

Agenda
Regular School Board Meeting
July 27, 2021
6:30 PM

1. Call to Order, Roll Call

2. Agenda Adjustments

3. Announcements, Comments

4. Community Input

5. Consent Agenda
 - a. Minutes - Board Meeting of June 22, 2021 3

 - b. Payment of Bills 6

 - c. Personnel - Resignations, Appointments, Reductions 8

 - d. Gifts 13

 - e. Nutrition Services Agreements 14

 - f. Teachers on Call Contract 20

6. Reports and Non-Action Items	
7. Action Items	
a. Resolution Amending and Restating a Resolution Relating to Renewing and Increasing General Education Revenue of the School District and Calling a Special Election Thereon	22
b. Future Board Meeting Logistics	35
8. Board Reports	
9. Superintendent's Report	
10. Adjournment	

MINUTES OF THE VIRTUAL REGULAR MEETING, SCHOOL BOARD,
INDEPENDENT SCHOOL DISTRICT NO. 623, 1251 West County Road B2, Roseville,
MN 55113

June 22, 2021

Chair Mike Boguszewski called the school board meeting to order at 6:30 p.m. Board members present: Todd Anderson, Mike Boguszewski, Rose Chu, Kitty Gogins, Curtis Johnson, Frank Shaw. Board members absent: none. Also present: Aldo Sicoli, superintendent of schools, and approximately ten other visitors or staff who attended all or part of the meeting.

Announcements. Melissa Sonnek, elementary program administrator, introduced the new Harambee Elementary School and Brimhall Elementary School principals, Nasreen Fynewever and Ryan Vernosh, who will assume their new roles on July 1.

- (103) Consent Agenda. Johnson moved, Anderson seconded acceptance of the consent agenda including the minutes of the regular school board meeting on June 8, 2021; payment of bills; resignations, appointments, reductions, adjustments; gifts; appointment of the local education authority, responsible authority, and Minnesota Department of Education identified official with authority; organizational membership dues; annual insurance renewals; financial institutions and depositories; lease agreements for postage meter equipment; rental and maintenance agreements for copier equipment; and a construction fund disbursement request. Ayes: Anderson, Boguszewski, Chu, Gogins, Johnson, Shaw. Nays: none. Motion carried unanimously.

School Resource Officers in Roseville Area Schools. Dr. Jenny Loeck, assistant superintendent, provided an update on the impact of changes made to the school resource officer position during the 2020-2021 school year.

- (104) School Resource Officer Agreement – City of Roseville. Chu moved, Anderson seconded approval of the contract with the Roseville Police Department to provide a school resource officer at Roseville Area High School for the 2021-2022 school year. Ayes: Anderson, Boguszewski, Chu, Gogins, Johnson. Nays: Shaw. Motion carried.
- (105) School Resource Officer Agreement – Ramsey County. Johnson moved, Chu seconded approval of the contract with the Ramsey County Sheriff's Office to provide a school resource officer at Roseville Area Middle School for the 2021-2022 school year. Ayes: Anderson, Boguszewski, Chu, Gogins, Johnson. Nays: Shaw. Motion carried.
- (106) Levy Referendum Resolution. Gogins moved, Anderson seconded approval of A Resolution Relating to Renewing and Increasing General Education Revenue of the School District and Calling a Special Election Thereon. The resolution approves the placement of two questions on the November 2, 2021 ballot. The first question requests a renewal of the district's current referendum revenue authorization of \$962.20 per pupil, which is set to expire on June 30, 2022. The second question proposes an increase in the referendum revenue authorization by \$905.00 per pupil. The total proposed renewal-plus-increase authorization amount would be \$1,862.20. The authorization would be first effective for taxes payable in 2022 and would increase annually by the rate of inflation as

determined by state statute for a ten-year period. Ayes: Anderson, Boguszewski, Chu, Gogins, Johnson, Shaw. Nays: none. Motion carried unanimously.

- (107) Preliminary 2021-2022 Budget. Anderson moved, Gogins seconded approval of the preliminary budget for the 2021-2022 school year. Ayes: Anderson, Boguszewski, Chu, Gogins, Johnson, Shaw. Nays: none. Motion carried unanimously.
- (108) Resolution Establishing Dates for Filing Affidavits of Candidacy for School Board Election. Chu moved, Johnson seconded adoption of the Resolution Establishing Dates for Filing Affidavits of Candidacy. Three at-large school board seats will be on the November 2, 2021 ballot. Ayes: Anderson, Boguszewski, Chu, Gogins, Johnson, Shaw. Nays: none. Motion carried unanimously.
- (109) Set School Board Work Study Session. Gogins moved, Anderson seconded the scheduling of a work study session on July 29, 2021, at 5 p.m. for the purpose of team building and discussion of the operating levy referendum, district leadership roles and responsibilities and potential opportunities for growth. Ayes: Anderson, Boguszewski, Chu, Gogins, Johnson, Shaw. Nays: none. Motion carried unanimously.

Study Session Report. Director Rose Chu reported that at the June 8 work study session, district staff presented an update on the K-6 English Language Arts program. The board also discussed ballot question options for the operating levy referendum and received an update on changes to the school resource officer positions.

Board Reports. Curtis Johnson attended an American Indian Parent Committee meeting, and he shared updates from the Minnesota Social Studies Standards Review Committee and the Association of Metropolitan School Districts meeting. He briefly spoke about a “Communities that KARE” segment about a staff and student project at Roseville Area Middle School honoring Juneteenth. Director Johnson was also a speaker at the Juneteenth ceremony hosted by Do Good Roseville. Kitty Gogins attended the Northeast Intermediate District 916 P3 Innovations Conference and a Minnesota Department of Education presentation about the American Recovery Act funds. Todd Anderson commented on the district’s graduation rates and the high-quality academic and athletic programming offered by the district. Frank Shaw provided updates from the last Northeast Metro 916 board meeting. Rose Chu highlighted Roseville Area Schools’ equity work. Mike Boguszewski shared that he will participate in an upcoming Equity Alliance MN board retreat. Board members shared well-wishes for Assistant Superintendent Michael Favor, who will assume the role of superintendent in Intermediate District 917.

Superintendent’s Report. Superintendent Sicoli provided a brief update on facilities and the upcoming operating levy referendum. He spoke about Juneteenth, which recently became a national holiday. He concluded his remarks by thanking students, staff, school board members and the community for their support during his tenure as superintendent.

Board members expressed their gratitude for Superintendent Sicoli’s leadership and equity work in Roseville Area Schools and shared best wishes for his retirement.

The Chair declared the meeting adjourned at 8:24 p.m.

Signed _____
Clerk

Approved _____
Chair

June 22, 2021

Roseville Area Schools-- ISD #623

Meeting Date: July 27, 2021

PAYMENT OF BILLS:
- June 1 - June 30, 2021

That bills in the amount of: **\$18,287,237.31** by the following funds be approved:

GENERAL	\$17,022,602.40
FOOD SERVICE	\$305,882.90
COMMUNITY SERVICE	\$480,706.29
BUILDING FUND	\$336,435.66
DEBT FUND	\$0.00
READING RECOVERY	\$0.00
AMSD	\$32,486.96
OPEB DEBT	\$0.00
DENTAL INS FUND	\$48,123.44
NO SUBURBAN COLLABORATIVE	\$60,999.66
EXTRA CURRICULAR-STU ACTIVITY	\$9,073.62

RECOMMENDATION:

That above payments are included in check numbers:

WIRE TRANSFERS	20200507	through	202110729
CHECKS	334880	through	335667
COMMERCE AP CHECKS	6620	through	6665
ACH A/P	202110636	through	202110729

PAYMENT DISTRIBUTION BY FUND:

	GENERAL	FOOD SERVICE	COMMUNITY SERVICE	BUILDING CONSTRUCT	DEBT FUND	Delta Dental Self Insured	28-RR Fiscal Agent	29-AMSD Fiscal Agent	OPEB	N SUB COLL/ SCHLSHP	EXTRA CURR-STU ACTIVITY	TOTAL DISBURSEMENTS
WIRE TRANSFERS	\$6,978,739.39	\$46,063.94	\$157,311.29	\$0.00		\$48,123.44		\$9,455.23			\$287.48	\$7,239,980.77
CHECKS	\$2,323,360.45	\$166,004.39	\$100,151.42	\$336,435.66	\$0.00			\$1,277.99		\$61,059.66	\$8,526.57	\$2,996,816.14
COMMERCE A/P	\$75,781.64	\$11,171.94	\$182.51									\$87,136.09
ACH A/P	\$11,884.53	\$316.01	\$126.41								\$259.57	\$12,586.52
TRANSFER TO P/R	\$7,640,616.13	\$82,326.62	\$223,098.81					\$21,753.74				\$7,967,795.30
VOID CHECKS	(\$7,779.74)	\$0.00	(\$164.15)							(\$60.00)	\$0.00	(\$8,003.89)
TOTAL	\$17,022,602.40	\$305,882.90	\$480,706.29	\$336,435.66	\$0.00	\$48,123.44	\$0.00	\$32,486.96	\$0.00	\$60,999.66	\$9,073.62	\$18,296,310.93

BOND CONSTRUCTION FUNDS

	June 1, 2021 Cash & Investments Balance	Revenue 6/1 to 6/30	Disbursements 6/1 to 6/30	Balance Remaining as of 6/30/21
	\$25,561,856.83	\$2,357,838.39	\$8,437,294.37	\$19,482,400.85

RECOMMENDATION:

The above disbursements include check numbers:

CHECKS June 1 - June 30, 2021	101960	through	102062	\$6,079,554.37
VOID CHECKS				\$0.00

RECOMMENDATION: That investments in the amount of: \$0.00 be approved

INVESTMENT DETAIL:

Bank	Purchase Date	Type of Purchase	Interest Rate	Date of Maturity	Amount of Purchase	Record Number	Interest Earnings	Value at Maturity
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CP/CD: COMMERCIAL PAPER/CERTIFICATE OF DEPOSIT
CD: CERTIFICATE OF DEPOSIT
RP: REPURCHASE AGREEMENT

Total: \$0.00 \$ - \$ -

Human Resources Information

School Board

7/27/21

Kidimu , Shauna Harambee Community School Elementary Teacher
Resigning effective July 30, 2021.

Resignation-Non-Licensed

Appleby , Barbara Emmet D. Williams Nutrition Assistant
Resigned effective July 19, 2021.

Gaetz , Stacey District Center Nutrition Manager
Resigning effective August 27, 2021.

Grayer , Carlton Roseville Area Middle School Custodian Cleaner
Resigned effective June 17, 2021.

Gross , Tyanna Roseville Area Middle School O S T Site Coordinator
Resigning effective August 10, 2021.

Hanson , Amy Parkview Center School Paraprofessional
Resigned effective July 16, 2021.

Human Resources Information

School Board

7/27/21

Hanson , Bennett Resigned effective July 20, 2021.	Roseville Area High School	Avid Tutor
Knezic , Eva Resigned effective July 19, 2021.	Edgerton Elementary	Nutrition Manager
Krsnak , Jade Resigned effective July 9, 2021.	Parkview Center School	Pre-k Teacher
Morrison , Catherine Resignation effective June 11, 2021.	Brimhall Elementary	E C Teacher
Saver , Taylor Resigned effective July 23, 2021.	Fairview Community Center	O S T Specialist
Thilgen , Nathan Resigned effective June 7, 2021.	Districtwide	Custodian Engineer

Human Resources Information

School Board

7/27/21

Retired-Non-Licensed

Crandall , Debra Roseville Area High School Paraprofessional

Retiring effective September 8, 2021. Ms. Crandall worked in the District for 20 years.

GIFTS TO SCHOOLS 2021/22

SCHOOL BUILDING	NAME/ADDRESS OF DONOR	GIFT	USE
Edgerton Elementary School	Anonymous	\$2,000.00	Books for media center
Fairview Community Center	Spire Credit Union 2025 Larpenteur Ave. Falcon Heights, MN 55113	\$1,000.00	Leaders in Training program
Harambee Elementary School	Joe's Sporting Goods 33 County Road B E Maplewood, MN 55117	\$5,000.00	Environmental Science experiences and field trips
Harambee Elementary School	Sam's Club 1850 Buerkle Rd White Bear Lake, MN 55110	100 cases of hand sanitizer	Student and staff use
Roseville Area High School	Como Park Lutheran Church 1376 Hoyt Ave W St. Paul, MN 55108	\$1,000.00	Food shelf
Roseville Area High School	Kendra Langert 8367 Corcoran Cir Inver Grove Heights, MN 55076	\$200.00	Food shelf
Roseville Area Schools	Church of St. Odilia 3495 N. Victoria St. Shoreview, MN 55126	\$3,000.00	Meals on Wheels program
Roseville Area Schools	Lutheran Church of Resurrection 3115 Victoria St. N. Roseville, MN 55113	\$569.80	Meals on Wheels program
Roseville Area Schools	Calvary Baptist Church 2120 Lexington Avenue N. Roseville, MN 55113	\$500.00	Meals on Wheels program



Roseville Area Schools

Quality Teaching & Learning for All...Equity in All We Do

Agenda Item: 5e

Agenda Topic: Nutrition Services Management Agreements
Meeting Date: July 27, 2021
Contact Person: Shari Thompson

Background:

Roseville Area Schools provides nutrition services to area non-public schools and the Northeast Metro 916 Quora Secondary School. Agreements to provide meals for Quora, St. Charles, St. Jerome, St. John's and St. Rose for the upcoming year are attached. The agreements have been approved by the Minnesota Department of Education.

Recommendation:

It is recommended that the board approve the nutrition services agreements with Quora, St. Charles, St. Jerome, St. John's and St. Rose for the 2021-2022 year as presented.

XX Action Required

___ Informational – No Board Action Requested

School Nutrition Programs
Renewal of Joint Agreement
School Year 2022

A School Food Authority (SFA) and Site may mutually agree to renew a joint agreement for up to four (4) one-year periods after the end of the original one-year joint agreement.

Roseville Area Schools (SFA)

1000003983 Cyber-Linked Interactive Child Nutrition System (CLiCS) Sponsor Identification (ID) Number

and

NE Metro ALC/Quora (Site)

1,000,002,804 CLiCS Site ID Number

agree to renew the original School Nutrition Program joint agreement, which ended 6/31/2021, which ended for the period of 07/01/2021 through 06/31/2022 (not to exceed one year).

The total number of times that the original joint agreement has been renewed, including this renewal, is 2 (may not exceed four).

The terms of the original joint agreement remain in effect during this renewal, except for any adjustment to the original contract terms as described here:

School meals will be provided free of charge to students for the 2021-2022 school year. Meal programs will follow the Seamless Summer Option.

SFA and Site have caused this agreement to be executed by their duly authorized representatives:

SFA Roseville Area Schools

Shari Thompson

Business Manager

Authorized Representative

Title of Authorized Representative

Telephone (651) 635-1615

Signature 

Date 07/21/2021

Site Quora

Authorized Representative

Title of Authorized Representative

Telephone _____

Signature _____

Date _____

School Nutrition Programs
Renewal of Joint Agreement
School Year 2022

A School Food Authority (SFA) and Site may mutually agree to renew a joint agreement for up to four (4) one-year periods after the end of the original one-year joint agreement.

Roseville Area Schools _____ (SFA)

1000003983 Cyber-Linked Interactive Child Nutrition System (CLiCS) Sponsor Identification (ID) Number

and

St. Charles of Borromeo _____ (Site)

1,000,002,916 CLiCS Site ID Number

agree to renew the original School Nutrition Program joint agreement, which ended 6/31/2021, which ended for the period of 07/01/2021 through 06/31/2022 (not to exceed one year).

The total number of times that the original joint agreement has been renewed, including this renewal, is 2 (may not exceed four).

The terms of the original joint agreement remain in effect during this renewal, except for any adjustment to the original contract terms as described here:

School meals will be provided free of charge to students for the 2021-2022 school year. Meal programs will follow the Seamless Summer Option.

SFA and Site have caused this agreement to be executed by their duly authorized representatives:

SFA Roseville Area Schools

Shari Thompson

Business Manager

Authorized Representative

Title of Authorized Representative

Telephone (651) 635-1615

Signature



Date 07/21/2021

Site St. Charles of Borromeo

Daniel Kieffer

Principal

Authorized Representative

Title of Authorized Representative

Telephone 612-781-2843

Signature _____

Date _____

School Nutrition Programs
Renewal of Joint Agreement
School Year 2022

A School Food Authority (SFA) and Site may mutually agree to renew a joint agreement for up to four (4) one-year periods after the end of the original one-year joint agreement.

Roseville Area Schools (SFA)

1000003983 Cyber-Linked Interactive Child Nutrition System (CLiCS) Sponsor Identification (ID) Number

and

St. Jerome (Site)

1,000,000,056 CLiCS Site ID Number

agree to renew the original School Nutrition Program joint agreement, which ended 6/31/2021, which ended for the period of 07/01/2021 through 06/31/2022 (not to exceed one year).

The total number of times that the original joint agreement has been renewed, including this renewal, is 2 (may not exceed four).

The terms of the original joint agreement remain in effect during this renewal, except for any adjustment to the original contract terms as described here:

School meals will be provided free of charge to students for the 2021-2022 school year. Meal programs will follow the Seamless Summer Option.

SFA and Site have caused this agreement to be executed by their duly authorized representatives:

SFA Roseville Area Schools

Shari Thompson Business Manager

Authorized Representative Title of Authorized Representative

Telephone (651) 635-1615

Signature  Date 07/21/2021

Site St. Jerome

Anne Gattman Principal

Authorized Representative Title of Authorized Representative

Telephone 651-771-8494

Signature _____ Date _____

School Nutrition Programs
Renewal of Joint Agreement
School Year 2022

A School Food Authority (SFA) and Site may mutually agree to renew a joint agreement for up to four (4) one-year periods after the end of the original one-year joint agreement.

Roseville Area Schools (SFA)

1000003983 Cyber-Linked Interactive Child Nutrition System (CLiCS) Sponsor Identification (ID) Number

and

St. John School of Little Canada (Site)

1,000,002,977 CLiCS Site ID Number

agree to renew the original School Nutrition Program joint agreement, which ended 6/31/2021, which ended for the period of 07/01/2021 through 06/31/2022 (not to exceed one year).

The total number of times that the original joint agreement has been renewed, including this renewal, is 2 (may not exceed four).

The terms of the original joint agreement remain in effect during this renewal, except for any adjustment to the original contract terms as described here:

School meals will be provided free of charge to students for the 2021-2022 school year. Meal programs will follow the Seamless Summer Option.

SFA and Site have caused this agreement to be executed by their duly authorized representatives:

SFA Roseville Area Schools

Shari Thompson

Business Manager

Authorized Representative

Title of Authorized Representative

Telephone (651) 635-1615

Signature 

Date 07/21/2021

Site St. John School of Little Canada

Dan Hurley

Principal

Authorized Representative

Title of Authorized Representative

Telephone 651-288-3220

Signature _____

Date _____

School Nutrition Programs
Renewal of Joint Agreement
School Year 2022

A School Food Authority (SFA) and Site may mutually agree to renew a joint agreement for up to four (4) one-year periods after the end of the original one-year joint agreement.

Roseville Area Schools (SFA)

1000003983 Cyber-Linked Interactive Child Nutrition System (CLiCS) Sponsor Identification (ID) Number

and

St. Rose of Lima (Site)

1,000,002,978 CLiCS Site ID Number

agree to renew the original School Nutrition Program joint agreement, which ended 6/31/2021, which ended for the period of 07/01/2021 through 06/31/2022 (not to exceed one year).

The total number of times that the original joint agreement has been renewed, including this renewal, is 2 (may not exceed four).

The terms of the original joint agreement remain in effect during this renewal, except for any adjustment to the original contract terms as described here:

School meals will be provided free of charge to students for the 2021-2022 school year. Meal programs will follow the Seamless Summer Option.

SFA and Site have caused this agreement to be executed by their duly authorized representatives:

SFA Roseville Area Schools

Shari Thompson

Business Manager

Authorized Representative

Title of Authorized Representative

Telephone (651) 635-1615

Signature 

Date 07/21/2021

Site St. Rose of Lima

Sean Slaikeu

Principal

Authorized Representative

Title of Authorized Representative

Telephone 651-6463832

Signature _____

Date _____



Agenda Topic: Teachers On Call Substitute Management Services Contract
Meeting Date: July 27, 2021
Contact Person: Shari Thompson

Background:

The district has been working with Teachers On Call, part of Kelly Services, to provide substitute teachers on an as-needed basis for the past three years. Teachers On Call has assumed the responsibility for recruiting, screening, hiring, and orientation of district substitute teachers and special education paraprofessionals, in addition to managing daily substitute vacancies.

The contract remains the same except for a mark-up increase of 1.85%. This is based mainly on increases in state unemployment costs and some cost of business increases that are needed to replenish substitute pools depleted by the pandemic.

District administration is recommending approval of the following addendum to renew the contract for through June 30, 2023.

Recommendation:

It is recommended that the board approve the contract with Teachers On Call effective July 1, 2021, as presented.

Action Required

Informational – No Board Action Requested



AMENDMENT TWO

This Amendment ("Amendment Two"), between Teachers On Call, a Kelly® Education Company ("TOC"), with its principal offices located at 3001 Metro Drive, Suite 200, Bloomington, MN 55425, and Roseville Area Schools ("Customer"), is for the purpose of extending and amending the term of their Agreement.

RECITALS

- A. TOC and Customer entered into Agreement Renewal ("Agreement"), dated July 1, 2019.
- B. The term of the Agreement expires on June 30, 2021.
- C. TOC and Customer wish to modify the Agreement to extend the term of the Agreement, as set forth below.

AGREEMENT

TOC and Customer therefore agree as follows:

- 1. **Extension of Term.** The term of the Agreement is extended until June 30, 2023, unless terminated earlier, as set forth in the Agreement.
- 2. **Pricing.** Administrative markup of 36.85% (previously at 35%).
- 3. **Miscellaneous.** This Amendment will become effective when both parties have signed it. The date on which the last party has signed this Amendment (as indicated by the date associated with that party's signature) will be deemed the date of this Amendment. TOC and Customer restate all other provisions of the Agreement and agree that all such provisions remain in effect.

Teachers On Call, a Kelly® Education Company

Roseville Area Schools

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Agenda Topic: Resolution Amending and Restating a Resolution Relating to Renewing and Increasing General Education Revenue of the School District and Calling a Special Election Thereon

Meeting Date: July 27, 2021

Contact Person: Shari Thompson

Background:

Roseville Area Schools' current operating levy referendum expires at the end of the 2021-2022 school year or June 30, 2022. In order to renew the referendum, the district must hold an Operating Levy Referendum Election on November 2, 2021. The board approved a resolution at its regular meeting on June 22, 2021, authorizing two questions.

The first question was the option to extend the existing levy authority for ten years. The second levy question proposes to increase the school district's referendum revenue authorization by \$905.00 per pupil, which would result in a total renewal-plus-increase authorization amount of \$1,867.20 per pupil. This authorization would be first effective for taxes payable in 2022 and would increase annually by the rate of inflation as determined by statute for the ten-year period.

The Minnesota Department of Education recently updated the calculation for the operating referendum authority, which is now at \$972.09 (see attached) vs. their previous estimate of \$962.20 (the amount included in the resolution approved in June). The cap on the operating referendum allowance also increased, accordingly, to \$1,881.81 for taxes payable in 2022 (Fiscal Year 2022-23). This would generate an additional \$10.00 per pupil unit on Question 1, and there is no need to adjust the second question. The updated total renewal-plus-increase authorization amount will be \$1,877.09 per pupil.

Monthly tax impact estimates are the same as the previous chart on a property with an estimated market value of \$281,000. Some slight rounding differences occur on a couple of other values. Changes are reflected in Question 1, due to MDE's update of the inflation-adjusted allowance. Nothing changes with respect to Question 2.

Recommendation:

It is recommended that the school board approve the Resolution Amending and Restating a Resolution Relating to Renewing and Increasing General Education Revenue of the School District and Calling a Special Election Thereon as presented.

XX Action Required

_____ Informational – No Board Action Requested

Extract of Minutes of Meeting
of the School Board of
Independent School District No. 623
(Roseville Area Schools)
Ramsey County, Minnesota

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 623 (Roseville Area Schools), Ramsey County, Minnesota, was duly held by teleconference on Tuesday, July 27, 2021, commencing at 6:30 P.M. The teleconference was held in accordance with Minnesota Statutes, Section 13D.021 and pursuant to a proclamation by the Board made on March 17, 2020.

The following directors were present:

and the following were absent:

* * *

* * *

* * *

Director _____ introduced the following resolution and moved its adoption:

**A RESOLUTION AMENDING AND RESTATING A
RESOLUTION RELATING TO RENEWING AND INCREASING
GENERAL EDUCATION REVENUE OF THE SCHOOL
DISTRICT AND CALLING A SPECIAL ELECTION THEREON**

BE IT RESOLVED By the School Board (the “Board”) of Independent School District No. 623 (Roseville Area Schools), Ramsey County, Minnesota (the “School District”), as follows:

It is hereby found, determined, and declared that:

1. The School District has a referendum revenue authorization of \$972.09 per pupil, which is set to expire at the end of taxes-payable year 2021.

2. The Board finds, determines, and declares that it is necessary and expedient for the School District to renew its current referendum revenue authorization, with the renewed authorization first effective for taxes payable in 2022. The proposed referendum revenue authorization would increase annually by the rate of inflation as determined by statute, provided that actual referendum revenue authorization for any year would not exceed the statutory maximum for that year. The proposed referendum revenue authorization would be applicable for ten years unless otherwise revoked or reduced as provided by law.

3. The Board further finds, determines and declares that it is necessary and expedient for the School District to increase its referendum revenue authorization by an additional \$905.00 per pupil, for a total referendum revenue authorization of \$1,877.09 per pupil, first effective for taxes payable in 2022. The proposed total authorization would increase annually by the rate of inflation as determined by statute, provided that actual referendum revenue authorization for any year would not exceed the statutory maximum for that year. The proposed total authorization would be applicable for ten years unless otherwise revoked or reduced as provided by law.

4. The questions of renewing and increasing the referendum revenue authorization of the School District shall be submitted to the qualified electors of the School District as School District Ballot Questions 1 and 2 at a special election which is hereby called and directed to be held on Tuesday, November 2, 2021, in conjunction with the statewide general election.

5. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this special election are those precincts or part of precincts located within the boundaries of the School District which are designated for statewide general elections. The voting hours at those polling places shall be the hours between 7:00 a.m. and 8:00 p.m.

6. The School District Clerk (the “Clerk”) is hereby authorized and directed to perform the following duties:

(a) cause written notice of the special election to be provided to the county auditor of Ramsey County, at least seventy-four (74) days before the date of the special election;

(b) cause written notice of the special election to be provided to the Commissioner of Education at least seventy-four (74) days before the date of the special election;

(c) cause the Notice of Special Election, in substantially the form attached hereto as EXHIBIT A, to be published once a week in the official newspaper of the School District for two

(2) consecutive weeks, with the second publication occurring at least fourteen (14) days before the date of the special election;

(d) cause the Notice of Special Election to be mailed by first class mail to every taxpayer in the School District, at least fifteen (15) days but no more than forty-five (45) days prior to the date of the special election; and

(e) cause the Notice of Special Election to be posted at the administrative offices of the School District, for public inspection, at least ten (10) days before the date of said special election.

7. The Clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with election authorities conducting any other elections on that date. The Clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements with appropriate municipal and county officials regarding preparation and distribution of ballots or ballot cards, election administration, and cost sharing.

8. The Clerk is authorized and directed to cause a printed Ballot for the questions to be prepared in accordance with Minnesota Statutes, Section 205A.08, subdivision 5, for use at the special election, to cause a sample ballot to be posted in the administrative offices of the School District, for public inspection, at least four (4) days before the date of the special election, and to cause a sample ballot to be posted at each polling place on the date of the special election. The Clerk is further authorized and directed to cooperate with the proper election officials to cause ballots or ballot cards to be prepared for use at said election. The ballot shall be in substantially the form attached hereto as EXHIBIT B.

9. If the School District will be contracting to print the ballots for this special election, the Clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit or certified check acceptable to the Clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The Clerk shall set the amount of the bond, letter of credit or certified check in an amount equal to the value of the purchase.

10. The individuals designated as judges for the state general election shall act as election judges for this special election at the various polling places and shall conduct said election in the manner prescribed by law. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections.

11. The special election shall be held and the returns made and canvassed in the manner prescribed by law, and the Board shall meet between November 5 and November 12, 2021 (on a date between the third and tenth day after the election) for the purpose of canvassing the results thereof.

12. This resolution amends, restates, and supersedes the resolution adopted by the Board on June 22, 2021, authorizing the special election in conjunction with the renewal and increase of the referendum revenue authorization.

The motion for the adoption of the foregoing resolution was duly seconded by Director _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

EXHIBIT A

NOTICE OF SPECIAL ELECTION

INDEPENDENT SCHOOL DISTRICT NO. 623
(ROSEVILLE AREA SCHOOLS)
RAMSEY COUNTY, MINNESOTA

NOTICE IS HEREBY GIVEN that a special election has been called and will be held in and for Independent School District No. 623 (Roseville Area Schools), Ramsey County, Minnesota, on November 2, 2021, between the hours of 7:00 a.m. and 8:00 p.m. to vote on the following questions:

**SCHOOL DISTRICT BALLOT QUESTION 1
APPROVE RENEWED REFERENDUM LEVY AUTHORIZATION**

The school board of Independent School District No. 623 (Roseville Area Schools) has proposed to renew its referendum revenue authorization in the amount of \$972.09 per pupil, which expires at the end of taxes-payable year 2021. The renewed authorization amount of \$972.09 per pupil proposed in this ballot question would be first effective for taxes payable in 2022, and would increase annually by the rate of inflation as determined by statute, provided that actual referendum revenue authorization for any year would not exceed the statutory maximum for that year. This authorization would be applicable for ten years unless earlier revoked or reduced as provided by law.

Shall the renewal of the referendum levy authorization proposed by the school board of Independent School District No. 623 be approved?

YES

NO

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING TO EXTEND AN EXISTING PROPERTY TAX REFERENDUM THAT IS SCHEDULED TO EXPIRE.

**SCHOOL DISTRICT BALLOT QUESTION 2
APPROVE INCREASE IN REFERENDUM LEVY AUTHORIZATION**

If School District Ballot Question 1 is approved, the school board of Independent School District No. 623 has additionally proposed to increase the school district's referendum revenue authorization by \$905.00 per pupil, which would result in a total renewal-plus-increase authorization amount of \$1,877.09 per pupil. This authorization would be first effective for taxes payable in 2022, and would increase annually by the rate of inflation as determined by statute, provided that actual referendum revenue authorization for any year would not exceed the statutory maximum for that year. This authorization would be applicable for ten years unless earlier revoked or reduced as provided by law.

If School District Ballot Question 1 is approved, shall the increase in the referendum levy authorization proposed by the school board of Independent School District No. 623 also be approved?

YES

NO

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.

Passage of this referendum will result in an increase in your property taxes.

The tax impact in taxes-payable year 2022 for typical residential homesteads, apartments, commercial-industrial properties, and most other classes of property within the School District is shown in the table below.

Roseville Public School District, ISD 623
Analysis of Tax Impact for Potential Referendum Levy
July 23, 2021

Year Taxes are Payable	Question 1			Question 2
	2021	2022	NET RENEWAL CHANGE	2022
	Expiring Authority	Renewed Authority		New Authority
Revenue per Pupil Unit	-\$972.09	\$972.09	\$0.00	\$905.00

Type of Property	Estimated Market Value	Estimated Taxes for Referendum Levy Only*			
		Annual			
	\$100,000	-\$98	\$95	-\$3	\$100
	125,000	-122	119	-3	125
	150,000	-147	143	-4	150
	175,000	-171	167	-4	175
	200,000	-195	191	-4	200
Residential	225,000	-220	215	-5	225
Homesteads,	250,000	-244	238	-6	250
Apartments,	275,000	-269	262	-7	274
and Commercial-	300,000	-293	286	-7	299
Industrial Property	350,000	-342	334	-8	349
	400,000	-391	381	-10	399
	450,000	-440	429	-11	449
	500,000	-489	477	-12	499
	600,000	-586	572	-14	599
	700,000	-684	668	-16	699
	800,000	-782	763	-19	798
	900,000	-879	858	-21	898
	1,000,000	-977	954	-23	998
	1,250,000	-1,221	1,192	-29	1,248
	1,500,000	-1,466	1,430	-36	1,497
	2,000,000	-1,954	1,907	-47	1,996

* The amounts in the table are based on school district taxes for the referendum levy only, and do not include tax levies for other purposes. Tax increases shown above are gross increases, not including the impact of the Minnesota Homestead Credit Refund ("Circuit Breaker") program. Owners of homestead property may qualify for a refund, based on their income and total property taxes. This will change the tax impact of the referendum levy shown above for those property owners.
NOTE: Agricultural property will pay taxes for the proposed referendum based only on the value of the house, garage and one acre. Seasonal recreational residential property (i.e., cabins) will pay no taxes for the proposed referendum.

The polling places for this election and the precincts served by these polling places are as follows:

Precinct:	Polling Place:
Precinct 1	Falcon Heights City Hall 2077 Larpenteur Avenue West Falcon Heights, MN 55113
Precinct 1	Lauderdale City Hall 1891 Walnut Street Lauderdale, MN 55113
Precinct 1	Lutheran Church of the Resurrection 955 County Road D West Shoreview, MN 55126
Precinct 1	Presbyterian Church of the Way 3382 Lexington Avenue North Arden Hills, MN 55112
Precinct 1	Roseville Area Middle School 15 County Road B2 East Little Canada, MN 55117
Precinct 1	St. Paul Hmong Alliance Church 1770 McMenemy Street Maplewood, MN 55117
Precinct 2	Edgerton Elementary School 1929 Edgerton Street Maplewood, MN 55117
Precinct 2	Falcon Heights United Church of Christ 1795 Holton Street Falcon Heights, MN 55113
Precinct 2	Little Canada Elementary School 400 Eli Road Little Canada, MN 55117
Precinct 3	Little Canada City Center 515 Little Canada Road East Little Canada, MN 55117
Precinct 3	Prince of Peace Lutheran Church 2561 Victoria Street North Roseville, MN 55113
Precinct 4	North Heights Lutheran Church 2701 Rice Street North Roseville, MN 55113

- Precinct 5 Corpus Christi Catholic Church
2131 Fairview Avenue North
Roseville, MN 55113

- Precinct 6 Ramsey County Library
2180 Hamline Avenue North
Roseville, MN 55113

- Precinct 7 St. Christopher Episcopal Church
2300 Hamline Avenue North
Roseville, MN 55113

- Precinct 8 Central Park Elementary School
701 County Road B West
Roseville, MN 55113

- Precinct 9 Roseville Lutheran Church
1215 Roselawn Avenue West
Roseville, MN 55113

- Precinct 10 Galilee Evangelical Lutheran Church
145 McCarrons Boulevard North
Roseville, MN 55113

Any eligible voter residing in the school district may vote at said election at the polling place designated above for the precinct in which he or she resides. The polls for said election will be open between 7:00 a.m. and 8:00 p.m. on the date of said election.

A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the polling places on election day.

Dated: _____, 2021

BY ORDER OF THE SCHOOL BOARD

/s/ Curtis Johnson
 School District Clerk
 Independent School District No. 623
 (Roseville Area Schools), Ramsey County,
 Minnesota

EXHIBIT B

SCHOOL DISTRICT QUESTION BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 623
(ROSEVILLE AREA SCHOOLS)
RAMSEY COUNTY, MINNESOTA
SPECIAL ELECTION

November 2, 2021

To vote for a question, fill in the oval next to the word "YES" for that question.
To vote against a question, fill in the oval next to the word "NO" for that question.

SCHOOL DISTRICT BALLOT QUESTION 1

APPROVE RENEWED REFERENDUM LEVY AUTHORIZATION

The school board of Independent School District No. 623 (Roseville Area Schools) has proposed to renew its referendum revenue authorization in the amount of \$972.09 per pupil, which expires at the end of taxes-payable year 2021. The renewed authorization amount of \$972.09 per pupil proposed in this ballot question would be first effective for taxes payable in 2022, and would increase annually by the rate of inflation as determined by statute, provided that actual referendum revenue authorization for any year would not exceed the statutory maximum for that year. This authorization would be applicable for ten years unless earlier revoked or reduced as provided by law.

Shall the renewal of the referendum levy authorization proposed by the school board of Independent School District No. 623 be approved?

YES

NO

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING TO EXTEND AN EXISTING PROPERTY TAX REFERENDUM THAT IS SCHEDULED TO EXPIRE.

SCHOOL DISTRICT BALLOT QUESTION 2

APPROVE INCREASE IN REFERENDUM LEVY AUTHORIZATION

If School District Ballot Question 1 is approved, the school board of Independent School District No. 623 has additionally proposed to increase the school district's referendum revenue authorization by \$905.00 per pupil, which would result in a total renewal-plus-increase authorization amount of \$1,877.09 per pupil. This authorization would be first effective for taxes payable in 2022, and would increase annually by the rate of inflation as determined by statute, provided that actual referendum revenue authorization for

any year would not exceed the statutory maximum for that year. This authorization would be applicable for ten years unless earlier revoked or reduced as provided by law.

If School District Ballot Question 1 is approved, shall the increase in the referendum levy authorization proposed by the school board of Independent School District No. 623 also be approved?

YES

NO

BY VOTING "YES" ON THIS BALLOT QUESTION, YOU ARE VOTING FOR A PROPERTY TAX INCREASE.

STATE OF MINNESOTA)
) SS
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 623 (Roseville Area Schools), Ramsey County, Minnesota (the “School District”), hereby certify that the attached and foregoing is a full, true, and correct transcript of the minutes of a meeting of the School Board of said School District duly called and held on the date therein indicated, so far as such minutes relate to the calling of a referendum on the School District’s referendum levy authorization, and that the resolution included therein is a full, true, and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this ____ day of _____, 2021.

School District Clerk
Independent School District No. 623
(Roseville Area Schools), Ramsey County,
Minnesota

PRE-ELECTION ESTIMATES

Roseville Public School District, ISD 623

TAX IMPACT for November 2, 2021 Operating Levy Referendum Questions

July 23, 2021

Year Taxes are Payable	Question 1			Question 2	Questions 1 & 2
	2021	2022		2022	2022
	Expiring Authority	Renewed Authority	NET RENEWAL CHANGE	New Authority	COMBINED TOTAL
Revenue per Pupil Unit	-\$972.09	\$972.09	\$0.00	\$905.00	\$1,877.09
Total Net Revenue	-\$8,018,382	\$8,037,629	\$19,247	\$7,482,902	\$15,520,531

Type of Property	Estimated Market Value	Estimated Taxes for Referendum Levy Only*				Estimated Taxes for Referendum Levy Only*			
		ANNUAL		MONTHLY	ANNUAL	MONTHLY	ANNUAL	MONTHLY	
	\$100,000	-\$98	\$95	-\$3	\$0	\$100	\$8	\$97	\$8
	150,000	-147	143	-4	0	150	13	146	13
	200,000	-195	191	-4	0	200	17	196	17
	250,000	-244	238	-6	-1	250	21	244	20
	281,000	-275	268	-7	-1	280	23	273	22
	300,000	-293	286	-7	-1	299	25	292	24
Residential	350,000	-342	334	-8	-1	349	29	341	28
Homesteads,	400,000	-391	381	-10	-1	399	33	389	32
Apartments,	450,000	-440	429	-11	-1	449	37	438	36
and Commercial-	500,000	-489	477	-12	-1	499	42	487	41
Industrial Property	600,000	-586	572	-14	-1	599	50	585	49
	700,000	-684	668	-16	-1	699	58	683	57
	800,000	-782	763	-19	-2	798	67	779	65
	900,000	-879	858	-21	-2	898	75	877	73
	1,000,000	-977	954	-23	-2	998	83	975	81
	1,250,000	-1,221	1,192	-29	-2	1,248	104	1,219	102
	1,500,000	-1,466	1,430	-36	-3	1,497	125	1,461	122
	2,000,000	-1,954	1,907	-47	-4	1,996	166	1,949	162

* The amounts in the table are based on school district taxes for the referendum levy only, and do not include tax levies for other purposes. Tax increases shown above are gross increases, not including the impact of the Minnesota Homestead Credit Refund ("Circuit Breaker") program. Owners of homestead property may qualify for a refund, based on their income and total property taxes. This will change the tax impact of the referendum levy shown above for those property owners.

NOTE: Agricultural property will pay taxes for the proposed referendum based only on the value of the house, garage and one acre. Seasonal recreational residential property (i.e., cabins) will pay no taxes for the proposed referendum.





Roseville Area Schools

Quality Teaching & Learning for All...Equity in All We Do

Agenda Item: 7b

Agenda Topic: Future Board Meeting Logistics
Meeting Date: July 27, 2021
Contact Person: Chair Mike Boguszewski

Background:

Since the onset of the COVID-19 pandemic in March 2020, the school board has conducted its meetings by electronic means per Minnesota Statute 13D.021. As COVID-19 restrictions continue to ease, the board will return to conducting in-person meetings, effective as of the next scheduled board meeting.

Recommendation:

Pursuant to Minnesota Statutes § 13D.021 and the termination of Emergency Executive Order 20-01, and on the basis of the general course of the COVID-19 health pandemic and a determination that it is no longer imprudent or infeasible for the ISD 623 Roseville Area Schools school board, and any committee thereof, to convene in person and in a public setting, the board action of March 17, 2020, to convert to remote meetings is hereby rescinded, effective as of the next scheduled school board meeting. Additionally, the special allowance for community input via written communication is rescinded and community input will revert to in-person attendees, also effective as of the next scheduled board meeting.

XX Action Required

 Informational – No Board Action Requested