

Board of Education Mary Gebara President, 2023-2024	Okemos Public Schools board@okemosk12.net http://okemosk12.net	4406 Okemos Road Okemos, Michigan 48864 Phone: 517-706-5010
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This agenda is for general informational purposes only. Based on board policy, the board of education may revise this agenda and may take up other issues at the meeting.

6:00 PM

**MEETING AGENDA
Monday, October 23, 2023**

Community Conference Rm

CALL TO ORDER

Tom Buffett, Katie Cavanaugh, Shulawn Doxie, Mary Gebara, Melanie Lynn, Andrew Phelps and Jayme Taylor

WELCOME AND MEETING FORMAT (2 Min)

Welcome to this regular meeting of the Okemos Board of Education held in public for the purpose of conducting the business of the school board.

There are two opportunities for public comment: Citizens who wish to address agenda or non-agenda items will have an opportunity at the beginning of the meeting, as well as near the end of the meeting. In-person individuals who wish to address the board must complete a blue form, located with the agendas near the room entrance, and present it to the board’s secretary prior to the start of the agenda item. Virtual participants must submit their name and address in a message through the chat box located in Zoom’s meeting controls prior to the start of the agenda item.

At the appropriate point in the agenda, the board president will call upon individuals who have submitted a blue card or chat message and that individual’s microphone will be un-muted for their comments.

ADJOURN TO EXECUTIVE SESSION – Contract Negotiations

Pursuant to Section 8(a) of the Open Meetings Act, the board of education may adjourn to Executive Session for the purpose of contract negotiations.

That the board adjourn to Executive Session pursuant to Section 8(a) of the Open Meetings Act for the purpose of discussing contract negotiations (Roll Call).

RECONVENE

Tom Buffett, Katie Cavanaugh, Shulawn Doxie, Mary Gebara, Melanie Lynn, Andy Phelps, Jayme Taylor

PRESENTATION - Assessment Data (30 Min)

Assistant Superintendent Stacy Bailey, and DEI Director Lara Slee will provide an overview of district benchmark assessment results, along with key initiatives that will be utilized to address students' needs during the 2023-2024 school year.

DISCUSSION MOVED FORWARD – PHASE Curriculum (15 Min)

Assistant Superintendent Stacy Bailey will present information regarding proposed Personal Health and Sexuality Education curriculum for use by students in 6th grades. The proposed curriculum has already been previewed and unanimously approved for use by the PHASE (Personal Health and Sex Education) board.

Adequate Information to Proceed

Board policy 8344.1 Adequate Information to Proceed indicates that it is the policy of the board not to take action on an item the first time it is brought to the attention of the board at a public meeting.

That the board waive policy 8344.1 requirements and take action on whether to approve the proposed PHASE curriculum.

CITIZENS ADDRESS AGENDA AND NON-AGENDA ITEMS

At this time in the meeting, citizens have an opportunity to address the board regarding items of interest that that may or may not be part of the evening's agenda. Citizens are required to limit comments to three minutes, except when this requirement is waived by the board president during the meeting. A designated timekeeper will communicate to the individual who is addressing the board at three minutes. The board highly values public comment and input; however, the board meeting format is designed to facilitate the evening's agenda and, therefore, restricts board members from engaging in conversation with speakers or immediately responding to questions. Questions and concerns may be addressed by the board later in the agenda and may be assigned for follow-up by the board or superintendent at a later date.

HIGH SCHOOL STUDENT REPORTS/REQUESTS (5 Min)

The high school student representative will highlight events and issues of interest and take questions from the board.

SUPERINTENDENT REPORTS/REQUESTS (10 Min)

The superintendent will highlight events and issues of interest and take questions from the board.

BOARD REPORTS/REQUESTS (10 Min)

The board will acknowledge receipt of correspondence.

Individual board members may highlight other events and issues of interest and request follow-up on other matters of concern.

ACTION ITEMS

Within Action Items, there is a Consent Agenda to expedite the business of the board which groups a number of items together to be dealt with by one action of the board. However, items in the consent agenda may be extracted by individual board member request for further discussion or clarification.

CONSENT AGENDA (5 Min)

In an effort to expedite the business of the board of education, but in no way meant to diminish the importance of each item, a Consent Agenda has been developed.

That the board approve items 1 through 5 for immediate implementation and appropriate action. Item 1: Approval of the Minutes of the Regular Meeting of September 25, 2023; Item 2: Approval of the Minutes of the Executive Session Meeting of September 25, 2023; Item 3: Approval of the Minutes of the Regular Meeting of October 9, 2023; Item 4: Approval of the Minutes of the Executive Session Meeting of October 9, 2023; Item 5: Acknowledge receipt of the September financial statement and approve payment of bills for September.

OTHER ACTION ITEMS

The Other Action Items require additional discussion prior to board action.

PHASE Curriculum

The board of education reviewed Personal Health and Sexuality Education curriculum for use by students in 6th grade earlier in the meeting.

That the board adopt the following Personal Health and Sexuality Education curriculum - Puberty: The Wonder Years lesson 6-2, 6-6 and 6-7 for use by students in 6th grade.

Board Policy First Reading

The board's policy committee has been engaged in the implementation process of Thrun's board policies. The committee is submitting several policies that have been reviewed and/or revised: 2401 Board Member Elections; 2402 Acceptance of Office and Oath of Office; 2403 Board Member Terms of Office; 2404 Board Member

Vacancies and Appointments; 2405 Board Officers; 2501 Meetings; 2501A-F-1 Electronic Meeting Checklist; 2501A-F-2 Advance Notice of Remote Participation; 2501-A-F-3 Electronic Board Meeting Notice; 2501A-F-4 Affidavit of Website Posting of Public Notice of Electronic Board Meeting; 2503 Voting Requirements; 2506 Organizational Meetings; 3101 Insurance; 3102 Smoking, Tobacco Products, Drugs and Alcohol; and 3103 Copyright Compliance. The committee is recommending a July 1st effective date for these policies. Policies given first reading by the board are posted on the district website for thirty days for public review. Policies not given first reading are returned to the committee for further review and editing.

That the board waive the reading and adopt first reading of board policies 2401 Board Member Elections; 2402 Acceptance of Office and Oath of Office; 2403 Board Member Terms of Office; 2404 Board Member Vacancies and Appointments; 2405 Board Officers; 2501 Meetings; 2501A-F-1 Electronic Meeting Checklist; 2501A-F-2 Advance Notice of Remote Participation; 2501-A-F-3 Electronic Board Meeting Notice; 2501A-F-4 Affidavit of Website Posting of Public Notice of Electronic Board Meeting; 2503 Voting Requirements; 2506 Organizational Meetings; 3101 Insurance; 3102 Smoking, Tobacco Products, Drugs and Alcohol; and 3103 Copyright Compliance.

Board Policy - Final Reading

The board approved first reading of policy 5711 Toilet Training during its meeting of September 11, 2023. The policy was then posted to the district's website for public review/comment for 30 days or more per board policy.

That the board waive the reading and adopt final reading of board policy 5711 Toilet Training.

DISCUSSION ITEMS

Discussion items are intended to provide an opportunity for review of material and interaction concerning the individual items. Action is not taken during the board meeting. Discussion items may be acted upon by the Board of Education at a later date. The board president may move a discussion item forward in the meeting agenda to facilitate timely discussion and/or community input on that discussion item.

Emergency Facilities Purchase

Finance Director Elizabeth Lentz will provide information regarding a recent emergency purchase of a boiler replacement at Okemos High School. Board policy 3323 allows for emergency purchases that can affect the health or safety of students.

MASB Workshop

The board will discuss dates to establish a MASB Workshop regarding Board Best practices.

Employee Compensation

Human Resources Director Mario Martinez will provide an overview of critical areas in staffing and forecast future updates for the Board regarding wage adjustments for specific employee groups.

COMMENTS FROM THE PUBLIC

At this time in the meeting, citizens have an opportunity to address the board regarding any item(s) of interest. Individual comments at this time will be limited to three minutes but may be extended at the discretion of the board president. A designated timekeeper will communicate to the individual who is addressing the board at three minutes. The board highly values public comment; however, our meeting format does not allow the board to engage in conversation with speakers. Questions or concerns may be assigned for follow-up by the board or the administration at a later date.

OTHER MATTERS (5 Min)

ADJOURN TO EXECUTIVE SESSION – Contract Negotiations (If Needed)

If needed, the board may adjourn to Executive Session for the purpose of contract negotiations pursuant to Section 8(a) of the Open Meetings Act..

That the board adjourn to Executive Session pursuant to Section 8(a) of the Open Meetings Act for the purpose of discussing contract negotiations (Roll Call).

RECONVENE

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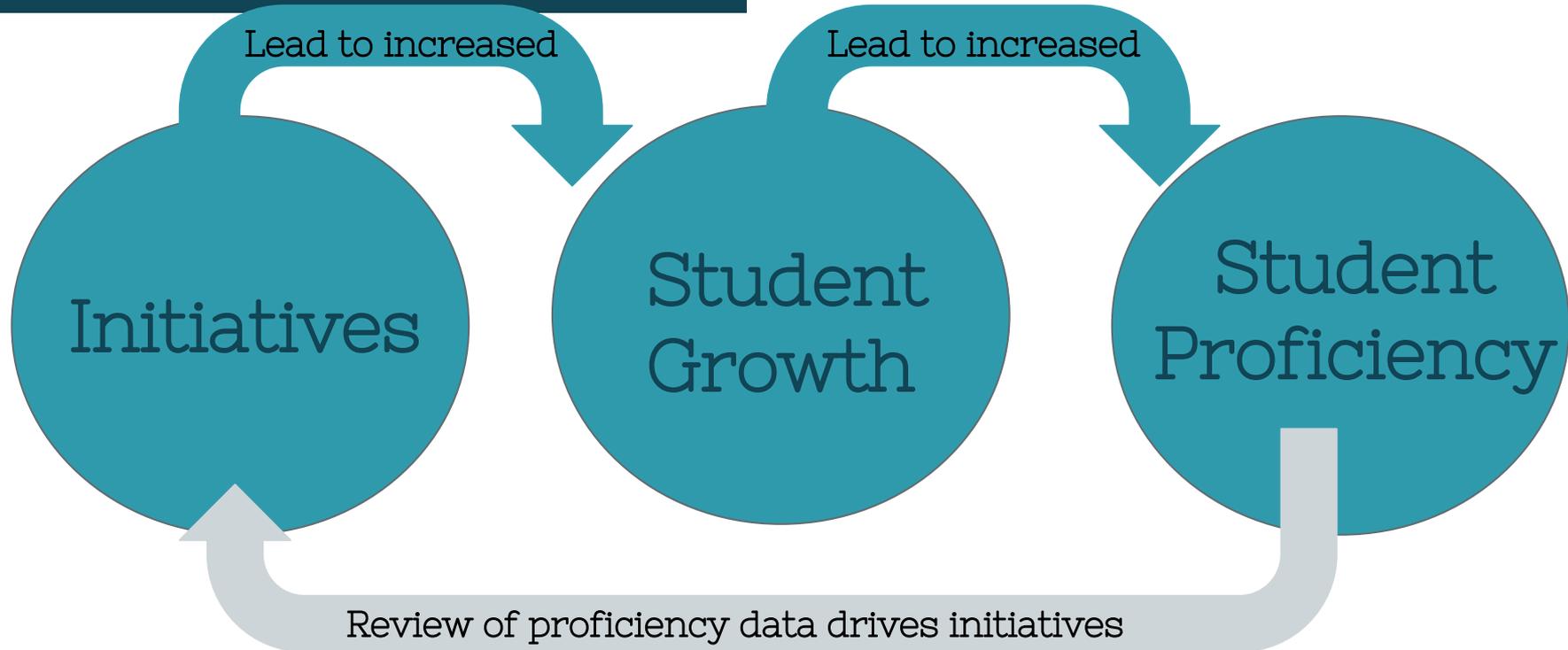
ADJOURN



Okemos Public Schools District Data Review

October 2023

District Goal Setting Process



Fall

- MAP Reading Fluency (K, 1)
- MAP Growth Reading (2-8)
- MAP Growth Math (K-8)



- Present Spring State Data & Set Achievement Goals
- Present District Benchmark Data & Set Growth Goals

Winter

- MAP Reading Fluency (K, 1)
- MAP Growth Reading (K-8)
- MAP Growth Math (K-8)
- BASC-3 BESS (3-12)



- Present Benchmark Data & Monitor Growth Goals
- Monitor Progress of District Initiatives

Spring

- MAP Reading Fluency (K, 1)
- MAP Growth Reading (K-8)
- MAP Growth Math (K-8)
- BASC-3 BESS (3-12)



- Present Benchmark Data & Evaluate Growth Goals
- Evaluate Success of District Initiatives

1b

**Knowing &
Valuing Students**

2a

**Cultivating Respectful
and Affirming
Environments**

3a

**Communicating about
Purpose & Content**

4a

**Engaging in
Reflective Practice**

Achievement

State Assessment Data

M-STEP, Mi-ACCESS, PSAT 8/9- 8th,
PSAT 8/9- 9th, PSAT 10, SAT

1b

Knowing &
Valuing
Students

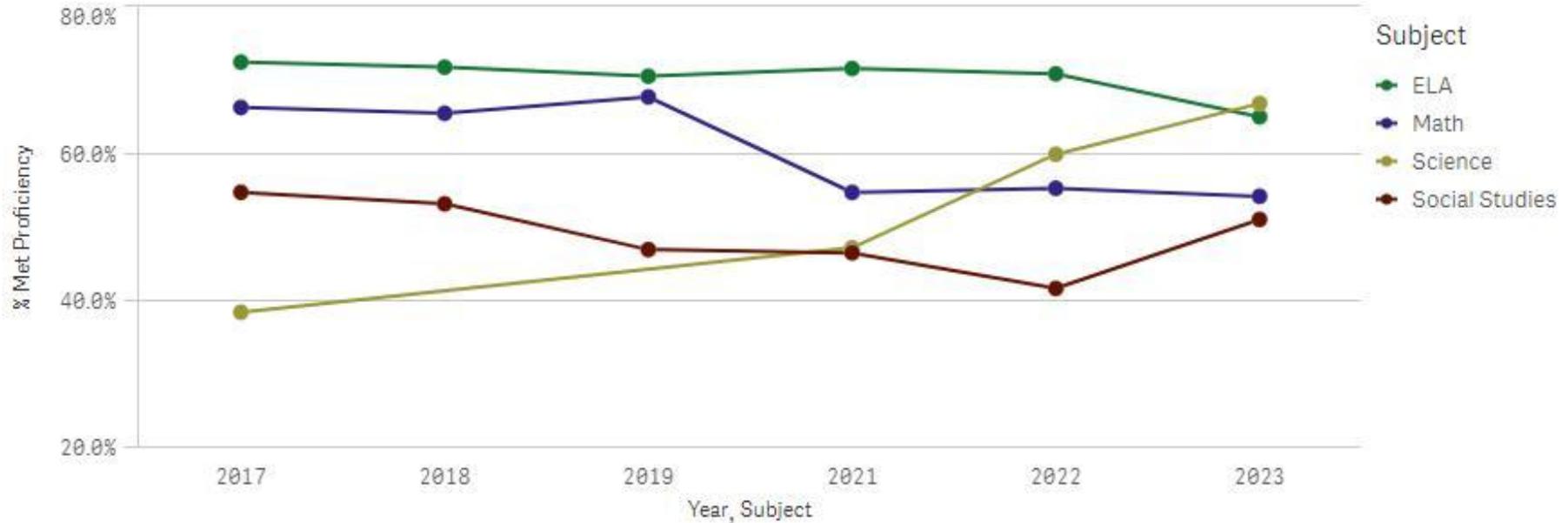
4a

Engaging in
Reflective
Practice

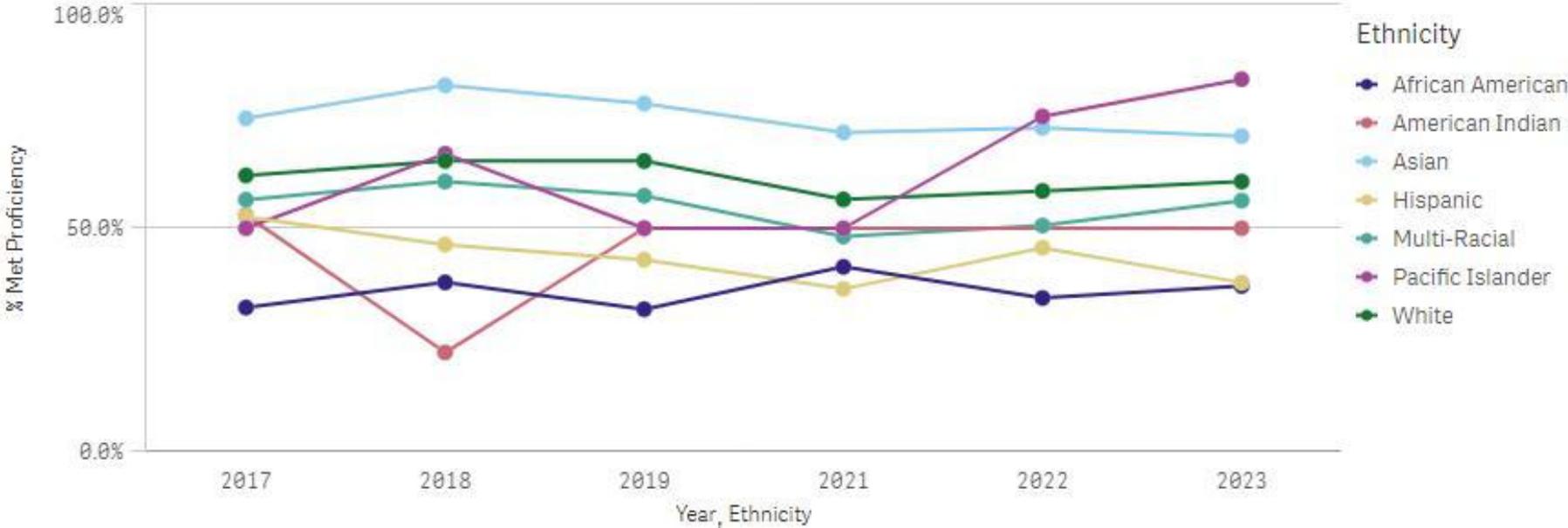
What is Achievement?

- Level of knowledge & skills a student has acquired *at a specific point in time*
- Often measured through exams, assessments, other measures
- What a student knows and can do at a given moment
- Example: SAT, Drivers license, marathon completion

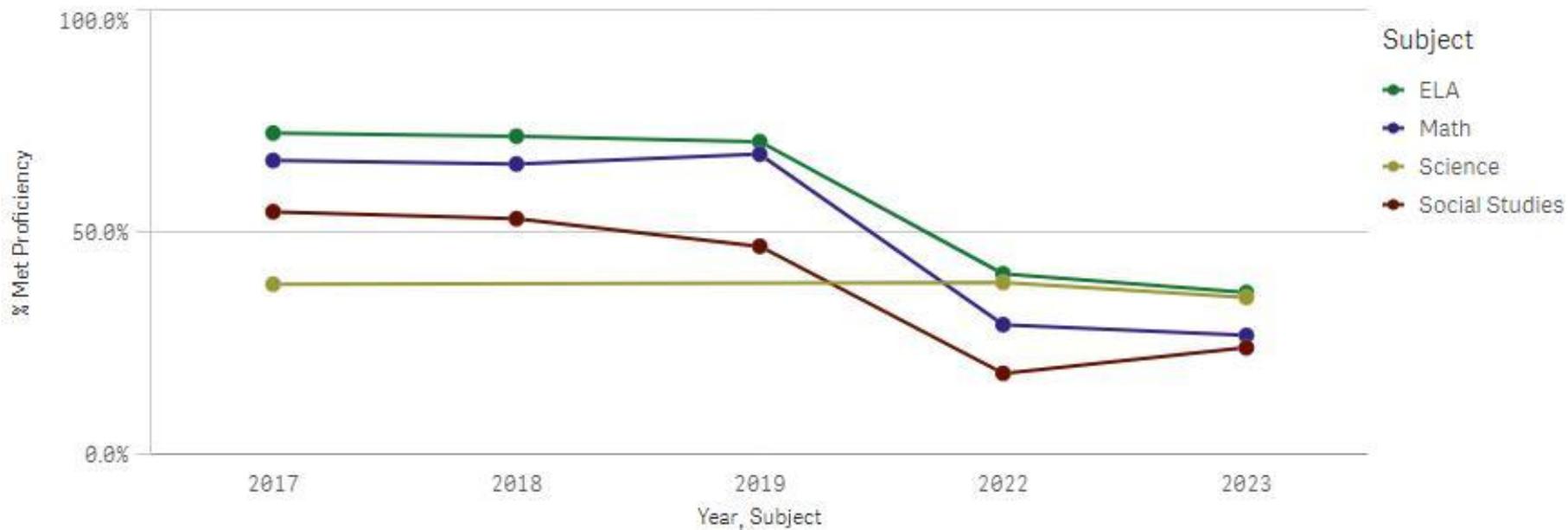
M-STEP Performance Level* (All Grade Levels)



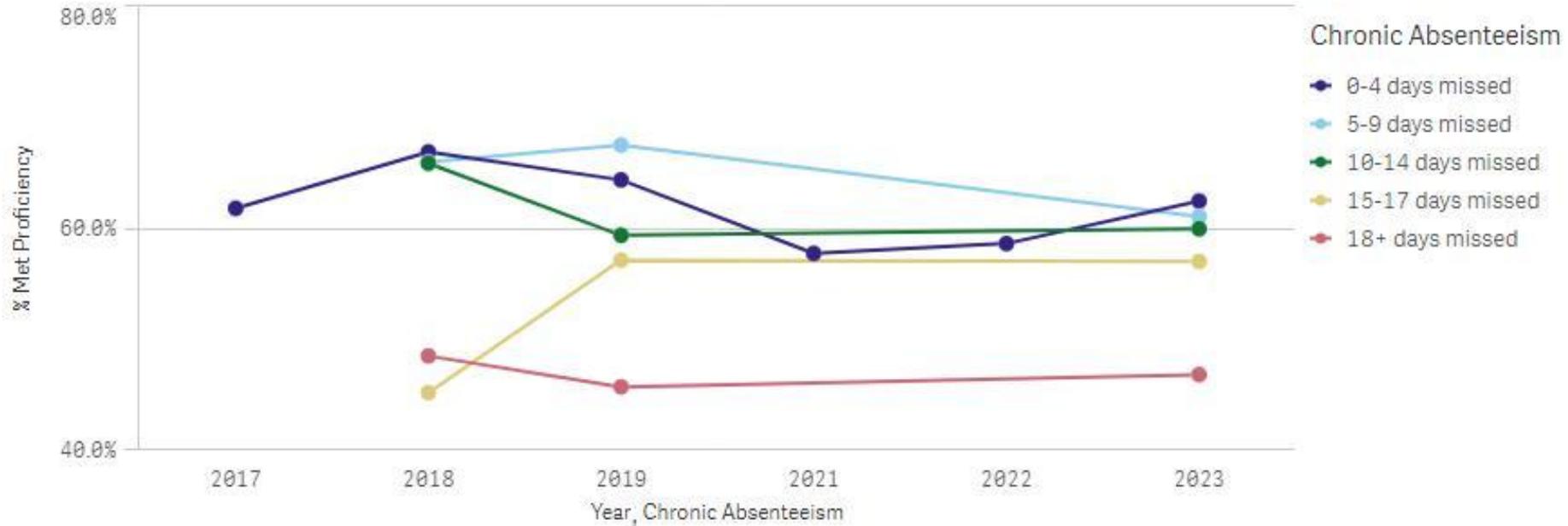
M-STEP Performance Level* (Student Ethnicity)



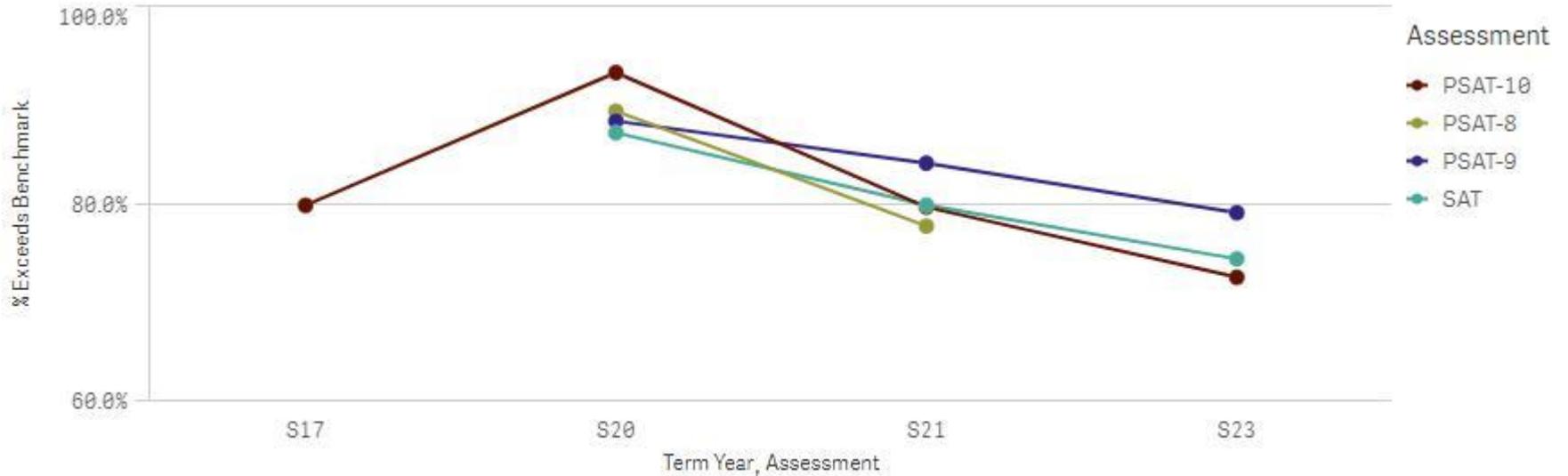
M-STEP Performance Level* (Students that are Economically Disadvantaged)



M-STEP Performance Level* (Chronic Absenteeism)

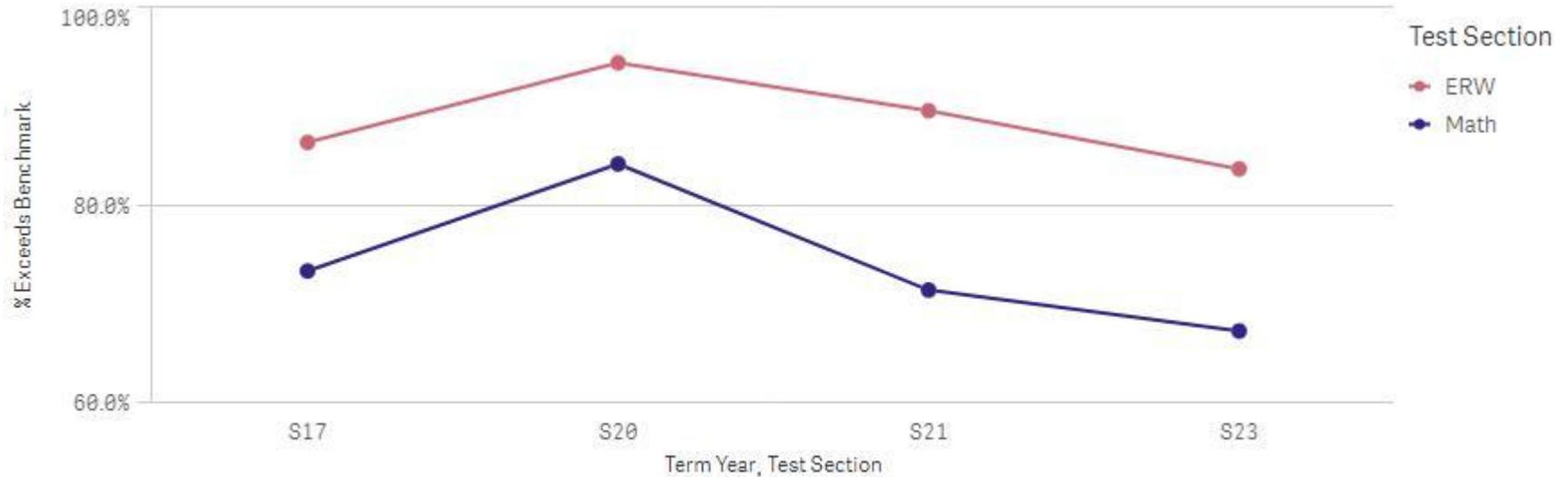


P-SAT & SAT Performance Level* (Grades 8-11)



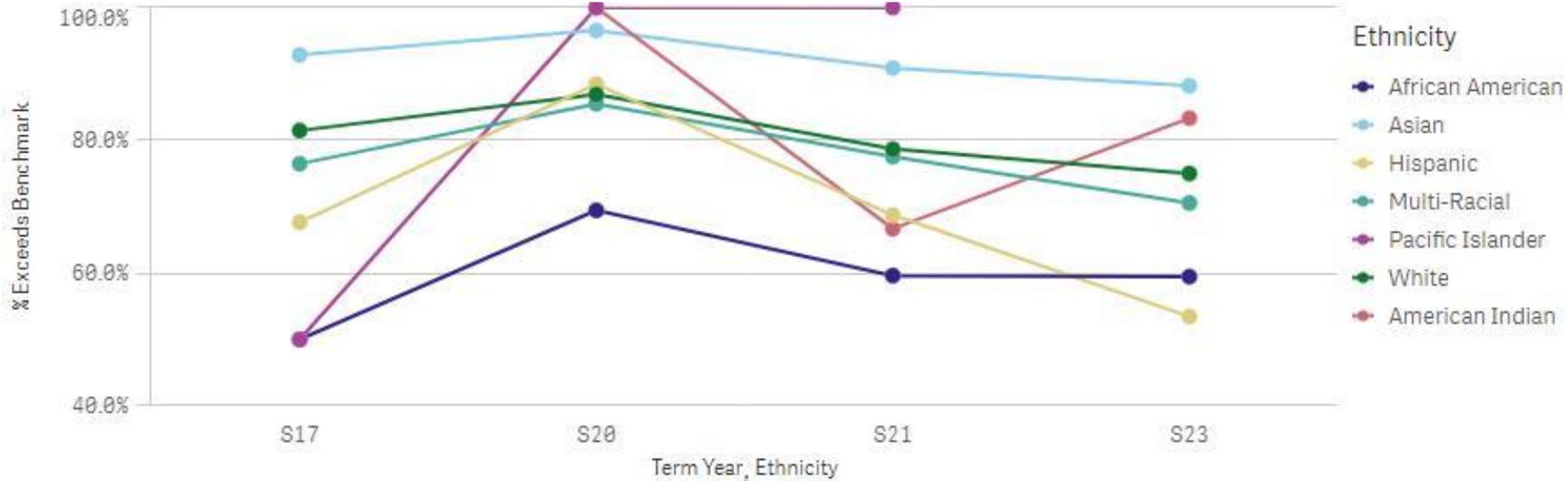
* Due to COVID-19, S20 data is from Sept/Oct 2020 testing

P-SAT & SAT Performance Level* (Grades 8-11)



* Due to COVID-19, S20 data is from Sept/Oct 2020 testing

P-SAT & SAT Performance Level* (Grades 8-11)



* Due to COVID-19, S20 data is from Sept/Oct 2020 testing

Achievement Goals

	M-STEP		PSAT/SAT	
	Spring 22-23	Goal Spring 23-24	Spring 22-23	Goal Spring 23-24
Proficiency in ELA	65%	68%	83.7%	86.7%
Proficiency in Math	54.2%	57.2%	67.3%	70.3%
Proficiency in Science	66.8%	69.8%	NA	NA
Proficiency in Social Studies	51.1%	54.1%	NA	NA

Growth

Benchmark Assessment Data

NWEA Reading Fluency

NWEA MAP Growth- Reading & Math



What is Expected Growth?

- Progress a student makes *over a period of time*
- Considers the advancement or improvement in a student's skills, knowledge, and abilities
- How a student has evolved over the course of their educational journey
- Examples: NWEA, marathon training

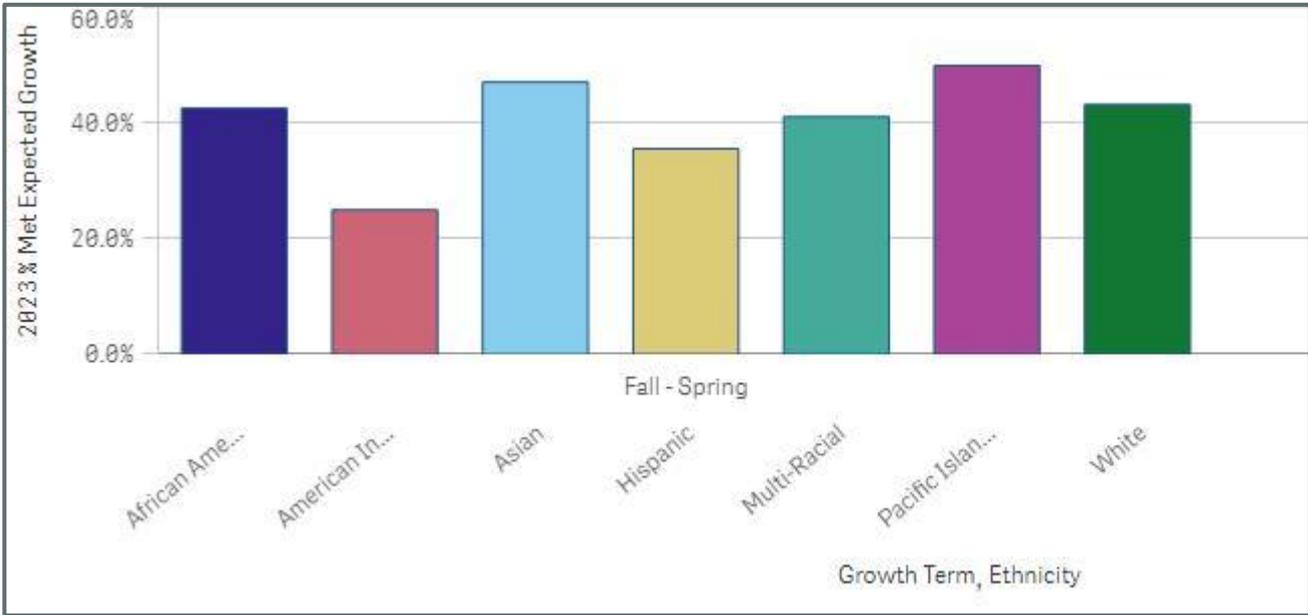
Growth Goal:

Literacy

If students have an increase in expected growth, then it will lead to an increase in student proficiency.

	Spring 22-23	Goal for Spring 23-24
K-9th grade students that met their expected growth	43.4%	53.4%

Fall 2022- Spring 2023	% Met Expected Growth	% Did Not Meet Expected Growth
All	43.3%	56.7%
Economically Disadvantaged	39.2%	60.8%
Special Education	33%	67%



Supports/Initiatives Literacy

If educators are trained in the science of reading,
then students will demonstrate increased growth in literacy.

Students

Good Fit Groups (K-4)

Intervention Supports (5-8)

Reading Specialist (K-4)

Reading Growth Plans (IRIPs)
(K-4)

After school tutoring



Educators

PD/Training:

- FAME (formative assessment)
- Orton Gillingham
- LETRS
- Literacy Essentials
- Universal Design for Learning (UDL)



Organization

Instructional coaching model

Multi-Tier System of Support (MTSS)
District Committee & alignment

Adaptive Schools training

Cognitive Coaching training

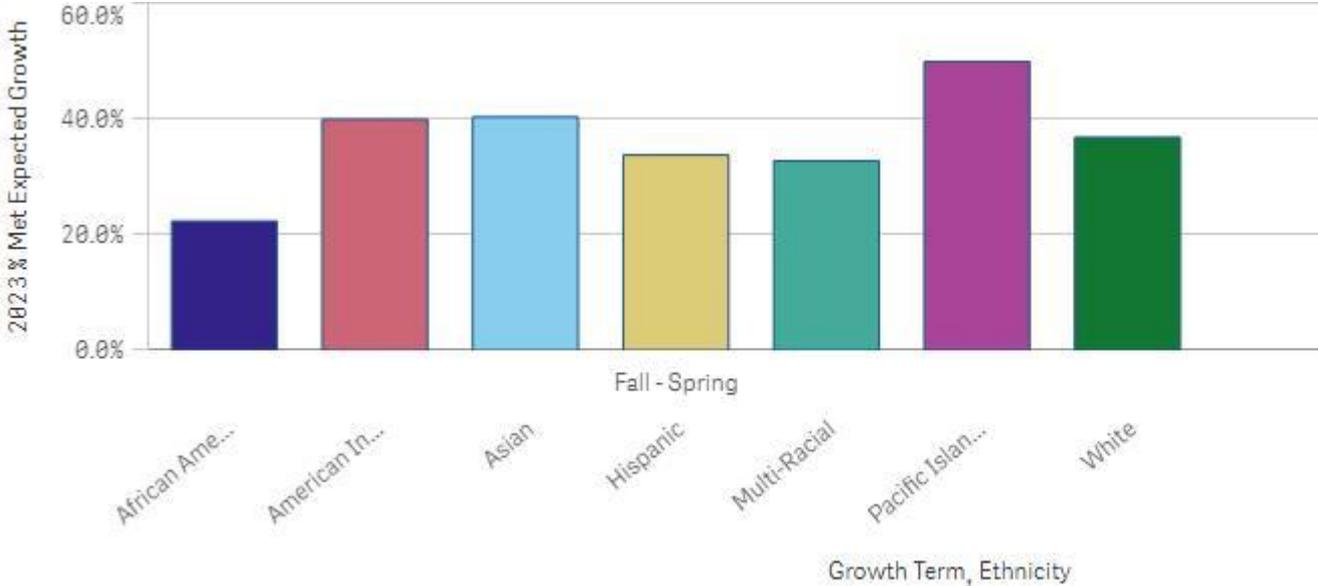
Growth Goal:

Math

If students have an increase in expected growth, then it will lead to an increase in student proficiency.

	Spring 22-23	Goal for Spring 23-24
K-9th grade students that met their expected growth	36.3%	50%

Fall 2022- Spring 2023	% Met Expected Growth	% Did Not Meet Expected Growth
All	36.3%	63.7%
Economically Disadvantaged	31.8%	68.2%
Special Education	32.7%	67.3%



Supports/Initiatives

Math

If educators receive professional development in math instructional practices for design and differentiation, then students will demonstrate increased growth in mathematics.

Students

Co-teaching

After school tutoring

Summer school & tutoring



Educators

Universal Design for Learning through Assessments

K-4 Math Best Practices for Differentiation

FAME training



Organization

Instructional coaching model

Multi-Tier System of Support (MTSS) District Committee

District-aligned criteria for advanced learning opportunities

Growth Goal:

Social Emotional Learning

- Implementation of new tool, BASC-3 BESS
- Data will be available for midyear assessment

Supports/Initiatives

Social Emotional Health

If we support and nurture the social/emotional health of our staff and students, then teaching and learning will be more effective.

Students

Individual & group mental health support (E3, Ingham ISD)

Designated behavior support specialists in each school

Leadership opportunities on district equity work teams

SEL lessons

Woof Pack



Educators

District Wellness Committee

Employee Assistance Program

Training on the Neurosequential Model for Education (brain science, trauma-sensitive practices) (PreK-4)

Leadership opportunities on district equity work teams

Staff training in recognizing and responding to bias, including how to interrupt bias during data analysis



Organization

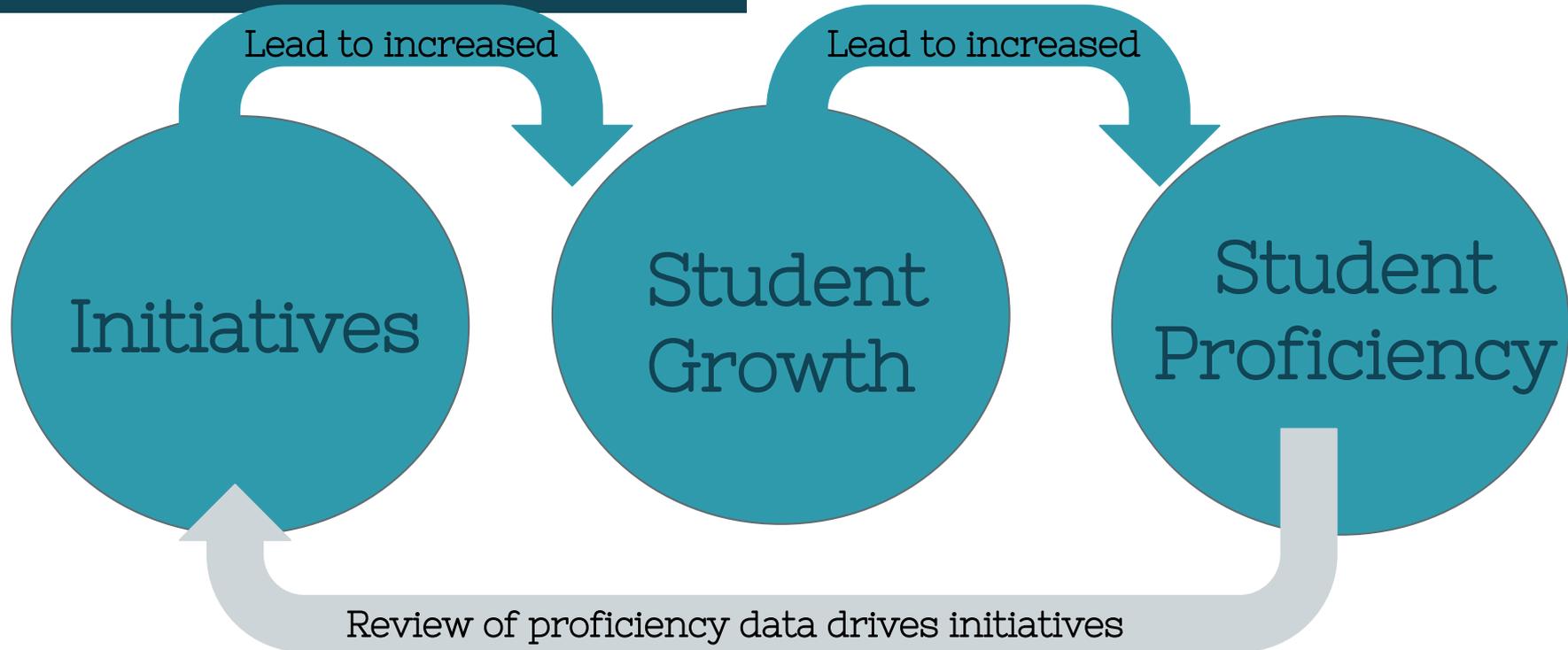
CRPBIS system development and implementation at all grade levels

District equity work team projects: Hiring process, incident reporting, grading practices

Partnership with Child and Family Charities, Ingham ISD

Implementation of new SEL screener

District Goal Setting Process



Upcoming Presentations:

- District MTSS Committee
- Special Education
- Building Level Teams
- Non-Academic Data



Rhianna Walworth <rhianna.walworth@okemosk12.net>

PHASE Approved Videos for Reproductive Health

1 message

Stacey Molenda <stacey.molenda@okemosk12.net>

Thu, Oct 19, 2023 at 9:26 AM

To: Rhianna Walworth <rhianna.walworth@okemosk12.net>, Stacy Bailey <stacy.bailey@okemosk12.net>

Good Morning,

The Personal Health & Sexuality Education (PHASE) Advisory Board has approved four videos for 6th grade reproductive health. The PHASE board is asking the board of education to review and approve the videos linked below.

- Lesson 6-2 Video, Puberty and You
- Lesson 6-6 Video, Stay Out Loud
- Lesson 6-7 Video, What is Abstinence?
- Lesson 6-7 Video, HIV: How to Protect Yourself and Others

If you are interested in seeing the lesson the video is embedded in, you may view them by clicking on the link below. The lesson must be viewed in slideshow mode for the embedded link to be activated. Simply click on the big red button that says "Watch Video."

- Lesson 6-2: How My Body Works. The video "Puberty and You" is embedded in slide 5.
- Lesson 6-6: Making Responsible Decisions. The video "Stay Out Loud" is embedded in slide 18
- Lesson 6-7: Sexually Transmitted Infections. Videos for approval are embedded on Slides 12 (What is Abstinence) and 14 (HIV: How to Protect Yourself and Others). The short video still needing PHASE board approval is on slide 8. Please disregard this for now.

Stacey Molenda (she, her, hers)
Executive Assistant to the Assistant Superintendent of Instruction
2016 OEF Special Recognition Award Recipient
Okemos Public Schools
4406 N. Okemos Rd.
Okemos, MI 48864
Ph (517) 706-5003 Fax (517) 349-6235
stacey.molenda@okemosk12.net



"Together...educating with excellence, inspiring each learner for life."

Puberty: the Wonder Years

Grade
6



Goal: Promote appreciation and respect for the amazing changes experienced by self and others.

Lesson 6-6: Making Responsible Decisions

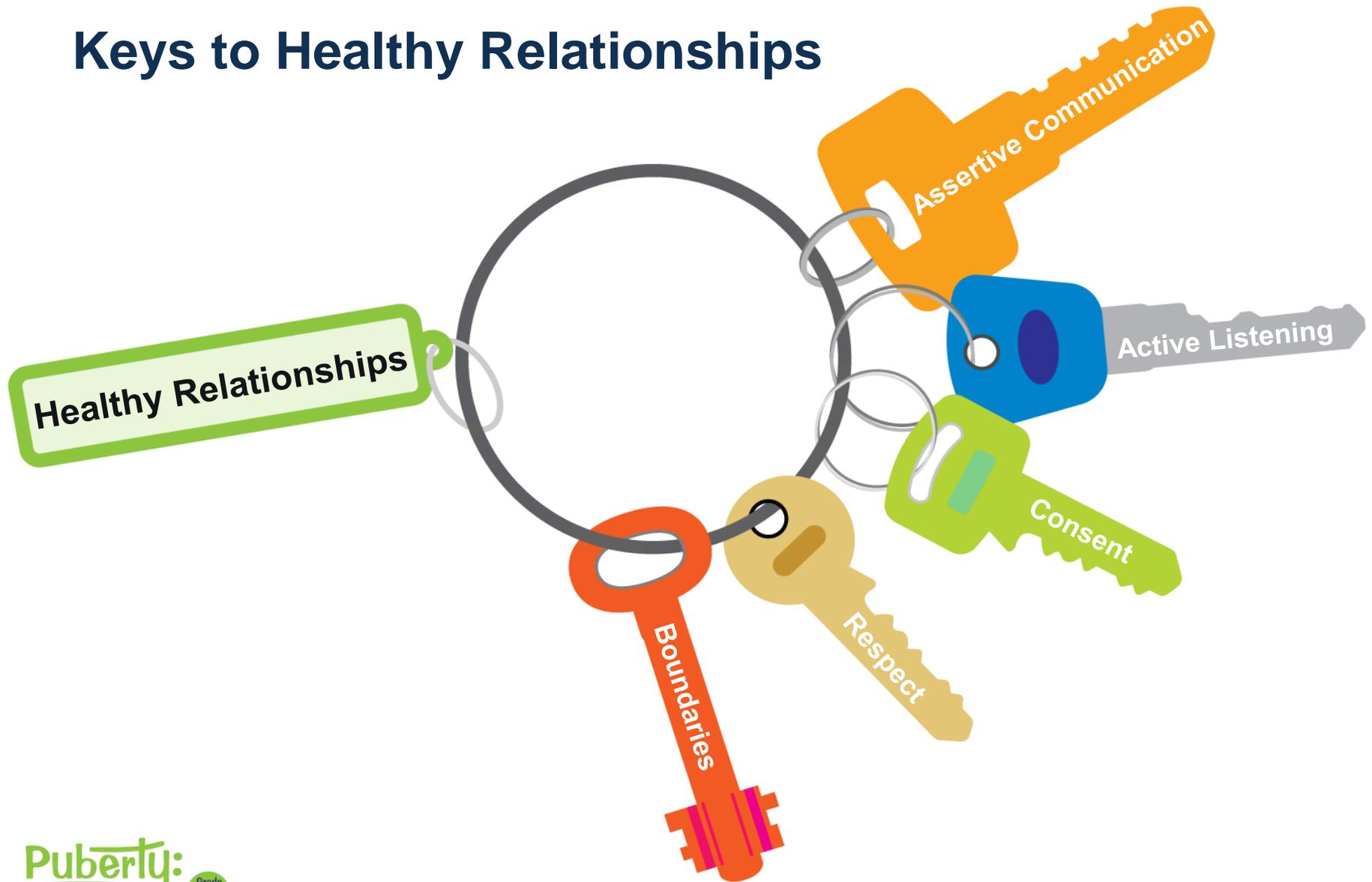


Keys to Healthy Relationships Review

Hold up one finger for each of the five keys to healthy relationships you can name.

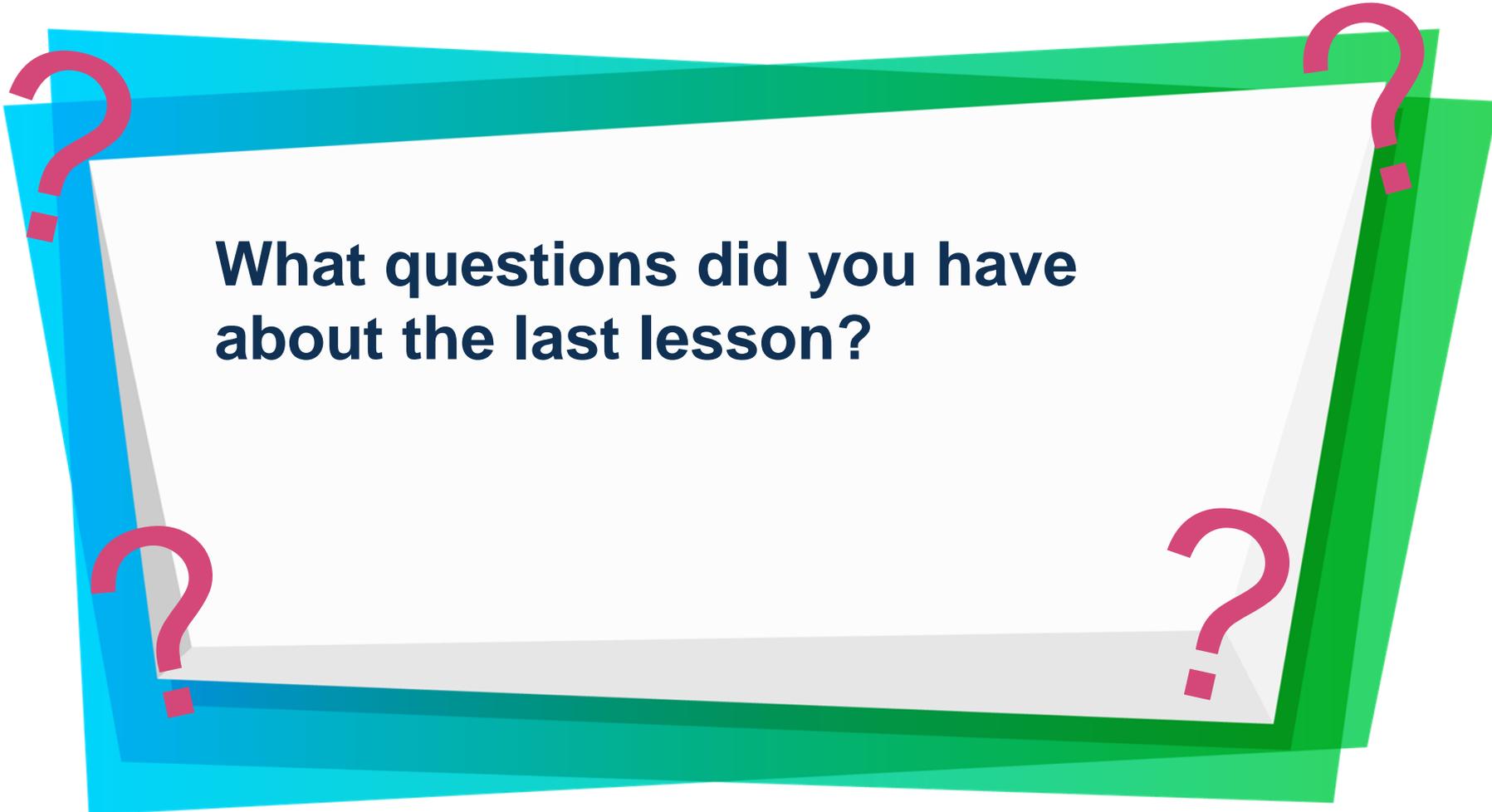


Keys to Healthy Relationships





Exit Ticket and Question Box



What questions did you have about the last lesson?



Lesson 6-6: Making Responsible Decisions

Today we will...

- ➡ Define “sex.”
- ➡ List potential risks of sex.
- ➡ Practice making decisions in sexual situations.





On the Way to Adulthood

As adults, most people will decide to have sex. Some will not.

Adults who care about you want you to have a loving and fulfilling relationship—that might include pleasurable sex—if that is what you choose.

That will most likely happen if you wait for the:

- ➡ Right time
- ➡ Right person
- ➡ Right conditions

Remember: Only with consent!





What Is Sex?

“Sex” is short for sexual intercourse.

Sexual intercourse is activity between people that involves the genitals and penetration.

Three forms of sex:

- 1 Vaginal sex = penis-in-vagina sex
- 2 Oral sex = mouth-to-penis sex or mouth-to-vagina sex
- 3 Anal sex = penis-in-anus sex

Potential Risks from Sexual Behaviors

Pregnancy can result from:

➡ Vaginal sex = penis-in-vagina sex



STIs can result from:

➡ Vaginal sex = penis-in-vagina sex

➡ Oral sex = mouth-to-penis or mouth-to-vagina sex

➡ Anal sex = penis-in-anus sex



What Is Abstinence?

“Abstinence” means not doing something.

Sexual abstinence means not having sex.

It is also called:

- ➔ Delaying sex
- ➔ Waiting
- ➔ Choosing not to have sex

Abstinence from sex prevents pregnancy and STIs.





Form 6 Groups for Activity 1

Team Roles:

- ➔ The **LEADER** helps your group finish the task.
- ➔ The **RECORDER** writes down the group's ideas.
- ➔ The **SPOKESPERSON** shares your group's ideas with the class.



Reasons Some Teens Might Have Sex: Activity 1

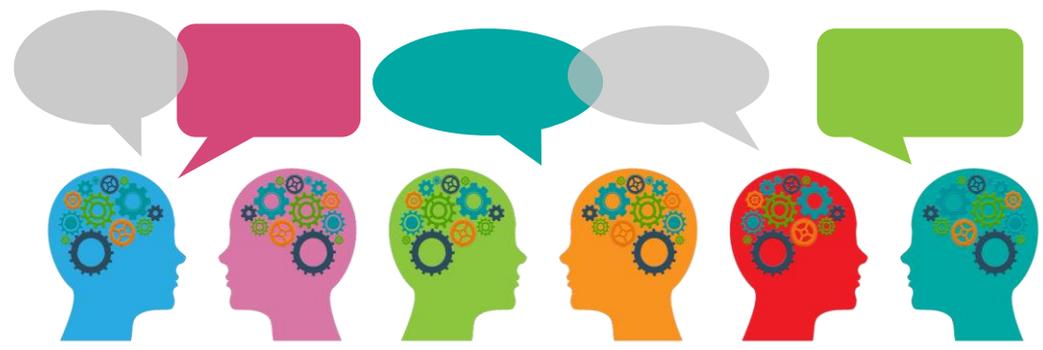
- 1** In your small group, discuss a reason you think some teens might have sexual intercourse. Leaders, give everyone a chance to share their ideas.
- 2** Recorders, take notes. Decide which one reason to share with the large group.
- 3** After two minutes, the spokespersons will report one reason your group thought of.





Reasons Some Teens Might Have Sex: Activity 1

- 1
- 2
- 3
- 4
- 5
- 6





Most Young People in Middle and High School Have NOT Had Sex



Deciding to Wait Model

- 1** What If...
(one possible choice)
- 2** Then this might happen...
(consequences, positive and negative)
- 3** Benefits of waiting...
(reasons not to make that choice)
- 4** Other Options...
(other ways to meet the goal)



Making Responsible Decisions: Activity 2

Divide into 4 groups. Find your group's story in Google classroom.
Each group reads a different story.

- ➔ Leaders, guide your small group to discuss your assigned story.
 - ➔ Recorders, write down at least two negative consequences that might result from having sex.
 - ➔ Record at least two benefits of not having sex.
 - ➔ Record another option for the person in the story to reach their goal without having sexual intercourse... alternatives a young person could do instead.
 - ➔ Ignore the last question for now.
- In five minutes, I will ask each spokesperson to tell the class their group's ideas.



5 min



Reasons Teens Do NOT Have Sex

- ➔ Proud they can say no
- ➔ Partner not willing
- ➔ Want to be in love first
- ➔ Worried about pregnancy
- ➔ Worried about STIs
- ➔ Feel like they are not ready or too young
- ➔ Haven't met the right person yet
- ➔ Want to avoid getting hurt
- ➔ Just don't want to
- ➔ Religious or cultural beliefs
- ➔ Fear of parental disapproval
- ➔ Fear of damaged reputation
- ➔ Important not to have sex until married



The reasons some young people might want to have sex might not balance out the potential negative consequences that they aren't ready to handle.

These negative consequences of having sexual intercourse as a young person are serious and can be long-lasting.

Let's hear some advice older teens would share with their younger siblings.





Let's Watch a Video, “Stay Out Loud: What advice would you give a younger brother/sister about their future?”!



During the video, listen for the advice these teens give.

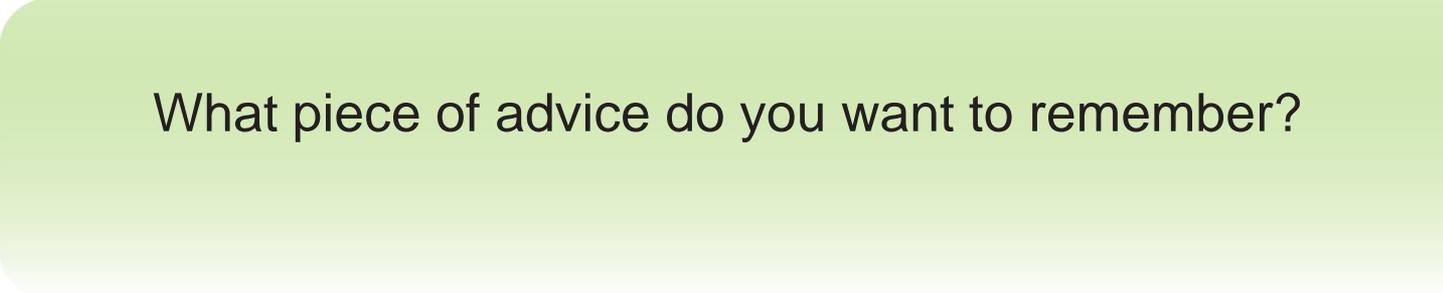
- What piece of advice do you want to remember?



Let's Talk About Video, "Stay Out Loud: What advice would you give a younger brother/sister about their future?"!



TALK ABOUT THE VIDEO



What piece of advice do you want to remember?



Making Responsible Decisions: Activity 2

➔ Leaders, guide your small group to decide what advice a friend could give to the person in the story. **On your devices**, record your advice to the last question.



Include 3 things:

1

A negative consequence that might result from having sex.

2

A benefit of not having sex.

3

Another option for the person in the story to reach their goal without having sexual intercourse.



In five minutes, I will ask each spokesperson to read their group's response.



5 min



Lesson 6-6: Making Responsible Decisions

Today we...

- ➔ Defined “sex.”
- ➔ Listed potential risks of sex.
- ➔ Practiced making decisions in sexual situations.



Homework Assignment

Talk it over

Directions:

- Discuss these questions with a parent, caregiver, or another trusted adult.
- You do not need to write down any answers.
- Have the person you talked with sign this paper.
- Bring the paper back to class.

I Wonder What You Want Me to Know

What rules do you want me to follow to avoid situations that could lead to sexual pressure?

What consequences have happened to young people who had sexual intercourse?

What are some benefits of delaying sexual intercourse?

How did you (adult) learn about sex?





Question Box

Open your devices.

Go to the Google Classroom for
this class

- Write down a question you have about today's lesson or
- Something you learned today.

Puberty:

the
Wonder Years

Grade
6



Goal: Promote appreciation and respect for the amazing changes experienced by self and others.

Lesson 6-2: How My Body Works



Guidelines for Discussion

Treat the subject seriously.

Use humor appropriately.

Use the dictionary terms for body parts and functions.

Respect other people and their ideas.

Avoid personal questions and stories.

Ask questions; questions are good.

Avoid gossiping.

Talk to trusted adults.



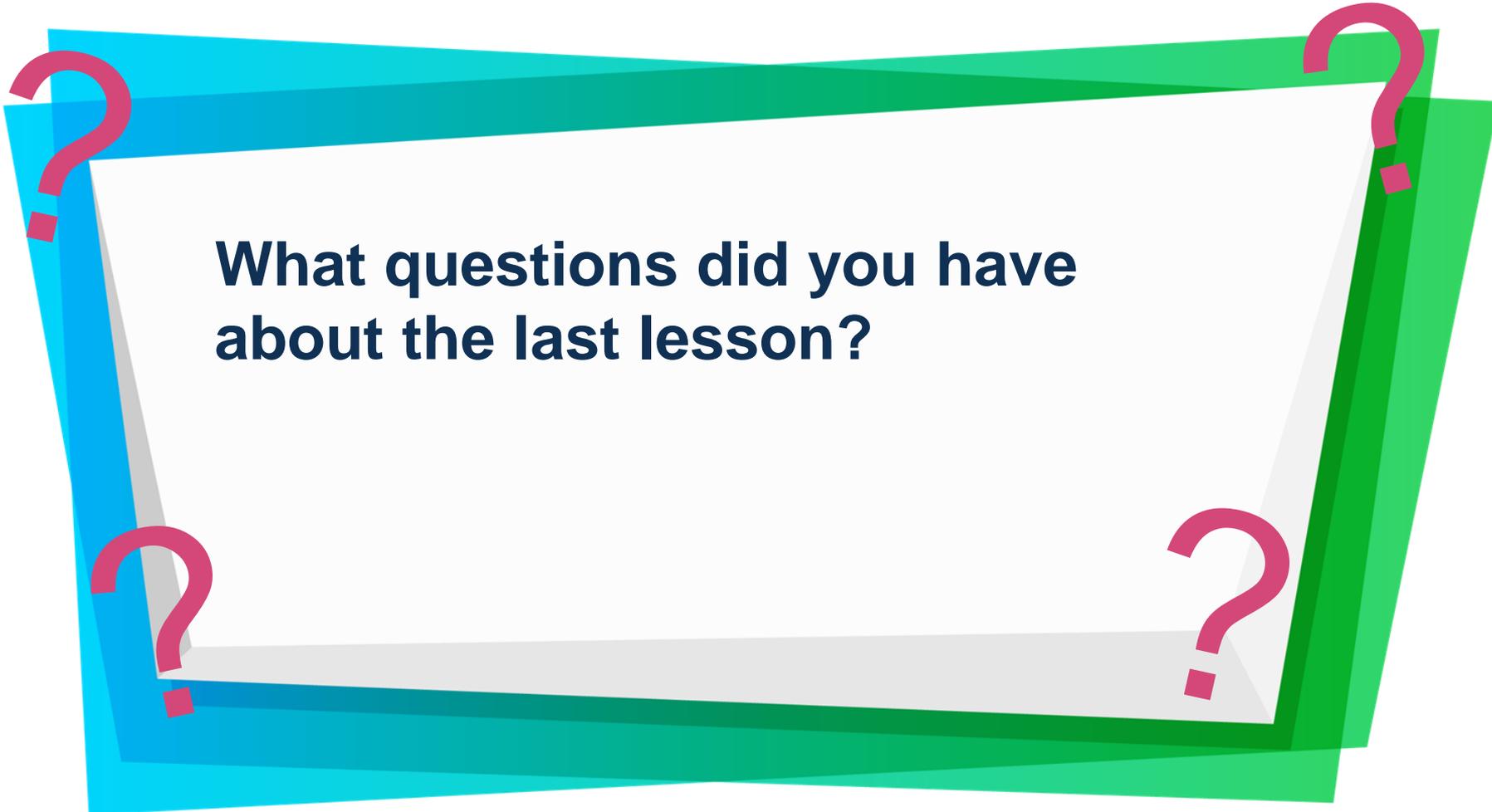
Lesson 6-2: How My Body Works

Today we will...

- ➡ Describe physical changes that occur during puberty.
- ➡ Name ways puberty may vary among individuals.



Exit Ticket and Question Box



What questions did you have about the last lesson?

Let's Watch A Video!



Remember: Many people have a reproductive system as described in this video. Because each person is unique, some people will have reproductive systems that are not like this. This video will describe patterns, but not set rules, for people's bodies.



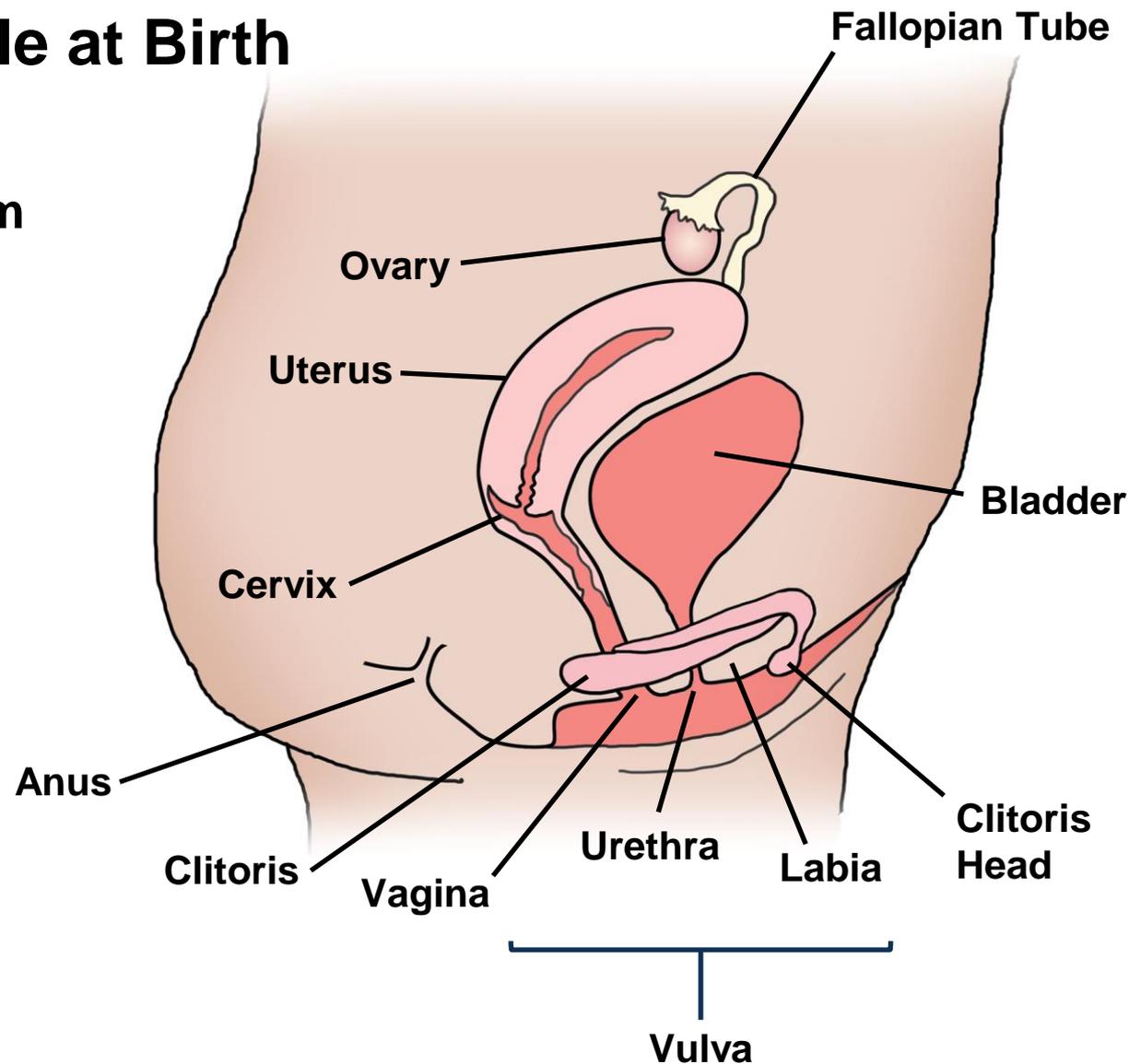
Let's Talk About the Video!



Remember: Many people have a reproductive system as described in this video. Because each person is unique, some people will have reproductive systems that are not like this. This video will describe patterns, but not set rules, for people's bodies.

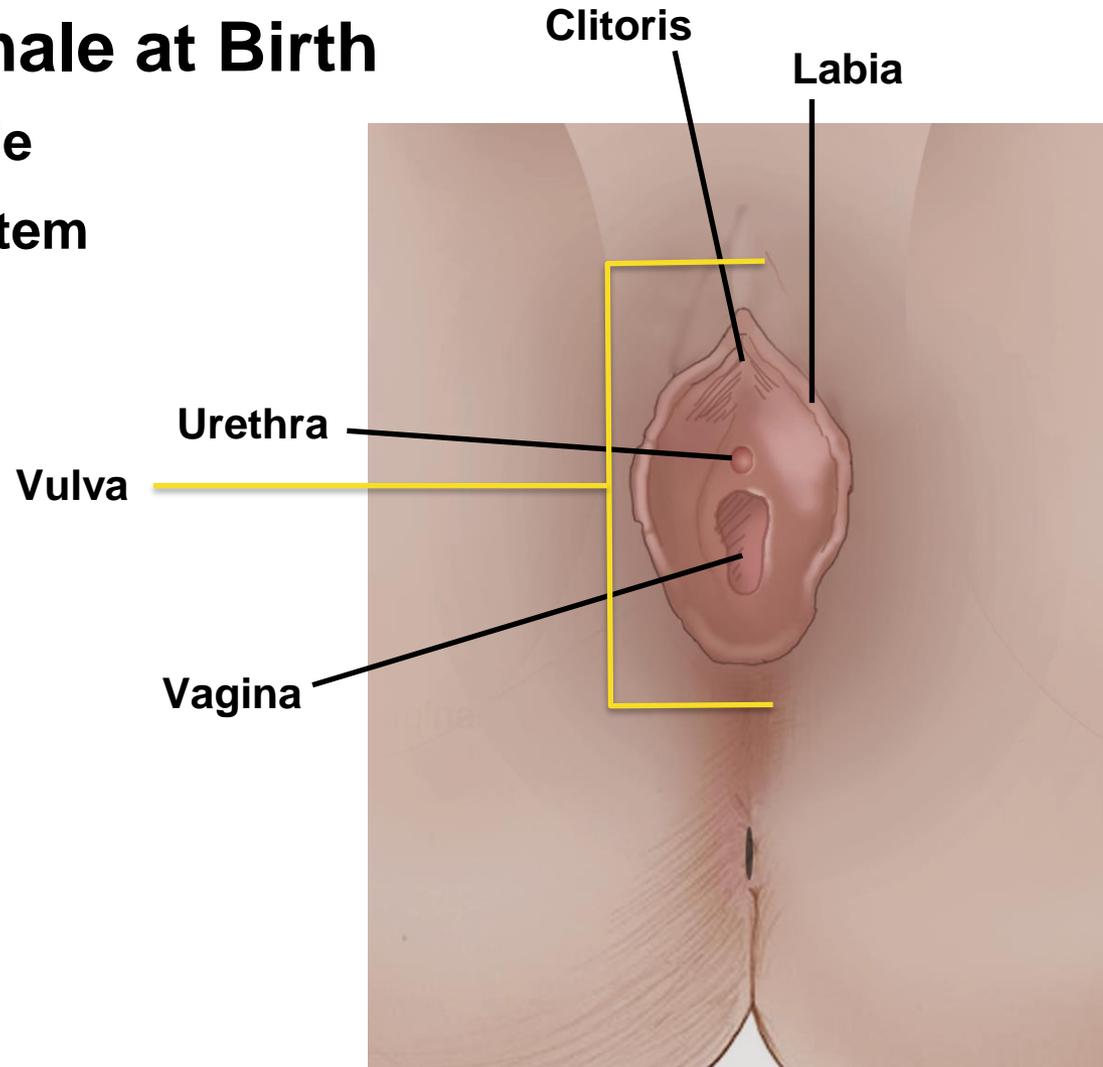
Assigned Female at Birth

-also called Female
Reproductive System
(internal, side view)



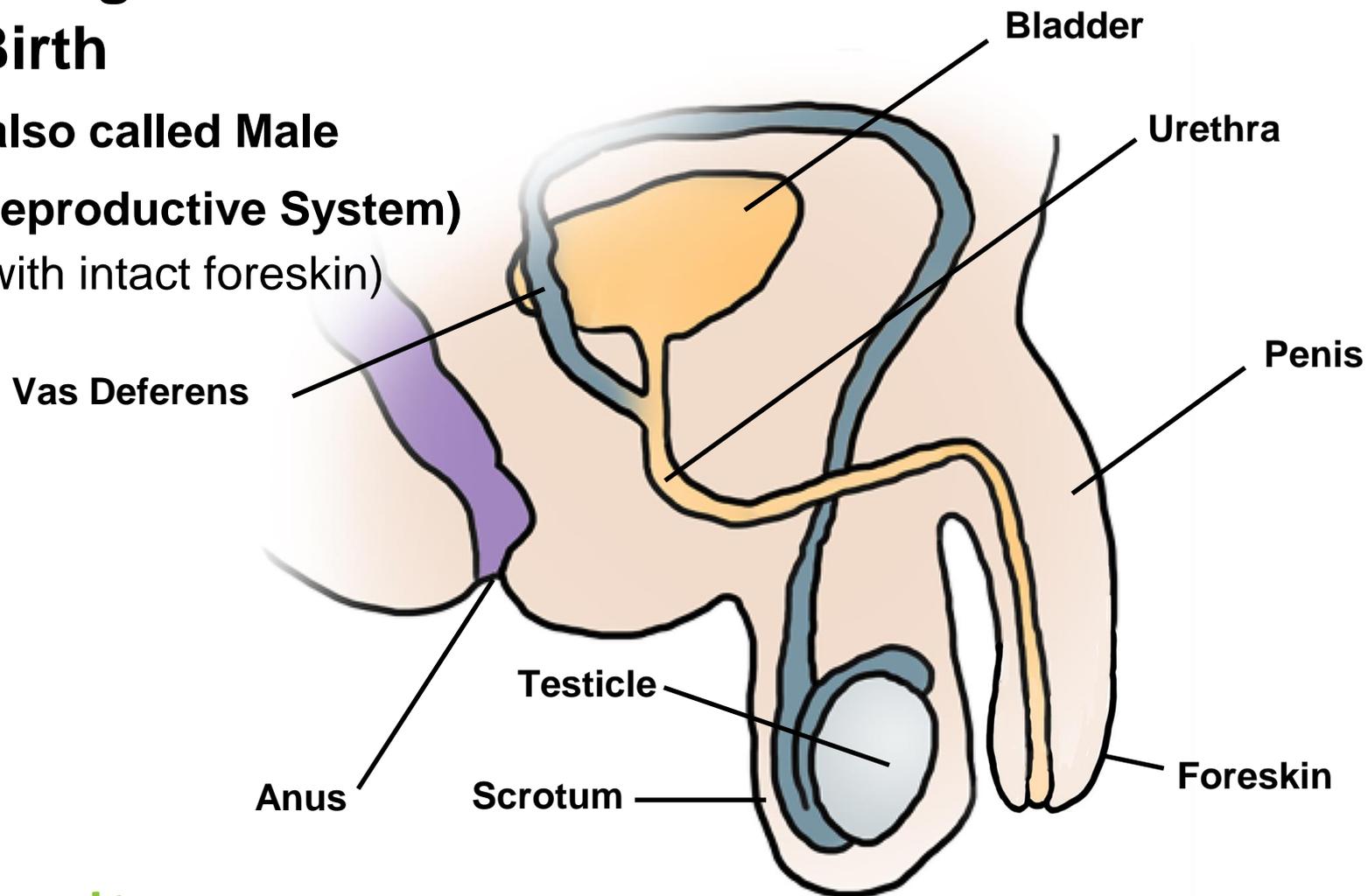
Assigned Female at Birth

-also called Female
Reproductive System
(external)



Assigned Male at Birth

(also called Male Reproductive System)
(with intact foreskin)

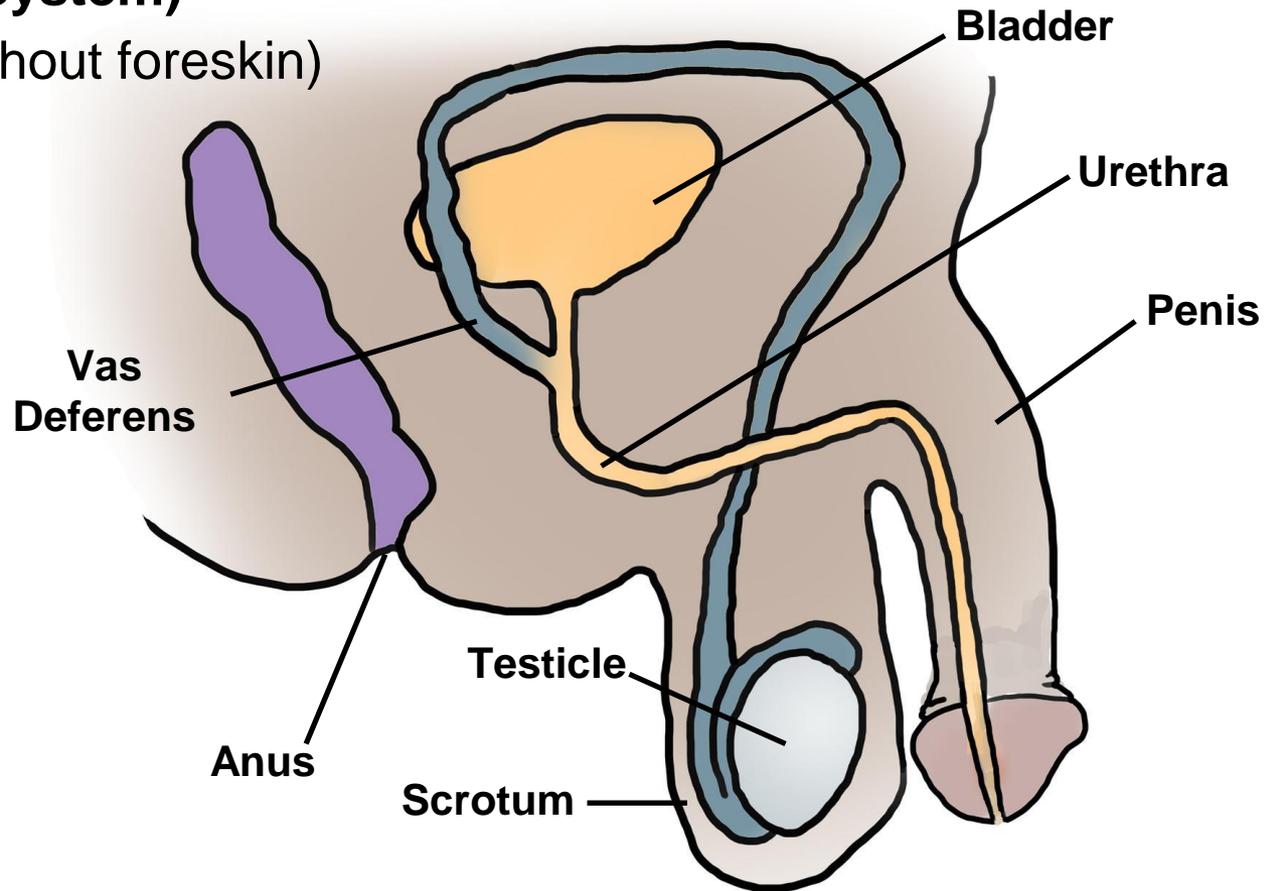


Assigned Male at Birth

(also called Male

Reproductive System)

(circumcised without foreskin)





Patterns...
Not Rules



Some of the Many Ways People Naturally Vary During Puberty

- ➔ Some start puberty earlier; others start later.
- ➔ Some people finish puberty younger; others finish puberty older.
- ➔ People come in different sizes, shapes, colors, and body types.
- ➔ Genitals come in different sizes, shapes, and colors.
- ➔ Some people have nighttime erections; some don't.
- ➔ Some people have female reproductive organs. Some have male reproductive systems. Some have a combination of reproductive organs; this is called intersex.



Remember...

-  We all have different colored hair, eyes, and skin.
-  Being intersex is just another way of being a person.
-  Our differences are what make us all unique, and we should continue to celebrate them.





Lesson 6-2: How My Body Works

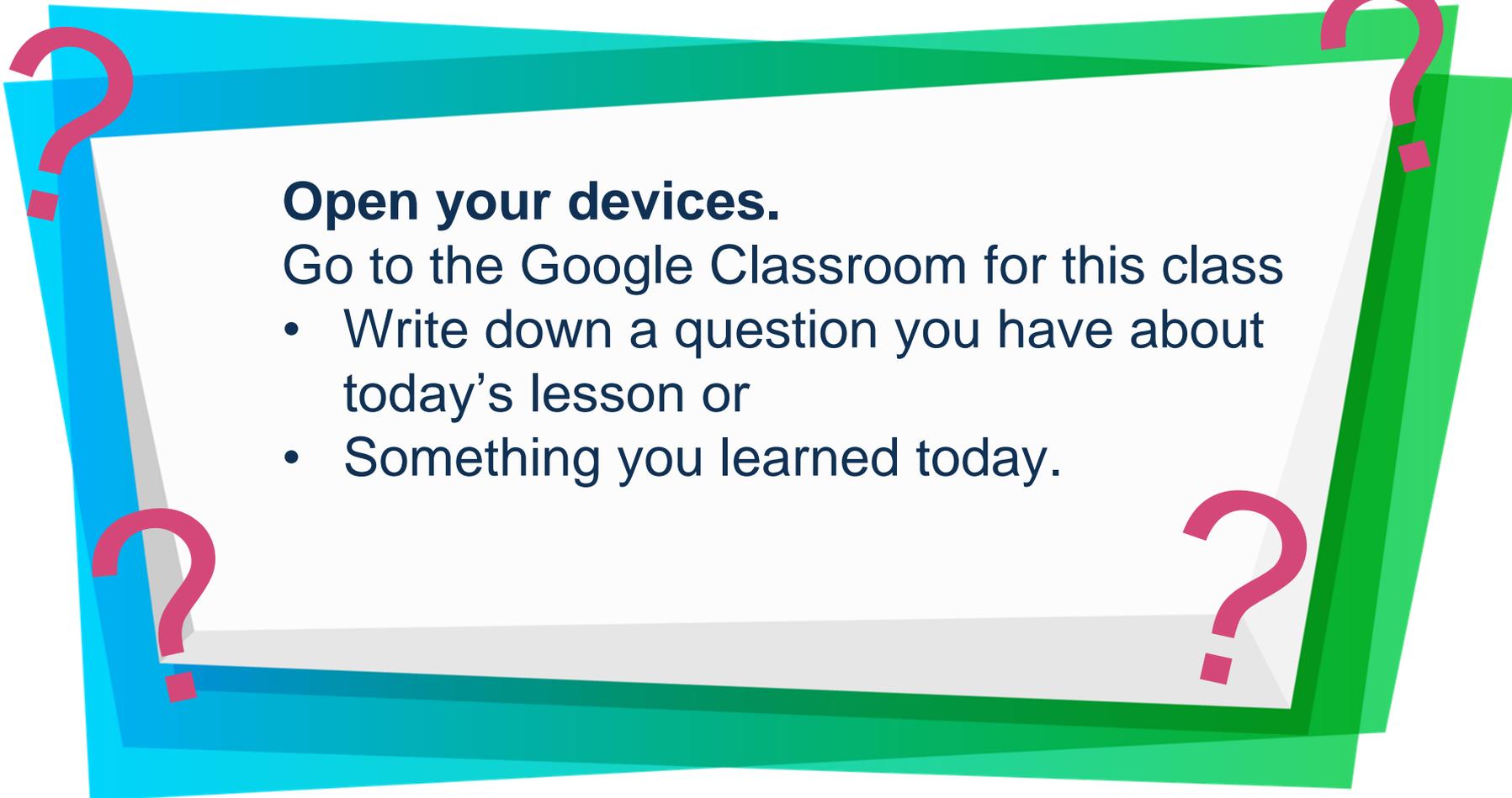
Today we...

- ➡ Described physical changes that occur during puberty.
- ➡ Named ways puberty may vary among individuals.





Exit Ticket and Question Box



Open your devices.

Go to the Google Classroom for this class

- Write down a question you have about today's lesson or
- Something you learned today.

Puberty: the Wonder Years

Grade
6



Goal: Promote appreciation and respect for the amazing changes experienced by self and others.

Lesson 6-7: Sexually Transmitted Infections

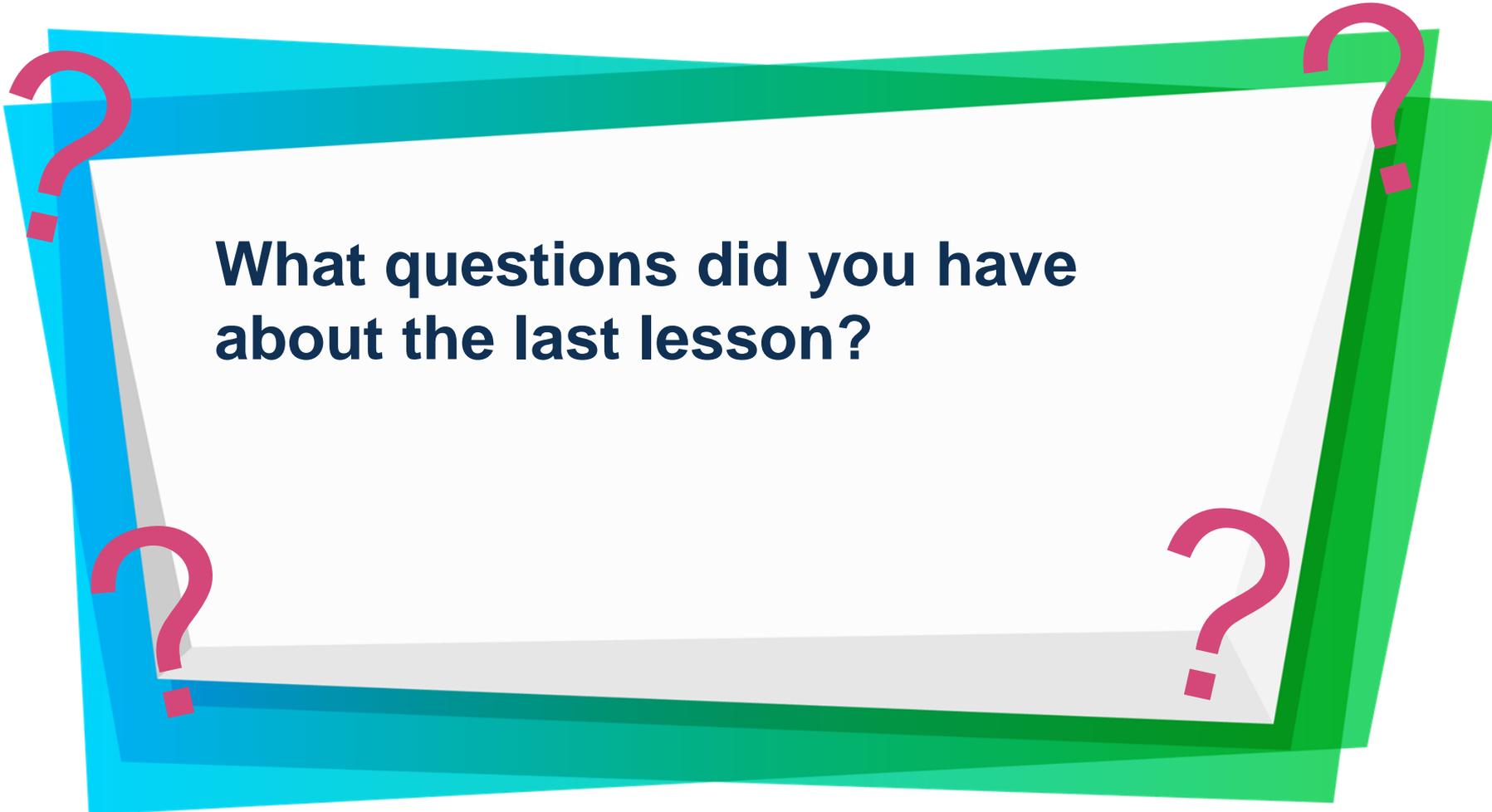
Deciding to Wait Model

- 1** What If...
(one possible choice)
- 2** Then this might happen...
(consequences, positive and negative)
- 3** Benefits of waiting...
(reasons not to make that choice)
- 4** Other Options...
(other ways to meet the goal)





Exit Ticket and Question Box

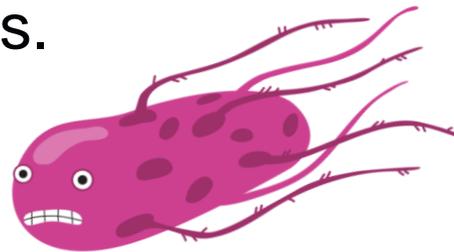
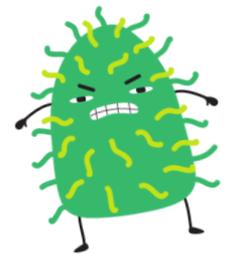
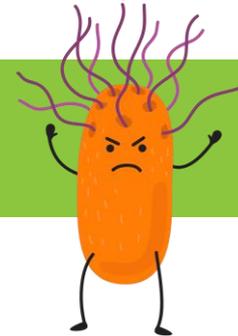
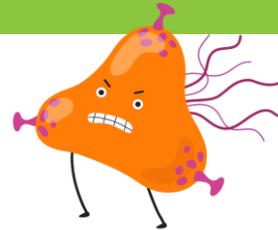


What questions did you have about the last lesson?

Lesson 6-7: Sexually Transmitted Infections

Today we will...

- ➔ Describe sexually transmitted infections (STIs) and how they are and are not transmitted.
- ➔ Describe signs and symptoms of STIs.
- ➔ Discuss current ways to prevent and treat STIs.



Terminology Changes

OLD

- Sexually Transmitted Diseases
- STDs

NEW

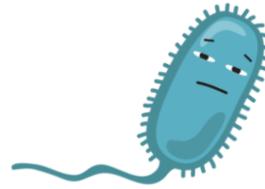
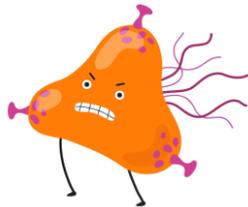
- Sexually Transmitted Infections
- STIs



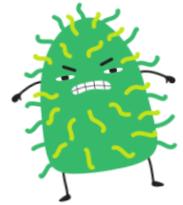
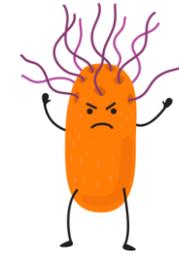
All are
treatable.
Many are
curable.

Common STIs

- ➔ Chlamydia
- ➔ Gonorrhea
- ➔ Syphilis



- ➔ HIV
- ➔ Genital Warts (HPV)



Herpes (HSV)

- ➔ Pubic lice
- ➔ Trichomoniasis



Scabies

Form Groups for Activity 1

Team Roles:

- ➔ The **LEADER** helps your group finish the task.
- ➔ The **RECORDER** writes down the group's ideas.
- ➔ The **SPOKESPERSON** shares your group's ideas with the class.

Worksheets are in the
Google Classroom

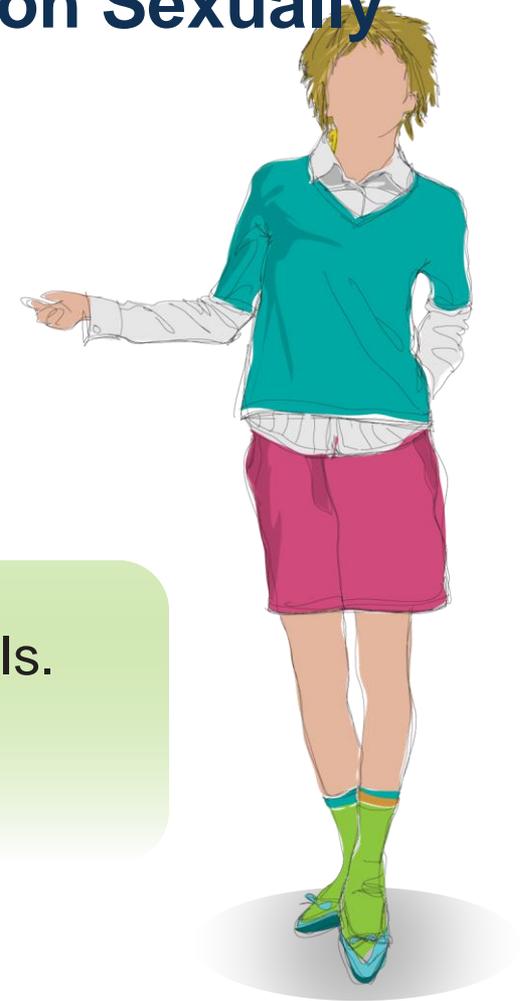




Waiting on approval for the Video on Sexually Transmitted Infections



During the video, listen for facts about STIs.



STI Facts – Activity 1

- 1 Your small group will record as many facts as possible for each item on the activity sheet.
- 2 The group with the most correct facts will win.
- 3 In five minutes, each group's spokesperson will share the group's ideas with the class.



5 mins



The most common symptom of STIs is...

NONE!

Get Tested:



Once a year if sexually active



Every 3-6 months if having unprotected sex





The Most Effective Way to Avoid STIs = Abstinence

➔ “Abstinence” means not doing something.

➔ Sexual abstinence means not having sex.

➔ It is also called:

- Delaying sex
- Waiting

➔ Choosing not to have sex

Abstinence from sex prevents pregnancy and STIs.

Let's Watch a Video, "What Is Abstinence?"



During the video, listen for the many reasons people abstain from sex.



Reasons People Abstain from Sex

- ➔ Focus on classes and education goals
- ➔ Get to know each other better before sex
- ➔ Avoid pregnancy
- ➔ Avoid STIs
- ➔ Proud they can say no
- ➔ Partner not willing
- ➔ Want to be in love first
- ➔ Feel like they are not ready or too young
- ➔ Haven't met the right person yet
- ➔ Want to avoid getting hurt
- ➔ Just don't want to



Let's Watch a Video, "HIV: How to Protect Yourself and Others"



During the video, listen for:

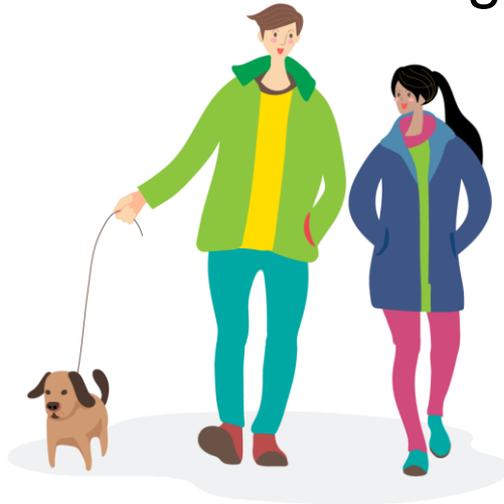


ways to prevention HIV transmission.

ways to treat HIV infection.

Ways to Prevent HIV Transmission

- ➔ Wait to have sex (anal, oral, vaginal).
- ➔ Use condoms or another latex barrier.
- ➔ Don't inject drugs or share needles.
- ➔ Get tested before deciding to have sex.



These strategies will help prevent all STIs.

Specific Prevention Strategies

HPV:

- ➔ HPV vaccination
- ➔ Recommended for children at ages 11-12.



HIV:

➔ Pre-Exposure Prophylactic (PrEP)



STIs Are Common

As many as **one in four** sexually active teens will have an STI.



Feelings about STIs

Afraid

Angry

Ashamed



**It's NOT
the end
of the
world!**

Embarrassed

Sad

Dirty

Guilty

Unlovable



Common STIs: Treatment Is Vital



Bacterial - Curable

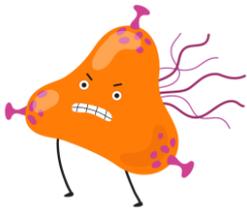
- ➔ Chlamydia
- ➔ Gonorrhea
- ➔ Syphilis

Viral - Incurable

- ➔ HIV
- ➔ Genital Warts (HPV)
- ➔ Herpes (HSV)

All are treatable!

Parasitic - Curable



- ➔ Pubic lice
- ➔ Trichomoniasis
- ➔ Scabies





STI Treatments and Terms

Many safe and effective medications help people with HIV:

➡ **Antibiotics:**

These cure STIs caused by bacteria and some parasites

➡ **Antiviral drugs:**

These reduce the effects of herpes (HSV) and HIV.

Terms to know:



Partner notification



Reinfection



HIV Treatments and Terms

Many safe and effective medications help people with HIV:

➡ live healthy, long lives, and

➡ reduce the chances of passing HIV to others.

Terms to know:

- Treatment As Prevention (TasP)
- Antiretroviral Therapy (ART)
- Undetectable equals Untransmittable (U = U)



U = U | Undetectable = Untransmittable



STI Summary

Prevent infection.

Get tested.

Get treatment.



Lesson 6-7: Sexually Transmitted Infections

Today we...

- ➔ Described sexually transmitted infections (STIs) and how they are and are not transmitted.
- ➔ Described signs and symptoms of STIs.
- ➔ Discussed current ways to prevent and treat STIs.



Question Box

Open your devices.

Go to the Google Classroom for
this class

- Write down a question you have about today's lesson or
- Something you learned today.

Series 2000: Bylaws

2400 Board Membership and Duties

2401 Board Member Elections

Board members are elected by the District's electors at the District's regular election, which is held on the first Tuesday after the first Monday in November of even-numbered years.

At least 1 Board member must be elected at each regular election.

The Michigan Election Law governs the District's election procedures.

The District's elections are conducted by the District's election coordinator, as that term is defined by the Michigan Election Law.

Legal authority: MCL 168.301, 168.641, 168.642c; MCL 380.1206

Date adopted:

Date revised:

Series 2000: Bylaws

2400 Board Membership and Duties

2402 *Acceptance of Office and Oath of Office*

A. Elected Board Members

1. Before entering the office of Board member, a Board member-elect must:
 - a. take the oath of office as provided by the Michigan Constitution; and
 - b. file an acceptance of office with the Secretary within 10 business days after receiving the Certificate of Election from the District's election coordinator.
2. If a Board member-elect neglects or fails to file an acceptance of office with the Secretary within 10 business days after receiving the Certificate of Election from the District's election coordinator, then the Board office will immediately become vacant.

B. Appointed Board Members

1. Before entering the office of Board member, an appointee must:
 - a. take the oath of office as provided by the Michigan Constitution; and
 - b. file an acceptance of office with the Secretary within 10 business days after the date of appointment.
2. If an appointee neglects or fails to file an acceptance of office with the Secretary within 10 business days after the date of appointment, then the Board office will immediately become vacant.

- C. The oath of office must be administered by a judge, justice, court clerk, or notary public. A Board member or a public official may administer a ceremonial oath of office.

Legal authority: MCL 168.309, 168.310

Date adopted:

Date revised:

Series 2000: Bylaws

2400 Board Membership and Duties

2403 *Board Member Terms of Office*

The Board of Education consists of 7 elected or appointed offices.

Board members are elected for terms of 4 years.

A Board member elected to a full term office has a term of office that begins on January 1 immediately after the regular election.

A Board member elected to a partial term office resulting from a vacancy has a term of office that begins immediately after the election has been certified, and the Board member-elect has qualified for office by filing an acceptance of office with the Secretary and has taken the oath of office.

An appointed Board member's term of office is addressed in Policy 2404.

Legal authority: MCL 168.302, 168.311; MCL 380.11a

Date adopted:

Date revised:

Series 2000: Bylaws

2400 Board Membership and Duties

2404 Board Member Vacancies and Appointments

- A. A Board office becomes vacant immediately upon any of the following events:
1. a Board member's death;
 2. a Board member being adjudicated insane or being found to be a legally incapacitated individual by a court of competent jurisdiction;
 3. a Board member's resignation;
 4. a Board member's removal from office;
 5. a Board member's conviction for a felony;
 6. a Board member's election or appointment being declared void by a competent tribunal;
 7. a Board member's neglect or failure to timely file the acceptance of office, to take the oath of office, or to give or renew an official bond as required by law;
 8. a Board member ceasing to possess the legal qualifications for holding office;
 9. a Board member moving residence from the District; or
 10. a Board member being recalled.
- B. Appointments
1. In the event of a vacancy (except a vacancy resulting from a Board member recall), the remaining Board members must fill the vacant Board office by appointment within 30 calendar days after the vacancy occurs, unless a majority of the Board offices are then vacant. If a majority of the Board offices are vacant at the time of a vacancy, or if the remaining Board members fail to fill a vacant Board office by appointment within 30 calendar days after the vacancy occurs, then the ISD board will be authorized to fill the vacant Board office by appointment.
 2. The Board may, in its discretion, undertake 1 or more of the following procedures when seeking to fill a vacant Board office:
 - a. publicize the vacancy, and the Board's intention to appoint a person to fill the vacant Board office through word-of-mouth, news media, notices posted at school buildings and other locations, postings on the District's website and social media, and other means of communicating with the public;

- b. accept résumés, applications, letters of interest, or other submissions from persons seeking to be appointed to fill the vacant Board office; and
 - c. interview applicants for the vacant Board office.
 - i. All interviews must be conducted during open session of a public Board meeting.
 - ii. The Board may meet in closed session for the limited purpose of reviewing and considering an application for appointment, if any, if the applicant requests that the application remain confidential.
3. Within 3 calendar days after the Board makes an appointment to fill a vacant Board office, the Secretary must provide written notice to the District's election coordinator of the name, address, and Board office of both the Board member who vacated office and the person appointed to fill the vacant Board office.
4. Appointed Board Member's Term of Office
- a. An appointed Board member's term of office begins immediately after appointment, once the appointee has filed an acceptance of office with the Secretary and taken the oath of office.
 - b. An appointed Board member's term of office expires:
 - i. immediately after the District's regular election at which a successor in office is elected and the successor has qualified for office, if the appointed Board member was appointed to a Board office that was vacated more than 7 calendar days before the nominating petition filing deadline for a District regular election that was not the District's regular election at which a successor in office would have been elected had the Board office not been vacated; or
 - ii. in all other cases, December 31 immediately after the District's next regular election.

Legal authority: MCL 15.268; MCL 168.310, 168.311

Date adopted:

Date revised:

Series 2000: Bylaws

2400 Board Membership and Duties

2405 Board Officers

Board officers will consist of a President, Vice President, Treasurer, and Secretary. Board officers must be Board members.

A. Election of Board Officers

1. The Board must elect a President and Vice President. The Board may also elect a Treasurer and Secretary.
2. Board officer elections will take place at the January organizational meeting of the Board.
3. A candidate for a Board officer position must receive a majority vote of the Board members then serving on the Board.
 - a. If no person receives a majority vote in an initial vote, the candidates for a second vote will consist of:
 - i. the 2 persons who received the most votes; or
 - ii. if more than 2 persons are tied for the most votes received, all persons tied for most votes received; or
 - iii. if 1 person received the most votes and there is a tie for second place, the person who received the most votes and the persons tied for the second place.
 - b. The process for narrowing candidates will be repeated in subsequent voting rounds.
4. Elected Board officers will serve in that capacity until the following year's organizational meeting at which board officers are elected, unless a Board member resigns from the officer position or a Board majority votes to remove that Board member from the officer position.

B. If the Board does not elect a Secretary, the President must appoint a Board member to the vacant office. If the Board does not elect a Treasurer, the President must appoint a Board member to the vacant office.

C. Removal of Board Officers

The Board, by a majority vote of the members then serving, may remove a Board officer from the officer position, with or without cause.

D. Board Officer Vacancies

1. If the office of President becomes vacant, the Vice President will succeed to the office of President for the balance of that office's term.
2. If the office of Vice President, Secretary, or Treasurer becomes vacant, the Board must promptly elect a Board member to fill that vacancy.
3. If the office of Secretary or Treasurer becomes vacant, the Board may elect a Board member to fill that vacancy or the President may appoint a Board member to fill that vacancy. The person elected or appointed to a vacant Board office will serve in that office for the balance of that office's term.

E. Assistants to the Secretary and Treasurer

1. The Board may appoint an assistant to the Secretary and an assistant to the Treasurer who are not required to be Board members.
2. The Board may remove an assistant to the Secretary or an assistant to the Treasurer by majority vote. After a removal, the Board may appoint a person to fill the vacant position.

Legal authority: MCL 380.11a

Date adopted:

Date revised:

Series 2000: Bylaws

2500 Board Meetings and Open Meetings Act Compliance

2501 Meetings

Board meetings must be conducted in accordance with the Open Meetings Act.

A. Notice

1. The Board must publicly post its regular meeting schedule within 10 calendar days after the Board's first meeting in each calendar or fiscal year. The notice must include the dates, times, and places of the regular meetings. If the regular meeting schedule is changed, the Board must publicly post the revised regular meeting schedule within 3 calendar days after the Board meeting at which the change was made.
2. Special meeting and rescheduled regular meeting notices must be posted at least 18 hours in advance of a special or rescheduled regular meeting.
3. Regular, rescheduled regular, and special meeting notices must be posted at the Board's principal offices. The notice, or a prominent and conspicuous link to the notice, also must be posted on the District website's homepage as required by the Open Meetings Act, if the District's website is updated at least monthly with meeting agendas or minutes.
4. Meeting notices must contain:
 - a. the name, address, and telephone number of the Board;
 - b. the time, date, and place of the meeting;
 - i. meetings shall be held at the Community Conference Room at the Administration Center (4406 North Okemos Rd) unless otherwise determined by the Board.
 - c. a statement where official minutes are stored and available for inspection; and
 - d. a disability accessibility notice.
5. Emergency meetings may be held without complying with the above-described notice requirements if there is a severe and imminent threat to the health, safety, or welfare of the public exists, and two-thirds of the Board members elected or appointed to and serving on the Board determine that delay would be detrimental to efforts to lessen or respond to the threat. The Board will provide notice of an emergency meeting in compliance with the Open Meetings Act.

6. Public hearing notices must contain a description of the purpose(s) for which the public hearing will be conducted to the extent required by law.
7. The notice for an electronic Board meeting must comply with Policy 2501A.

B. Quorum

1. A quorum of the Board means a majority of the Board members elected or appointed to and serving on the Board, unless different quorum and voting rules are otherwise provided by law.
2. All deliberations of a quorum of the Board must take place at a meeting that is open to the public, unless closed session deliberations are permitted by law.
3. All decisions made by the Board constituting a quorum of its members must take place at a meeting that is open to the public, except as otherwise provided by the Open Meetings Act.

C. Meeting Types

1. The Board will hold its regular meetings at the dates, times, and locations specified in the District's annual notice published pursuant to the Open Meetings Act. If the notice is amended, then meetings will be held according to the amended notice.
2. Special, rescheduled regular, or emergency meetings may be called by the President, the Superintendent, or two Board members. Notice of such meetings will be provided in accordance with the Open Meetings Act.
3. The Board may, in compliance with the Open Meetings Act, hold work sessions and retreats to provide Board members and administrators with the opportunity to plan, research, and engage in discussion.
4. The Board may meet as a committee of the whole. See Policy 2505(C).

D. Closed Session

1. The Board may meet and deliberate in closed session only for 1 or more purposes authorized by the Open Meetings Act. The following purposes are given by way of example, an not limitation:
 - a. To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, a member, employee, or individual agent, when the named person requests a closed hearing.
 - b. To consider the dismissal, suspension, or disciplining of a student when the student or the student's parents or guardian request a closed hearing.
 - c. For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement when either negotiating party requests a closed hearing.

- d. To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.
 - e. To consult with the board's attorney regarding trial or settlement strategy in connection with specific pending litigation, but only when an open meeting would have a detrimental financial effect on the litigating or settlement position of the board.
 - f. To review the specific contents of an application for employment or appointment to public office when the candidate requests that the application remain confidential. However, all interviews by the board for employment or appointment to public office shall be held in an open meeting.
 - g. To conduct the evaluation of a public officer or employee if the public officer or employee requests a closed session.
 - h. To consider material exempt from discussion or disclosure by state or federal statute.
2. Depending on the closed session purpose(s), the Open Meetings Act may require a 2/3 roll call vote for the Board to meet in closed session. A vote to enter closed session must be made in open session.
 3. Closed session meeting minutes must be kept confidential. Board members must keep matters discussed and documents received confidential unless otherwise authorized by the Board or law. See Section G, below.
 4. All discussions in closed session are limited to the purpose(s) identified in the motion calling the closed session.
 5. The Board will determine the non-member attendees for a closed session unless attendance is required by Policy or law.
 6. No decisions will be made during a closed session.

E. Meeting Cancellation

The Board is legally required to hold at least 1 public meeting each month. The President or designee may cancel a Board meeting if the President or designee determines that a quorum of the Board will not be present for the meeting, there is no business for the Board to conduct at the meeting, or it would be unreasonable or dangerous for Board members or the public to attend the meeting (e.g., inclement weather). The President or designee will ensure that a District staff member posts notice of the cancellation on the District's website on the same day as the cancellation. If necessary, a cancelled meeting will be rescheduled.

F. Electronic Board Meetings and Remote Participation

Electronic Board meetings may be held, and a Board member may participate in a Board meeting remotely, as authorized by Policy 2501A.

G. Minutes

The Board will keep minutes of each Board meeting in accordance with the following:

1. The Secretary will record and maintain meeting minutes.
2. The Secretary, or an acting Secretary in the absence of the Secretary, will sign meeting minutes.
3. Meeting minutes will comply with the Open Meetings Act.
 - a. Open session meeting minutes.
 - i. Minutes for a meeting open to the public will include at least the following information:
 - A) the meeting date, time, and location;
 - B) the Board members present for or otherwise participating in the meeting;
 - C) the Board members absent from the meeting;
 - D) board decisions;
 - E) the purpose(s) for which any closed session meeting was held and the specific provision(s) of the Open Meetings Act that permitted the closed session;
 - F) any roll call votes conducted by the Board; and
 - G) corrections, if any.
 - ii. The Board must make proposed open session meeting minutes available for public inspection within 8 business days after the applicable Board meeting.
 - iii. The Board must make approved open session meeting minutes available for public inspection within 5 business days after the meeting at which the Board approved the minutes.
 - b. Closed session meeting minutes.
 - i. Closed session meeting minutes must be prepared and maintained separately from open session meeting minutes.
 - ii. Closed session meeting minutes will not be made available to, or be disclosed to, the public, except as required by court order.

- iii. Closed session meeting minutes may be destroyed by the District 1 year and 1 calendar day after the approval of the minutes of the regular meeting at which the closed session minutes were approved, or any time thereafter.
- iv. Closed session meeting minutes must include at least the following information:
 - A) the meeting date, time, and, location;
 - B) the Board members present for or otherwise participating in the meeting;
 - C) the Board members absent from the meeting; and
 - D) the purpose(s) for which the closed session meeting was held and the specific Open Meetings Act provision(s) that permitted the closed session.
- c. Open session Board meeting minutes may be published on the District's website.

H. Accommodating Board Members and Other Individuals with Disabilities

Any Board member or other individual with a disability who requires reasonable accommodations to participate in, or attend, a Board meeting must contact the Superintendent's office in advance of the meeting to request an accommodation.

- 1. Board meetings will be conducted consistent with the parliamentary authority provided in Robert's Rules of Order, provided the procedure is consistent with Board Policy and the law.

Legal authority: MCL 15.263, 15.263a, 15.267, 15.269; MCL 380.1201

Date adopted:

Date revised:

Series 2000: Bylaws

2500 Board Meetings and Open Meetings Act Compliance

2501A-F-1 Electronic Board Meeting Checklist

Deciding whether to hold an electronic Board meeting:

- For a **wholly electronic** Board meeting, every Board member is absent due to military duty, an ADA “disability”, or other reason permitted by Michigan law.
- For a **hybrid physical/electronic** Board meeting, a Board member is participating remotely because
 - The Board member is absent due to military duty.
 - The Board member must participate remotely as a reasonable accommodation for an ADA “disability”.
 - The Board member is subject to another reason permitted by Michigan law.

Preparing for an electronic Board meeting:

- Ensure the Board, each Board member participating remotely, and the public have access to Two-Way Communication.
- Ensure that persons with disabilities will be able to participate in the meeting and notice is given about how to request an accommodation.
- At least 18 hours before the electronic Board meeting, post the electronic Board meeting notice. The notice must include:
 - Why the Board is holding an electronic meeting;
 - How the public may participate remotely;
 - How the public may contact Board members to provide input or ask questions about business that will come before the Board; and
 - How persons with disabilities may participate in the meeting.

If the District has an internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, the notice must be included on a portion of that website that is fully accessible to the public, either on the District’s homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic public meetings that is accessible through a prominent and conspicuous link on the District website’s homepage. The link must clearly describe its purpose for public notice of non-regularly scheduled or electronic public meetings.

2501A-F-1 Electronic Board Meeting Checklist

- At least 2 hours before the electronic meeting, post the meeting agenda to the District's website, if an agenda exists.
- The Superintendent or designee must provide notice to the public of which Board members will be participating remotely and information about how members of the public may contact those Board members in advance of the meeting to provide input or ask questions on any business that will come before the Board.
- Although not required by the Open Meetings Act, consider completing an Affidavit of Website Posting of the Public Notice of Electronic Meeting.

During the electronic Board meeting:

- Confirm the Board, each Board member participating remotely, and the public have access to Two-Way Communication.

Series 2000: Bylaws

2500 Board Meetings and Open Meetings Act Compliance

2501A-F-2 Advance Notice of Remote Participation

Advance Notice of Remote Participation

Directions: *A Board member must provide notice of his or her absence and necessary contact information to the Superintendent or Superintendent's designee sufficiently in advance of the Board meeting, and consistent with the procedures in Policy 2501A, so that the District can provide public notice of the Board member's remote participation and information on how a member of the public may provide input to that Board member on any business that will come before the Board.*

Series 2000: Bylaws

2500 Board Meetings and Open Meetings Act Compliance

2501A-F-3 Electronic Board Meeting Notice

Directions [Delete directions and notes in document before posting]: At least 18 hours before an electronic Board meeting, the Superintendent or designee must prominently post this notice. If the District has an internet presence that includes at least monthly updates of public meeting agendas or minutes, this notice must be included on a portion of its website that is fully accessible to the public, either on the District's homepage or on a separate webpage dedicated to public notices for non-regularly scheduled or electronic public meetings, that is accessible through a prominent and conspicuous link on the District's website homepage. The link must clearly describe its purpose for public notice of non-regularly scheduled or electronic public meetings. If the electronic meeting is a special or rescheduled regular meeting, the special meeting posting requirements contained in MCL 15.265 must also be satisfied. For Board meetings at which significant Board action is anticipated (e.g., related to the sale of property, approval of contracts, or adoption of bond or finance documents), consider completing an Affidavit of Website Posting.

Choose Option A (Wholly Electronic) or Option B (Hybrid) and delete option not chosen:

Option A – Wholly Electronic Meeting

The [District Name] Board of Education will hold a [regular/rescheduled regular/special] Board meeting on [Day of the Week], [Month] [Calendar Day], [Year].

The meeting will be held wholly electronically. The public may attend and participate virtually using this link: [insert telephone number, internet address, virtual meeting address, or other information needed to participate].

The Board of Education is holding a *wholly electronic* Board meeting because all Board members will be physically absent due to military duty, ADA accommodation, or other reason permitted by Michigan law

Members of the public may contact any Board member in advance of the meeting to provide input or ask questions about business that will come before the Board by [insert individual Board member contact information (e.g. email addresses)].

[OPTIONAL]: The following Board members will be participating remotely: [insert names]. Information is included above on how to contact these board members in advance of the meeting to provide input or ask questions about any business coming before the Board.

Any person with a disability requiring special accommodations to participate in this meeting should contact the Superintendent's office at [insert contact information] in advance of the meeting.

Option B – Hybrid Meeting

2501A-F-3 Electronic Board Meeting Notice

The [District Name] Board of Education will hold a [regular/rescheduled/regular/special] Board meeting on [Day of the Week], [Month] [Calendar Day], [Year].

The meeting will be held both electronically and in person. One or more Board members will be participating in the Board meeting remotely due to:

- Military duty.
- Reasonable accommodation under the ADA.
- Other reason permitted by Michigan law.

The public may attend and participate using this portal: [insert telephone number, internet address, virtual meeting address, or other information needed to participate]. The public may also attend and participate in person, subject to health and safety requirements, if applicable.

Members of the public may contact any Board member in advance of the meeting to provide input or ask questions about business that will come before the Board by [insert individual Board member contact information (e.g. email addresses)].

[OPTIONAL]: The following Board members will be participating remotely: [insert names]. Information is included above on how to contact these Board members in advance of the meeting to provide input or ask questions about any business coming before the Board.

Any person with a disability requiring special accommodations to participate in this meeting should contact the Superintendent's office at [insert contact information] in advance of the meeting.

Series 2000: Bylaws

2500 Board Meetings and Open Meetings Act Compliance

2501A-F-4 Affidavit of Website Posting of Public Notice of Electronic Board Meeting

Directions [delete after completing]: If your District has an internet presence, an electronic Board meeting notice must be prominently posted at least 18 hours before the scheduled meeting. For Board meetings at which significant board action is taken (e.g., related to the sale of property, approval of contracts, adoption of bond or finance resolutions) this affidavit may provide evidence in any later challenge that proper notice of the meeting was given pursuant to the OMA. Use of this affidavit, however, is optional.

State of Michigan)
)ss
County of [redacted])

The undersigned, being first duly sworn, deposes and says that he/she did verify that a public notice of a meeting and the related agenda, if one existed, of the Board of Education of [redacted], [redacted] County, Michigan, to be held electronically on:

Date of Meeting: [redacted], 20[redacted]

Hour of Meeting [redacted] o'clock, [redacted].m.

was posted on the District's website homepage or on a separate webpage accessible through a prominent and conspicuous link on the District's website homepage prior to the meeting. A true copy of that website notice and the related agenda, if one existed, is attached.

Signature

Subscribed and sworn before me in _____ County,

Michigan, on the _____ day of _____, 20____

_____ (signature)

_____ (printed)

Notary public, State of Michigan, County of _____

My Commission expires on _____

Acting in the County of _____

Series 2000: Bylaws

2500 Board Meetings and Open Meetings Act Compliance

2503 Voting Requirements

All Board decisions and actions must be made at a public meeting of the Board held in compliance with the Open Meetings Act.

The Board will make decisions and take action through motions and resolutions. A motion or resolution will be voted on by the Board once it has been made by a Board member and seconded/supported by another Board member.

Board members must vote on all motions and resolutions unless abstention is required due to a conflict of interest or otherwise required by law. A Board member's abstention, unless required by law, constitutes a breach of the member's duty as a public official.

Roll call votes will be conducted when required by law or when requested by the President or Secretary. A roll call vote will be taken on all matters when a member is attending remotely (See Board Policy 2501A). The Board may adopt additional policies designating other matters requiring roll call vote approval.

A Board decision or action must be recorded in the minutes for the Board meeting at which the decision or action was taken.

Legal authority: MCL 15.269; MCL 380.1201; *Tavener v Elk Rapids Rural Agric Sch Dist*, 341 Mich 244 (1954)

Date adopted:

Date revised:

Series 2000: Bylaws

2500 Board Meetings and Open Meetings Act Compliance

2506 *Organizational Meetings*

The Board's first regular meeting each calendar year will be an organizational meeting.

During that meeting, the Board will:

- A. elect Board officers in compliance with Policy 2405. The Superintendent or designee will preside over the organizational meeting until a President is elected;
- B. set the schedule for regular Board meeting dates; and
- C. designate the District employee(s) authorized to post Board meeting notices under the Open Meetings Act.

The Board may perform any other act and conduct any other business it deems appropriate during an organizational meeting.

The Board may conduct additional organizational meetings during the calendar or fiscal year.

Legal authority: MCL 380.11(a)(3)

Date adopted:

Date revised:

Series 3000: Operations, Finance, and Property

3100 General Operations

3101 Insurance

The Board will purchase insurance as required by law. The Board may purchase other insurance or participate in pools and other forms of risk management as the Board deems appropriate to provide indemnity and defense for the District, Board members, employees, and volunteers. Except for employee medical, optical, and dental insurance, the Board may, but is not required to, solicit bids to purchase insurance. The Board will review its insurance coverages in anticipation of expiration or as otherwise needed.

Legal authority: MCL 124.75; MCL 129.51; MCL 380.11a, 380.601a, 380.632, 380.1227, 380.1236a, 380.1269, 380.1332; MCL 691.1409

Date adopted:

Date revised:

Series 3000: Operations, Finance, and Property

3100 General Operations

3102 *Smoking, Tobacco Products, Drugs, and Alcohol*

A. Definitions

1. "Electronic nicotine delivery system" includes the components, parts, and accessories of an electronic nicotine delivery system, such as e-liquids, cartridges, atomizers, cartomizers (atomizer plus replaceable fluid-filled cartridge), clearomizers, tank systems, flavors, and vials that contain e-liquids.
2. "Illegal drugs" means "controlled substances" under federal or Michigan law, anabolic steroids, human growth hormones or other performance-enhancing drugs, substances purported to be illegal, abusive, or performance-enhancing (i.e., synthetic "look-alike") drugs, or other drugs prohibited by law.
3. "Tobacco product" means any product made or derived from tobacco that is intended for human consumption, including any component, part, or accessory of a tobacco product (except for raw materials other than tobacco used in manufacturing a component, part, or accessory of a tobacco product).
4. "Use of tobacco product" means any of the following:
 - a. the carrying by a person of a lighted cigar, cigarette, pipe, other lighted smoking device, or electronic nicotine delivery system;
 - b. the inhaling or chewing of a tobacco product;
 - c. the placing of a tobacco product within a person's mouth; or
 - d. the smoking or use of electronic vapor or other substitute forms of cigarettes, clove cigarettes, other lighted smoking devices, or other electronic nicotine delivery systems for consuming or inhaling tobacco or any other substance.

B. Smoking and Tobacco Products

1. The District prohibits the sale, possession, distribution, dispensation, or use of tobacco products, electronic cigarettes, vaporizers, and all electronic nicotine delivery systems on property owned or operated by the District and at any District-related event. The Superintendent or designee will consider exceptions to this prohibition.

C. Drugs

1. The District prohibits the sale, possession, distribution, dispensation, or use of illegal drugs on property owned or operated by the District and at any District-related event.

2. The District prohibits the sale, possession, distribution, dispensation, or use of any products containing cannabidiol (commonly referred to as CBD) on property owned or operated by the District and at any District-related event. The Superintendent or designee will consider exceptions to this prohibition.]
3. District personnel should review Policy 4210 for the District's drug- and alcohol-free workplace policy. Students should review Policy 5206 for the student discipline policy.

D. Alcohol

1. The District generally prohibits the sale, possession, distribution, dispensation, and use of alcohol on property owned or operated by the District and at any District-sponsored event, except as otherwise provided in this Policy.
2. With the written permission of the Superintendent or designee, the District may permit the lawful sale, possession, distribution, dispensation, and use of alcohol on school property if:
 - a. the District building is used for adult education or college extension courses;
 - b. the use or possession of alcohol is part of a generally recognized religious service or ceremony;
3. Any person or entity with the Superintendent's or designee's permission in subsection D.2 must comply with and enforce all applicable laws and regulations and obtain any legally-required permits. See also Policy 3304.
4. District personnel should review Policy 4210 for the District's drug- and alcohol-free workplace policy.

Legal authority: 20 USC 6081 et seq.; 21 USC 812, 21 USC 860; 21 CFR 1100.3; MCL 333.7201 et seq., 333.7410, 333.12601 et seq.; MCL 436.1904; MCL 722.642; MCL 750.473; Mich Admin Code R 338.3101 et seq.

Date adopted:

Date revised:

Series 3000: Operations, Finance, and Property

3100 General Operations

3103 *Copyright Compliance*

A. Use Restrictions

Copyrighted works, including audio, video, images, software, applications, and other documents or media, may be reproduced, distributed, used, or performed only in compliance with copyright law.

B. Copyright Compliance Materials and Training

Upon request, the District will make copyright educational and compliance information available to students and personnel. The District may require an unauthorized user of a copyrighted work to participate in copyright training.

C. Course Materials Subject to Copyright Protection

Course materials may be subject to copyright protection and may not be copied for use outside of their intended educational purpose.

D. Copies for a Person with a Disability

This Policy does not prohibit lawful reproduction or distribution of a copyrighted work in a specialized format to facilitate access by a person with a disability.

E. Removal of an Unauthorized Copyrighted Work

If the District discovers the unauthorized use of a copyrighted work, reasonable steps will be taken to remove, deny access to, and discontinue use of any such work stored in the District's paper or digital files.

F. Violation by Students and Staff

An employee who violates this Policy may face disciplinary action, including discharge. A student who violates this Policy may face disciplinary action, including permanent expulsion. A person who subjects the District to liability for copyright infringement, including but not limited to direct, contributory, or vicarious infringement, may be required to reimburse the District for all costs related to that infringement.

Legal authority: 17 USC 101 et seq.

Date adopted:

Date revised:

Series 5000: Students, Curriculum, and Academic Matters

5700 Student Health and Safety

5711 Toilet Training

Except when toilet training is part of the instructional program, students are expected to be fully toilet trained before the first day of school, unless otherwise specifically addressed in the student's IEP or Section 504 Plan.

The student's parent/guardian is responsible for ensuring that the student is toilet trained. The parent/guardian is also responsible for providing clean clothes for a student who may have toileting accidents.

No student will be punished or humiliated for soiling or wetting clothing or not using the toilet.

The building principal or designee should consider whether repeated toileting accidents are related to a disability.

Except when toilet training is part of the instructional program, staff will not assist a student with toileting unless directed to do so by the student's IEP or Section 504 Plan.

Date adopted: October 23, 2023

Date revised:



Date: October 18, 2023
To: Board of Education
From: Liz Lentz, Executive Director of Finance
Re: Emergency Boiler Replacement

Purchase Information

Cost: \$71,900.00
Vendor: CSM Mechanical
Source of Funds: Sinking Fund

Description of Need

On Tuesday, October 3rd the heat exchanger on the boiler at the high school which controls the domestic hot water failed. The cost to repair/replace the broken part was approximately ½ the cost to replace the whole boiler. Due to the age of the existing boiler and that this boiler has had an increasing number of issues recently it was determined it was more cost effective to replace the whole unit with a new high efficiency boiler.

Recommendation

The purchase of this boiler was made under the emergency purchase portion of the Board Purchasing Policy #3323. Domestic hot water is what the kitchen utilizes during day to day operations. While our maintenance staff was able to temporarily slow the leak to a level in which kitchen operations were not significantly impacted, we were very aware the fix may not last long. Therefore, for the health and safety of our students and the potential for school interruption if the kitchen was without hot water for an extended period of time we moved forward with the purchase. Under normal circumstances a purchase of this size would have gone through a competitive bid process. I recommend the Board accept the purchase of the new boiler.

Liz Lentz

elizabeth.lentz@okemosk12.net
4406 Okemos Rd, Okemos, Michigan 48864
Phone: 517-706-5016 Fax: 517-347-0304



Oct 9, 2023

Okemos Public Schools
4406 Okemos Road
ATTN: Steve Lathrop
Okemos, MI 48964

ATTENTION: Mr. Mark Fargo

Quotation No.: CSM 1068 Version 3

SUBJECT: DHW Boiler Replacement

CSM Mechanical, LLC is pleased to provide a proposal for Okemos Public Schools in Okemos, MI.

OUR PROPOSAL INCLUDES:

1.	\$71,900.00		
Replacement Of DHW Boiler Plus venting, include all piping.			
		Material Total	\$58,700.00
		Labor Total	\$13,200.00

OUR PROPOSAL TO PROVIDE THE ABOVE SERVICES IS: \$71,900.00

QUALIFICATIONS:

- State and/or Federal taxes have been included in this proposal
- Electrical power and/or interlock wiring has been including from this proposal
- Mechanical insulation of any sort has been included from this proposal
- Mechanical permits, licensing fees and/or inspections have been included from this proposal

This proposal is based on LUMP SUM billing practices with payment terms of Net (30) days per occurrence and straight time working hours, Monday through Friday, 7:00 am until 3:30 pm.

This quotation is valid for thirty (30) days. The proposed work will begin upon receipt of signed proposal.

If you have any further questions regarding the above proposal, please do not hesitate to contact our office at your earliest convenience.

Respectfully,
Tom Carrell
CSM Mechanical, LLC

“Relentlessly Helping Our Customers Achieve Success by Being an Integral, Caring and Innovative Mechanical Solutions Provider.”

1235 Holden Ave, Milford Charter Twp, MI, 48381 * (248) 302-2078

Okemos Public Schools - Compensation Strategy

October 2023



Compensation Reviews: What and Why

What is being assessed?

- Employee compensation - salary / hourly wage compared to market data

Why is this information being assessed?

- Best practice in Human Resources for all employee groups
- Increasingly competitive market
- Retain and attract employees - current/former/potential employee feedback
- Cost to hiring and rehiring, impacts on programs, initiatives and outcomes

Approach Aligns with District Strategic Plan

Critical Issues

- Organizational capacity - Retain and attract quality staff; diversity workforce

Strategic Priorities

- Priority 8: Establish system for attracting and retaining a highly qualified and diverse staff reflective of our school community.
 - Potential Actions - Assess and revise current practices and procedures through equity lens

Historical Perspective

Past/Current Practice

- Primarily reactive based on turnover/retention issues
- Goal to try to have employee groups in “top tier” in terms of compensation

Un-represented Groups with Compensation Adjustments *within the last two years:

- Special Education Paraprofessionals
- Substitute Teachers, Student Supervisors
- Third party employer adjustments

Who does current compensation review apply to?

Non-represented groups:

- Community Education
 - Edgewood and Before/After care
- Select Staff
 - Business office
 - Central office administrative support
 - Media & Technology
 - Leadership - Directors
 - Assistant Superintendent
- Clerical & Technical
 - Administrative Assistants

Importance of creating approach for all employee groups

Initial Market Comparison Preview

Employee Groups		Salary Comparison to Market
Non-Union	Community Education	
	Select Staff	TBD (In November)
	Clerical & Technical	TBD (In November)
Union	OEA	TBD - Negotiated Item
	Transportation	TBD - Negotiated Item
	Operations & Food Services	TBD - Negotiated Item
	AOA	TBD - Negotiated Item

Timeline & Next Steps

- **November 13** - Market comparisons, financial impact, timeline of adjustments
- **November 27** - Follow up with BOE
- **December 11** - Budget revision