

April Facilities, Finance & Operations Meeting

Friday, April 8, 2022 9:00 AM

Google Meets, Dial In Number: 386-603-2559, PIN 271 278 838, 24 School Road,
Weston, CT 06883-1623

I. Update of Facilities and Grounds Maintenance

II. Capital Budget Discussion

III. Update of Town of Weston Optimization Committee

**IV. FY22 Monthly Financial Update (through March)
Including Internal Services Fund (for Dental)**

**V. Approval of March Financial, Facilities and
Operations Committee Minutes**

VI. Other Business

WESTON PUBLIC SCHOOLS

FY22 FINANCIAL REPORT

As of April 7, 2022

Period: 9 of 12

2018-2019	2019-2020	2020-2021			2021-2022	2021-2022	2021-2022	2021-2022	2021-2022	2021-2022	2021-2022	2021-2022
Year-End	Year-End	Year-End	Object		Adopted	Budget	Adjusted	YTD			Projected	Balance
Expense	Expense	Expense	Code	Description	Budget	Transfers	Budget	Expended	Encumbered	Anticipated	To EOY	Available
				Non-Certified Salaries								
402,812	406,422	373,111	1210	Non-Cert. Supervisors	381,306		381,306	286,607	94,900	-	381,506	(200)
165,325	215,220	234,060	1211	Nurses	226,804		226,804	158,379	65,141	-	223,520	3,284
282,664	295,567	297,217	1215	Occupational Therapist	312,724		312,724	220,727	91,496	-	312,222	502
1,385,590	1,267,185	1,199,438	1221	Secretarial	1,302,616		1,302,616	841,202	289,718	27,724	1,158,643	143,973
1,681,669	1,761,865	1,837,631	1231	Para Educators	1,896,850		1,896,850	1,298,900	564,314	-	1,863,214	33,635
185,209	165,721	129,307	1234	Bus Aides	200,000		200,000	105,805	-	54,195	160,000	40,000
523,875	525,426	600,663	1235	Technicians	501,502		501,502	378,756	97,053	14,539	490,348	11,154
58,429	61,021	61,157	1237	Vocational Specialist	62,421		62,421	45,290	17,277	-	62,567	(146)
236,482	239,373	246,331	1241	Safety Monitors	251,742		251,742	180,581	66,594	-	247,175	4,567
483,773	476,898	509,851	1251	Custodians	511,351		511,351	378,890	128,415	-	507,305	4,046
538,862	455,850	492,769	1261	Maintenance Mechanics & Grounds	469,629		469,629	348,972	120,661	-	469,633	(4)
80,700	72,573	74,781	1269	Athletic Support Staff	91,963		91,963	58,315	17,455	16,193	91,963	-
151,098	168,675	182,698	1280	Non Certified Stipends	184,299		184,299	124,425	28,154	31,720	184,299	-
\$ 6,176,488	\$ 6,111,794	\$ 6,239,015		Sub-Total Non-Certified Salaries	\$ 6,393,207	\$ -	\$ 6,393,207	\$ 4,426,849	\$ 1,581,178	\$ 144,370	\$ 6,152,396	\$ 240,810
				Other Non-Citified Salaries				69.2%	24.7%	2.3%	96.2%	3.8%
77,702	50,209	28,910	1213/122 3/1233	Non-Certified Substitutes	47,500		47,500	22,290	-	25,210	47,500	-
217,202	163,643	135,970	1212/22/ 38/42/52 /62	Overtime	203,700		203,700	119,264	-	84,436	203,700	-
121,616	155,964	104,948	1268	Summer Work-Non-Cert.	162,974		162,974	122,850	-	20,124	142,974	20,000
-	-	-	1270	Salary Differential	-		-	-	-	-	-	-
264,365	202	-	1295	School Van Drivers	-	-	-	-	-	-	-	-
\$ 680,885	\$ 370,019	\$ 269,828		Sub-Total Other Salaries	\$ 414,174	\$ -	\$ 414,174	\$ 264,404	\$ -	\$ 129,770	\$ 394,174	20,000
								63.8%	0.0%	31.3%	95.2%	4.8%
\$ 32,286,495	\$ 32,247,621	\$ 32,338,250		TOTAL SALARIES	\$ 33,625,349	\$ -	\$ 33,625,349	\$ 22,895,103	\$ 9,427,658	\$ 661,764	\$ 32,984,525	\$ 640,824
					3.98%			68.1%	28.0%	2.0%	98.1%	1.9%

WESTON PUBLIC SCHOOLS

FY22 FINANCIAL REPORT

As of April 7, 2022

Period: 9 of 12

2018-2019	2019-2020	2020-2021			2021-2022	2021-2022	2021-2022	2021-2022	2021-2022	2021-2022	2021-2022	2021-2022
Year-End	Year-End	Year-End	Object		Adopted	Budget	Adjusted	YTD			Projected	Balance
Expense	Expense	Expense	Code	Description	Budget	Transfers	Budget	Expended	Encumbered	Anticipated	To EOY	Available
				Benefits (2000's)								
7,478,831	7,790,363	8,324,773	2000	Health Insurance	8,982,394		8,982,394	7,059,366	1,454,059	-	8,513,425	468,969
(1,302,538)	(1,361,419)	(1,438,037)	2022	Premium Cost Share	(1,599,744)		(1,599,744)	(1,072,858)	-	(418,187)	(1,491,045)	(108,699)
575,004	552,072	562,991	2001	Social Security	493,274		493,274	391,391	101,883	-	493,274	-
465,995	460,986	464,653	2002	Medicare	496,891		496,891	324,158	172,732	-	496,891	-
248,136	205,411	175,279	2003	Workers Compensation	190,868		190,868	175,275	-	-	175,275	15,594
7,395	60,043	56,973	2004	Unemployment Compensation	49,066		49,066	25,608	23,458	-	49,066	-
247,561	315,665	468,582	2005	Early Retirement Incentive	-		-	-	149,718	-	149,718	(149,718)
922,605	1,088,303	1,072,696	2007	Pension Contributions	1,200,471		1,200,471	859,663	29,903	310,906	1,200,471	-
70,000	58,565	75,005	2010	Tuition Reimbursement	80,000		80,000	-	-	80,000	80,000	-
63,868	64,926	63,528	2011-12	Life Insurance	67,600		67,600	47,822	19,330	448	67,600	-
-	24,556	86,591	2014	Sick Bank	45,000		45,000	14,563	-	30,438	45,000	-
8,776,857	\$9,259,470	\$9,913,035		TOTAL BENEFITS	\$10,005,820	\$0	\$10,005,820	\$7,824,986	\$1,951,084	\$3,604	\$9,779,675	\$226,146
		1			0.94%			78.2%	19.5%	0.0%	97.7%	
				Professional & Technical Services (3000s)								
271,992	195,184	174,773	3210	Contracted Services Educational	335,700		335,700	311,472	188,641	50,000	550,114	(214,414)
141,932	265,218	139,888	3220-21	Consulting Services	216,268		216,268	87,285	30,082	-	117,367	98,901
92,231	80,956	93,201	3235	Testing	84,250		84,250	54,833	52,173	-	107,006	(22,756)
183,616	217,617	210,355	3239	Other Pupil Services	182,085		182,085	5,783	-	-	5,783	176,302
75,010	72,230	220,134	3303	Management Services	69,370		69,370	50,301	14,982	-	65,283	4,087
4,615	2,335	2,015	3304	License Fees-Facilities	3,500		3,500	1,675	1,800	-	3,475	25
197,578	237,145	204,996	3306	Legal Fees-SPED	240,000		240,000	124,769	115,231	-	240,000	-
95,587	186,270	164,948	3306	Legal Fees- Districtwide	150,000		150,000	95,654	54,346	-	150,000	-
88,934	68,638	83,425	3308	Police/Fire	109,007		109,007	49,644	59,363	-	109,007	-
169,754	148,442	72,208	3309	Professional Technical Services	128,314		128,314	27,428	12,564	-	39,992	88,322
48,649	52,049	21,917	3310	Sports Officials	52,364		52,364	-	52,364	-	52,364	-
1,369,896	\$ 1,526,084	\$ 1,387,859		TOTAL PROF. & TECH SERVICES	\$ 1,570,858	\$ -	\$ 1,570,858	\$ 808,845	\$ 581,546	\$ 50,000	\$ 1,440,391	\$ 130,467
								51.5%	37.0%	3.2%	91.7%	

WESTON PUBLIC SCHOOLS

FY22 FINANCIAL REPORT

As of April 7, 2022

Period: 9 of 12

2018-2019	2019-2020	2020-2021			2021-2022	2021-2022	2021-2022	2021-2022	2021-2022	2021-2022	2021-2022	2021-2022
Year-End	Year-End	Year-End	Object		Adopted	Budget	Adjusted	YTD			Projected	Balance
Expense	Expense	Expense	Code	Description	Budget	Transfers	Budget	Expended	Encumbered	Anticipated	To EOY	Available
				Property Services (4000s)								
597,775	746,875	848,529	4200	Cleaning Services	883,031		883,031	633,626	226,063	-	859,688	23,343
49,293	40,741	39,855	4202	Rubbish Removal	49,825		49,825	19,581	30,244	-	49,825	-
106,598	95,688	68,366	4302	Equipment Repairs	151,239		151,239	40,367	32,766	48,106	121,239	30,000
386,336	260,100	150,940	4400	Equipment Rental	153,963		153,963	87,989	70,898	-	158,887	(4,924)
4,277	4,397	4,924	4401	Rental of Facilities	4,675		4,675	3,465	1,323	-	4,788	(113)
210,868	198,222	123,415	4500	Repair Allowance	200,000		200,000	21,852	4,413	73,735	100,000	100,000
571,695	122,560	70,923	4509	Septic Cleaning	-		-	-	-	-	-	-
41,369	30,540	64,302	4514	Fire Alarm System	32,000		32,000	24,574	750	6,676	32,000	-
89,579	93,262	96,889	4518	Sewer System Plant Maintenance	160,764		160,764	70,349	90,415	-	160,764	-
50,316	120,757	121,482	4520	Service Contracts	142,688		142,688	76,633	52,071	13,984	142,688	-
64,609	60,393	58,389	4530	Parks & Recreation	67,579		67,579	31,638	35,941	-	67,579	-
8,550	2,010	-	4533	Glass Replacement	-		-	-	-	-	-	-
13,330	-	-	4534	Roof Repair	12,000		12,000	-	-	12,000	12,000	-
21,020	21,756	23,746	4539	Energy Management System	24,724		24,724	24,803	-	-	24,803	(79)
12,035	153,145	13,835	4540	Athletic Facilities Repairs	29,500		29,500	6,162	8,785	14,553	29,500	-
125,157	181,299	143,652	4541-42/4550	Contracted Services	186,270		186,270	77,180	72,593	36,497	186,270	-
10,500	4,800	-	4543	Paving	9,800		9,800	-	-	9,800	9,800	-
39,151	17,370	53,702	4600	Special Projects	-		-	-	58,928	-	58,928	(58,928)
9,456	12,730	3,475	4602	Tree Service	7,500		7,500	-	-	7,500	7,500	-
-	9,032	9,450	4604	Snow Plowing	10,500		10,500	2,366	-	-	2,366	8,134
1,178	1,081	1,252	4605	Signage	1,500		1,500	802	-	698	1,500	-
334	7,398	-	4610	Playground Repairs	-		-	-	-	-	-	-
20,031	81,552	81,552	4701	Security System Monitoring	82,135		82,135	74,321	7,230	-	81,552	583
5,620	9,966	5,936	4702	Locks/Keys	8,500		8,500	948	3,024	4,528	8,500	-
2,439,077	\$ 2,275,674	\$ 1,984,614		TOTAL PROPERTY SERVICES	\$ 2,218,193	\$ -	\$ 2,218,193	\$ 1,196,655	\$ 695,444	\$ 228,078	\$ 2,120,177	\$ 98,016
								53.9%	31.4%	10.3%	95.6%	

WESTON PUBLIC SCHOOLS

FY22 FINANCIAL REPORT

As of April 7, 2022

Period: 9 of 12

2018-2019	2019-2020	2020-2021	Object		2021-2022	2021-2022	2021-2022	2021-2022	2021-2022	2021-2022	2021-2022	2021-2022
Year-End	Year-End	Year-End	Code	Description	Adopted	Budget	Adjusted	YTD	Encumbered	Anticipated	Projected	Balance
Expense	Expense	Expense			Budget	Transfers	Budget	Expended			To EOY	Available
				Other Services (5000s)								
1,305,393	1,252,415	1,509,158	5100	Regular Transportation	1,582,458		1,582,458	1,568,782	22,067	-	1,590,849	(8,391)
85,138	685,161	490,473	5101	SPED Transportation	778,444		778,444	526,585	265,265	-	791,850	(13,406)
90,340	61,557	54,105	5104	Athletic Transportation	101,546		101,546	55,603	36,743	9,200	101,546	-
11,237	6,816	-	5105	Extra-Curricular Transportation	17,020		17,020	51	-	16,969	17,020	-
103,121	91,051	67,457	5112	Diesel & Gasoline	83,988		83,988	49,664	87,326	-	136,990	(53,002)
93,719	70,605	89,784	5200	General Liability Insurance	103,389		103,389	103,321	-	-	103,321	68
22,529	16,650	16,650	5202	Athletic Insurance	17,483		17,483	15,525	-	-	15,525	1,958
110,645	96,485	97,536	5205	Property Insurance	102,413		102,413	100,707	-	-	100,707	1,706
115,430	91,922	87,620	5300	Communications	91,355		91,355	60,397	27,197	3,761	91,355	-
28,676	32,786	30,801	5400	Postage	33,144		33,144	23,096	7,205	2,843	33,144	-
4,099	5,964	2,592	5500	Advertising	6,000		6,000	1,960	2,500	1,540	6,000	-
14,991	16,281	14,386	5501	Printing	29,989		29,989	11,974	6,008	12,007	29,989	-
1,224,097	1,143,427	1,528,352	5600	Out of District Tuition	2,048,562		2,048,562	1,324,135	723,383	1,044	2,048,562	-
1,560,894	1,242,870	1,044,742	5601	Tuition Settlements	1,150,000		1,150,000	352,062	512,431	85,506	950,000	200,000
280,500	286,110	286,110	5605	Tuition - ESS Contract	(5,860)		(5,860)	-	-	-	-	(5,860)
41,687	44,827	29,716	5800,580									
			2-5880	Travel & Conference	44,312		44,312	14,307	100	14,905	29,312	15,000
12,868	8,258	6,106	5801	Mileage Reimbursement	11,365		11,365	2,006	-	5,359	7,365	4,000
15,172	2,528	3,190	5900	Other Purchased Services	6,840		6,840	1,153	3,411	2,276	6,840	-
5,120,537	\$ 5,155,714	\$ 5,358,780		TOAL OTHER SERVICES	\$ 6,202,448	\$ -	\$ 6,202,448	\$ 4,211,329	\$ 1,693,636	\$ 155,411	\$ 6,060,375	\$ 142,073
								67.9%	27.3%	2.5%	97.7%	
				Supplies & Materials (6000's)								
490,336	449,521	418,014	6110	Materials	482,112		482,112	271,788	107,406	42,918	422,112	60,000
26,770	21,452	17,064	6120	Office Materials	33,465		33,465	10,807	9,373	13,285	33,465	-
183,156	143,209	144,591	6130	Maintenance Materials	181,624		181,624	84,001	86,282	11,341	181,624	-
59,514	88,739	38,155	6131	Custodial Materials	78,348		78,348	57,070	5,987	15,291	78,348	-
18,616	16,200	12,891	6132	Security Materials	17,184		17,184	13,572	2,679	934	17,184	-
463,940	467,463	489,133	6140	Software	517,976		517,976	500,326	7,118	10,532	517,976	-
153,849	163,396	324,134	6410	Books	105,220		105,220	67,000	65,906	-	132,906	(27,686)
379,379	338,642	358,623	6510	Heating Oil	402,574		402,574	235,657	166,917	-	402,574	-
646,742	619,849	705,182	6520	Electricity	678,638		678,638	470,585	286,980	-	757,565	(78,927)
1,988	1,745	1,431	6530	Propane gas	3,000		3,000	1,596	1,204	200	3,000	-
2,424,290	\$ 2,310,217	\$ 2,509,218		TOTAL SUPPLIES & MATERIALS	\$ 2,500,140	\$ -	\$ 2,500,140	\$ 1,712,401	\$ 739,852	\$ 94,500	\$ 2,546,754	\$ (46,614)
								68.5%	29.6%	3.8%	101.9%	

WESTON PUBLIC SCHOOLS

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Year-End	Year-End	Year-End	Object		Adopted	Budget	Adjusted	YTD			Projected	2021-2022
Expense	Expense	Expense	Code	Description	Budget	Transfers	Budget	Expended	Encumbered	Anticipated	To EOY	Balance Available
				Equipment (7000's)								
491,849	472,391	629,395	7300	Equipment	127,750		127,750	305,523	1,218	7,451	314,191	(186,441)
\$ 491,849	\$ 472,391	\$ 629,395		TOTAL EQUIPMENT	\$ 127,750	\$ -	\$ 127,750	\$ 305,523	\$ 1,218	\$ 7,451	\$ 314,191	\$ (186,441)
								239.2%	1.0%	5.8%	245.9%	
				Other Objects (8000's)								
80,845	91,658	80,424	8100	Dues, Fees and Memberships	97,310		97,310	80,324	5,153	11,833	97,310	-
25,969	21,888	20,110	8900	Other Objects	24,895		24,895	15,094	4,551	5,250	24,895	-
\$ 106,814	\$ 113,546	\$ 100,534		TOTAL OTHER OBJECTS	\$ 122,205	\$ -	\$ 122,205	\$ 95,418	\$ 9,704	\$ 17,083	\$ 122,205	\$ -
								78.1%	7.9%	14.0%	100.0%	
				Revenues (9000's)								
(124,228)	(102,106)	(22,498)	9200	Technology Revenue	(29,042)		(29,042)	(29,042)	-	-	(29,042)	-
(73,440)	(60,515)	(61,920)	9201	Participation Fees, Athletics	(67,704)		(67,704)	(82,000)	8,200	-	(73,800)	6,096
(20,127)	(15,914)	-	9202	Gate Receipts, Athletics	(14,500)		(14,500)	-	-	(14,500)	(14,500)	-
		(134,377)	9204	Transportation Credits	-		-	(77,448)	-	-	(77,448)	77,448
(578,611)	(655,410)	(859,340)	9205	Excess Cost SPED	(794,074)		(794,074)	(374,605)	-	(301,719)	(676,324)	(117,750)
(87,101)	(89,626)	(74,625)	9206	Pre School Tuition SPED	(105,000)		(105,000)	(79,561)	-	-	(79,561)	(25,439)
(28,822)	(68,171)	(76,283)	9207	Regular Ed. Tuition	(39,924)		(39,924)	(64,607)	-	(10,874)	(75,481)	35,557
(44,580)	(46,817)	(37,813)	9208	Revenue from Town for Fields	(42,681)		(42,681)	(19,878)	-	(22,803)	(42,681)	-
(30,000)	(39,600)	(11,000)	9209	Parking Fees	(45,000)		(45,000)	-	-	(40,000)	(40,000)	(5,000)
(65,983)	(24,112)	(14,161)	9210	Theater Receipts	(60,250)		(60,250)	(15,260)	-	(44,990)	(60,250)	-
(15,500)	(2,706)	-	9212	Facility Use Rental	(17,500)		(17,500)	-	-	(17,500)	(17,500)	-
(690)	(6,947)	(6,815)	9215	Medicaid Revenue	(6,000)		(6,000)	(2,222)	-	(3,778)	(6,000)	-
					(81,000)		(81,000)	-	-	-	-	(81,000)
(\$1,069,082)	(\$1,111,924)	(\$1,298,832)			(\$1,302,675)	\$0	(\$1,302,675)	(\$744,624)	\$8,200	(\$456,163)	(\$1,192,587)	(\$110,088)
51,946,733	\$ 52,248,792	\$ 52,922,852		GRAND TOTAL	\$ 55,070,089	\$ -	\$ 55,070,089	\$ 38,305,636	\$ 15,108,342	\$ 761,728	\$ 54,175,706	\$894,383
								69.56%	27.43%	1.38%	98.38%	1.62%



April 8, 2022

TO: BOE Financial, Facilities and Operations Committee

FROM: Phillip Cross, Director of Finance and Operations

SUBJECT: February Financial Report for FY 21-22

Below is a summary report of the FY 22 Budget through April 7, 2022.

Object Series	FY 22 Adjusted Budget	FY 22 YTD Actuals	FY 22 Encumbrance	FY 22 Anticipated	FY 22 Projected to EOY	FY 22 Balance Available	Previous Month Balance
Salaries (1000's)	33,625,349	22,895,103	9,427,658	661,764	32,984,525	640,824	415,523
Benefits (2000's)	10,005,820	7,824,986	1,951,084	3,604	9,779,675	226,146	226,146
Professional Services	1,570,858	808,845	581,546	50,000	1,440,391	130,466.62	-
Property Services	2,218,193	1,196,655	695,444	228,078	2,120,177	98,016	13,803
Other Services (5000s)	6,202,448	4,211,329	1,693,636	155,411	6,060,375	142,073	(4,781)
Supplies (6000s)	2,500,140	1,712,401	739,852	94,500	2,546,754	(46,614)	(78,928)
Equipment (7000s)	127,750	305,523	1,218	7,451	314,191	(186,441)	(186,441)
Other Objects (8000s)	122,205	95,418	9,704	17,083	122,205	-	-
Revenue (9000s)	(1,302,675)	(744,624)	8,200	(456,163)	(1,192,587)	(110,088)	(117,629)
Total	\$55,070,090	\$38,305,636	\$15,108,342	\$761,728	\$54,175,706	\$894,383	\$267,694

Month over Month Changes:

Typically, at the end of the third quarter, the projected holds are reviewed. Based on the anticipated needs through the end of the fiscal year, these amounts will be either encumbered or released.

The net month over month change is \$626,689. This will increase the projected end of year balance to \$894,383. To mitigate the FY22-23 budget, \$140,031 of this amount will be added to a non-lapsing

account. This amount will pay for the third and final installment of the ERIP. The remaining balance after ERIP payment will be \$754,352.

We anticipate, as we get closer to the year-end, that there will be fluctuations in all the categories.

Salaries - \$225,301

- Turnover Savings - \$255,010
- Transfer to Grant Title 1 - \$18,460
- Substitutes (**\$115,803**). This amount was included in the anticipated column last month.
- Other – \$67,634

Professional Services - \$130,466

Property Services - \$84,214

- Equipment Repairs – \$30,000
- Rental for graduation (chairs, stage, etc. – (**\$4,924**)
- Repair Allowance- \$100,000
- Special Projects
 - MS School Multi-Bay Art Sink Replacement (**\$18,928**)
 - Bottled Water for Schools – (**\$40,000**)
- Other -\$18,066

Other Services – \$146,853

- Tuition Settlements - \$200,000
- Travel & Conference - \$15,000
- Mileage Reimbursement - \$4,000
- Diesel – (**\$44,490**)
- Transportation – (**\$21,797**)- Unanticipated transportation need
- Other – (**\$5,860**)

Supplies & Materials- \$32,314

- Materials - \$60,000
- Textbooks Net- (**\$27,686**) – Include pre-purchase of \$83,040

Revenue Offset – \$7,540

Internal Services Fund

Continues to trend as anticipated.

WESTON PUBLIC SCHOOLS						
INTERNAL SERVICES FUND						
FOR HEALTH BENEFITS PROGRAM						
						4/8/2022
Fiscal Year Ended						2022
STATEMENT OF REVENUES AND EXPENDITURES						
Fund Balance -July 1, 2021 (Unaudited)						\$ 810,666
Revenues:						
General Fund Appropriation						\$ -
Reimbursements						\$ -
Total Contributions						\$ -
Total Revenues (A)						\$ -
Budgeted Expenditures						
Delta Dental:						
Claims						\$ 397,726
Administrative Fees						\$ 23,954
Total Health Plan Costs (B)						\$ 421,680
Net Change (A-B)						\$ (421,680)
Fund balance June 30, 2022 (Estimated)						\$ 388,986
Delta Dental- Actual Claims						
Month						Claims & Fees
July						28,735
August						32,487
September						37,735
October						27,212
November						26,204
December						47,939
January						34,334
February						28,894
March						32,352
Total						\$ 295,892
Actual YTD Spend Rate						70.1%
Theoretical YTD Spend Rate						75.0%
YTD Theoretical variance %						-4.9%
YTD Theoretical variance \$						\$ 20,452

Minutes
Financial, Facilities & Operations Committee
March 11, 2022

Present:

Anthony Pesco, Committee Chair
Melissa Walker, Committee Member
Peter Gordon, Committee Member
Lisa Wolak, Superintendent of Schools
Phil Cross, Director of Finance and Operations
Mike DelMastro, Director of Facilities

Guests:

Tracy Edwards, Director of Pupil Personnel Services
Richard Wolf, Weston Building Committee

The meeting was called to order by Mr. Pesco at 8:32 a.m.

The Committee discussed the following items regarding a discussion on the Director of School Counseling:

- Ms. Edwards informed the Committee that she would like to create a new position for a Director of School Counseling. This new position would focus on grades 6-12. There is currently a lot of work that occurs in the counseling department at this grade level, including transitional planning, planning for life beyond high school, social and emotional curriculum needs of students, developmental counseling, etc. The position would also include a supervisory/administrative component. An investment in this position would further enhance the District's post-secondary planning process beginning in grade 6, deepen the social/emotional learning curriculum, and also provide additional supervisory capacity within the school counseling department. Some of the roles and responsibilities of the position include PBIS coordination for grades 6-12, testing coordination for the SATs, ACTs, APs and PSATs, budgeting, 504 coordination, and new student registration and withdrawals.
- The District currently has a Lead School Counselor, and this position would be re-allocated to fit the new position. The change would mean re-allocating the current full-time high school counseling and team leader position and summer work stipend to a .6 administrator/.4 counselor position.
- The Committee agreed to discuss this at the next Board of Education meeting.

The Committee discussed the following items regarding the pre-school:

- Ms. Edwards informed the Committee that there is an increased amount of interest in the Pre-K program this year. There are currently 11 students on the waiting list. Additionally, Ms. Edwards noted that there is an increase in the number of SPED referrals for the program. Ms. Edwards will reach out to the families currently on the waiting list to determine if they are still interested in the program. If they are, and if these students enter the program next year, the addition of another Pre-K class will be required. The Committee agreed to discuss this at the next Board of Education meeting.

The Committee discussed the following items regarding an update of facilities and grounds maintenance:

- Mr. DelMastro reported that he had a meeting with Diamond Landscaping regarding preparing the fields for Spring sports, and once Diamond receives the signed contract, which the District was going to send to them later that day, then they would start working on the fields. Mr. DelMastro added that the cleaning company is performing much better than they had been, and that they changed some supervisors which seems to have helped. Additionally, two layers of sealant has been added to the new gym floor at the high school to prevent the chipping which had been occurring. Regarding the tennis courts, Mr. DelMastro reported that there is cracking and lifting occurring, but work can't be performed until temperatures are consistently in the 50s. Mr. DelMastro also added that regarding the track, some crack sealing may be needed, but all-in-all it's in good shape, and any minor repairs would be very little cost, if any.

The Committee discussed the following items regarding the Town of Weston Optimization Committee:

- Mr. Pesco reported that the second community conversation/public forum was held and Tecton presented several potential options. Tecton will be presenting these options to the Board of Education on March 24th. Mr. Pesco added that while affordability is a major factor, especially for the Town, the District needs to review what each of these options are providing from an educational perspective. The Committee agreed that it's important to clarify to the public that the buildings are indeed being maintained.

The Committee discussed the following items regarding the monthly financial update (through February) including internal services fund (for dental):

- Mr. Cross informed the Committee that the current end-of-year balance is \$267,694. This is a \$79,101 increase from the previous month's report. The main driver of the month-over-month change is health insurance. The current and projected health insurance census is lower than budgeted. He doesn't anticipate seeing and significant

variances through the end of the year. Mr. Cross added that he has requested that each department submit their end-of-year requests in by March 31st.

- Mr. Cross reported that the Internal Services Fund continues to trend as anticipated and the estimated fund balance for the end of the year is \$388,986.

The Committee discussed the following items regarding the FY23 budget:

- As mentioned at the previous month's meeting, the State's preliminary premium rate increase for FY22-23 is 8%. The District's budget request assumes a premium increase of 6.5%. Mr. Cross reported that the District has adjusted the anticipated annual premiums and cost share, and the retired employee census has been reduced. In addition, the District has corrected some formula errors. After these changes, and increasing the anticipated annual premiums by 1.5%, health insurance will be reduced by \$204,349. Employee contribution to the health insurance will be reduced by \$24,413.
- As a mitigation measure, Mr. Cross proposed that unexpended funds from the current budget be used to pre-purchase Curriculum and Instruction Books for \$83,040. Additionally, he is proposing that the District request that the Board of Finance re-establish the non-lapsing account and make the final payment for the current ERIP, which is due in FY23, from that account. These adjustments and mitigation strategies will reduce the requested budget by 0.67% or \$371,507. The new FY23 requested budget will be \$56,605,210 or a 2.79% increase.
- Regarding mitigating the capital budget, the Board of Finance approved the following capital projects for FY22, \$25,000 as a contingency for WMS HVAC repairs, and \$380,000 for replacing the old gym air handler unit at the high school. Mr. Cross is proposing that the \$25,000 contingency be used to offset the request of \$65,000 to replace/rebuild the heating and cooling pumps at the middle school. For the air handler units, the District has received a quote that will replace as new all mechanicals within the four existing air handlers in the high school old gym. The anticipated total is \$66,043, with a contingency of \$22,994 for shaft replacement. Based on this, Mr. Cross is recommending that the remaining funds of \$290,603 be used to fund the duct cleaning request of \$265,000 and the \$25,000 WIS double door extension. Additionally, the District is recommending that the paving project be deferred to future years, and that the \$18,929 for the WMS art room sink replacement project be funded from the FY operating budget.
- If approved, these adjustments would reduce the capital budget by \$800,000. The Committee agreed to discuss these adjustments at the next Board of Education meeting.

The Committee discussed the following regarding approval of the February minutes:

- The February minutes were approved without changes.

There being no further business to discuss, the meeting adjourned at 9:48 a.m.

Respectfully submitted:

Andrew Galli

Administrative Assistant to the Director of Finance and Operations

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