

Board of Education Regular Meeting

Monday, February 13, 2023 6:00 PM

Remote Session

I. CALL TO ORDER, VERIFICATION OF QUORUM

II. PLEDGE OF ALLEGIANCE

II.A. I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation, indivisible, with liberty and justice for all.

III. APPROVAL OF MINUTES

III.A. Meeting minutes from the January 17, 2023 Weston Board of Education Regular meeting

III.B. Meeting minutes from the January 19, 2023 Weston Board of Education Public Forum #2

III.C. Meeting minutes from the January 23, 2023 Weston Board of Education Workshop

III.D. Meeting minutes from the January 24, 2023 Weston Board of Education Executive Session

III.E. Meeting minutes from the January 24, 2023 Weston Board of Education FY24 Budget Approval/Adoption meeting

IV. STUDENT BOARD OF EDUCATION REPRESENTATIVE COMMENTS

IV.A. Discussion with WHS Student Board of Education Representatives

V. PUBLIC COMMENT

VI. RECOGNITION

VI.A. Discussion and vote to accept a donation of sports equipment to Weston High School, which has a value of \$80,000.

VII. NEW BUSINESS

VII.A. Consent Agenda (new hires, resignations, retirements and transfers)

VII.B. Weston Board of Education Policies, Regulations, and Bylaws (first read)

VII.B.1. Discussion of policy 5136 Use of Privately Owned Technology Devices By Students

VII.C. Pupil Personnel Services and Special Education Update

VII.D. Finance and Operations Update

VII.D.1. Discussion and vote on the 7th 2022 Financial Report

VII.E. Weston's Winter Progress Towards Continued Success and Improvement

VII.F. Website Update

VIII. OLD BUSINESS

IX. SUPERINTENDENT'S REPORT

IX.A. Budget

IX.B. Open Choice

**X. COMMITTEE REPORTS (approved committee minutes
and committee chair update, if any)**

X.A. Communications Committee

X.B. Curriculum Committee

X.C. Educational Optimization Committee

X.D. Finance & Operations Committee

X.E. Policy Committee

X.F. Negotiations Committee

X.G. CES

X.H. CABB

X.I. Weston Education Foundation

**XI. NEXT SCHEDULED MEETINGS OF THE BOARD OF
EDUCATION**

XI.A. The next regular session of the Weston Board of Education will be March 14, 2023 at 6:00 PM. This meeting will be in-person and live streamed.

XI.B. Review of Pending Agenda Items for Next Meeting

XII. ADJOURNMENT

Board of Education Regular Meeting

Tuesday, January 17, 2023 6:00 PM
Remote Session

Absent: David Felton, Peter Gordon, Bernie Kingsley

Present: Steven Ezzes, Sharon Ferraro, Chad Hoepfner, Melissa Walker

Present: 4

Absent: 3

Peter Gordon joined at 6:20 PM

Additional attendees: Lisa Barbiero, Superintendent; Tina Henckel, Assistant Superintendent; Phillip Cross, Director of Finance & Operations; Daniel DiVito, Director of Digital Learning & Technology; Tracy Edwards, Director of Pupil Personnel Services; Terri Kavanagh, Director of Human Resources; Building Principals: Meghan Ward, Daniel Doak, Pattie Falber, Laura Kaddis; Student Representatives: Emma McCarthy, Josh Metviner

I. CALL TO ORDER, VERIFICATION OF QUORUM

There is a quorum. The time is 6:03 PM. Move that the Weston Board of Education begin the January 17, 2023 meeting. Unseconded with a motion by Steve Ezzes.

II. PLEDGE OF ALLEGIANCE

A. I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation, indivisible, with liberty and justice for all.

III. APPROVAL OF MINUTES

A. Meeting minutes from the December 19, 2022 Weston Board of Education Regular Meeting

Move that the Weston Board of Education approve the December 19, 2022 Board of Education Regular meeting minutes. Carried with a motion by Ferraro, Sharon and a second by Hoepfner, Chad.

Steven Ezzes: Yea, Sharon Ferraro: Yea, Chad Hoepfner: Yea,
Melissa Walker: Yea

Yea: 4, Nay: 0

B. Meeting minutes from the January 6, 2023 Weston Board of Education Workshop

Move that the Weston Board of Education approve the January 6, 2023 Board of Education Workshop minutes Carried with a motion by Ferraro, Sharon and a second by Hoepfner, Chad.

Steven Ezzes: Yea, Sharon Ferraro: Yea, Chad Hoepfner: Yea,
Melissa Walker: Yea

Yea: 4, Nay: 0

C. Meeting minutes from the January 11, 2023 Weston Board of Education Public Forum #1

Move that the Weston Board of Education approve the January 11, 2023 Board of Education Public Forum minutes. Carried with a motion by Ferraro, Sharon and a second by Hoepfner, Chad.

Steven Ezzes: Yea, Sharon Ferraro: Yea, Chad Hoepfner: Yea, Melissa Walker: Yea

Yea: 4, Nay: 0

D. Meeting minutes from the January 12, 2023 Weston Board of Education Workshop

Move that the Weston Board of Education approve the January 11, 2023 Board of Education Public Forum minutes. Carried with a motion by Hoepfner, Chad and a second by Ferraro, Sharon.

Steven Ezzes: Yea, Sharon Ferraro: Yea, Chad Hoepfner: Yea, Melissa Walker: Yea

Yea: 4, Nay: 0

IV. STUDENT BOARD OF EDUCATION REPRESENTATIVE COMMENTS

Discussion with WHS Student Board of Education Representatives

Students at WHS are in the middle of midterm exams. The National Honor Society is hosting study nights to assist any student that needs help. The WHS PTO is handing out items to the students to help reduce stress during midterms. Advisory will now meet every week. The SGA will be coordinating a Souper-Bowl drive in February to support Person-to-Person.

V. PUBLIC COMMENT

There were no comments from the public.

VI. RECOGNITION

A. Discussion and vote to accept the WHS PTO donation of \$1,939.06 for vinyl graphics for the front doors and windows of WHS

Move that the Weston Board of Education accept the donation of \$1,939.06 for vinyl graphics for the front doors and windows of WHS Carried with a motion by Hoepfner, Chad and a second by Ferraro, Sharon.

Steven Ezzes: Yea, Sharon Ferraro: Yea, Chad Hoepfner: Yea, Melissa Walker: Yea

Yea: 4, Nay: 0

B. Discussion and vote to accept the WHS PTO donation of up to \$2,000 for an 85" smart tv, cart and sound bar.

Move that the Weston Board of Education accept the donation of up to \$2,000 for an 85" smart tv, cart and sound bar. Carried with a motion by Hoepfner, Chad and a second by Ferraro, Sharon.

Steven Ezzes: Yea, Sharon Ferraro: Yea, Chad Hoepner: Yea,
Melissa Walker: Yea

Yea: 4, Nay: 0

VII. **NEW BUSINESS**

A. Consent Agenda (new hires, resignations, retirements and transfers)

Superintendent Barbiero reviewed the consent agenda.

Move that the Weston Board of Education accept the consent agenda as presented. Carried with a motion by Ferraro, Sharon and a second by Hoepner, Chad.

Steven Ezzes: Yea, Sharon Ferraro: Yea, Chad Hoepner: Yea,
Melissa Walker: Yea

Yea: 4, Nay: 0

B. Pupil Personnel Services and Special Education Update

Tracy Edwards, Director of Pupil Personnel Services gave an overview of what is happening within the department. There is a focus on hiring and she gave an overview of the open positions, explained that some positions are district positions and some are contract positions, and discussed the difference.

A district communication went out about the next Special Education Parent Meeting which will take place on January 30, 2023 at 4:00 PM and it will be virtual. The speaker will be Eric Brudvig and he will give an overview of the transition programming for our students.

There was an open house yesterday for the ELC program. The lottery will begin next week and there has been a lot of interest from families. More information to follow.

C. Finance and Operations Update

Discussion and vote on December 2022 Financial Report

Phillip Cross, Director of Finance and Operations presented the 6th FY23 (December 2022) Financial Report Including Internal Services Fund (for Dental). Tracy Edwards, discussed SPED settlements and transportation costs.

Move that the Weston Board of Education approve the December 2022 Financial Update. Carried with a motion by Ferraro, Sharon and a second by Hoepner, Chad.

Steven Ezzes: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Chad Hoepner: Yea, Melissa Walker: Yea

OLD BUSINESS

**D. Weston Board of Education Policies, Regulations, and Bylaws
(second read)**

1. Discussion and vote of policy 6115: Ceremonies and Observances

Move that the Weston Board of Education accept policy 6115: Ceremonies and Observances Carried with a motion by Walker, Melissa and a second by Ferraro, Sharon.

Steven Ezzes: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Chad Hoepner: Yea, Melissa Walker: Yea

Yea: 5, Nay: 0

2. Discussion and vote of new mandatory policy/regulation Series 5000: Students: Completion Rates of the Free Application for Federal Student Aid (FAFSA)

Move that the Weston Board of Education accept policy/regulation Series 5000: Students: Completion Rates of the Free Application for Federal Student Aid (FAFSA) Carried with a motion by Walker, Melissa and a second by Hoepner, Chad.

Steven Ezzes: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Chad Hoepner: Yea, Melissa Walker: Yea

Yea: 5, Nay: 0

3. Discussion and vote of policy/regulation 5114: Student Discipline

Move that the Weston Board of Education accept policy/regulation 5114: Student Discipline Carried with a motion by Walker, Melissa and a second by Ferraro, Sharon.

Steven Ezzes: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Chad Hoepner: Yea, Melissa Walker: Yea

Yea: 5, Nay: 0

4. Discussion and vote of policy/regulation 1250: Visitors and Observations

Move that the Weston Board of Education accept policy/regulation 1250: Visitors and Observations Carried with a motion by Walker, Melissa and a second by Hoepner, Chad.

Steven Ezzes: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Chad Hoepner: Yea, Melissa Walker: Yea

Yea: 5, Nay: 0

VIII. SUPERINTENDENT UPDATE

Superintendent Barbiero mentioned that representatives from Full Court Peace and the Weston Basketball Association came to the Fianance, Facilities and Operations committee meeting. They had a preliminary conversation about reburbing the courts behind the administarion building. Ms. Barbiero also said we are doing our best

to put as much information out there about the budget and reminded people where to find information relating to the budget on our website. We are committed to providing the board with as much information as we can.

IX. **COMMITTEE REPORTS (approved committee minutes and committee chair update, if any)**

- A. Communications Committee
- B. Curriculum Committee
- C. EOC (Educational Optimization Committee)
- D. Finance & Operations Committee
- E. Policy Committee
- F. Negotiations Committee
- G. CES (Cooperative Educational Services)
- H. CABA (Connecticut Association of Boards of Education)
- I. WEF (Weston Education Foundation)

X. **NEXT SCHEDULED MEETINGS OF THE BOARD OF EDUCATION**

- A. Weston Board of Education Forum #2 with Administration on FY 2024 Budget Request on January 19, 2023 at 6:00 PM.
- B. Weston Board of Education workshop on January 23, 2023 at 9:00 AM. This meeting will be remote and live streamed.
- C. Weston Board of Education special meeting regarding the Approval and Adoption of Recommended Operating & Capital Budgets on January 24, 2023 at 6:00 PM. This meeting will be remote and live streamed.

D. Weston Board of Education regular meeting will be February 13, 2023 at 6:00 PM. This meeting will be remote and will be live streamed.

E. Review of Pending Agenda Items for Next Meeting

XI. **ADJOURNMENT**

Move that the Weston Board of Education adjourn the January 17, 2023 regular meeting at 6:53 PM. Carried with a motion by Ferraro, Sharon and a second by Walker, Melissa.

Steven Ezzes: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Chad Hoepfner: Yea, Melissa Walker: Yea

Yea: 5, Nay: 0

Respectfully Submitted by:

Jodi Sacchetta

Chairperson

Superintendent

Weston Board of Education - Public Forum #2 with Administration

Thursday, January 19, 2023 6:00 PM

Remote Session

Absent: Peter Gordon

Present: Steven Ezzes, David Felton, Sharon Ferraro, Chad Hoepfner, Bernie Kingsley, Melissa Walker.

Present: 6, Absent: 1

Additional Attendees:

Superintendent of Schools Lisa Barbiero; Assistant Superintendent Tina Henckel; Director of Finance Phillip Cross; Director of Pupil Personnel Services Tracy Edwards, Director of Digital Learning & Technology Daniel DiVito, Director of Facilities Michael DelMastro, Director of Human Resources Teresa Kavanagh, Building Principals: Meghan Ward, Daniel Doak and Patricia Falber

I. CALL TO ORDER, VERIFICATION OF QUORUM

A quorum has been met. Move that the Weston Board of Education begin the January 19, 2023 special meeting. The time is 6:02 PM. This motion, made by Ezzes, Steven, Unseconded.

II. PUBLIC FORUM REGARDING FY24 BUDGET REQUEST

Public comments were made by the following individuals:

- Ellen Crafts - Norfield Road
- Kristana Esslinger - Ledgewood Drive East

III. BOARD OF EDUCATION DISCUSSION REGARDING FY24 BUDGET REQUEST

A conversation took place with regard to mental health and potential resources from the community.

IV. NEXT SCHEDULED MEETING OF THE BOARD OF EDUCATION

A. Weston Board of Education workshop on January 23, 2023 at 9:00 AM. This meeting will be remote and live streamed.

B. Weston Board of Education special meeting regarding the Approval and Adoption of Recommended Operating & Capital Budgets on January 24, 2023 at 6:00 PM. This meeting will be remote and live streamed.

V. ADJOURNMENT

Move that the Weston Board of Education adjourn the January 19, 2023 special meeting at 6:54 PM. This motion, made by Ferraro, Sharon and seconded by Felton, David, Carried.

Steven Ezzes: Yea, David Felton: Yea, Sharon Ferraro: Yea, Chad Hoepfner: Yea, Bernie Kingsley: Yea, Melissa Walker: Yea

Yea: 6, Nay: 0

Respectfully submitted by:

Jodi Sacchetta

Chairperson

Superintendent

DRAFT

Weston Board of Education Workshop

Monday, January 23, 2023 9:00 AM
Remote Session

Absent: Bernie Kingsley

Present: Steven Ezzes, David Felton, Sharon Ferraro, Peter Gordon, Chad Hoepfner, Melissa Walker.

Present: 6, Absent: 1.

Additional attendees:

Lisa Barbiero, Superintendent; Tina Henckel, Assistant Superintendent; Phillip Cross, Director of Finance & Operations; Daniel DiVito, Director of Digital Learning & Technology; Tracy Edwards, Director of Pupil Personnel Services; Teresa Kavanagh, Director of Human Resources

I. **CALL TO ORDER, VERIFICATION OF QUORUM**

A quorum has been met. Move that the Weston Board of Education begin the January 6, 2023 special meeting. Unseconded with a motion by Ezzes, Steven. Meeting began at 9:02 AM

II. **FY24 BUDGET**

A. **Board workshop on the FY24 budget.**

Various topics were discussed at this workshop. Superintendent Barbiero went over a document that explained the relationship between enrollment and staffing, and program changes over the years. Tracy Edwards reviewed the overall plan for 2023-2024 staffing within Pupil Personnel Services and explained the drivers for staffing. Discussions were also had regarding mental health and available resources as well as sustainability and green initiatives.

III. **NEXT SCHEDULED MEETING OF THE BOARD OF EDUCATION**

A. Weston Board of Education special meeting regarding the Approval and Adoption of Recommended Operating & Capital Budgets on January 24, 2023 at 6:00 PM. This meeting will be remote and live streamed.

IV. **ADJOURNMENT**

Move that the Weston Board of Education adjourn the January 12, 2023 workshop at 10:24 AM. Carried with a motion by Felton, David and a second by Ezzes, Steven.

Steven Ezzes: Yea, David Felton: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Chad Hoepfner: Yea, Melissa Walker: Yea

Yea: 6, Nay: 0

Respectfully submitted by:

Jodi Sacchetta

Chairperson

Superintendent

DRAFT

Weston Board of Education Executive Session

Tuesday, January 24, 2023 5:30 PM

Remote Session

Absent: Peter Gordon

Present: Steven Ezzes, David Felton, Sharon Ferraro, Chad Hoepner, Bernie Kingsley, Melissa Walker.

Present: 6, Absent: 1.

Additional Attendees:

Lisa Barbiero, Superintendent of Schools

- I. Call to Order, Verification of Quorum

- II. Appointment of an impartial hearing officer for expulsion and residency issues for the 2022-2023 school year.

- III. Adjournment
Meeting adjourned at 5:52 PM

Chairperson

Superintendent

Board of Education Special Meeting: Approval/Adoption of FY24 Budgets

Tuesday, January 24, 2023 6:00 PM

Remote Session

Present: Steven Ezzes, David Felton, Sharon Ferraro, Peter Gordon, Chad Hoepfner, Bernie Kingsley, Melissa Walker.

Present: 7.

Additional Attendees:

Superintendent of Schools Lisa Barbiero; Assistant Superintendent Tina Henckel; Director of Finance Phillip Cross; Director of Pupil Personnel Services Tracy Edwards, Director of Digital Learning & Technology Daniel DiVito, Director of Human Resources Teresa Kavanagh, Building Principals: Meghan Ward, Daniel Doak and Patricia Falber, Laura Kaddis

I. **Call to Order, Verification of Quorum**

Move that the Weston Board of Education begin the January 24, 2023 Meeting. Unseconded with a motion by Ezzes, Steven.

II. **Public Comment**

There were no comments from the public

III. **FY 24 Operating and Capital Budget Request**

Prior to the vote, Chair Steven Ezzes explained the budget process timeline and then Director of Finance Phillip Cross reviewed specific line items that reduced the initial budget request to what is being voted on today.

A. **Discussion and vote on approval of the FY 24 Operating Budget**

Move that Weston Board of Education approve the FY 24 Operating Budget in the amount of \$58,047,590, which represents a 2.94% increase. Carried with a motion by Walker, Melissa and a second by Ferraro, Sharon.

Steven Ezzes: Yea, David Felton: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Chad Hoepfner: Yea, Bernie Kingsley: Yea, Melissa Walker: Yea

Yea: 7, Nay: 0

B. **Discussion and vote on approval of the FY 24 Capital Budget**

Move that Weston Board of Education approve the FY 24 Capital Budget in the amount of \$856,590. Carried with a motion by Walker, Melissa and a second by Ferraro, Sharon.

Steven Ezzes: Yea, David Felton: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Chad Hoepfner: Yea, Bernie Kingsley: Yea, Melissa Walker: Yea

Yea: 7, Nay: 0

IV. **Adjournment**

Move that the Weston Board of Education adjourn the January 24, 2023

special meeting at 6:19PM. This motion, made by Ferraro, Sharon and seconded by Hoepner, Chad Hoepner.

Yea: 7, Nay: 0

Respectfully submitted by:

Jodi Sacchetta

Chairperson

Superintendent

DRAFT

Weston High School Department of Athletics



Mark Berkowitz, CAA
Director of Athletics
markberkowitz@westonps.org

Weston High School
115 School Road
Weston, Connecticut 06883-1699

Telephone: (203) 221-6529
FAX: (203) 221-0045

January 23, 2023

Ms. Lisa Barbiero
Superintendent of Schools
Weston Public School
24 School Road
Weston, CT 06883

Dear Superintendent Barbiero,

On behalf of Weston High School Athletics, I am pleased to inform you and the Board of Education that our department has been offered the following donation:

- Over \$80,000 worth of weight room equipment, weights, mats and cardio equipment.

Mr. Orlando Padilla, a parent of a Weston graduate, has graciously gifted all the equipment from his gym that is closing. All donated equipment is industrial grade and suitable for heavy usage. Some of the current equipment in our weight room will be moved to the middle school or will be otherwise donated.

We are grateful to our Board for recognizing the importance of supporting students and staff and allowing us to enhance their physical education and social experiences in athletics.

Regards,



Mark Berkowitz
WHS Director of Athletics

Cc: Ms. Meghan Ward, WHS Principal

Weston Public Schools

Empowering Each Student to Achieve Success and Contribute to Our Global Society

INTEROFFICE MEMORANDUM

TO: LISA BARBIERO

FROM: TERRI – HUMAN RESOURCES

SUBJECT: CONSENT AGENDA – BOE MTG 2/13/2023

DATE: 2/13/2023

NEW HIRES:

- None

RETIREMENTS:

- Lois Miller, (.7) Health/PE Teacher at HES. Effective 3/15/2023 after almost 36 years of service to Weston Public Schools.

RESIGNATIONS:

- Teresa Kavanagh, (1.0) Director of Human Resources for Weston Public Schools, effective 03/08/2023. Took a position in another CT district.

TRANSFERS:

- None

Students

USE OF PRIVATELY-OWNED-TECHNOLOGICAL DEVICES BY STUDENTS

Students may possess privately-owned technological devices on school property and/or during school-sponsored activities, in accordance with the mandates of this policy and any applicable administrative regulations as may be developed by the Superintendent of Schools.

Definitions

Board Technology Resources

For the purposes of this policy, “Board Technology Resources” refers to the Board’s computers and instructional technologies; communications and data management systems; informational technologies and the Internet; and any other technology resources owned and/or used by the school district and accessible by students.

Privately Owned Technological Devices

For the purposes of the this policy, “Privately Owned Technological Devices” refers to privately owned desktop computers, wireless and/or portable electronic hand-held equipment that can be used for word processing, wireless Internet access, image capture and recording, sound recording, information transmitting and/or receiving, storing, etc. These devices may include, but are not limited to, desktops, personal laptops, Smartphones, **Smartwatches and other wearable technology**, network access devices, Kindles, Nooks, cellular telephones, radios, personal audio players, I-Pads or other tablet computers, walkie-talkies, Blackberries, personal data assistants, iPhones, Androids and other electronic signaling devices.

Use of Privately-Owned Technological Devices

Privately-owned technological devices may not be used during instructional time, except as specifically permitted by instructional staff **or unless necessary for a student to access the district’s digital learning platform or otherwise engage in remote learning if remote learning has been authorized in accordance with applicable law.**

On school property, at a school-sponsored activity, while in use for a remote learning activity **if remote learning has been authorized in accordance with applicable law**, or while being used to access or utilize the Board’s technology resources, the use of any such device for an improper purpose is prohibited. Improper purposes include, but are not limited to:

- Sending any form of harassing, threatening, or intimidating message, at any time, to any person (such communications may also be a crime);
- Gaining or seeking to gain unauthorized access to Board technology resources;
- Damaging Board technology resources;
- Accessing or attempting to access any material that is obscene, **obscene as to minors**, or contains pornography;
- Cyberbullying;
 - Using such device to violate any school rule, including the unauthorized recording (photographic, video, or audio) of another individual without the permission of the individual or a school staff member; or
 - Taking any action prohibited by any Federal or State law.

Search of Privately Owned Technological Devices

A student's privately owned technological device may be searched if the device is on Board property or in a student's possession at a school-sponsored activity and if there are reasonable grounds for suspecting that the search will turn up evidence that the student has violated or is violating either the law or the rules of the school. Any such search shall be reasonably related to the objectives of the search and not excessively intrusive in light of the age and sex of the student and the nature of the infraction.

Responsibility for Privately Owned Technological Devices

Students are responsible for the safety and use of their privately owned technological devices. If a privately owned technology device is stolen, lost, or damaged, while the device is on school property or during a school-sponsored activity, a report should be made to the building principal, who will investigate the loss in a manner consistent with procedures for stolen or damaged personal property. Students and parents should be aware that the Board is not liable for any privately-owned technological device that is stolen, lost, or damaged while at school or during a school-sponsored activity. For that reason, students are advised not to share or loan their privately-owned technological devices with other students.

Disciplinary Action

Misuse of the Board's technology resources and/or the use of privately-owned technological devices to access or utilize the Board's technology resources in an inappropriate manner or the use of such devices in any manner inconsistent with this policy will not be tolerated and will result in disciplinary action. For students, a violation of this policy may result in loss of access privileges, a prohibition on the use and/or possession of privately-owned technological devices on school property or at school sponsored activities, and/or suspension or expulsion in accordance with the Board's policies related to student discipline.

Access to Board Technology Resources

The Weston Board of Education may permit students, using their privately owned technology devices, to access the Board's computers and instructional technologies; communications and data management systems; informational technologies and the Internet; and any other technology resources used by the school district and accessible by students. Additionally, it is the expectation of the Board of Education that students who access these resources while using privately-owned technology devices will act at all times appropriately in ways which are fully in accord with applicable policies concerning technology use as well as all local, state, and federal laws.

Through the publication and dissemination of this policy statement and others related to use of the Board's computer systems, as well as other instructional means, the Board educates students about the Board's expectations for technology users.

The Board technology resources shall only be used to access educational information and to promote learning activities both at home and at school. Students are expected to act at all times appropriately in ways which are fully in accord with applicable policies concerning technology use as well as all local, state, and federal laws when using the Board technology resources. Failure to do so will result in the consequences outlined herein and in other applicable policies (including, but not limited to, the Safe School Climate Plan, the Student Discipline Policy and the Use of Computers Policy).

Students must abide by the procedures outlined in this policy and all policies and applicable regulations outlined in the Board's computer use and other applicable policies. Students will be given specific information for log-on and access procedures for using school accounts. No user may deviate from these log-on/access procedures. Students are not permitted to share their log-on and password information, except a student may share such information with the student's parent/guardian for the purpose of enabling the parent/guardian to assist and/or supervise the student in connection with the student's use of school accounts.

Students are advised that the Board's network administrators have the capability to identify users and to monitor all privately-owned technological devices while they are

logged on to the network. Students must understand that the Board has reserved the right to conduct monitoring of Board technology resources and can do so *despite* the assignment to individual users of passwords for system security. Any password systems implemented by the Board are designed solely to provide system security from unauthorized users, not to provide privacy to the individual system user. The system's security aspects, message delete function and personal passwords can be bypassed for monitoring purposes. Therefore, students should be aware that they should not have any expectation of personal privacy in the use of privately owned technological devices to access Board technology resources. This provision applies to any and all uses of the Board's technology resources and any privately owned technological devices that access the same.

Harm to Board Technology Resources

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Any act by a student using a privately-owned technological device that harms the Board's technology resources or otherwise interferes with or compromises the integrity of Board technology resources will be considered vandalism and will be subject to discipline and/or appropriate criminal or civil action.

Closed Forum

This policy shall not be construed to establish a public forum or a limited open forum.

Legal References:

Conn. Gen. Stat. § 10-233j

Conn. Gen. Stat. § 31-48d

Conn. Gen. Stat. §§ 53a-182; 53a-183; 53a-250, *et seq.*

Electronic Communication Privacy Act of 1986, Public Law 99-508, codified at 28 U.S.C. §§ 2510 through 2520

Policy References:

Policy No. 5114, Student Discipline

Policy No. 5131.911, Bullying

Regulation No. 5131.911, Safe School Climate Plan

Policy 5135, Student Use of District's Computer Systems

Policy No. 6184, Unexpected Broadcast

Policy Adopted: October 19, 2020

Policy Revised: _____, 2023

WESTON PUBLIC SCHOOLS
Weston, Connecticut

DRAFT

WESTON BOARD OF EDUCATION

Weston, CT

Meeting Date: 2/13/23

Information Only

Action Requested

Agenda Item Subject: Approval of the January 2023 Financial Report

Submitted by: Phillip Cross

Document Summary/Purpose and/or Recommended Action:

Following is the 7th FY23 (January 2023) Financial Report Including Internal Services Fund (for Dental). We are recommending approval of the report.

For more Board of Education Meeting and Committee Meeting Information, visit:
<https://meeting.cabe.org/public/Agency.aspx?PublicAgencyID=47&AgencyTypeID=1>



February 10, 2023

TO: BOE Finance Committee

FROM: Phillip Cross, Director of Finance and Operations

SUBJECT: January Financial Report for FY 22-23

Below is a summary report of the FY 23 Budget as of January 31, 2023.

FY-23 CATEGORY SUMMARY							
Object Series	Adjusted Budget	YTD Actuals	Encumbrance	Anticipated	Projected to End of Year	Available Balance	Previous Month Balance
Salaries (1000's)	33,765,943	16,445,816	15,716,390	1,316,717	33,478,923	287,019	39,772
Benefits (2000's)	10,377,379	6,049,672	4,321,022	(3,891)	10,366,803	10,576	10,576
Professional Services (3000's)	1,527,747	663,666	764,761	211,416	1,639,843	(112,096)	-
Property Services (4000s)	2,275,996	1,007,704	851,191	370,854	2,229,749	46,247	46,247
Other Services (5000s)	6,992,440	3,837,856	2,651,635	55,926	6,545,418	447,022	447,022
Supplies (6000s)	2,523,469	1,296,180	1,261,300	258,688	2,816,169	(292,700)	-
Equipment (7000s)	102,022	4,022	139,354	6,855	150,230	(48,208)	-
Other Objects (8000s)	126,306	97,071	15,675	13,561	126,306	-	-
Revenue (9000s)	(1,300,119)	(317,048)	-	(1,158,459)	(1,475,508)	175,389	175,389
Total	\$ 56,391,182	\$ 29,084,938	\$ 25,721,328	\$ 1,071,667	\$ 55,877,933	\$ 513,249	\$719,006

The month over month change is **(\$205,756)**. The breakdown is as follows:

Salary - \$247,248

- Currently there are unfilled Board Certified Behavior Analyst (BCBA) and Physical Therapy positions. To ensure continuity of service for students, and because we have not been able to fill these positions, we will be using contracted services through the remainder of this school year. - \$163,745
- Transferred to a SPED Federal Recovery grant - \$10,000
- Other Turnover savings – \$72,371
- Workers Comp Reimbursement - \$1,132

Professional Services – (\$112,096)

- Contracted and Other Pupil Services (\$82,096) – As mentioned above, because of difficulties to fill the positions we will be using third party partners to continue services in the area of Behavior Analyst & Physical Therapy.
- Legal Fees (\$30,000) - For services through December (*January invoice pending*), we have spent 80% or \$119,962 of the districtwide legal budget. This trend will result in the line being over budget. The services contributing to the line being over budget are:
 - Collective bargaining negotiation (WTA & WAA) - \$39,531
 - FOIA - \$30,796
 - Misc. teacher matters - \$16,328
 - General - \$33,307

Supplies & Materials – (\$292,700)

- Pre-Purchase of K-2 reading materials

Equipment – (\$48,208)

As we prepare to assume responsibility for the fields, two critical pieces of equipment will be needed. The first is a utility vehicle (UTV) for the new grounds keeper. The UTV is small and light enough that it can be driven on the fields without causing damage when material is needed for the fields. In addition, it will be used for snow removal, primarily sidewalks. The second is an enclosed trailer that has all the equipment and supplies for field maintenance.

Equipment Cost	
Utility Vehicle	41,789
Enclosed Trailer	6,419
Total Cost	\$ 48,208

Surplus Analysis

The analysis below summarizes the makeup of this year's surplus.

FY 23 - Surplus Analysis	
Description	Amount
Salary Savings	287,019
Security System Lease Paid in Full in FY 22	46,247
Tuition & Settlements	430,009
Insurance - CIRMA Equity Distribution	17,935
Other Insurance Savings	17,208
Transportation Fleet reduction	83,417
Transportation Credits	89,987
Increase in Pre-K & Non-resident Tuition	86,827
Increase Medicaid Reimbursement	6,552
<u>Offsets:</u>	
Transportation	(90,971)
Excess Cost Less than Budget	(7,977)
K-2 Reading Core Reading Program	(292,700)
Professional Services	(112,096)
Equipment	(48,208)
Total	\$ 513,249

Internal Services Fund

Dental claims are within the expected range.

**WESTON PUBLIC SCHOOLS
INTERNAL SERVICES FUND
FOR HEALTH BENEFITS PROGRAM**

Fiscal Year Ended							2023
STATEMENT OF REVENUES AND EXPENDITURES							
Fund Balance -July 1, 2022 (Unaudited)							\$ 418,466
Revenues:							
General Fund Appropriation							\$ 434,330
Reimbursements							\$ -
Total Contributions							\$ 434,330
Total Revenues (A)							\$ 434,330
Budgeted Claims							
Delta Dental:							
Claims							\$ 411,980
Administrative Fees							\$ 22,350
Total Dental Claims (B)							\$ 434,330
Net Change (A-B)							\$ -
Projected Fund balance June 30, 2023							\$ 418,466
Delta Dental- Actual Claims							
Month							Claims & Fees
July							27,017
August							43,476
September							24,354
October							27,952
November							31,169
December							26,161
January							38,176
Total							\$ 218,305
Actual YTD Spend Rate							50.3%
Theoretical YTD Spend Rate							58.3%
YTD Theoretical variance %							-8.1%

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2019-2020 Year-End Expense	2020-2021 Year-End Expense	2021-2022 Year-End Expense	Object Code	Description	2022-2023								
					Adopted Budget	Budget Transfers	Adjusted Budget	YTD Expended	Encumbered	Anticipated	Expended & Encumbered To EOY	Balance Available	
				<i>Salaries & Wages (1000s)</i>									
2,940,692	2,721,241	2,881,354	1110	Administrators	3,139,234	(61,447)	3,077,787	1,618,903	1,207,836	236,522	3,063,261	14,526	
14,458,759	13,925,352	14,465,388	1111	General Ed. Teachers	14,936,002		14,936,002	7,086,731	7,783,848	-	14,870,579	65,423	
2,279,850	2,372,055	2,303,563	1112	Special Ed. Teachers	2,569,234		2,569,234	1,142,372	1,373,357	58,091	2,573,821	(4,587)	
1,020,707	1,031,899	983,206	1113	Guidance	959,571	61,447	1,021,018	476,218	544,800	-	1,021,018	-	
472,621	503,136	468,881	1114	Psychologist	524,553		524,553	190,662	206,510	-	397,172	127,381	
193,946	162,383	202,927	1115	Social Worker	331,170		331,170	157,796	195,762	-	353,558	(22,388)	
517,368	555,781	543,134	1116	Speech & Hearing	566,144		566,144	292,284	281,682	-	573,966	(7,822)	
758,161	1,046,642	1,184,208	1117	Academic Assistants	1,013,599		1,013,599	433,979	470,671	65,481	970,131	43,468	
205,471	210,287	169,686	1118	Talented & Gifted	110,854		110,854	51,163	59,691	-	110,854	-	
399,004	412,193	403,577	1119	Library/Media	412,186		412,186	202,898	214,500	-	417,398	(5,212)	
59,505	47,413	46,587	1135	Transition Coordinator	48,239		48,239	26,717	31,170	-	57,886	(9,647)	
824,102	785,011	832,301	1139	Certified Stipends	893,646		893,646	432,223	95,611	365,812	893,646	-	
584,428	577,980	574,562	1140	Academic Leader (CIL's)	670,133		670,133	326,104	347,437	-	673,541	(3,408)	
371	1,779	2,650	1141	Mentor Teacher	3,000		3,000	-	-	3,000	3,000	-	
272,612	277,908	187,872	1142	Behavioral Analyst	233,099		233,099	99,355	43,632	-	142,988	90,111	
44,359	45,069	45,835	1145	English Language Learner	46,614		46,614	33,167	25,100	-	58,267	(11,653)	
\$ 25,031,956	\$ 24,676,129	\$ 25,295,731		Sub-Total Certified Salaries	\$ 26,457,277	\$ -	\$ 26,457,277	\$ 12,570,574	\$ 12,881,606	\$ 728,906	\$ 26,181,086	276,191	
					4.59%			47.5%	48.7%	2.8%	99.0%	1.0%	
				<i>Other Certified Salaries</i>									
55,905	28,996	45,700	1131	Homebound Tutor	44,500		44,500	21,628	-	22,872	44,500	-	
-	-	-	1136	Degree Level Change	43,520		43,520	-	-	-	-	43,520	
147,029	164,963	278,078	1137	Substitute Teacher	178,801		178,801	110,935	-	67,866	178,801	-	
185,735	243,990	212,521	1138	Summer Work -Certified Staff	160,408		160,408	145,084	-	15,324	160,408	-	
136,838	106,600	99,315	1143	Building Substitutes	203,175		203,175	57,560	93,453	52,163	203,175	-	
208,344	608,730	295,291	1144	Long term Substitute	118,000		118,000	193,402	21,966	(97,368)	118,000	-	
-	-	-	1160	Turnover Savings	(115,000)		(115,000)	-	-	-	0	(115,000)	
\$ 733,851	\$ 1,153,278	\$ 930,904		Sub-Total Other Certified Salaries	\$ 633,404	\$ -	\$ 633,404	\$ 528,609	\$ 115,418	\$ 60,857	\$ 704,884	(\$71,480)	

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2019-2020 Year-End Expense	2020-2021 Year-End Expense	2021-2022 Year-End Expense	Object Code	Description	2022-2023							
					Adopted Budget	Budget Transfers	Adjusted Budget	YTD Expended	Encumbered	Anticipated	Expended & Encumbered To EOY	Balance Available
								83.5%	18.2%	9.6%	111.3%	-11.3%
				<i><u>Non-Certified Salaries</u></i>								
406,422	373,111	381,506	1210	Non-Cert. Supervisors	390,091		390,091	215,229	174,656	-	389,884	207
215,220	234,060	223,520	1211	Nurses	231,336		231,336	106,843	124,520	-	231,363	(27)
295,567	297,217	306,924	1215	Occupational Therapist	318,970		318,970	133,442	116,295	-	249,737	69,233
1,267,185	1,199,438	1,140,104	1221	Secretarial	1,240,609		1,240,609	629,658	519,547	91,404	1,240,609	-
1,761,865	1,837,631	1,767,360	1231	Para Educators	1,800,527		1,800,527	832,634	875,096	92,797	1,800,527	-
165,721	129,307	146,862	1234	Bus Aides	175,000		175,000	81,737	8,152	85,112	175,000	-
525,426	600,663	485,773	1235	Technicians	492,122		492,122	278,591	217,286	-	495,877	(3,755)
61,021	61,157	61,996	1237	Vocational Specialist	63,982		63,982	32,103	31,715	-	63,818	164
239,373	246,331	247,175	1241	Safety Monitors	253,848		253,848	131,057	122,357	-	253,414	434
476,898	509,851	506,491	1251	Custodians	515,976		515,976	281,105	232,894	-	513,999	1,977
455,850	492,769	460,027	1261	Maintenance Mechanics & Grounds	482,372		482,372	252,819	215,477	-	468,296	14,076
72,573	74,781	84,861	1269	Athletic Support Staff	101,762		101,762	41,918	30,387	29,456	101,762	-
168,675	182,698	197,442	1280	Non Certified Stipends	194,475		194,475	97,819	50,984	45,672	194,475	-
\$ 6,111,794	\$ 6,239,015	\$ 6,010,040		Sub-Total Non-Certified Salaries	\$ 6,261,070	\$ -	\$ 6,261,070	\$ 3,114,955	\$ 2,719,366	\$ 344,442	\$ 6,178,762	\$ 82,308
				<i><u>Other Non-Citified Salaries</u></i>				49.8%	43.4%	5.5%	98.7%	1.3%
50,411	28,910	47,199	1213/122 3/1233	Non-Certified Substitutes	47,500		47,500	23,687	-	23,813	47,500	-
163,643	135,970	176,085	1212/22/ 38/42/52/ 62	Overtime	203,700		203,700	95,120	-	108,580	203,700	-
155,964	104,948	127,252	1268	Summer Work-Non-Cert.	162,991		162,991	112,871	-	50,120	162,991	-
\$ 370,019	\$ 269,828	\$ 350,536		Sub-Total Other Salaries	\$ 414,191	\$ -	\$ 414,191	\$ 231,678	\$ -	\$ 182,513	\$ 414,191	\$ -
								55.9%	0.0%	44.1%	100.0%	0.0%
\$ 32,247,620	\$ 32,338,250	\$ 32,587,211		TOTAL SALARIES	\$ 33,765,943	\$ -	\$ 33,765,943	\$ 16,445,816	\$ 15,716,390	\$ 1,316,717	\$ 33,478,923	\$ 287,019
					3.62%			48.7%	46.5%	3.9%	99.1%	0.9%

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2019-2020 Year-End Expense	2020-2021 Year-End Expense	2021-2022 Year-End Expense	Object Code	Description	2022-2023							
					Adopted Budget	Budget Transfers	Adjusted Budget	YTD Expended	Encumbered	Anticipated	Expended & Encumbered To EOY	Balance Available
				<i>Benefits (2000's)</i>								
7,790,363	8,324,773	8,412,125	2000	Health Insurance	9,321,902		9,321,902	5,366,687	4,290,747	(335,531)	9,321,902	-
(1,361,419)	(1,437,860)	(1,508,844)	2022	Premium Cost Share	(1,664,207)		(1,664,207)	(725,018)	-	(939,189)	(1,664,207)	-
552,072	562,991	540,802	2001	Social Security	460,428		460,428	288,637	-	171,791	460,428	-
460,986	464,653	465,667	2002	Medicare	501,860		501,860	234,073	-	267,787	501,860	-
205,411	175,279	175,275	2003	Workers Compensation	185,790		185,790	175,214	-	-	175,214	10,576
60,043	56,973	25,494	2004	Unemployment Compensation	60,000		60,000	-	-	60,000	60,000	-
315,665	468,582	149,718	2005	Early Retirement Incentive	-		-	-	-	-	-	-
1,088,303	1,072,998	1,177,822	2007	Pension Contributions	1,324,006		1,324,006	667,952	-	656,054	1,324,006	-
58,565	75,005	83,227	2010	Tuition Reimbursement	75,000		75,000	2,624	-	72,376	75,000	-
64,926	63,528	63,952	2011-12	Life & Disability Insurance	67,600		67,600	36,625	30,275	700	67,600	-
24,556	86,591	105,506	2014	Sick Bank	45,000		45,000	2,878	-	42,122	45,000	-
\$9,259,470	\$9,913,513	\$9,690,744		TOTAL BENEFITS	\$10,377,379	\$ -	\$10,377,379	\$6,049,672	\$4,321,022	(\$3,891)	\$10,366,803	\$ 10,576
					7.09%			58.3%	41.6%	0.0%	99.9%	
				<i>Professional & Technical Services (3000s)</i>								
195,184	174,773	545,611	3210	Contracted Services Educational	385,700		385,700	185,226	257,572	-	442,798	(57,098)
265,218	139,888	128,921	3220-21	Consulting Services	120,835		120,835	50,387	64,787	5,661	120,835	-
80,956	89,901	123,549	3235	Testing	79,950		79,950	66,914	38,034	-	104,948	(24,998)
217,617	210,355	6,158	3239	Other Pupil Services	182,085		182,085	20,776	137,614	23,695	182,085	-
72,230	220,134	64,991	3303	Management Services	70,733		70,733	41,156	17,403	12,174	70,733	-
2,335	2,015	1,775	3304	License Fees-Facilities	3,500		3,500	1,995	340	1,165	3,500	-
237,145	204,996	245,731	3306	Legal Fees-SPED	240,000		240,000	105,576	134,424	-	240,000	-
186,270	164,948	167,193	3306	Legal Fees- Districtwide	150,000		150,000	119,962	22,438	37,600	180,000	(30,000)
68,638	83,425	95,138	3308	Police/Fire	111,869		111,869	33,000	73,687	5,182	111,869	-
148,442	72,208	67,382	3309	Professional Technical Services	129,349		129,349	38,674	18,462	72,213	129,349	-
52,049	21,917	49,966	3310	Sports Officials	53,726		53,726	-	-	53,726	53,726	-
\$ 1,526,084	\$ 1,384,560	\$ 1,496,415		TOTAL PROF. & TECH SERVICES	\$ 1,527,747	\$ -	\$ 1,527,747	\$ 663,666	\$ 764,761	\$ 211,416	\$ 1,639,843	\$ (112,096)
								43.4%	50.1%	13.8%	107.3%	

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2019-2020 Year-End Expense	2020-2021 Year-End Expense	2021-2022 Year-End Expense	Object Code	Description	2022-2023							
					Adopted Budget	Budget Transfers	Adjusted Budget	YTD Expended	Encumbered	Anticipated	Expended & Encumbered To EOY	Balance Available
				<i>Property Services (4000s)</i>								
746,875	848,529	859,036	4200	Cleaning Services	923,080		923,080	532,115	380,578	10,387	923,080	-
40,741	39,855	48,405	4202	Rubbish Removal	51,133		51,133	28,076	21,928	1,129.13	51,133	-
95,688	68,301	122,591	4302	Equipment Repairs	153,927		153,927	35,155	37,949	80,823	153,927	-
264,497	155,864	164,029	4400	Equipment Rental	161,655		161,655	79,716	86,176	(4,237)	161,655	-
198,222	121,171	74,770	4500	Repair Allowance	200,000		200,000	1,755	2,933	195,312	200,000	-
30,540	64,302	29,913	4514	Fire Alarm System	32,000		32,000	11,554	6,546	13,900	32,000	-
215,822	167,812	172,720	4518	Sewer System Plant Maintenance	164,795		164,795	63,542	91,253	10,000	164,795	-
142,513	145,229	171,669	4520	Service Contracts	171,757		171,757	112,466	66,351	(7,060)	171,757	-
60,393	58,389	61,247	4530	Parks & Recreation	69,944		69,944	-	62,000	7,944	69,944	-
153,145	12,703	16,959	4540	Athletic Facilities Repairs	29,500		29,500	20,683	12,407	(3,590)	29,500	-
219,284	151,315	186,270	4541	Contracted Services	225,570		225,570	86,754	71,796	67,020	225,570	-
17,370	53,702	122,304	4600	Special Projects	-		-	-	-	-	-	-
9,032	9,450	2,366	4604	Snow Plowing	10,500		10,500	-	11,275	(775)	10,500	-
81,552	81,552	138,631	4701	Security System Monitoring	82,135		82,135	35,888	-	-	35,888	46,247
\$ 2,275,674	\$ 1,978,173	\$ 2,170,908		TOTAL PROPERTY SERVICES	\$ 2,275,996	\$ -	\$ 2,275,996	\$ 1,007,704	\$ 851,191	\$ 370,854	\$ 2,229,749	\$ 46,247
								44.3%	37.4%	16.3%	98.0%	

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2019-2020 Year-End Expense	2020-2021 Year-End Expense	2021-2022 Year-End Expense	Object Code	Description	2022-2023							
					Adopted Budget	Budget Transfers	Adjusted Budget	YTD Expended	Encumbered	Anticipated	Expended & Encumbered To EOY	Balance Available
				<i>Other Services (5000's)</i>								
1,252,415	1,509,158	1,589,157	5100	Regular Transportation	1,668,812		1,668,812	1,564,431	27,489	(6,525)	1,585,395	83,417
685,161	490,473	729,788	5101	SPED Transportation	825,763		825,763	521,774	343,679	-	865,453	(39,690)
61,557	54,105	96,953	5104	Athletic Transportation	108,009		108,009	70,432	88,858	-	159,290	(51,281)
6,816	-	1,537	5105	Extra-Curricular Transportation	22,950		22,950	1,644	113	21,192	22,950	-
91,051	67,457	104,190	5112	Diesel & Gasoline	140,855		140,855	78,062	71,508	(8,715)	140,855	-
70,605	89,784	103,321	5200	General Liability Insurance	147,409		147,409	128,142	-	-	128,142	19,267
16,650	16,650	15,525	5202	Athletic Insurance	17,078		17,078	14,400	-	-	14,400	2,678
96,485	97,536	100,707	5205	Property Insurance	106,776		106,776	104,154	-	-	104,154	2,622
91,922	87,620	89,975	5300	Communications	94,106		94,106	44,311	43,249	6,547	94,106	-
32,786	30,801	30,990	5400	Postage	32,144		32,144	19,398	8,034	4,711	32,144	-
5,964	2,592	4,440	5500	Advertising	4,000		4,000	724	159	3,117	4,000	-
16,281	14,386	17,176	5501	Printing	28,659		28,659	10,035	4,155	14,469	28,659	-
1,143,427	1,528,352	2,007,688	5600	Out of District Tuition	2,474,231		2,474,231	1,015,760	1,387,939	-	2,403,699	70,532
1,242,870	1,044,742	923,345	5601	Tuition Settlements	1,265,606		1,265,606	243,526	662,602	-	906,129	359,477
286,110	286,110	-	5605	Tuition - ESS Contract	-		-	-	-	-	-	-
44,827	29,716	15,346	5800	Travel & Conference	38,312		38,312	17,911	10,145	10,256	38,312	-
8,258	6,106	3,163	5801	Mileage Reimbursement	11,130		11,130	1,453	125	9,552	11,130	-
2,528	3,190	2,349	5900	Other Purchased Services	6,600		6,600	1,698	3,579	1,322	6,600	-
\$ 5,155,714	\$ 5,358,780	\$ 5,835,649		TOTAL OTHER SERVICES	\$ 6,992,440	\$ -	\$ 6,992,440	\$ 3,837,856	\$ 2,651,635	\$ 55,926	\$ 6,545,418	\$ 447,022
								54.9%	37.9%	0.8%	93.6%	
				<i>Supplies & Materials (6000's)</i>								
449,521	418,014	395,832	6110	Materials	509,177		509,177	255,809	406,451	139,617	801,877	(292,700)
21,452	17,064	22,091	6120	Office Materials	30,670		30,670	13,541	7,678	9,451	30,670	-
143,209	136,447	184,684	6130	Maintenance Materials	181,624		181,624	76,358	54,569	50,697	181,624	-
88,739	37,883	71,587	6131	Custodial Materials	78,348		78,348	31,630	26,429	20,289	78,348	-
16,200	12,891	16,815	6132	Security Materials	17,184		17,184	7,943	10,676	(1,435)	17,184	-
467,463	489,133	522,319	6140	Software	534,715		534,715	486,953	28,895	18,867	534,715	-
163,396	324,134	196,324	6410	Books	87,539		87,539	23,270	31,843	32,426	87,539	-
338,642	358,623	388,111	6510	Heating Oil	402,574		402,574	113,629	308,683	(19,739)	402,574	-
619,849	705,182	722,884	6520	Electricity	678,638		678,638	285,141	385,182	8,316	678,638	-
1,745	1,431	2,079	6530	Propane gas	3,000		3,000	1,906	894	200	3,000	-
\$ 2,310,217	\$ 2,500,801	\$ 2,522,725		TOTAL SUPPLIES & MATERIALS	\$ 2,523,469	\$ -	\$ 2,523,469	\$ 1,296,180	\$ 1,261,300	\$ 258,688	\$ 2,816,169	\$ (292,700)
								51.4%	50.0%	10.3%	111.6%	

WESTON PUBLIC SCHOOLS

FY23 FINANCIAL REPORT

As of January 31, 2023

Period: 7 of 12

2019-2020 Year-End Expense	2020-2021 Year-End Expense	2021-2022 Year-End Expense	Object Code	Description	2022-2023							
					Adopted Budget	Budget Transfers	Adjusted Budget	YTD Expended	Encumbered	Anticipated	Expended & Encumbered To EOY	Balance Available
				<i>Equipment (7000's)</i>								
472,391	629,991	541,176	7300	Equipment	102,022		102,022	4,022	139,354	6,855	150,230	(48,208)
\$ 472,391	\$ 629,991	\$ 541,176		TOTAL EQUIPMENT	\$ 102,022	\$ -	\$ 102,022	\$ 4,022	\$ 139,354	\$ 6,855	\$ 150,230	\$ (48,208)
				<i>Other Objects (8000's)</i>				3.9%	136.6%	6.7%	147.3%	
91,658	80,424	87,211	8100	Dues, Fees and Memberships	100,911		100,911	78,633	4,018	18,259	100,911	-
21,888	20,110	24,317	8900	Other Objects	25,395		25,395	18,437	11,657	(4,699)	25,395	-
\$ 113,546	\$ 100,534	\$ 111,528		TOTAL OTHER OBJECTS	\$ 126,306	\$ -	\$ 126,306	\$ 97,071	\$ 15,675	\$ 13,561	\$ 126,306	\$ -
				<i>Revenue Offset (9000's)</i>				76.9%	12.4%	10.7%	100.0%	0.0%
(102,106)	(22,498)	(29,042)	9200	Technology Revenue	(29,042)		(29,042)	-	-	(29,042)	(29,042)	-
(60,515)	(61,920)	(73,800)	9201	Participation Fees, Athletics	(66,365)		(66,365)	(53,900)	-	(12,465)	(66,365)	-
(15,914)	-	(18,350)	9202	Gate Receipts, Athletics	(15,000)		(15,000)	-	-	(15,000)	(15,000)	-
-	(134,377)	(77,445)	9204	Transportation Credits	-		-	(89,987)	-	-	(89,987)	89,987
(655,410)	(859,340)	(812,440)	9205	Excess Cost SPED	(811,700)		(811,700)	-	-	(803,723)	(803,723)	(7,977)
(89,626)	(74,625)	(79,561)	9206	Pre School Tuition SPED	(63,000)		(63,000)	(68,354)	-	(24,180)	(92,534)	29,534
(68,171)	(76,283)	(75,981)	9207	Regular Ed. Tuition	(62,581)		(62,581)	(67,092)	-	(52,782)	(119,874)	57,293
(46,817)	(37,813)	(19,878)	9208	Revenue from Town for Fields	(42,681)		(42,681)	(18,554)	-	(24,127)	(42,681)	-
(39,600)	(11,000)	(40,000)	9209	Parking Fees	(45,000)		(45,000)	-	-	(45,000)	(45,000)	-
(24,112)	(14,161)	(46,050)	9210	Theater Receipts	(60,250)		(60,250)	(9,010)	-	(51,240)	(60,250)	-
(2,706)	-	-	9212	Facility Use Rental	(17,500)		(17,500)	-	-	(17,500)	(17,500)	-
(6,947)	(6,815)	(4,768)	9215	Medicaid Revenue	(6,000)		(6,000)	(10,152)	-	(2,400)	(12,552)	6,552
				Budgeted Reduction	(81,000)		(81,000)	-	-	(81,000)	(81,000)	-
(\$1,111,924)	(\$1,298,832)	(\$1,277,316)		Total Revenue Offset	(\$1,300,119)	\$ -	(\$1,300,119)	(\$317,048)	\$ 0	(\$1,158,459)	(\$1,475,508)	\$ 175,389
								24.4%	0.0%	89.1%	113.5%	-13.5%
\$ 52,248,792	\$ 52,905,769	\$ 53,679,039		GRAND TOTAL	\$ 56,391,182	\$ -	\$ 56,391,182	\$ 29,084,938	\$ 25,721,328	\$ 1,071,667	\$ 55,877,933	\$ 513,249
								51.58%	45.61%	1.90%	99.09%	0.91%



Weston's Winter Progress Towards Continued Success and Improvement

Board of Education Meeting
February 13, 2023



Agenda

- Examine district winter achievement data based on our district goals and the progress we have made towards our end of year goals
- Review the status of Weston's district and school-based action steps towards continuous improvement aligned to district and school improvement plans



Areas of Focus

- Section 1: Academic Excellence: Curriculum and Instruction
 - [1A: Math](#)
 - [1B: ELA/Reading](#)
 - [1C: Science](#)
 - [1D: Visual and Performing Arts](#)
- [Section 2: Healthy Learning Environment](#)
- [Section 3: Technology](#)
- [Section 4: Human Resources & Finance](#)
- [Section 5: Safety and Security](#)
- [Section 6: Facilities - Future Planning - Board of ED & WPS Administration](#)



Status Towards Action Step Completion

Ready to Start	This action step is ready to commence
In Progress	This action step is currently in process and an update can be provided towards completion
On Hold	This action step has been put on hold
Completed	This action step has been completed



Section 1: Academic Excellence

1A: Math

Goal: Ensure ALL students demonstrate growth and deepen their conceptual understanding of mathematical concepts so that they develop the requisite problem-solving skills.

Performance Target(s):

Overall:

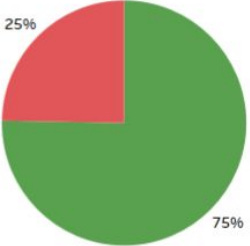
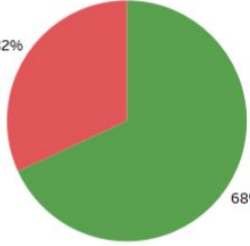
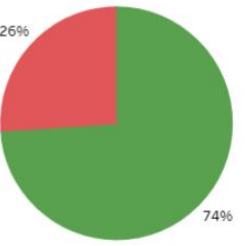
- By June 2023 a minimum of 80% of our students, grades K-2, will meet or exceed the 56th achievement percentile as measured by the NWEA Map Assessment. (New Baseline)
- By June 2023 a minimum of 77% of our students, grades 3-8, will meet or exceed Level 3 as measured by the Spring 2023 Smarter Balanced Assessment. (2022=74%)
- By June 2023 a minimum of 75% of our ninth grade students will meet or exceed the 61st achievement percentile as measured by the NWEA Map Math Assessment. (2022=72%)
- By June 2023, a minimum of 79% of our eleventh grade students will meet or exceed the College and Career Readiness Benchmarks as measured by the Math SAT scores. (3yr avg=76%)

Subgroup:


- By June 2023, 58% of students with disabilities in grades 1-9, will meet or exceed their projected growth targets from fall to spring as measured by the NWEA Map Math assessment. (2022=52%)
- By June 2023, the average percentage of growth achieved for students with disabilities in grades 4 through 8 will increase by 10% as measured by the Smarter Balanced Math Assessment. (2022=58%)



Progress Towards Math Goals

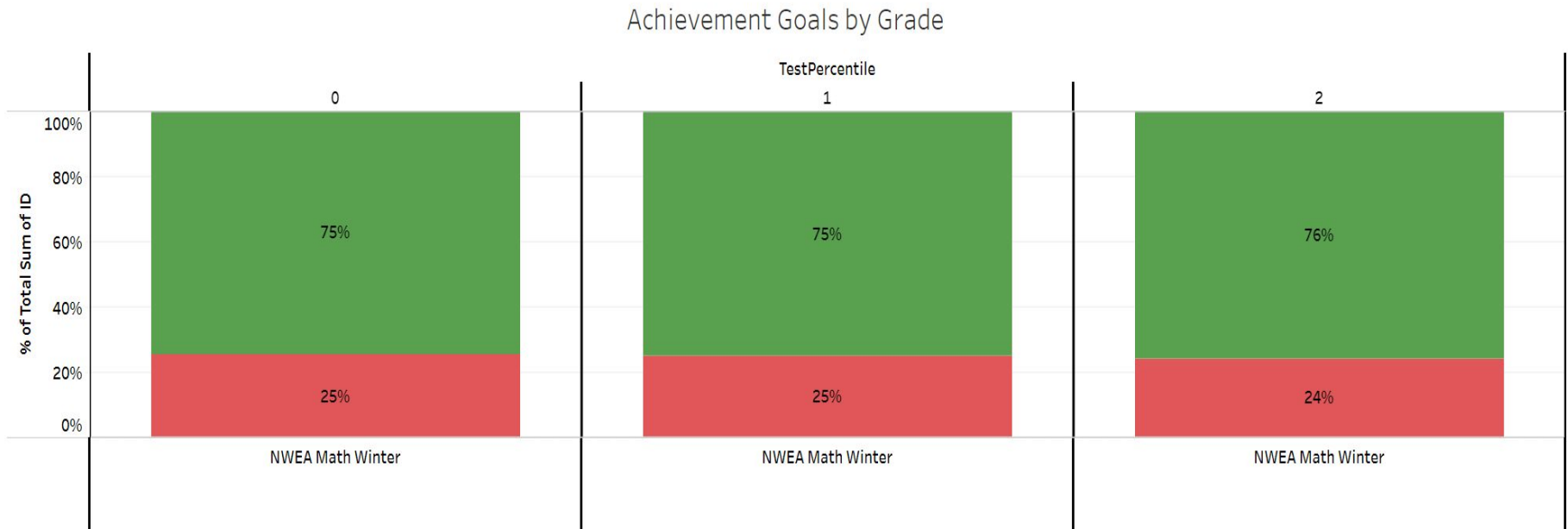
Grade level(s)	Winter Performance Snapshot (NWEA)	End-of Year Target Goal and Assessment
K-2	 <p>*Baseline data</p>	<p>Current Winter Performance: 75% of students in grades K through 2 are at or above the 56th achievement percentile on NWEA winter assessment.</p> <p>End-Of-Year Performance: 80% of students in grades K through 2 will be at or above the 56th achievement percentile on NWEA. (*New baseline)</p>
3-8	 <p>*NWEA used to predict SBAC</p>	<p>Current Winter Performance: 68% of students in grades 3 through 8 are at or above the 61st percentile on the NWEA winter assessment.</p> <p>End-Of-Year Performance: 77% of students in grades 3 through 8 will meet or exceed Level 3 on Smarter Balanced. (2022=74%)</p>
9		<p>Current Winter Performance: 74% of students in grade 9 are at or above the 61st percentile on the NWEA.</p> <p>End-Of-Year Performance: 75% grade 9 students met or exceeded the 61st percentile on NWEA (2022=76%)</p>

Progress Towards Math Goals

Grade level(s)	Mid-Year Performance Snapshot	End-of Year Target Goal and Assessment
<h2>Students with Disabilities</h2>		
1-9	 <p>A pie chart with two segments. The larger segment is red and labeled '58%'. The smaller segment is green and labeled '42%'.</p>	<p>Current Winter Performance: 42% of students with disabilities in grades 1 through 9 met or exceeded their projected growth target on the NWEA.</p> <p>End-Of-Year Performance: 58% of students with disabilities in grades 1 through 9 will meet or exceed their projected growth target on the NWEA. (2022 = growth goal 52%)</p>

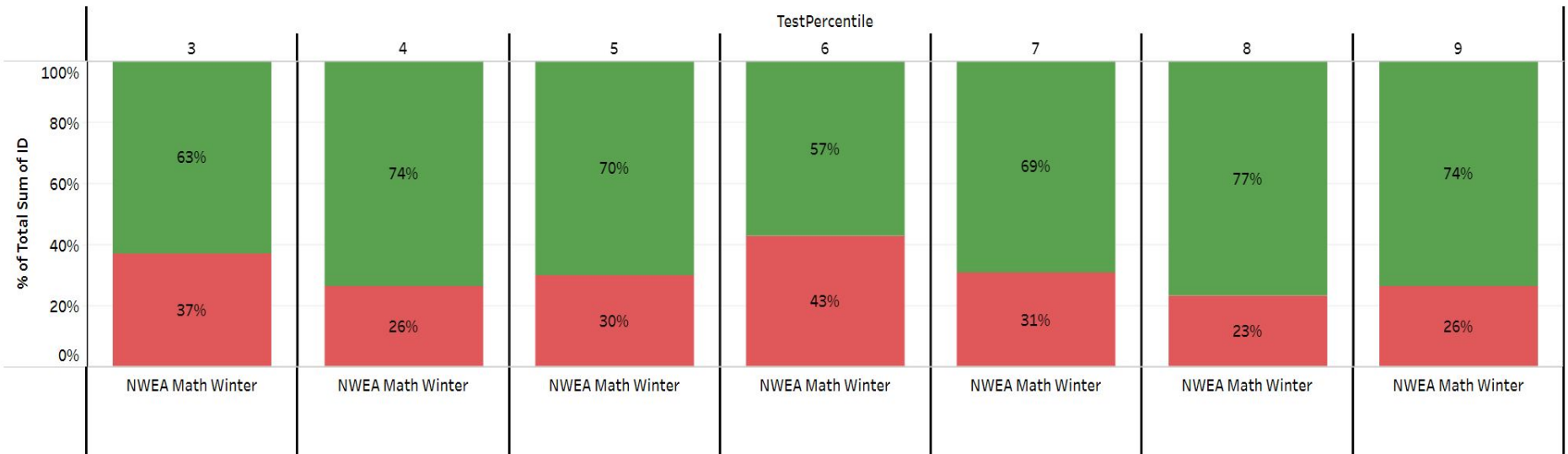


Achievement by Grade Level - Math



Achievement by Grade Level

Achievement Goals by Grade



Section 1: Academic Excellence

1A: Math

District and School Action Steps - Mid-year update:

In Progress	Collaborate with Tri-State Consortium to gather feedback relative to our Tier 1 math curriculum and resources to support the needs of all learners (Gr. 5-12).
In Progress	Implement Methodology-Developing Roots Curriculum in kindergarten with ongoing training and coaching for teachers.
On Hold	Gather and analyze evidence of walk-through data on consultation with John Antonetti to provide targeted high-quality professional learning to teachers in the area of mathematics.
In Progress	Pilot new evidenced-based core math curricula and resources in grades 6-8.
In Progress	Implement rigorous and engaging skills-based curricula in Math Academic Workshop in grades 6-8 to promote the acquisition and mastery of skills in statistics and probability.
In Progress	Design and implement frequent formative tasks to provide actionable data related to conceptual understanding.
In Progress	Work collaboratively in curricular teams to use data from the NWEA to address areas of weakness and plan lessons that incorporate those areas into the current course content.



Section 1: Academic Excellence

1B: ELA/Reading

Goal: Ensure ALL students read at grade level or higher by grade 3, and continue to develop their reading abilities in grades 4-12 using reading as a tool to understand content across instructional areas.

Performance Target(s):

Overall:

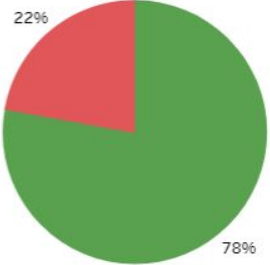
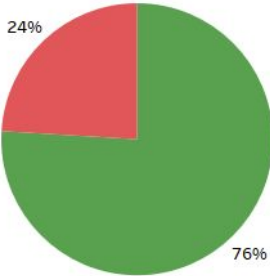
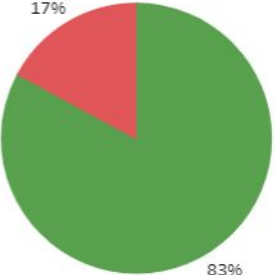
- By June 2023, a minimum of 90% of our grade K-1 students will meet or exceed the grade-level benchmarks as measured by the Fountas and Pinnell assessment. (2022 = 88%)
- By June 2023, a minimum of 80% of our grade 2 students will meet or exceed the 56th achievement percentile as measured by the NWEA Map Assessment. (2022 = 77%)
- By June 2023, a minimum of 77% of our students, grades 3-8, will meet or exceed level 3 as measured by the spring 2023 Smarter Balanced Assessment. (2022 = 74%)
- By June 2023, a minimum of 80% of our ninth grade students will meet or exceed the 61th achievement percentile as measured by the NWEA Map Reading Assessment. (2022 = 77%)
- By June 2023, a minimum of 93% of our grade 11 students will meet or exceed the College and Career Readiness Benchmarks as measured by the reading SAT scores. (3-year avg = 90.5%)

Subgroup:

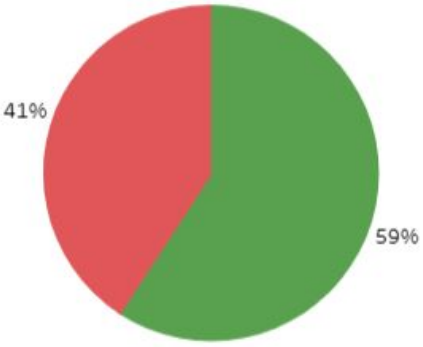
- By June 2023, a minimum of 54% of students with disabilities in grades K & 1 will meet or exceed the grade-level benchmarks as measured by the Fountas and Pinnell assessment. (2022 = 51%)
- By June 2023, 53% of students with disabilities in grades 2-9 will meet or exceed their projected growth targets from fall to spring as measured by the NWEA Map Reading assessment. (2022=46%)
- By June 2023, the average percentage of growth achieved for students with disabilities in grades 4 through 8 will increase by 10% as measured by the Smarter Balanced Reading Assessment. (2022=53%)



Progress Towards English Language Arts Goals

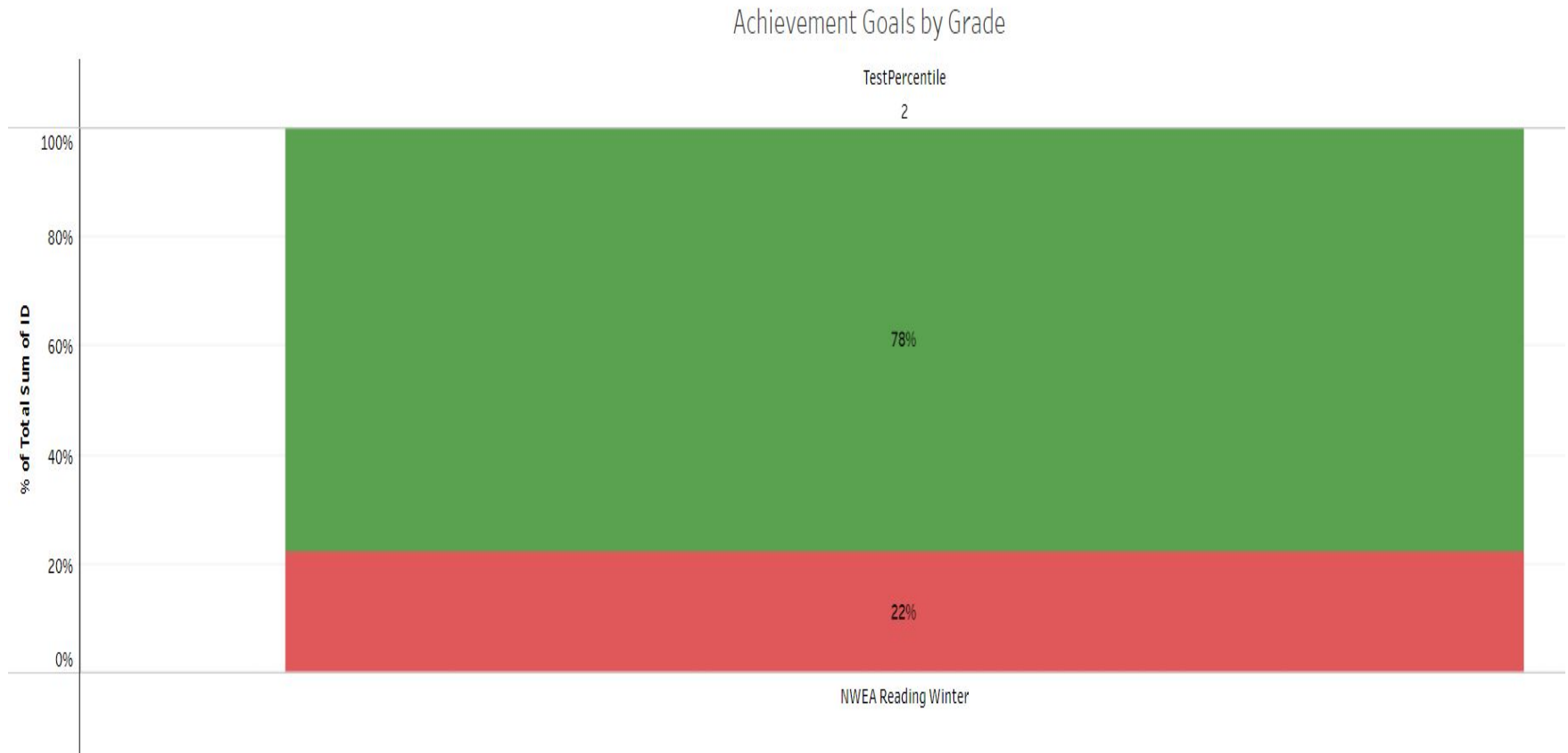
Grade level(s)	Winter Performance Snapshot	End-of Year Target Goal and Assessment
K-1	In Process	Current Winter Performance: TBD
2	 <p>A pie chart for grade 2 showing 78% in green and 22% in red.</p>	<p>Current Winter Performance: 78% of students in grade 2 are at or above the 56th percentile on the NWEA.</p> <p>End-Of-Year Performance: 80% of students in grade 2 will meet or exceed the 56th percentile on the NWEA. (2022=77%)</p>
3-8	 <p>*NWEA used to predict SBAC</p>	<p>Current Winter Performance: 76% of students in grades 3 through 8 are at or above the 61st percentile on the NWEA winter assessment.</p> <p>End-Of-Year Performance: 77% of students in grades 3 through 8 will meet or exceed Level 3 on Smarter Balanced. (2022=74%)</p>
9		<p>Current Winter Performance: 83% of students in grade 9 are at or above the 61st percentile on the NWEA winter assessment.</p> <p>End-Of-Year Performance: 80% of students in grade 9 will meet or exceed the 61st percentile on NWEA. (2022=77%)</p>

Progress Towards ELA Goals

Grade level(s)	Mid-Year Performance Snapshot	End-of Year Target Goal
Students with Disabilities		
2-9	 <p>A pie chart with two segments. The larger segment is green and labeled '59%'. The smaller segment is red and labeled '41%'.</p>	<p>Current Winter Performance: 59% of students with disabilities in grades 2 through 9 met or exceeded their projected growth target on the NWEA.</p> <p>End-Of-Year Performance: 53% of students with disabilities in grades 2 through 9 will meet or exceed their projected growth target on the NWEA. (2022=46%)</p>



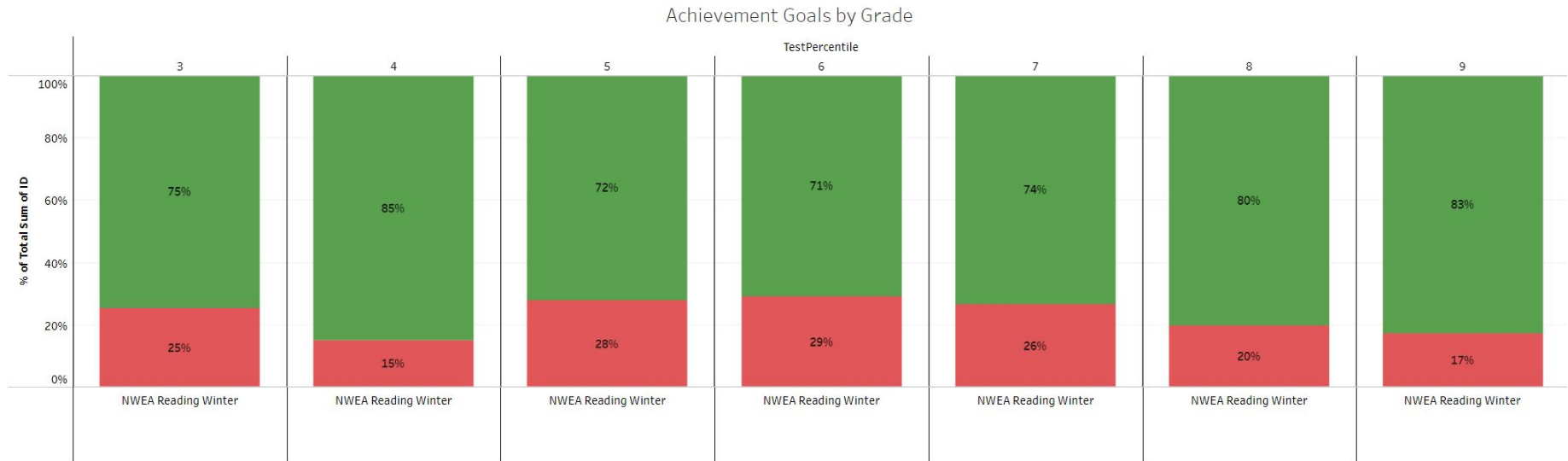
Achievement by Grade Level - ELA



*Grade 2 Achievement Based on the 56th Achievement Percentile (78% of Grade 2 students)



Achievement by Grade Level - ELA



*Grades 3 through 9 percent of students who achieved the 61st percentile on NWEA (Grade 3=75%; Grade 4=85%; Grade 5=72%; Grade 6=71%; Grade 7=74%; Grade 8=80%; Grade 9=83%)



Section 1: Academic Excellence

1B: ELA/Reading

District and School Action Steps - Mid-year update:

In Progress	Establish a District Literacy committee to audit the current K-8 reading program to identify areas of improvement based on the CSDE guidance.
Ready to Start	Ensure that reading intervention support and (SRBI) language, approaches and processes are implemented at scale K-12 and documented for individual students with fidelity.
In Progress	Implement Heggerty Phonological awareness program in kindergarten with ongoing training and coaching for teachers.
In Progress	Expand the Foundations program to grade three.
In Progress	Provide continuous professional development focused on high-quality literacy pedagogical practices.
In Progress	Implement instructional best practices for improving reading and writing skills in all core ELA classes as well as English Academic Workshop in grades 6-8.
In Progress	Administer NWEA formative assessments, Interim Assessment Blocks (IABs) and Focused Interim Assessment Blocks (FIABs) and analyze results to monitor student progress and plan/implement appropriate instruction for grades 6-8.
In Progress	Curriculum partner groups will conduct teacher-created baseline assessments and standardized assessments (NWEA Grade 9) to assess individual student needs.
In Progress	Analyze data to inform instruction. Teachers will differentiate instruction as needed, and work in collaborative partnerships to address student needs.

Section 1: Academic Excellence

1C: Science

Goal: Ensure ALL students have access to a high-quality K-12 science learning experience that simulates the habits and skills that scientists and engineers use every day and stimulate students' interests in science and prepares them for college, careers, and citizenship.

Performance Target(s):

- By June 2023, 80% of students in grades 5, 8 and 11 will meet or exceed the achievement level as measured by the Connecticut NGSS (Next Generation Science Standards) assessment.

District and School Action Steps - Mid-year update:

In Progress	Explore and pilot a standardized assessment tool to measure the science and engineering practices and crosscutting concepts in NGSS standards.
Ready to Start	Collaborate to develop a shared understanding of the experimental and engineering design process as well as supporting documents and rubrics to ensure consistent student experiences and learning across courses.
Ready to Start	Analyze baseline assessment data on the design process and determine target levels for student populations in each course.



Section 1: Academic Excellence

1D: Visual and Performing Arts

Goal: Increase opportunities within the district, school and community for our students to demonstrate creativity and interest through tasks related to the Arts.

Performance Target(s): By June 2023, the number of opportunities for students to demonstrate and celebrate their creativity in the arts will increase by 3% as measured by the 22-23 district and school calendars.

District and School Action Steps - Mid-year update:

In Progress	Gather baseline data of the opportunities that we provide to students to celebrate their creativity around the arts within our district curriculum.
In Progress	Rekindle and explore new opportunities within the curriculum to increase interest and build creativity for students in the performing and visual arts.
In Progress	Design rubrics for both feedback and critique which directly correlate to the National Core Arts Standards in Responding to yield actionable data related to course objectives, visual arts skills, and student progress.



Section 2: Healthy Learning Environment

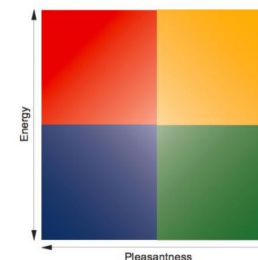
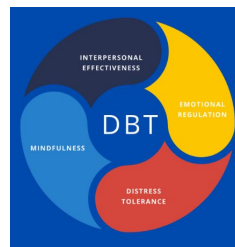
Goal: Promote an inclusive climate that honors the uniqueness of every individual independent of race, skin color, religion, disability, gender identity, sexual orientation or other perceived difference.

Performance Target(s):

- * Reference the academic performance targets within Math and ELA above.
- * Reference the social-emotional performance targets within each building's action plan

District and School Action Steps - Mid-year update:

In Progress	Review and revise the district developmental guidance curriculum for preschool through grade 12.
In Progress	Review and implement new resources through the Yale Center for Emotional Intelligence.
Completed	Increase the number of WIS assemblies and grade-level spirit days.
Completed	Partner with WMS PTO and ADAP to increase student programming (anti- bullying, alcohol and drug prevention, positive decision making).
In Progress	WHS advisory program - Link Crew; revised schedules, Portrait of the Graduate.



Section 3: Technology

Goal: Support the effective use of technology integration to support teaching, learning, and infrastructure.

Performance Target(s):

- By June 2023, the number of visualizations being utilized through the tableau platform will increase by 50%.
- By June 2023, 100% of the K-12 units of study will be audited and evaluated against the ISTE standards.
- By June 2023, implement the current year of the six year technology plan

District and School Action Steps - Mid-year update:

In Progress	Collaborate with the district and school instructional leadership to create additional data visualizations and support analysis.
In Progress	Collaborate with the curriculum and instruction department to develop a crosswalk of the current standards within the digital literacy curriculum aligned with the ISTE (International Society for Technology in Education) Standards.
Completed	Upgrade technology infrastructure across all schools.



Section 4: Human Resources & Finance

Goal: Revise various Human Resources and Finance protocols and systems to improve the efficiencies across the departments.

District Action Steps - Mid-year update:

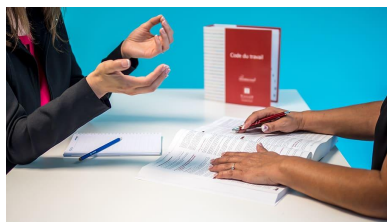
Ready To Start	Meet by individual departments to review current processes (Human resources/payroll and accounts payable) with Tyler Technologies.
Ready to Start	Departmental and district reviews of recommendations provided by Tyler Technologies.
Ready to Start	Execute tasks outlined by Tyler's recommendations.
Ready to Start	Provide training to Munis users district-wide.

Section 5: Safety & Security

Goal: Execute the schools' reunification plans in collaboration with the Weston Police Department

District Action Steps - Mid-year update:

In Progress	Review individual schools' reunification plans with Weston Police Department.
Ready to Start	Execute reunification plans/debrief/revise, as needed.



Section 6: Building Facilities & Operations

Goal: Create a district facilities plan that meets the educational needs of our students.

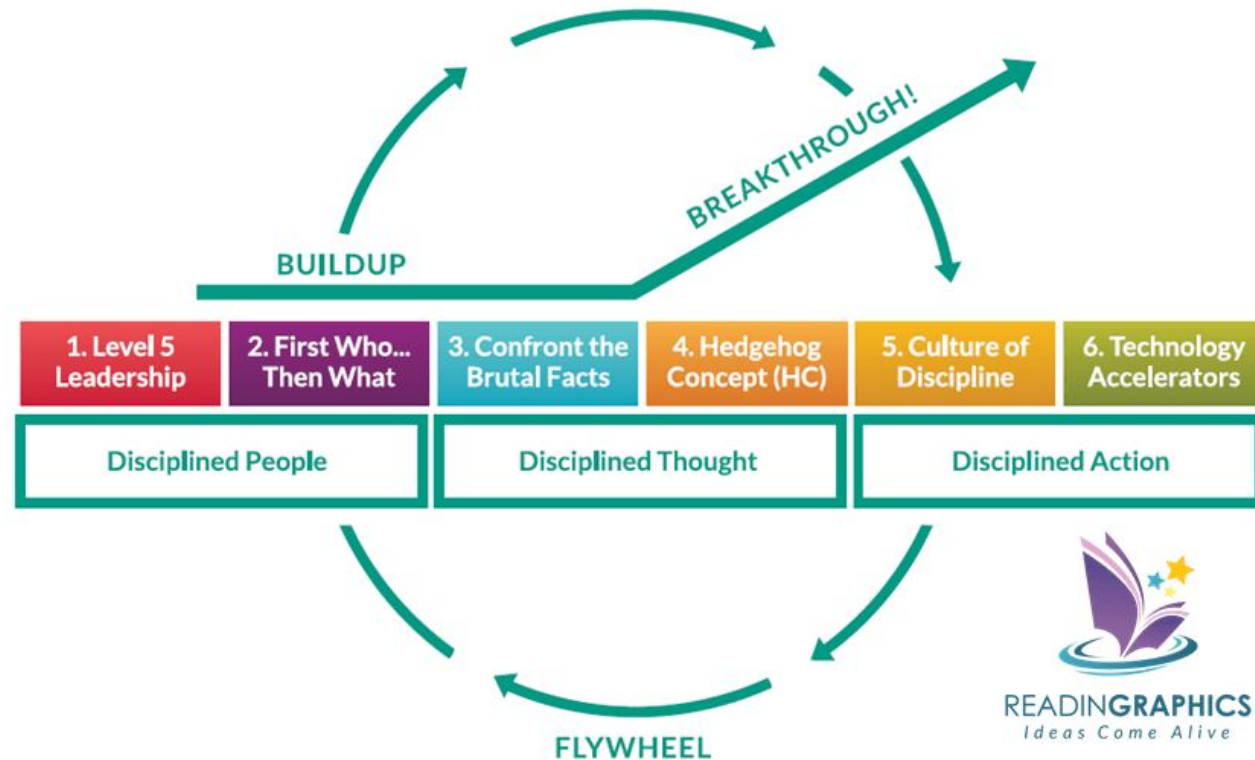
District Action Steps - Mid-year update:

In Progress	Form district school facilities planning committee.
In Progress	Review recommendations of FOC.
In Progress	Analyze enrollment projections.
In Progress	Create appropriate educational plan for facilities and propose to town administration.

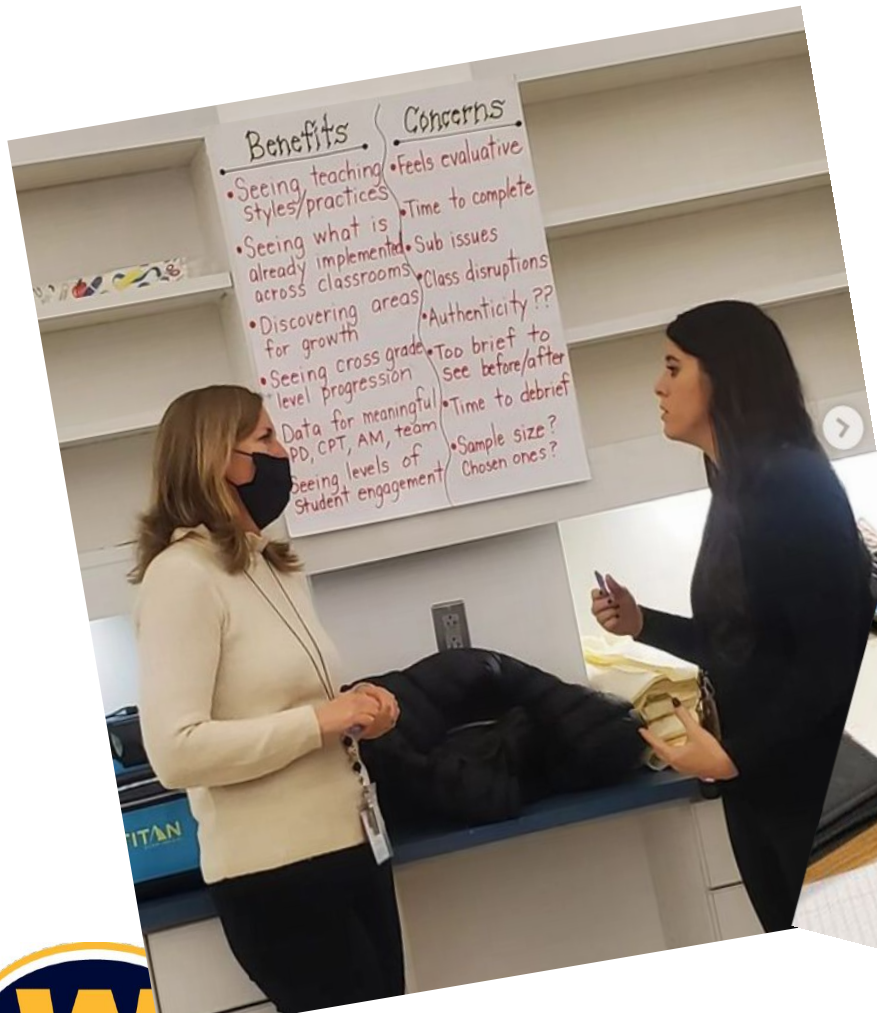


Good to Great - Jim Collins

“Good is the enemy of great. Greatness is not a function of circumstance. Greatness, it turns out, is largely a matter of conscious choice and discipline.”



Discussion and Questions...



Supplemental Slides: Background Knowledge



Common Language



Goal: *Overarching statement of purpose*

Performance target: *Specific and measurable statement that describes how the goal will be achieved*

Action step: *Specific adult or student actions that will impact the performance target*

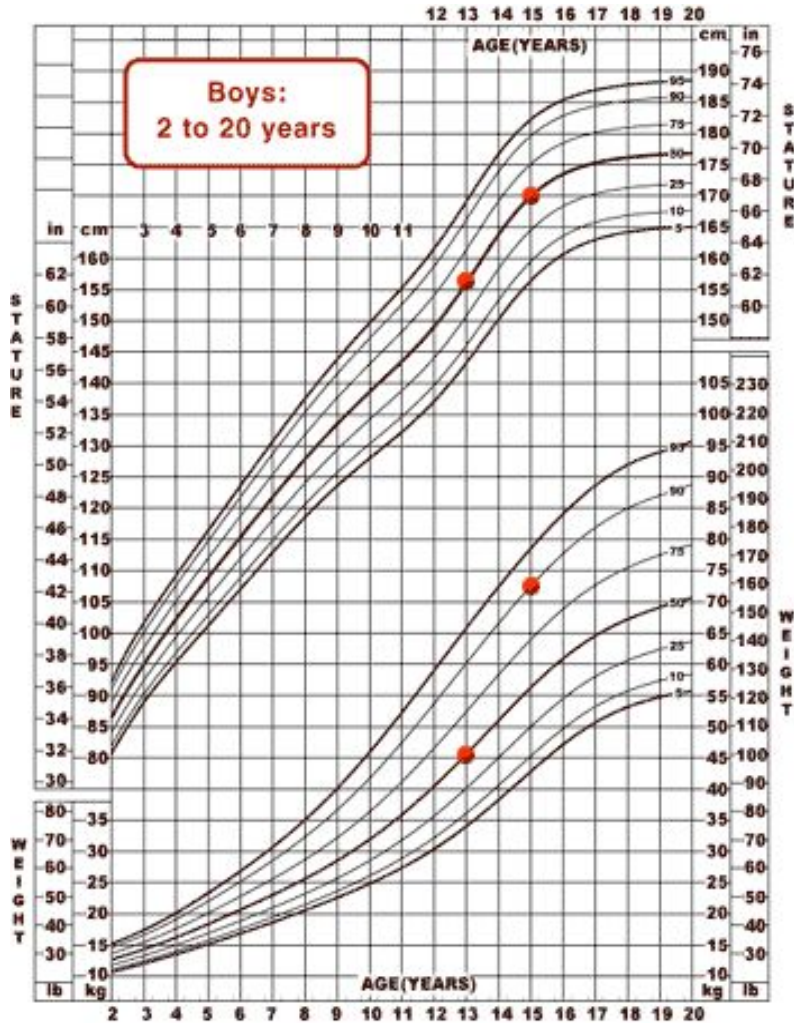
Formative assessment: *An assessment that is used to monitor, adjust, adopt, or abandon instructional practices to drive student learning and achievement: Assessment FOR Learning (i.e. NWEA)*

Summative Assessment: *An assessment that is used to determine mastery of grade/course specific standards and goals defined by the curriculum outcomes: Assessment OF Learning (i.e. SBA, SAT, NGSS)*

Quantitative data: *Numeric data that is measured as values or counts and are expressed as numbers. i.e How many children do you have?*

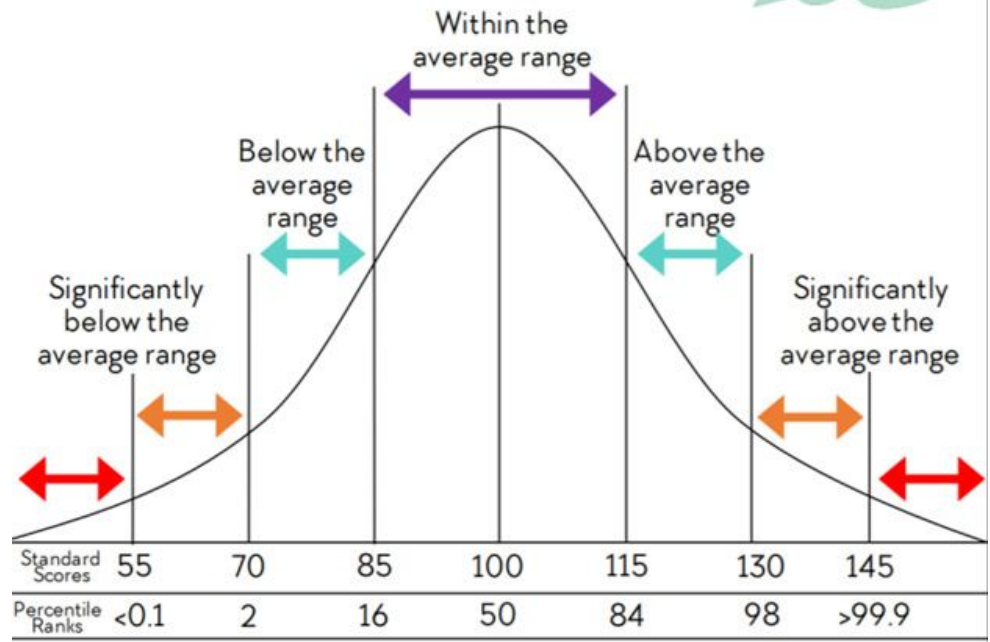
Qualitative data: *Data that is about categorical variables that are measured by ‘type’ such as name, symbol, or a number code. i.e What is your occupation?*

Review of Percentiles and Percentages



UNDERSTANDING YOUR CHILD'S SCORES

Percentile Ranks and Standard Scores



Communications Committee Meeting
Tuesday, December 6, 2022 11:00 AM
Via Google Meet

Present Committee Members:

David Felton (Chairperson), Sharon Ferraro, Chad Hoepfner

Present Administration:

Dan Divito, Director of Technology and Digital Learning

1. Call to order

The meeting was called to order at 11:05 a.m.

2. Approval of Minutes

Motion Passed: Move that the Communications Committee approve the November 2022 meeting minutes. This motion was made by Sharon Ferraro and seconded by David Felton.

2 Yeas – 0 Nays, 1 Abstain

3. Website Transition Update

Discussion:

- Mr. DiVito gave an update on the website migration of data as well as the training in place for district staff.
- He reviewed the calendar feature on the new website and the calendar subscription option.
- The soft target for the website launch will be January 3, 2023. There is also a staging site that he will share with the Committee members to get a preview before the launch.
- Committee members also discussed the current use of social media platforms for district communications.

Meeting adjourned at 12:01 p.m.

Respectfully submitted,

June Curiano

Chairperson

Superintendent

Minutes
Financial, Facilities & Operations Committee
January 13, 2023

Present:

Steve Ezzes, Committee Chair
Melissa Walker, Committee Member
Peter Gordon, Committee Member
Lisa Barbiero, Superintendent of Schools
Phil Cross, Director of Finance and Operations
Mike DelMastro, Director of Facilities

Guests:

Tracy Edwards, Dir. of Pupil Services
Dan Ryan, Weston Basketball Association
Ed Bello, Full Court Peace
Dave Ungar, Weston Parks and Rec.

The meeting was called to order by Mr. Ezzes at 9:02 a.m.

The Committee discussed the following items regarding the Central Office basketball court repair by Full Court Peace:

- Mr. Ryan and Mr. Bello discussed Full Court Peace's plan for renovating the basketball court behind Central Office. Full Court Peace is a non-profit organization that rehabs basketball courts that are in need of repair, and that seeks to unite youth from different backgrounds through basketball. The plan includes fundraising for the court in conjunction with a court in Danbury. Once all the funds are raised, kids from Danbury would help rehab the Central Office court, and then in turn, Weston kids would help rehab the court in Danbury. Ms. Barbiero fully supported the idea, but did mention that there was no guarantee that the court would always remain there. Both Mr. Ryan and Mr. Bello were aware of this, and fully accepted that possibility, but still wanted to move forward with the project.
- The Committee agreed that Full Court Peace could begin their fundraising efforts. Ms. Barbiero will also mention the project in her Superintendent's update at the January 17th Board of Education meeting.

The Committee discussed the following items regarding an update of facilities and grounds maintenance:

- Mr. DelMastro reported that the hot water system in the middle school kitchen is failing and needs to be replaced. The water in the kitchen is not as hot as it should be. He has received a quote and will proceed with the repair. Regarding older projects, he is still waiting on some cosmetic pieces for the double door installation at the intermediate school gym, and for the correct window for the window installation in the nurse's office at the high school. There were no other issues to report.

The Committee discussed the following items regarding athletic field maintenance:

- Mr. Cross informed the Committee that in the FY24 budget, the District is planning to take over the maintenance of the athletic fields on campus. Prior to a few years ago, the District was actually responsible for all field maintenance. Mr. Cross added that after discussions with the Lead Groundsman, they both felt that the fields can be maintained in-house, with the addition of one more groundsman. Mr. Cross added that he would like to post for the position as soon as possible, to ensure that the new staff member was in place by March and here in time to begin all the spring work that will be necessary. The Committee agreed to move forward with the position and in bringing the field maintenance in-house.
- Mr. Cross also informed the Committee that there are still some drainage issues at Revson field, and that the District will be meeting with a consultant to see how this might be remedied.

The Committee discussed the following items regarding the bid results for the pavement inspection and engineering services, including a capital improvement plan for parking lots:

- Mr. Cross reported that the District went out to bid for this project and he is recommending it be awarded to the Beta Group, which was not only the lowest bidder, but has also done work with the Town. Ms. Walker inquired if the traffic study would just investigate traffic patterns, or if it would also look at pedestrian walking areas as well. Mr. Cross reported that the current study only looks at one particular traffic area at the intermediate school, but if there are specific areas of concern, the study can always be expanded to include these as well. The Committee agreed to move forward with the project.

The Committee discussed the following items regarding the monthly financial update (through December) including internal services fund (for dental):

- Mr. Cross informed the Committee that the current end-of-year balance is \$719,006. This is an increase from the previous month's balance, which is attributable to several reasons, including savings in FML and turnover savings, workers compensation being less than budgeted, and revenue offsets. The biggest factor however is that the District is currently under budget in SPED tuition/settlements and transportation.

- In regard to this SPED surplus, Ms. Edwards reported that there has been an increase in out-of-district placements, primarily for mental health and behavioral challenges that cannot be supported in the district. Because of this increase in the number of placements, there is an associated rise in transportation costs. At the same time, the type of placement for certain students has changed, which has allowed the District's costs to remain relatively budget neutral. there has also been a decrease in settlement costs due to changes in students' needs and students exiting the District.
- Ms. Edwards added that for 2024, the District is taking a more conservative approach for budgeting the tuition and tuition settlement lines, and is budgeting for actuals rather than anticipated. While these lines are highly variable, based on students' needs, which change over time, the District is trying to be mindful of this variability and working to budget as close as possible to actuals.
- Mr. Ezzes suggested that a conversation with the new Board of Finance Chairman may be a good idea to see if they would like the District to budget on actuals, and then go for a special appropriation if need be, or budget for contingencies as well.
- Mr. Cross added that in the FY24 budget, the District is anticipating purchasing supplies for the new reading initiatives over a two-year period. If the Board agrees, the money from the current surplus can be used to pay for all, or some, of the materials this year.
- Regarding the Internal Services Fund, Mr. Cross reported that claims are trending as expected.

The Committee discussed the following regarding approval of the November minutes:

- The Committee approved the November minutes without any changes.

There being no further business to discuss, the meeting adjourned at 9:59 a.m.

Respectfully submitted:

Andrew Galli

Administrative Assistant to the Director of Finance and Operations

Policy Committee Meeting

Tuesday, December 6, 2022 9:00 AM
Remote Session

Present: Steven Ezzes, Sharon Ferraro, Melissa Walker. Present: 3.

I. **Call to Order, Verification of Quorum**

Additional Attendees:

Lisa Barbiero, Superintendent of Schools; Tina Henckel, Assistant Superintendent

The time is 9:02 AM. A quorum has been met and the Policy Committee meeting can begin. Carried with a motion by Walker, Melissa and a second by Ferraro, Sharon.

Steven Ezzes: Yea, Sharon Ferraro: Yea, Melissa Walker: Yea

Yea: 3, Nay: 0

II. **Approval of Minutes**

A. **Approval of minutes from the November 1, 2022 Policy Committee Meeting.**

Move that the Policy Committee approve the minutes from the November 1, 2022 meeting. Carried with a motion by Ferraro, Sharon and a second by Ezzes, Steve.

Steven Ezzes: Abstain (With Conflict), Sharon Ferraro: Yea, Melissa Walker: Yea

Yea: 2, Nay: 0, Abstain (With Conflict): 1

III. **Discussion of policies, regulations, and bylaws**

A. **Discussion of policy 6115: Ceremonies and Observances**

Superintendent Barbiero indicated that the language was updated, which made the policy clear and more inclusive. It now references religious holidays as outlined in the WPS district calendar instead of mentioning specific holidays. It was also updated to reference absences for religious holidays to include co-curricular activities/sports. A suggestion was made to include reference to this policy in the student handbook to ensure students and families are familiar with it.

This policy will move forward for first-read at the December board meeting.

B. **Discussion of new mandatory policy/regulation Series 5000: Students: Completion Rates of the Free Application for Federal Student Aid (FAFSA)**

This policy is designed to make sure information regarding FAFSA is made available to families and codifies what we are already doing.

This policy will move forward for a first-read at the December board meeting.

C. Discussion of policy/regulation 5114: Student Discipline

This policy was brought to the attention of administrators and building principals for their review. A discussion surrounding cannabis and the disciplinary process took place. The committee members felt the policy was appropriate. This policy is included in the student handbook, so this complies with notification to students and families.

This policy will move forward for a first-read at the December board meeting.

D. Discussion of policy/regulation 1250: Visitors and Observations

This policy was discussed with the administrative team and reviewed by Tracy Edwards, Director of PPS. This policy fine tunes the purpose of the observation/visit so as to not disrupt the class and protect student privacy.

This policy will move forward for a first-read at the December board meeting.

IV. Discussion of policies, regulations, and bylaws in future meetings

V. Next scheduled meeting of the Policy Committee

A. The next scheduled meeting of the Policy Committee is January 3, 2022 (remote meeting).

VI. Adjournment

The time is 9:42 AM. Move that the Policy Committee adjourn the December 6, 2022 meeting. Carried with a motion by Ferraro, Sharon and a second by Walker, Melissa.

Sharon Ferraro: Yea, Melissa Walker: Yea

Yea: 2, Nay: 0

It is noted that Steven Ezzes left the meeting at 9:29 AM

Respectfully submitted by:

Jodi Sacchetta