

Regular Board Meeting
Wednesday, November 13, 2024 6:00 PM

Triangle Lake Charter School--Library
20264 Blachly Grange Rd.
Blachly, OR 97412

Agenda

1. **CALL TO ORDER**
2. **WELCOME GUESTS AND VISITORS**
3. **CHANGES OR ADDITIONS TO THE AGENDA**
4. **PUBLIC FORUM/COMMUNICATIONS**
5. **CONSENT AGENDA**
 - 5.1. **BOARD MINUTES**
 - 5.2. **FINANCIAL REPORT**
 - 5.3. **FIRST READ BOARD POLICYS**
 - 5.4. **NEW HIRES**
 - 5.5. **MOTION**
6. **REPORTS**
 - 6.1. **ENROLLMENT**
 - 6.2. **FACILITIES REPORT**
 - 6.3. **TRANSPORTATION & TECHNOLOGY REPORT**
 - 6.4. **STUDENT SERVICES REPORT**
 - 6.5. **PRINCIPAL'S REPORT**
 - 6.6. **INTERIM SUPERINTENDENT'S REPORT**
7. **UNFINISHED BUSINESS**
 - 7.1. **ATHLETIC ATTENDANCE CONTRACT**
8. **NEW BUSINESS**
 - 8.1. **WIBC**
 - 8.2. **WRESTLING**
 - 8.3. **INTEGRATED GUIDANCE REPORT**
 - 8.4. **BOARD GOALS**
9. **THE BOARD WILL RECESS THE REGULAR MEETING AND CONVENE EXECUTIVE SESSION**
10. **RECONVENE REGULAR SESSION**
11. **ANNOUNCEMENTS**
 - 11.1. **UPCOMING BOARD MEETING**
12. **ADJOURN THE REGULAR MEETING**

Blachly School District #90

Code: BDDH-AR
Revised/Reviewed: 2/21/18; 11/17/21; 10/09/24

Public Comment at Board Meetings

The Board requests that a public comment add information or a perspective that has not already been mentioned previously, and that the patron refrains from repeating a similar point.

To provide public comment in person, if the opportunity is available on the Board agenda, please complete and submit the Intent to Speak card to the Board secretary prior to the meeting. Those attending virtually and want to provide public comment should notify the Board secretary by submitting an email to comments@blachly.k12.or.us as directed prior to the start of the meeting.

A person speaking during the public comment portion of the meeting may comment on a topic not on the published agenda. A person providing public comment will be allowed three minutes. Signing up to provide public comment does not guarantee time will be available.

Any person, who is allowed to speak to the Board during a meeting, should state their name, whether they are a resident of the district and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.

Comments about a specific employee or group of employees should comply with Board policy BDDH - Public Comment at Board Meetings:

“A person speaking during the designated portion of the agenda for public comment may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints published complaint procedures for consideration of a legitimate complaint involving a staff member. Any association contract governing the employee’s rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, a supervisor and the Board.”

SEE FORM ON REVERSE

INTENT TO SPEAK

The Board welcomes input. To provide in-person public comment please submit this completed card to the Board secretary prior the start of the meeting.

Name: _____ Phone: _____

Name of organization (if applicable): _____

Address: _____

Email (optional): _____

Topic or comment to be presented (brief description): _____

A complaint brought before the Board shall be referred to the proper school authorities. A complaint shall be processed in accordance with Board policy KL - Public Complaints and KL-AR - Public Complaints Procedure NX published complaint procedures. A hearing conducted by the Board regarding personnel may take place in an executive session.

The Board requests that a topic or comment is limited to three minutes or less.

Blachly School District #90

Code: BDDH
Adopted: 12/13/93
Revised/Readopted: 1/16/08; 11/19/08; 2/21/18;
1/19/22; 10/09/24

Public Comment at Board Meetings

All Board meetings, with the exception of executive sessions, will be open to the public. The Board invites the district's community members to attend Board meetings to become acquainted with the program and operation of the district. The public has a right to attend public meetings held in open session, and may be invited to share comments, ideas and opinions with the Board during designated times on the agenda. The Board may conduct a meeting without public comment.

Individuals with hearing, vision or speech impairments will be given an equal opportunity to participate in Board meetings and submit written comments to the Board. Individuals requesting assistance, aids or accommodations are encouraged to notify the district at least 48 hours prior to the Board meeting with the request, consistent with Board policy BD/BDA – Board Meetings.

Procedures for Oral Public Comment

The Board establishes the following procedures for public comment at Board meetings held in open session. The information will be accessible and available to all patrons accessing or attending such a Board meeting.

1. Public comment is limited to its designated place on the agenda and while time allows.
2. A person wishing to provide public comment, if an opportunity is provided by the Board during a meeting open to the public, will complete and submit the Intent to Speak card to the Board secretary prior to the Board meeting.¹ A request to give public comment in-person or electronically does not guarantee time will be available.
3. A person speaking during the public comment portion of the meeting may comment on a topic not on the published agenda.
4. A person speaking during the public comment portion of the meeting should state their name, whether they are a resident of the district, and, if speaking for an organization, the name of the organization. A spokesperson should be designated to represent a group with a common purpose.
5. A person giving public comment is limited to an established time limit of three minutes. Statements should be brief and concise. The Board chair has discretion to waive time limits or extend the overall time allotted for public comment. Additional time will be allocated in a fair and equitable manner. If a person has more comments than time allows or is unable to comment due to time constraints, the

¹ When in-person attendees are allowed to provide oral comment, virtual attendees will be afforded the same opportunity.

person is encouraged to submit additional written comments to the Board through the district office as directed.

6. Inquiries from the public during the designated portion of the agenda will not generally be responded to immediately by the Board chair, and may be referred to the superintendent for reply at a later date. The Board will not respond to inquiries that are expected to be addressed during another designated portion of the agenda.

The Board will not hear public comment at Board work sessions.

Topics raised during the public comment portion may be considered for inclusion as agenda items at future Board meetings.

Procedures for Written Comment

Members of the public may submit written comments or materials to the Board at any time at the district office, by mail or by email to comments@blachly90.com. Materials or comments submitted at least 72 hours in advance of a Board meeting will be provided to the Board before the Board meeting. Written materials or comments submitted may not warrant action by the Board.

Comments Regarding Staff Members

A person speaking during the designated portion of the agenda for public comment may offer objective criticism of district operations and programs. The Board will not hear comments regarding any individual district staff member. The Board chair will direct the visitor to the procedures in Board policy KL - Public Complaints for consideration of a legitimate complaint involving a staff member. Any association contract governing the employee's rights will be followed. A commendation involving a staff member should be sent to the superintendent, who will forward it to the employee, a supervisor and the Board.

END OF POLICY

Legal Reference(s):

[ORS 165.535](#)
[ORS 165.540](#)

[ORS 192.610 - 192.690](#)
[ORS 332.057](#)

[ORS 332.107](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2020); 28 C.F.R. Part 35 (2020).

Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018).

Baca v. Moreno Valley Unified Sch. Dist., 936 F. Supp. 719 (C.D. Cal. 1996).

Leventhal v. Vista Unified Sch. Dist., 973 F. Supp. 951 (S.D. Cal. 1997).

Oregon House Bill 2560 (2021).

Cross Reference(s):

BDDC - Board Meeting Agenda

KC - Community Involvement in Decision Making

Regular Board Meeting
Wednesday, October 9, 2024 6:00 PM

Triangle Lake Charter School--Library, 20264
Blachly Grange Rd., Blachly, OR 97412

Attendance Taken at 6:00 PM.

Ciara Clark: Present

Dwight Coon: Present

Meleah Drago: Present

Jeff Eastburn: Present

Derek Pennel: Present

Bev Schiesser: Present

Lenae Sjostrom: Present

Present: 7.

Staff Attendance: Kelly Goodwin, Dennis Boyd, Molly Rust, Katherine Tripp

Community Attendance: Bobbie Jo Brewster, Cathy Jacksch, Sherrill Harder, LeRoy Surcamp

1. **CALL TO ORDER**

Board Chair Pennel called the meeting to order at 6:01 pm.

2. **WELCOME GUESTS AND VISITORS**

3. **CHANGES OR ADDITIONS TO THE AGENDA**

Board Chair Pennel adds an agenda item, under New Business, 8.1--District Attendance and Absence Policy Discussion

Acting Superintendent Brittany Bottensek adds an agenda item to the Consent Agenda, 5.5---Wrestling

4. **PUBLIC FORUM/COMMUNICATIONS**

To make a public comment please click the Public Comment AR attached below. You can download this form by clicking the menu/settings button and it is fillable. Please submit your form to the comments email listed below. Submission deadline for public comment is noon on the Monday prior to the scheduled board meeting. Comments may be submitted in writing and/or verbally presented to the board—either format must meet the request deadline above. Comments submitted solely in writing will be read into the record during public comment and should take less than three minutes to read. Verbal comments will be limited to 3 minutes per person and 15 minutes maximum total for public comment.

comments@blachly.k12.or.us

Bobbie Jo Brewster gave a public comment. The topic was: Concerns with the new Athletic Attendance and Participation Contract.

LeRoy and Cheryl Surcamp submitted a written comment to the board, and requested Board Chair Pennel read it aloud. The topic was: Student Athletic Attendance and Participation Contract.

Mary Bottensek submitted a written comment to the board. The topic was: New Athletic Attendance and Participation Contract.

5. **CONSENT AGENDA**

5.1. **BOARD MINUTES**

September 18th 2024 board meeting minutes are attached for review.

There were no questions or concerns about the minutes.

5.2. FINANCIAL REPORT

Business Manager Molly Rust has provided the September check register for the board to review.

Business Manager, Molly Rust, presented her report to the board. She shares the summary for the start of this school year. She explained that our student numbers are down from our projected numbers by 8 students, and how this affects the budget. She goes over changes.

Ms. Rust also answers questions about the check register and the pro card statements provided to the board.

The board asks to see the contract that the staff sign when they get a pro card, Ms. Rust agrees she will provide that for the board.

5.3. SECOND READ BOARD POLICY BDDH

There were no additional comments or questions in regard to this policy.

5.4. RESIGNATIONS

Acting Superintendent Brittany Bottensek shares the resignation of Mike Kaiser from the Girls High School Basketball Coaching position. This position has been opened up externally.

Acting Superintendent Brittany Bottensek presents the resignation of Mike Kaiser from the HS Girls Basketball Coaching position.

5.5. Wrestling

Acting Superintendent Brittany Bottensek shared the message from Athletic Director Leon Carl in regard to adding a wrestling program back to our school. This will be a winter sport. Mr. Carl is in contact with the grange to see if their facility is available for practice. Mr. Carl was able to get the mats donated from Oakridge SD.

5.6. MOTION

Director Drago moved to approve the consent agenda as amended. This motion, made by Meleah Drago and seconded by Jeff Eastburn, Carried.

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6. REPORTS

6.1. ENROLLMENT

Grade	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
On Campus	16	15	20	13	21	21	8	20	22	14	18	16	10	214
TLCS Online	19	21	23	21	21	31	20	15	16	8	3	4	4	206
Out of District Placement														2

Total Enrollment: 422

Acting Superintendent Brittany Bottensek shares the enrollment and that our numbers are down from last month.

Director Eastburn asks if we hold exit interviews? Acting Superintendent Brittany Bottensek says that there has been a discussion between herself and both registrars. We would like to start with a simple fallible form to send to exiting families. Then follow up with phone calls if needed.

6.2. FACILITIES REPORT

Maintenance Director, Shane Bencoter provided a maintenance update to the board.

Maintenance Director, Shane Bencoter provided a report for the board to review. He was unable to be at tonight's meeting.

Board Chair Pennel shares that we have gotten a lot of positive comments from other schools in regard to our football field.

6.3. TRANSPORTATION & TECHNOLOGY REPORT

Transportation & Technology Director, Dennis Boyd provided an update to the board.

Transportation & Technology Director, Dennis Boyd, shares his report with the board.

The board thanks him for the new PA system for board meetings.

Mr. Boyd answers questions from the board in regard to our bus maintenance.

6.4. STUDENT SERVICES REPORT

Assistant Principal Katherine Tripp provided a report for the board.

Assistant Principal Katherine Tripp shared the Minor and Major Matrix that is shared with staff and students. She explains how this tool is used in day-to-day, along with how it shares expectations.

Director Drago asks if we are still using positive referrals as well? Ms. Tripp answers yes.

6.5. PRINCIPAL'S REPORT

Principal Brittany Bottensek shares a report with the board.

Principal Brittany Bottensek shares her report with the board. She shares homecoming week activities are in full swing. She also shares the staff training events coming up.

Ms. Bottensek reminds the board that tomorrow night's volleyball game is a pink out for breast cancer awareness. And Homecoming events and football game on Friday night, she invites everyone to attend and support our students.

Ms. Bottensek shares other upcoming events presented in her report.

Director Eastburn asked how the new no-phone policy was going. Ms. Bottensek and Ms. Tripp shares how this is going and feedback they have gotten from staff.

6.6. ACTING SUPERINTENDENT'S REPORT

Acting Superintendent Brittany Bottensek will give a report to the board.

Acting Superintendent Brittany Bottensek shares that her report is going to be on the Division 22 Standards. She didn't have anything extra to share.

7. UNFINISHED BUSINESS

There was no unfinished business.

8. NEW BUSINESS

8.1. New Athletic Attendance Policy

Board Chair Pennel moved to modify immediately the Triangle Lake Charter School Athletic & Eligibility requirements to substitute policy JED in the specific reasons for excused absences and substitute those in to the procedure. Additionally we will include the mention of a single warning/grace period in the Athletics and Eligibility requirements. This motion, made by Derek Pennel and seconded by Jeff Eastburn, Carried.

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Board Chair Pennel shares that normally, we don't address a public comment the day it is given. This one is being addressed differently because it is causing some problems currently in daily operation. His intent is to put this as a formal agenda item for the next meeting, giving others a chance to weigh in on the agenda item. Board Chair Pennel shares some documents with the board; policy's JED and JEDA. He also shares the current Athletic & Eligibility Requirements document that parents and students have been asked to sign this year. The contract itself isn't included, he has just included the relevantly disputed section. Board Chair Pennel feels that the District Policy and the new Athletic & Eligibility Requirements don't line up cohesively. Acting Superintendent Brittany Bottensek shares some additional information with regard to this document. Director Drago asks if we have a tardy issue. Ms. Bottensek answers yes. The board discusses the incentive processes vs the weight of the actions. Board Chair Pennel suggests cutting and pasting the reason section from policy JED and placing it in the Athletic & Eligibility Requirements document where the excused definition is. Ms. Bottensek shares the Truancy law, so that the board can understand the difference. Director Drago asked who wrote the new contract. Ms. Bottensek shares that they looked at other schools in Oregon who have the same JED policy as ours, and found a district similar sized to ours and used their example. Ms. Bottensek explains how attendance law works. She then lets the board know that they have been giving students one warning prior to enforcing this policy.

8.2. DIVISION 22 STANDARDS

Acting Superintendent Brittany Bottensek will give a presentation about the Division 22 Standards.
Board Chair Pennel moved to approve the Division 22 Standards for the 2023-24 school year as presented. This motion, made by Derek Pennel and seconded by Dwight Coon, Carried.
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Acting Superintendent Brittany Bottensek shares that the Division 22 Standards is a required presentation to the board and public. She goes over what the Division 22 Standards are and how they are categorized.

Acting Superintendent Brittany Bottensek also shares the new requirements that will begin in the 24-25 school year.

Acting Superintendent Brittany Bottensek shared our school report. She shares that we are out of compliance in one area: staff licensing. Our corrective action plan and timeline has already been addressed.

The board asks what the repercussion is for non-compliance. Ms. Bottensek says the state reviews our report and decides if our plan to remedy any non-compliance is fitting. If not, they will ask for more action.

This plan will be posted to our website and submitted to the state.

8.3. **LANE ESD TRANSIT DOLLAR REQUEST**

Acting Superintendent Brittany Bottensek will share information about the Lane ESD Transit Dollar Request.

Director Schiesser moved that Blachly SD approve the Lane ESD Transit Dollar Request for the 2025-26 school year not to exceed 50%. This motion, made by Bev Schiesser and seconded by Dwight Coon, Carried.

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Acting Superintendent Brittany Bottensek shares the annual requirement of the Lane ESD Transit Dollar request. Historically, the board has made the same selection of not to exceed 50%.

8.4. STIPENDS FOR ACTING ADMINISTRATORS

Discussion of compensation schedule for administrators in acting roles.

Board Chair Pennel moved to approve the addendum between Brittany Bottensek and the Governing Board of Blachly School District #90. This motion, made by Derek Pennel and seconded by Bev Schiesser, Carried.

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Board Chair Pennel reminds the group that since August 7th 2024 we have been operating with an Acting Superintendent, Brittany Bottensek. Or board members and our HR consultant have recommended deciding on a stipend for this position. Board Chair Pennel shares the recommendation from our HR director. This would be for the duration of the acting role.

Acting Superintendent Brittany Bottensek requested the ability to retreat back to her previous job if a decision to go another direction is made. She also points out that there are 4 weeks in the school year that she does not currently work. If the district wants her to be available for those weeks, there would need to be additional pay.

9. **THE BOARD WILL RECESS THE REGULAR MEETING AND CONVENE EXECUTIVE SESSION**

The board will convene an Executive session Pursuant to ORS 192.660(2):

(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

Board Chair Pennel recesses the regular meeting at 8:25 pm.

10. **RECONVENE REGULAR SESSION**

The board will act on motions, as presented.

Board Chair Pennel reconvened the regular session at 9:09 pm.

11. **ANNOUNCEMENTS**

11.1. **UPCOMING BOARD MEETING**

The board will have a Special Board Meeting on Wednesday, October 23rd, at 6 pm.

The next Regular Board Meeting will be held on Wednesday, November 13th, at 6 pm.

Board Chair Pennel reminds the board of the upcoming special board meeting on October 23rd.

12. **ADJOURN THE REGULAR MEETING**

Board Chair Pennel adjourned the meeting at 9:10 pm.

Special District Board Meeting
Wednesday, October 23, 2024 6:00 PM Pacific

Triangle Lake Charter School--Library
20264 Blachly Grange Rd.
Blachly, OR 97412

- Ciara Clark: Absent
- Dwight Coon: Present
- Meleah Drago: Present
- Jeff Eastburn: Present
- Derek Pennel: Present
- Bev Schiesser: Present
- Lenae Sjostrom: Present

Present: 6, Absent: 1.

Staff Attendance: Molly Rust, Katherine Tripp, Sadie Mooney, Dennis Boyd, Brittany Bottensek, Kelly Goodwin, Jeremi Hargett, Brooklyn Gilbert, Aria Richardson, Breanna Brown, Kendra Thiessen, Kara Severino, Shane Benscoter

Community Attendance: Rebecca Hansen-White, Dave Sjostrom

1. CALL TO ORDER
Board Chair Pennel called the meeting to order at 6:00pm.

2. WELCOME GUESTS AND VISITORS

3. CHANGES OR ADDITIONS TO THE AGENDA
Board Chair Pennel announced there will be no executive session tonight.
We will add item 5.1: Consideration of Appointing an Interim Superintendent
We will also add item 5.2: Consideration of Resolution 2024-25-003

4. THE BOARD WILL RECESS THE REGULAR MEETING AND CONVENE EXECUTIVE SESSION
Board Chair Pennel announced at the beginning of the meeting that there would be no executive session tonight.

5. RECONVENE REGULAR SESSION
Director Coon moved to accept Superintendent Adam Watkins' resignation as presented. This motion, made by Dwight Coon and seconded by Bev Schiesser, Carried.
Ciara Clark: Absent, Dwight Coon: Yea, Meleah Drago: Yea, Jeff Eastburn: Yea, Derek Pennel: Yea, Bev Schiesser: Yea, Lenae Sjostrom: Yea
Yea: 6, Nay: 0, Absent: 1
Board Chair Pennel shares a letter from Superintendent Watkins, written on October 23, 2024. He reads this letter aloud, sharing Superintendent Watkins' resignation from the Blachly School District.

5.1. CONSIDERATION OF APPOINTING AN INTERIM SUPERINTENDENT

Director Coon moved to appoint Acting Superintendent Brittany Bottensek to the position of Interim Superintendent of the Blachly School District, effective October 24, 2024. This motion, made by Dwight Coon and seconded by Jeff Eastburn, Carried.

Ciara Clark: Absent, Dwight Coon: Yea, Meleah Drago: Yea, Jeff Eastburn: Yea, Derek Pennel: Yea, Bev Schiesser: Yea, Lenae Sjostrom: Yea
Yea: 6, Nay: 0, Absent: 1

Board Chair Pennel shares that we currently have Brittany Bottensek as the Acting Superintendent, we now need to have an Interim Superintendent. Board Chair Pennel feels it would be appropriate to move Ms. Bottensek into this Interim role, Ms. Bottensek had agreed to this, asking that the addendum made at the last meeting is still in effect for this role. We will discuss a timeline in the future.

5.2. CONSIDERATION OF RESOLUTION 2024-25-003

Board Chair Pennel moved to approve the amended Resolution 2024-25-003. This motion, made by Derek Pennel and seconded by Dwight Coon, Carried.

Ciara Clark: Absent, Dwight Coon: Yea, Meleah Drago: Yea, Jeff Eastburn: Yea, Derek Pennel: Yea, Bev Schiesser: Yea, Lenae Sjostrom: Yea
Yea: 6, Nay: 0, Absent: 1

Board Chair Pennel presented the resolution 2024-25-003 for board consideration. This resolution replaces Mr. Watkins name with Ms. Bottensek's name as the Interim Superintendent to handle all District banking transactions for the fiscal year 2024-25. The board points out the resolution needs to state at a special board meeting, not at a regular board meeting. Ms. Simington will make this correction to the resolution.

6. UPCOMING BOARD MEETING

Board Chair Pennel reminds the board of the upcoming November meeting.

7. ADJOURN THE REGULAR MEETING

Board Chair Pennel adjourns the meeting at 6:11 pm.

Blachly School District
September 30, 2024

	Original Budget	Jul Actual	Aug Actual	Sep Actual	Oct Estimate	Nov Estimate	Dec Estimate	Jan Estimate	Feb Estimate	Mar Estimate	Apr Estimate	May Estimate	Jun Estimate	Final Total	Over/ (Under)
Revenue															
State School Fund	5,423,724	903,626	451,542	451,542	451,542	451,542	434,773	434,773	434,773	434,773	434,773	434,775	-	5,318,434	(105,290)
State Timber Sales	100,000	-	100,000	-	-	-	-	-	-	-	-	-	-	100,000	-
Property Taxes	389,787	-	948	725	420	245,801	114,777	6,080	-	7,819	1,628	1,367	10,223	389,787	-
Federal Forest Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest Earnings	70,000	4,361	7,568	8,702	8,522	6,700	6,200	5,700	5,200	4,700	4,200	4,200	3,948	70,000	-
Common School Fund	60,003	-	-	-	-	-	-	-	30,002	-	-	-	30,001	60,003	-
Other County Revenue	800	-	-	87	-	100	-	-	-	-	-	100	513	800	-
Rentals	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Small Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Lane ESD Flex Dollars	77,904	-	-	-	-	-	13,752	-	-	-	-	-	13,752	27,504	(50,400)
Miscellaneous	8,000	1,863	313	1	-	1,030	-	-	957	957	957	957	966	8,000	-
County School Fund	2,000	-	-	-	-	-	-	-	-	-	-	-	2,000	2,000	-
Indirect	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interfund Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Beginning Fund Balance	132,561	79,359	-	-	-	-	-	-	-	-	-	-	-	79,359	(53,202)
Total Revenue	6,264,779	989,209	560,370	461,057	460,483	705,173	569,502	446,553	470,932	448,249	441,558	441,399	61,402	6,055,887	(208,892)
Expenditures															
Salaries	2,665,264	76,852	81,119	216,235	222,258	218,303	218,303	218,303	218,303	218,303	218,303	218,303	436,807	2,561,391	(103,873)
Benefits	1,708,730	38,345	42,120	128,069	136,636	136,231	136,231	136,231	136,231	136,231	136,231	136,231	276,600	1,575,390	(133,340)
Purchased Services	578,160	41,785	35,725	45,796	34,571	50,086	47,187	54,927	70,516	47,116	49,427	47,116	55,395	579,649	1,489
Supplies and Materials	386,177	36,517	21,136	20,202	14,021	40,133	40,133	40,133	40,133	40,133	40,133	40,133	51,635	424,446	38,269
Other	147,919	117,872	3,979	3,201	2,998	3,232	3,232	3,482	3,232	3,232	3,232	3,232	154	151,077	3,158
Transfers	278,315	-	-	-	-	-	-	-	-	-	-	-	228,315	228,315	(50,000)
Contingency	500,214	-	-	-	-	-	-	-	-	-	-	-	-	-	(500,214)
Total Expenditures	6,264,779	311,372	184,079	413,504	410,485	447,986	445,086	453,076	468,416	445,016	447,326	445,016	1,048,906	5,520,267	(744,512)
Ending Fund Balance	-													535,620	535,620

GENERAL FUND CHANGES

Adopted Budget Ending Fund Balance		<u>\$ 500,214</u>
REVENUE		
Property Tax		
Interest Earnings		
Misc. revenue	-50400	
State School Fund	-105290	
State timber sales		
Beginning Fund Balance	-53202	
TOTAL CHANGE TO REVENUE		<u>\$ (208,892)</u>
EXPENDITURES		
Salaries	103,873	
Benefits	133,340	
Services	(1,489)	
Supplies	(38,269)	
Dues, insurance	(3,158)	
Transfers	50,000	
TOTAL CHANGE TO EXPENDITURES		<u>\$ 244,298</u>
ROUNDING ADJUSTMENT	-	<u>\$ -</u>
CURRENT ENDING FUND BALANCE		<u>\$535,620</u>

NET CHANGE \$ 35,406

OSBA Model Sample Policy

Code: JHCCF
Adopted:

Pediculosis (Head Lice)

(Version 3)

~~(A student with nits and/or infested with live lice will be allowed to remain in school.)~~
{Optional policy.}

A student with a suspected case of head lice may be referred to designated trained staff for a screening. The screening will be done in a confidential manner by trained personnel.

School personnel will notify the parent or guardian of a student found with head lice and **may** provide information on ~~appropriate~~ treatment. The student will be allowed to remain in school.

~~The suggested school measures for head lice control, as provided in *Head Lice Guidance* published by the Oregon Department of Education and the Oregon Health Authority, Public Health Division,¹ shall be followed.~~

~~[Suggested school measures for head lice provided in *Communicable Disease Guidance for Schools* issued by the Oregon Department of Education and Oregon Health Authority will be consulted.]~~

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

¹~~<http://www.oregon.gov/ode/students-and-family/healthsafety/Pages/Student-Health-Conditions.aspx>~~

NATIONAL ASSOCIATION OF SCHOOL NURSES, *Pediculosis Management in the School Setting*, (POSITION STATEMENT REVISED 2016).
THE AMERICAN ACADEMY OF PEDIATRICS, (MAY, 2015).
CENTERS FOR DISEASE CONTROL AND PREVENTION, (2015).
OREGON DEPARTMENT OF EDUCATION, *Head Lice Guidance*.

OSBA Model Sample Policy

Code: JHCCF
Adopted:

D

Pediculosis (Head Lice)

(Version 1)

(Delete this version and use the only remaining version.)

The Board recognizes that district programs should be conducted in a manner that protects and enhances student and employee health and is consistent with recognized health practices. Consequently, in order to prevent the spread of pediculosis (head lice) in the school setting, district staff shall institute guidelines for classrooms that will assist in the prevention of and the spread of head lice. A student with a suspected case of lice shall be referred to the school nurse or administrator for an assessment. A student found with live lice or nits (lice eggs) will be excluded from school attendance. The district recognizes that the Oregon Health Authority, Public Health Division, no longer requires exclusion of a student for the presence of nits and allows the discretion of the district. A student excluded from school will be readmitted after an assessment by designated personnel to confirm no live lice or nits are present, and may be subject to periodic checks.

Successful treatment of head lice requires a coordinated approach and may involve the use of anti-lice products, combing and implementation of preventative measures recommended by health authorities. Treatment information will be provided by the district to parents of students found to have contracted head lice. It is the district's intent to encourage elimination of the current infestation and to prevent a repeat episode.

The superintendent will develop administrative regulations, as necessary, to implement this policy.

END OF POLICY

Legal Reference(s):

[ORS 433.255](#)
[ORS 433.260](#)

[OAR 333-019-0010](#)
[OAR 437-002-0360](#)

[OAR 581-022-2220](#)

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OSBA Model Sample Policy

Code: JHCCF
Adopted:

D

Pediculosis (Head Lice)

(Version 2)

(Delete this version and use the only remaining version.)

A student with a suspected case of head lice will be referred to the school nurse or administrator for assessment. A student found with live lice may be excluded from school. A parent of the student will be notified and treatment will be requested. [Students with a severe infestation¹ will be excluded immediately until treated.] [A student excluded from school that has been treated will be readmitted after an assessment by designated personnel.] The student may be subject to periodic checks.

The successful treatment of head lice requires a coordinated approach and may involve the use of anti-lice products, combing and implementation of preventative measures recommended by health authorities. Treatment information will be provided by the district to the parents of students found to have contracted head lice.

The superintendent will develop administrative regulations, as necessary, to implement this policy.

END OF POLICY

Legal Reference(s):

[ORS 433.255](#)
[ORS 433.260](#)
[OAR 333-019-0010](#)
[OAR 437-002-0360](#)
[OAR 581-022-2220](#)

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¹ Ten or more live lice are present on the student upon assessment by designated personnel.

National Association of School Nurses, Pediculosis Management in the School Setting: Position Statement Revised 2011.
American Academy of Pediatrics: Position Statement on Head Lice 8-1-2012.
Centers for Disease Control and Prevention Head Lice Information for Schools 2011.

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OSBA Model Sample Policy

Code: JED
Adopted:

Student Absences and Excuses**

It is the student's responsibility to maintain regular attendance in all assigned classes. A student's absence from school or class will be excused under the following circumstances:

1. Illness, including mental and behavioral health of the student;
2. Illness of an immediate family member when the student's presence at home is necessary;
3. Emergency situations that require the student's absence;
4. Student is a dependent of a member of the U.S. Armed Forces¹ who is on active duty or who is called to active duty. The student may be excused for up to seven days during the school year;
5. Field trips and school-approved activities;
6. Medical (dental) appointments. Confirmation of appointments may be required;
7. Other reasons deemed appropriate by the school administrator when satisfactory arrangements have been made in advance of the absence.

Each school shall notify a parents or guardians by the end of the school day if their child has an unplanned absence. The notification will be either in person, by telephone or another method identified in writing by the parent or guardian. If the parent or guardian cannot be notified by the above methods, a message shall be left, if possible.

Additionally, the superintendent will develop procedures whereby those students who are considered truant may be subject to the following penalties: detention, suspension² and/or ineligibility to participate in athletics or other activities.

END OF POLICY

¹ U.S. Armed Forces includes the Army, Navy, Air Force, Marine Corps and Coast Guard of the United States; reserve components of the Army, Navy, Air Force, Marine Corps and Coast Guard of the United States; and the National Guard of the United States and the Oregon National Guard.

² The use of out-of-school suspension or expulsion for discipline of a student in the fifth grade or below, is limited to:

1. Nonaccidental conduct causing serious physical harm to a student or employee;
2. When a school administrator determines, based on the administrator's observation or upon a report from an employee, the student's conduct poses a threat to the health or safety of students or employees; or
3. When the suspension or expulsion is required by law.

Legal Reference(s):

[ORS 109.056](#)
[ORS 332.107](#)
[ORS 339.030](#)
[ORS 339.055](#)

[ORS 339.065](#)
[ORS 339.071](#)
[ORS 339.250](#)
[ORS 339.420](#)

[OAR 581-021-0046](#)
[OAR 581-021-0050](#)
[OAR 581-023-0006\(11\)](#)

Blachly School District #90

Code: **JEDA**
Adopted: 10/18/89
Readopted: 4/15/09; 3/16/16; 3/15/17
Orig. Code(s): JEDA

Truancy

“Truancy” is defined as absence from school without permission.

The district believes irregular attendance is one of the factors associated with student failure and frustration with the school experience. A fundamental purpose for insisting on punctual, regular school attendance is to help each student develop habits of responsibility.

With these beliefs in mind, the district will develop procedures that foster a partnership with parents in the early detection of truancy, related counseling and appropriate consequences¹.

END OF POLICY

Legal Reference(s):

[ORS 339.040](#) to -339.090

[ORS 339.240](#)

[ORS 339.250](#)

[OAR 581-021-0050](#) to -0075

¹Expulsion may not be used to address truancy. (ORS 339.250(2)(c)(B))

OSBA Model Sample Policy

Code: DBDB
Adopted:

Fund Balance

The Board recognizes its responsibility to establish an unrestricted fund balance¹ in an amount sufficient to:

1. Protect the district from unnecessary borrowing in order to meet cash-flow needs;
2. Provide prudent reserves to meet unexpected emergencies and protect against catastrophic events;
3. Meet the uncertainties of state and federal funding; and
4. Help ensure a district credit rating that would qualify the district for lower interest costs and greater marketability of bonds that may be necessary in the construction and renovation of school facilities.

Consequently, the Board directs the [superintendent] to manage the currently adopted district budget in such a way to ensure an ending fund cash balance of at least [8] percent of total adopted revenues. {If it's projected year-end fund balance falls below 5 percent for more than three consecutive months, the Board may look at budget cuts. If projected contingency fund is more than 10 percent for three or more consecutive months, a transfer may be made to the reserve fund for building maintenance. }

In determining an appropriate unrestricted fund balance, the Board will consider a variety of factors with potential impact on the district's budget including the predictability and volatility of its expenditures²; the availability of resources in other funds as well as the potential drain upon general fund resources from other funds³; liquidity⁴; and designations⁵. Such factors will be reviewed annually.

END OF POLICY

Legal Reference(s):

¹ The Government Finance Officers Association (GFOA) recommends, at a minimum, that general-purpose governments, regardless of size, maintain an unrestricted fund balance in their general fund of no less than 5 to 15 percent of regular general fund operating revenues, or of no less than one to two months of regular general fund operating expenditures. The Oregon Association of School Business Officials recommends, at a minimum, an unrestricted ending fund balance of no less than 3 to 8 percent of the general fund budget. In general practice, levels of fund balance, typically, are less for larger governments than for smaller governments because of the magnitude of the amounts involved and because the diversification of their revenues and expenditures often results in lower degrees of volatility.

² Higher levels of unrestricted fund balance may be needed if significant revenue sources are subject to unpredictable fluctuations or if operating expenditures are highly volatile.

³ The availability of resources in other funds may reduce the amount of unrestricted fund balance needed in the general fund, just as deficits in other funds may require that a higher level of unrestricted fund balance be maintained in the general fund.

⁴ The disparity between when financial resources actually become available to make payments and the average maturity of related liabilities may require that a higher level of resources be maintained.

⁵ The need to maintain a higher level of unrestricted fund balance to compensate for any portion of unrestricted fund balance already designated for a special purpose.

[ORS 294.311\(18\)](#)

[ORS 294.398](#)

[ORS 332.107](#)

BOARD MAINTENANCE REPORT

NOVEMBER 2024

COURTYARD LANDSCAPING

The landscaping around the main office has been completed with the exception of adding the new tree, drip irrigation and lighting.

STORAGE BARN LIGHTING

The T8 fixtures in the storage barn are currently being replaced with some plug in UFO LED light fixtures. The T8 bulbs that are still operational can be used as replacements throughout the school while we move forward with LED upgrades.

IRRIGATION SYSTEMS

The irrigation systems for the school lawns and the football field have been shut down and ready for winter.

STORAGE BARN

We are expecting delivery of two tiny home packages for the shop to be delivered and built inside the storage barn with completion and removal before the end of the school year.

DISTRICT OFFICE

The empty office space inside the District Office is in the process of getting a fresh coat of paint.

GROUNDS

Mowing and weed eating around the lower field and track is underway and the final painting of the football field for the season has been completed.

WATER SYSTEM

The water system testing is currently up to date with no deficiencies, our next quarterly water test for coliform is due by the end of December.

Transportation and Technology

Board Report for November 2024

- 1. New web site is up and running after being moved from various domains to a single domain under a single management plan. Updates to the website are mostly automatic but will require a few individual program managers to ensure data is updated on a regular basis.**
- 2. All buses and Vans are fully functional.**
- 3. Mini Bus 3 has exceeded 202,000 miles and Van 5 has reached over 402,000 miles. We will need to begin planning to replace these two vehicles. There are many options to choose from and we will be looking at these options and planning for a future purchase.**

November School Board Report: Student Services

****Positive Referral Initiative****

We are excited to announce that positive referral postcards have been ordered and will soon be implemented at our school! This initiative aims to recognize and celebrate student achievements in a meaningful way. Additionally, Amanda has successfully integrated positive referrals into Synergy, moving away from Google Forms. This transition will streamline our process and make it easier for staff to recognize student accomplishments.

****December Child Count Preparation****

Our team is actively organizing for the upcoming December child count next month. We are committed to ensuring accurate data collection and are working diligently to prepare all necessary documentation.

****Data Teams and Progress Monitoring****

We are currently well into our data teams and are making significant strides in progress monitoring our students. This ongoing assessment allows us to identify areas of need and celebrate progress, ensuring that we provide targeted support for every learner.

Overall, we are optimistic about the positive developments in our student services and look forward to sharing further updates in the future. Thank you for your continued support!

District Board Meeting: Triangle Lake Charter School Report

November 2024 Meeting

- **Our Fall Festival was a success at the end of October!**
 - **Middle School and High School students did a fantastic job of hosting activities for K-5 students throughout the afternoon. It was great to see the collaboration and problem solving that happened between secondary students as they planned and executed their activities**
 - **6th grade – Fall BINGO**
 - **7th grade – Musical Chairs**
 - **8th grade – Picture Frame Decorating**
 - **9th grade – Carnival Games**
 - **10th grade – Mummy Wrap Activity**
 - **11th grade – Pumpkin Seed Counting**
 - **12th grade – Haunted House**
 - **A big thank you to our community members from the Grange that came and participated in the trick or treat trail, a stop between for each grade as they moved to their next activity.**

- **Veterans Day Celebration on November 11th**
 - **Assistant Principal Mrs. Tripp and Triangle Grange Master Pam Alley worked together to organize and plan a Veterans Day Celebration at the school and grange.**
 - **Assembly at 2:30pm in TLCS Gym**
 - **Dessert will be served following the assembly at the Triangle Lake Grange**

- **Mid-Semester Parent/Teacher Conferences:**
 - **Thursday, November 14th: Parent Conferences 4pm-8pm**
 - **Friday, November 15th: Parent Conferences 8am-12pm**
 - **There are both virtual and in-person conferences available**
 - **K-5th Grade: Conferences by appointment only.**
 - **6th-12th Grade: Drop-in, arena style, conferences.**
 - **Thursday, November 14th**
 - **4:00pm-6:00pm via Zoom**
 - **6:00pm-8:00pm in TLCS Cafeteria**
 - **Friday, November 15th**
 - **8:00am-10:00am in TLCS Cafeteria**
 - **10:00am-12:00pm via Zoom**

- **AVID Update:**
 - **K-5 students continue to work on organizational skills**
 - **6-12 students are working on their grade level AVID curriculum and Tutorials**
 - **K-12 students are currently working career projects to be displayed at parent conferences**
 - **K-3: What I want to be when I grow up poster**
 - **Displayed outside their classroom**

- **4-12: Career research project and poster board**
 - **4-5 will be displayed outside their classroom**
 - **6-12 will have a gallery walk setup in the gym for conferences and then Friday afternoon posters will be moved to the MS/HS hallways**

- **HS Fall Sports Update:**
 - **Volleyball – Played South Wasco at home in the first round of the state play-offs**
 - **Football – Played at Joseph in the first round of the state play-offs**
 - **Cross Country – The high school athletes continued to push each other the entire season resulting in PR's and new TL records.**
 - **Girls Soccer – One TLCS student is playing on a co-op team at North Eugene and they have their quarterfinal game at NEHS vs Ben on November 9th.**

- **Winter Sports:**
 - **MS Boys & Girls Basketball – 1st practice Monday, November 18th**
 - **Again this year, the boys and girls season will run at the same time from November through mid-February**
 - **HS Boys & Girls Basketball – 1st practice Monday, November 18th**

- **Upcoming Dates:**
 - **November 21st: November Student of the Month Assembly @ 3pm**
 - **November 25th – November 28th: NO SCHOOL - Thanksgiving Break**
 - **December 5th: K-4 Music Concert @ 7pm**
 - **December 12th: 5-12 Band Concert @ 7pm**

November 2024 District Board Meeting

Interim Superintendent Report - Ms. Bottensek

2023-24 Integrated Programs Annual Report Presentation

- **I will present this annual report later in the board meeting during the New Business portion of the meeting.**