

February Financial, Facilities and Operations Committee Meeting

Friday, February 10, 2023 9:00 AM

Remote Session

I. Update of Facilities and Grounds Maintenance

II. Discussion on Sustainability

**III. FY23 Monthly Financial Update (through January)
Including Internal Services Fund (for Dental)**

**IV. Approval of January Financial, Facilities and
Operations Committee Minutes**

V. Other Business

WESTON PUBLIC SCHOOLS

FY23 FINANCIAL REPORT

As of January 31, 2023

Period: 7 of 12

2019-2020 Year-End Expense	2020-2021 Year-End Expense	2021-2022 Year-End Expense	Object Code	Description	2022-2023								
					Adopted Budget	Budget Transfers	Adjusted Budget	YTD Expended	Encumbered	Anticipated	Expended & Encumbered To EOY	Balance Available	
				<i>Salaries & Wages (1000s)</i>									
2,940,692	2,721,241	2,881,354	1110	Administrators	3,139,234	(61,447)	3,077,787	1,618,903	1,207,836	236,522	3,063,261	14,526	
14,458,759	13,925,352	14,465,388	1111	General Ed. Teachers	14,936,002		14,936,002	7,086,731	7,783,848	-	14,870,579	65,423	
2,279,850	2,372,055	2,303,563	1112	Special Ed. Teachers	2,569,234		2,569,234	1,142,372	1,373,357	58,091	2,573,821	(4,587)	
1,020,707	1,031,899	983,206	1113	Guidance	959,571	61,447	1,021,018	476,218	544,800	-	1,021,018	-	
472,621	503,136	468,881	1114	Psychologist	524,553		524,553	190,662	206,510	-	397,172	127,381	
193,946	162,383	202,927	1115	Social Worker	331,170		331,170	157,796	195,762	-	353,558	(22,388)	
517,368	555,781	543,134	1116	Speech & Hearing	566,144		566,144	292,284	281,682	-	573,966	(7,822)	
758,161	1,046,642	1,184,208	1117	Academic Assistants	1,013,599		1,013,599	433,979	470,671	65,481	970,131	43,468	
205,471	210,287	169,686	1118	Talented & Gifted	110,854		110,854	51,163	59,691	-	110,854	-	
399,004	412,193	403,577	1119	Library/Media	412,186		412,186	202,898	214,500	-	417,398	(5,212)	
59,505	47,413	46,587	1135	Transition Coordinator	48,239		48,239	26,717	31,170	-	57,886	(9,647)	
824,102	785,011	832,301	1139	Certified Stipends	893,646		893,646	432,223	95,611	365,812	893,646	-	
584,428	577,980	574,562	1140	Academic Leader (CIL's)	670,133		670,133	326,104	347,437	-	673,541	(3,408)	
371	1,779	2,650	1141	Mentor Teacher	3,000		3,000	-	-	3,000	3,000	-	
272,612	277,908	187,872	1142	Behavioral Analyst	233,099		233,099	99,355	43,632	-	142,988	90,111	
44,359	45,069	45,835	1145	English Language Learner	46,614		46,614	33,167	25,100	-	58,267	(11,653)	
\$ 25,031,956	\$ 24,676,129	\$ 25,295,731		Sub-Total Certified Salaries	\$ 26,457,277	\$ -	\$ 26,457,277	\$ 12,570,574	\$ 12,881,606	\$ 728,906	\$ 26,181,086	276,191	
					4.59%			47.5%	48.7%	2.8%	99.0%	1.0%	
				<i>Other Certified Salaries</i>									
55,905	28,996	45,700	1131	Homebound Tutor	44,500		44,500	21,628	-	22,872	44,500	-	
-	-	-	1136	Degree Level Change	43,520		43,520	-	-	-	-	43,520	
147,029	164,963	278,078	1137	Substitute Teacher	178,801		178,801	110,935	-	67,866	178,801	-	
185,735	243,990	212,521	1138	Summer Work -Certified Staff	160,408		160,408	145,084	-	15,324	160,408	-	
136,838	106,600	99,315	1143	Building Substitutes	203,175		203,175	57,560	93,453	52,163	203,175	-	
208,344	608,730	295,291	1144	Long term Substitute	118,000		118,000	193,402	21,966	(97,368)	118,000	-	
-	-	-	1160	Turnover Savings	(115,000)		(115,000)	-	-	-	0	(115,000)	
\$ 733,851	\$ 1,153,278	\$ 930,904		Sub-Total Other Certified Salaries	\$ 633,404	\$ -	\$ 633,404	\$ 528,609	\$ 115,418	\$ 60,857	\$ 704,884	(\$71,480)	

WESTON PUBLIC SCHOOLS

FY23 FINANCIAL REPORT

As of January 31, 2023

Period: 7 of 12

2019-2020 Year-End Expense	2020-2021 Year-End Expense	2021-2022 Year-End Expense	Object Code	Description	2022-2023							
					Adopted Budget	Budget Transfers	Adjusted Budget	YTD Expended	Encumbered	Anticipated	Expended & Encumbered To EOY	Balance Available
								83.5%	18.2%	9.6%	111.3%	-11.3%
				<i><u>Non-Certified Salaries</u></i>								
406,422	373,111	381,506	1210	Non-Cert. Supervisors	390,091		390,091	215,229	174,656	-	389,884	207
215,220	234,060	223,520	1211	Nurses	231,336		231,336	106,843	124,520	-	231,363	(27)
295,567	297,217	306,924	1215	Occupational Therapist	318,970		318,970	133,442	116,295	-	249,737	69,233
1,267,185	1,199,438	1,140,104	1221	Secretarial	1,240,609		1,240,609	629,658	519,547	91,404	1,240,609	-
1,761,865	1,837,631	1,767,360	1231	Para Educators	1,800,527		1,800,527	832,634	875,096	92,797	1,800,527	-
165,721	129,307	146,862	1234	Bus Aides	175,000		175,000	81,737	8,152	85,112	175,000	-
525,426	600,663	485,773	1235	Technicians	492,122		492,122	278,591	217,286	-	495,877	(3,755)
61,021	61,157	61,996	1237	Vocational Specialist	63,982		63,982	32,103	31,715	-	63,818	164
239,373	246,331	247,175	1241	Safety Monitors	253,848		253,848	131,057	122,357	-	253,414	434
476,898	509,851	506,491	1251	Custodians	515,976		515,976	281,105	232,894	-	513,999	1,977
455,850	492,769	460,027	1261	Maintenance Mechanics & Grounds	482,372		482,372	252,819	215,477	-	468,296	14,076
72,573	74,781	84,861	1269	Athletic Support Staff	101,762		101,762	41,918	30,387	29,456	101,762	-
168,675	182,698	197,442	1280	Non Certified Stipends	194,475		194,475	97,819	50,984	45,672	194,475	-
\$ 6,111,794	\$ 6,239,015	\$ 6,010,040		Sub-Total Non-Certified Salaries	\$ 6,261,070	\$ -	\$ 6,261,070	\$ 3,114,955	\$ 2,719,366	\$ 344,442	\$ 6,178,762	\$ 82,308
				<i><u>Other Non-Citified Salaries</u></i>				49.8%	43.4%	5.5%	98.7%	1.3%
50,411	28,910	47,199	1213/122 3/1233	Non-Certified Substitutes	47,500		47,500	23,687	-	23,813	47,500	-
163,643	135,970	176,085	1212/22/ 38/42/52/ 62	Overtime	203,700		203,700	95,120	-	108,580	203,700	-
155,964	104,948	127,252	1268	Summer Work-Non-Cert.	162,991		162,991	112,871	-	50,120	162,991	-
\$ 370,019	\$ 269,828	\$ 350,536		Sub-Total Other Salaries	\$ 414,191	\$ -	\$ 414,191	\$ 231,678	\$ -	\$ 182,513	\$ 414,191	\$ -
								55.9%	0.0%	44.1%	100.0%	0.0%
\$ 32,247,620	\$ 32,338,250	\$ 32,587,211		TOTAL SALARIES	\$ 33,765,943	\$ -	\$ 33,765,943	\$ 16,445,816	\$ 15,716,390	\$ 1,316,717	\$ 33,478,923	\$ 287,019
					3.62%			48.7%	46.5%	3.9%	99.1%	0.9%

WESTON PUBLIC SCHOOLS

FY23 FINANCIAL REPORT

As of January 31, 2023

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					Adopted Budget	Budget Transfers	Adjusted Budget	YTD Expended	Encumbered	Anticipated	Expended & Encumbered To EOY	Balance Available
				<i>Benefits (2000's)</i>								
7,790,363	8,324,773	8,412,125	2000	Health Insurance	9,321,902		9,321,902	5,366,687	4,290,747	(335,531)	9,321,902	-
(1,361,419)	(1,437,860)	(1,508,844)	2022	Premium Cost Share	(1,664,207)		(1,664,207)	(725,018)	-	(939,189)	(1,664,207)	-
552,072	562,991	540,802	2001	Social Security	460,428		460,428	288,637	-	171,791	460,428	-
460,986	464,653	465,667	2002	Medicare	501,860		501,860	234,073	-	267,787	501,860	-
205,411	175,279	175,275	2003	Workers Compensation	185,790		185,790	175,214	-	-	175,214	10,576
60,043	56,973	25,494	2004	Unemployment Compensation	60,000		60,000	-	-	60,000	60,000	-
315,665	468,582	149,718	2005	Early Retirement Incentive	-		-	-	-	-	-	-
1,088,303	1,072,998	1,177,822	2007	Pension Contributions	1,324,006		1,324,006	667,952	-	656,054	1,324,006	-
58,565	75,005	83,227	2010	Tuition Reimbursement	75,000		75,000	2,624	-	72,376	75,000	-
64,926	63,528	63,952	2011-12	Life & Disability Insurance	67,600		67,600	36,625	30,275	700	67,600	-
24,556	86,591	105,506	2014	Sick Bank	45,000		45,000	2,878	-	42,122	45,000	-
\$9,259,470	\$9,913,513	\$9,690,744		TOTAL BENEFITS	\$10,377,379	\$ -	\$10,377,379	\$6,049,672	\$4,321,022	(\$3,891)	\$10,366,803	\$ 10,576
					7.09%			58.3%	41.6%	0.0%	99.9%	
				<i>Professional & Technical Services (3000s)</i>								
195,184	174,773	545,611	3210	Contracted Services Educational	385,700		385,700	185,226	257,572	-	442,798	(57,098)
265,218	139,888	128,921	3220-21	Consulting Services	120,835		120,835	50,387	64,787	5,661	120,835	-
80,956	89,901	123,549	3235	Testing	79,950		79,950	66,914	38,034	-	104,948	(24,998)
217,617	210,355	6,158	3239	Other Pupil Services	182,085		182,085	20,776	137,614	23,695	182,085	-
72,230	220,134	64,991	3303	Management Services	70,733		70,733	41,156	17,403	12,174	70,733	-
2,335	2,015	1,775	3304	License Fees-Facilities	3,500		3,500	1,995	340	1,165	3,500	-
237,145	204,996	245,731	3306	Legal Fees-SPED	240,000		240,000	105,576	134,424	-	240,000	-
186,270	164,948	167,193	3306	Legal Fees- Districtwide	150,000		150,000	119,962	22,438	37,600	180,000	(30,000)
68,638	83,425	95,138	3308	Police/Fire	111,869		111,869	33,000	73,687	5,182	111,869	-
148,442	72,208	67,382	3309	Professional Technical Services	129,349		129,349	38,674	18,462	72,213	129,349	-
52,049	21,917	49,966	3310	Sports Officials	53,726		53,726	-	-	53,726	53,726	-
\$ 1,526,084	\$ 1,384,560	\$ 1,496,415		TOTAL PROF. & TECH SERVICES	\$ 1,527,747	\$ -	\$ 1,527,747	\$ 663,666	\$ 764,761	\$ 211,416	\$ 1,639,843	\$ (112,096)
								43.4%	50.1%	13.8%	107.3%	

WESTON PUBLIC SCHOOLS

FY23 FINANCIAL REPORT

As of January 31, 2023

Period: 7 of 12

2019-2020 Year-End Expense	2020-2021 Year-End Expense	2021-2022 Year-End Expense	Object Code	Description	2022-2023								
					Adopted Budget	Budget Transfers	Adjusted Budget	YTD Expended	Encumbered	Anticipated	Expended & Encumbered To EOY	Balance Available	
				<i>Property Services (4000s)</i>									
746,875	848,529	859,036	4200	Cleaning Services	923,080		923,080	532,115	380,578	10,387	923,080	-	
40,741	39,855	48,405	4202	Rubbish Removal	51,133		51,133	28,076	21,928	1,129.13	51,133	-	
95,688	68,301	122,591	4302	Equipment Repairs	153,927		153,927	35,155	37,949	80,823	153,927	-	
264,497	155,864	164,029	4400	Equipment Rental	161,655		161,655	79,716	86,176	(4,237)	161,655	-	
198,222	121,171	74,770	4500	Repair Allowance	200,000		200,000	1,755	2,933	195,312	200,000	-	
30,540	64,302	29,913	4514	Fire Alarm System	32,000		32,000	11,554	6,546	13,900	32,000	-	
215,822	167,812	172,720	4518	Sewer System Plant Maintenance	164,795		164,795	63,542	91,253	10,000	164,795	-	
142,513	145,229	171,669	4520	Service Contracts	171,757		171,757	112,466	66,351	(7,060)	171,757	-	
60,393	58,389	61,247	4530	Parks & Recreation	69,944		69,944	-	62,000	7,944	69,944	-	
153,145	12,703	16,959	4540	Athletic Facilities Repairs	29,500		29,500	20,683	12,407	(3,590)	29,500	-	
219,284	151,315	186,270	4541	Contracted Services	225,570		225,570	86,754	71,796	67,020	225,570	-	
17,370	53,702	122,304	4600	Special Projects	-		-	-	-	-	-	-	
9,032	9,450	2,366	4604	Snow Plowing	10,500		10,500	-	11,275	(775)	10,500	-	
81,552	81,552	138,631	4701	Security System Monitoring	82,135		82,135	35,888	-	-	35,888	46,247	
\$ 2,275,674	\$ 1,978,173	\$ 2,170,908		TOTAL PROPERTY SERVICES	\$ 2,275,996	\$ -	\$ 2,275,996	\$ 1,007,704	\$ 851,191	\$ 370,854	\$ 2,229,749	\$ 46,247	
								44.3%	37.4%	16.3%	98.0%		

WESTON PUBLIC SCHOOLS

FY23 FINANCIAL REPORT

As of January 31, 2023

Period: 7 of 12

2019-2020 Year-End Expense	2020-2021 Year-End Expense	2021-2022 Year-End Expense	Object Code	Description	2022-2023							
					Adopted Budget	Budget Transfers	Adjusted Budget	YTD Expended	Encumbered	Anticipated	Expended & Encumbered To EOY	Balance Available
				<i>Other Services (5000's)</i>								
1,252,415	1,509,158	1,589,157	5100	Regular Transportation	1,668,812		1,668,812	1,564,431	27,489	(6,525)	1,585,395	83,417
685,161	490,473	729,788	5101	SPED Transportation	825,763		825,763	521,774	343,679	-	865,453	(39,690)
61,557	54,105	96,953	5104	Athletic Transportation	108,009		108,009	70,432	88,858	-	159,290	(51,281)
6,816	-	1,537	5105	Extra-Curricular Transportation	22,950		22,950	1,644	113	21,192	22,950	-
91,051	67,457	104,190	5112	Diesel & Gasoline	140,855		140,855	78,062	71,508	(8,715)	140,855	-
70,605	89,784	103,321	5200	General Liability Insurance	147,409		147,409	128,142	-	-	128,142	19,267
16,650	16,650	15,525	5202	Athletic Insurance	17,078		17,078	14,400	-	-	14,400	2,678
96,485	97,536	100,707	5205	Property Insurance	106,776		106,776	104,154	-	-	104,154	2,622
91,922	87,620	89,975	5300	Communications	94,106		94,106	44,311	43,249	6,547	94,106	-
32,786	30,801	30,990	5400	Postage	32,144		32,144	19,398	8,034	4,711	32,144	-
5,964	2,592	4,440	5500	Advertising	4,000		4,000	724	159	3,117	4,000	-
16,281	14,386	17,176	5501	Printing	28,659		28,659	10,035	4,155	14,469	28,659	-
1,143,427	1,528,352	2,007,688	5600	Out of District Tuition	2,474,231		2,474,231	1,015,760	1,387,939	-	2,403,699	70,532
1,242,870	1,044,742	923,345	5601	Tuition Settlements	1,265,606		1,265,606	243,526	662,602	-	906,129	359,477
286,110	286,110	-	5605	Tuition - ESS Contract	-		-	-	-	-	-	-
44,827	29,716	15,346	5800	Travel & Conference	38,312		38,312	17,911	10,145	10,256	38,312	-
8,258	6,106	3,163	5801	Mileage Reimbursement	11,130		11,130	1,453	125	9,552	11,130	-
2,528	3,190	2,349	5900	Other Purchased Services	6,600		6,600	1,698	3,579	1,322	6,600	-
\$ 5,155,714	\$ 5,358,780	\$ 5,835,649		TOTAL OTHER SERVICES	\$ 6,992,440	\$ -	\$ 6,992,440	\$ 3,837,856	\$ 2,651,635	\$ 55,926	\$ 6,545,418	\$ 447,022
								54.9%	37.9%	0.8%	93.6%	
				<i>Supplies & Materials (6000's)</i>								
449,521	418,014	395,832	6110	Materials	509,177		509,177	255,809	406,451	139,617	801,877	(292,700)
21,452	17,064	22,091	6120	Office Materials	30,670		30,670	13,541	7,678	9,451	30,670	-
143,209	136,447	184,684	6130	Maintenance Materials	181,624		181,624	76,358	54,569	50,697	181,624	-
88,739	37,883	71,587	6131	Custodial Materials	78,348		78,348	31,630	26,429	20,289	78,348	-
16,200	12,891	16,815	6132	Security Materials	17,184		17,184	7,943	10,676	(1,435)	17,184	-
467,463	489,133	522,319	6140	Software	534,715		534,715	486,953	28,895	18,867	534,715	-
163,396	324,134	196,324	6410	Books	87,539		87,539	23,270	31,843	32,426	87,539	-
338,642	358,623	388,111	6510	Heating Oil	402,574		402,574	113,629	308,683	(19,739)	402,574	-
619,849	705,182	722,884	6520	Electricity	678,638		678,638	285,141	385,182	8,316	678,638	-
1,745	1,431	2,079	6530	Propane gas	3,000		3,000	1,906	894	200	3,000	-
\$ 2,310,217	\$ 2,500,801	\$ 2,522,725		TOTAL SUPPLIES & MATERIALS	\$ 2,523,469	\$ -	\$ 2,523,469	\$ 1,296,180	\$ 1,261,300	\$ 258,688	\$ 2,816,169	\$ (292,700)
								51.4%	50.0%	10.3%	111.6%	

WESTON PUBLIC SCHOOLS

FY23 FINANCIAL REPORT

As of January 31, 2023

Period: 7 of 12

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					Adopted Budget	Budget Transfers	Adjusted Budget	YTD Expended	Encumbered	Anticipated	Expended & Encumbered To EOY	Balance Available
				<i>Equipment (7000's)</i>								
472,391	629,991	541,176	7300	Equipment	102,022		102,022	4,022	139,354	6,855	150,230	(48,208)
\$ 472,391	\$ 629,991	\$ 541,176		TOTAL EQUIPMENT	\$ 102,022	\$ -	\$ 102,022	\$ 4,022	\$ 139,354	\$ 6,855	\$ 150,230	\$ (48,208)
				<i>Other Objects (8000's)</i>				3.9%	136.6%	6.7%	147.3%	
91,658	80,424	87,211	8100	Dues, Fees and Memberships	100,911		100,911	78,633	4,018	18,259	100,911	-
21,888	20,110	24,317	8900	Other Objects	25,395		25,395	18,437	11,657	(4,699)	25,395	-
\$ 113,546	\$ 100,534	\$ 111,528		TOTAL OTHER OBJECTS	\$ 126,306	\$ -	\$ 126,306	\$ 97,071	\$ 15,675	\$ 13,561	\$ 126,306	\$ -
				<i>Revenue Offset (9000's)</i>				76.9%	12.4%	10.7%	100.0%	0.0%
(102,106)	(22,498)	(29,042)	9200	Technology Revenue	(29,042)		(29,042)	-	-	(29,042)	(29,042)	-
(60,515)	(61,920)	(73,800)	9201	Participation Fees, Athletics	(66,365)		(66,365)	(53,900)	-	(12,465)	(66,365)	-
(15,914)	-	(18,350)	9202	Gate Receipts, Athletics	(15,000)		(15,000)	-	-	(15,000)	(15,000)	-
-	(134,377)	(77,445)	9204	Transportation Credits	-		-	(89,987)	-	-	(89,987)	89,987
(655,410)	(859,340)	(812,440)	9205	Excess Cost SPED	(811,700)		(811,700)	-	-	(803,723)	(803,723)	(7,977)
(89,626)	(74,625)	(79,561)	9206	Pre School Tuition SPED	(63,000)		(63,000)	(68,354)	-	(24,180)	(92,534)	29,534
(68,171)	(76,283)	(75,981)	9207	Regular Ed. Tuition	(62,581)		(62,581)	(67,092)	-	(52,782)	(119,874)	57,293
(46,817)	(37,813)	(19,878)	9208	Revenue from Town for Fields	(42,681)		(42,681)	(18,554)	-	(24,127)	(42,681)	-
(39,600)	(11,000)	(40,000)	9209	Parking Fees	(45,000)		(45,000)	-	-	(45,000)	(45,000)	-
(24,112)	(14,161)	(46,050)	9210	Theater Receipts	(60,250)		(60,250)	(9,010)	-	(51,240)	(60,250)	-
(2,706)	-	-	9212	Facility Use Rental	(17,500)		(17,500)	-	-	(17,500)	(17,500)	-
(6,947)	(6,815)	(4,768)	9215	Medicaid Revenue	(6,000)		(6,000)	(10,152)	-	(2,400)	(12,552)	6,552
				Budgeted Reduction	(81,000)		(81,000)	-	-	(81,000)	(81,000)	-
(\$1,111,924)	(\$1,298,832)	(\$1,277,316)		Total Revenue Offset	(\$1,300,119)	\$ -	(\$1,300,119)	(\$317,048)	\$ 0	(\$1,158,459)	(\$1,475,508)	\$ 175,389
								24.4%	0.0%	89.1%	113.5%	-13.5%
\$ 52,248,792	\$ 52,905,769	\$ 53,679,039		GRAND TOTAL	\$ 56,391,182	\$ -	\$ 56,391,182	\$ 29,084,938	\$ 25,721,328	\$ 1,071,667	\$ 55,877,933	\$ 513,249
								51.58%	45.61%	1.90%	99.09%	0.91%

Minutes
Financial, Facilities & Operations Committee
January 13, 2023

Present:

Steve Ezzes, Committee Chair
Melissa Walker, Committee Member
Peter Gordon, Committee Member
Lisa Barbiero, Superintendent of Schools
Phil Cross, Director of Finance and Operations
Mike DelMastro, Director of Facilities

Guests:

Tracy Edwards, Dir. of Pupil Services
Dan Ryan, Weston Basketball Association
Ed Bello, Full Court Peace
Dave Ungar, Weston Parks and Rec.

The meeting was called to order by Mr. Ezzes at 9:02 a.m.

The Committee discussed the following items regarding the Central Office basketball court repair by Full Court Peace:

- Mr. Ryan and Mr. Bello discussed Full Court Peace's plan for renovating the basketball court behind Central Office. Full Court Peace is a non-profit organization that rehabs basketball courts that are in need of repair, and that seeks to unite youth from different backgrounds through basketball. The plan includes fundraising for the court in conjunction with a court in Danbury. Once all the funds are raised, kids from Danbury would help rehab the Central Office court, and then in turn, Weston kids would help rehab the court in Danbury. Ms. Barbiero fully supported the idea, but did mention that there was no guarantee that the court would always remain there. Both Mr. Ryan and Mr. Bello were aware of this, and fully accepted that possibility, but still wanted to move forward with the project.
- The Committee agreed that Full Court Peace could begin their fundraising efforts. Ms. Barbiero will also mention the project in her Superintendent's update at the January 17th Board of Education meeting.

The Committee discussed the following items regarding an update of facilities and grounds maintenance:

- Mr. DelMastro reported that the hot water system in the middle school kitchen is failing and needs to be replaced. The water in the kitchen is not as hot as it should be. He has received a quote and will proceed with the repair. Regarding older projects, he is still waiting on some cosmetic pieces for the double door installation at the intermediate school gym, and for the correct window for the window installation in the nurse's office at the high school. There were no other issues to report.

The Committee discussed the following items regarding athletic field maintenance:

- Mr. Cross informed the Committee that in the FY24 budget, the District is planning to take over the maintenance of the athletic fields on campus. Prior to a few years ago, the District was actually responsible for all field maintenance. Mr. Cross added that after discussions with the Lead Groundsman, they both felt that the fields can be maintained in-house, with the addition of one more groundsman. Mr. Cross added that he would like to post for the position as soon as possible, to ensure that the new staff member was in place by March and here in time to begin all the spring work that will be necessary. The Committee agreed to move forward with the position and in bringing the field maintenance in-house.
- Mr. Cross also informed the Committee that there are still some drainage issues at Revson field, and that the District will be meeting with a consultant to see how this might be remedied.

The Committee discussed the following items regarding the bid results for the pavement inspection and engineering services, including a capital improvement plan for parking lots:

- Mr. Cross reported that the District went out to bid for this project and he is recommending it be awarded to the Beta Group, which was not only the lowest bidder, but has also done work with the Town. Ms. Walker inquired if the traffic study would just investigate traffic patterns, or if it would also look at pedestrian walking areas as well. Mr. Cross reported that the current study only looks at one particular traffic area at the intermediate school, but if there are specific areas of concern, the study can always be expanded to include these as well. The Committee agreed to move forward with the project.

The Committee discussed the following items regarding the monthly financial update (through September) including internal services fund (for dental):

- Mr. Cross informed the Committee that the current end-of-year balance is \$719,006. This is an increase from the previous month's balance, which is attributable to several reasons, including savings in FML and turnover savings, workers compensation being less than budgeted, and revenue offsets. The biggest factor however is that the District is currently under budget in SPED tuition/settlements and transportation.

- In regard to this SPED surplus, Ms. Edwards reported that there has been an increase in out-of-district placements, primarily for mental health and behavioral challenges that cannot be supported in the district. Because of this increase in the number of placements, there is an associated rise in transportation costs. At the same time, the type of placement for certain students has changed, which has allowed the District's costs to remain relatively budget neutral. there has also been a decrease in settlement costs due to changes in students' needs and students exiting the District.
- Ms. Edwards added that for 2024, the District is taking a more conservative approach for budgeting the tuition and tuition settlement lines, and is budgeting for actuals rather than anticipated. While these lines are highly variable, based on students' needs, which change over time, the District is trying to be mindful of this variability and working to budget as close as possible to actuals.
- Mr. Ezzes suggested that a conversation with the new Board of Finance Chairman may be a good idea to see if they would like the District to budget on actuals, and then go for a special appropriation if need be, or budget for contingencies as well.
- Mr. Cross added that in the FY24 budget, the District is anticipating purchasing supplies for the new reading initiatives over a two-year period. If the Board agrees, the money from the current surplus can be used to pay for all, or some, of the materials this year.
- Regarding the Internal Services Fund, Mr. Cross reported that claims are trending as expected.

The Committee discussed the following regarding approval of the November minutes:

- The Committee approved the November minutes without any changes.

There being no further business to discuss, the meeting adjourned at 9:59 a.m.

Respectfully submitted:

Andrew Galli

Administrative Assistant to the Director of Finance and Operations