Regular Board Meeting
Wednesday, June 10, 2026 6:00 PM

Triangle Lake Charter School--Library
20264 Blachly Grange Rd.
Blachly, OR 97412

Agenda

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**
2. **WELCOME GUESTS AND VISITORS**
3. **CHANGES OR ADDITIONS TO THE AGENDA**
4. **PUBLIC FORUM/COMMUNICATIONS**
5. **THE BOARD MAY RECESS THE REGULAR MEETING AND CONVENE EXECUTIVE SESSION**
6. **RECONVENE REGULAR SESSION**
7. **CONSENT AGENDA**
   - 7.1. **BOARD MINUTES**
   - 7.2. **FINANCIAL REPORT**
   - 7.3. **RESIGNATION**
   - 7.4. **HIRES**
   - 7.5. **FIRST READ POLICIES**
   - 7.6. **MOTION**
8. **REPORTS**
   - 8.1. **ENROLLMENT**
   - 8.2. **SPECIAL EDUCATION SERVICES REPORT**
   - 8.3. **STUDENT SERVICES REPORT**
   - 8.4. **PRINCIPAL'S REPORT**
   - 8.5. **SUPERINTENDENT'S REPORT**
   - 8.6. **DIRECTORS REPORT**
9. **UNFINISHED BUSINESS**
   - 9.1. **BOARD GOALS**
10. **NEW BUSINESS**
    - 10.1. **2024-2025 AUDIT REPORT**
    - 10.2. **HEALTH & SAFE SCHOOLS STATEMENT**
    - 10.3. **SOCIAL STUDIES ADOPTION**
    - 10.4. **MATH ADOPTION**
    - 10.5. **BANKING CHANGES**
    - 10.6. **ADOPTION OF 2026-2027 BUDGET AND APPROVAL OF BUDGET RESOLUTIONS**
11. **ANNOUNCEMENTS**
    - 11.1. **UPCOMING BOARD MEETING**
    - 11.2. **AGENDA SETTING TEAM**
12. **ADJOURN THE REGULAR MEETING**

Blachly School District #90

Code: BDDH-AR
Revised/Reviewed: 2/21/18; 11/17/21; 10/09/24

Public Comment at Board Meetings

The Board requests that a public comment add information or a perspective that has not already been mentioned previously, and that the patron refrains from repeating a similar point.

To provide public comment in person, if the opportunity is available on the Board agenda, please complete and submit the Intent to Speak card to the Board secretary prior to the meeting. Those attending virtually and want to provide public comment should notify the Board secretary by submitting an email to comments@blachly.k12.or.us as directed prior to the start of the meeting.

A person speaking during the public comment portion of the meeting may comment on a topic not on the published agenda. A person providing public comment will be allowed three minutes. Signing up to provide public comment does not guarantee time will be available.

Any person, who is allowed to speak to the Board during a meeting, should state their name, whether they are a resident of the district and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.

Comments about a specific employee or group of employees should comply with Board policy BDDH - Public Comment at Board Meetings:

> "A person speaking during the designated portion of the agenda for public comment may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints published complaint procedures for consideration of a legitimate complaint involving a staff member. Any association contract governing the employee's rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, a supervisor and the Board."

SEE FORM ON REVERSE

INTENT TO SPEAK

The Board welcomes input. To provide in-person public comment please submit this completed card to the Board secretary prior the start of the meeting.

Name: _____ Phone: _____

Name of organization (if applicable): _____

Address: _____

Email (optional): _____

Topic or comment to be presented (brief description): _____

_____

_____

A complaint brought before the Board shall be referred to the proper school authorities. A complaint shall be processed in accordance with Board policy KL - Public Complaints and KL-AR - Public Complaints Procedure NX published complaint procedures. A hearing conducted by the Board regarding personnel may take place in an executive session.

The Board requests that a topic or comment is limited to three minutes or less.

Blachly School District #90

Code: BDDH
Adopted: 12/13/93
Revised/Readopted: 1/16/08; 11/19/08; 2/21/18; 1/19/22; 10/09/24

Public Comment at Board Meetings

All Board meetings, with the exception of executive sessions, will be open to the public. The Board invites the district's community members to attend Board meetings to become acquainted with the program and operation of the district. The public has a right to attend public meetings held in open session, and may be invited to share comments, ideas and opinions with the Board during designated times on the agenda. The Board may conduct a meeting without public comment.

Individuals with hearing, vision or speech impairments will be given an equal opportunity to participate in Board meetings and submit written comments to the Board. Individuals requesting assistance, aids or accommodations are encouraged to notify the district at least 48 hours prior to the Board meeting with the request, consistent with Board policy BD/BDA – Board Meetings.

Procedures for Oral Public Comment

The Board establishes the following procedures for public comment at Board meetings held in open session. The information will be accessible and available to all patrons accessing or attending such a Board meeting.

1. Public comment is limited to its designated place on the agenda and while time allows.

2. A person wishing to provide public comment, if an opportunity is provided by the Board during a meeting open to the public, will complete and submit the Intent to Speak card to the Board secretary prior to the Board meeting.[1] A request to give public comment in-person or electronically does not guarantee time will be available.

3. A person speaking during the public comment portion of the meeting may comment on a topic not on the published agenda.

4. A person speaking during the public comment portion of the meeting should state their name, whether they are a resident of the district, and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.

5. A person giving public comment is limited to an established time limit of three minutes. Statements should be brief and concise. The Board chair has discretion to waive time limits or extend the overall time allotted for public comment. Additional time will be allocated in a fair and equitable manner. If a person has more comments than time allows or is unable to comment due to time constraints, the

[1] When in-person attendees are allowed to provide oral comment, virtual attendees will be afforded the same opportunity.

person is encouraged to submit additional written comments to the Board through the district office as directed.

6. Inquiries from the public during the designated portion of the agenda will not generally be responded to immediately by the Board chair, and may be referred to the superintendent for reply at a later date. The Board will not respond to inquiries that are expected to be addressed during another designated portion of the agenda.

The Board will not hear public comment at Board work sessions.

Topics raised during the public comment portion may be considered for inclusion as agenda items at future Board meetings.

Procedures for Written Comment

Members of the public may submit written comments or materials to the Board at any time at the district office, by mail or by email to comments@blachly90.com . Materials or comments submitted at least 72 hours in advance of a Board meeting will be provided to the Board before the Board meeting. Written materials or comments submitted may not warrant action by the Board.

Comments Regarding Staff Members

A person speaking during the designated portion of the agenda for public comment may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for consideration of a legitimate complaint involving a staff member. Any association contract governing the employee's rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, a supervisor and the Board.

END OF POLICY

Legal Reference(s):

ORS 165.535
ORS 165.540
ORS 192.610 - 192.690
ORS 332.057
ORS 332.107

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2020); 28 C.F.R. Part 35 (2020).
Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).
Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996).
Leventhal v. Vista Unified Sch. Dist., 973 F. Supp. 951 (S.D. Cal. 1997).
Oregon House Bill 2560 (2021).

Cross Reference(s):

BDDC - Board Meeting Agenda
KC - Community Involvement in Decision Making

Regular Board Meeting
Wednesday, May 13, 2026 6:00 PM

Triangle Lake Charter School--Library, 20264
Blachly Grange Rd., Blachly, OR 97412

Attendance Taken at 6:03 PM.

Bobbie Jo Brewster:	Absent
Ciara Clark:	Present
Nicole Deering:	Present
Meleah Drago:	Present
Sara Gamache:	Present
Bev Schiesser:	Present

Present: 5, Absent: 1.
Attendees: Shane Benscoter, Dennis Boyd, Molly Rust,

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**
   Board Chair Drago called the meeting to order at 6:03pm.
2. **WELCOME GUESTS AND VISITORS**
3. **CHANGES OR ADDITIONS TO THE AGENDA**
   There were no changes or additions to the agenda.
4. **PUBLIC FORUM/COMMUNICATIONS**
   Public comments are accepted until the start of each meeting. To submit a comment, turn it in to the board secretary or email it in advance. A fillable Public Comment form, referred to in the attached AR, can be downloaded by clicking the menu/settings button. Written comments sent to comments@blachly.k12.or.us will be read during the meeting and should take less than three minutes. Verbal comments are limited to three minutes per person, with a total maximum of 15 minutes for all comments.

   There was one public comment submitted by Julie Nowacki, topic was Improving Communication for School Activities and Events.
   Director Gamache says that she appreciates the public comment. But she does urge parents to call the school and just ask. The school does a good job at answering the phone and answering the questions. Superintendent Bottensek says that the board does only meet once a month, and she sends out weekly announcements, and has an open-door policy, and she is happy to answer questions in the moment.
5. **CONSENT AGENDA**
   5.1. **BOARD MINUTES**
   April 8th, 2026 Regular District Board Minutes, April 21st Special Board Minutes and Budget Committee Work Session Minutes, April 23rd Special Board Minutes and May 6th Budget Committee Work Session.
   Ms. Simington, Board Secretary, thanks Director Schiesser for catching the error in Budget Committee Member Dawn Samel's name. That has been corrected.
   5.2. **FINANCIAL REPORT**
   Business Manager Molly Rust has provided the April check register, pro-card statement and financial report to the board for review.
   Business Manager Molly Rust answers the board's questions with regard to the check register and credit card statement.

Ms. Rust goes over highlights from the financial report. Including the small uptick, because May actuals from the State School Fund are now entered. There are other regular end of year reporting that is now being reconciled.

5.3. **RESIGNATIONS**

Superintendent Bottensek shares the resignation of Andrea Warren from Blachly School District. She also shares the resignation of Mike Kaiser from the middle school volleyball coach position.

Superintendent Bottensek gave the board the resignations listed. She shares that the Instructional Assistant position is currently posted on our website. This is a 7.75hr per day position, working mostly just student days. And the MS Volleyball coaching position as well as MS and HS head coach positions for football are posted.

5.4. **HIRES**

Superintendent Bottensek presents the hire of Holly Gee as the high school assistant track coach.

Superintendent Bottensek shares that we did hire Ms. Gee as the assistant track coach for our HS track team. She has been assisting Mr. Carl all season.

5.5. **APPOINT CHATT COMMITTEE MEMBERS---Updated Apointees**

The following individuals are presented as appointees to the Chatt Scholarship Committee positions:
Teacher: Holly Gee
Community Member: Linda Avery
Counselor: Kara Severino
Administrator: Katherine Tripp
Financial Advisor/Secretary-Molly Rust (Non-Voting Member)
Board Member: Bev Schiessser

Board Chair Drago shares that we do have to accept a new teacher to serve on the Chatt Scholarship Committee. Also, there is a new Administrator on the committee as Superintendent Bottensek has a senior this year. So we wanted to make sure the updated committee was listed in the board minutes.

5.6. **MOTION**

Director Schiesser moved to approve the consent agenda as amended. This motion, made by Bev Schiesser and seconded by Ciara Clark, Carried.

Bobbie Jo Brewster:	Absent
Ciara Clark:	Yea
Nicole Deering:	Yea
Meleah Drago:	Yea
Sara Gamache:	Yea
Bev Schiesser:	Yea

Yea: 5, Nay: 0, Absent: 1

6. **REPORTS**

6.1. **ENROLLMENT**

Grade	K	1	2	3	4	5	6	7	8	9	10	11	12	Total

On Campus	7	18	13	19	14	20	18	15	14	17	8	15	17	195
TLCS Online	17	19	18	23	23	15	22	15	9	6	6	4	3	180
Out of District Placement														2

Total Enrollment: 377

Superintendent Bottensek shares that we will be making a change to how we display enrollment for next school year. We will show if we dropped or gained in each program.

6.2. **FACILITIES REPORT**

Maintenance Director, Shane Benscoter provided a maintenance update to the board.

Facilities Director Shane Benscoter answered questions for the board with regard to his report. He gives some details about the class photo project he and Superintendent Bottensek have been working on.

6.3. **TRANSPORTATION & TECHNOLOGY REPORT**

Transportation & Technology Director, Dennis Boyd provided an update to the board.

Transportation & Technology Manager Dennis Boyd answers questions with regard to his report. He answers additional questions about the new WiFi network settings we are putting in place for next year.

6.4. **PRINCIPAL'S REPORT**

Principal Brittany Bottensek shares a report with the board.

Superintendent Bottensek gives her principal report. She goes over the curriculum choices the school is making, and shares there will be a full adoption presentation at the June meeting given by Ms. Tripp.

She reminds the board and community that she does put in her Week At A Glance which grades are doing state tests that week. She points out some track events coming up.

She does share info about the senior declaration assembly. This is where we will be announcing our senior's plan post graduation. It is a K-12 assembly, and invites go out to the senior families. Our seniors sign their plan and are given a gift from the district. It is open to the public, so anyone can attend the event. You can check in at the gym entrance. We also have the academic awards and dessert banquet. This is for our year-long awards. Invitations will go out to families of children getting an award, but it is open to the public.

6.5. **SUPERINTENDENT'S REPORT**

Superintendent Brittany Bottensek will give a report to the board.

Superintendent Bottensek shares that our Budget Committee approved a budget, it will be presented in June, and we have canceled the other two meetings we had scheduled. She is also excited to announce that we received the Summer Learning Grant Agreement for 3 years. This makes it a lot easier to plan our summer school program. She points out that last week was the final Rural Collaborative meet up. They met in the morning with their groups and then in the afternoon they did some fun group competitions.

Superintendent Bottensek shares that she has completed her spring courses and her summer classes will be her practicum, and then she will have 2 more classes for next

year, then she will have her schooling completed for her Superintendents license. Director Schiesser asks if the governor's new minutes requirement is going to cause us to make any adjustments. Superintendent Bottensek shares that we don't have to make any adjustments for this upcoming school year.

6.6. **DIRECTORS REPORT**

Director Schiesser shares that she was a judge for the Science Fair, and that was very fun. She enjoyed getting to be a part of this event.

7. **UNFINISHED BUSINESS**

7.1. **BOARD GOALS**

The board will continue to review and work through their goals.

2025-2026 Board Goals:
1. To address or resolve property boundaries with the Grange.
2. A monthly review of the Strategic Plan: Academic Success, Reading Program, Enrollment Rate, Volunteerism.

Superintendent Bottensek shares she doesn't have any data for the board to review this month. But next month we will have MAPS and EasyCBM data.
Director Gamache asks if the school is still doing the attendance incentives? Superintendent Bottensek answers yes, but its a little quieter approach that they are doing currently. There is still Mr. Potato Head pieces and donut parties happening, and we will have the attendance incentives field trip at the end of the year.
Superintendent Bottensek shares that we have met with the Grange group, and we provided them with a grounds lease agreement. The Grange took it back and is having the State Grange legal counsel review it, and then they will come back to us.
Board Chair Drago asks if we have a graduation percentage rate? Superintendent Bottensek answers that at this point we are predicting that everyone will complete and receive a form of certificate.
Board Chair Drago asks who plans to attend graduation and for board members to help on stage to hand out diplomas. Director Gamache and Board Chair Drago will be on stage.

8. **NEW BUSINESS**

9. **THE BOARD MAY RECESS THE REGULAR MEETING AND CONVENE EXECUTIVE SESSION**

The board will convene an Executive session pursuant to ORS 192.660:
(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Board Chair Drago recesses the regular meeting at 7:10pm to go into executive session.

10. **RECONVENE REGULAR SESSION**

Board Chair Drago called the regular meeting back to order at 7:39pm.

11. **ANNOUNCEMENTS**

11.1. **UPCOMING BOARD MEETING**

The next Regular Board Meeting will be held on Wednesday, June 10th, 2026 at 6pm.

11.2. **AGENDA SETTING TEAM**

The board will decide who will be attending the June agenda-setting meeting. Director Gamache will do the June agenda-setting meeting.

12. **ADJOURN THE REGULAR MEETING**

Board Chair Drago adjourned the meeting at 7:40pm.

Blachly School District
May 31, 2026

	Original Budget	Jul Actual	Aug Actual	Sep Actual	Oct Actual	Nov Actual	Dec Actual	Jan Actual	Feb Actual	Mar Actual	Apr Actual	May Actual	Jun Estimate	Final Total	Over/ (Under)
Revenue															
State School Fund	5,384,130	929,989	464,716	464,716	414,285	414,285	414,040	414,040	-	409,712	409,712	573,957	(43,619)	**4,865,833**	(518,297)
State Timber Sales	100,000	-	540,390	-	-	-	-	-	390,916	-	-	-	-	**931,306**	831,306
Property Taxes	394,801	-	939	665	706	271,997	92,738	5,250	2,991	9,553	2,054	5,900	8,163	**400,956**	6,155
Federal Forest Fees	-	-	-	-	9,010	-	-	-	-	-	-	-	-	**9,010**	9,010
Interest Earnings	70,000	3,685	6,090	6,726	6,607	6,031	7,151	7,304	6,613	7,108	6,701	7,856	4,000	**75,872**	5,872
Common School Fund	60,967	-	-	-	-	-	-	-	21,281	-	-	-	21,281	**42,563**	(18,404)
Other County Revenue	800	-	82	-	-	105	-	-	100	-	-	66	-	**352**	(448)
Rentals	-	-	-	150	150	150	150	150	300	-	150	150	75	**1,425**	1,425
Other Small Grants	-	-	-	-	-	-	4,154	-	-	-	2,174	-	-	**6,328**	6,328
Lane ESD Flex Dollars	-	-	-	-	-	-	25,060	-	-	-	-	-	25,060	**50,120**	50,120
Miscellaneous	5,000	-	518	137	(5)	506	10,223	18,769	243	100	1,038	3,477	100	**35,106**	30,106
County School Fund	2,000	-	-	-	-	-	-	-	-	-	-	-	2,000	**2,000**	-
Indirect	31,342	-	-	-	-	-	-	-	-	-	-	-	26,541	**26,541**	(4,801)
Interfund Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**	-
Sale/Comp fixed asset	-	-	-	-	-	-	-	-	-	-	-	-	-	**-**	-
Beginning Fund Balance	200,000	255,526			-	-	-	-	-	-	-	-	-	**255,526**	55,526
Total Revenue	6,249,040	1,189,200	1,012,734	472,394	430,752	693,074	553,516	445,514	422,444	426,473	421,830	591,406	43,601	**6,702,937**	453,897
Expenditures															
Salaries	2,649,647	66,448	66,953	218,614	226,187	230,985	221,563	222,485	236,270	221,966	200,851	205,491	529,647	**2,647,458**	(2,190)
Benefits	1,677,074	35,710	42,261	131,561	137,264	138,427	134,706	134,986	142,424	136,990	138,237	132,948	329,398	**1,634,912**	(42,162)
Purchased Services	669,621	31,139	30,910	27,304	51,338	60,806	31,853	63,640	43,577	45,599	81,377	87,621	249,951	**805,115**	135,494
Supplies and Materials	424,385	48,513	45,887	33,283	22,461	21,619	20,989	17,561	26,704	23,939	25,348	15,677	193,651	**495,634**	71,249
Other	154,621	4,274	112,905	6,143	3,991	5,567	3,501	7,580	3,431	3,814	7,377	1,982	2,273	**162,838**	8,217
Transfers	333,500	-	-	-	-	-	-	-	-	-	-	-	333,500	**333,500**	-
Contingency	340,192	-	-	-	-	-	-	-	-	-	-	-	-	**-**	(340,192)
Total Expenditures	6,249,040	186,084	298,917	416,905	441,241	457,404	412,612	446,252	452,405	432,308	453,189	443,719	1,638,420	**6,079,457**	(169,583)
Ending Fund Balance	-													**623,480**	623,480

OSBA Model Sample Policy

Code: CBG
Adopted:

Evaluation of the Superintendent

{Required policy. OAR 581-022-2405 requires districts to "adopt and implement personnel policies which address…evaluation procedures." Review the superintendent contract before adopting to ensure there is no conflicting language; modify policy as needed.}

The Board will formally evaluate the superintendent's job performance [at least once each year]. The evaluation will be based on the superintendent's job description, any applicable standards of performance, Board policy and progress in attaining any goals for the year established by the superintendent and/or the Board.

Additional criteria for the evaluation, if any, will be developed at a public board meeting prior to conducting the evaluation. The superintendent will be notified of the additional criteria prior to the evaluation.

The Board's discussion and conferences with and about the superintendent and their performance will be conducted in an executive session, unless the superintendent requests a session open to the public.[1] Such an executive session will not include a general evaluation of any district goal, objective or operation or of any directive to personnel concerning district goals, objectives, operations or programs. Results of the evaluation will be written and placed in the superintendent's personnel file.

At the Board's discretion, it may notify the superintendent in writing of specific areas to be remedied, and the superintendent may be given an opportunity to correct the problem(s). Where the Board provided written notice pursuant to the prior sentence, if the Board determines the superintendent's performance remains unsatisfactory, the Board may dismiss or non-renew the superintendent pursuant to Board policy, the superintendent's employment contract and state law and rules. In those situations where the superintendent's employment contract includes an evaluation, dismissal or non-renewal provision, it shall take precedent over this policy.

END OF POLICY

Legal Reference(s):

ORS 192.660
ORS 332.107
ORS 332.505
OAR 199-040-0027
OAR 199-040-0030
OAR 581-022-2405

[1] Notice must be provided to the superintendent in accordance with OAR 199-0040-0030. The superintendent must receive written notice of the meeting no less than one business day or 24 hours, whichever is greater, in advance of the meeting. The notice must include:

a. Identification of the Board;
b. The time, date and location of the meeting;
c. The purpose for which the Board proposes to convene the executive session, including the citation to the applicable section of ORS 192.660 and the fact that the Board will be reviewing and evaluating the performance of the superintendent; and
d. Information on how the superintendent may make a request for an open hearing.

Hanson v. Culver Sch. Dist. (FDAB 1975).

OSBA Model Sample Policy

Code: EBB
Adopted:

Integrated Pest Management

{ORS 634.740 requires boards to adopt policies regarding pest management.}

To ensure the health and safety concerns of student, staff and community members, the Board shall adopt an integrated pest management plan (IPM){[1]} which emphasizes the least possible risk to students, staff and community members and shall adopt a list[2] of low-impact pesticides for use with the IPM plan. The IPM plan and list shall be available to the public through the district's website[3].

The IPM plan is a proactive strategy that:

1. Focuses on the long-term prevention or suppression of pest problems through economically sound measures that:

   a. Protect the health and safety of students and staff;
   b. Protect the integrity of district buildings and grounds;
   c. Maintain a productive learning environment; and
   d. Protect local ecosystem health.

2. Focuses on the prevention of pest problems by working to reduce or eliminate conditions of property construction, operation and maintenance that promote or allow for the establishment, feeding, breeding and proliferation of pest populations or other conditions that are conducive to pests or that create harborage for pests;

3. Incorporates the use of sanitation, structural remediation or habitat manipulation or of mechanical, biological and chemical pest control measures that present a reduced risk or have a low-impact and, for the purpose of mitigating a declared pest emergency, the application of pesticides that are not low-impact pesticides;

4. Includes regular monitoring and inspections to detect pests, pest damage and unsanctioned pesticide usage;

5. Evaluates the need for pest control by identifying acceptable pest population density levels;

6. Monitors and evaluates the effectiveness of pest control measures;

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[1] {See Integrated Pest Management Program for Oregon Schools at http://blogs.oregonstate.edu/schoolipm/. The program includes access to Resources & Forms including Model plans for large school districts and small school districts.}

[2] See ORS 634.705(5).

[3] Inclusion of the list and IPM in the district's Healthy and Safe Schools Plan satisfies this requirement as long as it is posted on the district's website.

7. Excludes the application of pesticides on a routine schedule for purely preventive purposes, other than applications of pesticides designed to attract or be consumed by pests;

8. Excludes the application of pesticides for purely aesthetic purposes;

9. Includes school staff education about sanitation, monitoring, inspection and pest control measures;

10. Gives preference to the use of nonchemical pest control measures;

11. Allows the use of low-impact pesticides if nonchemical pest control measures are ineffective; and

12. Allows the application of a pesticide that is not a low-impact pesticide only to mitigate a declared pest emergency or if the application is by, or at the direction or order of, a public health official.

The [Maintenance/Facilities Director] is designated as the Integrated Pest Management Plan Coordinator and has the authority for overall implementation and evaluation of the IPM plan.

Integrated Pest Management Plan Coordinator

The IPM Plan Coordinator shall:

1. Attend not less than six hours of IPM training each year. The training shall include at least a general review of integrated pest management principles and the requirements of IPM as required by Oregon statute;

2. Ensure appropriate prior notices are given and posted warnings have been placed when pesticide applications are scheduled;

3. Oversee pest prevention efforts;

4. Ensure identification and evaluation of pest situation;

5. Determine the means of appropriately managing pest damage that will cause the least possible hazard to people, property and the environment;

6. Ensure the proper use and application of pesticide applications when non-pesticide controls have been unsuccessful;

7. Evaluate pest management results;

8. Keep for at least four years following the application date, records of applied pesticides that include:

    a. A copy of the label;
    b. A copy of the Safety Data Sheet (SDS);
    c. The brand name and U.S. Environmental Protection Agency (USEPA) registration number of the product;
    d. The pest condition that prompted the application;
    e. The approximate amount and concentration of pesticide applied;
    f. The location and description of the area where the pesticide was applied;
    g. The type of application and whether the application was effective;
    h. The name(s) of the person(s) applying the pesticide;

i. The pesticide applicator's license numbers and pesticide trainee or certificate numbers of the person applying the pesticide;
j. The dates and times for the placement and removal of warning signs; and
k. Copies of all required notices given, including the dates the IPM Coordinator(s) gave the notices.

9. Respond to inquiries about the IPM plan and refer complainants to Board policy KL - Public Complaints; and

10. Conduct outreach to district staff about the district's IPM plan.

At least once every five years, the Board shall review the IPM plan, make any necessary updates and readopt the IPM plan.[4] The final IPM plan shall include the day, month and year the Board adopted or readopted the plan.

END OF POLICY

Legal Reference(s):

ORS 634.116 ORS 634.700 - 634.750

[4] For IPMs adopted prior to January 1, 2026, the Board shall review, update and readopt the IPM no later than January 1, 2027, or five years from the date of the most recent approval of the plan, whichever is later.

OSBA Model Sample Policy

Code: GBA
Adopted:

Equal Employment Opportunity

{OAR 581-022-2405 requires districts to have personnel policies which address affirmative action and equal employment opportunity.}

Equal employment opportunity and treatment shall be practiced by the district regardless of race[1], color, religion, sex, sexual orientation, gender identity, national origin, marital status, pregnancy, childbirth or a related medical condition[2], age, veterans' status, service in a uniformed service, familial status, genetic information, an individual's juvenile record that has been expunged, and disability[4] if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position.

The district administers preference in hiring or promotion decisions in accordance with Oregon law for applicants claiming preference as a veteran, disabled veteran, state servicemember or former state servicemember.

The superintendent will appoint an employee to serve as the officer in charge of compliance with the Americans with Disabilities Act and the Americans with Disabilities Act Amendments Act (ADA), and Section 504 of the Rehabilitation Act. The superintendent will also designate a Title IX coordinator to comply with the requirements of Title IX of the Education Amendments. The Title IX coordinator will investigate complaints communicated to the district alleging noncompliance with Title IX. The name, address and telephone number of the Title IX coordinator will be communicated to all students, parents of students and employees through handbooks and will be published on the district website.

The superintendent will develop other specific recruitment, interview and evaluation procedures necessary to implement this policy. These procedures will seek to provide an equal employment opportunity and eliminate the effects of past and present discrimination,[intended or unintended, on the basis of race, religion, national origin, age, sex, marital status or physical or mental disabilities].

END OF POLICY

Legal Reference(s):

ORS 174.100
05
ORS 326.051
ORS 332.505
ORS 408.225 – 408.237
ORS 652.210 - 652.220
ORS 659.850
ORS 659A.003
ORS 659A.006
ORS 659A.009
ORS 659A.029
ORS 659A.030
ORS 659A.082
ORS 659A.109
ORS 659A.112

[1] Race also includes physical characteristics that are historically associated with race, including but not limited to natural hair, hair texture, hair type and protective hairstyles as defined by ORS 659A.001.

[2] [Certain protections related to pregnancy, childbirth or a related medical condition apply to employers who employ six or more persons (ORS 659A.106 and ORS 659A.148).] {Remove if district has six or more employees.}

[4] [Certain protections related to disability apply only to employers who employ six or more persons (ORS 659A.106).] {Remove if ESD has six or more employees.}

ORS 659A.147
ORS 659A.820

OAR 581-021-0045
OAR 581-022-2405
OAR 839-006-0435 - 0480

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2024).
Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e, et. seq. (2024).
Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621-634 (2024); 29 C.F.R Part 1626 (2025).
Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2024).
Equal Pay Act of 1963, 29 U.S.C. § 206(d) (2024).
Rehabilitation Act of 1973, 29 U.S.C. §§ 791, 794 (2024); 34 C.F.R. Part 104 (2025).
Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2024); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).
Americans with Disabilities Act/Americans with Disabilities Act Amendments Act, 42 U.S.C. §§ 12101-12213 (2024); 29 C.F.R. Part 1630 (2025); 28 C.F.R. Part 35 (2025).
The Vietnam Era Veterans' Readjustment Assistance Act of 1974, 38 U.S.C. § 4212 (2024).
Genetic Information Nondiscrimination Act of 2008, 42 U.S.C. § 2000ff-1 (2024).
Uniformed Services Employment and Reemployment Rights Act of 1994, 38 U.S.C. §§ 4301-4303, 4311 (2024).

OSBA Model Sample Policy

Code: GBN/JBA
Adopted:

Sexual Harassment

{Required policy. The requirement for this policy comes from ORS 342.700 et. al., OAR 581-021-0038 and federal Title IX laws.}

The district is committed to eliminating sexual harassment. Sexual harassment will not be tolerated in the district. All students, staff members and other persons are entitled to learn and work in an environment that is free of harassment. All staff members, students and third parties are subject to this policy. Any person may report sexual harassment.

The district processes complaints{[1]} or reports of sexual harassment under Oregon Revised Statute (ORS) 342.700 et. al. and federal Title IX laws found in Title 34 C.F.R. Part 106. Individual complaints may require both of these procedures, and may involve additional complaint procedures.

General Procedures

When information, a report or complaint regarding sexual harassment is received by the district, the district will review such information, report or complaint to determine which law applies and will follow the appropriate procedures. When the alleged conduct could meet both of the definitions in ORS Chapter 342 and Title IX, both complaint procedures should be processed simultaneously (*see* GBN/JBA-AR(1) - Sexual Harassment Complaint Procedure and GBN/JBA-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure). The district may also need to use other complaint procedures when the alleged conduct could meet the definitions for other complaint procedures{[2]}.

OREGON DEFINITION AND PROCEDURES

Oregon Definition

Sexual harassment of students, staff members or third parties[3] shall include:

1. A demand or request for sexual favors in exchange for benefits;

2. Unwelcome conduct of a sexual nature that is physical, verbal, or nonverbal and that:

    a. Interferes with a student's educational activity or program;
    b. Interferes with a school or district staff member's ability to perform their job; or

[1] {Some districts choose not to use the terms "complaint" and "complainant" because they feel the stigma associated with the terms discourage victims from reporting conduct. The terms used in this policy are consistent with those included in the law. If the district chooses to change these terms, new terms must be consistent and clear. Note, "complainant" is defined under federal law.}

[2] {Common complaint procedures that may also be involved include: Nondiscrimination and Civil Rights (Board policy AC), Workplace Harassment (Board policy GBEA), [Hazing,] Harassment, Intimidation, Bullying, [Menacing,] Cyberbullying, Teen Dating Violence and Domestic Violence – Student (Board policy JFCF), and Reporting Requirements for Suspected Sexual Conduct with Students (Board policy GBNAA/JHFF).}

[3] "Third party" means a person who is not a student or a school or district staff member and who is: 1) on or immediately adjacent to school grounds or district property; 2) at a school-sponsored activity or program; or 3) off school grounds or district property if a student or a school or district staff member acts toward the person in a manner that creates a hostile environment for the person while on school or district property, or at a school- or district-sponsored activity.

c. Creates an intimidating, offensive, or hostile environment.

3. Assault when sexual contact occurs without consent[4].{[5]}

Sexual harassment does not include conduct that is necessary because of a job duty of a school or district staff member or because of a service required to be provided by a contractor, agent, or volunteer, if the conduct is not the product of sexual intent or a person finding another person, or another person's actions, offensive because of that other person's sexual orientation or gender identity.

Examples of sexual harassment may include, but not be limited to, [{[6]}physical touching or graffiti of a sexual nature; displaying or distributing of sexually explicit drawings; pictures and written materials; sexual gestures or obscene jokes; touching oneself sexually or talking about one's sexual behaviors in front of others; or spreading rumors about or rating other students or others as to appearance, sexual activity or performance].

Oregon Procedures

Reports and complaints of sexual harassment should be made to the following individual(s):

{[7]}[Brittany Bottensek], [Superintendent] at [541-925-3262] or [bbottensek@blachly.k12.or.us]

[This] [~~These~~] individual[~~s~~] [is] [~~are~~] responsible for accepting and managing complaints of sexual harassment. Persons wishing to report should contact them using the above information. [This person is also designated as the Title IX coordinator.{[8]}] *See* GBN/JBA-AR(1) - Sexual Harassment Complaint Procedure.

Response

Any staff member who becomes aware of behavior that may violate this policy shall [immediately] report to a district official. The district official (with coordination involving the reporting staff member when appropriate) will take any action necessary to ensure the:

1. Student is protected and to promote a nonhostile learning environment;

2. Staff member is protected and to promote a nonhostile work environment; or

3. Third party who is subjected to the behavior is protected and to promote a nonhostile environment.

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[4] "Without consent" means an act performed: (a) without the knowing, voluntary and clear agreement by all parties to participate in the specific act; or (b) when a person who is a party to the act is incapacitated by drugs or alcohol; unconscious; or pressured through physical force, coercion or explicit or implied threats to participate in the act.

[5] {The statutory definition (ORS 342.704) for sexual harassment includes separate definitions with slightly different language for students, staff members and third parties. The language used in this policy comes from OAR 581-021-0038(1). If the district would like to include the full statutory definition, it can do so.}

[6] {OAR 581-021-0038 requires that the policy include a "examples of harassing behaviors covered by policy". The bracketed list in this policy reflects OSBA's recommendations. The district has discretion in what is included in this list. If listing behaviors not reflected in OSBA recommendations, please have the list reviewed by the district's legal counsel.}

[7] {The district must designate person(s) to receive reports or complaints regarding sexual harassment. More than one staff member may be designated to receive reports or complaints of sexual harassment.}

[8] {This must be communicated elsewhere, but it is a good reason to specify it here as well.}

This includes providing resources for support measures to the student, staff member or third party who was subjected to the behavior and taking any actions necessary to remove potential future impact on the student, staff member or third party, but are not retaliatory against the student, staff member or third party being harassed or the person who reported to the district official.

Any student or staff member who feels they are a victim of sexual harassment are encouraged to report their concerns to district officials, this includes officials such as the principal, compliance officer or superintendent. Students may also report concerns to a teacher, counselor or school nurse, who will promptly notify the appropriate district official.

Investigation

All reports and complaints about behavior that may violate this policy shall be investigated. The district may use, but is not limited to, the following means for investigating incidents of possible harassment:

1. [Interviews with those involved;

2. Interviews with witnesses;

3. Review of video surveillance;

4. Review of written communications, including electronic communications;

5. Review of any physical evidence; and

6. Use of third-party investigator.]

The district will use [a reasonable person] standard when determining whether a hostile environment exists. [A hostile environment exists if a reasonable person with similar characteristics and under similar circumstances would consider the conduct to be so severe as to create a hostile environment.{[9]}]

The district may take, but is not limited to, the following procedures and remedial action to address and stop sexual harassment:

1. [Discipline of staff and students engaging in sexual harassment;

2. Removal of third parties engaged in sexual harassment;

3. Additional supervision in activities;

4. Additional controls for district electronic systems;

5. Trainings and education for staff and students; and

6. Increased notifications regarding district procedures and resources.]

When a student or staff member is harassed by a third party, the district will consider the following:

[9] {OSBA strongly recommends that the Board receive input from district administration prior to adopting a standard here. Of note, Title IX's definition of sexual harassment includes "unwelcome conduct determined *by a reasonable person* to be…" 34 CFR 106.30(a), emphasis added. It is important to consider the different definitions under Oregon law and Title IX when determining which standards will apply for the Oregon process.}

1. [Removing that third party's ability to contract or volunteer with the district, or be present on district property;

2. If the third party works for an entity that contracts with the district, communicating with the third party's employer;

3. If the third party is a student of another district or school, communicate information related to the incident to the other district or school;

4. Limiting attendance at district events; and

5. Providing for additional supervision, including law enforcement if necessary, at district events.]

No Retaliation

Retaliation against persons who initiate complaint or otherwise report sexual harassment or who participate in an investigation or other related activities is prohibited. The initiation of a complaint, reporting of behavior, or participation in an investigation, in good faith about behavior that may violate this policy may not adversely affect the:

1. Educational assignments or educational environment of a student or other person initiating the complaint, reporting the behavior, or participating in the investigation; or

2. Any terms or conditions of employment or of work or educational environment of a school or district staff member or other person initiating the complaint, reporting the behavior, or participating in the investigation.

Students who initiate a complaint or otherwise report harassment covered by the policy or who participate in an investigation may not be disciplined for violations of the district's drug and alcohol policies that occurred in connection with the reported prohibited conduct and that were discovered because of the report or investigation, unless the student gave another person alcohol or drugs without the person's knowledge and with the intent of causing the person to become incapacitated and vulnerable to the prohibited conduct.

Notices

When a person[10] who may have been affected by this policy files a complaint or otherwise reports behavior that may violate the policy, the district shall provide written notification to the following:

1. Each reporting person;

2. If appropriate, any impacted person who is not a reporting person;

3. Each reported person; and

4. Where applicable, a parent or legal guardian of a reporting person, impacted person, or reported person.

The written notification must include[11]:

[10] Student, staff member, or third party, or if applicable, the student or third party's parent. If the person is a minor, the district should consider when to contact the person's parent.

[11] Remember confidentiality laws when providing any information.

1. Name and contact information for all persons designated by the district to receive complaints;

2. The rights of the person that the notification is going to;

3. Information about the internal complaint processes available through the school or district that the ~~[student, student's parents, staff member, person or person's parent~~] [person] who filed the complaint may pursue, including the person designated for the school or district for receiving complaints and any timelines;

4. Notice that civil and criminal remedies that are not provided by the school or district may be available to the person through the legal system and that those remedies may be subject to statutes of limitation;

5. Information about services available to the student or staff member through the school or district, including any counseling services, nursing services or peer advising;

6. Information about the privacy rights of the person and legally recognized exceptions to those rights for internal complaint processes and services available through the school or district;

7. Information about, and contact information for, services and resources that are available to the person, including but not limited to:

    a. For the reporting person, state and community-based resources for persons who have experienced sexual harassment; or
    b. For the reported persons, information about and contact information for state and community-based mental health services.

8. Notice that students who report about possible prohibited conduct and students who participate in an investigation under this policy may not be disciplined for violations of the district's drug and alcohol policies that occurred in connection with the reported prohibited conduct and that were discovered as a result of a prohibited conduct report or investigation unless the student gave another person alcohol or drugs without the person's knowledge and with the intent of causing the person to become incapacitated and vulnerable to the prohibited conduct; and

9. Prohibition of retaliation.

The notice must:

1. Be written in plain language that is easy to understand;

2. Use print that is of a color, size and font that allows the notification to be easily read; and

3. Be made available to students, students' parents, staff members and member of the public at each office, at the district office and on the website of the school or district.

Additionally, notice must be provided to the person who initiated the complaint and, if applicable, the person's parents, when an investigation is initiated and when it is concluded. The notification at the conclusion of the investigation must include whether a violation of the policy was found to have occurred, to the extent allowable under state and federal student confidentiality laws.

[**Oregon Department of Education (ODE) Support**

The ODE will provide technical assistance and training upon request.]

FEDERAL DEFINITION AND PROCEDURES

Federal Definition

Sexual harassment means conduct on the basis of sex that satisfies one or more of the following:

1. An employee of the district conditioning the provision of an aid, benefit, or service of the district on an individual's participation in unwelcome sexual conduct;

2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity[12];

3. "Sexual assault": an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation;

4. "Dating violence": violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship shall be determined based on a consideration of the length of the relationship, the type of relationship and the frequency of interaction between the persons involved in the relationship;

5. "Domestic violence": felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction; or

6. "Stalking": engaging in a course of conduct directed at a specific person that would cause a reasonable person fear for the person's own safety or the safety of others, or suffer substantial emotional distress.

This definition only applies to sex discrimination occurring against a person who is a subject of this policy in the United States. A district's treatment of a complainant or a respondent in response to a formal complaint of sexual harassment may constitute discrimination on the basis of sex under Title IX.

Federal Procedures

The district will adopt and publish grievance procedures that provide for the prompt and equitable resolution of the student and employee complaints alleging any action that would be prohibited by this policy. *See* GBN/JBA-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure.

Reporting

Any person may report sexual harassment. This report may be made in person, by mail, by telephone, or by electronic mail, or by any other means that results in the Title IX coordinator receiving the person's verbal or written report. The report can be made at any time.

[Superintendent] is designated as the Title IX coordinator [and can be contacted at [541-925-3262]]. The Title IX coordinator will coordinate the district's efforts to comply with its responsibilities related to this

[12] "Education program or activity" includes locations, events, or circumstances over which the recipient exercised substantial control over both the respondent and the context in which the sexual harassment occurs." (Title 34 C.F.R. § 106.44(a))

AR. The district prominently will display the contact information for the Title IX coordinator on the district website and in each handbook.{[13]}

Response

The district will promptly respond to information, allegations or reports of sexual harassment when there is actual knowledge of such harassment, even if a formal complaint has not been filed.[14] The district shall treat complainants and respondents equitably by providing supportive measures[15] to the complainant and by following a grievance procedure[16] prior to imposing any disciplinary sanctions or other actions that are not supportive measures against a respondent. The Title IX coordinator is responsible for coordinating the effective implementation of supportive measures.

The Title IX coordinator must promptly contact the complainant to discuss the availability of supportive measures, consider the complainant's wishes, with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.[17]

If after an individualized safety and risk analysis, it is determined that there is an immediate threat to the physical health or safety of any person, an emergency removal of the respondent can take place.[18] The district must provide the respondent with notice and an opportunity to challenge the decision immediately following the removal. A non-student employee may also be placed on non-disciplinary administrative leave pending the grievance process.

Notice

The district shall provide notice to all applicants for admission and employment, students, parents or legal guardians, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district of the following:

1. The name or title, office address, electronic mail address, and telephone number of the Title IX coordinator(s);

2. That the district does not discriminate on the basis of sex in the education program or activity that it operates, as required by Title IX. This includes admissions and employment; and

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[13] {Note the difference in requirements for Title IX and Oregon law. It makes sense to align these requirements.}

[14] (Title 34 C.F.R. § 106.44(a)) Response cannot be deliberately indifferent. A recipient is deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances.

[15] (Title 34 C.F.R. § 106.44(a)) Supportive measures means non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures are designed to restore or preserve equal access to the recipient's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the district's educational environment, or deter sexual harassment.[15] The district must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of the recipient to provide supportive measures. (Title 34 C.F.R. § 99.30(a))

[16] This grievance procedure must meet the requirements of Title 34 C.F.R. § 106.45 (included in accompanying administrative regulation, *see* GBN/JBA-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure).

[17] The Title IX coordinator may also discuss that the Title IX coordinator has the ability to file a formal complaint.

[18] The district may still have obligations under Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act of 1973 or the American with Disabilities Act (ADA). (Title 34 C.F.R. § 106.44(c))

3. The grievance procedure and process, how to file a formal complaint of sex discrimination or sexual harassment, and how the district will respond.

[Inquiries about the application to Title IX and its requirements may be referred to the Title IX coordinator ~~or the Assistant Secretary~~[19]~~, or both~~.]

No Retaliation

Neither the district or any person may retaliate[20] against an individual for reporting, testifying, providing evidence, being a complainant, otherwise participating or refusing to participate in any investigation or process in accordance with this procedure. The district must keep confidential the identity of parties and participating persons, except as disclosure is allowed under Family Educational Rights and Privacy Act (FERPA), as required by law, or to carry out the proceedings herein. Complaints of retaliation may be filed using these procedures.

Charging an individual with a code of conduct violation for making a materially false statement in bad faith in the course of a grievance proceeding does not constitute retaliation.

Publication

This policy shall be made available to students, parents of students and staff members. This policy [and contact information for the Title IX coordinator] shall be prominently published in the [school] ~~[district]~~ student handbook and on the [~~school]~~ [district] website. This policy shall also be made available at each school office and at the district office. The district shall post this policy on a sign in all grade 6 through 12 schools, on a sign that is at least 8.5 inches by 11 inches in size. A copy of the policy will be made available to any ~~[student, parent of a student, school or district staff member, or third party]~~ [person] upon request.

END OF POLICY

Legal Reference(s):

ORS 243.706
ORS 332.107
ORS 342.700
ORS 342.704
ORS 342.708
ORS 342.850
ORS 342.865
ORS 659.850
ORS 659A.006
ORS 659A.029
ORS 659A.030
OAR 581-021-0038
OAR 584-020-0040
OAR 584-020-0041

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2018).
Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2018).
Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2018); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).
Bartsch v. Elkton School District, FDA-13-011 (March 27, 2014).
Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).
Gebser v. Lago Vista Indep. Sch. Dist., 524 U.S. 274 (1998).

[19] Of the United Stated Department of Education.

[20] Retaliation includes, but is not limited to, intimidation, threats, coercion, and discrimination.

OSBA Model Sample Policy

Code: JBA/GBN
Adopted:

Sexual Harassment

{Required policy. The requirement for this policy comes from ORS 342.700 et. al., OAR 581-021-0038 and federal Title IX laws.}

The district is committed to eliminating sexual harassment. Sexual harassment will not be tolerated in the district. All students, staff members and other persons are entitled to learn and work in an environment that is free of harassment. All staff members, students and third parties are subject to this policy. Any person may report sexual harassment.

The district processes complaints{[1]} or reports of sexual harassment under Oregon Revised Statute (ORS) 342.700 et. al. and federal Title IX laws found in Title 34 C.F.R. Part 106. Individual complaints may require both of these procedures, and may involve additional complaint procedures.

General Procedures

When information, a report or complaint regarding sexual harassment is received by the district, the district will review such information, report or complaint to determine which law applies and will follow the appropriate procedures. When the alleged conduct could meet both of the definitions in ORS Chapter 342 and Title IX, both complaint procedures should be processed simultaneously (*see* JBA/GBN-AR(1) - Sexual Harassment Complaint Procedure and JBA/GBN-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure). The district may also need to use other complaint procedures when the alleged conduct could meet the definitions for other complaint procedures{[2]}.

OREGON DEFINITION AND PROCEDURES

Oregon Definition

Sexual harassment of students, staff members or third parties[3] shall include:

1. A demand or request for sexual favors in exchange for benefits;

[1] {Some districts choose not to use the terms "complaint" and "complainant" because they feel the stigma associated with the terms discourage victims from reporting conduct. The terms used in this policy are consistent with those included in the law. If the district chooses to change these terms, new terms must be consistent and clear. Note, "complainant" is defined under federal law.}

[2] {Common complaint procedures that may also be involved include: Nondiscrimination and Civil Rights (Board policy AC), Workplace Harassment (Board policy GBEA), [Hazing,] Harassment, Intimidation, Bullying, [Menacing,] Cyberbullying, Teen Dating Violence and Domestic Violence – Student (Board policy JFCF), and Reporting Requirements for Suspected Sexual Conduct with Students (Board policy JHFF/GBNAA).}

[3] "Third party" means a person who is not a student or a school or district staff member and who is: 1) on or immediately adjacent to school grounds or district property; 2) at a school-sponsored activity or program; or 3) off school grounds or district property if a student or a school or district staff member acts toward the person in a manner that creates a hostile environment for the person while on school or district property, or at a school- or district-sponsored activity.

2. Unwelcome conduct of a sexual nature that is physical, verbal, or nonverbal and that:

    a. Interferes with a student's educational activity or program;
    b. Interferes with a school or district staff member's ability to perform their job; or
    c. Creates an intimidating, offensive, or hostile environment.

3. Assault when sexual contact occurs without consent[4].{[5]}

Sexual harassment does not include conduct that is necessary because of a job duty of a school or district staff member or because of a service required to be provided by a contractor, agent, or volunteer, if the conduct is not the product of sexual intent or a person finding another person, or another person's actions, offensive because of that other person's sexual orientation or gender identity.

Examples of sexual harassment may include, but not be limited to, [{[6]}physical touching or graffiti of a sexual nature; displaying or distributing of sexually explicit drawings; pictures and written materials; sexual gestures or obscene jokes; touching oneself sexually or talking about one's sexual behaviors in front of others; or spreading rumors about or rating other students or others as to appearance, sexual activity or performance].

Oregon Procedures

Reports and complaints of sexual harassment should be made to the following individual(s):

{[7]}[Brittany Bottensek], [Superintendent] at [541-925-3262] or [bbottensek@blachly.k12.or.us]

[This] [~~These~~] individual[~~s~~] [is] [~~are~~] responsible for accepting and managing complaints of sexual harassment. Persons wishing to report should contact them using the above information. [This person is also designated as the Title IX coordinator.{[8]}] *See* JBA/GBN-AR(1) - Sexual Harassment Complaint Procedure.

Response

[4] "Without consent" means an act performed: (a) without the knowing, voluntary and clear agreement by all parties to participate in the specific act; or (b) when a person who is a party to the act is incapacitated by drugs or alcohol; unconscious; or pressured through physical force, coercion or explicit or implied threats to participate in the act.

[5] {The statutory definition (ORS 342.704) for sexual harassment includes separate definitions with slightly different language for students, staff members and third parties. The language used in this policy comes from OAR 581-021-0038(1). If the district would like to include the full statutory definition, it can do so.}

[6] {OAR 581-021-0038 requires that the policy include a "examples of harassing behaviors covered by policy." The bracketed list in this policy reflects OSBA's recommendations. The district has discretion in what is included in this list. If listing behaviors not reflected in OSBA recommendations, please have the list reviewed by the district's legal counsel.}

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[8] {This must be communicated elsewhere, but it is a good reason to specify it here as well.}

Any staff member who becomes aware of behavior that may violate this policy shall [immediately] report to a district official. The district official (with coordination involving the reporting staff member when appropriate) will take any action necessary to ensure the:

1. Student is protected and to promote a nonhostile learning environment;

2. Staff member is protected and to promote a nonhostile work environment; or

3. Third party who is subjected to the behavior is protected and to promote a nonhostile environment.

This includes providing resources for support measures to the student, staff member or third party who was subjected to the behavior and taking any actions necessary to remove potential future impact on the student, staff member or third party, but are not retaliatory against the student, staff member or third party being harassed or the person who reported to the district official.

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1. [Interviews with those involved;

2. Interviews with witnesses;

3. Review of video surveillance;

4. Review of written communications, including electronic communications;

5. Review of any physical evidence; and

6. Use of third-party investigator.]

The district will use [a reasonable person] standard when determining whether a hostile environment exists. [A hostile environment exists if a reasonable person with similar characteristics and under similar circumstances would consider the conduct to be so severe as to create a hostile environment.{[9]}]

The district may take, but is not limited to, the following procedures and remedial action to address and stop sexual harassment:

1. [Discipline of staff and students engaging in sexual harassment;

[9] {OSBA strongly recommends that the Board receive input from district administration prior to adopting a standard here. Of note, Title IX's definition of sexual harassment includes "unwelcome conduct determined *by a reasonable person* to be…" 34 CFR 106.30(a), emphasis added. It is important to consider the different definitions under Oregon law and Title IX when determining which standards will apply for the Oregon process.}

2. Removal of third parties engaged in sexual harassment;

3. Additional supervision in activities;

4. Additional controls for district electronic systems;

5. Trainings and education for staff and students; and

6. Increased notifications regarding district procedures and resources.]

When a student or staff member is harassed by a third party, the district will consider the following:

1. [Removing that third party's ability to contract or volunteer with the district, or be present on district property;

2. If the third party works for an entity that contracts with the district, communicating with the third party's employer;

3. If the third party is a student of another district or school, communicate information related to the incident to the other district or school;

4. Limiting attendance at district events; and

5. Providing for additional supervision, including law enforcement if necessary, at district events.]

No Retaliation

Retaliation against persons who initiate complaint or otherwise report sexual harassment or who participate in an investigation or other related activities is prohibited. The initiation of a complaint, reporting of behavior, or participation in an investigation, in good faith about behavior that may violate this policy may not adversely affect the:

1. Educational assignments or educational environment of a student or other person initiating the complaint, reporting the behavior, or participating in the investigation; or

2. Any terms or conditions of employment or of work or educational environment of a school or district staff member or other person initiating the complaint, reporting the behavior, or participating in the investigation.

Students who initiate a complaint or otherwise report harassment covered by the policy or who participate in an investigation may not be disciplined for violations of the district's drug and alcohol policies that occurred in connection with the reported prohibited conduct and that were discovered because of the report or investigation, unless the student gave another person alcohol or drugs without the person's knowledge and with the intent of causing the person to become incapacitated and vulnerable to the prohibited conduct.

Notices

When a person[10] who may have been affected by this policy files a complaint or otherwise reports behavior that may violate the policy, the district shall provide written notification to the following:

1. Each reporting person;

2. If appropriate, any impacted person who is not a reporting person;

3. Each reported person; and

4. Where applicable, a parent or legal guardian of a reporting person, impacted person, or reported person.

The written notification must include[11]:

1. Name and contact information for all persons designated by the district to receive complaints;

2. The rights of the person that the notification is going to;

3. Information about the internal complaint processes available through the school or district that the [student, student's parents, staff member, person or person's parent] [person] who filed the complaint may pursue, including the person designated for the school or district for receiving complaints and any timelines;

4. Notice that civil and criminal remedies that are not provided by the school or district may be available to the person through the legal system and that those remedies may be subject to statutes of limitation;

5. Information about services available to the student or staff member through the school or district, including any counseling services, nursing services or peer advising;

6. Information about the privacy rights of the person and legally recognized exceptions to those rights for internal complaint processes and services available through the school or district;

7. Information about, and contact information for, services and resources that are available to the person, including but not limited to:

    a. For the reporting person, state and community-based resources for persons who have experienced sexual harassment; or
    b. For the reported persons, information about and contact information for state and community-based mental health services.

8. Notice that students who report about possible prohibited conduct and students who participate in an investigation under this policy may not be disciplined for violations of the district's drug and alcohol policies that occurred in connection with the reported prohibited conduct and that were discovered as a result of a prohibited conduct report or investigation unless the student gave another person alcohol

[10] Student, staff member, or third party, or if applicable, the student or third party's parent. If the person is a minor, the district should consider when to contact the person's parent.

[11] Remember confidentiality laws when providing any information.

or drugs without the person's knowledge and with the intent of causing the person to become incapacitated and vulnerable to the prohibited conduct; and

9. Prohibition of retaliation.

The notice must:

1. Be written in plain language that is easy to understand;

2. Use print that is of a color, size and font that allows the notification to be easily read; and

3. Be made available to students, students' parents, staff members and member of the public at each office, at the district office and on the website of the school or district.

Additionally, notice must be provided to the person who initiated the complaint and, if applicable, the person's parents, when an investigation is initiated and when it is concluded. The notification at the conclusion of the investigation must include whether a violation of the policy was found to have occurred, to the extent allowable under state and federal student confidentiality laws.

[**Oregon Department of Education (ODE) Support**

The ODE will provide technical assistance and training upon request.]

FEDERAL DEFINITION AND PROCEDURES

Federal Definition

Sexual harassment means conduct on the basis of sex that satisfies one or more of the following:

1. An employee of the district conditioning the provision of an aid, benefit, or service of the district on an individual's participation in unwelcome sexual conduct;

2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the district's education program or activity[12];

3. "Sexual assault": an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation;

4. "Dating violence": violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship shall be determined based on a consideration of the length of the relationship, the type of relationship and the frequency of interaction between the persons involved in the relationship;

5. "Domestic violence": felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or

[12] "Education program or activity" includes locations, events, or circumstances over which the recipient exercised substantial control over both the respondent and the context in which the sexual harassment occurs." (Title 34 C.F.R. § 106.44(a))

intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction; or

6. "Stalking": engaging in a course of conduct directed at a specific person that would cause a reasonable person fear for the person's own safety or the safety of others, or suffer substantial emotional distress.

This definition only applies to sex discrimination occurring against a person who is a subject of this policy in the United States. A district's treatment of a complainant or a respondent in response to a formal complaint of sexual harassment may constitute discrimination on the basis of sex under Title IX.

Federal Procedures

The district will adopt and publish grievance procedures that provide for the prompt and equitable resolution of the student and employee complaints alleging any action that would be prohibited by this policy. *See* JBA/GBN-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure.

Reporting

Any person may report sexual harassment. This report may be made in person, by mail, by telephone, or by electronic mail, or by any other means that results in the Title IX coordinator receiving the person's verbal or written report. The report can be made at any time.

[Superintendent] is designated as the Title IX coordinator [and can be contacted at [541-925-3262]]. The Title IX coordinator will coordinate the district's efforts to comply with its responsibilities related to this policy. The district prominently will display the contact information for the Title IX coordinator on the district website and in each handbook.{[13]}

Response

The district will promptly respond to information, allegations or reports of sexual harassment when there is actual knowledge of such harassment, even if a formal complaint has not been filed.[14] The district shall treat complainants and respondents equitably by providing supportive measures[15] to the complainant and

[13] {Note the difference in requirements for Title IX and Oregon law. It makes sense to align these requirements.}

[14] (Title 34 C.F.R. § 106.44(a)) Response cannot be deliberately indifferent. A recipient is deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances.

[15] (Title 34 C.F.R. § 106.44(a)) Supportive measures means non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the respondent before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures are designed to restore or preserve equal access to the recipient's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the district's educational environment, or deter sexual harassment.[15] The district must maintain as confidential any supportive measures provided to the complainant or respondent, to the extent that maintaining such confidentiality would not impair the ability of the recipient to provide supportive measures. (Title 34 C.F.R. § 99.30(a))

by following a grievance procedure[16] prior to imposing any disciplinary sanctions or other actions that are not supportive measures against a respondent. The Title IX coordinator is responsible for coordinating the effective implementation of supportive measures.

The Title IX coordinator must promptly contact the complainant to discuss the availability of supportive measures, consider the complainant's wishes, with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.[17]

If after an individualized safety and risk analysis, it is determined that there is an immediate threat to the physical health or safety of any person, an emergency removal of the respondent can take place.[18] The district must provide the respondent with notice and an opportunity to challenge the decision immediately following the removal. A non-student employee may also be placed on non-disciplinary administrative leave pending the grievance process.

Notice

The district shall provide notice to all applicants for admission and employment, students, parents or legal guardians, employees, and all unions or professional organizations holding collective bargaining or professional agreements with the district of the following:

1. The name or title, office address, electronic mail address, and telephone number of the Title IX coordinator(s);

2. That the district does not discriminate on the basis of sex in the education program or activity that it operates, as required by Title IX. This includes admissions and employment; and

3. The grievance procedure and process, how to file a formal complaint of sex discrimination or sexual harassment, and how the district will respond.

[Inquiries about the application to Title IX and its requirements may be referred to the Title IX coordinator ~~or the Assistant Secretary[19], or both~~.]

No Retaliation

Neither the district or any person may retaliate[20] against an individual for reporting, testifying, providing evidence, being a complainant, otherwise participating or refusing to participate in any investigation or process in accordance with this procedure. The district must keep confidential the identity of parties and participating persons, except as disclosure is allowed under Family Educational Rights and Privacy Act

[16] This grievance procedure must meet the requirements of Title 34 C.F.R. § 106.45 (included in accompanying administrative regulation, *see* JBA/GBN-AR(2) - Federal Law (Title IX) Sexual Harassment Complaint Procedure).

[17] The Title IX coordinator may also discuss that the Title IX coordinator has the ability to file a formal complaint.

[18] The district may still have obligations under Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act of 1973 or the American with Disabilities Act (ADA). (Title 34 C.F.R. § 106.44(c))

[19] Of the United Stated Department of Education.

[20] Retaliation includes, but is not limited to, intimidation, threats, coercion, and discrimination.

(FERPA), as required by law, or to carry out the proceedings herein. Complaints of retaliation may be filed using these procedures.

Charging an individual with a code of conduct violation for making a materially false statement in bad faith in the course of a grievance proceeding does not constitute retaliation.

Publication

This policy shall be made available to students, parents of students and staff members. This policy [and contact information for the Title IX coordinator] shall be prominently published in the [school] ~~[district]~~ student handbook and on the ~~[school]~~ [district] website. This policy shall also be made available at each school office and at the district office. The district shall post this policy on a sign in all grade 6 through 12 schools, on a sign that is at least 8.5 inches by 11 inches in size. A copy of the policy will be made available to any ~~[student, parent of a student, school or district staff member, or third party]~~ [person] upon request.

END OF POLICY

Legal Reference(s):

ORS 243.706
ORS 332.107
ORS 342.700
ORS 342.704
ORS 342.708
ORS 342.850
ORS 342.865
ORS 659.850
ORS 659A.006
ORS 659A.029
ORS 659A.030

OAR 581-021-0038
OAR 584-020-0040
OAR 584-020-0041

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2018).
Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2018).
Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2018); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).
Bartsch v. Elkton School District, FDA-13-011 (March 27, 2014).
Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).
Gebser v. Lago Vista Indep. Sch. Dist., 524 U.S. 274 (1998).

June 2026 Board Report
Ronda Gardner (Special Education Director TOSA)
Special Education
Blachly School District

1. Update on numbers of students receiving special education services
    a. Total at this time: 49 (up 2 from last report)
    b. Online 11
    c. Brick and mortar 38
    d. There will be some movement before fall that I am aware of, however those decreases will be few–maybe down 2-3 students in SPED, but will likely add more with kindergarten, new students and new eligibilities.

2. PASS program (Positive Approach to Student Success) update: Program is still continuing with the same focus students
    a. Everyday Speech is working well to target specific social skills.
        i. Looking to grow targeted social skills groups next year if staffing can support this.

    b. The program is going to continue next year with the same number of students.
        i. The program is still demanding a lot of staff time and attention.
            1. Held meetings with teachers that have students in the program. They all report positively that the program has been beneficial.
    c. Staff from McKenzie are planning a visit to look at this program to model and implement one at their school.

3. We close the year close to the same number we reported in the fall at (52).

4. Our staffing needs remain the same.

5. Questions?

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District Board Meeting: Triangle Lake Charter School Report

June 2026 Meeting

- **Graduation – Saturday, June 6th**
  - **Our high school graduation ceremony was a memorable celebration, honoring students' achievements with joy.**

- **Thursday, June 11th is the last day of school!**
  - **K-5 is off campus**
  - **6-8 is on campus**
  - **9-12 is off campus**

- **Summer Learning invitations have gone out to K-8 families. Ms. Kara is working with high school families to plan for credit recovery as needed. We will be running our program for three weeks in August like last year.**
  - **August 10th to August 27th**
  - **Monday through Thursday**
  - **8:00am to 2:45pm**

- **KITS (Kids in Transition to School) we have 9 students currently interested in our KITS program this summer.**
  - **July 20th to August 27th**
  - **Monday through Thursday**
  - **9am to noon**

- **Upcoming Events:**
  - **Last Day of School – June 11th**
  - **MS/HS Registration Event – August 26th from 2:00-6:00pm**
  - **All Staff Professional Development 2026-2027 – August 31st**
  - **1st day of School 2026-2027 – September 8th**

June 2026 District Board Meeting

Superintendent Report - Ms. Bottensek

- TLCS Lottery:
  - Our annual lottery happened on Thursday, June 4th.
    - In-person Program:
      - We offered 13 spots to new students.
        - If all 13 students accept the spots offered our enrollment in the in person program would be 183.
      - We currently have 0 students on our waitlist.
    - Online Program:
      - We offered 21 spots to new students.
        - If all 21 students accept the spots offered our enrollment in the online program would be 173.
      - We currently have 110 students on our waitlist.

- Summer Programs
  - KITS
    - July 20th - August 27th (Monday to Thursday, 9:00am-12:00pm)
  - Summer School
    - August 10th - August 27th (Monday to Thursday, 8:00am-2:45pm)

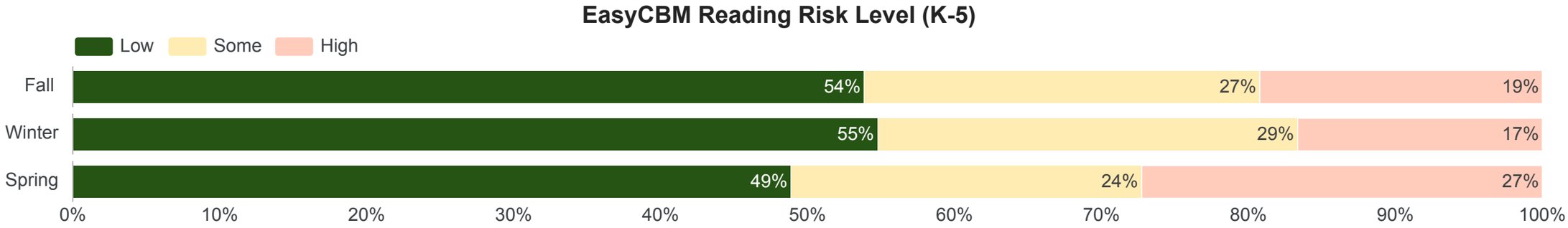
- Lane County Rural District Professional Development Collaborative
  - This partnership with:
    - Blachly
    - Crow-Applegate-Lorane
    - Mapleton
    - Marcola
    - McKenzie
    - Lane ESD.
  - Here is the end of the year Lane Rural District Collaborative video: http://bit.ly/4eAbqHd

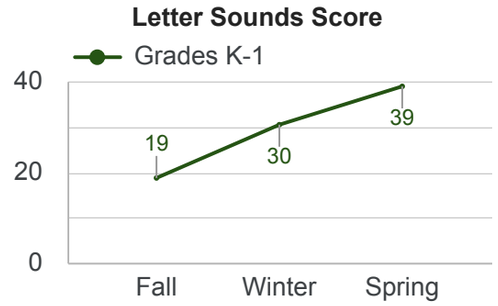
- Teacher contract negotiations are ongoing and both parties have agreed to reconvene in August, with meeting dates to be determined.

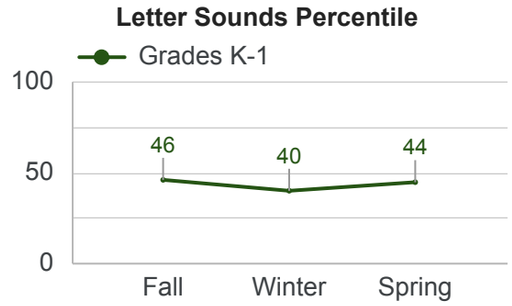
- Professional Development:
  - COSA New Superintendent Academy
    - Yearlong group

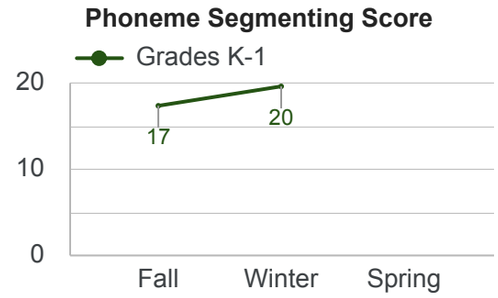
        - **Monthly virtual meetings**
        - **4 in-person learning sessions at conferences throughout the year.**
    - **Annual COSA Seaside Conference:**
        - **Later in June, Mrs. Tripp and myself will be in Seaside for the annual administrator conference.**
    - **Administrator University Course:**
        - **ADMN 648 – Admin Practicum I**
        - **ADMN 649 – Admin Practicum II**

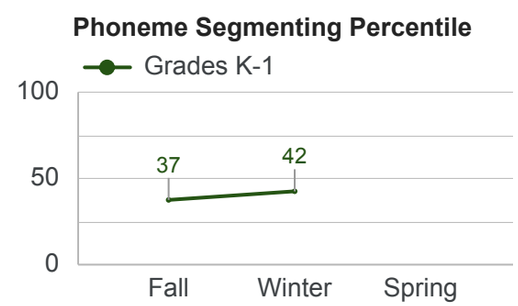
TLCS EasyCBM K-5 Reading Summary

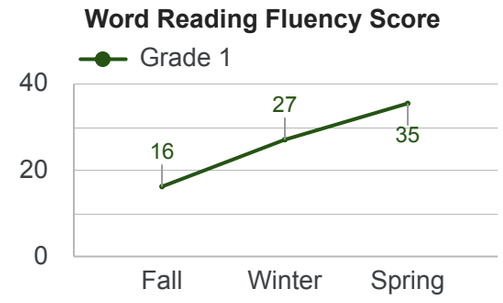


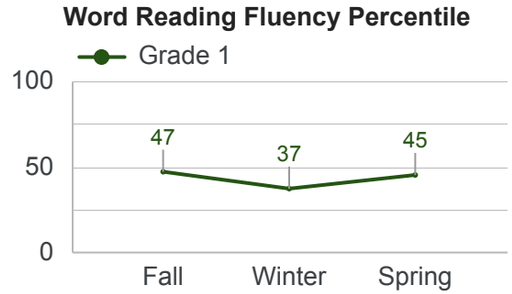




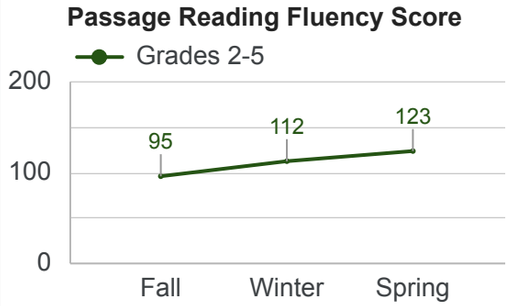


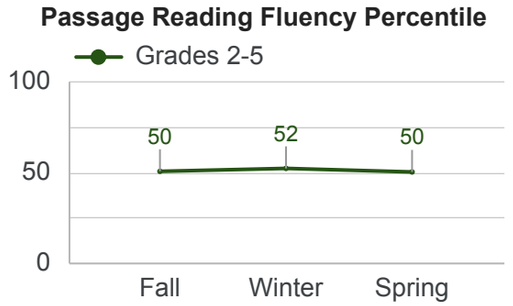


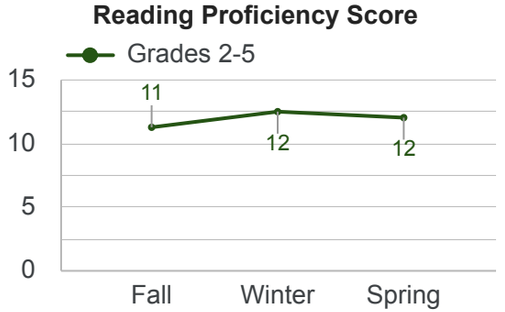


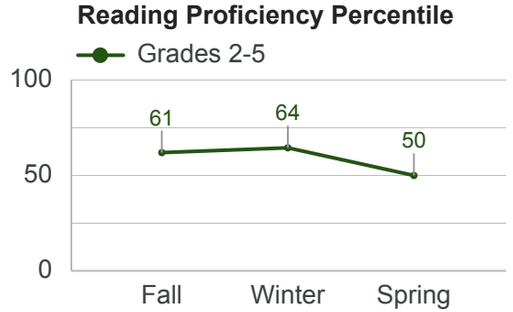


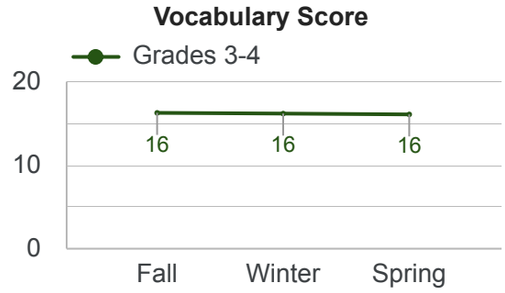
Letter Sounds - The number of letter sounds produced correctly in one minute.
Phoneme Segmenting - The number of correct phonemes or segments identified in one minute.
Word Reading Fluency - The number of words read correctly in one minute. The student is given a list of words presented in order of increasing difficulty and is asked to read the words.

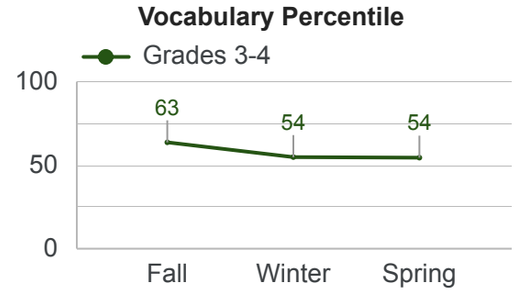








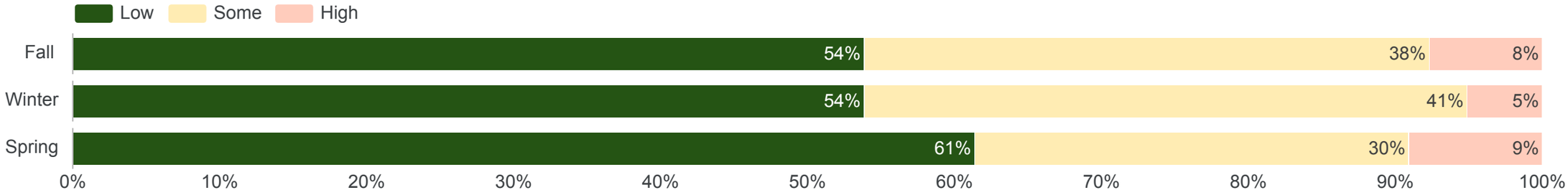




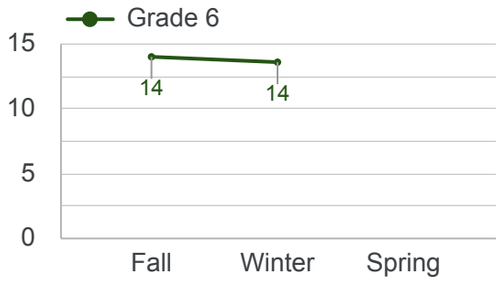
Passage Reading Fluency - The number of words read correctly in one minute. The student is given a passage suitable for their grade level.
Reading Proficiency - An untimed assessment that measures student comprehension of written text using multiple choice questions. The score is the number of correct responses.
Vocabulary - An untimed assessment that measures vocabulary proficiency appropriate for a student's grade level. The score is the number of correct responses.

TLCS EasyCBM 6-8 Reading Summary

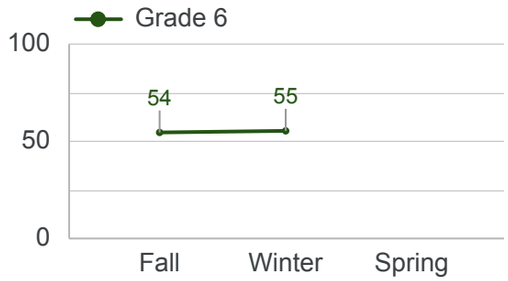
EasyCBM Reading Risk Level (6-8)



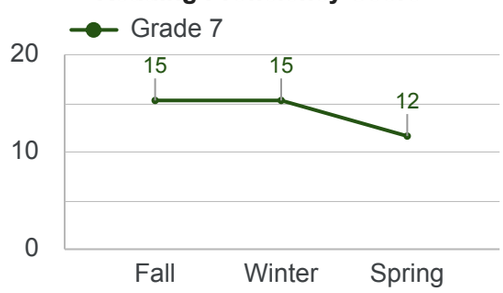
Reading Proficiency Score



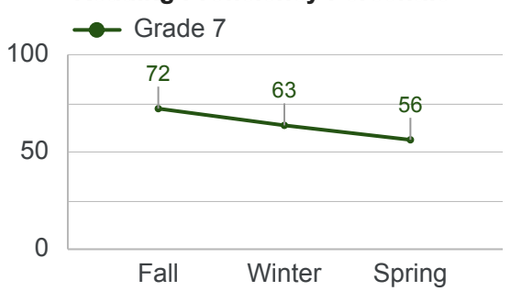
Reading Proficiency Percentile



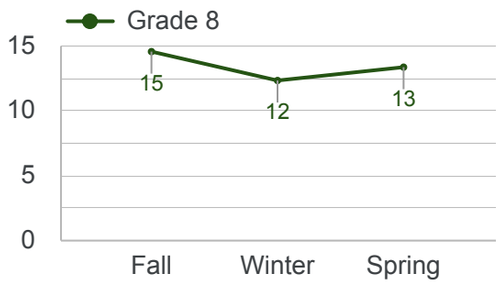
Reading Proficiency Score



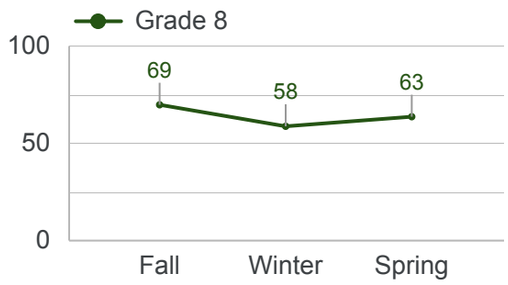
Reading Proficiency Percentile



Reading Proficiency Score

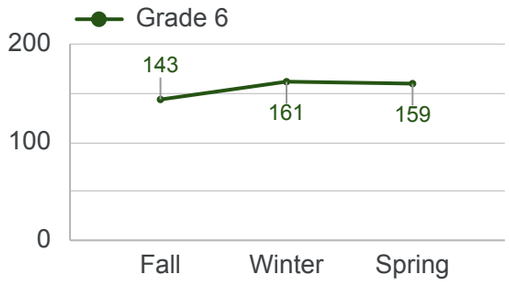


Reading Proficiency Percentile

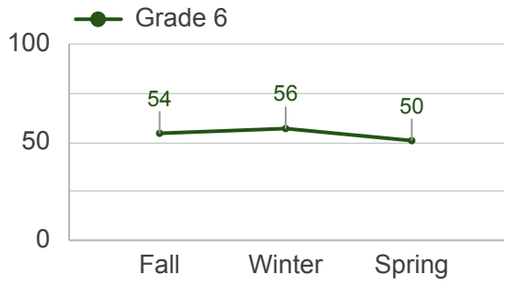


Reading Proficiency - An untimed assessment that measures student comprehension of written text using multiple choice questions. The score is the number of correct responses.

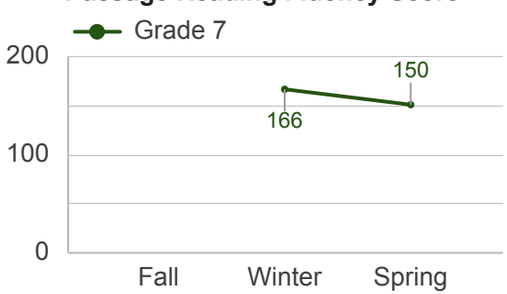
Passage Reading Fluency Score



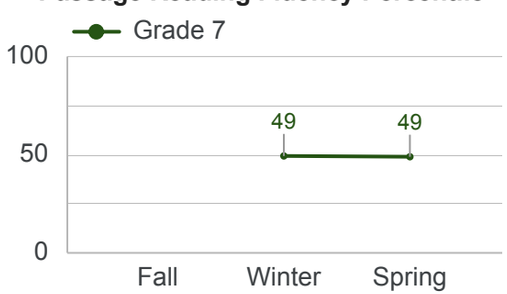
Passage Reading Fluency Percentile



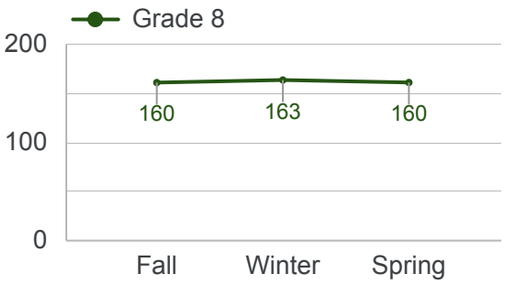
Passage Reading Fluency Score



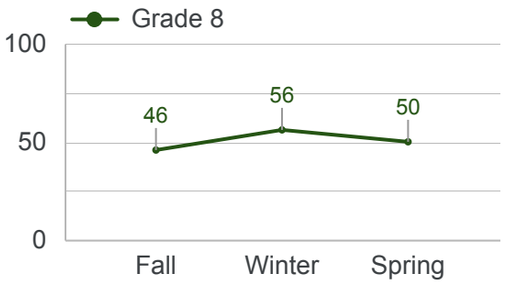
Passage Reading Fluency Percentile



Passage Reading Fluency Score



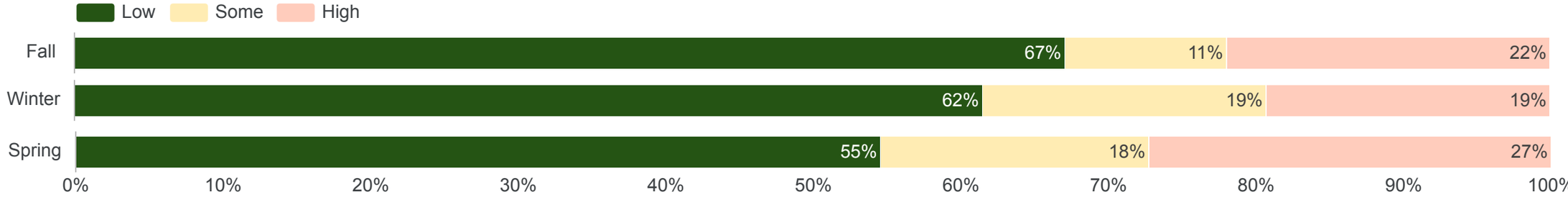
Passage Reading Fluency Percentile



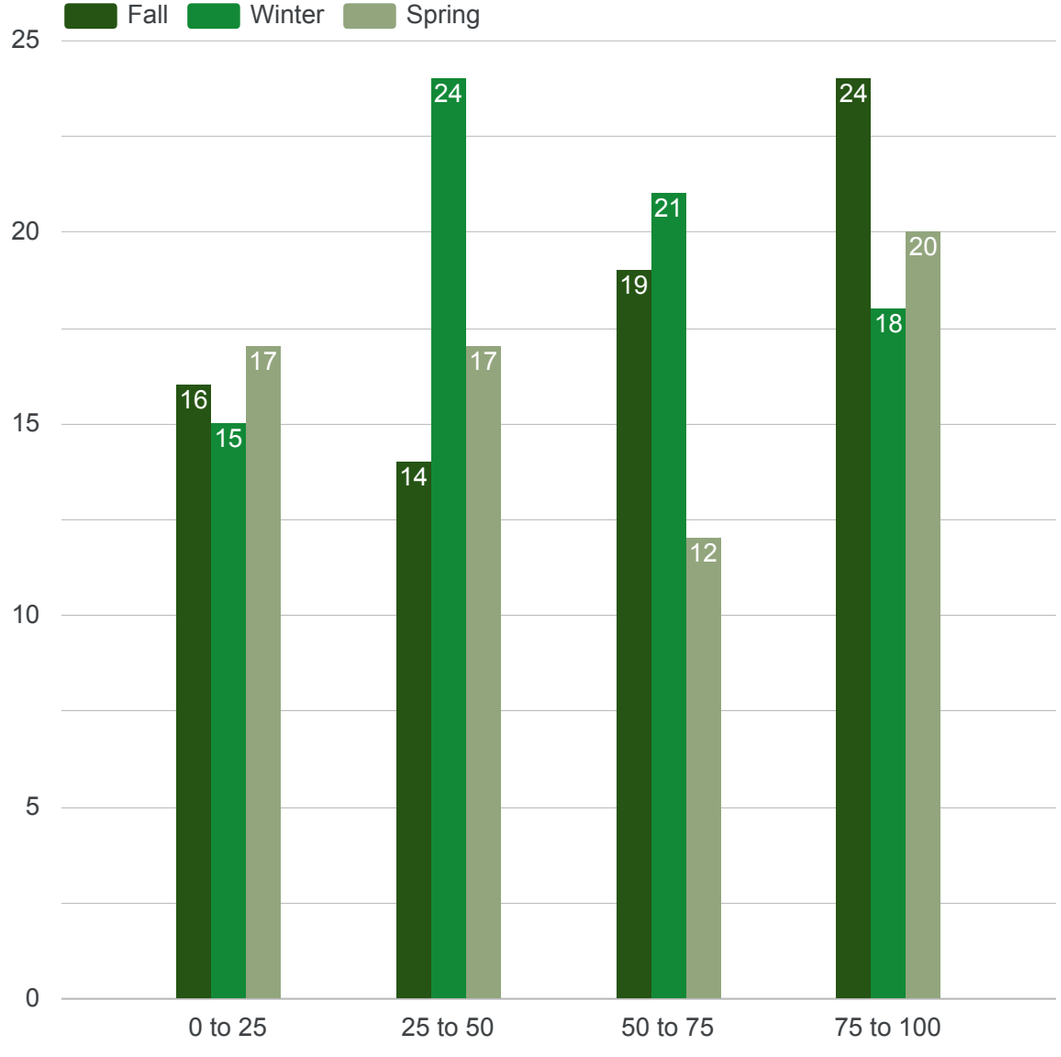
Passage Reading Fluency - The number of words read correctly in one minute. The student is given a passage suitable for their grade level.

TLCS EasyCBM K-5 Math Summary

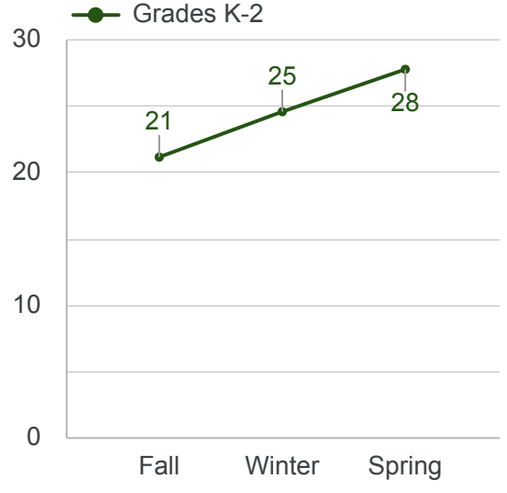
EasyCBM Math Risk Level (K-5)



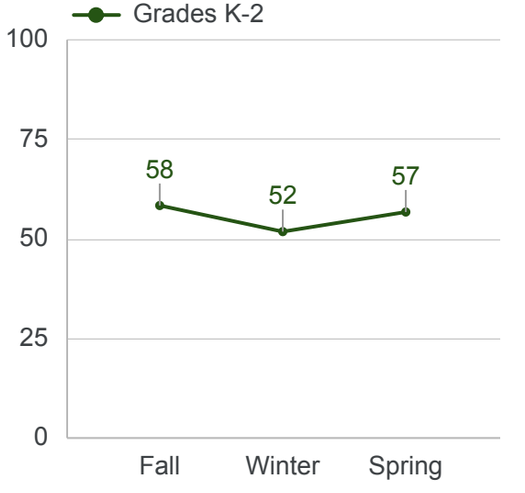
Proficient Math Percentile Distribution (K-5)



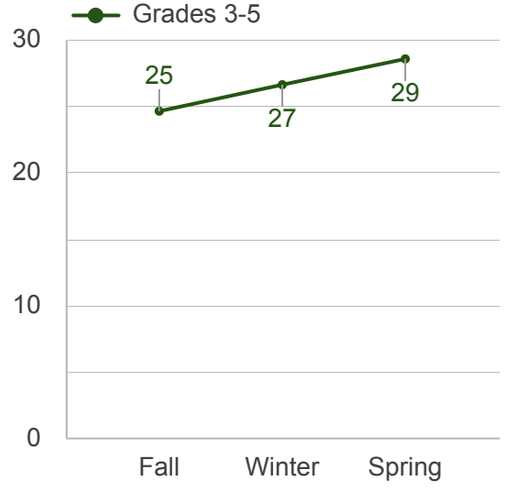
K-2 Proficient Math Scores



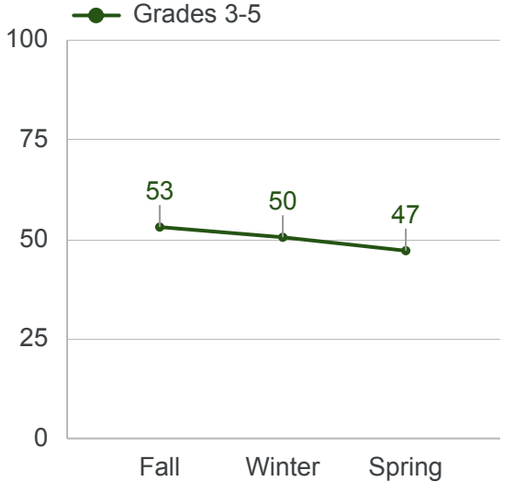
K-2 Proficient Math Percentile



Grades 3-5 Proficient Math Scores

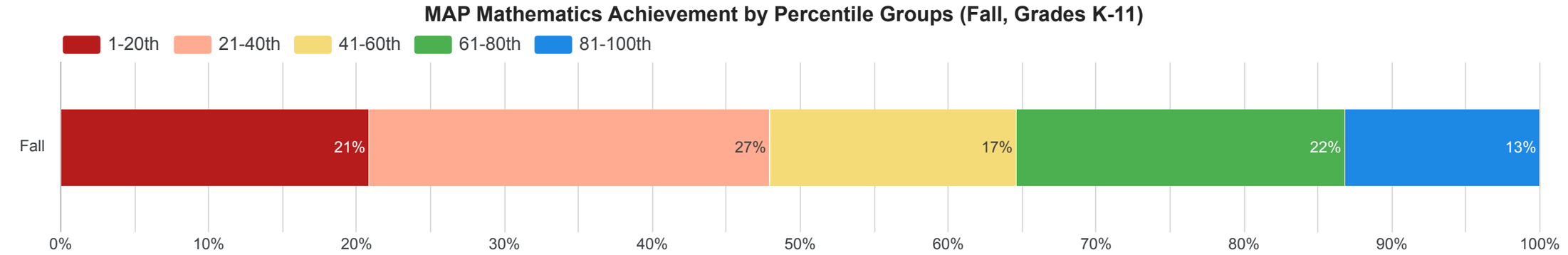


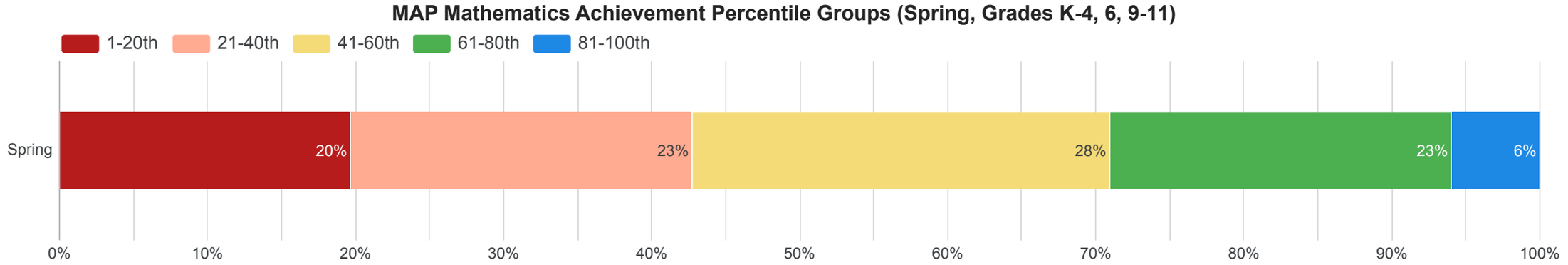
Grades 3-5 Proficient Math Percentile

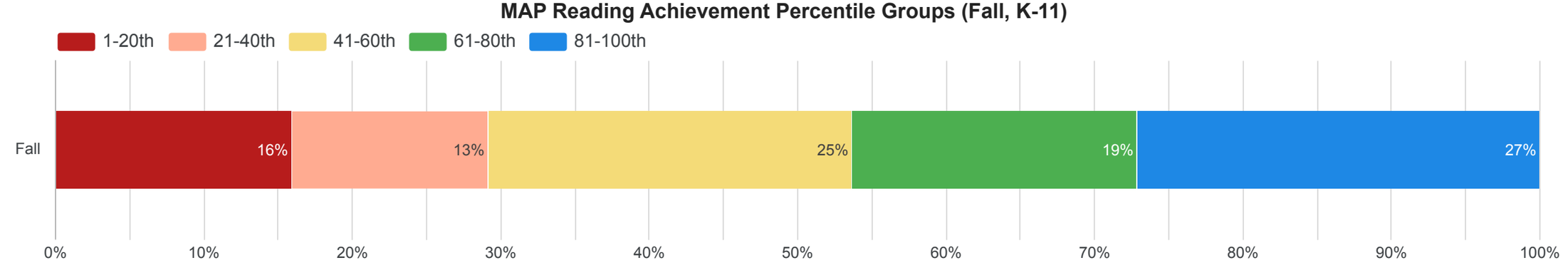


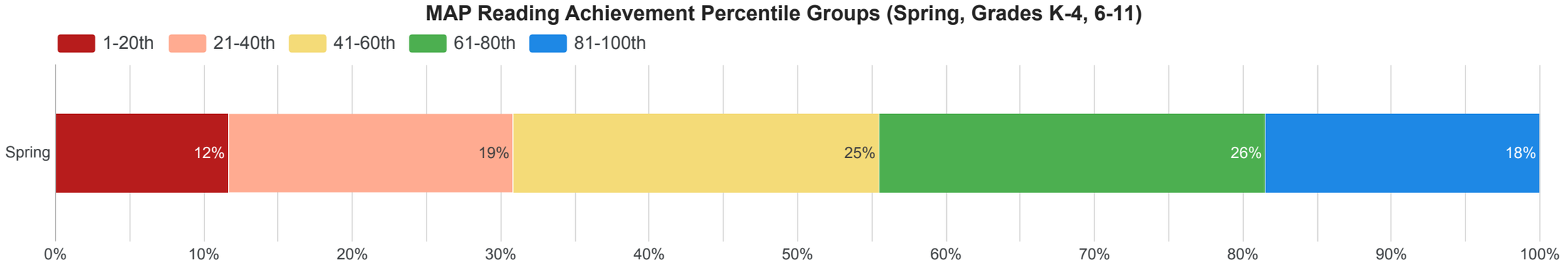
Proficient Math - Proficient Math is an untimed assessment for Grades K to 8 that measures students' mastery of mathematics skills. Students can complete the Proficient Math assessment either online or via paper and-pencil, and it can be administered to multiple students at once. The total score is the number of items answered correctly.

Triangle Lake MAP Data - Percentile Groups









BLACHLY SCHOOL DISTRICT NO.90
LANE COUNTY, OREGON

COMMUNICATION TO THE GOVERNING BODY

FOR THE YEAR ENDED JUNE 30, 2025



12700 SW 72nd Ave.
Tigard, OR 97223

PAULY, ROGERS AND CO., P.C.
12700 SW 72nd Ave. ♦ Tigard, OR 97223
(503) 620-2632
www.paulyrogersandcocpas.com

February 18, 2026

To the Board of Directors
Blachly School District No. 90
Lane County, Oregon

We have audited the basic financial statements of the governmental activities, each major fund, and the aggregate remaining fund information and fiduciary funds of Blachly School District No. 90 (the District) for the year ended June 30, 2025. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. Professional standards also require that we communicate to you the following information related to our audit.

Purpose of the Audit

Our audit was conducted using sampling, inquiries and analytical work to opine on the fair presentation of the basic financial statements and compliance with:

- generally accepted accounting principles and auditing standards
- the Oregon Municipal Audit Law and the related administrative rules

Our Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter, our responsibility, as described by professional standards, is to express opinions about whether the basic financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the basic financial statements does not relieve you or management of your responsibilities. Our engagement letter details our nonaudit services we provide; these services do not constitute an audit under Government Auditing Standards.

In planning and performing our audit, we considered the system of internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the system of internal control over financial reporting.

As part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of the basic financial statement amounts. However, providing an opinion on compliance with those provisions is not an objective of our audit.

Our responsibility for the supplementary information accompanying the basic financial statements, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the basic financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Planned Scope and Timing of the Audit

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements; therefore, our audit involved judgment about the number of transactions examined and the areas to be tested.

Our audit included obtaining an understanding of the District and its environment, including the system of internal control, sufficient to assess the risks of material misstatement of the basic financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District. We also communicated any control related matters that are required to be communicated under professional standards.

Results of Audit

1. Audit opinion letter – a modified opinion on the basic financial statements has been issued, due to the District not having a current actuarial valuation of post employment obligations related to implicit healthcare subsidy, not booking a lease liability and corresponding right-to-use asset under GASB 87, not booking a subscription based IT agreement liability and corresponding right-to-use asset under GASB 96 and not implementing GASB 101 compensated absences.

2. State minimum standards – We found no exceptions or issues requiring comment, except as noted on page 50 of the financial report.

3. Management letter – No separate management letter issued.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used are described in Note 1 to the basic financial statements. No new accounting policies were adopted and the application of existing policies was not changed during fiscal 2024-2025. We noted no transactions entered into during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the basic financial statements in the proper period.

Accounting estimates are an integral part of the basic financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the basic financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most significant estimates in the financial statements are the actuarial estimate of the District's portion of the statewide Net Pension Liability (or Asset) and Other Post-Employment Benefits, estimates of Accounts Receivable, Capital Asset Depreciation, and Value of Investments, which are based on actuarial estimates, estimated collectability of receivables, useful lives of assets and fair market values. We have evaluated the methods, assumptions, and data used to develop these estimates in determining that they are reasonable in relation to the basic financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The disclosures in the basic financial statements are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements or determined that their effects are immaterial. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, taken as a whole. There were immaterial uncorrected misstatements noted during the audit which were discussed with management. The uncorrected misstatements or the matters underlying them could potentially cause future period financial statements to be materially misstated, even if, in our judgment, such uncorrected misstatements are immaterial to the financial statements under audit.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the basic financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the basic financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards with management each year prior to our retention as the auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Required Supplementary Information

We applied certain limited procedures to the required supplementary information that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the required supplementary information and do no express an opinion or provide any assurance on it, except for the budgetary statements presented as required supplementary information.

Supplementary Information

We were engaged to report on the supplementary information, which accompany the basic financial statements but are not required supplementary information. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the basic financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the basic financial statements or to the basic financial statements themselves.

Other Information

We were not engaged to report on the listing of Board members, located before the table of contents, or the other information, as listed in the table of contents, which accompany the basic financial statements but are not required supplementary information. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

Other Matters – Future Accounting and Auditing Issues

In order to keep you aware of new auditing standards issued by the American Institute of Certified Public Accountants and accounting statements issued by the Governmental Accounting Standards Board (GASB), we have prepared the following summary of the more significant upcoming issues:

GASB 103 – Financial Reporting Model Improvements

The requirements of this Statement are effective for fiscal years beginning after June 15, 2025, and all reporting period thereafter. Earlier application is encouraged. The requirements for Management's Discussion and Analysis (MD&A) will improve the quality of the analysis of changes from the prior year, which will enhance the relevance of that information. They also will provide clarity regarding what information should be presented in MD&A. The requirements for the separate presentation of unusual or infrequent items will provide clarity regarding which items should be reported separately from other inflow and outflows of resources. The definitions of operating revenues and expenses and of nonoperating revenues and expenses will replace accounting policies that vary from government to government, thereby improving comparability. The addition of a subtotal for operating income (loss) and noncapital subsidies will improve the relevance of information provided in the proprietary fund statement of revenues, expenses, and changes in fund net position. The requirement for presentation of major component unit information will improve comparability. The requirement that budget comparison information be presented as required supplementary information (RSI) will improve comparability, and the inclusion of the specified variances and the explanation of significant variances will provide more useful information for making decisions and assessing accountability.
The objective of this Statement is to improve key components of the financial reporting model to enhance its effectiveness in providing information that is essential for decision making and assessing a government's accountability. This Statement also addresses certain application issues.

Management's Discussion and Analysis

This Statement continues the requirement that the basic financial statements be preceded by management's discussion and analysis (MD&A), which is presented as required supplementary information (RSI). MD&A provided an objective and easily readable analysis of the government's financial activities based on currently known facts, decisions, or conditions and presents comparisons between current and prior year.

This Statement requires that the information presented in MD&A be limited to the related topics discussed in five sections: (1) Overview of the Financial Statements, (2) Financial Summary, (3) Detailed Analyses, (4) Significant Capital Asset and Long-Term Financing Activity, and (5) Currently Known Facts, Decisions, or Conditions. Furthermore, this Statement stresses that the detailed analyses should explain why balances and results of operations changed rather than simply presenting the amounts or percentages by which they changed. This Statement emphasizes that the analysis provided in MD&A should avoid unnecessary duplication by not repeating explanations that may be relevant to multiple sections and that "boilerplate" discussions should be avoided by presenting only the most relevant information, focused on the primary government. In addition, this Statement continues the requirement that information included in MD&A distinguish between that of the primary government and its discretely presented component units.

Unusual or Infrequent Items

This Statement describes unusual or infrequent items as transactions and other events that are either unusual in nature or infrequent in occurrence. Furthermore, governments are required to display the inflows and outflows related to each unusual or infrequent item separately as the last presented flow(s) of resources prior to the net change in resource flows in the government-wide, governmental fund, and proprietary fund statements of resource flows.

GASB 104 – Disclosure of Capital Assets

The requirements of this Statement are effective for fiscal years beginning after June 15, 2025, and all reporting periods thereafter. Earlier application is encouraged. The requirements of this Statement will improve financial reporting by providing users of financial statements with essential information about certain types of capital assets in order to make informed decisions and assess accountability. Additionally, the disclosure requirements will improve consistency and comparability between governments.

State and local governments are required to provide detailed information about capital assets in notes to financial statements. Statement No. 34, *Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments*, requires certain information regarding capital assets to be presented by major class. The objective of this Statement is to provide users of government financial statements with essential information about certain types of capital assets.

This Statement requires certain types of capital assets to be disclosed separately in the capital asset note disclosures requires by Statement 34. Lease assets recognized in accordance with Statement No. 87, *Leases,* and intangible right-to-use assets recognized in accordance with Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Agreements,* should be disclosed separately by major class of underlying asset in the capital asset note disclosures. Subscription assets recognized in accordance with Statement No. 96, *Subscription-Based Information Technology Arrangements,* also should be separately disclosed. In addition, this Statement requires intangible assets other than those three types to be disclosed separately by major class.

This Statement also requires additional disclosures for capital assets held for sale. A capital asset is a capital asset held for sale if (a) the government has decided to pursue the sale of capital asset and (b) it is probable that the sale will be finalized within one year of the financial statement date. Governments should consider relevant factors to evaluate the likelihood of the capital asset being sold within the established time frame. This Statement requires that capital assets held for sale be evaluated each reporting period. Governments should disclose (1) the ending balance of capital assets held for sale, with separate disclosure for historical cost and accumulated depreciation by major class of asset, and (2) the carrying amount of debt which the capital assets held for sale are pledged as collateral for each major class of asset.

Best Practices – Not Significant Deficiencies

1. Governing Body Monitoring

   An integral part of internal controls is the monitoring of financial activities by those charged with the governance (the Board). This can be accomplished by asking specifically designed questions to senior staff, by reviewing basic financial statements and projections and by comparing financial results to pre-established benchmarks. While the Board participates in the budget adoption process and receives staff prepared basic financial statements, these only partially fulfill the monitoring function.

   We recommend that the Board articulate their monitoring practices and record in the minutes when those activities occur.

2. Fidelity Insurance Coverage

   In reviewing fidelity (employee honesty) insurance coverage, we noticed that the District often carries cash and investment balances in excess of the insurance coverage amount. We recommend that the Board examine this exposure risk and make a determination as to the amount of insurance coverage they feel is prudent in regard to their oversight.

3. Service Organizations & Sensitive Information

   The District has contracted with a service provider for accounting and information technology services (Lane ESD). The service provider does not have a SSAE 18 (service provider) report or internal control report covering their operations, accounting processing and information technology controls. This includes payroll which involves sensitive information. While sharing sensitive data with an outside service provider may reduce costs or lead to increased efficiencies in operations, it also may create data breach risks for the District. The possibility exists that errors or irregularities could exist and not be detected. While nothing came to our attention during our testing, we recommend the Governing Body review the risks regarding this matter and consider getting assurance from the service provider that will reduce risks, including being named on their insurance policies, in order to mitigate such risks.

4. 403(b) Compliance Requirements

   The Internal Revenue Service (IRS) has published 403(b) regulations providing guidance on several administrative compliance requirements. A third party has been contracted with to outsource compliance with these requirements. Noncompliance subjects the District to potential penalties and fines. Since the third party provider does not provide the District with a SSAE 18 service provider report or internal control report covering their operations, we recommend that the District monitor current practices to determine compliance with accountability requirements for the Section 403(b) plan and consider the sufficiency of documentation received from the third party vendor to reduce the District risks in this area. The District should also consider being named as an additional insured on the vendors' insurance policies.

5. IT Controls

   During our review of IT controls over the accounting software, we noted that there is no policy in place regarding the frequency with which passwords are changed. We recommend that the District adopt a policy addressing this IT-related internal control issue for the accounting systems.

6. Bank Reconciliations

   During testing of bank reconciliations there were several reconciliations that were prepared several months after month end. This caused a delay in the review of these reconciliations. We recommend reconciliations to be prepared and reviewed in a timely manner (within 30 days of statement date) to limit the opportunity for errors, both unintentional and intentional, to affect the cash accounts.

7. Implementation of Accounting Standards

   We noted that the District has not obtained an actuarial valuation to determine its Implicit Health Subsidy Liability as required by GASB 75, recorded its long term leave liability required by GASB 87, recorded tis subscription based information technology arrangements under GASB 96, or implemented GASB 101 dealing with accrued compensated absences. We recommend going-forward, that the Board require implementation of these standards so an unmodified opinion can be received by the District.

8. Segregation of duties

   The business manager has the ability to enter new employees, change salary information, and has access to create/print payroll batches. Compensating Control: The Assistant Business Manager inputs payroll each month and the Business Manager reviews all checks for reasonableness prior to signing them.

9. Payroll Internal Control

   Several contracts were not signed by the employee or the Superintendent. Additionally, for the months tested, there was no evidence of approval on any of the hourly employee timecards. We recommend that that the Board establish and document clear monitoring practices to strengthen internal controls over payroll. This should include ensuring that all employment contracts are signed by the authorized official and that employee timecards are reviewed and approved as evidence of management oversight.

10. Journal Entries

    During our review of adjusting journal entries, we noted that nearly all entries tested were not uploaded for approval in a timely manner. In fact, they were not approved by the Superintendent until July 2025. We recommend that all adjusting journal entries be reviewed and approved by an individual independent of their preparation within a reasonable timeframe—ideally within one month of the entry date. Timely review and approval help minimize the risk of both unintentional and intentional errors.

This information is intended solely for the information and use of the Board of Directors and management and is not intended to be and should not be used by anyone other than these specified parties.

Roy R Rogers

ROY R ROGERS, CPA
PAULY, ROGERS AND CO., P.C.

Blachly School District #90
Blachly SD Resolution No. #2025-26-08

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED, that the Board of Directors of the Blachly School District #90 hereby adopts the budget for 2026-27 in a total sum of $9,173,773 as presented.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED, that for the fiscal year beginning July 1, 2026, the amounts shown below are hereby appropriated for the purposes indicated within the funds listed:

		Fund Name					
Appropriation Category		GENERAL FUND	SPECIAL REVENUE FUND	CAPITAL PROJECTS FUND	INTERNAL SERVICES FUND	SCHOLAR-SHIP FUNDS	TOTAL ALL FUNDS
1000	Instruction	3,295,491	976,690	0	17,036	0	
2000	Support Services	2,310,221	481,092	80,000	17,036	0	
3000	Community/Enterprise	0	223,150	0	0	25,612	
4000	Facilities Construction	0	0	0	0	0	
5100	Debt Service	0	64,945	0	0	0	
5200	Interfund Transfers	350,000	0	0	0	0	
6000	Contingency	520,000	0	0	0	0	
Appropriation Total		**6,475,712**	**1,745,877**	**80,000**	**34,072**	**25,612**	**8,361,273**
7000	Unappropriated	0	7,000	0	5,500	800,000	
Budet Total		**6,475,712**	**1,752,877**	**80,000**	**39,572**	**825,612**	**9,173,773**

Total Appropriations - All Funds $ 9,173,773

RESOLUTION IMPOSING AND CATEGORIZING THE TAX

BE IT RESOLVED, that the following ad valorem property taxes are hereby imposed and categorized for the tax year 2026-27 upon the assessed value of all taxable property within the district:

Permanent Rate Tax Subject to the Education Limitation **$5.1023 per $1,000 assessed value**

Adopted by the Blachly School Board of Directors at a regular school board meeting held on the 10th day of June, 2026.

Meleah Drago, Board Chair
Blachly School District #90

Brittany Bottensek, Superintendent
Blachly School District #90

Blachly School District #90
Triangle Lake Charter School
Healthy and Safe Schools Plan

Introduction

In 2017, the Oregon State Legislature passed SB 1062, which requires that every school district, education service district, and public charter school develop a Healthy and Safe Schools Plan (HASS Plan). Each organization's HASS Plan has specific requirements that must be included for the HASS Plan to comply with state law. All HASS Plans are due to the Oregon Department of Education by July 1, 2019. Additionally, each school district, education service district, and public charter school is required to certify annually that the organization continues to comply with the requirements of the HASS Plan by filing an Annual Statement. The following plan is designed to satisfy these requirements.

1. Responsible Person

The person responsible for administering and implementing the Healthy and Safe Schools Plan:

Name: Shane Benscoter
Position Title: Maintenance/ Facilities Director
Phone Number: 541-925-3262 EXT 134
Email Address: Shane Benscoter
Mailing Address: 20264 Blachly Grange Rd. Blachly Oregon 97412

The person who is the designated IPM Coordinator:

Name: Shane Benscoter
Position Title: Maintenance/Facilities Director
Phone Number: 541-925-3262-EXT 134
Email Address: Shane Benscoter
Mailing Address: 20264 Blachly Grange Rd. Blachly Oregon 97412

The person responsible for AHERA information:

Name: Shane Benscoter
Position Title: Maintenance/Facilities Director
Phone Number: 541-521-9315 Ext134
Email Address: Shane Benscoter
Mailing Address: 20264 Blachly Grange Rd. Blachly Oregon 97412

2. List Facilities

All facilities owned and leased by Blachly School District #90 where students or staff are present on a regular basis are covered by this HASS Plan. The list of those buildings and facilities is below:

Facility Name	Facility Address
Triangle Lake Charter School	20264 Blachly Grange Road, Blachly, OR 97412
Bus Barn	20264 Blachly Grange Road, Blachly, OR 97412
Maintenance Trailer	20264 Blachly Grange Road, Blachly, OR 97412
District Office	20270 Blachly Grange Road, Blachly, OR 97412
Superintendent House	20298 Blachly Grange Road, Blachly, OR 97412

3. Elevated Levels of Lead in Water Used for Drinking or Food Preparation

All school districts, education service districts, and public charter schools are required to test for and eliminate exposure to elevated levels of lead in water used for Drinking and Food Preparation through either remediation or eliminating access, according to OAR 333-061-0400 and OAR 581-022-2223. In conformance with those administrative rules, Blachly School District #90 certifies the following:

1. All testing was done according to the testing requirements in OAR 333-061-0400;
2. All samples were analyzed by a lab accredited by Oregon Health Authority to test for those materials;
3. All water fixtures required to be tested under OAR 333-061-0400 were tested for elevated levels of lead in accordance with the testing schedule developed by the Oregon Health Authority;
4. This testing is in addition to and separate from testing that is required because the district operates a small water system;
5. The testing schedule for each building covered by this plan is set forth below: (Click Here For Summary)

Facility Name	Year of Last Test	Next Scheduled Test (Beginning of 6 year schedule)	Schedule or Exemption Reason
Triangle Lake Charter School	*2022*	*2028 Fiscal Year*	*6 year schedule*
Bus Barn	*N/A*	*N/A*	*No water at this site*
Maintenance Trailer	*N/A*	*N/A*	*No water at this site*
District Office	*2022*	*2028 Fiscal Year*	*6 year schedule*
Superintendent House	*N/A*	*N/A*	*No water at this site*

4. Lead Paint

In order to comply with the United States Environmental Protection Agency's Renovation, Repair and Painting Program Rule, the district Maintenance Director has a certified lead based paint renovation contractor's license. Issued by the Oregon Construction Contractors Board.

5. Asbestos

Blachly School District #90 complies with the federal Asbestos Hazard Emergency Response Act (AHERA). (Click Here) For AHERA Asbestos Management Plan and Updates to It.

6. Radon

Blachly School District #90 has developed a radon plan as required by ORS 332.167. Community members can access a copy of the radon plan here: (Click Here)
Test results will be made public and are available here: (Click Here)

7. Integrated Pest Management

Blachly School District #90 has adopted an Integrated Pest Management (IPM) plan as required by ORS 634.700 through 634.750. Community members can access a copy of the IPM plan here: (Click Here)

8. Carbon Monoxide Detectors

Blachly School District #90 certifies that all buildings subject to the Healthy and Safe Schools Plan comply with the carbon monoxide detection standards in the state building code that was in effect when the building was originally constructed or as required by building code due to addition, upgrade, or remodel.

9. Test Results Publication

Blachly School District #90 is complying with the requirement to provide access to test results, as defined by OAR 581-022-2223 within 10 business days as defined by ORS 332.334. Test results can be found on Blachly School District #90 website at Blachly School District 90 Click on About BSD, scroll down to Reports and Plans, Then scroll down to Safety and Maintenance and Browse documents.

Specific test results can be found as follows:

- Lead in Water: (Click Here)
- Radon: (Click Here)

Additionally, copies of all test results are available at the District Office located at 20270 Blachly Grange Road, Blachly, OR 97412. Blachly School District #90 will also use current district email lists or communications programs to provide final test results to staff, students, parents of minor students, and other members of the community. This includes providing actual final test results or providing direct access to final test results through links in the communications. Please contact Anni Thiessen 541-925-3262-EXT 103 to be added to current district email lists and programs.

I certify that the above information is true and accurate to the best of my knowledge.

Shane Benscoter	Maintenance Director	3/19/2025
Electronic signature of authorized representative	**Title**	**Date**

Annual Statement

Blachly School District #90 certifies the following:

1. Responsible Persons

The person responsible for implementing and administering the Healthy and Safe Schools (HASS) Plan is:

Name: Shane Benscoter
Position Title: Facilities/Maintenance Director
Phone Number: 541-925-3262 EXT134
Email Address: sbenscoter@blachly.k12.or.us
Mailing Address: 20264 Blachly Grange Rd. Blachly Or. 97412

The person who is the designated Integrated Pest Management (IPM) Coordinator is:

Name: Shane Benscoter
Position Title: Facilities/Maintenance Director
Phone Number: 541-925-3262 EXT134
Email Address: sbenscoter@blachly.k12.or.us
Mailing Address: 20264 Blachly Grange Rd. Blachly Or. 97412

The person responsible for Asbestos Hazard Emergency Response Act (AHERA) information is:

Name: Shane Benscoter
Position Title: Facilities/Maintenance Director
Phone Number: 541-925-3262 EXT134
Email Address: sbenscoter@blachly.k12.or.us
Mailing Address: 20264 Blachly Grange Rd. Blachly Or. 97412

2. **Copies of the Healthy and Safe Schools Plan**

Copies of the plan are available at each of the following locations:

- Blachly School District Administration Office address
- Blachly School District school website (Click Here)

3. **Testing Certification**

Blachly School District certifies that it is in compliance with all plan components, including any and all testing required by any part of the plan.

4. **Testing Results**

Blachly School District is current with all required testing as of the date of this document. Test results

can be found on the Blachly School District website at https
Blachly School District will also use current district email lists or communications programs to provide final test results to staff, students, parents of minor students, and other members of their community. This includes providing actual final test results or providing direct access to final test results through links in the communications. Please contact Dennis Boyd to be added to current district email lists and programs. Specific test results can be found as follows:

- Lead in Water: (Click Here)
- Radon: (Click Here)

5. **Website Link Maintenance**
Blachly School District certifies that all website links for plan information and test results are current and functional.

6. **Major Exposure Reduction Activities**
Blachly School District has attached a comprehensive summary of major activities completed that resulted in reduced risk of exposure to hazardous materials(Click Here):or view below.

FACILITY NAME	BUILDING IDENTIFICATION NUMBER (BIN)	ACTIVITY RESULTING IN REDUCED RISK OF EXPOSURE TO HAZARDOUS MATERIALS	TYPE OF HAZARD ADDRESSED	DATE OF ACTIVITY	ESTIMATED COST OF REMEDIATION
TRIANGLE LAKE CHARTER SCHOOL	20950100	REMOVAL OF APPROXIMATELY 750 SQ' VINYL TILE IN CLASSROOMS 10,11,12,13 OF THE HIGH SCHOOL BUILDING FOR ACCESS TO FOUNDATION FOR SEISMIC UPGRADES.	ASBESTOS	4/29/20	
TRIANGLE LAKE CHARTER SCHOOL	20950100	REMOVAL OF STEAM LINES WITH ASBESTOS INSULATION UNDER HIGH SCHOOL BUILDING	ASBESTOS	5/8/2020	
GYMNASIUM	20950101	REMOVE AND DISPOSE OF APPROXIMATELY 2,188 SQ' OF 12X12" FLOOR TILE & MASTIC ON WOOD SUBFLOOR FROM CAFETERIA, ENTRY, KITCHEN, & KITCHEN CLOSET.	ASBESTOS	4/28/2021	$14,000

7. **Radon Testing Summary**
Blachly School District has completed radon testing at the following buildings this year and is providing the following summary: **N/A**
I certify that the above information is true and accurate to the best of my knowledge.

Shane Benscoter	Facilities/Maintenance	6/2026

Electronic signature of authorized representative	**Title**	**Date of Annual Certification**

Triangle Lake
Social Studies Adoption
Process & Recommendation to the Board

Overview of Adoption Process

January

Gateway 1: State Recommendations

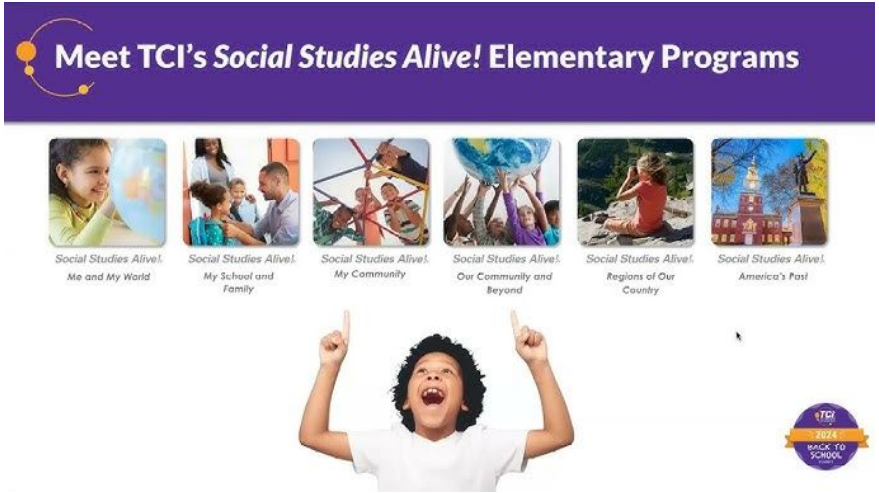
- 2026 Oregon Standards
- Lane ESD Social Studies Caravan (Presentation of all approved curriculum by publisher)
- Approved list of curricular materials

March

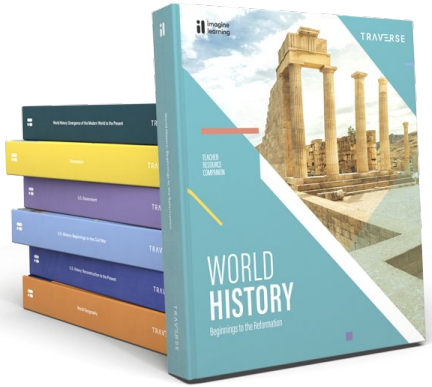
Gateway 2: Identifying District Curriculum

- K-12 staff meet at ESD
- Reviewed all curriculum
- Staff picked Curriculum K-5, and 6-12

Curriculum Choices



K-5
TCI History Alive



6-12 Imagine Learning Traverse

Overview of Adoption Process

January

Gateway 1: State Recommendations

- 2026 Oregon Standards
- Lane ESD Social Studies Caravan (Presentation of all approved curriculum by publisher)
- Approved list of curricular materials

March

Gateway 2: Identifying District Curriculum

- K-12 staff meet at ESD
- Reviewed all curriculum
- Staff picked Curriculum K-5, and 6-12

May

Gateway 3: Stakeholder Feedback

- Social Studies Curriculum displayed during open house
  - (Zero Feedback)

Thank you for your consideration on this adoption process.



Go Lakers!

Triangle Lake Secondary Math Adoption

Process & Recommendation to the Board

Overview of Adoption Process

November

Gateway 1: State Recommendations

- 2021 Oregon Standards
- 2+1 Model for HS Math Pathways
- Four Cornerstones: Focus, Engagement, Belonging, Pathways
- Approved list of curricular materials

OREGON DEPARTMENT OF EDUCATION
Oregon achieves . . . together!

Cornerstones of the Oregon Math Project

Engineering a better system:

Meaningful math for every student



FOCUS



ENGAGEMENT



PATHWAYS



BELONGING

OREGON MATH PROJECT
Meaningful Math for Every Student

Overview of Adoption Process

November

Gateway 1: State Recommendations

- 2021 Oregon Standards
- 2+1 Model for HS Math Pathways
- Four Cornerstones: Focus, Engagement, Belonging, Pathways
- Approved list of curricular materials

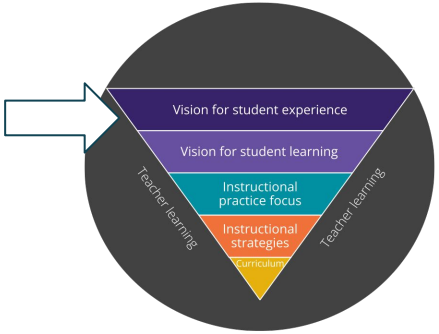
November-December

Gateway 2: Identifying District Priorities

- Triangle Lake's Graduate Portrait
- Student Experience Description from CEL work
- Triangle Lake's Vision for Secondary Mathematics
- Blachly School Board Policy for Instructional Materials Adoption

Triangle Lake Charter School Graduate Profile





Create a culture of academic excellences where every person feels safe and sense of belonging that prepares them for THEIR post-secondary vision.

Triangle Lake Charter School
Vision for Secondary Mathematics

Our vision is for every student to see themselves as a capable doer of mathematics. They will be skilled in quantitative reasoning, critical thinking, and possess the problem-solving skills necessary to thrive in college or excel in their careers. They will also be empowered to use technological tools and data analysis to understand and impact the world around them.

Link to Tool

Staff Name: _____ Program: _____

Rating Scale				
-1: Unsatisfactory Negative/Concerning Evidence	**0**: Does not Meet No Evidence	**1**: Partially Meets Some Evidence	**2**: Meets Sufficient Evidence	**3**: Exceeds Strong Evidence

Selection Criteria:

Criterion 1: Focus, Coherence, and Alignment		
Indicators	Evidence	Rating -1, 0, 1, 2, 3
1.A Materials align to the 2021 Oregon Math Standards and devote a majority of time to the Major Work of the grade. Supporting Work, where present, enhances focus and coherence simultaneously.		
1.B Materials support an understanding of the grade-by-grade progressions in the Standards and relate on-grade-level concepts explicitly to prior knowledge from earlier grades or previously assessed grade-level standards.		
1.C Materials, lessons, and tasks make connections between standard domains to highlight for students the interconnectedness of their learning.		
Summary of Criteria 1: Coherence, Alignment, and Relevance		

Overview of Adoption Process

November

Gateway 1: State Recommendations

- 2021 Oregon Standards
- 2+1 Model for HS Math Pathways
- Four Cornerstones: Focus, Engagement, Belonging, Pathways
- Approved list of curricular materials

November-December

Gateway 2: Identifying District Priorities

- Triangle Lake's Graduate Portrait
- Student Experience Description from CEL work
- Triangle Lake's Vision for Secondary Mathematics
- Blachly School Board Policy for Instructional Materials Adoption

January - May

Gateway 3: Stakeholder Recommendations (Pilot)

- Teacher ease of use
- Student data / sample of work
- Student feedback
- Parent / Community perspective

Pilot Choices and Dates

MSM
MidSchoolMath

Illustrative® Mathematics
LEARN MATH FOR LIFE

February - March

April - May

Recommendation

The TLCS Math Adoption team recommends

(1) Adopting MidSchool Mathematics for grades 6 – 8.

(2) Piloting MidSchool Mathematics in Algebra 1 during the 2026-2027 school year, as the program will be available at that time.

(3) Continuing the adoption process for high school math during the 2026 - 2027 school year.

Weekly
Routine & Structure



Teacher Evidence
Routine & Structure

- Weekly routine is a nice combination of paper/pencil and devices
- Structure allows for collaboration and for students to share their thinking
- Daily pacing has things broken into small chunks, so students engage in a variety of activities in one class period

Teacher Evidence
Relevance & Engagement

- Introductory videos were engaging and provided access to hesitant math learners
- The cheesy/cringey aspect of the videos makes the problems they cover more interesting than a textbook
- Students retained detailed information about the videos days and sometimes weeks after watching them

Student & Family Evidence

In the student survey, we asked students

What are you enjoying so far about the MidSchool Math Curriculum?

Top responses:

- Working in groups (57% of students, n = 35)
- Watching videos about “real life” scenarios (34%)
- Lessons that mix up group time vs teacher-led time (20%)
- Checking responses using technology (20%)

We only received 2 responses from families and the feedback was inconclusive.

Blachly School District #90
Triangle Lake Charter School
20264 Blachly Grange Road
Blachly, OR 97412
(541) 925-3262
www.blachly90.com

RESOLUTION Blachly S.D #2025-26-06

BE IT RESOLVED, that the Board of Directors, School District #90, Lane County, hereby authorizes the transition of all District Funds, which currently reside in US Bank and Selco to be transferred to Oregon Community Credit Union. This includes savings, checking and CD funds.

Adopted by the Blachly School Board of Directors at a regular school board meeting held on June 10, 2026.

_____	_____
Meleah Drago	Brittany Bottensek
Board Chair	Superintendent

BLACHLY SCHOOL DISTRICT 90
Blachly SD Resolution No. #2025-26-07

RESOLUTION COMPLYING WITH GASB 54

BE IT RESOLVED, that the Board of Directors, Blachly School District #90 will comply with Government Accounting and Standards Board (GASB) Statement 54 in order to:

1. Protect the district from unnecessary borrowing in order to meet cash-flow needs;
2. Provide prudent reserves to meet unexpected emergencies and protect against catastrophic events;
3. Meet the uncertainties of state and federal funding.

The GASB 54 requires fund balances to be reported in classifications that comprise a hierarchy based primarily on the extent to which the government is bound to observe constraints imposed upon the use of governmental funds. This requirement is effective for the fiscal year ending 30 June 2027.

The ending balance for all funds must be designated per the following categories set forth by GASB 54:

- *Non-spendable* -- Funds which cannot be spent.
- Restricted -- Amounts subject to externally enforceable legal restrictions (imposed by grantors, contributors, governmental regulations, etc.).
- *Committed -- Amounts whose use is constrained by limitations that a governing board imposes upon itself.*
- *Assigned -- Intended use of resources established by the governing body itself, or by an official or officers to which authority is delegated by the governing body.*
- *Unassigned-- Available for any purpose. (Reported only in the General Fund.)*

Assignment of Fund Balances
Authority to classify portions of ending fund balance as Assigned is hereby granted to the Superintendent and Business Manager

Spending Hierarchy
Where appropriate and necessary, the Blachly School Board has determined that the categories of fund balances will be spent with the following priority:

1. Restricted
2. Committed
3. Assigned
4. Unassigned

_____
Meleah Drago, Board Chair
Blachly School District #90

_____
Brittany Bottensek, Superintendent
Blachly School District #90

Blachly School District #90
Blachly SD Resolution No. #2025-26-08

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED, that the Board of Directors of the Blachly School District #90 hereby adopts the budget for 2026-27 in a total sum of $9,173,773 as presented.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED, that for the fiscal year beginning July 1, 2026, the amounts shown below are hereby appropriated for the purposes indicated within the funds listed:

		Fund Name					
Appropriation Category		GENERAL FUND	SPECIAL REVENUE FUND	CAPITAL PROJECTS FUND	INTERNAL SERVICES FUND	SCHOLAR-SHIP FUNDS	TOTAL ALL FUNDS
1000	Instruction	3,295,491	976,690	0	17,036	0	
2000	Support Services	2,310,221	481,092	80,000	17,036	0	
3000	Community/Enterprise	0	223,150	0	0	25,612	
4000	Facilities Construction	0	0	0	0	0	
5100	Debt Service	0	64,945	0	0	0	
5200	Interfund Transfers	350,000	0	0	0	0	
6000	Contingency	520,000	0	0	0	0	
Appropriation Total		**6,475,712**	**1,745,877**	**80,000**	**34,072**	**25,612**	**8,361,273**
7000	Unappropriated	0	7,000	0	5,500	800,000	
Budet Total		**6,475,712**	**1,752,877**	**80,000**	**39,572**	**825,612**	**9,173,773**

Total Appropriations - All Funds $ 9,173,773

RESOLUTION IMPOSING AND CATEGORIZING THE TAX

BE IT RESOLVED, that the following ad valorem property taxes are hereby imposed and categorized for the tax year 2026-27 upon the assessed value of all taxable property within the district:

Permanent Rate Tax Subject to the Education Limitation **$5.1023 per $1,000 assessed value**

Adopted by the Blachly School Board of Directors at a regular school board meeting held on the 10th day of June, 2026.

Meleah Drago, Board Chair
Blachly School District #90

Brittany Bottensek, Superintendent
Blachly School District #90