

Board of Education President, 2024-2025	Okemos Public Schools board@okemosk12.net http://okemosk12.net	4406 Okemos Road Okemos, Michigan 48864 Phone: 517-706-5010
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This agenda is for general informational purposes only. Based on board policy, the board of education may revise this agenda and may take up other issues at the meeting.

8:30 AM

**MEETING AGENDA
Friday, August 1, 2025**

The Christman Company

CALL TO ORDER

Tom Buffett, Jason Burns, Katie Cavanaugh, Shulawn Doxie, Andrew Phelps, Leeni Shrestha and Jillian Winn

WELCOME AND MEETING FORMAT

Welcome to this special meeting of the Okemos Board of Education held in public for the purpose of conducting the business of the school board.

There are two opportunities for public comment: Citizens who wish to address agenda or non-agenda items will have an opportunity at the beginning of the meeting, as well as near the end of the meeting. In-person individuals who wish to address the board must complete a blue form, located with the agendas near the room entrance, and present it to the board's secretary prior to the start of the agenda item.

At the appropriate point in the agenda, the board president will call upon individuals who have submitted a blue card.

CITIZENS ADDRESS AGENDA AND NON-AGENDA ITEMS

At this time in the meeting, citizens have an opportunity to address the board regarding items of interest that may or may not be part of the evening's agenda. Citizens are required to limit comments to three minutes, except when this requirement is waived by the board president during the meeting. A designated timekeeper will communicate to the individual who is addressing the board at three minutes. The board highly values public comment and input; however, the board meeting format is designed to facilitate the evening's agenda and, therefore, restricts board members from engaging in conversation with speakers or immediately responding to questions. Questions and concerns may be addressed by the board later in the agenda and may be assigned for follow-up by the board or superintendent at a later date.

Employment – Okemos Public Montessori at Central Elementary Principal

With the retirement of Kelly Sundeen, the OPM Elementary Principal position was vacated beginning July 1st. As a result, a formal selection process has led to the recommendation for a replacement for this position.

That the board employ Katie Casson as Principal at Okemos Public Montessori at Central Elementary effective August 4, 2025 through June 30, 2027 (Roll Call Vote).

Board Retreat

The board will engage in its annual retreat according to the following outline:

- Relationship Building
- Year in Review Committee Reports
- Board Roles, Responsibilities & Functions

Board Priorities
Strategic Planning
Superintendent Evaluation
Board Calendar Planning
Next Steps and Board Business

COMMENTS FROM THE PUBLIC

At this time in the meeting, citizens have an opportunity to address the board regarding any item(s) of interest. Individual comments at this time will be limited to three minutes but may be extended at the discretion of the board president. A designated timekeeper will communicate to the individual who is addressing the board at three minutes. The board highly values public comment; however, our meeting format does not allow the board to engage in conversation with speakers. Questions or concerns may be assigned for follow-up by the board or the administration at a later date.

OTHER MATTERS (5 Min)

ADJOURN

Okemos Public School

Board Retreat, August 1

AGENDA

8:30am-4:00pm

Christman Building

Expected Outcomes

- Understand core board responsibilities (policy, budget, superintendent evaluation, and monitoring) and align with strategic plan
- Deepen Board relationships and increase our capacity to work toward common goals (including norms, committee work and structures, operating procedures, and community outreach/engagement)
- Develop Board priorities and a meeting calendar and committee structure that reflect them

<u>TOPIC</u> (Trustee Point Person)	<u>TIME*</u>
1. Connector/Relationship Building (Leeni)	8:30-9:00
2. Year in Review (Tom)	9:00-10:00
a. Committee Reports	
<i>Each committee summarizes Points of Pride/Key Accomplishments, Areas of Growth/Key Learnings, What's Ahead</i>	
i. Advocacy Committee	(5 min)
ii. Executive Committee	(5 min)
iii. Policy Committee	(5 min)
iv. Ad hoc Committees	(5 min)
<i>BoPs, strategic planning goal refinement, retreat planning</i>	
b. Onboarding New Members/Mentorship	(5 min)
<i>Mentors & Mentees identify glows and grows</i>	
c. Board Report	(30 min)
<i>Trustees generate the below from the 2024-25 school year</i>	
i. Points of Pride/Key Accomplishments	
ii. Areas of Growth/Key Learnings	

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| 3. | Board Role, Responsibilities, & Function | 10:00-11:30 |
| | a. Roles (Jillian) | |
| | b. Norms/Communication Protocols (Jillian) | |
| | c. Community Outreach/Engagement (Andy) | |
| | d. Board Operating Procedures (Andy) | |
| | LUNCH | 11:30-12:30 |
| 4. | Identify Board Priorities | 12:30-1:30 |
| | a. Development Priorities: Activity to generate, discuss, and sort priorities for improving board function (Tom) | |
| | b. Learning Priorities: topics we want to be more knowledgeable about in 2025-26 (Jason) | |
| 5. | Monitoring Strategic Plan Implementation (Tom) | 1:30-2:30 |
| | <i>Measuring goal progress (how the BOE will monitor plan implementation and impact)</i> | |
| 6. | Superintendent Evaluation (Katie) | 2:30-3:00 |
| | Overview and Process | |
| 7. | 2025-26 Board Calendar Planning (Shulawn) | 3:00-3:30 |
| | Meeting Dates/Learning Sessions/Director Updates/Supt Eval/BOE Annual Update(?)/etc.). 2024-25 Calendar available here . | |
| 8. | Next Steps & Board Business | 3:30-4:00 |

*Times reflect best estimates but please hold them lightly