

Regular School Board Meeting  
Monday, March 14, 2022 6:00 PM

District Office Board Room  
2001 William Avenue  
Montevideo, MN 56265

## **Agenda**

1. ROUTINE BUSINESS ITEMS
  - 1.1. Call to Order/Pledge of Allegiance
  - 1.2. Roll Call: Birhanzi \_\_\_ Helgeson \_\_\_ Pauling \_\_\_ Sachariason \_\_\_ Snell \_\_\_ and Stenson \_\_\_
  - 1.3. Approval of Agenda
  - 1.4. Special Presentation
  - 1.5. Approval of Consent Agenda

*(Any item or items may be pulled off the consent agenda, at the request of any board member, for consideration by the board as a whole.)*

    - 1.5.1. Regular Board of Education Meeting Minutes
    - 1.5.2. Special Board of Education Meeting Minutes
    - 1.5.3. Bills
    - 1.5.4. Treasurer's Report
    - 1.5.5. Budget Report
    - 1.5.6. Personnel Actions
      - 1.5.6.1. Employment
      - 1.5.6.2. Resignations/Retirements
      - 1.5.6.3. Reassignments
  - 1.6. Resolution Accepting a Gift, Donation, Contribution or Bequest RESOLUTION ACCEPTING MONETARY, PROPERTY, GOODS OR SERVICES DONATION
  - 1.7. Superintendent's Report
  - 1.8. Board Reports
    - 1.8.1. Board Committees
    - 1.8.2. Student Representative Report
    - 1.8.3. Administrators
  - 1.9. Congratulatory Action and Recognition
2. DISCUSSION ITEMS
  - 2.1. Mr. McKittrick will lead a discussion regarding Food Service
  - 2.2. Fine Arts Center RFP Submittals
3. ACTION ITEMS
  - 3.1. Summer 2023 MMS Washington, D.C. Trip
  - 3.2. Recognition of AFSCME Council 65 as Exclusive Bargaining Representative for the Montevideo Maintenance and Custodial Employees.
  - 3.3. Ratification of the 2021-2022 Contract with the Montevideo Educational Assistants
  - 3.4. Achievement and Integration Collaborative Plan and Budget
  - 3.5. Approval of the 2022-23 School Calendar
  - 3.6. District Food Service Director Position
4. PROFESSIONAL DEVELOPMENT
5. ADJOURNMENT



ISD 129 – MONTEVIDEO PUBLIC SCHOOLS  
Minutes of Regular School Board Meeting  
Held February 14, 2022 in Montevideo, MN

The regular meeting of the School Board of Independent School District #129 was called to order by Chairman Stenson at 6:00 p.m. on Monday, February 14, 2022. The meeting was held in the District Board Room of the Montevideo Middle School.

Members present were Pauling, Sachariason, Helgeson, Snell and Stenson. Member absent was Birhanzl. Also present were Superintendent Wade McKittrick, Principal Sachariason, Principal Weber, Principal Huntley, Dr. Vera Weber, Adam Spray, Mr. Vik and his 4<sup>th</sup> grade students and members of the media.

Director Sachariason made and Director Snell seconded a motion to approve the agenda as presented. Motion carried unanimously.

Director Pauling made and Director Sachariason seconded a motion to approve the Consent Agenda. Motion carried unanimously.

- Regular Board of Education Meeting Minutes – January 10, 2022
- Special Board of Education Meeting Minutes – January 19, 2022
- January Bills

**TOTAL EXPENDITURES BY FUND**

GENERAL FUND	\$ 290,945.25
FOOD SERVICE	\$ 74,063.00
COMMUNITY SERVICES	\$ 9,493.72
CAPITAL EXPENDITURE	\$ 23,231.71
DEBT SERVICE	\$ 3,575.00
STUDENT ACTIVITIES	\$ 26,736.60
MINN RIVER VALLEY ED DIST	\$ 69,278.31
MRVED COMMUNITY EDUCATION	\$ 7,259.85
<b>TOTAL BY FUND</b>	<b>\$ 504,583.44</b>

- Treasurer’s Report
- Budget Report
- Personnel Action
  - Employment
    - Michael Slowey, Custodian, MHS
  - Resignations
    - Chelsey Burg, Special Education Assistant, Middle School
    - Allison Hutchens, Retiring as of April 26, 2022, Elementary Teacher
    - Ashley Palmer, resigning as Head Volleyball Coach for the 2022-23 school year
    - Alma Gutierrez, ESL Assistant, Ramsey
    - Rhonda Brandt, Retiring from the ALC at the end of the 21-22 school year
    - Kyle Goslee, resigning as Head Football Coach for the 2022-23 school year
    - Jason Kleindl, resigning as Head Boys Golf Coach
    - Jon Dreyer, Retiring Phy Ed, Health, DAPE Teacher, effective April 1, 2022

Bailey Rodriguez, resigning as Reading Corp Tutor, effective immediately  
Dan Douglas, Retiring Math Teacher, MHS effective end of 21-22 school year

Kathleen Kinsley, Retiring Art Instructor, MHS effective June 3, 2022

Mary Haberman, resigning as Science Teacher with the ALC effective end of the 21-22 school year.

- Reassignments
  - Natasha Eid moving from Special Ed Assistant to Title I Teacher for the remainder of the 21-22 school year.
- Terminations
  - Natasha Eid moving from Special Ed Assistant to Title I Teacher for the remainder of the 21-22 school year.
- Director Sachariason made and Director Snell seconded a motion to adopt the resolution accepting the listed gifts, donations, contributions and bequests. After a roll call vote, motion carried unanimously.
  - Private donation of \$100 to the Individuals with Disabilities Program
  - Betty Jane Johnson Revocable Trust has donated \$30,000 to the Scholarship Fund
  - Chippewa CARE Collaborative Grant in the amount of \$22,000 - grant period from July 1, 2022 through June 30, 2023
- Superintendent's report
- Board Reports
  - Teacher Growth & Development
  - Negotiations – Director Sachariason gave a report on the negotiation progress with the Teacher Assistant Group
  - City, County, School Ad Hoc Committee – Director Pauling gave a report

#### Administration reports

- Congratulatory Recognition:
  - Congratulations to the Montevideo Gold Dusters as they qualified for the State Competition in both Jazz and Kick. The Gold Duster's are coached by Head Coach Amanda Macziewski and Assistant Coach Amanda Blom.
  - Congratulations to Dave Vik for completing his certification as a Certified Trust Edge Coach.

#### Discussion Items

- Mr. McKittrick led the discussion on the withdrawal of the Joint Agreement for Shared Services of a Food Services Director.
- Mr. McKittrick and Mr. Weber led the discussion on the proposed last week of school schedule for the graduating class of 2022.
- Mr. McKittrick led the discussion on the outcome of the interview process and determining which firm the district would engage with.

#### Action Items

- Director Helgeson made and Director Sachariason seconded the motion to approve the Request for Proposal as presented and direct the Superintendent to proceed in advertising and seeking proposals in accordance with the RFP. Proposals are to be presented at the March 14 Regular School Board Meeting. Motion carried unanimously.
- Director Snell made and Director Sachariason seconded the motion to accept the American Indian Parent Advisory Committee's vote of Concurrence on the district's American Indian Plan. Motion carried unanimously.
- Director Helgeson made and Director Pauling seconded the motion to approve the Accounting Policies and Procedures Manual. Motion carried unanimously.
- Director Sachariason made and Director Snell seconded the motion to accept the proposal of C.D. Smith for the purpose of completing a district facility, space adequacy, and educational adequacy study. Members voting Aye were Sachariason, Snell and Stenson and Members voting Nay were Pauling and Helgeson. After a 3-2 vote, motion carried.
- Director Helgeson made and Director Sachariason seconded the motion to approve the proposed resolution in support of special education full funding. After a roll call vote, motion carried unanimously.
- Director Snell made and Director Pauling seconded a motion to approve the SWWC Service Cooperative Contract for 2022-23 as presented. Motion carried unanimously.
- Director Helgeson made and Director Sachariason seconded the motion to adopt by Resolution the termination and non-renewal of Tier 1 licensed contracts for the 2022-23 school year as presented. After a roll call vote, motion carried unanimously.

#### Professional Development

Dr. Vera Weber led this month's discussion on Chapter 23, The First Pillar on Clarity from the Trust Edge Book.

Executive Session: None

Director Sachariason made and Director Helgeson seconded the motion to adjourn the meeting at 7:10 p.m.

Becky Pauling, Clerk

ISD 129 – MONTEVIDEO PUBLIC SCHOOLS  
Minutes of Special School Board Meeting  
Held February 11, 2022 in Montevideo, MN

A special meeting of the School Board of Independent School District #129 was called to order by Chairman Stenson at 11:30 a.m. on Friday, February 11, 2022. The meeting was held in the District Board Room of the Montevideo Middle School.

Members present were Stenson, Helgeson, Sachariason, Snell, Pauling and Birhanzl. Also present were Superintendent Wade McKittrick and Chief Business Official, Adam Spray.

Superintendent McKittrick explained the purpose of the call was to Approve the Early Childhood Building Lease and conduct interviews for 4 companies being considered to conduct a facilities survey.

Director Helgeson made and Director Sachariason seconded a motion to approve the agenda as presented. Motion carried unanimously.

Director Sachariason made and Director Helgeson seconded a motion to approve the lease of 2002 Black Oak Avenue, Montevideo, MN as presented for the purpose of establishing an Early Childhood Center. Motion carried unanimously.

Interviews for companies being considered to conduct a facilities survey were as follows.

12:00 – R.A. Morton  
1:15 – C.D. Smith  
2:30 – Site LogiQ  
3:45 – Apex

Director Pauling made and Director Helgeson seconded the motion to adjourn the meeting at 5:30 p.m. Motion carried unanimously.

Becky Pauling, Clerk

**MONTEVIDEO PUBLIC SCHOOLS  
MONTHLY WARRANTS  
MARCH 14, 2022**

Check #	Vendor	Amount	Description
62904	ADVENTURE TURF LLC	\$ 64,380.00	DEPOSIT ON PLAYGROUND FOR HAWKS NEST
62905	ALL STAR TROPHY	\$ 45.00	PLAQUES & CERTIFICATES
62906	Vendor Continued Check	\$ -	VOID
62907	AMAZON CAPITAL SERVICES, INC	\$ 1,152.07	MISC EXPENSES
62908	BACKES TECHNOLOGY SERVICES INC	\$ 241.37	PHONE SERVICES
62909	BLICK ART MATERIALS	\$ 482.54	ART/INDIAN ED SUPPLIES
62910	CENTURYLINK	\$ 148.01	PHONE SERVICES
62911	CHARTER COMMUNICATIONS	\$ 179.97	INTERNET/PHONE SERVICE
62912	Vendor Continued Check	\$ -	VOID
62913	Vendor Continued Check	\$ -	VOID
62914	CLARK TRANSPORTATION, INC	\$ 100,624.37	TRANSPORTATION SERVICES
62915	CLEARWAY COMMUNITY SOLAR	\$ 6,509.39	SOLAR CREDITS
62916	COLD STONE CREAMERY	\$ 2,046.00	CONCESSION SUPPLIES
62917	COMMUNITY EDUCATION DEPT	\$ 2,024.00	SWNS TUITION FOR ECSE
62918	CONSTRUCTIVE PLAYTHINGS	\$ 229.92	CLASSROOM SUPPLIES
62919	COUNTRYSIDE PUBLIC HEALTH	\$ 472.00	KITCHEN INSPECTIONS
62920	CULINEX - SARTELL	\$ 3,755.36	KITCHEN SUPPLIES
62921	DC SIGNS	\$ 2,825.00	LANYARDS
62922	DENNIS BENSON PIANO SERVICE	\$ 800.00	PIANO TUNINGS
62923	DRIESSEN WATER INC	\$ 729.94	SALT/WATER
62924	ELEMENTARY FACULTY LOUNGE	\$ 48.01	VENDING PROCEEDS
62925	FARMERS UNION OIL COMPANY	\$ 3,141.17	PIZZAS/FUEL
62926	FLOWERS FROM THE HEART	\$ 367.00	FLOWERS FOR DANCE
62927	FOLLETT SCHOOL SOLUTIONS INC	\$ 288.04	BOOK ORDERS
62928	GATEHOUSE MEDIA MINNESOTA HOLDINGS, INC	\$ 885.00	ADS/LEGAL NOTICES
62929	GERVAIS JEWELERS	\$ 50.00	ENGRAVING
62930	GREAT PLAINS NATURAL GAS	\$ 44,836.11	NATURAL GAS BILLING
62931	HERC-U-LIFT	\$ 155.36	ANNUAL INSPECTION
62932	Vendor Continued Check	\$ -	VOID
62933	Vendor Continued Check	\$ -	VOID
62934	HILLYARD FLOOR CARE SUPPLY	\$ 10,350.94	CUSTODIAL SUPPLIES
62935	HOBART SALES & SERVICE	\$ 841.87	REPAIR DISHWASHER @ RAMSEY
62936	INNOVATIVE OFFICE SOLUTIONS, LLC	\$ 189.60	PAPER
62937	IS-CORP	\$ 225.00	FINANCE SOFTWARE HOST
62938	Vendor Continued Check	\$ -	VOID
62939	ISD #129 - MONTEVIDEO	\$ 2,875.30	FS INVOICES/BB TOURNEY
62940	ISD #347-WILLMAR	\$ 4,155.60	A&I FISCAL HOSTING FEE
62941	JAVA RIVER	\$ 100.00	COFFEE FOR CONCESSIONS
62942	JOHN DEERE FINANCIAL	\$ 555.83	CUSTODIAL SUPPLIES
62943	KDMA (AM)/KMGM (FM)	\$ 1,045.00	ADS/STATE ADS/FFA
62944	KEMPS LLC	\$ 6,165.46	FOOD SERVICE BILLING
62945	KENNEDY & GRAVEN CHARTERED	\$ 3,200.75	LEGAL SERVICES
62946	LAKESHORE LEARNING MATERIALS	\$ 114.98	CLASSROOM SUPPLIES
62947	M-F ATHLETIC CO LLC	\$ 895.25	TRACK & FIELD EQUIPMENT
62948	MELODY LANES FAMILY ENTERTAINMENT CENTE	\$ 2,389.50	MMS BOWLING FEES
62949	METRO SOUND & LIGHTING	\$ 330.45	MIC FOR MUSICAL
62950	MHS FACULTY LOUNGE	\$ 17.60	VENDING PROCEEDS
62951	MID-AMERICAN RESEARCH CHEMICAL	\$ 984.58	CUSTODIAL SUPPLIES

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62952 MMS FACULTY LOUNGE	\$	24.57	VENDING PROCEEDS
62953 MN STATE COMMUNITY & TECHNICAL COLLEGE	\$	9,656.70	CONCURRENT ENROLLMENT/PSEO
62954 MINNESOTA DEPT OF LABOR AND INDUSTRY	\$	100.00	ANNUAL ELEVATOR FEE
62955 MN RIVER VALLEY EDUCATION DIST	\$	405.72	MRV CTEC PROGRAM
62956 MOLDE'S ELECTRIC & MECHANICAL INC	\$	643.18	LIGHT REPAIRS/OVEN REPAIRS
62957 MONTEVIDEO MARKET	\$	1,368.33	FACS SUPPLIES/DRY CLEANING
62958 Vendor Continued Check	\$	-	VOID
62959 MONTE CANDY CO	\$	3,404.00	CONCESSION SUPPLIES
62960 MONTE HARDWARE HANK	\$	117.43	CUSTODIAL SUPPLIES
62961 MUD HOLE CUSTOM TACKLE, INC	\$	469.53	AG CLASS SUPPLIES
62962 MUSIC STREET INC	\$	28.00	BAND SUPPLIES
62963 NCS PEARSON INC	\$	119.90	TESTING PROTOCOLS
62964 NICKLASSON ATHLETIC CO INC	\$	1,724.70	ATHLETIC SUPPLIES
62965 Vendor Continued Check	\$	-	VOID
62966 NORTHERN STATES SUPPLY INC	\$	1,900.93	HVAC BELTS
62967 O'REILLY AUTOMOTIVE, INC	\$	134.31	CUSTODIAL SUPPLIES
62968 OLSEN PLUMBING & HEATING INC	\$	1,799.50	PLUMBING REPAIRS/FILTERS
62969 OXYGEN SERVICE COMPANY	\$	530.33	AG SHOP SUPPLIES
62970 PAAPE ENERGY SERVICES	\$	1,567.50	HVAC CONTROLS
62971 PAN OF GOLD BAKING CO	\$	577.14	FOOD SERVICE BILLING
62972 PEPSI-COLA	\$	366.72	CONCESSION SUPPLIES
62973 PEPSI AMERICAS INC	\$	361.64	FOOD SERVICE BILLING
62974 PETTY CASH FUND	\$	3,234.00	PETTY CASH REIMBURSEMENTS
62975 PLANK ROAD PUBLISHING	\$	50.40	MUSIC SUPPLIES
62976 RENNEBERG HARDWOODS INC	\$	2,036.92	STUDENT PROJECT SUPPLIES
62977 RIDGEWATER COLLEGE	\$	2,300.00	PSEO BILLING
62978 RIVERSIDE INSIGHTS	\$	652.30	SEAT OFFICE TESTS
62979 RUNNING'S SUPPLY INC	\$	486.61	AG SHOP/CUSTODIAL SUPPLIES
62980 RUSTAD BUS SERVICE INC	\$	1,497.70	BUS CHARTERS
62981 Vendor Continued Check	\$	-	VOID
62982 Vendor Continued Check	\$	-	VOID
62983 Vendor Continued Check	\$	-	VOID
62984 SARLETTES MUSIC	\$	2,162.81	BAND SUPPLIES
62985 SCHOOL SPECIALTY INC	\$	240.76	OFFICE SUPPLIES
62986 SCHWIETERS FORD	\$	160.10	SERVICE ON VAN
62987 SODEN, SARA	\$	284.23	BAND CARNIVAL SUPPLIES
62988 STAR GROUP, LLC	\$	135.72	CUSTODIAL SUPPLIES
62989 STATE OF MN DEPT OF PUBLIC SAFETY	\$	75.00	CHEMICAL INVENTORY FEES
62990 Vendor Continued Check	\$	-	VOID
62991 SUBWAY	\$	761.25	CONCESSION SUPPLIES
62992 SW/WC SERVICE COOPERATIVE	\$	14,259.88	STARRS/3RD PARTY BILLING/REGISTRATIONS
62993 SYSCO WESTERN MN	\$	39,347.36	FOOD SERVICE BILLING
62994 T.A. LAURITSEN SEPTIC & DRAIN	\$	300.00	SEWER SERVICE
62995 TEACHERS ON CALL	\$	2,707.50	SUBSTITUTE SERVICES
62996 TOSTENSON LANDFILL	\$	268.50	LANDFILL FEES
62997 TRIO SUPPLY COMPANY	\$	2,959.82	FOOD SERVICE BILLING
62998 TWIN CITY HARDWARE	\$	815.00	DOOR ACCESS CARDS
62999 US BANK EQUIPMENT FINANCE	\$	780.00	COPIER LEASE
63000 VEX ROBOTICS INC	\$	1,279.56	ROBOTICS

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63001 Vendor Continued Check	\$	-	VOID
63002 Vendor Continued Check	\$	-	VOID
63003 Vendor Continued Check	\$	-	VOID
63004 VISA	\$	4,356.06	MISC EXPENSES
63005 WENGER CORPORATION	\$	92.75	ACCOUSTIC SHELL PARTS
63006 WEST CENTRAL ROOFING	\$	596.40	ROOF LEAK - MMS
63007 WEST CENTRAL STEEL, INC	\$	919.50	AG SHOP STEEL
212200128 ARNDT, KRISTI L	\$	20.48	BETWEEN BUILDING MILEAGE
212200129 BOYUM, DUSTIN R	\$	387.24	MMEA CLINIC REIMBURSEMENTS
212200130 DREYER, JON L	\$	49.56	BETWEEN BUILDING MILEAGE
212200131 FRAGODT, CONNIE	\$	41.54	HOME VISIT MILEAGE
212200132 HAMPTON, DANIEL H	\$	24.99	REIMBURSEMENT - DIGITAL DOWNLOAD
212200133 HAYUNGA, CAROL LYNN	\$	10.76	BETWEEN BUILDING MILEAGE
212200134 KETELSEN, TERESA	\$	48.04	REIMBURSEMENT - CB CASE
212200135 KLEINDL, ALLISON J	\$	472.05	REIMBURSEMENTS - ONE ACT PLAY
212200136 MACZIEWSKI, AMANDA L	\$	1,751.44	REIMBURSEMENTS - STATE DANCE
212200137 MCKITTRICK, WADE A	\$	84.10	AASA REIMBURSEMENTS
212200138 MOEN, MAKAYLA	\$	699.51	MMEA CLINIC REIMBURSEMENTS
212200139 MOSENG, CARLI B	\$	7.96	MILEAGE REIMBURSEMENT
212200140 REIDINGER, AMY K	\$	85.09	ST COUNCIL REIMBURSEMENT/MILEAGE
212200141 SCHUELER, MAQUELAH M	\$	181.88	FUEL FOR SCHOOL CAR/REIMBURSEMENTS
212200142 SMIENS, SARAH DONNA	\$	121.65	PHONE/MILEAGE REIMBURSEMENTS
212200143 WEBER, CHRISTOPHER L	\$	40.00	PHONE REIMBURSEMENT

**TOTAL MONTEVIDEO WARRANTS                    \$    382,939.89**

***MINNESOTA RIVER VALLEY EDUCATION DISTRICT WARRANTS***

62872 BERGESON, BRUCE D	\$	62.76	PHONE/MILEAGE REIMBURSEMENT
62873 BERGESON, KAIA	\$	12,600.00	SPRING CTE CLASSES
62874 BORCH'S SPORTING GOODS	\$	3,930.00	ABE INVOICE
62875 CENTURYLINK	\$	305.84	PHONE CHARGES
62876 CEW INC.	\$	500.00	ABE RENT
62877 CITY OF MONTEVIDEO UTILITIES	\$	315.06	CITY UTILITIES
62878 CLARK TRANSPORTATION, INC	\$	717.25	ALC TRANSPORTATION
62879 CULLIGAN SOFT WATER	\$	38.25	WATER
62880 DAWSON-BOYD PUBLIC SCHOOLS	\$	150.00	LIFEGUARD TRAINING
62881 DIRKSEN, EMILY A	\$	45.62	MAAP STARS REIMBURSEMENTS
62882 GREAT PLAINS NATURAL GAS	\$	1,152.77	NATURAL GAS BILLING
62883 HILLYARD FLOOR CARE SUPPLY	\$	582.47	CUSTODIAL SUPPLIES
62884 ISD #2159-BUFFALO LAKE-HECTOR-STEWART	\$	150.00	TITLE III SUBSTITUTE TEACHER REIMBURSEMENT
62885 ISD #2890-RCW	\$	138.18	TITLE III SUBSTITUTE TEACHER REIMBURSEMENT
62886 JOHNSON, DEANNA LYNN	\$	212.19	ABE MILEAGE/PHONE/SUPPLIES - REIMBURSEMENT
62887 JOHNSON CONTROLS FIRE PROTECTION LP	\$	1,268.38	MRVED CONTRACT
62888 LAC QUI PARLE COUNTY	\$	500.00	ABE RENT
62889 LIGHTBEAM INTERNET	\$	35.24	ABE INTERNET
62890 MINNESOTA VALLEY COOP CENTER	\$	35,077.75	QUARTER 3 SPECIAL ED
62891 MINNESOTA WEST CTC-CANBY	\$	2,156.50	ABE RENT
62892 MONTEVIDEO MARKET	\$	9.78	MEETING SUPPLIES

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62893 OFFICE PEEPS	\$	27.78	COPIER CONTRACT
62894 PITNEY BOWES	\$	81.30	POSTAGE MACHINE CONTRACT
62895 PJFRTB LLC	\$	12,500.00	APRIL 14 SPEAKING ENGAGEMENT
62896 ROCHESTER TELECOM SYSTEMS INC	\$	25.68	LONG DISTANCE SERVICE
62897 SMITH, LAWRENCE D	\$	237.51	IND STUDY MILEAGE REIMBURSEMENT
62898 STERUD, STEVEN G	\$	63.18	ABE MILEAGE REIMBURSEMENT
62899 SW MN PRIVATE INDUSTRY COUNCIL-MARSHALL	\$	2,100.00	SPRING CTE INTERNSHIP
62900 TRISH KRUGER CATERING	\$	149.25	MEETING SUPPLIES
62901 VISA CARDMEMBER SERVICE	\$	5,370.45	MISC EXPENSES
62902 WALMART - CAPITAL ONE	\$	36.68	MISC EXPENSES
62903 ZIEMANN, LORI K	\$	87.75	MILEAGE REIMBURSEMENT

**TOTAL MRVED WARRANTS** \$ **80,627.62**

**TOTAL EXPENDITURES BY FUND**

GENERAL FUND	\$	239,303.76
FOOD SERVICE	\$	55,034.77
COMMUNITY SERVICES	\$	5,162.94
CAPITAL EXPENDITURE	\$	68,214.62
DEBT SERVICE	\$	-
STUDENT ACTIVIES	\$	15,223.80
MINN RIVER VALLEY ED DIST	\$	70,344.18
MRVED COMMUNITY EDUCATION	\$	10,283.44
<b>TOTAL BY FUND</b>	<b>\$</b>	<b>463,567.51</b>

**JANUARY 2022 WIRES / CASH TRANSFERS**

2/7/2022 TRANSFER FROM OLD NAT TO INV CHOICE	\$	50,000.00	CASH TRANSFER
2/14/2022 WIRE FROM PMA TO OLD NATIONAL	\$	325,000.00	BOARD BILLS
2/16/2022 WIRE FROM PMA TO MINNWEST	\$	1,230,000.00	PAYROLL
2/24/2022 WIRE FROM LAF TO OLD NATIONAL	\$	100,000.00	PAYROLL

**FEBRUARY 2022 MANUAL CHECKS**

62633 CLARA CITY TELEPHONE	\$	279.00	FIBER LEASE
62634 VENDOR CONTINUED CHECK	\$	-	VOID
62635 PETTY CASH FUND	\$	5,240.20	PETTY CASH REIMBURSEMENTS
62636 T-MOBILE	\$	89.25	BUS ACCESS POINTS
62637 VENDOR CONTINUED CHECK	\$	-	VOID
62638 VENDOR CONTINUED CHECK	\$	-	VOID
62639 VENDOR CONTINUED CHECK	\$	-	VOID
62640 VENDOR CONTINUED CHECK	\$	-	VOID
62641 VISA	\$	6,162.10	MISC EXPENSES
62642 WALMART - CAPITAL ONE	\$	1,617.13	MISC EXPENSES
62843 OLD NATIONAL BANK	\$	6,970.00	SECTION DANCE CASH
62856 ISD #423 - HUTCHINSON	\$	125.00	BOYS SWIM MEET FEE
62857 MN TRUE TEAM TRACK AND FIELD	\$	130.00	ENTRY FEE
62858 OLD NATIONAL BANK	\$	290.00	ADDITIONAL GATE CASH
62859 TARGET CENTER	\$	4,212.00	STATE DANCE TICKETS
62860 CENTURYLINK-AZ	\$	93.27	MRVED PHONE BILL
62861 XCEL ENERGY	\$	961.06	MRVED ELECTRIC SERVICE

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62862 OLD NATIONAL BANK	\$	6,430.00	SECTION BB GAMES
62863 PEPSI-COLA	\$	1,318.00	CONCESSIONS
62864 VSP INSURANCE CO.	\$	1,424.60	PAYROLL ACCRUAL
62865 XCEL ENERGY	\$	17,108.40	ELECTRIC SERVICE

**TOTAL FEBRUARY 2022 MANUAL CHECKS \$ 52,450.01**

**FEBRUARY 2022 PAYROLL DEDUCT CHECKS/EFT PMTS**

US TREAS	US TREASURY	\$	253,967.88	FEB FEDERAL PAYROLL TAX
MN REV	MN DEPARTMENT OF REVENUE	\$	40,659.24	FEB STATE WITHHOLDING
MN TRA	MINNESOTA TEACHERS RETIREMENT ASSO	\$	121,354.69	FEB TRA EFT
MN PERA	MN PUBLIC EMPLOYEES RETIREMENT ASSO	\$	46,837.17	FEB PERA EFT
SWWC	SOUTHWEST WEST CENTRAL SERVICE CO-C	\$	179,649.45	FEB HEALTH & LIFE EFT
DELTA	DELTA DENTAL	\$	6,459.15	FEB DELTA DENTAL EFT
EBC	EDUCATORS BENEFIT CONSULTANTS	\$	39,947.11	PAYROLL 403(B) EFT
62844	AMERICAN FAMILY LIFE ASSURANCE	\$	327.73	PAYROLL ACCRUAL
62845	BLUE CROSS BLUE SHIELD OF MINN	\$	508.00	PAYROLL ACCRUAL
62846	ISD #129 - MONTEVIDEO	\$	5,582.14	PAYROLL ACCRUAL
62847	MADISON NATIONAL LIFE INS	\$	3,281.02	PAYROLL ACCRUAL
62848	MEA	\$	17,604.20	PAYROLL ACCRUAL
62849	MEDICAREBLUE RX	\$	356.00	PAYROLL ACCRUAL
62850	MN CHILD SUPPORT PAYMENT CTR	\$	250.80	PAYROLL ACCRUAL
62851	MONTEVIDEO PUBLIC SCHOOL	\$	70.00	PAYROLL ACCRUAL
62852	MONTEVIDEO AREA COMMUNITY FOUND	\$	145.00	PAYROLL ACCRUAL
62853	NCPERS GROUP LIFE INS	\$	176.00	PAYROLL ACCRUAL
62854	UNION LOCAL NO 70	\$	1,216.08	PAYROLL ACCRUAL
62855	AFSCME COUNCIL 65	\$	749.72	PAYROLL ACCRUAL

**TOTAL PAYROLL CHECKS/EFTS \$ 719,141.38**

**FEBRUARY 2022 PETTY CASH DISBURSEMENTS**

**VOID**ASCHE, ERIC		0	GBB Official 2/18/22
Brehmer, Aaron	\$	115.00	BBB Official for 2/25/22
Busskohl, Brett	\$	115.00	GBB Official for 2/18/22
DeJute, Susan H.	\$	40.00	Inv. 2035 - Photo Organization Class
Frederick, Brian	\$	115.00	BBB Official 2/28/22
Gullickson, Vance	\$	115.00	GBB Official 2/15/22
HIRE IMAGE, LLC	\$	176.00	Employee Background Check
Holien, Taylor	\$	140.00	SWNS Refund
Kassel, Ron	\$	115.00	GBB Official 2/17/22
Koenen, Matt	\$	115.00	BBB Official 2/28/22
Luther College	\$	150.00	Dorian Band Festival
Minnesota Department Of Health	\$	35.00	Food Manager License - A Howard
Mogard, Ryan	\$	115.00	GBB Official 2/15/22
Montevideo Area Youth Center	\$	100.00	Rental fee for Open Skating
Reed, James	\$	115.00	GBB Official 2/17/22
Rolandson, Austin	\$	115.00	GBB Official 2/15/22
Schiller, Clint	\$	115.00	GBB Official 2/18/22
Slaba, Robert Jr	\$	115.00	BBB Official for 2/25/22
Smith, Bradley	\$	25.00	SWNS Refund

**MONTEVIDEO PUBLIC SCHOOLS**

**MONTHLY WARRANTS**

**MARCH 14, 2022**

Smith, Eric	\$	115.00	GBB Official 2/18/22
SMSU	\$	94.00	Inv. 21201 - Rental fee 2/12/22
Stotesbery, Ryan	\$	115.00	BBB Official for 2/25/22
The Leukemia & Lymphoma Society - Hero Squ:	\$	400.00	Donation from Candy for a Cure Event
Westby, Phil	\$	115.00	BBB Official 2/28/22
WorldStrides	\$	349.00	Fundraising payment for DC Trip
Zahrbock, Hans	\$	115.00	GBB Official 2/17/22

**FEBRUARY 2022 PETTY CASH TOTAL \$ 3,234.00**

**Independent School District No. 129  
TREASURER'S REPORT TO THE SCHOOL BOARD**

Date of Report: March 2022

For the Month of: February 2022

Funds	Balance Beginning of Month	Receipts	Disbursements	Accounting/ Prior Year Adjustments	Balance End of Month
General	2,546,827.26	6,239,837.37	6,796,130.30	0.00	1,990,534.33
Food Service	418,330.49	241,906.07	116,880.66	0.00	543,355.90
Community Service	-28,885.28	157,677.81	123,579.31	0.00	5,213.22
Capital Outlay	163,161.70	679,992.19	26,019.46	0.00	817,134.43
Debt Service	162,516.16	160.52	3,575.00	0.00	159,101.68
Flex Benefit	17,284.57	5,582.14	5,495.06	0.00	17,371.65
Student Activities	336,331.43	42,384.51	28,700.73	0.00	350,015.21
MRVED	3,236,320.56	165,060.40	223,534.29	0.00	3,177,846.67
<b>TOTALS</b>	<b>6,851,886.89</b>	<b>7,532,601.01</b>	<b>7,323,914.81</b>	<b>0.00</b>	<b>7,060,573.09</b>

**RECONCILEMENT OF TREASURER'S BALANCE WITH BANK STATEMENTS**

Bank	Bank Balance	Outstanding Checks	Outstanding Deposits	Other Reconciling Items	Balance Per Treasurer's Books
<b>Checking</b>					
Old National Bank	\$297,223.58	\$257,295.10	\$2,298.00		\$ 42,226.48
MinnWest Bank	\$18,018.71	\$995.88			\$ 17,022.83
Flex Account	\$18,141.26	\$769.61			\$ 17,371.65
HS Checking - MW	\$4,186.33	\$1,275.20			\$ 2,911.13
<b>Trust Accounts</b>					
			<b>Interest Rate</b>		
PMA MN Trust			0.01%		\$ 1,354,216.91
Liquid Asset Fund			.01% & .03%		\$ 811,640.29
<b>Investments</b>					
		<b>Maturity Date</b>			
Co-op Credit Union					\$ 317.79
Co-op CU - Scholarship		6/8/2022	0.60%		\$ 73,378.62
MN Trust Term Series		3/25/2022	0.03%		\$ 1,200,000.00
MN Trust Term Series		9/16/2022	0.25%		\$ 500,000.00
Limited Term Duration					\$ 1,988,566.08
Texas Capital Bank		3/9/2022	0.10%		\$ 249,700.00
Western Alliance Bank/Torrey Pines Bar		7/22/2022	0.12%		\$ 249,500.00
Greenstate Credit Union		7/26/2023	0.25%		\$ 248,000.00
BMW Bank North America		7/31/2023	0.25%		\$ 249,248.56
Investors Choice			0.01%		\$ 56,472.75
<b>Treasurer's Balance Per Books</b>					<b>\$7,060,573.09</b>

PERIOD ENDING FEB 28, 2022

MONTEVIDEO PUBLIC SCHOOLS

2021-2022 BUDGET COMPARISON REPORT

REVENUES	21-22 BUDGET	21-22 YTD RECEIVED	% RECEIVED	20-21 BUDGET	20-21 YTD RECEIVED	% RECEIVED
General Fund-01	\$19,549,120.00	\$10,662,833.57	54.54%	\$18,878,262.00	\$10,588,109.55	56.09%
Food Service Fund-02	\$948,400.00	\$702,055.90	74.03%	\$937,400.00	\$318,107.46	33.94%
Community Education Fund-04	\$1,356,078.00	\$951,207.09	70.14%	\$1,330,822.00	\$772,384.23	58.04%
Capital Outlay-05	\$1,076,742.00	\$679,744.00	63.13%	\$1,063,603.00	\$672,220.00	63.20%
Debt Redemption Fund-07	\$1,577,185.00	\$1,545,394.72	97.98%	\$1,546,821.00	\$1,532,987.81	99.11%
Student Activities - 50	\$381,400.00	\$208,830.27	54.75%	\$381,400.00	\$30,848.74	8.09%
<b>TOTAL OF ALL FUNDS</b>	<b>\$24,888,925.00</b>	<b>\$14,750,065.55</b>	<b>59.26%</b>	<b>\$24,138,308.00</b>	<b>\$13,914,657.79</b>	<b>57.65%</b>

EXPENDITURES	21-22 BUDGET	21-22 YTD EXPENDED	% EXPENDED	20-21 BUDGET	20-21 YTD EXPENDED	% EXPENDED
General Fund-01	\$18,887,710.00	\$9,898,824.60	52.41%	\$18,773,753.00	\$9,852,912.77	52.48%
Food Service Fund-02	\$967,808.00	\$518,188.89	53.54%	\$950,214.00	\$416,924.92	43.88%
Community Education Fund-04	\$1,361,861.00	\$809,340.85	59.43%	\$1,344,730.00	\$800,489.54	59.53%
Capital Outlay-05	\$1,164,658.00	\$708,816.00	60.86%	\$734,578.00	\$469,901.06	63.97%
Debt Redemption Fund-07	\$1,344,940.00	\$1,344,415.00	99.96%	\$1,352,140.00	\$1,350,840.00	99.90%
Student Activities - 50	\$370,300.00	\$105,901.34	28.60%	\$370,300.00	\$9,203.29	2.49%
<b>TOTAL OF ALL FUNDS</b>	<b>\$24,097,277.00</b>	<b>\$13,385,486.68</b>	<b>55.55%</b>	<b>\$23,525,715.00</b>	<b>\$12,900,271.58</b>	<b>54.83%</b>

Period Ending Feb 28, 2022

MONTEVIDEO PUBLIC SCHOOLS  
PROGRAM / OBJECT  
BUDGET AND Y-T-D  
2021-2022 / 2020-2021

DESCRIPTION	FY22 BUDGET	FY22 YTD	FY22 %	FY21 BUDGET	FY21 YTD	FY21 %
<b>GENERAL FUND - 01</b>						
<b>ADMINISTRATION 000-099</b>						
SALARIES--100	\$788,292	\$547,401	69.44%	\$1,000,953	\$679,193	67.85%
BENEFITS--200	\$276,617	\$169,839	61.40%	\$389,789	\$219,091.85	56.21%
PURCHASED SVC.--300	\$31,500	\$21,035	66.78%	\$31,500	\$9,817	31.16%
SUPPLIES--400	\$7,500	\$13,090	174.53%	\$7,500	\$5,167	68.89%
CAPITAL EXP--500	\$0	\$0	0.00%	\$0	\$0	0.00%
OTHER--800	\$15,680	\$61,617	392.96%	\$15,680	\$17,790	113.45%
<b>TOTAL ADMINISTRATION</b>	<b>\$1,119,589</b>	<b>\$812,981</b>	<b>72.61%</b>	<b>\$1,445,422</b>	<b>\$931,058</b>	<b>64.41%</b>
<b>DISTRICT SUPPORT 100-199</b>						
SALARIES--100	\$234,318	\$185,161	79.02%	\$212,537	\$164,973	77.62%
BENEFITS--200	\$67,180	\$48,670	72.45%	\$66,017	\$46,658.14	70.68%
PURCHASED SVC.--300	\$116,450	\$61,060	52.43%	\$118,450	\$60,856	51.38%
SUPPLIES--400	\$24,000	\$23,420	97.59%	\$24,000	\$14,872	61.96%
CAPITAL EXP--500	\$1,000	\$6,020	602.03%	\$3,000	\$2,625	87.52%
OTHER--800	\$19,500	\$8,536	43.77%	\$19,500	\$17,045	87.41%
<b>TOTAL DISTRICT SUPPORT</b>	<b>\$462,448</b>	<b>\$332,867</b>	<b>71.98%</b>	<b>\$443,504</b>	<b>\$307,029</b>	<b>69.23%</b>
<b>INSTRUCTIONAL SERVICES 200-299</b>						
SALARIES--100	\$5,381,563	\$2,847,429	52.91%	\$5,520,517	\$2,805,309	50.82%
BENEFITS--200	\$1,650,363	\$803,476	48.68%	\$1,622,235	\$765,487.78	47.19%
PURCHASED SVC.--300	\$1,853,151	\$178,799	9.65%	\$1,344,648	\$118,466	8.81%
SUPPLIES--400	\$139,500	\$89,381	64.07%	\$151,900	\$96,384	63.45%
CAPITAL EXP--500	\$68,250	\$30,330	44.44%	\$68,250	\$169,399	248.20%
OTHER--800	\$39,500	\$17,965	45.48%	\$39,500	\$20,889	52.88%
<b>TOTAL INSTRUCTIONAL SERVICES</b>	<b>\$9,132,327</b>	<b>\$3,967,381</b>	<b>43.44%</b>	<b>\$8,747,050</b>	<b>\$3,975,934</b>	<b>45.45%</b>
<b>VOCATIONAL 300-399</b>						
SALARIES--100	\$200,080	\$107,107	53.53%	\$198,457	\$103,574	52.19%
BENEFITS--200	\$63,362	\$31,551	49.80%	\$63,019	\$29,787.81	47.27%
PURCHASED SVC.--300	\$3,500	\$1,489	42.54%	\$3,500	\$0	0.00%
SUPPLIES--400	\$15,300	\$13,405	87.62%	\$15,300	\$6,420	41.96%
CAPITAL EXP--500	\$0	\$0	0.00%	\$0	\$0	0.00%
OTHER--800	\$0	\$0	0.00%	\$0	\$0	0.00%
<b>TOTAL VOCATIONAL</b>	<b>\$282,242</b>	<b>\$153,553</b>	<b>54.40%</b>	<b>\$280,276</b>	<b>\$139,782</b>	<b>49.87%</b>

Period Ending Feb 28, 2022

MONTEVIDEO PUBLIC SCHOOLS  
PROGRAM / OBJECT  
BUDGET AND Y-T-D  
2021-2022 / 2020-2021

DESCRIPTION	FY22 BUDGET	FY22 YTD	FY22 %	FY21 BUDGET	FY21 YTD	FY21 %
<b>FIXED COSTS 900-999</b>						
SALARIES-100	\$0	\$0	0.00%	\$0	\$0	0.00%
BENEFITS-200	\$55,195	\$50,412	91.33%	\$62,812	\$56,995.00	90.74%
PURCHASED SVC.-300	\$115,287	\$125,635	108.98%	\$116,200	\$124,796	107.40%
SUPPLIES-400	\$0	\$0	0.00%	\$0	\$0	0.00%
CAPITAL EXP-500	\$0	\$0	0.00%	\$0	\$0	0.00%
OTHER-800	\$0	\$0	0.00%	\$0	\$0	0.00%
<b>TOTAL FIXED COSTS</b>	<b>\$170,482</b>	<b>\$176,047</b>	<b>103.26%</b>	<b>\$179,012</b>	<b>\$181,791</b>	<b>101.55%</b>
<b>TOTAL GENERAL FUND</b>	<b>\$18,887,710</b>	<b>\$9,898,825</b>	<b>52.41%</b>	<b>\$18,773,753</b>	<b>\$9,852,913</b>	<b>52.48%</b>
<b>FOOD SERVICE FUND - 02</b>						
<b>PUPIL SUPPORT SERVICES 700-799</b>						
SALARIES-100	\$304,714	\$177,964	58.40%	\$292,908	\$165,830	56.62%
BENEFITS-200	\$129,594	\$30,578	23.60%	\$124,806	\$38,413	30.78%
PURCHASED SVC.-300	\$43,500	\$16,287	37.44%	\$42,500	\$22,991	54.10%
SUPPLIES-400	\$480,000	\$283,360	61.12%	\$480,000	\$189,691	39.52%
CAPITAL EXP-500	\$10,000	\$0	0.00%	\$10,000	\$0	0.00%
OTHER-800	\$0	\$0	0.00%	\$0	\$0	0.00%
<b>TOTAL FOOD SERVICE FUND</b>	<b>\$967,808</b>	<b>\$518,189</b>	<b>53.54%</b>	<b>\$950,214</b>	<b>\$416,925</b>	<b>43.88%</b>
<b>COMMUNITY SERVICE FUND - 04</b>						
<b>COMMUNITY EDUCATION/SERVICE 500-599</b>						
SALARIES-100	\$952,232	\$581,570	61.07%	\$925,059	\$621,902	67.23%
BENEFITS-200	\$250,330	\$148,935	59.50%	\$245,994	\$144,077	58.57%
PURCHASED SVC.-300	\$55,855	\$32,022	57.33%	\$64,607	\$3,117	4.82%
SUPPLIES-400	\$77,444	\$35,017	45.22%	\$79,220	\$22,428	28.31%
CAPITAL EXP-500	\$2,500	\$0	0.00%	\$2,500	\$0	0.00%
OTHER-800	\$23,500	\$11,797	50.20%	\$27,350	\$8,966	32.78%
<b>TOTAL COMMUNITY EDUCATION</b>	<b>\$1,361,861</b>	<b>\$809,341</b>	<b>59.43%</b>	<b>\$1,344,730</b>	<b>\$800,490</b>	<b>59.53%</b>

Period Ending Feb 28, 2022

MONTEVIDEO PUBLIC SCHOOLS  
PROGRAM / OBJECT  
BUDGET AND Y-T-D  
2021-2022 / 2020-2021

DESCRIPTION	FY22 BUDGET	FY22 YTD	FY22 %	FY21 BUDGET	FY21 YTD	FY21 %
<b>SPED SERVICES 400-499</b>						
SALARIES--100	\$2,927,761	\$1,536,439	52.48%	\$3,004,605	\$1,535,467	51.10%
BENEFITS--200	\$1,036,532	\$434,838	41.95%	\$896,807	\$447,629.66	49.91%
PURCHASED SVC.--300	\$143,190	\$77,800	54.33%	\$142,236	\$103,480	72.75%
SUPPLIES--400	\$15,200	\$11,479	75.52%	\$15,200	\$7,474	49.17%
CAPITAL EXP--500	\$0	\$0	0.00%	\$0	\$2,351	0.00%
OTHER--800	\$25,000	\$7,106	28.42%	\$25,000	\$2,600	10.40%
<b>TOTAL SPED SERVICES</b>	<b>\$4,147,683</b>	<b>\$2,067,662</b>	<b>49.85%</b>	<b>\$4,083,848</b>	<b>\$2,099,001</b>	<b>51.40%</b>
<b>INSTRUCTIONAL SUPPORT 600-699</b>						
SALARIES--100	\$376,537	\$259,774	68.99%	\$371,470	\$245,029	65.96%
BENEFITS--200	\$147,901	\$81,039	54.79%	\$142,315	\$74,324.67	52.23%
PURCHASED SVC.--300	\$118,500	\$66,864	56.43%	\$115,500	\$62,270	53.91%
SUPPLIES--400	\$17,000	\$41,480	244.00%	\$17,000	\$41,862	246.25%
CAPITAL EXP--500	\$138,600	\$133,082	96.02%	\$138,600	\$60,448	43.61%
OTHER--800	\$85,825	\$33,399	38.92%	\$85,825	\$31,229	36.39%
<b>TOTAL INSTRUCTIONAL SUPPORT</b>	<b>\$884,363</b>	<b>\$615,638</b>	<b>69.61%</b>	<b>\$870,710</b>	<b>\$515,163</b>	<b>59.17%</b>
<b>PUPIL SUPPORT 700-799</b>						
SALARIES--100	\$236,763	\$152,417	64.38%	\$229,368	\$123,791	53.97%
BENEFITS--200	\$92,215	\$50,295	54.54%	\$89,098	\$40,976.56	45.99%
PURCHASED SVC.--300	\$785,930	\$450,361	57.30%	\$770,049	\$460,636	59.82%
SUPPLIES--400	\$53,000	\$28,091	53.00%	\$43,000	\$28,718	66.79%
CAPITAL EXP--500	\$0	\$0	0.00%	\$0	\$0	0.00%
OTHER--800	\$15,000	\$1,063	7.08%	\$15,000	\$1,750	11.67%
<b>TOTAL PUPIL SUPPORT</b>	<b>\$1,182,908</b>	<b>\$682,227</b>	<b>57.67%</b>	<b>\$1,146,515</b>	<b>\$655,871</b>	<b>57.21%</b>
<b>BUILDINGS/EQUIP 800-899</b>						
SALARIES--100	\$642,715	\$434,125	67.55%	\$679,636	\$438,581	64.53%
BENEFITS--200	\$251,703	\$148,686	59.07%	\$266,530	\$143,073.27	53.68%
PURCHASED SVC.--300	\$380,500	\$304,355	79.99%	\$380,500	\$215,582	56.66%
SUPPLIES--400	\$215,750	\$192,999	89.45%	\$235,750	\$163,286	69.26%
CAPITAL EXP--500	\$15,000	\$10,204	68.03%	\$15,000	\$86,762	578.41%
OTHER--800	\$0	\$100	0.00%	\$0	\$0	0.00%
<b>TOTAL BUILDINGS/EQUIP</b>	<b>\$1,505,668</b>	<b>\$1,090,469</b>	<b>72.42%</b>	<b>\$1,577,416</b>	<b>\$1,047,284</b>	<b>66.39%</b>

Period Ending Feb 28, 2022

MONTEVIDEO PUBLIC SCHOOLS  
PROGRAM / OBJECT  
BUDGET AND Y-T-D  
2021-2022 / 2020-2021

DESCRIPTION	FY22 BUDGET	FY22 YTD	FY22 %	FY21 BUDGET	FY21 YTD	FY21 %
<b>CAPITAL OUTLAY FUND - 05</b>						
<b>CAPITAL EXPENDITURES</b>						
SALARIES-100	\$11,855	\$7,483	63.12%	\$11,855	\$7,483	63.12%
BENEFITS-200	\$1,795	\$1,113	61.99%	\$1,795	\$1,112	61.95%
PURCHASED SVC.-300	\$213,543	\$86,038	40.29%	\$179,531	\$53,923	30.04%
SUPPLIES-400	\$60,000	\$64,552	107.59%	\$126,398	\$141,107	111.64%
CAPITAL EXP-500	\$877,465	\$549,630	62.64%	\$414,999	\$266,276	64.16%
OTHER-800	\$0	\$0	0.00%	\$0	\$0	0.00%
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$1,164,658</b>	<b>\$708,816</b>	<b>60.86%</b>	<b>\$734,578</b>	<b>\$469,901</b>	<b>63.97%</b>
<b>DEBT SERVICE FUND - 07</b>						
<b>FISCAL/FIXED COSTS 900-999</b>						
DEBT SERVICE-700	\$1,344,940	\$1,344,415	99.96%	\$1,352,140	\$1,350,840	99.90%
OTHER FINANCING ISSUES-900	\$0	\$0	0.00%	\$0	\$0	0.00%
<b>TOTAL DEBT SERVICE FUND</b>	<b>\$1,344,940</b>	<b>\$1,344,415</b>	<b>99.96%</b>	<b>\$1,352,140</b>	<b>\$1,350,840</b>	<b>99.90%</b>
<b>STUDENT ACTIVITIES FUND - 50</b>						
SUPPLIES-400	\$370,300	\$105,901	28.60%	\$370,300	\$9,203	2.49%
<b>TOTAL STUDENT ACTIVITIES FUND</b>	<b>\$370,300</b>	<b>\$105,901</b>	<b>28.60%</b>	<b>\$370,300</b>	<b>\$9,203</b>	<b>2.49%</b>
<b>TOTAL ALL FUNDS</b>	<b>\$24,097,277</b>	<b>\$13,385,487</b>	<b>55.55%</b>	<b>\$23,525,715</b>	<b>\$12,900,272</b>	<b>54.83%</b>

TIME	LAST NAME	FIRST NAME	BUILDING	EXTRA-CURRICULAR ASSIGNMENT	EXTRA-CURRICULAR SALARY	PAY PERIODS	UFARS CODE
OTHER	HAMPTON	DANIEL	MHS	MUSICAL DIRECTOR	\$ 3,401.00	APRIL	01-340-298-000-000-185
OTHER	STREICH	LAURA	MHS	MUSICAL ASSISTANT	\$ 1,523.00	APRIL	01-340-298-000-000-185
OTHER	ALBERS	BRIAN		SET BUILDER - MUSICAL	\$ 832.00	APRIL	01-340-298-000-000-185
OTHER				PIT BAND DIRECTOR - MUSICAL	\$ 826.00	APRIL	01-340-298-000-000-185
SPRING	AKER	SHAWN	MHS	ASSISTANT BOYS TENNIS COACH	\$ 2,358.00	MARCH-MAY	01-300-294-080-000-185
SPRING	BEADELL	AARON	RAMSEY	ASST VARSITY CO-ED TRACK COACH	\$ 3,846.00	MARCH-MAY	01-300-292-090-000-185
SPRING	BEDNAR	KELLY	RAMSEY	JUNIOR HIGH TRACK COACH	\$ 2,358.00	MARCH-MAY	01-300-292-090-000-185
SPRING	MILLER	JENNIFER	MHS	JUNIOR VARSITY SOFTBALL COACH	\$ 3,846.00	MARCH-MAY	01-300-296-040-000-185
SPRING	BORAAS	ERIC	RAMSEY	CLAY TARGET LEAGUE COACH	\$ 2,258.00	MARCH-MAY	01-340-298-000-000-185
SPRING	KNUTSON	TAYLOR	MHS	HEAD GIRLS GOLF COACH	\$ 5,376.00	MARCH-MAY	01-300-292-060-000-185
SPRING	EAKES	ADAM	MAIL	JUNIOR HIGH BASEBALL COACH	\$ 2,358.00	MARCH-MAY	01-300-294-015-000-185
SPRING	EPEMA	TIM	MMS	BASEBALL HEAD COACH	\$ 5,583.00	MARCH-MAY	01-300-294-015-000-185
SPRING	JACOBSON	KAREN	MRVED	TRACK POLE VAULT	\$ 2,358.00	MARCH-MAY	01-300-292-090-000-185
SPRING	BICKNESE	COURTNEY		JUNIOR HIGH SOFTBALL COACH	\$ 2,358.00	MARCH-MAY	01-300-296-040-000-185
SPRING	MULDER	BEN	MMS	JUNIOR HIGH BASEBALL COACH	\$ 2,358.00	MARCH-MAY	01-300-294-015-000-185
SPRING	RAYMO	BRANDON	ALC	JUNIOR VARSITY BASEBALL COACH	\$ 3,846.00	MARCH-MAY	01-300-294-015-000-185
SPRING	RIETVELD	TODD	MHS	HEAD VARSITY CO-ED TRACK COACH	\$ 5,583.00	MARCH-MAY	01-300-292-090-000-185
SPRING	SANDVEN	WENDY	RAMSEY	ASST VARSITY CO-ED TRACK COACH	\$ 3,846.00	MARCH-MAY	01-300-292-090-000-185
SPRING	SCHIMMING	DAVID	MHS	HEAD VARSITY CO-ED TRACK COACH	\$ 5,583.00	MARCH-MAY	01-300-292-090-000-185
SPRING	SLETTA	MADISON	MMS	SOFTBALL HEAD COACH	\$ 5,583.00	MARCH-MAY	01-300-296-040-000-185
SPRING	SODEN	SCOTT	MMS	BOYS TENNIS COACH	\$ 5,376.00	MARCH-MAY	01-300-294-080-000-185
SPRING	SULFLOW	NOELLE	MMS	JUNIOR HIGH SOFTBALL COACH	\$ 2,358.00	MARCH-MAY	01-300-296-040-000-185
SPRING	ZAMORA	FERNANDO	MHS	JUNIOR HIGH TRACK COACH	\$ 2,358.00	MARCH-MAY	01-300-292-090-000-185
SPRING	DAHL	CHARLYNN	MHS	HEAD BOYS GOLF COACH	\$ 5,376.00	MARCH-MAY	01-300-292-060-000-185
SPRING				BASEBALL - C SQUAD	\$ 3,206.00	MARCH-MAY	01-300-294-015-000-185
SPRING				JH GOLF COACH	\$ 2,780.00	MARCH-MAY	01-300-292-060-000-185



# Montevideo Public Schools

*Students First, from Cradle to Career  
School Board Update*

## Superintendent Report

March, 2022

### Survey DATA

Attached to this [link](#) is a graphical summary of the Winter stakeholder satisfaction survey. These graphs and information will be shared with district stakeholders in the District Annual Report.

### Open Positions in the District

I will be using this section of my report to keep the board abreast on the employment opportunities in our district. 2021-2022

1. School Success Coordinator II
2. High School Media Assistant
3. High School Secretary
4. (4) Sped Paraprofessional
5. (2) ESL Assistants: MMS and Sanford

2022-2023

1. Health/PE Teacher
2. Middle School Math Teacher
3. High School- School Counselor
4. Middle School Art Teacher
5. Title I Coordinator
6. High School ESL
7. Food Service Director
8. Head Football Coach
9. Head Volleyball Coach

### Dean of Students

In February I shared “One of the areas of concern this year administratively, has been the elementary principal being assigned to two buildings. In the past, Bob Grey held his principal license and operated as the Kindergarten building principal as well as Community Ed oversight and Activities Director. Mr. Grey’s unique licensure/job requirements left the district in a difficult position upon his retirement. The reduction of the principal qualifications for this position was part of the FY22 budget reductions. Currently Mrs. Sachariason splits time between the two buildings leaving one building without a principal presence at all times. The elementary will now be adding one more grade level into the elementary mix, therefore I believe it is prudent to find a way to provide that additional presence. One solution is to create a part time teacher on special assignment position, “Dean of Students.” This position would provide for administrative presence in the absence of the principal.” After a month of deliberation it is my recommendation that we proceed with this position for the 2022-2023 school year.

### Thank You!

I want to thank you for your support in allowing me the time to complete the AASA National Superintendent Certification Course. This 18 month program concluded on March 10. I truly believe this program has empowered me to serve our district better. Thank you!

*“THROUGH PARTNERSHIPS AND INNOVATION, THE MONTEVIDEO SCHOOL DISTRICT IS COMMITTED TO PROVIDING ALL STUDENTS, FROM CRADLE TO CAREER, A WORLD CLASS EDUCATIONAL FOUNDATION”*

*Equal Opportunity Employer*

**COVID**

As of 3/9/2022 we are at our lowest rate of COVID 19 since the beginning of October with 7 active positive covid cases in the district. It does feel like we are seeing the light at the end of the tunnel.

*"THROUGH PARTNERSHIPS AND INNOVATION, THE MONTEVIDEO SCHOOL DISTRICT IS COMMITTED TO PROVIDING ALL STUDENTS, FROM CRADLE TO CAREER, A WORLD CLASS EDUCATIONAL FOUNDATION"*

*Equal Opportunity Employer*



## Administrator Report March, 2022

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### **MHS Principal-Chris Weber**

The senior class committees and advisors have been meeting to organize all the spring events for seniors. This last quarter of the school year will go fast, especially for our seniors. The following events and locations have been set. This information will be sent out to families of seniors within the next two weeks as more detail of the events are being decided.

#### **BACCALAUREATE**

DATE: Wednesday, May 18, 2022

TIME: 7:30 p.m.

LOCATION: MHS Gym

#### **SENIOR ATHLETIC AWARDS PRESENTATION**

DATE: Sunday, May 22, 2022

TIME: 6:00 p.m.

LOCATION: Montevideo VFW Hall

#### **SENIOR BANQUET**

DATE: Monday, May 23, 2022

TIME: 8:00 p.m.

LOCATION: TACC

#### **SCHOLARSHIP TEA**

DATE: Wednesday May 25, 2022

TIME: 7:00 p.m.

LOCATION: MHS Gym

#### **COMMENCEMENT**

DATE: June 5, 2022

TIME: 2:00 p.m.

LOCATION: MHS Gym

Registration for classes for the 22-23 school year have wrapped up at MHS. The next step in the process is identifying which courses we will be running based on registration numbers, and then creating a master schedule for staff and students.

### **MMS Principal- Shawn Huntley**

#### **Summer Programming:**

MMS is going to be a busy place this summer! Here is the current list of happenings:

1. K-5 Targeted Services (Reading/Writing/Math): June 6th through July 1st.
2. K-12 Extended School Year (Special Education/Speech): June 6th through July 1st.
3. Grades 6 and 7 Credit Recovery: June 6th through July 1st.
4. Summer Discovery for grades 4-7: meets 8 times during June and July.
5. Incoming 6th and 7th-grade band lessons: Month of June
6. Drivers Education: June/July
7. Junior Thunderhawks: June-August
8. Summer Breakfast/Lunch Program

**Kids in the Community:**

Our Kids in the Community date is set for May 18th. We have selected our student-submitted t-shirt designed by 7th grader Brooklyn Regnier. Each grade level team is currently planning their service-learning projects for the day. As of 3/9 we have received \$1700 in donations from our local businesses to help fund this event.

**HAWK Pride:**

The MMS HAWK Pride team met last week and we will be focusing on expected behaviors in the lunchroom and bathrooms. The student body will earn points each day for showing their HAWK Pride in these locations. Once the building has reached 150 points we will have a school-wide celebration.

**Student Council Happenings:**

On April 13th we will be having our Dodgeball for Heart event to support the American Heart Association. Students have begun to assemble their teams and the excitement is growing!

**MES Principal- Heidi Sachariason****Letters and Arts Night**

Wow! This event was so fun. A big thank you to the staff that was instrumental in planning the executing of such a big event. It was amazing to have so many staff members who volunteered to help set up for the event after school. I know the committee had mentioned they had never had so much help. Students that were there were able to listen to stories, choose a new book, and have dinner with their families. We gave out just under 200 books and had about 430 people in attendance throughout the night. The Hawk Pride committee sold popcorn and made \$112. It was a day that made you extra proud to be a Thunder Hawk!

**Next Year's Planning**

Teaching staff is preparing for next year's reconfiguration. We have had some staff who have set up times to tour the other elementary buildings and classrooms to begin visualizing and planning new spaces. We will likely have more tours to come. Multiage teachers and I have met to begin planning and communicating the transition from a 1-3 3 section program to a 1-2 2 section program.

**Spring Concert**

The Spring Concert is just around the corner for the elementary learning level on Thursday, March 31st with kindergarten performing at 6pm and 1-3 classrooms performing at 7:15pm.

**Director of Special Education-Jennifer Kimman****Inter-District Student Transitions**

All students will be transitioning in one way or another at the end of this school year. Our students with special needs will not only be transitioning to a new classroom teacher and potentially a new building, but they also could be experiencing a transition from one case manager to a new case manager. Our special education staff are starting to engage in conversations with each other to plan and prepare for the 22-23 school year. For some of our students, we may need to develop more comprehensive transition plans to ensure the student's needs are being met from day one.

MCAs and MTAS

**Activities/Community Education Director- Jesse Nelson**

It has been a great winter season and all athletic teams have wrapped up except girls basketball who play in the section finals on Friday, March 11. We had great team and individual success this resulting in several state tournament entrants, there were:

Dance Team

Swimming & Dive

- Qualifying Relay Team Austin Dunn, Callim Schmitz, Evan Smith, Mickey Hess, Alternates Parker Thissen, Gavin Arends Relay team finished in 12th place
- Austin Dunn also qualified for state in the 100 Backstroke

- 

#### United Wrestling State Entrants

- Dan Gunlogson 3rd place
- Dain Mortenson 6th place
- Zander Clauson
- Avery Wittnebel
- Keaton Haas

#### Math Team

The math team has qualified for the state tournament on March 14. There were 12 individuals on the team, but the Math League is only allowing us to bring 10 (as to their Covid protocol). So the 10 going with are Evan Buckingham, Molli Erickson, Lauren Hanna, Brennan Daly, Brooke DeJong, Alan Esparza, RJ Haas, Logan Olson, Klay Poppe, and Karl Krueger. Tommy Philaya and Andrew Soden were the other two team members.

#### Community Ed Highlights

- Community Education has come up with a name for the new early childhood facility, Hawks Nest Early Childhood Center. We are very excited about the new facility.
- Letters and Art Night had 430 people in attendance, what a great event!
- Adult Pickleball has really taken off on Sunday nights and our community is enjoying this up and coming activity!
- We officially have a 3rd Driver's Ed instructor, Bob Foley, allowing us to expand our number of offerings.
- The Jolly Pops are coming in April for our ECFE Spring Show. This group is a musical group of happy dads.
- Small world nursery school registration has opened up for next year.
- Watch for the summer brochure coming out soon!

February 24, 2022

Mr. McKittrick and Montevideo Board of Education Members,

As you are aware, I have had the opportunity to take Montevideo Middle School students to Washington, D.C. to experience American government and history first hand. I have found the trips very rewarding and I know the students have learned so much from their experiences as well. I would like to offer a new group of MMS students the opportunity to travel to Washington, D.C. with me in the summer of 2023.

I have been in contact with my WorldStrides representative and have received the cost for the June 2023 trip. The trip I would like to take is very similar to the one that we took in the summer of 2019 and will take in June 2022. The total cost per student will be \$2024 and this includes everything except the student's spending money. My goal for the 2023 trip is to have at least 25 participants, so we would once again have our own bus and tour guide in D.C.

I have included in this packet some information to provide a better understanding of the cost, the itinerary, the eligibility to travel and fundraising plans. I am happy to answer any questions and to provide updates as the Board sees fit. Please consider allowing the Montevideo Middle School students this wonderful academic experience.

Sincerely,

Carrie Christenson  
American History Teacher  
Montevideo Middle School

## Montevideo Middle School 2023 Washington, D.C. Trip

1. 4-day, 3-night trip to Washington, D.C. with WorldStrides
2. Dates of the trip: June 6-9, 2023 or June 12-16, 2023 (this will be determined once the final school calendar has been approved for 2022-23)
3. Estimated cost is \$2024 per participant
4. Cost includes: Round-trip airfare, bus transfer to and from the Minneapolis/St. Paul airport, hotel accommodations, ground transportation in D.C., all meals, all admission fees, all gratuity, a course leader, an on-site coordinator, night chaperones, evening activities, and comprehensive liability insurance and accident, illness and dental coverage for all participants
5. WorldStrides will handle all payments and create payment plans for families.
6. There is an Early Registration Program – Any student who signs-up by June 4, 2022 will receive a \$100 discount. They will pay only \$1924.
7. Our plan is to hold at least three fundraising opportunities, but possibly more as we need to.
8. The trip will be open to any Montevideo Middle School student who is enrolled in the seventh grade or eighth grade during the 2022-2023 school year.

MASTER AGREEMENT

INDEPENDENT SCHOOL DISTRICT NO. 129  
MONTEVIDEO, MINNESOTA

AND THE

INTERNATIONAL UNION OF OPERATING ENGINEERS,  
LOCAL NO. 70

REGARDING TERMS AND CONDITIONS OF EMPLOYMENT  
FOR THE  
MONTEVIDEO EDUCATIONAL ASSISTANTS

**JULY 1, 2021 THROUGH JUNE 30, 2022**



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**MASTER AGREEMENT**  
**between**  
**INDEPENDENT SCHOOL DISTRICT NO. 129**  
**and the**  
**INTERNATIONAL UNION OF OPERATING ENGINEERS. LOCAL 70**  
**EDUCATIONAL ASSISTANTS**

**ARTICLE I**  
**PURPOSE**

Section 1. Parties: This agreement is entered into between Independent School District No. 129, Montevideo, Minnesota, hereinafter referred to as the school district, and the International Union of Operating Engineers, Local No. 70, hereinafter referred to as exclusive representative, pursuant to and in compliance with the Public Employment Labor Relations Act of 1971 as amended, hereinafter referred to as the P.E.L.R.A., to provide the terms and conditions of employment for school teacher assistants during the duration of this agreement.

**ARTICLE II**  
**RECOGNITION OF EXCLUSIVE REPRESENTATIVE**

Section 1. Recognition: In accordance with P.E.L.R.A., the school district recognizes International Union of Operating Engineers, Local No. 70 as the exclusive representative for: "all assistants employed by I.S.D. #129, Montevideo, Minnesota, whose employment service exceeds the lesser of 14 hours per week or 35% or the normal work week and more than 67 work days per year excluding all other employees."

**ARTICLE III**  
**DEFINITIONS**

Section 1. Terms and Conditions of Employment: Shall mean the hours of employment, the compensation therefor, including fringe benefits except retirement contributions or benefits, and the employer's personnel policies affecting the working conditions of the employees, but does not mean educational policies of the school district.

The terms are subject to the provisions of P.E.L.R.A., Section 179.66 regarding the rights of public employers and the scope of negotiations.

Section 2. School District: For purposes of administering this agreement, the term "School District" shall mean the school board or its designated representative.

Section 3. Exclusive Representative: Shall refer to International Union of Operating Engineers, Local No. 70 whose purpose is to deal with public employers concerning grievances and terms and conditions of employment.

Section 4. Employee: Shall refer to the members of this bargaining unit.

Section 5. Basic Schedule: Refers to that schedule which is reasonably anticipated to continue for the school year.

#### **ARTICLE IV SCHOOL BOARD RIGHTS**

Section 1. Inherent Managerial Rights: The exclusive representative recognizes that the school board is not required to meet and negotiate on matters of inherent managerial policy, which include, but are not limited to, such areas of discretion or policy as the functions and programs of the employer, its overall budget, utilization of technology, the organizational structure and selection and direction and number of personnel.

Section 2. Managerial Responsibilities: The exclusive representative recognizes the right and obligation of the school board to efficiently manage and conduct the operation of the school district within its legal limitations and with its primary obligation to provide educational opportunity for the students of the school district.

Section 3. Effect of Laws, Rules and Regulations: The exclusive representative recognizes that all employees covered by this agreement shall perform the services and duties prescribed by the school board and shall be governed by the laws of the state of Minnesota, and by school board rules, regulations, directives and orders, issued by properly designated officials of the school district. The exclusive representatives also recognizes the right, obligation and duty of the school board and its duly designated officials to promulgate rules, regulations, directives and orders from time to time as deemed necessary by the school board insofar as such rules, regulations, directives and orders are not inconsistent with the terms of this agreement, and recognizes that the school board, all employees covered by this agreement, and all provisions of this agreement are subject to the laws of the State. Any provisions of this agreement found to be in violation of any such laws, rules, regulations, directives or orders shall be null and void and without force and effect.

Section 4. Reservation of Managerial Rights: The foregoing enumeration of rights and duties shall not be deemed to exclude other inherent management rights and management functions not expressly reserved herein, and all management rights and management functions not expressly delegated in this agreement are reserved to the school district.

#### **ARTICLE V EMPLOYEE RIGHTS**

Section 1. Dues Checkoff: Employees shall have the right to request and be allowed dues checkoff for the exclusive representative. Upon receipt of a properly executed authorization form from the employee, the school board shall deduct from the employee's pay check the dues the employee has agreed to pay to the exclusive representative in nine (9) pay periods (October through June). Deductions may only be terminated between June 1 and August 1 by the employee by giving written notice to that effect to the business office, with a copy to the union..

Section 2. Sums Deducted from Salary: With respect to any sums deducted from an employee's pay check whether for membership dues or fair share fees, the school board shall transmit such items to the exclusive representative together with a list of names of employees for whom deductions were made and the amount of such deductions within thirty (30) calendar days of such deduction. In the event the employee requests that dues checkoff be stopped or leaves the employment of the school board, any deduction shall cease effective after the pay check following such notice or cessation of employment.

Section 3. Right to Views: Nothing contained in this agreement shall be construed to limit, impair or affect the right of any employee or his representative to the expression or communication of a view, grievance, complaint or opinion on any matter related to the conditions or compensation of public employment or their betterment, so long as the same is not designed to and does not interfere with the full, faithful and proper performance of the duties of employment or circumvent the rights of the exclusive representative.

Section 4. Personnel Files: Members of the unit, upon written request to the supervisor having custody of the files, have the right to view within 5 days of such request the content of his/her own personnel file and evaluations. Members of the unit shall have the right to reproduce, at his/her own expense, any of the contents of his/her own file. Each member of the unit shall have the right to submit for inclusion in his/her own file written information in response to any material in the file and such information shall become part of the file.

Section 5. Union Stewards: The Union, upon written notice to the District, may designate three (3) Educational Assistants within the bargaining unit to serve as Steward at each of grade level/building: High School, Middle School, and Elementary. At the discretion of the District, the Steward shall be afforded reasonable time off for the purposes of conducting the business of the Union.

## **ARTICLE VI RATES OF PAY**

Section 1. Wages: The rates in Appendix "A" shall be a part of this agreement commencing July 1, 2021 to June 30, 2022.

Section 2. Advancement on Salary Schedule: Employees shall advance on the salary schedule according to the periods of service indicated thereon. Employees will advance annually to the indicated steps on July 1 each year.

Section 3. Occupational Injury Pay: Employees injured on the job shall report such injury to his/her immediate supervisor within three (3) calendar days. Any employee required by the supervisor to leave his/her job because of the occupational injury will receive pay for all hours scheduled to work on the day of injury or accident. During the time an employee is collecting worker's compensation insurance, he/she may draw sick leave and receive full salary from the school district, the salary to be reduced by an amount equal to the insurance payments. Only that fraction of the days not covered by insurance will be deducted from sick leave. When an employee has used all accrued sick leave, he/she will receive only worker's compensation benefits.

Section 4. Beginning Salary: Previous experience and special training may affect the beginning salary.

## **ARTICLE VII Group Insurance**

Section 1. District Contribution: The employer agrees to contribute five hundred five dollars (\$505) per month effective July 1, 2021 through June 30, 2022 to employees whose work schedule is 30 hours or more per week during the school year, toward hospitalization/medical insurance for employees and their dependents.

Section 2: Continuation of Coverage: An employee terminating employment after age 55, who has been employed by the district for a minimum of 10 years may continue until reaching the age of 65, any insurance coverage available upon approval of the carrier and at the employee's own expense. Payment shall be made in advance to the Superintendent's Office by the 5th of each month. Failure to meet these terms shall result in forfeiture of this right.

## **ARTICLE VIII LEAVES OF ABSENCE**

### Section 1. Sick Leave:

Subd. 1. Employees shall earn sick leave at the rate of one (1) day per month for 10 months. Unused sick leave days may accumulate to a maximum credit of ninety (90) days per employee.

Subd. 2. Sick leave with pay shall be allowed whenever an employee's absence is found to have been due to his/her illness or the illness of his/her child as defined by Minnesota Statute 181.940, Subd. 4, which prevented his/her attendance and performance of duties on that day or days. An employee may use up to 160 hours of accrued sick leave in a 12 month period, pursuant to M.S. 181.9413, for illnesses or injuries suffered to an employee's spouse, adult child, grandchild, sibling, parent (natural or step of the employee or employee's spouse) or grandparent (natural or step of the employee or the employee's spouse). Serious illness leave granted shall be deducted from the employee's accumulated sick leave. Serious illness is defined as any illness, injury, impairment, or physical or mental condition involving a period of hospitalization, continuing treatment for a chronic or long-term health condition, or any incapacity requiring an absence of three or more calendar days from work, school, or other regular daily activities.

Subd. 3. The school district may require an employee to furnish a medical certificate from a qualified physician as evidence of illness, indicating such absence was due to employee's personal illness and stating the length of time needed for recovery in order to qualify for sick leave pay. In the event that a medical certificate will be required, the employee will be so advised in writing within the first three (3) school days of the employee's return to work.

Subd. 5. Sick leave pay shall be approved only upon submission of a signed request upon the authorized sick leave form available at the office.

Section 2. Jury Leave: An employee called for jury duty shall be compensated for the difference between the employee's pay and the pay received from such obligation, providing the employee informs the school board in advance.

Section 3. Personal: An employee may be granted personal leave at full pay for personal business, which cannot be attended to when school is in session and is not covered under other provisions of this agreement as follows:

- 0-5 years of service.....1 personal day
- After 5 years of service.....2 personal days
- After 10 years of service.....3 personal days

Requests for leave shall be made to the superintendent, in writing, no later than three (3) days prior to the requested leave, except in cases of emergency. No more than four assistants shall be on leave at one time. If a replacement is required on a requested leave day, and no replacement is found, leave may be denied. Employees shall be allowed to accumulate three (3) personal leave days. Employees are required to use any accumulated personal leave, before taking or being granted any unpaid leave.

Personal Leave Days subject to forfeiture at the end of the fiscal year shall be paid out prior to the end of each fiscal year.

Section 4. Bereavement Leave: For absence because of the death in the immediate family, the assistant shall receive full pay for up to five (5) days. The immediate family shall include wife, husband, child, grandchild or parent of the employed assistant or spouse and brother and sister of the assistant. Three days bereavement leave shall be granted for brothers and sisters of the spouse and grandparents of either assistant or spouse. Bereavement leave shall be deducted from the accrued sick leave days earned by the assistant. Teacher assistants may, without deduction from pay or leave, attend local funerals when such absence involves only an hour or so and when agreements to cover assignments have been made with the building principal. For special circumstances, additional days may be granted by mutual consent of the employee and the school district.

Section 5. Child Care:

Subd. 1. Upon request, child care leave without pay may be granted.

- a. The commencement date of child care leave shall be the physician's projected date the employee will no longer be disabled due to childbirth or pregnancy related disability or the 15th day following the birth of the child.
- b. The date of the child care leave shall be a date mutually agreed upon between the administrator and the employee but shall not exceed one calendar year from its inception.

Subd. 2. At least thirty (30) calendar days prior to the designated end of the leave period, employees on child care leave shall notify the superintendent by certified letter of their intention to either (1) return to employment as scheduled in accordance with the return date of the leave, or (2) resign. The employee shall

lose all re-employment rights if the employee fails or refuses to notify the employer by certified mail of the employee's intention to return to work according to the above schedule; or if the employee fails to return to work at the time previously scheduled when the leave of absence was granted under the provisions of this section.

Section 6. Adoption Leave:

Subd. 1. The board shall grant an adoption leave without pay to any employee who makes a written application for such leave. Adoption leave benefits shall apply to both married and unmarried assistants.

Subd. 2. Upon learning of the date of home placement, the assistant shall submit a written application for adoption leave to the school board, The inclusive dates of the leave shall be established prior to granting the leave.

Subd. 3. Adoption leave will commence up to one (1) week prior to home placement and may continue up to one (1) year after home placement. The assistant may not use sick leave for adoption leave.

Subd. 4. An assistant returning from adoption leave shall be re-employed in a position for which he/she is qualified commensurate with a position occupied prior to the leave subject to the following conditions:

- a. That they are not physically or mentally disabled from performing the duties of such position.
- b. That they return on the date designated on the request for leave approved by the school board.

Subd. 5. An assistant who returns from adoption leave within the provisions of this section shall retain all previous experience credit and any unused leave time accumulated under the provisions of this agreement at the commencement of the beginning of the leave. The assistant shall not accrue additional experience credit or leave time during the period of absence for adoption leave.

Section 7. Union: A leave of absence shall be granted upon application for the purposes of serving as an officer of the Union. This shall not exceed two (2) years in length.

A leave without pay shall be granted to designated members of the local union for attendance at meetings of the union. This shall apply to no more than three (3) members of the unit at any one time, limited to once per school year.

Section 8. Unpaid Leaves: Employees may be granted leave without pay or loss of seniority, at the discretion of the superintendent. Seniority shall accrue, however the employee will not advance on the salary schedule while on his/her leave. Employees are required to use any accumulated personal leave, before taking or being granted any unpaid leave.

Section 9. Holidays: Thanksgiving Day, New Year's Day and Christmas Day shall be recognized and observed as paid holidays. Teacher assistants will be paid for their normal working hours on those days.

**ARTICLE IX**  
**HOURS OF SERVICE & DAYS EMPLOYED**

Section 1. Hours and Overtime: This shall not serve as a minimum or maximum guarantee of hours worked. A work day for assistants may be up to eight (8) hours a day and up to five (5) days a week. The duty year shall be determined by the school district. Time and one-half will be paid for all hours worked in excess of forty (40) hours in any work week. Overtime will not be paid twice for the same occurrence

Section 2. Meal Periods and Breaks: Lunch periods shall be scheduled for a minimum of 25 minutes for all employees. This shall be without pay unless specifically requested to perform the duties during this time by the supervisor.

Reasonable coffee breaks at times that do not conflict with the needs of service are to be made available by the school district.

Section 3. Schedule: The starting and ending time for each employee shall be established by the school district and a copy of a proposed schedule shall be provided to each employee by August 1. The employer may change the basic schedule during the school year by giving two (2) weeks notice to the employee. The two (2) weeks notice requirement may be waived by mutual consent of the employee and the school district.

Section 4. School Cancellation:

Subd. 1. If school is canceled by the Superintendent of Schools or his designee after employees report for duty, employees shall be paid at their regular rate of pay for all hours not worked on that day.

Subd. 2. If school is closed and it is not the intention of the school district to schedule a make-up day, if the school district receives funding for the day, employees covered by this agreement shall be paid a normal days wage. In lieu of a school closing day as addressed in this subdivision, assistants shall be required to attend in-service meetings as scheduled by the district. The district shall give notice of such in-service within a reasonable amount of time.

Section 5. Late Starts: If school is delayed one hour or more by the Superintendent of Schools or his designee, employees shall be paid their regular rate of pay for all hours not worked on that day.

Section 6. Assignment of Summer School: Educational Assistants will be assigned positions for Summer School in accordance with Article XI – Section 4 and 5.

**ARTICLE X**  
**DISCIPLINE DISCHARGE & PROBATIONARY PERIOD**

Section 1. Probationary Period: An employee under the provisions of this agreement shall serve a probationary period of 175 student-contact days in the school district during which time the school district shall have the unqualified right to suspend without pay, discharge or

otherwise discipline such employee; and during this probationary period, the employee shall have no recourse to the grievance procedure, insofar as suspension, discipline or other discipline is concerned. However, a probationary employee shall have the right to bring a grievance on any other provisions of the contract alleged to have been violated.

All probationary employees shall be evaluated ninety (90) days following the date of hire.

Section 2 (a). Probationary Period: Change of Category: In addition to the initial probationary period, an employee transferred to a different category shall serve a new probationary period of ninety (90) calendar days in any such new category. During this ninety (90) day probationary period, if it is determined by the school district that the employee's performance in the new category is unsatisfactory, the school district shall have the right to reassign the employee to his/her former category.

Section 2 (b). Probationary Period: Transfer: An employee transferred into special education shall have the right to request and receive a return to his/her former category, provided a position is available within 90 days after the start of the new probationary period.

Section 3. Completion of Probationary Period: An employee who has completed the probationary period may be suspended without pay or discharged only for cause. An employee who has completed the probationary period and is suspended without pay or discharge shall have access to the grievance procedure.

## **ARTICLE XI SENIORITY**

Section 1. Seniority List: The employer shall provide a seniority list to the local union. The employer shall post the seniority list in all buildings and make such changes prior to January 15 of each year.

Section 2. Length of Employment: Seniority shall mean continuous employment with the District. Employees shall not acquire seniority while still on probation. After the completion of the probationary period, the employee's seniority shall revert to the first day of continuous employment.

Section 3 (a). Personnel Reductions: The principle of seniority shall apply, whenever possible, when reducing positions, reducing hours, or re-assigning personnel. However, primary consideration will be given to the qualifications deemed necessary to satisfactorily perform the duties and responsibilities of the open position. Employees affected by personnel reductions, reduction of hours, or re-assignment will be provided the reason(s) in writing by the responsible administrator.

Section 3 (b). Rehiring: In returning employees to work, the last employee laid off shall be the first employee called back to work if the date of lay off is less than two years, provided that the employee has the qualifications deemed necessary to satisfactorily perform the duties and responsibilities of the position. No new employee shall be employed by the district while qualified employees are laid off.

Section 3 (c). Temporary Position: Any bargaining unit position opening as a temporary position due to a pre-approved long-term leave of the incumbent, shall be offered to assistants on

layoff, by seniority, who are eligible for recall. Payment for the replacing assistant shall be at the replacing assistant's appropriate rate of pay per Appendix "A" of this agreement.

Section 4. Job Posting: Job openings in the categories covered in this Agreement will be posted in all buildings in the District for five (5) working days. A copy of all job postings will be delivered to the union steward(s) as registered with the district office. If a job opening occurs in the summer when school is not in session, the District shall mail the notice to the union steward(s), and notify unit members by electronic mail at their school-provided electronic mail address. The posting period for job postings which are mailed shall be five (5) business days from the postmark on the notice, or five (5) business days from the date of the electronic mail message. Once a position is filled the school district shall inform the union steward(s), as registered with the district office, of the name, position and hours of the new employee.

Section 5. Movement To Open Positions: Assistants desiring to move to a different position when an opening is posted will be given consideration by the school board. The posting will contain minimum qualifications required for the job. The qualifications and seniority will be considered. Positions are as follows:

1. Pupil Support Assistants (PSA)
2. Instructional Assistants
3. English Language Learners (ELL)
4. Summer School

Section 6. Change in Address: A laid off employee must advise the district of any changes in address in order to be notified of job openings for which he/she may be qualified.

## **ARTICLE XII DISTRICT USE OF VOLUNTEERS**

The employer retains the right to utilize volunteers in the schools, provided such volunteers do not replace the assistant. The Board of Education may meet and confer with employees regarding the volunteer program as an alternate means of providing service in the schools in the district.

The Board also may utilize volunteers to substitute in the event of a regular assistant's absence for non-medical reasons, or if the provisions of Article X, Section 3(c) are not met.

## **ARTICLE XIII GRIEVANCE PROCEDURE**

### Section 1. Definitions:

A. Grievance. "Grievance" means a dispute or disagreement as to the interpretation or application of a term or terms of any contract required under Minnesota Statutes 179.70, Subd. 1.

B. Days. "Days" mean calendar days excluding Saturday, Sunday, and legal holidays as defined by Minnesota Statutes.

C. Service. "Service" means personal service or by certified mail.

D. Reduced to Writing. "Reduced to writing" means a concise statement outlining the nature of the grievance, the provision(s) of the contract in dispute, and the relief requested.

E. Small Group of Employees. "Small group of employees" means a group of employees consisting of five (5) or less.

F. Answer. "Answer" means a concise response outlining the employer's position on the grievance.

Subd. 1 Step 1. Whenever any employee or small group of employees has a grievance, s/he or they shall meet on an informal basis with the employee's or employees' immediate supervisor in an attempt to resolve the grievance within twenty (20) days after the grievance occurred or twenty (20) days after the employee(s), through the use of reasonable diligence, should have had knowledge of the occurrence that gave rise to the grievance. If the grievance is not resolved within fifteen (15) days of the first informal meeting, the grievance may be reduced to writing by the exclusive representative and served upon the employer's designate (see Step II). Service must be made within fifteen (15) days of the last informal meeting. The employer shall, within (5) days of receipt of the written grievance, serve her/his answer upon the exclusive representative. In the event the exclusive representative refuses to process the grievance, the employee(s) may proceed with the grievance and, if s/he so chooses, may select a designee to represent her/him.

If the grievance involves and affects more than five (5) employees, the grievance may be reduced to writing by the exclusive representative, or the employees or their designated representative in the event the exclusive representative has declined to proceed with the grievance and must be served upon the employer within twenty (20) days after the grievance occurred or twenty (20) days after the grievants, through the use of reasonable diligence, should have had knowledge of the occurrence that gave rise to the grievance. The employer shall within (5) days serve her/his answer upon the exclusive representative, or in the appropriate case, employee(s) or their designee.

Subd. 2 Step II. The employer's representative shall meet with the exclusive representative, or in the appropriate case, employee(s) or their designee, within seven (7) days after receipt of the written grievance. The parties shall endeavor to mutually resolve the grievance. If a resolution of the grievance results, the terms of that resolution shall be written on or attached to the grievance and shall be signed by all parties. If no agreement is reached within fifteen (15) days of the first Step II meeting, the exclusive representative, or in the appropriate case, employee(s) or their designee, if s/he elects to proceed with the grievance, must proceed with Step III by serving a proper notification on the appropriate Step III official(s). The notification shall contain a concise statement indicating the intention of the party to proceed with the grievance, an outline of the grievance, the provisions(s) of the contract in dispute, and the relief requested.

Subd. 3 Step III. The employer, its chief administrator, or its special representative shall meet with the designated official of the exclusive representative, or in the appropriate case, employee(s) or their designee, within ten (10) days after receiving notice of intention to proceed with the grievance pursuant to Step II. If resolution of the grievance results, the parties shall reduce the resolution to writing and sign the memorandum as provided in Step II. If the parties are unable to reach agreement within ten (10) days after the first Step III meeting, either party may request arbitration by serving a written notice on the other party of their intention to proceed with arbitration. If a grievance procedure is provided by a system of civil service or other such body, the exclusive representative or employee(s) must elect either to process the grievance

through this procedure or the civil service's or other such body's procedure, and in no event may a grievant avail himself of both procedures.

Subd. 4 Step IV. The employer and the employee representative shall endeavor to select a mutually acceptable arbitrator to hear and decide the grievance. If the employer and the employee representative are unable to agree on an arbitrator, they may request from the Director of the Bureau of Mediation Services, State of Minnesota, a list of five (5) names. The list maintained by the Director of the Bureau of Mediation Services shall be made up of qualified arbitrators who have submitted an application to the Bureau. The parties shall alternately strike names from the list of five (5) arbitrators until only one (1) name remains. The remaining arbitrator shall hear and decide the grievance. If the parties are unable to agree on who shall strike the first name, the question shall be decided by a flip of the coin. Each party shall be responsible for equally compensating the arbitrator for his fee and necessary expenses.

The arbitrator shall not have the power to add, to subtract from, or to modify in any way the terms of the existing contract.

The decision of the arbitrator shall be final and binding on all parties to the dispute unless the decision violates any provision of the laws of Minnesota or rules or regulations promulgated thereunder, or municipal charters or ordinances or resolution enacted pursuant thereto or which causes a penalty to be incurred thereunder. The decision shall be issued to the parties by the arbitrator, and a copy shall be filed with the Bureau of Mediation Services, State of Minnesota.

Processing of all grievances shall be during the normal workday whenever possible, and employees shall not lose wages due to their necessary participation. For purposes of this paragraph, employees entitled to wages during their necessary participation in a grievance proceeding are as follows:

- A. The number of employees equal to the number of persons participating in the grievance proceeding on behalf of the public employer; or
- B. If the number of persons participating on behalf of the public employer is less than three, three employees may still participate in the proceedings without loss of wages.

The parties, by mutual written agreement, may waive any step and extend any time limits in a grievance procedure. However, failure to adhere to the time limits may result in a forfeit of the grievance, or, in the case of the employer, require mandatory alleviation of the grievance as outlined in the last statement by the exclusive representative or employee.

The provision of this grievance procedure shall be severable, and if any provision or paragraph thereof or application of any such provision or paragraph under any circumstance is held invalid, it shall not affect any other provision or paragraph of this grievance procedure or the application of any provision or paragraph thereof under different circumstances.

## **ARTICLE XIV DURATION**

Section 1. Terms and Reopening Negotiations: This agreement shall remain in full force and effect for a period commencing July 1, 2021 through June 30, 2022, and thereafter until modifications are made pursuant to the P.E.L.R.A., except that, either party may open this agreement no more than ninety (90) days prior to June 30, 2022. If either party desires to modify or amend this agreement commencing at its expiration, it shall give written notice of such intent pursuant to the P.E.L.R.A. Unless otherwise mutually agreed, the parties shall not commence negotiations more than ninety (90) days prior to the expiration of this agreement.

Section 2. Effect: This agreement constitutes the full and complete agreement between the school district and the exclusive representative representing the employees. The provisions herein relating to terms and conditions of employment supersede any and all prior agreements, resolutions, practices, school district policies, rules or regulations concerning terms and conditions of employment inconsistent with these provisions.

Section 3. Finality: Any matters relating to the terms and conditions of employment, whether or not referred to in this agreement, shall not be open for negotiation during the term of this agreement.

Section 4. Severability: The provisions of this agreement shall be severable, and if any provision thereof or the application of any such provision under any circumstances is held invalid, it shall not affect any other provisions of this agreement or the application of any provision thereof.

**APPENDIX "A"**  
**RATES OF PAY**

<b>Fiscal Year</b>	<b>2021-2022</b>
Step 1	\$13.33
Step 2	\$13.69
Step 3	\$14.09
Step 4	\$14.46
Step 5	\$14.84
Step 6	\$15.22
Step 7	\$15.60
Step 8	\$15.99
Longevity	\$16.14

Longevity pay of fifteen cents (\$.15) per hour will be granted on July 1 for those employees completing ten (10) years of service.

Step increases will be given on July 1 of each year for those employees moving through the schedule.

IN WITNESS WHEREOF, the parties have executed this agreement as follows:

For International Union of Operating Engineers,  
Local 70

For Independent School District. #129  
Montevideo, Minnesota

\_\_\_\_\_  
President

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Business Manager

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Union Representative

\_\_\_\_\_  
Chief Negotiator

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Steward

\_\_\_\_\_  
Negotiator

\_\_\_\_\_  
Negotiator

\_\_\_\_\_  
Negotiator

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Dated

## FY 2023 Achievement and Integration Budget Expenditure Summary

**District Number:**

129

**District Name:**

Montevideo Public School

Proposed Budget			Actual Expenditures		
		Proposed Budget Ratios			Actual Budget Ratios
<b>Direct Services to Students</b> must equal at least 80% of total revenue	\$203,646.31	86.62%	<b>DSS</b> At least 80% of total expenditures	\$0.00	#DIV/0!
<b>Professional Development</b> may equal no more than 20% of total revenue	\$8,000.00	3.40%	<b>Professional Development</b> No more than 20% of total expenditures	\$0.00	#DIV/0!
<b>Administrative/Indirect</b> may equal no more than 10% of total revenue	\$23,451.81	9.98%	<b>Admin/Indirect</b> No more than 10% of total expenditures	\$0.00	#DIV/0!
<b>Total Proposed Revenue:</b>	\$235,098.12		<b>Total Revenue Expended:</b>	\$0.00	
<b>Total Amount Proposed FIN 313</b>	\$217,440.12		<b>Improvement Planning Expenditures</b>	20%	#REF!
<b>Total Amount Proposed FIN 318</b>	\$17,658.00		Districts must use up to 20% of integration revenue to implement an improvement plan (Minn. Stat. 124D.862 subd. 8 (c) 2).		

**Amending Line Items** To amend line items in this budget after it's been approved by MDE, strike the approved dollar amt and related budget narrative. Insert a row below the line you want to change (make sure the new row is *above* the total revenue line). Add a new dollar amt and narrative to the row you just added. Then highlight both lines with the color highlight function. Explain the change in the comments box at the bottom of the tab.

**UFARS Corrections** You do not need to submit an amended budget to MDE in order correct UFARS codes. Instead, make UFARS corrections when you submit your Actual Expenditure report. Add a note to explain the correction. See the A&I Gudget Guide for more details on when to amend your MDE-approved budget.

**COMMENTS:**

# MONTEVIDEO PUBLIC SCHOOLS 2022-23 Proposed

## Quarter 1

	M	T	W	Th	F
Aug.	15	16	17	18	19
Aug.	22	23	24	25	26
Aug/Sept.	29	30	31	1	2
Sept.	5	6	7	8	9
Sept.	12	13	14	15	16
Sept	19	20	21	22	23
Sept.	26	27	28	29	30
Oct.	3	4	5	6	7
Oct.	10	11	12	13	14
Oct.	17	18	19	20	21
Oct.	24	25	26	27	28
Oct/Nov.	31	1	2	3	4

45 Student Days  
2 Workshop Days  
2 Staff Development Days

## Quarter 2

	M	T	W	Th	F
Nov.	7	8	9	10	11
Nov.	14	15	16	17	18
Nov.	21	22	23	24	25
Nov/Dec.	28	29	30	1	2
Dec.	5	6	7	8	9
Dec.	12	13	14	15	16
Dec.	19	20	21	22	23
Dec.	26	27	28	29	30
Jan.	2	3	4	5	6
Jan.	9	10	11	12	13
Jan.	16	17	18	19	20

43 Student Days  
1 Workshop Days  
1 Comp Day  
1 Staff Development Day

## Quarter 3

	M	T	W	Th	F
Jan.	23	24	25	26	27
Jan./Feb.	30	31	1	2	3
Feb.	6	7	8	9	10
Feb.	13	14	15	16	17
Feb.	20	21	22	23	24
Feb./Mar.	27	28	1	2	3
Mar.	6	7	8	9	10
Mar.	13	14	15	16	17
Mar.	20	21	22	23	24

42 Student Days

## Quarter 4

	M	T	W	Th	F
Mar.	27	28	29	30	31
Apr.	3	4	5	6	7
Apr.	10	11	12	13	14
Apr.	17	18	19	20	21
Apr.	24	25	26	27	28
May	1	2	3	4	5
May	8	9	10	11	12
May	15	16	17	18	19
May	22	23	24	25	26
May/June	29	30	31	1	2

45 Student Days  
1 Staff Development Day  
1 Workshop Day

Aug. 17, 18	New Teacher Workshop
Aug. 22, 23, 24	Workshop/Staff Development days
Aug. 29	First day of school for students
Sept. 2	No School
Sept. 5	Labor Day
Sept. 23	Early Dismissal - Staff Development
Oct. 7	Early Dismissal—Staff Development
Oct. 19	Staff Development Day - No School for Students
Oct. 20-21	MEA – No School
Nov. 4	End of Quarter 1—Early Dismissal
Nov. 7	First day of Quarter 2
Nov. 21	Conferences - 4:00 - 8:00 p.m.
Nov. 22	Conferences - 8:00 a.m. - 8:00 p.m.
Nov. 23	Comp Day for Teachers - No School for Students
Nov. 24-25	Thanksgiving Vacation
Dec. 2	Early Dismissal - Staff Development
Dec. 16	Early Dismissal - Staff Development
Dec. 23-Jan. 2	Winter Break – No School
Jan. 16	Staff Development - No School for Students
Jan. 20	End of Quarter 2—Early Dismissal
Jan. 23	First day of Quarter 3
Feb. 3	Early Dismissal - Staff Development
Feb. 16, 17, 20	Presidents' Day Break - No School
Mar. 3	Early Dismissal - Staff Development
Mar. 24	End of Quarter 3—Early Dismissal
Mar. 27	First day of Quarter 4
Apr. 6	Staff Development - No School for Students
Apr. 7-10	Spring Break—No School
April 21	Early Dismissal - Staff Development
May 5	Early Dismissal - Staff Development
May 29	Memorial Day - No School
June 1	Last day of school for students and Early Dismissal
June 2	Teacher check-out
June 4	Graduation

175 Student Days  
4 Wksp./Conf. Days  
4 Staff Dev. Days  
1 Comp Day  
184 Days



Early Dismissal	
Ramsey	1:15 p.m.
Sanford	1:20 p.m.
MHS	1:25 p.m.
MMS	1:30 p.m.

<span style="display:inline-block; width:15px; height:15px; background-color:orange; border:1px solid black;"></span>	No school
<span style="display:inline-block; width:15px; height:15px; border:1px solid black; border-radius:50%;"></span>	Workshop/Staff Dev. Day - No school for students
<span style="display:inline-block; width:15px; height:15px; border:1px solid black; transform: rotate(45deg);"></span>	Early Dismissal - Staff Development
<span style="display:inline-block; width:15px; height:15px; background-color:yellow; border:1px solid black; transform: rotate(45deg);"></span>	End of Quarter—Early Dismissal
<span style="display:inline-block; width:15px; height:15px; background-color:gray; border:1px solid black;"></span>	Common In-service Staff Development Days
<span style="display:inline-block; width:15px; height:15px; border:1px solid black; transform: rotate(45deg);"></span>	Teachers' Comp Day - No School for Students