



**Metro Technology Centers
Regular Meeting of the Board of Education
District Center - Room K
1900 Springlake Drive
Oklahoma City, OK 73111
Tuesday, December 9, 2025 at 5:30 PM**

1. **Call to Order**
 - A. **Board Member Oath of Office, Board Seat No. 4**
2. **Roll Call and Determination of Quorum**
3. **Moment of Silence, Pledge of Allegiance – Mission**
4. **Public Expressions**
5. **Superintendent's Report**
 - A. District Update by Mr. Aaron Collins, Superintendent/CEO
 1. Information Technology Report
 - B. Presentations/Recognitions
 1. Derek Lollis, Director of Operations
 2. Brian Leaver, Director of STEM
 - C. Financial
 1. Treasurer's Report for the month of November 2025 — Bruce Campbell, District Treasurer
 - D. Dates of Upcoming Events [Administration]
 1. The Metro Tech Winter Bash & Employee Recognition, in partnership with the Metro Tech Employee Association, will be held Saturday, December 13, from 7:00 p.m. to 10:00 p.m., at The District Center, 1900 Springlake Drive, Oklahoma City.
 2. Greater Oklahoma Chamber Annual Meeting, Wednesday, December 17, 11:00 a.m.; - 1:00 p.m., National Cowboy & Western Heritage Museum, 1700 ME 63rd St., Oklahoma City, OK
 3. Aviation Fall Graduation; Thursday, December 18, 4:00 p.m.; Auditorium, District Center, 1900 Springlake Drive, Oklahoma City.
 4. Fall Graduation: Thursday, December 18, 6:00 p.m.; Auditorium, District Center, 1900 Springlake Drive, Oklahoma City
 5. January Regular Board Meeting; Tuesday, January 13; 5:30 p.m.; Room K, District Center, 1900 Springlake Drive, Oklahoma City
 - E. Board Member Reports
6. **Board Reports for Review (no action required):**

David Martin, Deputy Superintendent
Jeremy Cowley, Associate Superintendent, Innovation & Knowledge Management

Dr. Robyn Miller, Senior Director, Operations
Dr. Ronald Grant, Senior Director, Business & Finance
Dr. Kayleen Wichert, Associate Superintendent, Quality & Strategy Management
Jessica Martinez-Brooks, Senior Director, Strategic Communication and Engagement

7. **Motion, discussion and possible vote to approve or disapprove the Minutes of the November 18, 2025, Regular Board Meeting, and December 2, 2025, Special Board Meeting. [Administration]**
8. **Motion and possible vote to approve or disapprove the Consent Docket Item(s):**
 - A. Transfer of funds in the amount of \$35,975.25 from the Activity Fund to the General Fund account for the month of November 2025.
 - B. Approval of FY26 SuccessFund Activity Fund Fundraisers
9. **Motion, discussion and possible vote to approve or disapprove the following General Business Item(s):**
 - A. Amended Memorandum of Agreement between Oklahoma Department of Career and Technology Education (ODCTE) and Metro Technology Centers (MTC) to establish a process to provide career education and skills training to eligible recipients of the Department of Human Services (DHS). Through this partnership with DHS, ODCTE will provide \$835,785 federal allocation to MTC to carry out the responsibilities of being a fiscal agent for the EMPOWER consortium, which included MTC, Francis Tuttle Technology Center, and Moore-Norman Technology Center. This amended agreement is effective July 1, 2025, to June 30, 2026.[Student Affairs & Workforce Development]
 - B. Clinical Rotation Agreement between Pafford EMS of Oklahoma Inc. and Metro Technology Centers (MTC). This agreement permits MTC to arrange clinical rotation experience for EMT students at the facility effective December 10, 2025, to June 30, 2026.[Instruction]
10. **Motion, discussion and possible vote to approve or disapprove Personnel Items [Human Resources]**
 - A. **Employment of the persons listed below:**
 1. **Probationary**
 2. Kamilah Gordon
 3. Receptionist
 4. 12/10/2025
 - 5.
 6. 12-Month, Non-Exempt, Support Staff
 - 7.
 - 8.
 9. Conference Services
 - 10.
 - 11.
 - 12.
 - 13.
 14. Jill Woodson
 15. Teacher, CNA Nursing Services
 16. 1/12/2026
 - 17.
 18. 10-Month, Exempt, Certified Teacher
 - 19.

- | | | | |
|--|--|---|----------------|
| 20. | | 21. Extension Program | 22. |
| 23. | | 24. | 25. |
| 26. Sylvain Hache | | 27. Coordinator, ESRA | 28. 12/10/2025 |
| | | 30. 12-Month, Exempt, Professional Support | 31. |
| 29. | | | |
| 32. | | 33. ESRA | 34. |
| 35. | | 36. | 37. |
| | | 39. Administrative Specialist, CTSO, Counseling & Special Populations | |
| 38. Theodore Hodge | | | 40. 12/10/2025 |
| | | 42. 12-Month, Non-Exempt, Support Staff | 43. |
| 41. | | | |
| | | 45. Counseling & Special Populations | 46. |
| 44. | | | |
| 47. Regular Full-Time (employees completing probationary employment): | | | |
| 48. Jeremy Gibbs | | 49. Instructor/Coordinator, BPOC | 50. 12/4/2024 |
| 51. | | 52. 12-Month, Exempt, Instruction | 53. |
| 54. | | 55. SBC | 56. |
| 57. | | 58. | 59. |
| 60. Theresa Smith | | 61. Instructor, Practical nursing | 62. 12/11/2024 |
| 63. | | 64. 11-Month, Exempt, Instructional | 65. |
| 66. | | 67. Health Careers Center | 68. |
| 69. Part-Time, Adjunct Faculty & Business & Industry Services Division:[Attached] | | | |

B. Transfer:

- | | | |
|-------------------------|--|----|
| C. Ericka Hamilton-Love | D. From: Receptionist | E. |
| F. | G. 12-Month, Non-Exempt, Support Staff | H. |

- I. J. District Center/Conference Services K.
- L. M. N.
- O. P. To: Hospitality Specialist Q. 12/10/2025
- R. S. 12-Month, Non-Exempt, Support Staff T.
- U. V. District Center/Conference Services W.

X. Release/Resignation/Retirement of:

- Y. Audrey Brown Z. Retirement AA. 12/31/2025
- BB. CC. Administrative Specialist DD.
- EE. FF. STEM GG.

11. Motion, discussion and possible vote to approve or disapprove the following Encumbrances and Purchasing Items:

A. FY2026 Encumbrances PO #2602520- PO #2602711

General Fund	\$ 143,657.44
Building Fund	\$ 275,640.91
<u>Bond Fund</u>	<u>\$ 22,943.13</u>
Register Total	\$ 442,241.48

[Business & Finance]

B. Encumbrance to Traco Medical, Inc. in the amount of \$39,372.20 for the purchase of 16 refurbished hospital beds and overbed tables for the A-Wing of the Health Careers Center.[Instruction]

12. New Business

13. Adjournment

Notice of this Regular Meeting was received by the Oklahoma County Clerk at 9:18 a.m. on October 17, 2024. The date, time, location and agenda for this meeting were posted on Metro Tech's external website as well as posted on the north and south entrances of the District Center, located at 1900 Springlake Drive, Oklahoma City, OK., in accordance with the Oklahoma Open Meeting Act. There was a correction to the agenda on Item 10. C was changed from 1/1/2025 to 12/31/25.

Success!
Request was assigned successfully ✕

Preview Edit **Approval** Plan

Approval Status: PENDING
Currently awaiting review from **Tevonda Johnson**



Campaign Details		View More
Title HCC Tshirt	Goal \$300.00	
Start Date Dec 10, 2025	End Date May 21, 2026	
Requested By Felicity Nelson	Requestor Email Felicity.Nelson@metrotech.edu	

Question Responses

SuccessFund is the fundraiser management platform of Metro Tech. Will you use SuccessFund to collect payments?
Yes

Detailed description of fundraiser
HCC shirts for activity fund

Location of fundraiser
HCC

How will these funds be utilized?
HCC Activity Fund

Will you be using an outside vendor as part of this sale/activity
Yes

Please list company name, representative, and contact info for each vendor:
S & S Textiles Inc.

Will you be selling products?
Yes

Approximate cost per activity/item:
25

Select one:
Pre-sale

Can unsold inventory be returned?
No

Assigned Bank Account - Pending Confirmation Edit Confirm 5

For this campaign, payments processed by SuccessFund will be deposited into the following account:

Account Name	Bank
Metro Technology Centers Activity Fund	FIRST SECURITY BANK & TRUST CO ****9964

Success!
Request was assigned successfully



Felicity Nelson 12/01/25 at 11:5
*submitted the approval request to **Jeremiah Graham***



Jeremiah Graham 12/01/25 at 12:06 pm
*approved the request and forwarded on to **Michele Sanders** for further review*



Michele Sanders 12/01/25 at 12:23 pm
*approved the request and forwarded on to **Cari Wilburn** for further review*



Cari Wilburn 12/01/25 at 12:27 pm
*approved the request and forwarded on to **Tevonda Johnson** for further review*
Go Live once BOE approves at 12.09.2025 meeting.



You can add a new comment below:

Type here...

Send

District Reviewer Instructions

Approval Flow

1. Site Director
2. Dean of Instruction (Instructional Programs ONLY)
3. Finance Director
4. Board of Education
5. Activity Fund Custodian

Edit Campaign

Possible Actions ▾

Attachment: Personnel 10.A.3

Part-Time, Adjunct Faculty & Business & Industry Services Division:

FY25-26

DEPT/DIVISION	NAME	JOB DUTIES	EMPLOYMENT TYPE	HOURS/DAYS	DATES OF EMPLOYMENT	CLASS
Economic Workforce Development	Funk, Justin	Adjunct	Stipend	2 Days	11/20/2025-11/21/2025	Drone Test Prep 107, OK Rural Water
Economic Workforce Development	Johnson, Johnathan	Adjunct	Stipend	1 Day	11/21/2025-11/22/2025	Drone Flight Practice, OK Rural Water
Health Careers Center	Brown, Jennifer	Adjunct	Temporary	600 Hrs.	11/21/2025-06/30/2026	Practical Nursing
Adult Continuation Development	Clark, Daryl	Adjunct	Stipend	2 Days	10-25-2025-10/26/2025	Basic Riders Course
Adult Continuation Development	Peirce, Ron	Adjunct	Stipend	2 Days	10/25/2025-10/26/2025	Basic Riders Course
Economic Workforce Development	Jones, Greg	Adjunct	Stipend	1 Day	10/24/2025-10/24/2025	Accountability, City of OKC IT-Department
Economic Workforce Development	Jones, Greg	Adjunct	Stipend	1 Day	11/21/2025-11/21/2025	Accountability, City of OKC IT-Department
Economic Workforce Development	Clinkenbeard, Ron	Adjunct	Stipend	1 Day	11/13/2025-11/13/2025	CDL Drive Test, City of OKC
Economic Workforce Development	Brown, Mark	Adjunct	Stipend	1 Day	11/14/2025-11/14/2025	CDL BTW, City of OKC
Economic Workforce Development	Brush, Scott	Adjunct	Stipend	1 Day	11/18/2025-11/18/2025	Annual Safety Training, City of OKC-U
Economic Workforce Development	Wittman, Tony	Adjunct	Stipend	2 Days	11/19/2025-11/20/2025	Annual Safety Training, City of OKC-U
Economic Workforce Development	Brown, Mark	Adjunct	Stipend	5 Days	11/17/2025-11/21/2025	CDL BTW, City of OKC
Economic Workforce Development	Clinkenbeard, Ron	Adjunct	Stipend	5 Days	11/17/2025-11/21/2025	CDL BTW, City of OKC
Economic Workforce Development	Aldridge, Robert	Adjunct	Stipend	1 Day	11/18/2025-11/18/2025	Annual Safety Training, City of OKC-U Under The Mountain

Economic Workforce Development	Wittman, Tony	Adjunct	Stipend	5 Days	10/27/2025-10/31/2025	Annual Safety Training, City of OKC-U
Economic Workforce Development	Adams, Mike	Adjunct	Stipend	10 Days	11/05/2025-11/20/2025	Cybersecurity, Sooner Job Challenge
Economic Workforce Development	Aldridge, Robert	Adjunct	Stipend	1 Day	11/12/2025-11/12/2025	Annual Safety Training-Flushing, City of OKC-U Under The Mountain
Economic Workforce Development	Aldridge, Robert	Adjunct	Stipend	2 Days	11/19/2025-11/20/2025	Training, City of OKC-U Under The Mountain
Economic Workforce Development	Aldridge, Robert	Adjunct	Stipend	1 Day	11/12/2025-11/12/2025	Training, City of OKC-U Under The Mountain
Economic Workforce Development	Jones, Charles C.E.	Adjunct	Stipend	1 Day	11/13/2025-11/13/2025	Excel II, City of OKC-U
Economic Workforce Development	Adamson, Matthew	Adjunct	Stipend	1 Day	11/13/2025-11/13/2025	Annual Safety Training, City of OKC-U
Economic Workforce Development	Adamson, Matthew	Adjunct	Stipend	1 Day	11/18/2025-11/18/2025	Annual Safety Training, City of OKC-U
Economic Workforce Development	Clinkenbeard, Ron	Adjunct	Stipend	2 Days	11/18/2025-11/18/2025	CANCELLATION -
Extensions Program	Yarbrough, Karen	Substitute, Ce	Temporary	735 Hrs.	12/03/2025-0	Child Care Long-Term Sub to fill in for recent resignation.

Encumbrance Report		Metro Technology Centers		
Fiscal Year 2025-2026				
12/09/2025				
DAC	Vendor Name	PO Board Summary	PO No.	Amount
2019 Bond	Uline Inc.	Encumbrance to Uline for trash cans for buildings located on the Springlake and South Bryant campus.	2602540	\$325.26
2019 Bond	Video Reality	Encumbrance to Video Reality to remove AV equipment from DBC and install in EDC and Support buildings. This will be purchased through University of Oklahoma: RFP-2024-132. Quote #014589.	2602593	\$22,617.87
Adult Education and Family Literacy	PSI Services LLC	Used for students with exceptional participation as an incentive to complete and obtain High School Equivalency Diploma. This is for the rest of the fiscal year 25-	2602536	\$1,220.00
Adult Education and Family Literacy	Essential Education	This is an added feature within our curriculum to maximize the number of students who earn their HiSET. It accelerates learning with interactive explanations and automated differentiated instruction.	2602585	\$840.00
Aviation Career Center	Eventbrite Inc.	6 aviation staff members will be attending the 2025 Oklahoma Women in Aviation and Aerospace Day Luncheon Friday, December 12 · 10am - 1:30pm CST @ Hangar 4 on the AAR campus at Will Rogers International Airport 6131 S Meridian Ave, Oklahoma City, OK 7315	2602545	\$240.00
Aviation Career Center	Grainger	General Supplies for Powerplant Aviation	2602552	\$333.87
Aviation Career Center	Grainger	General Supplies for Airframe Aviation	2602570	\$33.72
Aviation Career Center	Amazon Capital Services Inc.	General Supplies for Powerplant Aviation	2602572	\$220.51
Building Maintenance	Grainger	Supplies for District Center exit door at loading dock, work order #4285.	2602541	\$60.08
Building Maintenance	Grainger	Supplies for work order #4284	2602542	\$32.52
Building Maintenance	Grainger	Supplies for work order #4283	2602543	\$99.99
Building Maintenance	Grainger	Supplies for Work Order #4220	2602544	\$21.49
Building Maintenance	Grainger	Supplies for work order #4288, plungers for Janitorial Department	2602553	\$99.30
Building Maintenance	Grainger	Supplies for work order #4209 Bollard repair security bits	2602554	\$17.15
Building Maintenance	Bison Electrical Services LLC	Estimate #22-12194, Add additional electrical circuits on loading dock at District Center, work order #4194.	2602559	\$1,500.00
Building Maintenance	Star Lighting & Supply	Supplies for work order #4033	2602563	\$624.94
Building Maintenance	Automated Bldg Sys Inc	Upgrade SBO Software System to Version 6.0.4.90.	2602600	\$6,735.00
Building Maintenance	Grainger	Supplies for repair on work order #4298 BTC room 104	2602601	\$110.29
Building Maintenance	Parts Town, LLC	Supplies to repair the ice machine work order #4210	2602608	\$164.59
Building Maintenance	Luckinbill Mechanical Inc	Supplemental to PO#2601725, additional costs to get the unit working	2602612	\$628.20
Building Maintenance	Bison Electrical Services LLC	Troubleshooting and repair lights in the Springlake Campus Signs	2602618	\$4,500.00
Building Maintenance	Locke Supply	50 gal Comm Electric water heater and supplies for SBC HVAC	2602629	\$3,220.94
Building Maintenance	Quikservice Steel Company	Sheet metal for Bollards at STEM, deliver to South Bryant Campus	2602640	\$253.90
Building Maintenance	Durante Construction Inc	Evaluation of safety and repair on suspension bridge on Springlake Campus	2602657	\$4,000.00
Building Maintenance	Air Power Equipment Inc.	Work order #4195, replace failed condensate auto drain in Automotive Bldg.	2602669	\$578.00
Building Maintenance	Grainger	General supplies for the Maintenance Department	2602680	\$45.88
Building Maintenance	Bison Electrical Services LLC	BTC panel repair	2602691	\$1,500.00
Building Maintenance	Bison Electrical Services LLC	Circuit to SBC HVAC for new hot water heater	2602692	\$1,500.00
Building Maintenance	Parts Town, LLC	District Center Cafe low boy refrigerator repair.	2602694	\$391.69
Business and Technology Center	Ben E Keith	Encumbrance needed for food and milk in the Culinary Arts program.	2602525	\$4,500.00
Business and Technology Center	Amazon Capital Services Inc.	Supplies needed for the Entrepreneurship program.	2602533	\$350.00
Business and Technology Center	Amazon Capital Services Inc.	Instructional supplies needed in the FY 26 Graphic Design program.	2602538	\$130.00
Business and Technology Center	COMPTIA	Security + & Linux+ vouchers needed for student testing in the FY26 Cyber Security program.	2602565	\$6,336.00

Business and Technology Center	Amazon Capital Services Inc.	Supplies needed for Sophomore Showcase participant activity in the FY26 Graphic Design program.	2602630	\$260.00
Business and Technology Center	Amazon Capital Services Inc.	Supplies needed for student and instructional use in the fall FY26 Cosmetology program.	2602631	\$260.00
Business and Technology Center	Amazon Capital Services Inc.	Refreshments needed for the fall FY26 Cyber Security advisory board.	2602635	\$85.00
Business and Technology Center	Amazon Capital Services Inc.	Supplies needed for student and instructor use in the Fall FY26 Cyber Security program.	2602641	\$450.00
Business and Technology Center	Amazon Capital Services Inc.	Durable supplies needed for the Cyber Security program.	2602651	\$4,500.00
Communications, Marketing, & Media	Amazon Capital Services Inc.	Commercial Steamer for graduation	2602539	\$165.00
Communications, Marketing, & Media	Oklahoma Nursing Times	1/2 page ad for the OKC Nursing Times.	2602577	\$1,263.00
Communications, Marketing, & Media	Video Reality	TV Display and supporting materials designated for the Support Center office.	2602578	\$2,479.87
Communications, Marketing, & Media	Amazon Capital Services Inc.	Marketing & Communications Office Supplies	2602596	\$337.00
Communications, Marketing, & Media	Koi Concepts	Inspection Decals supplies	2602597	\$475.00
Communications, Marketing, & Media	Sky High Marketing	Promotional Items for District Usage	2602598	\$960.00
Communications, Marketing, & Media	Southwestern Stationary	Supplemental for Certificate Holders - please reference PO Number: 2601881	2602611	\$2,038.00
Communications, Marketing, & Media	Home Depot	Painting Supplies for Window Painting & Instructions.	2602620	\$291.38
Communications, Marketing, & Media	Amazon Capital Services Inc.	Painting Supplies for Window Painting & Instructions.	2602621	\$21.87
Communications, Marketing, & Media	Journal Record	Quarter Page Ad - 2025 Top 50 Most Influential Oklahomans	2602627	\$1,830.00
Communications, Marketing, & Media	Sky High Marketing	Supplemental for shipping - please reference PO Number: 2602323	2602633	\$298.22
Conference Center Services	B & B Catering	Catering for #20304 Diversity Symposium 2025 on November 14th.	2602569	\$2,000.00
Conference Center Services	B & B Catering	Supplemental PO for PO #2602349. Additional Catering items added for #20834 OSSBA Event on November 5th.	2602610	\$358.00
Conference Center Services	B & B Catering	Catering for #21950 TSET Board Meeting on November 20th.	2602645	\$800.00
Counseling & Special Populations	Hilton Corporate Headquarters	FY26 CTSO Coordinator attend SkillsUSA State Officer Training in Stillwater November 12-14, 2025	2602524	\$450.00
Counseling & Special Populations	National Technical Honor Society	FY26 NTHS Student Membership Registrations - Kelly Powers	2602590	\$225.00
Curriculum and Instructional Support	Parks, Anita L	Mileage reimbursement for Anita Parks to attend CIA Section Conference on December 2, 2025 in Wayne, OK.	2602671	\$67.00
Curriculum and Instructional Support	Culbreth, Brittney M	Mileage reimbursement for Brittney Culbreth to attend CIA section Conference December 2, 2025 in Wayne, OK.	2602672	\$67.00
Curriculum and Instructional Support	Hookstra, Amber D	Mileage reimbursement for Amber Hookstra to attend CIA Section Conference on December 2, 2025 in Wayne, OK.	2602676	\$67.00
Curriculum and Instructional Support	McGill, Lakea C	Mileage reimbursement for Lakea McGill to attend CIA Section Conference on December 2, 2025 in Wayne, OK.	2602677	\$67.00
Curriculum and Instructional Support	Curnutt, Cristy	Mileage reimbursement for Cristy Curnutt to attend CIA section Conference December 2, 2025 in Wayne, OK.	2602678	\$67.00
Curriculum and Instructional Support	Mayhue, Morgan L	Mileage reimbursement for Morgan Mayhue to attend CIA section Conference December 2, 2025 in Wayne, OK.	2602679	\$67.00
Deputy/Assistant Superintendent	Ou Faculty House	Light Refreshments - Professional Development for Administrative Council Meeting, December 17, 2025 - EDC/Room 123	2602571	\$115.33
Deputy/Assistant Superintendent	Panera Bread	Light Refreshments - Professional Development for Administrative Council Meetings FY25-26 - November 19, SBC, EMS-Rooms 111-112	2602574	\$381.65
Deputy/Assistant Superintendent	Ok Dept Of Career & Tech Ed	Registration for Dr. Michele Sanders attending: 2026 Careertech TechCENT\$ Program starting January 26 - March 22, 2026.	2602683	\$450.00
Economic and Workforce	Home Depot	General supplies for Upholstery class (cost recouped through tuition)	2602576	\$240.71
Economic and Workforce	Whitton Supply	General supplies for Upholstery class (cost recouped through tuition)	2602580	\$405.52
Economic and Workforce	Amazon Capital Services Inc.	General Supplies for the Upholstery class. (cost recouped through tuition)	2602581	\$477.48
Economic and Workforce	Amazon Capital Services Inc.	Supplies needed for department move.	2602582	\$90.00

Economic and Workforce Development	Velsoft Training Materials Inc	The plans provide access to a customizable Instructor-Led Training curriculum that can be branded as Metro Tech, and access to one-year, 500-seat access to 50 Articulate SCORM e-learning courses. (The cost of this purchase is recuperated through client invoicing)	2602609	\$5,495.00
Economic and Workforce Development	Trumans Fabric & Foam	Supplies for short term Upholstery class (cost recouped through tuition).	2602614	\$90.00
Economic and Workforce Development	Sam'S Club	EWD Public Relations Event on November 20, 2025 from 6:00pm-8:30pm at the HCC Lecture Hall for Donors and Guest	2602634	\$76.60
Economic and Workforce Development	Trumans Fabric & Foam	General supplies for Upholstery class (cost recouped through tuition)	2602649	\$830.00
Economic and Workforce Development	30 Bird Media LLC	Excel 2019 Level 1 student books (cost recouped through tuition)	2602653	\$420.47
Economic and Workforce Development	All About Travel LTD	Lodging for Casey Rainbolt to attend the BISCOP program in Bartlesville, OK on December 1-3, 2025.	2602658	\$315.00
Economic and Workforce Development	Bill Warren Office Products	Packing supplies for move over to EDC	2602686	\$144.30
Economic and Workforce Development	Rainbolt, Cassandra G	Out-of-district travel reimbursement for Casey Rainbolt to attend the BISCOP conference in Bartlesville, OK on December 1-3, 2025	2602693	\$350.00
Economic and Workforce Development	Amazon Capital Services Inc.	Items to be order for City of OKC UU graduation on December 4th. Cost to be recouped from the City of OKC.	2602701	\$342.03
Economic and Workforce Development	Quikservice Steel Company	General Supplies for Welding class (cost recouped through tuition)	2602710	\$683.90
Environmental Safety	Firetrol Protection Systems Inc.	Replace alarm panel at SBC maintenance building	2602521	\$1,000.00
Environmental Safety	Video Reality	Quote #014590 v2, Purchase and install of 65" Office Display for Support Center office 124	2602579	\$2,450.87
Environmental Safety	International Facility Management Assn	Membership renewal for David Hall	2602584	\$441.00
Evening Programs	Goodheart Wilcox Publisher	Textbooks for evening HVAC program.	2602547	\$2,857.60
Evening Programs	Amazon Capital Services Inc.	Rolling desk for Elizur McLaughlin, TA for Cosmo/Barbering evening programs.	2602548	\$48.44
Evening Programs	Amazon Capital Services Inc.	General supplies for evening barbering program.	2602549	\$1,533.46
Evening Programs	ESCO Institute	Section prep manuals for evening HVAC students.	2602551	\$170.00
Evening Programs	Burmax Company	General supplies for evening cosmetology program.	2602587	\$1,704.28
Evening Programs	Grainger	Shelves for flammable cabinets for evening cosmetology program.	2602588	\$586.00
Evening Programs	Grainger	Shelves for flammable cabinet for evening barbering program.	2602589	\$308.00
Evening Programs	Amazon Capital Services Inc.	General supplies for evening barbering program.	2602603	\$3,089.47
Evening Programs	Amazon Capital Services Inc.	General supplies for evening cosmetology program.	2602604	\$482.37
Evening Programs	Latimer, Lisa Michelle	Mileage for Lisa Gordon, evening barbering instructor for SkillsUSA Regional Host Meeting, November 20, 2025, 9:30am-2:30pm.	2602688	\$90.00
Extension Programs	Amazon Capital Services Inc.	General supplies needed for classroom instruction. - List attached	2602531	\$220.98
Extension Programs	Amazon Capital Services Inc.	Salon supplies needed for student participation in floor lessons and lab instruction. - List attached.	2602532	\$151.39
Extension Programs	Raley Scrubs and Medical	Uniform (scrub set) for new Technical Assistant for Daytime Barbering at EECN - Springlake.	2602561	\$40.00
Extension Programs	Amazon Capital Services Inc.	Salon supplies for lab participation and instruction - Daytime Barbering. - Amazon List attached	2602605	\$1,500.00
Extension Programs	Amazon Capital Services Inc.	General office supply restock for Extensions programs	2602606	\$189.30
Extension Programs	Amazon Capital Services Inc.	General salon supplies needed for class instruction and lab participation - Douglass Cosmo	2602674	\$98.63
Extension Programs	B & H Photo Video	General supplies needed for classroom instruction and student participation - Webster Career Exploration program.	2602707	\$136.80
Extension Programs	Harbor Freight Tools	General supplies needed for classroom instruction and student participation - Webster Career Explorer program.	2602708	\$259.77
Extension Programs	Home Depot	General supplies needed for classroom instruction and student participation - Webster Career Explorer program.	2602709	\$1,352.28

Financial Services	Amazon Capital Services Inc.	Encumbrance for Finance Department to purchase Supplies needed for the	2602546	\$53.94
Financial Services	Security Bankcard Center Inc	Encumbrance for disbursement of student stipends on November 13, 2025 for the TSA Fall Leadership Conference at Embassy Suites in Norman, OK.	2602555	\$180.00
Financial Services	Okapp-Oklahoma Assn/Public Procurement	Encumbrance to the OKAPP for District membership for Aaron Harley and Terry Spencer	2602668	\$80.00
Financial Services	Johnson, Terri Lea	Encumbrance for Travel Expenses for Terri Johnson to attend TechCENT\$ in Stillwater from January 26th - 27th 2026.	2602687	\$160.00
Financial Services	Hampton Inn & Suites	Encumbrance for hotel for Terri Johnson to stay at Hampton Inn in Stillwater for TechCENT\$	2602689	\$260.00
Financial Services	Walmart - PCard Only	Encumbrance for supplies for the Bursar/Financial Aid.	2602690	\$107.76
Financial Services	Ok Dept Of Career & Tech Ed	Registration for Terri Johnson to attend the Career Tech's TechCENT\$	2602695	\$450.00
Health Careers Center	American DataBank LLC	Immunizations tracking and drug screening for Rad Tech students	2602568	\$300.00
Health Careers Center	Amazon Capital Services Inc.	For storage and organization in the A-wing at HCC	2602607	\$950.00
Health Careers Center	Video Reality	New display for classroom A128 and mounting of equipment removed due to construction	2602616	\$6,145.90
Health Careers Center	Bill Warren Office Products	Office supplies for staff	2602626	\$216.43
Health Careers Center	Jrcert	For increase in annual accreditation fees on PO #2600146	2602628	\$380.00
Health Careers Center	Uline Inc.	For storage and organization in the A-wing at HCC	2602663	\$2,650.75
Health Careers Center	Okcis-Cimc	Books needed for additional Surgical Technology student enrollment	2602684	\$617.10
Health Careers Center	Kendall Hunt Publishing Company	Books for additional Surgical Technology students enrolled	2602702	\$208.50
Human Resources/Personnel	Amazon Capital Services Inc.	Supplies for Human Resources	2602573	\$75.00
Information Technology Services	Amazon Capital Services Inc.	Power Strips for Departmental Use.	2602537	\$350.00
Information Technology Services	Amazon Capital Services Inc.	Power adaptors for iMacs donated by the Superintendent.	2602550	\$4,200.00
Information Technology Services	Shi International Corporation	Network infrastructure cyber assessment for insights on network health, vulnerabilities and performance. This will be purchased using contract #	2602556	\$21,909.41
Information Technology Services	United Data Technologies, Inc	Assessment of our Microsoft 365 cloud security, Purview, and Copilot environments. This will be purchased on OMES Oklahoma SW1050UDT.	2602560	\$20,880.00
Information Technology Services	Cdw Government Inc	Red Hat renewal for enterprise Linux server.	2602575	\$2,550.00
Information Technology Services	Mailstore Software GmbH	User licenses for e-mail archiving solution Standard Update and Support Service valid from December 11, 2025 to December 11, 2026, with additional licenses.	2602583	\$2,502.00
Information Technology Services	Bill Warren Office Products	Power strip for classroom cable management.	2602599	\$27.70
Information Technology Services	Amazon Capital Services Inc.	Paper Shredder for Support Building.	2602617	\$300.00
Information Technology Services	Interworks Inc	Warranty and support renewal for two Dell Data Domain servers for one year 2/01/2026 – 1/31/2027. This will be purchased through state contract number: SW1020D	2602637	\$12,683.82
Information Technology Services	Cdw Government Inc	Adobe Creative Cloud with Adobe Sign capability for district staff use.	2602646	\$442.00
Information Technology Services	Amazon Capital Services Inc.	Display port to HDMI cables for departmental and district use.	2602673	\$60.00
Information Technology Services	PowerSchool Group LLC	PowerSchool Enrollment Express SaaS and Enrollment Charter for PS SIS with implementation and consultation.	2602675	\$7,629.56
Information Technology Services	Shi International Corporation	Encumbrance to SHI for providing managed identity threat detection and response for Metro Tech users in the amount of \$157,540.00, stemming from identity compromise of cyber event in July. This purchase will be made by utilizing Oklahoma contract #SW1040S	2602697	\$157,540.00
Information Technology Services	Video Reality	Smart remote management licenses for 5 year subscription for SMART devices.	2602698	\$1,080.60
Metro Cafe-Metro Food Truck	Amazon Capital Services Inc.	General supplies for Metro Cafe.	2602652	\$1,000.00
Metro Cafe-Metro Food Truck	Luckinbill Mechanical Inc	Service call for a plumber for MTC Food Truck.	2602660	\$500.00
Metro Cafe-Metro Food Truck	Ben E Keith	Cleaning and chemical supplies for the Metro Cafe.	2602670	\$861.54

Operational Services	Napa Auto Parts	Encumbrance to NAPA Parts for automotive and bus supplies for transportation department: a/c seals	2602526	\$28.90
Operational Services	Napa Auto Parts	Encumbrance to NAPA Parts for automotive and bus supplies for transportation department: o-rings	2602527	\$34.77
Operational Services	Ross Transportation Inc	Encumbrance to Ross Transportation for automotive and bus supplies for transportation department: radiator drain	2602529	\$26.53
Operational Services	Grizzly Industrial Inc	Encumbrance to Grizzly for drill press switch assembly for transportation	2602534	\$38.39
Operational Services	Unifirst	Encumbrance to Unifirst as primary vendor for custodial supplies for FY 26. Sourcewell Cooperative Service contract #11124-UFC	2602557	\$25,000.00
Operational Services	Medley Material Handling	Repair and Maintenance-Needed for pallet jack located in the WH	2602562	\$500.00
Operational Services	Holt Truck Centers of Oklahoma LLC	Encumbrance to Holt Truck Centers for the final cost of repairs to district bus #09. Reference PO #2601963.	2602567	\$3,998.07
Operational Services	Bill Warren Office Products	General Supplies- needed for the maintenance of the Warehouse	2602586	\$139.58
Operational Services	Sapphire Window Cleaning LLC	Encumbrance to Sapphire Window Cleaning LLC., as primary vendor to provide window cleaning services for Metro Technology Centers' campuses. for FY 26.	2602619	\$11,475.00
Operational Services	National Business Furniture	Encumbrance to National Business Furniture, LLC. for rolling podium for Service Center break/meeting room	2602623	\$236.21
Operational Services	Amazon Capital Services Inc.	Encumbrance to Amazon Capital Services for automotive and bus supplies: specialty pliers, sun visor	2602624	\$55.00
Operational Services	Holt Truck Centers of Oklahoma LLC	Supplemental encumbrance to Holt Truck Centers for freight charges. Reference PO #2602423	2602625	\$12.59
Operational Services	Gellco Clothing And Shoes	Encumbrance to Gellco Clothing and Shoes for safety footwear for staff (7 @ \$200.00 ea.)	2602636	\$1,400.00
Operational Services	Napa Auto Parts	Automotive and bus supplies for Transportation	2602638	\$49.36
Operational Services	Napa Auto Parts	Automotive and bus supplies for Transportation	2602639	\$1,350.00
Operational Services	VirtualTrainings.com - PCARD ONLY	Encumbrance to Virtual Trainings for Derek Lollis to Attend "Training on ChatGPT for Management", virtual training held on November 21, 2025: class ID#53642	2602682	\$249.00
Operational Services	Grainger	General supplies for custodial department	2602703	\$126.14
Operational Services	Napa Auto Parts	Automotive and bus supplies for Transportation	2602704	\$5.00
Operational Services	Amazon Capital Services Inc.	Encumbrance to Amazon Capital Services for cleaning supplies	2602705	\$80.00
Operational Services	Holt Truck Centers of Oklahoma LLC	Automotive and bus supplies for Transportation: bus mirrors	2602706	\$991.02
Project Search	Ou Faculty House	Table etiquette training and student buffet luncheon for Project Search at OU Faculty House, Fri., 11-7-25	2602528	\$254.17
Project Search	Shiloh Summer camp Inc.	Project Search Ropes Course and Annual Retreat, May 2026 (date not yet determined).	2602558	\$625.00
South Bryant Campus	Whitton Supply	Supplies for SBC construction program.	2602564	\$120.15
South Bryant Campus	Amazon Capital Services Inc.	Supplies for SBC aviation maintenance program, items to be used for sophomore showcase on November 19 and 20.	2602595	\$20.00
South Bryant Campus	Johnstone Supply Of Okc Inc	Supplies needed in the HVAC Program.	2602613	\$2,446.07
South Bryant Campus	Amazon Capital Services Inc.	Supplies for SBC office.	2602615	\$95.00
South Bryant Campus	LDC Automotive LLC	Supplies - Supplemental for 2504160	2602632	\$48.95
South Bryant Campus	Iwt - Gas And Supply	Supplies for SBC welding program, instructor Kenny Smith.	2602647	\$168.75
South Bryant Campus	Iwt - Gas And Supply	Supplies for SBC welding program, instructor Toby McEntire.	2602648	\$1,433.25
South Bryant Campus	Amazon Capital Services Inc.	Supplies for SBC construction program.	2602650	\$50.00
South Bryant Campus	American Heart Association	CPR cards for Criminal Justice students	2602654	\$24.50
South Bryant Campus	City Electric Supply Company	Consumable supplies for SBC electrical program, instructor Andy Hightower.	2602655	\$4,999.37
South Bryant Campus	City Electric Supply Company	Supplies for SBC electrical technology program.	2602656	\$371.03
South Bryant Campus	PicMed of Oklahoma	Drug testing for EMT students	2602659	\$670.00

South Bryant Campus	Alliance Safety Council	Replacement OSHA card for an electrical student due to misspelled name. Student completed the OSHA course the week of October 20, 2025.	2602661	\$40.00
South Bryant Campus	Glazing Concepts, Inc.	Replacement cords to repair Makita grinders for the SBC welding program.	2602662	\$1,199.16
South Bryant Campus	Jeremy Inselman	Payment to accreditors Jeremy Inselman who will be part of the Automotive Service Excellence accreditation at SBC on November 18 and 19, 2025.	2602664	\$500.00
South Bryant Campus	Ron Anderson	Payment to accreditor Ron Anderson who will be part of the Automotive Service Excellence accreditation at SBC on November 18 and 19, 2025.	2602665	\$500.00
South Bryant Campus	Richard Peltzer	Payment to accreditor Richard Peltzer who will be part of the Automotive Service Excellence accreditation at SBC on November 18, 2025.	2602666	\$500.00
South Bryant Campus	Justin Reandeau	Payment to accreditor Justin Reandeau who will be part of the Automotive Service Excellence accreditation at SBC on November 19, 2025.	2602667	\$250.00
South Bryant Campus	Whitton Supply	Supplies for SBC electrical program.	2602681	\$316.77
South Bryant Campus	OMES State of Oklahoma	Vehicle for SBC BPOC program, to be purchased from a state surplus (OMES property distribution).	2602685	\$14,000.00
Sponsorships	Alpha Community Foundation of Oklahoma	Table sponsor for the Alpha Community Foundation Annual Charity Gala on 12/6/2025.	2602711	\$1,000.00
STEM Academy	Amazon Capital Services Inc.	Supplies needed to proceed in Nursing Services classroom instruction for FY	2602522	\$460.00
STEM Academy	Amazon Capital Services Inc.	Supplies needed to proceed in Pre-Engineering classroom instruction for FY	2602523	\$359.60
STEM Academy	Sam'S Club	Refreshments for Bio-Med Advisory Meeting on November 17, 2025	2602591	\$97.75
STEM Academy	Sam'S Club	Refreshments for Nursing Services Advisory Meeting on November 18, 2025	2602592	\$65.60
STEM Academy	Amazon Capital Services Inc.	Supplies need to proceed in Pre-Engineering classroom instruction for FY 25/26	2602594	\$270.00
STEM Academy	Sam'S Club	Refreshments for Pre-Eng Advisory Meeting on November 19, 2025	2602602	\$96.71
STEM Academy	Blick Art Materials LLC	STEM - Nursing Services - Classroom and office supplies - for students class	2602642	\$77.84
STEM Academy	PicMed of Oklahoma	STEM -Nursing Services - Dues and fees - testing required for clinicals.	2602643	\$774.00
STEM Academy	ALCO Sales & Service Co	Supplies needed for the management of the STEM department for FY 25/26	2602644	\$84.95
STEM Academy	Lowe'S Home Centers Inc_102084	Supplies needed to proceed in Pre-Engineering classroom instruction for FY	2602696	\$113.94
STEM Academy	Amazon Capital Services Inc.	Supplies needed to proceed in Pre-Engineering classroom instruction for FY	2602700	\$589.03
Student Ambassadors	Chelios Diner LLC	FY26 Pizza for Ambassadors volunteering at Sophomore Showcase on November 19 and November 20, 2025.	2602535	\$500.00
Student Services	Okacte	FY26 Registration for Amanda Green to attend the Kaleidoscope Symposium November 14th 2025	2602520	\$55.00
Student Services	Sam'S Club	FY26 Sam's Order for refreshments for Sophomore Showcase November 19-20th	2602530	\$468.16
Student Services	CI Solutions Corporation	FY26 Student Badges for Student Services	2602566	\$1,585.00
Student Services	Amazon Capital Services Inc.	FY26 Amazon general supply order for assessment and student services	2602699	\$420.00
TANF-Empower	Service Oklahoma	Student in FTTC's Pharmacy Tech program. Currently, she is unable to complete the last 3 skills tests required before she can complete her program and receive her certification. Student lives in MWC and no longer has anyone who can provide her with transportation.	2602622	\$645.00
		Total PO: 192	Total Amount:	\$442,241.48

Metro Technology Centers

PO Board Report Fund Totals

Fiscal Year: 2025-2026

Fund	Description	Amount
11	General Fund	\$ 143,657.44
21	Building Fund	\$ 275,640.91
31	Bond Fund	\$ 22,943.13
	Total Amount	\$ 442,241.48
	End of Report	