

Regular School Board Meeting
Monday, August 12, 2024 5:30 PM

Austin High School Annex Recital Hall
205 4th Street NW, Annex Door #1
Austin, MN 55912

Agenda

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Approval of agenda (Action)
Speaker(s): Chairperson Dube
4. Delegations
5. Superintendent's Report
Speaker(s): Superintendent Dr. Joey Page
6. School Board Reports
7. Consent Agenda (Action)
 - 7.A. Regular meeting minutes of 7/8/24
 - 7.B. Special meeting minutes of 7/22/24
 - 7.C. Personnel report
 - 7.D. Bills for payment
 - 7.E. Cabinet reports
 - 7.E.1. Special Services report
 - 7.E.2. Information Services report
 - 7.E.3. Finance and Operations report
 - 7.E.4. Community Education report
 - 7.E.5. Tech Services report
 - 7.E.6. Academics and Administrative Services report
 - 7.F. Revised policy 506 - Student Discipline
8. Request approval of donations (Action)
Speaker(s): Executive Director of Finance and Operations Todd Lechtenberg
9. Overview of 2025-26 budget planning timeline
Speaker(s): Executive Director of Finance and Operations Todd Lechtenberg
10. Request approval of 2024-25 adult meal charges (Action)
Speaker(s): Executive Director of Finance and Operations Todd Lechtenberg
11. Review and request approval of 3 Year Governance Plan and 2024-25 School Board goals (Action)
Speaker(s): Superintendent Dr. Joey Page
12. Overview and request approval of Superintendent Page's 2024-25 goals (Action)
Speaker(s): Superintendent Dr. Joey Page
13. Review and request approval of revised policy 438 - Consulting (Action)
Speaker(s): Superintendent Dr. Joey Page
14. Review and request approval of revised policy 522 - Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process (Action)
Speaker(s): Superintendent Dr. Joey Page
15. Reminder of school board study session scheduled for 4 pm, Monday, August 26, 2024 in the District Office Conference Room.

Speaker(s): Chairperson Dube
16. Adjournment

OFFICIAL MINUTES: AUSTIN SCHOOL BOARD

REGULAR MEETING

Independent School District No. 492

Monday, July 8, 2024 4:00 pm

Annex Recital Hall

205 4th Street NW, Austin, Minnesota

MEMBERS PRESENT: Carolyn Dube
Kathy Green
Don Leathers (4:06 pm)
Carol McAlister
Evan Sorenson
Peggy Young
Superintendent Dr. Joey Page

MEMBERS ABSENT: Cece Kroc

MEETING CALLED TO ORDER: Chairperson Dube called the meeting to order at 4:00 p.m. in the Annex Recital Hall.

AGENDA APPROVED: Chairperson Dube noted the addition of item 12 – Kathy Green’s vacancy discussion. A motion was made by Green, seconded by McAlister and carried 5-0 to approve the amended agenda.

TAX ABATEMENT APPROVED: A motion was made by Young, seconded by Green and carried 5-0 to approve the tax abatement request from Bigelow & Lennon Construction for new construction at 1800 13th Place NE, Austin (PIN 34.468.0050).

MINUTES APPROVED: McAlister made a motion, seconded by Young and carried 5-0 to approve the regular meeting minutes of 6/10/24 and special meeting minutes of 6/24/24 as printed.

(A COMPLETE COPY OF THE MINUTES IS ATTACHED IN THE OFFICIAL MINUTE BOOK AND POSTED ON THE DISTRICT WEBSITE.)

BILLS APPROVED: A motion was made by McAlister, seconded by Young and carried 5-0 to approve the bills for payment as of 7/8/24.

(A COPY OF THE BILLS IS ATTACHED IN THE OFFICIAL MINUTE BOOK.)

TREASURER’S REPORT APPROVED: A motion was made by McAlister, seconded by Young and carried 5-0 to approve the May 2024 treasurer’s report.

(A COPY OF THE TREASURER’S REPORT IS ATTACHED IN THE OFFICIAL MINUTE BOOK.)

TRUTH IN TAXATION HEARING DATE SET: Young made a motion, seconded by McAlister and carried 5-0 to hold the Truth in Taxation hearing during the regular school board meeting on Monday, December 9, 2024, no earlier than 6 pm in the Annex Recital Hall.

LEATHERS – 4:06 PM

DAIRY CONTRACT APPROVED: Green made a motion, seconded by Young and carried 6-0 to award the 2024-25 dairy contract to Kemps of Rochester.

BAKERY CONTRACT

APPROVED: A motion was made by Young, seconded by Leathers and carried 6-0 to award the 2024-25 bakery bid to Bimbo Baking Company.

DONATIONS APPROVED: Leathers made a motion, seconded by McAlister and carried 6-0 to approve the donations as presented.

(A COMPLETE LIST OF DONATIONS IS ATTACHED IN THE OFFICIAL MINUTE BOOK.)

POLICY REVISIONS

APPROVED: Green requested policy 606.5 – Library Materials be pulled from this list of policy revisions under consideration for approval. A motion was made by Sorenson, seconded by Leathers and carried 6-0 to approve revisions to the following policies, reflecting changes made during the 2024 legislative session: 102 – Equal Educational Opportunity; 104 – School District Mission Statement; 204 – School Board Meeting Minutes; 207 – Public Hearings; 413 – Harassment and Violence (and form); 416 – Drug, Alcohol, and Cannabis Testing (and form); 418 – Drug-Free Workplace/Drug-Free School (and form); 419 – Tobacco-Free Environment, Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices, Vaping Awareness and Prevention Instruction; 425 – Staff Development; 506 – Student Discipline (and form); 507 – Corporal Punishment and Prone Restraint; 509 – Enrollment of Nonresident Students; 512 – School-Sponsored Student Publications and Activities; 515 – Protection and Privacy of Pupil Records (and form); 532 – Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds; 535 – Service Animals in Schools (with form); 601 – School District Curriculum and Instruction Goals; 602 – Organization of School Calendar and School Day; 603 – Curriculum Development; 604 – Instructional Curriculum; 607 – Organization of Grade Levels; 608 – Instructional Services – Special Education; 609 – Religion and Religious and Cultural Observances; 614 – School District Testing Plan and Procedure; 615 – Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students; 616 – School District System Accountability; 619 – Staff Development for Standards; 620 – Credit for Learning; 624 – Online Instruction; 707 – Transportation of Public School Students; 708 – Transportation of Nonpublic School Students; 709 – Student Transportation Safety Policy (with form); 802 – Disposition of Obsolete Equipment and Material; and 806 – Crisis Management Policy (with form).

SUPERINTENDENT'S

EVALUATION SUMMARY: The summary of the recent superintendent's evaluation will be presented at next board meeting.

**OPEN BOARD POSITION/
SPECIAL ELECTION**

RESOLUTION APPROVED: At the 6/24/24 school board meeting, Board Member Green submitted her resignation from the school board effective 12/31/24. A discussion was held on the best way to fill the remaining two years of her term. The consensus of the board was to fill the position by election rather than appointment so in order to have it added to the November 5 ballot, Mrs. Green's resignation would have to be effective prior to 11/5/24. Mrs. Green

OFFICIAL MINUTES: AUSTIN SCHOOL BOARD**REGULAR MEETING**

announced she is changing her resignation date from 12/31/24 to 11/4/24. A motion was then made by Sorenson, seconded by Young and carried 6-0 to approve the resolution calling a special election in conjunction with the general election to fill the remaining two years of Mrs. Green's term.

(A COMPLETE COPY OF THE SPECIAL ELECTION RESOLUTION IS ATTACHED IN THE OFFICIAL MINUTE BOOK.)

**STUDY SESSION
REMINDER:**

Chairperson Dube reminded board members of the study session scheduled for Monday, July 22, at 4 pm in the District Office Conference Room.

**MEETING MOVES TO NEW
LOCATION:**

At 4:40 pm, the school board relocated their meeting to the District Office Conference Room at 401 3rd Avenue NW to accommodate adding Board Member Cece Kroc to the meeting. Kroc joined the meeting via TEAMS from Eagle Bay Lodge, 25186 US 71, Park Rapids, MN. The meeting resumed at 5:00 pm.

GOAL SETTING RETREAT: TeamWorks Consultant Dr. Sheri Allen led the board in goal setting for the upcoming year.

MEETING ADJOURNED: A motion was made by Young, seconded by Sorenson and carried 7-0 to adjourn at 7:42 pm.

Peggy Young, Clerk

OFFICIAL MINUTES: AUSTIN SCHOOL BOARD

SPECIAL MEETING

Independent School District No. 492

Monday, July 22, 2024 4:00 pm

District Administration Office Conference Room
401 Third Avenue NW, Austin, MN

MEMBERS PRESENT: Carolyn Dube
Kathy Green
Cece Kroc
Carol McAlister
Evan Sorenson
Superintendent Dr. Joey Page

MEMBERS ABSENT: Don Leathers and Peggy Young

MEETING CALLED TO ORDER:

Chairperson Dube called the meeting to order at 4:00 p.m. in the District Office Conference Room at Austin High School.

AGENDA APPROVED: A motion was made by Kroc, seconded by Green and carried unanimously to approve the agenda as printed.

PERSONNEL REPORT APPROVED:

A motion was made by McAlister, seconded by Sorenson and carried unanimously to approve the personnel report as presented.

(A COPY OF THE REPORT IS ATTACHED IN THE OFFICIAL MINUTE BOOK.)

DIGITAL EQUITY REPORT PRESENTED:

Information Services Director Corey Haugen provided an overview of the district’s 2023-24 digital equity report. The data collected provides information about the levels of student access to digital devices and Internet in students’ homes.

2024-25 STUDENT

HANDBOOK APPROVED: A motion was made by Green and seconded by Sorenson to approve the 2024-25 student handbook. Following discussion, Green amended her motion to request removal of the section titled *Holiday Celebrations and Parties* on page 7. Sorenson seconded the amended motion, and the amended motion was approved unanimously. A motion was then made by Green, seconded by Sorenson and carried unanimously to approve the amended 2024-25 Student Handbook.

(A COPY OF THE STUDENT HANDBOOK WILL BE AVAILABLE ON THE DISTRICT WEBSITE.)

REVISED POLICIES APPROVED:

A motion was made by Green, seconded by Sorenson and carried unanimously to approve revised policy 503 – Student Attendance.

Sorenson made a motion, seconded by McAlister and carried unanimously to approve revised policy 513 – Student Promotion, Retention, and Program Design noting a slight correction in the Purpose portion of the policy.

Green made a motion, seconded by Sorenson and carried unanimously to approve revised policy 516 – Student Medication and Telehealth.

A motion was made by Kroc, seconded by McAlister and carried unanimously to approve the revised policy 514 – Internet, Technology, and Cell Phone Acceptable Use and Safety Policy and the accompanying form.

Discussion was conducted on new policy 606.5 – Library Materials and Form. Green requested a paragraph from policy 514 be added to policy 606.5 addressing consistency with other school policies. She also requested the timeline for any additional requests for reconsideration be reduced from three years to one year if specific library material is the subject of a Formal Request for Reconsideration and a final decision is made to retain the specific library material. A motion was made by Green, seconded by Sorenson and carried unanimously to approve new policy 606.5 – Library Materials and Form with these edits.

A motion was made by Kroc, seconded by McAlister and carried unanimously to approve revised policy 613 – Graduation Requirements with a slight correction to paragraph 3 on page 4 of the policy.

(A COPY OF EACH REVISED/NEW POLICY IS ATTACHED IN THE OFFICIAL MINUTE BOOK AND POSTED ON THE DISTRICT WEBSITE. UPDATES WERE MADE FOLLOWING ACTIONS BY THE 2024 MINNESOTA LEGISLATIVE SESSION.)

2024-25 GOALS

DISCUSSION:

Chairperson Dube led discussion on the development of one or two school board goals, utilizing information from the July 8 board retreat. Ideas shared will be formulated into goals and presented for approval at the regular August meeting.

SUPERINTENDENT EVALUATION

FEEDBACK SHARED:

Chairperson Dube read the summary from the Superintendent Dr. Page's evaluation conducted in closed session on June 10, 2024.

(A COPY OF THE SUMMARY IS ATTACHED IN THE OFFICIAL MINUTE BOOK.)

ADJOURNMENT:

A motion was made by Sorenson, seconded by Green and carried unanimously to adjourn at 5:55 pm.

Peggy Young, Clerk

AUSTIN PUBLIC SCHOOLS

School Board Personnel Agenda August 12, 2024

CERTIFIED STAFF

I. CONTRACT FOR APPROVAL

<u>Last,First Name</u>	<u>Position</u>	<u>Lane/Step</u>	<u>Location</u>	<u>Effective Date</u>
Lee, Sharon	L.A. Teacher	BA, Step 1	AHS	08/14/2024
Meade, Annika	Kindergarten Teacher	BA, Step 1	Banfield	08/14/2024

II. REQUEST FOR LEAVE

<u>Last,First Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Gosha, Jennifer	Grade 3 Teacher	Neveln	08/14/2024-09/03/2024

III. RESIGNATIONS

<u>Last,First Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Thorn, Kristen	ABE Teacher	Riverland	05/29/2024

NON-CERTIFIED STAFF

I. CONTRACTS FOR APPROVAL

<u>Last,First Name</u>	<u>Position</u>	<u>Step/Lane/Hours</u>	<u>Location</u>	<u>Effective Date</u>
Arett, Kaitlin	SPED Para	Step 1/6.5 hrs/day	Southgate	08/22/2024
Balbuena Morales, Yudith	MHP	Step 1/8 hrs/day	AHS	08/22/2024
Belden, Desahna	SPED Para	Step 1/6.5 hrs/day	COOP	08/22/2024
Brehmer, Debra	SPED Para	Step 1/6.25 hrs/day	Neveln	08/22/2024
Cline, Melissa	Attendance Secretary	Level II, Step 1/8	AHS	08/12/2024
Dugan, Rachel	SPED Para	Step 1/6.75 hrs/day	AHS	08/22/2024
Eckert, Rhonda	Noon Supervisor	Step 1/2.5 hrs/day	Sumner	08/22/2024
Guy, Justice	SPED Para	Step 1/7 hrs/day	AHS	08/22/2024
Houff, Jessica	FS Helper	Step 1/3.75 hrs/day	AHS	08/22/2024
Laws, Stephanie	ECFE Assistant	Step 1/35 hrs/week	CLC	08/14/2024
Maki, Kimberly	SPED Para	Step 1/6.5 hrs/day	Neveln	08/22/2024
Martinez Hernandez, Vannessa	SPED Para	Step 1/6.5 hrs/day	COOP	08/22/2024
Miller, Matthew	Gen Ed Para	Step 1/8 hours/day	AHS	08/22/2024
Morales, Veronica	SPED Para	Step 1/6.75 hrs/day	CLC	08/22/2024
Richard, Katherine	Gen Ed Para	Step 1/6.5 hrs/day	Neveln	08/22/2024
Riemann, Nicole	SPED Para	Step 1/7 hrs/day	AHS	08/22/2024
Roe, Nikole	ECFE Assistant	Step 1/27 hrs/week	CLC	08/14/2024
Schaefer, Dawn	SPED Para	Step 1/7hrs/day	Ellis	08/22/2024
Stahl-Miles, Laura	SPED Para	Step 1/7hrs/day	AHS	08/22/2024
White, Mariah	SPED Para	Step 1/6.5 hrs/day	Sumner	08/22/2024
Winskey, Vannessa	Gen Ed Para	Step 1/7 hrs/day	Ellis	08/22/2024
Zarate, Christopher	Gen Ed Para	Step 1/8hrs/day	AHS	08/22/2024

III. RESIGNATIONS

<u>Last,First Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Aguilar, Maria	ECFE Assistant	CLC	05/29/2024
Boley, Chasta	SPED Para	Sumner	Rescind
Bracken, Sherry	Noon Supervisor	Sumner	Rescind
Centeno, Alexandro	SPED Para	Holton	07/26/2024
Chamberlin, Ann	SPED Para	AHS	05/29/2024
Chandler, Adison	SPED Para	CLC	Rescind
Dilley Jones, Erin	Autism Consultant	District	08/16/2024
Graven, Lincoln	SPED Para	AHS	05/29/2024
Lenway, Diane	ABE Program Assistant	Riverland	Rescind
Opara, Amy	SPED Para	Southgate	05/29/2024
Schuur, Jena	SPED Para	COOP	05/29/2024
Sheller, Michele	SPED Para	Banfield	05/29/2024
Stratton, Riley	SPED Para	COOP	05/29/2024
Turner, Lexi	SPED Para	Southgate	05/29/2024

CHECKS ISSUED: 7/22/2024 - 8/12/2024
FOR APPROVAL BY THE SCHOOL BOARD ON MONDAY, AUGUST 12, 2024.

CONTACT TODD LECHTENBERG WITH QUESTIONS:

TELEPHONE: (507) 460-1913

E-MAIL: TODD.LECHTENBERG@AUSTIN.K12.MN.US

Accounts Payable Overview

Date	Batch	Check	Commerce Bank	Wire	P Card	Total
6/30/2024	W241209, W241210			\$12,842.16		\$ 12,842.16
7/8/2024	PC241301, PC250101				\$ 14,020.71	\$ 14,020.71
7/19/2024	7/19/2024 Payroll AP, W250103	\$ 19,808.16		\$468,641.70		\$ 488,449.86
7/23/2024	T241304, CB241304, T250104, CB250102, W250104	\$ 316,776.81	\$ 6,283.77	\$244.20		\$ 323,304.78
7/25/2024	W250105			\$91,277.50		\$ 91,277.50
7/26/2024	7/26/2024 PERA TRA, W250106, W250108			\$232,539.01		\$ 232,539.01
7/29/2024	W250107			\$431,917.50		\$ 431,917.50
7/30/2024	T241305, CB241305, T250105, CB250103	\$ 258,625.34	\$ 36,720.00			\$ 295,345.34
7/31/2024	VRT250105	\$ -				\$ -
8/2/2024	8/2/2024 Payroll AP, 8/1/2024 PERA TRA	\$ 543.54		\$719,304.25		\$ 719,847.79
8/5/2024	PC241302, W250201			\$8.50	\$ 2,415.98	\$ 2,424.48
8/6/2024	T241306, CB241306, T250201, CB250201	\$ 500,254.72	\$ 41,835.33			\$ 542,090.05
					TOTAL	\$ 3,154,059.18

Payroll Summary	
Date	Total
7/3/2024	\$ 1,035,206.69
7/9/2024	\$ 915.63
7/18/2024	\$ 981,650.27
TOTAL	\$2,017,772.59

Health & Dental Fees & Claims		
	Health	Dental
Week 1	\$ 363,790.15	\$ 7,973.82
Week 2	\$ 176,210.05	\$ 8,697.01
Week 3	\$ 288,772.03	\$ 10,295.17
Week 4	\$ 269,808.03	\$ 11,045.75
Week 5	\$ 198,810.29	\$ 8,338.60
TOTAL	\$1,297,390.55	\$46,350.35
TOTAL	\$1,343,740.90	

GRAND TOTAL \$6,515,572.67

Board Packet

AP Run: 7/19/2024 Payroll AP — Post Date: 2024-07-19 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
07/19/2024	54555	Check	A.F.S.C.M.E. COUNCIL 65	1,518.34	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
AFL.07032024.D	AFL - AFSCM EMP AFL-C for 7/3/2024 P1	07/03/2024	511.65		
				PAYROLL W/HOLDINGS-UNION DUES PAYABLE 01 L 215 06	508.18
				PAYROLL W/HOLDINGS-UNION DUES PAYABLE 02 L 215 06	3.47
AFL.07032024.D.a	AFL - AFSCM EMP AFL-C for 7/3/2024 Reg PR	07/03/2024	247.52		
				PAYROLL W/HOLDINGS-UNION DUES PAYABLE 01 L 215 06	214.18
				PAYROLL W/HOLDING-UNION DUES PAYABLE 04 L 215 06	27.78
				PAYROLL W/HOLDINGS-UNION DUES PAYABLE 05 L 215 06	5.56
AFL.07182024.D	AFL - AFSCM EMP AFL-C for 7/18/2024 P1	07/18/2024	511.65		
				PAYROLL W/HOLDINGS-UNION DUES PAYABLE 01 L 215 06	508.18
				PAYROLL W/HOLDINGS-UNION DUES PAYABLE 02 L 215 06	3.47
AFL.07182024.D.a	AFL - AFSCM EMP AFL-C for 7/18/2024 Reg PR	07/18/2024	247.52		
				PAYROLL W/HOLDINGS-UNION DUES PAYABLE 01 L 215 06	214.18
				PAYROLL W/HOLDING-UNION DUES PAYABLE 04 L 215 06	27.78
				PAYROLL W/HOLDINGS-UNION DUES PAYABLE 05 L 215 06	5.56
07/19/2024	54556	Check	AUSTIN EDUCATION ASSOCIATION	192.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
AEA ASF.07182024.D	AEA ASF - AEA ASF for 7/18/2024 P1	07/18/2024	182.00		
				PAYROLL W/HOLDINGS-AEA DUES 01 L 215 16	182.00
AEA ASF.07182024.D.a	AEA ASF - AEA ASF for 7/18/2024 Reg PR	07/18/2024	10.00		
				PAYROLL W/HOLDINGS-AEA DUES 01 L 215 16	10.00
07/19/2024	54557	Check	AUSTIN PUBLIC EDUCATION FOUNDATION	313.34	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
AEF.07032024.D	AEF - AUSTIN EDUC FOU for 7/3/2024 P1	07/03/2024	125.05		
				PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS 01 L 215 11	125.05
AEF.07032024.D.a	AEF - AUSTIN EDUC FOU for 7/3/2024 Reg PR	07/03/2024	13.00		
				PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS 01 L 215 11	2.00

Board Packet

AP Run: 7/19/2024 Payroll AP — Post Date: 2024-07-19 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
07/19/2024	54557	Check	AUSTIN PUBLIC EDUCATION FOUNDATION	313.34	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
			PAYROLL W/HOLDING-CHARITABLE CONTRIBUTIONS	04 L 215 11	11.00
AEF.07032024.D.b	AEF - AUSTIN EDUC FOU for 7/3/2024 Extra PR	07/03/2024	18.62		
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11	18.62
AEF.07182024.D	AEF - AUSTIN EDUC FOU for 7/18/2024 P1	07/18/2024	125.05		
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11	125.05
AEF.07182024.D.a	AEF - AUSTIN EDUC FOU for 7/18/2024 Reg PR	07/18/2024	31.62		
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11	20.62
			PAYROLL W/HOLDING-CHARITABLE CONTRIBUTIONS	04 L 215 11	11.00
07/19/2024	54558	Check	AUSTIN PUBLIC SCHOOLS ISD 492	15,173.63	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
DENFM.07032024.D	DENFM - FAMILY DENTAL1 for 7/3/2024 P1	07/03/2024	4,216.78		
			PAYROLL W/HOLDINGS-DENTAL INS PAYABLE	01 L 215 08	4,193.60
			PAYROLL W/HOLDING-DENTAL INS PAYABLE	04 L 215 08	23.18
DENFM.07032024.D. a	DENFM - FAMILY DENTAL1 for 7/3/2024 Reg PR	07/03/2024	1,208.62		
			PAYROLL W/HOLDINGS-DENTAL INS PAYABLE	01 L 215 08	1,032.40
			PAYROLL W/HOLDINGS-DENTAL INS PAYABLE	02 L 215 08	72.50
			PAYROLL W/HOLDING-DENTAL INS PAYABLE	04 L 215 08	61.55
			PAYROLL W/HOLDINGS-DENTAL INS PAYABLE	05 L 215 08	42.17
DENFM.07032024.D. b	DENFM - FAMILY DENTAL1 for 7/3/2024 Extra PR	07/03/2024	225.75		
			PAYROLL W/HOLDINGS-DENTAL INS PAYABLE	01 L 215 08	225.75
DENFM.07182024.D	DENFM - FAMILY DENTAL1 for 7/18/2024 P1	07/18/2024	4,216.78		
			PAYROLL W/HOLDINGS-DENTAL INS PAYABLE	01 L 215 08	4,193.60
			PAYROLL W/HOLDING-DENTAL INS PAYABLE	04 L 215 08	23.18
DENFM.07182024.D. a	DENFM - FAMILY DENTAL1 for 7/18/2024 Reg PR	07/18/2024	1,434.47		
			PAYROLL W/HOLDINGS-DENTAL INS PAYABLE	01 L 215 08	1,258.24
			PAYROLL W/HOLDINGS-DENTAL INS PAYABLE	02 L 215 08	72.46

Board Packet

AP Run: 7/19/2024 Payroll AP — Post Date: 2024-07-19 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
07/19/2024	54558	Check	AUSTIN PUBLIC SCHOOLS ISD 492	15,173.63	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
			PAYROLL W/HOLDING-DENTAL INS PAYABLE	04 L 215 08	61.57
			PAYROLL W/HOLDINGS-DENTAL INS PAYABLE	05 L 215 08	42.20
FDN.07032024.D	FDN - FLEX DEN PREM for 7/3/2024 P1	07/03/2024	1,529.91		
			PAYROLL W/HOLDINGS-DENTAL INS PAYABLE	01 L 215 08	1,509.62
			PAYROLL W/HOLDING-DENTAL INS PAYABLE	04 L 215 08	20.29
FDN.07032024.D.a	FDN - FLEX DEN PREM for 7/3/2024 Reg PR	07/03/2024	393.67		
			PAYROLL W/HOLDINGS-DENTAL INS PAYABLE	01 L 215 08	336.94
			PAYROLL W/HOLDING-DENTAL INS PAYABLE	04 L 215 08	56.73
FDN.07032024.D.b	FDN - FLEX DEN PREM for 7/3/2024 Extra PR	07/03/2024	7.75		
			PAYROLL W/HOLDINGS-DENTAL INS PAYABLE	01 L 215 08	7.75
FDN.07182024.D	FDN - FLEX DEN PREM for 7/18/2024 P1	07/18/2024	1,538.64		
			PAYROLL W/HOLDINGS-DENTAL INS PAYABLE	01 L 215 08	1,518.35
			PAYROLL W/HOLDING-DENTAL INS PAYABLE	04 L 215 08	20.29
FDN.07182024.D.a	FDN - FLEX DEN PREM for 7/18/2024 Reg PR	07/18/2024	401.26		
			PAYROLL W/HOLDINGS-DENTAL INS PAYABLE	01 L 215 08	344.41
			PAYROLL W/HOLDING-DENTAL INS PAYABLE	04 L 215 08	56.85
07/19/2024	54559	Check	LOCAL 867	2,211.04	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
UAW.07032024.D	UAW - UAW L. 867 for 7/3/2024 Reg PR	07/03/2024	1,105.52		
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	01 L 215 06	1,061.31
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	02 L 215 06	18.92
			PAYROLL W/HOLDING-UNION DUES PAYABLE	04 L 215 06	25.29
UAW.07182024.D	UAW - UAW L. 867 for 7/18/2024 Reg PR	07/18/2024	1,105.52		
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	01 L 215 06	1,061.31
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	02 L 215 06	18.92
			PAYROLL W/HOLDING-UNION DUES PAYABLE	04 L 215 06	25.29

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Check Date	Check Number	Payment Type	Name	Check Amount	
07/19/2024	54560	Check	MN SCHOOL EMPLOYEES ASSN	95.81	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
MSEA 2%.07182024.D	MSEA 2% - MSEA 2% for 7/18/2024 Reg PR	07/18/2024	95.81		
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	01 L 215 06	95.81
07/19/2024	54561	Check	UNITED WAY OF MOWER COUNTY	304.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
UNF.07032024.D	UNF - UNITED FUND for 7/3/2024 P1	07/03/2024	103.00		
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11	103.00
UNF.07032024.D.a	UNF - UNITED FUND for 7/3/2024 Reg PR	07/03/2024	45.00		
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11	35.00
			PAYROLL W/HOLDING-CHARITABLE CONTRIBUTIONS	04 L 215 11	10.00
UNF.07032024.D.b	UNF - UNITED FUND for 7/3/2024 Extra PR	07/03/2024	4.00		
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11	4.00
UNF.07182024.D	UNF - UNITED FUND for 7/18/2024 P1	07/18/2024	103.00		
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11	103.00
UNF.07182024.D.a	UNF - UNITED FUND for 7/18/2024 Reg PR	07/18/2024	49.00		
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11	39.00
			PAYROLL W/HOLDING-CHARITABLE CONTRIBUTIONS	04 L 215 11	10.00
07/19/2024	202003184	Wire Transfer	ALLIANCE BENEFIT GROUP	32,753.32	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
HDHSA.07182024.D	HDHSA - HIGH DEDUCTIBLE HSA for 7/18/2024 P1	07/18/2024	25,199.79		
			PAYROLL W/HOLDINGS-HSA PAYABLE	01 L 215 40	25,159.79
			PAYROLL W/HOLDING-HSA PAYABLE	04 L 215 40	40.00
HDHSA.07182024.D.a	HDHSA - HIGH DEDUCTIBLE HSA for 7/18/2024 Reg PR	07/18/2024	7,553.53		
			PAYROLL W/HOLDINGS-HSA PAYABLE	01 L 215 40	6,602.81
			PAYROLL W/HOLDINGS-HSA PAYABLE	02 L 215 40	100.00
			PAYROLL W/HOLDING-HSA PAYABLE	04 L 215 40	622.92
			PAYROLL W/HOLDINGS-HSA PAYABLE	05 L 215 40	227.80

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Check Date	Check Number	Payment Type	Name	Check Amount	
07/19/2024	202003185	Wire Transfer	EDUCATORS BENEFIT CONSULTANTS, LLC	60,176.92	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
AIG.07182024.B	AIG - AIG RETIREMENT for 7/18/2024 P1	07/18/2024	2,805.00		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	2,805.00
AIG.07182024.B.a	AIG - AIG RETIREMENT for 7/18/2024 Reg PR	07/18/2024	693.89		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	693.89
AIG.07182024.D	AIG - AIG RETIREMENT for 7/18/2024 P1	07/18/2024	3,689.00		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	3,689.00
AIG.07182024.D.a	AIG - AIG RETIREMENT for 7/18/2024 Reg PR	07/18/2024	693.89		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	693.89
HRMA.07182024.B	HRMA - HORACE MANN COMPANY for 7/18/2024 P1	07/18/2024	5,487.74		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	5,487.74
HRMA.07182024.B.a	HRMA - HORACE MANN COMPANY for 7/18/2024 Reg PR	07/18/2024	1,881.85		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	1,681.85
	PAYROLL W/HOLDING-TAX SHELTER ANNUITIES			04 L 215 05	200.00
HRMA.07182024.D	HRMA - HORACE MANN CO for 7/18/2024 P1	07/18/2024	5,512.74		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	5,512.74
HRMA.07182024.D.a	HRMA - HORACE MANN CO for 7/18/2024 Reg PR	07/18/2024	2,031.85		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	1,831.85
	PAYROLL W/HOLDING-TAX SHELTER ANNUITIES			04 L 215 05	200.00
MNDP.07182024.D	MNDP - MN DEFFERED COMP for 7/18/2024 P1	07/18/2024	1,071.00		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	1,071.00
ORC.07182024.D	ORC - ORCHARD TRUST for 7/18/2024 P1	07/18/2024	50.00		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	50.00
SBG.07182024.B	SBG - SECURITY BENEFIT GROUP for 7/18/2024 P1	07/18/2024	11,671.44		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	11,671.44
SBG.07182024.B.a	SBG - SECURITY BENEFIT GROUP for 7/18/2024 Reg PR	07/18/2024	4,483.54		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	4,178.08
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			02 L 215 05	21.00
	PAYROLL W/HOLDING-TAX SHELTER ANNUITIES			04 L 215 05	131.00
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			05 L 215 05	153.46

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Check Date	Check Number	Payment Type	Name	Check Amount	
07/19/2024	202003185	Wire Transfer	EDUCATORS BENEFIT CONSULTANTS, LLC	60,176.92	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
SBG.07182024.D	SBG - SECURITY BENEFIT GROUP for 7/18/2024 P1	07/18/2024	11,784.94		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	11,784.94
SBG.07182024.D.a	SBG - SECURITY BENEFIT GROUP for 7/18/2024 Reg PR	07/18/2024	4,223.38		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	3,821.38
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			02 L 215 05	271.00
	PAYROLL W/HOLDING-TAX SHELTER ANNUITIES			04 L 215 05	131.00
SBGR.07182024.D	SBGR - SECURITY BENEFIT GROUP ROTH for 7/18/2024 P1	07/18/2024	2,625.50		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	2,625.50
SBGR.07182024.D.a	SBGR - SECURITY BENEFIT GROUP ROTH for 7/18/2024 Reg PR	07/18/2024	1,471.16		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	1,317.70
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			05 L 215 05	153.46
07/19/2024	202003186	Wire Transfer	MINNESOTA DEPT OF REVENUE	54,158.78	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
MN\$.07182024.D	MN\$ - MN ADD ON for 7/18/2024 P1	07/18/2024	890.00		
	PAYROLL W/HOLDINGS-STATE WITHHOLDING			01 L 215 02	890.00
MN\$.07182024.D.a	MN\$ - MN ADD ON for 7/18/2024 Reg PR	07/18/2024	290.00		
	PAYROLL W/HOLDINGS-STATE WITHHOLDING			01 L 215 02	230.00
	PAYROLL W/HOLDINGS-STATE WITHHOLDING			02 L 215 02	20.00
	PAYROLL W/HOLDING-STATE WITHHOLDING			04 L 215 02	40.00
MN%.07182024.D	MN% - MN STATE TAX% for 7/18/2024 Reg PR	07/18/2024	45.32		
	PAYROLL W/HOLDINGS-STATE WITHHOLDING			02 L 215 02	45.32
MN.07182024.D	MN - MN STATE TAX for 7/18/2024 P1	07/18/2024	36,739.46		
	PAYROLL W/HOLDINGS-STATE WITHHOLDING			01 L 215 02	36,395.15
	PAYROLL W/HOLDINGS-STATE WITHHOLDING			02 L 215 02	9.81
	PAYROLL W/HOLDING-STATE WITHHOLDING			04 L 215 02	334.50
MN.07182024.D.a	MN - MN STATE TAX for 7/18/2024 Reg PR	07/18/2024	16,194.00		
	PAYROLL W/HOLDINGS-STATE WITHHOLDING			01 L 215 02	13,398.90

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07/19/2024	202003186	Wire Transfer	MINNESOTA DEPT OF REVENUE	54,158.78
Invoice Number	Description		Invoice Date	Invoice Amount
			Account	Amount
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	02 L 215 02 365.54
			PAYROLL W/HOLDING-STATE WITHHOLDING	04 L 215 02 1,756.12
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	05 L 215 02 179.62
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	12 L 215 02 493.82
07/19/2024	202003187	Wire Transfer	MN CHILD SUPPORT PAYMENT CENT	272.72
Invoice Number	Description		Invoice Date	Invoice Amount
			Account	Amount
MCS.07182024.D	MCS - MN CHILD SUPP1 for 7/18/2024 P1		07/18/2024	82.14
			PAYROLL W/HOLDINGS-MISC DED PAYABLE	01 L 215 14 82.14
MCS.07182024.D.a	MCS - MN CHILD SUPP1 for 7/18/2024 Reg PR		07/18/2024	190.58
			PAYROLL W/HOLDINGS-MISC DED PAYABLE	01 L 215 14 190.58
07/19/2024	202003188	Wire Transfer	UNITED STATES TREASURY	320,905.96
Invoice Number	Description		Invoice Date	Invoice Amount
			Account	Amount
FE\$.07182024.D	FE\$ - FED ADD-ON AMT for 7/18/2024 P1		07/18/2024	3,705.00
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	01 L 215 01 3,702.75
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	02 L 215 01 2.25
FE\$.07182024.D.a	FE\$ - FED ADD-ON AMT for 7/18/2024 Reg PR		07/18/2024	2,053.00
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	01 L 215 01 1,938.00
			PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS	04 L 215 01 115.00
FE%.07182024.D	FE% - FEDERAL TAX% for 7/18/2024 P1		07/18/2024	147.19
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	01 L 215 01 147.19
FE%.07182024.D.a	FE% - FEDERAL TAX% for 7/18/2024 Reg PR		07/18/2024	84.72
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	02 L 215 01 84.72
FED.07182024.D	FED - FED TAX for 7/18/2024 P1		07/18/2024	69,690.11
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	01 L 215 01 69,207.64
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	02 L 215 01 19.59
			PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS	04 L 215 01 462.88
FED.07182024.D.a	FED - FED TAX for 7/18/2024 Reg PR		07/18/2024	31,039.22
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	01 L 215 01 26,340.18

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07/19/2024	202003188	Wire Transfer	UNITED STATES TREASURY	320,905.96	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		02 L 215 01	652.04
		PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS		04 L 215 01	2,736.65
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		05 L 215 01	343.28
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		12 L 215 01	967.07
FIC.07092024.B	FIC - FICA for 7/9/2024 Addl payroll	07/09/2024	66.12		
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		01 L 215 01	66.12
FIC.07092024.D	FIC - FICA for 7/9/2024 Addl payroll	07/09/2024	66.12		
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		01 L 215 01	66.12
FIC.07182024.B	FIC - FICA for 7/18/2024 P1	07/18/2024	58,696.78		
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		01 L 215 01	58,021.01
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		02 L 215 01	13.86
		PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS		04 L 215 01	661.91
FIC.07182024.B.a	FIC - FICA for 7/18/2024 Reg PR	07/18/2024	28,012.52		
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		01 L 215 01	23,264.47
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		02 L 215 01	942.74
		PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS		04 L 215 01	3,003.52
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		05 L 215 01	243.79
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		12 L 215 01	558.00
FIC.07182024.D	FIC - FICA for 7/18/2024 P1	07/18/2024	58,696.78		
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		01 L 215 01	58,021.01
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		02 L 215 01	13.86
		PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS		04 L 215 01	661.91
FIC.07182024.D.a	FIC - FICA for 7/18/2024 Reg PR	07/18/2024	28,012.52		
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		01 L 215 01	23,264.47
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		02 L 215 01	942.74
		PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS		04 L 215 01	3,003.52
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		05 L 215 01	243.79
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		12 L 215 01	558.00

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Check Date	Check Number	Payment Type	Name	Check Amount	
07/19/2024	202003188	Wire Transfer	UNITED STATES TREASURY	320,905.96	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
FIC.07192024.B	FIC - FICA for 7/19/2024 Extra	07/19/2024	19.30		
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		01 L 215 01	19.30
FIC.07192024.D	FIC - FICA for 7/19/2024 Extra	07/19/2024	19.30		
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		01 L 215 01	19.30
MED.07092024.B	MED - MEDICARE-1 for 7/9/2024 Adtl payroll	07/09/2024	15.46		
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		01 L 215 01	15.46
MED.07092024.D	MED - MEDICARE1 for 7/9/2024 Adtl payroll	07/09/2024	15.46		
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		01 L 215 01	15.46
MED.07182024.B	MED - MEDICARE-1 for 7/18/2024 P1	07/18/2024	13,727.34		
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		01 L 215 01	13,569.31
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		02 L 215 01	3.24
		PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS		04 L 215 01	154.79
MED.07182024.B.a	MED - MEDICARE-1 for 7/18/2024 Reg PR	07/18/2024	6,551.33		
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		01 L 215 01	5,440.89
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		02 L 215 01	220.48
		PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS		04 L 215 01	702.44
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		05 L 215 01	57.02
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		12 L 215 01	130.50
MED.07182024.D	MED - MEDICARE1 for 7/18/2024 P1	07/18/2024	13,727.34		
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		01 L 215 01	13,569.31
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		02 L 215 01	3.24
		PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS		04 L 215 01	154.79
MED.07182024.D.a	MED - MEDICARE1 for 7/18/2024 Reg PR	07/18/2024	6,551.33		
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		01 L 215 01	5,440.89
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		02 L 215 01	220.48
		PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS		04 L 215 01	702.44
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		05 L 215 01	57.02
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		12 L 215 01	130.50

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Check Date	Check Number	Payment Type	Name	Check Amount	
07/19/2024	202003188	Wire Transfer	UNITED STATES TREASURY	320,905.96	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
MED.07192024.B	MED - MEDICARE-1 for 7/19/2024 Extra	07/19/2024	4.51		
				PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS 01 L 215 01	4.51
MED.07192024.D	MED - MEDICARE1 for 7/19/2024 Extra	07/19/2024	4.51		
				PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS 01 L 215 01	4.51
Total:					\$488,075.86

7/19/2024 Payroll AP Summary

Type	Count	Amount
Regular	7	19,808.16
ACH Checks:	0	0.00
Wire Transfers:	5	468,267.70
Epayables:	0	0.00
Total:	12	\$488,075.86

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Check Date	Check Number	Payment Type	Name	Check Amount	
07/23/2024	54562	Check	ALBERT LEA AREA SCHOOLS DIST 241	41,621.68	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
052324	PERKINS REIM. WELDERS, COORDINATOR STIPEND, ALC TO RIVERLAND, ALHS TO RIVERLAND & MSU	05/23/2024	9,189.75		
	FED CNTRCT < \$25K-CTE-GENERAL--CARL PERKINS			12 E 300 399 000 428 303	7,381.65
	FED CONTRCT > \$25K-CTE-GENERAL--CARL PERKINS			12 E 300 399 000 428 304	1,808.10
052324-2	PERKINS REIM. STATE FFA MEALS, PERKINS MEETING MILEAGE, FACS TO THE MAX	05/23/2024	217.93		
	FED CNTRCT < \$25K-CTE-GENERAL--CARL PERKINS			12 E 300 399 000 428 303	217.93
061524	PERKINS REIM. LASER ENGRAVER	06/15/2024	32,214.00		
	FED CONTRCT > \$25K-CTE-GENERAL--CARL PERKINS			12 E 300 399 000 428 304	32,214.00
07/23/2024	54563	Check	AUSTIN UTILITIES	99,744.01	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
JUNE 2024	2023-2024 UTILITIES	06/25/2024	99,744.01		
				UTILITIES-OPERATIONS-- 01 E 005 810 000 000 330	712.99
				WATER-OPERATIONS-- 01 E 005 810 000 000 333	268.89
				FUELS-OPERATIONS-- 01 E 005 810 000 000 440	98.47
				UTILITIES-OPERATIONS-- 01 E 105 810 000 000 330	7,697.17
				WATER-OPERATIONS-- 01 E 105 810 000 000 333	629.79
				FUELS-OPERATIONS-- 01 E 105 810 000 000 440	1,190.26
				UTILITIES-OPERATIONS-- 01 E 125 810 000 000 330	3,530.67
				WATER-OPERATIONS-- 01 E 125 810 000 000 333	433.38
				FUELS-OPERATIONS-- 01 E 125 810 000 000 440	353.49
				UTILITIES-OPERATIONS-- 01 E 145 810 000 000 330	5,995.28
				WATER-OPERATIONS-- 01 E 145 810 000 000 333	638.04
				FUELS-OPERATIONS-- 01 E 145 810 000 000 440	1,407.45
				UTILITIES-OPERATIONS-- 01 E 155 810 000 000 330	3,789.41
				WATER-OPERATIONS-- 01 E 155 810 000 000 333	344.05
				FUELS-OPERATIONS-- 01 E 155 810 000 000 440	200.21
				UTILITIES-OPERATIONS-- 01 E 165 810 000 000 330	5,075.99

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Check Date	Check Number	Payment Type	Name	Check Amount		
07/23/2024	54563	Check	AUSTIN UTILITIES	99,744.01		
<u>Invoice Number</u>	<u>Description</u>		<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
			WATER-OPERATIONS--	01 E 165 810 000 000 333		338.09
			FUELS-OPERATIONS--	01 E 165 810 000 000 440		666.55
			UTILITIES-OPERATIONS--	01 E 185 810 000 000 330		10,189.38
			WATER-OPERATIONS--	01 E 185 810 000 000 333		752.47
			FUELS-OPERATIONS--	01 E 185 810 000 000 440		720.68
			UTILITIES-OPERATIONS--	01 E 210 810 000 000 330		16,780.35
			WATER-OPERATIONS--	01 E 210 810 000 000 333		1,106.86
			FUELS-OPERATIONS--	01 E 210 810 000 000 440		4,828.23
			UTILITIES-OPERATIONS--	01 E 310 810 000 000 330		27,623.34
			WATER-OPERATIONS--	01 E 310 810 000 000 333		1,636.56
			FUELS-OPERATIONS--	01 E 310 810 000 000 440		2,615.96
			FUELS-OPERATIONS--	01 E 311 810 000 000 440		120.00
07/23/2024	54564	Check	DRIESSEN WATER INC	405.94		
<u>Invoice Number</u>	<u>Description</u>		<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
33033651-06302024	DISTRICT SOFTENER SALT FY 2023-2024		06/30/2024	405.94		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420		405.94
07/23/2024	54565	Check	HARTY MECHANICAL INC	11,734.00		
<u>Invoice Number</u>	<u>Description</u>		<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
1020132	AHS-REPLACE GENERATOR ROOM UNIT HEATER		06/28/2024	5,867.00		
			REPAIR & MAINT-LTFM--MECHANICAL SYSTEMS	05 E 005 865 000 380 350		5,867.00
1020133	AHS-REPLACE GARAGE UNIT HEATER		06/28/2024	5,867.00		
			REPAIR & MAINT-LTFM--MECHANICAL SYSTEMS	05 E 005 865 000 380 350		5,867.00
07/23/2024	54566	Check	HORMEL HISTORIC HOME INC	4,314.58		
<u>Invoice Number</u>	<u>Description</u>		<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
9426	GT SYMPOSIUM OPENING RECEPTION		06/18/2024	1,257.85		
			FOOD-GIFTED-HRML GT-SYMPOSIUM	01 E 005 218 083 064 490		1,257.85

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Check Date	Check Number	Payment Type	Name	Check Amount
07/23/2024	54566	Check	HORMEL HISTORIC HOME INC	4,314.58
Invoice Number	Description	Invoice Date	Invoice Amount	Account
9433	GT SYMPOSIUM BANQUET	06/26/2024	3,056.73	
			FOOD-GIFTED-HRML GT-SYMPOSIUM	3,056.73
			01 E 005 218 083 064 490	
07/23/2024	54567	Check	HY-VEE ACCOUNTS RECEIVABLE	175.33
Invoice Number	Description	Invoice Date	Invoice Amount	Account
4875402994	FLOWERS CHOIR	06/22/2024	-2.80	
			GEN SUPPLIES-MUSIC-AHS-CHOIR	-2.80
			11 E 310 258 040 133 401	
6863619	FOOD ITEMS FOR AMERICAN INDIAN EVENT	06/13/2024	178.13	
			FOOD-OTH PUP SUP--AM INDIAN ED AID	178.13
			01 E 005 790 000 320 490	
07/23/2024	54568	Check	MK MUSIC REPAIR	49.39
Invoice Number	Description	Invoice Date	Invoice Amount	Account
29470	BASS CLARINET REPAIR	02/15/2024	26.00	
			REPAIR & MAINT SVCS-MUSIC--	26.00
			01 E 310 258 000 000 350	
31188	BASSOON REPAIR	04/05/2024	23.39	
			REPAIR & MAINT SVCS-MUSIC--	23.39
			01 E 310 258 000 000 350	
07/23/2024	54569	Check	MRI SOFTWARE LLC	186.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account
MRIUS2030981	BACKGROUND CHECK SCREENINGS	06/30/2024	186.00	
			BACKGROUND CHECKS FOR NEW HIRE-PERSONNEL--	186.00
			01 E 005 160 000 000 309	
07/23/2024	54570	Check	NICOLE KRUGER	215.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account
IN#0612-2024	INSTRUMENT REPAIR	06/12/2024	215.00	
			REPAIR & MAINT SVCS-MUSIC--	215.00
			01 E 310 258 000 000 350	

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Check Date	Check Number	Payment Type	Name	Check Amount	
07/23/2024	54571	Check	OWATONNA PUBLIC SCHOOLS	3,567.67	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
20967	PERKINS REIM HOSPITALITY MN EDUCATION FOUNDATION, BABY SUPPLIES, CASE AHBS BREIF, SEMN FAGS, COORD. STIPEND, COMMERCIAL BAKEWARE	06/14/2024	3,567.67		
	FED CNTRCT < \$25K-CTE-GENERAL--CARL PERKINS			12 E 300 399 000 428 303	3,567.67
07/23/2024	54572	Check	PALMER BUS SERVICE	26,387.73	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
0004596-IN	AHS EL CLASSES	03/31/2024	115.00		
				TRANS CONTRACT-CTE-GENERAL--CARL PERKINS 12 E 300 399 000 428 360	115.00
0004602-IN	AHS AFNR TO DAIRY FARM	03/31/2024	141.24		
				TRANS CONTRACT-CTE-GENERAL--CARL PERKINS 12 E 300 399 000 428 360	141.24
0004644-IN	AHS HORMEL INS TOUR	04/30/2024	115.00		
				TRANS CONTRACT-CTE-GENERAL--CARL PERKINS 12 E 300 399 000 428 360	115.00
0004646-IN	AHS TO HORMEL R&D LAB TOUR	04/30/2024	154.36		
				TRANS CONTRACT-CTE-GENERAL--CARL PERKINS 12 E 300 399 000 428 360	154.36
0004650-IN	AHS AUSTIN VET CLINC TOUR	04/30/2024	115.00		
				TRANS CONTRACT-CTE-GENERAL--CARL PERKINS 12 E 300 399 000 428 360	115.00
0004654-IN	AHS WELDING COMPETITION	04/30/2024	377.40		
				TRANS CONTRACT-CTE-GENERAL--CARL PERKINS 12 E 300 399 000 428 360	377.40
0004655-IN	AHS ABSOLUTE ENERGY PLANT	04/30/2024	128.12		
				TRANS CONTRACT-CTE-GENERAL--CARL PERKINS 12 E 300 399 000 428 360	128.12
0004700-IN	AHS REACH	05/31/2024	345.00		
				TRANS CONTRACT-CTE-GENERAL--CARL PERKINS 12 E 300 399 000 428 360	345.00
0004707-IN	AHS VET CLINIC	05/31/2024	115.00		
				TRANS CONTRACT-CTE-GENERAL--CARL PERKINS 12 E 300 399 000 428 360	115.00
0004714-IN	AHS	05/31/2024	230.00		
				TRANS CONTRACT-CTE-GENERAL--CARL PERKINS 12 E 300 399 000 428 360	230.00
0004717-IN	AHS	05/31/2024	141.24		
				TRANS CONTRACT-CTE-GENERAL--CARL PERKINS 12 E 300 399 000 428 360	141.24

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Check Date	Check Number	Payment Type	Name	Check Amount	
07/23/2024	54572	Check	PALMER BUS SERVICE	26,387.73	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
0004721-IN	AHS LARGE ANIMAL LAB	05/31/2024	230.00		
	TRANS CONTRACT-CTE-GENERAL--CARL PERKINS			12 E 300 399 000 428 360	230.00
0004726-IN	SUMMER SCHOOL JUNE	06/30/2024	23,388.20		
	TRAN CTRT<25K-TRANS-3RD PR YR-ESSER III 90% LL			01 E 220 760 013 161 364	23,388.20
0004733-IN	IJ HOLTON JUNE	06/30/2024	460.00		
	TRAN CTRT<25K-TRANS-3RD PR YR-ESSER III 90% LL			01 E 220 760 013 161 364	460.00
0004734-IN	SUMMER SCHOOL POSTCARDS	06/30/2024	332.17		
	TRAN CTRT<25K-TRANS-3RD PR YR-ESSER III 90% LL			01 E 220 760 013 161 364	332.17
07/23/2024	54573	Check	SOUTHLAND SCHOOLS #500	1,404.69	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1500	STATE CONVENTION PERKINIS REIM.	05/07/2024	1,404.69		
	FED CNTRCT < \$25K-CTE-GENERAL--CARL PERKINS			12 E 300 399 000 428 303	1,404.69
07/23/2024	54574	Check	THOMPSON SANITATION INC	927.92	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
67894	SOUTHGATE ROLL OFF	06/03/2024	463.96		
	REFUSE REMOVAL-OPERATIONS--			01 E 145 810 000 000 332	463.96
68032	AHS ROLL OFFS	06/14/2024	463.96		
	REFUSE REMOVAL-OPERATIONS--			01 E 310 810 000 000 332	463.96
07/23/2024	54575	Check	TOTAL GLASS-LOCK INC	12,750.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
621627	IJ HOLTON- FURNISH AND INSTALL	06/30/2024	12,750.00		
	BLDG IMPROV-CAP FAC-COPS GRANT-DIR FED REV			01 E 005 850 968 599 522	9,562.50
	BLDG IMPROV-CAP FAC-COPS GRANT-OPER CAP			05 E 005 850 968 302 522	3,187.50
07/23/2024	54576	Check	WEMPNER, LYNN M	32.30	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
070824	LUNCH MONEY REFUND A.W.	06/30/2024	32.30		
	SALES TO PUPILS-FOOD SVC--TYPE A			02 R 005 770 000 701 601	32.30

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Check Date	Check Number	Payment Type	Name	Check Amount
				Total: \$203,516.24

T241304 Summary

Type	Count	Amount
Regular	15	203,516.24
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	15	\$203,516.24

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Check Date	Check Number	Payment Type	Name	Check Amount	
07/23/2024	5000001959		VEX ROBOTICS*	1,763.66	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
738971	VEX ROBOTICS IJ HOLTON	05/31/2024	1,763.66		
	SUPPLIES & MATERIALS-EXT CUR-ROBOTICS-IJH-SA			88 E 185 298 025 301 401	1,763.66
Total:					\$1,763.66

CB241304 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	1	1,763.66
Total:	1	\$1,763.66

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Check Date	Check Number	Payment Type	Name	Check Amount	
07/23/2024	54577	Check	ADAM'S PEST CONTROL	450.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
3959066	FY 2024-2025 PEST CONTROL	07/11/2024	100.00		
				REPAIR & MAINT SVCS-OPERATIONS-- 01 E 005 810 000 000 350	100.00
3959067	FY 2024-2025 PEST CONTROL	07/11/2024	50.00		
				REPAIR & MAINT SVCS-OPERATIONS-- 01 E 005 810 000 000 350	50.00
3959068	FY 2024-2025 PEST CONTROL	07/11/2024	50.00		
				REPAIR & MAINT SVCS-OPERATIONS-- 01 E 005 810 000 000 350	50.00
3959069	FY 2024-2025 PEST CONTROL	07/11/2024	50.00		
				REPAIR & MAINT SVCS-OPERATIONS-- 01 E 005 810 000 000 350	50.00
3959070	FY 2024-2025 PEST CONTROL	07/11/2024	50.00		
				REPAIR & MAINT SVCS-OPERATIONS-- 01 E 005 810 000 000 350	50.00
3959071	FY 2024-2025 PEST CONTROL	07/11/2024	50.00		
				REPAIR & MAINT SVCS-OPERATIONS-- 01 E 005 810 000 000 350	50.00
3959072	FY 2024-2025 PEST CONTROL	07/11/2024	50.00		
				REPAIR & MAINT SVCS-OPERATIONS-- 01 E 005 810 000 000 350	50.00
3959073	FY 2024-2025 PEST CONTROL	07/11/2024	50.00		
				REPAIR & MAINT SVCS-OPERATIONS-- 01 E 005 810 000 000 350	50.00
07/23/2024	54578	Check	AMAZON BUSINESS	2,103.53	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1137-JXDH-KVY4	PROJECT/PHONE SUPP	07/02/2024	304.54		
				GEN SUPPLIES-ADM TECH SRV-- 01 E 005 108 000 000 401	73.99
				NON-INST TECH SUPPLY-INST TECH-ASSIGNED TECH- 01 E 005 630 093 000 455	9.97
				INST TECH SUPPLIES-INST TECH-ASSIGNED TECH- 01 E 005 630 093 000 456	220.58
16MY-KJW4-736Q	PROJECT/PHONE SUPP	07/05/2024	425.15		
				INST TECH SUPPLIES-INST TECH-ASSIGNED TECH- 01 E 005 630 093 000 456	425.15
16W6-DDNL-7HXN	BANFIELD SUMMER SCHOOL SUPPLIES	07/11/2024	54.19		
				GEN SUPPLIES-ELEM-4TH PR YR-ESSER III 90% LRN LOSS 01 E 220 203 014 161 401	54.19
171Y-JKT9-NDTH	PROJECT/PHONE SUPP	07/03/2024	86.21		
				INST TECH SUPPLIES-INST TECH-ASSIGNED TECH- 01 E 005 630 093 000 456	86.21

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Check Date	Check Number	Payment Type	Name	Check Amount	
07/23/2024	54578	Check	AMAZON BUSINESS	2,103.53	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1CGC-PWJ9-LJV4	PROJECT/PHONE SUPP	07/02/2024	17.37		
		GEN SUPPLIES-ADM TECH SRV--		01 E 005 108 000 000 401	7.38
		INST TECH SUPPLIES-INST TECH-ASSIGNED TECH-		01 E 005 630 093 000 456	9.99
1CL6-9VXN-PYQY	BANFIELD SUMMER SCHOOL SUPPLIES	07/14/2024	117.27		
		GEN SUPPLIES-ELEM-4TH PR YR-ESSER III 90% LRN LOSS		01 E 220 203 014 161 401	117.27
1CX9-H31D-HXLN	PROJECT/PHONE SUPP	07/02/2024	38.95		
		NON-INST TECH SUPPLY-INST TECH-ASSIGNED TECH-		01 E 005 630 093 000 455	38.95
1FML-H9L4-MFQP	BANFIELD SUMMER SCHOOL SUPPLIES	07/14/2024	196.82		
		GEN SUPPLIES-ELEM-4TH PR YR-ESSER III 90% LRN LOSS		01 E 220 203 014 161 401	196.82
1G6H-HR9Q-DLK4	PROJECT/PHONE SUPP	07/06/2024	157.36		
		INST TECH SUPPLIES-INST TECH-ASSIGNED TECH-		01 E 005 630 093 000 456	157.36
1GMG-DHVM-4DKC	PROJECT/PHONE SUPP	07/04/2024	302.20		
		GEN SUPPLIES-ADM TECH SRV--		01 E 005 108 000 000 401	26.84
		INST TECH SUPPLIES-INST TECH-ASSIGNED TECH-		01 E 005 630 093 000 456	275.36
1KNX-7WVM-JDMG	PROJECT/PHONE SUPP	07/02/2024	13.85		
		INST TECH SUPPLIES-INST TECH-ASSIGNED TECH-		01 E 005 630 093 000 456	13.85
1P9L-XDXD-1NWN	PROJECT/PHONE SUPP	07/02/2024	58.04		
		NON-INST TECH SUPPLY-INST TECH-ASSIGNED TECH-		01 E 005 630 093 000 455	58.04
1VTR-J16N-KR9T	PROJECT/PHONE SUPP	07/02/2024	331.58		
		INST TECH SUPPLIES-INST TECH-ASSIGNED TECH-		01 E 005 630 093 000 456	331.58
07/23/2024	54579	Check	D & G ACE HARDWARE	110.37	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
136027/1	MAINTENANCE SUPPLES 1ST BLANKET PO FY 2024-2025	07/02/2024	13.48		
		REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	13.48
136085/1	MAINTENANCE SUPPLES 1ST BLANKET PO FY 2024-2025	07/08/2024	19.97		
		REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	19.97

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Check Date	Check Number	Payment Type	Name	Check Amount	
07/23/2024	54579	Check	D & G ACE HARDWARE	110.37	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
136105/1	MAINTENANCE SUPPLES 1ST BLANKET PO FY 2024-2025	07/08/2024	14.99		
				REPAIR SUPPLIES-OPERATIONS-- 01 E 005 810 000 000 420	14.99
136140/1	MAINTENANCE SUPPLES 1ST BLANKET PO FY 2024-2025	07/10/2024	20.98		
				REPAIR SUPPLIES-OPERATIONS-- 01 E 005 810 000 000 420	20.98
136148/1	MAINTENANCE SUPPLES 1ST BLANKET PO FY 2024-2025	07/10/2024	6.99		
				REPAIR SUPPLIES-OPERATIONS-- 01 E 005 810 000 000 420	6.99
136158/1	MAINTENANCE SUPPLES 1ST BLANKET PO FY 2024-2025	07/10/2024	16.97		
				REPAIR SUPPLIES-OPERATIONS-- 01 E 005 810 000 000 420	16.97
136164/1	MAINTENANCE SUPPLES 1ST BLANKET PO FY 2024-2025	07/11/2024	16.99		
				REPAIR SUPPLIES-OPERATIONS-- 01 E 005 810 000 000 420	16.99
07/23/2024	54580	Check	DK ENTERPRISES OF AUSTIN INC	785.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
222740	RANGER PRO	07/03/2024	785.00		
				REPAIR SUPPLIES-OPERATIONS-- 01 E 005 810 000 000 420	785.00
07/23/2024	54581	Check	EVERYDAY SPEECH LLC	399.99	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
136151	SUBSCRIPTION RENEWAL	07/04/2024	399.99		
				INST SOFTWARE LIC-SPEECH--STATE SPED 01 E 005 401 000 740 406	399.99
07/23/2024	54582	Check	HY-VEE ACCOUNTS RECEIVABLE	36.95	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
48759765919	FOOD ITEMS FOR PRINCIPAL RETREAT	07/05/2024	36.95		
				FOOD-STAFF DEV--STAFF DEV 01 E 005 640 000 316 490	36.95

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Check Date	Check Number	Payment Type	Name	Check Amount	
07/23/2024	54583	Check	IMPERIAL DADE	6,440.24	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
4253455	CUSTODIAL SUPPLIES FOR AHS FY 2024-2025	07/02/2024	6,440.24		
	CUSTODIAL SUPPLIES-OPERATIONS--			01 E 005 810 000 000 410	6,440.24
07/23/2024	54584	Check	KIWANIS EARLY RISERS	250.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
10661	MEMBERSHIP DUES JOEY PAGE 3RD-4TH QTR	07/01/2024	250.00		
	DUES & MEMBERSHIPS-SUPERINTENDENT--			01 E 005 020 000 000 820	250.00
07/23/2024	54585	Check	MADISON NATIONAL LIFE	28,994.73	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1638036	JULY 2024 LIFE INSURANCE	07/01/2024	14,090.85		
	PAYROLL W/HOLDINGS-DEP LIFE PAYABLE			01 L 215 00	57.27
	PAYROLL W/HOLDINGS-LTD INS PAYABLE			01 L 215 09	7,510.32
	PAYROLL W/HOLDINGS-LIFE INS PAYABLE			01 L 215 13	3,417.41
	PAYROLL W/HOLDINGS-SPOUSE LIFE INS PAYABLE			01 L 215 25	508.90
	PAYROLL W/HOLDINGS-PRUDENTIAL SUPP ITCR			01 L 215 26	2,596.95
1638044	AUGUST LIFE INSURANCE	08/01/2024	14,903.88		
	PAYROLL W/HOLDINGS-DEP LIFE PAYABLE			01 L 215 00	58.65
	PAYROLL W/HOLDINGS-LTD INS PAYABLE			01 L 215 09	8,071.19
	PAYROLL W/HOLDINGS-LIFE INS PAYABLE			01 L 215 13	3,553.89
	PAYROLL W/HOLDINGS-SPOUSE LIFE INS PAYABLE			01 L 215 25	508.90
	PAYROLL W/HOLDINGS-PRUDENTIAL SUPP ITCR			01 L 215 26	2,711.25
07/23/2024	54586	Check	MASA	604.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
21-51179	MASE/CEC MEMBERSHIP RACHEL STRILAEFF	07/08/2024	604.00		
	DUES & MEMBERSHIPS-SPED AGG-PRO DEV-IDEA-611			01 E 005 420 640 419 820	604.00

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Check Date	Check Number	Payment Type	Name	Check Amount	
07/23/2024	54587	Check	MESPA	932.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
17811	MESPA MEMBERSHIP KANE MALO	07/08/2024	932.00		
		DUES & MEMBERSHIPS-PRINCIPAL--	01 E 185 050 000 000 820	932.00	
07/23/2024	54588	Check	MOLINE AWARDS AT STERLING	48.75	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
0068579	NAME PLATE STUDENT REP	07/17/2024	48.75		
		GEN SUPPLIES-SCHOOL BOARD--	01 E 005 010 000 000 401	48.75	
07/23/2024	54589	Check	MSBA	14,530.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
INV-10542-W4G5L6	MEMBERSHIP RENEWAL 24-25 POLICY SERVICES ISD 492, BOARDBOOK	07/01/2024	14,530.00		
		DUES & MEMBERSHIPS-SCHOOL BOARD--	01 E 005 010 000 000 820	14,530.00	
07/23/2024	54590	Check	MSOPA	100.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
071024	MEMBERSHIP DUES SHARON ALMS 24-25	07/10/2024	100.00		
		DUES & MEMBERSHIPS-SUPERINTENDENT--	01 E 005 020 000 000 820	100.00	
07/23/2024	54591	Check	NEXUS-GERARD FAMILY HEALING	86.12	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
127695	INSTRUCTION	07/12/2024	86.12		
		FED SUB AWARD<25K-TITL I-NEG/DELINQUENT-TITLE I-A	01 E 450 216 636 401 303	86.12	
07/23/2024	54592	Check	QUILL CORPORATION	211.80	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
39369753	DUE PROCESS FOLDERS	07/02/2024	211.80		
		GEN SUPPLIES-SPED AGG--IDEA-611	01 E 005 420 000 419 401	211.80	
07/23/2024	54593	Check	REGENTS OF UNIV OF MN	1,500.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
0290075142	CAREI DISTRICT ASSEMBLY MEMBERSHIP FEE	07/09/2024	1,500.00		
		DUES/MEMBERSHIP-STAFF DEV--STAFF DEVELOPMENT	01 E 005 640 000 316 820	1,500.00	

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Check Date	Check Number	Payment Type	Name	Check Amount		
07/23/2024	54594	Check	REGION V COMPUTER SERVICES	706.25		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
16778	24-25 MEMBERSHIP FEE		07/08/2024	706.25		
			REGIONAL SERVICE FEE -ADM TECH SRV--		01 E 005 108 000 000 822	706.25
07/23/2024	54595	Check	SACREDWRITES LLC	648.00		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
1284	YEL CODING & ANIMATION		07/10/2024	648.00		
			FEEES FOR SERVICES-GEN COM ED--COM ED		04 E 500 505 000 321 305	648.00
07/23/2024	54596	Check	SONOVA USA, INC	1,755.00		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
5401230206	2024-2025 DHH WARRANTY		07/03/2024	1,755.00		
			TECH REPAIRS & MAINT-DEAF-HA--STATE SPED		01 E 005 405 000 740 315	1,755.00
07/23/2024	54597	Check	THOMPSON SANITATION INC	954.44		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
69756	AHS ROLL OFF		07/17/2024	954.44		
			REFUSE REMOVAL-OPERATIONS--		01 E 310 810 000 000 332	954.44
07/23/2024	54598	Check	TOTAL GLASS-LOCK INC	47,043.00		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
621626	NEVELN-FURNISH & INSTALL		07/12/2024	30,943.00		
			BLDG IMPROV-CAP FAC-COPS GRANT-DIR FED REV		01 E 005 850 968 599 522	23,207.25
			BLDG IMPROV-CAP FAC-COPS GRANT-OPER CAP		05 E 005 850 968 302 522	7,735.75
621663	WOODSON-FURNISH & INSTALL		07/01/2024	16,100.00		
			BLDG IMPROV-CAP FAC-COPS GRANT-DIR FED REV		01 E 005 850 968 599 522	12,075.00
			BLDG IMPROV-CAP FAC-COPS GRANT-OPER CAP		05 E 005 850 968 302 522	4,025.00
07/23/2024	54599	Check	UPLIFT DESK	539.00		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
INV1845137	FLIP TOP DESK/TABLE		07/05/2024	539.00		
			GEN SUPPLIES-SEC--ALC		01 E 610 211 000 303 401	539.00

Board Packet

AP Run: T250104 — Post Date: 2024-07-23 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount		
07/23/2024	54600	Check	USBANK- A TFS PROGRAM	2,228.00		
<u>Invoice Number</u>	<u>Description</u>		<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
533797668	24-25 COPIER LEASE PAYMENTS		07/17/2024	2,228.00		
			PRINCIPAL ON CAP LEASE-SUPERINTENDENT--	01 E 005 020 000 000 580		23.15
			PRINCIPAL ON CAP LEASE-BUSINESS OFFICE--	01 E 005 110 000 000 580		136.57
			PRINCIPAL ON CAP LEASE-OPERATIONS--	01 E 005 810 000 000 580		94.39
			PRINCIPAL ON CAP LEASE-ELEM ED--	01 E 105 203 000 000 580		270.58
			PRINCIPAL ON CAP LEASE-ELEM ED--	01 E 125 203 000 000 580		78.28
			PRINCIPAL ON CAP LEASE-ELEM ED--	01 E 145 203 000 000 580		270.58
			PRINCIPAL ON CAP LEASE-ELEM ED--	01 E 155 203 000 000 580		151.98
			PRINCIPAL ON CAP LEASE-ELEM ED--	01 E 185 203 000 000 580		393.91
			PRINCIPAL ON CAP LEASE-SEC--	01 E 210 211 000 000 580		186.13
			PRINCIPAL ON CAP LEASE-SEC--	01 E 310 211 000 000 580		384.11
			PRINCIPAL ON CAP LEASE-	01 E 310 710 000 000 580		94.10
			PRINCIPAL ON CAP LEASE-SEC--ALC	01 E 610 211 000 303 580		144.22
07/23/2024	54601	Check	VISTA HIGHER LEARNING INC	1,514.40		
<u>Invoice Number</u>	<u>Description</u>		<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
SI292307	GET READY ONLINE LICENSES		07/09/2024	1,514.40		
			INDIV INST SUPPLIES-ELL-PR YR-TITLE III, PT A	01 E 005 205 011 417 433		1,514.40
07/23/2024	54602	Check	WCEPS	289.00		
<u>Invoice Number</u>	<u>Description</u>		<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
W-0090658	WIDA SCREENER FOR KINDERGARTEN		07/08/2024	289.00		
			TESTS-ELL--TITLE III, PT A	01 E 005 205 000 417 461		289.00
Total:						\$113,260.57

Board Packet

AP Run: T250104 — Post Date: 2024-07-23 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount
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T250104 Summary

Type	Count	Amount
Regular	26	113,260.57
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	26	\$113,260.57

Board Packet

AP Run: CB250102 — Post Date: 2024-07-23 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
07/23/2024	5000001960		MIDTOWN AUTO CLINIC*	1,020.11	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
94354	2017 FORD TRANSIT 150 RED	07/02/2024	1,020.11		
			REPAIR & MAINT SVCS-OPERATIONS--	01 E 005 810 000 000 350	1,020.11
07/23/2024	5000001961		SOUTHEAST SERVICE COOPERATIVE*	3,500.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
SINV000005413	MEMBERSHIP RENEWAL	07/01/2024	3,500.00		
			DUES & MEMBERSHIPS-SCHOOL BOARD--	01 E 005 010 000 000 820	3,500.00
Total:					\$4,520.11

CB250102 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	2	4,520.11
Total:	2	\$4,520.11

Board Packet

AP Run: W241209 — Post Date: 2024-06-30 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
06/30/2024	202003189	Wire Transfer	AUSTIN PUBLIC SCHOOLS ISD 492	550.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
0022400002	SANDY DETWILER, ELLIS BARR TRAINING	06/30/2024	550.00		
	FOOD-STAFF DEV-BARR PROG-COMPENSATORY			01 E 210 640 018 317 490	550.00
Total:					\$550.00

W241209 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	550.00
Epayables:	0	0.00
Total:	1	\$550.00

Board Packet

AP Run: W241210 — Post Date: 2024-06-30 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
06/30/2024	202003190	Wire Transfer	AUSTIN PUBLIC SCHOOLS ISD 492	12,292.16	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
0022400003	SANDY DETWILER, GIFTED & TALENTED SYMPOSIUM MEALS	06/30/2024	11,508.00		
				FOOD-GIFTED-HRML GT-SYMPOSIUM 01 E 005 218 083 064 490	11,508.00
0022400004	JULIE KERLING, KIDS KORNER SUMMER SNACKS	06/30/2024	784.16		
				FOOD-KIDS KORNER--COM ED 04 E 500 570 000 321 490	784.16
Total:					\$12,292.16

W241210 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	12,292.16
Epayables:	0	0.00
Total:	1	\$12,292.16

Board Packet

AP Run: 7/26/2024 PERA TRA — Post Date: 2024-07-26 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
07/26/2024	202003191	Wire Transfer	MN TEACHERS RETIREMENT ASSN	184,687.92	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
TR\$.07182024.B	TR\$ - TRA AMOUNT for 7/18/2024 Reg PR	07/18/2024	303.60	PAYROLL W/HOLDINGS-TRA PAYABLE 01 L 215 04	303.60
TR\$.07182024.D	TR\$ - TRA AMOUNT for 7/18/2024 Reg PR	07/18/2024	125.80	PAYROLL W/HOLDINGS-TRA PAYABLE 01 L 215 04	125.80
TRC.07182024.B	TRC - TRA COORD for 7/18/2024 P1	07/18/2024	78,070.51	PAYROLL W/HOLDINGS-TRA PAYABLE 01 L 215 04	77,277.69
				PAYROLL W/HOLDING-TRA PAYABLE 04 L 215 04	792.82
TRC.07182024.B.a	TRC - TRA COORD for 7/18/2024 Reg PR	07/18/2024	19,642.33	PAYROLL W/HOLDINGS-TRA PAYABLE 01 L 215 04	18,344.15
				PAYROLL W/HOLDING-TRA PAYABLE 04 L 215 04	860.68
				PAYROLL W/HOLDINGS-TRA PAYABLE 12 L 215 04	437.50
TRC.07182024.D	TRC - TRA CORD for 7/18/2024 P1	07/18/2024	69,148.22	PAYROLL W/HOLDINGS-TRA PAYABLE 01 L 215 04	68,445.98
				PAYROLL W/HOLDING-TRA PAYABLE 04 L 215 04	702.24
TRC.07182024.D.a	TRC - TRA CORD for 7/18/2024 Reg PR	07/18/2024	17,397.46	PAYROLL W/HOLDINGS-TRA PAYABLE 01 L 215 04	16,247.65
				PAYROLL W/HOLDING-TRA PAYABLE 04 L 215 04	762.31
				PAYROLL W/HOLDINGS-TRA PAYABLE 12 L 215 04	387.50
07/26/2024	202003192	Wire Transfer	PUBLIC EMPLOYEES RETIREMENT ASSN	44,220.04	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
PE\$.07182024.B	PE\$ - PERA DOLLAR AMT for 7/18/2024 Reg PR	07/18/2024	-121.75	PAYROLL W/HOLDINGS-PERA PAYABLE 01 L 215 03	-121.75
PRC.07092024.B	PRC - PERA CORD for 7/9/2024 Addl payroll	07/09/2024	79.99	PAYROLL W/HOLDINGS-PERA PAYABLE 01 L 215 03	79.99
PRC.07092024.D	PRC - PERA CORD for 7/9/2024 Addl payroll	07/09/2024	69.32	PAYROLL W/HOLDINGS-PERA PAYABLE 01 L 215 03	69.32
PRC.07182024.B	PRC - PERA CORD for 7/18/2024 P1	07/18/2024	6,646.22	PAYROLL W/HOLDINGS-PERA PAYABLE 01 L 215 03	6,503.82

Board Packet

AP Run: 7/26/2024 PERA TRA — Post Date: 2024-07-26 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
07/26/2024	202003192	Wire Transfer	PUBLIC EMPLOYEES RETIREMENT ASSN	44,220.04	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
			PAYROLL W/HOLDINGS-PERA PAYABLE	02 L 215 03	16.77
			PAYROLL W/HOLDING-PERA PAYABLE	04 L 215 03	125.63
PRC.07182024.B.a	PRC - PERA CORD for 7/18/2024 Reg PR	07/18/2024	17,041.51		
			PAYROLL W/HOLDINGS-PERA PAYABLE	01 L 215 03	12,787.92
			PAYROLL W/HOLDINGS-PERA PAYABLE	02 L 215 03	1,121.25
			PAYROLL W/HOLDING-PERA PAYABLE	04 L 215 03	2,820.76
			PAYROLL W/HOLDINGS-PERA PAYABLE	05 L 215 03	311.58
PRC.07182024.B.b	PRC - PERA CORD for 7/18/2024 NW void	07/18/2024	-34.16		
			PAYROLL W/HOLDING-PERA PAYABLE	04 L 215 03	-34.16
PRC.07182024.D	PRC - PERA CORD for 7/18/2024 P1	07/18/2024	5,759.99		
			PAYROLL W/HOLDINGS-PERA PAYABLE	01 L 215 03	5,636.58
			PAYROLL W/HOLDINGS-PERA PAYABLE	02 L 215 03	14.53
			PAYROLL W/HOLDING-PERA PAYABLE	04 L 215 03	108.88
PRC.07182024.D.a	PRC - PERA CORD for 7/18/2024 Reg PR	07/18/2024	14,701.19		
			PAYROLL W/HOLDINGS-PERA PAYABLE	01 L 215 03	11,014.77
			PAYROLL W/HOLDINGS-PERA PAYABLE	02 L 215 03	971.75
			PAYROLL W/HOLDING-PERA PAYABLE	04 L 215 03	2,444.63
			PAYROLL W/HOLDINGS-PERA PAYABLE	05 L 215 03	270.04
PRC.07182024.D.b	PRC - PERA CORD for 7/18/2024 NW void	07/18/2024	-29.60		
			PAYROLL W/HOLDING-PERA PAYABLE	04 L 215 03	-29.60
PRC.07192024.B	PRC - PERA CORD for 7/19/2024 Extra	07/19/2024	23.34		
			PAYROLL W/HOLDINGS-PERA PAYABLE	01 L 215 03	23.34
PRC.07192024.D	PRC - PERA CORD for 7/19/2024 Extra	07/19/2024	20.23		
			PAYROLL W/HOLDINGS-PERA PAYABLE	01 L 215 03	20.23
PRC.07232024.B	PRC - PERA CORD for 7/23/2024 NW RI	07/23/2024	34.16		
			PAYROLL W/HOLDING-PERA PAYABLE	04 L 215 03	34.16
PRC.07232024.D	PRC - PERA CORD for 7/23/2024 NW RI	07/23/2024	29.60		
			PAYROLL W/HOLDING-PERA PAYABLE	04 L 215 03	29.60

Board Packet

AP Run: 7/26/2024 PERA TRA — Post Date: 2024-07-26 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount
				Total: \$228,907.96

7/26/2024 PERA TRA Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	2	228,907.96
Epayables:	0	0.00
Total:	2	\$228,907.96

Board Packet

AP Run: W250103 — Post Date: 2024-07-19 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
07/19/2024	202003193	Wire Transfer	MINNESOTA DEPT OF REVENUE	374.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
071924	JULY 2024 SALES TAX RETURN (JUNE ACTIVITY)	07/19/2024	374.00		
	RENT FOR SCH FACIL-	--	01 R 000 000 000 000 093		258.08
	SALE OF SERV AND MAT -AHS -IND ED	-	01 R 000 000 040 255 621		2.92
	STDT PARTICIPATION FEES-MUSIC--		01 R 000 258 000 000 050		0.73
	REVENUE-RESALE--ELLIS-ELLIS GEN		11 R 000 000 030 120 621		104.17
	SALE MAT PURCH FOR RESALE-ELEM-BULK SUPPLY ORDERS		11 R 000 203 045 000 621		8.10
Total:					\$374.00

W250103 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	374.00
Epayables:	0	0.00
Total:	1	\$374.00

Board Packet

AP Run: W250104 — Post Date: 2024-07-23 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
07/23/2024	202003194	Wire Transfer	BREMER BANK	244.20	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
JUNE 2024	TO RECORD BREMER BANK FEES PER BANK STATEMENT JUNE 2024	07/23/2024	244.20		
				BANKING FEES-BUSINESS OFFICE-- 01 E 005 110 000 000 314	244.20
Total:					\$244.20

W250104 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	244.20
Epayables:	0	0.00
Total:	1	\$244.20

Board Packet

AP Run: W250105 — Post Date: 2024-07-25 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
07/25/2024	202003195	Wire Transfer	US BANK	91,277.50	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
2624040	INTEREST PAYMENT ON CERTIFICATE OF PARTICIPATION, SERIES 2019A, INVOICE #2624040	07/02/2024	73,925.00		
	INT ON LT BLDG LEASE-CAP FAC-MACPHAIL-LEASE LEVY			01 E 005 850 074 389 571	73,925.00
2624753	INTEREST PAYMENT ON CERTIFICATE OF PARTICIPATION, SERIES 2022A, INVOICE #2624753	07/03/2024	17,352.50		
	INT ON LT BLDG LEASE-CAP FAC-AHS-LEASE LEVY			01 E 005 850 040 389 571	17,352.50
Total:					\$91,277.50

W250105 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	91,277.50
Epayables:	0	0.00
Total:	1	\$91,277.50

Board Packet

AP Run: W250106 — Post Date: 2024-07-26 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
07/26/2024	202003196	Wire Transfer	ALERUS	511.05	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
100384	JULY 2024 FSA FEES & JULY 2024 HSA FEES	07/26/2024	511.05		
				FEEES FOR SERVICES-BUSINESS OFFICE-- 01 E 005 110 000 000 305	511.05
Total:					\$511.05

W250106 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	511.05
Epayables:	0	0.00
Total:	1	\$511.05

Board Packet

AP Run: W250107 — Post Date: 2024-07-29 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
07/29/2024	202003197	Wire Transfer	BOND TRUST SERVICE CORPORATION	142,117.50	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
87836	INTEREST PAYMENT ON GENERAL OBLIGATION CAPITAL FACILITY BOND, SERIES 2010B, INVOICE #87836	07/01/2024	1,080.00		
	BOND INTEREST-NON-BOND RETIRE-CAP FAC BOND-			07 E 005 920 315 000 720	1,080.00
87837	INTEREST PAYMENT ON GENERAL OBLIGATION ALTERNATIVE FACILITIES BOND, SERIES 2014A, INVOICE #87837	07/01/2024	68,993.75		
	BOND INTEREST-DEBT RETIREMENT-AHS HVAC-			07 E 005 910 099 000 720	68,993.75
87838	INTEREST PAYMENT ON GENERAL OBLIGATION CAPITAL FACILITIES BOND, SERIES 2014B, INVOICE #87838	07/01/2024	14,850.00		
	BOND INTEREST-DEBT RETIREMENT-KNOWLTON REN-			07 E 005 910 094 000 720	14,850.00
87839	INTEREST PAYMENT ON GENERAL OBLIGATION CAPITAL FACILITIES BONDS, SERIES 2018A, INVOICE #87839	07/01/2024	57,193.75		
	BOND INTEREST-DEBT RETIREMENT-MACPHAIL-			07 E 005 910 074 000 720	57,193.75
07/29/2024	202003198	Wire Transfer	US BANK	289,800.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
2604835	INTEREST PAYMENT ON GENERAL OBLIGATION FACILITIES MAINTENANCE BONDS, SERIES 2021A, INVOICE #2604835	07/01/2024	53,575.00		
	BOND INTEREST-DEBT REDEMP-ROOFING PROJECTS-			07 E 005 910 383 000 720	53,575.00
2608604	INTEREST PAYMENT ON GENERAL OBLIGATION SCHOOL BUILDING REFUNDING BONDS, SERIES 2020A, INVOICE #2608604	07/01/2024	236,225.00		
	BOND INTEREST-DEBT REDEMPTION-REFUNDED BONDS-			07 E 005 910 969 000 720	236,225.00
Total:					\$431,917.50

Board Packet

AP Run: W250107 — Post Date: 2024-07-29 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount
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W250107 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	2	431,917.50
Epayables:	0	0.00
Total:	2	\$431,917.50

Board Packet

AP Run: T241305 — Post Date: 2024-07-30 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
07/30/2024	54603	Check	AB TAXI & SHUTTLE SERVICE	72.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
356	ECSE TRANSPORTATION 5/6-5/23	06/03/2024	72.00		
	TRANS CONTRACT-PUPIL TRANS--DISABLED TRANS			01 E 005 760 000 723 360	72.00
07/30/2024	54604	Check	AMAZON BUSINESS	317.03	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1GWY-FLTG-3RF7	ANNABELL BENSON GRANT CHRISTINE GASKILL	07/25/2024	-11.75		
	INSTRUCTL SUPPLIES-ENGLISH--			01 E 310 220 000 000 430	-11.75
1GWY-M9VH-Q61R	INSTRUCTIONAL SUPPLIES	07/17/2024	75.73		
	INST SUPPLIES-TITL I-NEG/DELINQUENT-TITLE I-A			01 E 450 216 636 401 430	75.73
1K6J-DMR4-H3VH	INSTRUCTIONAL SUPPLIES	07/07/2024	92.98		
	INST SUPPLIES-TITL I-NEG/DELINQUENT-TITLE I-A			01 E 450 216 636 401 430	92.98
1MKG-TKCG-7Q9L	ANNABELL BENSON GRANT CHRISTINE GASKILL	06/25/2024	18.74		
	INSTRUCTL SUPPLIES-ENGLISH--			01 E 310 220 000 000 430	18.74
1RY6-6V63-1PWF	INSTRUCTIONAL SUPPLIES	07/22/2024	88.31		
	INST SUPPLIES-TITL I-NEG/DELINQUENT-TITLE I-A			01 E 450 216 636 401 430	88.31
1VJF-37DH-KNMT	INSTRUCTIONAL SUPPLIES	07/07/2024	53.02		
	INST SUPPLIES-TITL I-NEG/DELINQUENT-TITLE I-A			01 E 450 216 636 401 430	53.02
07/30/2024	54605	Check	BONJOUR, STEPH M	96.21	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
062724	MILEAGE REIM.	06/27/2024	96.21		
	IN-DISTRICT TRAVEL-ECSE--STATE SPED			01 E 120 412 000 740 367	96.21
07/30/2024	54606	Check	CEDAR VALLEY CONSERVATION CLUB	1,300.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
147131	260 ROUNDS OF TRAP	06/30/2024	1,300.00		
	GEN SUPPLIES-BOY/GIRL-AHS-AHS CLAY TARGET			11 E 310 292 040 157 401	1,300.00

Board Packet

AP Run: T241305 — Post Date: 2024-07-30 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
07/30/2024	54607	Check	CITY OF AUSTIN	132,459.71	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
21665	1ST HALF LIASON OFFICER 2024	07/15/2024	121,073.76		
	SCHL RESOURCE OFFICER-SCHL SECURITY--SAFE SCHLS			01 E 210 715 000 342 310	50,672.22
	SCHL RESOURCE OFFICER-SCHL SECURITY--SAFE SCHLS			01 E 310 715 000 342 310	46,465.02
	PMT FOR ED PURP-PUPIL SUP--ALC			01 E 610 790 000 303 394	23,936.52
21665-2	1ST HALF SCHOOL CROSSING GUARD 2024	07/15/2024	11,385.95		
	TRANS CONTRACT-PUPIL TRANS--TRAFFIC HAZARD			01 E 005 760 000 719 360	11,385.95
07/30/2024	54608	Check	ESQUIVEL-SOTO, ELSA	31.89	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
062724	MILEAGE REIM.	06/27/2024	31.89		
	IN-DISTRICT TRAVEL-ECSE--STATE SPED			01 E 120 412 000 740 367	31.89
07/30/2024	54609	Check	FARRELL EQUIP & SUPPLY CO.	209.99	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
145645	OPEN PO FOR CONSUMABLES/SUPPLIES	06/21/2024	209.99		
	INSTRUCTL SUPPLIES-INDUSTRIAL TECH--			01 E 310 255 000 000 430	209.99
07/30/2024	54610	Check	FLORIDA VIRTUAL SCHOOL	3,280.15	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
202262-89233	FLEXPOINT PER STUDENT ADDITIONAL USAGE	06/30/2024	3,280.15		
	INST SOFTWARE LIC-SECONDARY-3RD PR YR-ESSER III 90			01 E 175 211 013 160 406	3,280.15
07/30/2024	54611	Check	MANKATO AREA PUBLIC SCHOOLS SPECIAL EDUCATION	791.26	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
21838	BIG 9 LEADERSHIP CONFERENCE	06/30/2024	791.26		
	TRAVEL CONV & CONF-TCH TRNG-PRO DEV-TITLE II-A			01 E 005 204 640 414 366	791.26
07/30/2024	54612	Check	OFFICE OF MNIT SERVICES	153.30	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
W24060734	INTERPRETER SERVICES JUNE 2024	06/30/2024	153.30		
	PMT FOR ED PURP-SPED AGG--STATE SPED			01 E 005 420 000 740 394	153.30

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AP Run: T241305 — Post Date: 2024-07-30 — AP Run Type: R

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Check Date	Check Number	Payment Type	Name	Check Amount	
07/30/2024	54613	Check	OSGOOD, HEATHER M	230.68	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
060324	MILEAGE REIM.	06/03/2024	1.54		
			IN-DISTRICT TRAVEL-DEAF-HA--IDEA-611	01 E 005 405 000 419 367	1.54
060424	MILEAGE REIM.	06/04/2024	10.72		
			TRAVEL CONV & CONF-DEAF-HA-SHARED COST-	01 E 005 405 700 000 366	10.72
061924	MILEAGE REIM.	06/19/2024	218.42		
			TRAVEL CONV & CONF-DEAF-HA-SHARED COST-	01 E 005 405 700 000 366	218.42
07/30/2024	54614	Check	RATWIK ROSZAK & MALONEY PA	7,469.60	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
76837	LEGAL SERVICES JUNE 2024	06/30/2024	7,469.60		
			LEGAL SERVICES-PERSONNEL--	01 E 005 160 000 000 313	7,469.60
07/30/2024	54615	Check	ROLLIE, JILL M	44.03	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
061324	MILEAGE REIM.	06/13/2024	44.03		
			TRAVEL CONV & CONF-ED SERVICES--	01 E 005 030 000 000 366	44.03
07/30/2024	54616	Check	ROONEY, KRISTY	113.90	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
050824	MILEAGE REIM.	05/08/2024	113.90		
			TRAVEL CONV & CONF-ABE--STATE ABE	04 E 500 520 000 322 366	113.90
07/30/2024	54617	Check	SMYTH COMPANIES LLC	1,162.47	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
255158PB	CEO FLYERS	05/02/2024	129.68		
			GEN SUPPLIES-SEC-CEO PROGRAM-	01 E 310 211 206 000 401	129.68
255212PB	CEO ANNUAL REPORT	05/16/2024	1,032.79		
			GEN SUPPLIES-SEC-CEO PROGRAM-	01 E 310 211 206 000 401	1,032.79

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Check Date	Check Number	Payment Type	Name	Check Amount	
07/30/2024	54618	Check	TIGER CITY SPORTS	68.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
062824	TRACK AWARDS	06/28/2024	68.00		
			GEN SUPPLIES-GIRLS ATHL-TRACK & FIELD	66 E 310 296 110 000 401	68.00
Total:					\$147,800.22

T241305 Summary

Type	Count	Amount
Regular	16	147,800.22
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	16	\$147,800.22

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Check Date	Check Number	Payment Type	Name	Check Amount	
07/30/2024	5000001962		AUSTIN NEWSPAPERS, INC*	165.44	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1852990	PUBLICATION OF MEETING MINUTES, PUBLIC HEARINGS AND JOINT PUBLICATION	06/30/2024	112.64		
			FEES FOR SERVICES-SCHOOL BOARD--	01 E 005 010 000 000 305	112.64
1852994	PUBLICATION OF MEETING MINUTES, PUBLIC HEARINGS AND JOINT PUBLICATION	06/30/2024	52.80		
			FEES FOR SERVICES-SCHOOL BOARD--	01 E 005 010 000 000 305	52.80
07/30/2024	5000001963		CUSTOM COMMUNICATIONS INC*	4,482.10	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
578355	BANFIELD SERVICE TO FIRE ALARM SYSTEM	04/17/2024	4,482.10		
			REPAIR/MAINT-LTFM--FIRE SAFETY	05 E 005 865 000 363 350	4,482.10
07/30/2024	5000001964		GODFATHER'S PIZZA*	180.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
051324-98	TRACK CONCESSIONS	05/13/2024	180.00		
			GEN SUPPLIES-BOYS ATHL-TRACK & FIELD	66 E 310 294 110 000 401	90.00
			GEN SUPPLIES-GIRLS ATHL-TRACK & FIELD	66 E 310 296 110 000 401	90.00
				Total:	\$4,827.54

CB241305 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	3	4,827.54
Total:	3	\$4,827.54

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AP Run: T250105 — Post Date: 2024-07-30 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
07/30/2024	54619	Check	ADAM'S PEST CONTROL	4,000.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
3916696	BB MITIGATION	07/09/2024	4,000.00		
	CONSULT FEE/FEEES FOR SVCS-INST TECH-ASSIGNED TECH-			01 E 005 630 093 000 305	4,000.00
07/30/2024	54620	Check	AMAZON BUSINESS	1,996.68	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
14MQ-PH7V-4NFM	AMBER ROCHAT AWARDED THE APEF GRANT FOR SOCCER SUPPLIES	07/04/2024	114.96		
	GEN SUPPLIES-GIRLS--APEF GRANT			01 E 310 296 000 097 401	114.96
174M-XKY4-7XYJ	AMBER ROCHAT AWARDED THE APEF GRANT FOR SOCCER SUPPLIES	07/05/2024	149.99		
	GEN SUPPLIES-GIRLS--APEF GRANT			01 E 310 296 000 097 401	149.99
177M-Y7XQ-NGKK	AMBER ROCHAT AWARDED THE APEF GRANT FOR SOCCER SUPPLIES	07/08/2024	59.94		
	GEN SUPPLIES-GIRLS--APEF GRANT			01 E 310 296 000 097 401	59.94
17H9-GKWV-MX7J	AMBER ROCHAT AWARDED THE APEF GRANT FOR SOCCER SUPPLIES	07/08/2024	139.98		
	GEN SUPPLIES-GIRLS--APEF GRANT			01 E 310 296 000 097 401	139.98
1DRC-GYYL-GPYF	APEF GRANT - DAVE BROWN - AHS/ACTIVITIES BRINGING GOLF TO ALL- CLUB SETS AND BAGS	07/19/2024	654.96		
	GEN SUPPLIES-GIRLS--APEF GRANT			01 E 310 296 000 097 401	654.96
1MC9-DVWT-JXH3	AMBER ROCHAT AWARDED THE APEF GRANT FOR SOCCER SUPPLIES	07/02/2024	229.98		
	GEN SUPPLIES-GIRLS--APEF GRANT			01 E 310 296 000 097 401	229.98
1VXC-FMN6-3GDF	AMBER ROCHAT AWARDED THE APEF GRANT FOR SOCCER SUPPLIES REORDER	07/16/2024	549.95		
	GEN SUPPLIES-GIRLS--APEF GRANT			01 E 310 296 000 097 401	549.95
1YXP-GNFW-4QD6	LINK CREW - NAME TAGS	07/09/2024	96.92		
	GEN SUPPLIES-EXT CUR-AHS SUP PRO HRML GRANT			01 E 310 298 488 000 401	96.92

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Check Date	Check Number	Payment Type	Name	Check Amount	
07/30/2024	54621	Check	ANCOM COMMUNICATIONS	1,928.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
122638	2 RADIOS AND 1 EARPHONE KIT	07/18/2024	1,928.00		
		EQUIPMENT-SEC--OPER CAP	05 E 310 211 000 302 530	1,928.00	
07/30/2024	54622	Check	AUSTIN AREA CHAMBER OF COMMERCE	1,200.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
118017	LEADERSHIP AUSTIN TUITION TODD LECHTENBERG	07/01/2024	1,200.00		
		TRAVEL CONV/CONF-STAFF DEV-DLT-	01 E 005 640 495 000 366	1,200.00	
07/30/2024	54623	Check	AUSTIN BUILDERS SUPPLY INC	180.45	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
145337	DISTRICT SUPPLIES	07/18/2024	180.45		
		REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	180.45	
07/30/2024	54624	Check	CLEVER PROTOTYPES LLC	2,099.86	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
0160132945	STORYBOARDTHAT EL ACCOUNTS	07/15/2024	2,099.86		
		LIBRARY BOOKS-ELL-PR YR-TITLE III, PT A	01 E 005 205 011 417 470	2,099.86	
07/30/2024	54625	Check	FARNSWORTH, PAT	40.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
DLICRW001129663	BOILER 1ST CLASS C ENG. LICENSE REIM.	07/07/2024	40.00		
		DUES & MEMBERSHIPS-OPERATIONS--	01 E 005 810 000 000 820	40.00	
07/30/2024	54626	Check	FASTENAL COMPANY	19.80	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
MNAUS120760	NUTS/BOLTS	07/02/2024	19.80		
		REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	19.80	
07/30/2024	54627	Check	FIREPLACE INC	1,890.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
38376	SMORE TEAM ACCOUNT	07/24/2024	1,890.00		
		NON INST SOFTWARE-SUPERINTENDENT--	01 E 005 020 000 000 405	189.00	
		NON INST SOFTWARE-ELEM--	01 E 105 203 000 000 405	189.00	

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Check Date	Check Number	Payment Type	Name	Check Amount
07/30/2024	54627	Check	FIREPLACE INC	1,890.00
<u>Invoice Number</u>	<u>Description</u>		<u>Invoice Date</u> <u>Invoice Amount</u> <u>Account</u>	<u>Amount</u>
			NON INST SOFTWARE-ELEM-- 01 E 125 203 000 000 405	189.00
			NON-INST SOFTWARE LIC-ELEM ED-- 01 E 145 203 000 000 405	189.00
			NON INST SOFTWARE-ELEM-- 01 E 155 203 000 000 405	189.00
			NON INST SOFTWARE-ELEM-- 01 E 185 203 000 000 405	189.00
			NON-INST SOFTWARE LIC-SEC-- 01 E 210 211 000 000 405	189.00
			NON INST SOFTWARE-SECONDARY-- 01 E 310 211 000 000 405	189.00
			NON INST SOFTWARE-SECONDARY--ALC 01 E 610 211 000 303 405	189.00
			NON INST SOFTWARE-GEN COM ED--COM ED 04 E 500 505 000 321 405	189.00
07/30/2024	54628	Check	HAZELDEN PUBLISHING	52,666.67
<u>Invoice Number</u>	<u>Description</u>		<u>Invoice Date</u> <u>Invoice Amount</u> <u>Account</u>	<u>Amount</u>
2952308	BARR SUBSCRIPTION YEAR 2 OF 3		07/01/2024 52,666.67	
	CURRICULUM-STUDY SKILLS IMP-BARR PROG-COMPENS		01 E 310 274 018 317 460	52,666.67
07/30/2024	54629	Check	HEINEMANN	2,939.53
<u>Invoice Number</u>	<u>Description</u>		<u>Invoice Date</u> <u>Invoice Amount</u> <u>Account</u>	<u>Amount</u>
956081159	LEVELED LITERACY INTERVENTION BOOKS		07/15/2024 2,939.53	
	INSTRUCTIONAL SUPPLIES-TITLE I PT A--TITLE I PT A		01 E 705 216 000 401 430	2,939.53
07/30/2024	54630	Check	IMAGINE LEARNING LLC	1,868.49
<u>Invoice Number</u>	<u>Description</u>		<u>Invoice Date</u> <u>Invoice Amount</u> <u>Account</u>	<u>Amount</u>
64851	ODYSSEYWARE SITE LICENSE		07/06/2024 1,868.49	
	INST SOFTWARE LIC-SECOND-4TH PR YR-ESSER III 90%LL		01 E 611 211 014 161 406	1,868.49
07/30/2024	54631	Check	KENNEDY & GRAVEN SCHOOL LAW SEMINAR	125.00
<u>Invoice Number</u>	<u>Description</u>		<u>Invoice Date</u> <u>Invoice Amount</u> <u>Account</u>	<u>Amount</u>
20247443271-8949803	CONFERENCE REGISTRATION SHERI WILLRODT		07/01/2024 125.00	
	TRAVEL CONV & CONF-SPED AGG-PRO DEV-IDEA-611		01 E 005 420 640 419 366	125.00

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Check Date	Check Number	Payment Type	Name	Check Amount		
07/30/2024	54632	Check	LENOVO UNITED STATES INC	446.43		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
6468492378	LAPTOP REPAIRS		07/02/2024	446.43		
			INST TECH SUPPLIES-SEC-TECH FEES-ELL STD TECH		11 E 210 211 361 171 456	446.43
07/30/2024	54633	Check	MARK LANG CONSTRUCTION CO LLC	31,720.04		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
072224	SUMNER ELEMENTARY PLAYGROUND PROJECT		07/22/2024	31,720.04		
			SITE IMPR-ELEM-PLAYGROUND FD 1-		01 E 155 203 023 000 511	31,720.04
07/30/2024	54634	Check	MN NCPERS GROUP LIFE INSURANCE	336.00		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
107200082024	MN NCPERS GROUP LIFE INSURANCE bill for July 2024		07/01/2024	336.00		
			PAYROLL W/HOLDINGS-PERA LIFE INS PAYABLE		01 L 215 20	336.00
07/30/2024	54635	Check	PMA SECURITIES LLC	2,000.00		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
INV21754	DISSEMINATION AGENT FEES 2023 ANNUAL REPORT		07/12/2024	2,000.00		
			OTH DEBT SERVICE-DEBT RETIREMENT--		07 E 005 910 000 000 790	2,000.00
07/30/2024	54636	Check	REGENCY HOME HEALTHCARE SERVICES LLC	1,030.17		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
6947-01	CONTRACTED NURSING 7/8-7/18		07/24/2024	1,030.17		
			PMTS FOR ED PURPOSE OTH AG-MMSI-STATE SPED		01 E 215 416 000 740 394	1,030.17
07/30/2024	54637	Check	SHI	4,088.00		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
B18536330	SPED STAFF LAPTOPS		07/05/2024	3,558.00		
			NON INST DEVICE-SPED AGG--STATE SPED		01 E 005 420 000 740 465	3,558.00
B18553038	TECH OFFICE TONER		07/12/2024	230.00		
			GEN SUPPLIES-ADM TECH SRV--		01 E 005 108 000 000 401	230.00
B18575505	SPED STAFF LAPTOPS		07/19/2024	300.00		
			NON INST DEVICE-SPED AGG--STATE SPED		01 E 005 420 000 740 465	300.00

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Check Date	Check Number	Payment Type	Name	Check Amount	
07/30/2024	54638	Check	UPS	250.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
0000562636284	OUTBOUND SHIPPING SHIPPER #562636	07/13/2024	250.00		
	POSTAGE & EXPRESS-BUSINESS OFFICE--			01 E 005 110 000 000 329	250.00
				Total:	\$110,825.12

T250105 Summary

Type	Count	Amount
Regular	20	110,825.12
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	20	\$110,825.12

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Check Date	Check Number	Payment Type	Name	Check Amount
07/30/2024	5000001965		BLUUM OF MINNESOTA, LLC*	9,903.10
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
993872	SMART BOARD		07/11/2024 7,523.10	
		CAP INST TECH HARDWARE-SPED AGG--STATE SPED	01 E 005 420 000 740 556	7,523.10
994633	SMART BOARD		07/16/2024 2,380.00	
		CAP INST TECH HARDWARE-SPED AGG--STATE SPED	01 E 005 420 000 740 556	2,380.00
07/30/2024	5000001966		CUSTOM COMMUNICATIONS INC*	8,843.17
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
581274	FIRE MONITORING NEVELN		07/01/2024 223.92	
		FEES FOR SVCS-LTFM--FIRE SAFETY	05 E 005 865 000 363 305	223.92
581275	FIRE MONITORING ELLIS		07/01/2024 223.92	
		FEES FOR SVCS-LTFM--FIRE SAFETY	05 E 005 865 000 363 305	223.92
581350	ALARM MONITORING AHS		07/01/2024 297.03	
		FEES FOR SVCS-LTFM--FIRE SAFETY	05 E 005 865 000 363 305	297.03
582001	FIRE MONITORING IJ HOLTON		07/01/2024 216.63	
		FEES FOR SVCS-LTFM--FIRE SAFETY	05 E 005 865 000 363 305	216.63
583882	FIRE INSPECTIONS SUMNER		07/11/2024 995.52	
		FEES FOR SVCS-LTFM--FIRE SAFETY	05 E 005 865 000 363 305	995.52
583914	FIRE INSPECTIONS NEVELN		07/11/2024 995.52	
		FEES FOR SVCS-LTFM--FIRE SAFETY	05 E 005 865 000 363 305	995.52
583915	FIRE INSPECTIONS ELLIS		07/11/2024 1,476.36	
		FEES FOR SVCS-LTFM--FIRE SAFETY	05 E 005 865 000 363 305	1,476.36
583927	FIRE INSPECTIONS WESCOTT		07/11/2024 465.36	
		FEES FOR SVCS-LTFM--FIRE SAFETY	05 E 005 865 000 363 305	465.36
583940	FIRE INSPECTIONS WOODSON		07/11/2024 659.61	
		FEES FOR SVCS-LTFM--FIRE SAFETY	05 E 005 865 000 363 305	659.61
584095	FIRE INSPECTIONS AHS		07/11/2024 781.20	
		FEES FOR SVCS-LTFM--FIRE SAFETY	05 E 005 865 000 363 305	781.20
584519	FIRE INSPECTIONS IJ HOLTON		07/11/2024 2,152.20	
		FEES FOR SVCS-LTFM--FIRE SAFETY	05 E 005 865 000 363 305	2,152.20

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Check Date	Check Number	Payment Type	Name	Check Amount	
07/30/2024	5000001966		CUSTOM COMMUNICATIONS INC*	8,843.17	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
585528	AHS BATTERY	07/12/2024	355.90		
	FEES FOR SVCS-LTFM--FIRE SAFETY			05 E 005 865 000 363 305	355.90
07/30/2024	5000001967		HILLYARD/HUTCHINSON*	8,788.48	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
605527032	CUSTODIAL SUPPLIES BLANKET PO FY 2024-2025	07/08/2024	609.80		
	CUSTODIAL SUPPLIES-OPERATIONS--			01 E 005 810 000 000 410	609.80
605527033	CUSTODIAL SUPPLIES BLANKET PO FY 2024-2025	07/08/2024	626.07		
	CUSTODIAL SUPPLIES-OPERATIONS--			01 E 005 810 000 000 410	626.07
605532467	CUSTODIAL SUPPLIES BLANKET PO FY 2024-2025	07/12/2024	2,497.93		
	CUSTODIAL SUPPLIES-OPERATIONS--			01 E 005 810 000 000 410	2,497.93
605532468	CUSTODIAL SUPPLIES BLANKET PO FY 2024-2025	07/12/2024	906.23		
	CUSTODIAL SUPPLIES-OPERATIONS--			01 E 005 810 000 000 410	906.23
605532469	CUSTODIAL SUPPLIES BLANKET PO FY 2024-2025	07/12/2024	1,481.59		
	CUSTODIAL SUPPLIES-OPERATIONS--			01 E 005 810 000 000 410	1,481.59
605532470	CUSTODIAL SUPPLIES BLANKET PO FY 2024-2025	07/12/2024	281.28		
	CUSTODIAL SUPPLIES-OPERATIONS--			01 E 005 810 000 000 410	281.28
605539024	CUSTODIAL SUPPLIES BLANKET PO FY 2024-2025	07/19/2024	386.38		
	CUSTODIAL SUPPLIES-OPERATIONS--			01 E 005 810 000 000 410	386.38
700597373	CUSTODIAL SUPPLIES BLANKET PO FY 2024-2025	07/11/2024	298.00		
	CUSTODIAL SUPPLIES-OPERATIONS--			01 E 005 810 000 000 410	298.00
700597726	CUSTODIAL SUPPLIES BLANKET PO FY 2024-2025	07/15/2024	1,701.20		
	CUSTODIAL SUPPLIES-OPERATIONS--			01 E 005 810 000 000 410	1,701.20
07/30/2024	5000001968		MCGRAW-HILL COMPANIES*	1,268.40	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
133183196001	ALEKS SUBSCRIPTION FOR SOUTHGATE PI	07/17/2024	1,268.40		
	INST SOFTWARE LIC-GIFTED--GIFT/TA			01 E 005 218 000 388 406	1,268.40

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Check Date	Check Number	Payment Type	Name	Check Amount	
07/30/2024	5000001969		METRO SALES INC*	2,781.31	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
INV2565219	24-25 AHS COPIER SN: 4021C600362	07/17/2024	325.62		
		REPAIR & MAINT SVCS-SEC--		01 E 310 211 000 000 350	0.62
		PRINCIPAL ON CAP LEASE-SEC--		01 E 310 211 000 000 580	325.00
INV2565220	24-25 WOODSON COPIER SN: 4021C900277	07/17/2024	353.26		
		REPAIR/MAINT-GEN COM ED--COM ED		04 E 500 505 000 321 350	17.26
		PRINCIPAL ON CAP LEASE-ECFE--ECFE		04 E 500 580 000 325 580	336.00
INV2565221	24-25 AHS COPIER SN: 4021C600318	07/17/2024	337.32		
		REPAIR & MAINT SVCS-SEC--		01 E 310 211 000 000 350	12.32
		PRINCIPAL ON CAP LEASE-SEC--		01 E 310 211 000 000 580	325.00
INV2565222	24-25 ELLIS COPIER LEASE SN: 4041C900204	07/17/2024	505.71		
		REPAIR & MAINT SVCS-SEC--		01 E 210 211 000 000 350	4.71
		PRINCIPAL ON CAP LEASE-SEC--		01 E 210 211 000 000 580	501.00
INV2565223	24-25 ED SERVICES COPIER SN: 4441RB00446	07/17/2024	218.55		
		REPAIR & MAINT SVCS-ED SERVICES--		01 E 005 030 000 000 350	8.55
		PRINCIPAL ON CAP LEASE-ED SERVICES--		01 E 005 030 000 000 580	210.00
INV2565224	24-25 AHS COPIERS LEASE	07/17/2024	1,040.85		
		REPAIR & MAINT SVCS-SEC--		01 E 310 211 000 000 350	6.96
		PRINCIPAL ON CAP LEASE-SEC--		01 E 310 211 000 000 580	1,033.89
07/30/2024	5000001970		SCHOLASTIC INC*	308.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
M75358085	STORYWORKS MAGAZINES FOR SOUTHGATE PI	07/24/2024	308.00		
		INSTRUCTL SUPPLIES-GIFTED--GIFT/TA		01 E 005 218 000 388 430	308.00
Total:					\$31,892.46

Board Packet

AP Run: CB250103 — Post Date: 2024-07-30 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount
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CB250103 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	6	31,892.46
Total:	6	\$31,892.46

Board Packet

AP Run: VRT250105 — Post Date: 2024-07-31 — AP Run Type: V

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount		
07/31/2024	54012	Check	LOWE'S OF OWATONNA-STORE 2518	-1,773.95		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
61883202	CLASS SUPPLES		04/23/2024	-1,773.95		
			INDIV INST SUPPLIES-TRAD/IND-WOOD/ELEC.-CTE		01 E 310 361 863 817 433	-1,773.95
Total:						-\$1,773.95

VRT250105 Summary

Type	Count	Amount
Regular	1	-1,773.95
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	-\$1,773.95

Board Packet

AP Run: VRT250105 — Post Date: 2024-07-31 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount
07/31/2024	54639	Check	LOWE'S OF OWATONNA-STORE 2518	1,773.95
Invoice Number	Description		Invoice Date	Invoice Amount
61883202	CLASS SUPPLES		07/31/2024	1,773.95
			INDIV INST SUPPLIES-TRAD/IND-WOOD/ELEC.-CTE 01 E 310 361 863 817 433	1,773.95
Total:				\$1,773.95

VRT250105 Summary

Type	Count	Amount
Regular	1	1,773.95
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	1	\$1,773.95

Board Packet

AP Run: PC241301 — Post Date: 2024-07-08 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount		
07/08/2024	6000001643	Wire Transfer	BELLA VICTORIA ITALIAN	646.82		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
416400680258	GT SYMPOSIUM FOOD		06/13/2024	646.82		
			FOOD-GIFTED-HRML GT-SYMPOSIUM		01 E 005 218 083 064 490	646.82
07/08/2024	6000001644	Wire Transfer	CAMBRIA SUITES	507.48		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
931816772	STATE TRACK HOTEL		06/10/2024	507.48		
			ENTRY FEES/STDT TRVL-BOYS ATHL-TRACK & FIELD-		01 E 310 294 110 000 369	507.48
07/08/2024	6000001645	Wire Transfer	CASEY'S GENERAL STORE #1650	114.96		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
061124	FUEL FOR UHAUL		06/13/2024	51.39		
			GAS/OIL & GREASE-OPERATIONS--		01 E 005 810 000 000 442	51.39
061124-2	FUEL FOR U HAUL		06/13/2024	63.57		
			GAS/OIL & GREASE-OPERATIONS--		01 E 005 810 000 000 442	63.57
07/08/2024	6000001646	Wire Transfer	FACEBOOK	110.17		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
7530060750444817-74527306	ADS GT SYMPOSIUM		06/03/2024	96.82		
			FEES FOR SERVICES-GIFTED-HRML GT-SYMPOSIUM		01 E 005 218 083 064 305	96.82
7687833684665823-77093256	ADS COMMUNITY ED		06/20/2024	2.01		
			FEES FOR SERVICES-GEN COM ED--COM ED		04 E 500 505 000 321 305	2.01
7724240617691800-77471094	ADS COMMUNITY ED		06/20/2024	11.34		
			FEES FOR SERVICES-GEN COM ED--COM ED		04 E 500 505 000 321 305	11.34
07/08/2024	6000001647	Wire Transfer	HOBBY LOBBY	20.14		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
095405291042	MORE THAN PINK SUPPLIES		05/31/2024	20.14		
			GEN SUPPLIES-SUMMER-MORE THAN PINK-COM ED		04 E 500 540 540 321 401	20.14

Board Packet

AP Run: PC241301 — Post Date: 2024-07-08 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount
07/08/2024	6000001648	Wire Transfer	HOLIDAY INN EXPRESS COON RAPIDS	840.12
Invoice Number	Description		Invoice Date	Invoice Amount
153828	STATE GOLF HOTEL		06/14/2024	420.06
			ENTRY FEES/STDT TRVL-GIRLS ATHL-GOLF-	01 E 310 296 114 000 369
153829	STATE GOLF ROOMS		06/14/2024	420.06
			ENTRY FEES/STDT TRVL-GIRLS ATHL-GOLF-	01 E 310 296 114 000 369
07/08/2024	6000001649	Wire Transfer	HOME DEPOT	316.00
Invoice Number	Description		Invoice Date	Invoice Amount
060324	D HANDLE HAND TRUCKS		06/05/2024	316.00
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420
07/08/2024	6000001650	Wire Transfer	HORMEL HISTORIC HOME INC	310.92
Invoice Number	Description		Invoice Date	Invoice Amount
9420	KIDS KORNER MEETING		05/31/2024	310.92
			FEES FOR SERVICES-KIDS KORNER--COM ED	04 E 500 570 000 321 305
07/08/2024	6000001651	Wire Transfer	HYATT PLACE MINNEAPOLIS AIRPORT SOUTH	164.05
Invoice Number	Description		Invoice Date	Invoice Amount
4441443301	GT SYMPOSIUM LODGING MARY HEMPHILL		06/20/2024	164.05
			FEES FOR SERVICES-GIFTED-HRML GT-SYMPOSIUM	01 E 005 218 083 064 305
07/08/2024	6000001652	Wire Transfer	INSPIRE TO CREATE ENTERPRISES LLC	290.85
Invoice Number	Description		Invoice Date	Invoice Amount
111810	LITTLE SPOT CURRICULUM		05/29/2024	290.85
			MEDIA BOOKS-TITL I-NEG/DELINQUENT-TITLE I-A	01 E 450 216 636 401 470
07/08/2024	6000001653	Wire Transfer	JIMMY JOHNS	350.48
Invoice Number	Description		Invoice Date	Invoice Amount
060524-279	E3 PROGRAM FOOD		06/14/2024	350.48
			FOOD-PUPIL SUP-E^3-INTEG INCTV	01 E 005 790 825 318 490

Board Packet

AP Run: PC241301 — Post Date: 2024-07-08 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount
07/08/2024	6000001654	Wire Transfer	KULLY SUPPLY	79.34
Invoice Number	Description		Invoice Date	Invoice Amount
648542	BUTTON COVER		06/27/2024	79.34
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420
				79.34
07/08/2024	6000001655	Wire Transfer	MAYO CLINIC HEALTH SYSTEM	16.11
Invoice Number	Description		Invoice Date	Invoice Amount
3363164	DISPOSAL FEE SHARPS CONTAINER		06/10/2024	16.11
			GENERAL SUPPLIES-LTFM--HAZARDOUS MATERIALS	05 E 005 865 000 349 401
				16.11
07/08/2024	6000001656	Wire Transfer	MOLINE AWARDS AT STERLING	52.52
Invoice Number	Description		Invoice Date	Invoice Amount
5QY0	LAPTOP SHIPPING AOA		06/07/2024	52.52
			POSTAGE-SEC-3RD PR YR-ESSER III 90% FORMULA	01 E 175 211 013 160 329
				52.52
07/08/2024	6000001657	Wire Transfer	MSHSCA	142.00
Invoice Number	Description		Invoice Date	Invoice Amount
060324	GIRLS GOLF BANQUET TICKETS		06/04/2024	142.00
			ENTRY FEES/STUDENT TRVL-GIRLS ATHL-GOLF-	66 E 310 296 114 000 369
				142.00
07/08/2024	6000001658	Wire Transfer	PARTS TOWN, LLC	3,245.54
Invoice Number	Description		Invoice Date	Invoice Amount
2102646206	PUMPS		06/06/2024	2,116.41
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420
				2,116.41
2102838926	MOTOR KIT		06/27/2024	1,129.13
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420
				1,129.13
07/08/2024	6000001659	Wire Transfer	PROCARE SOLUTIONS	79.00
Invoice Number	Description		Invoice Date	Invoice Amount
PYMT736734	MONTHLY INVOICES FOR KIDS KORNER SOFTWARE		06/25/2024	79.00
			NON-INST SOFTWARE LIC-KIDS KORNER--COM ED	04 E 500 570 000 321 405
				79.00

Board Packet

AP Run: PC241301 — Post Date: 2024-07-08 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount
07/08/2024	6000001660	Wire Transfer	SIDEKICK THEATRE	477.00
Invoice Number	Description		Invoice Date	Invoice Amount
053006	KIDS KORNER FIELD TRIP		06/24/2024	477.00
			PMT FOR ED PURP-KIDS KORNER-FIELD TRIP-COM ED	477.00
			04 E 500 570 404 321 394	
07/08/2024	6000001661	Wire Transfer	SQUARESPACE INC	296.00
Invoice Number	Description		Invoice Date	Invoice Amount
130835830	ACCELERATE AUSTIN DOMAIN		05/30/2024	20.00
			NON-INST SOFTWARE-OTH ADMN SUP--	20.00
			01 E 005 107 000 000 405	
135620776	ACCELERATE AUSTIN WEBSITE		06/14/2024	276.00
			NON-INST SOFTWARE-OTH ADMN SUP--	276.00
			01 E 005 107 000 000 405	
07/08/2024	6000001662	Wire Transfer	STIVERS NURSERY	600.00
Invoice Number	Description		Invoice Date	Invoice Amount
797910	MULCH		06/10/2024	600.00
			REPAIR SUPPLIES-OPERATIONS--	600.00
			01 E 005 810 000 000 420	
07/08/2024	6000001663	Wire Transfer	SUPPLYHOUSE.COM	71.07
Invoice Number	Description		Invoice Date	Invoice Amount
22168666	ROTARY VALVE		06/04/2024	71.07
			REPAIR SUPPLIES-OPERATIONS--	71.07
			01 E 005 810 000 000 420	
07/08/2024	6000001664	Wire Transfer	TAYLOR TECHNOLOGIES	143.05
Invoice Number	Description		Invoice Date	Invoice Amount
520255	POOL CHEMICALS HVAC		06/19/2024	143.05
			REPAIR SUPPLIES-OPERATIONS--	143.05
			01 E 005 810 000 000 420	
07/08/2024	6000001665	Wire Transfer	U OF M CONTLEARNING	810.00
Invoice Number	Description		Invoice Date	Invoice Amount
839969	UMTYMP REGISTRATION DAVID STROMLUND		06/25/2024	810.00
			PMT FOR ED PURP-GIFTED-HRML GT-YNG SCHOLARS	810.00
			01 E 005 218 083 062 394	

Board Packet

AP Run: PC241301 — Post Date: 2024-07-08 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
07/08/2024	6000001666	Wire Transfer	UHAUL	1,025.31	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
79106761	WOODSON MOVE-RENTAL	06/04/2024	1,589.60		
		REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	1,589.60
79106761-C	REFUND FROM UHAUL RENTAL	06/13/2024	-1,078.33		
		REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	-1,078.33
79107388	WOODSON MOVE - RENTAL	06/04/2024	1,589.60		
		REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	1,589.60
79107388-C	REFUND FROM UHAUL RENTAL	06/13/2024	-1,075.56		
		REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	-1,075.56
07/08/2024	6000001667	Wire Transfer	UNITED STATES POSTAL SERVICE	26.10	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
840-55530488-1-3939844-2	PACKAGES	06/10/2024	26.10		
		POSTAGE & EXPRESS-SEC--		01 E 310 211 000 000 329	26.10
07/08/2024	6000001668	Wire Transfer	VALLEYFAIR	1,120.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
144SC2052550	KIDS KORNER FIELD TRIP	05/31/2024	1,120.00		
		PMT FOR ED PURP-KIDS KORNER-FIELD TRIP-COM ED		04 E 500 570 404 321 394	1,120.00
07/08/2024	6000001669	Wire Transfer	WESTFAX INC	129.35	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1457132	ONLINE FAX	06/01/2024	129.35		
		TELEPHONE-OPERATIONS--		01 E 005 810 000 000 320	39.80
		TELEPHONE-OPERATIONS--		01 E 105 810 000 000 320	9.95
		TELEPHONE-OPERATIONS--		01 E 145 810 000 000 320	9.95
		TELEPHONE-OPERATIONS--		01 E 155 810 000 000 320	9.95
		TELEPHONE-OPERATIONS--		01 E 165 810 000 000 320	9.95
		TELEPHONE-OPERATIONS--		01 E 185 810 000 000 320	9.95
		TELEPHONE-OPERATIONS--		01 E 210 810 000 000 320	9.95
		TELEPHONE-OPERATIONS--		01 E 310 810 000 000 320	29.85

Board Packet

AP Run: PC241301 — Post Date: 2024-07-08 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
07/08/2024	6000001670	Wire Transfer	ZORO TOOLS INC.	93.93	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
23539428	LONG NOSE PLIERS	06/04/2024	43.35		
		REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	43.35
23772750	INCANDESCENT FIXTURES	06/25/2024	50.58		
		REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	50.58
Total:					\$12,078.31

PC241301 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	28	12,078.31
Epayables:	0	0.00
Total:	28	\$12,078.31

Board Packet

AP Run: PC250101 — Post Date: 2024-07-08 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
07/08/2024	6000001671	Wire Transfer	KIWANIS THUNDER OF DRUMS	421.40	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
9890028279	THUNDER OF DRUMS TICKETS	06/25/2024	301.00		
			STU TRV ALLOW/ENT FEE-MUSIC-AHS-BAND	11 E 310 258 040 132 369	301.00
9890050959	THUNDER OF DRUMS TICKETS	06/25/2024	120.40		
			STU TRV ALLOW/ENT FEE-MUSIC-AHS-BAND	11 E 310 258 040 132 369	120.40
07/08/2024	6000001672	Wire Transfer	MASA	627.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
21-49989	JOEY PAGE REGISTRATION BACK TO SCHOOL CONFERENCE	06/19/2024	209.00		
			TRAVEL CONV & CONF-SUPERINTENDENT--	01 E 005 020 000 000 366	209.00
21-50079	CONFERENCE REGISTRATION JENNIFER LAWHEAD	06/20/2024	209.00		
			TRAVEL CONV & CONF-GEN COM ED--COM ED	04 E 500 505 000 321 366	209.00
21-50327	TODD LECHTENBERG BACK TO SCHOOL CONFERENCE REGISTRATION	06/24/2024	209.00		
			TRAVEL CONV & CONF-BUSINESS OFFICE--	01 E 005 110 000 000 366	209.00
07/08/2024	6000001673	Wire Transfer	VALLEYFAIR	894.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
144SC2091058	MARCHING BAND TICKETS	06/26/2024	894.00		
			STU TRV ALLOW/ENT FEE-MUSIC-AHS-BAND	11 E 310 258 040 132 369	894.00
				Total:	\$1,942.40

PC250101 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	3	1,942.40
Epayables:	0	0.00
Total:	3	\$1,942.40

Board Packet

AP Run: PC241302 — Post Date: 2024-08-05 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount		
08/05/2024	6000001674	Wire Transfer	FACEBOOK	4.24		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
7724206257696934-76592762	GT SYMPOSIUM ADS		06/30/2024	4.24		
	FEES FOR SERVICES-GIFTED-HRML GT-SYMPOSIUM				01 E 005 218 083 064 305	4.24
08/05/2024	6000001675	Wire Transfer	JIMMY JOHNS	350.48		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
060524-279-2	E3 PROGRAM FOOD		06/28/2024	350.48		
	FOOD-PUPIL SUP-E^3-INTEG INCTV				01 E 005 790 825 318 490	350.48
08/05/2024	6000001676	Wire Transfer	MINNESOTA DEPT OF LABOR & INDUSTRY	72.00		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
DLICRW001125788	ELECTRICAL INSPECTIONS		06/28/2024	36.00		
	REPAIR & MAINT SVCS-OPERATIONS--				01 E 005 810 000 000 350	36.00
DLICRW001125797	ELECTRICAL INSPECTIONS		06/28/2024	36.00		
	REPAIR & MAINT SVCS-OPERATIONS--				01 E 005 810 000 000 350	36.00
08/05/2024	6000001677	Wire Transfer	TEACHERS PAY TEACHERS	1,989.26		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
268917421	NEW DOMINION ORDER		06/28/2024	1,989.26		
	MEDIA BOOKS-TITL I-NEG/DELINQUENT-TITLE I-A				01 E 450 216 636 401 470	1,989.26
Total:						\$2,415.98

PC241302 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	4	2,415.98
Epayables:	0	0.00
Total:	4	\$2,415.98

Board Packet

AP Run: 8/2/2024 Payroll AP — Post Date: 2024-08-02 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount		
08/02/2024	54640	Check	AUSTIN EDUCATION ASSOCIATION	192.00		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
AEA ASF.08012024. D	AEA ASF - AEA ASF for 8/1/2024 P1		08/01/2024	182.00		
			PAYROLL W/HOLDINGS-AEA DUES		01 L 215 16	182.00
AEA ASF.08012024. D.a	AEA ASF - AEA ASF for 8/1/2024 Reg PR		08/01/2024	10.00		
			PAYROLL W/HOLDINGS-AEA DUES		01 L 215 16	10.00
08/02/2024	54641	Check	MN SCHOOL EMPLOYEES ASSN	351.54		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
MSEA 2%.08012024. D	MSEA 2% - MSEA 2% for 8/1/2024 Reg PR		08/01/2024	351.54		
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE		01 L 215 06	351.54
08/02/2024	202003199	Wire Transfer	ALLIANCE BENEFIT GROUP	32,528.32		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
HDHSA.08012024.D	HDHSA - HIGH DEDUCTIBLE HSA for 8/1/2024 P1		08/01/2024	24,584.79		
			PAYROLL W/HOLDINGS-HSA PAYABLE		01 L 215 40	24,544.79
			PAYROLL W/HOLDING-HSA PAYABLE		04 L 215 40	40.00
HDHSA.08012024.D. a	HDHSA - HIGH DEDUCTIBLE HSA for 8/1/2024 Reg PR		08/01/2024	7,943.53		
			PAYROLL W/HOLDINGS-HSA PAYABLE		01 L 215 40	6,992.81
			PAYROLL W/HOLDINGS-HSA PAYABLE		02 L 215 40	100.00
			PAYROLL W/HOLDING-HSA PAYABLE		04 L 215 40	622.92
			PAYROLL W/HOLDINGS-HSA PAYABLE		05 L 215 40	227.80
08/02/2024	202003200	Wire Transfer	EDUCATORS BENEFIT CONSULTANTS, LLC	57,897.92		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
AIG.08012024.B	AIG - AIG RETIREMENT for 8/1/2024 P1		08/01/2024	1,427.00		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES		01 L 215 05	1,427.00
AIG.08012024.B.a	AIG - AIG RETIREMENT for 8/1/2024 Reg PR		08/01/2024	1,693.89		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES		01 L 215 05	1,693.89

Board Packet

AP Run: 8/2/2024 Payroll AP — Post Date: 2024-08-02 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
08/02/2024	202003200	Wire Transfer	EDUCATORS BENEFIT CONSULTANTS, LLC	57,897.92	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
AIG.08012024.D	AIG - AIG RETIREMENT for 8/1/2024 P1	08/01/2024	2,689.00		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	2,689.00
AIG.08012024.D.a	AIG - AIG RETIREMENT for 8/1/2024 Reg PR	08/01/2024	1,693.89		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	1,693.89
HRMA.08012024.B	HRMA - HORACE MANN COMPANY for 8/1/2024 P1	08/01/2024	4,983.74		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	4,983.74
HRMA.08012024.B.a	HRMA - HORACE MANN COMPANY for 8/1/2024 Reg PR	08/01/2024	1,781.85		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	1,581.85
	PAYROLL W/HOLDING-TAX SHELTER ANNUITIES			04 L 215 05	200.00
HRMA.08012024.D	HRMA - HORACE MANN CO for 8/1/2024 P1	08/01/2024	5,487.74		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	5,487.74
HRMA.08012024.D.a	HRMA - HORACE MANN CO for 8/1/2024 Reg PR	08/01/2024	2,056.85		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	1,856.85
	PAYROLL W/HOLDING-TAX SHELTER ANNUITIES			04 L 215 05	200.00
MNDCP.08012024.D	MNDCP - MN DEFERRED COMP for 8/1/2024 P1	08/01/2024	1,071.00		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	1,071.00
ORC.08012024.D	ORC - ORCHARD TRUST for 8/1/2024 P1	08/01/2024	50.00		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	50.00
SBG.08012024.B	SBG - SECURITY BENEFIT GROUP for 8/1/2024 P1	08/01/2024	10,591.44		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	10,591.44
SBG.08012024.B.a	SBG - SECURITY BENEFIT GROUP for 8/1/2024 Reg PR	08/01/2024	4,266.54		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	3,961.08
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			02 L 215 05	21.00
	PAYROLL W/HOLDING-TAX SHELTER ANNUITIES			04 L 215 05	131.00
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			05 L 215 05	153.46
SBG.08012024.D	SBG - SECURITY BENEFIT GROUP for 8/1/2024 P1	08/01/2024	11,784.94		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	11,784.94
SBG.08012024.D.a	SBG - SECURITY BENEFIT GROUP for 8/1/2024 Reg PR	08/01/2024	4,223.38		
	PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES			01 L 215 05	3,821.38

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Check Date	Check Number	Payment Type	Name	Check Amount	
08/02/2024	202003200	Wire Transfer	EDUCATORS BENEFIT CONSULTANTS, LLC	57,897.92	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	02 L 215 05	271.00
			PAYROLL W/HOLDING-TAX SHELTER ANNUITIES	04 L 215 05	131.00
SBGR.08012024.D	SBGR - SECURITY BENEFIT GROUP ROTH for 8/1/2024 P1	08/01/2024	2,625.50		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	2,625.50
SBGR.08012024.D.a	SBGR - SECURITY BENEFIT GROUP ROTH for 8/1/2024 Reg PR	08/01/2024	1,471.16		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	1,317.70
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	05 L 215 05	153.46
08/02/2024	202003201	Wire Transfer	MINNESOTA DEPT OF REVENUE	54,556.74	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
MN\$.08012024.D	MN\$ - MN ADD ON for 8/1/2024 P1	08/01/2024	890.00		
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	01 L 215 02	890.00
MN\$.08012024.D.a	MN\$ - MN ADD ON for 8/1/2024 Reg PR	08/01/2024	490.00		
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	01 L 215 02	230.00
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	02 L 215 02	20.00
			PAYROLL W/HOLDING-STATE WITHHOLDING	04 L 215 02	240.00
MN%.08012024.D	MN% - MN STATE TAX% for 8/1/2024 Reg PR	08/01/2024	50.11		
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	02 L 215 02	50.11
MN.07182024.D.b	MN - MN STATE TAX for 7/18/2024 NW void	07/18/2024	-13.57		
			PAYROLL W/HOLDING-STATE WITHHOLDING	04 L 215 02	-13.57
MN.07232024.D	MN - MN STATE TAX for 7/23/2024 NW RI	07/23/2024	13.57		
			PAYROLL W/HOLDING-STATE WITHHOLDING	04 L 215 02	13.57
MN.08012024.D	MN - MN STATE TAX for 8/1/2024 P1	08/01/2024	36,097.25		
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	01 L 215 02	35,817.13
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	02 L 215 02	9.81
			PAYROLL W/HOLDING-STATE WITHHOLDING	04 L 215 02	270.31
MN.08012024.D.a	MN - MN STATE TAX for 8/1/2024 Reg PR	08/01/2024	17,029.38		
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	01 L 215 02	14,888.27

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AP Run: 8/2/2024 Payroll AP — Post Date: 2024-08-02 — AP Run Type: R

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Check Date	Check Number	Payment Type	Name	Check Amount
08/02/2024	202003201	Wire Transfer	MINNESOTA DEPT OF REVENUE	54,556.74
Invoice Number	Description		Invoice Date	Invoice Amount
				Account
				Amount
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	02 L 215 02
			PAYROLL W/HOLDING-STATE WITHHOLDING	04 L 215 02
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	05 L 215 02
				407.16
				1,554.33
				179.62
08/02/2024	202003202	Wire Transfer	MN CHILD SUPPORT PAYMENT CENT	272.72
Invoice Number	Description		Invoice Date	Invoice Amount
				Account
				Amount
MCS.08012024.D	MCS - MN CHILD SUPP1 for 8/1/2024 P1		08/01/2024	82.14
			PAYROLL W/HOLDINGS-MISC DED PAYABLE	01 L 215 14
				82.14
MCS.08012024.D.a	MCS - MN CHILD SUPP1 for 8/1/2024 Reg PR		08/01/2024	190.58
			PAYROLL W/HOLDINGS-MISC DED PAYABLE	01 L 215 14
				190.58
08/02/2024	202003203	Wire Transfer	UNITED STATES TREASURY	332,249.28
Invoice Number	Description		Invoice Date	Invoice Amount
				Account
				Amount
FE\$.08012024.D	FE\$ - FED ADD-ON AMT for 8/1/2024 P1		08/01/2024	3,580.00
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	01 L 215 01
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	02 L 215 01
				3,577.75
				2.25
FE\$.08012024.D.a	FE\$ - FED ADD-ON AMT for 8/1/2024 Reg PR		08/01/2024	2,578.00
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	01 L 215 01
			PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS	04 L 215 01
				2,063.00
				515.00
FE%.08012024.D	FE% - FEDERAL TAX% for 8/1/2024 P1		08/01/2024	147.19
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	01 L 215 01
				147.19
FE%.08012024.D.a	FE% - FEDERAL TAX% for 8/1/2024 Reg PR		08/01/2024	93.66
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	02 L 215 01
				93.66
FED.08012024.D	FED - FED TAX for 8/1/2024 P1		08/01/2024	68,558.47
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	01 L 215 01
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	02 L 215 01
			PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS	04 L 215 01
				68,120.31
				19.59
				418.57
FED.08012024.D.a	FED - FED TAX for 8/1/2024 Reg PR		08/01/2024	31,556.68
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	01 L 215 01
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	02 L 215 01
				28,232.19
				721.61

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Check Date	Check Number	Payment Type	Name	Check Amount	
08/02/2024	202003203	Wire Transfer	UNITED STATES TREASURY	332,249.28	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
			PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS	04 L 215 01	2,259.60
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	05 L 215 01	343.28
FIC.07182024.B.b	FIC - FICA for 7/18/2024 NW void	07/18/2024	-28.24		
			PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS	04 L 215 01	-28.24
FIC.07182024.D.b	FIC - FICA for 7/18/2024 NW void	07/18/2024	-28.24		
			PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS	04 L 215 01	-28.24
FIC.07232024.B	FIC - FICA for 7/23/2024 NW RI	07/23/2024	28.24		
			PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS	04 L 215 01	28.24
FIC.07232024.D	FIC - FICA for 7/23/2024 NW RI	07/23/2024	28.24		
			PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS	04 L 215 01	28.24
FIC.08012024.B	FIC - FICA for 8/1/2024 P1	08/01/2024	57,747.20		
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	01 L 215 01	57,175.29
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	02 L 215 01	13.86
			PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS	04 L 215 01	558.05
FIC.08012024.B.a	FIC - FICA for 8/1/2024 Reg PR	08/01/2024	33,716.73		
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	01 L 215 01	29,343.09
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	02 L 215 01	1,015.52
			PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS	04 L 215 01	3,114.33
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	05 L 215 01	243.79
FIC.08012024.B.b	FIC - FICA for 8/1/2024 Extra	08/01/2024	10.54		
			PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS	04 L 215 01	10.54
FIC.08012024.D	FIC - FICA for 8/1/2024 P1	08/01/2024	57,747.20		
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	01 L 215 01	57,175.29
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	02 L 215 01	13.86
			PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS	04 L 215 01	558.05
FIC.08012024.D.a	FIC - FICA for 8/1/2024 Reg PR	08/01/2024	33,716.73		
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	01 L 215 01	29,343.09
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	02 L 215 01	1,015.52
			PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS	04 L 215 01	3,114.33

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AP Run: 8/2/2024 Payroll AP — Post Date: 2024-08-02 — AP Run Type: R

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Check Date	Check Number	Payment Type	Name	Check Amount	
08/02/2024	202003203	Wire Transfer	UNITED STATES TREASURY	332,249.28	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		05 L 215 01	243.79
FIC.08012024.D.b	FIC - FICA for 8/1/2024 Extra	08/01/2024	10.54		
		PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS		04 L 215 01	10.54
MED.07182024.B.b	MED - MEDICARE-1 for 7/18/2024 NW void	07/18/2024	-6.60		
		PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS		04 L 215 01	-6.60
MED.07182024.D.b	MED - MEDICARE1 for 7/18/2024 NW void	07/18/2024	-6.60		
		PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS		04 L 215 01	-6.60
MED.07232024.B	MED - MEDICARE-1 for 7/23/2024 NW RI	07/23/2024	6.60		
		PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS		04 L 215 01	6.60
MED.07232024.D	MED - MEDICARE1 for 7/23/2024 NW RI	07/23/2024	6.60		
		PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS		04 L 215 01	6.60
MED.08012024.B	MED - MEDICARE-1 for 8/1/2024 P1	08/01/2024	13,505.25		
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		01 L 215 01	13,371.51
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		02 L 215 01	3.24
		PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS		04 L 215 01	130.50
MED.08012024.B.a	MED - MEDICARE-1 for 8/1/2024 Reg PR	08/01/2024	7,885.45		
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		01 L 215 01	6,862.57
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		02 L 215 01	237.50
		PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS		04 L 215 01	728.36
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		05 L 215 01	57.02
MED.08012024.B.b	MED - MEDICARE-1 for 8/1/2024 Extra	08/01/2024	2.47		
		PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS		04 L 215 01	2.47
MED.08012024.D	MED - MEDICARE1 for 8/1/2024 P1	08/01/2024	13,505.25		
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		01 L 215 01	13,371.51
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		02 L 215 01	3.24
		PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS		04 L 215 01	130.50
MED.08012024.D.a	MED - MEDICARE1 for 8/1/2024 Reg PR	08/01/2024	7,885.45		
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		01 L 215 01	6,862.57
		PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS		02 L 215 01	237.50

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Check Date	Check Number	Payment Type	Name	Check Amount	
08/02/2024	202003203	Wire Transfer	UNITED STATES TREASURY	332,249.28	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
			PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS	04 L 215 01	728.36
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	05 L 215 01	57.02
MED.08012024.D.b	MED - MEDICARE1 for 8/1/2024 Extra	08/01/2024	2.47		
			PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS	04 L 215 01	2.47
Total:					\$478,048.52

8/2/2024 Payroll AP Summary

Type	Count	Amount
Regular	2	543.54
ACH Checks:	0	0.00
Wire Transfers:	5	477,504.98
Epayables:	0	0.00
Total:	7	\$478,048.52

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AP Run: 8/1/2024 PERA TRA — Post Date: 2024-08-02 — AP Run Type: R

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Check Date	Check Number	Payment Type	Name	Check Amount	
08/02/2024	202003204	Wire Transfer	MN TEACHERS RETIREMENT ASSN	195,010.70	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
TR\$.08012024.B	TR\$ - TRA AMOUNT for 8/1/2024 Reg PR	08/01/2024	204.40	PAYROLL W/HOLDINGS-TRA PAYABLE 01 L 215 04	204.40
TR\$.08012024.D	TR\$ - TRA AMOUNT for 8/1/2024 Reg PR	08/01/2024	61.26	PAYROLL W/HOLDINGS-TRA PAYABLE 01 L 215 04	61.26
TRC.08012024.B	TRC - TRA COORD for 8/1/2024 P1	08/01/2024	77,526.34	PAYROLL W/HOLDINGS-TRA PAYABLE 01 L 215 04	76,733.52
				PAYROLL W/HOLDING-TRA PAYABLE 04 L 215 04	792.82
TRC.08012024.B.a	TRC - TRA COORD for 8/1/2024 Reg PR	08/01/2024	25,747.49	PAYROLL W/HOLDINGS-TRA PAYABLE 01 L 215 04	24,441.81
				PAYROLL W/HOLDING-TRA PAYABLE 04 L 215 04	1,305.68
TRC.08012024.D	TRC - TRA CORD for 8/1/2024 P1	08/01/2024	68,666.24	PAYROLL W/HOLDINGS-TRA PAYABLE 01 L 215 04	67,964.00
				PAYROLL W/HOLDING-TRA PAYABLE 04 L 215 04	702.24
TRC.08012024.D.a	TRC - TRA CORD for 8/1/2024 Reg PR	08/01/2024	22,804.97	PAYROLL W/HOLDINGS-TRA PAYABLE 01 L 215 04	21,648.51
				PAYROLL W/HOLDING-TRA PAYABLE 04 L 215 04	1,156.46
08/02/2024	202003205	Wire Transfer	PUBLIC EMPLOYEES RETIREMENT ASSN	46,788.57	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
PRC.08012024.B	PRC - PERA CORD for 8/1/2024 P1	08/01/2024	5,912.73	PAYROLL W/HOLDINGS-PERA PAYABLE 01 L 215 03	5,895.96
				PAYROLL W/HOLDINGS-PERA PAYABLE 02 L 215 03	16.77
PRC.08012024.B.a	PRC - PERA CORD for 8/1/2024 Reg PR	08/01/2024	19,139.85	PAYROLL W/HOLDINGS-PERA PAYABLE 01 L 215 03	14,993.10
				PAYROLL W/HOLDINGS-PERA PAYABLE 02 L 215 03	1,192.04
				PAYROLL W/HOLDING-PERA PAYABLE 04 L 215 03	2,643.13
				PAYROLL W/HOLDINGS-PERA PAYABLE 05 L 215 03	311.58
PRC.08012024.B.b	PRC - PERA CORD for 8/1/2024 Extra	08/01/2024	12.75	PAYROLL W/HOLDING-PERA PAYABLE 04 L 215 03	12.75

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AP Run: 8/1/2024 PERA TRA — Post Date: 2024-08-02 — AP Run Type: R

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Check Date	Check Number	Payment Type	Name	Check Amount	
08/02/2024	202003205	Wire Transfer	PUBLIC EMPLOYEES RETIREMENT ASSN	46,788.57	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
PRC.08012024.D	PRC - PERA CORD for 8/1/2024 P1	08/01/2024	5,124.28		
				PAYROLL W/HOLDINGS-PERA PAYABLE 01 L 215 03	5,109.75
				PAYROLL W/HOLDINGS-PERA PAYABLE 02 L 215 03	14.53
PRC.08012024.D.a	PRC - PERA CORD for 8/1/2024 Reg PR	08/01/2024	16,587.91		
				PAYROLL W/HOLDINGS-PERA PAYABLE 01 L 215 03	12,994.05
				PAYROLL W/HOLDINGS-PERA PAYABLE 02 L 215 03	1,033.12
				PAYROLL W/HOLDING-PERA PAYABLE 04 L 215 03	2,290.70
				PAYROLL W/HOLDINGS-PERA PAYABLE 05 L 215 03	270.04
PRC.08012024.D.b	PRC - PERA CORD for 8/1/2024 Extra	08/01/2024	11.05		
				PAYROLL W/HOLDING-PERA PAYABLE 04 L 215 03	11.05
				Total:	\$241,799.27

8/1/2024 PERA TRA Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	2	241,799.27
Epayables:	0	0.00
Total:	2	\$241,799.27

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AP Run: W250108 — Post Date: 2024-07-26 — AP Run Type: R

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Check Date	Check Number	Payment Type	Name	Check Amount	
07/26/2024	202003206	Wire Transfer	DEPARTMENT OF TREASURY INTERNAL REVENUE SERVICE	3,120.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
72624	TO RECORD PCORI FEES PAID JULY 2024	07/26/2024	3,120.00		
		HEALTH INS-HLTH INS TRUST--		20 E 005 966 000 000 220	3,120.00
				Total:	\$3,120.00

W250108 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	3,120.00
Epayables:	0	0.00
Total:	1	\$3,120.00

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AP Run: W250201 — Post Date: 2024-08-05 — AP Run Type: R

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Check Date	Check Number	Payment Type	Name	Check Amount	
08/05/2024	202003207	Wire Transfer	LEWIS SOFTWARE ASSOCIATES, LLC	8.50	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
080524	2ND QTR 941 FILING FEE	08/05/2024	8.50	BANKING FEES-BUSINESS OFFICE-- 01 E 005 110 000 000 314	8.50
				Total:	\$8.50

W250201 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	8.50
Epayables:	0	0.00
Total:	1	\$8.50

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AP Run: T241306 — Post Date: 2024-08-06 — AP Run Type: R

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Check Date	Check Number	Payment Type	Name	Check Amount		
08/06/2024	54642	Check	BROWN, ROBIN K	82.00		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
040424-60	LUNCH REIM.		04/04/2024	15.00		
			TRAVEL CONV & CONF-STAFF DEV--STAFF DEV		01 E 310 640 000 316 366	15.00
2058	LUNCH REIM.		04/05/2024	15.00		
			TRAVEL CONV & CONF-STAFF DEV--STAFF DEV		01 E 310 640 000 316 366	15.00
443262	BREAKFAST REIM.		04/05/2024	13.00		
			TRAVEL CONV & CONF-STAFF DEV--STAFF DEV		01 E 310 640 000 316 366	13.00
4-5-24-24	DINNER REIM.		04/05/2024	26.00		
			TRAVEL CONV & CONF-STAFF DEV--STAFF DEV		01 E 310 640 000 316 366	26.00
8656	BREAKFAST REIM.		04/06/2024	13.00		
			TRAVEL CONV & CONF-STAFF DEV--STAFF DEV		01 E 310 640 000 316 366	13.00
08/06/2024	54643	Check	DRIESSEN WATER INC	5.00		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
55055306-06302024	AHS SCIENCE LAB WATER		07/30/2024	5.00		
			INSTRUCTL SUPPLIES-SCIENCE--		01 E 310 260 000 000 430	5.00
08/06/2024	54644	Check	FARRELL EQUIP & SUPPLY CO.	3,234.04		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
121551	CLASS SUPPLIES		04/11/2024	394.31		
			INSTRUCTL SUPPLIES-INDUSTRIAL TECH--		01 E 310 255 000 000 430	394.31
125772	CLASS SUPPLIES		04/24/2024	65.99		
			INSTRUCTL SUPPLIES-INDUSTRIAL TECH--		01 E 310 255 000 000 430	65.99
131092	CLASS SUPPLIES		05/08/2024	894.94		
			INDIV INST SUPPLIES-TRAD/IND-WOOD/ELEC.-CTE		01 E 310 361 863 817 433	894.94
138340	OPEN PO FOR CONSUMABLES/SUPPLIES		05/30/2024	591.98		
			INSTRUCTL SUPPLIES-INDUSTRIAL TECH--		01 E 310 255 000 000 430	591.98
145644	SUPPLIES		06/21/2024	339.00		
			INDIV INST SUPPLIES-TRAD/IND-WOOD/ELEC.-CTE		01 E 310 361 863 817 433	339.00
145662	SUPPLIES		06/21/2024	687.84		
			INDIV INST SUPPLIES-TRAD/IND-WOOD/ELEC.-CTE		01 E 310 361 863 817 433	687.84

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AP Run: T241306 — Post Date: 2024-08-06 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount		
08/06/2024	54644	Check	FARRELL EQUIP & SUPPLY CO.	3,234.04		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
154378	SUPPLIES		06/30/2024	259.98		
			INDIV INST SUPPLIES-TRAD/IND-WOOD/ELEC.-CTE		01 E 310 361 863 817 433	259.98
08/06/2024	54645	Check	LAWHEAD, JENNIFER D	22.04		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
062624	MILEAGE REIM.		06/26/2024	22.04		
			TRAVEL CONV & CONF-VOL PRE-KINDERG--		01 E 135 200 000 000 366	22.04
08/06/2024	54646	Check	MISSISSIPPI WELDERS SUPPLY CO INC	897.93		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
1728953	CYLINDER RENTAL		04/01/2024	80.00		
			INDIV INST SUPPLIES-TRAD/IND-WELDING-CTE		01 E 310 361 868 817 433	80.00
1730406	CYLINDER RENTAL		03/31/2024	42.47		
			INDIV INST SUPPLIES-TRAD/IND-WELDING-CTE		01 E 310 361 868 817 433	42.47
4285823	CYLINDER LEASE		03/22/2024	40.00		
			INDIV INST SUPPLIES-TRAD/IND-WELDING-CTE		01 E 310 361 868 817 433	40.00
4286341	REBILLED LEASES		03/22/2024	40.00		
			INDIV INST SUPPLIES-TRAD/IND-WELDING-CTE		01 E 310 361 868 817 433	40.00
4287552	SPOOL MILD STEEL		03/28/2024	247.50		
			INDIV INST SUPPLIES-TRAD/IND-WELDING-CTE		01 E 310 361 868 817 433	247.50
4305900	ELECTRODES		04/23/2024	43.00		
			INDIV INST SUPPLIES-TRAD/IND-WELDING-CTE		01 E 310 361 868 817 433	43.00
4306643	COMPRESSED GASSES		04/30/2024	244.24		
			INDIV INST SUPPLIES-TRAD/IND-WELDING-CTE		01 E 310 361 868 817 433	244.24
4310879	NOZZLE		04/30/2024	70.72		
			INDIV INST SUPPLIES-TRAD/IND-WELDING-CTE		01 E 310 361 868 817 433	70.72
4351555	GROUND		06/27/2024	90.00		
			INDIV INST SUPPLIES-TRAD/IND-WELDING-CTE		01 E 310 361 868 817 433	90.00

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AP Run: T241306 — Post Date: 2024-08-06 — AP Run Type: R

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Check Date	Check Number	Payment Type	Name	Check Amount	
08/06/2024	54647	Check	NORTHEAST METRO 916	192.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
0002400464	ACCESS FEE K.G.	06/30/2024	192.00		
		ACCESS FEE-GEN SPED---	01 E 998 400 000 000 820	192.00	
08/06/2024	54648	Check	PALMER BUS SERVICE	4,892.40	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
0004693-IN	AHS CRIMINAL JUSTICE	05/31/2024	230.00		
		TRANSPORTATION-SEC-AHS-POP/VENDING	11 E 310 211 040 100 360	230.00	
0004701-IN	AHS SENIOR TO WOODSON	05/31/2024	460.00		
		TRANSP CONTRACTS-SECONDARY-DIRECT ADMISSIONS-NA	01 E 310 211 813 733 360	460.00	
0004703-IN	AHS TO MINNEAPOLIS TARGET FIELD	05/31/2024	259.32		
		TRANS CONTRACT-SEC-CEO PROGRAM-	01 E 310 211 206 000 360	259.32	
0004713-IN	AHS ST PAUL YOUTH INSTITUTE	05/31/2024	561.08		
		TRANS CONTRACT-SOCIAL STUDIES--NON-AUTH TRAN	01 E 310 270 000 733 360	561.08	
0004715-IN	AHS UNIFIED BOWLING	05/31/2024	230.00		
		TRANSPORTATION-SEC-AHS-POP/VENDING	11 E 310 211 040 100 360	230.00	
0004720-IN	AHS PHYSICS	05/31/2024	521.72		
		TRANS CONTRACTS-FIELD TRIPS-AHS-FIELD TRIPS-	11 E 310 118 040 118 360	521.72	
0004723-IN	AHS FRENCH CLASS	05/31/2024	390.52		
		TRANSPORTATION CNTRCT-SEC-AHS-FRENCH CLUB	11 E 310 211 040 135 360	390.52	
0004730-IN	KIDS KORNER JUNE	06/30/2024	2,239.76		
		PMT FOR ED PURP-KIDS KORNER-FIELD TRIP-COM ED	04 E 500 570 404 321 394	2,239.76	
08/06/2024	54649	Check	PREMIER FE	12,043.56	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
123408	TEACHER DESKS/CHAIRS	06/27/2024	12,043.56		
		EQUIPMENT-SEC--	01 E 210 211 000 000 530	8,476.02	
		EQUIPMENT-SEC--OPER CAP	05 E 210 211 000 302 530	3,567.54	
Total:				\$21,368.97	

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AP Run: T241306 — Post Date: 2024-08-06 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount
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T241306 Summary

Type	Count	Amount
Regular	8	21,368.97
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	8	\$21,368.97

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AP Run: CB241306 — Post Date: 2024-08-06 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
08/06/2024	5000001971		AUSTIN ELECTRIC*	4,926.94	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
2400543	WARMING TABLES	06/04/2024	4,926.94		
		EQUIPMENT-FOOD SVC--NSLP	02 E 005 770 000 701 530	4,926.94	
08/06/2024	5000001972		INNOVATIVE OFFICE SOLUTIONS, LLC*	8,963.65	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
CIN123194	BANFIELD WORK ROOM FURNITURE	06/27/2024	8,963.65		
		EQUIPMENT-ELEM ED--OPER CAP	05 E 105 203 000 302 530	4,088.19	
		GEN SUPPLIES-ELEM ED-BANFIELD-BANFIELD	11 E 105 203 013 131 401	4,875.46	
08/06/2024	5000001973		JW PEPPER & SON INC*	1,679.99	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
365716341	CHOIR FOLDERS	10/12/2023	1,239.69		
		GEN SUPPLIES-MUSIC-AHS-CHOIR	11 E 310 258 040 133 401	1,239.69	
366544191	CHOIR FOLDERS	06/30/2024	440.30		
		GEN SUPPLIES-MUSIC-AHS-CHOIR	11 E 310 258 040 133 401	440.30	
08/06/2024	5000001974		RICOH USA INC*	75.91	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
5069812548	SPED ADMIN	06/30/2024	75.91		
		REPAIR & MAINT SVCS-SPED AGG--IDEA-611	01 E 005 420 000 419 350	75.91	
				Total:	\$15,646.49

CB241306 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	4	15,646.49
Total:	4	\$15,646.49

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AP Run: T250201 — Post Date: 2024-08-06 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
08/06/2024	54650	Check	AMAZON BUSINESS	1,275.93	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
13YC-HMRF-L3M4	GRETCHEN SUPPLIES/GENERAL OFFICE SUPPLIES	07/28/2024	90.64		
	GEN SUPPLIES-VOL PRE-KINDERG--			01 E 135 200 000 000 401	90.64
1FTM-F7GP-1FX1	GRETCHEN SUPPLIES/GENERAL OFFICE SUPPLIES	07/26/2024	111.95		
	GEN SUPPLIES-VOL PRE-KINDERG--			01 E 135 200 000 000 401	65.23
	INSTRUCTIONAL SUP-SCHL READINESS--LRNG READINESS			04 E 500 582 000 344 430	46.72
1KTC-CWWQ-H1QJ	APEF GRANT - JOEE WINTER COMPUTER SCIENCE -STORAGE AND ORGANIZATION	07/12/2024	117.98		
	GEN SUPPLIES-SEC--			01 E 310 211 000 000 401	0.00
	INSTRUCTL SUPPLIES-SEC--APEF GRANT			01 E 310 211 000 097 430	117.98
1PHJ-TW3H-G6Y9	APEF GRANT - JOEE WINTER COMPUTER SCIENCE -STORAGE AND ORGANIZATION	07/12/2024	63.96		
	INSTRUCTL SUPPLIES-SEC--APEF GRANT			01 E 310 211 000 097 430	63.96
1VWY-PY49-MLTF	REPLACEMENT CARTRIDGES FOR JENS PRINTER	07/03/2024	117.72		
	GEN SUPPLIES-VOL PRE-KINDERG--			01 E 135 200 000 000 401	117.72
1W64-9TMX-L6RP	GRETCHEN SUPPLIES/GENERAL OFFICE SUPPLIES	07/28/2024	90.64		
	GEN SUPPLIES-VOL PRE-KINDERG--			01 E 135 200 000 000 401	90.64
1W6X-KJXK-KV6Y	APEF GRANT - JOEE WINTER COMPUTER SCIENCE -STORAGE AND ORGANIZATION	07/14/2024	69.87		
	GEN SUPPLIES-SEC--			01 E 310 211 000 000 401	0.00
	INSTRUCTL SUPPLIES-SEC--APEF GRANT			01 E 310 211 000 097 430	69.87
1W9P-3CNN-9LNL	APEF GRANT - JOEE WINTER COMPUTER SCIENCE -STORAGE AND ORGANIZATION	07/11/2024	139.95		
	GEN SUPPLIES-SEC--			01 E 310 211 000 000 401	0.00
	INSTRUCTL SUPPLIES-SEC--APEF GRANT			01 E 310 211 000 097 430	139.95
1W9P-3CNN-PF4X	APEF GRANT - JOEE WINTER COMPUTER SCIENCE -STORAGE AND ORGANIZATION	07/14/2024	109.97		
	GEN SUPPLIES-SEC--			01 E 310 211 000 000 401	1.73
	INSTRUCTL SUPPLIES-SEC--APEF GRANT			01 E 310 211 000 097 430	108.24
1YCG-9PTY-JCKD	REPLACEMENT CARTRIDGES FOR JENS PRINTER	07/02/2024	363.25		
	GEN SUPPLIES-VOL PRE-KINDERG--			01 E 135 200 000 000 401	363.25

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AP Run: T250201 — Post Date: 2024-08-06 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount
08/06/2024	54651	Check	AUSTIN UTILITIES	105,154.73

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
072524	2024-2025 UTILITIES	07/25/2024	105,154.73		
		UTILITIES-OPERATIONS--	01 E 005 810 000 000 330		721.15
		WATER-OPERATIONS--	01 E 005 810 000 000 333		293.97
		FUELS-OPERATIONS--	01 E 005 810 000 000 440		195.00
		UTILITIES-OPERATIONS--	01 E 105 810 000 000 330		9,950.15
		WATER-OPERATIONS--	01 E 105 810 000 000 333		523.20
		FUELS-OPERATIONS--	01 E 105 810 000 000 440		1,057.87
		UTILITIES-OPERATIONS--	01 E 120 810 000 000 330		2,386.96
		WATER-OPERATIONS--	01 E 120 810 000 000 333		75.00
		FUELS-OPERATIONS--	01 E 120 810 000 000 440		162.40
		UTILITIES-OPERATIONS--	01 E 125 810 000 000 330		3,560.32
		WATER-OPERATIONS--	01 E 125 810 000 000 333		433.38
		FUELS-OPERATIONS--	01 E 125 810 000 000 440		298.04
		UTILITIES-OPERATIONS--	01 E 145 810 000 000 330		5,462.10
		WATER-OPERATIONS--	01 E 145 810 000 000 333		305.73
		FUELS-OPERATIONS--	01 E 145 810 000 000 440		997.22
		UTILITIES-OPERATIONS--	01 E 155 810 000 000 330		3,698.93
		WATER-OPERATIONS--	01 E 155 810 000 000 333		187.30
		FUELS-OPERATIONS--	01 E 155 810 000 000 440		110.86
		UTILITIES-OPERATIONS--	01 E 185 810 000 000 330		9,892.43
		WATER-OPERATIONS--	01 E 185 810 000 000 333		627.62
		FUELS-OPERATIONS--	01 E 185 810 000 000 440		576.80
		UTILITIES-OPERATIONS--	01 E 210 810 000 000 330		16,778.71
		WATER-OPERATIONS--	01 E 210 810 000 000 333		530.02
		FUELS-OPERATIONS--	01 E 210 810 000 000 440		5,913.49
		UTILITIES-OPERATIONS--	01 E 310 810 000 000 330		34,945.22
		WATER-OPERATIONS--	01 E 310 810 000 000 333		984.48
		FUELS-OPERATIONS--	01 E 310 810 000 000 440		1,862.03

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Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount
08/06/2024	54651	Check	AUSTIN UTILITIES	105,154.73
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
			UTILITIES-OTH COM PRG--COM ED 04 E 500 590 000 321 330	2,386.96
			WATER-OTH COM PRG--COM ED 04 E 500 590 000 321 333	74.99
			FUEL FOR BLDGS-OTH COM PRG--COM ED 04 E 500 590 000 321 440	162.40
08/06/2024	54652	Check	BUSSMAN, KIRBY N	94.54
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
073124	MILEAGE REIM.		07/31/2024 94.54	
			IN-DISTRICT TRAVEL-ECSE--STATE SPED 01 E 120 412 000 740 367	94.54
08/06/2024	54653	Check	CESO HR LLC	562.50
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
1459	HR PRACTITIONER		07/17/2024 562.50	
			FEES FOR SERVICES-PERSONNEL-- 01 E 005 160 000 000 305	562.50
08/06/2024	54654	Check	CMERDC	13,381.69
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
196384	VIEWPOINT		07/01/2024 13,381.69	
			NON-INST SOFTWARE LIC-INST TECH-ASSIGNED TECH- 01 E 005 630 093 000 405	13,381.69
08/06/2024	54655	Check	D & G ACE HARDWARE	260.84
Invoice Number	Description		Invoice Date Invoice Amount Account	Amount
136297/1	MAINTENANCE SUPPLES 1ST BLANKET PO FY 2024-2025		07/18/2024 11.99	
			REPAIR SUPPLIES-OPERATIONS-- 01 E 005 810 000 000 420	11.99
136298/1	MAINTENANCE SUPPLES 1ST BLANKET PO FY 2024-2025		07/18/2024 34.99	
			REPAIR SUPPLIES-OPERATIONS-- 01 E 005 810 000 000 420	34.99
136300/1	MAINTENANCE SUPPLES 1ST BLANKET PO FY 2024-2025		07/18/2024 24.99	
			REPAIR SUPPLIES-OPERATIONS-- 01 E 005 810 000 000 420	24.99

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Check Date	Check Number	Payment Type	Name	Check Amount	
08/06/2024	54655	Check	D & G ACE HARDWARE	260.84	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
136312/1	MAINTENANCE SUPPLES 1ST BLANKET PO FY 2024-2025	07/19/2024	7.50		
				REPAIR SUPPLIES-OPERATIONS-- 01 E 005 810 000 000 420	7.50
136314/1	MAINTENANCE SUPPLES 1ST BLANKET PO FY 2024-2025	07/19/2024	25.00		
				REPAIR SUPPLIES-OPERATIONS-- 01 E 005 810 000 000 420	25.00
136372/1	MAINTENANCE SUPPLES 1ST BLANKET PO FY 2024-2025	07/23/2024	17.97		
				REPAIR SUPPLIES-OPERATIONS-- 01 E 005 810 000 000 420	17.97
136410/1	MAINTENANCE SUPPLES 1ST BLANKET PO FY 2024-2025	07/25/2024	5.52		
				REPAIR SUPPLIES-OPERATIONS-- 01 E 005 810 000 000 420	5.52
136428/1	MAINTENANCE SUPPLES 1ST BLANKET PO FY 2024-2025	07/25/2024	16.99		
				REPAIR SUPPLIES-OPERATIONS-- 01 E 005 810 000 000 420	16.99
136436/1	MAINTENANCE SUPPLES 1ST BLANKET PO FY 2024-2025	07/26/2024	42.98		
				REPAIR SUPPLIES-OPERATIONS-- 01 E 005 810 000 000 420	42.98
136478/1	MAINTENANCE SUPPLES 1ST BLANKET PO FY 2024-2025	07/29/2024	11.99		
				REPAIR SUPPLIES-OPERATIONS-- 01 E 005 810 000 000 420	11.99
136516/1	MAINTENANCE SUPPLES 1ST BLANKET PO FY 2024-2025	07/30/2024	11.98		
				REPAIR SUPPLIES-OPERATIONS-- 01 E 005 810 000 000 420	11.98
136535/1	MAINTENANCE SUPPLES 1ST BLANKET PO FY 2024-2025	07/31/2024	28.98		
				REPAIR SUPPLIES-OPERATIONS-- 01 E 005 810 000 000 420	28.98
136538/1	MAINTENANCE SUPPLES 1ST BLANKET PO FY 2024-2025	07/31/2024	19.96		
				REPAIR SUPPLIES-OPERATIONS-- 01 E 005 810 000 000 420	19.96

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Check Date	Check Number	Payment Type	Name	Check Amount
08/06/2024	54656	Check	DAHLSTROM, LINDSEY	16.62
Invoice Number	Description	Invoice Date	Invoice Amount	Account
073024	MILEAGE REIM.	07/30/2024	16.62	
			IN-DISTRICT TRAVEL-ECSE--IDEA SEC 619	01 E 120 412 000 420 367
				16.62
08/06/2024	54657	Check	DATA RECOGNITION CORPORATION	2,511.85
Invoice Number	Description	Invoice Date	Invoice Amount	Account
073124	ASSESSMENTS	07/31/2024	2,511.85	
			INSTRUCTL SUPPLIES-VOL PRE-KINDERG--	01 E 135 200 000 000 430
				2,511.85
08/06/2024	54658	Check	FLORIDA VIRTUAL SCHOOL	7,500.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account
202262-89546	PRODUCT OREINTATION FLEXPOINT	07/24/2024	7,500.00	
			INST SOFTWARE LIC-SEC--ALC	01 E 610 211 000 303 406
				7,500.00
08/06/2024	54659	Check	HILLER COMMERCIAL FLOORS	131,428.02
Invoice Number	Description	Invoice Date	Invoice Amount	Account
2119021	SOUTHGATE INSTALL FLOORING	07/29/2024	131,428.02	
			BLDG ACQ/CONSTRUCTION-LTFM--INTER SURFACES	05 E 005 865 000 379 520
				131,428.02
08/06/2024	54660	Check	HORMEL FOODS CORPORATION	980.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account
073024	CONCESSIONS HOTDOGS	07/30/2024	980.00	
			COST OF MAT SOLD-BOY/GIRL--ACTIVITIES REV.	11 R 000 292 000 147 619
				980.00
08/06/2024	54661	Check	IMAGINE LEARNING LLC	4,500.00
Invoice Number	Description	Invoice Date	Invoice Amount	Account
1004313	IMAGINE LANGUAGE & LITERACY LICENSE	07/18/2024	4,500.00	
			LIBRARY BOOKS-ELL-PR YR-TITLE III, PT A	01 E 005 205 011 417 470
				4,500.00
08/06/2024	54662	Check	IMPERIAL DADE	1,165.86
Invoice Number	Description	Invoice Date	Invoice Amount	Account
4256195	CUSTODIAL SUPPLIES FOR AHS FY 2024-2025	07/10/2024	253.64	
			CUSTODIAL SUPPLIES-OPERATIONS--	01 E 005 810 000 000 410
				253.64

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Check Date	Check Number	Payment Type	Name	Check Amount	
08/06/2024	54662	Check	IMPERIAL DADE	1,165.86	
<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
4262089	CUSTODIAL SUPPLIES FOR AHS FY 2024-2025	07/24/2024	912.22		
			CUSTODIAL SUPPLIES-OPERATIONS--	01 E 005 810 000 000 410	912.22
08/06/2024	54663	Check	LAWHEAD, JENNIFER D	73.27	
<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
072424	STEVES REIM.	07/24/2024	54.71		
			TRAVEL CONV & CONF-VOL PRE-KINDERG--	01 E 135 200 000 000 366	54.71
073024	MILEAGE REIM.	07/30/2024	18.56		
			TRAVEL CONV & CONF-VOL PRE-KINDERG--	01 E 135 200 000 000 366	18.56
08/06/2024	54664	Check	LAWSON PRODUCTS, INC	669.52	
<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
9311662335	MAINTENANCE SUPPLIES FY 2024-2025	07/02/2024	211.35		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	211.35
9311692524	MAINTENANCE SUPPLIES FY 2024-2025	07/16/2024	211.72		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	211.72
9311709426	MAINTENANCE SUPPLIES FY 2024-2025	07/23/2024	246.45		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	246.45
08/06/2024	54665	Check	LYNCH CAMPS INC	2,880.00	
<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
071124	BASKETBALL CAMP	07/11/2024	2,880.00		
			FEES FOR SERVICES-GEN COM ED--COM ED	04 E 500 505 000 321 305	2,880.00
08/06/2024	54666	Check	MARCO	45.25	
<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
INV12779197	24-25 OVERAGES CLC 85013373	08/01/2024	45.25		
			REPAIR & MAINT SVCS-ABE--STATE ABE	04 E 500 520 000 322 350	45.25

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AP Run: T250201 — Post Date: 2024-08-06 — AP Run Type: R

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Check Date	Check Number	Payment Type	Name	Check Amount
08/06/2024	54667	Check	MASSP	890.00
Invoice Number	Description		Invoice Date	Invoice Amount
3089	DAVE BUNN MEMBERSHIP		07/01/2024	890.00
			DUES & MEMBERSHIPS-PRINCIPAL--	01 E 310 050 000 000 820
				890.00
08/06/2024	54668	Check	MEI TOTAL ELVATOR SOLUTIONS	22,664.76
Invoice Number	Description		Invoice Date	Invoice Amount
1082593	SUMNER ELEMENTARY SCHOOL		07/16/2024	22,664.76
			BLDG ACQ/CONSTRUCTION-LTFM--BLDG HDW/EQUIP	05 E 005 865 000 369 520
				22,664.76
08/06/2024	54669	Check	PLAYPOWER LT FARMINGTON, INC	71,459.38
Invoice Number	Description		Invoice Date	Invoice Amount
1400285586	SUMNER-PLAYGROUND		07/10/2024	13,984.38
			REPAIR/MAINTENANCE-LTFM--PHYSICAL HAZARDS	05 E 005 865 000 347 350
				13,984.38
1400285586-2	SUMNER ELEMENTARY PLAYGROUND RUBBER REPLACEMENT FOR SOCCER AREA		07/10/2024	57,475.00
			SITE IMPR-ELEM-PLAYGROUND FD 1-	01 E 155 203 023 000 511
				57,475.00
08/06/2024	54670	Check	ROONEY, KRISTY	56.28
Invoice Number	Description		Invoice Date	Invoice Amount
071524	MILEAGE REIM.		07/15/2024	56.28
			TRAVEL CONV & CONF-ABE--STATE ABE	04 E 500 520 000 322 366
				56.28
08/06/2024	54671	Check	SAVVAS LEARNING COMPANY	62,667.50
Invoice Number	Description		Invoice Date	Invoice Amount
7028780308	ENVISION MATH		07/04/2024	62,667.50
			TEXTBOOK & WORKBOOK-SEC--OPER CAP	05 E 005 211 000 302 460
				62,667.50
08/06/2024	54672	Check	SCAFFOLDED MATH AND SCIENCE	200.00
Invoice Number	Description		Invoice Date	Invoice Amount
D450	CLASSROOM MATERIAL		07/05/2024	200.00
			INDIV INST SUPPLIES-SPED AGG--STATE SPED	01 E 005 420 000 740 433
				200.00

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AP Run: T250201 — Post Date: 2024-08-06 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
08/06/2024	54673	Check	SHI	33,897.95	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
B18340073	FORTICARE PRO SERVICES	07/01/2024	29,700.00		
	CONSULT FEE/FEEES FOR SVCS-ADM TECH SVCS-OP CAP			05 E 005 108 000 302 305	29,700.00
B18550541	DELL DRUM KIT	07/11/2024	59.00		
	GEN SUPPLIES-SEC--			01 E 310 211 000 000 401	59.00
B18555697	BANFIELD GYM PROJECTORS	07/12/2024	3,850.00		
	INST TECH DEVICE-INST TECH-ASSIGNED TECH-			01 E 005 630 093 000 466	3,850.00
B18561974	BANFIELD GYM PROJECTORS	07/16/2024	224.00		
	INST TECH DEVICE-INST TECH-ASSIGNED TECH-			01 E 005 630 093 000 466	224.00
B18628104	CANON ROLLERS	07/30/2024	64.95		
	REPAIR & MAINT SVCS-BUSINESS OFFICE--			01 E 005 110 000 000 350	64.95
08/06/2024	54674	Check	THOMPSON SANITATION INC	8,063.99	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
69784	ROLL OFF CONTAINER	07/20/2024	954.44		
	REFUSE REMOVAL-OPERATIONS--			01 E 310 810 000 000 332	954.44
70205	WASTE REMOVAL DISTRICT WIDE BLANKET PO FY 2024-2025	07/30/2024	900.00		
	REFUSE REMOVAL-OPERATIONS--			01 E 105 810 000 000 332	900.00
70206	WASTE REMOVAL DISTRICT WIDE BLANKET PO FY 2024-2025	07/30/2024	1,063.00		
	REFUSE REMOVAL-OPERATIONS--			01 E 210 810 000 000 332	1,063.00
70207	WASTE REMOVAL DISTRICT WIDE BLANKET PO FY 2024-2025	07/30/2024	1,815.05		
	REFUSE REMOVAL-OPERATIONS--			01 E 310 810 000 000 332	1,815.05
70208	WASTE REMOVAL DISTRICT WIDE BLANKET PO FY 2024-2025	07/30/2024	982.78		
	REFUSE REMOVAL-OPERATIONS--			01 E 185 810 000 000 332	982.78
70209	WASTE REMOVAL DISTRICT WIDE BLANKET PO FY 2024-2025	07/30/2024	541.49		
	REFUSE REMOVAL-OPERATIONS--			01 E 125 810 000 000 332	541.49

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AP Run: T250201 — Post Date: 2024-08-06 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
08/06/2024	54674	Check	THOMPSON SANITATION INC	8,063.99	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
70210	WASTE REMOVAL DISTRICT WIDE BLANKET PO FY 2024-2025	07/30/2024	541.49		
				REFUSE REMOVAL-OPERATIONS-- 01 E 145 810 000 000 332	541.49
70211	WASTE REMOVAL DISTRICT WIDE BLANKET PO FY 2024-2025	07/30/2024	541.49		
				REFUSE REMOVAL-OPERATIONS-- 01 E 155 810 000 000 332	541.49
70212	WASTE REMOVAL DISTRICT WIDE BLANKET PO FY 2024-2025	07/30/2024	182.76		
				REFUSE REMOVAL-OPERATIONS-- 01 E 165 810 000 000 332	182.76
70213	WASTE REMOVAL DISTRICT WIDE BLANKET PO FY 2024-2025	07/30/2024	541.49		
				REFUSE REMOVAL-OPERATIONS-- 01 E 120 810 000 000 332	270.75
				REFUSE REMOVAL-OTH COM PRG--COM ED 04 E 500 590 000 321 332	270.74
08/06/2024	54675	Check	UCP SEQUIN- MINNESOTA	3,808.04	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
56359	MINNESOTA MEMBERSHIP FY 25 ENROLLMENT #5146	07/22/2024	3,808.04		
				DUES & MEMBERSHIPS-PERSONNEL-- 01 E 005 160 000 000 820	3,808.04
08/06/2024	54676	Check	USI INSURANCE SERVICES LLC	1,100.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
5119969	INJURY MANAGEMENT INSURANCE	07/02/2024	1,100.00		
				WORKERS COMP-EMP BENEFITS-- 01 E 005 930 000 000 270	1,100.00
08/06/2024	54677	Check	WEX BANK	1,577.23	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
98838018	BLANKET PO DISTRICT VEHICLE FUEL	07/31/2024	1,577.23		
				GAS/OIL & GREASE-OPERATIONS-- 01 E 005 810 000 000 442	1,577.23
				Total:	\$478,885.75

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AP Run: T250201 — Post Date: 2024-08-06 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount
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T250201 Summary

Type	Count	Amount
Regular	28	478,885.75
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	28	\$478,885.75

Board Packet

AP Run: CB250201 — Post Date: 2024-08-06 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
08/06/2024	5000001975		AUSTIN ELECTRIC*	18,095.50	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
2400056	PARAPET LIGHTING	07/23/2024	733.50		
			REPAIR & MAINT SVCS-OPERATIONS--	01 E 005 810 000 000 350	733.50
2400572	AHS PACKER GYM ELEVATOR; ELECTRICAL UPGRADES	07/08/2024	4,058.00		
			BLDG ACQ/CONSTRUCTION-LTFM--ELECTRICAL	05 E 005 865 000 370 520	4,058.00
2400587	NEVELN ELEMENTARY SCHOOL-BREAKROOM	07/31/2024	13,304.00		
			BLDG ACQ/CONSTRUCTION-LTFM--ELECTRICAL	05 E 005 865 000 370 520	13,304.00
08/06/2024	5000001976		AUSTIN NEWSPAPERS, INC*	97.92	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1851340	ELECTION NOTICE	07/15/2024	97.92		
			FEES FOR SERVICES-ELECTIONS--	01 E 005 199 000 000 305	97.92
08/06/2024	5000001977		GAMES PEOPLE PLAY*	20.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
6838-1	MORE THAN PINK SHIRTS	07/12/2024	20.00		
			GEN SUPPLIES-SUMMER-MORE THAN PINK-COM ED	04 E 500 540 540 321 401	20.00
08/06/2024	5000001978		HILLYARD/HUTCHINSON*	1,804.64	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
605546064	CUSTODIAL SUPPLIES BLANKET PO FY 2024-2025	07/26/2024	778.90		
			CUSTODIAL SUPPLIES-OPERATIONS--	01 E 005 810 000 000 410	778.90
700599082	CUSTODIAL SUPPLIES BLANKET PO FY 2024-2025	07/25/2024	849.72		
			CUSTODIAL SUPPLIES-OPERATIONS--	01 E 005 810 000 000 410	849.72
700600220	CUSTODIAL SUPPLIES BLANKET PO FY 2024-2025	07/31/2024	176.02		
			CUSTODIAL SUPPLIES-OPERATIONS--	01 E 005 810 000 000 410	176.02
08/06/2024	5000001979		INNOVATIVE OFFICE SOLUTIONS, LLC*	5,069.60	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
CIN123284	MAILBOXES FOR WORK ROOM	07/02/2024	5,069.60		
			EQUIPMENT-ELEM ED--OPER CAP	05 E 105 203 000 302 530	5,069.60

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AP Run: CB250201 — Post Date: 2024-08-06 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount		
08/06/2024	5000001980		JOSTEN'S*	245.00		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
34543237	CAPS		07/09/2024	131.25		
		INST SUPPLIE-SECONDARY-4TH PR YR-ESSER III 90% LL			01 E 611 211 014 161 430	131.25
34543511	DIPLOMAS		07/09/2024	113.75		
		INST SUPPLIE-SECONDARY-4TH PR YR-ESSER III 90% LL			01 E 611 211 014 161 430	113.75
08/06/2024	5000001981		W W GRAINGER INC*	856.18		
Invoice Number	Description		Invoice Date	Invoice Amount	Account	Amount
9177010304	MAINTENANCE SUPPLIES BLANKET PO FY 2024-2025		07/10/2024	10.41		
		REPAIR SUPPLIES-OPERATIONS--			01 E 005 810 000 000 420	10.41
9182695776	MAINTENANCE SUPPLIES BLANKET PO FY 2024-2025		07/16/2024	82.20		
		REPAIR SUPPLIES-OPERATIONS--			01 E 005 810 000 000 420	82.20
9182695784	MAINTENANCE SUPPLIES BLANKET PO FY 2024-2025		07/16/2024	9.52		
		REPAIR SUPPLIES-OPERATIONS--			01 E 005 810 000 000 420	9.52
9191031070	MAINTENANCE SUPPLIES BLANKET PO FY 2024-2025		07/23/2024	395.83		
		REPAIR SUPPLIES-OPERATIONS--			01 E 005 810 000 000 420	395.83
9193523033	MAINTENANCE SUPPLIES BLANKET PO FY 2024-2025		07/24/2024	68.05		
		REPAIR SUPPLIES-OPERATIONS--			01 E 005 810 000 000 420	68.05
9194279213	MAINTENANCE SUPPLIES BLANKET PO FY 2024-2025		07/25/2024	16.05		
		REPAIR SUPPLIES-OPERATIONS--			01 E 005 810 000 000 420	16.05
9197412118	MAINTENANCE SUPPLIES BLANKET PO FY 2024-2025		07/29/2024	71.30		
		REPAIR SUPPLIES-OPERATIONS--			01 E 005 810 000 000 420	71.30
9198356553	MAINTENANCE SUPPLIES BLANKET PO FY 2024-2025		07/30/2024	68.05		
		REPAIR SUPPLIES-OPERATIONS--			01 E 005 810 000 000 420	68.05
9199698391	MAINTENANCE SUPPLIES BLANKET PO FY 2024-2025		07/31/2024	45.19		
		REPAIR SUPPLIES-OPERATIONS--			01 E 005 810 000 000 420	45.19
9200004894	MAINTENANCE SUPPLIES BLANKET PO FY 2024-2025		07/31/2024	89.58		
		REPAIR SUPPLIES-OPERATIONS--			01 E 005 810 000 000 420	89.58

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AP Run: CB250201 — Post Date: 2024-08-06 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount
Total:				\$26,188.84

CB250201 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	7	26,188.84
Total:	7	\$26,188.84

Board Packet

Summary by Fund

Austin Public Schools ISD 492

<u>Fund</u>	<u>Total</u>
01 - GENERAL FUND	2,233,533.82
02 - FOOD SERVICE FUND	17,738.08
04 - COMMUNITY SERVICE	61,992.01
05 - CAPITAL EXPENDITURES	337,060.83
07 - DEBT SERVICE FUND	433,917.50
11 - SITE & CO-CURRICULAR	12,078.99
12 - AUSTIN AREA CONSORTIUM	52,464.29
20 - INTERNAL SERVICE FUND	3,120.00
66 - ATHLETICS	390.00
88 - STUDENT ACTIVITY	1,763.66
	<hr/>
	\$3,154,059.18



DATE: 8/12/24

TITLE: Special Services Department Update

TYPE: Information

PRESENTER(S): Sheri Willrodt, Executive Director of Special Services

BACKGROUND:

The Special Services Department includes oversight of the following:

- Special Education Services
- School Health Services
- Student Support Professionals (School Counselors, School Social Workers, School Psychologists)
- Mental Health Supervision and Supports (internal and external)
- Oversight of education at Nexus Gerard's New Dominion School
- Oversight of education at the Austin Albert Lea Area Special Education Cooperative (AALASEC)

Support and resources to ensure a safe and welcoming learning environment

- Special Education staff new to the district over the course of the past school year are taking part in Crisis Prevention Institute (CPI) Initial Training this month. We will also be holding building level refreshers for returning staff during staff development days over the course of the year. New this year: we will be offering verbal de-escalation training to all general education staff.
- We have been able to fill our teaching, mental health practitioner, school counselor/social worker, and nursing positions;. We had to hire 5 virtual speech clinicians in order to meet our needs due to lack of in person candidates. We are continuing to work to fill paraprofessional positions, and we also have an open position for a Behavioral Consultant due to a late resignation.
- We were informed by Nexus Gerard that they will be unable to provide in-person school-based mental health services at each of our building sites this year as they have in the past, due to staffing shortages. We are working with them to identify some opportunities for virtual services to start the year, and are also working on an RFP to solicit additional partnerships.
- As a preliminary result of our SPED audit, our SPED Leadership Team is operationalizing a reorganization for FY25. This will include two teams of leaders for K-6 and 7-12, each with a SPED Supervisor on an administrative contract and a SPED case facilitator on a teacher contract. It is our hope that this alignment will provide more consistent support across all levels while assisting in building transitions. Early Childhood Special Education will continue to be overseen by an ECSE SPED Supervisor.

Packer Profile for all learners

- Setting I/II students will participate in 9th Grade Packer Profile Seminar with their typically developing peers
- Setting III students will follow the same curricular outline as the general education class, with modifications as appropriate

- Continued implementation of Work Experience Program, including PAES Lab and Community Job Sites, for students in grades 9-12
- Continued implementation of Austin Transition Program (ATP) and Functional Transition Program (FTP) at Riverland Community College, On Track Work Experience Lab, Community Exploration and Community Job Sites for 18-22 students
- Continued individual transition planning by IEP teams

District-wide multi-tiered systems of support for all learners

- Our District Multi-Tiered Systems and Supports (MTSS) Leadership worked over the summer to develop our district MTSS Handbook. We will continue working with the District MTSS team to refine the handbook over the course of this year.
- We have 5 special education teachers who will participate in LETRS Volume 2 training this year. Our Early Childhood staff will participate in EC LETRS training. The rest of our special education staff K-12 who have not already become certified in LETRS (22 staff are fully certified) will participate in the CORE reading training this school year.
- All buildings have now participated in a PBIS (Positive Behavioral Interventions and Supports) cohort and will continue implementation this year.
- Selected SPED, EL, and general education staff at Holton and Ellis will participate in Coteaching training on August 20.

Excellence in Resource Management

- We have continued to set aside a portion of our federal special education funds for payment of tuition bills, resulting in a cost savings for the district.
- We are working on expansion of PCA billing for monitoring of behaviors for our most vulnerable students
- New legislation is allowing us to move away from CTSS certification; we will need to bill paraprofessionals in mental health programming as PCAs instead of MHBAs



DATE: 08/12/2024

TITLE: Information Services

TYPE: Information

PRESENTER(S): Corey Haugen, Director of Information Services

BACKGROUND:

The mission of the Information Services department is to support the district mission and strategic priorities by building capacity through research, evaluation and the application of data to inform school improvement for student success. We provide support and expertise to schools and staff through:

- Providing expertise in the area of measurement and delivering accurate and timely information to building and district staff
- Providing support to district and schools through a systematic evaluation process of district programs
- Reviewing and summarizing data related to student learning and instruction
- Providing professional development on assessment practices, data analysis and interpretation

Support and resources to ensure a safe and welcoming learning environment

- Information Services team has been working feverishly getting **operational and learning systems online** for 24-25. Not only are we preparing curricular and assessment systems for staff and students, we have been working with families to complete their **24-25 online registration/renewal**. As of 8/8/2024, we already have 76.1% of all students and parents complete their renewal – this is an excellent percentage for early August and we should have most all students completed prior to the start of school.
- Information Services has been working with other district departments to **onboard new staff**. Covering topics related to student information, data and assessments. We support staff in Infinite Campus, Viewpoint Data Warehouse, Schoology, Seesaw and online curriculum tools.
- As all staff return for Back to School Week, Info Services will be working at school locations to work with staff on review **District Assessment program changes** (MN READ Act requirements), updates to assessment and online curriculum systems. Additionally, we will be **conducting data meetings** as teachers and staff prepare to meet their new learners needs.

Packer Profile for all learners

- Info Services have been working all summer supporting schools in completing their **24-25 master schedules** and supporting scheduling needs on Infinite Campus. Additionally, Information Services utilizes a **data-based class rostering process** for all elementary schools that utilizes technology to build balanced class rosters.

- Information Services has been working directly with 9-12 staff to make sure that students have complete **Multi-year Academic Plans (MYAP)** in Infinite Campus, so that students can maintain “on-track” status for Graduation. This planning tool is critical in our work to improve graduation rates. Students with complete plans will assist in guaranteeing that they have all the required credits to graduate in 4-years.
- Again this year, we are working with MDE and the Office of Higher Education to participate in the **Direct Admissions** process. Info Services has continued working this summer to program/update our Infinite Campus to assign Tiers to our on-track seniors so they can have direct admission to college. Here is a link to more information on [Direct Admissions](#):
 - Goal: To encourage all high school seniors to think of themselves as “college material” and to offer them a “direct admissions” opportunity. This pilot will try to reduce the anxiety around the “Will I get in?” question and encourage exploration of Minnesota colleges and universities
 - Direct admissions is designed to spark and supplement other college exploration activities and isn’t designed to tell students which college or university they should attend
 - 50+ participating colleges in 2024-2025
 - New schools this year: Bethel University, Metro State University, Northwestern Health Sciences University, University of Minnesota Rochester

District-wide multi-tiered systems of support for all learners

- Information Services continues to develop tools to support the MTSS efforts in the district for the 2024-2025 school year.
 - To meet new screening requirements from the **MN READ Act**, APS is implementing **FASTBridge** again for students in grades KG-03. FastBridge’s valid and reliable assessments help educators identify students’ academic and social-emotional behavior (SEB) needs faster, align the right interventions at the right time, and measure whether interventions are helping students catch up.
 - **Campus Early Warning System** that will be used to identify students at risk and building in custom forms for students that will require intensive support to have learning objectives linked right to the student record. These are exciting times as integrate even more enhanced data and technology to our teaching and learning processes.
 - **MTSS data walls** in the **Viewpoint Data Warehouse** solution to provide real-time effective and efficient data for MTSS meetings throughout the district. These data walls will pull in information from multiple domains for staff to review to support MTSS efforts.

Excellence in Resource Management

- Information Services have been working Palmer Bus Company to further streamline operations and make business operations function more effectively in the Palmer Office. This year, on 08/15/2024, we will be launching the **StopFinder app** for Parents/Guardians. Stopfinder is the all-in-one parent engagement app designed by parents for parents to keep guardians in the know. Receive bus location (ETA and Geo Alerts available) and messages, updates and alerts in real-time, send forms and other information.
- Information Services continues to work on **Ed-Fi implementation**. While MDE still has many issues to work out before districts convert fully to the new Ed-Fi reporting system. Austin Public Schools is doing a great job of staying on course and building out the Ed-Fi reporting requirements so we are positioned to transition when the time comes.



DATE: August 12, 2024

TITLE: Finance and Operations

TYPE: Information

PRESENTER(S): Todd Lechtenberg, Executive Director of Finance and Operations

BACKGROUND:

The Finance Department includes payroll, employee benefits, accounts payable, accounts receivable, accounting and fixed asset management. The Executive Director of Finance and Operations also oversees Facility Services, Food & Nutrition Services and Transportation Services.

Support and resources to ensure a safe and welcoming learning environment

- The number one priority of our Austin Public Schools is to provide support and resources to ensure a safe and welcoming learning environment. We are implementing critical measures to enhance the safety of all our facilities. Here are some significant updates that we finished this summer:
 - **Phone Voice over Internet Protocol (VoIP) System** – This summer, we completely overhauled the district's phone system, which involves replacing all desktops and classroom handsets and introducing several new features. These enhancements will ensure compliance with the latest [e911](#) legislation and include mobile and Microsoft Teams integrations to facilitate communication from any location
 - **Investment into StopFinder**
 - We added an all-in-one parent/caregiver engagement app to our transportation services.
 - With Stopfinder, a parent/giver will:
 - Know the schedule of their child's bus
 - Receive push notifications related to their child's bus schedule and any changes, such as bus number or driver changes
 - Get real-time information on the location of their child's bus by creating their own alert zones with the upgrade to GeoAlerts
 - Notice bus substitutions because they are clearly indicated – reducing misinformation and confusion
 - Track multiple buses, an excellent feature if their children don't ride the same bus.
 - Know exactly when their children arrive at school or home
 - Enjoy two-way communication with the transportation office
 - Provide parents and caregivers with multilingual options in the app

- **Building Sites Improvements**
 - **Austin High School**
 - Remove and replace roof top unit for the server room
 - Refinish the 3rd-floor hallway and seal
 - Ove Berven & Packer gymnasium floors will be refinished
 - AHS cafeteria
 - Brick work outside door 1
 - **Ellis**
 - Install one new diving board and base
 - **Banfield**
 - Parking lot fixes
 - **Neveln**
 - Remove power and data poles and patch floor and ceiling tiles to free up space in classrooms
 - Replace current playground equipment
 - **Southgate**
 - Asbestos abatement and new flooring and paint throughout the classrooms
 - **Sumner**
 - Remove and replace existing playground equipment with a new playground, demo soccer field rubber tiles, and replace with the pour-in-place surface
 - Build built-in lockers for the mezzanine and install
 - Parking lot fixes
- Huge thank you to our building and grounds department for not only all the completed list above but they also were instrumental in the movement of our Kindergarten classrooms back into the neighborhood schools.

Packer Profile for all learners

- The Departments continues to collaborate with colleagues across the district to better learn how we can support the work. Examples of improvements that we have provided to Packer Profile
 - Investments into strength finders for all 9th graders
 - Improved the process to track our investments into Packer Profile.

District-wide multi-tiered systems of support for all learners

- The Departments continue to collaborate with Teaching & Learning, Special Services, and building Administration to support and learn about MTSS and the impact it will have on student success.

Excellence in Resource Management

- **Finance Department**
 - CESO Audit
 - Working on clearing up job duties and expectations
 - Audit Timeline
 - Auditors are scheduled to be onsite during the first week of September
 - FY25 Revised Budget
 - Will start the revised budget discussion once October 1st enrollment is submitted
 - One Page Communication

- Working on developing an one-page document to explain our financial health that can be handed out
- **Food and Nutrition Department**
 - Looking at ways to have a more diverse menu options next school year
 - Reviewing what serving of breakfast will look like this upcoming year in all buildings
 - Looking at a 5-year plan to replace our lunchroom tables
- **Building and Grounds**
 - Continue to work with ISG to review facilities needs and figure out our future needs
 - Working with a 3-rd party consultant to determine our roofing maintenance plan each year



DATE: August 2024

TITLE: Site and Program Updates

TYPE: Information

PRESENTER(S): Site Administrators

BACKGROUND:

This informational report highlights the priorities of the Strategic Plan for each site.

Community Learning Center

Support and resources to ensure a safe and welcoming learning environment

- We are so grateful for Buildings and Grounds who have worked tirelessly all summer to prepare Woodson Education Center to host early childhood and community education. Our programming was moved from Sumner, Southgate, Banfield, Neveln, and Our Savior's Lutheran Church into their new locations at WEC.

Packer Profile for all learners

- We are finishing a summer full of many opportunities for students to explore areas of interest through Community Education Enrichment. From sports camps, to learning chess, to many opportunities to explore creativity, students PreK-12 have had a busy summer. More Than Pink had another amazing summer full of learning, fun, and fitness. Many thanks to Sarah Wermager-Hernandez and Teri Wermager for their strong leadership of this impactful program.

District-wide multi-tiered systems of support for all learners

- 34 students participated in Packer in Training this summer at Banfield, Sumner, and Neveln. This program is designed for students who have not had preschool experience to learn the routines of kindergarten to ensure a smooth start to their kindergarten experience. Data is collected in 19 categories of development from attending to task, managing transitions, to naming the letters in their name. On a scale from 1-4, where "1" means they are beginning to meet expectations and 4 "exceeds" expectations, on average our Packer in Training students increased their scores by .6 over the two-week program. We are thankful for preschool and kindergarten teachers Sarah Fruhwirth, Michelle Holt, Beth Medrano, Alayna Moser, Erin Schumacher, Morgan

Schmitz, Sheila Steele, and Kailey Synoground who co-taught this impactful summer school opportunity together.

Excellence in Resource Management

- The Southern Minnesota Initiative Foundation (SMIF) through the Otto Bremer Trust (OBT) and its Community Responsive Fund, awarded a \$50,000 grant to Austin Public Schools Early Childhood. The goal of this grant is to provide a supportive environment for our three-year-old classrooms by building capacity in staff by providing professional development and allowing time for coaching and modeling and strengthening Tier 1 implementation. Many thanks to Amy Goette who wrote this competitive grant for Austin Public Schools.



DATE: 8/12/2024

TITLE: Technology Services

TYPE: Information

PRESENTER(S): Amy Thuesen, Director of Technology

BACKGROUND:

Technology Services designs, implements, and supports the technology infrastructure and resources in this district. This includes: network and communications, hardware and software, and technology training and integration.

Technology Advisory Team

- This team does not meet during the summer and will resume in October 2024.

Support and resources to ensure a safe and welcoming learning environment

- Tech Services has completed the transition to a new VOIP system. While this new system comes with a variety of improvements, it is also adding a tool once unavailable in our district – Soft Phones. A Soft Phone is a laptop or mobile device application that turns that device into a functional district phone. This feature allows staff to access their phones even when they are out of office – especially helpful in emergency situations. Soft Phones are currently issued to district and building administrators and itinerant staff, with additional distribution to be determined.
- As a part of our cybersecurity enhancement, Tech Services has installed a SIEM (security information and event management) tool on the district's most critical devices. This tool can analyze data on and sort it into patterns that can assist in detecting and responding to potential cyber-threats.

Packer Profile for all learners

- We are busy preparing classrooms for the start of the new school year and that means more consistent instructional technology across the district. All classrooms will be equipped with wireless projection devices that allow teachers to project their instructional content from anywhere in the room. Additionally, all K-12 teachers will be provided with a presentation remote/air mouse and K-4 teachers will each be assigned a document camera. These standard technologies will provide teachers with extra flexibility for movement and give all APS students consistent learning experiences.

District-wide MTSS for all learners

- Much of our summer work in this area has focused on supporting new teachers as they enter our district and prepare to work with children and families. This support has

included one-on-one time with the district Education Technology Specialist to receive a classroom technology orientation and an introduction to district learning management and curriculum tools.

Excellence in Resource Management

- It has been a very busy summer in the Tech Services department – during the last two months we have prepared:
 - 600+ new phones
 - 3500 student laptops
 - 750 staff laptops and desktops
 - 300 computer lab devices
- We are entering year two of our new inventory and support ticketing system and are learning of the ways that it can help the district manage device tracking. Starting this year, we will be utilizing an audit system that brings automatic verification to devices even when they are checked out to a user. Monthly, we will receive reports of devices missing, being used by the wrong person, or no longer on the school network. This is one of several steps we are taking to ensure that we have a technology fleet that is well managed.



DATE: August 2024

TITLE: Academics and Administrative Services

TYPE: Information

PRESENTER(S): Katie Baskin, Executive Director of Academics and Administrative Services

BACKGROUND:

The Office of Teaching and Learning oversees curriculum, instruction, staff development, and Federal Title programs for the district.

The Human Resources Office is responsible for employee recruitment and orientation, contract negotiations for all bargaining units, employee relations, student and employee data practices, and staffing with building/program administrators.

Support and resources to ensure a safe and welcoming learning environment

- **Principal Professional Development:** In July, the district Principals engaged in a day-long retreat focused on planning, collaboration and preparation for the 24-25 school year. This work included learning in Tier 1 instruction, PLC's, MTSS, and the Read Act. This time together to learn and grow in preparation for leadership is invaluable to the system.
- **Leadership Professional Development:** In June and July, the District Leadership Team participated in professional learning and collaboration. This learning and partnership in preparation for the upcoming school year included learning in Title IX, Strengths Leadership development, Site Improvement Plans, Communication Plan development, district processes for review.
- **Strengths Development:** The CLC, Ellis, IJ and Coop will continue their strengths development on a focus of growth the leadership of our site instructional/PLC leaders. This focus will help strengthen our leadership beyond the principals and help support staff in leaning into their strengths in collaboration and support of one another. The Elementary buildings will continue their Strengths journey this school year. On August 22nd our facilitator, Bethany von Steinbergs, will work with these groups on their strength's deliberative development in flexibility and adaptability. AHS, Food Service, Facility Services, Technology Services and additional district staff will begin their Strengths journey this school year. On August 17 all staff will have a full day of professional learning in Strengths and how to leverage individual strengths in the work staff do with students and one another each day.
- **Human Resources Dept. Audit Implementation:** The Human Resources team has been working closely with building administrators throughout the summer to ensure the needs of our students are met with highly qualified staff. The resourcefulness of our principals and community has been appreciated.
- **Safe and Welcoming Schools:** As a follow-up to our work with the I Love You Guys foundation this summer, we have been working in collaboration to redesign our protocols for reunification to include more trained staff, community personnel, and prepared resources to support the processes of reunification for families. We have also created a video explaining our protocols for all staff and students. This will be shared with staff during their back-to-school time in their buildings.

Packer Profile for all learners

- **Packer Profile Implementation:** The Packer Profile development has been underway all summer to align the PK-12 system. The Packer Profile Task Force has been working to align the career exploration experience and defining these opportunities throughout all classrooms. Career exploration looks different at each level but will be a focus of development for this school year. The 9-12 Profile staff were busy designing and aligning their curriculum for the upcoming Packer Profile Seminar class. This work was collaborative with partners internally and externally to the system. The Packer Profile Advisory Committee was also in development this summer. Members have been identified and outreach for this committee will happen in late August to help inform, provide feedback and collaborate in further design of the Packer Profile.
- **Grow Your Own:** We are excited to start year 2 of the Grow Your Own grant. Over the summer, we had 8 students in the GYO club volunteer as student aides in the summer school program. They worked alongside teachers to work with students and learn more about the teaching career. We will continue with club activities this year to include more experiences and field trips especially to college campuses and to classrooms. We will also begin work outlining a process to award our GYO scholarships.

District-wide multi-tiered systems of support for all learners

- **MTSS Implementation:** The District MTSS Leadership Team worked to consolidate all of the learning, training and development of the linked school teams from 23-24 into a District MTSS Handbook for our 24-25 school year. This is a work in progress and will continue to be developed to fit the needs of our school teams.
- **READ Act:** All K-6 classroom, sped, EL teachers and 7-12 Sped staff have been registered to begin Online Language and Literacy Academy beginning August 15th. The staff trained will complete a combination of online, reading, and application practice by April 21, 2025. The principals cohort recently completed their cohort meetings and were able to experience what the staff will do during their PD days.
- **EL Program Review:** An EL District Leadership Team has been established with representation from each building. The initial planning of how to best respond to the recommendations from the program review has begun.
- **Math Program Review:** K-4 standards-based assessments have been completed and will be shared with grade level colleagues this year. Activities to enhance students' number fluency and combinations have been placed in a folder accessible by all staff, as this was the focus of the Grade Level Leaders' learning this past year. 5-12 intergrade level conversations about what and how vocabulary, language, or concepts are taught to move toward consistency and understanding. Commission draft of the new math standards are now ready and time will be spent reviewing standards and aligning to coursework and assessments.
- **GT Program Review:** In the 2023-2024 school year time was spent updating our identification process for our GT students. In the 2024-2025 school year we will implement these processes and work. We will also work on developing a systematic communication plan so that we can share programming information with families. We will also continue to work on curriculum alignment.
- **SPED Leadership + Teaching and Learning Office Collaboration:** This new linked team has been developed and will start this year to foster the collaboration and growth between special education and the teaching and learning staff. The leaders of these two departments will meet regularly to discuss shared goals, effective tier 1 instruction, teacher development, leadership development and best practice strategies for all learners.
- **Curriculum Implementation:** Andrea Malo and Sheila Berger have been working closely with departments who are in the curriculum writing process regarding new curriculum for this school year, particularly Science. The support will be ongoing with Andrea, Sheila, and Instructional Coaches this school year as a part of the program implementation process. This work will include standards alignment, scope and sequence design, and unit planning.

Excellence in Resource Management

- **Teaching and Learning:** Administrators have been working closely with Teaching and Learning to align professional development to their Site Improvement Plans. This includes utilizing their resources in staff development intentionally to support this work and aligning outcomes to support movement in the strategic priorities.
- **Human Resources:** HR staff have been working to onboard all staff to their new positions and to our system. This process takes many people and many resources. We believe that people are the most important part of our plan and making sure they are supported in their transition is incredibly important to our staff.

STUDENT DISCIPLINE

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[Note: School districts are required by statute to have a policy addressing these issues.]

I. PURPOSE

The purpose of this policy is to ensure that students are aware of and comply with the school district's expectations for student conduct. Such compliance will enhance the school district's ability to maintain discipline and ensure that there is no interference with the educational process. The school district will take appropriate disciplinary action when students fail to adhere to the Code of Student Conduct established by this policy.

II. GENERAL STATEMENT OF POLICY

The school board recognizes that individual responsibility and mutual respect are essential components of the educational process. The school board further recognizes that nurturing the maturity of each student is of primary importance and is closely linked with the balance that must be maintained between authority and self-discipline as the individual progresses from a child's dependence on authority to the more mature behavior of self-control.

All students are entitled to learn and develop in a setting which promotes respect of self, others, and property. Proper positive discipline can only result from an environment which provides options and stresses student self-direction, decision-making, and responsibility. Schools can function effectively only with internal discipline based on mutual understanding of rights and responsibilities.

Students must conduct themselves in an appropriate manner that maintains a climate in which learning can take place. Overall decorum affects student attitudes and influences student behavior. Proper student conduct is necessary to facilitate the education process and to create an atmosphere conducive to high student achievement.

Although this policy emphasizes the development of self-discipline, it is recognized that there are instances when it will be necessary to administer disciplinary measures. The position of the school district is that a fair and equitable district-wide student discipline policy will contribute to the quality of the student's educational experience. This discipline policy is adopted in accordance with and subject to the Minnesota Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56.

In view of the foregoing and in accordance with Minnesota Statutes, section 121A.55, the school board, with the participation of school district administrators, teachers, employees, students, parents, community members, and such other individuals and organizations as appropriate, has developed this policy which governs student conduct and applies to all students of the school district.

III. DEFINITIONS

A. "Nonexclusionary disciplinary policies and practices" means policies and

practices that are alternatives to dismissing a pupil from school, including but not limited to evidence-based positive behavior interventions and supports, social and emotional services, school-linked mental health services, counseling services, social work services, academic screening for Title 1 services or reading interventions, and alternative education services. Nonexclusionary disciplinary policies and practices include but are not limited to the policies and practices under sections 120B.12; 121A.575, clauses (1) and (2); 121A.031, subdivision 4, paragraph (a), clause (1); 121A.61, subdivision 3, paragraph (r); and 122A.627, clause (3).

- B. "Pupil withdrawal agreement" means a verbal or written agreement between a school administrator or district administrator and a pupil's parent to withdraw a student from the school district to avoid expulsion or exclusion dismissal proceedings. The duration of the withdrawal agreement cannot be for more than a 12-month period.

IV. POLICY

- A. The school board must establish uniform criteria for dismissal and adopt written policies and rules to effectuate the purposes of the Minnesota Pupil Fair Dismissal Act. The policies must include nonexclusionary disciplinary policies and practices consistent with Minnesota Statutes, section 121A.41, subdivision 12, and must emphasize preventing dismissals through early detection of problems. The policies must be designed to address students' inappropriate behavior from recurring.
- B. The policies must recognize the continuing responsibility of the school for the education of the pupil during the dismissal period.
- C. The school is responsible for ensuring that alternative educational services, if the pupil wishes to take advantage of them, must be adequate to allow the pupil to make progress toward meeting the graduation standards adopted under Minnesota Statutes, section 120B.02 and help prepare the pupil for readmission in accordance with section Minnesota Statutes, section 121A.46, subdivision 5.
- D. For expulsion and exclusion dismissals and pupil withdrawal agreements as defined in Minnesota Statutes, section 121A.41, subdivision 13:
 - 1. for a pupil who remains enrolled in the school district or is awaiting enrollment in a new district, the school district's continuing responsibility includes reviewing the pupil's schoolwork and grades on a quarterly basis to ensure the pupil is on track for readmission with the pupil's peers. The school district must communicate on a regular basis with the pupil's parent or guardian to ensure that the pupil is completing the work assigned through the alternative educational services as defined in Minnesota Statutes, section 121A.41, subdivision 11. These services are required until the pupil enrolls in another school or returns to the same school;

2. a pupil receiving school-based or school-linked mental health services in the school district under Minnesota Statutes, section 245.4889 continues to be eligible for those services until the pupil is enrolled in a new district; and
3. the school district must provide to the pupil's parent or guardian information on accessing mental health services, including any free or sliding fee providers in the community. The information must also be posted on the school district website.

V. AREAS OF RESPONSIBILITY

- A. The School Board. The school board holds all school personnel responsible for the maintenance of order within the school district and supports all personnel acting within the framework of this discipline policy.
- B. Superintendent. The superintendent shall establish guidelines and directives to carry out this policy, hold all school personnel, students, and parents responsible for conforming to this policy, and support all school personnel performing their duties within the framework of this policy. The superintendent shall also establish guidelines and directives for using the services of appropriate agencies for assisting students and parents. Any guidelines or directives established to implement this policy shall be submitted to the school board for approval and shall be attached as an addendum to this policy.
- C. Principal. The school principal is given the responsibility and authority to formulate building rules and regulations necessary to enforce this policy, subject to final school board approval. The principal shall give direction and support to all school personnel performing their duties within the framework of this policy. The principal shall consult with parents of students conducting themselves in a manner contrary to the policy. The principal shall also involve other professional employees in the disposition of Behavior referrals and shall make use of those agencies appropriate for assisting students and parents. A principal, in exercising his or her lawful authority, may use reasonable force when it is necessary under the circumstances to restrain a student to prevent imminent bodily harm or death to the student or another.
- D. Teachers. All teachers shall be responsible for providing a well-planned teaching/learning environment and shall have primary responsibility for student conduct, with appropriate assistance from the administration. All teachers shall enforce the Code of Student Conduct. In exercising the teacher's lawful authority, a teacher may use reasonable force when it is necessary under the circumstances to restrain a student to prevent imminent bodily harm or death to the student or another.
- E. Other School District Personnel. All school district personnel shall be responsible for contributing to the atmosphere of mutual respect within the school. Their responsibilities relating to student behavior shall be as authorized and directed by

the superintendent. A school employee, school bus driver, or other agent of a school district, in exercising his or her lawful authority, may use reasonable force when it is necessary under the circumstances to restrain a student to prevent bodily harm or death to the student or another. A school employee, which does not include a school resource officer, shall not use prone restraint and shall not inflict any form of physical holding that restricts or impairs a student's ability to breathe; restricts or impairs a student's ability to communicate distress; places pressure or weight on a student's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen; or results in straddling a student's torso.

For the purpose of Minnesota Statutes, section 121A.582 (Student Discipline; Reasonable Force), a school resource officer, as defined in Minnesota Statutes, section 626.8482, subdivision 1, paragraph (c) is not a school employee or agent of the district.

- F. Parents or Legal Guardians. Parents and guardians shall be held responsible for the behavior of their children as determined by law and community practice. They are expected to cooperate with school authorities and to participate regarding the behavior of their children.
- G. Students. All students shall be held individually responsible for their behavior and for knowing and obeying the Code of Student Conduct and this policy.
- H. Community Members. Members of the community are expected to contribute to the establishment of an atmosphere in which rights and duties are effectively acknowledged and fulfilled.
- I. Reasonable Force Reports
 - 1. The school district must report data on its use of any reasonable force used on a student with a disability to correct or restrain the student to prevent imminent bodily harm or death to the student or another that is consistent with the definition of physical holding under Minnesota Statutes, section 125A.0941, paragraph (c), as outlined in section 125A.0942, subdivision 3, paragraph (b).
 - 2. Beginning with the 2024-2025 school year, the school district must report annually by July 15, in a form and manner determined by the MDE Commissioner, data from the prior school year about any reasonable force used on a general education student to correct or restrain the student to prevent imminent bodily harm or death to the student or another that is consistent with the definition of physical holding under Minnesota Statutes, section 125A.0941, paragraph (c).
 - 3. Any reasonable force used under Minnesota Statutes, sections 121A.582; 609.06, subdivision 1; and 609.379 which intends to hold a child immobile or limit a child's movement where body contact is the only source of physical restraint or confines a child alone in a room from which egress is

barred shall be reported to the Minnesota Department of Education as a restrictive procedure, including physical holding or seclusion used by an unauthorized or untrained staff person.

VI. STUDENT RIGHTS

All students have the right to an education and the right to learn.

VII. STUDENT RESPONSIBILITIES

All students have the responsibility:

- A. For their behavior and for knowing and obeying all school rules, regulations, policies, and procedures;
- B. To attend school daily, except when excused, and to be on time to all classes and other school functions;
- C. To pursue and attempt to complete the courses of study prescribed by the state and local school authorities;
- D. To make necessary arrangements for making up work when absent from school;
- E. To assist the school staff in maintaining a safe school for all students;
- F. To be aware of all school rules, regulations, policies, and procedures, including those in this policy, and to conduct themselves in accord with them;
- G. To assume that until a rule or policy is waived, altered, or repealed, it is in full force and effect;
- H. To be aware of and comply with federal, state, and local laws;
- I. To volunteer information in disciplinary cases should they have any knowledge relating to such cases and to cooperate with school staff as appropriate;
- J. To respect and maintain the school's property and the property of others;
- K. To dress and groom in a manner which meets standards of safety and health and common standards of decency and which is consistent with applicable school district policy;
- L. To avoid inaccuracies in student newspapers or publications and refrain from indecent or obscene language;
- M. To conduct themselves in an appropriate physical or verbal manner; and

- N. To recognize and respect the rights of others.

VIII. CODE OF STUDENT CONDUCT

- A. The following are examples of unacceptable behavior subject to disciplinary action by the school district. These examples are not intended to be an exclusive list. Any student who engages in any of these activities shall be disciplined in accordance with this policy. This policy applies to all school buildings, school grounds, and school property or property immediately adjacent to school grounds; school-sponsored activities or trips; school bus stops; school buses, school vehicles, school contracted vehicles, or any other vehicles approved for school district purposes; the area of entrance or departure from school premises or events; and all school-related functions, school-sponsored activities, events, or trips. School district property also may mean a student's walking route to or from school for purposes of attending school or school-related functions, activities, or events. While prohibiting unacceptable behavior subject to disciplinary action at these locations and events, the school district does not represent that it will provide supervision or assume liability at these locations and events. This policy also applies to any student whose conduct at any time or in any place interferes with or obstructs the mission or operations of the school district or the safety or welfare of the student, other students, or employees.
1. Violations against property including, but not limited to, damage to or destruction of school property or the property of others, failure to compensate for damage or destruction of such property, arson, breaking and entering, theft, robbery, possession of stolen property, extortion, trespassing, unauthorized usage, or vandalism;
 2. The use of profanity or obscene language, or the possession of obscene materials;
 3. Gambling, including, but not limited to, playing a game of chance for stakes;
 4. Violation of the school district's Hazing Prohibition Policy;
 5. Attendance problems including, but not limited to, truancy, absenteeism, tardiness, skipping classes, or leaving school grounds without permission;
 6. Violation of the school district's Student Attendance Policy;
 7. Opposition to authority using physical force or violence;
 8. Using, possessing, or distributing tobacco, tobacco-related devices, electronic cigarettes, or tobacco paraphernalia in violation of the school district's Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices Policy;

9. Using, possessing, distributing, intending to distribute, making a request to another person for (solicitation), or being under the influence of alcohol or other intoxicating substances or look-alike substances;
10. Using, possessing, distributing, intending to distribute, making a request to another person for (solicitation), or being under the influence of narcotics, drugs, or other controlled substances (except as prescribed by a physician), or look-alike substances (these prohibitions include medical marijuana or medical cannabis, even when prescribed by a physician, and one student sharing prescription medication with another student);
11. Using, possessing, or distributing items or articles that are illegal or harmful to persons or property including, but not limited to, drug paraphernalia;
12. Using, possessing, or distributing weapons, or look-alike weapons or other dangerous objects;
13. Violation of the school district's Weapons Policy;
14. Violation of the school district's Violence Prevention Policy;
15. Possession of ammunition including, but not limited to, bullets or other projectiles designed to be used in or as a weapon;
16. Possession, use, or distribution of explosives or any compound or mixture, the primary or common purpose or intended use of which is to function as an explosive;
17. Possession, use, or distribution of fireworks or any substance or combination of substances or article prepared for the purpose of producing a visible or an audible effect by combustion, explosion, deflagration or detonation;
18. Using an ignition device, including a butane or disposable lighter or matches, inside an educational building and under circumstances where there is a risk of fire, except where the device is used in a manner authorized by the school;
19. Violation of any local, state, or federal law as appropriate;
20. Acts disruptive of the educational process, including, but not limited to, disobedience, disruptive or disrespectful behavior, defiance of authority, cheating, insolence, insubordination, failure to identify oneself, improper activation of fire alarms, or bomb threats;
21. Violation of the school district's Internet Acceptable Use and Safety Policy;

22. Use of a cell phone in violation of the school district's Internet Acceptable Use and Safety Policy;
23. Violation of school bus or transportation rules or the school district's Student Transportation Safety Policy;
24. Violation of parking or school traffic rules and regulations, including, but not limited to, driving on school property in such a manner as to endanger persons or property;
25. Violation of directives or guidelines relating to lockers or improperly gaining access to a school locker;
26. Violation of the school district's Search of Student Lockers, Desks, Personal Possessions, and Student's Person Policy;
27. Violation of the school district's Student Use and Parking of Motor Vehicles; Patrols, Inspections, and Searches Policy;
28. Possession or distribution of slanderous, libelous, or pornographic materials;
29. Violation of the school district's Bullying Prohibition Policy;
30. Student attire or personal grooming which creates a danger to health or safety or creates a disruption to the educational process, including clothing which bears a message which is lewd, vulgar, or obscene, apparel promoting products or activities that are illegal for use by minors, or clothing containing objectionable emblems, signs, words, objects, or pictures communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group or which connotes gang membership;
31. Criminal activity;
32. Falsification of any records, documents, notes, or signatures;
33. Tampering with, changing, or altering records or documents of the school district by any method including, but not limited to, computer access or other electronic means;
34. Scholastic dishonesty which includes, but is not limited to, cheating on a school assignment or test, plagiarism, or collusion, including the use of picture phones or other technology to accomplish this end;
35. Impertinent or disrespectful words, symbols, acronyms, or language, whether oral or written, related to teachers or other school district

personnel;

36. Violation of the school district's Harassment and Violence Policy;
37. Actions, including fighting or any other assaultive behavior, which causes or could cause injury to the student or other persons or which otherwise endangers the health, safety, or welfare of teachers, students, other school district personnel, or other persons;
38. Committing an act which inflicts great bodily harm upon another person, even though accidental or a result of poor judgment;
39. Violations against persons, including, but not limited to, assault or threatened assault, fighting, harassment, interference or obstruction, attack with a weapon, or look-alike weapon, sexual assault, illegal or inappropriate sexual conduct, or indecent exposure;
40. Verbal assaults or verbally abusive behavior including, but not limited to, use of words, symbols, acronyms, or language, whether oral or written, that are discriminatory, abusive, obscene, threatening, intimidating, degrading to other people, or threatening to school property;
41. Physical or verbal threats including, but not limited to, the staging or reporting of dangerous or hazardous situations that do not exist;
42. Inappropriate, abusive, threatening, or demeaning actions based on race, color, creed, religion, sex, marital status, status with regard to public assistance, disability, national origin, or sexual orientation;
43. Violation of the school district's Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees Policy;
44. Violation of the school district's one-to-one device rules and regulations;
45. Violation of school rules, regulations, policies, or procedures, including, but not limited to, those policies specifically enumerated in this policy;
46. Other acts, as determined by the school district, which are disruptive of the educational process or dangerous or detrimental to the student or other students, school district personnel or surrounding persons, or which violate the rights of others or which damage or endanger the property of the school, or which otherwise interferes with or obstruct the mission or operations of the school district or the safety or welfare of students or employees.

IX. RECESS AND OTHER BREAKS

- A. "Recess detention" means excluding or excessively delaying a student from participating in a scheduled recess period as a consequence for student behavior. Recess detention does not include, among other things, providing alternative recess at the student's choice.
- B. The school district is encouraged to ensure student access to structured breaks from the demands of school and to support teachers, principals, and other school staff in their efforts to use evidence-based approaches to reduce exclusionary forms of discipline.
- C. The school district must not use recess detention unless:
 - 1. a student causes or is likely to cause serious physical harm to other students or staff;
 - 2. the student's parent or guardian specifically consents to the use of recess detention; or
 - 3. for students receiving special education services, the student's individualized education program team has determined that withholding recess is appropriate based on the individualized needs of the student.
- D. The school district must not withhold recess from a student based on incomplete schoolwork.
- E. The school district must require school staff to make a reasonable attempt to notify a parent or guardian within 24 hours of using recess detention.
- F. The school district must compile information on each recess detention at the end of each school year, including the student's age, grade, gender, race or ethnicity, and special education status. This information must be available to the public upon request. The school district is encouraged to use the data in professional development promoting the use of nonexclusionary discipline.
- G. The school district must not withhold or excessively delay a student's participation in scheduled mealtimes. This section does not alter a district or school's existing responsibilities under Minnesota Statutes, section 124D.111 or other state or federal law.

X. DISCIPLINARY ACTION OPTIONS

The general policy of the school district is to utilize progressive discipline to the extent reasonable and appropriate based upon the specific facts and circumstances of student misconduct. The specific form of discipline chosen in a particular case is solely within the discretion of the school district. At a minimum, violation of school district code of conduct, rules, regulations, policies, or procedures will result in discussion of the violation and a verbal warning. The school district shall, however, impose more severe disciplinary sanctions for any violation, including exclusion or expulsion, if warranted by

the student's misconduct, as determined by the school district. Disciplinary action may include, but is not limited to, one or more of the following:

- A. Student conference with teacher, principal, counselor, or other school district personnel, and verbal warning;
- B. Confiscation by school district personnel and/or by law enforcement of any item, article, object, or thing, prohibited by, or used in the violation of, any school district policy, rule, regulation, procedure, or state or federal law. If confiscated by the school district, the confiscated item, article, object, or thing will be released only to the parent/guardian following the completion of any investigation or disciplinary action instituted or taken related to the violation.
- C. Parent contact;
- D. Parent conference;
- E. Removal from class;
- F. In-school suspension;
- G. Suspension from extracurricular activities;
- H. Detention or restriction of privileges;
- I. Loss of school privileges;
- J. In-school monitoring or revised class schedule;
- K. Referral to in-school support services;
- L. Referral to community resources or outside agency services;
- M. Financial restitution;
- N. Referral to police, other law enforcement agencies, or other appropriate authorities;
- O. A request for a petition to be filed in district court for juvenile delinquency adjudication;
- P. Out-of-school suspension under the Pupil Fair Dismissal Act;
- Q. Preparation of an admission or readmission plan;
- R. Saturday school;
- S. Expulsion under the Pupil Fair Dismissal Act;

- T. Exclusion under the Pupil Fair Dismissal Act; and/or
- U. Other disciplinary action as deemed appropriate by the school district.

XI. REMOVAL OF STUDENTS FROM CLASS

- A. The teacher of record shall have the general control and government of the classroom. Teachers have the responsibility of attempting to modify disruptive student behavior by such means as conferring with the student, using positive reinforcement, assigning detention or other consequences, or contacting the student’s parents. When such measures fail, or when the teacher determines it is otherwise appropriate based upon the student’s conduct, the teacher shall have the authority to remove the student from class pursuant to the procedures established by this discipline policy. “Removal from class” and “removal” mean any actions taken by a teacher, principal, or other school district employee to prohibit a student from attending a class or activity period for a period of time not to exceed five (5) days, pursuant to this discipline policy.

Grounds for removal from class shall include any of the following:

1. Willful conduct that significantly disrupts the rights of others to an education, including conduct that interferes with a teacher’s ability to teach or communicate effectively with students in a class or with the ability of other students to learn;
2. Willful conduct that endangers surrounding persons, including school district employees, the student or other students, or the property of the school;
3. Willful violation of any school rules, regulations, policies or procedures, including the Code of Student Conduct in this policy; or
4. Other conduct, which in the discretion of the teacher or administration, requires removal of the student from class.

Such removal shall be for at least one (1) activity period or class period of instruction for a given course of study and shall not exceed five (5) such periods.

A student must be removed from class immediately if the student engages in assault or violent behavior. “Assault” is an act done with intent to cause fear in another of immediate bodily harm or death; or the intentional infliction of, or attempt to inflict, bodily harm upon another.

- B. If a student is removed from class more than ten (10) times in a school year, the school district shall notify the parent or guardian of the student’s tenth removal from class and make reasonable attempts to convene a meeting with the student’s parent or guardian to discuss the problem that is causing the student to be

removed from class.

- C. Procedures for Removal of a Student from a Class.
 - 1. See Student Rights and Responsibilities
- D. Period of Time for which a Student may be Removed from a Class (may not exceed five (5) class periods for a violation of a rule of conduct)
 - 1. See Student Rights and Responsibilities
- E. Responsibility for and Custody of a Student Removed from Class.
 - 1. See Student Rights and Responsibilities
- F. Procedures for Return of a Student to a Specific Class from Which the Student was Removed.
 - 1. See Student Rights and Responsibilities
- G. Procedures for Notifying a Student and the Student's Parents or Guardian of Violation of the Rules of Conduct and of Resulting Disciplinary Actions;
 - 1. See Student Rights and Responsibilities
- H. Students with a Disability; Special Provisions.
 - 1. See Student Rights and Responsibilities .
- I. Procedures for Detecting and Addressing Chemical Abuse Problems of Students While on School Premises.
 - 1. See Student Rights and Responsibilities
- J. Procedures for Immediate and Appropriate Interventions Tied to Violations of the Code of Student Conduct.
 - 1. See Student Rights and Responsibilities

~~K. — Unscheduled Student Removal From Class~~

~~A public school is encouraged to adopt a school policy on parental notification for unscheduled student removal from class. The public school must consult with child abuse prevention experts to incorporate best practices into the school policy. A public school with a policy on parental notification must include the policy in the employee handbook and disseminate information to school staff regarding child abuse prevention in a school setting.~~

[NOTE: The 2024 Minnesota legislature enacted this provision, which does not require a school board to adopt policy language. School districts may determine whether to adopt policy language.]

XII. DISMISSAL

- A. “Dismissal” means the denial of the current educational program to any student, including exclusion, expulsion, and suspension. Dismissal does not include removal from class.

The school district shall not deny due process or equal protection of the law to any student involved in a dismissal proceeding which may result in suspension, exclusion or expulsion.

The school district shall not dismiss any student without attempting to use non-exclusionary disciplinary policies and procedures before dismissal proceedings or pupil withdrawal agreements, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property.

The use of exclusionary practices for early learners as defined in Minnesota Statutes, section 121A.425 is prohibited. The use of exclusionary practices to address attendance and truancy issues is prohibited.

- B. Violations leading to suspension, based upon severity, may also be grounds for actions leading to expulsion, and/or exclusion. A student may be dismissed on any of the following grounds:
1. Willful violation of any reasonable school board regulation, including those found in this policy;
 2. Willful conduct that significantly disrupts the rights of others to an education, or the ability of school personnel to perform their duties, or school sponsored extracurricular activities; or
 3. Willful conduct that endangers the student or other students, or surrounding persons, including school district employees, or property of the school.
- C. Disciplinary Dismissals Prohibited
1. A pupil enrolled in the following is not subject to dismissals under the Pupil Fair Dismissal Act:
 - a. a preschool or prekindergarten program, including an early childhood family education, school readiness, school readiness plus, voluntary prekindergarten, Head Start, or other school-based preschool or prekindergarten program; or

- b. kindergarten through Grade 3.
2. This section does not apply to a dismissal from school for less than one school day, except as provided under Minnesota Statutes, chapter 125A and federal law for a student receiving special education services.
3. Notwithstanding this section, expulsions and exclusions may be used only after resources outlined under Nonexclusionary discipline have been exhausted, and only in circumstances where there is an ongoing serious safety threat to the child or others.

D. Suspension Procedures

1. “Suspension” means an action by the school administration, under rules promulgated by the School Board, prohibiting a student from attending school for a period of no more than ten (10) school days; provided, however, if a suspension is longer than five (5) school days, the suspending administrator shall provide the superintendent with a reason for the longer term of suspension. This definition does not apply to dismissal for one (1) school day or less where a student with a disability does not receive regular or special education instruction during that dismissal period.
2. School administration must allow a suspended pupil the opportunity to complete all school work assigned during the period of the pupil's suspension and to receive full credit for satisfactorily completing the assignments. The school principal or other person having administrative control of the school building or program is encouraged to designate a district or school employee as a liaison to work with the pupil's teachers to allow the suspended pupil to (1) receive timely course materials and other information, and (2) complete daily and weekly assignments and receive teachers' feedback.
3. If a student's total days of removal from school exceed ten (10) cumulative days in a school year, the school district shall make reasonable attempts to convene a meeting with the student and the student's parent or guardian before subsequently removing the student from school and, with the permission of the parent or guardian, arrange for a mental health screening for the student at the parent or guardian's expense. The purpose of this meeting is to attempt to determine the student's need for assessment or other services or whether the parent or guardian should have the student assessed or diagnosed to determine whether the student needs treatment for a mental health disorder.
4. The definition of suspension under Minnesota Statutes, section 121A.41, subdivision 10, does not apply to a student's dismissal from school for less than one day, except as provided under federal law for a student with a disability. Each suspension action may include a readmission plan. The

plan shall include, where appropriate, a provision for implementing alternative educational services upon readmission which must not be used to extend the current suspension. A readmission plan must not obligate a parent or guardian to provide psychotropic drugs to their student as a condition of readmission. School administration must not use the refusal of a parent or guardian to consent to the administration of psychotropic drugs to their student or to consent to a psychiatric evaluation, screening, or examination of the student as a ground, by itself, to prohibit the student from attending class or participating in a school-related activity, or as a basis of a charge of child abuse, child neglect, or medical or educational neglect. The school administration may not impose consecutive suspensions against the same student for the same course of conduct, or incident of misconduct, except where the student will create an immediate and substantial danger to self or to surrounding persons or property or where the school district is in the process of initiating an expulsion, in which case the school administration may extend the suspension to a total of fifteen (15) days.

5. A child with a disability may be suspended. When a child with a disability has been suspended for more than five (5) consecutive days or ten (10) cumulative school days in the same year, and that suspension does not involve a recommendation for expulsion or exclusion or other change in placement under federal law, relevant members of the child's IEP team, including at least one of the child's teachers, shall meet and determine the extent to which the child needs services in order to continue to participate in the general education curriculum, although in another setting, and to progress toward meeting the goals in the child's IEP. That meeting must occur as soon as possible, but no more than ten (10) days after the sixth (6th) consecutive day of suspension or the tenth (10th) cumulative day of suspension has elapsed.
6. Alternative education services must be provided to a pupil who is suspended for more than five (5) consecutive school days. Alternative educational services may include, but are not limited to, special tutoring, modified curriculum, modified instruction, other modifications or adaptations, instruction through electronic media, special education services as indicated by appropriate assessments, homebound instruction, supervised homework, or enrollment in another district or in an alternative learning center under Minnesota Statutes, section 123A.05 selected to allow the student to progress toward meeting graduation standards under Minnesota Statutes, section 120B.02, although in a different setting.
7. The school administration shall not suspend a student from school without an informal administrative conference with the student. The informal administrative conference shall take place before the suspension, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property, in which case the conference shall take place as soon as practicable following the suspension. At the informal administrative conference, a school

administrator shall notify the student of the grounds for the suspension, provide an explanation of the evidence the authorities have, and the student may present the student's version of the facts. A separate administrative conference is required for each period of suspension.

8. After school administration notifies a student of the grounds for suspension, school administration may, instead of imposing the suspension, do one or more of the following:
 - a. strongly encourage a parent or guardian of the student to attend school with the student for one day;
 - b. assign the student to attend school on Saturday as supervised by the principal or the principal's designee; and
 - c. petition the juvenile court that the student is in need of services under Minnesota Statutes chapter 260C.
9. A written notice containing the grounds for suspension, a brief statement of the facts, a description of the testimony, a readmission plan, and a copy of the Minnesota Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56, shall be personally served upon the student at or before the time the suspension is to take effect, and upon the student's parent or guardian by mail within forty-eight (48) hours of the conference. (See attached sample Notice of Suspension.)
10. The school administration shall make reasonable efforts to notify the student's parent or guardian of the suspension by telephone as soon as possible following suspension.
11. In the event a student is suspended without an informal administrative conference on the grounds that the student will create an immediate and substantial danger to surrounding persons or property, the written notice shall be served upon the student and the student's parent or guardian within forty-eight (48) hours of the suspension. Service by mail shall be complete upon mailing.
12. Notwithstanding the foregoing provisions, the student may be suspended pending the school board's decision in an expulsion or exclusion proceeding, provided that alternative educational services are implemented to the extent that suspension exceeds five (5) consecutive school days.

E. Expulsion and Exclusion Procedures

1. "Expulsion" means a school board action to prohibit an enrolled student from further attendance for up to twelve (12) months from the date the student is expelled. The authority to expel rests with the school board.

2. “Exclusion” means an action taken by the school board to prevent enrollment or re-enrollment of a student for a period that shall not extend beyond the school year. The authority to exclude rests with the school board.
3. All expulsion and exclusion proceedings will be held pursuant to and in accordance with the provisions of the Minnesota Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56.
4. No expulsion or exclusion shall be imposed without a hearing, unless the right to a hearing is waived in writing by the student and parent or guardian.
5. The student and parent or guardian shall be provided written notice of the school district’s intent to initiate expulsion or exclusion proceedings. This notice shall be served upon the student and his or her parent or guardian personally or by mail, and shall contain a complete statement of the facts; a list of the witnesses and a description of their testimony; state the date, time and place of hearing; be accompanied by a copy of the Pupil Fair Dismissal Act, Minnesota Statutes, sections 121A.40-121A.56; describe the nonexclusionary disciplinary practices accorded the student in an attempt to avoid the expulsion proceedings; and inform the student and parent or guardian of their right to: (1) have a representative of the student’s own choosing, including legal counsel at the hearing; (2) examine the student’s records before the hearing; (3) present evidence; and (4) confront and cross-examine witnesses. The school district must advise the student’s parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from the Minnesota Department of Education (MDE) and is posted on its website.
6. The hearing shall be scheduled within ten (10) days of the service of the written notice unless an extension, not to exceed five (5) days, is requested for good cause by the school district, student, parent, or guardian.
7. All hearings shall be held at a time and place reasonably convenient to the student, parent, or guardian and shall be closed, unless the student, parent, or guardian requests an open hearing.
8. The school district shall record the hearing proceedings at district expense, and a party may obtain a transcript at its own expense.
9. The student shall have a right to a representative of the student’s own choosing, including legal counsel, at the student’s sole expense. The school district shall advise the student’s parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from MDE. The school board may appoint an attorney to represent the school district in any proceeding.

10. If the student designates a representative other than the parent or guardian, the representative must have a written authorization from the student and the parent or guardian providing them with access to and/or copies of the student's records.
11. All expulsion or exclusion hearings shall take place before and be conducted by an independent hearing officer designated by the school district. The hearing shall be conducted in a fair and impartial manner. Testimony shall be given under oath and the hearing officer shall have the power to issue subpoenas and administer oaths.
12. At a reasonable time prior to the hearing, the student, parent or guardian, or authorized representative shall be given access to all school district records pertaining to the student, including any tests or reports upon which the proposed dismissal action may be based.
13. The student, parent or guardian, or authorized representative, shall have the right to compel the presence of any school district employee or agent or any other person who may have evidence upon which the proposed dismissal action may be based, and to confront and cross-examine any witnesses testifying for the school district.
14. The student, parent or guardian, or authorized representative, shall have the right to present evidence and testimony, including expert psychological or educational testimony.
15. The student cannot be compelled to testify in the dismissal proceedings.
16. The hearing officer shall prepare findings and a recommendation based solely upon substantial evidence presented at the hearing, which must be made to the school board and served upon the parties within two (2) days after the close of the hearing.
17. The school board shall base its decision upon the findings and recommendation of the hearing officer and shall render its decision at a meeting held within five (5) days after receiving the findings and recommendation. The school board may provide the parties with the opportunity to present exceptions and comments to the hearing officer's findings and recommendation provided that neither party presents any evidence not admitted at the hearing. The decision by the school board must be based on the record, must be in writing, and must state the controlling facts on which the decision is made in sufficient detail to apprise the parties and the Commissioner of the Minnesota Department of Education (Commissioner) of the basis and reason for the decision.
18. A party to an expulsion or exclusion decision made by the school board may appeal the decision to the Commissioner within twenty-one (21)

calendar days of school board action pursuant to Minnesota Statutes section 121A.49. The decision of the school board shall be implemented during the appeal to the Commissioner.

19. The school district shall report any suspension, expulsion or exclusion action taken to the appropriate public service agency, when the student is under the supervision of such agency.
20. The school district must report, through the MDE electronic reporting system, each expulsion or exclusion within thirty (30) days of the effective date of the action to the Commissioner. This report must include a statement of alternative educational services given the student and the reason for, the effective date, and the duration of the exclusion or expulsion. The report must also include the student's age, grade, gender, race, and special education status. The dismissal report must include state student identification numbers of affected students.
21. Whenever a student fails to return to school within ten (10) school days of the termination of dismissal, a school administrator shall inform the student and his/her parent or guardian by mail of the student's right to attend and to be reinstated in the school district.

XIII. ADMISSION OR READMISSION PLAN

A school administrator must prepare and enforce an admission or readmission plan for any student who is excluded or expelled from school. The plan must include measures to improve the student's behavior, which may include completing a character education program consistent with Minnesota Statutes, section 120B.232, subdivision 1, social and emotional learning, counseling, social work services, mental health services, referrals for special education or 504 evaluation, and evidence-based academic interventions. The plan must include reasonable attempts to obtain parental involvement in the admission or readmission process and may indicate the consequences to the student of not improving the student's behavior. The readmission plan must not obligate parents to provide a sympathomimetic medication for their child as a condition of readmission.

XIV. NOTIFICATION OF POLICY VIOLATIONS

Notification of any violation of this policy and resulting disciplinary action shall be as provided herein, or as otherwise provided by the Pupil Fair Dismissal Act or other applicable law. The teacher, principal or other school district official may provide additional notification as deemed appropriate.

In addition, the school district must report, through the MDE electronic reporting system, each exclusion or expulsion, each physical assault of a school district employee by a pupil, and each pupil withdrawal agreement within thirty (30) days of the effective date of the dismissal action, pupil withdrawal, or assault, to the MDE Commissioner. This report must include a statement of the nonexclusionary disciplinary practices, or other

sanction, intervention, or resolution in response to the assault given to the pupil and the reason for, the effective date, and the duration of the exclusion or expulsion or other sanction, intervention, or resolution. The report must also include the pupil's age, grade, gender, race, and special education status.

XV. STUDENT DISCIPLINE RECORDS

The policy of the school district is that complete and accurate student discipline records be maintained. The collection, dissemination, and maintenance of student discipline records shall be consistent with applicable school district policies and federal and state law, including the Minnesota Government Data Practices Act, Minnesota Statutes, chapter 13.

XVI. STUDENTS WITH DISABILITIES

Students who are currently identified as eligible under the IDEA or Section 504 will be subject to the provisions of this policy, unless the student's IEP or 504 plan specifies a necessary modification.

Before initiating an expulsion or exclusion of a student with a disability, relevant members of the child's IEP team and the child's parent shall, consistent with federal law, conduct a manifestation determination and determine whether the child's behavior was (i) caused by or had a direct and substantial relationship to the child's disability and (ii) whether the child's conduct was a direct result of a failure to implement the child's IEP. If the student's educational program is appropriate and the behavior is not a manifestation of the student's disability, the school district will proceed with discipline – up to and including expulsion – as if the student did not have a disability, unless the student's educational program provides otherwise. If the team determines that the behavior subject to discipline is a manifestation of the student's disability, the team shall conduct a functional behavioral assessment and implement a behavioral intervention plan for such student provided that the school district had not conducted such assessment prior to the manifestation determination before the behavior that resulted in a change of placement. Where a behavioral intervention plan previously has been developed, the team will review the behavioral intervention plan and modify it as necessary to address the behavior.

When a student who has an IEP is excluded or expelled for misbehavior that is not a manifestation of the student's disability, the school district shall continue to provide special education and related services during the period of expulsion or exclusion.

XVII. OPEN ENROLLED STUDENTS

The school district may terminate the enrollment of a nonresident student enrolled under an Enrollment Option Program (Minnesota Statutes, section 124D.03) or Enrollment in Nonresident District (Minnesota Statutes, section 124D.08) at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy (Minnesota Statutes, chapter 260A), and the student's

case has been referred to juvenile court. The school district may also terminate the enrollment of a nonresident student over the age of seventeen (17) enrolled under an Enrollment Options Program if the student is absent without lawful excuse for one or more periods on fifteen (15) school days and has not lawfully withdrawn from school.

XVIII. DISCIPLINE COMPLAINT PROCEDURE

Students, parents and other guardians, and school staff may file a complaint and seek corrective action when the requirements of the Minnesota Pupil Fair Dismissal Act, including the implementation of the local behavior and discipline policies, are not being implemented appropriately or are being discriminately applied.

The Discipline Complaint Procedure must, at a minimum:

1. provide procedures for communicating this policy including the ability for a parent to appeal a decision under Minnesota Statutes, section 121A.49 that contains explicit instructions for filing the complaint;
2. provide an opportunity for involved parties to submit additional information related to the complaint;
3. provide a procedure to begin to investigate complaints within three school days of receipt, and identify personnel who will manage the investigation and any resulting record and are responsible for keeping and regulating access to any record;
4. provide procedures for issuing a written determination to the complainant that addresses each allegation and contains findings and conclusions;
5. if the investigation finds the requirements of Minnesota Statutes, sections 121A.40 to 121A.61, including any local policies that were not implemented appropriately, contain procedures that require a corrective action plan to correct a student's record and provide relevant staff with training, coaching, or other accountability practices to ensure appropriate compliance with policies in the future; and
6. prohibit reprisals or retaliation against any person who asserts, alleges, or reports a complaint, and provide procedures for applying appropriate consequences for a person who engages in reprisal or retaliation.

XIX. DISTRIBUTION OF POLICY

The school district will notify students and parents of the existence and contents of this policy in such manner as it deems appropriate. Copies of this discipline policy shall be made available to all students and parents at the commencement of each school year and to all new students and parents upon enrollment. This policy shall also be available upon request in each principal's office.

XX. REVIEW OF POLICY

The principal and representatives of parents, students and staff in each school building shall confer at least annually to review this discipline policy, determine if the policy is working as intended, and to assess whether the discipline policy has been enforced. Any recommended changes shall be submitted to the superintendent for consideration by the school board, which shall conduct an annual review of this policy.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota Students)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 121A.26 (School Preassessment Teams)
Minn. Stat. § 121A.29 (Reporting; Chemical Abuse)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.575 (Alternatives to Pupil Suspension)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. §§ 121A.60 (Definitions)
Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)
Minn. Stat. § 122A.42 (General Control of Schools)
Minn. Stat. § 123A.05 (State-Approved Alternative Program Organization)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.08 (School Boards' Approval to Enroll in Nonresident District; Exceptions)
Minn. Stat. Ch. 125A (Special Education and Special Programs)
Minn. Stat. § 152.22, Subd. 6 (Definitions)
Minn. Stat. § 152.23 (Limitations)
Minn. Stat. Ch. 260A (Truancy)
Minn. Stat. Ch. 260C (Juvenile Safety and Placement)
20 U.S.C. §§ 1400-1487 (Individuals with Disabilities Education Act)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
34 C.F.R. § 300.530(e)(1) (Manifestation Determination)

Cross References: MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 419 (Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices; Vaping Awareness and Prevention Instruction)
MSBA/MASA Model Policy 501 (School Weapons)
MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
MSBA/MASA Model Policy 503 (Student Attendance)
MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 524 (Internet Acceptable Use and Safety Policy)

MSBA/MASA Model Policy 525 (Violence Prevention)
MSBA/MASA Model Policy 526 (Hazing Prohibition)
MSBA/MASA Model Policy 527 (Student Use and Parking of Motor
Vehicles; Patrols, Inspections, and Searches)
MSBA/MASA Model Policy 610 (Field Trips)
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
MSBA/MASA Model Policy 711 (Video Recording on School Buses)
MSBA/MASA Model Policy 712 (Video Surveillance Other Than on
Buses)

Policy Adopted: 06/14/04
Policy Reviewed: 11/13/13
Policy Reviewed: 6/11/18
Policy Reviewed: 03/08/21
Policy Revised: 07/10/23
Policy Revised: 12/11/23
Policy Revised: 02/12/24
Policy Revised: 07/08/24

DATE: August 12, 2024

TITLE: Donations

TYPE: Action

PRESENTER: Todd Lechtenberg, Executive Director of Finance & Operations

Background:

School districts receive donations from private individuals, public entities, and trusts on a regular basis. The district implemented School Board Policy 706 – Acceptance of Gifts to ensure compliance with statutory guidance.

Rationale:

The school board may receive, for the benefit of the school district, bequests, donations or gifts for any proper purpose. The school board shall have the sole authority to determine whether any gift or any precondition, condition or limitation on use included in a proposed gift furthers the interests of or benefits the school district and whether it should be accepted or rejected. Once accepted, a gift shall be the property of the school district unless otherwise provided in the agreed upon terms.

Recommendation:

It is recommended that the following donations be accepted by the school board for the benefit of Austin Public School students.

DONOR	AMOUNT	RECIPIENT(S)	PURPOSE
American Legion Post 91	1500.00	Girls Swim Team	Warm Ups
American Legion Post 91	1500.00	Boys Swim Team	Warm Ups
Lions Club of Austin	200.00	AHS Jazz Band	Expenses
American Legion Post 91	1000.00	Adapted Bowling	Expenses
Kiwanis Club of Austin	285.00	Community Education/More than Pink Program	Expenses
United Way of Mower County/Work of Art	500.00	Community Education/More than Pink Program	Snacks
Kuehn Trust – In Memory of Debi Schuster	200.00	AHS Austinaires	Expenses



DATE: August 12, 2024

TITLE: Finance and Operations

TYPE: Information

PRESENTER(S): Todd Lechtenberg, Executive Director of Finance and Operations

BACKGROUND:

Below is the timeline that Finance will be working on to provide the board the revised budget for approval.

FY25 Revised Budget Timeline

OCTOBER

- Review enrollment based on October 1st MARSS submission
- Review changes needed to supply accounts based on enrollment

NOVEMBER

- Review all staffing changes
 - Cut off for staffing changes will be November 11th board meeting
- Review audit results
- Start meeting with stakeholders on changes

DECEMBER

- Continue meetings with stakeholders on changes

JANUARY

- Week of January 6th-Draft review with Amy and Todd
- Week of January 20th-Draft review meeting with Dr Page
- January 27th-Draft presentation at board work session

FEBRUARY

- February 10th-Board approval
- February 17th-Review with finance committee

DATE: August 12, 2024

TITLE: Adult Meal Price Increases for 2024-25

TYPE: Action

PRESENTER: Executive Director of Finance and Operations Todd Lechtenberg

BACKGROUND: School Nutrition Programs may not subsidize meals served to adults. The meal price must be set high enough so that the cost of the meal is fully paid by the customer. The minimum adult meal prices are determined by the Minnesota Department of Education (MDE) each year.

RATIONALE: In order to comply with the 2024-25 meal prices established by the MDE, we will be required to increase the cost of an adult breakfast from \$2.25 to \$2.40 and the adult lunch from \$4.95 to \$5.00.

RECOMMENDATION: I recommend the board approve the 2024-25 adult breakfast price of \$2.40 and the adult lunch price of \$5.00 to comply with MDE meal pricing requirements.



DATE: August 12, 2024

TITLE: 3-Year Board Governance Plan and School Board Goals

TYPE: Action

PRESENTER(S): Joey Page, Ed.D., Superintendent

BACKGROUND:

Every year, the school reviews and approves a 3-year Board Governance plan and the School Board Goals for the next school year.

RATIONALE:

The Classroom to Boardroom Strategic Planning Process, designed and led by TeamWorks International, Inc. for Austin Public Schools, emphasizes excellence in governance by developing a District Strategic Roadmap, a School Board Governance Workplan, and providing assessment and training in best practices.

Key objectives in creating the Board Governance Plan include:

- Finalizing the District Strategic Plan elements such as Desired Daily Experiences (DDE), District VisionCard, District 3-Year Operational Plan, and District Classroom Theory of Action
- Establishing the District Strategic Roadmap with Mission, Core Values, and Vision Statements
- Developing a School Board Governance Work Plan and a District 3-Year Operational Plan

Research shows that high-functioning school boards positively impact student learning and development. To develop goals, the Austin Public Schools utilizes the Minnesota School Board Association's School Board Self-Evaluation tool to collective responses of the school board team (superintendent and elected board members), building a profile of the board team's work in the five Standards for School Board Leadership (Conduct and Ethics, Vision, Structure, Accountability, Advocacy, and Communication) — proven to support student achievement. These board standards will:

- Provide responsible school district governance,
- Set and communicate high expectations for student learning with clear goals and plans for meeting those expectations,
- Create conditions district-wide for student and staff success,
- Hold the school district accountable for meeting student learning expectations, and
- Engage the local community and represent their values and expectations for their schools.

RECOMMENDATION:

A motion and a second will be requested to approve:

- 3-year Board Governance Plan
- DRAFT 2024-2025 School Board Goal(s)

DRAFT 2024-2025 School Board Goal

Specific: The ISD 492 school board will receive and analyze requested outcome data to enhance understanding of academic progress and the district's response strategies.

Measurable: The outcome data will be provided and reviewed during the February and June board meetings, ensuring timely access for analysis.

Attainable: Data will be presented in a clear, concise, and user-friendly manner during School Board meetings, with relevant disaggregation by sub-groups.

Relevant: By closely monitoring student performance, the board can better evaluate the effectiveness of district programs and leadership, leading to informed decision-making.

Time-based: The superintendent will address any areas of concern identified by the board within a set timeframe to ensure continuous improvement and accountability.



AUSTIN PUBLIC SCHOOLS

INSPIRE • EMPOWER • ACCELERATE

3 Year Board Governance Plan

Assessing our current trends and influences will impact our course for the path ahead.

August 12, 2024

TEAMWORKS⁷
EDUCATION LEADERSHIP SOLUTIONS

Classroom to Boardroom Process

The key completion steps of the Classroom to Boardroom Strategic Planning Process designed and facilitated by TeamWorks International, Inc. for Austin Public Schools focus on excellence in governance through the development of a District Strategic Roadmap, School Board Governance Workplan, and assessment and training in sound practices and tools for excellence.

Key Objectives in Developing the Board Governance Plan:

Complete District Strategic Plan elements of Desired Daily Experiences (DDE), District VisionCard, District 3 Year Operational Plan, District Classroom Theory of Action, District Strategic Roadmap with Mission, Core Values, and Vision Statements, Development of a School Board Governance Work Plan, District 3 Year Operational Plan

Key Roles	SY 24-25	SY 25-26	SY 26-27
District Policy	<ul style="list-style-type: none"> • 1/3 District Policy Review • Legislative Policy Updates • New Policy Work 	<ul style="list-style-type: none"> • 1/3 District Policy Review • Legislative Policy Updates • New Policy Work 	<ul style="list-style-type: none"> • 1/3 District Policy Review • Legislative Policy Updates • New Policy Work
Operations Oversight and Long- Range Planning	<ul style="list-style-type: none"> • 3 Year Operational Plan Updates • Annual Budget Adjustment and Approval • Explore Bond Referendum 	<ul style="list-style-type: none"> • 3 Year Operational Plan Updates • Annual Budget Adjustment and Approval • Conduct a potential Bond Referendum • Conduct Enrollment Study 	<ul style="list-style-type: none"> • 3 Year Operational Plan Updates • Annual Budget Adjustment and Approval
Board Operations and Development	<ul style="list-style-type: none"> • Annual School Board Evaluation • New Candidate Forum (July) • School Board PD for Board Learning <ul style="list-style-type: none"> ○ New School Board Members Onboarding • Key aspects of strategic plan (reports) 	<ul style="list-style-type: none"> • Annual School Board Evaluation • New School Board Members Onboarding • School Board PD for Board Learning • Key aspects of strategic plan (reports) 	<ul style="list-style-type: none"> • Annual School Board Evaluation • New Candidate Forum (July) <ul style="list-style-type: none"> ○ New School Board Members Onboarding • School Board PD for Board Learning • Key aspects of strategic plan (reports)
Superintendent Relations and Development	<ul style="list-style-type: none"> • Weekly Superintendent Board Update • MSBA Leadership Conference • Annual Superintendent Evaluation 	<ul style="list-style-type: none"> • Weekly Superintendent Board Update • MSBA Leadership Conference • Annual Superintendent Evaluation 	<ul style="list-style-type: none"> • Weekly Superintendent Board Update • MSBA Leadership Conference • Annual Superintendent Evaluation
Public Engagement	<ul style="list-style-type: none"> • Attend School Activities • Public Forum • Stakeholder Survey • School Board Committees 	<ul style="list-style-type: none"> • Attend School Activities • Public Forum • Stakeholder Survey • School Board Committees 	<ul style="list-style-type: none"> • Attend School Activities • Public Forum • Stakeholder Survey • School Board Committees



AUSTIN PUBLIC SCHOOLS

INSPIRE • EMPOWER • ACCELERATE

District Strategic Roadmap
April 11, 2022

Mission

Our Core Purpose

Inspire. Empower. Accelerate

Core Values

Drivers of Our Words and Actions

- Responsible:** Demonstrates accountability to self and others
- Resilient:** Develops perseverance and self-confidence
- Learner:** Challenges self to think critically
- Communicator:** Listens actively and shares learning and experiences
- Contributor:** Engages as a productive member of the community and global society

Vision

What We Intend to Create

Preparing all learners to make a difference in the world

Strategic Priorities

Drivers of Our Continuous Improvement

- A.** Support and resources to ensure a safe and welcoming learning environment
- B.** Packer Profile for all learners
- C.** District-wide multi-tiered systems of support for all learners
- D.** Excellence in resource management

Theory of Action: The **Theory of Action** describes the specific behaviors, beliefs, and actions (not initiatives) to be core practice in all classrooms that employees in the district will take and do to create the conditions and outcomes described in the Desired Daily Experiences and ultimately meet the mission of the district.

THEORY OF ACTION


• a logical chain of reasoning that explains how change will lead to improved practices

If we... are seen, valued and respected for who we are and the work we do

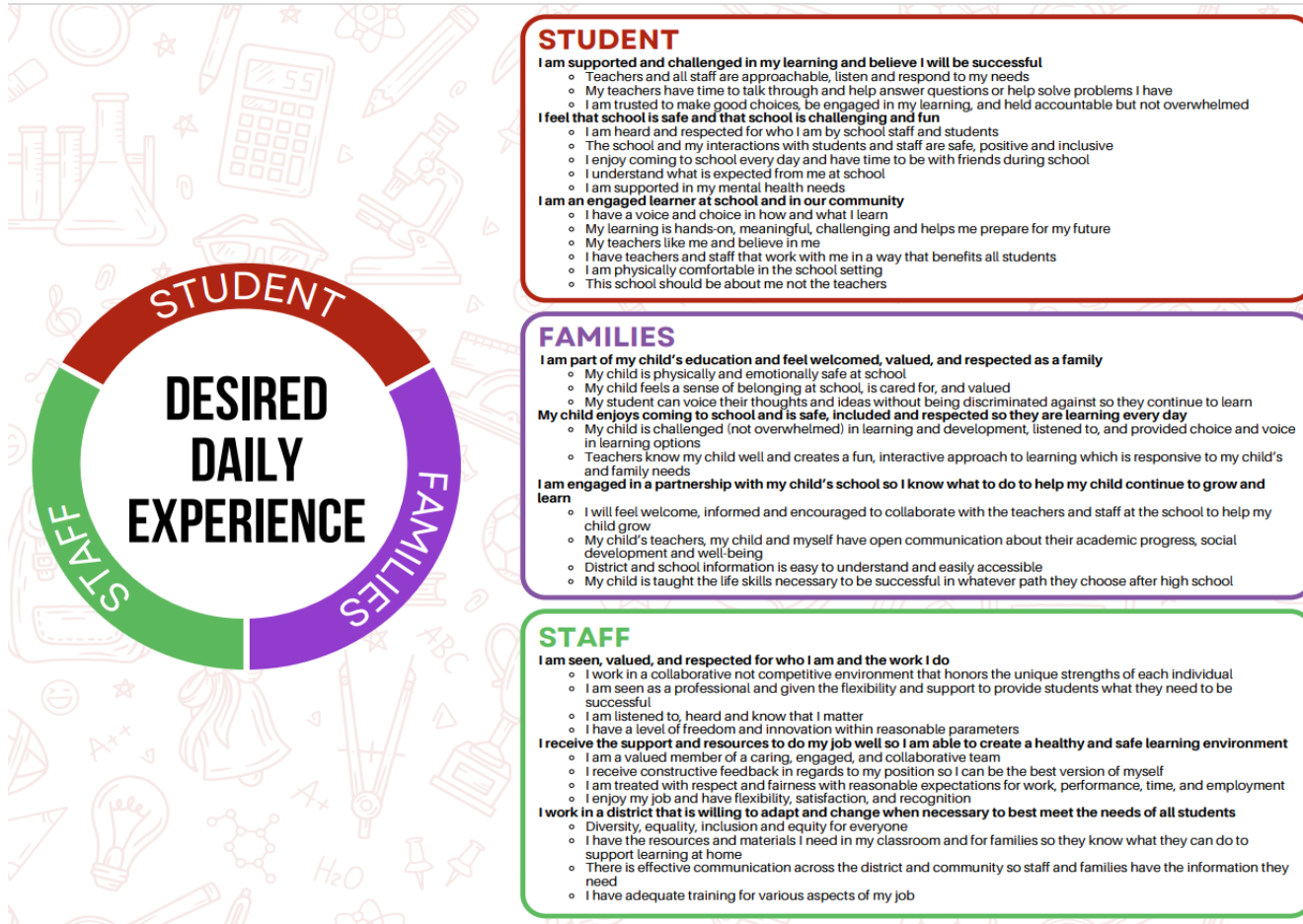
- & are in partnership with our child's education and feel welcomed, valued, and respected as a family
- & feel safe and understand what is expected from us at school
- & are held accountable but not overwhelmed in a comfortable learning environment
- & work in a district that is willing to adapt and change when necessary to best meet the needs of all students
- & know our child is challenged and has ownership in how they demonstrate growth
- & are stewards of the system that support our pathways for our graduates
- & have a voice and choice in how and what we learn

...then

WE ARE PREPARING ALL LEARNERS TO MAKE A DIFFERENCE IN THE WORLD.

 **AUSTIN PUBLIC SCHOOLS**
INSPIRE • EMPOWER • ACCELERATE

Desired Daily Experience: The **Desired Daily Experience** (What Ought to Be) is developed with input and feedback from students, families, and staff. This process includes asking students, families, and staff to produce narrative descriptions of their student, family, and staff experiences if the strategic plan was being implemented successfully in their school district. This document sets the foundation for the District Strategic Roadmap and Vision Statements, District VisionCard, and District 3-Year Operational Plan.





DATE: August 12, 2024

TITLE: Superintendent Goals

TYPE: Action

PRESENTER(S): Joey Page, Ed.D., Superintendent

BACKGROUND:

Every year, the school reviews and approves Superintendent goals. The school board and superintendent establish two or three district-focused goals and potentially one or two professional development goals for the superintendent. The goals should be clearly aimed at improving student learning, the climate for student learning, and other specific operational oversight areas.

RATIONALE:

Effective school boards understand that selecting the right superintendent to lead and manage the district is among their most crucial responsibilities. They delegate authority and hold the superintendent accountable while ensuring that this delegated authority is being used appropriately. Consequently, evaluating the superintendent's performance is a key priority for both the school board and the superintendent.

RECOMMENDATION:

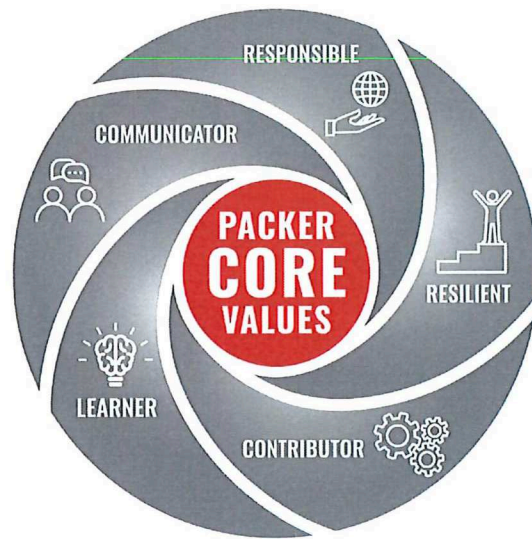
A motion and a second will be requested to approve:

- Superintendent Goals for 2025-2025

Dr. Joey Page

Superintendent Goals

2024-2025



ESTABLISH GOALS AND STANDARDS				
Goal 1: Communication	Key Area: Communication and Community Relationships			
	Evidence of Performance 1: Date:			
Standard 3. Communication and Community Relationships Element 3.c. Informs the Community as a Whole <i>Please select one of the following: highly effective, effective, developing, ineffective, or not applicable.</i>				
Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	Not Applicable
Actively keeps staff and community informed with appropriate, regular communication on a variety of school district topics, issues, and/or concerns, allowing the school board to meet its responsibilities	Keeps staff and community members informed of school district issues and/or concerns as needed so the school board may meet its responsibilities	Keeps only some staff community members informed of school district issues and/or concerns, limiting the school board's ability to meet its responsibilities	Does not provide information to staff and the community, needs to understand school district issues and/or concerns, hindering the school board's ability to meet its responsibilities	

ESTABLISH GOALS AND STANDARDS

<p>Goal 2: Learning work and Training using with MDE's Culturally Responsive Leadership framework.</p>	<p><u>Key Area: Staff Development</u></p>
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<p>Evidence of Performance 1:</p> <p>Date:</p>

Standard 6. Teaching and Learning Element 6.a. Staff Development *Please select one of the following: highly effective, effective, developing, ineffective, or not applicable.*

Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	Not Applicable
<p>Ensures comprehensive staff development plan exists and aligns with school district and school specific goals and complies with law; assures staff development programs fit school district-specific plan, goals, and priorities and focus on increasing student achievement</p>	<p>Ensures staff development plan exists and is followed most of the time; assures staff development programs are based upon available opportunities targeted toward staff growth and increasing student achievement</p>	<p>A staff development plan in place, but not consistently followed; staff development programs are based upon available opportunities</p>	<p>No comprehensive school district staff development plan; staff development not consistently provided; staff are left responsible for their improvement</p>	

MID-YEAR FORMATIVE EVALUATION FORM

Goal 1: Communication

Evidence of Progress and/or Growth to Date (Superintendent):

Key Area: Communication and Community Relationships

Evidence of Performance 1:

Standard 3. Communication and Community Relationships Element 3.c. Informs the Community as a Whole

Evidence of Progress and/or Growth to Date (School Board):

-

Goal 2: Learning work and Training using with MDE's Culturally Responsive Leadership framework.

Evidence of Progress and/or Growth to Date (Superintendent):

Key Area: Staff Development

Evidence of Performance 1:

-

Standard 6. Teaching and Learning Element 6.a. Staff Development

Evidence of Progress and/or Growth to Date (School Board):

-

Overall Comments (School Board):

Goal 1:

Goal 2:

END OF YEAR SCHOOL BOARD'S SUMMARY OF ITS CONCLUSIONS

Goal 1: Communication

Summary Statement:

Goal 2: Learning work and Training using with MDE's Culturally Responsive Leadership framework.

Summary Statement:

Evaluation Period: July 1, 2024 to June 30, 2025

Superintendent Signature: _____ Date: _____

School Board Chair Signature: _____ Date: _____

I. PURPOSE

The purpose of this policy is to set forth the terms and conditions under which certain District 492 employees will be granted leave to serve as consultants to other organizations.

II. GENERAL STATEMENT OF POLICY

The following guidelines are to be followed as various school personnel make requests to be excused from duty to serve as consultants to other organizations.

District 492 faculty members may accept invitations to other districts or organizations for consultant work under the following guidelines:

1. The ~~Executive Director of Organizational Development and Administrative Services~~ Superintendent must pre-approve all individual requests, including the determination of the advisability of granting the request based on the needs of the District and, if approved, the number of District absences allowed per year. If approved, the employee must use personal leave or vacation day.
2. Expenses, including travel, lodging, and meals, are not to be the obligation of District 492.
3. Due to extra preparation and expenses required for consulting services, any honorariums provided to consultants are to be considered the property of the recipient.



DATE: August 12, 2024
TITLE: Policy 522 Update
TYPE: Action
PRESENTER: Superintendent Dr. Joey Page

BACKGROUND: In April 2024, the US Dept of Education, Office of Civil Rights (OCR), released the latest version of the Final Rule (regulations) for Title IX. The 2024 Final Rule protects all students and employees from all sex discrimination prohibited under Title IX, including discrimination based on sex stereotypes, sexual orientation, gender identity and sex characteristics. The 2024 Final Rule also revised the procedures that schools are to implement for Title IX grievances and related matters. The effective date of the 2024 Final Rule is August 1, 2024.

RATIONALE: The changes to policy 522 are applicable and enforceable for Minnesota schools. The changes are highlighted in the MSBA 2024 Title IX and Policy 522 update document (also attached). Due to the significant nature of the changes to policy 522, the 2024 revisions are not shown in redline but rather fully replace the previous version.

RECOMMENDATION: I recommend approval of revised policy 522 – Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process to comply with the Final Rule for Title IX effective 8.1.24.



2024 Title IX and Policy 522 Update

Introduction

In April 2024, the U.S. Department of Education, Office of Civil Rights (OCR) released the latest version of the Final Rule (regulations) for Title IX (34 Code of Federal Regulations, part 106).

The U.S. Department of Education website states that the 2024 Final Rule protects all students and employees from all sex discrimination prohibited under Title IX, including discrimination based on sex stereotypes, sexual orientation, gender identity and sex characteristics. The 2024 Final Rule also revises the procedures that schools are to implement for Title IX grievances and related matters.

The 2024 Final Rule, which has an effective date of August 1, 2024, has been challenged in courts throughout the United States, though not in Minnesota at the time that the new version of Model Policy 522 was created. States that have challenged the 2024 Final Rule have focused upon the Final Rule's prohibition on gender identity discrimination and upon provisions that may potentially require schools to allow transgender students to use restrooms, locker rooms, and pronouns that align with their gender identity, among other claims. Courts have issued injunctions preventing enforcement of the Title IX Final Rule in states that have challenged the regulations.

The Title IX Final Rule provisions to which some states have objected in court are consistent with state law in Minnesota and some other states. The Minnesota Human Rights Act (Minnesota Statutes, chapter 363A) prohibits discrimination "in any manner in the full utilization of or benefit from any educational institution" because gender identity. In September 2020, the Minnesota Court of Appeals issued a decision involving a transgender student's use of a school locker room. The Court wrote, "we conclude from the plain language of the MHRA prohibits separating and segregating a transgender student from locker-room access" (the court later extended its reasoning to restroom use).

Because the 2024 Final Rule appears to be largely consistent with the Minnesota Human Rights Act and because the Final Rule's procedural provisions may be significantly beneficial, **MSBA created a new version of Model Policy 522, which is now posted on the MSBA website.**

The revisions to Model Policy 522 largely restructure the previous version of the model policy and include numerous changes. Due to the significant nature of these changes, the 2024 revisions are not shown in redline—the Model Policy 522 fully replaces the previous version.

In summary, the changes include:

- Article I, Paragraphs A-D - These paragraphs were substantially revised to comply with the new requirements of the 2024 Final Rule.
- Article I, Paragraph E – This paragraph includes language as to the expanded scope of a school district’s obligations under the 2024 Final Rule.
- Article I, Paragraph J – This paragraph adds language to the existing paragraph as required by 34 C.F.R. § 106.31(a).
- Article II – The 2024 regulations delete references to “actual knowledge” and deliberate indifference” and insert a requirement that schools respond “promptly and effectively.” See C.F.R. § 106.44(a). The definitions in Article II were revised to incorporate this change.
- Article III – This Article addresses the designation of a school district’s Title IX Coordinator. The 2024 Final Rule significantly revised the designation requirements under Title IX, allowing some of the required roles/responsibilities in the grievance process to be combined or performed by one individual. It is recommended, however, that school districts designate a primary Title IX Coordinator and at least one alternate Title IX Coordinator so that the alternate can undertake Title IX Coordinator responsibilities in the event the primary Title IX Coordinator is a party to a complaint or is otherwise not qualified under this policy to serve in that role in a particular case.
- Article IV - This Article is essentially new as it incorporates numerous changes and significant additions to school district requirements related to protecting parent, family, marital status and related conditions as found in 34 C.F.R. § 106.40.
- Article VI, Paragraph F – This paragraph address emergency removals of students and employees from school who are alleged to have engaged in harassment and/or violence. The interrelationship between the Title IX regulations authorizing the emergency removal of students and the Minnesota Pupil Fair Dismissal Act (MPFDA) is unclear at this time. School districts should consult with legal counsel regarding the emergency removal of a student. At a minimum, it is recommended that school districts provide alternative educational services, as defined in the MPFDA, to any student so removed under the Title IX regulations.
- Article VII – The grievance procedures in this Article were significantly revised in the 2024 Final Rule resulting in substantial revisions to this Article.
- Article VII.B – As noted in this section, the Title IX regulations require reasonably prompt timeframes for major stages of the grievance procedures, but do not specify any particular timeframes. School districts may, therefore, establish their own district-specific timeframes. Despite this discretion, it is recommended that legal counsel be consulted before adjusting time periods as the suggested timeframes still comport with the general expectations of enforcement agencies and significant changes could lead to a legal challenge.
- Article VII.B.7(c) - This paragraph identifies how certain evidence is to be considered in determining if harassment occurred. One factor addressed is the issue of consent. This term is not defined in the Model Policy or in the new regulations. The federal Department of Education will not require a school district to adopt a particular definition of consent, where that term is applicable with respect to sex-based harassment and the determination as to what “consent” means will be left to the school district. If assistance is needed in a particular case in determining this standard, it is recommended that school district legal counsel be consulted.



- Article VII.E. – This paragraph addresses an untested provision of the Title IX regulations that gives schools some discretion to consolidate related complaints. The regulations provide that a school district’s obligation to comply with Title IX and its regulations is not obviated or alleviated by the Federal Educational Rights and Privacy Act (FERPA), 20 United States Code, section 1232g, or its implementing regulations, 34 Code of Federal Regulations, part 99, or any state law or local law. Thus, as noted in this section of the model policy, schools have the discretion to consolidate related complaints despite the data privacy rights of individual parties or witnesses. It is important to note, however, that this decision is discretionary. Yet, the decision may have an impact not only on data privacy rights but the ultimate determination as to a violation by the respondent(s) due to the introduction of evidence that shows additional acts of alleged misconduct. For these reasons, there is a possibility that challenges could be raised if a school district unilaterally decides to consolidate complaints, even if it has the right to do so under Title IX. For these reasons, before making this decision, school districts may wish to consult with legal counsel as to whether to unilaterally proceed with consolidation or seek the prior written consent from parties to consolidate and waive their data privacy rights, to the extent the right to privacy or other due process rights are impacted.
- Article XV. C.5 – This paragraph provides a notification as to the prohibition that a school district must not distribute publications stating that applicants, students or employees may be treated differently based on sex unless otherwise permitted. The 2024 Final Rule adds requirements regarding the notice of nondiscrimination and the publication of this requirement.
- Article XVI – This Article sets out specific data retention requirements under the 2024 Final Rule. These retention requirements may differ from school district retention policies under their adopted Records Retention Schedule that is required by state law. Thus, school districts should consider whether amendments should be made to their Records Retention Schedule and submitted to the State Historical Society for approval.

To the extent that the 2024 Final Rule is challenged in a manner that would affect its enforcement in Minnesota, MSBA will make adjustments to the Model Policy in the future. For the time being, however, the revisions to this policy are applicable and enforceable for Minnesota schools. School boards are encouraged to consult with the school district’s attorney if they have questions as to adopting the new version of Model Policy 522.



**TITLE IX SEX NONDISCRIMINATION POLICY, GRIEVANCE
PROCEDURE AND PROCESS**

522

[NOTE: In 2024, the U.S. Department of Education, Office of Civil Rights (OCR), released the latest version of the Final Rule amending Title IX regulations at 34 Code of Federal Regulations, part 106. These regulations have an effective date of August 1, 2024.]

I. GENERAL STATEMENT OF POLICY

- A. The school district does not discriminate on the basis of sex, including discrimination on the basis of sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity, in any education program or activity that it operates, including in admission and employment. The school district does not discriminate in such a manner in its implementing regulations. The school district is committed to maintaining an education and work environment that is free from discrimination based on sex, including sexual harassment.
- B. Except as provided elsewhere under Title IX or its regulations, no person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any academic, extracurricular, research, occupational training, or other education program or activity operated by the school district.
- C. The school district prohibits sex-based discrimination or sexual harassment that occurs within its education programs and activities. The school district shall promptly respond in a manner that is prompt and effective.
- D. Except as provided therein, Title IX and its regulations apply to all sex discrimination occurring under a school district's education program or activity in the United States. For the purpose of this paragraph, conduct that occurs under the school district's education program or activity includes but is not limited to conduct that is subject to the school district's disciplinary authority. The school district has an obligation to address a sex-based hostile environment under its education program or activity, even when some conduct alleged to be contributing to the hostile environment occurred outside the school district's education program or activity or outside the United States.
- E. The school district has adopted, published, and implemented grievance procedures consistent with the requirements of 34 Code of Federal Regulations, section 106.45, and if applicable section 106.46, that provide for the prompt and equitable resolution of complaints made by students, employees, or other individuals who are participating or attempting to participate in the school district's education program or activity, or by the Title IX Coordinator, alleging any action that would be prohibited by Title IX or its regulations.

- F. The school district’s obligation to comply with Title IX and its regulations is not obviated or alleviated by the Federal Educational Rights and Privacy Act (FERPA), 20 United States Code, section 1232g, or its implementing regulations, 34 Code of Federal Regulations, part 99, or any state law or local law. The obligation to comply is not obviated or alleviated by any rule or regulation of any organization, club, athletic or other league, or association which would render any applicant or student ineligible to participate or limit the eligibility or participation of any applicant or student, on the basis of sex, in any education program or activity operated by the school district and which receives Federal financial assistance.

- G. The school district has an obligation to address a sex-based hostile environment under its education program or activity, even when some conduct alleged to be contributing to the hostile environment occurred outside the school district’s education program or activity or outside the United States.

- H. Nothing in Title IX or its regulations may be read in derogation of any legal right of a parent, guardian, or other authorized legal representative to act on behalf of a complainant, respondent, or other person, subject to Paragraph F of this section, including but not limited to making a complaint through the school district’s grievance procedures for complaints of sex discrimination.

- I. In the limited circumstances in which Title IX or its regulations permits different treatment or separation on the basis of sex, the school district must not carry out such different treatment or separation in a manner that discriminates on the basis of sex by subjecting a person to more than de minimis harm, except as permitted by 20 United States Code, section 1681(a)(1) through (9) and the corresponding regulations sections 106.12 through 106.15, 20 United States Code, section 1686 and its corresponding regulation section 106.32(b)(1), or section 106.41(b). Adopting a policy or engaging in a practice that prevents a person from participating in an education program or activity consistent with the person’s gender identity subjects a person to more than de minimis harm on the basis of sex.

- J. Any student, parent, or guardian having questions regarding the application of Title IX and its regulations and/or this policy and grievance process should discuss them with the Title IX Coordinator. The school district’s Title IX Coordinator is:

Sue Stark, Human Resources Director
401 3rd Ave NW, Austin, MN 55912
507-460-1902
sue.stark@austin.k12.mn.us

Inquiries about Title IX and its regulations may be referred to the Title IX Coordinator(s), the United States Department of Education’s Office for Civil

Rights, or both.

- K. To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please report to:

Sue Stark, Human Resources Director
401 3rd Ave NW, Austin, MN 55912
507-460-1902
sue.stark@austin.k12.mn.us

- L. The effective date of this policy is August 1, 2024 and applies to alleged violations of this policy occurring on or after August 1, 2024.

II. DEFINITIONS

- A. “Admission” means selection for part-time, full-time, special, associate, transfer, exchange or any other enrollment, membership, or matriculation in or at an education program or activity operated by the school district.
- B. “Complainant” means
1. a student or employee of the school district who is alleged to have been subjected to conduct that could constitute sex discrimination under Title IX or its regulations; or
 2. a person other than a student or employee of the school district who is alleged to have been subjected to conduct that could constitute sex discrimination under Title IX and who was participating or attempting to participate in a school district education program or activity at the time of the alleged sex discrimination.
- C. “Complaint” means an oral or written request to the school district that objectively can be understood as a request for the school district to investigate and make a determination about alleged discrimination under Title IX or its regulations.
1. A person is entitled to make a complaint of sex-based harassment only if they themselves are alleged to have been subjected to the sex-based harassment, if they have a legal right to act on behalf of such person, or if the Title IX Coordinator initiates a complaint consistent with the requirements of 34 Code of Federal Regulations, section 106.44(f)(1)(v).
 2. The following individuals have a right to make a complaint of sex discrimination, including complaints of sex-based harassment, requesting that the school district investigate and make a determination about alleged discrimination under Title IX:

- a. a complainant;
- b. a parent, guardian, or other authorized legal representative with the legal right to act on behalf of a complainant; or
- c. the school district's Title IX Coordinator.

[NOTE: When a Title IX Coordinator is notified of conduct that reasonably may constitute sex discrimination under Title IX (and in the absence of a complaint or the withdrawal of any or all of the allegations in a complaint, and in the absence or termination of an informal resolution process), the Title IX Coordinator must determine whether to initiate a complaint of sex discrimination as required under Title IX. The requirements for such a fact-specific determination are set forth in 34 Code of Federal Regulations, section 106.44(f)(1)(v).]

3. With respect to complaints of sex discrimination other than sex-based harassment, in addition to the persons listed above, the following persons have a right to make a complaint:
 - a. any school district student or employee; or
 - b. any person other than a school district student or employee who was participating or attempting to participate in a school district education program or activity at the time of the alleged sex discrimination.

D. "Confidential employee" means

1. A school district employee whose communications are privileged or confidential under Federal or Minnesota law. The employee's confidential status, for purposes of this part, is only with respect to information received while the employee is functioning within the scope of their duties to which privilege or confidentiality applies; or
2. A school district employee whom the school district has designated as confidential under this part for the purpose of providing services to persons related to sex discrimination. If the employee also has a duty not associated with providing those services, the employee's confidential status is only with respect to information received about sex discrimination in connection with providing those services.

- E. “Day” or “days” means, unless expressly stated otherwise, business days (i.e. day(s) that the school district office is open for normal operating hours, Monday - Friday, excluding State-recognized holidays).
- F. “Disciplinary sanctions” means consequences imposed on a respondent following a determination under Title IX that the respondent violated the school district’s prohibition on sex discrimination.
- G. “Parental status” as used in Title IX and its regulations means the status of a person who, with respect to another person who is under the age of 18 or who is 18 or older but is incapable of self-care because of a physical or mental disability, is:
 - 1. A biological parent;
 - 2. An adoptive parent;
 - 3. A foster parent;
 - 4. A stepparent;
 - 5. A legal custodian or guardian;
 - 6. In loco parentis with respect to such a person; or
 - 7. Actively seeking legal custody, guardianship, visitation, or adoption of such a person.
- H. “Party” means a complainant or respondent.
- I. “Peer retaliation” means retaliation by a student against another student.
- J. “Pregnancy or related conditions” means:
 - 1. Pregnancy, childbirth, termination of pregnancy, or lactation;
 - 2. Medical conditions related to pregnancy, childbirth, termination of pregnancy, or lactation; or
 - 3. Recovery from pregnancy, childbirth, termination of pregnancy, lactation, or related medical conditions.
- K. “Program or activity” and “program” means all of the operations of a local education agency as defined in 20 United States Code, section 8801, a special purpose district, a system of vocational education, or other school system.
- L. “Relevant” means related to the allegations of sex discrimination under

investigation as part of the grievance procedures under Title IX and 34 Code of Federal Regulations, section 106.44. Questions are relevant when they seek evidence that may aid in showing whether the alleged sex discrimination occurred, and evidence is relevant when it may aid a decisionmaker in determining whether the alleged sex discrimination occurred.

- M. “Remedies” means measures provided, as appropriate, to a complainant or any other person the school district identifies as having had their equal access to the school district’s education program or activity limited or denied by sex discrimination. These measures are provided to restore or preserve that person’s access to the school district’s education program or activity after a school district determines that sex discrimination occurred.

- N. “Respondent” means a person who is alleged to have violated the school district’s prohibition on sex discrimination.

- O. “Retaliation” means intimidation, threats, coercion, or discrimination against any person by the school district, a student, or an employee or other person authorized by the school district to provide aid, benefit, or service under the school district’s education program or activity, for the purpose of interfering with any right or privilege secured by Title IX or its regulations, or because the person has reported information, made a complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under the Title IX regulations.

- P. “Sex-based harassment” prohibited by Title IX and its regulations is a form of sex discrimination and means sexual harassment and other harassment on the basis of sex, including on the basis of sex stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and gender identity, that is:
 - 1. *Quid pro quo harassment.*

An employee, agent, or other person authorized by the school district to provide an aid, benefit, or service under the school district’s education program or activity explicitly or impliedly conditioning the provision of such an aid, benefit, or service on a person’s participation in unwelcome sexual conduct;

 - 2. *Hostile environment harassment.*

Unwelcome sex-based conduct that, based on the totality of the circumstances, is subjectively and objectively offensive and is so severe or pervasive that it limits or denies a person’s ability to participate in or benefit from the school district’s education program or activity (*i.e.*, creates a hostile environment). Whether a hostile environment has been created is a fact-specific inquiry that includes consideration of the following:

- a. The degree to which the conduct affected the complainant's ability to access the school district's education program or activity;
 - b. The type, frequency, and duration of the conduct;
 - c. The parties' ages, roles within the school district's education program or activity, previous interactions, and other factors about each party that may be relevant to evaluating the effects of the conduct;
 - d. The location of the conduct and the context in which the conduct occurred; and
 - e. Other sex-based harassment in the school district's education program or activity; or
3. *Specific offenses.*
- a. Sexual assault meaning an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation;
 - b. Dating violence meaning violence committed by a person:
 - i. Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
 - ii. Where the existence of such a relationship shall be determined based on a consideration of the following factors:
 - (a) The length of the relationship;
 - (b) The type of relationship; and
 - (c) The frequency of interaction between the persons involved in the relationship;
 - c. Domestic violence meaning felony or misdemeanor crimes committed by a person who:
 - i. is a current or former spouse or intimate partner of the victim under the family or domestic violence laws of the state of Minnesota, or a person similarly situated to a spouse of the victim;

- ii. is cohabitating, or has cohabitated, with the victim as a spouse or intimate partner;
 - iii. shares a child in common with the victim; or
 - iv. commits acts against a youth or adult victim who is protected from those acts under the family or domestic violence laws of the jurisdiction; or
 - d. Stalking meaning engaging in a course of conduct directed at a specific person that would cause a reasonable person to:
 - i. Fear for the person’s safety or the safety of others; or
 - ii. Suffer substantial emotional distress.
- Q. “Student” means a person who has gained admission.
- R. “Student with a disability” means a student who is an individual with a disability as defined in the Rehabilitation Act of 1973, as amended, or a child with a disability as defined in the Individuals with Disabilities Education Act.
- S. “Supportive measures” means individualized measures offered as appropriate, as reasonably available, without unreasonably burdening a complainant or respondent, not for punitive or disciplinary reasons, and without fee or charge to the complainant or respondent to:
 - 1. Restore or preserve that party’s access to the school district’s education program or activity, including measures that are designed to protect the safety of the parties or the school district’s educational environment; or
 - 2. Provide support during the school district’s grievance procedures or during the informal resolution process.

The school district will offer and coordinate supportive measures as appropriate for the complainant and/or respondent to restore or preserve that person’s access to the school district’s education program or activity or provide support during the school district’s Title IX grievance procedures or during the informal resolution process.
- T. “Title IX” means Title IX of the Education Amendments of 1972, as amended.

III. DESIGNATION OF TITLE IX COORDINATOR AND DESIGNEES

- A. The school district must designate and authorize at least one employee, referred to as a Title IX Coordinator, to coordinate its efforts to comply with its obligations

under Title IX and its regulations. If a school district has more than one Title IX Coordinator, it must designate one of its Title IX Coordinators to retain ultimate oversight over the responsibilities and ensure the school district's consistent compliance with its responsibilities under Title IX and its regulations.

- B. As appropriate, the school district may delegate, or permit a Title IX Coordinator to delegate, specific duties to one or more designees.

IV. PARENTAL, FAMILY, OR MARITAL STATUS; PREGNANCY OR RELATED CONDITIONS

A. Status Generally

The school district must not adopt or implement any policy, practice, or procedure concerning a student's current, potential, or past parental, family, or marital status that treats students differently on the basis of sex.

B. Pregnancy or Related Conditions

1. Nondiscrimination

The school district must not discriminate in its education program or activity against any student based on the student's current, potential, or past pregnancy or related conditions. The school district does not engage in prohibited discrimination when it allows a student, based on pregnancy or related conditions, to voluntarily participate in a separate portion of its education program or activity provided the school district ensures that the separate portion is comparable to that offered to students who are not pregnant and do not have related conditions.

2. Responsibility to Provide Title IX Coordinator Contact and Other Information

The school district must ensure that when a student, or a person who has a legal right to act on behalf of the student, informs any employee of the student's pregnancy or related conditions, unless the employee reasonably believes that the Title IX Coordinator has been notified, the employee promptly provides that person with the Title IX Coordinator's contact information and informs that person that the Title IX Coordinator can coordinate specific actions to prevent sex discrimination and ensure the student's equal access to the school district's education program or activity.

3. Specific Actions to Prevent Discrimination and Ensure Equal Access

The school district must take specific actions below to promptly and

effectively prevent sex discrimination and ensure equal access to the school district's education program or activity once the student, or a person who has a legal right to act on behalf of the student, notifies the Title IX Coordinator of the student's pregnancy or related conditions. The Title IX Coordinator must coordinate these actions.

a. Responsibility to provide information about school district obligations.

The school district must inform the student, and if applicable, the person who notified the Title IX Coordinator of the student's pregnancy or related conditions and has a legal right to act on behalf of the student, of the school district's obligations under 34 Code of Federal Regulations, section 106.31, paragraphs (b)(1) through (5) and section 106.44(j) and provide the school district's notice of nondiscrimination under section 106.8(c)(1)

b. Reasonable modifications

- i. The school district must make reasonable modifications to the school district's policies, practices, or procedures as necessary to prevent sex discrimination and ensure equal access to the school district's education program or activity. Each reasonable modification must be based on the student's individualized needs. In determining what modifications are required under this paragraph, the school district must consult with the student. A modification that a school district can demonstrate would fundamentally alter the nature of its education program or activity is not a reasonable modification.
- ii. The student has discretion to accept or decline each reasonable modification offered by the school district. If a student accepts the school district's offered reasonable modification, the school district must implement it.
- iii. Reasonable modifications may include, but are not limited to, breaks during class to express breast milk, breastfeed, or attend to health needs associated with pregnancy or related conditions, including eating, drinking, or using the restroom; intermittent absences to attend medical appointments; access to online or homebound education; changes in schedule or course sequence; extensions of time for coursework and rescheduling of tests and examinations; allowing a student to sit or stand, or carry or keep water nearby; counseling; changes in physical space or supplies

(for example, access to a larger desk or a footrest); elevator access; or other changes to policies, practices, or procedures.

c. Voluntary access to separate and comparable portion of program or activity

The school district must allow the student to voluntarily access any separate and comparable portion of the school district's education program or activity under Paragraph A. above.

d. Voluntary leaves of absence

The school district must allow the student to voluntarily take a leave of absence from the school district's education program or activity to cover, at minimum, the period of time deemed medically necessary by the student's licensed healthcare provider. To the extent that a student qualifies for leave under a leave policy maintained by the school district that allows a greater period of time than the medically necessary period, the school district must permit the student to take voluntary leave under that policy instead if the student so chooses. When the student returns to the school district's education program or activity, the student must be reinstated to the academic status and, as practicable, to the extracurricular status that the student held when the voluntary leave began.

e. Lactation space

The school district must ensure that the student can access a lactation space, which must be a space other than a bathroom, that is clean, shielded from view, free from intrusion from others, and may be used by a student for expressing breast milk or breastfeeding as needed.

f. Limitation on supporting documentation

The school district must not require supporting documentation under Paragraph B.3, subparagraphs b. through e. unless the documentation is necessary and reasonable for the school district to determine the reasonable modifications to make or whether to take additional specific actions. Examples of situations when requiring supporting documentation is not necessary and reasonable include, but are not limited to, when the student's need for a specific action under Paragraph C. subparagraphs 3 through 5 is obvious, such as when a student who is pregnant needs a bigger uniform; when the student has previously provided the school

district with sufficient supporting documentation; when the reasonable modification because of pregnancy or related conditions at issue is allowing a student to carry or keep water nearby and drink, use a bigger desk, sit or stand, or take breaks to eat, drink, or use the restroom; when the student has lactation needs; or when the specific action under Paragraph C. subparagraphs 3 through 5 is available to students for reasons other than pregnancy or related conditions without submitting supporting documentation.

4. Comparable Treatment to Other Temporary Medical Conditions

To the extent consistent with Paragraph B.3 above, the school district must treat pregnancy or related conditions in the same manner and under the same policies as any other temporary medical conditions with respect to any medical or hospital benefit, service, plan, or policy the school district administers, operates, offers, or participates in with respect to students admitted to the school district's education program or activity.

5. Certification to Participate

The school district must not require a student who is pregnant or has related conditions to provide certification from a healthcare provider or any other person that the student is physically able to participate in the school district's class, program, or extracurricular activity unless:

- a. The certified level of physical ability or health is necessary for participation in the class, program, or extracurricular activity;
- b. The school district requires such certification of all students participating in the class, program, or extracurricular activity; and
- c. The information obtained is not used as a basis for discrimination prohibited by this part.

V. REPORTING PROHIBITED CONDUCT

- A. Any student who believes they have been the victim of unlawful sex discrimination or sexual harassment, or any person (including the parent of a student) with actual knowledge of conduct which may constitute unlawful sex discrimination or sexual harassment toward a student should report the alleged acts as soon as possible to the Title IX Coordinator.
- B. The school district requires all employees who are not confidential employees to notify the Title IX Coordinator when the employee has information about conduct that reasonably may constitute sex discrimination under Title IX or its regulations. This requirement does not apply to an employee who has personally been subject

to conduct that reasonably may constitute sex discrimination under Title IX or its regulations.

C. Confidential Employee Requirements

1. The school district must notify all participants in the school district's education program or activity of how to contact its confidential employees, if any.
2. The school district must require a confidential employee to explain to any person who informs the confidential employee of conduct that reasonably may constitute sex discrimination under Title IX or its regulations:
 - a. The employee's status as confidential for purposes of this part, including the circumstances in which the employee is not required to notify the Title IX Coordinator about conduct that reasonably may constitute sex discrimination;
 - b. How to contact the school district's Title IX Coordinator and how to make a complaint of sex discrimination; and
 - c. That the Title IX Coordinator may be able to offer and coordinate supportive measures, as well as initiate an informal resolution process or an investigation under the grievance procedures.

D. Any employee of the school district who has experienced, has knowledge of, or has witnessed unlawful sex discrimination, including sexual harassment, or who otherwise becomes aware of unlawful sex discrimination, including sexual harassment, must promptly report the allegations to the Title IX Coordinator without screening or investigating the report or allegations.

E. A report of unlawful sex discrimination or sexual harassment may be made at any time, including during nonbusiness hours, and may be made in person, by mail, by telephone, or by email using the Title IX Coordinator's contact information. A report may also be made by any other means that results in the Title IX Coordinator receiving the person's verbal or written report.

F. Sexual harassment may constitute both a violation of this policy and criminal law. To the extent the alleged conduct may constitute a crime, the school district may report the alleged conduct to law enforcement authorities. The school district encourages complainants to report criminal behavior to the police immediately.

VI. SCHOOL DISTRICT'S RESPONSE TO SEXUAL HARASSMENT

A. General

Upon knowledge of conduct that reasonably may constitute sex discrimination in its education program or activity, the school district must respond promptly and effectively. The school district must also comply with 34 Code of Federal Regulations, section 106.44 to address sex discrimination in its education program or activity.

B. Barriers to Reporting

The school district must require its Title IX Coordinator to:

1. Monitor the school district's education program or activity for barriers to reporting information about conduct that reasonably may constitute sex discrimination under Title IX or its regulations; and
2. Take steps reasonably calculated to address such barriers.

C. Title IX Coordinator Requirements

1. The Title IX Coordinator is responsible for coordinating the school district's compliance with its obligations under Title IX and its regulations. The school district must require its Title IX Coordinator, when notified of conduct that reasonably may constitute sex discrimination under Title IX or its regulations, to take the following actions to promptly and effectively end any sex discrimination in its education program or activity, prevent its recurrence, and remedy its effects:
 - a. Treat the complainant and respondent equitably;
 - b. Offer and coordinate supportive measures, as appropriate, for the complainant. In addition, if the school district has initiated grievance procedures or offered an informal resolution process to the respondent, offer and coordinate supportive measures, as appropriate, for the respondent;
 - c. Notify the complainant or, if the complainant is unknown, the individual who reported the conduct, of the grievance procedures and if applicable and the informal resolution process, if available and appropriate. If a complaint is made, notify the respondent of the grievance procedures and the informal resolution process, if available and appropriate;
 - d. In response to a complaint, initiate the grievance procedures or the informal resolution process, if available and appropriate and requested by all parties;
 - e. In the absence of a complaint or the withdrawal of any or all of the

allegations in a complaint, and in the absence or termination of an informal resolution process, determine whether to initiate a complaint of sex discrimination that complies with the grievance procedures.

- i. To make this fact-specific determination, the Title IX Coordinator must consider, at a minimum, the following factors:
 - [a] The complainant's request not to proceed with initiation of a complaint;
 - [b] The complainant's reasonable safety concerns regarding initiation of a complaint;
 - [c] The risk that additional acts of sex discrimination would occur if a complaint is not initiated;
 - [d] The severity of the alleged sex discrimination, including whether the discrimination, if established, would require the removal of a respondent from campus or imposition of another disciplinary sanction to end the discrimination and prevent its recurrence;
 - [e] The age and relationship of the parties, including whether the respondent is an employee of the school district;
 - [f] The scope of the alleged sex discrimination, including information suggesting a pattern, ongoing sex discrimination, or sex discrimination alleged to have impacted multiple individuals;
 - [g] The availability of evidence to assist a decisionmaker in determining whether sex discrimination occurred; and
 - [h] Whether the school district could end the alleged sex discrimination and prevent its recurrence without initiating its grievance procedures.
- ii. If, after considering these and other relevant factors, the Title IX Coordinator determines that the conduct as alleged presents an imminent and serious threat to the health or safety of the complainant or other person, or that the

conduct as alleged prevents the school district from ensuring equal access on the basis of sex to its education program or activity, the Title IX Coordinator may initiate a complaint

- f. If initiating a complaint under Subparagraph e. above, notify the complainant prior to doing so and appropriately address reasonable concerns about the complainant's safety or the safety of others, including by providing supportive measures; and
 - g. Regardless of whether a complaint is initiated, take other appropriate prompt and effective steps, in addition to steps necessary to effectuate the remedies provided to an individual complainant, if any, to ensure that sex discrimination does not continue or recur within the school district's education program or activity.
2. The Title IX Coordinator is not required to comply with Paragraph C.1, subparagraphs a. through g. above upon being notified of conduct that may constitute sex discrimination if the Title IX Coordinator reasonably determines that the conduct as alleged could not constitute sex discrimination under Title IX or its regulations.

D. Supportive Measures

Under the *Title IX Coordinator Requirements* above, the school district must offer and coordinate supportive measures, as appropriate, as described below. For allegations of sex discrimination other than sex-based harassment or retaliation, the school district's provision of supportive measures does not require the school district, its employee, or any other person authorized to provide aid, benefit, or service on the school district's behalf to alter the alleged discriminatory conduct for the purpose of providing a supportive measure.

- 1. Supportive measures may vary depending on what the school district deems to be reasonably available. These measures may include but are not limited to: counseling; extensions of deadlines and other course-related adjustments; campus escort services; increased security and monitoring of certain areas of the campus; restrictions on contact applied to one or more parties; leaves of absence; changes in class, work, or extracurricular or any other activity, regardless of whether there is or is not a comparable alternative; and training and education programs related to sex-based harassment.
- 2. Supportive measures must not unreasonably burden either party and must be designed to protect the safety of the parties or the school district's educational environment, or to provide support during the school district's

grievance procedures, or during the informal resolution process. The school district must not impose such measures for punitive or disciplinary reasons.

3. The school district may, as appropriate, modify or terminate supportive measures at the conclusion of the grievance procedures or at the conclusion of the informal resolution process, or the school district may continue them beyond that point.
4. The school district must provide a complainant or respondent with a timely opportunity to seek, from an appropriate and impartial employee, modification or reversal of the school district's decision to provide, deny, modify, or terminate supportive measures applicable to them. The impartial employee must be someone other than the employee who made the challenged decision and must have authority to modify or reverse the decision, if the impartial employee determines that the decision to provide, deny, modify, or terminate the supportive measure was inconsistent with the definition of supportive measures. The school district must also provide a party with the opportunity to seek additional modification or termination of a supportive measure applicable to them if circumstances change materially.
5. The school district must not disclose information about any supportive measures to persons other than the person to whom they apply, including informing one party of supportive measures provided to another party, unless necessary to provide the supportive measure or restore or preserve a party's access to the education program or activity, or when an exception in 34 Code of Federal Regulations section 106.44(j)(1) through (5) applies.
6. The school district must require the Title IX Coordinator to consult with one or more members, as appropriate, of the student's Individualized Education Program (IEP) team, if any, or one or more members, as appropriate, of the group of persons responsible for the student's placement decision under 34 Code of Federal Regulations, section 104.35(c), if any, to determine how to comply with the requirements of the Individuals with Disabilities Education Act, and Section 504 of the Rehabilitation Act of 1973 in the implementation of supportive measures.

E. Students with Disabilities

If a complainant or respondent is an elementary or secondary student with a disability, the school district must require the Title IX Coordinator to consult with one or more members, as appropriate, of the student's Individualized Education Program (IEP) team, if any, or one or more members, as appropriate, of the group of persons responsible for the student's placement decision under 34 Code of Federal Regulations, section 104.35(c), if any, to determine how to comply with

the requirements of the Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973 throughout the school district's implementation of grievance procedures under 34 Code of Federal Regulations, section 106.45.

F. Emergency Removal

Nothing in Title IX or its regulations precludes the school district from removing a respondent from the school district's education program or activity on an emergency basis, provided that the school district undertakes an individualized safety and risk analysis, determines that an imminent and serious threat to the health or safety of a complainant or any students, employees, or other persons arising from the allegations of sex discrimination justifies removal, and provides the respondent with notice and an opportunity to challenge the decision immediately following the removal. This provision must not be construed to modify any rights under the Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990.

G. Administrative Leave

Nothing in Title IX or its regulations precludes the school district from placing an employee respondent on administrative leave from employment responsibilities during the pendency of the school district's grievance procedures. This provision must not be construed to modify any rights under Section 504 of the Rehabilitation Act of 1973 or the Americans with Disabilities Act of 1990.

H. Prohibited Disclosures of Personally Identifiable Information

The school district must not disclose personally identifiable information obtained in the course of complying with this part, except in the following circumstances:

1. When the school district has obtained prior written consent from a person with the legal right to consent to the disclosure;
2. When the information is disclosed to a parent, guardian, or other authorized legal representative with the legal right to receive disclosures on behalf of the person whose personally identifiable information is at issue;
3. To carry out the purposes of 34 Code of Federal Regulations, section 106, including action taken to address conduct that reasonably may constitute sex discrimination under Title IX in the school district's education program or activity;
4. As required by federal law, federal regulations, or the terms and conditions

of a Federal award, including a grant award or

5. To the extent such disclosures are not otherwise in conflict with Title IX or its regulations, when required by Minnesota or local law or when permitted under FERPA or its implementing regulations.

VII. GRIEVANCE PROCEDURES FOR THE PROMPT AND EQUITABLE RESOLUTION OF COMPLAINTS OF SEX DISCRIMINATION

A. General

The school district's grievance procedures for the prompt and equitable resolution of complaints of sex discrimination must be in writing and include provisions that incorporate the requirements of this section. The requirements related to a respondent apply only to sex discrimination complaints alleging that a person violated the school district's prohibition on sex discrimination. When a sex discrimination complaint alleges that a school district's policy or practice discriminates on the basis of sex, the school district is not considered a respondent.

B. Basic Requirements for Grievance Procedures

The school district's grievance procedures must:

1. Treat complainants and respondents equitably;
2. Require that any person designated as a Title IX Coordinator, investigator, or decisionmaker not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent. The decisionmaker may be the same person as the Title IX Coordinator or investigator;
3. Include a presumption that the respondent is not responsible for the alleged sex discrimination until a determination is made at the conclusion of the school district's grievance procedures for complaints of sex discrimination;
4. Establish reasonably prompt timeframes for the major stages of the grievance procedures, including a process that allows for the reasonable extension of timeframes on a case-by-case basis for good cause with notice to the parties that includes the reason for the delay. Major stages include, for example, evaluation (i.e., the school district's decision whether to dismiss or investigate a complaint of sex discrimination); investigation; determination; and appeal, if any;

[NOTE: The Title IX regulations require reasonably prompt timeframes for major stages of the grievance procedures, but do not

specify any particular timeframes. School districts may establish their own district-specific timeframes. A sample set of provisions is offered below.]

- a. Any informal resolution process must be completed within thirty (30) calendar days following the parties' agreement to participate in such informal process.
- b. An appeal of a determination of responsibility or of a decision dismissing a formal complaint must be received by the school district within five (5) days of the date the determination of responsibility or dismissal was provided to the parties.
- c. Any appeal of a determination of responsibility or of a dismissal will be decided within thirty (30) calendar days of the day the appeal was received by the school district.
- d. The school district will seek to conclude the grievance process, including any appeal, within 120 calendar days of the date the formal complaint was received by the school district.
- e. Although the school district strives to adhere to the timelines described above, in each case, the school district may extend the time frames for good cause. Good cause may include, without limitation: the complexity of the allegations; the severity and extent of the alleged misconduct; the number of parties, witnesses, and the types of other evidence (e.g., forensic evidence) involved; the availability of the parties, advisors, witnesses, and evidence (e.g., forensic evidence); concurrent law enforcement activity; intervening school district holidays, breaks, or other closures; the need for language assistance or accommodation of disabilities; and/or other unforeseen circumstances.
- f. The school district has established the following process for reasonable extension of timeframes on a case-by-case basis for good cause as set forth above. The process includes notice to the parties and the reason for the delay:

[NOTE: The school district should set forth its process for determining a reasonable extension of a timeframe.]

- 5. Require the school district to take reasonable steps to protect the privacy of the parties and witnesses during the pendency of the school district's grievance procedures, provided that the steps do not restrict the ability of the parties to: obtain and present evidence, including by speaking to witnesses, subject to the prohibition against retaliation; consult with their

family members, confidential resources, or advisors; or otherwise prepare for or participate in the grievance procedures;

6. Require an objective evaluation of all evidence that is relevant, as defined in Article II, and not otherwise impermissible—including both inculpatory and exculpatory evidence—and provide that credibility determinations must not be based on a person’s status as a complainant, respondent, or witness;
7. Exclude the following types of evidence, and questions seeking that evidence, as impermissible (i.e., must not be accessed or considered, except by the school district to determine whether an exception in subparagraphs (a) through (c) applies; must not be disclosed; and must not otherwise be used), regardless of whether they are relevant:
 - a. Evidence that is protected under a privilege as recognized by federal or Minnesota law or evidence provided to a confidential employee, unless the person to whom the privilege or confidentiality is owed has voluntarily waived the privilege or confidentiality;
 - b. A party’s or witness’s records that are made or maintained by a physician, psychologist, or other recognized professional or paraprofessional in connection with the provision of treatment to the party or witness, unless the school district obtains that party’s or witness’s voluntary, written consent for use in the school district’s grievance procedures; and
 - c. Evidence that relates to the complainant’s sexual interests or prior sexual conduct, unless evidence about the complainant’s prior sexual conduct is offered to prove that someone other than the respondent committed the alleged conduct or is evidence about specific incidents of the complainant’s prior sexual conduct with the respondent that is offered to prove consent to the alleged sex-based harassment. The fact of prior consensual sexual conduct between the complainant and respondent does not by itself demonstrate or imply the complainant’s consent to the alleged sex-based harassment or preclude determination that sex-based harassment occurred; and
8. If the school district adopts grievance procedures that apply to the resolution of some, but not all, complaints articulate consistent principles for how the school district will determine which procedures apply.

C. Notice of Allegations

Upon initiation of the school district's grievance procedures, the school district must provide notice of the allegations to the parties whose identities are known.

1. The notice must include:
 - a. The school district's grievance procedures, and if applicable, any informal resolution process;
 - b. Sufficient information available at the time to allow the parties to respond to the allegations. Sufficient information includes the identities of the parties involved in the incident(s), the conduct alleged to constitute sex discrimination under Title IX or this part, and the date(s) and location(s) of the alleged incident(s), to the extent that information is available to the school district;
 - c. A statement that retaliation is prohibited; and
 - d. A statement that the parties are entitled to an equal opportunity to access the relevant and not otherwise impermissible evidence or an accurate description of this evidence; and if the school district provides a description of the evidence, the parties are entitled to an equal opportunity to access to the relevant and not otherwise impermissible evidence upon the request of any party.
2. If, in the course of an investigation, the school district decides to investigate additional allegations of sex discrimination by the respondent toward the complainant that are not included in the notice or that are included in a complaint that is consolidated, the school district must provide notice of the additional allegations to the parties whose identities are known.

[NOTE: If the school district provides a description of the evidence, the parties are entitled to an equal opportunity to access the relevant and not otherwise impermissible evidence upon the request of any party.]

If, in the course of an investigation, the school district decides to investigate additional allegations of sex discrimination by the respondent toward the complainant that are not included in the notice provided or that are included in a complaint that is consolidated, the school district will notify the parties of the additional allegations.

D. Consolidation

The school district may consolidate complaints of sex discrimination against more than one respondent, or by more than one complainant against one or more respondents, or by one party against another party, when the allegations of sex discrimination arise out of the same facts or circumstances. When more than one complainant or more than one respondent is involved, references below to a party, complainant, or respondent include the plural, as applicable.

E. Complaint Investigation

A. The school district must provide for adequate, reliable, and impartial investigation of complaints. To do so, the school district must:

1. Ensure that the burden is on the school district – not on the parties – to conduct an investigation that gathers sufficient evidence to determine whether sex discrimination occurred;
2. Provide an equal opportunity for the parties to present fact witnesses and other inculpatory and exculpatory evidence that are relevant and not otherwise impermissible;
3. Review all evidence gathered through the investigation and determine what evidence is relevant and what evidence is impermissible regardless of relevance, consistent with § 106.2 and with paragraph (b)(7) of this section; and
4. Provide each party with an equal opportunity to access the evidence that is relevant to the allegations of sex discrimination and not otherwise impermissible in the following manner:
 - a. The school district must provide an equal opportunity to access either the relevant and not otherwise impermissible evidence, or an accurate description of this evidence. If the school district provides a description of the evidence, it must further provide the parties with an equal opportunity to access the relevant and not otherwise impermissible evidence upon the request of any party;
 - b. The school district must provide a reasonable opportunity to respond to the evidence or to the accurate description of the evidence; and
 - c. The school district must take reasonable steps to prevent and address the parties' unauthorized disclosure of information and evidence obtained solely through the

grievance procedures. For purposes of this paragraph, disclosures of such information and evidence for purposes of administrative proceedings or litigation related to the complaint of sex discrimination are authorized.

F. Questioning Parties and Witnesses to Aid in Evaluating Allegations and Assessing Credibility

The school district must provide a process that enables the decisionmaker to question parties and witnesses to adequately assess a party's or witness's credibility to the extent credibility is both in dispute and relevant to evaluating one or more allegations of sex discrimination.

G. Determination Whether Sex Discrimination Occurred

Following an investigation and evaluation of all relevant and not otherwise impermissible evidence, the school district must:

1. Use the preponderance of the evidence standard of proof to determine whether sex discrimination occurred, unless the school district uses the clear and convincing evidence standard of proof in all other comparable proceedings, including proceedings relating to other discrimination complaints, in which case the school district may elect to use that standard of proof in determining whether sex discrimination occurred. Both standards of proof require the decisionmaker to evaluate relevant and not otherwise impermissible evidence for its persuasiveness; if the decisionmaker is not persuaded under the applicable standard by the evidence that sex discrimination occurred, whatever the quantity of the evidence is, the decisionmaker must not determine that sex discrimination occurred.
2. Notify the parties in writing of the determination whether sex discrimination occurred under Title IX or its regulations including the rationale for such determination, and the procedures and permissible bases for the complainant and respondent to appeal, if applicable;
3. If there is a determination that sex discrimination occurred, as appropriate, require the Title IX Coordinator to coordinate the provision and implementation of remedies to a complainant and other persons the school district identifies as having had equal access to the school district's education program or activity limited or denied by sex discrimination, coordinate the imposition of any disciplinary sanctions on a respondent, including notification to the complainant of any such disciplinary sanctions, and require the Title IX Coordinator to take other appropriate prompt and effective steps to ensure that sex discrimination does not continue or recur within the school district's education program or activity.

The school district may not impose discipline on a respondent for sex discrimination prohibited by Title IX unless there is a determination at the conclusion of the school district's grievance procedures that the respondent engaged in prohibited sex discrimination;

4. Comply with 34 Code of Federal Regulations, section 106.45, before the imposition of any disciplinary sanctions against a respondent; and
5. Not discipline a party, witness, or others participating in school district's grievance procedures for making a false statement or for engaging in consensual sexual conduct based solely on the school district's determination whether sex discrimination occurred.

H. Additional Provisions

If the school district adopts additional provisions as part of its grievance procedures for handling complaints of sex discrimination, including sex-based harassment, such additional provisions must apply equally to the parties.

I. Informal Resolution

In lieu of resolving a complaint through the school district's grievance procedures, the parties may instead elect to participate in an informal resolution process under 34 Code of Federal Regulations, section 106.44(k) if provided by the school district consistent with that paragraph.

J. Provisions Limited to Sex-Based Harassment Complaints

For complaints alleging sex-based harassment, the grievance procedures must:

1. Describe the range of supportive measures available to complainants and respondents; and
2. List, or describe the range of, the possible disciplinary sanctions that the school district may impose and remedies that the school district may provide following a determination that sex-based harassment occurred.

VIII. INFORMAL RESOLUTION OF A COMPLAINT

[NOTE: The 2024 Title IX amendments do not require a school district to offer an informal resolution process. However, a school district is free to provide such a process in some circumstances, as long as it complies with certain regulatory requirements. Requirements related to informal resolution are set forth in 34 Code of Federal Regulations, section 106.44(k).]

- A. At any time prior to determining whether sex discrimination occurred, the school district may offer to a complainant and respondent an informal resolution process, unless the complaint includes allegations that an employee engaged in sex-based harassment of an elementary school or secondary school student or such a process would conflict with federal, Minnesota, or local law. A school district that provides the parties an informal resolution process must, to the extent necessary, also require its Title IX Coordinator to take other appropriate prompt and effective steps to ensure that sex discrimination does not continue or recur within the school district's education program or activity.
 - 1. Subject to the limitations in Paragraph A. above, the school district has discretion to determine whether it is appropriate to offer an informal resolution process when it receives information about conduct that reasonably may constitute sex discrimination under Title IX or its regulations or when a complaint of sex discrimination is made, and may decline to offer informal resolution despite one or more of the parties' wishes.
 - 2. In addition to the limitations in Paragraph A. above, circumstances when the school district may decline to allow informal resolution include but are not limited to when the school district determines that the alleged conduct would present a future risk of harm to others.

- B. The school district must not require or pressure the parties to participate in an informal resolution process. The school district must obtain the parties' voluntary consent to the informal resolution process and must not require waiver of the right to an investigation and determination of a complaint as a condition of enrollment or continuing enrollment, or employment or continuing employment, or exercise of any other right.

- C. Before initiation of an informal resolution process, the school district must provide to the parties notice that explains:
 - 1. The allegations;
 - 2. The requirements of the informal resolution process;
 - 3. That, prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and to initiate or resume the school district's grievance procedures;
 - 4. That the parties' agreement to a resolution at the conclusion of the informal resolution process would preclude the parties from initiating or resuming grievance procedures arising from the same allegations;
 - 5. The potential terms that may be requested or offered in an informal

resolution agreement, including notice that an informal resolution agreement is binding only on the parties; and

6. What information the school district will maintain and whether and how the school district could disclose such information for use in grievance procedures, if grievance procedures are initiated or resumed.
- D. The facilitator for the informal resolution process must not be the same person as the investigator or the decisionmaker in the school district's grievance procedures. Any person designated by the school district to facilitate an informal resolution process must not have a conflict of interest or bias for or against complainants or respondents generally or an individual complainant or respondent. Any person facilitating informal resolution must receive training as provided under this policy.
- E. Potential terms that may be included in an informal resolution agreement include but are not limited to:
1. Restrictions on contact; and
 2. Restrictions on the respondent's participation in one or more of the school district's programs or activities or attendance at specific events, including restrictions the school district could have imposed as remedies or disciplinary sanctions had the school district determined at the conclusion of the school district's grievance procedures that sex discrimination occurred.

IX. DISMISSAL OF A COMPLAINT

- A. The school district may dismiss a complaint of sex discrimination made through its grievance procedures under this policy for any of the following reasons:
1. The school district is unable to identify the respondent after taking reasonable steps to do so;
 2. The respondent is not participating in a school district education program or activity and is not employed by the school district;
 3. The complainant voluntarily withdraws any or all of the allegations in the complaint, the Title IX Coordinator declines to initiate a complaint, and the school district determines that, without the complainant's withdrawn allegations, the conduct that remains alleged in the complaint, if any, would not constitute sex discrimination under Title IX even if proven; or,
 4. The school district determines the conduct alleged in the complaint, even if proven, would not constitute sex discrimination under Title IX. Before dismissing the complaint, the school district will make reasonable efforts

to clarify the allegations with the complainant.

- B. Upon dismissal, the school district will promptly notify the complainant of the basis for the dismissal. If the dismissal occurs after the respondent has been notified of the allegations, then the school district will also notify the respondent of the dismissal and the basis for the dismissal promptly following notification to the complainant, or simultaneously if notification is in writing.
- C. The school district must notify the complainant that a dismissal may be appealed and will provide the complainant with an opportunity to appeal the dismissal of a complaint on the bases set out in 34 Code of Federal Regulations, section 106.46(i)(1). If the dismissal occurs after the respondent has been notified of the allegations, then the school district will also notify the respondent that the dismissal may be appealed on the bases set out in 34 Code of Federal Regulations, section 106.46(i)(1). If the dismissal is appealed, the school district must:
 - 1. Notify the parties of any appeal, including notice of the allegations consistent with paragraph (c) of this section if notice was not previously provided to the respondent;
 - 2. Implement appeal procedures equally for the parties;
 - 3. Ensure that the decisionmaker for the appeal did not take part in an investigation of the allegations or dismissal of the complaint;
 - 4. Ensure that the decisionmaker for the appeal has been trained as set out in this policy;
 - 5. Provide the parties a reasonable and equal opportunity to make a statement in support of, or challenging, the outcome; and
 - 6. Notify the parties of the result of the appeal and the rationale for the result.
- D. When the school district dismisses a complaint, it must, at a minimum:
 - 1. Offer supportive measures to the complainant as appropriate;
 - 2. For dismissals under Paragraph A. 3 and 4 above in which the respondent has been notified of the allegations, offer supportive measures to the respondent as appropriate under 34 Code of Federal Regulations, section 106.44(g); and
 - 3. Require its Title IX Coordinator to take other appropriate prompt and effective steps to ensure that sex discrimination does not continue or recur within the school district's education program or activity.

- E. Dismissal of a formal complaint or a portion thereof does not preclude the school district from addressing the underlying conduct in any manner that the school district deems appropriate.

[NOTE: For example, school districts are reminded of the obligation under Minnesota Statutes, section 122A.20, subdivision 2, to make a mandatory report to the Minnesota Professional Educator Licensing and Standards Board concerning any teacher who resigns during the course of an investigation of misconduct.]

XI. APPEAL OF DETERMINATION

[NOTE: Regarding an appeal of a determination, the 2024 Title IX Final Rule states that the school district must offer the parties an appeal process that, at a minimum, is the same as it offers in all other comparable proceedings, if any, including proceedings relating to other discrimination complaints.]

This section provides sample text a school district may elect to include in its grievance procedures, but school districts are not required to use the text provided.]

- A. The school district offers the following process for appeals from a determination whether sex discrimination occurred. This appeal process will be, at a minimum, the same as the school district offers in all other comparable proceedings, including proceedings relating to other discrimination complaints.
- B. If notice of an appeal is timely received by the school district, the school district will notify the parties in writing of the receipt of the appeal, assign or designate the appellate decisionmaker, and give the parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome.
- C. After reviewing the parties' written statements, the appellate decisionmaker must issue a written decision describing the result of the appeal and the rationale for the result.
- D. The written decision describing the result of the appeal must be provided simultaneously to the parties.
- E. The decision of the appellate decisionmaker is final. No further review beyond the appeal is permitted.

XII. SANCTIONS AND REMEDIES

Following a determination that sex-based harassment occurred, the school district may impose disciplinary sanctions, which may include **[INSERT LIST OR DESCRIBE RANGE]**. The school district may also provide remedies, which may include **[INSERT LIST OR DESCRIBE RANGE]**.

[NOTE: The school district may choose to consult its legal counsel for district-specific sanctions and remedies. The following sample language may be considered:

- 1. The following is the range of possible remedies that the school district may provide a complainant and disciplinary sanctions that the school district might impose upon a respondent, following determination of responsibility: counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, mutual or unilateral restrictions on contact between the parties, changes in work locations, leaves of absence, monitoring of certain areas of the school district buildings or property, warning, suspension, exclusion, expulsion, transfer, remediation, termination, or discharge.**
- 2. If the decisionmaker determines a respondent is responsible for violating this policy, the decisionmaker will recommend appropriate remedies, including disciplinary sanctions/consequences. The Title IX Coordinator will notify the superintendent of the recommended remedies, such that an authorized administrator can consider the recommendation(s) and implement appropriate remedies in compliance with MSBA Model Policy 506 – Student Discipline. The discipline of a student-respondent must comply with the applicable provisions of Minnesota Pupil Fair Dismissal Act, the Individuals with Disabilities Education Improvement Act (IDEA) and/or Section 504 of the Rehabilitation Act of 1972, and their respective implementing regulations.]**

XIII. RETALIATION

The school district must prohibit retaliation, including peer retaliation, in its education program or activity. When the school district has information about conduct that reasonably may constitute retaliation under Title IX or its regulations, the school district is obliged to comply with 34 Code of Federal Regulations, section 106.44. Upon receiving a complaint alleging retaliation, the school district must initiate its grievance procedures or, as appropriate, an informal resolution process.

XIV. TRAINING

[NOTE: Training requirements are set forth in 34 Code of Federal Regulations, section 106.8(d).]

- A. The school district must ensure that the following persons receive training related to their duties under Title IX promptly upon hiring or change of positions that alters their duties under Title IX or its regulations, and annually thereafter. This training must not rely upon sex stereotypes.**

1. *All employees must be trained on:*
 - a. The school district’s obligation to address sex discrimination in its education program or activity;
 - b. The scope of conduct that constitutes sex discrimination under Title IX and its regulations, including the definition of sex-based harassment; and
 - c. All applicable notification and information requirements under 34 Code of Federal Regulations, sections 106.40(b)(2) and 106.44.

2. *Investigators, decisionmakers, and other persons who are responsible for implementing the school district’s grievance procedures or have the authority to modify or terminate supportive measures.*

In addition to the training requirements for all employees described in Paragraphs 1 and 2 above, all investigators, decisionmakers, and other persons who are responsible for implementing the school district’s grievance procedures or have the authority to modify or terminate supportive measures under 34 Code of Federal Regulations, section 106.44(g)(4) must be trained on the following topics to the extent related to their responsibilities:

- a. The school district’s obligations under 34 Code of Federal Regulations, section 106.44;
 - b. The school district’s grievance procedures under 34 Code of Federal Regulations, section 106.45, and if applicable section 106.46;
 - c. How to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias; and
 - d. The meaning and application of the term “relevant” in relation to questions and evidence, and the types of evidence that are impermissible regardless of relevance under 34 Code of Federal Regulations, section 106.45, and if applicable section 106.46.
3. *Facilitators of informal resolution process*

In addition to the training requirements for all employees described in Paragraph 1 above, all facilitators of an informal resolution process under 34 Code of Federal Regulations, section 106.44(k) must be trained on the rules and practices associated with the school district’s informal resolution

process and on how to serve impartially, including by avoiding conflicts of interest and bias.

4. *Title IX Coordinator and Title IX Personnel*

In addition to the training requirements in Paragraphs 1 through 3 above, the Title IX Coordinator and Title IX Personnel must be trained on their specific responsibilities under 34 Code of Federal Regulations, section 106.8(a), section 106.40(b)(3), section 106.44(f) and (g), the school district's recordkeeping system and the requirements of 34 Code of Federal Regulations, section 106.8 (f), and any other training necessary to coordinate the school district's compliance with Title IX. "Title IX Personnel" means any person who addresses, works on, or assists with the school district's response to a report of sexual harassment or formal complaint, and includes persons who facilitate informal resolutions.

XV. DISSEMINATION OF POLICY

- A. This policy shall be made available to all students, parents/guardians of students, school district employees, and employee unions.
- B. The school district shall conspicuously post the name of the Title IX Coordinator, including office address, telephone number, and work e-mail address on its website and in each handbook that it makes available to parents, employees, students, unions, or applicants.
- C. Notice of Nondiscrimination
 - 1. The school district must provide notice of nondiscrimination to applicants for admission and employment, students, parents, guardians, or other authorized legal representatives of elementary and secondary school students, employees, and all unions holding collective bargaining agreements with the school district.
 - 2. Contents of Notice of Nondiscrimination

The notice of nondiscrimination must include the following elements:

- a. A statement that the school district does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in admission and employment;
- b. A statement that inquiries about the application of Title IX and its regulations to the school district may be referred to the school district's Title IX Coordinator, the federal Office for Civil Rights,

- or both;
- c. The name or title, office address, email address, and telephone number of the Title IX Coordinator;
 - d. How to locate the school district’s nondiscrimination policy and the school district’s grievance procedures; and
 - e. How to report information about conduct that may constitute sex discrimination under Title IX; and how to make a complaint of sex discrimination under the regulations.
- 3. The school district must prominently include all elements of its notice of nondiscrimination on its website and in each handbook, catalog, announcement, bulletin, and application form that it makes available to people entitled to notice, or which are otherwise used in connection with the recruitment of students or employees.
 - 4. If necessary, due to the format or size of any publication, the school district may instead include in those publications the information covered in the following statement: “Austin Public Schools prohibits sex discrimination in any education program or activity that it operates. Individuals may report concerns or questions to the Title IX Coordinator. The notice of nondiscrimination is located at [522-StudentSexNondiscrimination.pdf \(finalsite.net\)](#)).
 - 5. The school district must not use or distribute a publication stating that the school district treats applicants, students, or employees differently on the basis of sex, except as such treatment is permitted by Title IX or its regulations.

XVI. RECORDKEEPING

The school district must create, and maintain for a period of seven years:

- A. For each complaint of sex discrimination, records documenting the informal resolution process under 34 Code of Federal Regulations, section 106.44(k) or the grievance procedures under section 106.45, and if applicable section 106.46, and the resulting outcome.
- B. For each notification the Title IX Coordinator receives of information about conduct that reasonably may constitute sex discrimination under Title IX or its regulations, including notifications under 34 Code of Federal Regulations, section 106.44(c)(1) or (2), records documenting the actions the school district took to meet its obligations under section 106.44

- C. All materials used to provide training under this policy. The school district must make these training materials available upon request for inspection by members of the public.

Legal References: Minn. Stat. § 121A.04 (Athletic Programs; Sex Discrimination)
Minn. Stat. §§ 121A.40 – 121A.575 (Minnesota Pupil Fair Dismissal Act)
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments)
34 C.F.R. Part 106 (Implementing Regulations of Title IX)
20 U.S.C § 1400, *et seq.* (Individuals with Disabilities Education Act)
29 U.S.C. § 794 (Section 504 of the Rehabilitation Act)
42 U.S.C. § 12101, *et seq.* (Americans with Disabilities Act)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act of 1974)
20 U.S.C. § 1092 *et seq.* (Jeanne Clery Disclosure of Campus Security and Campus Crime Statistics Act (“Clery Act”))

Cross References: MSBA/MASA Model Policy 102 (Equal Educational Opportunity)
MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 528 (Student Parental, Family, and Marital Status Nondiscrimination)

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