



June Facilities, Finance & Operations Committee Meeting
Friday, June 12, 2026
9:00 AM
Zoom Webinar

- I. IAQ Report Update
- II. Update of Facilities and Grounds Maintenance
- III. FY26 Monthly Financial Update (through May) Including Internal Services
- IV. Approval of May Financial, Facilities and Operations Committee Minutes
- V. Other Business

Minutes
Financial, Facilities & Operations Committee
May 15, 2026

Present:

Michael Guido, Committee Chair

Deborah Low, Committee Member

Sharon Ferraro, Committee Member

Erica Forti, Superintendent of Schools

Phil Cross, Chief Finance and Operations Officer

Absent:

Mike DelMastro, Director of Facilities

The meeting was called to order by Mr. Guido at 9:01 a.m.

The Committee discussed the following regarding facilities and grounds maintenance:

- Mr. Cross reported that the District is continuing routine maintenance of all the buildings, and that seasonal temperature fluctuations have created some challenges regulating building temperatures. The transition to cooling is expected to begin the following week, and portable cooling units will be installed district-wide over the next two weeks in buildings without A/C. Mr. Cross added that the sidewalk project near Revson field is nearly complete, and work continues on the Lords Highway section. Additionally, initial work on the main entrance turning lane project has begun and is expected to be completed by early summer.
- Ms. Low referenced a parent concern regarding excessive heat in portions of the elementary school's North House classrooms. Mr. Cross reported that the North House HVAC project remains a district priority, with improvements expected to begin next summer. Additionally, he confirmed that all North House classrooms have portable units, with installation currently underway. The District will assess whether additional interim cooling measures are warranted.

The Committee discussed the following regarding the lower turf field replacement:

- Mr. Cross informed the Committee that regarding the FY27 capital project to replace the lower turf field, the District will utilize a purchasing consortium rather than a traditional standalone RFP. All participating vendors will attend a common walkthrough

and Q&A session before submitting bids. Contractors will be invited to a walk-thru by the end of May, with the contract being awarded by the end of July, and installation occurring in late August.

The Committee discussed the following regarding the educational specs for the North House HVAC Project:

- Mr. Cross reviewed the educational specifications for the North House HVAC project, and reported that the grant process requires that the specifications be created. The specs were created by Colliers, and Mr. Cross will bring them to the full Board for approval.
- Ms. Low requested that a brief summary of the specs be added for the Board, explaining why this HVAC approach was selected, the energy efficiency considerations, and why alternatives such as geothermal were not selected.

The Committee discussed the following regarding recent bid results:

- Mr. Cross informed the Committee that in April the Board went out to bid for three separate capital projects: WHS Locker Room Replacement of Heating Unit (FY26), HES Core Boiler & Pumps Replacement (FY26), HES East House Boiler Replacement and Piping (FY27). Based on the quoted prices, as well as reference checks, the WHS Locker Room Replacement project was awarded to Sav-More, and the HES Core Boiler & Pumps and HES East House Boiler Replacement were both awarded to Southport Contracting. The combined projects are projected to exceed budget by approximately \$21,000, but Mr. Cross will monitor other FY26 and FY27 capital projects for offsetting savings.

The Committee discussed the following regarding the FY26 monthly financial update (through April) including internal services:

- Mr. Cross reported that the District is currently projected to finish the year with a balanced budget. This is due in large part to the soft expenditure freeze that was implemented earlier this year. The current projected balance is \$19,095. While account balances will fluctuate for the remainder of the year, no major deferred spending concerns are anticipated going into the new fiscal year. Mr. Cross did note that rising custodial and maintenance supply costs may create future budget pressure due to vendor price increases.
- Mr. Cross identified upcoming needs for major auditorium upgrades at the high school, including replacement of the hoist control system, and electrical and sound system improvements. Mr. Cross will continue to evaluate the needs, and will keep the Board updated.

- Regarding the Internal Services Fund, Mr. Cross reported that he has not seen any unusual trend data.

The Committee discussed the following regarding the FY27 preschool tuition rates:

- Mr. Cross informed the Committee that the full rates for the integrated pre-school are established by the Pupil Services Department in collaboration with the Business Office. Periodically, the District compares tuition rates with other DRG A districts and local private pre-schools to ensure that the District's tuition remains competitive. Since this comparison was just made two years ago, Mr. Cross recommended that the FY27 Pre-K tuition for Weston residents' children without special needs be increased by \$1,000. This will increase the tuition rate to \$9,277 for FY27. Per Federal mandate, Weston residents with special needs are admitted to the program tuition free.
- The Committee agreed to move this recommendation forward to the full Board.

The Committee discussed the following regarding the FY27 tuition rates for non-residents:

- Mr. Cross reported that each year the District increases the non-resident tuition rates by that year's approved budget increase. He recommended that the FY26/27 tuition rate for non-resident students be increased by 3.07%.
- The Committee agreed to move this recommendation forward to the full Board.

The Committee discussed the following regarding the FY27 utility and user fees for facility rentals:

- Mr. Cross reported that each year the District increased the utility and user fees for facility rentals by that year's approved budget increase. He recommended that the FY26/27 utility and user fees be increased by the FY27 budget increase of 3.07%.
- The Committee agreed to move this recommendation forward to the full Board.

The Committee discussed the following regarding an FY27 Budget Update:

- Mr. Cross reviewed the revised FY27 capital budget formatting intended to better capture deferred projects and future planning. Ms. Low requested that future capital budgets also group projects by school. Mr. Guido presented a supplemental spreadsheet that offered additional analysis. Administration will consider incorporating this information into future budget materials.

- Mr. Cross reviewed anticipated DRIP (District Repair and Improvement Project) funding. The District is expected to receive approximately \$88,000 in FY26. The funding is intended for repairs and HVAC related issues. The Committee's discussion centered on whether funds should be reserved specifically for educational facilities needs versus reverting to the Town's general fund. Mr. Cross anticipates further discussion with the Board of Finance.

The Committee discussed the following regarding approval of the March minutes:

- The March minutes were approved without changes.

The Committee discussed the following regarding other business:

- Ms. Low informed the Committee that the upcoming Tri-Board middle school project meeting may need to be rescheduled due to coordination between the three participating boards.

There being no further business to discuss, the meeting adjourned at 9:52 a.m.

Respectfully submitted,

Andrew Galli

Administrative Assistant to the Chief Finance and Operations Officer