

Regular School Board Meeting  
Monday, October 10, 2022 5:30 PM

Austin High School Annex Recital Hall  
205 4th Street NW, Annex Door #1  
Austin, MN 55912

## **Agenda**

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Approval of Agenda (Action)  
**Speaker(s):** Chairperson
4. Delegations
5. Superintendent's Report  
**Speaker(s):** Dr. Page
6. School Board Reports
7. Student Representative Reports  
**Speaker(s):** Katherine Diaz and Nawras Zaki
8. Consent Agenda: Board Action Requested
  - 8.A. Regular meeting minutes of 9/12/22
  - 8.B. Special meeting minutes of 9/26/22
  - 8.C. Personnel Report
  - 8.D. Bills for payment
  - 8.E. Treasurer's report - June 2022
  - 8.F. Cabinet reports
    - 8.F.1. Teaching and Learning
    - 8.F.2. Information Services Report
    - 8.F.3. Special Services Report
    - 8.F.4. Organizational Development Board Report
  - 8.G. APS Site Reports
9. Overview of Austin Adult Learning program  
**Speaker(s):** ABE Navigator Lia Guttormson & ABE Coordinator Kristy Rooney
10. Request approval of donations (Action)  
**Speaker(s):** Exec Dir of Finance and Operations Andrew Adams
11. Request approval of World Language Department's extended field trip request to France & Spain in June 2024 (Action)  
**Speaker(s):** Exec Dir of Teaching and Learning Katie Baskin
12. Request approval of Austin FFA's extended field trip request to National FFA Convention Oct 24 - 29, 2022 (Action)  
**Speaker(s):** Exec Dir of Teaching and Learning Katie Baskin
13. Request approval of revised policies (Action)  
**Speaker(s):** Policy Committee Memebers
  - 13.A. Policy 102 - Equal Educational Opportunity
  - 13.B. Policy 515 - Protection and Privacy of Pupil Records
  - 13.C. Policy 609 - Religion
  - 13.D. Policy 707 - Transportation of Public School Students
  - 13.E. Policy 708 - Transportation of Nonpublic School Students

- 13.F. Policy 722 - Public Data and Data Subject Request
14. Reminder of School Board study session scheduled for 4 pm on Monday, October 24, 2022 in the District Office Conference Room.
15. Adjournment

**OFFICIAL MINUTES: AUSTIN SCHOOL BOARD**

**REGULAR MEETING**

Independent School District No. 492

**Monday, September 12, 2022 5:30 p.m.**

Annex Recital Hall

205 4th Street NW, Austin, Minnesota

**MEMBERS PRESENT:** Kathy Green Evan Sorenson  
Angie Goetz Kate Ulwelling  
Cece Kroc Peggy Young  
Don Leathers Superintendent Joey Page

**MEMBERS ABSENT:** None

**MEETING CALLED TO ORDER:**

Chairperson Green called the meeting to order at 5:30 p.m. in the Annex Recital Hall. The Pledge of Allegiance to the flag was recited.

**AGENDA APPROVED:** A motion was made by Leathers, seconded by Young and carried unanimously to approve the agenda as printed.

**TAX ABATEMENT APPROVED:**

A motion was made by Young, seconded by Goetz and carried unanimously to approve the tax abatement request from Nicholas and Brianne Erickson for property located at 3302 6<sup>th</sup> St NE, Austin (PIN 34.508.0030).

**RECOGNITIONS:** FFA students were recognized for their recent state fair accomplishments.

**SUPERINTENDENT'S REPORT:**

Superintendent Page noted the district's August 25 welcome back event was well received and many staff and community members have also commented on the smooth start to the school year in regard to bussing. He also thanked the CLC staff and members of the Buildings and Grounds staff for their hard work in relocating the pre-school classrooms in such a short timeframe. Dr. Page highlighted some of the homecoming events and reminded everyone early voting starts September 23 and folks should log into [accelerateaustin.org](http://accelerateaustin.org) for additional information on the upcoming referendum election.

**SCHOOL BOARD REPORTS:**

Board members highlighted some of the school events attended, shared kudos to Palmer Bus for the great improvement in busing services this year as well as the CLC staff and their communication to parents during the transition. Kroc also thanked AHS students for being fine ambassadors through their volunteer work in the community. Mr. Leathers shared an editorial he found on MCA scores.

**SCHOOL BOARD MINUTES APPROVED:**

Young made a motion, seconded by Kroc and carried unanimously to approve the regular meeting minutes of 8/8/22 and special meeting minutes of 8/22/22 as printed.

(A COMPLETE COPY OF THE MINUTES ARE ATTACHED IN THE OFFICIAL MINUTE BOOK.)

**PERSONNEL REPORT  
APPROVED:**

Young made a motion, seconded by Kroc and carried unanimously to approve the following personnel items:

**Administrative Staff:**

Contract – Karen Collins, Director of Gerard Ed Programming, effective 8/8/22

**Certified Staff:**

Contracts for Approval - Jane Carlson, ABE teacher, effective 8/22/22; Arundhati Dey, SPED teacher, effective 8/22/22; Lorissa Hanson, SPED teacher, effective 8/22/22; Susan Hebrink, PE and health teacher, effective 8/22/22; Todd Johnson, social studies teacher, effective 8/22/22; and Steven Register, phy ed teacher, effective 8/22/22

Requests for Leave – Lorissa Hanson, SPED teacher, effective 10/27/22-12/5/22; Kelly Tapp, reading and social students teacher, effective 8/25/22-10/6/22 and Kristin Thorn, ABE teacher, effective 8/29/22-9/30/22

Resignations – Amanda Castle, social studies teacher, effective 6/1/22; Matthew Dorman, social studies teacher, effective 8/23/22; and Hilary Rubio, SPED teacher, effective 7/29/22

**Non-certified Staff:**

Contracts for Approval – Marwa Abubaker, para, 6.25 hrs/day, effective 8/25/22; Katie Anderson, MHP, effective 8/25/22; Josephine Avelar, SPED para, 6.5 hrs/day, effective 8/25/22; Andrew Brede, noon supervisor, effective 8/29/22; Alexis Crews, ECFE assistant, 35 hrs/week, effective 8/22/22; Morgan Clennon, SPED para, effective 8/25/22; Adamari Cruz, SPED para, 6.75 hrs/day, effective 8/25/22; Anna Enger, ECFE asst, 27 hrs/week, effective 8/29/22; Breanna Feifarek, ECFE asst, 27 hrs/week, effective 8/25/22; Michelle Graff, SPED para, 7 hrs/day, effective 8/25/22; Rebecca Grimley, SPED para, 6.5 hrs/day, effective 8/25/22; Sylvia Hernandez Rodriguez, MHP, effective 8/22/22; Colleen Johnson, Kids Korner asst lead, 8 hrs/day, Ronald Kelly, noon supervisor, 3 hrs/day, effective 8/29/22; Jennifer Linnett, MHP supervisor, 215 days/ effective 8/22/22; Blanca Lopez Chilel, para, 6.5 hrs/day, effective 8/25/22; Darci Martin, SPED para, 6.5 hrs/day, effective 8/25/22; Michelle Merritt, SPED para, 6 hrs/day, effective 8/25/22; Chandler Pratt, SPED para, effective 8/25/22; Sydne Reichel, SPED para, 6.75 hrs/day M- Th, effective 8/25/22; Isela Rodriguez Barranco, SPED para, 6.75 hrs/day, effective 8/31/22; Nikole Roe, ECFE asst, 35 hrs/week, effective 8/22/22; Rashaun Ross, para, 8 hrs/day, effective 8/29/22; Dawn Schaefer, SPED para, 6.5 hrs/day, effective 8/31/22; Olivia Skalicky, KK asst lead, 7 hrs/day, effective 9/20/22; Riley Stratton, SPED para, 6.5 hrs/day, effective 8/29/22; Emily Underhill, SPED para, 6.5 hrs/day, effective 8/25/22; Shanna Wilking, noon supervisor, 3 hrs/day, effective 8/29/22 and Breanna Zelfel, SPED para, 6.5 hrs/day, effective 9/6/22

Change in Assignment – Nicole Bartness, food service level 3 admin asst to events coordinator, effective 8/1/22

Resignations – Andrew Brede, SPED para, effective 6/1/22; Tina Corporon, Kids Korner asst lead, effective 8/3/22; Kimberly Luschen, SPED para, effective 6/1/22; Carrie Kosuge, food service helper, effective 6/1/22; Julie Korkrid, SPED para, effective 6/1/22; Sarah Nieman, SPED para, effective 6/1/22 and Kristina Radford Garcia, SPED para, effective 6/1/22

**OFFICIAL MINUTES: AUSTIN SCHOOL BOARD****REGULAR MEETING**

(A COMPLETE COPY OF THE PERSONNEL REPORT IS ATTACHED IN THE OFFICIAL MINUTE BOOK.)

**BILLS APPROVED:** A motion was made by Young, seconded by Kroc and carried unanimously to approve the bills as of 9/12/22.

(A COPY OF THE BILLS IS ATTACHED IN THE OFFICIAL MINUTE BOOK.)

**REPORTS:** Department/school updates were available for review from Superintendent Cabinet members and principals.

**DONATIONS:** Ulwelling made a motion, seconded by Leathers and carried unanimously to approve the donations as presented.

(A COMPLETE COPY OF THE DONATIONS IS ATTACHED IN THE OFFICIAL MINUTE BOOK.)

**REVISED POLICIES APPROVED:** Individual motions were made, seconded and carried unanimously to approve the following revised policies: 504 – Student Dress and Appearance; 534 – Unpaid Meal Charges; 605 – Alternative Programs; 603 – Curriculum Development; and 604 – Instructional Curriculum.

(A COPY OF EACH POLICY IS ATTACHED IN THE OFFICIAL MINUTE BOOK AND POSTED ON THE DISTRICT WEBSITE.)

**REMINDER:** A school board study session is scheduled for Monday, September 26, at 4 pm in the District Office Conference Room.

**MEETING ADJOURNED:** Young made a motion, seconded by Goetz and carried unanimously to adjourn the meeting at 6:13 pm.

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Angie Goetz, Clerk

**OFFICIAL MINUTES: AUSTIN SCHOOL BOARD**

**SPECIAL MEETING**

Independent School District No. 492  
Monday, September 26, 2022 4:00 pm  
District Administration Office Conference Room  
401 Third Avenue NW, Austin, MN

**MEMBERS PRESENT:** Cece Kroc  
Don Leathers  
Evan Sorenson  
Katie Ulwelling  
Peggy Young  
Superintendent Joey Page

**MEMBERS ABSENT:** Kathy Green & Angie Goetz

**MEETING CALLED TO ORDER:**

Vice-chairperson Young called the meeting to order at 4 p.m. in the District Office Conference Room at Austin High School.

**LEATHERS APPOINTED CLERK:**

Don Leathers was appointed clerk for this meeting.

**AGENDA APPROVED:**

A motion was made by Sorenson, seconded by Ulwelling and carried unanimously to approve the agenda as printed.

**MENTAL HEALTH SERVICES OVERVIEW:**

Mental Health Supervisor Mark Hansen provided an overview of the mental health services provided at Austin Public Schools.

**PROPOSED LEVY CERTIFIED AT MAXIMUM:**

Following an overview by Executive Director of Finance and Operations Andrew Adams, a motion was made by Leathers, seconded by Sorenson and carried unanimously to certify the 2022 payable 2023 proposed levy at the maximum. The proposed levy reflects a 6.08% increase over last year. The final certification will be presented at the regular December school board meeting.

(A COPY OF THE SIGNED CERTIFICATION REPORT IS ATTACHED IN THE OFFICIAL MINUTE BOOK.)

**PERSONNEL REPORT APPROVED:**

A motion was made by Kroc, seconded by Sorenson and carried unanimously to approve a contract for Carla Conratt, family liaison, for up to 10 hours/week, effective 9/27/22 and the resignations of Krissy Frana, behavior interventionist, effective 9/30/22 and also Carissa Gabrielson, grade 4 teacher, effective 10/21/22.

**SCHOOL BOARD COMMITTEE REVIEW:**

Follow up discussion from the August study session was held on the proposed new school board committee structure. The committee list was streamlined to better align with current needs. New committee assignments will be made in January 2023.

(A COPY OF THE UPDATED COMMITTEE LISTING IS ATTACHED IN THE OFFICIAL MINUTE BOOK.)

**BOARD COMMUNICATION  
PROTOCOL:**

Superintendent Page led discussion on school board communication protocol.

**POLICIES REVIEWED:**

The following revised policies were reviewed by the board and will be presented for approval at the October 10, 2022 school board meeting.

102 – Equal Educational Opportunity

609 - Religion

707 – Transportation of Public School Students

708 – Transportation of Non-Public School Students

722 – Public Data and Data Subject Requests

515 – Protection and Privacy of Pupil Records

(A COPY OF THE REVISED POLICIES IS ATTACHED IN THE OFFICIAL MINUTE BOOK.)

**MEETING ADJOURNED:**

Leathers made a motion, seconded by Sorenson and carried unanimously to adjourn the meeting at 5:27 p.m.

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Don Leathers, Acting Clerk

**School Board  
Personnel Agenda  
October 10, 2022**

**CERTIFIED STAFF**

**I. REQUEST FOR LEAVE**

<b><u>Last,First Name</u></b>	<b><u>Position</u></b>	<b><u>Location</u></b>	<b><u>Effective Date</u></b>
Ceballos, Liz	Gr. 4 Teacher	Neveln	02/07-05/09/2023
Christopherson, Anne	Media Tech	AHS	11/02-11/25/2022
Shultz, Sarah	Instructional Coach	Holton	08/22-09/02/2022
Tapp, Kelly	Gr 5 Teacher	Holton	Intermittent

**NON-CERTIFIED STAFF**

**I. CONTRACTS FOR APPROVAL**

<b><u>Last,First Name</u></b>	<b><u>Position</u></b>	<b><u>Rate/Hours</u></b>	<b><u>Location</u></b>	<b><u>Effective Date</u></b>
Alabin, Torey	Gen Ed Para	\$14.40/6.25 hrs per day	Woodson	10/10/2022
Alamanza Granillo, Blanca	FS Helper	\$17.86/3.5 hrs per day	AHS	09/23/2022
Boisjolie, Carla	Gen Ed Para	\$16.95/6.75 hrs per day	AHS	09/19/2022
Clennon, Amy	FS Helper	\$17.86/3.25 hrs per day	AHS	10/03/2022
Dooley, Samantha	Cert. Occ. Therapist	\$27.00/8 hrs per day	District	11/14/2022
Fernandez, Felicity	KK Aide	\$12.50/6 hrs per day	Banfield	09/27/2022
Leibeg, Paige	SPED Para	\$14.40/7.25 hrs per day	AHS	09/14/2022
Marceleno, Arcely	ECFE Assistant	\$12.60/27 hrs per week	CLC	10/03/2022
Olson, Julie	FS Helper	\$17.86/3.75 hrs per day	Ellis	09/14/2022
Rodriguez, Lexis	KK Aide	\$12.50/4 hrs per day	Woodson	09/14/2022
Sanden, Ashley	KK Aide	\$12.50/6 hrs per day	Banfield	09/21/2022
Underhill, Madison	SPED Para	\$14.40/7 hrs per day	AHS	10/03/2022
Wilking, Shanna	KK Aide	\$12.50/6 hrs per day	Banfield	09/27/2022

**II. CHANGE IN ASSIGNMENTS**

<b><u>Last,First Name</u></b>	<b><u>Position</u></b>	<b><u>Rate</u></b>	<b><u>Location</u></b>	<b><u>Effective Date</u></b>
Balsley, Matira	F.S. Helper	3 hrs/day	Holton	
	F.S. Helper	4.75 hrs/day	Ellis	09/19/2022
Hyland, Toni	F.S. Helper	4.75 hrs/day	Ellis	
	F.S. Helper	3.0 hrs/day	Holton	09/06/2022
Lewison, Mary	F.S. Helper	3.75 hrs/day	Ellis	
	F.S. Helper	3.5 hrs/day	Woodson	09/06/2022
Nelson, Margie	F.S. Helper	3.75 hrs/day	AHS	
	F.S. Helper	5 hrs/day	Ellis	09/06/2022

**III. REQUEST FOR LEAVE**

<b><u>Last,First Name</u></b>	<b><u>Position</u></b>	<b><u>Location</u></b>	<b><u>Effective Date</u></b>
Butowski Garcia, Robin	Success Coach	AHS	11/18-12/30/2022
Holets, Lauren	KK Site Lead	Neveln/Southgate	10/03-11/08/2022
Opara, Amy	SPED Para	Southgate	10/13-01/05/2023

**IV. RESIGNATIONS**

<b><u>Last,First Name</u></b>	<b><u>Position</u></b>	<b><u>Location</u></b>	<b><u>Effective Date</u></b>
Schafer, Amy	ECFE Assistant	CLC	09/21/2022
Turner, Morgan	Gen Ed Para	Woodson	10/05/2022
Willaby, Amanda	KK Aide	CLC	09/22/2022

**V. RETIREMENTS**

<b><u>Last,First Name</u></b>	<b><u>Position</u></b>	<b><u>Location</u></b>	<b><u>Effective Date</u></b>
Maxa, Julie	Gen Ed Para	Woodson	09/15/2022

**VI. TERMINATIONS**

<b><u>Last,First Name</u></b>	<b><u>Position</u></b>	<b><u>Location</u></b>	<b><u>Effective Date</u></b>
Clennon, Morgan	SPED Para	Southgate	10/03/2022

**AUSTIN PUBLIC SCHOOLS - CERTIFIED STAFF**  
**2022-2023 FULL YEAR CREDIT REVIEW - LANE ADVANCEMENTS**  
**RETROACTIVE TO AUGUST 22, 2022**

TEACHER	FROM LANE	STEP	Carry Over Credits	Approved Credits	TOTAL	Carry Over for Future Lane Change	ORIGINAL SALARY 2022-2023	TO LANE	STEP	NEW SALARY 2022-2023	FULL YEAR INCREASE
Amick, Tyler	BA15	5	7.5	22.5	30	0	\$51,241.00	BA45	5	\$55,668.00	\$4,427.00
Anderson, Jeff	MA	10	0	30	30	0	\$75,000.00	MA30	10	\$77,764.00	\$2,764.00
Baker, Michelle	MA30	9	6	9	15	0	\$73,070.00	MA45	9	\$75,199.00	\$2,129.00
Bordelon, Brandi	BA	3	0	40.5	40.5	10.5	\$46,310.00	BA30	3	\$49,492.00	\$3,182.00
Brownrigg, Leah	BA30	3	1.5	27	28.5	13.5	\$49,492.00	BA45	3	\$51,610.00	\$2,118.00
Carroll, Karla	MA	10	22.5	13.5	36	6	\$75,000.00	MA30	10	\$77,764.00	\$2,764.00
Deyo, Rebecca	MA	10	0	43.5	43.5	13.5	\$75,000.00	MA30	10	\$77,764.00	\$2,764.00
Finley, Felicia	BA	6	0	31.5	31.5	1.5	\$49,694.00	BA30	7	\$56,369.00	\$6,675.00
Halsey, Christine	MA	10	22.5	7.5	30	0	\$75,000.00	MA30	10	\$77,764.00	\$2,764.00
Hines, Jonathan	BA	6	0	51	51	0	\$46,694.00	MA	7	\$63,290.00	\$16,596.00
Johnson, Lars	BA	6	0	27	27	12	\$49,694.00	BA15	6	\$51,241.00	\$1,547.00
Kasper, Paige	BA30	4	3	16.5	19.5	0	\$51,381.00	MA	4	\$55,875.00	\$4,494.00
Korn, Leighann	BA30	7	1.5	13.5	15	0	\$56,369.00	BA45	8	\$64,641.00	\$8,272.00
Kroc, Joe	BA30	7	9	12	21	0	\$56,369.00	MA	7	\$63,290.00	\$6,921.00
Leffers, Leslie	BA30	7	0	18	18	3	\$56,369.00	BA45	8	\$64,641.00	\$8,272.00
Madsen, Jennifer	BA15	6	13.5	31.5	45	0	\$51,241.00	MA	7	\$63,290.00	\$12,049.00
Marreel, Laura	BA30	7	4.5	12	16.5	4.5	\$56,369.00	MA	8	\$67,470.00	\$11,101.00
Meyer, Anna	BA30	6	0	21	21	0	\$55,263.00	MA	6	\$60,323.00	\$5,060.00
Morey, Hiedy	MA	10	0	40.5	40.5	10.5	\$75,000.00	MA30	10	\$77,764.00	\$2,764.00
Motl, Leah	BA	4	0	31.5	31.5	1.5	\$48,003.00	BA30	4	\$51,381.00	\$3,378.00
Ocampo, Monica	BA15	5	0	30	30	0	\$51,241.00	BA45	5	\$55,668.00	\$4,427.00
Ollman, Jenni	BA15	4	3	18	21	6	\$49,462.00	BA30	4	\$51,381.00	\$1,919.00
Phan, Lauren	MA	6	0	45	45	0	\$60,323.00	MA45	6	\$64,459.00	\$4,136.00
Pline, Jordan	BA15	6	0	25.5	25.5	10.5	\$51,241.00	BA30	7	\$56,369.00	\$5,128.00
Reese, Anna	BA45	7	9	9	18	0	\$60,633.00	MA	7	\$63,290.00	\$2,657.00
Row, Lisa	MA	8	0	103	103	0	\$67,470.00	MA45	8	\$72,098.00	\$4,628.00
Schlack, Ryan	BA30	6	4	22.5	26.5	11.5	\$55,263.00	BA45	6	\$57,793.00	\$2,530.00
Schoen, Nicole	BA45	4	0	12	12	0	\$53,632.00	MA	4	\$55,875.00	\$2,243.00
Sellers, Kayla	BA30	7	9	12	21	0	\$56,369.00	MA	7	\$63,290.00	\$6,921.00
Smith, Sara	BA15	6	7.5	27	34.5	0	\$51,241.00	MA	6	\$60,323.00	\$9,082.00
Tukua, Seth	BA15	6	3	27	30	0	\$51,241.00	BA45	7	\$60,633.00	\$9,392.00
Vorlicek, Jason	MA	10	15	15	30	0	\$75,000.00	MA30	10	\$77,764.00	\$2,764.00
Wightkin, Ethan	BA	6	0	30	30	0	\$49,694.00	BA30	7	\$56,369.00	\$6,675.00
Witham, Robin	BA30	7	0	20	20	0	\$56,369.00	MA	8	\$67,470.00	\$11,101.00
Worke, Leah	BA15	6	13.5	19.5	33	3	\$51,241.00	BA45	6	\$57,793.00	\$6,552.00

**Total      \$190,196.00**

**CHECKS ISSUED: 9/26/2022-10/10/2022**  
**FOR APPROVAL BY THE SCHOOL BOARD ON MONDAY, OCTOBER 10, 2022.**

CONTACT ANDREW ADAMS WITH QUESTIONS:

TELEPHONE: (507) 460-1913

E-MAIL: ANDREW.ADAMS@AUSTIN.K12.MN.US

Overview

<i>Date</i>	<i>Batch</i>	<i>Check</i>	<i>Commerce Bank</i>	<i>Wire</i>	<i>P Card</i>	<i>Total</i>
7/5/2022	W230108			\$ 1,572.12		\$ 1,572.12
7/31/2022	W230109			\$ 6,167.25		\$ 6,167.25
8/5/2022	PC230103				\$ 95.00	\$ 95.00
9/23/2022	9/23/22 VOID	\$ (4,110.00)	\$ (123.25)			\$ (4,233.25)
9/27/2022	T221313, T230304, CB230306	\$ 149,532.84	\$ 15,527.90			\$ 165,060.74
9/30/2022	9/29/2022 AP PAYROLL	\$ 64,234.01		\$ 551,500.38		\$ 615,734.39
10/4/2022	T230401, CB230401	\$ 149,563.28	\$ 3,147.44			\$ 152,710.72
10/10/2022	B230401, CB230402	\$ 165,880.92	\$ 18,519.81			\$ 184,400.73
						\$ -
						\$ -
						\$ -
					TOTAL	\$ 1,121,507.70

## Board Packet

AP Run: 09/23/22 VOID CK#47698 & 47746 — Post Date: 2022-09-23 — AP Run Type: V

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
09/23/2022	47698	Check	MINNESOTA HISTORICAL SOCIETY	-4,050.00	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
2204136	6TH GRADE FIELD TRIPS	05/18/2022	-1,350.00		
			PMT FOR ED PURP-ELEM ED--HOLTON FIELD TRIPS	11 E 185 203 000 162 394	-1,350.00
2204138	6TH GRADE FIELD TRIPS	05/18/2022	-1,300.00		
			PMT FOR ED PURP-ELEM ED--HOLTON FIELD TRIPS	11 E 185 203 000 162 394	-1,300.00
22204137	6TH GRADE FIELD TRIPS	05/18/2022	-1,400.00		
			PMT FOR ED PURP-ELEM ED--HOLTON FIELD TRIPS	11 E 185 203 000 162 394	-1,400.00
09/23/2022	47746	Check	STEVE MACHACEK	-60.00	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
MN1DLI000729226	BOILERS LICENSE RENEWAL FEE	08/04/2022	-60.00		
			DUES & MEMBERSHIPS-OPERATIONS--	01 E 005 810 000 000 820	-60.00
<b>Total:</b>					<b>-\$4,110.00</b>

**09/23/22 VOID CK#47698 & 47746 Summary**

<u>Type</u>	<u>Count</u>	<u>Amount</u>
Regular	2	-4,110.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>2</b>	<b>-\$4,110.00</b>

## Board Packet

AP Run: 09/23/2022 VOID C#5000000874 — Post Date: 2022-09-23 — AP Run Type: V

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
09/23/2022	5000000874		AUSTIN NEWSPAPERS, INC*	-123.25	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1441996-2	BAKERY BIDS	05/11/2022	-123.25		
			FEEES FOR SERVICES-BUSINESS OFFICE--	01 E 005 110 000 000 305	-123.25
<b>Total:</b>					<b>-\$123.25</b>

**09/23/2022 VOID C#5000000874 Summary**

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	1	-123.25
<b>Total:</b>	<b>1</b>	<b>-\$123.25</b>

## Board Packet

AP Run: T221313 — Post Date: 2022-09-27 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount		
09/27/2022	48104	Check	AUTO VALUE AUSTIN	23.98		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
46397921	MAINT. SUPPLIES		01/14/2022	23.98		
			REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	23.98
09/27/2022	48105	Check	GRAND MEADOW SCHOOL DISTRICT #495	3,732.55		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
063022	STIPEND		06/30/2022	3,732.55		
			FED CNTRCT < \$25K-CTE-GENERAL--CARL PERKINS		12 E 300 399 000 428 303	3,732.55
09/27/2022	48106	Check	KINGSLAND PUBLIC SCHOOLS	1,909.59		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
071322	COORDINATOR STIPEND, TOOL BENCH CUTTER		05/12/2022	1,909.59		
			FED CNTRCT < \$25K-CTE-GENERAL--CARL PERKINS		12 E 300 399 000 428 303	1,909.59
<b>Total:</b>						<b>\$5,666.12</b>

### T221313 Summary

Type	Count	Amount
Regular	3	5,666.12
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>3</b>	<b>\$5,666.12</b>

## Board Packet

AP Run: T230304 — Post Date: 2022-09-27 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount
09/27/2022	48107	Check	AB TAXI & SHUTTLE SERVICE	18.16
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
26524-8/10/22	T.M. 8/10/22	09/01/2022	18.16	
	TRANS CONTRACT-PUPIL TRANS--DISABLED TRANS	01 E 005 760 000 723 360		18.16
09/27/2022	48108	Check	AHS ALUMNI & FRIENDS ASSN.	60.00
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
092322	DISTINGUISHED ALUMNI BANQUET TICKETS SHERI ALLEN & KATIE CARTER	09/23/2022	60.00	
	GEN SUPPLIES-SCHOOL BOARD--	01 E 005 010 000 000 401		60.00
09/27/2022	48109	Check	ALBIN ACQUISITION CORP	615.50
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
MRIUS1217968	VOLUNTEER SCREENS	08/31/2022	615.50	
	BACKGROUND CHECKS FOR NEW HIRE-PERSONNEL--	01 E 005 160 000 000 309		615.50
09/27/2022	48110	Check	AMAZON BUSINESS	3,548.74
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
11FP-WPKK-FX9P	FCS TEACHER RESOURCE MATERIALS	09/09/2022	44.34	
	INSTRUCTL SUPPLIES-ED SERVICES--	01 E 005 030 000 000 430		44.34
13XX-NDKP-4K43	PI SCIENCE SUPPLIES	09/05/2022	216.91	
	INSTRUCTL SUPPLIES-GIFTED--GIFT/TA	01 E 005 218 000 388 430		216.91
149T-4DMN-HR7K	FCS TEACHER RESOURCE MATERIALS	09/04/2022	344.45	
	INSTRUCTL SUPPLIES-ED SERVICES--	01 E 005 030 000 000 430		344.45
19TV-D7MQ-6DK4	EL CLASSROOM SUPPLIES	09/12/2022	377.09	
	GEN SUPPLIES-ELL-PR YR-TITLE III, PT A	01 E 005 205 011 417 401		377.09
1F44-FW7N-F7X9	HR SPEAKERS & JENNY FELT BOARD TILES	09/17/2022	914.59	
	GEN SUPPLIES-BUSINESS OFFICE--	01 E 005 110 000 000 401		26.59
	NON-INST TECH DEVICE-PERSONNEL--	01 E 005 160 000 000 465		888.00
1FD4-GJCP-FG6F	OFFICE SUPPLIES	09/04/2022	40.23	
	GEN SUPPLIES-SEC--	01 E 310 211 000 000 401		40.23
1G47-QC6N-HYG7	STEAM SUPPLIES	09/18/2022	138.32	
	INSTRUCTL SUPPLIES-ELEM ED--	01 E 185 203 000 000 430		138.32

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Check Date	Check Number	Payment Type	Name	Check Amount	
09/27/2022	48110	Check	AMAZON BUSINESS	3,548.74	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1JMT-JF67-YH4F	EL CLASSROOM SUPPLIES	09/11/2022	482.24		
				GEN SUPPLIES-ELL-PR YR-TITLE III, PT A 01 E 005 205 011 417 401	482.24
1P3X-6HDL-LXVT	EARBUDS FOR AHS EL	09/04/2022	323.37		
				INSTRUCTL SUPPLIES-ELL-PR YR-TITLE III, PT A 01 E 005 205 011 417 430	323.37
1QMM-W6T1-4MDN	PI SCIENCE SUPPLIES	09/03/2022	30.28		
				INSTRUCTL SUPPLIES-GIFTED--GIFT/TA 01 E 005 218 000 388 430	30.28
1VFQ-14YN-RJ7T	BOOKS FOR SUPERINTENDENT	09/04/2022	199.75		
				GEN SUPPLIES-SUPERINTENDENT-- 01 E 005 020 000 000 401	199.75
1WTL-TFHT-76TD	INSTRUCTIONAL SUPPLIES -	09/14/2022	382.49		
				INSTRUCTL SUPPLIES-ELEM ED-- 01 E 185 203 000 000 430	382.49
IJ3M-JDDQ-GPPM	TOLIET SEATS FOR NEVELN CLC PRESCHOOL	09/17/2022	54.68		
				INSTRUCTIONAL SUP-ECFE--ECFE 04 E 500 580 000 325 430	54.68
09/27/2022	48111	Check	ANDERSON, ANNALIESA NOELLE	53.50	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
091422	COACHES ASSOCIATION DUES REIM.	09/14/2022	53.50		
				DUES/MEMBERSHIPS-GIRLS ATHL-SWIM/DIVE- 66 E 310 296 108 000 820	53.50
09/27/2022	48112	Check	ANDREA MALO	19.50	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
090822	MILEAGE REIM.	09/08/2022	19.50		
				TRAVEL CONV & CONF-ED SERVICES-- 01 E 005 030 000 000 366	19.50
09/27/2022	48113	Check	ANGIE PAULY	16.57	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
092022	HVVEE REIM.	09/20/2022	16.57		
				INSTRUCTL SUPPLIES-ELEM ED-SOUTHGT-ALL GRS/SPLY 11 E 145 203 014 121 430	16.57

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Check Date	Check Number	Payment Type	Name	Check Amount		
09/27/2022	48114	Check	APPLE COMPUTER INC	2,836.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
AJ23589753	IMACS FOR AHS MAC LAB		08/10/2022	338.00		
			INST TECH DEVICE-SEC--HORMEL TECH GRANT		05 E 005 211 000 099 466	338.00
AJ28012291	IMACS FOR AHS MAC LAB		08/27/2022	2,498.00		
			INST TECH DEVICE-SEC--HORMEL TECH GRANT		05 E 005 211 000 099 466	2,498.00
09/27/2022	48115	Check	BADGE PARTS INC	161.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
0103209	GRAPHICS SUPPLIES		09/02/2022	39.00		
			INDIV INST SUPPLIES-TRAD/IND-GRAPHIC-CTE		01 E 310 361 873 817 433	39.00
0103212	BUTTON PARTS		09/06/2022	122.00		
			RESALE SUP-TRAD/IND-GRAPHIC-CTE		01 E 310 361 873 820 621	122.00
09/27/2022	48116	Check	BALLARD & TIGHE	594.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
0166877-IN	HANDS-ON EL RENEWAL		09/01/2022	594.00		
			LIBRARY BOOKS-ELL-PR YR-TITLE III, PT A		01 E 005 205 011 417 470	594.00
09/27/2022	48117	Check	BENCHMARK ED COMPANY	8,085.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
465781	WW-Y33846 DECODABLE PACKAGES GR. 1 COMPLETE DECODABLE READERS 6-COPY SET - 72 TITLES PHONICS RESOURCES		08/19/2022	8,085.00		
			INSTRUCTL SUPPLIES-ELEM ED--		01 E 145 203 000 000 430	8,085.00
09/27/2022	48118	Check	BLAKE HENELY	48.55		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
090722	MILEAGE REIM.		09/07/2022	48.55		
			TRAVEL CONV & CONF-STAFF DEV--STAFF DEV		01 E 185 640 000 316 366	48.55
09/27/2022	48119	Check	BRANDON RECTOR	85.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
091922CB	FOOTBALL REF PAY		09/19/2022	75.00		
			FEES FOR SERVICES-BOYS-FOOTBALL-		01 E 310 294 104 000 305	75.00

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Check Date	Check Number	Payment Type	Name	Check Amount	
09/27/2022	48119	Check	BRANDON RECTOR	85.00	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
091922-MILEAGE	FOOTBALL MILEAGE	09/19/2022	10.00		
			FEES FOR SERVICES-BOYS-FOOTBALL-	01 E 310 294 104 000 305	10.00
09/27/2022	48120	Check	BROWNLEE, CODY	130.00	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
092022AR2G	SOCCER REF PAY	09/20/2022	65.00		
			FEES FOR SERVICES-GIRLS-SOCCER-	01 E 310 296 117 000 305	65.00
092022JVG	SOCCER REF PAY	09/20/2022	55.00		
			FEES FOR SERVICES-GIRLS-SOCCER-	01 E 310 296 117 000 305	55.00
092022-MILEAGE	SOCCER MILEAGE	09/20/2022	10.00		
			FEES FOR SERVICES-GIRLS-SOCCER-	01 E 310 296 117 000 305	10.00
09/27/2022	48121	Check	CAMBRIDGE UNIVERSITY PRESS*	1,238.73	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
1410592952	Making Connections Classroom Set for Mary Wagner	05/26/2021	1,238.73		
	Fax Order to 1-212-691-3239				
			INSTRUCTIONAL SUP-ABE--STATE ABE	04 E 500 520 000 322 430	1,238.73
09/27/2022	48122	Check	CESO HR, LLC	360.00	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
1015	EXECUTIVE COACH & THOUGHT PARTNER AUGUST	09/08/2022	360.00		
			FEES FOR SERVICES-PERSONNEL--	01 E 005 160 000 000 305	360.00
09/27/2022	48123	Check	CHRISTOPH DUNDAS	735.39	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
082422	DOMINOS REIM.	08/24/2022	143.79		
			FOOD-MUSIC-AHS-BAND	11 E 310 258 040 132 490	143.79
3813	SAS PROMOTIONS REIM.	09/14/2022	560.86		
			INSTRUCTL SUPPLIES-MUSIC-AHS-BAND	11 E 310 258 040 132 430	560.86
5868068636	HYVEE REIM.	08/24/2022	30.74		
			FOOD-MUSIC-AHS-BAND	11 E 310 258 040 132 490	30.74

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Check Date	Check Number	Payment Type	Name	Check Amount
09/27/2022	48124	Check	COHENOUR, BRIDGET L	29.19
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
090922	MILEAGE REIM.	09/09/2022	29.19	
			IN-DISTRICT TRAVEL-SPED AGG--IDEA-611	29.19
			01 E 005 420 000 419 367	
09/27/2022	48125	Check	COMMAND PERFORMANCE LANGUAGE INSTITUTE	1,090.05
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
07027332	APEF GRANT COLLEEN OWENS - CPLI-BOOKSTORE BOOKS FOR CLASS ROOM	08/31/2022	1,090.05	
			INSTRUCTL SUPPLIES-FOREIGN LANG--APEF GRANT	1,090.05
			01 E 310 230 000 097 430	
			GEN SUPPLIES-SEC-AHS-WORLD LANGUAGE	0.00
			11 E 310 211 040 140 401	
09/27/2022	48126	Check	COREY WAGNER	91.00
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
091922CB	FOOTBALL REF PAY	09/19/2022	75.00	
			FEES FOR SERVICES-BOYS-FOOTBALL-	75.00
			01 E 310 294 104 000 305	
091922-MILEAGE	FOOTBALL MILEAGE	09/19/2022	16.00	
			FEES FOR SERVICES-BOYS-FOOTBALL-	16.00
			01 E 310 294 104 000 305	
09/27/2022	48127	Check	DAA INTERNATIONAL LLC	303.60
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
46945	GRAPHICS SUPPLIES	09/09/2022	303.60	
			INDIV INST SUPPLIES-TRAD/IND-GRAPHIC-CTE	303.60
			01 E 310 361 873 817 433	
09/27/2022	48128	Check	DAKOTA SUPPLY GROUP	615.53
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
S102078925.001	BLANKET PO FOR 2022-2023 FY	08/23/2022	211.31	
			REPAIR SUPPLIES-OPERATIONS--	211.31
			01 E 005 810 000 000 420	
S102078925.002	BLANKET PO FOR 2022-2023 FY	09/06/2022	145.49	
			REPAIR SUPPLIES-OPERATIONS--	145.49
			01 E 005 810 000 000 420	
S102078925.003	BLANKET PO FOR 2022-2023 FY	09/06/2022	162.49	
			REPAIR SUPPLIES-OPERATIONS--	162.49
			01 E 005 810 000 000 420	
S102102828.001	BLANKET PO FOR 2022-2023 FY	08/31/2022	96.24	
			REPAIR SUPPLIES-OPERATIONS--	96.24
			01 E 005 810 000 000 420	

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AP Run: T230304 — Post Date: 2022-09-27 — AP Run Type: R

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Check Date	Check Number	Payment Type	Name	Check Amount
09/27/2022	48129	Check	ELECTRONIC & KEYBOARD SERVICE	250.00
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
1999	PIANO TUNING (CHOIR ROOM PIANOS)	08/18/2022	250.00	
		REPAIR & MAINT SVCS-MUSIC--	01 E 310 258 000 000 350	250.00
09/27/2022	48130	Check	ELSA ESQUIVEL-SOTO	28.86
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
091922	MILEAGE REIM.	09/19/2022	28.86	
		IN-DISTRICT TRAVEL-ECSE--IDEA SEC 619	01 E 120 412 000 420 367	28.86
09/27/2022	48131	Check	EO JOHNSON BUSINESS TECH	652.12
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
INV1204150	EO JOHNSON BILLS QUARTERLY FOR COPIER MAINTENANCE BASED ON USAGE	09/15/2022	652.12	
		PAPER TRANSF/PRINTING-GEN COM ED--COM ED	04 E 500 505 000 321 498	652.12
09/27/2022	48132	Check	EVERYDAY SPEECH LLC	575.98
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
035521	EVERYDAY SPEECH SUBSCRIPTION	08/24/2022	575.98	
		INST SOFTWARE-SPEECH IMPAIRED--SPED GEN	01 E 005 401 000 419 406	575.98
09/27/2022	48133	Check	JOHN ALBERTS	121.25
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
082322	MILEAGE REIM.	08/23/2022	121.25	
		TRAVEL CONV & CONF-PERSONNEL--	01 E 005 160 000 000 366	121.25
09/27/2022	48134	Check	KIWANIS EARLY RISERS	500.00
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
10522	ANNUAL DUES 22-23 JOEY PAGE	07/02/2022	500.00	
		DUES & MEMBERSHIPS-SUPERINTENDENT--	01 E 005 020 000 000 820	500.00
09/27/2022	48135	Check	KOSTER, MARILYN M	85.02
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
218800165230	WALMART REIM.	07/07/2022	85.02	
		GEN SUPPLIES-KIDS KORNER--COM ED	04 E 500 570 000 321 401	85.02

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Check Date	Check Number	Payment Type	Name	Check Amount	
09/27/2022	48136	Check	LAKES COUNTRY SERVICE COOP	3,129.60	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
96233	2022-2023 PAPER ORDER	09/06/2022	3,129.60		
	EMAIL TO LMITTELSTADT@LCSC.ORG & MJULIOT@LCSC.ORG				
		WAREHOUSE	-BUSINESS OFFICE--	01 E 005 110 000 000 499	3,129.60
09/27/2022	48137	Check	LAWSON PRODUCTS, INC	1,673.81	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
9309893939	BLANKET PO FOR 2022-2023 FY	09/01/2022	470.91		
		REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	470.91
9309906150	BLANKET PO FOR 2022-2023 FY	09/07/2022	471.97		
		REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	471.97
9309906151	BLANKET PO FOR 2022-2023 FY	09/07/2022	305.68		
		REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	305.68
9309928420	BLANKET PO FOR 2022-2023 FY	09/14/2022	425.25		
		REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	425.25
09/27/2022	48138	Check	LEXIA LEARNING SYSTEMS LLC	8,199.00	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
SIN088313	LETRS TRAINING	08/18/2022	8,199.00		
		TRAVEL CONV & CONF-SPED AGG-PRO DEV-IDEA-611		01 E 005 420 641 419 366	8,199.00
09/27/2022	48139	Check	LORI ANN HAMEISTER	1,060.00	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
080122	HOME ALONE CLASS 19 STUDENTS	08/01/2022	475.00		
		FEEES FOR SERVICES-GEN COM ED--COM ED		04 E 500 505 000 321 305	475.00
080122-2	BANFIELD CABS CLASS 13 STUDENTS	08/01/2022	585.00		
		FEEES FOR SERVICES-GEN COM ED--COM ED		04 E 500 505 000 321 305	585.00

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Check Date	Check Number	Payment Type	Name	Check Amount		
09/27/2022	48140	Check	MADISON NATIONAL LIFE	15,525.16		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
1518573	OCTOBER 2022 LIFE INSURANCE		10/01/2022	15,525.16		
			PAYROLL W/HOLDINGS-DEP LIFE PAYABLE	52.44	01 L 215 00	
			PAYROLL W/HOLDINGS-LTD INS PAYABLE	8,756.49	01 L 215 09	
			PAYROLL W/HOLDINGS-LIFE INS PAYABLE	3,308.23	01 L 215 13	
			PAYROLL W/HOLDINGS-SPOUSE LIFE INS PAYABLE	546.50	01 L 215 25	
			PAYROLL W/HOLDINGS-PRUDENTIAL SUPP ITCR	2,861.50	01 L 215 26	
09/27/2022	48141	Check	MAVO SYSTEMS	1,263.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
9477	PATCH & REPAIR		08/26/2022	1,263.00		
			BLDG ACQ/CONSTRUCTION-LTFM--ASBESTOS REMOVAL	1,263.00	05 E 005 865 000 358 520	
09/27/2022	48142	Check	MAWSECO#938	1,099.80		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
2733	I.A. VILLAGE RANCH		08/30/2022	549.90		
			SPED CONTRACT SVCS FOR PUPILS-SEC--	549.90	01 E 998 211 000 000 393	
2739	J.D. VILLAGE RANCH		08/30/2022	549.90		
			SPED CONTRACT SVCS FOR PUPILS-SEC--	549.90	01 E 998 211 000 000 393	
09/27/2022	48143	Check	MAYO CLINIC	1,174.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
090122	PRE EMPLOYMENT PHYSICALS		09/01/2022	1,174.00		
			RECRUITING-PERSONNEL--	900.00	01 E 005 160 000 000 890	
			FEES FOR SERVICES-LTFM--ENVIRON SAFETY	274.00	05 E 005 865 000 352 305	
09/27/2022	48144	Check	MEI TOTAL ELVATOR SOLUTIONS	3,379.82		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
978492	ANNEX SERVICE CALL		08/25/2022	1,817.00		
			BLDG ACQ/CONSTRUCTION-LTFM--PHYSICAL HAZARDS	1,817.00	05 E 005 865 000 347 520	
980676	SEPT MONTHLY SERVICE		09/01/2022	1,150.00		
			BLDG ACQ/CONSTRUCTION-LTFM--PHYSICAL HAZARDS	1,150.00	05 E 005 865 000 347 520	

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AP Run: T230304 — Post Date: 2022-09-27 — AP Run Type: R

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Check Date	Check Number	Payment Type	Name	Check Amount		
09/27/2022	48144	Check	MEI TOTAL ELVATOR SOLUTIONS	3,379.82		
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>	
980677	SEPT MONTHLY SERVICE AHS	09/01/2022	412.82			
	BLDG ACQ/CONSTRUCTION-LTFM--PHYSICAL HAZARDS			05 E 005 865 000 347 520	412.82	
09/27/2022	48145	Check	MESPA	955.00		
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>	
13668	NAESP MEMBERSHIP RENEWAL JESSICA CABEEN	07/01/2022	955.00			
	DUES-GEN INST SUP-2ND PR YR-ESSER III 90%			01 E 175 605 012 160 820	955.00	
09/27/2022	48146	Check	MIDWEST MACHINERY CO	147.25		
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>	
9253597	FENDER	07/22/2022	147.25			
	REPAIR SUPPLIES-OPERATIONS--			01 E 005 810 000 000 420	147.25	
09/27/2022	48147	Check	MINH LU	140.00		
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>	
092022JHB	SOCCER REF PAY	09/20/2022	55.00			
				FEES FOR SERVICES-BOY/GIRL--	01 E 210 292 000 000 305	55.00
092022-MILEAGE	SOCCER MILEAGE	09/20/2022	10.00			
				FEES FOR SERVICES-GIRLS-SOCCER-	01 E 310 296 117 000 305	10.00
092022-MILEAGE.2	SOCCER MILEAGE	09/20/2022	10.00			
				FEES FOR SERVICES-BOY/GIRL--	01 E 210 292 000 000 305	10.00
092022VARG	SOCCER REF PAY	09/20/2022	65.00			
				FEES FOR SERVICES-GIRLS-SOCCER-	01 E 310 296 117 000 305	65.00
09/27/2022	48148	Check	MN NCPERS GROUP LIFE INSURANCE	320.00		
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>	
107200102022	MN NCPERS GROUP LIFE INSURANCE bill for September 2022	09/01/2022	320.00			
				PAYROLL W/HOLDINGS-PERA LIFE INS PAYABLE	01 L 215 20	320.00

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Check Date	Check Number	Payment Type	Name	Check Amount		
09/27/2022	48149	Check	MUSIC MART	135.90		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
1440771	SHOULDER RESTS		08/25/2022	27.18		
			INSTRUCTL SUPPLIES-MUSIC--		01 E 310 258 000 000 430	27.18
1444173	SHOULDER RESTS		09/01/2022	108.72		
			INSTRUCTL SUPPLIES-MUSIC--		01 E 310 258 000 000 430	108.72
09/27/2022	48150	Check	NORTHERN SPEECH SERVICES INC	101.98		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
1336082	SPEECH MATERIAL		09/13/2022	101.98		
			INDIV INST SUPPLIES-SPEECH--STATE SPED		01 E 125 401 000 740 433	101.98
09/27/2022	48151	Check	ONE STROKE INKS	271.89		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
0896489-IN	GRAPHICS SUPPLIES		09/02/2022	271.89		
			INDIV INST SUPPLIES-TRAD/IND-GRAPHIC-CTE		01 E 310 361 873 817 433	271.89
09/27/2022	48152	Check	ORRIN HUNTLEY	85.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
091922CB	FOOTBALL REF PAY		09/19/2022	75.00		
			FEES FOR SERVICES-BOYS-FOOTBALL-		01 E 310 294 104 000 305	75.00
091922-MILEAGE	FOOTBALL MILEAGE		09/19/2022	10.00		
			FEES FOR SERVICES-BOYS-FOOTBALL-		01 E 310 294 104 000 305	10.00
09/27/2022	48153	Check	PADCASTER, LLC	1,701.10		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
9164	APEF GRANT - JANE CARLSON PADCASTER STUDIO SETUP QUOTE# 00006258		09/02/2022	1,701.10		
			INSTRUCTL SUPPLIES-SEC--APEF GRANT		01 E 310 211 000 097 430	1,701.10
09/27/2022	48154	Check	PAGE, JOEY	47.50		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
090922	MILEAGE REIM.		09/09/2022	47.50		
			TRAVEL CONV & CONF-SUPERINTENDENT--		01 E 005 020 000 000 366	47.50

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Check Date	Check Number	Payment Type	Name	Check Amount		
09/27/2022	48155	Check	PALMER BUS SERVICE	1,889.21		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
0003869-IN	BANFIELD KIDS KORNER AUGUST		08/31/2022	778.60		
			PMT FOR ED PURP-KIDS KORNER-FIELD TRIP-COM ED		04 E 500 570 404 321 394	778.60
0003870-IN	SUMNER AUGUST		08/31/2022	175.10		
			PMT FOR ED PURP-ELEM ED-SUMNER-SUMNER GEN		11 E 155 203 015 119 394	175.10
0003871-IN	CLC KIDS KORNER AUGUST		08/31/2022	672.86		
			PMT FOR ED PURP-KIDS KORNER-FIELD TRIP-COM ED		04 E 500 570 404 321 394	672.86
0003872-IN	NEVELN AUGUST		08/31/2022	262.65		
			TRANSP CONTR<25K-ELEM-2ND PR YR-ESSER III-90% LL		01 E 220 203 012 161 360	262.65
09/27/2022	48156	Check	QUEEN OF ANGELS CHURCH	8,530.47		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
OCTOBER 2022	22-23 MONTHLY RENT		10/01/2022	8,530.47		
			PRIN ON LT BLDG/LAND LEASE-CAP FAC--OPER CAP		05 E 005 850 000 302 570	8,530.47
09/27/2022	48157	Check	QUILL CORPORATION	584.43		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
27395856	LABELS		08/30/2022	133.84		
			GEN SUPPLIES-SPED AGG--IDEA-611		01 E 005 420 000 419 401	133.84
27456339	OFFICE SUPPLIES		09/01/2022	39.61		
			GEN SUPPLIES-SEC--		01 E 210 211 000 000 401	39.61
27458440	OFFICE SUPPLIES		09/01/2022	292.10		
			GEN SUPPLIES-SEC--		01 E 210 211 000 000 401	292.10
27458662	OFFICE SUPPLIES		09/01/2022	118.88		
			GEN SUPPLIES-ELEM ED--		01 E 155 203 000 000 401	118.88
09/27/2022	48158	Check	RED BARN LEARNING FARM	216.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
000467	GUPPIES FIELD TRIP 8/8/22		09/09/2022	216.00		
			PMT FOR ED PURP-KIDS KORNER-FIELD TRIP-COM ED		04 E 500 570 404 321 394	216.00

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Check Date	Check Number	Payment Type	Name	Check Amount	
09/27/2022	48159	Check	RIVERLAND COPY CENTER & MAIL ROOM	187.10	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
8991	FFA BOOKLETS FOR AFNR CLASS - NICK SCHILTZ	09/02/2022	187.10		
	INDIV INST SUPPLIES-AGRI-FARM OPER-CTE			01 E 310 301 501 801 433	187.10
09/27/2022	48160	Check	ROOT RIVER HARDWOODS INC	5,252.80	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
18806	WOODS CLASS SUPPLIES	09/13/2022	5,252.80		
	INSTRUCTL SUPPLIES-INDUSTRIAL TECH--			01 E 310 255 000 000 430	2,252.80
	RESALE SUP-INDUSTRIAL TECH--			01 E 310 255 000 000 621	3,000.00
09/27/2022	48161	Check	SCHILTZ, NICK J	1,410.00	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
3675	TICKETS FOR FFA CONCERT	09/21/2022	90.00		
	ENTRY FEES/STDT TRVL ALLOW-EXT CUR-FFA-SA			88 E 310 298 026 301 369	90.00
51-28104/CH2	TICKETS FOR FFA CONCERT	09/21/2022	660.00		
	ENTRY FEES/STDT TRVL ALLOW-EXT CUR-FFA-SA			88 E 310 298 026 301 369	660.00
51-32940/CH2	TICKETS FOR FFA CONCERT	09/21/2022	660.00		
	ENTRY FEES/STDT TRVL ALLOW-EXT CUR-FFA-SA			88 E 310 298 026 301 369	660.00
09/27/2022	48162	Check	SIGNUP.COM	2,240.91	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
1914	DISTRICT LICENSE	07/01/2022	2,240.91		
	NON-INST SOFTWARE LIC-INST TECH-ASSIGNED TECH-			01 E 005 630 093 000 405	2,240.91
09/27/2022	48163	Check	SMARTS	1,198.00	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
SMARTS 070522	CLASSROOM MATERIAL	07/05/2022	1,198.00		
	INDIV INST SUPPLIES-SPED AGG--STATE SPED			01 E 005 420 000 740 433	1,198.00
09/27/2022	48164	Check	SRA/MCGRAW HILL	667.90	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
124293157001	MY MATH GRADE 1 CURRICULUM	09/01/2022	667.90		
	TEXTBOOK & WORKBOOK-ELEM ED--OPER CAP			05 E 005 203 000 302 460	667.90

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Check Date	Check Number	Payment Type	Name	Check Amount		
09/27/2022	48165	Check	SUPER DUPER PUBLICATIONS	1,024.83		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
2764366A	SPEECH MATERIAL		09/02/2022	234.80		
			INDIV INST SUPPLIES-SPEECH--IDEA-611		01 E 005 401 000 419 433	234.80
2767935A	SPEECH MATERIALS		09/16/2022	69.91		
			INDIV INST SUPPLIES-SPEECH--STATE SPED		01 E 105 401 000 740 433	69.91
2769053A	SPEECH MATERIALS		09/20/2022	500.41		
			INDIV INST SUPPLIES-SPEECH--IDEA-611		01 E 005 401 000 419 433	500.41
2769419A	SLP MATERIALS		09/21/2022	219.71		
			INDIV INST SUPPLIES-SPEECH--STATE SPED		01 E 105 401 000 740 433	219.71
09/27/2022	48166	Check	TEAMWORKS INTERNATIONAL INC	51,360.02		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
12818	CONSULTING AHS INTERIM PRINCIPAL JULY		07/31/2022	14,828.75		
			CONSULT FEE/FEEES FOR SVC-PRINCIPAL--		01 E 310 050 000 000 305	14,828.75
12860	INTERIM HS PRINCIPAL AUGUST		08/31/2022	36,531.27		
			CONSULT FEE/FEEES FOR SVC-PRINCIPAL--		01 E 310 050 000 000 305	36,531.27
09/27/2022	48167	Check	THE SENSORY PATH	605.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
R-7297	APEF GRANT - CHRISTINE SEEGER - LOOPY LADYBUG ELEMENT AND LEAPING LOGS		09/09/2022	605.00		
			INSTRUCTL SUPPLIES-GEN SPED--APEF GRANT		01 E 145 400 000 097 430	605.00
09/27/2022	48168	Check	THERAPY TRAVELERS	3,096.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
INV72936	A.B. SLP CONTRACTED SVC		09/16/2022	3,096.00		
			PMT FOR ED PURP-SPEECH--STATE SPED		01 E 005 401 000 740 394	3,096.00
09/27/2022	48169	Check	TIENDA Y TAQUERIA GUERRERO	1,200.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
9202	INTEGRATION SUMNER FOOD		09/19/2022	1,200.00		
			FOOD-PUP SUP--ACHIEVE/INTEGRATION		01 E 155 790 000 313 490	1,200.00

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Check Date	Check Number	Payment Type	Name	Check Amount	
09/27/2022	48170	Check	TRANE	177.00	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
312920288	MAINT. SUPPLIES	08/30/2022	177.00		
		REPAIR & MAINT SVCS-OPERATIONS--	01 E 005 810 000 000 350	177.00	
09/27/2022	48171	Check	USI INSURANCE SERVICES LLC	584.00	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
4298986	INJURY MANAGEMENT	09/06/2022	584.00		
		WORKERS COMP-EMP BENEFITS--	01 E 005 930 000 000 270	584.00	
09/27/2022	48172	Check	WAYNE AUGUST LEMENS	285.00	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
081222-MILEAGE	SOCCER MILEAGE	09/12/2022	15.00		
		FEES FOR SERVICES-GIRLS-SOCCER-	01 E 310 296 117 000 305	15.00	
091022-MILEAGE	SOCCER MILEAGE	09/10/2022	15.00		
		FEES FOR SERVICES-BOYS-SOCCER-	01 E 310 294 117 000 305	15.00	
091022VARJVB	SOCCER REF PAY	09/10/2022	120.00		
		FEES FOR SERVICES-BOYS-SOCCER-	01 E 310 294 117 000 305	120.00	
091222JVARJVG	SOCCER REF PAY	09/12/2022	135.00		
		FEES FOR SERVICES-GIRLS-SOCCER-	01 E 310 296 117 000 305	135.00	
<b>Total:</b>				<b>\$143,866.72</b>	

### T230304 Summary

Type	Count	Amount
Regular	66	143,866.72
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>66</b>	<b>\$143,866.72</b>

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AP Run: CB230306 — Post Date: 2022-09-27 — AP Run Type: R

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Check Date	Check Number	Payment Type	Name	Check Amount	
09/27/2022	5000001004		FOLLETT SOFTWARE COMPANY*	12,292.28	
<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
1479013	DESTINY RENEWAL 22-23	07/05/2022	12,292.28		
			NON-INST SOFTWARE LIC-INST TECH-ASSIGNED TECH-	01 E 005 630 093 000 405	12,292.28
09/27/2022	5000001005		GOPHER SPORT*	212.69	
<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
IN214554	CONES	09/06/2022	212.69		
			GEN SUPPLIES-ELEM ED--	01 E 125 203 000 000 401	212.69
09/27/2022	5000001006		JW PEPPER & SON INC*	399.99	
<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
364309322	CHORAL MUSIC INCOVIES	07/01/2022	2.20		
			INSTRUCTL SUPPLIES-MUSIC--	01 E 310 258 000 000 430	2.20
364483663	CHORAL MUSIC INCOVIES	08/30/2022	346.99		
			INSTRUCTL SUPPLIES-MUSIC--	01 E 310 258 000 000 430	346.99
364503609	CHORAL MUSIC INCOVIES	09/06/2022	50.80		
			INSTRUCTL SUPPLIES-MUSIC--	01 E 310 258 000 000 430	50.80
09/27/2022	5000001007		LAKESHORE LEARNING MATERIALS*	122.46	
<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
397813081922	N. EDWARDS, M. SIEBE, J. THOMA, T. VANPROOSDY- 1ST GRADE SCIENCE SUPPLEMENTS-APEF GRANT	08/19/2022	74.97		
	****DO NOT SHIP-WILL PICK UP FROM STORE****				
			INSTRUCTL SUPPLIES-ELEM ED--APEF GRANT	01 E 105 203 000 097 430	74.97
457193090222	SPEECH MATERIALS	09/02/2022	47.49		
			INDIV INST SUPPLIES-SPEECH--STATE SPED	01 E 145 401 000 740 433	47.49
09/27/2022	5000001008		METRO SALES INC*	1,117.63	
<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
INV2118555	QUARTERLY 22-23 COPIER OVERAGES	09/06/2022	1,117.63		
			PAPER TRANSF/PRINTING-SUPERINTENDENT--	01 E 005 020 000 000 498	11.53
			REPAIR & MAINT SVCS-ELEM ED--	01 E 105 203 000 000 350	354.50

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Check Date	Check Number	Payment Type	Name	Check Amount	
09/27/2022	5000001008		METRO SALES INC*	1,117.63	
<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
	REPAIR & MAINT SVCS-ELEM ED--	01 E 125 203 000 000 350	31.73		
	REPAIR & MAINT SVCS-ELEM ED--	01 E 145 203 000 000 350	258.85		
	REPAIR & MAINT SVCS-ELEM ED--	01 E 155 203 000 000 350	319.03		
	REPAIR & MAINT SVCS-SEC--	01 E 310 211 000 000 350	141.99		
09/27/2022	5000001009		PROJECT LEAD THE WAY, INC*	750.00	
<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
356458	VCT GW LEGACY COURSE RYAN WEICHMANN	08/03/2022	750.00		
	TRAVEL CONV & CONF-STAFF DEV--STAFF DEV	01 E 185 640 000 316 366	750.00		
09/27/2022	5000001010		SCHOOL SPECIALTY, LLC*	521.98	
<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
208130643463	RUG FOR MUSIC ROOM #2	08/16/2022	521.98		
	GEN SUPPLIES-ELEM ED--	01 E 105 203 000 000 401	521.98		
09/27/2022	5000001011		WASTE MANAGEMENT OF WI-MN*	110.87	
<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
0060862-0491-1	SERVICE TRANSFER	09/01/2022	110.87		
	REFUSE REMOVAL-OPERATIONS--	01 E 310 810 000 000 332	110.87		
<b>Total:</b>				<b>\$15,527.90</b>	

### CB230306 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	8	15,527.90
<b>Total:</b>	<b>8</b>	<b>\$15,527.90</b>

## Board Packet

AP Run: 9/29/2022 AP Payroll — Post Date: 2022-09-30 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
09/30/2022	48173	Check	A.F.S.C.M.E. COUNCIL 65	3,415.47	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
AFL.09012022.D	AFL - AFSCM EMP AFL-C for 9/1/2022 Regular Payroll	09/01/2022	792.07		
	PAYROLL W/HOLDINGS-UNION DUES PAYABLE	01 L 215 06			732.79
	PAYROLL W/HOLDINGS-UNION DUES PAYABLE	02 L 215 06			3.46
	PAYROLL W/HOLDING-UNION DUES PAYABLE	04 L 215 06			50.41
	PAYROLL W/HOLDINGS-UNION DUES PAYABLE	05 L 215 06			5.41
AFL.09152022.D	AFL - AFSCM EMP AFL-C for 9/15/2022 Regular Payroll	09/15/2022	792.07		
	PAYROLL W/HOLDINGS-UNION DUES PAYABLE	01 L 215 06			732.79
	PAYROLL W/HOLDINGS-UNION DUES PAYABLE	02 L 215 06			3.46
	PAYROLL W/HOLDING-UNION DUES PAYABLE	04 L 215 06			50.41
	PAYROLL W/HOLDINGS-UNION DUES PAYABLE	05 L 215 06			5.41
AFL.09292022.D	AFL - AFSCM EMP AFL-C for 9/29/2022 REG Payroll	09/29/2022	792.07		
	PAYROLL W/HOLDINGS-UNION DUES PAYABLE	01 L 215 06			732.79
	PAYROLL W/HOLDINGS-UNION DUES PAYABLE	02 L 215 06			3.46
	PAYROLL W/HOLDING-UNION DUES PAYABLE	04 L 215 06			50.41
	PAYROLL W/HOLDINGS-UNION DUES PAYABLE	05 L 215 06			5.41
AFSCM FS.09152022.D	AFSCM FS - AFSCM FS for 9/15/2022 Regular Payroll	09/15/2022	519.63		
	PAYROLL W/HOLDINGS-UNION DUES PAYABLE	02 L 215 06			519.63
AFSCM FS.09292022.D	AFSCM FS - AFSCM FS for 9/29/2022 REG Payroll	09/29/2022	519.63		
	PAYROLL W/HOLDINGS-UNION DUES PAYABLE	02 L 215 06			519.63
09/30/2022	48174	Check	AUSTIN PUBLIC EDUCATION FOUNDATION	616.11	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
AEF.09012022.D	AEF - AUSTIN EDUC FOU for 9/1/2022 Regular Payroll	09/01/2022	205.37		
	PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11			194.37
	PAYROLL W/HOLDING-CHARITABLE CONTRIBUTIONS	04 L 215 11			11.00
AEF.09152022.D	AEF - AUSTIN EDUC FOU for 9/15/2022 Regular Payroll	09/15/2022	205.37		
	PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11			194.37
	PAYROLL W/HOLDING-CHARITABLE CONTRIBUTIONS	04 L 215 11			11.00

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Check Date	Check Number	Payment Type	Name	Check Amount	
09/30/2022	48174	Check	AUSTIN PUBLIC EDUCATION FOUNDATION	616.11	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
AEF.09292022.D	AEF - AUSTIN EDUC FOU for 9/29/2022 REG Payroll	09/29/2022	205.37		
	PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS			01 L 215 11	194.37
	PAYROLL W/HOLDING-CHARITABLE CONTRIBUTIONS			04 L 215 11	11.00
09/30/2022	48175	Check	AUSTIN PUBLIC SCHOOLS ISD 492	53,720.60	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
DENFM.09012022.D	DENFM - FAMILY DENTAL1 for 9/1/2022 Regular Payroll	09/01/2022	5,363.18		
	PAYROLL W/HOLDINGS-DENTAL INS PAYABLE			01 L 215 08	5,289.37
	PAYROLL W/HOLDING-DENTAL INS PAYABLE			04 L 215 08	65.78
	PAYROLL W/HOLDINGS-DENTAL INS PAYABLE			05 L 215 08	8.03
DENFM.09152022.D	DENFM - FAMILY DENTAL1 for 9/15/2022 Regular Payroll	09/15/2022	5,538.16		
	PAYROLL W/HOLDINGS-DENTAL INS PAYABLE			01 L 215 08	5,428.13
	PAYROLL W/HOLDING-DENTAL INS PAYABLE			04 L 215 08	102.00
	PAYROLL W/HOLDINGS-DENTAL INS PAYABLE			05 L 215 08	8.03
DENFM.09152022.D. a	DENFM - FAMILY DENTAL1 for 9/15/2022 ACH VOID SM	09/15/2022	-23.18		
	PAYROLL W/HOLDINGS-DENTAL INS PAYABLE			01 L 215 08	-23.18
DENFM.09152022.D. b	DENFM - FAMILY DENTAL1 for 9/15/2022 VOID REISSUE SM	09/15/2022	23.18		
	PAYROLL W/HOLDINGS-DENTAL INS PAYABLE			01 L 215 08	23.18
DENFM.09292022.D	DENFM - FAMILY DENTAL1 for 9/29/2022 REG Payroll	09/29/2022	5,552.82		
	PAYROLL W/HOLDINGS-DENTAL INS PAYABLE			01 L 215 08	5,480.46
	PAYROLL W/HOLDING-DENTAL INS PAYABLE			04 L 215 08	64.33
	PAYROLL W/HOLDINGS-DENTAL INS PAYABLE			05 L 215 08	8.03
FDN.09012022.D	FDN - FLEX DEN PREM for 9/1/2022 Regular Payroll	09/01/2022	2,498.62		
	PAYROLL W/HOLDINGS-DENTAL INS PAYABLE			01 L 215 08	2,374.83
	PAYROLL W/HOLDINGS-DENTAL INS PAYABLE			02 L 215 08	15.53
	PAYROLL W/HOLDING-DENTAL INS PAYABLE			04 L 215 08	106.80
	PAYROLL W/HOLDINGS-DENTAL INS PAYABLE			05 L 215 08	1.46

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Check Date	Check Number	Payment Type	Name	Check Amount	
09/30/2022	48175	Check	AUSTIN PUBLIC SCHOOLS ISD 492	53,720.60	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
FDN.09152022.D	FDN - FLEX DEN PREM for 9/15/2022 Regular Payroll	09/15/2022	2,539.97		
		PAYROLL W/HOLDINGS-DENTAL INS PAYABLE	01 L 215 08	2,419.60	
		PAYROLL W/HOLDINGS-DENTAL INS PAYABLE	02 L 215 08	15.53	
		PAYROLL W/HOLDING-DENTAL INS PAYABLE	04 L 215 08	103.38	
		PAYROLL W/HOLDINGS-DENTAL INS PAYABLE	05 L 215 08	1.46	
FDN.09292022.D	FDN - FLEX DEN PREM for 9/29/2022 REG Payroll	09/29/2022	2,601.69		
		PAYROLL W/HOLDINGS-DENTAL INS PAYABLE	01 L 215 08	2,432.89	
		PAYROLL W/HOLDINGS-DENTAL INS PAYABLE	02 L 215 08	15.53	
		PAYROLL W/HOLDING-DENTAL INS PAYABLE	04 L 215 08	151.81	
		PAYROLL W/HOLDINGS-DENTAL INS PAYABLE	05 L 215 08	1.46	
HDHF.09012022.D	HDHF - HEALTH HIGH DED FAMILY for 9/1/2022 Regular Payroll	09/01/2022	584.60		
		PAYROLL W/HOLDING-PREIMIUM REIMB PAYABLE	04 L 215 15	584.60	
HDHF.09152022.D	HDHF - HEALTH HIGH DED FAMILY for 9/15/2022 Regular Payroll	09/15/2022	584.57		
		PAYROLL W/HOLDING-PREIMIUM REIMB PAYABLE	04 L 215 15	584.57	
HDHF.09292022.D	HDHF - HEALTH HIGH DED FAMILY for 9/29/2022 REG Payroll	09/29/2022	35.73		
		PAYROLL W/HOLDING-PREIMIUM REIMB PAYABLE	04 L 215 15	35.73	
HDHS.09012022.D	HDHS - HEALTH HIGH DED SINGLE for 9/1/2022 Regular Payroll	09/01/2022	390.87		
		PAYROLL W/HOLDINGS-PREIMIUM REIMB PAYABLE	01 L 215 15	232.11	
		PAYROLL W/HOLDING-PREIMIUM REIMB PAYABLE	04 L 215 15	158.76	
HDHS.09152022.D	HDHS - HEALTH HIGH DED SINGLE for 9/15/2022 Regular Payroll	09/15/2022	478.33		
		PAYROLL W/HOLDINGS-PREIMIUM REIMB PAYABLE	01 L 215 15	232.09	
		PAYROLL W/HOLDINGS-PREIMIUM REIMB PAYABLE	02 L 215 15	87.48	
		PAYROLL W/HOLDING-PREIMIUM REIMB PAYABLE	04 L 215 15	158.76	

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Check Date	Check Number	Payment Type	Name	Check Amount	
09/30/2022	48175	Check	AUSTIN PUBLIC SCHOOLS ISD 492	53,720.60	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
HDHS.09292022.D	HDHS - HEALTH HIGH DED SINGLE for 9/29/2022 REG Payroll	09/29/2022	478.33		
		PAYROLL W/HOLDINGS-PREIMIUM REIMB PAYABLE		01 L 215 15	232.09
		PAYROLL W/HOLDINGS-PREIMIUM REIMB PAYABLE		02 L 215 15	87.48
		PAYROLL W/HOLDING-PREIMIUM REIMB PAYABLE		04 L 215 15	158.76
HDLF.09012022.D	HDLF - HEALTH LOW DED FAMILY for 9/1/2022 Regular Payroll	09/01/2022	5,717.77		
		PAYROLL W/HOLDINGS-PREIMIUM REIMB PAYABLE		01 L 215 15	5,056.46
		PAYROLL W/HOLDINGS-PREIMIUM REIMB PAYABLE		02 L 215 15	51.41
		PAYROLL W/HOLDING-PREIMIUM REIMB PAYABLE		04 L 215 15	609.90
HDLF.09152022.D	HDLF - HEALTH LOW DED FAMILY for 9/15/2022 Regular Payroll	09/15/2022	5,859.93		
		PAYROLL W/HOLDINGS-PREIMIUM REIMB PAYABLE		01 L 215 15	5,169.52
		PAYROLL W/HOLDINGS-PREIMIUM REIMB PAYABLE		02 L 215 15	51.41
		PAYROLL W/HOLDING-PREIMIUM REIMB PAYABLE		04 L 215 15	639.00
HDLF.09292022.D	HDLF - HEALTH LOW DED FAMILY for 9/29/2022 REG Payroll	09/29/2022	5,934.02		
		PAYROLL W/HOLDINGS-PREIMIUM REIMB PAYABLE		01 L 215 15	5,304.52
		PAYROLL W/HOLDINGS-PREIMIUM REIMB PAYABLE		02 L 215 15	51.41
		PAYROLL W/HOLDING-PREIMIUM REIMB PAYABLE		04 L 215 15	578.09
HDLS.09012022.D	HDLS - HEALTH LOW DED SINGLE for 9/1/2022 Regular Payroll	09/01/2022	1,335.98		
		PAYROLL W/HOLDINGS-PREIMIUM REIMB PAYABLE		01 L 215 15	1,290.71
		PAYROLL W/HOLDING-PREIMIUM REIMB PAYABLE		04 L 215 15	45.27
HDLS.09152022.D	HDLS - HEALTH LOW DED SINGLE for 9/15/2022 Regular Payroll	09/15/2022	1,733.32		
		PAYROLL W/HOLDINGS-PREIMIUM REIMB PAYABLE		01 L 215 15	1,375.33
		PAYROLL W/HOLDINGS-PREIMIUM REIMB PAYABLE		02 L 215 15	310.52
		PAYROLL W/HOLDING-PREIMIUM REIMB PAYABLE		04 L 215 15	47.47

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Check Date	Check Number	Payment Type	Name	Check Amount	
09/30/2022	48175	Check	AUSTIN PUBLIC SCHOOLS ISD 492	53,720.60	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
HDLS.09292022.D	HDLS - HEALTH LOW DED SINGLE for 9/29/2022 REG Payroll	09/29/2022	1,782.86		
				PAYROLL W/HOLDINGS-PREIMIUM REIMB PAYABLE 01 L 215 15	1,384.21
				PAYROLL W/HOLDINGS-PREIMIUM REIMB PAYABLE 02 L 215 15	311.08
				PAYROLL W/HOLDING-PREIMIUM REIMB PAYABLE 04 L 215 15	87.57
LIFB.09152022.D	LIFB - LIFE BASIC1 for 9/15/2022 Regular Payroll	09/15/2022	3.78		
				PAYROLL W/HOLDING-LIFE INS PAYABLE 04 L 215 13	3.78
LIFB.09292022.D	LIFB - LIFE BASIC1 for 9/29/2022 REG Payroll	09/29/2022	3.78		
				PAYROLL W/HOLDING-LIFE INS PAYABLE 04 L 215 13	3.78
LIFC.09012022.D	LIFC - LIFE INSURANCE - CHILD for 9/1/2022 Regular Payroll	09/01/2022	21.39		
				PAYROLL W/HOLDINGS-DEP LIFE PAYABLE 01 L 215 00	20.11
				PAYROLL W/HOLDINGS-DEP LIFE PAYABLE 02 L 215 00	0.32
				PAYROLL W/HOLDING-DEP LIFE PAYABLE 04 L 215 00	0.96
LIFC.09152022.D	LIFC - LIFE INSURANCE - CHILD for 9/15/2022 Regular Payroll	09/15/2022	24.32		
				PAYROLL W/HOLDINGS-DEP LIFE PAYABLE 01 L 215 00	22.55
				PAYROLL W/HOLDINGS-DEP LIFE PAYABLE 02 L 215 00	0.81
				PAYROLL W/HOLDING-DEP LIFE PAYABLE 04 L 215 00	0.96
LIFC.09292022.D	LIFC - LIFE INSURANCE - CHILD for 9/29/2022 REG Payroll	09/29/2022	24.44		
				PAYROLL W/HOLDINGS-DEP LIFE PAYABLE 01 L 215 00	22.75
				PAYROLL W/HOLDINGS-DEP LIFE PAYABLE 02 L 215 00	0.73
				PAYROLL W/HOLDING-DEP LIFE PAYABLE 04 L 215 00	0.96
LIFO.09012022.D	LIFO - LIFE-OPTIONAL for 9/1/2022 Regular Payroll	09/01/2022	1,071.89		
				PAYROLL W/HOLDINGS-PRUDENTIAL SUPP ITCR 01 L 215 26	1,058.04
				PAYROLL W/HOLDING-PRUDENTIAL SUPP ITCR 04 L 215 26	13.85
LIFO.09012022.D.a	LIFO - LIFE-OPTIONAL for 9/1/2022 Addl Payroll	09/01/2022	0.95		
				PAYROLL W/HOLDINGS-PRUDENTIAL SUPP ITCR 01 L 215 26	0.95

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Check Date	Check Number	Payment Type	Name	Check Amount	
09/30/2022	48175	Check	AUSTIN PUBLIC SCHOOLS ISD 492	53,720.60	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
LIFO.09152022.D	LIFO - LIFE-OPTIONAL for 9/15/2022 Regular Payroll	09/15/2022	1,125.14		
	PAYROLL W/HOLDINGS-PRUDENTIAL SUPP ITCR			01 L 215 26	1,066.41
	PAYROLL W/HOLDINGS-PRUDENTIAL SUPP ITCR			02 L 215 26	44.88
	PAYROLL W/HOLDING-PRUDENTIAL SUPP ITCR			04 L 215 26	13.85
LIFO.09292022.D	LIFO - LIFE-OPTIONAL for 9/29/2022 REG Payroll	09/29/2022	1,134.53		
	PAYROLL W/HOLDINGS-PRUDENTIAL SUPP ITCR			01 L 215 26	1,075.80
	PAYROLL W/HOLDINGS-PRUDENTIAL SUPP ITCR			02 L 215 26	44.88
	PAYROLL W/HOLDING-PRUDENTIAL SUPP ITCR			04 L 215 26	13.85
LIFOA.09012022.D	LIFOA - OPTIONAL LIFE AD&D for 9/1/2022 Regular Payroll	09/01/2022	70.55		
	PAYROLL W/HOLDINGS-PRUDENTIAL SUPP ITCR			01 L 215 26	68.89
	PAYROLL W/HOLDING-PRUDENTIAL SUPP ITCR			04 L 215 26	1.66
LIFOA.09012022.D.a	LIFOA - OPTIONAL LIFE AD&D for 9/1/2022 Addl Payroll	09/01/2022	0.20		
	PAYROLL W/HOLDINGS-PRUDENTIAL SUPP ITCR			01 L 215 26	0.20
LIFOA.09152022.D	LIFOA - OPTIONAL LIFE AD&D for 9/15/2022 Regular Payroll	09/15/2022	71.45		
	PAYROLL W/HOLDINGS-PRUDENTIAL SUPP ITCR			01 L 215 26	68.59
	PAYROLL W/HOLDINGS-PRUDENTIAL SUPP ITCR			02 L 215 26	1.20
	PAYROLL W/HOLDING-PRUDENTIAL SUPP ITCR			04 L 215 26	1.66
LIFOA.09292022.D	LIFOA - OPTIONAL LIFE AD&D for 9/29/2022 REG Payroll	09/29/2022	73.37		
	PAYROLL W/HOLDINGS-PRUDENTIAL SUPP ITCR			01 L 215 26	70.51
	PAYROLL W/HOLDINGS-PRUDENTIAL SUPP ITCR			02 L 215 26	1.20
	PAYROLL W/HOLDING-PRUDENTIAL SUPP ITCR			04 L 215 26	1.66
LIFS.09012022.D	LIFS - LIFE INSURANCE- SPOUSE for 9/1/2022 Regular Payroll	09/01/2022	206.03		
	PAYROLL W/HOLDINGS-SPOUSE LIFE INS PAYABLE			01 L 215 25	203.81
	PAYROLL W/HOLDING-SPOUSE LIFE INS PAYABLE			04 L 215 25	2.22
LIFS.09152022.D	LIFS - LIFE INSURANCE- SPOUSE for 9/15/2022 Regular Payroll	09/15/2022	224.73		
	PAYROLL W/HOLDINGS-SPOUSE LIFE INS PAYABLE			01 L 215 25	205.83

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Check Date	Check Number	Payment Type	Name	Check Amount	
09/30/2022	48175	Check	AUSTIN PUBLIC SCHOOLS ISD 492	53,720.60	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
			PAYROLL W/HOLDINGS-SPOUSE LIFE INS PAYABLE	02 L 215 25	16.68
			PAYROLL W/HOLDING-SPOUSE LIFE INS PAYABLE	04 L 215 25	2.22
LIFS.09292022.D	LIFS - LIFE INSURANCE- SPOUSE for 9/29/2022 REG Payroll	09/29/2022	228.75		
			PAYROLL W/HOLDINGS-SPOUSE LIFE INS PAYABLE	01 L 215 25	205.83
			PAYROLL W/HOLDINGS-SPOUSE LIFE INS PAYABLE	02 L 215 25	20.70
			PAYROLL W/HOLDING-SPOUSE LIFE INS PAYABLE	04 L 215 25	2.22
PRL.09012022.D	PRL - PERA LIFE INSUR for 9/1/2022 Regular Payroll	09/01/2022	133.08		
			PAYROLL W/HOLDINGS-PERA LIFE INS PAYABLE	01 L 215 20	133.08
PRL.09152022.D	PRL - PERA LIFE INSUR for 9/15/2022 Regular Payroll	09/15/2022	142.44		
			PAYROLL W/HOLDINGS-PERA LIFE INS PAYABLE	01 L 215 20	132.84
			PAYROLL W/HOLDINGS-PERA LIFE INS PAYABLE	02 L 215 20	9.60
PRL.09292022.D	PRL - PERA LIFE INSUR for 9/29/2022 REG Payroll	09/29/2022	149.03		
			PAYROLL W/HOLDINGS-PERA LIFE INS PAYABLE	01 L 215 20	139.43
			PAYROLL W/HOLDINGS-PERA LIFE INS PAYABLE	02 L 215 20	9.60
09/30/2022	48176	Check	LOCAL 867	3,161.79	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
UAW.09012022.D	UAW - UAW L. 867 for 9/1/2022 Regular Payroll	09/01/2022	1,042.19		
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	01 L 215 06	1,010.15
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	02 L 215 06	18.21
			PAYROLL W/HOLDING-UNION DUES PAYABLE	04 L 215 06	13.83
UAW.09152022.D	UAW - UAW L. 867 for 9/15/2022 Regular Payroll	09/15/2022	1,059.80		
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	01 L 215 06	1,027.76
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	02 L 215 06	18.21
			PAYROLL W/HOLDING-UNION DUES PAYABLE	04 L 215 06	13.83
UAW.09292022.D	UAW - UAW L. 867 for 9/29/2022 REG Payroll	09/29/2022	1,059.80		
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	01 L 215 06	1,027.76
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	02 L 215 06	18.21

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Check Date	Check Number	Payment Type	Name	Check Amount	
09/30/2022	48176	Check	LOCAL 867	3,161.79	
<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
			PAYROLL W/HOLDING-UNION DUES PAYABLE	04 L 215 06	13.83
09/30/2022	48177	Check	MN SCHOOL EMPLOYEES ASSN	2,136.99	
<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
MSEA 2%.09292022.D	MSEA 2% - MSEA 2% for 9/29/2022 REG Payroll	09/29/2022	2,136.99		
			PAYROLL W/HOLDINGS-UNION DUES PAYABLE	01 L 215 06	2,136.99
09/30/2022	48178	Check	UNITED WAY OF MOWER COUNTY	1,183.05	
<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
UNF.09012022.D	UNF - UNITED FUND for 9/1/2022 Regular Payroll	09/01/2022	394.35		
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11	274.35
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	02 L 215 11	40.00
			PAYROLL W/HOLDING-CHARITABLE CONTRIBUTIONS	04 L 215 11	80.00
UNF.09152022.D	UNF - UNITED FUND for 9/15/2022 Regular Payroll	09/15/2022	394.35		
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11	274.35
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	02 L 215 11	40.00
			PAYROLL W/HOLDING-CHARITABLE CONTRIBUTIONS	04 L 215 11	80.00
UNF.09292022.D	UNF - UNITED FUND for 9/29/2022 REG Payroll	09/29/2022	394.35		
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	01 L 215 11	274.35
			PAYROLL W/HOLDINGS-CHARITABLE CONTRIBUTIONS	02 L 215 11	40.00
			PAYROLL W/HOLDING-CHARITABLE CONTRIBUTIONS	04 L 215 11	80.00
09/30/2022	202002611	Wire Transfer	ALERUS	3,675.00	
<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
HDHSA.09292022.B	HDHSA - HSA FAMILY CONTRIBUTION for 9/29/2022 REG Payroll	09/29/2022	1,400.00		
			PAYROLL W/HOLDINGS-HSA PAYABLE	01 L 215 40	1,400.00
HDHSAS.09292022. B	HDHSAS - HSA SINGLE CONTRIBUTION for 9/29/2022 REG Payroll	09/29/2022	2,275.00		
			PAYROLL W/HOLDINGS-HSA PAYABLE	01 L 215 40	2,275.00

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Check Date	Check Number	Payment Type	Name	Check Amount	
09/30/2022	202002612	Wire Transfer	ALLIANCE BENEFIT GROUP	33,777.12	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
HDHSA.09152022.D. a	HDHSA - HIGH DEDUCTIBLE HSA for 9/15/2022 ACH VOID SM	09/15/2022	-150.00		
				PAYROLL W/HOLDINGS-HSA PAYABLE 01 L 215 40	-150.00
HDHSA.09152022.D. b	HDHSA - HIGH DEDUCTIBLE HSA for 9/15/2022 VOID REISSUE SM	09/15/2022	150.00		
				PAYROLL W/HOLDINGS-HSA PAYABLE 01 L 215 40	150.00
HDHSA.09292022.D	HDHSA - HIGH DEDUCTIBLE HSA for 9/29/2022 REG Payroll	09/29/2022	33,777.12		
				PAYROLL W/HOLDINGS-HSA PAYABLE 01 L 215 40	32,459.56
				PAYROLL W/HOLDINGS-HSA PAYABLE 02 L 215 40	396.00
				PAYROLL W/HOLDING-HSA PAYABLE 04 L 215 40	901.56
				PAYROLL W/HOLDINGS-HSA PAYABLE 05 L 215 40	20.00
09/30/2022	202002613	Wire Transfer	EDUCATORS BENEFIT CONSULTANTS, LLC	48,951.27	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
AIG.09292022.B	AIG - AIG RETIREMENT for 9/29/2022 REG Payroll	09/29/2022	1,637.47		
				PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES 01 L 215 05	1,412.47
				PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES 02 L 215 05	225.00
AIG.09292022.D	AIG - AIG RETIREMENT for 9/29/2022 REG Payroll	09/29/2022	7,003.88		
				PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES 01 L 215 05	5,179.39
				PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES 02 L 215 05	250.00
				PAYROLL W/HOLDING-TAX SHELTER ANNUITIES 04 L 215 05	1,574.49
HRMA.09292022.B	HRMA - HORACE MANN COMPANY for 9/29/2022 REG Payroll	09/29/2022	5,386.37		
				PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES 01 L 215 05	5,156.37
				PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES 02 L 215 05	80.00
				PAYROLL W/HOLDING-TAX SHELTER ANNUITIES 04 L 215 05	150.00
HRMA.09292022.D	HRMA - HORACE MANN CO for 9/29/2022 REG Payroll	09/29/2022	9,466.37		
				PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES 01 L 215 05	9,173.87
				PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES 02 L 215 05	80.00

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Check Date	Check Number	Payment Type	Name	Check Amount	
09/30/2022	202002613	Wire Transfer	EDUCATORS BENEFIT CONSULTANTS, LLC	48,951.27	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
			PAYROLL W/HOLDING-TAX SHELTER ANNUITIES	04 L 215 05	212.50
MNDCP.09292022.D	MNDCP - MN DEFFERED COMP for 9/29/2022 REG Payroll	09/29/2022	200.00		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	200.00
ORC.09292022.D	ORC - ORCHARD TRUST for 9/29/2022 REG Payroll	09/29/2022	50.00		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	50.00
SBG.09292022.B	SBG - SECURITY BENEFIT GROUP for 9/29/2022 REG Payroll	09/29/2022	8,878.79		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	8,458.79
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	02 L 215 05	121.00
			PAYROLL W/HOLDING-TAX SHELTER ANNUITIES	04 L 215 05	131.00
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	05 L 215 05	168.00
SBG.09292022.D	SBG - SECURITY BENEFIT GROUP for 9/29/2022 REG Payroll	09/29/2022	15,571.39		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	15,001.39
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	02 L 215 05	346.00
			PAYROLL W/HOLDING-TAX SHELTER ANNUITIES	04 L 215 05	56.00
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	05 L 215 05	168.00
SBGR.09292022.D	SBGR - SECURITY BENEFIT GROUP ROTH for 9/29/2022 REG Payroll	09/29/2022	757.00		
			PAYROLL W/HOLDINGS-TAX SHELTER ANNUITIES	01 L 215 05	682.00
			PAYROLL W/HOLDING-TAX SHELTER ANNUITIES	04 L 215 05	75.00
09/30/2022	202002614	Wire Transfer	MINNESOTA DEPT OF REVENUE	67,115.48	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
MN\$.09292022.D	MN\$ - MN ADD ON for 9/29/2022 REG Payroll	09/29/2022	1,225.00		
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	01 L 215 02	975.00
			PAYROLL W/HOLDINGS-STATE WITHHOLDING	02 L 215 02	30.00
			PAYROLL W/HOLDING-STATE WITHHOLDING	04 L 215 02	220.00

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Check Date	Check Number	Payment Type	Name	Check Amount	
09/30/2022	202002614	Wire Transfer	MINNESOTA DEPT OF REVENUE	67,115.48	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
MN%.09292022.D	MN% - MN STATE TAX% for 9/29/2022 REG Payroll	09/29/2022	372.90		
	PAYROLL W/HOLDINGS-STATE WITHHOLDING			01 L 215 02	286.52
	PAYROLL W/HOLDINGS-STATE WITHHOLDING			02 L 215 02	86.38
MN.09152022.D.a	MN - MN STATE TAX for 9/15/2022 ACH VOID SM	09/15/2022	-98.57		
	PAYROLL W/HOLDINGS-STATE WITHHOLDING			01 L 215 02	-98.57
MN.09152022.D.b	MN - MN STATE TAX for 9/15/2022 VOID REISSUE SM	09/15/2022	98.57		
	PAYROLL W/HOLDINGS-STATE WITHHOLDING			01 L 215 02	98.57
MN.09292022.D	MN - MN STATE TAX for 9/29/2022 REG Payroll	09/29/2022	65,517.58		
	PAYROLL W/HOLDINGS-STATE WITHHOLDING			01 L 215 02	61,363.24
	PAYROLL W/HOLDINGS-STATE WITHHOLDING			02 L 215 02	1,593.97
	PAYROLL W/HOLDING-STATE WITHHOLDING			04 L 215 02	2,407.90
	PAYROLL W/HOLDINGS-STATE WITHHOLDING			05 L 215 02	152.47
	PAYROLL W/HOLDINGS-STATE WITHHOLDING			11 L 215 02	0.00
09/30/2022	202002615	Wire Transfer	MN CHILD SUPPORT PAYMENT CENT	1,096.54	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
MCS.09292022.D	MCS - MN CHILD SUPP1 for 9/29/2022 REG Payroll	09/29/2022	1,096.54		
	PAYROLL W/HOLDINGS-MISC DED PAYABLE			01 L 215 14	935.49
	PAYROLL W/HOLDING-MISC DED PAYABLE			04 L 215 14	161.05
09/30/2022	202002616	Wire Transfer	UNITED STATES TREASURY	396,884.97	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
FE\$.09292022.D	FE\$ - FED ADD-ON AMT for 9/29/2022 REG Payroll	09/29/2022	4,048.00		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	3,442.75
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	62.25
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	503.00
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			05 L 215 01	40.00
FE%.09292022.D	FE% - FEDERAL TAX% for 9/29/2022 REG Payroll	09/29/2022	961.27		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	781.89
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	179.38

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Check Date	Check Number	Payment Type	Name	Check Amount	
09/30/2022	202002616	Wire Transfer	UNITED STATES TREASURY	396,884.97	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
FED.09152022.D.a	FED - FED TAX for 9/15/2022 ACH VOID SM	09/15/2022	-124.46		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	-124.46
FED.09152022.D.b	FED - FED TAX for 9/15/2022 VOID REISSUE SM	09/15/2022	124.46		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	124.46
FED.09292022.D	FED - FED TAX for 9/29/2022 REG Payroll	09/29/2022	131,705.68		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	123,950.56
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	2,881.83
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	4,574.64
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			05 L 215 01	298.65
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			11 L 215 01	0.00
FIC.09152022.B.c	FIC - FICA for 9/15/2022 ACH VOID SM	09/15/2022	-169.55		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	-169.55
FIC.09152022.B.d	FIC - FICA for 9/15/2022 VOID REISSUE SM	09/15/2022	169.55		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	169.55
FIC.09152022.D.c	FIC - FICA for 9/15/2022 ACH VOID SM	09/15/2022	-169.55		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	-169.55
FIC.09152022.D.d	FIC - FICA for 9/15/2022 VOID REISSUE SM	09/15/2022	169.55		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	169.55
FIC.09292022.B	FIC - FICA for 9/29/2022 REG Payroll	09/29/2022	105,428.25		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	97,727.98
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	3,153.17
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	4,318.06
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			05 L 215 01	226.87
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			11 L 215 01	2.17
FIC.09292022.D	FIC - FICA for 9/29/2022 REG Payroll	09/29/2022	105,428.25		
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			01 L 215 01	97,727.98
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			02 L 215 01	3,153.17
	PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS			04 L 215 01	4,318.06
	PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS			05 L 215 01	226.87

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Check Date	Check Number	Payment Type	Name	Check Amount	
09/30/2022	202002616	Wire Transfer	UNITED STATES TREASURY	396,884.97	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	11 L 215 01	2.17
MED.09152022.B.c	MED - MEDICARE-1 for 9/15/2022 ACH VOID SM	09/15/2022	-39.65		
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	01 L 215 01	-39.65
MED.09152022.B.d	MED - MEDICARE-1 for 9/15/2022 VOID REISSUE SM	09/15/2022	39.65		
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	01 L 215 01	39.65
MED.09152022.D.c	MED - MEDICARE1 for 9/15/2022 ACH VOID SM	09/15/2022	-39.65		
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	01 L 215 01	-39.65
MED.09152022.D.d	MED - MEDICARE1 for 9/15/2022 VOID REISSUE SM	09/15/2022	39.65		
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	01 L 215 01	39.65
MED.09292022.B	MED - MEDICARE-1 for 9/29/2022 REG Payroll	09/29/2022	24,656.76		
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	01 L 215 01	22,855.93
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	02 L 215 01	737.40
			PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS	04 L 215 01	1,009.87
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	05 L 215 01	53.05
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	11 L 215 01	0.51
MED.09292022.D	MED - MEDICARE1 for 9/29/2022 REG Payroll	09/29/2022	24,656.76		
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	01 L 215 01	22,855.93
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	02 L 215 01	737.40
			PAYROLL W/HOLDING-FEDERAL WITHHOLDINGS	04 L 215 01	1,009.87
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	05 L 215 01	53.05
			PAYROLL W/HOLDINGS-FEDERAL WITHHOLDINGS	11 L 215 01	0.51
				<b>Total:</b>	<b>\$615,734.39</b>

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Check Date	Check Number	Payment Type	Name	Check Amount
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### 9/29/2022 AP Payroll Summary

Type	Count	Amount
Regular	6	64,234.01
ACH Checks:	0	0.00
Wire Transfers:	6	551,500.38
Epayables:	0	0.00
<b>Total:</b>	<b>12</b>	<b>\$615,734.39</b>

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AP Run: T230401 — Post Date: 2022-10-04 — AP Run Type: R

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Check Date	Check Number	Payment Type	Name	Check Amount	
10/04/2022	48180	Check	AMAZON BUSINESS	9,216.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
13GW-M9HJ-4647	KELLER - APEF GRANT - READ ALOUD TRADE BOOKS FOR KINDERGARTEN	09/18/2022	-1.53		
	INSTRUCTL SUPPLIES-KINDERGARTEN--APEF GRANT			01 E 165 201 000 097 430	-1.53
143C-TVQ1-KNMT	CLASSROOM MATERIAL	09/16/2022	100.00		
	INDIV INST SUPPLIES-SPED AGG--STATE SPED			01 E 005 420 000 740 433	50.00
	INDIV INST SUPPLIES-ASD--STATE SPED			01 E 145 411 000 740 433	50.00
164J-FJW7-KPDW	NICOLE EDWARDS, MAEGAN SIEBE, JESSICA THOMA, TERESA VANPROOSDY, JAIME ZIELKE-1ST GRADE SCIENCE SUPPLEMENTS	09/14/2022	223.97		
	INSTRUCTL SUPPLIES-ELEM ED--APEF GRANT			01 E 105 203 000 097 430	223.97
17JC-4XPV-7GHV	EARBUDS FOR STUDENTS	09/21/2022	223.80		
	INST TECH SUPPLIES-MEDIA CENTER--			01 E 155 620 000 000 456	223.80
17XR-HP6X-4JX3	KELLER - APEF GRANT - READ ALOUD TRADE BOOKS FOR KINDERGARTEN	09/18/2022	-1.21		
	INSTRUCTL SUPPLIES-KINDERGARTEN--APEF GRANT			01 E 165 201 000 097 430	-1.21
1F47-F1DG-W19K	BANFIELD MATH ENRICHMENT BOOKS	09/25/2022	49.90		
	INSTRUCTL SUPPLIES-GIFTED--GIFT/TA			01 E 005 218 000 388 430	49.90
1FL1-PNKX-16FT	AUSTINAIRES OUTFITS	09/26/2022	981.73		
	GEN SUPPLIES-MUSIC-AHS-CHOIR			11 E 310 258 040 133 401	981.73
1FLL-LR7H-VGXH	GENERAL SUPPLIES, BATTERIES AND BADGE CLIPS	09/11/2022	34.77		
	GEN SUPPLIES-ELEM ED--			01 E 105 203 000 000 401	34.77
1FY9-77H7-YQHK	ADMIN SUPPLIES	09/09/2022	167.04		
	GEN SUPPLIES-SEC--			01 E 210 211 000 000 401	167.04
1G3V-61XK-KV9T	XLR MICROPHONE CABLE	09/28/2022	21.94		
	GEN SUPPLIES-PERSONNEL--			01 E 005 160 000 000 401	21.94
1GLF-Q3T3-1GGW	GENERAL SUPPLIES-WISTE'S TRAMPOLINE/ CLEANING WIPES	09/12/2022	193.69		
	GEN SUPPLIES-ELEM ED--			01 E 105 203 000 000 401	193.69
1HWD-XXD6-DKPL	SCISSORS, RECEIPT BOOKS	08/30/2022	115.41		
	GEN SUPPLIES-ELEM ED--			01 E 105 203 000 000 401	115.41

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Check Date	Check Number	Payment Type	Name	Check Amount	
10/04/2022	48180	Check	AMAZON BUSINESS	9,216.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1JL-M9YQ-94Q3	KELLER - APEF GRANT - READ ALOUD TRADE BOOKS FOR KINDERGARTEN	09/27/2022	-127.92		
	INSTRUCTL SUPPLIES-KINDERGARTEN--APEF GRANT			01 E 165 201 000 097 430	-127.92
1KL1-RYD4-DWJV	BETTER LEARNING BOOKS	09/16/2022	394.20		
	GEN SUPPLIES-STAFF DEV--STAFF DEV			01 E 005 640 000 316 401	394.20
1LQP-4M7X-CCC4	STEAM ACTIVITY - SUPPLIES	09/20/2022	82.60		
	INSTRUCTL SUPPLIES-ELEM ED--			01 E 185 203 000 000 430	82.60
1M6G-R6G1-K9FJ	HEADSETS W/MICROPHONE FOR EL PROGRAM	09/15/2022	5,450.90		
	GEN SUPPLIES-ELL-PR YR-TITLE III, PT A			01 E 005 205 011 417 401	5,450.90
1MJ6-RYY3-9GJ7	GENERAL SUPPLIES-SAFETY VESTS, CIRCLE BOOKS	08/27/2022	104.51		
	GEN SUPPLIES-ELEM ED--			01 E 105 203 000 000 401	104.51
1NC1-9LL7-3TKQ	KELLER - APEF GRANT - READ ALOUD TRADE BOOKS FOR KINDERGARTEN	09/18/2022	-0.25		
	INSTRUCTL SUPPLIES-KINDERGARTEN--APEF GRANT			01 E 165 201 000 097 430	-0.25
1NDJ-DYPP-KXD9	LETRS SUPPLIES	08/31/2022	45.50		
	GEN SUPPLIES-SPED AGG--IDEA-611			01 E 005 420 000 419 401	45.50
1NJF-QKTQ-631L	SUPPLIES FOR SUMNER INTERSESSION	09/26/2022	141.82		
	INST SUPPLIES-ELEM-2ND PR YR-ESSER III 90% LL			01 E 221 203 012 161 430	141.82
1PDM-VC33-GHTD	BINDERS & DIVIDERS FOR SUPT. OFFICE	09/21/2022	74.96		
	GEN SUPPLIES-SCHOOL BOARD--			01 E 005 010 000 000 401	74.96
1PDM-VC33-R9HK	PRIMARY JOURNALS	09/22/2022	103.92		
	INSTRUCTL SUPPLIES-LEP--COMPENS			01 E 145 219 000 317 430	103.92
1PWT-L3XY-GJQ4	PRINTING SUPPLIES	09/24/2022	18.74		
	PAPER TRANSF/PRINTING-ELEM ED--			01 E 185 203 000 000 498	18.74
1T7N-TDYH-7PRH	KELLER - APEF GRANT - READ ALOUD TRADE BOOKS FOR KINDERGARTEN	09/18/2022	-0.61		
	INSTRUCTL SUPPLIES-KINDERGARTEN--APEF GRANT			01 E 165 201 000 097 430	-0.61

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Check Date	Check Number	Payment Type	Name	Check Amount	
10/04/2022	48180	Check	AMAZON BUSINESS	9,216.00	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
1TWC-9CLP-3LJ7	NICOLE EDWARDS, MAEGAN SIEBE, JESSICA THOMA, TERESA VANPROOSDY, JAIME ZIELKE-1ST GRADE SCIENCE SUPPLEMENTS	09/15/2022	28.95		
	INSTRUCTL SUPPLIES-ELEM ED--APEF GRANT			01 E 105 203 000 097 430	28.95
1YY9-V4R9-41JC	KELLER - APEF GRANT - READ ALOOUD TRADE BOOKS FOR KINDERGARTEN	09/18/2022	-1.34		
	INSTRUCTL SUPPLIES-KINDERGARTEN--APEF GRANT			01 E 165 201 000 097 430	-1.34
1YY9-V4R9-6QN4	KELLER - APEF GRANT - READ ALOOUD TRADE BOOKS FOR KINDERGARTEN	09/18/2022	-1.05		
	INSTRUCTL SUPPLIES-KINDERGARTEN--APEF GRANT			01 E 165 201 000 097 430	-1.05
IY9T-FM1Q-XYQM	KELLER - APEF GRANT - READ ALOOUD TRADE BOOKS FOR KINDERGARTEN	09/18/2022	791.56		
	INSTRUCTL SUPPLIES-KINDERGARTEN--APEF GRANT			01 E 165 201 000 097 430	791.56
10/04/2022	48181	Check	ANGIE PAULY	4.00	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
028376	HYVEE REIM.	09/28/2022	4.00		
	INSTRUCTL SUPPLIES-ELEM ED-SOUTHGT-ALL GRS/SPLY			11 E 145 203 014 121 430	4.00
10/04/2022	48182	Check	AUSTIN UTILITIES	100,281.98	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
SEPTEMBER 2022	AUG-SEPTEMBER 2022 BILLS PD SEPTEMBER 2022	09/28/2022	100,281.98		
	UTILITIES-OPERATIONS--			01 E 005 810 000 000 330	966.26
	WATER-OPERATIONS--			01 E 005 810 000 000 333	379.46
	FUELS-OPERATIONS--			01 E 005 810 000 000 440	98.24
	UTILITIES-OPERATIONS--			01 E 105 810 000 000 330	6,788.96
	WATER-OPERATIONS--			01 E 105 810 000 000 333	701.17
	FUELS-OPERATIONS--			01 E 105 810 000 000 440	566.36
	FUELS-OPERATIONS--			01 E 120 810 000 000 440	15.00
	UTILITIES-OPERATIONS--			01 E 125 810 000 000 330	3,466.58
	WATER-OPERATIONS--			01 E 125 810 000 000 333	532.53

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Check Date	Check Number	Payment Type	Name	Check Amount
10/04/2022	48182	Check	AUSTIN UTILITIES	100,281.98

Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
	FUELS-OPERATIONS--	01 E 125 810 000 000 440	307.83		
	UTILITIES-OPERATIONS--	01 E 145 810 000 000 330	6,345.28		
	WATER-OPERATIONS--	01 E 145 810 000 000 333	758.40		
	FUELS-OPERATIONS--	01 E 145 810 000 000 440	1,041.37		
	UTILITIES-OPERATIONS--	01 E 155 810 000 000 330	4,346.48		
	WATER-OPERATIONS--	01 E 155 810 000 000 333	460.43		
	FUELS-OPERATIONS--	01 E 155 810 000 000 440	253.52		
	UTILITIES-OPERATIONS--	01 E 165 810 000 000 330	4,854.49		
	WATER-OPERATIONS--	01 E 165 810 000 000 333	375.04		
	FUELS-OPERATIONS--	01 E 165 810 000 000 440	518.00		
	UTILITIES-OPERATIONS--	01 E 185 810 000 000 330	10,499.88		
	WATER-OPERATIONS--	01 E 185 810 000 000 333	662.91		
	FUELS-OPERATIONS--	01 E 185 810 000 000 440	934.11		
	UTILITIES-OPERATIONS--	01 E 210 810 000 000 330	12,225.08		
	WATER-OPERATIONS--	01 E 210 810 000 000 333	1,165.73		
	FUELS-OPERATIONS--	01 E 210 810 000 000 440	1,903.41		
	UTILITIES-OPERATIONS--	01 E 310 810 000 000 330	35,022.38		
	WATER-OPERATIONS--	01 E 310 810 000 000 333	1,712.39		
	FUELS-OPERATIONS--	01 E 310 810 000 000 440	3,177.90		
	UTILITIES-OPERATIONS--	01 E 311 810 000 000 330	67.79		
	FUELS-OPERATIONS--	01 E 311 810 000 000 440	120.00		
	FUEL FOR BLDGS-OTH COM PRG--COM ED	04 E 500 590 000 321 440	15.00		

10/04/2022	48183	Check	BASNYAT, MAYA	145.00
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Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
0929229THB	SOCCER REF PAY	09/29/2022	65.00		
		FEEES FOR SERVICES-BOYS-SOCCER-		01 E 310 294 117 000 305	65.00
092922-MILEAGE	SOCCER MILEAGE	09/29/2022	15.00		
		FEEES FOR SERVICES-BOYS-SOCCER-		01 E 310 294 117 000 305	15.00

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10/04/2022	48183	Check	BASNYAT, MAYA	145.00	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
092922VARB	SOCCER REF PAY	09/29/2022	65.00		
			FEES FOR SERVICES-BOYS-SOCCER-	01 E 310 294 117 000 305	65.00
10/04/2022	48184	Check	BETHANY HANDER	101.00	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
092822	MSHSCA MEMBERSHIP ASSISTANT COACH	09/28/2022	47.50		
			DUES & MEMBERSHIP-GIRLS ATHL-GYMNASTICS-	66 E 310 296 106 000 820	47.50
092822-2	MSHSCA MEMBERSHIP HEAD COACH	09/28/2022	53.50		
			DUES/MEMBERSHIP-GIRLS ATHL-GYMNASTICS	01 E 310 296 106 000 820	53.50
10/04/2022	48185	Check	BRENNAN, BRONWYN	17.63	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
092622	MILEAGE REIM.	09/26/2022	17.63		
			TRAVEL CONV & CONF-ECFE--ECFE	04 E 500 580 000 325 366	17.63
10/04/2022	48186	Check	BRIAN SCOTT WATKINS	155.00	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
092722JVARG	SOCCER REF PAY	09/27/2022	135.00		
			FEES FOR SERVICES-GIRLS-SOCCER-	01 E 310 296 117 000 305	135.00
092722-MILEAGE	SOCCER MILEAGE	09/27/2022	20.00		
			FEES FOR SERVICES-GIRLS-SOCCER-	01 E 310 296 117 000 305	20.00
10/04/2022	48187	Check	CALLAHAN'S SALES & SERVICE	240.75	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
011271	REPAIRS FOR QT PLOW	09/28/2022	240.75		
			REPAIR & MAINT SVCS-OPERATIONS--	01 E 005 810 000 000 350	240.75
10/04/2022	48188	Check	CHARTER COMMUNICATIONS	8.53	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
0382819092222	HR BUSINESS TV	09/22/2022	8.53		
			FEES FOR SERVICES-PERSONNEL--	01 E 005 160 000 000 305	8.53

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10/04/2022	48189	Check	DRIESSEN WATER INC	136.50	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
20043164-08312022	BANFIELD SALT	08/31/2022	136.50		
		REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	136.50	
10/04/2022	48190	Check	EDINA DANCE TEAM	250.00	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
093022	4 ROUTINES EDINA INVITATIONAL 2023	09/30/2022	250.00		
		ENTRY FEES/STDT TRVL-GIRLS ATHL-DANCE TEAM	01 E 310 296 112 000 369	250.00	
10/04/2022	48191	Check	ELTON EDLAND	50.00	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
0922227THB	FOOTBALL REF PAY	09/22/2022	50.00		
		FEES FOR SERVICES-BOY/GIRL--	01 E 210 292 000 000 305	50.00	
10/04/2022	48192	Check	EMILY HOVLAND	225.46	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
04151	GODFATHERS	09/22/2022	111.50		
		SUPPLIES & MATERIALS-EXT CUR-STD CNCL-AHS-SA	88 E 310 298 053 301 401	111.50	
111-3307580-9872252	AMAZON REIM.	08/18/2022	6.72		
		SUPPLIES & MATERIALS-EXT CUR-STD CNCL-AHS-SA	88 E 310 298 053 301 401	6.72	
111-7241660-6739454	AMAZON REIM.	09/12/2022	19.98		
		SUPPLIES & MATERIALS-EXT CUR-STD CNCL-AHS-SA	88 E 310 298 053 301 401	19.98	
114-4220261-4040238	AMAZON REIM.	08/08/2022	79.32		
		SUPPLIES & MATERIALS-EXT CUR-STD CNCL-AHS-SA	88 E 310 298 053 301 401	79.32	
382265432049998	WALMART REIM.	09/22/2022	7.94		
		SUPPLIES & MATERIALS-EXT CUR-STD CNCL-AHS-SA	88 E 310 298 053 301 401	7.94	

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10/04/2022	48193	Check	E-RATE FIRST LLC			2,915.43
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
975	E-RATE AND ECF FILING SERVICES		08/27/2022	2,915.43		
			COMPUTER/TECH SVCS-ADM TECH SRV--	01 E 005 108 000 000 319		2,915.43
10/04/2022	48194	Check	GEORGE, ELISABETH E			10.97
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
092022	EBAY REIM.		09/20/2022	10.97		
			INSTRUCTL SUPPLIES-MUSIC--	01 E 105 258 000 000 430		10.97
10/04/2022	48195	Check	GINA WILLIAMS			23.92
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
10915	JOANNS REIM.		09/20/2022	7.48		
			GEN SUPPLIES-ELEM ED--	01 E 125 203 000 000 401		7.48
226400876415	WALMART REIM.		09/20/2022	8.94		
			GEN SUPPLIES-ELEM ED--	01 E 125 203 000 000 401		8.94
93690283904144269 41472	DOLLAR TREE REIM.		09/19/2022	7.50		
			GEN SUPPLIES-ELEM ED--	01 E 125 203 000 000 401		7.50
10/04/2022	48196	Check	HEATHER RUZEK			67.31
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
093022	MILEAGE REIM.		09/30/2022	67.31		
			IN-DISTRICT TRAVEL-ECSE--IDEA SEC 619	01 E 120 412 000 420 367		67.31
10/04/2022	48197	Check	HOLMES, ISABELLE			39.06
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
093022	MILEAGE REIM.		09/30/2022	39.06		
			IN-DISTRICT TRAVEL-ECSE--IDEA SEC 619	01 E 120 412 000 420 367		39.06
10/04/2022	48198	Check	JAKE BANGERT CONSTRUCTION			772.25
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
120721	JUDGE PLATFORM FOR YMCA		07/01/2022	772.25		
			GEN SUPPLIES-GIRLS-GYMNASTICS-	01 E 310 296 106 000 401		772.25

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10/04/2022	48199	Check	JANENE LUNNING	99.50		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
361162566	LAKESHORE REIM.		09/27/2022	99.50		
			INSTRUCTL SUPPLIES-ELEM ED--	01 E 125 203 000 000 430		99.50
10/04/2022	48200	Check	JESSIE MARTINEZ	150.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
092022-MILEAGE	SOCCER MILEAGE		09/20/2022	15.00		
			FEES FOR SERVICES-BOYS-SOCCER-	01 E 310 294 117 000 305		15.00
092022VARJVG	SOCCER REF PAY		09/20/2022	135.00		
			FEES FOR SERVICES-BOYS-SOCCER-	01 E 310 294 117 000 305		135.00
10/04/2022	48201	Check	JOSH MCRAE	67.13		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
082222	MILEAGE REIM.		08/22/2022	67.13		
			TRAVEL-INST TECH-2ND PR YR-ESSER III 90%	01 E 005 630 012 160 366		67.13
10/04/2022	48202	Check	JUDITH MCDONALD	510.30		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
100322	MEDICARE PART B PREMIUMS JULY - SEPT 2022		10/03/2022	510.30		
			RETIREE HLTH BEN-SPED AGG--	01 E 005 420 000 000 291		510.30
10/04/2022	48203	Check	JULIE NELSON	97.60		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
112-0435006-1305824	AMAZON REIM.		07/23/2022	8.29		
			INSTRUCTL SUPPLIES-ELEM ED--	01 E 125 203 000 000 430		8.29
112-7476224-6967432	AMAZON REIM.		08/25/2022	44.84		
			INSTRUCTL SUPPLIES-ELEM ED--	01 E 125 203 000 000 430		44.84
112-7638251-7151446	AMAZON REIM.		08/01/2022	24.99		
			INSTRUCTL SUPPLIES-ELEM ED--	01 E 125 203 000 000 430		24.99

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Check Date	Check Number	Payment Type	Name	Check Amount
10/04/2022	48203	Check	JULIE NELSON	97.60
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>
113-6520091-9941066	AMAZON REIM.		08/19/2022	19.48
			INSTRUCTL SUPPLIES-ELEM ED--	01 E 125 203 000 000 430
				19.48
10/04/2022	48204	Check	KIM POTTER	122.69
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>
093022	MILEAGE REIM.		09/30/2022	122.69
			IN-DISTRICT TRAVEL-ECSE--STATE SPED	01 E 120 412 000 740 367
				122.69
10/04/2022	48205	Check	KIMBERLY S WATKINS	140.00
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>
092722JVVARG	SOCCER REF PAY		09/27/2022	120.00
			FEES FOR SERVICES-GIRLS-SOCCER-	01 E 310 296 117 000 305
				120.00
092722-MILEAGE	SOCCER MILEAGE		09/27/2022	20.00
			FEES FOR SERVICES-GIRLS-SOCCER-	01 E 310 296 117 000 305
				20.00
10/04/2022	48206	Check	KIRBY BUSSMAN	119.81
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>
092922	MILEAGE REIM.		09/29/2022	119.81
			IN-DISTRICT TRAVEL-ECSE--IDEA SEC 619	01 E 120 412 000 420 367
				119.81
10/04/2022	48207	Check	KIRSTEN NELSON	133.75
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>
223800142695	WALMART REIM.		08/26/2022	103.04
			GEN SUPPLIES-SPED AGG-MISC DONATIONS-	01 E 005 420 806 000 401
				103.04
223800688302	WALMART REIM.		08/26/2022	30.71
			GEN SUPPLIES-SPED AGG-MISC DONATIONS-	01 E 005 420 806 000 401
				30.71
10/04/2022	48208	Check	KORY KLOUSE	65.00
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>
092722VARG	SOCCER REF PAY		09/27/2022	65.00
			FEES FOR SERVICES-GIRLS-SOCCER-	01 E 310 296 117 000 305
				65.00

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10/04/2022	48209	Check	LAKE CITY BOOSTER CLUB	240.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
092022B	CROSS COUNTRY INVITE		09/20/2022	120.00		
			ENTRY FEES/STD TRVL-BOYS ATHL-CROSS COUNTRY		01 E 310 294 103 000 369	120.00
092022G	CROSS COUNTRY INVITE		09/20/2022	120.00		
			ENTRY FEES/STD TRVL-GIRLS ATHL-CROSS COUNTRY		01 E 310 296 103 000 369	120.00
10/04/2022	48210	Check	LARRY WILSON	50.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
0922228THB	FOOTBALL REF PAY		09/22/2022	50.00		
			FEES FOR SERVICES-BOY/GIRL--		01 E 210 292 000 000 305	50.00
10/04/2022	48211	Check	LEATHERS, CASSIE	100.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
111-0269516-0887444	AMAZON REIM.		09/18/2022	19.31		
			INSTRUCTL SUPPLIES-KINDERGARTEN--		01 E 165 201 000 000 430	19.31
111-4905970-4576209	AMAZON REIM.		09/18/2022	7.27		
			INSTRUCTL SUPPLIES-KINDERGARTEN--		01 E 165 201 000 000 430	7.27
111-5763607-9661054	AMAZON REIM.		09/13/2022	54.28		
			INSTRUCTL SUPPLIES-KINDERGARTEN--		01 E 165 201 000 000 430	54.28
2-2256-2321-0161-2022-6	TARGET REIM.		09/13/2022	13.83		
			INSTRUCTL SUPPLIES-KINDERGARTEN--		01 E 165 201 000 000 430	13.83
582249860512007	WALMART REIM.		09/06/2022	5.31		
			INSTRUCTL SUPPLIES-KINDERGARTEN--		01 E 165 201 000 000 430	5.31
10/04/2022	48212	Check	LEWIS OUTPATIENT PHYSICAL THERAPY SERVICES, LLC	8,423.32		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
13	PT CONTRACTED SERVICES SEPT 2022		09/30/2022	8,423.32		
			PHYSICAL THERAPY SVCS<25K-SPED GEN--ARP PT B611		01 E 005 420 000 140 371	8,423.32

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10/04/2022	48213	Check	MANKATO WEST HIGH SCHOOL	150.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
092722B	CROSS COUNTRY INVITE		09/27/2022	75.00		
			ENTRY FEES/STD TRVL-BOYS ATHL-CROSS COUNTRY		01 E 310 294 103 000 369	75.00
092722G	CROSS COUNTRY INVITE		09/27/2022	75.00		
			ENTRY FEES/STD TRVL-GIRLS ATHL-CROSS COUNTRY		01 E 310 296 103 000 369	75.00
10/04/2022	48214	Check	MARIA MICKELSON	99.75		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
113-2755053-7775456	AMAZON REIM.		09/22/2022	50.97		
			INSTRUCTL SUPPLIES-ELEM ED--		01 E 125 203 000 000 430	50.97
113-7447474-5006615	AMAZON REIM.		08/25/2022	48.78		
			INSTRUCTL SUPPLIES-ELEM ED--		01 E 125 203 000 000 430	48.78
10/04/2022	48215	Check	MASE	1,108.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
21-25314	MASE FALL LEADERSHIP CONF. KAREN ERICKSON		09/15/2022	319.00		
			TRAVEL CONV & CONF-SPED AGG-PRO DEV-IDEA-611		01 E 005 420 640 419 366	319.00
21-25692	MASE FALL LEADERSHIP CONF. K.KENIS REGISTRATION		09/20/2022	319.00		
			TRAVEL CONV & CONF-SPED AGG-PRO DEV-IDEA-611		01 E 005 420 640 419 366	319.00
21-26055	MASE MEMBERSHIP 22-23 RENEWAL JONI IRVIN		09/25/2022	470.00		
			DUES & MEMBERSHIPS-SPED AGG-PRO DEV-IDEA-611		01 E 005 420 640 419 820	470.00
10/04/2022	48216	Check	MASSP	905.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
093022	MAHS DUES AUSTIN HIGH SCHOOL		09/30/2022	60.00		
			DUES & MEMBERSHIPS-EXT CUR-NAT HON SOC-SA		88 E 310 298 045 301 820	60.00
23180	KAREN DUNBAR DUES		09/23/2022	845.00		
			DUES & MEMBERSHIPS-PRINCIPAL--		01 E 210 050 000 000 820	845.00

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10/04/2022	48217	Check	MATYAS, STEVE	68.00
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>
63946887609	PACE REIM.		09/22/2022	49.00
			DUES & MEMBERSHIPS-OPERATIONS--	01 E 005 810 000 000 820
				49.00
MN1DLI000737015	LICENSE FEE REIM.		09/22/2022	19.00
			DUES & MEMBERSHIPS-OPERATIONS--	01 E 005 810 000 000 820
				19.00
10/04/2022	48218	Check	MESPA	955.00
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>
14309	MESPA MEMBERSHIP RYAN BARNICK		09/27/2022	955.00
			DUES & MEMBERSHIPS-PRINCIPAL--	01 E 125 050 000 000 820
				955.00
10/04/2022	48219	Check	MICHAEL STEPHEN SCHUMACHER	85.00
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>
092722VARJVSWM	SWIM REF PAY		09/27/2022	85.00
			FEEES FOR SERVICES-GIRLS-SWIM & DIVE-	01 E 310 296 108 000 305
				85.00
10/04/2022	48220	Check	MINNESOTA DEPT OF LABOR & INDUSTRY	10.00
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>
ABR0286272X	BOILER FEE CLC		08/27/2022	10.00
			FEEES FOR SERVICES-OPERATIONS--	01 E 005 810 000 000 305
				10.00
10/04/2022	48221	Check	MINNESOTA SCIENCE OLYMPIAD	150.00
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>
092622	DIVISION C TEAM REGISTRATION AHS		09/26/2022	150.00
			STU TRV ALLOW/ENT FEE-GIFTED--GIFT/TA	01 E 005 218 000 388 369
				150.00
10/04/2022	48222	Check	MISSISSIPPI WELDERS SUPPLY CO INC	32.20
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>
1476771	COMPRESSED GASSES		07/01/2022	32.20
			INDIV INST SUPPLIES-TRAD/IND-WELDING-CTE	01 E 310 361 868 817 433
				32.20

## Board Packet

AP Run: T230401 — Post Date: 2022-10-04 — AP Run Type: R

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Check Date	Check Number	Payment Type	Name	Check Amount		
10/04/2022	48223	Check	NAGEL, KRISTIN MARIE	146.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
092722-MILEAGE	VOLLEYBALL MILEAGE		09/27/2022	16.00		
			FEEES FOR SERVICES-GIRLS-VOLLEYBALL-		01 E 310 296 116 000 305	16.00
092722VARJVBG	VOLLEYBALL REF PAY		09/27/2022	130.00		
			FEEES FOR SERVICES-GIRLS-VOLLEYBALL-		01 E 310 296 116 000 305	130.00
10/04/2022	48224	Check	NC BRASS LLC	9,190.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
INV22-0514	HORMEL GRANT - DUNDAS CLASS ROOM SUPPLIES/EQUIPMENT		09/12/2022	9,190.00		
			EQUIPMENT-MUSIC-HRML MUSIC-		01 E 310 258 068 000 530	9,190.00
10/04/2022	48225	Check	NICOLE KRUGER	35.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
IN#E0916	CELLO REPAIR		09/16/2022	35.00		
			REPAIR & MAINT SVCS-MUSIC--		01 E 210 258 000 000 350	35.00
10/04/2022	48226	Check	ORRIN HUNTLEY	50.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
0922228THB	FOOTBALL REF PAY		09/22/2022	50.00		
			FEEES FOR SERVICES-BOY/GIRL--		01 E 210 292 000 000 305	50.00
10/04/2022	48227	Check	OWATONNA HIGH SCHOOL	250.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
100622	CROSS COUNTRY INVITE		10/06/2022	250.00		
			ENTRY FEES/STD TRVL-BOYS ATHL-CROSS COUNTRY		01 E 310 294 103 000 369	125.00
			ENTRY FEES/STD TRVL-GIRLS ATHL-CROSS COUNTRY		01 E 310 296 103 000 369	125.00
10/04/2022	48228	Check	PETE'S PAINTING	1,150.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
082622	AHS SHOP & CAFETERIA PAINTING		08/26/2022	1,150.00		
			REPAIR & MAINT SVCS-FOOD SVC--NSLP		02 E 005 770 000 701 350	1,150.00

## Board Packet

AP Run: T230401 — Post Date: 2022-10-04 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount
10/04/2022	48229	Check	PIONEER DRAMA SERVICE	306.50
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>
625405	FALL PLAY-ELLIS SCRIPTS		09/15/2022	306.50
			GEN SUPPLIES-SEC-ELLIS-DRAMA 11 E 210 211 030 200 401	306.50
10/04/2022	48230	Check	RACHEL KAPLAN	35.26
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>
113-6088664-9727440	AMAZON REIM.		09/13/2022	35.26
			INSTRUCTL SUPPLIES-KINDERGARTEN-- 01 E 165 201 000 000 430	35.26
10/04/2022	48231	Check	RATWIK ROSZAK & MALONEY PA	2,736.11
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>
71963	LEGAL SERVICES AUGUST		08/31/2022	2,736.11
			LEGAL SERVICES-PERSONNEL-- 01 E 005 160 000 000 313	2,736.11
10/04/2022	48232	Check	RIVERLAND COPY CENTER & MAIL ROOM	235.00
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>
8998	SAVE THE STEINWAY REPRINT		09/07/2022	40.00
			RESALE SUP-TRAD/IND-GRAPHIC-CTE 01 E 310 361 873 820 621	40.00
9006	COLOR COPIES		09/09/2022	195.00
			RESALE SUP-TRAD/IND-GRAPHIC-CTE 01 E 310 361 873 820 621	195.00
10/04/2022	48233	Check	ROCHESTER CENTURY HIGH SCHOOL	300.00
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>
100122	VOLLEYBALL TOURNAMENT 3 LEVELS		10/01/2022	300.00
			ENTRY FEES/STDT ALLOW-GIRLS ATHL-VOLLEYBALL- 01 E 310 296 116 000 369	300.00
10/04/2022	48234	Check	ROCHESTER MAYO HIGH SCHOOL	250.00
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>
091522B	CROSS COUNTRY INVITE BOYS		09/15/2022	125.00
			ENTRY FEES/STD TRVL-BOYS ATHL-CROSS COUNTRY 01 E 310 294 103 000 369	125.00
091522G	CROSS COUNTRY INVITE GIRLS		09/15/2022	125.00
			ENTRY FEES/STD TRVL-GIRLS ATHL-CROSS COUNTRY 01 E 310 296 103 000 369	125.00

## Board Packet

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Check Date	Check Number	Payment Type	Name	Check Amount	
10/04/2022	48235	Check	SCHOOL OUTLET	447.75	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
85183	CHELSEA WHITE - APEF GRANT - VIRCO Z-ROCK15 15" ZUMA ROCKERS	08/22/2022	447.75		
			INSTRUCTL SUPPLIES-GEN SPED--APEF GRANT	01 E 145 400 000 097 430	447.75
10/04/2022	48236	Check	SHEILA BERGER	312.45	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
092422	MILEAGE REIM.	09/24/2022	303.76		
			TRAVEL CONV & CONF-STAFF DEV--STAFF DEV	01 E 155 640 000 316 366	303.76
092622	LUNCH REIM.	09/26/2022	8.69		
			TRAVEL CONV & CONF-STAFF DEV--STAFF DEV	01 E 155 640 000 316 366	8.69
10/04/2022	48237	Check	SHELLY WEINMANN	100.00	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
112-1629027-6020244	AMAZON REIM.	08/25/2022	18.18		
			INSTRUCTL SUPPLIES-ELEM ED--	01 E 125 203 000 000 430	18.18
112-7801206-0425004	AMAZON REIM.	08/20/2022	16.94		
			INSTRUCTL SUPPLIES-ELEM ED--	01 E 125 203 000 000 430	16.94
112-8958106-2774608	AMAZON REIM.	08/24/2022	7.99		
			INSTRUCTL SUPPLIES-ELEM ED--	01 E 125 203 000 000 430	7.99
112-9059648-1551440	AMAZON REIM.	08/19/2022	13.39		
			INSTRUCTL SUPPLIES-ELEM ED--	01 E 125 203 000 000 430	13.39
112-9853715-9035454	AMAZON REIM.	08/26/2022	9.02		
			INSTRUCTL SUPPLIES-ELEM ED--	01 E 125 203 000 000 430	9.02
112-9859417-0901854	AMAZON REIM.	08/25/2022	20.99		
			INSTRUCTL SUPPLIES-ELEM ED--	01 E 125 203 000 000 430	20.99

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Check Date	Check Number	Payment Type	Name			Check Amount
10/04/2022	48237	Check	SHELLY WEINMANN			100.00
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
112-99413000-3550624	AMAZON REIM.		09/18/2022	13.49		
			INSTRUCTL SUPPLIES-ELEM ED--	01 E 125 203 000 000 430		13.49
10/04/2022	48238	Check	STEPHANIE GARBISCH			195.92
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
111-2994837-4542628	AMAZON REIM.		09/06/2022	195.92		
			INSTRUCTL SUPPLIES-ELEM ED--	01 E 125 203 000 000 430		195.92
10/04/2022	48239	Check	STEVEN M ASKELSON			100.00
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
080622	MENARDS REIM.		08/06/2022	15.44		
			INSTRUCTL SUPPLIES-ELEM ED--	01 E 125 203 000 000 430		15.44
205868411	TEACHERS PAY TEACHERS REIM.		09/28/2022	4.99		
			INSTRUCTL SUPPLIES-ELEM ED--	01 E 125 203 000 000 430		4.99
2635339	SUPER TEACHER REIM.		09/20/2022	24.95		
			INSTRUCTL SUPPLIES-ELEM ED--	01 E 125 203 000 000 430		24.95
28763	JOANNS REIM.		08/19/2022	17.98		
			INSTRUCTL SUPPLIES-ELEM ED--	01 E 125 203 000 000 430		17.98
302263784188238	SWEET READS REIM.		09/20/2022	15.65		
			INSTRUCTL SUPPLIES-ELEM ED--	01 E 125 203 000 000 430		15.65
B36335/1	ACE HARDWARE REIM.		08/22/2022	20.99		
			INSTRUCTL SUPPLIES-ELEM ED--	01 E 125 203 000 000 430		20.99
10/04/2022	48240	Check	STEWARTVILLE VOLLEYBALL BOOSTER CLUB			200.00
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
100122	7TH & 8TH GRADE VOLLEYBALL TOURNAMENT		10/01/2022	200.00		
			STU TRV ALLOW/ENT FEE-BOY/GIRL--INVITES	11 E 210 292 000 051 369		200.00

## Board Packet

AP Run: T230401 — Post Date: 2022-10-04 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount		
10/04/2022	48241	Check	THE MUSIC MART	140.95		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
1401625	VIOLIN REPAIR		07/05/2022	65.95		
			REPAIR & MAINT SVCS-MUSIC--		01 E 185 258 000 000 350	65.95
1401638	BASS REPAIR		07/14/2022	75.00		
			REPAIR & MAINT SVCS-MUSIC--		01 E 185 258 000 000 350	75.00
10/04/2022	48242	Check	THERAPY TRAVELERS	3,870.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
INV73593	SLP CONTRACTED SVC		09/29/2022	3,870.00		
			PMT FOR ED PURP-SPEECH--STATE SPED		01 E 005 401 000 740 394	3,870.00
10/04/2022	48243	Check	THOMAS S EATON	85.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
092222SWIMG	SWIM REF PAY		09/22/2022	85.00		
			FEEES FOR SERVICES-GIRLS-SWIM & DIVE-		01 E 310 296 108 000 305	85.00
10/04/2022	48244	Check	UNIVERSITY OF OREGON	460.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
INV00067117	LICENSE RENEWAL - YEARLY		09/01/2022	460.00		
			INST SOFTWARE LIC-ELEM ED--		01 E 185 203 000 000 406	460.00
10/04/2022	48245	Check	WAGNER, DILLON	91.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
091922CB	FOOTBALL REF PAY		09/19/2022	75.00		
			FEEES FOR SERVICES-BOYS-FOOTBALL-		01 E 310 294 104 000 305	75.00
091922-MILEAGE	FOOTBALL MILEAGE		09/19/2022	16.00		
			FEEES FOR SERVICES-BOYS-FOOTBALL-		01 E 310 294 104 000 305	16.00
10/04/2022	48246	Check	WAGNER, MARY	169.68		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
000384	THE CITY MARKET REIM.		07/14/2022	2.60		
			TRAVEL CONV & CONF-ABE--STATE ABE		04 E 500 520 000 322 366	2.60

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AP Run: T230401 — Post Date: 2022-10-04 — AP Run Type: R

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Check Date	Check Number	Payment Type	Name	Check Amount	
10/04/2022	48246	Check	WAGNER, MARY	169.68	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
071322	MILEAGE REIM.	07/13/2022	122.50		
				TRAVEL CONV & CONF-ABE--STATE ABE 04 E 500 520 000 322 366	122.50
2211999	CASEYS REIM.	07/13/2022	6.46		
				TRAVEL CONV & CONF-ABE--STATE ABE 04 E 500 520 000 322 366	6.46
2213401	CASEYS REIM.	07/15/2022	8.35		
				TRAVEL CONV & CONF-ABE--STATE ABE 04 E 500 520 000 322 366	8.35
6243	KELBER REIM.	07/13/2022	4.72		
				TRAVEL CONV & CONF-ABE--STATE ABE 04 E 500 520 000 322 366	4.72
7015	KELBER CATERING REIM.	07/15/2022	4.72		
				TRAVEL CONV & CONF-ABE--STATE ABE 04 E 500 520 000 322 366	4.72
7144	KELBER CATERING REIM.	07/15/2022	6.33		
				TRAVEL CONV & CONF-ABE--STATE ABE 04 E 500 520 000 322 366	6.33
H124	HILTON GARDEN INN REIM.	07/14/2022	4.00		
				TRAVEL CONV & CONF-ABE--STATE ABE 04 E 500 520 000 322 366	4.00
H124-2	HILTON GARDEN INN REIM.	07/14/2022	10.00		
				TRAVEL CONV & CONF-ABE--STATE ABE 04 E 500 520 000 322 366	10.00
10/04/2022	48247	Check	WERMAGER, SARAH	13.82	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
225500375108	WALMART REIM.	09/12/2022	13.82		
				GEN SUPPLIES-GEN COM ED--COM ED 04 E 500 505 000 321 401	13.82
10/04/2022	48248	Check	WILLIAM ROBERT TAYLOR	150.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
092922-MILEAGE	SOCCER MILEAGE	09/29/2022	15.00		
				FEES FOR SERVICES-BOYS-SOCCER- 01 E 310 294 117 000 305	15.00
092922VARJVB	SOCCER REF PAY	09/29/2022	135.00		
				FEES FOR SERVICES-BOYS-SOCCER- 01 E 310 294 117 000 305	135.00
				<b>Total:</b>	<b>\$149,563.28</b>

# Board Packet

AP Run: T230401 — Post Date: 2022-10-04 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount
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### T230401 Summary

Type	Count	Amount
Regular	69	149,563.28
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>69</b>	<b>\$149,563.28</b>

## Board Packet

AP Run: CB230401 — Post Date: 2022-10-04 — AP Run Type: R

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Check Date	Check Number	Payment Type	Name	Check Amount	
10/04/2022	5000001012		GOPHER SPORT*	675.36	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
IN216291	CONES FOR DISMISSAL	09/09/2022	675.36		
		GEN SUPPLIES-ELEM ED--	01 E 105 203 000 000 401	675.36	
10/04/2022	5000001013		SCHOOL SPECIALTY, LLC*	2,472.08	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
208130869169	SEE ATTACHED QUOTE FROM BINA PATEL-CABINETS SANDUSKY LEE ELITE TRANSPORT MOBILE STORAGE 36 X 24 X 78	09/08/2022	2,472.08		
		GEN SUPPLIES-ELEM ED--	01 E 105 203 000 000 401	2,472.08	
<b>Total:</b>				<b>\$3,147.44</b>	

### CB230401 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	2	3,147.44
<b>Total:</b>	<b>2</b>	<b>\$3,147.44</b>

## Board Packet

AP Run: W230109 — Post Date: 2022-07-31 — AP Run Type: R

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Check Date	Check Number	Payment Type	Name	Check Amount	
07/31/2022	202002617	Wire Transfer	ALERUS	6,167.25	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
073122	JULY 2022 FSA CHECK REIMBURSEMENTS & BENNY CARD TRANSACTIONS	07/31/2022	6,167.25		
		PAYROLL W/HOLDINGS-FLEXIBLE BENEFIT PAYABLE		01 L 215 50	6,167.25
<b>Total:</b>					<b>\$6,167.25</b>

### W230109 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	6,167.25
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$6,167.25</b>

## Board Packet

AP Run: W230108 — Post Date: 2022-07-05 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount
07/05/2022	202002618	Wire Transfer	SAFESAVE PAYMENT SERVICES	544.68
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
280778701	SAFESAVE FEES FOR JUNE PAID IN JULY 2022 - 7/5/22	07/05/2022	544.68	
	FEEES FOR SERVICES-KIDS KORNER--COM ED			544.68
			04 E 500 570 000 321 305	
07/05/2022	202002619	Wire Transfer	TUITION EXPRESS	1,027.44
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
0700122	TUITION EXPRESS FEES FOR JUNE PAID IN JULY 2022 - 7/5/22	07/05/2022	1,027.44	
	FEEES FOR SERVICES-KIDS KORNER--COM ED			1,027.44
			04 E 500 570 000 321 305	
<b>Total:</b>				<b>\$1,572.12</b>

### W230108 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	2	1,572.12
Epayables:	0	0.00
<b>Total:</b>	<b>2</b>	<b>\$1,572.12</b>

## Board Packet

AP Run: PC230103 --- Post Date: 2022-08-05 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
08/05/2022	6000000867	Wire Transfer	MINNSPRA	95.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
10415	RYAN MAYERS MINNSPRA MEMBERSHIP	07/26/2022	95.00		
	DUES & MEMBERSHIPS-SCHOOL BOARD--			01 E 005 010 000 000 820	95.00
<b>Total:</b>					<b>\$95.00</b>

### PC230103 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	95.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$95.00</b>

## Board Packet

AP Run: B230401 — Post Date: 2022-10-10 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount		
10/10/2022	48249	Check	ADAM'S PEST CONTROL	384.40		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
3537401	MONTHLY PEST CONTROL		09/15/2022	91.80		
			REPAIR & MAINT SVCS-OPERATIONS--		01 E 005 810 000 000 350	91.80
3537402	MONTHLY PEST CONTROL		09/15/2022	41.80		
			REPAIR & MAINT SVCS-OPERATIONS--		01 E 005 810 000 000 350	41.80
3537404	MONTHLY PEST CONTROL		09/15/2022	41.80		
			REPAIR & MAINT SVCS-OPERATIONS--		01 E 005 810 000 000 350	41.80
3537405	MONTHLY PEST CONTROL		09/15/2022	41.80		
			REPAIR & MAINT SVCS-OPERATIONS--		01 E 005 810 000 000 350	41.80
3537406	MONTHLY PEST CONTROL		09/15/2022	41.80		
			REPAIR & MAINT SVCS-OPERATIONS--		01 E 005 810 000 000 350	41.80
3537408	MONTHLY PEST CONTROL		09/15/2022	41.80		
			REPAIR & MAINT SVCS-OPERATIONS--		01 E 005 810 000 000 350	41.80
3537409	MONTHLY PEST CONTROL		09/15/2022	41.80		
			REPAIR & MAINT SVCS-OPERATIONS--		01 E 005 810 000 000 350	41.80
357407	MONTHLY PEST CONTROL		09/15/2022	41.80		
			REPAIR & MAINT SVCS-OPERATIONS--		01 E 005 810 000 000 350	41.80
10/10/2022	48250	Check	ANCOM COMMUNICATIONS	413.75		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
110429	TECHNICAL SERVICE		09/15/2022	413.75		
			REPAIR & MAINT SVCS-OPERATIONS--		01 E 005 810 000 000 350	413.75
10/10/2022	48251	Check	APPLE COMPUTER INC	300.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
AJ36508432	SPED APPS		09/19/2022	300.00		
			INDIV INST SUPPLIES-SPEECH--IDEA-611		01 E 005 401 000 419 433	300.00
10/10/2022	48252	Check	ARETE LABS	155.00		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
7097	2022 FALL MATH MADNESS		09/22/2022	155.00		
			STU TRV ALLOW/ENT FEE-GIFTED--GIFT/TA		01 E 005 218 000 388 369	155.00

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10/10/2022	48253	Check	COLE PAPERS	188.00	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
10192118	GRAPHICS SUPPLIES	09/22/2022	188.00		
			INDIV INST SUPPLIES-TRAD/IND-GRAPHIC-CTE	01 E 310 361 873 817 433	188.00
10/10/2022	48254	Check	D & G ACE HARDWARE	150.92	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
125265/1	MAINTENANCE SUPPLIES-BLANKET PO 2022-2023 FISCAL YEAR	09/15/2022	80.96		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	80.96
125271/1	MAINTENANCE SUPPLIES-BLANKET PO 2022-2023 FISCAL YEAR	09/15/2022	11.99		
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420	11.99
125480/1	CAREER/TECH ED. CLASS SUPPLIES - WINKELS	09/27/2022	57.97		
			INSTRUCTL SUPPLIES-INDUSTRIAL TECH--	01 E 310 255 000 000 430	57.97
10/10/2022	48255	Check	EAGLE BLUFF ENVIRONMENTAL LEARNING CENTER	600.00	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
008315	CEO TRIP	09/15/2022	600.00		
			PMT FOR ED PURP-SEC-CEO PROGRAM-	01 E 310 211 206 000 394	600.00
10/10/2022	48256	Check	EGAN SERVICE	9,859.80	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
JC434638N001	ELLIS - MEDIA CENTER REWIRE - ERATE	09/23/2022	8,656.80		
			NON-INST TECH EQUIP-INST TECH-ASSIGNED TECH-	01 E 005 630 093 000 555	8,656.80
JC434639N001	SUMNER - SWITCH CLOSETS ERATE	09/23/2022	1,203.00		
			NON-INST TECH EQUIP-INST TECH-ASSIGNED TECH-	01 E 005 630 093 000 555	1,203.00
10/10/2022	48257	Check	FUN EXPRESS, LLC	354.70	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
719258728-01	STUDENT COUNCIL SUPPLIES	09/21/2022	354.70		
			COST OF MAT SOLD-EXT CUR-STD CNCL-NEV-SA	88 R 125 298 072 301 619	354.70

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10/10/2022	48258	Check	GENERATION GENIUS	1,295.00
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
GG147672-R1	AHS EL SCIENCE SUBSCRIPTION	09/14/2022	1,295.00	
			LIBRARY BOOKS-ELL-PR YR-TITLE III, PT A	01 E 005 205 011 417 470
				1,295.00
10/10/2022	48259	Check	GLOWFORGE, INC	1,125.00
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
IN-701945	REPLACE/REPAIR OF GLOWFORGE PRO	09/26/2022	1,125.00	
			REPAIR & MAINT SVCS-TRAD/IND-GRAPHIC-CTE	01 E 310 361 873 817 350
				1,125.00
10/10/2022	48260	Check	GRAINGER	137.45
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
9444550231	BLANKET PO FOR MAINTENANCE ITEMS	09/14/2022	124.99	
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420
				124.99
9449320424	BLANKET PO FOR MAINTENANCE ITEMS	09/19/2022	12.46	
			REPAIR SUPPLIES-OPERATIONS--	01 E 005 810 000 000 420
				12.46
10/10/2022	48261	Check	HARTY MECHANICAL INC	2,722.03
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
1015354	SUMNER REPAIRS	09/14/2022	2,722.03	
			REPAIR & MAINT SVCS-OPERATIONS--	01 E 005 810 000 000 350
				2,722.03
10/10/2022	48262	Check	KEMPS	12,092.00
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
4169205	MILK	09/16/2022	383.10	
			MILK-FOOD SVC--BREAKFAST	02 E 005 770 000 705 495
				383.10
4169209	MILK	09/16/2022	207.45	
			MILK-FOOD SVC--BREAKFAST	02 E 005 770 000 705 495
				207.45
4169231	MILK	09/16/2022	255.30	
			MILK-FOOD SVC--BREAKFAST	02 E 005 770 000 705 495
				255.30
4169254	MILK	09/16/2022	207.60	
			MILK-FOOD SVC--BREAKFAST	02 E 005 770 000 705 495
				207.60

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10/10/2022	48262	Check	KEMPS	12,092.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
4169353	MILK	09/16/2022	143.65		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	143.65
4169428	MILK	09/16/2022	479.10		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	479.10
4169436	MILK	09/16/2022	479.10		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	479.10
4169470	MILK	09/16/2022	159.65		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	159.65
4174690	MILK	09/20/2022	622.65		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	622.65
4174694	MILK	09/20/2022	303.30		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	303.30
4174862	MILK	09/20/2022	558.90		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	558.90
4174907	MILK	09/20/2022	399.05		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	399.05
4174911	MILK	09/20/2022	606.70		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	606.70
4174917	MILK	09/20/2022	239.40		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	239.40
4174922	MILK	09/20/2022	335.30		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	335.30
4175079	MILK	09/20/2022	542.50		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	542.50
4181266	MILK	09/23/2022	191.40		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	191.40
4182880	MILK	09/23/2022	383.20		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	383.20

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10/10/2022	48262	Check	KEMPS	12,092.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
4182995	MILK	09/23/2022	239.45		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	239.45
4183001	MILK	09/23/2022	207.70		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	207.70
4183015	MILK	09/23/2022	271.40		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	271.40
4183070	MILK	09/23/2022	274.36		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	274.36
4183083	MILK	09/23/2022	255.55		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	255.55
4183135	MILK	09/23/2022	479.10		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	479.10
4186665	MILK	09/27/2022	478.19		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	478.19
4188550	MILK	09/27/2022	302.24		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	302.24
4188703	MILK	09/27/2022	557.99		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	557.99
4188752	MILK	09/27/2022	350.69		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	350.69
4188914	MILK	09/27/2022	728.28		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	728.28
4188919	MILK	09/27/2022	509.37		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	509.37
4188932	MILK	09/27/2022	366.44		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	366.44
4188996	MILK	09/27/2022	573.89		
		MILK-FOOD SVC--BREAKFAST		02 E 005 770 000 705 495	573.89

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10/10/2022	48263	Check	LENOVO UNITED STATES INC	311.51	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
6461856943	LAPTOP REPAIR	09/02/2022	61.51		
		INST TECH SUPPLIES-SEC-TECH FEES-ELL STD TECH	11 E 210 211 361 171 456		0.00
		INST TECH SUPPLIES-SEC-TECH FEES-AHS STD TECH	11 E 310 211 361 170 456		61.51
6462065614	SMB ASP SETUP/RENEWAL FEE 2022-23	09/23/2022	250.00		
		INST TECH SUPPLIES-SEC-TECH FEES-AHS STD TECH	11 E 310 211 361 170 456		250.00
10/10/2022	48264	Check	MARTIN BROS DISTRIBUTING CO	74,480.21	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
9653219	MARTIN BROTHERS FOOD AND SUPPLY	09/15/2022	3,828.52		
		GEN SUPPLIES-FOOD SVC--NSLP	02 E 005 770 000 701 401		186.44
		FOOD-FOOD SVC--NSLP	02 E 005 770 000 701 490		2,305.25
		FOOD-FOOD SVC--BREAKFAST	02 E 005 770 000 705 490		1,325.85
		FOOD-FOOD SVC--ALA-CARTE	02 E 005 770 000 707 490		10.98
9659502	MARTIN BROTHERS FOOD AND SUPPLY	09/20/2022	6,935.17		
		GEN SUPPLIES-FOOD SVC--NSLP	02 E 005 770 000 701 401		410.14
		FOOD-FOOD SVC--NSLP	02 E 005 770 000 701 490		1,989.83
		FOOD-FOOD SVC--AFTER SCH SNACK	02 E 005 770 000 702 490		102.72
		FOOD-FOOD SVC--BREAKFAST	02 E 005 770 000 705 490		4,286.62
		FOOD-FOOD SVC--ALA-CARTE	02 E 005 770 000 707 490		145.86
9659503	CONCESSION SUPPLIES	09/20/2022	355.67		
		COST OF MAT SOLD-BOY/GIRL--ACTIVITIES REV.	11 R 000 292 000 147 619		355.67
9659504	MARTIN BROTHERS FOOD AND SUPPLY	09/20/2022	4,095.06		
		GEN SUPPLIES-FOOD SVC--NSLP	02 E 005 770 000 701 401		374.71
		FOOD-FOOD SVC--NSLP	02 E 005 770 000 701 490		3,720.35
9659505	MARTIN BROTHERS FOOD AND SUPPLY	09/20/2022	2,482.34		
		GEN SUPPLIES-FOOD SVC--NSLP	02 E 005 770 000 701 401		134.35
		FOOD-FOOD SVC--NSLP	02 E 005 770 000 701 490		2,236.63
		FOOD-FOOD SVC--BREAKFAST	02 E 005 770 000 705 490		111.36

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10/10/2022	48264	Check	MARTIN BROS DISTRIBUTING CO	74,480.21	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
9663175	MARTIN BROTHERS FOOD AND SUPPLY	09/22/2022	12,991.51		
		GEN SUPPLIES-FOOD SVC--NSLP	02 E 005 770 000 701 401		1,359.94
		FOOD-FOOD SVC--NSLP	02 E 005 770 000 701 490		8,695.55
		FOOD-FOOD SVC--AFTER SCH SNACK	02 E 005 770 000 702 490		143.46
		FOOD-FOOD SVC--BREAKFAST	02 E 005 770 000 705 490		2,585.47
		FOOD-FOOD SVC--ALA-CARTE	02 E 005 770 000 707 490		207.09
9663410	MARTIN BROTHERS FOOD AND SUPPLY	09/22/2022	680.57		
		FOOD-FOOD SVC--NSLP	02 E 005 770 000 701 490		680.57
9663411	MARTIN BROTHERS FOOD AND SUPPLY	09/22/2022	3,700.81		
		GEN SUPPLIES-FOOD SVC--NSLP	02 E 005 770 000 701 401		313.97
		FOOD-FOOD SVC--NSLP	02 E 005 770 000 701 490		2,101.57
		FOOD-FOOD SVC--BREAKFAST	02 E 005 770 000 705 490		1,279.78
		FOOD-FOOD SVC--ALA-CARTE	02 E 005 770 000 707 490		5.49
9663411-C	MARTIN BROTHERS FOOD AND SUPPLY	09/27/2022	-24.11		
		FOOD-FOOD SVC--NSLP	02 E 005 770 000 701 490		-24.11
9669772	MARTIN BROTHERS FOOD AND SUPPLY	09/27/2022	16,561.48		
		GEN SUPPLIES-FOOD SVC--NSLP	02 E 005 770 000 701 401		281.10
		FOOD-FOOD SVC--NSLP	02 E 005 770 000 701 490		10,950.40
		FOOD-FOOD SVC--BREAKFAST	02 E 005 770 000 705 490		5,177.97
		FOOD-FOOD SVC--ALA-CARTE	02 E 005 770 000 707 490		152.01
9669773	MARTIN BROTHERS FOOD AND SUPPLY	09/27/2022	722.50		
		FOOD-FOOD SVC--NSLP	02 E 005 770 000 701 490		510.00
		FOOD-FOOD SVC--BREAKFAST	02 E 005 770 000 705 490		212.50
9669774	MARTIN BROTHERS FOOD AND SUPPLY	09/27/2022	4,281.30		
		FOOD-FOOD SVC--NSLP	02 E 005 770 000 701 490		3,664.54
		FOOD-FOOD SVC--ALA-CARTE	02 E 005 770 000 707 490		616.76
9669775	MARTIN BROTHERS FOOD AND SUPPLY	09/27/2022	397.48		
		FOOD-FOOD SVC--NSLP	02 E 005 770 000 701 490		397.48

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10/10/2022	48264	Check	MARTIN BROS DISTRIBUTING CO	74,480.21	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
9669776	MARTIN BROTHERS FOOD AND SUPPLY	09/27/2022	4,957.30		
		GEN SUPPLIES-FOOD SVC--NSLP	02 E 005 770 000 701 401		267.76
		FOOD-FOOD SVC--NSLP	02 E 005 770 000 701 490		2,905.72
		FOOD-FOOD SVC--BREAKFAST	02 E 005 770 000 705 490		1,772.84
		FOOD-FOOD SVC--ALA-CARTE	02 E 005 770 000 707 490		10.98
9669776-C	MARTIN BROTHERS FOOD AND SUPPLY	09/27/2022	-54.70		
		GEN SUPPLIES-FOOD SVC--NSLP	02 E 005 770 000 701 401		-54.70
9669777	MARTIN BROTHERS FOOD AND SUPPLY	09/27/2022	76.50		
		FOOD-FOOD SVC--NSLP	02 E 005 770 000 701 490		34.00
		FOOD-FOOD SVC--BREAKFAST	02 E 005 770 000 705 490		42.50
9674067	MARTIN BROTHERS FOOD AND SUPPLY	09/29/2022	9,712.45		
		GEN SUPPLIES-FOOD SVC--NSLP	02 E 005 770 000 701 401		335.35
		FOOD-FOOD SVC--NSLP	02 E 005 770 000 701 490		5,734.96
		FOOD-FOOD SVC--AFTER SCH SNACK	02 E 005 770 000 702 490		163.80
		FOOD-FOOD SVC--BREAKFAST	02 E 005 770 000 705 490		3,104.98
		FOOD-FOOD SVC--ALA-CARTE	02 E 005 770 000 707 490		373.36
9674323	MARTIN BROTHERS FOOD AND SUPPLY	09/29/2022	2,703.86		
		GEN SUPPLIES-FOOD SVC--NSLP	02 E 005 770 000 701 401		314.17
		FOOD-FOOD SVC--NSLP	02 E 005 770 000 701 490		2,139.71
		FOOD-FOOD SVC--BREAKFAST	02 E 005 770 000 705 490		249.98
9674327	MARTIN BROTHERS FOOD AND SUPPLY	09/29/2022	76.50		
		FOOD-FOOD SVC--NSLP	02 E 005 770 000 701 490		76.50
10/10/2022	48265	Check	MK MUSIC REPAIR	72.56	
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
28896	CLARINET REPAIR	09/12/2022	72.56		
		REPAIR & MAINT SVCS-MUSIC--	01 E 310 258 000 000 350		72.56

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10/10/2022	48266	Check	MUSIC MART	100.00
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
1450593	VIOLIN CASE	09/14/2022	100.00	
		REPAIR & MAINT SVCS-MUSIC--	01 E 210 258 000 000 350	100.00
10/10/2022	48267	Check	NEXUS-GERARD FAMILY HEALING	2,910.15
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
1247654	SHANNON BEYER \$2510.15, TRAINING \$40, INSTRUCTION \$360	09/23/2022	2,910.15	
		FED CNTRCT < \$25K-ACAD ACHV-PR YR-TITLE I-D	01 E 005 216 011 406 303	2,910.15
10/10/2022	48268	Check	NORTHWEST GRAPHIC SUPPLY CO	379.78
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
58460500	GRAPHICS SUPPLIES	09/27/2022	379.78	
		INDIV INST SUPPLIES-TRAD/IND-GRAPHIC-CTE	01 E 310 361 873 817 433	379.78
10/10/2022	48269	Check	PAN-O-GOLD BAKING CO	1,970.94
<b>Invoice Number</b>	<b>Description</b>	<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>
100047222259006	BREAD	09/16/2022	173.85	
		FOOD-FOOD SVC--NSLP	02 E 005 770 000 701 490	173.85
10007222259001	BREAD	09/16/2022	196.17	
		FOOD-FOOD SVC--NSLP	02 E 005 770 000 701 490	196.17
10007222259002	BREAD	09/16/2022	128.10	
		FOOD-FOOD SVC--NSLP	02 E 005 770 000 701 490	128.10
10007222259003	BREAD	09/16/2022	173.70	
		FOOD-FOOD SVC--NSLP	02 E 005 770 000 701 490	173.70
10007222259004	BREAD	09/16/2022	113.34	
		FOOD-FOOD SVC--NSLP	02 E 005 770 000 701 490	113.34
10007222259005	BREAD	09/16/2022	47.58	
		FOOD-FOOD SVC--NSLP	02 E 005 770 000 701 490	47.58
10007222259006	BREAD	09/16/2022	173.85	
		FOOD-FOOD SVC--NSLP	02 E 005 770 000 701 490	173.85

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Check Date	Check Number	Payment Type	Name	Check Amount	
10/10/2022	48269	Check	PAN-O-GOLD BAKING CO	1,970.94	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
10007222259008	BREAD	09/16/2022	98.82		
				FOOD-FOOD SVC--NSLP 02 E 005 770 000 701 490	98.82
10007222259017	BREAD	09/16/2022	-45.75		
				FOOD-FOOD SVC--NSLP 02 E 005 770 000 701 490	-45.75
10007222265005	BREAD	09/22/2022	73.20		
				FOOD-FOOD SVC--NSLP 02 E 005 770 000 701 490	73.20
10007222266009	BREAD	09/23/2022	76.86		
				FOOD-FOOD SVC--NSLP 02 E 005 770 000 701 490	76.86
10007222266010	BREAD	09/23/2022	95.16		
				FOOD-FOOD SVC--NSLP 02 E 005 770 000 701 490	95.16
10007222266011	BREAD	09/23/2022	120.78		
				FOOD-FOOD SVC--NSLP 02 E 005 770 000 701 490	120.78
10007222266012	BREAD	09/23/2022	164.64		
				FOOD-FOOD SVC--NSLP 02 E 005 770 000 701 490	164.64
10007222266013	BREAD	09/23/2022	109.80		
				FOOD-FOOD SVC--NSLP 02 E 005 770 000 701 490	109.80
10007222266014	BREAD	09/23/2022	102.48		
				FOOD-FOOD SVC--NSLP 02 E 005 770 000 701 490	102.48
10007222266016	BREAD	09/23/2022	75.03		
				FOOD-FOOD SVC--NSLP 02 E 005 770 000 701 490	75.03
10007222269002	BREAD	09/26/2022	47.58		
				FOOD-FOOD SVC--NSLP 02 E 005 770 000 701 490	47.58
10007222269003	BREAD	09/26/2022	45.75		
				FOOD-FOOD SVC--NSLP 02 E 005 770 000 701 490	45.75
10/10/2022	48270	Check	PREMIER FE	19,406.20	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
114646	ELLIS FURNITURE	09/20/2022	19,406.20		
				EQUIPMENT-SEC--OPER CAP 05 E 210 211 000 302 530	19,406.20

## Board Packet

AP Run: B230401 — Post Date: 2022-10-10 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount
10/10/2022	48271	Check	QUILL CORPORATION	922.93
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>
27732619	TONER		09/15/2022	922.93
			GEN SUPPLIES-SPED AGG--IDEA-611 01 E 005 420 000 419 401	922.93
10/10/2022	48272	Check	SCHOOL TECH ASSOCIATES, INC	4,370.29
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>
INV-9459	ANNUAL LICENSING RENEWAL SKYWARD QMLATIV LEGACY CLOCK INTERGRATION SUPPORT FEE TIME CLOCK SERVICE AGREEMENT W/ DISCOUNTS		09/28/2022	4,370.29
			NON-INST SOFTWARE LIC-PERSONNEL-- 01 E 005 160 000 000 405	4,370.29
10/10/2022	48273	Check	SHI	21,031.00
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>
B15663842	SMARTNET - RENEWAL 22-23		08/12/2022	21,031.00
			NON-INST SOFTWARE LIC-INST TECH-ASSIGNED TECH- 01 E 005 630 093 000 405	21,031.00
10/10/2022	48274	Check	SOCIAL THINKING	251.24
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>
262209	ALL-IN-ONE ACROSS GROUPS BUNDLE; THE ZONES OF REGULATION SERIES		09/15/2022	251.24
			INDIV INST SUPPLIES-EBD--STATE SPED 01 E 105 408 000 740 433	251.24
10/10/2022	48275	Check	STONEWARE INC	770.00
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>
00122993	LANSCHOOL 1-YEAR LICENSE SUBSCRIPTION		09/29/2022	770.00
			INDIV INST SUPPLIES-ACAD ACHV-PR YR-TITLE I-D 01 E 005 216 011 406 433	770.00
10/10/2022	48276	Check	TAYLOR MUSIC	8,050.00
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>
2152686-IN	HORMEL GRANT - TIM DAVIS BASSOON & TUBA		09/19/2022	8,050.00
			EQUIPMENT-MUSIC-HRML MUSIC- 01 E 310 258 068 000 530	8,050.00

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AP Run: B230401 — Post Date: 2022-10-10 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount		
10/10/2022	48277	Check	TOSHIBA FINANCIAL SERVICES	701.56		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
5021880437	AHS MAIN2/ISS/WRITE PLACE COPIER		09/17/2022	701.56		
			PRINCIPAL ON CAP LEASE-SEC--		01 E 310 211 000 000 580	701.56
10/10/2022	48278	Check	TOTAL GLASS-LOCK INC	374.50		
<b>Invoice Number</b>	<b>Description</b>		<b>Invoice Date</b>	<b>Invoice Amount</b>	<b>Account</b>	<b>Amount</b>
613882	BOYS RESTROOM NEAR MUSIC AREA		09/13/2022	374.50		
			REPAIR & MAINT SVCS-OPERATIONS--		01 E 005 810 000 000 350	374.50
<b>Total:</b>						<b>\$165,880.92</b>

### B230401 Summary

Type	Count	Amount
Regular	30	165,880.92
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>30</b>	<b>\$165,880.92</b>

## Board Packet

AP Run: CB230402 — Post Date: 2022-10-10 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
10/10/2022	5000001014		ARROW PRINTING*	554.90	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
70605	SPED PRINTING	09/10/2022	326.67		
		GEN SUPPLIES-SPED AGG--IDEA-611		01 E 005 420 000 419 401	326.67
70606	SPED PRINTING	09/10/2022	228.23		
		GEN SUPPLIES-SPED AGG--IDEA-611		01 E 005 420 000 419 401	228.23
10/10/2022	5000001015		AUSTIN NEWSPAPERS, INC*	101.79	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
1515444	8.8.22 MINUTES	09/21/2022	60.03		
		FEES FOR SERVICES-SCHOOL BOARD--		01 E 005 010 000 000 305	60.03
1515453	8.22.22 MINUTES	09/21/2022	41.76		
		FEES FOR SERVICES-SCHOOL BOARD--		01 E 005 010 000 000 305	41.76
10/10/2022	5000001016		DIAMOND RIDGE PRINTING*	209.50	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
13688	POSTERS	09/14/2022	69.00		
		PAPER TRANSF/PRINTING-ELEM ED--		01 E 185 203 000 000 498	69.00
13759	PICKUP MAP	09/21/2022	58.50		
		PAPER TRANSF/PRINTING-ELEM ED--		01 E 185 203 000 000 498	58.50
13760	CRITTER TREE CHART	09/21/2022	82.00		
		INSTRUCTL SUPPLIES-KINDERGARTEN--		01 E 165 201 000 000 430	82.00
10/10/2022	5000001017		GAMES PEOPLE PLAY*	3,946.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
3048-1	PEP BAND SHIRTS	09/19/2022	527.00		
		GEN SUPPLIES-MUSIC-AHS-BAND		11 E 310 258 040 132 401	527.00
38197	T SHIRTS BADGER PERFORMANCE	09/29/2022	540.00		
		GEN SUPPLIES-BOYS-SOCCER-		01 E 310 294 117 000 401	540.00
38202	STAFF UNIFORMS	09/23/2022	2,879.00		
		REPAIR SUPPLIES-OPERATIONS--		01 E 005 810 000 000 420	2,879.00

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AP Run: CB230402 — Post Date: 2022-10-10 — AP Run Type: R

Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
10/10/2022	5000001018		GOPHER SPORT*	1,139.05	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
IN219367	APEF GRANT-DAPE EQUIPMENT-ADAM TREINEN	09/19/2022	557.76		
	INSTRUCTIONAL SUPPLY-SPED AGG--APEF GRANT			01 E 125 400 000 097 430	557.76
IN222408	APEF GRANT-DAPE EQUIPMENT-ADAM TREINEN	09/26/2022	581.29		
	INSTRUCTIONAL SUPPLY-SPED AGG--APEF GRANT			01 E 125 400 000 097 430	581.29
10/10/2022	5000001019		HILLYARD/HUTCHINSON*	3,408.38	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
604875517	CUSTODIAL SUPPLIES-BLANKET PO FOR 2022-2023 FY	09/16/2022	2,260.90		
	CUSTODIAL SUPPLIES-OPERATIONS--			01 E 005 810 000 000 410	2,260.90
604875518	CUSTODIAL SUPPLIES-BLANKET PO FOR 2022-2023 FY	09/16/2022	483.14		
	CUSTODIAL SUPPLIES-OPERATIONS--			01 E 005 810 000 000 410	483.14
604875519	CUSTODIAL SUPPLIES-BLANKET PO FOR 2022-2023 FY	09/16/2022	323.26		
	CUSTODIAL SUPPLIES-OPERATIONS--			01 E 005 810 000 000 410	323.26
604875520	CUSTODIAL SUPPLIES-BLANKET PO FOR 2022-2023 FY	09/16/2022	330.85		
	CUSTODIAL SUPPLIES-OPERATIONS--			01 E 005 810 000 000 410	330.85
700518337	CUSTODIAL SUPPLIES-BLANKET PO FOR 2022-2023 FY	09/13/2022	10.23		
	CUSTODIAL SUPPLIES-OPERATIONS--			01 E 005 810 000 000 410	10.23
10/10/2022	5000001020		JW PEPPER & SON INC*	87.99	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
364567750	958314 60-1, 9X12X5/8" FILE FINDER BOXES	09/21/2022	87.99		
	EQUIPMENT-MUSIC--OPER CAP			05 E 210 258 000 302 530	87.99
10/10/2022	5000001021		METRO SALES INC*	2,126.94	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
INV2126506	AHS COPIER SN: 4021C600362 22-23	09/19/2022	486.33		
	REPAIR & MAINT SVCS-SEC--			01 E 310 211 000 000 350	161.33
	PRINCIPAL ON CAP LEASE-SEC--			01 E 310 211 000 000 580	325.00
INV2126507	WOODSON COPIER SN: 4021C900277 22-23	09/19/2022	501.28		
	REPAIR & MAINT SVCS-KINDERGARTEN--			01 E 165 201 000 000 350	165.28
	PRINCIPAL ON CAP LEASE-KINDERGARTEN--			01 E 165 201 000 000 580	336.00

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Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
10/10/2022	5000001021		METRO SALES INC*	2,126.94	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
INV2126508	22-23 AHS COPIER SN: 4021C600318	09/19/2022	400.78		
		REPAIR & MAINT SVCS-SEC--		01 E 310 211 000 000 350	75.78
		PRINCIPAL ON CAP LEASE-SEC--		01 E 310 211 000 000 580	325.00
INV2129747	2022-2023 ELLIS COPIER LEASE SN: 4041C900204	09/23/2022	738.55		
		REPAIR & MAINT SVCS-SEC--		01 E 210 211 000 000 350	237.55
		PRINCIPAL ON CAP LEASE-SEC--		01 E 210 211 000 000 580	501.00
10/10/2022	5000001022		MIDTOWN AUTO CLINIC*	255.38	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
87388	2012 DODGE GRAND CARAVAN SE RED	09/14/2022	255.38		
		REPAIR & MAINT SVCS-OPERATIONS--		01 E 005 810 000 000 350	255.38
10/10/2022	5000001023		OFFICE DEPOT*	256.92	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
257377294004	BEGINNING OF THE YEAR SUPPLIES	09/12/2022	11.29		
		INSTRUCTL SUPPLIES-ART--		01 E 165 212 000 000 430	11.29
268640538001	OFFICE SUPPLIES & COPY PAPER	09/21/2022	212.66		
		GEN SUPPLIES-ELEM ED--		01 E 155 203 000 000 401	110.70
		PAPER TRANSF/PRINTING-ELEM ED--		01 E 155 203 000 000 498	101.96
268640545001	OFFICE SUPPLIES & COPY PAPER	09/21/2022	32.97		
		GEN SUPPLIES-ELEM ED--		01 E 155 203 000 000 401	32.97
10/10/2022	5000001024		OLD 218*	3,727.00	
Invoice Number	Description	Invoice Date	Invoice Amount	Account	Amount
130709	MARCHING BAND T SHIRTS	09/20/2022	807.50		
		GEN SUPPLIES-MUSIC-ELLIS-BAND		11 E 210 258 030 132 401	807.50
130731	SENIOR BOC	09/16/2022	1,250.00		
		SUPPLIES & MATERIALS-EXT CUR-STD CNCL-AHS-SA		88 E 310 298 053 301 401	1,250.00
130732	JUNIOR BOC	09/16/2022	735.00		
		SUPPLIES & MATERIALS-EXT CUR-STD CNCL-AHS-SA		88 E 310 298 053 301 401	735.00

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Austin Public Schools ISD 492

Check Date	Check Number	Payment Type	Name	Check Amount	
10/10/2022	5000001024		OLD 218*	3,727.00	
<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
130733	SOPHOMORE BOC	09/16/2022	934.50		
			SUPPLIES & MATERIALS-EXT CUR-STD CNCL-AHS-SA	88 E 310 298 053 301 401	934.50
10/10/2022	5000001025		SCHOLASTIC INC*	274.73	
<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
M7322557	IJ HOLTON PI - SCOPE SUBSCRIPTION	09/13/2022	274.73		
			INSTRUCTL SUPPLIES-GIFTED--GIFT/TA	01 E 005 218 000 388 430	274.73
10/10/2022	5000001026		SCHOOL SPECIALTY, LLC*	364.48	
<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
208130994075	JUSTIN HESKETT APE GRANT PCI COIN-U-LATOR COIN COUNTING CALCULATOR	09/19/2022	364.48		
			INSTRUCTL SUPPLIES-GEN SPED--APEF GRANT	01 E 310 400 000 097 430	364.48
10/10/2022	5000001027		WEST MUSIC CO*	2,066.75	
<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice Amount</u>	<u>Account</u>	<u>Amount</u>
SI2188270	MUSIC CLASS SUPPLIES/EQUIPMENT	09/13/2022	2,066.75		
			EQUIPMENT-MUSIC--OPER CAP	05 E 210 258 000 302 530	2,066.75
<b>Total:</b>				<b>\$18,519.81</b>	

### CB230402 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	14	18,519.81
<b>Total:</b>	<b>14</b>	<b>\$18,519.81</b>

## Board Packet

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### Summary by Fund

Austin Public Schools ISD 492

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<b>Fund</b>	<b>Total</b>
01 - GENERAL FUND	931,650.91
02 - FOOD SERVICE FUND	105,822.68
04 - COMMUNITY SERVICE	32,981.19
05 - CAPITAL EXPENDITURES	39,963.79
11 - SITE & CO-CURRICULAR	376.33
12 - AUSTIN AREA CONSORTIUM	5,642.14
66 - ATHLETICS	101.00
88 - STUDENT ACTIVITY	4,969.66
	<hr/>
	<b>\$1,121,507.70</b>

INDEPENDENT SCHOOL DISTRICT 492		
LISTING OF PAYMENTS MADE BY ELECTRONIC FUNDS TRANSFER		
FOR THE MONTH OF	SEPTEMBER 2022	

DATE	PAID TO	PAYMENT FOR	AMOUNT
9/1/2022	FEDERAL RESERVE	NET CHECK	\$ 1,087,513.71
9/2/2022	EFTPS	FED, FICA & MEDICARE	\$ 383,745.95
9/2/2022	FEDERAL RESERVE	NET CHECK	\$ 8,456.06
9/2/2022	MN COMM OF REVENUE	STATE WITHHOLDING	\$ 65,009.13
9/6/2022	BANK OF AMERICA	HSA EE CONTRIBUTION	\$ 33,546.52
9/6/2022	BANK OF AMERICA	HSA ER CONTRIBUTION	\$ 136,862.39
9/6/2022	EFTPS	FED, FICA & MEDICARE	\$ 134.78
9/6/2022	FEDERAL RESERVE	NET CHECK	\$ 446.57
9/6/2022	FEDERAL RESERVE	NET CHECK-ACH RETURN	\$ (603.96)
9/6/2022	MN COMM OF REVENUE	CHILD SUPPORT	\$ 953.68
9/6/2022	MN COMM OF REVENUE	STATE WITHHOLDING	\$ 24.13
9/7/2022	VENDORS	P-CARD	\$ 20,528.21
9/13/2022	PERA	PERA EE & ER	\$ 61,731.76
9/13/2022	TRA	TRA EE & ER	\$ 196,777.55
9/14/2022	EDUCATORS BENEFITS	403 (b) CONTRIBUTIONS	\$ 48,230.86
9/15/2022	FEDERAL RESERVE	NET CHECK	\$ 1,165,268.46
9/16/2022	EFTPS	FED, FICA & MEDICARE	\$ 387,912.66
9/16/2022	FEDERAL RESERVE	NET CHECK-ACH RETURN	\$ (2,705.70)
9/16/2022	MN COMM OF REVENUE	STATE WITHHOLDING	\$ 65,017.79
9/19/2022	BANK OF AMERICA	HSA EE CONTRIBUTION	\$ 33,946.52
9/19/2022	BANK OF AMERICA	HSA ER CONTRIBUTION	\$ 10,675.00
9/19/2022	MN COMM OF REVENUE	CHILD SUPPORT	\$ 1,114.73
9/20/2022	PERA	PERA EE & ER	\$ 63,846.29
9/20/2022	TRA	TRA EE & ER	\$ 201,399.34
9/21/2022	EDUCATORS BENEFITS	403 (b) CONTRIBUTIONS	\$ 49,833.68
9/29/2022	FEDERAL RESERVE	NET CHECK	\$ 1,181,010.21
9/30/2022	BANK OF AMERICA	HSA EE CONTRIBUTION	\$ 33,777.12
9/30/2022	BANK OF AMERICA	HSA ER CONTRIBUTION	\$ 3,675.00
9/30/2022	EFTPS	FED, FICA & MEDICARE	\$ 396,884.97
9/30/2022	MN COMM OF REVENUE	STATE WITHHOLDING	\$ 67,115.48
	TOTAL		\$ 5,702,128.89

**INDEPENDENT SCHOOL DISTRICT NO. 492 - AUSTIN  
JUNE 2022 TREASURER'S REPORT**

TREASURER'S BOOKS	BALANCE BEGINNING OF MONTH	DEBITS	CREDITS	BALANCE END OF MONTH
<b>CASH</b>				
01 GENERAL FUND	2,379,966.73	8,404,363.08	10,148,144.37	636,185.44
05 CAPITAL OUTLAY	(1,318,071.11)	51,230.89	81,823.42	(1,348,663.64)
11 SITE AND COCURRICULAR	667,731.43	26,857.94	102,476.03	592,113.34
12 AUSTIN AREA CONSORTIUM	(14,542.79)	35,589.44	50,909.76	(29,863.11)
66 ATHLETICS	106,985.13	4,635.00	12,426.84	99,193.29
88 ACTIVITY FUND	193,578.34	4,099.96	4,356.70	193,321.60
02 FOOD SERVICE	1,309,318.48	533,106.65	257,600.56	1,584,824.57
04 COMMUNITY SERVICE	595,154.40	703,049.40	586,690.41	711,513.39
06 CONSTRUCTION FUNDS	(168,888.82)	1,250,576.83	22,698.50	1,058,989.51
07 DEBT SERVICE	645,311.87	1,378,812.85	23,399.23	2,000,725.49
08 TRUST FUND	46,907.44	56.86	0.00	46,964.30
18 CUSTODIAL FUNDS	559.43	0.00	559.43	0.00
20 INTERNAL SERVICE FUND	5,901,623.36	1,927,159.70	829,956.60	6,998,826.46
<b>TOTAL CASH</b>	<b>10,345,633.89</b>	<b>14,319,538.60</b>	<b>12,121,041.85</b>	<b>12,544,130.64</b>
<b>01 CASHIER'S OFFICE PETTY CASH</b>				
	3,000.00	0.00	0.00	3,000.00
<b>05 CERTIFICATES OF PURCHASE - US BANK</b>				
	25,993.53	0.00	0.00	25,993.53
<b>06 LEASE PURCHASE - OLD NATIONAL BANK</b>				
	0.00	0.00	0.00	0.00
<b>06 CERTIFICATES OF PURCHASE - US BANK</b>				
	229,354.47	1.26	0.00	229,355.73
<b>06 CERT OF PURCHASE - IMC PROJECT</b>				
	1,000,000.04	107.28	0.00	1,000,107.32
<b>INVESTMENTS</b>				
<b>01 OPERATING INVESTMENTS - MN TRUST</b>				
	7,288,707.23	0.00	0.00	7,288,707.23
<b>01 SCHOLARSHIP INVESTMENTS</b>				
	15,118.71	0.12	0.00	15,118.83
<b>06 FACILITIES MAINTENANCE INVESTMENTS</b>				
	3,249,700.00	0.00	1,249,700.00	2,000,000.00
<b>08 SCHOLARSHIP TRUST INVESTMENTS</b>				
	62,505.41	0.26	3,959.41	58,546.26
<b>88 ACTIVITY FUND</b>				
	20,000.00	0.00	0.00	20,000.00
<b>TOTAL INVESTMENTS</b>	<b>10,636,031.35</b>	<b>0.38</b>	<b>1,253,659.41</b>	<b>9,382,372.32</b>
<b>GRAND TOTAL PER TREASURER'S BOOKS</b>	<b>22,240,013.28</b>	<b>14,319,647.52</b>	<b>13,374,701.26</b>	<b>23,184,959.54</b>

BANK ACCOUNTS	BALANCE PER BANK STATEMENT	OUTSTANDING CHECKS	DEPOSITS NOT SHOWN ON BANK STATEMENT	OTHER RECONCILING ITEMS	BALANCE PER TREASURER'S BOOKS
BREMER - SAVINGS	9,643,214.35	0.00	0.00	0.00	9,643,214.35
BREMER - MAIN	1,106,639.75	(1,137,201.59)	1,333.45	0.00	(29,228.39)
BREMER - FINANCE & PAYROLL	0.00	(106,807.96)	0.00	0.00	(106,807.96)
BREMER - HEALTH INSURANCE TRUST	0.00	0.00	0.00	0.00	0.00
MSDLAF+ Liquid Class	141.98	0.00	0.00	0.00	141.98
MSDLAF+ MAX Class	555,517.77	0.00	0.00	0.00	555,517.77
MN TRUST OPERATING ACCOUNT	1,051,951.13	0.00	0.00	0.00	1,051,951.13
MN TRUST CAPITAL FACILITY BONDS 2018A	124,782.39	0.00	0.00	0.00	124,782.39
MN TRUST FACILITY MAINT BONDS 2021A	1,304,559.37	0.00	0.00	0.00	1,304,559.37
CASHIER'S OFFICE PETTY CASH	3,000.00	0.00	0.00	0.00	3,000.00
CERTIFICATES OF PURCHASE - US BANK	25,993.53	0.00	0.00	0.00	25,993.53
CERTIFICATES OF PURCHASE - US BANK	229,355.73	0.00	0.00	0.00	229,355.73
CERTIFICATES OF PURCHASE - US BANK	1,000,107.32	0.00	0.00	0.00	1,000,107.32
OPERATING INVESTMENTS - MN TRUST	7,288,707.23	0.00	0.00	0.00	7,288,707.23
SCHOLARSHIP INVESTMENTS	15,118.83	0.00	0.00	0.00	15,118.83
FACILITIES MAINTENANCE INVESTMENTS	2,000,000.00	0.00	0.00	0.00	2,000,000.00
SCHOLARSHIP TRUST INVESTMENTS	58,546.26	0.00	0.00	0.00	58,546.26
ACTIVITY FUND	20,000.00	0.00	0.00	0.00	20,000.00
<b>BALANCE</b>	<b>24,427,635.64</b>	<b>(106,807.96)</b>	<b>1,333.45</b>	<b>0.00</b>	<b>23,184,959.54</b>

RECONCILIATION OF TREASURER'S BALANCE WITH BANK

0.00



**DATE:** 10/10/2022

**TITLE:** Teaching and Learning Department Update

**TYPE:** Information

**PRESENTER(S):** Katie Baskin, Executive Director of Teaching and Learning

**BACKGROUND:**

*Program and Curriculum Review*

The 7-12 World Language Department, 5-12 Social Studies Department, and K-12 English Learners Department are currently engaged in the curriculum review and selection process. Each of the departments participated in the program review and evaluation phase last school year to ground their selection and decision-making processes this year based on student performance, academic needs and program alignment. The curriculum review and selection process includes representatives from the academic departments as well as technology integration, special education, EL, building leadership, students, and parents at various points in the process. This important work will be guiding by Teaching and Learning with a focus on research, standards alignment, vertical and horizontal alignment within our APS system, and instructional resources to accelerate student learning.

*District Professional Learning*

Principals are participating this year in professional learning in alignment with the District Operational Plan and the learning work within our four strategic priorities. In September, the Principals engaged in professional learning in the areas of focused instruction, professional learning communities (PLC's), and effective hiring practices. Focused instruction is one component of the Gradual Release of Responsibility framework found in our APS Instructional Model. PLC's are drivers to elevate instruction and support teacher collective efficacy. Hiring talent to enhance our organization is one of the most important jobs for our instructional leaders.

*Targeted Services Extended Day Programming*

The mission of targeted services is to provide supports to assist student to be successful and to make a different in the work. Targeted Services is intervention/prevention programming for students in Kindergarten through 8<sup>th</sup> grade. Programming occurs after school and is designed to supplement the traditional school day. The goal being to help support students in meeting grade level standards with the extended day support. Students will have three core focus areas in targeted services this school year: phonics, math and social emotional learning. Sessions will run throughout the school year on Tuesday and Thursday after school from November 1 – December 15, January 10 – March 30, and April 11 – May 11.



**DATE:** 10/10/2022

**TITLE:** Information Services Department Update

**TYPE:** Information

**PRESENTER(S):** Corey Haugen - Director of Information Services

### **BACKGROUND:**

#### **STAR Assessment Update:**





- Thank you to all staff and students who have worked diligently during the Fall benchmark window to complete required STAR Computer Adaptive Testing (CAT) in and STAR Curriculum Based Measures (CBM)!
- After reviewing fall benchmarking data, including STAR Early Lit, Reading and Math assessments, it has been determined that District Benchmarks need to be raised from the STAR default of the 40<sup>th</sup> Percentile to better align with actual student performance.
- Initial analysis requires that we shift district benchmark in Reading to the 42<sup>nd</sup> Percentile and Mathematics to the 58<sup>th</sup> Percentile. (See image on back)
- Sites have been using this fall benchmark data to identify students as “*At/Above Benchmark*”, “*On Watch*”, “*Intervention*” and “*Urgent Intervention*” for making educational decisions for individual students and for grouping students in their classrooms.

#### **Infinite Campus Migration (In-District Hosted -> Campus Cloud Choice)**

- Since 2009, APS has housed our Infinite Campus application in our district data center. Over time, Infinite Campus has shifted their hosting model to the Cloud and we are 1 of just a few district to have not yet migrated. As the pricing model has shifted, there are economical efficiencies to move and will position us for next generation Campus Analytics tools.
- To prepare for the migration, Information Services has been working with Infinite Campus and Technology Services, to ensure a smooth transition scheduled for MEA Break.
- **Oct 19** - Infinite Campus will be taken off-line at 9:00 PM CST for maintenance/migration. No log-in/access during this time.
- **Oct 20** - Infinite Campus should come back on-line at approx 11:00 AM CST.
- When we come back online, Staff, Students and parent will have new URL's for accessing Infinite Campus and we will be updating all of the current links users access.

# STAR District Benchmark Updates





## STAR READING

	STAR Default	New District Benchmark
 At/Above Benchmark	At/Above 40 PR	At/Above 42 PR
 On Watch	25-39 PR	25-41 PR
 Intervention	10-24 PR	15-24 PR
 Urgent Intervention	Below 10 PR	Below 15 PR



*District Benchmarks  
have been updated on  
the STAR Application for  
review/analysis!*

## STAR MATHEMATICS

	STAR Default	New District Benchmark
 At/Above Benchmark	At/Above 40 PR	At/Above 58 PR
 On Watch	25-39 PR	40-57 PR
 Intervention	10-24 PR	15-39 PR
 Urgent Intervention	Below 10 PR	Below 15 PR



Questions about STAR?  
Contact Corey Haugen  
[corey.haugen@austin.k12.mn.us](mailto:corey.haugen@austin.k12.mn.us)





**DATE:** 10/10/2022

**TITLE:** Special Services Department Update

**TYPE:** Information

**PRESENTER(S):** Sheri Willrodt – Executive Director of Special Services

**BACKGROUND:**

- We have now filled all professional positions with the hiring of a Certified Occupational Therapy Assistant, scheduled to start in November. We did have to replace a virtual speech clinician who resigned after the first week of school.
- We continue to have several paraprofessional positions open at Austin High School and Oakland Education Center (please spread the word about this awesome opportunity—para educators make an incredible impact on the students they serve!)
- We are implementing Love and Logic training for paraprofessionals this school year. This training is being provided by Special Education Supervisor Joni Irvin, who became trained as a Love and Logic facilitator, on early release days.
- We continue to further develop our transition services through expansion of partnerships with area businesses for our work experience program. We currently have 15 students with disabilities placed in community internship experiences across 10 total businesses (5 of which are new this year). We also have 23 students participating in our simulated work experience lab in our On Track building on Main Street.
- Our Special Education Advisory Council (SEAC) held its inaugural meeting of the year on October 5. We were able to solicit some additional parental involvement through sending out information districtwide via a portal push, so look forward to the fresh perspective the new members will bring to the group this year.



**DATE:** 10/10/2022

**TITLE:** Organizational Development and Administrative Services Department Update

**TYPE:** Information

**PRESENTER(S):** John Alberts, Executive Director of Organizational Development and Administrative Services

## **BACKGROUND:**

### **Strengths Based Organization**

- On September 29, 2022, the District Leadership Team (DLT) continued its work on becoming a strengths-based organization. During the 2022-2023 school year, the DLT will focus on Teams Strength Integration. This session focused on how strengths impact collaboration, with each member of DLT reflecting on how their strengths show up in timing and intensity when collaborating with others. They explored how their strengths impact their attitudes about, behaviors during, and contributions during collaboration. Individuals then shared these reflections with the teams with which they most frequently collaborate.

### **Talent Acquisition Project**

- During professional development time (September 15 for secondary principals and September 29 for elementary principals) principals reflected on their hiring, or talent acquisition, process. They reflected on the question, "The principals most important job is acquiring talent." They then read the article "Don't Hire for Culture Fit" by Ruchika Tulshyan and discussed the contents.

### **Best Workplace Survey**

- The staff satisfaction/engagement survey through Energage will be deployed beginning October 17 and will be open for responses for 2 weeks
- The survey will give feedback against 15 Culture Drivers
- Survey results makes APS eligible to receive the *Star Tribune* best workplaces recognition as our results are compared against similar sized organizations

### **World's Best Workforce Committee**

- Katie Baskin and I facilitated the first World's Best Workforce meeting of the year on October 4, 2022. There were 22 people in attendance representing school board members, administration, teachers, success coaches, parents, and community members.
- Topics that were reviewed included APS use of Title funds, gifted and talented program review, math program review, and the district strategic plan and corresponding operational plan



**DATE:** 10.5.22

**TITLE:** APS Site Reports

**TYPE:** Informational

**PRESENTER(S):** Dr. Joey Page, Superintendent

**BACKGROUND:**

The following is a summary of events and items from our sites.

**Austin High School:** We are in the process of identifying and testing students who meet the criteria for future PSEO opportunities.

We hosted in partnership with Riverland and our counselors a financial aid night to support our families.

The Hormel Foundation Austin Assurance advisors from Riverland, a representative from United Way with our counselors met with 9th grade students to open their Austin Assurance Scholarship accounts so they understand how to log their hours. Our 9th graders were also educated about the Hormel Foundation Austin Assurance Scholarship.

Our counselors with Riverland advisors went into senior government classes and shared the changes to the Hormel Foundation Austin Assurance Scholarship along with important upcoming senior events.

Homecoming was a huge success. Our staff, student council and students participated in the dress-up days, battle of connects, coronation, attended many activities and the football game. We ended the week with our Homecoming dance at Wescott with games, food trucks and a DJ. Thank you to everyone and our student council advisor Emily Hovland!!

We had a wonderful Distinguished Alumni induction ceremony, lunch and dinner. Thank you to Jeni Lindberg and our Alumni Association for your support and work on this amazing event.

Over the summer and this fall we continue to give building tours, most of them as part of class reunions.

Winter sports sign-up is around the corner with our Parent informational night being November 7th.

**Austin Online Academy:** Austin Online continues to work towards enhancing the online learning experience. This past month we completed our onboarding process documents. This is a way to ensure that when a student and family enrolls at Austin Online we have a developed process that supports families and students in feeling comfortable for day one of learning. Tasks and activities include reviewing our parent orientation, completing a survey of learning styles, building a schedule for learning, and walking through how to log into Infinite Campus and Flexpoint for their courses. Parents and students report feeling confident in their role and abilities to complete work after this process. Our staff has spent weeks refining and reviewing this to ensure we are meeting the needs of our students.

October Family Newsletter: <https://www.smores.com/b5jdm-aoa-newsletter-template>

### **Ellis Middle School:**

- Students and staff seem to be adjusting well to the 7 period day. Teachers and staff have done a fantastic job of being visible in the hallways and addressing potential behavior issues before they manifest.
- Our Nature Center Field trips went very well. Again, we feel fortunate to have this opportunity.
- Our First Monthly PBIS reward dance went off last Friday without a hitch. Kids had a great time, no behavior issues and very little mess after. This will be our major fundraiser to offer PBIS incentives.
- We are gearing up for conferences on October 11<sup>th</sup> from 4pm to 8pm; the 18<sup>th</sup> from 4pm to 8pm and the 19<sup>th</sup> from 8am to 12pm.

### **IJ Holton Intermediate School:**

- STEAM Days on every Friday at 2pm are going very well. Please feel free to come and visit.
- Hormel Nature Center field trips have also been a great success we are very lucky for this partnership.
- I.J. Holton Received PBIS Exemplar status - lots of positive feedback about the systems and supports from the lady that did our tour and interview.
- Our Homecoming picnic and other activities during lunch that Friday were also a tremendous success. We had a small fundraiser during that time that did well also.
- We are gearing up for conferences on October 13<sup>th</sup> from 4pm to 8pm; the 17<sup>th</sup> from 4pm to 8pm and the 19<sup>th</sup> from 8am to 12pm.
- We are also going to be starting our What I Need (WIN) time in November. This will be a time during the day when students can get extra help or enrichment in their core courses.

- We are gearing up for conferences on October 11<sup>th</sup> from 4pm to 8pm; the 18<sup>th</sup> from 4pm to 8pm and the 19<sup>th</sup> from 8am to 12pm.

### **Banfield Elementary School:**

- We are in the midst of our Grade Level Data Days. We have classrooms covered with review of common expectations in our common areas in anticipation for our application to be a PBIS school and our implementation of Zones of Regulation and use our calming strategies to help in making positive choices for oneself. We are also covering classes with our library and success coach with a common shared book called Most Marshmallows – promoting that each of us is unique but that there are things that we can find in common as well. Grade Level teachers, our ML staff, and interventionists have been analyzing data and looking at where we are at and then determining where we are going to go, what are we going to do, and how are we going to do it. It's our first collaborative team work together as a staff using data and it has been successful and intentional.
- Our first early release day on Oct. 5<sup>th</sup>, staff will be working to get intervention materials together and creating our grade level SMART goals to be examined in January before our second assessment window opens for testing with our universal screener. Our work on the 5<sup>th</sup> will center our Tier 1 and 2 instruction using data, intervention materials, and unit planning for math and reading.

### **Neveln Elementary School:**

- This past month at Neveln has been full of learning both in the classroom and out of the classroom with experiential learning opportunities within our community. 3<sup>rd</sup> grade students enjoyed learning about animal science at the Hormel Nature Center and also "3<sup>rd</sup> Grade Day at the Farm."
- Our teachers also have been busy learning themselves; focusing on unit planning, Zones of Regulation, Morning Meeting, and analyzing student data results from our most recent STAR assessment. This is important as it helps us ensure that every student in the building is receiving support as needed per the assessment results.
- Neveln will be participating in "Walk-Bike-Roll to School" on Wednesday, October 12<sup>th</sup>. All students will be dropped off at a nearby park and will walk to school with teachers at Neveln with special community guests helping along the way as our flag patrol.

### **Southgate Elementary School:**

Southgate Elementary is hitting its stride as we move into the fall season.

- We are excited to meet with families and students for our fall conferences over three days in the coming weeks so that we can share how the school year has started and how students are performing after our first academic benchmarks.
- We have started working through our MTSS Framework by holding data meetings with classroom teachers. We use these data meetings to dive deep into what our students need so that we can give purposeful interventions to students who need it the most.
- Students are getting to take learning outside Southgate's walls by visiting the Apple Orchard and the Nature Center this month. A special thanks to our community partners and parent volunteers for helping make these experiential learning opportunities a reality.

### **Sumner Elementary School:**

- Fall Parent/Teacher conferences concluded this past week with 100% of our families conferencing with our teachers.
- We served 390 plates at our Welcoming Family Event during Welcoming Week on September 22. The event included free books for every child, family drawing center, floor maps in the gym, playground games and food trucks. This is the first event for our families since pre-COVID and it was wonderful to see the great turnout of families!
- We have welcomed 6 sections of preschool at Sumner and the staff has worked graciously to make space for them in our building. It is great to see the little ones back at Sumner!
- The classroom teachers continue to make notes and recommendations for the new math pacing guide that was created this past summer.

### **Woodson Kindergarten Center:**

It has been a colorful fall at Woodson!

- Recently, The City of Austin reached out to us again about putting the Woodson brand on one of their snowplow blades! Our students did a great job putting their prints on the blade. When the sky bears start having pillow fights, keep your eyes out for our Woodson plow blade!
- We love to partner with families! Woodson Conferences are on Tuesday, October 18<sup>th</sup> from 4:00-8:00 and Wednesday, October 19<sup>th</sup> from 8:00-4:00. In addition, our Equity and Family Engagement committee are planning a fun family event to occur on Thursday, October 27<sup>th</sup> from 3:30-5:30! There will be many fun activities, including leaf rubbings, STEM activities, cookie decoration and of course the classic jumping into leaf piles to ensure a grand time for ALL!

- As you know, Woodson is a PBIS (Positive Behavior Intervention and Supports) school, which means we intentionally teach behavior skills much like reading and math. Our students have been learning what it means to be a caring critter at Woodson these first months of school and our staff are doing an excellent job noticing all these caring behaviors! We have shared our PBIS learning with Palmer Bus Company too, so our critters are excitedly arriving to school with critter cards, given to them by their bus drivers and aides, for showing expected bus behavior! 'What we notice we get more of' and we are noticing many, many strong behaviors from our students! Keep up the great work critters!
- Finally, I want to acknowledge all the efforts of our school family; each individual and role in our school is working their very best to make this year, a special one for our littlest learners.

Woodson wishes you well.

### **Community Education:**

#### **BACKGROUND:**

Community Education is the home for several programs. We are the home for Adult Learning, Early Childhood Programming including Preschool and Family Education, School Age Child Care, and Community Education Enrichment.

**Early Childhood** Screening is required by legislation for all children between the age of three and the first 30 days of Kindergarten or First Grade. This screening is a free and simple check of how children are growing and developing. It can detect possible health or learning concerns so that children can receive help before they start school.

Screening at age 3 is preferred. During screening, a trained professional will check:

- Vision and hearing
- Height and weight
- Immunization status
- Large and small muscles
- Thinking, language, and communication skills
- Social and emotional development

Our early childhood team has doubled the number of screening appointments available during the 2022-2023 school year. We will be hosting these screenings every other Friday at the Annex Recital Hall. Our next screening day is Friday, October 28, 2022.

**Austin Adult Learning continues** to have rolling registration for new students who want to start classes to increase their English language skills and/or make progress toward completing their GED. Our next registration date is October 11. In collaboration with our staff and community partners we also offer a variety of stand-alone classes including:

- Parent Education
- ESL Math

- Pre-CNA
- Office Support Specialist
- Northstar Digital Literacy

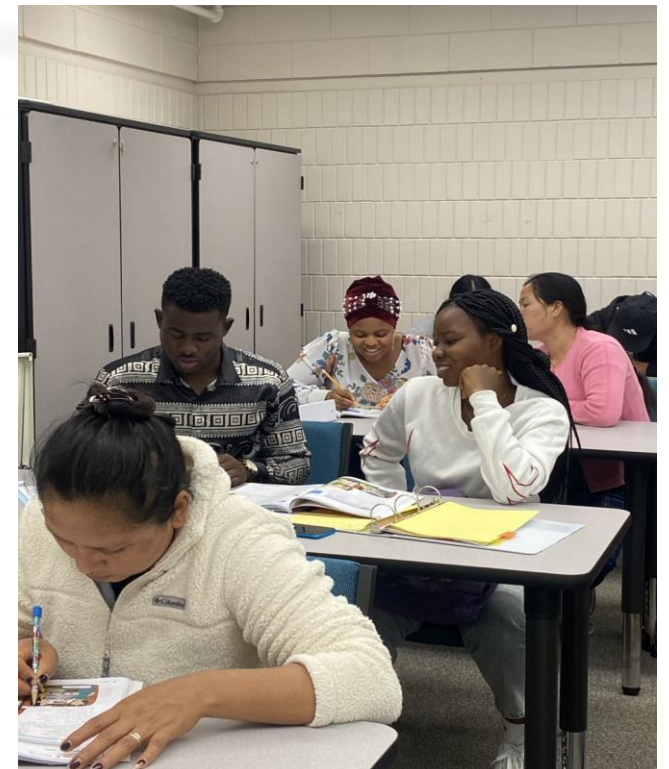
**Kids Korner** not only provides before and after school childcare for students in PreK-4, but we also offer full day programming on non-school days like our fall break. Enrolled Kids Korner families have the opportunity to register to attend programming at Woodson (PreK-K) and Banfield (Grades 1-4).

### **Alternative Learning Center:**

ALC students have finished 38 half credit classes and we have had one graduate this school year. Six students attended a MAAP (Minnesota Association of Alternative Programs) STARS leadership conference last Thursday and Friday. During that time students learned many valuable skills, elected state officers and had a lot of fun. Finally, Alexandria school district visited Austin Online Academy and the ALC to learn about the good things we are doing here. We had a good conversation and we learned a lot from each other.

# Austin Adult Learning

Supporting Student Journeys for a Stronger Community.



# What is Adult Basic Education?

**We serve any community member 17 or older who are working towards a high school credential, learning English, improving basic skills such as literacy and math, digital literacy, and/or preparing for post-secondary education or employment.**

**Austin Adult Learning**  
Supporting Student Journeys for a Stronger Community.



# SE MN Consortium

**Our Consortium includes: Albert Lea, Owatonna, Faribault, Winona, Triton.**

**Austin has the largest program in our consortium.**



**Austin Adult Learning**  
Supporting Student Journeys for a Stronger Community.



# Funding

**ABE is not funded the same way K-12 is funded.**

- ABE is funded through legislation
- Federal Funding (Workforce Innovation and Opportunity Act WIOA)
- State Funding
  - school district member community education census count
  - school district member LEP (Limited English Proficiency) count
  - school district member over-25 no-diploma counts
  - **prior year contact hours**



# Accountability

**-Post-test numbers & test level gains**

Pretest—40 hours—Post-test

**-Annual Applications & 5-year narrative**

**-Content Standards—Three Pillars**

**College & Career Readiness Standards (CCRS)**

Academic Content—Language Arts, Math, Etc

**Transition Integration Standards (TIF)**

Soft skills and professional skills necessary to transition into employment or post-secondary training. Critical thinking, effective communication, learning strategies and self-management.

**Northstar Digital Literacy Standards**

**Austin Adult Learning**  
Supporting Student Journeys for a Stronger Community.



# Austin Adult Learning

Located at Riverland Community College, East Building

**Director:** Jen Lawhead

**Coordinator:** Kristy Rooney

**Navigator:** Lia Guttormson

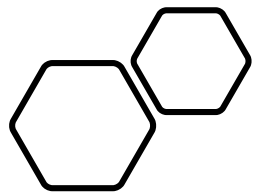
**Program Assistant:** Lisette Cortes

**Teachers:** Mary Wagner, Kristin Thorn (Jodi Vortherms), Chris Paulson,  
Judi Needham

**Childcare Staff:** Sara Stiehm, Annemarie Meyer

Austin Adult Learning  
Supporting Student Journeys for a Stronger Community.

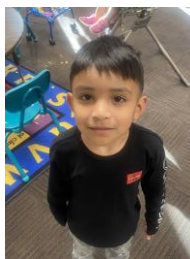




# Childcare & Family Lit

Hormel Foundation Grant

Students have access to childcare for their 1-3 year-old children while they attend class. Our childcare prepares these children to be successful in pre-school.



# Demographics

## Program Summary 7/1/2022 - 6/30/2023

Austin Adult Learning

All SubSites

Race Ethnicity	# of Students	%
Asian	32	22.5%
Black or African American	47	33.1%
Hispanic	52	36.6%
Two or More Races	2	1.4%
White	9	6.3%
<b>Total</b>	<b>142</b>	

Age Group	# of Students	%
16-18	23	16.2%
19-24	27	19.0%
25-44	81	57.0%
45-54	10	7.0%
60+	1	0.7%
<b>Total</b>	<b>142</b>	

All Classes

Participants (12+ Hrs), Includes Non-NRS: No

Ed Level	US Ed	Non US ed	#	%
Grades 1-5	0	16	16	11.3%
Grades 6-8	0	9	9	6.3%
Grades 9-12 (no diploma)	4	12	16	11.3%
No Schooling	1	5	6	4.2%
Postsecondary or professional degree	0	18	18	12.7%
Secondary School Diploma or alternate credential	43	24	65	45.8%
Secondary School Equivalent	0	2	2	1.4%
Some Postsecondary education (no degree)	2	6	8	5.6%
Unknown	0	2	2	1.4%
<b>Total</b>	<b>50</b>	<b>94</b>	<b>142</b>	

Gender	# of Students	%
Female	69	48.6%
Male	73	51.4%
<b>Total</b>	<b>142</b>	

Participant/Enrollee	# of Students	%	Hours	%
Participants	142	100.0%	4,865.25	100.0%
<b>Total</b>	<b>142</b>		<b>4,865.25</b>	

# Challenges

**We have five teaching positions currently open: GED, ESL, 3 Night ESL**

Our partners and local businesses also have classes they would like us to teach, but we don't have the staff.

Since our funding for next year comes from this year's contact hours, what we are able to offer this year has a direct impact on what we can offer next year.

**Austin Adult Learning**  
Supporting Student Journeys for a Stronger Community.





AUSTIN PUBLIC SCHOOLS

INSPIRE • EMPOWER • ACCELERATE



Our Amazing  
Students!





Alone We Can Do So  
Little  
Together We Can Do  
So Much!

-Helen Keller

# Join us in making a difference!

**We currently have over 50 adults eager to learn english at night!**

**We are in need of 3 teachers for these classes!**

**When:** Tuesdays & Thursdays 5-7:30pm (Prep time 4:10-5:00) Following the APS calendar

**Where:** Riverland Community College, East Building

**What you need:** K-12 teaching license, a love of teaching (and laughing!!)

**More Info Contact: Kristy Rooney [kristy.rooney@austin.k12.mn.us](mailto:kristy.rooney@austin.k12.mn.us)**

**Austin Adult Learning**  
Supporting Student Journeys for a Stronger Community.



**DONATIONS**  
**October 10, 2022**

School Board Policy 706 - Acceptance of Gifts establishes guidelines for the acceptance of gifts to the District. Following is the list of gifts received September 8, 2022 through October 5, 2022.

<b>DONOR</b>	<b>AMOUNT</b>	<b>RECIPIENT(S)</b>	<b>PURPOSE</b>
Hormel Foods	\$750.00	AHS Football Team	Expenses
Steve & Jennifer Grobe	\$150.00	Food & Nutrition Services	Lunch Tray Program
Joyce Poshusta	\$50.00	Food & Nutrition Services	Lunch Tray Program
First United Methodist Church	\$900.00	Food & Nutrition Services	Lunch Tray Program
Fast Break Club	\$4323.58	AHS Boys Basketball	Uniforms
Hormel Foods Charitable Trust	\$1137.50	Neveln Elementary	Neveln Spirit Wear for All Students
Home Run Club	\$637.28	AHS Baseball	Baseball Jerseys
Dugan-Scallon Foundation	\$5000.00	Special Services Department	SPED Programming
Joey & Cindy Fuhrman	\$100.00	AHS Music Program	Piano Restoration
Hormel Foods	\$10,000	Food & Nutrition Services	Lunch Tray Program

**RECOMMENDATION**

It is recommended that the School Board of Independent School District #492 approve the gifts as presented.

**RESOLUTION**

WHEREAS, School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant, or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and

BE IT RESOLVED that the School Board of Independent School District #492 approve the gifts received September 8, 2022 through October 5, 2022.

## Austin High School

### Proposal for Extended Field Trip

ISD 492 Board Policy #610 Field Trips: "Extended field trips, that is those that require an overnight stay of more than one night and/or involve travel outside Minnesota, require school board approval. The board will consider such trips on an individual basis and pre-approval is needed before students or parents become involved. Field trips covered by this policy include those proposed by outside agencies or individual staff members that use the school name, or imply school district consent or authorization.

Multiple Nights In-State
  Out-of-State

Sponsoring Organization/Name of Group	<del>EF</del> EF Educational Tours
Faculty Advisor	Rhonda Alberts
Destination	France & Spain
Departure date	6/11/24
Return Date	6/21/24
# of Students attending	40
# in group no attending	—
Supervisor Ratio	6:1
Transportation method	Bus, plane, train
Agency Making travel arrangements	EF Educational Tours

Expenditures		Financed By	
Transportation	Yes	Students	✓
Lodging	Yes	Cost per student	\$4,539
Meals	Yes	Fundraisers (attach list)	—
Entry fees/Tickets	Yes	Outside contributions	—
Substitute Salary	—	Budgeted amount	—
Misc.	—	Account number	—
Total	\$4,539		

Check if insurance is covered through MSHSL Specify if other: Company (EF)

Goal/purpose of the trip: For students to apply what they have learned inside the classroom in authentic situations, to explore and gain familiarity with the language & cultures of France and Spain, and to gain a global perspective of their world.

- **Please attach a Trip Itinerary**

Objectives of Field Trip	Demonstration of Outcomes
- Apply classroom skills	- Speak Spanish/French with natives
- Explore France, Spain	- Share back observations & take aways
- Gain perspective re U.S. & self & expand understanding of their world	- "

Supervisor Names	Title
Rhonda Alberts	World Language Teachers
Yenny Ahumada	
Colleen Owens	
Emily Wakefield	
Tieler Myers	

- Attach a copy of informational correspondence and parent permission slip sent to parents
- Attach a copy of steps taken to inform and assist financially disadvantaged students (if applicable).
- Attach a copy of lesson plans for students not going on trip (if applicable).

Submitted by: Rhonda Alberts Date submitted 9/6/22

*Sheri Allen* Date 9/8/22

Sheri Allen, Principal

*Dr. Joey Page* Date 9/12/22

David Krenz, Superintendent

Chairperson, School Board, Austin Public Schools

# 2024 Trip to France & Spain Itinerary

9/6/22, 11:03 AM

Itinerary | Educational Tours

Hi Rhonda! Here's an outline of the itinerary you selected. I'll keep you posted as details like flights and hotels are confirmed.



Megan McFee



## Travel Dates

2024

Earliest departure	Requested dates	Latest return
JUN 7	JUN 11 - JUN 20	JUN 24

## Departing from

Minneapolis (MIN)

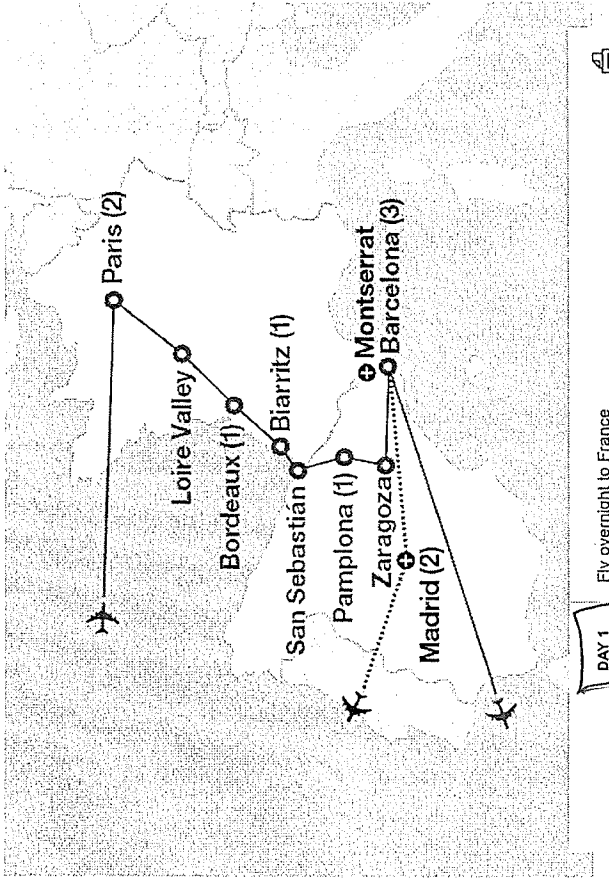
## Flights & Hotels

We'll post details here as soon as they're available.



9/6/22, 11:03 AM

Itinerary | Educational Tours



DAY 1

Fly overnight to France

Meet your Tour Director at the airport

Take a walking tour of Paris

Take a guided tour of Paris

With your expert local guide you will see:

- Place de la Concorde
- Champs-Élysées
- Arc de Triomphe
- Les Invalides
- Eiffel Tower

Catch a glimpse of Notre-Dame Cathedral

Visit the Louvre

Day 2

Day 3

Explore on your own or add this in-depth excursion:



Seine River cruise

Day 4

Travel via the Loire Valley to Bordeaux

Visit the Château de Chenonceau

Travel via Arcachon to Biarritz

Take a walking tour of Dune du Pilat

Take a tour of Biarritz

Day 5

Travel via San Sebastián to Pamplona

Take a walking tour of San Sebastián

Take a walk up Monte Urgull for some beautiful views

Take a guided tour of Pamplona

With your expert local guide you will see:

- Plaza del Castillo
- Pamplona Cathedral

Day 6

Travel via Zaragoza to Barcelona

Visit Basilica del Pilar

Day 7

Take a guided tour of Barcelona

With your expert local guide you will see:

- La Sagrada Família
- Park Güell
- Montjuïc

Day 8

Visit Park Güell

Take a walking tour of Las Ramblas

Barcelona flamenco evening



Feel the pulse of Spain when you attend an unforgettable flamenco performance! Born of Indian, Moorish, Arabian, and gypsy influences, flamenco dance is a passionate display of dramatic poses and colorful costumes, accompanied by song and guitar. Marvel at the intricate rhythms created by a dancer's steps, castanets, and clapping. *Note: A beverage is included during the one-hour performance.*

Day 9

Enjoy time to explore on your own

- Barcelona

Day 10 Depart for home

# Austin High School

## Proposal for Extended Field Trip

ISD 492 Board Policy #610 Field Trips: "Extended field trips, that is those that require an overnight stay of more than one night and/or involve travel outside Minnesota, require school board approval. The board will consider such trips on an individual basis and pre-approval is needed before students or parents become involved. Field trips covered by this policy include those proposed by outside agencies or individual staff members that use the school name, or imply school district consent or authorization.

Multiple Nights In-State       ~~B~~ Out-of-State Nights

Sponsoring Organization/Name of Group	Austin FFA
Faculty Advisor	Nick Shiltz / Kim Schechinger
Destination	Indianapolis, IN - National FFA Convention
Departure date	October 24, 2022
Return Date	October 29, 2022
# of Students attending	8
# in group no attending	5
Supervisor Ratio	2 to 8
Transportation method	School Van
Agency Making travel arrangements	Advisors

Expenditures		Financed By	
Transportation	850 (Perkins)	Students	
Lodging	4700 (Acct)	Cost per student	450.00
Meals		Fundraisers (attach list)	
Entry fees/Tickets	1450	Outside contributions	
Substitute Salary		Budgeted amount	
Misc.	300	Account number	
Total	6450		

Check if insurance is covered through MSHSL Specify if other: \_\_\_\_\_

Goal/purpose of the trip: Build on leadership skills, and further Agricultural Knowledge, As well as team building.

- **Please attach a Trip Itinerary**

Objectives of Field Trip	Demonstration of Outcomes
Leadership Skills Agriculture Knowledge Team Building	Students are to bring back info to share with Chapter and FFA Alumni

Supervisor Names	Title
Nick Schiltz	Co-Advisor
Kim Schechinger	Co-Advisor

- Attach a copy of informational correspondence and parent permission slip sent to parents
- Attach a copy of steps taken to inform and assist financially disadvantaged students (if applicable).
- Attach a copy of lesson plans for students not going on trip (if applicable).

Submitted by: Kim Schechinger Date submitted 9-11-2022

Shari G. Allen Date 9/13/22

Shari Allen  
Andrea Malo, Principal Date 9/13/22

Joey Payne  
David Krenz, Superintendent Date 9/13/22

Kathryn A. Beer Date 9/14/22

Chairperson, School Board, Austin Public Schools

National FFA Convention, Indianapolis IN

October 24<sup>th</sup> to 29<sup>th</sup>, 2022

**October 24<sup>th</sup>**, BGeneral Livestock Judging Team will depart for Indianapolis as they need to be there to judge early on October 25<sup>th</sup>. Parents are transporting their students to this contest as a couple of them need to be back later in the week for Cross Country events, and other school reasons.

**October 25<sup>th</sup>**, AHS FFA members will depart Austin HS 6:30am to travel to Indianapolis, IN.

Travel time is about 550 miles/ 9.5 hours. We will have a couple stops for fuel and lunch along the way. We need to meet up with the Judging Team in the afternoon, early evening, after they have judged in the contest.

**October 26<sup>th</sup>**, we will spend the day at the convention attending sessions as a large group and break out sessions at the convention. We will attend a concert that evening that is set up by National FFA.

**October 27<sup>th</sup>**, we will plan a special tour of some kind in the Indianapolis area so the students can get a taste of the culture in the area. Currently, we are still planning this. As well we will attend more of the general sessions, and any break outs that the student would like to take in. Plus get some fun shopping at the FFA Market. In the evening we will go to the Rodeo being put on by National FFA.

**October 28<sup>th</sup>**, we will again attend general sessions, and any breakout sessions of interest. We hope to also come up with someplace to visit to experience the area. We will be back early to the hotel and have a group meeting session to discuss our experiences at National Convention and plan our travels home in the morning of the 29<sup>th</sup>.

**October 29<sup>th</sup>**, Travel back to Minnesota from Indiana. Plan on leaving 7 am to be back by early evening.

At this time, we are unsure of the places we will visit outside of the Convention, and the breakout sessions we will go to as they have not gotten them finalized at this time. The purpose of this trip is to build leadership skills, and team bonding. As we get details finalized we will share them with everyone.

Respectively,

Kim Schechinger, FFA Co-Advisor

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 102

Orig. 1995

Revised: \_\_\_\_\_

Rev. ~~2017~~2021

## 102 EQUAL EDUCATIONAL OPPORTUNITY

***[Note: School districts are required by statute to have a policy addressing these issues.]***

### I. PURPOSE

The purpose of this policy is to ensure that equal educational opportunity is provided for all students of the school district.

### II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to provide equal educational opportunity for all students. The school district does not unlawfully discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, parental status, status with regard to public assistance, disability, sexual orientation, including gender identity and expression, or age. The school district also makes reasonable accommodations for ~~disabled~~ students with disabilities.

~~***[Note: Part of the definition of "sexual orientation" within the Minnesota Human Rights Act (MHRA) is "having or being perceived as having a self-image or identity not traditionally associated with one's biological maleness or femaleness," which is how gender identity and expression gain protection under the MHRA. Minn. Stat. § 363A.03, Subd. 44.]***~~

- B. The school district prohibits ~~the~~ harassment and discrimination of any individual ~~for any of the categories based on any of the protected classifications~~ listed above. For information about the types of conduct that constitute violation of the school district's policy on harassment and violence and the school district's procedures for addressing such complaints, refer to the school district's policy on harassment and violence (Policy 413).

- C. The school district prohibits discrimination of students with a disability, within the intent of Section 504 of the Rehabilitation Act of 1973 ("Section 504"), who need services, accommodations, or programs in order to receive a free appropriate public education. For information as to protections that may apply pursuant to Section 504 and the school district's corresponding procedures for addressing disability discrimination complaints, refer to the school district's policy on student disability nondiscrimination (Policy 521).

- D. The school district prohibits sexual harassment discrimination of any individual on the basis of sex in its education programs or activities. For information as to the protections that apply pursuant to Title IX and school district's corresponding procedures and processes for addressing sexual harassment and discrimination, refer to the school district's policy on Title IX sex nondiscrimination (Policy 522).

- ~~E.~~ This policy applies to all areas of education including academics, coursework, co-curricular and extracurricular activities, or other rights or privileges of enrollment.

- ~~F.~~ Every school district employee shall be responsible for complying with this policy conscientiously.

**EG.** Any student, parent, or guardian having a question regarding this policy should discuss it with the appropriate school district official as provided by policy. In the absence of a specific designee, an inquiry or a complaint should be referred to the superintendent.

**Legal References:** Minn. Stat. § 121A.03, Subd. 2 (Sexual, Religious, and Racial Harassment and Violence Policy)  
Minn. Stat. Ch. 363A (Minnesota Human Rights Act)  
20 U.S.C. § 1681 *et seq.* (Title IX of the Education Amendments of 1972)  
[42 U.S.C. § 2000d \*et seq.\* \(Title VI of the Civil Rights Act of 1964\)](#)  
42 U.S.C. § 12101 *et seq.* (Americans with Disabilities Act)

**Cross References:** ~~MSBA/MASA Model Policy 402 (Disability Nondiscrimination)~~  
MSBA/MASA Model Policy 413 (Harassment and Violence)  
MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)  
MSBA/MASA Model Policy 522 (~~Student Sex Nondiscrimination~~[Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process](#))

*[Note: School districts are required by statute to have a policy addressing these issues.]*

**I. PURPOSE**

The school district recognizes its responsibility in regard to the collection, maintenance, and dissemination of pupil records and the protection of the privacy rights of students as provided in federal law and state statutes.

**II. GENERAL STATEMENT OF POLICY**

The following procedures and policies regarding the protection and privacy of parents and students are adopted by the school district, pursuant to the requirements of 20 [United States Code section U.S.C. § 1232g, et seq.](#), (Family Educational Rights and Privacy Act (FERPA)) 34 [Code of Federal Regulations C.F.R. Part 99](#) and consistent with the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes [Chapter 13](#), and Minnesota [Rules Parts 1205.0100-1205.2000](#).

**III. DEFINITIONS**

A. Authorized Representative

“Authorized representative” means any entity or individual designated by the school district, state, or an agency headed by an official of the Comptroller of the United States, the Attorney General of the United States, the Secretary of the U.S. Department of Education, or state and local educational authorities to conduct, with respect to federal or state supported education programs, any audit or evaluation or any compliance or enforcement activity in connection with federal legal requirements that relate to these programs.

B. Biometric Record

“Biometric record,” as referred to in “Personally Identifiable,” means a record of one or more measurable biological or behavioral characteristics that can be used for automated recognition of an individual (e.g., fingerprints, retina and iris patterns, voiceprints, DNA sequence, facial characteristics, and handwriting).

C. Dates of Attendance

“Dates of attendance,” as referred to in “Directory Information,” means the period of time during which a student attends or attended a school or schools in the school district, including attendance in person or by paper correspondence, videoconference, satellite, Internet, or other electronic information and telecommunications technologies for students who are not in the classroom, and including the period during which a student is working under a work-study program. The term does not include specific daily records of a student’s attendance at a school or schools in the school district.

D. Directory Information

“Directory information” means information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed. It

includes, ~~but is not limited to~~, the student's name; address; telephone listing; electronic mail address; photograph; date and place of birth; major field of study; dates of attendance; grade level; enrollment status (i.e., full-time or part-time); participation in officially recognized activities and sports; weight and height of members of athletic teams; degrees, honors and awards received; and the most recent educational agency or institution attended. It also includes the name, address, and telephone number of the student's parent(s). Directory information does not include:

1. a student's social security number;
2. a student's identification number (ID), user ID, or other unique personal identifier used by a student for purposes of accessing or communicating in electronic systems if the identifier may be used to access education records without use of one or more factors that authenticate the student's identity such as a personal identification number (PIN), password, or other factor known or possessed only by the authorized user;
3. a student ID or other unique personal identifier that is displayed on a student ID badge if the identifier can be used to gain access to educational records when used in conjunction with one or more factors that authenticate the student's identity, such as a PIN, password, or other factor known or possessed only by the student;
4. personally identifiable data which references religion, race, color, social position, or nationality; or
5. data collected from nonpublic school students, other than those who receive shared time educational services, unless written consent is given by the student's parent or guardian.

***[Note: This definition includes all of the types of information specifically referenced by state and federal law as directory information. A school district may choose not to designate some or all of the enumerated information as directory information. A school district also may add to the list of directory information, as long as the added data is not information that generally would be deemed as an invasion of privacy or information that references the student's religion, race, color, social position, or nationality. Federal law now allows a school district to specify that the disclosure of directory information will be limited to specific parties, for specific purposes, or both. The identity of those parties and/or purposes should be identified. To the extent a school district adds these restrictions, it must then limit its directory information disclosures to those individuals and/or purposes specified in this public notice. Procedures to address how these restrictions will be enforced by the school district are advised. Designation of directory information is an important policy decision for the local school board who must balance not only the privacy interests of the student against public disclosure but also the additional administrative requirements such restrictions on disclosures will place on the school district.]***

E. Education Records

1. What constitutes "education records." Education records means those records that are: (1) directly related to a student; and (2) maintained by the school

district or by a party acting for the school district.

2. What does not constitute education records. The term "education records" does not include:

- a. Records of instructional personnel that are:
  - (1) kept in the sole possession of the maker of the record;
  - (2) used only as a personal memory aid;
  - (3) not accessible or revealed to any other individual except a temporary substitute teacher; and
  - (4) destroyed at the end of the school year.
  
- b. Records of a law enforcement unit of the school district, provided education records maintained by the school district are not disclosed to the unit, and the law enforcement records are:
  - (1) maintained separately from education records;
  - (2) maintained solely for law enforcement purposes; and
  - (3) disclosed only to law enforcement officials of the same jurisdiction.
  
- c. Records relating to an individual, including a student, who is employed by the school district which:
  - (1) are made and maintained in the normal course of business;
  - (2) relate exclusively to the individual in that individual's capacity as an employee; and
  - (3) are not available for use for any other purpose.

However, records relating to an individual in attendance at the school district who is employed as a result of his or her status as a student are education records.

- d. Records relating to an eligible student, or a student attending an institution of post-secondary education, that are:
  - (1) made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in his or her professional or paraprofessional capacity or assisting in that capacity;
  - (2) made, maintained, or used only in connection with the provision of treatment to the student; and
  - (3) disclosed only to individuals providing the treatment; provided that the records can be personally reviewed by a physician or other appropriate professional of the student's choice. For the purpose of this definition, "treatment" does not include remedial

educational activities or activities that are a part of the program of instruction within the school district.

- e. Records created or received by the school district after an individual is no longer a student at the school district and that are not directly related to the individual's attendance as a student.
- f. Grades on peer-related papers before the papers are collected and recorded by a teacher.

F. Education Support Services Data

"Education support services data" means data on individuals collected, created, maintained, used, or disseminated relating to programs administered by a government entity or entity under contract with a government entity designed to eliminate disparities and advance equities in educational achievement for youth by coordinating services available to participants, regardless of the youth's involvement with other government services. Education support services data does not include welfare data under Minnesota Statutes section 13.46.

Unless otherwise provided by law, all education support services data are private data on individuals and must not be disclosed except according to Minnesota Statutes section 13.05 or a court order.

G. Eligible Student

"Eligible student" means a student who has attained eighteen (18) years of age or is attending an institution of post-secondary education.

HG. Juvenile Justice System

"Juvenile justice system" includes criminal justice agencies and the judiciary when involved in juvenile justice activities.

IH. Legitimate Educational Interest

"Legitimate educational interest" includes an interest directly related to classroom instruction, teaching, student achievement and progress, discipline of a student, student health and welfare, and the ability to respond to a request for education data. It includes a person's need to know in order to:

1. Perform an administrative task required in the school or employee's contract or position description approved by the school board;
2. Perform a supervisory or instructional task directly related to the student's education;
3. Perform a service or benefit for the student or the student's family such as health care, counseling, student job placement, or student financial aid; or
4. Perform a task directly related to responding to a request for data.

J. Parent

"Parent" means a parent of a student and includes a natural parent, a guardian, or an individual acting as a parent of the student in the absence of a parent or guardian. The

school district may presume the parent has the authority to exercise the rights provided herein, unless it has been provided with evidence that there is a state law or court order governing such matters as marriage dissolution, separation or child custody, or a legally binding instrument which provides to the contrary.

**KJ.** Personally Identifiable

“Personally identifiable” means that the data or information includes, but is not limited to: (a) a student’s name; (b) the name of the student’s parent or other family member; (c) the address of the student or student’s family; (d) a personal identifier such as the student’s social security number or student number or biometric record; (e) other indirect identifiers, such as the student’s date of birth, place of birth, and mother’s maiden name; (f) other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty; or (g) information requested by a person who the school district reasonably believes knows the identity of the student to whom the education record relates.

**LK.** Record

“Record” means any information or data recorded in any way including, but not limited to, handwriting, print, computer media, video or audio tape, film, microfilm, and microfiche.

**ML.** Responsible Authority

“Responsible authority” means *[designate title and actual name of individual]*.

**NM.** Student

“Student” includes any individual who is or has been in attendance, enrolled, or registered at the school district and regarding whom the school district maintains education records. Student also includes applicants for enrollment or registration at the school district and individuals who receive shared time educational services from the school district.

**ON.** School Official

“School official” includes: (a) a person duly elected to the school board; (b) a person employed by the school board in an administrative, supervisory, instructional, or other professional position; (c) a person employed by the school board as a temporary substitute in a professional position for the period of his or her performance as a substitute; and (d) a person employed by, or under contract to, the school board to perform a special task such as a secretary, a clerk, a public information officer or data practices compliance official, an attorney, or an auditor for the period of his or her performance as an employee or contractor.

***[Note: School districts may wish to reference police liaison officers in the definition of a “school official.” Depending on the circumstances of the relationship, this may be added in subpart (d) of the definition or in a new subpart (e). Caution should be used to ensure that police liaison officers are considered “school officials” only when performing duties as a police liaison officer and that they are trained as to their obligations pursuant to this policy. Consultation with the school district’s legal counsel is recommended.]***

**PO.** Summary Data

“Summary data” means statistical records and reports derived from data on individuals but in which individuals are not identified and from which neither their identities nor any other characteristic that could uniquely identify the individual is ascertainable.

**QP.** Other Terms and Phrases

All other terms and phrases shall be defined in accordance with applicable state and federal law or ordinary customary usage.

**IV. GENERAL CLASSIFICATION**

State law provides that all data collected, created, received, or maintained by a school district are public unless classified by state or federal law as not public or private or confidential. State law classifies all data on individuals maintained by a school district which relates to a student as private data on individuals. This data may not be disclosed to parties other than the parent or eligible student without consent, except pursuant to a valid court order, certain state statutes authorizing access, and the provisions of FERPA and the regulations promulgated thereunder.

**V. STATEMENT OF RIGHTS**

**A.** Rights of Parents and Eligible Students

Parents and eligible students have the following rights under this policy:

1. The right to inspect and review the student’s education records;
2. The right to request the amendment of the student’s education records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student’s privacy or other rights;
3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that such consent is not required for disclosure pursuant to this policy, state or federal law, or the regulations promulgated thereunder;
4. The right to refuse release of names, addresses, and home telephone numbers of students in grades 11 and 12 to military recruiting officers and post-secondary educational institutions;
5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school district to comply with the federal law and the regulations promulgated thereunder;
6. The right to be informed about rights under the federal law; and
7. The right to obtain a copy of this policy at the location set forth in Section XXI. of this policy.

**B.** Eligible Students

All rights and protections given to parents under this policy transfer to the student when he or she reaches eighteen (18) years of age or enrolls in an institution of post-

secondary education. The student then becomes an "eligible student." However, the parents of an eligible student who is also a "dependent student" are entitled to gain access to the education records of such student without first obtaining the consent of the student. In addition, parents of an eligible student may be given access to education records in connection with a health or safety emergency if the disclosure meets the conditions of any provision set forth in 34 [Code of Federal Regulations section C.F.R. § 99.31\(a\)](#).

C. Students with a Disability

The school district shall follow 34 [Code of Federal Regulations sections C.F.R. §§ 300.610-300.617](#) with regard to the privacy, notice, access, recordkeeping, and accuracy of information related to students with a disability.

## VI. **DISCLOSURE OF EDUCATION RECORDS**

A. Consent Required for Disclosure

1. The school district shall obtain a signed and dated written informed consent of the parent of a student or the eligible student before disclosing personally identifiable information from the education records of the student, except as provided herein.
2. The written consent required by this subdivision must be signed and dated by the parent of the student or the eligible student giving the consent and shall include:
  - a. a specification of the records to be disclosed;
  - b. the purpose or purposes of the disclosure;
  - c. the party or class of parties to whom the disclosure may be made;
  - d. the consequences of giving informed consent; and
  - e. if appropriate, a termination date for the consent.
3. When a disclosure is made under this subdivision:
  - a. if the parent or eligible student so requests, the school district shall provide him or her with a copy of the records disclosed; and
  - b. if the parent of a student who is not an eligible student so requests, the school district shall provide the student with a copy of the records disclosed.
4. A signed and dated written consent may include a record and signature in electronic form that:
  - a. identifies and authenticates a particular person as the source of the electronic consent; and
  - b. indicates such person's approval of the information contained in the electronic consent.
5. If the responsible authority seeks an individual's informed consent to the release

of private data to an insurer or the authorized representative of an insurer, informed consent shall not be deemed to have been given unless the statement is:

- a. in plain language;
- b. dated;
- c. specific in designating the particular persons or agencies the data subject is authorizing to disclose information about the data subject;
- d. specific as to the nature of the information the subject is authorizing to be disclosed;
- e. specific as to the persons or agencies to whom the subject is authorizing information to be disclosed;
- f. specific as to the purpose or purposes for which the information may be used by any of the parties named in Clause e. above, both at the time of the disclosure and at any time in the future; and
- g. specific as to its expiration date which should be within a reasonable time, not to exceed one year except in the case of authorizations given in connection with applications for: (i) life insurance or noncancellable or guaranteed renewable health insurance and identified as such, two years after the date of the policy, or (ii) medical assistance under Minnesota Statutes ~~c~~Chapter 256B or Minnesota Care under Minnesota Statutes ~~c~~Chapter 256L, which shall be ongoing during all terms of eligibility, for individualized education program health-related services provided by a school district that are subject to third party reimbursement.

6. Eligible Student Consent

Whenever a student has attained eighteen (18) years of age or is attending an institution of post-secondary education, the rights accorded to and the consent required of the parent of the student shall thereafter only be accorded to and required of the eligible student, except as provided in Section V. of this policy.

B. Prior Consent for Disclosure Not Required

The school district may disclose personally identifiable information from the education records of a student without the written consent of the parent of the student or the eligible student unless otherwise provided herein, if the disclosure is:

1. To other school officials, including teachers, within the school district whom the school district determines have a legitimate educational interest in such records;
2. To a contractor, consultant, volunteer, or other party to whom the school district has outsourced institutional services or functions provided that the outside party:
  - a. performs an institutional service or function for which the school district would otherwise use employees;

- b. is under the direct control of the school district with respect to the use and maintenance of education records; and
  - c. will not disclose the information to any other party without the prior consent of the parent or eligible student and uses the information only for the purposes for which the disclosure was made;
- 3. To officials of other schools, school districts, or post-secondary educational institutions in which the student seeks or intends to enroll, or is already enrolled, as long as the disclosure is for purposes related to the student's enrollment or transfer. The records shall include information about disciplinary action taken as a result of any incident in which the student possessed or used a dangerous weapon, and with proper annual notice (see Section XIX.), suspension and expulsion information pursuant to section 7917 of the federal Every Student Succeeds Act, 20 [United States Code section U.S.C. § 7917](#), [*insert the following if the school district has a policy regarding Staff Notification of Violent Behavior by Students*] and, if applicable, data regarding a student's history of violent behavior. The records also shall include a copy of any probable cause notice or any disposition or court order under Minnesota Statutes section 260B.171, unless the data are required to be destroyed under Minnesota Statutes section 120A.22, subdivision 7(c) or section 121A.75. On request, the school district will provide the parent or eligible student with a copy of the education records that have been transferred and provide an opportunity for a hearing to challenge the content of those records in accordance with Section XV. of this policy;
- 4. To authorized representatives of the Comptroller General of the United States, the Attorney General of the United States, the Secretary of the U.S. Department of Education, or the Commissioner of the State Department of Education or his or her representative, subject to the conditions relative to such disclosure provided under federal law;
- 5. In connection with financial aid for which a student has applied or has received, if the information is necessary for such purposes as to:
  - a. determine eligibility for the aid;
  - b. determine the amount of the aid;
  - c. determine conditions for the aid; or
  - d. enforce the terms and conditions of the aid.

"Financial aid" for purposes of this provision means a payment of funds provided to an individual or a payment in kind of tangible or intangible property to the individual that is conditioned on the individual's attendance at an educational agency or institution;

- 6. To state and local officials or authorities to whom such information is specifically allowed to be reported or disclosed pursuant to state statute adopted:
  - a. before November 19, 1974, if the allowed reporting or disclosure concerns the juvenile justice system and such system's ability to effectively serve the student whose records are released; or
  - b. after November 19, 1974, if the reporting or disclosure allowed by state

statute concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records are released, provided the officials and authorities to whom the records are disclosed certify in writing to the school district that the data will not be disclosed to any other party, except as provided by state law, without the prior written consent of the parent of the student. At a minimum, the school district shall disclose the following information to the juvenile justice system under this paragraph: a student's full name, home address, telephone number, and date of birth; a student's school schedule, attendance record, and photographs, if any; and parents' names, home addresses, and telephone numbers;

7. To organizations conducting studies for or on behalf of educational agencies or institutions for the purpose of developing, validating, or administering predictive tests, administering student aid programs, or improving instruction; provided that the studies are conducted in a manner which does not permit the personal identification of parents or students by individuals other than representatives of the organization who have a legitimate interest in the information, the information is destroyed when no longer needed for the purposes for which the study was conducted, and the school district enters into a written agreement with the organization that: (a) specifies the purpose, scope, and duration of the study or studies and the information to be disclosed; (b) requires the organization to use personally identifiable information from education records only to meet the purpose or purposes of the study as stated in the written agreement; (c) requires the organization to conduct the study in a manner that does not permit personal identification of parents and students by anyone other than representatives of the organization with legitimate interests; and (d) requires the organization to destroy all personally identifiable information when information is no longer needed for the purposes for which the study was conducted and specifies the time period in which the information must be destroyed. For purposes of this provision, the term, "organizations," includes, but is not limited to, federal, state, and local agencies and independent organizations. In the event the Department of Education determines that a third party outside of the school district to whom information is disclosed violates this provision, the school district may not allow that third party access to personally identifiable information from education records for at least five (5) years;
8. To accrediting organizations in order to carry out their accrediting functions;
9. To parents of a student eighteen (18) years of age or older if the student is a dependent of the parents for income tax purposes;
10. To comply with a judicial order or lawfully issued subpoena, provided, however, that the school district makes a reasonable effort to notify the parent or eligible student of the order or subpoena in advance of compliance therewith so that the parent or eligible student may seek protective action, unless the disclosure is in compliance with a federal grand jury subpoena, or any other subpoena issued for law enforcement purposes, and the court or other issuing agency has ordered that the existence or the contents of the subpoena or the information furnished in response to the subpoena not be disclosed, or the disclosure is in compliance with an ex parte court order obtained by the United States Attorney General (or designee not lower than an Assistant Attorney General) concerning investigations or prosecutions of an offense listed in 18 [United States Code section U.S.C. § 2332b\(g\)\(5\)\(B\)](#), an act of domestic or international terrorism as defined in 18 U.S.C. § 2331, or a parent is a party to a court proceeding involving

child abuse and neglect or dependency matters, and the order is issued in the context of the proceeding. If the school district initiates legal action against a parent or student, it may disclose to the court, without a court order or subpoena, the education records of the student that are relevant for the school district to proceed with the legal action as a plaintiff. Also, if a parent or eligible student initiates a legal action against the school district, the school district may disclose to the court, without a court order or subpoena, the student's education records that are relevant for the school district to defend itself;

11. To appropriate parties, including parents of an eligible student, in connection with an emergency if knowledge of the information is necessary to protect the health, including the mental health, or safety of the student or other individuals. The decision is to be based upon information available at the time the threat occurs that indicates that there is an articulable and significant threat to the health or safety of a student or other individuals. In making a determination whether to disclose information under this section, the school district may take into account the totality of the circumstances pertaining to a threat and may disclose information from education records to any person whose knowledge of the information is necessary to protect the health or safety of the student or other students. A record of this disclosure must be maintained pursuant to Section XIII.E. of this policy. In addition, an educational agency or institution may include in the education records of a student appropriate information concerning disciplinary action taken against the student for conduct that posed a significant risk to the safety or well-being of that student, other students, or other members of the school community. This information may be disclosed to teachers and school officials within the school district and/or teachers and school officials in other schools who have legitimate educational interests in the behavior of the student;
12. To the juvenile justice system if information about the behavior of a student who poses a risk of harm is reasonably necessary to protect the health or safety of the student or other individuals;
13. Information the school district has designated as "directory information" pursuant to Section VII. of this policy;
14. To military recruiting officers and post-secondary educational institutions pursuant to Section XI. of this policy;
15. To the parent of a student who is not an eligible student or to the student himself or herself;
16. To appropriate health authorities to the extent necessary to administer immunization programs and for bona fide epidemiologic investigations which the commissioner of health determines are necessary to prevent disease or disability to individuals in the public educational agency or institution in which the investigation is being conducted;
17. To volunteers who are determined to have a legitimate educational interest in the data and who are conducting activities and events sponsored by or endorsed by the educational agency or institution for students or former students;
18. To the juvenile justice system, on written request that certifies that the information will not be disclosed to any other person except as authorized by law without the written consent of the parent of the student:

- a. the following information about a student must be disclosed: a student's full name, home address, telephone number, date of birth; a student's school schedule, daily attendance record, and photographs, if any; and any parents' names, home addresses, and telephone numbers;
- b. the existence of the following information about a student, not the actual data or other information contained in the student's education record, may be disclosed provided that a request for access must be submitted on the statutory form and it must contain an explanation of why access to the information is necessary to serve the student: (1) use of a controlled substance, alcohol, or tobacco; (2) assaultive or threatening conduct that could result in dismissal from school under the Pupil Fair Dismissal Act; (3) possession or use of weapons or look-alike weapons; (4) theft; or (5) vandalism or other damage to property. Prior to releasing this information, the principal or chief administrative officer of a school who receives such a request must, to the extent permitted by federal law, notify the student's parent or guardian by certified mail of the request to disclose information. If the student's parent or guardian notifies the school official of an objection to the disclosure within ten (10) days of receiving certified notice, the school official must not disclose the information and instead must inform the requesting member of the juvenile justice system of the objection. If no objection from the parent or guardian is received within fourteen (14) days, the school official must respond to the request for information.

The written requests of the juvenile justice system member(s), as well as a record of any release, must be maintained in the student's file;

19. To the principal where the student attends and to any counselor directly supervising or reporting on the behavior or progress of the student if it is information from a disposition order received by a superintendent under Minnesota Statutes section 260B.171, subdivision 3. The principal must notify the counselor immediately and must place the disposition order in the student's permanent education record. The principal also must notify immediately any teacher or administrator who directly supervises or reports on the behavior or progress of the student whom the principal believes needs the information to work with the student in an appropriate manner, to avoid being needlessly vulnerable, or to protect other persons from needless vulnerability. The principal may also notify other school district employees, substitutes, and volunteers who are in direct contact with the student if the principal determines that these individuals need the information to work with the student in an appropriate manner, to avoid being needlessly vulnerable, or to protect other persons from needless vulnerability. Such notices from the principal must identify the student, outline the offense, and describe any conditions of probation about which the school must provide information if this information is provided in the disposition order. Disposition order information received is private educational data received for the limited purpose of serving the educational needs of the student and protecting students and staff. The information may not be further disseminated by the counselor, teacher, administrator, staff member, substitute, or volunteer except as necessary to serve the student, to protect students and staff, or as otherwise required by law, and only to the student or the student's parent or guardian;
20. To the principal where the student attends if it is information from a peace

officer's record of children received by a superintendent under Minnesota Statutes section 260B.171, subdivision 5. The principal must place the information in the student's education record. The principal also must notify immediately any teacher, counselor, or administrator directly supervising the student whom the principal believes needs the information to work with the student in an appropriate manner, to avoid being needlessly vulnerable, or to protect other persons from needless vulnerability. The principal may also notify other district employees, substitutes, and volunteers who are in direct contact with the student if the principal determines that these individuals need the information to work with the student in an appropriate manner, to avoid being needlessly vulnerable, or to protect other persons from needless vulnerability. Such notices from the principal must identify the student and describe the alleged offense if this information is provided in the peace officer's notice. Peace officer's record information received is private educational data received for the limited purpose of serving the educational needs of the student and protecting students and staff. The information must not be further disseminated by the counselor, teacher administrator, staff member, substitute, or volunteer except to communicate with the student or the student's parent or guardian as necessary to serve the student, to protect students and staff, or as otherwise required by law.

The principal must delete the peace officer's record from the student's education record, destroy the data, and make reasonable efforts to notify any teacher, counselor, staff member, administrator, substitute, or volunteer who received information from the peace officer's record if the county attorney determines not to proceed with a petition or directs the student into a diversion or mediation program or if a juvenile court makes a decision on a petition and the county attorney or juvenile court notifies the superintendent of such action;

21. To the Secretary of Agriculture, or authorized representative from the Food and Nutrition Service or contractors acting on behalf of the Food and Nutrition Service, for the purposes of conducting program monitoring, evaluations, and performance measurements of state and local educational and other agencies and institutions receiving funding or providing benefits of one or more programs authorized under the National School Lunch Act or the Child Nutrition Act of 1966 for which the results will be reported in an aggregate form that does not identify any individual, on the conditions that: (a) any data collected shall be protected in a manner that will not permit the personal identification of students and their parents by other than the authorized representatives of the Secretary; and (b) any personally identifiable data shall be destroyed when the data are no longer needed for program monitoring, evaluations, and performance measurements; or
22. To an agency caseworker or other representative of a State or local child welfare agency, or tribal organization (as defined in 25 [United States Code section U.S.C. § 5304](#)), who has the right to access a student's case plan, as defined and determined by the State or tribal organization, when such agency or organization is legally responsible, in accordance with State or tribal law, for the care and protection of the student, provided that the education records, or the personally identifiable information contained in such records, of the student will not be disclosed by such agency or organization, except to an individual or entity engaged in addressing the student's education needs and authorized by such agency or organization to receive such disclosure and such disclosure is consistent with the State or tribal laws applicable to protecting the confidentiality of a student's education records.

C. Nonpublic School Students

The school district may disclose personally identifiable information from the education records of a nonpublic school student, other than a student who receives shared time educational services, without the written consent of the parent of the student or the eligible student unless otherwise provided herein, if the disclosure is:

1. Pursuant to a valid court order;
2. Pursuant to a statute specifically authorizing access to the private data; or
3. To appropriate health authorities to the extent necessary to administer immunization programs and for bona fide epidemiological investigations which the commissioner of health determines are necessary to prevent disease or disability to individuals in the public educational agency or institution in which the investigation is being conducted.

**VII. RELEASE OF DIRECTORY INFORMATION**

A. Classification

Directory information is public except as provided herein.

B. Former Students

Unless a former student validly opted out of the release of directory information while the student was in attendance and has not rescinded the opt out request at any time, the school district may disclose directory information from the education records generated by it regarding the former student without meeting the requirements of Paragraph C. of this section. In addition, under an explicit exclusion from the definition of an "education record," the school district may release records that only contain information about an individual obtained after he or she is no longer a student at the school district and that are not directly related to the individual's attendance as a student (e.g., a student's activities as an alumnus of the school district).

C. Present Students and Parents

The school district may disclose directory information from the education records of a student and information regarding parents without prior written consent of the parent of the student or eligible student, except as provided herein. Prior to such disclosure the school district shall:

1. Annually give public notice by any means that are reasonably likely to inform the parents and eligible students of:
  - a. the types of personally identifiable information regarding students and/or parents that the school district has designated as directory information;
  - b. the parent's or eligible student's right to refuse to let the school district designate any or all of those types of information about the student and/or the parent as directory information; and
  - c. the period of time in which a parent or eligible student has to notify the school district in writing that he or she does not want any or all of those

types of information about the student and/or the parent designated as directory information.

***[Note: Federal law allows a school district to specify that the disclosure of directory information will be limited to specific parties, for specific purposes, or both. If the school district chooses to impose these limitations, it is advisable to add a new paragraph VII.C.1.d. that specifies that disclosures of directory information will be limited to specific parties and/or for specific purposes and identify those parties and/or purposes. To the extent a school district adds these restrictions, it must then limit its directory information disclosures to those individuals and/or purposes specified in this public notice. Procedures to address how these restrictions will be enforced by the school district are advised. This is an important policy decision for the local school board which must balance not only the privacy interests of the student against public disclosure, but also the additional administrative requirements such restrictions will place on the school district.]***

2. Allow a reasonable period of time after such notice has been given for a parent or eligible student to inform the school district in writing that any or all of the information so designated should not be disclosed without the parent's or eligible student's prior written consent, except as provided in Section VI. of this policy.
3. A parent or eligible student may not opt out of the directory information disclosures to:
  - a. prevent the school district from disclosing or requiring the student to disclose the student's name, ID, or school district e-mail address in a class in which the student is enrolled; or
  - b. prevent the school district from requiring a student to wear, to display publicly, or to disclose a student ID card or badge that exhibits information that may be designated as directory information and that has been properly designated by the school district as directory information.
4. The school district shall not disclose or confirm directory information without meeting the written consent requirements contained in Section VI.A. of this policy if a student's social security number or other non-directory information is used alone or in combination with other data elements to identify or help identify the student or the student's records.

D. Procedure for Obtaining Nondisclosure of Directory Information

The parent's or eligible student's written notice shall be directed to the responsible authority and shall include the following:

1. Name of the student and/or parent, as appropriate;
2. Home address;
3. School presently attended by student;
4. Parent's legal relationship to student, if applicable; and
5. Specific categories of directory information to be made not public without the parent's or eligible student's prior written consent, which shall only be applicable for that school year.

E. Duration

The designation of any information as directory information about a student or parents will remain in effect for the remainder of the school year unless the parent or eligible student provides the written notifications provided herein.

**VIII. DISCLOSURE OF PRIVATE RECORDS**

A. Private Records

For the purposes herein, education records are records which are classified as private data on individuals by state law and which are accessible only to the student who is the subject of the data and the student's parent if the student is not an eligible student. The school district may not disclose private records or their contents except as summary data, or except as provided in Section VI. of this policy, without the prior written consent of the parent or the eligible student. The school district will use reasonable methods to identify and authenticate the identity of parents, students, school officials, and any other party to whom personally identifiable information from education records is disclosed.

B. Private Records Not Accessible to Parent

In certain cases, state law intends, and clearly provides, that certain information contained in the education records of the school district pertaining to a student be accessible to the student alone, and to the parent only under special circumstances, if at all.

1. The responsible authority may deny access to private data by a parent when a minor student who is the subject of that data requests that the responsible authority deny such access. The minor student's request must be submitted in writing setting forth the reasons for denying access to the parent and must be signed by the minor. Upon receipt of such request the responsible authority shall determine if honoring the request to deny the parent access would be in the best interest of the minor data subject. In making this determination the responsible authority shall consider the following factors:
  - a. whether the minor is of sufficient age and maturity to be able to explain the reasons for and understand the consequences of the request to deny access;
  - b. whether the personal situation of the minor is such that denying parental access may protect the minor data subject from physical or emotional harm;
  - c. whether there are grounds for believing that the minor data subject's reasons for precluding parental access are reasonably accurate;
  - d. whether the data in question is of such a nature that disclosure of it to the parent may lead to physical or emotional harm to the minor data subject; and
  - e. whether the data concerns medical, dental or other health services provided pursuant to Minnesota Statutes sections 144.341-144.347, in which case the data may be released only if the failure to inform the

parent would seriously jeopardize the health of the minor.

C. Private Records Not Accessible to Student

Students shall not be entitled to access to private data concerning financial records and statements of the student's parent or any information contained therein.

D. Military-Connected Youth Identifier

When a school district updates its enrollment forms in the ordinary course of business, the school district must include a box on the enrollment form to allow students to self-identify as a military-connected youth. For purposes of this section, a "military-connected youth" means having an immediate family member, including a parent or sibling, who is currently in the armed forces either as a reservist or on active duty or has recently retired from the armed forces. Data collected under this provision is private data on individuals, but summary data may be published by the Department of Education.

**IX. DISCLOSURE OF CONFIDENTIAL RECORDS**

A. Confidential Records

Confidential records are those records and data contained therein which are made not public by state or federal law, and which are inaccessible to the student and the student's parents or to an eligible student.

B. Reports Under the Maltreatment of Minors Reporting Act

Pursuant to Minnesota Statutes Chapter 260E, written copies of reports pertaining to a neglected and/or physically and/or sexually abused child shall be accessible only to the appropriate welfare and law enforcement agencies. In respect to other parties, such data shall be confidential and will not be made available to the parent or the subject individual by the school district. The subject individual, however, may obtain a copy of the report from either the local welfare agency, county sheriff, or the local police department subject to the provisions of Minnesota Statutes Chapter 260E.

Regardless of whether a written report is made under Minnesota Statutes Chapter 260E, as soon as practicable after a school receives information regarding an incident that may constitute maltreatment of a child in a school facility, the school shall inform the parent, legal guardian, or custodian of the child that an incident occurred that may constitute maltreatment of the child, when the incident occurred, and the nature of the conduct that may constitute maltreatment.

C. Investigative Data

Data collected by the school district as part of an active investigation undertaken for the purpose of the commencement or defense of pending civil legal action, or are retained in anticipation of a pending civil legal action are classified as protected nonpublic data in the case of data not on individuals, and confidential data in the case of data on individuals.

1. The school district may make any data classified as protected non-public or confidential pursuant to this subdivision accessible to any person, agency, or the public if the school district determines that such access will aid the law enforcement process, promote public health or safety, or dispel widespread rumor or unrest.

2. A complainant has access to a statement he or she provided to the school district.
3. Parents or eligible students may have access to investigative data of which the student is the subject, but only to the extent the data is not inextricably intertwined with data about other school district students, school district employees, and/or attorney data as defined in Minnesota Statutes section 13.393.
4. Once a civil investigation becomes inactive, civil investigative data becomes public unless the release of the data would jeopardize another pending civil legal action, except for those portions of such data that are classified as not public data under state or federal law. Any civil investigative data presented as evidence in court or made part of a court record shall be public. For purposes of this provision, a civil investigation becomes inactive upon the occurrence of any of the following events:
  - a. a decision by the school district, or by the chief attorney for the school district, not to pursue the civil legal action. However, such investigation may subsequently become active if the school district or its attorney decides to renew the civil legal action;
  - b. the expiration of the time to file a complaint under the statute of limitations or agreement applicable to the civil legal action; or
  - c. the exhaustion or expiration of rights of appeal by either party to the civil legal action.
5. A "pending civil legal action" for purposes of this subdivision is defined as including, but not limited to, judicial, administrative, or arbitration proceedings.

D. Chemical Abuse Records

To the extent the school district maintains records of the identity, diagnosis, prognosis, or treatment of any student which are maintained in connection with the performance of any drug abuse prevention function conducted, regulated, or directly or indirectly assisted by any department or agency of the United States, such records are classified as confidential and shall be disclosed only for the purposes and under the circumstances expressly authorized by law.

**X. DISCLOSURE OF SCHOOL RECORDS PRIOR TO EXCLUSION OR EXPULSION HEARING**

At a reasonable time prior to any exclusion or expulsion hearing, the student and the student's parent or guardian or representative shall be given access to all school district records pertaining to the student, including any tests or reports upon which the action proposed by the school district may be based, pursuant to the Minnesota Pupil Fair Dismissal Act, Minnesota Statutes section 121A.40, *et seq.*

**XI. DISCLOSURE OF DATA TO MILITARY RECRUITING OFFICERS AND POST-SECONDARY EDUCATIONAL INSTITUTIONS**

- A. The school district will release the names, addresses, electronic mail address (which

shall be the electronic mail addresses provided by the school district, if available, that may be released to military recruiting officers only), and home telephone numbers of students in grades 11 and 12 to military recruiting officers and post-secondary educational institutions within sixty (60) days after the date of the request unless a parent or eligible student has refused in writing to release this data pursuant to Paragraph C. below.

- B. Data released to military recruiting officers under this provision:
1. may be used only for the purpose of providing information to students about military service, state and federal veterans' education benefits, and other career and educational opportunities provided by the military;
  2. cannot be further disseminated to any other person except personnel of the recruiting services of the armed forces; and
  3. copying fees shall not be imposed.
- C. A parent or eligible student has the right to refuse the release of the name, address, electronic mail addresses (which shall be the electronic mail addresses provided by the school, if available, that may be released to military recruiting officers only) or home telephone number to military recruiting officers and post-secondary educational institutions. To refuse the release of the above information to military recruiting officers and post-secondary educational institutions, a parent or eligible student must notify the responsible authority [*designate title of individual, i.e., building principal*] in writing by [*date*] each year. The written request must include the following information:
1. Name of student and parent, as appropriate;
  2. Home address;
  3. Student's grade level;
  4. School presently attended by student;
  5. Parent's legal relationship to student, if applicable;
  6. Specific category or categories of information which are not to be released to military recruiting officers and post-secondary educational institutions; and
  7. Specific category or categories of information which are not to be released to the public, including military recruiting officers and post-secondary educational institutions.
- D. Annually, the school district will provide public notice by any means that are reasonably likely to inform the parents and eligible students of their rights to refuse to release the names, addresses, and home phone numbers of students in grades 11 and 12 without prior consent.
- E. A parent or eligible student's refusal to release the above information to military recruiting officers and post-secondary educational institutions does not affect the school district's release of directory information to the rest of the public, which includes military recruiting officers and post-secondary educational institutions. In order to make any directory information about a student private, the procedures contained in Section VII. of this policy also must be followed. Accordingly, to the extent the school district has

designated the name, address, home phone number, and grade level of students as directory information, absent a request from a parent or eligible student not to release such data, this information will be public data and accessible to members of the public, including military recruiting officers and post-secondary educational institutions.

## **XII. LIMITS ON REDISCLOSURE**

### A. Redisclosure

Consistent with the requirements herein, the school district may only disclose personally identifiable information from the education records of a student on the condition that the party to whom the information is to be disclosed will not disclose the information to any other party without the prior written consent of the parent of the student or the eligible student, except that the officers, employees, and agents of any party receiving personally identifiable information under this section may use the information, but only for the purposes for which the disclosure was made.

### B. Redisclosure Not Prohibited

1. Subdivision A. of this section does not prevent the school district from disclosing personally identifiable information under Section VI. of this policy with the understanding that the party receiving the information may make further disclosures of the information on behalf of the school district provided:
  - a. The disclosures meet the requirements of Section VI. of this policy; and
  - b. The school district has complied with the record-keeping requirements of Section XIII. of this policy.
2. Subdivision A. of this section does not apply to disclosures made pursuant to court orders or lawfully issued subpoenas or litigation, to disclosures of directory information, to disclosures to a parent or student or to parents of dependent students, or to disclosures concerning sex offenders and other individuals required to register under 42 United States Code section~~U.S.C. §~~ 14071. However, the school district must provide the notification required in Section XII.D. of this policy if a redisclosure is made based upon a court order or lawfully issued subpoena.

***[Note: 42 United States Code section~~U.S.C. §~~ 14071 was repealed. School districts should retain this statutory reference, however, as it remains a reference in FERPA and the Minnesota Government Data Practices Act and still may apply to individuals required to register prior to the repeal of this law.]***

### C. Classification of Disclosed Data

The information disclosed shall retain the same classification in the hands of the party receiving it as it had in the hands of the school district.

### D. Notification

The school district shall inform the party to whom a disclosure is made of the requirements set forth in this section, except for disclosures made pursuant to court orders or lawfully issued subpoenas, disclosure of directory information under Section VII. of this policy, disclosures to a parent or student, or disclosures to parents of a dependent student. In the event that the Family Policy Compliance Office determines

that a state or local educational authority, a federal agency headed by an official listed in 34 Code of Federal Regulations section~~C.F.R. §~~ 99.31(a)(3), or an authorized representative of a state or local educational authority or a federal agency headed by an official listed in section§ 99.31(a)(3), or a third party outside of the school district improperly rediscloses personally identifiable information from education records or fails to provide notification required under this section of this policy, the school district may not allow that third party access to personally identifiable information from education records for at least five (5) years.

### **XIII. RESPONSIBLE AUTHORITY; RECORD SECURITY; AND RECORD KEEPING**

#### **A. Responsible Authority**

The responsible authority shall be responsible for the maintenance and security of student records.

#### **B. Record Security**

The principal of each school subject to the supervision and control of the responsible authority shall be the records manager of the school, and shall have the duty of maintaining and securing the privacy and/or confidentiality of student records.

#### **C. Plan for Securing Student Records**

The building principal shall submit to the responsible authority a written plan for securing students records by September 1 of each school year. The written plan shall contain the following information:

1. A description of records maintained;
2. Titles and addresses of person(s) responsible for the security of student records;
3. Location of student records, by category, in the buildings;
4. Means of securing student records; and
5. Procedures for access and disclosure.

#### **D. Review of Written Plan for Securing Student Records**

The responsible authority shall review the plans submitted pursuant to Paragraph C. of this section for compliance with the law, this policy, and the various administrative policies of the school district. The responsible authority shall then promulgate a chart incorporating the provisions of Paragraph C. which shall be attached to and become a part of this policy.

#### **E. Record Keeping**

1. The principal shall, for each request for and each disclosure of personally identifiable information from the education records of a student, maintain a record, with the education records of the student, that indicates:
  - a. the parties who have requested or received personally identifiable information from the education records of the student;

- b. the legitimate interests these parties had in requesting or obtaining the information; and
  - c. the names of the state and local educational authorities and federal officials and agencies listed in Section VI.B.4. of this policy that may make further disclosures of personally identifiable information from the student's education records without consent.
2. In the event the school district discloses personally identifiable information from an education record of a student pursuant to Section XII.B. of this policy, the record of disclosure required under this section shall also include:
- a. the names of the additional parties to which the receiving party may disclose the information on behalf of the school district;
  - b. the legitimate interests under Section VI. of this policy which each of the additional parties has in requesting or obtaining the information; and
  - c. a copy of the record of further disclosures maintained by a state or local educational authority or federal official or agency listed in Section VI.B.4. of this policy in accordance with 34 [Code of Federal Regulations section C.F.R. § 99.32](#) and to whom the school district disclosed information from an education record. The school district shall request a copy of the record of further disclosures from a state or local educational authority or federal official or agency to whom education records were disclosed upon a request from a parent or eligible student to review the record of requests for disclosure.
3. Section XIII.E.1. does not apply to requests by or disclosure to a parent of a student or an eligible student, disclosures pursuant to the written consent of a parent of a student or an eligible student, requests by or disclosures to other school officials under Section VI.B.1. of this policy, to requests for disclosures of directory information under Section VII. of this policy, or to a party seeking or receiving the records as directed by a federal grand jury or other law enforcement subpoena and the issuing court or agency has ordered that the existence or the contents of the subpoena or the information provided in response to the subpoena not be disclosed or as directed by an ex parte court order obtained by the United States Attorney General (or designee not lower than an Assistant Attorney General) concerning investigations or prosecutions of an offense listed in 18- [U.S.C. § United States Code section 2332b\(g\)\(5\)\(B\)](#) or an act of domestic or international terrorism.

***[Note: While Section XIII.E.1. does not apply to requests for or disclosures of directory information under Section VII. of this policy, to the extent the school district chooses to limit the disclosure of directory information to specific parties, for specific purposes, or both, it is advisable that records be kept to identify the party to whom the disclosure was made and/or purpose for the disclosure.]***

4. The record of requests of disclosures may be inspected by:
- a. the parent of the student or the eligible student;
  - b. the school official or his or her assistants who are responsible for the custody of the records; and

- c. the parties authorized by law to audit the record-keeping procedures of the school district.
- 5. The school district shall record the following information when it discloses personally identifiable information from education records under the health or safety emergency exception:
  - a. the articulable and significant threat to the health or safety of a student or other individual that formed the basis for the disclosure; and
  - b. the parties to whom the school district disclosed the information.
- 6. The record of requests and disclosures shall be maintained with the education records of the student as long as the school district maintains the student's education records.

**XIV. RIGHT TO INSPECT AND REVIEW EDUCATION RECORDS**

A. Parent of a Student, an Eligible Student or the Parent of an Eligible Student Who is Also a Dependent Student

The school district shall permit the parent of a student, an eligible student, or the parent of an eligible student who is also a dependent student who is or has been in attendance in the school district to inspect or review the education records of the student, except those records which are made confidential by state or federal law or as otherwise provided in Section VIII. of this policy.

B. Response to Request for Access

The school district shall respond to any request pursuant to Subdivision A. of this section immediately, if possible, or within ten (10) days of the date of the request, excluding Saturdays, Sundays, and legal holidays.

C. Right to Inspect and Review

The right to inspect and review education records under Subdivision A. of this section includes:

- 1. The right to a response from the school district to reasonable requests for explanations and interpretations of records; and
- 2. If circumstances effectively prevent the parent or eligible student from exercising the right to inspect and review the education records, the school district shall provide the parent or eligible student with a copy of the records requested or make other arrangements for the parent or eligible student to inspect and review the requested records.
- 3. Nothing in this policy shall be construed as limiting the frequency of inspection of the education records of a student with a disability by the student's parent or guardian or by the student upon the student reaching the age of majority.

D. Form of Request

Parents or eligible students shall submit to the school district a written request to inspect

education records which identify as precisely as possible the record or records he or she wishes to inspect.

E. Collection of Student Records

If a student's education records are maintained in more than one location, the responsible authority may collect copies of the records or the records themselves from the various locations so they may be inspected at one site. However, if the parent or eligible student wishes to inspect these records where they are maintained, the school district shall attempt to accommodate those wishes. The parent or eligible student shall be notified of the time and place where the records may be inspected.

F. Records Containing Information on More Than One Student

If the education records of a student contain information on more than one student, the parent or eligible student may inspect and review or be informed of only the specific information which pertains to that student.

G. Authority to Inspect or Review

The school district may presume that either parent of the student has authority to inspect or review the education records of a student unless the school district has been provided with evidence that there is a legally binding instrument or a state law or court order governing such matters as marriage dissolution, separation, or custody which provides to the contrary.

H. Fees for Copies of Records

1. The school district shall charge a reasonable fee for providing photocopies or printed copies of records unless printing a copy is the only method to provide for the inspection of data. In determining the amount of the reasonable fee, the school district shall consider the following:
  - a. the cost of materials, including paper, used to provide the copies;
  - b. the cost of the labor required to prepare the copies;
  - c. any schedule of standard copying charges established by the school district in its normal course of operations;
  - d. any special costs necessary to produce such copies from machine-based record-keeping systems, including but not limited to computers and microfilm systems; and
  - e. mailing costs.
2. If 100 or fewer pages of black and white, letter or legal size paper copies are requested, actual costs shall not be used, and, instead, the charge shall be no more than 25 cents for each page copied.
3. The cost of providing copies shall be borne by the parent or eligible student.
4. The responsible authority, however, may not impose a fee for a copy of an education record made for a parent or eligible student if doing so would effectively prevent or, in the case of a student with a disability, impair the parent

or eligible student from exercising their right to inspect or review the student's education records.

## **XV. REQUEST TO AMEND RECORDS; PROCEDURES TO CHALLENGE DATA**

### **A. Request to Amend Education Records**

The parent of a student or an eligible student who believes that information contained in the education records of the student is inaccurate, misleading, or violates the privacy rights of the student may request that the school district amend those records.

1. The request shall be in writing, shall identify the item the requestor believes to be inaccurate, misleading, or in violation of the privacy or other rights of the student, shall state the reason for this belief, and shall specify the correction the requestor wishes the school district to make. The request shall be signed and dated by the requestor.
2. The school district shall decide whether to amend the education records of the student in accordance with the request within thirty (30) days after receiving the request.
3. If the school district decides to refuse to amend the education records of the student in accordance with the request, it shall inform the parent of the student or the eligible student of the refusal and advise the parent or eligible student of the right to a hearing under Subdivision B. of this section.

### **B. Right to a Hearing**

If the school district refuses to amend the education records of a student, the school district, on request, shall provide an opportunity for a hearing in order to challenge the content of the student's education records to ensure that information in the education records of the student is not inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student. A hearing shall be conducted in accordance with Subdivision C. of this section.

1. If, as a result of the hearing, the school district decides that the information is inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student, it shall amend the education records of the student accordingly and so inform the parent of the student or the eligible student in writing.
2. If, as a result of the hearing, the school district decides that the information is not inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student, it shall inform the parent or eligible student of the right to place a statement in the record commenting on the contested information in the record or stating why he or she disagrees with the decision of the school district, or both.
3. Any statement placed in the education records of the student under Subdivision B. of this section shall:
  - a. be maintained by the school district as part of the education records of the student so long as the record or contested portion thereof is maintained by the school district; and
  - b. if the education records of the student or the contested portion thereof

is disclosed by the school district to any party, the explanation shall also be disclosed to that party.

C. Conduct of Hearing

1. The hearing shall be held within a reasonable period of time after the school district has received the request, and the parent of the student or the eligible student shall be given notice of the date, place, and time reasonably in advance of the hearing.
2. The hearing may be conducted by any individual, including an official of the school district who does not have a direct interest in the outcome of the hearing. The school board attorney shall be in attendance to present the school board's position and advise the designated hearing officer on legal and evidentiary matters.
3. The parent of the student or eligible student shall be afforded a full and fair opportunity for hearing to present evidence relative to the issues raised under Subdivisions A. and B. of this section and may be assisted or represented by individuals of his or her choice at his or her own expense, including an attorney.
4. The school district shall make a decision in writing within a reasonable period of time after the conclusion of the hearing. The decision shall be based solely on evidence presented at the hearing and shall include a summary of evidence and reasons for the decision.

D. Appeal

The final decision of the designated hearing officer may be appealed in accordance with the applicable provisions of Minnesota Statutes Chapter 14 relating to contested cases.

**XVI. PROBLEMS ACCESSING DATA**

- A. The data practices compliance official is the designated employee to whom persons may direct questions or concerns regarding problems in obtaining access to data or other data practices problems.
- B. Data practices compliance official means *[designate title and actual name of individual]*.
- C. Any request by an individual with a disability for reasonable modifications of the school district's policies or procedures for purposes of accessing records shall be made to the data practices compliance official.

**XVII. COMPLAINTS FOR NONCOMPLIANCE WITH FERPA**

A. Where to File Complaints

Complaints regarding alleged violations of rights accorded parents and eligible students by FERPA, and the rules promulgated thereunder, shall be submitted in writing to the U.S. Department of Education, Student Privacy Policy Office, 400 Maryland Avenue S.W., Washington, D.C. 20202-8520.

B. Content of Complaint

A complaint filed pursuant to this section must contain specific allegations of fact giving reasonable cause to believe that a violation of FERPA and the rules promulgated thereunder has occurred.

### **XVIII. WAIVER**

A parent or eligible student may waive any of his or her rights provided herein pursuant to FERPA. A waiver shall not be valid unless in writing and signed by the parent or eligible student. The school district may not require such a waiver.

### **XIX. ANNUAL NOTIFICATION OF RIGHTS**

#### **A. Contents of Notice**

The school district shall give parents of students currently in attendance and eligible students currently in attendance annual notice by such means as are reasonably likely to inform the parents and eligible students of the following:

1. That the parent or eligible student has a right to inspect and review the student's education records and the procedure for inspecting and reviewing education records;
2. That the parent or eligible student has a right to seek amendment of the student's education records to ensure that those records are not inaccurate, misleading, or otherwise in violation of the student's privacy or other rights and the procedure for requesting amendment of records;
3. That the parent or eligible student has a right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that federal and state law and the regulations promulgated thereunder authorize disclosure without consent;
4. That the parent or eligible student has a right to file a complaint with the U.S. Department of Education regarding an alleged failure by the school district to comply with the requirements of FERPA and the rules promulgated thereunder;
5. The criteria for determining who constitutes a school official and what constitutes a legitimate educational interest for purposes of disclosing education records to other school officials whom the school district has determined to have legitimate educational interests; and
6. That the school district forwards education records on request to a school in which a student seeks or intends to enroll or is already enrolled as long as the disclosure is for purposes related to the student's enrollment or transfer and that such records may include suspension and expulsion records pursuant to the federal Every Student Succeeds Act and, if applicable, a student's history of violent behavior.

#### **B. Notification to Parents of Students Having a Primary Home Language Other Than English**

The school district shall provide for the need to effectively notify parents of students identified as having a primary or home language other than English.

#### **C. Notification to Parents or Eligible Students Who are Disabled**

The school district shall provide for the need to effectively notify parents or eligible students identified as disabled.

## **XX. DESTRUCTION AND RETENTION OF RECORDS**

Destruction and retention of records by the school district shall be controlled by state and federal law.

## **XXI. COPIES OF POLICY**

Copies of this policy may be obtained by parents and eligible students at the superintendent's office.

**Legal References:** Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)  
Minn. Stat. § 13.393 (Attorneys)  
Minn. Stat. Ch. 14 (Administrative Procedures Act)  
Minn. Stat. § 120A.22 (Compulsory Instruction)  
Minn. Stat. § 121A.40-121A.56 (The Pupil Fair Dismissal Act)  
Minn. Stat. § 121A.75 (Receipt of Records; Sharing)  
Minn. Stat. § 127A.852 (Military-Connected Youth Identifier)  
Minn. Stat. § 144.341-144.347 (Consent of Minors for Health Services)  
Minn. Stat. Ch. 256B (Medical Assistance for Needy Persons)  
Minn. Stat. Ch. 256L (MinnesotaCare)  
Minn. Stat. § 260B.171, Subds. 3 and 5 (Disposition Order and Peace Officer Records of Children)  
Minn. Stat. Ch. 260E (Reporting of Maltreatment of Minors)  
Minn. Stat. § 363A.42 (Public Records; Accessibility)  
[Minn. Stat. § 626.557 \(Reporting of Maltreatment of Vulnerable Adults\)](#)  
Minn. Rules Parts 1205.0100-1205.2000 (Data Practices)  
10 U.S.C. § 503(b) and (c) (Enlistments: Recruiting Campaigns; Compilation of Directory Information)  
18 U.S.C. § 2331 (Definitions)  
18 U.S.C. § 2332b (Acts of Terrorism Transcending National Boundaries)  
20 U.S.C. § 1232g *et seq.* (Family Educational Rights and Privacy Act)  
20 U.S.C. § 6301 *et seq.* (Every Student Succeeds Act)  
20 U.S.C. § 7908 (Armed Forces Recruiting Information)  
20 U.S.C. § 7917 (Transfer of School Disciplinary Records)  
25 U.S.C. § 5304 (Definitions – Tribal Organization)  
26 U.S.C. §§ 151 and 152 (Internal Revenue Code)  
42 U.S.C. § 1711 *et seq.* (Child Nutrition Act)  
42 U.S.C. § 1751 *et seq.* (Richard B. Russell National School Lunch Act)  
34 C.F.R. §§ 99.1-99.67 (Family Educational Rights and Privacy)  
34 C.F.R. § 300.610-300.627 (Confidentiality of Information)  
42 C.F.R. § 2.1 *et seq.* (Confidentiality of Drug Abuse Patient Records)  
*Gonzaga University v. Doe*, 536 U.S. 273 309 (2002)  
[Dept. of Admin. Advisory Op. No. 21-008 \(December 8, 2021\)](#)

**Cross References:** MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)  
MSBA/MASA Model Policy 417 (Chemical Use and Abuse)  
MSBA/MASA Model Policy 506 (Student Discipline)  
MSBA/MASA Model Policy 519 (Interviews of Students by Outside Agencies)  
MSBA/MASA Model Policy 520 (Student Surveys)

MSBA/MASA Model Policy 711 (Video Recording on School Buses)  
MSBA/MASA Model Policy 722 (Public Data Requests)  
MSBA/MASA Model Policy 906 (Community Notification of Predatory Offenders)  
MSBA School Law Bulletin "I" (School Records – Privacy – Access to Data)

Policy Adopted: 2/14/05  
Policy Revised: 4/4/06  
Policy Revised: 5/10/10  
Policy Revised: 2/10/14  
Policy Revised: 5/11/15  
Policy Reviewed: 11/9/15  
Policy Reviewed: 8/13/18  
Policy Updated: 10/8/18  
Policy Reviewed: 04/12/21

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 609

Orig. 1995

Revised: \_\_\_\_\_

Rev. 2022~~00~~

## **609 RELIGION**

### **I. PURPOSE**

The purpose of this policy is to identify the status of religion as it pertains to the programs of the school district.

### **II. GENERAL STATEMENT OF POLICY**

- A. The school district shall neither promote nor disparage any religious belief or nonbelief. Instead, the school district encourages all students and employees to have appreciation for and tolerance of each other's views.
- B. The school district also recognizes that religion has had and is having a significant role in the social, cultural, political, and historical development of civilization.
- C. The school district recognizes that one of its educational objectives is to increase its students' knowledge and appreciation of music, art, drama, and literature which may have had a religious basis or origin as well as a secular importance.
- D. The school district supports the inclusion of religious music, art, drama, and literature in the curriculum and in school activities provided it is intrinsic to the learning experience and is presented in an objective manner without sectarian indoctrination.
- E. The historical and contemporary values and the origin of various religions, holidays, customs, and beliefs may be explained in an unbiased and nonsectarian manner.

### **III. RESPONSIBILITY**

- A. The superintendent shall be responsible for ensuring that the study of religious materials, customs, beliefs, and holidays in the school district is in keeping with the following guidelines:
  - 1. The proposed activity must have a secular purpose.
  - 2. The primary objective of the activity must be one that neither advances nor inhibits religion.
  - 3. The activity must not foster excessive governmental relationships with religion.
  - 4. Notwithstanding the foregoing guidelines, reasonable efforts ~~will~~must be made to accommodate any student who wishes to be excused from ~~attendance at school for the purpose of religious instruction or a curricular activity for a religious observance. observance of religious holidays. The school district must provide annual notice to parents of this policy.~~
- B. The superintendent is granted authority to develop and present for school board review and approval directives and guidelines for the purpose of providing further guidance relative to the teaching of materials related to religion. Approved directives and

guidelines shall be attached as an addendum to this policy.

- Legal References:** U. S. Const., amend. I  
Minn. Stat. § 120A.22, Subd. 12(3) (Compulsory Instruction)  
Minn. Stat. § 120A.35 (Absence ~~F~~from School for Religious Observance)  
Minn. Stat. § 121A.10 (Moment of Silence)  
*Good News Club v. Milford Central School*, 533 U.S. 98, ~~121 S.Ct. 2093, 150 L.Ed.2d 151~~ (2001)  
*Santa Fe Indep. Sch. Dist. v. Doe*, 530 U.S. 290, ~~120 S.Ct. 2266~~ (2000)  
*Tangipahoa Parish Bd. of Educ. v. Freiler*, 530 U.S. 1251, ~~120 S.Ct. 2706~~ (2000)  
*Lemon v. Kurtzman*, 403 U.S. 602, ~~91 S.Ct. 2105, 29 L.Ed.2d 745~~ (1971)  
*Child Evangelism Fellowship v. Minneapolis Special Sch. Dist. No. 1*, 690 F.3d 996 (8<sup>th</sup> Cir. 2012)  
*Wigg v. Sioux Falls Sch. Dist.*, 382 F.3d 807 (8<sup>th</sup> Cir. 2004)  
*Doe v. School Dist. of City of Norfolk*, 340 F.3d 605 (8<sup>th</sup> Cir. 2003)  
*Stark v. Independent Sch. Dist. No. 640*, 123 F.3d 1068 (8<sup>th</sup> Cir. 1997)  
*Florey v. Sioux Falls Sch. Dist. 49-5*, 619 F.2d 1311 (8<sup>th</sup> Cir. 1980)  
*Roark v. South Iron R-1 Sch. Dist.*, 573 F.3d 556 (8<sup>th</sup> Cir. 2009)  
*Child Evangelism Fellowship v. Elk River Area Sch. Dist. No. 728*, 599 F.Supp.2d 1136 (D. Minn. 2009)  
*LeVake v. Independent Sch. Dist. No. 656*, 625 N.W.2d 502 (Minn. App. 2001)  
Minn. Op. Atty. Gen. 169-J (Feb. 14, 1968)  
Minn. Op. Atty. Gen. 169-K (Oct. 21, 1949)  
Minn. Op. Atty. Gen. 63 (1940)  
Minn. Op. Atty. Gen. 120 (1924)  
Minn. Op. Atty. Gen. 121 (1924)
- Cross References:** MSBA/MASA Model Policy 801 (Equal Access to School Facilities)

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 707

Orig. 1995

Revised: \_\_\_\_\_

Rev. 2022~~17~~

## 707 TRANSPORTATION OF PUBLIC SCHOOL STUDENTS

***[Note: The obligations stated in this policy are largely governed by statute. ~~Statutory references are included throughout the policy.~~ A school district may choose to add obligations to the model policy.]***

### I. PURPOSE

The purpose of this policy is to provide for the transportation of students consistent with the requirements of law.

### II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to provide for the transportation of students in a manner which will protect their health, welfare, and safety.
- B. The school district recognizes that transportation is an essential part of the school district services to students and parents but further recognizes that transportation by school bus is a privilege and not a right for an eligible student.

### III. DEFINITIONS

- A. "Child with a disability" includes every child identified under federal and state special education law as deaf or hard of hearing, blind or visually impaired, deafblind, or having a speech or language impairment, a physical impairment, other health disability, developmental cognitive disability, an emotional or behavioral disorder, specific learning disability, autism spectrum disorder, traumatic brain injury, or severe multiple impairments, and who needs special education and related services, as determined by the rules of the ~~the~~ Commissioner of the Minnesota Department of Education ("Commissioner"). A licensed physician, an advanced practice nurse, a physician assistant, or a licensed psychologist is qualified to make a diagnosis and determination of attention deficit disorder or attention deficit hyperactivity disorder for purposes of identifying a child with a disability. In addition, every child under age three, and at the school district's discretion from age three to seven, who needs special instruction and services, as determined by the rules of the Commissioner, because the child has a substantial delay or has an identifiable physical or mental condition known to hinder normal development is a child with a disability. A child with a short-term or temporary physical or emotional illness or disability, as determined by the rules of the Commissioner, is not a child with a disability. (~~Minn. Stat. § 125A.02~~)
- B. "Home" is the legal residence of the child. In the discretion of the school district, "home" also may be defined as a licensed day care facility, school day care facility, a respite care facility, the residence of a relative, or the residence of a person chosen by the student's parent or guardian as the home of a student for part or all of the day, if requested by the student's parent or guardian, or an afterschool program for children operated by a political subdivision of the state, if the facility, residence, or program is within the attendance area of the school the student attends. Unless otherwise specifically provided by law, a homeless student is a resident of the school district if enrolled in the school district. (~~Minn. Stat. § 123B.92, Subd. 1(b)(1); Minn. Stat. § 127A.47, Subd. 2~~)

- C. "Homeless student" means a student, including a migratory student, who lacks a fixed, regular, and adequate nighttime residence and includes: students who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; are awaiting foster care placement; have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings; are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings, and migratory children who qualify as homeless because they are living in any of the preceding listed circumstances. (~~42 U.S.C. § 11434a~~)
- D. "Nonpublic school" means any school, church, or religious organization, or home school wherein a resident of Minnesota may legally fulfill the compulsory instruction requirements of [Minn. Stat. § Minnesota Statutes section 120A.22](#), which is located within the state, and which meets the requirements of Title VI of the Civil Rights Act of 1964. (~~42 U.S.C. § 2000d, et seq.~~) (~~Minn. Stat. § 123B.41, Subd. 9~~)
- E. "Nonresident student" is a student who attends school in the school district and resides in another district, defined as the "nonresident district." In those instances when the divorced or legally separated parents or parents residing separately share joint physical custody of a student and the parents reside in different school districts, the student shall be a resident of the school district designated by the student's parents. When parental rights have been terminated by court order, the legal residence of a student placed in a residential or foster facility for care and treatment is the district in which the student resides. (~~Minn. Stat. § 123B.88, Subd. 6; Minn. Stat. § 125A.51; Minn. Stat. § 127A.47, Subd. 3~~)
- F. "Pupil support services" are health, counseling, and guidance services provided by the public school in the same district where the nonpublic school is located. (~~Minn. Stat. § 123B.41, Subd. 4~~)
- G. "School of origin," for purposes of determining the residence of a homeless student, is the school that the student attended when permanently housed or the school in which the student was last enrolled. (~~42 U.S.C. § 11432(g)(3)(G)~~)
- H. "Shared time basis" is a program where students attend public school for part of the regular school day and who otherwise fulfill the requirements of [Minn. Stat. § Minnesota Statutes section 120A.22](#) by attendance at a nonpublic school. (~~Minn. Stat. § 126C.01, Subd. 8~~)
- I. "Student" means any student or child attending or required to attend any school as provided in Minnesota law and who is a resident or child of a resident of Minnesota. (~~Minn. Stat. § 123B.41, Subd. 11~~)

#### **IV. ELIGIBILITY**

- A. Upon the request of a parent or guardian, the school district shall provide transportation to and from school, at the expense of the school district, for all resident students who reside two miles or more from the school, except for those students whose transportation privileges have been revoked or have been voluntarily surrendered by the student's parent or guardian. (~~Minn. Stat. § 123B.88, Subd. 1~~)
- B. The school district may, in its discretion, also provide transportation to any student to

and from school, at the expense of the school district, for any other purpose deemed appropriate by the school board.

***[Note: In this section, school districts may wish to outline those discretionary areas where they intend to provide transportation. For example, some school districts may provide that transportation shall be provided for all resident elementary students who reside one mile or more from the school.]***

- C. In the discretion of the school district, transportation along regular school bus routes may also be provided, where space is available, to any person where such use of a bus does not interfere with the transportation of students. The cost of providing such transportation must be paid by those individuals using these services or some third-party payor. Bus transportation also may be provided along school bus routes when space is available for participants in early childhood family education programs and school readiness programs if these services do not result in an increase in the school district's expenditures for transportation. ~~(Minn. Stat. § 123B.88, Subd. 10, 11, 12, and 13)~~
- D. For purposes of stabilizing enrollment and reducing mobility, the school district may, in its discretion, establish a full-service school zone and may provide transportation for students attending a school in that full-service school zone. A full-service school zone may be established for a school that is located in an area with higher than average crime or other social and economic challenges and that provides education, health or human services, or other parental support in collaboration with a city, county, state, or nonprofit agency.

## **V. TRANSPORTATION OF NONRESIDENT STUDENTS**

- A. If requested by the parent of a nonresident student, the school district shall provide transportation to a nonresident student within its borders at the same level of service that is provided to resident students. ~~(Minn. Stat. § 124D.04, Subd. 7; Minn. Stat. § 123B.92, Subd. 3)~~
- B. If the school district decides to transport a nonresident student within the student's resident district, the school district will notify the student's resident district of its decision, in writing, prior to providing transportation. ~~(Minn. Stat. § 123B.88, Subd. 6)~~
- C. When divorced or legally separated parents or parents residing separately reside in different school districts and share physical custody of a student, the parents shall be responsible for the transportation of the student to the border of the school district during those times when the student is residing with the parent in the nonresident school district. ~~(Minn. Stat. § 127A.47, Subd. 3(b))~~
- D. The school district may provide transportation to allow a student who attends a high-need English language learner program and who resides within the transportation attendance area of the program to continue in the program until the student completes the highest grade level offered by the program. ~~(Minn. Stat. § 123B.92, Subd. 3(b))~~

## **VI. TRANSPORTATION OF RESIDENT STUDENTS TO NONDISTRICT SCHOOLS**

- A. In general, the school district shall not provide transportation between a resident student's home and the border of a nonresident district where the student attends school under the Enrollment Options Program. A parent may be reimbursed by the nonresident district for the costs of transportation from the pupil's residence to the border of the nonresident district if the student is from a family whose income is at or below the

poverty level, as determined by the federal government. The reimbursement may not exceed the pupil's actual cost of transportation or 15 cents per mile traveled, whichever is less. Reimbursement may not be paid for more than 250 miles per week. (Minn. Stat. § 124D.03, Subd. 8)

- B. Resident students shall be eligible for transportation to and from a nonresident school district at the expense of the school district, if in the discretion of the school district, inadequate room, distance to school, unfavorable road conditions, or other facts or conditions make attendance in the resident student's own district unreasonably difficult or impracticable. The school district, in its discretion, may also provide for transportation of resident students to schools in other districts for grades and departments not maintained in the district, including high school, for the whole or a part of the year or for resident students who attend school in a building rented or leased by the school district in an adjacent district. (~~Minn. Stat. § 123B.88, Subds. 1 and 4~~)
- C. In general, the school district is not responsible for transportation for any resident student attending school in an adjoining state under a reciprocity agreement but may provide such transportation services at its discretion. (~~Minn. Stat. § 124D.041~~)

#### **VII. SPECIAL EDUCATION STUDENTS/STUDENTS WITH A DISABILITY/ STUDENTS WITH TEMPORARY DISABILITIES**

- A. Upon a request of a parent or guardian, the board must provide necessary transportation, consistent with ~~Minn. Stat. § Minnesota Statutes section~~ 123B.92, ~~subdivision~~Subd. 1(b)(4), for a resident child with a disability not yet enrolled in kindergarten for the provision of special instruction and services. Special instruction and services for a child with a disability not yet enrolled in kindergarten include an individualized education program (IEP) team placement in an early childhood program when that placement is necessary to address the child's level of functioning and needs. (~~Minn. Stat. § 123B.88, Subd. 1~~)
- B. Resident students with a disability whose ~~handicapped-disabling~~ conditions are such that the student cannot be safely transported on the regular school bus and/or school bus route and/or when the student is transported on a special route for the purpose of attending an approved special education program shall be entitled to special transportation at the expense of the school district or the day training and habilitation program attended by the student. The school district shall determine the type of vehicle used to transport students with a disability on the basis of the ~~handicapping-disabling~~ condition and applicable laws. This provision shall not be applicable to parents who transport their own child under a contract with the school district. (~~Minn. Stat. § 123B.88, Subd. 19; Minn. Rules Part 7470.1600~~)
- C. Resident students with a disability who are boarded and lodged at Minnesota state academies for educational purposes, but who also are enrolled in a public school within the school district, shall be provided transportation, by the school district to and from said board and lodging facilities, at the expense of the school district. (~~Minn. Stat. § 125A.65~~)
- D. If a resident student with a disability attends a public school located in a contiguous school district and the school district of attendance does not provide special instruction and services, the school district shall provide necessary transportation for the student between the school district boundary and the educational facility where special instruction and services are provided within the school district. The school district may provide necessary transportation of the student between its boundary and the school attended in the contiguous district, but shall not pay the cost of transportation provided

outside the school district boundary. (~~Minn. Stat. § 125A.12~~)

- E. When a student with a disability or a student with a short-term or temporary disability is temporarily placed for care and treatment in a day program located in another school district and the student continues to live within the school district during the care and treatment, the school district shall provide the transportation, at the expense of the school district, to that student. The school district may establish reasonable restrictions on transportation, except if a Minnesota court or agency orders the child placed at a day care and treatment program and the school district receives a copy of the order, then the school district must provide transportation to and from the program unless the court or agency orders otherwise. Transportation shall only be provided by the school district during regular operating hours of the school district. (~~Minn. Stat. § 125A.15(b); Minn. Stat. § 125A.51(d)~~)
- F. When a nonresident student with a disability or a student with a short-term or temporary disability is temporarily placed in a residential program within the school district, including correctional facilities operated on a fee-for-service basis and state institutions, for care and treatment, the school district shall provide the necessary transportation at the expense of the school district. Where a joint powers entity enters into a contract with a privately owned and operated residential facility for the provision of education programs for special education students, the joint powers entity shall provide the necessary transportation. (~~Minn. Stat. § 125A.15(c) and (d); Minn. Stat. § 125A.51(e)~~)
- G. Each driver and aide assigned to a vehicle transporting students with a disability will be provided with appropriate training for the students in their care, will assist students with their safe ingress and egress from the bus, will ensure the proper use of protective safety devices, and will be provided with access to emergency health care information as required by law. (~~Minn. Rules Part 7470.1700~~)
- H. Any parent of a student with a disability who believes that the transportation services provided for that child are not in compliance with the applicable law may utilize the alternative dispute resolution and due process procedures provided for in Minn. Stat. Ch. Minnesota Statutes chapter 125A. (~~Minn. Rules Part 7470.1600, Subd. 2~~)

## **VIII. HOMELESS STUDENTS**

- A. Homeless students shall be provided with transportation services comparable to other students in the school district. (~~42 U.S.C. § 11432(e)(3)(C)(i)(III)(cc) and (g)(4)(A)~~)
- B. Upon request by the student's parent, guardian, or homeless education liaison, the school district shall provide transportation for a homeless student as follows:
  - 1. A resident student who becomes homeless and is residing in a public or private shelter location or has other non-shelter living arrangements within the school district shall be provided transportation to and from the student's school of origin and the shelter or other non-shelter location on the same basis as transportation services are provided to other students in the school district. (~~42 U.S.C. § 11432(g)(1)(J)(iii)(I)~~)
  - 2. A resident student who becomes homeless and is residing in a public or private shelter location or has other non-shelter living arrangements outside of the school district shall be provided transportation to and from the student's school of origin and the shelter or other non-shelter location on the same basis as transportation services are provided to other students in the school district,

unless the school district and the school district in which the student is temporarily placed agree that the school district in which the student is temporarily placed shall provide transportation. (~~Minn. Stat. § 125A.51(f); 42 U.S.C. § 11432(g)(1)(J)(iii)(II)~~)

3. If a nonresident student is homeless and is residing in a public or private homeless shelter or has other non-shelter living arrangements within the school district, the school district may provide transportation services between the shelter or non-shelter location and the student's school of origin outside of the school district upon agreement with the school district in which the school of origin is located. (~~Minn. Stat. § 125A.51(f)~~)
4. A homeless nonresident student enrolled under [Minn. Stat. § Minnesota Statutes section 124D.08, subdivision Subd. 2a](#), must be provided transportation from the student's district of residence to and from the school of enrollment. (~~Minn. Stat. § 123B.92, Subd. 3(c)~~).

## **IX. AVAILABILITY OF SERVICES**

Transportation shall be provided on all regularly scheduled school days or make-up days. Transportation will not be provided during the summer school break. Transportation may be provided for summer instructional programs for students with a disability or in conjunction with a learning year program. Transportation between home and school may also be provided, in the discretion of the school district, on staff development days. (~~Minn. Stat. § 123B.88, Subd. 21~~)

## **X. MANNER OF TRANSPORTATION**

The scheduling of routes, establishment of the location of bus stops, manner and method of transportation, control and discipline of school children, the determination of fees, and any other matter relating thereto shall be within the sole discretion, control and management of the school board. The school district may, in its discretion, provide room and board, in lieu of transportation, to a student who may be more economically and conveniently provided for by that means. (~~Minn. Stat. § 123B.88, Subd. 1~~)

## **XI. RESTRICTIONS**

Transportation by the school district is a privilege and not a right for an eligible student. A student's eligibility to ride a school bus may be revoked for a violation of school bus safety or conduct policies, or violation of any other law governing student conduct on a school bus pursuant to the school district's discipline policy. Revocation of a student's bus riding privilege is not an exclusion, expulsion, or suspension under the Pupil Fair Dismissal Act. Revocation procedures for a student who is an individual with a disability under 20 [United States Code section U.S.C. § 1415](#) (Individuals with Disabilities Act), 29 [United States Code section U.S.C. § 794](#) (the Rehabilitation Act), and 42 [U.S.C. § United States Code section 12132](#), (Americans with Disabilities Act) are governed by these provisions. (~~Minn. Stat. § 121A.59~~)

## **XII. FEES**

- A. In its discretion, the school district may charge fees for transportation of students to and from extracurricular activities conducted at locations other than school, where attendance is optional. (~~Minn. Stat. § 123B.36, Subd. 1(10)~~)
- B. The school district may charge fees for transportation of students to and from school when authorized by law. If the school district charges fees for transportation of students to and from school, guidelines shall be established for that transportation to ensure that no student is denied transportation solely because of inability to pay. The school district

also may waive fees for transportation if the student's parent is serving in, or within the past year has served in, active military service as defined in [Minn. Stat. § Minnesota Statutes section 190.05](#). (~~Minn. Stat. § 123B.36, Subds. 1(11) and 6~~)

- C. The school district may charge reasonable fees for transportation of students to and from post-secondary institutions for students enrolled under the post-secondary enrollment options program. Families who qualify for mileage reimbursement may use their state mileage reimbursement to pay this fee. (~~Minn. Stat. § 123B.36, Subd. 1(13)~~)
- D. Where, in its discretion, the school district provides transportation to and from an instructional community-based employment station that is part of an approved occupational experience vocational program, the school district may require the payment of reasonable fees for transportation from students who receive remuneration for their participation in these programs. (~~Minn. Stat. § 123B.36, Subd. 3~~)

**Legal References:**

Minn. Stat. § 120A.22 (Compulsory Instruction)  
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)  
Minn. Stat. § 121A.59 (Bus Transportation ~~is~~ a Privilege Not a Right)  
Minn. Stat. § 123B.36 (Authorized Fees)  
Minn. Stat. § 123B.41 (~~Educational Aids for Nonpublic School Children;~~  
Definitions)  
Minn. Stat. § 123B.44 (Provision of Pupil Support Services)  
Minn. Stat. § 123B.88 (Independent School Districts; ~~7~~ Transportation)  
Minn. Stat. § 123B.92 (Transportation Aid Entitlement)  
Minn. Stat. § 124D.03 (Enrollment Options Program)  
Minn. Stat. § 124D.04 (~~Options for Enrolling in Adjoining~~  
~~States)~~Enrollment Options Programs in Border States)  
Minn. Stat. § 124D.041 (Reciprocity with Adjoining States)  
Minn. Stat. § 124D.08 (School Board's Approval to Enroll in Nonresident  
District; ~~Exceptions~~)  
Minn. Stat. Ch. 125A (~~Children With a Disability;~~Special Education and  
Special Programs)  
Minn. Stat. § 125A.02 (Children ~~W~~with a Disability; Defined)  
Minn. Stat. § 125A.12 (Attendance in Another District)  
Minn. Stat. § 125A.15 (Placement in Another District; Responsibility)  
Minn. Stat. § 125A.51 (Placement of Children Without Disabilities;  
Education and Transportation)  
Minn. Stat. § 125A.515 (Placement of Students; Approval of Education  
Program)  
Minn. Stat. § 125A.65 (Attendance at Academies for the Deaf and Blind)  
Minn. Stat. § 126C.01 (~~General Education Revenue~~—Definitions)  
Minn. Stat. § 127A.47 (Payments to Resident and Nonresident Districts)  
Minn. Stat. § 190.05 (Definitions)  
Minn. Rules Part 7470.1600 (Transporting Pupils with Disability)  
Minn. Rules Part 7470.1700 (Drivers and Aides for Pupils with  
Disability~~ies~~)  
20 U.S.C. § 1415 (Individuals with Disabilities Education ~~Improvement~~  
~~Act of 2004~~)  
29 U.S.C. § 794 (Rehabilitation Act of 1973, § 504)  
42 U.S.C. § 2000d (Prohibition ~~a~~Against Exclusion from Participation in,  
Denial of Benefits of, and Discrimination under Federally Assisted  
Programs on Ground of Race, Color, or National Origin)  
42 U.S.C. § 11431 *et seq.* (McKinney-Vento Homeless Assistance Act of  
2001)

42 U.S.C. § 12132 *et seq.* (Americans [w](#)With Disabilities Act)

**Cross References:**

MSBA/MASA Model Policy 708 (Transportation of Nonpublic School Students)

MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)

MSBA/MASA Model Policy 710 (Extracurricular Transportation)

[MSBA Service Manual, Chapter 2, Transportation](#)

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 708

Orig. 1995

Revised: \_\_\_\_\_

Rev. 2022~~17~~

## 708 TRANSPORTATION OF NONPUBLIC SCHOOL STUDENTS

***[Note: The obligations stated in this policy are largely governed by statute. ~~Statutory references are included throughout the policy.~~ A school district may choose to add obligations to the model policy.]***

### I. PURPOSE

The purpose of this policy is to address transportation rights of nonpublic school students and to provide equality of treatment in transporting such students pursuant to law.

### II. GENERAL STATEMENT OF POLICY

The policy of the school district is to recognize the rights of nonpublic school students and to provide equal transportation to those students as required by law.

### III. ELIGIBILITY

- A. The school district shall provide equal transportation within the ~~school~~ district for all students to any school when transportation is deemed necessary by the school district because of distance or traffic conditions in like manner and form as provided in ~~Minn. Stat. § Minnesota Statutes sections~~ 123B.88 and ~~§~~ 123B.92 when applicable. ~~(Minn. Stat. § 123B.86, Subd. 1)~~
- B. Upon the request of a parent or guardian, the school district ~~shall~~ **must** provide school bus transportation to the school district boundary for students residing in the school district at least the same distance from a nonpublic school actually attended in another school district as public school students are transported in the transporting school district. Such transportation ~~shall~~ **must** be provided whether ~~there is or is not~~ **there is** another nonpublic school within the transporting school district, if the transportation is to schools maintaining grades or departments not maintained in the school district or if the attendance of such students at school can more safely, economically, or conveniently be provided for by such means. ~~(Minn. Stat. § 123B.86, Subd. 2(a))~~
- C. The school district may provide school bus transportation to a nonpublic school in another school district for students residing in the school district and attending that school, whether there is or is not another nonpublic school within the transporting school district, if the transportation is to schools maintaining grades or departments not maintained in the school district or if the attendance of such students at school can more safely, economically, or conveniently be provided for by such means. If the school district transports students to a nonpublic school located in another school district, the nonpublic school shall pay the cost of such transportation provided outside the school district boundaries. ~~(Minn. Stat. § 123B.86, Subd. 2(b))~~
- D. The school district ~~shall~~ **must** provide the necessary transportation within school district boundaries between the nonpublic school and a public school or neutral site for nonpublic school students who are provided pupil support services if the school district elects to provide pupil support services at a site other than a nonpublic school. ~~(Minn. Stat. § 123B.44, Subd. 1)~~

- E. When transportation is provided, the scheduling of routes, manner and method of transportation, control and discipline of students, and any other matter relating thereto shall be within the sole discretion, control, and management of the school district. [A nonpublic or charter school student transported by the school district shall comply with school district student bus conduct and student bus discipline policies. \(Minn. Stat. § 123B.86, Subd. 3; Minn. Stat. § 123B.91, Subd. 1a\)](#)
- F. Additional transportation to and from a nonpublic school may be provided at the expense of the school district ~~where~~ when such services are provided in the discretion of the school district.

#### IV. STUDENTS WITH DISABILITIES

- A. If a resident student with a disability attends a nonpublic school located within the school district, the school district ~~shall~~ must provide necessary transportation for the student within the school district between the nonpublic school and the educational facility where special instruction and services are provided on a shared-time basis. If a resident student with a disability attends a nonpublic school located in another school district and if no agreement exists for the provision of special instruction and services on a shared time basis to that student by the school district of attendance and where the special instruction and services are provided within the school district, the school district shall provide necessary transportation for that student between the school district boundary and the educational facility. The school district may provide necessary transportation for that student between its boundary and the nonpublic school attended, but the nonpublic school shall pay the cost of transportation provided outside the school district boundary. School districts may make agreements for who provides transportation. Parties serving students on a shared time basis have access to a due process hearing system as provided by law. ~~(Minn. Stat. § 125A.18)~~
- B. When the disabling conditions of a student with a disability are such that the student cannot be safely transported on the regular school bus and/or school bus route and/or when the student is transported on a special route for the purpose of attending an approved special education program, the student shall be entitled to special transportation at the expense of the school district or the day training and habilitation program attended by the student. The school district shall determine the type of vehicle used to transport students with a disability on the basis of the disabling conditions and applicable laws. This section shall not be applicable to parents who transport their own child under a contract with the school district. ~~(Minn. Stat. § 123B.88, Subd. 19; Minn. Rules Part 7470.1600, Subd. 1)~~
- C. Each driver and aide assigned to a vehicle transporting students with a disability must (1) be instructed in basic first aid and procedures for the students under their care; (2) within one month after the effective date of assignment, participate in a program of in-service training on the proper methods of dealing with the specific needs and problems of students with disabilities; (3) assist students with disabilities on and off the bus when necessary for their safe ingress and egress from the bus; and (4) ensure that proper safety devices are in use and fastened properly.  
~~Each driver and aide assigned to a vehicle transporting students with a disability will be provided with appropriate training for the students in their care, will assist students with their safe ingress and egress from the bus, will ensure the proper use of protective safety devices, and will be provided with access to emergency health care information as required by law. (Minn. Rules Part 7470.1700)~~
- D. Each driver and aide assigned to a vehicle transporting students with a disability shall have available to them the following information in hard copy or immediately accessible

[through a two-way communication system: \(1\) the student's name and address; \(2\) the nature of the student's disabilities; \(3\) emergency health care information; and \(4\) the names and telephone numbers of the student's physician, parents, guardians, or custodians, and some person other than the student's parents or custodians who can be contacted in case of an emergency.](#)

~~ED.~~ Any parent of a student with a disability who believes that the transportation services provided for that child are not in compliance with the applicable law may utilize the ~~alternative dispute resolution and~~ due process procedures provided for in [Minn. Stat. Ch. Minnesota Statutes chapter 125A.](#) (~~Minn. Rules Part 7470.1600, Subd. 2~~)

## V. APPLICATION OF GENERAL POLICY

The provisions of the school district's policy on transportation of public school students [*Model Policy 707*] shall apply to the transportation of nonpublic school students except as specifically provided herein.

### **Legal References:**

Minn. Stat. § 123B.44 (Provision of Pupil Support Services)  
Minn. Stat. § 123B.84 (Policy)  
Minn. Stat. § 123B.86 (Equal Treatment)  
Minn. Stat. § 123B.88 (Independent School Districts, Transportation)  
Minn. Stat. § 123B.91, Subd. 1a (~~Compliance by Nonpublic and Charter School Students~~)[School District Bus Safety Requirements](#))  
Minn. Stat. § 123B.92 (Transportation Aid Entitlement)  
Minn. Stat. Ch. 125A ([Special Education and Special Programs](#)~~Children With a Disability~~)  
Minn. Stat. § 125A.18 (Special Instruction; Nonpublic Schools)  
Minn. Rules Part 7470.1600 (Transporting Pupils with Disability)  
Minn. Rules Part 7470.1700 (Drivers and Aides for Pupils with Disability)  
*Americans United, Inc. as Protestants and Other Am. United for Separation of Church and State, et al. v. Independent Sch. Dist. No. 622, et al.*, 288 Minn. 1996, 179 N.W.2d 146 (Minn. 1970)  
*Eldredge v. Independent Sch. Dist. No. 625*, 422 N.W.2d 319 (Minn. Ct. App. 1988)  
*Healy v. Independent Sch. Dist. No. 625*, 962 F.2d 1304 (8<sup>th</sup> Cir. 1992)  
Minn. Op. Atty. Gen. 166a-7 (June 3, 1983)  
Minn. Op. Atty. Gen. 166a-7 (Sept. 14, 1981)  
Minn. Op. Atty. Gen. 166a-7 (July 15, 1976)  
Minn. Op. Atty. Gen. 166a-7 (July 17, 1970)  
Minn. Op. Atty. Gen. 166a-7 (Oct. 3, 1969)  
Minn. Op. Atty. Gen. 166a-7 (Sept. 12, 1969)

### **Cross References:**

MSBA/MASA Model Policy 707 (Transportation of Public School Students)  
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)  
~~MSBA Service Manual, Chapter 2, Transportation~~

Adopted: \_\_\_\_\_

MSBA/MASA Model Policy 722

Orig. 2017

Revised: \_\_\_\_\_

Rev. 2022

## 722 PUBLIC DATA AND DATA SUBJECT REQUESTS

***[Note: School districts are required by statute to establish procedures consistent with the Minnesota Government Data Practices Act for public data requests and data subject requests.]***

### I. PURPOSE

The school district recognizes its responsibility relative to the collection, maintenance, and dissemination of public data as provided in state statutes.

### II. GENERAL STATEMENT OF POLICY

The school district will comply with the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes chapter 13 (MGDPA), and Minnesota Rules parts 1205.0100-1205.2000 in responding to requests for public data.

### III. DEFINITIONS

#### A. Confidential Data on Individuals

Data made not public by statute or federal law applicable to the data and are inaccessible to the individual subject of those data.

#### B. Data on Individuals

All government data in which any individual is or can be identified as the subject of that data, unless the appearance of the name or other identifying data can be clearly demonstrated to be only incidental to the data and the data are not accessed by the name or other identifying data of any individual.

#### C. Data Practices Compliance Officer

The data practices compliance official is the designated employee of the school district to whom persons may direct questions or concerns regarding problems in obtaining access to data or other data practices problems. The responsible authority may be the data practices compliance official.

#### D. Government Data

All data collected, created, received, maintained or disseminated by any government entity regardless of its physical form, storage media or conditions of use.

#### E. Individual

"Individual" means a natural person. In the case of a minor or an incapacitated person as defined in Minnesota Statutes section 524.5-102, subdivision 6, "individual" includes a parent or guardian or an individual acting as a parent or guardian in the absence of a parent or guardian, except that the responsible authority shall withhold data from parents or guardians, or individuals acting as parents or guardians in the absence of parents or guardians, upon request by the minor if the responsible authority determines that withholding the data would be in the best interest of the minor.

F. Inspection

“Inspection” means the visual inspection of paper and similar types of government data. Inspection does not include printing copies by the school district, unless printing a copy is the only method to provide for inspection of the data. For data stored in electronic form and made available in electronic form on a remote access basis to the public by the school district, inspection includes remote access to the data by the public and the ability to print copies of or download the data on the public’s own computer equipment.

G. Not Public Data

Any government data classified by statute, federal law, or temporary classification as confidential, private, nonpublic, or protected nonpublic.

H. Nonpublic Data

Data not on individuals made by statute or federal law applicable to the data: (a) not accessible to the public; and (b) accessible to the subject, if any, of the data.

I. Private Data on Individuals

Data made by statute or federal law applicable to the data: (a) not public; and (b) accessible to the individual subject of those data.

J. Protected Nonpublic Data

Data not on individuals made by statute or federal law applicable to the data (a) not public and (b) not accessible to the subject of the data.

K. Public Data

All government data collected, created, received, maintained, or disseminated by the school district, unless classified by statute, temporary classification pursuant to statute, or federal law, as nonpublic or protected nonpublic; or, with respect to data on individuals, as private or confidential.

L. Public Data Not on Individuals

Data accessible to the public pursuant to Minnesota Statutes section 13.03.

M. Public Data on Individuals

Data accessible to the public in accordance with the provisions of section 13.03.

N. Responsible Authority

The individual designated by the school board as the individual responsible for the collection, use, and dissemination of any set of data on individuals, government data, or summary data, unless otherwise provided by state law. Until an individual is designated by the school board, the responsible authority is the superintendent.

O. Summary Data

Statistical records and reports derived from data on individuals but in which individuals are not identified and from which neither their identities nor any other characteristic that could uniquely identify an individual is ascertainable. Unless classified pursuant to Minnesota Statutes section 13.06, another statute, or federal law, summary data is public.

#### IV. REQUESTS FOR PUBLIC DATA

- A. All requests for public data must be made in writing directed to the responsible authority.
1. A request for public data must include the following information:
    - a. Date the request is made;
    - b. A clear description of the data requested;
    - c. Identification of the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and
    - d. Method to contact the requestor (such as phone number, address, or email address).
  2. ~~Unless specifically authorized by statute, the school district may not require persons to identify themselves, state a reason for, or justify a request to gain access to public government data. A person may be asked to provide certain identifying or clarifying information for the sole purpose of facilitating access to the data. A requestor is not required to explain the reason for the data request.~~
  3. The identity of the requestor is public, if provided, but cannot be required by the government entity.
  4. The responsible authority may seek clarification from the requestor if the request is not clear before providing a response to the data request.
- B. The responsible authority will respond to a data request at reasonable times and places as follows:
1. The responsible authority will notify the requestor in writing as follows:
    - a. The requested data does not exist; or
    - b. The requested data does exist but either all or a portion of the data is not accessible to the requestor; or
      - (1) If the responsible authority determines that the requested data is classified so that access to the requestor is denied, the responsible authority will inform the requestor of the determination in writing, as soon thereafter as possible, and shall cite the specific statutory section, temporary classification, or specific provision of federal law on which the determination is based.
      - (2) Upon the request of a requestor who is denied access to data, the responsible authority shall certify in writing that the request has been denied and cite the specific statutory section, temporary classification, or specific provision of federal law upon which the denial was based.
    - c. The requested data does exist and provide arrangements for inspection of the data, identify when the data will be available for pick-up, or indicate that the data will be sent by mail. If the requestor does not appear at the time and place established for inspection of the data or the data is not picked up within ten (10) business days after the requestor is notified, the school district will conclude that the data is no longer wanted and will consider the request closed.

2. The school district's response time may be affected by the size and complexity of the particular request, including necessary redactions of the data, and also by the number of requests made within a particular period of time.
3. The school district will provide an explanation of technical terminology, abbreviations, or acronyms contained in the responsive data on request.
4. The school district is not required by the MGDPA to create or collect new data in response to a data request, or to provide responsive data in a specific form or arrangement if the school district does not keep the data in that form or arrangement.
5. The school district is not required to respond to questions that are not about a particular data request or requests for data in general.

#### **V. REQUEST FOR SUMMARY DATA**

- A. A request for the preparation of summary data shall be made in writing directed to the responsible authority.
  1. A request for the preparation of summary data must include the following information:
    - a. Date the request is made;
    - b. A clear description of the data requested;
    - c. Identify the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and
    - d. Method to contact requestor (phone number, address, or email address).
- B. The responsible authority will respond within ten (10) business days of the receipt of a request to prepare summary data and inform the requestor of the following:
  1. The estimated costs of preparing the summary data, if any; and
  2. The summary data requested; or
  3. A written statement describing a time schedule for preparing the requested summary data, including reasons for any time delays; or
  4. A written statement describing the reasons why the responsible authority has determined that the requestor's access would compromise the private or confidential data.
- C. The school district may require the requestor to pre-pay all or a portion of the cost of creating the summary data before the school district begins to prepare the summary data.

#### **VI. DATA BY AN INDIVIDUAL DATA SUBJECT**

- A. Collection and storage of all data on individuals and the use and dissemination of private and confidential data on individuals shall be limited to that necessary for the administration and management of programs specifically authorized by the legislature or local governing body or mandated by the federal government.

- B. Private or confidential data on an individual shall not be collected, stored, used, or disseminated by the school district for any purposes other than those stated to the individual at the time of collection in accordance with Minnesota Statutes section 13.04, except as provided in Minnesota Statutes section 13.05, subdivision 4.
- C. Upon request to the responsible authority or designee, an individual shall be informed whether the individual is the subject of stored data on individuals, and whether it is classified as public, private or confidential. Upon further request, an individual who is the subject of stored private or public data on individuals shall be shown the data without any charge and, if desired, shall be informed of the content and meaning of that data.
- D. After an individual has been shown the private data and informed of its meaning, the data need not be disclosed to that individual for six months thereafter unless a dispute or action pursuant to this section is pending or additional data on the individual has been collected or created.
- E. The responsible authority or designee shall provide copies of the private or public data upon request by the individual subject of the data. The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies.
- F. The responsible authority or designee shall comply immediately, if possible, with any request made pursuant to this subdivision, or within ten days of the date of the request, excluding Saturdays, Sundays and legal holidays, if immediate compliance is not possible.
- G. An individual subject of the data may contest the accuracy or completeness of public or private data. To exercise this right, an individual shall notify in writing the responsible authority describing the nature of the disagreement. The responsible authority shall within 30 days either: (1) correct the data found to be inaccurate or incomplete and attempt to notify past recipients of inaccurate or incomplete data, including recipients named by the individual; or (2) notify the individual that the authority believes the data to be correct. Data in dispute shall be disclosed only if the individual's statement of disagreement is included with the disclosed data.
- H. The determination of the responsible authority may be appealed pursuant to the provisions of the Administrative Procedure Act relating to contested cases. Upon receipt of an appeal by an individual, the commissioner shall, before issuing the order and notice of a contested case hearing required by Minnesota Statutes chapter 14, try to resolve the dispute through education, conference, conciliation, or persuasion. If the parties consent, the commissioner may refer the matter to mediation. Following these efforts, the commissioner shall dismiss the appeal or issue the order and notice of hearing.
- I. Data on individuals that have been successfully challenged by an individual must be completed, corrected, or destroyed by a government entity without regard to the requirements of Minnesota Statutes section 138.17.
- A.J. After completing, correcting, or destroying successfully challenged data, the school district may retain a copy of the commissioner of administration's order issued under Minnesota Statutes chapter 14 or, if no order were issued, a summary of the dispute between the parties that does not contain any particulars of the successfully challenged data.

## **VII. REQUESTS FOR DATA BY AN INDIVIDUAL SUBJECT OF THE DATA**

- A. All requests for individual subject data must be made in writing directed to the responsible authority.
- B. A request for individual subject data must include the following information:
  - 1. Statement that one is making a request as a data subject for data about the individual or about a student for whom the individual is the parent or guardian;
  - 2. Date the request is made;
  - 3. A clear description of the data requested;
  - 4. Proof that the individual is the data subject or the data subject's parent or guardian;
  - 5. Identification of the form in which the data is to be provided (e.g., inspection, copying, both inspection and copying, etc.); and
  - 6. Method to contact the requestor (such as phone number, address, or email address).
- C. The identity of the requestor of private data is private.
- D. The responsible authority may seek clarification from the requestor if the request is not clear before providing a response to the data request.
- E. Policy 515 (Protection and Privacy of Pupil Records) addresses requests of students or their parents for educational records and data.

## **VIII. COSTS**

- A. Public Data
  - 1. The school district will charge for copies provided as follows:
    - a. 100 or fewer pages of black and white, letter or legal sized paper copies will be charged at 25 cents for a one-sided copy or 50 cents for a two-sided copy.
    - b. More than 100 pages or copies on other materials are charged based upon the actual cost of searching for and retrieving the data and making the copies or electronically sending the data, unless the cost is specifically set by statute or rule.
      - (1) The actual cost of making copies includes employee time, the cost of the materials onto which the data is copied (paper, CD, DVD, etc.), and mailing costs (if any).
      - (2) Also, if the school district does not have the capacity to make the copies, e.g., photographs, the actual cost paid by the school district to an outside vendor will be charged.
  - 2. All charges must be paid for [in cash or by check] in advance of receiving the copies.

**[Note: the district should identify the payment methods that it will accept.]**

B. Summary Data

1. Any costs incurred in the preparation of summary data shall be paid by the requestor prior to preparing or supplying the summary data.
2. The school district may assess costs associated with the preparation of summary data as follows:
  - a. The cost of materials, including paper, the cost of the labor required to prepare the copies, any schedule of standard copying charges established by the school district, any special costs necessary to produce such copies from a machine-based record-keeping system, including computers and microfilm systems;
  - b. The school district may consider the reasonable value of the summary data prepared and, where appropriate, reduce the costs assessed to the requestor.

C. Data Belonging to an Individual Subject

1. The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies.

The responsible authority shall not charge the data subject any fee in those instances where the data subject only desires to view private data.

The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies. Based on the factors set forth in Minnesota Rule 1205.0300, subpart 4, the school district determines that a reasonable fee would be the charges set forth in section VIII.A of this policy that apply to requests for data by the public.

2. The school district may not charge a fee to search for or to retrieve educational records of a child with a disability by the child's parent or guardian or by the child upon the child reaching the age of majority.

**IXVII. Annual Review and Posting**

- A. The responsible authority shall prepare a written data access policy and a written policy for the rights of data subjects (including specific procedures the school district uses for access by the data subject to public or private data on individuals). The responsible authority shall update the policies no later than August 1 of each year, and at any other time as necessary to reflect changes in personnel, procedures, or other circumstances that impact the public's ability to access data.
- B. Copies of the policies shall be easily available to the public by distributing free copies to the public or by posting the policies in a conspicuous place within the school district that is easily accessible to the public or by posting them on the school district's website.

**Data Practices Contacts**

**Responsible Authority:**

[Name]

[Location]

[Phone number; email address]

**Data Practices Compliance Official:**

[Name]

[Location]

[Phone number; email address]

**Data Practices Designee(s):**

[Name]

[Location]

[Phone number; email address]

***Legal References:***

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)

[Minn. Stat. § 13.01 \(Government Data\)](#)

[Minn. Stat. § 13.02 \(Definitions\)](#)

Minn. Stat. [§ 13.025 \(Government Entity Obligation\)](#)

[Minn. Stat. § 13.03 \(Access to Government Data\)](#)

[Minn. Stat. § 13.04 \(Rights of Subjects to Data\)](#)

[Minn. Stat. § 13.05 \(Duties of Responsible Authority\)](#)

[Minn. Stat. § 13.32 \(Educational Data\)](#)

[Minn. Rules Part 1205.0300 \(Access to Public Data\)](#)

[Minn. Rules Part 1205.0400 \(Access to Private Data\)](#)

***Cross References:***

MSBA/MASA Model Policy 406 (Public and Private Personnel Data)

MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)