts, feelings, needs or emotions, they may also find it difficult to understand what others are saying. It is important to emphasize and connect with the person's feelings, stay calm, and try to deescalate the crisis.

Steps to take when addressing warning signs or managing disclosures regarding a mental health crisis:

1. Assess the situation.  
Is the person in danger of hurting themselves, others, or property?  
  
Do you need emergency assistance?  
  
Call 988 to engage with trained crisis counselors for help with suicidal, substance use, and/or a mental health crisis.  
  
Immediately call 911 for emergency assistance if medical attention is needed.
2. Talk to the person in crisis in a safe space. All staff members' responses should be calm, supportive, and nonjudgmental.  
Keep your voice calm.  
Listen.  
Ask questions, but do not push.  
Express support and concern.  
Ask how you can help.  
Gently announce actions before initiating them.
3. Walk with the student to the principal's office. Students should always have adult supervision.
4. The principal should follow district safety protocol and refer the student for crisis services upon the request of the parent.
5. Immediately following the incident, appropriate staff members should document steps that were taken to protect the safety of the student(s) involved. ~~taken on the mental health referral packet.~~ The parents/guardian on file will be contacted as soon as possible. The administration will communicate and work with ~~shall set up a time to meet with~~ the parent/guardian to establish an appropriate return to school mental plan that is in

the best interest of the student. ~~review the emergency student crisis notification and to provide any collateral referrals and contact resources.~~

**MENTAL HEALTH CRISIS PROTOCOL (Cont.)**

6. If a student is out for more than two days, the following protocol will be followed: a ~~caregiving/student/counselor meeting should be held prior to the student's return to school.~~
- a. ~~The school counselor should require a meeting with the student and their parent/guardian.~~
  - b. This group should discuss and document a reentry procedure and what would help to ease the transition back into the school environment to address any concerns the student or parent/guardian may have.
  - c. All accommodation should be documented.
  - d. A designated staff person should periodically check in with the student to help with readjustment to the school community and address any ongoing social or academic concerns.
  - e. The school counselor should periodically check in with parents/guardians to update progress or concerns.
  - f. The counselor should meet with the student's faculty to share information about curriculum and social concerns prior to the student's return.
  - g. The school counselor should be available to teachers to discuss any concerns they may have regarding the student after re-entry.

The school district shall provide to the State Department of Education information regarding the dissemination of Oklahoma Prevention Needs Assessment (OPNA) survey data and other mental health data. In accordance with state and federal law, parents/legal guardians shall have the right to opt out of their child taking this assessment. This opt out is addressed at policy EK-R1.

This policy will be reviewed every two years with partnering mental health providers to consider any updates to better meet student needs. This review will include information collected from the OPNA survey as a part of the review process.

A copy of this policy and any additional protocols created shall be provided to the State Department of Education.

# HVAC PROJECT AGREEMENT



110 NE 48TH □ 405-528-2600  
Oklahoma City, OK 73105-2021

| AGREEMENT NUMBER | REGISTERED QUOTATION NUMBER | PRESENTATION DATE | PAGE NUMBER |
|------------------|-----------------------------|-------------------|-------------|
|                  | QJ23024                     | 1-27-23           | 1 of 2      |

## CUSTOMER:

# Wellston Elementary School

| Address          | City      | State | Zip Code |
|------------------|-----------|-------|----------|
| 500 Hayes Drive. | Wellston, | OK    | 74881    |

## SCOPE OF WORK:

AIR Technologies of Oklahoma City, Inc. (referred to in this Agreement as "AIR Technologies" or "we") and you, our CUSTOMER agree that the services as described herein will be provided at the following location:

| Address          | City      | State | Zip Code |
|------------------|-----------|-------|----------|
| 500 Hayes Drive. | Wellston, | OK    | 74881    |

Included with this Job shall be Labor and Material for the following:

1. Power down the existing RTU's and make safe all connection.
2. With the use of a crane remove the existing RTU and set in new Allied RTU's
3. After new RTU's are set make-up gas connection, and low voltage.
4. The new RTU's will have hail guards, and manual outdoor air dampers
5. Clean up at the end of each day and start up new equipment.

# HVAC PROJECT AGREEMENT



110 NE 48TH □ 405-528-2600  
Oklahoma City, OK 73105-2021

| AGREEMENT NUMBER | REGISTERED QUOTATION NUMBER | PRESENTATION DATE | PAGE NUMBER |
|------------------|-----------------------------|-------------------|-------------|
|                  | QJ23024                     | 1-27-23           | 2 of 2      |

The Total Job Agreement price is \$ 47,468.00 payable upon job completion.

Invoices will be sent accordingly. Payments are due upon invoice receipt.

This price is complete including start-up cost and a one (1) year warranty on parts and labor. This installation shall be performed in a Workmanship-Like Manner.

### ***Excluding Electrical and Roofing***

In the event of significant price increase of material occurring during the performance of the contract through no fault of AIR Technologies, the contract sum, time of performance, and contract requirements shall be equitably adjusted. A change in price of an item of material shall be considered significant when the price of an item increases (3) percent or greater between the commencement date of this contract and the commencement anniversary date as stated in this contract

This quotation and the General Conditions on the reverse side constitute the rights and obligations of both You and AIR Technologies. This quotation shall become a valid agreement only after acceptance below by CUSTOMER and an officer of AIR Technologies.

### **CUSTOMER:**

BY

Signature

Name (Type / Print)

Title

Date

### **AIR Technologies:**

BY

Operations Manager Don Self

Officer's Signature Jeff Lipscomb  
President

Title

Date

1-27-23

*This Quotation shall be honored up to ten days from Presentation Date.*



Caldwell Heating and Air  
 607 E. 1st Street  
 Chandler, OK 74834

Phone: (405) 258-2278  
 Fax: (405) 258-1755  
 caldwellheatair@gmail.com  
<https://caldwellheatingandairchandler.com>

Bill to  
**Wellston Elementary**  
 500 Hayes Dr.  
 Wellston, OK 74881

Ship to  
**Wellston Elementary**  
 500 Hayes Dr.  
 Wellston, OK 74881

**Quote #: q1148**

| Item                        | Description   | Quantity | Price       | Amount      |
|-----------------------------|---|----------|-------------|-------------|
| Wellston Elementary / Quote | Price listed is for replacement of 5 - 230 volt, 3 phase gas package units on the rooftop. Price reflects all equipment, materials and labor for completed job. All equipment will be the Ruud brand and will come equipped with low ambient controls, hail guards and fresh air dampers. We will be using curb adapters to convert new unit size to existing roof curb and duct work. Using existing gas line we will adapt gas line to new unit. Price listed reflects using existing electrical disconnects, we would recommend replacing disconnects as well due to age. We can provide package pricing and add this into the quote upon request. Unit #25 & #26 will also have in duct smoke detectors installed as per state code. All work will be done according to state codes. All new units will come with a 1 year maintenance plan, we will be coming back for spring ac check and clean and fall heater check and clean. This is a free service provided by us for the first year, after the first year we can address continuing this maintenance plan for our yearly flat fee. Thermostat replacement is something to consider as well, using programmable thermostats with lock box covers can help to lower utility cost, pricing for this can be given upon request. | 1        | \$39,597.30 | \$39,597.30 |

Subtotal: \$39,597.30  
 Tax: \$0.00  
 Total: \$39,597.30



Caldwell Heating and Air  
607 E. 1st Street  
Chandler, OK 74834

Phone: (405) 258-2278  
Fax: (405) 258-1755  
caldwellheatair@gmail.com  
<https://caldwellheatingandairchandler.com>

Payments: \$0.00

## GENERAL CONDITIONS

- A) Customer shall allow only AIR Technologies of Oklahoma City, Inc. (AIR Technologies™) designated personnel to perform the scope of work included in this agreement and shall allow them access to areas and permit them to start and stop the equipment as mutually scheduled to perform required services. All planned work under this agreement will be performed during AIR Technologies' normal working hours.
- B) Customer will pay invoices when due and certainly within thirty days. Should payments exceed sixty days, AIR Technologies may stop all coverage under this agreement and/or cancel the agreement, and the entire amount shall become due and payable.
- C) AIR Technologies shall not be responsible for loss or damage caused by unavailability of equipment, components or material for whatever reason; forces of nature; inaccessibility to premises; negligence by others; inadequate system design; vandalism or other causes beyond our control.
- D) Every effort on the part of AIR Technologies shall be made to avoid litigation. However, in the event AIR Technologies must commence legal action for whatever just cause, Customer shall pay all court cost and attorney fees only should AIR Technologies prevail. Any legal action regarding this agreement shall commence within one year from the date of the work.
- E) The job agreement price is based solely on the scope of work as previously identified. Any additional services required that significantly alter or add to the scope of work shall be performed at time & material rates currently in effect or, at Customer's request, a quotation will be prepared for Customer's approval before proceeding. Should Customer elect not to have these services done immediately, AIR Technologies shall complete all work within reason and adjust the price in the Customer's favor accordingly.
- F) Under any legal theory, AIR Technologies shall not be responsible for loss of profit or use, claims from Customer's clients, or any special indirect or consequential damages. Customer shall indemnify AIR Technologies, its employees and agents from all claims and expenses arising out of the performance of this agreement providing that such claim is caused by an active or passive act or omission of Customer or anyone for whose acts the Customer may be responsible. AIR Technologies' liability in any case shall not extend beyond the warranty period or termination date of the agreement.
- G) AIR Technologies' responsibility under this agreement does not include the identification, removal or abatement of asbestos, mold or other hazardous substances. In the event such substances are encountered, AIR Technologies' obligation shall be to inform Customer of the potential existence of such materials to the best of our knowledge. In accordance with OSHA'S Hazard Communication Standard Regulations, Customer shall when possible provide AIR Technologies all relevant Material Safety Data Sheets (MSDS).
- H) AIR Technologies' Warranty shall include a full one (1) year guarantee on both parts and labor unless specifically mentioned to the contrary in the preceding scope of work.
- I) AIR Technologies' primary objective is to provide a focused, quality job performance to help insure the scope of work as detailed under this agreement is professionally accomplished in a workmanship like manner.

## ACTIVITY FUND ACCOUNT

SPONSOR'S NAME: Janet Humphrey

CLUB OR ORGANIZATION: Wellston Elementary Library Account

ACCOUNT NAME: Library

Please list all fundraising activities in which you anticipate your club or organization will participate, i.e., sell of jackets, socks, pictures, coke, etc.

Book fairs

Library Books

Rewards

A.R. Prizes

Supplies/ decorations

\* Selling car decals

Please list all areas of anticipated expenditures of your club or organization, i.e., entry fees, jackets, flowers, rewards, etc.

School Supplies

Classroom materials

Snacks

NY FUNDRAISERS OR EXPENDITURES THAT ARE NOT LISTED ON THIS FORM  
AND APPROVED BY THE BOARD OF EDUCATION WILL NOT BE PERMITTED

**To:**  
Wellston Public Schools  
Betty Waterson  
703 Birch St  
Wellston, OK 74881

**Project:**  
Wellston Public Schools Duke  
Serving Line

**From:**  
Oswalt Restaurant Supply  
Jerry Carter  
4532 Enterprise Dr.  
Oklahoma City, OK 73128  
(405)843-9000

Job Reference Number: 6959

| Item | Qty  | Description   | Sell               | Sell Total        |
|------|------|---|--------------------|-------------------|
| 1    | 1 ea | <b>HOT FOOD SERVING COUNTER / TABLE</b><br>Duke Manufacturing Model No. EP305SW<br>Aerohot Steamtable Portable Hot Food Unit, 72-3/8"W, electric, (5) 12" x 20" sealed hot food wells with individual drains with valves, infinite controls, stainless steel top with 1/2" thick x 7" wide poly carving board (operator's side), stainless steel open base with undershelf, 5" casters, 6' cord & plug, cULus, UL EPH Classified  | \$2,728.34         | \$2,728.34        |
|      | 1 ea | PH_VOLTAGE Voltage to be determined   |                    |                   |
|      | 1 ea | 3BTS-FX-5CU Tray Slide on fixed brackets, (3) bar tubular, 1" dia. stainless, end caps, mounted 34"H (specify any other height), NSF  | \$529.45           | \$529.45          |
|      | 1 ea | 956-460-5 Deluxe Serving Overshelf, table mount, 72-7/32"W x 10-1/2"D x 20"H, with 1/4" thick glass, 18 gauge stainless steel with all edges flanged down 2", supported on formed 3/4" square stainless steel tubular brackets, 1/4" acrylic end guards, NSF, UL EPH Classified, cULus  | \$1,216.71         | \$1,216.71        |
|      |      |   | Freight:           | \$247.74          |
|      |      |   | <b>ITEM TOTAL:</b> | <b>\$4,722.24</b> |
| 2    | 1 ea | <b>OMC</b><br>Oswalt Mechanical Contractors Model No. DELIVER & SET BUY OUT EQUIPMENT<br>Delivery and setting in place of buy out equipment to include the following:<br><br>Stage items at Oswalt warehouse<br>Clearly label items<br>Delivered to customer location<br>Unload and uncrate<br>General equipment assembly<br>Set in place for final connections by others<br>Level as required<br>Attach as required<br>Exhaust hoods will be delivered to site for installation by others<br>Accessories to be furnished loose for installation by others (such as faucets, hoses, hand sinks, valves, etc.) | \$250.00           | \$250.00          |

| Item | Qty | Description                                  | Sell               | Sell Total      |
|------|-----|--|--------------------|-----------------|
|      |     | Electrical and Plumbing to be done by others |                    |                 |
|      |     |  | <b>ITEM TOTAL:</b> | <b>\$250.00</b> |
|      |     |  | Subtotal           | \$4,972.24      |
|      |     |  | Total              | \$4,972.24      |

Prices Good Until: 02/18/2023

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Project Grand Total: \$4,972.24





# Quote

## 01/25/2023

# CULINARY EQUIPMENT & SUPPLIES

**Project:**  
Wellston Schools-Rev2  
Premier  
Wellston , OK 74881

**From:**  
US Foods - Oklahoma  
Cindy Carlton  
10211 N I 35 Service Rd  
Oklahoma City, OK 73131  
(913)907-3326

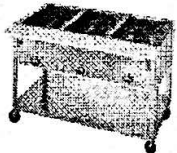
Job Reference Number: 14822510

Consultant: US Foods Culinary Equipment  
& Supplies (Shirley Capps)

PRICES REFLECT PREMIER CUSTOMER PRICING

SPECIAL NOTE: The product in this quote qualifies for the applicable USF operational incentive and fast pay rebates for which you may qualify.

| Item               | Qty  | Description  | Sell       | Sell Total        |
|--------------------|------|--|------------|-------------------|
| 1                  | 1 ea | <b>HOT FOOD SERVING COUNTER / TABLE</b><br>Duke Manufacturing Model No. EP305<br>Aerohot Steamtable Portable Hot Food Unit, 72-3/8"W, electric, (5) 12" x 20" hot food wells with exposed elements, infinite controls, stainless steel top with 1/2" thick x 7" wide poly carving board, stainless steel open base with undershelf, 5" casters, 6' cord & plug, cULus, UL EPH Classified | \$2,521.38 | \$2,521.38        |
|                    | 1 ea | PH_VOLTAGE Voltage to be determined  |            |                   |
|                    | 1 ea | NOTE: Spillage pan set required for wet operation, please select below:  |            |                   |
|                    | 1 ea | 956-460-5 Deluxe Serving Overshelf, table mount, 72-7/32"W x 10-1/2"D x 20"H, with 1/4" thick glass, 18 gauge stainless steel with all edges flanged down 2", supported on formed 3/4" square stainless steel tubular brackets, 1/4" acrylic end guards, NSF, UL EPH Classified, cULus   | \$1,117.08 | \$1,117.08        |
| <b>ITEM TOTAL:</b> |      |  |            | <b>\$3,638.46</b> |



US Foods - Oklahoma

01/25/2023

|                     |            |
|---------------------|------------|
| Merchandise         | \$3,638.46 |
| Shipping & Handling | \$168.00   |
| Total               | \$3,806.46 |

Prices Good Until: 02/17/2023

**\* ADDITIONAL TERMS**

1. By signing below before the expiration date, customer orders and agrees to pay for the product(s) identified above in accordance with the terms of this quote.
2. Final pricing may change due to increases in vendor pricing, including but not limited to surcharges, freight, or fees, between the time of initial quote and when the order is shipped. Customer will be advised of any such changes in pricing, in which event customer may cancel the order by notifying US Foods in writing within three business days, otherwise the price change is deemed accepted by customer.
3. Sales taxes may be charged and are not included above unless noted.
4. Any changes by customer before or at time of ordering will negate this quote (including freight). Changes include but are not limited to quantities and omission/addition of an item.
5. Prices quoted are per manufacturer's standard spec and do not include any optional accessories unless specified.
6. Order/Quote may be subject to credit approval and may require deposit.
7. Shipping & handling, lift gate, installation, delivery, or "set in place" may be charged and are not included above unless noted.
8. If you are not ordering lift gate/white glove delivery, please have a plan in place to remove the equipment from the truck.
9. Please have a plan for storage if items need to be held for installation.
10. Any changes to delivery time and location may impact additional shipping and storage fees.
11. All returns are subject to each manufacturer/supplier's policy including but not limited to time frame from date of shipping, restocking fees, and return shipping charges. Not all items are returnable.
12. Images may not accurately represent items being quoted.

THANK YOU FOR YOUR ORDER!

**\* RECEIVING YOUR EQUIPMENT AND SUPPLIES DELIVERY**

Congratulations on the purchase of your new equipment!

Thank you for choosing US Foods Culinary Equipment and Supplies as your E&S source.

To promote a smooth delivery process, please ensure that these easy steps are shared with the appropriate personnel who will be receiving your delivery.

**BEFORE** signing the Freight Bill:

Confirm the pieces received match the Freight Bill and note any discrepancies on the freight bill such as shortages/overages.

Check for any visible product, packaging, or pallet damage and notate on the freight bill. Look for:

Crushed corners

Puncture holes

Broken pallets

If possible, open the carton(s) to check that the product is in good condition.

If you find even slight damage to the packaging and/or pallet, note "DAMAGED SHIPMENT" on the freight bill and have the driver acknowledge the damage by signing all copies.

Call US Foods CES Customer Support immediately - 1-888-909-2080.

**AFTER** signing the Freight Bill:

Un-crate as soon as possible to check for concealed damage.

Packaging must be free of any visible damage and must be saved for inspection purposes.

Product should not be moved to a different location.

Report the concealed damage immediately but no later than 5 days from delivery by calling US Foods CES Customer Support – 1-888-909-2080.

Note – It is good practice to take clear pictures of any damage, including packaging/pallet, as the carrier and manufacturer will request them.

Thank you again for your business,



Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Project Grand Total: \$3,806.46



# Quote

01/25/2023

**To:**  
 Wellston Public Schools  
 Betty Waterson  
 703 Birch St  
 Wellston, OK 74881

**Project:**  
 Wellston Public Schools Warmers

**From:**  
 Oswalt Restaurant Supply  
 Jerry Carter  
 4532 Enterprise Dr.  
 Oklahoma City, OK 73128  
 (405)843-9000

Job Reference Number: 6958

| Item | Qty  | Description   | Sell               | Sell Total         |
|------|------|---|--------------------|--------------------|
| 2    | 2 ea | <b>MOBILE HEATED CABINET</b>  | \$6,667.53         | \$13,335.06        |
|      |      | Metro Model No. C589L-SDS-L<br>C5™ 8 Series Controlled Temperature Holding Cabinet with 6.8" touch-screen controls, mobile, full height, insulated, solid dutch doors, lip load, (35) 18" x 26" pan capacity, 1-1/2" O.C., 5" casters, 304 stainless steel, 120v/60/1-ph, 1440 watts, 12 amps, NEMA 5-15P, cULus, NSF, Made in USA, ENERGY STAR®  |                    |                    |
|      | 2 ea | 1 year warranty against manufacturing defects   |                    |                    |
|      |      |   | Freight: \$439.74  | \$879.48           |
|      |      |   | <b>ITEM TOTAL:</b> | <b>\$14,214.54</b> |
| 4    | 1 ea | <b>OMC</b>  | \$250.00           | \$250.00           |
|      |      | Oswalt Mechanical Contractors Model No. DELIVER & SET BUY OUT EQUIPMENT<br>Delivery and setting in place of buy out equipment to include the following:<br><br>Stage items at Oswalt warehouse<br>Clearly label items<br>Delivered to customer location<br>Unload and uncrate<br>General equipment assembly<br>Set in place for final connections by others<br>Level as required<br>Attach as required<br>Exhaust hoods will be delivered to site for installation by others<br>Accessories to be furnished loose for installation by others (such as faucets, hoses, hand sinks, valves, etc.)<br><br>Electrical and Plumbing to be done by others |                    |                    |
|      |      |   | <b>ITEM TOTAL:</b> | <b>\$250.00</b>    |
|      |      |   | Subtotal           | \$14,464.54        |
|      |      |   | Total              | \$14,464.54        |

Prices Good Until: 02/18/2023

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_  
 Printed Name: \_\_\_\_\_  
 Project Grand Total: \$14,464.54