



Metro Technology Centers
Preparing for Life

Metro Technology Centers
Regular Meeting of the Board of Education
Economic Development Center - Room 123
1700 Springlake Drive
Oklahoma City, OK 73111
Tuesday, July 12, 2022 at 5:30 PM

1. Call to Order

2. Roll Call and Determination of Quorum

3. Moment of Silence - Pledge of Allegiance – Mission

4. Public Expressions

The public may comment only on any item appearing on this agenda, subject to the following restrictions: statements to the Board of Education by members of the public are limited to no more than three (3) minutes for each speaker unless altered by the presiding officer, with the approval of the board and, collectively, no more than 15 minutes are allowed for public expressions unless permitted by a majority vote of the board.

5. Superintendent's Report

A. District Update by Mr. Aaron Collins, Superintendent/CEO

B. Presentations/Recognitions

1. Michael Branch, Site Director, Aviation Career Campus

2. Tessa Martin, Director, Conference Services

C. Financial

1. Treasurer's Report for the month of June 2022 - Bruce Campbell, District Treasurer

D. Dates of Upcoming Events [Administration]

1. Greater OKC Chamber “State of the City,” Thursday, July 14; 11:30 a.m.-1:00 p.m.; Oklahoma City Convention Center; 100 Mick Cornett Drive, Oklahoma City

2. Annual Oklahoma Summit – 55th CareerTech Summer Conference; Sunday, July 31, Awards Banquet, 6:00 p.m.; Monday and Tuesday, August 1-2, Summit Sessions; Tulsa Cox Convention Center, Tulsa, Oklahoma

3. Greater OKC Chamber “State of the Schools,” Wednesday, August 10; 11:30 a.m.-1:00 p.m.; National Cowboy & Western Heritage Museum; 1700 NE 63, Oklahoma City

4. August Regular Board Meeting; Tuesday, August 16; 5:30 p.m.; Room 123, Economic Development Center, 1700 Springlake Drive, Oklahoma City

5. OSSBA/CCOSA Conference; Thursday, August 25 - Dr. Bob Mooneyham Memorial Scholarship Golf Tournament & Pre-Conference; Friday-Sunday, August 26-28 -Education Leadership Conference; Oklahoma City Convention Center

6. ACTE CareerTech VISION 2022; Wednesday-Saturday, November 30 - December 3; Las Vegas, Nevada [may leave the day before and return the day after]

E. Board Member Reports

6. Board Reports for Review (no action required):

David Martin, Assistant Superintendent, Instruction

Jeremy Cowley, Senior Director, Student Affairs & Workforce Development

Romel Muex, Senior Director, Human Resources

Christina Shults, Senior Director, Finance

Robyn Miller, Senior Director, Operations

Jessica Martinez-Brooks, Senior Director, Communications & Transformation

7. Motion, discussion and possible vote to approve or disapprove the Minutes of the June 28, 2022 Regular Board Meeting. [Administration]

8. Motion and possible vote to approve or disapprove the Consent Docket Item(s):

[The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more of said matters will be removed from the consent docket and acted upon separately.]

A. Transfer of funds, in the amount of \$5,558.24, from the Activity Fund to the General Fund account for the month of June 2022. [Business & Finance]

B. Approval for one or more board members and staff to attend/participate in the following professional development activities at District expense: [Administration]

1) Greater OKC Chamber “State of the Schools,” Wednesday, August 10; 11:30 a.m.-1:00 p.m.; National Cowboy & Western Heritage Museum; 1700 NE 63, OKC

2) ACTE CareerTech VISION 2022; Wednesday-Saturday, November 30 - December 3; Las Vegas, Nevada [may leave the day before and return the day after]

9. Motion, discussion and possible vote to approve or disapprove the following General Business Item(s):

A. Renewal of lease agreement between Metro Technology Centers and the Oklahoma City Airport Trust for the purpose of operating the Aviation Career Campus, located at 5600 S. MacArthur Boulevard, from July 1, 2022 through June 30, 2023. Metro Technology Centers will pay a monthly rental fee in an amount not to exceed \$25,085/month in FY 2022-23. [Business & Finance]

B. Student handbook for the Metro Technology Centers Basic Peace Officer Certification (BPOC) program. The handbook will ensure that students understand the Metro Tech requirements for attending and successfully completing the program. [Instruction]

C. Continuation of a building space/contractual agreement between Metro Technology Centers School District No. 22 (Metro Tech) and Community Health Centers, Inc. (CHCI) of Oklahoma City, to operate a community health clinic on Metro Tech premises to be identified to the public as the “Perry A. Klaassen Family Medical Center,” effective July 12, 2022 through October 31, 2022. CHCI will pay a facility rental fee in the amount of \$2,000.00 per month to Metro Tech. [Administration]

D. Agreement between Griffin Communications and Metro Technology Centers to sponsor the News 9 Kitchen Studio for FY2023 in the amount of \$25,000. [Communications]

E. Authorize the Superintendent to negotiate, on behalf of Metro Technology Centers, the terms and conditions of a Lease and Management Agreement with The City of Oklahoma City and the Oklahoma City Public Property Authority for the Lease and Operation of the MAPS 4 Henrietta B. Foster Center, Project M4-DDC40. [Administration]

F. Certificate and Order to Oklahoma County Clerk and Treasurer for Christina Shults, Assistant Treasurer. [Business & Finance]

10. Motion, discussion and possible vote to approve or disapprove Personnel Items [Human Resources]

A. Employment of the persons listed below:

1. Probationary:

Michael Laprarie	Teacher, Academic Science 7/21/2022 10-month, Certified Teacher STEM
James Harding	Teacher, Gateway 7/21/2022 10-month, Certified Teacher STEM
Jakela Johnson	Technical Assistant - 8/1/2022 11-Month, Non-Exempt, Support Staff Aviation Career Center
Justin Funk	Teacher, Aviation Maintenance Technology 7/21/2022 11-Month, Certified Teacher Aviation Career Center
Jonathan Roberts	Teacher, Pre-Engineering 7/21/2022 10-Month, Certified Teacher, Master's plus 30 STEM
Melody Johnson	Teacher, Computer Science - 7/21/2022 10-Month, Certified Teacher, Bachelor's STEM

2. Regular Full-Time (employees completing probationary employment):

John Bennington	Project Search Job Coach 7/26/2021 10-Month, Non Exempt, Support Staff, Grade 4
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Jessica Martinez-
Brooks
Downtown Business Center
Senior Director, Strategic Communications &
Transformation 8/2/2021
12-Month, Professional/District Leadership 4d
Business Conference Center

3. Part-Time, Adjunct Faculty & Business & Industry Services Division: [Attached]

B. Transfer:

Alec Ramirez From: Network Specialist
12-Month, Exempt, Professional/Support, Grade 2
Information Technology Services
To: Systems Specialist 7/13/2022
12-Month, Exempt, Professional/Support, Grade 3
Information Technology Services

Casey Denton From: Career Advisor
11-Month, Professional/Support, Grade 2
Business Conference Center
To: Director, Curriculum & Instructional Support 7/13/2022
12-Month, Exempt, Professional/District Leadership, Grade 3
Business Conference Center

Gina Ellis From: Teacher, Information Support & Services
10-Month, Certified Teacher
Information Technology Center
To: Systems Specialist 7/13/2022
12-Month, Exempt, Professional/Support, Grade 3
Information Technology Services

C. Release/Resignation/Retirement of:

Marcie Huddleston Resignation 7/29/2022
Information Technology Services
Systems Specialist

Antaiwan Wilson Resignation 7/8/2022
Information Technology Services
System Technician

11. Motion, discussion and possible vote to approve or disapprove the following Encumbrances and Purchasing Items:

A. FY2022 Encumbrances PO #2203972-PO#2203994 (see attachment for a full list of the encumbrances). [Business & Finance]
General Fund \$ 61,181.81

Building Fund	\$ 126,816.18
Bond Fund	<u>\$ 146,719.13</u>
Register Total	\$ 334,717.12

B. FY2023 Encumbrances PO #2300001-2300389 (see attachment for a full list of the encumbrances). [Business & Finance]

General Fund	\$ 1,044,182.59
Building Fund	\$ 3,718,051.15
Bond Fund	\$ 6,200.00
Sinking Fund	<u>\$ 10,791,300.00</u>
Register Total	\$ 15,559,733.74

C. Encumbrance to Firetrol Protection Services Inc., in the amount of \$21,564.00, for skills building, located at 4901 South Bryant Ave., Oklahoma City, OK - DMP Intrusion Detection System Installation (Pricing, Terms and Conditions per State Contract SW1048F). Student and Community Investment Plan Bond Project. [Business & Finance]

D. Encumbrance to Firetrol Protection Services Inc., in the amount of \$45,747.00, for skills building, located at 4901 South Bryant Ave., Oklahoma City, OK - Key Scan Enterprise Access Control System Installation (Pricing, Terms and Conditions per State Contract SW1048F). Student and Community Investment Plan Bond Project. [Business & Finance]

E. Encumbrance to Firetrol Protection Services Inc., in the amount of \$53,538.00, for skills building, located at 4901 South Bryant Ave., Oklahoma City, OK - Salient Video Management Installation (Pricing, Terms and Conditions per State Contract SW1048F). Student and Community Investment Plan Bond Project. [Business and Finance]

12. New Business

[New Business is any matter not known about or which could not have been reasonably foreseen prior to the time of posting. 25 Okla. Stat. §311 (A) (9).]

13. Adjournment

Notice of this Regular Meeting was received by the Oklahoma County Clerk at 10:05 a.m. on November 17, 2021. The date, time and agenda for this meeting was posted on Metro Tech’s external website on July 8, 2022 at 4:30 p.m. as required by the Oklahoma Open Meeting Act. JoAnn Johnson/Minutes Clerk

The agenda for this Regular Meeting was first posted on July 8, 2022. The agenda was revised and reposted at 9:45 a.m. on Monday, July 11, 2022. Revisions were made to the Encumbrances & Purchasing Item 11.A - Attachment (PO Board Report June FY2022). No other items were changed from the first posting to the second posting.