



**Metro Technology Centers**  
Preparing for Life

**Metro Technology Centers**  
**Regular Meeting of the Board of Education**  
**Economic Development Center - Room 123**  
**1700 Springlake Drive**  
**Oklahoma City, OK 73111**  
**Tuesday, June 28, 2022 at 5:30 PM**

**1. Call to Order**

**2. Roll Call and Determination of Quorum**

**3. Moment of Silence - Pledge of Allegiance - Mission**

**4. Public Expressions**

The public may comment only on any item appearing on this agenda, subject to the following restrictions: statements to the Board of Education by members of the public are limited to no more than three (3) minutes for each speaker unless altered by the presiding officer, with the approval of the board and, collectively, no more than 15 minutes are allowed for public expressions unless permitted by a majority vote of the board.

**5. Superintendent's Report**

A. District Update by Mr. Aaron Collins, Superintendent/CEO

B. Presentation of the FY2023 Marketing and Communications Plan

C. Dates of Upcoming Events [Administration]

1. Independence Day Holiday – Offices Closed Monday, July 4

2. July Regular Board Meeting; Tuesday, July 12; 5:30 p.m.; Room 123, Economic Development Center, 1700 Springlake Drive, OKC

3. Greater OKC Chamber “State of the City,” Thursday, July 14; 11:30 a.m.-1:00 p.m.; Oklahoma City Convention Center; 100 Mick Cornett Drive, Oklahoma City

4. Annual Oklahoma Summit – 55th CareerTech Summer Conference; Monday and Tuesday, August 1-2; Cox Convention Center, Tulsa, Oklahoma

5. OSSBA/CCOSA Conference; Thursday, August 25 - Dr. Bob Mooneyham Memorial Scholarship Golf Tournament & Pre-Conference; Friday-Sunday, August 26-28 -Education Leadership Conference; Oklahoma City Convention Center

6. ACTE CareerTech VISION 2022; Wednesday-Saturday, November 30 - December 3; Las Vegas, Nevada [may leave the day before and return the day after]

D. Board Member Reports

**6. Motion, discussion and possible vote to approve or disapprove the Minutes of the June 14, 2022 Regular Board Meeting. [Administration]**

**7. Motion and possible vote to approve or disapprove the Consent Docket Item(s):**

[The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more of said matters will be removed from the consent docket and acted upon separately.]

A. Sources and Uses of Activity Fund Accounts for FY2023. [Business & Finance]

B. Approval for one or more board members and staff to attend/participate in the following professional development activity at District expense: [Administration]

Greater OKC Chamber “State of the City,” Thursday, July 14; 11:30 a.m.-1:00 p.m.; Oklahoma City Convention Center; 100 Mick Cornett Drive, Oklahoma City

**8. Motion, discussion and possible vote to approve or disapprove the following General Business Item(s):**

A. Continuance of Memorandum of Understanding (MOU) between Metro Technology Centers (Metro Tech) and Riversport Foundation for coordinating and delivering experiential team training for business and industry and other classes as agreed. The term of the MOU is effective July 2, 2022 through June 30, 2023. [Administration]

B. Continuance of Memorandum of Understanding (MOU) between Metro Technology Centers (MetroTech) and Tinker Federal Credit Union (TFCU). The purpose is for TFCU to operate a branch credit union location at the Information Technology Center on the Springlake Campus. [Operations]

C. Agreement between Metro Technology Centers and the Oklahoma State School Boards Association (OSSBA) to subscribe to the OSSBA Assemble Meeting Service effective July 1, 2022 through June 30, 2023. Total cost for service is \$3,000.00 annually. [Administration]

D. Agreement for representation between Metro Technology Centers, its Board of Education, and Rosenstein, Fist & Ringold for legal services including, but not limited to, legal advice, consultation, and representation, as requested, and direct the President and Clerk to execute the agreement on behalf of the district. [Administration]

E. Agreement with Krush Strategic Marketing & Advertising [Onward OKC Contract], at a cost of \$19,500.00, to perform compact marketing – July 2022 - June 2023. [Administration]

F. Master Agreement between Metro Technology Centers and Elsevier, Inc., to collaborate in the mapping and implementation of the Sherpath curriculum for the Practical Nursing Program for the 2022-2023 school year. [Instruction]

G. Preceptorship Agreement between Metro Technology Centers and the Oklahoma Department of Veterans Affairs, Norman Division, for an initial one-year period from July 1, 2022 through June 30, 2023; thereafter, the agreement will continue in effect for four additional one-year periods. [Instruction]

H. Revised agreement with Firetrol Protection Systems, Inc., for design and installation of a new/protective signaling system at the Public Safety Academy on Metro Technology Centers,

South Bryant Campus. Change order #1 (911 Call Center Pre-Action Release and Detection), to be increased in the amount of \$7,514.49. The new project amount is \$67,341.48. (All Pricing, Terms and Conditions per Oklahoma State Contract SW1048F) Original PO #2202385 in the amount of \$59,826.99. Student and Community Investment Plan Bond Project. [Business & Finance and Operations]

I. Revised agreement with Smith & Pickel Construction Company Inc., as construction manager for the Metro Technology Centers, Springlake Campus Wellness/Safe Room Facility, 1600 Springlake Drive, Oklahoma City, Oklahoma 73111. Change order to the agreement of Guaranteed Maximum Price of \$3,891,779.00 to be increased in the amount of \$53,065.00. New Guaranteed Maximum Price of \$3,944,844.00. AIA Document G701 – 2017 Change Order. Student and Community Investment Plan Bond Project. [Business & Finance and Operations]

J. Lease agreement between Metro Technology Centers and Oklahoma City Airport Trust, in the amount of \$25,069.49, for the purpose of operating the Aviation Career Campus for July 2022. Metro Technology Centers will pay a monthly rental not to exceed \$25,069.16/month in FY2023. [Business & Finance]

## **9. Motion, discussion and possible vote to approve or disapprove Personnel Items [Human Resources]**

### **A. Employment of the persons listed below:**

1.

Amber Hamilton-Allen	Student Services Representative 7/12/2022 12-Month, Non-Exempt, Support Staff, Grade 4 Business Conference Center
Esmeralda Harris	Adult Safety Trainer 7/12/2022 12-Month, Exempt, Professional/Support, Grade 3 Downtown Business Campus
Rebekah Hightower	Educational Technology Coach 7/12/2022 12-Month, Exempt, Professional/Support, Grade 3 Business Conference Center
Robert Owen	Building Maintenance Worker - Evening 7/12/2022 12-Month, Non-Exempt, Support Staff, Grade 2 Service Center
Kyla Loggins	Instructor/Coordinator, Basic Police Officer Certification 7/1/2022 12-Month, Exempt, Instructor South Bryant Campus
Myka Johnson	Career Advisor 7/12/2022 11-Month, Exempt, Professional/Support, Grade 2 Business Conference Center

**2. Regular Full-Time (employees completing probationary employment):**

Indrit Vucaj      Director, Technology & Data 7/15/2021  
Information Technology Services  
12-Month, Exempt, Professional/District Leadership

**3. Part-Time, Adjunct Faculty & Business & Industry Services Division: [Attached]**

**B. Release/Resignation/Retirement:**

Marshall Bingham      Resignation 6/22/2022  
Information Technology Services  
System Specialist

Eden Moore      Resignation 7/8/2022  
Downtown Business Campus  
Project Search Job Coach

Ariana Brown      Resignation 6/30/2022  
Cosmetology  
Evening Instructor, Cosmetology

**10. Motion, discussion and possible vote to approve or disapprove the following Encumbrances and Purchasing Items:**

A. FY2022 Encumbrances PO #2203916-2203971 (see attachment for a full list of the encumbrances). [Business & Finance]

General Fund	\$ 31,307.35
Building Fund	\$ 772,926.05
Bond Fund	\$ <u>270,216.35</u>
Register Total	\$1,074,449.75

B. Encumbrance to Arthur J. Gallagher & Company for insurance coverage in FY 2023. Insurance premiums include, but are not limited to, Aviation Liability and Damage, Drones, Directors and Officers/Employment Practices Liability, Underground Storage Tank, Commercial Property/Autos, Commercial Liability, Active Shooter/Malicious Attack and estimated Umbrella coverage premium. The total encumbrance is \$1,139,863.00. [Operations]

C. Encumbrance to Johnson Controls, in the amount of \$79,740.00, for three (3) months rental for the temporary chiller located at Metro Technology Centers Aviation Career Campus. Building funds will be used for this item. [Operations]

D. Emergency encumbrance to Johnson Controls, in the amount of \$39,481.00, for the delivery, freight, set up and first month's rental for a temporary chiller at Metro Technology Centers, Aviation Career Campus. Building funds will be used for this item. [Operations]

E. Encumbrance to Oklahoma Career Tech, in the amount of \$37,000.00, for Metro Technology Centers employees to attend the Summer Summit in Tulsa, Oklahoma, July 31-August 2, 2022. [Business & Finance]

F. Encumbrance for Renaissance Architecture LLC in the amount of \$119,547.58. This is a revision to the original purchase order for fees based on 6.5% of the Guaranteed Maximum Price for the new skills facility project on Metro Technology Centers, South Bryant Campus. The original purchase order [PO #2103902] was for \$450,000.00. Board approved 5/18/2021. Agenda item #10B. [Business & Finance and Operations]

G. Encumbrance to FreeFromIT for student information system licensing, maintenance and support for FY 2023. The total encumbrance is \$28,831.54. [Operations]

H. Encumbrance to Jive Communications, in the amount of \$105,644.64, for telephone communication services for FY 2023. Jive Communications is on State Contract SW1014. [Operations]

I. Encumbrance to Allstate Termite and Pest Solutions as Primary Vendor for district pest control services. The service was competitively bid with RFP #23-004. The initial term of this Agreement is from July 1, 2022 or on the first day of work performance, whichever is later, through June 30, 2023. In accordance with state law, the continuation of this contract may be extended for four (4) one-year option periods dependent upon available funding and if mutually agreed upon by both parties. [Business & Finance]

#### **11. New Business**

[New Business is any matter not known about or which could not have been reasonably foreseen prior to the time of posting. 25 Okla. Stat. §311 (A) (9).]

#### **12. Adjournment**

Notice of this Regular Meeting was received by the Oklahoma County Clerk at 10:05 a.m. on November 17, 2021. The date, time and agenda for this meeting was posted on Metro Tech's external website on June 24, 2022 at 4:30 p.m. as required by the Oklahoma Open Meeting Act. JoAnn Johnson/Minutes Clerk