

School Board Special Meeting
Monday, June 24, 2024 4:00 PM

District Office Conference Room, Room 164
Austin High School
401 3rd Ave. NW
Austin, MN 55912

Agenda

1. Call to order/roll call
Speaker(s): Chairperson Dube
2. Approval of agenda (Action)
Speaker(s): Chairperson Dube
3. Request approval of FY25 Adopted Budget (Action)
Speaker(s): Exec Dir of Finance and Operations Todd Lechtenberg
4. Request approval of FY26 Long-term Facilities Maintenance Ten-Year Plan (Action)
Speaker(s): Exec Dir of Finance and Operations Todd Lechtenberg
5. Request approval of 2024-25 School Resource Officer (SRO) contract renewal (Action)
Speaker(s): Exec Dir of Finance and Operations Todd Lechtenberg
6. Request approval of revised policy 521 - Student Disability Nondiscrimination and accompanying 521 Form (Action)
Speaker(s): Superintendent Dr. Page
7. School Board Self-Evaluation/Goal Setting In-service
Speaker(s): Gail Gilman, MSBA Director of Strategic Planning & Board Leadership
8. Adjournment (Action)



DATE: June 24, 2024

TITLE: Approval of the 2024-2025 Adopted Budget

TYPE: Action

PRESENTER: Todd Lechtenberg, Executive Director of Finance and Operations

BACKGROUND:

Minnesota Statute 123B.77 Accounting, Budgeting, and Reporting Requirement provides guidance for the adoption of School District budgets each year. Statute 123B.77 subdivision 4 notes budget approval is required before July 1 of each year. This statute also provides for the necessity for budget amendments prior to the end of each fiscal year.

RATIONALE:

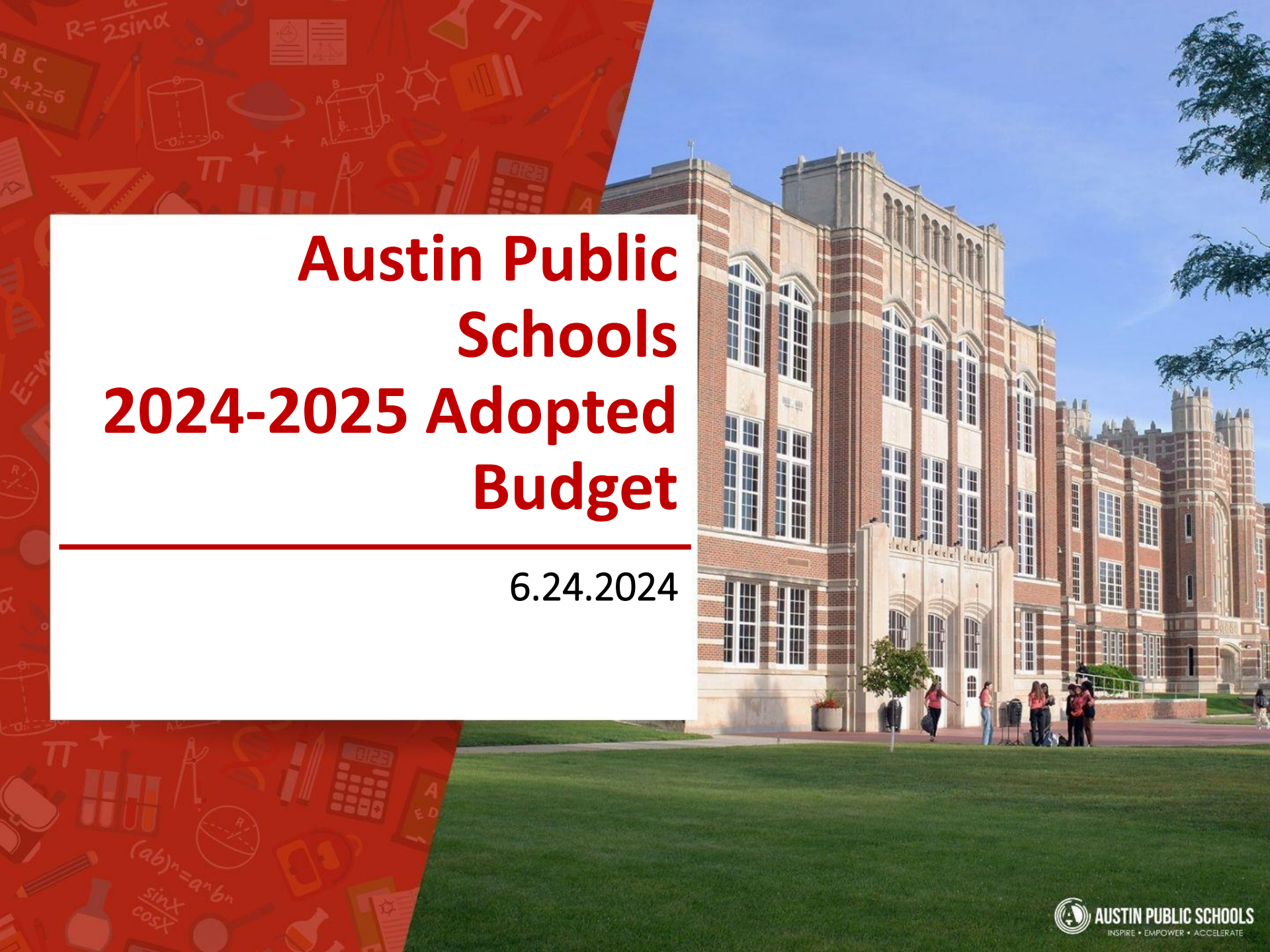
The [2024-2025 Budget](#) was prepared in accordance with the school board's decisions. During this meeting we want to provide updates on the following items:

- 1) Projected Enrollment
- 2) Insurance Impact
- 3) ESSER (Elementary and Secondary School Emergency Relief) Funds Impact
- 4) Revenue and Expense assumptions per fund

School board policy 714 requires that the district maintain an unassigned operating fund balance of 8.33% which equates to one month's expenditures. This budget meets school board policy 714.

RECOMMENDATION:

To approve 2024-2025 Adopted Budget.



Austin Public Schools 2024-2025 Adopted Budget

6.24.2024

OUR MISSION

(Our Core Purpose)

INSPIRE. EMPOWER. ACCELERATE.

OUR VISION

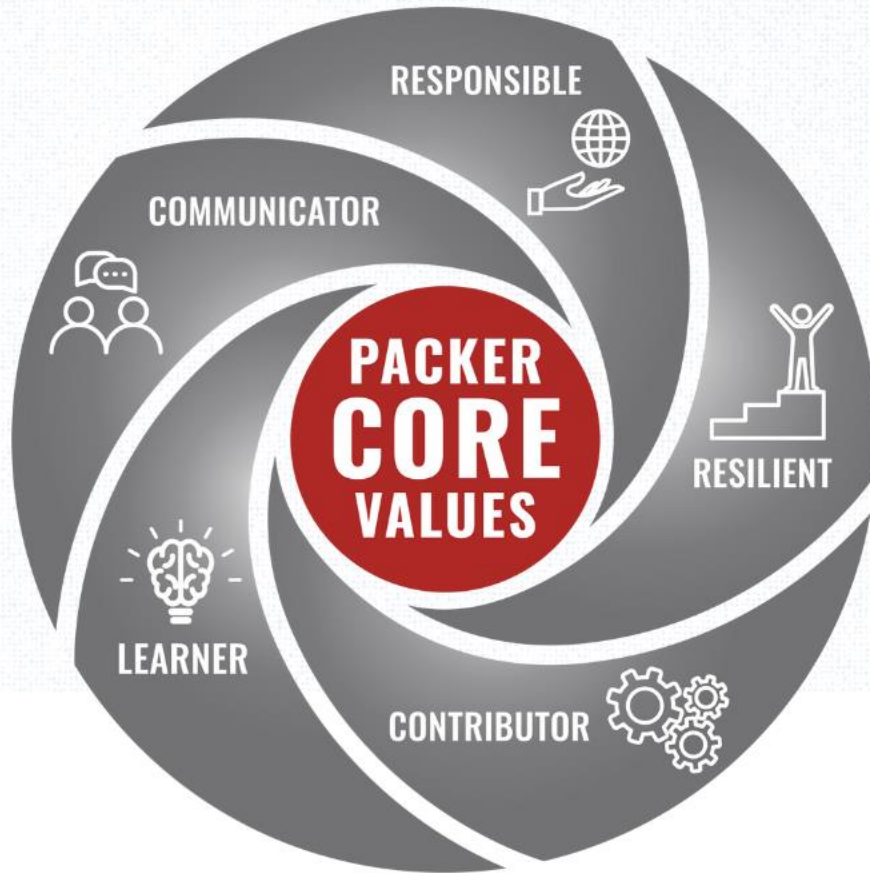
(What We Intend to Create)

PREPARING ALL LEARNERS TO MAKE A
DIFFERENCE IN THE WORLD.

OUR STRATEGIC PRIORITIES

(Drivers of Our Continuous Improvement)

1. Support and resources to ensure a safe and welcoming learning environment
2. Packer Profile for all learners
3. District-wide multi-tiered systems of support for all learners
4. Excellence in resource management



OUR CORE VALUES

(Drivers of Our Words and Actions)

- **Responsible:** Demonstrates accountability to self and others
- **Resilient:** Develops perseverance and self-confidence
- **Learner:** Challenges self to think critically
- **Communicator:** Listens actively and shares learning and experiences
- **Contributor:** Engages as a productive member of the community and global society

General Fund Assumptions

Todd Lechtenberg

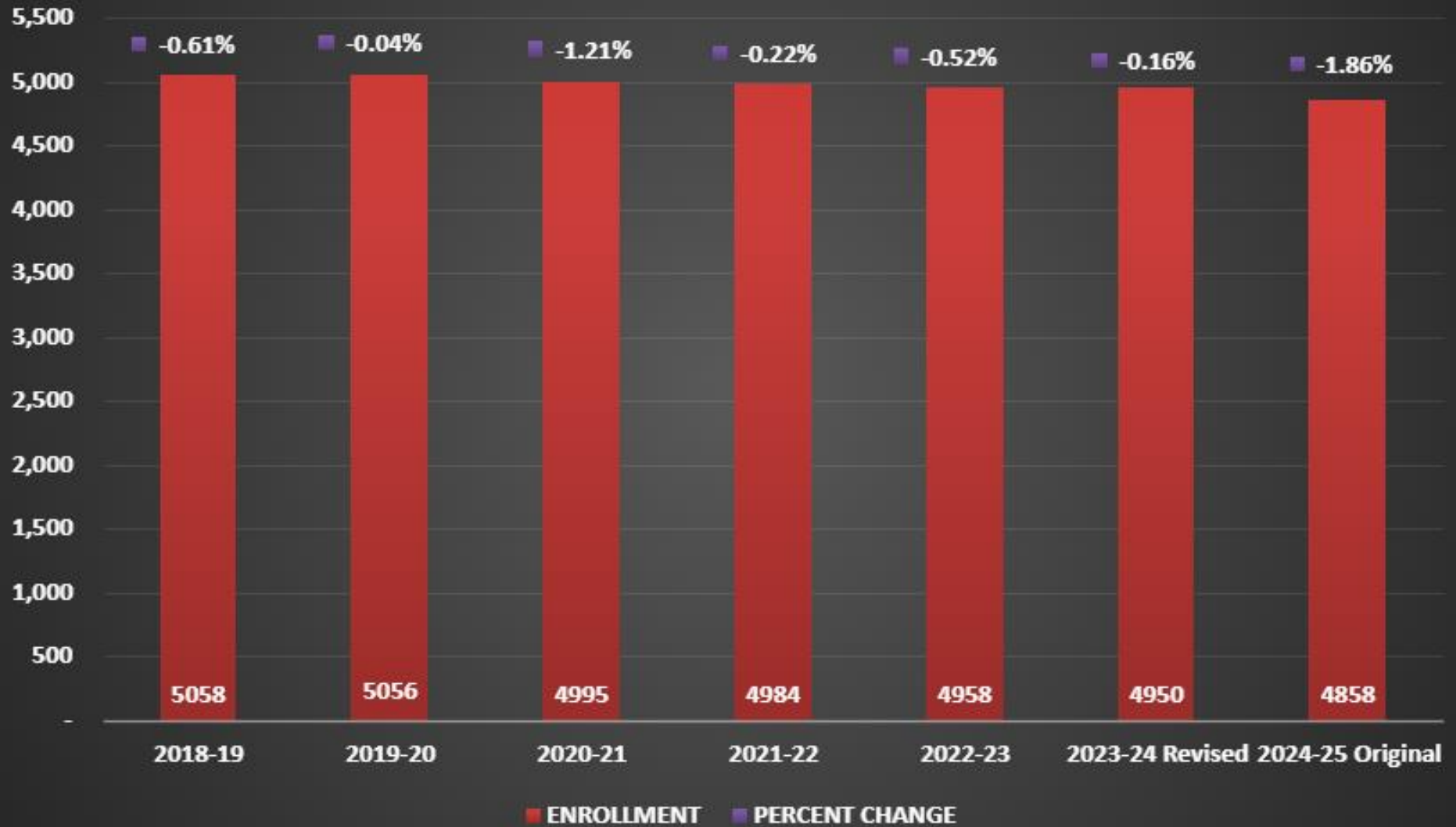
Revenue Assumptions

- Enrollment
 - Conservative approach based on historically averages
- State Formula increased to \$7,281 (2% increase)
- Compensatory Revenue
- ELL Revenue
- Removal of ESSER (COVID) funds

Expense Assumptions

- Staffing
 - Includes all approved negotiations
 - Includes all new approved hires
 - Includes 7 building subs
- Benefits
 - Health insurance increase projected at 14%
- Supplies
 - New allocation method
 - Athletic supplies more in-line

Pre K-12 ENROLLMENT AND PERCENT CHANGES

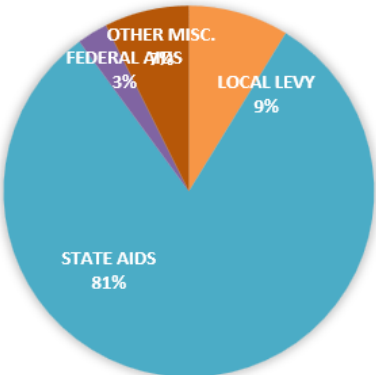


2024-25 Adopted Budget

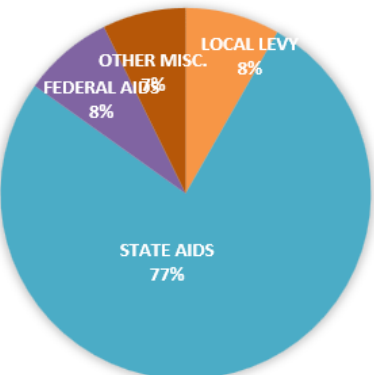
	6/30/2024						6/30/2025
	Final Revised Fund Balance	Budgeted Revenues	Budgeted Expenditures	Gain(Loss)	Fund Transfer	Transfers In or Out	Budgeted Fund Balance
General Fund:							
Restricted - ALC	739,831.56	1,153,117.80	1,397,100.34	(243,982.54)	-	-	495,849.02
Restricted - Staff Development	(0.00)	791,613.49	791,613.49	-	-	-	(0.00)
Restricted - Basic Skills	763,671.21	9,628,406.46	9,122,867.48	505,538.98	-	-	1,269,210.19
Restricted - English Learner	-	1,528,301.48	1,528,301.48	-	-	-	-
Restricted - Literacy Incentive Aid	-	190,975.48	190,975.48	-	-	-	-
Restricted - School Library Aid	66,248.49	85,961.95	60,244.05	25,717.90	-	-	91,966.39
Restricted - Gifted & Talented	(0.00)	70,670.08	70,670.08	-	-	-	(0.00)
Restricted - Learning & Development	311,789.28	1,094,611.00	1,171,998.57	(77,387.57)	-	-	234,401.71
Restricted - Achievement & Integration	42,140.62	1,120,095.00	1,120,095.00	-	-	-	42,140.62
Restricted - Safe Schools	0.00	201,247.56	189,681.84	11,565.72	-	-	11,565.72
Restricted - Scholarships	12,344.27	72,526.00	76,000.00	(3,474.00)	-	-	8,870.27
Restricted - Operating Capital	957,848.93	2,684,728.39	2,476,805.55	207,922.84	-	-	1,165,771.77
Restricted - LTFM	952,611.86	1,688,869.99	1,480,359.85	208,510.14	-	-	1,161,122.00
Restricted - Student Activities	192,522.77	71,283.00	98,116.00	(26,833.00)	-	-	165,689.77
Assigned - Student Athletics	74,812.43	72,839.00	106,212.00	(33,373.00)	-	-	41,439.43
Assigned - Student Support Personnel		61,706.75	61,706.75	-	-	-	
Assigned - Separation Benefits / OPEB	2,124,260.30	-	-	-	-	-	2,124,260.30
Nonspendable - Prepaid Expenses	439,651.65	-	-	-	-	-	439,651.65
Unassigned-Site-Co-Curricular Funds	575,190.84	278,650.00	304,518.00	(25,868.00)	-	-	549,322.84
Unassigned	9,702,769.18	67,783,721.35	67,993,356.42	(209,635.07)	-	-	9,493,134.11
Total General Fund	16,955,693.39	88,579,324.78	88,240,622.38	338,702.40	-	-	17,294,395.79
						Net Change	(183,767.07)
						Fund Balance %	11.95%

2024-25 Adopted Budget General Fund Revenues By Source

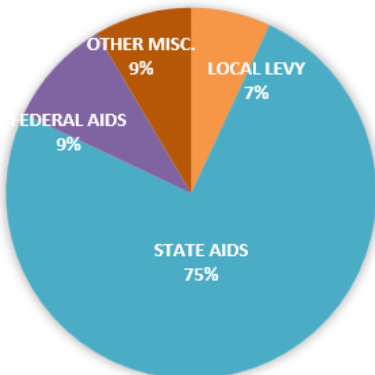
2024-25 ORIGINAL BUDGET
GENERAL FUND REVENUES BY SOURCE



2023-24 REVISED BUDGET
GENERAL FUND REVENUES BY SOURCE



2022-23 ACTUALS
GENERAL FUND REVENUES BY SOURCE



2024-2025 ORIGINAL BUDGET GENERAL FUND REVENUES AND PERCENTAGE BY SOURCE

REVENUE SOURCES	ORIGINAL		REVISED		ACTUALS	
	24-25 BUDGET	24-25 PERCENT	23-24 BUDGET	23-24 PERCENT	22-23 REVENUE	22-23 PERCENT
LOCAL LEVY	7,758,879	8.76%	7,528,658	8.25%	5,633,542	6.95%
STATE AIDS	71,902,852	81.17%	69,938,287	76.61%	60,847,017	75.07%
FEDERAL AIDS	2,376,743	2.68%	7,183,442	7.87%	7,673,453	9.47%
OTHER MISC.	6,540,850	7.38%	6,641,857	7.28%	6,894,531	8.51%
TOTAL REVENUES	88,579,325	100%	91,292,244	100%	81,048,544	100.00%

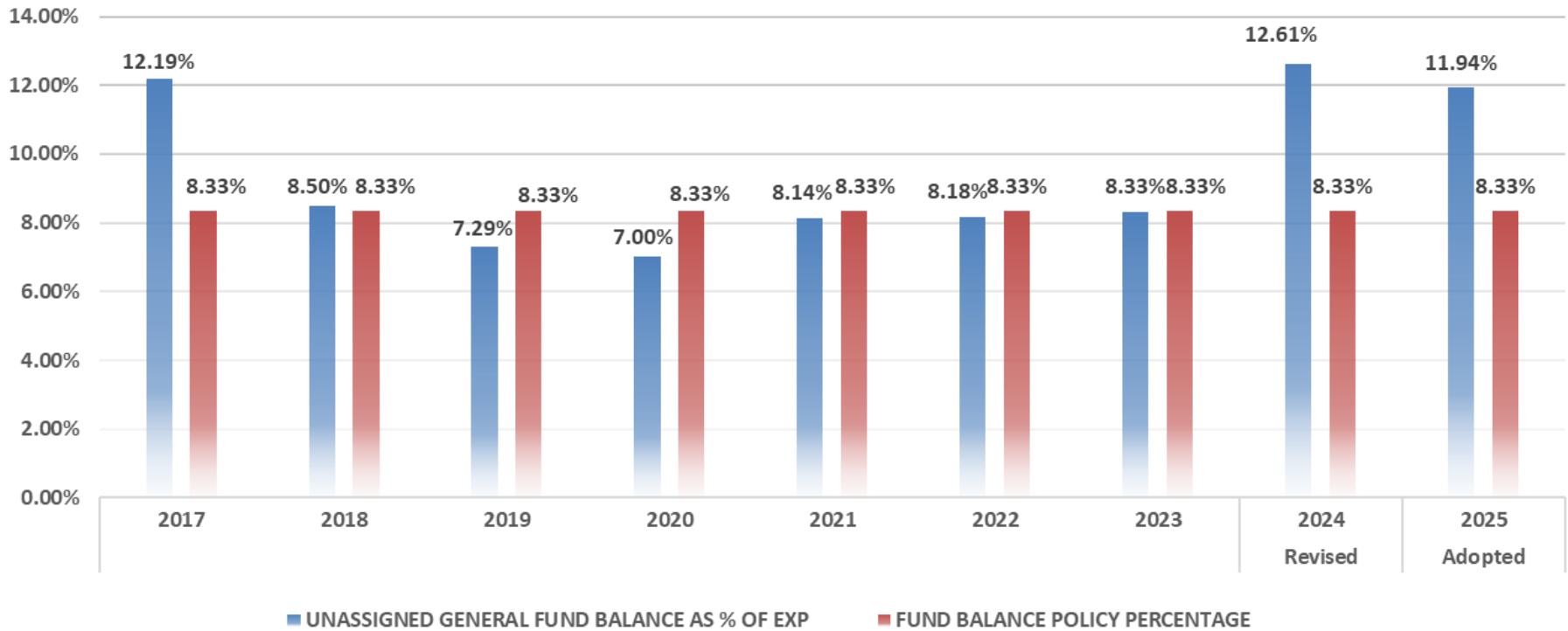
2023-24 Revised Budget

General Fund Expenditures By Program

2024-2025 ORIGINAL BUDGET GENERAL FUND
EXPENSES AND PERCENTAGE BY PROGRAM

PROGRAM EXPENSES	ORIGINAL		REVISED		ACTUALS	
	24-25 BUDGET	24-25 PERCENT	23-24 BUDGET	23-24 PERCENT	22-23 EXPENSES	22-23 PERCENT
ADMINISTRATION	2,922,204	3.31%	2,823,468	3.25%	3,342,739	4.23%
DISTRICT SUPPORT	3,127,971	3.54%	2,571,529	2.96%	2,261,073	2.86%
REGULAR INSTRUCTION	35,373,901	40.09%	35,481,023	40.86%	32,206,376	40.78%
VOCATIONAL INSTRUCTION	976,761	1.11%	978,262	1.13%	877,920	1.11%
SPECIAL EDUCATION	21,974,703	24.90%	20,972,851	24.15%	18,885,424	23.91%
INSTRUCTIONAL SUPPORT	5,011,450	5.68%	4,740,682	5.46%	4,552,186	5.76%
PUPIL SUPPORT	8,529,060	9.67%	7,785,556	8.97%	7,823,022	9.91%
SITES & BUILDINGS	8,659,969	9.81%	10,864,888	12.51%	8,301,494	10.51%
OTHER FIXED COSTS & TRANSFERS	1,664,604	1.89%	608,500	0.70%	720,887	0.91%
SUBTOTAL PROGRAM EXPENSES	88,240,622	100.00%	86,826,757	100.00%	78,971,121	100.00%
TRANSFERS	-		-		-	
TOTAL PROGRAM EXPENSES	88,240,622		86,826,757		78,971,121	

Unassigned Fund Balance



*ISD 492 Fund Balance Policy 714 guides budgeting practice in meeting or exceeding Unassigned Fund Balance targets.

**Auditor recommended fund balance percentage is 15%.

Food Service

Todd Lechtenberg

Food Service Assumptions

- State of MN will continue to fund free meals to all students
- Food Service fund balance will be used to purchase lunchroom tables
 - New for FY25
 - To be able to spend money you need to have 3 straight years of positive growth in fund balance

Food Service Adopted Budget

2024-2025 ORIGINAL BUDGET FOOD SERVICE REVENUES AND PERCENTAGE BY SOURCE

REVENUE SOURCES	REVISED		REVISED		ACTUALS	
	24-25 BUDGET	24-25 PERCENT	23-24 BUDGET	23-24 PERCENT	22-23 EXPENSES	22-23 PERCENT
STATE AIDS	1,200,000	28.10%	900,000	23.71%	180,549	4.59%
FEDERAL AIDS	2,940,000	68.83%	2,718,805	71.63%	3,153,449	80.16%
PUPIL SALES & MISC.	131,188	3.07%	176,585	4.65%	600,114	15.25%
TOTAL REVENUES	4,271,188	100.00%	3,795,389	100.00%	3,934,112	100.00%

2024-2025 ORIGINAL BUDGET FOOD SERVICE EXPENSES AND PERCENTAGE BY OBJECT

OBJECT EXPENSES	ORIGINAL		REVISED		ACTUALS	
	24-25 BUDGET	24-25 PERCENT	23-24 BUDGET	23-24 PERCENT	22-23 EXPENSES	22-23 PERCENT
SALARIES	1,120,787	29.44%	1,148,936	27.83%	1,228,151	32.49%
EMPLOYEE BENEFITS	427,854	11.24%	405,874	9.83%	460,457	12.18%
PURCHASED SERVICES	33,128	0.87%	31,550	0.76%	25,433	0.67%
SUPPLIES/MATERIALS	2,051,722	53.88%	2,140,238	51.84%	1,950,097	51.59%
CAPITAL EXPENDITURES	108,515	2.85%	337,237	8.17%	5,687	0.15%
OTHER EXPENSE	65,630	1.72%	64,769	1.57%	110,102	2.91%
TOTAL OBJECT EXPENSES	3,807,636	100.00%	4,128,604	100.00%	3,779,927	100.00%

	6/30/2024					6/30/2025
	Final Revised Fund Balance	Budgeted Revenues	Budgeted Expenditures	Gain(Loss)	Fund Transfer In or Out	Budgeted Fund Balance
Food Service Fund						
Nonspendable - Inventory	67,404.42	-	-	-	-	67,404.42
Restricted	1,314,037.04	4,271,188.26	3,807,635.89	463,552.37	-	1,777,589.41
Total Food Service Fund	1,381,441.46	4,271,188.26	3,807,635.89	463,552.37	-	1,844,993.83

Community Service

Todd Lechtenberg

Community Service Assumptions

- Added additional school readiness classroom to help students be ready for Kindergarten
- Kids Korner
 - Continue to work on staff hourly rate to be competitive in the workplace
 - Will be reviewing the rates we are charging families

2024-25 Adopted Budget Community Services

	6/30/2024 Final Revised Fund Balance	Budgeted Revenues	Budgeted Expenditures	Gain(Loss)	Fund Transfer	Transfers In or Out	6/30/2025 Budgeted Fund Balance
Community Service Fund:							
Restricted - Community Education	461,114.74	1,214,904.16	1,377,533.57	(162,629.41)	-	-	298,485.33
Restricted - ECFE	300,379.00	276,740.54	280,772.54	(4,032.00)	-	-	296,347.00
Restricted - School (Learning) Readiness	117,080.85	486,626.75	595,848.26	(109,221.51)	-	-	7,859.34
Restricted - Adult Basic Ed	132,281.28	592,600.25	587,600.25	5,000.00	-	-	137,281.28
Nonspendable - Prepaid Expenses	-	-	-	-	-	-	-
Unassigned	30,809.24	16,876.46	16,876.46	-	-	-	30,809.24
Total Community Service Fund	1,041,665.11	2,587,748.16	2,858,631.08	(270,882.92)	-	-	770,782.19

2023-24 Revised Budget Community Service Fund Revenues By Source

2024-2025 ORIGINAL COMMUNITY SERVICES REVENUES AND PERCENTAGE BY SOURCE

REVENUE SOURCES	ORIGINAL		REVISED		ACTUALS	
	24-25 BUDGET	24-25 PERCENT	23-24 BUDGET	23-24 PERCENT	22-23 EXPENSES	22-23 PERCENT
LOCAL LEVY	234,918	9.08%	334,187	11.76%	316,480	11.52%
STATE AIDS	871,086	33.66%	874,223	30.77%	778,403	28.34%
FEDERAL AIDS	34,987	1.35%	54,154	1.91%	167,956	6.12%
OTHER/TUITION & FEES	978,611	37.82%	1,069,059	37.62%	976,412	35.55%
OTHER/STATE ABE	468,146	18.09%	509,747	17.94%	506,986	18.46%
TOTAL REVENUES	2,587,748	100.00%	2,841,369	100.00%	2,746,236	100.00%

2023-24 Revised Budget

Community Service Fund Expenditures By Program

2024-2025 ORIGINAL BUDGET COMMUNITY SERVICES EXPENSES AND PERCENTAGE BY PROGRAM

PROGRAM EXPENSES	ORIGINAL		REVISED		ACTUALS	
	24-25 BUDGET	24-25 PERCENT	23-24 BUDGET	23-24 PERCENT	22-23 EXPENSES	22-23 PERCENT
GENERAL COMMUNITY ED	162,904	5.70%	236,916	8.28%	115,211	4.63%
ADULTS W/ DISABILITIES	19,497	0.68%	45,541	1.59%	36,607	1.47%
ADULT BASIC EDUCATION	587,600	20.56%	634,267	22.18%	648,700	26.10%
SUMMER SCHOOL	23,833	0.83%	26,000	0.91%	17,213	0.69%
KIDS KORNER	1,068,138	37.37%	990,313	34.63%	753,682	30.32%
EARLY CHILDHOOD FAMILY ED	282,770	9.89%	266,609	9.32%	215,199	8.66%
SCHOOL READINESS	595,848	20.84%	534,748	18.70%	588,879	23.69%
PRE-SCHOOL SCREENING	14,879	0.52%	15,789	0.55%	15,609	0.63%
OTHER COMMUNITY SERVICES	103,161	3.61%	109,792	3.84%	94,793	3.81%
TOTAL PROGRAM EXPENSES	2,858,631	100.00%	2,859,975	100.00%	2,485,892	100.00%

All other Fund

Todd Lechtenberg

All other Fund's Assumptions

- Insurance Trust Fund
 - Projected revenue increase of 24%
 - District fund balance contributing 14%
 - Increase in premiums contributing 10%
 - Will be working on a fund balance policy for this

2024-25 Adopted Budget Other Governmental Funds

	6/30/2024 Final Revised Fund Balance	Budgeted Revenues	Budgeted Expenditures	Gain(Loss)	Fund Transfer	Transfers In or Out	6/30/2025 Budgeted Fund Balance
Debt Service Fund							
Restricted - QZAB Sinking Fund	-	-	-	-	-	-	-
Restricted	796,516.85	3,804,101.21	3,800,678.18	3,423.03	-	-	799,939.88
Total Debt Service Fund	796,516.85	3,804,101.21	3,800,678.18	3,423.03	-	-	799,939.88
Trust Fund							
Unassigned	112,091.57	5,066.00	500.00	4,566.00	-	-	116,657.57
Total Trust Fund	112,091.57	5,066.00	500.00	4,566.00	-	-	116,657.57
Custodial Fund							
Unassigned	-	202,500.00	202,500.00	-	-	-	-
Total Custodial Fund	-	202,500.00	202,500.00	-	-	-	-
Internal Service - Insurance Trust Fund							
Unassigned	3,905,800.76	15,010,333.00	15,010,333.00	-	-	-	3,905,800.76
Total Internal Service Fund - Insur. Trust	3,905,800.76	15,010,333.00	15,010,333.00	-	-	-	3,905,800.76
Internal Service - OPEB Trust							
Unassigned	150,867.14	42,000.00	-	42,000.00	-	-	192,867.14

Any Questions



DATE: June 24, 2024
TITLE: Long-Term Facilities Maintenance Fiscal Year 2026
TYPE: Action
PRESENTER: Todd Lechtenberg, Executive Director of Finance and Operations

BACKGROUND:

Minnesota Statutes 2021, section 123B.595, establishes the Long-Term Facilities Maintenance Revenue program. It replaced three programs: Deferred Maintenance (Minn. Stat. section 23B.591 [2021]), Alternative Facilities (Minn. Stat. section 123B.59 [2021]), and Health and Safety (Minn. Stat. section 123B.57 [2021]). The LTFM program offers a comprehensive program to fund a facility ten-year plan developed by a school district. The uses of revenue, or allowable expenditures, remain the same as under the three previous programs. The plan submission will be used to determine initial LTFM aids and levies for fiscal year (FY) 2026 and to adjust LTFM revenues for FY 2025 and FY 2026.

RATIONALE:

School districts are required to annually update their LTFM ten-year plan and submit the board approved plan to the commissioner for approval by July 31.

RECOMMENDATION:

It is recommended that the board approve the "Resolution Adopting Independent School District No. 492 FY26 Long-Term Facilities Maintenance Ten-Year Plan" and accompanying forms as presented.

FY 26 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 5/09/2024														
492 <= Type in School District Number																		
AUSTIN PUBLIC SCHOOL DISTRICT																		
<i>Calculations for Ten Year Projection</i>				Pay 24	Change only	if requiring levy adjustments	Payable 2024 LLC Certification	Current Estimate										
	LLC #	FY 2024	FY 2025	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034					
1		Type your district number in cell A2 (Minneapolis = 1.2)																
2		Type APU, health and safety and alternative facilities project, and bond estimates in lines 6a, 14, 16b to 18, 20, 21, 26, 27 and 50b																
3		Type debt excess, intermediate/coop district, and revenue reduction data in lines 13, 15, 23, 31, and 33																
4		Look-up data from following tabs																
5		Initial Formula Revenue																
6	57	5,363.36	5,390.26	5,371.19	5,371.19	5,371.19	5,371.19	5,371.19	5,371.19	5,371.19	5,371.19	5,371.19	5,371.19					
6a		Additional Pre-K Pupil Units (line 19 of Pre-K application)																
6b		Total Adjusted Pupil Units = (6) + (6a)																
7	401	65.32	5,390.26	5,371.19	5,371.19	5,371.19	5,371.19	5,371.19	5,371.19	5,371.19	5,371.19	5,371.19	5,371.19					
8		\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00					
9	402		1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000					
10	403	2,038,077	2,048,300	2,041,052	2,041,052	2,041,052	2,041,052	2,041,052	2,041,052	2,041,052	2,041,052	2,041,052	2,041,052					
11		Added revenue for Eligible H&S Projects > \$100,000 / site																
12	701		1,263,392	1,272,135	382,554	369,744	362,342	375,939	367,907	364,455	2,623,583	-	-					
13	754		-	-	-	-	-	-	-	-	-	-	-					
14	700		-	-	-	-	-	-	-	-	-	-	-					
15	753		-	-	-	-	-	-	-	-	-	-	-					
16a			-	-	-	-	-	-	-	-	-	-	-					
16b			-	-	-	-	-	-	-	-	-	-	-					
17	765		-	-	-	-	-	-	-	-	-	-	-					
18	405		-	-	-	-	-	-	-	-	-	-	-					
19	406	1,205,940	1,263,392	1,272,135	382,554	369,744	362,342	375,939	367,907	364,455	2,623,583	-	-					
		Added revenue for Pre-K remodeling (for VPK approvals only)																
20a	766		-	-	-	-	-	-	-	-	-	-	-					
20b	407		-	-	-	-	-	-	-	-	-	-	-					
20c			-	-	-	-	-	-	-	-	-	-	-					
20d	408		3,311,693	3,313,187	2,423,606	2,410,796	2,403,394	2,416,991	2,408,959	2,405,507	4,664,634	2,041,052	-					

FY 26 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection				Revised 5/09/2024												
492 <= Type in School District Number																
AUSTIN PUBLIC SCHOOL DISTRICT																
				Change only												
				if requiring levy adjustments	Payable 2024 LLC Certification											
<i>Calculations for Ten Year Projection</i>				Pay 24	Current Estimate											
		LLC #		FY 2024	FY 2025	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034	
Old Formula revenue																
21	Old formula Health & Safety revenue (these should match the pay as you go amounts entered into the Health & Safety Data Submission System through FY 2026)	409		484,100	484,100	-	-	-	-	-	-	-	-	-	-	
22	Old formula alt facilities debt revenue (1A) - gross before debt excess	700		-	-	-	-	-	-	-	-	-	-	-	-	
23	Debt Excess allocated to line 22			-	-	-	-	-	-	-	-	-	-	-	-	
24	Old formula alt facilities debt revenue (1A) - debt excess	763		-	-	-	-	-	-	-	-	-	-	-	-	
25	Old formula alt facilities net debt revenue (1B) = (12) - (13)	764		-	-	-	-	-	-	-	-	-	-	-	-	
26	Old formula alt facilities pay as you go revenue (1A)	410		-	-	1,263,392	1,272,135	382,554	369,744	362,342	375,939	367,907	364,455	2,623,583	-	
26b (18)	Pay-as-you-go revenue for H&S projects over \$100,000 per site	411		-	-	-	-	-	-	-	-	-	-	-	-	
27	Old formula alt facilities pay as you go revenue (1B) > \$500,000 (these should match the pay as you go amounts entered into the Health & Safety Data Submission System through FY 2026)	413		-	-	-	-	-	-	-	-	-	-	-	-	
27a	LTFM "H&S >100K per site" bonds	765		-	-	-	-	-	-	-	-	-	-	-	-	
27b	LTFM "other" bonds for 1A hold harmless	767		-	-	-	-	-	-	-	-	-	-	-	-	
28	Old formula deferred maintenance revenue = (if (22) + (26) = 0, (10) * (\$64 / formula allowance))	416		-	-	344,977	343,756	343,756	343,756	343,756	343,756	343,756	343,756	343,756	343,756	
29	Total old formula revenue = (21)+(24)+(25)+(26)+(26b)+(27)+(27a)+(27b)+(28)	417		2,033,295	2,092,469	1,615,891	726,310	713,500	706,098	719,695	711,663	708,211	2,967,339	343,756		
30	Total LTFM Revenue for Individual District Projects = Greater of (20d) or [(29) + (20c)]	418		3,244,017	3,311,693	3,313,187	2,423,606	2,410,796	2,403,394	2,416,991	2,408,959	2,405,507	4,664,634	2,041,052		
31	District Requested Reduction from Maximum LTFM Revenue (to levy less than the maximum). Also enter this amount in the Levy Information System. Stated as positive number	419		-	-	-	-	-	-	-	-	-	-	-	-	
32	District LTFM Revenue (30) - (31)	420		3,244,017	3,311,693	3,313,187	2,423,606	2,410,796	2,403,394	2,416,991	2,408,959	2,405,507	4,664,634	2,041,052		
33	LTFM Revenue for District Share of Eligible Cooperative / Intermediate Projects (Unequalized)	421		-	-	-	-	-	-	-	-	-	-	-	-	
34	Grand Total LTFM Revenue (32) + (33)	422		3,244,017	3,311,693	3,313,187	2,423,606	2,410,796	2,403,394	2,416,991	2,408,959	2,405,507	4,664,634	2,041,052		
Aid and Levy Shares of Total Revenue																
35	For ANTC & APU, three year prior date			2022	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031		
36	Three year prior Ag Modified ANTC	35		25,469,104	25,469,104	28,611,424	29,755,881	30,946,116	32,183,961	33,471,320	34,810,172	36,202,579	37,650,682	39,156,710		
37	Three year prior Adjusted PU (New Weights)	54		5,510.85	5,510.87	5,513.36	5,398.70	5,390.26	5,371.19	5,371.19	5,371.19	5,371.19	5,371.19	5,371.19		
38	ANTC / APU = (36) / (37)	424		4,621.63	4,621.61	5,189.48	5,511.67	5,741.11	5,991.96	6,231.64	6,480.91	6,740.14	7,009.75	7,290.14		
39	State average ANTC / APU with ag value adjustment	425		12,230.05	12,230.05	13,617.01	14,207.10	14,848.85	15,443.00	16,061.00	16,703.00	17,371.00	18,066.00	18,789.00		
40	Equalizing Factor = 123% of (39)	426		15,042.96	15,042.96	16,748.92	17,474.73	18,264.09	18,994.89	19,755.03	20,544.69	21,366.33	22,221.18	23,110.47		
41	Local (levy) share of Equalized Revenue (lesser of 1 or (38) / (40))	427		30.72%	30.72%	30.98%	31.54%	31.43%	31.55%	31.54%	31.55%	31.55%	31.55%	31.54%		
42	State (aid) share of Equalized Revenue (1 - (41))	428		69.28%	69.28%	69.02%	68.46%	68.57%	68.45%	68.46%	68.45%	68.45%	68.45%	68.46%		
43	Equalized Revenue (lesser of (34) or (6) * (8))	423		2,038,077	2,048,300	2,041,052	2,041,052	2,041,052	2,041,052	2,041,052	2,041,052	2,041,052	2,041,052	2,041,052		
44	Initial LTFM State Aid (42) * (43)	429		1,411,928	1,419,006	1,408,653	1,397,288	1,399,470	1,397,200	1,397,211	1,397,193	1,397,189	1,397,195	1,397,207		
45	Old formula Grandfathered Alternative Facilities Aid	431		-	-	-	-	-	-	-	-	-	-	-		
46	Total LTFM State Aid (Greater of (44) or (45))	432		1,411,928	1,419,006	1,408,653	1,397,288	1,399,470	1,397,200	1,397,211	1,397,193	1,397,189	1,397,195	1,397,207		
47	Total LTFM Levy (34) - (46) (including coop/intermediate)	435		1,832,089	1,892,686	1,904,534	1,026,318	1,011,326	1,006,194	1,019,780	1,011,765	1,008,317	3,267,440	643,845		
Debt Service Portion of Revenue (non-grandfather districts)																
49	Subtotal Debt Service Revenue from above = (12) - (13) + (17) + (20a) + (24)	763+764+765+766		-	1,263,392	1,272,135	382,554	369,744	362,342	375,939	367,907	364,455	2,623,583	-		
50	Existing LTFM bonds excluding bonds on line 17 (principal + interest)*1.05 from "FM Other Bonds" tab	767		-	369,758	372,645	369,495	371,070	371,858	371,858	371,070	369,495	-	-		
50b	New LTFM bonds excluding bonds on line 17 (principal + interest)*1.05			-	-	-	-	-	-	-	-	-	-	-		
51	Total Debt Service Revenue = (49) + (50) + (50b)	768		-	1,633,150	1,644,780	752,049	740,814	734,199	747,797	738,977	733,950	2,623,583	-		
52	Equalized debt Service Revenue (lesser of (43) or (51))	436		-	1,633,150	1,644,780	752,049	740,814	734,199	747,797	738,977	733,950	2,041,052	-		
53	Debt Service Aid = (52) * (42)	438		-	1,131,401	1,135,162	514,847	507,948	502,595	511,908	505,863	502,421	1,397,195	-		
54	Equalized Debt Service Levy = (52) - (53)	439		-	501,748	509,618	237,202	232,867	231,604	235,889	233,113	231,529	643,857	-		
55	Unequalized Debt Service Revenue and Levy = (Greater of zero or (51) - (50))	440		-	-	-	-	-	-	-	-	-	582,531	-		
General Fund Portion of Revenue (non-grandfather districts)																
57	Total General Fund Revenue = (34) - (51)	441		-	1,678,543	1,668,407	1,671,557	1,669,982	1,669,194	1,669,194	1,669,982	1,671,557	2,041,052	2,041,052		
58	General Fund Equalized Revenue = (43) - (52)	442		-	415,151	396,272	1,289,002	1,300,237	1,306,852	1,293,255	1,302,075	1,307,102	-	2,041,052		
59	Total General Fund Aid = (46) - (53)	443		-	287,605	273,491	882,441	891,522	894,604	885,303	891,330	894,768	-	1,397,207		

INDEPENDENT SCHOOL DISTRICT NO. 492

AUSTIN PUBLIC SCHOOLS

STATE OF MINNESOTA

Pursuant to due call and notice thereof, a School Board meeting of Independent School District No. 492, State of Minnesota, was held on June 24, 2024 at 4p.m., for the purpose in part, of approving the District's Fiscal Year (FY) 26 Long-Term Facility Maintenance Ten-Year Plan as established in Minnesota Statutes 2022, section 123B.595.

School Board Member _____ introduced the following resolution and moved its adoption.

RESOLUTION ADOPTING INDEPENDENT SCHOOL DISTRICT NO. 492 FY 26 LONG-TERM FACILITIES MAINTENANCE TEN-YEAR PLAN

BE IT RESOLVED that the School Board of Independent School District No. 492, State of Minnesota, approves the attached FY 25 Long-Term Facilities Maintenance Ten-Year Plan.

The motion for the adoption of the foregoing resolution was duly seconded by School Board Member _____ and, upon vote being thereon, the following voted in favor of the motion:

And the following voted against _____.

WHEREUPON the resolution was declared duly passed and adopted the 24th day of June, 2024.

SCHOOL BOARD CLERK SIGNATURE



Division of School Finance
400 NE Stinson Blvd.
Minneapolis, MN 55413

Fiscal Year (FY) 2026 Application for Long-Term Facilities Maintenance Revenue Statement of Assurances

ED-02477-010
Due: July 31, 2024

General Information: Minnesota school districts, intermediate school districts, cooperative districts, joint powers applying for Long-Term Facilities Maintenance revenue (LTFM) under Minnesota Statutes 2023, section 123B.595 must annually complete the Application for Long-Term Facilities Maintenance Revenue – Statement of Assurances (ED-02477). The application must be submitted to the Minnesota Department of Education (MDE) by July 31, 2024. Submit to [Sarah C. Miller](mailto:Sarah.C.Miller@mde.state.mn.us) (MDE.Facilities@state.mn.us) along with other required LTFM documentation. **Do not mail a hard copy. Please email this form with other required documentation.**

Identification Information

Name of District, Intermediate/Cooperative/Joint Powers Austin Public Schools	District Number and Type: 492-01	Date Submitted: 06/24/2024
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Statement of Assurances

1. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety data submission system are for allowed health and safety uses under Minnesota Statutes 2023, section 123B.595, subd. 10, paragraph (a), clause (3), Minnesota Statutes 2023, section 123B.57, subd. 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety System are for uses prohibited under Minnesota Statutes 2023, section 123B.595, subd. 11.
2. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for allowed uses under Minnesota Statutes 2023, section 123B.595, subd. 10, paragraph (a), clauses (1) and (2) and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for uses prohibited under Minnesota Statutes 2023, section 123B.595, subd. 11.
3. All actual expenditures to be reported in Uniform Financial Accounting and Reporting Standards (UFARS) for FY 2026 under Finance Codes 347, 349, 352, 358, 363 and 366 will be for allowed health and safety uses under Minnesota Statutes 2023, section 123B.595, subd. 10, paragraph (a), clause (3), Minnesota Statutes 2023, section 123B.57, subd. 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes 2023, section 123B.595, subd. 11.
4. All actual expenditures to be reported in UFARS for FY 2026 under Finance Codes 367, 368, 369, 370, 379, 380, 381, 382, 383 and 384 for Accessibility and Deferred Maintenance will be for allowed uses under Minnesota Statutes 2023, section 123B.595, subd. 10, paragraph (a), clauses (1), (2) and (4) and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes 2023, section 123B.595, subd. 11. **Effective FY 2025 and if applicable, provisions for a gender-neutral, single-user restroom are included in The LTFM plan (Finance Code 384 must be used with Course Code 684).**
5. The district will maintain a description of each project funded with long-term facilities maintenance revenue that will provide enough detail for an auditor to determine the cost of the project and if the work qualifies for revenue (Minn. Stat. 127A.41, subd. 3[2023]).
6. The district’s plan includes provisions for implementing a health and safety program that complies with health, safety and environmental regulations and best practices, including indoor air quality management and mandatory lead in water testing, remediation and reporting (Minn. Stat. 121A.335 [2023]). **The district’s ten-year plan does not include a request for a second-time project cost for: (1) replacement of an existing mechanical ventilation system to the current Minnesota State Mechanical Code/American Society of Heating, Refrigerating, and Air-Conditioning Engineers (ASHRAE) guidelines; or, (2) to provide a level of approximately 15 Cubic Feet per Minute (CFM) per person.**

Certification of Statement of Assurances

Signature – Must be signed by Superintendent or Cooperative Unit Director:	Name – Superintendent or Cooperative Director (Please print) Dr Joey Page	Date: 06/24/2024
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DATE: June 24, 2024
TITLE: School Resource Officers Contract Renewal 2024-2025
TYPE: Action
PRESENTER: Todd Lechtenberg, Executive Director of Finance and Operations

BACKGROUND:

School Resource Officers (SROs) are sworn, licensed career peace officers with arrest powers who work full- or part-time in Minnesota public schools. SROs are also sometimes called School Liaison Officers. SROs are employed by municipal police departments, and a district may contract with one or more law enforcement agencies to provide SROs to work in the schools in the district. Most SROs carry a firearm, badge, cell phone, and handcuffs and about half dress in full uniform.

SROs must comply with the Minnesota Peace Officers Standards and Training Board requirements in rule for all licensed peace officers (Minn. Rules 6700.0700); there are no additional statutory or administrative requirements for training or certification specific to SROs.

RATIONALE:

The district has a long history of contracting with the City of Austin for 2 SROs. One is housed at Austin High School and the other is housed at Ellis Middle School. Both SROs serve the entire district with various tasks and responsibilities throughout the school year.

The proposed contract renewal for 2024-2025 remains consistent with prior years where the district pays 80% and 90%, respectively, of each SRO's salary and benefits.

RECOMMENDATION:

Recommend the School Board approve the 2024-2025 School Resource Officer contract with the City of Austin.

LETTER OF AGREEMENT

THIS AGREEMENT ("Agreement") is made effective as of the 1st day July 2024, by, between and among Independent School District No. 492 (the "District") and the City of Austin.

WHEREAS, the District desires to utilize the services of two (2) police liaison officers pursuant to the terms of this Agreement;

NOW, THEREFORE, in consideration of mutual promises and covenants contained herein, it is agreed by, between and among the parties as follows:

1. Subject to the terms and conditions set forth in this Agreement, the District hereby agrees to utilize the services of two (2) police liaison officers for the purpose of student retention from August 26, 2024 through May 30, 2025. The police liaison officers shall service primarily Austin High School and Ellis Middle School and shall be shared with other District sites as needed. The City of Austin shall execute and deliver proper notice to the District that this Agreement constitutes a valid and binding obligation of the City of Austin for the time period stated.
2. In consideration of the full and complete performance of the agreed services in paragraph 1 hereof, District agrees to compensate the City of Austin amounts equal to the following: Eighty percent (80%) of the Ellis and Ninety percent (90%) Austin High School officer's salary and associated benefits. It is understood that all Federal, State and local taxes are included in the cost of said services.

The City of Austin shall invoice the District for the services performed bi- annually, and the District shall pay such invoice within thirty (30) days following receipt. The City of Austin invoices shall show for the City of Austin employee by name and title, and the time period included for the billing.

If circumstance the City of Austin is not able to provide the agreed services in full, the Chief of Police and Director of Human Resources will meet to discuss an adjustment to the terms of this contract.

3. The City of Austin agrees to provide police liaison services as described in Exhibit "A", which is attached hereto and made a part of this Agreement.
4. The District reserves the right to extend the contract term basis, subject to the City of Austin's concurrence.
5. Either District or City of Austin may terminate the Term of Services under this Agreement at any time and for any reason by providing the other party with thirty (30) days written notice.

Further, either District or City of Austin may terminate the Term of Services under this Agreement by providing the other party with five (5) days written notice in the event the other party commits a material breach of this Agreement or otherwise fails to comply with its material obligations under this Agreement.

6. The District and the City of Austin acknowledge and agree that the City of Austin's police liaison officers are not employees of the District, and that the City of Austin or its agents will have no authority to bind the District or otherwise incur liability on behalf of the District without express delegation of authority by the District. The District shall have no obligation to provide any employee benefits or privileges of any kind or nature to the City of Austin police liaison officers, including, without limitation, insurance benefits, pension benefits, or the like.
7. The police liaison officers are not entitled to access private or confidential data maintained by the School District, including, but not limited to, private personnel data and private student data, unless state or federal law allows such access. In the event that the officers learn private student data or private personnel data in connection with their assignment to the schools, such information cannot be shared with individuals other than School District employees who have a legitimate need to know such information, unless otherwise authorized by the law.
 - a. The District recognizes that the police liaison officers will be performing services that would otherwise be the responsibility of the District's employees, as delineated in Exhibit A to the Agreement. In the course and scope of these duties, the liaison officers may encounter and/or be required to review educational records, which would be available to District employees performing these same functions. In this limited capacity, the police liaison officers shall be treated as "school officials" who have a "legitimate educational interest" in reviewing these records, as the quoted terms are defined by the Family Educational Rights and Privacy Act (FERPA), the Minnesota Government Data Practices Act (MGDPA), and the regulations thereto.
 - b. The District and the City of Austin acknowledge that educational records reviewed by the police liaison officers in their capacity as school officials shall not be shared with the City of Austin or its Police Department, unless such disclosure meets one of the exceptions to consent specified in Section 99.31 of FERPA and Section 12.31 of the MGDPA.
 - c. From time to time, other school employees may disclose educational records to the police liaison officers in their capacity as "school officials." Such disclosures shall comply with FERPA and with the MGDPA. Such disclosure shall not alter the fact that these records are education records and that FERPA and the MGDPA prohibit the police liaison officers from re-disclosing these records or from using them for any purpose other than the purpose for which the disclosure was made, unless there is prior written consent for such re-disclosure.

- d. The City of Austin hereby acknowledges the restrictions placed on the police liaison officers' access to and use of student records, as outlined in this section and as required by state and federal law. The District shall direct and supervise the police liaison officers' use and maintenance of education records.
8. The School District's authorized representatives in matters relating to this Agreement are Dr. Joey Page and Todd Lechtenberg unless the City of Austin is notified in writing of an additional or substitute representative. Said Representative shall have final authority for acceptance of the City of Austin's services as satisfactory and shall certify acceptance on each invoice submitted by the City of Austin. The City of Austin shall not rely on the directives or interpretations of any other individual as representing the School District under this Agreement.
9. The City of Austin acknowledges and agrees that it and its employees and agents that are assigned to perform services under this Agreement shall comply with the policies set forth in Exhibit B hereto and with any amendments to those policies that are made during the term of this Agreement.
10. The City of Austin hereby represents and warrants that it:
 - a. Is not subject to any restrictions whatsoever which would prevent it from entering into or carrying out the provisions of this Agreement;
 - b. Possesses all licenses, permits, approvals and other certificates necessary and required for performing the services pursuant to this Agreement;
 - c. Possesses the proper skill, training, experience and background so as to be able to perform this Agreement in a competent and professional manner; and
 - d. Has full authority to enter into this Agreement and consummate the transaction contemplated hereby.
11. Both parties shall, at its own expense, procure and maintain liability insurance against claims for bodily injury, death and property damage occurring on or about the facilities of the District in conjunction with any use of the District facilities named in paragraph hereto in amounts reasonably satisfactory to the District and the City of Austin.
12. This Agreement contains the entire agreement between the City of Austin and the School District with respect to the services. All prior agreements and understandings are superseded hereby.
13. No provision of this Agreement may be modified, waived, terminated or amended except by a written instrument executed by the parties hereto. No waiver of a breach of any provision of this Agreement shall constitute a waiver of any subsequent breach of the same or other provisions hereof.

14. Any notices or demands or other communications required or permitted hereunder shall be in writing and shall be deemed to have been given when delivered personally or three (3) days after deposit in a regularly maintained receptacle of the United States Postal Service, postage prepaid, return receipt requested and addressed as follows or as the parties may from time to time designate in writing:

TO School District:

U.S. Mail

Independent School Dist. 492
Attn: Dr. Joey Page

Non-Mail

401 3rd Ave. NW
Austin, MN 55912

TO City of Austin:

Tom Dankert
City of Austin
500 4th Ave NE
Austin, MN 55912

Tom Dankert
City of Austin
500 4th Ave NE
Austin, MN 55912

15. If any provision of this Agreement is prohibited by law or held to be invalid, illegal, or unenforceable, the remaining provisions hereof shall not be affected, and this Agreement shall continue in full force and effect as if such prohibited illegal or invalid provision had never constituted a part hereof, with this Agreement being enforced to the fullest extent possible.
16. This Agreement shall not be construed against the party preparing it, but shall be construed as if both parties jointly prepared it and any uncertainty or ambiguity shall not be interpreted against either party.

Executed as of the day and date first written above.

CITY OF AUSTIN

INDEPENDENT SCHOOL DISTRICT 492
AUSTIN PUBLIC SCHOOLS

BY: _____

BY: _____

TITLE: _____

TITLE: _____

BY: _____

TITLE: _____

Executed as of the day and date first written above.

Exhibit A Scope of Services

Provide a technically and professional qualified individuals deemed acceptable to the School District to assist the School District in its retention of students. Scope of work includes, but is not limited to the following:

- 1) Full professional responsibility for all police liaison services provided at the School District.
- 2) Assist in weekly multi-disciplinary team meetings with District staff.
- 3) Provide periodic in-service for District staff regarding student discipline and legal issues.
- 4) Ensure the confidentiality of all student information.
- 5) Assist in the development of appropriate individual student plans.
- 6) Assist in team building and healthy team functioning in all programs.
- 7) Provide consultation to district staff on student discipline issues.
- 8) Ensure that all services are with the scope and duties as appointed by the Court

The City of Austin will adhere to policies adopted by the Austin Public School board and accessible at Austin.k12.tx.us. See Policy 406 and policy 413 attached as a component of Exhibit A.

Adopted: _____

MSBA/MASA Model Policy 521

Orig. 1995

Revised: _____

Rev. 2024~~2~~

521 STUDENT DISABILITY NONDISCRIMINATION

[NOTE: School districts are required by statute to have a policy addressing these issues.]

I. PURPOSE

The purpose of this policy is to protect students with disabilities from discrimination on the basis of disability and to identify and evaluate learners who, within the intent of Section 504 of the Rehabilitation Act of 1973 (Section 504), need services, accommodations, or programs in order that such learners may receive a free appropriate public education.

II. GENERAL STATEMENT OF POLICY

- A. Students with disabilities who meet the criteria of Paragraph C. below are protected from discrimination on the basis of a disability.
- B. The responsibility of the school district is to identify and evaluate learners who, within the intent of Section 504, need services, accommodations, or programs in order that such learners may receive a free appropriate public education.
- C. For this policy, a learner who is protected under Section 504 is one who:
 - 1. has a physical or mental impairment that substantially limits one or more of such person's major life activities; or
 - 2. has a record of such an impairment; ~~or~~
 - 3. is regarded as having such an impairment; ~~or~~ or
 - 4. has an impairment that is episodic or in remission and would materially limit a major life activity when active.

[NOTE: The 2024 Minnesota legislature revised the definition of 'disability' in Minnesota Statutes, section 363A.03, subdivision 12]

- D. Learners may be protected from disability discrimination and be eligible for services, accommodations, or programs under the provisions of Section 504 even though they are not eligible for special education pursuant to the Individuals with Disabilities Education Act.

III. COORDINATOR

Persons who have questions or comments should contact the Executive Director of Special Services, Sheri Willrodt, 401 3rd Avenue NW, Austin MN, 55912, 1-507-460-1918 (title, name, office address, and telephone number). This person is the school district's Americans with Disabilities Act/Section 504 coordinator. Persons who wish to make a complaint regarding a disability discrimination matter may use the accompanying Student Disability Discrimination Grievance Report Form. The form should be given to the ADA/Section 504 coordinator.

Legal References: [Minn. Stat. § 363A.03, Subd. 12 \(Definitions\)](#)
42 U.S.C. Ch. 126 (Equal Opportunity for Individuals with Disabilities)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
34 C.F.R. Part 104 (Section 504 Implementing Regulations)

Cross References: MSBA/MASA Model Policy 402 (Disability Nondiscrimination)

INDEPENDENT SCHOOL DISTRICT NO. 492

STUDENT DISABILITY DISCRIMINATION GRIEVANCE REPORT FORM

General Statement of Policy Prohibiting Disability Discrimination

Independent School District No. 492 maintains a firm policy prohibiting all forms of discrimination on the basis of a disability. All persons are to be treated with respect and dignity. Discrimination on the basis of a disability will not be tolerated under any circumstances.

Complainant: _____

Home Address: _____

Work Address: _____

Home Phone: _____ Work Phone: _____

I have been discriminated against based on (choose one or more):

[my disability] / [a record of my disability] / [being regarded as having a disability]

because _____

Date of alleged incident(s): _____

Name of person you believe discriminated against you or another person: _____

If the alleged discrimination was toward another person, identify that person: _____

Describe the incident(s) as clearly as possible, including such things as: any verbal statements; what, if any, physical contact was involved; etc. (attach additional pages if necessary): _____

Location of the incident(s): _____

List any witnesses that were present: _____

This complaint is filed based on my honest belief that _____ has discriminated against me or another person based on a disability. I hereby certify that the information I have provided in this complaint is true, correct, and complete to the best of my knowledge and belief.

(Complainant Signature) (Date)

Received by: _____
(Date)