

Regular Board Meeting  
Wednesday, January 14, 2026 6:00 PM

Triangle Lake Charter School--Library  
20264 Blachly Grange Rd.  
Blachly, OR 97412

## **Agenda**

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**
2. **WELCOME GUESTS AND VISITORS**
3. **CHANGES OR ADDITIONS TO THE AGENDA**
4. **PUBLIC FORUM/COMMUNICATIONS**
5. **CONSENT AGENDA**
  - 5.1. **BOARD MINUTES**
  - 5.2. **FINANCIAL REPORT**
  - 5.3. **FIRST READ BUDGET CALENDAR**
  - 5.4. **MOTION**
6. **REPORTS**
  - 6.1. **ENROLLMENT**
  - 6.2. **STUDENT BODY REPORT**
  - 6.3. **FACILITIES REPORT**
  - 6.4. **TRANSPORTATION & TECHNOLOGY REPORT**
  - 6.5. **PRINCIPAL'S REPORT**
  - 6.6. **SUPERINTENDENT'S REPORT**
  - 6.7. **DIRECTORS REPORT**
7. **UNFINISHED BUSINESS**
  - 7.1. **BOARD GOALS**
8. **NEW BUSINESS**
  - 8.1. **SENIOR TRIP PRESENTATION**
9. **ANNOUNCEMENTS**
  - 9.1. **BUDGET COMMITTEE VACANCIES**
  - 9.2. **BOARD VACANCY**
  - 9.3. **UPCOMING BOARD MEETING**
  - 9.4. **AGENDA SETTING TEAM**
10. **THE BOARD MAY RECESS THE REGULAR MEETING AND CONVENE EXECUTIVE SESSION**
11. **RECONVENE REGULAR SESSION**
12. **ADJOURN THE REGULAR MEETING**

# Blachly School District #90

Code: BDDH-AR  
Revised/Reviewed: 2/21/18; 11/17/21; 10/09/24

## Public Comment at Board Meetings

The Board requests that a public comment add information or a perspective that has not already been mentioned previously, and that the patron refrains from repeating a similar point.

To provide public comment in person, if the opportunity is available on the Board agenda, please complete and submit the Intent to Speak card to the Board secretary prior to the meeting. Those attending virtually and want to provide public comment should notify the Board secretary by submitting an email to [comments@blachly.k12.or.us](mailto:comments@blachly.k12.or.us) as directed prior to the start of the meeting.

A person speaking during the public comment portion of the meeting may comment on a topic not on the published agenda. A person providing public comment will be allowed three minutes. Signing up to provide public comment does not guarantee time will be available.

Any person, who is allowed to speak to the Board during a meeting, should state their name, whether they are a resident of the district and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.

Comments about a specific employee or group of employees should comply with Board policy BDDH - Public Comment at Board Meetings:

“A person speaking during the designated portion of the agenda for public comment may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints published complaint procedures for consideration of a legitimate complaint involving a staff member. Any association contract governing the employee’s rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, a supervisor and the Board.”

*SEE FORM ON REVERSE*

**INTENT TO SPEAK**

The Board welcomes input. To provide in-person public comment please submit this completed card to the Board secretary prior the start of the meeting.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of organization (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

Email (optional): \_\_\_\_\_

Topic or comment to be presented (brief description): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

A complaint brought before the Board shall be referred to the proper school authorities. A complaint shall be processed in accordance with Board policy KL - Public Complaints and KL-AR - Public Complaints Procedure NX published complaint procedures. A hearing conducted by the Board regarding personnel may take place in an executive session.

**The Board requests that a topic or comment is limited to three minutes or less.**

# Blachly School District #90

Code: BDDH  
Adopted: 12/13/93  
Revised/Readopted: 1/16/08; 11/19/08; 2/21/18;  
1/19/22; 10/09/24

## Public Comment at Board Meetings

All Board meetings, with the exception of executive sessions, will be open to the public. The Board invites the district's community members to attend Board meetings to become acquainted with the program and operation of the district. The public has a right to attend public meetings held in open session, and may be invited to share comments, ideas and opinions with the Board during designated times on the agenda. The Board may conduct a meeting without public comment.

Individuals with hearing, vision or speech impairments will be given an equal opportunity to participate in Board meetings and submit written comments to the Board. Individuals requesting assistance, aids or accommodations are encouraged to notify the district at least 48 hours prior to the Board meeting with the request, consistent with Board policy BD/BDA – Board Meetings.

### Procedures for Oral Public Comment

The Board establishes the following procedures for public comment at Board meetings held in open session. The information will be accessible and available to all patrons accessing or attending such a Board meeting.

1. Public comment is limited to its designated place on the agenda and while time allows.
2. A person wishing to provide public comment, if an opportunity is provided by the Board during a meeting open to the public, will complete and submit the Intent to Speak card to the Board secretary prior to the Board meeting.<sup>1</sup> A request to give public comment in-person or electronically does not guarantee time will be available.
3. A person speaking during the public comment portion of the meeting may comment on a topic not on the published agenda.
4. A person speaking during the public comment portion of the meeting should state their name, whether they are a resident of the district, and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.
5. A person giving public comment is limited to an established time limit of three minutes. Statements should be brief and concise. The Board chair has discretion to waive time limits or extend the overall time allotted for public comment. Additional time will be allocated in a fair and equitable manner. If a person has more comments than time allows or is unable to comment due to time constraints, the

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<sup>1</sup> When in-person attendees are allowed to provide oral comment, virtual attendees will be afforded the same opportunity.

person is encouraged to submit additional written comments to the Board through the district office as directed.

6. Inquiries from the public during the designated portion of the agenda will not generally be responded to immediately by the Board chair, and may be referred to the superintendent for reply at a later date. The Board will not respond to inquiries that are expected to be addressed during another designated portion of the agenda.

The Board will not hear public comment at Board work sessions.

Topics raised during the public comment portion may be considered for inclusion as agenda items at future Board meetings.

### **Procedures for Written Comment**

Members of the public may submit written comments or materials to the Board at any time at the district office, by mail or by email to [comments@blachly90.com](mailto:comments@blachly90.com). Materials or comments submitted at least 72 hours in advance of a Board meeting will be provided to the Board before the Board meeting. Written materials or comments submitted may not warrant action by the Board.

### **Comments Regarding Staff Members**

A person speaking during the designated portion of the agenda for public comment may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for consideration of a legitimate complaint involving a staff member. Any association contract governing the employee's rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, a supervisor and the Board.

END OF POLICY

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#### **Legal Reference(s):**

[ORS 165.535](#)  
[ORS 165.540](#)

[ORS 192.610 - 192.690](#)  
[ORS 332.057](#)

[ORS 332.107](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2020); 28 C.F.R. Part 35 (2020).

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).

*Baca v. Moreno Valley Unified Sch. Dist.*, 936 F. Supp. 719 (C.D. Cal. 1996).

*Leventhal v. Vista Unified Sch. Dist.*, 973 F. Supp. 951 (S.D. Cal. 1997).

Oregon House Bill 2560 (2021).

#### **Cross Reference(s):**

BDDC - Board Meeting Agenda

KC - Community Involvement in Decision Making

Regular Board Meeting  
Wednesday, December 10, 2025 6:00 PM

Triangle Lake Charter School--Library, 20264  
Blachly Grange Rd., Blachly, OR 97412

Attendance Taken at 5:58 PM.

Bobbie Jo Brewster: Present  
Ciara Clark: Absent  
Nicole Deering: Present  
Meleah Drago: Present  
Sara Gamache: Present  
Bev Schiesser: Present

Present: 5, Absent: 1.

Attendees: Molly Rust, Kelly Goodwin, Brooklyn Gilbert, Katherine Tripp, Ronda Gardner, Zahara Brown, Tristin Adams.

Attendance Update Taken at 6:13 PM.

Ciara Clark: Present

Present: 6.

Attendees: Molly Rust, Kelly Goodwin, Brooklyn Gilbert, Katherine Tripp, Ronda Gardner, Zahara Brown, Tristin Adams, Veronica Cheek

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Board Vice Chair Deering called the meeting to order at 6:05 pm.

2. **WELCOME GUESTS AND VISITORS**

3. **CHANGES OR ADDITIONS TO THE AGENDA**

There were no changes or additions to the agenda.

4. **PUBLIC FORUM/COMMUNICATIONS**

Public comments are accepted until the start of each meeting. To submit a comment, turn it in to the board secretary or email it in advance. A fillable Public Comment form, referred to in the attached AR, can be downloaded by clicking the menu/settings button. Written comments sent to [comments@blachly.k12.or.us](mailto:comments@blachly.k12.or.us) will be read during the meeting and should take less than three minutes. Verbal comments are limited to three minutes per person, with a total maximum of 15 minutes for all comments.

There were no public comments.

5. **CONSENT AGENDA**

5.1. **BOARD MINUTES**

November 12th, 2025 Regular Board minutes

There were no changes to the minutes.

5.2. **FINANCIAL REPORT**

Business Manager Molly Rust has provided the November check register, pro-card statement and financial report to the board for review.

Ms. Rust answers specific questions with regard to the check register and the pro-card statement.

Ms. Rust goes over the financial statement with the board. She shares that we did receive word that we were given the PEAK grant. This is a PE grant that covers salary but not benefits. This brings our ending fund balance up to \$429,000. Our interest is down a little bit right now.

Director Schiesser asks what the Federal Forrest Fees is? Ms. Rust says we don't put this in the budget because some years you get it and some years you do not. This payment was from a past calculation that was done wrong.

Director Gamache asked about how we get the timber revenue? Ms. Rust explains that it's a calculation that they do each year, and so we always stick with the \$100,000 because that is about what we get each year. Once we get our actual numbers, then we can go back to the state and ask for the recalculation, and they will make the adjustment.

**5.3. MOTION**

Director Schiesser moved to approve the consent agenda as presented. This motion, made by Bev Schiesser and seconded by Sara Gamache, Carried.

Bobbie Jo Brewster: **Yea**

Ciara Clark: **Yea**

Nicole Deering: **Yea**

Meleah Drago: **Yea**

Sara Gamache: **Yea**

Bev Schiesser: **Yea**

Yea: 6, Nay: 0

**6. REPORTS**

**6.1. ENROLLMENT**

Grade	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
On Campus	7	14	13	18	11	19	18	11	17	17	9	16	18	188
TLCS Online	17	19	18	23	23	15	22	15	9	6	5	3	3	178
Out of District Placement														2

**Total Enrollment: 368**

Superintendent Bottensek shares that enrollment is down by two students. Ms. Amanda is doing exit surveys but Ms. Bottensek feels that we did everything we could have to try to retain those students. We have had several tours in the last two weeks, so we are hopeful we will be getting some new enrollments.

**6.2. STUDENT BODY REPORT**

Students Tristin Adams and Zahara Brown will be sharing a student body report with the board.

Two students from the student council presented the board with a student body report. They share the fundraisers and activities that have been going on in the fall and share the upcoming fundraisers prior to winter break. They also share that we will have a CTE tour here in January of about 30 people. They will be touring the shop and welding facility and this tour will be organized by the students to show off what our program has done. They share some class fundraisers that are in process or have been done at games. They are hoping to host a winter dance if they get feedback from students that they will have enough attendance.

Superintendent Bottensek thanked the students for joining. And she shares that both

Zahara and Tristin joined her at a CTE meeting at the LESD in regard to getting ready for the CTE tour. She also shares that it will be recorded by a videographer and will last about 2 hours.

### **6.3. SPECIAL EDUCATION SERVICES REPORT**

Ms. Ronda Gardner, Special Education Director, will provide a report to the board. Ms. Gardner goes over her report with the board. She shares that there have been some additional evaluations, so our numbers have gone up slightly in the SpEd program. We have 9 online and 44 on campus students.

She shares some comparison information about how many staff members other similar districts have compared to how many we have for support, which is 5. Some surrounding schools with similar SpEd numbers and enrollment who do both push-in and pull-out like we do shared information with us. She shares how they run their programs. She feels like we are still under with our staffing. She likes the way we run our programs and our testing scores show us that it is working.

Our PASS program, which is a tier 2 intervention, is a school intervention, and we currently have 5 students in this program. We are making significant progress with these students. We have 1 aide who supports this program, as well as doing her regular role of aide for the SpEd program doing push-in and pull-out. This cuts into her time. She would like one staff member to be fully dedicated to this PASS program.

Director Schiesser asks if we have been hearing from students who are losing their aide in their classroom to this program? Ms. Gardner says she hasn't heard that from the students, but she has heard it from some staff members who are supposed to have her in their classes. Or even when she has a group in the resource room but then has to handle one of the PASS students in the middle of it. It has taken a lot of coordination and teamwork from the SpEd teachers and the aide that is running this program. Ms. Gardner shares that she is really proud of the team who have been making this happen.

Ms. Rust shares that another IA position would cost about \$50,000 to the district. Ms. Gardner shares that they are piloting IEP Playground, which is saving a lot of money compared to other tracking programs they could be using. This is to help with progress monitoring to help you put that piece into the IEP's and have the data to help make decisions. This tool allows everyone to access and be able to add in progress, including the gen ed teachers.

### **6.4. STUDENT SERVICES REPORT**

Ms. Katherine Tripp, Assistant Principal, will provide a report to the board.

Ms. Tripp joins via phone to answer any questions from the board.

Ms. Tripp shares that she feels that our last two events, Fall Festival and Veterans Day went very well. She also wanted to share that even with all the sickness going around, our attendance has stayed above 90%.

Vice Chair Deering shares that all the feedback that she has been hearing about the events and programs has been very positive, good work.

### **6.5. PRINCIPAL'S REPORT**

Principal Brittany Bottensek shares a report with the board.

Ms. Rust asks if she can share one more thing. She shares that our LESD had reached out to ask if we wanted to join them with a group search and RFP for a new

auditor service. She said yes and has been so grateful for the work from the lead at LESD. We were given bids to review and Ms. Rust will join the other participating districts to share feedback. There were 3 proposals, including Polly Roger's. Polly Roger's was the most expensive, but they did have the most robust proposal. So we will keep the board updated on how this goes.

Superintendent Bottensek shares her principals report. She wants to thank Ms. Gwen as the MS/HS event coordinator and Ms. Kara for putting together the food drive. We had hams donated from 4-Star and we were able to use those along with the proceeds of the food drive. Ms. Spencer also donated stuffing to go with these boxes, and they were delivered by Ms. Kara and Mr. Boyd before Thanksgiving break, so our families had a nice meal and additional dried/canned goods. The feedback from families who received these was very positive.

We also received bags of non-perishable foods from Blachly Lane Electric for families of ours in need. They arrived with an SUV completely filled with bags donated for our students and families. This is a great resource for families when we hear there is a need. These are grocery-sized bags, so they can easily be placed in backpacks and sent home. Blachly Lane was very thoughtful about what they put in these bags so that the items can stand alone needing no additional ingredients to make them. We really appreciate that they did this. And she hopes that we can figure out a way to continue this after we run out of these bags.

She corrects her report, the MS/HS band concert was last week and the K-4 concert is tomorrow night.

She gives an update on the upcoming PD for our staff involved in the rural schools group. We have also offered the upcoming training to our bus drivers.

Superintendent Bottensek makes corrections to the upcoming dates in her report with regard to the grading period.

#### **6.6. SUPERINTENDENT'S REPORT**

Superintendent Brittany Bottensek will give a report to the board.

Superintendent Bottensek shares that she will leave the HS Fresh Fruits and Vegetables program on the list until the board decides if they will fund it or not.

She shares some grants that we were awarded, including the PEAK grant that Ms. Rust shared. Director Schiesser asks how we get paid? Superintendent Bottensek believes that it is a quarterly reimbursement. The other grant we have received is through United Way for \$18,700. This grant is for Letters training, which is early reading intervention and instruction. She explains this program in more detail.

Director Schiesser asks who our Title I teacher is now? Superintendent Bottensek shares Ms. Emily, our third grade teacher, and Ms. Wynn is still our Title director.

Superintendent Bottensek also shares the training and classes she has been doing.

She also gives the board an overview of the Upbeat Engagement survey that will be presented next. She shares that we get access to next-step processes by a leadership coach to work with us to dig into the data of the survey and to make an action plan.

Superintendent Bottensek shares that we have received the forecast from the state since the September forecast. The statewide budget is up, but there is still a shortfall overall. And there are still additional things to affect this. The shortfall is still \$600,000,000 and the biggest pot of this is still the state school fund.

We will be skipping to the Upbeat report, item 8.1 as we have presenters joining us online. After the presentation then we will return to agenda item 6.7.

#### 6.7. DIRECTORS REPORT

Vice Chair Deering shares that she attended the Ms/HS band concert and it was very good. But it was a very small group.

Director Brewster and Director Gamache share that they attended the Fall Sports Awards, and it was very nice. Ms. Gardner was great in her awards.

Director Brewster shares that the Booster Club Wreath Party went well. There are 3 additional decorated wreaths in the office still for sale.

### 7. UNFINISHED BUSINESS

#### 7.1. BOARD VACANCY

As of the November board meeting, we have an At-Large position open on the board. The Superintendent and Board have created the public post and timeline for filling this board vacancy.

Director Schiesser moved to accept the At-Large Vacancy Notice and Timeline as amended with the term ending date being June 30, 2027. This motion, made by Bev Schiesser and seconded by Nicole Deering, Carried.

Bobbie Jo Brewster: Yea

Ciara Clark: Yea

Nicole Deering: Yea

Meleah Drago: Yea

Sara Gamache: Yea

Bev Schiesser: Yea

Yea: 6, Nay: 0

Superintendent Bottensek shares the vacancy notice and the timeline that is being presented for our At-Large position. She shares some information we learned about these types of postings and researched what other districts have done. She shares that, as her memory serves, we have filled vacancies sooner rather than later if there was someone willing to serve. Because that has been our recent history she feels we should continue in a similar fashion. She recommends we keep this vacancy open through March 10th at 5pm. Due to the time of year we are at with all the holidays, we wouldn't want someone to not hear about it because they are busy with other things and missing an opportunity. It also gives someone time to have a couple of regular meetings before we jump into budget season. With this timeline, applications close on the 10th of March, then on March 11th we would have a special meeting prior to our regular meeting to hold the interviews and then appointment will happen, so the appointee can serve in the regular March meeting. We can interview if there are multiple candidates. If there is only one candidate, then that person gets appointed directly. Superintendent Bottensek shares the eligibility requirements which can be found on the notice and how a person goes about putting in their interest for the position. The board likes the idea of having this position open to serve through until June 30 2027 and then go on the May elections for the new 4-year term, instead of continuing to 2029.

## 7.2. BOARD GOALS

The goals discussed at the last meeting at the last meeting were:

1. To address or resolve property boundaries with the grange.
2. A monthly review of the Strategic Plan: Academic Success, Reading Program, Enrollment Rate, Volunteerism

The board will vote on making these their 2025-2026 goals.

Director Deering moved to approve the board goals as written in the agenda for the 2025-26 school year. This motion, made by Nicole Deering and seconded by Bobbie Jo Brewster, Carried.

Bobbie Jo Brewster: Yea

Ciara Clark: Yea

Nicole Deering: Yea

Meleah Drago: Yea

Sara Gamache: Yea

Bev Schiesser: Yea

Yea: 6, Nay: 0

The board discusses how they would go about tackling their goal of reviewing the Strategic Plan.

The board will each receive a bound strategic plan book at the next meeting.

## 8. NEW BUSINESS

### 8.1. ENGAGEMENT SURVEY REPORT

Sharon Marino and Dallas Yeatts with Upbeat will be sharing a little bit about their partnership with the Western REN and our districts Engagement Survey results.

Sharon Marino joins us online, Dallas Yeatts wasn't able to join. Ms. Marino gives some history of herself and what she will be doing for us.

Ms. Marino shares she will go over the slides and give a brief overview of the partnership with the WREN, which allows us to have this partnership at no cost to the district. She shares what the commitment of Upbeat is and the timeline they share with the district, and how this process is data driven. She shares that their impact is focused on retention and student achievement. She shows comparisons that we have with our survey results based on other Oregon schools. And then she shares areas of strength and areas of opportunity. She shares that after her meeting with Superintendent Bottensek, they have some goals of appreciation.

Vice Chair Deering asks how many surveys didn't come back? Ms. Marino answers 12% of the faculty and 33% of the classified. Superintendent Bottensek shares that these surveys were sent out directly from Upbeat, but she also sent out an announcement about it. And she allowed staff time after a staff meeting to fill out the survey. Ms. Marino shares how the questions are scaled and how we can dig into the data by filtering. However, you have to have at least 4 employees or more in a filter option in order to be able to drill down. There is no identifying information. Superintendent Bottensek shares that feedback from teachers who didn't finish it was that they either started it and forgot to finish, or they didn't finish because they didn't

feel they could answer some of the questions.

Director Schiesser asks when this survey will be repeated. Ms. Marino shares it will be in spring, and we will be able to compare the two surveys.

Director Brewster asks what happens action wise after? Superintendent Bottensek shares that the follow-up meetings she is having with Ms. Marino are coming up with plans to make actionable changes so that, hopefully, in the spring, we will see change reflected in the survey data.

Superintendent Bottensek shares that Upbeat is a great system, but it is expensive.

So our partnership with our LESD and the WREN is allowing this to happen. This is a great resource for our district.

#### **8.2. 2025-2027 SIA GRANT AGREEMENT**

Superintendent Bottensek will share the 2025-2027 SIA Grant Agreement and answer any questions.

Superintendent Bottensek shares that this is back in front of the board because the allocation has changed. We then have to open up for public comment and then vote to accept the new agreement.

We are getting this agreement because they will be giving us less funding.

Vice Chair Deering asks how much less funding? Superintendent Bottensek directs her to the page that shares that information. It's about \$110,000.

Director Brewster asks if we will find out what is coming out of this fund?

Superintendent Bottensek shares is personnel, so we have to slide some salaries into the general fund. We are seeing this in our financial numbers already. Ms. Rust has been using these numbers in her budgeting for a while.

#### **8.3. PUBLIC COMMENT OPPORTUNITY FOR THE 2025-2027 SIA GRANT AGREEMENT**

The board chair will open the floor up to the public for any comment with regard to the 2025-2027 SIA Grant Agreement that was shared.

Vice Chair Deering opens the floor to anyone to give a public comment. There were no public people present online or in person to give a comment.

#### **8.4. 2025-2027 SIA GRANT AGREEMENT MOTION**

Director Schiesser moved to approve the 2025-2027 SIA Grant Agreement as presented. This motion, made by Bev Schiesser and seconded by Sara Gamache, Carried.

Bobbie Jo Brewster: Yea

Ciara Clark: Yea

Nicole Deering: Yea

Meleah Drago: Yea

Sara Gamache: Yea

Bev Schiesser: Yea

Yea: 6, Nay: 0

#### **9. THE BOARD MAY RECESS THE REGULAR MEETING AND CONVENE EXECUTIVE SESSION**

The board will convene an Executive session pursuant to ORS 192.660:

(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

(i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing

Vice Chair Deering recessed the regular meeting at 8:23 pm.

Vice Chair Deering reconvenes the regular session at 9:18.

Vice Chair Deering announces that Director Gamache has agreed to join the district grange committee in place of past director Wynn. She will serve on this committee along with Director Ciara Clark, Superintendent Bottensek and Maintenance Director Shane Benscoter.

Vice Chair Deering announces that we will have a work session on January 5th at 5pm. This session will go directly into executive session and does not plan to have any action items or motions after.

## **10. ANNOUNCEMENTS**

### **10.1. UPCOMING BOARD MEETING**

The next Regular Board Meeting will be held on Wednesday, January 14th, 2025 at 6pm.

### **10.2. AGENDA SETTING TEAM**

The board will decide who will be attending the January agenda-setting meeting.

Director Brewster will attend the agenda-setting meeting for January.

## **11. ADJOURN THE REGULAR MEETING**

Vice Chair Deering adjourned the meeting at 9:19 pm.

District Work Session  
Monday, January 5, 2026 5:00 PM

Triangle Lake Charter School--Library, 20264  
Blachly Grange Rd., Blachly, OR 97412

Attendance Taken at 4:59 PM.

Bobbie Jo Brewster: Present

Ciara Clark: Present

Nicole Deering: Present

Meleah Drago: Present

Sara Gamache: Present

Bev Schiesser: Present

Present: 6.

**1. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Board Chair Drago called the meeting to order at 5:08pm.

**2. WELCOME GUESTS AND VISITORS**

**3. CHANGES OR ADDITIONS TO THE AGENDA**

There were no changes or additions to the agenda.

**4. PUBLIC FORUM/COMMUNICATIONS**

Public comments are accepted until the start of each meeting. To submit a comment, turn it in to the board secretary or email it in advance. A fillable Public Comment form, referred to in the attached AR, can be downloaded by clicking the menu/settings button. Written comments sent to [comments@blachly.k12.or.us](mailto:comments@blachly.k12.or.us) will be read during the meeting and should take less than three minutes. Verbal comments are limited to three minutes per person, with a total maximum of 15 minutes for all comments.

There were no public comments.

**5. THE BOARD MAY RECESS THE REGULAR MEETING AND CONVENE EXECUTIVE SESSION**

The board will convene an Executive session pursuant to ORS 192.660:

(i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing

Board Chair Drago recesses the regular session at 5:09pm.

Board Chair Drago called the regular meeting back to order at 9:56pm, there was no action taken after the executive session.

**6. ANNOUNCEMENTS**

**6.1. UPCOMING BOARD MEETING**

The next Regular Board Meeting will be held on Wednesday, January 14th, 2025 at 6pm.

**7. ADJOURN THE REGULAR MEETING**

Board Chair Drago adjourned the meeting at 9:57pm.

## Notice

**Budget Committee meetings are open and the public is invited to attend.**  
Please keep this notice posted until June 30, 2026

# **BLACHLY SCHOOL DISTRICT #90**

## **2026-27 Budget Calendar**

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### 2026

April 8 Regular School Board meeting

April 8 Publish Budget Committee meetings in Register-Guard & on district website

**April 22 First Budget Committee meeting (Budget Message/public comment)**

**May 6 Second Budget Meeting**

May 13 Regular Board meeting

**May 20 Third Budget Meeting**

**May 27 Fourth Budget Meeting - target date for approval**

June 3 Publish notice of budget hearing/summary in Register-Guard

**June 10 Regular School Board meeting**

- Budget Hearing
- Adopt the budget
- Make appropriations
- Declare the Levy by fund

**July 15 Deadline to certify the tax levy to the County Assessor**

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### **Budget Committee Meeting**

**Times:** 6:00 - 8:00 PM. or two hours length when starting time is delayed

**Place:** Triangle Lake Charter School, Blachly School District

**Additional meetings will be posted as necessary.**

# BOARD MAINTENANCE REPORT

## JANUARY 2026

### **HOLIDAY BREAK**

#### **Ice Machine:**

This is the second repair on our ice machine, the first repair was to replace the water pump and in doing so some small pieces of plastic were found lodged in the pump impeller and ruined the pump. This repair also found plastic lodged in the impeller but the pump was still operable. It is unknown where the foreign objects came from or how they could possibly end up in the impeller.

The pump lines were pulled and flushed and then tested. It is operable once again.

#### **Milk Cooler:**

The Milk Cooler had recently started icing up and defrosting. The evaporator pan drain was cleaned along with the condenser coil. Suspect the thermostat was running colder than display so a second thermometer is to be monitored to confirm correct temperature of display.

By raising the temp from 34 degrees to 37 degrees it has not iced up and seems to be performing as it should.

#### **Science Room Ductless Mini Split:**

The Dakin Mini Split that controls the heating and cooling of the science room was noted to be icing up more than any of the others during the brief cold spell.

Upon review of the unit's history in the portal, it struggled to reach desired temperature over a long period of time.

The Refrigerant, Fans and Condenser all checked out ok and the conclusion was, one of the sensors or the control board may be failing.

We will monitor the unit during the next cold spell and replace sensors if necessary to try and eliminate the problem.

#### **HVAC Filters:**

All classroom HVAC filters were removed, cleaned, and reinstalled, along with Gymnasium, Cafeteria and Locker Room HRV's

#### **Lower Hall:**

The lower hall concrete floor was cleaned and a fresh coat of wax was applied.

**Touch Up Painting:**

Walls were patched in the cafeteria and the paint was touched up where the tables had damaged the wall.

The gym curtain paint was touched up on the gym side where the green chairs have been causing damage. We hope to curtail this by not having the chairs moved back so close to the curtain when they are not in use.

The serving counter at the Gymnasium Concession Stand got a cleaned and a fresh coat of paint.

**Playground:**

The Volito Swing on the Playground had some drive rivets fail.

A repair kit was ordered from the manufacturer and was installed.

**Gymnasium:**

The new scoreboard was installed on the west end and controls to make it work with the existing on the east end should hopefully be working before this board meeting.

**Grounds:**

Lots of cleanup around campus including parking lot and the areas under the trees was preformed after the high wind events so far.

**Water System:**

Quarterly Microbiological Analysis (Coliform) was preformed and test results were absent of total coliforms or E.Coli.

## Technology and Transportation Board Report

January 2026

1. New Driver has been certified by ODE and is now driving the Veneta Route.
2. Minor repairs were completed over the winter break on Bus 2, 6, 7 and 8 and the green van.
3. Silver van is due for tire replacement and will be going in soon.
4. Thirty Chromebooks that were broke in different ways have been recovered using parts from other chromebooks- They will be used as replacements for lost, damaged and failed issued chromebooks moving forward.
5. Upgraded the surveillance system over the winter break with additional cameras and reallocation of some devices.

## Devices Slated for Deprovisioning

3154	2715
2671	2737
3137	3195
2922	2931
3412	3397
3459	3427
2919	2713
3178	2696
3164	2677
3408	2732
2718	3360
2702	3094
3443	3446
3536	3390
3547	2995
2779	2888
3529	2697
2669	3187
2887	3073
3148	2786
3519	3386
3519	3322
3542	3430
2902	
3196	
3147	
2701	
2747	
3337	
2853	
2935	
3527	
3658	
3172	
3184	
3190	
2670	
2672	
2668	
2714	
2932	
2923	
2698	

## **District Board Meeting: Triangle Lake Charter School Report**

### **January 2026 Meeting**

- **Wow, we are almost already halfway through school year! The last day of Semester 1 is Thursday, January 29<sup>th</sup>.**
  
- **Athletic Update:**
  - **High School Basketball: Both teams begin league games on January 20<sup>th</sup>.**
  - **High School Wrestling: There is about a month left in the regular season before post season tournaments begin.**
  - **Middle School Basketball: The boys and girls' teams have about a 1 week overlap in games at the end of January then the girls season will be over.**
  - **Middle School Wrestling: The middle school season will ends at the oend of January.**
  
- **Upcoming Dates:**
  - **Monday, 1/19: NO SCHOOL - Martin Luther King Jr Day**
  - **Friday, 1/23: SCHOOL DAY**
  - **Thursday, 1/29: End of Semester 1, Student of the Month Assembly @ 3pm**
  - **Monday, 2/9: Val-O-Gram Forms Due**
  - **Monday, 2/16: NO SCHOOL - Presidents' Day**
  - **Friday, 2/20: SCHOOL DAY**

# January 2026 District Board Meeting

## Superintendent Report - Ms. Bottensek

- **Blachly School District Budget**
  - 2026-27 Budget preparation is in full swing. Molly and I had our first budget planning conversation over winter break. We have large chunks of time blocked out for budget each week between now and the end of April.
  - We all know that enrollment has decreased significantly since last school year. The State School Fund funding model uses ADM from the current year or the previous year, whichever is higher. That means next year if ADM remains where it is now we are looking at approximately \$400,000 less in State School Fund revenue as well as decreases in grant funds that are paid using ADM. That amount is 6.4% of our annual general fund budget. Unfortunately, we will be faced with making a lot of difficult decisions this budget cycle when balancing the budget for the 2026-27 school year due to this decrease in revenue.
  
- **State Budget Update**
  - Oregon's next major revenue forecast report is expected around February 4, 2026, coinciding with the start of the legislative short session, following the previous release on November 19, 2025, with quarterly updates also typically in March, June, and September.
  
- **Lane County Rural District Professional Development Collaborative**
  - This partnership with:
    - Blachly
    - Crow-Applegate-Lorane
    - Mapleton
    - Marcola
    - McKenzie
    - Lane ESD.
  - Our next session is in March.
  
- **Professional Development:**
  - COSA New Superintendent Academy
    - Yearlong group
    - Monthly virtual meetings
    - 4 in-person learning sessions at conferences throughout the year.

- **Administrator University Course**
  - **ADMN 640 – School District Leadership**
  - **ADMN 642 – Inclusive Systems to Promote Success**
- **Instructional Leadership Academy (CEL)**
  - **Our next school learning walk is next week.**
- **COSA/OASBO Winter Conference**
  - **Attending later this month with Molly.**

BLACHLY SCHOOL DISTRICT #90  
*Triangle Lake Schools*  
20264 Blachly Grange Road  
Blachly, OR 97412  
(503) 925-3262

NEW ZONES EFFECTIVE JULY 1, 1992

Description of zones are as follows:

- ZONE 1: ALL OF CONGDON CREEK ROAD  
ALL OF LAKE CREEK ROAD  
EAST SIDE OF HORTON ROAD FROM LAKE CREEK ROAD TO WOLFE ROAD  
ALL OF HAWK RIDGE ROAD  
ALL OF HIGH PASS ROAD  
WEST SIDE OF HORTON ROAD FROM CONGDON CREEK ROAD TO THE HORTON GUARD STATION  
ALL OF HORTON LANE
- ZONE 2: WEST SIDE OF HORTON ROAD FROM THE HORTON GUARD STATION TO HIGHWAY 36  
NORTH SIDE OF HIGHWAY 36 FROM HORTON ROAD TO SWAMP CREEK ROAD  
ALL OF POPE ROAD  
ALL OF SAM BROWN ROAD  
ALL OF JAY ROAD  
EAST SIDE OF SWAMP CREEK ROAD  
BLACHLY STORE PROPERTY
- ZONE 3: EAST SIDE OF HORTON ROAD FROM WOLFE ROAD TO HIGHWAY 36  
ALL OF WOLFE ROAD  
NORTH SIDE OF HIGHWAY 36 FROM HORTON ROAD TO THE BLACHLY SCHOOL DISTRICT EAST BOUNDARY  
ALL OF AMY ROAD  
SOUTH SIDE OF HIGHWAY 36 FROM THE BLACHLY SCHOOL DISTRICT EAST BOUNDARY TO THE SOUTH CORNER OF TRIANGLE LAKE INCLUDING BLACHLY LANE PARK  
ALL OF BLACHLY STORE ROAD EXCLUDING BLACHLY STORE PROPERTY  
ALL OF BLACHLY GRANGE ROAD  
ALL OF POST ROAD  
ALL OF SUMICH ROAD  
WEST SIDE OF SWAMP CREEK ROAD
- ZONE 4: WEST SIDE OF HIGHWAY 36 FROM SWAMP CREEK TO WINDY PEAK ROAD  
ALL OF RUST ROAD  
ALL OF COVE ROAD  
ALL OF RESORT ROAD  
ALL OF LITTLE LAKE ROAD  
ALL OF TRIANGLE LAKE CONVENTION CENTER ROAD  
ALL OF GREENLEAF CREEK ROAD  
EAST SIDE OF HIGHWAY 36 FROM BLACHLY LANE PARK TO GETZ'S BRIDGE ROAD  
ALL OF FISH CREEK ROAD  
ALL OF GETZ BRIDGE ROAD
- ZONE 5: SOUTH SIDE OF HIGHWAY 36 FROM GETZ BRIDGE ROAD TO BLACHLY SCHOOL DISTRICT WEST BOUNDARY  
ALL OF NELSON MOUNTAIN ROAD  
NORTH SIDE OF 36 FROM WINDY PEAK ROAD TO BLACHLY SCHOOL DISTRICT WEST BOUNDARY  
ALL OF WINDY PEAK ROAD  
ALL OF CHAPEL CREEK ROAD



**Blachly School District Board Official Notice of Vacancy – Zone: At-Large**

Date: December 10, 2025

Notice is hereby given that a vacancy exists on the Blachly School District Board for **Zone: At-Large** due to the resignation of Director Tony Wynn, effective November 12, 2025.

The Board of Directors will hold interviews of each candidate during a Special Board Meeting scheduled for **March 11, 2026 at 5 pm**. The Board of Directors then intends to fill the vacancy by **appointment** at its Regular Board meeting scheduled for **March 11, 2026 at 6 pm**, to be held at **Triangle Lake Charter School Library**.

**Eligibility Requirements:**

Applicants must meet the following criteria:

- Live within Blachly School District #90
- Be a registered voter
- Not be disqualified from holding civil office
- Must have been residents within the district for one year immediately preceding the appointment

**Application Process:**

Interested and eligible individuals must submit a letter of interest to:

**Bri Simington, Board Secretary**  
20264 Blachly Grange Rd Blachly OR 97412  
bsimington@blachly.k12.or.us  
541.925.3262 ext. 102

**Deadline: Tuesday, March 10, 2026**

Applicant interest must be received no later than the deadline above.

**Note:** If no eligible applicants come forward by the March meeting the zone will remain vacant until an application is received and approved.

The appointed individual will serve the remainder of the unexpired term, which ends on **June 30, 2029**, or until the next regularly scheduled election, whichever occurs first.

For more information, including Zone boundary maps and descriptions, visit [blachly.k12.or.us/83052\\_2](http://blachly.k12.or.us/83052_2).

By Order of the Board,  
Bri Simington  
Board Secretary  
Blachly School District #90

*“A community is known by the schools it keeps”*



### Timeline for Filling Board Vacancy

Board Meeting / Date	Action
November 2025	Director Tony Wynn turns in his resignation, to be effective November 12, 2025
December 10, 2025 District Board Mtg	<ul style="list-style-type: none"><li>• The Board reviews the process and timeline for filling the vacant position</li><li>• The Board votes to approve the process and timeline</li></ul>
December 11, 2025	<ul style="list-style-type: none"><li>• Official notice of Vacancy and Timeline will be posted at the Blachly Post Office and on the District website</li></ul>
December 11, 2025 through March 10, 2025	<ul style="list-style-type: none"><li>• Letters of Interest (paper and email) will be received by the Board secretary and date-stamped<ul style="list-style-type: none"><li>• Eligible applicants must be legally registered voters and residents within the District for one year immediately preceding the appointment</li><li>• Applicants cannot be current Blachly School District staff members (this includes coaches &amp; subs)</li></ul></li><li>• The Board secretary will inform applicants of the Board's process as the letters of interest are received</li></ul>
March 10, 2025	Applications must be received by the Board Secretary to the Board of Directors by 5:00 PM on March 10, 2025
March 11, 2025 Special Board Meeting	<ul style="list-style-type: none"><li>• The Board will conduct interviews</li><li>• The Board will vote to select the candidate</li></ul>
March 11, 2025 Regular Board Meeting	The Board will appoint the new Board member and administer the oath of office

*"A community is known by the schools it keeps"*