

# Board of Education Regular Meeting

Monday, November 14, 2022 6:00 PM

Weston Middle School Library Learning Commons, 135 School Road, Weston, CT 06883

## I. CALL TO ORDER, VERIFICATION OF QUORUM

## II. PLEDGE OF ALLEGIANCE

II.A. I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation, indivisible, with liberty and justice for all.

## III. ELECTION OF BOARD MEMBERS

III.A. Board of Education Chairperson

III.B. Board of Education Vice Chairperson

III.C. Board of Education Secretary/Treasurer

## IV. APPROVAL OF MINUTES

IV.A. Meeting minutes from the October 17, 2022 Weston Board of Education Regular Meeting

## V. STUDENT BOARD OF EDUCATION REPRESENTATIVE COMMENTS

V.A. Discussion with Weston High School Student Board of Education Representatives

## VI. PUBLIC COMMENT

## VII. NEW BUSINESS

VII.A. Consent Agenda

VII.B. PPS/SpEd Update

VII.C. Class of 2022 Statistical Report

VII.D. District Literacy Update

VII.E. Enrollment

VII.F. Finance and Operations Update

VII.F.1. Discussion and vote on FY23 October 2022 Financial Report

VII.F.2. Review and Approval of Technology Lease Bid

VII.G. Educational Optimization Committee

VII.H. Weston Board of Education Policies, Regulations, and Bylaws (first read)

VII.H.1. Discussion and first-read of new policy Series 2000/Administration: Uniform Treatment of Recruiters

VII.H.2. Discussion and first-read of new policy/Series 4000 Personnel: Emergency Action Plan for Interscholastic and Intramural Athletic Events

VII.H.3. Discussion and first-read of new mandatory policy Series 4000/Personnel: Exertional Heat Illness Awareness for Intramural and Interscholastic Athletes

VIII. **COMMITTEE REPORTS (Minutes and Updates)**

VIII.A. Communications Committee

VIII.B. Curriculum Committee

VIII.C. Finance & Operations Committee

VIII.D. Policy Committee

IX. **NEXT SCHEDULED MEETINGS OF THE BOARD OF EDUCATION**

IX.A. Special Meeting (Semi-Annual Student Recognition followed by Enrollment Presentation) on December 5, 2022 at 7:00 p.m. This meeting will be in-person and will also be live streamed.

IX.B. Regular Session on December 19 at 6:00 p.m. This meeting will be a remote session via webinar and will be live streamed.

IX.C. Review of Pending Agenda Items for Next Meeting

X. **ADJOURNMENT**

**Board of Education Regular Meeting**

Monday, October 17, 2022 6:00 PM  
Remote Session

**Present:** Steven Ezzes, David Felton, Sharon Ferraro, Peter Gordon, Bernie Kingsley, Melissa Walker. Present: 6.

**Additional attendees:** Lisa Barbiero, Superintendent; Tina Henckel, Assistant Superintendent; Phillip Cross, Director of Finance & Operations; Daniel DiVito, Director of Digital Learning and Technology; Tracy Edwards, Director of Pupil Personnel Services; Terri Kavanagh, Director of Human Resources; Building Principals: Meghan Ward, Daniel Doak , Patricia Falber, Laura Kaddis

**I. CALL TO ORDER, VERIFICATION OF QUORUM**

There is a quorum. The time is 6:06 PM. Move that the Weston Board of Education begin the October 17, 2022 meeting. Unseconded with a motion by Walker, Melissa.

**II. PLEDGE OF ALLEGIANCE**

A. I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation, indivisible, with liberty and justice for all.

**III. APPROVAL OF MINUTES**

**A. Meeting minutes from the September 19, 2022 Weston Board of Education Regular Meeting**

Move that the Weston Board of Education approve the September 19, 2022 Board of Education meeting minutes. Carried with a motion by Ezzes, Steven and a second by Ferraro, Sharon.

Steven Ezzes: Yea, David Felton: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Bernie Kingsley: Yea, Melissa Walker: Yea

Yea: 6, Nay: 0

**IV. STUDENT BOARD OF EDUCATION REPRESENTATIVE COMMENTS**

**A. Discussion and update provided by WHS Student Board of Education Representatives Emma McCarthy and Joshua Metviner**

Emma McCarthy and Joshua Metviner gave an update to the Board on events and activities at WHS and how they are working with all four schools and their PTOs to incorporate school spirit districtwide. The homecoming dance was a success and well attended. The PowderPuff game is coming up and the seniors and juniors are looking forward to that. They are working on future

events such as spikeball and a food drive..

V. PUBLIC COMMENT

There were no participants on the webinar the requested public comment. However, the following comment was sent in via email and read because the commenter was having technical difficulty. It is copied directly from the email we received:

"From: Gregg Haythorn  
Sent: Monday, October 17, 2022 6:26 PM

Our actual public comment is below:

**THE WPS / BOE PAID DEMOGRAPHER THAT PROJECTS ENROLLMENT UNDERESTIMATED THIS YEAR'S ENROLLMENT DECLINE BY MORE THAN A 100% ERROR RATE: Instead of -28 students, WPS shed -68 students.**

**WHICH IMPLIES FAR GREATER LONG TERM ENROLLMENT DECREASES THAN ANYTHING CONSIDERED IN THE ALREADY WILDLY & CONSCIOUSLY INFLATED FOC ASSUMPTIONS OF FUTURE ENROLLMENT ON WHICH WESTON LEADERS HAVE PLANNED TO SPEND OVER \$100,000,000 BUILDING ADDITIONS TO "EXTRA" WPS SCHOOL FACILITIES".**

**SO IT IS SENELESS THAT TONIGHT OUR BOE PLANS TO APPROVE UNION CONTRACTS THAT WILL LOCK IN +4% ANNUAL WPS SPENDING INCREASES FOR YEARS & YEARS TO COME...**

**...WHILE WESTON'S BOF / FOC IS INACCURATELY MODELING FLAT 3% ANNUAL WPS BUDGET INCREASES THE NEXT 2 DECADES FOR THE FOC'S PLANNED +\$100,000,000 WPS CAMPUS RENOVATION.**

**...WHICH MEANS, WESTON'S BOF / TOW LEADERSHIP IS KNOWINGLY, DRASTICALLY UNDERSTATING TO ALL OF US THE FULL TAX INCREASES AND COSTS OF THE FOC'S PLANNED +\$100,000,000 CAMPUS RENOVATION. BASELINE WPS ENROLLMENT HAS NOW DROPPED ANOTHER -68 STUDENTS / -3% TOTAL JUST THE PAST 12 MONTHS, AND -16% THE PAST 15 YEARS...**

**...DESPITE THE LARGEST SINGLE YEAR ENROLLMENT DECLINE IN THE 15 YEARS SINCE WIS OPENED, WESTON'S BOE TONIGHT WILL CONTRACTUALLY COMMIT WESTON TAXPAYERS TO...**

- Increasing staff compensation over +4% annually each of the next 3 years. **Note:** In the attached memo, WPS / BOE paid attorneys only note the "**Simple**" 3-year total compensation increase, not the significantly higher COMPOUND % compensation increase. A complete, conscious deception.
- Increasing total staff spending almost +5% annually when the \$millions in emergency "academic intervention" staff currently funded by "off budget" emergency federal Covid funds move back "on book" to the FY24 budget next year.
- Tripling your taxes over the next 20 years, once Weston leadership cons Weston voters into approving the +\$100,000,000 campus construction plan for "extra" WPS buildings and additions.

Because the FOC/BOF model of tax impact from the FOC's spending plan assumes an invalidly low +2% annual spending increase, as opposed to the +4% minimum annual spending increases that will be required for the foreseeable future once the BOE ratifies the new proposed WPS unionized staff contracts tonight.

There is so much bad news buried in the volumes of contractual documents posted, it will take days to unravel the dismal tax and academic implications of what our ignorant BOE members plan to commit our community to this evening without ever having...

- Created a multi-year budget projection to analyze the impact

- Studied curriculum innovation alternatives
- Objectively studied the school closure benefits and opportunities
- Evaluated the enrollment trend-based case for closing 1 PREK section, as opposed to ADDING 2 ADDITIONAL SECTIONS
- Analyzed the spending per pupil and space utilization trends based on actual 10-12-22 enrollment as reported to the State of CT CSDE
- Etc., etc., etc.

Other news revealed in the publicly posted back-up documents for first public discussion / review this evening:

- As we have previously posted, Weston's BoE / BOS / BOF has wasted several \$million the past 3 budgets by electing not to reopen negotiations on a high-deductible alternative plan to the District's "State Partnership" insurance plan...
- 3 years later, the BoE will now belatedly opt out of the State plan for the far-less expensive private alternative- at no additional cost or loss of coverage to WPS staff. What would otherwise usually be "good news", Weston's failed leadership inevitably mismanages to bad news. For example, due to Covid, more senior (ie more highly compensated) educators and administrators have retired or otherwise left the District than planned, creating "Savings to budget" noted as "turnover savings". The academic impact of this trend is yet to be determined- but tonight the BOE will approve converting to those "turnover savings" into "budget deficits".

The monthly virtual BOE meeting begins zooming at 6pm this evening. Sorry, we can't post live links, but go to the BOE page on the District website, you will find the live link under the "BOE Meetings" Board of Education page drop down. During tonight's meeting, the BOE / Central Office will deceptively promote how the agreed contractual pay increases are "below average" for CT, ignoring the fact that Weston is already top-spending per pupil, and operates and entirely excess school, and will fail to present any of the actually important comparative performance and efficiency metrics, such as:

- Spending per Pupil by District
- Space utilized per pupil by District

- Administrative staff ratios / teacher or per student
- Etc., etc., etc.

**Note:** For those readers wondering how enrollment could have dropped - 68 students when the BOE / Central Office chart attached indicates a decline of ONLY -41, remember, what this chart purposely does not reveal is that the BOE / Central Office last year ADDED +2 Pre-K sections (+27 students) despite the dozens of student decline this year at HES / WIS alone. At an additional annual expense of close to \$300,000 annually. Weston's BOE / Central Office expanded Pre-K, and WPS total staff by dozens of hires in total, despite a rapidly accelerating rate of enrollment decline.

**That means...** More bad news for your children's education, as more and more budget \$s are consumed by Administrative expenses, staff costs, and "extra building" operation and maintenance."

## VI. NEW BUSINESS

### A. **Consent Agenda (new hires, retirements and resignations)**

Superintendent Barbiero presented the consent agenda which lists new hires, terminations, retirements, resignations and transfers within WPS and requested that the Board accept the consent agenda as presented.

Move that the Weston Board of Education accept the Consent Agenda as presented. Carried with a motion by Felton, David and a second by Kingsley, Bernie.

Steven Ezzes: Yea, David Felton: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Bernie Kingsley: Yea, Melissa Walker: Yea

Yea: 6, Nay: 0

### B. **Weston Teachers' Association (WTA) and the Weston Administrators' Association (WAA) proposed successor collective bargaining agreements, subject to ratification by the Board, for the term July 1, 2023 to June 30, 2026**

#### 1. **Discussion on the memorandum regarding the WTA and WAA collective bargaining agreements**

Jessica Richman Smith, attorney from Shipman & Goodwin, gave an overview of the contract negotiation process and explained the changes outlined in the WTA nada WAA tentative agreements.

#### 2. **Discussion on the Weston Teachers' Association (WTA) proposed successor collective bargaining agreements, subject to ratification by the Board**

After discussing the WTA contract, it was ratified by the Board with one voter abstaining.

Move that the Weston Board of Education ratify the Weston Teachers' Association (WTA) collective bargaining agreement for the term July 1, 2023 to June 30, 2026. Carried with a motion by Ezzes, Steven and a second by Kingsley, Bernie.

David Felton: Abstain (With Conflict), Steven Ezzes: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Bernie Kingsley: Yea, Melissa Walker: Yea

Yea: 5, Nay: 0, Abstain (With Conflict): 1

**3. Discussion on the Weston Administrators' Association (WAA) proposed successor collective bargaining agreements, subject to ratification by the Board**

After discussing the WAA contract, it was ratified by the Board with one voter abstaining.

Move that the Weston Board of Education ratify the Weston Administrators' Association (WAA) collective bargaining agreement for the term July 1, 2023 to June 30, 2026. Carried with a motion by Ezzes, Steven and a second by Kingsley, Bernie.

David Felton: Abstain (With Conflict), Steven Ezzes: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Bernie Kingsley: Yea, Melissa Walker: Yea

Yea: 5, Nay: 0, Abstain (With Conflict): 1

**C. Weston Perspective for Continued Success and Improvement**

Tina Henckel presented Weston's Perspective for Continued Success and Improvement. The presentation was designed to explore our ongoing success and improvement for the Weston Public Schools and define our continued success through: goals, performance target(s), and high-leverage action step highlights both at the district and school level. Building principals and WPS administrators discussed their goals and action steps.

**D. NEASC: update and survey**

Meghan Ward explained that Weston High School will be participating in the NEASC accreditation process in the spring of 2023 and gave an overview of the steps involved.

**E. Pupil Personnel Services/Special Education Update**

Tracy Edwards gave an update on PPS and SpEd. A parent meeting was held in September which focused on a high level overview of PPS and SpEd with a focus on staffing. Another meeting is planned for November and the date is being finalized. This November meeting will focus on dyslexia guidelines that have recently been updated in the State of Connecticut. In addition, there will be small parent group meetings which will focus on social emotional learning and these meetings will be held after the November

meeting. Recruitment continues for the open Assistant Director of PPS positions.

**F. Discussion and vote on 2023-2024 WPS district calendar**

Superintendent Barbiero presented the Weston Public Schools District calendar for the 2023-2024 school-year and asked the Board to approve this calendar as presented.

Move that the Weston Board of Education approve the 2023-2024 WPS district calendar as presented. Carried with a motion by Ferraro, Sharon and a second by Felton, David.

Steven Ezzes: Yea, David Felton: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Bernie Kingsley: Yea, Melissa Walker: Yea

Yea: 6, Nay: 0

**G. Financial Update**

**1. Discussion and review of Weston Public Schools FY 2024 budget calendar**

Phillip Cross presented a draft of the FY24 budget calendar. No vote is necessary.

**2. Discussion and vote on September 2022 Financial Report**

Phillip Cross presented the 3rd FY23 (September 2022) Financial Report including Internal Services Fund (for Dental) and recommended approval of the report.

Move that the Weston Board of Education approve the September 2022 Financial Update. Carried with a motion by Ezzes, Steven and a second by Ferraro, Sharon.

Steven Ezzes: Yea, David Felton: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Bernie Kingsley: Yea, Melissa Walker: Yea

Yea: 6, Nay: 0

**VII. OLD BUSINESS**

**A. Weston Board of Education Policies, Regulations, and Bylaws (second read)**

**1. Discussion and vote on second read of new policy/regulation: Policy and Administrative Regulation Addressing Enrollment in an Advanced Course or Program and Challenging Curriculum**

Melissa Walker, Policy Committee Chair, presented the Policy and Administrative Regulation Addressing Enrollment in an Advanced Course or Program and Challenging Curriculum for a

second-read to the Board. Ms. Walker recommended this new policy/regulation for approval.

Move that the Weston Board of Education approve the new Policy and Administrative Regulation Addressing Enrollment in an Advanced Course or Program and Challenging Curriculum. Carried with a motion by Felton, David and a second by Ferraro, Sharon.

Steven Ezzes: Yea, David Felton: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Bernie Kingsley: Yea, Melissa Walker: Yea

Yea: 6, Nay: 0

2. **Discussion and vote on second read of new policy: Policy for the Equitable Identification of Gifted & Talented Students**

Melissa Walker, Policy Committee Chair, presented the Policy for the Equitable Identification of Gifted & Talented Students for a second-read to the Board. Ms. Walker recommended this new policy for approval.

Move that the Weston Board of Education approve the new Policy for the Equitable Identification of Gifted & Talented Students Carried with a motion by Felton, David and a second by Ferraro, Sharon.

Steven Ezzes: Yea, David Felton: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Bernie Kingsley: Yea, Melissa Walker: Yea

Yea: 6, Nay: 0

VIII. **SUPERINTENDENT'S REPORT**

A. **Enrollment**

Superintendent Barbiero presented the October 2022 district enrollment numbers to the Board for their review.

IX. **DISTRICT UPDATE**

A. **School Spotlight**

Superintendent Barbiero indicated this agenda item was placed here in error, there was no discussion.

X. **COMMITTEE REPORTS**

A. **Communications Committee**

1. **Discussion on the Weston Board of Education 2022-2023 meeting schedule**

David Felton, Communications Committee Chair, presented an updated Board of Education meeting schedule, which now identified three in-person regular Board of Education meetings. Those dates were identified as: November 14, 2022, March 13, 2023 and May 15, 2023.

B. Curriculum Committee

C. Finance & Operations Committee

D. Policy Committee

E. Negotiations Committee

F. CES

G. CABE

H. Weston Education Foundation

XI. **NEXT SCHEDULED MEETINGS OF THE BOARD OF EDUCATION**

A. Regular session on November 14, 2022 at 6:00 p.m. (in-person)

B. Review of pending agenda items for next meeting

XII. **ADJOURNMENT**

Move that the Weston Board of Education adjourn the (date) meeting at 9:54 PM. Carried with a motion by Felton, David and a second by Ferraro, Sharon.

Steven Ezzes: Yea, David Felton: Yea, Sharon Ferraro: Yea, Peter Gordon: Yea, Bernie Kingsley: Yea, Melissa Walker: Yea

Yea: 6, Nay: 0

Respectfully submitted by:

Jodi Sacchetta  
Board Clerk

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**INTEROFFICE MEMORANDUM**

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**TO:** LISA BARBIERO  
**FROM:** TERRI – HUMAN RESOURCES  
**SUBJECT:** CONSENT AGENDA – BOE MTG 11/7/2022  
**DATE:** 11/14/2022

**NEW HIRES:**

- Jennifer Herford, (1.0) ParaEducator at WMS. Effective 10/31/2022. This is a replacement for K. Miceli who took a position at WHS.
- Craig Lambert, (1.0) Teacher at WMS. Effective 10/31/2022. This is a replacement for A. Kovac who resigned.

**RETIREMENTS:**

Sandra Bucaro, (1.0) ParaEducator at HES. Effective 11/30/2022 after 11 years in the district.

**RESIGNATIONS:**

- Allison Kovac, (1.0) Teacher at WMS. Effective 12/31/2022 for personal reasons.
- Caroline Mazza, (1.0) Physical Therapist at WIS. Effective 11/8/2022. To pursue other opportunities.

**TRANSFERS:**

- Kate Miceli, (1.0) ParaEducator at WMS transferred to Administrative Assistant for Guidance at WHS. Effective 11/7/2022. This is a replacement for M. Pierre who resigned.



**WESTON HIGH SCHOOL**  
**CLASS OF 2022**

**STATISTICAL REPORT**  
**ANALYSIS OF COLLEGE APPLICATIONS**

Principal – Meghan Ward  
Director of School Counseling – Meredith Starzyk

November 11, 2022

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# INTRODUCTION

The purpose of this annual report to the Weston Board of Education is to:

1. Provide statistics on the standardized testing trends for the Class of 2022.
2. Provide an analysis of the college admission process and acceptances.

This report is a compilation of data that is monitored through the “Naviance/Weston High School Data Center” that tracks college applications for each student in the class beginning their senior year. The program enables a comparison of students’ academic credentials against those of former students in examining notification patterns (e.g. admit, deny) specific to each college.

Summaries of previous Weston High School graduating classes reveal the trends in our graduates’ post-secondary plans, SAT performance, Advanced Placement exams, and the processing and notification statistics.

***Weston High School  
School Counseling Department***

*Meredith Starzyk, Director of School Counseling*

*Michael Parlanti, Counselor*

*Meg Sullivan, Counselor*

*Arielle Luksberg, Counselor*

*Eric Horton, Counselor*

*Randi Green, College and Career Counselor*

# STANDARDIZED TESTING STATISTICS

## Definitions:

- PSAT:** Practice version of the SAT I – Administered in October each year at WHS to all 10<sup>th</sup> and 11<sup>th</sup> grade students.
- SAT:** A standardized examination of a student's academic skills used for admission to US colleges, and the Connecticut State Assessment for all 11<sup>th</sup> grade students.
- ACT:** “American College Testing” – College readiness assessment.
- AP:** Advanced Placement Exam – Administered at the end of a college level course (May).

## SAT School Day Snapshot

### SAT School Day Summary - 3-year trend

Test Year	Class of	# of Students	EBRW	Math	Total
*2020	2021	NA	NA	NA	NA
2021	2022	179	612	607	1219
2022	2023	181	607	587	1194

\* SAT School Day canceled

## Cohort Statistics (Class of 2022)

### PSAT Cohort Summary—October 2020

Section	Mean
Evidence Based Reading and Writing (EBRW)	593
Math	566
Total	1159

\* 196 Unique Students

### SAT Cohort Summary – College Board Means—3 year trend (reflects most recent score)

Class of	# of Students	EBRW	Math	Total
2020	178	615	605	1220
*2021	64	662	656	1317
2022	196	613	608	1222

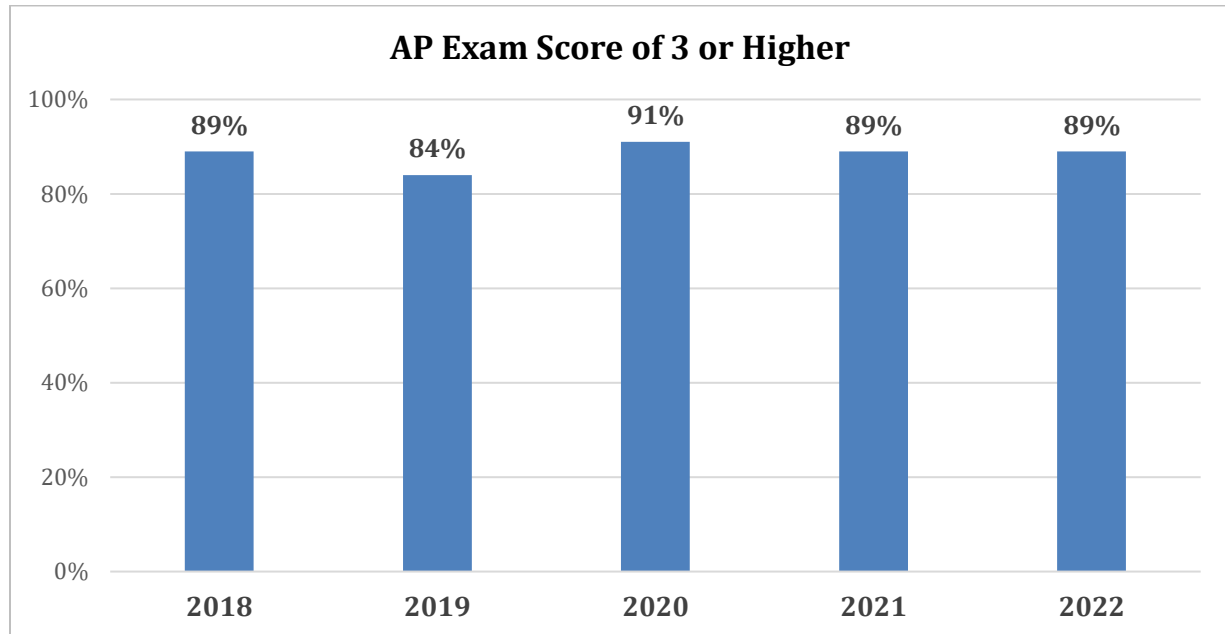
\* SAT School Day canceled during their junior year

### Average ACT Scores -- 3-year trend

Class of	# of Students	English	Math	Reading	Science	Composite
2020	120	29.5	27.2	29.4	28.7	28.5
2021	44	28.5	27.7	29.8	28.1	29.1
2022	55	30.5	27.1	31.2	28.7	29.3

## Advanced Placement Classes of 2022 and 2023

The **percentage** of students scoring a 3 or higher on AP exams over the past five years is as follows:



### AP Scholar Awards

- **AP Scholar:** Granted to students who receive scores of 3 or higher on three or more APs.
- **AP Scholar with Honor:** Granted to students who receive an average score of at least 3.25 on all APs and scores of 3 or higher on four or more of these exams.
- **AP Scholar with Distinction:** Granted to students who receive an average score of at least 3.5 on all APs and scores of 3 or higher on five or more of these exams.
- **AP International Diploma:** Students must score a 3 or higher on 5 or more AP Exams.

In the class of 2022 and 2023, we had **57 AP Scholars, 43 AP Scholars with Honor, 71 AP Scholars with Distinction, and 1 AP International Diploma.**

**Advanced Placement Scores by Course  
Classes of 2022 and 2023  
May Administration**

Subject	Average	# of Exams at Each Score Level					Total
	Score	1	2	3	4	5	Exams
2-D Art and Design	2.71		2	5			7
Biology	4.02		1	10	20	13	44
Calculus AB	4.45			6	10	24	40
Calculus BC	4.44		1	3	5	15	25
Chemistry	3.29		1	10	1	2	14
Chinese Language and Culture*		1					1
Computer Science A*					1		1
Computer Science Principles	4.18			4	6	7	17
English Language and Composition	3.70	1	17	22	41	27	108
English Literature & Composition	4.27			8	14	19	41
Environmental Science	3.97	2	4	10	25	22	63
French Language and Culture	3.15		2	8	2	1	13
Human Geography	3.88	1	4	4	12	11	32
Latin	1.86	2	4	1			7
Macroeconomics	3.12	9	6	10	7	11	43
Microeconomics	3.63	2	4	9	10	10	35
Music Theory	3.50			2	2		4
Physics 1	3.66	1	3	10	6	9	29
Physics C: Mechanics	4.00		1		7	2	10
Psychology	3.77	7	4	20	26	29	86
Spanish Language and Culture	4.90				1	9	10
Statistics	3.53	1	2	17	22	3	45
United States Gvmnt. & Politics	3.70	3	3	20	18	17	61
United States History	3.82	1	8	18	21	24	72

\* These students were not enrolled in a class at WHS

**Total WPS AP Students: 283**

Totals for this View	Counts at Each Score Level					Total
	1	2	3	4	5	Exams
Number of Exams	31	67	197	257	256	808
Percentage of Total Exams	4%	8%	24%	32%	32%	100%
Number of AP Students	23	54	143	160	123	NA

**Application Statistics  
Classes of 2020, 2021 and 2022**

**Class of 2020**

	<b># of Applications</b>	<b>% of all Applications</b>
Total Number of Acceptances	789	52
Total Number of Denials	364	24
Total Number of Waitlist/Deferrals	186	12
Total Number of Withdrawn	224	15
Total Number of Unknown	43	3
Average Number of Applications per Student	8.3	NA
Total Number of Different Schools Applied	309	NA
Total Number of Students Submitting Applications	184	99
Total Number of Applications Processed	1524	NA

**Class of 2021**

	<b># of Applications</b>	<b>% of all Applications</b>
Total Number of Acceptances	930	53
Total Number of Denials	434	25
Total Number of Waitlist/Deferrals	259	15
Total Number of Withdrawn	196	11
Total Number of Unknown	29	2
Average Number of Applications per Student	7.6	NA
Total Number of Different Schools Applied	372	NA
Total Number of Students Submitting Applications	195	98
Total Number of Applications Processed	1735	NA

**Class of 2022**

	<b># of Applications</b>	<b>% of all Applications</b>
Total Number of Acceptances	825	55
Total Number of Denials	521	34
Total Number of Waitlist/Deferrals	272	18
Total Number of Withdrawn	309	17
Total Number of Unknown	34	2.5
Average Number of Applications per Student	7.3	NA
Total Number of Different Schools Applied	348	NA
Total Number of Students Submitting Applications	194	97
Total Number of Applications Processed	1813	NA

## Student Outcomes - Classes of 2020, 2021 and 2022

### Class of 2020 (186 Students)

Outcome	# of Students	% of Class
2 Year College	5	3
4 Year College	177	95
In-State College	21	11
Out of State College	160	86
Public Institution	73	39
Private Institution	92	50
PG Year	0	0
Military	0	0
Gap Year	0	0
Undecided	3	1

### Class of 2021 (200 Students)

Outcome	# of Students	% of Class
2 Year College	2	1
4 Year College	183	92
In-State College	21	11
Out of State College	167	84
Public Institution	65	13
Private Institution	139	70
PG Year	1	.5
Military	0	0
Gap Year	1	.5
Undecided	12	6

### Class of 2022 (205 Students)

Outcome	# of Students	% of Class
2 Year College	3	1.5
4 Year College	184	90
In-State College	16	8
Out of State College	160	78
Public Institution	78	38
Private Institution	104	51
PG Year	0	0
Military	1	.5
Gap Year	4	2
Undecided	9	4

## Barron's Selectivity Rankings

Barron's *College Admissions Selector Rating* groups the colleges and universities listed in *Profiles of American Colleges* according to the degree of admissions competitiveness. The selector is not a rating of colleges by academic standards of quality of education; it is rather an attempt to describe, in general terms, the situation a prospective student will meet when applying for admission. The factors used when determining the category for each college is comprised of college entrance exams (SAT, ACT), rank in class, and GPA (Barron, *Profile of American Colleges*, 29<sup>th</sup> Edition).

### Description of the College Admissions Selector

**\*Most Competitive:** These colleges require high school rank in the top 10% – 20% and grade averages of A – B+. Median freshman test scores at these schools are generally between 655 and 800 on the SAT and 29 and above on the ACT. Admittance is generally less than one third.

**\*\*Highly Competitive:** Colleges in this group generally look for students with grade averages of B+ – B and accept most of their students from the top 20% – 35% of the high school class. Median freshman test scores at these schools generally range from 620 to 654 on the SAT and 27 to 28 on the ACT. Acceptance to these schools is generally between one third and one half of their applicants.

**Remaining Categories:** Very Competitive, Competitive, and Less Competitive

## Class of 2022 Acceptances based on Selectivity

### Most Competitive Colleges

Year	# of Applications	# of Acceptances	% Admitted
2020	301	99	33%
2021	439	194	44%
2022	368	109	30%

### Highly Competitive Colleges

Year	# of Applications	# of Acceptances	% Admitted
2020	202	108	53%
2021	367	229	62%
2022	205	316	65%

# Weston High School Class of 2022

## College Matriculation

Adelphi University	Pensacola Christian College
American University**	Point Park University
Amherst College*	Princeton University*
Arizona State University-Tempe	Quinnipiac University
Bard College**	Rensselaer Polytechnic Institute*
Baylor University	Roger Williams University
Boston College*	Sacred Heart University
Brandeis University*	Salve Regina University
Bridgton Academy	Santa Clara University**
Bryant University	Savannah College of Art & Design - SCAD
Bryn Mawr College*	Skidmore College**
Cal Poly	Smith College*
Chapman University	Springfield College
Clemson University*	Stevens Institute of Technology
Colgate University*	Stonehill College
College of Charleston	Stony Brook University
Colorado Mesa University	Syracuse University**
Columbia University*	Tel Aviv University and Columbia University Dual Degree Program
Connecticut College*	The University of Alabama
Cornell University*	The University of Tampa
Culinary Institute of America	The University of Tennessee-Knoxville
Dartmouth College*	Trinity College Dublin**
Drexel University	Tufts University*
Duke University*	Tulane University of Louisiana*
East Carolina University	University of Arizona
Eastman School of Music of the University of Rochester	University of California-Berkeley*
Elon University**	University of Central Florida
Emory University*	University of Chicago*
Fairfield University	University of Colorado Boulder
Fordham University**	University of Connecticut**
Gateway Community College	University of Delaware
Georgetown University*	University of Florida**
Georgia Institute of Technology-Main Campus	University of Guelph
Hamilton College*	University of Illinois at Urbana-Champaign**
Hampshire College**	University of Maine

High Point University	University of Massachusetts-Amherst
Hofstra University	University of Massachusetts-Boston
Indiana University-Bloomington	University of Miami*
Iona University	University of Michigan-Ann Arbor**
Ithaca College	University of Oregon
James Madison University	University of Pennsylvania*
John Cabot University	University of Rhode Island
Johns Hopkins University*	University of Richmond*
Kenyon College*	University of Rochester*
Lafayette College*	University of South Carolina-Columbia
Lehigh University*	University of Southern California*
McGill University	University of St Andrews
Neumann University	University of Vermont
New York School of Interior Design	University of Virginia*
New York University*	University of Wisconsin-Madison
Nichols College	Villanova University*
North Carolina State University at Raleigh	Vassar College*
Northeastern University**	Virginia Commonwealth University
Northwestern University*	Virginia Polytechnic Institute and State University
Norwalk Community College	Wake Forest University*
Norwich University	Washington University in St Louis
Occidental College*	Wesleyan University*
Ohio State University	West Virginia University
Pennsylvania State University- Harrisburg	Wheaton College**

Grade	State Reporting Enrollment 10/1/2021	State Reporting Enrollment 10/1/2022	Difference State Reporting 2021 to 2022	2022-23 SLAM Projection	Difference 2022-2023 SLAM Projection vs 10/1/2022 State Reporting	Sections	Average Class Size
<b>PK3/PK4</b>	30	52	22	<b>30</b>	22	5	10
K	126	128	2	130	-2	7	18
1	146	137	-9	142	-5	8	17
2	154	157	3	159	-2	7	22
<b><u>Hurlbutt Total</u></b>	<b><u>456</u></b>	<b><u>474</u></b>	<b><u>18</u></b>	<b><u>461</u></b>	<b><u>13</u></b>		
3	140	159	19	163	-4	7	23
4	150	142	-8	148	-6	7	20
5	179	153	-26	153	0	7	22
<b><u>WIS Total</u></b>	<b><u>469</u></b>	<b><u>454</u></b>	<b><u>-15</u></b>	<b><u>464</u></b>	<b><u>-10</u></b>		
6	178	183	5	185	-2	8	23
7	176	185	9	177	8	8	23
8	191	169	-22	180	-11	8	21
<b><u>WMS Total</u></b>	<b><u>545</u></b>	<b><u>537</u></b>	<b><u>-8</u></b>	<b><u>542</u></b>	<b><u>-5</u></b>		
9	184	181	-3	187	-6	n/a	n/a
10	189	187	-2	182	5	n/a	n/a
11	184	181	-3	182	-1	n/a	n/a
12	215	188	-27	184	4	n/a	n/a
<b><u>WHS Total</u></b>	<b><u>772</u></b>	<b><u>737</u></b>	<b><u>-35</u></b>	<b><u>735</u></b>	<b><u>2</u></b>		
<b><u>District Total (PreK-12)</u></b>	<b><u>2242</u></b>	<b><u>2202</u></b>	<b><u>-40</u></b>	<b><u>2202</u></b>	<b><u>0</u></b>	=	=

\* The October state reporting data includes both building enrollment as well as 21 outplaced students. These numbers have not been accepted by the state yet. Final number will be ready on Phase II (Nov 7 to Dec 15).

**WESTON BOARD OF EDUCATION**

**Weston, CT**

**Meeting Date:** 11/14/22

**Information Only**

**Action Requested**

**Agenda Item Subject:** Approval of the October 2022 Financial Report

**Submitted by:** Phillip Cross

**Document Summary/Purpose and/or Recommended Action:**

Following is the 4th FY23 (October 2022) Financial Report Including Internal Services Fund (for Dental). We are recommending approval of the report.

For more Board of Education Meeting and Committee Meeting Information, visit:  
<https://meeting.cabe.org/public/Agency.aspx?PublicAgencyID=47&AgencyTypeID=1>



October 11, 2022

**TO:** BOE Finance Committee

**FROM:** Phillip Cross, Director of Finance and Operations

**SUBJECT:** October Financial Report for FY 22-23

Below is a summary report of the FY 23 Budget as of October 31, 2022.

<b>FY-23 CATEGORY SUMMARY</b>							
<b>Object Series</b>	<b>Adjusted Budget</b>	<b>YTD Actuals</b>	<b>Encumbrance</b>	<b>Anticipated</b>	<b>Projected to End of Year</b>	<b>Available Balance</b>	<b>Previous Month Balance</b>
Salaries (1000's)	33,765,943	7,144,178	24,648,864	1,937,032	33,730,074	35,868	35,868
Benefits (2000's)	10,377,379	3,467,857	6,173,435	736,088	10,377,379	-	-
Professional Services (3000's)	1,527,747	293,055	878,510	356,182	1,527,747	-	-
Property Services (4000s)	2,275,996	595,103	1,064,077	570,569	2,229,749	46,247	-
Other Services (5000s)	6,992,440	2,504,955	2,732,091	1,723,258	6,960,305	32,135	(51,282)
Supplies (6000s)	2,523,469	822,956	1,284,413	416,100	2,523,469	-	-
Equipment (7000s)	102,022	266,092	34,799	(198,869)	102,022	-	-
Other Objects (8000s)	126,306	82,780	16,368	27,158	126,306	-	-
Revenue (9000s)	(1,300,119)	(220,761)	-	(1,169,345)	(1,390,106)	89,987	89,986
<b>Total</b>	<b>\$ 56,391,182</b>	<b>\$ 14,956,215</b>	<b>\$ 36,832,557</b>	<b>\$ 4,398,173</b>	<b>\$ 56,186,945</b>	<b>\$ 204,237</b>	<b>\$74,572</b>

The month over month change is \$129,665. The breakdown is as follows:

**Property Services- \$46,247**

This amount is final payment for the security equipment upgrade that was implemented several years ago. At our May 13, 2022 meeting, it was agreed that we would prepay the final year's balance in FY 22.

**Other Services - \$83,417**

We previously mentioned that we have reduced the number of buses used for our home to school transportation from twenty-two (22) to twenty-one (21). This amount (\$83,417) is the gross cost to operate one bus for 180 days at a daily cost of \$463.43.

**Internal Services Fund**

Claims are trending as expected.

**WESTON PUBLIC SCHOOLS  
INTERNAL SERVICES FUND  
FOR HEALTH BENEFITS PROGRAM**

Fiscal Year Ended 2023

**STATEMENT OF REVENUES AND EXPENDITURES**

Fund Balance -July 1, 2022 (Unaudited)	\$ 418,466
<b>Revenues:</b>	
General Fund Appropriation	\$ 434,330
Reimbursements	\$ -
Total Contributions	\$ 434,330
Total Revenues (A)	<u>\$ 434,330</u>
Budgeted Claims	
Delta Dental:	
Claims	\$ 411,980
Administrative Fees	\$ 22,350
Total Dental Claims (B)	<u>\$ 434,330</u>
Net Change (A-B)	<u>\$ -</u>
Projected Fund balance June 30, 2023	<u>\$ 418,466</u>

**Delta Dental- Actual Claims**

Month	Claims & Fees
July	27,017
August	43,476
September	24,354
October	27,952
<b>Total</b>	<u><b>\$ 122,799</b></u>
Actual YTD Spend Rate	28.3%
Theoretical YTD Spend Rate	33.3%
<i>YTD Theoretical variance %</i>	-5.1%

**WESTON PUBLIC SCHOOLS  
FY23 FINANCIAL REPORT**

As of October 31, 2022

Period: 4 of 12

2019-2020	2020-2021	2021-2022	Object Code	Description	2022-2023															
					Adopted Budget	Budget Transfers	Adjusted Budget	YTD Expended	Encumbered	Anticipated	Expended & Encumbered To EOY	Balance Available								
				<i>Salaries &amp; Wages (1000s)</i>																
2,940,692	2,721,241	2,881,354	1110	Administrators	3,139,234	(61,447)	3,077,787	853,585	1,976,459	113,833	2,943,877	133,910								
14,458,759	13,925,352	14,465,388	1111	General Ed. Teachers	14,936,002		14,936,002	2,952,828	12,018,713	-	14,971,541	(35,539)								
2,279,850	2,372,055	2,303,563	1112	Special Ed. Teachers	2,569,234		2,569,234	423,798	2,150,022	-	2,573,821	(4,587)								
1,020,707	1,031,899	983,206	1113	Guidance	959,571	61,447	1,021,018	198,424	822,594	-	1,021,018	-								
472,621	503,136	468,881	1114	Psychologist	524,553		524,553	78,873	318,299	119,384	516,556	7,997								
193,946	162,383	202,927	1115	Social Worker	331,170		331,170	68,913	289,433	-	358,346	(27,176)								
517,368	555,781	543,134	1116	Speech & Hearing	566,144		566,144	121,785	452,181	(7,822)	566,144	-								
758,161	1,046,642	1,184,208	1117	Academic Assistants	1,013,599		1,013,599	178,506	706,313	85,312	970,131	43,468								
205,471	210,287	169,686	1118	Talented & Gifted	110,854		110,854	21,318	89,536	-	110,854	-								
399,004	412,193	403,577	1119	Library/Media	412,186		412,186	84,541	332,857	-	417,398	(5,212)								
59,505	47,413	46,587	1135	Transition Coordinator	48,239		48,239	11,132	46,754	-	57,886	(9,647)								
824,102	785,011	832,301	1139	Certified Stipends	893,646		893,646	118,606	146,914	628,126	893,646	-								
584,428	577,980	574,562	1140	Academic Leader (CIL's)	670,133		670,133	135,319	538,223	-	673,542	(3,409)								
371	1,779	2,650	1141	Mentor Teacher	3,000		3,000	-	-	3,000	3,000	-								
272,612	277,908	187,872	1142	Behavioral Analyst	233,099		233,099	50,235	187,264	-	237,499	(4,400)								
44,359	45,069	45,835	1145	English Language Learner	46,614		46,614	8,964	37,650	-	46,614	-								
\$ 25,031,956	\$ 24,676,129	\$ 25,295,731		<b>Sub-Total Certified Salaries</b>	\$ 26,457,277	\$ -	\$ 26,457,277	\$ 5,306,828	\$ 20,113,211	\$ 941,833	\$ 26,361,872	95,405								
					4.59%			20.1%	76.0%	3.6%	99.6%	0.4%								
				<i>Other Certified Salaries</i>																
55,905	28,996	45,700	1131	Homebound Tutor	44,500		44,500	10,969	-	33,531	44,500	-								
-	-	-	1136	Degree Level Change	43,520		43,520	-	-	-	-	43,520								
147,029	164,963	278,078	1137	Substitute Teacher	178,801		178,801	19,718	-	159,083	178,801	-								
185,735	243,990	212,521	1138	Summer Work -Certified Staff	160,408		160,408	155,084	-	5,324	160,408	-								
136,838	106,600	99,315	1143	Building Substitutes	203,175		203,175	17,863	119,470	65,843	203,175	-								
208,344	608,730	295,291	1144	Long term Substitute	118,000		118,000	47,323	20,841	49,836	118,000	-								
-	-	-	1160	Turnover Savings	(115,000)		(115,000)	-	-	-	0	(115,000)								
\$ 733,851	\$ 1,153,278	\$ 930,904		<b>Sub-Total Other Certified Salaries</b>	\$ 633,404	\$ -	\$ 633,404	\$ 250,956	\$ 140,311	\$ 313,617	\$ 704,884	(\$71,480)								

**WESTON PUBLIC SCHOOLS  
FY23 FINANCIAL REPORT**

As of October 31, 2022

Period: 4 of 12

		2022-2023										
2019-2020	2020-2021	2021-2022	Object Code	Description	Adopted Budget	Budget Transfers	Adjusted Budget	YTD Expended	Encumbered	Anticipated	Expended & Encumbered To EOY	Balance Available
								39.6%	22.2%	49.5%	111.3%	-11.3%
				<i>Non-Certified Salaries</i>								
406,422	373,111	381,506	1210	Non-Cert. Supervisors	390,091		390,091	110,260	279,624	-	389,884	207
215,220	234,060	223,520	1211	Nurses	231,336		231,336	48,538	182,825	-	231,363	(27)
295,567	297,217	306,924	1215	Occupational Therapist	318,970		318,970	56,893	259,808	2,269	318,970	-
1,267,185	1,199,438	1,140,104	1221	Secretarial	1,240,609		1,240,609	313,281	778,085	149,243	1,240,609	-
1,761,865	1,837,631	1,767,360	1231	Para Educators	1,800,527		1,800,527	358,059	1,438,121	4,347	1,800,527	-
165,721	129,307	146,862	1234	Bus Aides	175,000		175,000	29,158	14,796	131,047	175,000	-
525,426	600,663	485,773	1235	Technicians	492,122		492,122	145,352	350,525	-	495,877	(3,755)
61,021	61,157	61,996	1237	Vocational Specialist	63,982		63,982	10,366	53,452	-	63,818	164
239,373	246,331	247,175	1241	Safety Monitors	253,848		253,848	54,607	198,807	-	253,414	434
476,898	509,851	506,491	1251	Custodians	515,976		515,976	144,079	371,052	-	515,130	846
455,850	492,769	460,027	1261	Maintenance Mechanics & Grounds	482,372		482,372	124,993	343,303	-	468,296	14,076
72,573	74,781	84,861	1269	Athletic Support Staff	101,762		101,762	16,684	45,581	39,496	101,762	-
168,675	182,698	197,442	1280	Non Certified Stipends	194,475		194,475	25,606	79,362	89,507	194,475	-
<b>\$ 6,111,794</b>	<b>\$ 6,239,015</b>	<b>\$ 6,010,040</b>		<b>Sub-Total Non-Certified Salaries</b>	<b>\$ 6,261,070</b>	<b>\$ -</b>	<b>\$ 6,261,070</b>	<b>\$ 1,437,875</b>	<b>\$ 4,395,341</b>	<b>\$ 415,910</b>	<b>\$ 6,249,127</b>	<b>\$ 11,944</b>
				<i>Other Non-Certified Salaries</i>				23.0%	70.2%	6.6%	99.8%	0.2%
			1213/12									
50,411	28,910	47,199	23/1233	Non-Certified Substitutes	47,500		47,500	3,628	-	43,872	47,500	-
			38/42/52									
163,643	135,970	176,085	/62	Overtime	203,700		203,700	32,020	-	171,681	203,700	-
155,964	104,948	127,252	1268	Summer Work-Non-Cert.	162,991		162,991	112,871	-	50,120	162,991	-
<b>\$ 370,019</b>	<b>\$ 269,828</b>	<b>\$ 350,536</b>		<b>Sub-Total Other Salaries</b>	<b>\$ 414,191</b>	<b>\$ -</b>	<b>\$ 414,191</b>	<b>\$ 148,519</b>	<b>\$ -</b>	<b>\$ 265,672</b>	<b>\$ 414,191</b>	<b>\$ -</b>
								35.9%	0.0%	64.1%	100.0%	0.0%
<b>\$ 32,247,620</b>	<b>\$ 32,338,250</b>	<b>\$ 32,587,211</b>		<b>TOTAL SALARIES</b>	<b>\$ 33,765,943</b>	<b>\$ -</b>	<b>\$ 33,765,943</b>	<b>\$ 7,144,178</b>	<b>\$ 24,648,864</b>	<b>\$ 1,937,032</b>	<b>\$ 33,730,074</b>	<b>\$ 35,868</b>
					3.62%			21.2%	73.0%	5.7%	99.9%	0.1%

**WESTON PUBLIC SCHOOLS  
FY23 FINANCIAL REPORT**  
As of October 31, 2022

Period: 4 of 12

2019-2020	2020-2021	2021-2022	Object Code	Description	2022-2023													
					Adopted Budget	Budget Transfers	Adjusted Budget	YTD Expended	Encumbered	Anticipated	Expended & Encumbered To FOY	Balance Available						
				<i>Benefits (2000 \$)</i>														
7,790,363	8,324,773	8,412,125	2000	Health Insurance	9,321,902		9,321,902	3,063,457	6,127,108	131,338		9,321,902						
(1,361,419)	(1,437,860)	(1,508,844)	2022	Premium Cost Share	(1,664,207)		(1,664,207)	(341,461)	-	(1,322,746)		(1,664,207)						
552,072	562,991	540,802	2001	Social Security	460,428		460,428	131,768	-	328,660		460,428						
460,986	464,653	465,667	2002	Medicare	501,860		501,860	101,872	-	399,988		501,860						
205,411	175,279	175,275	2003	Workers Compensation	185,790		185,790	175,214	-	10,576		185,790						
60,043	56,973	25,494	2004	Unemployment Compensation	60,000		60,000	-	-	60,000		60,000						
315,665	468,582	149,718	2005	Early Retirement Incentive	-		-	-	-	-		-						
1,088,303	1,072,998	1,177,822	2007	Pension Contributions	1,324,006		1,324,006	313,810	-	1,010,196		1,324,006						
58,565	75,005	83,227	2010	Tuition Reimbursement	75,000		75,000	2,624	-	72,376		75,000						
64,926	63,528	63,952	2011-12	Life & Disability Insurance	67,600		67,600	20,572	46,328	700		67,600						
24,556	86,591	105,506	2014	Sick Bank	45,000		45,000	-	-	45,000		45,000						
<b>\$9,259,470</b>	<b>\$9,913,513</b>	<b>\$9,690,744</b>		<b>TOTAL BENEFITS</b>	<b>\$10,377,379</b>		<b>\$10,377,379</b>	<b>\$3,467,857</b>	<b>\$6,173,435</b>	<b>\$736,088</b>		<b>\$10,377,379</b>						
					7.09%			33.4%	59.5%	7.1%		100.0%						
				<i>Professional &amp; Technical Services (3000s)</i>														
195,184	174,773	545,611	3210	Contracted Services Educational	385,700		385,700	77,788	307,912	-		385,700						
265,218	139,888	128,921	3220-21	Consulting Services	120,835		120,835	33,208	78,416	9,211		120,835						
80,956	89,901	123,549	3235	Testing	79,950		79,950	35,970	43,980	-		79,950						
217,617	210,355	6,158	3239	Other Pupil Services	182,085		182,085	18,566	1,614	161,905		182,085						
72,230	220,134	64,991	3303	Management Services	70,733		70,733	23,801	28,878	18,054		70,733						
2,335	2,015	1,775	3304	License Fees-Facilities	3,500		3,500	1,995	340	1,165		3,500						
237,145	204,996	245,731	3306	Legal Fees-SPED	240,000		240,000	38,308	201,692	-		240,000						
186,270	164,948	167,193	3306	Legal Fees- Districtwide	150,000		150,000	48,807	93,594	7,600		150,000						
68,638	83,425	95,138	3308	Police/Fire	111,869		111,869	350	104,038	7,481		111,869						
148,442	72,208	67,382	3309	Professional Technical Services	129,349		129,349	14,263	18,046	97,039		129,349						
52,049	21,917	49,966	3310	Sports Officials	53,726		53,726	-	-	53,726		53,726						
<b>\$ 1,526,084</b>	<b>\$ 1,384,560</b>	<b>\$ 1,496,415</b>		<b>TOTAL PROF. &amp; TECH SERVICES</b>	<b>\$ 1,527,747</b>		<b>\$ 1,527,747</b>	<b>\$ 293,055</b>	<b>\$ 878,510</b>	<b>\$ 356,182</b>		<b>\$ 1,527,747</b>						
								19.2%	57.5%	23.3%		100.0%						

**WESTON PUBLIC SCHOOLS  
FY23 FINANCIAL REPORT**

As of October 31, 2022

Period: 4 of 12

2019-2020	2020-2021	2021-2022	Object Code	Description	2022-2023												
					Adopted Budget	Budget Transfers	Adjusted Budget	YTD Expended	Encumbered	Anticipated	Expended & Encumbered To EOY	Balance Available					
				<i>Property Services (4000s)</i>													
746,875	848,529	859,036	4200	Cleaning Services	923,080		923,080	301,900	610,792	10,387	923,080						
40,741	39,855	48,405	4202	Rubbish Removal	51,133		51,133	16,535	34,598	-	51,133						
95,688	68,301	122,591	4302	Equipment Repairs	153,927		153,927	19,726	38,863	95,338	153,927						
264,497	155,864	164,029	4400	Equipment Rental	161,655		161,655	41,060	117,108	3,487.00	161,655						
198,222	121,171	74,770	4500	Repair Allowance	200,000		200,000	1,340	2,448	196,212	200,000						
30,540	64,302	29,913	4514	Fire Alarm System	32,000		32,000	8,031	6,069	17,900	32,000						
215,822	167,812	172,720	4518	Sewer System Plant Maintenance	164,795		164,795	28,497	86,298	50,000	164,795						
142,513	145,229	171,669	4520	Service Contracts	171,757		171,757	69,863	75,374	26,519	171,757						
60,393	58,389	61,247	4530	Parks & Recreation	69,944		69,944	-	-	69,944	69,944						
153,145	12,703	16,959	4540	Athletic Facilities Repairs	29,500		29,500	10,873	7,717	10,910	29,500						
219,284	151,315	186,270	4541	Contracted Services	225,570		225,570	61,390	84,810	79,370	225,570						
17,370	53,702	122,304	4600	Special Projects	-		-	-	-	-	-						
9,032	9,450	2,366	4604	Snow Plowing	10,500		10,500	-	-	10,500	10,500						
81,552	81,552	138,631	4701	Security System Monitoring	82,135		82,135	35,888	-	-	35,888						
<b>\$ 2,275,674</b>	<b>\$ 1,978,173</b>	<b>\$ 2,170,908</b>		<b>TOTAL PROPERTY SERVICES</b>	<b>\$ 2,275,996</b>		<b>\$ 2,275,996</b>	<b>\$ 595,103</b>	<b>\$ 1,064,077</b>	<b>\$ 570,569</b>	<b>\$ 2,229,749</b>						
								26.1%	46.8%	25.1%	98.0%						

**WESTON PUBLIC SCHOOLS  
FY23 FINANCIAL REPORT  
As of October 31, 2022**

Period: 4 of 12

		2022-2023										
2019-2020	2020-2021	2021-2022	Object Code	Description	Adopted Budget	Budget Transfers	Adjusted Budget	YTD Expended	Encumbered	Anticipated	Expended & Encumbered To EOY	Balance Available
				<i>Other Services (5000s)</i>								
1,252,415	1,509,158	1,589,157	5100	Regular Transportation	1,668,812		1,668,812	1,560,706	24,689	-	1,585,395	83,417
685,161	490,473	729,788	5101	SPED Transportation	825,763		825,763	341,888	483,875	-	825,763	-
61,557	54,105	96,953	5104	Athletic Transportation	108,009		108,009	22,751	136,540	-	159,291	(51,282)
6,816	-	1,537	5105	Extra-Curricular Transportation	22,950		22,950	-	-	22,950	22,950	-
91,051	67,457	104,190	5112	Diesel & Gasoline	140,855		140,855	28,343	44,373	68,139	140,855	-
70,605	89,784	103,321	5200	General Liability Insurance	147,409		147,409	45,112	-	102,297	147,409	-
16,650	16,650	15,525	5202	Athletic Insurance	17,078		17,078	14,400	-	2,678	17,078	-
96,485	97,536	100,707	5205	Property Insurance	106,776		106,776	104,154	-	2,622	106,776	-
91,922	87,620	89,975	5300	Communications	94,106		94,106	19,022	67,412	7,672	94,106	-
32,786	30,801	30,990	5400	Postage	32,144		32,144	7,792	16,650	7,702	32,144	-
5,964	2,592	4,440	5500	Advertising	4,000		4,000	633	250	3,117	4,000	-
16,281	14,386	17,176	5501	Printing	28,659		28,659	6,823	5,254	16,582	28,659	-
1,143,427	1,528,352	2,007,688	5600	Out of District Tuition	2,474,231		2,474,231	291,376	1,642,821	540,035	2,474,231	-
1,242,870	1,044,742	923,345	5601	Tuition Settlements	1,265,606		1,265,606	47,324	297,015	921,267	1,265,606	-
286,110	286,110	-	5605	Tuition - ESS Contract	-		-	-	-	-	-	-
44,827	29,716	15,346	5800	Travel & Conference	38,312		38,312	13,551	8,375	16,386	38,312	-
8,258	6,106	3,163	5801	Mileage Reimbursement	11,130		11,130	800	19	10,311	11,130	-
2,528	3,190	2,349	5900	Other Purchased Services	6,600		6,600	282	4,818	1,500	6,600	-
<b>\$ 5,155,714</b>	<b>\$ 5,358,780</b>	<b>\$ 5,835,649</b>		<b>TOTAL OTHER SERVICES</b>	<b>\$ 6,992,440</b>	<b>\$ -</b>	<b>\$ 6,992,440</b>	<b>\$ 2,504,955</b>	<b>\$ 2,732,091</b>	<b>\$ 1,723,258</b>	<b>\$ 6,960,305</b>	<b>\$ 32,135</b>
								35.8%	39.1%	24.6%	99.5%	
				<i>Supplies &amp; Materials (6000s)</i>								
449,521	418,014	395,832	6110	Materials	509,177		509,177	117,955	182,756	208,466	509,177	-
21,452	17,064	22,091	6120	Office Materials	30,670		30,670	5,425	14,413	10,832	30,670	-
143,209	136,447	184,684	6130	Maintenance Materials	181,624		181,624	34,933	78,533	68,159	181,624	-
88,739	37,883	71,587	6131	Custodial Materials	78,348		78,348	16,713	39,445	22,189	78,348	-
16,200	12,891	16,815	6132	Security Materials	17,184		17,184	3,410	13,774	-	17,184	-
467,463	489,133	522,319	6140	Software	534,715		534,715	431,461	38,259	64,994	534,715	-
163,396	324,134	196,324	6410	Books	87,539		87,539	16,054	30,226	41,259	87,539	-
338,642	358,623	388,111	6510	Heating Oil	402,574		402,574	13,761	388,813	-	402,574	-
619,849	705,182	722,884	6520	Electricity	678,638		678,638	182,691	495,947	-	678,638	-
1,745	1,431	2,079	6530	Propane gas	3,000		3,000	553	2,247	200	3,000	-
<b>\$ 2,310,217</b>	<b>\$ 2,500,801</b>	<b>\$ 2,522,725</b>		<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>\$ 2,523,469</b>	<b>\$ -</b>	<b>\$ 2,523,469</b>	<b>\$ 822,956</b>	<b>\$ 1,284,413</b>	<b>\$ 416,100</b>	<b>\$ 2,523,469</b>	<b>\$ -</b>
								32.6%	50.9%	16.5%	100.0%	



**WESTON BOARD OF EDUCATION**

**Weston, CT**

**Meeting Date:** 11/14/22

**Information Only**

**Action Requested**

**Agenda Item Subject:** Review and Approval of the Technology Lease Bid

**Submitted by:** Phillip Cross

**Document Summary/Purpose and/or Recommended Action:**

Attached are the results of our recent bid for the technology lease. We are recommending that the Weston Board of Education authorizes the Superintendent or designee to execute and deliver the lease purchase agreement with First American, in the amount of \$296,617, and any related documents on behalf of the Weston Board of Education as the co-lessee with the Town of Weston, and take all actions necessary and proper to complete the transaction.

For more Board of Education Meeting and Committee Meeting Information, visit:  
<https://meeting.cabe.org/public/Agency.aspx?PublicAgencyID=47&AgencyTypeID=1>



October 11, 2022

**TO:** BOE Finance Committee

**FROM:** Phillip Cross, Director of Finance and Operations

**SUBJECT:** Technology Lease Bid Result

Beginning this fiscal year (FY23), we will begin our multi-year technology replacement lease plan. Below is the current replacement plan schedule.

**TECHNOLOGY SIX-YEAR REPLACEMENT PLAN**

Product	2022-2023				2023-2024				2024-2025			
	Quantity	Unit Price	Total Cost	Location	Quantity	Unit Price	Total Cost	Location	Quantity	Unit Price	Total Cost	Location
Staff Laptops												
Student Chromebooks					150	\$345	\$51,750	Grade 2	1,000.00	\$345	\$345,000	Grades 3-8
Smart Displays	30	\$3,200	\$96,000	District-wide								
Student iPads	130	\$299	\$38,870	Grade K	150	\$299	\$44,850	Grade 1				
Staff iPads												
Windows Desktops					25	\$700	\$17,500	District-wide				
Core Switch	1	\$50,000	\$50,000	District-wide								
Internal Switches					79	\$2,500	\$197,500	District-wide				
iMacs	62	\$1,300	\$80,600	iMacs								
(SAN)	1	\$50,000	\$50,000									
<b>Total Cost</b>			<b>\$315,470</b>				<b>\$311,600</b>				<b>\$345,000</b>	

Product	2025-2026				2026-2027				2027-2028			
	Quantity	Unit Price	Total Cost	Location	Quantity	Unit Price	Total Cost	Location	Quantity	Unit Price	Total Cost	Location
Staff Laptops	275	\$1,116	\$306,958	District-wide								
Student Chromebooks					150	\$345	\$1,116	District-wide	1000	\$345	\$1,116	Grades 3-8
Smart Displays												
Student iPads												
Staff iPads					200	\$299	\$1,116	District-wide				
Wireless Access Points					275	\$600	\$1,116	District-wide				
Core Switch												
Internal Switches												
Upgrade												
<b>Total Cost</b>			<b>\$306,958</b>				<b>\$3,349</b>				<b>\$1,116</b>	

**Projected Lease Cost**

Lease Amount	FY23	FY24	FY25	FY26	FY27	FY28	FY29
FY23	\$315,470	\$88,272	\$88,272	\$88,272	\$88,272	\$88,272	\$88,272
FY24	\$311,600	\$87,227	\$87,227	\$87,227	\$87,227	\$87,227	\$87,227
FY25	\$345,000		\$96,245	\$96,245	\$96,245	\$96,245	\$93,150
FY26	\$306,958			\$85,974	\$85,974	\$85,974	\$85,974
<b>Total Annual Cost</b>		<b>\$88,272</b>	<b>\$175,499</b>	<b>\$271,744</b>	<b>\$357,718</b>	<b>\$357,718</b>	<b>\$354,623</b>

Footnote:  
Red Designates new Lease

The anticipated final purchase price for FY 23 will be \$296,617.

On October 13, 2022 we issued a request for proposal (RFP) with a return date of November 4, 2022. Three financial institutions responded to the RFP, First American, KS State Bank and TD Bank. Based on the submitted proposals we are recommending awarding the lease to First American. A summary of the proposals is below:

<b>FY 23 - TECHNOLOGY LEASE BID RESULTS</b>			
Amount Finance - \$298,592			
Lease Term - 4 Years			
<b>Financial Institution</b>	<b>Compounding period</b>	<b>Nominal Annual Rate</b>	<b>Finance Charge</b>
First American	Annual	5.092%	\$ 22,597.44
KS State Bank	Annual	5.34%	\$ 23,688.32
TD Bank	Annual	5.11%	\$ 22,678.08

WPSD 48MO TE

Compounding Period: Annual

Nominal Annual Rate: 5.092%

### Cash Flow Data - Loans and Payments

Event	Date	Amount	Number	Period	End Date
1 Loan	01/01/2023	298,592.00	1		
2 Payment	01/01/2023	80,297.36	4	Annual	01/01/2026

### TValue Amortization Schedule - Normal, 365 Day Year

Date	Payment	Interest	Principal	Balance
Loan 01/01/2023				298,592.00
1 01/01/2023	80,297.36	0.00	80,297.36	218,294.64
<b>2023 Totals</b>	<b>80,297.36</b>	<b>0.00</b>	<b>80,297.36</b>	
2 01/01/2024	80,297.36	11,114.80	69,182.56	149,112.08
<b>2024 Totals</b>	<b>80,297.36</b>	<b>11,114.80</b>	<b>69,182.56</b>	
3 01/01/2025	80,297.36	7,592.26	72,705.10	76,406.98
<b>2025 Totals</b>	<b>80,297.36</b>	<b>7,592.26</b>	<b>72,705.10</b>	
4 01/01/2026	80,297.36	3,890.38	76,406.98	0.00
<b>2026 Totals</b>	<b>80,297.36</b>	<b>3,890.38</b>	<b>76,406.98</b>	
<b>Grand Totals</b>	<b>321,189.44</b>	<b>22,597.44</b>	<b>298,592.00</b>	

ANNUAL PERCENTAGE RATE	FINANCE CHARGE	Amount Financed	Total of Payments
The cost of your credit as a yearly rate.	The dollar amount the credit will cost you.	The amount of credit provided to you or on your behalf.	The amount you will have paid after you have made all payments as scheduled.
<b>5.092%</b>	<b>\$22,597.44</b>	<b>\$298,592.00</b>	<b>\$321,189.44</b>

Compound Period ..... : Annual

Nominal Annual Rate .... : 5.110 %

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	12/02/2022	298,592.00	1		
2 Payment	12/02/2022	80,317.52	4	Annual	12/02/2025

AMORTIZATION SCHEDULE - Normal Amortization

Date	Payment	Interest	Principal	Balance
Loan 12/02/2022				298,592.00
1 12/02/2022	80,317.52	0.00	80,317.52	218,274.48
2022 Totals	80,317.52	0.00	80,317.52	
2 12/02/2023	80,317.52	11,153.83	69,163.69	149,110.79
2023 Totals	80,317.52	11,153.83	69,163.69	
3 12/02/2024	80,317.52	7,619.56	72,697.96	76,412.83
2024 Totals	80,317.52	7,619.56	72,697.96	
4 12/02/2025	80,317.52	3,904.69	76,412.83	0.00
2025 Totals	80,317.52	3,904.69	76,412.83	
Grand Totals	321,270.08	22,678.08	298,592.00	

# KS STATE BANK

11/09/2022 11:10 AM

Weston Public Schools, CT

Compounding Period: Annual

Nominal Annual Rate: 5.340%

## Cash Flow Data - Loans and Payments

Event	Date	Amount	Number	Period	End Date
1 Loan	11/15/2022	298,592.00	1		
2 Payment	11/15/2022	80,570.08	4	Annual	11/15/2025

## TValue Amortization Schedule - Normal, 360 Day Year

Date	Payment	Interest	Principal	Balance
Loan 11/15/2022				298,592.00
1 11/15/2022	80,570.08	0.00	80,570.08	218,021.92
2 11/15/2023	80,570.08	11,642.37	68,927.71	149,094.21
3 11/15/2024	80,570.08	7,961.63	72,608.45	76,485.76
4 11/15/2025	80,570.08	4,084.32	76,485.76	0.00
<b>Grand Totals</b>	<b>322,280.32</b>	<b>23,688.32</b>	<b>298,592.00</b>	

Last interest amount decreased by 0.02 due to rounding.

ANNUAL PERCENTAGE RATE	FINANCE CHARGE	Amount Financed	Total of Payments
The cost of your credit as a yearly rate.	The dollar amount the credit will cost you.	The amount of credit provided to you or on your behalf.	The amount you will have paid after you have made all payments as scheduled.
<b>5.340%</b>	<b>\$23,688.32</b>	<b>\$298,592.00</b>	<b>\$322,280.32</b>

## UNIFORM TREATMENT OF RECRUITERS

Subject to the provisions of law, all recruiters, including commercial, military and nonmilitary concerns, recruiters representing institutions of higher education, and prospective employers shall be provided equal opportunities of access to students enrolled in the district's secondary school[s]. Access may be granted through programs conducted by the Guidance Department. Such programs may consist of career days, college fairs, individual school visitations, in-school recruiting.

Except as provided below, military recruiters and institutions of higher education shall, upon request, be given access to the names, addresses and telephone numbers of secondary school students.

On an annual basis, the school district will notify parents of secondary school students of their right to object to the disclosure of the student's name, address and telephone number to military recruiters or to an institution of higher education. If a secondary school student or the parent of a secondary school student objects in writing to the disclosure of a student's name, address or telephone number to a military recruiter or an institution of higher education, then the district shall not disclose the student's name, address or telephone number to a military recruiter or an institution of higher education. The objection shall remain in force until the district re-issues the annual notification referenced above, after which time the parents and/or secondary school student must inform the school district in writing again of their objection to the disclosure of the information described above.

### Legal References:

- Conn. Gen. Stat. §10-221b      Boards of education to establish written uniform policy re treatment of recruiters
- Every Student Succeeds Act § 8025, 20 U.S.C. § 7908  
    Armed Forces recruiter access to students and student recruiting information
- National Defense Authorization Act for Fiscal Year 2002 § 544, 10 U.S.C. § 503  
    Enlistments: recruiting campaigns; compilation of directory information

ADOPTED: \_\_\_\_\_, 2022

Weston Public Schools  
Weston, CT

## EMERGENCY ACTION PLAN FOR INTERSCHOLASTIC AND INTRAMURAL ATHLETIC EVENTS

~~*[In accordance with Connecticut General Statutes Section 10-212i, local and regional boards of education are required, in consultation with local emergency medical services providers and allied health professionals, to develop and implement an emergency action plan for responding to serious and life-threatening sports-related injuries that occur during interscholastic and intramural athletic events. This policy outlines the requirements of such plan, but the particular components of any such plan will be district-specific and should be developed with medical professionals, as required by law.]*~~

The \_\_\_\_\_ Weston Board of Education (the “Board”), in consultation with local emergency medical services providers and allied health professions, authorizes the Administration to develop an emergency action plan to be followed in the event that a student sustains a serious injury or illness while participating in an interscholastic or intramural athletic event. Such plan shall include, but need not be limited to, the following components:

- 1) A list of the school employees, coaches or licensed athletic trainers in each school who will be responsible for implementing the emergency action plan and a description of each person's responsibilities under the plan;
- 2) Identification of the location(s) or venue(s) where the interscholastic or intramural athletic event is taking place;
- 3) A description of the equipment and supplies that may be available at the site of the interscholastic or intramural athletic event that will assist in responding to an emergency, including the location of where such equipment and supplies may be found at such site;
- 4) A description of the procedures to be followed when a student sustains a serious sports-related injury, including, but not limited to, responding to the injured student, summoning emergency medical care, assisting local first responders in getting to the injured student and documenting the actions taken during the emergency;
- 5) A description of the protocols to be followed during cardiac or respiratory emergencies, including the operation of an automatic external defibrillator, use of cardiopulmonary resuscitation or the administration of medication, in accordance with applicable state law and Board policy;
- 6) A description of the protocols to be followed when a student is observed to exhibit signs, symptoms or behaviors consistent with a concussion or is diagnosed with a concussion, in accordance with applicable state law and Board policy;

- 7) A description of the protocols to be followed when a student suffers from a traumatic brain injury or spinal cord injury, provided such protocols are designed to include instructions that are based on the level of training of the person implementing the emergency action plan and are in accordance with best practices and state law; and
- 8) A description of the protocols to be followed in the event of heat and cold-related emergencies, provided such protocols are in accordance with current professional standards.

In developing the emergency action plan, the Administration may also consult recommendations from the governing authority for intramural and interscholastic athletics.

The Board shall annually review such emergency action plan and authorize the Administration to update such plan, as necessary. Any school employee, coach or licensed athletic trainer identified in the emergency action plan shall (1) annually rehearse such emergency action plan, and (2) be certified in cardiopulmonary resuscitation and have completed a course in first aid offered by the American Red Cross, the American Heart Association, the Department of Public Health, any director of health, or an organization using guidelines for first aid published by the American Heart Association and the American Red Cross.

The Board shall distribute the emergency action plan to all school employees, coaches and licensed athletic trainers identified in the emergency action plan. The Board shall also post such emergency action plan in all athletic facilities and at all sites where interscholastic and intramural athletic events will take place, and make such emergency action plan available on the Internet web site for the school district or school.

#### Legal References

Conn. Gen. Stat. § 10-212i. Emergency action plans for serious and life-threatening sports-related injuries during interscholastic and intramural athletic events

Connecticut Association of Schools, Connecticut Interscholastic Athletic Conference, Medical Handbook 2022-2023, available at [https://www.casciac.org/pdfs/CIAC\\_medical\\_handbook22-23.pdf](https://www.casciac.org/pdfs/CIAC_medical_handbook22-23.pdf).

ADOPTED: \_\_\_\_\_, 2022

Weston Public Schools  
Weston, CT

**EXERTIONAL HEAT ILLNESS AWARENESS FOR  
INTRAMURAL AND INTERSCHOLASTIC ATHLETICS**

Prior to commencing a coaching assignment for the season, each coach who holds or is issued a coaching permit by the State Board of Education and is a coach of any \_\_\_\_\_ Weston Board of Education (“Board”) intramural or interscholastic athletics shall complete an exertional heat illness awareness education program developed or approved by the governing authority for intramural and interscholastic athletics (the “Program”). Such program shall include, but need not be limited to, (1) the recognition of the symptoms of an exertional heat illness, (2) the means of obtaining proper medical treatment for a person suspected of having an exertional heat illness, and (3) the nature and risk of exertional heat illness, including the danger of continuing to engage in athletic activity after sustaining exertional heat illness and the proper method of allowing a student athlete who has sustained exertional heat illness to return to athletic activity.

Any person who holds or is issued a coaching permit by the State Board of Education and is a coach of Board intramural or interscholastic athletics shall annually review the Program.

Upon development by the governing authority for intramural and interscholastic athletics of a model exertional heat illness awareness plan, the Board shall implement such plan by utilizing written materials, online training or videos or in-person training that shall address, at a minimum: (1) the recognition of signs or symptoms of exertional heat illness, (2) the means of obtaining proper medical treatment for a person suspected of an exertional heat illness, (3) the nature and risks of exertional heat illness, including the danger of continuing to engage in athletic activity after experiencing exertional heat illness, (4) the proper procedures for allowing a student athlete who has experienced exertional heat illness to return to athletic activity, and (5) best practices in the prevention and treatment of exertional heat illness.

The Board shall provide each participating student and each participating student’s parent or legal guardian with information regarding exertional heat illness awareness. The Board shall prohibit a student athlete from participating in any intramural or interscholastic activity unless the student athlete, and a parent or guardian of such student athlete, (1) reads written materials, (2) views online training or videos, or (3) attends in-person training regarding exertional heat illness awareness. Acknowledgment of adherence to this standard by the student athlete and the parent or guardian shall be made by the parent's or guardian's signature on an athletic participation informed consent form issued by the Board.

Legal References

Conn. Gen. Stat. § 10-149h. Exertional heat illness awareness education program

ADOPTED: \_\_\_\_\_, 2022

Weston Board of Education  
Weston, CT 06883

## **Communications Committee Meeting**

Friday, October 7, 2022 9:00 AM

Via Google Meet

### Present Committee Members:

David Felton (Chairperson), Sharon Ferraro, Steven Ezzes

### Present Administration:

Dan Divito, Director of Technology and Digital Learning, Tina Henckel, Assistant Superintendent

## **1. Call to order**

The meeting was called to order at 9:11 a.m.

## **2. Approval of Minutes**

**Motion Passed:** Move that the Communications Committee approve the September 2022 meeting minutes. This motion was made by Sharon Ferraro and seconded by Steven Ezzes.

3 Yeas – 0 Nays

## **3. Website Transition Update**

Discussion:

- Mr. DiVito presented a finalized mockup from new website host, Gabbart Communications.
- He reviewed the various menus in the mockup, with the emphasis of making it more user friendly. The main page layout was reviewed as well as the State recommendation of adding a tab for foreign language translation.
- He stated that the web host automatically optimizes the pages to mobile phone format, both android and iPhone.
- The committee discussed calendar functionality options. Mr. DiVito will continue to work with Gabbart on the issue of automatic calendar updates.
- Committee members also discussed seeking a review with our district legal counsel. Mr. DiVito said he would reach out to other districts to see if they seek legal review before involving our legal counsel.

## **4. Facebook Scheduling**

Discussion:

- Mr. DiVito reported on the process of pre-scheduling of posts showing the Weston Board of Education meeting schedules.
- Each meeting is linked on the Facebook page 24 hours in advance.

- Committee members discussed the amount of time involved in the upkeep of the Facebook page.

## 5. Other Communications Issues

Discussion:

- The Committee discussed the advance communications on scheduling of the hybrid model of in-person and remote Board of Education meetings.
- The Committee also discussed the possibility of engaging students in the technology end of in-person BOE meetings. Mr. DiVito commented that it is something he has been considering.
- Mr. Felton asked if there would be interest in hosting an hour-long “coffee with the Board” once per quarter to help demystify the Board with the public. The Committee felt this would have to be carefully considered.

Meeting adjourned at 10:35 a.m.

Respectfully submitted,

June Curiano

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Chairperson

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Superintendent

**Minutes**  
**Financial, Facilities & Operations Committee**  
**October 14, 2022**

Present:

Steve Ezzes, Committee Chair

Melissa Walker, Committee Member

Peter Gordon, Committee Member

Lisa Wolak, Superintendent of Schools

Phil Cross, Director of Finance and Operations

Mike DelMastro, Director of Facilities

The meeting was called to order by Mr. Ezzes at 9:03 a.m.

The Committee discussed the following items regarding an update of facilities and grounds maintenance:

- Mr. DelMastro reported that it has been a successful start to the school year. The only challenge so far has been to not keep the rooms too cool and burn out the heating system. There was a leak in a bathroom located in the South House of the elementary school. The leak has been located and district staff is currently working on repairing it. An additional leak occurred in a bathroom in the senior center where a contractor, who was renovating the bathroom, accidentally broke a pipe. The leak has been isolated and will be repaired.
- Regarding mold testing, Mr. DelMastro reported that if there are any concerns regarding the possibility of mold being present in any of the buildings, a testing company is called in to test the rooms and advise the District if mold is present, and if the levels exceed normal rates. Since the duct work cleaning was completed over the summer, the indoor air quality has improved tremendously.
- Regarding future capital projects, Mr. DelMastro informed the Committee that he would like to focus on the South House bathrooms and have them renovated over the summer.

The Committee discussed the following items regarding the HVAC grant discussion:

- Mr. Cross that the State has launched a new grant program to assist towns and cities improve indoor air quality in public schools. Unfortunately, it needs to go through a formal bid process, including the hiring of a consultant to determine the District's needs, then an RFP for a contractor to do the work, and securing funding from both the Board of

Selectmen and Board of Finance. While the timeline makes it unlikely that the District will be able to participate in the grant, there are two projects – repair of the HVAC for the weight room and dance studio at the high school, and replacement of the air handler at the high school – that are already scoped out and may be able to make the deadline. Additionally, despite the time constraints, Mr. Cross reported that he and Mr. DeMastro will meet with the Building Committee to see if there is anyway for any other project to be completed in time, and if there are, they will pursue the grant.

The Committee discussed the following items regarding the monthly financial update (through September) including internal services fund (for dental):

- Mr. Cross informed the Committee that there is a transfer for \$61,447 for Board approval. This transfer is for the administrative portion of the proposed Director of Counselling position. It was decided not to move forward with the change this year. Additionally, the District currently has a \$35,868 in salary savings, which is attributed to turnover savings.
- At the September meeting, Mr. Cross informed the Committee of the need to utilize an additional transportation provider for athletic charters. At this time, the District anticipates the need for an additional \$51,282 for athletic transportation. This cost will be offset by a credit of \$89,986 from First Student. This represents credits from runs that were combined for the second half of the previous school year.
- Regarding the Internal Services Fund, Mr. Cross reported that claims are trending as expected.

The Committee discussed the following regarding the budget calendar:

- The Committee reviewed the calendar and agreed to add another public forum meeting in January. This will be brought to the full board for approval, and also for discussion as to which meeting will be in person and which one will be remote.

The Committee discussed the following regarding the budget assumptions:

- Mr. Cross informed the Committee that he wasn't going to present the assumptions at this meeting, as they would change once the WAA and WTA contracts were approved. He will have the assumptions at the November meeting. But he did suggest increasing the rate for good and services by 3.5% rather than the CPI as it normally is. Given the fact that the current CPI for the northeast is 7.2%, he believes that the more conservative increase will place the District in a better position. The Committee agreed to this increase.

The Committee discussed the following regarding approval of the September minutes:

- The Committee approved the September minutes without any changes.

The Committee discussed the following regarding other business:

- Mr. Ezzes informed that Committee that regarding next steps for the Town's Facility Optimization Committee, the District must now determine the best configuration for the buildings. The Board of Finance is concurrently going through the process of determining the bonding capability of Weston. A plan needs to be in place for State funding, and there is a June deadline to ensure funding for this year.

There being no further business to discuss, the meeting adjourned at 10:11 a.m.

Respectfully submitted:

Andrew Galli

Administrative Assistant to the Director of Finance and Operations

**Policy Committee Meeting**

Tuesday, October 4, 2022 9:00 AM  
Remote Session

**Absent:** Peter Gordon

**Present:** Sharon Ferraro, Melissa Walker.

Present: 2, Absent: 1.

**Administrative Representative:** Lisa Barbiero, Superintendent of Schools

**I. Call to Order, Verification of Quorum**

A quorum has been met and the Policy Committee meeting can begin. The time is 9:04 AM. Unseconded with a motion by Walker, Melissa.

**II. Approval of Minutes**

**A. Approval of minutes from the September 6, 2022 Policy Committee Meeting.**

Move that the Policy Committee approve the minutes from the (date) meeting. Carried with a motion by Ferraro, Sharon and a second by Walker, Melissa.

Sharon Ferraro: Yea, Melissa Walker: Yea

Yea: 2, Nay: 0

**III. Discussion of policies, regulations, and bylaws**

**A. Discussion of policy/regulation 5114: Student Discipline**

Policy/Regulation 5114: Student Discipline was updated according to the Shipman & Goodwin model policy to include inclusive language. It will be discussed with Leadership at their next meeting and then brought to the Board of Education as a first-read.

**B. Discussion of policy/regulation 1250: Visitors and Observations**

Discussion of Policy/Regulation 1250: Visitors and Observations. The committee reviewed the updates, but Ms. Walker stated she would like Tracy Edwards, Director of Pupil Personnel Services, to review prior to bringing the revised document to the Board for a first-read. The policy will review again at the November meeting and see what feedback Ms. Edwards has.

**C. Discussion of policy/regulation 5131.911: Bullying and Safe School Climate Plan**

Discussion continued on Policy/Rregulation 5131.911: Bullying and Safe School Climate Plan. Ms. Barbiero wants to bring this document to the leadership team for continued review and

discussion. Melissa Walker suggested having Tracy Edwards, Director of Pupil Services, review the document for a clear understanding of the definition of bullying. The document will be brought back to the policy committee for the November meeting.

IV. **Discussion of policies, regulations, and bylaws in future meetings**

Jodi Sacchetta will go through the list of new and/or updated policies from Shipman & Goodwin and bring this list to the November policy committee meeting.

V. **Adjournment**

Move that the Policy Committee adjourn the October 4, 2022 meeting. The time is 9:40 AM.

Respectfully submitted by:

Jodi Sacchetta