

Board of Education Mary Gebara President, 2023-2024	Okemos Public Schools <a href="mailto:board@okemosk12.net">board@okemosk12.net</a> <a href="http://okemosk12.net">http://okemosk12.net</a>	4406 Okemos Road Okemos, Michigan 48864 Phone: 517-706-5010
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*This agenda is for general informational purposes only. Based on board policy, the board of education may revise this agenda and may take up other issues at the meeting.*

**9:00 AM**

**MEETING AGENDA**  
**Saturday, September 28, 2024**

**The Christman Company**

**CALL TO ORDER**

Tom Buffett, Katie Cavanaugh, Shulawn Doxie, Mary Gebara, Melanie Lynn, Andrew Phelps and Jayme Taylor

**WELCOME AND MEETING FORMAT**

Welcome to this special meeting of the Okemos Board of Education held in public for the purpose of conducting the business of the school board.

**There is one opportunity for public comment:** Citizens who wish to address agenda or non-agenda items will have an opportunity at the beginning of the meeting. In-person individuals who wish to address the board must complete a blue form, located with the agendas near the room entrance, and present it to the board’s secretary prior to the start of the agenda item.

At the appropriate point in the agenda, the board president will call upon individuals who have submitted a blue card for their comments.

**CITIZENS ADDRESS AGENDA AND NON-AGENDA ITEMS**

At this time in the meeting, citizens have an opportunity to address the board regarding items of interest that may or may not be part of the evening’s agenda. Citizens are required to limit comments to three minutes, except when this requirement is waived by the board president during the meeting. A designated timekeeper will communicate to the individual who is addressing the board at three minutes. The board highly values public comment and input; however, the board meeting format is designed to facilitate the evening’s agenda and, therefore, restricts board members from engaging in conversation with speakers or immediately responding to questions. Questions and concerns may be addressed by the board later in the agenda and may be assigned for follow-up by the board or superintendent at a later date.

**Board Retreat**

During the retreat, the following will be discussed:

- Introductions and Ice Breaker
- Priorities for Board Discussion Topics
  - Current Calendar
  - Additional Topics that are Board Priorities
  - When, What, and How Discussed
- Team Building Activity
- Oversight or Overstepping Activity
- Priorities for Board Development
  - Meeting Structure/Agenda Planning Process
  - Committee Structure
  - Community Forums

- Next Steps/Final Thoughts

**ADJOURN**

**Okemos Public School**  
Board Retreat Agenda (draft)  
9-28-2024 9:00am – 4:00pm

**Welcome**

Retreat Team – Andy, Jayme, Tom  
Board President - Mary  
Superintendent Hood

**Introductions and Ice Breaker (2 truths and a lie) - Penny**

**Agenda Review - Penny**

Priorities for Board Meeting Discussion Topics

- I. Current Calendar of Board Discussion Topics
  - A. Context
    1. Drafted by Supt Hood and his admin team
    2. Includes MCL-required presentations (e.g., Academic updates/data presentations, organizational meeting, superintendent evaluation) and updates that are already calendared (e.g., bond updates)
- II. Additional Topics that are Board Priorities
  - A. Diversity, Equity, and Inclusion initiatives
  - B. Strategic plan progress
  - C. Board's role in budget development
  - D. SEL updates/data presentations
  - E. Bond updates
- III. Priorities for Board Discussion in 2024-25
  - A. When discussed
  - B. What (how presented/discussion facilitated)

**M&M team building activity**

**Lunch and activity Oversight or Overstepping**

Priorities for Board Development

- I. Meeting Structure/Agenda Planning Process
  - A. Agenda planning by Executive Committee
  - B. Process for board input (short-term/quarterly/annual)
  - C. Location of board meeting

- D. Board packet timing
- II. Committee Structure
  - A. Policy\*
  - B. Advocacy\*
  - C. Executive
  - D. Finance

\* Existing BOE committees

- III. Community Forums

### **Next Steps/Final Thoughts**