



**WELLSTON BOARD OF EDUCATION
BOARD AGENDA**

Regular Meeting, Monday, August 1, 2022, at 6:30 PM
Administration Building
708 Birch Avenue
Wellston, Oklahoma 74881

(Note: The Board may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.)

1. **ROUTINE ITEMS**
 - 1.1. Call to Order
 - 1.2. Roll Call
 - 1.3. Establishment of a Quorum
 - 1.4. Possible consideration and vote to approve Agenda
2. **PUBLIC COMMENT** All meetings of the Board of Education shall be open to the public and any regular meeting shall include an opportunity for the public to address the Board. Public Comments are limited to three (3) minutes and must be related to an agenda item or topic. Any individual wishing to address the board of education must communicate to the superintendent by letter per policy BED-R and BED-E. Where several people wish to address the same subject, a spokesperson may be selected. The Board President may interrupt and terminate any comments that are not in accordance with any of these criteria or in keeping with Board Policy BED-R. Board members may not respond to speakers' comments. See attachment.
3. **REPORTS FROM SCHOOL PERSONNEL AND OTHERS**
 - 3.1. Superintendent's Report
 - 3.2. High School/Middle School Principal's Report
 - 3.3. Elementary Principal's Report
 - 3.4. Booster Club Report
 - 3.5. Athletic Report
4. **CONSENT AGENDA:** All of the following items, which concern reports and items of routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration and vote of items 4.1. - 4.8.
 - 4.1. Approve minutes of the July 21, 2022 special board meeting
 - 4.2. Accept Treasurer's Report including: Financial statements, fund balances, expenditures, revenue, warrants, bank summary, bond reports, and investments for the month ending

- 4.3. General Fund Payments
- 4.4. Child Nutrition Payments are included with General Fund Payments
- 4.5. Building Fund Payments
- 4.6. Bond 31 Payments
- 4.7. Approve Blanket Purchase Orders
- 4.8. Discussion and possible action declaring district inventory as surplus
- 5. **BUSINESS (ACTION) ITEMS**
 - 5.1. Discussion and possible action on approving 2022-23 student and staff handbooks
 - 5.2. Discussion and possible action on approving policies per OSSBA recommendation
 - 5.2.1. DED-R7 (Association Leave)
 - 5.2.2. DPD (Adjunct Teacher)
 - 5.2.3. EHDF (Virtual Instruction)
 - 5.2.4. GFK (Bathrooms)
 - 5.2.5. CKAE (Drug, Alcohol, Contraband searches)
 - 5.2.6. CKAE-R (Drug, Alcohol, Contraband Searches Regulation)
- 6. **NEW BUSINESS**
- 7. **PERSONNEL**

Discuss and vote to go into executive session to:

 - a) Discuss employment and appointment of personnel pursuant to 25 O.S. §307 (B) (1)
 - b) Discuss superintendent's contract pursuant to 25 O.S. §307 (B) (1)
 - c) Discuss career tech teacher contracts and dues pursuant to 25 OS §307 (B) (1)
 - 7.1. Acknowledge the board's return to open session
 - 7.2. Executive Session Minutes Compliance Announcement
 - 7.3. Discussion and possible action on superintendent's contract
 - 7.4. Discussion and possible action on career tech teacher contracts.
- 8. **Information to and from the Board**
- 9. **Adjournment**

**BOARD OF EDUCATION MEETINGS
PUBLIC PARTICIPATION
(REGULATION)**

In accordance with the policy of the board of education, the following regulation shall govern visitors attending board meetings.

1. Any individual wishing to address the board of education shall communicate such wish to the superintendent by letter. The letter must state the nature of the matter to be discussed, the full name of the person making the request, and what is expected from the board. The letter must be received by the superintendent at least 5 days prior to the next regularly scheduled meeting in order to be placed on the agenda. (The agenda must be posted twenty-four business hours prior to the meeting.) The superintendent must inform the board president of any individual or organization denied the opportunity to address the board of education.
2. The board clerk shall ask all visitors to list their names in the visitor's register.
3. Board members and administrative staff will not respond to questions from the public at the board meeting. Proper questions from members of the public may be referred to the superintendent for later report to the board. The board will not, in most instances, be able to vote on matters brought forward by the public during public participation time if such matters are not specific agenda items. Such items may be placed on the agenda for the next meeting.
4. The president of the board shall recognize speakers, maintain proper order, and adhere to time limits, if any established by the board. Specifically, the president may require all proponents of one side of an issue to elect one spokesperson. Repetitive comments by consecutive individuals will not be allowed.
5. Members of the public shall not be recognized while the board is conducting its official business.
6. The board shall not hear personal complaints unless proper administrative procedures concerning complaints have been followed by meeting with the Superintendent. The board will not tolerate personal attacks on members of the board, teachers, or administrative staff.



Wellston Board of Education Special Meeting
Thursday, July 21, 2022 5:30 PM Central
Administration Building, 708 Birch Avenue, Wellston, Oklahoma 74881

Mallory Ebers: Present
Crystal Hull: Present
Tucker McConnell: Present
Justin Rackley: Present
Brock Terrell: Present
Present: 5.

1. Call to Order

Called to order at 5:31 p.m.

2. Roll Call

All members present.

Others present include Greg Grimmert- MS/HS Principal, Susan Wray- ES Principal, Beth Withrow- Minutes' Clerk.

Guests present include Misti Davenport and Luke Davenport.

3. Establishment of a Quorum

Quorum established.

4. Possible consideration and vote to approve Agenda

Motion to approve agenda. This motion, made by Justin Rackley and seconded by Brock Terrell, Carried.

Mallory Ebers: Yea
Crystal Hull: Yea
Tucker McConnell: Yea
Justin Rackley: Yea
Brock Terrell: Yea
Yea: 5, Nay: 0

5. Discussion and possible action on approving the minutes of the July 7, 2022 regular board meeting.

Motion to approve the minutes of the July 7, 2022 Regular Board Meeting. This motion, made by Mallory Ebers and seconded by Justin Rackley, Carried.

Mallory Ebers: Yea
Crystal Hull: Yea
Tucker McConnell: Abstain (With Conflict)
Justin Rackley: Yea
Brock Terrell: Yea
Yea: 4, Nay: 0, Abstain (With Conflict): 1

6. Discussion and possible action on entering into a credit card agreement with Arvest.
Motion to approve entering into a credit card agreement with Arvest. This motion, made by Mallory Ebers and seconded by Crystal Hull, Carried.

Mallory Ebers: Yea
Crystal Hull: Yea
Tucker McConnell: Yea
Justin Rackley: Yea
Brock Terrell: Yea
Yea: 5, Nay: 0

7. Acknowledge the resignation of Janelle Lawson and Robyn Smith as well as any other resignations received.

Tucker McConnell acknowledged the resignation of Janelle Lawson and Robyn Smith.

8. **PERSONNEL** Vote to go into executive session to:

(a) Discuss personnel, review applications, discuss resignations, discuss employment of replacements pursuant to 25 O.S. §307 (B) (1).

(b) Discuss hiring an elementary teacher(s) pursuant to 25 O.S. §307 (B) (1).

(c) Discuss hiring teachers' assistants pursuant to 25 O.S. §307 (B) (1).

(d) Discuss hiring a support staff employee pursuant to 25 O.S. §307 (B) (1).

(e) Discuss amending the School Resource Officer contract with the Town of Wellston pursuant to O.S. §307 (B) (1).

Motion to go into executive session at 5:35 p.m. This motion, made by Brock Terrell and seconded by Crystal Hull, Carried.

Mallory Ebers: Yea
Crystal Hull: Yea
Tucker McConnell: Yea
Justin Rackley: Yea
Brock Terrell: Yea
Yea: 5, Nay: 0

8.1. Acknowledge the board's return to open session.

Tucker McConnell acknowledged the board's return to open session at 6:37 p.m.

8.2. Executive Session Minutes Compliance Announcement.

Completed by Tucker McConnell.

8.3. Discussion and possible action on hiring an elementary classroom teacher.

Motion to hire Jennifer Mayo as an elementary classroom teacher for the 2022-2023 school year. This motion, made by Mallory Ebers and seconded by Justin Rackley, Carried.

Mallory Ebers: Yea
Crystal Hull: Yea
Tucker McConnell: Yea
Justin Rackley: Yea
Brock Terrell: Yea

Yea: 5, Nay: 0

8.4. Discussion and possible action on hiring an elementary PE teacher.

Motion to hire Damon Parker as an elementary PE and MS/HS athletics teacher for the 2022-2023 school year. This motion, made by Mallory Ebers and seconded by Justin Rackley, Carried.

Mallory Ebers: Yea

Crystal Hull: Yea

Tucker McConnell: Yea

Justin Rackley: Yea

Brock Terrell: Yea

Yea: 5, Nay: 0

8.5. Discussion and possible action on hiring elementary teacher's assistant(s).

Motion to hire a full time teacher's assistant, Sarah Gaylord, for the 2022-2023 school year. This motion, made by Mallory Ebers and seconded by Justin Rackley, Carried.

Mallory Ebers: Yea

Crystal Hull: Yea

Tucker McConnell: Yea

Justin Rackley: Yea

Brock Terrell: Yea

Yea: 5, Nay: 0

Motion to hire part time teacher's assistant, Aline Collins, for the 2022-2023 school year. This motion, made by Mallory Ebers and seconded by Justin Rackley, Carried.

Mallory Ebers: Yea

Crystal Hull: Yea

Tucker McConnell: Yea

Justin Rackley: Yea

Brock Terrell: Yea

Yea: 5, Nay: 0

8.6. Discussion and possible action on hiring a support staff personnel employee.

Motion to hire Jenni Garrett as a support staff personnel for the 2022-2023 school year. This motion, made by Mallory Ebers and seconded by Justin Rackley, Carried.

Mallory Ebers: Yea

Crystal Hull: Yea

Tucker McConnell: Yea

Justin Rackley: Yea

Brock Terrell: Yea

Yea: 5, Nay: 0

8.7. Discussion and possible action on amending the School Resource Officer Contract with the Town of Wellston.

Motion to approve amending the School Resource Officer Contract with the Town of Wellston for the employment of Tyler Carton. This motion, made by Mallory Ebers and seconded by Justin Rackley, Carried.

Mallory Ebers: Yea
Crystal Hull: Yea
Tucker McConnell: Yea
Justin Rackley: Yea
Brock Terrell: Yea
Yea: 5, Nay: 0

9. Information to and from the Board

The next regular scheduled board meeting is Monday August 1, 2022 at 6:30 p.m.

10. Adjournment

Motion to adjourn at 6:39 p.m. This motion, made by Justin Rackley and seconded by Brock Terrell, Carried.

Mallory Ebers: Yea
Crystal Hull: Yea
Tucker McConnell: Yea
Justin Rackley: Yea
Brock Terrell: Yea
Yea: 5, Nay: 0

Wellston Public Schools

Receipt Register

Options: Fund: Governmental Funds, Show Detail: Yes, Date Range: 7/1/2022 - 7/31/2022, Account: All, Status: All

Receipt No	Date		Received From					Amount	Status
	Year	Fund	Acct Type	Acct No	Project	Program	Unit	Amount	
1	7/6/2022		B. Roat					\$550.00	Posted
	2023	21	AR	1420	000	000	050	\$550.00	
						2023	21 Total	\$550.00	
2	7/6/2022		G. Grimmatt					\$1,100.00	Posted
	2023	21	AR	1420	000	000	050	\$1,100.00	
						2023	21 Total	\$1,100.00	
3	7/11/2022		OK Tax Commission					\$18,606.05	Posted
	2023	11	AR	3110	000	000	050	\$6,544.46	
	2023	11	AR	3120	000	000	050	\$4,581.33	
	2023	11	AR	3130	000	000	050	\$7,480.26	
						2023	11 Total	\$18,606.05	
4	7/11/2022		Lincoln County Clerk					\$14,363.80	Posted
	2023	11	AR	1110	000	000	050	\$2,476.41	
	2023	11	AR	1120	000	000	050	\$747.94	
	2023	11	AR	2100	000	000	050	\$445.32	
	2023	11	AR	2200	000	000	050	\$2,153.82	
	2023	11	AR	1352	000	000	050	\$32.21	
	2023	11	AR	3150	000	000	050	\$55.40	
	2023	11	AR	2300	000	000	050	\$7,159.84	
						2023	11 Total	\$13,070.94	
	2023	21	AR	1110	000	000	050	\$353.98	
	2023	21	AR	1120	000	000	050	\$106.91	
						2023	21 Total	\$460.89	
	2023	41	AR	1110	000	000	050	\$622.18	
	2023	41	AR	1120	000	000	050	\$209.79	
						2023	41 Total	\$831.97	
5	7/18/2022		Casi Pitchford					\$100.00	Posted
	2023	11	AR	1530	000	000	050	\$100.00	
						2023	11 Total	\$100.00	
6	7/18/2022		Coyle Public Schools					\$8,775.15	Posted
	2023	11	AR	4821	421	000	050	\$8,775.15	
						2023	11 Total	\$8,775.15	
7	7/25/2022		OK Land Commission					\$7,142.63	Posted
	2023	11	AR	3140	000	000	050	\$7,142.63	
						2023	11 Total	\$7,142.63	
8	7/31/2022		First Bank and Trust MM Interest Earned					\$2.60	Posted
	2023	11	AR	1310	000	000	050	\$2.60	
						2023	11 Total	\$2.60	
9	7/31/2022		First Bank and Trust Interest Earned					\$109.18	Posted
	2023	11	AR	1310	000	000	050	\$109.18	
						2023	11 Total	\$109.18	

Year and Fund Totals:

2023	11	\$47,806.55
2023	21	\$2,110.89
2023	41	\$831.97

Total Receipts Posted = \$50,749.41

Total Receipts Not Posted = \$0.00

Outstanding Payments

Options: Funds: 11-41, As Of Date: 7/31/2022

Year	Fund	No	Date	Reg Date	Vendor No	Vendor	Amount
2021	11	1285	5/1/2021	5/31/2021	13020	ALYSSA M DANKER	\$64.64
2021	11	1728	6/29/2021	6/30/2021	12023	DOLLAR GENERAL - REGIONS 41052	\$105.01
Total: 2021 11							\$169.65
2022	11	37	8/1/2021	8/30/2021	12367	AMERICAN FIDELITY HSA	\$300.00
2022	11	207	9/13/2021	9/30/2021	375	HOBART	\$398.73
2022	11	522	11/8/2021	11/30/2021	13463	SAXON UNIFORM NETWORK, INC.	\$250.00
2022	11	625	11/16/2021	11/30/2021	12450	ROBYN RENEE SMITH	\$1000.00
2022	11	1206	3/3/2022	3/31/2022	12682	GORFAM ATHLETICS	\$1765.00
2022	11	1214	3/3/2022	3/31/2022	12434	SUMMIT BUS	\$1082.31
2022	11	1237	4/1/2022	4/30/2022	761	EMPLOYEES GROUP INSURANCE PR	\$32981.20
2022	11	1327	4/1/2022	4/30/2022	13516	RAUSCH STURM LLP	\$250.14
2022	11	1381	5/1/2022	5/31/2022	761	EMPLOYEES GROUP INSURANCE PR	\$32981.20
2022	11	1621	5/26/2022	5/31/2022	761	EMPLOYEES GROUP INSURANCE PR	\$32313.52
2022	11	1639	5/27/2022	5/31/2022	761	EMPLOYEES GROUP INSURANCE PR	\$32242.32
2022	11	1704	5/27/2022	5/31/2022	80184	RENEE S BUCKLEY	\$3013.71
2022	11	1707	5/27/2022	5/31/2022	80060	RUTH L GREENFIELD	\$1421.28
2022	11	1780	5/27/2022	5/31/2022	205	AFLAC	\$645.92
2022	11	1781	5/27/2022	5/31/2022	12013	AMERICAN FIDELITY FLEX DEPT	\$205.00
2022	11	1782	5/27/2022	5/31/2022	162	AMERICAN FIDELITY ASSURANCE	\$2926.82
2022	11	1788	5/27/2022	5/31/2022	824	LIFE INS. COMPANY OF THE SOUTH	\$250.00
2022	11	1790	5/27/2022	5/31/2022	661	PROFESSIONAL OKLAHOMA EDUCA	\$653.00
2022	11	1791	5/27/2022	5/31/2022	348	PRE PAID LEGAL SERVICE	\$282.95
2022	11	1793	5/27/2022	5/31/2022	761	EMPLOYEES GROUP INSURANCE PR	\$28446.70
2022	11	1799	6/14/2022	6/30/2022	13263	MNJ Technologies Direct, Inc.	\$4475.39
2022	11	1833	6/15/2022	6/30/2022	12682	GORFAM ATHLETICS	\$4100.00
2022	11	1834	6/15/2022	6/30/2022	13308	OZARKA WATER & COFFEE SERVICE	\$58.79
2022	11	1867	6/28/2022	6/30/2022	354	CHANDLER HARDWARE	\$142.39
2022	11	1868	6/28/2022	6/30/2022	13161	STS EDUCATION	\$928.00
2022	11	1869	6/28/2022	6/30/2022	13375	FIVE:7 EQUIPMENT, LLC	\$69.12
2022	11	1870	6/28/2022	6/30/2022	25	OKLA STATE SCHOOL BOARDS ASS	\$100.00
2022	11	1871	6/28/2022	6/30/2022	12489	EUREKA WATER CO	\$27.34
2022	11	1872	6/28/2022	6/30/2022	451	ROSENSTEIN FIST & RINGOLD	\$386.00
2022	11	1873	6/28/2022	6/30/2022	972	JOHNSTONE SUPPLY	\$37.13
2022	11	1874	6/28/2022	6/30/2022	451	ROSENSTEIN FIST & RINGOLD	\$5000.00
2022	11	1876	6/30/2022	6/30/2022	77	OG&E	\$3755.50
2022	11	1877	6/30/2022	6/30/2022	12417	PRINCIPAL FINANCIAL GROUP	\$689.22
2022	11	1878	6/30/2022	6/30/2022	12078	AF PLAN SERVE	\$13.00
2022	11	1879	6/30/2022	6/30/2022	90	LINCOLN COUNTY FARM	\$289.25
2022	11	1882	6/30/2022	6/30/2022	12376	CAPITAL ONE	\$69.78
2022	11	1883	6/30/2022	6/30/2022	12023	DOLLAR GENERAL - REGIONS 41052	\$193.70
Total: 2022 11							\$193,744.41
2023	11	4	7/25/2022	7/31/2022	355	AT&T	\$539.41
2023	11	5	7/25/2022	7/31/2022	13295	FESLER PEST CONTROL LLC	\$120.00
2023	11	36	7/29/2022	7/31/2022	523	AIRGAS	\$581.95
2023	11	37	7/29/2022	7/31/2022	12366	ALLIED ELEVATOR SER INC	\$20.00
2023	11	38	7/29/2022	7/31/2022	13262	B&C BUSINESS PRODUCTS	\$354.13
2023	11	39	7/29/2022	7/31/2022	13261	BARLOW ED MANAG SERV	\$566.00
2023	11	40	7/29/2022	7/31/2022	12024	CLEARWATER ENTERPRISES, LLC	\$157.52
2023	11	41	7/29/2022	7/31/2022	13477	EASY ICE, LLC	\$1413.00
2023	11	42	7/29/2022	7/31/2022	772	FLEETCOR TECHNOLOGIES	\$1264.77

Wellston Public Schools

Outstanding Payments

Options: Funds: 11-41, As Of Date: 7/31/2022

Year	Fund	No	Date	Reg Date	Vendor No	Vendor	Amount
2023	11	43	7/29/2022	7/31/2022	947	GRADUATION & RECOGNITION PR	\$545.00
2023	11	44	7/29/2022	7/31/2022	12460	HUDIBURG FORD	\$461.46
2023	11	45	7/29/2022	7/31/2022	12399	INSURICA	\$1095.00
2023	11	46	7/29/2022	7/31/2022	159	INTERNAL REVENUE SERVICE	\$6293.22
2023	11	47	7/29/2022	7/31/2022	219	LIBERTY FLAGS	\$180.70
2023	11	48	7/29/2022	7/31/2022	90	LINCOLN COUNTY FARM	\$66.00
2023	11	49	7/29/2022	7/31/2022	728	LOCKE SUPPLY CO	\$201.09
2023	11	50	7/29/2022	7/31/2022	144	LOWE'S	\$450.51
2023	11	51	7/29/2022	7/31/2022	12149	MIKE'S HEATING & AIR	\$381.00
2023	11	52	7/29/2022	7/31/2022	160	OFFICE DEPOT INC	\$1047.69
2023	11	53	7/29/2022	7/31/2022	77	OG&E	\$8653.07
2023	11	54	7/29/2022	7/31/2022	12459	OKLA STATE DEPT OF HEALTH	\$250.00
2023	11	55	7/29/2022	7/31/2022	48	ONG	\$61.09
2023	11	56	7/29/2022	7/31/2022	13254	ORGANIZATION OF RURAL OK SCH	\$600.00
2023	11	57	7/29/2022	7/31/2022	731	OKLA SCHOOL ASSURANCE GROUP	\$18018.00
2023	11	58	7/29/2022	7/31/2022	25	OKLA STATE SCHOOL BOARDS ASS	\$4445.00
2023	11	59	7/29/2022	7/31/2022	79	US POSTAL SERVICE	\$130.00
2023	11	60	7/29/2022	7/31/2022	12417	PRINCIPAL FINANCIAL GROUP	\$290.80
2023	11	61	7/29/2022	7/31/2022	12534	R.K. BLACK, INC.	\$21.91
2023	11	62	7/29/2022	7/31/2022	392	RENAISSANCE LEARNING INC	\$2220.00
2023	11	63	7/29/2022	7/31/2022	275	ROSS TRANSPORTATION, INC.	\$4992.11
2023	11	64	7/29/2022	7/31/2022	12699	STARFALL EDUCATION FOUNDATIO	\$355.00
2023	11	65	7/29/2022	7/31/2022	342	THE HOME DEPOT PRO INSTITUTIO	\$947.20
2023	11	66	7/29/2022	7/31/2022	13302	US CELLULAR	\$412.86

Total: 2023 11 \$57,135.49

Total Outstanding: \$251,049.55

Wellston Public Schools

Balance Sheet

Options: Funds: 11-41, As Of Date: 7/31/2022

Assets				
Cash				
11	2013	GEN FUND-FOR OP		\$0.00
11	2014	GEN FUND-FOR OP		\$0.00
11	2015	GEN FUND-FOR OP		\$0.00
11	2016	GEN FUND-FOR OP		\$0.00
11	2017	GENERAL		\$0.00
11	2018	GENERAL		\$0.00
11	2019	GENERAL		\$0.00
11	2020	GENERAL		\$0.00
11	2021	GENERAL		\$457,054.06
11	2022	GENERAL		\$360,834.13
11	2023	GENERAL		\$41,682.77
			Fund 11 Total	\$859,570.96
12	2013	CO-OP FUND-FOR CO-OP		\$0.00
12	2014	CO-OP FUND-FOR CO-OP		\$0.00
12	2015	CO-OP FUND-FOR CO-OP		\$0.00
12	2016	CO-OP FUND-FOR CO-OP		\$0.00
12	2017	CO-OP		\$0.00
12	2018	CO-OP		\$0.00
12	2019	CO-OP		\$0.00
			Fund 12 Total	\$0.00
21	2013	Building		\$0.00
21	2014	Building		\$0.00
21	2015	Building		\$0.00
21	2016	Building		\$0.00
21	2017	BUILDING		\$0.00
21	2018	BUILDING		\$0.00
21	2019	BUILDING		\$0.00
21	2020	BUILDING		\$0.00
21	2021	BUILDING		\$197,171.30
21	2022	BUILDING		(\$46,864.61)
21	2023	BUILDING		\$2,110.89
			Fund 21 Total	\$152,417.58
22	2013	CHILD NUTRITION		\$0.00
22	2014	CHILD NUTRITION		\$0.00
22	2015	CHILD NUTRITION		\$0.00
22	2016	CHILD NUTRITION		\$0.00
22	2017	CHILD NUTRITION		\$0.00
22	2018	CHILD NUTRITION		\$0.00
22	2019	CHILD NUTRITION		\$0.00
22	2020	CHILD NUTRITION		\$0.00
			Fund 22 Total	\$0.00
31	2013	BOND FUND		\$0.00
31	2014	BOND FUND		\$0.00
31	2016	BOND FUND		\$0.00
31	2017	BOND		\$0.00
31	2018	BOND		\$0.00
31	2019	BOND		\$0.00
31	2020	BUILDING BOND		\$0.00
31	2021	BUILDING BOND		\$211,024.96

Wellston Public Schools

Balance Sheet

Options: Funds: 11-41, As Of Date: 7/31/2022

21	2018	BUILDING	\$0.00
21	2019	BUILDING	\$0.00
21	2020	BUILDING	\$0.00
21	2021	BUILDING	(\$283,884.76)
21	2022	BUILDING	(\$314,574.69)
21	2023	BUILDING	(\$2,110.89)
Fund 21 Total			(\$600,570.34)
22	2013	CHILD NUTRITION	\$0.00
22	2014	CHILD NUTRITION	\$0.00
22	2015	CHILD NUTRITION	\$0.00
22	2016	CHILD NUTRITION	\$0.00
22	2017	CHILD NUTRITION	\$0.00
22	2018	CHILD NUTRITION	\$0.00
22	2019	CHILD NUTRITION	(\$245,039.16)
22	2020	CHILD NUTRITION	\$0.00
Fund 22 Total			(\$245,039.16)
31	2013	BOND FUND	\$0.00
31	2014	BOND FUND	\$0.00
31	2015	BOND FUND	\$0.00
31	2016	BOND FUND	\$0.00
31	2017	BOND	\$0.00
31	2018	BOND	\$0.00
31	2019	BOND	\$0.00
31	2020	BUILDING BOND	\$0.00
31	2021	BUILDING BOND	(\$565,829.87)
31	2022	BUILDING BOND	(\$211,024.96)
Fund 31 Total			(\$776,854.83)
32	2013	BOND FUND	\$0.00
32	2016	BOND FUND	\$0.00
32	2017	TRANSPORTATION BOND	\$0.00
32	2020	TRANSPORTATION BOND	\$0.00
32	2021	TRANSPORTATION BOND	(\$160,000.00)
Fund 32 Total			(\$160,000.00)
41	2013	Sinking	\$0.00
41	2014	Sinking	\$0.00
41	2015	Sinking	\$0.00
41	2016	Sinking	\$0.00
41	2017	SINKING	\$0.00
41	2018	SINKING	\$0.00
41	2019	SINKING	\$0.00
41	2020	SINKING	\$0.00
41	2021	SINKING	(\$212,179.85)
41	2022	SINKING	(\$375,394.68)
41	2023	SINKING	(\$831.97)
Fund 41 Total			(\$588,406.50)
Revenue Receivable Total			(\$13,115,291.04)
Assets Total			(\$11,807,399.61)

Liabilities, Reserves and Fund Balance

Outstanding Warrants

11	2016	GEN FUND-FOR OP	\$0.00
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Wellston Public Schools

Balance Sheet

Options: Funds: 11-41, As Of Date: 7/31/2022

11	2017	GENERAL	\$0.00
11	2018	GENERAL	\$0.00
11	2019	GENERAL	\$0.00
11	2020	GENERAL	\$0.00
11	2021	GENERAL	\$169.65
11	2022	GENERAL	\$193,744.41
11	2023	GENERAL	\$57,135.49
			Fund 11 Total
			\$251,049.55
12	2017	CO-OP	\$0.00
			Fund 12 Total
			\$0.00
21	2017	BUILDING	\$0.00
21	2018	BUILDING	\$0.00
21	2019	BUILDING	\$0.00
21	2020	BUILDING	\$0.00
21	2021	BUILDING	\$0.00
21	2022	BUILDING	\$0.00
			Fund 21 Total
			\$0.00
22	2016	CHILD NUTRITION	\$0.00
22	2017	CHILD NUTRITION	\$0.00
22	2018	CHILD NUTRITION	\$0.00
22	2019	CHILD NUTRITION	\$0.00
22	2020	CHILD NUTRITION	\$0.00
			Fund 22 Total
			\$0.00
31	2016	BOND FUND	\$0.00
31	2017	BOND	\$0.00
31	2018	BOND	\$0.00
31	2019	BOND	\$0.00
31	2020	BUILDING BOND	\$0.00
31	2021	BUILDING BOND	\$0.00
31	2022	BUILDING BOND	\$0.00
			Fund 31 Total
			\$0.00
32	2017	TRANSPORTATION BOND	\$0.00
32	2021	TRANSPORTATION BOND	\$0.00
			Fund 32 Total
			\$0.00
41	2017	SINKING	\$0.00
41	2018	SINKING	\$0.00
41	2019	SINKING	\$0.00
41	2020	SINKING	\$0.00
41	2021	SINKING	\$0.00
41	2022	SINKING	\$0.00
			Fund 41 Total
			\$0.00
			Outstanding Warrants Total
			\$251,049.55

Fund Balance

11	2013	GEN FUND-FOR OP	\$0.00
11	2014	GEN FUND-FOR OP	\$0.00
11	2015	GEN FUND-FOR OP	\$0.00
11	2016	GEN FUND-FOR OP	\$0.00
11	2017	GENERAL	\$0.00
11	2018	GENERAL	\$0.00
11	2019	GENERAL	\$0.00
11	2020	GENERAL	\$0.00

Wellston Public Schools

Balance Sheet

Options: Funds: 11-41, As Of Date: 7/31/2022

11	2021	GENERAL		(\$4,597,915.64)
11	2022	GENERAL		(\$5,474,723.89)
11	2023	GENERAL		(\$63,259.27)
			Fund 11 Total	(\$10,135,898.80)
12	2013	CO-OP FUND-FOR CO-OP		\$0.00
12	2014	CO-OP FUND-FOR CO-OP		\$0.00
12	2015	CO-OP FUND-FOR CO-OP		\$0.00
12	2016	CO-OP FUND-FOR CO-OP		\$0.00
12	2017	CO-OP		\$0.00
12	2018	CO-OP		\$0.00
			Fund 12 Total	\$0.00
21	2013	Building		\$0.00
21	2014	Building		\$0.00
21	2015	Building		\$0.00
21	2016	Building		\$0.00
21	2017	BUILDING		\$0.00
21	2018	BUILDING		\$0.00
21	2019	BUILDING		\$0.00
21	2020	BUILDING		\$0.00
21	2021	BUILDING		(\$86,713.46)
21	2022	BUILDING		(\$361,439.30)
			Fund 21 Total	(\$448,152.76)
22	2013	CHILD NUTRITION		\$0.00
22	2014	CHILD NUTRITION		\$0.00
22	2015	CHILD NUTRITION		\$0.00
22	2016	CHILD NUTRITION		\$0.00
22	2017	CHILD NUTRITION		\$0.00
22	2018	CHILD NUTRITION		\$0.00
22	2019	CHILD NUTRITION		(\$245,039.16)
22	2020	CHILD NUTRITION		\$0.00
			Fund 22 Total	(\$245,039.16)
31	2013	BOND FUND		\$0.00
31	2014	BOND FUND		\$0.00
31	2015	BOND FUND		\$0.00
31	2016	BOND FUND		\$0.00
31	2017	BOND		\$0.00
31	2018	BOND		\$0.00
31	2019	BOND		\$0.00
31	2020	BUILDING BOND		\$0.00
31	2021	BUILDING BOND		(\$354,804.91)
31	2022	BUILDING BOND		(\$266,518.68)
			Fund 31 Total	(\$621,323.59)
32	2013	BOND FUND		\$0.00
32	2016	BOND FUND		\$0.00
32	2017	TRANSPORTATION BOND		\$0.00
32	2021	TRANSPORTATION BOND		(\$160,000.00)
			Fund 32 Total	(\$160,000.00)
41	2013	Sinking		\$0.00
41	2014	Sinking		\$0.00
41	2015	Sinking		\$0.00
41	2016	Sinking		\$0.00

Wellston Public Schools

Balance Sheet

Options: Funds: 11-41, As Of Date: 7/31/2022

41	2017	SINKING	\$0.00
41	2018	SINKING	\$0.00
41	2019	SINKING	\$0.00
41	2020	SINKING	\$0.00
41	2021	SINKING	(\$20,855.00)
41	2022	SINKING	(\$427,179.85)
Fund 41 Total			<u>(\$448,034.85)</u>
Fund Balance Total			<u>(\$12,058,449.16)</u>
Liabilities, Reserves and Fund Balance Total			<u><u>(\$11,807,399.61)</u></u>

Revenue vs Expense 2018-2023

Month	2018-2019		2019-2020		2020-2021		2021-2022		2022-2023	
	Revenue	Expenses	Revenue	Expenses	Revenue	Expenses	Revenue	Expenses	Revenue	Expenses
July	56,624.00	157,670.00	57,119.00	84,055.00	65,301.93	199,964.59	144,777.92	239,336.08	50,749.41	73,001.39
August	259,364.00	175,205.00	234,077.00	165,567.00	244,556.28	209,866.72	307,537.94	174,525.72		
September	300,108.00	416,854.00	291,462.00	423,556.00	280,868.41	877,489.10	424,000.31	514,116.06		
October	306,205.00	396,411.00	596,516.00	535,536.00	273,873.37	392,396.57	296,172.12	395,513.40		
November	347,650.00	386,957.00	269,925.00	379,259.00	276,524.56	357,502.14	282,432.71	583,333.66		
December	503,599.00	400,350.00	319,702.00	363,430.00	520,362.55	387,319.07	384,191.86	370,988.92		
January	796,732.00	361,245.00	1,112,561.68	393,215.17	1,039,362.83	346,747.51	1,033,658.15	408,799.00		
February	452,902.00	383,445.00	558,701.96	415,885.97	407,749.44	375,031.55	493,638.47	468,307.74		
March	288,151.00	387,706.00	297,240.50	372,678.76	312,947.00	349,244.13	290,797.46	376,783.17		
April	609,362.00	373,951.00	605,463.53	349,665.39	430,744.12	373,310.60	663,549.54	620,509.44		
May	415,857.00	429,819.00	1,222,301.88	325,136.15	405,732.07	415,541.18	641,746.02	1,323,932.57		
June	347,581.00	1,303,529.00	362,990.39	1,161,198.85	402,400.23	918,721.19	554,604.91	86,766.69		
Totals	\$4,684,135.00	\$5,173,142.00	\$5,928,060.94	\$4,969,183.29	\$4,660,422.79	\$5,203,134.35	\$5,517,107.41	\$6,562,911.45	\$50,749.41	\$73,001.39
over/short		(\$489,007.00)		\$958,877.65		(\$542,711.56)		(\$45,804.04)		(\$22,251.98)

Notes:

General Fund 11 Only

Month	2018-2019		2019-2020		2020-2021		2021-2022		2022-2023	
	Revenue	Expenses	Revenue	Expenses	Revenue	Expenses	Revenue	Expenses	Revenue	Expenses
July	56,624.00	157,670.00	57,119.00	84,055.00	53,532.62	117,822.18	142,211.93	143,371.66	48,868.96	73,001.39
August	259,364.00	175,205.00	234,077.00	165,567.00	241,884.24	199,132.46	304,784.09	127,405.72		
September	300,108.00	416,854.00	291,462.00	423,556.00	278,311.64	436,127.09	421,722.16	443,007.58		
October	306,205.00	396,411.00	596,516.00	535,536.00	270,176.93	363,531.50	293,000.00	384,195.90		
November	347,650.00	386,957.00	269,925.00	379,259.00	273,503.96	348,624.36	281,283.24	583,333.66		
December	503,599.00	400,350.00	319,702.00	363,430.00	515,026.42	376,421.52	375,921.95	369,588.92		
January	796,732.00	361,245.00	1,112,561.68	393,215.17	843,635.15	332,497.33	864,094.17	408,799.00		
February	452,902.00	383,445.00	558,701.96	415,885.97	361,403.51	375,031.55	443,327.89	468,307.74		
March	288,151.00	387,706.00	297,240.50	372,678.76	304,549.41	349,244.13	285,607.00	376,783.17		
April	609,362.00	373,951.00	605,463.53	349,665.39	395,237.55	352,455.60	628,520.08	395,081.94		
May	415,857.00	429,819.00	1,222,301.88	325,136.15	388,396.07	415,541.18	623,567.67	1,320,653.75		
June	347,581.00	1,303,529.00	362,990.39	1,161,198.85	390,849.45	881,721.19	551,594.01	86,765.69		
Totals	4,684,135.00	5,173,142.00	5,928,060.94	4,969,183.29	4,316,506.95	4,548,150.09	5,215,634.19	5,107,294.73	48,868.96	-
over/short		(\$489,007.00)		\$958,877.65		(\$231,643.14)		\$108,339.46		\$48,868.96

July 2022

General #11		Building #21	
\$ 632,653.84	Balance Forward	\$ 150,306.69	Balance Forward
\$ 63,259.27	Warrants 1-66	\$ -	Warrants
\$ 9,742.12	Warrants 1875-1883	\$ 550.00	7/6 B.Roat
\$ 18,606.05	7/11 OK Tax Commission	\$ 1,100.00	7/6 G.Grimmett
\$ 13,070.94	7/11 Lincoln County Clerk	\$ 460.89	7/11 Lincoln County Clerk
\$ 100.00	7/18 Casi Pitchford		
\$ 8,775.15	7/18 Coyle Public Schools	\$ 152,417.58	Balance
\$ 7,142.63	7/25 OK Land Commission		
\$ 2.60	7/31 First Bank & Trust MM Interest Earned		
\$ 109.18	7/31 First Bank & Trust Interest Earned		
\$ 1,062.41	7/31 Voided Checks		
		<u>Building Bond #31</u>	
		\$ 155,531.24	Balance Forward
		\$ 155,531.24	Balance
		<u>Sinking Fund #41</u>	
		\$ 139,539.68	Balance Forward
		\$ 831.97	7/11 Lincoln County Clerk
		\$ 140,371.65	Balance
\$ 608,521.41	Balance		

#900211

\$	6,126.90	Balance Forward
\$	2.60	Interest earned
<hr/>		
\$	6,129.50	Balance

\$	1,078,031.45	Balance Forward
\$	50,749.41	Revenue
\$	73,001.39	Expenses
\$	1,062.41	Voided Checks
<hr/>		
\$	1,056,841.88	Balance

\$	1,301,762.68	Bank Balance
\$	251,049.55	Outstanding Warrants
\$	6,129.50	Money Market
\$	0.75	Bank Check for Kelly Curry
<hr/>		
\$	1,056,841.88	Balance

General

\$	48,868.96	Revenue
\$	73,001.39	Expenses

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 45 - 100, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	45	07/01/2022	13129	IXL LEARNING	YEARLY SUBSCRIPTION	5,100.00
11	46	07/01/2022	13130	AMPLIFY EDUCATION, INC	ANNUAL BILLING	4,200.00
11	47	07/01/2022	12271	EDMENTUM (STUDY ISLAND)	Annual Billing	2,840.04
11	48	07/01/2022	13547	NoRedInk Corp.	YEARLY SUBSCRIPTION	3,620.00
11	49	07/13/2022	12414	MOBYMAX	YEARLY SUBSCRIPTION	597.00
11	50	07/13/2022	12569	COAST TO COAST COMPUTER PRODUCTS	TONER	2,569.56
11	51	07/27/2022	12936	TRENT M HUGHES	DUES & REGISTRATION	347.00
11	52	07/26/2022	13410	Brianna Nikole Roat	Reimbursement for dues and registration	414.00
11	53	07/01/2022	451	ROSENSTEIN FIST & RINGOLD	LEGAL FEES	3,349.00
11	54	07/01/2022	13356	OSSBA EMPLOYMENT SERVICES	UNEMPLOYMENT SERVICES	150.00
11	55	07/01/2022	240	HOME DEPOT CREDIT SERVICES	MAINTENANCE SUPPLIES	23.54
11	56	07/01/2022	12259	REBECCA STEPHENS	REIMBURSEMENT ELA SUMMIT CONF	39.99
11	57	07/01/2022	13554	B&H PHOTO VIDEO	LOTTERY GRANT PURCHASES - ROAT	9,121.01
11	58	07/01/2022	164	CCOSA	TRAINING - TLE/PRINCIPAL	750.00
11	59	07/01/2022	12376	CAPITAL ONE	MAINTENANCE SUPPLIES	750.00
11	60	07/25/2022	12936	TRENT M HUGHES	PROFESSIONAL DEVELOPMENT WORKSHOP	250.00
11	61	07/30/2022	12936	TRENT M HUGHES	Per Demi for OK Summit	300.00
11	62	07/30/2022	13495	OK BASEBALL COACHES ASSOCIATION	Membership Fee	100.00
11	63	07/13/2022	80205	MARTY D. COULSON	DUES & CONF FEES	462.00
11	64	07/01/2022	12266	KRISTA MOTLEY, MS, CCC-SLP	SPEECH LANGUAGE PATHOLOGY	1,625.00
11	65	07/01/2022	13555	STAR2STAR COMMUNICATIONS, LLC	PHONE SYSTEM MONTHLY BILLING & SETUP	3,000.00
11	66	07/01/2022	780	OKLA THERAPY CONSULTANTS	OCCUPATIONAL THERAPY	3,000.00
Non-Payroll Total:						\$42,608.14
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$42,608.14

PO #'s 51, 52, & 63 are with agenda item 7.4. NOT with the consent agenda
 PO #'s 59 & 65 are blanket PO's

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 2 - 100, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	2	07/01/2022	541	OKLA SCHOOLS INS GROUP	PROPERTY CASUALTY COVERAGE 2/3	61,130.67
21	3	07/01/2022	849	ANCHOR PAINT OF OK CITY	INDOOR AND OUTDOOR PAINT FOR BOTH SITES	879.40
Non-Payroll Total:						\$62,010.07
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$62,010.07

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 1 - 2, Fund Codes: 31

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
31	1	07/01/2022	13546	STOW'S OFFICE FURNITURE	FURNITURE	2,319.00
31	2	07/01/2022	12413	NATE'S TREE SERVICE	MULCH FOR THE PLAYGROUND	1,750.00
Non-Payroll Total:						\$4,069.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$4,069.00

Encumbrance Register

Options: Year: 2022-2023, Date Range: 7/1/2022 - 6/30/2023, PO Range: 45 - 100, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	45	07/01/2022	13129	IXL LEARNING	YEARLY SUBSCRIPTION	5,100.00
11	46	07/01/2022	13130	AMPLIFY EDUCATION, INC	ANNUAL BILLING	4,200.00
11	47	07/01/2022	12271	EDMENTUM (STUDY ISLAND)	Annual Billing	2,840.04
11	48	07/01/2022	13547	NoRedInk Corp.	YEARLY SUBSCRIPTION	3,620.00
11	49	07/13/2022	12414	MOBYMAX	YEARLY SUBSCRIPTION	597.00
11	50	07/13/2022	12569	COAST TO COAST COMPUTER PRODUCTS	TONER	2,569.56
11	51	07/27/2022	12936	TRENT M HUGHES	DUES & REGISTRATION	347.00
11	52	07/26/2022	13410	Brianna Nikole Roat	Reimbursement for dues and registration	414.00
11	53	07/01/2022	451	ROSENSTEIN FIST & RINGOLD	LEGAL FEES	3,349.00
11	54	07/01/2022	13356	OSSBA EMPLOYMENT SERVICES	UNEMPLOYMENT SERVICES	150.00
11	55	07/01/2022	240	HOME DEPOT CREDIT SERVICES	MAINTENANCE SUPPLIES	23.54
11	56	07/01/2022	12259	REBECCA STEPHENS	REIMBURSEMENT ELA SUMMIT CONF	39.99
11	57	07/01/2022	13554	B&H PHOTO VIDEO	LOTTERY GRANT PURCHASES - ROAT	9,121.01
11	58	07/01/2022	164	CCOSA	TRAINING - TLE/PRINCIPAL	750.00
11	59	07/01/2022	12376	CAPITAL ONE	MAINTENANCE SUPPLIES	750.00
11	60	07/25/2022	12936	TRENT M HUGHES	PROFESSIONAL DEVELOPMENT WORKSHOP	250.00
11	61	07/30/2022	12936	TRENT M HUGHES	Per Demi for OK Summit	300.00
11	62	07/30/2022	13495	OK BASEBALL COACHES ASSOCIATION	Membership Fee	100.00
11	63	07/13/2022	80205	MARTY D. COULSON	DUES & CONF FEES	462.00
11	64	07/01/2022	12266	KRISTA MOTLEY, MS, CCC-SLP	SPEECH LANGUAGE PATHOLOGY	1,625.00
11	65	07/01/2022	13555	STAR2STAR COMMUNICATIONS, LLC	PHONE SYSTEM MONTHLY BILLING & SETUP	3,000.00
11	66	07/01/2022	780	OKLA THERAPY CONSULTANTS	OCCUPATIONAL THERAPY	3,000.00
Non-Payroll Total:						\$42,608.14
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$42,608.14

PO #'s 51, 52, & 63 are with agenda item 7.4. NOT with the consent agenda
 PO #'s 59 & 65 are blanket PO's

**ASSOCIATION OFFICER LEAVE
CERTIFIED PERSONNEL
(REGULATIONS)**

The board of education may approve a request from a school district employee for an unpaid leave of absence to hold office as an officer, director, trustee, or agent of a national, statewide, or school district employee association. The employee requesting leave shall provide the superintendent with:

1. Certification by the national, statewide, or school district employee association of the date of the election and the results of the election;
2. The definitive beginning and ending dates of the leave.

The employee shall not be entitled to maintain any benefits granted by the school district regardless of whether the benefit is paid by the employee on leave or the association for which the person is serving as an officer, director, trustee, or agent.

During the leave period, the employee's position will be maintained without advancement on the salary schedule. No sick leave, personal business leave or personal leave shall accrue during this leave of absence. The employee on leave shall not accumulate service credit within the Teachers' Retirement System of Oklahoma.

The employee shall be prohibited from accessing school district office space during the leave of absence.

When the employee returns to work following this leave, the employee may return to his or her former position or a comparable position as determined by the Superintendent.

ADJUNCT TEACHER POLICY

The Wellston Board of Education recognizes the occasional need for adjunct teachers who are authorized by state law to teach ~~for one (1) hour per day during one school year~~. An adjunct teacher is defined as an individual with recognized, meritorious expertise in a given field but who does not hold a valid license or teaching certificate. "Recognized expertise" will be determined using the following criteria:

1. A level of mastery has been demonstrated that exhibits professional training, education, preparation, etc., in the field that the individual will teach. The level of expertise may be determined by personal observations of performances, etc., recommendations from community members, and/or references.
2. References regarding the individual's ability to relate to students must be satisfactory.

An Adjunct teacher may be either: (1) a certified employee adjuncting to teach outside of their area of certification ("certified adjunct teacher") or (2) a person who does not hold valid certification of any kind, including educators with an expired certificate who is serving as an adjunct teacher ("non-certified adjunct teacher.")

The district will comply with all requirements set forth by the Oklahoma State Department of Education with regard to the employment of an adjunct teacher.

ONLINE INSTRUCTION

Online instructional programs offered for instructional purposes and/or high school credit shall be approved by and under the supervision of the Wellston Board of Education. The proposed course(s) may be evaluated by the State Department of Education. The district may provide a virtual instruction or distance learning program on dates to be determined by the Superintendent. This power shall be provided by the board of education so that the students of the district may be allowed to continue instruction in the event of a school closure for an emergency. Such dates shall be provided to parents and students on the school website with as much advance notice as possible under the circumstances. Students and staff will be expected to participate, and attendance shall be taken in accordance with district attendance policies and procedures for students and employees. The school district will provide resources to ensure that all students have access to virtual or distance learning programs. All instruction will be provided in compliance with Oklahoma's Academic Standards. Grades will be assigned which will reflect the progress of the student with regard to assignments and/or tests provided. Students will be allowed to participate in extracurricular activities in accordance with requirements set by the school district.

Definitions

Synchronous instruction occurs when the instructor and student's primary interactions are in real-time. Regular classroom instruction is synchronous instruction, as well as two-way interactive video. Web-based instruction that requires real-time interaction between student(s) and instructor as the primary format of instruction is also synchronous instruction.

Asynchronous instruction is not dependent on instructor and student interaction in real time. Asynchronous instruction allows the student to engage in learning activities anywhere at any time. For instruction to be considered asynchronous, the primary format of instruction does not depend on real-time interaction of the participants.

Supplemental online course is an online program that allows students who are enrolled in a public school to supplement their education by enrolling part time in online courses that are educationally appropriate for the student, which are equal to the equivalent of classroom instruction time required by student attendance and participation in the district.

Educationally appropriate means any instruction that is not substantially a repeat of a course or portion of a course that the student has successfully completed, regardless of the grade of the student, and regardless of whether a course is similar to or identical to the instruction that is currently offered in the school district. The determination of educationally appropriate will be made at the local school district level.

Distance learning plan means a plan implemented under a public school or charter school's distance learning policy, describing any means by which instruction will be delivered to students outside a traditional school setting. A distance learning plan must meet the requirements set forth in the state accreditation standards.

Two-way interactive video instruction provides for real-time (synchronous) interaction between student(s) and instructor by means of an electronic medium that provides for both audio (sound) and video (sight) signal. Students and instructors participating in two-way interactive video instruction may both see and hear each other in an approximation of real-time.

Virtual instruction means the use of the internet or other such digital information transmission systems as the primary medium of instruction. Virtual instruction may be synchronous or asynchronous or may become synchronous or nonsynchronous instruction.

ONLINE INSTRUCTION (Cont.)

In the event of an emergency declared by a federal or state government entity that impacts the operation of public schools in Oklahoma, or upon an action taken by the State Board of Education declaring such an emergency that leads to the temporary emergency closure of school campus or otherwise significantly impairs the operation of public schools in Oklahoma, the school district may implement distancing learning plans which provide for distance learning that is accessible to all students.

The district may provide for short-term implementation of a distance learning plan due to a localized emergency such as a weather-related school closure or a localized public health emergency. The school calendar may include one or more emergency closure “makeup days” to be delivered through the distance learning plan.

Prior to the implementation of virtual or distance learning plans the district *will make efforts* to survey parents and guardians regarding educational services and technology capabilities. After surveying parents and guardians, the district shall make individualized determinations of which students would be able to access virtual instruction. Those students unable to access virtual instruction would be provided an equitable education through distance learning options.

Guidelines

Prior to offering an online instructional course, the board of education shall comply with the following guidelines recommend by the State Department of Education:

1. Virtual instruction, distance learning, and two-way interactive video instruction shall be viewed as methods by which the school district can expand the course offerings and access to instructional resources. These technologies should not be viewed solely as substitutes for direct, face-to-face student and teacher interactions, but as a means of expanding the ability of the district to bring the world of knowledge to the students.
2. The board of education will grant students credit for completion of courses offered by means of online instruction. School district policies governing grading scales and credits earned shall be applied to Oklahoma Supplemental Online Course Program courses under the same criteria as courses offered by the school district. A grade assigned for course credit that was completed through the supplemental online program shall be treated the same as any other course offered by the district.
3. Only students who are enrolled in this district, either as resident students or transfer students, will be granted access to a full-time virtual education program offered by the school district or to supplemental online courses. Records of student enrollment and attendance shall be maintained through the school’s authorized student information system consistent with state accreditation standard requirements. The district shall not enter into a virtual charter school contract with a provider to provide full-time virtual education to students who do not reside within the school district boundaries. The board of education will determine the capacity for enrollment in the full-time virtual education program at each grade level and shall list that capacity on the school district website in accordance with the requirements set forth in law.
4. Requests for enrollment in supplemental online courses shall be as follows:
 - a. Interested students shall be required to fill out a request for enrollment in supplemental online course(s) form.
 - b. The principal or designee shall evaluate the application and determine whether the supplemental online course is educationally appropriate for the student.

c. If the supplemental online course is not deemed to be educationally appropriate, notification shall be provided to the student in writing as to the reasons in support of the principal's recommendation and the student shall be afforded the opportunity to appeal the principal's decision to the local school board. The

ONLINE INSTRUCTION (Cont.)

decision of the local board with regard to whether a course is educationally appropriate is final and nonappealable. A copy of the notification shall be provided to the Director of Instructional Technology at the State Department of Education.

5. If enrollment in the supplemental online course is allowed, the principal shall appoint a certified staff member to serve as the building level contact person to assist students enrolling in on-line courses and to serve as a liaison to the on-line teachers and provider(s). Students shall have a grace period for withdrawal from a supplemental online course of fifteen (15) calendar days from the first day of a supplemental online course enrollment without academic penalty. A written request for withdrawal should be provided to the principal from the student prior to the expiration of the fifteen (15) day period.
6. Students earning credit by means of virtual instruction shall participate in required state-level academic assessments in the same manner as other regularly enrolled students within the district.
7. Courses offered for credit by means of virtual instruction shall be aligned with the Oklahoma Academic Standards (OAS).
8. Student progress shall be monitored on a weekly basis by the supplemental online course provider. Attendance/participation in a supplemental online course shall be monitored in accordance with local district policy and determined by documented student/teacher/course interaction that may include, but is not limited to, online chats, emails, posting/submission of lessons. The student may be counted “present” or “in attendance” when the supplemental online course provider provides evidence of student/teacher/ course interaction that demonstrates student progress toward learning objectives and demonstrates regular student engagement in course activity. Supplemental online course providers shall make available to students, parents, and the school district reports that reflect daily attendance/participation, progress reports, and grades. Such attendance/participation reports, progress reports, and grades shall be provided on a regular weekly basis to parents and the school district via electronic format. The district will review progress reports and grades twice per month.
9. The security of individual student data and records shall be maintained and receive the same protection afforded students under state and federal laws. No individual student data obtained through participation in online instruction courses shall be used for any purposes other than those that support the instruction of the individual student. Under all circumstances the provision of the Family Educational Rights and Privacy Act (FERPA) apply to student data held or accessed by any public school or its contractors or agents, including any contracted provider of virtual instruction or other distance learning media.
10. District level aggregated data obtained through participation in online instruction courses shall be utilized for education purposes only and shall not be provided to commercial entities.
11. All federal and state statutes and regulations pertaining to student privacy, the transmission or posting of images or other content on the internet or World Wide Web, copyright of materials, Federal Communications Commission rules pertaining to the public broadcasting of audio and video, and other such issues shall be adhered to by the district.
12. Prior to the beginning of instruction, cooperating school districts sharing courses by means of two-way interactive video technology shall, by means of contractual agreement, address such issues as the instruction

ONLINE INSTRUCTION (Cont.)

costs, bell schedules, school calendars, student behavior, teacher evaluation, textbooks, class periods, student grades and grading policies, teacher load, and instructor employment.

13. Contractual agreements *may* be established between the school district and parent(s), or legal guardian, of students participating in alternative instructional delivery system courses prior to the beginning of instruction. These contracts may address such issues as grading criteria, time allotted for course completion, student attendance, and the responsibility for course costs and equipment.
14. Instructors of virtual courses shall be: (a) certified in Oklahoma or another state to teach in the content area of the course offered, or (b) a faculty member at an accredited institution of higher education, possessing the specific content expertise necessary to teach the course.
15. Participation in the distance learning plan must be accessible to every student regardless of household resources. If the school district delivers its home-based education program solely through virtual instruction, any participating student who does not already have access to the necessary connectivity and/or devices shall be provided the connectivity and devices necessary to access the instruction free of charge. If the district cannot provide connectivity and devices for all students due to limitations such as budget and/or geography, the distance learning plan must provide for alternative methods to deliver equitably equivalent instruction to all students.
16. Annually, the board of education shall establish fees or charges for the provision of alternative instructional delivery system courses. The district shall not be liable for payment of any fees or charges for any online course for a student who has not complied with district policies and procedures.

REFERENCE: 70 O.S. §1-111

A POLICY ON THIS SUBJECT IS REQUIRED BY LAW.

**DISCIPLINARY ACTION FOR MISUSE OF
SCHOOL BATHROOMS AND CHANGING FACILITIES**

Individuals who fail to comply with Oklahoma law regarding the use of school bathrooms or changing facilities may be disciplined as follows:

1. Students. Students may be subject to the disciplinary methods listed in the student discipline code.
2. Staff. Staff members may be subject to disciplinary action. Due process procedures will be followed as required by law or negotiated agreement.
3. Patrons. Patrons may be removed from the premises for interfering with peaceful orderly conduct in accordance with 21 O.S. §§ 1375 and 1376.

DRUGS, ALCOHOL AND CONTRABAND SEARCHES

The Wellston Board of Education believes that in order to respond to the drug and alcohol abuse problems in our schools and to maintain a reasonably safe school environment, the district may occasionally use trained dogs to search for drugs, alcohol, or contraband on school property.

Such searches will be arranged by the superintendent at his/her discretion and will target only school property including lockers and vehicle parking areas. Students, staff members, and other persons on school property will not be the subject of animal searches and will be searched by the superintendent, a principal, a teacher, or school security personnel in accordance with state law and school policy only if reasonable suspicion for a specific student arises during a search of school property.

The superintendent is directed to prepare a regulation implementing and supporting this policy.

DRUGS, ALCOHOL AND CONTRABAND SEARCHES (REGULATION)

In accordance with the policy of the board of education, the following regulation shall govern the searching of school property by search dogs.

Searches of school property and grounds will be conducted during periodic unannounced visits either during school hours or non-school hours at the discretion of the superintendent.

All lockers, vehicles, and school desks are subject to search. If a search dog indicates the possible presence of any material that the dog is trained to detect, that area or place or object will be further searched by designated school personnel.

No student, employee, or other person will be the target of a search by a search dog ~~unless reasonable suspicion exists with regard to that particular person~~. However, if the search dog indicates the possible presence of material that the dog is trained to detect is contained in a locker, desk, or vehicle, a further search will be conducted by designated school personnel if it is determined that reasonable suspicion exists with regard to a named student. This search will be of the cold weather outerwear, purse, containers, or other items of concealment in the possession of the student assigned to that locker or desk or driving that vehicle.

Searches which disclose the presence of any material which the dog is trained to detect, or any material or items which is forbidden by school policy may lead to further investigation by school officials or law enforcement officers, and/or disciplinary action by the school. Such disciplinary action may include suspension. No disciplinary action will be taken without appropriate due process. Parental or legal guardian notification will be made in all cases where prohibited substances, materials, or items are discovered in the possession of a minor student.

Strip searches or removal of any clothing other than cold weather outerwear are prohibited.

REFERENCE: 70 O.S. §24-102