



Metro Technology Centers
Preparing for Life

Metro Technology Centers
Regular Meeting of the Board of Education
Economic Development Center - Room 123
1700 Springlake Drive
Oklahoma City, OK 73111
Tuesday, February 15, 2022 at 5:30 PM

1. Call to Order

2. Roll Call and Determination of Quorum

3. Public Expressions

The public may comment only on any item appearing on this agenda, subject to the following restrictions: statements to the Board of Education by members of the public are limited to no more than three (3) minutes for each speaker unless altered by the presiding officer, with the approval of the board and, collectively, no more than 15 minutes are allowed for public expressions unless permitted by a majority vote of the board.

4. Character Trait for the Month of February 2022, Moment of Silence, Pledge of Allegiance – Cindy Friedemann, Director, Apprenticeships [Attentiveness – Concentrating on the person or task before me]

5. Superintendent's Report

A. District Update by Mr. Aaron Collins, Superintendent/CEO

B. Presentations/Recognitions

1. Joel Rogers, Director of Evening Programs

2. Jeremiah Graham, Director of Student Services

C. Financial

1. Treasurer's Report for the month of January 2022 - Bruce Campbell, District Treasurer

D. Dates of Upcoming Events [Administration]

1. Spring Break (Schools Closed-No Students); Monday-Friday, March 14-18

2. Spring Break (Offices Closed); Thursday-Friday, March 17-18

3. March Regular Board Meeting; Tuesday, March 15; 5:30 p.m.; Room 123, Economic Development Center, 1700 Springlake Drive, Oklahoma City

4. NSBA Annual Conference; Saturday-Monday, April 2 - 4, 2022 (Pre-Conference Workshops Friday, April 1); San Diego, CA

5. Metro Tech Foundation Annual ‘Sowing the Seeds of Success’ Banquet; Friday, April 22, 2022; 6:30 p.m.; Oklahoma History Center, 800 Nazih Zuhdi Dr., OKC

E. Board Member Reports

6. Board Reports for Review (no action required):

David Martin, Assistant Superintendent, Instruction

Jeremy Cowley, Dean of Instruction

Romel Muex, Senior Director, Human Resources

Christina Shults, Senior Director, Business & Finance

Robyn Miller, Senior Director, Operations

Jessica Martinez-Brooks, Senior Director, Communications & Transformation

7. Motion, discussion and possible vote to approve or disapprove the Minutes of the January 11, 2022 Regular Board Meeting. [Administration]

8. Motion and possible vote to approve or disapprove the Consent Docket Item(s):

[The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more of said matters will be removed from the consent docket and acted upon separately.]

A. Transfer of funds, in the amount of \$13,247.24, from the Activity Fund to the General Fund account for the month of January 2022. [Business & Finance]

B. Amended Sources and Uses of Activity Fund Accounts for FY2022. [Business & Finance]

9. Motion, discussion and possible vote to approve or disapprove the following General Business Item(s):

A. Annual adoption of established Metro Technology Centers School District No. 22 (Metro Tech) board policies in effect February 15, 2022, with the understanding that board policies are under continuous review and are brought to the Board for adoption of revisions and new policies throughout the year, as necessary. [Administration]

B. Continuation of a Memorandum of Agreement (MOA) between Community Health Centers, Inc. (CHCI) and Metro Technology Centers School District No. 22 for the purpose of operating a community health clinic on Metro Tech premises. The term of the MOA will begin January 1, 2022 through June 30, 2022 with a renewal term of six months. [Operations]

C. Ratification of Clinical Education Affiliation Agreement between Metro Technology Centers School District No. 22 and Dean McGee Eye Institute for an initial period from December 13, 2021 through December 12, 2022 and continuing for additional one-year periods. [Instruction]

D. Amendment to Clinical Education Affiliation Agreement between Metro Technology Centers and Community Health, LLC, to include Covid-19 vaccinations as a requirement for surgical tech students to attend clinicals, and to update the time frame and requirements for termination of the agreement. [Instruction]

E. Ratification of a Memorandum of Understanding (MOU) between Oklahoma Department of Career and Technology Education (ODCTE) and Metro Technology Centers (Sub

Recipient). The purpose of the MOU is to provide Technical Assistance to small business owners seeking government contracts. The term of the MOU is August 1, 2021 through July 31, 2022. [Economic Workforce Development]

F. Ratification of acceptance of a monetary donation, in the amount of \$41,750.00, from the Oklahoma Business Roundtable Inc., Agency Fund Account, for the Digital Divide Project (Computer Science -- Coding). [Business & Finance]

10. Motion, discussion and possible vote to approve or disapprove Personnel Items [Human Resources]

A. Employment of the persons listed below:

1. Probationary:

Stephanie Parker	Bus Driver 10-Month (187 days), Non-Exempt, Support Staff, Grade 2 Service Center (Contingent on Drug Screen and Background Check)	3/1/2022
Shaun Bowman	Workforce Development Coordinator 12-Month, Exempt, Professional/Support, Grade 3 Downtown Business Campus/Economic Workforce Dev. (Contingent on Drug Screen and Background Check)	3/1/2022
Nathan Boone	Administrative Specialist 12-Month, Non-Exempt, Support Staff, Grade 4 Downtown Business Campus/Economic Workforce Dev. (Contingent on Drug Screen and Background Check)	3/1/2022

2. Part-Time, Adjunct Faculty & Business & Industry Services Division: [Attached]

B. Transfer:

Lee Price	From: PT Assistant Classified, Non-Exempt, Part-Time Support DBC/Marketing & Communications To: Coordinator, Website Management & Digital Graphics 12-Month, Exempt, Professional Support, Grade 2 DBC/Marketing & Communications	2/16/2022
Sequita Johnson	From: Administrative Specialist	

12-Month, Non-Exempt, Support Staff, Grade
4
DBC/Marketing & Communications

To: Coordinator, Employee Recognition & Promotions 2/16/2022
12-Month, Exempt, Professional/Support,
Grade 2
DBC/Marketing & Communications

Jane
Edwards

From: Coordinator, Marketing
12-Month, Exempt, Professional Support,
Grade 2
DBC/Marketing & Communications

To: Director, Marketing & Communications 2/16/2022
Professional/District Leadership, Grade 2
DBC/Marketing & Communications

Ericka
Mason

From: Administrative Specialist
12-Month, Non-Exempt, Support Staff, Grade
4
BCC/Human Resources

To: Human Resources Specialist 2/16/2022
12-Month, Non-Exempt, Support Staff, Grade
5
BCC/Human Resources

Carmen
Muinde

From: Administrative Specialist
12-Month, Non-Exempt, Support Staff, Grade
4
BCC/Conference Center Services

To: Conference Services Specialist 2/16/2022
12-Month, Exempt, Professional/Support,
Grade 1
BCC/Conference Center Services

C. Release/Resignation/Retirement of:

Rebekah Russell	Resignation Information Technology Services Data Specialist	1/21/2022
Alvin Zitterkob	Retirement Aviation Career Campus Technical Assistant	6/30/2022
Kari Crim	Resignation Downtown Business Campus Office Manager	1/19/2022

11. Motion, discussion and possible vote to approve or disapprove the following Encumbrances and Purchasing Items:

A. PO FY2022 Encumbrances PO #2202401-#2202703 (see attachment for a full list of the encumbrances). [Business & Finance]

General Fund	\$	325,330.90
Building Fund	\$	179,799.66
Bond Fund	\$	<u>157,005.54</u>
Register Total	\$	662,136.10

B. Encumbrance to Firetrol Protection Systems Inc., in the amount of \$89, 273.00, for labor, equipment, and programming to upgrade the intrusion detection systems of eighteen existing monitored locations across the district including replacement of existing panels with DMP XR550N intrusion detection panels. (Pricing, Terms and Conditions per State Contract SW1048F). [Operations]

C. Encumbrance to Firetrol Protection Systems Inc., in the amount of \$46,047.54, for surveillance services and equipment (CCTV System with Salient Server) for the gun range at the South Bryant Campus (Pricing, Terms and Conditions per State Contract SW1048F). Student and Community Investment Plan Bond Project. [Business & Finance]

D. Encumbrance to Firetrol Protection Systems Inc., in the amount of \$23,262.40, to provide the district equipment, installation, testing, commissioning and training for the Complete View Enterprise System Camera Video Management software. (Pricing, Terms and Conditions per State Contract SW1048F). [Operations].

E. Encumbrance to True Digital Security, in the amount of \$370,420.80, for purchasing district-wide WiFi access points hardware. [Operations]

F. Allocation of \$318,550.00 for expenditures related to WiFi network connectivity to access, extend, install, re-install, and expand its use for students, faculty, staff, and guests across the district. [Operations]

G. Encumbrance to True Digital Security, in the amount of \$45,748.77, for network hardware to connect the new AV equipment for the Business Conference Center building and Wellness Center located on the Springlake Campus, also for the Gun Range and Early Education Center located on the South Bryant Campus. Student and Community Investment Plan Bond Project. [Business & Finance and Operations]

H. Encumbrance to Chickasaw Telecom, Inc., in the amount of \$89,451.39, to install cellular network at the Business Conference Center building on the Springlake Campus and at the Aviation Center Campus. [Operations]

I. Encumbrance to Dell for thirty (30) desktop computers, with a total amount of \$54,436.47, to replace assessment computers. These items will be purchased through State Contract SW1020D. [Operations]

J. Encumbrance to Dell for two-hundred fifty-five (255) Laptops, with a total amount of \$196,551.45, to replace student computers. These items will be purchased through State Contract SW1020D. [Operations]

K. Encumbrance to Dell for four-hundred (400) Laptops and equipment, with a total amount of \$722,769.95, to replace staff and faculty computers. These items will be purchased through State Contract SW1020D. [Operations]

12. **New Business**

[New Business is any matter not known about or which could not have been reasonably foreseen prior to the time of posting. 25 Okla. Stat. §311 (A) (9).]

13. **Adjournment**

Notice of this Regular Meeting was received by the Oklahoma County Clerk at 10:05 a.m. on November 17, 2021. The date, time and agenda for this meeting was posted on Metro Tech's external website on February 11, 2022 at 4:00 p.m. as required by the Oklahoma Open Meeting Act.

Notice of Revision: This agenda was revised to include one (1) additional transfer under Item 10. Personnel Items, and reposted on February 14, 2022 at 10:20 a.m. in compliance with the Oklahoma Open Meeting Act.

JoAnn Johnson/Minute Clerk