



Metro Technology Centers
Preparing for Life

Metro Technology Centers
Regular Meeting of the Board of Education
South Bryant Campus, Auto Technology Center, Auditorium
4901 S. Bryant Avenue
Oklahoma City, OK 73129
Tuesday, March 15, 2022 at 5:30 PM

1. Call to Order

2. Roll Call and Determination of Quorum

3. Moment of Silence - Pledge of Allegiance - Mission

4. Public Expressions

The public may comment only on any item appearing on this agenda, subject to the following restrictions: statements to the Board of Education by members of the public are limited to no more than three (3) minutes for each speaker unless altered by the presiding officer, with the approval of the board and, collectively, no more than 15 minutes are allowed for public expressions unless permitted by a majority vote of the board.

5. Superintendent's Report

A. District Update by Mr. Aaron Collins, Superintendent/CEO

B. Presentations/Recognitions

1. Brian Leaver, Site Director, STEM
2. Jeremy Cowley, Dean of Instruction

C. Financial

1. Treasurer's Report for the month of February 2022 - Bruce Campbell, District Treasurer

D. Dates of Upcoming Events [Administration]

1. Spring Break (Schools Closed-No Students); Monday-Friday, March 14-18
2. Spring Break (Offices Closed); Thursday-Friday, March 17-18
3. NSBA Annual Conference; Saturday-Monday, April 2 - 4, 2022 (Pre-Conference Workshops Friday, April 1); San Diego, CA
4. April Regular Board Meeting; Tuesday, April 12; 5:30 p.m.; Room 123, Economic Development Center, 1700 Springlake Drive, Oklahoma City
5. Metro Tech Foundation Annual 'Sowing the Seeds of Success' Banquet; Friday, April 22, 2022; 6:30 p.m.; Oklahoma History Center, 800 Nazih Zuhdi Dr., OKC

6. National Technical Honor Society (NTHS) Induction Ceremony; Friday, April 22; AM Session, 8:30-9:30 a.m.; PM Session, 12:30-1:30 p.m.; South Bryant Campus, 4901 S. Bryant Ave, OKC, Auto Technology Center, Auditorium

E. Board Member Reports

6. Board Reports for Review (no action required):

David Martin, Assistant Superintendent, Instruction

Jeremy Cowley, Dean of Instruction

Romel Muex, Senior Director, Human Resources

Christina Shults, Senior Director, Finance

Robyn Miller, Senior Director, Operations

Jessica Martinez-Brooks, Senior Director, Strategic Communications & Transformation

7. Motion, discussion and possible vote to approve or disapprove the Minutes of the February 15, 2022 Regular Board Meeting. [Administration]

8. Motion and possible vote to approve or disapprove the Consent Docket Item(s):

[The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more of said matters will be removed from the consent docket and acted upon separately.]

A. Transfer of funds, in the amount of \$122.86, from the General Fund to the Activity Fund for the month of February 2022. [Business & Finance]

9. Motion, discussion and possible vote to approve or disapprove the following General Business Item(s):

A. Revised agreement with Smith & Pickel Construction Company Inc., as construction manager for the Metro Tech Springlake Campus Business Conference Center - Phase 3 Parking, 1900 Springlake Drive, Oklahoma City, Oklahoma. Change Order #2 to the agreement of Guaranteed Maximum Price to be increased in the amount \$221,573.00. New Guaranteed Maximum Price is \$595,690.00. AIA document G701 - 2017. Student and Community Investment Plan Bond Project [Business & Finance and Operations]

B. Revised agreement with Smith & Pickel Construction Company Inc., as construction manager for the South Bryant Campus Gun Range. Change Order #2 to the agreement of Guaranteed Maximum Price to be increased in the amount \$40,942.00. New Guaranteed Maximum Price is \$3,316,217.00. AIA Document G701-2017. Student and Community Investment Plan Bond Project. [Business & Finance and Operations]

C. Agreement with Smith & Pickel Construction Company Inc., as construction manager for the South Bryant Campus - Campus Irrigation Loop Project. This project will have a Guaranteed Maximum Price of \$47,268.00. "AIA Document A133 - 2019 Exhibit A.3". (This item was competitively bid) Student and Community Investment Plan Bond Project. [Business & Finance and Operations]

D. Agreement with Smith & Pickel Construction Company Inc., as construction manager for the Metro Tech Springlake Campus Business Conference Center Renovations - Phase 4 Project, 1900 Springlake Drive, Oklahoma City, Oklahoma 73111. This project will have a

Guaranteed Maximum Price of \$537,263.00. "AIA Document A133 - 2019 Exhibit "A.3"
(This item was competitively bid.) Student and Community Investment Plan Bond Project.
[Business & Finance and Operations]

E. Agreement with Smith & Pickel Construction Company Inc., as construction manager for the Metro Tech South Bryant Campus Skills Building. This project will have a Guaranteed Maximum Price of \$9,944,710.00. AIA Document "A133 - 2019, Exhibit A". (This item was competitively bid). Student and Community Investment Plan Bond Project [Business & Finance and Operations]

F. Continuation of Memorandum of Understanding (MOU) between Metro Technology Centers and Oklahoma Association of Career and Technology Education (OkACTE) for a positional membership to OkACTE and its corresponding co-affiliate Association of Career Tech Education (ACTE). The term of the MOU is effective July 1, 2022 to June 30, 2023. [Professional Development]

G. Clinical Affiliation Agreement between Metro Technology Centers and Integris Health, Inc. for a three-year period effective March 1, 2022 through February 28, 2025. [Instruction]

H. Clinical Affiliation Agreement between Metro Technology Centers and Oklahoma ER and Hospital to provide limited Clinical Experience for students enrolled in Emergency Medical Technician courses. Agreement is effective March 15, 2022 through March 15, 2024. [Instruction]

10. Motion, discussion and possible vote to approve or disapprove Personnel Items [Human Resources]

A. Employment of the persons listed below:

1. Probationary

Florela Nicholson Administrative Specialist (Evening Programs) 3/30/2022
12-Month, Non-Exempt, Support , Grade 4
Information Technology Center
(Contingent on Drug Screen and Background Check)

Lori Dickerson Administrative Specialist (BPOC) 3/30/2022
12-Month, Non-Exempt, Support , Grade 4
South Bryant Campus
(Contingent on Drug Screen and Background Check)

Cameron Manauh Basic Nursing, Teacher 4/4/2022
10-Month, Exempt, Certified Teacher
Health Careers Center
(Contingent on Drug Screen and Background Check)

Kyle Smith System Technician 3/30/22
12-Month, Non-Exempt, Support Staff, Grade 4
Information Technology Services
(Contingent on Drug Screen and Background Check)

2. Regular Full-Time (employees completing probationary employment):

Alfonso Gomez Bus Driver 3/22/2021
Springlake Campus
10-Month, Non-Exempt, Support Staff, Grade 2

Jerry Lambert Bus Driver 3/22/2021
Springlake Campus
10-Month, Non-Exempt, Support Staff, Grade 2

3. Part-Time, Adjunct Faculty & Business & Industry Services Division: (Attached)

B. Transfer:

Karen Box From: Administrative Specialist
12-Month, Non-Exempt, Support , Grade 4
Health Careers Center

To: Office Manager 3/16/2022
12-Month, Non-Exempt, Support Staff, Grade 5
Downtown Campus

Johnny Allen From: PT Workforce Development Coordinator
Classified, Non-Exempt
Downtown Business Campus

To: Small Business Solutions Trainer 3/30/2022
12-Month, Exempt, Professional/Support, Grade 3
Downtown Business Campus

Anita Parks From: Coordinator, Professional Development
12-Month, Exempt, Professional/Support, Grade 3
Business Conference Center

To: Education Technology Coach 3/16/2022
12-Month, Exempt, Professional/Support, Grade 3
Business Conference Center

Cathy Story From: Coordinator, Media Relations
12-Month, Exempt, Professional/Support, Grade 3
Business Conference Center

To: Coordinator, Transition 3/7/2022
12-Month, Exempt, Professional/Support, Grade 2
Business Conference Center

C. Release/Resignation/Retirement of:

Robert Rusher Retirement 6/1/2022
South Bryant Campus
Counselor

Marjorie Hammond Retirement 7/1/2022
Business Conference Center
Teacher, Culinary Arts

Clinton Donnelly Retirement 6/9/2022
Aviation Career Campus
Instructor, AMT

D. Revised Job Titles and/or Job Descriptions [Reviewed by Personnel Committee March 4, 2022]:

Update: Coordinator, Marketing- job duties

From: Coordinator, Transition
To: Coordinator, Process & Procedures

From: Data Specialist
To: Database Programmer

From: Director, Audio/Visual Production
To: Manager, Audio/Visual Production

E. Eliminate the Following Positions: (Reviewed by Personnel Committee March 4, 2022)

Coordinator, Transition (position funding reallocated to Coordinator, Process & Procedures)

Director, Audio/Visual Production (position funding reallocated to Manager, Audio/Visual Production)

Data Specialist (position funding to be reallocated to Database Programmer)

11. Motion, discussion and possible vote to approve or disapprove the following Encumbrances and Purchasing Items:

A. FY2022 Encumbrances PO #2202696-2202984 (see attachment for a full list of the encumbrances). [Business & Finance]

General Fund \$ 222,556.69

Building Fund \$ 1,320,956.24

Bond Fund \$ 132,426.54

Register Total \$ 1,675,939.47

B. Encumbrance to Firetrol Protection Systems Inc., in the amount of \$46,678.73, for Early Education Center, South Bryant CCTV System (Pricing, Terms and Conditions per State Contract SW1048F). Student and Community Investment Plan Bond Project. [Business & Finance]

C. Encumbrance to Firetrol Protection Systems Inc., in the amount of \$42,698.44, for Wellness/Safe Room CCTV System with Salient Server (Pricing, Terms and Conditions per State Contract SW1048F). Student and Community Investment Plan Bond Project. [Business and Finance]

D. Encumbrance to Firetrol Protection Systems Inc., in the amount of \$97,249.18, for purchase of bulk Keyscan Access Control equipment. (Pricing, Terms and Conditions per State Contract SW1048F). Student and Community Investment Plan Bond Project. [Business & Finance]

E. Encumbrance to Govred Technology Inc in the amount of \$69,296 to purchase Apex Officer training system for the law enforcement program. The cost will be reimbursed with Carl Perkins grant. [Business & Finance]

F. Frontline HR solutions implementation & subscription costs totalling \$60,935.47. [Human Resources]

G. Encumbrance to Nida Corporation in the amount of \$41,840.00 to purchase Model 130st training system for the aviation program. The cost will be reimbursed with Carl Perkins grant. [Business & Finance]

12. New Business

[New Business is any matter not known about or which could not have been reasonably foreseen prior to the time of posting. 25 Okla. Stat. §311 (A) (9).]

13. Adjournment

Notice of this Regular Meeting was received by the Oklahoma County Clerk at 10:05 a.m. on November 17, 2021. The date, time and agenda for this meeting was posted on Metro Tech's external website on March 11, 2022 at 4:00 p.m. as required by the Oklahoma Open Meeting

Act. Notice of Revision: This agenda was revised to include additions/revisions to the following items: Consent Item 8.A; Personnel Item 10.E and Encumbrances and Purchasing Item 11.G. The revised agenda was reposted on March 14, 2022 at 1:45 p.m in compliance with the Oklahoma Open Meeting Act. JoAnn Johnson/Minute Clerk