



Metro Technology Centers
Preparing for Life

**Metro Technology Centers
Regular Meeting of the Board of Education
District Center - Room J
1900 Springlake Drive
Oklahoma City, OK 73111
Tuesday, June 27, 2023 at 5:30 PM**

Notice of this Regular Meeting was received by the Oklahoma County Clerk at 2:30 p.m. on November 16, 2022. Notice of a Change in Location for this Regular Meeting was received by the Oklahoma County Clerk at 11:35 a.m. on May 30, 2023. The date, time, location and agenda for this meeting was posted on Metro Tech’s external website on June 23, 2023 by 5:30 p.m. as required by the Oklahoma Open Meeting Act.

1. **Call to Order**
2. **Roll Call and Determination of Quorum**
3. **Moment of Silence – Pledge of Allegiance – Mission**
4. **Public Expressions**
The public may comment only on any item appearing on this agenda, subject to the following restrictions: statements to the Board of Education by members of the public are limited to no more than three (3) minutes for each speaker unless altered by the presiding officer, with the approval of the board and, collectively, no more than 15 minutes are allowed for public expressions unless permitted by a majority vote of the board.
5. **Superintendent's Report**
 - A. District Update by Mr. Aaron Collins, Superintendent/CEO
 - B. Financial
 1. Public Hearing for the FY 2023-2024 Budget, per requirements of the School District Budget Act
 - C. Dates of Upcoming Events [Administration]
 1. Independence Day Holiday – Offices Closed Tuesday, July 4

2. July Regular Board Meeting; Tuesday, July 11; 5:30 p.m.; Room J, District Center, 1900 Springlake Drive, OKC
3. Annual Oklahoma Summit – 56th CareerTech Summer Conference; Tuesday and Wednesday, August 1-2; Tulsa Cox Convention Center, Tulsa, OK
4. ACTE CareerTech VISION 2023; Wednesday-Saturday, November 29 - December 2; Phoenix, AZ [may leave the day before and return the day after]
5. OSSBA/CCOSA Conference; Thursday, August 24 - Dr. Bob Mooneyham Memorial Scholarship Golf Tournament & Pre-Conference; Friday-Sunday, August 25-27 -Education Leadership Conference; Oklahoma City Convention Center, OKC

D. Board Member Reports

6. **Motion, discussion and possible vote to approve or disapprove the Minutes of the June 16, 2023 Special Board Meeting. [Administration]**
7. **Motion and possible vote to approve or disapprove the Consent Docket Item(s):**
 [The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more of said matters will be removed from the consent docket and acted upon separately.]
 - A. Approval for one or more board members and staff to attend/participate in the following professional development activities at District expense: [Administration]
 1. OSSBA/CCOSA Conference; Thursday, August 24 - Dr. Bob Mooneyham Memorial Scholarship Golf Tournament & Pre-Conference; Friday-Sunday, August 25-27 -Education Leadership Conference; Oklahoma City Convention Center, OKC
 2. ACTE CareerTech VISION 2023; Wednesday-Saturday, November 29 - December 2; Phoenix, AZ [may leave the day before and return the day after]
8. **Motion, discussion and possible vote to approve or disapprove the following General Business Item(s):**
 - A. Adoption of the FY2023-2024 Original District Budget, in accordance with the School District Budget Act. [Business & Finance]
 - B. Authorize the Board President, Board Clerk, and District Treasurer to approve financial transactions on behalf of Metro Technology Centers for FY 2024. [Administration]
 - C. Appoint JoAnn Johnson as Board Minutes Clerk and Valerie Manuel as Deputy Board Minutes Clerk for FY 2024. [Administration]

- D. Authorization for the Superintendent, on behalf of the Board of Education, to sign employment contracts for FY 2024. Such contracts will generate after individuals are approved for hire by the Board of Education. [Administration]
- E. Updated Basic Peace Officer Certification Guidebook. Updates include minor revisions/wording within the document that was first approved last year. [Instruction]
- F. Acceptance of monetary, food, and/or supplies donations from various vendors for the mass casualty exercise to be conducted on March 7, 2024; total estimated value is \$5000. [Instruction]
- G. Memorandum of Understanding (MOU) between Metro Technology Centers (MetroTech) and the Dale Rogers Training Center, Inc. (DRTC). The purpose is to provide physical space for DRTC staff at the Aviation Center in the event of a catastrophic event at the Mike Monroney Aeronautical Center (FAA). [Operations]
- H. Agreement for representation between Metro Technology Centers, its Board of Education, and Rosenstein, Fist & Ringold for legal services including, but not limited to, legal advice, consultation, and representation, as requested, and direct the President and Clerk to execute the RFR Engagement Letter 2023-2024 on behalf of the district. [Administration]
- I. Memorandum of Understanding (MOU) between Metro Technology Centers (Metro Tech) and Project Search, acting by and through the Oklahoma Department of Rehabilitation Services. The purpose is to provide coordination of team members including Wyndham Grand Oklahoma City Downtown, and Dale Rogers Training Center. This MOU will commence on July 1, 2023 and will terminate on June 30, 2024. [Instruction]

9. Motion, discussion and possible vote to approve or disapprove Personnel Items [Human Resources]

A. Employment of the persons listed below:

1. Probationary [Contingent on Drug Screen & Background Check]:

- | | |
|------------------|--|
| 2. Toby McEntire | 3. Teacher, Welding 7/19/2023 |
| 4. | 5. 10-Month, Certified |
| 6. | 7. South Bryant Campus |
| 8. Toye Smith | 9. Evening Instructor, Cosmetology 6/28/2023 |
| 10. | 11. 11-Month, Adult Instructor |
| 12. | 13. Springlake Campus |

- | | |
|---------------------|---|
| 14. David Hall | 15. Director, Environmental Safety & Regulatory Affairs 6/28/2023 |
| 16. | 17. 12-Month, Exempt, Professional/District Leadership |
| 18. | 19. Economic Development Center |
| 20. Jerone Campbell | 21. Custodian 7/11/2023 |
| 22. | 23. 12-Month, Non-Exempt, Support Staff |
| 24. | 25. Facilities |
| 26. Tonya Garison | 27. Custodian 7/11/2023 |
| 28. | 29. 12-Month, Non-Exempt, Support Staff |
| 30. | 31. Facilities |
| 32. Cory Salazar | 33. Graphic Designer 7/11/2023 |
| 34. | 35. 12-Month, Non-Exempt, Support Staff |
| 36. | 37. Downtown Business Campus |
| 38. Ericka Love | 39. Receptionist 7/11/2023 |
| 40. | 41. 12-Month, Non-Exempt, Support Staff |
| 42. | 43. Conference Services |
| 44. Chase Brown | 45. Instructional Assistant, Culinary Arts 7/19/2023 |
| 46. | 47. 10-Month, Non-Exempt, Instructional Support |
| 48. | 49. Business & Technology Center |
| 50. | |

51. Regular Full-Time (employees completing probationary employment):

- | | |
|--------------------------|---|
| 52. Amber Hamilton-Allen | 53. Student Services Representative 7/12/2022 |
| 54. | 55. 12-Month, Non-Exempt, Support Staff, Grade 4 |
| 56. | 57. Business Conference Center |
| 58. Robert Owen | 59. Building Maintenance Worker - Evening 7/12/2022 |
| 60. | 61. 12-Month, Non-Exempt, Support Staff, Grade 2 |
| 62. | 63. Service Center |
| 64. Kyla Loggins | 65. Instructor/Coordinator, Basic Police Officer Certification 7/1/2022 |
| 66. | 67. 12-Month, Exempt, Instructor |
| 68. | 69. South Bryant Campus |
| 70. Myka Johnson | 71. Career Advisor 7/12/2022 |

- 72.
- 73. 11-Month, Exempt, Professional/Support, Grade 2
- 74.
- 75. Business Conference Center
- 76.

**77. Part-Time, Adjunct Faculty & Business & Industry Services
Division: [Attached]**

B. Transfer:

- | | |
|---------------------------|--|
| C. David Martin | D. From: Assistant Superintendent |
| E. | F. 12-Month, District Leadership |
| G. | H. District Center |
| I. | J. To: Deputy Superintendent 7/1/2023 |
| K. | L. Administration, Grade 2 |
| M. | N. District Center |
| O. Carmen Muinde | P. From: Conference Services Specialist |
| Q. | R. 12-Month, Professional Support |
| S. | T. District Center |
| U. | V. To: Conference Services Coordinator
7/3/2023 |
| W. | X. 12-Month, Professional Support, Grade 2 |
| Y. | Z. District Center |
| AA. Glenn Brunner | BB. From: Instructor, Electrical Technology |
| CC. | DD. 11-Month, Instructor |
| EE. | FF. South Bryant Campus |
| GG. | HH. To: Teacher, Electrical Technology
7/19/2023 |
| II. | JJ. 10-Month, Certified Teacher |
| KK. | LL. South Bryant Campus |
| MM. Jennifer
Pinkerton | NN. From: Instructor, PN |
| OO. | PP. 11-Month, Instructor |
| QQ. | RR. Health Careers Center |
| SS. | TT. To: Interim Instructor/Coordinator 6/12/2023 |
| UU. | VV. 12-Month, Instructor/Coordinator |
| WW. | XX. Health Careers Center |
| YY. Cari Wilburn | ZZ. From: Payroll Manager |
| AAA. | BBB. 12-Month, Professional Support |
| CCC. | DDD. District Center |
| EEE. | FFF. To: Director, Finance 7/1/2023 |
| GGG. | HHH. 12-Month, Exempt, Professional/District
Leadership |
| III. | JJJ. District Center |

KKK. Jason Lankford	LLL.From: Workforce Development Coordinator
MMM.	NNN. 12-Month, Professional Support
OOO.	PPP. Health Careers Center
QQQ.	RRR. To: Assistant Site Director 7/3/2023
SSS.	TTT.12-Month, Certified Assistant Director
UUU.	VVV. BTC & HCC
WWW. Ty Goldsmith	XXX. From: Teacher, Pre-Engineering
YYY.	ZZZ.10-Month, Certified Teacher
AAAA.	BBBB. STEM
CCCC.	DDDD. To: Assistant Site Director 7/3/2023
EEEE.	FFFF. 12-Month, Certified Assistant Director
GGGG.	HHHH. Aviation Center & Evening Programs
IIII. Jake Thomas	JJJJ. From: Teacher, Pre-Engineering
KKKK.	LLLL. 10-Month, Certified Teacher
MMMM.	NNNN. STEM
OOOO.	PPPP. To: Assistant Site Director 7/3/2023
QQQQ.	RRRR. 12-Month, Certified Assistant Director
SSSS.	TTTT. STEM & Extension Programs
UUUU. Sierra Marcus	VVVV. From: Administrative Specialist
WWWW.	XXXX. 12-Month, Non-Exempt, Support Staff
YYYY.	ZZZZ. Business Technology Center
AAAAA.	BBBBB. To: Hospitality Specialist 7/5/2023
CCCCC.	DDDDD. 12-Month, Exempt, Professional Support
EEEEE.	FFFFF. Conference Services
GGGGG.	

HHHHH. Re-Employ the following Non-Exempt Employee the FY 2023-2024

School Year:

IIIII. 8-Hour Employee:

JJJJJ. Robert Owen

KKKKK.

10. Motion, discussion and possible vote to approve or disapprove the following Encumbrances and Purchasing Items:

- A. FY 2023 Encumbrances PO #2304343 - PO #2304419 (see attachment for a full list of the encumbrances). [Business & Finance]
- B. General Fund
- C. \$ 122,682.49

D. Building Fund	E. \$ 137,372.69
F. Bond Fund	G. <u>\$ 11,529.98</u>
H. Register Total	I. \$ 271,585.16
J.	

- K. Approval of engagement letter with Eide Bailly for FY23 audit services with cost of \$36,000. [Business & Finance]
- L. Encumbrance to mProvis LLC, in the amount of \$42,000.00, to provide financial consulting for FY24. [Business & Finance]
- M. Encumbrance to Red Rock Distributing, in the amount of \$155,000.00, to purchase fuel during the FY 2024 calendar year. [Operations]
- N. Encumbrance to the Bancfirst Trust and Investment Management, in the amount of \$10,557,300.00, for FY24 principal and interest payments for 2019 bond issue. [Business & Finance]
- O. Encumbrance to the City of Oklahoma City for FY2024 District water services, in the amount of \$110,000.00. [Business & Finance]
- P. Renewal of lease agreement with Corporate Tower LLC, in the amount of \$365,000.00, for the purpose of operating the Downtown Business Campus. [Business & Finance]
- Q. Encumbrance for registration, dues & fees for MTC employees to attend the OKACTE 2023 Summer Summit, held at the Cox Business Convention Center in Tulsa on August 1st & 2nd 2023. The requested FY24 amount is \$54,000.00. [Human Resources]
- R. Encumbrance to Oklahoma Gas and Electric Company, in the amount of \$580,000.00, for FY2024 District electrical services. [Business & Finance]
- S. Encumbrance to Oklahoma Natural Gas Company, in the amount of \$80,000.00, for FY2024 District electrical services. [Business & Finance]
- T. Continuance of Primary Vendor contract with Waste Connections to provide trash removal services for FY2024. This is year five (5) of a 5-year contract competitively bid with RFP #19-008. [Business & Finance]

- U. Continuance of Primary Vendor contract with Constellation New Energy as the third-party gas supplier for the District, in the amount of \$50,000.00, for FY2024. This is year four (4) of the 5-year contract and was competitively bid with RFP #20-007. [Business & Finance]

- V. Primary Vendor contract with Signature Landscape LLC to provide lawn services for District campuses. The vendor acquired Fryars Lawncare Service and agreed to accept year two (2) of the 5-year contract with an option to renew an additional four (4) years and was competitively bid with RFP #23-001. [Business & Finance]

- W. Continuance of Primary Vendor contract with Superior Linen to provide linen services for District campuses. This is year two (2) of the 5-year contract and was competitively bid with RFP #23-003. [Business & Finance]

- X. Encumbrance to Tyler Technologies, in the amount of \$30,938.00, for iVisions maintenance for FY2024. [Business & Finance]

- Y. Encumbrance to the Board of County Commissioners, in the amount of \$360,000.00, for FY2024 county assessments and evaluation fees. [Business & Finance]

- Z. Encumbrance to the Bank of Oklahoma for the STEM academy building bond lease for FY24. [Business & Finance]

- AA. Encumbrance to RK Black, in the amount of \$75,000.00, for administration, faculty and staff printing, binding and delivery of projects to Metro Tech sites and campuses. State contract SW1013R. [Strategic Communications & Engagement]

- BB. Continuance of Primary Vendor contract with Durante Construction as the Primary Vendor for building repair, maintenance and construction. The services were competitively bid with RFP #22-002 and is in compliance with the Oklahoma Competitive Bidding Act. This is year two (2) of the 5-year contract. [Business & Finance]

- CC. Encumbrance to Durante Construction, in the amount of \$107,413.92, for Metro Technology Centers, Health Careers Center flooring. 1720 Springlake Drive, Oklahoma City, OK. Funds will come from the Student and Community Investment Plan Bond Project. [Business and Finance & Operations]

- DD. Encumbrance to Durante Construction, in the amount of \$233,368.60, for Metro Technology Centers, STEM Building total interior painting. 1901 Springlake Drive, Oklahoma City, OK. Funds will come from the Student and Community Investment Plan Bond Project. [Business and Finance & Operations]
- EE. Encumbrance to Durante Construction, in the amount of \$90,833.59, for Metro Technology Centers, Business and Technology Center flooring. 1800 Springlake Drive, Oklahoma City, OK. Funds will come from the Student and Community Investment Plan Bond. [Business and Finance & Operations]
- FF. Encumbrance to Ford Audio Video Systems LLC, in the amount of \$94,800.00, for the purchase and installation of audio/video equipment for the STEM Nursing Simulation Lab. The project was competitively bid with RFP #24-009. [Business & Finance]
- GG. Encumbrance to HubSpot, in the amount of \$76,790.16, to provide a Customer Relationship Management (CRM) platform. This is year two of a two-year agreement to be ratified each fiscal year for a total of \$153,580.32. [Strategic Communications & Engagement]
- HH. Agreement with Oswalt Restaurant Supply to purchase kitchen equipment and smallwares for the STEM kitchen remodel, in the amount of \$199, 988.81. This turnkey project was competitively bid with RFP #23-009 and includes complete installation of the equipment. [Business & Finance]
- II. Encumbrance to Horizon: Digital Enhanced Campus, in the amount of \$12,495.00, to provide online academic coursework for district students FY 2023-2024. [Instruction]
- JJ. Encumbrance to Maverick Insurance Group, Louisville, Kentucky, for insurance coverage in FY 2024. Insurance premiums include, but are not limited to Cyber Liability, Directors and Officers/Employment Practices Liability, Gun Range and Firearms Liability, Workers Compensation, Underground Storage Tank, Commercial Autos, Commercial Liability, Active Shooter/Malicious Attack, Aviation Liability, Drones and Aviation Hull and Damage with pending commercial property coverage premium. The total estimated encumbrance is \$1,411,046.00. [Operations]

KK. Renewal of annual subscription to the OSSBA Assemble Meetings Service effective July 1, 2023 through June 30, 2024. Total cost for service is \$3,000.00 annually. [Administration]

LL. Encumbrance to GoTo (Jive) Communications, in the amount of \$89,935.80, for telephone communication services for FY 2024. GoTo (Jive) Communications is on State Contract SW1014. [Student Affairs & Workforce Development]

MM. Encumbrance to Joultech Solutions, in the amount of \$29,500.00, for network data security scan and assessment as approved vendor to do business with Metro Tech. [Student Affairs & Workforce Development]

NN. Encumbrance to Tri Corps LLC, in the amount of \$81,000.00, to provide end of fiscal year 2023 and transitional armed security services at all campuses with Prosecur Services Group, Board approved on 5.16.2023. The transitional period is July 1, 2023 - July 31, 2023. [Operations]

11. **New Business**

[New Business is any matter not known about or which could not have been reasonably foreseen prior to the time of posting. 25 Okla. Stat. §311 (A) (9).]

12. **Adjournment**

ATTACHMENT: Personnel Items 9.A.3

**Part-Time, Adjunct Faculty & Business & Industry Services Division:
FY22-23**

<u>DEPT/DIVISION</u>	<u>NAME</u>	<u>JOB DUTIES</u>	<u>EMPLOYMENT TYPE</u>	<u>HOURS / DAYS</u>	<u>DATES OF EMPLOYMENT</u>	<u>CLASS</u>
Business Technology Center	*Anderson, Brenda	New Teacher Mentor	Stipened	1 Time	06/27/2023-06/27/2023	N/A
Business Technology Center	*Barretto, Rodrigo	Metro Café	Temporary	152 Hrs.	06/05/2023-06/30/2023	N/A
Downtown Business Campus	*Bennington, John	Student Assessment/Monitoring	Temporary	120 Hrs.	06/05/2023-06/30/2023	N/A
STEM	*Britt, Clarence	New Teacher Mentor	Stipened	1 Time	06/27/2023-06/27/2023	N/A
South Bryant Campus	*Brown, Stephen	Skills National Comp. & Prep	Stipened	12 Days	06/01/2023-06/30/2023	N/A
STEM	*Bynum-Bryant, Bess	STEAM CAMP	Stipened	5 Days	06/02/2023-06/07/2023	N/A
STEM	*Conlee, Sabrina	AP Training	Stipened	9 Days	06/02/2023-06/15/2023	N/A
Counseling	*Cooksey, Leslie	New Teacher Mentor	Stipened	1 Time	06/27/2023-06/27/2023	N/A
STEM	*Fowler, Kevin	New Teacher Mentor	Stipened	1 Time	06/27/2023-06/27/2023	N/A
Extensions	*Harding, James	PLTW Training	Stipened	2 Days	06/15/2023-06/16/2023	N/A
STEM	*Herndon-Hance, Ch	STEAM CAMP	Stipened	5 Days	06/02/2023-06/07/2023	N/A
STEM	*Herndon-Hance, Ch	New Teacher Mentor	Stipened	1 Time	06/27/2023-06/27/2023	N/A
South Bryant Campus	*Hightower, Andrew	Skills National Comp. & Prep	Stipened	10 Days	06/01/2023-06/30/2023	N/A
Aviation Career Campus	*Jacobs, Jessica	New Teacher Mentor	Stipened	1 Time	06/27/2023-06/27/2023	N/A
STEM	*Johnson, Melody	PLTW Training	Stipened	10 Days	06/05/2023-06/16/2023	N/A
STEM	*Jones, Lucinda	STEAM Camp (Art)	Stipened	5 Days	06/02/2023-06/07/2023	N/A
Business Technology Center	*Knox, Lisa	Skills National (Judge)	Stipened	7 Days	06/18/2023-06/25/2023	N/A
STEM	*Laprarie, Michael	VEX Training	Stipened	2 Days	06/20/2023-06/21/2023	N/A
Guidance	*Logan, Bonnie	CTSO Conference/Training	Stipened	22 Days	06/01/2023-06/30/2023	N/A
Transportation	*Looney, Bill	Summer Mechanic	Temporary	72 Hrs.	06/20/2023-06/30/2023	N/A
South Bryant Campus	*Montgomery, Michael	Skills National Comp. & Prep	Stipened	9 Days	06/01/2023-06/30/2023	N/A
Business Technology Center	*Moore-Adams, Taiseka	Skills National Comp. & Prep	Stipened	11 Days	06/13/2023-06/30/2023	N/A
Business Technology Center	*Peabody, Alexa	Skills National	Stipened	7 Days	06/18/2023-06/30/2023	N/A

Business Technology Center	*Pennington, Chaya	Metro Café	Stipened	15 Days	06/05/2023-06/30/2023	N/A
Business Technology Center	*Pennington, Chaya	New Teacher Mentor	Stipened	1 Time	06/27/2023-06/27/2023	N/A
STEM	*Post-Vails, Stacey	NBC Summit /HOSA Transporation	Stipened	3 Days	05/31/23-06/02/2023	N/A
STEM	*Post-Vails, Stacey	HOSA ILC Sponsor	Stipened	7 Days	06/19/2023-06/26/2023	N/A
Business Technology Center	*Roberts, Deirdra	Skills National Comp. & Prep	Stipened	12 Days	06/12/2023-06/30/2023	N/A
STEM	*Roberts, Jonathan	PLTW Training	Stipened	10 Days	06/05/2023-06/16/2023	N/A
Aviation Career Campus	*Sloan, Steve	Aircraft Maintenance (American Airlines)	Temporary	72 Hrs.	01/07/2023-06/30/2023	N/A
South Bryant Campus	*Smith, Travis	Skills National Comp. & Prep	Stipened	8 Days	06/01/2023-06/30/2023	N/A
South Bryant Campus	*Stepheny, Donta	Choose Aerospace Teacher Seminar	Stipened	3 Days	05/31/2023-06/02/2023	N/A
STEM	*Thomas, Jake	STEAM Camp	Stipened	5 Days	06/02/2023-06/07/2023	N/A
STEM	*Thomas, Jake	New Teacher Mentor	Stipened	1 Time	06/02/2023-06/27/2023	N/A
Downtown Business Campus	*Thomas, Michelle	Student Assessment/ Monitoring	Temporary	80 Hrs.	06/05/2023-06/30/2023	N/A
STEM	*Torres, Taylor	PLTW Training	Stipened	10 Days	06/05/2023-06/16/2023	N/A
STEM	*Veal, Tiffani	STEAM Camp	Stipened	5 Days	06/02/2023-06/07/2023	N/A
STEM	*Veal, Tiffani	New Teacher Mentor	Stipened	1 Time	06/27/2023-06/27/2023	N/A
Business Technology Center	*Wolohon, Harry	National Board Sumimit	Stipened	1 Day	06/01/2023-06/01/22023	N/A
Business Technology Center	*Wolohon, Harry	Dead Center University	Stipened	4 Days	06/07/2023-06/11/2023	N/A
STEM	*Wolohon, Tori	NBC Summit	Stipened	1 Day	06/01/2023-06/01/2023	N/A
STEM	*Wolohon, Tori	STEAM Camp (Health)	Stipened	6 Days	06/02/2023-06/07/2023	N/A
Adult Continuing Development	Funk, Justin	Drone Pilot Test Prep	Stipend	17 Hrs.	06/12/2023-06/15/2023	Pilot Test Prep (UAS)
Adult Continuing Development	Gordon, Charles	Adjunct	Stipend	8 Hrs.	06/03/2023-06/03/2023	44155 School Bus Inspector
Adult Continuing Development	Gunter, Kevin	Adjunct	Stipend	6 Hrs.	06/10/2023-06/10/2023	NEC Code Update
Adult Continuing Development	Hernandez, Laura	Adjunct	Stipend	27 Hrs.	06/01/2023-06/29/2023	Customized for
Adult Continuing Development	Hutcherson, Steve	Adjunct	Stipend	20 Hrs.	06/05/2023-06/07/2023	I-Unarmed Security
Adult Continuing Development	Hutcherson, Steve	Adjunct	Stipend	20 Hrs.	06/07/2023-06/09/2023	II-Unarmed Security
Adult Continuing Development	Hutcherson, Steve	Adjunct	Stipend	32 Hrs.	06/12/2023-06/15/2023	44303 Phase IV-Firearms

Adult Continuing Development	Hutcherson, Steve	Adjunct	Stipend	35 Hrs.	06/20/2023-06/23/2023	III- Private Investigator
Adult Continuing Development	Jones, Charles	Adjunct	Stipend	6 Hrs.	06/06/2023-06/06/2023	42370 Excel 2019-I
Adult Continuing Development	Jones, Charles	Adjunct	Stipend	2 Hrs.	06/08/2023-06/08/2023	PowerPoint 2019-II
Adult Continuing Development	Jones, Charles	Adjunct	Stipend	6 Hrs.	06/20/2023-06/20/2023	42371 Excel 2019-I
Adult Continuing Development	Orozco, Gabriela	Adjunct	Stipend	25 Hrs.	05/16/2023-06/15/2023	42598 Spanish II
Economic & Workforce Development	Brown, Mark	Adjunct	Stipend	40 Hrs.	06/12/2023-06/16/2023	CDL: BTW Training
Economic & Workforce Development	Byers, Connie	Adjunct	Stipend	1 Hr.	06/15/2023-06/15/2023	Check Reimburse
Economic & Workforce Development	Clinkenbeard, Ronald	Adjunct	Stipend	40 Hrs.	06/12/2023-06/16/2023	CDL-Range Training
Economic & Workforce Development	Ingram, Jeff	Adjunct	Stipend	1 Hr.	06/15/2023-06/15/2023	Check Reimburse
Economic & Workforce Development	Leaman, Mark	Adjunct	Stipend	8 Hrs.	06/12/2023-06/12/2023	Flagger & Workzone
Economic & Workforce Development	Leaman, Mark	Adjunct	Stipend	1 Hr.	06/15/2023-06/15/2023	Check Reimburse
Economic & Workforce Development	Taylor, Chase	Adjunct	Stipend	1 Hr.	06/15/2023-06/15/2023	Check Reimburse
Economic & Workforce Development	Trolinger, Keith	Adjunct	Stipend	1 Hr.	06/15/2023-06/15/2023	Check Reimburse
Economic & Workforce Development	White, Preston	Adjunct	Stipend	6 Hrs.	06/07/2023-06/07/2023	CPR/First Aid/AED
Economic & Workforce Development	Brown, Jeanette	Adjunct	Temporary	82 Hrs.	06/13/2023-06/30/2023	N/A
Wellness & Community Outreach	Bonner, Avis	Adjunct	Temporary	12 Hrs.	06/03/2023-06/30/2023	N/A
Wellness & Community Outreach	Hernandez, Jennifer	Adjunct	Temporary	12 Hrs.	06/03/2023-06/30/2023	N/A
Wellness & Community Outreach	Love, Ericka	Adjunct	Temporary	12 Hrs.	06/03/2023-06/30/2023	N/A
Wellness & Community Outreach	Martin, Tessa	Adjunct	Temporary	20 Hrs.	06/20/2023-06/30/2023	N/A

FY23-24

DEPT/DIVISION	NAME	JOB DUTIES	EMPLOYMENT TYPE	HOURS / DAYS	DATES OF EMPLOYMENT	CLASS
Business Technology Center	*Barreto, Rodrigo	Metro Café	Temporary	40 Hrs.	07/10/2023-07/14/2023	N/A
Extensions	*Harding, James	New Teacher Training (STEM)	Stipend	2 Days	07/12/2023-07/13/2023	N/A
South Bryant Campus	*Hightower, Andrew	Training Conference	Stipend	3 Days	07/17/2023-07/19/2023	N/A
STEM	*Johnson, Melody	New Teacher Training	Stipend	3 Days	07/11/2023-07/13/2023	N/A
STEM	*Laprarie, Michael	New Teacher Training	Stipend	3 Days	07/11/2023-07/13/2023	N/A

Transportation	*Looney, Bill	Summer Mechanic	Temporary	128 Hrs.	07/03/2023-07/18/2023	N/A
STEM	*Roberts, Jonathan	New Teacher Training	Stipend	3 Days	07/11/2023-07/13/2023	N/A
Downtown Business Cam	*Thomas, Michelle	Project Search Conference	Temporary	40 Hrs.	07/10/2023-07/14/2023	N/A
STEM	*Veal, Tiffani	PLTW Training	Stipend	10 Days	07/09/2023-07/18/2023	N/A
Economic & Workforce Development	Miller, Aaron	Adjunct	Stipend	7 Hrs.	07/07/2023-07/07/2023	Industrial Truck
Economic & Workforce Development	Miller, Aaron	Adjunct	Stipend	7 Hrs.	08/10/2023-08/10/2023	CPR/First Aid/AED
Economic & Workforce Development	Owens, Kara	Adjunct	Stipend	7 Hrs.	08/22/2023-08/22/2023	CPr/First Aid/AED
Wellness & Community Outreach	Armendariz, Ronda	Adjunct	Temporary	30 Hrs.	07/01/2023-06/30/2024	N/A
Wellness & Community Outreach	Barona-Rickman, Martha	Adjunct	Temporary	100 Hrs.	07/01/2023-06/30/2024	N/A
Wellness & Community Outreach	Bonner, Avis	Adjunct	Temporary	100 Hrs.	07/01/2023-06/30/2024	N/A
Wellness & Community Outreach	Brown, Gayla	Adjunct	Temporary	100 Hrs.	07/01/2023-06/30/2024	N/A
Wellness & Community Outreach	Engelman, Claire	Adjunct	Temporary	100 Hrs.	07/01/2023-06/30/2024	N/A
Wellness & Community Outreach	Tucker, Lashae	Adjunct	Temporary	100 Hrs.	07/01/2023-06/30/2024	N/A
Wellness & Community Outreach	William, Damon	Adjunct	Temporary	100 Hrs.	07/01/2023-06/30/2024	N/A

Metro Technology Centers

PO Board Report Fund Totals

Fiscal Year: 2022-2023

Fund	Description	Amount	
11	General Fund	\$	122,682.49
21	Building Fund	\$	137,372.69
31	Bond Fund	\$	11,529.98
	Total Amount	\$	271,585.16

End of Report

PO Board Report		Metro Technology Centers		
Fiscal Year 2022-2023				
6/27/2023				
2019 Bond	Lowe'S Home Centers Inc_102084	Encumbrance to Lowe's to cover credit balance on PO # 2302771.	2304366	\$866.00
2019 Bond	Lowe'S Home Centers Inc_102084	Encumbrance to Lowe's for refrigerator for the District Center, new lower level area - behind executive conference room - new kitchenette area.	2304354	\$1,633.98
2019 Bond	Iwt - Gas And Supply	Encumbrance to Gas and Supply for equipment for the Skills building - Welding Program	2304417	\$4,980.00
2019 Bond	Iwt - Gas And Supply	Encumbrance to Gas and Supply for equipment for new Skills Building	2304416	\$4,050.00
Aviation Career Center	Eventbrite Inc.	Registration for Justin Funk to attend Trade & Industrial New Teacher training on July 18-20	2304362	\$100.00
Aviation Career Center	Eaa Chapter 24	General supplies - Aviation gas for aerospace principle orientation and flight	2304347	\$1,000.00
Aviation Career Center	Aircraft Technical Book Company	Books for our new class starting July 5	2304346	\$1,939.79
BEST - TANF	Oklahoma Gas And Electric Company	TANF Federal - Student Payments and Aid - for BEST Student - ONG payment due 6-23-23 ACC # 213732829 2026901 45	2304398	\$76.46
BEST - TANF	Metro Tech Bursar	TANF Federal -Tuition and Others Leas with in the State - for BEST Student Tuition and Books -invoice #120201 / Student Id #1313743 for SCY 22-23	2304396	\$525.00
Communications, Marketing, & Media	Bill Warren Office Products	Promotional Items for District Use	2304410	\$9,039.75
Communications, Marketing, & Media	Bill Warren Office Products	Name Badges for District Employees	2304404	\$3,000.00

Communications, Marketing, & Media	Black Chronicle Inc	1/2 Page Ad for Senior Graduation Edition of Black Chronicle	2304399	\$1,898.82
Communications, Marketing, & Media	B & H Photo Video	Camera Equipment	2304388	\$4,893.33
Communications, Marketing, & Media	Proad Inc	Promotional Advertising Items for District Use	2304395	\$3,095.89
Communications, Marketing, & Media	Eureka Water	Metro Tech Labeled Water Bottles	2304394	\$1,336.22
Communications, Marketing, & Media	Baudville Inc	Silver Seal Stickers	2304393	\$606.74
Communications, Marketing, & Media	Bill Warren Office Products	Promotional Items for District Use	2304413	\$19,635.50
Conference Center Services	L & M Office Furniture Inc	Audio visual lecturns with mic and sound ifor conference services	2304407	\$4,764.00
Conference Center Services	B & H Photo Video	Audio visual-hime extenders and wireless transmitters, wall mount dor repuposed displays, tabletop mics and chargers for tsbletop mics for board meetinngs and pane discussions	2304419	\$5,206.51
Diversity, Inclusion, Cultural, & Equality	S & S Textiles Inc	DICE T-Shirts	2304405	\$668.00
Economic and Workforce Development	Metro Tech - Culinary Arts Program	Coffee, Tea and Water services with Metro Culinary for MD Leadership Training, June 14, 2023	2304367	\$180.00
Economic and Workforce Development	Teds Cafe Escondido - P Card only	Lunch for MD Leadership Academy June 14, 2023	2304372	\$260.00

Economic and Workforce Development	Panera Bread	Breakfast for M-D Leadership Academy June 14, 2023	2304371	\$123.20
Economic and Workforce Development	Oklahoma Alliance for Manufacturing Exce	Instructional services for M-D June 14, 2023	2304365	\$4,800.00
Evening Programs	Uniform Shoppe INC	Uniforms needed for Evening PN Program.	2304406	\$1,815.34
Evening Programs	Ok State Board Of Cosmetology	License for Evening Barbering Program.	2304411	\$5.00
Extension Programs	Odcte	Registration for Detric Gavin to attend New Teacher Academy at Francis Tuttle, July 18-July 20, 2023	2304368	\$100.00
Financial Services	Oklahoma Gas And Electric Company	June and July billing for District wide electric services for FY23. BDA 6.14.2022 item #12J	2304412	\$50,000.00
Financial Services	Tinker Credit Union Springlake Campus	Supplemental PO for 2303822. Funding for student food stipend for CTSO travel for FY23	2304402	\$14,000.00
Financial Services	Amazon Capital Services Inc.	Supplies for Finance	2304400	\$159.72
Guidance	Hilton Corporate Headquarters	Lodging for Students/Advisors/Administration attending SkillsUSA National Leadership Conference Atlanta, GA (June 18-24)	2304349	\$24,275.34
Guidance	Oklahoma BPA	Supplement to PO#2302880 needed to cover additional cost for two advisors	2304377	\$140.00
Guidance	Logan, Bonnie	Travel Reimbursement/Per Diem/Miscellaneous Expense for SREB Making Schools Work Conference in Orlando, FL July 17-21, 2023 - Bonnie Logan	2304408	\$2,499.07
Health Careers Center	Davison, April	Clinical travel reimbursement for Rad Tech Clinical Coordinator, April Davison, for April & May	2304390	\$53.93
Human Resources	Scott, Gerald W	Travel Reimbursement - Gerald Scott traveling to Stillwater 6/15/23	2304397	\$100.00
Information Technology Center	Uline Inc.	Supplies needed for the Metro Cafe.	2304380	\$141.00
Information Technology Center	Amazon Capital Services Inc.	Supplies needed for Metro Cafe.	2304379	\$34.99

Information Technology Center	Superior Linen Service	Blanket encumbrance for laundry service for Metro Cafe.	2304369	\$1,000.00
Information Technology Center	Amazon Capital Services Inc.	Supplies for Metro Cafe.	2304361	\$41.99
Information Technology Center	Red Door Chisholm LLC	Escape room package for personal development for BTC department.	2304357	\$617.48
Information Technology Center	Amazon Capital Services Inc.	Supplies needed for Metro Cafe.	2304370	\$205.97
Operational Services	Durante Construction Inc	Encumbrance for additional work to repair and repaint areas in classrooms located at the Automotive Tech Center, 2nd floor.	2304392	\$5,278.50
Operational Services	Pikepass	Supplemental PO to cover additional charges for transportation dues and fees: encumbrance for pikepass fees for district vehicles/Please reference /PO #2301653.	2304386	\$1,300.00
Operational Services	Firetrol Protection Systems Inc.	Encumbrance to Firetrol Protection Systems to provide equipment and labor to upgrade the existing DMP intrusion detection field devices and cabling in STEM Building, Nursing Program area due to renovations. Pricing, Terms and Conditions per State Contract	2304350	\$6,052.00
Operational Services	Lowe'S Home Centers Inc_102084	Blanket encumbrance for supplies for maintenance department	2304345	\$500.00
Operational Services	Air Technologies	encumbrance to repair ice machine located at the Downtown Business campus.	2304344	\$1,000.00
Operational Services	P & K Equipment Inc	Repair and Maintenance- Repairs to John Deere Gator	2304343	\$757.79
Operational Services	L & M Office Furniture Inc	Encumbrance to L&M Furniture for furniture for the Nursing Sim Lab located in the STEM building. ARPA Grant funds will be utilized.	2304391	\$1,515.00

Operational Services	Amazon Capital Services Inc.	General Supplies for Maintenance Department	2304385	\$145.99
Operational Services	Grainger	General Supplies for Maintenance Department	2304384	\$57.54
Operational Services	Grainger	General Supplies for Maintenance Department	2304383	\$450.56
Operational Services	Grainger	General Supplies for Maintenance Department	2304382	\$106.70
Operational Services	Automated Bldg Sys Inc	Encumbrance for initial estimate and repairs for AHU 1 unit at Aviation Career Campus	2304381	\$2,000.00
Operational Services	Madison Turf Farms LLC	General Supplies- Supplies needed for the maintenance of the grounds	2304378	\$1,080.00
Operational Services	Napa Auto Parts	Automotive and Bus supplies for Transportation department	2304375	\$98.99
Operational Services	Grainger	General Supplies for Maintenance Department	2304374	\$25.80
Operational Services	Advanced Door Controls	Repairs and Maintenance Services: encumbrance for initial estimate and repairs to Aviation control door and handicap button for STEM west door.	2304373	\$1,000.00
Operational Services	Rush Truck Centers	Encumbrance for repairs to district bus #04, Rush truck Centers - Reference #011640005423.	2304364	\$1,901.00
Operational Services	Hagar Restaurant Equip Service Inc	Supplemental Encumbrance to clean and service pilot light for stove and oven in Child Care Center on Springlake campus. Reference PO #2304187.	2304363	\$209.58
Operational Services	Grainger	General Supplies for Maintenance Department	2304360	\$36.79
Operational Services	Chalk'S Truck Parts	Automotive and Bus Supplies for Transportation Department	2304359	\$206.75
Operational Services	Signature Landscape LLC	Lawn Care Services- Lawn Care for the month of June	2304356	\$22,000.00
Operational Services	Sam'S Club	Encumbrance for general supplies for BPOC Program	2304355	\$38.88
Operational Services	Grainger	General Supplies for Maintenance Department	2304353	\$245.76

Operational Services	Automated Bldg Sys Inc	Encumbrance to repair 2 HVAC units and outside lights that are not working at STEM.	2304352	\$2,000.00
Operational Services	Hagar Restaurant Equip Service Inc	Encumbrance to fix the walk in freezer at STEM and walk in freezer at District center culinary kitchen	2304348	\$2,500.00
Operational Services	Rush Truck Centers	Repairs and Maintenance Services: encumbrance for bearing work on district bus #12.	2304418	\$569.77
Operational Services	Bison Electrical Services LLC	encumbrance for Thermo scan of 172 breaker panels in buildings 30 years old or older district wide per Insurance request.	2304415	\$14,620.00
STEM Academy	All About Travel LTD	Extension Program- STEM / Millwood - Out of District Travel - All About Travel- Lodging and Fees for James Harding to attend ODCTE STEM New Teacher Training on 7/12-13/2023 in Stillwater Ok.	2304401	\$210.00
STEM Academy	Krueger International Inc.	Equipment - Needed for the management of the STEM Department	2304387	\$15,078.80
STEM Academy	Thompson Educational Furnishings	Equipment - Needed for the management of the STEM department	2304376	\$10,673.00
STEM Academy	Chick-fil-A	Food - For STEAM Summer Camp	2304358	\$99.35
Superintendent	Rosenstein Fist & Ringold_103716	Supplemental PO for legal services	2304409	\$7,672.00
Superintendent	State Chamber	Registration for Mike Shelton, Intergovernmental & Community Liaison, to attend the State Chamber, Annual Meeting, June 21, 2023, National Cowboy & Western Heritage Museum, OKC	2304389	\$200.00
Superintendent	Shangri-La Resort LLC	Superintendent Monthly Meeting, on June 19-21, 2023 at Shangri-La Resort	2304414	\$217.36
Wellness	Amazon Capital Services Inc.	Encumbrance for supplies for MetroFIT Family Fitness Sessions.	2304403	\$868.23
Wellness	Rita Freaney	Encumbrance for supplies from OKCGETFIT Grant for MetroFit Family Fitness	2304351	\$1,000.00
		Total PO's:	77 Total Amount	\$ 271,585.16