Metro Technology Centers
Regular Meeting of the Board of Education
District Center - Room K
1900 Springlake Drive
Oklahoma City, OK 73111
Tuesday, November 10, 2026 at 5:30 PM

1. **Call to Order**
2. **Roll Call and Determination of Quorum**
3. **Moment of Silence, Pledge of Allegiance – Mission**
4. **Public Expressions**
5. **Superintendent's Report**
   A. District Update by Mr. David Martin, Superintendent/CEO
   B. Presentations/Recognitions
      1. Ty Goldsmith, Site Director, Evening Programs
      2. Jessica Martinez-Brooks, Sr. Director, Communication and Student Services, Administration
   C. Financial
      1. Treasurer's Report for the month of October 2026 — Dr. Ronald Grant, Assistant District Treasurer
   D. Dates of Upcoming Events [Administration]
      1. Native American History Month Event, Friday, November 13, 8:00 a.m. to 3:00 p.m., District Center Big III, special employee performance in the auditorium at 10:30 a.m., 1900 Springlake Drive, Oklahoma City
      2. Offices Closed, Thanksgiving Break, Monday–Friday, November 23–27
      3. December Regular Board Meeting; Tuesday, December 8; 5:30 p.m.; Room K, District Center, 1900 Springlake Drive, Oklahoma City
      4. Aviation Fall Graduation: Thursday, December 17, 4:00 p.m.; Auditorium, District Center, 1900 Springlake Drive, Oklahoma City
      5. Fall Graduation: Thursday, December 17, 6:00 p.m.; Big III, District Center, 1900 Springlake Drive, Oklahoma City
   E. Board Member Reports
6. **Cabinet Reports for Review (No Action Required)**
   Jeremy Cowley, Deputy Superintendent/COO
   Dr. Kayleen Wichert, Associate Superintendent of Quality & Strategy Management

Dr. Robyn Miller, Senior Director of Operations
Dr. Ronald Grant, Senior Director of Business & Finance
Dr. Michele Sanders Dean of Instruction
Jessica Martinez Brooks, Senior Director of Marketing & Student Services
Cori Gray, Senior Director of Workforce & Community Engagement

7. **Motion, discussion and possible vote to approve or disapprove the Minutes of the October 13, 2026, Regular Board Meeting and the Special Board Meeting on October 23, 2026. [Administration] [Attached]**
8. **Motion and possible vote to approve or disapprove the Consent Docket Item(s):**
   A. Transfer of funds in the amount of $65,366.09 from the Activity Fund to the General Fund account for the month of October 2026. [Business & Finance]
9. **Motion, discussion and possible vote to approve or disapprove the following General Business Item(s):**
   A. Approve the return of unexpended ODCTE one-time funds project 413 in the amount of $39,062.01 to the Oklahoma Department of Career and Technology Education (ODCTE). [Grants/Finance]
   B. Clinical Education Affiliation Agreement between Pet Vet Supplies and Metro Technology Centers for Vet student clinical training experiences, effective November 10, 2026, through June 20, 2027. [Workforce and Community Engagement]
   C. Clinical Education Affiliation Agreement between Wildewood Skilled Nursing & Therapy and Metro Technology Centers for CNA and CMA student clinical training experiences, effective November 10, 2026, through June 30, 2027. [Workforce and Community Engagement]
   D. Filming Agreement between Metro Technology Centers and Braid Creative & Consulting for the use of the school district's Nursing Simulation Lab, one classroom, and associated facilities located at 1901 Springlake Drive, Oklahoma City, for filming on Friday, November 13, 2026, from 11:30 a.m. to 3:00 p.m., at an agreed-upon usage fee. [Workforce & Community Engagement Division]
   E. Project SEARCH Team Member Agreement among the Department of Rehabilitation Services (DRS), Metro Technology Centers, Factor 110, Dale Rogers Training Center, and OU's National Center for Disability Education and Training that outlines and clarifies each party's roles and responsibilities in supporting Project SEARCH interns, effective October 2026 through June 30, 2027. [Instruction]
10. **Motion, discussion and possible vote to approve or disapprove Personnel Items [Human Resources]**
    A. **Employment of the persons listed below:**
       1. **Probationary**

2. Alfredo Melchor	3. Coordinator, Workforce Development	4. 11/17/2026	
5.	6. 12-Month, Exempt,	7.	

8.		9.	Professional Support Economic Workforce Development	10.	
11.	Susana Flores Garza	12.	Administrative Specialist	13.	11/17/2026
14.		15.	12-Month, Non-Exempt, Support Staff	16.	
17.		18.	Aviation Career Campus	19.	
20.	Julie Pennington	21.	Instructor, Surgical Technology	22.	11/17/2026
23.		24.	11-Month, Exempt, Instruction	25.	
26.		27.	Health Careers Center	28.	
29.	**Regular Full-Time (employees completing probationary employment):**				
30.	Juliana Bell	31.	Instructor, Practical Nursing	32.	11/20/2025
33.		34.	11-Month, Exempt, Instruction	35.	
36.		37.	Health Careers Center	38.	
39.		40.		41.	
42.	Phillip Jennings	43.	Assistant Site Director, Economic Workforce Development	44.	11/20/2025
45.		46.	12-Month, Exempt, District Leadership	47.	
48.		49.	Economic Workforce Development	50.	

51. Donesha Johnson	52. Evening Custodian	53. 11/20/2025
54.	55. 12-Month, Non-Exempt, Support Staff	56.
57.	58. Operational Services	59.

60. **Part-Time, Adjunct Faculty & Business & Industry Services Division: [Attached]**

B. **Transfer:**

C. Jill Woodson	D. From: Teacher, CNA - Douglass HS	E.
F.	G. 10-Month, Exempt, Instruction	H.
I.	J. Extension Program	K.
L.	M.	N.
O.	P. To: Teacher, Pre-Nursing	Q. 10/19/2026
R.	S. 10-Month, Exempt, Instruction	T.
U.	V. STEM	W.
X.	Y.	Z.
AA. Christina Rogers	BB. From: Administrative Specialist, EWD	CC.
DD.	EE. 12-Month, Non-Exempt, Support Staff	FF.
GG.	HH. Economic Workforce Development	II.
JJ.	KK.	LL.
MM.	NN. To: Administrative Specialist, AEFL	OO. 12/1/2026
PP.	QQ. 12-Month, Non-Exempt, Support Staff	RR.
SS.	TT. Economic Workforce Development	UU.
VV.	WW.	XX.

YY. Kim Race		ZZ. From: Coordinator, Student Information Systems	AAA.	
BBB.		CCC. 12-Month, Exempt, Professional Support	DDD.	
EEE.		FFF. Information Technology Services	GGG.	
HHH.		III.	JJJ.	
KKK.		LLL. To: Manager, Institutional Effectiveness	MMM.	11/9/2026
NNN.		OOO. 12-Month, Exempt, Professional Support	PPP.	
QQQ.		RRR. Institutional Effectiveness	SSS.	
TTT.		UUU.	VVV.	
WWW. Felicity Crusan		XXX. From: Administrative Specialist	YYY.	
ZZZ.		AAAA. 12-Month, Non-Exempt, Support Staff	BBBB.	
CCCC.		DDDD. Health Careers Center	EEEE.	
FFFF.		GGGG.	HHHH.	
IIII.		JJJJ. To: Coordinator, Clinical (Non-Certified)	KKKK.	12/1/2026
LLLL.		MMMM. 12-Month, Exempt, Professional Support	NNNN.	
OOOO.		PPPP. Health Careers Center	QQQQ.	

RRRR. **Release/Resignation/Retirement of:**

SSSS. Stacey Post-Vails	TTTT.	Retirement	UUUU.	10/9/2026
VVVV.	WWWW.	STEM	XXXX.	

YYYY. ZZZZ. Teacher Pre-Nursing AAAAA.

11. **Motion, discussion and possible vote to approve or disapprove the following Encumbrances and Purchasing Items:**
    A. **FY2027 Encumbrances PO # 2702244 - PO# 2702563**

General Fund	**$**	**256,944.95**
Building Fund	**$**	**1,119,843.95**
Bond Fund	**$**	**0.00**
Register Total	**$**	**1,376,788.90 [Business & Finance]**

    B. Encumbrance to Great Plains Automotive in the amount of $25,467.46 for the purchase of a Hunter Maverick tire changer for the Auto Service program at the South Bryant Campus. [Instruction]
    C. Encumbrance to Goodyear Tire Company for the TAAS (Tire as a Subscription) in the amount of $38,376.00 to provide tire maintenance, monitoring, and troubleshooting for all district buses. [Operations]
    D. Encumbrance to Joultech Solutions to conduct an audit compliance of NIST cyber framework standards per required government contracting grants for $47, 380.21 via competitive supplier/vendor pricing. [Operations & IT]
    E. Encumbrance to PowerSchool for the revised Powerschool renewal for $1,700 students in the amount of $44,831.86. This replaces the previous Board approval from September 8, 2026. (originally approved at $36,412,23) to account for verified October student enrollment growth. [Operations & IT]
12. **New Business**
13. **Adjournment**

Notice of this Regular Meeting was received by the Oklahoma County Clerk at 3:16 p.m. on November 05, 2025. The date, time, location and agenda for this meeting were posted on Metro Tech's external website as well as posted on the north and south entrances of the District Center, located at 1900 Springlake Drive, Oklahoma City, OK., in accordance with the Oklahoma Open Meeting Act.

The agenda has been revised to correct the date in **Item 10.C** from October 9, 2025, to October 9, 2026.

ATTACHMENT 10.A.3

3. Part-Time,

FY26-27

DEPT/DIVISION	NAME	JOB DUTIES	PLOYMENT T	OURS/DA	DATES OF EMPLOYMENT	CLASS
Development	Ingram, Jeff	Adjunct	Stipend	1 Day	10/28/2026-10/28/2026	Annual Safety Training, City of OKC-Utilitites
Development	Ingram, Jeff	Adjunct	Stipend	1 Day	10/26/2026-10/26/2026	Annual Safety Training, City of OKC-Utilitites
Development	Wittman, Tony	Adjunct	Stipend	1 Day	10/29/2026-10/29/2026	Annual Safety Training, City of OKC-Utilitites
South Bryant Campus	Bradshaw, Billie-Ann	Substitute, N	Temporary	100 Hrs.	10/26/2026-06/30/2027	All Programs
Economic Workforce De	Staggs, Rocky	Adjunct	Stipend	1 Day	09/26/2026-09/26/2026	Presidential Fitness Training, OSDE
Development	Brinkly, Toni	Adjunct	Temporary	250 Hrs.	10/01/2026-06/30/2027	CNA Instructor
Development	Marshall, Scott	Adjunct	Stipend	3 Days	10/21/2026-10/23/2026	CLEET, Open Enrollment
Development	White, Preston	Adjunct	Stipend	1 Day	10/23/2026-10/23/2026	BLS/CPR, Rivus Wellness & Research Institute
Economic Workforce De	Damani, Hital	Adjunct	Stipend	9 Days	10/27/2026-11/04/2026	Excel III, Oklahoma Tax Commission
Development	Lambeth, Steven	Adjunct	Stipend	1 Day	10/21/2026-10/21/2026	Motorcycle Service, Open Enrollment
Development	Smith, Kenneth	Adjunct	Stipend	1 Day	10/24/2026-10/24/2026	Forklift, Open Enrollment
Development	Seward, Walter	Adjunct	Stipend	4 Days	10/19/2026-10/22/2026	Sooner Job Challenge
Development	Hollowell, Diana	Adjunct	Stipend	10 Days	10/12/2026-10/22/2026	Furniture, Open Enrollment
Development	Rios, Aaron	Adjunct	Stipend	7 Days	10/23/2026-10/27/2026	Presidential Fitness Training, OSDE
Development	Barreto, Rodrigo	Adjunct	Stipend	30 Days	10/01/2026-10/30/2026	Culinary Arts, Sooner Job Challenge
Development	Martinez, Esteban	Adjunct	Stipend	30 Days	10/01/2026-10/30/2026	Culinary Arts, Sooner Job Challenge
Development	Walker, Morgan	Adjunct	Stipend	10 Days	09/29/2026-10/30/2026	RBT Technician
Development	Forcum, Dan	Adjunct	Stipend	2 Days	10/19/2026-10/20/2026	Forklift Training, United Way Newview Oklahoma
Development	Wittman, Tony	Adjunct	Stipend	1 Day	10/22/2026-10/22/2026	Annual Safety Training, City of OKC-Utilitites
Development	Wittman, Tony	Adjunct	Stipend	1 Day	10/15/2026-10/15/2026	Annual Safety Training, City of OKC-Utilitites
Development	Trollinger, Keith	Adjunct	Stipend	1 Day	10/16/2026-10/16/2026	Skid Skeeter, City of OKC-Utilities
Development	Ingram, Jeff	Adjunct	Stipend	2 Days	10/14/2026-10/15/2026	Annual Safety Training, City of OKC-Utilitites
Development	Loucks, Lauren	Adjunct	Stipend	7 Days	10/23/2026-10/30/2026	Presidential Fitness Training, OSDE
Wellness & Community	Hawkins, Kourtney	Part-time	Temporary	1200 Hrs.	10/26/2026-06/30/2027	AM Receptionist
Development	Carter, DeKisha	Adjunct	Temporary	500 Hrs.	10/13/2026-060/30/2027	CNA/CMA Instructor

Extensions Program	Tyler, Bethany	Adjunt	Temporary	120 Hrs.	10/26/2026-06/30/2027	CNA, Extensions Program
Extensions Program	Kilpatrick, Gina	Adjunct	Temporary	120 Hrs.	10/23/2026-06/30/2027	CNA, Extensions Program
Evening Programs	Rogers, Stepheny	Adjunct	Temporary	500 Hrs.	10/14/2026-06/30/2027	Practical Nursing
Economic Workforce De	Brown, David	Adjunct	Stipend	1 Day	10/08/2026-10/08/2026	CDL Drive Test, City of OKC-Utilitites
Economic Workforce De	Smith, Richard	Adjunct	Stipend	2 Days	10/06/2026-10/07/2026	CDL Drive Test, City of OKC-Utilitites
Development	Smith, Kenneth	Adjunct	Stipend	2 Days	09/29/2026-09/30/2026	Sooner Job Challenge
Economic Workforce De	Hollowell, Diana	Adjunct	Stipend	4 Days	09/28/2026-10/07/2026	Furniture, Open Enrollment
Development	Irick, Diana	Adjunct	Stipend	1 Day	10/03/2026-10/03/2026	Presidential Fitness Training, OSDE
Development	McElroy, Diana	Adjunct	Stipend	1 Day	10/03/2026-10/03/2026	Presidential Fitness Training, OSDE
Development	Staggs, Rocky	Adjunct	Stipend	1 Day	10/03/2026-10/03/2026	Presidential Fitness Training, OSDE
Development	Hasty, Jason	Adjunct	Stipend	1 Day	10/03/2026-10/03/2026	Presidential Fitness Training, OSDE
Development	Marshall, Scott	Adjunct	Stipend	3 Days	10/19/2026-10/21/2026	CLEET, Open Enrollment
Development	Funk, Justin	Adjunct	Stipend	4 Days	10/05/2026-10/08/2026	Drone Pilot, Open Enrollment
Development	Seward, Walter	Adjunct	Stipend	10 Days	09/28/2026-10/08/2026	Sooner Job Challenge
Economic Workforce De	Irick, Diana	Adjunct	Stipend	1 Day	09/26/2026-09/26/2026	ToT, OSDE