

Board of Education Mary Gebara President, 2023-2024	Okemos Public Schools board@okemosk12.net http://okemosk12.net	4406 Okemos Road Okemos, Michigan 48864 Phone: 517-706-5010
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This agenda is for general informational purposes only. Based on board policy, the board of education may revise this agenda and may take up other issues at the meeting.

6:30 PM

**MEETING AGENDA
Monday, April 22, 2024**

Community Conference Rm

CALL TO ORDER

Tom Buffett, Katie Cavanaugh, Shulawn Doxie, Mary Gebara, Melanie Lynn, Andrew Phelps and Jayme Taylor

WELCOME AND MEETING FORMAT (2 Min)

Welcome to this regular meeting of the Okemos Board of Education held in public for the purpose of conducting the business of the school board.

There are two opportunities for public comment: Citizens who wish to address agenda or non-agenda items will have an opportunity at the beginning of the meeting, as well as near the end of the meeting. In-person individuals who wish to address the board must complete a blue form, located with the agendas near the room entrance, and present it to the board’s secretary prior to the start of the agenda item. Virtual participants must submit their name and address in a message through the chat box located in Zoom’s meeting controls prior to the start of the agenda item.

At the appropriate point in the agenda, the board president will call upon individuals who have submitted a blue card or chat message and that individual’s microphone will be un-muted for their comments.

ADJOURN TO EXECUTIVE SESSION – Contract Negotiations

Pursuant to Section 8(a) of the Open Meetings Act, the board of education may adjourn to Executive Session for the purpose of discussing contract negotiations.

That the board adjourn to Executive Session pursuant to Section 8(a) of the Open Meetings Act for the purpose of discussing contract negotiations (Roll Call).

RECONVENE

Tom Buffett, Katie Cavanaugh, Shulawn Doxie, Mary Gebara, Melanie Lynn, Andy Phelps, Jayme Taylor

PRESENTATION/DISCUSSION MOVED FORWARD – IISD Budget (10 Min)

The board will review the Ingham Intermediate School District proposed 2024-2025 General Fund Budget as required by Michigan law to determine its action at the next meeting to support or not support the budget. Ingham Intermediate School District Superintendent Mr. Jason Mellema will present the budget information.

DISCUSSION MOVED FORWARD-Student Trip

French Teacher Kim Floyd will present information for board discussion regarding a trip to Quebec proposed for February 7-10, 2025.

DISCUSSION MOVED FORWARD-Student Trip

Spanish Teacher Karen Sanders will present information for board discussion regarding a trip to Spain proposed for June 7-14, 2025.

PRESENTATION: Bond Update

Representatives from Veridas, TowerPinkster and Christman will provide an update regarding the 2022 bond, including bid package #3 award recommendations.

Adequate Information to Proceed

Board policy 8344.1 Adequate Information to Proceed indicates that it is the policy of the board not to take action on an item the first time it is brought to the attention of the board at a public meeting.

That the board waive policy 8344.1 requirements and take action on whether to approve the purchases contained in the 2022 Bond Bid Package #3A.

CITIZENS ADDRESS AGENDA AND NON-AGENDA ITEMS

At this time in the meeting, citizens have an opportunity to address the board regarding items of interest that that may or may not be part of the evening's agenda. Citizens are required to limit comments to three minutes, except when this requirement is waived by the board president during the meeting. A designated timekeeper will communicate to the individual who is addressing the board at three minutes. The board highly values public comment and input; however, the board meeting format is designed to facilitate the evening's agenda and, therefore, restricts board members from engaging in conversation with speakers or immediately responding to questions. Questions and concerns may be addressed by the board later in the agenda and may be assigned for follow-up by the board or superintendent at a later date.

HIGH SCHOOL STUDENT REPORTS/REQUESTS (5 Min)

The high school student representative will highlight events and issues of interest and take questions from the board.

SUPERINTENDENT REPORTS/REQUESTS (10 Min)

The superintendent will highlight events and issues of interest and take questions from the board.

BOARD REPORTS/REQUESTS (10 Min)

The board will acknowledge receipt of correspondence.

Individual board members may highlight other events and issues of interest and request follow-up on other matters of concern.

ACTION ITEMS

Within Action Items, there is a Consent Agenda to expedite the business of the board which groups a number of items together to be dealt with by one action of the board. However, items in the consent agenda may be extracted by individual board member request for further discussion or clarification.

CONSENT AGENDA (5 Min)

In an effort to expedite the business of the board of education, but in no way meant to diminish the importance of each item, a Consent Agenda has been developed.

That the board approve items 1 and 2 for immediate implementation and appropriate action. Item 1: Approval of the Minutes of the Regular Meeting of April 8, 2024; and Item 2: Approval of the Minutes of the Special Meeting of April 15, 2024.

OTHER ACTION ITEMS

The Other Action Items require additional discussion prior to board action.

Resolution - Staff Appreciation Day

The board of education recognizes the efforts of all its employees in delivering an exceptional program to students enrolled in the Okemos Public Schools.

That the board read and adopt the resolution establishing May 7, 2024 as Staff Appreciation Day in honor of the employees of the Okemos Public Schools (Roll Call Vote).

Board Policy First Reading - July 1 Effective Date

The board's policy committee has been engaged in the implementation process of Thrun's board policies. The committee is submitting several policies that have been reviewed and/or revised: 5801 Closed Campus; 5802

Student Transportation; 5805 Student Audio and Video Recording; and 5807 Flag Display and Pledge of Allegiance. The committee is recommending a July 1st effective date for these policies. Policies given first reading by the board are posted on the district website for thirty days for public review. Policies not given first reading are returned to the committee for further review and editing.

That the board waive the reading and adopt first reading of board policies: 5801 Closed Campus; 5802 Student Transportation; 5805 Student Audio and Video Recording; and 5807 Flag Display and Pledge of Allegiance.

Board Policy First Reading - 30 Day Effective

The policy committee is submitting board policies 5206 Student Discipline; 5206A Discipline - Due Process; 5206B Discipline - Students with Disabilities; 5206C Discipline - Reinstatement Following Expulsion; 5206D Discipline - Enrollment Following Misconduct at Another Public or Nonpublic School; and 5206E Discipline - Suspension from Class, Subject, or Activity by Teacher. Policies given first reading by the board are posted on the district website for thirty days for public review before being placed on a board agenda for final approval; policies not given first reading are returned to the committee for further review and editing.

That the board waive the reading and adopt first reading of policies 5206 Student Discipline; 5206A Discipline - Due Process; 5206B Discipline - Students with Disabilities; 5206C Discipline - Reinstatement Following Expulsion; 5206D Discipline - Enrollment Following Misconduct at Another Public or Nonpublic School; and 5206E Discipline - Suspension from Class, Subject, or Activity by Teacher.

Bond Sale

On January 22nd, the Board authorized the Superintendent to initiate the process for the negotiated sale of up to \$83.3 million 2024 School Building and Site Bonds, Series II. On March 21st the preliminary official statement was released providing material information to potential investors. Pricing of the bonds occurred on April 4th and based on information provided by our financial advisor the offer from Stifel, Nicolaus & Company to purchase the Bonds was accepted on April 5th. The Board will consider a resolution to ratify and affirm the acceptance of the offer.

That the board waive the reading and adopt the resolution to accept the offer as set forth in the bond purchase agreement dated April 5, 2024 and appoints the Huntington National Bank as the Paying Agent-Bond Registrar (Roll Call).

2022 Bond Purchases - Bid Package #3A

The Board has reviewed information regarding the 2024 Bond Projects for Chippewa Middle School..

That the Board award contracts not to exceed \$2,399,704 for the trade contractors listed below and to assign those contracts to The Christman Company pursuant to the construction manager-as-constructor project delivery method: Asbestos Abatement, Inc.; Michigan Paving & Materials Company; Justice Fence Company; Centennial Electric LLC; (Roll Call).

DISCUSSION ITEMS

Discussion items are intended to provide an opportunity for review of material and interaction concerning the individual items. Action is not taken during the board meeting. Discussion items may be acted upon by the Board of Education at a later date. The board president may move a discussion item forward in the meeting agenda to facilitate timely discussion and/or community input on that discussion item.

24-25 Budget Development

The board will continue its discussion regarding the development of the 2024-2024 budget.

School of Choice Openings (5 Min)

The board will review the recommendation for School of Choice openings to be advertised through the Ingham Intermediate School District for the 2024-2025 school year.

COMMENTS FROM THE PUBLIC

At this time in the meeting, citizens have an opportunity to address the board regarding any item(s) of interest. Individual comments at this time will be limited to three minutes but may be extended at the discretion of the board president. A designated timekeeper will communicate to the individual who is addressing the board at three minutes. The board highly values public comment; however, our meeting format does not allow the board to engage in conversation with speakers. Questions or concerns may be assigned for follow-up by the board or the administration at a later date.

OTHER MATTERS (5 Min)

- Board Book Study (If Time Allows)

ADJOURN



Ingham Intermediate
School District
A Regional Educational Service Agency

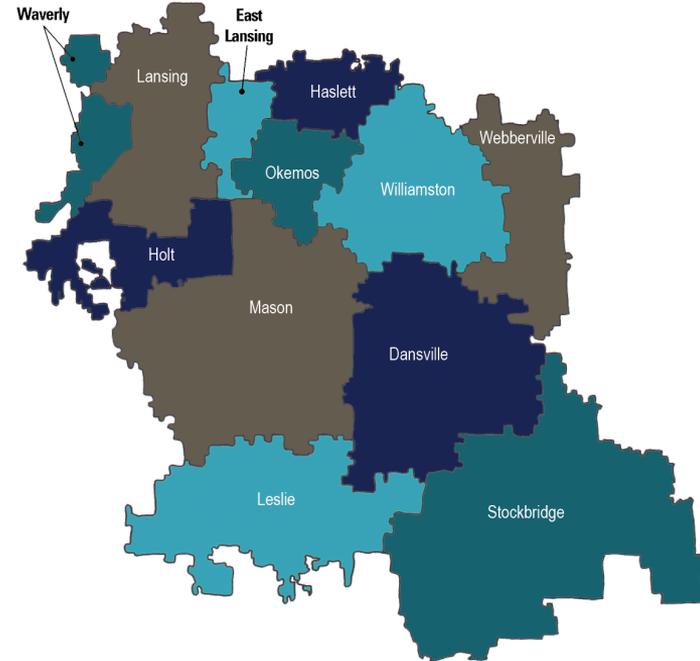
Ingham Intermediate School District 2024-25 Proposed General Fund Budget



Ingham ISD General Fund Overview

Ingham Intermediate School District (ISD) is pleased to provide this information regarding our 2024-25 Proposed General Fund Budget. A wide variety of programs and services to support our constituent districts are encompassed within our General Fund Budget. Ingham ISD is focused on assisting districts in their efforts to increase student achievement by creating and supporting collaborative programs and services.

Ingham ISD operates three funds: General Education, Special Education and Career and Technical Education. [Public Act 234 of 2004](#) mandates local district boards of education adopt a resolution either in support or disapproval of Ingham ISD's General Fund Budget. The information in this report is designed to assist you as a board member in this process.



Ingham ISD General Fund Overview

We strive to provide programs and services toward fulfilling our mission which is to lead and serve for the achievement and success of all learners. Our budget resource allocations also support our vision that Ingham ISD, in partnership with all stakeholders, will foster the success of all learners.

Ingham ISD's General Fund Budget supports our mission and vision in many different ways. Our programs and services are provided in collaboration with districts and are focused on individual district needs. Our General Fund Budget totals approximately \$48.8 million in expenditures and encompasses:

- Early childhood initiatives to ensure school readiness
- Instructional programs
- Instructional supports to districts to improve student outcomes
- Collaborations with districts to maximize resources



General Fund 2024-25 Proposed Budget

The Ingham ISD General Fund Budget represents a diverse collection of instructional programs, support services and outgoing transfers which are supported by a set of equally diverse funding sources.

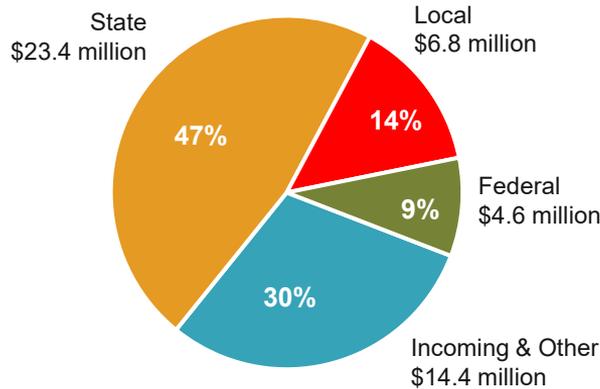
Budget Highlights

	<u>2023-24 Revised</u>	<u>2024-25 Proposed</u>	<u>Increase/ (Decrease)</u>
Revenue	58,401,131	49,158,192	(9,242,939)
Expense	<u>57,842,920</u>	<u>48,836,763</u>	<u>(9,006,157)</u>
Excess Revenue (Expense)	558,211	321,429	(236,782)
Beg Fund Balance	<u>6,870,271</u>	<u>7,428,482</u>	<u>558,211</u>
End Fund Balance	<u>7,428,482</u>	<u>7,749,911</u>	<u>321,429</u>

- The 2024-25 excess revenue of \$321,429 compares with 2023-24 revised budget excess revenue of \$558,211.
- The 2023-24 revised budget excess revenue was an improvement over the original budget excess revenue of \$182,014.
- The current year revised budget includes \$11.8 million of additional revenues and expenditures over the original budget related mainly to \$8.5 million of MISecure grant funding, \$1.3 million of GSRP grant funding and \$2.0 million of other additional funding.
- The General Fund Budget for both years includes recently expanded initiatives to directly support preschool education and school mental health services at the local district level.

General Fund Revenues & Expenses

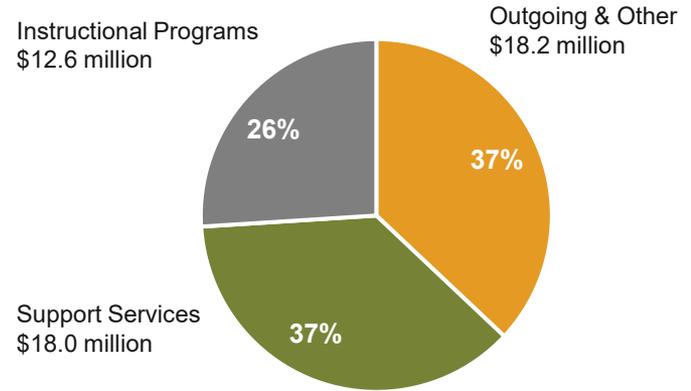
General Fund Revenues - \$49.2 million



Revenue Highlights

General Fund revenue sources include property taxes, state aid, fees for programs/services and grants. A significant portion of revenue is restricted for specific programs or grants and is not available for discretionary general appropriations. Examples include instructional programs such as Ingham Academy, early childhood programs and services and regional substitute consortium.

General Fund Expenses - \$48.8 million



Expense Highlights

General Fund expenditures include a wide variety of programs and services described in the following pages. The majority of expenditures for this fund have specific and designated revenues. As these designated revenues increase or decrease, there is an offsetting change in the related expenditures.

General Fund 2024-25 Proposed Budget Overview

Revenues

- The primary unrestricted revenue sources for the General Fund are property taxes and state aid Section 81.
- Property taxes contribute \$2.3 million in revenue and are based on an estimated levy of 0.1994 mills.
- Budget assumptions include a 4.0 percent increase in property tax revenue net of a contingency for reduced taxable values, increased personal property tax delinquencies and captures.
- State Aid Section 81 assumes no increase and is estimated at \$1.8 million.
- Revenues decreased overall from 2023-24, mainly due to a one-time 2023-24 MISecure grant of approximately \$8,500,000.
- The Governor's budget is currently in the recommendation stage thus no new assumptions have been included in the 2024-25 proposed budget.
- The revised budget for next year will likely see increases for early childhood and potentially Section 81.
- Local and state revenue sources will be monitored for a potential downturn in the economy and other uncertainties next year.

General Fund 2024-25 Proposed Budget Overview - Continued

Expenses

- Several open and unfilled positions are budgeted to be filled at full-year levels.
- The General Fund includes an increase of one staffing position fully funded by an Early Childhood grant and a reduction of two staffing positions that were previously held open for the Regional Assistance Grant but remained unfilled and subsequently removed from the grant.
- Ingham ISD is working to implement an updated early college program and will look to fill the Director, Early College position in 2024-25.
- Ingham ISD continues to support local districts with accounting, payroll, technology and public relations support. Although this leads to increases in overall expenditures, the expenditures are off-set with bill-back revenue from the Local Education Agencies.
- As new threats emerge in the realm of cyber security, Ingham ISD has led the consortium-wide procurement of systems to proactively protect Ingham ISD and local districts.
- Ingham ISD bargaining contracts are in effect through 2024-25 providing stability in estimating future year staffing costs.
- Statutory healthcare hard cap and retirement rates will be monitored for future year impact to the budget.

Programs and Services Supported by Ingham ISD's General Fund

Student Instructional Services (SIS)/Multi-Tiered System of Supports (MTSS)

\$7.0 million

Ingham ISD, in collaboration with our constituent districts, is committed to implementing the essential research and evidence-based practices of MTSS to increase achievement for all pre-K-12 students. Specifically, Ingham ISD supports stakeholders in the following ways:

- Data Review
- Michigan's Continuous Improvement Process (MICIP)
- English Language Arts (ELA) Steering Committee
- Early Warning Systems and Positive Behavioral Interventions & Supports (PBIS)
- Survey of Enacted Curriculum
- Continuous Improvement and Accountability Index School Support
- Literacy and Math Supports
- Science, Technology, Engineering and Mathematics (STEM)
- Leadership Learning Networks
- School Mental Health Services

Instructional Programs

\$13.4 million

- Central Michigan Substitute System
- Early College
- Ingham Academy

Programs and Services Supported by Ingham ISD's General Fund

Early Childhood Programs

\$17.6 million

- Early Childhood
- Great Parents, Great Start (GPGS)
- Great Start Readiness Program (GSRP)
- Early Childhood Support Networks (ECSN)

Instructional Data, Software & Analysis

\$1.3 million

- Data, Systems and Analysis Team (DSA)
- Student Data and Assessment Software
- Student Information Software
- Data Visualization Tool

Other

\$9.5 million

- Sharing Technology & Academic Resources Network (StarNET)
- General Education Transportation
- Technology Services
- Business Services
- Communication Services
- Pupil Accounting & Truancy
- Administrative Services and Support
- Capital Projects Fund Transfer

Next Steps and Responsibility

Next Steps	Responsibility
<p>Submit 2024-25 General Fund Budget to local districts by May 1.</p>	<p>Ingham ISD</p>
<p>By June 1, adopt a resolution either in support or in disapproval of the General Fund Budget. If disapproved, submit specific objections and proposed changes.</p> <p>Send resolution to Ingham ISD, c/o Superintendent's Office.</p>	<p>Local Districts</p>
<p>Adopt General Fund Budget by July 1.</p>	<p>Ingham ISD</p>



**Ingham Intermediate
School District**

A Regional Educational Service Agency

ISD BUDGET RESOLUTION

_____, Michigan (the "District")

A _____ meeting of the board of education of the District was held in the _____ in the District, on the _____ day of _____, 2024, at _____ o'clock in the _____.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district budget.
2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2024.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2024, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

ISD BUDGET RESOLUTION

_____, Michigan (the "District")

A _____ meeting of the board of education of the District was held in the _____ in the District, on the _____ day of _____, 2024, at _____ o'clock in the _____.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has reviewed the proposed intermediate school district budget and has determined that it disapproves of certain portions of the proposed intermediate school district budget which objections, along with proposed changes, if any are set forth on Exhibit A attached hereto and incorporated herein by reference.
2. The superintendent is hereby directed to submit a certified copy of this resolution to the intermediate school board and/or to the intermediate school district superintendent with the specific objections and proposed changes that this board has to the budget no later than June 1, 2024.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2024, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

Apr 1, 2024

Attn: Okemos Public Schools Board of Education Members
Regarding: OHS trip to Québec in February, 2025

Dear Board Members:

Thank you for taking the time to look through this information regarding the proposed OHS trip to the Québec Winter Carnival in Québec City, Canada, on February 7-10, 2025.

The Quebec Winter Carnival happens every year in February. It is the largest winter carnival in the world! Its purpose is to celebrate winter, to get people "out and about", despite the cold weather. It even has a mascot: ***Bonhomme Carnival***. When Bonhomme arrives in Quebec City, he receives the keys to the city from the mayor and Carnival may begin. The French-Canadian expression, "***frette, pas frette!***" is the motto for Carnival, and it means, essentially, "cold, what cold?". In other words, the Québécois will be active and celebrate no matter the weather. It is a wonderful time for the community to come together to participate in games, traditional activities, and lift each other's spirits. Please visit the [Carnival website](#), or watch this [youtube video](#) for more information regarding the carnival.

In French levels 1 and 2, OPS students learn all about the Quebec Carnival. Participating in this trip will be an amazing way to obtain a real world connection with the material they've learned in the classroom. This trip is also much more affordable than the typical trip to France that OHS hosts every two years (half the cost). It is an excellent opportunity for students who may not want to or may not have the means to travel transatlantic. In terms of fundraising for this trip, the company that I plan to travel with, [Prometour](#), does not currently offer student scholarships, unfortunately. However, students will have opportunities to fundraise once they've signed up for the trip.

I look forward to discussing the trip further with you at the BOE meeting on April 8, 2024. Until then, you may find further details about the trip through [this itinerary](#). Thank you for your time and consideration!

Sincerely,
Kimberly Floyd

French Teacher
World Language Area Coordinator
Okemos Public Schools
kimberly.floyd@okemosk12.net
517.706.4870



USA: 1-800-304-9446 CAN: 1-800-657-7754 INFO@PROMETOUR.COM

Québec Winter Carnival

Okemos High School
February 7th - 10th, 2025
4 Days

Sher Afghan

✉ sher@prometour.com

DAY 1: Travel to French Canada

Friday 07-Feb-2025



Board your flight from Detroit and fly to Québec City.

Your **Prométour Tour Director** will meet you at the arrivals section of the airport in Québec City and will remain with your group for the duration of your visit.

Board your motorcoach and depart for your next activity

Receive your **Bonhomme Carnaval Effigy** - a miniature pendant that you wear on your outerwear as the Passe-Partout for the Carnival.

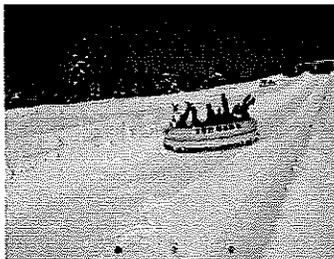
Participate in the animated historical ghost tour "**Crimes in New France**"; revisit the most famous crimes and ghouls in the history of Vieux-Québec

Enjoy dinner in a quaint local restaurant with your group and Prometour Tour Director.

Overnight accommodation at **Days Inn Levis St-Nicolas Hotel** (or similar)

DAY 2: Village Valcarier & Carnival Night Parade

Saturday 08-Feb-2025



Enjoy breakfast at the hotel with your group.

Experience winter thrills and laughs while **snow rafting, sliding on inner tubes and crazy carpets** at **Village Vacances Valcartier**

Explore the incredible **Hôtel de Glace / Ice Hotel**, made of ice and snow, the architecture and design changes each year, making this hotel truly unique. (**self-guided**)

Have lunch on your own.

Experience the **Carnaval de Québec**. Have time at this exciting winter festival brimming with activities, sporting competitions, breathtaking entertainment and much more.

Take in the festive atmosphere of the **Carnival Night Parade**

Enjoy dinner in a quaint local restaurant with your group and Prometour Tour Director.

Overnight accommodation at **Days Inn Levis St-Nicolas Hotel** (or similar)

DAY 3: Dog Sledding & Explore Québec City

Sunday 09-Feb-2025



Enjoy breakfast at the hotel with your group.

Embark on a **dog sledding adventure!** Start with an introduction to basic techniques and safety before heading out on a **dog-sled ride** (20 minutes) through wooded trails, followed by a visit with the dogs, and time for **snow shoeing** (20 minutes).

Slide on the famous **Glissades de la Promenade Dufferin** outside the impressive Château Frontenac.

(4 glissades)

Have lunch on your own.

In the company of a **period costumed guide**, visit the iconic **Chateau Frontenac** to learn all about the historical events and famous people that shaped the identity of the hotel.

Admire the view as you ride the **Vieux Québec Funicular**.

Wander through the enchanting **Quartier Petit Champlain**, the oldest shopping district in North America. Today, it showcases the talents of local artisans and is the location of the

Escalier Casse-Cou and Wall of History.

Experience the Quebecois tradition of **sugaring off** at a **Cabane à Sucre**. Tour the sugar shack to learn how tree sap becomes syrup (aka liquid gold), enjoy a lumberjack meal, listen to folk songs, learn traditional dances, and have **maple taffy on snow!**

Overnight accommodation at **Days Inn Levis St-Nicolas Hotel** (or similar)

DAY 4: Return Home

Monday 10-Feb-2025



Enjoy breakfast at the hotel with your group.
Board your bus and transfer to the airport

Say a fond *Au Revoir* to your Quebecois **Prometour Tour Director**.

Board your flight from Quebec City and fly back to Detroit

PRICE PER PERSON SHEET

This is a privately operated tour - you will not be combined with another group

Student Price Per Participant	
35 to 39 participants :	2 100 USD
30 to 34 participants :	2 140 USD
25 to 29 participants :	2 275 USD
20 to 24 participants :	2 385 USD
15 to 19 participants :	2 565 USD
12 to 14 participants :	2 675 USD
Student Group Deluxe Plan :	175 USD

SUPPLEMENTS

Adult Activity Supplement \$15 per day, per person

Twin Room Supplement \$45 per night, per person

Single Room Supplement \$90 per night, per person

Student Group Deluxe Plan covering group travel dates
Refer to complete policy for all insurance details.

Coverage includes:

Student Group Essential Plan

+ Trip Cancellation

+ Missed Connections

+ Baggage & Personal Effects: Delay

+ Cancel For Any Reason (CFAR) up to 75% of prepaid, forfeited,
non-refundable payments or deposits

*This trip is quoted as a student tour, prices are subject to
increase if number of adults exceeds 30% of group size.*

PAYMENT SCHEDULE

Based on Dates of Travel

To Be Determined

Monthly installments available at time of online registration
*Please check with your credit card company and/or financial
institution for any extra applicable fees*

PRICE INCLUDES

Student Group Essentials Plan covering group dates of travel
Refer to complete policy for all insurance details

Coverage includes:

Trip Interruptions and Delay

Emergency Medical and Dental Expenses

Emergency Evacuation and Repatriation

Accidental D & D

Political and Security Evacuation

Travel assistance services

Roundtrip airfare*
Detroit, MI - Québec City, QC
Québec City, QC - Detroit, MI
-direct flights not guaranteed

Associated ground transportation costs while in destination
Private bus transportation

Accommodation
3 nights multiple occupancy in quality hotels
3-star standard, 3 & 4 per room, single beds not guaranteed
Group leader & chaperones in twin accommodation according to gender

Meals
3 Breakfasts / 3 Dinners
Group menu with 1 non-alcoholic beverage + vegetarian option

Activities & Sightseeing
All aforementioned visits, activities, tours and admissions

Tour Guides
Service of a dynamic, bilingual Prometour Tour Director
Local city/activity guides as indicated in the program

Chaperones
1:6 complimentary trip ratio (twin accommodation according to gender)

Other
Applicable service fees, taxes and FICAV contribution

PRICE DOES NOT INCLUDE

Airline baggage charges according to their policies

Transportation to/from Detroit Airport

Meals that are not indicated in the daily program

Night Hall Monitors

Tips are at your discretion – these are standard guidelines
Prometour Tour Director: \$4 per day, per person
Bus Drivers: \$3 per day, per person

Personal spending money

Any applicable processing fees

Costs associated with travel documents, visas, medical testing, vaccinations, or other as required by your destination(s) or home country

Costs associated with changes to itinerary due to unforeseen circumstances including but not limited to: pandemics, epidemics, natural disasters, or other.

NOTES

AIRLINE FUEL SURCHARGE(already included in these prices): Airlines have the legal right to impose fuel surcharges to tickets even after bookings have been made. Departure taxes and airline fuel surcharges at time of this quote = \$145

Prometour reserves the right to alter your itinerary before or during your tour for reasons including but not limited to: severe weather conditions, government restrictions, holidays, special events, or other unforeseen circumstances. When a scheduled activity or tourist site is not possible, we will make every effort to minimize inconvenience by adjusting the itinerary or replacing the item with a similar item of equal standard and value.

New Green Initiative!

Prometour's target is to be a 100% carbon neutral company by 2023. Complimentary CO2 offsetting is now included on all tours including bus or air transportation.

EXCHANGE RATE: Prometour has quoted this package at an exchange of 1 CAD = 0.80 USD

Useful Information

TERMS & CONDITIONS

These prices are valid until: 29-Sep-2023

339 rue Saint-Paul East, Montreal, Quebec, H2Y 1H3, Canada

www.prometour.com

✉ info@prometour.com

📞 USA: 1-800-304-9446 / CAN: 1-800-657-7754

Prométour

EDUCATIONAL TOURS



Spain Immersion Tour

Okemos High School

June 7th - 14th, 2025

8 Days

Sher Afghan

✉ sher@prometour.com

DAY 1: Travel to Spain

Saturday 07-Jun-2025



Board your transatlantic flight from Detroit and fly through the night to Spain

DAY 2: Malaga

Sunday 08-Jun-2025



Meet your **Malaca Instituto** representative at the airport/train station in Malaga, Spain.

Transfer by **motor coach** to **Malaca Instituto / Club Hispanico** to begin your **Spanish Immersion program**.

STUDENTS: Be driven from Club Hispanico to meet your **Spanish Host Family** as they welcome you to their home to settle in, followed by dinner and overnight accommodation.

All families are vetted by a Malaca Instituto family coordinator.

You'll be placed 2 to 3 students per family, in shared twin/triple rooms.

Host families are situated between 10 and 30 minutes' walking distance to the Malaca Instituto Campus.

A public bus pass (30 rides) will be provided.

GROUP LEADERS: Check-in at the **Club Hispanico** (Malaca Instituto's Residence) followed by dinner (included)

Malaca Instituto / Club Hispanico Residence

C. Rodeo, 5, Málaga-Este

29018 Málaga, Spain

Telephone: +34 952 29 32 42

Web Site: malacainstituto.com

DAY 3: Malaga

Monday 09-Jun-2025



GROUP LEADERS: Breakfast & Lunch at Club Hispanico, Dinner on your own.

STUDENTS: Breakfast & Dinner with your host family, Lunch at Club Hispanico.

Head to **Malaca Instituto** for a presentation of the program, then head to your classroom to meet your teacher.

Partake in **Spanish classes****

3 classes x 50 minutes.

10 - 15 students per class.

Students may be expected to complete 1-2 hours' homework per day.

**Complete an online placement test prior to arrival to determine your level of Spanish.

Lunch at the Club Hispanico restaurant with your group (buffet style).

Have a **walking tour** of historic **Malaga**, and visit to the **Alcazaba** (Moorish fortress).

STUDENTS: Return to your host family for dinner and overnight accommodation.

GROUP LEADERS: Dinner on your own, overnight accommodation at Club Hispanico.

DAY 4: Malaga

Tuesday 10-Jun-2025



GROUP LEADERS: Breakfast & Lunch at Club Hispanico, Dinner on your own.
STUDENTS: Breakfast & Dinner with your host family, Lunch at Club Hispanico.

Head to **Malaca Instituto** to partake in **Spanish classes** (3 classes x 50 minutes).

Lunch at the Club Hispanico restaurant with your group (buffet style).

Have a **guided visit** of the **C.A.C Museum (Centro de Arte Contemporaneo)**, followed by a **walking tour** of Malaga's **SOHO** neighbourhood.

STUDENTS: Return to your host family for dinner and overnight accommodation.

GROUP LEADERS: Dinner on your own, overnight accommodation at Club Hispanico.

DAY 5: Malaga

Wed 11-Jun-2025



GROUP LEADERS: Breakfast & Lunch at Club Hispanico, Dinner on your own.
STUDENTS: Breakfast & Dinner with your host family, Lunch at Club Hispanico.

Head to **Malaca Instituto** to partake in **Spanish classes** (3 classes x 50 minutes).

Lunch at the Club Hispanico restaurant with your group (buffet style).

This afternoon, embark on the **Picasso Route** walk which includes a **guided visit** of the **Picasso Museum**. It answers to a wish of Pablo Picasso himself - that his work be represented in the city of his birth

STUDENTS: Return to your host family for dinner and overnight accommodation.

GROUP LEADERS: Dinner on your own, overnight accommodation at Club Hispanico.

DAY 6: Malaga

Thursday 12-Jun-2025



GROUP LEADERS: Breakfast & Lunch at Club Hispanico, Dinner on your own.
STUDENTS: Breakfast & Dinner with your host family, Lunch at Club Hispanico.

Head to **Malaca Instituto** to partake in **Spanish classes** (3 classes x 50 minutes).

Lunch at the Club Hispanico restaurant with your group (buffet style).

Let the rhythm overtake you and lose yourself to the music as you partake in a **Flamenco or Salsa dance class**.

STUDENTS: Return to your host family for dinner and overnight accommodation.

GROUP LEADERS: Dinner on your own, overnight accommodation at Club Hispanico.

DAY 7: Malaga

Friday 13-Jun-2025



GROUP LEADERS: Breakfast & Lunch at Club Hispanico, Dinner on your own.
STUDENTS: Breakfast & Dinner with your host family, Lunch at Club Hispanico

Head to **Malaca Instituto** to partake in **Spanish classes** (3 classes x 50 minutes).

Lunch at the Club Hispanico restaurant with your group (buffet style).

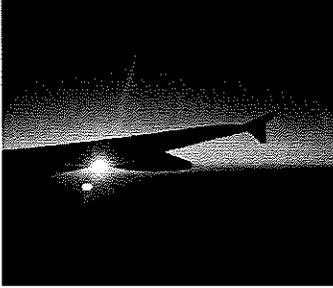
This afternoon have time for some fun in the sun at the **beach** to play volleyball, football, or swim in the ocean.

STUDENTS: Return to your host family for dinner and overnight accommodation.

GROUP LEADERS: Dinner on your own, overnight accommodation at Club Hispanico.

DAY 8: Return Home

Saturday 14-Jun-2025



GROUP LEADERS: Breakfast at Club Hispanico.
STUDENTS: Breakfast with your host family.

Say a fond *Hasta Luego* to your host family.

Be collected from your host family and taken to meet your group at **Club Hispanico**.

Transfer by **motor coach** to the **airport/train station**.

Board your transatlantic flight from Malaga and fly back to Detroit

PRICE PER PERSON SHEET

This is a privately operated tour - you will not be combined with another group

Student Price Per Participant	
10 to 14 participants :	3 385 USD
Student Group Deluxe Plan	210 USD

SUPPLEMENTS

Adult Activity Supplement \$15 per day, per person
Twin Room Supplement \$45 per night, per person
Single Room Supplement \$90 per night, per person
Student Deluxe Insurance Plan Supplement \$210 per person
Adult Deluxe Insurance Plan Supplement \$270 per person

Student Group Deluxe Plan covering group travel dates

Refer to complete policy for all insurance details.

Coverage includes:

Student Group Essential Plan

- + Trip Cancellation
- + Missed Connections
- + Baggage & Personal Effects: Delay
- + Cancel For Any Reason (CFAR) up to 75% of prepaid, forfeited, non-refundable payments or deposits

This trip is quoted as a student tour, prices are subject to increase if number of adults exceeds 30% of group size.

PRICE INCLUDES:

Student Group Essentials Plan covering group dates of travel

Refer to complete policy for all insurance details

Coverage Includes:

Trip Interruptions and Delay

Emergency Medical and Dental Expenses

Emergency Evacuation and Repatriation

Accidental D & D

Political and Security Evacuation

Travel assistance services

Roundtrip airfare*

Detroit - Malaga

Malaga - Detroit

PAYMENT SCHEDULE

Based on Travel Dates

To Be Determined

Please check with your credit card company and/or financial institution for any extra application fees.

PRICE DOES NOT INCLUDE:

Airline baggage charges according to their policies

Departure tax depending on destination & airline

Transportation to/from departure Detroit Airport

Meals that are not indicated in the daily program

Student Group Deluxe Plan

- Cancellation

- Cancel For Any Reason (CFAR)

Money for sub-costs, stipends or incidentals

-direct flights not guaranteed

Ground transportation while in destination

Private bus transportation for Airport transfers

Public bus pass (30 rides)

Bus transportation as required for excursions are required

Accommodation

6 nights multiple occupancy in host families

2 to 4 per host family, single beds not guaranteed

Group leader & chaperones in twin accommodation according to gender (at Club Hispanico)

Meals

6 Breakfasts / 5 Lunches / 6 Dinners

Group menu with 1 non-alcoholic beverage + vegetarian option

Activities & Sightseeing

All aforementioned visits, activities, tours and admissions

Tour Guides

Service of a dynamic, bilingual Prométour Tour Director

Local city/activity guides as indicated in the program

Chaperones

2 complimentary trips (twin accommodation according to gender)

Other

Applicable service fees, taxes and FICAV contribution

Tips:

Prométour Tour Director - \$8.00 per day / per person

Bus Driver - \$3.00 per day / per person

-These suggested amounts are a general guideline based on industry standards. The amount that you decide to give at the end of your tour is completely at your discretion.

Personal spending money

Any applicable processing fees (\$45)

Costs associated with travel documents, visas, medical testing, vaccinations, or other as required by your destination(s) or home country

Costs associated with changes to itinerary due to unforeseen circumstances including but not limited to: pandemics, epidemics, natural disasters, or other.

NOTES

* AIRLINE FUEL SURCHARGE(already included in these prices): Airlines have the legal right to impose fuel surcharges to tickets even after bookings have been made. Departure taxes and airline fuel surcharges at time of this quote = \$645

! Prométour reserves the right to alter your itinerary before or during your tour for reasons including but not limited to: severe weather conditions, government restrictions, holidays, special events, or other unforeseen circumstances. When a scheduled activity or tourist site is not possible, we will make every effort to minimize inconvenience by adjusting the itinerary or replacing the item with a similar item of equal standard and value.

New Green Initiative!

Prométour's target is to be a 100% carbon neutral company by 2023. Complimentary CO2 offsetting is now included on all tours including bus or air transportation.

EXCHANGE RATE: Prométour has quoted this package at an exchange of 1 E = 1.10 USD

Useful Information

TERMS & CONDITIONS

These prices are valid until: 10-Apr-2024

Montreal, Quebec, Canada

www.prometour.com

✉ info@prometour.com

📞 USA: 1-800-304-9448 / CAN: 1-800-657-7754

Prométour
EDUCATIONAL TOURS 

OKEMOS PUBLIC SCHOOLS

2022 Bond Program Update

April 22, 2024

TowerPinkster
Architecture · Engineering · Interiors

CHRISTMAN
BUILDING SINCE 1894

 **VERIDUS**
GROUP



Agenda

- Introductions
- BOE Roles and Responsibilities
- BP3 Chippewa MS Schedule
- BP3a Bid Results Summary
- Contract Award Recommendation
- Next Steps





Veridus Group

- Allison Duncan - Project Executive

The Christman Company

- Rob Crowe - Vice President
- Shane Lounsberry - Project Manager



BOARD OF EDUCATION

INFORMATIONAL UPDATES

- Bond Draw Schedule
- Design Milestone Updates
- Bid Results
- Construction Updates
- Communication Plans

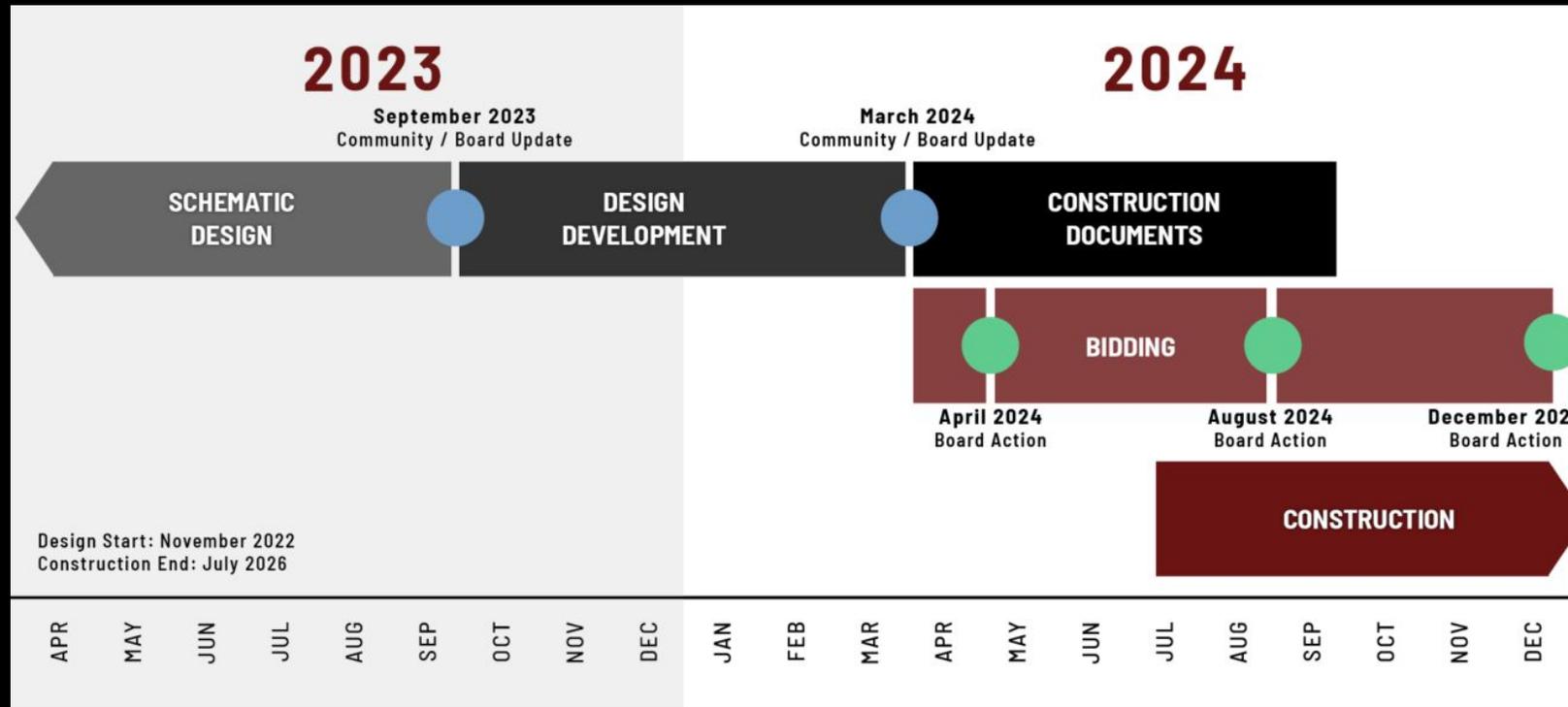
BOARD ACTIONS

- District Guiding Principles - **COMPLETE**
- 2022 Bond Program - **COMPLETE**
- Permit & Inspection Services
- Bond Sales, 4 Series
- Approve Bids > \$29,000



April 2024 - Board/Community Update

- New Chippewa Middle School - BP3a Bid Results
 - BP3a - Site work, Foundations and Utilities





Bid Package Summary

- Trade Contractor Budget (4 Bid Categories): \$2,375,438.00
- Trade Contractor Bid Total (4 Bid Categories): \$2,399,704.00
- Trade Contractor Scope: 7 Bid Categories

Bid Day Coverage

- 15 Bids Received; 2.1 Bids / Category Average

Results

- Recommended Bids for Contract Award by Category

Request for Approval of Contract Awards



BOE Bond Update Schedule

Month	Date	Bid Package	BOE Agenda
April	4/22/24	BP3a - Site Work	Approve Bids - BOARD ACTION
April	4/29/24	BP3a - Site Work	Approve Bids - BOARD ACTION (Special Mtg)
August	8/19/24	BP3b - Bldg Enclosure	Approve Bids - BOARD ACTION
December	12/11/24	BP3c - Interior Finishes	Approve Bids - BOARD ACTION (Special Mtg)



QUESTIONS

QUESTIONS

Project: 2022 Bond Program, Bid Package 3.A
 Job No.: 221126-300
 Client: Okemos Public Schools
 Date: Monday, April 22, 2024

Chippewa Middle School

I. Budget and Scope Overview

- a. Trade Contractor Estimate: \$10,386,967.00
- b. Trade Contractor Estimate (excluding WC 02, 05, 27): \$2,375,438.00
- c. Facilities Included:
 - i. Chippewa Middle School
- d. Bid Results:
 - i. Work Categories: 7
 - ii. Bids Received: 15 (two bids were not read)
 - iii. Average Bids Per Category: 2.1

2. Contract Award Recommendations

Work Category	Bidder	Address	Proposal Amount
01 – Selective Demolition	Asbestos Abatement, Inc.	2420 N Grand River Ave, Lansing, MI.	\$247,062.00
02 - Earthwork			TBD
05 – Concrete			TBD
06 – Asphalt	Michigan Paving & Materials Company	16777 Wood St., Lansing, MI.	\$744,750.00
07 – Temporary Fencing	Justice Fence Company	1276 E. Columbia ave, Battle Creek, MI.	\$189,137.00
27 - Mechanical			TBD
28 – Electrical	Centennial Electric, LLC	PO Box 490, Pottersville, MI.	\$1,218,755.00
Total			\$2,399,704.00

3. Overall Bid Results

Work Category	Bidder	Address	Proposal Amount
01 Selective Demolition	Asbestos Abatement Inc.		\$247,062.00
01	Reese Contracting, Inc.		\$445,000.00
02 Earthwork	Fessler & Bowman, Inc.		Did not read
05 Concrete	Fessler & Bowman, Inc.		Did not read
06 Asphalt	Michigan Paving & Materials Company		\$744,750.00
06	TomCo Asphalt, Inc.		\$995,995.00
06	Rieth-Riley Construction		\$1,048,024.00
07 Temporary Fencing	Justice Fence Company		\$189,137.00
07	American Fence & Supply Co.		\$201,998.00
07	Dewitt Fence Company		\$207,220.00
07	Fence Consultants of West Michigan		\$248,900.00
07	Straight Line Fence		\$273,525.00
27 Mechanical			No Bids Received
28 Electrical	Centennial Electric, LLC		\$1,218,755.00
28	Amcomm Telecommunications, Inc.		\$1,445,000.00
28	Motor City Electric Co.		\$1,793,000.00

Okemos Board of Education - Okemos, Michigan

"Together...Educating with Excellence, Inspiring Each Learner for Life"

RESOLUTION

STAFF APPRECIATION DAY - MAY 7, 2024

A regular meeting of the board of education of the district was held in the district on the 22nd day of April, 2024, at 7:00 o'clock in the evening. The meeting was called to order by President Mary Gebara.

Present: Tom Buffett, Katie Cavanaugh, Shulawn Doxie, Mary Gebara, Melanie Lynn, Andrew Phelps and Jayme Taylor

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, Okemos staff members are committed to the philosophy that all students can learn; *and*

WHEREAS, Okemos staff members support that philosophy by encouraging, motivating, and inspiring all students to achieve their very best; *and*

WHEREAS, Okemos staff members support each other in sharing their expertise and their interest with their students; *and*

WHEREAS, Okemos staff members fill many roles - as listeners, explorers, role models, motivators and mentors; *and*

WHEREAS, Okemos staff members support open communication among administrators, parents, guardians, teachers and students to promote education in the district; *and*

WHEREAS, Okemos staff members prepare students for a global perspective in our rapidly changing world; *and*

WHEREAS, Okemos staff members are involved in addressing educational challenges that will lead to reform in education; *and*

WHEREAS, Okemos staff members actively participate in their communities; *and*

WHEREAS, Okemos staff members are responding to the continuing impacts of the COVID-19 pandemic on education with outstanding commitment to Okemos students and families; and

WHEREAS, the goal of Staff Appreciation Day is to raise local awareness of the important impact that staff members have on the lives of Okemos students; now, therefore, be it **RESOLVED**, that the Okemos Board of Education designates **May 7, 2024** as Staff Appreciation Day and calls on the citizens in the Okemos community to honor those who work with our children and lay the foundation for our democratic society.

All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

AYE:

NAY:

Resolution Adopted.

Andy Phelps, Secretary

The undersigned, duly qualified and acting Secretary of the Board of Education of Okemos Public Schools, Ingham County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said board at a regular meeting held on April 22, 2024, the original of which is part of the board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).

Andy Phelps, Secretary

Series 5000: Students, Curriculum, and Academic Matters

5800 Miscellaneous

5801 Closed Campus

The school campus is a closed campus. All students must remain on campus during school hours. The building principal or designee will release a student only after confirming with an authorized adult that the student has permission to leave campus. Students who leave campus without authorization are subject to disciplinary action. Nothing in this Policy prevents the school from sending a student home when the student is ill or for disciplinary purposes.

Date adopted:

Date revised:

Series 5000: Students, Curriculum, and Academic Matters

5800 Miscellaneous

5802 Student Transportation

The District may provide student transportation to and from school.

If the District provides student transportation to and from a school, the District is not required to transport or pay for transportation for a student who lives within 1.5 miles of the student's school by the nearest traveled route.

The District may establish and require students to use bus stops. The District is not responsible for supervising students at bus stops, before the bus picks the student up for school, or after the student disembarks at the end of the student's school day.

A student's failure to comply with Board Policy, applicable codes of conduct, and any other applicable rules or behavioral expectations while using District-provided transportation, including while at a designated bus stop, may result in disciplinary action and exclusion from District-provided transportation.

A student does not have a right to District-provided transportation. Nothing in this Policy, however, diminishes any right a student with a disability may have under state or federal law.

Legal authority: MCL 380.1321

Date adopted:

Date revised:

Series 5000: Students, Curriculum, and Academic Matters

5800 Miscellaneous

5805 *Student Audio and Video Recording*

This Policy governs student audio and video recordings.

For purposes of this Policy, "recording" or "recordings" includes still photographs, video, audio, and other similar data captured in any medium.

A. Permitted Recordings by Students

A student may make recordings of instructional activities if recording is necessary to accommodate the student's disability pursuant to the student's Individualized Education Program or Section 504 Plan. Students may also make recordings of instructional activities if expressly permitted by the building principal or classroom teacher.

Recordings of instructional activities permitted under this Policy may only be used by students for personal academic purposes and may not be shared or disseminated without written consent from the building principal or designee.

A student may record school-sponsored activities and athletic events as a spectator if the recording is made in a manner permitted by the District for the public. For example, students may record athletic events for their personal use in a manner similar to parents/guardians or other spectators, but students remain subject to the District's acceptable use and student discipline policies.

Any student recording must comply with applicable state and federal laws, codes of conduct, and Board Policy.

No recordings may be taken or made in restrooms, locker rooms, or other areas where there is a reasonable expectation of privacy.

B. District Recordings

Nothing in this Policy limits the District's ability to make recordings as otherwise permitted by state and federal law or Board Policy.

Date adopted:

Date revised:

Series 5000: Students, Curriculum, and Academic Matters

5800 Miscellaneous

5807 Flag Display and Pledge of Allegiance

The District will display the United States of America flag on a flagstaff in a conspicuous location at each school. The District will also display the United States of America flag in each classroom or other instructional site where students recite the Pledge of Allegiance.

Each building principal or designee is responsible for the care and display of the flags.

The building principal or designee will provide students with an opportunity to recite the Pledge of Allegiance each school day. Student participation in the Pledge of Allegiance is voluntary. Students may not be disciplined or penalized for reciting or not reciting the Pledge of Allegiance. The building principal or designee will ensure students are not bullied for reciting or not reciting the Pledge of Allegiance.

Legal authority: MCL 380.1347, 380.1347a

Date adopted:

Date revised:

Policy - Discussion Overview	Corresponding Policy	Notes:
<u>5206 Student Discipline</u>	5144	Aligns to current law and removes abeyance of discipline during appeal (Thrun recommendation)
<u>5206A Due Process</u>	5144	Add handbook resources for families for advocacy
<u>5206B Students with Disabilities</u>	5144	Changed to follow current practice of committee of the whole
<u>5206C Reinstatement Following Expulsion</u>	5144	Adds in policy language to restrict students from enrolling who are disciplined/expelled from other districts
<u>5206D Enrollment Following Misconduct at Another Public or Nonpublic School or Intentionally Left Blank</u>	new	follow current practice
<u>5801 Closed Campus or Intentionally Left Blank</u>	new	similar to current
<u>5802 Student Transportation</u>	3541	
<u>5803 Student Driving and Parking</u>	new	
<u>5804 Work Permits</u>	new	
<u>5805 Student Audio and Video Recording</u>	1147/4147	similar to current
<u>5806 Recording of District Meetings</u>	new	
<u>5807 Flag Display and Pledge of Allegiance</u>	new	

Series 5000: Students, Curriculum, and Academic Matters

5200 Student Conduct and Discipline

5206 Student Discipline

A. Student Discipline - Generally

The Board is committed to providing students and staff with a safe learning environment free from substantial disruption. Consistent with this commitment, the District may discipline students who engage in misconduct, up to and including suspension or expulsion from school.

The District will take steps to effectively discipline students in a manner that minimizes out-of-school suspensions and expulsions. The District will comply with applicable laws related to student discipline, including the consideration of specific factors and possible use of restorative practices.

B. Applicability

This Policy applies to student conduct that occurs:

1. on District property;
2. at a school-sponsored or school-related event;
3. on a school bus or vehicle;
4. while traveling to or from school, including at a bus stop; and
5. at any other time or place if the conduct has a nexus to the school, substantially disrupts the school environment, or as permitted by law.

C. Student Code of Conduct

The Superintendent or designee will develop, regularly update, and annually publish a student code of conduct in all student handbooks. The student code of conduct must:

1. identify offenses that may result in discipline;
2. identify possible disciplinary consequences for each offense, which may, if appropriate, include suspension or expulsion;
3. be consistent with applicable state and federal laws and Board Policies; and
4. include a copy of Policy 5206E entitled "Suspension from Class, Subject, or Activity by Teacher."

D. Definitions

For purposes of this Policy:

1. "suspend" or "suspension" means a disciplinary removal from school for less than 60 school days;
2. "expel" or "expulsion" means a disciplinary removal from school for 60 or more school days;
3. "restorative practices" means practices that emphasize repairing the harm to the victim and the school community caused by a student's misconduct; and
4. "Mandatory 7 Factors" means the following:
 - a. the student's age;
 - b. the student's disciplinary history;
 - c. whether the student has a disability;
 - d. the seriousness of the behavior;
 - e. whether the behavior posed a safety risk;
 - f. whether restorative practices are a better option; and
 - g. whether lesser interventions would address the behavior.

E. Restorative Practices

Before suspending or expelling a student (except a student who possesses a firearm in a weapon-free school zone), teachers, administrators, and the Board must first determine whether restorative practices would better address the student's misconduct, recognizing the Board's objective of minimizing out-of-school suspensions and expulsions. Likewise, teachers, administrators, and the Board must consider whether restorative practices should be used in addition to the suspension or expulsion. Restorative practices, which may include a victim-offender conference, should be the first consideration to remediate offenses such as interpersonal conflicts, bullying, verbal and physical conflicts, theft, damage to property, class disruption, harassment, and cyberbullying.

All victim-offender conferences must be conducted consistent with state and federal law and Policies. No student who claims to be the victim of unlawful harassment may be compelled to meet with the alleged perpetrator of the harassment as part of a restorative practice.

F. Discretionary Suspension or Expulsion

Under Michigan law, a suspension of 10 or fewer school days is presumed to be reasonable. A suspension of more than 10 school days or an expulsion is, in most circumstances, presumed not to be justified. Before imposing a suspension or an expulsion, administrators or the Board must consider the Mandatory 7 Factors.

1. Building Administrators - 10 or fewer days

The Board delegates to all building administrators the authority to suspend a student for up to 10 school days consistent with the student code of conduct.

A building administrator may also suspend a student for up to 10 school days pending further investigation and possible further disciplinary consequences, including a longer-term suspension or expulsion.

Before exercising this authority, the building administrator must consider the Mandatory 7 Factors.

Additionally, before suspending a student for any length of time, the building administrator must provide the student due process as described in Policy 5206A. If the student is a student with a disability, the student's discipline is also subject to Policy 5206B.

2. Superintendent - Less than 60 school days

The Board delegates to the Superintendent the authority to suspend a student for less than 60 school days consistent with the student code of conduct. Before exercising this authority, the Superintendent must consider the Mandatory 7 Factors.

Any time the Superintendent finds that a suspension of more than 10 school days is warranted, the Superintendent must base the rationale on the Mandatory 7 Factors and explain the rationale in writing.

Additionally, before suspending a student for any length of time, the Superintendent must provide the student due process as described in Policy 5206A. If the student is a student with a disability, the student's discipline is also subject to Policy 5206B.

3. Board - Suspension or Expulsion

The Board may suspend or expel a student for an offense consistent with the student code of conduct.

Before exercising this authority, the Board must consider the Mandatory 7 Factors.

Any time the Board finds that a suspension of more than 10 school days or expulsion is warranted, the Board must base the rationale on the Mandatory 7 Factors and explain the rationale in writing.

Before exercising this authority, the Board must provide the student due process as described in Policy 5206A. If the student is a student with a disability, the student's discipline is also subject to Policy 5206B.

G. Criminal Sexual Conduct – Discretionary Suspension or Expulsion

If a student commits criminal sexual conduct, as defined in Revised School Code Section 1311, against another student enrolled in the District and expulsion is not mandatory under Policy 5206 H.3, the District may suspend or expel the student even if the student has not been criminally charged, subject to consideration of the Mandatory 7 Factors.

Before exercising this authority, the District must provide the student due process as described in Policy 5206A. If the student is a student with a disability, the student's discipline is also subject to Policy 5206B.

H. Mandatory Suspension or Expulsion

Building principals and other administrators must refer all incidents that may result in a mandatory suspension or expulsion to the Superintendent or designee for transmission to the Board. As explained below, the Board recognizes that in some circumstances it may choose not to suspend or expel a student. Nothing in this section may be construed as limiting the Board's discretion to suspend or expel a student for any offense that the student code of conduct identifies as possibly resulting in suspension or expulsion.

1. Possession of a Dangerous Weapon

a. Possession of a Firearm

If a student possesses a firearm in a weapon-free school zone, the Board will permanently expel the student unless the student demonstrates, in a clear and convincing manner, at least one of the following:

- the student was not possessing the firearm to use as a weapon or to deliver, either directly or indirectly, to another person to use as a weapon;
- the student did not knowingly possess the firearm;
- the student did not know or have reason to know that the firearm constituted a "dangerous weapon"; or
- the student possessed the firearm at the suggestion, request, or direction of, or with the express permission of, school or police authorities.

If a student demonstrates one of the above circumstances in a clear and convincing manner and the student has not been previously suspended or expelled from school, the Board will not expel the student unless the Board finds that, based on the circumstances, expulsion is warranted.

b. Possession of a Dangerous Weapon (Other than a Firearm)

If a student possesses a dangerous weapon (other than a firearm) in a weapon-free school zone, the Board will consider whether to permanently

expel the student or to impose a less severe penalty after first considering the Mandatory 7 Factors.

The Board is not required to expel a student for possession of a dangerous weapon (other than a firearm) if the student demonstrates, in a clear and convincing manner, at least one of the following:

- the student was not possessing the instrument or object to use as a weapon or to deliver, either directly or indirectly, to another person to use as a weapon;
- the student did not knowingly possess the weapon;
- the student did not know or have reason to know that the instrument or object constituted a "dangerous weapon"; or
- the student possessed the weapon at the suggestion, request, or direction of, or with the express permission of, school or police authorities.

If a student demonstrates one of the above circumstances in a clear and convincing manner and the student has not been previously suspended or expelled from school, the Board will not expel the student unless the Board finds that, based on the circumstances, expulsion is warranted.

c. Applicable Definitions for Dangerous Weapon Offense

"Weapon-free school zone" means school property and a vehicle used by a school to transport students to or from school property.

"School property" means a building, playing field, or property used for school purposes to impart instruction to children or used for functions and events sponsored by a school, except a building used primarily for adult education or college extension courses.

"Dangerous weapon" means a firearm, dagger, dirk, stiletto, knife with a blade over 3 inches in length, pocket knife opened by a mechanical device, iron bar, or brass knuckles.

"Firearm" means (i) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (ii) the frame or receiver of any such weapon; (iii) any firearm muffler or firearm silencer; or (iv) any destructive device. "Firearm" does not include an antique firearm, as defined by 18 USC § 921.

"Destructive device" means (i) any explosive, incendiary, or poison gas (including a bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine, or similar device); (ii) any type of weapon (other than a shotgun or a shotgun shell that the Attorney General

finds is generally recognized as particularly suitable for sporting purposes) by whatever name known which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than one-half inch in diameter; and (iii) any combination of parts either designed or intended for use in converting any device into a destructive device and from which a destructive device may be readily assembled.

d. Additional Procedures for Dangerous Weapon Expulsion

The Superintendent or designee must ensure that if a student is expelled for possession of a dangerous weapon, the student's permanent record reflects the expulsion. The Superintendent or designee must refer a student who is expelled for possession of a dangerous weapon to the county department of social services or the county community mental health agency and notify the student's parent/guardian (or the student, if the student is at least age 18 or is an emancipated minor) of the referral within 3 calendar days of the expulsion. The Superintendent or designee must also make a referral to local law enforcement and contact the student's parent/guardian immediately any time a student is found to have brought a dangerous weapon to school or possessed a dangerous weapon at school, at a school related activity, or in a school vehicle. If a District official confiscates a dangerous weapon, the District official will give the dangerous weapon to law enforcement and will not release the dangerous weapon to any other person, including the legal owner.

Unless reinstated pursuant to Revised School Code Section 1311(6), a student expelled by another district or public school academy for possession of a dangerous weapon may not enroll in the District.

2. Arson

If a student commits arson as defined in Revised School Code Section 1311, in a school building or on school grounds, the Board will consider whether to permanently expel the student or to impose a less severe penalty after first considering the Mandatory 7 Factors.

The Superintendent or designee must ensure that if a student is expelled for committing arson, the student's permanent record reflects the expulsion. The Superintendent or designee must refer a student who is expelled for committing arson to the county department of social services or the county community mental health agency and notify the student's parent/guardian (or the student, if the student is at least age 18 or is an emancipated minor) of the referral within 3 calendar days of the expulsion.

Unless reinstated pursuant to Revised School Code Section 1311(6), a student expelled by another district or public school academy for committing arson may not enroll in the District.

3. Criminal Sexual Conduct

If a student commits criminal sexual conduct as defined in Revised School Code Section 1311, in a school building or on school grounds, or pleads to, is convicted of, or is adjudicated for criminal sexual conduct against another student enrolled in the District, the Board will consider whether to permanently expel the student or to impose a less severe penalty after first considering the Mandatory 7 Factors.

The Superintendent or designee must ensure that if a student is expelled for committing criminal sexual conduct, the student's permanent record reflects the expulsion. The Superintendent or designee must refer a student who is expelled for committing criminal sexual conduct to the county department of social services or the county community mental health agency and notify the student's parent/guardian (or the student, if the student is at least age 18 or is an emancipated minor) of the referral within 3 calendar days of the expulsion.

Unless reinstated pursuant to Revised School Code Section 1311(6), a student expelled by another district or public school academy for committing criminal sexual conduct may not enroll in the District.

4. Physical Assault

a. Physical Assault Against Employee, Volunteer, or Contractor

If a student in grade 6 or above commits a physical assault at school against an employee, volunteer, or contractor and the victim reports the physical assault to the Board or to a school administrator or, if the victim is unable to report the assault, another person makes the report on the victim's behalf, the Board will consider whether to permanently expel the student or to impose a less severe penalty after first considering the Mandatory 7 Factors.

The Superintendent or designee must ensure that if a student is expelled for physically assaulting an employee, volunteer, or contractor, the student's permanent record reflects the expulsion. The Superintendent or designee must refer a student who is expelled for physically assaulting an employee, volunteer, or contractor to the county department of social services or the county community mental health agency and notify the student's parent/guardian (or the student, if the student is at least age 18 or is an emancipated minor) of the referral within 3 calendar days of the expulsion.

Unless reinstated pursuant to Revised School Code Section 1311a(5), a student expelled by another district or public school academy for physically assaulting an employee, volunteer, or contractor may not enroll in the District.

b. Physical Assault Against Another Student

If a student in grade 6 or above commits a physical assault at school against another student and the physical assault is reported to the Board or to an administrator, the District will consider whether to suspend or expel the student or to impose a less severe penalty after first considering the Mandatory 7 Factors.

A resident student in grade 6 or above who is currently expelled by another district or public school academy for committing a physical assault against another student may request to enroll in the District. The Superintendent or designee will consider the request along with any information the Superintendent or designee determines relevant. The Superintendent or designee may either grant or deny the request. The Superintendent's decision is final.

c. Applicable Definitions for Physical Assault Against Student

- i. "Physical assault" means intentionally causing or attempting to cause physical harm to another through force or violence.
- ii. "At school" means in a classroom, elsewhere on school premises, on a school bus or other school-related vehicle, or at a school-sponsored activity or event whether or not it is held on school premises.

5. Bomb Threat or Similar Threat

If a student in grade 6 or above makes a bomb threat or similar threat directed at a school building, other District property, or at a school-related event, the District will consider whether to suspend or expel the student or to impose a less severe penalty after first considering the Mandatory 7 Factors.

A resident student in grade 6 or above who is currently expelled by another district or public school academy for making a bomb threat or similar threat may request to enroll in the District. The Superintendent or designee will consider the request along with any information the Superintendent or designee determines relevant. The Superintendent or designee may either grant or deny the request. The Superintendent's decision is final.

I. Statewide School Safety Information Policy (SSSIP) & Law Enforcement Reporting

The Superintendent or designee must notify law enforcement when required by the SSSIP and make all other reports and provide all other notifications required by the SSSIP or any state or federal law. Nothing in this Policy limits the ability of a school administrator to contact law enforcement at any other time.

J. Educational Programming During Suspension or Expulsion

Except as otherwise required by law or as provided in this Policy, a student who has been suspended or expelled may not be on school property, attend classes

or other school functions, or participate in extracurricular activities during the student's suspension or expulsion without written permission from the Superintendent or designee. District personnel may assist students who have been suspended or expelled to explore alternative means, as allowed by law, to earn credit and to complete coursework during the period of the student's suspension or expulsion.

Legal authority: 18 USC 921; 20 USC 1401 et seq., 7151; 29 USC 705, 794-794b; MCL 380.1308-1310, 380.1310a, 380.1310c, 380.1310d, 380.1311, 380.1311a, 380.1312, 380.1313

Date adopted:

Date revised:

Series 5000: Students, Curriculum, and Academic Matters

5200 Student Conduct and Discipline

5206A Student Discipline - Due Process

The District will provide students due process to the extent required by state and federal law before a student is suspended or expelled. All District administrators must respect student due process rights.

If a District administrator determines that an emergency exists that requires the immediate removal of a student from school, the administrator may contact the student's parent/guardian or local law enforcement or take other measures to have the student safely removed from school. The administrator must, as soon as practicable thereafter, follow the procedures outlined in this Policy.

A. Building Administrator – 10 or Fewer School Days

Before suspending a student for 10 or fewer school days, an administrator must: (1) provide the student verbal notice of the offense the student is suspected to have committed, and (2) provide the student an informal opportunity to explain what happened. Except in emergency circumstances, an administrator will not suspend the student unless, after providing the student notice and an opportunity to explain, the administrator is reasonably certain that the student committed a violation of the student code of conduct and that suspension is the appropriate consequence.

B. Superintendent or Designee – 59 or Fewer School Days

Before suspending a student for more than 10 school days but less than 60 school days, the Superintendent or designee must provide the parent/guardian or student with: (1) written notice of the offense the student is suspected to have committed; (2) an explanation of the evidence relied upon by the District in arriving at the conclusion that disciplinary action may be warranted; and (3) an opportunity for a hearing at which the student may present evidence and witnesses to show that the student did not commit the alleged offense or that suspension is not an appropriate consequence. The Superintendent or designee will provide the parent/guardian or student at least 3 calendar days' notice before the hearing. The parent/guardian and student may be represented, at their cost, by an attorney or another adult advocate at the hearing. The Superintendent or designee will not suspend the student unless, following the hearing, they are convinced by a preponderance of the evidence that the student committed a violation of the student code of conduct and that suspension is the appropriate consequence. A parent/guardian or student may appeal the Superintendent's or designee's decision to the Board. The appeal must be submitted to the Board within 3 calendar days of the decision. The Board will hear the appeal within ten school days. The Board's decision is final. The student's suspension will run while the appeal is pending.

C. Board Suspension or Expulsion

Before the Board suspends or expels a student, the Superintendent or designee must provide the parent/guardian or student with: (1) written notice of the offense the student is suspected to have committed; (2) an explanation of the evidence relied upon by the District in arriving at the conclusion that disciplinary action may be warranted; and (3) an opportunity for a Board hearing at which the student may present evidence and witnesses to show that the student did not commit the suspected offense or that suspension or expulsion is not an appropriate consequence. The Superintendent or designee will provide the parent/guardian or student at least 3 calendar days' notice before the hearing. The parent/guardian and student may be represented, at their cost, by an attorney or another adult advocate at the hearing. The Board will not suspend or expel the student unless, following the hearing, a majority of the Board finds by a preponderance of the evidence that the student committed misconduct that should result in suspension or expulsion under either the student code of conduct or this Policy and that suspension or expulsion is the appropriate consequence. The Board's decision is final.

Legal authority: *Goss v Lopez*, 419 US 565 (1975)

Date adopted:

Date revised:

Series 5000: Students, Curriculum, and Academic Matters

5200 Student Conduct and Discipline

5206B Student Discipline - Students with Disabilities

The District will follow all applicable state and federal laws related to disciplining students with disabilities. Students with disabilities are entitled to all due process protections afforded to other students pursuant to Policy 5206A. For students with disabilities, the additional procedures and protections in this Policy also apply.

A. Change of Placement

On the date on which the District decides to: (1) expel a student with a disability; (2) suspend a student with a disability for more than 10 consecutive school days; (3) suspend a student with a disability for more than 10 cumulative school days in the same school year if a pattern of removals exists; or (4) place a student with a disability in an interim alternative educational setting (explained below), the District will notify the student's parent/guardian of that decision, will provide the parent/guardian a copy of applicable procedural safeguards, and will conduct a manifestation determination review (MDR) within 10 school days.

B. Manifestation Determination Review (MDR)

The MDR team, which includes the parent/guardian and relevant members of the student's Individualized Education Plan (IEP) or Section 504 Team, will determine whether the student's conduct was a manifestation of the student's disability.

1. Conduct Was a Manifestation

If the conduct was a manifestation of the student's disability, the District must immediately return the student to the placement from which the student was removed unless the parent/guardian and the District agree to change the placement or the student is placed in an interim alternative educational setting for up to 45 school days (see section C).

For a student with an IEP, if the conduct was a manifestation of the student's disability, the District must either: (1) conduct a functional behavioral assessment (unless one was previously conducted) and implement a behavior intervention plan for the student; or (2) if a behavior intervention plan was already developed, review and modify the behavior intervention plan to address the conduct at issue.

2. Conduct Was Not a Manifestation

If the conduct was not a manifestation of the student's disability, the District may proceed with the suspension or expulsion by adhering to the due process requirements in Policy 5206A.

If the student has an IEP, the District must, as appropriate, conduct a functional behavioral assessment and develop a behavior intervention plan or other behavioral modifications for the student to prevent the behavior from recurring.

C. Interim Alternative Educational Setting ("IAES")

The District may remove a student with a disability who engages in any of the following conduct to an IAES for not more than 45 school days, even if the conduct is a manifestation of the student's disability:

1. carrying a weapon to or possessing a weapon at school, on school premises, or to or at a school function;
2. knowingly possessing or using illegal drugs, or selling or soliciting the sale of a controlled substance, while at school, on school premises, or at a school function; or
3. inflicting serious bodily injury upon another person while at school, on school premises, or at a school function.

For purposes of this section only, a "weapon" means a device, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury. A "weapon" does not include a pocket knife with a blade of less than 2½ inches in length.

No student with a disability may be removed to an IAES without first receiving the due process rights afforded under Policy 5206A.

If the student has an IEP, the District must, as appropriate, conduct a functional behavioral assessment and develop a behavior intervention plan or other behavioral modifications for the student to prevent the behavior from continuing.

D. Dangerous Students

The District may remove a dangerous student from school as permitted by law. District administrators must follow all state and federal laws governing the removal of dangerous students with disabilities.

E. Services During Disciplinary Removal or IAES

A student who is eligible for services under the Individuals with Disabilities Education Act (IDEA) who is expelled or suspended for more than 10 school days during a school year or placed in a 45-school day IAES is entitled to receive programs and services, although in a setting other than the regular school setting, that are sufficient to enable the student to participate in the general education curriculum and to progress toward meeting the goals contained in the student's IEP.

F. Students Not Yet IDEA Eligible

A student who is not currently identified as a student with a disability under the IDEA is entitled to the rights and procedures provided to students with disabilities if the District had knowledge that the student was a student with a disability before the misconduct occurred. The District is deemed to have knowledge that a student was a student with a disability only if: (1) the student's parent/guardian expressed concern in writing to a school administrator that the student needed special education or related services; (2) the student's parent/guardian requested a special education evaluation; or (3) the student's teacher or other District personnel expressed specific concerns about a pattern of behavior demonstrated by the student to the District's special education director or to other supervisory personnel. The District will not be deemed to have knowledge that the student was a student with a disability if: (1) the student's parent/guardian refused to allow the District to evaluate the student; (2) the student's parent/guardian refused special education for the student; or (3) the student was previously evaluated and determined to not be a student with a disability.

This Policy does not provide a comprehensive description of the disciplinary rights and procedures due to students with disabilities. District administrators must ensure that the rights of students with disabilities are protected and all procedures applicable to students with disabilities are followed as required by the IDEA, Section 504 of the Rehabilitation Act, state law, and Board Policy.

Legal authority: 20 USC 1401 et seq., 7151; 29 USC 705, 794-794b; MCL 380.1308-.1310, 380.1310a, 380.1310c, 380.1310d, 380.1311, 380.1311a, 380.1312, 380.1313

Date adopted:

Date revised:

Series 5000: Students, Curriculum, and Academic Matters

5200 Student Conduct and Discipline

5206C Student Discipline - Reinstatement Following Expulsion

The District will consider a petition for reinstatement from an expelled student or the parent/guardian consistent with this Policy and Revised School Code Sections 1311 and 1311a.

A. Reinstatement Following Mandatory Permanent Expulsion

The parent/guardian of a student who was in grade 5 or below at the time of expulsion and who was expelled for possessing a firearm or threatening another person with a dangerous weapon may file a petition for reinstatement 60 school days or later from the date of the expulsion. The Board, in its discretion, may reinstate a student who was in grade 5 or below at the time of expulsion and who was expelled for possessing a firearm or threatening another person with a dangerous weapon no sooner than 90 school days after the expulsion date.

The parent/guardian of a student who was in grade 5 or below at the time of expulsion and who was expelled for possessing a dangerous weapon but not for possessing a firearm or threatening another person with a dangerous weapon, or who was expelled for committing arson or criminal sexual conduct, may file a petition for reinstatement at any time. The Board, in its discretion, may reinstate a student who was in grade 5 or below at the time of expulsion and who was expelled for possessing a dangerous weapon (unless the possession was of a firearm or involved threatening another person with a dangerous weapon) or for committing arson or criminal sexual conduct no sooner than 10 school days after the expulsion date.

The parent/guardian of a student (or student, if emancipated or at least 18 years old) who was in grade 6 or above at the time of expulsion and who was expelled for (1) possessing a dangerous weapon; (2) committing arson; (3) criminal sexual conduct pursuant to Policy 5206 H.3 (mandatory expulsion) or (4) physically assaulting an employee, volunteer, or contractor, may file a petition for reinstatement 150 school days or later from the date of the expulsion. The Board, in its discretion, may reinstate a student who was in grade 6 or above at the time of expulsion and who was expelled for (1) possessing a dangerous weapon; (2) committing arson; (3) criminal sexual conduct pursuant to Policy 5206 H.3; or (4) physically assaulting an employee, volunteer, or contractor, no sooner than 180 school days after the expulsion date.

The parent/guardian (or the student, if emancipated or at least 18 years old) must prepare and submit the reinstatement petition. The Superintendent or designee will provide a reinstatement petition form, upon request, for the parent/guardian or student to use. The Board may request that the parent/guardian or the student attach additional relevant information to the reinstatement petition.

The Board will consider a reinstatement petition no more than 10 school days after receiving a reinstatement petition. The Superintendent must prepare and submit information to the Board about the circumstances surrounding the student's expulsion and any factors supporting and not supporting reinstatement.

The Board must convene not later than 10 school days following its appointment to: (1) review the reinstatement petition and supporting documentation submitted by the parent/guardian or the student; (2) review the information submitted by the Superintendent which shall include a written recommendation whether the Board should unconditionally reinstate the student, conditionally reinstate the student, or deny reinstatement to the student based on consideration of all of the following factors:

1. the extent to which reinstatement would create a risk of harm to other students or District personnel;
2. the extent to which reinstatement would create a risk of District liability or individual liability for the Board or District personnel;
3. the student's age and maturity;
4. the student's school record before the incident that caused the expulsion;
5. the student's attitude concerning the incident that caused the expulsion;
6. the student's behavior since the expulsion and the student's prospects for remediation; and
7. if the petition was filed by a parent/guardian, the degree of cooperation that the parent/guardian has provided the student and the degree of cooperation the parent/guardian can be expected to provide the student if the student is reinstated.

Before making its recommendation, the Superintendent may request that the student and the parent/guardian appear in person to answer questions. If the Superintendent recommends that the student be conditionally reinstated, the Superintendent must include in its written decision a list of recommended conditions.

At or before its next regularly scheduled meeting following receipt of the Superintendent's recommendation, the Board will make a final decision to unconditionally reinstate the student, conditionally reinstate the student, or deny reinstatement. The Board may require a student, and if the petition was filed by a parent/guardian, the parent/guardian, to agree in writing to specific conditions to reinstatement, including, without limitation, a behavior contract, completion of an anger management program, a "last-chance" agreement, counseling, drug treatment, or a psychological evaluation. The District is not obligated to provide or to pay for any reinstatement condition imposed by the Board. Upon request of the District, parents/guardians (or the student, if emancipated or at least 18 years

old) will provide verification that the conditions were satisfied. The Board's decision to unconditionally grant, conditionally grant, or deny the reinstatement petition is final.

If the Board denies reinstatement, the parent/guardian or student may not file another petition for reinstatement until 180 school days after the date of the denial, unless the Board specifies otherwise at the time of denial.]

B. Reinstatement Following Discretionary Permanent Expulsion

Unless otherwise expressly authorized by the Board at the time of a permanent expulsion, a student expelled for reasons other than those resulting in a mandatory permanent expulsion under Policy 5206 may not petition the Board for reinstatement until at least 150 school days after the date of the expulsion, and the student may not be reinstated until at least 180 school days after the date of the permanent expulsion. Upon receipt of a timely reinstatement petition, the Board will hold a hearing at its next regularly scheduled meeting to consider the petition and any information submitted by the parent/guardian or student and the Superintendent or designee in either support of or opposition to the petition. The Board may unconditionally grant, conditionally grant, or deny the reinstatement petition. The District is not obligated to provide or to pay for any reinstatement condition imposed by the Board. Upon request of the District, parents/guardians (or students who are emancipated or at least 18 years old) will provide verification that the conditions were satisfied. The Board's decision to unconditionally grant, conditionally grant, or deny the reinstatement petition is final. If the Board denies reinstatement, the parent/guardian or student may not file another petition for reinstatement until at least 180 school days after the date of the denial, unless the Board specifies otherwise at the time of denial.

Legal authority: 18 USC 921; 20 USC 1401 et seq., 7151; 29 USC 705, 794-794b; MCL 380.1308-1310, 380.1310a, 380.1310c, 380.1310d, 380.1311, 380.1311a, 380.1312, 380.1313

Date adopted:

Date revised:

Series 5000: Students, Curriculum, and Academic Matters

5200 Student Conduct and Discipline

5206D Student Discipline - Enrollment Following Misconduct at Another Public or Nonpublic School

To the extent permitted by law, the District may deny enrollment to a student who engaged in misconduct in another public or nonpublic school and who seeks to enroll in the District either: (1) before the previous school imposes disciplinary consequences for the misconduct; or (2) while the student is suspended or expelled from the previous public or nonpublic school. The Superintendent or designee must refer the student to the Board if, under the student code of conduct, the student's misconduct in the previous public or nonpublic school would result in a long-term suspension or expulsion from that institution and, in the Superintendent's or designee's opinion, the student's enrollment in the District would jeopardize the safety or welfare of the District or substantially disrupt District operations. The Board will hold a pre-enrollment hearing following the Superintendent's or designee's referral to consider whether the student may enroll and, if so, any conditions on enrollment. The Board will consider any information submitted by the parent/guardian or student and the Superintendent in either support of or opposition to the student's enrollment.

This Policy does not apply to students seeking to enroll who have been expelled for any of the following offenses:

- A. possession of a firearm or other dangerous weapon;
- B. arson;
- C. criminal sexual conduct pursuant to Policy 5206 H.3;
- D. physical assault on an employee, contractor, or volunteer if student is in grade 6 or above;
- E. physical assault of another student if student is in grade 6 or above; and
- F. a bomb threat or similar threat if student is in grade 6 or above.

Legal authority: MCL 380.11a, 380.1308-1310, 380.1310a, 380.1310c, 380.1310d, 380.1311, 380.1311a, 380.1312, 380.1313

Date adopted:

Date revised:

Series 5000: Students, Curriculum, and Academic Matters

5200 Student Conduct and Discipline

5206E Student Discipline - Suspension from Class, Subject, or Activity by Teacher

A teacher may suspend a student from any class, subject, or activity for up to one full school day if the teacher has good reason to believe that the student:

- A. intentionally disrupted the class, subject, or activity;
- B. jeopardized the health or safety of any of the other participants in the class, subject, or activity; or
- C. was insubordinate during the class, subject, or activity.

Any teacher who suspends a student from a class, subject, or activity must immediately report the suspension and its reason to the building principal or designee. If a student is suspended from a class, subject, or activity, but will otherwise remain at school, the building principal or designee must ensure that the student is appropriately supervised during the suspension and, if the student is a student with a disability, that all procedures applicable to students with disabilities are followed.

Any teacher who suspends a student from a class, subject, or activity must, as soon as possible following the suspension, request that the student's parent/guardian attend a parent/guardian-teacher conference (by phone, virtual, or in person) to discuss the suspension. The building principal or designee may attend the conference if either the teacher or the parent/guardian requests the building principal's attendance. The building principal or designee may contact the school counselor, school psychologist, or school social worker to follow up with the student, teacher and or parent/guardian regarding the suspension and may attend the parent/guardian conference.

Legal authority: MCL 380.1309

Date adopted:

Date revised:

Okemos Public Schools, Ingham County, Michigan (the "Issuer")

A regular meeting of the board of education of the Issuer (the "Board") was held in the _____, within the boundaries of the Issuer, on the 22nd day of April, 2024, at _____ o'clock in the ____m. (the "Meeting").

The Meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. By resolution adopted on January 22, 2024 (the "Bond Resolution"), the Issuer authorized the issuance of not to exceed Eighty-Three Million Three Hundred Thousand Dollars (\$83,300,000) 2024 School Building and Site Bonds, Series II (the "Bonds"); and

2. In the Bond Resolution, the Board authorized the sale of the Bonds and delegated authority to the Superintendent of Schools and/or the Executive Director of Finance (each an "Authorized Officer") to accept the offer of Stifel, Nicolaus & Company, Incorporated to purchase the Bonds subject to parameters established in the Bond Resolution; and

3. Based upon information provided by the Issuer's financial consulting firm, an Authorized Officer accepted an offer from Stifel, Nicolaus & Company, Incorporated, and the other underwriter listed in the bond purchase agreement (the "Underwriters") to purchase the Bonds, and the Board desires to ratify and affirm the acceptance of the offer.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Authorized Officer's acceptance of the offer as set forth in the bond purchase agreement dated April 5, 2024 (the "Bond Purchase Agreement"), and the terms and conditions set forth therein, presented to the Authorized Officer to purchase the Bonds at a purchase price of \$83,296,304.90, which is the par value of the Bonds, plus an original issue premium of \$6,439,472.90, less the Underwriters' discount of \$123,168.00, is hereby ratified and affirmed. The Bonds shall be issued in the aggregate principal amount of \$76,980,000 and designated 2024 School Building and Site Bonds, Series II (General Obligation - Unlimited Tax). Because the Bonds are being issued at a premium and a portion of such premium is being deposited into the 2024 Capital Projects Fund, the Board hereby acknowledges that only \$182,015,000 of voter authorization remains for any future bond issuance.

2. The Bonds shall be dated May 2, 2024, and shall mature on May 1 of the years 2025 to 2044, inclusive, 2046, 2049, and 2054, on which interest is payable commencing November 1, 2024 and semi-annually thereafter on May 1 and November 1, at the rate and in the principal amounts set forth in Exhibit A and shall be subject to optional and mandatory redemption

as set forth herein. The Underwriters have agreed in the Bond Purchase Agreement that they shall initially offer the Bonds to the public at the yields set forth in Exhibit A hereto.

3. The Bonds or portions of Bonds in multiples of \$5,000, maturing on or after May 1, 2035, shall be subject to redemption prior to maturity, at the option of the Issuer in such order as the Issuer may determine and by lot within any maturity, on any date occurring on or after May 1, 2034, at par plus accrued interest to the redemption date.

4. The Bonds due May 1, 2046, May 1, 2049, and May 1, 2054, are term bonds subject to mandatory redemption in part, by lot, on the redemption dates and in the principal amounts set forth below and at a redemption price equal to the principal amount thereof, without premium, together with interest thereon to the redemption date, as set forth below.

<u>Bonds Due May 1, 2046</u>		<u>Bonds Due May 1, 2049</u>	
<u>Redemption Dates</u>	<u>Principal Amounts</u>	<u>Redemption Dates</u>	<u>Principal Amounts</u>
May 1, 2045	\$2,935,000	May 1, 2047	\$3,240,000
May 1, 2046 (maturity)	3,085,000	May 1, 2048	3,400,000
		May 1, 2049 (maturity)	3,570,000

<u>Bonds Due May 1, 2054</u>	
<u>Redemption Dates</u>	<u>Principal Amounts</u>
May 1, 2050	\$3,750,000
May 1, 2051	3,940,000
May 1, 2052	4,135,000
May 1, 2053	4,345,000
May 1, 2054 (maturity)	4,560,000

When term bonds are purchased by the Issuer and delivered to the Paying Agent for cancellation or are redeemed in a manner other than by mandatory redemption, the principal amount of the term bonds affected shall be reduced by the principal amount of the Bonds so redeemed or purchased in the order determined by the Issuer.

5. Notice of redemption of any Bond shall be given not less than thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption by mail to the registered owner's or owners' registered address shown on the registration books kept by the Paying Agent (the "Paying Agent"). The Bonds shall be called for redemption in multiples of \$5,000, and Bonds of denominations of more than \$5,000 shall be treated as representing the number of Bonds obtained by dividing the denomination of the Bond by \$5,000, and such Bonds may be redeemed in part. The notice of redemption for Bonds redeemed in part shall state that upon surrender of the Bond to be redeemed a new Bond or Bonds in an aggregate principal amount equal to the unredeemed portion of the Bond surrendered shall be issued to the registered owner thereof.

If less than all of the Bonds of any maturity shall be called for redemption, unless otherwise provided, the particular Bonds or portions of Bonds to be redeemed shall be selected by the Paying Agent, in such manner as the Paying Agent in its discretion may deem proper, in the principal amounts designated by the Issuer. Any Bonds selected for redemption which are deemed to be paid in accordance with the provisions of the Bond Resolution and this resolution will cease to bear interest on the date fixed for redemption. Upon presentation and surrender of such Bonds at the corporate trust office of the Paying Agent, such Bonds shall be paid and redeemed.

6. Blank Bonds with the manual or facsimile signatures of the President and Secretary affixed thereto, shall, at the direction of bond counsel and as necessary, be delivered to the Paying Agent for safekeeping to be used for registration and transfer of ownership.

The Bonds shall be registered as to principal and interest and are transferable as provided in the Bond Resolution only upon the books of the Issuer kept for that purpose by the Paying Agent, by the registered owner thereof in person or by an agent of the owner duly authorized in writing, upon the surrender of the Bond together with a written instrument of transfer satisfactory to the Paying Agent duly executed by the registered owner or agent thereof and thereupon a new Bond or Bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the Bond Resolution, and upon payment of the charges, if any, therein provided. The Bonds are issuable in denominations of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

If any Bond shall become mutilated, the Issuer, at the expense of the holder of the Bonds, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver, a new Bond of like tenor in exchange and substitution of the mutilated Bond, upon surrender to the Paying Agent of the mutilated Bond. If any Bond issued under this resolution shall be lost, destroyed or stolen, evidence of the loss, destruction or theft and indemnity may be submitted to the Paying Agent, and if satisfactory to the Paying Agent and the Issuer, the Issuer at the expense of the owner, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver a new Bond of like tenor and bearing the statement required by Act 354, Public Acts of Michigan, 1972, as amended, being sections 129.131 to 129.134, inclusive, of the Michigan Compiled Laws, or any applicable law hereafter enacted, in lieu of and in substitution of the Bond so lost, destroyed or stolen. If any such Bond shall have matured or shall be about to mature, instead of issuing a substitute Bond, the Paying Agent may pay the same without surrender thereof.

7. Upon delivery of the Bonds, the accrued interest, if any, shall be deposited in the Debt Retirement Fund for the Bonds and the balance of the Bond proceeds shall be used as follows:

A. The approximate sum of \$291,000 shall be used to pay the costs of issuance of the Bonds, and any balance remaining from that sum after paying the costs of issuance shall be deposited in the 2024 Capital Projects Fund.

B. The sum of \$83,005,304.90 shall be deposited to the 2024 Capital Projects Fund.

8. The Preliminary Official Statement, dated March 21, 2024, is deemed final for purposes of SEC Rule 15c2-12(b)(1), relating to the Bonds and its use and distribution by the Underwriters is hereby authorized, approved and confirmed.

9. An Authorized Officer is authorized and directed to execute and deliver the final Official Statement on behalf of the Issuer. An Authorized Officer is further authorized to approve, execute and deliver any amendments and supplements to the final Official Statement necessary to assure that the statements therein are true, as of the time the Bonds are delivered to the Underwriters, and that it does not contain any untrue statement of a material fact and does not omit to state a material fact necessary in order to make the statements, in light of the circumstances under which they were made, not misleading. In the absence of an Authorized Officer, the President may execute the above documents.

10. The President and Secretary are authorized to execute a Certificate of the District Regarding Covenants and Representations which, in part, will enable the Underwriter to comply with Rule 15c2-12 under the Securities and Exchange Act of 1934 in connection with the offering and sale of the Bonds.

11. The Issuer hereby ratifies and affirms the appointment of The Huntington National Bank, Grand Rapids, Michigan, as Paying Agent-Bond Registrar and directs an Authorized Officer to execute for and on behalf of the Issuer a Paying Agent-Bond Registrar Agreement.

12. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.



Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Okemos Public Schools, Ingham County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).



Secretary, Board of Education

JJS/IFK/clb

EXHIBIT A

STIFEL

BOND PRICING

**Okemos Public Schools
2024 School Building and Site Bonds, Series II
(General Obligation - Unlimited Tax)**

Final Pricing

Bond Component	Maturity Date	Amount	Rate	Yield	Price	Yield to Maturity	Call Date	Call Price	Premium (-Discount)
Serial Bonds:									
	05/01/2025	285,000	5.000%	3.480%	101.477				4,209.45
	05/01/2026	7,805,000	5.000%	3.280%	103.298				257,408.90
	05/01/2027	2,285,000	5.000%	3.080%	105.456				124,669.60
	05/01/2028	2,555,000	5.000%	2.950%	107.676				196,121.80
	05/01/2029	750,000	5.000%	2.900%	109.703				72,772.50
	05/01/2030	825,000	5.000%	2.870%	111.658				96,178.50
	05/01/2031	850,000	5.000%	2.900%	113.212				112,302.00
	05/01/2032	925,000	5.000%	2.950%	114.509				134,208.25
	05/01/2033	1,035,000	5.000%	2.950%	116.095				166,583.25
	05/01/2034	1,120,000	5.000%	2.960%	117.542				196,470.40
	05/01/2035	1,220,000	5.000%	3.080%	116.413 C	3.216%	05/01/2034	100.000	200,238.60
	05/01/2036	1,510,000	5.000%	3.150%	115.760 C	3.390%	05/01/2034	100.000	237,976.00
	05/01/2037	1,865,000	5.000%	3.280%	114.559 C	3.589%	05/01/2034	100.000	271,525.35
	05/01/2038	2,075,000	5.000%	3.330%	114.101 C	3.700%	05/01/2034	100.000	292,595.75
	05/01/2039	2,195,000	5.000%	3.390%	113.555 C	3.805%	05/01/2034	100.000	297,532.25
	05/01/2040	2,300,000	5.000%	3.560%	112.023 C	3.977%	05/01/2034	100.000	276,529.00
	05/01/2041	2,415,000	5.000%	3.700%	110.781 C	4.112%	05/01/2034	100.000	260,361.15
	05/01/2042	2,540,000	5.000%	3.770%	110.166 C	4.190%	05/01/2034	100.000	258,216.40
	05/01/2043	2,865,000	5.000%	3.840%	109.555 C	4.261%	05/01/2034	100.000	254,640.75
	05/01/2044	2,800,000	5.000%	3.900%	109.034 C	4.321%	05/01/2034	100.000	252,952.00
		<u>40,020,000</u>							<u>3,963,491.90</u>
Term Bond 2046:									
	05/01/2045	2,935,000	5.000%	4.020%	108.002 C	4.427%	05/01/2034	100.000	234,858.70
	05/01/2046	<u>3,085,000</u>	5.000%	4.020%	108.002 C	4.427%	05/01/2034	100.000	<u>246,861.70</u>
		6,020,000							481,720.40
Term Bond 2049:									
	05/01/2047	3,240,000	5.000%	4.130%	107.066 C	4.525%	05/01/2034	100.000	228,938.40
	05/01/2048	3,400,000	5.000%	4.130%	107.066 C	4.525%	05/01/2034	100.000	240,244.00
	05/01/2049	<u>3,570,000</u>	5.000%	4.130%	107.066 C	4.525%	05/01/2034	100.000	<u>252,256.20</u>
		10,210,000							721,438.60
Term Bond 2054:									
	05/01/2050	3,750,000	5.000%	4.240%	106.140 C	4.620%	05/01/2034	100.000	230,250.00
	05/01/2051	3,940,000	5.000%	4.240%	106.140 C	4.620%	05/01/2034	100.000	241,916.00
	05/01/2052	4,135,000	5.000%	4.240%	106.140 C	4.620%	05/01/2034	100.000	253,889.00
	05/01/2053	4,345,000	5.000%	4.240%	106.140 C	4.620%	05/01/2034	100.000	266,783.00
	05/01/2054	<u>4,560,000</u>	5.000%	4.240%	106.140 C	4.620%	05/01/2034	100.000	<u>279,984.00</u>
		20,730,000							1,272,822.00
		<u>76,980,000</u>							<u>6,439,472.90</u>

Dated Date	05/02/2024	
Delivery Date	05/02/2024	
First Coupon	11/01/2024	
Par Amount	76,980,000.00	
Premium	6,439,472.90	
Production	83,419,472.90	108.365125%
Underwriter's Discount	-123,168.00	-0.160000%
Purchase Price	83,296,304.90	108.205125%
Accrued Interest		
Net Proceeds	83,296,304.90	

Project: 2022 Bond Program, Bid Package 3.A
 Job No.: 221126-300
 Client: Okemos Public Schools
 Date: Monday, April 22, 2024

Chippewa Middle School

I. Budget and Scope Overview

- a. Trade Contractor Estimate: \$10,386,967.00
- b. Trade Contractor Estimate (excluding WC 02, 05, 27): \$2,375,438.00
- c. Facilities Included:
 - i. Chippewa Middle School
- d. Bid Results:
 - i. Work Categories: 7
 - ii. Bids Received: 15 (two bids were not read)
 - iii. Average Bids Per Category: 2.1

2. Contract Award Recommendations

Work Category	Bidder	Address	Proposal Amount
01 – Selective Demolition	Asbestos Abatement, Inc.	2420 N Grand River Ave, Lansing, MI.	\$247,062.00
02 - Earthwork			TBD
05 – Concrete			TBD
06 – Asphalt	Michigan Paving & Materials Company	16777 Wood St., Lansing, MI.	\$744,750.00
07 – Temporary Fencing	Justice Fence Company	1276 E. Columbia ave, Battle Creek, MI.	\$189,137.00
27 - Mechanical			TBD
28 – Electrical	Centennial Electric, LLC	PO Box 490, Pottersville, MI.	\$1,218,755.00
Total			\$2,399,704.00

3. Overall Bid Results

Work Category	Bidder	Address	Proposal Amount
01 Selective Demolition	Asbestos Abatement Inc.		\$247,062.00
01	Reese Contracting, Inc.		\$445,000.00
02 Earthwork	Fessler & Bowman, Inc.		Did not read
05 Concrete	Fessler & Bowman, Inc.		Did not read
06 Asphalt	Michigan Paving & Materials Company		\$744,750.00
06	TomCo Asphalt, Inc.		\$995,995.00
06	Rieth-Riley Construction		\$1,048,024.00
07 Temporary Fencing	Justice Fence Company		\$189,137.00
07	American Fence & Supply Co.		\$201,998.00
07	Dewitt Fence Company		\$207,220.00
07	Fence Consultants of West Michigan		\$248,900.00
07	Straight Line Fence		\$273,525.00
27 Mechanical			No Bids Received
28 Electrical	Centennial Electric, LLC		\$1,218,755.00
28	Amcomm Telecommunications, Inc.		\$1,445,000.00
28	Motor City Electric Co.		\$1,793,000.00

OKEMOS PUBLIC SCHOOLS

2023-24 Preliminary Budget Revisions

2024-25 Preliminary Budget Assumptions

Board Meeting of April 22, 2024

Legislative Funding Proposals

	Governor	Senate
Foundation	+\$241	+\$302
22l Transportation	Continues for 24-25 only	Continues for 24-25 only
31aa Per Pupil Safety & Mental Health	Continues at 100% for 24-25; 50% in 25-26	Continues at 50% for 24-25; 16% in 25-26

2023-24 Preliminary Budget Revisions & Carryforward Impact on 2024-25 Budget

	<u>Most Likely</u>
2023-24 Net Change in Fund Balance	(\$121,237)
State Aid Enrollment -11.9 FTE, on-going	(113,968)
State Aid - 22I Transportation Costs, 1x	338,120
Childcare Programs, on-going	(72,170)
Staffing, FTE Changes, on-going	(24,244)
Utilities (gas/electric/trash), 1x & on-going	(167,500)
Other Financing Sources/Uses - Subscription IT	19,800
All Other	56,168
Net Impact of Changes	\$36,206
Preliminary Revised Net Change in Fund Balance	(\$85,031)

2023-24 Preliminary Budget Revisions & Carryforward Impact on 2024-25 Budget

	Most Likely
Preliminary Revised Net Change in Fund Balance	<u>(\$85,031)</u>
2023-24 Non-Structural, 1x revisions	
Reductions in Grants	(462,139)
Open positions	(98,843)
State Aid- 22l Transportation Costs, 1x	(338,120)
State Aid - 31o Counselors, SSWs, psychs	(234,410)
State Aid - 31aa, Student Mental Health	(183,420)
Utilities (gas)	(29,000)
Other Financing Sources/Uses - Subscription IT	<u>(29,700)</u>
Net Impact of Changes	<u>(\$1,375,632)</u>
Carry forward effect on General Fund Budget (6/30/25)	(\$1,460,663)

Expenditure Increases/Revenue Decreases

<u>Decreases to General Fund</u>	<u>Optimistic</u>	<u>Most Likely</u>	<u>Worst Case</u>
MPSERS rate increase (+.02% pts to 31.36%, eff. 10/1/24)	6,844	6,844	6,844
20f Hold Harmless Guarantee	239,545	239,545	239,545
23-24 Wage/Position adjustments to full year	356,655	356,655	356,655
Teacher division advancement (15,18,20)	135,000	162,000	180,000
23-24 Negotiations, steps & 1%*	1,404,957	1,404,957	1,404,957
23-24 Negotiations, health insurance +3.5%	177,916	177,916	177,916
	\$2,320,917	\$2,347,917	\$2,365,917

* Compensation Reference

Steps = \$942,910

1% wages = \$462,047

Revenue Increases/Expenditure Decreases

Increases to General Fund	Optimistic	Most Likely	Worst Case
Increase in per-pupil Foundation Allowance (\$302,\$241,\$180)	1,391,300	1,110,300	829,300
Enrollment (Feb 24 +60.79; Oct 24: +35,+15,-5;) Blend 10/90	372,420	192,840	15,470
Increased Special Ed Categorical (CY est + 23-24 timing delay)	99,800	99,800	99,800
State Aid, District Transportation Funding Extension	338,120	169,060	0
Savings from teacher retirements (7)	276,990	276,990	276,990
K-8 New Curriculum, 1x savings	220,000	220,000	220,000
	\$2,698,630	\$2,068,990	\$1,441,560

Projected Impact on General Fund Budget

	Optimistic	Most Likely	Worst Case
Expenditure Increases/Revenue Decreases	(\$2,320,917)	(\$2,347,917)	(\$2,365,917)
Revenue Increases/Expenditures Decreases	2,698,630	2,068,990	1,441,560
Net Impact on General Fund Balance	\$377,713	(\$278,927)	(\$924,357)
Carryforward effect on GF Budget (6/30/25)	(1,460,663)	(1,460,663)	(1,460,663)
Total Impact on General Fund Balance	(\$1,082,950)	(\$1,739,590)	(\$2,385,020)
<i>Fund Balance as a % of Expenditures</i>	12.1%	11.2%	10.3%

Impending Budget Discussion 2024-25

Topics w/financial impact not in assumptions

- State Aid
- Staffing Levels
- Grants
- Carryforward Effect of 23-24 Budget
- Board Priorities
- ISD Special Education revenue
- Food Service, Community Ed. Impact on General Fund
- Other Variable Sources of General Fund Revenue

Okemos Public Schools
2023-24 Net Effect on Carry Forward Fund Balance
2024-25 Proposed Budget

	<u>Most Likely</u>
2023-24 Net Change in Fund Balance	(121,237)
Preliminary Budget Revisions, May/June	
State Aid Enrollment -11.9 FTE, on-going	(113,968)
State Aid - 22I Transportation Costs, 1x	338,120
Childcare Programs, on-going	(72,170)
Staffing, FTE Changes, on-going	(24,244)
Utilities (gas/electric/trash), 1x & on-going	(167,500)
Other Financing Sources/Uses - Subscription Based IT	19,800
All Other	56,168
	<u>36,206</u>
	(85,031)
2023-24 Non-Structural, 1x revisions	
(removed from 24-25 preliminary assumptions)	
Reduction in Grants, offset general fund	(462,139)
Positions, open portion of 23-24	(98,843)
State Aid - 22I Transportation Costs, 1x	(338,120)
State Aid Grant - 31o (counselors, SSWs, psychs)	(234,410)
State Aid Grant - 31aa, Improving Student Mental Health	(183,420)
Utilities (gas)	(29,000)
Other Financing Sources/Uses - Subscription Based IT	(29,700)
	<u>(1,375,632)</u>
Carry forward effect on General Fund Budget (6/30/25)	<u><u>(1,460,663)</u></u>

Okemos Public Schools
Preliminary Budget Assumptions
2024-25

Increased Expenditures/Decreased Revenue	Optimistic	Most Likely	Worst Case
MPSERS rate increase (+.02% pts to 31.36%, eff. 10/1/24)	6,844	6,844	6,844
20f Hold Harmless Guarantee	239,545	239,545	239,545
23-24 Wage/Position adjustments to full year	356,655	356,655	356,655
Teacher division advancement (15,18,20)	135,000	162,000	180,000
Negotiations, steps & 1%	1,404,957	1,404,957	1,404,957
Negotiations, health insurance +3.5%	177,916	177,916	177,916
	\$2,320,917	\$2,347,917	\$2,365,917
Increased Revenue/Decreased Expenditures	Optimistic	Most Likely	Worst Case
Increase in per-pupil Foundation Allowance (\$302,\$241,\$180)	1,391,300	1,110,300	829,300
Enrollment (Feb 24 +60.79; Oct 24: +35,+15,-5;) Blend 10/90	372,420	192,840	15,470
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	\$2,698,630	\$2,068,990	\$1,441,560
Projected Impact on General Fund Balance	\$377,713	(\$278,927)	(\$924,357)
Carry forward effect on General Fund Budget (6/30/25)	(1,460,663)	(1,460,663)	(1,460,663)
Total Impact on General Fund Balance	(\$1,082,950)	(\$1,739,590)	(\$2,385,020)

* - *subject to negotiations*

Additional Information

Compensation reference - Steps ~ \$886,500

Compensation reference - 1% of wages ~ \$429,000

Fund Balance - as percentage of expenditures

Audited 6/30/20	\$ 5,248,843	9.8%
Audited 6/30/21	\$ 8,093,308	14.9%
Audited 6/30/22	\$ 8,677,164	14.6%
Audited 6/30/23	\$ 9,922,868	14.6%
2023-24 Original Budget	\$ 8,403,602	12.4%
2023-24 Revised Budget	\$ 9,801,631	14.0%
2023-24 Revised Budget #2, Proposal	\$ 9,837,837	13.9%
Pro Forma 6/30/25		
optimistic	\$ 8,754,887	12.1%
most likely	\$ 8,098,247	11.2%
worst case	\$ 7,452,817	10.3%

OKEMOS PUBLIC SCHOOLS
John J. Hood, Superintendent

TO: Board of Education
FROM: John J. Hood
DATE: April 22, 2024 REVISED
RE: School of Choice

This is the time of year that the school of choice process for the Okemos Public Schools, as well as all other districts throughout Ingham County, is initiated. On Monday, April 22, we will discuss potential school of choice vacancies to be advertised in the Lansing State Journal and district website in mid-May. The 15-day window for accepting applications is June 1-15.

The following data was considered and guided administrations' review:

- “Move-up” enrollments (K-12)
- Feedback from parent commitments in process (K-4)
- In-district transfer requests - preliminary
- Out-of District Employee requests for enrolling children - preliminary
- Thresholds established in the In-District Transfer regulations
- Projected class sizes

Currently estimated class sizes for grades K-4 are as follows: : 1st grade = 21 current enrollment (25 class limit), 2nd grade = 23 (25), 3rd grade = 24 (27), 4th grade = 25 (29). As you are aware, we are very efficient at the middle and high schools, and class sizes in the core curricular areas are generally in the 24-29 range. The purpose of advertising at least one vacancy at each grade level is to accommodate Okemos families who have moved out of the district during the school year, as well as siblings, if possible.

Prior to Board action at the next meeting of the Board of Education, we will recommend a specific number of openings for begindergarten and/or kindergarten vacancies. Elementaries are in the process of having their kindergarten round-ups. Further, we will continue to monitor enrollments and sections, especially at the elementary level. Therefore, the listed openings may be adjusted to reflect actual enrollment information generated from in-district transfer requests, “out-of-district” employee requests and updated family commitment information. Our recommendations will be used to “fill the gaps” in our existing program.

After reviewing and analyzing current enrollments, the administration is recommending the following number of openings to be advertised for school of choice, recognizing this is the

minimal number that must be accepted:

Beginnergarten/Kindergarten = 14 openings

1st grade = 9 openings

2nd grade = 1 openings

3rd grade = 9 openings

4th grade = 19 openings

5th - 12th grades = 2 openings per grade

We will continue to monitor and confirm enrollments over the next few weeks and provide the Board an update should the recommendation change. If you have specific questions, I would be happy to follow up individually with you.